

**VIRGINIA PUBLIC SCHOOLS**  
**411 SOUTH 5<sup>th</sup> AVENUE**  
**VIRGINIA MN 55792**  
**Board of Education Regular Meeting**  
**Monday, February 13, 2017**  
**Board Room, Roosevelt 104, 6:00 PM**

**AGENDA**

1. Call to Order of regular meeting.  
The Chair will call the meeting to order using the gavel if necessary. **The Chair will request those with communication devices to either turn them off or place them on silent mode.** This may be a good time to introduce any special guests.
1. A binder labeled Public Copy of Board Materials and containing board meeting materials is available for public review at the table at the side of the room.
2. Meeting agendas are available for the public at the table at the side of the room.
3. The public may also access school board agendas by visiting the District web page and clicking on School Board: Agenda/Minutes.
2. Pledge of Allegiance.  
The Chair will ask the members and audience to face the flag for the Pledge of Allegiance.
3. Consider additions or deletions to the agenda.  
If members have items to be added to the agenda, now is the time. **If you have items that you want removed from the agenda, or removed from the Consent Agenda for discussion, make the request at this time.** The Chair will call for a motion and second to approve the agenda.
4. Recognition of visitors and public comment regarding the meeting agenda.  
The Chair will ask the audience if they have any comments on the items on the agenda. This gives the public the opportunity to comment on issues prior to Board decisions/action. The Board Chair will direct questions to the superintendent or the appropriate staff for discussion after the meeting.
5. Consider Consent Agenda:  
The Chair will ask for a motion to accept the Consent Agenda as presented or amended. With a motion and a second, the Chair will call for the vote.
  5. 1. Minutes of the January 09, 2017, reorganization and regular meeting.  
**Please call Jane prior to the meeting if you have any questions.**
  5. 2. Minutes of the January 23, 2017, working session.  
**Please call Jane prior to the meeting if you have any questions.**

5. 3. Payment of the bills.

**Please call Spencer prior to the meeting if you have any questions.**

5. 4. Cash on Hand Finance Report.

**Please call Spencer prior to the meeting if you have any questions.**

5. 5. Electronic Transfer Report for December, 2016.

Please call Spencer prior to the meeting if you have any questions.

5. 6. Resignation of Elizabeth Micka from the part time bus driver position effective February 14, 2017.

Recommendation is to accept the resignation of Elizabeth Micka from the part time bus driver position. We thank her for her service with the district.

5. 7. Resignation for the purpose of retirement of Roberta Hietala from the paraprofessional position effective February 15, 2017.

Recommendation is to accept the resignation for the purpose of retirement of Barbara Hietala. We thank her for over nine years of service with the district.

5. 8. Hire John Morgan for a long term substitute position effective February 13, 2017

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendations for hire to meet district staffing needs. Please contact Superintendent Schmidt with any questions.

5. 9. Hire Eli Little for a long term substitute teacher position effective February 6, 2017 through approximately May 11, 2017.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendation for hire to meet district staffing needs. Please contact Superintendent Schmidt with any questions.

5. 10. Hire Sharon Carlsen for a School Readiness Classroom Aide position effective January 13, 2017

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendation for hire to meet district staffing needs. Please contact Superintendent Schmidt with any questions.

5. 11. Hire Elizabeth Altobelli for a Playground Aide position at the Parkview Learning Center effective February 6, 2017.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendation for hire to meet district staffing needs. Please contact Superintendent Schmidt with any questions.

5. 12. Hire Kara Dahl for a long term substitute teacher position effective January 30, 2017 through approximately May 23, 2017.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendation for hire to meet district staffing needs. Please contact Superintendent Schmidt with any questions.

5. 13. Unpaid Leave of Absence for Mary Peterson, Paraprofessional, effective January 9, 2017 through February 2, 2017

The leave request is from January 10, 2017 through February 2, 2017, in accordance with state, federal and District policy. District policy, procedures and the master agreement have been followed. Per State, Federal and Department of Labor guidelines administration recommends approval. Please approve this leave request and contact Superintendent Schmidt with any questions.

5. 14. Unpaid Leave of Absence for Maria Larson, School Readiness teacher, effective December 16, 2016 through May 30, 2017.

The leave request is from December 16, 2016 through February 2, 2017, in accordance with state, federal and District policy. District policy, procedures and the master agreement have been followed. Per State, Federal and Department of Labor guidelines administration recommends approval. Please approve this leave request and contact Superintendent Schmidt with any questions.

#### 6. Recognition/Reports:

6. 1. Recognition of State Participants and Coaches.  
Tennis and Cross Country.

6. 2. School Board Recognition.  
School Board Recognition Week is February 20-24, 2017. Please take the time to thank our board directors for the important job they do!

6. 3. Student Representative.  
The student representative's report is attached.

6. 4. Parkview Learning Center Principal.  
Principal Krebsbach's report is attached.

6. 5. Superintendent.

6. 5. 1. Enrollment

6. 5. 2. Job Description Update  
49 out of 54 job descriptions have been updated. After all have been updated, the Personnel Committee will review them. After that, the school board will consider approving all of the updated job descriptions.

6. 5. 3. School District Square Miles

6. 6. Strategic Plan.  
Principal Krebsbach.

6. 6. 1. Update from Mike Krebsbach

6. 7. RAMS.

Those who attended the RAMS meeting on January 26th will report.

7. Administration Items:

7. 1. Consider the following donations/grants:

**ACTION**

Recommendation is to accept with gratitude all donations/grants (one motion) as presented.

7. 1. 1. \$1,150.00 speaker system for Roosevelt Elementary School from the PTSA.
7. 1. 2. \$250.00 from INK'D GRAPHIX PLUS for I Love to Read month book purchases at Roosevelt Elementary School.
7. 1. 3. \$500.00 for the Virginia basketball program from the Canadian National Railway Company Community grant Program in recognition of the volunteer efforts of CN employee Thomas Squires .
7. 1. 4. \$2,000.00 donation for the School Forest STEM/Soil learning stations from the Township of Wuori.
7. 1. 5. \$563.98 for Goodman Auditorium updates from the Roosevelt High School Class of 1965.
7. 1. 6. \$8,400.00 from the Virginia Community Foundation for the choir San Francisco trip.
7. 1. 7. \$1,750.00 from the Virginia Community Foundation for computers for J. Strukels's 7th grade class.
7. 1. 8. \$500.00 from the Virginia Community Foundation for First Lego Jr. Program for L. Rudstrom's class.
7. 1. 9. \$1,000.00 anonymous donation for Parkview Learning Center.
7. 1. 10. \$500.00 anonymous donation for Sporich and Erickson's classes at Parkview Learning Center.

7. 2. Consider Indian Education Transmittal of Resolution and Parent Committee Roster.

**ACTION**

This is a formal process that the school board conducts annually. Attached is a copy of the proposed resolution and committee roster. Administration recommends approval. Please contact Supt. Schmidt with any questions.

7. 3. Consider NESC Worksite Health/Wellness grant application.

**ACTION**

7. 4. Consider 2017 Committee Memberships.

**ACTION**

The 2017 Committee Membership roster is attached. Please contact Chair Tammaro with any questions.

7. 5. Consider agreement with the City of Virginia and the Virginia Amateur Hockey

Association for a free standing weight lifting facility at the Miners Memorial Building campus.

**ACTION**

7. 6. Consider Employers Mutual Casualty Company Election of Directors ballot.

**ACTION**

7. 7. Consider Resolution on Rainy River Watershed Withdrawal.

**ACTION (Roll Call Vote)**

8. Policies:

8. 1. Revised Policies-Second Reading.

**ACTION** (Motion and second to acknowledge the second reading of the included revised policies.)

Policies classified as "revised" have been reviewed and MSBA changes are recommended. This is the second of three readings. As no additional changes have been recommended since the first reading, the policies can be viewed on the January 9th meeting agenda. Please contact Supt. Schmidt with any questions

- 8. 1. 1. 104 SCHOOL DISTRICT MISSION STATEMENT
- 8. 1. 2. 522 STUDENT SEX NONDISCRIMINATION
- 8. 1. 3. 616 SCHOOL DISTRICT SYSTEM ACCOUNTABILITY
- 8. 1. 4. 902 USE OF SCHOOL DISTRICT FACILITIES AND EQUIPMENT
- 8. 1. 5. 904 DISTRIBUTION OF MATERIALS ON SCHOOL DISTRICT PROPERTY BY NONSCHOOL PERSONS
- 8. 1. 6. 905 ADVERTISING
- 8. 1. 7. 906 COMMUNITY NOTIFICATION OF PREDATORY OFFENDERS
- 8. 1. 8. 907 REWARDS

8. 2. Revised Policies- Third and Final Reading. Consider adopting the following revised policies:

**ACTION** (call for a motion and second to acknowledge third reading and adopt as presented

This is the final of three readings and they can now be adopted. As there have been no additional changes recommended, the policies may be viewed on the December 12, 2016 agenda. Recommendation is to adopt all of these policies as revised.

- 8. 2. 1. 410 FAMILY AND MEDICAL LEAVE POLICY
- 8. 2. 2. 413 HARASSMENT AND VIOLENCE
- 8. 2. 3. 414 MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE

8. 2. 4. 415 MANDATED REPORTING OF MALTREATMENT OF VULNERABLE ADULTS

8. 2. 5. 506 STUDENT DISCIPLINE

8. 2. 6. 514 BULLYING PROHIBITION POLICY

9. Public comment regarding meeting agenda.

The Chair will request comments from the audience regarding actions on agenda items from tonight's Board meeting.

10. Meeting Announcements:

10. 1. Facilities Committee Meeting, Friday, February 17, 2017, 7:00 A.M. in the Superintendent's Office, Roosevelt 144.

10. 2. Working session on Monday, February 27, 2017, at 6:00 P.M. in the Board Room, Roosevelt 104.

10. 3. Our next regular meeting is scheduled for Monday, March 13, 2017, at 6:00 P.M. in the Board Room, Roosevelt 104.

11. Adjournment.

The Chair will call for a motion and a second to adjourn the meeting.

