

Regular Meeting  
Monday, April 18, 2022 6:30 PM

Cannady Cedar Hill Room  
285 Uptown Blvd.  
Cedar Hill, Texas 75104

## **Agenda**

1. CALL TO ORDER  
FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551.
2. CLOSED SESSION  
Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government Code Section:  
  
551.071) Private consultation with the board's attorney, and  
551.072) Deliberation regarding real property  
551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.  
551.082) Considering discipline of a public school child, or complaint or charge against personnel.  
  
  1. Superintendent Evaluation
  2. Superintendent Contract  
If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section listed above.  
  
The Board will vote on matters in Open Session considered in Closed Session or matters considered if the Board enters into a Closed meeting during the meeting, if applicable.
3. PUBLIC SESSION
  - 3.A. Pledge to Flags
  - 3.B. Prayer
4. COMMUNICATIONS/RECOGNITIONS
  - 4.A. CHISD Teacher of the Year

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** April 18, 2022

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** 2021-22 CHISD Teachers of the Year

## Information

**BACKGROUND INFORMATION:** Cedar Hill Independent School District has announced its 13 campus teachers of the year at seven elementary and six secondary campuses. The District Elementary and Secondary Teachers of the Year will be announced during a ceremony from 6-8 p.m. on Thursday, April 21 at the Alan E. Sims Recreation Center. The 2021-2022 CHISD Campus Teachers of the Year are:

- Tiffany Anderson (Bray Elementary)
- Ana-Alicia Benjamin (Collegiate Prep Elementary)
- Dorothea Campbell (Highlands Elementary)
- Latonya Knight (High Pointe Elementary)
- Sandra Hyrekewicz (Lake Ridge Elementary)
- Patricia Byrd (Plummer Elementary)
- Severa Beltran (Waterford Oaks Elementary)
- Erick Johnson (Bessie Coleman Middle School)
- Cynthia Arceneaux (Permenter Middle School)
- Byron Guyton (Collegiate Academy Middle School)
- Richard Anderson (Collegiate High School)
- Bethany Kennedy (Cedar Hill High School)
- Jane Thornton (STRIVE Academy)

**RECOMMENDATION:**

Information Only

**BOARD ACTION REQUIRED:**

None

**POLICY AUTHORIZATION:**

None

**CONTACT PERSON:**

Tierney Tinnin, CHISD Chief of Communications and Marketing

**FUNDING SOURCE:**

None

**ENCLOSURES:**

None

4.B. Inaugural STEM Teacher of the Year

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** April 19, 2022

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** CHISD STEM Teacher of the Year

## Information

### **BACKGROUND INFORMATION: RECOMMENDATION:**

The Cedar Hill ISD Education Foundation has been selected to receive one Texas Instruments Foundation Innovations in STEM Teaching Award. We are happy to introduce the inaugural campaign to identify the STEM Teacher of the Year for CHISD.

The winning teacher will receive a \$10,000 cash prize, of which \$5,000 is designated for the winning teacher to use as he/she wishes. The remaining \$5,000 is to be used for STEM related professional development, technology, and/or classroom materials on the teacher's campus. The 10 finalists are:

- Bray Elementary - Tiffanie Johnson
- Cedar Hill High School - Holly Brookman
- Coleman Middle School - Leslie Moore
- Collegiate Academy/High School - Ashley Pierce
- Collegiate Prep Elementary - LaTonya Gaither
- High Pointe Elementary - Olaide Ajakaye
- Highlands Elementary - Angie Gonzalez-Roland
- Lake Ridge Elementary - Matthew Gaines
- Permenter Middle School - LaToya Stone
- Plummer Elementary - Terri Harris

### **BOARD ACTION REQUIRED:**

None

### **POLICY AUTHORIZATION:**

None

### **CONTACT PERSON:**

Denise Root, Executive Director of the Cedar Hill Education Foundation

### **FUNDING SOURCE:**

None

### **ENCLOSURES:**

None

5. CITIZENS FORUM: The Board will now hear those who wish to make comments and who have completed and returned the Public Forum Citizen Participation Form. This section will be conducted in accordance with the Texas Open Meetings Act and Board Policy. Speakers must limit comments to issues that can be presented in a public forum. Complaints about student discipline, specific student issues or personnel must be addressed through appropriate administrative channels.
6. LONE STAR GOVERNANCE  
Founded on research, Lone Star Governance (LSG) is a continuous-improvement model for governing teams—boards in collaboration with their superintendents—who choose to focus intensely on only one primary objective: Improving student outcomes. Lone Star Governance accomplishes this intense focus through tailored coaching aligned to the five pillars of the Texas Framework for School Board Development: Vision, Accountability, Structure, Advocacy, and Unity.
  - 6.A. Campus Spotlight
    - 6.A.1. Collegiate Academy

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** April 18, 2022

**Presented by:** John Edmun; Principal Collegiate Academy

**Subject:** Collegiate Academy Campus Spotlight

**Information**

**BACKGROUND INFORMATION:**

**RECOMMENDATION:** Information Only

**BOARD ACTION REQUIRED:** None

**POLICY AUTHORIZATION:** None

**CONTACT PERSON:** Dr. Kisha McDonald

**FUNDING SOURCE:** None

**ENCLOSURES:** None

6.B. Goals 1 & 4

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** April 18, 2022

**Presented by:** Dr. Gerald Hudson, Superintendent

**Subject:** Lone Star Governance Quarterly Report - Goals 1 and 4

## Information Item

**BOARD GOAL:**

- Increase the percentage of scholars graduating College Career & Military Ready
- Increase the percentage of scholars participating in extra-curricular or co-curricular activities

**BACKGROUND INFORMATION:**

The CHISD Board of Trustees is engaged in the Lone Star Governance (LSG) model, which produced the District Student Outcome Goals (SOG) and Superintendent Constraints. The LSG process includes a quarterly review of progress toward the goals and monitors district adherence to the constraints. This presentation provides a progress report on the Student Outcome Goals 1 and 4 using data available from December 2021-March 2022.

**RECOMMENDATION:**

None

**BOARD ACTION REQUIRED:**

None

**POLICY AUTHORIZATION:**

AE (Local)

**CONTACT PERSON:**

Tellauance Graham, Asst. Superintendent of Student Services  
Dr. Courtney Jackson, Executive Director of Counseling

**FUNDING SOURCE:**

None

**ENCLOSURES:**

Lone Star Governance Presentation

7. INFORMATION

7.A. Transpar Contract

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** April 18, 2022

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Amending Agreement - TransPar Group, Inc.

**Consent**

**BACKGROUND INFORMATION:**

To assist with the dispatching and routing of CHISD buses on a daily basis, an additional TransPar dispatcher and on-site router will work primarily to help facilitate safe and efficient transportation for the scholars of CHISD. These individuals will report to TransPar's Director of Transportation and TransPar's Operations Manager assigned to the Cedar Hill Independent School District. The dispatcher and router will work 40 hours per week and hours will be assigned by TransPar's Director of Transportation.

The following is a breakdown of cost increase to the original contract by month per fiscal school year:

SY 2021-2022: (No additional cost)  
SY 2022-2023: \$64,275/month to \$77,291/month  
SY 2023-2024: \$77,291/month to \$79,610/month

**RECOMMENDATION:**

Administration recommends approval of the amendment to the TransPar Group agreement.

**BOARD ACTION REQUIRED:**

Motion to approve the amendment to the TransPar Group agreement.

**POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition  
CH – LOCAL Purchasing and Acquisition

**CONTACT PERSON:**

Tellauance Graham, Assistant Superintendent of Student Services  
Caleb Pape, Director of Purchasing & Contracts Management

**FUNDING SOURCE:**

199-E-34-6299-00-999-0-99-000

**ENCLOSURES:**

Amending Agreement – TransPar Group, Inc.

## 7.B. Scoreboard Presentation

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** April 18, 2022

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** 1 Vision Media – CH High School Outdoor and Indoor Scoreboard

## Consent

### **BACKGROUND INFORMATION:**

The District's need of a new athletic scoreboard in Longhorn Stadium for the past three years, has been a joint effort by the athletic department & administrative team. We have been actively seeking a solution that was both financially responsible but also give our community and district the best product to showcase all students of CHISD. After several meetings with the finance committee, in the past three years, and several suggestions to find adequate options for recommendation, we are confident that 1Vision Media is the right partner for the District. 1 Vision's products and services are optimal and will allow us to integrate live events for not only athletics, but for fine arts, CTE, special events and so much more.

1 Vision will provide one 50' x 25' outdoor video board at Longhorn Stadium. They will also provide two 12' x 12' video boards and one 24' x 3' scorers table in the indoor gym. They will install and provide all the necessary cameras, lenses and production equipment needed to run the system. 1 Vision will sell all the equipment to Cedar Hill ISD for \$1 and will then lease the equipment from us to generate revenue from advertising agreements. The anticipated maximum expense from district resources is expected to be approximately \$200,000 for sound and electrical upgrades. The stadium sound purchase will be brought before the Board for approval at a later date.

### **RECOMMENDATION:**

Administration recommends approval of the 1 Vision Media agreement.

### **BOARD ACTION REQUIRED:**

Motion to approve the 1 Vision Media agreement.

### **POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition  
CH – LOCAL Purchasing and Acquisition

### **CONTACT PERSON:**

Melanie Benjamin, Director of Athletics  
Gilberto Prado, Chief Financial Officer  
Caleb Pape, Director of Purchasing & Contracts Management

### **FUNDING SOURCE:**

General Fund (199)

### **ENCLOSURES:**

1 Vision Media Agreement

## 7.C. Finance Update

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** April 4, 2022

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Budget Financial Update

## Information

### **BOARD GOAL:**

- Increase the percentage of scholars graduating college career and military ready.
- Increase the percentage of 3rd grade (all students) scholars reading at/or above grade level.
- Increase the percentage of Algebra I scholars scoring Meets or above.
- Increase the percentage of scholars participating in extra-curricular or co-curricular activities

### **BACKGROUND INFORMATION:**

2022-23 Budget progress update will present a base budget allocation with the first draft of revenue assumptions and parameters as well as a compilation of additional requests for consideration. Chief Financial Officer Gilberto Prado and Executive Director of Business Services, Carla Settle will present the information.

### **RECOMMENDATION:**

None

### **BOARD ACTION REQUIRED:**

None

### **POLICY AUTHORIZATION:**

BAA(LEGAL)

### **CONTACT PERSON:**

Gilberto Prado – Chief Financial Officer  
Carla Settle – Executive Director of Business Services

### **FUNDING SOURCE:**

N/A

### **ENCLOSURES:**

8. CONSENT AGENDA

8.A. Minutes from Previous Board of Trustee Meetings

# Minutes of Joint Meeting

## The Board of Trustees Cedar Hill ISD

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A Joint Meeting of the Board of Trustees of Cedar Hill ISD was held Monday, March 28, 2022, beginning at 6:00 PM in the Third Floor Training Room  
285 Uptown Blvd.  
Cedar Hill, Texas 75104.

1. CALL TO ORDER Mayor Mason and President Riggs call the meeting to order at 6:03 PM. Council present are Alan Sims, Shirley Daniels, Gregory Glover, Daniel Haydin, Chad McCurdy and Clifford Shaw. Trustees present are Robert Riggs, Gayle Sims, Cheryl Wesley, Dr. Denise Roache-Davis, Ramona Ross-Bacon and Dr. Jeremiah Martin.
2. INTRODUCTION AND OPENING
  - A. Mayor Mason
  - B. Board President Riggs
3. PRESENTATIONS
  - A. City - Operations, Strategic Priorities and Initiatives, and Capital Projects
  - B. CHISD - Operations, Strategic Priorities, and Initiatives
4. DISCUSSION
  - A. Opportunities for Collaboration between the City and CHISD
5. ADJOURN at 8:13 PM.

\_\_\_\_\_  
Robert Riggs, Board of Trustees President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Keisha Lankford, Board of Trustees Secretary

\_\_\_\_\_  
Date

# Minutes of Regular Meeting

## The Board of Trustees Cedar Hill ISD

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A Regular Meeting of the Board of Trustees of Cedar Hill ISD was held Monday, March 28, 2022, beginning at 5:00 PM in the Cannady Cedar Hill Room  
285 Uptown Blvd.  
Cedar Hill, Texas 75104.

**1. CALL TO ORDER at 5:04 PM.**

FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551.

**Trustees present are Robert Riggs, Gayle Sims, Dr. Denise Roache-Davis, Ramona Ross-Bacon and Dr. Jeremiah Martin. Cheryl Wesley and Dr. Keisha Lankford are absent.**

**2. TAPR PUBLIC HEARING begins at 5:05 PM.**

**Cheryl Wesley arrives at 5:07 PM.**

**There were no public comments.**

**TAPR Hearing closed at 5:27 PM.**

**3. CLOSED SESSION There was no Closed Session.**

Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government Code Section:

551.071) Private consultation with the board's attorney, and

551.072 Deliberation regarding real property

551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

551.082) Considering discipline of a public school child, or complaint or charge against personnel.

If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section listed above.

The Board will vote on matters in Open Session considered in Closed Session or matters considered if the Board enters into a Closed meeting during the meeting, if applicable.

**4. PUBLIC SESSION**

A. Pledge to Flags

**B. Prayer led by Robert Riggs**

**5. COMMUNICATIONS/RECOGNITIONS (information only)**

A. Advanced Academics - Efficiency Report

B. STEM Quarterly Report

**6. LONE STAR GOVERNANCE (information only)**

Founded on research, Lone Star Governance (LSG) is a continuous-improvement model for governing teams—boards in collaboration with their superintendents—who choose to focus intensely on only one primary objective: Improving student outcomes. Lone Star

Governance accomplishes this intense focus through tailored coaching aligned to the five pillars of the Texas Framework for School Board Development: Vision, Accountability, Structure, Advocacy, and Unity.

- A. Campus Spotlight
  - 1. Bray Elementary School
  - 2. Bessie Coleman Middle School
- 7. PRESENTATIONS
  - A. Policy DEC Local
  - B. Resolution
- 8. CITIZENS FORUM: The Board will now hear those who wish to make comments and who have completed and returned the Public Forum Citizen Participation Form. This section will be conducted in accordance with the Texas Open Meetings Act and Board Policy. Speakers must limit comments to issues that can be presented in a public forum. Complaints about student discipline, specific student issues or personnel must be addressed through appropriate administrative channels. **There were 3 public comments.**
- 9. CONSENT AGENDA **Cheryl Wesley makes the motion to approve the Consent Agenda as presented. Gayle Sims seconds the motion. Motion approved 5-1 with Dr. Denise Roache-Davis voting opposed.**
  - A. Minutes from Previous Board of Trustee Meetings
  - B. Vendor List for Teaching Aids, Instructional Materials, and Related Services pursuant to RFP 21-22-01
  - C. Policy DEC Local
  - D. Resolution
  - E. Consideration of Increase of Adult Meal Prices
  - F. 2020-2021 Cooperative Fees Disclosure
  - G. Consider Renewal of Interlocal Agreement with Dallas Regional Day School Program for the Deaf
  - H. Financial Audit Services Renewal
- 10. BOARD DISCUSSION
  - A. Upcoming Events
  - B. Training and Event Recaps
- 11. SUPERINTENDENT'S REPORT
  - A. Monthly Financials
  - B. Employment Retirements Resignations Terminations
  - C. FACE DER Update
  - D. Communications DER Update
- 12. **ADJOURN at 5:53 PM.**

\_\_\_\_\_  
Robert Riggs, Board of Trustees President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Keisha Lankford, Board of Trustees Secretary

\_\_\_\_\_  
Date

8.B. Vendor List for Teaching Aids, Instructional Materials, and Related Services  
pursuant to RFP 21-22-01

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** April 18, 2022

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Consideration of Vendor List for Teaching Aids, Instructional Materials, and Related Services pursuant to RFP 21-22-01

**Consent**

**BACKGROUND INFORMATION:**

This is the legal requirement that will keep the District in compliance with Texas Education Code 44.031. The bid process allows procurement of goods and services at the best value with the use of public funds. Staff advertised and requested proposals for the purchase of Teaching Aids, Instructional Materials, and Related Services. The bid was designed to establish a discount from the vendor's regularly published price list and compare other cost related factors such as shipping and fees. The term of the contract will be the date after the award was made through June 30, 2025. This bid is a "Multiple Award RFP" and will allow additional vendors to respond and be awarded throughout the year. Each month, a new list of responsive bidders will be presented to the Board for approval. April's proposed vendors are included in the RFP 21-22-01 Bid Tabulation for the purchase of Teaching Aids, Instructional Materials, and Related Services.

**RECOMMENDATION:**

Administration recommends approval of vendors for the purchase of Teaching Aids, Instructional Materials, and Related Services through June 30, 2025 as per the attached list.

**BOARD ACTION REQUIRED:**

Motion to approve vendors for the purchase of Teaching Aids, Instructional Materials, and Related Services through June 30, 2025 as per the attached list.

**POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition  
CH – LOCAL Purchasing and Acquisition

**CONTACT PERSON:**

Gilberto Prado, Chief Financial Officer  
Caleb Pape, Director of Purchasing & Contracts Management

**FUNDING SOURCE:**

2021-2022 Budget

**ENCLOSURES:**

Bid Tabulation RFP 21-22-01

Proposal Tabulation - RFP # 21-22-01  
Teaching Aids, Instructional Materials, and Related Services

|  | <b>American Reading Company</b>  | <b>P.U.S.H. Youth Educational Services</b>                         | <b>Winn Innovations</b>  |
|--|--|--|--|
|  | 480 Norristown Road  | 426 Hillvale Dr  | PO Box 383227  |
|  | Blue Bell, PA 19422  | Dallas, TX 75241   | Duncanville, TX 75138  |
|  |  |  |  |
| <b>Product/Service Provided</b>                          | Classroom Libraries, K-12 Reading Instruction, Teacher/Leader Learning           | Tutoring Services, Professional Development                        | STEM/Robotics, Art Supplies, Office Supplies, Custom Apparel, PPE Supplies, Consulting, Professional Development, Educational Supplies |
| <b>Minimum Order</b>                                     | No   | No   | Yes  |
| <b>Accepts Pos</b>                                       | Yes  | No   | Yes  |
| <b>Discount</b>  | No   | Please see RFP response.   | Based on bulk ordering   |
| <b>Consultant/PD Fees</b>                                | Please see RFP response.   | Please see RFP response.   | \$55/hour, \$440 daily rate - min. 4 hours<br>\$.32/mile for traveling to various districts  |
|  |  |  |  |
| <b>Shipping</b>  | Orders over \$200 - free<br>Orders under \$200 - 10% of order                    | No   | No   |
|  |  |  |  |
| <b>HUB</b>   | Yes  | No   | No   |
| <b>EDGAR</b>   | Yes  | Yes  | Yes  |
| <b>EPCNT/CTPA</b>  | Yes  | Yes  | Yes  |
| <b>All Required Forms Completed, Signed and Returned</b> | Yes  | Yes  | Yes  |
| <b>Email</b>   | <a href="mailto:contracts@americanreading.com">contracts@americanreading.com</a> | <a href="mailto:msyoung_1988@yahoo.com">msyoung_1988@yahoo.com</a> | <a href="mailto:info@winninnovations.com">info@winninnovations.com</a>   |

## 8.C. Transpar Contract

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** April 18, 2022

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Amending Agreement - TransPar Group, Inc.

**Consent**

**BACKGROUND INFORMATION:**

To assist with the dispatching and routing of CHISD buses on a daily basis, an additional TransPar dispatcher and on-site router will work primarily to help facilitate safe and efficient transportation for the scholars of CHISD. These individuals will report to TransPar's Director of Transportation and TransPar's Operations Manager assigned to the Cedar Hill Independent School District. The dispatcher and router will work 40 hours per week and hours will be assigned by TransPar's Director of Transportation.

The following is a breakdown of cost increase to the original contract by month per fiscal school year:

SY 2021-2022: (No additional cost)  
SY 2022-2023: \$64,275/month to \$77,291/month  
SY 2023-2024: \$77,291/month to \$79,610/month

**RECOMMENDATION:**

Administration recommends approval of the amendment to the TransPar Group agreement.

**BOARD ACTION REQUIRED:**

Motion to approve the amendment to the TransPar Group agreement.

**POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition  
CH – LOCAL Purchasing and Acquisition

**CONTACT PERSON:**

Tellauance Graham, Assistant Superintendent of Student Services  
Caleb Pape, Director of Purchasing & Contracts Management

**FUNDING SOURCE:**

199-E-34-6299-00-999-0-99-000

**ENCLOSURES:**

Amending Agreement – TransPar Group, Inc.

## 8.D. Budget Update

**Cedar Hill Independent School District**  
**BOARD OF TRUSTEES**

Meeting Date: April 18, 2022  
Presented by: Dr. Gerald Hudson, Superintendent of Schools  
Subject: Budget Amendment #1 – Child Nutrition

**Consent Agenda**

**BOARD GOAL:**

Align the budget process to achieve district goals.

**BACKGROUND INFORMATION:**

Budget amendments are to be made prior to exceeding a detailed functional expenditure category, and these amendments are to be recorded in the board minutes. The attached budget amendment is necessary to make adjustments to the Child Nutrition budget highlighted as follows:

1. REVENUE

- a. *Increase, 5900 – Federal Program Sources: Increase revenue as a result of a new funding opportunity, the Supply Chain Assistance grant available through USDA. The purpose of the grant is to assist entities with the unprecedented challenges in purchasing and receiving food through normal distribution channels, canceled food and supply contracts, reduced product availability, and unpredictable increases in food and supply prices. The funds must be used exclusively to purchase unprocessed or minimally processed domestic food products.*

2. EXPENSES

- a. *Increase, Function 35: The expense budget has been increased to allow for purchases meeting the grant requirements.*

**RECOMMENDATION:**

Approve budget amendment #1 as presented on the attached supporting documents.

**BOARD ACTION REQUIRED:**

Motion to approve budget amendment #1 as presented on the attached supporting documents.

**POLICY AUTHORIZATION:**

CHISD POLICY CE (LOCAL) and Texas Education Code, Section 44.006

**CONTACT PERSON(S):**

Gilberto Prado, Chief Financial Officer  
Carla Settle, Executive Director of Finance

**Funding Source:**

Child Nutrition (240)

**ENCLOSURES:**

Attached

CEDAR HILL INDEPENDENT SCHOOL DISTRICT  
 Budget Amendment: Child Nutrition Fund #1  
 April 18, 2022 for Fiscal Year 2021-2022



|                                   |                              | 2021-2022           | 2021-2022           | Amendments        | Balance Neutral     | Proposed            |
|-----------------------------------|------------------------------|---------------------|---------------------|-------------------|---------------------|---------------------|
|                                   |                              | Original Budget     | Revised Budget      | Requested         | Transfers Requested | Amended Budget      |
| 5700                              | Local Sources                | \$ 800,268          | \$ 800,268          |                   |                     | \$ 800,268          |
| 5800                              | State Program Revenues       | 24,000              | 24,000              |                   |                     | \$ 24,000           |
| 5900                              | Federal Program Revenues     | 3,551,653           | 3,551,653           | 147,003           |                     | \$ 3,698,656        |
|                                   |                              |                     |                     |                   |                     |                     |
| <b>Budgeted Revenue</b>           |                              | <b>\$ 4,375,921</b> | <b>\$ 4,375,921</b> | <b>\$ 147,003</b> | <b>\$ -</b>         | <b>\$ 4,522,924</b> |
|                                   |                              |                     |                     |                   |                     |                     |
| 35                                | Child Nutrition/Food Service | 4,304,789           | 4,304,789           | 147,003           |                     | \$ 4,451,792        |
| 51                                | Child Nutrition/Food Service | -                   | -                   | -                 |                     | \$ -                |
|                                   |                              |                     |                     |                   |                     |                     |
| <b>Budgeted Expenditures</b>      |                              | <b>\$ 4,304,789</b> | <b>\$ 4,304,789</b> | <b>\$ 147,003</b> | <b>\$ -</b>         | <b>\$ 4,451,792</b> |
| <b>Net Revenue &amp; Expenses</b> |                              | <b>\$ 71,132</b>    | <b>\$ 71,132</b>    | <b>\$ -</b>       | <b>\$ -</b>         | <b>\$ 71,132</b>    |

| <b>ACCOUNT CODE</b>           | <b>Debit</b> | <b>Credit</b> |
|-------------------------------|--------------|---------------|
| 240 R 00 5939 00 000 0 00 000 | 0.00         | 147003.00     |
| 240 E 35 6219 00 999 0 99 000 | 147003.00    | 0.00          |

**Description**

CN Amendment #1: TDA Supply Chain Assistance Grant

CN Amendment #1: TDA Supply Chain Assistance Grant

**Cedar Hill Independent School District**  
**BOARD OF TRUSTEES**

Meeting Date: April 18, 2022  
Presented by: Dr. Gerald Hudson, Superintendent of Schools  
Subject: Budget Amendment #7 – General Operating

**Consent Agenda**

**SUPERINTENDENT CONSTRAINT:**

- Shall not make budget decisions that increase taxes

**BACKGROUND INFORMATION:**

Budget amendments are to be made prior to exceeding a detailed functional expenditure category, and these amendments are to be recorded in the board minutes. The attached budget amendment is necessary to make adjustments by function to the General Operating budget highlighted as follows:

Revenue

1. *Recognize State Program Revenue for Peace Officer Professional Development. The allocation is made yearly and allocated to the police department for staff development.*
2. *Recognize State Program Revenue for Maintenance of Financial Support. The allocation is a result of House Bill 2, which provides additional special education funding.*

Expenditure

1. *Allocation for the police department staff development.*

**RECOMMENDATION:**

Administration recommends approval of the General Fund Budget Amendment #7 as presented in the attached supporting document.

**BOARD ACTION REQUIRED:**

Motion to approve General Fund Budget Amendment #7 as presented on the attached supporting document.

**POLICY AUTHORIZATION:**

CHISD POLICY CE (LOCAL) and Texas Education Code, Section 44.006

**CONTACT PERSON(S):**

Gilberto Prado, Chief Financial Officer  
Carla Settle, Executive Director of Finance

**Funding Source:**

General Operating (199)

**ENCLOSURES:**

Attached

**CEDAR HILL INDEPENDENT SCHOOL DISTRICT**  
**Budget Amendment: General Fund # 7**  
**April 18, 2022 for Fiscal Year 2021-2022**



|      |                          | 2021-2022<br>Original Budget | 2021-2022<br>Revised Budget | Amendments<br>Requested | Balance Neutral<br>Transfers Requested | Proposed<br>Amended Budget |
|------|--------------------------|------------------------------|-----------------------------|-------------------------|--|----------------------------|
| 5700 | Local Sources            | \$ 41,583,284                | \$ 41,583,284               |                         |  | \$ 41,583,284              |
| 5800 | State Program Revenues   | 25,125,337                   | 25,893,756                  | 48,809                  |  | \$ 25,942,565              |
| 5900 | Federal Program Revenues | 700,000                      | 700,000                     |                         |  | \$ 700,000                 |
|      | Other Financing Sources  |                              |                             |                         |  |                            |
|      | <b>Budgeted Revenue</b>  | <b>\$ 67,408,621</b>         | <b>\$ 68,177,040</b>        | <b>\$ 48,809</b>        | <b>\$ -</b>                            | <b>\$ 68,225,849</b>       |

|    |  |                      |                       |                  |             |                       |
|----|--|----------------------|-----------------------|------------------|-------------|-----------------------|
| 11 | Instruction                                  | \$ 35,303,427        | \$ 35,219,927         | -                |             | \$ 35,219,927         |
| 12 | Instructional Resources & Media Services     | 760,393              | 760,393               | -                |             | \$ 760,393            |
| 13 | Curriculum Dev & Instructional Staff Dev     | 1,194,908            | 1,203,533             | -                |             | \$ 1,203,533          |
| 21 | Instructional Leadership                     | 892,491              | 892,491               | -                |             | \$ 892,491            |
| 23 | School Leadership                            | 4,589,404            | 4,589,404             | -                |             | \$ 4,589,404          |
| 31 | Guidance, Counseling, & Evaluation Services  | 2,576,912            | 2,660,412             | -                |             | \$ 2,660,412          |
| 33 | Health Services                              | 793,022              | 793,022               | -                |             | \$ 793,022            |
| 34 | Student (Pupil) Transportation               | 3,866,030            | 4,419,365             | -                |             | \$ 4,419,365          |
| 35 | Food Services                                | 12,150               | 12,150                | -                |             | \$ 12,150             |
| 36 | Extracurricular Activities                   | 1,923,034            | 1,923,034             | -                |             | \$ 1,923,034          |
| 41 | General Administration                       | 3,679,125            | 3,732,794             | -                |             | \$ 3,732,794          |
| 51 | Facilities Maintenance & Operations          | 8,169,693            | 8,559,693             | -                |             | \$ 8,559,693          |
| 52 | Security & Monitoring Services               | 1,574,911            | 1,574,911             | 855              |             | \$ 1,575,766          |
| 53 | Data Processing Services                     | 1,680,725            | 1,680,725             | -                |             | \$ 1,680,725          |
| 61 | Community Services                           | 195,861              | 195,861               | -                |             | \$ 195,861            |
| 71 | Debt Service Cost                            | 203,000              | 203,000               | -                |             | \$ 203,000            |
| 93 | Payments to Fiscal Agent                     | 153,518              | 153,518               | -                |             | \$ 153,518            |
| 95 | Payments to JJAEP                            | 20,000               | 20,000                | -                |             | \$ 20,000             |
| 99 | Other Intergovernmental Charges              | 165,000              | 165,000               | -                |             | \$ 165,000            |
|    | Other Financing Uses                         |                      | -                     |                  |             | \$ -                  |
|    | <b>Budgeted Expenditures</b>                 | <b>\$ 67,753,604</b> | <b>\$ 68,759,233</b>  | <b>\$ 855</b>    | <b>\$ -</b> | <b>\$ 68,760,088</b>  |
|    | <b>Net Revenue &amp; Expenses</b>            | <b>\$ (344,983)</b>  | <b>\$ (582,193)</b>   | <b>\$ 47,954</b> | <b>\$ -</b> | <b>\$ (534,239)</b>   |
|    | Other Resources                              | \$ -                 | \$ -                  |                  |             | \$ -                  |
|    | Other Uses                                   | \$ -                 | \$ (979,491)          | -                |             | \$ (979,491)          |
|    | <b>Net of Other Resources and Other Uses</b> | <b>\$ -</b>          | <b>\$ (979,491)</b>   |                  |             | <b>\$ (979,491)</b>   |
|    | <b>Net effect to Fund Balance</b>            | <b>\$ (344,983)</b>  | <b>\$ (1,561,684)</b> | <b>\$ 47,954</b> | <b>\$ -</b> | <b>\$ (1,513,730)</b> |

|  | FY21 Audit<br>Balances |             |        | Projected FY22<br>Ending Balance |
|--|------------------------|-------------|--------|----------------------------------|
| <i>Effect on Committed Fund Balance</i>  | \$ 425,000             | (425,000)   |        | \$ -                             |
| <i>Effect on Unassigned Fund Balance</i> | \$ 20,178,177          | (1,561,684) | 47,954 | \$ 18,664,447                    |
|  | <u>\$ 20,603,177</u>   |             |        | <u>\$ 18,664,447</u>             |

Cedar Hill ISD  
 Budget Amendment: General Fund # 7  
 April 18, 2022 for Fiscal Year 2021-2022

|      |  | Increase         | Decrease    | Balance Neutral Transfers | Net              | Description |
|------|--|------------------|-------------|---------------------------|------------------|-------------|
| 5700 | Local Sources                                | -                | \$ -        |                           | \$ -             |             |
| 5800 | State Program Revenues                       | \$ 48,809        | \$ -        |                           | \$ 48,809        |             |
| 5900 | Federal Program Revenues                     | \$ -             | \$ -        |                           | \$ -             |             |
|      |  |                  |             |                           | \$ -             |             |
|      | <b>Budgeted Revenue</b>                      | <b>\$ 48,809</b> | <b>\$ -</b> | <b>\$ -</b>               | <b>\$ 48,809</b> |             |
|      |  |                  |             |                           | \$ -             |             |
| 11   | Instruction                                  |                  | -           |                           | \$ -             |             |
| 12   | Instructional Res & Media Services           |                  | -           |                           | \$ -             |             |
| 13   | Curriculum Dev & Instructional Staff Dev     |                  | -           |                           | \$ -             |             |
| 21   | Instructional Leadership                     |                  | -           |                           | \$ -             |             |
| 23   | School Leadership                            |                  | -           |                           | \$ -             |             |
| 31   | Guidance, Counseling, & Evaluation Services  |                  | -           |                           | \$ -             |             |
| 33   | Health Services                              |                  | -           |                           | \$ -             |             |
| 34   | Student (Pupil) Transportation               | -                |             |                           | \$ -             |             |
| 35   | Food Services                                | -                |             |                           | \$ -             |             |
| 36   | Extracurricular Activities                   |                  | -           |                           | \$ -             |             |
| 41   | General Administration                       | -                |             |                           | \$ -             |             |
| 51   | Facilities Maintenance & Operations          |                  | -           |                           | \$ -             |             |
| 52   | Security & Monitoring Services               |                  | 855         |                           | \$ 855           |             |
| 53   | Data Processing Services                     |                  | -           |                           | \$ -             |             |
| 61   | Community Services                           | -                |             |                           | \$ -             |             |
| 93   | Payments to Fiscal Agent                     |                  |             |                           | \$ -             |             |
| 95   | Payments to JJAEP                            |                  |             |                           | \$ -             |             |
| 99   | Other Intergovernmental Charges              |                  |             |                           | \$ -             |             |
|      | <b>Budgeted Expenditures</b>                 | <b>-</b>         | <b>855</b>  | <b>-</b>                  | <b>\$ 855</b>    |             |
|      |  |                  |             |                           | \$ -             |             |
|      | Other Resources                              |                  |             |                           | \$ -             |             |
|      | Other Uses                                   |                  |             |                           | \$ -             |             |
|      | <b>Net of Other Resources and Other Uses</b> | <b>\$ -</b>      |             |                           | <b>\$ -</b>      |             |
|      |  |                  |             |                           | \$ -             |             |

**CEDAR HILL INDEPENDENT SCHOOL DISTRICT**  
**Budget Amendment: General Fund # 7**  
**April 18, 2022 for Fiscal Year 2021-2022**

|    |   | <b>Police Training</b> | <b>MFS SpEd Offset</b> |          | <b>Total</b> |
|----|---|------------------------|------------------------|----------|--------------|
| 11 | Instruction                                 |                        |                        |          | \$ -         |
| 12 | Instructional Res & Media Services          |                        |                        |          | -            |
| 13 | Curriculum Dev & Instructional Staff Dev    |                        |                        |          | -            |
| 21 | Instructional Leadership                    |                        |                        |          | -            |
| 23 | School Leadership                           |                        |                        |          | -            |
| 31 | Guidance, Counseling, & Evaluation Services |                        |                        |          | -            |
| 33 | Health Services                             |                        |                        |          | -            |
| 34 | Student (Pupil) Transportation              | -                      |                        |          | -            |
| 35 | Food Services                               |                        |                        |          | -            |
| 36 | Extracurricular Activities                  |                        |                        |          | -            |
| 41 | General Administration                      |                        |                        |          | -            |
| 51 | Facilities Maintenance & Operations         | -                      |                        |          | -            |
| 52 | Security & Monitoring Services              | 855                    |                        |          | 855          |
| 53 | Data Processing Services                    |                        |                        |          | -            |
| 61 | Community Services                          |                        |                        |          | -            |
| 93 | Payments to Fiscal Agent                    |                        |                        |          | -            |
| 95 | Payments to JJAEP                           |                        |                        |          | -            |
| 99 | Other Intergovernmental Charges             |                        |                        |          | -            |
|    | <b>Budgeted Expenditures</b>                | <b>855</b>             | <b>-</b>               | <b>-</b> | <b>855</b>   |

Other:

CEDAR HILL INDEPENDENT SCHOOL DISTR  
 Budget Amendment: General Fund # 7  
 April 18, 2022 for Fiscal Year 2021-2022

|             |                                 | Revised Budget | Increase  | Decrease | Proposed  | Description |
|-------------|---------------------------------|----------------|-----------|----------|-----------|-------------|
| <b>5700</b> | <b>Local Sources</b>            |                |           |          |           |             |
|             | Property Taxes                  |                |           |          |           |             |
|             | Penalty & Interest              |                |           |          |           |             |
|             | Investment Earnings             |                |           |          |           |             |
|             | Other                           |                |           |          |           |             |
|             |                                 |                |           |          |           |             |
|             |                                 |                | \$ -      | \$ -     |           |             |
| <b>5800</b> | <b>State Program Revenues</b>   |                |           |          |           |             |
|             | Foundation & Per Capita         |                |           |          |           |             |
|             | Other State Revenue             |                | \$ 48,809 |          | \$ 48,809 |             |
|             | TRS on Behalf                   |                |           |          |           |             |
|             |                                 |                |           |          |           |             |
|             |                                 |                | \$ 48,809 | \$ -     |           |             |
| <b>5900</b> | <b>Federal Program Revenues</b> |                |           |          |           |             |
|             | Indirect Cost                   |                |           |          |           |             |
|             | SHARS & MAC                     |                |           |          |           |             |
|             | Erate                           |                |           |          |           |             |
|             | Other                           |                |           |          |           |             |
|             |                                 |                |           |          |           |             |
|             |                                 |                | \$ -      | \$ -     |           |             |
|             |                                 |                |           |          |           |             |
|             |                                 |                |           |          |           |             |
|             | <b>Total Budgeted Revenue</b>   |                |           |          |           |             |
|             |                                 |                |           |          |           |             |



**Description**

GF Amendment #7: Peace Officer Allocation

GF Amendment #7: Peace Officer Allocation

GF Amendment #7: MFS SpEd Offset

## 8.E.DOI Renewal

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** April 18, 2022

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** District of Innovation (DOI) Plan for 2022-23 thru 2026-27

## Consent

### **BACKGROUND INFORMATION:**

The Cedar Hill ISD Board of Trustees chose to explore possible exemptions of the Texas Education Code (TEC) through the District of Innovation(DOI) process during the 2016-2017 school year. The Board of Trustees unanimously adopted a DOI plan on April 10, 2017. On February 29, 2020 the board voted to amend the DOI exemptions approved in 2017 allowing for more flexibility in providing our scholars with new opportunities to help us achieve our mission of developing confident students with character, knowledge and skills to maximize their potential and excel in any endeavor they pursue.

The five-year plan implemented beginning the 2017-2018 school year will expire at the end of the 2021-2022 school year. On February 2, 2022, the board was presented with options to include in the renewal of the District of Innovation plan. Following that presentation, per TAC 102.1313(a), the following steps were taken:

- Final version of the proposed plan has been available on the district's website for at least 30 days
- The commissioner of education has been notified of the board's intention to vote on adoption of the proposed plan
- A district level committee held a public meeting to consider the final version of the proposed plan and has approved the plan by a majority vote of the committee member

Additional exemptions included in the renewal of the DOI include the following:

1. Filing of Teacher Certification (TEC 21.053) - an exemption that provides flexibility to hire educators regardless of teaching certificate, hard to fill positions, and those with industry expertise by not requiring the certificate be on file in the district.
2. DAEP Requirement of Certified Teachers (TEC 37.9008) - an exemption that allows This exemption would allow CHISD extra flexibility in administration of discipline to students and staffing for DAEP.
3. Student / Teacher Ratios (TEC 25.111) - allows the district to maximize flexibility with class size and gives local control to the district to determine the timing of adding staff.
4. Class Size (TEC 25.112, 25.113) - allows exemptions to the 22:1 ratio allowing the district to set local caps and determine the timing when adding staff.
5. Suspension Without Pay (TEC 21.104(b) & 21.211(b)) - Allows districts to suspend contract employees without pay if properly addressed in the contract in certain limited areas with procedural safeguards in place. ( i.e. actions/incidents where commissioner rulings exist; inappropriate conduct with students/staff)

### **RECOMMENDATION:**

Administration recommends approval of the renewal of the District of Innovation plan as presented.

### **BOARD ACTION REQUIRED:**

Motion to approve the renewal of the District of Innovation plan as presented.

**POLICY AUTHORIZATION:**

AF Legal

**CONTACT PERSON:**

Hallema Jackson, Executive Director of Human Resources

**FUNDING SOURCE:**

General Fund 199

**ENCLOSURES:**

DOI Presentation provided to the Board of Trustees 2/2/2222

## 8.F. Redemption Resolution

**Cedar Hill Independent School District**  
BOARD OF TRUSTEES

Meeting Date: April 18, 2022

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Resolution calling certain outstanding series 2012-A Bonds for the redemption; authorizing the deposit of funds with the paying agent/registrar; and resolving other matters related thereto

**Consent Agenda**

**SUPERINTENDENT CONSTRAINT:**

Shall not make budget decisions that increase taxes

**BACKGROUND INFORMATION:**

The 2012-A series bonds are callable beginning in August of 2022. CHISD has sufficient current revenue and fund balance in the Debt Service Fund for the redemption of these bonds resulting in a savings of approximately \$308,750 in interest.

**RECOMMENDATION:**

Approval of the resolution for redemption of the Series 2012-A bonds.

**BOARD ACTION REQUIRED:**

Motion approving the "Resolution calling certain outstanding series 2012-A Bonds for the redemption; authorizing the deposit of funds with the paying agent/registrar; and resolving all matters related thereto"

**POLICY AUTHORIZATION:**

2012-A Bond Series original order

**CONTACT PERSON(S):**

Gilberto Prado, Chief Financial Officer  
Carla Settle, Executive Director of Finance

**Funding Source:**

Debt Service Fund (599)

**ENCLOSURES:**

Attached

RESOLUTION OF BOARD OF TRUSTEES OF CEDAR HILL INDEPENDENT SCHOOL DISTRICT CALLING CERTAIN OUTSTANDING SERIES 2012-A BONDS FOR REDEMPTION; AUTHORIZING THE DEPOSIT OF FUNDS WITH THE PAYING AGENT/REGISTRAR; AND RESOLVING OTHER MATTERS RELATED THERETO

WHEREAS, Cedar Hill Independent School District (the "District") has previously issued its Unlimited Tax Refunding Bonds, Series 2012-A (the "Series 2012-A Bonds"); and

WHEREAS, the District has sufficient funds in the Interest & Sinking Fund established for the Series 2012-A Bonds to redeem and defease a portion of the outstanding maturities of the current interest bonds for the Series 2012-A Bonds (as specifically identified on **Schedule I** hereto, such bonds to be hereinafter referred to as the "Refunded Bonds"); and

WHEREAS, the District, in accordance with this Resolution, will deposit funds in an amount sufficient to fully pay the principal and interest due and owing on the Refunded Bonds on August 15, 2022 (the "Redemption Date") with Regions Bank, the paying agent/registrar for the Refunded Bonds (the "Paying Agent"); and

WHEREAS, the Board of Trustees (the "Board") of the District finds and determines that it is in the best interests of the District to call for redemption and defease the Refunded Bonds and that the Refunded Bonds shall be redeemed on the Redemption Date; and

WHEREAS, the meeting at which this Resolution is considered is open to the public as required by law, and the public notice of the time, place and purpose of said meeting was given as required by Chapter 551, Texas Government Code, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF CEDAR HILL INDEPENDENT SCHOOL DISTRICT:

Section 1. Findings. The findings and determinations set forth in the preambles hereto are hereby incorporated by reference for all purposes.

Section 2. Deposit of Funds. The transfer and deposit of available Interest and Sinking Funds in an amount equal to \$3,000,000 (representing principal of the Refunded Bonds) plus interest accrued on such Refunded Bonds, if any, to the Redemption Date with the Paying Agent for the Refunded Bonds is hereby authorized, directed and approved.

Section 3. Redemption of Refunded Bonds. (a) The Refunded Bonds shall be paid on the Redemption Date as set forth on Schedule I attached hereto, at a redemption price equal to the principal amount thereof plus interest accrued thereon, if any, to the Redemption Date.

(b) The Secretary of the Board and any other officer of the District is hereby authorized and directed to cause a copy of this Resolution to be delivered to the Paying Agent for the Refunded

Bonds, the delivery of which shall constitute notice of redemption and notice of defeasance to such Paying Agent.

Section 4. Notice of Redemption. The Paying Agent for the Refunded Bonds is hereby authorized and directed to give notice of such redemption to the owners thereof pursuant to the order authorizing the issuance of the Refunded Bonds.

Section 5. Execution and Delivery of Documents; Actions to be Taken. The President and Secretary of the Board are each hereby authorized and directed to consent to, accept, execute, attest and affix the District's seal to such other agreements, assignments, certificates, contracts, documents, instruments, releases, financing statements, letters of instruction, authorizations for the expenditure of funds of the District as may be required, written requests, and other papers, whether or not mentioned herein, as may be necessary or convenient to carry out or assist in carrying out the purposes of this Resolution and to take any and all actions required to be taken to effect the purposes of this Resolution in accordance with this Resolution and the laws of the State of Texas.

PASSED AND ADOPTED THIS 18th day of April, 2022.

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President, Board of Trustees  
Cedar Hill Independent School District

ATTEST:

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Secretary, Board of Trustees  
Cedar Hill Independent School District

**SCHEDULE I**

**DESCRIPTION OF REFUNDED BONDS**

**Cedar Hill ISD Unlimited Tax Refunding Bonds, Series 2012-A**

| <u>Maturity</u> | <u>Outstanding<br/>Principal</u> | <u>Principal Being<br/>Refunded</u> | <u>Interest Rate</u> | <u>Date of<br/>Redemption</u> |
|-----------------|----------------------------------|-------------------------------------|----------------------|-------------------------------|
| 2/15/2025       | \$1,210,000                      | \$1,000,000                         | 2.75%                | 8/15/2022 at Par              |
| 2/15/2026       | \$1,635,000                      | \$1,000,000 <sup>(1)</sup>          | 3.00%                | 8/15/2022 at Par              |
| 2/15/2027       | <u>\$1,725,000</u>               | <u>\$1,000,000<sup>(1)</sup></u>    | 3.00%                | 8/15/2022 at Par              |
|                 | \$4,570,000                      | \$3,000,000                         |                      |                               |

<sup>(1)</sup> Represents a mandatory sinking fund payment for a Term Bond with a final maturity of February 15, 2027.

## 8.G. 1 Vision Contract

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** April 18, 2022

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** 1 Vision Media – CH High School Outdoor and Indoor Scoreboard

## Consent

### **BACKGROUND INFORMATION:**

The District's need of a new athletic scoreboard in Longhorn Stadium for the past three years, has been a joint effort by the athletic department & administrative team. We have been actively seeking a solution that was both financially responsible but also give our community and district the best product to showcase all students of CHISD. After several meetings with the finance committee, in the past three years, and several suggestions to find adequate options for recommendation, we are confident that 1Vision Media is the right partner for the District. 1 Vision's products and services are optimal and will allow us to integrate live events for not only athletics, but for fine arts, CTE, special events and so much more.

1 Vision will provide one 50' x 25' outdoor video board at Longhorn Stadium. They will also provide two 12' x 12' video boards and one 24' x 3' scorers table in the indoor gym. They will install and provide all the necessary cameras, lenses and production equipment needed to run the system. 1 Vision will sell all the equipment to Cedar Hill ISD for \$1 and will then lease the equipment from us to generate revenue from advertising agreements. The anticipated maximum expense from district resources is expected to be approximately \$200,000 for sound and electrical upgrades. The stadium sound purchase will be brought before the Board for approval at a later date.

### **RECOMMENDATION:**

Administration recommends approval of the 1 Vision Media agreement.

### **BOARD ACTION REQUIRED:**

Motion to approve the 1 Vision Media agreement.

### **POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition  
CH – LOCAL Purchasing and Acquisition

### **CONTACT PERSON:**

Melanie Benjamin, Director of Athletics  
Gilberto Prado, Chief Financial Officer  
Caleb Pape, Director of Purchasing & Contracts Management

### **FUNDING SOURCE:**

General Fund (199)

### **ENCLOSURES:**

1 Vision Media Agreement

## 8.H. Food Service Management Contract

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** April 18, 2022

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Consideration of Food Service Management Company

## Consent

### **BACKGROUND INFORMATION:**

Staff advertised and requested competitive sealed proposals for the purchase of Food Service Management Company Services. As per Texas Department of Agriculture (TDA) guidelines, notifications were sent to all Food Service Management Companies registered with TDA. Four interested vendors attended the mandatory pre-bid meeting held on March 8, 2022. Four companies, including Aramark, Chartwells, SFE, and Sodexo responded and were evaluated by a district five-member evaluation committee. The district evaluation committee consisted of a principal from every grade level, a representative from Student Services, as well as a Finance representative, and were given specific evaluating criteria. The evaluation reflected a cumulative score in favor of Aramark.

The term of the contract will be July 1, 2022 – June 30, 2023 with the option of four additional one-year contract renewals. Aramark's proposed per meal costs are \$1.85 for breakfast and \$3.8376 for lunch, with an expected total cost of \$3,461,891. Aramark also proposes a guaranteed return of \$160,000. All contract documents including the recommendation for award must be approved by TDA, Child Nutrition Division before the contract may be signed.

### **RECOMMENDATION:**

Administration requests to approve Aramark as vendor of Food Service Management Company Services for the 2022-2023 school year.

### **BOARD ACTION REQUIRED:**

Motion to approve Aramark as vendor of Food Service Management Company Services for the 2022-2023 school year.

### **POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition  
CH – LOCAL Purchasing and Acquisition

### **CONTACT PERSON:**

Gilberto Prado, Chief Financial Officer  
Caleb Pape, Director of Purchasing & Contracts Management

### **FUNDING SOURCE:**

Fund 240

### **ENCLOSURES:**

Attached

## 8.I. Soliant 50K

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** April 18, 2022

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Soliant Inc. Contracted Services

## Information

### **SUPERINTENDENT CONSTRAINT:**

- Shall not make operational decisions that prevent access of all students to learning

### **BACKGROUND INFORMATION:**

In an effort to ensure all students receive equity and access to services and resources, Cedar Hill ISD has enlisted the contracted services of Soliant Inc. to help recruit and retain specialized hard-to-fill positions of Diagnosticians, Speech-Language Pathologists, and Licensed Specialists in School Psychology. Soliant Inc. is an approved vendor for Cedar Hill ISD and will be utilized through our interlocal agreement with EPCNT. The spend with this vendor will be in excess of \$150,000 for the 2021-2022 SY.

### **BOARD ACTION REQUIRED:**

None

### **POLICY AUTHORIZATION:**

CH( LOCAL)

CH (LEGAL)

CBB (LEGAL)

### **CONTACT PERSON:**

Tellauance L. Graham - Assistant Superintendent

Caleb Pape - Director of Purchasing and Contracts Management

### **FUNDING SOURCE:**

General Fund (199)

Idea B (284)

### **ENCLOSURES:**

## 8.J. Employee Contract Approval

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** April 18, 2022

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Consider and Approve 2022-2023 Contracts

## Consent

**BOARD GOAL:**

Recruit, develop and retain highly qualified employees in an environment that embraces diversity.

**BACKGROUND INFORMATION:**

The group of certified employees are being recommended for contract approval.

**RECOMMENDATION:**

Administration recommends the approval of the employees on the list provided and that the approved contracts be issued to the employees accepting this offer.

**BOARD ACTION REQUIRED:**

Motion to approve the contracts for the employees identified on the list provided and that the approved contracts be issued to the employees accepting this offer.

**POLICY AUTHORIZATION:**

DC (Local) Employment Practices  
DCA (Legal) Probationary Contracts  
DCB (Local) Term Contracts

**CONTACT PERSON:**

Hallema Jackson, Executive Director of Human Resources

**FUNDING SOURCE:**

As provided in the district budget per CHISD compensation plan.

**ENCLOSURES:**

Under separate covers

## 8.K. Request to Rescind Resignation

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** April 18, 2022

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Rescind Resignation

**Consent**

**BACKGROUND INFORMATION:**

Mr. Antonio Bustos has submitted a request to rescind his resignation submitted on October 5, 2021 and accepted on October 8, 2021.

**RECOMMENDATION:**

Administration recommends that the Board deny the request to rescind resignation submitted October 5, 2021.

**BOARD ACTION REQUIRED:**

Motion to approve the recommendation to accept resignation submitted by Antonio Bustos on October 5, 2021 and not to rescind the resignation.

**POLICY AUTHORIZATION:**

DC (Local) Employment Practices  
DFE (Local) Termination of Contract: Resignation  
DCD (Local) Employment Practices: At-Will Employment

**CONTACT PERSON:**

Hallema Jackson, Executive Director of Human Resources

**FUNDING SOURCE:**

As provided in the district budget per CHISD compensation plan.

**ENCLOSURES:**

Under separate cover.

## 8.L. Acceptance of Donation

**Cedar Hill Independent School District**  
**BOARD OF TRUSTEES**

Meeting Date: April 18, 2022  
Presented by: Dr. Gerald Hudson, Superintendent of Schools  
Subject: Acceptance of Donation – BRANDED Management

**Consent Agenda**

**BOARD GOAL:**

Align the budget process to achieve district goals.

This is a legal requirement that will allow the district to remain in compliance with TEA regulations.

**BACKGROUND INFORMATION:**

The Board delegates to the Superintendent the authority to accept unsolicited gifts on behalf of the District. However, any gift with a cost or market value of \$5,000 or more, any gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval.

Based upon a charitable contribution from BRANDED Management on behalf of Tractory Supply, Cedar Hill Independent School District is gifted funds designated to the Plummer Elementary playground.

**RECOMMENDATION:**

Approve attached intent to accept.

**BOARD ACTION REQUIRED:**

Motion to approve administration recommendation to accept the charitable contribution of \$20,000.00 from BRANDED Management for the Plummer Elementary playground.

**POLICY AUTHORIZATION:**

CHISD POLICY CDC (LOCAL) and Texas Education Code, Section 33.158

**CONTACT PERSON(S):**

Dr. Gerald Hudson, Superintendent of Schools  
Gilberto Prado, Chief Financial Officer

**Funding Source:**

Charitable Contribution

**ENCLOSURES:**

Attached

- 8.M. Superintendent Evaluation
- 8.N. Executive Director of Special Education
- 8.O. Principal STRIVE Academy
- 8.P. Assistant Superintendent of Human Resources
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**Cedar Hill Independent School District  
Financial Report Month Ending February 28, 2022**



**2021-2022 Fiscal Year**

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**CEDAR HILL INDEPENDENT SCHOOL DISTRICT  
2021-2022 FISCAL YEAR BOARD-APPROVED BUDGETS  
FOR THE FIVE MONTHS ENDING FEBRUARY 28, 2022**



|  | General Fund         |                       | Food Service        |                     | Debt Service         |                      | District Total       |                      |
|--|----------------------|-----------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
|  | Original Budget      | Amended Budget        | Original Budget     | Amended Budget      | Original Budget      | Amended Budget       | Original Budget      | Amended Budget       |
| <b>REVENUES:</b>   |                      |                       |                     |                     |                      |                      |                      |                      |
| Local and Intermediate Sources                           | \$ 41,583,284        | \$ 41,583,284         | \$ 800,268          | \$ 800,268          | \$ 14,555,516        | \$ 14,555,516        | \$ 56,939,068        | \$ 56,939,068        |
| State Program Revenues                                   | 25,125,337           | 25,893,756            | 24,000              | 24,000              | 289,207              | 303,515              | 25,438,544           | 26,221,271           |
| Federal Program Revenues                                 | 700,000              | 700,000               | 3,551,653           | 3,551,653           | -                    | 375,000              | 4,251,653            | 4,626,653            |
| Other Financing Sources                                  | -                    | -                     | -                   | -                   | -                    | -                    | -                    | -                    |
| <b>Total Revenues</b>                                    | <b>\$ 67,408,621</b> | <b>\$ 68,177,040</b>  | <b>\$ 4,375,921</b> | <b>\$ 4,375,921</b> | <b>\$ 14,844,723</b> | <b>\$ 15,234,031</b> | <b>\$ 86,629,265</b> | <b>\$ 87,786,992</b> |
| <b>EXPENDITURE SUMMARY BY FUNCTION:</b>                  |                      |                       |                     |                     |                      |                      |                      |                      |
| 11 - Instructional                                       | \$ 35,303,427        | \$ 35,219,927         | \$ -                | \$ -                | \$ -                 | \$ -                 | \$ 35,303,427        | \$ 35,219,927        |
| 12 - Instructional Resources and Media Services          | 760,393              | 760,393               | -                   | -                   | -                    | -                    | 760,393              | 760,393              |
| 13 - Curriculum and Instructional Staff Development      | 1,194,908            | 1,203,533             | -                   | -                   | -                    | -                    | 1,194,908            | 1,203,533            |
| 21 - Instructional Leadership                            | 892,491              | 892,491               | -                   | -                   | -                    | -                    | 892,491              | 892,491              |
| 23 - School Leadership                                   | 4,589,404            | 4,589,404             | -                   | -                   | -                    | -                    | 4,589,404            | 4,589,404            |
| 31 - Guidance, Counseling and Evaluation                 | 2,576,912            | 2,660,412             | -                   | -                   | -                    | -                    | 2,576,912            | 2,660,412            |
| 33 - Health Services                                     | 793,022              | 793,022               | -                   | -                   | -                    | -                    | 793,022              | 793,022              |
| 34 - Student Transportation                              | 3,866,030            | 4,419,365             | -                   | -                   | -                    | -                    | 3,866,030            | 4,419,365            |
| 35 - Child Nutrition/Food Service                        | 12,150               | 12,150                | 4,304,789           | 4,304,789           | -                    | -                    | 4,316,939            | 4,316,939            |
| 36 - Cocurricular/Extra Curricular Activities            | 1,923,034            | 1,923,034             | -                   | -                   | -                    | -                    | 1,923,034            | 1,923,034            |
| 41 - General Administration                              | 3,679,125            | 3,732,794             | -                   | -                   | -                    | -                    | 3,679,125            | 3,732,794            |
| 51 - Plant Maintenance and Facility Services             | 8,169,693            | 8,559,693             | -                   | -                   | -                    | -                    | 8,169,693            | 8,559,693            |
| 52 - Security and Monitoring Services                    | 1,574,911            | 1,574,911             | -                   | -                   | -                    | -                    | 1,574,911            | 1,574,911            |
| 53 - Data Processing Services                            | 1,680,725            | 1,680,725             | -                   | -                   | -                    | -                    | 1,680,725            | 1,680,725            |
| 61 - Community Services                                  | 195,861              | 195,861               | -                   | -                   | -                    | -                    | 195,861              | 195,861              |
| 71 - Debt Service Cost                                   | 203,000              | 203,000               | -                   | -                   | 11,226,056           | 11,615,364           | 11,429,056           | 11,818,364           |
| 93 - Shared Service Agreement                            | 153,518              | 153,518               | -                   | -                   | -                    | -                    | 153,518              | 153,518              |
| 95 - Payments to Juvenile Justice Alternative Program    | 20,000               | 20,000                | -                   | -                   | -                    | -                    | 20,000               | 20,000               |
| 99 - Other Intergovernmental Charges                     | 165,000              | 165,000               | -                   | -                   | -                    | -                    | 165,000              | 165,000              |
| Other Financing Uses                                     | -                    | 979,491               | -                   | -                   | -                    | -                    | -                    | 979,491              |
| <b>Total Expenditures</b>                                | <b>\$ 67,753,604</b> | <b>\$ 69,738,724</b>  | <b>\$ 4,304,789</b> | <b>\$ 4,304,789</b> | <b>\$ 11,226,056</b> | <b>\$ 11,615,364</b> | <b>\$ 83,284,449</b> | <b>\$ 85,658,877</b> |
| <b>EXPENDITURE SUMMARY BY OBJECT:</b>                    |                      |                       |                     |                     |                      |                      |                      |                      |
| 61XX - Payroll Cost                                      | \$ 55,484,529        | \$ 54,743,725         | \$ 477,000          | \$ 477,000          | \$ -                 | \$ -                 | \$ 55,961,529        | \$ 55,220,725        |
| 62XX - Professional and Contracted Services              | 6,764,308            | 7,406,736             | 3,265,861           | 3,266,861           | -                    | -                    | 10,030,169           | 10,673,597           |
| 63XX - Supplies and Materials                            | 2,921,612            | 3,091,742             | 439,928             | 438,928             | -                    | -                    | 3,361,540            | 3,530,670            |
| 64XX - Other Operating Expenses                          | 1,892,155            | 2,161,639             | 22,000              | 22,000              | -                    | -                    | 1,914,155            | 2,183,639            |
| 65XX - Bond Principal                                    | -                    | -                     | -                   | -                   | 658,458              | 658,458              | 658,458              | 658,458              |
| 65XX - Bond Interest                                     | -                    | -                     | -                   | -                   | 10,537,598           | 10,912,598           | 10,537,598           | 10,912,598           |
| 65XX - Other Debt Serv Fees                              | 203,000              | 203,000               | -                   | -                   | 30,000               | 44,308               | 233,000              | 247,308              |
| 66XX - Capital Outlay Expenses                           | 488,000              | 1,152,391             | 100,000             | 100,000             | -                    | -                    | 588,000              | 1,252,391            |
| 89XX - Other Uses  | -                    | 979,491               | -                   | -                   | -                    | -                    | -                    | 979,491              |
| <b>Total Expenditures</b>                                | <b>\$ 67,753,604</b> | <b>\$ 69,738,724</b>  | <b>\$ 4,304,789</b> | <b>\$ 4,304,789</b> | <b>\$ 11,226,056</b> | <b>\$ 11,615,364</b> | <b>\$ 83,284,449</b> | <b>\$ 85,658,877</b> |
| <b>Excess (Deficiency) of Revenues Over Expenditures</b> | <b>\$ (344,983)</b>  | <b>\$ (1,561,684)</b> | <b>\$ 71,132</b>    | <b>\$ 71,132</b>    | <b>\$ 3,618,667</b>  | <b>\$ 3,618,667</b>  | <b>\$ 3,344,816</b>  | <b>\$ 2,128,115</b>  |

**CEDAR HILL INDEPENDENT SCHOOL DISTRICT  
(UNAUDITED) STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
GENERAL OPERATING FUND (199)  
FOR THE FIVE MONTHS ENDING FEBRUARY 28, 2022**



|  | CURRENT YEAR 2021-2022 |                       |                     |                      |                  | PRIOR YEAR 2020-2021 |                       |                     |                      |                  |
|--|------------------------|-----------------------|---------------------|----------------------|------------------|----------------------|-----------------------|---------------------|----------------------|------------------|
|  | Original Budget        | Amended Budget        | February 2022       | Actual Year to Date  | Actual to Budget | Original Budget      | Amended Budget        | February 2021       | Actual Year to Date  | Actual to Budget |
| <b>REVENUES:</b>   |                        |                       |                     |                      |                  |                      |                       |                     |                      |                  |
| Local and Intermediate Sources                           | 41,583,284             | 41,583,284            | 6,916,485           | 38,518,661           | 92.63%           | 38,860,349           | 39,080,328            | 4,186,780           | 38,439,376           | 98.36%           |
| State Program Revenues                                   | 25,125,337             | 25,893,756            | 382,600             | 15,241,536           | 58.86%           | 26,614,671           | 26,614,671            | 379,262             | 18,214,434           | 68.44%           |
| Federal Program Revenues                                 | 700,000                | 700,000               | 809,444             | 1,582,345            | 226.05%          | 600,000              | 600,000               | 18,814              | 120,807              | 20.13%           |
| Other Financing Sources                                  | -                      | -                     | -                   | -                    | -                | -                    | -                     | -                   | -                    | -                |
| <b>Total revenues</b>                                    | <b>\$ 67,408,621</b>   | <b>\$ 68,177,040</b>  | <b>\$ 8,108,528</b> | <b>\$ 55,342,542</b> | <b>81.17%</b>    | <b>\$ 66,075,020</b> | <b>\$ 66,294,999</b>  | <b>\$ 4,584,856</b> | <b>\$ 56,774,617</b> | <b>85.64%</b>    |
| <b>EXPENDITURE SUMMARY BY FUNCTION:</b>                  |                        |                       |                     |                      |                  |                      |                       |                     |                      |                  |
| 11 - Instruction   | 35,303,427             | 35,219,927            | 2,676,034           | 23,601,105           | 67.01%           | 35,917,795           | 36,397,048            | 2,896,309           | 23,677,923           | 65.05%           |
| 12 - Instructional Resources and Media Services          | 760,393                | 760,393               | 44,445              | 422,727              | 55.59%           | 707,799              | 707,799               | 59,463              | 457,651              | 64.66%           |
| 13 - Curriculum and Instructional Staff Development      | 1,194,908              | 1,203,533             | 105,851             | 683,749              | 56.81%           | 1,167,536            | 1,200,795             | 76,525              | 741,383              | 61.74%           |
| 21 - Instructional Leadership                            | 892,491                | 892,491               | 68,029              | 608,309              | 68.16%           | 958,669              | 958,669               | 73,843              | 582,175              | 60.73%           |
| 23 - School Leadership                                   | 4,589,404              | 4,589,404             | 372,208             | 2,988,644            | 65.12%           | 4,365,932            | 4,376,760             | 356,666             | 2,807,906            | 64.15%           |
| 31 - Guidance, Counseling and Evaluation                 | 2,576,912              | 2,660,412             | 202,352             | 1,764,248            | 66.31%           | 2,505,006            | 2,505,006             | 199,426             | 1,607,360            | 64.17%           |
| 33 - Health Services                                     | 793,022                | 793,022               | 57,874              | 468,614              | 59.09%           | 744,683              | 744,683               | 67,396              | 542,248              | 72.82%           |
| 34 - Student Transportation                              | 3,866,030              | 4,419,365             | 320,938             | 3,192,951            | 72.25%           | 3,399,872            | 3,399,872             | 4,201               | 997,857              | 29.35%           |
| 35 - Food Service  | 12,150                 | 12,150                | -                   | 2,109                | 17.35%           | 30,000               | 30,000                | -                   | 17,837               | 59.46%           |
| 36 - Curricular/Extra Curricular Activities              | 1,923,034              | 1,923,034             | 183,652             | 1,360,497            | 70.75%           | 2,036,873            | 2,064,495             | 204,622             | 1,170,911            | 56.72%           |
| 41 - General Administration                              | 3,679,125              | 3,732,794             | 296,807             | 2,378,986            | 63.73%           | 3,384,172            | 3,376,772             | 233,770             | 1,993,691            | 59.04%           |
| 51 - Plant Maintenance and Facility Services             | 8,169,693              | 8,559,693             | 583,438             | 5,044,634            | 58.93%           | 8,025,167            | 8,226,096             | 568,473             | 5,103,108            | 62.04%           |
| 52 - Security and Monitoring Services                    | 1,574,911              | 1,574,911             | 113,024             | 1,036,628            | 65.82%           | 1,626,351            | 1,626,351             | 115,379             | 925,081              | 56.88%           |
| 53 - Data Processing Services                            | 1,680,725              | 1,680,725             | 104,983             | 1,195,652            | 71.14%           | 1,283,616            | 1,356,096             | 79,904              | 973,257              | 71.77%           |
| 61 - Community Services                                  | 195,861                | 195,861               | 15,664              | 122,365              | 62.48%           | 182,741              | 197,191               | 12,581              | 134,694              | 68.31%           |
| 71 - Debt Service  | 203,000                | 203,000               | -                   | 100,987              | 49.75%           | 203,000              | 203,000               | 50,493              | 151,480              | 74.62%           |
| 93 - Shared Service Agreement                            | 153,518                | 153,518               | -                   | -                    | 0.00%            | 153,518              | 153,518               | -                   | -                    | 0.00%            |
| 95 - Payments to Juvenile Justice Alternative Program    | 20,000                 | 20,000                | -                   | 3,000                | 15.00%           | 20,000               | 20,000                | 228                 | 19,530               | 97.65%           |
| 99 - Other Intergovernmental Charges                     | 165,000                | 165,000               | 41,901              | 125,703              | 76.18%           | 165,000              | 165,000               | 41,228              | 123,684              | 74.96%           |
| Other Financing Uses                                     | -                      | 979,491               | 979,491             | 979,491              | 100.00%          | -                    | -                     | -                   | -                    | -                |
| <b>Total expenditures</b>                                | <b>\$ 67,753,604</b>   | <b>\$ 69,738,724</b>  | <b>\$ 6,166,691</b> | <b>\$ 46,080,399</b> | <b>66.08%</b>    | <b>\$ 66,877,730</b> | <b>\$ 67,709,151</b>  | <b>\$ 5,040,508</b> | <b>\$ 42,027,775</b> | <b>62.07%</b>    |
| <b>EXPENDITURE SUMMARY BY OBJECT:</b>                    |                        |                       |                     |                      |                  |                      |                       |                     |                      |                  |
| 61XX - Payroll Cost                                      | 55,484,529             | 54,743,725            | 4,507,223           | 36,348,487           | 66.40%           | 54,323,283           | 53,914,472            | 4,406,028           | 35,314,100           | 65.50%           |
| 62XX - Professional and Contracted Services              | 6,764,308              | 7,406,736             | 448,927             | 4,257,820            | 57.49%           | 7,630,778            | 8,259,214             | 371,007             | 3,947,276            | 47.79%           |
| 63XX - Supplies and Materials                            | 2,921,612              | 3,091,742             | 145,415             | 1,490,655            | 48.21%           | 2,922,286            | 3,221,806             | 170,228             | 1,605,397            | 49.83%           |
| 64XX - Other Operating Expenses                          | 1,892,155              | 2,161,639             | 83,453              | 1,801,409            | 83.34%           | 1,786,383            | 2,053,759             | 42,752              | 953,560              | 46.43%           |
| 65XX - Debt Service Payment                              | 203,000                | 203,000               | -                   | 100,987              | 49.75%           | 203,000              | 203,000               | 50,493              | 151,480              | 74.62%           |
| 66XX - Capital Outlay Expenses                           | 488,000                | 1,152,391             | 2,182               | 1,101,550            | 95.59%           | 12,000               | 56,900                | -                   | 55,962               | 98.35%           |
| 89XX - Other Uses  | -                      | 979,491               | 979,491             | 979,491              | 100.00%          | -                    | -                     | -                   | -                    | -                |
| <b>Total expenditures</b>                                | <b>\$ 67,753,604</b>   | <b>\$ 69,738,724</b>  | <b>\$ 6,166,691</b> | <b>\$ 46,080,399</b> | <b>66.08%</b>    | <b>\$ 66,877,730</b> | <b>\$ 67,709,151</b>  | <b>\$ 5,040,508</b> | <b>\$ 42,027,775</b> | <b>62.07%</b>    |
| <b>Excess (Deficiency) of Revenues Over Expenditures</b> | <b>\$ (344,983)</b>    | <b>\$ (1,561,684)</b> | <b>\$ 1,941,837</b> | <b>\$ 9,262,143</b>  |                  | <b>\$ (802,710)</b>  | <b>\$ (1,414,152)</b> | <b>\$ (455,652)</b> | <b>\$ 14,746,842</b> |                  |

**CEDAR HILL INDEPENDENT SCHOOL DISTRICT  
(UNAUDITED) STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
CHILD NUTRITION FUND (240)  
FOR THE FIVE MONTHS ENDING FEBRUARY 28, 2022**



|  | CURRENT YEAR 2021-2022 |                     |                   |                     |                  | PRIOR YEAR 2020-2021 |                     |                   |                     |                  |
|--|------------------------|---------------------|-------------------|---------------------|------------------|----------------------|---------------------|-------------------|---------------------|------------------|
|  | Original Budget        | Amended Budget      | February 2022     | Actual Year to Date | Actual to Budget | Original Budget      | Amended Budget      | February 2021     | Actual Year to Date | Actual to Budget |
| <b>REVENUES:</b>   |                        |                     |                   |                     |                  |                      |                     |                   |                     |                  |
| Local and Intermediate Sources                           | 800,268                | 800,268             | 19,747            | 173,560             | 21.69%           | 867,024              | 867,024             | 4,555             | 49,829              | 5.75%            |
| State Program Revenues                                   | 24,000                 | 24,000              | -                 | -                   | 0.00%            | 24,000               | 24,000              | -                 | -                   | 0.00%            |
| Federal Program Revenues                                 | 3,551,653              | 3,551,653           | 459,536           | 2,736,358           | 77.04%           | 3,598,399            | 3,598,399           | 175,630           | 1,063,588           | 29.56%           |
| Other Financing Sources                                  | -                      | -                   | -                 | -                   | -                | -                    | -                   | -                 | -                   | -                |
| <b>Total revenues</b>                                    | <b>\$ 4,375,921</b>    | <b>\$ 4,375,921</b> | <b>\$ 479,283</b> | <b>\$ 2,909,919</b> | <b>66.50%</b>    | <b>\$ 4,489,423</b>  | <b>\$ 4,489,423</b> | <b>\$ 180,185</b> | <b>\$ 1,113,417</b> | <b>24.80%</b>    |
| <b>EXPENDITURE SUMMARY BY FUNCTION:</b>                  |                        |                     |                   |                     |                  |                      |                     |                   |                     |                  |
| 35 - Child Nutrition/Food Service                        | 4,304,789              | 4,304,789           | 298,904           | 3,019,426           | 70.14%           | 4,489,423            | 4,489,423           | 185,089           | 1,926,396           | 42.91%           |
| 51 - Plant Maintenance and Facility Services             | -                      | -                   | -                 | -                   | -                | 250,000              | 250,000             | -                 | -                   | -                |
| <b>Total expenditures</b>                                | <b>\$ 4,304,789</b>    | <b>\$ 4,304,789</b> | <b>\$ 298,904</b> | <b>\$ 3,019,426</b> | <b>70.14%</b>    | <b>\$ 4,739,423</b>  | <b>\$ 4,739,423</b> | <b>\$ 185,089</b> | <b>\$ 1,926,396</b> | <b>40.65%</b>    |
| <b>EXPENDITURE SUMMARY BY OBJECT:</b>                    |                        |                     |                   |                     |                  |                      |                     |                   |                     |                  |
| 61XX - Payroll Cost                                      | 477,000                | 477,000             | 45,318            | 308,114             | 64.59%           | 477,000              | 477,000             | 45,163            | 306,461             | 64.25%           |
| 62XX - Professional and Contracted Services              | 3,265,861              | 3,266,861           | 241,322           | 2,354,891           | 72.08%           | 3,607,423            | 3,615,183           | 139,838           | 1,317,195           | 36.44%           |
| 63XX - Supplies and Materials                            | 439,928                | 438,928             | 12,264            | 343,839             | 78.34%           | 355,000              | 338,340             | 88                | 278,789             | 82.40%           |
| 64XX - Other Operating Expenses                          | 22,000                 | 22,000              | -                 | 12,582              | 57.19%           | -                    | 22,000              | -                 | 7,037               | 31.99%           |
| 66XX - Capital Outlay Expenses                           | 100,000                | 100,000             | -                 | -                   | 0.00%            | 300,000              | 286,900             | -                 | 16,914              | 5.90%            |
| 89XX - Other Uses  | -                      | -                   | -                 | -                   | -                | -                    | -                   | -                 | -                   | -                |
| <b>Total expenditures</b>                                | <b>\$ 4,304,789</b>    | <b>\$ 4,304,789</b> | <b>\$ 298,904</b> | <b>\$ 3,019,426</b> | <b>70.14%</b>    | <b>\$ 4,739,423</b>  | <b>\$ 4,739,423</b> | <b>\$ 185,089</b> | <b>\$ 1,926,396</b> | <b>40.65%</b>    |
| <b>Excess (Deficiency) of Revenues Over Expenditures</b> | <b>\$ 71,132</b>       | <b>\$ 71,132</b>    | <b>\$ 180,379</b> | <b>\$ (109,507)</b> |                  | <b>\$ (250,000)</b>  | <b>\$ (250,000)</b> | <b>\$ (4,904)</b> | <b>\$ (812,979)</b> |                  |

**CEDAR HILL INDEPENDENT SCHOOL DISTRICT  
(UNAUDITED) STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
DEBT SERVICE FUND (599)  
FOR THE FIVE MONTHS ENDING FEBRUARY 28, 2022**



|  | CURRENT YEAR 2021-2022 |                      |                       |                      |                  | PRIOR YEAR 2020-2021 |                      |                       |                      |                  |
|--|------------------------|----------------------|-----------------------|----------------------|------------------|----------------------|----------------------|-----------------------|----------------------|------------------|
|  | Original Budget        | Amended Budget       | February 2022         | Actual Year to Date  | Actual to Budget | Original Budget      | Amended Budget       | February 2021         | Actual Year to Date  | Actual to Budget |
| <b>REVENUES:</b>   |                        |                      |                       |                      |                  |                      |                      |                       |                      |                  |
| Local and Intermediate Sources                           | 14,555,516             | 14,555,516           | 2,565,816             | 14,210,963           | 97.63%           | 13,621,566           | 13,621,566           | 1,493,729             | 13,677,401           | 100.41%          |
| State Program Revenues                                   | 289,207                | 303,515              | -                     | 274,504              | 90.44%           | 314,215              | 314,215              | -                     | 297,921              | 94.81%           |
| Federal Program Revenues                                 | -                      | 375,000              | 176,617               | 353,235              | 94.20%           | -                    | -                    | 176,719               | 176,719              | 0.00%            |
| Other Financing Sources                                  | -                      | -                    | -                     | -                    | -                | -                    | -                    | -                     | -                    | -                |
| <b>Total revenues</b>                                    | <b>\$ 14,844,723</b>   | <b>\$ 15,234,031</b> | <b>\$ 2,742,433</b>   | <b>\$ 14,838,702</b> | <b>97.40%</b>    | <b>\$ 13,935,781</b> | <b>\$ 13,935,781</b> | <b>\$ 1,670,448</b>   | <b>\$ 14,152,041</b> | <b>101.55%</b>   |
| <b>EXPENDITURE SUMMARY BY FUNCTION:</b>                  |                        |                      |                       |                      |                  |                      |                      |                       |                      |                  |
| 71 - Debt Service Cost                                   | 11,226,056             | 11,615,364           | 4,569,639             | 11,214,877           | 96.55%           | 12,644,238           | 12,644,238           | 6,350,338             | 12,983,324           | 102.68%          |
| Other Financing Uses                                     | -                      | -                    | -                     | -                    | -                | -                    | -                    | -                     | -                    | -                |
| <b>Total expenditures</b>                                | <b>\$ 11,226,056</b>   | <b>\$ 11,615,364</b> | <b>\$ 4,569,639</b>   | <b>\$ 11,214,877</b> | <b>96.55%</b>    | <b>\$ 12,644,238</b> | <b>\$ 12,644,238</b> | <b>\$ 6,350,338</b>   | <b>\$ 12,983,324</b> | <b>102.68%</b>   |
| <b>EXPENDITURE SUMMARY BY OBJECT:</b>                    |                        |                      |                       |                      |                  |                      |                      |                       |                      |                  |
| 6511 - Bond Principal                                    | 658,458                | 658,458              | 435,345               | 658,457              | 100.00%          | 1,448,787            | 1,448,787            | 1,142,078             | 1,448,785            | 100.00%          |
| 6521 - Bond Interest                                     | 10,537,598             | 10,912,598           | 4,132,681             | 10,537,596           | 96.56%           | 11,170,451           | 11,170,451           | 5,202,348             | 11,515,067           | 103.09%          |
| 6599 - Other Debt Serv Fees                              | 30,000                 | 44,308               | 1,613                 | 18,825               | 42.49%           | 25,000               | 25,000               | 5,912                 | 19,472               | 77.89%           |
|  | -                      | -                    | -                     | -                    | -                | -                    | -                    | -                     | -                    | -                |
| <b>Total expenditures</b>                                | <b>\$ 11,226,056</b>   | <b>\$ 11,615,364</b> | <b>\$ 4,569,639</b>   | <b>\$ 11,214,877</b> | <b>96.55%</b>    | <b>\$ 12,644,238</b> | <b>\$ 12,644,238</b> | <b>\$ 6,350,338</b>   | <b>\$ 12,983,324</b> | <b>102.68%</b>   |
| <b>Excess (Deficiency) of Revenues Over Expenditures</b> | <b>\$ 3,618,667</b>    | <b>\$ 3,618,667</b>  | <b>\$ (1,827,206)</b> | <b>\$ 3,623,825</b>  |                  | <b>\$ 1,291,543</b>  | <b>\$ 1,291,543</b>  | <b>\$ (4,679,890)</b> | <b>\$ 1,168,717</b>  |                  |

## 10.B. Employment Retirements Resignations Terminations

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** April 18, 2022

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Employment, Retirements, and Resignations  
of Professional Staff

**Information**

**BACKGROUND INFORMATION:**

The following consent items, employment, retirements, resignations, and terminations have been submitted for board information.

**RECOMMENDATION:**

N/A

**BOARD ACTION REQUIRED:**

N/A

**POLICY AUTHORIZATION:**

DC (Local) Employment Practices  
DFE (Local) Termination of Contract: Resignation  
DCD (Local) Employment Practices: At-Will Employment

**CONTACT PERSON:**

Dr. Violet Dean, Assistant Superintendent of Human Resources

**FUNDING SOURCE:**

As provided in the district budget per CHISD compensation plan.

**ENCLOSURES:**

Under separate cover.

## Resignations through March 31, 2022 PUBLIC

| <b>Name</b>              | <b>Position</b> | <b>Campus</b>              | <b>Effective</b> | <b>Reason</b>                  |
|--------------------------|-----------------|----------------------------|------------------|--------------------------------|
| BYRD, PATRICIA E         | TEACHER         | 102 PLUMMER ELEMENTARY     | 03/31/2022       | RETIRING                       |
| DIAZ CHEVEREZ, LUIS J    | PROFESSIONAL    | 105 HIGHLANDS ELEMENTARY   | 03/07/2022       | HEALTH OR FAMILY CIRCUMSTANCES |
| GATES JR, DOUGLAS RAY    | TEACHER         | 001 CEDAR HILL HIGH SCHOOL | 03/02/2022       | PROMOTION IN ANOTHER DISTRICT  |
| KENNEDY, TIFFANY PATRICE | ADMINISTRATOR   | 001 CEDAR HILL HIGH SCHOOL | 03/28/2022       | JOB DID NOT MEET EXPECTATIONS  |
| ROONEY, KRISTIN LEIGH    | PROFESSIONAL    | 999 ADMINISTRATION         | 03/31/2022       | CAREER CHANGE                  |

## 10.C. DER - Counseling

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** April 18, 2022

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Counseling Services Department Efficiency Reports

## Information

**BOARD GOAL:**

- Increase the percentage of scholars graduating college career and military ready

**SUPERINTENDENT CONSTRAINT:**

- % of counselor time in delivery of services

**BACKGROUND INFORMATION:**

Education Code 11.201(d)(5) requires the superintendent to manage the day-to-day operations of the district as its administrative manager, including implementing and monitoring plans, procedures, programs, and systems to achieve clearly defined and desired results in major areas of district operations. One of the ways the superintendent meets that requirement is through the District Effectiveness Report (DER). The Counseling Services Department Efficiency report will reflect program initiatives for August 2021 - April 2022.

**RECOMMENDATION:**

None

**BOARD ACTION REQUIRED:**

None

**POLICY AUTHORIZATION:**

None

**CONTACT PERSON:**

Dr. Courtney Jackson, Executive Director of Counseling Services

**FUNDING SOURCE:**

None

**ENCLOSURES:**

Counseling Services Department Efficiency Report  
DER Presentation - Counseling Services



# CEDAR HILL ISD

DEPARTMENT EFFICIENCY REPORT

**DEPARTMENT:** Counseling Services

**PRESENTER:** Dr. Courtney Jackson, Executive Director of Counseling Services

## EXECUTIVE SUMMARY

The Cedar Hill ISD (CHISD) Counseling Services Department's primary responsibility is to support the development and implementation of school counseling programs based upon the identified needs of the scholars in the district and to align counseling program goals to the established district goals in order to ensure the integration of the school counseling programs with the total educational curriculum of the district. The objectives of the CHISD Counseling Services Department are:

1. Adopt a comprehensive school counseling program (CSCP) framework based on TEA school counselor standards and ASCA Mindsets & Behaviors
2. Utilize data to determine program needs and effectiveness of interventions
3. Utilize effective program and counselor evaluation methods
4. Develop evidence based curriculum for the delivery of services component of CSCP
5. Advocate to increase awareness of program services and need for reduction of ratios and non-school counseling responsibilities across schools.
6. Ensure the development, implementation, and evaluation of district-wide a social emotional learning (SEL) framework

7. Increase the identification and supports for scholars in advanced academic pathways
8. Implement College and career access and readiness targets and supports
9. Act as conduit for mental and personal-social resources for parents and staff
10. Increase and maintain partnerships with institutions of higher education (IHE) for expanded college and career opportunities for scholars.

During the 2021-22 School year the CHISD Counseling Services Department implemented several new initiatives to better meet the needs of our stakeholders. Many of these initiatives were developed as a response to the immediate social, emotional and behavioral needs of our scholars and staff as we transition back to a traditional learning environment. Beginning of the year needs assessment results show a significant increase in the number of scholars reporting feelings of anxiety, stress, and depression. Parent responses showed a great need for additional responsive services and resources to support their scholars.

#### Updated Guidance Curriculum

Stempathy lessons - Integration of STEMspired and Counseling

Panorama survey Fall/Spring - Measuring student SEL competencies

SEL training - District-wide and campus based

Campus reset programs - 3 campuses

Staff wellness initiatives - wellness boxes, wellness challenges, wellness campus walks

Partnership with 3 outside mental health agencies - Every campus has an assigned therapist one day a week to support behavior and mental health needs.

Partnership with Communities in Schools (CIS) - One site-coordinator per campus

Future Friday CCMR events - Reached 89% of our Senior class



Counseling Services resource Newsletter - Share at all campuses

Parent University Participation - CCMR, SEL, CIS, Choice programs

Counselor PD - Youth Mental Health First Aide, trauma based therapy, gender in schools, MTSS, pandemic based trauma intervention, ethics for school counselors, T-SCESS, counselor leadership

CCMR tracking - grades K -12

## DEPARTMENT FUNCTIONS

### Administrative/Consultative Services:

Assist principals/administrators with the counselor appraisal process

Provide support, training, resources, and supervision to counselors

Conduct campus visits to monitor counselor progress

Assist in the screening of highly qualified counselors as vacancies arise

Master Schedule timelines

### Department Collaboration

#### Academics

- Annual review of course offering and drafting of the Middle and High school Programs of Study
- Annual review of dual credit course articulations and crosswalks
- Implementation of programming for district advanced academic programs including DC, GT and AP



CCMR

- State and district tracking and coding processes for CCMR indicators
- College/university partnerships
- Goal and initiative reporting

#### Assessment

- Planning and scheduling of college readiness exams including SAT, PSAT, and TSIA

#### Special Education

- Coordinate learning and graduation plans for scholars with IEP
- Assist with 504 and homebound services

#### PEIMS/DATA

- PEIMS at-risk and CCMR coding
- Transcribing - credits, rank, GPA
- Annual Course requests
- Course coding

#### Department of Innovation

- CTE program of study tracking and selection
- Special programs (ECA and Collegiate dual credit timelines)

#### SSA

- Culture and Climate Committee
- SEL and behavior supports

### **Counseling Program Development Services:**

Provide Professional development for counselors

Provide resources to monitor the progress of students who are at risk

Provide core curriculum lesson plans to ensure that the state mandates are provided for all students

Promote positive relations with the community concerning counselor efforts  
Assist counselors with creating appropriate program goals and planning, implementing and evaluating comprehensive counseling programs at all campuses.

### **Staff and Community Resource:**

Wellness initiatives

Mind Over Matter Student support

Vetting community mental health facilities available for our community

Resource website and resource newsletter

In-school therapy

### **Social Emotional Learning:**

Assist with scheduling Staff Training

Participate in the selection of Curriculum and Resources

Participate in Program Implementation and Evaluation

Facilitate survey

Budget management

### **College Career Readiness Initiatives:**

Manage institutions of Higher Education (IHE)

Partnerships via MOU and ILA agreements

CCMR tracking and and district coding



CCMR readiness exam preparation and scheduling  
Provide leadership to districts Dual credit programs  
Consult with IHE regarding College PRep courses, TSIA, and Texas College Bridge  
Monitor and support CCMR goal attainment - Post-Secondary Applications, FAFSA Applications, Scholarships, College readiness exams  
Provide specific training on graduation requirements, dual credit, AP, course planner, etc.

### **Crisis Intervention Services:**

Respond to crises as requested  
Assure training on bullying, internet safety, suicide and violence risk assessment and the reporting process  
Assist counselors with accessing resources and services for students and families

### **District-wide Events/Initiatives:**

Districtwide College Fair  
Focus weeks (Red Ribbon, Kindness Week, College Week, Etc.)  
National College Decision Day

### **AWARDS/RECOGNITIONS & PRESENTATIONS**

- Presentations
  - LSSSCA Leadership Track - Counseling the Counselor
  - LSSSCA Advocacy Track - Navigating the ASCA National and texas model

- Panel Participant for HB3 series for legislators and staffers featuring key components of HB3 CCMR bonuses, along with data and stories on implementation. Nominated Vice President Supervisors for the Lone Star School Counseling Associations
- 2 Nominees for Texas School Counselor of the year 2022
- 2 Texas Lone Star Bronze potential campuses.

### **COUNSELING SERVICE DEPARTMENT “ONE THING”**

As part of the District’s Cadence of Accountability and our focus on continuous improvement, Cedar Hill ISD Counseling Services Department and staff have identified their “One Thing”.

|                           |  |
|---------------------------|--|
| <b>Courtney Jackson</b>   | Increase the the amount of time counselors spend in delivery of services to scholars   |
| <b>LaShonda Henderson</b> | Increase support to scholars and staff with SEL strategies, lessons, and activities to promote academic growth and increase positive behavior. |
| <b>Campus Counselors</b>  | Spend 80 percent or more of their time in direct and indirect services to students as defined by the ASCA National Model                       |

### **DEPARTMENT STAFFING**

#### **Executive Director of Counseling Services - Dr. Courtney Jackson**



Support the development, implementation, and evaluation of comprehensive school counseling programs at all campuses based on program standards outlined by TEA and ASCA. Coordinate resources and professional development for the district counselors and SEL staff. Support the implementation of the district's dual credit programs, including managing the

agreements with all institutions of higher education (IHE). Work with our SEL coordinator to develop and evaluate programming and initiatives for social emotional learning. Provide mental health resources for district stakeholders including parents and staff.

**lead for:**

- Counseling Program Development
- Administrative/Consultative Services
- Crisis Intervention
- Departmental Collaboration
- College Career Readiness initiatives
- Mental Health Resources
- District-wide Counseling initiatives
- Dual Credit Programming

**District SEL Coordinator - LaShonda Henderson**



Guide the implementation of SEL strategies focusing on effective SEL instruction, adult SEL, and cultivating safe and supportive learning environments.

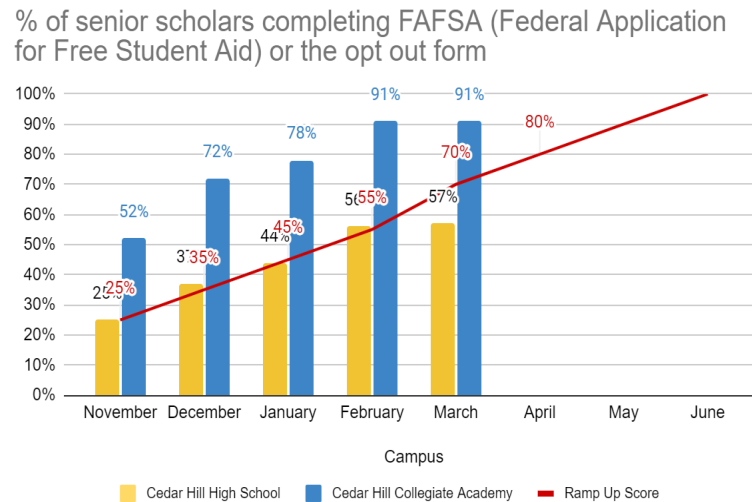
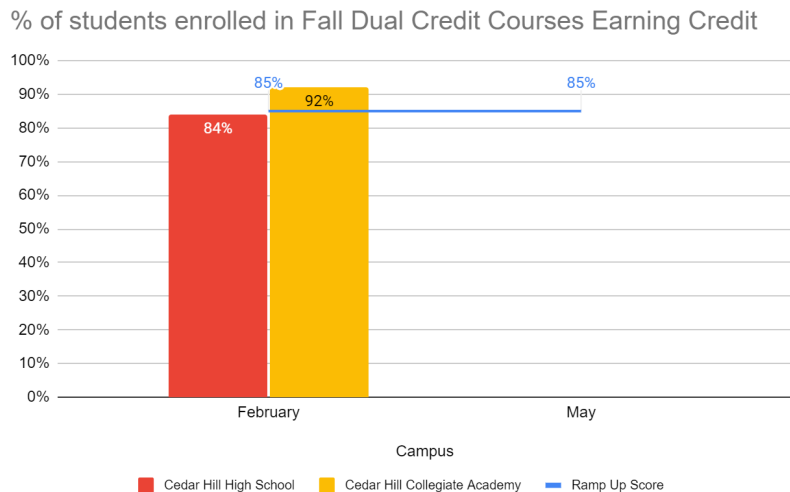
Helps to create, adapt, and execute SEL initiatives within schools, and provides assistance and best practices to district and school staff around promoting students' social-emotional development and well-being.

Strong interpersonal skills are essential to this role. It's common for SEL coordinators to work collaboratively with stakeholders including administrators, principals, counselors and teachers to coordinate and allocate resources that meet the needs of students and build a positive school climate

**Team Lead For:**

- Designing and leading professional learning opportunities for educators
- Working with school leadership teams to build SEL into school schedules and access daily Panorama activities
- Delivering individualized coaching for teachers





## DEPARTMENT CHALLENGES

- Counselors act as liaison to many non-guidance responsibilities on our campuses which take away from their time to provide direct student services to our scholars.
- Need for additional SEL and behavior supports at the campus level to support the work of this department
- The State of Texas and American School Counseling Association recommend a school counselor to student ratio of 1:250. We are currently exceeding this recommendation

| Elementary      |     | Secondary          |     |
|-----------------|-----|--------------------|-----|
| Bray            | 257 | Collegiate Academy | 283 |
| Collegiate Prep | 451 | Permenter          | 367 |
| High Pointe     | 350 | Coleman            | 354 |

|                |     |                        |           |
|----------------|-----|------------------------|-----------|
| Highlands      | 502 | Collegiate High School | 359       |
| Lake Ridge     | 257 | Cedar Hill High School | 570 (347) |
| Plummer        | 499 |                        |           |
| Waterford Oaks | 416 |                        |           |

## VISION FOR THE FUTURE



### Increased Mental Health Supports on campus

CCMR Plan - 100% of our our scholars with a CCMR plan and being CCMR met by junior year

Texas recognized Programs - 25% of our counseling programs are recognized for student support through a CPSP model with the Lone Star Award

College Partnerships- Increased IHE partnerships to expand options for scholars

11. ADJOURN