

Regular Meeting  
Monday, August 21, 2023 6:30 PM

Cannady Cedar Hill Room  
285 Uptown Blvd.  
Cedar Hill, Texas 75104

## **Agenda**

1. CALL TO ORDER  
FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551.
2. PUBLIC HEARING TO DISCUSS PROPOSED TAX RATE  
The Board encourages comments about the District from members of the public. Anyone who has signed up to speak in advance of the meeting in accordance with procedures may do so at this time. Each participant should address the Board from the podium microphone, stating their name and address before speaking. The Board asks that each participant's comments pertain to District business and be no longer than three (3) minutes. Copies of presentations should be made available to all Trustees and the Superintendent.
  - 2.A. Proposed Tax Rate Presentation  
**Presenter:** Mrs. Carla Settle
3. CLOSE PUBLIC HEARING FOR PROPOSED TAX RATE

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# **PUBLIC HEARING: Adoption of 2023-2024 Tax Rates**

Carla Settle  
Chief Financial Officer  
August 21, 2023



# Tax Rate & Revenue Per Student Comparison

TRE Passed

Dallas County: Cedar Hill ISD has the 7<sup>th</sup> lowest overall tax rate, and ranks 16<sup>th</sup> out of 16 in General Fund (M&O rate) Revenue per student.

DCAD District	M&O	I&S	Total <b>2022</b> Tax Rate
Coppell ISD	0.9862700	0.230600	1.217300
Richardson ISD	0.9646000	0.350000	1.315600
Sunnyvale ISD	0.9605000	0.414100	1.374600
Grand Prairie ISD	0.9429000	0.364100	1.307000
Dallas ISD	0.9429000	0.242035	1.184935
Carrollton-Farmers Branch ISD	0.9429000	0.200000	1.142900
Lancaster ISD	0.9406000	0.437500	1.378100
Ferris ISD	0.9385000	0.300000	1.238500
Duncanville ISD	0.9329000	0.320000	1.252900
DeSoto ISD	0.9290000	0.315300	1.258200
Grapevine-Colleyville ISD	0.9091000	0.221700	1.130800
Highland Park ISD	0.9078000	0.170000	1.077800
Irving ISD	0.9045600	0.241800	1.147400
Mesquite ISD	0.8846000	0.400000	1.284600
Garland ISD	0.8546000	0.317900	1.172500
Cedar Hill ISD	0.8546000	0.336000	1.190600

# CHISD Tax Rate History

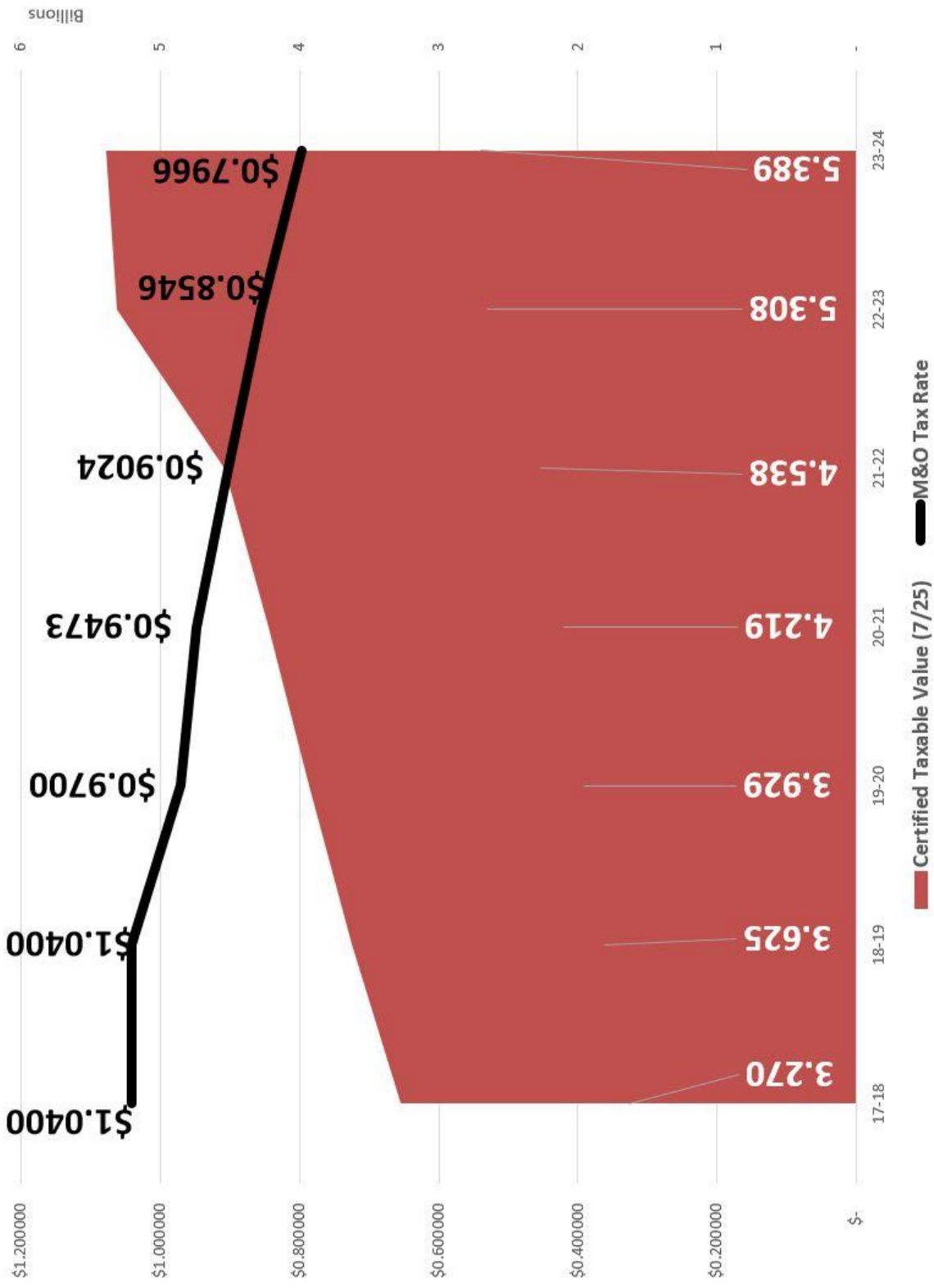
The total tax rate has **DROPPED 38 cents** in 7 years.\*

- M&O rate compressed as a result of HB3
- 88th Legislative Session further compressed M&O
- I&S rate lowered by paying down debt



\* proposed rate includes VATRE additional pennies

# TAX VALUE AND TAX RATE TRENDS



# Calculating 2022-2023 CHISD Tax Rate

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2022-2023 School Year	M&O MCR	+	<u>Tax Rate</u> \$0.8046	I&S	=	<u>Tax Rate</u> \$1.1406	BASE Total
2023-2024 School Year	New Compressed Rate ↓ \$0.6266	+	\$0.3360	\$0.3360	=	\$0.9626	per \$100 of property value

# Potential Election Impact on Tax Rate

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## M&O

### Tax Rate

\$0.6266
+ 0.0500
+ <u>0.1200</u>
0.7966

With voter approval on the **VATRE, 12 pennies** could be added to M&O tax rate. This would generate additional revenue for CHISD.

## I&S

### Tax Rate

\$0.3360

CHISD can issue the proposed bond amount **without changing the I&S tax rate.**

=

## TOTAL

### Tax Rate

\$1.1326

per \$100 of property value

CHISD's proposed tax rate is still a **decrease** of \$0.058 from the 2022 tax rate.

# TAX IMPACT

	2022 TAX YEAR	2023 TAX YEAR WITH SUCCESSFUL VATRE	2023 TAX YEAR W/OUT SUCCESSFUL VATRE
EXAMPLE HOME APPRAISED VALUE	\$300,000	\$300,000	\$300,000
LESS: STATE HOMESTEAD EXEMPTION	(\$40,000)	(\$100,000)	(\$100,000)
NET TAXABLE VALUE	\$260,000	\$200,000	\$200,000
DISTRICT MCR	\$0.8046	\$0.6266	\$0.6266
TIER TWO PENNIES	\$0.0500	\$0.1700	\$0.0500
TOTAL M&O TAX RATE	\$0.8546	\$0.7966	\$0.6766
M&O TAXES (GENERAL FUND)	\$2,222	\$1,593	\$1,353
I&S TAXES (\$0.336 RATE FOR DEBT)	\$874	\$672	\$672
CHISD PORTION OF TAX BILL	\$3,096	\$2,265	\$2,025
<b>MEDIAN TAXPAYER SAVINGS VS. TAX YEAR 2022</b>	N/A	<b>\$830</b>	<b>\$1,070</b>

# 2023 VATRE PRIORITIES



## QUALITY ACADEMIC INSTRUCTION

Sustainable and competitive compensation where teachers start at \$60,000 annually



## SAFE AND SECURE CLASSROOMS

Comply with HB3 mandates and increase compensation to fill all required positions



## FINANCIAL STABILITY

Sustain previous salary increases from 2022-2023 as a result of inflation and preserve fund balance

## **2023-24 VATRE CAMPAIGN PRIORITIES**

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### **BUDGET LENSES**

#### **QUALITY ACADEMIC INSTRUCTION**

- Professional & Competitive Compensation
- Starting salary \$60,000

#### **SAFE & SECURE CLASSROOMS**

- HB3 Mandates
- Competitive Compensation to fill all positions

#### **PRESERVING FUND BALANCE**

#### **MEANINGFUL CHANGE**



# 2023-24 VATRE CAMPAIGN PRIORITIES

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## SAFE & SECURE CLASSROOMS

- HB3 Mandates
  - Armed Officer – 9 new positions
- Competitive Compensation to fill all positions
  - Starting Salary for a Recruit in City of Cedar Hill annually \$70,000 (full year – 260 days no overtime or benefits)
  - Same rate (\$33.65/hr) on a 226-day contract \$60,846
    - 9 officers (w/benefits) \$613,500
    - Increases on current positions \$234,700

Less: Estimated State Contribution      - \$225,000

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**VATRE: SAFETY & SECURITY      \$ 623,200**



# **2023-24 VATRE CAMPAIGN PRIORITIES**

## **Retain Qualified Staff**

### **January 2024 - Proposed**

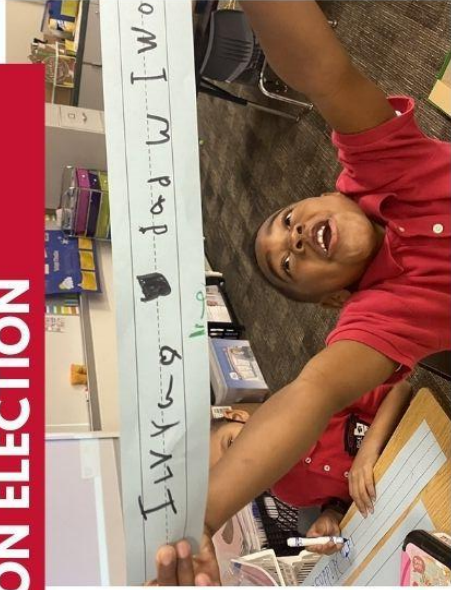
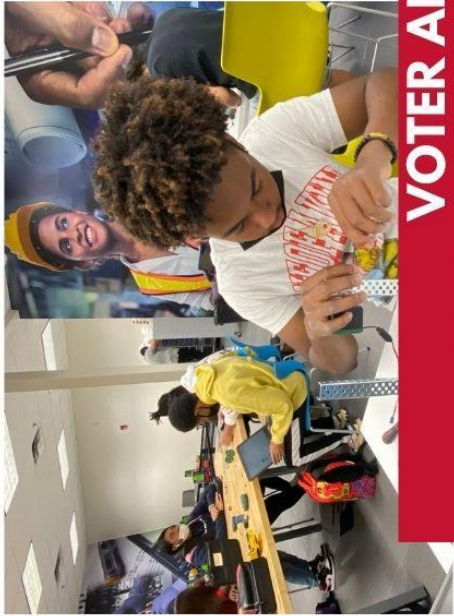
- \$2,500 Stipend w/Benefits for all Teachers \$1,184,400  
(FY25 Teacher Salary Schedule increase by 5% - \$1.95M)
  - \$1,000 Stipend w/Benefits for all staff \$1,051,680
- VATRE: ACADEMIC INSTRUCTION \$2,236,080**

## **Protect Financial Stability**

- 2022-2023 5% Raise for all Staff (ESSER-funded)
  - 2023-2024 3% Raise for Teachers; 1% Staff
- VATRE: ACADEMIC INSTRUCTION \$3,474,491**

**TOTAL VATRE CAMPAIGN BUDGET \$6,333,771**





**VOTER APPROVED  
TAX RATIFICATION ELECTION**



# Ballot Language Draft - VATRE

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FOR

RATIFYING THE AD VALOREM TAX RATE OF \$1.1326 IN CEDAR HILL INDEPENDENT SCHOOL DISTRICT FOR THE CURRENT YEAR, A RATE THAT WILL RESULT IN AN DECREASE OF 4.87% PERCENT IN MAINTENANCE AND OPERATIONS TAX RATE FOR THE DISTRICT FOR THE CURRENT YEAR AS COMPARED TO THE PRECEDING YEAR, WHICH IS AN ADDITIONAL \$6,832,290 TOTAL LOCAL AND STATE M&O REVENUE.

AGAINST

# 2023 Budget Calendar



**THANK  
YOU**



**PUBLIC COMMENTS**



4. RECONVENE OPEN SESSION

5. CLOSED SESSION

Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government

Code Section: 551.071) Private consultation with the board's attorney,

551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

551.082) Considering discipline of a public school child, or complaint or charge against personnel.

551.076) Deliberation regarding security devices or security audits

(1) the deployment, or specific occasions for implementation, of security personnel or devices; or

(2) a security audit.

551.087) To discuss or deliberate regarding economic development negotiations

If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section listed above.

The Board will vote on matters in Open Session considered in Closed Session or matters considered if the Board enters into a Closed meeting during the meeting, if applicable.

6. PUBLIC SESSION

6.A. Pledge to Flags

**Presenter:** Ms. Saniyah McGrew

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** August 21, 2023

**Presented by:** Dr. Gerald B. Hudson, Superintendent of Schools

**Subject:** Student Pledge Leader

## Information - Student Pledge Leaders

### **BACKGROUND INFORMATION:**

Texas Pledge Leader: Saniyah McGrew

US Pledge Leader: Saniyah McGrew

Cedar Hill Independent School District Superintendent Dr. Gerald Hudson selected Cedar Hill High School freshman Saniyah McGrew as the 2023-2024 CHISD Teen Superintendent. When McGrew was a Bray Elementary scholar, she was selected for the Cedar Hill Library Advisory Board. The new library is expected to be completed next year. She was one of seven CHISD Scholar Bond Ambassadors earlier this spring. McGrew won the CHISD Spelling Bee as a seventh grader and finished second as an eighth grader, qualifying for the Dallas County Spelling Bee both times.

### **BOARD ACTION REQUIRED:**

None

### **POLICY AUTHORIZATION:**

None

### **CONTACT PERSON:**

Michael Sudhalter - CHISD Communications Coordinator

### **FUNDING SOURCE:**

None

### **ENCLOSURES:**

None

6.A.1. Pledge to the American Flag

6.A.2. Pledge to the Texas Flag

6.B. Prayer

**Presenter:** Trustee

7. COMMUNICATIONS/RECOGNITIONS

**Presenter:** Mrs. Tierney Tinnin

7.A. First Week of School Recap

**Presenter:** Mrs. Tierney Tinnin

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date: August 21, 2023**

**Presented by: Dr. Gerald Hudson, Superintendent of Schools**

**Subject: First Week of School Recap 2023**

**Information**

**BACKGROUND INFORMATION:**

Highlights from the first week of school 2023-2024

**RECOMMENDATION:**

Information Only

**BOARD ACTION REQUIRED:**

None

**POLICY AUTHORIZATION:**

None

**CONTACT PERSON:**

Mrs. Tierney Tinnin, Chief of Communications

**FUNDING SOURCE:**

None

**ENCLOSURES:**

First Week of School Presentation

7.B. Fine Arts Department Efficiency Report  
**Presenter:** Mr. Derrick Walker

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** August 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Fine Arts Department Efficiency Report 2023

**Information**

**BACKGROUND INFORMATION:**

This Department Efficiency Report details the organizational structure and functions of the CHISD Fine Arts Department. It also provides updates regarding department accomplishments and goals.

**RECOMMENDATION:**

Information Only

**BOARD ACTION REQUIRED:**

None

**POLICY AUTHORIZATION:**

None

**CONTACT PERSON:**

Derrick Walker, Director of Fine Arts

**FUNDING SOURCE:**

None

**ENCLOSURES:**

Fine Arts DER

8. CITIZENS FORUM: The Board will now hear those who wish to make comments and who have completed and returned the Public Forum Citizen Participation Form. This section will be conducted in accordance with the Texas Open Meetings Act and Board Policy. Speakers must limit comments to issues that can be presented in a public forum. Complaints about student discipline, specific student issues or personnel must be addressed through appropriate administrative channels.
9. LONE STAR GOVERNANCE  
Founded on research, Lone Star Governance (LSG) is a continuous-improvement model for governing teams—boards in collaboration with their superintendents—who choose to focus intensely on only one primary objective: Improving student outcomes. Lone Star Governance accomplishes this intense focus through tailored coaching aligned to the five pillars of the Texas Framework for School Board Development: Vision, Accountability, Structure, Advocacy, and Unity.
10. ACTION ITEMS
  - 10.A. Consider Approval for the 2023-2024 school year, to delegate contractual authority to obligate the School District under Texas Education Code (TEC) 11.1511(c)(4) to the Superintendent, solely for the purpose of obligating the District under TEC, Chapter 48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the Commissioner of Education as authorized under TEC, 49.006. This includes approval of the Agreement for the Purchase of Attendance Credits or the Agreement for the Purchase of Attendance Credits (Netting Chapter 48 Funding)
  - 10.B. Adoption of Tax Rate  
**Presenter:** Carla Settle

**Cedar Hill Independent School District**  
**BOARD OF TRUSTEES**

Meeting Date: August 21, 2023  
Presented by: Dr. Gerald Hudson, Superintendent of Schools  
Subject: Resolution to Set 2023-2024 Tax Rate

**Action Item**

**BACKGROUND INFORMATION:**

At a regular meeting on June 20, 2023, the Board approved the 2023-2024 Budget. The approved budget is supported by a combined tax rate of \$1.2914 (\$.95540 Maintenance and Operations and \$.3360 Interest and Sinking). The budget meeting notice was published on June 9, 2023 and met all legal requirements. The 88<sup>th</sup> Legislative Special Session imposed further tax compression that changed the proposed maximum compressed tax rate.

After the additional state and local compression, the proposed maintenance and operations tax rate includes \$.17/\$100 value added to the district's maximum compressed tax rate of \$.6266 which exceeds the \$.05/\$100 value allowed by Tax Code 26.08 (n) as amended by the 86<sup>th</sup> Texas Legislature and effective January 1, 2020.

The adoption of this tax rate prompts a voter-approved tax rate election to be held on November 7, 2023.

**RECOMMENDATION:**

The following motion is required to adopt a tax rate that exceeds a district's no-new-revenue tax rate:

"I move that the property tax rate be increased by the adoption of a tax rate of \$1.1326 per \$100 of property valuation, which is 20.3% decrease by which the tax rate exceeds the no-new-revenue rate of \$0.999258 per \$100 of property valuation."

**BOARD ACTION REQUIRED:**

Approve administration recommendation.

**POLICY AUTHORIZATION:**

CHISD POLICY CCG (LEGAL), Tax Rate

**CONTACT PERSON:**

Carla Settle, CFO

**FUNDING SOURCE (S):**

Fund 199 - General Operating  
Fund 599 - Debt Service

**ENCLOSURES:**

Resolution to Set Tax Rate

10.C. Election Order-Voter-Approval Tax Rate Election (VATRE)

**Presenter:** Carla Settle

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** August 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** November 2023 Voter Approval Tax Rate Election Order

**Action**

**BACKGROUND INFORMATION:**

A school district must hold a Voter-Approval Tax Rate Election (VATRE) when it is asking voters to consider raising the tax rate. Cedar Hill ISD would ask voters to consider increasing the Maintenance & Operations Tax Rate to \$0.79660 per \$100 taxable value as set in previous board action on the agenda. This would generate an estimated net \$7 million in additional maintenance and operations revenue.

**RECOMMENDATION:**

CHISD administration recommends that the Board of Trustees adopt the Order calling a bond election to be held by the Cedar Hill Independent School District.

**BOARD ACTION REQUIRED:**

Yes

**POLICY AUTHORIZATION:**

CQA LEGAL

**CONTACT PERSON:**

Carla Settle, Chief Financial Officer

**FUNDING SOURCE:**

None

**ENCLOSURES:**

Order calling a Tax Ratification Election

11. CONSENT AGENDA

11.A. Minutes from Previous Board of Trustee Meetings

**Presenter:** Ms. Courtney Lackey Wilson

Called Meeting  
Thursday, July 6, 2023 6:00 PM Central

Third Floor Training Room  
285 Uptown Blvd.  
Cedar Hill, Texas 75104

**1. CALL TO ORDER at 6:00 PM.**

FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551.

**Trustees present are Gayle Sims, Ramona Ros-Bacon, Dr. Denise Roache-Davis, Carma Morgan, Cheryl Wesley, Robert Riggs, and Denishea Williams.**

**2. PUBLIC COMMENTS**

The Board encourages comments about the District from members of the public. Anyone who has signed up to speak in advance of the meeting in accordance with procedures may do so at this time. Each participant should address the Board from the podium microphone, stating their name and address before speaking. The Board asks that each participant's comments pertain to District business and be no longer than three (3) minutes. Copies of presentations should be made available to all Trustees and the Superintendent. **There were no public comments at this time.**

**Recess to Closed Session at 6:00 PM.**

**3. CLOSED SESSION opened at 6:13 PM.**

Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government Code Section:

551.071) Private consultation with the board's attorney,

551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee

551.082) Considering discipline of a public school child, or complaint or charge against personnel.

If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section listed above.

**1. Superintendent Evaluation**

The Board will vote on matters in Open Session considered in Closed Session or matters considered if the Board enters into a Closed meeting during the meeting, if applicable.

**Closed Session closed at 9:44 PM.**

**4. ADJOURN at 9:44 PM.**

\_\_\_\_\_  
Gayle Sims, Board of Trustees President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ramona Ross-Bacon, Board of Trustees Secretary

\_\_\_\_\_  
Date



Regular Meeting  
Monday, July 17, 2023 6:30 PM Central

Cannady Cedar Hill Room  
285 Uptown Blvd.  
Cedar Hill, Texas 75104

**1. CALL TO ORDER at 6:32 PM.**

FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551.

**Trustees present are Gayle Sims, Dr. Denise Roache-Davis, Carma Morgan, Denishea Williams and Ramona Ross-Bacon. Cheryl Wesley and Robert Riggs are absent.**

**Recess to Closed Session at 6:34 PM.**

**2. CLOSED SESSION opened at 6:40 PM.**

Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government Code Section:

551.071) Private consultation with the board's attorney,

551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

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(1) the deployment, or specific occasions for implementation, of security personnel or devices; or

(2) a security audit.

551.087) To discuss or deliberate regarding economic development negotiations

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The Board will vote on matters in Open Session considered in Closed Session or matters considered if the Board enters into a Closed meeting during the meeting, if applicable.

**Closed Session closed at 7:32**

**3. PUBLIC SESSION reconvened at 7:37 PM.**

**3.A. Pledge to Flags led by Gayle Sims.**

**3.A.1. Pledge to the American Flag**

**3.A.2. Pledge to the Texas Flag**

**3.B. Prayer by Robert Riggs.**

**4. COMMUNICATIONS/RECOGNITIONS**

**5. CITIZENS FORUM:** The Board will now hear those who wish to make comments and who have completed and returned the Public Forum Citizen Participation Form. This section will be conducted in accordance with the Texas Open Meetings Act and Board Policy. Speakers must limit comments to issues that can be presented in a public forum. Complaints about student discipline, specific student issues or personnel must be addressed through appropriate administrative channels. **There were no public comments.**

## 6. LONE STAR GOVERNANCE

Founded on research, Lone Star Governance (LSG) is a continuous-improvement model for governing teams—boards in collaboration with their superintendents—who choose to focus intensely on only one primary objective: Improving student outcomes. Lone Star Governance accomplishes this intense focus through tailored coaching aligned to the five pillars of the Texas Framework for School Board Development: Vision, Accountability, Structure, Advocacy, and Unity.

6.A. Board Quarterly Tracker

## 7. PRESENTATIONS

7.A. Technology DER **pulled for a later date.**

7.B. VATRE & HB3 **pulled for a later date.**

## 8. CONSENT AGENDA **Ramona Ross-Bacon makes the motion to approve the Consent Agenda as presented. Denishea Williams seconds the motion. Motion passes 4-1 with Dr. Roache-Davis voting opposed.**

8.A. Minutes from Previous Board of Trustee Meetings

8.B. RFP 22-23-01 Teaching Aids, Instructional Materials and Related Services

8.C. RFP 22-23-02 Catering and Food Related Services

8.D. Board Quarterly Tracker

8.E. Authorize the Use of Purchasing Cooperatives and Interlocal Agreements

## 9. BOARD DISCUSSION

9.A. Upcoming Events

9.B. Training and Event Recaps

## 10. SUPERINTENDENT'S REPORT

10.A. Employment Retirements Resignations Terminations

10.B. May Financial Report

10.C. Purchases over \$50,000

10.D. Business Office DER

**Recess back in to Closed Session at 8:07 PM.**

**Reopened Closed Session at 8:12 PM.**

**Closed Session closed at 9:54 PM.**

## 11. ADJOURN **reconvened and adjourned public session at 9:58 PM.**

\_\_\_\_\_  
Gayle Sims, Board of Trustees President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ramona Ross-Bacon, Board of Trustees Secretary

\_\_\_\_\_  
Date

Called Meeting  
Monday, August 7, 2023 6:30 PM Central

Third Floor Training Room  
285 Uptown Blvd.  
Cedar Hill, Texas 75104

**1. CALL TO ORDER at 6:33 PM.**

FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551.

**Trustees present are Dr. Denise Roache-Davis, Ramona Ross-Bacon, Denishea Williams and Robert Riggs. Carma Morgan, Gayle Sims and Cheryl Wesley are absent.**

**Recess to Closed Session at 6:33 PM.**

**2. CLOSED SESSION opened at 6:41 PM.**

Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government Code Section:

551.071) Private consultation with the board's attorney,

551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee

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**Cheryl Wesley arrives at 6:34 PM**

**Gayle Sims arrives at 7:07 PM**

**Carma Morgan arrives at 7:24 PM**

**Closed Session closed at 7:25 PM.**

**Reconvened to Public Session at 7:33 PM**

**3. PUBLIC COMMENTS**

The Board encourages comments about the District from members of the public. Anyone who has signed up to speak in advance of the meeting in accordance with procedures may do so at this time. Each participant should address the Board from the podium microphone, stating their name and address before speaking. The Board asks that each participant's comments pertain to District business and be no longer than three (3) minutes. Copies of presentations should be made available to all Trustees and the Superintendent. **There are no public comments.**

4. INFORMATION

These items are presented to the Board for information only. No presentations will be made unless specifically requested by the Board.

4.A. Tax Rate Calculation

4.B. Technology DER

4.C. HB3/ VATRE Presentation

4.D. HB 3033 Update

4.E. Corrective Action Plan Update

4.F. 2023-2024 Student Code of Conduct Updates

4.G. 2023-2024 Insurance Update

5. CONSENT ITEMS

**Cheryl Wesley makes the motion to approve the Consent Items as presented. Carma Morgan seconds the motion. Unanimously approved 7-0.**

5.A. Corrective Action Plan

5.B. Student Code of Conduct

5.C. Memorandum of Understanding between Cedar Hill ISD and Dallas County JJAEP

6. SUPERINTENDENT'S REPORT

6.A. Worker's Compensation

7. ADJOURN at 9:29 PM.

\_\_\_\_\_  
Gayle Sims, Board of Trustees President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ramona Ross-Bacon, Board of Trustees Secretary

\_\_\_\_\_  
Date

11.B. RFP 22-23-07 Library Books and Supplies  
**Presenter:** Mrs. Carla Settle

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date: August 21, 2023**

**Presented by: Dr. Gerald Hudson, Superintendent of Schools**

**Subject: Consideration of Updated Vendor List for the Purchase of Library Books and Supplies for July 1, 2023 – June 30, 2026**

**Consent**

**BACKGROUND INFORMATION:**

Staff advertised and requested proposals for the purchase of Library Books and Supplies. The bid was designed to promote opportunities for local vendors as well as establish discounts from the vendor's regular published price list and compare other cost related factors such as shipping and other fees. The term of the contract will be July 1, 2023 – June 30, 2026 with no renewal options. RFP notifications were distributed to current vendors as well as non-awarded vendors who submitted a new vendor application. A total of 31 vendors responded. All proposed vendors are included in the RFP # 22-23-06 Bid Tabulation for the purchase of Library Books and Supplies for July 1, 2023 through June 30, 2026.

Addition of one vendor that was inadvertently excluded from the bid tab presented at the June 20, 2023 board meeting.

**RECOMMENDATION:**

Administration requests to approve the updated vendor list for the purchase of Library Books and Supplies through June 30, 2026 as per the attached list. Updated list to show EBSCO as we did in fact receive the bid before the May 23<sup>rd</sup> 2023 deadline.

**BOARD ACTION REQUIRED:**

Motion to approve the vendor list for the purchase of Library Books and Supplies through June 30, 2026 as per the attached list.

**POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition  
CH – LOCAL Purchasing and Acquisition

**CONTACT PERSON:**

Carla Settle, Chief Finance Officer  
Patricio Contreras, Purchasing Manager

**FUNDING SOURCE:**

2023-2024 Budget

**ENCLOSURES:**

Attached

Proposal Tabulation - RFP # 22-23-07

Library Books and Supplies

	<b>Booksource</b>	<b>Bound To Stay Bound Books, Inc</b>	<b>Children's Plus, Inc</b>
	1230 Macklind Ave.	1880 West Morton Avenue	1387 Dutch American Way
	St. Louis, MO 63110	Jacksonville, IL 62650	Beecher, IL 60401
<b>Product/Service Provided</b>	Library Books	Library Books	Library Books
<b>Minimum Order</b>	No	No	No
<b>Accepts Pos</b>	Yes	Yes	Yes
<b>Discount</b>	Up to 25%	BTSB catalog price reflects 30% discount from publisher price 10% discount on short discount titles	Up to 30% off publishers list prices reflected in web catalog
<b>Shipping</b>	Free on orders over \$150 Orders \$150 or below, shipping is \$9.99	Free	Free
<b>HUB</b>	No	No	No
<b>EDGAR</b>	Yes	Yes	Yes
<b>EPCNT/CTPA</b>	Yes	Yes	Yes
<b>All Required Forms Completed, Signed and Returned</b>	Yes	Yes	Yes
<b>Email</b>	<a href="mailto:bids@booksource.com">bids@booksource.com</a>	<a href="mailto:orders@btsb.com">orders@btsb.com</a>	<a href="mailto:orders@hellocpi.com">orders@hellocpi.com</a>

Proposal Tabulation - RFP # 22-23-07

Library Books and Supplies

	<b>Complete Book and Media Supply, LLC</b>	<b>Cox Subscriptions, Inc</b>	<b>Crabtree Publishing Company</b>
	1200 Toro Grande Dr Ste. 200	201 Village Road	347 Fifth Ave. Suite 1402-145
	Cedar Park, TX	Shallotte, NC 28470	New York, NY 10016
<b>Product/Service Provided</b>	Library Books	Library Books	Library Books
<b>Minimum Order</b>	No	No	No
<b>Accepts Pos</b>	Yes	Yes	Yes
<b>Discount</b>	Vary per supplier 0-50%	Yes	Catalog rfects 25% off list price discount
<b>Shipping</b>	Free freight on orders over \$50 shipping charge added if threshold is not met	Free	Free
<b>HUB</b>	TX HUB; SBA; Minority Owned	No	No
<b>EDGAR</b>	Yes	Yes	Yes
<b>EPCNT/CTPA</b>	Yes	Yes	Yes
<b>All Required Forms Completed, Signed and Returned</b>	Yes	Yes	Yes
<b>Email</b>	<a href="mailto:quotes@completebook.com">quotes@completebook.com</a>	<a href="mailto:dknox@wtcox.com">dknox@wtcox.com</a>	<a href="mailto:orders@crabtreebooks.com">orders@crabtreebooks.com</a>

Proposal Tabulation - RFP # 22-23-07

Library Books and Supplies

	<b>Delaney Edicational Enterprises, Inc</b>	<b>EastWest</b>	<b>EBSCO</b>
	1387 Dutch American Way	251 1st Avenue North, Ste. 700	5724 Hwy. 280 East
	Beechers, IL 60401	Minneapolis, MN 55401	Birmingham, AL 35242
<b>Product/Service Provided</b>	Library Books	Library Books	Library Books
<b>Minimum Order</b>	No	No	NO
<b>Accepts Pos</b>	Yes	Yes	Yes
<b>Discount</b>	Up to 30% off publishers list price reflected in web catalog	Minimum 25% off list on Non Fiction 0% discount on Fiction	Up to 18% off publishers list price on magazine and newspaper subscriptions
<b>Shipping</b>	Free	Free	Free
<b>HUB</b>	No	No	No
<b>EDGAR</b>	Yes	Yes	Yes
<b>EPCNT/CTPA</b>	No	Yes	Yes
<b>All Required Forms Completed, Signed and Returned</b>	Yes	Yes	Yes
<b>Email</b>	<a href="mailto:cs@deebook.com">cs@deebook.com</a>	<a href="mailto:losburn@lakeviewbooks.com">losburn@lakeviewbooks.com</a>	<a href="mailto:ebsonorthamerica@ebSCO.com">ebsonorthamerica@ebSCO.com</a>

Proposal Tabulation - RFP # 22-23-07

Library Books and Supplies

	<b>Gumdrop Books</b>	<b>Lakeshore Learning Materials, LLC</b>	<b>Lakeview</b>
	802 N. 41st St. P.O. Box 505	2695 E. Dominguez St.	251 1st Avenue North, Ste. 700
	Bethany, MO 64424	Carson, CA 90895	Minneapolis, MN 55401
<b>Product/Service Provided</b>	Library Books	Library Books and Supplies	Library Books
<b>Minimum Order</b>	No	No	No
<b>Accepts Pos</b>	Yes	Yes	Yes
<b>Discount</b>	Prices reflect discount off list price up to 70% for books /ebooks.	5% off discount on all non-sale items from catalog, webiste and retail stores. Please reference "Per RFP #22-23-07" on all P/O's	Minimum 25% off list on Non Fiction 0% discount on Fiction
<b>Shipping</b>	Free	Free	Free
<b>HUB</b>	No	No	No
<b>EDGAR</b>	Yes	Yes	Yes
<b>EPCNT/CTPA</b>	Yes	Yes	Yes
<b>All Required Forms Completed, Signed and Returned</b>	Yes	Yes	Yes
<b>Email</b>	<a href="mailto:wecare@gumdropbooks.com">wecare@gumdropbooks.com</a>	<a href="mailto:orderdept@lakeshorelearning.com">orderdept@lakeshorelearning.com</a>	<a href="mailto:losburn@lakeviewbooks.com">losburn@lakeviewbooks.com</a>

Proposal Tabulation - RFP # 22-23-07

Library Books and Supplies

	<b>Lectorum Publications</b>	<b>Lerner Publishing Group</b>	<b>Mackin Book Company</b>
	10 New Maple Ave Ste.	241 1st Ave N	3505 Country Road 42 West
	Pine Brook, NJ 070058	Minneapolis, MN 55401	Burnsville, MN 55306
<b>Product/Service Provided</b>	Library Books	Library Books	Library Books
<b>Minimum Order</b>	No	Yes	No
<b>Accepts Pos</b>	Yes	Yes	Yes
<b>Discount</b>	20%	25% off list price on hardcover books, ebooks & ebooks w/audio	Additional 8% off website. Already discounted up to 45% off list price for print. Ebooks/digital audiobooks additional 5%
<b>Shipping</b>	\$11 on orders up to \$99.99 10.5% on orders from \$2000-\$4999	Processing & shipping will be free on any order that exceed \$350. min shpg charge \$7.50	Free
<b>HUB</b>	State of New Jersey Minority/Women Certified	No	Women's Bsness Enterprise
<b>EDGAR</b>	Yes	Yes	Yes
<b>EPCNT/CTPA</b>	Yes	Yes	Yes
<b>All Required Forms Completed, Signed and Returned</b>	Yes	Yes	Yes
<b>Email</b>	<a href="mailto:hviskovic@lectorum.com">hviskovic@lectorum.com</a>	<a href="mailto:Custserve@lernerbook.com">Custserve@lernerbook.com</a>	<a href="mailto:orders@mackin.com">orders@mackin.com</a>

Proposal Tabulation - RFP # 22-23-07

Library Books and Supplies

	<b>National Educational Sysytem, Inc</b>	<b>OverDrive, Inc</b>	<b>Perma-Bound Books</b>
	5405 Bandera Rd. Ste. 110	One Overdrive Way	617 E. Vandalia Road
	San Antonio, TX 78238	Cleveland, OH 44125	Jacksonville, IL 62650
<b>Product/Service Provided</b>	Library Books	Library	Library Books
<b>Minimum Order</b>	No	No	No
<b>Accepts Pos</b>	Yes	Yes	Yes
<b>Discount</b>	5% off. Excluded Furniture, Rugs, Rest Mats, Cots, Playground Equipment, and Strollers	Pricing is set by the supplying publisher & is not marked up by overdrive. Offeres seasonal discounts on select titles (25-50%)	Website Prices are discounted up to 40% off publishers list prices
<b>Shipping</b>	Free shipping on orders over \$800. Under \$800 add 15% of merchandise with a min charge of \$12.95. Oversized will need frieght quote	Free	Free on orders over \$50 Oders \$50 or less will incur a \$5 shipping fee
<b>HUB</b>	The State of Texas Historically Underutilized	No	No
<b>EDGAR</b>	Yes	Yes	Yes
<b>EPCNT/CTPA</b>	Yes	Yes	Yes
<b>All Required Forms Completed, Signed and Returned</b>	Yes	Yes	Yes
<b>Email</b>	<a href="mailto:CustomerService@shopnes.com">CustomerService@shopnes.com</a>	<a href="mailto:sales@overdrive.com">sales@overdrive.com</a>	<a href="mailto:bids@perma-bound.com">bids@perma-bound.com</a>

Proposal Tabulation - RFP # 22-23-07

Library Books and Supplies

	<b>QEP, Inc</b>	<b>Rainbow Book Company</b>	<b>Red Brick Resources DBA Broad Reach</b>
	3273 Independence Pkwy, Plano, TX 75075	1387 Dutch American Way Beecher, IL 60401	101 5th Street East, Ste. 150 St. Paul, MN 55101
<b>Product/Service Provided</b>	Library Books	Library Books	Library Books
<b>Minimum Order</b>	No	No	No
<b>Accepts Pos</b>	Yes	Yes	Yes
<b>Discount</b>	0-3% depending on publisher & quantity. Average discount 20%. For best pricing call or email qeporders@qepbook.com	Up to 30% off publishers list price reflect in web catalog	Minimum discount of 30% on Non Fiction 0% discount on Fiction
<b>Shipping</b>	Min shipping \$7. Orders over \$100 add 9% free shipping on orders over \$5000	Free	Free
<b>HUB</b>	No	No	No
<b>EDGAR</b>	Yes	Yes	Yes
<b>EPCNT/CTPA</b>	Yes	Yes	Yes
<b>All Required Forms Completed, Signed and Returned</b>	Yes	Yes	Yes
<b>Email</b>	<a href="mailto:qeporders@qepbooks.com">qeporders@qepbooks.com</a>	<a href="mailto:cs@rainbowbookcompany.com">cs@rainbowbookcompany.com</a>	<a href="mailto:losburn@redbrickresources.com">losburn@redbrickresources.com</a>

Proposal Tabulation - RFP # 22-23-07

Library Books and Supplies

	<b>Red Brick Resources DBA Knowbuddy Resource</b>	<b>Red Brick Resources DBA Lookout Books</b>	<b>Red Brick Resources DBA Smart Apple Media</b>
	2136 Ford Parkway #5489	101 5th Street East, Ste. 150 #4443	14870 Granada Ave. #1053
	St. Paul, MN 55116	St. Paul, MN 55101	Apple Valley, MN 55124
<b>Product/Service Provided</b>	Library Books	Library Books	Library Books
<b>Minimum Order</b>	No	No	No
<b>Accepts Pos</b>	Yes	Yes	Yes
<b>Discount</b>	Minimum discount of 30% on Non Fiction 0% discount on Fiction	Minimum discount of 30% on Non Fiction 0% discount on Fiction	Minimum discount of 30% on Non Fiction 0% discount on Fiction
<b>Shipping</b>	Free	Free	Free
<b>HUB</b>	No	No	No
<b>EDGAR</b>	Yes	Yes	Yes
<b>EPCNT/CTPA</b>	Yes	Yes	Yes
<b>All Required Forms Completed, Signed and Returned</b>	Yes	Yes	Yes
<b>Email</b>	<a href="mailto:losburn@redbrickresources.com">losburn@redbrickresources.com</a>	<a href="mailto:losburn@redbrickresources.com">losburn@redbrickresources.com</a>	<a href="mailto:losburn@redbrickresources.com">losburn@redbrickresources.com</a>

Proposal Tabulation - RFP # 22-23-07

Library Books and Supplies

	<b>Round House Paper, LLC</b>	<b>Saddleback Educational, Inc</b>	<b>Scholastic Inc</b>
	475 E FM 1382, #152	PO Box 3239	557 Broadway
	Cedar Hill, TX 75106	Newport Beach, CA 92659	New York, NY 10012
<b>Product/Service Provided</b>	Library Books	Library Books	Library Books
<b>Minimum Order</b>	No	No	No
<b>Accepts Pos</b>	Yes	Yes	Yes
<b>Discount</b>	15%	0%	30% off reinforced library binding. 40% off trade binding. 0% off online resources
<b>Shipping</b>	Based on weight of order	12% with a minimum of \$8	Under \$350 there is a 5% charge
<b>HUB</b>	USBC Black Owned	WBENC	No
<b>EDGAR</b>	Yes	Yes	Yes
<b>EPCNT/CTPA</b>	Yes	Yes	Yes
<b>All Required Forms Completed, Signed and Returned</b>	Yes	Yes	Yes
<b>Email</b>	<a href="mailto:hi@roundhousepaper.com">hi@roundhousepaper.com</a>	<a href="mailto:contact@sdlback.com">contact@sdlback.com</a>	<a href="mailto:slpservice@scholastic.com">slpservice@scholastic.com</a>

Proposal Tabulation - RFP # 22-23-07

Library Books and Supplies

	<b>School Specialty, LLC</b>	<b>Superior Text</b>	<b>Textbook Warehouse, LLC</b>
	W6316 Design Drive	151 Airport Industrial Drive	936 Curie Drive,
	Greenville, WI 54942	Ypsilanti, MI 48198-7811	Alpharetta, GA 30005
<b>Product/Service Provided</b>	Library Books	Library Books	Library Books and Supplies
<b>Minimum Order</b>	No	No	No
<b>Accepts Pos</b>	Yes	Yes	Yes
<b>Discount</b>	25% off of supplies & 14% off furniture & equipment w/free shipping on prefix 6 items	10-25% off Publishers list price for books. exact quote will be provided upon completion of services request document	37% off publishers list price for New paperback classics and trade novels; 5% off Publishers list price for new library books
<b>Shipping</b>	Yes	Free	Free
<b>HUB</b>	No	No	HUB
<b>EDGAR</b>	Yes	Yes	Yes
<b>EPCNT/CTPA</b>	No	Yes	Yes
<b>All Required Forms Completed, Signed and Returned</b>	Yes	Yes	Yes
<b>Email</b>	<a href="mailto:orderschoolspecialty.com">orderschoolspecialty.com</a>	<a href="mailto:sales@superiortext.com">sales@superiortext.com</a>	<a href="mailto:sale@textbookwarehouse.com">sale@textbookwarehouse.com</a>

Proposal Tabulation - RFP # 22-23-07  
Library Books and Supplies

	<b>Willow Lane Education</b>
	251 1st Avenue North, Ste. 700
	Minneapolis, MN 55401
<b>Product/Service Provided</b>	Library Books
<b>Minimum Order</b>	No
<b>Accepts Pos</b>	Yes
<b>Discount</b>	Minimum 25% off list on Non Fiction
	0% discount on Fiction
<b>Shipping</b>	Free
<b>HUB</b>	No
<b>EDGAR</b>	Yes
<b>EPCNT/CTPA</b>	Yes
<b>All Required Forms Completed, Signed and Returned</b>	Yes
<b>Email</b>	<a href="mailto:losburn@lakeviewbooks.com">losburn@lakeviewbooks.com</a>

11.C. Non Business Days for PIA HB3033

**Presenter:** Mrs. Tierney Tinnin

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** August 21, 2023

**Presented by:** Dr. Gerald B. Hudson, Superintendent of Schools

**Subject:** House Bill 3033

**Consent**

**BACKGROUND INFORMATION:**

HB 3033, passed during the regular legislative session, amends the Public Information Act (PIA) by limiting the number of “non-business” days for school districts. This legislation will greatly reduce response times for PIA requests when Districts are closed for business. The bill requires Board action to designate non-business PIA days and to update district calendars for purposes of responding to PIA requests. The new law takes effect September 1, 2023.

**RECOMMENDATION:**

Administration requests approval to use the presented calendar of non-business days for compliance with House Bill 3033.

**BOARD ACTION REQUIRED:**

Motion to approve authorizing the use of the presented calendar of non-business days for Public Information Act Requests

**POLICY AUTHORIZATION:**

GBAA

**CONTACT PERSON:**

Tierney Tinnin, Chief of Communications & Marketing

**FUNDING SOURCE:**

n/a

**ENCLOSURES:**

Presentation & Proposed Calendar

11.D. HB3- Police & Security Pay Revision

**Presenter:** Mrs. Hallema Jackson & Chief James Hawthorne

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

Meeting Date: **August 21, 2023**

Presented by: **Dr. Gerald Hudson, Superintendent of Schools**

Subject: **Police & Security Officer Pay Plan Revision**

**Information**

**BACKGROUND INFORMATION:**

Board Policy DEA (LOCAL) defines that the Superintendent shall provide and recommend to the Board compensation plans for all District employees. The Administration submits the revised 2023-2024 Police & Security Officer Pay Plan for your approval.

**RECOMMENDATION:**

Approve the revised 2023-2024 Police & Security Officer Pay Plan as recommended by administration.

**BOARD ACTION REQUIRED:**

Motion to approve the revised Police & Security Officer Pay Plan for 2023-2024.

**POLICY AUTHORIZATION:**

DEA (LOCAL)

**CONTACT PERSON(S):**

Ms. Hallema Jackson, Assistant Superintendent of Human Resources

**FUNDING SOURCE:**

The 2023-2024 budget contains provisions for the payment of wages, salary, stipends, benefits and incentives as provided in the district budget per the CHISD compensation plan.

**ENCLOSURES:**

Under separate cover.

11.E. 2023-2024 T-TESS Certified Evaluators and Appraisal Calendar  
**Presenter:** Mrs. Hallema Jackson

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** August 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Texas Teacher Evaluation and Support System (T-TESS)  
Appraisers and Calendar for the 2023-2024 School Year

**Consent**

**BOARD GOAL:**

Recruit, develop and retain highly qualified employees in an environment that embraces diversity.

**BACKGROUND INFORMATION:**

Board policy DNA (Local) requires that a list of qualified appraisers who may appraise a teacher in place of the teacher's supervisor shall be approved by the Board. Upon a teacher's request for a second appraiser, the Superintendent or designee shall select the second appraiser from a pre-established roster of trained appraisers. The calendar of T-TESS required appraisal tasks is also included for Board information.

**RECOMMENDATION:**

Administration recommends approval of the T-TESS appraisers for the 2023-2024 school year.

**BOARD ACTION REQUIRED:**

Motion to approve the Superintendent's recommendation of the T-TESS appraisers for the 2023-2024 school year.

**POLICY AUTHORIZATION:**

DNA (LEGAL and LOCAL) Performance Appraisal-Evaluation of Teachers

**CONTACT PERSON:**

Hallema Jackson, Assistant Superintendent of Human Resources

**FUNDING SOURCE:**

N/A

**ENCLOSURES:**

Under separate cover.

11.F. Budget Amendment #1- General Fund  
**Presenter:** Mrs. Carla Settle

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** August 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Budget Amendment #1 – General Fund

## Consent

### **SUPERINTENDENT CONSTRAINT:**

- Shall not make budget decisions that increase taxes

### **BACKGROUND INFORMATION:**

Budget amendments are to be made prior to exceeding a detailed functional expenditure category, and these amendments are to be recorded in the board minutes. The attached budget amendment is necessary to make adjustments by function to the General Operating budget highlighted as follows:

#### Expenditures

- 1. Increase function 21 (instructional leadership) for professional development, offset by function 13 (instructional staff development). Budget neutral request.*
- 2. Increase function 13 (instructional staff development) and function 21 (instructional leadership) to invest in student organizations along with student organization showcases, offset by function 11 (instruction). Budget neutral request.*
- 3. Increase function 61 (community services) for payroll related to administrative restructuring. Budget neutral request.*

### **RECOMMENDATION:**

Administration recommends approval of the General Fund Budget Amendment #1 as presented in the attached supporting document.

### **BOARD ACTION REQUIRED:**

Motion to approve budget amendment #1 as presented on the attached supporting document.

### **POLICY AUTHORIZATION:**

CHISD POLICY CE (LOCAL) and Texas Education Code, Section 44.006

### **CONTACT PERSON(S):**

Carla Settle, Chief Financial Officer  
Paula McBride, Executive Director of Finance

### **Funding Source:**

General Operating (199)

### **ENCLOSURES:**

Attached

**CEDAR HILL INDEPENDENT SCHOOL DISTRICT**  
**Budget Amendment: General Fund #1**  
**August 21, 2023 for Fiscal Year 2023-2024**



		2023-2024 Original Budget	2023-2024 Revised Budget	Amendments Requested	Balance Neutral Transfers Requested	Proposed Amended Budget
5700	Local Sources	\$ 49,400,954	\$ 49,400,954	\$ -	\$ -	\$ 49,400,954
5800	State Program Revenues	16,057,316	16,057,316	-	-	16,057,316.00
5900	Federal Program Revenues	1,010,000	1,010,000	-	-	1,010,000.00
	Other Financing Sources					
	<b>Budgeted Revenue</b>	<b>\$ 66,468,270</b>	<b>\$ 66,468,270</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 66,468,270</b>

11	Instruction	\$ 33,971,753	\$ 33,971,753	\$ -	\$ (16,258)	\$ 33,955,495
12	Instructional Resources & Media Services	624,006	624,006	-	-	624,006.00
13	Curriculum Dev & Instructional Staff Dev	1,399,574	1,399,574	-	(4,742)	1,394,832.00
21	Instructional Leadership	979,676	979,676	-	500	980,176.00
23	School Leadership	4,667,714	4,667,714	-	-	4,667,714.00
31	Guidance, Counseling, & Evaluation Services	2,981,330	2,981,330	-	-	2,981,330.00
32	Social Work Services	34,368	34,368	-	-	34,368.00
33	Health Services	887,428	887,428	-	-	887,428.00
34	Student (Pupil) Transportation	4,756,728	4,756,728	-	-	4,756,728.00
35	Food Services	12,500	12,500	-	-	12,500.00
36	Extracurricular Activities	2,136,835	2,136,835	-	10,000	2,146,835.00
41	General Administration	3,620,513	3,620,513	-	-	3,620,513.00
51	Facilities Maintenance & Operations	9,048,547	9,048,547	-	-	9,048,547.00
52	Security & Monitoring Services	1,889,202	1,889,202	-	-	1,889,202.00
53	Data Processing Services	1,621,364	1,621,364	-	-	1,621,364.00
61	Community Services	196,936	196,936	-	10,500	207,436.00
71	Debt Service Cost	744,769	744,769	-	-	744,769.00
93	Payments to Fiscal Agent	153,518	153,518	-	-	153,518.00
95	Payments to JJAEP	30,000	30,000	-	-	30,000.00
99	Other Intergovernmental Charges	186,000	186,000	-	-	186,000.00
	Other Financing Uses	-	-	-	-	-
	<b>Budgeted Expenditures</b>	<b>\$ 69,942,761</b>	<b>\$ 69,942,761</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 69,942,761</b>
	<b>Net Revenue &amp; Expenses</b>	<b>\$ (3,474,491)</b>	<b>\$ (3,474,491)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (3,474,491)</b>
	Other Resources	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Uses	-	-	-	-	-
	<b>Net of Other Resources and Other Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Net effect to Fund Balance</b>	<b>\$ (3,474,491)</b>	<b>\$ (3,474,491)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (3,474,491)</b>
	<i>Effect on Committed Fund Balance</i>					\$ -
	<i>Effect on Unassigned Fund Balance</i>					\$ (3,474,491)

**CEDAR HILL INDEPENDENT SCHOOL DISTRICT**  
**Budget Amendment: General Fund #1**  
**August 21, 2023 for Fiscal Year 2023-2024**



Function	Description	Neutral	Neutral	Neutral	Total
		ED of Schools Prof. Dev.	CTE Budget Alignment	Admin. Restructure	
11	Instruction		(16,258)		\$ (16,258)
12	Instructional Res & Media Services				-
13	Curriculum Dev & Instructional Staff Dev	(7,000)	2,258		(4,742)
21	Instructional Leadership	7,000	4,000	(10,500)	500
23	School Leadership				-
31	Guidance, Counseling, & Evaluation Services				-
32	Social Work Services				-
33	Health Services				-
34	Student (Pupil) Transportation				-
35	Food Services				-
36	Extracurricular Activities		10,000		10,000
41	General Administration				-
51	Facilities Maintenance & Operations				-
52	Security & Monitoring Services				-
53	Data Processing Services				-
61	Community Services			10,500	10,500
71	Debt Services				-
93	Payments to Fiscal Agent				-
95	Payments to JJAEP				-
99	Other Intergovernmental Charges				-
	<b>Budgeted Expenditures</b>	-		-	-

11.G. Budget Amendment #2- General Fund  
**Presenter:** Mrs. Carla Settle

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** August 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Budget Amendment #2 – General Fund

**Consent**

**SUPERINTENDENT CONSTRAINT:**

- Shall not make budget decisions that increase taxes

**BACKGROUND INFORMATION:**

Budget amendments are to be made prior to exceeding a detailed functional expenditure category, and these amendments are to be recorded in the board minutes. The attached budget amendment is necessary to make adjustments by function to the General Operating budget highlighted as follows:

Expenditures

1. *Increase function 52 (security and monitoring) for increase in the police salary schedule to recruit according to HB #3 mandates.*

**RECOMMENDATION:**

Administration recommends approval of the General Fund Budget Amendment #2 as presented in the attached supporting document.

**BOARD ACTION REQUIRED:**

Motion to approve budget amendment #2 as presented on the attached supporting document.

**POLICY AUTHORIZATION:**

CHISD POLICY CE (LOCAL) and Texas Education Code, Section 44.006

**CONTACT PERSON(S):**

Carla Settle, Chief Financial Officer  
Paula McBride, Executive Director of Finance

**Funding Source:**

General Operating (199)

**ENCLOSURES:**

Attached

**CEDAR HILL INDEPENDENT SCHOOL DISTRICT**  
**Budget Amendment: General Fund #2**  
**August 21, 2023 for Fiscal Year 2023-2024**



		2023-2024 Original Budget	2023-2024 Revised Budget*	Amendments Requested	Balance Neutral Transfers Requested	Proposed Amended Budget
5700	Local Sources	\$ 49,400,954	\$ 49,400,954	\$ -	\$ -	\$ 49,400,954
5800	State Program Revenues	16,057,316	16,057,316	-	-	16,057,316.00
5900	Federal Program Revenues	1,010,000	1,010,000	-	-	1,010,000.00
	Other Financing Sources					
	<b>Budgeted Revenue</b>	<b>\$ 66,468,270</b>	<b>\$ 66,468,270</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 66,468,270</b>

11	Instruction	\$ 33,971,753	\$ 33,971,753	\$ -	\$ -	\$ 33,971,753
12	Instructional Resources & Media Services	624,006	624,006	-	-	624,006.00
13	Curriculum Dev & Instructional Staff Dev	1,399,574	1,399,574	-	-	1,399,574.00
21	Instructional Leadership	979,676	979,676	-	-	979,676.00
23	School Leadership	4,667,714	4,667,714	-	-	4,667,714.00
31	Guidance, Counseling, & Evaluation Services	2,981,330	2,981,330	-	-	2,981,330.00
32	Social Work Services	34,368	34,368	-	-	34,368.00
33	Health Services	887,428	887,428	-	-	887,428.00
34	Student (Pupil) Transportation	4,756,728	4,756,728	-	-	4,756,728.00
35	Food Services	12,500	12,500	-	-	12,500.00
36	Extracurricular Activities	2,136,835	2,136,835	-	-	2,136,835.00
41	General Administration	3,620,513	3,620,513	-	-	3,620,513.00
51	Facilities Maintenance & Operations	9,048,547	9,048,547	-	-	9,048,547.00
52	Security & Monitoring Services	1,889,202	1,889,202	-	92,220	1,981,422.00
53	Data Processing Services	1,621,364	1,621,364	-	-	1,621,364.00
61	Community Services	196,936	196,936	-	-	196,936.00
71	Debt Service Cost	744,769	744,769	-	-	744,769.00
93	Payments to Fiscal Agent	153,518	153,518	-	-	153,518.00
95	Payments to JJAEP	30,000	30,000	-	-	30,000.00
99	Other Intergovernmental Charges	186,000	186,000	-	-	186,000.00
	Other Financing Uses	-	-	-	-	-
	<b>Budgeted Expenditures</b>	<b>\$ 69,942,761</b>	<b>\$ 69,942,761</b>	<b>\$ -</b>	<b>\$ 92,220</b>	<b>\$ 70,034,981</b>
	<b>Net Revenue &amp; Expenses</b>	<b>\$ (3,474,491)</b>	<b>\$ (3,474,491)</b>	<b>\$ -</b>	<b>\$ (92,220)</b>	<b>\$ (3,566,711)</b>
	<b>* Revised budget does not include budget amendment #1</b>					
	Other Resources	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Uses	-	-	-	-	-
	<b>Net of Other Resources and Other Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Net effect to Fund Balance</b>	<b>\$ (3,474,491)</b>	<b>\$ (3,474,491)</b>	<b>\$ -</b>	<b>\$ (92,220)</b>	<b>\$ (3,566,711)</b>
	<i>Effect on Committed Fund Balance</i>					\$ -
	<i>Effect on Unassigned Fund Balance</i>					\$ (3,566,711)

- 11.H. Approval of Superintendent's Evaluation
- 11.I. Compromise and Settlement Agreement

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

Meeting Date: **August 21, 2023**

Presented by: **Dr. Gerald Hudson, Superintendent of Schools**

Subject: **Compromise and Settlement Agreement, Shameka Ethridge**

<b>Consent Item</b>
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**BACKGROUND INFORMATION:**

In the interest of resolving any and all potential causes of action that may exist between Cedar Hill Independent School District, Shameka Ethridge, and any and all affiliated entities, agents, and employees thereof.

**RECOMMENDATION:**

Approve the settlement offer as recommended by the administration.

**BOARD ACTION REQUIRED:**

Motion language pending.

**POLICY AUTHORIZATION:**

BEC (LEGAL)

**CONTACT PERSON(S):**

Ms. Derica Turner, Executive Director of Special Education

**FUNDING SOURCE:**

199-PCAT Insurance

**ENCLOSURES:**

Under separate cover

12. BOARD DISCUSSION

12.A. Upcoming Events

12.B. Training and Event Recaps

13. SUPERINTENDENT'S REPORT

13.A. Employment Retirements Resignations Terminations

**Presenter:** Ms. Hallema Jackson

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** August 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Employment, Retirements, and Resignations  
of Professional Staff

**Information**

**BACKGROUND INFORMATION:**

The following employment, retirements, resignations, and terminations reports have been submitted for board information.

**RECOMMENDATION:**

N/A

**BOARD ACTION REQUIRED:**

N/A

**POLICY AUTHORIZATION:**

DC (LEGAL and LOCAL) Employment Practices  
DFE (LEGAL and LOCAL) Resignation

**CONTACT PERSON:**

Ms. Hallema Jackson, Assistant Superintendent of Human Resources

**FUNDING SOURCE:**

N/A

**ENCLOSURES:**

Under separate cover

## New Hires through 07.31.23

<b>Name</b>	<b>Position</b>	<b>Campus</b>	<b>Hire Date</b>
BROOKINS, GERALDINE M	PROFESSIONAL - NON CERTIFIED	999 ADMINISTRATION	07/31/2023
COLLINS, VICTORIA	ADMINISTRATOR - PRINCIPAL	105 HIGHLANDS ELEMENTARY	07/10/2023
COTTERY, SHANTAVIA DANIELLE	PROFESSIONAL - CERTIFIED	102 PLUMMER ELEMENTARY	07/25/2023
DAVIS JR, RONNIE B	ADMINISTRATOR - PRINCIPAL, ASSOCIATE	003 COLLEGIATE HIGH	07/11/2023
GARMON, MARISA NICOLE	PROFESSIONAL - CERTIFIED	001 CEDAR HILL HIGH	07/10/2023
RICHARDSON, JESSICA ANN	PROFESSIONAL - CERTIFIED	102 PLUMMER ELEMENTARY	07/31/2023

<b>Name</b>	<b>POSITION</b>	<b>CAMPUS/DEPARTMENT</b>	<b>Effective</b>	<b>Reason</b>
BRONSON-SMITH, KIALOND LAMONTRIA	TEACHER	102 PLUMMER ELEMENTARY	05/26/2023	CAREER CHANGE (Out of K-12)
BURLEY, DELDRICK DQUAN	PROFESSIONAL	999 ADMINISTRATION	06/21/2023	ANOTHER DISTRICT (PROMOTION)
CHOICE, DANDRI MONTRICE	TEACHER	001 CEDAR HILL HIGH SCHOOL	05/26/2023	HEALTH OR FAMILY CIRCUMSTANCES
GARRETT, TIA VALENCIA	TEACHER	107 WATERFORD OAKS ELEMENTARY	07/28/2023	SUPERVISOR/EMPLOYEE RELATIONS
JULUKE, RONTRECIA JEMMISHA	TEACHER	001 CEDAR HILL HIGH SCHOOL	05/26/2023	ANOTHER DISTRICT (LATERAL)
LILLY, GLORIA JEAN	PROFESSIONAL	999 ADMINISTRATION	07/24/2023	CAREER CHANGE (Out of K-12)
MCLEMORE, KAEON KION	TEACHER	001 CEDAR HILL HIGH SCHOOL	05/26/2023	ANOTHER DISTRICT (PROMOTION)
MONDY, DESIREE S	TEACHER	041 PERMENTER MIDDLE SCHOOL	05/26/2023	ANOTHER DISTRICT (LATERAL)
OWENS, EDNA LATRICE	TEACHER	003 COLLEGIATE HIGH SCHOOL	05/26/2023	HEALTH OR FAMILY CIRCUMSTANCES
PENNY, KANDYCE M	TEACHER	107 WATERFORD OAKS ELEMENTARY	07/13/2023	HEALTH OR FAMILY CIRCUMSTANCES
TURNER, TIARA	TEACHER	001 CEDAR HILL HIGH SCHOOL	05/26/2023	RELOCATING OUTSIDE DFW
WILLIAMS, FELICIA LARNELL	PROFESSIONAL	105 HIGHLANDS ELEMENTARY	07/31/2023	ANOTHER DISTRICT (PROMOTION)

13.B. Investment Report

**Presenter:** Ms. Carla Settle

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** August 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Investment Report – June 2023

## Information

### **SUPERINTENDENT CONSTRAINT:**

Shall not make budget decisions that increase taxes.

### **BACKGROUND INFORMATION:**

The Public Funds Investment Act requires that, not less than quarterly, written internal management reports be prepared by the investment officer and submitted to the governing body.

The report submitted contains a summary statement for the reporting period of each pooled fund group that states the beginning market value, the ending market value, and the accrued interest.

All pooled investments comply with Cedar Hill ISD Policy CDA(LEGAL)-P and Cedar Hill ISD Policy CDA(LOCAL)-A., and the Texas Public Funds Investment Act (PFIA). All investments meet the basic objectives included in the district's investment policy – safety, liquidity, diversity, and yield. The following is a list of authorized brokers to engage in investment transactions with Cedar Hill ISD approved by the Board on June 20, 2022.

- Prosperity Bank
- Local Government Investment Cooperative (LOGIC)
- Lone Star Investments
- First Public
- Texas Cooperative Liquid Assets Securities System Trust (Texas CLASS)
- Texas Local Government Investment Pool (TexPool)

This report has been submitted in compliance with Government Code 2256.006 per Board policy on investment procedures. The information on this report is, to the best of our knowledge, true and correct, and documents are available to support this data.

### **CONTACT PERSON(S):**

Carla Settle, Chief Financial Officer

Paula McBride, Executive Director of Finance

### **ENCLOSURES:**

Attached

13.C. Student Services DER

**Presenter:** Mr. Tellauance Graham

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** August 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Student Services Department Efficiency Report 2023

**Information**

**BACKGROUND INFORMATION:**

This Department Efficiency Report details the organizational structure and functions of the CHISD Student Services Department. It also provides updates regarding department accomplishments and goals.

**RECOMMENDATION:**

Information Only

**BOARD ACTION REQUIRED:**

None

**POLICY AUTHORIZATION:**

None

**CONTACT PERSON:**

Dr. Norbert Whitaker, Executive Director of Student Services  
Mr. Tellauance Graham, Asst. Superintendent of Student Services

**FUNDING SOURCE:**

None

**ENCLOSURES:**

Student Services DER

13.D. Insurance Renewals

**Presenter:** Mrs. Carla Settle

13.D.1. Property Casualty

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** August 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Renewal of Contract for the Purchase of Property and Liability Insurance for 2023-2024

## Information

### **BACKGROUND INFORMATION:**

The Superintendent is not required to obtain Board approval for certain types of budgeted purchases, regardless of cost, but shall subsequently report them to the Board. A purchase made pursuant to a Board-approved interlocal contract, in accordance with Government Code Chapter 791 and in accordance with Local Government Code 271.102 satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services. Participation in the Property Casualty Alliance of Texas is via Interlocal Agreement which meets Section 44.031 of the Education Code as an approved purchasing method that is in compliance with all bidding statutes. This allows the district to enter into an agreement without going through an additional bidding process.

The district is currently in a multi-year deal with PCAT that expires in 2024 which caps annual rate increases to 10% as a result in changes in program reinsurance costs. PCAT proposed a fully-insured one-year property and liability coverage plan. The renewal term of the contract is September 1, 2023 to August 31, 2024.

### **BOARD ACTION REQUIRED:**

None

### **POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition

CH – LOCAL Purchasing and Acquisition

### **CONTACT PERSON(S):**

Carla Settle, Chief Financial Officer

Paula McBride, Executive Director of Finance

### **FUNDING SOURCE:**

General Fund (199)

### **ENCLOSURES:**

2023 Property Casualty Renewal Summary

14. ADJOURN