

VIRGINIA PUBLIC SCHOOLS
411 SOUTH 5th AVENUE
VIRGINIA MN 55792

“Committed to excellence in academics and extracurricular activities fostering high academic achievement and enabling lifelong learning, preparing students to be engaged citizens ready for their future.”

Board of Education Regular Meeting
Monday, August 26, 2013
Board Room, Roosevelt 104, 6:00 PM

AGENDA

AMENDED

1. Call to Order of regular meeting.
The Chair will call the meeting to order using the gavel if necessary. **The Chair will request those with communication devices to either turn them off or place them on silent mode.** This may be a good time to introduce any special guests.
2. Pledge of Allegiance.
The Chair will ask the members and audience to face the flag for the Pledge of Allegiance.
3. Consider additions or deletions to the agenda.
ACTION If members have items to be added to the agenda, now is the time. **If you have items that you want removed from the agenda, or removed from the Consent Agenda for discussion, make the request at this time.** The Chair will call for a motion and second to approve the agenda.
4. Recognition of visitors and public input regarding the meeting agenda.
The Chair will ask the audience if they have any comments on the items on the agenda. This gives the public the opportunity to comment on issues prior to Board decisions/action.
5. Consider Consent Agenda:
ACTION The Chair will ask for a motion to accept the Consent Agenda as presented or amended. With a motion and a second, the Chair will call for the vote.
 5. 1. Minutes of the August 12, 2013, regular meeting.
Please call Jane prior to the meeting if you have any questions.
 5. 2. Minutes of the August 22, 2013, working session.

Please call Jane prior to the meeting if you have any questions.

5. 3. Cash on Hand Finance Report.
Please contact Mr. Aune with any questions.
5. 4. Electronic Transfer Report for July 2013.
Please contact Mr. Aune with any questions.
5. 5. Set date and time for annual budget levy meeting, December 9, 2013, at 6:00 P.M.
Annually, the school board is required to set the date and time to review the levy and budget at a public meeting. Please contact Mr. Stender with any questions.
5. 6. Accept donation of \$2,264.00 from the silent auction and various contributions from the Roosevelt Elementary School fundraiser for Roosevelt Elementary School.
Thank you to the Dirt Lady Gardens for hosting this fundraiser that benefits the Roosevelt Kids Closet. This initiative was led by a playground aid who recognized the needs of our students. Thank you!
5. 7. Approve request for participation in the TRA Part-Time Teacher Program from Jill Phillips.
The district has reviewed the Master Agreement, followed district practices, and has determined that this is an acceptable request. Please approve.
Please contact Mr. Aune with any questions.
5. 8. Leave of absence of secondary teacher Valerie Carlson through January 24, 2014.
The District intends to hire a long-term substitute science teacher for the 2012-2013 school year. This request is in accordance with the Master Agreement. Please contact Mr. Stender with any questions.
5. 9. Resignation of paraeducator Tina Rudy effective August 22, 2013.
Please accept the resignation of Tina Rudy. We thank her for her time and service with the district.
5. 10. Resignation for the purpose of retirement of ECSE teacher Esperanza Teman effective January 31, 2014.
Please accept the resignation of Esperanza Teman. The district will contract with the NESC for the position upon her retirement. We thank her for her time and service with the district.
5. 11. Hire the following for paraeducators:

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendations for hire to meet district staffing needs. Please contact Mr. Stender with any questions.

- 5. 11. 1. Matthew Anderson (VHS)
- 5. 11. 2. Kathi Croft (VHS)
- 5. 11. 3. Candy Ofstad (VHS)
- 5. 11. 4. Nathan Anderson (VHS)
- 5. 11. 5. Kristy Suihkonen (VHS)
- 5. 11. 6. Elizabeth Thode (RES)
- 5. 11. 7. Amy Zadnikar (VHS)
- 5. 11. 8. Julie Dale (RES)
- 5. 11. 9. Tara Flatley (VHS)
- 5. 11. 10. Sarah Randall (RES)
- 5. 11. 11. Marissa Mast (VHS)
- 5. 11. 12. Juanita Lind (VHS)
- 5. 11. 13. April Anderson (VHS)
- 5. 11. 14. Michelle Robinson Hoffman (VHS)
- 5. 11. 15. Tracy Morgan (VHS)
- 5. 11. 16. Heidi Anderson (VHS)
- 5. 11. 17. Erin Powell (PLC)

5. 12. Resignation of media specialist Jill Hietala effective August 26, 2013.

Please accept the resignation of Jill Hietala. We thank her for her time and service with the district.

5. 13. Hire Aham Ikeji for a 1.0 FTE secondary teaching position, science for 2013-2014, at BA+20, Step 6.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendation for hire to meet district staffing needs. Please contact Mr. Stender with any questions.

6. Reports/Recognition:

6. 1. Roosevelt Principal.

Mr. Spelts' report is attached.

6. 2. Superintendent.

6. 3. MSBA Area Meeting.

Chair Riordan will report on the MSBA area meeting that was held in Hibbing.

7. Administration:

7. 1. Consider Parkview Learning Center Student Handbook for 2013-2014.

ACTION Mr. Krebsbach has reviewed and proposes the PLC handbook for school board approval. Please contact Mr. Krebsbach with any questions.

7. 2. Consider Roosevelt Elementary School Student Handbook for 2013-2014.

ACTION Mr. Spelts has reviewed and proposes the Roosevelt handbook for school board approval. Please contact Mr. Spelts with any questions.

7. 3. Consider Virginia High School Student Handbook for 2013-2014.

ACTION Mrs. Hakly has reviewed and proposes the high school handbook for school board approval. Please contact Mrs. Hakly with any questions.

7. 4. Approval of \$7.7 million Taconite Bond.

ACTION In the spring, the district worked with legislators to support a bonding request of \$10,000,000 to assist the district in addressing facility, technology, and security needs. As a result of that legislation, \$38,000,000 was approved for the 15 districts in the taconite relief area. Virginia was awarded \$7,700,000 to assist us with facility, technology, and security needs. I have submitted a budget to the IRRRB that reflects estimated costs to address our facility, technology, and security needs. The district shall expend funds by September 2016.

8. Personnel:

8. 1. Consider increasing elementary staffing by a maximum of 3.0 FTE.

ACTION Administration has reviewed enrollment and recommends hiring a maximum 3.0 FTE elementary teachers to accommodate increased enrollment and appropriate class sizes. An enrollment report for August 26 will be provided at the table to assist the school board in the decision making process. Administration has reviewed the impact on the budget and recommends approval. Please contact Mr. Stender with any questions. Please approve.

8. 2. Consider hiring of elementary teacher(s).

ACTION The letters of recommendation for hire are attached. Administration recommends hiring each of the following teachers at 1.0 FTE for 2013-2014.

Please note there is no specific building or grade level assigned to give administration the flexibility to place staff where they are most effective in meeting the needs of students. The school board has the authority to approve

hiring based on August 26 enrollment. Please contact Mr. Stender with any questions.

9. Policies:

9. 1. Third and final reading:

9. 1. 1. Reviewed policies- no changes:

9. 1. 1. 1. 424 LICENSE STATUS

9. 1. 2. Revised policies- changes:

9. 1. 2. 1. 403 DISCIPLINE, SUSPENSION, AND DISMISSAL OF SCHOOL DISTRICT EMPLOYEES

9. 1. 2. 2. 407 EMPLOYEE RIGHT TO KNOW – EXPOSURE TO HAZARDOUS SUBSTANCES

9. 1. 2. 3. 408 SUBPOENA OF A SCHOOL DISTRICT EMPLOYEE

9. 1. 2. 3. 1. 420 STUDENTS AND EMPLOYEES WITH SEXUALLY TRANSMITTED INFECTIONS AND DISEASES AND CERTAIN OTHER COMMUNICABLE DISEASES AND INFECTIOUS CONDITIONS

9. 1. 2. 4. 409 EMPLOYEE PUBLICATIONS, INSTRUCTIONAL MATERIALS, INVENTIONS, AND CREATIONS

9. 1. 2. 5. 416 DRUG AND ALCOHOL TESTING

9. 1. 2. 6. 421 GIFTS TO EMPLOYEES

9. 1. 2. 7. 203.5 SCHOOL BOARD MEETING AGENDA

9. 1. 2. 8. 205 OPEN MEETINGS AND CLOSED MEETINGS

10. Public input regarding meeting agenda.

The Chair will request comments from the audience regarding actions on agenda items from tonight's Board meeting.

11. Meeting Announcements:

11. 1. Staff Welcome Back Breakfast on Tuesday, August 27, 2013, at 7:30 A.M. in the high school cafeteria.

Your welcome to attend!

11. 2. Professional Development Summit on Wednesday, August 28, 2013, at 7:45 A.M. in the auditorium.

More than 550 educators will gather in our facility to engage in professional development that offers 52 speakers and 122 presentations! Your welcome to

attend and or assist us throughout the day.

11. 3. Our next regular meeting will be held on Monday, September 9, 2013, at 6:00 P.M. in the Board Room, Roosevelt 104.

12. Adjournment.

The Chair will call for a motion and a second to adjourn the meeting.