

VIRGINIA PUBLIC SCHOOLS
411 SOUTH 5TH AVENUE
VIRGINIA MN 55792

Reorganization and Regular Meeting
Monday, January 13, 2020 at 6:00 PM
Board Room, Roosevelt 104

AGENDA

1. Reorganization Meeting called to order.
The acting Chair will call the meeting to order using the gavel if necessary. The Chair will request those with communication devices to either turn them off or place them on silent mode. This may be a good time to introduce any special guests.
 1. A binder labeled Public Copy of Board Materials and containing board meeting materials is available for public review at the table at the side of the room.
 2. Meeting agendas are available for the public at the table at the side of the room.
 3. The public may also access school board agendas by visiting the District web page and clicking on District Information-Board of Education-Agenda/Minutes-BoardBook.
2. Pledge of Allegiance
The Chair will ask the members and audience to face the flag for the Pledge of Allegiance.
3. Approve Reorganization Meeting agenda.
ACTION
The Chair will call for a motion and second to approve the agenda.
4. Reorganization.
Nominations and votes for each office of Chair, Vice Chair, Clerk, Treasurer and Alternate Clerk will be made. **The newly elected board chair will take over the reorganization meeting upon being elected and ask for nominations for each remaining office. The board chair will ask three times if there are other nominations and, if none, close the nominations.** If only one board member is nominated, the chair is allowed to declare that candidate elected. If two or more members are nominated for an office, a show of hands or voice vote is necessary.
 4. 1. Elect Chairperson.
The newly elected Chair will preside over the remainder of the meeting.
 4. 2. Elect Vice Chairperson.

4. 3. Elect Clerk.
 4. 4. Elect Treasurer.
 4. 5. Elect Alternate Clerk.
5. Set regular meeting dates and time.

ACTION

Regular school board meetings have traditionally been scheduled for the second and fourth Monday of each month except for July and December and in accordance with federal holidays. An option is to have one regular meeting and a working session each month except for July and December.

6. Other Business:

6. 1. Set salaries of board directors.

ACTION

Currently, board members are reimbursed \$250 per month with the chair receiving \$300. Board members serving on a negotiating committee receive \$45 for each session lasting up to five hours and \$75 for sessions of five hours or more. The school board can discuss and consider changes in salaries or keep them the same.

6. 2. Designate school depositories: Consider recommendation of Frandsen Bank & Trust, MSDLAF, and MNTrust/PMA.

ACTION

The school board needs to designate the school depositories. We recommend Frandsen Bank & Trust, the Minnesota School District Liquid Asset Fund and the MNTrust/PMA. Please contact Supt. Schmidt with any questions.

6. 3. Authorize the hiring of a school attorney on an as-needed basis: Consider recommendation of Colosimo, Patchin, & Kearney, Ltd. and Rupp, Anderson, Squires, & Waldspurger, P.A.

ACTION

Generally, the district utilizes the services of Colosimo, Patchin, & Kearney, Ltd. as its primary legal council and that the secondary legal council be Rupp, Anderson, Squires, & Waldspurger, P.A. Please contact Supt. Schmidt with any questions.

6. 4. Consider authorizing the business manager and superintendent to make electronic fund transfers.

ACTION

Please authorize the business manager and superintendent to make electronic fund transfers. For example, from the MSDLAF to Frandsen Bank & Trust or from savings to checking. Please approve and contact Supt. Schmidt with any questions.

6. 5. Consider authorizing the business manager to use the current signature plate until a new plate is secured, if necessary.

ACTION

If necessary, the school board needs to authorize the use of the current signature plate with the signatures of the past Chair, Clerk and Treasurer. This will be used for 2-4 weeks or until a new signature plate is in place and ready to use. Please approve

and contact Supt. Schmidt with any questions.

6. 6. Committee memberships.

Attached is a blank committee membership roster indicating the currently existing committees and number of positions comprising each committee. I have also attached a copy of the current committee membership for your reference. The board chair has traditionally made the committee appointments with committee interest provided to the chair by the board members.

7. Adjourn Reorganization Meeting.

8. Call to order of regular meeting.

9. Consider additions or deletions to the agenda.

ACTION

If members have items to be added to the agenda, now is the time. **If you have items that you want removed from the agenda, or removed from the Consent Agenda for discussion, make the request at this time.** The Chair will call for a motion and second to approve the agenda.

10. Approve agenda.

ACTION

The chair will call for a motion and second to approve the agenda.

11. Recognition of visitors and public input regarding the meeting agenda.

The Chair will ask the audience if they have any comments on the items on the agenda.

This gives the public the opportunity to comment on issues prior to Board decisions/action.

12. Consider approving the Fiscal Year 2019 Audit Report.

ACTION

13. Consider Consent Agenda:

ACTION

The Chair will ask for a motion to accept the Consent Agenda as presented or amended.

With a motion and a second, the Chair will call for the vote.

13. 1. Minutes of the December 9, 2019 regular meeting.

Please call Stacie prior to the meeting if you have any questions.

13. 2. Payment of the bills.

The bills are attached for your review. Please call S. Aune prior to the meeting if you have any questions.

13. 3. Cash on Hand Finance Report.

You are approving the November report because there was only one meeting in December and this report is typically approved at the second meeting. Please contact S. Aune if you have any questions.

13. 4. Electronic Transfer Report for November, 2019.

Please contact S. Aune with any questions.

13. 5. Set ISD No. 706 mileage rate at IRS standard mileage rate as of January 1, 2020.

The IRS rate is 57.5 cents per mile- business rate.

13. 6. Columbus Day is not a school holiday.
This action allows the District to conduct school business on Columbus Day. This is done in advance to allow for proper notification.
13. 7. Range Association of Municipalities & Schools 2020 membership dues in the sum of \$1,750.00.
This is the annual request for membership and dues- same rate as last year. The District has a long standing practice of being a member of RAMS. Recommendation is to approve.
13. 8. Hire Alicia Schroeder for the AVID Coach position effective January 2, 2020.
Administration has conducted the hiring process in accordance with district policy and practice and recommends the Board approve Alicia Schroeder for the position of a district-wide AVID Coach at \$30,000 (January 2, 2020-June 30, 2020). Please contact Supt. Schmidt with any questions.
13. 9. Hire Heidi Anderson for the Para Educator position effective January 2, 2020.
Administration has conducted the hiring process in accordance with district policy and practice and recommends the Board approve Heidi Anderson for the position of Para Educator at a rate of \$16.91/hour. Please contact Supt. Schmidt with any questions.
13. 10. Hire Emma Peterson for the position of Casual LPN/Nurse effective January 2, 2020.
Administration has conducted the hiring process in accordance with district policy and practice and recommends the Board approve Emma Peterson for the position of Casual LPN/Nurse for 13.5 hours per week at a rate of \$21.82/hour. Please contact Supt. Schmidt with any questions.
13. 11. Hire Kendra Mariucci for the Para Educator position effective January 2, 2020.
Administration has conducted the hiring process in accordance with district policy and practice and recommends the Board approve Kendra Mariucci for the position of Para Educator at a rate of \$16.91/hour. Please contact Supt. Schmidt with any questions.
13. 12. Hire Renee Saatela for the Para Educator position effective January 2, 2020.
Administration has conducted the hiring process in accordance with district policy and practice and recommends the Board approve Renee Saatela for the position of Para Educator at a rate of \$16.91/hour. Please contact Supt. Schmidt with any questions.
13. 13. Hire Kora Bonicatto for the Para Educator position effective January 2, 2020.
Administration has conducted the hiring process in accordance with district policy and practice and recommends the Board approve Kora Bonicatto for the position of Para Educator at a rate of \$16.91/hour. Please contact Supt. Schmidt with any questions.
13. 14. Hire Jessica Higgins for the Para Educator position effective January 6, 2020.
Administration has conducted the hiring process in accordance with district policy and practice and recommends the Board approve Jessica Higgins for the position of

Para Educator at a rate of \$16.91/hour. Please contact Supt. Schmidt with any questions.

13. 15. Hire Melissa Block for the Para Educator position effective January 27, 2020. Administration has conducted the hiring process in accordance with district policy and practice and recommends the Board approve Melissa Block for the position of Para Educator at a rate of \$16.91/hour. Please contact Supt. Schmidt with any questions.
13. 16. Hire Valerie Sandstrom for the Terrific 3's, Transition Class and Friday Wrap Around Care Long Term Substitute Teacher position effective January 2, 2020 through approximately February 21, 2020. Administration has conducted the hiring process in accordance with district policy and practice and recommends the Board approve Valerie Sandstrom Early Childhood Long Term Substitute Teacher at a rate of \$29.23/hour. Please contact Supt. Schmidt with any questions.
13. 17. Hire Sheena Stefanich for the Parkview Learning Center Playground Lunch Aide position effective January 2, 2020. Administration has conducted the hiring process in accordance with district policy and practice and recommends the Board approve Sheena Stefanich for the position of Playground Lunch Aide at a rate of \$2,609 annually/\$1304.50 semi-annually. Please contact Supt. Schmidt with any questions.
13. 18. Hire Deron Davidson for the Parkview Learning Center Playground Lunch Aide position effective January 2, 2020. Administration has conducted the hiring process in accordance with district policy and practice and recommends the Board approve Deron Davidson for the position of Playground Lunch Aide at a rate of \$2,609 annually/\$1304.50 semi-annually. Please contact Supt. Schmidt with any questions.
13. 19. Hire Cullen Warren for the Parkview Learning Center Playground Lunch Aide position effective January 2, 2020. Administration has conducted the hiring process in accordance with district policy and practice and recommends the Board approve Cullen Warren for the position of Playground Lunch Aide at a rate of \$2,609 annually/\$1304.50 semi-annually. Please contact Supt. Schmidt with any questions.
13. 20. Hire Byron Negen for the Roosevelt Playground Lunch Aide position effective January 2, 2020. Administration has conducted the hiring process in accordance with district policy and practice and recommends the Board approve Byron Negen for the position of Playground Lunch Aide at a rate of \$2,609 annually/\$1304.50 semi-annually. Please contact Supt. Schmidt with any questions.
13. 21. Resignation for the purpose of retirement of Special Education teacher, Barbara Johnson, effective May 29, 2020. Recommendation is to accept the resignation for the purpose of retirement of Barbara Johnson. We thank her for her 29 years of service with the district and wish

her the best in her retirement.

13. 22. Resignation for the purpose of retirement of Elementary Teacher, Mary Lemieux, effective May 29, 2020.
Recommendation is to accept the resignation for the purpose of retirement of Mary Lemieux. We thank her for her 34 years of service with the district and wish her the best in her retirement.
13. 23. Resignation for the purpose of retirement of Para Educator, Sherrie Johnson, effective January 17, 2020.
Recommendation is to accept the resignation for the purpose of retirement of Sherrie Johnson. We thank her for her years of service with the district and wish her the best in her retirement.
13. 24. Resignation of Lynn Mauston from the Junior High Girls' Tennis Coach position effective December 12, 2019.
Recommendation is to accept the resignation of Lynn Mauston. We thank her for her many years of dedication and service to the tennis program at Virginia Public Schools.
13. 25. Resignation of Zelda Thomas from the Para Educator position effective December 13, 2019.
Recommendation is to accept the resignation of Zelda Thomas. We thank her for her service with the district.
13. 26. Resignation of Trista Niesen from the Para Educator position effective December 15, 2019.
Recommendation is to accept the resignation of Trista Niesen. We thank her for her service with the district.
13. 27. Resignation of Jennifer Smith from the Para Educator position effective December 20, 2019.
Recommendation is to accept the resignation of Jennifer Smith. We thank her for her service with the district.
13. 28. Resignation of Christina Bergman from the Para Educator position effective December 20, 2019.
Recommendation is to accept the resignation of Christina Bergman. We thank her for her service with the district.
13. 29. Resignation of Nicolle Schackman from the Para Educator position effective December 20, 2019.
Recommendation is to accept the resignation of Nicolle Schackman. We thank her for her service with the district.
13. 30. Resignation of Keith Beal from the Director of Buildings and Grounds position effective January 9, 2020.
Recommendation is to accept the resignation of Keith Beal. We thank him for his service to ISD 706.
13. 31. Resignation of Kathryn Orso from the Para Educator position effective January 23,

2020.

Recommendation is to accept the resignation of Kathryn Orso. We thank her for her service with the district.

13. 32. Unpaid leave of absence for Melinda Asuma effective January 2, 2020 through approximately February 21, 2020.
District policy and procedures have been followed. Per State, Federal and Department of Labor guidelines administration recommends approval. Please approve this leave request and contact Supt. Schmidt with any questions.
 13. 33. Request for \$250.00 paid to each world language teachers, Terri Kowalski and Abigail Warner for the purpose of setting up a sister school partnership in Spain.
 13. 34. Unpaid leave of absence for Julie Sandstede, elementary music teacher, effective February 10, 2020 through May 29, 2020.
District policy, procedures and the master agreement have been followed. Per State, Federal and Department of Labor guidelines, administration recommends approval. Please approve this leave request and contact Supt. Schmidt with any questions.
 13. 35. Unpaid leave of absence for Para Educator, Nancy Rebarich, effective approximately February 6, 2020 through approximately February 14, 2020.
District policy, procedures and the master agreement have been followed. Per State, Federal and Department of Labor guidelines, administration recommends approval. Please approve this leave request and contact Supt. Schmidt with any questions.
14. Recognition/reports:
14. 1. Student Representative Report.
Senior Student Representative I. Sandnas will report.
 14. 2. Principal's Report.
Virginia High School Principal L. Perkovich will report.
 14. 3. World's Best Workforce Report.
Assistant Principal D. Johnson will report.
 14. 4. Update on the MECC plans.
 14. 5. Superintendent.
Supt. Schmidt's report is attached.
 14. 5. 1. Update on consolidation process
 14. 5. 2. Update on school colors, mascot, names
 14. 5. 3. Update on upcoming MSBA workshop
 14. 5. 4. Update on upcoming January 20 staff development day
 14. 5. 5. Update on school construction
15. Administration Items:
15. 1. Consider authorizing the superintendent to approve instate travel requirements of employees during the school year.

ACTION

Traditionally, the superintendent has been authorized to approve in-state travel requirements of employees during the school year. Travel outside of Minnesota will still need to be approved by the board. The exception would be scheduled athletic activities in NW Wisconsin. Please continue this practice.

15. 2. Consider authorizing school board members to attend necessary in-state meetings.

ACTION

The school board authorizes school board members to attend necessary in-state meetings. Please continue this practice.

15. 3. Consider authorizing the superintendent to employ additional instructional, library, maintenance, and clerical assistance as shall become necessary.

ACTION

Traditionally, the superintendent has been authorized to employ additional instructional, library, maintenance, and clerical assistance as needed. Please approve the continuation of this practice. Please contact Supt. Schmidt with any questions.

15. 4. Consider grant of \$750 from AMFA (Arrowhead Manufacturers & Fabricators Association) Educational Trust for the purchase of a Tormach xs TECH Router to be used in the Industrial Technology Department.

ACTION

Recommendation is to accept this grant from Arrowhead Manufacturers & Fabricators Association with gratitude.

15. 5. Consider grant of \$488 from the Virginia Community Foundation to be used towards Anatomy Exploration & Medical Field Trip.

ACTION

Recommendation is to accept this grant from the Virginia Community Foundation with gratitude.

15. 6. Consider increasing the substitute teacher daily rate of pay from \$110/day to \$120/day.

ACTION Attached is a comparison of sub rates in our neighboring districts.

15. 7. Consider Resolution Accepting Donation.

ACTION--ROLL CALL VOTE

15. 8. Consider amendment of Orderly Reduction Plan for Virginia and Eveleth-Gilbert school districts.

ACTION

The original Orderly Reduction plan submitted to the Secretary of State referenced November 2025 for future elections. It was recommended to change it to 2024, since the election will be held in 2024. An updated letter from the school districts reflects that change.

15. 9. Consider Virginia Principal Seniority Memorandum of Agreement.

ACTION

15. 10. Consider \$3,000.00 contribution from the Virginia High School Baseball Diamond Club to be used toward the hiring of an additional B-Team Baseball Coach for 2019-2020.

ACTION

16. Personnel Items:

16. 1. Hire Jordan Lokken for the B-Team Baseball Coach position for 2019-2020.

ACTION

Administration has conducted the hiring process in accordance with district policy and practice and recommends the Board approve Jordan Lokken for the position of B-Team Baseball Coach at a salary of \$3,049. Please contact Supt. Schmidt with any questions.

16. 2. Hire Dwayne Walters for the B-Team Baseball Coach position for 2019-2020.

ACTION

Administration has conducted the hiring process in accordance with district policy and practice and recommends the Board approve Dwayne Walters for the position of B-Team Baseball Coach at a salary of \$3,049. Please contact Supt. Schmidt with any questions.

17. Finance:

17. 1. Consider Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefore.

ACTION-ROLL CALL VOTE

In accordance with M.S. 122A.40, Subd.11, the district is required to pass this resolution to begin the recommendation process and to work within the timeline to identify, review, and implement any necessary cuts and reductions for the 2020-2021 school year. This is precautionary management. Please approve this resolution and contact Supt. Schmidt with any questions.

18. Public input regarding meeting agenda.

The Chair will request comments from the audience regarding actions on agenda items from tonight's Board meeting.

19. Meeting Announcements:

19. 1. MSBA Leadership Conference, January 16-17, 2020, at the Minneapolis Convention Center.

19. 2. Our next working session will be held on Monday, January 27, 2020, at 6:00 P.M. with Eveleth-Gilbert school board at the Northeast Service Cooperative, Mt. Iron, subject to this evening's board action.

20. Adjournment.

The Chair will call for a motion and a second to adjourn the meeting.

