

VIRGINIA PUBLIC SCHOOLS  
411 SOUTH 5<sup>th</sup> AVENUE  
VIRGINIA MN 55792

*“Committed to excellence in academics and extracurricular activities fostering high academic achievement and enabling lifelong learning, preparing students to be engaged citizens ready for their future.”*

**Board of Education Regular Meeting  
Monday, May 12, 2014  
Board Room, Roosevelt 104, 6:00 PM**

**AGENDA**

1. Call to Order of regular meeting.  
The Chair will call the meeting to order using the gavel if necessary. **The Chair will request those with communication devices to either turn them off or place them on silent mode.** This may be a good time to introduce any special guests.
2. Pledge of Allegiance.  
The Chair will ask the members and audience to face the flag for the Pledge of Allegiance.
3. Consider additions or deletions to the agenda.  
If members have items to be added to the agenda, now is the time. **If you have items that you want removed from the agenda, or removed from the Consent Agenda for discussion, make the request at this time.** The Chair will call for a motion and second to approve the agenda.
4. Recognition of visitors and public input regarding the meeting agenda.  
The Chair will ask the audience if they have any comments on the items on the agenda. This gives the public the opportunity to comment on issues prior to Board decisions/action.
5. Consider Consent Agenda:  
The Chair will ask for a motion to accept the Consent Agenda as presented or amended. With a motion and a second, the Chair will call for the vote.
  5. 1. Minutes of the April 28, 2014 regular meeting.  
**Please call Jane prior to the meeting if you have any questions.**
  5. 2. Minutes of the May 7, 2014 working session.  
**Please call Jane prior to the meeting if you have any questions.**

5. 3. Payment of the bills.

**Please call Spencer prior to the meeting if you have any questions.**

5. 4. \$749.76 from General Mills Box Tops for Education program for Roosevelt Elementary School.

This has been an annual event from collected points on General Mills products.

5. 5. Leave of absence commencing August 4, 2014 through October 13, 2014 for secondary secretary Stephanie McDermid.

District policy, procedures, and the master agreement have been followed.

Please approve this leave request and contact me with any questions.

5. 6. Resignation for the purpose of retirement of elementary teacher Katherine Belobaba effective June 2, 2014.

Please accept the resignation for the purpose of retirement of Ms. Belobaba.

We thank her for the many years of service.

6. Recognition/reports:

6. 1. Student Representative.

6. 2. Roosevelt Elementary School Principal.

Mr. Spelts has attached his report. Please contact Mr. Spelts with any questions.

6. 3. Superintendent.

The Superintendent's report is attached. Please contact Mr. Stender with any questions.

6. 4. Finance Committee.

6. 5. Facilities Committee.

6. 6. Community Education Advisory Committee.

The Community Education Advisory Committee met on \_\_\_\_\_. The minutes are attached for your review. Please contact Mr. Stender with any questions.

6. 7. EG-MIB- Virginia Collaborative Committee.

6. 8. VEA Negotiations Committee.

Attached are the meeting minutes and handouts from the May 7, 2014 negotiations meeting. Please contact Mr. Stender with any questions.

7. Administration:

7. 1. Consider Resolution for Membership in the Minnesota State High School League for 2014-2015.

**ACTION**

This is an annual membership fee that allows our students and activities to participate in the Minnesota State High School League.

Please contact Mr. Stender with any questions.

Administration recommends approval.

7. 2. Consider approving revised 2013-2014 School calendar.

**ACTION**

Attached is the revised 2013-2014 school calendar. The calendar reflects changes to address an error of 181 days when contractually there can only be 180. Please contact Mr. Stender with any questions. Recommend approval.

7. 3. Consider approving 2014-2015 School calendar.

**ACTION**

The 2014-2015 school calendar is being presented for approval.

Administration has conferred with the VEA as per the master agreement. The calendar reflects 175 student contact days and 5 non-instructional days for a total of 180 teacher contracted days. I will also seek input from the school board on how you want me to address school closing in 2014-2015. My recommendation is that when the district closes school, that all licensed staff report for duty as scheduled. Please contact Mr. Stender with any questions. Recommend approval.

7. 4. Consider approving Virginia Collaboration, Growth, and Evaluation MOU.

**ACTION**

The VEA and administration have worked over the past year to develop a Collaboration, Growth, and Evaluation model that meets local and state guidelines. This is the second and final reading of the model and I am asking for school board approval. Attached is the MOU and Model for your review. Please contact Mr. Stender with any questions. Recommend approval.

7. 5. Consider approving Virginia Teacher Collaboration, Growth, and Evaluation Advisory Committee.

**ACTION**

The MOU for the Virginia Teacher Collaboration, Growth, and Evaluation Model supports an Advisory Committee established by the district. The committee consists of three district representatives and three VEA representatives. The representatives from the district will be Principals Krebsbach, Hakly, and Spelts. The VEA representatives shall be Bennet Bloomquist, Stephanie Lutzka, and Julie Sandstede. Please contact Mr. Stender with any questions. Recommendation for approval.

7. 6. Consider approving owner and architect agreement for professional services with ARI.

**ACTION**

Attached is the architect agreement for professional services with ARI as reviewed by the school board at the May 7, 2014 working session and recommended for school board approval. This action limits the district to compensate ARI at a set percentage of 8% for services that result in project completion. The district is not limited to utilize ARI services. Please contact Mr. Stender with any questions. Recommend board approval.

7. 7. Consider approving ARI agreement for Miners Memorial Building water heater & Mechanical services at Roosevelt.

**ACTION**

The agreement is attached for your review. ARI will provide architectural and engineering design services for a water heater and mechanical services for the district. Please contact Mr. Stender with any questions. Recommend approval.

7. 8. Consider approving Parkview schematic plan and budget and directing ARI to proceed with the Design Development phase of planning.

**ACTION**

Attached is the Parkview Learning Center schematic plan and budget as reviewed by the school board at the May 7, 2014 school board working session and recommended for school board approval. This action allows the process and project to move forward in a timely manner. Please contact Mr. Stender with any questions. Recommend board approval.

7. 9. Consider purchasing two suburbans and one bus for FY 2015.

**ACTION**

The funding and capital outlay plan have been approved for these purchases. The original plan was to purchase two buses, however, after further review, the district will have two suburbans that will no longer be able to transport students next spring (due to age limit of 12 years). Mr. Judnick will complete the bid process for the bus and suburban purchases for FY 15. Please contact Mr. Stender if you have any questions. Recommendation for approval.

8. Personnel:

8. 1. Consider approving recommendation for hiring .5 FTE Academic/Career Guidance Counselor, increasing lead media aid time to 25 hours per week, and adding one week to the activities administrative assistants work agreement.

## **ACTION**

The Finance Committee has met and reviewed requests for staffing. The committee recommends approving a .5 FTE Academic/Career Guidance Counselor to assist students with academic and career counseling and to allow the full time counselor to focus on social and behavior counseling. The committee also recommends increasing the lead media aid hours from 20 to 25 to allow for administrative duties of the media centers. As a result of changes in MSHSL schedules and activities the committee also recommends increasing the activities administrative assistant schedule by one week. If you have any questions, please contact Mr. Stender. Approval is recommended.

9. Public input regarding meeting agenda.

The Chair will request comments from the audience regarding actions on agenda items from tonight's Board meeting.

10. Meeting Announcements:

10. 1. Our next regular meeting will be held on TUESDAY, May 27, 2014, at 6:00 P.M. in the Board Room, Roosevelt 104.

10. 2. VEA Negotiations meeting on Wednesday, May 21, 2014, at 12:30 P.M., in the Board Room, Roosevelt 104.

10. 3. Employee appreciation on May 21, 2014 at 3:15 P.M., in the high school cafeteria.

School board members are welcome to attend this event.

10. 4. Finance Committee meeting on May 28, 2014, at 7:30 A.M., in the Superintendent's office.

10. 5. Community Finance Advisory Committee meeting on May 29, 2014, at 12:00 P.M., in the Board Room, Roosevelt 104.

11. Adjournment.

The Chair will call for a motion and a second to adjourn the meeting.