

VIRGINIA PUBLIC SCHOOLS
411 SOUTH 5th AVENUE
VIRGINIA MN 55792

“Committed to excellence in academics and extracurricular activities fostering high academic achievement and enabling lifelong learning, preparing students to be engaged citizens ready for their future.”

**Board of Education Regular Meeting
Monday, September 22, 2014
Board Room, Roosevelt 104, 6:00 PM**

AGENDA

1. Call to Order of regular meeting.

The Chair will call the meeting to order using the gavel if necessary. **The Chair will request those with communication devices to either turn them off or place them on silent mode.** This may be a good time to introduce any special guests.

The Chair will announce the following:

1. A binder labeled Public Copy of Board Materials and containing board meeting materials is available for public review at the table at the side of the room.
2. Meeting agendas are available for the public at the table at the side of the room.
3. The public may also access school board agendas by visiting the District web page and clicking on the link labeled: School Board: Agenda/Minutes.
2. Pledge of Allegiance.
The Chair will ask the members and audience to face the flag for the Pledge of Allegiance.
3. Consider additions or deletions to the agenda.
ACTION If members have items to be added to the agenda, now is the time. **If you have items that you want removed from the agenda, or removed from the Consent Agenda for discussion, make the request at this time.** The Chair will call for a motion and second to approve the agenda.
4. Recognition of visitors and public input regarding the meeting agenda.
The Chair will ask the audience if they have any comments on the items on the

agenda. This gives the public the opportunity to comment on issues prior to Board decisions/action.

5. Consider Consent Agenda:

ACTION The Chair will ask for a motion to accept the Consent Agenda as presented or amended. With a motion and a second, the Chair will call for the vote.

5. 1. Minutes of the September 8, 2014, regular meeting.

Please call Jane prior to the meeting if you have any questions.

5. 2. Minutes of the September 15, 2014, Working Session.

Please call Jane prior to the meeting if you have any questions.

5. 3. Cash on Hand Finance Report.

Please contact Mr. Aune with any questions.

5. 4. Electronic Transfer Report for August 2014.

Please contact Mr. Aune with any questions.

5. 5. Annual MDE Assurance of Compliance.

This is an annual MDE requirement.

5. 6. Resignation of play ground aide Jenna Sandnas effective August 29, 2014.

Please accept the resignation of Jenna Sandnas. We thank her for her time and service with the district.

5. 7. Hire Sarah Randall for the Playground Aide at Parkview Learning Center.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendations for hire to meet district staffing needs. Please contact Mr. Stender with any questions.

5. 8. Hire Marilyn Dimberio for the Playground/Lunchroom Aide at Roosevelt Elementary.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendations for hire to meet district staffing needs. Please contact Mr. Stender with any questions.

5. 9. Hire Kelly Westby for the Nurse II position at the High School.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendations for hire to meet district staffing needs. Please contact Mr. Stender with any questions.

5. 10. Hire Lizbeth Thom for the Nurse III position at the High School.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendations for hire to meet district staffing needs. Please contact Mr. Stender with any questions.

5. 11. Hire Beth Scott for the Playground Aide at Parkview Learning Center.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendations for hire to meet district staffing needs. Please contact Mr. Stender with any questions.

5. 12. Hire Reed Larson and Patrick McBride as Head Boys Golf Co-Coaches for 2014-2015.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendations for hire to meet district staffing needs. Please contact Mr. Stender with any questions.

5. 13. Approve lane changes for the following:

The following licensed staff have completed the necessary course work as approved by administration and qualify for a lane change in accordance with the Master Agreement. Please contact Mr. Stender with any questions.

5. 13. 1. Troy Caddy- BA+20 to MA

In accordance with the master agreement and district procedures, we verify that Mr. Caddy is eligible for the requested lane change. Please contact Mr. Stender with any questions.

5. 13. 2. Terri Kowalski- BA+20 to MA

In accordance with the master agreement and district procedures, we verify that Ms. Kowalski is eligible for the requested lane change. Please contact Mr. Stender with any questions.

5. 13. 3. Stephanie Aho- BA+10 to BA+20

In accordance with the master agreement and district procedures, we verify that Ms. Aho is eligible for the requested lane change. Please contact Mr. Stender with any questions.

5. 13. 4. Sarah Thyen- BA+10 to BA+20

In accordance with the master agreement and district procedures, we verify that Ms. Thyen is eligible for the requested lane change. Please contact Mr. Stender with any questions.

5. 13. 5. Marie Today- BA to BA+10.

5. 14. Approve 2014-2015 Concurrent Enrollment Agreement with Mesabi Range College.

The attached agreement is an annual agreement for concurrent enrollment/PSEO students who attend Mesabi College. The contracted rate remains the same as the 2013-2014 school year (\$1,500.) Please contact Mr. Stender with any questions.

5. 15. Superintendents request to officiate MSHSL wrestling.

In accordance with the contract, the superintendent is required to receive school board approval for activities outside the contract. The superintendent will not commit to wrestling events that interfere with the work and business of the district during the 2014-2015 school year. Please contact Mr. Stender with any questions.

6. Reports/Recognition:

6. 1. Student Representative.

6. 2. Roosevelt Principal.

Mr. Spelt's report is attached. Please contact Mr. Spelts with any questions.

6. 3. Business Manager.

Mr. Aune will report on technology and health insurance. Please contact Mr. Aune with any questions.

6. 4. Superintendent.

6. 5. Assessment Report.

Mr. Spelts will review District testing results. Please contact Mr. Spelts with any questions.

6. 6. MREA Report.

Mr. Stender will report on the MREA Fall Area meeting on September 16. Please see the attached documents that were reviewed at the meeting.

6. 7. Finance Committee.

Finance Committee member Kim Stokes will report on the September 18 Finance Committee meeting.

7. Administration:

7. 1. Consider Minnesota School Boards Association Insurance Trust Proxy.

ACTION

Please see the attached document in regards to the proxy. Recommendation to vote for the two candidates: Keith Young & Kathryn Green. Please contact Mr. Stender with any questions.

7. 2. Consider Agreement to Establish, Implement and Operate Education Innovation Partners Cooperative Center No. 1.

ACTION

Approving this agenda item formally the establishes the districts membership in the EIP. The development of the regional plan to serve students and staff is close to completion. The proposed agreement is attached. Please contact Mr. Stender with any questions. Please approve.

8. Finance:

8. 1. Consider certification of preliminary levy for pay 2015.

ACTION

The District is required to certify the preliminary levy by October . The Finance Committee has reviewed the preliminary levy and recommends approving the maximum. The board will approve the final levy in December. Typically, the Board certifies the preliminary levy at "Maximum." Updates to the levy can continue through September 30 as the Department of Education often updates figures throughout the month. By approving "maximum," it insures these changes will be included in the preliminary levy. Please approve and contact Mr. Aune with any questions.

8. 2. Consider non-audit services to be performed by Walker, Giroux & Hahne, Ltd. and designate Business Manager Spencer Aune to oversee the non-audit services.

ACTION

Mr. Aune will review the services that the accounting firm will complete for the district. This is a formality as many school districts do not have the resources and personnel for this work. Please approve and if you have any questions, please contact Mr. Aune.

9. Public input regarding meeting agenda.

The Chair will request comments from the audience regarding actions on agenda items from tonight's Board meeting.

10. Meeting Announcements:

10. 1. MSBA Fall Regional meeting on Thursday, September 25, 2014, at 3:30 P.M. at the NESC.
10. 2. School Board Working Session, Monday, October 6, 2014 at 5:00 P.M. in the Board Room, Roosevelt 104.
10. 3. Our next regular meeting will be held on Monday, October 13, 2014, at 6:00

P.M. in the Board Room, Roosevelt 104.

10. 4. MREA Annual Conference, November 16-18, 2014, Brainerd MN.

11. Adjournment.

The Chair will call for a motion and a second to adjourn the meeting.