



**SAINT PETER SCHOOL BOARD  
Organizational Meeting  
Monday, January 9, 2023  
SPCC-Governor's Room, 600 S. 5th St., Saint Peter, MN  
56082  
6:00 PM**

**I. Call Meeting to Order**

**II. Pledge of Allegiance**

**III. Consideration and Adoptions of the Agenda**

**IV. Oath of Office for New Members of the School Board**

**3**

**V. Election of Officers**

1. Chairperson
2. Vice Chairperson
3. Clerk
4. Treasurer

**VI. Designate Depositories**

1. First National Bank of Saint Peter
2. Pioneer Bank of Saint Peter
3. HomeTown Bank of Saint Peter
4. CCF Bank of Saint Peter
5. U.S. Bank of Saint Paul
6. Wells Fargo
7. South Point Financial Credit Union
8. MSDLAF (MSBA Investment Program)

**VII. Designate Official Newspaper**

Currently Saint Peter Herald

**VIII. Designate Auditor for School District Audit**

Currently Abdo, Eick & Meyer

**IX. Designate Business Manager, or His Designee, to Continue to Make Wire Transfers for the School District**

**X. Designate Superintendent to Approve Non-Resident Student Agreements**

**XI. Set Board Salaries**

Proposed:

1. Board Chair: \$500/month (\$6,000)
2. Vice Chair: \$300/month (\$3,600)
3. Treasurer: \$400/month (\$4,800)
4. Clerk: \$350/month (\$4,200)
5. Director: \$300/month (\$3,600)

**XII. Identify Primary Legal Counsel**

Currently Kennedy and Graven

Individuals authorized to contact legal counsel include the chairperson, the Superintendent, and the Special Programs (Human Resources) Administrator.

**XIII. Set Day, Time, and Place of Regular Board Meetings and Study Sessions** **4**

The recommendation is to (1) set regular meetings for the third Monday of the month at 6:30 p.m. in the Governor's Room/Community Center; (2) set study sessions for the first Monday of the month at 6:30 p.m. in the Middle School Media Center; and (3) set the January meeting for the first Monday of the month and the February meeting for the third Thursday of the month due to conflicts with holidays.

**XIV. Upcoming Meetings** Special Board Meeting

Monday, January 9, 2022

6:45 PM

SPCC-Traverse des Sioux Room

Education Committee

Tuesday, January 10, 2022

1:00 PM

DO

MSBA Leadership Conference

Thursday, January 12, 2023-

Friday, January 13, 2023

Minneapolis Convention Center

Policy Committee

Wednesday, January 18, 2022

4:00 PM

DO

Regular Board Meeting

Thursday, January 19, 2022

6:30 PM

SPCC-Governor's Room

**XV. Adjournment**

**SCHOOL BOARD MEMBER OATH OF OFFICE**

It is an honor that you were elected to guide the education of our community’s children. As you recite the oath of office, you assume a tremendous responsibility as a director of our school district with the duties empowered by the Minnesota Legislature. This power puts you and the other members of our school board in the position of being both morally and legally responsible for equitable, quality education of every student in the district.

In carrying out this responsibility, you will be asked to fulfill the roles of vision, structure, accountability, and advocacy. In providing vision, the board, with extensive participation of the community, envisions the community’s educational future and then formulates the goals, defines the outcomes and sets the course for the public schools.

To achieve the vision, the board establishes a structure and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework.

Because as a board we must be accountable to the community, we must ensure a continuous assessment of student achievement and all conditions affecting the education of our children.

As board members, we serve as education’s key advocate on behalf of students and our community schools to advance the vision for our schools.

Furthermore, we must strive to work together with the superintendent and staff to lead the district toward fulfilling the vision we have created, fostering excellence for every student in the areas of academic skills and knowledge, citizenship and personal development.

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Having signed the acceptance of office and oath of office, I hereby publicly affirm my commitment to the oath of office:

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 508 to the best of my judgment and ability.

\_\_\_\_\_

Board Chair

\_\_\_\_\_

Date

\_\_\_\_\_

Member

\_\_\_\_\_

Date



**INDEPENDENT SCHOOL DISTRICT #508**  
**School Board Meetings**  
**July 2023 to June 2024**

|                  | <b>TYPE</b>            | <b>DATE</b>                  | <b>TIME</b>    | <b>PLACE</b>                    |
|------------------|------------------------|------------------------------|----------------|---------------------------------|
| <b>JULY</b>      | Study Session          | Monday, July 17              | <b>5:00 PM</b> | Traverse des Sioux Room #102/CC |
|                  | Regular Meeting        | Monday, July 17              | 6:30 PM        | Governors' Room/CC              |
| <b>AUGUST</b>    | Regular Meeting        | Monday, August 21            | 6:30 PM        | Governors' Room/CC              |
| <b>SEPTEMBER</b> | Regular Meeting        | Monday, September 18         | 6:30 PM        | Governors' Room/CC              |
| <b>OCTOBER</b>   | Study Session          | Monday, October 2            | 6:30 PM        | MS Media Center                 |
|                  | Regular Meeting        | Monday, October 16           | 6:30 PM        | Governors' Room/CC              |
| <b>NOVEMBER</b>  | Regular Meeting        | Monday, November 20          | 6:30 PM        | Governors' Room/CC              |
| <b>DECEMBER</b>  | Study Session          | Monday, December 4           | 6:30 PM        | MS Media Center                 |
|                  | Regular Meeting        | Monday, December 18          | 6:30 PM        | Governors' Room/CC              |
| <b>JANUARY</b>   | Organizational Meeting | Monday, January 8            | 6:00 PM        | Governors' Room/CC              |
|                  | Regular Meeting*       | <b>Thursday, January 18</b>  | 6:30 PM        | Governors' Room/CC              |
|                  | MSBA Winter Conference | 1/12/2023 and 1/13/2023      | TBD            | Minneapolis                     |
| <b>FEBRUARY</b>  | Study Session          | Monday, February 5           | 6:30 PM        | MS Media Center                 |
|                  | Regular Meeting**      | <b>Thursday, February 22</b> | 6:30 PM        | Governors' Room/CC              |
| <b>MARCH</b>     | Study Session          | Monday, March 4              | 6:30 PM        | MS Media Center                 |
|                  | Regular Meeting        | Monday, March 18             | 6:30 PM        | Governors' Room/CC              |
| <b>APRIL</b>     | Regular Meeting        | Monday, April 15             | 6:30 PM        | Governors' Room/CC              |
| <b>MAY</b>       | Study Session          | Monday, May 6                | 6:30 PM        | MS Media Center                 |
|                  | Regular Meeting        | Monday, May 20               | 6:30 PM        | Governors' Room/CC              |
|                  | <b>Graduation</b>      | <b>Friday, May 31</b>        | <b>8:00 PM</b> | <b>HS Campus</b>                |
| <b>JUNE</b>      | Regular Meeting        | Monday, June 17              | 6:30 PM        | Governors' Room/CC              |

\*Changed due to Martin Luther King Jr. Holiday

\*\*Changed due to Presidents' Day Holiday

Note: The School Board reserves the right to change or modify the meeting calendar based on the needs of the School Board or the School District.