



**BOARD OF EDUCATION
Lansing School District
Lansing, Michigan**

January 12, 2017

5:30 PM

Annual Organizational Meeting

Partington Administration Center
Georgia Brown Board Room
519 W. Kalamazoo

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public meeting. There is a time for public participation during the meeting as indicated in the agenda.

AGENDA

I. Call to Order

II. Roll Call

III. Additions to the Agenda

IV. Public Comment on Agenda Items

Members of the public may address the Board for three minutes. It is Board policy to not respond to public comment.

V. Organization of the Board of Education

Per Bylaw 0151, the Board of Education shall organize annually on the first Thursday in January at a meeting held for that purpose. The meeting shall be called to order by the Superintendent or the ranking officer of the preceding Board who shall serve as presiding officer until the election of a temporary chairperson, who shall in turn serve until the election of a President (M.C.L. 168.302).

VI. Officers

Per Bylaw 0152, the Board shall elect a President and Vice-President as well as a Secretary and Treasurer.

Election of officers shall be by a majority of the full Board. Where no such majority exists on the first ballot vote, a second vote shall be cast for the two (2) candidates who received the greatest number of ballot votes.

Except for those appointed to fill a vacancy, officers shall serve for one (1) year and until their respective successors are elected and shall qualify. An officer may be removed for cause by a majority vote of the full Board. The Board shall fill a vacancy in any Board officer position within thirty (30) days of the occurrence of the vacancy (M.C.L. 380.11a).

VII. Action Items

A. Election of Officers

1. Election of President

2. Election of Vice President
 3. Election of Secretary
 4. Election of Treasurer
- B. Attorney Appointments/Law Firms
RECOMMENDED MOTION: "that the Lansing Board of Education authorize the use of law firms on the Board's approved list of firms as detailed in the enclosure."
- C. Designate Depositories for School Funds (M.C.L. 380.1221)
RECOMMENDED MOTION: "that the designation of depositories for Lansing School District funds contained in the enclosures be reaffirmed."
- D. Designate Auditing Firm
RECOMMENDED MOTION: "that the designation for a firm to conduct the annual external audit of accounts as detailed in the enclosure, be reaffirmed."
- E. Designate those persons authorized to sign checks, contracts, agreements, and purchase orders
RECOMMENDED MOTION: "that the Lansing Board of Education designate persons authorized to sign checks, contracts, agreements, and purchase orders as detailed in the enclosure."
- F. Designate a day, place, and time for regular meetings which shall be held at least once every month; and designate a day for regular study sessions of the Board
RECOMMENDED MOTION: "that the proposed meeting dates for the Lansing Board of Education as detailed in the enclosure be approved for the 2017 calendar year."
- G. Determine fee charged to individuals who request notice of board meetings; (M.C.L. 15.266)
RECOMMENDED MOTION: "that the Board of Education determine a fee to charge individuals who request notice of board meetings."
- H. Appoint Lansing Board of Education Parliamentarian
RECOMMENDED MOTION: "that the Lansing Board of Education appoint Mary Kay Scullion as the Lansing Board of Education Parliamentarian."
- I. Appoint staff person responsible for posting public notices of meetings of the Board of Education
RECOMMENDED MOTION: "that the Lansing Board of Education appoint Janelle Jenkins-Coe as the staff person responsible for posting public notices of meetings of the Lansing Board of Education."
- J. Appoint Title IX Representative
RECOMMENDED MOTION: "that Dr. Mark Coscarella and Suzy Corbin be designated as the Lansing School District Title IX Representatives."
- K. Appoint Lansing School District FOIA (Freedom of Information Act) Officer
RECOMMENDED MOTION: "that Debbie Sever be designated as

the Lansing School District FOIA Officer."

- L. Designate Board Secretary as the Representative to the Ingham School Officers Association

RECOMMENDED MOTION: "that the Lansing Board of Education designate the Lansing School District Board of Education Secretary as the representative to the Ingham School Officers Association."

- M. Designate the Electronic Transfer Officer (ETO) in Accordance with Policy 6144

- N. Distribution of Conflict of Interest Policies

It shall be noted in the record that each Board member received a dated copy of Revised Bylaw Sections 0144.3 and 0144.4 detailing Conflict of Interest policies, as required by the Board of Education by-laws, in enclosures.

VIII. **Public Comment**

IX. **Adjournment**