



**ROCK RIDGE PUBLIC SCHOOLS
1405 PROGRESS PARKWAY
VIRGINIA MN 55792**

**Regular Meeting
Monday, October 9, 2023 at 6:00 PM
Rock Ridge Administration Building, 1405 Progress Parkway,
Virginia, MN 55792**

AGENDA

1. Call to order.
2. Approval of agenda.
3. Recognition of visitors and visitor input.
4. Consent Agenda:
 1. Approval of September 25, 2023 regular meeting minutes. 4
 2. Approval of hire of Ellen Perrault for the Paraprofessional (NSE) position at a rate of \$18.47/hour effective September 5, 2023.
 3. Approval of hire of Janice Pedersen for the Early Childhood Aide position at a rate of \$16.65/hour effective October 2, 2023 through May 17, 2024.
 4. Approval of hire of Joseph Drobnick for the Custodian/General Maintenance/Grounds/Driver position at a rate of \$24.25/hour effective October 3, 2023.
 5. Approval of hire of Jasmine Dragon for the Paraprofessional position at a rate of \$18.47/hour effective October 6, 2023.
 6. Approval of hire of Jennifer Rebholz for the Paraprofessional position at a rate of \$18.47/hour effective October 9, 2023.
 7. Approval of hire of Parker Lalonde for the Technology Support Level I position at a rate of \$21.72/hour effective October 9, 2023.
 8. Approval of hire of DeEtta Annala for the Early Childhood Aide (LES) position at a rate of \$16.65/hour effective October 13, 2023.
 9. Approval of transfer of Amanda Wenneson, Paraprofessional, Laurentian to North

Star Elementary effective October 6, 2023.

10. Approval of transfer of Ellen Perrault, Paraprofessional, from North Star to Laurentian Elementary effective October 9, 2023.

11. Acceptance of resignation of Ashley Anderson from the Paraprofessional position effective September 22, 2023.

12. Acceptance of resignation of Andrew Tikkanen from the LEO's Club Assistant Advisor position effective October 3, 2023.

13. Acceptance of resignation of Kirsten Dahl from the Paraprofessional position effective October 13, 2023.

14. Approval of reduction of schedule for Katie Niskanen, Paraprofessional, to working only Mondays and Tuesdays effective September 25, 2023.

5. Reports:

1. Treasurer's Report. 8

2. Parkview Principal's Report.

3. Superintendent.

1. Elementary Class Sizes. 19

2. RRHS Class Sizes. 22

3. Gilbert School update.

4. Social skills and emotional regulation curriculum materials purchase by Rock Ridge special education teachers.

5. Anatomage Table.

6. Chili Cook-Off Fundraiser donation. 33

6. Policies: Second Reading.

1. 504 Student Dress and Appearance. 34

2. 515 Protection and Privacy of Pupil Records. 42

3. 520 Student Surveys. 78

7. Administration Items:

1. Consider approval of quote for the "Rock Ridge Ninja Experience" to be constructed in the new North Star Elementary School. 84

2. Consider approval of Facilities Use Agreement 2022-2023 for the Tennis For All facilities in the amount of \$9,600. 100

3. Consider designating one volunteer to join this advisory group for the City of Eveleth: An advisory group will be engaged in Phase 2 and 3 of the special area planning process. Advisory group members are not expected to be experts, but only to share their thoughts as community members on what is in the long-term and best interest of Eveleth residents. Specific feedback includes sharing their thoughts on the vision and goals of the redevelopment/reuse of the site, as well as the site design alternatives and land uses. An effective advisory group member desires to listen to fellow group members, be respectful of different opinions, and makes a positive contribution to group discussions, which helps the City Council make good decisions.

There will be up to 4 meetings with the advisory group. The advisory group meeting will be led by Bob Streetar, Development Consultant, hired by the City. The advisory group will have 6 members, which includes (1) school board member invited to be on the advisory group.

4. Consider approval of request from the City of Gilbert for decorative 101

lights outside of Nelle Shean as well as the remaining historical markers.

5. Consider approval of request from the Virginia Area Historical Society for items listed in request. 102

6. Consider approval of request from the Virginia Area Historical Society:

We are requesting permission to obtain for our historical society the business documents that are left over in the Gilbert school vault. Thank you.

Sincerely,
Mary Peterson, President
Board of Directors
Virginia Area Historical Society
800 9th Ave N
PO Box 736
Virginia MN 55792

8. Meeting Announcements:

1. The next regular meeting will be held Monday, October 23, 2023 at 6:00 P.M. at the Rock Ridge Administration Building, 1405 Progress Parkway, Virginia.

9. Closed Session pursuant to Minnesota Statutes Section 13D.05, subdivision 3(b), to engage in discussions with the School Board's legal counsel about pending or threatened litigation related to the property at 1404 Progress Pkwy, Eveleth, MN 55734. The Board of Directors seeks legal advice on its options related to acquiring this property, the District Attorney's analysis of the same, and the District's options for responding to potential claims.

10. Open Session: Possible action based on the topics discussed in Closed Session.

11. Adjournment.

**OFFICE OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 2909
MONDAY, SEPTEMBER 25, 2023, 6:00 P.M.**

**ROCK RIDGE ADMINISTRATION BUILDING, 1405 PROGRESS PARKWAY, VIRGINIA, MN 55792
MINUTES OF THE REGULAR SCHOOL BOARD MEETING**

Members Present:

Bill Addy Tim Riordan
Nicole Culbert-Dahl Pollyann Sorcan

Brandi Lautigar John Uhan
 Lisa Westby

Members Absent:

None

Other Staff Present:

Dr. Noel Schmidt, Superintendent
Willie Spelts, School to Work
Engagement/Fundraising Coordinator
Scott Manni, North Star Principal
Jackie Lebeque, NSE Interventionist
Kelli Voss, NSE 3rd Grade Teacher
Eli Little, NSE 5th Grade Teacher

- I. Chair ADDY called the regular meeting to order at 6:00 P.M.

- II. **APPROVE AGENDA:**
 - A. Motion to **approve the agenda** made by RIORDAN.
 - B. LAUTIGAR added *Discussion of school board student reps* to 5.2.1.
 - C. UHAN added *Discussion of the 1404 Building* to 5.2.2.
 - D. RIORDAN amended his motion to **approve the agenda as amended**, seconded by UHAN. Motion passed unanimously.

- III. **RECOGNITION OF VISITORS AND VISITOR INPUT:** None.

- IV. **CONSENT AGENDA:**
 - A. Motion to **approve the Consent Agenda as amended** made by UHAN, seconded by LAUTIGAR. SORCAN pulled for discussion only: *4.9 Approval of hire of Bretta Albrecht for the Media Aide position (RRHS) at a rate of \$20.50/hour effective September 18, 2023; 4.10 Approval of hire of 7th Grade Football Coaches with a prorated salary of \$1,035 each effective September 18, 2023: Greg Powell, Drew Aho, Timothy Kulik; 4.11 Approval of transfer of Amanda Wenneson from North Star to Laurentian Paraprofessional position (#987) at a rate of \$18.47/hour effective September 19, 2023; and Items 4.20, 4.21, and 4.22 regarding staff resignations. Following discussion of pulled items, motion passed unanimously.*
 - 1. Approval of September 11, 2023 regular meeting minutes.
 - 2. Approval of additional duty for the 2023-2024 school year for the following staff at Rock Ridge High School: Lunch Supervision Full Year (stipend of \$2,866 each) - Sean Streier, Troy Caddy, Dan Berry, Aimee Krebs, Paul Brainerd, Dawn Savela, Stephanie Stefanich, Tara Peshel, Amber King, Mike Kowalski. Lunch Supervision Half Year (stipend of \$1,433 each) - Tim Kulik, Jill Clennon, Jennifer Nettleton.
 - 3. Approval of Cafeteria/Noon Duty Supervision duty for Kim Plesha with a stipend of \$2,866 for the 2023-2024 school year.
 - 4. Approval of Morning & After School Supervision (NSE) duty for Olivia Engebretsen with a stipend of \$2,866 for the 2023-2024 school year.
 - 5. Approval of Crossing Guard Supervisor (NSE) duty for Sarah Thyen with a stipend of \$955 for the 2023-2024 school year.
 - 6. Approval of hire of Jill Clennon for the Co-Senior Class Advisor position with a stipend of \$716.50 for the 2023-2024 school year.
 - 7. Approval of hire of Matt Krage for the Co-Senior Class Advisor position with a stipend of \$716.50 for the 2023-2024 school year.
 - 8. Approval of hire of Taryn Greiner for the Junior High Volleyball Coach position with a stipend of \$3,105 effective September 8, 2023.

9. Approval of hire of Bretta Albrecht for the Media Aide position (RRHS) at a rate of \$20.50/hour effective September 18, 2023.
10. Approval of hire of 7th Grade Football Coaches with a prorated salary of \$1,035 each effective September 18, 2023: Greg Powell, Drew Aho, Timothy Kulik.
11. Approval of transfer of Amanda Wenneson from North Star to Laurentian Paraprofessional position (#987) at a rate of \$18.47/hour effective September 19, 2023.
12. Approval of hire of Tracy Sumner for the Lunchroom/Playground Aide position (LES) at a rate of \$14.00/hour effective September 20, 2023.
13. Approval of hire of Jonnie Rewertz for the Paraprofessional position at a rate of \$18.47/hour effective September 20, 2023.
14. Approval of hire of Bethany Nygaard for the Paraprofessional position at a rate of \$18.47/hour effective September 25, 2023.
15. Approval of hire of Kirsten Dahl for the Paraprofessional position at a rate of \$18.47/hour effective September 25, 2023.
16. Approval of hire of Jack Gritzmacher for the Assistant Fall Play Director position with a stipend of \$1,672 effective September 26, 2023.
17. Approval of hire of Brittney Hunter for the Paraprofessional position at a rate of \$18.47/hour effective October 2, 2023.
18. Approval of hire of Drew Aho for the Long Term Substitute Teacher position (NSE) with a salary of \$45,085 (prorated from start date) effective date TBD based on classroom teacher's start of maternity leave.
19. Approval of hire of Jayne Talo as the Assistant Speech Coach position with a stipend of \$2,000 effective December 1, 2023.
20. Acceptance of resignation of Jennifer Rebholz from the Paraprofessional position effective September 15, 2023.
21. Acceptance of resignation of Stephanie Hurley from the Paraprofessional position effective September 22, 2023.
22. Acceptance of resignation of Karen Trimble from the Casual Bus Driver position effective September 30, 2023.
23. Approval of correction to the start date of Dawson Varda as a Custodian/General Maintenance/Grounds/Driver position from September 14, 2023 to September 11, 2023.
24. Approval of lane change for Meggie Schroeder from MA+10 to MA+18 effective September 8, 2023.
25. Approval of lane change for Elisa Boe from BA to MA effective September 21, 2023.
26. Approval of overnight trips for Cassandra Hainey, Samantha Papenfuss-Krage along with CORE students:
 - a. October 17-18, 2023: Prevention Program Sharing Conference. This is a statewide conference focused on substance prevention. Samantha Papenfuss Krage and Cassandra Hainey are presenting along with CORE students. When not presenting, student presenters will attend breakout sessions. This is an excellent real-world opportunity for students to present to professionals and to experience a conference as attendees. The cost of attendance is covered by the PCN grant.
 - b. November 16-17, 2023: Youth Leadership Academy. This is a statewide youth leadership training specifically for the 9 Positive Community Norms communities across Minnesota. Students will attend breakout sessions centered around youth leadership and hear from keynote speaker Craig Hillier. This is the perfect chance for Rock Ridge students to meet and work with students across Minnesota who are also doing prevention work. The cost of attendance is covered by the PCN grant.
27. Acceptance and appreciation of a donation of school supplies from United in Christ Lutheran Church for students who are in need at Laurentian Elementary.

V. **REPORTS:**

- A. Willie Spelts provided an update to the preparations for the Do-Bid Auction for excess school items at the Gilbert Campus:
Gilbert Schools Do-Bid Auction - *Dates are subject to change.*
 - 1. September 25 – 28: Items to be included in the auction get stickered, photos taken, etc.
 - 2. October 5/6: Auction will be online through Oct. 17 - 18.
 - 3. October 19 – 20: Pick-up items purchased at the Gilbert Schools Campus.
- B. Motion to **approve the payment of the bills** made by UHAN, seconded by LAUTIGAR. Motion passed unanimously. WESTBY asked for clarification on *socialthinking.com* purchase – Was this purchased for students or teachers? Motion passed 6-1 with SORCAN voting NO.
- C. LAUTIGAR discussed student board reps and asked that the process in selecting students gets started.
- D. UHAN asked for an update on what is happening with the 1404 Building. Dr. Schmidt updated the board: Following submitted offers for the building, including an offer from RRPS, VEEDA will be sending out an RFP and all interested parties need to respond accordingly. UHAN suggested using Eminent Domain as an option.
- E. Jackie Lebeque, Kelli Voss, and Eli Little, teachers from North Star Elementary, provided overviews of learning strategies and teaching approaches they are incorporating in their classrooms and with their students including the Orton Gillingham Approach and Project Based Learning.
- F. Supt. Schmidt provided details about the first Homecoming Week and the decision by the Student Council to recognize all members of the Royal Court instead of voting on a Homecoming King and Queen. Members of the Royal Court were voted on for having positive characteristics of what it means to be a Wolverine.

VI. **POLICIES - FIRST READING:**

- A. Motion to **approve the first reading of 504 Student Dress and Appearance** made by UHAN, seconded by WESTBY. Motion passed unanimously.
- B. Motion to **approve the first reading of 515 Protection and Privacy of Pupil Records** made LAUTIGAR, seconded by UHAN. Motion passed unanimously.
- C. Motion to **change the wording of 520 Student Surveys back to MSBA Model Policy** made by RIORDAN, seconded by LAUTIGAR. Motion failed 3-4 with WESTBY, UHAN, CULBERT-DAHL, and SORCAN voting NO.
 - 1. Motion to **approve the first reading of 520 Student Surveys** made by UHAN, seconded by WESTBY. Motion passed 4-3 with RIORDAN, LAUTIGAR, and ADDY voting NO.

VII. **POLICIES – THIRD READING:**

- A. Motion to **approve the third and final reading of Policies: 102, 418, 419, 424, 425, 506, 507, 509, 513, 514, 516.5, 524, 532, 534, 601, 602, 603, 604, 613, 616, 618, 620, 621, 624, 708, 709, and 806** made by UHAN, seconded by LAUTIGAR. Motion passed unanimously.

VIII. **ADMINISTRATION:**

- A. Discussion on the purchase of a *Anatamage Table Convertible* was had by the board. SORCAN proposed looking at similar brands/models that may be available at a lesser cost.
 - 1. Motion to **call the question** made by RIORDAN, seconded by ADDY. Motion passed 4-3 with WESTBY, CULBERT-DAHL, and SORCAN voting NO.
 - 2. SORCAN left the meeting at 7:32 P.M.
 - 3. Motion to **approve the purchase of (1) Anatamage Table Convertible for \$115,635.00** made by UHAN, seconded by ADDY. Motion passed unanimously.
- B. Motion to **approve the Eveleth High School 3D Scanning Proposal by John Saaristo, Fulcrum Visions LLC** made by ADDY, seconded by UHAN. Motion passed unanimously.

- C. Motion to approve the **MOU between Rock Ridge Public Schools and Arrowhead Head Start (AEOA) from July 1, 2023 through June 30, 2024** made by RIORDAN, seconded by UHAN. Motion passed unanimously.
- D. Motion to **approve the agreement between International Falls Public Schools and Rock Ridge Public Schools for services of Tom Vollom, Ojibwe instructor, for fall semester** made by RIORDAN, seconded by LAUTIGAR. Motion passed unanimously.
- E. Motion to **propose a legislative resolution to the Delegate Assembly for the upcoming legislative session with regards to ECFE teachers and School Resource Officers** made by RIORDAN, seconded by CULBERT-DAHL. Motion passed unanimously.
- F. Motion to **approve the Preliminary 2023 Payable 2024 Levy at Maximum** made by UHAN, seconded by RIORDAN. Motion passed unanimously.
- G. Motion to **approve the James Madison Lease Agreement FY24-25 between Rock Ridge Public Schools and Northland Joint Powers** made by LAUTIGAR, seconded by UHAN. Motion passed unanimously.

IX. **MEETING ANNOUNCEMENTS** were made.

X. **ADJOURNMENT:** Meeting adjourned at 7:43 P.M.

CHAIR - BILL ADDY

CLERK – BRANDI LAUTIGAR

October 9, 2023

RESOLVED, By the Board of Education of Independent School District #2909 that the following bills be allowed and the Chairperson and Clerk be and are hereby authorized to draw orders on the Treasurer for payment of same:

<u>CHECK NO.</u>	<u>VENDOR</u>	<u>UFARS CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
12160	VERIZON	E 01 005 690 000 000 320	Comm Telephone	\$105.14
12160 Total				<u>\$105.14</u>
12161	ZOOM VIDEO COMMUNICATIONS INC	E 01 005 606 000 000 466	AS PER ATTACHED	\$5,408.84
12161 Total				<u>\$5,408.84</u>
12162	A-1 SERVICES INC	E 01 300 810 000 000 350	Portable Rental	\$461.00
12162	A-1 SERVICES INC	E 01 300 810 000 000 350	Portable Rental	\$52.50
12162 Total				<u>\$513.50</u>
12163	AIKEY ELECTRIC LLC	E 01 112 810 000 000 350	Repair lamp ballasts	\$552.50
12163 Total				<u>\$552.50</u>
12164	ALBIN ACQUISITION CORP	E 01 005 110 000 000 314	Background Checks for August 2023	\$970.00
12164 Total				<u>\$970.00</u>
12165	AMAZON CAPITAL SERVICES INC	E 05 300 865 000 347 401	Cardinal economy 3 ring binders 1/2 round ring	\$832.80
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	MaxGear Hanging File Organizer Box, Mesh Fil	\$19.89
12165	AMAZON CAPITAL SERVICES INC	E 01 300 211 000 000 401	Miscjewelry rolling mill	\$142.99
12165	AMAZON CAPITAL SERVICES INC	E 01 300 211 000 000 401	Mega cast dapping block	\$129.50
12165	AMAZON CAPITAL SERVICES INC	E 01 300 211 000 000 401	Benecreat copper wire	\$15.89
12165	AMAZON CAPITAL SERVICES INC	E 01 300 211 000 000 401	Freight	\$20.00
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	CHEFBEE 8 Pack Adhesive Cable Clips, Cord Hol	\$16.17
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Post-it Super Sticky Easel Pad, 25in x 30in, whit	\$49.99
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Casual home director's chair black frame/black	\$62.13
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Paper Mate Flair Felt Tip Pens, Medium Point I	\$20.94
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Post-it Super Sticky Portable Tabletop Easel Pa	\$55.75
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	PEN PATROL Pen Holder Set of 10 Adhesive S	\$16.99
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	USI Opti Clear Premium Thermal Low-Temp EV,	\$481.00
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	he Ultimate Classroom Calendar Pocket Chart f	\$14.99
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Freight	\$6.99
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Avery 5160 labels 100 sheets	\$124.95
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	60 Pcs Flat Paint Brushes, Mini Paint Brush Bull	\$5.99
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Yunsailing 30 Pack Class Set Headphones for Ki	\$42.99
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Sky Bounce Color Rubber Handballs for Recreat	\$29.98
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Madisi Wood-Cased #2 HB Pencils, Yellow, Pre-	\$41.98
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Paper Mate 73015 Arrowhead Pink Pearl Cap f	\$7.18
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Semper Smart Games PlaySmart Dice Math-Ta	\$24.95
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	The Fidget Game The Fidget Game Learn to Re	\$29.39
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Teaching Tree Teaching Tree Thermometer anc	\$0.00
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Jump Rope For Kids, Soft Beaded Jump Rope, Ar	\$15.99
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	130Pcs Mochi Squishy Toys, Mini Kawaii Squish	\$25.99
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Champion Sports Rhino Playground Balls	\$13.99
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	JoyCat Tic Tac Toe Strategic Board Game for Ki	\$18.99
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Football	\$9.99
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Hands-Free Electric Pencil Sharpener, AFMAT F	\$23.00
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Paper Mate InkJoy 300RT Retractable Ballpoint	\$4.44
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	12 Pack Cable Clips-COLORFUL, Znben Cord Holc	\$15.78
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Charger for MacBook Pro 10FT	\$35.88
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	iHome Waterproof Bluetooth Speaker with Col	\$39.99
12165	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	BONSALI 6-SHEET MICRO-CUT PAPER SHREDDEF	\$43.98

12165	AMAZON CAPITAL SERVICES INC	E	01	101	203	000	000	401	Label Maker and Label tape (54.15 + 14.99) no	\$54.64
12165 Total										<u>\$2,496.09</u>
12166	BOLDT	E	01	117	810	000	000	350	Boiler Repairs	\$3,686.98
12166 Total										<u>\$3,686.98</u>
12167	GLUMACK CHARLES	E	01	300	296	704	000	305	OFFICIAL	\$280.00
12167 Total										<u>\$280.00</u>
12168	CHRISTENSEN PARTS	E	03	005	760	000	720	401	V-Belt	\$17.49
12168	CHRISTENSEN PARTS	E	03	005	760	000	720	401	12oz134A	\$18.10
12168 Total										<u>\$35.59</u>
12169	COLLINS ELIZABETH	E	01	300	296	706	000	305	OFFICIAL	\$100.00
12169 Total										<u>\$100.00</u>
12170	FERGUSON ENTERPRISES LLC #1657	E	01	117	810	000	000	350	Toilet Repair	\$189.13
12170	FERGUSON ENTERPRISES LLC #1657	E	03	005	760	000	720	350	Toilet Repair	\$251.88
12170 Total										<u>\$441.01</u>
12171	FLOOR TO CEILING	E	01	112	810	000	000	350	Carpet	\$1,936.20
12171 Total										<u>\$1,936.20</u>
12172	GOPHER SPORTS	E	01	116	203	000	000	430	Screamin' Rainbow ClassicCoat Coated-Foam Di	\$284.85
12172	GOPHER SPORTS	E	01	116	203	000	000	430	Screamin' Rainbow SoftScore Plus Coated Foa	\$195.00
12172	GOPHER SPORTS	E	01	116	203	000	000	430	Freight	\$57.58
12172 Total										<u>\$537.43</u>
12173	GRANDE ACE HARDWARE	E	01	300	810	000	000	410	Lith Battery	\$7.99
12173	GRANDE ACE HARDWARE	E	01	300	810	000	000	410	Fasteners	\$3.45
12173	GRANDE ACE HARDWARE	E	01	118	810	000	000	401	Mouse Traps	\$10.06
12173	GRANDE ACE HARDWARE	E	01	112	810	000	000	350	Ball Mount	\$24.99
12173	GRANDE ACE HARDWARE	E	01	112	810	000	000	350	Pin Hitch	\$4.49
12173	GRANDE ACE HARDWARE	E	01	112	810	000	000	350	Softener Pellet	\$85.90
12173	GRANDE ACE HARDWARE	E	01	005	810	000	000	401	Hammer 14"	\$11.69
12173	GRANDE ACE HARDWARE	E	01	005	810	000	000	401	Star Bit	\$11.98
12173	GRANDE ACE HARDWARE	E	01	112	810	000	000	420	Repair Supplies	\$74.08
12173	GRANDE ACE HARDWARE	E	03	005	760	000	720	401	Ace Brush 3"	\$5.59
12173	GRANDE ACE HARDWARE	E	03	005	760	000	720	401	Ace Brush 2"	\$4.99
12173	GRANDE ACE HARDWARE	E	03	005	760	000	720	401	Fasteners	\$3.49
12173	GRANDE ACE HARDWARE	E	01	005	810	000	000	401	Grounds Supplies	\$111.46
12173	GRANDE ACE HARDWARE	E	01	116	810	000	000	350	WD40 Smart	\$8.99
12173	GRANDE ACE HARDWARE	E	01	116	810	000	000	350	Threadlocker	\$7.73
12173	GRANDE ACE HARDWARE	E	01	116	810	000	000	350	Screw Pin Clevis	\$31.46
12173	GRANDE ACE HARDWARE	E	01	116	810	000	000	410	Floor Sweeper	\$31.99
12173	GRANDE ACE HARDWARE	E	01	116	810	000	000	410	Bungee Mini	\$6.29
12173	GRANDE ACE HARDWARE	E	01	116	810	000	000	410	Torx Key	\$20.69
12173	GRANDE ACE HARDWARE	E	01	118	810	000	000	410	Ant Killer	\$17.78
12173	GRANDE ACE HARDWARE	E	01	005	810	000	000	401	Weber Grill Mat	\$44.09
12173	GRANDE ACE HARDWARE	E	01	300	810	000	000	420	Garment Hook	\$10.77
12173	GRANDE ACE HARDWARE	E	01	005	810	000	000	401	Roundup	\$92.47
12173	GRANDE ACE HARDWARE	E	01	005	810	000	000	401	Tank Sprayer	\$36.99
12173	GRANDE ACE HARDWARE	E	01	300	810	000	000	350	Plumber Supplies	\$7.99
12173	GRANDE ACE HARDWARE	E	01	300	810	000	000	350	12V 8AH	\$69.98
12173	GRANDE ACE HARDWARE	E	01	112	810	000	000	420	Repair Supplies	\$4.38
12173	GRANDE ACE HARDWARE	E	01	112	810	000	000	350	Plumbing Supplies	\$10.17
12173 Total										<u>\$761.93</u>
12174	GREAT LAKES ALARM	E	01	118	810	000	000	350	Central Station Monitoring	\$59.85
12174 Total										<u>\$59.85</u>
12175	HAZELTON CHAD	E	01	005	105	000	000	366	HOTEL & MILEAGE- ST CLOUD	\$518.89
12175 Total										<u>\$518.89</u>

12176	HILLYARD / HUTCHINSON	E	01	300	810	000	000	420	Gasket	\$86.95
12176	HILLYARD / HUTCHINSON	E	01	300	810	000	000	410	Custodial Supplies	\$3,250.32
12176	HILLYARD / HUTCHINSON	E	01	300	810	000	000	350	Machine Maint	\$192.00
12176	HILLYARD / HUTCHINSON	E	01	300	810	000	000	350	Machine Maint	\$192.00
12176	HILLYARD / HUTCHINSON	E	01	300	810	000	000	350	Scrubber Maint	\$449.50
12176	HILLYARD / HUTCHINSON	E	01	300	810	000	000	410	Filter Bags	\$230.66
12176	HILLYARD / HUTCHINSON	E	01	300	810	000	000	410	Custodial Supplies	\$322.96
12176	HILLYARD / HUTCHINSON	E	01	300	810	000	000	350	telescopic extrn 8 ft	\$63.48
12176	HILLYARD / HUTCHINSON	E	01	300	810	000	000	350	Custodial Supplies	\$497.03
12176 Total										<u>\$5,284.90</u>
12177	HORIZON CPO	E	01	300	810	000	000	350	Pool blaster max battery powered cleaner	\$436.92
12177 Total										<u>\$436.92</u>
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	UNV 10502 FILE FOLDERS GREEN	\$23.56
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	UNV 10503 FILE FOLDERS RED	\$23.56
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	UNV 10504 FILE FOLDERS YELLOW	\$19.80
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	UNV 10501 FILE FOLDERS BLUE	\$20.19
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	UNV 10505 FILE FOLDERS LAVENDER	\$20.19
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	UNV 12113 FILE FOLDERS MANILLA	\$10.97
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	MMMR33018CTCP POST IT POP UP REFILL	\$106.59
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	MMM65418BRCP POST IT NOTES	\$29.06
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	MMM6605SSCY POST IT PAD	\$14.97
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	SAN27145 SHARPIE POCKET HIGHLIGHTERS	\$6.92
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	SMD52180 ALPHABETICAL TOP TAB INDEXED F	\$56.20
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	SMD51910 MANILA OUT GUIDES	\$47.44
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	UNV 99005 ARROW TAGS SIGN HERE	\$6.19
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	MMM35006 PACKING TAPE	\$37.61
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	QUA44067 REDI SEAL CATALOG ENVELOPES	\$84.99
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	ACC72100 BINDER CLIPS LARGE	\$10.40
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	UNV72220BX PAPER CLIPS	\$2.68
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	SWI35108 STANDARD STAPLES	\$3.30
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	AVE5160 ADDRESS LABELS	\$35.23
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	BICGSM11BE BIC ROUND STIC PENS BLUE	\$1.41
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	Guide, Vinyl Tab	\$48.22
12178	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	CREDIT	\$56.20
12178 Total										<u>\$665.68</u>
12179	KARICH BRIAN	E	01	300	296	704	000	305	OFFICIAL	\$162.20
12179 Total										<u>\$162.20</u>
12180	LINDE GAS & EQUIPMENT INC	E	01	302	361	914	830	433	Cylinder Rental	\$87.09
12180	LINDE GAS & EQUIPMENT INC	E	03	005	760	000	720	401	Cylinder Rental	\$69.14
12180	LINDE GAS & EQUIPMENT INC	E	03	005	760	000	720	401	Cylinder Rental	\$87.09
12180 Total										<u>\$243.32</u>
12181	MARIUCCI VIDEO PRODUCTION INC	E	01	005	110	000	000	401	CH 12 MGMT FEE	\$2,681.67
12181 Total										<u>\$2,681.67</u>
12182	MEDICO	B	01	215	003				23OCT LIFE	\$95.19
12182 Total										<u>\$95.19</u>
12183	MEI TOTAL ELEVATOR SOLUTIONS	E	01	300	810	000	000	350	Elevator Maint	\$2,753.33
12183 Total										<u>\$2,753.33</u>
12184	MENARDS	E	01	300	810	000	000	410	Step Stool	\$34.97
12184 Total										<u>\$34.97</u>
12185	MESABI SIGN CO INC	E	01	112	810	000	000	350	Vinyl Number for Class Windows	\$1,429.40
12185	MESABI SIGN CO INC	E	01	118	810	000	000	350	Staff Parking Signs	\$944.00
12185 Total										<u>\$2,373.40</u>

12186	MINNESOTA POWER	E	01	300	810	000	000	331	UTILITIES	\$323.85
12186 Total										<u>\$323.85</u>
12187	MN ENERGY RESOURCES CORP	E	01	300	810	000	000	440	UTILITIES	\$23.91
12187	MN ENERGY RESOURCES CORP	E	01	116	810	000	000	440	UTILITIES	\$29.98
12187	MN ENERGY RESOURCES CORP	E	01	300	810	000	000	440	UTILITIES	\$67.25
12187	MN ENERGY RESOURCES CORP	E	01	300	810	000	000	440	UTILITIES	\$45.00
12187	MN ENERGY RESOURCES CORP	E	01	101	810	000	000	440	UTILITIES	\$297.22
12187	MN ENERGY RESOURCES CORP	E	01	300	810	000	000	440	UTILITIES	\$952.99
12187	MN ENERGY RESOURCES CORP	E	03	005	760	000	720	440	UTILITIES	\$70.75
12187 Total										<u>\$1,487.10</u>
12188	NEXTERA COMMUNICATIONS	E	01	005	105	000	000	320	PHONE	\$685.19
12188 Total										<u>\$685.19</u>
12189	NORTHERN DOOR & HARDWARE INC	E	01	300	810	000	000	350	Staff Bathrooms	\$12,110.00
12189 Total										<u>\$12,110.00</u>
12190	NORTHLAND FIRE & SAFETY INC	E	01	300	810	000	000	350	Maint & Recertification	\$1,417.70
12190	NORTHLAND FIRE & SAFETY INC	E	01	300	810	000	000	350	Maint & Recertification	\$310.00
12190	NORTHLAND FIRE & SAFETY INC	E	01	112	810	000	000	350	Maint & Recertification	\$238.00
12190	NORTHLAND FIRE & SAFETY INC	E	01	117	810	000	000	350	Maint & Recertification	\$202.00
12190 Total										<u>\$2,167.70</u>
12191	NORTHLAND LAWN AND SPORT	E	01	005	810	000	000	350	hydro flush	\$285.74
12191	NORTHLAND LAWN AND SPORT	E	01	005	810	000	000	350	oil change	\$183.15
12191 Total										<u>\$468.89</u>
12192	NORTHSTAR STUDENT TRANSPORTATION	E	03	005	760	000	723	361	23MAY VAN	\$133,472.10
12192 Total										<u>\$133,472.10</u>
12193	OTSO ARTWORKS LLC	E	04	500	560	000	321	311	SUMMER LIFTING TEES	\$353.75
12193 Total										<u>\$353.75</u>
12194	QUADIANT FINANCE	E	01	005	105	000	000	329	POSTAGE	\$1,500.00
12194 Total										<u>\$1,500.00</u>
12195	SCHMITT MUSIC CENTER	E	01	101	258	000	000	430	Pearl Bass Drum Stand	\$540.00
12195	SCHMITT MUSIC CENTER	E	01	302	258	000	000	430	SC-4421D Gibraltar Standard Hi Hat Clutch	\$14.95
12195	SCHMITT MUSIC CENTER	E	01	101	258	000	000	430	Remo Practice Pad Tunable 8in	\$48.12
12195	SCHMITT MUSIC CENTER	E	01	101	258	000	000	430	Remo Practice Pad Tunable 8in	\$24.07
12195	SCHMITT MUSIC CENTER	E	01	101	258	000	000	430	Remo Practice Pad Tunable 8in	\$144.36
12195	SCHMITT MUSIC CENTER	E	01	101	258	000	000	430	Remo Practice Pad Tunable 8in	\$24.07
12195 Total										<u>\$795.57</u>
12196	SKALCO GREG	E	01	005	810	000	000	401	DOT Exams	\$100.00
12196 Total										<u>\$100.00</u>
12197	STAPLES SCOTT H	E	01	300	296	704	000	305	OFFICIAL	\$130.00
12197 Total										<u>\$130.00</u>
12198	STEVE WEISS MUSIC	E	01	302	259	000	000	350	REM-M4-0975-N6-D2 REMO SYMMETRY NUSKY	\$132.00
12198	STEVE WEISS MUSIC	E	01	302	259	000	000	350	REM-M4-1075-N6-D2 REMO SYMMETRY NUSK'	\$66.00
12198	STEVE WEISS MUSIC	E	01	302	259	000	000	350	AH-ABM1 AHEAD CHAVEZ ARSENAL 1 BASS D	\$34.00
12198	STEVE WEISS MUSIC	E	01	302	259	000	000	350	AH-ABM2 AHEAD CHAVEZ ARSENAL 1 BASS D	\$38.00
12198	STEVE WEISS MUSIC	E	01	302	259	000	000	350	AH-ABM3 AHEAD CHAVEZ ARSENAL 1 BASS D	\$40.00
12198	STEVE WEISS MUSIC	E	01	302	259	000	000	350	AH-ABM4 AHEAD CHAVEZ ARSENAL 1 BASS D	\$44.00
12198	STEVE WEISS MUSIC	E	01	302	259	000	000	350	SW-STICKTAPE-GREEN Liberty One Stick Tape-	\$7.96
12198	STEVE WEISS MUSIC	E	01	302	259	000	000	350	Freight	\$16.00
12198	STEVE WEISS MUSIC	E	01	302	259	000	000	350	REM-M4-1075-N6-D2 REMO SYMMETRY NUSK'	\$66.00
12198	STEVE WEISS MUSIC	E	01	302	259	000	000	350	YAM-LC810A YAMAHA STANDARD HIGH HAT	\$11.00
12198 Total										<u>\$454.96</u>
12199	SUPREME SCHOOL SUPPLY CO	E	01	101	203	000	000	401	Teachers Plan Book, 6 Subject (40D) \$6.40	\$35.10
12199	SUPREME SCHOOL SUPPLY CO	E	01	101	203	000	000	401	Freight	\$15.90
12199 Total										<u>\$51.00</u>

12200	TRIMARK INDUSTRIAL	E	01	005	810	000	000	410	Gloves	\$405.00
12200 Total										<u>\$405.00</u>
12201	TWIN PORTS PAPER & SUPPLY INC	E	01	101	810	000	000	410	Custodial Supplies	\$927.61
12201	TWIN PORTS PAPER & SUPPLY INC	E	01	101	810	000	000	410	Custodial Supplies	\$1,629.62
12201 Total										<u>\$2,557.23</u>
12202	WIIRRE DEBBIE	E	01	005	105	000	000	401	COFFEE	\$35.99
12202 Total										<u>\$35.99</u>
12203	A W KUETTEL & SONS INC	E	06	116	870	000	000	520	Bldg Improvements	\$103,337.49
12203	A W KUETTEL & SONS INC	E	06	116	870	000	000	520	Bldg Improvements	\$156,095.64
12203 Total										<u>\$259,433.13</u>
12204	ABSOLUTE FIRE PROTECTION INC	E	06	116	870	000	000	520	Bldg Improvements	\$10,222.00
12204 Total										<u>\$10,222.00</u>
12205	ARNQUIST CARPETSPLUS COLORTILE	E	06	116	870	000	000	520	Bldg Improvements	\$117,176.81
12205 Total										<u>\$117,176.81</u>
12206	HARBOR CITY MASONRY INC	E	06	116	870	000	000	520	Bldg Improvements	\$72,200.00
12206 Total										<u>\$72,200.00</u>
12207	HUNT ELECTRIC CORPORATION	E	06	116	870	000	000	520	Bldg Improvements	\$422,928.60
12207 Total										<u>\$422,928.60</u>
12208	MULCAHY NICKOLAUS LLC	E	06	116	870	000	000	520	Bldg Improvements	\$14,962.50
12208	MULCAHY NICKOLAUS LLC	E	06	116	870	000	000	520	Bldg Improvements	\$256,437.77
12208 Total										<u>\$271,400.27</u>
12209	NORTHERN DOOR & HARDWARE INC	E	06	116	870	000	000	520	Bldg Improvements	\$38,074.40
12209 Total										<u>\$38,074.40</u>
12210	RED CEDAR STEEL ERECTORS INC	E	06	116	870	000	000	520	Bldg Improvements	\$22,686.00
12210 Total										<u>\$22,686.00</u>
12211	RJ MECHANICAL INC	E	06	116	870	000	000	520	Bldg Improvements	\$354,884.23
12211 Total										<u>\$354,884.23</u>
12212	ST GERMAIN'S CABINET INC	E	06	116	870	000	000	520	Bldg Improvements	\$19,000.00
12212 Total										<u>\$19,000.00</u>
12213	TNT CONSTRUCTION GROUP LLC	E	06	116	870	000	000	520	Bldg Improvements	\$55,438.20
12213	TNT CONSTRUCTION GROUP LLC	E	06	116	870	000	000	520	Bldg Improvements	\$224,200.00
12213 Total										<u>\$279,638.20</u>
12214	UNITED GLASS INC	E	06	116	870	000	000	520	Bldg Improvements	\$33,791.50
12214 Total										<u>\$33,791.50</u>
12215	WELLS CONCRETE PRODUCTS COMPANY INC	E	06	116	870	000	000	520	Bldg Improvements	\$2,000.00
12215 Total										<u>\$2,000.00</u>
12217	MINNESOTA POWER	E	01	005	810	000	000	331	Electricity	\$5,026.91
12217 Total										<u>\$5,026.91</u>
12218	MINNESOTA POWER	E	01	005	810	000	000	331	Electricity	\$3,497.16
12218 Total										<u>\$3,497.16</u>
12219	AED BRANDS	E	05	300	865	000	347	401	AS PER ATTACHED QUOTE # 64136	\$7,644.00
12219 Total										<u>\$7,644.00</u>
12220	AIKEY ELECTRIC LLC	E	01	300	810	000	000	350	Repairs Maint Serv	\$825.60
12220 Total										<u>\$825.60</u>
12221	AMAZON CAPITAL SERVICES INC	E	01	116	203	404	000	430	Instruct Supplies	\$25.99
12221	AMAZON CAPITAL SERVICES INC	E	01	116	203	403	000	430	Instruct Supplies	\$36.25
12221	AMAZON CAPITAL SERVICES INC	E	01	116	203	403	000	430	Instruct Supplies	\$8.05
12221	AMAZON CAPITAL SERVICES INC	E	01	300	260	000	000	460	Textbooks Workbooks	\$1,593.90
12221	AMAZON CAPITAL SERVICES INC	E	01	005	606	000	000	430	Instruct Supplies	\$38.51
12221	AMAZON CAPITAL SERVICES INC	E	01	112	203	000	000	401	General Supplies	\$49.65
12221	AMAZON CAPITAL SERVICES INC	E	01	116	203	405	000	430	Instruct Supplies	\$160.12
12221	AMAZON CAPITAL SERVICES INC	E	01	116	203	007	000	430	Instruct Supplies	\$62.40

12221	AMAZON CAPITAL SERVICES INC	E	01	116	203	000	000	401	General Supplies	\$202.63
12221 Total										<u>\$2,177.50</u>
12222	APPLE INC	E	06	116	870	000	000	555	AS PER ATTACHED PROPOSAL NO. 2111336994	\$8,195.00
12222 Total										<u>\$8,195.00</u>
12223	ARROWHEAD TRANSIT	E	03	005	760	000	720	350	Repairs Maint Serv	\$35.00
12223 Total										<u>\$35.00</u>
12224	AVID CENTER	E	01	005	640	000	316	366	Travel	\$1,700.00
12224 Total										<u>\$1,700.00</u>
12225	BARBER GRAPHICS INC	E	01	300	211	000	000	401	General Supplies	\$797.50
12225 Total										<u>\$797.50</u>
12226	BSN SPORTS LLC	E	01	300	294	713	000	430	Instruct Supplies	\$1,499.25
12226	BSN SPORTS LLC	E	01	300	294	701	000	430	Instruct Supplies	\$15.96
12226	BSN SPORTS LLC	E	01	300	294	701	000	430	Instruct Supplies	\$859.00
12226 Total										<u>\$2,374.21</u>
12227	CARDMEMBER SERVICE	E	04	500	560	000	321	430		\$457.65
12227	CARDMEMBER SERVICE	E	01	005	810	000	000	386		\$1,888.25
12227 Total										<u>\$2,345.90</u>
12228	CASEY JERRY S	E	01	300	296	706	000	305	Consulting Fees	\$100.00
12228	CASEY JERRY S	E	01	300	296	706	000	305	Consulting Fees	\$49.00
12228 Total										<u>\$149.00</u>
12229	COLLINS ELIZABETH	E	01	300	296	706	000	305	Consulting Fees	\$100.00
12229 Total										<u>\$100.00</u>
12230	COMPANION CORPORATION	E	01	116	620	000	000	401	General Supplies	\$385.00
12230 Total										<u>\$385.00</u>
12231	DINCAU VENDING INC	E	01	300	214	038	000	401	General Supplies	\$322.00
12231	DINCAU VENDING INC	E	01	300	214	038	000	401	General Supplies	\$419.40
12231	DINCAU VENDING INC	E	01	300	214	038	000	401	General Supplies	\$633.00
12231 Total										<u>\$1,374.40</u>
12232	EMC INSURANCE COMPANIES	E	01	005	940	000	000	340	Property&liab Ins	\$2,000.00
12232 Total										<u>\$2,000.00</u>
12233	ESKO VOLLEYBALL	E	01	300	296	704	000	364	Entry Fees/Student Travel	\$150.00
12233 Total										<u>\$150.00</u>
12234	ESSENTIA HEALTH	E	03	005	750	000	720	311	Prof Tech Services	\$579.00
12234 Total										<u>\$579.00</u>
12235	FASTSPRING	E	01	005	606	000	000	305	Consulting Fees	\$395.00
12235 Total										<u>\$395.00</u>
12236	GRANDE ACE HARDWARE	E	01	005	810	000	000	420	Repair Supplies	\$9.59
12236	GRANDE ACE HARDWARE	E	01	005	810	000	000	420	Repair Supplies	\$14.38
12236 Total										<u>\$23.97</u>
12237	HAINCY CASSANDRA	E	01	005	107	050	000	366	Travel	\$4,362.56
12237	HAINCY CASSANDRA	E	01	005	107	050	000	366	Travel	\$447.75
12237	HAINCY CASSANDRA	E	01	005	107	050	000	401	General Supplies	\$284.00
12237	HAINCY CASSANDRA	E	01	005	107	050	000	366	Travel	\$793.24
12237 Total										<u>\$5,887.55</u>
12238	HAND2MIND INC	E	04	500	582	000	344	430	94474, 3D SOUND & PHONICS CARDS	\$239.94
12238 Total										<u>\$239.94</u>
12239	HEGGERTY	E	04	500	582	000	344	430	AS PER ATTACHED QUOTE # 303312	\$209.52
12239 Total										<u>\$209.52</u>
12240	HENRY SCHEIN INC	E	01	300	292	000	000	401	General Supplies	\$96.96
12240 Total										<u>\$96.96</u>
12241	HERMANTOWN HIGH SCHOOL	E	01	300	296	702	000	364		\$37.50
12241	HERMANTOWN HIGH SCHOOL	E	01	300	294	702	000	364		\$37.50
12241 Total										<u>\$75.00</u>

12242	HOMETOWN FOCUS	E	04	500	560	000	321	311	Prof Tech Services	\$1,228.50
12242	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$60.00
12242	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$60.00
12242	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$45.00
12242	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$100.00
12242	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$140.00
12242	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$60.00
12242	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$80.00
12242	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$525.00
12242	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$80.00
12242	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$100.00
12242	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$60.00
12242	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$80.00
12242	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$60.00
12242	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$60.00
12242	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$75.00
12242	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$45.00
12242	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$105.00
12242 Total										<u>\$2,963.50</u>
12243	IMSE	E	01	005	640	000	316	311	AS PER ATTACHED ORDER #250966	\$3,262.50
12243 Total										<u>\$3,262.50</u>
12244	INAC INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$144.00
12244 Total										<u>\$144.00</u>
12245	IRON TRAIL MOTORS	E	01	005	810	000	000	420	Repair Supplies	\$25.32
12245 Total										<u>\$25.32</u>
12246	J W PEPPER & SON INC	E	01	300	258	003	000	430	Instruct Supplies	\$38.25
12246	J W PEPPER & SON INC	E	01	300	258	003	000	430	Instruct Supplies	\$157.00
12246	J W PEPPER & SON INC	E	01	300	258	003	000	430	Instruct Supplies	\$160.00
12246 Total										<u>\$355.25</u>
12247	JAY'S PAC-N-SHIP	E	01	300	260	000	000	460	Textbooks Workbooks	\$250.00
12247 Total										<u>\$250.00</u>
12248	KEN WASCHKE AUTO PLAZA	E	03	005	760	000	720	420	Repair Supplies	\$2.48
12248 Total										<u>\$2.48</u>
12249	KING KIM	E	04	500	560	000	321	430	Instruct Supplies	\$135.00
12249 Total										<u>\$135.00</u>
12250	KRAGE SAMANTHA	E	01	300	211	000	000	430	Instruct Supplies	\$1,916.24
12250 Total										<u>\$1,916.24</u>
12251	KRAUS-ANDERSON	E	06	116	870	000	000	311	Prof Tech Services	\$173,373.53
12251	KRAUS-ANDERSON	E	05	005	865	000	380	311	Prof Tech Services	\$14,050.59
12251 Total										<u>\$187,424.12</u>
12252	LAKESHORE LEARNING MATERIALS	E	01	112	203	000	000	401	FF407, 8-TRAY MOBILE ORGANIZER	\$151.05
12252 Total										<u>\$151.05</u>
12253	LAMPPA DAVIS	E	01	300	294	701	000	305	Consulting Fees	\$150.00
12253 Total										<u>\$150.00</u>
12254	LAMPPA STACIE	E	01	005	020	000	000	401	General Supplies	\$36.00
12254 Total										<u>\$36.00</u>
12255	MARC	E	03	005	760	000	720	420	Repair Supplies	\$472.89
12255 Total										<u>\$472.89</u>
12256	MCDERMID STEPHANIE	E	01	005	640	000	316	366	Travel	\$70.48
12256 Total										<u>\$70.48</u>
12257	MENARDS	E	04	500	580	000	325	430	Instructional Supply	\$151.67
12257	MENARDS	E	04	500	580	000	325	430	Instructional Supply	\$63.99
12257	MENARDS	E	04	500	580	000	325	430	Instructional Supply	\$235.92

12257	MENARDS	E	01	300	255	045	000	430	Instructional Supply	\$132.76
12257	MENARDS	E	05	300	850	052	302	520	Bldg Improvements	\$137.99
12257	MENARDS	E	05	300	850	052	302	520	Bldg Improvements	\$52.60
12257	MENARDS	E	01	005	690	000	510	401	General Supplies	\$95.77
12257	MENARDS	E	01	005	690	000	510	401	General Supplies	\$45.40
12257	MENARDS	E	01	005	107	050	000	401	General Supplies	\$369.95
12257 Total										<u>\$1,286.05</u>
12258	MESABI SIGN CO INC	E	03	005	760	000	720	420	Repair Supplies	\$55.00
12258 Total										<u>\$55.00</u>
12259	METRO SALES INC	E	05	005	850	000	302	386	Computer and Tech Hdwr Rental	\$549.46
12259	METRO SALES INC	E	05	005	850	000	302	386	Computer and Tech Hdwr Rental	\$2,761.36
12259 Total										<u>\$3,310.82</u>
12260	MID-STATE TRUCK SERVICE INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$1,870.82
12260	MID-STATE TRUCK SERVICE INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$4,180.29
12260	MID-STATE TRUCK SERVICE INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$184.38
12260	MID-STATE TRUCK SERVICE INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$883.28
12260	MID-STATE TRUCK SERVICE INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$598.78
12260	MID-STATE TRUCK SERVICE INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$486.37
12260 Total										<u>\$8,203.92</u>
12261	MILLER BRANDON	E	01	005	640	000	316	366	Travel	\$129.00
12261 Total										<u>\$129.00</u>
12262	MINER'S INC	E	01	300	402	000	740	433	Ind Instructnl Mtrls	\$43.99
12262	MINER'S INC	E	04	500	580	000	325	401	General Supplies	\$18.24
12262	MINER'S INC	E	04	500	580	000	325	401	General Supplies	\$15.87
12262	MINER'S INC	E	04	500	580	000	325	401	General Supplies	\$7.98
12262	MINER'S INC	E	01	300	214	038	000	401	General Supplies	\$30.44
12262	MINER'S INC	E	01	300	214	038	000	401	General Supplies	\$3.39
12262	MINER'S INC	E	01	300	214	038	000	401	General Supplies	\$13.56
12262	MINER'S INC	E	01	300	214	038	000	401	General Supplies	\$6.78
12262	MINER'S INC	E	01	005	107	050	000	401	General Supplies	\$71.89
12262	MINER'S INC	E	01	005	107	050	000	401	General Supplies	\$56.60
12262	MINER'S INC	E	01	005	690	000	510	366	Travel	\$125.56
12262 Total										<u>\$394.30</u>
12263	MINNESOTA TELECOMMUNICATIONS	E	01	101	203	000	000	320		\$850.00
12263	MINNESOTA TELECOMMUNICATIONS	E	03	005	760	000	720	320		\$595.00
12263	MINNESOTA TELECOMMUNICATIONS	E	01	101	203	000	000	320		\$850.00
12263	MINNESOTA TELECOMMUNICATIONS	E	04	500	505	000	321	320		\$222.39
12263	MINNESOTA TELECOMMUNICATIONS	E	03	005	760	000	720	320		\$1,408.47
12263	MINNESOTA TELECOMMUNICATIONS	E	02	005	770	000	701	320		\$222.39
12263	MINNESOTA TELECOMMUNICATIONS	E	01	302	810	000	000	320		\$222.39
12263	MINNESOTA TELECOMMUNICATIONS	E	01	300	211	000	000	320		\$444.78
12263	MINNESOTA TELECOMMUNICATIONS	E	01	117	810	000	000	320		\$222.39
12263	MINNESOTA TELECOMMUNICATIONS	E	01	112	203	000	000	320		\$222.39
12263	MINNESOTA TELECOMMUNICATIONS	E	01	005	810	000	000	320		\$3,409.98
12263	MINNESOTA TELECOMMUNICATIONS	E	01	005	606	000	000	320		\$815.43
12263	MINNESOTA TELECOMMUNICATIONS	E	01	005	020	000	000	320		\$222.39
12263	MINNESOTA TELECOMMUNICATIONS	R	01	005	000	000	000	099	Miscellaneous	\$5,559.00
12263 Total										<u>\$15,267.00</u>
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	294	701	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	294	715	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	294	701	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	294	702	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	296	709	000	430		\$64.20

12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	294	709	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	294	713	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	292	000	000	820		\$434.80
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	297	000	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	298	000	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	296	720	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	298	000	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	296	710	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	298	000	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	296	714	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	296	707	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	296	708	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	296	715	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	296	702	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	294	711	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	296	704	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	294	714	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	296	705	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	294	705	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	296	706	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	294	706	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	296	716	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	298	000	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	292	000	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	292	000	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	294	707	000	430		\$64.20
12264	MN STATE HIGH SCHOOL LEAGUE	E	01	300	294	708	000	430		\$64.20
12264 Total										<u>\$2,425.00</u>
12265	MONTANA INSTITUTE	E	01	005	107	050	000	401	General Supplies	\$1,200.00
12265 Total										<u>\$1,200.00</u>
12266	MYERS MAGDALEN	E	01	005	107	050	000	366	Travel	\$500.00
12266 Total										<u>\$500.00</u>
12267	NASCO	E	01	112	203	000	000	401	PE09916, SLOTCONES OBSTACLE SET	\$292.28
12267 Total										<u>\$292.28</u>
12268	OVERHEAD DOOR COMPANY OF HIBBING	E	01	005	810	000	000	350	Repairs Maint Serv	\$368.00
12268 Total										<u>\$368.00</u>
12269	PERKIO NATHANIEL A	E	01	300	294	701	000	305	Consulting Fees	\$150.00
12269 Total										<u>\$150.00</u>
12270	PERPICH TV & MUSIC INC	E	06	116	870	000	000	530	AS PER ATTACHED ESTIMATE 39003157	\$10,509.79
12270	PERPICH TV & MUSIC INC	E	06	116	870	000	000	555	AS PER ATTACHED ESTIMATE NO. 39003213	\$2,325.00
12270 Total										<u>\$12,834.79</u>
12271	PETERSON COMPANIES INC	E	06	300	870	000	000	510	Site Prep	\$4,232.80
12271 Total										<u>\$4,232.80</u>
12272	PLTW	E	01	116	212	000	000	430	Instruct Supplies	\$950.00
12272 Total										<u>\$950.00</u>
12273	POHAKI LUMBER CO	E	06	300	870	000	000	311	Prof Tech Services	\$274.29
12273	POHAKI LUMBER CO	E	06	300	870	000	000	311	Prof Tech Services	\$133.44
12273	POHAKI LUMBER CO	E	05	300	850	052	302	520	Bldg Improvements	\$32.99
12273	POHAKI LUMBER CO	E	05	300	850	052	302	520	Bldg Improvements	\$222.25
12273	POHAKI LUMBER CO	E	01	005	810	000	000	350	Repairs Maint Serv	\$34.74
12273	POHAKI LUMBER CO	E	05	300	850	052	302	520	Bldg Improvements	\$2,577.49
12273	POHAKI LUMBER CO	E	05	300	850	052	302	520	Bldg Improvements	\$3,480.53
12273 Total										<u>\$6,755.73</u>

12274	RANGE PAPER CORPORATION	E	01	300	214	038	000	401	General Supplies	\$298.10
12274 Total										<u>\$298.10</u>
12275	RANTALA MARY	E	01	300	260	000	000	430	Instruct Supplies	\$223.05
12275 Total										<u>\$223.05</u>
12276	ROCK RIDGE FOOTBALL BOOSTERS	E	01	005	107	000	000	401	General Supplies	\$3,300.00
12276 Total										<u>\$3,300.00</u>
12277	SCAIA TODD	E	01	300	296	704	000	305	Consulting Fees	\$130.00
12277	SCAIA TODD	E	01	300	296	704	000	305	Consulting Fees	\$28.82
12277 Total										<u>\$158.82</u>
12278	SCHOLARSHIP RECIPIENT	E	18	005	960	000	000	898	Scholarships	\$1,000.00
12278 Total										<u>\$1,000.00</u>
12279	SCHOLASTIC INC	E	01	112	203	000	000	401	General Supplies	\$1,844.92
12279 Total										<u>\$1,844.92</u>
12280	SCHOOL NURSE SUPPLY	E	06	116	870	000	000	530	31350, ADJUSTABLE HEADREST COUCH - CHROI	\$2,805.00
12280 Total										<u>\$2,805.00</u>
12281	SCHOOL SPECIALTY LLC	E	01	300	211	000	000	430	AS PER ATTACHED QUOTE NO. Q-371056	\$2,291.39
12281 Total										<u>\$2,291.39</u>
12282	SCS SIGN COMPANY	E	01	300	294	702	000	430		\$55.50
12282	SCS SIGN COMPANY	E	01	300	294	702	000	430		\$55.50
12282 Total										<u>\$111.00</u>
12283	SHERWIN WILLIAMS	E	05	300	850	052	302	520	Bldg Improvements	\$158.98
12283	SHERWIN WILLIAMS	E	05	300	850	052	302	520	Bldg Improvements	\$71.17
12283	SHERWIN WILLIAMS	E	05	300	850	052	302	520	Bldg Improvements	\$211.94
12283 Total										<u>\$442.09</u>
12284	SHI	E	06	300	870	000	000	555	Technology Equip	\$840.00
12284	SHI	E	06	300	870	000	000	555	AS PER ATTACHED QUOTATION # 23779529	\$80,000.00
12284	SHI	E	06	300	870	000	000	555	Technology Equip	\$1,410.00
12284	SHI	E	06	300	870	000	000	555	Technology Equip	\$1,300.00
12284 Total										<u>\$83,550.00</u>
12285	SHRED-N-GO INC	E	01	112	203	000	000	401		\$67.67
12285	SHRED-N-GO INC	E	01	300	211	000	000	401		\$90.17
12285	SHRED-N-GO INC	E	01	005	110	000	000	401		\$90.16
12285	SHRED-N-GO INC	E	01	116	203	000	000	401		\$67.67
12285 Total										<u>\$315.67</u>
12286	SPELTS WILLIE	E	01	005	640	000	316	366	Travel	\$211.59
12286 Total										<u>\$211.59</u>
12287	ST LOUIS COUNTY HHSC FUND	E	01	005	107	050	000	401	General Supplies	\$300.00
12287 Total										<u>\$300.00</u>
12288	STAPLES SCOTT H	E	01	300	296	704	000	305	Consulting Fees	\$130.00
12288 Total										<u>\$130.00</u>
12289	TACONITE TIRE SERVICE	E	03	005	760	000	720	350	Repairs Maint Serv	\$930.22
12289	TACONITE TIRE SERVICE	E	01	005	810	000	000	350	Repairs Maint Serv	\$82.98
12289	TACONITE TIRE SERVICE	E	01	005	810	000	000	350	Repairs Maint Serv	\$31.50
12289	TACONITE TIRE SERVICE	E	01	005	810	000	000	350	Repairs Maint Serv	\$130.09
12289 Total										<u>\$1,174.79</u>
12290	TEACHERS ON CALL	E	01	101	420	000	740	307		\$547.40
12290	TEACHERS ON CALL	E	01	300	420	000	740	307		\$821.10
12290	TEACHERS ON CALL	E	01	116	420	000	740	307		\$1,005.55
12290	TEACHERS ON CALL	E	01	112	420	000	740	307		\$2,142.00
12290	TEACHERS ON CALL	E	04	500	581	000	344	305		\$392.70
12290	TEACHERS ON CALL	E	01	101	420	000	740	307		\$708.05
12290	TEACHERS ON CALL	E	01	300	420	000	740	307		\$1,380.40
12290	TEACHERS ON CALL	E	01	116	420	000	740	307		\$1,767.15

12290	TEACHERS ON CALL	E	01	112	420	000	740	307		\$2,023.00
12290 Total										<u>\$10,787.35</u>
12291	TEACHERS PAY TEACHERS	E	01	300	255	000	000	460	BUSINESS ESSENTIALS COURSE & BUNDLE - 1 SI	\$219.00
12291 Total										<u>\$219.00</u>
12292	UFFORD TODD	E	01	300	260	000	000	430	Instruct Supplies	\$159.00
12292 Total										<u>\$159.00</u>
12293	UNITED TRUCK BODY	E	03	005	760	000	720	420	Repair Supplies	\$302.68
12293 Total										<u>\$302.68</u>
12294	US BANK EQUIPMENT FINANCE	E	05	005	850	000	302	386	Computer and Tech Hdwr Rental	\$2,498.00
12294 Total										<u>\$2,498.00</u>
12295	VA CHOIR BOOSTERS	E	01	005	107	050	000	401	General Supplies	\$3,271.60
12295 Total										<u>\$3,271.60</u>
12296	VIRGINIA LIONS CLUB	E	01	005	640	000	316	820	Dues-Memberships-Lic-Fees	\$75.00
12296 Total										<u>\$75.00</u>
12297	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	331		\$43,662.59
12297	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	440		\$8,612.33
12297	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	334		\$54.71
12297	VIRGINIA PUBLIC UTILITITES	E	03	005	760	000	720	333		\$14.85
12297	VIRGINIA PUBLIC UTILITITES	E	03	005	760	000	720	332		\$24.25
12297	VIRGINIA PUBLIC UTILITITES	E	03	005	760	000	720	331		\$270.94
12297	VIRGINIA PUBLIC UTILITITES	E	03	005	760	000	720	440		\$69.03
12297	VIRGINIA PUBLIC UTILITITES	E	01	112	810	000	000	331		\$4,677.60
12297	VIRGINIA PUBLIC UTILITITES	E	01	112	810	000	000	440		\$139.80
12297	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	334		\$585.30
12297	VIRGINIA PUBLIC UTILITITES	E	01	112	810	000	000	333		\$122.10
12297	VIRGINIA PUBLIC UTILITITES	E	01	112	810	000	000	332		\$65.50
12297	VIRGINIA PUBLIC UTILITITES	E	03	005	760	000	720	331	Electricity	\$70.90
12297	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	332		\$20.50
12297	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	331		\$326.25
12297 Total										<u>\$58,716.65</u>
12298	W A FISHER COMPANY	E	01	005	020	000	000	401	General Supplies	\$226.50
12298	W A FISHER COMPANY	E	01	005	020	000	000	401	General Supplies	\$130.00
12298	W A FISHER COMPANY	E	01	005	020	000	000	401	General Supplies	\$80.00
12298 Total										<u>\$436.50</u>
290896	PAYROLL 09/29/23									\$808,187.90
	OASDI									\$47,492.76
	MEDICARE									\$11,236.38
	PERA									\$19,077.31
	TRA									\$47,329.02
	TSA MATCH									\$4,390.19
									TOTAL DISBURSEMENTS & PAYROLL	<u>\$3,495,641.16</u>

Seconded by

that the above resolution be adopted.

Resolution adopted October 9, 2023.

Clerk

Chairperson

Kindergarten	Class Size
Joe Grigal	23
Jody Negen	23
Kim Wolner	23
1st Grade	Class Size
Heather Gulbranson	23
Kaylee Hennen	24
Laurie Hipple-Jam	24
2nd Grade	Class Size
Cody Baker	23
Becki Carey	22
Gaye Lossing	23
3rd Grade	Class Size
Beth Bittmann	18
Laurie Kuoppala	18
Deb Tikkanen	20
4th Grade	Class Size
Kristy Hill	20
Jessica Kralich	21
Samantha Sellman	20
Nikki Young	20
5th Grade	Class Size
Mandy Brunfelt	23
Lori LaLonde	23
Shelley Schriber	23
6th Grade	Class Size
Natalie Belt	23
Stace Landwer	23
Ed Thompson	22

3rd Grade	Class Size
Tikkanen	20
Smith	19
Voss	20
Andrews	21
4th Grade	Class Size
Teasck	22
Thyen	22
Aho	23
Morley	22
5th Grade	Class Size
Little	21
Cremers	21
Spry	19
Collins	22
Kemen	20
6th Grade	Class Size
Negen	24
Gibson	23
Lawrence	24
Little	24

Kindergarten	Class Size
Hannah Davidson-Teff	20
Carolyn Peterson	20
Kathy Seppala	20
Matraca Streier	20
Emily Zeidler	18
1st Grade	Class Size
Kate Barnes	17
Kayla Cochems	18
Deron Davidson	19
Caley Hunanen	19
2nd Grade	Class Size
Annie Nichols/Chelsea Winans	19
Nichole Reid	18
Meggie Schroeder	20
Nina Sporich	19
Cullen Warren	19

1014A	PSEO A	Winter, Mark	62		
1014A	PSEO A	Winter, Mark	45		
1014A	PSEO A	Winter, Mark	41		
1014A	PSEO A	Winter, Mark	34		
1014A	PSEO A	Winter, Mark	40		
1014A	PSEO A	Winter, Mark	41		
1014A	PSEO A	Winter, Mark	47		
RR01002	JUNIOR HIGH-7TH GRADE ART	Custer, Deborah A	35		
RR01002	JUNIOR HIGH-7TH GRADE ART	Custer, Deborah A	32		
RR01002	JUNIOR HIGH-7TH GRADE ART	Custer, Deborah A	29		
RR01002	JUNIOR HIGH-7TH GRADE ART	Custer, Deborah A	32		
RR01102	DRAWING	Norland, Anthony P	27		
RR01104	PAINTING	Norland, Anthony P	30		
RR01106	CERAMICS & POTTERY	Norland, Anthony P	29		
RR01110	PHOTOGRAPHY	Norland, Anthony P	19		
RR01120	ADOBE PHOTOSHOP & DIGITAL PHOTO I	Norland, Anthony P	19		
RR01550	ART JEWELRY AND METALS	Custer, Deborah A	28		
RR02100	INTRO TO BUSINESS	Hammer, Kyle G	34		
RR02110A	ENTREPRENEURSHIP A	Hammer, Kyle G	11		
RR03120	CAREER EXPLORATION	Hammer, Kyle G	31		
RR03120	CAREER EXPLORATION	Ellefson, Susan K	17		
RR03120	CAREER EXPLORATION	Hammer, Kyle G	40		
RR03120	CAREER EXPLORATION	Ellefson, Susan K	28		
RR03120	CAREER EXPLORATION	Ellefson, Susan K	27		
RR03120	CAREER EXPLORATION	Hammer, Kyle G	28		
RR03202	INTRODUCTION TO TEACHING	Bauman, Jeannine M	16		
RR05004A	ENGLISH 7 A	Berry, Daniel M	31		
RR05004A	ENGLISH 7 A	Berry, Daniel M	29		
RR05004A	ENGLISH 7 A	Berry, Daniel M	32		
RR05004A	ENGLISH 7 A	Berry, Daniel M	28		
RR05004A	ENGLISH 7 A	Berry, Daniel M	24		
RR05005A	HONORS ENGLISH 7 A	Norman, Benjamin	28		

RR05005A	HONORS ENGLISH 7 A	Norman, Benjamin	19		
RR05010A	ENGLISH 8 A	Musich, Mary F	36		
RR05010A	ENGLISH 8 A	Musich, Mary F	20		
RR05010A	ENGLISH 8 A	Musich, Mary F	14		
RR05010A	ENGLISH 8 A	Musich, Mary F	25		
RR05010A	ENGLISH 8 A	Musich, Mary F	35		
RR05011A	HONORS ENGLISH 8 A	Clennon, Jill N	34		
RR05095A	ENGLISH LANGUAGE DEVELOPMENT A	Meissner DeVries, Deb	3		
RR05102A	LITERATURE AND COMMUNICATION A	Takanen, Sheila L	33		
RR05102A	LITERATURE AND COMMUNICATION A	Takanen, Sheila L	20		
RR05102A	LITERATURE AND COMMUNICATION A	Takanen, Sheila L	40		
RR05102A	LITERATURE AND COMMUNICATION A	Takanen, Sheila L	29		
RR05103A	HONORS LITERATURE AND COMMUNICATION A	Takanen, Sheila L	40		
RR05111C	AMER LIT BEGINNING TO CIVIL WAR (CIS)	Clennon, Jill N	23		
RR05205A	HONORS GLOBAL & INTERCULTURAL LIT A	Thompson, Nicholas J	29		
RR05205A	HONORS GLOBAL & INTERCULTURAL LIT A	Thompson, Nicholas J	23		
RR05405C	COLLEGE COMPOSITION I (CIS)	Clennon, Jill N	28		
RR05405C	COLLEGE COMPOSITION I (CIS)	Clennon, Jill N	25		
RR05550A	JOURNALISM I A	Greenly, Jenessa L	29	JOURNALISM II A	4
RR05550A	JOURNALISM I A	Greenly, Jenessa L	20	JOURNALISM II A	1
RR05804C	INTRODUCTION TO COMMUNICATION (CIS)	Clennon, Jill N	23		
RR05905A	ENGLISH CONCEPTS FOR BUS, COMM, & ARTS A	Greenly, Jenessa L	43		
RR05905A	ENGLISH CONCEPTS FOR BUS, COMM, & ARTS A	Greenly, Jenessa L	37		
RR05905A	ENGLISH CONCEPTS FOR BUS, COMM, & ARTS A	Greenly, Jenessa L	33		
RR05910A	ENGLISH CONCEPTS FOR ENGIN, & NAT RES A	Norman, Benjamin	29		
RR05910A	ENGLISH CONCEPTS FOR ENGIN, & NAT RES A	Norman, Benjamin	33		

RR05910A	ENGLISH CONCEPTS FOR ENGIN, & NAT RES A	Norman, Benjamin	29		
RR05915A	ENGLISH CONCEPTS FOR HLTH & HUMAN SERV A	Thompson, Nicholas J	28		
RR05915A	ENGLISH CONCEPTS FOR HLTH & HUMAN SERV A	Thompson, Nicholas J	32		
RR05915A	ENGLISH CONCEPTS FOR HLTH & HUMAN SERV A	Thompson, Nicholas J	31		
RR06000	7TH GR INTRO TO FAMILY & CONSUMER SCI	Bauman, Jeannine M	27		
RR06000	7TH GR INTRO TO FAMILY & CONSUMER SCI	Bauman, Jeannine M	29		
RR06000	7TH GR INTRO TO FAMILY & CONSUMER SCI	Bauman, Jeannine M	30		
RR06300	CULINARY ARTS I	Andrie, Jade R	28		
RR06300	CULINARY ARTS I	Andrie, Jade R	28		
RR06301	CULINARY ARTS II	Andrie, Jade R	12		
RR06301	CULINARY ARTS II	Andrie, Jade R	5		
RR06303	FOODS AND NUTRITION	Andrie, Jade R	29		
RR06400C	CHILD DEVELOPMENT (CIS)	Bauman, Jeannine M	17		
RR07101	PERSONAL HEALTH STUDIES	Streier, Sean D	32		
RR07101	PERSONAL HEALTH STUDIES	Stefanich, Stephanie	31		
RR07101	PERSONAL HEALTH STUDIES	Stefanich, Stephanie	35		
RR07125	MEDICAL TERMINOLOGY	Parker, Elizabeth A	28		
RR07205C	NURSING ASSISTANT/HOME HEALTH AIDE (CIS)	Rantala, Mary	9		
RR08002	7TH STEAM EXPEDITIONS & COMP SCIENCE	Caddy, Troy W	27		
RR08002	7TH STEAM EXPEDITIONS & COMP SCIENCE	Caddy, Troy W	26		
RR08002	7TH STEAM EXPEDITIONS & COMP SCIENCE	Chad, Christopher J	31		
RR08003	8TH STEAM EXPEDITIONS & COMP SCIENCE	Caddy, Troy W	19		
RR08003	8TH STEAM EXPEDITIONS & COMP SCIENCE	Caddy, Troy W	9	Orchestra Students	

RR08003	8TH STEAM EXPEDITIONS & COMP SCIENCE	Caddy, Troy W	31		
RR08010	INTRO TO INDUSTRIAL TECH 8	Foster, Gregory Alan	20		
RR08010	INTRO TO INDUSTRIAL TECH 8	Eichholz, James R	19		
RR08010	INTRO TO INDUSTRIAL TECH 8	Fyre, David N	18		
RR08120	BUILDING CONSTRUCTION I	Foster, Gregory Alan	11		
RR08120	BUILDING CONSTRUCTION I	Foster, Gregory Alan	11		
RR08200	SMALL ENGINES	Fyre, David N	19		
RR08200	SMALL ENGINES	Fyre, David N	20		
RR08500	WELDING I	Eichholz, James R	20		
RR08500	WELDING I	Eichholz, James R	18		
RR08700	iDESIGN	Foster, Gregory Alan	19		
RR08720	DESIGN AND CONSTRUCT I	Fyre, David N	20		
RR08720	DESIGN AND CONSTRUCT I	Fyre, David N	20		
RR09000A	JH MATH CONCEPTS (ELECTIVE) A	Kemp, Angela D	7		
RR09005A	MATH 7 A	Tikkanen, Andrew J	31		
RR09005A	MATH 7 A	Tikkanen, Andrew J	32		
RR09005A	MATH 7 A	Skadsem, Brian K	19		
RR09005A	MATH 7 A	Skadsem, Brian K	21		
RR09005A	MATH 7 A	Tikkanen, Andrew J	26		
RR09005A	MATH 7 A	Tikkanen, Andrew J	28		
RR09006A	HONORS MATH 7 A	Kortekaas, Jessica L	32		
RR09015A	8TH GRADE ALGEBRA I A	Kemp, Angela D	30		
RR09015A	8TH GRADE ALGEBRA I A	Kortekaas, Jessica L	29		
RR09015A	8TH GRADE ALGEBRA I A	Kemp, Angela D	23		
RR09015A	8TH GRADE ALGEBRA I A	Kortekaas, Jessica L	35		
RR09015A	8TH GRADE ALGEBRA I A	Kemp, Angela D	24		
RR09016A	HONORS 8TH GRADE ALGEBRA I A	Savela, Dawn	27		
RR09210A	HIGH SCHOOL ALGEBRA I A	Savela, Dawn	30		
RR09210A	HIGH SCHOOL ALGEBRA I A	Savela, Dawn	34		
RR09210A	HIGH SCHOOL ALGEBRA I A	Savela, Dawn	32		
RR09210A	HIGH SCHOOL ALGEBRA I A	Savela, Dawn	31		
RR09230A	HIGH SCHOOL ALGEBRA II A	Peshel, Tara L	34		

RR09230A	HIGH SCHOOL ALGEBRA II A	Peshel, Tara L	32		
RR09230A	HIGH SCHOOL ALGEBRA II A	Kowalski, Michael D	19		
RR09230A	HIGH SCHOOL ALGEBRA II A	Kowalski, Michael D	30		
RR09232A	HONORS HIGH SCHOOL ALGEBRA II A	Kemp, Angela D	15		
RR09232A	HONORS HIGH SCHOOL ALGEBRA II A	Peshel, Tara L	24		
RR09310A	GEOMETRY A	Skadsem, Brian K	27		
RR09310A	GEOMETRY A	Skadsem, Brian K	17		
RR09310A	GEOMETRY A	Chad, Christopher J	30		
RR09310A	GEOMETRY A	Chad, Christopher J	34		
RR09310A	GEOMETRY A	Skadsem, Brian K	22		
RR09310A	GEOMETRY A	Chad, Christopher J	29		
RR09312A	HONORS GEOMETRY A	Tikkanen, Andrew J	34		
RR09450C	COLLEGE TRIGONOMETRY (CIS)	Kowalski, Michael D	22		
RR09450C	COLLEGE TRIGONOMETRY (CIS)	Kowalski, Michael D	19		
RR09450C	COLLEGE TRIGONOMETRY (CIS)	Kowalski, Michael D	19		
RR09505AC	TECHNICAL MATH A (CIS)	Peshel, Tara L	20		
RR10107A	CHOIR 7 A	Krage, Matthew E	42		
RR10107A	CHOIR 7 A	Krage, Matthew E	29		
RR10108A	CHOIR 8 A	Krage, Matthew E	46		
RR10108A	CHOIR 8 A	Krage, Matthew E	31		
RR10200A	BEL CANTO A	Krage, Matthew E	35		
RR10220A	KANTOREI A	Krage, Matthew E	46		
RR10230A	A CAPPELLA A	Krage, Matthew E	69		
RR10407A	BAND 7 A	Melby, Daniel J	55		
RR10407A	BAND 7 A	Melby, Daniel J	49		
RR10408A	BAND 8 A	Szumal, Kevin A	45		
RR10408A	BAND 8 A	Szumal, Kevin A	44		
RR10500A	BAND 9 A	Szumal, Kevin A	26		
RR10502A	10-12 BAND A	Szumal, Kevin A	61		
RR10707A	ORCHESTRA 7 & 8 A	Wilcox, Sheila M	31		
RR10800A	SENIOR HIGH ORCHESTRA A	Wilcox, Sheila M	28		
RR12007	PHY ED 7	Friedlieb, Evan T	34		
RR12007	PHY ED 7	Brainard, Paul A	34		
RR12007	PHY ED 7	Streier, Sean D	33		

RR12007	PHY ED 7	Friedlieb, Evan T	36		
RR12007	PHY ED 7	Brainard, Paul A	33		
RR12007	PHY ED 7	Streier, Sean D	29		
RR12008	PHY ED 8	Hinrichs, Robert K	25		
RR12008	PHY ED 8	Streier, Sean D	25		
RR12008	PHY ED 8	Friedlieb, Evan T	29		
RR12008	PHY ED 8	Hinrichs, Robert K	32		
RR12008	PHY ED 8	Streier, Sean D	31		
RR12008	PHY ED 8	Friedlieb, Evan T	25		
RR12008	PHY ED 8	Greiner, Taryn	9	Orchestra Students	
RR12012	HEALTH 8	Greiner, Taryn	29		
RR12012	HEALTH 8	Greiner, Taryn	23		
RR12012	HEALTH 8	Greiner, Taryn	30		
RR12012	HEALTH 8	Streier, Sean D	30		
RR12101	MIXED PE	Friedlieb, Evan T	37		
RR12101	MIXED PE	Brainard, Paul A	32		
RR12110	TEAM SPORTS	Friedlieb, Evan T	31		
RR12120	INDIVIDUAL/DUAL/RACQUET SPORTS	Stefanich, Stephanie	33		
RR12130	EVERYDAY FITNESS 9-12	Stefanich, Stephanie	24		
RR12141	STRENGTH AND CONDITIONING	Greiner, Taryn	34		
RR12142	ADVANCED STRENGTH AND CONDITIONING	Streier, Sean D	27		
RR12160	OUTDOOR RECREATION	Friedlieb, Evan T	29		
RR13006A	INTEGRATED SCIENCE 7 A	Wetzel, Shane	29		
RR13006A	INTEGRATED SCIENCE 7 A	Glade, Alison	28		
RR13006A	INTEGRATED SCIENCE 7 A	Wetzel, Shane	30		
RR13006A	INTEGRATED SCIENCE 7 A	Wetzel, Shane	30		
RR13006A	INTEGRATED SCIENCE 7 A	Wetzel, Shane	31		
RR13007A	HONORS INTEGRATED SCIENCE 7 A	Glade, Alison	21		
RR13007A	HONORS INTEGRATED SCIENCE 7 A	Glade, Alison	30		
RR13008A	INTEGRATED SCIENCE 8 A	Borich, Brandon	33		
RR13008A	INTEGRATED SCIENCE 8 A	Borich, Brandon	32		
RR13008A	INTEGRATED SCIENCE 8 A	Ufford, Todd D	31		

RR13008A	INTEGRATED SCIENCE 8 A	Borich, Brandon	32		
RR13009A	HONORS INTEGRATED SCIENCE 8 A	Borich, Brandon	22		
RR13009A	HONORS INTEGRATED SCIENCE 8 A	Borich, Brandon	27		
RR13105A	EARTH SCIENCE A	Wetzel, Shane	21		
RR13105A	EARTH SCIENCE A	Krage, Samantha	30		
RR13105A	EARTH SCIENCE A	Krage, Samantha	33		
RR13105A	EARTH SCIENCE A	Krage, Samantha	32		
RR13105A	EARTH SCIENCE A	Krage, Samantha	31		
RR13106A	HONORS EARTH SCIENCE A	Krage, Samantha	21		
RR13200A	BIOLOGY A	Parker, Elizabeth A	31		
RR13200A	BIOLOGY A	Parker, Elizabeth A	24		
RR13200A	BIOLOGY A	Ufford, Todd D	32		
RR13200A	BIOLOGY A	Parker, Elizabeth A	32		
RR13200A	BIOLOGY A	Ufford, Todd D	32		
RR13200A	BIOLOGY A	Ufford, Todd D	30		
RR13202A	AP BIOLOGY A	Strasser, Timothy F	17		
RR13202A	AP BIOLOGY A	Strasser, Timothy F	25		
RR13252	MICROBIOLOGY	Strasser, Timothy F	5		
RR13252C	MICROBIOLOGY (CIS)	Strasser, Timothy F	17		
RR13300A	HIGH SCHOOL CHEMISTRY A	Strasser, Timothy F	34		
RR13503AC	INTRO TO CHEMISTRY (CIS) A	Strasser, Timothy F	22		
RR13604C	HUMAN ANATOMY & PHYSIOLOGY I (CIS)	Ufford, Todd D	24		
RR13604C	HUMAN ANATOMY & PHYSIOLOGY I (CIS)	Parker, Elizabeth A	25		
RR13710A	ENVIRONMENTAL SCIENCE A	Glade, Alison	35		
RR13710A	ENVIRONMENTAL SCIENCE A	Glade, Alison	36		
RR14006A	7TH GRADE US STUDIES A	Christiansen, Isaac H	26		
RR14006A	7TH GRADE US STUDIES A	Christiansen, Isaac H	32		
RR14006A	7TH GRADE US STUDIES A	Kunz, David C	34		
RR14006A	7TH GRADE US STUDIES A	Christiansen, Isaac H	33		
RR14006A	7TH GRADE US STUDIES A	Kunz, David C	34		
RR14007A	HONORS 7TH GRADE US STUDIES A	Kunz, David C	15		
RR14007A	HONORS 7TH GRADE US STUDIES A	Kunz, David C	25		

RR14008A	8TH GRADE GLOBAL STUDIES A	Cornell, Gary T	33		
RR14008A	8TH GRADE GLOBAL STUDIES A	Cornell, Gary T	26		
RR14008A	8TH GRADE GLOBAL STUDIES A	Cornell, Gary T	32		
RR14008A	8TH GRADE GLOBAL STUDIES A	Cornell, Gary T	34		
RR14009A	HONORS 8TH GRADE GLOBAL STUDIES A	Cornell, Gary T	21		
RR14009A	HONORS 8TH GRADE GLOBAL STUDIES A	Kunz, David C	31		
RR14101	HONORS SOCIAL STUDIES FOUNDATIONS 9	Christiansen, Isaac H	21		
RR14101	HONORS SOCIAL STUDIES FOUNDATIONS 9	Christiansen, Isaac H	24		
RR14200A	WORLD HISTORY A	Krebs, Aimee M	34		
RR14200A	WORLD HISTORY A	Krebs, Aimee M	33		
RR14200A	WORLD HISTORY A	Lutzka, Stephanie A	27		
RR14200A	WORLD HISTORY A	Krebs, Aimee M	33		
RR14200A	WORLD HISTORY A	Krebs, Aimee M	34		
RR14201A	HONORS WORLD HISTORY 10 A	Lutzka, Stephanie A	32		
RR14201A	HONORS WORLD HISTORY 10 A	Lutzka, Stephanie A	29		
RR14250A	US HISTORY A	Conger, Liam F	26		
RR14250A	US HISTORY A	Conger, Liam F	37		
RR14250A	US HISTORY A	Golobich, Steven L	23		
RR14250A	US HISTORY A	Golobich, Steven L	23		
RR14252	AMERICAN HISTORY TO 1877	Conger, Liam F	1		
RR14252	AMERICAN HISTORY TO 1877	Conger, Liam F	3		
RR14252C	AMERICAN HISTORY TO 1877 (CIS)	Conger, Liam F	13		
RR14252C	AMERICAN HISTORY TO 1877 (CIS)	Conger, Liam F	29		
RR14305	GOVERNMENT 12	Golobich, Steven L	31		
RR14305	GOVERNMENT 12	Krebs, Aimee M	18		
RR14400	LAW AND CRIMINAL JUSTICE	Golobich, Steven L	35		
RR14422A	AP PSYCHOLOGY A	Lutzka, Stephanie A	23		
RR14422A	AP PSYCHOLOGY A	Lutzka, Stephanie A	20		
RR14710	THE WORLD WARS	Conger, Liam F	22		
RR16200A	REACH JH A	Ismil, Lori J	20		
RR16225A	REACH SH A	Ismil, Lori J	20		
RR16225A	REACH SH A	Ismil, Lori J	17		
RR16225A	REACH SH A	Ismil, Lori J	15		
RR16225A	REACH SH A	Ismil, Lori J	18		

RR16307	MY FUTURE 7	Melby, Daniel J	20	
RR16307	MY FUTURE 7	Melby, Daniel J	25	
RR16307	MY FUTURE 7	Kortekaas, Jessica L	34	
RR16308	MY FUTURE 8	Kortekaas, Jessica L	23	
RR16308	MY FUTURE 8	Ellefson, Susan K	30	
RR16308	MY FUTURE 8	Ellefson, Susan K	26	
RR17000A	STUDY HALL A	Studyhall, Supervisor	49	
RR17000A	STUDY HALL A	Studyhall, Supervisor	51	
RR17000A	STUDY HALL A	Studyhall, Supervisor	40	
RR17000A	STUDY HALL A	Studyhall, Supervisor	45	
RR17000A	STUDY HALL A	Studyhall, Supervisor	36	
RR17000A	STUDY HALL A	Studyhall, Supervisor	33	
RR17000A	STUDY HALL A	Studyhall, Supervisor	62	
RR17500A	INDIGENOUS EDUCATION A	Jankila, Emily A	6	
RR17500A	INDIGENOUS EDUCATION A	Jankila, Emily A	7	
RR17500A	INDIGENOUS EDUCATION A	Jankila, Emily A	8	
RR17500A	INDIGENOUS EDUCATION A	Jankila, Emily A	2	
RR17500A	INDIGENOUS EDUCATION A	Jankila, Emily A	2	
RR17500A	INDIGENOUS EDUCATION A	Jankila, Emily A	1	
RR17500A	INDIGENOUS EDUCATION A	Jankila, Emily A	4	
RR17500A	INDIGENOUS EDUCATION A	Jankila, Emily A	4	
RR18100A	SPANISH I A	Kowalski, Terri L	31	
RR18100A	SPANISH I A	Kowalski, Terri L	33	
RR18100A	SPANISH I A	Warner, Abigail E	31	
RR18125A	SPANISH II A	Warner, Abigail E	28	
RR18125A	SPANISH II A	Warner, Abigail E	18	
RR18125A	SPANISH II A	Warner, Abigail E	30	
RR18150A	SPANISH III A	Warner, Abigail E	13	
RR18200A	GERMAN I A	Kowalski, Terri L	22	
RR18200A	GERMAN I A	Kowalski, Terri L	19	
RR18225A	GERMAN II A	Kowalski, Terri L	25	
RR18300A	OJIBWE I A	Jankila, Emily A	16	
RR19030A	SCIENCE LAB A	Rosati, Kortney J	6	Special Education
RR19030A	SCIENCE LAB A	King, Amber Ann	16	Special Education
RR19202A	FUNCTIONAL ENGLISH A	King, Amber Ann	17	Special Education

RR19204A	INTERMEDIATE ENGLISH A	Rosati, Kortney J	8	Special Education
RR19210A	RESOURCE ENGLISH I A	Heitke, Emily	11	Special Education
RR19211A	RESOURCE ENGLISH II A	Heitke, Emily	12	Special Education
RR19211A	RESOURCE ENGLISH II A	Heitke, Emily	8	Special Education
RR19212A	RESOURCE ENGLISH III A	Heitke, Emily	12	Special Education
RR19302A	EVERYDAY MATH A	Rosati, Kortney J	6	Special Education
RR19304A	RESOURCE FUNCTIONAL MATH A	King, Amber Ann	15	Special Education
RR19310A	RESOURCE MATH I A	Rengo, David J	7	Special Education
RR19310A	RESOURCE MATH I A	Rengo, David J	9	Special Education
RR19311A	RESOURCE MATH II A	Nettleton, Jennifer	8	Special Education
RR19311A	RESOURCE MATH II A	Nettleton, Jennifer	13	Special Education
RR19311A	RESOURCE MATH II A	Nettleton, Jennifer	10	Special Education
RR19312A	RESOURCE MATH III A	Galloway, August C	8	Special Education
RR19313A	RESOURCE MATH IV A	Pond, Cara	13	Special Education
RR19505A	EVERYDAY SOCIAL STUDIES A	Golobich, Steven L	20	Special Education
RR19610A	RECREATIONAL FITNESS A	Stefanich, Stephanie	18	Special Education
RR19720A	RES ORG & STDY SKLLS/POST SEC READ A	Galloway, August C	10	Special Education
RR19810A	RESOURCE LIFE SKILLS A	King, Amber Ann	14	Special Education
RR19812A	RESOURCE RECREATION & LEISURE A	King, Amber Ann	13	Special Education
RR19814A	RESOURCE STUDY SKILLS A	Kulik, Timothy	4	Special Education
RR19814A	RESOURCE STUDY SKILLS A	Nettleton, Jennifer	8	Special Education
RR19814A	RESOURCE STUDY SKILLS A	Rosati, Kortney J	10	Special Education
RR19814A	RESOURCE STUDY SKILLS A	Kulik, Timothy	16	Special Education
RR19818A	RESOURCE ORGANIZATION AND STUDY SKILLS A	Deedrick, Rebekah J	15	Special Education
RR19818A	RESOURCE ORGANIZATION AND STUDY SKILLS A	Galloway, August C	11	Special Education
RR19818A	RESOURCE ORGANIZATION AND STUDY SKILLS A	Rengo, David J	11	Special Education

RR19818A	RESOURCE ORGANIZATION AND STUDY SKILLS A	Rengo, David J	9	Special Education	
RR19818A	RESOURCE ORGANIZATION AND STUDY SKILLS A	Pond, Cara	11	Special Education	
RR19818A	RESOURCE ORGANIZATION AND STUDY SKILLS A	Rengo, David J	8	Special Education	



Dear Friends of the Iron Range Rotary Club,

Thank you for your generous donation in support of our Rotary Clubs for our Chili Cook-Off Fundraiser. We truly appreciate your support and kindness with our Signature Event! With your help, we are able to continue our Annual Gary Carlson Rotary Kids Fishing & Casting Contest, provide assistance for low-income youth to attend local camps (Camp Esquagama and Camp Vermilion), throw our Annual ODC Bowling Party, provide Dictionaries to 3rd graders in our local schools, provide donations to the Sand Lake Shuffle, Festival of Trees and monthly donations to the Salvation Army, Rotary Youth Leadership Awards (RYLA), grants and so much more!

We couldn't have done it without all of you! Please keep next Thursday, September 19th 2024 on your calendars for next year's Annual Chili Cook-Off!

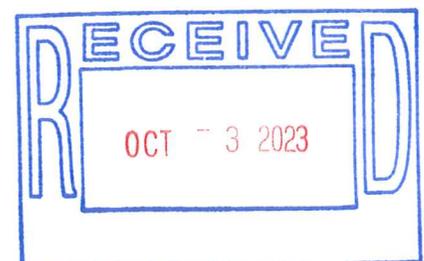
Sincerely,

The Iron Range Rotary Club

***Our Mission:** Provide service to others; promote integrity, and advance world understanding, goodwill, and peace through our fellowship of business, professional, and community leaders.*

The Quad Cities and Virginia Rotary Clubs are a 501 (c) 4 IRS designation charity – EIN # 41-6037504.

THANK YOU FOR YOUR SUPPORT!





Rock Ridge Public Schools

1405 Progress Parkway

Adopted: September 28, 2020

Revised: November 14, 2022

Revised: _____

504 STUDENT DRESS AND APPEARANCE

~~I. PURPOSE~~

~~The purpose of this policy is to enhance the education of students by establishing expectations of dress and grooming that are related to educational goals and community standards.~~

~~II. GENERAL STATEMENT OF POLICY~~

~~A. The policy of the school district is to encourage students to be dressed appropriately for school activities and in keeping with community standards. This is a joint responsibility of the student and the student's parent(s) or guardian(s).~~

~~B. Appropriate clothing includes, but is not limited to, the following:~~

~~1. Clothing appropriate for the weather.~~

~~2. Clothing that does not create a health or safety hazard.~~

~~3. Clothing appropriate for the activity (i.e., physical education or the classroom).~~

~~C. Inappropriate clothing includes, but is not limited to, the following:~~

~~1. "Short shorts," skimpy tank tops, tops that expose the midriff, and other clothing that is not in keeping with community standards.~~

~~2. Clothing bearing a message that is lewd, vulgar, or obscene.~~

~~3. Apparel promoting products or activities that are illegal for use by minors.~~

~~4. Objectionable emblems, badges, symbols, signs, words, objects or pictures on clothing or jewelry communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group, evidences gang membership or affiliation, or approves, advances, or provokes any form of religious, racial, or sexual harassment and/or violence against other individuals as defined in Policy 413.~~

- ~~5. Any apparel or footwear that would damage school property.~~
- ~~D. Headgear, including hats or head coverings, are not allowed in the building except with the approval of the building principal (e.g., student undergoing chemotherapy, medical situations, student religious practice or belief).~~
- ~~E. The intention of this policy is not to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing apparel on which such messages are stated. Such messages are acceptable as long as they are not lewd, vulgar, obscene, defamatory, profane, or do not advocate violence or harassment against others.~~
- ~~F. "Gang," as defined in this policy, means any ongoing organization, association, or group of three or more persons, whether formal or informal, having as one of its primary activities the commission of one or more criminal acts, which has an identifiable name or identifying sign or symbol, and whose members individually or collectively engage in or whose members engaged in a pattern of criminal gang activity. "Pattern of gang activity" means the commission, attempt to commit, conspiring to commit, or solicitation of two or more criminal acts, provided the criminal acts were committed on separate dates or by two or more persons who are members of or belong to the same criminal street gang.~~

~~III. PROCEDURES~~

- ~~A. When, in the judgment of the administration, a student's appearance, grooming, or mode of dress interferes with or disrupts the educational process or school activities, or poses a threat to the health or safety of the student or others, the student will be directed to make modifications or will be sent home for the day. Parents/guardians will be notified.~~
- ~~B. The administration may recommend a form of dress considered appropriate for a specific event and communicate the recommendation to students and parents/guardians.~~
- ~~C. Likewise, an organized student group may recommend a form of dress for students considered appropriate for a specific event and make such recommendation to the administration for approval.~~

Legal References: U. S. Const., amend. I

Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503, (1969)

B.W.A. v. Farmington R-7 Sch. Dist., 554 F.3d 734 (8th Cir. 2009)

Lowry v. Watson Chapel Sch. Dist., 540 F.3d 752 (8th Cir. 2008)

Stephenson v. Davenport Cmty. Sch. Dist., 110 F.3d 1303 (8th Cir. 1997)

B.H. ex rel. Hawk v. Easton Area School Dist., 725 F.3d 293 (3rd Cir. 2013)

D.B. ex rel. Brogdon v. Lafon, 217 Fed.Appx. 518 (6th Cir. 2007)

Hardwick v. Heyward, 711 F.3d 426 (4th Cir. 2013)
Madrid v. Anthony, 510 F.Supp.2d 425 (S.D. Tex. 2007)
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Olesen v. Bd. of Educ. of Sch. Dist. No. 228, 676 F.Supp. 820 (N.D. Ill. 1987)

~~**Cross References:**—Policy 413 (Harassment and Violence)
Policy 506 (Student Discipline)
Policy 525 (Violence Prevention)~~

PLEASE NOTE: MINNESOTA SCHOOL DISTRICTS AND CHARTER SCHOOLS ARE NOT REQUIRED TO REVISE THEIR DRESS CODE POLICIES AT THIS TIME.

For the past year, the Minnesota School Boards Association (MSBA) has engaged in a deep review of Model Policy 504—Student Dress and Appearance.

The updates offered below reflect the key goals of permitting students to engage in their First Amendment right to express themselves while maintaining a positive school environment in which learning is promoted and students are protected from harm.

In updating Model Policy 504, MSBA seeks to promote and support local discussion and decision-making. Alternative provisions are offered, such as on head wear and hats, in order to assist board members as they create a policy that best fits their schools and their communities.

As Minnesota school districts review and revise their dress code policies, MSBA anticipates that it will learn valuable lessons that can be shared with other schools throughout the state. The revisions offered here are a starting point and are likely to be augmented in the future.

This model policy uses the term “dress code” to refer to the policy itself because of the longstanding practice and community familiarity with the term. A school board can choose to use a different term, such as “clothing,” to replace dress.

Minnesota school boards have considerable authority to decide whether to have a dress code policy at all. Boards can choose the provisions the policy contains. School boards might choose to retain their current dress code policy. Boards may opt to change some provisions and to keep others. Boards may include language that does not appear in Model Policy 504.

The Minnesota legislature passed two laws in 2023 that are relevant to dress codes. **These changes are highlighted below.**

School boards may choose to engage with students, staff, parents and guardians, and others to craft a dress code for the school district.

In light of the many local decision points that a dress code invites, MSBA decided to not attempt to create a redline version that could be universal across the state.

I. PURPOSE

The purpose of this policy is to enhance the education of students by establishing expectations that support educational goals. Students and their families have the primary and joint responsibility for student clothing and appearance. Teachers and other district staff should exemplify and reinforce student clothing and appearance standards and help students develop an understanding of appropriate appearance in the school environment.

The school board is encouraged to draft a purpose statement that reflects the school district's mission and goals.

The dress code provisions offered below recognize that clothing is an expressive activity protected under the First Amendment. The policy seeks to promote fair treatment of all students and to reduce staff time spent monitoring student clothing. School boards may choose to adopt all, some, or none of the suggested provisions.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to encourage students to be dressed suitably [or appropriately] for school activities and in keeping with community standards.

As school boards create a school dress code, they often encounter challenges related to subjective terms—such as appropriate, suitable, or community standards—that can be vague and can vary from one person's interpretation to another. School boards may choose to provide more explicit provisions, such as are presented below.

- B. A student's clothing or appearance may not materially and substantially disrupt or interfere with the educational mission, school environment, classwork, or school activities. A student's dress or appearance may not incite or contribute to substantial disorder or invasion of the rights of others or pose a threat to the health or safety of the student or others.

Unlike Paragraph A above, Paragraph B focuses upon potential effects upon learning, discipline, and safety as it balances students' right to express themselves. The standards stated in Paragraph B draw upon the U.S. Supreme Court decision in *Tinker v. Des Moines Independent Community School District* and subsequent decisions (see Legal References below).

- C. Students' rights to choose their dress and appearance for school and school-related activities will be protected provided that the clothing:
 - 1. does not injure people or damage property;

2. does not materially and substantially disrupt or interfere with the educational process or classwork;
3. does not interfere with the requirements of discipline in the operation of the school or school activities, materially disrupt classwork;
4. does not involve substantial disorder or invasion of the rights of others.

Such appropriate clothing includes, but is not limited to, the following:

1. Clothing for the weather.
2. Clothing that does not create a health or safety hazard.
3. Clothing for the activity (i.e., physical education or the classroom).
4. Footwear that does not present a safety hazard.
5. Headwear, including hats or head coverings, are allowed provided that it does not cover the student's face to the extent that the student is not identifiable. Headgear must not interfere with the educational process. Hoodies must allow the face and ears to be visible from the front and sides and must not interfere with the line of sight to any student or staff including while the student wearing the hoodie is seated. Students may wear headgear for a medical or religious reason.

Across the nation, school boards have been encouraged to reconsider rules regarding hats and other headwear. In recent years, Minnesota school districts have developed a range of policies regarding hats and related headgear. Some districts have chosen to maintain a prohibition. Others have created grade/building specific rules. Some boards have permitted hats while prohibiting hoods.

A school board could choose to direct school building-level administration to work with staff, students, and others to develop building-specific rules regarding headwear.

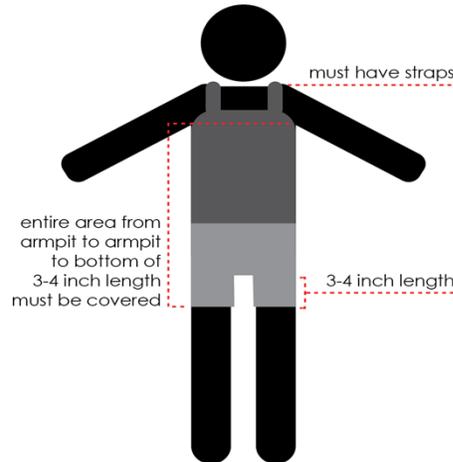
6. Hair, including but not limited to hair texture and hair styles such as braids, locks, and twists.

In 2023, the Minnesota legislature enacted the CROWN Act, which adds Subparagraph 6 to the protections under the Minnesota Human Rights Act.

C. Student clothing may not include the following:

1. **Option 1:** Students may not wear inappropriate clothing.
Option 2: Extremely brief garments and see-through garments may not be worn.

Option 3: Clothing must cover areas from one armpit across to the other armpit, down to approximately 3 to 4 inches in length on the upper thighs (see image).



MSBA is grateful to the Roanoke County Public Schools (Virginia) for its permission to incorporate this image in Model Policy 504.

The previous Model Policy 504 prohibited “inappropriate” clothing and then presented a short list of examples. Creating a comprehensive, clear definition of “inappropriate” clothing presents significant challenges, as does reliance upon a small list of examples of “inappropriate” clothing.

MSBA encourages school boards to consider moving away from “appropriate” standards to an approach that focuses upon impacts upon other students and the educational process. A school board may decide to focus upon the prohibition upon clothing that “materially and substantially disrupts or interferes with” the educational process and related standards set out in Article II.B above rather than invoking a general ‘inappropriate’ standard.

MSBA understands that school boards may wish to establish expectations regarding clothing that covers one’s body. To this end, MSBA offers some examples a school board could adapt or adopt. Other options can be considered.

Subparagraphs 2-4 below could be retained regardless of how a school board chooses to proceed under Subparagraph 1.

2. Clothing (including emblems, badges, symbols, signs, words, objects or pictures on clothing or jewelry) bearing a message that is lewd, vulgar, obscene, libelous, or denigrates, harasses, discriminates against others on the basis of protected class status under the Minnesota Human Rights Act,

or violates school district policies prohibiting discrimination, violence, harassment, or other harmful activities.

Subparagraph 2 seeks to encourage understanding of the ways in which expression through clothing can communicate messages that create harm or a hostile learning environment for others.

3. Apparel promoting products or activities that are illegal for use by minors.
 4. Communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group, or approves, advances, or provokes any form of religious, racial, or sexual harassment and/or violence against other individuals as defined in Policy 413.
- D. The intention of this policy is not to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing clothing on which such messages are stated. Such messages are acceptable as long as they are not lewd; vulgar; obscene; libelous; do not denigrate, harass, or discriminate against others on the basis of protected class status under the Minnesota Human Rights Act; or do not violate school district policies prohibiting discrimination, bullying, violence, harassment, or other harmful activities.

Paragraph D confirms the right that students possess to express themselves within the general standards established in this policy. A school board could choose to combine this with Subparagraph 2 above.

III. PROCEDURES

- A. Enforcement of a student dress code will be approached with careful consideration and sensitivity, with the goals of supporting students as they express themselves and pursue their full potential, of not shaming students, and of minimalizing loss of instructional time. When possible, dress code matters should be addressed privately with students, should seek to determine whether factors exist that impact the student's ability to comply with the dress code, and should seek to address such issues.
- B. When, in the reasonable judgment of the administration, (1) a student's clothing or appearance may materially and substantially disrupt or interfere with the educational mission, school environment, classwork, or school activities; (2) may incite or contribute to substantial disorder or invasion of the rights of others; or (3) pose a threat to the health or safety of the student or others, the student will be directed to make modifications. Parents or guardians will be notified. Other consequences may be enforced in line with Policy 506 (Student Discipline).
- C. The administration may recommend a form of clothing considered appropriate for a specific event and communicate the recommendation to students and parents or guardians. A school district or charter school must not prohibit an American Indian

student from wearing American Indian regalia, Tribal regalia, or objects of cultural significance at a graduation ceremony.

In 2023, the Minnesota legislature enacted the second sentence in Paragraph C above.

- D. Likewise, an organized student group may recommend a form of clothing for students considered appropriate for a specific event and bring such recommendation to the administration for approval.

Legal References: U. S. Const., amend. I
Minn. Stat. § 124D.792 (Graduation Ceremonies; Tribal Regalia and Objects of Cultural Significance)
Minn. Stat. § 363A.03, Subd. 36a (Definitions)
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503 (1969)
B.W.A. v. Farmington R-7 Sch. Dist., 554 F.3d 734 (8th Cir. 2009)
Lowry v. Watson Chapel Sch. Dist., 540 F.3d 752 (8th Cir. 2008)
Stephenson v. Davenport Cmty. Sch. Dist., 110 F.3d 1303 (8th Cir. 1997)
B.H. ex rel. Hawk v. Easton Area School Dist., 725 F.3d 293 (3rd Cir. 2013)
D.B. ex rel. Brogdon v. Lafon, 217 Fed. Appx. 518 (6th Cir. 2007)
Hardwick v. Heyward, 711 F.3d 426 (4th Cir. 2013)
Madrid v. Anthony, 510 F.Supp.2d 425 (S.D. Tex. 2007)
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Cross References: Policy 413 (Harassment and Violence)
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Rock Ridge Public Schools

1405 Progress Parkway

Adopted: July 27, 2020

Revised: January 10, 2022

Revised: January 23, 2023

Revised: _____

515 PROTECTION AND PRIVACY OF PUPIL RECORDS

I. PURPOSE

The school district recognizes its responsibility in regard to the collection, maintenance, and dissemination of pupil records and the protection of the privacy rights of students as provided in federal law and state statutes.

II. GENERAL STATEMENT OF POLICY

The following procedures and policies regarding the protection and privacy of parents and students are adopted by the school district, pursuant to the requirements of 20 United States Code section 1232g, *et seq.*, (Family Educational Rights and Privacy Act (FERPA)) 34 Code of Federal Regulations part 99 and consistent with the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes chapter 13, and Minnesota Rules parts 1205.0100-1205.2000.

III. DEFINITIONS

A. Authorized Representative

“Authorized representative” means any entity or individual designated by the school district, state, or an agency headed by an official of the Comptroller of the United States, the Attorney General of the United States, the Secretary of the U.S. Department of Education, or state and local educational authorities to conduct, with respect to federal or state supported education programs, any audit or evaluation or any compliance or enforcement activity in connection with federal legal requirements that relate to these programs.

B. Biometric Record

“Biometric record,” as referred to in “Personally Identifiable,” means a record of one or more measurable biological or behavioral characteristics that can be used for automated recognition of an individual (e.g., fingerprints, retina and iris patterns, voiceprints, DNA sequence, facial characteristics, and handwriting).

C. Dates of Attendance

“Dates of attendance,” as referred to in “Directory Information,” means the period of time during which a student attends or attended a school or schools in the school district, including attendance in person or by paper correspondence, satellite, videoconference, satellite, Internet, or other electronic and telecommunications technologies for students who are not in the classroom, and including the period during which a student is working under a work-study program. The term does not include specific daily records of a student’s attendance at a school or schools in the school district.

D. Directory Information

1. “Directory information,” under federal law, means information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed. It includes, but is not limited to the student’s name; ~~address; telephone listing; electronic mail address;~~ photograph; ~~date and place of birth;~~ major field of study; dates of attendance; grade level; enrollment status (i.e., full-time or part-time); participation in officially recognized activities and sports; weight and height of members of athletic teams; degrees, honors and awards received; and the most recent educational agency or institution attended. ~~It also includes the name, address, and telephone number of the student’s parent(s).~~ Directory information does not include:

- ~~1a.~~ a student’s social security number;
- ~~2b.~~ a student’s identification number (ID), user ID, or other unique personal identifier used by a student for purposes of accessing or communicating in electronic systems if the identifier may be used to access education records without use of one or more factors that authenticate the student’s identity such as a personal identification number (PIN), password, or other factor known or possessed only by the authorized user;
- ~~3c.~~ a student ID or other unique personal identifier that is displayed on a student ID badge if the identifier can be used to gain access to educational records when used in conjunction with one or more factors that authenticate the student’s identity, such as a PIN, password, or other factor known or possessed only by the student;
- ~~4d.~~ personally identifiable data which references religion, race, color, social position, or nationality; ~~or~~
- ~~5e.~~ data collected from nonpublic school students, other than those who receive shared time educational services, unless written consent is given by the student’s parent or guardian; or

f. the name, address, and telephone number of the student's parent(s).

2. Under Minnesota law, a school district may not designate a student's home address, telephone number, email address, or other personal contact information as "directory information."

[Note: The federal definition includes all of the types of information specifically referenced as directory information. The federal definition applies to information requests by military recruiting officers, as set out in Article XI below.

The Minnesota definition imposes additional restrictions upon the types of information that may be designated as directory information.

A school district may choose not to designate some or all of the enumerated information as directory information. A school district also may add to the list of directory information, as long as the added data is not information that generally would be deemed as an invasion of privacy or information that references the student's religion, race, color, social position, or nationality. Federal law now allows a school district to specify that the disclosure of directory information will be limited to specific parties, for specific purposes, or both. The identity of those parties and/or purposes should be identified. To the extent a school district adds these restrictions, it must then limit its directory information disclosures to those individuals and/or purposes specified in this public notice. Procedures to address how these restrictions will be enforced by the school district are advised. Designation of directory information is an important policy decision for the local school board who must balance not only the privacy interests of the student against public disclosure but also the additional administrative requirements such restrictions on disclosures will place on the school district.]

E. Education Records

1. What constitutes "education records." Education records means those records that are: (1) directly related to a student; and (2) maintained by the school district or by a party acting for the school district.
2. What does not constitute education record. The term "education records" does not include:
 - a. Records of instructional personnel that are:
 - (1) kept in the sole possession of the maker of the record; and
 - (2) used only as a personal memory aid;

- (3) not accessible or revealed to any other individual except a temporary substitute teacher; and
 - (4) destroyed at the end of the school year.
- b. Records of a law enforcement unit of the school district, provided education records maintained by the school district are not disclosed to the unit, and the law enforcement records are:
- (1) maintained separately from education records;
 - (2) maintained solely for law enforcement purposes; and
 - (3) disclosed only to law enforcement officials of the same jurisdiction.
- c. Records relating to an individual, including a student, who is employed by the school district which:
- (1) are made and maintained in the normal course of business;
 - (2) relate exclusively to the individual in that individual's capacity as an employee; and
 - (3) are not available for use for any other purpose.

However, records relating to an individual in attendance at the school district who is employed as a result of his or her status as a student are education records.

- d. Records relating to an eligible student, or a student attending an institution of post-secondary education, that are:
- (1) made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in his or her professional or paraprofessional capacity or assisting in that capacity;
 - (2) made, maintained, or used only in connection with the provision of treatment to the student; and
 - (3) disclosed only to individuals providing the treatment; provided that the records can be personally reviewed by a physician or other appropriate professional of the student's choice. For the purpose of this definition, "treatment" does not include remedial educational activities or activities that

are a part of the program of instruction within the school district.

- e. Records created or received by the school district after an individual is no longer a student at the school district and that are not directly related to the individual's attendance as a student.
- f. Grades on peer-related papers before the papers are collected and recorded by a teacher.

F. Education Support Services Data

"Education support services data" means data on individuals collected, created, maintained, used, or disseminated relating to programs administered by a government entity or entity under contract with a government entity designed to eliminate disparities and advance equities in educational achievement for youth by coordinating services available to participants, regardless of the youth's involvement with other government services. Education support services data does not include welfare data under Minnesota Statutes section 13.46.

Unless otherwise provided by law, all education support services data are private data on individuals and must not be disclosed except according to Minnesota Statutes section 13.05 or a court order.

G. Eligible Student

"Eligible student" means a student who has attained eighteen (18) years of age or is attending an institution of post-secondary education.

H. Juvenile Justice System

"Juvenile justice system" includes criminal justice agencies and the judiciary when involved in juvenile justice activities.

I. Legitimate Educational Interest

"Legitimate educational interest" includes interest directly related to classroom instruction, teaching, student achievement and progress, discipline of a student, student health and welfare, and the ability to respond to a request for education data. It includes a person's need to know in order to:

1. Perform an administrative task required in the school or employee's contract or position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student's education;

3. Perform a service or benefit for the student or the student's family such as health care, counseling, student job placement, or student financial aid; or
4. Perform a task directly related to responding to a request for data.

J. Parent

“Parent” means a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent of the student in the absence of a parent or guardian. The school district may presume the parent has the authority to exercise the rights provided herein, unless it has been provided with evidence that there is a state law or court order governing such matters as marriage dissolution, separation or child custody, or a legally binding instrument which provides to the contrary.

K. Personally Identifiable

“Personally identifiable” means that the data or information includes, but is not limited to: (a) a student's name; (b) the name of the student's parent or other family member; (c) the address of the student or student's family; (d) a personal identifier such as the student's social security number or student number or biometric record; (e) other direct identifiers, such as the student's date of birth, place of birth, and mother's maiden name; (f) other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty; or (g) information requested by a person who the school district reasonably believes knows the identity of the student to whom the education record relates.

L. Record

“Record” means any information or data recorded in any way including, but not limited to, handwriting, print, computer media, video or audio tape, film, microfilm, and microfiche.

M. Responsible Authority

“Responsible authority” means *[designate title and actual name of individual]*.

N. Student

“Student” includes any individual who is or has been in attendance, enrolled, or registered at the school district and regarding whom the school district maintains education records. Student also includes applicants for enrollment or registration at the school district and individuals who receive shared time educational services from the school district.

O. School Official

“School official” includes: (a) a person duly elected to the school board; (b) a person employed by the school board in an administrative, supervisory, instructional, or other professional position; (c) a person employed by the school board as a temporary substitute in a professional position for the period of his or her performance as a substitute; and (d) a person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, a public information officer or data practices compliance official, an attorney, or an auditor for the period of his or her performance as an employee or contractor.

P. Summary Data

“Summary data” means statistical records and reports derived from data on individuals but in which individuals are not identified and from which neither their identities nor any other characteristic that could uniquely identify the individual is ascertainable.

Q. Other Terms and Phrases

All other terms and phrases shall be defined in accordance with applicable state and federal law or ordinary customary usage.

IV. **GENERAL CLASSIFICATION**

State law provides that all data collected, created, received, or maintained by a school district are public unless classified by state or federal law as not public or private or confidential. State law classifies all data on individuals maintained by a school district which relates to a student as private data on individuals. This data may not be disclosed to parties other than the parent or eligible student without consent, except pursuant to a valid court order, certain state statutes authorizing access, and the provisions of FERPA and the regulations promulgated thereunder.

V. **STATEMENT OF RIGHTS**

A. Rights of Parents and Eligible Students

Parents and eligible students have the following rights under this policy:

1. The right to inspect and review the student’s education records;
2. The right to request the amendment of the student’s education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student’s privacy or other rights;

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that such consent is not required for disclosure pursuant to this policy, state or federal law, or the regulations promulgated thereunder;
4. The right to refuse release of names, addresses, and home telephone numbers of students in grades 11 and 12 to military recruiting officers and post-secondary educational institutions;
5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school district to comply with the federal law and the regulations promulgated thereunder;
6. The right to be informed about rights under the federal law; and
7. The right to obtain a copy of this policy at the location set forth in Section XXI. of this policy.

B. Eligible Students

All rights and protections given parents under this policy transfer to the student when he or she reaches eighteen (18) years of age or enrolls in an institution of post-secondary education. The student then becomes an "eligible student." However, the parents of an eligible student who is also a "dependent student" are entitled to gain access to the education records of such student without first obtaining the consent of the student. In addition, parents of an eligible student may be given access to education records in connection with a health or safety emergency if the disclosure meets the conditions of any provision set forth in 34 Code of Federal Regulations section 99.31(a).

C. Students with a Disability

The school district shall follow 34 Code of Federal Regulations sections 300.610-300.617 with regard to the privacy, notice, access, record keeping and accuracy of information related to students with a disability.

VI. DISCLOSURE OF EDUCATION RECORDS

A. Consent Required for Disclosure

1. The school district shall obtain a signed and dated written informed consent of the parent of a student or the eligible student before disclosing personally identifiable information from the education records of the student, except as provided herein.

2. The written consent required by this subdivision must be signed and dated by the parent of the student or the eligible student giving the consent and shall include:
 - a. a specification of the records to be disclosed;
 - b. the purpose or purposes of the disclosure;
 - c. the party or class of parties to whom the disclosure may be made;
 - d. the consequences of giving informed consent; and
 - e. if appropriate, a termination date for the consent.
3. When a disclosure is made under this subdivision:
 - a. if the parent or eligible student so requests, the school district shall provide him or her with a copy of the records disclosed; and
 - b. if the parent of a student who is not an eligible student so requests, the school district shall provide the student with a copy of the records disclosed.
4. A signed and dated written consent may include a record and signature in electronic form that:
 - a. identifies and authenticates a particular person as the source of the electronic consent; and
 - b. indicates such person's approval of the information contained in the electronic consent.
5. If the responsible authority seeks an individual's informed consent to the release of private data to an insurer or the authorized representative of an insurer, informed consent shall not be deemed to have been given unless the statement is:
 - a. in plain language;
 - b. dated;
 - c. specific in designating the particular persons or agencies the data subject is authorizing to disclose information about the data subject;
 - d. specific as to the nature of the information the subject is authorizing to be disclosed;

- e. specific as to the persons or agencies to whom the subject is authorizing information to be disclosed;
- f. specific as to the purpose or purposes for which the information may be used by any of the parties named in Clause e. above, both at the time of the disclosure and at any time in the future; and
- g. specific as to its expiration date which should be within a reasonable time, not to exceed one year except in the case of authorizations given in connection with applications for: (i) life insurance or noncancellable or guaranteed renewable health insurance and identified as such, two years after the date of the policy, or (ii) medical assistance under Minnesota Statutes chapter 256B or Minnesota Care under Minnesota Statutes chapter 256L, which shall be ongoing during all terms of eligibility, for individualized education program health-related services provided by a school district that are subject to third party reimbursement.

6. Eligible Student Consent

Whenever a student has attained eighteen (18) years of age or is attending an institution of post-secondary education, the rights accorded to and the consent required of the parent of the student shall thereafter only be accorded to and required of the eligible student, except as provided in Section V. of this policy.

B. Prior Consent for Disclosure Not Required

The school district may disclose personally identifiable information from the education records of a student without the written consent of the parent of the student or the eligible student unless otherwise provided herein, if the disclosure is:

- 1. To other school officials, including teachers, within the school district whom the school district determines have a legitimate educational interest in such records;
- 2. To a contractor, consultant, volunteer, or other party to whom the school district has outsourced institutional services or functions provided that the outside party:
 - a. performs an institutional service or function for which the school district would otherwise use employees;
 - b. is under the direct control of the school district with respect to the use and maintenance of education records; and

- c. will not disclose the information to any other party without the prior consent of the parent or eligible student and uses the information only for the purposes for which the disclosure was made.
3. To officials of other schools, school districts, or post-secondary educational institutions in which the student seeks or intends to enroll, or is already enrolled, as long as the disclosure is for purposes related to the student's enrollment or transfer. The records shall include information about disciplinary action taken as a result of any incident in which the student possessed or used a dangerous weapon, and with proper annual notice (see Section XIX.), suspension and expulsion information pursuant to section 7917 of the federal Every Student Succeeds Act, 20 United States Code section 7917, and, if applicable, data regarding a student's history of violent behavior. The records also shall include a copy of any probable cause notice or any disposition or court order under Minnesota Statutes section 260B.171, unless the data are required to be destroyed under Minnesota Statutes section 120A.22, subdivision 7(c) or section 121A.75. On request, the school district will provide the parent or eligible student with a copy of the education records that have been transferred and provide an opportunity for a hearing to challenge the content of those records in accordance with Section XV. of this policy;
4. To authorized representatives of the Comptroller General of the United States, the Attorney General of the United States, the Secretary of the U.S. Department of Education, or the Commissioner of the State Department of Education or his or her representative, subject to the conditions relative to such disclosure provided under federal law;
5. In connection with financial aid for which a student has applied or has received, if the information is necessary for such purposes as to:
 - a. determine eligibility for the aid;
 - b. determine the amount of the aid;
 - c. determine conditions for the aid; or
 - d. enforce the terms and conditions of the aid.

“Financial aid” for purposes of this provision means a payment of funds provided to an individual or a payment in kind of tangible or intangible property to the individual that is conditioned on the individual's attendance at an educational agency or institution;

6. To state and local officials or authorities to whom such information is specifically allowed to be reported or disclosed pursuant to state statute adopted:
 - a. before November 19, 1974, if the allowed reporting or disclosure concerns the juvenile justice system and such system's ability to effectively serve the student whose records are released; or
 - b. after November 19, 1974, if the reporting or disclosure allowed by state statute concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records are released, provided the officials and authorities to whom the records are disclosed certify in writing to the school district that the data will not be disclosed to any other party, except as provided by state law, without the prior written consent of the parent of the student. At a minimum, the school district shall disclose the following information to the juvenile justice system under this paragraph: a student's full name, home address, telephone number, and date of birth; a student's school schedule, attendance record, and photographs, if any; and parents' names, home addresses, and telephone numbers.

7. To organizations conducting studies for or on behalf of educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, administering student aid programs, or improving instruction; provided that the studies are conducted in a manner which does not permit the personal identification of parents or students by individuals other than representatives of the organization who have a legitimate interest in the information, the information is destroyed when no longer needed for the purposes for which the study was conducted, and the school district enters into a written agreement with the organization that: (a) specifies the purpose, scope, and duration of the study or studies and the information to be disclosed; (b) requires the organization to use personally identifiable information from education records only to meet the purpose or purposes of the study as stated in the written agreement; (c) requires the organization to conduct the study in a manner that does not permit personal identification of parents and students by anyone other than representatives of the organization with legitimate interests; and (d) requires the organization to destroy all personally identifiable information when information is no longer needed for the purposes for which the study was conducted and specifies the time period in which the information must be destroyed. For purposes of this provision, the term, "organizations," includes, but is not limited to, federal, state, and local agencies and independent organizations. In the event the Department of Education determines that a third party outside of the school district to whom information is disclosed violates this provision, the school district may not allow that third party access to

personally identifiable information from education records for at least five (5) years;

8. To accrediting organizations in order to carry out their accrediting functions;
9. To parents of a student eighteen (18) years of age or older if the student is a dependent of the parents for income tax purposes;
10. To comply with a judicial order or lawfully issued subpoena, provided, however, that the school district makes a reasonable effort to notify the parent or eligible student of the order or subpoena in advance of compliance therewith so that the parent or eligible student may seek protective action, unless the disclosure is in compliance with a federal grand jury subpoena, or any other subpoena issued for law enforcement purposes, and the court or other issuing agency has ordered that the existence or the contents of the subpoena or the information furnished in response to the subpoena not be disclosed, or the disclosure is in compliance with an ex parte court order obtained by the United States Attorney General (or designee not lower than an Assistant Attorney General) concerning investigations or prosecutions of an offense listed in 18 United States Code section 2332b(g)(5)(B), an act of domestic or international terrorism as defined in 18 U.S.C. § 2331, or a parent is a party to a court proceeding involving child abuse and neglect or dependency matters, and the order is issued in the context of the proceeding. If the school district initiates legal action against a parent or student, it may disclose to the court, without a court order or subpoena, the education records of the student that are relevant for the school district to proceed with the legal action as plaintiff. Also, if a parent or eligible student initiates a legal action against the school district, the school district may disclose to the court, without a court order or subpoena, the student's education records that are relevant for the school district to defend itself;
11. To appropriate parties, including parents of an eligible student, in connection with an emergency if knowledge of the information is necessary to protect the health, including the mental health, or safety of the student or other individuals. The decision is to be based upon information available at the time the threat occurs that indicates that there is an articulable and significant threat to the health or safety of a student or other individuals. In making a determination whether to disclose information under this section, the school district may take into account the totality of the circumstances pertaining to a threat and may disclose information from education records to any person whose knowledge of the information is necessary to protect the health or safety of the student or other students. A record of this disclosure must be maintained pursuant to Section XIII.E. of this policy. In addition, an educational agency or institution may include in the education records of a student appropriate information concerning disciplinary action

taken against the student for conduct that posed a significant risk to the safety or well-being of that student, other students, or other members of the school community. This information may be disclosed to teachers and school officials within the school district and/or teachers and school officials in other schools who have legitimate educational interests in the behavior of the student;

12. To the juvenile justice system if information about the behavior of a student who poses a risk of harm is reasonably necessary to protect the health or safety of the student or other individuals;
13. Information the school district has designated as “directory information” pursuant to Section VII. of this policy;
14. To military recruiting officers and post-secondary educational institutions pursuant to Section XI. of this policy;
15. To the parent of a student who is not an eligible student or to the student himself or herself;
16. To appropriate health authorities to the extent necessary to administer immunization programs and for bona fide epidemiologic investigations which the commissioner of health determines are necessary to prevent disease or disability to individuals in the public educational agency or institution in which the investigation is being conducted;
17. To volunteers who are determined to have a legitimate educational interest in the data and who are conducting activities and events sponsored by or endorsed by the educational agency or institution for students or former students;
18. To the juvenile justice system, on written request that certifies that the information will not be disclosed to any other person except as authorized by law without the written consent of the parent of the student:
 - a. the following information about a student must be disclosed: a student’s full name, home address, telephone number, date of birth; a student’s school schedule, daily attendance record, and photographs, if any; and any parents’ names, home addresses, and telephone numbers;
 - b. the existence of the following information about a student, not the actual data or other information contained in the student’s education record, may be disclosed provided that a request for access must be submitted on the statutory form and it must contain an explanation of why access to the information is necessary to serve the student:

(1) use of a controlled substance, alcohol, or tobacco; (2) assaultive or threatening conduct that could result in dismissal from school under the Pupil Fair Dismissal Act; (3) possession or use of weapons or look-alike weapons; (4) theft; or (5) vandalism or other damage to property. Prior to releasing this information, the principal or chief administrative officer of a school who receives such a request must, to the extent permitted by federal law, notify the student's parent or guardian by certified mail of the request to disclose information. If the student's parent or guardian notifies the school official of an objection to the disclosure within ten (10) days of receiving certified notice, the school official must not disclose the information and instead must inform the requesting member of the juvenile justice system of the objection. If no objection from the parent or guardian is received within fourteen (14) days, the school official must respond to the request for information.

The written requests of the juvenile justice system member(s), as well as a record of any release, must be maintained in the student's file;

19. To the principal where the student attends and to any counselor directly supervising or reporting on the behavior or progress of the student if it is information from a disposition order received by a superintendent under Minnesota Statutes section 260B.171, subdivision 3. The principal must notify the counselor immediately and must place the disposition order in the student's permanent education record. The principal also must notify immediately any teacher or administrator who directly supervises or reports on the behavior or progress of the student whom the principal believes needs the information to work with the student in an appropriate manner, to avoid being needlessly vulnerable, or to protect other persons from needless vulnerability. The principal may also notify other school district employees, substitutes, and volunteers who are in direct contact with the student if the principal determines that these individual need the information to work with the student in an appropriate manner, to avoid being needlessly vulnerable, or to protect other persons from needless vulnerability. Such notices from the principal must identify the student, outline the offense, and describe any conditions of probation about which the school must provide information if this information is provided in the disposition order. Disposition order information received is private educational data received for the limited purpose of serving the educational needs of the student and protecting students and staff. The information may not be further disseminated by the counselor, teacher, administrator, staff member, substitute, or volunteer except as necessary to serve the student, to protect students and staff, or as otherwise required by law, and only to the student or the student's parent or guardian;

20. To the principal where the student attends if it is information from a peace officer's record of children received by a superintendent under Minnesota Statutes section 260B.171, subdivision 5. The principal must place the information in the student's education record. The principal also must notify immediately any teacher, counselor, or administrator directly supervising the student whom the principal believes needs the information to work with the student in an appropriate manner, to avoid being needlessly vulnerable, or to protect other persons from needless vulnerability. The principal may also notify other district employees, substitutes, and volunteers who are in direct contact with the student if the principal determines that these individuals need the information to work with the student in an appropriate manner, to avoid being needlessly vulnerable, or to protect other persons from needless vulnerability. Such notices from the principal must identify the student and describe the alleged offense if this information is provided in the peace officer's notice. Peace officer's record information received is private educational data received for the limited purpose of serving the educational needs of the student and protecting students and staff. The information must not be further disseminated by the counselor, teacher administrator, staff member, substitute, or volunteer except to communicate with the student or the student's parent or guardian as necessary to serve the student, to protect students and staff, or as otherwise required by law.

The principal must delete the peace officer's record from the student's education record, destroy the data, and make reasonable efforts to notify any teacher, counselor, staff member, administrator, substitute, or volunteer who received information from the peace officer's record if the county attorney determines not to proceed with a petition or directs the student into a diversion or mediation program or if a juvenile court makes a decision on a petition and the county attorney or juvenile court notifies the superintendent of such action;

21. To the Secretary of Agriculture, or authorized representative from the Food and Nutrition Service or contractors acting on behalf of the Food and Nutrition Service, for the purposes of conducting program monitoring, evaluations, and performance measurements of state and local educational and other agencies and institutions receiving funding or providing benefits of one or more programs authorized under the National School Lunch Act or the Child Nutrition Act of 1966 for which the results will be reported in an aggregate form that does not identify any individual, on the conditions that: (a) any data collected shall be protected in a manner that will not permit the personal identification of students and their parents by other than the authorized representatives of the Secretary; and (b) any personally identifiable data shall be destroyed when the data are no longer needed for program monitoring, evaluations, and performance measurements; or

22. To an agency caseworker or other representative of a State or local child welfare agency, or tribal organization (as defined in 25 United States Code section 5304), who has the right to access a student's case plan, as defined and determined by the State or tribal organization, when such agency or organization is legally responsible, in accordance with State or tribal law, for the care and protection of the student, provided that the education records, or the personally identifiable information contained in such records, of the student will not be disclosed by such agency or organization, except to an individual or entity engaged in addressing the student's education needs and authorized by such agency or organization to receive such disclosure and such disclosure is consistent with the State or tribal laws applicable to protecting the confidentiality of a student's education records.

C. Nonpublic School Students

The school district may disclose personally identifiable information from the education records of a nonpublic school student, other than a student who receives shared time educational services, without the written consent of the parent of the student or the eligible student unless otherwise provided herein, if the disclosure is:

1. Pursuant to a valid court order;
2. Pursuant to a statute specifically authorizing access to the private data; or
3. To appropriate health authorities to the extent necessary to administer immunization programs and for bona fide epidemiological investigations which the commissioner of health determines are necessary to prevent disease or disability to individuals in the public educational agency or institution in which the investigation is being conducted.

VII. RELEASE OF DIRECTORY INFORMATION

A. Classification-Educational Data

1. Educational data designated as directory information is public data on individuals to the extent required under federal law. Directory information must be designated pursuant to the provisions of:
 - a. Minnesota Statutes, section 13.32, subdivision 5; and
 - b. United States Code, title 20, section 1232g, and Code of Federal Regulations, title 34, section 99.37, which were in effect on January 3, 2012.
2. The school district may not designate a student's home address, telephone number, email address, or other personal contact information as directory information under this section.

3. When requested, the school district must share personal contact information and directory information, whether public or private, with the Minnesota Department of Education, as required for federal reporting purposes.

[Note: This section became effective on the day following final enactment (May 19, 2023). Beginning on the effective date, a student's personal contact information subject to this section must be treated as private educational data under Minnesota Statutes, section 13.32, regardless of whether that contact information was previously designated as directory information under Minnesota Statutes, section 13.32, subdivision 5].

~~Directory information is public except as provided herein.~~

B. Former Students

Unless a former student validly opted out of the release of directory information while the student was in attendance and has not rescinded the opt out request at any time, the school district may disclose directory information from the education records generated by it regarding the former student without meeting the requirements of Paragraph C. of this section. In addition, under an explicit exclusion from the definition of an "education record," the school district may release records that only contain information about an individual obtained after he or she is no longer a student at the school district and that are not directly related to the individual's attendance as a student (e.g., a student's activities as an alumnus of the school district).

C. Present Students and Parents

The school district may disclose directory information from the education records of a student and information regarding parents without prior written consent of the parent of the student or eligible student, except as provided herein. ~~Prior to such disclosure the school district shall:~~

1. When conducting the directory information designation and notice process required by federal law, the school district shall give parents and students notice of the right to refuse to let the district designate specified data about the student as directory information.
2. The school district shall Annually give ~~public~~ notice by any means that are reasonably likely to inform the parents and eligible students of:
 - a. the types of personally identifiable information regarding students and/or parents that the school district has designated as directory information;

- b. the parent's or eligible student's right to refuse to let the school district designate any or all of those types of information about the student and/or the parent as directory information; and
 - c. the period of time in which a parent or eligible student has to notify the school district in writing that he or she does not want any or all of those types of information about the student and/or the parent designated as directory information.
 2. Allow a reasonable period of time after such notice has been given for a parent or eligible student to inform the school district in writing that any or all of the information so designated should not be disclosed without the parent's or eligible student's prior written consent, except as provided in Section VI. of this policy.
 3. A parent or eligible student may not opt out of the directory information disclosures to:
 - a. prevent the school district from disclosing or requiring the student to disclose the student's name, ID, or school district e-mail address in a class in which the student is enrolled; or
 - b. prevent the school district from requiring a student to wear, to display publicly, or to disclose a student ID card or badge that exhibits information that may be designated as directory information and that has been properly designated by the school district as directory information.
 4. The school district shall not disclose or confirm directory information without meeting the written consent requirements contained in Section VI.A. of this policy if a student's social security number or other non-directory information is used alone or in combination with other data elements to identify or help identify the student or the student's records.

D. Procedure for Obtaining Nondisclosure of Directory Information

The parent's or eligible student's written notice shall be directed to the responsible authority and shall include the following:

1. Name of the student and/or parent, as appropriate;
2. Home address;
3. School presently attended by student;
4. Parent's legal relationship to student, if applicable; and

5. Specific categories of directory information to be made not public without the parent's or eligible student's prior written consent, which shall only be applicable for that school year.

E. Duration

The designation of any information as directory information about a student or parents will remain in effect for the remainder of the school year unless the parent or eligible student provides the written notifications provided herein.

VIII. DISCLOSURE OF PRIVATE RECORDS

A. Private Records

For the purposes herein, education records are records which are classified as private data on individuals by state law and which are accessible only to the student who is the subject of the data and the student's parent if the student is not an eligible student. The school district may not disclose private records or their contents except as summary data, or except as provided in Section VI. of this policy, without the prior written consent of the parent or the eligible student. The school district will use reasonable methods to identify and authenticate the identity of parents, students, school officials, and any other party to whom personally identifiable information from education records is disclosed.

B. Private Records Not Accessible to Parent

In certain cases state law intends, and clearly provides, that certain information contained in the education records of the school district pertaining to a student be accessible to the student alone, and to the parent only under special circumstances, if at all.

1. The responsible authority may deny access to private data by a parent when a minor student who is the subject of that data requests that the responsible authority deny such access. The minor student's request must be submitted in writing setting forth the reasons for denying access to the parent and must be signed by the minor. Upon receipt of such request the responsible authority shall determine if honoring the request to deny the parent access would be in the best interest of the minor data subject. In making this determination the responsible authority shall consider the following factors:
 - a. whether the minor is of sufficient age and maturity to be able to explain the reasons for and understand the consequences of the request to deny access;

- b. whether the personal situation of the minor is such that denying parental access may protect the minor data subject from physical or emotional harm;
- c. whether there are grounds for believing that the minor data subject's reasons for precluding parental access are reasonably accurate;
- d. whether the data in question is of such a nature that disclosure of it to the parent may lead to physical or emotional harm to the minor data subject; and
- e. whether the data concerns medical, dental or other health services provided pursuant to Minnesota Statutes sections 144.341-144.347, in which case the data may be released only if the failure to inform the parent would seriously jeopardize the health of the minor.

C. Private Records Not Accessible to Student

Students shall not be entitled to access to private data concerning financial records and statements of the student's parent or any information contained therein.

D. Military-Connected Youth Identifier

When a school district updates its enrollment forms in the ordinary course of business, the school district must include a box on the enrollment form to allow students to self-identify as a military-connected youth. For purposes of this section, a "military-connected youth" means having an immediate family member, including a parent or sibling, who is currently in the armed forces either as a reservist or on active duty or has recently retired from the armed forces. Data collected under this provision is private data on individuals, but summary data may be published by the Department of Education.

IX. DISCLOSURE OF CONFIDENTIAL RECORDS

A. Confidential Records

Confidential records are those records and data contained therein which are made not public by state or federal law, and which are inaccessible to the student and the student's parents or to an eligible student.

B. Reports Under the Maltreatment of Minors Reporting Act

Pursuant to Minnesota Statutes Chapter 260E, written copies of reports pertaining to a neglected and/or physically and/or sexually abused child shall be accessible only to the appropriate welfare and law enforcement agencies. In respect to other parties, such data shall be confidential and will not be made available to the parent

or the subject individual by the school district. The subject individual, however, may obtain a copy of the report from either the local welfare agency, county sheriff, or the local police department subject to the provisions of Minnesota Statutes Chapter 260E.

Regardless of whether a written report is made under Minnesota Statutes Chapter 260E, as soon as practicable after a school receives information regarding an incident that may constitute maltreatment of a child in a school facility, the school shall inform the parent, legal guardian, or custodian of the child that an incident occurred that may constitute maltreatment of the child, when the incident occurred, and the nature of the conduct that may constitute maltreatment.

C. Investigative Data

Data collected by the school district as part of an active investigation undertaken for the purpose of the commencement or defense of pending civil legal action, or are retained in anticipation of a pending civil legal action are classified as protected nonpublic data in the case of data not on individuals, and confidential data in the case of data on individuals.

1. The school district may make any data classified as protected non-public or confidential pursuant to this subdivision accessible to any person, agency, or the public if the school district determines that such access will aid the law enforcement process, promote public health or safety, or dispel widespread rumor or unrest.
2. A complainant has access to a statement he or she provided to the school district.
3. Parents or eligible students may have access to investigative data of which the student is the subject, but only to the extent the data is not inextricably intertwined with data about other school district students, school district employees, and/or attorney data as defined in Minnesota Statutes section 13.393.
4. Once a civil investigation becomes inactive, civil investigative data becomes public unless the release of the data would jeopardize another pending civil legal action, except for those portions of such data that are classified as not public data under state or federal law. Any civil investigative data presented as evidence in court or made part of a court record shall be public. For purposes of this provision, a civil investigation becomes inactive upon the occurrence of any of the following events:
 - a. a decision by the school district, or by the chief attorney for the school district, not to pursue the civil legal action. However, such

investigation may subsequently become active if the school district or its attorney decides to renew the civil legal action;

- b. the expiration of the time to file a complaint under the statute of limitations or agreement applicable to the civil legal action; or
- c. the exhaustion or expiration of rights of appeal by either party to the civil legal action.

- 5. A “pending civil legal action” for purposes of this subdivision is defined as including, but not limited to, judicial, administrative, or arbitration proceedings.

D. Chemical Abuse Records

To the extent the school district maintains records of the identity, diagnosis, prognosis, or treatment of any student which are maintained in connection with the performance of any drug abuse prevention function conducted, regulated, or directly or indirectly assisted by any department or agency of the United States, such records are classified as confidential and shall be disclosed only for the purposes and under the circumstances expressly authorized by law.

X. DISCLOSURE OF SCHOOL RECORDS PRIOR TO EXCLUSION OR EXPULSION HEARING

At a reasonable time prior to any exclusion or expulsion hearing, the student and the student’s parent or guardian or representative shall be given access to all school district records pertaining to the student, including any tests or reports upon which the action proposed by the school district may be based, pursuant to the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes section 121A.40, *et seq.*

XI. DISCLOSURE OF DATA TO MILITARY RECRUITING OFFICERS AND POST-SECONDARY EDUCATIONAL INSTITUTIONS

A. The school district will release the names, addresses, electronic mail address (which shall be the electronic mail addresses provided by the school district, if available, that may be released to military recruiting officers only), and home telephone numbers of students in grades 11 and 12 to military recruiting officers and post-secondary educational institutions within sixty (60) days after the date of the request unless a parent or eligible student has refused in writing to release this data pursuant to Paragraph C. below.

B. Data released to military recruiting officers under this provision:

1. may be used only for the purpose of providing information to students about military service, state and federal veterans' education benefits, and other career and educational opportunities provided by the military; and
 2. cannot be further disseminated to any other person except personnel of the recruiting services of the armed forces; and
 3. copying fees shall not be imposed.
- C. A parent or eligible student has the right to refuse the release of the name, address, electronic mail address (which shall be the electronic mail addresses provided by the school district, if available, that may be released to military recruiting officers only), or home telephone number to military recruiting officers and post-secondary educational institutions. To refuse the release of the above information to military recruiting officers and post-secondary educational institutions, a parent or eligible student must notify the responsible authority, building principal, in writing by October 1st each year. The written request must include the following information:
1. Name of student and parent, as appropriate;
 2. Home address;
 3. Student's grade level;
 4. School presently attended by student;
 5. Parent's legal relationship to student, if applicable;
 6. Specific category or categories of information which are not to be released to military recruiting officers and post-secondary educational institutions; and
 7. Specific category or categories of information which are not to be released to the public, including military recruiting officers and post-secondary educational institutions.
- D. Annually, the school district will provide public notice by any means that are reasonably likely to inform the parents and eligible students of their rights to refuse to release the names, addresses, and home phone numbers of students in grades 11 and 12 without prior consent.
- E. A parent or eligible student's refusal to release the above information to military recruiting officers and post-secondary educational institutions does not affect the school district's release of directory information to the rest of the public, which includes military recruiting officers and post-secondary educational institutions. In order to make any directory information about a student private, the procedures

contained in Section VII. of this policy also must be followed. Accordingly, to the extent the school district has designated the name, address, phone number, and grade level of students as directory information, absent a request from a parent or eligible student not to release such data, this information will be public data and accessible to members of the public, including military recruiting officers and post-secondary educational institutions.

XII. LIMITS ON REDISCLOSURE

A. Redisclosure

Consistent with the requirements herein, the school district may only disclose personally identifiable information from the education records of a student on the condition that the party to whom the information is to be disclosed will not disclose the information to any other party without the prior written consent of the parent of the student or the eligible student, except that the officers, employees, and agents of any party receiving personally identifiable information under this section may use the information, but only for the purposes for which the disclosure was made.

B. Redisclosure Not Prohibited

1. Subdivision A. of this section does not prevent the school district from disclosing personally identifiable information under Section VI. of this policy with the understanding that the party receiving the information may make further disclosures of the information on behalf of the school district provided:
 - a. The disclosures meet the requirements of Section VI. of this policy; and
 - b. The school district has complied with the record-keeping requirements of Section XIII. of this policy.
2. Subdivision A. of this section does not apply to disclosures made pursuant to court orders or lawfully issued subpoenas or litigation, to disclosures of directory information, to disclosures to a parent or student or to parents of dependent students, or to disclosures concerning sex offenders and other individuals required to register under 42 United States Code section 14071. However, the school district must provide the notification required in Section XII.D. of this policy if a redisclosure is made based upon a court order or lawfully issued subpoena.

C. Classification of Disclosed Data

The information disclosed shall retain the same classification in the hands of the party receiving it as it had in the hands of the school district.

D. Notification

The school district shall inform the party to whom a disclosure is made of the requirements set forth in this section, except for disclosures made pursuant to court orders or lawfully issued subpoenas, disclosure of directory information under Section VII. of this policy, disclosures to a parent or student, or disclosures to parents of a dependent student. In the event that the Family Policy Compliance Office determines that a state or local educational authority, a federal agency headed by an official listed in 34 Code of Federal Regulations section 99.31(a)(3), or an authorized representative of a state or local educational authority or a federal agency headed by an official listed in section 99.31(a)(3), or a third party outside of the school district improperly rediscloses personally identifiable information from education records or fails to provide notification required under this section of this policy, the school district may not allow that third party access to personally identifiable information from education records for at least five (5) years.

XIII. RESPONSIBLE AUTHORITY; RECORD SECURITY; AND RECORD KEEPING

A. Responsible Authority

The responsible authority shall be responsible for the maintenance and security of student records.

B. Record Security

The principal of each school subject to the supervision and control of the responsible authority shall be the records manager of the school, and shall have the duty of maintaining and securing the privacy and/or confidentiality of student records.

C. Plan for Securing Student Records

The building principal shall submit to the responsible authority a written plan for securing students records by September 1 of each school year. The written plan shall contain the following information:

1. A description of records maintained;
2. Titles and addresses of person(s) responsible for the security of student records;
3. Location of student records, by category, in the buildings;
4. Means of securing student records; and

5. Procedures for access and disclosure.

D. Review of Written Plan for Securing Student Records

The responsible authority shall review the plans submitted pursuant to Paragraph C. of this section for compliance with the law, this policy and the various administrative policies of the school district. The responsible authority shall then promulgate a chart incorporating the provisions of Paragraph C. which shall be attached to and become a part of this policy.

E. Record Keeping

1. The principal shall, for each request for and each disclosure of personally identifiable information from the education records of a student, maintain a record with the education records of the student, that indicates:
 - a. the parties who have requested or received personally identifiable information from the education records of the student;
 - b. the legitimate interests these parties had in requesting or obtaining the information; and
 - c. the names of the state and local educational authorities and federal officials and agencies listed in Section VI.B.4. of this policy that may make further disclosures of personally identifiable information from the student's education records without consent.
2. In the event the school district discloses personally identifiable information from an education record of a student pursuant to Section XII.B. of this policy, the record of disclosure required under this section shall also include:
 - a. the names of the additional parties to which the receiving party may disclose the information on behalf of the school district;
 - b. the legitimate interests under Section VI. of this policy which each of the additional parties has in requesting or obtaining the information; and
 - c. a copy of the record of further disclosures maintained by a state or local educational authority or federal official or agency listed in Section VI.B.4. of this policy in accordance with 34 Code of Federal Regulations section 99.32 and to whom the school district disclosed information from an education record. The school district shall request a copy of the record of further disclosures from a state or local educational authority or federal official or agency to whom

education records were disclosed upon a request from a parent or eligible student to review the record of requests for disclosure.

3. Section XIII.E.1. does not apply to requests by or disclosure to a parent of a student or an eligible student, disclosures pursuant to the written consent of a parent of a student or an eligible student, requests by or disclosures to other school officials under Section VI.B.1. of this policy, to requests for disclosures of directory information under Section VII. of this policy, or to a party seeking or receiving the records as directed by a federal grand jury or other law enforcement subpoena and the issuing court or agency has ordered that the existence or the contents of the subpoena or the information provided in response to the subpoena not be disclosed or as directed by an ex parte court order obtained by the United States Attorney General (or designee not lower than an Assistant Attorney General) concerning investigations or prosecutions of an offense listed in 18. United States Code section 2332b(g)(5)(B) or an act of domestic or international terrorism.
4. The record of requests of disclosures may be inspected by:
 - a. the parent of the student or the eligible student;
 - b. the school official or his or her assistants who are responsible for the custody of the records; and
 - c. the parties authorized by law to audit the record-keeping procedures of the school district.
5. The school district shall record the following information when it discloses personally identifiable information from education records under the health or safety emergency exception:
 - a. the articulable and significant threat to the health or safety of a student or other individual that formed the basis for the disclosure; and
 - b. the parties to whom the school district disclosed the information.
6. The record of requests and disclosures shall be maintained with the education records of the student as long as the school district maintains the student's education records.

XIV. RIGHT TO INSPECT AND REVIEW EDUCATION RECORDS

- A. Parent of a Student, an Eligible Student or the Parent of an Eligible Student Who is Also a Dependent Student

The school district shall permit the parent of a student, an eligible student, or the parent of an eligible student who is also a dependent student who is or has been in attendance in the school district to inspect or review the education records of the student, except those records which are made confidential by state or federal law or as otherwise provided in Section VIII. of this policy.

B. Response to Request for Access

The school district shall respond to any request pursuant to Subdivision A. of this section immediately, if possible, or within ten (10) days of the date of the request, excluding Saturdays, Sundays, and legal holidays.

C. Right to Inspect and Review

The right to inspect and review education records under Subdivision A. of this section includes:

1. The right to a response from the school district to reasonable requests for explanations and interpretations of records; and
2. If circumstances effectively prevent the parent or eligible student from exercising the right to inspect and review the education records, the school district shall provide the parent or eligible student with a copy of the records requested or make other arrangements for the parent or eligible student to inspect and review the requested records.
3. Nothing in this policy shall be construed as limiting the frequency of inspection of the education records of a student with a disability by the student's parent or guardian or by the student upon the student reaching the age of majority.

D. Form of Request

Parents or eligible students shall submit to the school district a written request to inspect education records which identify as precisely as possible the record or records he or she wishes to inspect.

E. Collection of Student Records

If a student's education records are maintained in more than one location, the responsible authority may collect copies of the records or the records themselves from the various locations so they may be inspected at one site. However, if the parent or eligible student wishes to inspect these records where they are maintained, the school district shall attempt to accommodate those wishes. The parent or eligible student shall be notified of the time and place where the records may be inspected.

F. Records Containing Information on More Than One Student

If the education records of a student contain information on more than one student, the parent or eligible student may inspect and review or be informed of only the specific information which pertains to that student.

G. Authority to Inspect or Review

The school district may presume that either parent of the student has authority to inspect or review the education records of a student unless the school district has been provided with evidence that there is a legally binding instrument or a state law or court order governing such matters as marriage dissolution, separation, or custody which provides to the contrary.

H. Fees for Copies of Records

1. The school district shall charge a reasonable fee for providing photocopies or printed copies of records unless printing a copy is the only method to provide for the inspection of data. In determining the amount of the reasonable fee, the school district shall consider the following:
 - a. the cost of materials, including paper, used to provide the copies;
 - b. the cost of the labor required to prepare the copies;
 - c. any schedule of standard copying charges established by the school district in its normal course of operations;
 - d. any special costs necessary to produce such copies from machine based record-keeping systems, including but not limited to computers and microfilm systems; and
 - e. mailing costs.
2. If 100 or fewer pages of black and white, letter or legal size paper copies are requested, actual costs shall not be used, and, instead, the charge shall be no more than 25 cents for each page copied.
3. The cost of providing copies shall be borne by the parent or eligible student.
4. The responsible authority, however, may not impose a fee for a copy of an education record made for a parent or eligible student if doing so would effectively prevent or, in the case of a student with a disability, impair the parent or eligible student from exercising their right to inspect or review the student's education records.

XV. REQUEST TO AMEND RECORDS; PROCEDURES TO CHALLENGE DATA

A. Request to Amend Education Records

The parent of a student or an eligible student who believes that information contained in the education records of the student is inaccurate, misleading, or violates the privacy rights of the student may request that the school district amend those records.

1. The request shall be in writing, shall identify the item the requestor believes to be inaccurate, misleading, or in violation of the privacy or other rights of the student, shall state the reason for this belief, and shall specify the correction the requestor wishes the school district to make. The request shall be signed and dated by the requestor.
2. The school district shall decide whether to amend the education records of the student in accordance with the request within thirty (30) days after receiving the request.
3. If the school district decides to refuse to amend the education records of the student in accordance with the request, it shall inform the parent of the student or the eligible student of the refusal and advise the parent or eligible student of the right to a hearing under Subdivision B. of this section.

B. Right to a Hearing

If the school district refuses to amend the education records of a student, the school district, on request, shall provide an opportunity for a hearing in order to challenge the content of the student's education records to ensure that information in the education records of the student is not inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student. A hearing shall be conducted in accordance with Subdivision C. of this section.

1. If, as a result of the hearing, the school district decides that the information is inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student, it shall amend the education records of the student accordingly and so inform the parent of the student or the eligible student in writing.
2. If, as a result of the hearing, the school district decides that the information is not inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student, it shall inform the parent or eligible student of the right to place a statement in the record commenting on the contested information in the record or stating why he or she disagrees with the decision of the school district, or both.

3. Any statement placed in the education records of the student under Subdivision B. of this section shall:
 - a. be maintained by the school district as part of the education records of the student so long as the record or contested portion thereof is maintained by the school district; and
 - b. if the education records of the student or the contested portion thereof is disclosed by the school district to any party, the explanation shall also be disclosed to that party.

C. Conduct of Hearing

1. The hearing shall be held within a reasonable period of time after the school district has received the request, and the parent of the student or the eligible student shall be given notice of the date, place, and time reasonably in advance of the hearing.
2. The hearing may be conducted by any individual, including an official of the school district who does not have a direct interest in the outcome of the hearing. The school board attorney shall be in attendance to present the school board's position and advise the designated hearing officer on legal and evidentiary matters.
3. The parent of the student or eligible student shall be afforded a full and fair opportunity for hearing to present evidence relative to the issues raised under Subdivisions A. and B. of this section and may be assisted or represented by individuals of his or her choice at his or her own expense, including an attorney.
4. The school district shall make a decision in writing within a reasonable period of time after the conclusion of the hearing. The decision shall be based solely on evidence presented at the hearing and shall include a summary of evidence and reasons for the decision.

D. Appeal

The final decision of the designated hearing officer may be appealed in accordance with the applicable provisions of Minnesota Statutes, chapter 14 relating to contested cases.

XVI. PROBLEMS ACCESSING DATA

- A. The data practices compliance official is the designated employee to whom persons may direct questions or concerns regarding problems in obtaining access to data or other data practices problems.
- B. Data practices compliance official means the superintendent of schools.
- C. Any request by an individual with a disability for reasonable modifications of the school district's policies or procedures for purposes of accessing records shall be made to the data practices compliance official.

XVII. COMPLAINTS FOR NONCOMPLIANCE WITH FERPA

A. Where to File Complaints

Complaints regarding alleged violations of rights accorded parents and eligible students by FERPA, and the rules promulgated thereunder, shall be submitted in writing to the U.S. Department of Education, Student Privacy Policy Office, 400 Maryland Avenue S.W., Washington, D.C. 20202-8520.

B. Content of Complaint

A complaint filed pursuant to this section must contain specific allegations of fact giving reasonable cause to believe that a violation of FERPA and the rules promulgated thereunder has occurred.

XVIII. WAIVER

A parent or eligible student may waive any of his or her rights provided herein pursuant to FERPA. A waiver shall not be valid unless in writing and signed by the parent or eligible student. The school district may not require such a waiver.

XIX. ANNUAL NOTIFICATION OF RIGHTS

A. Contents of Notice

The school district shall give parents of students currently in attendance and eligible students currently in attendance annual notice by such means as are reasonably likely to inform the parents and eligible students of the following:

1. That the parent or eligible student has a right to inspect and review the student's education records and the procedure for inspecting and reviewing education records;
2. That the parent or eligible student has a right to seek amendment of the student's education records to ensure that those records are not inaccurate,

misleading, or otherwise in violation of the student's privacy or other rights and the procedure for requesting amendment of records;

3. That the parent or eligible student has a right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that federal and state law and the regulations promulgated thereunder authorize disclosure without consent;
4. That the parent or eligible student has a right to file a complaint with the U.S. Department of Education regarding an alleged failure by the school district to comply with the requirements of FERPA and the rules promulgated thereunder;
5. The criteria for determining who constitutes a school official and what constitutes a legitimate educational interest for purposes of disclosing education records to other school officials whom the school district has determined to have legitimate educational interests; and
6. That the school district forwards education records on request to a school in which a student seeks or intends to enroll or is already enrolled as long as the disclosure is for purposes related to the student's enrollment or transfer and that such records may include suspension and expulsion records pursuant to the federal Every Student Succeeds Act and, if applicable, a student's history of violent behavior.

B. Notification to Parents of Students Having a Primary Home Language Other Than English

The school district shall provide for the need to effectively notify parents of students identified as having a primary or home language other than English.

C. Notification to Parents or Eligible Students Who are Disabled

The school district shall provide for the need to effectively notify parents or eligible students identified as disabled.

XX. DESTRUCTION AND RETENTION OF RECORDS

Destruction and retention of records by the school district shall be controlled by state and federal law.

XXI. COPIES OF POLICY

Copies of this policy may be obtained by parents and eligible students at the superintendent's office.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
[Minn. Stat. § 13.32, Subd. 5 \(Directory Information\)](#)
Minn. Stat. § 13.393 (Attorneys)
Minn. Stat. Ch. 14 (Administrative Procedures Act)
Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 121A.40-121A.56 (The Pupil Fair Dismissal Act)
Minn. Stat. § 121A.75 (Receipt of Records; Sharing)
Minn. Stat. § 127A.852 (Military-Connected Youth Identifier)
Minn. Stat. § 144.341-144.347 (Consent of Minors for Health Services)
Minn. Stat. Ch. 256B (Medical Assistance for Needy Persons)
Minn. Stat. Ch. 256L (MinnesotaCare)
Minn. Stat. § 260B.171, subs. 3 and 5 (Disposition Order and Peace Officer Records of Children)
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)
Minn. Stat. § 363A.42 (Public Records; Accessibility)
Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)
Minn. Rules Parts 1205.0100-1205.2000 (Data Practices)
10 U.S.C. § 503(b) and (c) (Enlistments: Recruiting Campaigns; Compilation of Directory Information)
18 U.S.C. § 2331 (Definitions)
18 U.S.C. § 2332b (Acts of Terrorism Transcending National Boundaries)
20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy Act)
20 U.S.C. § 6301 *et seq.* (Every Student Succeeds Act)
20 U.S.C. § 7908 (Armed Forces Recruiting Information)
20 U.S.C. § 7917 (Transfer of School Disciplinary Records)
25 U.S.C. § 5304 (Definitions – Tribal Organization)
26 U.S.C. §§ 151 and 152 (Internal Revenue Code)
42 U.S.C. § 1711 *et seq.* (Child Nutrition Act)
42 U.S.C. § 1751 *et seq.* (Richard B. Russell National School Lunch Act)
34 C.F.R. §§ 99.1-99.67 (Family Educational Rights and Privacy)
34 C.F.R. § 300.610-300.627 (Confidentiality of Information)
42 C.F.R. § 2.1 *et seq.* (Confidentiality of Drug Abuse Patient Records)
Gonzaga University v. Doe, 536 U.S. 273, 309 (2002)
Dept. of Admin. Advisory Op. No. 21-008 (December 8, 2021)

Cross References: Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
Policy 417 (Chemical Use and Abuse)
Policy 506 (Student Discipline)
Policy 519 (Interviews of Students by Outside Agencies)
Policy 520 (Student Surveys)
Policy 711 (Video Recording on School Buses)
Policy 722 (Public Data Requests)
Policy 906 (Community Notification of Predatory Offenders)

MSBA School Law Bulletin “I” (School Records – Privacy – Access to Data)



Rock Ridge Public Schools

1405 Progress Parkway

Adopted: July 27, 2020

Revised: January 9, 2023

Revised: _____

520 STUDENT SURVEYS

I. PURPOSE

Occasionally, the school district utilizes surveys to obtain student opinions and information about students. The purpose of this policy is to establish the parameters of information that may be sought in student surveys.

II. GENERAL STATEMENT OF POLICY

Student surveys may be conducted as determined necessary by the school district. Surveys, analyses, and evaluations conducted as part of any program funded through the U.S. Department of Education must comply with 20 United States Code section 1232h.

III. STUDENT SURVEYS IN GENERAL

- A. Student surveys will be conducted anonymously and in an indiscernible fashion. No mechanism will be used for identifying the participating student in any way. No attempt will be made in any way to identify a student survey participant. No requirement that the student return the survey shall exist, and no record of the student's returning a survey will be maintained.
- B. The superintendent may choose not to approve any survey that seeks probing personal and/or sensitive information that could result in identifying the survey participant, or is discriminatory in nature based on age, race, color, sex, disability, religion, or national origin.
- C. Surveys containing questions pertaining to the student's or the student's parent(s) or guardian(s) personal beliefs or practices in sex, family life, morality, and religion will not be administered to any student unless the parent or guardian of the student is notified **and agrees** in writing that such survey is to be administered and the parent or guardian of the student gives written permission for the student to participate. ~~or has the opportunity to opt out of the survey depending upon how the survey is funded.~~ Any and all documents containing the written permission of a parent for a student to participate in a survey will be maintained by the school district in a file separate from the survey responses.
- D. Although the survey is conducted anonymously, potential exists for personally identifiable information to be provided in response thereto. To the extent that

personally identifiable information of a student is contained in his or her responses to a survey, the school district will take appropriate steps to ensure the data is protected in accordance with Minnesota Statutes chapter 13 (Minnesota Government Data Practices Act), 20 United States Code section 1232g (Family Educational Rights and Privacy Act) and 34 Code of Federal Regulations Part 99.

- E. The school district must not impose an academic or other penalty on a student who opts out of participating in a student survey.

IV. STUDENT SURVEYS CONDUCTED AS PART OF DEPARTMENT OF EDUCATION PROGRAM

- A. All instructional materials, including teacher's manuals, films, tapes, or other supplementary material which will be used in connection with any survey, analysis, or evaluation as part of any program funded in whole or in part by the U.S. Department of Education and/or a state or local agency, shall be available for inspection by the parents or guardians of the students.
- B. No student shall be required, as part of any program funded in whole or in part by the U.S. Department of Education and/or a state or local agency, without the prior consent of the student (if the student is an adult or emancipated minor), or, in the case of an unemancipated minor, without the prior written consent of the parent, to submit to a survey that reveals information concerning:
 1. political affiliations or beliefs of the student or the student's parent;
 2. mental and psychological problems of the student or the student's family;
 3. sex behavior or attitudes;
 4. illegal, antisocial, self-incriminating, or demeaning behavior;
 5. critical appraisals of other individuals with whom respondents have close family relationships;
 6. legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
 7. religious practices, affiliations, or beliefs of the student or the student's parent; or
 8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

C. A school district that receives funds under any program funded by the U.S. Department of Education shall develop local policies consistent with Sections IV.A. and IV.B., above, concerning student privacy, parental access to information, and administration of certain physical examinations to minors.

1. The following policies are to be adopted in consultation with parents:

- a. The right of a parent to inspect, on request, a survey, including an evaluation, created by a third party before the survey is administered or distributed by a school to a student, including procedures for granting a parent's request for reasonable access to such survey within a reasonable period of time after the request is received.

“Parent” means a legal guardian or other person acting *in loco parentis* (in place of a parent), such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the welfare of the child.

- b. Arrangements to protect student privacy in the event of the administration or distribution of a survey, including an evaluation, to a student which contains one or more of the items listed in Section IV.B., above, including the right of a parent of a student to inspect, on request, any such survey.
- c. The right of a parent of a student to inspect, on request, any instructional material used as part of the educational curriculum for the student and procedures for granting a request by a parent for such access within a reasonable period of time after the request is received.

“Instructional material” means instructional content that is provided to a student, regardless of format, including printed or representational materials, audio-visual materials, and materials in electronic or digital formats (i.e., materials accessible through the Internet). The term does not include academic tests or academic assessments.

- d. The administration of physical examinations or screenings that the school district may administer to a student. This provision does not apply to a survey administered to a student in accordance with the Individuals with Disabilities Education Act (20 United States Code section 1400, *et seq.*).
- e. The collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing the information to others for

that purpose), including arrangements to protect student privacy that are provided by the school district in the event of such collection, disclosure, or use.

- (1) “Personal information” means individually identifiable information including a student or parent’s first and last name; a home or other physical address (including street name and the name of the city or town); a telephone number; or a Social Security identification number.
- (2) This provision does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions, such as:
 - (a) college or other post-secondary education recruitment or military;
 - (b) book clubs, magazines, and programs providing access to low cost literary products;
 - (c) curriculum and instructional materials used by elementary and secondary schools;
 - (d) tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students, or to generate other statistically useful data for the purpose of securing such tests and assessments and the subsequent analysis and public release of the aggregate data from such tests and assessments;
 - (e) the sale by students of products or services to raise funds for school-related or education-related activities; and
 - (f) student recognition programs.
- (3) The right of a parent to inspect, on request, any instrument used in the collection of information, as described in Section IV.C.1., Subparagraph e., above, before the instrument is administered or distributed to a student and procedures for granting a request by a parent for reasonable access to such

an instrument within a reasonable period of time after the request is received.

2. The policies adopted under Section IV.C., Subparagraph 1., above, shall provide for reasonable notice of the adoption or continued use of such policies directly to parents of students enrolled in or served by the school district.

a. The notice will be provided at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in a policy.

b. The notice will ~~provide~~ require parents ~~with an opportunity to opt out of participation to give written permission to participate~~ in the following activities:

(1) Activities involving the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information, or otherwise providing that information to others for that purpose.

(2) The administration of any third-party survey (non-Department of Education funded) containing one or more of the items contained in Section IV.B., above.

(3) Any nonemergency, invasive physical examination or screening that is required as a condition of attendance, administered by the school and scheduled by the school in advance, and not necessary to protect the immediate health and safety of the student or other students.

“Invasive physical examination” means any medical examination that involves the exposure of private body parts, or act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

c. The notice will advise students of the specific or approximate dates during the school year when the activities in Section IV.C.2., Subparagraph b., above, are scheduled, or expected to be scheduled.

d. The notice provisions shall not be construed to preempt applicable provisions of state law that require parental notification and do not apply to any physical examination or screening that is permitted or required by applicable state law, including physical examinations or screenings that are permitted without parental notification.

V. NOTICE

- A. The school district must give parents and students notice of this policy at the beginning of each school year and after making substantive changes to this policy.
- B. The school district must inform parents at the beginning of the school year if the district or school has identified specific or approximate dates for administering surveys and give parents reasonable notice of planned surveys scheduled after the start of the school year. The school district must give parents direct, timely notice when their students are scheduled to participate in a student survey by United States mail, e-mail, or another direct form of communication.
- C. The school district must give parents the opportunity to review the survey and to opt their students out of participating in the survey.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.065 (District Surveys to Collect Student Information;
Parent Notice and Opportunity for Opting Out)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
20 U.S.C. § 1232h (Protection of Pupil Rights)
34 C.F.R. § 99 (Family Educational Rights and Privacy Act Regulations)
Gonzaga University v. Doe, 536 U.S. 273, (2002)
C.N. v. Ridgewood Bd. of Educ., 430 F.3d. 159 (3rd Cir. 2005)
Fields v. Palmdale School Dist., 427 F.3d. 1197 (9th Cir. 2005)

Cross References: Policy 515 (Protection and Privacy of Pupil Records)
Policy 521 (Student Disability Nondiscrimination)
Policy 522 (Title IX Sex Nondiscrimination, Grievance Procedure and
Process)

Great mats 2" gymnastics pad flooring

The foam is Closed-cell Cross-linked polyethylene foam

The carpet is 26 oz carpet. The carpet does have latex in it but not the foam.

Flame spread index is defined in ASTM E176 specification. Flame Spread Index = 40

Smoke developed index is defined in ASTM E84. Smoke developed Index = 155

The National Fire Protection Association (NFPA) 101 Safety Code classifies the carpet used to have a Class B rating.

The rating is based on:

Flame Spread-- 26-40

Smoke Developed Index-- 0-450

Additionally, the carpet used in our carpet bonded products is approved by and meets or exceeds the Consumer Product Safety Commission federal flammability standard CPSC FF 1-70

FOAM:

the foam used in our bonded products complies with Federal Motor Vehicle Safety Specification (FMVSS) 302 for fire retardancy.



3434 2ND AVENUE SOUTH • SEATTLE, WA 98134
(206) 233-0595 • FAX (206) 233-0536
e-mail: sales@seatex.com

61" F/R 18oz VINYL TEX
PVC Coated Polyester
STC Item #: VI-ST18-061-XXM

- SPECIFICATIONS -

Width	61 inches
Base Fabric (100% Polyester)	1000D x 1300D / 18 x 17
Weight (FS-191-5041)	18 oz / yard ²
Tensile Strength (Grab) (FS-191-5100)	410 lbs x 410 lbs
Tensile Strength (Strip) (FS-191-5102)	300 lbs x 300 lbs
Tear Strength (Tongue) (FS-191-5134)	100 lbs x 100 lbs
Adhesion Strength (FS-191-5970)	12 x 10 lbs / inch
Abrasion Resistance (FS-191-5306)	400 cycles
Hydrostatic Resistance (FS-191-5512)	At least 600 lbs / inch ²
U.V. Resistance (Weather-O-Meter)	Not excessive fading after 300 HRS
Cold Crack Resistance (FS-191-5874)	-40° F
High Temperature Resistance (FS-191-5872)	180° F (Does not Block)
Flame Resistance	NFPA 701 Large & Small Scale - PASS
Special Treatment(s)	U.V. Inhibitors

This information is offered for your general guidance only. Above values represent typical data and are subject to slight variations. It is accurate to the best of our knowledge at the time of printing but is not intended to relieve the user from its responsibility to investigate and understand other pertinent sources of information and to comply with all laws and procedures applicable to safe handling of this material. No warranty is expressed or implied regarding the accuracy of these data.



FALLS INDUSTRIAL FOAM
PRODUCT DATA

PRODUCT: 60150GY20

PRODUCTION FACILITY: Newton, KS

DATE: January 2017

<u>PHYSICAL PROPERTY</u>	<u>VALUE</u>	<u>UNITS</u>	<u>TEST METHOD</u>
Color:	Charcoal Gray		432 U
Density:	1.50 +/- .1	lbs. / cu.ft.	ASTM D-3574-11
Indent. Force Deflection @ 25% deflection:	60 +/- 6	lbs. / 50 sq. in.	ASTM D-3574-11 (4" Specimen)
Tensile Strength:	>10.0	lbs./sq.in.	ASTM D-3574-11
Elongation:	>100	%	ASTM D-3574-11
Tear Resistance:	>1.0	lbs. / lin. inch	ASTM D-3574-11
Compression Set @ 50% comp.:	<10.0	%	ASTM D-3574-11
Flammability:	Pass		CA.TB117-2013

This product has been found to meet the test requirements of Section 3 of the California Technical Bulletin #117-2013. This foam does not contain flame retardants as defined by California SB1019

* Please see attached Polyurethane Foam Safety Bulletin

CONQUER RIGGING LLC.

3203 COPORATE CENTER DRIVE

BURNSVILLE MN 55306

EQUIPMENT PACKAGE - 221

QUOTE FOR:

Rock Ridge Public Schools
411 5th Avenue South
Virginia, MN 55792

Rigging, Obstacles, Landing Pads and Bouldering Walls Equipment Total: **\$374,000.00** (US) (tax not included)

Rigging System includes: (7) sections wide and two (2) long (26' x 60') 12 sections total, 10' tall, Multiple Variations (Rock Ridge Green)

PACKAGE INCLUDES:

- Obstacle and Rig Fabrication
- Gym and obstacle set up
- General equipment set up
- One-time on-site obstacle training for staff, coaches and teachers- 2 to 3 days Based on Scheduling
- Grand Opening and Ninja Demonstration Event – 2 days- 4 to 6- 1.5 hr Events
- Train and assist with 1 ninja competition- 2 Ninjas for 2 Days

Obstacles included but not limited to:

Bouldering Wall- 10' tall x 76' Long- Includes climbing holds, 16 to 20 vertical routes, Cliffhanger obstacle and other Ninja Wall bars (Does not include wall framing and wall boards) Plan to be provided for Contractor

- Salmon Ladder
- Devil Steps
- Unstable Bridge
- Floating Doors
- Doorknob Arch
- Tilting Ladders
- Flying Squirrel
- Rolling Log
- Floating Monkey bars
- Ziplines
- Cargo Net
- Cannon Balls
- Nunchucks
- Pumpkins
- Tilting Balance Obstacles
- Swinging Doors
- Multiple variations of Hanging hand hold obstacles
- Variations of Balance boards
- Floating logs
- Laches Bars
- Trapeze bars
- Ropes
- Bunge row
- Ring Anchors
- Sky hooks
- Cliff hanger/pegboard
- Wind Chimes
- Key Lock Boards
- Angled steps
- Vault Blocks
- Rings
- Slack Line

45 Obstacles included with Rigging System, Safety Cables/Chains/Rigging, etc.

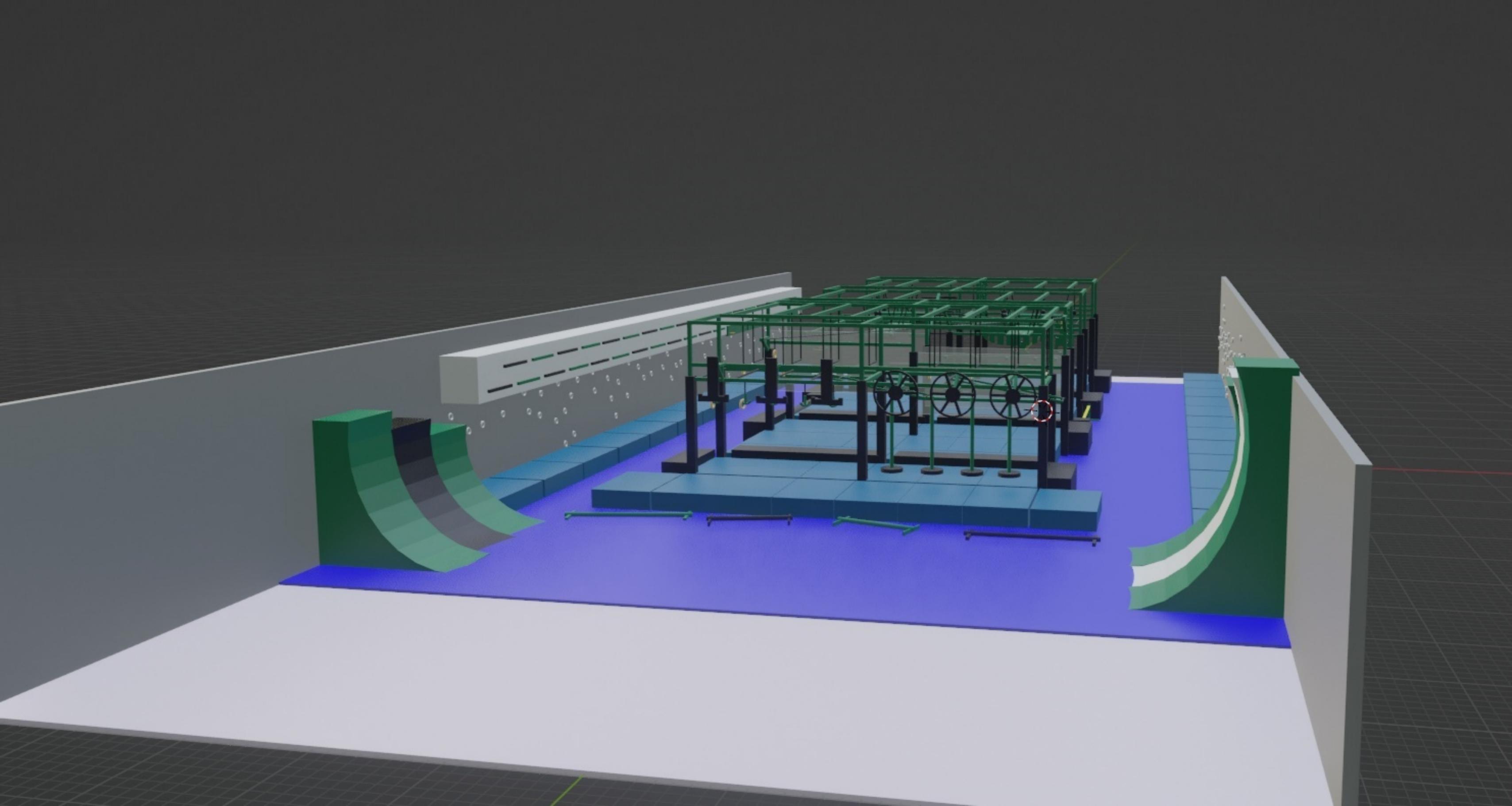
SAFETY EQUIPMENT:

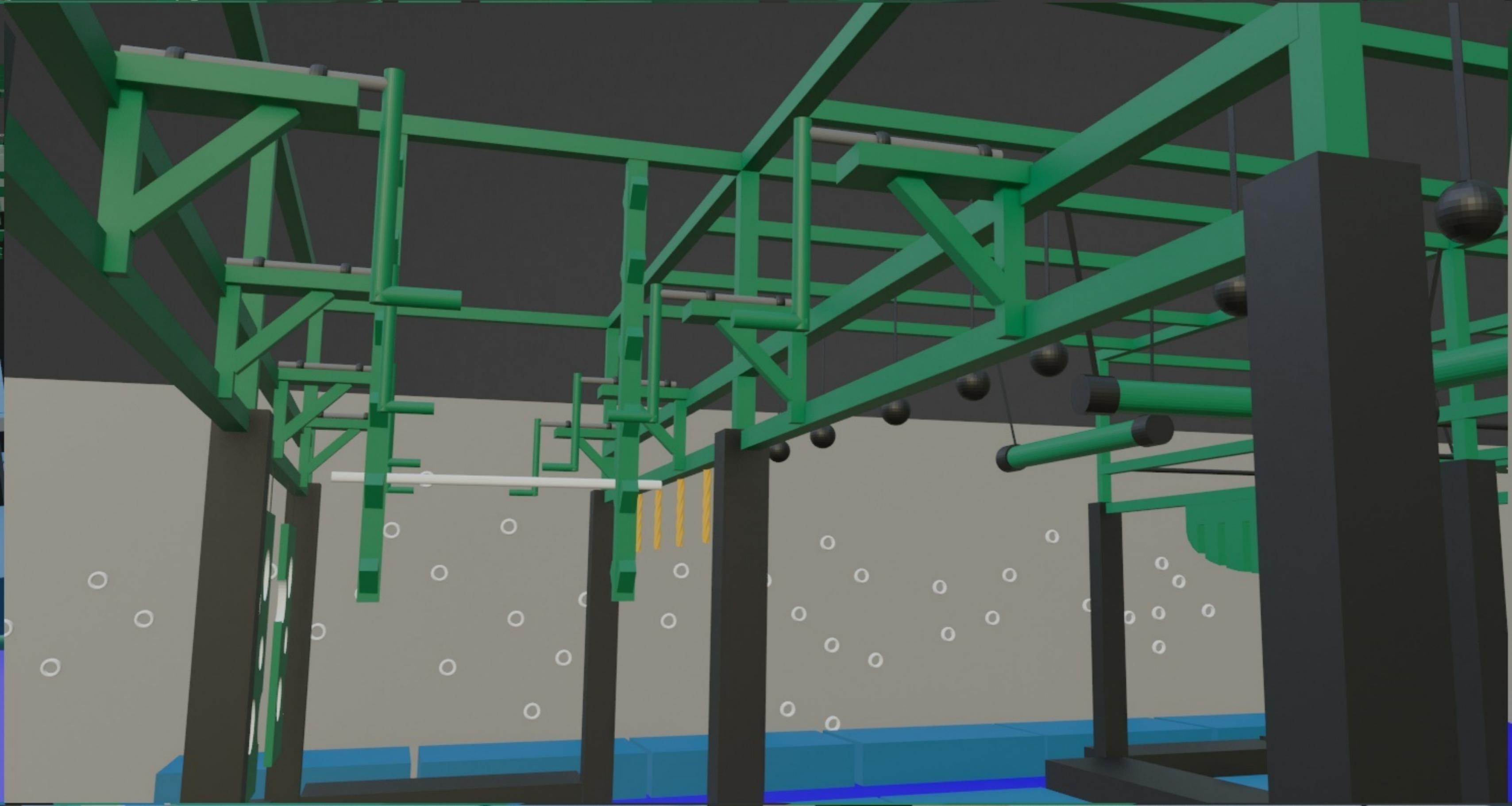
Quantity

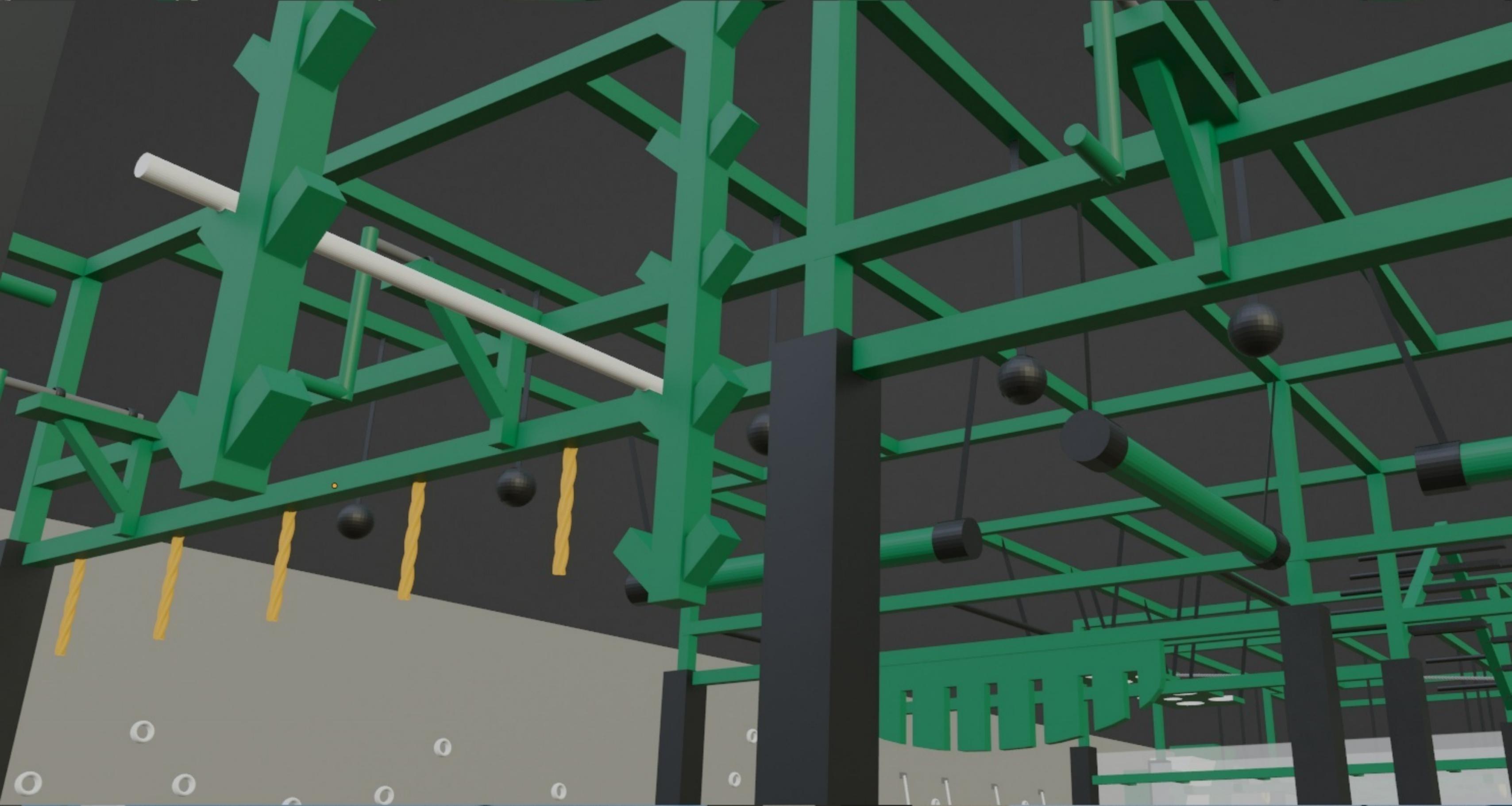
Description- All pads and Covers Are Fire Rated for Indoor use

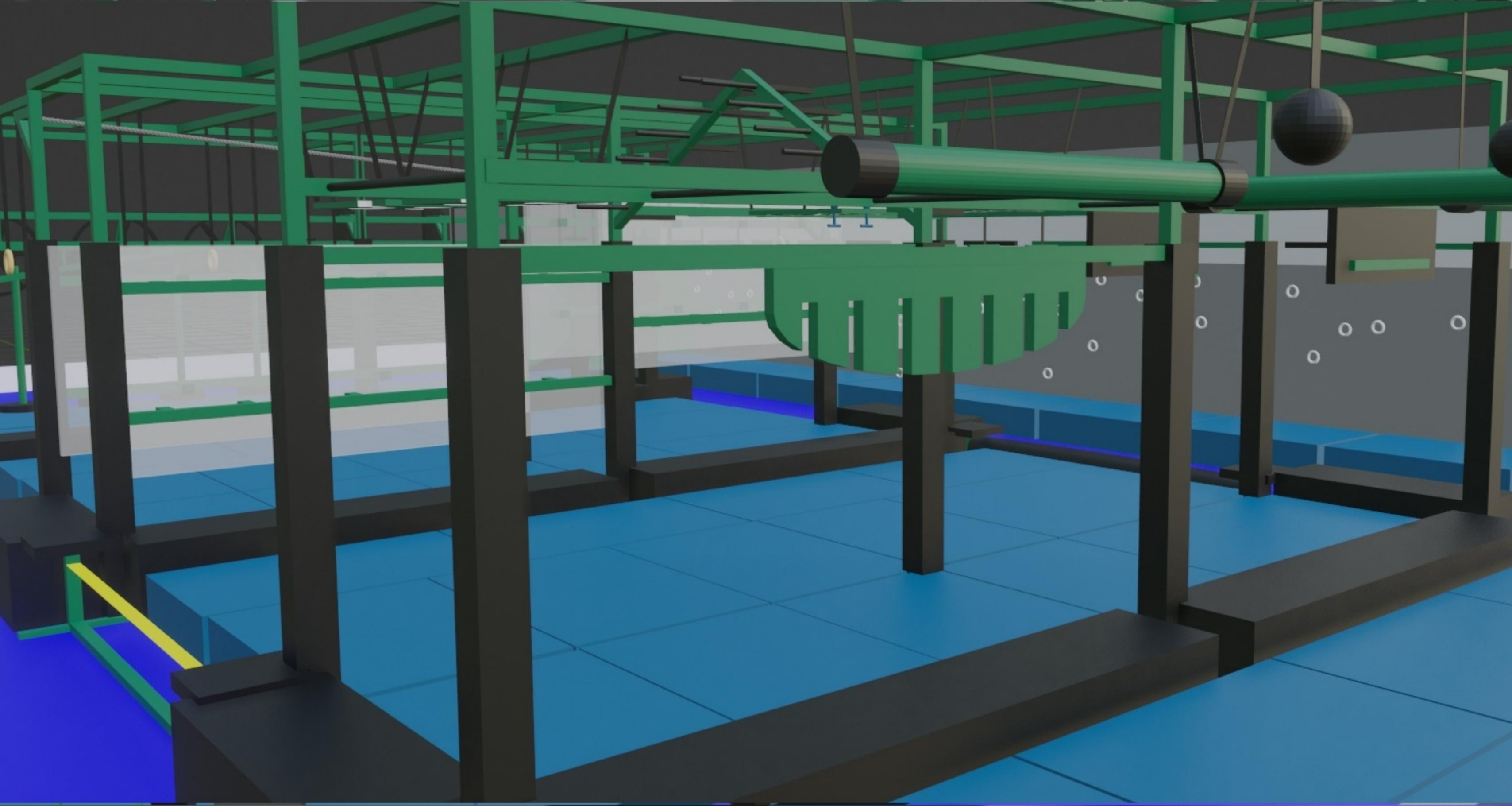
24	6' post pads per pad- Fire Rated (Black, With School Name/logo In Green)
100	8"x48"x72" landing pads and covers – per pad (ideal for moving around in gym)
18	Rolls of 6'x42'x2" (Charcoal Grey)
20	20"x20"x6ft padded blocks (barriers to set at end of rigs) per block (Charcoal Grey)
	Set of 5 Warped walls, 6',7',8',9',10',11'

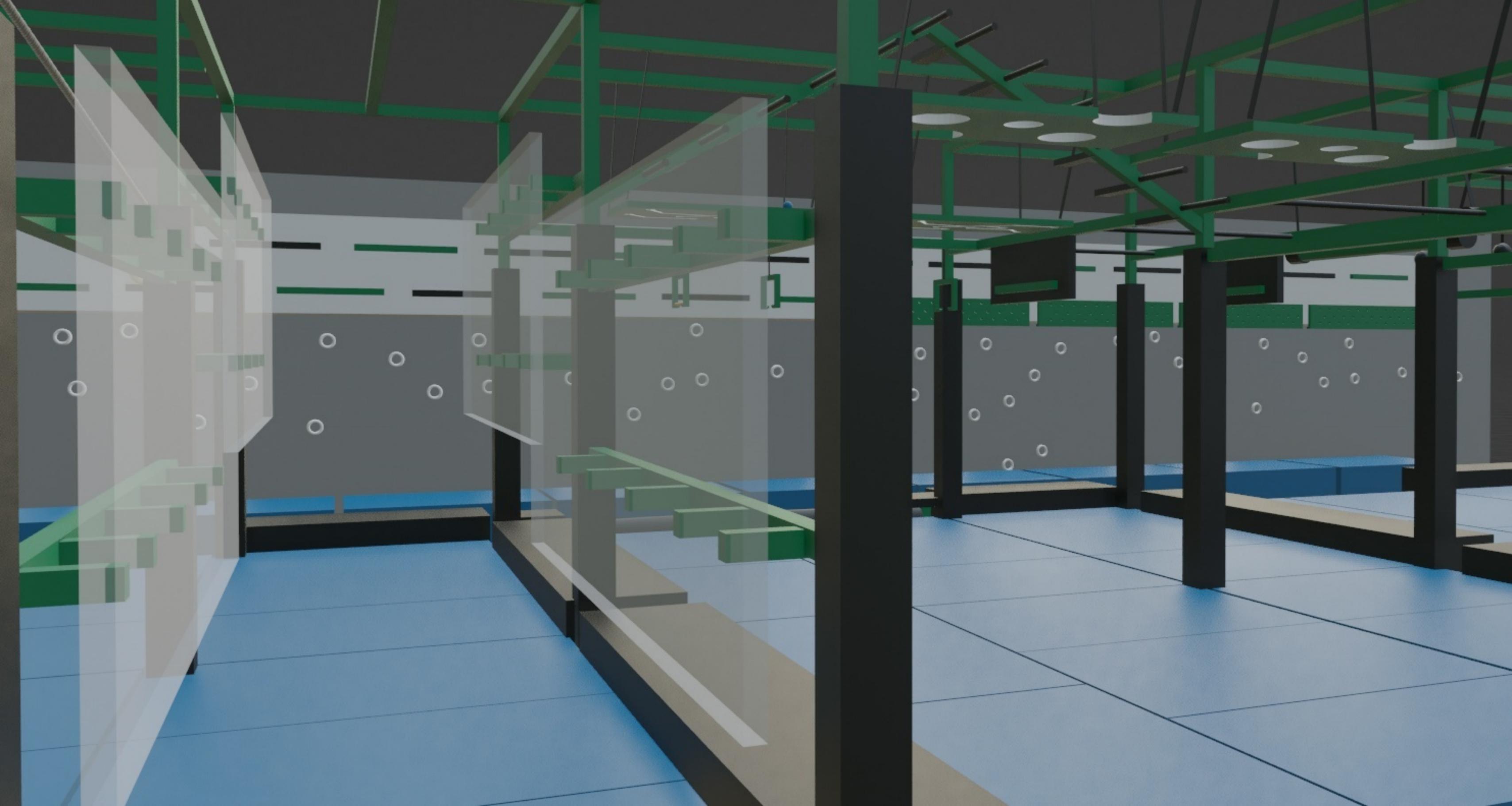
Estimate Acceptance: _____ Date: ____/____/____

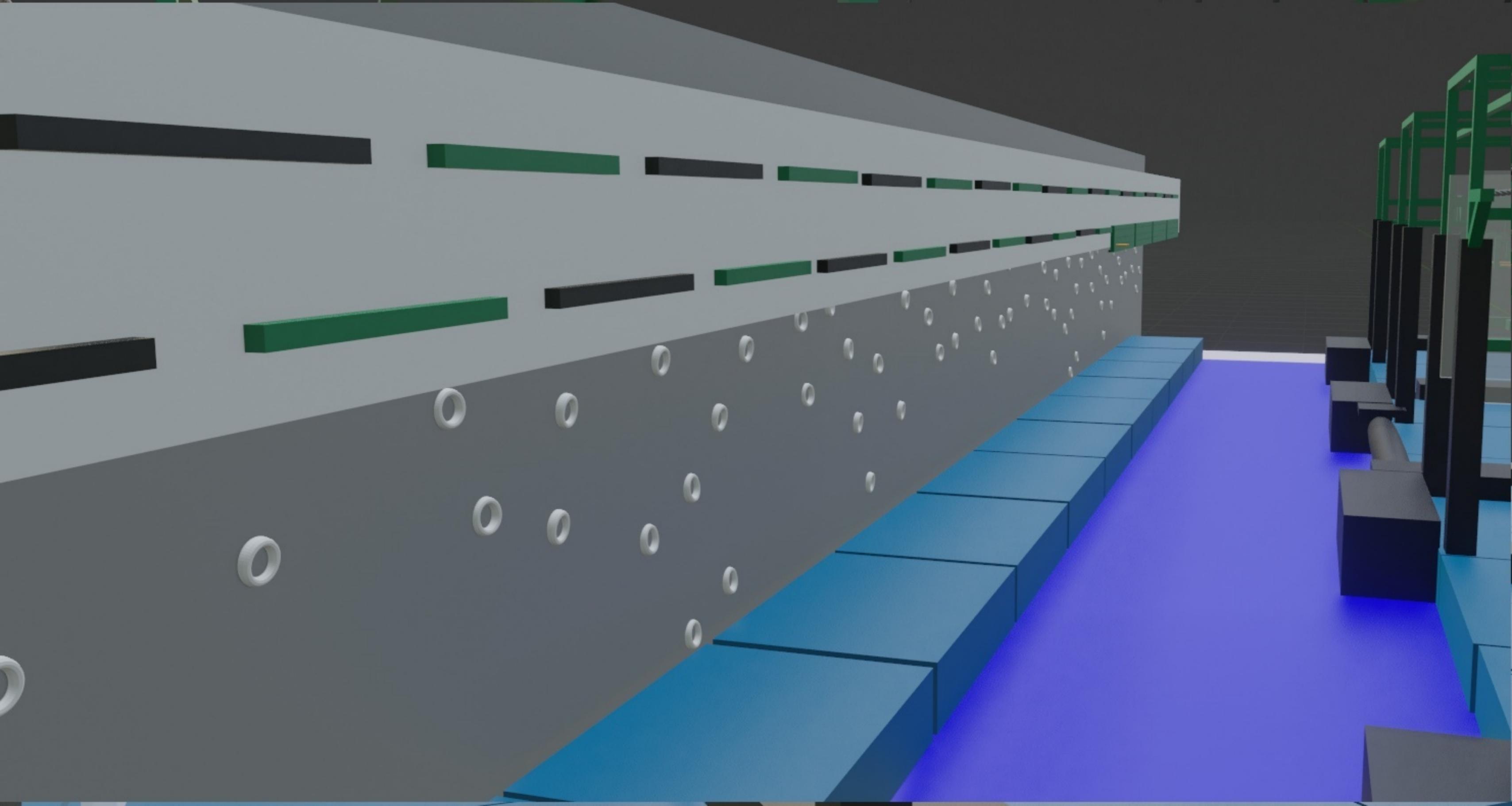


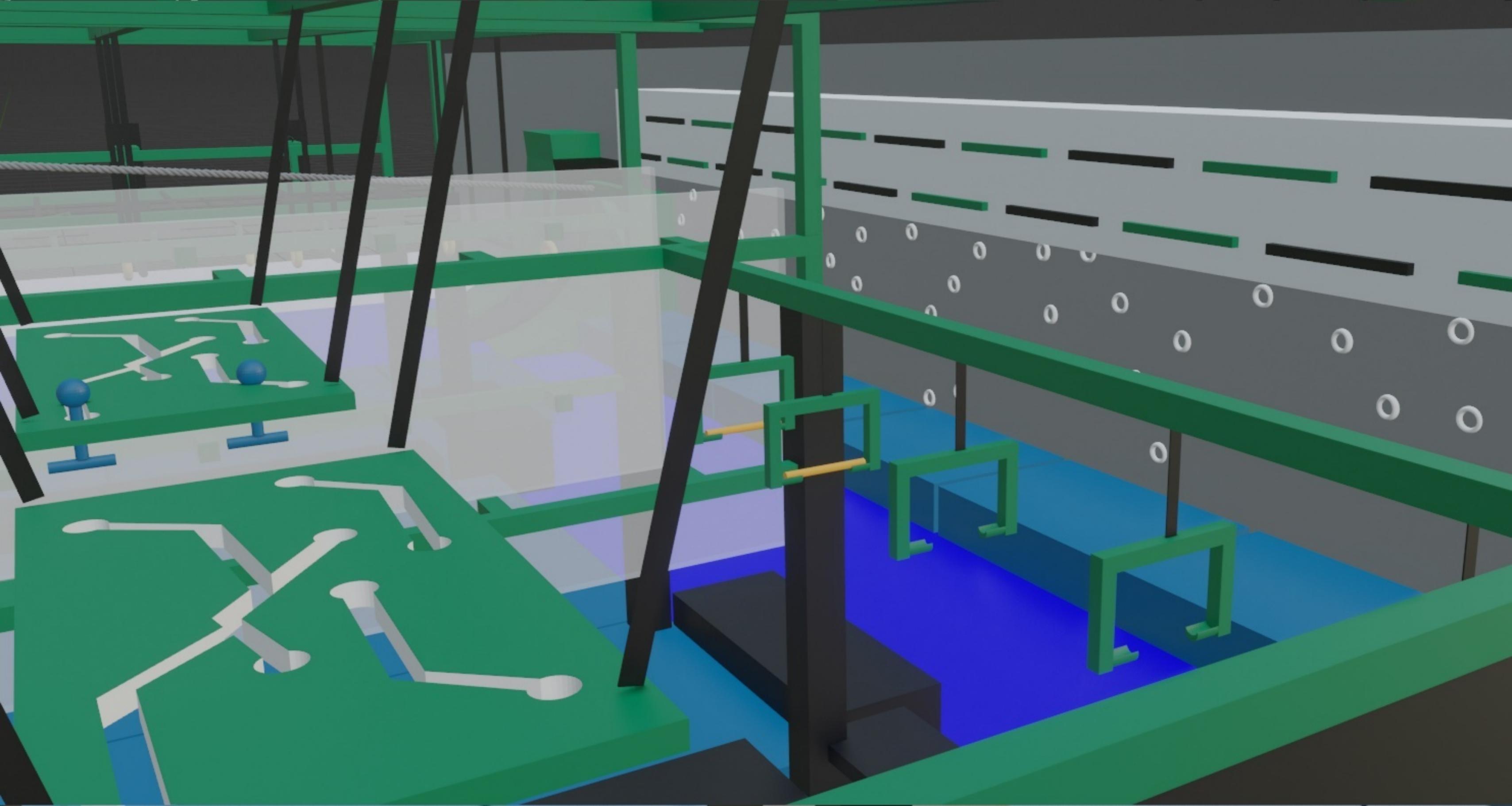


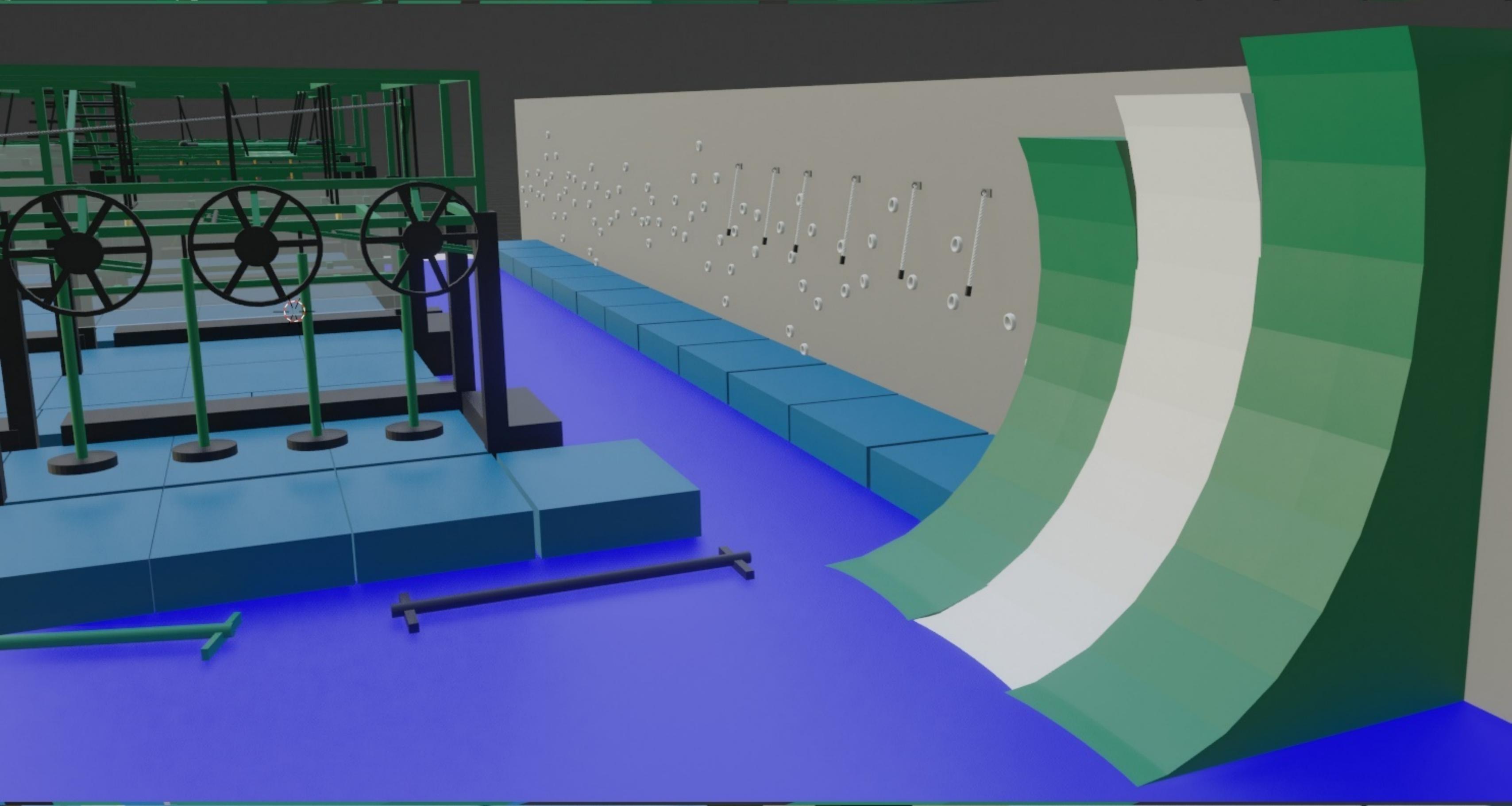


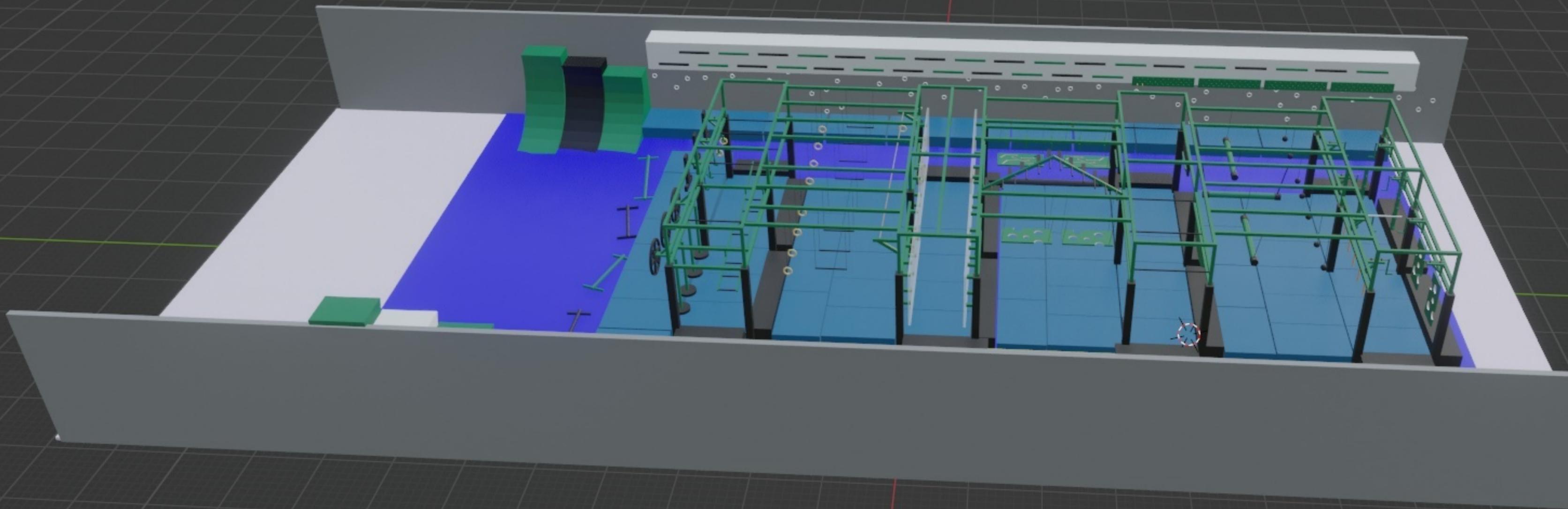


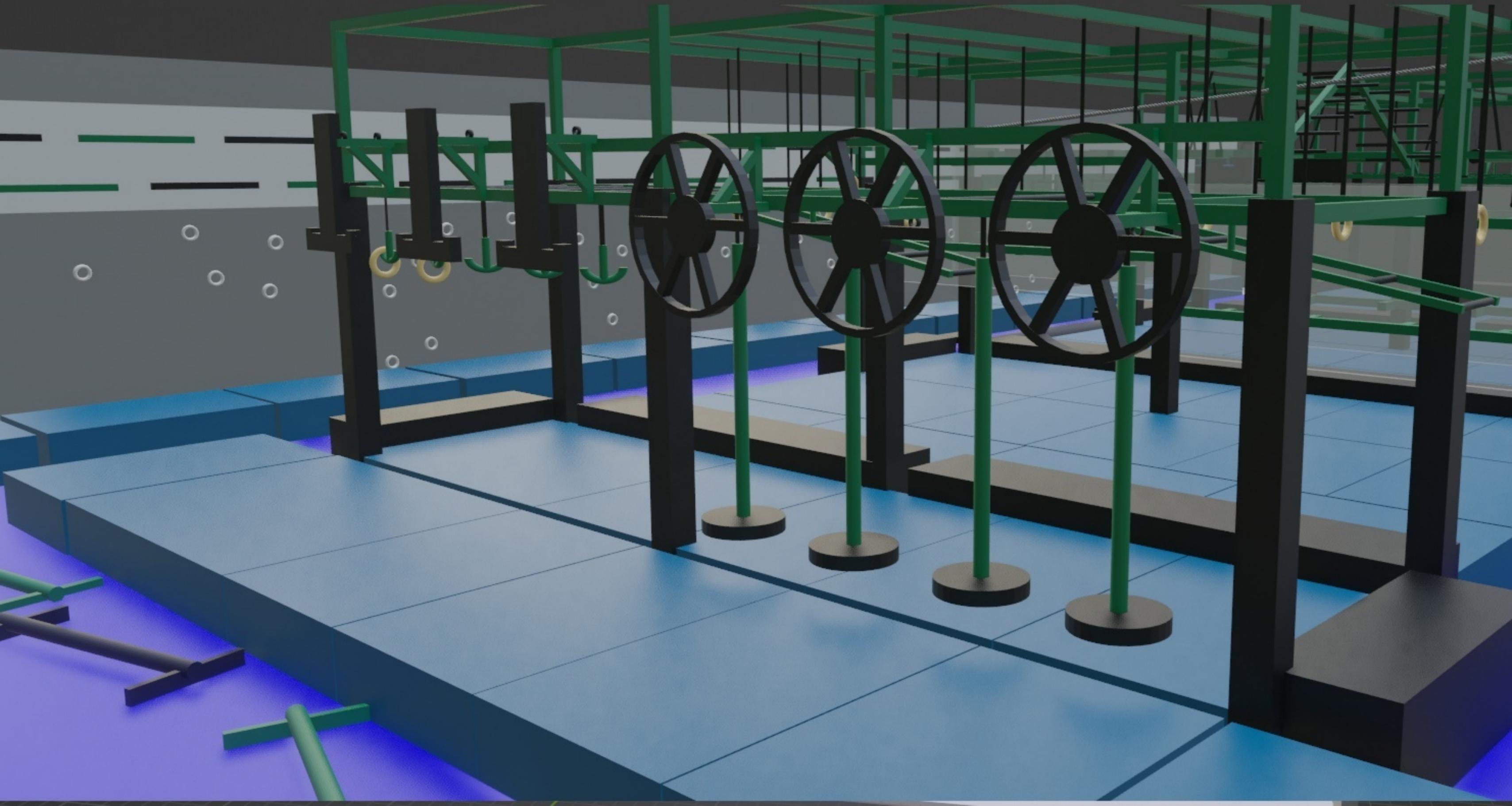


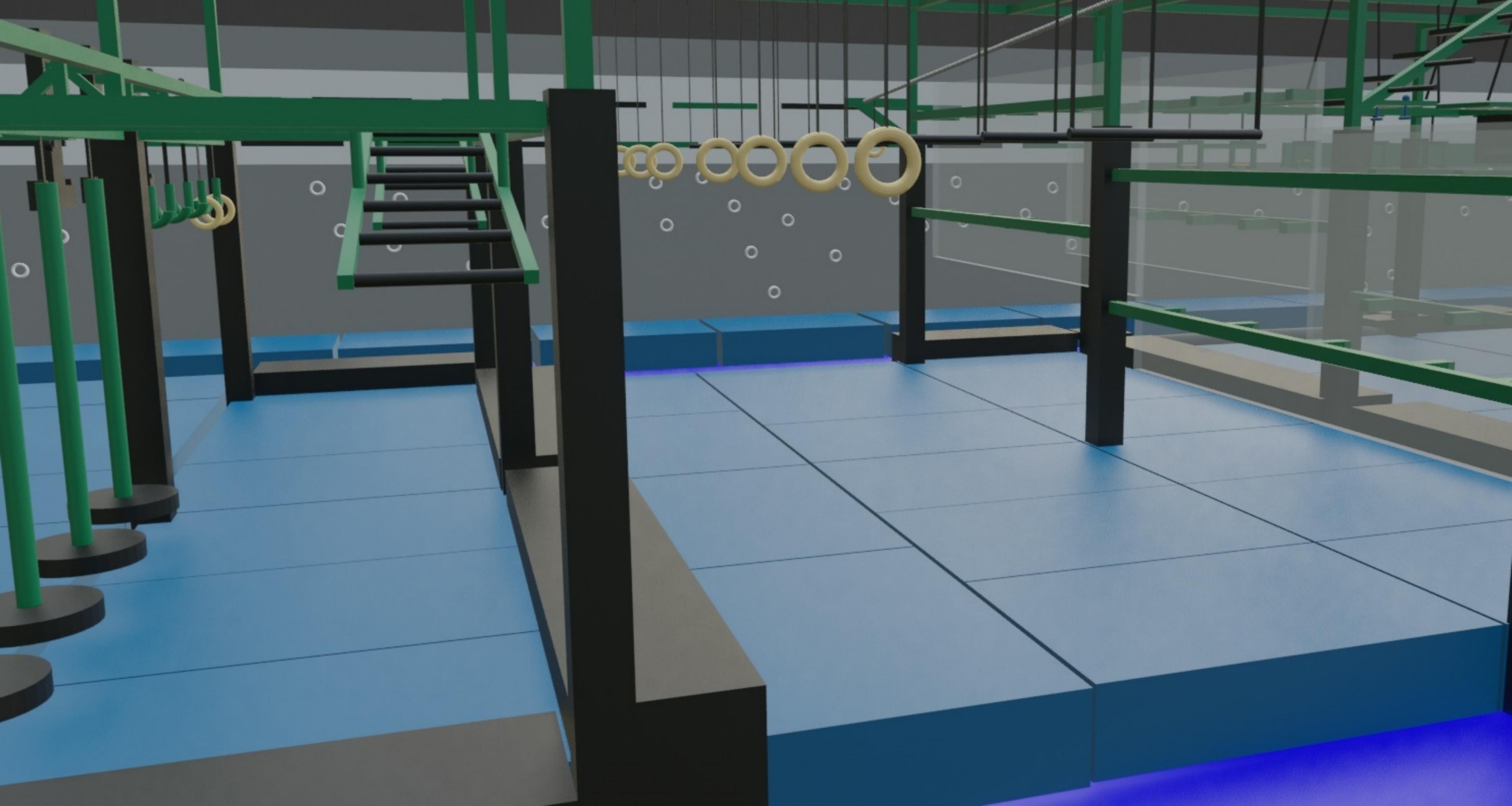


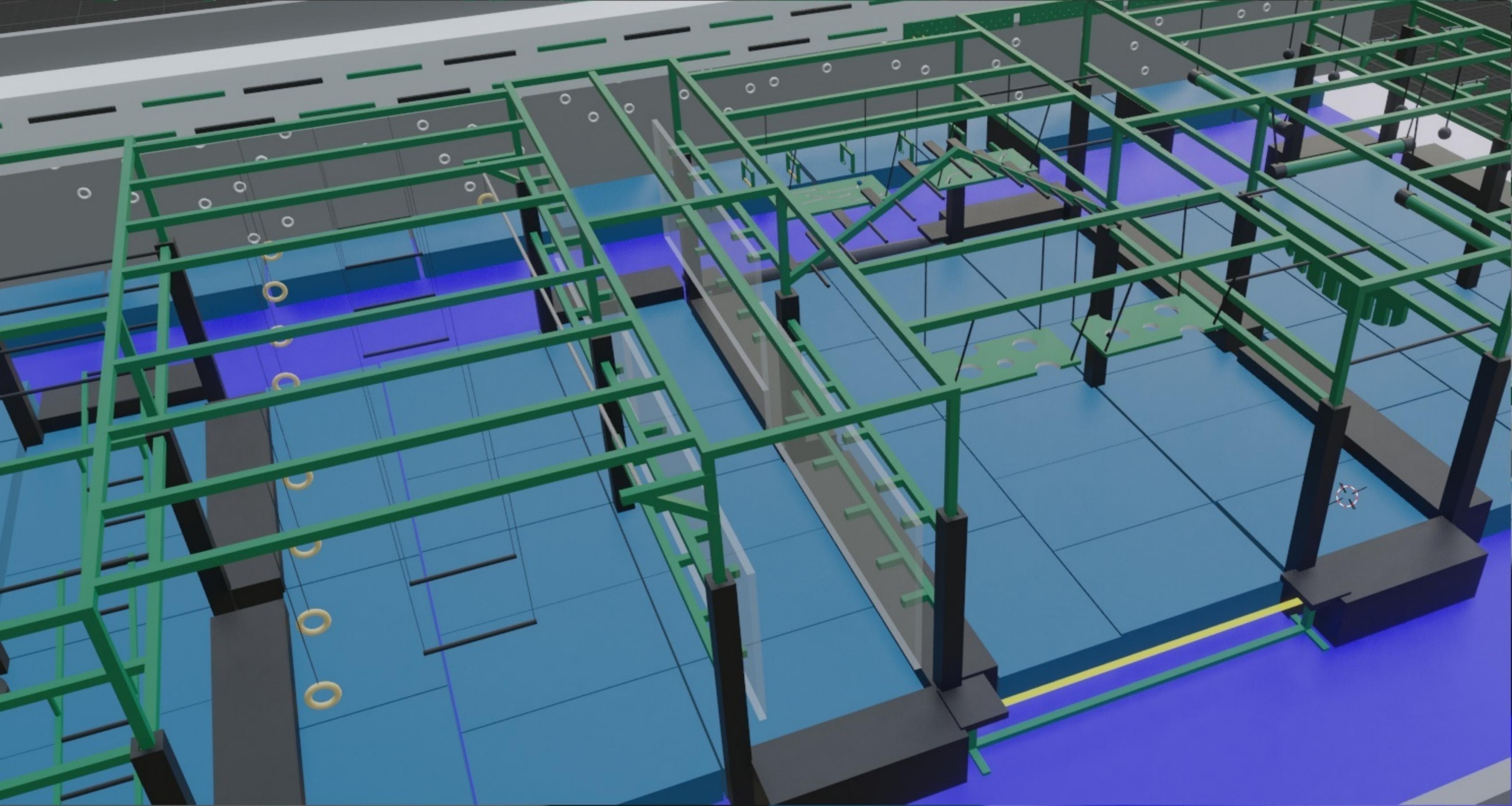












REC'D SEP 25 2023



327 1st Street South
Virginia, MN 55792

TEL 218-748-7500
FAX 218-749-3580

TAX ID 41-6005595

INVOICE

DATE	INVOICE NO.	PAGE NO.
09/22/2023	21752	1

Ind. School District #2909
Rock Ridge Public Schools
411 S. 5th Avenue
Virginia MN 55792

CUSTOMER NO. 956

INVOICE AMOUNT: \$ 9,600.00

PAYMENT DUE BY: 10/02/2023

QUANTITY	DESCRIPTION	UNIT PRICE	NET AMOUNT
1	Facilities Use Agreement 2022-2023 School Year Tennis for All	9,600.00	9,600.00
BALANCE DUE			\$ 9,600.00

REMIT TO: City of Virginia, 327 1st Street South, Virginia, MN 55792 | Please return this portion with payment. | **THANK YOU!**

Make check payable to CITY OF VIRGINIA
We accept VISA, MASTERCARD & DISCOVER*
PLEASE DO NOT SEND CASH

CREDIT CARD NO.

CARDHOLDER NAME _____

EXP. DATE _____ 3-DIGIT SECURITY CODE: _____

AUTHORIZED SIGNATURE _____

*A 3% convenience fee shall apply to all credit/debit card transactions.

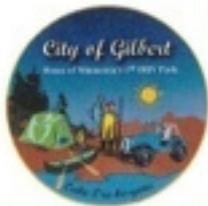
CUSTOMER NO. 956

INVOICE NO. 21752

AMOUNT DUE THIS INVOICE \$ 9,600.00

PAYMENT DUE BY 10/02/2023

AMOUNT ENCLOSED \$ _____



City of Gilbert

www.gilbertmn.org

16 South Broadway • P.O. Box 548 • Gilbert, MN 55741

Phone: 218-748-2232 • Fax: 218-748-2234

City of Gilbert
16 S Broadway PO Box 548
Gilbert, MN 55741
jillzallar@gilbertmn.org

September 13, 2023

The City of Gilbert would like to put in a formal request for the following items:

- Lights outside of Nelle Shean – decorative (see picture below)



- Remaining historical markers (believe we have 3 of the 6)

Sincerely,

Jill Zallar, Clerk Treasurer
City of Gilbert
PO Box 548, Gilbert, MN 55741
218-748-2232
jillzallar@gilbertmn.org



Virginia Area Historical Society

800 9th Avenue North
Virginia, Minnesota 55792
Phone: (218) 741-1136

September 30, 2023

Rock Ridge Public Schools Board of Education
1405 Progress Pkwy
Virginia, MN 55792

Dear RRPS Board members,

The Virginia Area Historical Society would like to acquire the following items that are currently at the Rock Ridge Administration Building:

1. Benjamin Franklin Picture
2. 1942 City of Virginia Map
3. Canterbury Tales 16 foot picture.
4. King Lear Print.
5. "Civil war Party" Battle, 1908 L. Bliss, First Place trophy/picture.
6. "A Gloomy Day" by Yoshida.

We may be reached at our museum phone, (218) 741-1136, or our mailing address, PO Box 736, Virginia MN 55792. You can also contact VAHS board member Chris Holmes at (218) 290-0392.

Thank you.

Sincerely,

Mary Peterson
President
Board of Directors
Virginia Area Historical Society