



**ROCK RIDGE PUBLIC SCHOOLS
1405 PROGRESS PARKWAY
VIRGINIA MN 55792**

**Regular Meeting
Monday, June 24, 2024 at 6:00 PM
Rock Ridge Administration Building, 1405 Progress Parkway,
Virginia, MN 55792**

AGENDA

1. Call to order.
2. Approval of agenda.
3. Recognition of visitors and visitor input.
4. Boys Head Hockey Coach.
5. Consent Agenda:
 1. Approval of June 10, 2024 regular meeting minutes. 3
 2. Approval of hire of Christopher Fettig for the Secondary Choir Director position with a salary of \$90,420 (MA+18 Step J) effective August 27, 2024. 8
 3. Approval of returning coach for the 2024-2025 school year: Chris Ismil (Boys Assistant Track and Field).
 4. Acceptance of resignation for the purpose of retirement of Karl Hedley from the Handyman/Driver position effective August 1, 2024.
 5. Acceptance and appreciation of a donation from the Virginia Community Foundation in the amount of \$8,531 - an annual donation from the Education Fund inside the Virginia Community Foundation.
6. Reports:
 1. School to Work Engagement & Fundraising updates.
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2. Consider approval of proposed school activity fees and spectator ticket prices beginning with the 2024-2025 school year.	173
3. Consider approval of the budget for 2024-2025.	174
4. Consider approval of the transfer of committed fund balance to the unassigned fund balance.	
5. Discussion and decision on whether to leave the NLC after completion of the 2024-2025 school year or the 2025-2026 school year.	
6. Consider submitting a Proposed Resolution to MSBA to submit to legislature for action(s) the Rock Ridge school board would like to encourage legislature to take.	176
10. Meeting Announcements:	
1. The next regular meeting will be Monday, July 8, 2024 at 6:00 P.M. at the Rock Ridge Administrative Building, 1405 Progress Pkwy, Virginia.	
11. Adjournment.	

**OFFICE OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 2909
MONDAY, JUNE 10, 2024, 6:00 P.M.**

**ROCK RIDGE ADMINISTRATION BUILDING, 1405 PROGRESS PARKWAY, VIRGINIA, MN 55792
MINUTES OF THE REGULAR SCHOOL BOARD MEETING**

Members Present:

Bill Addy Tim Riordan
Nicole Culbert-Dahl Polly Sorcan
Brandi Lautigar John Uhan
 Lisa Westby

Other Staff Present:

Dr. Noel Schmidt, Superintendent
Andrea Lintula, Business Manager
Cassandra Hainey, PCN Grant Coordinator

Members Absent:

None

- I. Chair ADDY called the regular meeting to order at 6:00 P.M.
- II. **APPROVE AGENDA:**
- A. UHAN requested to add *End of School Year update* to Reports 7.3 *High School Graduation discussion*.
- B. ADDY moved 10.3 *Consider approval of Resolution to Enter into Guaranteed Energy Savings Contract for Solar* to 5.5.
- C. Motion to **approve the agenda as amended** made by RIORDAN, seconded by UHAN. Motion passed unanimously.
1. Item 4. *Boys Head Hockey Coach* was then removed and moved to the next regular meeting. Position of Boys Head Hockey Coach will be posted, but no determination of applications will be made until the current head coach has had an opportunity to appeal.
2. SORCAN asked to add an update to the Superintendent's Report on any changes to duties, assignments, positions that the superintendent may be recommending for the 2024-25 budget.
- III. **RECOGNITION OF VISITORS AND VISITOR INPUT:** Paul Peltier – music department staffing needs.
- IV. **Kraus-Anderson Quarterly Report Presentation for Qtr 1 & 2 in 2024.**
- A. Pete Auvinen and Patrick Gallagher presented the Quarterly Report as well as provided an overview of the proposed Eveleth Demo Limits from the City of Eveleth. (The City of Eveleth may want to now keep (not demolish) the new gym, music/weight room area.)
- V. **Consider approval of Resolution to Enter into Guaranteed Energy Savings Contract for Solar.**
- A. Darrin Dufresne, Ideal Energies, discussed the next steps in this project regarding solar for Laurentian Elementary.
- B. Motion to **approve the resolution** made by RIORDAN, seconded by LAUTIGAR. Roll call vote. Motion passed 6-1 with SORCAN voting NO.
- IV. **CONSENT AGENDA:**
- A. Motion to **approve the Consent Agenda** made by RIORDAN, seconded by UHAN.
1. SORCAN asked for discussion on 6.24 *Correction to Nancy Reed's coaching position title from Junior High Girls Swimming Coach to Assistant Girls Swimming Coach with a stipend of \$3,278 for the 2024-2025 school year* and 6.26 *Approval of the Substance Abuse Prevention Grant Youth Group Leader Contract (CORE) for the 2023-2024 school year for Samantha Papenfuss-Krage*.
2. Following discussion, motion passed unanimously.
- a. Approval of May 13, 2024 regular meeting minutes.

- b. Approval of the 2023-2024 Club Advisors - yellow highlighted advisors along with their stipend require approval for the 2023-2024 school year.
- c. Approval of transfer (summer only) to the Summer Day Camp Staff position at a rate of \$13.50/hour effective June 3, 2024: Lissa Kriefels, Natalie Backe, April Stupca, Breanna Bridgewater, and Isabella Axelson.
- d. Approval of transfer (summer only) for the ESY Paraprofessional positions (LES): Emily Houghton and Kadeen Auel at a rate of \$18.47/hour effective June 11, 2024.
- e. Approval of transfer (summer only) for the ESY Paraprofessional positions (RRHS): Shannon Schmidtke, Christine Nelson, Corey Borden, Anastasia Ebnet, Jody Johansen, Kristie Intihar Michelle Pietila, Stephanie Strand, Cynthia Ray (substitute if needed), Kimberly Bjork (Substitute if needed) at a rate of \$18.47/hour effective June 11, 2024.
- f. Approval of hire of Melissa Hillman for the Early Childhood Child Care Mentor position at a rate of \$32.00/hour effective May 17, 2024 through June 30, 2025.
- g. Approval of hire of Sarah Knudson for the Family, Friend, and Neighbor Child Care Provider position at a rate of \$32.00/hour effective May 17, 2024 through June 30, 2025.
- h. Approval of hire of the following for the ESY Paraprofessional (RRHS) position at a rate of \$18.47/hour effective June 10, 2024: Carolee Hagen, Miranda Johnson, Melodi Haugen, Siri Stocke, Natasha Clemmer.
- i. Approval of hire of Mitchell Pedersen for the Custodian/General Maintenance/Grounds/Driver position at a rate of \$24.25/hour effective May 30, 2024.
- j. Approval of hire of Quaid Peterson for the Technology Specialist Level 1 position at a rate of \$21.72/hour effective June 11, 2024.
- k. Approval of hire of Lee Costley for the Secondary Special Education Teacher position with a salary of \$81,316 (MA+10 Step I) effective August 27, 2024.
- l. Approval of hire of Macoy Rudolph for the Secondary Special Education Teacher position with a salary of \$64,493 (MA Step D) effective August 27, 2024.
- m. Approval of hire of Kianna Martinson for the Secondary Special Education Teacher position with a salary of \$64,493 (MA Step D) effective August 27, 2024.
- n. Approval of hire of Angela Suihkonen for the Speech Language Pathologist position with a salary of \$70,941 (MA+18 Step E) effective August 27, 2024.
- o. Approval of additional duty of WEB Coordinator for Kelli Voss and Brandon Miller with a split stipend of \$1,009 each for the 2024-2025 school year.
- p. Approval of returning coaches for the 2024-2025 school year: Ryan Malich (Boys Head Track and Field), Sean Streier (Boys Assistant Track and Field), Jason Ness (Head Speech), Jeff Teasck (8th Grade Softball), Darren Aho (JV Softball), Jeffrey Ralston (JV Girls Hockey), Jeremy Liimatta (Co-Director One Act and Co-Director Spring Play), Chris Chad (Co-Director One Act and Assistant Director Spring Play).
- q. Acceptance of resignation of Zoey Hougas from the Custodian/General Maintenance/Grounds/Driver position effective May 20, 2024.
- r. Acceptance of resignation of Crystal Nucech-Duesler from the School Readiness Teacher position effective May 23, 2024.
- s. Acceptance of resignation of Stacy Fabish from the Paraprofessional position effective May 27, 2024.
- t. Acceptance of resignation of Daniel Melby from the Secondary Music Teacher position effective at the end of the 2023-2024 contract year.
- u. Acceptance of resignation of Jennifer Nettleton from the Secondary Special Education Teacher position effective at the end of the 2023-2024 contract year.
- v. Acceptance of resignation of Gina Anderson from the Special Education Teacher position effective at the end of the 2023-2024 contract year.
- w. Acceptance of resignation for the purpose of retirement of Deanna Kerzie from the Head Girls Track and Field Coach position effective at the completion of the 2023-2024 season.

- x. Correction to Nancy Reed's coaching position title from Junior High Girls Swimming Coach to Assistant Girls Swimming Coach with a stipend of \$3,278 for the 2024-2025 school year.
- y. Correction to start date of the following 2023-2024 Summer Day Camp Staff from June 6, 2024 to June 3, 2024: Amelia Sandnas, Julianna Bockelmann, Cindi Nelson, Leigh Backe, Ella Lamppa, Jordan Walters.
- z. Approval of the Substance Abuse Prevention Grant Youth Group Leader Contract (CORE) for the 2023-2024 school year for Samantha Papenfuss-Krage.
- aa. Approval of lane change for Amanda Rasmussen from BA+20 to MA effective June 1, 2024.
- bb. Acceptance and appreciation of a donation from Rhonda Halunen and Lezlie Weiss in the amount of \$1,667 to the #RockRidgeRising campaign - VHS Class of 1951 Basketball Court (outside at North Star Elementary).
- cc. Acceptance and appreciation of a donation from Rod and Mary Lou Halunen in the amount of \$1,667 for the #RockRidgeRising campaign - VHS Class of 1951 Basketball Court (outdoor court at the new North Star Elementary).
- dd. Acceptance and appreciation of a donation from Todd and Cindy Halunen in the amount of \$1,668 for the #RockRidgeRising campaign - VHS Class of 1951 Basketball Court (outdoor court at the new North Star Elementary).
- ee. Acceptance and appreciation of a donation from Delanie and Steve Giorgi in the amount of \$1,667 for the #RockRidgeRising campaign - VHS Class of 1951 Basketball Court (outdoor court at the new North Star Elementary).
- ff. Acceptance and appreciation of a donation from Lisa and Rick Erickson in the amount of \$1,667 for the #RockRidgeRising campaign - VHS Class of 1951 Basketball Court (outdoor court at the new North Star Elementary).
- gg. Permission for Dr. Noel Schmidt to attend the Innovative Schools Summit in Nashville, June 19 - June 23, as per contract. Note: Dr. Schmidt could not attend the conference previously approved by the school board.

V. **REPORTS:**

- A. Cassandra Hainey, PCN Grant Coordinator, discussed some of the results of the 2024 PCN student survey.
- B. The board applauded staff and administration for a very successful first Rock Ridge High School graduation ceremony. UHAN acknowledged the paraprofessionals and their very special and very important connection they make with their students during the school year.
- C. Supt. Schmidt addressed SORCAN's request regarding the budget and personnel changes – As of now, selected staff have been non-renewed as well as resignations and retirements have been submitted. Information will be coming as to class sizes for next school year. All these assumptions will be incorporated into the budget and will be ready for the next regular meeting. The Do-Bid auctions at the Eveleth building are now over. Finally, student behavior is being addressed through a committee of K-12 teachers along with the superintendent. Meetings have been held and discussions are generating very specific changes for the upcoming school year.
- D. Motion to **approve the payment of the bills** made by UHAN, seconded by WESTBY. Motion passed unanimously.

VI. **POLICIES – FIRST READING:**

- A. Motion to **approve the first reading of 533 Wellness** made by LAUTIGAR, seconded by CULBERT-DAHL. Motion passed unanimously.
- B. Motion to **approve the first reading of 606.5 Library Materials** made RIORDAN, seconded by LAUTIGAR. Motion passed 6-1 with SORCAN voting NO.
- C. Motion to **approve the first reading of 606.5 Form - Formal Request for Reconsideration of Specific Library Collection Material** made by UHAN, seconded by RIORDAN. Motion passed 6-1 with SORCAN voting NO.

- D. Motion to **approve the first reading of 506 Student Discipline, 507 Corporal Punishment and Prone Restraint, 507.5 School Resource Officers, and 514 Bullying Prohibition Policy** made by LAUTIGAR, seconded by CULBERT-DAHL. Motion passed unanimously.

VI. **POLICIES UP FOR REVIEW – FIRST READING:**

- A. Motion to **approve the first reading of 101.1 Name of the School District, 201 Legal Status of the School Board, 202 School Board Officers, 203 Operation of the School Board - Governing Rules, 203.1 School Board Procedures; Rules of Order, 203.6 Consent Agendas, 212 School Board Member Development, 214 Out-Of-State Travel By School Board Members, 306 Administrator Code of Ethics, 405 Veteran's Preference, 407 Employee Right To Know - Exposure to Hazardous Substances, 409 Employee Publications, Instructional Materials, Inventions, and Creations, 412 Expense Reimbursement, 421 Gifts to Employees and School Board Members** made by UHAN, seconded by RIORDAN. Motion passed unanimously

VII. **ADMINISTRATION:**

- A. Motion to **approve the 2024-25 health insurance** made by Uhan, seconded by Culbert-Dahl. Motion passed 5-0-2 with RIORDAN and LAUTIGAR abstaining.
- B. Motion to **approve the District's Property, Liability, and Worker's Compensation insurance for 2024-25 school year** made by RIORDAN, seconded by UHAN. Motion passed unanimously.
- C. Motion to **approve the suggested changes made by the Northland Learning Center to the JPA agreement** made by LAUTIGAR, seconded by RIORDAN. Motion passed 6-0, CULBERT-DAHL not present.
- D. Motion to **approve the Services Contract between Arrowhead Regional Computing Consortium (ARCC) and Rock Ridge Public Schools for FY25** made by UHAN, seconded by ADDY. Motion passed 5-0-1 with RIORDAN abstaining and CULBERT-DAHL not present.
- E. Motion to **approve the School Nutrition Programs Renewal of Food Service Management Contract School Year 2024-25** made by RIORDAN, seconded by UHAN. Motion passed 6-0, CULBERT-DAHL not present.
- F. Motion to **approve the renewal of the district's 2024-25 MREA membership** made by SORCAN, seconded by RIORDAN. Motion passed 6-0, CULBERT-DAHL not present.
- G. Motion to **approve the MSBA membership dues and renewals of Boardbook and Policy Services subscriptions for FY25** made by LAUTIGAR, seconded by WESTBY. Motion passed 5-0-1 with RIORDAN abstaining and CULBERT-DAHL not present.
- H. Motion to **approve the contract from KY Interpreter for sign language interpreting services from July 1, 2024 - June 30, 2025** made by LAUTIGAR, seconded by RIORDAN. Motion passed 6-0, CULBERT-DAHL not present.
- I. The board will consider submitting a Proposed Resolution to MSBA to submit to legislature at the next regular meeting.
- J. Motion to **approve the Resolution to Expel Student "RR-X2-23-24" For a Period of Twelve Months** made by UHAN, seconded by LAUTIGAR. Roll call vote. Motion passed 6-0, CULBERT-DAHL not present. (CULBERT-DAHL returned to the meeting at 7:51 P.M.)
- K. Motion to **approve the Special Education Director and Coordinator job description** made by UHAN, seconded by RIORDAN. Motion passed 6-1 with SORCAN voting NO.
- L. Motion to **approve the Para Student Support job description** made by UHAN, seconded by LAUTIGAR. Motion passed unanimously.
- M. Motion to **approve the School-Age Child Care job description** made by UHAN, seconded by RIORDAN. Motion passed unanimously.
- N. Motion to **approve the 2024 Rock Ridge Education Fund requests from Angie Williams, Scott Manni, and Troy Caddy for a total spending request of \$7,277** made by RIORDAN, seconded by CULBERT-DAHL. Motion passed 6-0-1 with SORCAN abstaining.
- O. Motion to **approve the Resolution Establishing Dates for Filing Affidavits of Candidacy** made by LAUTIGAR, seconded by UHAN. Roll call vote. Motion passed unanimously.

VIII. **MEETING ANNOUNCEMENTS** were made.

IX. **CLOSED SESSION:**

A. Motion to **enter into Closed Session for the purpose of evaluating the performance of Superintendent Noel Schmidt in accordance with MN Statute 13D.05 Subdivision 3(a)** made by RIORDAN, seconded by WESTBY. Motion passed unanimously. Regular meeting closed at 7:56 P.M.

B. Regular meeting re-opened at 8:53 P.M.

X. **SUMMARY OF CLOSED SESSION:** The board listed positives of Dr. Schmidt’s performance as Rock Ridge superintendent in the last year – continued visibility in the community, state, and nation; student behavior plan initiative with K-12 teachers. Areas to improve – better communication with staff, community, and board members; set mutual goals for 2024-2025; inform school board if partaking in interviews with other school districts.

XI. **ADJOURNMENT:** Meeting adjourned at 8:58 P.M.

CHAIR – BILL ADDY

CLERK – BRANDI LAUTIGAR

Christopher Marc Fettig

EDUCATION

Master of Music in Choral Conducting 1993
University of Illinois - Urbana-Champaign, MN

Bachelor of Science in Music Education 1986
Bemidji State University – Bemidji, MN

Work Experience

University Of Minnesota Duluth – Duluth, MN 2023-2024

Choral Instructor, Assistant Director of Choral Activities
Director of the Concert Choral, Chamber Singers, and Vocal Jazz
Instructor of Ear-Training, Sight Singing and Improvisation Level 3&4
Voice Lesson, 18 students

Bemidji Public Schools – Bemidji, MN

High School Choral Music Director, Bemidji High School 1987-2023
Director of Choral Activities grades 9-12
Director of the A Cappella Choir, Bel Canto Treble Choir, Varsity Choir,
Madrigal Choir, and Lumberjack Men’s Chorus

Show Choir Founding Director 1995-2023
Bemidji High School Show Choir, *Vocalmotive*
Responsible for arranging music, creating show design, costuming,
production management, vocal and band director, overseeing
the annual Dinner Show Production and group competitions.

Music Department Chair 1998-2013

Assistant Musical Director 1987-2006
Vocal Music Director

Bemidji Summer Show Choir Camp 2006-2023
Director of camp operations, registration, production, and music rehearsals

Bemidji Boy Choir 2006-2018
Founding Director

Bemidji Community Choral 1988-1993
Artistic and Vocal Director

Benson Public Schools – Benson, MN 1986-1987
Benson Junior and Senior High School Director

Awards and Recognition

Featured Alumnus of the Bemidji Choir 2022
Bemidji State University Alumni Association

East Grand Forks Senior High School *Hall of Fame for Fine Arts* 2012
East Grand Forks, MN

Choral Director of the Year 2007
American Choral Directors Association of Minnesota

Honor Roll Teacher 2000
Education Minnesota Teacher of the Year Program

Teacher of the Year 1999
Independent School District 31, Bemidji, MN

Outstanding Young Choral Director 1991
American Choral Directors Association of Minnesota

Convention Performances 1992-2023
The Bemidji High School *A Cappella Choir* performed under the direction of Christopher Fettig seven times at state conventions:
ACDA of Minnesota - 1992, 2002, 2018
MMEA - 1992, 2003, 2016, 2023

ACDA North Central Division Convention 2010
Orchestra Hall, Minneapolis, MN
BHS *A Cappella Choir* Featured Performance

Choral Finale 2007
BHS *A Cappella Choir* Featured Performance

ACDA North Central Division Convention 2000
Madison, Wisconsin
BHS *A Cappella Choir* Featured Performance

Central Division Music Educators National Conference 1997
Peoria, Illinois
BHS *A Cappella Choir* Featured Performance

Northstar Choral Festival 1993
BHS *A Cappella Choir* Featured Performance

Activities

ACDA of Minnesota – American Choral Directors Association 1986-Present

MMEA – Minnesota Music Educators Association	1986-Present
Show Choirs of Bemidji, Inc. Co-founder and president	2006-2023
<i>All State Men’s Chorus Section Coach</i>	1998 and 2022
Featured director “Behind The Mic” with Alton Accola www.behindthemic.org/wisdom	2019
Minnesota “Star Program” Bemidji High School Vocal Music Program was featured in the ACDA–MN <i>Star of the North</i> publication	2018
MMEA Midwinter Convention Parallel Programming and Non-Profit Parent Groups Presentation	2011
7-8 TTB Honor Choir Guest Conductor of the ACDA-MN <i>State Honor Choir</i>	2010
ACDA of Minnesota Fall Convention Presentation Interest Session Presenter <i>The Basic Clef</i> - Staying honest with one’s “ <i>True Self</i> ”	2010
ACDA of Minnesota Summer Dialogue Presentation Summer Dialoged Interest Session Presenter Advocacy and Community Building	2010
Artists in Residence Aspen, CO, Music Festival and School Director and Speaker – Exploring diversity of styles in choral music	2009
Vocal Directors Institute University of Nebraska-Omaha Clinician and Keynote Speaker	2009
Regional Representative Minnesota Music Educators Association	2000-2002
<i>All-State Lutheran Choir</i> Auditions Vocal Judge	1996-1999
Honor Choir Manager North Central American Choral Directors Association	1998
Bemidji Area Church Musicians Church Choir Workshop Guest Clinician	1997
District 30 Honor Band and Choir Guest Conductor	1996
Northwest District Chair American Choral Directors Association of Minnesota	1992-1994

Southeast Conference All Star Chorus, Elkton, MN
Guest Conductor

1992

Skills

Music Arrangements and Composition

Management

Fundraising

Recruitment, promotion, advocacy

Clinician

Adjudicator

Tour organizer and coordinator

Author of Vocal Music Methods Books "Your Voice as Your Instrument

Voice Teacher



2024 LEGISLATIVE RECAP



2024 Legislative Recap

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Indicates significant MSBA advocacy effort

MSBA has attempted to provide effective dates for each new law; however, occasionally the legislation may not specify an effective date. If no effective date is provided, Minn. Stat. § 645.02 specifies that each policy enacted finally at any session of the Legislature takes effect on Aug. 1, unless a different date is specified. An act making appropriations enacted at the end of any session of the Legislature takes effect on July 1, unless a different date is specified in the act. Each act takes effect at 12:01 a.m. on the day it becomes effective, unless a different time is specified in the act.

Executive Summary



The 2024 legislative session is now in our rearview mirror.

The second year of the biennial legislative session is often referred to as a “bonding session”. In addition to the demands associated with a bonding bill, the short session can also mean an opportunity for the legislature to “fix” or adjust bills passed in the previous year.

The 2023 legislature funded our schools with over \$2 billion in new revenue. Despite this record amount, our school districts are still experiencing financial hardship and more than not are facing deficits. With a tenuous and fragile forecast shared in February 2024, we understood the challenges of a supplemental budget request. Yet, we heard our members and prioritized a supplemental budget in MSBA’s 2024 legislative platform. Despite our school board members and superintendents’ pleas, early conversations with key leaders were clear that the likelihood of a supplemental budget allocation for our school districts was not to be.

MSBA’s advocacy efforts pivoted and capitalized on opportunities that were within reach with the DFL majority’s plan. One opportunity was to bring funding and flexibility with The READ Act to our districts. Another opportunity that presented itself with a DFL majority was to secure election provisions MSBA has been championing for several years to honor local control and contain costs for districts.

Another significant advocacy effort on behalf of MSBA and other education organizations was to minimize any new mandates. The Republican lawmakers heard our message on mandate relief and reiterated it throughout session in committee meetings and in their floor session debates.

Earned Safe and Sick Time was a new initiative from last year. I am proud of the work our team did over the interim trying to inform members of the new law and be a resource for members. This legislative session, a bill to fix technical issues was introduced. However, it expanded the new law, and consequently our school districts faced more mandates and expenses. MSBA, together with our education partners, were able to get the bill amended and avert some financial and workforce challenges for our districts.

We are proud of the influence, both seen and unseen that our MSBA staff, and you as advocates, have had on nearly every piece of new legislation.

I maintain that MSBA’s process in developing legislative positions is one of the best, if not the best. While we see the effective work the MSBA Government Relations team does during the legislative session, their work for the next session begins now. Central to that work is the voice of our school boards. MSBA’s approach starts with listening to its members. Your public school students, Minnesota’s public school students, need your passion and voice as we build our 2025 platform.

Advocacy is one of the essential responsibilities of our school boards. While MSBA's efforts focus on the state and federal policy and funding issues, we cannot do this alone. That is the reason we will be focused on offering opportunities to build and enhance your engagement and advocacy as a part of our larger strategic advocacy goal. There are four changes we want to share as we prepare for the 2025 session.

- To accommodate our school boards, we have extended the timeline by which your board can submit legislative resolutions. The MSBA Government Relations staff will accept legislative resolutions from June 1, 2024, through September 20, 2024.
- Legislative resolutions submitted to MSBA will require school board approval. MSBA will no longer accept legislative resolutions from individual school board members. The extended timeline will give our boards two additional months and the time needed for the school board to act on any proposed resolutions.
- At the 2025 Leadership Conference we will seek the entire membership's support in improving MSBA Delegate Assembly representation. More information will be shared in the coming months.
- Your MSBA Government Relations team will offer a new advocacy skills development course – Strategic Advocacy for Student Success - at MSBA's Summer Leadership Seminar.

Your MSBA staff will be traveling around the state in the next couple of weeks to share what happened at the 2024 session. In addition, we invite you to join us at MSBA's Third Thursday event on June 20, where we will share our legislative update and the next steps for your school board.

Strong School Boards, Stronger Minnesota

Thanks,

A handwritten signature in cursive script that reads "Kirk Schneidawind". The signature is written in black ink and is positioned below the "Thanks," text.

Kirk Schneidawind, Executive Director

2024 E-12 Education Budget*

	FY24-25	FY 26-27
	\$ 43,000	\$ 18,046
VOLUNTARY PRE-KINDERGARTEN	\$ 29,806	\$ 3,311
Local Optional Revenue Levy Offset - Additional VPK Seats	\$ 3,894	\$ 432
Operating Capital Revenue Offset - Additional VPK Seats	\$ 826	\$ 92
Achievement and Integration - Additional VPK Seats	\$ 304	\$ 34
Charter School Lease Aid - Additional VPK Seats	\$ 328	\$ 37
Special Education - Additional VPK Seats	\$ 1,041	\$ 146
Long-Term Facilities Management - Additional VPK Seats	\$ 235	\$ 26
School Breakfast - Additional VPK Seats	\$ 413	
School Lunch - Additional VPK Seats	\$ 699	
THE READ ACT		
Professional Development	\$ 4,000	
CAREI Paraprofessional and Volunteer Training	\$ 375	
Culturally Responsive Materials	\$ 1,000	
Deaf, Deafblind, and Hard of Hearing Working Group	\$ 100	
Regional Literacy Networks Paraprofessional and Volunteer Training	\$ 375	
Teacher Compensation for READ Act Training	\$ 31,375	
WORK GROUPS		
Teacher and Paraprofessional Compensation Working Group	\$ 150	
Student Attendance Legislative Study Group	\$ 64	
TASK FORCES		
English Learner Task Force	\$ 117	
PILOT PROJECTS		
Student Attendance Pilot Program	\$ 4,687	
Paid Student Teaching Pilot	\$ 6,543	
AMERICAN INDIAN EDUCATION		
Permanent School Fund Supplemental Aid for American Indian Students	\$ 40	
STATE AGENCIES		
State School Librarian	\$ 130	
PELSB - Educator's Online Licensing System	\$ 2,757	

All dollars are in thousands

* all figures are from Minnesota Department of Education (MDE) 2024 Legislative Session Update

SF 3567 Education Policy Omnibus Bill

General Education



School cell phone policy – By March 15, 2025, school districts and charter schools must adopt a policy regarding students’ possession and use of cell phones while in school. The principals’ associations are tasked with providing schools with best practices for managing cell phone use to reduce its negative effects on student behavior, mental health, and academic performance.



Flexible learning year program – The education commissioner must develop criteria for approving district applications to adopt a four-day school week. Any approved four-day plan must remain effective for a minimum of six years.

Education Excellence

Directory information – School districts and charter schools can share certain student data with the Department of Employment and Economic Development (DEED) to better coordinate special education services and pre-employment transition services for students with disabilities.

World language proficiency certificates – Clarifies the proficiency levels required for Minnesota bilingual seals.

Civics graduation requirement – The government and citizenship course for graduation is postponed to the 2025-2026 school year.

World’s Best Workforce goals – The World’s Best Workforce statute is renamed “Striving for Comprehensive Achievement and Civic Readiness” to better reflect its goals.



Personal learning plans for 9th graders – Requires that the annual review and revision of a personal learning plan include the student’s progress and tracking towards graduation.

Minnesota Comprehensive Assessment (MCA) reporting – The reporting date for MCA school performance data is changed to October 1 in years with new performance standards, and to November 1 in years with new performance standards for English language proficiency assessments.

Paraprofessional training – A school district must consult with the paraprofessional’s exclusive representative regarding special education paraprofessional training.



Student journalism and expression – School districts must adopt and publish a student journalist policy affirming that student journalists have the right to freedom of speech and freedom of the press in school-sponsored media with exceptions for speech that:

- 1) is defamatory;
- 2) is profane, harassing, threatening, or intimidating;
- 3) constitutes an unwarranted invasion of privacy;

- 4) violates federal or state law;
- 5) causes a material and substantial disruption of school activities; or
- 6) is directed to inciting or producing imminent lawless action on school premises or the violation of lawful school policies or rules.

In addition, a student journalist has the right to determine the news, opinion, feature, and advertising content of school sponsored media. A school district or charter school must not retaliate or take adverse employment action against a media advisor or a student journalist for exercising rights or freedoms under this law.

EFFECTIVE DATE. Effective for the 2024-2025 school year and later.



Language Access Plan – Starting in the 2025-2026 school year, during a regularly scheduled public school board meeting, a school district must adopt a Language Access Plan outlining procedures for providing language assistance to students and adults who communicate in a language other than English. The plan must include:

- (1) how the district and its schools will use trained or certified spoken language interpreters for communication related to academic outcomes; and
- (2) how families and communities will be notified of their rights under this plan.

This plan must be publicly available and included in the school's handbook, with reviews every two years and updated as appropriate.



Access to library materials and rights protected – Public libraries, including school libraries, cannot ban, remove, or restrict access to a book or other material solely based on its viewpoint or the messages, ideas, or opinions it conveys. The governing body is prohibited from disciplining employees for complying with this section.

This does not limit a public library's authority to decline to purchase, lend, or shelve or to remove or restrict access to books or other materials legitimately based upon:

- (1) practical reasons, including but not limited to shelf space limitations, rare or antiquarian status, damage, or obsolescence;
- (2) legitimate pedagogical concerns, including but not limited to the appropriateness of potentially sensitive topics for the library's intended audience, the selection of books and materials for a curated collection, or the likelihood of causing a material and substantial disruption of the work and discipline of the school; or
- (3) compliance with state or federal law.

The rights of a parent, guardian, or an adult student are not limited as provided under section 120B.20.

The governing body of a public library must adopt a policy that:

- establishes procedures for selection of, challenges to, and reconsideration of library materials;
- must not impair or limit the rights of a parent, guardian, or adult student; and
- establishes that the procedures for selection and reconsideration will be administered by a

licensed library media specialist, an individual with a master's degree in library science or library and information science or a professional librarian.

Upon the completion of a content challenge or reconsideration process in accordance with the adopted policy, the governing body must submit a report of the challenge to the commissioner of education that includes:

- (1) the title, author, and other relevant identifying information about the material being challenged;
- (2) the date, time, and location of any public hearing held on the challenge in question, including minutes or transcripts;
- (3) the result of the challenge or reconsideration request; and
- (4) accurate and timely information on who from the governing body the Department of Education may contact.



Alternative to publishing public notices – Authorizes certain school districts (Independent School District No. 720, Shakopee; Independent School District No. 717, Jordan; Independent School District No. 719, Prior Lake-Savage; and Independent School District No. 112, Eastern Carver County) to publish their official proceedings on the district website instead of publishing them in a newspaper. Expires the special authority August 1, 2026.

English language learner notification – Parents of English language learners must be notified within 30 calendar days of the school year starting or within two weeks of a student being identified as an English learner during the school year.

Mental health education – Beginning in the 2026-2027 school year, districts and charter schools must offer mental health instruction for students in grades 4 through 12.



Access to space for mental health care through telehealth – Starting October 1, 2024, a school district or charter school must provide high school students with access to private space, to the extent space is available, for telehealth care from a licensed mental health provider. This includes during regular school hours and outside regular school hours if the site is available to other people. Also required is that every secondary school develop a plan with procedures to receive requests for access to space that provides student privacy.

EFFECTIVE DATE. Effective for the 2024-2025 school year and later.



Unscheduled student removal from class – Encourages a public school to adopt a policy on parental notification if a student was removed from class under unscheduled circumstances.

EFFECTIVE DATE. Effective for the 2024-2025 school year and later.

Eating disorder awareness – The Minnesota State High School League (MSHSL) must provide school coaches with eating disorder prevention education resources.

Post-Secondary Education Options (PSEO)

Notification of intent to enroll – Students must notify their district by October 30th if they plan to enroll in post-secondary courses.

Courses according to agreements – Requires secondary schools and postsecondary institutions that enroll students in PSEO courses to report to the commissioner the participation rates of students, including the number of students enrolled and the number of courses taken for postsecondary credit.

Grade point average weighting policy – Districts must adopt the same policy for weighted grade point average for credits earned as earned through concurrent enrollment.

American Indian Education

Absences from school for religious and cultural observances – Permits approved absences from school for instruction conducted by tribal spiritual or cultural advisors.

Prohibition on American Indian mascots – Grants school districts with an American Indian mascot, nickname, logo, letterhead, or team name, until September 1, 2026, to comply with the prohibition on American Indian mascots. Requires districts with a prohibited mascot, and no exemption, to report to the legislature on their progress to comply with this regulation and other items by February 14, 2025, and again February 1, 2026.

Smudging permitted – Permits an American Indian student or staff member to use tobacco, sage, sweetgrass, or cedar to conduct smudging in a public school. The process for conducting smudging is determined by the building or site administrator and must be conducted under the direct supervision of a designated staff member.

Teachers

Special education teacher licensure – The Professional Educator Licensing and Standards Board (PELSB) must approve an application for a Tier 1 and Tier 2 license in special education if the applicant meets the requirements for a Tier 1 license. In addition, the district must affirm:

- the applicant will receive high-quality professional development,
- the participation in a program of intensive supervision, or a teacher mentoring program, and
- the applicant demonstrates satisfactory progress toward professional licensure.

A teacher with a Tier 1 license in a special education field may assume the function as a teacher for a period of time not to exceed three years.

Tier 3 and Tier 4 license – Allows a teacher certified by National Board for Professional Teaching Standards to obtain a Tier 3 or 4 license without taking the pedagogy or content exams.

Tier 4 license – Allows a teacher who has completed licensure via portfolio or holds a National Board Certification to qualify for a Tier 4 license.

Prohibition on teacher assignment – Requires a school district or charter school to place a teacher in a noninstructional assignment if the teacher is criminally charged with certain offenses.



Coaches contract – Requires a school board to provide written notification to a head varsity coach if his or her contract will not be renewed for the next school year, within 60 days after the conclusion of the regular season for the activity unless the nonrenewal is due to misconduct, failure to perform duties, or the district's financial constraints.

Heritage language and culture teachers – Modifies the definition of “heritage language and culture teachers” to require the teacher to be proficient in the language and engaged in the culture. Includes certain American Sign Language teachers.

Ableism and disability justice recommendations – Teacher preparation programs and public schools are encouraged to include training on ableism and disability justice by a person with a disability and expertise related to ableism.

Individualized education programs.

Allows a district to conduct an assessment for developmental adapted physical education as a stand-alone evaluation without conducting a comprehensive evaluation of the student. It also provides that a parent may request that a school district conduct a comprehensive evaluation of the student.

Special education licensure reciprocity working group. Requires the Professional Educator Licensing and Standards Board (PELSB) to establish a working group on special education licensure reciprocity. The working group is tasked with providing recommendations on statutory or rule changes necessary to streamline requirements for out-of-state applicants. Additionally, it requires the working group to submit a report to PELSB for inclusion in the board's legislative priorities and to the legislature. The composition of the working group, to be appointed by July 1, 2024, is outlined below.

- (1) the executive director of the board or the executive director's designee;
- (2) one representative from the board;
- (3) two representatives from Minnesota Administrators for Special Education, consisting of one member from the seven-county metropolitan area and one member from outside the metropolitan area;
- (4) two representatives from the Minnesota Association of School Administrators, consisting of one member from the seven-county metropolitan area and one member from outside the metropolitan area;
- (5) two representatives from the Minnesota School Boards Association, consisting of one member from the seven-county metropolitan area and one member from outside the metropolitan area;
- (6) two representatives from Education Minnesota, consisting of one member from the seven-county metropolitan area and one member from outside the metropolitan area;

- (7) four licensed special education teachers, consisting of two members from the seven-county metropolitan area and two members from outside the metropolitan area;
- (8) two representatives from the Minnesota Association of Colleges for Teacher Education;
- (9) two representatives from alternative teacher preparation programs; and
- (10) one representative from the Minnesota Association of Charter Schools.

The working group must submit a report to the legislature by February 1st, 2025.

Charter Schools

Goal and purposes – Requires charter schools to identify its purpose(s) within the charter contract, document the implementation of these purposes in the annual report, and include this documentation as a component of the authorizer’s performance review of the school.

The primary purpose of charter schools is to improve the learning and achievement of all students.

Additional purposes were clarified and expanded to include:

- (1) increasing quality learning opportunities for all students;
- (2) encouraging the use of different and innovative teaching methods;
- (3) measure learning outcomes and create different and innovative forms of measuring outcomes;
- (4) establish new forms of accountability for schools; or
- (5) create new professional opportunities for teachers, including the opportunity to be responsible for the learning program at the school site.

Definitions – Aligns the definitions of “charter management organization” (CMO) and “educational management organization” (EMO) to the United States Department of Education framework.

Charter Management Organization (CMO) – A nonprofit entity or organization that operates or manages a charter school or a network of charter schools or can control all or substantially all of school’s education program or a school’s administrative, financial, business, or operational functions.

Education Management Organization (EMO) – A for-profit entity or organization that operates or manages a charter school or a network of charter schools or can control all or substantially all of school’s education program or a school’s administrative, financial, business, or operational functions.

Definition – Clarifies the definition of “immediate family” to mean any relationship by blood, marriage, adoption, or partnership of spouses, parents, grandparents, siblings, children, first cousins, aunts, uncles, grandchildren, nieces, and nephews.

Certain federal, state, and local requirements – Provides that charter schools must now comply with the following additional sections of the Pupil Fair Dismissal Act related to a discipline policy.

English learners – Requires a charter school to adopt a language access plan.

Roles, responsibilities, and requirements of authorizers – Provides that an authorizer’s role is to ensure that authorized schools have autonomy, fulfill their purposes, and are accountable to the charter

contract, ensuring quality education and public trust. Responsibilities include reviewing applications for new schools, expansions, and authorizer changes; negotiating and executing performance contracts; monitoring and evaluating academic, operational, and financial performance; and complying with chapter 124E requirements. Authorizers must participate in department-approved training and document that the completion in such training their annual report.

Application process – Technical change to clarify that the application process applies to organizations not yet approved as authorizers.

Review by commissioner – The commissioner is required to review the performance of charter school authorizers every five years. This review must follow specific criteria and processes developed in consultation with stakeholders, including authorizers, school administrators, and charter school boards. The review process must use existing department data to minimize duplicate reporting and must not penalize authorizers for not chartering additional schools or for a lack of complaints against their current portfolio. The commissioner must publish the review criteria at least 12 months before any changes take effect and must solicit feedback from relevant stakeholders before finalizing the review.

Individuals eligible to organize – Removes the “statement of assurances” requirement from the application a charter school developer submits to an authorizer for approval to establish a charter school.

Forming a school – Authorizer’s affidavit; approval process – Eliminates duplicate information in the authorizer’s affidavit that the commissioner already receives from other materials submitted by the authorizer. Specifies that the grades and number of primary enrollment sites in an approved affidavit are final and can only be altered through the supplemental affidavit statutory process.

Adding grades or sites – Clarifies the information that an authorizer is required to submit to the commissioner when a charter school seeks to add additional grades or sites.

Initial board of directors – Technical change clarifying the initial board of directors must be composed of at least five members who are not related parties. The initial board members must also meet the training requirements outlined upon the school’s incorporation.

Ongoing board of directors – The initial board must transition to the ongoing board starting by the end of the first year and completing by the end of the second year. The terms of board members begin on July 1 and last for at least two years. The charter’s bylaws must set the number of terms an individual can serve on the board and as an officer of the board.

Membership criteria – The ongoing board must have at least five non-related members, including at least one licensed teacher, one parent or guardian of a student enrolled in the school, and one community member.

The teacher member must: (1) be employed by the school or provide at least 720 hours of service under a contract between the charter school and a teacher cooperative, (2) be a qualified teacher, either serving as a teacher of record in a field in which the individual has a field license, or providing services to students the individual is licensed to provide; and (3) not serve in an administrative or supervisory capacity for more than 240 hours in a school calendar year.

The community member must: (1) reside in Minnesota, (2) cannot be employed by the school, and (3) cannot have a child enrolled in the school.

The board may have a majority of teachers, parents/guardians, or community members, or may have no clear majority. The chief administrator may only serve as nonvoting, ex-officio members. Contractors providing services to the school cannot serve on the board. The board structure must be defined in the charter's bylaws.

The statute also prohibits anyone from serving on more than one charter school board at the same time, either in an elected or ex-officio capacity.

Board structure – Technical change clarifying any changes to the board's governance structure must be approved by a majority vote of the board of directors, a majority vote of the licensed teachers employed by the school, and after authorizer approval.

Board elections – Elections must involve staff, board members, and parents or guardians of enrolled students. The board must establish and publish election policies and procedures on the school's website and notify eligible voters of election dates, voting procedures, and candidate information before the election and post the information on the school's website.

Duties – The board is responsible for policy decisions related to school operations, including budgeting, curriculum, programming, and personnel. The board must create a nepotism policy that prohibits the hiring of immediate family members of board members, school employees, or teachers who work under a contract with a cooperative. However, the board can make exceptions if the job is publicly advertised for 20 business days and two-thirds of the remaining board members (who are not related to the applicant) vote in favor of the hiring. Additionally, any board member, school employee, or contracted teacher cannot take part in the hiring process, supervision, or evaluation of an immediate family member.

Training – All charter school board members and nonvoting ex-officio members must attend board training. The training provider must certify completion, and the charter school covers the costs related to training. The school must report the training each board member completed in the annual report and conduct an annual performance assessment of the board, with results included in the report.

New board members must complete training on their roles, responsibilities, open meeting law, and data practices law before starting their term. Ex-officio members must finish this training within three months of starting their job.

Within 12 months, new board members must also complete training on employment policies, public school funding, financial management, and their roles in student success. Failure to do so makes them ineligible to continue serving and bars them from being re-elected or appointed for 18 months.

All board members must undergo annual training tailored to their needs and the board's requirements. This ongoing training covers a wide range of topics, including budgeting, financial management, hiring and evaluating school leaders, governance, student support, cultural diversity, strategic planning, legal issues, and school health and safety.

Meetings and information – The school must publish meeting and committee minutes within 30 days following the earlier of the date of board approval or the next regularly scheduled meeting.

Limits on charter school agreements – Extends certain conflict of interest provisions to apply to contracts, leases, or purchases between a charter school and the school’s authorizer or a board member, employee, contractor, volunteer, or agent of the school’s authorizer. Clarifies that this limitation does not apply to contracts for legal services from a lawyer who is subject to the Minnesota Rules of Professional Conduct.

Causes for nonrenewal or termination of charter school contract – Requires that a hearing regarding the nonrenewal or termination of the contract between the charter school and authorizer must be recorded by audio recording, video recording, or a court reporter, and that the authorizer must preserve the recording for three years and make the recording available to the public.

Mutual nonrenewal – Prohibits a pre-operational charter school from changing its authorizer.

Admission requirements and enrollment – Requires that a school staff member be employed for at least 480 hours in a school year for that staff member’s children to receive enrollment preference. Prohibits the school or its agent from distributing goods, payments, or other incentives of value to students, parents, or guardians as an inducement to enroll a student in the school. Modifies the conditions under which a student’s enrollment in a charter school is discontinued to include (1) the student formally withdrawing, (2) the school receives a request for the transfer of educational records, (3) the school receives a written election by the parent/guardian to withdraw the student, or (4) the student is expelled.

Teachers – Prohibits a charter school from contracting with a CMO or EMO to provide necessary teachers.

Administrator qualifications – Charter school boards must set qualifications for administrative, academic supervision, and instructional leadership roles, requiring at least a four-year degree or equivalent experience. Additional qualifications include skills in instruction, curriculum design, human resource management, ethics, child development, financial management, legal compliance, special education, contract management, communication, cultural competency, and community partnerships. These qualifications must be used for job descriptions, hiring, and performance evaluations.

Training for non-licensed administrators – Those without an administrator’s license must complete 25 hours of annual training in areas like instruction, curriculum, state standards, staff hiring and development, social-emotional learning, data usage, assessment methods, technology, charter school law, ethics, financial management, grant management, legal compliance, special education, health and safety laws, restorative justice, cultural competencies, communication, and public accountability.

Training for licensed administrators – Charter school directors and licensed chief administrators must complete 10 hours of training in their first year on charter school law, board and management relationships, and charter contract and authorizer relationships.

Certification and documentation – Training must be certified by the provider, and certifications must be submitted to the board and kept in personnel files. Completion of training is part of annual performance evaluations. All professional development must be reported in the school's annual report.

Restrictions – Charter school administrators cannot work as paid administrators or consultants for another charter school without approval from both boards and notifying the authorizers. They also cannot serve on another charter school's board, except as an ex-officio member if serving multiple schools.

Conflicts of interest – Prohibits a charter school employee or board member from serving on the board or decision-making committee of the school's authorizer. Requires a school employee or board member to disclose any paid compensation they receive from the school's authorizer.

Dissemination of information – Requires a charter school to disseminate the school's offerings and enrollment procedures to various targeted groups including low-income families and communities, students of color, students at risk of academic failure, and students underrepresented in the school's student body relative to Minnesota's population. Requires that these information-sharing activities be documented in the school's annual report and in the authorizer's performance review. Provides that an authorizer must provide certain authorizer financial statements upon request.

Use of state money – Requires a charter school to adopt a procurement policy. This policy must include (1) conflict of interest provisions consistent with section 124E.14; (2) thresholds for purchases by employees without board approval; (3) thresholds for purchases that require competitive bidding processes, except that a competitive bidding process must occur for any procurement estimated to exceed \$25,000; and (4) a prohibition on breaking up a procurement into smaller components to avoid the thresholds established in clauses (2) and (3). All purchases using state funds must be consistent with the school's procurement policy. Authorizes the commissioner to reduce a charter school's aid if the school violates its procurement policy. Recodifies certain provisions relating to financial management.

Health and Safety

Drug administration in schools – Clarifies when drugs or medicine may be administered in emergency school situations, including in the judgement of a licensed nurse. Clarifies that a school may consult with a licensed nurse in developing its policy relating to administration of drugs or medicine. Authorizes registered nurses and licensed practical nurses to administer epinephrine auto-injectors in school settings.

Early Learning

Voluntary Prekindergarten (VPK) program for eligible four-year-olds – Makes programmatic changes to merge the VPK and School Readiness Plus (SRP) programs. Provides that the commissioner receives applications for participation every four years. Authorizes the commissioner to reallocate seats in nonapplication years as necessary.

Divides the Minneapolis and Saint Paul school districts into distinct seat allocation groups.

EFFECTIVE DATE. The provisions relating to allocation of VPK seats are effective immediately. Other changes are effective July 1, 2025.

Family eligibility; applications; priorities for an early learning scholarship – Extends eligibility for an early learning scholarship to a child whose parent or guardian needs child protection or is in foster care. Gives application priority to children who are in a substance use or mental health treatment program, or who have an individualized education program (IEP) or individualized family service plan (IFSP).

Education Partnerships and Compacts

Military Interstate Children's Compact State Council – Establishes a state council.

Intrastate student transfers for children of military service members – Grants specific rights and protections to children of Minnesota Army National Guard and Air National Guard members when transferring between Minnesota public schools.

Purple Star School designation – Directs the department to designate Purple Star Schools. To earn this designation, schools must apply and meet criteria, such as designating a staff member as a military liaison, maintaining relevant information on the school's website, and offering programs to assist new military-connected students in transitioning. Authorizes the department to start awarding Purple Star School designations in the 2026-2027 school year.



The READ Act – HF 5237 and SF 3567

The READ Act (Reading to Ensure Academic Development) was signed into law in May 2023 with the goal of having every Minnesota child reading at or above grade level every year – beginning in kindergarten through grade three.

The Minnesota School Boards Association (MSBA) believes effective implementation of The READ Act is critical for the future literacy outcomes of all Minnesota students. The READ Act will serve as a transformational change in how reading is taught in Minnesota public schools.

Beginning July 1, 2024, each school district must provide teachers with training on evidence-based reading instruction.

The READ Act 2.0 builds upon last year's legislation providing additional funding and flexibility for districts to implement the program. This includes phased professional development, increased student screenings, and the use of evidence-based literacy interventions.

Professional development

- Clarifies that phase one training requires K-12 reading intervention instructors, all classroom teachers K-3 and pre-k teachers, special education teachers, curriculum directors, instructional support staff, employees that select instructional materials, and English learner teachers must complete training by July 1, 2026.
- Clarifies that phase two training requires grades 4-12 reading teachers and state-approved alternative program teachers must complete training by July 1, 2027.
- Training provided by a department-approved certified trained facilitator meets the professional development requirements.
- For the 2024-2025 school year only, elementary schools may reduce instructional hours by 5.5 hours to allow teachers to receive required evidence-based training.

New requirements

- The number of screenings for kindergarten through grade 3 increases from two to three times per school year.
- Beginning with the 2024-2025 school year, district staff may only use screeners approved by the Minnesota Department of Education (MDE).
- Parents must be notified of screening by February 15 each year and again within the final six weeks of the school year.
- Districts must use only evidence-based literacy interventions starting in the 2025-2026 school year.
- Beginning in the 2026-2027 school year, paraprofessionals or unlicensed persons providing Tier 2 literacy interventions must be supervised by a licensed teacher trained in evidence-based reading instruction.
- Minnesota Reading Corps programs must use evidence-based reading instruction and interventions.

Local literacy plan

- Expands uses of literacy incentive aid to include employing an intervention specialist, screeners, and stipends for teachers completing training required under The READ Act.
- Beginning in the 2025-2026 school year, the district literacy plan must include the timeline and plan for adopting approved curricula and materials, the number of teachers and staff proposed for training, and how the district used funding under The READ Act.

Partnership requirements

- Requires MDE and CAREI (Center for Applied Research and Education Improvement) to develop and provide training for volunteers and other unlicensed persons that provide Tier 2 intervention to students in school districts on a regular basis by June 10, 2025.
- Requires the regional literacy networks to develop and provide the same type of training at no cost.
- Requires the Professional Educator Licensing and Standards Board (PELSB) to conduct an audit that evaluates if and how approved teacher training programs for candidates meet subject matter standards for reading.
- Develop a coaching and mentorship program for certified trained facilitators.
- Identify at least 15 evidence-based literacy intervention models by November 1, 2025.
- Partner with a third party to develop and review culturally and linguistically responsive supplemental materials on an ongoing basis.
- Starting in 2033, MDE and an institute of higher education may partner to provide a comprehensive review of curriculum and provide the approved list.

Curriculum and intervention materials funding – Reallocates the distribution of the \$34,950,000.00 appropriation for curriculum and intervention materials. Under the 2024 legislation, these funds are to be distributed to districts at a rate of \$39.91 per student or a minimum of \$2,000.00 as aid to districts, charter schools, and cooperatives. This aid should be placed in a reserved account and is to be used to implement the requirements of The Read Act or for the expanded literacy incentive aid uses.

Teacher compensation for The Read Act training – Appropriates \$31,375,000.00 million for teacher compensation to be distributed at \$36.06 per student or a minimum of \$2,000.00. Districts must use this funding only to compensate eligible teachers for completing approved training required under The READ Act. Districts must enter a memorandum of understanding with the exclusive representative of teachers detailing the use of this funding. Compensation of eligible teachers may include but is not limited to:

1. Stipends;
2. Payments based on teacher's regularly hourly rate; and
3. Full or partial reimbursement for training that the teacher paid for and was later approved under The READ Act.

Memorandum of understanding administrative process

- Within 30 days of finalizing a memorandum of understanding or adopting a plan, a district must compensate eligible teachers according to the agreement.
- The Minnesota School Boards Association and Education Minnesota are encouraged to collaborate to develop and provide a model memorandum of understanding to districts by July 1, 2024.
- Stipends are not considered income for certain purposes.
- The Bureau of Mediation Services will provide mediators to assist in reaching agreement on the memoranda of understanding.

Supplemental one-time funding

- \$4,000,000.00 for statewide professional development for training fourth and fifth grade teachers and literacy professors (in addition to the \$34,950,000.00 from 2023).
- \$1,000,000.00 for MDE to issue a request for proposal to contract to develop supplemental culturally responsive materials for approved curricula.
- \$375,000.00 for the regional literacy networks to develop training for paraprofessionals and volunteers.
- \$375,000.00 for CAREI to develop training for paraprofessionals and volunteers.
- \$100,000.00 for the deaf, deafblind, and hard of hearing working group.
- \$31,375,000.00 for teacher compensation.

HF 5237 Education Finance Omnibus Bill

General Education

English learner (EL) cross subsidy aid – Defines “qualifying English learner services” as the services necessary to implement the Language Instruction Education Program.

Task force on English learner (EL) programs – A task force is established to analyze the use of English learner revenue in schools, how micro credentials or other certifications might enhance collaboration between teachers, and how revenue can be used more effectively. Members and duties of the task force are defined. MSBA will appoint one of the 15 members. The Minnesota Department of Education (MDE) will provide administrative support until the expiration of February 15, 2025, or upon submission of the required report.

- \$117,000

Unemployment benefits aid program – The payment schedule for the school unemployment aid is adjusted to distribute 90 percent of the aid in the current fiscal year and 10 percent in the following fiscal year.

EFFECTIVE DATE. Effective for fiscal year 2024 and beyond.

Compensatory education revenue – Extends the statewide compensatory revenue “hold harmless” provision beyond fiscal year 2027.

EFFECTIVE DATE. Effective for revenue in fiscal year 2025 and beyond.

Pupil transportation – A district’s area learning center transportation aid is now included in the calculation of the pupil transportation adjustment.

EFFECTIVE DATE. Effective for revenue in fiscal year 2025 and beyond.



Student attendance pilot program – A pilot program is created to improve student attendance. The 12 participating school districts are Minneapolis, Columbia Heights, Red Lake, Sauk Rapids-Rice, Mankato Area, Moorhead Area, Cook County, Windom Area, Burnsville-Eagan-Savage, Rochester, Northfield, and Chisholm. The program requires participating districts to report their activities and absenteeism data to the legislature. The lead school district must submit reports to the chairs and the minority leaders of the education legislative committees by December 31, 2024, July 1, 2025, July 1, 2026, and September 1, 2027, including individual reports from each district.

- \$4.687 million



Student attendance and truancy legislative study group – A study group consisting of four House members and four Senate members is established to evaluate methods for increasing student attendance and reducing truancy. The group will review current laws, attendance data, existing attendance programs, and the roles of school principals, MDE, and county officials. The study group will examine how data is transferred when students move among counties. The study group shall submit a report to the legislature by December 31, 2024.

- \$64,000

Education Excellence



Statewide health academic standards – Health is added to the list of content areas for which statewide standards are required; locally developed health standards will remain in place until the statewide rules are required to be implemented in the classroom. Students must complete sufficient credits to meet these state health standards.

Required health-related subject areas – The commissioner must include specific expectations, as currently outlined in statute, in the health standards:

- (1) cardiopulmonary resuscitation and automatic external defibrillator (AED) education that allows districts to provide instruction to students in grades 7 through 12;
- (2) vaping awareness and prevention education that allows districts to provide instruction to students in grades 6 through 8;
- (3) cannabis use and substance use education that allows districts to provide instruction to students in grades 6 through 12;
- (4) sexually transmitted infections and diseases education; and
- (5) mental health education for students in grades 4 through 12.

Other health-related subject areas – Allows the commissioner to include listed expectations in the health standards which are currently required or encouraged under other statutes. The commission may include other expectations for learning identified through the standards development process. The commissioner may include:

- (1) child sexual abuse prevention education.
 - (2) violence prevention education.
 - (3) character development education; and
 - (4) safe and supportive schools education.
- \$627,000 to MDE



Cardiac emergency plan – The commissioner is required to provide a model cardiac emergency response plan, which districts, and charter schools may adopt.

P-TECH grants – Authorizes P-TECH schools to partner with schools in other districts. Starting in year 2026, P-TECH support grants are capped at \$500,000 per year while start-up or mentoring/technical assistance grants are capped at \$50,000. Administrative costs are authorized.

- \$791,000

Minnesota Youth Council – Eligibility for the Minnesota Youth Council is updated to include students in grades 8 through 12.

- \$750,000

Emergency medical training – A grant is provided in fiscal year 2025 to the St. Cloud School District for an emergency medical services education facility.

- \$250,000

Computer science education advancement – Transfers computer science education appropriation to PELSB for computer science teacher licensure activities.



Alternative to publishing public notices – School districts may publish official notices on their website if the community's newspaper ceases to exist. The district must request that the same information be posted at each public library in the district. Additional circumstances apply if a newspaper does become available before the sunset date. This authority sunsets on August 1, 2026.

American Indian Education

Indigenous education for all students – Requires MDE to consult with Tribal Nations and the Tribal Nations Education Committee about the need for additional funding and report to the legislature.

Indigenous education funds – Extends the availability of any unspent funds carried forward from a previous fiscal year.

School endowment supplemental aid – Provides certain American Indian Schools with one-time general fund aid.

- \$40,000

Tribal Grow Your Own district programs – Authorizes the Tribal contract schools to apply for a teacher preparation program grant.

Teachers

Paid leave for school closures – Provides that a school district that alters its calendar due to a weather event, public health emergency, or any other circumstance, to pay full wages and benefits to all school employees for their scheduled work hours if the day is counted as an instructional day for any students. Clarifies other remote work authority and pay arrangements. Requires schools to pay employees of school fee-based programs when altering a day while collecting fees for the program.

EFFECTIVE DATE. 2024-2025 school year and later.

Student support personnel aid expansion – Expands the definition of "student support services personnel" to include certain individuals working to reduce chronic student absenteeism.

EFFECTIVE DATE. Fiscal year 2025 and later.

Statewide teacher mentoring program – Expands the allowable uses of mentoring program grant funds to include mentorships for Tier 2 licensed special education teachers.

Pathway preparation grants – Modifies eligibility for pathway preparation grants to include teachers holding Tier 1 or 2 licenses who are seeking a Tier 3 or 4 license.



Student teacher stipend pilot program – Creates a pilot program providing stipends for student teachers placed in a public school for a 12-week teaching experience. Participating institutions include Saint Cloud State University, Bemidji State University, Minnesota State University - Mankato, Winona State University, Fond du Lac Tribal and Community College, University of Minnesota - Duluth, University of Minnesota - Crookston and Augsburg University.

PELSB will issue a preliminary report to the legislature by February 1, 2025, and a final report by July 1, 2025, summarizing quantitative and qualitative information about the stipend program.

- \$6,543,000

Paraprofessional training – For the 2024-2025 school year only, reduces the annual required minimum hours of training for paraprofessionals from 8 to 6 hours. Requires schools to pay the fees for paraprofessional training and testing for that school year.

Paraprofessional qualifications examined – Requires MDE and PELSB, in consultation with school administrators and groups representing paraprofessionals, to examine and revise the test cut scores and competency grid. The new cut scores and a revised competency grid must be implemented by September 1, 2024. MDE and PELSB will notify schools of the new standards.

Teacher and Paraprofessional Compensation Working Group – Establishes the Teacher and Paraprofessional Compensation Working Group and provides for its membership and duties. MSBA will appoint a member of the working group. The group must report their findings to the legislature.

- \$150,000

Special education registered apprenticeship program – Appropriates one-time grants to the four intermediate school districts for their special education registered apprenticeship program.

- \$1,030,000

Charter Schools

Leased space – Clarifies that the commissioner approves or disapproves applications to receive lease aid, not the leases themselves.

Building lease aid – Authorizes the commissioner to establish additional criteria to evaluate components of individual charter school building leases.

Charter school building lease aid – Increases the building lease aid appropriation in fiscal year 2025 to pay the state aid costs attributable to additional voluntary prekindergarten (VPK) seats.

Special Education

Adults with disabilities program – Simplifies the approval process for adults with disabilities program. Requires each school district to describe its program in its annual community education plan submitted to MDE. Mandates that the local community education advisory council evaluate their adults with disabilities program at least once every five years.

Medical assistance third-party billing – Clarifies the 2023 law to include certain school social work in third-party billing to the state’s medical assistance program. Includes psychotherapy for crisis as eligible for medical assistance when the recipient needs an immediate response due to specific mental illness symptoms.

School Facilities

Review and comment – Modifies the exemption criteria from review and comment for projects involving new construction, expansion, or remodeling of an educational facility. Clarifies that the review and comment requirement begins after the school district decides to enter into a contract or agreement.

Publication of review and comment – Extends the requirement for a school board to publish a summary of the commissioner’s review and comments 70 days before a referendum. The publication and public meeting requirements do not apply where no referendum is required.

Lease purchase – Clarifies that the review and comment requirements apply to projects exceeding \$500,000 per school site if the school district has a capital loan outstanding, or \$2,000,000 per school site if there is no outstanding capital loan.

Board meeting requirement – Requires the school board to discuss the commissioner’s review and comment, and if applicable, the district’s approved integration and achievement plan at a school board meeting for facility financing options that do not require voter approval.

Nutrition and Libraries



School food service fund – Authorizes a school district to purchase lunchroom furniture using the food service fund if a surplus exists in the fund for three successive fiscal years. Defines “lunchroom furniture” as tables and chairs used by pupils in a lunchroom from which they may consume meals, snacks, or milk in connection with schools.

EFFECTIVE DATE: Fiscal year 2024 and later.

State school librarian – Requires the Department of Education to employ a state school librarian within the State Library Services Division of the department. The librarian must be or have been previously licensed as a school library media specialist. Establishes statutory duties of the state school librarian.

Report – Requires the commissioner to annually report to the legislature on how school districts use school library aid.

State Agencies



Office of the Inspector General (OIG) – role and responsibilities

- Requires the inspector general to report directly to the commissioner.
- Requires discipline for inspector general to be for just cause only.
- Prohibits an employee from interfering with an investigation of the OIG.
- Defines “abuse,” “department program,” “fraud,” “investigation,” “program participant,” and “waste.”
- Authorizes the OIG to issue subpoenas and compel testimony related to OIG audits or investigations. Requires that a subpoena recipient may not disclose the fact that the subpoena was issued.
- Gives the OIG access to certain government data and other documents and records related to department programs.
- Requires records requested by the OIG to be provided in a format, place, and timeframe reasonably requested by the OIG.
- Allows the OIG to recommend the commissioner impose temporary sanctions in certain circumstances. Allows the OIG to recommend the commissioner impose appropriate sanctions if an investigation finds, by clear and convincing evidence, fraud, waste, or abuse by a program participant. Authorizes the commissioner to implement the OIG recommendations and provides examples of allowable sanctions.
- Requires the commissioner to notify a program participant within seven business days of imposing the sanction unless a law enforcement agency requests otherwise.
- Establishes an appeal process for the sanctions.
- Requires the commissioner to lift the sanctions if the OIG determines there is insufficient evidence of fraud, waste, or abuse.

Retaliation prohibited – Protects an employee who discloses information to the OIG about fraud, waste, or abuse in department programs under whistleblower statute.



Permanent School Fund (PSF) task force – Establishes a task force to examine the distribution of earnings from the Permanent School Fund outlining its membership and duties. Requires a report to the legislature.

- \$64,000

Professional Educator Licensing and Standards Board (PELSB) – Allocates one-time appropriation for information technology costs for a teacher licensure system to be spent over three years.

- \$2,767,000

Early Childhood Education

Additional Voluntary Prekindergarten (VPK) seats – Applies the 2023 appropriated funding for additional fiscal year 2025 VPK program seats, increasing from 7,160 to 12,360 seats for fiscal year 2025.

Early learning scholarships – Starting January 1, 2026, directs the commissioner to make scholarship payments to early care and learning programs prior to or at the beginning of the delivery of services, rather than after. Implements a process for transferring scholarship awards between programs when initiated by a scholarship recipient.

Early learning scholarship account – Allows the commissioner to use up to \$12,000,000 in scholarship funds to create information technology systems for the program, and, beginning in fiscal year 2026, allows the commissioner to use up to \$2,400,000 annually in scholarship funds for information technology maintenance. Directs the commissioner to annually report to the legislature on the use of scholarship funds for any activities other than providing scholarships to children.

Head Start programs – Allows up to 2 percent of the Head Start state appropriation for administrative costs starting in fiscal year 2025.

Early childhood curriculum grants – Extends the availability of the fiscal year 2024 appropriation for the grants.

Adjusting Voluntary Prekindergarten (VPK) participation limits – Directs the commissioner to retroactively adjust the prekindergarten seat allocation established for fiscal year 2025 to assign the additional seats.

Technical adjustments – Increases in the voluntary prekindergarten (VPK) participation where adjustments are made to the following programs: general education aid, local optional revenue program, achievement and integration aid operating capital levy, alternative teacher compensation, school lunch and breakfast aid, special education aid, and long-term facilities maintenance equalization aid.

Child Welfare and Protection

Child abuse – Adds cross reference to labor trafficking in “child abuse” definition throughout statute to be in federal compliance.

Child maltreatment reporting systems review and recommendations – Directs the commissioner of children, youth, and families (DCYF) to review and evaluate child maltreatment reporting processes and systems in other states, and work with stakeholders to develop recommendations on implementing a statewide system for reporting child maltreatment in Minnesota.

Housing and Homelessness

Pregnant and parenting homeless youth study – Requires the commissioner of Human Services to contact contract with the Wilder foundation to conduct a study on the number and needs of pregnant and parenting youth experiencing homelessness, and best practices for supporting such youth across settings. Requires the Wilder foundation to submit a final report to the commissioner and requires the commissioner to submit that report to the legislature.

Department of Children, Youth, and Families (DCYF)

Statewide hearing loss early education intervention coordinator – Requires that the statewide hearing loss early education intervention coordinator provides support to the department of children youth and families early hearing detection and intervention teams as they will administer early childhood special education programs for infants and toddlers.

Transfer to commissioner of children, youth, and families – Amends the list of programs and responsibilities that transfer from department of human services to commissioner of children, youth, and families to include:

- the American Indian food sovereignty program;
- capital for emergency food distribution facilities;
- community resource centers;
- the diaper distribution grant program;
- the Family First Prevention Services Act support and development grant;
- the Family First Prevention Services Act kinship navigator program;
- the Family First Prevention and Early Intervention Allocation program;
- grants for prepared meals food relief;
- independent living skills for foster youth;
- legacy adoption assistance;
- the quality parenting initiative grant program;
- relative custody assistance; reimbursement to counties and Tribes for certain out-of-home placements; and
- Supplemental Nutrition Assistance Program outreach.

Coordination of services for children with disabilities and mental health.

Directs the DCYF commissioner to designate a department leader responsible for coordinating services and outcomes around children's mental health and children with or at risk for disabilities among DCYF, DHS, and related agencies.

Exemptions from immunizations – Provides that the exemption to immunization based on the conscientiously held beliefs of a parent or guardian does not apply to a child enrolling or enrolled in a licensed childcare center or a licensed family childcare program if the center or program adopts an immunization policy.

Childcare programs – Allows a licensed childcare center or a licensed family childcare program to adopt an immunization policy that prohibits a child over two months of age from enrolling in or remaining enrolled in the center or program if the child is not immunized or exempt from immunization as specified.

Parent Aware – Provides that the requirement for all licensed childcare programs to receive at least a one-star rating under Parent Aware (unless a program opts out) goes into effect on July 1, 2026.



HF 4772 Elections Policy bill

Filling a vacancy – Any vacancy on a school board must be filled by board appointment. If the vacancy occurs less than two years before the end of the term, no special election is required, and the appointed board member shall serve for the remainder of the term. This provision is effective July 1, 2024, and applies to vacancies occurring on or after that date.

If a school board vacancy occurs because a board member was removed for just cause (123B.09, subdivision 9), a special election must be held to fill the vacancy as soon as possible on a uniform election date.

Vacancy 90-days before end of term – If a school board vacancy occurs less than 90 days prior to the end of the term, the board may, but is not required to, fill the board vacancy with an appointment. This provision is effective July 1, 2024, and applies to vacancies occurring on or after that date.

Combined polling place resolution – When no other election is being held in a school district, the school board may designate combined polling places. By December 31 of each year, school boards must designate, by resolution, any changes to the combined polling places. Instead of an annual combined polling place resolution, the resolution is now only required when changes are made.

Voter registration forms – In the 2023 legislative session, a bill was passed allowing 16- and 17-year-old eligible Minnesotans to complete a voter pre-registration form and then become an active registered voter as soon as they turn 18. The new 2024 provision clarifies and expands which students a school district must provide the opportunity to register or pre-register.

School districts must make available paper or electronic voter registration applications each May and September to all students who are eligible to register or pre-register to vote. School districts may request these forms from the Secretary of State. School districts must advise students that completion of the voter registration application is not a school district requirement.

Current address required for Affidavit of Candidacy – When filing the affidavit to run for school board, candidates must present the filing officer with a valid driver's license or state identification card that contains the candidate's current address, or documentation of proof of residence.

Notices and timeline requirements changes

- At least 84 days before every school district election, the school district clerk shall provide a written notice to the county auditor of each county in which the school district is located.
- When a school district is submitting questions to the voters at a special election by mail with no polling place other than the office of the auditor or clerk, notice of the election must be given to the county auditor at least 84 days prior to the election.
- For the cancellation of a school district special election, a special election ordered by a school board on its own motion may be canceled by motion of the school board, but not less than 84 days before any election.

Early Adopted Bills



HF 3489 – School Resource Officers

Overview

Lawmakers promised to make adjustments and bring back the school resource bill that passed in 2023. Several groups that were impacted by the legislation worked with legislators over the summer months on changes to the bill. As promised, the House and Senate held hearings in the first days of session to present proposed changes to the bill.

Definitions - States that the term “employee or agent of a district” does not include a school resource officer (SRO).

Prone restraint and certain physical holds not allowed - An employee or agent of a district shall not use prone restraint. Excludes a school resource officer, security personnel, or police officer contracted with a district.

Reasonable force standard - Removes the word “imminent,” providing that a teacher or school principal may use reasonable force when it is necessary to correct or restrain a student to prevent bodily harm or death to the student or to another. Makes conforming changes related to required reports on the use of force on students.

School resource officers - Provides that a school board and charter school that contracts for a school resource officer must ensure that the contract meets requirements.

School resource officers; duties; training; model policy. - States that a school resource officer’s contractual duties with a school district include seven specified items, including:

1. fostering a positive school climate through relationship building and open communication;
2. protecting students, staff, and visitors to the school grounds from criminal activity;
3. serving as a liaison from law enforcement to school officials;
4. providing advice on safety drills;
5. identifying vulnerabilities in school facilities and safety procedures;
6. educating and advising students and staff on law enforcement topics; and
7. enforcing criminal laws.

Provides that a school may contract with the employer of an SRO for the officer to perform additional duties. States that an SRO must not use force or the authority of the SRO’s office to enforce school rules or policies or participate in the enforcement of discipline for violation of school rules. States that nothing limits any other duties imposed on peace officers, limits the expectation that peace officers will exercise discretion when carrying out their duties, or creates a duty for school resource officers to protect students and others on school grounds that is different from the duty to protect the public as a whole.

Instruction required - Beginning on September 1, 2025, and except as otherwise provided, any peace officer assigned to serve as an SRO must complete a training course that meets the requirements of the law prior to assuming the duties of an SRO. Provides that a peace officer who has completed either the School Safety Center standardized Basic School Resource Officer Training or the National School Resource Officer Basic School Resource Officer course prior to September 1, 2025, must complete the mandated training by June 1, 2027, and may complete a supplemental training course to satisfy the training requirement.

Establishes that, in cases where an officer's employer is unable to provide the required training prior to the officer assuming the duties of an SRO, that officer must complete the training within six months of assuming the duties of an SRO. Until the officer completes that training, the officer is not required to perform the duties that include providing advice on safety drills and identifying vulnerabilities in school facilities and safety procedures. The officer must review and comply with any policy on school resource officers adopted by the officer's employer before assuming the duties.

Further provides that an officer serving as a substitute SRO for fewer than 60 student contact days within a school year is not obligated to complete training or perform the duties that include providing advice on safety drills and identifying vulnerabilities in school facilities and safety procedures.

Requires employers of an SRO to retain a copy of the most recent training certificate issued to the officer for completing the training mandated under this section.

Training course - Requires the Board of Peace Officer Standards and Training (POST Board) to consult with the Department of Public Safety's School Safety Center to prepare learning objectives for training courses to instruct peace officers serving as SROs. Establishes 14 learning objectives that, at a minimum, an approved course must include. Authorizes the POST Board to approve supplemental training courses for peace officers who completed SRO training before the board established the learning objectives.

Model policy - Requires the POST Board to convene at least three meetings with:

1. the Department of Public Safety's School Safety Center, the Minnesota School Boards Association, the Minnesota Association of Secondary School Principals, Education Minnesota, the Minnesota Sheriffs' Association, the Minnesota Chiefs of Police Association, the Minnesota Police; and
2. Peace Officers Association, the Minnesota Juvenile Officers Association, the National Association of School Resource Officers, Solutions Not Suspensions, the Minnesota Youth Council, the Minnesota Council on Disability; and
3. one community organization supporting the rights of special education students to develop a model school resource officer policy.

Establishes seven items that a policy must, at a minimum, cover. Requires completion of the model policy by December 31, 2024.

Policies required - Requires each law enforcement agency with a school resource officer program to adopt and implement policies regarding SROs that are identical or substantially similar to the model policy by September 1, 2025.

Licensing sanctions; injunctive relief - States that the POST Board may impose licensing sanctions and seek injunctive relief for failure to comply with the requirements.

Department of Public Safety; appropriation - Appropriates \$150,000 in fiscal year 2024 and \$490,000 in fiscal year 2025 to the commissioner of public safety to increase staffing in the department's School Safety Center and perform the duties required by the act. The ongoing funding is \$490,000 each year.

Other Bills of Interest

HF 3377- Environment and Natural Resources Trust Fund

Environmental learning classroom with trails - \$82,000 is appropriated for the second year from the trust fund to the commissioner of natural resources for an agreement with Mountain Iron-Buhl Public Schools to build an outdoor classroom pavilion, accessible trails, and a footbridge within the Mountain Iron-Buhl School Forest to conduct environmental education that cultivates a lasting conservation ethic.

Supporting Minnesota teachers to implement culturally sustaining environmental education - \$295,000 is appropriated for the second year from the trust fund to the Board of Regents of the University of Minnesota to provide workshops across Minnesota to train middle school and high school teachers in how to meet new state science standards by integrating western science and Indigenous perspectives in sustainability and water conservation education.

Phenology investigations in Minnesota schools - \$392,000 is appropriated the second year from the trust fund to the Board of Regents of the University of Minnesota to provide professional development workshops in greater Minnesota for teachers to use phenology curriculum and community science resources in environmental education.

Outdoor pathways to environmental education, recreation, and careers - \$1,500,000 is appropriated the second year from the trust fund to the commissioner of natural resources for an agreement with Wilderness Inquiry to promote equity in access to outdoor activities, places, and careers by providing Minnesotans with a continuum of outdoor experiences from the backyard to the backcountry, implementing environmental education curriculum for youth, and delivering professional development workshops for educators.

Launching environmental education at Shepard Farm - \$639,000 the second year is from the trust fund to the commissioner of natural resources for an agreement with the Dodge Nature Center to build partnerships with South Washington County Schools and provide standards-aligned, outdoor experiences and hands-on learning at Shepard Farm for Minnesota K-6 youth to increase their environmental skills and knowledge.

Season Watch: Cultivating young naturalists with phenology education - \$180,000 is appropriated the second year from the trust fund to the commissioner of natural resources for an agreement with Northern Community Radio, Inc. to continue to build the next generation of Minnesota conservationists by delivering engaging environmental programming to northern Minnesota through radio and podcasts, hosting phenology training and interactive nature events for K-12 students, and expanding KAXE coverage of environmental topics to a digital audience.

Building resilient urban forests for climate change - \$752,000 is appropriated the second year from the trust fund to the commissioner of natural resources for an agreement with Great River Greening to partner with municipalities and school districts to create gravel-bed nurseries, conduct tree assessments and mapping, and plant climate-resilient tree species on public lands in St. Cloud, Mankato, and the Twin Cities region. This appropriation is available until June 30, 2028, by which time the project must be completed and final products delivered.

SF 2904 - Omnibus Environmental Policy

The commissioner may acquire native prairie for conservation purposes by entering into easements with landowners or with the land administrator of state school trust lands. Before acquiring easements under this subdivision on school trust lands, the commissioner must receive advice from the school trust lands director.

SF 3204 – Public Employee Insurance Program Modifications

Changes the term for participation in the Public Employees Insurance Program (PEIP) from two years to four years. Changes the term for automatic renewal for participation in the program from two years to four.

HF 5040 – Pensions



Extending the suspension of the earnings limitation for re-employed teachers – If a retired teacher returns to employment after the social security normal retirement age the earnings limitation does not apply, and the teacher will continue to receive the retirement annuity with no reduction. This section expires effective January 1, 2029.

Normal retirement age - Reduces the start date by one year from 2025 to 2024 to take retirement. At age 65 from the “Normal retirement age” means age 65 for a person who first became a member of the association, or a member of a pension before July 1, 1989. Through June 30, 2024, for a person who first becomes a member of the association after June 30, 1989, normal retirement age means the higher of age 65 or “retirement age,” as defined in United States Code but not to exceed age 66. Beginning July 1, 2024, normal retirement age for all members means age 65.

EFFECTIVE DATE: This section is effective retroactively from May 24, 2023, and applies to members and any former teacher if the former teacher is not receiving a retirement annuity, has returned to covered service, and has earned at least one-half year of credited service following the return to covered service.

Employee contributions - The contribution required to be paid by each member is the percentage of total salary specified below for the applicable program:

Program	Percentage of Total Salary
Basic program after June 30, 2016, through June 30, 2023	10
Basic program after June 30, 2023, through June 30, 2024	10.25
Basic program after June 30, 2024, through June 30, 2025	10
Basic program after June 30, 2025, through June 30, 2026	11.25
Basic program after June 30, 2026	11.5
Coordinated program after June 30, 2016, through June 30, 2023	7.5
Coordinated program after June 30, 2023, through June 30, 2024	7.75
Coordinated program after June 30, 2024, through June 30, 2025	7.5
Coordinated program after June 30, 2025, through June 30, 2026	8.75
Coordinated program after June 30, 2026	9

Work group on amortization established - The executive director of the Legislative Commission on Pensions and Retirement must convene a work group for the purpose of recommending legislation that will update the statute to conform to current actuarial best practices for amortizing liabilities. The executive director of the Teachers Retirement Association or the executive director's designee and a second member of the Teachers Retirement Association staff designated by the executive director will be one of the members of the work group. In arriving at the work group's recommendation for legislation or alternatives for legislation, the work group must consider:

- (1) layered amortization;
- (2) whether amortization policy should be regulated by statute, addressed in an appendix to the commission's standards for actuarial work, or documented elsewhere;
- (3) whether all pension plans must employ the same approach to amortization;
- (4) whether the proposed legislation will result in any cost to the pension funds and, if so, estimates of the cost; and
- (5) whether changes to amortization will require the approval of the Legislative Commission on Pensions and Retirement.

The commission executive director must submit the recommendation of the work group to the chair of the Legislative Commission on Pensions and Retirement by January 10, 2025. The work group expires June 30, 2025.

HF 3436 – Transportation Policy Omnibus

Officer to report accident to commissioner - An accident involving a school bus must be reported.

HF 4124 - Outdoor Heritage Fund

Urban Debate League - \$180,000 is appropriated the second year for a grant to the Minnesota Urban Debate League to expand the Minnesota Urban Debate League program to serve additional school districts throughout Minnesota.

Arts Education - \$6,269,000 the second year are for high-quality, age-appropriate arts education for Minnesotans of all ages to develop knowledge, skills, and understanding of the arts. Priority in the award of grants under this paragraph must be given to providing educational opportunities to underserved communities with grants for organizations or entities providing opportunities to K-12 students throughout the state for arts education, including access to arts instruction, arts programming, museums, and arts presentations.

SF 3852 – Omnibus Labor and Industry Policy bill

Salary ranges in job postings required - An employer must disclose in each posting for each job opening with the employer the starting salary range, and a general description of all of the benefits and other compensation, including but not limited to any health or retirement benefits, to be offered to a hired job applicant. If an employer does not plan to offer a salary range for a position it must list a fixed pay rate. A salary range may not be open ended.

EFFECTIVE DATE. January 1, 2025

Oral fluid testing - "Oral fluid test" means analysis of a saliva sample for the purpose of measuring the presence of the same substances as drug and alcohol testing and cannabis testing that: (1) can detect drugs, alcohol, cannabis, or their metabolites in levels at or above the threshold detection levels contained in the standards of one of the programs listed in statute, (2) does not require the services of a testing laboratory.

When drug and alcohol testing or cannabis testing is otherwise authorized, an employer may request an employee or job applicant to undergo oral fluid testing as an alternative to using the services of a testing laboratory. The employee must be informed of the test result at the time of the oral fluid test. Within 48 hours of an oral fluid test that indicates a positive test result or that is inconclusive or invalid, the employee or job applicant may request drug or alcohol testing or cannabis testing at no cost to the employee or job applicant using the services of a testing laboratory and according to the existing laboratory testing standards. The rights, notice, and limitations apply to an employee or job applicant and a laboratory test conducted. If the laboratory test indicates a positive result, any subsequent confirmatory retest, if requested by the employee or job applicant, must be conducted following the retest procedures at the employee's or job applicant's own expense.

SF 4097 Omnibus Commerce

School districts; group health insurance coverage - All proposals for group health insurance coverage must include the information described in this paragraph for each separate health plan being proposed. The information must be on the first page of each proposal in a summary section and in a separate tabular format. The information must use a uniform set of assumptions, including but not limited to enrollment projections by plan, enrollment projections by tier, and number of members. Proposals that do not include all of the following information are not eligible to be selected by a school district. All proposals must include the:

- (1) structure of the health plan, designating either exclusive provider organization, preferred provider organization, point of service, or health maintenance organization;
- (2) health plan actuarial value, using the minimum value calculator described in Code of Federal Regulations;
- (3) type of provider network, designating either narrow network, broad network, narrow tiered network, or broad tiered network;
- (4) agent or broker commissions paid as part of the premium, as requested by the proposal, displayed in dollars per member per month;
- (5) total premium dollars in the first 12-month period of the quote, not including commissions;
- (6) total premium dollars, per member per month, not including commissions; and
- (7) number of expected members used for the premium quote calculation.

HF 3911 – Omnibus Environment and Natural Resources



Report on recreational use of permanent school land – The school trust lands director must conduct a study of the recreational use of school trust lands in the state. The study must be used to determine the amount of money to be allocated to the permanent school fund for fees paid to the state for outdoor recreation purposes. The study must include the following:

- (1) the estimated annual number of daily visits by individuals with a Minnesota hunting license accessing school trust lands and as a percentage of annual days hunted by all individuals with a Minnesota hunting license;
- (2) the estimated annual number of daily visits by individuals with a Minnesota fishing license using a public water access site that contains school trust lands and as a percentage of annual days fishing by all individuals with a Minnesota fishing license;
- (3) the estimated annual visits by Minnesota-licensed watercrafts to state-owned public water access sites that contain school trust lands and as a percentage of all visits by Minnesota-licensed watercrafts using public water access sites;
- (4) the total number of miles of state-maintained snowmobile trails and all-terrain vehicle trails that are on school trust lands and as a percentage of total miles of state-operated trails for each purpose;
- (5) the total amount of acres of school trust lands located within state parks and recreation areas and as a percentage of all acres of land in state parks and recreation areas;

- (6) any other uses of school trust lands for outdoor recreation that include individuals purchasing a permit or paying a fee for access to the school trust lands and the percentage of the total permits or fees for that purpose;
- (7) the estimated cost of posting signage near entrances to school trust lands declaring that certain portions of the public land that are being used for outdoor recreation is school trust land; and
- (8) the estimated cost of updating recreational use maps and other electronic and printed documents to distinctly label school trust lands that are contained within or are part of state recreational areas, parks, and trails.

By January 15 findings to the chairs and ranking minority members of the legislative committees with jurisdiction over environment and natural resources.

\$417,000 the second year is transferred from the forest suspense account to the permanent school fund and is appropriated from the permanent school fund for the Office of School Trust Lands for conducting the study of the recreational use of school trust lands. This is a onetime transfer.

HF 5247 - Omnibus Tax bill

(The Mega bill also contains the following bills: transportation, housing and labor (HF5242); the health scope of practice bill (HF4247); higher education (HF4024); an increase in penalties for straw firearm purchases and a ban on binary triggers (HF2609); energy and agriculture (SF4942); human services appropriations (SF5335); health and human services appropriations (SF4699); and paid leave provisions (HF5363).)

Driver education; vulnerable road users - Commissioner must adopt rules for persons enrolled in driver education programs offered at public schools, private schools, and commercial driver training schools to require inclusion of a section on vulnerable road users in the course of instruction.

Behavior analyst licensure; exceptions to license requirement – It must not be construed to prohibit or restrict an individual who is employed by a school district from providing behavior analysis services as part of the individual’s employment with the school district, so long as the individual does not provide behavior analysis services to any person or entity other than as an employee of the school district or accept remuneration for the provision of behavior analysis services outside of the individual’s employment with the school district.

Public Employees Labor Relations Act

Public employee or employee - “Public employee” or “employee” included part-time employees whose service does not exceed the lesser of 14 hours per week or 35 percent of the normal work week in the employee’s appropriate unit; and employees, other than those working in a school as a paraprofessional or other noninstructional position, whose positions are basically temporary or seasonal in character and: are not for more than 67 working days in any calendar year.

Teacher – “Teacher” means any public employee other than a superintendent or assistant superintendent, principal, assistant principal, or a supervisory or confidential employee, employed by a school district: in a position creating and delivering instruction to children in a preschool, school readiness, school readiness plus, or prekindergarten program or other school district or charter school-based early education program, except that an employees in a bargaining unit certified before January 1, 2023, may remain in a bargaining unit that does not include teachers unless an exclusive representative files a petition for a unit clarification on the status of a preschool, school readiness, school readiness plus, or prekindergarten program or other school district or charter school-based early education program position. This section eliminates transferring exclusive representative status as a basis for the exclusive representative to petition to preclude these employees from staying in a unit that does not include teachers.



Earned Sick and Safe Time

Remedies – Provides remedies available as enforcement against an employer that does not follow Earned Sick and Safe Time (ESST) requirements. Sets damages at the full amount of ESST that was not provided or allowed to be used, plus an amount equal to that amount as liquidated damages.

Required statement of earnings by employer; notice to employee – Earnings statement no longer requires the total number of earned sick and safe time hours accrued and available for use or the total number of earned sick and safe time hours used during the pay period.

Definition of base rate – Base rate means:

- (1) for employees paid on an hourly basis, the same rate received per hour of work;
- (2) for employees paid on an hourly basis who receive multiple hourly rates, the rate the employee would have been paid for the period of time in which leave was taken;
- (3) for employees paid on a salary basis, the same rate guaranteed to the employee as if the employee had not taken the leave; and
- (4) for employees paid solely on a commission, piecework, or any basis other than hourly or salary, a rate no less than the applicable local, state, or federal minimum wage, whichever is greater.

Base rate does not include commissions; shift differentials that are in addition to an hourly rate; premium payments for overtime work; premium payments for work on Saturdays, Sundays, holidays, or scheduled days off; bonuses; or gratuities.

Eligible uses – Adds an additional eligible use for the need to make arrangements for or attend funeral services or a memorial, or address financial or legal matters that arise after the death of a family member.

Documentation - When an employee uses Earned Sick and Safe Time for more than three consecutive scheduled workdays, an employer may require reasonable documentation that the Earned Sick and Safe Time is covered by. If documentation cannot be obtained in a reasonable time or without added expense, then reasonable documentation may include a written statement from the employee indicating that the employee is using or used Earned Sick and safe Time for a qualifying purpose.

Increment of time used - Earned Sick and Safe Time may be used in the same increment of time for which employees are paid, provided an employer is not required to provide leave in less than 15-minute increments nor can the employer require use of Earned Sick and Safe Time in more than four-hour increments.

Employer records and required statement to employees - At the end of each pay period, the employer shall provide, in writing or electronically, information stating the employee's current amount of:

- the total number of Earned Sick and Safe Time hours available to the employee for use; and
- the total number of Earned Sick and Safe Time hours used during the pay period.

Employers may choose a reasonable system for providing this information, including but not limited to listing information on or attached to each earnings statement or an electronic system where employees can access this information. An employer who chooses to provide this information by electronic means must provide employee access to an employer-owned computer during an employee's regular working hours to review and print.

The records required by this section must be kept for three years. In addition to an employee being able to review records, all records required to be kept under this section must be readily available for inspection by the commissioner upon demand. The records must be either kept at the place where employees are working or kept in a manner that allows the employer to comply with this paragraph within 72 hours.

Effect on more generous sick and safe time policies - All paid time off and other paid leave made available to an employee by an employer in excess of the minimum amount required for absences from work due to personal illness or injury, but not including short-term or long-term disability or other salary continuation benefits, must meet or exceed the minimum standards and requirements.

For paid leave accrued prior to January 1, 2024, for absences from work due to personal illness or injury, an employer may require an employee who uses such leave to follow the written notice and documentation requirements in the employer's applicable policy or applicable collective bargaining agreement as of December 31, 2023, provided that an employer does not require an employee to use leave accrued on or after January 1, 2024, before using leave accrued prior to that date.

EFFECTIVE DATE. This section is effective the day following final enactment, except the paragraph on effect on more generous sick and safe time policies is effective January 1, 2025

Paid Leave

Premium rate adjustments - The commissioner may adjust the annual premium rates prior to January 1, 2026. By July 31, 2026, and then by July 31 of each year thereafter, the commissioner must adjust the annual premium rates for the following calendar year based on program historical experience and sound actuarial principles and so that the projected fund balance as a percentage of total program expenditure does not fall below 25 percent. Increases the annual premium rate of 0.7% to 0.88% payroll tax on an employee's wages, at least half of which must be paid by the employer.

The commissioner shall contract with a qualified independent actuarial consultant to conduct an actuarial study for this purpose no less than every year. A copy of all actuarial studies, and any revisions or other documents received that relate to an actuarial study, must be provided promptly to the chairs and ranking minority members of the committees with jurisdiction over this chapter. All actuarial studies, and any revisions or other documents received that relate to an actuarial study, must also be filed with the Legislative Reference Library.

A qualified independent actuarial consultant is one who is a Fellow of the Society of Actuaries (FSA) and a Member of the American Academy of Actuaries (MAAA) and who has experience directly relevant to the analysis required. In no year shall the annual premium rate exceed 1.2 percent of taxable wages paid to each employee.

Initial paid week - "Initial paid week" means the first seven days of a leave, which must be paid and is a payable period for leave types including family care, medical care related to pregnancy, serious health condition, qualifying exigency, or safety leave. For intermittent leave, initial paid week means seven consecutive or nonconsecutive, or a combination of consecutive and nonconsecutive, calendar days from the effective date of leave, of which only days when leave is taken are payable. The initial week must be paid retroactively after the applicant has met the seven-day qualifying event. A retroactive payment must be included in the first benefit payment to the applicant.

Minimum increment of leave - Intermittent leave must be taken in increments consistent with the established policy of the employer to account for use of other forms of leave, so long as such employer's policy permits a minimum increment of at most one calendar day of intermittent leave. An applicant is not permitted to apply for payment for benefits associated with intermittent leave until the applicant has eight hours of accumulated leave time, unless more than 30 calendar days have lapsed since the initial taking of the leave.

Limitations on applications and leaves - If the applicant was unable to apply in a timely manner due to incapacitation or due to no fault of their own, the commissioner may backdate the claim beyond one calendar week to the effective date of leave. The commissioner may require the employee to prove the circumstances that prevented timely filing.

EFFECTIVE DATE: November 1, 2025.

HF 5216 - Judiciary, public safety, and corrections supplemental budget bill

Digital geographic information system mapping for school facilities - \$7,000,000 appropriated and the commissioner of public safety shall issue grants to regional emergency communications boards to map school facilities. If awarded a grant, a regional emergency communications board must use the grant funds exclusively to create digital geographic information system mapping data of facilities managed by a school district; a charter school; an intermediate school district or cooperative unit; the Perpich Center for Arts Education; the Minnesota State Academies; private schools; or a Tribal contract school that serves children in early childhood or prekindergarten programs or students enrolled in kindergarten through grade 12 within the regional emergency communications board's jurisdiction.

At the conclusion of work completed, the regional emergency communications board must deliver a copy of the data created, collected, or maintained to the school that manages the facility that was mapped without payment, and in a manner that the school may use and access the data without limitation. The data must be provided in a form that permits the school to share the data with a law enforcement agency.

Regional emergency communications boards and schools must report any breach of the security of the data to the superintendent of the Bureau of Criminal Apprehension. Each regional emergency communications board that receives a grant must complete the mapping project and report completion to the commissioner on or before July 1, 2026.

Any data created under this section are classified as nonpublic data.

Mandatory reporters - A corporation, school, nonprofit organization, religious organization, facility or similar entity must not have any policies, written or otherwise, that prevent or discourage a mandatory or voluntary reporter from reporting suspected or alleged maltreatment of a child in accordance with the law.

Report on cybersecurity incidents - Beginning December 1, 2024, the head of or the decision-making body for a school district must report a cybersecurity incident that impacts the school district to the commissioner. A government contractor or vendor that provides goods or services must report a cybersecurity incident to the school district if the incident impacts it.

The report must be made within 72 hours of when the school district or government contractor reasonably identifies or believes that a cybersecurity incident has occurred. The commissioner of education must promptly share reported cybersecurity incidents with the Bureau of Criminal Apprehension.

HF 4942 - Omnibus Agriculture, Commerce, Energy, Utilities, Environment and Climate

Farm-to-School - \$1,275,000 is appropriated the second year for providing more fruits, vegetables, meat, poultry, grain, and dairy for children in school and early childhood education settings, including, at the commissioner's discretion, providing grants to reimburse schools and early childhood education and childcare providers for purchasing equipment and agricultural products. Organizations must participate in the National School Lunch Program or the Child and Adult Care Food Program to be eligible. Of the amount appropriated, \$150,000 is for a statewide coordinator of farm-to-institution strategy and programming.

Things That Did Not Become Law or Changed Significantly

- HF 3556 – Minimum Time for School Lunch Required – Requires a participant in the national school lunch program to schedule a minimum of 15 minutes for a child to eat lunch after receiving a meal.
- HF 1220 – Modifying the World’s Best Workforce performance measures to include “on-track for graduation.” Adding criteria to measure if a student is on-track or off-track graduation.
 - o Requires district to report on participation and performance on student sub-groups:
 - Advanced Placement
 - International Baccalaureate and
 - Dual Enrollment programs
- HF 3446 and SF 3588 – makes an employee eligible for unemployment when on strike or involved in a labor dispute.
- HF 1348 and SF 1318 – Paraprofessional bill of rights. Authorizes statewide increases for school employee health insurance paid for by employer, and non-licensed school personnel minimum starting salary increase.
- HF 4136 and SF 4132 – Open meeting law non-compliance and sanctions increase.
- HF 4120 and SF 4297 - Mandatory broadcast of public comments and open meeting law.
- HF 3960 and SF 3974 – Lincoln’s Law – required that no child be alone with an adult in a room with a closed door. The bill morphed into parental notice of an unscheduled “pull-out” of a child from class.
- HF 3742 and SF 1468 – Mental health screening requirement for students.
- HF 1195 and SF 1275 - High school students required to complete the FAFSA or state financial aid application for graduation.
- HF 4655 and SF 4703 – Prohibits bird hatching projects as a part of lessons or experimental study in a class or a program.
- HF 4008 and SF 4293 - Requires cardiac emergency response plans and additional equipment.
- HF 4512 and SF 4669 - School counselor ratio 1:250 and duties.
- HF 3827 and SF 4908 - Student attendance required reporting.
- HF 4173 and SF 3918 - Establishing a refundable tax credit of \$15,000 for certain teachers.
- HF 5476 and SF 5470 - Establishing minimum compensation rates for teachers (\$80,000 and \$60,000); establishing aid programs to support teacher base compensation and unlicensed staff \$25.00 minimum wage requirements.
- HF 3827 and SF 4908 – Extensive school district reporting on student attendance.

New Reports Due

K-12 Education Reporting Requirements

American Indian mascot report - A school district with a prohibited American Indian mascot that has not received an exemption must report to the chairs and ranking minority members of the legislative committees having jurisdiction over kindergarten through grade 12 education policy by February 14, 2025, and again by February 1, 2026, on the district's progress to comply with this section; and the district must submit copies of the reports to the Legislative Reference Library.

The reports must include the following:

- (1) confirmation that the district has removed the American Indian mascot, nickname, logo, letterhead, or team name from the district website;
- (2) confirmation that the board of the district has approved a new mascot, nickname, logo, letterhead, or team name;
- (3) a summary of the district's progress on removing the American Indian mascot, nickname, logo, letterhead, or team name from uniforms, equipment, signs, elements of facilities, and other district items; and
- (4) a summary of resources necessary to comply with the prohibition and the district's plan to raise and allocate any necessary funds.

Courses according to agreements - A secondary school and a postsecondary institution that enrolls eligible pupils in courses according to agreements must annually report to the commissioner the participation rates of pupils enrolled in courses according to agreements, including the number of pupils enrolled and the number of courses taken for postsecondary or dual credit.

Voluntary prekindergarten program for eligible four-year-old children; program requirements - A voluntary prekindergarten program provider must assess each child's progress toward the state's early learning standards when the child enters and again before the child leaves the program using a commissioner-approved formative, developmentally appropriate assessment and report results and demographic data to the department in a form and manner prescribed by the commissioner.

New Working Groups, Task Forces, Pilot Programs, and Legislative Study Groups

- Special Education Licensure Reciprocity Working Group
- Read Act Deaf, Deafblind, and Hard of Hearing Working Group
- Teacher and Paraprofessional Compensation Working Group
- Permanent School Fund; Distribution of Endowment Fund Earnings Task Force
- Task Force on English Learner Programs
- Student Attendance Pilot Program
- Student Attendance and Truancy Legislative Study Group
- Legislative Commission on Pensions and Retirement Actuarial Best Practices Working Group

Looking Ahead

Issues to Watch in 2025

Finance Items

- General education per pupil formula funding
- Equalization
- Special education and English learner cross-subsidies
- Workforce shortage
- Declining enrollment
- Compensatory funding
- Pension reform
- Education savings accounts
- Vouchers or tax credits for private education
- Career and technical education funding
- Long-term Facilities funding allowable to replace school roofs
- Minimum compensation for teachers and non-licensed staff
- Ongoing funding for nonlicensed unemployment insurance
- Striking workers unemployment
- Earned Safe and Sick Time
- Paid Leave
- School Trust Lands
- The READ Act 3.0
- Paid student teaching

Policy Items

- Nonexclusionary discipline, Pre-K Fair Pupil Dismissal Act
- High school innovation and redesign
- School board member make-up – moving from six-member board to seven-member board
- New coursework requirements for graduation
- Food allergen policies
- Cell phones in schools
- Requirements for student discipline and returning to class after a removal
- School safety and reporting of student behavior
- Statewide health standards
- Earned Safe and Sick Time expansion
- Paid Leave expansion
- School attendance and truancy
- Special education reporting and teacher licensure
- Computer science
- School counselor ratios
- The READ Act 3.0



2024-2025 Advocacy Schedule

Third Thursday Webinar

Thursday, June 20, 1:00 pm - Join MSBA staff to get a recap of the 2024 legislative session and how it impacts school boards.

Summer Seminar

MSBA Summer Seminar will be held on August 4-5 at the Marriott Northwest in Brooklyn Park, MN.

- “Strategic Advocacy for Student Success” – Join the MSBA Government Relations team for the Early Bird Session on Sunday, August 4 from 7:00 to 9:00 pm.

Advocacy Tour – Meetings will be held virtually

Thursday, August 29 - 6:30 to 7:30 pm
 Thursday, September 5 – 6:30 to 7:30 pm
 Thursday, September 12 – 6:30 to 7:30 pm
 Friday, September 13 – 9:00 to 10:00 am



MARK YOUR CALENDARS

Pre-Delegate Assembly – Meetings will be held virtually

Wednesday, November 13 – 6:30 to 8:00 pm
 Thursday, November 14 – 6:30 to 8:00 pm
 Friday, November 15 - 9:00 to 10:30 am
 Saturday, November 16 – 9:00 to 10:30 am

Delegate Assembly Elections

The 2024 Delegate Assembly will be held on Friday, December 6 and Saturday, December 7. The event will be held at the DoubleTree by Hilton Bloomington

- NEW! Resolutions for the Delegate Assembly will be accepted June 1 – September 20. Watch for the Resolution submission form in your email and on-line.

2025 Legislative Session Begins

Tuesday, January 14, 2025

Friday Chat Room with Denise and Kim

9:00 a.m. every Friday during the legislative session.



Friday Chat Room Plus with Denise and Kim

9:30 am the first Friday of each month during the legislative session

Weekly Advocate

The Weekly Advocate – GR Dashboard - a weekly email each Monday during the legislative session with a link to the GR Dashboard that includes updates on bill introductions, bills of interest, hearings on important issues, and legislative alerts on how you can get involved and make a difference.

Acknowledgments

Thank you to Senate and House Research staff for the documents used to complete this summary.

Photo Credit

Thank you to Minnesota House of Representatives for our cover photo - The new Minnesota state flag flies alongside the Quadriga May 13. | Photo by Andrew VonBank

Thank You

We hope you found our MSBA 2024 Legislative Summary helpful in your key role as a school board member. We appreciate your advocacy throughout the session.

Contact Us

Denise Dittrich, Director of Government Relations, ddittrich@mnmsba.org
Kimberley Dunn Lewis, Associate Director of Government Relations, klewis@mnmsba.org
Andrea Cuene, Government Relations, acuene@mnmsba.org
Kirk Schneidawind, Executive Director, kschneidawind@mnmsba.org

Stay Informed

- **The Friday Chat Room** - a 30-minute weekly update during the legislative session.
- **The Friday Chat Room Plus** - a 30-minute monthly opportunity for more in-depth dialogue and questions.
- **The Weekly Advocate/ GR Dashboard** - a weekly email with updates on bill introductions, bills of interest, hearings on important issues, and legislative alerts on how you can get involved and make a difference.

To sign-up, please contact Bruce Lombard at blombard@mnmsba.org.



Phone: 507-934-2450



Website: www.mnmsba.org



Twitter: @mnmsba



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YouTube: www.youtube.com/user/mnmsbavideo

Appendix

2024 Legislative Session Read Act Allocations
 \$34.75 Million From 2023 Session FY 24 Appropriation for Read Act Literacy Aid based on Student Count
 New FY 25 Appropriation for \$31.375 Million for Teacher Compensation for Read Act Training

Dist Num	Name	Fall 2023 Enrollment	Read Act Literacy Aid; FY 24 Appropriation Re-allocated at \$39.94 per Student with \$2,000 Minimum	Amount per Enrollee	New FY 2025 Appropriation for Teacher Compensation for Read Act Training at \$36.06 per Student with \$2,000 Minimum	Amount per Enrollee
--	Totals	869,967	34,743,098	39.98	31,371,738	36.10
Rgn 1	Mpls & St. Paul	61,208	2,444,648	39.94	2,207,160	36.06
Rgn 2	Inner Ring Suburbs	87,644	3,500,501	39.94	3,160,443	36.06
Rgn 3	Outer Ring Suburbs	272,572	10,886,526	39.94	9,828,946	36.06
Rgn 4	Greater MN > 2,000	192,984	7,707,781	39.94	6,959,003	36.06
Rgn 5	Greater MN 1K to 2K	91,934	3,671,844	39.94	3,315,140	36.06
Rgn 6	Greater MN < 1,000	87,509	3,496,516	40.00	3,157,428	36.13
Rgn 7	Charters	69,766	2,789,388	40.18	2,520,057	36.32
Rgn 8	Cooperative Units	6,138	245,895	41.00	223,561	37.27
1	Aitkin	995	39,740	39.94	35,880	36.06
1.3	Minneapolis	29,063	1,160,776	39.94	1,048,012	36.06
2	Hill City	242	9,665	39.94	8,727	36.06
4	McGregor	428	17,094	39.94	15,434	36.06
6	South St. Paul	2,917	116,505	39.94	105,187	36.06
11	Anoka-Hennepin	38,631	1,542,922	39.94	1,393,034	36.06
12	Centennial	6,772	270,474	39.94	244,198	36.06
13	Columbia Heights	3,420	136,595	39.94	123,325	36.06
14	Fridley	2,633	105,162	39.94	94,946	36.06
15	St. Francis	4,236	169,186	39.94	152,750	36.06
16	Spring Lake Park	6,140	245,232	39.94	221,408	36.06
22	Detroit Lakes	2,797	111,712	39.94	100,860	36.06
23	Frazee-Vergas	802	32,032	39.94	28,920	36.06
25	Pine Point	47	2,000	42.55	2,000	42.55
31	Bemidji	4,812	192,191	39.94	173,521	36.06
32	Blackduck	739	29,516	39.94	26,648	36.06
36	Kelliher	328	13,100	39.94	11,828	36.06
38	Red Lake	1,441	57,554	39.94	51,962	36.06
47	Sauk Rapids-Rice	4,352	173,819	39.94	156,933	36.06
51	Foley	1,925	76,885	39.94	69,416	36.06
75	St. Clair	820	32,751	39.94	29,569	36.06
77	Mankato	8,276	330,543	39.94	298,433	36.06
81	Comfrey	105	4,194	39.94	3,786	36.06
84	Sleepy Eye	596	23,804	39.94	21,492	36.06
85	Springfield	599	23,924	39.94	21,600	36.06
88	New Ulm	2,135	85,272	39.94	76,988	36.06
91	Barnum	675	26,960	39.94	24,341	36.06
93	Carlton	296	11,822	39.94	10,674	36.06
94	Cloquet	2,598	103,764	39.94	93,684	36.06
95	Cromwell-Wright	301	12,022	39.94	10,854	36.06
97	Moose Lake	587	23,445	39.94	21,167	36.06
99	Esko	1,296	51,762	39.94	46,734	36.06
100	Wrenshall	336	13,420	39.94	12,116	36.06
108	Central	943	37,663	39.94	34,005	36.06
110	Waconia	4,000	159,760	39.94	144,240	36.06
111	Watertown-Mayer	1,465	58,512	39.94	52,828	36.06
112	Eastern Carver County	9,254	369,605	39.94	333,699	36.06
113	Walker-Hackensack-Akeley	688	27,479	39.94	24,809	36.06
115	Cass Lake-Bena	1,112	44,413	39.94	40,099	36.06
116	Pillager	1,291	51,563	39.94	46,553	36.06
118	Northland	347	13,859	39.94	12,513	36.06

2024 Legislative Session Read Act Allocations

\$34.75 Million From 2023 Session FY 24 Appropriation for Read Act Literacy Aid based on Student Count

New FY 25 Appropriation for \$31.375 Million for Teacher Compensation for Read Act Training

Dist Num	Name	Fall 2023 Enrollment	Read Act Literacy Aid; FY 24 Appropriation Re-allocated at \$39.94 per Student with \$2,000 Minimum	Amount per Enrollee	New FY 2025 Appropriation for Teacher Compensation for Read Act Training at \$36.06 per Student with \$2,000 Minimum	Amount per Enrollee
--	Totals	869,967	34,743,098	39.98	31,371,738	36.10
129	Montevideo	1,396	55,756	39.94	50,340	36.06
138	North Branch Area	2,744	109,595	39.94	98,949	36.06
139	Rush City	871	34,788	39.94	31,408	36.06
146	Barnesville	875	34,948	39.94	31,553	36.06
150	Hawley	1,062	42,416	39.94	38,296	36.06
152	Moorhead Area	7,460	297,952	39.94	269,008	36.06
160	Minnesota State Academies	122	0	39.94	0	36.06
160	Minnesota State Academies Tra	0	0	0.00	0	0.00
162	Bagley	921	36,785	39.94	33,211	36.06
166	Cook County	457	18,253	39.94	16,479	36.06
173	Mountain Lake	509	20,329	39.94	18,355	36.06
177	Windom	1,150	45,931	39.94	41,469	36.06
181	Brainerd	6,134	244,992	39.94	221,192	36.06
182	Crosby-Ironton	991	39,581	39.94	35,735	36.06
186	Pequot Lakes	1,807	72,172	39.94	65,160	36.06
191	Burnsville-Eagan-Savage	7,594	303,304	39.94	273,840	36.06
192	Farmington	6,630	264,802	39.94	239,078	36.06
194	Lakeville Area	12,021	480,119	39.94	433,477	36.06
195	Randolph	870	34,748	39.94	31,372	36.06
196	Rosemount-Apple Valley-Eagan	29,115	1,162,853	39.94	1,049,887	36.06
197	West St. Paul-Mendota Heights-	5,293	211,402	39.94	190,866	36.06
199	Inver Grove Heights	3,510	140,189	39.94	126,571	36.06
200	Hastings	4,095	163,554	39.94	147,666	36.06
203	Hayfield	627	25,042	39.94	22,610	36.06
204	Kasson-Mantorville	2,161	86,310	39.94	77,926	36.06
206	Alexandria	4,021	160,599	39.94	144,997	36.06
213	Osakis	869	34,708	39.94	31,336	36.06
227	Chatfield	885	35,347	39.94	31,913	36.06
229	Lanesboro	443	17,693	39.94	15,975	36.06
238	Mabel-Canton	280	11,183	39.94	10,097	36.06
239	Rushford-Peterson	632	25,242	39.94	22,790	36.06
241	Albert Lea	3,338	133,320	39.94	120,368	36.06
242	Alden-Conger	457	18,253	39.94	16,479	36.06
252	Cannon Falls	1,044	41,697	39.94	37,647	36.06
253	Goodhue	740	29,556	39.94	26,684	36.06
255	Pine Island	1,538	61,428	39.94	55,460	36.06
256	Red Wing	2,231	89,106	39.94	80,450	36.06
261	Ashby	320	12,781	39.94	11,539	36.06
264	Herman-Norcross	103	4,114	39.94	3,714	36.06
270	Hopkins	6,977	278,661	39.94	251,591	36.06
271	Bloomington	10,294	411,142	39.94	371,202	36.06
272	Eden Prairie	8,963	357,982	39.94	323,206	36.06
273	Edina	8,609	343,843	39.94	310,441	36.06
276	Minnetonka	11,356	453,559	39.94	409,497	36.06
277	Westonka	2,428	96,974	39.94	87,554	36.06
278	Orono	2,946	117,663	39.94	106,233	36.06
279	Osseo	20,776	829,793	39.94	749,183	36.06
280	Richfield	4,043	161,477	39.94	145,791	36.06
281	Robbinsdale	10,735	428,756	39.94	387,104	36.06
282	St. Anthony-New Brighton	1,856	74,129	39.94	66,927	36.06
283	St. Louis Park	4,347	173,619	39.94	156,753	36.06

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New FY 25 Appropriation for \$31.375 Million for Teacher Compensation for Read Act Training

Dist Num	Name	Fall 2023 Enrollment	Read Act Literacy Aid; FY 24 Appropriation Re-allocated at \$39.94 per Student with \$2,000 Minimum	Amount per Enrollee	New FY 2025 Appropriation for Teacher Compensation for Read Act Training at \$36.06 per Student with \$2,000 Minimum	Amount per Enrollee
--	Totals	869,967	34,743,098	39.98	31,371,738	36.10
284	Wayzata	12,625	504,243	39.94	455,258	36.06
286	Brooklyn Center	2,099	83,834	39.94	75,690	36.06
287	Intermediate School District 287	858	34,269	39.94	30,939	36.06
288	Southwest Metro Intermediate 2	521	20,809	39.94	18,787	36.06
294	Houston	2,000	79,880	39.94	72,120	36.06
297	Spring Grove	353	14,099	39.94	12,729	36.06
299	Caledonia	705	28,158	39.94	25,422	36.06
300	La Crescent-Hokah	1,020	40,739	39.94	36,781	36.06
306	Laporte	367	14,658	39.94	13,234	36.06
308	Nevis	609	24,323	39.94	21,961	36.06
309	Park Rapids	1,675	66,900	39.94	60,401	36.06
314	Braham	791	31,593	39.94	28,523	36.06
316	Greenway	1,032	41,218	39.94	37,214	36.06
317	Deer River	852	34,029	39.94	30,723	36.06
318	Grand Rapids	4,024	160,719	39.94	145,105	36.06
319	Nashwauk-Keewatin	583	23,285	39.94	21,023	36.06
323	Franconia	0	0	0.00	0	0.00
330	Heron Lake-Okabena	290	11,583	39.94	10,457	36.06
332	Mora	1,653	66,021	39.94	59,607	36.06
333	Ogilvie	482	19,251	39.94	17,381	36.06
345	New London-Spicer	1,549	61,867	39.94	55,857	36.06
347	Willmar	4,220	168,547	39.94	152,173	36.06
356	Lancaster	202	8,068	39.94	7,284	36.06
361	International Falls	888	35,467	39.94	32,021	36.06
362	Littlefork-Big Falls	369	14,738	39.94	13,306	36.06
363	South Koochiching	182	7,269	39.94	6,563	36.06
378	Dawson-Boyd	566	22,606	39.94	20,410	36.06
381	Lake Superior	1,300	51,922	39.94	46,878	36.06
390	Lake of the Woods	458	18,293	39.94	16,515	36.06
391	Cleveland	637	25,442	39.94	22,970	36.06
397	Lake Agassiz Education Coopera	100	3,994	39.94	3,606	36.06
398	Midwest Special Education Coo	14	2,000	142.86	2,000	142.86
402	Hendricks	231	9,226	39.94	8,330	36.06
403	Ivanhoe	68	2,716	39.94	2,452	36.06
404	Lake Benton	113	4,513	39.94	4,075	36.06
413	Marshall	2,705	108,038	39.94	97,542	36.06
414	Minneota	552	22,047	39.94	19,905	36.06
415	Lynd	160	6,390	39.94	5,770	36.06
423	Hutchinson	2,783	111,153	39.94	100,355	36.06
424	Lester Prairie	459	18,332	39.94	16,552	36.06
432	Mahnomen	650	25,961	39.94	23,439	36.06
435	Waubun-Ogema-White Earth	741	29,596	39.94	26,720	36.06
441	Marshall County Central	459	18,332	39.94	16,552	36.06
447	Grygla	125	4,993	39.94	4,508	36.06
458	Truman	241	9,626	39.94	8,690	36.06
463	Eden Valley-Watkins	896	35,786	39.94	32,310	36.06
465	Litchfield	1,562	62,386	39.94	56,326	36.06
466	Dassel-Cokato	2,015	80,479	39.94	72,661	36.06
473	Isle	423	16,895	39.94	15,253	36.06
477	Princeton	3,217	128,487	39.94	116,005	36.06
480	Onamia	585	23,365	39.94	21,095	36.06

2024 Legislative Session Read Act Allocations

\$34.75 Million From 2023 Session FY 24 Appropriation for Read Act Literacy Aid based on Student Count

New FY 25 Appropriation for \$31.375 Million for Teacher Compensation for Read Act Training

Dist Num	Name	Fall 2023 Enrollment	Read Act Literacy Aid; FY 24 Appropriation Re-allocated at \$39.94 per Student with \$2,000 Minimum	Amount per Enrollee	New FY 2025 Appropriation for Teacher Compensation for Read Act Training at \$36.06 per Student with \$2,000 Minimum	Amount per Enrollee
--	Totals	869,967	34,743,098	39.98	31,371,738	36.10
482	Little Falls	2,376	94,897	39.94	85,679	36.06
484	Pierz	1,245	49,725	39.94	44,895	36.06
485	Royalton	937	37,424	39.94	33,788	36.06
486	Swanville	341	13,620	39.94	12,296	36.06
487	Upsala	327	13,060	39.94	11,792	36.06
492	Austin	5,146	205,531	39.94	185,565	36.06
495	Grand Meadow	428	17,094	39.94	15,434	36.06
497	Lyle	309	12,341	39.94	11,143	36.06
499	LeRoy-Ostrander	250	9,985	39.94	9,015	36.06
500	Southland	499	19,930	39.94	17,994	36.06
505	Fulda	364	14,538	39.94	13,126	36.06
507	Nicollet	338	13,500	39.94	12,188	36.06
508	St. Peter	2,105	84,074	39.94	75,906	36.06
511	Adrian	585	23,365	39.94	21,095	36.06
514	Ellsworth	128	5,112	39.94	4,616	36.06
518	Worthington	3,914	156,325	39.94	141,139	36.06
531	Byron	2,331	93,100	39.94	84,056	36.06
533	Dover-Eyota	1,063	42,456	39.94	38,332	36.06
534	Stewartville	2,005	80,080	39.94	72,300	36.06
535	Rochester	17,342	692,639	39.94	625,353	36.06
542	Battle Lake	403	16,096	39.94	14,532	36.06
544	Fergus Falls	2,901	115,866	39.94	104,610	36.06
545	Henning	383	15,297	39.94	13,811	36.06
547	Parkers Prairie	535	21,368	39.94	19,292	36.06
548	Pelican Rapids	860	34,348	39.94	31,012	36.06
549	Perham-Dent	1,687	67,379	39.94	60,833	36.06
550	Underwood	571	22,806	39.94	20,590	36.06
553	New York Mills	802	32,032	39.94	28,920	36.06
561	Goodridge	264	10,544	39.94	9,520	36.06
564	Thief River Falls	1,811	72,331	39.94	65,305	36.06
577	Willow River	415	16,575	39.94	14,965	36.06
578	Pine City	1,594	63,664	39.94	57,480	36.06
581	Edgerton	430	17,174	39.94	15,506	36.06
592	Climax-Shelly	186	7,429	39.94	6,707	36.06
593	Crookston	1,162	46,410	39.94	41,902	36.06
595	East Grand Forks	1,942	77,563	39.94	70,029	36.06
599	Fertile-Beltrami	492	19,650	39.94	17,742	36.06
600	Fisher	233	9,306	39.94	8,402	36.06
601	Fosston	618	24,683	39.94	22,285	36.06
621	Mounds View	11,632	464,582	39.94	419,450	36.06
622	North St. Paul-Maplewood-Oakdale	10,633	424,682	39.94	383,426	36.06
623	Roseville	7,355	293,759	39.94	265,221	36.06
624	White Bear Lake	8,549	341,447	39.94	308,277	36.06
625	Saint Paul	32,145	1,283,871	39.94	1,159,149	36.06
630	Red Lake Falls	389	15,537	39.94	14,027	36.06
635	Milroy	20	2,000	100.00	2,000	100.00
640	Wabasso	418	16,695	39.94	15,073	36.06
656	Faribault	3,107	124,094	39.94	112,038	36.06
659	Northfield	3,875	154,768	39.94	139,733	36.06
671	Hills-Beaver Creek	354	14,139	39.94	12,765	36.06
676	Badger	222	8,867	39.94	8,005	36.06

2024 Legislative Session Read Act Allocations
 \$34.75 Million From 2023 Session FY 24 Appropriation for Read Act Literacy Aid based on Student Count
 New FY 25 Appropriation for \$31.375 Million for Teacher Compensation for Read Act Training

Dist Num	Name	Fall 2023 Enrollment	Read Act Literacy Aid; FY 24 Appropriation Re-allocated at \$39.94 per Student with \$2,000 Minimum	Amount per Enrollee	New FY 2025 Appropriation for Teacher Compensation for Read Act Training at \$36.06 per Student with \$2,000 Minimum	Amount per Enrollee
--	Totals	869,967	34,743,098	39.98	31,371,738	36.10
682	Roseau	1,120	44,733	39.94	40,387	36.06
690	Warroad	1,053	42,057	39.94	37,971	36.06
695	Chisholm	658	26,281	39.94	23,727	36.06
696	Ely	536	21,408	39.94	19,328	36.06
698	Floodwood	158	6,311	39.94	5,697	36.06
700	Hermantown	2,100	83,874	39.94	75,726	36.06
701	Hibbing	2,197	87,748	39.94	79,224	36.06
704	Proctor	1,871	74,728	39.94	67,468	36.06
707	Nett Lake	48	2,000	41.67	2,000	41.67
709	Duluth	8,757	349,755	39.94	315,777	36.06
712	Mountain Iron-Buhl	591	23,605	39.94	21,311	36.06
716	Belle Plaine	1,541	61,548	39.94	55,568	36.06
717	Jordan	1,826	72,930	39.94	65,846	36.06
719	Prior Lake-Savage	8,777	350,553	39.94	316,499	36.06
720	Shakopee	7,678	306,659	39.94	276,869	36.06
721	New Prague	4,072	162,636	39.94	146,836	36.06
726	Becker	2,847	113,709	39.94	102,663	36.06
727	Big Lake	3,157	126,091	39.94	113,841	36.06
728	Elk River	14,352	573,219	39.94	517,533	36.06
738	Holdingford	1,077	43,015	39.94	38,837	36.06
739	Kimball	748	29,875	39.94	26,973	36.06
740	Melrose	1,266	50,564	39.94	45,652	36.06
741	Paynesville	920	36,745	39.94	33,175	36.06
742	St. Cloud	9,543	381,147	39.94	344,121	36.06
743	Sauk Centre	1,130	45,132	39.94	40,748	36.06
745	Albany	1,799	71,852	39.94	64,872	36.06
748	Sartell-St. Stephen	4,046	161,597	39.94	145,899	36.06
750	ROCORI	2,414	96,415	39.94	87,049	36.06
756	Blooming Prairie	864	34,508	39.94	31,156	36.06
761	Owatonna	4,995	199,500	39.94	180,120	36.06
763	Medford	890	35,547	39.94	32,093	36.06
768	Hancock	434	17,334	39.94	15,650	36.06
771	Chokio-Alberta	140	5,592	39.94	5,048	36.06
775	Kerkhoven-Murdock-Sunburg	797	31,832	39.94	28,740	36.06
777	Benson	774	30,914	39.94	27,910	36.06
786	Bertha-Hewitt	518	20,689	39.94	18,679	36.06
787	Browerville	532	21,248	39.94	19,184	36.06
801	Browns Valley	197	7,868	39.94	7,104	36.06
803	Wheaton Area	368	14,698	39.94	13,270	36.06
811	Wabasha-Kellogg	966	38,582	39.94	34,834	36.06
813	Lake City	1,182	47,209	39.94	42,623	36.06
815	Prinsburg	0	0	0.00	0	0.00
818	Verndale	509	20,329	39.94	18,355	36.06
820	Sebeka	482	19,251	39.94	17,381	36.06
821	Menahga	945	37,743	39.94	34,077	36.06
829	Waseca	1,735	69,296	39.94	62,564	36.06
831	Forest Lake	5,763	230,174	39.94	207,814	36.06
832	Mahtomedi	3,194	127,568	39.94	115,176	36.06
833	South Washington County	19,360	773,238	39.94	698,122	36.06
834	Stillwater Area	8,368	334,218	39.94	301,750	36.06
836	Butterfield-Odin	210	8,387	39.94	7,573	36.06

2024 Legislative Session Read Act Allocations

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--	Totals	869,967	34,743,098	39.98	31,371,738	36.10
837	Madelia	633	25,282	39.94	22,826	36.06
840	St. James	1,150	45,931	39.94	41,469	36.06
846	Breckenridge	577	23,045	39.94	20,807	36.06
850	Rothsay	312	12,461	39.94	11,251	36.06
852	Campbell-Tintah	128	5,112	39.94	4,616	36.06
857	Lewiston-Altura	591	23,605	39.94	21,311	36.06
858	St. Charles	968	38,662	39.94	34,906	36.06
861	Winona Area	2,433	97,174	39.94	87,734	36.06
876	Annandale	2,049	81,837	39.94	73,887	36.06
877	Buffalo-Hanover-Montrose	5,282	210,963	39.94	190,469	36.06
879	Delano	2,464	98,412	39.94	88,852	36.06
881	Maple Lake	786	31,393	39.94	28,343	36.06
882	Monticello	4,138	165,272	39.94	149,216	36.06
883	Rockford	1,564	62,466	39.94	56,398	36.06
885	St. Michael-Albertville	6,696	267,438	39.94	241,458	36.06
891	Canby	590	23,565	39.94	21,275	36.06
911	Cambridge-Isanti	5,092	203,374	39.94	183,618	36.06
912	Milaca	1,627	64,982	39.94	58,670	36.06
914	Ulen-Hitterdal	285	11,383	39.94	10,277	36.06
915	Southern Plains Education Coop	104	4,154	39.94	3,750	36.06
916	Northeast Metro 916	830	33,150	39.94	29,930	36.06
917	Intermediate School District 917	539	21,528	39.94	19,436	36.06
926	Region 4-Lakes Country Service	20	2,000	100.00	2,000	100.00
935	Fergus Falls Area Special Educa	81	3,235	39.94	2,921	36.06
938	Meeker And Wright Special Educa	189	7,549	39.94	6,815	36.06
966	Wright Technical Center	86	3,435	39.94	3,101	36.06
991	Region 6 and 8-SW/WC Service	295	11,782	39.94	10,638	36.06
998	Bemidji Regional Interdistrict Co	24	2,000	83.33	2,000	83.33
1000	Perpich Center For Arts Educati	144	0	39.94	0	36.06
1100	Minnesota Department of Corre	90	0	39.94	0	36.06
2071	Lake Crystal-Wellcome Memori	961	38,382	39.94	34,654	36.06
2125	Triton	909	36,305	39.94	32,779	36.06
2134	United South Central	797	31,832	39.94	28,740	36.06
2135	Maple River	944	37,703	39.94	34,041	36.06
2137	Kingsland	517	20,649	39.94	18,643	36.06
2142	St. Louis County	1,947	77,763	39.94	70,209	36.06
2143	Waterville-Elysian-Morristown	761	30,394	39.94	27,442	36.06
2144	Chisago Lakes Area	3,331	133,040	39.94	120,116	36.06
2149	Minnewaska	1,345	53,719	39.94	48,501	36.06
2155	Wadena-Deer Creek	1,112	44,413	39.94	40,099	36.06
2159	Buffalo Lake-Hector-Stewart	446	17,813	39.94	16,083	36.06
2164	Dilworth-Glyndon-Felton	1,586	63,345	39.94	57,191	36.06
2165	Hinckley-Finlayson	946	37,783	39.94	34,113	36.06
2167	Lakeview	724	28,917	39.94	26,107	36.06
2168	NRHEG	792	31,632	39.94	28,560	36.06
2169	Murray County Central	701	27,998	39.94	25,278	36.06
2170	Staples-Motley	888	35,467	39.94	32,021	36.06
2171	Kittson Central	241	9,626	39.94	8,690	36.06
2172	Kenyon-Wanamingo	674	26,920	39.94	24,304	36.06
2174	Pine River-Backus	879	35,107	39.94	31,697	36.06
2176	Warren-Alvarado-Oslo	580	23,165	39.94	20,915	36.06

2024 Legislative Session Read Act Allocations

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--	Totals	869,967	34,743,098	39.98	31,371,738	36.10
2180	MACCRAY	758	30,275	39.94	27,333	36.06
2184	Luverne	1,155	46,131	39.94	41,649	36.06
2190	Yellow Medicine East	603	24,084	39.94	21,744	36.06
2198	Fillmore Central	581	23,205	39.94	20,951	36.06
2215	Norman County East	199	7,948	39.94	7,176	36.06
2310	Sibley East	1,067	42,616	39.94	38,476	36.06
2311	Clearbrook-Gonvick	480	19,171	39.94	17,309	36.06
2342	West Central Area	750	29,955	39.94	27,045	36.06
2358	Tri-County	176	7,029	39.94	6,347	36.06
2364	Belgrade-Brooten-Elrosa	630	25,162	39.94	22,718	36.06
2365	GFW	611	24,403	39.94	22,033	36.06
2396	A.C.G.C.	880	35,147	39.94	31,733	36.06
2397	Le Sueur-Henderson	898	35,866	39.94	32,382	36.06
2448	Martin County West	630	25,162	39.94	22,718	36.06
2534	Bird Island-Olivia-Lake Lillian	619	24,723	39.94	22,321	36.06
2536	Granada Huntley East Chain	303	12,102	39.94	10,926	36.06
2580	East Central	765	30,554	39.94	27,586	36.06
2609	Win-E-Mac	444	17,733	39.94	16,011	36.06
2683	Greenbush Middle River	226	9,026	39.94	8,150	36.06
2687	Howard Lake-Waverly-Winsted	1,310	52,321	39.94	47,239	36.06
2689	Pipestone Area	1,087	43,415	39.94	39,197	36.06
2711	Mesabi East	871	34,788	39.94	31,408	36.06
2752	Fairmont Area	1,818	72,611	39.94	65,557	36.06
2753	Long Prairie-Grey Eagle	984	39,301	39.94	35,483	36.06
2754	Cedar Mountain	396	15,816	39.94	14,280	36.06
2769	Morris Area	1,096	43,774	39.94	39,522	36.06
2805	Zumbrota-Mazepa	1,224	48,887	39.94	44,137	36.06
2835	Janesville-Waldorf-Pemberton	663	26,480	39.94	23,908	36.06
2853	Lac qui Parle Valley	834	33,310	39.94	30,074	36.06
2856	Stephen-Argyle	276	11,023	39.94	9,953	36.06
2859	Glencoe-Silver Lake	1,433	57,234	39.94	51,674	36.06
2860	Blue Earth Area	1,075	42,936	39.94	38,765	36.06
2884	Red Rock Central	406	16,216	39.94	14,640	36.06
2886	Glenville-Emmons	224	8,947	39.94	8,077	36.06
2888	Clinton-Graceville-Beardstey	328	13,100	39.94	11,828	36.06
2889	Lake Park Audubon	685	27,359	39.94	24,701	36.06
2890	Renville County West	561	22,406	39.94	20,230	36.06
2895	Jackson County Central	1,104	44,094	39.94	39,810	36.06
2897	Redwood Area	1,132	45,212	39.94	40,820	36.06
2898	Westbrook-Walnut Grove	499	19,930	39.94	17,994	36.06
2899	Plainview-Elgin-Millville	1,466	58,552	39.94	52,864	36.06
2902	Russell Tyler Ruthton	637	25,442	39.94	22,970	36.06
2903	Ortonville	497	19,850	39.94	17,922	36.06
2904	Tracy Area	688	27,479	39.94	24,809	36.06
2905	Tri-City United	1,910	76,285	39.94	68,875	36.06
2906	Red Lake County Central	342	13,659	39.94	12,333	36.06
2907	Round Lake-Brewster	490	19,571	39.94	17,669	36.06
2908	Brandon-Evansville	556	22,207	39.94	20,049	36.06
2909	Rock Ridge	2,331	93,100	39.94	84,056	36.06
2910	Ada-Borup-West	701	27,998	39.94	25,278	36.06
3000	State Referendum Growth	0	0	0.00	0	0.00

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--	Totals	869,967	34,743,098	39.98	31,371,738	36.10
3999	State District Adjustment	0	0	0.00	0	0.00
4000	City Academy	122	4,873	39.94	4,399	36.06
4001	Bluffview Montessori	214	8,547	39.94	7,717	36.06
4003	New Heights School, Inc.	104	4,154	39.94	3,750	36.06
4005	Metro Deaf School	141	5,632	39.94	5,084	36.06
4007	Minnesota New Country School	214	8,547	39.94	7,717	36.06
4008	PACT Charter School	1,081	43,175	39.94	38,981	36.06
4011	Athlos Leadership Academy	713	28,477	39.94	25,711	36.06
4015	Community of Peace Academy	869	34,708	39.94	31,336	36.06
4016	World Learner Charter School	203	8,108	39.94	7,320	36.06
4017	Minnesota Transitions Charter S	4,943	197,423	39.94	178,245	36.06
4018	Achieve Language Academy	464	18,532	39.94	16,732	36.06
4020	Duluth Public Schools Academy	762	30,434	39.94	27,478	36.06
4025	Cyber Village Academy	219	8,747	39.94	7,897	36.06
4026	E.C.H.O. Charter School	65	2,596	39.94	2,344	36.06
4027	Higher Ground Academy	1,106	44,174	39.94	39,882	36.06
4029	St. Paul City School	590	23,565	39.94	21,275	36.06
4031	Jennings Community School	47	2,000	42.55	2,000	42.55
4035	LIFE Prep	148	5,911	39.94	5,337	36.06
4036	Face to Face Academy	85	3,395	39.94	3,065	36.06
4038	Sojourner Truth Academy	354	14,139	39.94	12,765	36.06
4039	High School for Recording Arts	214	8,547	39.94	7,717	36.06
4043	Math and Science Academy	663	26,480	39.94	23,908	36.06
4049	Northwest Passage High School	149	5,951	39.94	5,373	36.06
4050	Lafayette Public Charter School	0	0	0.00	0	0.00
4053	North Lakes Academy	555	22,167	39.94	20,013	36.06
4054	La Crescent Montessori & STEM	95	3,794	39.94	3,426	36.06
4055	Nerstrand Charter School	98	3,914	39.94	3,534	36.06
4056	Rosa Parks Charter High School	65	2,596	39.94	2,344	36.06
4057	El Colegio Charter School	96	3,834	39.94	3,462	36.06
4058	Schoolcraft Learning Communit	196	7,828	39.94	7,068	36.06
4059	Crosslake Community Charter S	443	17,693	39.94	15,975	36.06
4064	Riverway Learning Community C	127	5,072	39.94	4,580	36.06
4066	Kato Public Charter School	78	3,115	39.94	2,813	36.06
4067	Aurora Charter School	426	17,014	39.94	15,362	36.06
4068	Excell Academy Charter	483	19,291	39.94	17,417	36.06
4070	HOPE Community Academy	779	31,113	39.94	28,091	36.06
4073	Academia Cesar Chavez Charte	511	20,409	39.94	18,427	36.06
4074	AFSA High School	398	15,896	39.94	14,352	36.06
4075	Avalon School	269	10,744	39.94	9,700	36.06
4078	Twin Cities International School	956	38,183	39.94	34,473	36.06
4079	Friendship Academy of the Arts	247	9,865	39.94	8,907	36.06
4080	Central Lakes Adventure School	40	2,000	50.00	2,000	50.00
4081	Discovery Public School Faribau	48	2,000	41.67	2,000	41.67
4082	Bluesky Charter School	613	24,483	39.94	22,105	36.06
4083	Ridgeway Community School	91	3,635	39.94	3,281	36.06
4084	North Shore Community School	353	14,099	39.94	12,729	36.06
4085	Harbor City International Charte	205	8,188	39.94	7,392	36.06
4087	SAGE Academy Charter School	68	2,716	39.94	2,452	36.06
4088	Urban Academy	441	17,614	39.94	15,902	36.06
4089	New City School	339	13,540	39.94	12,224	36.06

2024 Legislative Session Read Act Allocations

\$34.75 Million From 2023 Session FY 24 Appropriation for Read Act Literacy Aid based on Student Count

New FY 25 Appropriation for \$31.375 Million for Teacher Compensation for Read Act Training

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--	Totals	869,967	34,743,098	39.98	31,371,738	36.10
4090	Prairie Creek Community School	179	7,149	39.94	6,455	36.06
4091	Arcadia Charter School	100	3,994	39.94	3,606	36.06
4092	Watershed High School	53	2,117	39.94	2,000	37.74
4093	New Century Academy	98	3,914	39.94	3,534	36.06
4095	TRIO Wolf Creek Distance Learning	185	7,389	39.94	6,671	36.06
4097	Partnership Academy, Inc.	530	21,168	39.94	19,112	36.06
4098	Nova Classical Academy	1,018	40,659	39.94	36,709	36.06
4100	Great Expectations	120	4,793	39.94	4,327	36.06
4102	Minnesota Internship Center	273	10,904	39.94	9,844	36.06
4103	Hmong College Prep Academy	2,508	100,170	39.94	90,438	36.06
4104	Paladin Career and Technical High School	233	9,306	39.94	8,402	36.06
4105	Great River School	786	31,393	39.94	28,343	36.06
4106	TrekNorth High School	253	10,105	39.94	9,123	36.06
4107	Voyageurs Expeditionary	113	4,513	39.94	4,075	36.06
4110	PIM Arts High School	378	15,097	39.94	13,631	36.06
4111	Augsburg Fairview Academy	87	3,475	39.94	3,137	36.06
4112	Saint Paul Conservatory for Performing Arts	365	14,578	39.94	13,162	36.06
4113	Spero Academy	229	9,146	39.94	8,258	36.06
4116	Lakes International Language Academy	1,287	51,403	39.94	46,409	36.06
4118	Kaleidoscope Charter School	475	18,972	39.94	17,129	36.06
4119	Academic Arts High School	103	4,114	39.94	3,714	36.06
4120	St. Croix Preparatory Academy	1,202	48,008	39.94	43,344	36.06
4121	Ubah Academy	289	11,543	39.94	10,421	36.06
4122	Eagle Ridge Academy Charter School	1,540	61,508	39.94	55,532	36.06
4124	Beacon Academy	521	20,809	39.94	18,787	36.06
4126	Prairie Seeds Academy	824	32,911	39.94	29,713	36.06
4127	TEAM Academy	103	4,114	39.94	3,714	36.06
4131	Metro Schools Charter	1,339	53,480	39.94	48,284	36.06
4132	Twin Cities Academy	523	20,889	39.94	18,859	36.06
4135	Rochester Math and Science Academy	419	16,735	39.94	15,109	36.06
4137	Swan River Montessori Charter School	162	6,470	39.94	5,842	36.06
4139	LoveWorks Academy for Arts	162	6,470	39.94	5,842	36.06
4140	Yinghua Academy	838	33,470	39.94	30,218	36.06
4142	STRIDE Academy	588	23,485	39.94	21,203	36.06
4143	New Millennium Academy	851	33,989	39.94	30,687	36.06
4144	Green Isle Community School	40	2,000	50.00	2,000	50.00
4145	Birch Grove Community School	51	2,037	39.94	2,000	39.22
4146	Northern Lights Community School	84	3,355	39.94	3,029	36.06
4150	Minnesota Online High School	247	9,865	39.94	8,907	36.06
4151	EdVisions Off Campus School	114	4,553	39.94	4,111	36.06
4152	Twin Cities German Immersion Charter School	587	23,445	39.94	21,167	36.06
4153	Midway Star Academy	421	16,815	39.94	15,181	36.06
4155	Naytahwaush Community School	145	5,791	39.94	5,229	36.06
4159	Seven Hills Preparatory Academy	1,141	45,572	39.94	41,144	36.06
4160	Spectrum High School	892	35,626	39.94	32,166	36.06
4161	New Discoveries Montessori Academy	223	8,907	39.94	8,041	36.06
4162	Southside Family Charter School	115	4,593	39.94	4,147	36.06
4164	Laura Jeffrey Academy Charter School	113	4,513	39.94	4,075	36.06
4166	East Range Academy of Technology	149	5,951	39.94	5,373	36.06
4167	International Spanish Language Academy	421	16,815	39.94	15,181	36.06
4168	Glacial Hills Elementary	99	3,954	39.94	3,570	36.06

2024 Legislative Session Read Act Allocations

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New FY 25 Appropriation for \$31.375 Million for Teacher Compensation for Read Act Training

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--	Totals	869,967	34,743,098	39.98	31,371,738	36.10
4169	Stonebridge World School	237	9,466	39.94	8,546	36.06
4170	Hiawatha Academies	1,605	64,104	39.94	57,876	36.06
4171	Noble Academy	553	22,087	39.94	19,941	36.06
4172	Clarkfield Charter School	0	0	0.00	0	0.00
4178	Lincoln International High School	165	6,590	39.94	5,950	36.06
4181	Community School Of Excellence	1,497	59,790	39.94	53,982	36.06
4183	Lionsgate Academy	398	15,896	39.94	14,352	36.06
4184	Aspen Academy	622	24,843	39.94	22,429	36.06
4185	DaVinci Academy	987	39,421	39.94	35,591	36.06
4186	Global Academy	444	17,733	39.94	16,011	36.06
4188	Cologne Academy	688	27,479	39.94	24,809	36.06
4189	Legacy of Dr. Josie R. Johnson Middle School	53	2,117	39.94	2,000	37.74
4191	KIPP Minnesota Charter School	271	10,824	39.94	9,772	36.06
4192	Best Academy	623	24,883	39.94	22,465	36.06
4193	Rise Academy	164	6,550	39.94	5,914	36.06
4194	Cannon River STEM School	234	9,346	39.94	8,438	36.06
4195	Oshki Ogimaag Charter School	19	2,000	105.26	2,000	105.26
4198	Discovery Woods	104	4,154	39.94	3,750	36.06
4199	Parnassus Preparatory Charter School	1,380	55,117	39.94	49,763	36.06
4200	STEP Academy	913	36,465	39.94	32,923	36.06
4201	Cornerstone Montessori Elementary	138	5,512	39.94	4,976	36.06
4204	Rochester STEM Academy	116	4,633	39.94	4,183	36.06
4205	Hennepin Schools	452	18,053	39.94	16,299	36.06
4207	Vermilion Country School	52	2,077	39.94	2,000	38.46
4208	Nasha Shkola Charter School	106	4,234	39.94	3,822	36.06
4210	Upper Mississippi Academy	156	6,231	39.94	5,625	36.06
4213	Prodeo Academy	999	39,900	39.94	36,024	36.06
4215	Sejong Academy of Minnesota	362	14,458	39.94	13,054	36.06
4217	Technical Academies of Minnesota	118	4,713	39.94	4,255	36.06
4218	Venture Academy	342	13,659	39.94	12,333	36.06
4219	Northeast College Prep	274	10,944	39.94	9,880	36.06
4220	Agamim Classical Academy	261	10,424	39.94	9,412	36.06
4221	Discovery Charter School	175	6,990	39.94	6,311	36.06
4223	Saint Cloud Math and Science Academy	325	12,981	39.94	11,720	36.06
4224	Star of the North Academy Charter School	180	7,189	39.94	6,491	36.06
4225	Universal Academy Charter School	450	17,973	39.94	16,227	36.06
4226	Bdote Learning Center	83	3,315	39.94	2,993	36.06
4227	Art and Science Academy	315	12,581	39.94	11,359	36.06
4228	Woodbury Leadership Academy	749	29,915	39.94	27,009	36.06
4229	Terra Nova School	110	4,393	39.94	3,967	36.06
4230	Minnesota Excellence in Learning	209	8,347	39.94	7,537	36.06
4231	Minnesota Math And Science Academy	451	18,013	39.94	16,263	36.06
4232	Success Academy	362	14,458	39.94	13,054	36.06
4233	Level Up Academy	241	9,626	39.94	8,690	36.06
4237	Career Pathways	111	4,433	39.94	4,003	36.06
4238	Rochester Beacon Academy	95	3,794	39.94	3,426	36.06
4239	Twin Lakes STEM Academy	203	8,108	39.94	7,320	36.06
4240	New Century School	753	30,075	39.94	27,153	36.06
4243	North Metro Flex Academy	190	7,589	39.94	6,851	36.06
4244	FIT Academy	402	16,056	39.94	14,496	36.06
4250	Athlos Academy of Saint Cloud	256	10,225	39.94	9,231	36.06

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--	Totals	869,967	34,743,098	39.98	31,371,738	36.10
4253	Phoenix Academy Charter School	164	6,550	39.94	5,914	36.06
4254	Marine Area Community School	126	5,032	39.94	4,544	36.06
4255	Skyline Math and Science Academy	188	7,509	39.94	6,779	36.06
4258	The Journey School	139	5,552	39.94	5,012	36.06
4261	SciTech Academy Charter School	330	13,180	39.94	11,900	36.06
4263	Progeny Academy Charter School	96	3,834	39.94	3,462	36.06
4264	Gateway STEM Academy	140	5,592	39.94	5,048	36.06
4265	Minnesota Wildflower Montessori School	33	2,000	60.61	2,000	60.61
4266	Three Rivers Montessori School	99	3,954	39.94	3,570	36.06
4267	Horizon Science Academy Twin	123	4,913	39.94	4,435	36.06
4268	Great Oaks Academy Charter School	432	17,254	39.94	15,578	36.06
4269	Quantum STEAM Academy Charter School	188	7,509	39.94	6,779	36.06
4270	STEAM Academy Charter School	55	2,197	39.94	2,000	36.36
4271	Aurora Waasakone Community School	141	5,632	39.94	5,084	36.06
4273	Modern Montessori Charter School	186	7,429	39.94	6,707	36.06
4275	St. Paul School of Northern Light	207	8,268	39.94	7,464	36.06
4276	Notre Ecole Academy	63	2,516	39.94	2,272	36.06
4277	Metro Tech Academy Charter School	0	0	0.00	0	0.00
4278	Minneapolis School of New Music	0	0	0.00	0	0.00
4279	Exploration High School	104	4,154	39.94	3,750	36.06
4280	Aspire Academy Charter School	181	7,229	39.94	6,527	36.06
4282	Innovation Science and Technology	78	3,115	39.94	2,813	36.06
4283	Escuela Exitos Charter School	214	8,547	39.94	7,717	36.06
4284	Gentry Academy Charter School	323	12,901	39.94	11,647	36.06
4285	Aim Academy of Science and Technology	169	6,750	39.94	6,094	36.06
4286	Link Public Schools	0	0	0.00	0	0.00
4287	Cross River Charter School	0	0	0.00	0	0.00
4289	Oak Hill Montessori Community School	165	6,590	39.94	5,950	36.06
4290	Kalon Prep Academy	135	5,392	39.94	4,868	36.06
4291	Creekstone Montessori Charter School	88	3,515	39.94	3,173	36.06
4293	Rollingstone Community School	57	2,277	39.94	2,055	36.06
4295	Bultum Academy Charter School	232	9,266	39.94	8,366	36.06
4297	Marine Village School	95	3,794	39.94	3,426	36.06
4298	Endazhi-Nitaawiging	90	3,595	39.94	3,245	36.06
4301	Surad Academy	66	2,636	39.94	2,380	36.06
4999	State Charter Adjustment	0	0	0.00	0	0.00
6004	Freshwater Education District	180	7,189	39.94	6,491	36.06
6009	St. Croix River Education District	80	3,195	39.94	2,885	36.06
6012	Zumbro Education District	179	7,149	39.94	6,455	36.06
6013	Hiawatha Valley Education District	113	4,513	39.94	4,075	36.06
6014	Runestone Area Education District	49	2,000	40.82	2,000	40.82
6018	Minnesota River Valley Education District	58	2,317	39.94	2,091	36.06
6026	West Central Education District	73	2,916	39.94	2,632	36.06
6027	Minnesota Valley Education District	35	2,000	57.14	2,000	57.14
6049	River Bend Education District	185	7,389	39.94	6,671	36.06
6051	Goodhue County Education District	373	14,898	39.94	13,450	36.06
6076	Northland Learning Center	152	6,071	39.94	5,481	36.06
6079	Rum River Special Education Center	87	3,475	39.94	3,137	36.06
6083	Southern Minnesota Education District	179	7,149	39.94	6,455	36.06
6090	Sherburne and Northern Wright	190	7,589	39.94	6,851	36.06
6094	Cannon Valley Special Education	79	3,155	39.94	2,849	36.06

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6095	Austin Albert Lea Area Special E	37	2,000	54.05	2,000	54.05
6096	Northern Lights Academy Coop	43	2,000	46.51	2,000	46.51
6099	Up North Learning Center	16	2,000	125.00	2,000	125.00
6383	Benton-Stearns Education Distr	163	6,510	39.94	5,878	36.06
6979	Mid-State Education District	62	2,476	39.94	2,236	36.06

June 24, 2024

offered the following resolution and moved for its adoption.

RESOLVED, By the Board of Education of Independent School District #2909 that the following bills be allowed and the Chairperson and Clerk be and are hereby authorized to draw orders on the Treasurer for payment of same:

<u>CHECK NO.</u>	<u>VENDOR</u>	<u>UFARS CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
14872	ACT	R 01 005 000 000 000 099	Miscellaneous	\$2,609.50
14872 Total				<u>\$2,609.50</u>
14873	AIKEY ELECTRIC LLC	E 01 112 810 000 000 350	Replace 4 strip light	\$341.37
14873	AIKEY ELECTRIC LLC	E 01 118 810 000 000 350	Demo reception desk	\$1,300.00
14873	AIKEY ELECTRIC LLC	E 03 005 760 000 720 350	Sump Repair	\$446.07
14873 Total				<u>\$2,087.44</u>
14874	AMAZON CAPITAL SERVICES INC	E 01 300 258 003 000 430	#2008337 Cricut Explore 3	\$238.73
14874	AMAZON CAPITAL SERVICES INC	E 01 300 258 003 000 430	#2008536 Smart Vinyl- Grass	\$14.99
14874	AMAZON CAPITAL SERVICES INC	E 01 300 258 003 000 430	#2008936 Smart Vinyl- White	\$30.49
14874	AMAZON CAPITAL SERVICES INC	E 01 300 258 003 000 430	#2008935 Smart Vinyl- Permanent Black	\$20.99
14874	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	JlOffice Cork Linen Bulletin Board 36 X 24 Inch I	\$39.69
14874	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	moveland 18 Inch Convex Security Mirror for P	\$48.99
14874	AMAZON CAPITAL SERVICES INC	E 01 300 256 000 000 430	TWOLSKOO for MacBook - Black gold marble ca	\$32.54
14874 Total				<u>\$426.42</u>
14875	AT & T MOBILITY	E 01 005 690 000 000 320	Comm Telephone	\$1,190.28
14875	AT & T MOBILITY	E 01 005 690 000 000 320	Comm Telephone	\$603.29
14875	AT & T MOBILITY	E 01 005 690 000 000 320	Comm Telephone	\$4,948.68
14875 Total				<u>\$6,742.25</u>
14876	BAYADA HOME HEALTH CARE INC	E 01 005 404 000 740 399	SpEd Purchased Services	\$1,330.00
14876 Total				<u>\$1,330.00</u>
14877	BRELIE CIERRA	E 01 005 606 000 000 366	Travel	\$132.53
14877 Total				<u>\$132.53</u>
14878	CENTURY LINK	E 01 005 605 000 311 320	Communications Srv	\$105.29
14878	CENTURY LINK	E 01 005 605 000 311 320	Communications Srv	\$105.29
14878 Total				<u>\$210.58</u>
14879	CHRISTENSEN PARTS	E 03 005 760 000 720 420	Sway Bar	\$18.75
14879	CHRISTENSEN PARTS	E 03 005 760 000 720 350	Wiper Blades	\$24.68
14879 Total				<u>\$43.43</u>
14880	CULLIGAN WATER CONDITIONING	E 01 300 810 000 000 350	Repairs Maint Serv	\$39.00
14880 Total				<u>\$39.00</u>
14881	EDUCATIONAL TESTING SERVICE	E 01 116 407 000 740 433	PARAPRO ASSESSMENTS (IBT) IDENTIFIER 9967	\$165.00
14881 Total				<u>\$165.00</u>
14882	ELG CARRIE	E 01 101 203 000 000 401	Sugar Cookies	\$500.00
14882 Total				<u>\$500.00</u>
14883	EVELETH PUBLIC UTILITIES	E 01 300 810 000 000 331	Electricity	\$461.00
14883	EVELETH PUBLIC UTILITIES	E 01 101 810 000 000 330		\$859.55
14883	EVELETH PUBLIC UTILITIES	E 01 005 810 000 000 332		\$705.00
14883	EVELETH PUBLIC UTILITIES	E 01 300 810 000 000 331		\$1,809.15
14883	EVELETH PUBLIC UTILITIES	E 01 005 810 000 000 332		\$1,645.00
14883	EVELETH PUBLIC UTILITIES	E 01 116 810 000 000 331	Electricity	\$485.60
14883	EVELETH PUBLIC UTILITIES	E 03 005 760 000 720 330	Water & Sewer	\$176.60
14883	EVELETH PUBLIC UTILITIES	E 01 302 810 000 000 330		\$251.45
14883	EVELETH PUBLIC UTILITIES	E 01 005 810 000 000 332		\$1,043.00
14883	EVELETH PUBLIC UTILITIES	E 01 302 810 000 000 330	Utilities	\$81.20

14883	EVELETH PUBLIC UTILITIES	E	01	005	810	000	000	332	Water	\$94.00
14883	EVELETH PUBLIC UTILITIES	E	01	118	810	000	000	333		\$28.00
14883	EVELETH PUBLIC UTILITIES	E	01	118	810	000	000	334		\$110.87
14883	EVELETH PUBLIC UTILITIES	E	01	118	810	000	000	332		\$74.25
14883 Total										<u>\$7,824.67</u>
14884	G BENZ CONTRACTING INC	E	01	300	810	000	000	350	Maint- remove speakers/ scoreboards	\$650.00
14884 Total										<u>\$650.00</u>
14885	GILBERT WATER & LIGHT DEPT	E	03	005	760	000	720	330	Water & Sewer	\$906.17
14885 Total										<u>\$906.17</u>
14886	GMEN	E	06	005	870	000	000	311	Dumpster	\$1,275.30
14886 Total										<u>\$1,275.30</u>
14887	GRANDE ACE HARDWARE	E	01	005	810	000	000	350	Command Hooks	\$26.95
14887	GRANDE ACE HARDWARE	E	01	112	810	000	000	350	Screen Repair	\$18.97
14887	GRANDE ACE HARDWARE	E	01	005	810	000	000	350	Command Hooks	\$17.96
14887	GRANDE ACE HARDWARE	E	01	005	810	000	000	350	Gorilla Glue	\$8.59
14887 Total										<u>\$72.47</u>
14888	HILLYARD / HUTCHINSON	E	01	300	810	000	000	410	Suction hose	\$210.00
14888	HILLYARD / HUTCHINSON	E	01	300	810	000	000	410	Freight	\$9.10
14888	HILLYARD / HUTCHINSON	E	01	300	810	000	000	410	Gloves	\$84.00
14888	HILLYARD / HUTCHINSON	E	01	300	810	000	000	410	Urinal Screen	\$129.78
14888	HILLYARD / HUTCHINSON	E	01	300	810	000	000	410	Buff Pad	\$57.84
14888	HILLYARD / HUTCHINSON	E	01	300	810	000	000	410	Can Liner	\$1,166.00
14888	HILLYARD / HUTCHINSON	E	01	300	810	000	000	410	Strainer	\$32.69
14888	HILLYARD / HUTCHINSON	E	01	300	810	000	000	410	Suction Hose	\$114.09
14888 Total										<u>\$1,803.50</u>
14889	J W PEPPER & SON INC	E	01	300	258	003	000	430	958330 60-2 File Finder Boxes	\$75.00
14889	J W PEPPER & SON INC	E	01	300	258	003	000	430	10593894 Slow Ride	\$65.00
14889	J W PEPPER & SON INC	E	01	300	258	003	000	430	958330 60-2 File Finder Boxes	\$75.00
14889	J W PEPPER & SON INC	E	01	300	258	003	000	430	958314 60-1 File Finder Boxes	\$75.00
14889	J W PEPPER & SON INC	E	01	300	258	003	000	430	Freight	\$17.99
14889	J W PEPPER & SON INC	E	01	300	258	003	000	430	11535684 Inspiration Fanfare	\$70.00
14889	J W PEPPER & SON INC	E	01	300	258	003	000	430	10027624- Whirlwind	\$135.00
14889	J W PEPPER & SON INC	E	01	300	258	003	000	430	11205855 Andaluza	\$65.00
14889	J W PEPPER & SON INC	E	01	300	258	003	000	430	Freight	\$22.99
14889 Total										<u>\$600.98</u>
14890	KY INTERPRETING SERVICES INC	E	01	101	405	000	740	399	Spec Purchased Services	\$9,770.00
14890	KY INTERPRETING SERVICES INC	E	01	101	405	000	740	399	Spec Purchased Services	\$12,320.00
14890	KY INTERPRETING SERVICES INC	E	01	101	405	000	740	399	Spec Purchased Services	\$8,385.00
14890 Total										<u>\$30,475.00</u>
14891	MENARDS	E	01	005	810	000	000	350	Tension Bar, Caulking, Belt, Band	\$31.65
14891	MENARDS	E	03	005	760	000	720	420	E Rings	\$1.08
14891 Total										<u>\$32.73</u>
14892	METRO SALES INC	E	05	005	850	000	302	335	Copier Maint 114241	\$54.28
14892	METRO SALES INC	E	05	005	850	000	302	335	Copier Maint 118611	\$60.00
14892	METRO SALES INC	E	05	005	850	000	302	335	Copier Maint	\$10.46
14892	METRO SALES INC	E	05	005	850	000	302	335	Copier Maint 110328	\$89.52
14892 Total										<u>\$214.26</u>
14893	MIDWEST BUS PARTS INC	E	03	005	760	000	720	420	Floor Gusset	\$165.55
14893 Total										<u>\$165.55</u>
14894	MINNESOTA ENERGY RESOURCES	E	01	302	810	000	000	440	Fuel For Bldgs	\$3,969.73
14894 Total										<u>\$3,969.73</u>
14895	MINNESOTA POWER	E	01	116	810	000	000	331	Electricity	\$4,416.94
14895	MINNESOTA POWER	E	01	302	810	000	000	330	Utilities	\$814.38

14895	MINNESOTA POWER	E	01	302	810	000	000	330	Utilities	\$13.35
14895	MINNESOTA POWER	E	01	300	810	000	000	331	Electricity	\$435.09
14895	MINNESOTA POWER	E	01	302	810	000	000	330	Utilities	\$1,699.96
14895	MINNESOTA POWER	E	01	302	810	000	000	330	Utilities	\$847.10
14895 Total										<u>\$8,226.82</u>
14896	NASCO	E	01	300	250	000	000	430	Crayola Standard wax crayons box 16	\$27.52
14896	NASCO	E	01	300	250	000	000	430	9730047. felt, 1 yard, light blue	\$17.12
14896	NASCO	E	01	300	250	000	000	430	9730008 C. Kelly Green Felt	\$25.92
14896	NASCO	E	01	300	250	000	000	430	9730008 D. Orange Felt	\$17.28
14896	NASCO	E	01	300	250	000	000	430	9730008 L. Purple felt	\$25.92
14896	NASCO	E	01	300	250	000	000	430	9730008 G. Royal Blue felt	\$43.20
14896	NASCO	E	01	300	250	000	000	430	9730008 H. White Felt	\$43.20
14896	NASCO	E	01	300	250	000	000	430	9730008 J. Yellow Felt	\$17.28
14896	NASCO	E	01	300	250	000	000	430	9730008 A. Black Felt	\$17.28
14896	NASCO	E	01	300	250	000	000	430	9730008 B. Brown Felt	\$17.28
14896 Total										<u>\$252.00</u>
14897	NEXTERA COMMUNICATIONS	E	04	500	505	000	321	320		\$26.32
14897	NEXTERA COMMUNICATIONS	E	03	005	760	000	720	320		\$52.64
14897	NEXTERA COMMUNICATIONS	E	02	005	770	000	701	320		\$26.32
14897	NEXTERA COMMUNICATIONS	E	01	005	020	000	000	320		\$26.32
14897	NEXTERA COMMUNICATIONS	E	01	302	810	000	000	320		\$26.32
14897	NEXTERA COMMUNICATIONS	E	01	300	211	000	000	320		\$52.64
14897	NEXTERA COMMUNICATIONS	E	01	117	810	000	000	320		\$26.32
14897	NEXTERA COMMUNICATIONS	E	01	112	203	000	000	320		\$26.32
14897	NEXTERA COMMUNICATIONS	E	01	005	810	000	000	320		\$296.13
14897	NEXTERA COMMUNICATIONS	E	01	005	606	000	000	320		\$98.71
14897 Total										<u>\$658.04</u>
14898	NORTHLAND FIRE & SAFETY INC	E	01	117	810	000	000	350	Repairs Maint Serv	\$595.00
14898 Total										<u>\$595.00</u>
14899	QUADIENT FINANCE	E	01	005	105	000	000	329	Postage	\$1,000.00
14899 Total										<u>\$1,000.00</u>
14900	RAM	B	01	215	270				Payroll Deductions-WC	\$11,565.91
14900 Total										<u>\$11,565.91</u>
14901	RANGE AUTO PARTS COMPANY	E	03	005	760	000	720	420	Couplers	\$11.85
14901	RANGE AUTO PARTS COMPANY	E	03	005	760	000	720	350	Batteries	\$606.99
14901	RANGE AUTO PARTS COMPANY	E	03	005	760	000	720	401	Grease Gun, gloves, Def Fluid	\$442.40
14901 Total										<u>\$1,061.24</u>
14902	RANGE PAPER CORPORATION	E	01	101	203	000	000	401	Copy Paper	\$1,556.40
14902	RANGE PAPER CORPORATION	E	01	101	203	000	000	401	Copy Paper	\$64.82
14902	RANGE PAPER CORPORATION	E	01	112	810	000	000	410	Can Liners, Towels, Floor Finish	\$1,179.76
14902 Total										<u>\$2,800.98</u>
14903	TEACHERS ON CALL	E	01	101	203	000	000	305	Subs	\$1,311.50
14903	TEACHERS ON CALL	E	01	116	420	000	740	307	Subs	\$389.56
14903	TEACHERS ON CALL	E	01	116	203	000	000	305	Subs	\$1,405.66
14903	TEACHERS ON CALL	E	04	500	581	000	344	305	Subs	\$921.95
14903	TEACHERS ON CALL	E	01	112	203	000	000	305	Subs	\$840.79
14903	TEACHERS ON CALL	E	01	300	420	000	740	307	Subs	\$389.56
14903	TEACHERS ON CALL	E	01	005	107	050	000	311	Subs	\$389.56
14903	TEACHERS ON CALL	E	01	300	211	000	000	305	Subs	\$2,032.21
14903	TEACHERS ON CALL	E	04	500	581	000	344	305	Subs	\$279.18
14903	TEACHERS ON CALL	E	01	101	203	000	000	305	Subs	\$2,110.11
14903	TEACHERS ON CALL	E	01	116	420	000	740	307	Subs	\$194.78
14903	TEACHERS ON CALL	E	01	116	203	000	000	305	Subs	\$681.73

14903	TEACHERS ON CALL	E	04	500	581	000	344	305	Subs	\$727.16
14903	TEACHERS ON CALL	E	01	112	203	000	000	305	Subs	\$740.16
14903	TEACHERS ON CALL	E	01	300	420	000	740	307	Subs	\$389.56
14903	TEACHERS ON CALL	E	01	300	211	000	000	305	Subs	\$2,175.04
14903 Total										<u>\$14,978.51</u>
14904	TRIMARK INDUSTRIAL	E	03	005	760	000	720	442	Diesel Fuel	\$317.85
14904 Total										<u>\$317.85</u>
14905	TWIN PORTS PAPER & SUPPLY INC	E	01	101	810	000	000	410	Can Liners	\$564.00
14905 Total										<u>\$564.00</u>
14906	VIRGINIA GOLF COURSE	E	01	300	294	715	000	364	Entry Fees/Student Travel	\$1,200.00
14906	VIRGINIA GOLF COURSE	E	01	300	294	715	000	430	Instruct Supplies	\$1,245.80
14906 Total										<u>\$2,445.80</u>
14907	VIRGINIA PUBLIC UTILITITES	E	01	117	810	000	000	334		\$390.96
14907	VIRGINIA PUBLIC UTILITITES	E	01	117	810	000	000	333		\$213.70
14907	VIRGINIA PUBLIC UTILITITES	E	01	117	810	000	000	332		\$105.50
14907	VIRGINIA PUBLIC UTILITITES	E	01	117	810	000	000	440		\$2,450.34
14907	VIRGINIA PUBLIC UTILITITES	E	01	117	810	000	000	331		\$3,395.42
14907	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	334		\$16.26
14907	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	333		\$78.11
14907	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	332		\$50.25
14907	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	331		\$100.84
14907	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	440		\$311.94
14907	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	334		\$98.46
14907	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	333		\$88.54
14907	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	332		\$54.50
14907	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	331		\$1,858.37
14907	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	440		\$2,157.93
14907 Total										<u>\$11,371.12</u>
14908	5 & GO LLC	E	01	005	690	000	510	366	Travel	\$40.50
14908 Total										<u>\$40.50</u>
14909	AMAZON CAPITAL SERVICES INC	E	04	500	590	000	321	401	General Supplies	\$186.83
14909	AMAZON CAPITAL SERVICES INC	E	04	500	560	000	321	430	Instruct Supplies	\$185.12
14909 Total										<u>\$371.95</u>
14910	ANDERSON JEFF	E	01	300	294	705	000	364	Entry Fees/Student Travel	\$73.38
14910 Total										<u>\$73.38</u>
14911	ANDERSON THOMAS	E	01	300	294	714	000	364	Entry Fees/Student Travel	\$32.32
14911 Total										<u>\$32.32</u>
14912	APG MEDIA OF MN	E	01	005	010	000	000	380	Print-Publish	\$2,874.45
14912 Total										<u>\$2,874.45</u>
14913	BARBER GRAPHICS INC	E	04	500	560	000	321	430	Instruct Supplies	\$1,230.75
14913 Total										<u>\$1,230.75</u>
14914	BAUDHUIN CHRISTOPHER	E	01	300	294	713	000	305	Consulting Fees	\$60.00
14914	BAUDHUIN CHRISTOPHER	E	01	300	294	713	000	305	Consulting Fees	\$15.00
14914 Total										<u>\$75.00</u>
14915	BAYADA HOME HEALTH CARE INC	E	01	005	404	000	740	399	SpEd Purchased Services	\$1,242.50
14915	BAYADA HOME HEALTH CARE INC	E	01	005	404	000	740	399	SpEd Purchased Services	\$1,032.50
14915	BAYADA HOME HEALTH CARE INC	E	01	005	404	000	740	399	SpEd Purchased Services	\$1,050.00
14915 Total										<u>\$3,325.00</u>
14916	BENCHMARK ENGINEERING INC	E	06	116	870	000	000	311	Prof Tech Services	\$5,433.75
14916 Total										<u>\$5,433.75</u>
14917	BSN SPORTS LLC	E	01	005	105	005	000	401	General Supplies	\$1,450.00
14917 Total										<u>\$1,450.00</u>

14918	CITY OF VIRGINIA	E	05	005	850	042	302	335	Short Term Lease	\$30,000.00
14918 Total										<u>\$30,000.00</u>
14919	CLENNON JILL	E	01	005	105	004	000	401	General Supplies	\$100.00
14919 Total										<u>\$100.00</u>
14920	CPI	E	01	005	640	000	316	366	AS PER ATTACHED	\$8,998.00
14920 Total										<u>\$8,998.00</u>
14921	CUNINGHAM GROUP ARCHITECTURE INC	E	06	116	870	000	000	311	Prof Tech Services	\$38,763.50
14921 Total										<u>\$38,763.50</u>
14922	DAHLHEIMER BEVERAGE	E	01	300	810	000	000	332	Water	\$9.00
14922	DAHLHEIMER BEVERAGE	E	01	005	810	000	000	332	Water	\$44.10
14922	DAHLHEIMER BEVERAGE	E	01	101	810	000	000	410	Custodial Supplies	\$4.32
14922	DAHLHEIMER BEVERAGE	E	03	005	760	000	720	401	General Supplies	\$9.00
14922	DAHLHEIMER BEVERAGE	E	01	116	203	000	000	401	General Supplies	\$38.00
14922	DAHLHEIMER BEVERAGE	E	01	112	810	000	000	332	Water	\$25.92
14922	DAHLHEIMER BEVERAGE	E	01	005	810	000	000	420	Repair Supplies	\$25.50
14922	DAHLHEIMER BEVERAGE	E	01	005	810	000	000	420	Repair Supplies	\$69.12
14922	DAHLHEIMER BEVERAGE	E	01	112	810	000	000	332	Water	\$6.00
14922	DAHLHEIMER BEVERAGE	E	01	005	810	000	000	332	Water	\$11.00
14922	DAHLHEIMER BEVERAGE	E	01	101	810	000	000	410	Custodial Supplies	\$122.25
14922	DAHLHEIMER BEVERAGE	E	01	112	810	000	000	332	Water	\$14.50
14922	DAHLHEIMER BEVERAGE	E	01	112	810	000	000	332	Water	\$94.00
14922	DAHLHEIMER BEVERAGE	E	01	112	810	000	000	332	Water	\$59.50
14922	DAHLHEIMER BEVERAGE	E	01	005	810	000	000	420	Repair Supplies	\$58.00
14922 Total										<u>\$590.21</u>
14923	DEMCO INC	E	01	101	620	000	000	401	W12867840. 3/4" Color-Coding Dot Labels	\$16.58
14923	DEMCO INC	E	01	101	620	000	000	401	SKU W12801490 3/4" Color-Coding Dot Labels	\$41.45
14923	DEMCO INC	E	01	101	620	000	000	401	SKU W12867720 3/4" Color-Coding Dot Labels	\$16.58
14923	DEMCO INC	E	01	101	620	000	000	401	Freight	\$10.95
14923 Total										<u>\$85.56</u>
14924	EDUCATORS BENEFIT CONSULTANTS	E	01	005	110	000	000	311	Prof Tech Services	\$254.70
14924 Total										<u>\$254.70</u>
14925	EDWARDS OIL COMPANY	E	03	005	760	000	720	442	Vehicle Gas & Oil	\$13,677.20
14925 Total										<u>\$13,677.20</u>
14926	GIANTS RIDGE	E	01	300	294	715	000	364	Entry Fees/Student Travel	\$100.00
14926 Total										<u>\$100.00</u>
14927	HAUTAMAKI JENNA	E	01	112	401	000	740	433	Sup/Mat Indiv Instr	\$225.00
14927 Total										<u>\$225.00</u>
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$82.00
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$49.20
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$49.20
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$82.00
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$49.20
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$138.38
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$82.00
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$49.20
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$49.20
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$65.60
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$65.60
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$82.00
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$98.40
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$138.38
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$49.20
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$49.20

14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$49.20
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$49.20
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$49.20
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$82.00
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$65.60
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$61.50
14928	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$98.40
14928 Total										<u>\$1,633.86</u>
14929	IMSE	E	01	005	030	000	000	460	AS PER ATTACHED QUOTE #286968	\$400.00
14929 Total										<u>\$400.00</u>
14930	INNOVATIVE OFFICE SOLUTIONS	E	01	101	203	000	000	401	46.6323 BOOK BOX, PLASTIC SMALL	\$662.40
14930	INNOVATIVE OFFICE SOLUTIONS	E	01	101	203	000	000	401	12.3070.KIT10 SCREW,#12X3/4 PTH ZC 10-PACI	\$103.50
14930	INNOVATIVE OFFICE SOLUTIONS	E	01	101	203	000	000	401	FURNINSTALL Furniture Installation	\$800.00
14930	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	SAF3258BL - Onyx Mesh Desk Organizer w/Tier	\$157.92
14930	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	AAGAYC47045 - Dayminder Academic Planner	\$17.09
14930	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	AVE47987 - Two Pocket Folders - Green	\$21.02
14930	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	Shipping	\$0.00
14930 Total										<u>\$1,761.93</u>
14931	INTER CITY OIL INC	E	03	005	760	000	720	442	Vehicle Gas & Oil	\$1,682.56
14931 Total										<u>\$1,682.56</u>
14932	INTEREUM	E	01	116	203	000	000	401	General Supplies	\$1,225.13
14932 Total										<u>\$1,225.13</u>
14933	ISD #2142	E	01	300	361	966	475	303	Purchased Services	\$774.00
14933 Total										<u>\$774.00</u>
14934	ISD #361	E	01	300	361	959	428	303	Purchased Services	\$2,695.00
14934 Total										<u>\$2,695.00</u>
14935	ISD #712	E	01	300	361	962	475	303	Purchased Services	\$2,360.77
14935 Total										<u>\$2,360.77</u>
14936	ISD #742	E	01	300	690	000	000	390	Pmt Educ Pur MN Dist	\$300.24
14936 Total										<u>\$300.24</u>
14937	ISMIL CHRIS	E	01	300	294	714	000	364		\$2,278.92
14937	ISMIL CHRIS	E	01	300	296	714	000	364		\$2,278.92
14937 Total										<u>\$4,557.84</u>
14938	JAMAR COMPANY	E	05	005	865	000	380	350	Repair & Maint Service	\$204,283.25
14938 Total										<u>\$204,283.25</u>
14939	JANKILA EMILY	E	01	005	690	000	510	401	General Supplies	\$163.40
14939 Total										<u>\$163.40</u>
14940	KRAGE SAMANTHA	E	01	300	260	000	000	430	Instruct Supplies	\$14.94
14940 Total										<u>\$14.94</u>
14941	KRAUS-ANDERSON	E	06	116	870	000	000	311	Prof Tech Services	\$147,993.64
14941	KRAUS-ANDERSON	E	06	005	870	000	000	311	Prof Tech Services	\$14,992.49
14941 Total										<u>\$162,986.13</u>
14942	KUSH-JEFFERY SHANON	E	01	005	105	048	000	430	Instructional Supply	\$484.98
14942 Total										<u>\$484.98</u>
14943	L & M SUPPLY INC	E	03	005	760	000	720	420	Repair Supplies	\$10.98
14943	L & M SUPPLY INC	E	03	005	760	000	720	420	Repair Supplies	\$8.99
14943 Total										<u>\$19.97</u>
14944	LAMPPA STACIE	E	01	005	020	000	000	401	General Supplies	\$150.79
14944 Total										<u>\$150.79</u>
14945	LAWRENCE KYLE	E	01	300	294	715	000	364	Entry Fees/Student Travel	\$355.00
14945 Total										<u>\$355.00</u>
14946	LEAGUE OF MINNESOTA CITIES	E	01	300	810	000	000	350	Repairs Maint Serv	\$5,630.55
14946 Total										<u>\$5,630.55</u>

14947	LINDE GAS & EQUIPMENT INC	E	01	300	810	000	000	401	General Supplies	\$10.89
14947 Total										<u>\$10.89</u>
14948	MALOVRH SHANNON	E	01	300	361	000	428	368		\$475.00
14948	MALOVRH SHANNON	E	01	300	361	000	428	368		\$875.11
14948	MALOVRH SHANNON	E	01	300	361	000	475	366		\$1,000.00
14948	MALOVRH SHANNON	E	01	300	361	000	475	366		\$1,300.00
14948	MALOVRH SHANNON	E	01	300	361	000	428	820		\$700.00
14948 Total										<u>\$4,350.11</u>
14949	MEI TOTAL ELEVATOR SOLUTIONS	E	01	300	810	000	000	350	Repairs Maint Serv	\$553.50
14949 Total										<u>\$553.50</u>
14950	METRO SALES INC	E	05	005	850	000	302	335	Short Term Lease	\$3,300.89
14950 Total										<u>\$3,300.89</u>
14951	MINNEAPOLIS OXYGEN COMPANY	E	01	300	255	000	000	430	Instruct Supplies	\$148.47
14951 Total										<u>\$148.47</u>
14952	MINNESOTA DISCOVERY CENTER	E	01	005	105	004	000	401	General Supplies	\$160.00
14952 Total										<u>\$160.00</u>
14953	NASCO	E	01	300	250	000	000	430	9730008 F. Red Felt	\$25.92
14953	NASCO	E	01	300	250	000	000	430	9730008 K Tan Felt	\$12.96
14953 Total										<u>\$38.88</u>
14954	NATIVE FLEECE	E	01	005	690	000	510	401	General Supplies	\$354.36
14954 Total										<u>\$354.36</u>
14955	PERKO MAXINE	E	01	005	105	005	000	401	General Supplies	\$971.03
14955 Total										<u>\$971.03</u>
14956	PETERSON LINDA E	E	04	701	590	000	350	311	Prof Tech Services	\$2,200.00
14956 Total										<u>\$2,200.00</u>
14957	RANGE COOPERATIVE INC	E	03	005	760	000	720	442	Vehicle Gas & Oil	\$1,158.63
14957 Total										<u>\$1,158.63</u>
14958	RANGE PAPER CORPORATION	E	01	005	810	000	000	420	Repair Supplies	\$120.60
14958 Total										<u>\$120.60</u>
14959	RAPID RIBBONS & AWARDS	E	01	300	294	714	000	364		\$123.71
14959	RAPID RIBBONS & AWARDS	E	01	300	296	714	000	364		\$123.72
14959 Total										<u>\$247.43</u>
14960	REGION 7 COMMITTEE	E	01	300	294	715	000	364	Entry Fees/Student Travel	\$200.00
14960 Total										<u>\$200.00</u>
14961	REGION 7A	R	01	300	294	713	000	060	Admission/Stud Acts	\$3,050.00
14961 Total										<u>\$3,050.00</u>
14962	REGION 7AA	R	01	300	294	713	000	060	Admission/Stud Acts	\$1,160.00
14962 Total										<u>\$1,160.00</u>
14963	REGION 7AAA	R	01	300	294	713	000	060	Admission/Stud Acts	\$1,025.00
14963	REGION 7AAA	R	01	300	296	716	000	060	Admission/Stud Acts	\$810.00
14963 Total										<u>\$1,835.00</u>
14964	SAVVAS LEARNING COMPANY LLC	E	01	005	030	000	000	406	AS PER ATTACHED QUOTE NUMBER 265657-1	\$240.00
14964 Total										<u>\$240.00</u>
14965	TACONITE TIRE SERVICE	E	03	005	760	000	720	350	Repairs Maint Serv	\$308.59
14965 Total										<u>\$308.59</u>
14966	TNT CONSTRUCTION GROUP LLC	E	05	005	865	000	380	350	Repair & Maint Service	\$2,479.50
14966 Total										<u>\$2,479.50</u>
14967	TWIN CITIES HARDWARE	E	01	112	810	000	000	350	Repairs Maint Serv	\$77.11
14967 Total										<u>\$77.11</u>
14968	VIRGINIA GOLF COURSE	E	01	300	296	715	000	364	Entry Fees/Student Travel	\$570.00
14968 Total										<u>\$570.00</u>

291089-291091	PAYROLL 06/14/24	\$871,281.29
	OASDI	\$52,080.07
	MEDICARE	\$12,184.34
	PERA	\$21,584.72
	TRA	\$49,875.11
	TSA MATCH	\$4,947.57
	PAYROLL 06/14/24	\$256,460.80
	OASDI	\$15,900.56
	MEDICARE	\$3,718.68
	PERA	\$642.73
	TRA	\$14,300.62
	TOTAL DISBURSEMENTS & PAYROLLS	<u><u>\$1,943,794.87</u></u>

Seconded by

that the above resolution be adopted.

Resolution adopted June 24, 2024.

Clerk

Chairperson



Rock Ridge Public
Schools
1405 Progress

Adopted: July 27, 2020

Revised: March 27, 2023

Revised: _____

533 WELLNESS

I. PURPOSE

The purpose of this policy is to set forth methods that promote student wellness, prevent and reduce childhood obesity, and assure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum local, state, and federal standards.

II. GENERAL STATEMENT OF POLICY

- A. The school board recognizes that nutrition promotion and education, physical activity, and other school-based activities that promote student wellness are essential components of the educational process and that good health fosters student attendance and learning.
- B. The school environment should promote students' health, well-being, and ability to learn by encouraging healthy eating and physical activity.
- C. The school district encourages the involvement of parents, students, representatives of the school food authority, teachers, school health professionals, the school board, school administrators, and the general public in the development, implementation, and periodic review and update of the school district's wellness policy.
- D. Children need access to healthy foods and opportunities to be physically active in order to grow, learn, and thrive.
- E. All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.
- F. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.

III. WELLNESS GOALS

- A. Nutrition Promotion and Education

1. The school district will encourage and support healthy eating by students and engage in nutrition promotion that is:
 - a. offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;
 - b. part of health education classes, as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, where appropriate; and
 - c. enjoyable, developmentally appropriate, culturally relevant, and includes participatory activities, such as contests, promotions, taste testing, and field trips.
2. The school district will encourage all students to make age appropriate, healthy selections of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as through a la carte/snack lines, vending machines, fundraising events, concession stands, and student stores.

B. Physical Activity

1. Students need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Toward that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities, such as watching television;
2. Opportunities for physical activity will be incorporated into other subject lessons, where appropriate; and
3. Classroom teachers will provide short physical activity breaks between lessons or classes, as appropriate.
4. All schools will develop joint-use agreements with community partners in order to provide expanded physical activity opportunities for all students and community members. (PEPA15)
5. The physical education curriculum for grades K-12 will be aligned with established state physical education standards and taught by licensed staff.
6. Schools shall provide at least 20 minutes of active daily recess to all elementary school students.

7. Recess will not be withheld from students as a punishment for poor behavior or incomplete class work.

C. Communications with Parents

1. The school district recognizes that parents and guardians have a primary role in promoting their children's health and well-being.
2. The school district will support parents' efforts to provide a healthy diet and daily physical activity for their children.
3. The school district encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The school district will provide information about physical education and other school-based physical activity opportunities and will support parents' efforts to provide their children with opportunities to be physically active outside of school.

5. Applications for free/reduced priced meals are sent home to all families at the beginning of the school year. The application is also available on the district website.

IV. STANDARDS AND NUTRITION GUIDELINES

A. School Meals (breakfast and school lunch)

1. The school district will provide healthy and safe school meal programs that comply with all applicable federal, state, and local laws, rules, and regulations.
2. Food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students.
3. Food service personnel will try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning.
4. Food service personnel will provide clean, safe, and pleasant settings and adequate time for students to eat.
5. Food service personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards.

6. Food service personnel shall adhere to all applicable federal, state, and local food safety and security guidelines.
7. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.
8. The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.
9. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day.
10. The school district will discourage tutoring, club, or organizational meetings or activities during mealtimes unless students may eat during such activities.
11. The school district will provide students access to free drinking water during meals and during the school day.
12. Schools are encouraged to source fresh products from local farmers where practicable.

B. School Food Service Program/Personnel

1. The school district shall designate an appropriate person to be responsible for the school district's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA guidelines.
2. As part of the school district's responsibility to operate a food service program, the school district will provide continuing professional development for all food service personnel in schools.

C. Competitive Foods and Beverages

1. All foods and beverages sold on school grounds to students, outside of reimbursable meals, are considered "competitive foods." Competitive foods include items sold a la carte in the cafeteria, from vending machines, school stores, and for in-school fundraisers.
2. All competitive foods will meet the USDA Smart Snacks in School (Smart Snacks) nutrition standards and any applicable state nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being,

increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits.

3. Before and Aftercare (child care) programs must also comply with the school district's nutrition standards unless they are reimbursable under USDA school meals program, in which case they must comply with all applicable USDA standards.

D. Other Foods and Beverages Made Available to Students

1. Student wellness will be a consideration for all foods offered, but not sold, to students on the school campus, including those foods provided through:
 - a. Celebrations and parties. The school district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas.
 - b. Classroom snacks brought by parents. The school district will provide to parents a list of suggested foods and beverages that meet Smart Snacks nutrition standards.
2. Rewards and incentives. Schools will not use foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan) and will not withhold food or beverages as punishment.
3. Fundraising. The school district will make available to parents and teachers a list of suggested healthy fundraising ideas.

E. Food and Beverage Marketing in Schools

1. School-based marketing will be consistent with nutrition education and health promotion.
2. Schools will restrict food and beverages marketing to the promotion of only those foods and beverages that meet the Smart Snacks nutrition standards.

V. WELLNESS LEADERSHIP AND COMMUNITY INVOLVEMENT

A. Wellness Coordinator

1. The superintendent will designate a school district official to oversee the school district's wellness-related activities (Wellness Coordinator). The Wellness Coordinator will ensure that each school implements the policy.

2. The principal of each school, or a designated school official, will ensure compliance within the school and will report to the Wellness Coordinator regarding compliance matters upon request.

B. Public Involvement

1. The Wellness Coordinator will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and periodic review and update of the wellness policy.
2. The Wellness Coordinator will hold meetings, from time to time, for the purpose of discussing the development, implementation, and periodic review and update of the wellness policy. All meeting dates and times will be posted on the school district's website and will be open to the public.

VI. POLICY IMPLEMENTATION AND MONITORING

A. Implementation and Publication

1. After approval by the school board, the wellness policy will be implemented throughout the school district.
2. The school district will post its wellness policy on its website, to the extent it maintains a website.

B. Annual Reporting

The Wellness Coordinator will annually inform the public about the content and implementation of the wellness policy and make the policy and any updates to the policy available to the public.

C. Triennial Assessment

1. At least once every three years, the school district will evaluate compliance with the wellness policy to assess the implementation of the policy and create a report that includes the following information:
 - a. the extent to which schools under the jurisdiction of the school district are in compliance with the wellness policy;
 - b. the extent to which the school district's wellness policy compares to model local wellness policies; and

- c. a description of the progress made in attaining the goals of the school district’s wellness policy.
2. The Wellness Coordinator will be responsible for conducting the triennial assessment.
3. The triennial assessment report shall be posted on the school district’s website or otherwise made available to the public.

D. Recordkeeping

The school district will retain records to document compliance with the requirements of the wellness policy. The records to be retained include, but are not limited to:

1. The school district’s written wellness policy.
2. Documentation demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public.
3. Documentation of the triennial assessment of the local school wellness policy for each school under the school district’s jurisdiction efforts to review and update the wellness policy (including an indication of who is involved in the update and methods the school district uses to make stakeholders aware of their ability to participate on the Wellness Committee).

Legal References: Minn. Stat. § 121A.215 (Local School District Wellness Policy; Website)
 42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
 42 U.S.C. § 1758b (Local School Wellness Policy)
 42 U.S.C. § 1771 *et seq.* (Child Nutrition Act)
 7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
 7 C.F.R. § 210.10 (School Lunch Program Regulations)
 7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local Resources: Minnesota Department of Education, www.education.state.mn.us
 Minnesota Department of Health, www.health.state.mn.us
 County Health Departments
 Action for Healthy Kids Minnesota, www.actionforhealthykids.org
 United States Department of Agriculture, www.fns.usda.gov
[Smart Snack Standards, https://rrps.org/wp-content/uploads/2024/04/smartsnacks.pdf](https://rrps.org/wp-content/uploads/2024/04/smartsnacks.pdf)



Rock Ridge Public
Schools
1405 Progress

Adopted: _____

606.5 LIBRARY MATERIALS

I. PURPOSE

The purpose of this policy is to provide direction and to delegate responsibility for selection and reconsideration of library materials.

II. GENERAL STATEMENT OF PURPOSE

The school board recognizes that library materials serve as a vital component of a student's education by enriching the breadth of the curriculum as a whole and meeting the needs and interests of individual students. The purpose of library materials is to meet the needs of all students. Therefore, questions regarding selection and reconsideration of library materials should be handled differently than those concerning textbooks and instructional materials.

To ensure that library materials fulfill this role, the school board delegates to the superintendent or the superintendent's designee responsibility for administering a process for selection of library materials. Responsibility for selection shall rest with professionally trained school district staff, with recognition that the school board has the final authority on selection of library materials. Parents and guardians have the right and the responsibility to determine their children's access to library materials.

III. DEFINITIONS

A. "Library" is the school district resource that holds the library collection that serves the information and independent reading needs of students and supports the curriculum needs of teachers and staff. The term "library" includes a school library media center. The term also includes access to electronic materials.

For school districts with multiple school buildings, the term "library" refers to the resource within a specific school building.

Minnesota Statutes, section 124D.901, states that a school district or charter school library or school library media center provides equitable and free access to students, teachers, and administrators and that a school library or school library media center must have the following characteristics:

1. ensures every student has equitable access to resources and is able to locate, access, and use resources that are organized and cataloged;

2. has a collection development plan that includes but is not limited to materials selection and deselection, a challenged materials procedure, and an intellectual and academic freedom statement;
 3. is housed in a central location that provides an environment for expanded learning and supports a variety of student interests;
 4. has technology and Internet access; and
 5. is served by a licensed school library media specialist or licensed school librarian.
- B. “Library collection” consists of the library materials made available to students.
- C. “Library materials” are the books, periodicals, newspapers, manuscripts, films, prints, documents, videotapes, subscription content, electronic and digital materials (including e-books, audiobooks, and databases), and related items made available to students in a school building or through access to electronic materials. This term does not include materials made available to students as part of the curriculum.
- D. “Library media specialist” is a teacher holding a Library Media Specialist teaching license issued by the Professional Educator Licensing and Standards Boards and who is trained to deliver library services to students and staff in a library. A library media specialist is authorized under Minnesota Rules to provide to students in kindergarten through grade 12 instruction that is designed to provide information and technology literacy skills instruction, to lead, collaborate, and consult with other classroom teachers for the purpose of integrating information and technology literacy skills with content teaching, and to administer media center operations, programming, and resources.

IV. RESPONSIBILITY FOR SELECTION OF LIBRARY MATERIALS

- A. The school board recognizes the expertise of the school district’s professional staff and the vital need of such staff to be responsible for selection of library materials.
- B. While recommendations by administrators, faculty members, students, parents, and other community members may be considered, the final responsibility for selection of library materials shall rest with the library media specialist.

IV. SELECTION OF LIBRARY MATERIALS

- A. Selection Criteria: The library materials selection process should result in a library collection that, when considered as a whole, is consistent with the following criteria:

1. Library materials shall support and be consistent with the general educational goals of the state and the district and the aims and objectives of individual schools and specific courses;
 2. Library materials shall be chosen to enrich and support the curriculum as well as to promote reading for pleasure by responding to the personal needs and interests of student users;
 3. Library materials shall not be excluded because of the race, nationality, religion, sex, gender, or political views of the writer;
 4. Library materials shall be appropriate to and reflect the needs, ages, maturity level, emotional development, ability levels, learning styles, social development, background, diversity, and needs and interests of the students for whom the materials were selected;
 5. Library materials shall meet high standards of quality in one or more of these categories (presented alphabetically):
 - a. Artistic quality and/or literary style;
 - b. Authenticity;
 - c. Critical thinking;
 - d. Educational significance;
 - e. Factual content;
 - f. High interest for intended audience; and
 - g. Readability.
 6. The selection of library materials shall conform to the constraints of the school district budget.
- B. The library media specialist shall consult sources and specialists experienced in library materials collections appropriate for the building's students and that are reputable, experienced, unbiased, and professionally trained in school library materials.
- C. The superintendent or the superintendent's designee shall be responsible for keeping the school board informed of progress on review and selection of each building's library materials.

D. Library materials that are outdated, inaccurate, no longer useful for curricular support or reading enrichment, or have not been utilized for an extended period of time may be removed. Library materials that are in poor physical condition may be removed or replaced as determined by the library media specialist or the principal.

E. Gifts and Donations of Library Materials

Materials offered for donation or gifted to a school library may be accepted if they comply with the library collection selection criteria and approved by the library media specialist. The school district's libraries welcome donations of books and other resource materials from individuals and organizations, but also reserve the right to decline to accept library materials that do not meet the criteria for selection. In addition, financial donations to benefit school district's libraries will be accepted with the understanding that funds will be used to purchase materials that are needed for libraries based on the needs of the individual schools.

V. INDIVIDUAL STUDENT ACCESS TO SPECIFIC LIBRARY MATERIAL

A parent or guardian may request that access to specific material in the library materials collection be restricted from their student. The school shall take reasonable steps to fulfill this request. This type of request will not result in removal of specific library collection material from the library or restrictions upon any other student accessing specific library materials.

VI. RECONSIDERATION OF SPECIFIC LIBRARY MATERIAL

A. The school board seeks to uphold students' access to library materials that meet the educational goals and selection criteria set forth in this policy.

B. A school district employee, student, or a parent or guardian of a school district student may request reconsideration of specific library material on the basis of appropriateness. Access to the material in question shall not be restricted until the procedures listed below have been fully completed and a decision to remove or restrict the materials has been made.

C. Informal Request for Reconsideration of Specific Library Material

1. Requests for reconsideration of specific library material shall be directed to the library media specialist and the building principal. The building principal and the library media specialist shall assume responsibility for processing the request on an informal basis.

2. The building principal and/or the library media specialist shall provide an explanation to the individual who submitted the request. The explanation shall include the particular selection criteria that the material in question

met in order to be included in the library as curriculum support or as an independent reading choice for students in the building.

3. If the request is not resolved informally, the principal shall submit a report on the matter to the superintendent or the superintendent's designee. The requestor will have an option to initiate a Formal Request for Reconsideration.

D. Formal Request for Reconsideration of Specific Library Collection Material

1. A Formal Request for Reconsideration of specific library material is initiated upon submission of a completed Formal Request for Reconsideration of Specific Library Collection Material form. The form must be completed in its entirety for each work that is subject to a request for reconsideration. The principal shall notify the superintendent or the superintendent's designee and the library media specialist of receipt of a completed Formal Request form.

If specific library material is the subject of a Formal Request for Reconsideration and a final decision is made to retain the specific library material, then the specific library material shall not be subject to additional requests for reconsideration for three years following the date of final resolution of the initial Formal Request for Reconsideration.

2. On an annual basis, the Superintendent or the superintendent's designee shall appoint a Library Materials Review Committee (Review Committee). This committee shall include:
 - a. One member of the school district administration
 - b. One principal
 - c. Two teachers
 - d. One library media specialist (or district media specialist or public librarian if the school district does not have a library media specialist)
 - e. Two members of the school district community with no direct connection with the request for reconsideration
 - f. Two student representatives (as appropriate to the specific request).
3. The Review Committee shall establish a date upon which it will discuss the request and whether the specific library collection material conforms to the selection criteria set forth in this policy.

4. The Review Committee
 - a. may consult individuals, organizations, and other resources with relevant professional knowledge on school library material;
 - b. shall examine the specific library material as a whole;
 - c. shall examine the specific library material as to its conformance with the criteria for selection of library materials; and
 - d. shall submit a written report to the superintendent or the superintendent's designee containing the Review Committee's decision on whether to retain, to remove, or to take other action regarding the specific library material.
5. The superintendent or the superintendent's designee shall inform the requestor and the school board of the Review Committee's decision. The requestor may appeal the Review Committee's decision to the superintendent or the superintendent's designee by submitting a written appeal to the superintendent or the superintendent's designee within fourteen (14) days of submission of the Review Committee's decision to the requestor. The superintendent or the superintendent's designee shall provide a written decision on a requestor's appeal within a reasonable time period.
6. The requestor shall have the right to appeal the decision of the superintendent or the superintendent's designee to the school board.

Legal References: Minn. Stat. § 120A.22, Subd. 9 (Compulsory Instruction)
Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
Minn. Stat. § 123B.09 (School Board Responsibilities)
Minn. Stat. § 124D.901 (Public School Libraries and Media Centers)
Minn. Rules Part 8710.4550 (Library Media Specialists)
Bd. of Educ., Island Trees Union Free Sch. Dist. No. 26 v. Pico, 457 U.S. 853 (1982)
Virginia State Bd. of Educ. v. Barnette, 319 U.S. 624, 642 (1943)

Cross References: Policy 524 (Internet Acceptable Use and Safety Policy)
Policy 606 (Textbook and Instructional Materials)



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Formal Request for Reconsideration of Specific Library Collection Material

The Rock Ridge School Board school board adopted Policy 606.5 (Library Materials), under which the school board delegated responsibility for selection and evaluation of library materials to school district staff. This policy establishes procedures for formal reconsideration of specific library collection material.

A Rock Ridge school district employee, student, or a parent or guardian of a school district student may request reconsideration of specific library material on the basis of appropriateness.

A requestor has the option to request Formal Reconsideration if the informal process set forth in Policy 606.5 has not resolved the matter.

The first step in the Formal Reconsideration process is submission of a fully completed Formal Request for Reconsideration form. A separate form must be completed in full for each library material item for which formal reconsideration is requested.

If you wish to request formal reconsideration of specific library collection material, please return a completed form to:

Building Principal
Parkview Elementary
506 9th Ave W
Virginia, MN 55792

Building Principal
North Star Elementary
411 5th Ave S
Virginia, MN 55792

Building Principal
Laurentian Elementary
1409 Progress Pkwy
Eveleth, MN 55734

Building Principal
Rock Ridge High School
1403 Progress Pkwy
Virginia, MN 55792

Date _____

Name of Requestor _____

Address _____

Phone _____ **Email** _____

Type of Library Material (please check)

Book (e-book)	<input type="checkbox"/>
Movie	<input type="checkbox"/>
Magazine	<input type="checkbox"/>
Database	<input type="checkbox"/>
Newspaper	<input type="checkbox"/>

Audio Recording	<input type="checkbox"/>
Digital Resource	<input type="checkbox"/>
App	<input type="checkbox"/>
Streaming Media	<input type="checkbox"/>
Other	<input type="checkbox"/>



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Title: _____

Author/Producer: _____

Please explain the concern you have concerning this Library Material.

Please explain the circumstances that brought this Library Material to your attention.

Have you examined the entire Library Material? If not, please identify the sections you reviewed.

Please identify resources that may provide additional information and/or other viewpoints regarding this Library Material.

Please set forth the ways in which you believe this Library Material does not comply with the selection objectives and criteria set forth in Policy 606.5

Please set forth the resolution that you seek.



Rock Ridge Public
Schools
1405 Progress

Adopted: July 27, 2020

Revised: January 25, 2021

Reviewed: January 10, 2022

Revised: October 10, 2022

Revised: September 25, 2023

Revised: February 12, 2024

Revised: _____

506 STUDENT DISCIPLINE

I. PURPOSE

The purpose of this policy is to ensure that students are aware of and comply with the school district's expectations for student conduct. Such compliance will enhance the school district's ability to maintain discipline and ensure that there is no interference with the educational process. The school district will take appropriate disciplinary action when students fail to adhere to the Code of Student Conduct established by this policy.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that individual responsibility and mutual respect are essential components of the educational process. The school board further recognizes that nurturing the maturity of each student is of primary importance and is closely linked with the balance that must be maintained between authority and self-discipline as the individual progresses from a child's dependence on authority to the more mature behavior of self-control.

All students are entitled to learn and develop in a setting which promotes respect of self, others, and property. Proper positive discipline can only result from an environment which provides options and stresses student self-direction, decision-making, and responsibility. Schools can function effectively only with internal discipline based on mutual understanding of rights and responsibilities.

Students must conduct themselves in an appropriate manner that maintains a climate in which learning can take place. Overall decorum affects student attitudes and influences student behavior. Proper student conduct is necessary to facilitate the education process and to create an atmosphere conducive to high student achievement.

Although this policy emphasizes the development of self-discipline, it is recognized that there are instances when it will be necessary to administer disciplinary measures. The position of the school district is that a fair and equitable district-wide student discipline policy will contribute to the quality of the student's educational experience. This discipline policy is adopted in accordance with and subject to the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes sections 121A.40-121A.56.

In view of the foregoing and in accordance with Minnesota Statutes section 121A.55, the school board, with the participation of school district administrators, teachers, employees,

students, parents, community members, and such other individuals and organizations as appropriate, has developed this policy which governs student conduct and applies to all students of the school district.

III. DEFINITIONS

- A. "Nonexclusionary disciplinary policies and practices" means policies and practices that are alternatives to dismissing a pupil from school, including but not limited to evidence-based positive behavior interventions and supports, social and emotional services, school-linked mental health services, counseling services, social work services, academic screening for Title 1 services or reading interventions, and alternative education services. Nonexclusionary disciplinary policies and practices include but are not limited to the policies and practices under sections 120B.12; 121A.575, clauses (1) and (2); 121A.031, subdivision 4, paragraph (a), clause (1); 121A.61, subdivision 3, paragraph (r); and 122A.627, clause (3).
- B. "Pupil withdrawal agreement" means a verbal or written agreement between a school administrator or district administrator and a pupil's parent to withdraw a student from the school district to avoid expulsion or exclusion dismissal proceedings. The duration of the withdrawal agreement cannot be for more than a 12-month period.

IV. POLICY

- A. The school board must establish uniform criteria for dismissal and adopt written policies and rules to effectuate the purposes of the Minnesota Pupil Fair Dismissal Act. The policies must include nonexclusionary disciplinary policies and practices consistent with Minnesota Statutes, section 121A.41, subdivision 12, and must emphasize preventing dismissals through early detection of problems. The policies must be designed to address students' inappropriate behavior from recurring.
- B. The policies must recognize the continuing responsibility of the school for the education of the pupil during the dismissal period.
- C. The school is responsible for ensuring that alternative educational services, if the pupil wishes to take advantage of them, must be adequate to allow the pupil to make progress toward meeting the graduation standards adopted under Minnesota Statutes, section 120B.02 and help prepare the pupil for readmission in accordance with section Minnesota Statutes, section 121A.46, subdivision 5.
- D. For expulsion and exclusion dismissals and pupil withdrawal agreements as defined in Minnesota Statutes, section 121A.41, subdivision 13:
 - 1. for a pupil who remains enrolled in the school district or is awaiting enrollment in a new district, the school district's continuing responsibility includes reviewing the pupil's schoolwork and grades on a quarterly basis

to ensure the pupil is on track for readmission with the pupil's peers. The school district must communicate on a regular basis with the pupil's parent or guardian to ensure that the pupil is completing the work assigned through the alternative educational services as defined in Minnesota Statutes, section 121A.41, subdivision 11. These services are required until the pupil enrolls in another school or returns to the same school;

2. a pupil receiving school-based or school-linked mental health services in the school district under Minnesota Statutes, section 245.4889 continues to be eligible for those services until the pupil is enrolled in a new district; and
3. the school district must provide to the pupil's parent or guardian information on accessing mental health services, including any free or sliding fee providers in the community. The information must also be posted on the school district website.

V. AREAS OF RESPONSIBILITY

- A. The School Board. The school board holds all school personnel responsible for the maintenance of order within the school district and supports all personnel acting within the framework of this discipline policy.
- B. Superintendent. The superintendent shall establish guidelines and directives to carry out this policy, hold all school personnel, students, and parents responsible for conforming to this policy, and support all school personnel performing their duties within the framework of this policy. The superintendent shall also establish guidelines and directives for using the services of appropriate agencies for assisting students and parents. Any guidelines or directives established to implement this policy shall be submitted to the school board for approval and shall be attached as an addendum to this policy.
- C. Principal. The school principal is given the responsibility and authority to formulate building rules and regulations necessary to enforce this policy, subject to final school board approval. The principal shall give direction and support to all school personnel performing their duties within the framework of this policy. The principal shall consult with parents of students conducting themselves in a manner contrary to the policy. The principal shall also involve other professional employees in the disposition of behavior referrals and shall make use of those agencies appropriate for assisting students and parents. A principal, in exercising ~~his or her~~ the person's lawful authority, may use reasonable force when it is necessary under the circumstances to correct or restrain a student to prevent imminent bodily harm or death to the student or another. A principal shall not use prone restraint and shall not inflict any form of physical holding that restricts or impairs a student's ability to breathe; restricts or impairs a student's ability to communicate distress; places pressure or weight on a student's head, throat, neck,

chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a student's torso.

- D. Teachers. All teachers shall be responsible for providing a well-planned teaching/learning environment and shall have primary responsibility for student conduct, with appropriate assistance from the administration. All teachers shall enforce the Code of Student Conduct. A teacher, in exercising the teacher's person's lawful authority, ~~a teacher~~ may use reasonable force when it is necessary under the circumstances to correct or restrain a student to prevent ~~imminent~~ bodily harm or death to the student or another. A teacher shall not use prone restraint and shall not inflict any form of physical holding that restricts or impairs a student's ability to breathe; restricts or impairs a student's ability to communicate distress; places pressure or weight on a student's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a student's torso.
- E. Other School District Personnel. All school district personnel shall be responsible for contributing to the atmosphere of mutual respect within the school. Their responsibilities relating to student behavior shall be as authorized and directed by the superintendent. A school employee, school bus driver, or other agent of a school district, in exercising ~~his or her~~ the person's lawful authority, may use reasonable force when it is necessary under the circumstances to restrain a student to prevent imminent bodily harm or death to the student or another. A school employee, which does not include a school resource officer, shall not use prone restraint and shall not inflict any form of physical holding that restricts or impairs a student's ability to breathe; restricts or impairs a student's ability to communicate distress; places pressure or weight on a student's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a student's torso.
- F. Parents or Legal Guardians. Parents and guardians shall be held responsible for the behavior of their children as determined by law and community practice. They are expected to cooperate with school authorities and to participate regarding the behavior of their children.
- G. Students. All students shall be held individually responsible for their behavior and for knowing and obeying the Code of Student Conduct and this policy.
- H. Community Members. Members of the community are expected to contribute to the establishment of an atmosphere in which rights and duties are effectively acknowledged and fulfilled.
- I. Reasonable Force Reports
1. The school district must report data on its use of any reasonable force used on a student with a disability to correct or restrain the student to prevent ~~imminent~~ bodily harm or death to the student or another that is consistent with the definition of physical holding under Minnesota Statutes, section

125A.0941, paragraph (c), as outlined in section 125A.0942, subdivision 3, paragraph (b).

2. Beginning with the 2024-2025 school year, the school district must report annually by July 15, in a form and manner determined by the MDE Commissioner, data from the prior school year about any reasonable force used on a general education student to correct or restrain the student to prevent **imminent** bodily harm or death to the student or another that is consistent with the definition of physical holding under Minnesota Statutes, section 125A.0941, paragraph (c).
3. Any reasonable force used under Minnesota Statutes, sections 121A.582; 609.06, subdivision 1; and 609.379 which intends to hold a child immobile or limit a child's movement where body contact is the only source of physical restraint or confines a child alone in a room from which egress is barred shall be reported to the Minnesota Department of Education as a restrictive procedure, including physical holding or seclusion used by an unauthorized or untrained staff person.

VI. STUDENT RIGHTS

All students have the right to an education and the right to learn.

VII. STUDENT RESPONSIBILITIES

All students have the responsibility:

- A. For their behavior and for knowing and obeying all school rules, regulations, policies, and procedures;
- B. To attend school daily, except when excused, and to be on time to all classes and other school functions;
- C. To pursue and attempt to complete the courses of study prescribed by the state and local school authorities;
- D. To make necessary arrangements for making up work when absent from school;
- E. To assist the school staff in maintaining a safe school for all students;
- F. To be aware of all school rules, regulations, policies, and procedures, including those in this policy, and to conduct themselves in accord with them;
- G. To assume that until a rule or policy is waived, altered, or repealed, it is in full force and effect;

- H. To be aware of and comply with federal, state, and local laws;
- I. To volunteer information in disciplinary cases should they have any knowledge relating to such cases and to cooperate with school staff as appropriate;
- J. To respect and maintain the school's property and the property of others;
- K. To dress and groom in a manner which meets standards of safety and health and common standards of decency and which is consistent with applicable school district policy;
- L. To avoid inaccuracies in student newspapers or publications and refrain from indecent or obscene language;
- M. To conduct themselves in an appropriate physical or verbal manner; and
- N. To recognize and respect the rights of others.

VIII. CODE OF STUDENT CONDUCT

- A. The following are examples of unacceptable behavior subject to disciplinary action by the school district. These examples are not intended to be an exclusive list. Any student who engages in any of these activities shall be disciplined in accordance with this policy. This policy applies to all school buildings, school grounds, and school property or property immediately adjacent to school grounds; school-sponsored activities or trips; school bus stops; school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes; the area of entrance or departure from school premises or events; and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting unacceptable behavior subject to disciplinary action at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events. This policy also applies to any student whose conduct at any time or in any place interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student, other students, or employees.
 - 1. Violations against property including, but not limited to, damage to or destruction of school property or the property of others, failure to compensate for damage or destruction of such property, arson, breaking and entering, theft, robbery, possession of stolen property, extortion, trespassing, unauthorized usage, or vandalism;
 - 2. The use of profanity or obscene language, or the possession of obscene materials;

3. Gambling, including, but not limited to, playing a game of chance for stakes;
4. Violation of the school district's Hazing Prohibition Policy;
5. Attendance problems including, but not limited to, truancy, absenteeism, tardiness, skipping classes, or leaving school grounds without permission;
6. Violation of the school district's Student Attendance Policy;
7. Opposition to authority using physical force or violence;
8. Using, possessing, or distributing tobacco, tobacco-related devices, electronic cigarettes, or tobacco paraphernalia in violation of the school district's Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices Policy;
9. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of alcohol or other intoxicating substances or look-alike substances;
10. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of narcotics, drugs, or other controlled substances (except as prescribed by a physician), or look-alike substances (these prohibitions include medical marijuana or medical cannabis, even when prescribed by a physician, and one student sharing prescription medication with another student);
11. Using, possessing, or distributing items or articles that are illegal or harmful to persons or property including, but not limited to, drug paraphernalia;
12. Using, possessing, or distributing weapons, or look-alike weapons or other dangerous objects;
13. Violation of the school district's Weapons Policy;
14. Violation of the school district's Violence Prevention Policy;
15. Possession of ammunition including, but not limited to, bullets or other projectiles designed to be used in or as a weapon;
16. Possession, use, or distribution of explosives or any compound or mixture, the primary or common purpose or intended use of which is to function as an explosive;

17. Possession, use, or distribution of fireworks or any substance or combination of substances or article prepared for the purpose of producing a visible or an audible effect by combustion, explosion, deflagration or detonation;
18. Using an ignition device, including a butane or disposable lighter or matches, inside an educational building and under circumstances where there is a risk of fire, except where the device is used in a manner authorized by the school;
19. Violation of any local, state, or federal law as appropriate;
20. Acts disruptive of the educational process, including, but not limited to, disobedience, disruptive or disrespectful behavior, defiance of authority, cheating, insolence, insubordination, failure to identify oneself, improper activation of fire alarms, or bomb threats;
21. Violation of the school district's Internet Acceptable Use and Safety Policy;
22. Use of a cell phone in violation of the school district's Internet Acceptable Use and Safety Policy;
23. Violation of school bus or transportation rules or the school district's Student Transportation Safety Policy;
24. Violation of parking or school traffic rules and regulations, including, but not limited to, driving on school property in such a manner as to endanger persons or property;
25. Violation of directives or guidelines relating to lockers or improperly gaining access to a school locker;
26. Violation of the school district's Search of Student Lockers, Desks, Personal Possessions, and Student's Person Policy;
27. Violation of the school district's Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches Policy;
28. Possession or distribution of slanderous, libelous, or pornographic materials;
29. Violation of the school district' Bullying Prohibition Policy;
30. Student attire or personal grooming which creates a danger to health or safety or creates a disruption to the educational process, including clothing which bears a message which is lewd, vulgar, or obscene, apparel promoting

products or activities that are illegal for use by minors, or clothing containing objectionable emblems, signs, words, objects, or pictures communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership;

31. Criminal activity;
32. Falsification of any records, documents, notes, or signatures;
33. Tampering with, changing, or altering records or documents of the school district by any method including, but not limited to, computer access or other electronic means;
34. Scholastic dishonesty which includes, but is not limited to, cheating on a school assignment or test, plagiarism, or collusion, including the use of picture phones or other technology to accomplish this end;
35. Impertinent or disrespectful words, symbols, acronyms, or language, whether oral or written, related to teachers or other school district personnel;
36. Violation of the school district's Harassment and Violence Policy;
37. Actions, including fighting or any other assaultive behavior, which causes or could cause injury to the student or other persons or which otherwise endangers the health, safety, or welfare of teachers, students, other school district personnel, or other persons;
38. Committing an act which inflicts great bodily harm upon another person, even though accidental or a result of poor judgment;
39. Violations against persons, including, but not limited to, assault or threatened assault, fighting, harassment, interference or obstruction, attack with a weapon, or look-alike weapon, sexual assault, illegal or inappropriate sexual conduct, or indecent exposure;
40. Verbal assaults or verbally abusive behavior including, but not limited to, use of words, symbols, acronyms, or language, whether oral or written, that are discriminatory, abusive, obscene, threatening, intimidating, degrading to other people, or threatening to school property;
41. Physical or verbal threats including, but not limited to, the staging or reporting of dangerous or hazardous situations that do not exist;
42. Inappropriate, abusive, threatening, or demeaning actions based on race, color, creed, religion, sex, marital status, status with regard to public assistance, disability, national origin, or sexual orientation;

43. Violation of the school district's Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees Policy;
44. Violation of the school district's one-to-one device rules and regulations;
45. Violation of school rules, regulations, policies, or procedures, including, but not limited to, those policies specifically enumerated in this policy;
46. Other acts, as determined by the school district, which are disruptive of the educational process or dangerous or detrimental to the student or other students, school district personnel or surrounding persons, or which violate the rights of others or which damage or endanger the property of the school, or which otherwise interferes with or obstruct the mission or operations of the school district or the safety or welfare of students or employees.

IX. RECESS AND OTHER BREAKS

- A. "Recess detention" means excluding or excessively delaying a student from participating in a scheduled recess period as a consequence for student behavior. Recess detention does not include, among other things, providing alternative recess at the student's choice.
- B. The school district is encouraged to ensure student access to structured breaks from the demands of school and to support teachers, principals, and other school staff in their efforts to use evidence-based approaches to reduce exclusionary forms of discipline.
- C. The school district must not use recess detention unless:
 1. a student causes or is likely to cause serious physical harm to other students or staff;
 2. the student's parent or guardian specifically consents to the use of recess detention; or
 3. for students receiving special education services, the student's individualized education program team has determined that withholding recess is appropriate based on the individualized needs of the student.
- D. The school district must not withhold recess from a student based on incomplete schoolwork.
- E. The school district must require school staff to make a reasonable attempt to notify a parent or guardian within 24 hours of using recess detention.

- F. The school district must compile information on each recess detention at the end of each school year, including the student's age, grade, gender, race or ethnicity, and special education status. This information must be available to the public upon request. The school district is encouraged to use the data in professional development promoting the use of nonexclusionary discipline.
- G. The school district must not withhold or excessively delay a student's participation in scheduled mealtimes. This section does not alter a district or school's existing responsibilities under Minnesota Statutes, section 124D.111 or other state or federal law.

X. DISCIPLINARY ACTION OPTIONS

The general policy of the school district is to utilize progressive discipline to the extent reasonable and appropriate based upon the specific facts and circumstances of student misconduct. The specific form of discipline chosen in a particular case is solely within the discretion of the school district. At a minimum, violation of school district code of conduct, rules, regulations, policies, or procedures will result in discussion of the violation and a verbal warning. The school district shall, however, impose more severe disciplinary sanctions for any violation, including exclusion or expulsion, if warranted by the student's misconduct, as determined by the school district. Disciplinary action may include, but is not limited to, one or more of the following:

- A. Student conference with teacher, principal, counselor, or other school district personnel, and verbal warning;
- B. Confiscation by school district personnel and/or by law enforcement of any item, article, object, or thing, prohibited by, or used in the violation of, any school district policy, rule, regulation, procedure, or state or federal law. If confiscated by the school district, the confiscated item, article, object, or thing will be released only to the parent/guardian following the completion of any investigation or disciplinary action instituted or taken related to the violation.
- C. Parent contact;
- D. Parent conference;
- E. Removal from class;
- F. In-school suspension;
- G. Suspension from extracurricular activities;
- H. Detention or restriction of privileges;
- I. Loss of school privileges;

- J. In-school monitoring or revised class schedule;
- K. Referral to in-school support services;
- L. Referral to community resources or outside agency services;
- M. Financial restitution;
- N. Referral to police, other law enforcement agencies, or other appropriate authorities;
- O. A request for a petition to be filed in district court for juvenile delinquency adjudication;
- P. Out-of-school suspension under the Pupil Fair Dismissal Act;
- Q. Preparation of an admission or readmission plan;
- R. Saturday school;
- S. Expulsion under the Pupil Fair Dismissal Act;
- T. Exclusion under the Pupil Fair Dismissal Act; and/or
- U. Other disciplinary action as deemed appropriate by the school district.

XI. REMOVAL OF STUDENTS FROM CLASS

- A. The teacher of record shall have the general control and government of the classroom. Teachers have the responsibility of attempting to modify disruptive student behavior by such means as conferring with the student, using positive reinforcement, assigning detention or other consequences, or contacting the student’s parents. When such measures fail, or when the teacher determines it is otherwise appropriate based upon the student’s conduct, the teacher shall have the authority to remove the student from class pursuant to the procedures established by this discipline policy. “Removal from class” and “removal” mean any actions taken by a teacher, principal, or other school district employee to prohibit a student from attending a class or activity period for a period of time not to exceed five (5) days, pursuant to this discipline policy.

Grounds for removal from class shall include any of the following:

- 1. Willful conduct that significantly disrupts the rights of others to an education, including conduct that interferes with a teacher’s ability to teach or communicate effectively with students in a class or with the ability of other students to learn;

2. Willful conduct that endangers surrounding persons, including school district employees, the student or other students, or the property of the school;
3. Willful violation of any school rules, regulations, policies or procedures, including the Code of Student Conduct in this policy; or
4. Other conduct, which in the discretion of the teacher or administration, requires removal of the student from class.

Such removal shall be for at least one (1) activity period or class period of instruction for a given course of study and shall not exceed five (5) such periods.

A student must be removed from class immediately if the student engages in assault or violent behavior. "Assault" is an act done with intent to cause fear in another of immediate bodily harm or death; or the intentional infliction of, or attempt to inflict, bodily harm upon another. The removal from class shall be for a period of time deemed appropriate by the principal, in consultation with the teacher.

- B. If a student is removed from class an excessive number of times in a school year, the school district shall notify the parent or guardian of the student's removal from class and make reasonable attempts to convene a meeting with the student's parent or guardian to discuss the problem that is causing the student to be removed from class.

C. **Procedures for removal of a student from a class:**

There are many reasons that a student may be removed from class. They include but are not limited to rules violations or the potential of a dangerous situation.

When a student is removed the **first time**, it will be documented by the teacher and the parent will be notified by the teacher. The student may also receive additional disciplinary action.

If a **second** removal occurs, the parent will be notified and a meeting will be held within 48 hours with the student, teacher, parent, and administration. During this meeting the teacher will explain his/her expectations for behavior. The student and parent will have the opportunity to ask any questions they may have with the goal being a solution to the behavioral problem.

If a **third** removal takes place, the student may be removed from the class, assigned study hall, and lose credit. Other solutions may be a class change or alternative programming for the student. A parent meeting may also be held at the request of the teacher when removals have not occurred.

If a student receiving special education services is removed from a class, the above procedures will apply. In addition, the IEP team may need to meet to consider the adequacy of the IEP.

Students serving administratively determined consequences in the school suspension / intervention room / or other disciplinary locations will be ineligible from participating in after school activities, practices, and athletic contests.

- D. All students suspected of using/abusing chemicals will be referred to the building chemical abuse assessment team or appropriate team.
- E. The building team will create procedures for early interventions tied to violations of the code of student conduct. These interventions will include parent involvement, where appropriate.

IX. DISMISSAL

- A. “Dismissal” means the denial of the current educational program to any student, including exclusion, expulsion and suspension. Dismissal does not include removal from class.

The school district shall not deny due process or equal protection of the law to any student involved in a dismissal proceeding which may result in suspension, exclusion or expulsion.

The school district shall not dismiss any student without attempting to use nonexclusionary disciplinary policies and procedures before dismissal proceedings or pupil withdrawal agreements, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property.

The use of exclusionary practices for early learners as defined in Minnesota Statutes, section 121A.425 is prohibited. The use of exclusionary practices to address attendance and truancy issues is prohibited.

- B. Violations leading to suspension, based upon severity, may also be grounds for actions leading to expulsion, and/or exclusion. A student may be dismissed on any of the following grounds:
 - 1. Willful violation of any reasonable school board regulation, including those found in this policy;
 - 2. Willful conduct that significantly disrupts the rights of others to an education, or the ability of school personnel to perform their duties, or school sponsored extracurricular activities; or

3. Willful conduct that endangers the student or other students, or surrounding persons, including school district employees, or property of the school.

C. Disciplinary Dismissals Prohibited

1. A pupil enrolled in the following is not subject to dismissals under the Pupil Fair Dismissal Act:
 - a. a preschool or prekindergarten program, including an early childhood family education, school readiness, school readiness plus, voluntary prekindergarten, Head Start, or other school-based preschool or prekindergarten program; or
 - b. kindergarten through Grade 3.
2. This section does not apply to a dismissal from school for less than one school day, except as provided under Minnesota Statutes, chapter 125A and federal law for a student receiving special education services.
3. Notwithstanding this section, expulsions and exclusions may be used only after resources outlined under Nonexclusionary discipline have been exhausted, and only in circumstances where there is an ongoing serious safety threat to the child or others.

D. Suspension Procedures

1. “Suspension” means an action by the school administration, under rules promulgated by the School Board, prohibiting a student from attending school for a period of no more than ten (10) school days; provided, however, if a suspension is longer than five (5) school days, the suspending administrator shall provide the superintendent with a reason for the longer term of suspension. This definition does not apply to dismissal for one (1) school day or less where a student with a disability does not receive regular or special education instruction during that dismissal period.
2. School administration must allow a suspended pupil the opportunity to complete all school work assigned during the period of the pupil's suspension and to receive full credit for satisfactorily completing the assignments. The school principal or other person having administrative control of the school building or program is encouraged to designate a district or school employee as a liaison to work with the pupil's teachers to allow the suspended pupil to (1) receive timely course materials and other information, and (2) complete daily and weekly assignments and receive teachers' feedback.

3. If a student's total days of removal from school exceed ten (10) cumulative days in a school year, the school district shall make reasonable attempts to convene a meeting with the student and the student's parent or guardian before subsequently removing the student from school and, with the permission of the parent or guardian, arrange for a mental health screening for the student at the parent or guardian's expense. The purpose of this meeting is to attempt to determine the student's need for assessment or other services or whether the parent or guardian should have the student assessed or diagnosed to determine whether the student needs treatment for a mental health disorder.
4. The definition of suspension under Minnesota Statutes, section 121A.41, subdivision 10, does not apply to a student's dismissal from school for less than one day, except as provided under federal law for a student with a disability. Each suspension action may include a readmission plan. The plan shall include, where appropriate, a provision for implementing alternative educational services upon readmission which must not be used to extend the current suspension. A readmission plan must not obligate a parent or guardian to provide psychotropic drugs to their student as a condition of readmission. School administration must not use the refusal of a parent or guardian to consent to the administration of psychotropic drugs to their student or to consent to a psychiatric evaluation, screening, or examination of the student as a ground, by itself, to prohibit the student from attending class or participating in a school-related activity, or as a basis of a charge of child abuse, child neglect, or medical or educational neglect. The school administration may not impose consecutive suspensions against the same student for the same course of conduct, or incident of misconduct, except where the student will create an immediate and substantial danger to self or to surrounding persons or property or where the school district is in the process of initiating an expulsion, in which case the school administration may extend the suspension to a total of fifteen (15) days.
5. A child with a disability may be suspended. When a child with a disability has been suspended for more than five (5) consecutive days or ten (10) cumulative school days in the same year, and that suspension does not involve a recommendation for expulsion or exclusion or other change in placement under federal law, relevant members of the child's IEP team, including at least one of the child's teachers, shall meet and determine the extent to which the child needs services in order to continue to participate in the general education curriculum, although in another setting, and to progress toward meeting the goals in the child's IEP. That meeting must occur as soon as possible, but no more than ten (10) days after the sixth (6th) consecutive day of suspension or the tenth (10th) cumulative day of suspension has elapsed.

6. Alternative education services must be provided to a pupil who is suspended for more than five (5) consecutive school days. Alternative educational services may include, but are not limited to, special tutoring, modified curriculum, modified instruction, other modifications or adaptations, instruction through electronic media, special education services as indicated by appropriate assessments, homebound instruction, supervised homework, or enrollment in another district or in an alternative learning center under Minnesota Statutes section 123A.05 selected to allow the student to progress toward meeting graduation standards under Minnesota Statutes section 120B.02, although in a different setting.
7. The school administration shall not suspend a student from school without an informal administrative conference with the student. The informal administrative conference shall take place before the suspension, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property, in which case the conference shall take place as soon as practicable following the suspension. At the informal administrative conference, a school administrator shall notify the student of the grounds for the suspension, provide an explanation of the evidence the authorities have, and the student may present the student's version of the facts. A separate administrative conference is required for each period of suspension.
8. After school administration notifies a student of the grounds for suspension, school administration may, instead of imposing the suspension, do one or more of the following:
 - a. strongly encourage a parent or guardian of the student to attend school with the student for one day;
 - b. assign the student to attend school on Saturday as supervised by the principal or the principal's designee; and
 - c. petition the juvenile court that the student is in need of services under Minnesota Statutes chapter 260C.
9. A written notice containing the grounds for suspension, a brief statement of the facts, a description of the testimony, a readmission plan, and a copy of the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes sections 121A.40-121A.56, shall be personally served upon the student at or before the time the suspension is to take effect, and upon the student's parent or guardian by mail within forty-eight (48) hours of the conference. (See attached sample Notice of Suspension.)

10. The school administration shall make reasonable efforts to notify the student's parent or guardian of the suspension by telephone as soon as possible following suspension.
11. In the event a student is suspended without an informal administrative conference on the grounds that the student will create an immediate and substantial danger to surrounding persons or property, the written notice shall be served upon the student and the student's parent or guardian within forty-eight (48) hours of the suspension. Service by mail shall be complete upon mailing.
12. Notwithstanding the foregoing provisions, the student may be suspended pending the school board's decision in an expulsion or exclusion proceeding, provided that alternative educational services are implemented to the extent that suspension exceeds five (5) consecutive school days.

E. Expulsion and Exclusion Procedures

1. "Expulsion" means a school board action to prohibit an enrolled student from further attendance for up to twelve (12) months from the date the student is expelled. The authority to expel rests with the school board.
2. "Exclusion" means an action taken by the school board to prevent enrollment or re-enrollment of a student for a period that shall not extend beyond the school year. The authority to exclude rests with the school board.
3. All expulsion and exclusion proceedings will be held pursuant to and in accordance with the provisions of the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes sections 121A.40-121A.56.
4. No expulsion or exclusion shall be imposed without a hearing, unless the right to a hearing is waived in writing by the student and parent or guardian.
5. The student and parent or guardian shall be provided written notice of the school district's intent to initiate expulsion or exclusion proceedings. This notice shall be served upon the student and his or her parent or guardian personally or by mail, and shall contain a complete statement of the facts; a list of the witnesses and a description of their testimony; state the date, time and place of hearing; be accompanied by a copy of the Pupil Fair Dismissal Act, Minnesota Statutes sections 121A.40-121A.56; describe the nonexclusionary disciplinary practices accorded the student in an attempt to avoid the expulsion proceedings; and inform the student and parent or guardian of their right to: (1) have a representative of the student's own choosing, including legal counsel at the hearing; (2) examine the student's records before the hearing; (3) present evidence; and (4) confront and cross-

examine witnesses. The school district must advise the student's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from the Minnesota Department of Education (MDE) and is posted on its website.

6. The hearing shall be scheduled within ten (10) days of the service of the written notice unless an extension, not to exceed five (5) days, is requested for good cause by the school district, student, parent, or guardian.
7. All hearings shall be held at a time and place reasonably convenient to the student, parent, or guardian and shall be closed, unless the student, parent, or guardian requests an open hearing.
8. The school district shall record the hearing proceedings at district expense, and a party may obtain a transcript at its own expense.
9. The student shall have a right to a representative of the student's own choosing, including legal counsel, at the student's sole expense. The school district shall advise the student's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from MDE. The school board may appoint an attorney to represent the school district in any proceeding.
10. If the student designates a representative other than the parent or guardian, the representative must have a written authorization from the student and the parent or guardian providing them with access to and/or copies of the student's records.
11. All expulsion or exclusion hearings shall take place before and be conducted by an independent hearing officer designated by the school district. The hearing shall be conducted in a fair and impartial manner. Testimony shall be given under oath and the hearing officer shall have the power to issue subpoenas and administer oaths.
12. At a reasonable time prior to the hearing, the student, parent or guardian, or authorized representative shall be given access to all school district records pertaining to the student, including any tests or reports upon which the proposed dismissal action may be based.
13. The student, parent or guardian, or authorized representative, shall have the right to compel the presence of any school district employee or agent or any other person who may have evidence upon which the proposed dismissal action may be based, and to confront and cross-examine any witnesses testifying for the school district.

14. The student, parent or guardian, or authorized representative, shall have the right to present evidence and testimony, including expert psychological or educational testimony.
15. The student cannot be compelled to testify in the dismissal proceedings.
16. The hearing officer shall prepare findings and a recommendation based solely upon substantial evidence presented at the hearing, which must be made to the school board and served upon the parties within two (2) days after the close of the hearing.
17. The school board shall base its decision upon the findings and recommendation of the hearing officer and shall render its decision at a meeting held within five (5) days after receiving the findings and recommendation. The school board may provide the parties with the opportunity to present exceptions and comments to the hearing officer's findings and recommendation provided that neither party presents any evidence not admitted at the hearing. The decision by the school board must be based on the record, must be in writing, and must state the controlling facts on which the decision is made in sufficient detail to apprise the parties and the Commissioner of Education (Commissioner) of the basis and reason for the decision.
18. A party to an expulsion or exclusion decision made by the school board may appeal the decision to the Commissioner within twenty-one (21) calendar days of school board action pursuant to Minnesota Statutes section 121A.49. The decision of the school board shall be implemented during the appeal to the Commissioner.
19. The school district shall report any suspension, expulsion or exclusion action taken to the appropriate public service agency, when the student is under the supervision of such agency.
20. The school district must report, through the MDE electronic reporting system, each expulsion or exclusion within thirty (30) days of the effective date of the action to the Commissioner. This report must include a statement of alternative educational services given the student and the reason for, the effective date, and the duration of the exclusion or expulsion. The report must also include the student's age, grade, gender, race, and special education status. The dismissal report must include state student identification numbers of affected students.
21. Whenever a student fails to return to school within ten (10) school days of the termination of dismissal, a school administrator shall inform the student and his/her parent or guardian by mail of the student's right to attend and to be reinstated in the school district.

XIII. ADMISSION OR READMISSION PLAN

A school administrator must prepare and enforce an admission or readmission plan for any student who is excluded or expelled from school. The plan must include measures to improve the student's behavior, which may include completing a character education program consistent with Minnesota Statutes section 120B.232, subdivision 1, social and emotional learning, counseling, social work services, mental health services, referrals for special education or 504 evaluation, and evidence-based academic interventions. The plan must include reasonable attempts to obtain parental involvement in the admission or readmission process, and may indicate the consequences to the student of not improving the student's behavior. The readmission plan must not obligate parents to provide a sympathomimetic medication for their child as a condition of readmission.

XIV. NOTIFICATION OF POLICY VIOLATIONS

Notification of any violation of this policy and resulting disciplinary action shall be as provided herein, or as otherwise provided by the Pupil Fair Dismissal Act or other applicable law. The teacher, principal or other school district official may provide additional notification as deemed appropriate.

In addition, the school district must report, through the MDE electronic reporting system, each exclusion or expulsion, each physical assault of a school district employee by a pupil, and each pupil withdrawal agreement within thirty (30) days of the effective date of the dismissal action, pupil withdrawal, or assault, to the MDE Commissioner. This report must include a statement of the nonexclusionary disciplinary practices, or other sanction, intervention, or resolution in response to the assault given to the pupil in response to the assault and the reason for, the effective date, and the duration of the exclusion or expulsion or other sanction, intervention, or resolution. The report must also include the pupil's age, grade, gender, race, and special education status.

XV. STUDENT DISCIPLINE RECORDS

The policy of the school district is that complete and accurate student discipline records be maintained. The collection, dissemination, and maintenance of student discipline records shall be consistent with applicable school district policies and federal and state law, including the Minnesota Government Data Practices Act, Minnesota Statutes chapter 13.

XVI. STUDENTS WITH DISABILITIES

Students who are currently identified as eligible under the IDEA or Section 504 will be subject to the provisions of this policy, unless the student's IEP or 504 plan specifies a necessary modification.

Before initiating an expulsion or exclusion of a student with a disability, relevant members of the child's IEP team and the child's parent shall, consistent with federal law, conduct a

manifestation determination and determine whether the child's behavior was (i) caused by or had a direct and substantial relationship to the child's disability and (ii) whether the child's conduct was a direct result of a failure to implement the child's IEP. If the student's educational program is appropriate and the behavior is not a manifestation of the student's disability, the school district will proceed with discipline – up to and including expulsion – as if the student did not have a disability, unless the student's educational program provides otherwise. If the team determines that the behavior subject to discipline is a manifestation of the student's disability, the team shall conduct a functional behavioral assessment and implement a behavioral intervention plan for such student provided that the school district had not conducted such assessment prior to the manifestation determination before the behavior that resulted in a change of placement. Where a behavioral intervention plan previously has been developed, the team will review the behavioral intervention plan and modify it as necessary to address the behavior.

When a student who has an IEP is excluded or expelled for misbehavior that is not a manifestation of the student's disability, the school district shall continue to provide special education and related services during the period of expulsion or exclusion.

XVII. OPEN ENROLLED STUDENTS

The school district may terminate the enrollment of a nonresident student enrolled under an Enrollment Option Program (Minnesota Statutes section 124D.03) or Enrollment in Nonresident District (Minnesota Statutes section 124D.08) at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy (Minn. Stat. Ch. 260A), and the student's case has been referred to juvenile court. The school district may also terminate the enrollment of a nonresident student over the age of seventeen (17) enrolled under an Enrollment Options Program if the student is absent without lawful excuse for one or more periods on fifteen (15) school days and has not lawfully withdrawn from school.

XVIII. DISCIPLINE COMPLAINT PROCEDURE

Students, parents and other guardians, and school staff may file a complaint and seek corrective action when the requirements of the Minnesota Pupil Fair Dismissal Act, including the implementation of the local behavior and discipline policies, are not being implemented appropriately or are being discriminately applied.

The Discipline Complaint Procedure must, at a minimum:

1. provide procedures for communicating this policy including the ability for a parent to appeal a decision under Minnesota Statutes, section 121A.49 that contains explicit instructions for filing the complaint;
2. provide an opportunity for involved parties to submit additional information related to the complaint;

3. provide a procedure to begin to investigate complaints within three school days of receipt, and identify personnel who will manage the investigation and any resulting record and are responsible for keeping and regulating access to any record;
4. provide procedures for issuing a written determination to the complainant that addresses each allegation and contains findings and conclusions;
5. if the investigation finds the requirements of Minnesota Statutes, sections 121A.40 to 121A.61, including any local policies that were not implemented appropriately, contain procedures that require a corrective action plan to correct a student's record and provide relevant staff with training, coaching, or other accountability practices to ensure appropriate compliance with policies in the future; and
6. prohibit reprisals or retaliation against any person who asserts, alleges, or reports a complaint, and provide procedures for applying appropriate consequences for a person who engages in reprisal or retaliation.

XIX. DISTRIBUTION OF POLICY

The school district will notify students and parents of the existence and contents of this policy in such manner as it deems appropriate. Copies of this discipline policy shall be made available to all students and parents at the commencement of each school year and to all new students and parents upon enrollment. This policy shall also be available upon request in each principal's office.

XX. REVIEW OF POLICY

The principal and representatives of parents, students and staff in each school building shall confer at least annually to review this discipline policy, determine if the policy is working as intended, and to assess whether the discipline policy has been enforced. Any recommended changes shall be submitted to the superintendent for consideration by the school board, which shall conduct an annual review of this policy.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota Students)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.26 (School Preassessment Teams)
Minn. Stat. § 121A.29 (Reporting; Chemical Abuse)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.575 (Alternatives to Pupil Suspension)
[Minn. Stat. § 121A.58 \(Corporal Punishment; Prone Restraint; And Certain Physical Holds\)](#)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 121A.60 (Definitions)

Minn. Stat. §121A.61 (Discipline and Removal of Student from Class)
[Minn. Stat. § 121A.611 \(Recess and Other Breaks\)](#)
Minn. Stat. § 122A.42 (General Control of Schools)
Minn. Stat. § 123A.05 (State-Approved Alternative Program Organization)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.08 (School Boards' Approval to Enroll in Nonresident District; Exceptions)
Minn. Stat. Ch.125A (Special Education and Special Programs)
Minn. Stat. § 152.22, Subd. 6 (Definitions)
Minn. Stat. § 152.23 (Limitations)
Minn. Stat. Ch. 260A (Truancy)
Minn. Stat. Ch. 260C (Juvenile Safety and Placement)
20 U.S.C. §§ 1400-1487 (Individuals with Disabilities Education Act)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
34 C.F.R. § 300.530(e)(1) (Manifestation Determination)

Cross References:

Policy 413 (Harassment and Violence)
Policy 419 (Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices)
Policy 501 (School Weapons)
Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
Policy 503 (Student Attendance)
Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
[MSBA/MASA Model Policy 507.5 \(School Resource Officers\)](#)
Policy 514 (Bullying Prohibition Policy)
Policy 524 (Internet Acceptable Use and Safety Policy)
Policy 525 (Violence Prevention)
Policy 526 (Hazing Prohibition)
Policy 527 (Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches)
Policy 610 (Field Trips)
Policy 709 (Student Transportation Safety Policy)
Policy 711 (Video Recording on School Buses)
Policy 712 (Video Surveillance Other Than on Buses)



Rock Ridge Public Schools

1405 Progress Parkway

Adopted: September 28, 2020

Revised: January 10, 2022

Revised: September 25, 2023

Revised: _____

507 CORPORAL PUNISHMENT AND PRONE RESTRAINT

I. PURPOSE

The purpose of this policy is to describe limitations on use of corporal punishment and prone restraint upon a student.

II. GENERAL STATEMENT OF POLICY

No employee or agent of the school district shall inflict corporal punishment or use prone restraint upon a student except as provided below.

III. DEFINITIONS

1. “Corporal punishment” means conduct involving:
 - a. hitting or spanking a person with or without an object; or
 - b. unreasonable physical force that causes bodily harm or substantial emotional harm.
2. “Employee or agent of the district” does not include a school resource officer as defined in Minnesota Statutes, section 626.8482, subdivision 1, paragraph (c).
23. “Prone restraint” means placing a child in a face-down position.

IV. PROHIBITIONS

1. An employee or agent of a district shall not inflict corporal punishment or cause corporal punishment to be inflicted upon a pupil to reform unacceptable conduct or as a penalty for unacceptable conduct.
- ~~2. An employee or agent of a district, including a school resource officer, security personnel, or police officer contracted with a district, shall not use prone or compressive restraint except that the restrictions on prone and compressive restraints do not apply under the circumstances enumerated in Minnesota Statutes, section 609.06, subdivision 1(1). All peace officers, including those who are school resource officers or otherwise agents of a school district, may use force as~~

~~reasonably necessary to carry out official duties, including, but not limited to, making arrests and enforcing orders of the court.~~

~~2. An employee or agent of the school district shall not use prone restraint.~~

~~3. An employee or agent of a district, including a school resource officer, security personnel, or police officer contracted with a district, shall not inflict any form of physical holding that restricts or impairs a pupil's ability to breathe; restricts or impairs a pupil's ability to communicate distress; places pressure or weight on a pupil's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a pupil's torso.~~

4. Conduct that violates this Article is not a crime under Minnesota Statutes, section 645.241, but may be a crime under Minnesota Statutes, chapter 609 if the conduct violates a provision of Minnesota Statutes, chapter 609. Conduct that violates IV.1 above is not per se corporal punishment under the statute. Nothing in this Minnesota Statutes, section 121A.58 or 125A.0941 precludes the use of reasonable force under Minnesota Statutes, section 121A.582. The use of reasonable force as set forth in Section V does not authorize conduct prohibited pursuant to Minnesota Statutes, section 125A.0942.

~~V. EXCEPTIONS~~

V. REASONABLE FORCE

~~1. Reasonable force may be used upon or toward the person of another without the other's consent when used by a teacher, school principal, school employee, school bus driver, or other agent of the school in the exercise of lawful authority, to restrain a child or pupil to prevent bodily harm or death to the child, pupil, or another.~~

~~2. Reasonable force may be used upon or toward the person of a child without the child's consent when used by a teacher, school principal, school employee, school bus driver, other agent of the district, or other member of the instructional, support, or supervisory staff upon or toward a child or pupil when necessary to restrain the child or pupil to prevent bodily harm or death to the child, pupil, or another pursuant to Minnesota Statutes, section 609.379. Nothing in section 609.379 limits any other authorization to use reasonable force including but not limited to authorizations under Minnesota Statutes, section 121A.582, subdivision 1, and section 609.06, subdivision 1.~~

~~3. A teacher, school principal, and other school staff may use reasonable force under the conditions set forth in Policy 506 (Student Discipline).~~

IV. VIOLATION

Employees who violate the provisions of this policy shall be subject to disciplinary action as appropriate. Any such disciplinary action shall be made pursuant to and in accordance with applicable statutory authority, collective bargaining agreements and school district policies. Violation of this policy may also result in civil or criminal liability for the employee.

Legal References: Minn. Stat. § 121A.58 (Corporal Punishment)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 123B.25 (Legal Actions Against Districts and Teachers)
Minn. Stat. § 125A.0941 (Definitions)
Minn. Stat. § 125A.0942 (Standards for Restrictive Procedures)
Minn. Stat. § 609.06 ~~Subd. 1 (6)(7)~~ (Authorized Use of Force)
Minn. Stat. § 609.379 (Permitted Actions)
Minn. Stat. § 626.8482 (School Resource Officers; Duties; Training; Model Policy)
Minn. Stat. § 645.241 (Punishment for Prohibited Acts)
Op. Atty. Gen. 169f (August 22, 2023) (School Pupils: Discipline)
Op. Atty. Gen. 169f Supp. (September 20, 2023) (School Pupils: Discipline)

Cross References: Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
Policy 506 (Student Discipline)
Policy 507.5 (School Resource Officers)



Rock Ridge Public
Schools
1405 Progress

Adopted: _____

507.5 SCHOOL RESOURCE OFFICERS

I. PURPOSE

The purpose of this policy is to establish the contractual duties and training requirements of a school resource officer.

II. GENERAL STATEMENT OF POLICY

The school district, upon securing the services of one or more school resource officers, is committed to establishing the qualifications and duties required of these officers. Any contract for the services of a school resources officer with the school district must meet the requirements of this policy.

III. DEFINITIONS

- A. “School” means an elementary school, middle school or secondary school, as defined in Minnesota Statutes, section 120A.05, subdivisions 9, 11, and 13.
- B. “School Resource Officer” means a peace officer who is assigned to work in an elementary school, middle school, or secondary school during the regular instructional school day as one of the officer’s regular responsibilities through the terms of a contract entered between the peace officer’s employer and the designated school district or charter school.

IV. CONTRACTUAL DUTIES

- A. A school resource officer’s contractual duties with the school district shall include:
 - 1. fostering a positive school climate through relationship building and open communication;
 - 2. protecting students, staff, and visitors to the school grounds from criminal activity;
 - 3. serving as a liaison from law enforcement to school officials;
 - 4. providing advice on safety drills;
 - 5. identifying vulnerabilities in school facilities and safety protocols;

6. educating and advising students and staff on law enforcement topics; and,
 7. enforcement of criminal laws.
- B. The school district may contract with a school resource officer's employer for the officer to perform additional duties to those described in paragraph IV.A.
 - C. A school resource officer must not use force or the authority of their office solely to enforce school rules or policies or participate in the enforcement of discipline for violations of school rules.
 - D. Nothing in this Article limits any other duty or responsibility imposed on peace officers; limits the expectation that peace officers will exercise professional judgment and discretion to protect the health, safety, and general welfare of the public when carrying out their duties; or creates a duty for school resource officers to protect students, staff, or others on school grounds that is different from the duty to protect the public as a whole.

V. TRAINING

- A. Except as provided for in paragraphs V.B., V.C., and V.D. below, beginning September 1, 2025, a peace officer assigned to serve as a school resource officer must complete a training course that provides instruction on the learning objectives identified in Minnesota Statutes, section 626.8482, subdivision 4 prior to assuming the duties of a school resource officer.
- B. A peace officer who has completed either the School Safety Center standardized Basic School Resource Officer Training or the National School Resource Officer Basic School Resource Officer course prior to September 1, 2025, must complete the training mandated under paragraph V.A. above before June 1, 2027. A peace officer covered under this paragraph may complete a supplemental training course approved by the board pursuant to Minnesota Statutes, section 626.8482, subdivision 4, paragraph (b), to satisfy the training requirement.
- C. If an officer's employer is unable to provide the required training course to the officer prior to the officer assuming the duties of a school resource officer, the officer must complete the required training within six months of assuming the duties of a school resource officer. The officer is not required to perform the duties described in Minnesota Statutes, section 626.8482, subdivision 2, paragraph (a), clause (4) or (5), until the officer has completed the required training course. The officer must review any policy adopted by the officer's employer pursuant to section 626.8482, subdivision 6 before assuming the other duties of a school resource officer and must comply with that policy.
- D. An officer who is serving as a substitute school resource officer for fewer than 60

student contact days within a school year is not obligated to complete the required training or perform the duties described in Minnesota Statutes, section 626.8482 subdivision 2, paragraph (a), clause (4) or (5), but must review and comply with any policy adopted pursuant to subdivision 6 by the law enforcement agency that employs the substitute school resource officer.

- E. For each school resource officer employed by an agency, the chief law enforcement officer must maintain a copy of the most recent training certificate issued to the officer for completion of the training mandated under this section.

Legal References: Minn. Stat. § 120A.05, subs. 9, 11, and 13 (Definitions)
Minn. Stat. § 120B.02, subd. 25 (General Powers of Independent School Districts – School Resource Officers)
Minn. Stat. § 626.8482 (School Resource Officers; Duties; Training; Model Policy)

Cross References: Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
Policy 506 (Student Discipline)



Rock Ridge Public Schools

1405 Progress Parkway

Adopted: July 27, 2020

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Revised: _____

514 BULLYING PROHIBITION POLICY

I. PURPOSE

A safe and civil environment is needed for students to learn and attain high academic standards and to promote healthy human relationships. Bullying, like other violent or disruptive behavior, is conduct that interferes with a student's ability to learn and/or a teacher's ability to educate students in a safe environment. The school district cannot monitor the activities of students at all times and eliminate all incidents of bullying between students, particularly when students are not under the direct supervision of school personnel. However, to the extent such conduct affects the educational environment of the school district and the rights and welfare of its students and is within the control of the school district in its normal operations, the school district intends to prevent bullying and to take action to investigate, respond to, and to remediate and discipline for those acts of bullying which have not been successfully prevented. The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, reprisal, retaliation, and other similar disruptive and detrimental behavior.

II. GENERAL STATEMENT OF POLICY

- A. An act of bullying, by either an individual student or a group of students, is expressly prohibited:
1. on school premises, on school district property, at school functions or activities, or on school transportation;
 2. by the use of electronic technology and communications on the school premises, during the school functions or activities, on the school transportation, or on the school computers, networks, forums, and mailing lists; or
 3. by use of electronic technology and communications off the school premises to the extent such use substantially and materially disrupts student learning or the school environment.
- B. A school-aged child who voluntarily participates in a public school activity, such as a cocurricular or extracurricular activity, is subject to the policy provisions applicable to the public school students participating in the activity.

- C. This policy applies not only to students who directly engage in an act of bullying but also to students who, by their indirect behavior, condone or support another student's act of bullying. This policy also applies to any student whose conduct at any time or in any place constitutes bullying or other prohibited conduct that interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student or other students, or materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges. This policy also applies to an act of cyberbullying regardless of whether such act is committed on or off school district property and/or with or without the use of school district resources. This policy also applies to sexual exploitation.

- D. Malicious and sadistic conduct involving race, color, creed, national origin, sex, age, marital status, status with regard to public assistance, disability, religion, sexual harassment, and sexual orientation and gender identity as defined in Minnesota Statutes, chapter 363A is prohibited. This prohibition applies to students, independent contractors, teachers, administrators, and other school personnel.

 Malicious and sadistic conduct and sexual exploitation by a school district or school staff member, independent contractor, or enrolled student against a staff member, independent contractor, or student that occurs as described in Article II.A above is prohibited.

- E. No teacher, administrator, volunteer, contractor, or other employee of the school district shall permit, condone, or tolerate bullying.

- F. Apparent permission or consent by a student being bullied does not lessen or negate the prohibitions contained in this policy.

- G. Retaliation against a victim, good faith reporter, or a witness of bullying is prohibited.

- H. False accusations or reports of bullying against another student are prohibited.

- I. A person who engages in an act of bullying, reprisal, retaliation, or false reporting of bullying or permits, condones, or tolerates bullying shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures, including the school district's discipline policy (See Policy 506). The school district may take into account the following factors:
 - 1. The developmental ages and maturity levels of the parties involved;
 - 2. The levels of harm, surrounding circumstances, and nature of the behavior;
 - 3. Past incidences or past or continuing patterns of behavior;

4. The relationship between the parties involved; and
5. The context in which the alleged incidents occurred.

Consequences for students who commit prohibited acts of bullying may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion. The school district shall employ research-based developmentally appropriate best practices that include preventative and remedial measures and effective discipline for deterring violations of this policy, apply throughout the school district, and foster student, parent, and community participation.

Consequences for employees who permit, condone, or tolerate bullying or engage in an act of reprisal or intentional false reporting of bullying may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of bullying may include, but not be limited to, exclusion from school district property and events.

- J. The school district will act to investigate all complaints of bullying reported to the school district and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who is found to have violated this policy.

III. DEFINITIONS

For purposes of this policy, the definitions included in this section apply.

- A. “Bullying” means intimidating, threatening, abusive, or harming conduct that is objectively offensive and:
 1. an actual or perceived imbalance of power exists between the student engaging in the prohibited conduct and the target of the prohibited conduct, and the conduct is repeated or forms a pattern; or
 2. materially and substantially interferes with a student’s educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges.

The term, “bullying,” specifically includes cyberbullying, malicious and sadistic conduct, and sexual exploitation.

- B. “Cyberbullying” means bullying using technology or other electronic communication, including, but not limited to, a transfer of a sign, signal, writing, image, sound, or data, including a post on a social network Internet website or

forum, transmitted through a computer, cell phone, or other electronic device. The term applies to prohibited conduct which occurs on school premises, on school district property, at school functions or activities, on school transportation, or on school computers, networks, forums, and mailing lists, or off school premises to the extent that it substantially and materially disrupts student learning or the school environment.

- C. “Immediately” means as soon as possible but in no event longer than 24 hours.
- D. “Intimidating, threatening, abusive, or harming conduct” means, but is not limited to, conduct that does the following:
 - 1. Causes physical harm to a student or a student’s property or causes a student to be in reasonable fear of harm to person or property;
 - 2. Under Minnesota common law, violates a student’s reasonable expectation of privacy, defames a student, or constitutes intentional infliction of emotional distress against a student; or
 - 3. Is directed at any student or students, including those based on a person’s actual or perceived race, ethnicity, color, creed, religion, national origin, immigration status, sex, marital status, familial status, socioeconomic status, physical appearance, sexual orientation including gender identity and expression, academic status related to student performance, disability, or status with regard to public assistance, age, or any additional characteristic defined in the Minnesota Human Rights Act (MHRA). However, prohibited conduct need not be based on any particular characteristic defined in this paragraph or the MHRA.
- E. “Malicious and sadistic conduct” means creating a hostile learning environment by acting with the intent to cause harm by intentionally injuring another without just cause or reason or engaging in extreme or excessive cruelty or delighting in cruelty.
- F. “On school premises, on school district property, at school functions or activities, or on school transportation” means all school district buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student’s walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting bullying at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.

- G. “Prohibited conduct” means bullying, cyberbullying, malicious and sadistic conduct, sexual exploitation, or retaliation or reprisal for asserting, alleging, reporting, or providing information about such conduct or knowingly making a false report about prohibited conduct.
- H. “Remedial response” means a measure to stop and correct prohibited conduct, prevent prohibited conduct from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of prohibited conduct.
- I. “Student” means a student enrolled in a public school or a charter school.

IV. REPORTING PROCEDURE

- A. Any person who believes he or she has been the target or victim of bullying or any person with knowledge or belief of conduct that may constitute bullying or prohibited conduct under this policy shall report the alleged acts immediately to an appropriate school district official designated by this policy. A person may report bullying anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.
- B. The school district encourages the reporting party or complainant to use the report form available from the principal or building supervisor of each building or available in the school district office, but oral reports shall be considered complaints as well.
- C. The building principal, the principal’s designee, or the building supervisor (hereinafter the “building report taker”) is the person responsible for receiving reports of bullying or other prohibited conduct at the building level. Any person may report bullying or other prohibited conduct directly to a school district human rights officer or the superintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.

The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as the primary contact on policy and procedural matters. The building report taker or a third party designated by the school district shall be responsible for the investigation. The building report taker shall provide information about available community resources to the target or victim of the bullying or other prohibited conduct, the perpetrator, and other affected individuals as appropriate.

- D. A teacher, school administrator, volunteer, contractor, or other school employee shall be particularly alert to possible situations, circumstances, or events that might include bullying. Any such person who witnesses, observes, receives a report of, or has other knowledge or belief of conduct that may constitute bullying or other prohibited conduct shall make reasonable efforts to address and resolve the bullying

or prohibited conduct and shall inform the building report taker immediately. School district personnel who fail to inform the building report taker of conduct that may constitute bullying or other prohibited conduct or who fail to make reasonable efforts to address and resolve the bullying or prohibited conduct in a timely manner may be subject to disciplinary action.

- E. Reports of bullying or other prohibited conduct are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building report taker, in conjunction with the responsible authority, shall be responsible for keeping and regulating access to any report of bullying and the record of any resulting investigation.
- F. Submission of a good faith complaint or report of bullying or other prohibited conduct will not affect the complainant's or reporter's future employment, grades, work assignments, or educational or work environment.
- G. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's obligation to investigate, take appropriate action, and comply with any legal disclosure obligations.

V. SCHOOL DISTRICT ACTION

- A. Within three days of the receipt of a complaint or report of bullying or other prohibited conduct, the school district shall undertake or authorize an investigation by the building report taker or a third party designated by the school district.
- B. The building report taker or other appropriate school district officials may take immediate steps, at their discretion, to protect the target or victim of the bullying or other prohibited conduct, the complainant, the reporter, and students or others, pending completion of an investigation of the bullying or other prohibited conduct, consistent with applicable law.
- C. The alleged perpetrator of the bullying or other prohibited conduct shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.
- D. Upon completion of an investigation that determines that bullying or other prohibited conduct has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited conduct. Remedial responses to the bullying or other prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II.F. of this policy. School district action taken for violation of this policy will be consistent

with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act; the student discipline policy (See Policy 506) and other applicable school district policies; and applicable regulations.

- E. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of students who are targets of bullying or other prohibited conduct and the parent(s) or guardian(s) of alleged perpetrators of bullying or other prohibited conduct who have been involved in a reported and confirmed bullying incident of the remedial or disciplinary action taken, to the extent permitted by law.
- F. In order to prevent or respond to bullying or other prohibited conduct committed by or directed against a child with a disability, the school district shall, when determined appropriate by the child's individualized education program (IEP) team or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in bullying or other prohibited conduct.

VI. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged bullying or prohibited conduct, who provides information about bullying or prohibited conduct, who testifies, assists, or participates in an investigation of alleged bullying or prohibited conduct, or who testifies, assists, or participates in a proceeding or hearing relating to such bullying or prohibited conduct. Retaliation includes, but is not limited to, any form of intimidation, reprisal, harassment, or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the prohibited conduct. Remedial responses to the prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II.F. of this policy.

VII. TRAINING AND EDUCATION

- A. Consistent with its applicable policies and practices, the school district must shall discuss this policy with students, school personnel and volunteers and provide appropriate training ~~to~~ for all school district personnel to prevent, identify, and respond to prohibited conduct regarding this policy. The school district must shall establish a training cycle for school personnel to occur during a period not to exceed every three school years. Newly employed school personnel must receive the training within the first year of their employment with the school district. The

school district or a school administrator may accelerate the training cycle or provide additional training based on a particular need or circumstance. This policy shall be included in employee handbooks, training materials, and publications on school rules, procedures, and standards of conduct, which materials shall also be used to publicize this policy.

- B. The school district shall require ongoing professional development, consistent with Minnesota Statutes section 122A.60, to build the skills of all school personnel who regularly interact with students to identify, prevent, and appropriately address bullying and other prohibited conduct. Such professional development includes, but is not limited to, the following:
 - 1. Developmentally appropriate strategies both to prevent and to immediately and effectively intervene to stop prohibited conduct;
 - 2. The complex dynamics affecting a perpetrator, target, and witnesses to prohibited conduct;
 - 3. Research on prohibited conduct, including specific categories of students at risk for perpetrating or being the target or victim of bullying or other prohibited conduct in school;
 - 4. The incidence and nature of cyberbullying; and
 - 5. Internet safety and cyberbullying.
- C. The school district annually will provide education and information to students regarding bullying, including information regarding this school district policy prohibiting bullying, the harmful effects of bullying, and other applicable initiatives to prevent bullying and other prohibited conduct.
- D. The administration of the school district is directed to implement programs and other initiatives to prevent bullying, to respond to bullying in a manner that does not stigmatize the target or victim, and to make resources or referrals to resources available to targets or victims of bullying.
- E. The administration is encouraged to provide developmentally appropriate instruction and is directed to review programmatic instruction to determine if adjustments are necessary to help students identify and prevent or reduce bullying and other prohibited conduct, to value diversity in school and society, to develop and improve students' knowledge and skills for solving problems, managing conflict, engaging in civil discourse, and recognizing, responding to, and reporting bullying or other prohibited conduct, and to make effective prevention and intervention programs available to students.

The administration must establish strategies for creating a positive school climate and use evidence-based social-emotional learning to prevent and reduce discrimination and other improper conduct.

The administration is encouraged, to the extent practicable, to take such actions as it may deem appropriate to accomplish the following:

1. Engage all students in creating a safe and supportive school environment;
 2. Partner with parents and other community members to develop and implement prevention and intervention programs;
 3. Engage all students and adults in integrating education, intervention, and other remedial responses into the school environment;
 4. Train student bystanders to intervene in and report incidents of bullying and other prohibited conduct to the schools' primary contact person;
 5. Teach students to advocate for themselves and others;
 6. Prevent inappropriate referrals to special education of students who may engage in bullying or other prohibited conduct; and
 7. Foster student collaborations that, in turn, foster a safe and supportive school climate.
- F. The school district may implement violence prevention and character development education programs to prevent or reduce policy violations. Such programs may offer instruction on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, and resourcefulness.
- G. The school district shall inform affected students and their parents of rights they may have under state and federal data practices laws to obtain access to data related to an incident and their right to contest the accuracy or completeness of the data. The school district may accomplish this requirement by inclusion of all or applicable parts of its protection and privacy of pupil records policy (See Policy 515) in the student handbook.

VIII. NOTICE

- A. The school district will give annual notice of this policy to students, parents or guardians, and staff, and this policy shall appear in the student handbook.

- B. ~~This policy Article II, paragraph D, regarding malicious and sadistic conduct~~ must be conspicuously posted throughout each school building, ~~in the administrative offices of the school district, and in the office of each school.~~
- C. This policy shall be conspicuously posted in the administrative offices of the school and school district in summary form.
- D. This policy must be distributed to each school district or school employee and independent contractor, if the contractor regularly interacts with students, at the time of hiring or contracting employment with the district or the school.
- E. Notice of the rights and responsibilities of students and their parents under this policy must be included in the student discipline policy (See Policy 506) distributed to parents at the beginning of each school year.
- F. This policy shall be available to all parents and other school community members in an electronic format in the language appearing on the school district's or a school's website, consistent with the district policies and practices.
- ~~G. Each school must develop a process for discussing this policy with students, parents of students, independent contractors, and school employees.~~
- G. The school district shall provide an electronic copy of its most recently amended policy to the Commissioner of Education.

IX. POLICY REVIEW

To the extent practicable, the school board shall, on a cycle consistent with other school district policies, review and revise this policy. The policy shall be made consistent with Minnesota Statutes, sections 121A.031 and 121A.0312 and other applicable law. Revisions shall be made in consultation with students, parents, and community organizations.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120A.05, Subds. 9, 11, 13, and 17 (Definitions)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.03 (Model Policy)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
~~Minn. Stat. § 121A.0312 (Malicious and Sadistic Conduct)~~
Minn. Stat. § 121A.0311 (Notice of Rights and Responsibilities of Students and Parents under the Safe and Supportive Minnesota Schools Act)
Minn. Stat. § 121A.0312 (Malicious and Sadistic Conduct)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.69 (Hazing Policy)
Minn. Stat. Ch. 124E (Charter Schools)

Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1 - 99.67 (Family Educational Rights and Privacy)

Cross References: Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Policy 413 (Harassment and Violence)
Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
Policy 423 (Employee-Student Relationships)
Policy 501 (School Weapons Policy)
Policy 506 (Student Discipline)
Policy 507 (Corporal Punishment)
Policy 515 (Protection and Privacy of Pupil Records)
Policy 521 (Student Disability Nondiscrimination)
Policy 522 (Title IX Sex Nondiscrimination Policy)
Policy 524 (Internet Acceptable Use and Safety Policy)
Policy 525 (Violence Prevention)
Policy 526 (Hazing Prohibition)
Policy 529 (Staff Notification of Violent Behavior by Students)
Policy 709 (Student Transportation Safety Policy)
Policy 711 (Video Recording on School Buses)
Policy 712 (Video Surveillance Other Than on Buses)



Rock Ridge Public
Schools
1405 Progress

Adopted: September 28, 2020

Reviewed: _____

101.1 NAME OF THE SCHOOL DISTRICT

I. PURPOSE

The purpose of this policy is to clarify the name of the school district.

II. GENERAL STATEMENT OF POLICY

Pursuant to statute, the official name of the school district is Independent School District No. 2909. However, the school district is often referred to by other informal names. In order to avoid confusion and to encourage consistency in school district letterheads, signage, publications and other materials, the school board intends to establish a uniform name for the school district.

III. UNIFORM NAME

- A. The name of the school district shall be Rock Ridge Public Schools.
- B. The name specified above may be used to refer to the school district and may be shown on school district letterheads, signage, publications and other materials.
- C. In official communications and on school district ballots, the school district shall be referred to as Independent School District No. 2909 (Rock Ridge), but inadvertent failure to use the correct name shall not invalidate any legal proceeding or matter or affect the validity of any document.

Legal References: Minn. Stat. § 123A.55 (Classes, Number)

Cross References:



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201 LEGAL STATUS OF THE SCHOOL BOARD

I. PURPOSE

The care, management, and control of the schools is vested by statutory and constitutional authority in the school board. The school board shall carry out the mission of the school district with diligence, prudence, and dedication to the ideals of providing the finest public education. The purpose of this policy is to define the authority, duties, and powers of the school board in carrying out its mission.

II. GENERAL STATEMENT OF POLICY

- A. The school board is the governing body of the school district. As such, the school board has responsibility for the care, management, and control over public schools in the school district.
- B. Generally, elected members of the school board have binding authority only when acting as a school board legally in session, except where specific authority is provided to school board members or officers individually. Generally, the school board is not bound by an action or statement on the part of an individual school board member unless the action is specifically directed or authorized by the school board.

III. DEFINITION

“School board” means the governing body of the school district.

IV. ORGANIZATION AND MEMBERSHIP

- A. The membership of the school board consists of six elected directors, or seven if the school board has submitted the question to the electors and a majority have approved a seven-member school board. The term of office is four years.
- B. There may be other ex officio members of the school board as provided by law. The superintendent is an ex officio member.
- C. A majority of voting members constitutes a quorum. The act of the majority of a quorum is the act of the school board.

V. POWERS AND DUTIES

- A. The school board has powers and duties specified by statute. The school board's authority includes implied powers in addition to specific powers granted by the legislature.
- B. The school board exercises administrative functions. It also has certain powers of a legislative character and other powers of a quasi-judicial character.
- C. The school board shall superintend and manage the schools of the school district; adopt rules for their organization, government, and instruction; prescribe textbooks and courses of study; and make and authorize contracts.
- D. The school board shall have the general charge of the business of the school district, its facilities and property, and of the interest of the schools.
- E. The school board, among other duties, shall perform the following in accordance with applicable law:
 - 1. provide by levy of tax, necessary funds for the conduct of schools, the payment of indebtedness, and all proper expenses of the school district;
 - 2. conduct the business of the schools and pay indebtedness and proper expenses;
 - 3. employ and contract with necessary qualified teachers and discharge the same for cause;
 - 4. provide services to promote the health of its pupils;
 - 5. provide school buildings and erect needed buildings;
 - 6. purchase, sell, and exchange school district property and equipment as deemed necessary by the school board for school purposes;
 - 7. provide for payment of claims against the school district, and prosecute and defend actions by or against the school district, in all proper cases;
 - 8. employ and discharge necessary employees and contract for other services;
 - 9. provide for transportation of pupils to and from school, as governed by statute; and
 - 10. procure insurance against liability of the school district, its officers, and employees.
- F. The school board, at its discretion, may perform the following:

1. provide library facilities, public evening schools, adult and continuing education programs, summer school programs, and intersession classes of flexible school year programs;
2. furnish school lunches for pupils and teachers on such terms as the school board determines;
3. enter into agreements with one or more other independent school districts to provide for agreed upon educational services;
4. lease rooms or buildings for school purposes;
5. authorize the use of school facilities for community purposes that will not interfere with their use for school purposes;
6. authorize cocurricular and extracurricular activities;
7. receive, for the benefit of the school district, bequests, donations, or gifts for any proper purpose; and
8. perform other acts as the school board shall deem to be reasonably necessary or required for the governance of the schools.

Legal References:

Minn. Stat. § 123A.22 (Cooperative Centers for Vocational Education)
Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
Minn. Stat. § 123B.09 (~~School Board Powers~~ Boards of Independent School Districts)
Minn. Stat. § 123B.14 (~~School District~~ Officers of Independent School Districts)
Minn. Stat. § 123B.23 (Liability Insurance; Officers and Employees)
Minn. Stat. § 123B.49 (~~Cocurricular and~~ Extracurricular Activities; Insurance)
Minn. Stat. § 123B.51 (Schoolhouses and Sites; ~~Access for Noncurricular Purposes~~ Uses for School and Nonschool Purposes; Closings)
Minn. Stat. § 123B.85 (Definitions)
Jensen v. Indep. Consol. Sch. Dist. No. 85, 160 Minn. 233, 199 N.W. 911 (1924)

Cross References:

Policy 101 (Legal Status of the School District)
Policy 202 (School Board Officers)
Policy 203 (Operation of the School Board -Governing Rules)
Policy 205 (Open Meetings and Closed Meetings)
MSBA Service Manual, Chapter 1, School District Governance, Powers and Duties



Rock Ridge Public
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202 SCHOOL BOARD OFFICERS

I. PURPOSE

School board officers are charged with the duty of carrying out the responsibilities entrusted to them for the care, management, and control of the public schools of the school district. The purpose of this policy is to delineate those responsibilities.

II. GENERAL STATEMENT OF POLICY

- A. The school board shall meet annually and organize by selecting a chair, a clerk, a treasurer, and such other officers as determined by the school board. At its option, the school board may appoint a vice-chair to serve in the temporary absence of the chair.
- B. The school board shall appoint a superintendent who shall be an ex officio, nonvoting member of the school board.

III. ORGANIZATION

The school board shall meet annually on the first Monday in January, or as soon thereafter as practicable, and organize by selecting a chair, a clerk, a treasurer, and such other officers as determined by the school board. These officers shall hold office for one year and until their successors are elected and qualify.

- A. The persons who perform the duties of clerk and treasurer need not be members of the school board.
- B. The school board by resolution may combine the duties of the offices of clerk and treasurer in a single person in the office of business affairs.

IV. OFFICER'S RESPONSIBILITIES

- A. Chair
 - 1. The chair when present shall preside at all meetings of the school board, countersign all orders upon the treasurer for claims allowed by the school board, represent the school district in all actions, and perform all duties a chair usually performs.

2. In case of absence, inability, or refusal of the clerk to draw orders for the payment of money authorized by a vote of the majority of the school board to be paid, the chair may draw the orders, or the office of the clerk may be declared vacant by the chair and treasurer and filled by appointment.

B. Vice-Chair

The vice-chair shall perform the duties of the chair in the event of the chair's temporary absence.

C. Treasurer

1. The treasurer shall deposit the funds of the school district in the official depository.
2. The treasurer shall make all reports which may be called for by the school board and perform all duties a treasurer usually performs.
3. In the event there are insufficient funds on hand to pay valid orders presented to the treasurer, the treasurer shall receive, endorse, and process the orders in accordance with Minn. Stat. § 123B.12.

D. Clerk

1. The clerk shall keep a record of all meetings in the books provided.
2. Within three days after an election, the clerk shall notify all persons elected of their election.
3. On or before September 15 of each year, the clerk shall:
 - a. file with the school board a report of the revenues, expenditures, and balances in each fund for the preceding fiscal year.
 - b. make and transmit to the commissioner certified reports, showing:
 - (1) revenues and expenditures in detail, and such other financial information required by law, rule, or as may be called for by the commissioner;
 - (2) length of school term and enrollment and attendance by grades; and
 - (3) other items of information as called for by the commissioner.

4. The clerk shall enter into the clerk's record book copies of all reports and of the teachers' term reports, and of the proceedings of any meeting, and keep an itemized account of all expenses of the school district.
5. The clerk shall furnish to the county auditor, on or before September 30 of each year, an attested copy of the clerk's record, showing the amount of proposed property tax voted by the school district or the school board for school purposes.
6. The clerk shall draw and sign all orders upon the treasurer for the payment of money for bills allowed by the school board for salaries of officers and for teachers' wages and all claims, to be countersigned by the chair.
7. The clerk shall perform such duties as required by the Minnesota Election Law or other applicable laws relating to the conduct of elections.
8. The clerk shall perform the duties of the chair in the event of the chair's and the vice-chair's temporary absences.

E. Alternate Clerk

The alternate clerk shall perform the duties of the clerk in the event of the clerk's temporary absence.

F. Superintendent

1. The superintendent shall be an ex officio, nonvoting member of the school board.
2. The superintendent shall perform the following:
 - a. visit and supervise the schools in the school district, report and make recommendations about their condition when advisable or on request by the school board;
 - b. recommend to the school board employment and dismissal of teachers;
 - c. annually evaluate each school principal assigned responsibility for supervising a school building within the district;
 - d. superintend school grading practices and examinations for promotions;
 - e. make reports required by the commissioner; and

f. perform other duties prescribed by the school board.

Legal References: Minn. Stat. § 123B.12 (~~Finance~~ Insufficient Funds to Pay Orders)
Minn. Stat. § 123B.14 (Officers of Independent School Districts)
Minn. Stat. § 123B.143 (Superintendent)
Minn. Stat. § 126C.17 (Referendum Revenue)
Minn. Stat. Ch. 205A (School District Elections)

Cross References: Policy 101 (Legal Status of the School District)
Policy 201 (Legal Status of the School Board)
Policy 203 (Operation of the School Board – Governing Rules)
MSBA Service Manual, Chapter 1, School District Governance, Powers and Duties



Rock Ridge Public
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203 OPERATION OF THE SCHOOL BOARD – GOVERNING RULES

I. PURPOSE

The purpose of this policy is to provide governing rules for the conduct of meetings of the school board.

II. GENERAL STATEMENT OF POLICY

An orderly school board meeting allows school board members to participate in discussion and decision of school district issues. Rules of order allow school board members the opportunity to review school-related topics, discuss school business items, and bring matters to conclusion in a timely and consistent manner.

III. RULES OF ORDER

Rules of order for school board meetings shall be as follows:

- A. Minnesota statutes where specified;
- B. Specific rules of order as provided by the school board consistent with Minnesota statutes; and
- C. *Robert's Rules of Order, Revised* (latest edition) where not inconsistent with A. and B., above.

Legal References: Minn. Stat. Ch. 13D (Open Meeting Law)
Minn. Stat. § 123B.09, Subds. 6, 7, and 10 (~~School Board Matters~~ Boards of Independent School Districts)
Minn. Stat. § 123B.14 (Officers of Independent School Districts)

Cross References: None



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203.1 SCHOOL BOARD PROCEDURES; RULES OF ORDER

I. PURPOSE

The purpose of this policy is to provide specific rules of order to conduct meetings of the school board.

II. GENERAL STATEMENT OF POLICY

To ensure that school board meetings are conducted in an orderly fashion, the school board will follow rules of order which will allow the school board:

- A. To establish guidelines by which the business of the school board can be conducted in a regular and internally consistent manner;
- B. To organize the meetings so all necessary matters can be brought to the school board and decisions of the school board can be made in an orderly and reasonable manner;
- C. To insure that members of the school board have the necessary information to make decisions on substantive issues and to insure adequate discussion of decisions to be made; and
- D. To insure that meetings and actions of the school board are conducted so as to be informative to the staff and the public, and to produce a clear record of actions taken and decisions made.

III. RULES OF ORDER

- A. School board members need not rise to gain the recognition of the chair.
- B. A motion will be adopted or carried if it receives the affirmative votes of a majority of those actually voting on the matter. Abstentions are considered to be acquiescence to the vote of the majority. It should be noted that some motions by statute or Robert's Rules of Order require larger numbers of affirmative votes.
- C. All motions that require a second shall receive a second prior to opening the issue for discussion of the school board. If a motion that requires a second does not receive a second, the chair may declare that the motion fails for lack of a second or

may provide the second. The names of the members making and seconding a motion shall be recorded in the minutes.

- D. The chair shall decide the order in which school board members will be recognized to address an issue. An attempt should be made to alternate between pro and con positions if appropriate to the discussion. A member shall only speak to an issue after the member is recognized by the chair.
- E. The chair shall rule on all questions relating to motions and points of order brought before the school board.
- F. A ruling by the chair is subject to appeal to the full school board pursuant to Robert's Rules of Order.
- G. The school board shall have authority to recognize any member of the audience regarding a request to be heard at the school board meeting. Members of the public who wish to be heard shall follow school board procedures.
- H. The chair has the authority to declare a recess at any time for the purpose of restoring decorum to the meeting or for any other necessary purpose.
- I. The chair shall repeat a motion or the substance of a motion prior to the vote. The chair shall call for an affirmative and a negative vote on all motions.
- J. The order in which names will be called for roll call votes will be determined by the school board.
- K. The chair has the same right and responsibility as each school board member to vote on all issues.
- L. The chair shall announce the result of each vote. The vote of each member, including abstentions, shall be recorded in the minutes. If the vote is unanimous, it may be reflected as unanimous in the minutes if the minutes also reflect the members present.
- M. A majority of the voting members of the school board constitute a quorum. The absence of a quorum may be raised by the chair or any member. Generally any action taken in the absence of a quorum is null and void. The only legal actions the school board may take in the absence of a quorum are to fix the time at which to adjourn, to adjourn, to recess or to take measures to obtain a quorum.

Legal References: Minn. Stat. § 13D.01, Subd. 4 (Open Meeting Law)
Minn. Stat. § 122A.40 (Employment Contracts, Termination)
Minn. Stat. § 123B.09, Subds. 6 and 7 (~~School Board Powers~~ Boards of Independent School Districts)

Minn. Stat. § 126C.53 (Enabling Resolution; Form of Certificates of Indebtedness)

Minn. Stat. § 331A.01, Subd. 6 (Newspapers; Definitions)

Minn. Stat. § 331A.04, Subd. 6 (Newspapers; Exception to Designation Priority)

Minn. Stat. § 471.88 (Exceptions)

Cross References: Policy 203 (Operation of the School Board – Governing Rules)
Policy 204 (School Board Meeting Minutes)
Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)
Policy 207 (Public Hearings)



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203.6 CONSENT AGENDAS

I. PURPOSE

The purpose of this policy is to allow the use of a consent agenda.

II. GENERAL STATEMENT OF POLICY

In order for a more efficient administration of school board meetings, the school board may elect to use a consent agenda for the passage of noncontroversial items or items of a similar nature.

III. CONSENT AGENDAS

- A. The superintendent, in consultation with the school board chair, may place items on the consent agenda. By using a consent agenda, the school board has consented to the consideration of certain items as a group under one motion. Should a consent agenda be used, an appropriate amount of discussion time will be allowed to review any item upon request.
- B. Consent items are those which usually do not require discussion or explanation prior to school board action, are noncontroversial and/or similar in content, or are those items which have already been discussed and/or explained and do not require further discussion or explanation. Such agenda items might include ministerial tasks such as, but not limited to, the approval of the agenda, approval of previous minutes, approval of bills, approval of reports, etc. These items might also include similar groups of decisions such as, but not limited to, approval of staff contracts, approval of maintenance details for the school district buildings and grounds or approval of various schedules.
- C. Items shall be removed from the consent agenda by a timely request by an individual school board member for independent consideration. A request is timely if made prior to the vote on the consent agenda. The request does not require a second or a vote by the school board. An item removed from the consent agenda will then be discussed and acted on separately immediately following the consideration of the consent agenda.
- D. Consent agenda items are approved en masse by one vote of the school board. The consent agenda items shall be separately recorded in the minutes.

Legal References: Minn. Stat. § 123B.09, Subd. 7 (~~School Board Powers~~ Boards of Independent School Districts)

Cross References: Policy 203.2 (Order of the Regular School Board Meeting)
Policy 203.5 (School Board Meeting Agenda)
Policy 204 (School Board Meeting Minutes)



Rock Ridge Public
Schools
1405 Progress

Adopted: September 28, 2020

Revised: _____

212 SCHOOL BOARD MEMBER DEVELOPMENT

I. PURPOSE

In recognition of the need for continuing inservice training and development for its members, the purpose of this policy is to encourage the members of the school board to participate in professional development activities designed for them so that they may perform their responsibilities.

II. GENERAL STATEMENT OF POLICY

- A. New school board members will be provided the opportunity and encouragement to attend the orientation and training sessions sponsored by the Minnesota School Boards Association (MSBA). School board members shall receive training in school finance and management developed in consultation with MSBA.
- B. All school board members are encouraged to participate in school board and related workshops and activities sponsored by local, state, and national school boards associations, as well as in the activities of other educational groups.
- C. School board members are expected to report back to the school board with materials of interest gathered at the various meetings and workshops.
- D. The school board will reimburse the necessary expenses of all school board members who attend meetings and conventions pertaining to school activities and the objectives of the school board, within the approved policy and budget allocations of the school district relating to the reimbursement of expenses involving the attendance at workshops and conventions.

Legal References: Minn. Stat. § 123B.09, Subd. 2 (~~School Board Member Training Boards of Independent School Districts~~)

Cross References: Policy 214 (Out-of-State Travel by School Board Members)
Policy 412 (Expense Reimbursement)



Rock Ridge Public
Schools
1405 Progress

Adopted: July 27, 2020

Revised: _____

214 OUT-OF-STATE TRAVEL BY SCHOOL BOARD MEMBERS

I. PURPOSE

The purpose of this policy is to control out-of-state travel by school board members as required by law.

II. GENERAL STATEMENT OF POLICY

School board members have an obligation to become informed on the proper duties and functions of a school board member, to become familiar with issues that may affect the school district, to acquire a basic understanding of school finance and budgeting, and to acquire sufficient knowledge to comply with federal, state, and local laws, rules, regulations, and school district policies that relate to their functions as school board members. Occasionally, it may be appropriate for school board members to travel out of state to fulfill their obligations.

III. APPROPRIATE TRAVEL

Travel outside the state is appropriate when the school board finds it proper for school board members to acquire knowledge and information necessary to allow them to carry out their responsibilities as school board members. ~~Travel to regional or national meetings of the National School Boards Association is presumed to fulfill this purpose.~~ Travel to other out-of-state meetings for which the member intends to seek reimbursement from the school district should be preapproved by the school board.

IV. REIMBURSABLE EXPENSES

Expenses to be reimbursed may include transportation, meals, lodging, registration fees, required materials, parking fees, tips, and other reasonable and necessary school district-related expenses.

V. REIMBURSEMENT

A. Requests for reimbursement must be itemized on the official school district form and are to be submitted to the designated administrator. Receipts for lodging, commercial transportation, registration, and other reasonable and necessary expenses must be attached to the reimbursement form.

- B. Automobile travel shall be reimbursed at the mileage rate set by the school board. Commercial transportation shall reflect economy fares and shall be reimbursed only for the actual cost of the trip.
- C. Amounts to be reimbursed shall be within the school board's approved budget allocations, including attendance at workshops and conventions.

VI. ESTABLISHMENT OF DIRECTIVES AND GUIDELINES

The superintendent shall develop a schedule of reimbursement rates for school district business expenses, including those expenses requiring advance approval and specific rates of reimbursement. The superintendent shall also develop directives and guidelines to address methods and times for submission of requests for reimbursement.

Legal References: Minn. Stat. § 123B.09, Subd. 2 (~~School Board Member Training Boards of Independent School Districts~~)
Minn. Stat. § 471.661 (Out-of-State Travel)
Minn. Stat. § 471.665 (Mileage Allowances)
Minn. Op. Atty. Gen. 1035 (Aug. 23, 1999) (Retreat Expenses)
Minn. Op. Atty. Gen. 161b-12 (Aug. 4, 1997) (Transportation Expenses)

Cross References: Policy 212 (School Board Member Development)
Policy 412 (Expense Reimbursement)



Rock Ridge Public
Schools
1405 Progress

Adopted: September 28, 2020

Revised: _____

306 ADMINISTRATOR CODE OF ETHICS

I. PURPOSE

The purpose of this policy is to establish the requirements of the school board that school administrators adhere to the standards of ethics and professional conduct in this policy and Minnesota law.

II. GENERAL STATEMENT OF POLICY

A. An educational administrator's professional behavior must conform to an ethical code. The code must be idealistic and at the same time practical, so that it can apply reasonably to all educational administrators. The administrator acknowledges that the schools belong to the public they serve for the purpose of providing educational opportunities to all. However, the administrator assumes responsibility for providing professional leadership in the school and community. This responsibility requires the administrator to maintain standards of exemplary professional conduct. It must be recognized that the administrator's actions will be viewed and appraised by the community, professional associates, and students. To these ends, the administrator must subscribe to the following standards.

B. The Educational Administrator:

1. Makes the well-being of students the fundamental value of all decision-making and actions.
2. Fulfills professional responsibilities with honesty and integrity.
3. Supports the principle of due process and protects the civil and human rights of all individuals.
4. Obeys local, state, and national laws and does not knowingly join or support organizations that advocate, directly or indirectly, the overthrow of the government.
5. Implements the school board's policies.
6. Pursues appropriate measures to correct those laws, policies, and regulations that are not consistent with sound educational goals.

7. Avoids using positions for personal gain through political, social, religious, economic, or other influence.
8. Accepts academic degrees or professional certification only from duly accredited institutions.
9. Maintains the standards and seeks to improve the effectiveness of the profession through research and continuing professional development.
10. Honors all contracts until fulfillment, release, or dissolution is mutually agreed upon by all parties to the contract.
11. Adheres to the Code of Ethics for School Administrators in Minnesota Rule.

Legal References: Minn. Stat. § 122A.14, Subd. 4 (~~Code of Ethics~~ Duties of Board of School Administrators)
Minn. Rules Part 3512.5200 (Code of Ethics for School Administrators)

Cross References: None



Rock Ridge Public
Schools
1405 Progress

Adopted: September 28, 2020

Reviewed: _____

405 VETERAN'S PREFERENCE

I. PURPOSE

The purpose of this policy is to comply with the Minnesota Veterans Preference Act (VPA) which provides preference points for veterans applying for employment with political subdivisions, including school districts, as well as additional rights for veterans in the discharge process.

II. GENERAL STATEMENT OF POLICY

- A. The school district's policy is to comply with the VPA regarding veteran's preference rights and mandated preference points to veterans and spouses of deceased veterans or disabled veterans.
- B. The school district's policy is also to comply with the VPA requirement that no covered veteran may be removed from public employment except for incompetency or misconduct shown after a hearing upon due notice, upon stated charges, and in writing. This paragraph does not apply to the position of teacher.
- C. Veteran's preference points will be applied pursuant to applicable law as follows:
 - 1. A credit of ten points shall be added to the competitive open examination rating of a non-disabled veteran, who so elects, provided that the veteran obtained a passing rating on the examination without the addition of the credit points.
 - 2. A credit of fifteen points shall be added to the competitive open examination rating of a disabled veteran, who so elects, provided that the veteran obtained a passing rating on the examination without the addition of the credit points.
 - 3. A credit of five points shall be added to the competitive promotional examination rating of a disabled veteran, who so elects, provided that (a) the veteran obtained a passing rating on the examination without the addition of the credit points and (b) the veteran is applying for a first promotion after securing public employment.

4. A preference may be used by the surviving spouse of a deceased veteran and by the spouse of a disabled veteran who, because of the disability, is unable to qualify.
- D. Eligibility for and application of veteran's preference, the definition of a veteran, and the definition of a disabled veteran for purposes of this policy will be pursuant to the VPA.
 - E. When notifying applicants that they have been accepted into the selection process, the school district shall notify applicants that they may elect to use veteran's preference.
 - F. The school district's policy is to use a 100-point hiring system to enable allocation of veteran's preference points. The school district may or may not use a 100-point hiring system for filling teaching positions. If a 100-point hiring system is not used for filling a teaching position, preference points will not be added, but all veteran applicants who have proper licensure for the teaching position will be granted an interview for the position.
 - G. If the school district rejects a member of the finalist pool who has claimed veteran's preference, the school district shall notify the finalist in writing of the reasons for the rejection and file the notice with the school district's personnel officer.
 - H. In accordance with the VPA, no honorably discharged veteran shall be removed from a position of employment except for incompetency, misconduct, or good faith abolishment of position.
 1. Incompetency or misconduct must be shown after a hearing, upon due notice, upon stated charges, in writing.
 2. A veteran must irrevocably elect to be governed either by the VPA or by arbitration provisions set forth in a collective bargaining agreement in the event of a discharge.
 - I. The VPA and the provisions of this policy do not apply to the position of private secretary, superintendent, head of a department, or any person holding a strictly confidential relation to the school board or school district. The VPA and the provisions of this policy apply to teachers only with respect to the hiring process, as set forth in Paragraph F., above.

Legal References: Minn. Stat. § 43A.11 (Veteran's Preference)
Minn. Stat. § 197.455 (Veteran's Preference Applied)
Minn. Stat. § 197.46 (Veterans Preference Act)
Hall v. City of Champlin, 463 N.W.2d 502 (Minn. 1990)
Young v. City of Duluth, 410 N.W.2d 27 (Minn. Ct. App. 1987)

Cross References: Policy 401 (Equal Employment Opportunity)



Rock Ridge Public
Schools
1405 Progress

Adopted: September 28, 2020

Revised: _____

407 EMPLOYEE RIGHT TO KNOW – EXPOSURE TO HAZARDOUS SUBSTANCES

I. PURPOSE

The purpose of this policy is to provide school district employees a place of employment and conditions of employment free from recognized hazards that are likely to cause death or serious injury or harm. (~~Minn. Stat. § 182.653, Subd. 2~~)

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to provide information and training to employees who may be “routinely exposed” to a hazardous substance, harmful physical agent, infectious agent, or blood borne pathogen.

III. DEFINITIONS

- A. “Commissioner” means the [Minnesota](#) Commissioner of Labor and Industry.
- B. “Routinely exposed” means that there is a reasonable potential for exposure during the normal course of assigned work or when an employee is assigned to work in an area where a hazardous substance has been spilled.
- C. “Hazardous substance” means a chemical or substance, or mixture of chemicals and substances, which:
 - 1. is regulated by the Federal Occupational Safety and Health Administration under the Code of Federal Regulations; or
 - 2. is either toxic or highly toxic; an irritant; corrosive; a strong oxidizer; a strong sensitizer; combustible; either flammable or extremely flammable; dangerously reactive; pyrophoric; pressure-generating; compressed gas; carcinogen; teratogen; mutagen; reproductive toxic agent; or that otherwise, according to generally accepted documented medical or scientific evidence, may cause substantial acute or chronic personal injury or illness during or as a direct result of any customary or reasonably foreseeable accidental or intentional exposure to the chemical or substance; or
 - 3. is determined by the commissioner as a part of the standard for the chemical or substance or mixture of chemicals and substances to present a significant risk to worker health and safety or imminent danger of death or serious

physical harm to an employee as a result of foreseeable use, handling, accidental spill, exposure, or contamination.

- D. “Harmful physical agent” means a physical agent determined by the commissioner as a part of the standard for that agent to present a significant risk to worker health or safety or imminent danger of death or serious physical harm to an employee. This definition includes, but is not limited to, radiation, whether ionizing or nonionizing.
- E. “Infectious agent” means a communicable bacterium, rickettsia, parasites, virus, or fungus determined by the commissioner by rule, with approval of the commissioner of health, which, according to documented medical or scientific evidence, causes substantial acute or chronic illness or permanent disability as a foreseeable and direct result of any routine exposure to the infectious agent. Infectious agent does not include an agent in or on the body of a patient before diagnosis.
- F. “Blood borne pathogen” means a pathogenic microorganism that is present in human blood and can cause disease in humans. This definition includes, but is not limited to, hepatitis B virus (HBV) and human immunodeficiency virus (HIV).

IV. TARGET JOB CATEGORIES

Annual training will be provided to all full- and part-time employees who are “routinely exposed” to a hazardous substance, harmful physical agent, infectious agent, or blood borne pathogen as set forth above.

V. TRAINING SCHEDULE

Training will be provided to employees before beginning a job assignment as follows:

- A. Any newly hired employee assigned to a work area where he or she is determined to be “routinely exposed” under the guidelines above.
- B. Any employee reassigned to a work area where he or she is determined to be “routinely exposed” under the above guidelines.

Legal References: Minn. Stat. Ch. 182 (Occupational Safety and Health)
Minn. Rules Ch. 5205 ([Occupational Safety and Health Standards](#))
Minn. Rules Ch. 5206 ([Hazardous Substances](#); Employee Right to Know Standards)
29 C.F.R. § 1910.1050, App. B (Substance Technical Guidelines)

Cross References: Policy 420 (Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions)

Policy 807 (Health and Safety Policy)



Rock Ridge Public
Schools
1405 Progress

Adopted: September 28, 2020

Revised: November 9, 2020

Reviewed: _____

**409 EMPLOYEE PUBLICATIONS, INSTRUCTIONAL MATERIALS, INVENTIONS,
AND CREATIONS**

I. PURPOSE

The purpose of this policy is to identify and reserve the proprietary rights of the school district to certain publications, instructional materials, inventions, and creations which employees may develop or create, or assist in developing or creating, while employed by the school district.

II. GENERAL STATEMENT OF POLICY

Unless the employee develops, creates or assists in developing or creating a publication, instructional material, computer program, invention or creation entirely on the employee's own time and without the use of any school district facilities or equipment, the employee shall immediately disclose and, on demand of the school district, assign any rights to publications, instructional materials, computer programs, materials posted on websites, inventions or creations which the employee develops or creates or assists in developing or creating during the term of employee's employment and for two (2) years thereafter. In addition, employees shall sign such documents and perform such other acts as may be necessary to secure the rights of the school district relating to such publications, instructional materials, computer programs, materials posted on websites, inventions and/or creations, including domestic and foreign patents and copyrights.

III. NOTICE OF POLICY

The school district shall give employees notice of this policy by such means as are reasonably likely to inform them of this policy.

Legal References: Minn. Stat. § 181.78 (Agreements; Terms Relating to Inventions)
17 U.S.C. § 101 *et seq.* (Copyrights)

Cross References: None



Rock Ridge Public
Schools
1405 Progress

Adopted: July 27, 2020

Reviewed: _____

412 EXPENSE REIMBURSEMENT

I. PURPOSE

The purpose of this policy is to identify school district business expenses that involve initial payment by an employee and qualify for reimbursement from the school district, and to specify the manner by which the employee seeks reimbursement.

II. AUTHORIZATION

All school district business expenses to be reimbursed must be approved by the supervising administrator. Such expenses to be reimbursed may include transportation, meals, lodging, registration fees, required materials, parking fees, tips, and other reasonable and necessary school district business-related expenses.

III. REIMBURSEMENT

- A. Requests for reimbursement must be itemized on the official school district form and are to be submitted to the designated administrator. Receipts for lodging, commercial transportation, registration, and other reasonable and necessary expenses must be attached to the reimbursement form.
- B. Automobile travel shall be reimbursed at the mileage rate set by the school board. Commercial transportation shall reflect economy fares and shall be reimbursed only for the actual cost of the trip.

IV. AIRLINE TRAVEL CREDIT

- A. Employees utilizing school district funds to pay for airline travel are required to ensure that any credits or other benefits issued by any airline accrue to the benefit of the school district rather than the employee.
 - 1. To the extent an airline will not honor a transfer or assignment of credit or benefit from the employee to the school district, the employee shall report receipt of the credit or benefit to the designated administrator within 90 days of receipt of the credit or benefit.
 - 2. Reports of the receipt of an airline credit or benefit shall be made in writing and shall include verification from the airline as to the credit or benefit

received. Reimbursement for airline travel expenses will not be made until such documentation is provided.

- B. Employees who have existing credits or benefits issued by an airline based upon previously reimbursed airline travel for school district purposes will be required to utilize those credits or benefits toward any subsequent airline travel related to school district purposes, prior to reimbursement for such travel, to the extent permitted and/or feasible.
- C. The requirements of this section apply to all airline travel, regardless of where or how the tickets are purchased.

V. ESTABLISHMENT OF DIRECTIVES AND GUIDELINES

The superintendent shall develop a schedule of reimbursement rates for school district business expenses, including those expenses requiring advance approval and specific rates of reimbursement. The superintendent shall also develop directives and guidelines to address methods and times for submission of requests for reimbursement.

Legal References: Minn. Stat. § 15.435 (Airline Travel Credit)
Minn. Stat. § 471.665 (Mileage Allowances)
Minn. Op. Atty. Gen. 1035 (Aug. 23, 1999) (Retreat Expenses)
Minn. Op. Atty. Gen. 161b-12 (Aug. 4, 1997) (Transportation Expenses)
Minn. Op. Atty. Gen. 161B-12 (Jan. 24, 1989) (Operating Expenses of Car)

Cross References: Policy 214 (Out-of-State Travel by School Board Members)



Rock Ridge Public
Schools
1405 Progress

Adopted: September 28, 2020

Reviewed: _____

421 GIFTS TO EMPLOYEES AND SCHOOL BOARD MEMBERS

I. PURPOSE

The purpose of this policy is to avoid the appearance of impropriety or the appearance of a conflict of interest with respect to gifts given to school district employees and school board members.

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that students, parents, and others may wish to show appreciation to school district employees. The policy of the school district, however, is to discourage gift-giving to employees and to encourage donors instead to write letters and notes of appreciation or to give small tokens of gratitude as memorabilia.
- B. A violation of this policy occurs when any employee solicits, accepts, or receives, either by direct or indirect means, a gift from a student, parent, or other individual or organization of greater than nominal value.
- C. A violation of this policy occurs when any employee solicits, accepts, or receives a gift from a person or entity doing business with or seeking to do business with the school district. Employees may accept items of insignificant value of a promotional or public relations nature or a plaque with a resale value of \$5 or less with an inscription recognizing an individual for an accomplishment. The superintendent has discretion to determine what value is “insignificant.”
- D. Teachers may accept from publishers free samples of textbooks and related teaching materials.
- E. This policy applies only to gifts given to employees where the donor’s relationship with the employee arises out of the employee’s employment with the school district. It does not apply to gifts given to employees by personal friends, family members, other employees, or others unconnected to the employee’s employment with the school district.
- F. An elected or appointed member of a school board, a school superintendent, a school principal, or a district school officer, including the school business official, may not accept a gift from an interested person.

III. DEFINITIONS

- A. “Gift” means money, real or personal property, a service, a loan, a forbearance or forgiveness of indebtedness, or a promise of future employment that is given without something of equal or greater value being received in return.
- B. “Interested person” means a person or a representative of a person or association that has a direct financial interest in a decision that a school board member, a superintendent, a school principal, or a district school officer is authorized to make.
- C. “Financial interest” means any ownership or control in an asset which has the potential to produce a monetary return.

IV. PROCEDURES

Any employee considering the acceptance of a gift shall confer with the administration for guidance related to the interpretation and application of this policy.

V. VIOLATIONS

Employees who violate the provisions of this policy may be subject to discipline, which may include reprimand, suspension, and/or termination or discharge.

Legal References: Minn. Stat. § 10A.07 (Conflicts of Interest)
Minn. Stat. § 10A.071 (Prohibition of Gifts)
Minn. Stat. § 15.43 (Acceptance of Advantage by State Employee; Penalty)
Minn. Stat. § 471.895 (Certain Gifts by Interested Persons Prohibited)

Cross References: Policy 209 (Code of Ethics)
Policy 210 (Conflict of Interest – School Board Members)
Policy 306 (Administrator Code of Ethics)



116 1ST ST. NORTH
VIRGINIA, MN 55792
218-749-2628

CLIENT: ISD 2909

JOB: SCOREBOARDS

DATE: 5/7/2024

LABOR TO DISMANTAL EXISITNG SCOREBOARDS AND ADD NEW SECTIONS TO SCOREBOARDS IN THE
GYM.....\$2,500.00

Thank you for giving Nevco Sports, LLC the opportunity to provide a formal quote for your scoring and display project. Since 1934 we have been helping customer Light Up The Game with our high quality [Scoreboards](#), [Video Displays](#), [LED Scorers Tables](#) and [Message Centers](#). We certainly understand that you have many choices for scoring and display products and we would be honored to be selected as your partner for this exciting project.

The provided quote outlines your product selections. Please look it over carefully and work with your Nevco Scoring and Display Consultant to review and answer any questions.

Please note that Nevco is the manufacturer/supplier of your scoring equipment order and is not an installation provider. Your Nevco scoring consultant may guide you in securing a third-party installation firm to assist in the installation of your order.

We look forward to partnering with you on this very exciting opportunity!

Placing Order:

When you are ready to place your order, contact your Nevco Scoring and Display Consultant to walk you through the order entry process. Nevco will need the following information:

- Finalized equipment decision, including colors and digit selection
- Signed Print Ready Proof
- Delivery location/address
- Sales Tax Exempt (if Applicable)
- Signed Purchase Order, Full or Partial Payment (As Directed by Nevco Accounting)
- Bill to information – Invoice Remit

If you are incorporating school or sponsorship logos into your project, please view [Nevco Graphics File Standards](#) and submit with your order documents.

Additional Information:

Our website www.nevco.com is a great resource and offers helpful information. Learn more about what our customers are talking about by visiting the following:

• **Is your sound system leaving your fans a little underwhelmed?**

Check out our full line-up of [Indoor and Outdoor Sound Systems](#).

• **Wishing you could check off more items on your list of needs?**

See how [Nevco Sports Marketing](#) could add revenue to your budget.

• **Curious what other schools have installed?**

Look through our [Nevco Photo Gallery](#) for ideas and inspiration to enhance your facility.

• **Interested in leasing options?**

See how [Nevco Leasing](#) solutions help you get the products you need faster than traditional fundraising.

• **Looking to add a Fully Automated Timing (FAT) System to Your Track and Field Venue?**

Find the perfect (FAT) package for your facility from [FinishLynx](#) (a Nevco-owned company).



Account Name	Rock Ridge High School	Created Date	6/3/2024
Quote Number	00167505	Expiration Date	6/28/2024
Contact Name	Kevin Johnson	Prepared By	Dave Hansen
Title	Rock Ridge Hoops Club President	Title	Display and Scoring Consultant
Phone	(218) 749-5437	Phone	(612) 518-0551
Fax	(218) 741-8522	Fax	(618) 664-0398
Email Address	rockridgehoopsclub@gmail.com	Email Address	dhansen@nevco.com

Quantity	Model/Part #	Product Description	Unit Price	Discount (Percentage)	Total Price
2.00	2700 Model Upgrade - 2750-RL	2700 Scoreboard Upgrade to 2750-RL with Amber/Red Digits	USD 2,211.00	10.00%	USD 3,979.80
1.00	Paint PMS	Scoreboard Custom Color - Covers up to 150 sq ft	USD 288.00	10.00%	USD 259.20

Ttl Shipping Wt (lbs)	180	Subtotal	USD 4,239.00
Sales Tax Rate	0.000%	Freight	USD 263.00
County	Saint Louis	Tax	USD 0.00
Total Savings!	USD -471.00	Total	USD 4,502.00

Billing/Shipping Information

Bill To Name	Rock Ridge High School	Ship To Name	Rock Ridge High School
Bill To	411 South Fifth Avenue Virginia, MN 55792 USA	Ship To	411 South Fifth Avenue Virginia, MN 55792 USA

Quote Terms and Conditions

The above pricing is for equipment only and does not include installation (unless specified) or taxes (if applicable). Unless shown specifically in the quote, shipping is an additional cost and is not included. Due to the custom nature of our products, our preferred payment terms are 50% down and remaining balance net 30. Additional payment terms available upon credit review. Shipping terms are F.O.B. Greenville, IL USA.

All Scoreboards and Message Centers are UL Listed and most come with our free 5-year guarantee (Exception: Special promotion/packages may have shorter warranty and are noted in product descriptions). Portable Production Kits carry a 3-year guarantee. Wireless components and Solar Power Kit carry a 2-year guarantee. Hand-held controls, switches and printed scrimms carry a 1-year guarantee. Performance and Payment Bonds, if required, will include a one-year warranty after substantial completion.

STATE TAX EXEMPT FORM MUST BE SUBMITTED WITH ORDER OR TAXES WILL BE INVOICED.

Scoreboards are available in 15 standard colors at no extra charge. Please contact your consultant for production/shipping lead times.

Purchase Order Address	Nevco Sports, LLC 301 East Harris Ave Greenville, IL 62246-2151	Remit To Address	Nevco Sports, LLC P.O. Box 74758 Chicago, IL 60694-4758 800.851.4040 / 618.664.0360
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Leasing Program

If your purchase exceeds \$10,000, you may qualify for our leasing program allowing you more flexibility to spread out the cost of your NEVCO scoring and display solution over of a period up to five (5) years. Benefits of our leasing program include fixed rate financing, non-appropriation clause, no prepayment penalty, and customizable payment schedules. Plus, at the end of the lease, the equipment is yours to keep with no additional balloon payments.

Sample payment options as follows:

- \$10,000 in total equipment cost = \$2,400 per year
- \$25,000 in total equipment cost = \$6,000 per year
- \$50,000 in total equipment cost = \$12,000per year
- \$100,000 in total equipment cost = \$24,000 per year
- \$250,000 in total equipment cost = \$60,000 per year

**Payments based on 5 year/annual payment in advance structure. Leasing is subject to credit approval and agreed upon documentation with Nevco's lending partner. Contact your Nevco scoring and display consultant for additional options and details.

Proposed School Activity Fees and spectator ticket prices

7th and 8th Grade Sports	140.00
9th-12th Grade Sports	150.00
7th and 8th Grade Fine Arts and Academic Activities	65.00
High School Fine Arts and Academic Activities	75.00
Discounts	
Free Lunch	50% of listed Fee
Reduced Lunch	75% of listed Fee
Family Maximum	600.00
Ticket Prices	
Adult	7.00
Student	5.00
RR Students Pass	20.00
Adult Season Pass	100.00
Senior	60.00

ROCK RIDGE ISD 2909 BUDGET BY FUND

Revenue

		<u>2023-2024</u>	<u>2024-2025</u>		
		<u>Budget</u>	<u>Proposed</u>	<u>Change</u>	<u>%</u>
Fund 01/03/05	General Fund	\$37,986,816	\$35,847,166	(\$2,139,650)	-5.6%
Fund 02	Food Service	\$1,374,313	\$1,669,729	\$295,416	21.5%
Fund 04	Community Ed	\$981,049	\$1,185,176	\$204,127	20.8%
Fund 07	Debt Service	\$11,609,599	\$12,614,915	\$1,005,316	8.7%
Fund 08	Scholarships	\$4,000	\$4,000	\$0	0.0%
Fund 45	OPEB	\$140,000	\$140,000	\$0	0.0%
Fund 47	OPEB Debt	\$841,613	\$856,529	\$14,916	1.8%
	All Funds	\$52,937,390	\$52,317,515	(\$619,875)	-1.2%

Expenditures

		<u>2023-2024</u>	<u>2024-2025</u>		
		<u>Budget</u>	<u>Proposed</u>	<u>Change</u>	<u>%</u>
Fund 01/03/05	General Fund	\$36,751,575	\$36,806,820	\$55,245	0.2%
Fund 02	Food Service	\$1,374,313	\$1,669,729	\$295,416	21.5%
Fund 04	Community Ed	\$981,049	\$1,318,177	\$337,128	34.4%
Fund 07	Debt Service	\$11,823,300	\$12,678,140	\$854,840	7.2%
Fund 08	Scholarships	\$15,150	\$7,150	(\$8,000)	-52.8%
Fund 45	OPEB	\$40,000	\$40,000	\$0	0.0%
Fund 47	OPEB Debt	\$817,085	\$777,526	(\$39,559)	-4.8%
	All Funds	\$51,802,472	\$53,297,542	\$1,495,070	2.9%

Net

		<u>2023-2024</u>	<u>2024-2025</u>
		<u>Budget</u>	<u>Proposed</u>
Fund 01/03/05	General Fund	\$1,235,241	(\$959,654)
Fund 02	Food Service	\$0	\$0
Fund 04	Community Ed	\$0	(\$133,001)
Fund 07	Debt Service	(\$213,701)	(\$63,225)
Fund 08	Scholarships	(\$11,150)	(\$3,150)
Fund 45	OPEB	\$100,000	\$100,000
Fund 47	OPEB Debt	\$24,528	\$79,003
	All Funds	\$1,134,918	(\$980,027)

2024-25 PROPOSED BUDGET ASSUMPTIONS

REVENUE: Our assumptions for the 2024-25 school year are utilizing the “carry-forward” method of projections. This results in an estimated PK-12 ADM of 2,355.

EXPENSE ASSUMPTIONS:

- Settled Staff contracts for Education MN & AFSCME. Increased settlements of \$3,733,792 with earlier assumption of \$2,725,300. The contracts were settled \$1,008,492 higher than earlier assumptions. Unsettled district staff wages increase by 3%.
- Net budget reductions, scenario #2, approved by the School Board on March 11, 2024 of \$2,235,000.



Proposed Resolution Submission Form

Full name of School District Click or tap here to enter text.

Full name of individual submitting for the school board Click or tap here to enter text.

Title/Position of individual submitting for the school board Choose an item.

Phone number Click or tap here to enter text.

Email address Click or tap here to enter text.

- This resolution is submitted with approval by the school board.**
Please provide the date on which the authoring school board approved submission of this resolution. Click or tap to enter a date..

BE IT RESOLVED, MSBA URGES THE LEGISLATURE TO (please clearly and concisely state the action you would like the legislature to take):

Click or tap here to enter text.

DESCRIBE THE PROBLEM:

Click or tap here to enter text.

EXPLAIN WHY THIS IS A PROBLEM:

Click or tap here to enter text.

PROVIDE SUPPORTING DOCUMENTATION:

Click or tap here to enter text.

For MSBA Staff Use Only:

Date Received: Click or tap to enter a date.

File Name: Click or tap here to enter text.

Category: Choose an item.

Recommendation: Choose an item.

Present Position(s): Click or tap here to enter text.