

VIRGINIA PUBLIC SCHOOLS  
411 SOUTH 5<sup>th</sup> AVENUE  
VIRGINIA MN 55792

*“Committed to excellence in academics and extracurricular activities fostering high academic achievement and enabling lifelong learning, preparing students to be engaged citizens ready for their future.”*

**Board of Education Regular Meeting  
Monday, September 23, 2013  
Board Room, Roosevelt 104, 6:00 PM**

**AGENDA**

1. Call to Order of regular meeting.  
The Chair will call the meeting to order using the gavel if necessary. **The Chair will request those with communication devices to either turn them off or place them on silent mode.** This may be a good time to introduce any special guests.
2. Pledge of Allegiance.  
The Chair will ask the members and audience to face the flag for the Pledge of Allegiance.
3. Consider additions or deletions to the agenda.  
**ACTION** If members have items to be added to the agenda, now is the time. **If you have items that you want removed from the agenda, or removed from the Consent Agenda for discussion, make the request at this time.** The Chair will call for a motion and second to approve the agenda.
4. Recognition of visitors and public input regarding the meeting agenda.  
The Chair will ask the audience if they have any comments on the items on the agenda. This gives the public the opportunity to comment on issues prior to Board decisions/action.
5. Consider Consent Agenda:  
**ACTION** The Chair will ask for a motion to accept the Consent Agenda as presented or amended. With a motion and a second, the Chair will call for the vote.
  5. 1. Minutes of the September 9, 2013, regular meeting.  
**Please call Jane prior to the meeting if you have any questions.**
  5. 2. Minutes of the September 10, 2013, working session.  
**Please call Jane prior to the meeting if you have any questions.**

5. 3. Cash on Hand Finance Report.  
Please contact Mr. Aune with any questions.
5. 4. Electronic Transfer Report for August 2013.  
Please contact Mr. Aune with any questions.
5. 5. Annual MDE Assurance of Compliance.
5. 6. Resignation of paraeducator Kirsti Axelson effective August 27, 2013.  
Please accept the resignation of Kirsti Axelson . We thank her for her time and service with the district.
5. 7. Resignation of Title I aide Amanda Besemann effective September 3, 2013.  
Please accept the resignation of Amanda Besemann. We thank her for her time and service with the district.
5. 8. Resignation of Title I aide Alicia Milbridge effective September 10, 2013.  
Please accept the resignation of Alicia Milbridge. We thank her for her time and service with the district.
5. 9. Hire Heather Gulbranson for a paraeducator position effective September 3, 2013.  
Administration has completed the hiring process in accordance with District policy and recommends hiring Heather Gulbranson. If you have any questions, please contact Mr. Stender.
5. 10. Hire Kathryn Orso for a paraeducator position effective September 3, 2013,  
Administration has completed the hiring process in accordance with District policy and recommends hiring Kathryn Orso. If you have any questions, please contact Mr. Stender.
5. 11. Hire Nicole Long for a paraeducator position effective September 9, 2013.  
Administration has completed the hiring process in accordance with District policy and recommends hiring Nicole Long. If you have any questions, please contact Mr. Stender.
5. 12. Approve lane changes for the following:
  5. 12. 1. Stephanie Aho- BA to BA+10  
In accordance with the master agreement and district procedures, we verify that Ms. Aho is eligible for the requested lane change. Please

contact Mr. Stender with any questions.

5. 12. 2. Sarah Thyen- BA to BA+10

In accordance with the master agreement and district procedures, we verify that Ms. Thyen is eligible for the requested lane change. Please contact Mr. Stender with any questions.

5. 12. 3. Troy Caddy- BA+10 to BA+20

In accordance with the master agreement and district procedures, we verify that Mr. Caddy is eligible for the requested lane change. Please contact Mr. Stender with any questions.

5. 12. 4. Terri Kowalski- BA+10 to BA+20

In accordance with the master agreement and district procedures, we verify that Ms. Kowalski is eligible for the requested lane change. Please contact Mr. Stender with any questions.

5. 12. 5. Kimberly Heide- BA+20 to MA

In accordance with the master agreement and district procedures, we verify that Ms. Heide is eligible for the requested lane change. Please contact Mr. Stender with any questions.

5. 13. Approve 2013-2014 Concurrent Enrollment Agreement with Mesabi Range Community & Technical College.

The attached agreement is an annual agreement for concurrent enrollment/PSEO students who attend MESABI Range Community & Technical College. The contracted rate remains the same as the 2012-2013 school year (\$1,500). Please contact Mr. Stender with any questions.

6. Reports/Recognition:

6. 1. Recognition of Director Merhar for completing Phase I, II, and III of the MSBA Leadership Development Program.

Congratulations to Director Merhar for participating in MSBA training and professional development programs.

6. 2. Early Childhood Report.

Mrs. Schink will give a report on the changes in Early Childhood Education and a grant the program has received that will increase services and opportunities for students. Attached is a flyer describing some of the new programs.

6. 3. Student Representative Report.

6. 4. Parkview Learning Center Principal.

Mr. Krebsbach's report is attached.

6. 5. Superintendent.

6. 6. Finance Committee Report.

The Finance Committee met on September 17 to review the preliminary 2014 Levy. The committee meeting minutes are attached for your review and record. If you have any questions, please contact Mr. Stender.

6. 7. Report on MREA Area meeting.

We were fortunate enough to host the regional meeting for MREA on Monday, September 9. The director reviewed changes in legislation and asked for input to assist MREA in developing it's legislative platform. If you have any questions please contact Mr. Stender.

6. 8. VEA Negotiations Meeting Minutes.

Meeting minutes are attached.

6. 9. AFSCME Negotiations Meeting Minutes.

Meeting minutes are attached.

7. Administration:

7. 1. Consider Agreement for the Provision of Sports Medicine Services with Essentia Health.

Consider approving a contract for sports medicine services. The activities budget is covering the expense of this contract. Mr. Bidle has reviewed the contract and recommends approval. Please contact Mr. Bidle if you have any questions.

#### **ACTION**

7. 2. Consider 2013-2014 Purchase of Service Agreement with Range Mental Health Center, Inc. for ADAPT services.

Attached is the annual contract with Range Mental Health Center to provide mental health services to qualified students with disabilities in the district.

The contract rates and services remain the same as last year. Most of the costs are reimbursed through the county collaborative and special education. Costs shall not exceed \$67,000. The average costs have been around \$30,000 before any reimbursement. Please contact Mr. Stender with any questions.

#### **ACTION**

7. 3. Consider Minnesota School Boards Association Insurance Trust Proxy.

Please see the attached document in regards to the proxy. Recommendation to vote for the sole candidate Kevin Donovan.

**ACTION**

7. 4. Consider Annual Report on Curriculum, Instruction, and Student Achievement. Attached is the proposed Annual Report on Curriculum, Instruction, and Student Achievement that is required to be published by October 1, 2103. The report will be published on the district website in accordance with MN Statute. Please approve and if you have any questions, please contact Mr. Spelts.

8. Finance:

8. 1. Consider certification of preliminary levy for pay 2014. The District is required to certify the preliminary levy by October . The Finance Committee has reviewed the preliminary levy and recommends approving the maximum. The board will approve the final levy in December. Please approve and contact Mr. Aune with any questions.

**ACTION**

8. 2. Consider non-audit services to be performed by Walker, Giroux & Hahne, Ltd. and designate Business Manager Spencer Aune to oversee the non-audit services. Mr. Aune will review the services that the accounting firm will complete for the district. This is a formality as many school districts do not have the resources and personnel for this work. Please approve and if you have any questions, please contact Mr. Aune.

**ACTION**

9. Public input regarding meeting agenda. The Chair will request comments from the audience regarding actions on agenda items from tonight's Board meeting.
10. Meeting Announcements:
  10. 1. Our next regular meeting will be held on Monday, October 14, 2013, at 6:00 P.M. in the Board Room, Roosevelt 104.
  10. 2. AFSCME Negotiations will be held on Tuesday, October 1, 2013, at 12:00 P.M., in the Board Room, Roosevelt 104.
11. Closed Session for Purposes of Discussing Negotiations Strategy in accordance with Minn. Statute 13D.03, Subd.1.

This action allows the school board to go into closed session to discuss negotiations.

**ACTION**

12. Reopen meeting for adjournment only.

13. Adjournment.

The Chair will call for a motion and a second to adjourn the meeting.