

**Town of Benson
Benson Conference Center
Board of Commissioners
Regular Meeting
Tuesday, January 10, 2017
7:00 PM**

A G E N D A

- I. **Call Meeting to Order** (*Mayor Massengill*)
- II. **Pledge of Allegiance** (*Mayor Massengill*)
- III. **Approval of the Agenda**
- IV. **Consent Agenda** (*Mayor Massengill*)
 - A. Consider Proclamation 109-2017 February Black History Month
 - B. Consider Minutes for December 13, 2016
- V. **Public Updates/ Special Reports** (*Mayor Massengill*)
 - A. Johnston County Visitors Bureau Annual Report/ Update (*Donna Bailey Taylor*)
 1. Materials to be supplied at the meeting by JCVB
 - B. Christopher Cole Thomas Missing Person Case Update (*Chief Kenneth Edwards*)
 1. Current press release and public data
 - C. Benson Fire Department Annual Report (*Chief Alan Johnson*)
 - D. Stormwater Assessment and mitigation Report (*Jamie Guerrero, MRA*)
- VI. **Public Comment** (*Mayor Massengill*)
 - A. Individuals wishing to address the Board are asked to provide their name and address for the record.
- VII. **Department Reports**
 - A. Written Reports
 1. Wholesale Billing vs. Customer Billing (*Kim Pickett*)
- VIII. **Old Business** (*Mayor Massengill*)
 - A. None
- IX. **New Business** (*Mayor Massengill*)
 - A. Consider the annual reappointed positions of Board and Commissions. (*Terry Hobgood*)
 1. The appointments and applications are in process
 2. To be considered on January 31, 2017
 - B. Consider appointment of a delegate and alternate delegate to the Triangle J Council of Governments
 1. Currently- Mayor William W. Massengill, Jr is the delegate
 2. Current alternate- Mayor Pro Tem Fred Nelson
 - C. Renewal of the Partnership for Children lease at the Lee Street Complex (*Matt Zapp*)
 1. PFC is currently leasing a portion of the 319 S Elm Street building.
 2. Recommended extension of the lease for 12-months; expiring 12/31/17.
 3. Recommended monthly fee of \$700 (no change)
 - D. Consider the proposed Write Off Policy for the Town of Benson (*Kim Pickett*)
 - E. Consider the proposed updated 2016-2017 Benson Fee Schedule (*Kim Pickett*)

1. 1. Reflects changes made due to the updated Customer Service Policy
- F. Consider the approval of November 2016 Financials (*Kim Pickett*)
- G. Consider the approval of Water/Sewer Capital Project Ordinance for WWTP Pump Station 2017 (*Kim Pickett*)
- H. Consider the approval of Capital Project for Bark Park (*Kim Pickett*)
- I. Supplemental request related to the purchase of a passenger van for the Benson Parks and Recreations Department (*Matt Zapp*)
 1. The Town Board has approved an expense of \$18,000 to purchase a replacement van for BPRD
 2. Performance Auto Group (Bubba Godwin) sourced a 2015 Chevrolet 3500 van with 39,000 miles
 3. We are requesting an increase of \$900 to purchase said van at a cost not to exceed \$18,900 (excluding tax).
- J. Direction is needed regarding BFD Engine #2 that was damaged during Hurricane Matthew
 1. Engine #2 is a 1996 pumper unit that is at the end of its useful life
 2. Currently our insurance carrier will provide \$36,000 in repair funds toward the unit
 3. Does the BOC desire for the BFD to repair or replace the truck?
 - a. A custom replacement engine will cost approximately \$435,000.
 1. A 10-year loan of \$400,000 will cost approximately \$48,000 per year
 2. A 15-year loan of \$400,000 will cost approximately \$36,000 per year
 - b. The current fire tax rate (\$0.09) and BFD budget cannot support an additional payment
 1. A Fire Tax increase of \$.01 will generate approximately \$40,000 per year in revenue
 2. A Fire Tax increase of \$.015 will generate approximately \$60,000 per year in revenue
 3. A Fire Tax increase of \$.02 will generate approximately \$80,000 per year in revenue
 - c. Delivery time for a new truck is approximately 12-months from the date of order.

X. Town Manager Report (*Matt Zapp*)

- A. Town related events and meeting reminders:
 1. Town Hall Closed for Martin Luther King Jr. Day, Monday January 16, 2017.
 2. Benson Area Chamber of Commerce Banquet is Thursday, January 26, 2017
 3. Reminder that the Town of Benson Leaf Collection Program ends January 31, 2017
 4. Town Board of Commissioners Meeting on Tuesday, January 31, 2017
 - a. Request to purchase new vehicle for Police Department (*Matt Zapp*)
 - b. Consider the annual reappointed positions of Board and Commissions.
 - c. Primary focus of the meeting will be the Strategic Econ Development Plan

XI. Town Attorney (*Isaac Parker*)

XII. Board of Commissioners Report (*Commissioners*)

XIII. Mayor Report (*Mayor Massengill*)

XIV. Information Only

XV. Adjourn the Meeting (*Mayor Massengill*)

