



**SAINT PETER SCHOOL BOARD**  
**Regular Board Meeting**  
**Monday, April 15, 2024**  
**SPCC-Governor's Room, 600 S. 5th St., Saint Peter, MN**  
**56082**  
**6:30 PM**

<b>I. Call Meeting to Order</b>	
<b>II. Pledge of Allegiance</b>	
<b>III. Consideration and Adoption of the Agenda</b>	
<b>IV. Consider Requests to Speak on the Agenda</b>	
<b>V. Approval of Consent Agenda</b>	<b>3</b>
<b>VI. Student Spotlight</b> - Alyana Lyons, Iris Sharstrom, Lauren Christenson & Maddi Rolfig	
1. Student Council Report	
<b>VII. Action Items</b>	
1. Canvas Bond Referendum Election Results	33
2. Accept legislative changes to Policy 602	37
3. Identifying IOwa Proxy	40
4. Acceptance of ABE Consortium Agreement	41
<b>VIII. Information Items</b>	
1. Policy 601 Updates	44
2. Summer Programming	52
3. NAPAC Annual Compliance Update	53
<b>IX. Reports</b>	
1. Building Principals	
2. Superintendent of Schools	
3. Board Members	
a. Around the Table	
<b>X. Upcoming Meetings of the School Board</b>	
School Board Study Session	
Thursday, April 18, 2024	
6:30 PM	
SPMS Media Center	
Special School Board Meeting	
Monday, April 29, 2024	
6:30 PM	
SPMS Media Center	
School Board Study Session	
Monday, May 6, 2024	

6:30 PM  
SPMS Media Center

Business Committee  
Wednesday, May 8, 2024  
10:00 AM  
DO

Policy Committee  
Wednesday, May 8, 2024  
4:00 PM  
DO

Education Committee  
Thursday, May 9, 2024  
1:00 PM  
DO

Regular Board Meeting  
Monday, May 20, 2024  
6:30 PM  
SPCC-Governor's Room  
XI. **Adjournment**



## **ADDENDUM**

### **REGULAR BOARD MEETING Monday, April 15, 2024 SPCC-Governor's Room 6:30PM**

---

#### **V. CONSENT AGENDA**

1. Approval of the Regular Board Meeting minutes of March 18, 2024.
2. Approval of the Special Board Meeting minutes of March 12, 2024.
3. Approval of Bills (\$2,048,973.24) and Wire Transfers (\$3,612,908.93) for March 2024.
4. Personnel
  - a. The approval of Coaches and Sports Officials for the 2024 Spring Sports Season
  - b. The approval of an FMLA leave for a teacher (Bridget Schmidtke) at North Elementary from approximately March 4, 2024, until May 27, 2024. Miranda Ankrum will be the Long-Term Substitute during her absence.
  - c. The approval of the hiring of a paraprofessional (Miranda Provo) at Early Childhood Special Education effective March 4, 2024.
  - d. The approval of the hiring of a Somali Interpreter (Afafa Mohamed) for Saint Peter Public Schools effective March 8, 2024.
  - e. The approval of the hiring of a paraprofessional (Tessa Becker) at Oshawa Learning Academy effective March 18, 2024.
  - f. The approval of the hiring of a Principal's Secretary (Kaylen Haack) at Saint Peter Middle School effective April 2, 2024.
  - g. The approval of an FMLA leave for a paraprofessional (Amy Raebel) at Saint Peter Middle School effective March 19, 2024, until May 3, 2024.
  - h. The acceptance of the resignation of a paraprofessional (Kia Maas) from South Elementary effective March 15, 2024.

- i. The acceptance of the resignation of a paraprofessional (Joy Zimmerman) from the High School effective March 15, 2024.
- j. The approval of an FMLA leave for a Social Worker (Dave Ribar) at North Elementary effective March 25, until May 31, 2024. Andrew Elofson will be the Long-Term Substitute during his absence.
- k. The acceptance of the resignation of a Reading Intervention teacher (Kelly Hagen) from North Elementary effective March 27, 2024.
- l. The approval of a Saint Peter High School Diploma for a student (Hunter Prins) who has completed all required courses.
- m. The approval of a Long-Term Substitute Teacher (Carri Borchert) who will be covering for a Grade 1 Teacher (Karissa Minks) at South Elementary, from approximately April 17, 2024, to May 30, 2024, during her FMLA leave.
- n. The approval of a Long-Term Substitute Teacher (Sidney Schafer) who will be covering for a SPED Teacher (Abby Ramirez) at North Elementary, from approximately May 10, 2024, to May 30, 2024, during her FMLA leave.

# Minutes of Regular Board Meeting

## The School Board Saint Peter Public Schools

---

**Members Present:** Charlie Potts, Ken Rossow, Rita Rassbach, Kate Martens, Drew Dixon, Tracy Stuewe & Bill Kautt

**Members Absent:** None

**Principals:** Darin Doherty, Doreen Oelke, Jana Sykora & Annette Engeldinger

**Administrative Team members:** Megan Gracia, Seth Putz & Shea Roehrkasse

**Others Present:** Superintendent Bill Gronseth, Administrative Assistant Kimberley Deming and members of the public.

A Regular Board Meeting of the School Board of Saint Peter Public Schools was held Monday, March 18, 2024, beginning at 6:30 PM in the SPCC-Governor's Room.

**I. Call Meeting to Order** - 6:30PM, Potts

**II. Pledge of Allegiance**

**III. Consideration and Adoption of the Agenda** - (Dixon/Rossow, unanimous)

**IV. Consider Requests to Speak on the Agenda**

**V. Approval of Consent Agenda Items** - (Rossow/Stuewe, unanimous)

1. Approval of the Regular Board Meeting minutes of February 22, 2024.
2. Approval of the Study Session minutes of March 4, 2024.
3. Approval of Bills (\$2,033,099.70) and Wire Transfers (\$3,905,264.43) for February 2024.
4. Approval of the transfer of funds in the amount of \$4,808.58 from the South Parent Council to the South Activity Fund, which will allow income and expenditures to be documented in the St. Peter Public School SMART finance program.
5. Approval of the proposal for South Elementary School Exterior Wall Repairs.

6. Personnel

- A. The approval of the transfer of (Kimberley Deming) from Middle School Principal's Secretary to Administrative Assistant to the Superintendent beginning March 4, 2024.
- B. The approval of the hiring of a full-time night custodial engineer (Cameron Estes) at Saint Peter High School beginning March 1, 2024.
- C. The approval of the hiring of a school nurse (Heidi Sjogren) at South Elementary beginning April 2, 2024.
- D. The approval of an FMLA leave for a teacher (Abby Ramirez) at North Elementary from approximately May 10, 2024, until August 19, 2024.
- E. The acceptance of the resignation of a paraprofessional (Chelsie Short) at North Elementary effective February 27, 2024.
- F. The acceptance of the resignation of office support (Marcia Wenner) at North Elementary effective February 27, 2024.

**VI. Action Items**

- 1. Consider Approval of the 2023-2025 SPEA Contract – (Kautt/Martens, unanimous with the exception of Stuewe who abstained)
- 2. Consider Approval of the Revised FY24 Budget – (Kautt/Stuewe, unanimous)
- 3. Discuss the Projected FY25 Budget – (Martens/Stuewe, unanimous) – the recommended action is to direct Administration to discuss and create a proposed and balanced FY25 budget.
- 4. Consider Approval of the Revised Resolution Adopting the FY 25 Long-Term Facilities Maintenance Ten-Year Plan – (Dixon/Rossow)  
YAY: Rassbach, Rossow, Stuewe, Potts, Kautt, Dixon & Martens  
NAY: None  
PASSED
- 5. Consider Approval of the Resolution Stating the Intent to Issue General Obligation Bonds to Finance Projects within the Ten-Year Plan – (Kautt/Dixon)  
YAY: Rassbach, Rossow, Stuewe, Potts, Kautt, Dixon & Martens  
NAY: None  
PASSED
- 6. Consider Petition of Landowners for Detachment and Annexation from One School District to Another – (Kautt/Rossow)  
YAY: Rassbach, Rossow, Stuewe, Potts, Kautt, Dixon & Martens  
NAY: None  
PASSED
- 7. MVED Facilities Discussion – No action taken  
Superintendent Gronseth stated that given the financial state of the School District and the financial implications of this project on Saint Peter Public Schools and Saint Peter taxpayers, he cannot recommend approving this proposal based on the financial impact it would have on the District. Alternative options have been discussed with MVED.

8. Consider Approval of a Hockey Cooperative Agreement – (Stuewe/Dixon, unanimous)

## VII. Information Items

1. Activities Director Update

Activities Director, Shea Roehrkaske, gave an update on which teams were wrapping up their winter sports seasons. A wrestler qualified for the state individual tournament, two gymnasts qualified as well and Saint Peter Public Schools has had some really great boys and girls basketball games the past few weeks! The Girls Basketball Team was a great highlight to the end of the winter sports season. The team finished with a record of 29-3, were Consolation Bracket Champions and brought home some hardware from the AAA State Basketball Tournament. Ryan Holmgren was named as a part of the All Tournament Team and will play in the upcoming All Star Game. Shea thanked the community for their support with all of the teams. Shea also discussed some updates to the Big South Conference, the agreement of moving to similar sized schools sports team match ups and he stated that scheduling for games/matches will now be based on team geography.

2. Driver's Education Vehicle

The Driver's Education Instructor, Mr. Klubben, has indicated that the Driver's Ed vehicle is starting to have mechanical issues and with the number of miles on it, he feels it may be time to start thinking about replacing the vehicle. The vehicle was originally purchased in October of 2015. Per the Business Manager, Megan Gracia, the decision to purchase a vehicle, vs. lease one, is what seems most practical and is what other districts do as well. Therefore, the recommendation is being made to start the search for a new Driver's Ed vehicle that will be purchased with Operating Capital Funds. This will be a used vehicle and the hope is that one will be able to be purchased from a local dealer. The decision has not been made as to what will happen to the existing vehicle once a new one is purchased.

## VIII. Reports

1. Building Principals

### **South Elementary**

- 80 families participated in Kindergarten Registration. Not all families registered at that time but South now has contact information for the families and can follow up with them to inquire about their registration decisions. The hopes are to try and get the 24-25 enrollment numbers as close as possible to the 135 student enrollment numbers we have this year.
- Access Testing has been completed for the ELL Learners
- Friday (3/22) is the close of the 3<sup>rd</sup> quarter

- South is looking forward to their school-wide PBIS Celebration on Wednesday (3/20), as well as the Teacher Workday on Friday (3/22).

### **North Elementary**

- Arts & Academic Night was held March 7th, it was a great night with lots of turnout! Halle Lind, Declan Nordstrom, Ruby Vander Linden were the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place winners in the Spelling Bee!
- The Continental Math Competition has wrapped up. 2nd-4th graders were able to participate and Mr. Robinson facilitated coaching sessions and competitions. This was a great format because it allowed everyone to participate and compete if interested.
- Jungle Book play tryouts are taking place. There will be approximately 80 students participating in the play. Dustin Lenhoff is the Director and he has received a grant from the Prairie Lakes Regional Arts Council in the amount of \$2500 to help support the program.
- The Math-a-thon took place on PI day! Students work on math for an hour of the day. Some students received sponsorships from friends and family as an incentive to work hard! The money that was raised goes to PBIS to help buy North shirts for students.
- Trisomy 21 Day, also known as World Down Syndrome Day, will take place on 3/21. Mason Doherty, a self advocate, will present to almost every class at North on 3/20. Mason will encourage students to participate in Crazy Colored Sock Day on 3/21!

### **High School**

- Black Joy Day was possible because of donations received from the Good Neighbor Diversity Council in the amount of \$2000 and a \$5000 donation was received from Blue Cross Blue Shield. A huge thank you goes out to John Warren and all the teachers for the time they dedicated to putting this event together.
- FFA Week recently took place. A thank you goes out to Jacob Pehrson and Jasmine Witty, 2 new teachers and Saint Peter grads, as they did a fantastic job organizing the events for the week.
- A thank you to the Girls Basketball Team for a great season and an awesome trip to the State Tournament!

### **Alternative Programs - Rockbend/Oshawa**

- Rockbend is back to a waiting list with two students from outside the school district hoping to get into the program.
- Students recently took a field trip to the new Fire Station in town as there is some interest in that profession.
- Several career events are taking place as students visit Job Core and the upcoming Career Expo

- Just finished a successful night school session in Quarter 3, with 90% of enrolled students earning credit. 5 students earned credit in more than one class. A thank you to the teachers and students for doing such great work!
- Referral letters for the final session of night school are being delivered
- Planning for summer school is taking place
- Oshawa is seeing increasing enrollment as well w/ a 40% increase from 18 to 26 students.

## 2. Superintendent of Schools

- Mr. Gronseth informed the Board that he and Director Kautt had spent the day at the Capitol with MSBA and MASA. They had an opportunity to hear from both organizations, Senators and Representatives. Some individual meetings were held with Legislators in regards to education finance and policy. He stated that there is a good understanding that last session introduced a lot of changes, with 1400 education bills and 65 new mandates, and it's clear that there is not enough funding.
- One bill that has been passed into law already is with regards to changes in SRO language. After much discussion between law enforcement and school districts, reinstating the reasonable use of force by police officers language into the policy, will go a long way with bringing SROs back to districts across the state.
- 8 different versions of the Read Act have been presented – Gronseth stated that this is something that will be watched closely as it has financial impacts to the district.
- There's a long way to go for the Legislative Session, deadlines for having a 1<sup>st</sup> reading to have anything considered is coming up in the week of March 25.
- Mr. Gronseth gave a shout out to the Saints Girls Basketball Team!
- Mr. Gronseth welcomed Kimberley Deming to the District Office Team
- Mr. Gronseth mentioned that there are a lot of difficult discussions and decisions that lie ahead of us and the budget isn't something that is taken lightly. All voices matter. As we move through this process, there are so many people in this district who put a lot of time, effort and passion into developing the very best programming we can for our students and community. None of us have come into this to face a budget as we are, but it is our duty as a district to do the very best that we can together to come up with the best plan for the future.

## 3. Board Members

### A. Around the Table

- Rassbach – welcome Kimberley and congratulations to the Girls Basketball Team.
- Rossow – welcome Kimberley, thank you Administrators for your hard work
- Stuewe – welcome Kimberley and congratulations to the Girls Basketball Team.
- Tracy was proud of how the girls held each other up after their 1 point loss. They have such great sportsmanship.

Kautt – talked about his experience with the Legislative Day at the Capitol. He reiterated the topics that Mr. Gronseth discussed previously. He thanked Kate for all of her work with Kimberley on the Special Election.

Martens – Thank you to Kimberley for assisting with the election preparation. She stated that we have a wonderful district with wonderful kids.

#### **IX. Upcoming Meetings of the School Board**

Policy Committee  
Wednesday, March 27, 2024  
4:00 PM  
DO

HR Committee  
Wednesday, April 3, 2024  
5:00 PM  
SPMS-Conference Room A/B

Business Committee  
Wednesday, April 10, 2024  
10:00 AM  
DO

Policy Committee  
Wednesday, April 10, 2024  
4:00 PM  
DO

Education Committee  
Thursday, April 11, 2024  
1:00 PM  
DO

Regular Board Meeting  
Monday April 15, 2024  
6:30 PM  
SPCC-Governor's Room

#### **X. Adjournment-8:50 pm Rossow/Stuewe**

Dated: April 15, 2024

---

Kate Martens, Board Clerk

# Minutes of the Special Board Meeting

## The School Board Saint Peter Public Schools

---

Members Present: Drew Dixon, Ken Rossow, Rita Rassbach, Kate Martens & Bill Kautt

Members Absent: Charlie Potts and Tracy Stuewe

Administrative Team members:

Others Present: Superintendent Bill Gronseth & Administrative Assistant Kimberley Deming

A Special Board Meeting of the School Board of Saint Peter Public Schools was held Tuesday, March 12, 2024, beginning at 6:30 PM in the Saint Peter Middle School Media Center.

**I. Call Meeting to Order** - 6:30 PM, Dixon

**II. Consideration and Adoption of the Agenda** - (Kautt/Martens, unanimous)

**III. Action Items** –

1. Resolution Appointing Election Judges for the April 9, 2024 School District Special Election

Mr. Gronseth presented the list of the Appointed Election Judges for the April 9, 2024 School District Special Election and asked the Board to Consider Approval of the list. (Rossow/Rassbach)

YAY: Dixon, Kautt, Martens, Rassbach, Rossow

NAY: None

PASSED

**IV. Upcoming Meetings of the School Board**

1. Business Committee

Thursday, March 14, 2024

10:00 AM

DO

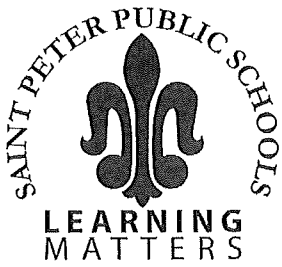
2. Regular Board Meeting  
Monday, March 18, 2024  
6:30 PM  
SPCC-Governor's Room

V. **Adjournment** – 6:50 PM (Dixon/Rassbach, unanimous)

Dated: April 15, 2024

---

Kate Martens, Board Clerk



DISTRICT OFFICE  
100 Lincoln Drive, Suite 229  
Saint Peter, MN 56082-1351  
507-934-5703 (Office)  
507-934-2805 (Fax)  
www.stpeterschools.org

Date: 4/11/2024  
To: Dr. Bill Gronseth - Superintendent  
From: Bee Ong - Finance Accountant  
Re: **Monthly Board Bills, Payroll &  
Student Activity Amounts:**

March 2024 - Board Bills	\$682,566.47
March 2024 - Payroll	\$1,342,555.18
March 2024 - Student Activity	\$23,851.59
	<hr/> <hr/> <b>\$2,048,973.24</b>

St. Peter Public Schools  
Wire Transfer Report

Mar-24

MSDLAF to USBank (Feb/Aug bond pymt)

MSDLAF to FNB Payroll	3/14/2024	575,000.00
MSDLAF to FNB Payroll	3/25/2024	325,000.00
MSDLAF to FNB Payroll	3/28/2024	600,000.00
MSDLAF to FNB BO	3/6/2024	500,000.00
MSDLAF to FNB BO	3/18/2024	400,000.00
MSDLAF to CCF	3/6/2024	200,000.00

FNB BO to BCBS - medicare health	3/21/2024	1,032.50
FNB BO to BCBS - medicare health	3/21/2024	13,452.00

FNB BO to VISA	Mar	26,516.87
----------------	-----	-----------

Wire of federal payroll taxes	3/15/2024	159,380.70
Wire of federal payroll taxes	3/26/2024	81,689.76
Wire of federal payroll taxes	3/29/2024	182,603.51

Wire of state payroll taxes	3/1/2024	26,856.84
Wire of state payroll taxes	3/18/2024	26,191.05
Wire of state payroll taxes	3/27/2024	13,425.98

PERA payments	3/5/2024	27,029.88
PERA payments	3/19/2024	25,678.10

TRA payments	3/5/2024	87,259.07
TRA payments	3/19/2024	88,909.77
TRA payments	3/29/2024	52,037.76

Horace Mann	3/6/2024	1,660.00
Horace Mann	3/18/2024	1,660.00

Ameriprise/NBSGroup Bill	3/6/2024	2,300.00
Ameriprise/NBSGroup Bill	3/18/2024	2,300.00

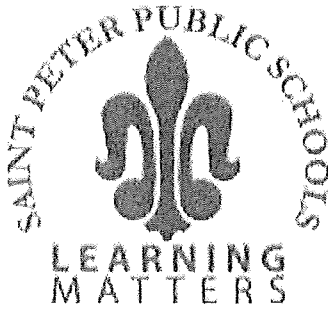
Colonial Life	3/6/2024	393.79
Colonial Life	3/6/2024	9,593.07

CCF- Dental direct debits	3/4/2024	5,738.69
CCF- Dental direct debits	3/11/2024	359.35
CCF- Dental direct debits	3/11/2024	2,701.09
CCF- Dental direct debits	3/19/2024	4,484.14
CCF- Dental direct debits	3/21/2024	1,821.60
CCF- Dental direct debits	3/25/2024	4,102.66

CCF - BCBS debits	3/7/2024	33,053.55
CCF - BCBS debits	3/14/2024	31,953.86
CCF - BCBS debits	3/21/2024	46,990.97
CCF - BCBS debits	3/28/2024	42,332.73

Medsurity-FNB HSA/VEBA	Mar	9,399.64
------------------------	-----	----------

Total Wires 3,612,908.93



**MEMO TO:** Superintendent, Bill Gronseth  
Members of the School Board

**FROM:** Shea Roehrkasse

**DATE:** 2/27/2024

**SUBJECT:** Assistant Softball Coach

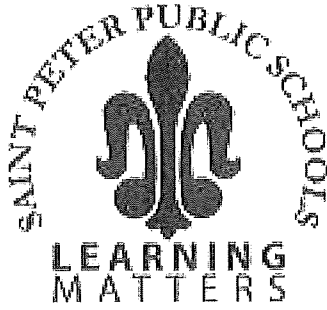
---

I am pleased to recommend the hiring of Mackenzie Brey as an assistant coach for the Saints Softball Team. This is a replacement position due to a resignation. Mackenzie was a 2019 grad of SPHS and we are excited to have her back and helping coach!

**NEW EMPLOYEE SUMMARY**

- **Mackenzie Brey**
  - 1.00 Co-Curricular
    - Non-Staff
    - Non licensure
    - First year experience
  - \$2,872
  - Start date 3/11/24

CC: grp\_hire\_misc



**MEMO TO:** Superintendent, Bill Gronseth  
Members of the School Board

**FROM:** Shea Roehrkasse

**DATE:** 3/20/2024

**SUBJECT:** 8th Grade Softball Coach

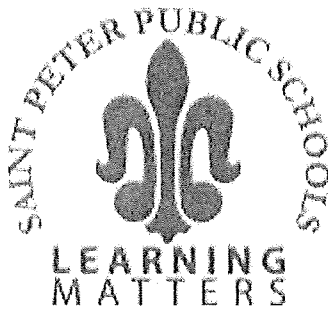
---

I am pleased to recommend the hiring of Nate Spessard as an 8th grade softball coach. Nate is a long time community member and has a student in the district and a recent SPHS graduate. We are excited to have him join our program!

**NEW EMPLOYEE SUMMARY**

- **Nathan Spessard**
  - 1.00 Co-Curricular
    - Non-Staff
    - Non licensure
    - First year of coaching
  - \$1,847

CC: grp\_hire\_misc  
Nate Spessard



**MEMO TO:** Superintendent, Bill Gronseth  
Members of the School Board

**FROM:** Shea Roehrkasse

**DATE:** 8/14/2023

**SUBJECT:** Hourly Assistant Soccer Coach

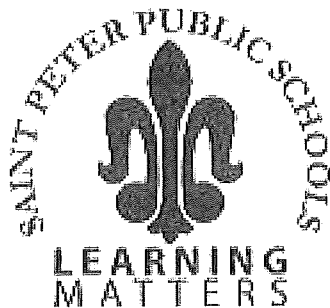
---

Please accept this recommendation for Karl Schmidtke to move from a volunteer assistant to an hourly assistant coach for the boys soccer program.

**NEW EMPLOYEE SUMMARY**

- **Karl Schmidtke**
  - Hourly
  - Start date 8/14/23

CC: grp\_hire\_misc



**MEMO TO:** Superintendent, Bill Gronseth  
Members of the School Board

**FROM:** Shea Roehrkasse

**DATE:** 3/25/2024

**SUBJECT:** Lower Level Official

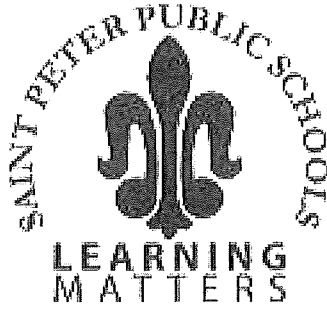
---

I am pleased to recommend the hiring of Eli Wolf as a lower level official on a per game basis. Thank you!

**NEW EMPLOYEE SUMMARY**

- **Eli Wolf**
  - Per game basis
  - Based on level of officiating
  - Start date 3/25/24

CC: grp\_hire\_misc



**MEMO TO:** Superintendent, Bill Gronseth  
Members of the School Board

**FROM:** Shea Roehrkasse

**DATE:** 3/25/2024

**SUBJECT:** Lower Level Official

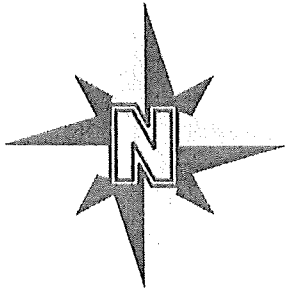
---

I am pleased to recommend the hiring of Ashton Dingmann as a lower level official on a per game basis. Thank you!

**NEW EMPLOYEE SUMMARY**

- **Ashton Dingmann**
  - Per game basis
  - Based on level of officiating
  - Start date 3/25/24

CC: grp\_hire\_misc



**MEMO TO:** Mr. Bill Gronseth  
District 508 School Board

**FROM:** Darin Doherty, Principal  
North Elementary School

**DATE:** March 1, 2024

**SUBJECT:** Family Leave of Absence

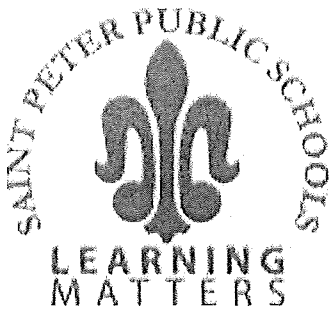
---

I recommend approving Bridget Schmidtke's leave of absence from North Elementary School. Her leave will begin on March 4, 2024, and she plans to return to work on May 27, 2024.

Miranda Ankrum will be teaching for Mrs. Schmidtke during her absence.

If you have questions, please contact me.

CC: Bridget Schmidtke <bschmidtke@stpetersschools.org>  
Miranda Ankrum <mankrum@stpetersschools.org>  
grp\_hire\_certified <grp\_hire\_certified@stpetersschools.org>



MEMO TO: Bill Gronseth, Superintendent  
School Board

FROM: Ytve Prafke, EC Administrator

DATE: March 1, 2024

SUBJECT: Recommendation to Hire

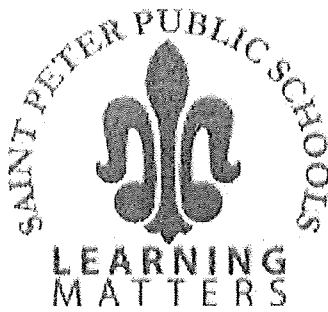
---

Please consider the following recommendation:

**NEW EMPLOYEE SUMMARY**

- **Miranda Provo**
  - ECSE Paraprofessional
  - \$15.95/hour
  - Start date: March 4, 2024
  - Miranda will complete timesheets for her hours.

CC: Miranda Provo  
grp\_hire\_para



**MEMO TO:** Bill Gronseth, Superintendent  
Saint Peter School Board

**FROM:** Doreen Oelke, Principal

**DATE:** March 8, 2024

**SUBJECT:** Interpreting Services

---

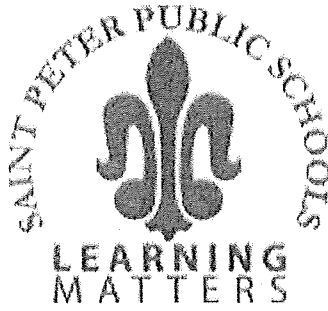
I am pleased to recommend Ms. Afafa Mohamed as a Somali interpreter for St. Peter Public Schools.

**NEW EMPLOYEE SUMMARY**

- **Afafa Mohamed**
  - As needed
  - Time Sheets will be completed for all work
  - Rate: \$20/hour, \$30/hour for IEP meetings/SpEd interpreting

We appreciated Ms. Mohamed's willingness to serve as an interpreter. Please let me know if you have any questions.

CC:  
Grp\_hire\_para



**MEMO TO:** Bill Gronseth, Superintendent  
School Board

**FROM:** Jana Sykora

**DATE:** March 14, 2024

**SUBJECT:** Para Hire

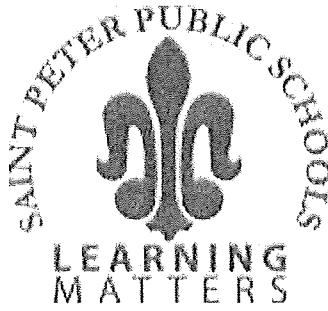
---

Applications were received and interviews took place for a paraprofessional position at Oshawa Learning Academy. I am pleased to recommend Tessa Becker for the position. Tessa is filling a replacement position that has been vacant all school year. Tessa comes to us with more than five and half years of relevant experience working as a youth counselor at the Leo A. Hoffmann Center and the Valley Lake Boys Home. She has a Bachelor's Degree in social work from MSU-Morehead.

**EMPLOYEE SUMMARY**

- **Tessa Becker**
  - 6.5 hours per student contact day
    - 8:05 am - 3:05 pm
    - 30 minutes unpaid lunch 12:00-12:30 pm
  - Step 6/B at a rate of \$18.25
  - Start date: March 18, 2024

CC: Tessa Becker  
grp\_hire\_para



**MEMO TO:** Bill Gronseth, Superintendent  
School Board

**FROM:** Jon Graff

**DATE:** March 14, 2024

**SUBJECT:** Principal Secretary

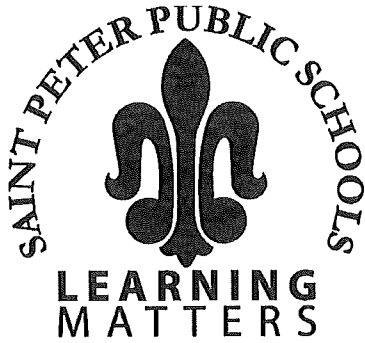
---

Applications were received and interviews took place for the Principal Secretary position at Saint Peter Middle School. I am pleased to recommend Kaylen Haack for the position. This is a replacement position made available by a recent transfer.

**EMPLOYEE SUMMARY**

- **Kaylen Haack**
  - Level IV Step 1 at a rate of \$17.13/hour.
  - Start Date: April 2, 2024

CC: Kaylen Haack (kaylenhaack@gmail.com)  
grp\_hire\_office@stpeterschools.org



**MEMO TO:** Bill Gronseth, Superintendent  
School Board

**FROM:** Jon Graff

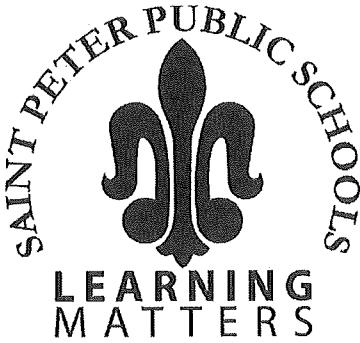
**DATE:** March 15, 2024

**SUBJECT:** Medical Leave Request

---

I recommend that you accept the medical leave request of Ms. Amy Raebel, paraprofessional at Saint Peter Middle School. This leave will begin on March 19 - May 3, 2024.

Cc: Amy Raebel  
Grp\_hire\_para



**MEMO TO:** Bill Gronseth, Superintendent  
Saint Peter School Board

**FROM:** Doreen Oelke, Principal

**DATE:** March 15, 2024

**SUBJECT:** Maas- South SpEd Para Resignation

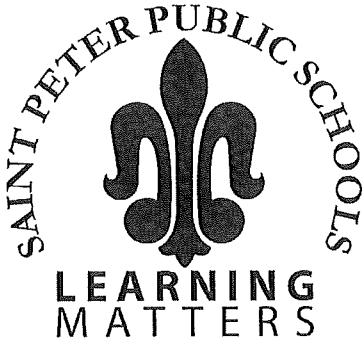
---

I am writing to recommend that you accept the resignation of Kia Maas as a SPED paraprofessional at South Elementary. Her last day of work is today, March 15, 2024.

Kia will work as a substitute paraprofessional at South Elementary as her schedule allows. I would like to thank Ms. Maas for her service and wish her the best.

Please let me know if you have any questions.

Cc:  
Para Hire Group



**MEMO TO:** Bill Gronseth  
School Board

**FROM:** Annette Engeldinger

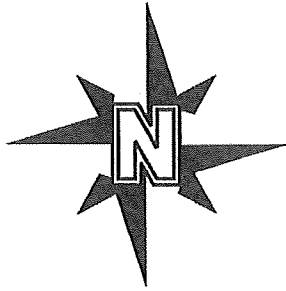
**DATE:** March 20, 2024

**SUBJECT:** Paraprofessional Resignation

---

I am writing to recommend that you accept the resignation of Joy Zimmerman from her position as a high school paraprofessional as of March 15, 2024. We thank Joy for her work with our students and wish her the best.

Thank you, and please let me know if you have any questions.



**MEMO TO:** Mr. Bill Gronseth  
District 508 School Board

**FROM:** Darin Doherty, Principal  
North Elementary School

**DATE:** March 22, 2024

**SUBJECT:** FMLA and Long-term Substitute

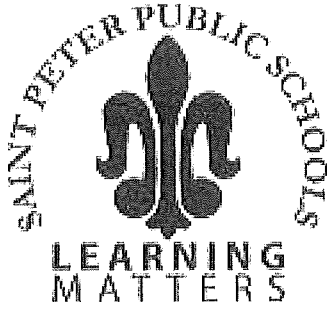
---

I recommend approving **Dave Ribar's** family medical leave of absence at North Elementary School. His leave will begin on March 25, 2024, and continue through May 31, 2024. The FMLA application has been submitted and approved. He plans to return to his social work role in the fall of the 2024-25 school year.

**Andrew Elofson - AppNo: 11033** will be subbing for Mr. Ribar during his leave. Mr. Elofson will submit a bi-monthly timesheet for his service and his rate will be the same as our regular substitute rate. He will be working approximately 25 student contact days from March 23, 2024, to May 31, 2024.

If you have questions, please contact me.

CC: grp\_hire\_certified <[grp\\_hire\\_certified@stpetersschools.org](mailto:grp_hire_certified@stpetersschools.org)>  
Dave Ribar <[dribar@stpetersschools.org](mailto:dribar@stpetersschools.org)>  
Andrew Elofson <[Drewdavid1999@gmail.com](mailto:Drewdavid1999@gmail.com)>



**MEMO TO:** Mr. Bill Gronseth  
District 508 School Board

**FROM:** Darin Doherty, Principal  
North Elementary School

**DATE:** March 27, 2024

**SUBJECT:** Reading Intervention Teacher  
Resignation

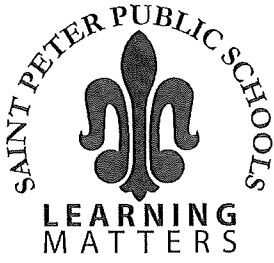
---

I recommend you accept Kelly Hagen's resignation as a 1.0 FTE reading intervention teacher at North Elementary School. Ms. Hagen has accepted a full-time position in Renville County West Public Schools for the fall of 2024.

Kelly did a wonderful job supporting students and staff with her impactful reading instruction, MTSS and PLC leadership, and stepping in whenever needed. She will be missed, and we wish her the best of luck!

Please contact me with questions.

CC: grp\_hire\_certified@stpeterschools.org  
Kelly Hagen <khagen@stpeterschools.org>



**TO:** Mr. Gronseth  
Members of the School Board

**FROM:** Jana Sykora

**DATE:** March 28, 2024

**RE:** Hunter Prins, graduate

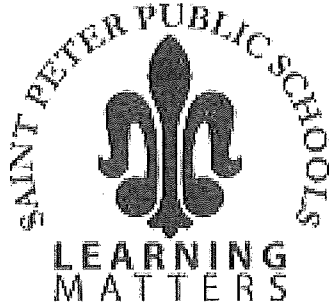
---

I am requesting that the board of education award a Saint Peter High School diploma to Hunter Prins.

Upon review of his course credits and transcripts, it has been determined that Hunter meets the established requirements.

I am happy to speak to Hunter's accomplishments at Saint Peter High School and Rock Bend ALC if you have questions.

cc: Sandy Clementson



**MEMO TO:** Members of the School Board  
Bill Gronseth, Superintendent

**FROM:** Doreen Oelke, Principal

**DATE:** April 2, 2024

**SUBJECT:** Grade 1 Long Term Substitute  
Teacher

---

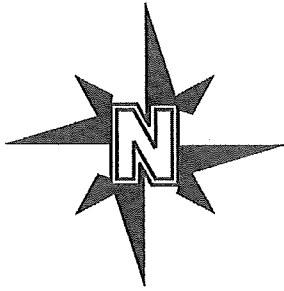
I am pleased to recommend Carri Borchert for the position of Grade 1 Long Term Substitute Teacher. This replacement position is for Karissa Minks, who upon the arrival of her baby, will be on FMLA leave.

**NEW EMPLOYEE SUMMARY**

- **Carri Borchert**
  - MA, Step 1
  - Grade 1 Long Term Substitute Teacher
  - Timesheets will be submitted
  - Start date: April 17, 2024

Thank you, and please let me know if you have any questions.

CC: Carri Borchert  
grp\_hire\_certified



**MEMO TO:** Mr. Bill Gronseth  
District 508 School Board

**FROM:** Darin Doherty, Principal  
North Elementary School

**DATE:** April 3, 2024

**SUBJECT:** FMLA and Long-term Substitute

---

**The school board has approved Abby Ramirez’s family medical leave of absence at North Elementary School.** Her leave will begin on May 10, 2024, and continue through August 19, 2024. The FMLA application has been submitted and approved.

**Sidney Schafer—AppNo: 11059—will be subbing for Mrs. Ramirez during her leave. Miss Schafer will submit a timesheet for her service, and her rate will be the same as our regular substitute rate. She will work approximately 14 student contact days from May 10, 2024, to May 30, 2024, and co-teach and plan with Mrs. Ramirez before her leave. That time will also be timesheeted.**

If you have questions, please contact me.

CC: grp\_hire\_certified <[grp\\_hire\\_certified@stpeterschools.org](mailto:grp_hire_certified@stpeterschools.org)>  
Sidney Schafer <[sidneyschafer444@gmail.com](mailto:sidneyschafer444@gmail.com)>  
Abby Ramirez <[aramirez2@stpeterschools.org](mailto:aramirez2@stpeterschools.org)>  
Julie Emley <[juemley@stpeterschools.org](mailto:juemley@stpeterschools.org)>

## ADDENDUM



### REGULAR BOARD MEETING Monday, April 15, 2024 6:30PM

---

#### VII. ACTION ITEMS

<b>VII.1. AGENDA ITEM #1</b>
------------------------------

**Subject:** Canvassing 04.09.24 Bond Referendum Election Results

**Action:** Requires a resolution

**Background:** Between 3 and 10 days after a school district election, the school district is required to canvass the results. The Mend the Middle Bond Referendum Election was held on April 9, 2024. Passage of the attached resolution serves to fulfill the legal obligations of canvassing results.

**Presentation:** Superintendent Gronseth

**Options/Recommendation:** We recommend passing the attached resolution canvassing the election results.

INDEPENDENT SCHOOL DISTRICT NO. 508  
(SAINT PETER PUBLIC SCHOOLS), MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 508 (Saint Peter Public Schools), Minnesota, was held on the 15<sup>th</sup> day of April 2024, at 6:30 p.m.

**The following Board Members were present:**

**and the following were absent:**

RESOLUTION CANVASSING RETURNS  
OF VOTES OF SCHOOL DISTRICT SPECIAL ELECTION  
HELD ON APRIL 9, 2024

BE IT RESOLVED by the School Board of Independent School District No. 508 (Saint Peter Public Schools), as follows:

1. It is hereby found, determined and declared that the special election of the voters of this district held on April 9, 2024, was in all respects duly and legally called and held.
2. As specified in the attached Abstract and Return of Votes Cast, a total of 1567 voters of the district voted at said election on the question of the Approval of General Obligation School Building Bonds (Question 1), of which 911 voted in favor, 656 voted against the same.
3. Question 1, having received the approval of at least a majority of such votes, is hereby declared to have passed.
4. The school district clerk is hereby directed to certify the results of the special election to the County Auditor of Le Sueur County and Nicollet County.
5. The school district clerk is further directed to notify the Commissioner of Education of the results of the special election and to provide the certified vote totals for the ballot question in written form within 15 days after the results of the election have been certified by the School Board.

(Attach Abstract and Return of Votes Cast)

INDEPENDENT SCHOOL DISTRICT NO. 508 (SAINT PETER PUBLIC SCHOOLS)  
STATE OF MINNESOTA

ABSTRACT AND RETURN OF VOTES CAST  
SPECIAL ELECTION  
APRIL 9, 2024

NUMBER OF PERSONS REGISTERED AS OF 7 AM	8580
NUMBER OF PERSONS REGISTERED ON ELECTION DAY	35
NUMBER OF ACCEPTED ABSENTEE BALLOTS AND MAIL BALLOTS	339
TOTAL NUMBER OF PERSONS VOTING	1567

CLERK'S CERTIFICATE AS TO ABSTRACT AND RETURN OF VOTES CAST

STATE OF MINNESOTA)  
 ) SS  
COUNTY OF NICOLLET)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 508 (Saint Peter Public Schools), State of Minnesota, do hereby certify that I have carefully compared the attached copy of the Abstract and Return of Votes Cast in the April 9, 2024 election, with the original thereof on file and of record in my office and the same is a full, true and complete copy thereof.

WITNESS MY HAND officially as Clerk of said School District this 15<sup>th</sup> day of April 2024.

\_\_\_\_\_  
Kate Martens, School Board Clerk

## ADDENDUM

### REGULAR BOARD MEETING Monday, April 15, 2024 6:30PM

---



#### VII. ACTION ITEMS

<b>VII.2. AGENDA ITEM #2</b>
------------------------------

**Subject:** Acceptance of legislative changes to Policy 602: Organization of the School District Calendar and School Day

**Action:** Requires a motion

**Background:** The Policy Committee has reviewed legislative changes to Policy 602: Organization of the School District Calendar and School Day and recommends adopting the revision in one reading. It includes two changes regarding e-learning days: that e-learning day plans may be adopted after consultation with representative teachers; and that all employees scheduled to work must be paid during the e-learning period.

**Presentation:** Superintendent Gronseth

**Options/Recommendation:** We recommend approving Policy 602: Organization of the School District Calendar and School Day in one reading.

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 602

Orig. 1995

Revised: \_\_\_\_\_

Rev. 2023

## **602 ORGANIZATION OF SCHOOL CALENDAR AND SCHOOL DAY**

### **I. PURPOSE**

The purpose of this policy is to provide for a timely determination of the school calendar and school day.

### **II. GENERAL STATEMENT OF POLICY**

The school calendar and schedule of the school day are important to parents, students, employees, and the general public for advance, effective planning of the school year.

### **III. CALENDAR RESPONSIBILITY**

- A. The school calendar shall be adopted annually by the school board. It shall meet all provisions of Minnesota statutes pertaining to minimum number of school days and other provisions of law. The school calendar shall establish student days, workshop days for staff, provide for emergency closings and other information related to students, staff, and parents.
- B. Except for learning programs during summer and flexible learning year programs, the school district will not commence an elementary or secondary school year before Labor Day, except as provided in Section III.B.1., III.B.2., or III.B.3. Days devoted to teacher's workshops may be held before Labor Day.
  - 1. The school district may begin the school year on any day before Labor Day to accommodate a construction or remodeling project of \$400,000 or more affecting a school district school facility.
  - 2. The school district may begin the school year on any day before Labor Day if the school district has agreement under Minnesota Statutes, section 123A.30, 123A.32, or 123A.35 with a school district that qualifies under Section III.B.1.
  - 3. The school district may begin the school year on any day before Labor Day if the school district agrees to the same schedule with a school district in an adjoining state.
- C. Employee and advisory groups shall be provided an opportunity to participate in school calendar considerations through a meet and confer process.

### **IV. SCHOOL DAY RESPONSIBILITY**

- A. The superintendent shall be responsible for developing a schedule for the student day, subject to review by the school board. All requirements and provisions of Minnesota Statutes and Minnesota Department of Education Rules shall be met.
- B. In developing the student day schedule, the superintendent shall consider such factors as school bus schedules, cooperative programs, differences in time requirements at various grade levels, effective utilization of facilities, cost effectiveness, and other

concerns deserving of attention.

- C. Proposed changes in the school day shall be subject to review and approval by the school board.

**V. E-LEARNING DAYS**

- A. An “e-learning day” is a school day where a school offers full access to online instruction provided by students’ individual teachers due to inclement weather.
- B. A school district may designate up to five e-learning days in one school year.
- C. An e-learning day is counted as a day of instruction and included in the hours of instruction pursuant to Section III.A., above.
- D. A school board may adopt an e-learning day plan after consulting with the exclusive representative of the teachers. The e-learning day plan developed by the school district will include accommodations for students without Internet access at home and for digital device access for families without the technology or with an insufficient amount of technology for the number of children in the household. The plan must also provide accessible options for students with disabilities.
- E. The school district must notify parents and students of its e-learning day plan at the beginning of each school year.
- F. When an e-learning day is declared by the school district, notice must be provided to parents and students at least two hours prior to the normal school start time that students will need to follow the e-learning day plan for that day.
- G. On an e-learning day, each student’s teacher must be accessible both online and by telephone during normal school hours to assist students and parents.
- H. When the school district declares an e-learning day, it must continue to pay the full wages for scheduled work hours and benefits of all school employees for the duration of the e-learning period. During the e-learning period, school employees must be allowed to work from home to the extent practicable, be assigned to work in an alternative location, or be retained on an on-call basis for any potential need.

**Legal References:**

- Minn. Stat. [§ 10.55 \(Juneteenth\)](#)
- [Minn. Stat. § 120A.40 \(School Calendar\)](#)
- Minn. Stat. § 120A.41 (Length of School Year; Hours of Instruction)
- Minn. Stat. § 120A.414 (E-Learning Days)
- Minn. Stat. § 120A.415 (Extended School Calendar)
- Minn. Stat. § 120A.42 (Conduct of School on Certain Holidays)
- Minn. Stat. § 122A.40, Subds. 7 and 7a (Employment; Contracts; Termination)
- Minn. Stat. § 122A.41, Subds. 4 and 4a (Teacher Tenure Act; Cities of the First Class; Definitions)
- Minn. Stat. § 123A.30 (Agreements for Secondary Education)
- Minn. Stat. § 123A.32 (Interdistrict Cooperation)
- Minn. Stat. § 123A.35 (Cooperation and Combination)
- Minn. Stat. § 124D.126 (Powers and Duties of Commissioner; Flexible Learning Year Programs)
- Minn. Stat. § 124D.151 (Voluntary Prekindergarten Program)
- Minn. Stat. § 124E.25 (Payment of Aids to Charter Schools)
- Minn. Stat. § 127A.41, Subd. 7 (Distribution of School Aids; Appropriation)
- [Minn. Stat. § 645.44 \(Words and Phrases Defined\)](#)

**Cross References:**

- MSBA/MASA Model Policy 425 (Staff Development)



## ADDENDUM

### REGULAR BOARD MEETING Monday, April 15, 2024 SPCC-Governor's Room 6:30 PM

---

#### VII. ACTION ITEMS

<b><i>VII.3. AGENDA ITEM #3</i></b>
-------------------------------------

**Subject:** Consider Identifying a IOwA Proxy

**Action:** Requires a Motion

**Background:** The Superintendent is the Identified Official with Authority (IOwA) for Saint Peter Schools and has the ability to authorize user access to Education secure systems for the school district. A proxy may be assigned to assist in this process. We recommend identifying Kimberley Deming, Assistant to the Superintendent, as the IOwA proxy.

**Presentation:** Superintendent

**Options/Recommendation:** It is recommended that Kimberley Deming be identified as the IOwA proxy.

## ADDENDUM

### REGULAR BOARD MEETING Monday, April 15, 2024 6:30PM

---



#### VII. ACTION ITEMS

<b>VII.4. AGENDA ITEM #4</b>
------------------------------

**Subject:** Consider Acceptance of Adult Basic Education Consortium Agreement

**Action:** Requires a Resolution

**Background:** On an annual basis, the school board is required to pass a resolution continuing our ongoing agreement with surrounding school districts to provide Adult Basic Education (ABE) in a consortium model. Tami Skinner will be present to provide an update on ABE and our agreement.

**Presentation:** Tami Skinner

**Options/Recommendation:** I recommend passing the attached resolution.

## PARTICIPATING SCHOOL DISTRICTS AGREEMENT

WHEREAS, the School Board accepts the responsibility of providing Adult Basic Education (ABE) opportunities to its adult residents 17 years of age and older who are not currently enrolled in public school regular classes; and

WHEREAS, the School Board understands that programs funded through PL230 (Adult Education Act of 1965 as amended) and MS Chapter 123.35 Subd. 1, 2 and 4, Education program for Adults needs to be part of a cooperative ABE delivery system established by a written agreement among/between two or more school districts; and

WHEREAS, the Minnesota Department of Education, through state and federal laws, makes funds available for ABE services; and

WHEREAS, the purpose of the laws are to enable all adults to acquire basic skills necessary to function in society and also enable adults who so desire to continue their education to at least the level of completion of secondary school; and

WHEREAS, the participating public school districts include but are not limited to:

Gibbon Fairfax Winthrop	District 2365
Le Sueur-Henderson	District 2397
St. Peter	District 508
Tri-City United	District 2905
Sibley East	District 310
Nicollet	District 507
Cleveland	District 391
Waseca	District 829
Janesville-Waldorf-Pemberton	District 2835
New Richland-Hartland-Ellendale-Geneva	District 2168
Waterville-Elysian-Morristown	District 2143

WHEREAS, the participating agencies may include but are not limited to:

Nicollet County Law Enforcement Center  
Le Sueur County Law Enforcement Center

WHEREAS, the participating school district will:

- Provide the services of their Community Education Director as a representative of the ABE Management team
- Provide as needed: space, equipment, evening building supervision, CE catalog advertising

- Submit appropriate financial data required by the State to qualify for program approval which makes them eligible for State and Federal grants as well as local levy authority to support ABE programming
- Have the responsibility at the direction of the ABE Management Team to employ ABE staff working in multiple school districts; and

WHEREAS, the management team will:

- Develop and monitor the program budget
- Develop formulas, both revenues and expenditures, for distribution of consortium dollars
- Make organizational structure and staffing recommendations to implement the program
- Develop operational guidelines and procedures
- Evaluate the overall program; and

WHEREAS, The Le Sueur-Henderson School Board, serving as the fiscal agent, will:

- Submit application materials for State and Federal and other grants
- Submit all applicable State and Federal reports
- Provide assurances to State and Federal reports
- Provide the services of their Community Education Director as the chairperson of the ABE Management Team
- Approve and administer the annual budget
- Employ consortium-wide ABE staff working on behalf of the consortium; and

WHEREAS, the length of this agreement is from July 1, 2024 to June 30, 2025;

NOW THEREFORE BE IT RESOLVED that Independent School District #2397 Le Sueur-Henderson Schools, agrees to work with the above named schools districts and agencies in continuing a cooperative ABE program. The Area Adult Learning Cooperative is not a legal entity. All authority and liability rests with the local School Boards of the participating school districts.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
District Number

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
School Board Chairperson

\_\_\_\_\_  
School Board Clerk



## ADDENDUM

### REGULAR BOARD MEETING Monday, April 15, 2024 6:30PM

---

#### VIII. INFORMATION ITEMS

<b><i>VIII.1. AGENDA ITEM #1</i></b>
--------------------------------------

**Subject:** Policy 601: School District Curriculum and Instructional Goals

**Background:** The Policy Committee has reviewed Policy 601 which includes significant legislative revisions. Some sections are deleted due to changes in the World's Best Workforce legislation and the READ Act. Due to the number of changes, the committee recommends two readings of the policy. Any recommendations can be shared with the Superintendent or Policy Committee members.

**Presentation:** Superintendent of Schools

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 601

Orig. 1995

Revised: \_\_\_\_\_

Rev. 202~~32~~

## 601 SCHOOL DISTRICT CURRICULUM AND INSTRUCTION GOALS

***[Note: Minnesota Statutes section 120B.11 requires school districts to adopt a comprehensive long-term strategic plan that addresses the review of curriculum, instruction, student achievement, and assessment. MSBA/MASA Model Policies 601, 603, and 616 address these statutory requirements. In addition, MSBA/MASA Model Policies 613-615 and 617-620 provide procedures to further implement the requirements of Minnesota Statutes section 120B.11.]***

### I. PURPOSE

The purpose of this policy is to establish broad curriculum parameters for the school district that encompass the Minnesota Academic Standards and federal law and are aligned with creating the world's best workforce.

### II. GENERAL STATEMENT OF POLICY

The policy of the school district is to establish the "world's best workforce" in which all learning in the school district should be directed and for which all school district learners should be held accountable.

### III. DEFINITIONS

- A. "Academic standard" means a summary description of student learning in a required content area or elective content area.
- B. "Antiracist" means actively working to identify and eliminate racism in all forms in order to change policies, behaviors, and beliefs that perpetuate racist ideas and actions.
- C. "Benchmark" means specific knowledge or skill that a student must master to complete part of an academic standard by the end of the grade level or grade band.
- D. "Culturally sustaining" means integrating content and practices that infuse the culture and language of Black, Indigenous, and People of Color.
- E. "Curriculum" means district or school adopted programs and written plans for providing students with learning experiences that lead to expected knowledge, skills, and career and college readiness.
- F. "Ethnic studies" as defined in Minnesota Statutes, section 120B.25, has the same meaning for purposes of this section. Ethnic studies curriculum may be integrated in existing curricular opportunities or provided through additional curricular offerings.
- G. "Experiential learning" means learning for students that includes career exploration through a specific class or course or through work-based experiences such as job shadowing, mentoring, entrepreneurship, service learning, volunteering, internships, other cooperative work experience, youth apprenticeship, or employment.
- H. "Institutional racism" means structures, policies, and practices within and across institutions that produce outcomes that disadvantage those who are Black, Indigenous,

and People of Color.

- I. "Instruction" means methods of providing learning experiences that enable students to meet state and district academic standards and graduation requirements including applied and experiential learning.
- J. "Performance measures" are measures to determine school district and school site progress in striving to create the world's best workforce and must include at least the following:
  - 1. the size of the academic achievement gap; ~~and~~ rigorous course taking, including college-level advanced placement, international baccalaureate, postsecondary enrollment options, including concurrent enrollment, other rigorous courses of study or industry certification courses or programs, and enrichment experiences by student subgroup;
  - 2. student performance on the Minnesota Comprehensive Assessments;
  - 3. high school graduation rates; and
  - 4. career and college readiness under Minnesota Statutes, section 120B.30, subdivision 1.
- K. "World's best workforce" means striving to: meet school readiness goals; ~~have all third-grade students achieve grade-level literacy;~~ close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students attain career and college readiness before graduating from high school; and have all students graduate from high school.

**[Note: Definitions B, D, F, and H are added to Minnesota Statutes 120B.11—the World's Best Workforce law—effective August 1, 2023. The definitions apply to revisions to the World's Best Workforce law regarding strategic plans; these revisions are effective "for all strategic plans reviewed and updated after June 30, 2024.**

**Because school districts may choose to implement the new definitions and the strategic plan revisions before June 30, 2024, MSBA includes the new definitions and revisions in Articles III and IV. A school district could choose to wait to adopt the new definitions and revisions with the understanding that they will be effective for all strategic plans reviewed and updated after June 30, 2024.]**

#### **IV. LONG-TERM STRATEGIC PLAN**

- A. The school board, at a public meeting, ~~shall~~must adopt a comprehensive, long-term strategic plan to support and improve teaching and learning that is aligned with creating the world's best workforce and includes the following:
  - 1. clearly defined school district and school site goals and benchmarks for instruction and student achievement for all student categories identified in Minnesota Statutes, section 120B.35, subdivision 3, paragraph (b)(2).state and federal law;

***[Note: MSBA/MASA Model Policy 601, Section IV.B. and MSBA/MASA Model Policy 616 address this requirement.]***

2. a process to assess and evaluate each student’s progress toward meeting state and local academic standards, assess and identify students for participation in gifted and talented programs and services and accelerate their instruction, adopt early-admission procedures consistent with Minnesota Statutes, section 120B.15 ~~for early admission to kindergarten or first grade of gifted and talented learners which are sensitive to under-represented groups,~~ and identifying the strengths and weaknesses of instruction in pursuit of student and school success and curriculum affecting students’ progress and growth toward career and college readiness and leading to the world’s best workforce;

***[Note: MSBA/MASA Model Policy 618 addresses this requirement.]***

3. a system to periodically review and evaluate the effectiveness of all instruction and curriculum, taking into account strategies and best practices, student outcomes, principal evaluations under Minnesota Statutes, section 123B.147, subdivision 3, students’ access to effective teachers who are members of populations under-represented among the licensed teachers in the district or school and who reflect the diversity of enrolled students under Minnesota Statutes, section 120B.35, subdivision 3(b)(2), and teacher evaluations under Minnesota Statutes, section 122A.40, subdivision~~Subd.~~ 8, or 122A.41, subdivision 5;

***[Note: MSBA/MASA Model Policy 616 addresses this requirement.]***

4. strategies for improving instruction, curriculum, and student achievement, including the English and, where practicable, the native language development and the academic achievement of English learners;

***[Note: MSBA/MASA Model Policy 616 addresses this requirement.]***

5. a process to examine the equitable distribution of teachers and strategies to ensure children in low-income and minority children families, children in families of People of Color, and children in American Indian families are not taught at higher rates than other children by inexperienced, ineffective, or out-of-field teachers;

6. education effectiveness practices that
  - a. integrate high-quality instruction, rigorous curriculum, technology, and curriculum that is rigorous, accurate, and culturally sustaining;
  - b. ensure learning and work environments validate, affirm, embrace, and integrate cultural and community strengths for all students, families, and employees;
  - c. provide a collaborative professional culture that develops—and supports seeks to attract and retain qualified, diverse staff (including but not limited to racially and ethnically diversity)e staff who are effective at working with diverse students while developing and supporting teacher quality, performance, and effectiveness; and

7. an annual budget for continuing to implement the school district plan; ~~and~~

8. identifying a list of suggested and required materials, resources, sample curricula, and pedagogical skills for use in kindergarten through grade 12 that accurately reflect the diversity of the state of Minnesota.

B. The school district is not required to include information regarding literacy in a plan or report required under this section, except with regard to the academic achievement of English learners.

~~\_\_\_\_\_ School district site and school site goals shall include the following:~~

~~1. All students will be required to demonstrate essential skills to effectively participate in lifelong learning.\* These skills include the following:~~

~~***[\*Note: The criteria for acceptable performance in basic skills areas may need to be modified for students with unique learning needs. These modifications will be reflected in the Individualized Education Program (IEP) or Rehabilitation Act Section 504 Accommodation plan.]***~~

~~a. reading, writing, speaking, listening, and viewing in the English language;~~

~~b. mathematical and scientific concepts;~~

~~c. locating, organizing, communicating, and evaluating information and developing methods of inquiry (i.e., problem solving);~~

~~d. creative and critical thinking, decision making, and study skills;~~

~~e. work readiness skills;~~

~~f. global and cultural understanding.~~

~~2. Each student will have the opportunity and will be expected to develop and apply essential knowledge that enables that student to:~~

~~a. live as a responsible, productive citizen and consumer within local, state, national, and global political, social, and economic systems;~~

~~b. bring many perspectives, including historical, to contemporary issues;~~

~~c. develop an appreciation and respect for democratic institutions;~~

~~d. communicate and relate effectively in languages and with cultures other than the student's own;~~

~~e. practice stewardship of the land, natural resources, and environment;~~

~~f. use a variety of tools and technology to gather and use information, enhance learning, solve problems, and increase human productivity.~~

~~3. Students will have the opportunity to develop creativity and self-expression through visual and verbal images, music, literature, world languages, movement, and the performing arts.~~

~~4. School practices and instruction will be directed toward developing within each~~

~~student a positive self-image and a sense of personal responsibility for:~~

- ~~a. — establishing and achieving personal and career goals;~~
- ~~b. — adapting to change;~~
- ~~c. — leading a healthy and fulfilling life, both physically and mentally;~~
- ~~d. — living a life that will contribute to the well-being of society;~~
- ~~e. — becoming a self-directed learner;~~
- ~~f. — exercising ethical behavior.~~

~~5. — Students will be given the opportunity to acquire human relations skills necessary to:~~

- ~~a. — appreciate, understand, and accept human diversity and interdependence;~~
- ~~b. — address human problems through team effort;~~
- ~~c. — resolve conflicts with and among others;~~
- ~~d. — function constructively within a family unit;~~
- ~~e. — promote a multicultural, gender fair, disability-sensitive society.~~

~~**[Note: School district and site goals example courtesy of the Winona School District.]**~~

~~C. [Every child is reading at or above grade level every year, beginning in kindergarten, and multilingual learners and students receiving special education services are receiving support in achieving their individualized reading goals pursuant to Policy XXX \(Reading and the Read Act\)](#)~~

~~Every child is reading at or above grade level no later than the end of grade 3, including English learners, and teachers provide comprehensive, scientifically based reading instruction, including a program or collection of instructional practices that is based on valid, replicable evidence showing that, when the programs or practices are used, students can be expected to achieve, at a minimum, satisfactory reading progress. The program or collection of practices must include, at a minimum, effective, balanced instruction in all five areas of reading (phonemic awareness, phonics, fluency, vocabulary development, and reading comprehension), as well as instructional strategies for continuously assessing, evaluating, and communicating the student's reading progress and needs.~~

- ~~1. — The school district must identify, before the end of kindergarten, grade 1, and grade 2, all students who are not reading at grade level. Students identified as not reading at grade level by the end of kindergarten, grade 1, and grade 2 must be screened for characteristics of dyslexia, unless a different reason for the reading difficulty has been identified.~~
- ~~2. — Students in grade 3 or higher who demonstrate a reading difficulty to a classroom teacher must be screened for characteristics of dyslexia, unless a different reason for the reading difficulty has been identified.~~

~~**[Note: According to Minnesota statutes, dyslexia screening is to be conducted in a locally determined manner.]**~~

- ~~3. Reading assessments in English and in the predominant languages of district students, where practicable, must identify and evaluate students' areas of academic need related to literacy. The school district also must monitor the progress and provide reading instruction appropriate to the specific needs of English learners. The school district must use locally adopted, developmentally appropriate, and culturally responsive assessment and annually report summary assessment results to the Commissioner of Education by July 1.~~
- ~~4. The school district must annually report to the Commissioner of Education by July 1 a summary of the district's efforts to screen and identify students who demonstrate characteristics of dyslexia using screening tools such as those recommended by the Minnesota Department of Education's dyslexia specialist. With respect to students screened or identified under paragraph (1), the report must include:
  - ~~a. a summary of the district's efforts to screen for dyslexia;~~
  - ~~b. the number of students screened for that reporting year; and~~
  - ~~c. the number of students demonstrating characteristics of dyslexia for that year.~~~~
- ~~5. A student identified as having a reading difficulty must be provided with alternate instruction under Minnesota Statutes section 125A.56, subdivision 1.~~
- ~~6. At least annually, the school district must give the parent of each student who is not reading at or above grade level timely information about:
  - ~~a. the student's reading proficiency as measured by a locally adopted assessment;~~
  - ~~b. reading-related services currently being provided to the student and the student's progress; and~~
  - ~~c. strategies for parents to use at home in helping their students succeed in becoming grade-level proficient in reading English and their native languages.~~~~

~~This provision may not be used to deny a student's right to a special education evaluation.~~

- ~~7. For each student who is not reading at or above grade level, the school district shall provide reading intervention to accelerate student growth and reach the goal of reading at or above grade level by the end of the current grade and school year. If a student does not read at or above grade level by the end of grade 3, the school district must continue to provide reading intervention until the student reads at grade level. Intervention methods shall encourage family engagement and, where possible, collaboration with appropriate school and community programs. Intervention methods may include, but are not limited to, requiring attendance in summer school, intensified reading instruction that may require that the student be removed from the regular classroom for part of the school day, extended day programs, or programs that strengthen students' cultural connections.~~

~~**[Note: School districts are strongly encouraged, but not required, to provide personal learning plans, as provided in Paragraph 8.]**~~

- ~~8. The school district will provide a personal learning plan for a student who is unable to demonstrate grade-level proficiency, as measured by the statewide reading assessment~~

~~in grade 3. The school district will determine the format of the personal learning plan in collaboration with the student's educators and other appropriate professionals. The school district will develop the personal learning plan in consultation with the student's parent or guardian. The personal learning plan will address knowledge gaps and skill deficiencies through strategies such as specific exercises and practices during and outside of the school day, periodic assessments, and reasonable timelines. The personal learning plan may include grade retention if it is in the student's best interest. The student's school will maintain and regularly update and modify the personal learning plan until the student reads at grade level. This paragraph does not apply to a student under an Individualized Education Program.~~

**Legal References:** Minn. Stat. § 120B.018 (Definitions)  
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota Students)  
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World's Best Workforce)  
Minn. Stat. § 120B.12 (~~Reading Proficiently no Later than the End of Grade 3~~ **Read Act Goal and Interventions**)  
Minn. Stat. § 120B.30, Subd. 1 (Statewide Testing and Reporting System)  
Minn. Stat. § 120B.35, Subd. 3 (Student Academic Achievement and Growth)  
Minn. Stat. § 122A.40, Subd. 8 (Employment; Contracts; Termination)  
Minn. Stat. § 122A.41, Subd. 5 (Teacher Tenure Act; Cities of the First Class; Definitions)  
Minn. Stat. § 123B.147, Subd. 3 (Principals)  
Minn. Stat. § 125A.56, Subd. 1 (Alternate Instruction Required before Assessment Referral)  
20 U.S.C. § 5801, *et seq.* (National Education Goals)  
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

**Cross References:** MSBA/MASA Model Policy 104 (School District Mission Statement)  
MSBA/MASA Model Policy 613 (Graduation Requirements)  
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)  
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)  
MSBA/MASA Model Policy 616 (School District System Accountability)  
MSBA/MASA Model Policy 618 (Assessment of Student Achievement)



## ADDENDUM

### REGULAR BOARD MEETING Monday, April 15, 2024 6:30PM

---

#### VIII. INFORMATION ITEMS

<b><i>VIII.2. AGENDA ITEM #2</i></b>
--------------------------------------

**Subject:** Summer Programming

**Background:** Each summer Saint Peter Public Schools provides opportunities for summer learning. Ytve Prafke will share an update on plans for the summer of 2024.

**Presentation:** Ytve Prafke



## ADDENDUM

### REGULAR BOARD MEETING Monday, April 15, 2024 6:30PM

---

#### VIII. INFORMATION ITEMS

##### ***VIII.3. AGENDA ITEM #3***

**Subject:** NAPAC Annual Compliance Update

**Background:** On an annual basis, the Native American Parent Advisory Council (NAPAC) has a duty to pass a resolution of concurrence or non-concurrence. This resolution is based on the school district's support of Native American students and families, and progress toward goals set by the committee. NAPAC has passed a resolution of concurrence. Charmayne Klah, NAPAC facilitator and Native American Liaison, will share the information regarding NAPAC and their resolution.

**Presentation:** Charmayne Klah, Native American Liaison