



**ROCK RIDGE PUBLIC SCHOOLS
1405 PROGRESS PARKWAY
VIRGINIA MN 55792**

**Regular Meeting
Monday, September 9, 2024 at 6:00 PM
Rock Ridge Administration Building, 1405 Progress Parkway,
Virginia, MN 55792**

AGENDA

1. Call to order.
2. Approval of agenda.
3. Recognition of visitors and visitor input.
4. Consent Agenda:
 1. Approval of August 26, 2024 regular meeting minutes. 4
 2. Approval of hire of Nikki Sundt for the Morning Student Supervision (PES) position at a rate of \$19.97/hour effective September 3, 2024.
 3. Approval of hire of Katie Hunter for the Third Grade Long-Term Substitute Teacher (NSE) position with a salary of \$16,923.52 (Step A - BA) effective August 27, 2024 through December 1, 2024. 8
 4. Approval of hire of Amber Berg for the Paraprofessional position at a rate of \$19.97/hour effective September 3, 2024.
 5. Approval of hire of Tricia Reidberger for the Paraprofessional position at a rate of \$19.97/hour effective September 3, 2024.
 6. Approval of hire of Melodi Haugen for the Paraprofessional position at a rate of \$19.97/hour effective September 3, 2024.
 7. Approval of hire of Lori Perushek for the Before School Supervisor position at a rate of \$19.97/hour effective September 3, 2024.
 8. Approval of hire of Natasha Clemmer for the Paraprofessional position at a rate of \$19.97/hour effective September 3, 2024.
 9. Approval of hire of Bruce Erjavec for the Lunchroom/Playground Aide position at a

rate of \$14.00/hour effective September 3, 2024.

10. Approval of hire of Kristine Miller for the Before School Supervisor position at a rate of \$19.97/hour effective September 3, 2024.

11. Approval of hire of Ashley Prout for the Wolverine Care Staff position at a rate of \$14.00/hour effective September 3, 2024.

12. Approval of hire of Alexandria Larson for the Paraprofessional (Temporary) position at a rate of \$19.97/hour effective September 3, 2024 through December 1, 2024.

13. Approval of hire of Michael Hauber for the Playground Aide (LES) position at a rate of \$14.00/hour effective September 4, 2024.

14. Approval of hire of Sarah Randall for the Morning Student Supervision (PES) at a rate of \$19.97/hour effective September 5, 2024.

15. Approval of hire of Julie Syversrud for the Morning Student Supervision (PES) at a rate of \$19.97/hour effective September 6, 2024.

16. Approval of hire of Katie Anderson for the Morning Student Supervision (PES) at a rate of \$19.97/hour effective September 6, 2024.

17. Approval of hire of Kayla Finke for the Paraprofessional position at a rate of \$19.97/hour effective September 18, 2024.

18. Approval of additional duty of After School Supervisor position for Kristy Hill and Nikki Young (LES) (duty to be split \$1,513/each) for the 2024-2025 school year.

19. Approval of the following duties for the 2024-2025 school year at Parkview Elementary:

Morning Aide (13.75 hours): Carrie Andrick

Lunch/Playground Aide (13.75 hours): Amanda Schugg, Shaylin Peliska, Colleen Larson, Margaret Phillips.

Elementary Yearbook Advisor (\$1,765): Matraca Streier

"I Love to Read Month" Coordinator (\$252.50/each): Matraca Streier/Hannah Davidson-Teff - splitting the position.

AVID Coordinator (\$1,000): Anita Tyminski

Morning Cafeteria (\$3,026): Beth Spelts, Anita Tyminski.

Morning Playground (\$3,026): Crystal Scuffy, Deron Davidson.

20. Approval of a temporary transfer of Lindsay Engel from the STEAM Teacher to the Elementary Teacher (NSE Gr. 6) position for the 2024-2025 school year.

21. Approval of transfer of Shawn Johnson from the Custodian/General Maintenance/Grounds/Driver position to the Secondary Special Education Teacher position with a salary of \$47,598 (Step A - BA) effective August 27, 2024.

22. Approval of transfer of Jeff Ramponi to the Lead Custodian position (RRHS) at a rate of \$26.00/hour effective August 30, 2024.

23. Approval of transfer of Amelia Sandnas from the Playground Aide position to the Wolverine Care Staff position at a rate of \$14.00/hour effective September 3, 2024.

24. Approval of transfer of Cindi Nelson from the Summer Day Camp Staff to the After School Staff position at a rate of \$14.00/hour effective September 3, 2024.

25. Approval of transfer of April Stupca from the Playground Aide position to the Wolverine Care Staff position at a rate of \$14.00/hour effective September 3, 2024.

26. Approval of reduction of hours of Deb Koski, Paraprofessional, from 31.25 hours to 30.25 hours for the 2024-2025 school year.

27. Approval of removal of additional duty of Before School Supervisor for Shelley Schriber for the 2024-2025 school year.

28. Acceptance of resignation of Kevin Nettleton from the Dean of Students position effective August 26, 2024.
 29. Acceptance of resignation of Kerri Haas from the PreK Teacher Assistant position effective August 26, 2024.
 30. Acceptance of resignation of Melissa Rickman from the Paraprofessional position effective August 26, 2024.
 31. Acceptance of resignation of Kyle Lawrence from the Yearbook Advisor (NSE) position effective September 5, 2024.
 32. Approval of out-of-state travel for Robert Kreegier, Amanda Lambert, and Michele Keyport to attend the Powerschool Conference in Middleton, WI, November 11 - November 13, 2024.
 33. Acceptance and appreciation of a donation of \$14,280 from the Rock Ridge Hoops Club to be used as matching funds to purchase four hoop height adjusters, six backboards, six hoops, and six nets, including installation, for use by teachers and the Activities Department at the North Star gymnasium. 10
 34. Acceptance and appreciation of a donation of school supplies from McDonalds to Laurentian Elementary School.
 35. Acceptance and appreciation of donations from McDonalds (school supplies), Oxygen Services Inc. of Virginia (school supplies), and Carol Stavnes (clothing donation for the nurses' office) to Parkview Elementary.
 36. Acceptance and appreciation of a donation from Short Stop and Daktronics in the amount of \$500 given to Laurentian Elementary School/
 37. Approval of stipend of \$326.50 for Samantha Pappenfuss-Krage which is the remaining amount she should have received for fulfilling the 2023-2024 Student Council Advisor position for 1/2 of the school year.
5. Reports:
1. School to Work Engagement and Fundraising update.
 2. Update on teacher staffing changes, including update on music staffing.
 3. Homecoming Activities.
 4. Rock Ridge High School Principal report.
 5. Superintendent.
 6. Treasurer's Report. 11
6. Administration Items:
1. Consider approval of Maintenance Agreement quote from Daikin Applied Americas, Inc. for chilled water units at Rock Ridge High School. 17
 2. Consider approval to hire Evan Friedlieb for the Dean of Students position with a salary of (\$73,411 Step J - BA). 28
 3. Consider approval of the MOU between ISD 2909 and Arrowhead Head Start (AEOA) for July 1, 2024 through June 30, 2025. 32
 4. Consider approval of request from the Virginia Area Historical Society to acquire a letter written to the Virginia School District in the early 1900s and signed by Theodore Roosevelt. 40
7. Meeting Announcements:
1. The next regular meeting will be Monday, September 23, 2024 at 6:00 PM at the Rock Ridge Administration Building, 1405 Progress Pkwy, Virginia.
8. Adjournment.

**OFFICE OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 2909
MONDAY, AUGUST 26, 2024, 6:00 P.M.**

**ROCK RIDGE ADMINISTRATION BUILDING, 1405 PROGRESS PARKWAY, VIRGINIA, MN 55792
MINUTES OF THE REGULAR SCHOOL BOARD MEETING**

Members Present:

Bill Addy Polly Sorcan
Nicole Culbert-Dahl John Uhan
Brandi Lautigar Lisa Westby
Tim Riordan

Other Staff Present:

Dr. Noel Schmidt, Superintendent
Josh Lamppa, Activities Director
Bob Voss, Transportation Director

Members Absent:

None

- I. Chair ADDY called the regular meeting to order at 6:00 P.M.

- II. **APPROVE AGENDA:**
 - A. UHAN added a *request from Bill Addy to remove the flagpole from the Eveleth School athletic field in exchange for a donation of \$20. (Bill would also be responsible for the removal.)* (Administration Item 6.4).
 - B. Motion to **approve the agenda as amended** made by UHAN, seconded by RIORDAN.
 - C. Motion passed unanimously.

- III. **RECOGNITION OF VISITORS AND VISITOR INPUT:** Matt Sjoberg – Boys golf and the need for the Assistant Coach position.

- IV. **CONSENT AGENDA:**
 - A. Motion to **approve the Consent Agenda** made by CULBERT-DAHL, seconded by UHAN.
 - B. SORCAN requested discussion on *4.5 Approval of hire of Amanda Spotts for the 0.64 FTE Elementary Music Teacher position with a salary of \$41,913.60 (BA+10 Step G) effective August 27, 2024; 4.19 Approval of hire of Michalina Littler for the Paraprofessional (RRHS/ALP) position at a rate of \$19.97/hour effective September 3, 2024; paraprofessional hires; 4.20 Approval of hire of Holly Ayster for the Paraprofessional Student Supervisor position with a stipend of \$19.97/hour effective September 3, 2024; 4.21. Approval of hire of Mary Rantala for the 0.6 FTE Medical Careers position with a salary of \$36,827.40 (Step C, MA) effective August 27, 2024; 4.27. Approval of transfer of Michelle Edblom, Paraprofessional, from 21 hours/week to 10 hours/week at a rate of \$19.97/hour effective October 2, 2024; and, 4.34. Approval of leave of absence for Kyle Lawrence, Elementary Teacher, for the 2024-2025 school year.*
 1. Following discussion, motion to **approve the Consent Agenda, except for Item 4.34 which would be voted on separately**, passed unanimously.
 - a. Approval of August 12, 2024 regular meeting minutes.
 - b. Approval of additional duty of Before School Supervisor with a stipend of \$3,026 for the 2024-2025 school year for the following current staff: Jackie LeBeque, Sarah Thyen, Tara Fierke, Rob Hinrichs, Melissa Lautigar, Shelley Schriber, Jessica Kralich/Elizabeth Niemi (split stipend amount equaling \$1,513 each).
 - c. Approval of additional duty of Cafeteria/Noon Supervisor with a stipend of \$3,026 for the 2024-2025 school year for the following current staff: Jackie LeBeque, Stacy Aune, Rob Hinrichs, Heather Gulbranson, Becki Carey, Cody Baker.
 - d. Approval of additional duties for the following current staff for the 2024-2025 school year: Stace Landwer (LES Elem. Yearbook Advisor \$1,765 and Student Council \$1,513), Brandon Miller (NES After School Supervisor \$3,026), Sarah Thyen (NSE Crossing Guard Supervisor \$1,968), Bridget LaCoursiere (I Love To Read Coordinator \$505), Brandon Miller and Kelli Voss (NSE WEB Leaders with a split stipend of \$1,009 each).

- e. Approval of hire of Amanda Spotts for the 0.64 FTE Elementary Music Teacher position with a salary of \$41,913.60 (BA+10 Step G) effective August 27, 2024.
- f. Approval of hire of Anita Leander-Flores for the 0.32 FTE ESL Teacher position with a salary of \$21,672.32 (MA+18 Step D) effective August 27, 2024.
- g. Approval of hire of Bradley Crep for the Custodian/GM/Grounds/Driver position at a rate of \$25.75/hour effective August 19, 2024.
- h. Approval of hire of Raymond Nori Jr. for the Custodian/GM/Grounds/Driver position at a rate of \$25.75/hour effective August 29, 2024.
- i. Approval of hire of Justine Schunk for the Playground Aide position at a rate of \$14.00/hour effective September 3, 2024.
- j. Approval of hire of Cindy Kujala for the Paraprofessional position at a rate of \$19.97/hour effective September 3, 2024.
- k. Approval of hire of Lindsay Blackwood for the Paraprofessional position at a rate of \$19.97/hour effective September 3, 2024.
- l. Approval of hire of Alexandra Holweger for the Paraprofessional position at a rate of \$19.97/hour effective September 3, 2024.
- m. Approval of hire of Lillian Archambeau for the Paraprofessional position at a rate of \$19.97/hour effective September 3, 2024.
- n. Approval of hire of Michael Lund for the Paraprofessional position at a rate of \$19.97/hour effective September 3, 2024.
- o. Approval of hire of Ryan Nephew for the Paraprofessional position at a rate of \$19.97/hour effective September 3, 2024.
- p. Approval of hire of Carlie Hadrava for the Paraprofessional position at a rate of \$19.97/hour effective September 3, 2024.
- q. Approval of hire of Bethany Lash for the Paraprofessional position at a rate of \$19.97/hour effective September 3, 2024.
- r. Approval of hire of Melissa Hillman for the Paraprofessional position at a rate of \$19.97/hour effective September 3, 2024.
- s. Approval of hire of Michalina Littler for the Paraprofessional (RRHS/ALP) position at a rate of \$19.97/hour effective September 3, 2024.
- t. Approval of hire of Holly Ayster for the Paraprofessional Student Supervisor position with a stipend of \$19.97/hour effective September 3, 2024.
- u. Approval of hire of Mary Rantala for the 0.6 FTE Medical Careers position with a salary of \$36,827.40 (Step C, MA) effective August 27, 2024.
- v. Approval of hire of John Westby for the 7th Grade Junior High Football Coach position with a stipend of \$3,278 for the 2024-2025 school year.
- w. Approval of hire of Brian Skadsem for the 7th Grade Junior High Football Coach position with a stipend of \$3,278 for the 2024-2025 school year.
- x. Approval of hire of Harry Shears for the Junior High Girls Cross Country Coach position with a stipend of \$3,278 for the 2024-2025 school year.
- y. Approval of hire of Nick Miller for the Assistant JV Football Coach position with a stipend of \$4,791 for the 2024-2025 school year.
- z. Approval of hire of Kerri Johnson for the Assistant Musical Director position with a stipend of \$2,773 for the 2024-2025 school year.
- aa. Approval of transfer of Michelle Edblom, Paraprofessional, from 21 hours/week to 10 hours/week at a rate of \$19.97/hour effective October 2, 2024.
- bb. Approval of volunteer coaches for the 2024-2025 school year: Nathan Houdek (8th Grade Assistant Football), Joseph Mason (Football).
- cc. Acceptance of resignation of Ramona Dieryck from the Playground Aide position effective August 6, 2024.
- dd. Acceptance of resignation of Michelle Hoffman-Robinson from the Paraprofessional position effective August 6, 2024.

- ee. Acceptance of resignation of Amelia Sandnas from the Playground Aide position effective August 14, 2024.
 - ff. Acceptance of resignation of Tristan Kuoppala from the Custodian/GM/Grounds/Driver position effective August 26, 2024.
 - gg. Acceptance of resignation of Doreen Simone from the Paraprofessional position effective August 27, 2024.
 - hh. Approval of correction of lane change for Hannah Davidson-Teff. Lane change is BA+20 to MA. Previously approved lane change stated BA+10 to MA.
 - ii. Approval of lane change of Nina Sporich from BA+10 to MA effective August 13, 2024.
 - jj. Approval of request from Eveleth Heritage Society/ Eveleth Area Community Foundation for donation of the cornerstone/time capsule to preserve and protect this historical item within the City of Eveleth.
2. Item 4.34: Motion to **approve the leave of absence of Kyle Lawrence** made by UHAN, seconded by RIORDAN.
- a. Motion to **amend the motion to clarify that the vote is for the leave of absence only, and not the approval of sick day usage**, made by SORCAN, seconded by WESTBY. Motion failed 1-6 with RIORDAN, LAUTIGAR, UHAN, ADDY, CULBERT-DAHL, and WESTBY voting NO.
 - b. Motion to **approve the leave of absence of Kyle Lawrence with the use of sick days** passed 6-1 with SORCAN voting NO.

V. **REPORTS:**

- A. Paul Brinkman provided an update on the Northeast Service Cooperative services.
- B. Keith Peterson and Mike Nystrom gave an update regarding the deep-winter greenhouse being planned for the Rock Ridge campus.
- C. Josh Lamma gave input about the Varsity Assistant Coach positions – these positions were eliminated during budget discussion, but there is a great need for them with Rock Ridge’s growing programs.
 - 1. Motion to **reinstate Varsity Assistant Coaches per recommendation of the Athletic & Activities Committee and the Activities Director** made by UHAN, seconded by RIORDAN. Motion passed unanimously.
- D. Bob Voss provided a transportation update.
- E. RAMS Board vacancy – no nominations were submitted by the school board.
- F. Supt. Schmidt discussed the numerous parking lots that are still available around North Star Elementary for parking; one more Do-Bid Auction will be held for the limited number of items found in the Admin Building or left in storage; the start of school is upon us; and the success of the Grand Opening of North Star Elementary.
- G. Motion to **approve the payment of the bills** made by RIORDAN, seconded by UHAN. Motion passed unanimously.

VI. **ADMINISTRATION ITEMS:**

- A. Motion to **approve the transfer of Chris Chad from the Secondary Teacher position to the RRHS Dean of Students position with a salary of \$90,420 (Step J, MA+18) effective August 26, 2024** made by LAUTIGAR, seconded by UHAN. Motion passed 6-1 with SORCAN voting NO.
- B. Motion to **approve the Facilities Use Agreement between the City of Virginia and ISD 2909 effective through March 31, 2027** made by CULBERT-DAHL, seconded by LAUTIGAR. Motion passed 6-1 with SORCAN voting NO.
- C. Motion to approve the **Child and Adult Care Food Program Contract for Vended Meals for the 2024-2025 school year** made by UHAN, seconded by LAUTIGAR. Motion passed unanimously.
- D. Motion to approve the **request from Bill Addy to remove the flagpole from the Eveleth School athletic field in exchange for a donation of \$20. (Bill would also be responsible for the removal.)** made by UHAN, seconded by LAUTIGAR. Motion passed 5-0-2 with ADDY and SORCAN abstaining.

VII. **MEETING ANNOUNCEMENTS** were made.

VIII. **ADJOURNMENT:** Meeting adjourned at 7:45 P.M.

CHAIR – BILL ADDY

CLERK – BRANDI LAUTIGAR

Katie Hunter

EDUCATION

The University of Wisconsin-Superior, Superior, WI

Accepted : May 2023

Elementary Education Bachelors Degree

Mesabi Range College, Virginia, MN

Accepted: December 2019

Associate of Arts Degree

Mountain Iron-Buhl High School, Mt. Iron, MN

Accepted: May 2018

High School Diploma

WORK EXPERIENCE

4th Grade Student Teacher - North Star Elementary (Jan. 2023-June 2023)

- Created and adapted lesson plans according to students academic needs to encourage student engagement.
- Prepared materials for lessons, assignments, and assessments and evaluate, correct, and grade performance of 25+ students.
- Demonstrated positive relationship skills with students, parents, and staff while maintaining ongoing and open communication.

Paraprofessional - Roosevelt Elementary (2021-2023)

- Taught and assisted children individually and in small groups to reinforce learning concepts presented by teachers.
- Utilized a variety of behavioral management techniques and strategies to develop and promote desired behaviors.
- Delivered assistance to teachers and students with special needs, including physical and mental disabilities.

School Age Teacher - Iron Range Tykes Learning Center (2019-2021)

- Possessed the ability to deescalate effectively.
- Experience with completing multiple tasks without error.
- Request perfectionism to save time correcting errors.

Head Summer Softball Coach - The City of Mountain Iron (Summer of 2018-2020)

- Demonstrated and taught youth about the rules of the game of softball.
- Successfully taught youth to work as a team.
- Planned and organized the schedule of games and practices.

ACTIVITIES AND RECOGNITION

College:

Junior College Softball
Dean's List
UWS Academic Honor Roll

High School:

National Honor Society	Varsity Softball Team Captain
Senior Class Vice President	Varsity Archery
Junior Class Vice President	Varsity Cheerleading Team captain
Student Council Member	Drama Club Member
Youth In Action Member	
Academic All State Member	

VOLUNTEER EXPERIENCE

- **Volunteer Cheerleading Coach** -Merritt Elementary School, Mountain Iron (2016-2017)
- **Salvation Army** -Salvation Army, Virginia (2014-2018)
- **I Love to Read Month Volunteer** -Merritt Elementary School, Mountain Iron (2016-2018)
- **Halloween Carnival Volunteer** -Mountain Iron City Hall, Mountain Iron (2014-2018)
- **Musical Food Drive Organizer** -Messiah Lutheran Church, Mountain Iron (2016)
- **Grandma's Marathon Volunteer** -Canal Park, Duluth (2017)
- **Homeless Shelter Volunteer** -Denver, CO (2016)
- **Nursing Home Volunteer** -Diamond Willow, Mountain Iron (2016-2018)

INTERESTS

Sports, photography, reading, traveling, and spending time with friends and family.



Rock Ridge Hoops Club
1602 North 4th Avenue
Virginia MN 55792
EIN: 82-3983842

May 29, 2024

Rock Ridge Public Schools
1405 Progress Parkway
Virginia MN 55792

Dear Rock Ridge Public Schools,

Please accept this donation of \$14,280 to be used as matching funds to purchase four hoop height adjusters, six backboards, six hoops, and six nets, including installation, for the North Star gymnasium. The height adjusters allow us to adjust the basketball hoops to any height from the standard 10' down to 8'. This would allow the hoops to be used for our Kindergarten through 3rd grade elementary basketball program, as well for the North Star physical education classes. We appreciate the school district's matching funds for this equipment that provides benefits to these various groups!

Thank you,

Kevin A Johnson
President

September 9, 2024

offered the following resolution and moved for its adoption.

RESOLVED, By the Board of Education of Independent School District #2909 that the following bills be allowed and the Chairperson and Clerk be and are hereby authorized to draw orders on the Treasurer for payment of same:

<u>CHECK NO.</u>	<u>VENDOR</u>	<u>UFARS CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
15394	4N6 FANATICS	E 01 300 298 000 000 430	Instruct Supplies	\$200.00
15394 Total				<u>\$200.00</u>
15395	A W KUETTEL & SONS INC	E 06 116 870 000 000 520	Bldg Improvements	\$7,790.00
15395 Total				<u>\$7,790.00</u>
15396	A-1 SERVICES INC	E 01 300 810 000 000 350	Repairs Maint Serv	\$430.00
15396 Total				<u>\$430.00</u>
15397	ABSOLUTE FIRE PROTECTION INC	E 06 116 870 000 000 520	Bldg Improvements	\$11,337.23
15397 Total				<u>\$11,337.23</u>
15398	AMAZON CAPITAL SERVICES INC	E 01 005 110 000 000 401	General Supplies	\$1,035.03
15398	AMAZON CAPITAL SERVICES INC	E 01 116 203 000 000 401	General Supplies	\$125.42
15398	AMAZON CAPITAL SERVICES INC	E 06 116 870 000 000 530	Equipment	\$1,162.54
15398	AMAZON CAPITAL SERVICES INC	E 01 101 203 404 000 430	Instructional Supply	\$13.99
15398	AMAZON CAPITAL SERVICES INC	E 01 116 203 403 000 430	Instruct Supplies	\$481.51
15398	AMAZON CAPITAL SERVICES INC	E 01 116 203 405 000 430	Instruct Supplies	\$282.12
15398	AMAZON CAPITAL SERVICES INC	E 01 116 203 405 000 430	Instruct Supplies	\$150.42
15398	AMAZON CAPITAL SERVICES INC	E 01 005 810 000 000 420	Repair Supplies	\$59.89
15398	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	General Supplies	\$10.61
15398	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	General Supplies	\$97.26
15398	AMAZON CAPITAL SERVICES INC	E 06 116 870 000 000 520	Bldg Improvements	\$139.90
15398	AMAZON CAPITAL SERVICES INC	E 01 116 203 000 000 401	General Supplies	\$59.97
15398	AMAZON CAPITAL SERVICES INC	E 01 116 203 403 000 430	Instruct Supplies	\$16.98
15398	AMAZON CAPITAL SERVICES INC	E 01 300 720 000 000 401	General Supplies	\$137.89
15398 Total				<u>\$3,773.53</u>
15399	APPLE INC	E 06 116 870 000 000 520	Bldg Improvements	\$590.00
15399	APPLE INC	E 06 116 870 000 000 520	AS PER ATTACHED PROPOSAL NUMBER 211178	\$30,765.00
15399 Total				<u>\$31,355.00</u>
15400	ARNQUIST CARPETSPLUS COLORTILE	E 06 116 870 000 000 520	Bldg Improvements	\$18,764.16
15400 Total				<u>\$18,764.16</u>
15401	BEN'S STRUCTURAL FABRICATION INC	E 06 116 870 000 000 520	Bldg Improvements	\$53,931.50
15401 Total				<u>\$53,931.50</u>
15402	CARDMEMBER SERVICE	E 01 005 810 000 000 335	Short Term Lease	\$189.13
15402 Total				<u>\$189.13</u>
15403	CAROUSEL DIGITAL SIGNAGE	E 01 005 606 000 000 311	AS PER ATTACHED ORDER FORM #3127	\$55.95
15403 Total				<u>\$55.95</u>
15404	CASEY JERRY S	E 01 300 296 706 000 305	Consulting Fees	\$105.00
15404	CASEY JERRY S	E 01 300 296 706 000 305	Consulting Fees	\$30.00
15404 Total				<u>\$135.00</u>
15405	COLOSIMO, PATCHIN, & KEARNEY LTD	E 01 005 150 000 000 311	Prof Tech Services	\$312.00
15405	COLOSIMO, PATCHIN, & KEARNEY LTD	E 01 005 150 000 000 311	Prof Tech Services	\$1,267.50
15405 Total				<u>\$1,579.50</u>
15406	CRISIS PREVENTION INSTITUTE	E 01 005 640 000 316 401	see attached requisition	\$1,549.50
15406	CRISIS PREVENTION INSTITUTE	E 01 005 640 000 316 401	Verbal Intervention 3rd Edition - Participant W	\$3,148.95
15406 Total				<u>\$4,698.45</u>

15407	CUNINGHAM GROUP ARCHITECTURE INC	E	06	116	870	000	000	311	Prof Tech Services	\$16,516.50
15407 Total										<u>\$16,516.50</u>
15408	DULUTH NORTHERN STARS BOOSTER CLUB	E	01	300	296	710	000	366	Travel	\$1,700.00
15408 Total										<u>\$1,700.00</u>
15409	ECOLAB	E	01	118	810	000	000	350	Repair & Maint Service	\$239.46
15409 Total										<u>\$239.46</u>
15410	EDWARDS OIL COMPANY	E	03	005	760	000	720	442	Vehicle Gas & Oil	\$1,918.81
15410 Total										<u>\$1,918.81</u>
15411	EHLERS	E	07	005	910	000	000	790	Arbitrage report ending 07/18/24 for 2019A bc	\$2,250.00
15411	EHLERS	E	07	005	910	000	000	790	Arbitrage report ending 07/08/24 2019A bond:	\$2,250.00
15411 Total										<u>\$4,500.00</u>
15412	ESTATE OF WAYNE CHRISTIANSEN	E	01	300	211	000	000	291	Cont Employ Benefits	\$1,000.00
15412 Total										<u>\$1,000.00</u>
15413	FLAGSHIP RECREATION	E	06	116	870	000	000	530	Equipment	\$196,601.43
15413	FLAGSHIP RECREATION	E	06	116	870	000	000	530	Equipment	\$157,257.69
15413	FLAGSHIP RECREATION	E	06	116	870	000	000	530	Equipment	\$24,918.78
15413 Total										<u>\$378,777.90</u>
15414	GMEN	E	06	005	870	000	000	311	Prof Tech Services	\$637.65
15414 Total										<u>\$637.65</u>
15415	GRANDE ACE HARDWARE	E	01	101	810	000	000	410	Custodial Supplies	\$38.16
15415	GRANDE ACE HARDWARE	E	01	112	810	000	000	410	Custodial Supplies	\$63.32
15415	GRANDE ACE HARDWARE	E	01	005	810	000	000	401	General Supplies	\$23.92
15415	GRANDE ACE HARDWARE	E	01	005	810	000	000	401	General Supplies	\$42.17
15415	GRANDE ACE HARDWARE	E	01	005	810	000	000	420	Repair Supplies	\$3.59
15415	GRANDE ACE HARDWARE	E	01	300	810	000	000	350	Repairs Maint Serv	\$14.97
15415	GRANDE ACE HARDWARE	E	01	116	810	000	000	410	Custodial Supplies	\$13.20
15415	GRANDE ACE HARDWARE	E	01	300	810	000	000	410	Custodial Supplies	\$339.90
15415	GRANDE ACE HARDWARE	E	01	005	810	000	000	350	Repairs Maint Serv	\$26.32
15415 Total										<u>\$565.55</u>
15416	GUNDERSON DAVID	E	01	300	296	705	000	430	Instruct Supplies	\$890.00
15416 Total										<u>\$890.00</u>
15417	HAFDAHL JIM	E	01	300	296	706	000	305	Consulting Fees	\$105.00
15417 Total										<u>\$105.00</u>
15418	HARBOR CITY MASONRY INC	E	06	116	870	000	000	520	Bldg Improvements	\$55,327.15
15418 Total										<u>\$55,327.15</u>
15419	HAWKINS INC	E	01	300	810	000	000	350	Repairs Maint Serv	\$74.00
15419 Total										<u>\$74.00</u>
15420	HIBBING VOLLEYBALL CLUB	E	01	300	296	704	000	364	Entry Fees/Student Travel	\$75.00
15420 Total										<u>\$75.00</u>
15421	HILLYARD / HUTCHINSON	E	01	300	810	000	000	410	Custodial Supplies	\$630.93
15421	HILLYARD / HUTCHINSON	E	01	300	810	000	000	410	Custodial Supplies	\$414.47
15421	HILLYARD / HUTCHINSON	E	01	116	810	000	000	410	Custodial Supplies	\$4,039.50
15421	HILLYARD / HUTCHINSON	E	01	116	810	000	000	410	Custodial Supplies	\$2,354.77
15421	HILLYARD / HUTCHINSON	E	01	116	810	000	000	410	Custodial Supplies	\$132.85
15421 Total										<u>\$7,572.52</u>
15422	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$215.25
15422	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$369.00
15422	HOMETOWN FOCUS	E	01	005	199	000	000	319	Other Personal Srvcs	\$184.50
15422	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$369.00
15422	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$215.25
15422	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$1,335.00
15422 Total										<u>\$2,688.00</u>

15423	HORIZON COMMERCIAL POOLS	E	01	300	810	000	000	350	Check valve	\$163.44
15423 Total										<u>\$163.44</u>
15424	HOUGHTON MIFFLIN	E	01	005	030	000	000	460	AS PER ATTACHED QUOTE	\$1,670.27
15424 Total										<u>\$1,670.27</u>
15425	IMPERIAL DADE	E	01	112	810	000	000	350	Belt twin 5MM	\$196.00
15425	IMPERIAL DADE	E	01	112	810	000	000	350	Battery, squeegee hose	\$576.99
15425	IMPERIAL DADE	E	01	112	810	000	000	410	Air refill/refreshener	\$33.08
15425 Total										<u>\$806.07</u>
15426	INAC INC	E	02	005	770	000	709	490	24July	\$4,710.72
15426	INAC INC	E	02	005	770	000	709	495	24July	\$784.00
15426	INAC INC	E	02	005	770	000	709	401	24July	\$3,090.44
15426	INAC INC	E	02	005	770	000	709	319	Misc	\$2,760.86
15426 Total										<u>\$11,346.02</u>
15427	INTEREUM	E	06	116	870	000	000	530	Equipment	\$69,221.09
15427 Total										<u>\$69,221.09</u>
15428	ISD #316	E	01	300	296	702	000	364		\$75.00
15428	ISD #316	E	01	300	294	702	000	364		\$75.00
15428 Total										<u>\$150.00</u>
15429	ISD #318	E	01	300	296	702	000	364		\$75.00
15429	ISD #318	E	01	300	294	702	000	364		\$75.00
15429 Total										<u>\$150.00</u>
15430	ISMIL CHRIS	E	01	005	107	050	000	401	General Supplies	\$4,278.00
15430 Total										<u>\$4,278.00</u>
15431	I-STATE TRUCK CENTERS	E	03	005	760	000	720	350	Repairs Maint Serv	\$387.98
15431	I-STATE TRUCK CENTERS	E	03	005	760	000	720	350	Repairs Maint Serv	\$714.24
15431 Total										<u>\$1,102.22</u>
15432	KELLER FENCE COMPANY-NORTH INC	E	06	116	870	000	000	520	Bldg Improvements	\$91,851.40
15432 Total										<u>\$91,851.40</u>
15433	KRAUS-ANDERSON	E	06	116	870	000	000	311	Prof Tech Services	\$84,606.67
15433 Total										<u>\$84,606.67</u>
15434	KUSH-JEFFERY SHANON	E	04	500	580	000	325	401	General Supplies	\$89.02
15434 Total										<u>\$89.02</u>
15435	LAMINATION DEPOT	E	04	500	580	000	325	430	Tru-Lam 1.5 Mil Standard Roll Laminating Film,	\$479.88
15435 Total										<u>\$479.88</u>
15436	MALICH RYAN	E	04	500	560	715	321	401	General Supplies	\$357.66
15436 Total										<u>\$357.66</u>
15437	MANNI SCOTT	E	01	116	203	000	000	401	General Supplies	\$198.08
15437 Total										<u>\$198.08</u>
15438	MARIUCCI VIDEO PRODUCTION INC	E	19	005	105	000	000	401	General Supplies	\$2,000.00
15438 Total										<u>\$2,000.00</u>
15439	MASA	E	01	005	110	000	000	820	Dues/Mbrshp/Lic Fee	\$500.00
15439	MASA	E	01	005	110	000	000	820	Dues/Mbrshp/Lic Fee	\$1,123.00
15439 Total										<u>\$1,623.00</u>
15440	MCEA	E	01	005	640	000	316	366	Travel	\$429.00
15440	MCEA	E	01	005	640	000	316	366	Travel	\$429.00
15440 Total										<u>\$858.00</u>
15441	MENARDS	E	01	005	810	000	000	350	Repairs Maint Serv	\$57.45
15441	MENARDS	E	01	005	810	000	000	350	Repairs Maint Serv	\$46.80
15441	MENARDS	E	01	005	810	000	000	350	Repairs Maint Serv	\$11.22
15441	MENARDS	E	01	116	203	000	000	401	General Supplies	\$1,109.71
15441 Total										<u>\$1,225.18</u>
15442	MESABI SIGN CO INC	E	06	116	870	000	000	520	Bldg Improvements	\$16,092.54
15442 Total										<u>\$16,092.54</u>

15443	METRO SALES INC	E	05	005	850	000	302	335	Short Term Lease	\$154.28
15443	METRO SALES INC	E	05	005	850	000	302	335	Short Term Lease	\$60.00
15443 Total										<u>\$214.28</u>
15444	MINNESOTA POWER	E	03	005	760	000	720	331	Electricity	\$193.51
15444	MINNESOTA POWER	E	01	302	810	000	000	331	Electricity	\$1,575.35
15444	MINNESOTA POWER	E	03	005	760	000	720	331	Electricity	\$91.17
15444 Total										<u>\$1,860.03</u>
15445	MORA HIGH SCHOOL	E	01	300	296	702	000	364		\$62.50
15445	MORA HIGH SCHOOL	E	01	300	294	702	000	364		\$62.50
15445 Total										<u>\$125.00</u>
15446	PER MAR SECURITY SERVICES	E	05	005	865	000	363	311	Prof Tech Services	\$71.87
15446	PER MAR SECURITY SERVICES	E	05	005	865	000	363	311	Prof Tech Services	\$70.40
15446 Total										<u>\$142.27</u>
15447	PERPICH TV & MUSIC INC	E	06	116	870	000	000	530	Equipment	\$300.00
15447 Total										<u>\$300.00</u>
15448	PETERSON COMPANIES INC	E	01	300	810	000	000	350	Repair goal post damaged by wind and repair s	\$4,975.00
15448 Total										<u>\$4,975.00</u>
15449	QUALITY FLOW SYSTEMS	E	06	116	870	000	000	530	AS PER ATTACHED	\$29,600.00
15449 Total										<u>\$29,600.00</u>
15450	RANGE PAPER CORPORATION	E	01	300	720	000	000	401	KK3479, CASES WYPALL TOWELS	\$727.51
15450	RANGE PAPER CORPORATION	E	01	300	720	000	000	401	SO0945, CASES, KLEENEX	\$51.14
15450	RANGE PAPER CORPORATION	E	01	300	720	000	000	401	DT7505, CASES, 5 OZ DRINKING CUPS, 2500/CU	\$231.84
15450	RANGE PAPER CORPORATION	E	01	300	720	000	000	401	PK1100, 1 OZ MEDICATION CUPS, 5000/CASE	\$186.54
15450	RANGE PAPER CORPORATION	E	05	300	865	000	347	401	AX8441, VINYL POWDER FREE GLOVES, SIZE - N	\$198.56
15450	RANGE PAPER CORPORATION	E	05	300	865	000	347	401	AX8461, VINYL POWDER FREE GLOVES, SIZE - L	\$124.10
15450	RANGE PAPER CORPORATION	E	05	300	865	000	347	401	AX8481, VINYL POWDER FREE GLOVES, SIZE - X	\$49.64
15450 Total										<u>\$1,569.33</u>
15451	RANGE PRINT SHOP	E	01	101	810	000	000	401	#10 Envelopes	\$355.00
15451 Total										<u>\$355.00</u>
15452	RANGE RENT ALL	E	01	300	810	000	000	350	Power washer rental	\$65.00
15452 Total										<u>\$65.00</u>
15453	REALLY GOOD STUFF LLC	E	01	116	203	404	000	430	165114 Zaner Bloser Cursive Self Adhesive Deli	\$33.24
15453 Total										<u>\$33.24</u>
15454	RJ MECHANICAL INC	E	01	300	810	000	000	350	Install faucet trim plate on wash stations	\$5,529.77
15454	RJ MECHANICAL INC	E	01	116	810	000	000	350	Boiler maintenance & kits	\$1,461.66
15454	RJ MECHANICAL INC	E	06	116	870	000	000	520	Bldg Improvements	\$188,449.15
15454 Total										<u>\$195,440.58</u>
15455	SCHOLASTIC INC	E	01	005	030	000	000	460	Textbooks/Workbooks	\$769.24
15455 Total										<u>\$769.24</u>
15456	SCHOOL SPECIALTY LLC	E	01	101	203	000	000	401	9084475 2 in Smooth Paperclips	\$12.30
15456 Total										<u>\$12.30</u>
15457	SHI	E	06	116	870	000	000	520	AS PER ATTACHED QUOTATION # 23874898	\$1,300.00
15457 Total										<u>\$1,300.00</u>
15458	SHRED-N-GO_ 446138	E	01	101	203	000	000	401		\$78.93
15458	SHRED-N-GO_ 446138	E	01	112	203	000	000	401		\$98.53
15458	SHRED-N-GO_ 446138	E	01	300	211	000	000	401		\$78.93
15458	SHRED-N-GO_ 446138	E	01	005	110	000	000	401		\$78.93
15458 Total										<u>\$335.32</u>
15459	STARTING LINE FLOOR COATINGS INC	E	06	116	870	000	000	520	Bldg Improvements	\$11,108.75
15459 Total										<u>\$11,108.75</u>
15460	STUBBS TERESE	E	03	005	750	000	720	311	DOT Physical	\$100.00
15460 Total										<u>\$100.00</u>

15461	SUMMIT FIRE PROTECTION	E	01	300	810	000	000	350	Inspection Sprinkler	\$1,280.00
15461	SUMMIT FIRE PROTECTION	E	01	101	810	000	000	350	Inspection Sprinkler	\$750.00
15461 Total										<u>\$2,030.00</u>
15462	SWANSON & YOUNGDALE INC	E	06	116	870	000	000	520	Bldg Improvements	\$5,577.45
15462 Total										<u>\$5,577.45</u>
15463	TACONITE TIRE SERVICE	E	03	005	760	000	720	350	Repairs Maint Serv	\$2,564.94
15463 Total										<u>\$2,564.94</u>
15464	TNT CONSTRUCTION GROUP LLC	E	06	116	870	000	000	520	Bldg Improvements	\$656,063.21
15464 Total										<u>\$656,063.21</u>
15465	TYPING.COM	E	01	300	257	000	000	406	AS PER ATTACHED QUOTE NO. 4976399000051	\$555.00
15465 Total										<u>\$555.00</u>
15466	UHL COMPANY INC	E	06	116	870	000	000	520	Bldg Improvements	\$198,269.19
15466 Total										<u>\$198,269.19</u>
15467	UNITED GLASS INC	E	06	116	870	000	000	520	Bldg Improvements	\$3,806.65
15467 Total										<u>\$3,806.65</u>
15468	US BANK EQUIPMENT FINANCE	E	05	005	850	000	302	335	Short Term Lease	\$1,226.67
15468 Total										<u>\$1,226.67</u>
15469	US POSTAL SERVICE	E	04	500	580	000	325	430	Instructional Supply	\$40.00
15469 Total										<u>\$40.00</u>
15470	VOSS KELLI	E	01	116	203	000	000	401	General Supplies	\$45.92
15470 Total										<u>\$45.92</u>
15471	W A FISHER COMPANY	E	01	005	010	000	000	380	Print-Publish	\$37.50
15471 Total										<u>\$37.50</u>
15472	ALBIN ACQUISITION CORP	E	01	005	110	000	000	314	Services-Criminal Ck	\$482.00
15472 Total										<u>\$482.00</u>
15473	BUS PARTS WAREHOUSE	E	03	005	760	000	720	420	Repair Supplies	\$151.54
15473	BUS PARTS WAREHOUSE	E	03	005	760	000	720	420	Repair Supplies	\$62.06
15473 Total										<u>\$213.60</u>
15474	GRANDE ACE HARDWARE	E	01	112	810	000	000	350	Repairs Maint Serv	\$9.22
15474 Total										<u>\$9.22</u>
15475	INTERMEDIATE DISTRICT 287	E	01	300	690	000	000	390	Pmt Educ Pur MN Dist	\$1,863.00
15475 Total										<u>\$1,863.00</u>
15476	ISD #2142	E	01	300	361	966	475	303	Purchased Services	\$1,300.00
15476 Total										<u>\$1,300.00</u>
15477	KRAUS-ANDERSON	E	06	005	870	000	000	311	Prof Tech Services	\$93,569.16
15477 Total										<u>\$93,569.16</u>
15478	MINNESOTA NORTH COLLEGE	E	01	300	361	000	475	303	Purchased Services	\$1,972.00
15478	MINNESOTA NORTH COLLEGE	E	01	300	361	000	475	303		\$15,199.30
15478	MINNESOTA NORTH COLLEGE	E	01	300	361	000	428	304		\$11,981.26
15478 Total										<u>\$29,152.56</u>
15479	NORTHSTAR STUDENT TRANSPORTATION	E	03	005	760	000	723	361	Private Trans Cont	\$146,987.60
15479	NORTHSTAR STUDENT TRANSPORTATION	E	03	005	760	000	720	361	Trans Con Priv Car	\$1,257.27
15479 Total										<u>\$148,244.87</u>
15480	RANGE MENTAL HEALTH CENTER INC	E	01	005	420	000	799	305	Consulting Fees	\$601.75
15480 Total										<u>\$601.75</u>
15481	BLUE CROSS / BLUE SHIELD OF MN	E	01	300	211	000	000	291	RETIREE INSURANCE	\$6,195.00
15481	BLUE CROSS / BLUE SHIELD OF MN	E	01	300	211	000	000	291	RETIREE INSURANCE	\$18,626.00
15481	BLUE CROSS / BLUE SHIELD OF MN	E	01	300	211	000	000	291	RETIREE INSURANCE	\$6,760.00
15481 Total										<u>\$31,581.00</u>
15482	MEDICAREBLUE RX	E	01	300	211	000	000	291	RETIREE INSURANCE	\$1,567.30
15482	MEDICAREBLUE RX	E	01	300	211	000	000	291	RETIREE INSURANCE	\$27,864.00
15482 Total										<u>\$29,431.30</u>

15483	NORTHEAST SERVICE COOPERATIVE	B 01 215 001	MEDICAL	\$269,023.24
15483 Total				<u>\$269,023.24</u>
15484	NORTHERN MN DENTAL INC	B 01 215 002	DENTAL	\$3,781.20
15484 Total				<u>\$3,781.20</u>
291134	PAYROLL 08/30/24			\$668,867.92
	OASDI			\$39,609.03
	MEDICARE			\$9,267.90
	PERA			\$9,703.08
	TRA			\$46,498.37
	TSA MATCH			\$5,168.84
			TOTAL DISBURSEMENTS & PAYROLL	<u>\$3,401,985.44</u>

Seconded by

that the above resolution be adopted.

Resolution adopted September 9, 2024.

Clerk

Chairperson

MAINTENANCE AGREEMENT QUOTE



MA - (2) AWWs - Rock Ridge High School

ROCK RIDGE HIGH SCHOOL
1403 PROGRESS PKWY
VIRGINIA, MN 55792

Quote #: Q-33661

Prepared for:

Jim Andrick
Facility Manager
ROCK RIDGE PUBLIC SCHOOLS
Quote Document Date: 04/23/24

Prepared by:

Paul Glassman
Sr. Account Manager
Phone: (763) 428-1700 Mobile: (612) 221-6913
E-mail: paul.glassman@daikinapplied.com
Daikin Applied Americas, Inc.

Scope of Services

Daikin Applied Americas, Inc. is pleased to offer the following Maintenance Agreement Quote for your consideration. Thank you for selecting Daikin Applied Service Group to care for your building's system. Our service personnel have the knowledge and experience to deliver the best support available. Daikin is pleased to offer this Quote for your consideration.

During normal working hours, Daikin Applied shall provide annual inspections per the Equipment Schedule and Tasking List(s) herein.

- (1) Annual Inspection
- (1) Operational Inspection
- (1) Coil Cleaning

Program Overview

The Owner is requesting a planned maintenance program which will provide routine inspection and maintenance of the covered equipment. Timely inspections can minimize unscheduled down-time by detecting deficiencies early. Scheduled factory recommended maintenance will help promote efficient operation and maximum equipment life. Repairs by trained technicians help keep the equipment operating to specification guidelines.

Owner operator knowledge is a key component of any maintenance program. During equipment inspections, Daikin Applied recommends Owner participation to help the Owner technicians learn proper equipment operation and early problem recognition that can minimize service outages and increase satisfaction.

Emergency Coverage: Available 24 hours a day, 7 days a week, 365 days a year. Emergency Response is on a time and material basis, unless otherwise noted within the Equipment Schedule or Tasking herein.

Duration:

This agreement shall remain in effect for an initial term of 3 year(s) beginning on May 01, 2024 (the "Effective Date") and shall continue from year to year thereafter unless at least 30 days prior to the expiration date of the initial term or any extended term, either party gives the other written notice of its intention to terminate this agreement.

Payment will be In Advance as follows: on the first day of each year beginning on May 01, 2024 (the Effective Date) of this agreement, Daikin will provide an invoice in the amount of \$12,152.00 and will be due upon receipt.

This Agreement is subject to Customer's acceptance of the attached Daikin Applied Terms and Conditions, unless the parties have in place a current, fully executed Master Agreement, in which case this Agreement is subject to the provisions of such Master Agreement.

Emergency Service Response

Emergency service is available on a 7-day, 24 hour basis. For scheduled service and repairs covered under this agreement and performed at the Customer's request outside of normal working hours, the Customer agrees to pay the difference between the prevailing standard billing rate and the prevailing overtime rate.

Equipment Repair

Daikin will perform all services during its regular working hours unless otherwise specified. Any services requested or agreed to by Customer that are outside the Scope of Work will be performed by Company at an additional cost. Company will invoice such services at a special service and repair billing rate at Company's published labor rate for the service area.

Standard Inclusions:

The agreement includes travel to and from the site, planned maintenance materials, and any trips to supply depots to procure materials. The Owner will receive a written report for the inspection or services provided. For specific activities associated with the equipment covered under the agreement, reference the planned maintenance activities section.

Standard Exclusions:

- All work to be performed during 'normal working hours'
- Any and all recommended/required repairs to be quoted separately

Equipment Schedule

Program	Manufacturer/Model/Serial	Site	Annual	Operational	Coil Cleaning
Inspection	Daikin AWV016B STNU211000107	ROCK RIDGE HIGH SCHOOL	1.00	1.00	1.00
Inspection	Daikin AWV016B STNU211000093	ROCK RIDGE HIGH SCHOOL	1.00	1.00	1.00

Pricing and Acceptance

Feel free to contact me if you have any questions or concerns regarding the information contained in this Maintenance Agreement Quote. If you would like us to proceed with the solution presented above, sign the acceptance line below (including PO# if applicable) and return a copy so that we can begin to mobilize our efforts to complete services as quickly as possible. We appreciate the opportunity to provide you with this solution and look forward to working with you on this and servicing your needs in the future.

Investment Amount and Billing Terms:

Investment required to implement the proposed solution

\$12,152.00 (Twelve Thousand, One Hundred Fifty Two dollars and Zero cents) for the first year of the agreement. *Price does not include applicable sales tax

Multi-year per annum amounts are represented in the table by term year below:

Year	Amount
Year 1 (2024/2025)	\$ 12,152.00
Year 2 (2025/2026)	\$ 12,152.00
Year 3 (2026/2027)	\$ 12,152.00

Pricing and acceptance are based upon the Terms and Conditions which are attached. Daikin Applied will provide services pursuant to this Maintenance Agreement for the sum of \$12,152.00 for the first year's term of this agreement.

Billing/Payment Terms*: Annual in Advance

*All billings are due immediately upon Receipt

Contract customers receive the following discounts on time and material not covered under this contract: **Labor:** 10% Off Street Rate **Parts & Materials:** 10% off Daikin Parts / 20% off Non-Daikin Parts (does not include refrigerant or subcontractors).

This Quote will be honored by Daikin Applied for 30 days from the date on the front of the Quote. After 30 days, Daikin Applied reserves the right to evaluate cost changes (both increases and decreases) from the Quote.

Jim Andrick
ROCK RIDGE PUBLIC SCHOOLS
411 S 5TH AVE
VIRGINIA, Minnesota 55792

Site Address:
ROCK RIDGE HIGH SCHOOL
1403 PROGRESS PKWY
VIRGINIA, MN 55792

Accepted by:

Approved by:

(Print Full Legal Name of Customer)

(Print Full Legal Name of Daikin Applied Representative)

(Signature)

(Signature)

(Title)

(Title)

Date:

Date:

Note: This Agreement is subject to final credit approval by Daikin Applied.



Inspection Program Responsibilities

1. Daikin Applied agrees to:

- a) Furnish its Inspection Service during normal working hours, unless otherwise specified on page 1 herein, on the Equipment, in accordance with the Maintenance Agreement Service Program(s) at the price stated herein and subject to the terms and conditions set forth herein.
- b) Provide a written report to the Customer about the condition of the Equipment and any recommendations for necessary repairs or enhancements to maintain capacity, reliability, and efficiency.
- c) Instruct the person(s) responsible for Equipment operation and familiarize them with normal operation.

2. Customer agrees to:

- a) Designate a representative in its employ to receive instructions in the operation of the Equipment. Such representative shall have authority to carry out recommendations received from Daikin Applied in conjunction with the performance of this Agreement.
- b) Allow Daikin Applied to start and stop the Equipment in order to perform services specified in this Agreement.
- c) Operate the Equipment in accordance with Daikin Applied instruction and to notify Daikin Applied promptly of any change in the usual operating conditions.
- d) Provide reasonable means of access to the Equipment and building.
- e) Employ only Daikin Applied personnel or persons authorized by Daikin Applied to perform all work on the Equipment, except for operation of same.

3. It is understood that, except to the extent otherwise provided in the Maintenance Agreement Equipment Schedule, the services and maintenance provided for herein includes only those items listed herein. It does not, for example, include any of the following:

- a) Normal daily and weekend functions of stopping/starting the Equipment covered hereunder.
- b) The maintenance of space conditions or system performance.
- c) The changing or cleaning of air filters.
- d) Piping or ductwork.
- e) Damage due to freezing weather.
- f) Water treatment.
- g) Corrosion or erosion damage to water and/or air side of Equipment (for example, but not limited to the following: tube bundles, heat exchangers, structural supports, and coils.)
- h) Disconnect switches, fuses and circuit breakers.
- i) Portable recorders
- j) Complementary equipment (for example, but not limited to the following: cabinets, fixtures, water boxes, water supply lines and drain lines, and painting for appearance).
- k) Boiler shell, tubes, and refractory material.
- l) Replacement of complete unit.
- m) Any items of equipment that are recommended or required by Insurance Companies, Government, State, Municipal or other authorities.

Activities Section & Tasking List

Presented below are the tasks to be performed by type of equipment covered in the equipment schedule. **Note:** asterisk * indicates the specific task will be performed only if applicable to the specific piece of equipment.

Model/Manufacturing/Serial Numbers	Equipment Type	Service Task
<p>AWV016B STNU211000107</p> <p>AWV016B STNU211000093</p>	<p>Screw / Rotary Chillers - Air and Water Cooled</p>	<p>The Annual Inspection (1)</p> <ul style="list-style-type: none"> • Check in with facility maintenance manager to discuss any operating issues or deficiencies. • Check unit for proper operation, interlocks, controls, and excessive noise or vibration. • Tighten all starter, motor, and control connections. • Visually inspect condition of starter contacts and overloads for wear, pitting, and any signs of overheating. • Visually inspect condition and settings of compressor VFD's. • Meg compressor motor and record readings. • Check operation of crankcase heater. * • Check evaporator shell heaters and controls for freeze protection. * • Check condition, operation, and proper liquid/air levels in expansion tank. * • Inspect condition of motor, condenser fan blade. * (bent blades, debris, proper rotation and airflow) • Visually inspect coils for damage, obstructions, and cleanliness. • Check relief valve(s) for leakage. • Check operation of refrigerant cycle, pump-down cycle, controls, refrigerant charge and oil level. * • Ensure all safety and operating controls are set within factory specifications. • Check microprocessor for proper setup and operation. * • Check operation of electronic expansion valve. * • Check operation of load/unload solenoid valves. • Test differential oil pressure switch for proper setting. * • Check operation of compressor(s). • Check condition of thermometers, and gauges. Compare with operating controls. • Check sight glass(es) for flashing / moisture and/or oil presence. * • Inspect water piping and valves for leakage; check condition of unit and pipe insulation. • Visually inspect units, piping, and accessories for any signs of oil or refrigerant leakage. • Review all microprocessor diagnostic codes. * • Check flow switch devices and external pump interlocks for proper operation. • Check evaporator flow rates, temperatures, interlocks, and safeties. * • Complete operating log of temperatures, pressures, voltages, amperages, and review all readings. Include chiller starts and run times. * • Review services performed and report any uncorrected deficiencies to facility maintenance manager.

<p>AWV016B STNU211000107</p> <p>AWV016B STNU211000093</p>	<p>Screw / Rotary Chillers - Air and Water Cooled</p>	<p>The Operational Inspection (1)</p> <ul style="list-style-type: none"> • Check in with facility maintenance manager to discuss any operating issues or deficiencies. • Check unit for proper operation, interlocks, controls, and excessive noise or vibration. • Visually inspect condition of starter contacts and overloads for wear, pitting, and any signs of overheating. • Check operating and safety controls. • Check operation of lubrication system and crankcase heater. • Visually inspect coils for damage, obstructions, and cleanliness. • Check evaporator and condenser flow rates. * • Review all microprocessor diagnostic codes. * • Check operation of electronic expansion valve. * • Check operation of load/unload solenoid valves. • Check condition of thermometers, and gauges. Compare with operating controls. • Check sight glass(es) for flashing / moisture and/or oil presence. * • Complete operating log of temperatures, pressures, voltages, amperages, and review all readings. Include chiller starts and run times. * • Perform refrigerant leak check. <p>* If Applicable!</p> <ul style="list-style-type: none"> • NOTE #1: Adequate water treatment by a qualified water treatment firm should be furnished for the equipment covered under this agreement. <p>Preventative Maintenance</p> <ul style="list-style-type: none"> • Perform Seasonal Start-up. (Annual Inspection) • Perform Glycol concentration test and record freeze protection level. (Adjustment of glycol concentration not included.) • Spectrographic oil analyses for the indication of wear metals, acid content, and moisture. Sample(s) to be taken for each refrigeration circuit.
<p>AWV016B STNU211000107</p> <p>AWV016B STNU211000093</p>	<p>Screw / Rotary Chillers - Air and Water Cooled</p>	<p>Coils Services (1)</p> <ul style="list-style-type: none"> • Refrigerant moisture and acid test on each refrigerant circuit. • Clean coils. (High Temp High Flow Machine) 

AIKIN APPLIED AMERICAS INC.
TERMS & CONDITIONS OF SALE (US & CANADA)

1. Agreement of Sale: The term "Company" as used herein shall mean Daikin Applied Americas Inc. dba Daikin Applied. Company's Proposal to provide equipment, parts, or services, which includes specifications to perform services including planned maintenance services (also referred to as a "Maintenance Agreement"), is Company's offer to sell such equipment, parts or services as indicated, including without limitation those products sold under the brand name Daikin, only under the terms and conditions stated herein. Customer's submittal of any purchase documents, execution of this offer, or allowing Company to commence work contemplated by the proposal, shall be deemed Customer's acceptance of this offer, forming an agreement of the parties relating to Company's sale to Customer of such equipment, parts, and/or services in accordance with the provisions described herein (the "Agreement"). Any additional or differing terms and conditions contained in any documents prepared or submitted by Customer (regardless of whether such terms materially alter this offer) are hereby rejected by Company and shall not become part of this Agreement between Customer and Company unless expressly consented to in writing by an authorized representative of Company.

2. Prices: For materials, equipment and services under this Agreement that are not part of a Maintenance Agreement, prices are subject to increase upon notice, due to such events as announced increases in the Company's list prices or increases in labor or material costs. For services under this Agreement that are part of a Maintenance Agreement, quoted prices are subject to acceptance by Customer within thirty (30) days of the date of the proposal, or can be adjusted by Company, and are subject to adjustment once each calendar year thereafter, effective on the anniversary date, for changes in labor, subcontractor and material costs. If such adjustment is not expressly set forth in a Maintenance Agreement, Company will provide Customer forty-five (45) days prior written notice of such adjustment. Customer's payment of an invoice with an adjusted price shall be Customer's acceptance of the price adjustment so long as such invoice reflects the price adjustment expressly set forth in the notice of adjustment or Maintenance Agreement.

3. Payment: Terms of payment are subject to prior approval of the Company's credit department. Terms of payment for equipment are net thirty (30) days from date of invoice, unless otherwise agreed upon in writing by Company. Terms of payment for services are due upon receipt of invoice, unless otherwise agreed upon in writing by Company. If at any time the financial condition of Customer or any other circumstance affecting the credit decision relating to Customer does not, in Company's opinion, justify continuance of production or shipment of products or performance of services on the terms of payment specified, Company may require full or partial payment in advance, or may, in its sole discretion, stop or delay production or shipment of products or performance of services, or terminate this Agreement. In the event of default in payment, Customer agrees to pay all costs of collection incurred by Company, including but not limited to, collection agency fees, attorneys' fees, legal expenses and court costs. All past due amounts shall bear interest at the highest rate allowed by law. Customer shall have no rights of set off against any amounts that become payable to Company under this Agreement or otherwise.

4. Taxes: The amount of any present or future taxes applicable to the product shall be added to the price contained herein and paid by Customer unless Customer has provided to Company valid exemption documentation. Any manufacturer's tax, occupation tax, use tax, sales tax, excise tax, value added tax, duty, custom, inspection or testing fee, or any other tax, fee or charge of any nature whatsoever imposed by any governmental authority on or measured by the transaction between Company and Customer, excluding business income or franchise taxes imposed on Company, shall be paid by the Customer in addition to the prices quoted or invoiced. In the event Company is required to pay any such tax, fee or charge, the Customer shall reimburse Company therefor.

5. Cancellations: Equipment is specially manufactured in response to orders. Accepted orders cannot be cancelled without Company's written consent. If Customer cancels any order without Company's consent, Customer shall, promptly upon demand by Company: (a) reimburse Company for any and all expenses (including overhead) incurred in processing the order, (b) paid Company a reasonable profit, in Company's discretion, and (c) indemnify Company for any and all loss incurred by Company as a result of Customer's cancellation of the order.

6. Shipments and Shipping:

6.1. All shipments will be made F.O.B. factory or warehouse with freight prepaid and allowed as quoted via a low-cost common carrier. Charges for special carrier services requested by Customer shall be paid by Customer. Company may ship the goods in one or more lots; such lots may be separately invoiced and shall be paid for when due per invoice, without regard to subsequent deliveries. Delay in delivery of any lot shall not relieve Customer of its obligation to accept remaining deliveries.

6.2. Notwithstanding the dates on any Company acknowledgments or confirmations of shipping, shipment dates are only estimates. For clarity, this Agreement is not a contract obligating Company to ship product or perform services at a specified time, unless set forth in a separate writing signed by an officer of Company.

7. Acceptance: Customer will inspect the products set forth in Company's proposal within five (5) business days of the date the products are delivered to Customer ("Inspection Period"). Acceptance shall be deemed to have occurred at the end of the Inspection Period, unless Customer notifies Company in writing of any nonconforming products and furnishes Company with written evidence, or other documentation required by Company, identifying the nonconformities. If Customer timely and properly notifies Company of any nonconforming products, then Company will replace such nonconforming products with conforming products. Acceptance also occurs if Customer waives its right of inspection, uses the equipment, or makes any payment toward the invoice for the products.

8. Claims: Responsibility of Company for all shipments ceases upon delivery of the goods to the carrier; and, regardless of shipping terms or freight payment, Customer shall bear all risk of loss or damage for goods in transit. All claims for shortage or damage in transit must be filed by Customer against the carrier, and not Company, in accordance with Company's then current policies and procedures. Claims for factory shortages will not be considered unless made in writing to Company within ten (10) days after receipt of the goods and accompanied by reference to Company's bill of lading and factory order numbers.

9. Returns: Goods may not be returned unless Customer obtains the advance written permission of an authorized Company official. All authorized returned goods must be shipped prepaid to the location designated by the authorization. Customer shall pay all handling and transportation charges relating to such returned goods.

10. **Limited Warranty:** Subject to the provisions of Sections 11 and 12, Company provides the following limited warranties as the sole warranties and remedies for equipment, services and software provided by Company under this Agreement.

10.1. Company warrants that it will, at its option, repair or replace defective parts in the event any product (excluding software and firmware) manufactured by Company, sold hereunder and used in the United States or Canada, proves defective in material or workmanship within twelve (12) months from initial start-up, or eighteen (18) months from date of shipment, whichever period expires sooner. Authorized replacement parts are warranted for the remainder of the original warranty period. All shipments of such parts will be made F.O.B. factory, freight prepaid and allowed. Company reserves the right to select carrier and method of shipment. In addition, Company provides labor to repair or replace warranty parts during Company normal working hours on products with rotary screw compressors or centrifugal compressors. Warranty labor is not provided for any other products.

10.2. Company warrants that services furnished by Company pursuant to the Agreement are guaranteed to meet industry standards for a period of thirty (30) days from the date of performance. Company expressly limits this warranty to cover only that portion of Customer's equipment on which Company performed the services set forth in the Agreement. If Company's services do not conform to the foregoing warranty, Company will, at its expense, reperform the services.

10.3. For parts and equipment furnished by Daikin Applied but manufactured by others ("Third-Party Equipment"), Daikin Applied will pass through to Customer the manufacturer's warranty for all Third-Party Equipment as Customer's sole warranty and remedy for such Third-Party Equipment.

10.4. EXCEPT TO THE EXTENT SOFTWARE AND FIRMWARE IS WARRANTED IN ACCORDANCE WITH SECTION 10.3, ALL SOFTWARE AND FIRMWARE PROVIDED IN OR WITH THE PRODUCTS IS PROVIDED "AS IS."

10.5. THE FOREGOING WARRANTIES CONSTITUTE THE SOLE WARRANTIES MADE BY COMPANY AND INCLUDE CUSTOMER'S SOLE REMEDIES FOR WARRANTY CLAIMS. COMPANY DOES NOT WARRANT THAT THE OPERATION OF ANY SOFTWARE OR FIRMWARE PROVIDED UNDER THIS AGREEMENT WILL BE UNINTERRUPTED OR ERROR FREE, OR THAT ANY DEFECT OR MALFUNCTION IN THE SOFTWARE IS CORRECTABLE. THESE WARRANTIES ARE GIVEN IN LIEU OF ALL OTHER WARRANTIES, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT, WHICH ARE HEREBY DISCLAIMED.

11. Warranty Exclusions and Requirements:

11.1. Company's warranties set forth in Section 10 shall not apply to any products or parts, or as applicable, services: (a) that have been opened, disassembled, or repaired, or altered or performed, in each case by anyone other than Company or its authorized service representative; (b) that have been subjected to misuse, abuse, negligence, accidents, damage, or abnormal use or service; (c) that have not been properly maintained; (d) that have been operated or installed, or have had startup performed, in each case in a manner contrary to Company's printed instructions; (e) that have been exposed, directly or indirectly, to a corrosive atmosphere or material such as, but not limited to, chlorine, fluorine, fertilizers, waste water, urine, rust, salt, sulfur, ozone, or other chemicals, contaminants, minerals, or corrosive agents; (f) that were manufactured or furnished by others and/or are not an integral part of a product manufactured by Company; or (g) for which Company has not been paid in full.

11.2. The warranties set forth in Section 10 shall not apply to products with rotary screw compressors or centrifugal compressors if such products have not been started, or if such startup has not been performed, by a Company or Company authorized service representative.

11.3. Refrigerants, fluids, oils and expendable items such as filters are not covered by Company's warranty.

11.4. COMPANY MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, REGARDING PREVENTION OF MOLD/MOULD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR ANY OTHER CONTAMINATES.

11.5. COMPANY MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, THAT THE PARTS ORDERED BY CUSTOMER MEET THE DESIGN AND SPECIFICATION REQUIREMENTS OF ANY PROJECT. To that end, Customer accepts full and sole responsibility to determine what parts ordered are needed for a project.

11.6. If free warranty labor is available under Section 10, such free labor does not include diagnostic visits, inspections, travel time and related expenses, or unusual access time or costs required by product location.

11.7. No person (including any agent, sales representative, dealer or distributor) has the authority to expand Company's obligation beyond the terms of the express warranties in this Agreement, or to state that the performance of any product is other than is published by Company.

11.8. The warranties in Section 10 and any optional extended warranties are granted only to the original user.

11.9. Company must receive a startup Registration Form for products containing motor compressors and/or furnaces within ten (10) days of original product startup. If Company does not timely receive such Registration Form, the startup date and ship date will be deemed the same for determining the commencement of the warranty period and the warranty shall expire twelve (12) months from that date.

12. Remedies and Limitation on Liability:

12.1. Customer's remedies with respect to the products and services sold hereunder shall be limited to the warranties provided in section 10 and shall not exceed the lesser of: (a) the cost of repairing or replacing defective products; and (b) the original purchase price actually paid for the products or services.

12.2. IN NO EVENT AND UNDER NO CIRCUMSTANCES SHALL COMPANY BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR INCIDENTAL, INDIRECT, SPECIAL, CONTINGENT, CONSEQUENTIAL, DELAY OR LIQUIDATED DAMAGES, INCLUDING, WITHOUT LIMITATION ANY DAMAGES THAT ARISE OUT OF OR IN ANY WAY RELATE TO COMPANY'S PERFORMANCE OR LACK OF PERFORMANCE UNDER THIS AGREEMENT, WHETHER THE THEORY FOR RECOVERY IS BASED IN LAW OR IN EQUITY, OR IS UNDER ANY LEGAL THEORY WHATSOEVER, INCLUDING, WITHOUT LIMITATION, BREACH OF CONTRACT OR WARRANTY, INFRINGEMENT, NEGLIGENCE, OR STRICT LIABILITY, REGARDLESS OF WHETHER THESE DAMAGES COULD HAVE BEEN FORESEEN. THE TERM "CONSEQUENTIAL DAMAGES" INCLUDES, WITHOUT LIMITATION, THOSE DAMAGES ARISING FROM BUSINESS INTERRUPTION OR ECONOMIC LOSS, SUCH AS LOSS OF ANTICIPATED PROFITS, REVENUE, PRODUCTION, USE, REVENUE, REPUTATION, DATA OR

CROPS. IN NO EVENT WILL COMPANY'S LIABILITY UNDER THIS AGREEMENT, IN THE AGGREGATE, ARISING FROM ANY CAUSE WHATSOEVER EXCEED THE PRICE PAID OR PAYABLE FOR THE EQUIPMENT OR SERVICES GIVING RISE TO THE CLAIM.

13. Intellectual Property Indemnification: Company will, at its own expense, defend any suits that may be instituted by anyone against Customer for alleged infringement of any valid United States patent, trademark or copyright in existence on the date of this Agreement relating to any products or replacement parts sold hereunder that are manufactured by Company; *provided that* Customer has: (i) made all payments then due hereunder; (ii) given Company immediate notice in writing of any such suit and transmit to Company immediately upon receipt all processes and papers served upon Customer; and (iii) permitted Company, either in the name of Customer or the name of Company, to defend the same and given Company all needed information, assistance and authority to enable it to do so. If the products alleged in such suit held by a court of competent jurisdiction to have, in and of themselves, infringed any such patent, trademark or copyright, Company will pay any final award of damages in such suit to the extent attributable to such infringement. Notwithstanding the foregoing, Company shall not be responsible for any settlement made without its written consent, or for infringements of combination or process patents covering the use of the products in combination with other goods not furnished and manufactured by Company. Notwithstanding the provisions of this paragraph, Customer will hold Company harmless against any expense or loss resulting from infringement of patents or trademarks arising from compliance with Customer's designs or specifications or instructions.

14. System Security: Customer is solely responsible for the implementation and maintenance of a comprehensive security program ("Security Program") that contains reasonable and appropriate security measures and safeguards to protect Customer's computer network, systems, machines, and data (collectively, "Systems") against Cyber Threats, including those Systems on which Customer runs the products or uses the services provided by Company. "Cyber Threat(s)" means any circumstances or events with the potential to adversely impact, compromise, damage, or disrupt Customer's Systems or that may result in any unauthorized access, acquisition, loss, misuse, destruction, disclosure, and/or modification of Customer's Systems, including any data, whether through malware, hacking, or similar attacks.

15. Force Majeure: Company shall not be liable for any damage as a result of any failure to perform or for delay in performance due to any cause beyond Company's reasonable control, including without limitation, any acts of God, including flood, earthquake, tornado, storm, fire, or epidemics or pandemics; acts of terrorism, war or public enemy, civil disobedience, riots, sabotage, or labor disputes; labor or material shortages or delays, delays in transportation, or inability to access or obtain manufacturing facilities; restraint by court order or public authority (whether valid or invalid); or acts of Customer (a "Force Majeure Event"). In the event of a Force Majeure cause or event, the time for the affected party's performance will be extended for a period of time reasonably necessary to overcome the delay caused by such Force Majeure cause or event. If the materials or equipment included in this Agreement become temporarily or permanently unavailable for reasons beyond the control of Company, Company shall be excused from furnishing said materials or equipment and shall be reimbursed for the difference between cost of materials or equipment unavailable and the cost of an available reasonable substitute.

16. Choice of Law and Disputes:

16.1. This Agreement shall be governed by and construed according to the laws of the State of Minnesota, without regard to conflicts of law.

16.2. All claims, disputes, controversies and alleged breaches arising out of or relating to the Agreement shall be submitted to binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association ("AAA"), except that Company, at its sole option, may elect at any time before it has filed an arbitration demand or answering statement to litigate in court in lieu of arbitration. Any such arbitration shall be held in Minneapolis, Minnesota, unless another site is mutually agreed upon by the parties. Arbitration discovery shall be allowed in accordance with the Federal Rules of Civil Procedure; *provided, however*, that any such discovery shall be completed within four (4) months from the date the Demand for Arbitration is filed with the AAA. Any arbitration award may be entered as a judgment in any state or federal court having jurisdiction.

17. General Provisions:

17.1. This Agreement is binding upon and shall inure to the benefit of each party's respective successors, assigns and affiliates.

17.2. The headings in this Agreement are used as a matter of convenience and shall not be construed to in no way define, limit or describe the scope or intent of any provision of this Agreement.

17.3. A party's failure or neglect to enforce any provision hereof shall in no way constitute a waiver of such party's rights under any other provision. No waiver, alteration or modification of this Agreement shall be valid unless made in writing and signed by an authorized official of the Company. In particular and without limiting the foregoing, notwithstanding anything to the contrary in Customer's purchase order or any other documents, the Company does not accept any order subject to project design and specifications.

17.4. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior negotiations, representations or agreements relating thereto either written or oral, except to the extent that they are expressly incorporated herein.

17.5. If any provision of this Agreement is found for any reason to be invalid or unenforceable, such provision shall be deemed deleted and replaced by an enforceable provision which, insofar as possible, achieves the same economic and other benefits for the parties as the severed provision was intended to achieve, and the remaining provisions of this Agreement shall continue in full force and effect.

18. Additional Provisions Relating to Company's Provision of Services:

18.1. If during the first thirty (30) days of any Maintenance Agreement or upon a seasonal start-up under a Maintenance Agreement, Company determines that any equipment covered under this Agreement in need of repair and/or replacement, Company shall inform Customer of the equipment condition and the recommended remedy. Thereafter, Company shall not be responsible for the present or future repair and/or replacement or operability of any such specifically identified equipment until such equipment is brought by Customer to an acceptable condition, or the Customer removes the unacceptable equipment from such Maintenance Agreement.

18.2. Any and all costs, fees and expenses arising from or incurred, directly or indirectly, in anticipation of any federal, state, county, local or administrative statute, law, rule, regulation or ordinance (collectively "Governmental Regulation(s)") requiring use of a refrigerant, other than the type of refrigerant currently being utilized in connection with Customer's equipment on which Company is providing services under this

Agreement, shall be borne solely by Customer and Company shall not be required to bear any such costs, fees or expenses incurred or required in connection with the modification, removal, replacement or disposal of any refrigerant made in response to any Governmental Regulation.

18.3. The contract price stated in this Agreement is predicated on the fact that all work will be done during Company's regular working hours unless otherwise specified. If for any reason Customer requests that such work be performed other than during regular working hours, or requests work that is outside the scope of services specified hereunder, Customer agrees to pay Company any additional charges arising from such additional services, including, without limitation, premium pay, special freight or other fees or costs associated therewith. Company may, in its sole discretion, reserves the right to engage others in a subcontractor status to perform the work hereunder.

18.4. Customer shall be solely responsible for all costs, expenses, damages, fines, penalties, claims and liabilities associated with or incurred in connection with any hazardous materials or substances, including but not limited to asbestos, upon, beneath, about or inside Customer's equipment or property. Title to, ownership of, and legal responsibility and liability for any and all such hazardous materials or substances, shall at all times remain with Customer. Customer shall be responsible for the removal, handling and disposal of all hazardous materials and substances in accordance with all applicable Governmental Regulations. Customer shall defend, indemnify, and hold harmless Company and its officers, directors, agents, and employees (collectively "Indemnified Parties") for, from and against any and all claims, damages, costs, expenses, liabilities, actions, suits, fines and penalties (including without limitation, attorneys' fees and expenses) suffered or incurred by any such Indemnified Parties, based upon, arising out of or in any way relating to exposure to, handling of, or disposal of any hazardous materials or substances, including but not limited to asbestos, in connection with the services performed hereunder. Company shall have the right to suspend its work, at no penalty to Company, until such products or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price shall be equitably adjusted.

18.5. Customer shall provide Company personnel with the usual required utilities (water, electricity, compressed air, etc.) and special tools and equipment normally used for such services unless specifically stated in the quote. Further, Customer shall ensure that sufficient service access space is provided. Company shall not be held liable for failure of or damage to any Customer equipment caused by power interruptions, single phasing, phase reversal, low voltage, or other deficiencies beyond the control of Company.

18.6. Company is not responsible for: (a) the design of Customer's system (unless specifically included in Company's proposal), (b) obsolescence, electrical power failures, low voltage, the burned-out of main or branch fuses, low water pressure, vandalism, or misuse or abuse of Customer's system by others (including the Customer), (c) negligence of the operation of the system by Customer or others, or (d) other causes beyond the control of Company. If Company is required to make any repairs and/or replacements or emergency calls occasioned by the improper operation of the system or the equipment covered hereby, or by any cause beyond Company's control, Customer shall pay Company for the charges incurred in making such repairs and/or replacements or emergency calls in accordance with the current established Company rates for performing such services.

18.7. A Maintenance Agreement may be terminated: (i) by either party upon the anniversary date of the Agreement; *provided however*, that written notice of such termination must be given to the non-terminating party at least thirty (30) days prior to the anniversary date; (ii) by Company upon five (5) days prior written notice to Customer, in the event that: (x) any sums or monies due or payable pursuant to this Agreement are not paid when due, or (y) any additions, alterations, repairs or adjustments are made to the system or equipment without Company's prior approval; (iii) by either party, in the event that the other party commits any other material breach of this Agreement and such breach remains uncured for ten (10) business days, after written notice thereof. If a Maintenance Agreement is terminated for any reason, other than a material breach by Company, Customer shall pay, in addition to all sums currently due and owing, the entire remaining balance due for the term of the Maintenance Agreement, or an amount equal to time and materials expended for the year, whichever is less.

19. Additional Provisions Relating to Sales in Canada: The parties hereto confirm that it is their wish that this contract be drawn up in the English language only; les parties aux présentes confirment leur volonté que ce contrat soit rédigé en langue anglaise seulement.

Mr. Winter,

I am writing this to express my interest in the Dean of Students position that has recently become available. I have thought long and hard about this over the last couple days and felt I should reach out.

As I enter my 12th year of teaching, I find myself at a crossroads in my career. While I do enjoy my current role and am passionate about education, I feel it may be time for a change in position. I enjoy contributing to our school and believe that transitioning to the Dean of Students role would be an excellent opportunity to continue to do so in a different role.

Over the last 11 years, I have taken great pride in my ability to build strong relationships with students. I have always strived to be a positive influence, both in and out of the gym, weightroom, and classroom. I genuinely believe that my personality and my ability to connect with students could be very beneficial to our school in a different capacity.

I am interested in the possibility of furthering my career in education while continuing to support and guide our students in new and impactful ways. I would appreciate the opportunity to discuss how my skills and experience align with the goals of the Dean of Students position and how I could contribute to our school in this new role.

Thank you for considering my interest. I am looking forward to the possibility of discussing this further with you and learning more about the position.

Respectfully,

Evan Friedlieb

Evan Friedlieb

Career Objective

To create a positive yet disciplined program where hockey and life can be fun, but tough, through passion, dedication, and perseverance.

Education

- Bachelor's Degree in Physical Education/ Health Education/ Coaching– UW-Superior, Superior, Wisconsin-2008- 2012
- Associate of Arts Degree - Mesabi Range Community and Technical College, Virginia, MN – 2008
- High School Diploma – Virginia Secondary School, Virginia, MN - 2006

Teaching/Coaching Experience

- Physical Education/Heath Teacher- Virginia High School, Virginia, MN, Sept 2013-present
- Physical Education Student Teacher- Washington Elementary, Cloquet, MN, January 2012-April 2012
- Health Education/Elementary Physical Education Student Teacher-Mt. Iron High School/Merritt Elementary, Mt. Iron, MN, April 2012-May-2012
- Virginia Youth Hockey, Virginia, MN, *Head Coach-Bantam A*, Oct 2012-March 2016
Responsibilities included: setting up practice and practice plans, teaching the kids the fundamentals as well as the systems of the game of hockey, maintaining a student/athlete friendly environment, making sure they learned something before they left, and maintaining a fun, yet competitive program.
- Virginia High School Football, Virginia, MN, *Junior High Coach*, August 2014-present
Responsibilities included: setting up practice and practice plans, teaching the kids the fundamentals as well as offenses and defenses of the game of football, maintaining a student/athlete friendly environment, making sure they learned something before they left, and maintaining a fun, yet competitive program.
- Virginia High School Hockey, Virginia, MN, *Volunteer Coach*, Nov 2016-present
Responsibilities include: Helping the high school hockey program as directed by the head coach. Helping on and off ice at both Varsity and JV practices,
- Virginia High School Tennis, Virginia, MN, *Assistant Varsity/JV Coach*, March 2018-present
Responsibilities include: setting up practice and practice plans, teaching the kids the fundamentals as well as the strategy of tennis, maintaining a student/athlete friendly environment, making sure they learned something before they left, and maintaining a fun, yet competitive program.
- Virginia Hockey School, Virginia, MN, *Hockey School Coach*, July 2007-June-Present
Responsibilities included: setting up practice and encouraging the athletes, making the camp run smoothly and maintaining a fun, yet competitive program.

- University of Wisconsin-Superior, Superior, Wisconsin, *Student Hockey Coach/Recruiter*, Fall/Winter 2009, 2010, 2011, 2012
Responsibilities included: recruit up and coming players to join our program, sharpen skates, do minor equipment repair, inventory equipment, helping with drills in practice, loading travel boxes, video taping games, putting games on dvds, observing and learning.
- Virginia Recreation Department, Virginia, MN, *Summer Tennis Program Coach*, Summer 2006
Responsibilities included: setting up practice and practice plans, teaching the kids the fundamentals as well as the strategy of the game of tennis, maintaining a student/athlete friendly environment, making sure they learned something before they left, and helping set up and run the annual summer tennis tournament.

Work Experience

- **Program Director** – Mesabi Family YMCA, *Aquatics and Sports Director*, Virginia, MN, April 2012-
Responsibilities include: Direct and supervise program activities to meet YMCA objectives, Develop, implement, and manage operating plans to promote program and/or membership growth for the YMCA. Execute strategies to ensure that members and/or program participants connect with one another and connect with the YMCA. Recruit, hire, train, develop, and supervise staff and volunteers in assigned areas. Lifeguard and teach/lead swim and sports programs as needed. Facilitate communication and provide leadership. Ensure high quality programs.
- **Laborer** – Seppi Brothers Concrete Company, Virginia, MN, Summer 2005.
Responsibilities included: maintaining a clean, attractive, and safe block plant, helping customers find what they needed, stacking blocks onto pallets, loading the flatbed trucks, and maintaining a clean brickyard.
- **Retail** – Perpich TV and Music, Mt. Iron, MN, Summer 2006-Fall 2008
Responsibilities included: customer service, delivery and set up of televisions and sound systems, helping with satellite installations, security camera installations, keeping the store and storage area clean, dusting televisions, and clean up.
- **Teleservices** – Meyer Teleservices, Summer 2011
Responsibilities included: making soliciting phone calls for political parties.
- **Refereeing** - Virginia Amateur Hockey Association, Virginia MN, *Hockey Referee*, Winter 2007
Responsibilities included: making the game run smoothly, making the appropriate calls, keeping athletes in line, and maintaining a fun, yet competitive game.
- **Umpiring**- Virginia Little League, Virginia MN, *Baseball Umpire*, Summer 2004
Responsibilities included: Field maintenance, making appropriate calls, keeping the game running smoothly, keeping athletes in line, and maintaining a fun, yet competitive game.

Honors

- All- Section - Virginia High School Hockey, 2006
- All-Conference Honorable Mention– Virginia High School Football, 2005
- Captain in Hockey, Football and Tennis - Virginia High School, 2006
- CCM All Star Hockey Game Selection- Virginia High School, 2006

- Who's Who Among America's High School Students – 2004, 2005
- Section Champion/State Participant-Hockey, Football, Tennis- Virginia High School 2005
- District Champions- Virginia Bantam A Head Coach- Virginia Amateur Hockey Association, 2014, 2015, 2016.
- Region Runner-Up/State Participants- Virginia Bantam A-Head Coach- Virginia Amateur Hockey Association, 2016

Volunteer Activities

- Assisted with Northland Blades Special Olympics skating competitions with Virginia High School Hockey Team.
- Assisted in various elementary physical education classes throughout my four years at UW-Superior.
- Assisted with the Virginia Flag Football program for 3 years

Certifications

- First Aid-American Red Cross
- Adult/Child/Infant CPR/AED-American Red Cross



MEMORANDUM OF UNDERSTANDING
 Between
Rock Ridge School District ISD 2909
 &
Arrowhead Head Start (AEOA)



This Memorandum of Understanding (MOU) is for the purpose of coordinating mutually beneficial activities of the parties involved to provide better services for children and families served. Services to be provided from **July 1, 2024** through **June 30, 2025**.

HEAD START WILL:

ROCK RIDGE SCHOOL DISTRICT WILL:

I. Educational Activities, Curricular Objectives, Instruction

Provide teachers meeting Head Start requirements in the Head Start classrooms.	
Provide teacher assistants meeting Head Start requirements.	
Provide classroom assistants meeting the Head Start requirements.	Provide ECSE Paraprofessionals and special education services as required as listed on a child's IEP.
Provide a Head Start Program Manager to ensure Head Start Program Performance Standards and licensing requirements are met.	
Provide supervision of Head Start staff.	Provide supervision of school district staff.
Implement the Head Start Program Performance Standards, Minnesota Department of Human Services Rule 3 Child Care Center licensing requirements.	Support the implementation of the Head Start Program Performance Standards, Rule 3 Child Care Center licensing requirements, and the <i>HighScope</i> Curriculum.
Implement the <i>HighScope</i> Curriculum with fidelity. The <i>HighScope</i> curriculum is a researched-based curriculum that aligns with the <i>Head Start Outcomes Framework</i> and the <i>Minnesota Early Learning Framework</i> .	Implement the High Scope curriculum in the School Readiness classrooms.
Implement Conscious Discipline in the classrooms. Head Start may implement other social/emotional curriculums/models in the classroom as well.	Implement the Pyramid Model in the classrooms.
Complete the <i>COR Advantage (Child Observation Record)</i> for children enrolled in Head Start and will report on children's progress 3 times a year. The <i>COR Advantage</i> is a researched-based assessment that aligns with the <i>HighScope</i>	Complete the <i>COR Advantage (Child Observation Record)</i> for children enrolled in School Readiness. The <i>COR Advantage</i> is a researched-based assessment that aligns with the <i>HighScope</i> curriculum and the Minnesota Department of Education's <i>Kindergarten Entry Profile (KEP)</i> .

curriculum and the Minnesota Department of Education's <i>Kindergarten Entry Profile (KEP)</i> .	
Provide preschool services for children ages 3 and 4 by September 1 st . Three (3) of the Head Start classrooms will operate for 1020 hours per year operating 7 hours per day, 4 days per week. The other classroom will operate one (1) half day programs at 4 hours per day in the morning and four (4) days per week. One of the Head Start classrooms will move during the year after construction has been completed at a new location.	Assist with calendar coordination and school access including hours and days of operation to meet program requirements.
With the loss of space in MIB, children will attend Head Start at the Parkview Learning Center until our new classroom has been completed.	
Classes will be in-person this year. However, we may move to virtual (distance) learning should there be any closures due illness, weather related, building related issues, etc.	
Provide developmentally appropriate equipment and supplies to meet curriculum and licensing requirements.	
Provide the office at the Parkview Learning Center with a roster of the Head Start children.	
Provide daily attendance for Head Start enrolled children through <i>ChildPlus</i> . Will provide ISD 2909 with daily Head Start attendance.	
Teacher to provide 2 home visits per family enrolled in Head Start and 2 conferences for all children/families enrolled in Head Start.	
Classroom staff to complete the monthly nutrition activities and daily tooth brushing.	
Provide mental health service providing classroom observations and reporting. Mental health visits will be done in the classroom and may also be done virtually.	Permit mental health services to complete classroom observations and reporting.
Establish on-going communications for developing continuity of developmentally appropriate curricular objectives and for shared expectations for children's health, learning and development as children transition to school.	Establish on-going communications for developing continuity of developmentally appropriate curricular objectives and for shared expectations for children's health, learning and development as children transition to school.

II. Public Information Dissemination and Access

Generate support and resources within the local community to enhance school readiness.	Generate support and resources within the local community to enhance school readiness.
Establish on-going channels of communication between early learning program staff to facilitate coordination of programs.	Establish on-going channels of communication between early learning program staff to facilitate coordination of programs.
Invite sharing opportunities for representation on boards/advisory committees of collaborating partners including but not limited to: Head Start Health Advisory Committee; Head Start Policy Council; ECFE Advisory Committee; Early Childhood Coalition, etc.	Invite sharing opportunities for representation on boards/advisory committees of collaborating partners including but not limited to: Head Start Health Advisory Committee; Head Start Policy Council; ECFE Advisory Committee; Early Childhood Coalition, etc.

III. Selection Priorities

Enroll up to 80 children 3 – 4 years old meeting Head Start guidelines in the Head Start classrooms.	
Class size not to exceed 20 children in each classroom.	
Will work with the school district on recruiting and enrollments for Head Start and School Readiness.	Will work with Head Start on recruiting and enrollments for School Readiness and Head Start.
Develop and implement a system to increase participation of underserved populations of children. Share information with families regarding early learning opportunities in the community.	Develop and implement a system to increase participation of underserved populations of children. Share information with families regarding early learning opportunities in the community.

IV. Service Area

Serves families in Cook, Lake and St. Louis Counties (excluding the City of Duluth).	Serves children in the Rock Ridge School District ISD 2909.
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V. Professional Development

Provide training, technical assistance and support for classroom staff on the <i>HighScope</i> curriculum, <i>COR Advantage</i> assessment, CLASS and other curriculums and activities provided by Head Start.	Invite Head Start to area wide professional development as appropriate.
Provide guidance, training, and support ISD 2909 with the district’s implementation of the <i>HighScope</i> curriculum and <i>COR Advantage</i> assessment.	

Work cooperatively to provide shared training, as appropriate, based on each program’s training requirements and needs.	Work cooperatively to provide shared training, as appropriate, based on each program’s training requirements and needs.
Provide a general Head Start orientation.	Orient Head Start staff to district policies and procedures.

VI. Program Technical Assistance

Provide technical assistance on curriculum and assessment.	
Provide technical assistance on Head Start and licensing requirements.	
Provide technical assistance with the <i>ChildPlus</i> data base.	
Provide school readiness reports up to 3 times a year as requested.	Request school readiness reports from Head Start.
Share information to link special services to serve the needs of children including more efficiently, but not limited to health, nutrition, curriculum, child assessment, literacy, numeracy, and language.	Share information to link special services to serve the needs of children including more efficiently, but not limited to health, nutrition, curriculum, child assessment, literacy, numeracy, and language.

VII. Parent Services

Conduct Parent Committee Meetings as required by the Head Start Program Performance Standards. Parent Committee Meetings may be held in-person and/or virtually.	Provide meeting space for Parent Committee Meetings if available.
Complete Family Partnership Agreements (FPAs) for all Head Start enrolled families by a Head Start Family Support Specialist.	
Provide parent engagement activities for all families enrolled in Head Start.	Coordinate with Head Start for parent activities and events planned through the school district.
Head Start encourages parents to volunteer in the Head Start classroom.	Support parent volunteers in the Head Start classroom.
Provide supports to Head Start parents in helping them meet their goals and any needs on their journey towards self-sufficiency, including referring families to outside services.	
Help parents (including grandparents and kinship caregivers, as appropriate) to understand the importance of parental involvement in a child’s academic success.	Support Head Start parents (including grandparents and kinship caregivers, as appropriate) to understand the importance of parental involvement in a child’s academic success.

Help parents understand the instructional supports and other services provided by the school in which the child will enroll.	Help parents understand the instructional supports and other services provided by the school in which the child will enroll.
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VIII. Kindergarten Transitions

Coordinate with ISD 2909 a seamless procedure for transferring Head Start records to ISD 2909 for children enrolling into Kindergarten with the school district.	Coordinate with Head Start a seamless procedure for transferring Head Start records from Head Start for those children entering Kindergarten.
Conduct transition meetings with ISD 2909 in the spring for children entering Kindergarten in the fall.	Support and attend transition meetings with Head Start.
Obtain written parent permission to transfer records of Head Start children enrolled in <i>Head Start</i> if the child is enrolled in another school district for Kindergarten.	
Obtain a release of information from ISD 2909 after the child is terminated from Head Start for 30 days or more to provide additional information or discussions on the child. The release of information must be signed by the child’s parent(s)/guardian(s).	Obtain a signed release of information from a Head Start family 30 days or more after the child has been terminated from Head Start. A copy of the signed release of information will be provided to the Head Start program.
Acknowledge confidentiality requirements that each agency must follow regarding the sharing and release, with the consent of families, of personally identifiable information regarding children and families.	Acknowledge confidentiality requirements that each agency must follow regarding the sharing and release, with the consent of families, of personally identifiable information regarding children and families.
Provide transition activities in the classroom to prepare children and families to transition to Kindergarten.	Support transition activities in the classroom to help children and families prepare for Kindergarten.
Provide parents with information in the spring about their child’s transition to Kindergarten.	
Inform parents of dates/times for Kindergarten Round-up/Orientation.	Inform Head Start about Kindergarten Round-up/Orientation dates/times.

IX. Facilities, Transportation, Other Program Elements

FOOD SERVICE

Provide breakfast and lunch to Head Start children during program operation through lunch services provided through ISD 2909 under a contract to be renewed annually. All breakfasts and lunches will meet the Child & Adult Care Food Program (CACFP) guidelines.	Provide breakfast and lunch services to Head Start that meet CACFP guidelines.
Head Start will provide meal reimbursement to ISD 2909 upon receipt of monthly invoice for meals provided to Head Start children at rates established in separate agreement.	ISD 2909 will invoice Head Start monthly for meals served to Head Start children at rates established in a separate agreement.
Afternoon snacks will be provided by Head Start to meet CACFP guidelines. Afternoon snacks is a Minnesota Department of Human Services licensing requirement.	
Approve menus by a Registered Dietician or Certified Dietitian.	Prepare agreed upon menus including substitutions to meet CACFP guidelines or specific dietary needs of a child.
Children will have breakfast and lunch in the cafeteria as per the school district request. Snacks will be provided to children in the classrooms and done family style.	
Staff to complete CACFP and Civil rights training.	

FACILITIES

Head Start classrooms will be located at the Parkview Learning Center in Virginia, Minnesota. Head Start will utilize the 4 classrooms and office space to operate 4 classes of Head Start children.	Four (4) Classrooms and office space will be provided by ISD 2909 at the Parkview Learning Center in Virginia to Head Start.
Request in-kind contribution from ISD 2909 for space costs. Space costs will be determined by a certified appraiser.	Provide in-kind contribution to Head Start for space costs.
Maintain annual licensing through the Minnesota Department of Human Services and costs associated.	
Provide a fire extinguisher for the classrooms (licensing requirement).	
Head Start will request lead paint and water test results when needed for compliance with the Head Start Program Performance Standards (HSPPS).	ISD 2909 will provide Head Start with the most recent lead paint and water test results upon request.
	Provide custodial and maintenance services.

TRANSPORTATION

Head Start will provide daily transportation to Head Start children in partnership with	
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Arrowhead Transit. Allowable vehicles meeting Head Start requirements will be used including child restraints and a bus monitor.	
Pick-up and drop-off points will be at the Parkview Learning Center.	
	ISD 2909 will provide transportation to Head Start children if written in the child's IEP.
Head Start will leave a vehicle at Parkview to assist in transporting meals.	

X. Other

Head Start personnel will complete a childcare background check prior to hire through the Minnesota Department of Human Services that meets Head Start and Minnesota Child Care Center Licensing requirements. Documentation will be kept on file with Head Start.	ISD 2909 will complete background checks on school district staff. Documentation will be kept on file with ISD 2909. The school district will allow any Federal Head Start, State Head Start or DHS Licensing monitors to review background study information for any ISD 2909 staff working with children enrolled in Head Start if so requested.
Head Start personnel files will contain documentation of staff qualifications and trainings. This information will be made available to Federal, State and Licensing monitors upon request.	ISD 2909 personnel files will contain documentation of staff qualifications and trainings. This information will be made available to any Federal, State or Licensing monitors upon request for any ISD 2909 staff working with Head Start children.
Maintain adequate comprehensive insurance coverage for staff, children and classroom contents.	Maintain adequate comprehensive insurance coverage.
Discrimination in staffing and programming is prohibited. Head Start will not discriminate against any person employed in the performance in this contract, or against any applicant for employment because of race, sex, age, creed, religion, color, national origin, political affiliation, veteran's status or handicapping condition. No person shall on the grounds of race, sex, age, creed, religion, color, national origin, political affiliation, veteran's status or handicapping condition will be denied benefits of or subject to discrimination in the performance in this contract.	Discrimination in staffing and programming is prohibited. ISD 2909 will not discriminate against any person employed in the performance in this contract, or against any applicant for employment because of race, sex, age, creed, religion, color, national origin, political affiliation, veteran's status or handicapping condition. No person shall on the grounds of race, sex, age, creed, religion, color, national origin, political affiliation, veteran's status or handicapping condition will be denied benefits of or subject to discrimination in the performance in this contract.

This agreement becomes effective on Aug. 1, 2024, with signature of all parties involved. By signing this agreement, each agency agrees to its terms. This agreement will be reviewed and updated annually.

Date

Dr. Noel Schmidt, Superintendent, ISD 2909

Date

Shannon Kush-Jeffrey, Director EC Education, ISD 2909

Date

Sheena Stefanich, Parkview Principal, ISD 2909

Date

Scott Zahorik, AEOA Executive Director

Date

Gabriel Johnson, Head Start Director



Virginia Area Historical Society

800 9th Avenue North
Virginia, Minnesota 55792
Phone: (218) 741-1136

August 24, 2024

School Board
Rock Ridge Public Schools
1405 Progress Parkway
Virginia, MN 55792

To The Rock Ridge School Board:

Greetings from the Virginia Area Historical Society,

It has come to our attention that the school district holds a letter which was written to the Virginia School District in the early 1900s and signed by Theodore Roosevelt. We understand that the letter mentions an accompanying picture. We believe that it is possible that the picture it refers to is the large portrait of Roosevelt that was donated by Rock Ridge to the historical society when the Roosevelt Elementary School closed a few years ago.

We are interested in acquiring this piece of correspondence for inclusion in our archives.

We may be reached at the contact information listed above.

Thank you for your continued interest in helping us to preserve items of local historical importance.

Sincerely,

Mary Peterson
Board President
Virginia Area Historical Society
virginiamnhistory@gmail.com