**The Board of Trustees**
**Splendora Independent School District**
# Notice of Regular Meeting

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A Regular Meeting of the Board of Trustees of Splendora Independent School District will be held October 19, 2026 beginning at 6:00 PM in the Peach Creek Elementary Cafeteria, 16488 S Tram Rd. , Splendora, Texas 77372.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. **Call to Order**
II. **Audience**
III. **Adjourn To Executive Session According to Texas Government 551.001 et seq Pursuant to:**
   A. Safety - Section 551.076
   B. Personnel - Section 551.074
      1. Resignation(s)/Retirement(s)/New Hire(s)
   C. Real Estate - Section 551.072
   D. Consultation with Attorney - Section 551.071
IV. **Reconvene for Possible Action on items discussed in Executive Session.**
V. **Regular Meeting**
VI. **Board Protocol, Invocation, Pledge & Good Things**
   A. Board Leadership Guidelines & Code of Ethics
   B. Invocation
   C. U.S. & State of Texas Pledge of Allegiance
   D. Good Things
VII. **Board Recognitions**
   A. EMC Fair & Rodeo
VIII. **Campus Spotlight**
   A. Peach Creek Elementary
IX. **Public Hearing**
   A. School FIRST (Financial Integrity Rating System of Texas)
X. **Reports**
   A. Superintendent's Report
   B. 2025 Bond Update
   C. Administrative Presentations
      1. Splendora ISD Legislative Priorities Update.
      2. Teaching and Training Program Update
      3. Community-Based Accountability System (CBAS) Presentation.
      4. District White Fleet Replacement Presentation.
      5. Multilingual and ESL Program Update
XI. **Consent Agenda**
   A. Determine and Approve Any Consent Agenda Items
   B. Approve Board Meeting Minutes
      1. Minutes
   C. Approve Employee Request for Consulting Services Pursuant to House Bill 3372.

D. Approve the Memorandum of Understanding (MOU) between Splendora ISD and MET, Inc. Head Start Program.

XII. **Action and/or Discussion Items**

A. Consider Approval of the Purchase of Exterior Lighting for Coleman 6th Gr. Campus.

B. Consider Approval of the Purchase of (6) White fleet vehicles from Chuck Nash for the CTE/AG, Warehouse, and Transportation departments in the amount of $324,867.00, via TIPS Contract 240901 x11.30.2027.

C. Consider, discuss, and potentially approve the purchase of approximately 16 acres of real property for a future school campus or other District facility and delegate authority to the Superintendent or designee to negotiate, finalize, and execute all documents related thereto.

XIII. **Informational Items**

A. Financial Report for Month Ending August 31, 2026

B. Purchasing Cooperative Memberships and Fees

XIV. **Possible Agenda Items for Next Meeting**

XV. **Adjourn**

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*If during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to an item noticed in this meeting, then such closed session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board in such closed session concerning any and all subjects and for any and all permitted by Section 551.071 - 551.089, inclusive, of the Open Meetings Acts, including, but not limited to:*

*Section 551.071 – Consultation with Attorney*
*Section 551.072 – Deliberation Regarding Real Property*
*Section 551.073 – Deliberation Regarding Prospective Gift of Donation*
*Section 551.074 – Personnel Matters*
*Section 551.076 – Deliberation Regarding Security Devices*
*Section 551.082 – Student Discipline; Complaint against an Employee*
*Section 551.0821 – Personally Identifiable Information about Student*
*Section 551.084 – Exclusion of Witness from Hearing*
*Section 551.087 – Economic Development Negotiations*

*The notice for this meeting was posted in compliance with the Texas Open Meetings Act on October 13, 2026, at 4:30 PM.*

_____

Dustin Bromley, Ed. D., Superintendent of Schools

# Splendora Independent School District

***Governance Team Guidelines & Operating Procedures***

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# Introduction

***Governance Team Guidelines & Operating Procedures*** *(hereinafter referred to as 'the document')* defines the "partnership" between the superintendent and board members to a great extent. It clarifies expectations for one another, as well as responsibilities for practices and issues that are anticipated to occur on a frequent basis. It does not attempt to cover all potential scenarios as the document is meant to be a brief reference guide for each member of the team. Just like a partnership in the business world, each individual wants to know what he or she is responsible for accomplishing in order for the organization to be successful.

The ***Governance Team*** in Splendora ISD will operate more effectively and efficiently if the expectations for "how we will function as a team" are clearly defined. ***Governance Team Guidelines & Operating Procedures*** is based on practice, not theory. It is also a "living document" in that it should be reviewed annually and modifications should be made at the pleasure of the Governance Team and the needs of the district. A good time to review this document is after each school board election as it is an excellent tool for new board member orientation.

The update and development of ***Governance Team Guidelines & Operating Procedures*** assures a common understanding among members of the Governance Team and provides an excellent foundation for new Board member orientation as it provides district and Board member responsibilities. Additionally, the document will describe the mode of operation of the Governance Team to new, district level administrative staff. The document should be reviewed periodically to ensure it accurately reflects the expectations of the Governance Team and that its contents reflect actual practices of the team and individual members.

# Governance Team Members

| | |
|---|---|
| Dr. Dustin Bromley | Superintendent |
| Allen Wells | President |
| Dan Muirhead | Vice President |
| Jennifer Stewart | Secretary |
| Kim Klepcyk | Assistant Secretary |
| Jason Sessum | Member |
| Travis "Doc" Jones | Member |
| Jacqueline Canada | Member |

# Board Organization, Duties, and Responsibilities

## Organization

At the first meeting following school board elections, an agenda item will be placed to disband the present Board and select new officers. Nominations and voting must take place in open session.

The Board shall elect a President, Vice-President, Secretary, and an Assistant Secretary, who shall be members of the Board. Officers shall be elected by plurality vote of the members present and voting. Board officers shall serve for a term of one year or until a successor is elected. Officers may succeed themselves in office. A vacancy among officers of the Board shall be filled by a majority action of the Board.

Typically the selection of officers will follow the outline below:

- Motion made, seconded, and passed to disband the current board and appoint the Superintendent as temporary chairperson.
- The Superintendent then asks the Board for nominations for the office of Board President.
- After nominations have ceased, the Superintendent then calls for the vote, with the selection being made by majority vote of those members present.
- The Superintendent then turns the chair to the newly elected President. The President then conducts the election of the Vice-President using the same nominating and voting process. The same procedure is then used for the Secretary position and then the Assistant Secretary position.

## Duties

### President:

The legal duties and powers of the Board President are described in detail in policy BDAA Legal. He/she also has the right to discuss, make motions and resolutions, and vote on all matters coming before the Board. The Board President also appoints all Board committees, unless otherwise provided by policy or Board consensus.

### Vice-President:

The Board Vice-President shall act in the capacity and perform the duties of the Board President in the event of the absence or incapacity of the president and will perform other duties as prescribed by the Board.

### Secretary:

The Secretary of the Board shall keep or cause to be kept, an accurate record of the proceedings of each board meeting and will send, or cause to be sent, notices of board meetings. In the absence of the President and Vice-President of the Board, the Secretary shall call the meeting to order and conduct the election of a president pro tem. The Secretary will also perform other duties as directed by the Board.

### Assistant Secretary:

The Assistant Secretary of the Board shall act in the capacity and perform the duties of the Secretary of the Board in the event of the Secretary's absence.

### Responsibilities

In addition to the responsibilities of Board Officers listed above, Policy BAA Legal provides an overview of key Board responsibilities. Key responsibilities are briefly described as follows:

- Review and adopt the district's vision and mission statements (August)
- Conduct an annual evaluation of the superintendent (January)
- Conduct an annual board self-evaluation (May)
- Approve district goals (March)
- Review and adopt the annual district budget (June)

| SISD related policies: | |
|---|---|
| (BEC Legal) | (BDAA Local) |

## Board Essential Roles (See insert on next page)

# Board Meetings

## Board Meeting

### Meeting Day of the Week/Times

A. Regular meetings of the Board shall normally be held on the third Monday of each month at 6:00 p.m. When determined necessary and for the convenience of Board members, the Board President may change the date, time, or location of a regular meeting with proper notice.

### Agenda

A. In consultation with the board president, the superintendent shall prepare the agenda for all board meetings. The deadline for including board agenda items for regular meetings will be the fifth business day prior to the board meeting. On request in writing of any board member, an agenda item may be included on the board agenda. If the agenda item has been acted upon within the previous twelve months, two board members are needed to request that it be placed on another board agenda.

B. The draft agenda may include items from the board agenda calendar as scheduled in advance by the Board of Trustees as well as actions required by law. Before the agenda is finalized, the superintendent will consult with the board president for approval of the final agenda.

C. The consent agenda may include items listed below and action may be taken with a single vote without discussion. Placement of items on the consent agenda will be done at the discretion of the superintendent and board president. At the board meeting, any board member may ask questions or discuss a consent agenda item by asking the board president to remove it from the consent agenda for the purpose of giving the item individual consideration. The board president will allow discussion on any item requested for removal from the consent agenda by a board member.

### Examples of Consent Agenda Items

1. Minutes of regular and special board meetings
2. Acceptance of financial reports
3. Routine bid recommendations in alignment with district policy
4. Approval of personnel contracts that comply with district policy
5. Requests to use district facilities
6. Routine, non-controversial items

7. Board policy updates

The above items are examples only. Not all topics listed may be included as part of the consent agenda.

| SISD related policies: | | |
|---|---|---|
| BE (LEGAL) | BE (LOCAL) | BJA (LOCAL) |

## Items Eligible for Executive Session

A. 551.071. Consultation with attorney. A governmental body may conduct a private consultation with its attorney when the government body seeks advice about pending or contemplated litigation, a settlement offer, or any of the appropriate exceptions listed for an executive session. Example: Discussing a real estate transaction with an attorney.

B. 551.072. Deliberation regarding real property. A governmental body may conduct a closed meeting (executive session) to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body.

C. 551.074. Personnel matters. An executive session may be conducted to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. Also, to hear a complaint or charge against an employee unless the employee who is the subject of the charge or complaint requests an open meeting or hearing to hear the complaint.

D. 551.076. Deliberation regarding security devices. A governmental body may deliberate the deployment of security personnel or devices in an executive session.

E. 551.0821. Personally identifiable information about public school student. Deliberation concerning a student in which personally identifiable information is discussed will be held in executive session – even if the student's name is not mentioned in the deliberation.

F. 551.084. Exclusion of witness from hearing. A governmental body that is conducting a hearing may exclude a witness from the hearing while another witness is testifying.

G. 551.073. Prospective gift. The governmental body may conduct an executive session to deliberate a negotiated contract for a prospective gift or donation if deliberation in an open session would have a detrimental effect.

H. Ed. Code 39.030. The Board of Trustees shall conduct an executive session to discuss or adopt individual assessment instruments or assessment instrument items.

I. 418.183. Emergency management – homeland security. Issues related to 418.175 in the Government Code are exempted from the open meeting requirement; however, a tape recording of the proceedings should be made.

J. 551.087. Economic development. Deliberations concerning the offer of financial incentives for companies to locate in the school district may be held in executive session.

| SISD related policies: | | |
|---|---|---|
| BEC (LEGAL) | DCE (LEGAL) | GF (LEGAL) |

## Notice of Meetings

Members of the Board shall be given notice of regular and special meetings on Thursday prior to regularly scheduled Monday Board Meetings. Notice for special meetings will be at least 72 hours prior to the scheduled time of the meeting and at least two hours prior to the time of an emergency meeting.

The district shall provide special notice of each meeting to any news media that has requested notification. When an emergency meeting is called or an emergency item is added to an agenda, the district shall notify any news media that have previously requested special notice of all meetings. (BE Legal)

## Executive Session/Closed Meetings

Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, as provided by law. (BEC Legal)

For each closed meeting, except for consultations with its attorney, the board shall keep a certified agenda of the proceedings. The presiding officer and secretary shall certify that the agenda is a true and correct record of the proceedings. (BEC Legal) Board members must limit discussion to those items specified in the closed session.

No voting or polling of members is allowed in closed session. A final decision, or vote must take place in an open meeting. (BEC Legal)

No board member or other participant in a closed meeting shall, without lawful authority, disclose to a member of the public any deliberations made in a closed session.

## Board Meetings/Audience Participation

Participants must have signed up prior to Board Meeting start time. At regular Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting. At all other Board meetings, public comment shall be limited to items on the agenda posted with notice of the meeting. Participation is limited to three minutes to make comments to the Board, unless the participant requires the use of a translator, in which case participation is limited to six minutes. The Board will only consider complaints that remain unresolved after being addressed through proper administrative channels and when they have been placed on the agenda. The Board of Trustees shall not deliberate, respond, or make decisions regarding any subject that is not included on the agenda that is posted.

## Board Member Preparation for Meetings

A. The Superintendent will ensure that all information needed for informed decision-making is supplied to each Board member in agenda information delivered four days prior to the regular board meeting. The agenda and support materials will be provided electronically unless a request is made for a written copy. If a written copy is requested, Board members are asked to discuss delivery options at the time of the request.

B. Each Board member will prepare for the Board meeting by studying the agenda and support materials and asking clarifying questions of the Superintendent at least one day in advance of the meeting if possible. While it is likely that questions often result as part of the discussion of an agenda item, when a Board member knows that he/she will have a specific question it is appreciated if that question is asked prior to the meeting.

## Board Member Questions Concerning the Agenda

A. Board members are encouraged to ask for information from the Superintendent at least one day prior to the Board meeting. This will allow time for appropriate research, if needed.

B. Any questions about agenda items or requests for additional information prior to the board meeting will be directed to the Superintendent. The Superintendent or his/her designee for that particular agenda item will respond to the Board member and an electronic copy of the question and response will be provided to all Board members.

C. The Superintendent will determine if the information requested is readily available or will require additional time to gather or research. If additional time is needed the

Superintendent and the Board member will agree upon an appropriate time frame in which the information will be provided.

D. If a written summary or report is requested, the Superintendent will present a copy of it to each Board member.

E. Even when information about agenda items is provided in advance or Board members receive answers to specific questions prior to the Board meeting; they are not prohibited from discussing or asking additional questions during the Board meeting.

F. Board members seeking information during the Board meeting should ensure that the question pertains to agenda items.

### Exhibiting Professionalism and Courtesy in Board Meetings

Board members shall observe and adhere to parliamentary procedures according to *Robert's Rules of Order, Newly Revised* and the Board President will ensure that discussion is related to the agenda item being addressed.

The Board President may recognize Board members prior to comments being given about an agenda item, particularly if several members wish to speak to the item.

Professional courtesy will be extended to all members of the Governance Team, school district staff, and visitors to the Board meeting.

## Communication

### Governance Team Communication

A. The Superintendent will communicate with each Board member via weekly reports (emails) that will include information such as:
   1. District events
   2. Progress reports on Board goals and directives
   3. Follow-up reports in answer to Board member questions
   4. Information or reports requested by a Board member
   5. General program updates

B. The Superintendent will communicate requested information to all Board members in as timely a manner as possible without interfering with the regular conduct of district business.

C. The Superintendent will meet with the Board President as needed, or communicate by telephone or electronic means to inform him/her of district issues that may need to come before the Board for discussion or action.

D. Board member phone calls to the Superintendent will be returned during the same day if at all possible.

E. Board members may communicate with other individual members for purposes of asking questions, clarifying information, or socializing under circumstances that do not conflict with or circumvent the Texas Open Meetings Act.

F. Board members may not communicate with other individual members for purposes of soliciting votes in support of or opposition to items of business that may come before the Board.

G. Board members who wish to share information relevant to district business or issues before the Board will relay the information to the Superintendent for distribution to all members in his/her weekly reports.

| Splendora ISD related policies: BE (LEGAL) | BJA (LOCAL) |
|---|---|

## Board Member Requests for Information Not Related to Meeting Agendas

A. Board members will contact the Superintendent to request information about the school district or Board of Trustee business.

B. The Superintendent, at his/her discretion, may refer the Board member to a staff person with direct knowledge about the information requested.

C. The Superintendent will determine if the information requested is readily available or additional time is needed to gather information or research the issue.

D. If the information is available, the Superintendent will provide it to the requesting Board member.

E. If a written response is provided, a copy of the information will be provided to each Board member.

F. If the Superintendent determines that the request is unreasonable and will divert staff time or attention from Board priorities, the Superintendent or the requesting Board member may ask the Board President to place the request on a meeting agenda. The requesting Board member may then ask if a majority of the Board wishes to direct the Superintendent to generate a report to include the requested information.

## Board Member Contact with Campuses

A. Board members are encouraged to attend as many school events as their time and schedule permits.

B. Board members will notify the Superintendent before visiting any campus and will follow all established campus procedures. Board members shall not interfere with instructional time or assume a supervisory role during such visits.

C. Board members will check in with the principal's office when he/she arrive at a campus during the school day, as per guidelines for all visitors to campuses.

D. Board members will not go into classrooms or other areas on campus for the purposes of conducting personnel evaluations or investigations.

E. Board members may not give direction to any staff or student except when immediate safety or liability is an issue.

F. While Board members have no authority when not at the board table, as individuals, it is sometimes difficult for staff members to see them as ordinary parents, therefore;

   a. When visiting with teachers of their own children, Board members should make it clear that they are acting as parents rather than as a member of the Board.
   b. Board members will not request or accept extraordinary consideration for themselves or their children.

G. Board members will not ask district employees for extraordinary consideration for anyone.

| Splendora ISD related policies: | |
|---|---|
| GKA (LEGAL)) | BBF (LOCAL) |

## Response by Board Members to Community Member or Employee Complaints

A. Listen briefly and respectfully; remain impartial

B. Ask if the complainant has followed the complaint procedure (following the "chain of command") outlined in district policy

C. Remind the complainant of the Board's responsibility to remain impartial regarding complaints that may ultimately be brought to the Board on appeal.

D. If the complainant does not know the district's complaint procedures or "chain of command," the Board member should provide the following information:

   a. The complainant must first discuss the problem with the authority closest to the problem. In most cases this is the immediate supervisor if it is an employee or the principal if it is a campus issue.
   b. If the complainant is not satisfied with the resolution, he/she may file a formal grievance according to procedures outlined in policy for students and parents, employees, or community members.
   c. If the complainant is not satisfied with the resolution offered through the formal complaint process, the complainant may appeal to the next level of authority as outlined in policy.
   d. When all levels of administrative appeal have been exhausted without satisfaction by the complainant, he/she may appeal the complaint to the Board of Trustees according to procedures outlined in policy. The Board President will place the complaint on the agenda for presentation to and discussion by the Board.
   e. The Board may uphold the decision of the Superintendent or designee regarding the complaint, overturn it, offer an alternative solution, or the Board may take no action.
   f. Complaints regarding an individual will be heard in closed session unless specific law or local policy provides otherwise.

E. Board members should inform the Superintendent of all relevant complaints from staff and community. If requested by the Board member forwarding the request, the Superintendent will notify the individual Board member as to the resolution of the complaint.

| SISD related policies: | | | |
|---|---|---|---|
| DGBA (LOCAL) | FNG (LOCAL) | GF (LOCAL) | BBF (LOCAL) |

## Communicating with the Community and/or Personnel

A. Board members are encouraged to participate in community activities. When doing so, Board members may choose to provide information and/or respond to questions based on the following:
   a. Relay information about district goals or other district information the Board member is comfortable providing
   b. Interact in a positive manner
   c. Listen politely and respectfully to comments
   d. Refer questions about specific district activities to the Superintendent when they do not know the answers or if the individual wants detailed information.

B. The Board of Trustees encourages community input, however, it will not respond to anonymous calls or letters unless they involve the safety and security of students and/or employees. If the anonymous communication refers to a significant issue, the Board member will contact the Superintendent to inform him/her of its' content.

C. Signed letters addressed to the Board or a Board member will be forwarded to the Superintendent for inclusion in the weekly information provided to the Board.

D. The Board will communicate to the community collectively through district communication strategies authorized by the Board in policy or the district communication plan.

| SISD related policies:<br>BBF (LOCAL) |
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## Communicating with the Media

A. The Superintendent and the Board President shall act as spokespersons for the Board of Trustees to the media on all school district related issues. Generally speaking, questions concerning district operations should be referred to the Superintendent and questions regarding board policy or actions taken by the Board should be referred to the Board President. This practice will promote a single "position statement" which can be clearly understood by the public as opposed to potentially having multiple statements on an issue.

B. A Board member who receives a call from the media requesting information, comments, or an interview regarding district related issues will direct them to the Superintendent and/or Board President, depending on the nature of the questions.

C. Board members retain the right to speak to the media as individuals but are strongly encouraged to direct all media inquiries to the Superintendent and/or Board President.

D. When speaking to a media representative, a Board member should clarify when speaking as an individual rather than as a spokesperson for the Board of Trustees. When speaking as an individual, the Board member will remind the media representative of the position or action of the Board of Trustees as a body – if the Board has taken action on the issue.

| SISD related policies: | |
|---|---|
| BJA (LOCAL) | BDAB (LOCAL) |

# Evaluation of the Superintendent

## Updating the Superintendent Evaluation Instrument

After district goals are identified and priorities of the Board are established for the next school year, the Governance Team should review the content of the Superintendent's evaluation instrument to ensure proper alignment. This will ensure that the Board and Superintendent have an understanding of the challenges and priorities that are going to be emphasized in the coming year and that appropriate evaluation indicators may be developed. The evaluation instrument shall be based on the Superintendent's job description, student performance, and Governance Team priorities. The document evaluating the performance of the Superintendent is confidential.

## Objectives of the Superintendent Evaluation Process

Based on law and board policy the following objectives are associated with the superintendent evaluation process:

- Clarify to the Superintendent his or her role and priorities, as seen by the Board
- Clarify to Board members the Superintendent's role, according to the Board's written criteria, as expressed in the Superintendent's job description and the district's goals and priorities
- Foster an early understanding among new Board members of the evaluation process and the Superintendent's current performance objectives and priorities
- Develop and sustain a harmonious working relationship between the Board and the Superintendent
- Include indicators on the evaluation instrument that reflect high expectations and outstanding Governance for the day-to-day operations of the school district
- Ensure fairness and objectivity in the evaluation process

The superintendent evaluation process and evaluation instrument will be provided to Board members with agenda items for the meeting in which the evaluation is to be conducted.

| SISD related policies: | | | |
|---|---|---|---|
| BJA (LEGAL) | BJCD (EXHIBIT) | BJCD (LOCAL) | BJCD (LEGAL) |

## New Board Member Orientation & Governance Team Training

### Reporting Requirements

The minutes of the last regular meeting of the Board held during a calendar year must reflect whether each Trustee has met or is delinquent in meeting the training required to be completed as of the date of the meeting. *Education Code 11.159*

### Training Requirements

New Board members shall receive a district orientation session within 60 days before or after their election or appointment and an orientation to the Texas Education Code within the first 120 days of election or appointment. Texas Education Code orientation sessions are offered through the Regional Education Service Center. New Board members are also encouraged to attend the TASB Summer Governance Conference, if possible. New Board members will also be trained on parliamentary procedures according to *Robert's Rules of Order, Newly Revised.* Once a year all Board members will receive a review of parliamentary procedures according to *Robert's Rules of Order, Newly Revised.*

All Board members shall receive an update session following each session of the Texas Legislature and the entire Board and Superintendent shall annually participate in a team building session. The lengths of these trainings are not specified, but are usually at least three hours.

In addition to the orientation and team building training, all Board members shall receive additional continuing education on an annual basis. To the extent possible, the entire Board shall participate in continuing education programs together. In the first year of service, Board members shall receive at least ten hours of continuing education in fulfillment of assessed needs in addition to required orientations and team building training. Within 90 days of election or appointment, new board members should receive one (1) hour of Open Meetings Training provided by the Attorney General's Office.

After the first year of service Board members shall receive at least five hours of continuing education annually in fulfillment of assessed needs. This of course is in addition to required

team building training and a Texas Education Code update if a session of the Texas Legislature has been held that year.

The Board President shall receive continuing education related to Governance duties of the Board President as some portion of the annual requirement.

| SISD related policies: | |
|---|---|
| BBD (LEGAL) | BBD (EXHIBIT) |

## Professional Development for Board Members

Board members and the Superintendent are encouraged to seek and attend relevant opportunities for professional development in addition to required training activities. Membership in state and national organizations and attendance at conventions, conferences, clinics, and workshops provide opportunities to learn about best practices and bring new ideas back to Splendora ISD.

Subscriptions to school board newsletter services, journals, and other written works are also efficient ways to learn examples of new or best practices.

Board members wishing to participate or attend professional development activities that are not planned for the entire Board should contact the Superintendent and Board President. If either should have a question as to the appropriateness of the request, the matter shall be brought to the Board as an agenda item for consideration.

## Board Member Reimbursement for Expenses

Professional development for Board members is encouraged and reimbursement for travel and related expenses should be included in the district's budget each year. Utilize policy BBG (LOCAL) for Board member reimbursement when attending meetings, workshops, and conventions as an official representative of the Board.

| SISD related policies: | |
|---|---|
| BBG (LOCAL) | BBG (LEGAL) |

## Board Member Ethics & Vendor Influence

In addition to Splendora ISD Board Member Ethics, BBF (LOCAL) attached, Board members will comply with state required annual Conflict of Interest reports outlined in BBFA (LEGAL), if applicable. The Conflict of Interest form is provided by the Texas Ethics Commission and applies to any Board member when he or she, or any member of the family, receives more than $2,500 per year from a business that contracts with the school district, or when a Board member, or member of his or her family, receives $250 or more in aggregate gifts from a business that contracts with the school district.

Board members may be a reference as to the professionalism and quality of a potential vendor for the school district, but he or she should communicate to the vendor and school district personnel that their personal knowledge of the vendor should not be represented as individual preference or support. Vendor selection is based on school district business practices and guidelines, state law, and district policy.

Board members should not request assistance, information, or school district equipment from school district employees for the purpose of personal or professional gain or on behalf of a friend or relative.

| SISD related policies: | | |
|---|---|---|
| BBF (LOCAL) | BBFA (LEGAL) | Gov't Code 171.004 |

As a member of the Board, I shall promote the best interests of the District as a whole and, to that end, shall adhere to the following ethical standards:

**Equity In Attitude**

- I will be fair, just, and impartial in all my decisions and actions.
- I will accord others the respect I wish for myself.
- I will encourage expressions of different opinions and listen with an open mind to others' ideas.

**Trustworthiness In Stewardship**

- I will be accountable to the public by representing District policies, programs, priorities, and progress accurately.
- I will be responsive to the community by seeking its involvement in District affairs and by communicating its priorities and concerns.
- I will work to ensure prudent and accountable use of District resources.
- I will make no personal promise or take private action that may compromise my performance or my responsibilities.

**Honor In Conduct**

- I will tell the truth.
- I will share my views while working for consensus.
- I will respect the majority decision as the decision of the Board.
- I will base my decisions on fact rather than supposition, opinion, or public favor.

**Integrity Of Character**

- I will refuse to surrender judgment to any individual or group at the expense of the District as a whole.
- I will consistently uphold all applicable laws, rules, policies, and governance procedures.
- I will not disclose information that is confidential by law or that will needlessly harm the District if disclosed.

**Commitment To Service**

- I will focus my attention on fulfilling the Board's responsibilities of goal setting, policymaking, and evaluation.
- I will diligently prepare for and attend Board meetings.
- I will avoid personal involvement in activities the Board has delegated to the Superintendent.
- I will seek continuing education that will enhance my ability to fulfill my duties effectively.

**Student-Centered Focus**

- I will be continuously guided by what is best for all students of the District.

# MISSION CONTROL FRIDAYS

# Splendora ISD Board of Trustees
# Agenda Item Information Form

**BOARD MEETING DATE:** October 19, 2026

**AGENDA ITEM NAME:** Schools FIRST (Financial Integrity Rating System of Texas) Public Hearing

**THIS ITEM RELATES TO STRATEGIC PLAN PILLAR(S):** Fiscal & Operational Systems

**BACKGROUND INFORMATION:** Schools FIRST (Financial Integrity Rating System of Texas) is a financial accountability system for Texas school districts developed by the Texas Education Agency in response to Senate Bill 875 of the 76th Texas Legislature in 1999.

The primary goal of Schools FIRST is to achieve quality performance in the management of school districts' financial resources, a goal made more significant due to the complexity of accounting associated with Texas' school finance system.

The Schools FIRST accountability rating system assigns one of four financial accountability ratings to Texas school districts, as follows:

A - Superior Achievement
B - Above Standard Achievement
C - Standard Achievement
F - Substandard Achievement

Splendora ISD received a rating of "B" for "Above Standard Achievement" under Texas' Schools FIRST financial accountability rating system for 2025-2026, which is based on fiscal year 2024-2025 data. The rating system measures the quality of a school district's financial management and reporting system.

**ADMINISTRATIVE RECOMMENDATION:** N/A

**ATTACHMENTS:** Presentation

**BUDGET INFORMATION:** N/A

**RESOURCE PERSONNEL:** Yvonne M. Johnson, Chief Financial Officer

**RECOMMENDED MOTION:** N/A

# School FIRST Public Hearing

October 19, 2026

# Public Hearing Agenda

- Overview of School FIRST
- School FIRST Rating System
- Annual Financial Management Report and Required Disclosures
- Comparison of Select Indicators
- District Performance

# Overview of School FIRST

- School FIRST (Financial Integrity Rating System of Texas) was Developed by TEA in response to Senate Bill 875 of the 76th Texas Legislature in 1999.
- Major changes implemented in 2015 that combined financial indicators with financial solvency indicators in accordance with House Bill 5 from the 83rd Texas Legislature in 2013.
- Primary goal of School FIRST is to achieve quality performance in the management of school district's financial resources.
- Preliminary ratings were released by TEA on August 7, 2026, and became the final rating for Splendora ISD on September 9, 2026.
- 2025-2026 ratings are for the 2024-2025 fiscal year.

# School FIRST Ratings

| | |
|---|---|
| A | Superior Achievement<br>90 – 100 Points |
| B | Above Standard Achievement<br>80 – 89 Points |
| C | Standard Achievement<br>70 – 79 Points |
| F | Substandard Achievement<br><70 Points |

# District Rating

| | |
|---|---|
| A | Superior Achievement<br>90 – 100 Points |
| B | Above Standard Achievement<br>80 – 89 Points |
| C | Standard Achievement<br>70 – 79 Points |
| F | Substandard Achievement<br><70 Points |

# Statewide Ratings

| | 2024-2025 | | 2025-2026 | |
|---|---|---|---|---|
| Districts Passing | 1,000 | 98.23% | 999 | 98.13% |
| Districts Failing | 18 | 1.77% | 19 | 1.87% |
| Total | 1,018 | | 1,018 | |
| | | | | |
| A = Superior Achievement | 866 | 85.07% | 830 | 81.53% |
| B = Above Standard Achievement | 84 | 8.25% | 111 | 10.90% |
| C = Meets Standard Achievement | 50 | 4.91% | 58 | 5.70% |
| F = Substandard Achievement | 18 | 1.77% | 19 | 1.87% |

# School FIRST Indicators

- Rating system consists of 21 indicators:
  - Four (4) are critical indicators requiring a yes/no response
    - Must be answered "yes" to pass and receive an "A, B, or C."
    - If any critical indicators are answered "no," the District fails the indicator and receives an "F" regardless of points earned.
  - Six (6) indicators are ceiling indicators
    - A predetermined maximum number of points may be assigned to the District for failure to meet indicator criteria.

# School FIRST Indicators
*(continued)*

- Rating system consists of 21 indicators *(continued)*:
  - Remaining 11 indicators are awarded points based on responses up to a maximum of 100 points in total

# Indicator Comparison

| Indicator Description | Indicator | 2024-2025 (2023-2024 Data) | 2025-2026 (2024-2025 Data) |
|---|---|---|---|
| Was the complete annual financial report (AFR) and data submitted to the TEA on or before February 27, 2026? | 1 | N/A | Yes |
| Was there an unmodified opinion in the AFR on the financial statements as a whole? | 2 | Yes | Yes |
| Was the school district in compliance with the payment terms of all debt agreements at fiscal year end? | 3 | Yes | Yes |
| Did the school district make timely payments to the Teachers Retirement System (TRS), Texas Workforce Commission (TWC), Internal Revenue Service (IRS), and other government agencies? | 4 | Yes, Ceiling Passed | Yes, Ceiling Passed |

# Indicator Comparison

*(continued)*

| Indicator Description | Indicator | 2024-2025 (2023-2024 Data) | 2025-2026 (2024-2025 Data) |
|---|---|---|---|
| Was the total net position in the governmental activities column in the Statement of Net Position (net of accretion of interest for capital appreciation bonds, net pension liability, and other post-employment benefits) greater than zero? | 5 | Ceiling Passed | Ceiling Passed |
| Was the average change in (assigned and unassigned) fund balances over 3 years less than a 25 percent decrease or did the current year's assigned and unassigned fund balances exceed 75 days of operational expenditures? | 6 | Ceiling Passed | Ceiling Passed |

# Indicator Comparison

*(continued)*

| Indicator Description | Indicator | 2024-2025 (2023-2024 Data) | 2025-2026 (2024-2025 Data) |
|---|---|---|---|
| Was the number of days of cash on hand and current investments in the general fund for the school district sufficient to cover operating expenditures (excluding facilities acquisition and construction)? | 7 | **8** | **6** |
| Was the measure of current assets to current liabilities ratio for the school district sufficient to cover short-term debt? | 8 | 10 | 10 |
| Did the school district's general fund revenues equal or exceed expenditures (excluding facilities acquisition and construction)? If not, was the school district's number of days of cash on hand greater than or equal to 60 days? | 9 | 10 | 10 |

# Indicator Comparison

*(continued)*

| Indicator Description | Indicator | 2024-2025 (2023-2024 Data) | 2025-2026 (2024-2025 Data) |
|---|---|---|---|
| Did the school district average less than a 10 percent variance (90% to 110%) when comparing budgeted revenues to actual revenues for the last 3 fiscal years? | 10 | 10, Not Evaluated | 10 |
| Was the ratio of long-term liabilities to total assets for the school district sufficient to support long-term solvency? | 11 | 10 | 10 |
| What is the correlation between future debt requirements and the district's assessed property value? | 12 | **4** | **2** |
| Was the school district's administrative cost ratio equal to or less than the threshold ratio? | 13 | 10 | 10, Not Evaluated |

# Indicator Comparison

*(continued)*

| Indicator Description | Indicator | 2024-2025 (2023-2024 Data) | 2025-2026 (2024-2025 Data) |
|---|---|---|---|
| Did the school district not have a 15 percent decline in the students to staff ratio over 3 years (total enrollment to total staff)? If the student enrollment did not decrease, the school district will automatically pass this indicator. | 14 | 10 | 10 |
| Was the school district's ADA within the allotted range of the district's biennial pupil projection(s) submitted to TEA? | 15 | 5 | 5 |
| Did the comparison of Public Education Information Management System (PEIMS) data to like information in the school district's AFR result in a total variance of less than 3 percent of all expenditures by function? | 16 | Ceiling Passed | Ceiling Passed |

# Indicator Comparison

*(continued)*

| Indicator Description | Indicator | 2024-2025 (2023-2024 Data) | 2025-2026 (2024-2025 Data) |
|---|---|---|---|
| Did the external independent auditor report that the AFR was free of any instance(s) of material weaknesses in internal controls over financial reporting and compliance for local, state, or federal funds and free from substantial doubt about the school district's ability to continue as a going concern? | 17 | Ceiling Passed | Ceiling Passed |
| Did the external independent auditor indicate the AFR was free of any instance(s) of material noncompliance for grants, contracts, and laws related to local, state, or federal funds? | 18 | 10 | 10 |

# Indicator Comparison

*(continued)*

| Indicator Description | Indicator | 2024-2025 (2023-2024 Data) | 2025-2026 (2024-2025 Data) |
|---|---|---|---|
| Did the school district post the required financial information on its website in accordance with Government Code, Local Government Code, Texas Education Code, Texas Administrative Code and other statutes, laws and rules that were in effect at the school district's fiscal year end? | 19 | 5 | 5 |
| Did the school district's administration and school board members discuss any changes and/or impact to local, state, and federal funding at a board meeting within 120 days before the district adopted its budget? | 20 | Ceiling Passed | Ceiling Passed |

# Indicator Comparison

*(continued)*

| Indicator Description | Indicator | 2024-2025 (2023-2024 Data) | 2025-2026 (2024-2025 Data) |
|---|---|---|---|
| Did the school district receive an adjusted repayment schedule for more than one fiscal year for an over-allocation of Foundation School Program (FSP) funds because of a financial hardship? | 21 | Ceiling Passed | Ceiling Passed |
| | | **92** | **88** |

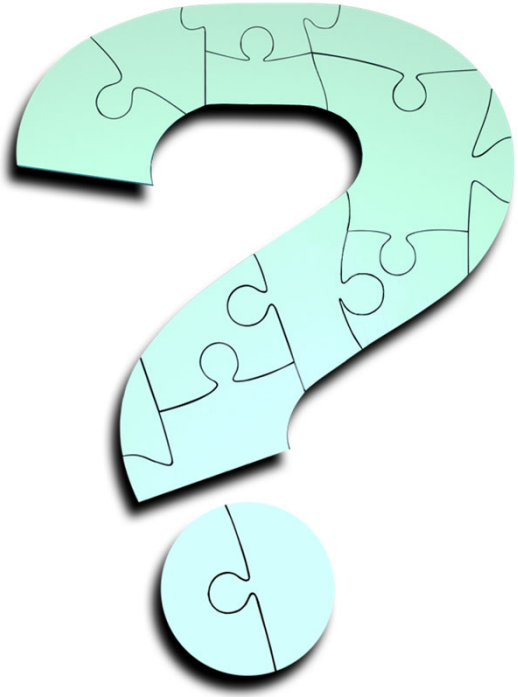
# Annual Financial Management Report and Required Disclosures

- Performance rating provided by the Texas Education Agency (TEA)
- Performance under each indicator for the current and previous years' financial accountability ratings
- Required Disclosures:
  - Superintendent's current employment contract
  - Total reimbursements received by the Superintendent and each Board Member

# Annual Financial Management Report and Required Disclosures

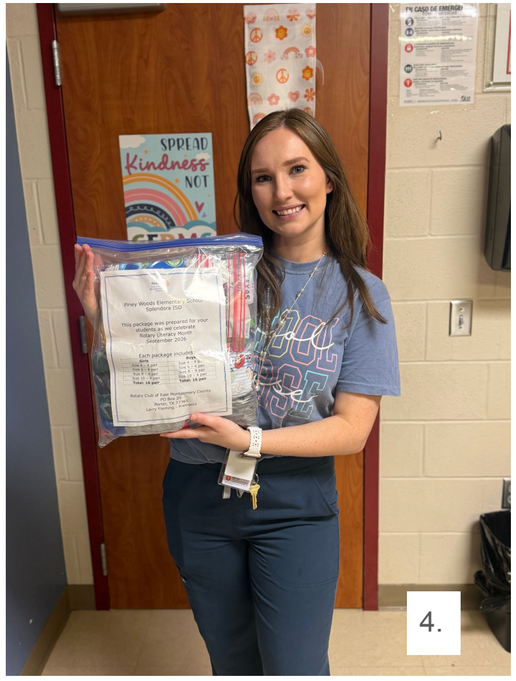
*(continued)*

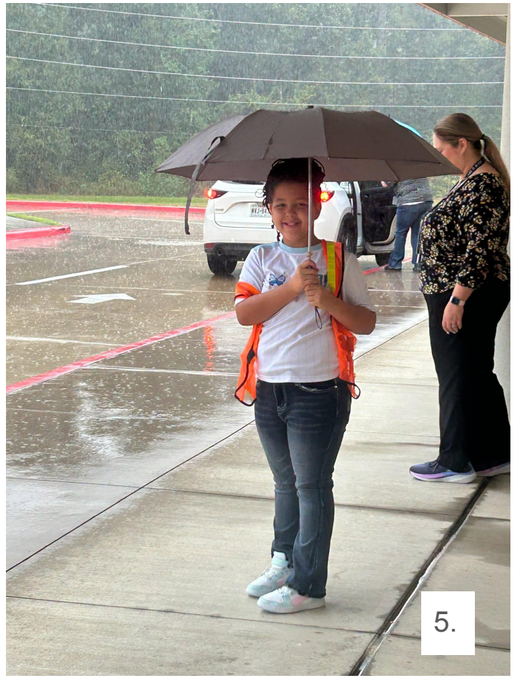
- Required Disclosures *(continued)*:
  - Compensation and/or fees received by the Superintendent from another school district or any other outside entity in exchange for professional consulting and/or other personal services.
  - Total dollar amount by the executive officers and board members of gifts that had an economic value of $250 or more in the aggregate in the fiscal year.
  - Total dollar amount by board members for the aggregate amount of business transactions with the school district.



1. Ready Set Teach student teaching kinder students
2. SHS Cheer on their parade float
3. SJH Wildcat Bowls inspired by SHS Culinary Arts students
4. Rotary Underwear Drive for elementary schools

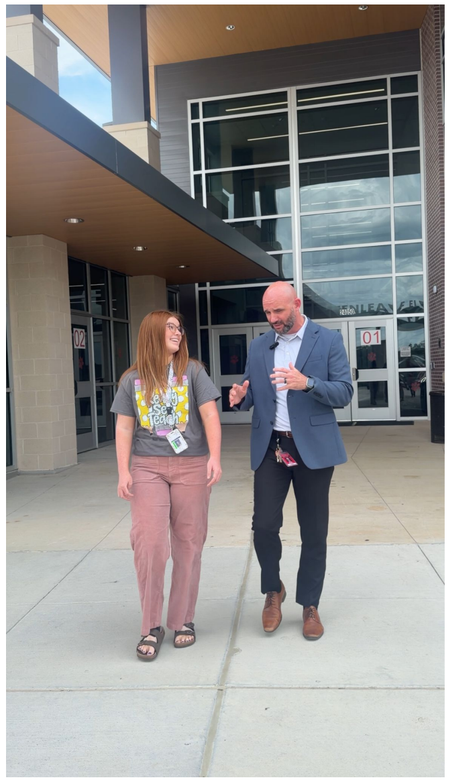
5. TLE student leader helping with morning arrivals in the rain
6. C6C is celebrating great attendance with a little cake-smashing fun
7. 2026 HOCO King and Queen



HPX615E

COMING SOON



# Splendora ISD Board of Trustees
# Agenda Item Information Form

**BOARD MEETING DATE:** 10/19/26

**AGENDA ITEM NAME:** Teaching & Training Program

**THIS ITEM RELATES TO STRATEGIC PLAN PILLAR(S):** Teaching and Learning

**BACKGROUND INFORMATION:** RST past and present students will present to the board about how we utilize the RST to grow our own staff for SISD

**ADMINISTRATIVE RECOMMENDATION: No action needed**

**ATTACHMENTS:** N/A

**BUDGET INFORMATION: $0.00**

**RESOURCE PERSONNEL: Adam Lira**

**RECOMMENDED MOTION: No motion needed**

SPLENDORA ISD

# Community-Based Accountability System

# Survey Results

October 19, 2026

# CBAS HOPES & DREAMS SURVEY

Community voice at a glance | Department data review | September 2026

**415**
**RESPONDENTS**

## TOP PRIORITIES: NEXT 3-5 YEARS

Percent selecting each area among their top five

| | |
|---|---|
| Academic achievement & growth | 75.5% |
| School safety & security | 64.1% |
| College, career & military readiness | 57.9% |
| Industry credentials & workforce | 49.1% |
| Career & Technical Education | 48.0% |
| Teacher recruitment & retention | 47.5% |

Q3 | n=410 | Respondents could select up to five areas.

## WHAT FAMILIES VALUE MOST

Rated Very or Extremely Important (Q1)

**97.6%** Safe buildings

**97.4%** Trusted adults

**97.4%** Retain teachers

**97.4%** Clear communication

**97.1%** Recruit qualified staff

## CURRENT PERFORMANCE SNAPSHOT

Meeting, Above, or Exceptionally Performing (Q2)

**84.4%** Communication

**79.1%** Safety

**76.5%** Family engagement

n=414 | "Negative" combines Performing Below Expectations and Performing Poorly.

## FOUR SIGNALS IN THE DATA

- **ALIGNMENT**
  Safety: 97.6% important, 64.1% priority, and 79.1% positive performance.
- **STAFFING GAP**
  About 97% value strong staffing;
- **FUTURE READY**
  CCMR, credentials, and CTE all land among the community's six highest priorities.
- **VISIBILITY**
  32.6%-39.1% lacked information to rate several program and finance areas.

## FAMILY VOICE: RECURRING THEMES

892 WRITTEN RESPONSES

### Q4 Hopes for this year

Academic growth • confidence
Safety & belonging • friendships
Individual attention & support

### Q5 Future dreams

College or training • meaningful career
Graduation • independence
Purpose, happiness & contribution

### Q6 How schools can help

Strong teachers • targeted help
Caring relationships • communication
Safe classrooms • broad opportunities

Qualitative themes may overlap; totals include Q4 (309), Q5 (293), and Q6 (290).

Source: Splendora ISD Community-Based Accountability System Hopes and Dreams Survey, September 2, 2026. Percentages rounded to one decimal.

SPLENDORA ISD

# District White Fleet Replacement Schedule

October 2026

A data-based framework for evaluating fleet condition and replacement needs

# How a vehicle is evaluated

Each vehicle receives points across six criteria.

### AGE

1 point for every year old, based on in-service date.

### MILEAGE

1 point for every 10,000 miles.

### RELIABILITY

1–5 points based on frequency of shop repairs.

### USAGE

1–5 points based on regular out-of-district travel.

### MAINTENANCE & REPAIR COST

1–5 points based on lifetime maintenance and repair expenses.

### CONDITION

1–5 points based on body, rust, interior, accident history and anticipated repair costs.

# Replacement status by total score

The current source presentation uses the following point scale.

| | | |
|---|---|---|
| 1 | Excellent | Less than 18 points |
| 2 | Good | 18–23 points |
| 3 | Fair | 24–29 points |
| 4 | Replacement Considered | 30–34 points |
| 5 | Qualifies for Replacement | More than 35 points |

# 60 white fleet vehicles across eight departments

Based on the current point system, 26 vehicles are at or near replacement status.

FLEET SIZE

**60**

white fleet vehicles

**18** Qualifies for replacement

**8** Replacement considered

## Replacement-status distribution

| | | |
|---|---|---|
| Qualifies | 18 vehicles | 30% |
| Considered | 8 vehicles | 13% |
| Fair | 9 vehicles | 15% |
| Good | 5 vehicles | 8% |
| Excellent | 20 vehicles | 33% |

Support departments include Technology, Maintenance, Custodial, Transportation, CTE, Police, Warehouse and Child Nutrition.

# Fleet condition by department

White Fleet Replacement Schedule

| Department | Fleet | Excellent | Good | Fair | Considered | Qualifies |
|---|---|---|---|---|---|---|
| POLICE | 14 | 5 | 0 | 4 | 3 | 2 |
| TRANSPORTATION | 13 | 4 | 0 | 2 | 2 | 5 |
| MAINTENANCE | 16 | 5 | 2 | 0 | 0 | 9 |
| TECHNOLOGY | 4 | 0 | 1 | 1 | 2 | 0 |
| CUSTODIAL | 1 | 0 | 1 | 0 | 0 | 0 |
| CTE | 4 | 2 | 0 | 1 | 1 | 0 |
| WAREHOUSE | 4 | 1 | 1 | 0 | 0 | 2 |
| CHILD NUTRITION | 3 | 2 | 0 | 1 | 0 | 0 |

**Status key** Excellent Good Fair Considered Qualifies

# 2026–2027 fleet replacement plan

.

| | |
|---|---|
| **TRANSPORTATION** | Purchase two 8-passenger SUVs for field trips and professional development; move two Suburbans from trip fleet to route fleet; retire one Expedition (T-17). |
| **WAREHOUSE / TECHNOLOGY** | Purchase a new delivery van; transfer the current warehouse delivery van (W-6) to Technology. |
| **CTE / MAINTENANCE** | Purchase two trucks for CTE; transfer leased CTE trucks to Maintenance for grounds crews (A8 & A9). Retire four trucks from the Maintenance department (T7, M57, M58 & M59). |
| **WAREHOUSE / DISTRICT WIDE** | Purchase a box truck for the district, available through the trip request process at Transportation. Warehouse would take the current box truck (W-64). Retire the big box truck (W-5) and warehouse's current box truck (W-61). |

## LISTED VEHICLE COSTS

| | |
|---|---|
| 2027 Chevrolet Traverse | **$39,140** |
| 2027 Chevrolet Traverse | **$39,140** |
| 2025 Chevrolet Express 2500 | **$45,017** |
| 2026 Chevrolet Silverado 2500 | **$66,929** |
| 2026 Chevrolet Silverado 2500 | **$68,589** |
| 2026 Chevrolet Express 3500 (Box Truck / Van) | **$66,052** |
| **Proposed Total** | **$324,867** |

# Splendora ISD Board of Trustees
# Agenda Item Information Form

**BOARD MEETING DATE:** October 19, 2026

**AGENDA ITEM NAME:** The annual evaluation report shall be presented to the board of trustees before November 1 of each year and the report shall be retained at the school district level in accordance with TEC §29.062.

**THIS ITEM RELATES TO STRATEGIC PLAN PILLAR(S):** Student Learning & Progress

**BACKGROUND INFORMATION:** The presentation will reflect the program evaluation on the Bilingual and ESL Program

The presentation will reflect the

Program Evaluation

- academic progress in the Bilingual and ESL program models
- emergent bilingual students developing English proficiency
- number of emergent bilingual students reclassified
- number of teachers and aides trained in strategies that support second language acquisition
- number of bilingual exceptions and number of ESL waivers
-

**ADMINISTRATIVE RECOMMENDATION:** None

**ATTACHMENTS:** (will attach on Wednesday, October 7, 2026)

**BUDGET INFORMATION:** None

**RESOURCE PERSONNEL:** Itzil Welch

**RECOMMENDED MOTION:** None

# SPLENDORA ISD

# DEPARTMENT

## MULTILINGUAL PROGRAMS
## TITLE III & WORLD LANGUAGES (LOTE)

October 19, 2026

Cultivating Exceptional People *En Dos Idiomas*

**STRATEGIC PLAN PRIPORITIES**

**Student Outcomes: Academic**

**Student Outcomes: Future Ready**

**Professional Learning and Quality Staff**

# SISD

## EMERGENT BILINGUAL ENROLLMENT

| 2019-2020 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|---|---|---|---|---|---|---|---|
| 799 | 849 | 956 | 1178 | 1254 | 1452 | 1450 | 1382 |
| grew by 86 | grew by 50 | grew by 110 | grew by 219 | grew by 76 | grew by 216 | decreased by - 2 | decreased - 68 |

SOURCE: Skyward PEIMS Standard Report 10/19/2026

# SISD HOME LANGUAGES

## 2019-2020

1. English
2. Philipino (Tagalog)
3. Spanish

## 2020-2021

1. English
2. Philipino (Tagalog)
3. Spanish
4. Urdu

## 2021-2022

1. ASL
2. Cebuano (Visayan)
3. English
4. Japanese
5. Philipino (Tagalog)
6. Spanish
7. Urdu
8. Vietnamese

## 2022-2023

1. ASL
2. Cebuano (Visayan)
3. English
4. Eskimo
5. French
6. Somali
7. Spanish
8. Urdu
9. Vietnamese

## 2023-2024

1. ASL
2. Cebuano (Visayan)
3. English
4. Eskimo
5. French
6. Japanese
7. Somali
8. Spanish
9. Ukrainian
10. Urdu
11. Vietnamese

## 2024-2025

1. ASL
2. Bengali
3. Bosnian
4. Cebuano (Visayan)
5. Chuukese
6. Efik
7. English
8. Eskimo
9. French
10. German
11. Japanese
12. Portuguese
13. Somali
14. Spanish
15. Ukrainian
16. Urdu
17. Vietnamese

## 2025-2026

1. ASL
2. Bengali
3. Bosnian
4. Cebuano (Visayan)
5. Chuukese
6. English
7. Eskimo
8. French
9. German
10. Hakka
11. Japanese
12. Panjabi
13. Polish
14. Portuguese
15. Quiche
16. Romanian
17. Somali
18. Spanish
19. Swahili
20. Ukrainian
21. Urdu
22. Vietnamese
23. Yoruba

## 2026-2027

1. **Afrikaans**
2. ASL
3. Bengali
4. Bosnian
5. **Cambodian**
6. Cebuano (Visayan)
7. Chuukese
8. English
9. Eskimo
10. French
11. German
12. **Haitian-Creole**
13. Hakka
14. Japanese
15. Panjabi
16. **Pilipino**
17. Portuguese
18. Romanian
19. Somali
20. Spanish
21. Swahili
22. Ukrainian
23. Urdu
24. Vietnamese
25. Yoruba

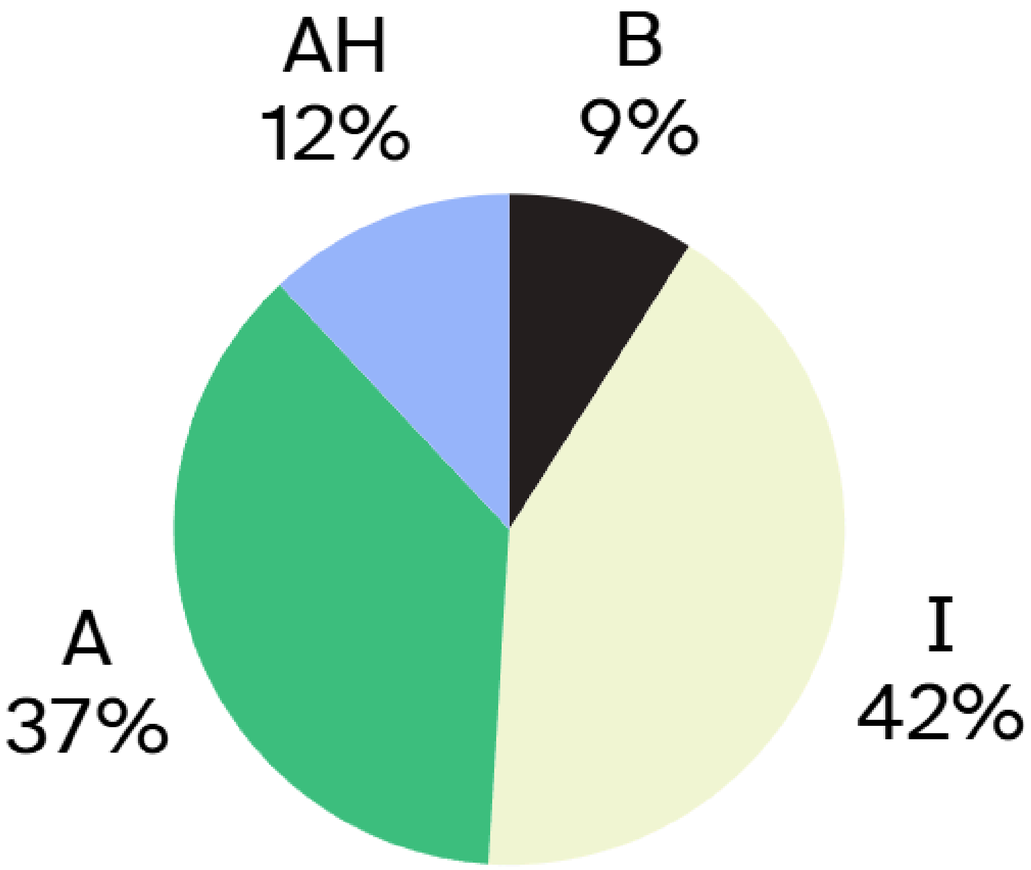
SOURCE: Skyward PEIMS Standard Report 10/05/2026

# HOME LANGUAGE
## BY CAMPUS

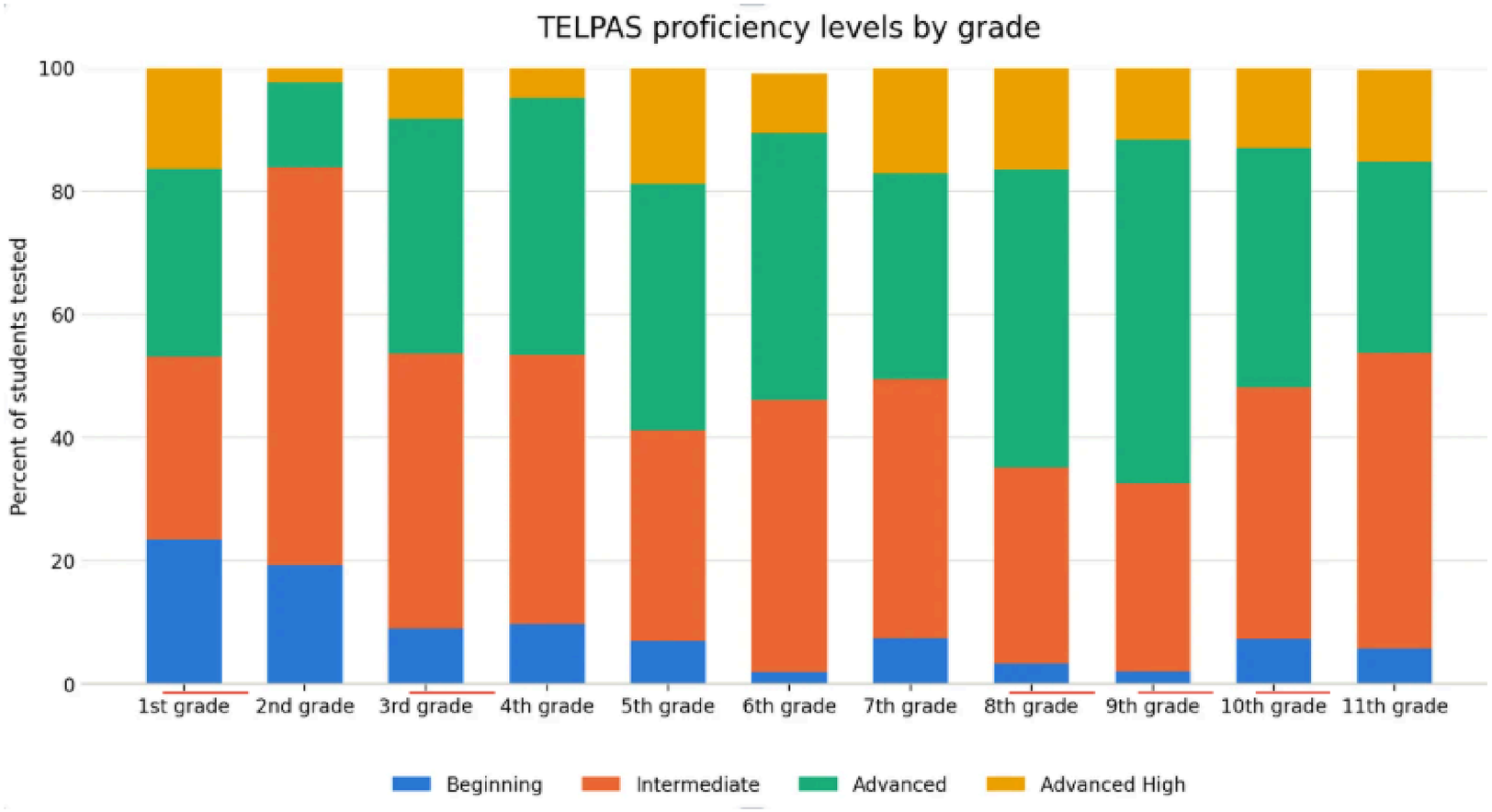
| TLE | PWE | GLE | PCE | C6C | SJH | SHS |
|---|---|---|---|---|---|---|
| 1. Bengali<br>2. **Cambodian**<br>3. Cebuano<br>4. English<br>5. **Pilipino**<br>6. French<br>7. German<br>8. Japanese<br>9. Somali<br>10. Spanish<br>11. Ukrainian<br>12. Urdu<br>13. Vietnamese | 1. ASL<br>2. Bosnian<br>3. English<br>4. Eskimo<br>5. Spanish | 1. ASL<br>2. Chuukese<br>3. English<br>4. Portuguese<br>5. Spanish<br>6. Vietnamese<br>7. Yoruba | 1. **Afrikaans**<br>2. English<br>3. Spanish<br>4. Urdu | 1. Cebuano<br>2. English<br>3. Hakka<br>4. Portuguese<br>5. Romanian<br>6. Spanish<br>7. Urdu | 1. Cebuano<br>2. English<br>3. French<br>4. **Haitian-Creole**<br>5. Japanese<br>6. Spanish<br>7. Urdu<br>8. Vietnamese<br>9. Yoruba | 1. ASL<br>2. Cebuano<br>3. English<br>4. Japanese<br>5. Panjabi<br>6. Portuguese<br>7. Spanish<br>8. Vietnamese |

SOURCE: Skyward PEIMS Standard Report 10/19/2026

# ENGLISH LANGUAGE PROFICIENCY
# 2026 TELPAS



# STUDENT GROWTH
# 2026 TELPAS

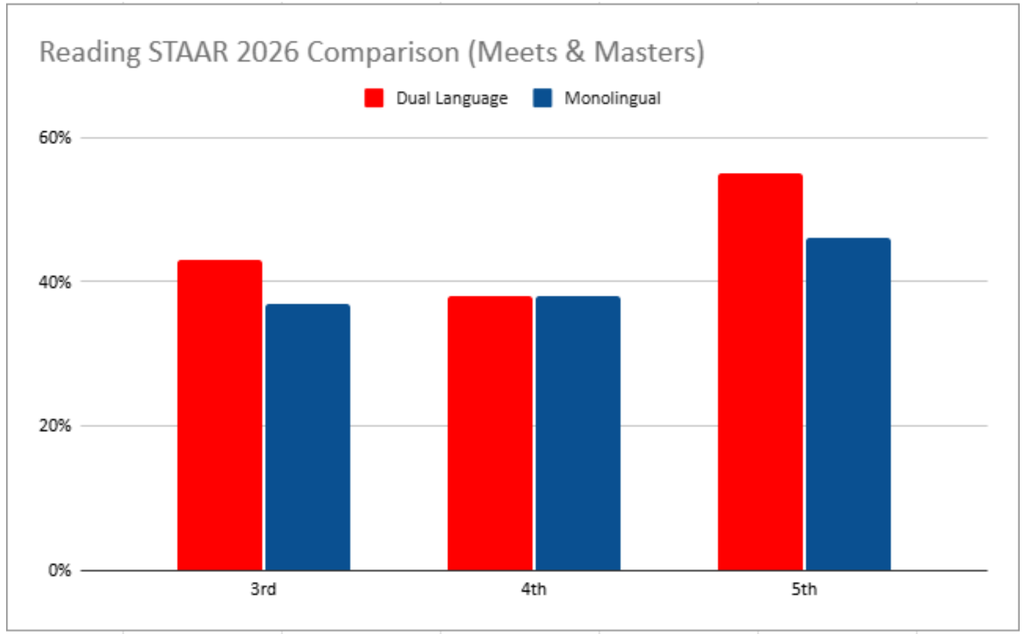


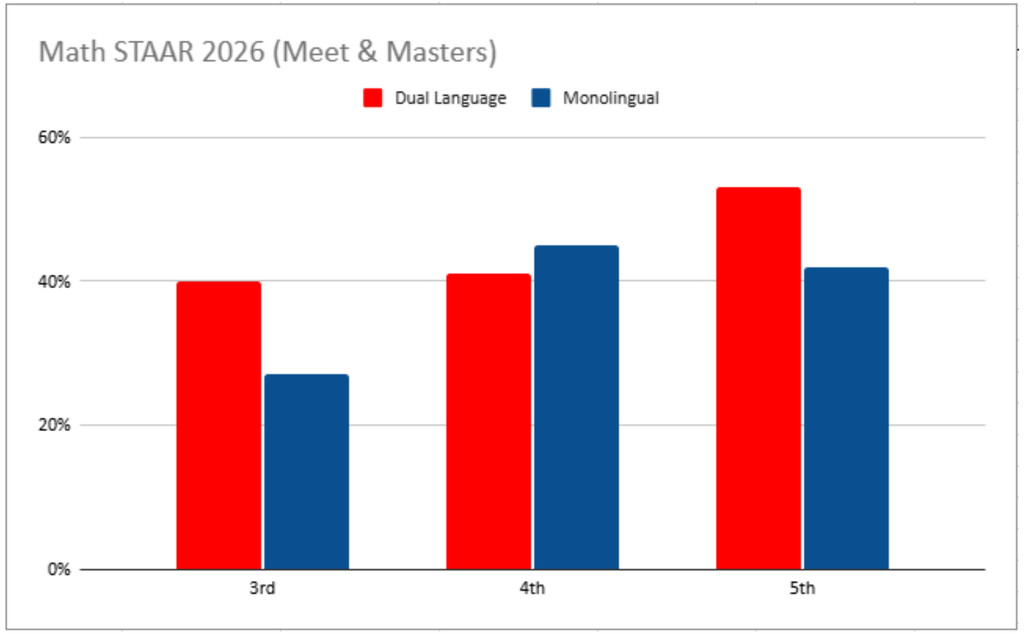
# CORRELATION
# TELPAS – STAAR

TELPAS tends to be a reliable predictor of RLA/ELA STAAR performance.

- AH - 100% STAAR Passage
- A - 62%-86% STAAR Passage
- I - 6%-33% STAAR Passage
- B - 0% STAAR Passage

# DUAL LANGUAGE IMMERSION COMPARISON

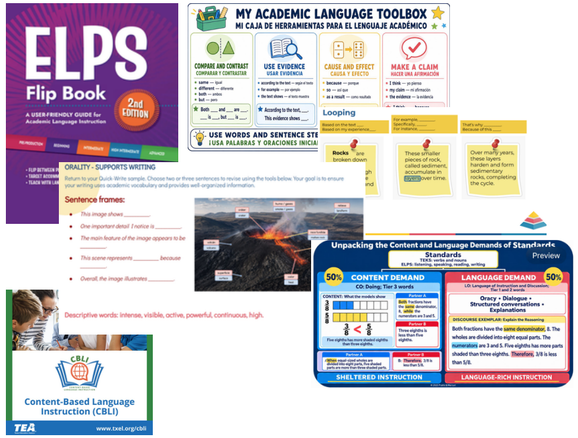


# IMPROVEMENT PLAN

## USING DATA TO DRIVE INSTRUCTIONAL SUPPORT

- Professional Development
- Teacher Support
- Student Intervention Groups




## ASSESSMENTS

- Standardizing procedures across the district
- Expectations aligned across the district

## SUPPLEMENTAL RESOURCES

- Summit K12
- Amira
- IXL TELPAS
- TELPAS Continental

# DUAL LANGUAGE PROGRAM
## SECONDARY PATHWAY

| 6TH GRADE | 7TH GRADE |
|---|---|
| Spanish World Cultures Honors<br>Total 102 students | Spanish Texas History Honors<br>Total 101 students |
| Spanish II<br>#32 students | Spanish III<br>#29 students |
| Spanish I<br>#70 students | Spanish II<br>#72 students |

In accordance with Texas Education Code (TEC) §28.0051 and 19 TAC §74.12(b)(5)(F), a student may satisfy one credit of the two LOTE credits required for graduation by successfully completing a dual language immersion (DLI) program at elementary school.

# 2026-2027
# STATE WAIVERS

| Dual Teachers (BIL & ESL) | | Dual Teacher Requierd Certification Exceptions |
|---|---|---|
| GLE | 13 | 0 |
| PCE | 17 | 1 |
| PWE | 11 | 1 |
| TLE | 12 | 1 |
| C6C | 2 | 0 |
| SJH | 2 | 1 |

TEXAS A&M UNIVERSITY
Center for Research & Development in Dual Language & Literacy Acquisition

| ESL Teachers | | ESL Teacher Requierd Certification Waivers |
|---|---|---|
| GLE | 9 | 0 |
| PCE | 18 | 0 |
| PWE | 14 | 1 |
| TLE | 18 | 1 |
| C6C | 3 | 0 |
| SJH | 6 | 0 |
| SHS | 11 | 4 |

# THANK YOU

**SPLENDORA INDEPENDENT SCHOOL DISTRICT**
**BOARD OF TRUSTEES**
**REGULAR MEETING MINUTES**
**September 21, 2026**
**6:00 pm**

---

The Trustees of the Splendora Independent School District met at Greenleaf Elementary, 24050 Bright Sunshine, Splendora, TX 77372, for a regular monthly meeting. It was the intent of the District to have, and the meeting did have, a quorum of the Board of Trustees physically present. The meeting was recorded as required by law.

I. **Call to Order:** Meeting began at **6:01** pm.

ROLL CALL: (1) Jennifer Stewart - Secretary, (2) Dan Muirhead – Vice President, (3) Jacqueline Canada – Member, (4) Jason Sessum - Member, (5) Allen Wells - President, (6) Travis "Doc" Jones - Member, (7) Kimberly Klepcyk - Assistant Secretary, and Dr. Dustin Bromley – Superintendent

| Board Member | Present | Absent | Recorder | Presiding | Arrival |
|---|---|---|---|---|---|
| Jacqueline Canada | X | | | | |
| Travis "Doc" Jones | X | | | | |
| Kimberly Klepcyk | | X | | | |
| Dan Muirhead | | X | | | 6:14 pm |
| Jason Sessum | X | | | | |
| Jennifer Stewart | | X | | | |
| Allen Wells | X | | | | |

**II. AUDIENCE** - Participants must have signed up prior to the Board Meeting start time. Participants may address the Board on any agenda item. Participation is limited to three minutes to make comments to the Board, unless the participant requires a translator, in which case participation is limited to six minutes. The Board will only consider complaints that remain unresolved after being addressed through proper administrative channels and when they have been placed on the agenda. Please note that the Board of Trustees shall not deliberate, respond, or make decisions regarding any subject that is not included on the agenda that is posted. For further information on these requirements, contact Ruth Garcia, Superintendent Secretary, at 281-689-4441.

**III. Invocation & Pledge**

B. Invocation by **_Jacqueline Canada**.

C. U.S. & State of Texas Pledge of Allegiance -Samuel Ferrufino and Zya

Warner

**IV. Report**

A. Bond Financial Update - Mr. Doug Whitt, SMACO Capital Markets, Inc,

**V. Campus Spotlight**

A. Timber Lakes Elementary

**VI. 2025 Bond Update**

A. 2025 Bond Update - LAN

**VII. Superintendent's Report**

**VIII. Administrative Presentations**

A. Bid Rubric and Process - Yvonne Johnson

**IX. Consent Agenda**

A. Determine and Approve any Consent Agenda Items.
B. Approve Board Meeting Minutes
1. Regular Board Meeting Minutes - August 17, 2026
C. Approve Resolution 2026-08 Regarding Annual Investment Officer Designation.
D. Approve Resolution 2026-07 Regarding Annual Review of Investment Policy and Investment Strategies.
E. Approve Receipt, Adopt First Reading and Adoption of Edits to CDA (Local).
F. Approve Certification Declaring Candidates for the November 3, 2026 General Trustee Election.
G. Approve Memorandum of Understanding (MOU) between Splendora ISD and Woodridge Baptist Church for the Reunification Site.
H. Ratify Approval of Piney Woods Elementary emergency boiler replacement.

I make a motion to approve the reviewed Consent Agenda items **_A_** through **_H_**.

A motion was made by **_Dan Muirhead_** and seconded by **_Doc Jones_** to approve the reviewed items **_A_** through **_H_**.

| Board Member | Yea | Nay | Abstain | Passes | Absent |
|---|---|---|---|---|---|
| Jacqueline Canada | X | | | | |
| Travis "Doc" Jones | X | | | | |
| Kimberly Klepcyk | | | | | X |
| Dan Muirhead | X | | | | |
| Jason Sessum | X | | | | |

| | | | | | |
|---|---|---|---|---|---|
| Jennifer Stewart | | | | | X |
| Allen Wells | X | | | | |
| **Voting Totals** | **5** | 0 | | **Passes** | **2** |

## X. Action and/or Discussion Items

A. Consider the Approval of the Adoption of Resolution (No. 2026-05) declaring each Unopposed candidate elected to the office for which they filed and canceling the SISD November 3, 2026, General Trustee Election.

I make a motion to approve the Adoption of Resolution (No. 2026-05) declaring each Unopposed candidate elected to the office for which they filed and canceling the SISD November 3, 2026, General Trustee Election.

A motion was made by **Jason Sessum_** and seconded by **Allen Wells** to approve the Adoption of Resolution (No. 2026-05) declaring each unopposed candidate elected to the office for which they filed and canceling the SISD November 3, 2026, General Trustee Election.

| Board Member | Yea | Nay | Abstain | Passes | Absent |
|---|---|---|---|---|---|
| Jacqueline Canada | X | | | | |
| Travis "Doc" Jones | X | | | | |
| Kimberly Klepcyk | | | | | X |
| Dan Muirhead | X | | | | |
| Jason Sessum | X | | | | |
| Jennifer Stewart | | | | | X |
| Allen Wells | X | | | | |
| **Voting Totals** | **5** | **0** | | **Passes** | **2** |

B. Consider the Approval of the Annual Contract for Fiber Internet Connection with PS Lightwave, the District's Internet Service Provider.

I make a motion to approve the annual contract for fiber internet connection with PS Lightwave, the District's Internet Service Provider.

A motion was made by **Jacqueline Canada** and seconded by **_Allen Wells**to approve the annual contract for fiber internet connection with PS Lightwave, the District's Internet Service Provider.

| Board Member | Yea | Nay | Abstain | Passes | Absent |
|---|---|---|---|---|---|
| Jacqueline Canada | X | | | | |
| Travis "Doc" Jones | X | | | | |
| Kimberly Klepcyk | | | | | X |
| Dan Muirhead | | | X | | |
| Jason Sessum | X | | | | |
| Jennifer Stewart | | | | | X |
| Allen Wells | X | | | | |
| **Voting Totals** | **4** | **0** | **1** | **Passes** | **2** |

C. Consider Approval of the Equipment Funded by the Office of the Governor Active Attack Response Equipment Grant.

I make a motion to approve the Equipment Funded by the Office of the Governor Active Attack Response Equipment Grant.

A motion was made by **Dan Muirhead** and seconded by **Doc Jones** to approve the Equipment Funded by the Office of the Governor Active Attack Response Equipment Grant.

| Board Member | Yea | Nay | Abstain | Passes | Absent |
|---|---|---|---|---|---|
| Jacqueline Canada | X | | | | |
| Travis "Doc" Jones | X | | | | |
| Kimberly Klepcyk | | | | | X |
| Dan Muirhead | X | | | | |
| Jason Sessum | X | | | | |
| Jennifer Stewart | | | | | X |
| Allen Wells | X | | | | |
| **Voting Totals** | **5** | **0** | | **Passes** | **2** |

D. Consider Approval of the Purchase of 2 Chillers at Splendora High School.

I make a motion to approve the purchase of 2 Chillers at Splendora High School.

A motion was made by **_Dan Muirhead** and seconded by **_Jacqueline Canada** to approve the purchase of 2 Chillers at Splendora High School.

| Board Member | Yea | Nay | Abstain | Passes | Absent |
|---|---|---|---|---|---|
| Jacqueline Canada | X | | | | |
| Travis "Doc" Jones | X | | | | |
| Kimberly Klepcyk | | | | | X |
| Dan Muirhead | X | | | | |
| Jason Sessum | X | | | | |
| Jennifer Stewart | | | | | X |
| Allen Wells | X | | | | |
| **Voting Totals** | **5** | **0** | | **Passes** | **2** |

E. Consider Approval of Resolution (No. 2026-06) Regarding Wage Payments During an Emergency Closure of District Facilities on September 1, 2026, due to Tropical Storm Edouard.

I make a motion to approve Resolution (No. 2026-06) Regarding Wage Payments during an Emergency Closure of District Facilities on September 1, 2026, due to Tropical Storm Edouard.

A motion was made by **Doc Jones** and seconded by **Allen Wells** to approve Resolution (No. 2026-06) Regarding Wage Payments During an Emergency Closure of District Facilities on September 1, 2026, due to Tropical Storm Edouard.

| Board Member | Yea | Nay | Abstain | Passes | Absent |
|---|---|---|---|---|---|
| Jacqueline Canada | X | | | | |
| Travis "Doc" Jones | X | | | | |
| Kimberly Klepcyk | | | | | X |
| Dan Muirhead | X | | | | |
| Jason Sessum | X | | | | |
| Jennifer Stewart | | | | | X |
| Allen Wells | X | | | | |
| **Voting Totals** | **5** | **0** | | **Passes** | **2** |

## XI. Closed Session

"The Board of Trustees will now go into a Closed session. This Closed Session will be held for purposes authorized by the Texas Open Meetings

Act, Texas Government Code(s) Personnel - Section 551.074, Real Estate - Section 551.072, Consultation with Attorney - Section 551.071, and Safety - Section 551.076, concerning any and all purposes permitted by the Act. No voting will take place in the closed meeting. Any action the Board wishes to take as part of closed-session discussions will occur after the Board reconvenes in the open meeting. It is now **_8:20** pm.

BREAK AT **8:20** pm
BOARD CONVENED TO CLOSED SESSION AT **8:21** pm
BOARD RECONVENED FROM CLOSED SESSION AT **9:22** pm

A. Safety - Section 551.076
B. Personnel - Section 551.074
1.Resignation(s)/Retirement(s)/New Hire(s)
C. Real Estate - Section 551.072
D. Consultations with Attorney - Section 551.071

**XIII. Information Items**

A. Financial Report for the Month Ending July 31, 2026.

**XIV. Adjourn**

Adjournment at **9:22 pm**

_____ _____
President Secretary

# Splendora ISD Board of Trustees
# Agenda Item Information Form

**BOARD MEETING DATE:** October 19, 2026

**AGENDA ITEM NAME:** Approve Employee Request for Consulting Services Pursuant to House Bill 3372.

**THIS ITEM RELATES TO STRATEGIC PLAN PILLAR(S):** Quality Staff

**BACKGROUND INFORMATION:**

House Bill 3372, effective September 1, 2025, added Section 11.006 to the Texas Education Code. The law prohibits school district administrators from receiving financial benefit for providing personal services to certain outside entities, including businesses that contract with the district, educational service providers, other districts, or education service centers. An exception is allowed only if the administrator is not a superintendent or assistant superintendent and the proposed contract is presented to and approved by the board of trustees. The board must determine that the contract will not harm the district, does not create a conflict of interest, and will be performed entirely on the employee's personal time.

**ADMINISTRATIVE RECOMMENDATION:**

The administration recommends that the Board of Trustees approve the employee request and contract as required under HB 3372, finding that the contracts do not present a conflict of interest, will not interfere with employees' duties, and will be performed on personal time in accordance with the law.

**ATTACHMENTS:**

Itzel Welch

**BUDGET INFORMATION:** N/A

**RESOURCE PERSONNEL:** N/A

**RECOMMENDED MOTION:** Consent

# TREK SERVICES
# INDEPENDENT CONTRACTOR AGREEMENT

**INDEPENDENT CONTRACTOR Name(s):** Itzil Welch
**Address:** 531 Chestnut Reef Court
**City:** Conroe
**State:** Texas **Zip:** 77304
**Email:** itzil.welch@gmail.com
**Phone:** 832-969-5357
**SSN or Taxpaper ID #:** 451-57-2614

**TERM OF AGREEMENT**

This Agreement is made between Trek Services, known as the "COMPANY", and known as the "CONTRACTOR." This Agreement will become effective when signed by both parties and will terminate on the earlier of:

- the date CONTRACTOR completes the servies required by this Agreement,
  or
- the date a party terminates the Agreement as provided below.

**LIMITATION OF THIS AGREEMENT**

This Agreement is not a contract of employment. Neither the CONTRACTOR nor the COMPANY are obligated to any specific term of employment. This Agreement is limited to the subject matter of covenants not to compete or solicit as described in this Agreement.

**PROGESSIONAL SERVICES TO BE PERFORMED**

The CONTRACTOR will provide in-person and/or virtual program evaluation services on behalf of the COMPANY during the years 2026-2027.

**PAYMENT**

In consideration for the services to be performed by CONTRACTOR, COMPANY agrees to pay CONTRACTOR a fixed rate of $2,800 when consulting in Cleveland ISD.

The CONTRACTOR shall be responsible for all expenses incurred while performing services under this Agreement. This includes automobile, truck, and other travel expenses; vehicle maintenance and repair costs; vehicle and other license fees and permits; insurance premiums; road, fuel, and other taxes; fines; radio, or cell phone expenses; meals; lodging, and all salary, expenses, and other compensation paid to employees or contract personnel the Contractor hires to complete the work under this Agreement.

Once the CONTRACTOR has successfully performed the services, the CONTRACTOR shall submit an invoice to COMPANY indicating the dates covered by the invoice and a summary of the services performed. In addition to the invoice, CONTRACTOR shall submit the agenda of the services and sign-in sheets of the participants who attended the services.

The service fixed amount will be paid once the CONTRACTOR has submitted the invoice and the other documents described in the previous paragraph AND no later than 30 days once payment has been received from the COMPANY's customer. The COMPANY shall not be obligated to pay for contracted services not performed by the CONTRACTOR.

# TREK SERVICES
# INDEPENDENT CONTRACTOR AGREEMENT

**INDEPENDENT CONTRACTOR STATUS**

CONTRACTOR is an independent contractor, and neither CONTRACTOR nor CONTRACTOR's employees or contract personnel are, or shall be deemed, COMPANY's employees. In its capacity as an independent contractor, CONTRACTOR agrees and represents, and COMPANY agrees, as follows:

- COMPANY has the sole right to control and direct the means, manner, and method by which the services required by this Agreement will be performed.
- CONTRACTOR has the right to hire assistants as subcontractors to provide the services required by this Agreement with the written approval of COMPANY.
- CONTRACTOR, CONTRACTOR's employees or contract personnel are required to dress professionally during the performance of the services.
- The services required by this Agreement shall be performed by CONTRACTOR, CONTRACTOR's employees, or contract personnel, and COMPANY shall not hire, supervise, or pay any assistants to help CONTRACTOR.
- Neither CONTRACTOR nor CONTRACTOR's employees or contract personnel shall receive any training from COMPANY in the professional skills necessary to perform the services required by this Agreement.
- Neither CONTRACTOR nor CONTRACTOR's employees or contract personnel shall be required by COMPANY to devote full time to the performance of the services required by this Agreement.

**VEHICLES AND EQUIPMENT**

CONTRACTOR will furnish all vehicles, equipment, tools, and materials used to provide the services required by this Agreement. COMPANY will not require CONTRACTOR to rent or purchase any equipment, product, or service as a condition of entering into this Agreement.

**STATE AND FEDERAL TAXES**

COMPANY will not:

- withhold FICA (Social Security and Medicare taxes) from CONTRACTOR's payments or make FICA payments on CONTRACTOR's behalf;
- make state or federal unemployment compensation contributions on CONTRACTOR 's behalf (CONTRACTOR will not be entitled to these benefits in connection with work performed under this Agreement); or
- withhold state or federal income tax from CONTRACTOR 's payments.

CONTRACTOR shall pay all taxes incurred while performing services under this Agreement-including all applicable income taxes and, if CONTRACTOR is not a corporation, self-employment (Social Security) taxes.

**FRINGE BENEFITS**

CONTRACTOR understands that neither CONTRACTOR nor CONTRACTOR's employees or contract personnel are eligible to participate in any employee pension, health, vacation pay, sick pay, or other fringe benefit plan of COMPANY.

**WORKERS' COMPENSATION**

COMPANY shall not obtain workers' compensation insurance on behalf of CONTRACTOR. CONTRACTOR or CONTRACTOR's employees or contract personnel will not be entitled to these benefits in connection with work performed under this Agreement.

# TREK SERVICES
# INDEPENDENT CONTRACTOR AGREEMENT

**INSURANCE**

COMPANY shall not provide insurance coverage of any kind for CONTRACTOR or CONTRACTOR's employees or contract personnel. CONTRACTOR shall obtain the following insurance coverage and maintain it during the entire term of this Agreement:

- Automobile liability insurance for each vehicle used in the performance of this Agreement -- including owned, non-owned (for example, owned by Contractor's employees), leased, or hired vehicles;
- Comprehensive or commercial general liability insurance coverage, including coverage for bodily injury, personal injury, broad form property damage, contractual liability, and cross-liability.

**INDEMNIFICATION**

CONTRACTOR shall indemnify and hold COMPANY harmless from any loss or liability arising from performing services under this Agreement.

**NON-COMPETITION AND NON-SOLICITATION**

During the term of service period indicated in this Agreement, CONTRACTOR agrees not to compete in any manner, whether directly or indirectly, as a principal, employee, agent, owner, or otherwise, with COMPANY or any of its affiliates. This provision does not prevent CONTRACTOR from seeking or obtaining employment or other forms of business relationships with a competitor after the term of service period indicated in this Agreement.

During the term of service period indicated in this Agreement, CONTRACTOR shall not, either alone or jointly, with or on behalf of others, directly or indirectly, whether as principal, partner, agent, shareholder, director, employee, consultant or otherwise, solicit directly or indirectly any employee, independent contractor, or customer of the COMPANY on behalf of any other business enterprise; nor shall CONTRACTOR induce directly or indirectly any employee, independent contractor, or customer associated with the COMPANY to terminate or breach an employment, contractual or other relationship with the COMPANY.

During the term of service period indicated in this Agreement, CONTRACTOR agrees not to solicit directly or indirectly, attempt to call on, or take away any customer of the COMPANY on whom CONTRACTOR has performed the services or became acquainted with during the term of service with the COMPANY as an independent contractor; nor engage in any conduct that creates a conflict of interest or has the appearance of creating a conflict of interest.

**CONFIDENTIALITY**

CONTRACTOR acknowledges that it will be necessary for COMPANY to disclose certain confidential and proprietary information to CONTRACTOR in order for CONTRACTOR to perform duties under this Agreement. CONTRACTOR acknowledges that disclosure to a third party or misuse of this proprietary or confidential information would irreparably harm COMPANY.

Accordingly, CONTRACTOR will not disclose or use, either during or after the term of this Agreement, any proprietary or confidential information of COMPANY without COMPANY's prior written permission except to the extent necessary to perform services on Company's behalf.

Proprietary or confidential information includes:

- the written, printed, graphic, or electronically recorded materials furnished by COMPANY for CONTRACTOR to use;
- any written or tangible information stamped "confidential," "proprietary," or with a similar legend, or any information that COMPANY makes reasonable efforts to maintain the secrecy of;

- business or marketing plans or strategies, customer lists, operating procedures, trade secrets, design formulas, know-how and processes, computer programs and inventories, discoveries, and improvements of any kind, sales projections, and pricing information;
- information belonging to customers and suppliers of COMPANY about whom CONTRACTOR gained knowledge as a result of CONTRACTOR's services to COMPANY.

Upon termination of CONTRACTOR's services to COMPANY, or at COMPANY's request, CONTRACTOR shall deliver to COMPANY all materials in CONTRACTOR's possession relating to COMPANY's business.

**BUSINESS LICENSES, PERMITS, AND CERTIFICATES**
CONTRACTOR represents and warrants that CONTRACTOR and CONTRACTOR's employees and contract personnel will comply with all federal, state, and local laws requiring drivers and other licenses, business permits, and certificates required to carry out the services to be performed under this Agreement.

**TERMINATING THE AGREEMENT**
With reasonable cause, either COMPANY or CONTRACTOR may terminate this Agreement at any time by giving 30 days' written notice to the other party of the intent to terminate. COMPANY shall not be obligated to pay for contracted services not performed by the CONTRACTOR.

**NO PARTNERSHIP**
This Agreement does not create a partnership relationship. CONTRACTOR does not have authority to enter into contracts on COMPANY's behalf.

**EXCLUSIVE AGREEMENT**
This is the entire Agreement between CONTRACTOR and COMPANY.

**MODIFYING THE AGREEMENT**
This Agreement may be modified only by a writing signed by both parties.

**APPLICABLE LAW**
This Agreement will be governed by Texas Law, without giving effect to conflict of laws principles.

**COMPANY:** Trek Services
**OWNER/AUTHORIZED REPRESENTATIVE:** Joel Carrion

Signature: Carrion
Date: 9/11/2026

By your signature below you acknowledge that you have read and understand the foregoing Agreement, that you agree to comply with all of the terms of the Agreement, and that you have received a copy of the Agreement.

**INDEPENDENT CONTRACTOR:**

Signature: Itzil Welch
Date: 9/10/2026

Taxpayer ID Number

_____

# Splendora ISD Board of Trustees
# Agenda Item Information Form

**BOARD MEETING DATE: 10/19/26**

**AGENDA ITEM NAME:** Approve the Memorandum of Understanding (MOU) between Splendora ISD and MET, Inc. Head Start Program.

**THIS ITEM RELATES TO STRATEGIC PLAN PILLAR(S):**

Student Outcomes

**BACKGROUND INFORMATION:**

The MOU will allow Splendora ISD to partner with MET Head Start to provide services to eligible children and families in our community.

**ADMINISTRATIVE RECOMMENDATION:**
Administration recommends that the Board of Trustees of Splendora Independent School District approve the  Memorandum of Understanding (MOU) between Splendora ISD and MET, Inc. Head Start Program.

**ATTACHMENTS:** **Head Start MOU**

**BUDGET INFORMATION:** N/A

**RESOURCE PERSONNEL:**  Carrie Reed, Deputy Superintendent

**RECOMMENDED MOTION:** I move to approve the Memorandum of Understanding (MOU) between Splendora ISD and MET, Inc. Head Start Program.

# MEMORANDUM OF UNDERSTANDING

Between

MET Head Start Conroe 1485

and

Splendora ISD

Effective Date. _____ Expiration Date: 07/23/2027

## 1. Purpose

This Memorandum of Understanding (MOU) establishes a cooperative relationship between the Head Start Agency and the Independent School District (ISD) to coordinate identification, evaluation, placement, and delivery of services for preschool children with disabilities in accordance with the Head Start Act, Head Start Program Performance Standards (45 CFR Part 1302), IDEA Part B Section 619, Section 504, the ADA, and applicable state laws.

## 2. Guiding Principles

The parties agree to collaborate in good faith to ensure timely, equitable, family-centered, and inclusive services in the least restrictive environment.

## 3. Responsibilities of the Head Start Agency

The Head Start Agency shall conduct developmental screenings; obtain parental consent; refer children with suspected disabilities; participate in evaluations and IEP meetings; implement accommodations; maintain confidential records; support family engagement; and monitor progress.

## 4. Responsibilities of the ISD

The ISD shall fulfill Child Find obligations; conduct multidisciplinary evaluations within required timelines; determine eligibility; convene ARD/IEP meetings; provide special education and related services; and monitor implementation of IEPs.

## 5. Referral, Evaluation, and Eligibility

Referrals shall be made with written parental consent. Evaluations shall comply with federal and state timelines. Eligibility determinations shall be documented and shared with families. Services shall begin promptly following IEP development.

### 6. Service Coordination

Both parties shall coordinate schedules, exchange information with appropriate consent, collaborate on classroom supports, and provide services within Head Start settings whenever appropriate.

### 7. Family Engagement

Families shall be informed of procedural safeguards, encouraged to participate in all meetings, and supported throughout the referral, evaluation, and IEP process.

### 8. Confidentiality

All education records shall be maintained and disclosed only as permitted by FERPA, IDEA, and other applicable privacy laws.

### 9. Professional Development

The parties may jointly provide training regarding inclusion, behavior supports, instructional practices, child development, and legal compliance.

### 10. Transition Services

The parties shall coordinate transitions from Early Childhood Intervention to preschool and from preschool to kindergarten through planning meetings and record sharing with parental consent.

### 11. Dispute Resolution

Operational disputes shall first be addressed by designated program contacts, then escalated to agency leadership if necessary. Nothing in this MOU alters the procedural safeguards afforded under IDEA.

### 12. Financial Responsibility

Each party shall remain responsible for costs associated with fulfilling its own statutory obligations unless otherwise agreed in writing.

### 13. Monitoring and Review

Representatives shall review implementation at least annually and amend this MOU by mutual written agreement as needed.

### 14. Term and Termination

This MOU shall remain in effect until the expiration date unless terminated by either party upon thirty (30) days' written notice. Termination does not relieve either party of obligations required by law.

## 15. Non-Discrimination

Services shall be provided without discrimination based on any protected characteristic under applicable federal or state law.

## 16. Signatures

HEAD START AGENCY
Representative: _____
Title: _____
Signature: _____ Date: _____

INDEPENDENT SCHOOL DISTRICT
Representative: _____
Title: _____
Signature: _____ Date: _____

# Splendora ISD Board of Trustees
# Agenda Item Information Form

**BOARD MEETING DATE:** October 19, 2026

**AGENDA ITEM NAME:** Consider Approval of the Purchase of New Lighting for the East Coleman Parking Lot

**THIS ITEM RELATES TO STRATEGIC PLAN PILLAR(S):** Fiscal & Operational Systems

**BACKGROUND INFORMATION:** Jackson Electric has proposed a complete installation project for new perimeter parking lot lighting at the East Coleman Campus per the attached Keystone lighting layout. The scope of work involves installing underground conduits and circuitry, including boring where necessary, along with concrete pole bases and seven 25-foot pole lights housing a total of eight Keystone LED fixtures. Additionally, the contractor will run a 120-volt 20-amp circuit from the building to the first pole with a GFCI receptacle, alongside spare conduits for future cameras. The project also covers the removal of one existing pole and the demolition of three existing concrete pole bases in the parking lot.

**ADMINISTRATIVE RECOMMENDATION:** Administration recommends that the Board of Trustees approve the proposal from Jackson Electric for the installation of new LED lighting and associated infrastructure for the East Coleman Parking Lot.

**ATTACHMENTS:** Jackson Electric Quote #20261141R, Keystone Technologies Outdoor Lighting Layout Report (Coleman Campus V3)

**BUDGET INFORMATION:** Funding in the amount of $65,380.00 will be provided through will be provided through the 2022 Bond. Epic 6 Co-op vendor.

**RESOURCE PERSONNEL:** Eric Reimer, Director of Maintenance.

**RECOMMENDED MOTION:** Move to approve the proposal with Jackson Electric for the East Coleman Parking Lot lighting installation project in the amount of $65,380.00.

# Outdoor Lighting Layout

Project: Coleman Campus V3
KT-ALED290
Mounting Height 25'
Tilt - 15°

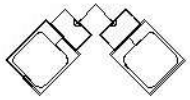
Keystone Technologies Lighting Layout
2750 Morris Road
Lansdale, PA 19446
Phone 1-800-464-2680
Email: LightingLayouts@keystonetech.com

Date:5/6/2026

| Luminaire Schedule | | | | | | |
|---|---|---|---|---|---|---|
| Symbol | Qty | Label | Arrangement | Total Lumens | LLF | Description |
| | 2 | KT-ALED290PS-L2-OSA-NM-8CSB-VDIM-P G2- | 2 @ 90 degrees | 40971 | 0.900 | Set at 290W Type 4 Area Light |
| | 4 | KT-ALED290PS-L2-OSA-NM-8CSB-VDIM-P G2 | Single | 40971 | 0.900 | Set at 290W Type 4 Area Light |

| Calculation Summary | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Label | CalcType | Units | Avg | Max | Min | Avg/Min | Max/Min | Workplane Height |
| Parking Lot Area | Illuminance | Fc | 2.67 | 16 | 0 | N.A. | N.A. | 0.25 |

4 SINGLE HEAD Poles with 1 Fixture each = 4 Fixtures
2 DOUBLE HEAD Poles with 2 Fixtures = 4 Fixtures
Total Fixtures = 8 Fixtures

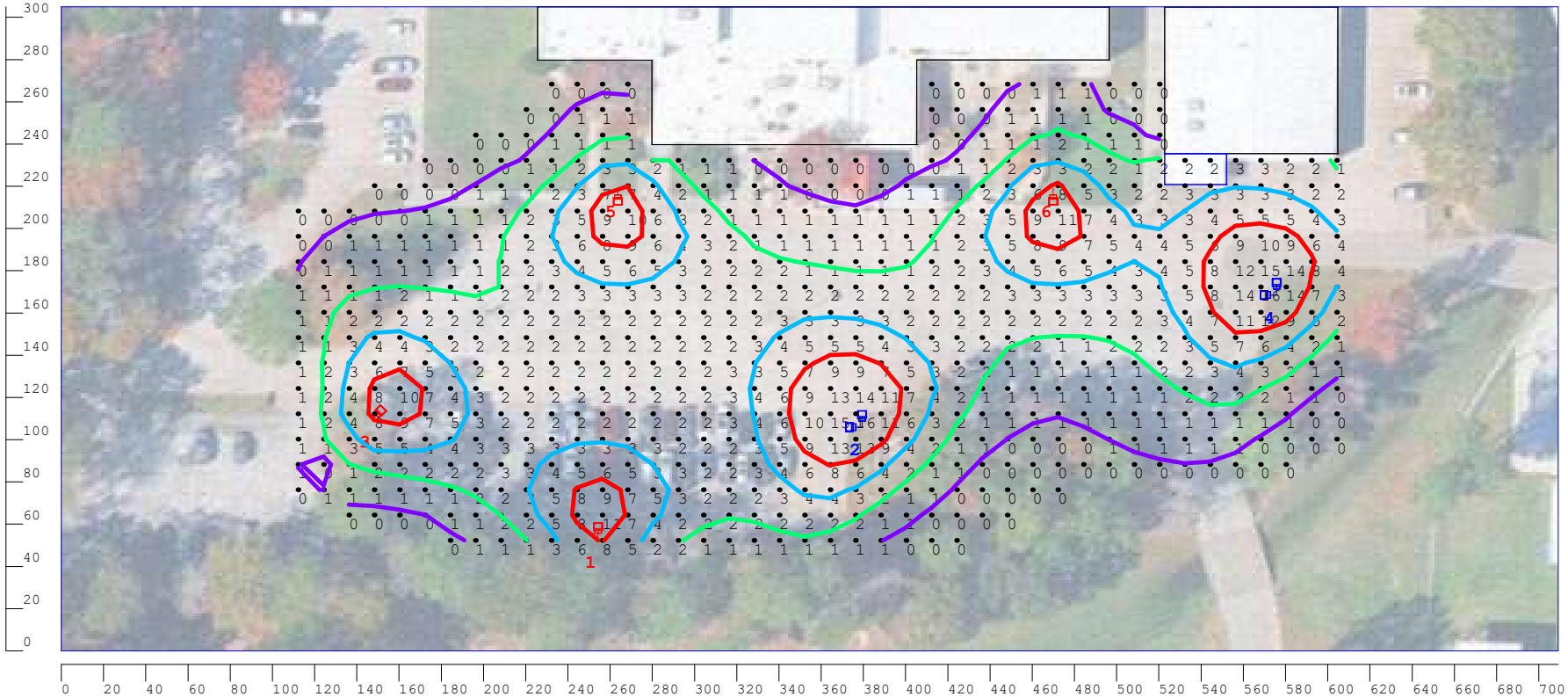


| Luminaire Location Summary | | | | | | |
|---|---|---|---|---|---|---|
| | | Insertion Point | | | | |
| LumNo | Label | X | Y | Mounting Height | Orient | Tilt |
| 1 | KT-ALED290PS-L2-OSA-NM-8CSB-VDIM-P G2 | 254.25 | 52.875 | 25 | 90 | 15 |
| 2 | KT-ALED290PS-L2-OSA-NM-8CSB-VDIM-P G2- | 379.375 | 106 | 25 | 135 | 15 |
| 3 | KT-ALED290PS-L2-OSA-NM-8CSB-VDIM-P G2 | 147.125 | 109.625 | 25 | 45 | 15 |
| 4 | KT-ALED290PS-L2-OSA-NM-8CSB-VDIM-P G2- | 575.75 | 168.5 | 25 | 135 | 15 |
| 5 | KT-ALED290PS-L2-OSA-NM-8CSB-VDIM-P G2 | 263.625 | 218.875 | 25 | 270 | 15 |
| 6 | KT-ALED290PS-L2-OSA-NM-8CSB-VDIM-P G2 | 469.875 | 218.875 | 25 | 270 | 15 |

Project: Coleman Campus V3
KT-ALED290
Mounting Height 25'
Tilt - 15°

Keystone Technologies Lighting Layout
2750 Morris Road
Lansdale, PA 19446
Phone 1-800-464-2680
Email: LightingLayouts@keystonetech.com

KEYSTONE
LIGHT MADE EASY®



View of point by point

Project: Coleman Campus V3
KT-ALED290

RED = 8+FC, BLUE = 4FC
GREEN = 2FC, VIOLET = 1FC


Keystone Technologies Lighting Layout
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| | |
|---|---|
| Project: Coleman Campus V3<br>KT-ALED290<br>Mounting Height 25'<br>Tilt - 15° | Keystone Technologies Lighting Layout<br>2750 Morris Road<br>Lansdale, PA 19446<br>Phone 1-800-464-2680<br>Email: LightingLayouts@keystonetech.com |

SINCE 1945
KEYSTONE
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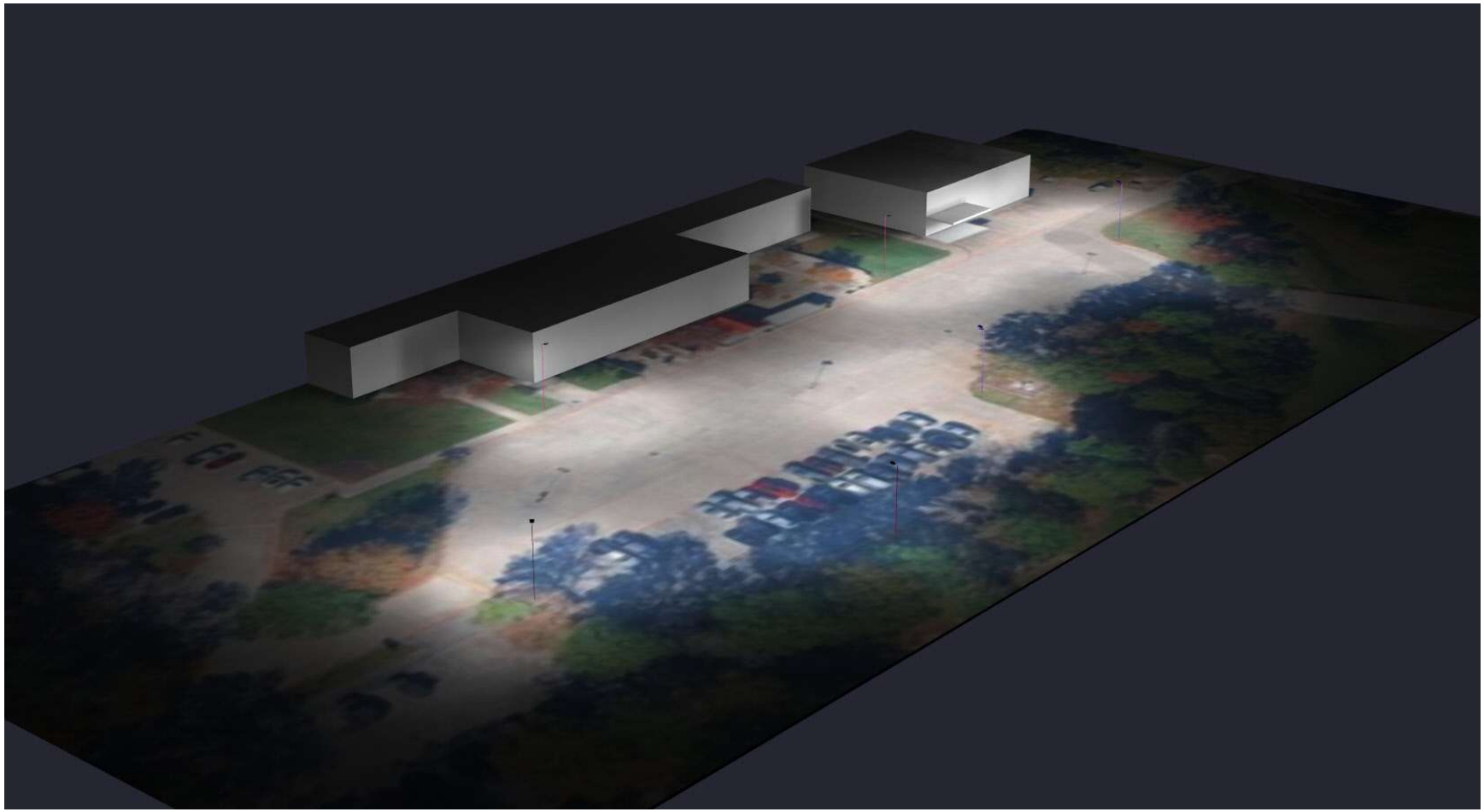

| | |
|---|---|
| Project: Coleman Campus V3<br>KT-ALED290<br>Mounting Height 25'<br>Tilt - 15° | Keystone Technologies Lighting Layout<br>2750 Morris Road<br>Lansdale, PA 19446<br>Phone 1-800-464-2680<br>Email: LightingLayouts@keystonetech.com |

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Thank you for allowing Keystone Technologies the opportunity to create and provide this Lighting Layout report.

Illumination results shown on this lighting design are based on project parametrics provided to Keystone used in conjunction with luminaire photometric testing conducted under laboratory conditions. Actual project conditions differing from these design parameters may affect field results, such as (but not limited to) windows, furnishings, floor/ceiling/wall surface texture reflectivity, site cleanliness, and lighting component tolerances. Illumination results shown have not been field verified by Keystone and therefore the actual measured results may vary from actual field conditions.

The customer is responsible for verifying dimensional accuracy along with compliance with any applicable electrical, lighting, or energy code. In no event will Keystone Technologies be held responsible for any loss resulting from any use of this lighting design.

| | |
|---|---|
| Project: Coleman Campus V3<br>KT-ALED290<br>Mounting Height 25'<br>Tilt - 15° | Keystone Technologies Lighting Layout<br>2750 Morris Road<br>Lansdale, PA 19446<br>Phone 1-800-464-2680<br>Email: LightingLayouts@keystonetech.com |

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# Splendora ISD Board of Trustees
# Agenda Item Information Form

**BOARD MEETING DATE:** October 19, 2026

**AGENDA ITEM NAME:** Consider approval of the purchase of (6) White fleet vehicles from Chuck Nash for the CTE/AG, Warehouse and Transportation departments in the amount of $324,867.00, via TIPS Contract 240901 x11.30.2027

**THIS ITEM RELATES TO STRATEGIC PLAN PILLAR(S):** (6) Fiscal and Operational Systems & (7) Safety and Wellbeing

**BACKGROUND INFORMATION:** Implementing a scheduled vehicle replacement plan using the District's point-tracker system provides a proactive & fiscally responsible approach to fleet management. Replacing vehicles based on age, mileage, condition, & maintenance history can reduce long-term operating costs through improved fuel efficiency, fewer mechanical failures, lower maintenance expenses, & manufacturer warranty coverage. A planned replacement cycle also allows the District to forecast vehicle needs & budget for replacements over multiple years, rather than facing high unplanned costs when several aging vehicles require major repairs or replacement at the same time. This approach creates a more predictable & sustainable budget while maintaining a safe, reliable, & efficient fleet.

**ADMINISTRATIVE RECOMMENDATION:**

**ATTACHMENTS:** Splendora ISD White Fleet Replacement

**BUDGET INFORMATION:**

**RESOURCE PERSONNEL:** Dr. Shane Conklin, Deputy Superintendent, Darcas Moody, Transportation Director, Yvonne Johnson, CFO

**RECOMMENDED MOTION:**

SPLENDORA ISD

# District White Fleet Replacement Schedule

October 2026

A data-based framework for evaluating fleet condition and replacement needs

# How a vehicle is evaluated

Each vehicle receives points across six criteria.

### AGE

1 point for every year old, based on in-service date.

### MILEAGE

1 point for every 10,000 miles.

### RELIABILITY

1–5 points based on frequency of shop repairs.

### USAGE

1–5 points based on regular out-of-district travel.

### MAINTENANCE & REPAIR COST

1–5 points based on lifetime maintenance and repair expenses.

### CONDITION

1–5 points based on body, rust, interior, accident history and anticipated repair costs.

# Replacement status by total score

The current source presentation uses the following point scale.

| | | |
|---|---|---|
| 1 | Excellent | Less than 18 points |
| 2 | Good | 18–23 points |
| 3 | Fair | 24–29 points |
| 4 | Replacement Considered | 30–34 points |
| 5 | Qualifies for Replacement | More than 35 points |

# 60 white fleet vehicles across eight departments

Based on the current point system, 26 vehicles are at or near replacement status.

FLEET SIZE

**60**

white fleet vehicles

**18** Qualifies for replacement

**8** Replacement considered

## Replacement-status distribution

| | | |
|---|---|---|
| Qualifies | 18 vehicles | 30% |
| Considered | 8 vehicles | 13% |
| Fair | 9 vehicles | 15% |
| Good | 5 vehicles | 8% |
| Excellent | 20 vehicles | 33% |

Support departments include Technology, Maintenance, Custodial, Transportation, CTE, Police, Warehouse and Child Nutrition.

# Fleet condition by department

White Fleet Replacement Schedule

| Department | Fleet | Excellent | Good | Fair | Considered | Qualifies |
|---|---|---|---|---|---|---|
| POLICE | 14 | 5 | 0 | 4 | 3 | 2 |
| TRANSPORTATION | 13 | 4 | 0 | 2 | 2 | 5 |
| MAINTENANCE | 16 | 5 | 2 | 0 | 0 | 9 |
| TECHNOLOGY | 4 | 0 | 1 | 1 | 2 | 0 |
| CUSTODIAL | 1 | 0 | 1 | 0 | 0 | 0 |
| CTE | 4 | 2 | 0 | 1 | 1 | 0 |
| WAREHOUSE | 4 | 1 | 1 | 0 | 0 | 2 |
| CHILD NUTRITION | 3 | 2 | 0 | 1 | 0 | 0 |

**Status key** Excellent Good Fair Considered Qualifies

# 2026–2027 fleet replacement plan

.

| | |
|---|---|
| **TRANSPORTATION** | Purchase two 8-passenger SUVs for field trips and professional development; move two Suburbans from trip fleet to route fleet; retire one Expedition (T-17). |
| **WAREHOUSE / TECHNOLOGY** | Purchase a new delivery van; transfer the current warehouse delivery van (W-6) to Technology. |
| **CTE / MAINTENANCE** | Purchase two trucks for CTE; transfer leased CTE trucks to Maintenance for grounds crews (A8 & A9). Retire four trucks from the Maintenance department (T7, M57, M58 & M59). |
| **WAREHOUSE / DISTRICT WIDE** | Purchase a box truck for the district, available through the trip request process at Transportation. Warehouse would take the current box truck (W-64). Retire the big box truck (W-5) and warehouse's current box truck (W-61). |

## LISTED VEHICLE COSTS

| | |
|---|---|
| 2027 Chevrolet Traverse | **$39,140** |
| 2027 Chevrolet Traverse | **$39,140** |
| 2025 Chevrolet Express 2500 | **$45,017** |
| 2026 Chevrolet Silverado 2500 | **$66,929** |
| 2026 Chevrolet Silverado 2500 | **$68,589** |
| 2026 Chevrolet Express 3500 (Box Truck / Van) | **$66,052** |
| **Proposed Total** | **$324,867** |

# Splendora ISD Board of Trustees
# Agenda Item Information Form

**BOARD MEETING DATE:** October 19, 2026

**AGENDA ITEM NAME:** Consider, Discuss, and Potentially Approve the Purchase of Approximately 16 Acres of Real Property for a Future School Campus or Other District Facility and Delegate Authority to the Superintendent or Designee to Negotiate, Finalize, and Execute all Documents Related Thereto.

**THIS ITEM RELATES TO STRATEGIC PLAN PILLAR(S):** Fiscal & Operational Systems

**BACKGROUND INFORMATION:** N/A

**ADMINISTRATIVE RECOMMENDATION:** N/A

**ATTACHMENTS:** N/A

**BUDGET INFORMATION:** The purchase will be funded by the Capital Projects Fund.

**RESOURCE PERSONNEL:** Yvonne M. Johnson, Chief Financial Officer

**RECOMMENDED MOTION:** I move to approve the purchase of approximately 16 acres of real property located within the Firefly Development, in Montgomery County, Texas, and to delegate authority to the Superintendent or his designee to negotiate, execute, amend, finalize, and/or terminate any agreements and closing documents related to the purchase and to execute any additional documents related thereto, as discussed in closed session.

Splendora Independent School District
Schedule of Revenues and Expenditures
Budget to Actual - General Fund
Fiscal Year 2026-2027
As of August 31, 2026

| | Budgeted Amounts | | Actual | | Ratio of Amended |
|---|---|---|---|---|---|
| | Original | Amended | Amounts | Variance | Budget |
| **REVENUES:** | | | | | |
| 5700 - Local | $ 15,175,000 | $ 15,175,000 | $ 248,645 | $ (14,926,355) | 1.64% |
| 5800 - State | 54,500,000 | 54,500,000 | 300,306 | (54,199,694) | 0.55% |
| 5900 - Federal | 445,000 | 445,000 | 329 | (444,671) | 0.07% |
| **Total Revenues** | 70,120,000 | 70,120,000 | 549,280 | (69,570,720) | 0.78% |
| **EXPENDITURES:** | | | | | |
| 11 - Instruction | 42,308,024 | 42,308,024 | 5,331,138 | 36,976,886 | 12.60% |
| 12 - Instructional Resources and Media Services | 300,075 | 300,075 | 73,583 | 226,492 | 24.52% |
| 13 - Curriculum and Instruction Staff Development | 1,794,264 | 1,794,264 | 522,624 | 1,271,640 | 29.13% |
| 21 - Instructional Leadership | 1,949,951 | 1,949,951 | 636,320 | 1,313,631 | 32.63% |
| 23 - School Leadership | 3,686,795 | 3,686,795 | 812,444 | 2,874,351 | 22.04% |
| 31 - Guidance, Counseling, and Evaluation Services | 2,287,977 | 2,287,977 | 568,319 | 1,719,658 | 24.84% |
| 32 - Social Work Services | 130,831 | 130,831 | 10,314 | 120,517 | 7.88% |
| 33 - Health Services | 662,119 | 662,119 | 70,951 | 591,168 | 10.72% |
| 34 - Student Transportation | 3,786,296 | 3,786,296 | 915,070 | 2,871,226 | 24.17% |
| 36 - Extracurricular Activities | 2,024,688 | 2,024,688 | 444,850 | 1,579,838 | 21.97% |
| 41 - General Administration | 2,996,053 | 2,996,053 | 836,449 | 2,159,604 | 27.92% |
| 51 - Facilities Maintenance and Operations | 7,403,846 | 7,403,846 | 2,603,435 | 4,800,411 | 35.16% |
| 52 - Security and Monitoring Services | 1,146,977 | 1,146,977 | 253,531 | 893,446 | 22.10% |
| 53 - Data Processing Services | 987,479 | 987,479 | 409,081 | 578,398 | 41.43% |
| 61 - Community Services | 255,125 | 255,125 | 99,435 | 155,690 | 38.98% |
| 71 - Debt Service | - | - | - | - | 0.00% |
| 81 - Facilities Acquisition and Construction | 39,500 | 39,500 | - | 39,500 | 0.00% |
| 93 - Payments to Member Districts of SSA | - | - | - | - | 0.00% |
| 95 - Payments to Juvenile Justice Alt. Ed. Prg. | - | - | - | - | 0.00% |
| 99 - Other Intergovernmental Charges | 240,000 | 240,000 | - | 240,000 | 0.00% |
| **Total Expenditures** | 72,000,000 | 72,000,000 | 13,587,544 | 58,412,456 | 18.87% |
| **Excess (Deficiency) of Revenues Over (Under) Expenditures** | (1,880,000) | (1,880,000) | (13,038,264) | (11,158,264) | |
| 7900 - Transfers In/Other Resources | - | - | - | - | |
| 8900 - Transfers Out/Other Uses | - | - | - | - | |
| **NET CHANGE IN FUND BALANCE** | **$ (1,880,000)** | **$ (1,880,000)** | **$ (13,038,264)** | **$ (11,158,264)** | |
| **FUND BALANCE AS OF JUNE 30, 2025:** | | | | | |
| Unassigned Fund Balance | $ 8,898,844 | $ 8,898,844 | | | |
| Assigned Fund Balance | | | | | |
| Capital Projects - Field Turf | 440,000 | 440,000 | | | |
| Capital Projects - HVAC | 275,000 | 275,000 | | | |
| Capital Projects - Roofing | 330,000 | 330,000 | | | |
| Capital Projects - Technology | 165,000 | 165,000 | | | |
| Capital Projects - Transportation | 165,000 | 165,000 | | | |
| Capital Projects - Miscellaneous Capital Equipment | 355,000 | 355,000 | | | |
| Total Assigned Fund Balance | 1,730,000 | 1,730,000 | | | |
| **Total Unassigned and Assigned Fund Balance** | **10,628,844** | **10,628,844** | | | |
| Fund Balance as a % of Total Budgeted Expenditures | 15% | 15% | | | |
| Fund Balance in Days (TEA 90 Days; School FIRST 75 Days) | 54 | 54 | | | |
| Committed Fund Balance | 170,000 | 170,000 | | | |
| Nonspendable Fund Balance (Inventories & Prepaids) | 524,676 | 524,676 | | | |
| **Total Fund Balance** | **$ 11,323,520** | **$ 11,323,520** | | | |

Splendora Independent School District
Schedule of Revenues and Expenditures
Budget to Actual - Child Nutrition Fund
Fiscal Year 2026-2027
As of August 31, 2026

| | Budgeted Amounts | | Actual | | Ratio of Amended |
|---|---|---|---|---|---|
| | Original | Amended | Amounts | Variance | Budget |
| **REVENUES:** | | | | | |
| 5700 - Local | $ 428,000 | $ 428,000 | $ 3,688 | $ (424,312) | 0.86% |
| 5800 - State | 14,000 | 14,000 | - | (14,000) | 0.00% |
| 5900 - Federal | 4,408,000 | 4,408,000 | - | (4,408,000) | 0.00% |
| **Total Revenues** | 4,850,000 | 4,850,000 | 3,688 | (4,846,312) | 0.08% |
| **EXPENDITURES:** | | | | | |
| 35 - Food Services | 4,850,000 | 4,850,000 | 911,651 | 3,938,349 | 18.80% |
| **Total Expenditures** | 4,850,000 | 4,850,000 | 911,651 | 3,938,349 | 18.80% |
| **Excess (Deficiency) of Revenues Over (Under) Expenditures** | - | - | (907,963) | (907,963) | |
| 7900 - Transfers In/Other Resources | - | - | - | - | |
| 8900 - Transfers Out/Other Uses | - | - | - | - | |
| **NET CHANGE IN FUND BALANCE** | **$ -** | **$ -** | **$ (907,963)** | **$ (907,963)** | |
| **FUND BALANCE AS OF JUNE 30, 2025:** | | | | | |
| Restricted - Food Service | $ 1,711,685 | $ 1,711,685 | | | |
| **Total Fund Balance** | **$ 1,711,685** | **$ 1,711,685** | | | |

Splendora Independent School District
Schedule of Revenues and Expenditures
Budget to Actual - Debt Service Fund
Fiscal Year 2026-2027
As of August 31, 2026

| | Budgeted Amounts | | Actual | | Ratio of Amended |
|---|---|---|---|---|---|
| | Original | Amended | Amounts | Variance | Budget |
| **REVENUES:** | | | | | |
| 5700 - Local | $ 10,300,000 | $ 10,300,000 | $ 19,127 | $ (10,280,873) | 0.19% |
| 5800 - State | 2,500,000 | 2,500,000 | - | (2,500,000) | 0.00% |
| 5900 - Federal | - | - | - | - | 0.00% |
| **Total Revenues** | 12,800,000 | 12,800,000 | 19,127 | (12,780,873) | 0.15% |
| **EXPENDITURES:** | | | | | |
| 71 - Debt Service | 14,073,000 | 14,073,000 | 2,400 | 14,070,600 | 0.02% |
| **Total Expenditures** | 14,073,000 | 14,073,000 | 2,400 | 14,070,600 | 0.02% |
| **Excess (Deficiency) of Revenues Over (Under) Expenditures** | (1,273,000) | (1,273,000) | 16,727 | 1,289,727 | |
| 7900 - Transfers In/Other Resources | - | - | - | - | |
| 8900 - Transfers Out/Other Uses | - | - | - | - | |
| **NET CHANGE IN FUND BALANCE** | **$ (1,273,000)** | **$ (1,273,000)** | **$ 16,727** | **$ 1,289,727** | |
| **FUND BALANCE AS OF JUNE 30, 2025:** | | | | | |
| Restricted - Retirement of Long-Term Debt | $ 6,818,238 | $ 6,818,238 | | | |
| **Total Fund Balance** | **$ 6,818,238** | **$ 6,818,238** | | | |

# Splendora ISD Board of Trustees
# Agenda Item Information Form

**BOARD MEETING DATE:** October 19, 2026

**AGENDA ITEM NAME:** Purchasing Cooperative Memberships and Fees

**THIS ITEM RELATES TO STRATEGIC PLAN PILLAR(S):** Fiscal & Operational Systems

**BACKGROUND INFORMATION:** Board Policy CH(LEGAL) states:

- A district may participate in a cooperative purchasing program with another local government of this state or another state or with a local cooperative organization of this state or another state.
- A district that purchases goods or services under these provisions satisfies any state law requiring the district to seek competitive bids for the purchase of the goods or services.
- A district that enters into a purchasing contract valued at $25,000 or more under Education Code 44.031(a)(5) (interlocal contract), under Local Government Code Chapter 271, Subchapter F (cooperative purchasing program), or under any other cooperative purchasing program authorized for school districts by law shall document a contract-related fee, including a management fee, paid by or to the district and the purpose of each fee under the contract.
- The amount, purpose, and disposition of any fee described above must be presented in a written report and submitted annually in an open meeting of the board. The written report must appear as an agenda item.

Splendora ISD has active memberships in the following purchasing cooperatives:

- No membership/management fees:
    - 1GPA
    - 791 Purchasing Cooperative (ESC 15/CTCOG)
    - Allied States Cooperative (ESC 19)
    - BuyBoard Purchasing Cooperative
    - Choice Partners (Harris County Department of Education)

    - DIR (Department of Information Resources)
    - E & I (Educational & Institutional Cooperative Purchasing)
    - EDTech (ESC 10)
    - EPIC6 (ESC 6)
    - Equalis (EG-0003134)
    - HGACBuy (Houston-Galveston Area Council)
    - OMNIA Partners
    - PACE (Purchasing Association of Cooperative Entities/ESC 20)
    - PSA (Purchasing Solutions Alliance)
    - SETX Co-Op (ESC 5)
    - Sourcewell
    - Tips USA (Cooperative Purchasing Systems/ESC 8)
- Membership/management fees:
    - Central Texas Purchasing Alliance - $150 annually
    - TxSmartBuy (State of Texas Cooperative Purchasing Program) - $100 annually

Although the majority of the purchasing cooperatives do not charge membership/ management fees to Splendora ISD, there may be fees charged to and paid by each vendor when a purchase order is issued.

- The BuyBoard Purchasing Cooperative charges vendors a 2% service fee for each purchase order or a flat administrative fee per purchase order for vehicles, which allows them to provide annual rebates to districts for purchases made through BuyBoard contracts. The rebate received by Splendora ISD for fiscal year 2025-2026 was $7,000 and deposited into the General Fund.
- Choice Partners provides a Choice Cash Rebate for spending through Choice Partners contracts. The rebate received for fiscal year 2025-2026 was $7,644 ($6,385 was deposited into the Child Nutrition Fund and $1,259 was deposited into the General Fund).

In summary, membership in purchasing cooperatives not only reduces staffing costs, but affords the District a wide variety of vendor choices. The advantage to purchasing cooperative memberships is the ability to streamline the procurement process and access to competitively procured contracts.

**ADMINISTRATIVE RECOMMENDATION:** N/A – Provided for informational purposes only to comply with Board Policy.

**ATTACHMENTS:** N/A

**BUDGET INFORMATION:** For the 2025-2026 fiscal year, the revenue and expenditures associated with purchasing cooperatives are listed below:

- Total fees paid by the General Fund for membership/management fees was $250.
- Total administrative fees for vehicle purchases (buses and support vehicles) in the amount of $1,200 were paid in the following amounts and by the funds listed below. Although these fees are paid by the vendor, they are listed separately on each purchase order, therefore the information is being included for disclosure of all associated fees:
    - BuyBoard Purchasing Cooperative:
        - $400 General Fund
        - $800 Capital Projects Fund
- Total rebates received were $14,644:
    - General Fund
        - $7,000 from BuyBoard Purchasing Cooperative
        - $1,259 from Choice Partners
    - Child Nutrition Fund
        - $6,385 from Choice Partners

**RESOURCE PERSONNEL:** Yvonne M. Johnson, Chief Financial Officer, Cadie Provost, Director of Finance, and Jennifer Stafford, Director of Purchasing/ Warehouse Services

**RECOMMENDED MOTION:** N/A