



**ROCK RIDGE PUBLIC SCHOOLS  
411 SOUTH 5TH AVENUE  
VIRGINIA MN 55792**

**E-G Regular Meeting  
Monday, April 27, 2020 at 6:00 PM  
Board Room, 801 Jones St., Eveleth, Minnesota 55734**

**AGENDA**

1. Call the Meeting to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Student Representative Information.
5. Agenda Additions/Deletions.
6. Visitor Input.
7. Approve Agenda.
8. Approve the Treasurer's Report for the Second Check Writing in April. 3
9. CONSENT AGENDA. 15
  1. Approve Minutes of the Regular Meeting of Monday, April 13, 2020.
10. ITEMS REMOVED FROM CONSENT AGENDA.
11. PERSONNEL.
  1. None.
12. NEW BUSINESS. 17
  1. Approve Plans for Digitalizing Cumulative Records. 17
  2. Consider Funding Request. 19
  3. Update on Distance Learning.
  4. Discussion on 2020-2021 Master Schedule.
  5. Discussion on 2020 Graduation.
  6. Approved First Amendment to Agreement Regarding School District Property. 21
13. OLD BUSINESS
  1. None.
14. ADMINISTRATIVE REPORT/INFORMATION.

15. BOARD MEMBER TOPICS.
16. ADJOURNMENT.

INDEPENDENT SCHOOL DISTRICT #2154  
Eveleth-Gilbert Public Schools

Treasurer's Report

For the Month of April 2020  
Check Writing

	Receipts	Disbursements	Payroll
General Fund		238,475.36	
Food Service		32,508.64	
Transportation		6,210.75	
Community Education			
Capital Outlay		11,029.19	
Bldg Construction		286,947.32	
Debt Service			
Trust & Agency			
Channel 12		1,650.00	
Flex Benefit Plan			
OPEB		1,052.30	
TOTAL		577,873.56	

Eveleth-Gilbert ISD #2154  
Check Register by Bank and Check

Batch Co	Bank	Pynt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2154	1	51402	370521	Check	1	3181		AT & T MOBILITY	Yes	No	No	USD	04/22/2020	76.58
		51377	370522	Check	1	06350		CITY OF EVELETH	Yes	No	No	USD	04/22/2020	300.00
		51378	370523	Check	1	06681		COLOSIMO PATCHIN KEARNEY	Yes	No	No	USD	04/22/2020	404.75
		51379	370524	Check	1	06750		COMMERCIAL REFRIGERATION SYS	Yes	No	No	USD	04/22/2020	505.00
		51380	370525	Check	1	07730		CUMMINS NP INC	Yes	No	No	USD	04/22/2020	3,984.42
		51415	370526	Check	1	4602		CUNNINGHAM GROUP	Yes	No	No	USD	04/22/2020	284,686.71
		51416	370527	Check	1	4610		EHLERS	Yes	No	No	USD	04/22/2020	1,490.61
		51411	370528	Check	1	4292		EMC INSURANCE COMPANIES	Yes	No	No	USD	04/22/2020	14,355.87
		51418	370529	Check	1	4631		ESSENTIA HEALTH MEDICAL EQUIP	Yes	No	No	USD	04/22/2020	114.70
		51417	370530	Check	1	4619		FIRST TECHNOLOGIES INC	Yes	No	No	USD	04/22/2020	6,509.88
		51414	370531	Check	1	4428		FURTHER	Yes	No	No	USD	04/22/2020	212.15
		51407	370532	Check	1	4142		GRAND FORKS PUBLIC SCHOOLS	Yes	No	No	USD	04/22/2020	114.46
		51382	370533	Check	1	13750		GRANDE HARDWARE	Yes	No	No	USD	04/22/2020	164.70
		51383	370534	Check	1	13780		GRAYBAR ELECTRIC CO INC	Yes	No	No	USD	04/22/2020	127.27
		51381	370535	Check	1	1224		HENDRICKSON LARRY	Yes	No	No	USD	04/22/2020	1,610.00
		51403	370536	Check	1	3685		HOMETOWN FOCUS	Yes	No	No	USD	04/22/2020	99.48
		51385	370537	Check	1	15951		INAC INC	Yes	No	No	USD	04/22/2020	32,508.64
		51390	370538	Check	1	2413		ISD #6076 NLC	Yes	No	No	USD	04/22/2020	78,825.66
		51413	370539	Check	1	4389		KY INTERPRETING SERVICES	Yes	No	No	USD	04/22/2020	8,190.00
		51387	370540	Check	1	20650		L & M SUPPLY INC	Yes	No	No	USD	04/22/2020	30.88
		51394	370541	Check	1	2965		MARIUCCI VIDEO PRODUCTION INC	Yes	No	No	USD	04/22/2020	2,050.00
		51395	370542	Check	1	2983		MEDICAREBLUE RX	Yes	No	No	USD	04/22/2020	2,447.30
		51409	370543	Check	1	4176		MEDICO	Yes	No	No	USD	04/22/2020	139.66
		51405	370544	Check	1	3832		METRO SALES INC	Yes	No	No	USD	04/22/2020	991.61
		51386	370545	Check	1	2003		MN DEPT OF HEALTH	Yes	No	No	USD	04/22/2020	150.00
		51389	370546	Check	1	2209		MN DEPT OF LABOR & INDUSTRY	Yes	No	No	USD	04/22/2020	600.00
		51393	370547	Check	1	2782		MN ENERGY RESOURCES CORP	Yes	No	No	USD	04/22/2020	31,405.82
		51406	370548	Check	1	3932		MN PEIP	Yes	No	No	USD	04/22/2020	75,641.76
		51391	370549	Check	1	25775		MN POLLUTION CONTROL AGENCY	Yes	No	No	USD	04/22/2020	620.00
		51392	370550	Check	1	25800		MN POWER	Yes	No	No	USD	04/22/2020	7,442.29
		51399	370551	Check	1	3060		MN TELECOMMUNICATIONS	Yes	No	No	USD	04/22/2020	742.50
		51408	370552	Check	1	4169		NATIONAL INSURANCE SERVICES O	Yes	No	No	USD	04/22/2020	2,979.19
		51404	370553	Check	1	3827		NEXTERA COMMUNICATIONS	Yes	No	No	USD	04/22/2020	667.39
		51384	370554	Check	1	1561		OFFICE ENTERPRISES INC	Yes	No	No	USD	04/22/2020	200.84
		51396	370555	Check	1	30350		POSTMASTER	Yes	No	No	USD	04/22/2020	240.00
		51397	370556	Check	1	30352		POSTMASTER	Yes	No	No	USD	04/22/2020	5,000.00
		51410	370557	Check	1	4248		POWER SCHOOL GROUP, LLC	Yes	No	No	USD	04/22/2020	2,776.08
		51398	370558	Check	1	30412		PRAXAIR DISTRIBUTION INC	Yes	No	No	USD	04/22/2020	151.90
		51419	370559	Check	1	4635		QUADIENT LEASING	Yes	No	No	USD	04/22/2020	555.54
		51400	370560	Check	1	31460		RANGE MENTAL HEALTH CENTER IN	Yes	No	No	USD	04/22/2020	5,372.00
		51401	370561	Check	1	31500		RANGE PAPER CORPORATION	Yes	No	No	USD	04/22/2020	20.88

**Eveleth-Gilbert ISD #2154**  
**Check Register by Bank and Check**

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print Recon	Void	Currency	Date	Amount
2154	1	51412	370562	Check	1	4362		SKALKO GREG	Yes	No	USD	04/22/2020	80.00
		51388	370563	Check	1	20675		THYSSEN KRUPP CORPORATION	Yes	No	USD	04/22/2020	3,287.04
Bank Total: 1													\$577,873.56
Report Total:													\$577,873.56





# Eveleth-Gilbert ISD #2154 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt	Pmt	Prnt/Void	Date	Type
2154	1	370533	13750		GRANDE HARDWARE	Check				
				E 01	302 810 000 000 401		\$0.36			
				E 01	302 810 000 000 401		\$0.40			
				E 01	302 810 000 000 401		\$52.72			
						Paid Amt:	\$54.72			
							\$25.98			
						Paid Amt:	\$25.98			
							\$44.46			
						Paid Amt:	\$44.46			
							\$39.54			
						Paid Amt:	\$39.54			
						Check Amount:	\$164.70			
2154	1	370534	13780		GRAYBAR ELECTRIC CO INC	Check				
				E 05	301 865 000 370 350		\$103.71			
				E 05	301 865 000 370 350		\$23.56			
						Paid Amt:	\$127.27			
						Check Amount:	\$127.27			
2154	1	370535	1224		HENDRICKSON LARRY	Check				
				E 01	302 810 000 000 401		\$1,610.00			
						Paid Amt:	\$1,610.00			
						Check Amount:	\$1,610.00			
2154	1	370536	3685		HOMETOWN FOCUS	Check				
				E 01	005 199 000 000 380		\$62.50			
						Paid Amt:	\$62.50			
						Check Amount:	\$62.50			
2154	1	370537	15951		INAC INC	Check				
				E 02	005 770 000 701 490		\$8,891.80			
				E 02	005 770 000 701 495		\$1,887.48			
				E 02	005 770 000 701 401		\$1,363.12			
				E 02	005 770 000 701 305		\$2,947.81			
				E 02	005 770 000 701 319		\$17,418.43			
						Paid Amt:	\$32,508.64			
						Check Amount:	\$32,508.64			
2154	1	370538	2413		ISD #6076 NLC	Check				
				E 01	005 420 000 740 396		\$13,153.71			
						Paid Amt:	\$13,153.71			
						Check Amount:	\$13,153.71			

# Eveleth-Gilbert ISD #2154 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2154	1	370538	2413		ISD #6076 NLC		Check
PO#:		Voucher #:	84733	Invoice	Invoice No: 5044	4/22/2020	Paid Amt: \$17,211.18
			E 01 005 412	000 740 396	SALARY		\$15,827.08
			E 01 005 412	000 740 397	BENEFITS		\$5,390.62
PO#:		Voucher #:	84734	Invoice	Invoice No: 5052	4/22/2020	Paid Amt: \$21,217.70
			E 01 005 640	000 316 366	PROG DEV SUMMIT 8.28.19		\$2,927.82
PO#:		Voucher #:	84735	Invoice	Invoice No: 5108	4/22/2020	Paid Amt: \$2,927.82
			E 01 005 420	000 740 396	SALARY		\$2,182.45
			E 01 005 420	000 740 397	BENEFITS		\$281.52
PO#:		Voucher #:	84736	Invoice	Invoice No: 5089	4/22/2020	Paid Amt: \$2,463.97
			E 01 005 405	000 740 396	DHH SALARY		\$1,640.18
			E 01 005 405	000 740 397	DHH BENEFITS		\$540.43
			E 01 005 420	000 740 399	AUDIOLOGIST		\$146.91
			E 01 005 401	000 740 396	SPEECH SALARY		\$11,376.10
			E 01 005 401	000 740 397	SPEECH BENEFITS		\$3,395.20
PO#:		Voucher #:	84737	Invoice	Invoice No: 5098	4/22/2020	Paid Amt: \$17,098.82
			E 01 005 420	000 740 396	OT SALARY		\$10,157.55
			E 01 005 420	000 740 397	OT BENEFITS		\$3,259.38
			E 01 005 420	000 740 399	PI CONTRACTED		\$212.13
			E 01 005 420	000 740 396	DAPE SALARY		\$280.59
			E 01 005 420	000 740 397	DAPE BENEFITS		\$27.34
			E 01 005 420	000 740 396	PTA SALARY		\$1,618.85
			E 01 005 420	000 740 397	PTA BENEFITS		\$282.87
			E 01 005 420	000 740 399	PT CONTRACTED		\$645.00
PO#:		Voucher #:	84738	Invoice	Invoice No: 5061	4/22/2020	Paid Amt: \$16,483.71
			E 01 005 405	000 740 396	DHH SALARY		\$76.52
			E 01 005 405	000 740 397	DHH BENEFITS		\$12.59
			E 01 005 420	000 740 396	OT SALARY		\$780.33
			E 01 005 420	000 740 397	OT BENEFITS		\$128.44
			E 01 005 420	000 740 396	PT SALARY		\$110.12
			E 01 005 420	000 740 397	PT BENEFITS		\$18.13
			E 01 005 401	000 740 396	SPEECH SALARY		\$254.45
			E 01 005 401	000 740 397	SPEECH BENEFITS		\$41.88
PO#:		Voucher #:	84739	Invoice	Invoice No: 5070	4/22/2020	Paid Amt: \$1,422.46
			E 01 005 401	000 740 397	SPEECH BENEFITS		\$41.88
<b>Check Amount:</b>							<b>\$78,825.66</b>

**Eveleth-Gilbert ISD #2154**  
**Detail Payment Register By Check**

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2154	1	370539	4389	E 01	KY INTERPRETING SERVICES		Check
				E 01	100 405 000 740 356		
					INTERPRETING SERVICES	4/22/2020	Paid Amt: \$8,190.00
					Invoice No: 2270		Check Amount: \$8,190.00
2154	1	370540	20650	E 01	L & M SUPPLY INC		Check
				E 01	301 810 000 000 401		
				E 01	301 810 000 000 401		
					16oz bottle	4/22/2020	Paid Amt: \$24.90
					32oz bottle		\$5.98
					Invoice No: 8522394		Paid Amt: \$30.88
					Invoice No: 8522394		Check Amount: \$30.88
2154	1	370541	2965	B 09	MARIUCCI VIDEO PRODUCTION INC		Check
				B 09	206 001		
					CH 12 MGMT FEES	4/22/2020	Paid Amt: \$1,650.00
					Invoice No: 40120		Check Amount: \$1,650.00
2154	1	370542	2983	E 45	MEDICAREBLUE RX		Check
				E 01	005 810 000 796 291		
				E 01	100 203 000 796 291		
				E 01	301 211 000 796 291		
					INSURANCE	4/22/2020	Paid Amt: \$1,052.30
					INSURANCE		\$310.00
					INSURANCE		\$310.00
					INSURANCE		\$775.00
					Invoice No: 200980243627		Paid Amt: \$2,447.30
					Invoice No: 200980243627		Check Amount: \$2,447.30
2154	1	370543	4176	B 01	MEDICO		Check
				B 01	215 002		
					LIFE INSURANCE	4/22/2020	Paid Amt: \$139.66
					Invoice No: 20MAY		Check Amount: \$139.66
2154	1	370544	3832	E 01	METRO SALES INC		Check
				E 01	301 211 000 000 370		
				E 01	101 216 000 401 430		
				E 01	101 203 000 000 370		
					#113930, W866L300047	4/22/2020	Paid Amt: \$157.42
					#114241, G676L400038		\$40.96
					#114241, G676L400038		\$122.87
					Invoice No: INV1570742		Paid Amt: \$321.25
					Invoice No: INV1570742		Check Amount: \$321.25
					Invoice No: INV1570741		Paid Amt: \$90.90
					Invoice No: INV1570741		Check Amount: \$90.90
					Invoice No: INV1570741		Paid Amt: \$209.82
					Invoice No: INV1570741		Check Amount: \$209.82
					Invoice No: INV1570741		Paid Amt: \$230.95
					Invoice No: INV1570741		Check Amount: \$230.95

# Eveleth-Gilbert ISD #2154

## Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2154	1	370544	3832	E 01	METRO SALES INC	4/22/2020	Check
				100 203	000 000 370	#118611, C326RB00747	
							\$138.69
							Paid Amt: \$138.69
							Check Amount: \$991.61
2154	1	370545	2003	E 06	MN DEPT OF HEALTH		Check
				005 870	000 000 305	WATER MAIN PERMIT	
							\$150.00
							Paid Amt: \$150.00
							Check Amount: \$150.00
2154	1	370546	2209	E 05	MN DEPT OF LABOR & INDUSTRY		Check
				101 865	000 380 305	Annual operating fee Franklin	
							\$100.00
							Paid Amt: \$100.00
							Check Amount: \$100.00
							Annual operating chg elevator
							\$100.00
							Annual elevator chg
							\$100.00
							Annual elevator chg
							\$100.00
							Paid Amt: \$300.00
							Check Amount: \$200.00
							Annual elevator chg High school
							\$200.00
							Paid Amt: \$200.00
							Check Amount: \$600.00
2154	1	370547	2782	E 01	MN ENERGY RESOURCES CORP		Check
				100 810	000 000 440	UTILITIES	
							\$11,515.29
							Paid Amt: \$11,515.29
							Check Amount: \$19,331.96
							UTILITIES
							\$19,331.96
							Paid Amt: \$19,331.96
							Check Amount: \$267.77
							UTILITIES
							\$267.77
							Paid Amt: \$267.77
							Check Amount: \$87.15
							UTILITIES
							\$87.15
							Paid Amt: \$87.15
							Check Amount: \$149.50
							UTILITIES
							\$149.50
							Paid Amt: \$149.50
							Check Amount: \$18.00
							UTILITIES
							\$18.00
							Paid Amt: \$18.00
							Check Amount: \$36.15
							UTILITIES
							\$36.15
							Paid Amt: \$36.15
							Check Amount: \$31,405.82
							UTILITIES
							\$31,405.82
							Paid Amt: \$75,641.76
							Check Amount: \$75,641.76
							INSURANCE
							\$75,641.76
							Paid Amt: \$75,641.76
							Check Amount: \$75,641.76





**Eveleth-Gilbert ISD #2154**  
**Detail Payment Register By Check**

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2154	1	370559	4635	E 01	005 105 000 000 370	Quarterly Meter Lease	Check
		PO#: 9682	Voucher #:	84793	Invoice	Invoice No: N8232651	Paid Amt: \$555.54
							Check Amount: \$555.54
2154	1	370560	31460	E 01	101 420 000 740 305	RANGE MENTAL HEALTH CENTER INC SPED	Check
		PO#: 9692	Voucher #:	84729	Invoice	Invoice No: 18DEC	Paid Amt: \$2,687.00
				E 01	101 420 000 740 305	SPED	Paid Amt: \$2,685.00
		PO#: 9693	Voucher #:	84730	Invoice	Invoice No: 20FEB	Paid Amt: \$2,685.00
							Check Amount: \$5,372.00
2154	1	370561	31500	E 01	101 810 000 000 401	RANGE PAPER CORPORATION spray heads	Check
		PO#: 9692	Voucher #:	84773	Invoice	Invoice No: 76374	Paid Amt: \$13.52
				E 01	101 810 000 000 401	spray bottles	Paid Amt: \$9.20
		PO#: 9693	Voucher #:	84774	Invoice	Invoice No: 79056	Paid Amt: \$9.20
				E 01	101 810 000 000 401	CREDIT	Paid Amt: \$1.84
		PO#: 9694	Voucher #:	84800	Credit	Invoice No: 2352	Paid Amt: (\$1.84)
							Check Amount: \$20.88
2154	1	370562	4362	E 01	100 810 000 000 401	SKALKO GREG DOT physical	Check
		PO#: 9694	Voucher #:	84775	Invoice	Invoice No: 40620	Paid Amt: \$80.00
							Check Amount: \$80.00
2154	1	370563	20675	E 05	302 865 000 369 350	THYSSEN KRUPP CORPORATION Elevator Maint High school	Check
				E 05	302 865 000 369 350	Elevator Maint Fine Arts	Paid Amt: \$547.84
				E 05	101 865 000 369 350	Elevatro Maint Franklin	Paid Amt: \$547.84
				E 05	100 865 000 369 350	Elevator Maint Nelle Shearn	Paid Amt: \$547.84
				E 05	301 865 000 369 350	Elevator Maint Manual training	Paid Amt: \$547.84
				E 05	301 865 000 369 350	Elevator Maint Jr high	Paid Amt: \$547.84
		PO#: 9698	Voucher #:	84779	Invoice	Invoice No: 3005162115	Paid Amt: \$3,287.04
							Check Amount: \$3,287.04
							Report Total: \$577,873.56

## Regular Meeting Minutes April 13, 2020

The Regular Meeting of the Board of Education of I.S.D. #2154, Eveleth-Gilbert Public Schools, was held on Monday, April 13, 2020, in the Board Room and via teleconference. The meeting was called to order by Chair Bill Addy at 6:04 p.m.

Present via teleconference: Directors Addy, Lautigar, Gentilini, Sjoberg, Sorcan, Sather, Uhan. Absent: None. Also present: Superintendent Jeff Carey, Angie Williams (via teleconference), Todd Griepentrog (via teleconference), and Margaret Skelton, School Attorney (via teleconference). All votes will be taken by roll call.

Student Representative Information: None.

Agenda Additions/Deletions:

- Move 12.3 and 12.7 head of 12.0 on the agenda.

Visitor Input: None

Motion: Uhan, Support: Sjoberg, to approve the Agenda as amended above. Discussion was held. Upon roll call, the vote was as follows: Ayes: Directors Sjoberg, Lautigar, Sather, Addy, Sorcan, Gentilini. Nays: None. Motion carried. 7 yes/0 no.

Motion: Gentilini, Support: Lautigar, to approve the Treasurer's Report for the Month of March with receipts of \$959,043.08, payroll of \$756,950.45, disbursements of \$763,179.44, and electronic transfers as noted, and the First Check Writing of April with disbursements of \$139,126.91. Upon roll call, the vote was as follows: Ayes: Directors Addy, Gentilini, Sorcan, Sather, Lautigar, Sjoberg, Uhan. Nays: None. Motion carried. 7 yes/0 no.

Motion: Uhan, Support: Sather, to approve the Consent Agenda with the above additions/deletions. Upon roll call, the vote was as follows: Ayes: Directors Addy, Gentilini, Sorcan, Sather, Lautigar, Sjoberg, Uhan. Nays: None. Motion carried. 7 yes/0 no.

### PERSONNEL

None

### NEW BUSINESS

Motion: Sorcan, Support: Lautigar, to postpone for further discussion approving the Purchase Agreement of Vacant Buildings. The Board held a discussion regarding the signed purchase agreement for the vacant buildings (Old Junior High and the Manual Arts building) located in Eveleth from a firm out of the Twin Cities area. Jackie Monahan-Judnick, Clerk/Treasurer for City of Eveleth and Dave Saline, Consultant for City of Eveleth joined the meeting through teleconference. They have concerns regarding this potential buyer's financial viability, intent of use, commencement and completion of construction timelines. This buyer needs to have a clear business and fiscal plan. There was discussion on the First Right of Refusal being given to City of Eveleth. These buildings are designated as Historical Buildings by the National Historic Society and there may be issues with tearing them down. Director Sorcan would like to see that checked into before making a decision. Upon roll call, the vote was as follows: Ayes: Directors Addy, Gentilini, Sorcan, Sather, Lautigar, Sjoberg, Uhan. Nays: Director Uhan. Motion carried. 6 yes/1 no.

Director Sjoberg excused himself from the Spring Coaches Salary discussion. The Board held a discussion regarding Spring Coaches to decide if the district will continue to pay the salaries if the season is cancelled due to Covid-19. Superintendent Carey and JoJo Scott, Activities Director, both support payment of the Spring Coaches. There was discussion on whether Spring Sports fees will be returned and if we will be paying all Schedule "C" extra assignments.

The Board held a discussion on Cumulative Records. The Board was presented with a draft at the last Board Meeting of what other districts are doing to move all cumulative records to digital format. Now would be a good time to start this since we have staff available to help. Superintendent Carey will contact the Historical Society regarding this. Superintendent Carey will work on a plan to bring to the next Board Meeting for the

**Regular Meeting Minutes**  
**April 13, 2020**

Board to vote on.

Motion: Lautigar, Support: Addy, to approve Resolution #713 Appointing Election Judges. Upon roll call, the vote was as follows: Ayes: Directors Addy, Gentilini, Sorcan, Sather, Lautigar, Sjoberg, Uhan. Nays: None. Motion carried. 7 yes/0 no.

Motion: Uhan, Support: Lautigar, to approve Resolution #712 Accepting Donation of \$200 from Mary and Joseph Dosan to help offset the cost of lunches for students during the Covid-19 school closure. Upon roll call, the vote was as follows: Ayes: Directors Addy, Gentilini, Sorcan, Sather, Lautigar, Sjoberg, Uhan. Nays: None. Motion carried. 7 yes/0 no.

There was nothing new to report by the Ad Hoc Committee on the Superintendent's Contract.

Motion: Sather, Support: Sjoberg, to approve the Principal Contract for 2019-2021. Upon roll call, the vote was as follows: Ayes: Directors Addy, Gentilini, Sorcan, Sather, Lautigar, Sjoberg., Uhan. Nays: None. Motion carried. 7 yes/0 no.

Motion: Sather, Support: Uhan, to approve the 2020-2021 School Calendar. Upon roll call, the vote was as follows: Ayes: Directors Addy, Gentilini, Sorcan, Sather, Lautigar, Sjoberg, Uhan. Nays: None. Motion carried. 7 yes/0 no.

**OLD BUSINESS**

None

**ADMINISTRATIVE REPORT/INFORMATION**

Superintendent Carey updated the Board on week three of Distance Learning. We are delivering approximately 180 lunches per day. There are internet hot spots in the parking lots and we have 70 hot spots that have been purchased. We do have daycare for Essential Workers children. Superintendent Carey reported that we are struggling to find masks for our school personnel, but have some homemade ones for use. Extra thermometers have been purchased to screen for fevers before entering the buildings. Superintendent Carey stated that we are looking into options for the Election.

Mr. Griepentrog reported that he meets with his staff everyday via teleconference.

**BOARD MEMBER TOPICS**

Director Lautigar is sympathetic to the Senior's situation. There is a group of Senior parents that are discussing ideas to present to the school district regarding graduation. Director Uhan stated that the teacher's are doing a great job with the Distance Learning. Director Sather stated that she is so thankful for everyone and that she is glad the Senior parents are talking about Graduation and other items the Seniors are missing out on.

Motion: Lautigar, Support: Addy, to adjourn the meeting at 7:22 p.m. Motion carried.

The next regular Board Meeting will be on Monday, April 27, 2020 at 6:00 p.m. at the Eveleth-Gilbert Board Room. The meeting will be conducted via teleconference with all members and will be videotaped. Due to current health concerns, no public will be allowed to be physically present at the meeting location. The meeting will be live streamed on the channel 12 website. The entire teleconference will be later posted on the districts website for the public to watch/listen.

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Bill Addy, Chair

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Kelly Sather, Clerk

## **Eveleth-Gilbert Schools**

### **Student Cumulative Records Conversion to Digital Records**

All student records maintained within the student cumulative file may be reviewed by legal guardians, upon request. If applicable, copies of the documents may be provided.

What is kept in a student cumulative file throughout a student's K-12 education?

This information is school building determined, but must include the following:

- Standardized Testing Records
- Form indicating Title, Special Education, or 504 Services or Dismissal
- Year End Report Cards
- Record of Access or Transfer Log
- Preschool Screening
- Student Accident Reports
- Yearly Attendance Summaries

Note: A permanent cumulative card is required upon transfer or graduation. The card must include yearly attendance summaries. This card can be maintained in a separate file or within the cumulative file while enrolled with the district.

#### **Health Records**

The nursing office will maintain health documents for all K-12 students. The entire file will be kept for a period of six (6) years. Beyond that point, the health file will be destroyed.

#### **Special Education or 504 Plan documents**

The entire special education or 504 Plan is kept in tact for a period of six (6) years. Beyond that point, a copy of the most recent IEP, Evaluation, and/or 504 plan are the only documents retained in the permanent cumulative file.

#### **When a student is dismissed from Special Education or 504 plan**

When a student is dismissed from all special education or 504 services, record the date of dismissal on the special education or 504 folder. Write "Dismissed" across the top of the folder with marker. Maintain the special education or 504 portion of the cumulative file at the building for three years or until the student has moved to the next school level. Prior to transfer to the new school within the district, a copy of the most recent IEP, Evaluation, and/or 504 Plan will be placed in the cumulative file with a note of dismissal on each form. The subsequent documents within the folder will be destroyed.

#### **Intervention Records**

If a student is referred for a special education evaluation following interventions and qualifies for special education, the documented interventions are included in the special education referral packet and are maintained as special education records. If a student is not referred for a special education evaluation and/or is referred for special education evaluation but does not qualify, documentation of interventions must be maintained in the cumulative folder until graduation.

### **When the student transfers within the district**

There are two procedures, depending upon the circumstances of the transfer.

When a special education student transfers to a subsequent building within the district the entire cumulative file and the entire special education file goes with the student.

When a special education student enrolls in a program within the Northland Learning Center, a copy of the cumulative permanent records is sent to that program along with copies of the last Evaluation Summary Report and IEP. Record the date that the copies were sent and document that additional records are located at the site of transition program. Maintain this form in the student's cumulative file.

### **When a student transfers out of the district**

When a student transfers out of district, copies of the regular cumulative file are sent to the next district as well as copies of the most recent special education or 504 documents. Maintain the cumulative file and the special education file at the school. This includes students that enroll within the district and are immediately referred to the Northland Learning Center.

Under no circumstances should the school district send the original or only copy of any document to another school district or destroy an educational record.

- Minnesota Government Data Practices Act treats all public school districts as one agency. As a result, there is no need for the parent to sign a release of private data when the student is transferring to a public school.
- Students transferring to a private school require a parent signature on Consent to Release Private Data.
- Students transferring to a public or private school out of state require a parent signature on Consent to Release Private Data.

### **Student cumulative file upon transfer and/or graduation**

Permanent cumulative files will contain the following permanent records and other student records as defined by the records retention documentation.

- Permanent Record Card w/ Yearly Attendance Summaries
- Permanent Record Card w/ Standardized Test Data
- Academic Transcript (Report Cards Get Destroyed 1 Yr. After Graduation)
- Most Recent Individual Education Plan (IEP), if Special Education Upon Graduation
- Most Recent Evaluation, if Special Education Upon Graduation
- Most Recent 504 Plan, if Qualifying Upon Graduation
- Record of Access or Transfer Log
- Preschool Screening
- Student Accident Reports

Paper copies will be kept for the (6) years following graduation at which time all official documents will only be available on a digitized format. Six (6) years is because that is when SpEd and Health files are cleaned out completely.

EVELETH-GILBERT CLASS OF 2020  
SENIOR GRAD PROJECT PARENT TEAM

April 21, 2020

SUPERINTENDENT JEFF CAREY & BOARD CHAIR BILL ADDY  
EVELETH-GILBERT SCHOOL DISTRICT  
801 JONES STREET  
EVELETH, MN 55734

Dear Mr. Carey & Mr. Addy,

We are members of a parent group representing the Eveleth-Gilbert Senior Class of 2020. We have formed this group to generate ideas to honor the EG Class of 2020 in light of the COVID-19 pandemic.

This group of students is in an unprecedented situation resulting in lost time with classmates and engagement in school activities. There is a real possibility they may not return to school and have the opportunity for proper goodbyes with classmates, teachers, and their school. They may also miss out on several school events, including a traditional graduation ceremony, prom, spring sports and other activities.

The purpose of this letter is to request a donation to help fund one of our ideas to help honor these students. We would like to purchase banners featuring our graduating seniors on our Main Streets. We are requesting donations from all three communities (Eveleth, Gilbert, and Fayal) as well as the School District.

We have determined the overall cost of the project to be approximately \$5,000. This would cover individual banners with a photograph of each student similar to the picture below:



The \$5,000 would also cover larger a “Congratulations EG Class of 2020” banner at the entrance to each town.

Please consider helping with this project. We believe this would be a wonderful way for our school and communities to acknowledge and honor the Class of 2020.

Sincerely,

Representative: Kristin Troutwine  
EVELETH-GILBERT CLASS OF 2020  
SENIOR GRAD PROJECT PARENT TEAM

## **AGREEMENT REGARDING SCHOOL DISTRICT PROPERTY**

This Agreement (the “Agreement”) is made this \_\_\_ day of \_\_\_\_\_, 2020, by and between the City of Eveleth, a Minnesota municipal corporation (the “City”) and Independent School District No. 2154, Eveleth-Gilbert Public Schools, a Minnesota body corporate and politic (“ISD 2154”), or its successor:

### **RECITALS**

**WHEREAS**, ISD 2154 will no longer be in need of the property containing its old elementary and high school campus, which is located at: 801 Jones Street, Eveleth, Minnesota, and is legally described on the attached Exhibit A (the “ISD 2154 Property”); and

**WHEREAS**, the City and ISD 2154 wish to enter into this Agreement governing the future use and sale of the ISD 2154 Property; and

**NOW, THEREFORE**, on the basis of the mutual covenants and agreements hereinafter provided, it is hereby agreed by and between the parties hereto as follows:

1. ISD 2154 shall market the ISD 2154 Property for sale for a two-year period of time commencing on the date of the ISD 2154 or its successor vacating the ISD 2154 Property and ending two years from the date that ISD 2154 vacates the ISD 2154 Property (the “Marketing Period”). Upon vacating the ISD 2154 Property, ISD 2154 shall inform the City in writing. ISD 2154 agrees to grant the City a right of first refusal to purchase the ISD 2154 Property during the Marketing Period. Said form of right of first refusal is attached to this Agreement as Exhibit B (the “Right of First Refusal”). It shall be executed by the City and ISD 2154 prior to the commencement of the Marketing Period.

2. In the event that the City does not wish to exercise its right to purchase the ISD 2154 Property under the Right of First Refusal, ISD 2154 agrees that it will not convey the ISD 2154 Property to a prospective buyer during the Marketing Period if the City determines, for reasonable cause, which shall not be unreasonably withheld, that the proposed purchaser’s proposed use of the ISD 2154 Property is not acceptable to the City.

3. In the event that ISD 2154 has not conveyed the ISD 2154 Property to a third party during the Marketing Period, ISD 2154 agrees that it will demolish the existing buildings and improvements on the ISD 2154 Property at its sole cost. Said demolition shall occur no later than December 25, 2025. The City may opt to retain a portion or portions of the buildings or improvements. The City shall notify ISD 2154 in writing with regards to what portion or portions of the buildings or improvements that it would like to retain prior to the demolition.

4. In the event that the ISD 2154 Property is not conveyed to a third party and the building and improvements are demolished by ISD 2154, ISD 2154 shall notify the City in writing within 30 days of the completion of the demolition. The City shall then have the exclusive option to purchase the ISD 2154 Property for fair market value for a period of 60 days. The City shall notify ISD 2154 in writing of its intent to exercise its option to purchase the ISD 2154 Property. In the event

that the City exercises its option to purchase the ISD 2154 Property, the parties shall enter into a purchase agreement.

5. ISD 2154 and the City shall split the costs incurred by the City with respect to the drafting and negotiating of this Agreement and the Right of First Refusal.

6. ISD 2154 and the City shall split any survey costs associated with this Agreement.

7. Any notice, demand, request or other communication which may or shall be given or served by the parties, shall be deemed has been given or served on the date the same is hand delivered or the date of receipt or the date of delivery if deposited in the United States mail, registered or certified, postage prepaid, and addressed as follows:

If to the City: Jackie Monahan-Junek  
Attn: City Administrator  
City of Eveleth  
413 Pierce Street  
Eveleth, MN 55734-1538

With a copy to: Sarah Sonsalla  
Kennedy & Graven, Chartered  
470 U.S. Bank Plaza  
200 South Sixth Street  
Minneapolis, MN 55402

If to ISD 2154: Eveleth-Gilbert Public Schools  
Independent School District No. 2154  
Attn: Superintendent  
801 Jones Street  
Eveleth, MN 55734

or such other address as either party may give to another party in accordance with this Section.

8. This Agreement shall be binding on the parties and their successors and assigns.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year written above.

**CITY OF EVELETH**

By: \_\_\_\_\_  
Robert Vlasisavljevich  
Its: Mayor

By: \_\_\_\_\_  
Jackie Monahan-Junek  
Its: City Administrator

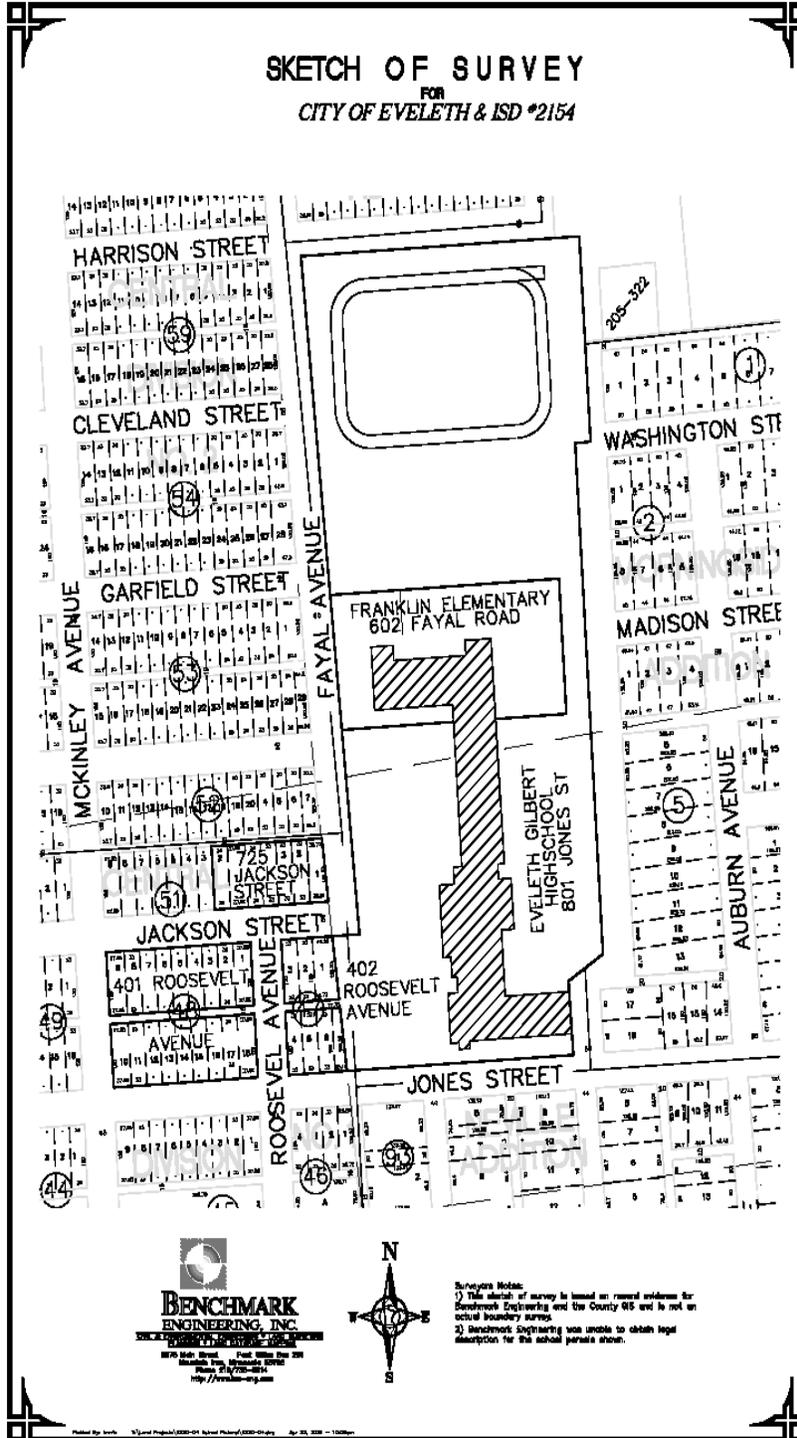
**INDEPENDENT SCHOOL DISTRICT  
NO. 2154, EVELETH-GILBERT PUBLIC  
SCHOOLS**

By: \_\_\_\_\_  
Its: Board Chair

By: \_\_\_\_\_  
Its: Superintendent

# EXHIBIT A

## Legal Description of the ISD 2154 Property



**FIRST AMENDMENT TO AGREEMENT REGARDING  
SCHOOL DISTRICT PROPERTY**

This First Amendment to Agreement Regarding School District Property (this “Amendment”) is made this 4th day of May, 2020 (the “Effective Date”), by and between the City of Eveleth, a Minnesota municipal corporation (the “City”) and Independent School District No. 2154, Eveleth-Gilbert Public Schools, a Minnesota body corporate and politic (“ISD 2154”), or its successor.

**RECITALS**

**WHEREAS**, the City and ISD 2154 entered into that certain Agreement Regarding School District Property dated \_\_\_\_\_, 2020 (the “Agreement”); and

**WHEREAS**, the City and ISD 2154 have agreed to further amend and modify the terms and conditions of the Agreement as hereinafter set forth; and

**NOW, THEREFORE**, in consideration of the premises and mutual covenants in this Amendment and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

**AMENDMENTS**

1. Exhibit A (the “ISD 2154 Property”) of the Agreement shall be amended to include all currently vacant and occupied buildings and land of ISD 2154 located in the City of Eveleth, Minnesota.

2. Paragraph 1 of the Agreement is hereby deleted in its entirety and replaced with the following provisions:

1. ISD 2154 or its successor shall market the ISD 2154 Property for sale effective May 5, 2020 and ending two years from the date that ISD 2154 vacates the ISD 2154 Property (the “Marketing Period”). Upon vacating the ISD 2154 Property, ISD 2154 shall inform the City in writing. ISD 2154 agrees to grant the City a right of first refusal to purchase the ISD 2154 Property during the Marketing Period. Said form of right of first refusal is attached to this Agreement as Exhibit B (the “Right of First Refusal”). It shall be executed by the City and ISD 2154 prior to the commencement of the Marketing Period. ISD 2154 shall ensure that any third party offer that it receives during the Marketing Period includes the following information from the third party purchaser:

- A. A detailed plan of the intended use of the building and land;
- B. A financial plan to complete the proposed plan;
- C. Evidence of the source of funding for the development and improvement of the ISD 2154 Property;
- D. A schedule of the date of commencement of the improvements and projected date of completion;
- E. A statement of the minimum tax value of the proposed improvements; and

F. Acknowledgement that the third party purchaser must enter into a development agreement with ISD 2154 and the City that addresses all of the above issues to the satisfaction of ISD 2154 and the City.

3. Wherever there is a conflict between the provisions contained in the Agreement, the provisions this Amendment shall control. Except as expressly amended, supplemented or modified by this Amendment, the Agreement shall continue in full force and effect. All capitalized terms contained in this Amendment, unless specifically defined herein, shall have the meaning ascribed to them in the Agreement. This Amendment shall bind and inure to the benefit of the parties hereto and their respective successors and assigns

4. This Amendment may be executed in any number of identical counterparts, any or all of which may contain the signatures of less than all of the parties, and all of which shall be construed together as a single instrument. For purposes of this Amendment, signatures by facsimile or .pdf shall be binding to the same extent as original signatures.

(The remainder of this page is intentionally left blank.)

**IN WITNESS WHEREOF**, the parties have executed this Amendment as of the day and year written above.

**CITY OF EVELETH**

By: \_\_\_\_\_  
Robert Vlasisavljevich  
Its: Mayor

By: \_\_\_\_\_  
Jackie Monahan-Junek  
Its: City Administrator

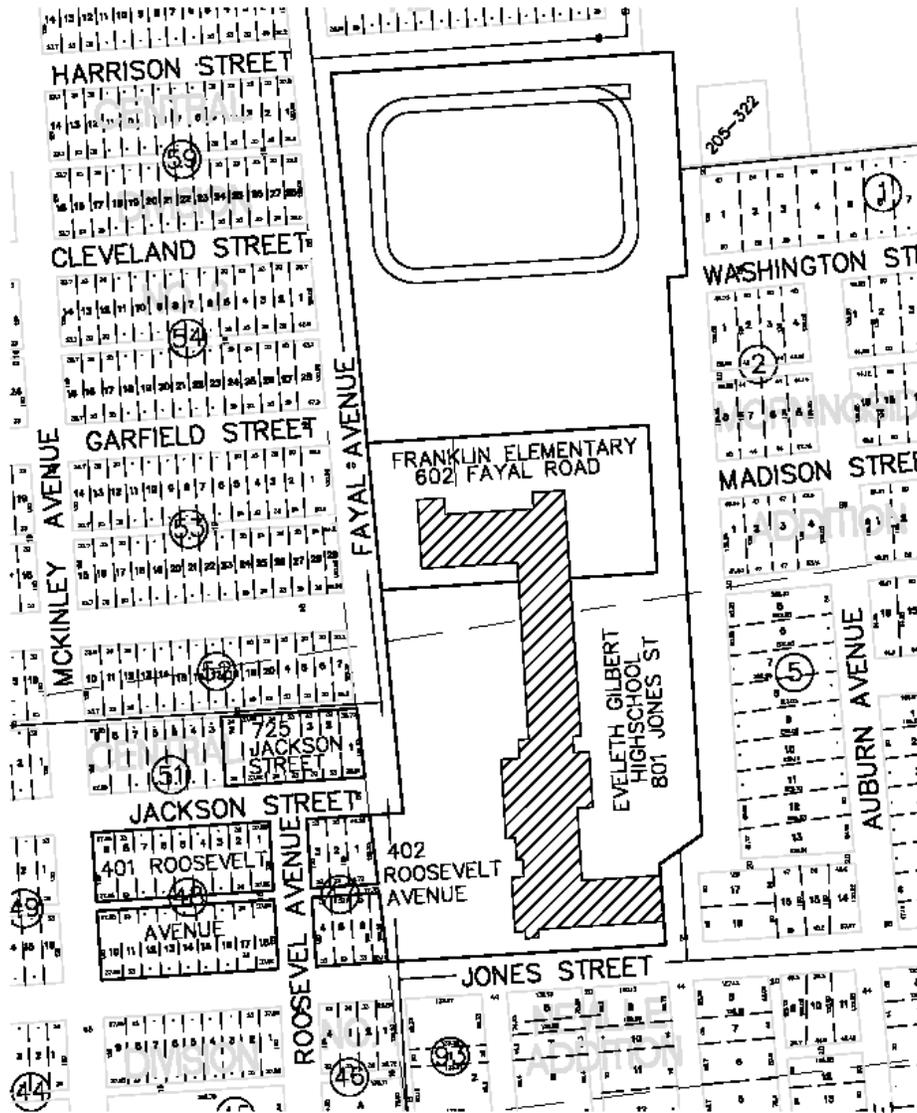
**INDEPENDENT SCHOOL DISTRICT  
NO. 2154, EVELETH-GILBERT PUBLIC  
SCHOOLS**

By: \_\_\_\_\_  
Its: Board Chair

By: \_\_\_\_\_  
Its: Superintendent

EXHIBIT A

SKETCH OF SURVEY  
FOR  
CITY OF EVELETH & ISD #2154



**BENCHMARK**  
ENGINEERING, INC.  
2000 1/2 N. 1st St., Suite 100  
Eveleth, WI 54801  
Phone: 715/232-2211  
http://www.bem-inc.com



Surveyors Notes:  
1) This sketch of survey is based on record evidence for Benchmark Engineering and the County GIS and is not an actual boundary survey.  
2) Benchmark Engineering was unable to obtain legal description for the school parcels shown.