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| LANE EDUCATION SERVICE DISTRICT | BOARD MEETING |
| 1200 Hwy 99 N | Tuesday, August 6, 2024 |
| Eugene, Oregon 97402 | Regular Meeting: 3:00 PM |

**LANE ESD BOARD MEETING
AGENDA**

Tuesday, August 6, 2024

Work Session - 3:00 p.m.

Regular Meeting - 5:30 p.m.

To view meeting live: <https://us02web.zoom.us/j/82246099036>

1. Call Work Session to Order

Board Chair

A. Icebreaker/Warm Up - 3:00-3:30 p.m.

Superintendent Scurto

B. Agency Services Overview - 3:30 p.m.

The Board of Directors will discuss what they would like to learn in an overview of the services provided by the agency.

Superintendent Scurto and Agency Leadership

C. Strategic Planning Update - 4:00 p.m.

Superintendent Scurto and Agency Leadership

D. Board Goals - 4:15 p.m.

The Board of Directors of Lane ESD will discuss its goals for 2024-25 and strategies to meet goals and evaluate progress.

Board of Directors

E. Discussion Items - 4:30 p.m.

Board of Directors

1. Board Self Evaluation

The Board of Directors will discuss a self-evaluation of the Board.

2. Superintendent Search

The Board of Directors of Lane ESD will discuss entering into a search for the agency's next superintendent. Board policy CCB states:

The Board vests the primary responsibility for the administration of Lane ESD to the superintendent. The appointment of the superintendent is, therefore, one of the most important functions the Board can perform.

Whenever the position of superintendent shall be vacant, the Board shall appoint a superintendent and fix his/her salary and term of office.

The Board shall actively seek the best qualified and most capable candidate for the position of chief executive officer of this district. The Board may be aided in this task by the services of professional consultants and the participation of members of the staff, component districts and community.

The Board shall develop and adopt the standards (candidate qualities and work experience), criteria (application, screening and hiring process) and policy directives (promote from within, state and/or national search) to be used in hiring the superintendent or interim superintendent at a meeting open to the public and at which the public has had an opportunity to comment.

Recruitment procedures shall be prepared in advance of the search and may include the following:

1. The preparation of a written job specification for the position of superintendent;
2. Preparation of written qualifications (in addition to proper state certification);
3. Preparation of informative material describing Lane ESD and its educational goals.

Board of Directors

2. Call Meeting of the Board To Order - 5:30 p.m.

Board Chair

3. Welcome

Guests attending the meeting will be introduced.

Board Chair

4. Public Participation

This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There will also be opportunities for the audience to

comment on specific agenda items as the Board addresses them.

Comments Regarding Staff Members - Speakers may offer objective criticism of ESD operations and programs. The Board will not hear comments regarding any individual ESD staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for Board consideration of a complaints involving a staff member. The association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the staff member, his/her supervisor and the Board.

The Board requests that a public comment add information or a perspective that has not already been mentioned previously, and that the patron refrains from repeating a similar point. To make a comment or present a topic during public comment, if the opportunity is available on the Board agenda, please complete the Intent to Speak card and submit it to the Board secretary prior to the start of the meeting. An individual that has submitted an Intent to Speak card and has been invited to speak by the Board chair, will be allowed three minutes.

Any person, who is invited by the Board chair to speak to the Board during a meeting, should state his/her name and address and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.

5. Agenda Review

Board Chair

6. Organization of the Board for 2024-25

Per Robert's Rules of Order:

Before proceeding to an election to fill an office it is customary to nominate one or more candidates. This nomination is not necessary when the election is by ballot or roll call, as each member may vote for any eligible person whether nominated or not... ***The nomination need not be seconded.*** When the nominations are completed the assembly proceeds to the election. An election takes effect immediately if the candidate is present and does not decline, or if absent and has consented to candidacy. If absent and has not consented to candidacy, it takes effect when notified of election, provided member does not decline immediately.

After the election has taken effect and the officer or member has learned the fact, it is too late to reconsider the vote on the election. An officer-elect takes possession of his office immediately, unless the rules specify the time.

Board Chair

A. Election of Chairperson

The officers of the Board are the chair and the vice chair. At its first scheduled meeting in July, the Board will elect one of its members to serve as chair and one to serve as vice chair. No member of the Board may serve as chair more than two years in succession. If a Board member is unable to continue to serve as an officer, a replacement will be elected immediately. The replacement officer will serve the remainder of the officer's term until the following July. Election of all officers shall be by a majority of the full Board..

Chair pro-tem Sherry Duerst-Higgins has served one year as Chair and is eligible for one additional consecutive year

Chair pro-tem, Sherry Duerst-Higgins, will declare nominations open for position of Board Chair. When there are no further nominations, Chair pro-tem Sherry Duerst-Higgins will declare nominations closed. A vote will be held. The Chair pro-tem will make a declaration of the election results.

Declaration of Election: Board member is elected as Chairperson of the Lane ESD Board of Directors for 2024-25.

Board Chair

B. Election of Vice-Chair

The officers of the Board are the chair and the vice chair. At its first scheduled meeting in July, the Board will elect one of its members to serve as chair and one to serve as vice chair. No member of the Board may serve as chair more than two years in succession. If a Board member is unable to continue to serve as an officer, a replacement will be elected immediately. The replacement officer will serve the remainder of the officer's term until the following July. Election of all officers shall be by a majority of the full Board.

Vice-Chair Leslie Harris has served one year in this position, and is eligible for one additional consecutive year as Vice-Chair.

Chair for the Board of Directors of Lane ESD will declare nominations open for position of Board Vice-Chair. Nominations will be submitted. When there are no further nominations, the Board Chair will close nominations. A vote will be taken and a Vice-Chair for the Board of Directors of Lane ESD will be elected. The Chair will make a declaration of the election results.

DECLARATION OF ELECTION: Chair will declare the election of the Board Vice-Chair for Lane ESD for 2024-25

Board Chair

7. Lane Education Service District Statement of Accountability: Land Acknowledgement

Lane ESD acknowledges that the lands we call Lane County - the lands that sustain our children, our future, and our collective well-being - are the traditional ancestral home of the Kalapuya, Siuslaw, Molalla, and other indigenous people who have lived in Lane County since time immemorial. Native children, families, and communities bear witness to a legacy of displacement and forced relocation. As an educational institution we are accountable for addressing the current and former silencing, erasure and genocide of native people in Oregon and Turtle Island. We aim to join with indigenous people, honoring their resilience, courage, and self-determination in a purposeful pursuit of justice.

Board Member

Lane ESD Board of Directors Land Acknowledgement

8. Action Items

Board Chair

A. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent group as submitted and listed below.

1. Lane ESD Board Meeting Minutes of June 6, 2024

2. Human Resource Report, dated August 2, 2024

Board Chair

Hrrpt 8-1-2024 18

LESD Board Minutes - June 6 2024 20

B. Accept Financial Report

BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Financial Report for June 2024.

Board Chair

June 2024 Financial Report 31

C. Approve Routine Designations for 2024-25

BE IT RESOLVED that the Board of Directors of Lane ESD authorizes Superintendent Tony Scurto to act on the Board's behalf as District Election Authority. In that capacity, the Superintendent may canvass the abstract of votes cast in elections and certify the results of such elections to the Lane County Elections officer. The Board shall subsequently affirm the canvass so certified.

BE IT RESOLVED that the Board of Directors of Lane ESD authorizes the following individuals to transfer funds to and from the Local Government Investment Pool: Tony Scurto, Olivia Meyers Buch, and David Lanza.

BE IT RESOLVED that the Board of Directors of Lane ESD authorizes the use of a facsimile signature for the superintendents.

BE IT RESOLVED that the Board of Directors of Lane ESD will act as the local public contract review board of Lane Education Service District in accordance with Oregon Revised Statute 279A.060.

BE IT RESOLVED that the Board of Directors of Lane ESD approves the following official designations for the 2024-25 year, as presented:

- Legal Counsel: The Hungerford Law Firm; Luvaas Cobb Law Firm, Miller Nash LLP

- Auditors: Pauly, Rogers and Co., PC

- Newspaper: Register-Guard

Board Chair

D. Adopt Corrected Budget Resolution and Make Appropriations

The Board of Directors of Lane ESD will adopt a revised 2024-25 Budget resolution, as the original resolution contained a typo, and make appropriations based on the Budget.

Superintendent Scurto, Olivia Meyers Buch

REVISED Resolution - Adopt 2024-25 Budget

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E. Approve Instructional Calendars

The Board recognized that the preparation of a calendar for the instructional year of the schools is necessary for orderly educational planning and for the efficient operation of the district. The Board has established annually the number of days and number of hours when classrooms shall be in session for instructional purposes. The specific calendar in each case shall be that of the school and district in which the classroom is located or shall be the calendar established by the ESD generally. The calendars meet state requirements.

The Board will review presented calendars that have been developed based on host schools as well as the needs of the ESD. The calendars were prepared in consultation with appropriate staff members and are presented to the Board for adoption.

The Board reserves the right to alter the school calendar when advisable in the best interests of the students involved, but shall not in so doing disturb coordination with calendars for host schools nor exceed the total number of instructional and duty days originally adopted. Days lost may be made up to ensure that the required number of student days/hours are met by the district.

The Board of Directors adopted a portion of ESD instructional calendars for the Westmoreland Campus, the Serbu campuses, and the State Hospital program (Daffodil School) at its June 2024 meeting. The Board of Directors will adopt additional calendars as presented.

Superintendent Scurto

JDEP 198 Teacher 2024-25 35

MLK Licensed 221 day 2024-25 37

State Hospital Licensed 230 day 2024-25 39

Teacher, Secure Facility 230 day 2024-25 41

Westmoreland Classified 189 day 2024-25 43

Westmoreland Licensed 193 day 2024-25 45

F. Implement Policy GCPA - Layoff/Recall Licensed

The following position is subject to layoff:

1.0 FTE School Psychologist

Superintendent Scurto

G. Acknowledge Letter from Bethel School Board

The Board of Directors of Lane ESD will move to acknowledge receipt of the letter written by the Bethel School Board, addressed to the Lane ESD Board of Directors.

The Board of Directors of Lane ESD will discuss and determine a response, if any.

Superintendent Scurto, Board Chair

Lane ESD letter 47

9. Discussion/Reports

A. Legislative Update

Superintendent Scurto will provide an update in legislative activities if there are any updates.

Superintendent Tony Scurto

B. Superintendent Report

Superintendent Tony Scurto

C. Board and Superintendent Agreements

The Board of Directors is the educational policy making body for Lane ESD. To fulfill the District's mission the Board and Superintendent must function together as a leadership team. To ensure unity among team members, effective group agreements must be in place. The Board and Superintendent will review their written agreements and affirm those moving forward into the 2024-25 year.

Superintendent Scurto, Board Chair

Bd-Supt Working Agreements 2023-24 49

D. Board Member Program and District Assignments

The superintendent and Board will review the 2023-24 District and Program assignments for Board members, and discuss 2024-25 assignments.

Superintendent Scurto

LESD Board Committees and Assignments 2023-24 52

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E. Policy Updates: First Read

The Board shall exercise its rule-making power by adopting policies consistent with the Oregon Revised Statutes, Oregon Administrative Rules or opinions of a court of competent authority, for its own governance and for the organization and operation of Lane ESD. The Board accepts the definition of policy set forth by the National School Boards Association:

School Board policies are statements which set forth the purposes and prescribe in general terms the organization and program of a school system. They create a framework within which the superintendent and his/her staff can discharge their assigned duties with positive direction. They tell what is wanted.

Such policies may be adopted, amended or repealed at any Board meeting provided that the proposed adoption, amendment or repeal shall have been proposed at a previous Board meeting and, once proposed, shall have remained on the agenda of each succeeding meeting until approved or rejected and except that the Board may adopt, amend or repeal policies at any meeting of the Board in the event of an actual emergency, as determined at the sole discretion of the Board.

Additionally, when in the best interests of the district immediate adoption of a proposed policy is necessary, the Board may adopt such policy at the first meeting in which it is presented.

Policies shall be adopted, amended or repealed by the affirmative vote of four or more Board members. Policies and amendments adopted by the Board will be attached to, and made a part of, the minutes of the meeting at which they are adopted and also will be included in the ESD's policy manual.

The Board shall communicate its position on matters of public policy and shall interact with the community, other governmental bodies and agencies and the media through the spokesperson designated by the Board.

Board Chair

1. Policy First Read: Layoff/Recall, Professional

Superintendent Scurto will introduce a policy for Layoff/Recall of Professional Staff.

The Board has the authority to move this policy to adoption if they choose.

Superintendent Scurto

2. GBEB: Communicable Disease in Schools

The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581-022-2220 on health services. The changes result in a requirement to develop "a written prevention-oriented health services plan for all students" (OAR 581-022-2220(1)). The plan requirements include a variety of topics, including but not limited to, plan for health care space, communicable disease prevention, communication strategies, health screenings, and hearing, vision and dental screenings. As a result of these changes there is a list of policies and administrative regulations (AR's), included herein, which have been revised.

Recommendations may include to delete or rescind policy or AR, recoding, and reassigning some policy content to a new section or policy of the policy manual.

Superintendent Scurto

GBEB Communicable Diseases in Schools - For Review 56

3. EBBA: Student Health Services

The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581-022-2220 on health services. The changes result in a requirement to develop "a written prevention-oriented health services plan for all students" (OAR 581-022-2220(1)). The plan requirements include a variety of topics, including but not limited to, plan for health care space, communicable disease prevention, communication strategies, health screenings, and hearing, vision and dental screenings.

Superintendent Scurto

EBBA Student Health Services - For Review 58

4. First Read: Policy Deletions

These policy deletions were tabled at the June 2024 meeting of the Board.

The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581-022-2220 on health services. The changes result in a requirement to develop "a written prevention-oriented health services plan for all students" (OAR 581-022-2220(1)). The plan requirements include a variety of topics, including but not limited to, plan for health care space, communicable disease prevention, communication strategies, health screenings, and hearing, vision and dental screenings.

As a result of these changes there is a list of policies and administrative regulations (AR's) which have been revised. Recommendations may include to delete or rescind policy or AR, recoding, and reassigning some policy content to a new section or policy of the policy manual.

The entire rule can be accessed here: [OAR 581-022-2220](#). Reach out to the Oregon Department of Education with additional questions regarding plan requirements and/or implementation.

ODE resources and School Health Services include tools to support some requirements.

Collective Bargaining Impact: Review any terms and conditions of an applicable agreement.

Local ESD Responsibility: Review the recommendations regarding board policy changes and make decisions regarding same. Any policy revisions or recommendation to rescind a policy should be submitted to the board for action.

Policy(ies) and ARs Impacted by these Revisions

GBEBA - Staff - HIV, AIDS, and HBV, Delete

JHCC - Communicable Diseases - Students, Delete

JHCCA - Students - HIV, HBV and AIDS, Delete**

Superintendent Scurto

a. JHCCA: Students - HIV, HBV and AIDS - DELETE

Board Chair

b. GBEBA: Staff - HIV, AIDS, and HBV for DELETION

Board Chair

c. JHCC: Communicable Diseases - DELETE

Board Chair

F. Board Advisors and Liaisons

Board Administrative Rule for Policy BBB: Board Advisor and Liaison states:

- The Board may recruit one or more advisors from the community. The Board seeks advisors from different community perspectives, including the social services sector, equity and diversity, workforce, higher education or early childhood education. The term of Community Advisor is two years, renewable based on the identified needs of the Board. The Community Advisor will bring an independent consumer voice, understand and communicate the community perspective, advocate for the community and share Lane ESD information with the community. The Community Advisor is not a member of the Board.
- The Board will invite one advisor from the Superintendents' Council annually. The Superintendents' Council Advisor is a permanent advisor position, that is not filled by an individual superintendent for more than a two-year appointment.
- The Board intends to have three Board Member Liaisons from component school district Boards. The Board will recruit Board member representatives from a small, medium and large district. The Superintendents will be asked to extend an invitation to their board members in August of each year. The Superintendents' Council will appoint three representative Liaisons to the Board.

Current advisors and liaisons are:

Superintendents' Council representative

Emilio Hernandez, Large District Board Liaison, appointed 2021

Erin Zygaitis, Community Advisor, appointed 2021

Mike Anderson, small district board liaison, appointed January 2017

The Board of Directors of Lane ESD, advisors and liaisons will discuss any changes for the 2024-25 school year.

Board Chair, Superintendent Scurto

G. 2023-24 Westmoreland Campus Board of Directors Meeting

The Superintendent and Board will discuss scheduling a Fall Board meeting at the Westmoreland campus.

Superintendent Scurto

H. OSBA Fall Regional and OSBA Annual Conference

The OSBA Fall Regional for the Lane Region is scheduled for October 15, 2024. The Board will discuss participation and a possible Round Table event.

The 77th Annual OSBA Fall Convention is November 7-9, 2024. The Board and Superintendent will discuss participation at the Convention.

Superintendent Scurto

10. Information from Administrative Staff

The directors of Human Resources and Title Programs, Special Education, Business Services, Technology and School Improvement have submitted written reports to the Board on matters of interest concerning his/her area of responsibility.

Administrative Staff

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| School Improvement Board Report August 2024 | 61 |
| Technology Services Board Report August 2024 | 62 |
| Human Resources Board Report August 2024 | 63 |
| Special Education Board Report August 2024 | 64 |

11. Board Member Reports and Comments/Agenda Planning

Lane ESD Board, Liaisons, Advisors

A. Agenda Planning

Board members are invited to send agenda items to be considered for the next board meeting. Please call or email to the Board Chair or Superintendent.

Board Chair

B. Board Member Reports

Board members are asked to submit their reports in writing to be attached to Boardbook. Reports can be sent to the Executive Assistant in advance of the meeting.

As Board Members prepare their reports, please consider the following questions:

1. What programs did I visit over the last month? What committees did I participate in?
2. What is the connection to the LESD services and programs to the component districts or community?
3. What significance or meaning does the activity have to the broader community?
4. What are the next steps or follow-up activities planned?

Sherry Duerst-Higgins
Linda Hamilton

Leslie Harris

Nora Kent
Sydney Kissinger

Vanessa Truett

Rose Wilde

Superintendents' Council Advisor
Emilio Hernandez, Liaison, Springfield Public Schools
Mike Anderson, Liaison, Creswell School District
Erin Zygaitis, Community Advisor

Board, Advisors, Liaisons

12. Announcements/Correspondence

Board Chair

A. Acknowledgements and Recognition

Superintendent Tony Scurto

B. Kudos

Thank you to those who took the time to acknowledge co-workers/staff with kudos. Employees and Board members can submit a "kudo" any time during the month. To submit a kudo visit:
www.lesd.k12.or.us/forms/kudos.html

Administrators

C. Announcements

Board Chair

1. **Lane ESD Board Member Activities and Opportunities**

Lane ESD Workshops and Trainings

August 9, 2024 - OSBA Rural School Board Member Caucus

August 9, 2024 - OSBA Legislative Policy Committee

August 10, 2024 - OSBA LGBTQIA2S+ School Board Member Advisory Committee

August 10, 2024 - OSBA School Board Members of Color Caucus Membership Meeting

August 13, 2024 - OSBA Executive Committee Meeting

September 4, 2024 - OSBA LGBTQIA2S+ School Board Member Advisory Committee

September 10, 2024 - OSBA Executive Committee Meeting

September 14, 2024 - OSBA School Board Members of Color Caucus Membership Meeting

September 17, 2024 - National IT Professionals Day

October 8, 2024 - OSBA Executive Committee Meeting

October 15, 2024 - OSBA Fall Regional @ Lane ESD

November 7-9, 2024 - OSBA Fall Convention

November 9, 2024 - OSBA School Board Members of Color Caucus Membership Meeting

November 12, 2024 - OSBA Executive Committee Meeting

December 10, 2024 - OSBA Executive Committee Meeting

2. **Component District Board Meeting Dates**

Bethel: During the regular school year the school board usually meets in regular public sessions at 6:30 p.m. on the 2nd and 4th Mondays of the month, except November, December, March, and May when the Board only meets on the 1st Monday of the month

Blachly: The District Board typically meets on the second Wednesday of each month at 6:00 pm, location TBD.

Creswell: Regular Board of Director meetings are typically held the second Wednesday of each month at 6:00 PM.

Crow-Applegate-Lorane: The Board of Directors for Crow-Applegate-Lorane School District #66 holds a regular meeting at 7:00 pm on the

third Thursday of each month. The meetings are held at Applegate Elementary School and at the Lorane Grange.

Eugene: The Eugene School Board usually meets in regular public sessions on the first and third Wednesdays of each month at 7 p.m. This schedule sometimes varies, and additional meetings and work sessions are scheduled as necessary.

Fern Ridge: Third Monday of the month, unless otherwise noted. Time: 6:30 p.m.

Junction City:

Lowell: Regular Board Meetings are scheduled for the 4th Monday of the month, with the Meeting beginning at 4:00 pm

Mapleton: The Mapleton School Board meets on the third Wednesday of each month. There is no meeting during the month of July. The School Board meeting is held in the high school at 6:00pm, unless otherwise noted.

Marcola: Regular board meetings are scheduled for the 2nd Monday of each month at 6 PM.

McKenzie: McKenzie School Board meetings are held on the third Wednesday of each month unless noted otherwise.

Oakridge

Pleasant Hill

Siuslaw: The board of directors meet the second Wednesday of each month with the exception of a regular meeting scheduled for August 21, 2024, and November 20, 2024 . The board normally meets in the district board room located at 2111 Oak Street in Florence, Oregon. The meetings are scheduled to begin at 6:00 p.m. with a work session and the regular meeting will begin at approximately 6:30p.m.

South Lane: The South Lane School Board usually meets in regular public sessions on the first Monday and third Monday of each month at 5:30 p.m. for a work session. Meetings normally are held at the South Lane School District Office, 455 Adams Ave in Cottage Grove.

Springfield: The Board of Directors generally meet on the second and fourth Mondays of each month. Regular business meetings begin at 7 p.m. on the second Monday and work sessions are generally held at 5:30 p.m. on the fourth Monday of the month. All meetings, unless otherwise noted, are held in the Board Room of the Springfield Public Schools Administration Building

13. Adjournment

- The next regular meeting is scheduled to be held Tuesday, September 10, 2024, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.

14. Executive Session

The Board of Directors of Lane ESD will enter into Executive Session to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting. (ORS 192.660(2)(b))

Superintendent Scurto, Board Chair

HUMAN RESOURCES REPORT TO LANE ESD BOARD

August 1, 2024

CLASSIFIED STAFF (Information)

| | Employee Name | Position | Effective Date | Notes |
|--------------------------------------|------------------------|---|----------------|--------------------|
| <i>Appointments</i> | Velkinberg, Blake | Human Resources Specialist & Substitute Coordinator | 7/1/2024 | |
| | Herrera Marquez, Maria | MEP Summer School Instructional Assistant, Elem. | 7/1/2024 | |
| | Valverde, Alexandra | MEP Summer School Instructional Assistant, Pre-K. | 7/1/2024 | |
| | Ward, Tracey | Human Resources Specialist | 8/1/2024 | |
| | Pappel, Marriah | Instructional Assistant, Life Skills | 8/26/2024 | |
| | Bettelyoun, Anne | Instructional Assistant, Life Skills | 8/26/2024 | |
| | Santana, Socorro | Instructional Assistant, Life Skills | 8/26/2024 | |
| <i>Leaves of Absence</i> | | | | |
| <i>Discontinuation of Employment</i> | Brannies, LuAnne | Instructional Assistant, Life Skills | 6/13/2024 | Retirement |
| | Brixey, Eileen | Instructional Assistant, Life Skills | 6/13/2024 | Retirement |
| | Estep, Bambi | Instructional Assistant, Life Skills | 6/13/2024 | Retirement |
| | Feltis, Pam | Instructional Assistant, Life Skills | 6/13/2024 | Retirement |
| | Heflin, McKinley | Instructional Assistant, Life Skills | 6/13/2024 | Resignation |
| | Meadows, Lori | Instructional Assistant, Life Skills | 6/13/2024 | Resignation |
| | Renaghan, Jacob | Instructional Assistant, Life Skills | 6/13/2024 | Resignation |
| | Shimada, Rin | Instructional Assistant, Life Skills | 6/13/2024 | Resignation |
| | Sparks, Kalhan | Instructional Assistant, Life Skills | 6/13/2024 | Resignation |
| | Willis, Rebecca | Instructional Assistant, Life Skills | 6/13/2024 | Retirement |
| | Rinkle, Lillian | Instructional Assistant, Life Skills | 6/17/2024 | Resignation |
| | Johnson, Dawnja | Human Resources Generalist | 6/30/2024 | Reduction in Force |
| | Malsch, Madeline | Human Resources Specialist | 7/5/2024 | Resignation |
| <i>Change of Status</i> | | | | |

LICENSED STAFF (Action)

| | Employee Name | Position | Effective Date | Notes |
|--------------------------------------|------------------------|--------------------------------------|----------------|--------------------|
| <i>Appointments</i> | Virgen, Ilse | MEP Summer School Teacher, Pre-K. | 7/1/2024 | |
| | Flores, Zelene | Specialist, Teacher Pathways Program | 7/1/2024 | |
| | Cohen Lissman, Dana | Teacher Consultant, Life Skills | 7/29/2024 | |
| | Adkins, Ayla | Sign Language Interpreter | 8/26/2024 | |
| | Bickford, Christopher | Teacher, Life Skills | 8/26/2024 | |
| | Peppin, Christopher | Teacher, Life Skills | 8/26/2024 | |
| | Stadler, Leah | Teacher, Deaf/Hard of Hearing | 8/26/2024 | |
| <i>Leaves of Absence</i> | | | | |
| <i>Discontinuation of Employment</i> | Jonas-Lowery, Madeline | Teacher, Remote HS/Transitions | 5/17/2024 | Resignation |
| | Braithwaite, Allison | Teacher, Life Skills | 6/14/2024 | Resignation |
| | Carson, Teresa | Speech/Language Pathologist | 6/14/2024 | Retirement |
| | Conable, Rene | Teacher, Life Skills Secondary | 6/14/2024 | Resignation |
| | Duvall, Tamara | Teacher Consultant, Life Skills | 6/14/2024 | Resignation |
| | Irish-Jones, Ellie | Teacher Consultant, Life Skills | 6/14/2024 | Resignation |
| | Lake, Seth | Teacher, Lane School | 6/14/2024 | Resignation |
| | Larsen, Angela | Teacher Consultant, Life Skills | 6/14/2024 | Reduction in Force |
| | McLeod, Tim | Teacher, Visually Impaired | 6/14/2024 | Retirement |
| | Ramsing-Nissen, Annin | Teacher, Life Skills | 6/14/2024 | Resignation |
| | Trim, Aimee | Teacher, Life Skills | 6/14/2024 | Resignation |
| | White, Erin | Teacher Consultant, Life Skills | 6/14/2024 | Resignation |
| | Bronson-Cook, Kaleigh | School Safety and Prevention | 6/30/2024 | Resignation |
| <i>Change of Status</i> | | | | |

PROFESSIONAL STAFF (Information)

| | Employee Name | Position | Effective Date | Notes |
|--------------------------------------|----------------------|--|-----------------------|--------------------|
| <i>Appointments</i> | Lahr, Victor | System Administrator | 7/8/2024 | |
| | Scurlock, Donovan | Project Coordinator, SI (SIA and CTE Grants) | 8/16/2024 | |
| <i>Leaves of Absence</i> | | | | |
| <i>Discontinuation of Employment</i> | Crain, John | YTP Coordinator | 6/20/2024 | Reduction in Force |
| | Coleman, Spencer | Student Success Navigator, Lane AABSS | 6/30/2024 | Reduction in Force |
| | Scurlock, Donovan | Student Success Navigator, Lane AABSS | 6/30/2024 | Reduction in Force |
| <i>Change of Status</i> | | | | |

MANAGEMENT STAFF (Action)

| | Employee Name | Position | Effective Date | Notes |
|--------------------------------------|----------------------|---------------------------------------|-----------------------|--------------------|
| <i>Appointments</i> | Galaxy, Anne | Assistant Director, Special Education | 5/15/2024 | |
| | Spencer, Brittney | Program Supervisor, Special Education | 7/5/2025 | |
| | Christensen, Morgan | Executive Director, Human Resources | 7/15/2024 | |
| <i>Leaves of Absence</i> | | | | |
| <i>Discontinuation of Employment</i> | Evans, Greg | Supervisor, Lane AABSS | 6/30/2024 | Reduction in Force |
| <i>Change of Status</i> | | | | |

VACANCY NOTICES (Information)

| Posting # | Position | Closing Date | Notes |
|------------------|---|---------------------|--------------|
| 776 | Sign Language Interpreter | 6/14/2024 | Filled |
| 948 | Instructional Assistant, Life Skills | 6/12/2024 | In process |
| 957 | Instructional Assistant, At-Large | 6/12/2024 | In process |
| 961 | Instructional Assistant, Life Skills | Open pool | In process |
| 963 | Instructional Assistant, Life Skills | Open pool | Filled |
| 966 | Speech Language Pathologist | 6/12/2024 | In process |
| 969 | Program Supervisor | 6/12/2024 | Filled |
| 975 | Instructional Assistant, Life Skills | Open pool | In process |
| 982 | Speech Language Pathologist | Open pool | In process |
| 986 | Summer School Teacher, Elem., MEP | Open pool | In process |
| 987 | Summer School Teacher, Elem., MEP | Open pool | In process |
| 988 | Summer School Teacher, Pre-K., MEP | Open pool | Filled |
| 989 | Summer School Instructional Assistant, Elem., MEP | 6/14/2024 | Filled |
| 990 | Summer School Instructional Assistant, Pre-K., MEP | 6/15/2024 | Filled |
| 992 | Sign Language Interpreter | Open pool | In process |
| 1004 | Instructional Assistant, At-Large | Open pool | Filled |
| 1006 | Instructional Assistant, At-Large | Open pool | In process |
| 1012 | Assistant Director, Special Education | 6/14/2024 | Filled |
| 1013 | Specialist, Teacher Pathways Program | 6/14/2024 | Filled |
| 1018 | Executive Director, Human Resources | 4/26/2024 | Filled |
| 1019 | Instructional Assistant, Life Skills | Open pool | In process |
| 1020 | Instructional Assistant, Life Skills | Open pool | Filled |
| 1024 | System Administrator | 6/12/2024 | Filled |
| 1028 | Human Resources Specialist & Substitute Coordinator | 6/3/2024 | Filled |
| 1029 | Teacher, Life Skills (multiple positions at all levels) | 7/26/2024 | Filled |
| 1030 | Teacher, DHH | 7/5/2024 | Filled |
| 1033 | Teacher Consultant, Life Skills | 7/8/2024 | Filled |
| 1034 | Project Coordinator, SI (SIA and CTE Revitalization Grants) | 7/5/2024 | Filled |
| 1035 | Teacher, Life Skills | 7/26/2024 | Filled |
| 1042 | HR Specialist | 7/8/2024 | Filled |



LANE EDUCATION SERVICE DISTRICT

1200 Highway 99 North
Eugene, OR 97402

541.461.8200
541.461.8298 [Fax]

www.lesd.k12.or.us

EQUITY COMMITMENT LEADERSHIP COLLABORATION INTEGRITY

LANE EDUCATION SERVICE DISTRICT

1200 Hwy 99 N
Eugene, Oregon 97402

Board of Directors
Tuesday, June 6, 2024
Regular Meeting 6:00 PM

1. Call Regular Meeting To Order

Chair Sherry Duerst-Higgins called the regular meeting of the Board to order at 6:00 p.m.

Chair Duerst-Higgins provided comments on Special Education Executive Director Sue Mathisen's retirement. Ms. Mathisen's retirement is effective June 30, 2024.

The Board thanked the Technology Services staff for providing support in implementing multifactor authentication.

2. Welcome

Board members present: Chair Sherry Duerst-Higgins, Vice-Chair Leslie Harris, Linda Hamilton, Nora Kent, Sydney Kissinger, and Rose Wilde

Advisors/Liaisons present: Mike Anderson (Creswell School Board)

Administrators present: Superintendent Tony Scurto, Assistant Superintendent Eric Anderson, Business Services Executive Director Olivia Meyers-Buch, Interim Human Resources Executive Director Carol Knobbe, Technology Services Executive Director Brandon Webb, School Improvement Executive Director Cassadie Ross, School Improvement Executive Director Ana Quintero Arias, Special Education Executive Director Sue Mathisen

Guests: Marina Brisby, Teagan Wynne (LCEA) , Lory Boudreaux (LCEA), Jess Garnica Tapia (LCEA)

3. Public Participation

This was an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There was no public comment.

4. Agenda Review

The agenda was reviewed.

5. Lane Education Service District Statement of Accountability: Land Acknowledgement

Director Hamilton read the Land Acknowledgment aloud.

6. 2024-25 Budget Hearing

6.A. Declaration of Public Meeting

Chair Duerst-Higgins declared the opening of the 2024-25 Budget Hearing.

6.B. Invitation for Comments from the Public

The Board did not receive any comments from the public.

6.C. Action, if any, on Public Comments

There was no action taken based upon any public comment.

6.D. Closing of Hearing

There was no action taken based upon any public comment.

7. 2023-24 Supplemental Budget Hearing

Chair Duerst-Higgins declared the Budget Hearing closed.

7.A. Declaration of Public Meeting

Chair Sherry Duerst-Higgins declared the 2023-24 Supplemental Budget Hearing open.

7.B. Summary of Supplemental Budget

Oregon's local budget law allows the ESD to make a supplemental budget during the fiscal year for which the original budget was adopted. The proposed supplemental budget is summarized below. Changes in appropriations for the fund exceed 10% of total appropriations so a public hearing is required prior to adoption.

Proposed changes in the **Capital Projects Fund** recognize a \$495,000 increase in resources and modifies appropriations by the same amount. Major changes recognize anticipated loan proceeds and actual beginning fund balance to fund the technology office remodel project.

7.C. Invitation for Comments from the Public

Business Services Executive Director Olivia Meyers-Buch provided comments on the 2023-24 Supplemental Budget. Oregon's local budget law allows the ESD to make a supplemental budget during the fiscal year for which the original budget was adopted. The proposed supplemental budget is summarized below. Changes in appropriations for the fund exceed 10% of total appropriations so a public hearing is required prior to adoption.

Proposed changes in the **Capital Projects Fund** recognize a \$495,000 increase in resources and modifies appropriations by the same amount. Major changes recognize anticipated loan proceeds and actual beginning fund balance to fund the technology office remodel project.

The Technology Room remodel debt service was for \$300,000 with a five-year repayment term and interest rate of 6.125%.

There were no comments from the Public.

7.D. Action, if any, on Public Comments

There was no action based on any public comment.

7.E. Closing of Hearing

Chair Sherry Duerst-Higgins declared the closure of the 2023-24 Supplemental Budget Hearing.

8. Action Items

8.A. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item. If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

DIRECTOR WILDEMOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent group as submitted and listed below:

1. Lane ESD Board Meeting Minutes of May 7, 2024
2. Human Resource Report, dated June 1, 2024

Director Kent seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER AND WILDE VOTING YES. (ESD Resolution #24-084)**

8.B. Accept Financial Report

Business Services Executive Director Olivia Meyers-Buch provided comments on the April 2024 Financial Report.

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Financial Report for April 2024, as presented. Director Harris seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER AND WILDE VOTING YES. (ESD Resolution #24-085)**

8.C. Approve Chapter 190 Agreement with Oregon Association of Education Service Districts (OAESD)
The Board of Directors of Lane ESD discussed approving the CH.190 Agreement with the Oregon Association of Education Service Districts (OAESD), as presented. The Ch.190 Agreement is a legal agreement for operational structures for OAESD and its members. It enables the OAESD to be recognized governmentally and for liability protections.

INTERGOVERNMENTAL ENTITY NAME

ORS 190 Entity, Oregon Association of Education Service Districts

PARTIES TO THE AGREEMENT

- | | |
|---|--|
| Clackamas Education Service District | Linn Benton Lincoln Education Service District |
| Columbia Gorge Education Service District | Malheur Education Service District |
| Douglas Education Service District | Multnomah Education Service District |
| Grant County Education Service District | North Central Education Service District |
| Harney Education Service District | Northwest Regional Education Service District |
| High Desert Education Service District | Wallowa Education Service District |
| InterMountain Education Service District | South Coast Education Service District |
| Jefferson County Education Service District | Southern Oregon Education Service District |
| Lake Education Service District | Willamette Education Service District |
| Lane Education Service District | |

PURPOSE OF THE AGREEMENT

The public purposes for which the intergovernmental entity is formed are:

- A. To serve as the legal entity to support the Oregon Department of Education and Oregon school districts in achieving Oregon's educational goals by providing equitable, high quality, cost-effective and locally responsive educational services at a regional level.
- B. To serve as the parent organization for the Oregon ESD P-20 Network in order to ensure the equity of, and access to, the educational opportunity for all of Oregon's children; to utilize all Oregon ESDs in a coordinated and integrated approach to focus on statewide implementation of targeted initiatives; and, to support the Oregon Department of Education and other state entities in the effective and efficient design and implementation of initiatives requiring statewide or multi-ESD coordination and collaboration.
- C. To coordinate and improve infrastructure to deliver services for school improvement, technology, special education and administrative services; establish cooperative regional programs among ESDs, school districts and partners; provide leadership to develop innovation processes and practices to meet the needs of local districts, students and families; promote cost efficiency through collaborative service models; and, provide equitable access and opportunities for all students.
- D. To attain the greatest degree of intergovernmental cooperation possible in the State of Oregon to ensure the equity of and access to equitable, high quality, cost-effective and locally responsive educational services.

DIRECTOR HARRIS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves the CH. 190 Agreement with OAESD, as presented. Director Hamilton seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER AND WILDE VOTING YES. (ESD Resolution #24-086)**

8.D. Approve Tentative Agreement with Lane County Education Association
In May the LESD and LCEA held two sessions to discuss items specified in the 2023-27 collective bargaining agreement for interim bargaining. Topics for discussion were:

- Bilingual Stipend
- Instructional Assistant Wages
- Memorandum of Understanding (MOU) Insurance Opt-Out Incentive Pilot

The parties agreed that the bilingual stipend would remain at 2%. It was noted that bilingual requirements are considered in determining where such positions are placed on the salary range. The parties discussed how to make this consideration more visible to employees.

Instructional Assistants will receive an additional .5% wage increase for a total increase of 5% for the 2024-25 school year. As for all employees, this increase is in addition to any step increase that an employee is eligible to receive.

The discussion of wage increases was constrained by the current school funding forecast which is requiring cost containment efforts to avoid further draw down of ending fund balance and other more substantive budget reduction actions such as layoffs.

The parties also agreed that the opt-out incentive was beneficial to employees and the agency. The pilot will continue next year at the same incentive level of \$300, with the goal of having more data to inform discussion of changes to the opt-out incentive in the future.

Members of the bargaining teams included:

LCEA

Rhonda Brown
Jess Garnica Tapia
Tanya Ray
Stuart Rush
Teagan Wynne

ESD

Eric Anderson
Sherry Duerst Higgins
Carol Knobbe
Olivia Meyers Buch
Tony Scurto
Ana Quintero Arias

DIRECTOR HARRIS: BE IT RESOLVED that the Board of Directors of Lane ESD approves the tentative agreement with Lane County Education Association (LCEA), as discussed. Director Wilde seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER AND WILDE VOTING YES. (ESD Resolution #24-087)**

8.E. Implement Board Policy GDPA: Layoff/Recall, Classified

If the Board determines the need for a reduction in work force, the procedures outlined below will be followed. A layoff means the reduction of an employee's annual hours of assigned work by more than 20 percent or a reduction that would be below the level required to qualify for medical insurance

benefits.

Any employee who is to be laid off will be so notified in writing 45 calendar days (or more) prior to the lay-off date. The association will simultaneously be sent a copy of the notification if a member or members are involved.

Layoff criteria to be considered by the Board are:

1. Maintenance of a sound and balanced service program;
2. Qualifications of the staff as defined in the job descriptions; and
3. Seniority.

An employee whose position is being eliminated will be eligible to bump the least senior employee in the same position description/category with the same or fewer hours of employment and same or lesser rate of pay, if qualified. If there are no positions within the job category for which the employee is qualified and has greater seniority, then the employee may bump the least senior employee outside their job category with the same or fewer hours of employment and same or lesser rate of pay so long as the laid off employee is qualified for that position. An employee displaced by bumping may also have the option to bump on the same basis.

Job categories are educational/behavioral assistant; program assistant; business services; media/courier/maintenance/custodial; production; and network services/technology.

The following positions are being reduced due to a reduction in grant funding.

- Student Engagement/Community Outreach Facilitator, 1.0 FTE
- Program Assistant -Title Programs, 1.0 FTE

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD implement Board Policy GDPA: Layoff/Recall, as discussed. Director Kent seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER AND WILDE VOTING YES. (ESD Resolution #24-088)**

8.F. Adopt 2024-25 Budget and Make Appropriations

The Board of Directors of Lane ESD approved and adopted the budget as presented for the year 2024-25.

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of the Lane Education Service District hereby adopts the budget for fiscal year 2024-25 in the total of \$72,975,360. This budget is now on file at the Lane ESD Main Campus at 1200 Highway 99 N, Eugene, OR 97402.

And, **BE IT RESOLVED**, that the following ad valorem property taxes are hereby imposed for tax year 2024-2025 upon the assessed value of all taxable property within the district:

At the rate of \$0.2232 per \$1,000 of assessed value for permanent rate tax;

BE IT FURTHER RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Education Limitation

Permanent Rate Tax.... \$0.2232/\$1,000

Director Harris seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER AND WILDE VOTING YES. (ESD Resolution #24-089)**

8.G. Adopt Supplemental 2023-24 Budget

Oregon's local budget law allows the ESD to make a supplemental budget during the fiscal year for which the original budget was adopted. The proposed supplemental budget is summarized below. Changes in appropriations for the fund exceed 10% of total appropriations so a public hearing is required prior to adoption. Proposed changes in the **Capital Projects Fund** recognize a \$495,000 increase in resources and modifies appropriations by the same amount. Major changes recognize

anticipated loan proceeds and actual beginning fund balance to fund the technology office remodel project.

DIRECTOR WILDE MOVED: WHEREAS, ORS 294.471 provides for a governing body to make supplemental budgets for the fiscal year in certain cases;
AND WHEREAS, the Capital Projects Fund requires a change in budgeted resources and appropriations which were not included in the adopted budget because the amounts were not known with certainty at the time the budget was prepared; **BE IT RESOLVED**, that the Board of the Lane Education Service District hereby adopts a supplemental budget to the 2023-24 budget for the Capital Projects Fund as set forth below, and that the amounts for the 2023-24 fiscal year and for the purposes shown are hereby appropriated. Director Hamilton seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER AND WILDE VOTING YES. (ESD Resolution #24-090)**

8.H. Transfer of Appropriations

Oregon Revised Statute 294.463 allows the ESD to transfer appropriations within a fund when authorized by resolution of the governing body. Proposed changes are based on transferring funds from one function to another as needed in anticipation that expenditures may exceed appropriations in the General Fund and Special Revenue Fund.

DIRECTOR WILDE MOVED: WHEREAS, ORS 294.463 provides for a governing body to transfer appropriations within a fund for the fiscal year;
AND WHEREAS, the appropriations made by the Board for the General Fund and Special Revenue Fund require adjustment to acknowledge that projected actual expenditures may exceed the amounts appropriated by the Board.
BE IT RESOLVED, that the Board of the Lane Education Service District hereby transfers 2023-24 budget appropriations in the General Fund and Special Revenue Fund. Director Harris seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER AND WILDE VOTING YES. (ESD Resolution #24-091)**

8.I. Adopt Instructional Calendar(s)

The Board recognized that the preparation of a calendar for the instructional year of the schools is necessary for orderly educational planning and for the efficient operation of the district. The Board has established annually the number of days and number of hours when classrooms shall be in session for instructional purposes. The specific calendar in each case shall be that of the school and district in which the classroom is located or shall be the calendar established by the ESD generally. The calendars meet state requirements. The Board reviewed calendars as presented, that have been developed based on host schools as well as the needs of the ESD. The calendars were prepared in consultation with appropriate staff members and are presented to the Board for adoption.

The Board reserves the right to alter the school calendar when advisable in the best interests of the students involved, but shall not in so doing disturb coordination with calendars for host schools nor exceed the total number of instructional and duty days originally adopted. Days lost may be made up to ensure that the required number of student days/hours are met by the district.

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts calendars for the Westmoreland Campus, the Serbu campuses, and the State Hospital program (Daffodil School), as presented. Director Kent seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER AND WILDE VOTING YES. (ESD Resolution #24-092)**

8.J. Adopt Meeting Calendar for 2024-25

The Board of Directors will review the proposed calendar for 2024-25, discuss and may move this item to action by motion to approve conducting meetings on the first Tuesday of each month.

DIRECTOR HARRIS MOVED: BE IT RESOLVED that the Board of Directors of Lane Education Service District adopt the meeting calendar for 2024-25, as follows:

- August 6
- September 10
- October 1
- November 5
- December 3
- January 7
- February 4
- March 4
- April 1
- May 6
- June 3 (June 1-3: [Shavuot](#))

The Board of Directors reviewed the proposed calendar for 2024-25, and the initial consensus was to move the November meeting to November 12 to allow Board members time to attend elections. After further discussion, the Board agreed to keep the November meeting as planned but start the meeting earlier in the day.

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the 2024-25 Board of Directors meeting dates as presented with the November meeting beginning earlier in the day. Director Harris seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER AND WILDE VOTING YES. (ESD Resolution #24-093)**

8.K. Adopt Policy Updates

8.K.1. DJC - Bidding Requirements

DIRECTOR HARRIS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD Adopts policy DJC: Bidding Requirements, as discussed and presented. Director Wilde seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER AND WILDE VOTING YES. (ESD Resolution #24-094)**

8.K.2. GBEBA: Staff - HIV, AIDS, and HBV for DELETION

Superintendent Scurto recommended the Board table action on GBEBA: Staff - HIV, AIDS, and HBV until the August meeting.

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD tables this action until August, as discussed and presented. Director Harris seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER AND WILDE VOTING YES. (ESD Resolution #24-095)**

8.K.3. GBN/JBA: Sexual Harassment

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD Adopts policy GBN/JBA: Sexual Harassment, as discussed and presented. Director Harris seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER AND WILDE VOTING YES. (ESD Resolution #24-095)**

8.K.4. GBNAB/JHFE: Suspected Abuse of a Child Reporting Requirements

DIRECTOR HAMILTON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD Adopts policy GBNAB/JHFE: Suspected Abuse of a Child Reporting Requirements, as discussed and presented. Director Wilde seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER AND WILDE VOTING YES. (ESD Resolution #24-095)**

8.K.5. GCDA/GDDA: Criminal Records Checks and Fingerprinting

DIRECTOR HARRIS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD Adopts policy GCDA/GDDA: Criminal Records Checks and Fingerprinting, as discussed and presented. Director Wilde seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-**

HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER AND WILDE VOTING YES. (ESD Resolution #24-095)

8.K.6. IGBAF: Special Education - Individualized Education Program

DIRECTOR KENT MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD Adopts policy IGBAG: Special Education - Individualized Education Program, as discussed and presented. Director Harris seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER AND WILDE VOTING YES. (ESD Resolution #24-095)**

8.K.7. JBA/GBN: Sexual Harassment

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD Adopts policy JBA/GBN: Sexual Harassment, as discussed and presented. Director Kent seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER AND WILDE VOTING YES. (ESD Resolution #24-095)**

8.K.8. JHCC: Communicable Diseases - DELETE

Superintendent Scurto recommended the Board table action on GBEBA: Staff - HIV, AIDS, and HBV until the August meeting.

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD tables this action until August, as discussed and presented. Director Harris seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER AND WILDE VOTING YES. (ESD Resolution #24-096)**

8.K.9. JHCCA: Students - HIV, HBV and AIDS - DELETE

Superintendent Scurto recommended the Board table action on GBEBA: Staff - HIV, AIDS, and HBV until the August meeting.

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD tables this action until August, as discussed and presented. Director Harris seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER AND WILDE VOTING YES. (ESD Resolution #24-097)**

8.K.10. JHFE/GBNAB: Suspected Abuse of a Child Reporting Requirements

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD Adopts policy IGBAG: Special Education - Individualized Education Program, as discussed and presented. Director Hamilton seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER AND WILDE VOTING YES. (ESD Resolution #24-098)**

9. Discussion/Reports

9.A. Legislative Update

Revenue Forecast

The latest state revenue forecast looks favorable, although educational reserve funds are reduced. Superintendent Scurto provided comments on how the State School Fund is carved out of Oregon revenues, and preparing to advocate for stable funding for education.

New OAESD Government Relations Liaison

Lori Sattenspiel has begun officially working in this position, vacated with Ozzie Rose's retirement.

9.B. Superintendent Report

Inaugural Youth Summit

Superintendent Scurto, Assistant Superintendent Eric Anderson and board members that attended this event provided comments on their experiences. The youth spoke to their experiences and what they want to see with Integrated Guidance implementation. Lane ESD's team is leading the youth voice key effort in Lane County education. Component district superintendents that attended provided positive feedback.

HOPE Factory

A small graduation ceremony was held on May 31 for the students who attend full-day Fridays. Superintendent Scurto attended and shared remarks on the event, the stories from the students, and the impact of the HOPE Factory on students. There is another graduation ceremony in the morning of June 7, and in the afternoon of June 7. Superintendent Scurto invited Representatives Fahey and Manning to attend.

Teacher of the Year

Superintendent Scurto asked members of the Board to participate in the Teacher of the Year selection. Director Harris volunteered to participate.

9.C. Board Retreat - Organization Meeting

The Board of Directors of Lane ESD discussed scheduling a retreat in August. The Board would like to receive a big-picture overview of the services provided by the agency and learn more on how the Strategic Plan is being implemented in each area.

9.D. OAESD Spring Conference Experience

The Board of Directors of Lane ESD discussed their experiences and reflections following the OAESD Spring Conference in Sunriver. Director Wilde requested further discussion on Artificial Intelligence and how it will impact the learning of students. Directors appreciated the opportunity to network at the event and facilitate connections to further Lane ESD's work.

10. Information from Administrative Staff

The directors of [Special Education](#) and [School Improvement](#) submitted written reports to the Board on matters of interest concerning his/her area of responsibility.

11. Board Member Reports and Comments/Agenda Planning

11.A. Agenda Planning

Board members are invited to send agenda items to be considered for the next board meeting. Please call or email the Board Chair or Superintendent.

11.B. Board Member Reports

Board members are asked to submit their reports in writing to be attached to Boardbook. Reports can be sent to the Executive Assistant in advance of the meeting.

As Board Members prepare their reports, they were asked to please consider the following questions:

1. What programs did I visit over the last month? What committees did I participate in?
2. What is the connection to the LESD services and programs to the component districts or community?
3. What significance or meaning does the activity have to the broader community?
4. What are the next steps or follow-up activities planned?

Sherry Duerst-Higgins

Linda Hamilton

Leslie Harris: I attended the program about AI and learned that the DOE is nowhere near ready to promulgate much in the way of policies here, nor is OSBA. However, we should not wait for it. First, we need to have policies and practices to ensure that no program used by students or staff violates the confidentiality requirements of FERPA or the content limits of law. Tony has told me that Brandon and the technology staff are sensitive to this, but I think we should still have some policy in place. Second, teachers need training about how to use AI in the classroom positively, as well as how to prevent abuses. This is longer term, but I hope we're planning for it now. While these may be less pressing for the ESD, since we don't have a lot of students, and many of them aren't going to be playing with AI soon, there are still risks. Further, we may be in a position to help our districts .

[Nora Kent](#)

Sydney Kissinger

Vanessa Truett - Absent

Rose Wilde

Superintendents' Council Advisor

Emilio Hernandez, Liaison, Springfield Public Schools - Absent

Mike Anderson, Liaison, Creswell School District -

Erin Zygaitis, Community Advisor - Absent

12. Announcements/Correspondence

12.A. Acknowledgements and Recognition

12.B. Kudos

Thank you to those who took the time to acknowledge co-workers/staff with kudos. Employees and Board members can submit a "kudo" any time during the month. To submit a kudo visit: www.lesd.k12.or.us/forms/kudos.html

12.C. Announcements

12.C.1. Lane ESD Board Member Activities and Opportunities

Lane ESD Workshops

June 5, 2024: Oregon LGBTQIA2S+ School Board Members Advisory Committee

June 7, 2024: **Westmoreland June Jam** is Friday June 7th from 12:45 - 2:15. **Bring your swimsuits ... there will be a water slide!**

June 8, 2024: Oregon School Board Members of Color Caucus Leadership Council Meeting

June 11, 2024: OSBA Executive Committee Meeting

June 15, 2024: OSBA Board of Directors Meeting

June 26, 2024: OSBA Governance Committee Meeting

July 9, 2024: OSBA Executive Committee Meeting

August 10, 2024: Oregon School Board Members of Color Caucus Membership Meeting

August 13, 2024: OSBA Executive Committee Meeting

12.C.2. Component District Board Meeting Dates

Bethel: The school board usually meets in regular public sessions at 6:30 p.m. on some Mondays of the month during the regular school year. at the Bethel District Office located at 4640 Barger Drive in Eugene. This schedule sometimes varies, and special meetings and work sessions are scheduled as necessary. The Bethel School District Board of Directors will conduct meetings in-person and virtually, unless otherwise noted.

Blachly: The District Board meets on the third Wednesday of each month at 6:00 pm in the school library.

Creswell: Regular Board of Director meetings are typically held the second Wednesday of each month at 7:00 PM. Special meetings and work sessions are scheduled as necessary.

Crow-Applegate-Lorane: The Board of Directors for Crow-Applegate-Lorane School District #66 holds a regular meeting at 7:00 pm on the third Thursday of each month. The meetings are held at Applegate Elementary School and at the Lorane Grange. For current information, contact the CAL district office at 541-935-2100. Executive sessions usually begin at 6:30 pm and are closed to the public.

Eugene: The school board usually meets in regular public sessions on the first and third Wednesdays of each month at 7 p.m. at the Education Center, 200 North Monroe, Eugene. This schedule sometimes varies, and special meetings and work sessions are scheduled as necessary.

Fern Ridge: The Fern Ridge School District Board of Directors meets on the 3rd Monday of each month unless posted otherwise.

Junction City: Monthly Meetings are held 4th Monday of the month except in December and July.

Lowell: Regular Board Meetings are scheduled for the 4th Monday of the month, with the meeting beginning at 4:00 pm. When there is a holiday on the 4th Monday, normally, the meeting will be held on an alternate Monday. Study sessions are tentatively scheduled to provide the opportunity for the Board to meet to study an individual aspect of the District.

Mapleton: The Mapleton School Board meets on the third Wednesday of each month. There is no meeting during the month of July. The School Board meeting is held in the high school at 6:00pm,

unless otherwise noted.

Marcola: Regular board meetings are scheduled for the 2nd Monday of each month at 6 PM.
McKenzie:

Oakridge: [Board Meeting calendar](#) is posted on the Oakridge School District website.

Pleasant Hill: [Board meeting calendar](#) is posted on the Pleasant Hill School District website.

Siuslaw: The board of directors meet the second Wednesday of each month with the exception of a regular meeting scheduled for August 17, 2022. The board normally meets in the district board room located at 2111 Oak Street in Florence, Oregon. The meetings are scheduled to begin at 6:00 p.m. with work session and the regular meeting will begin at approximately 6:30p.m. Please see the school calendar on the district website to confirm dates and times or call the district office at 541-997-2651.

South Lane: The South Lane School Board usually meets in regular public sessions on the first Monday and third Monday of each month at 5:30 p.m. for a work session. This schedule sometimes varies, and additional meetings and work sessions are scheduled as necessary. Meetings normally are held at the South Lane School District Office, 455 Adams Ave in Cottage Grove.

Springfield: The Board of Directors meet twice during most months during the school year. Regular business meetings begin at 7 p.m. on the second Mondays of the month. Work sessions are generally held at 5:30 p.m. on the fourth Monday of the month. All meetings, unless otherwise noted, are held in the Board Room of the Springfield Public Schools Administration Building, 640 A Street, Springfield, OR 97477.

13. Adjournment

Chair Sherry Duerst-Higgins adjourned the meeting at 7:23 p.m.

- The next regular meeting is scheduled to be held Tuesday, August 6, 2024, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.

Minutes Approved:

Sherry Duerst-Higgins, Chairperson

Tony Scurto, Superintendent



LANE EDUCATION SERVICE DISTRICT

1200 Highway 99 North
Eugene, OR 97402

541.461.8200
541.461.8298 [Fax]

www.lesd.k12.or.us

EQUITY COMMITMENT LEADERSHIP COLLABORATION INTEGRITY

Prepared for: Lane ESD Board of Directors
Prepared by: Olivia Meyers Buch, Executive Director of Business Services
Meeting Date: August 6, 2024

June 2024 Financial Report (Unaudited)

The Financial Report for the General Fund for the period ending June 30, 2024 follows this report. Year-to-date operating revenues through June 30, 2024 total \$27.5 million or 98.0% of total budgeted operating revenues as compared to \$26.8 million or 101.3% through June 30, 2023. As usual, state school fund formula revenue (state school fund - general support and property taxes levied by district) constitutes the majority of funds received.

Total projected resources of \$27.6 million is \$0.4 million less than budgeted, primarily due to reduced revenue from services provided to districts compared to the actual level of services being provided.

Year-to-date operating expenditures through June 30, 2024 total \$24.1 million or 98.3% of total budgeted operating expenditures as compared to \$22.8 million or 98.8% through June 30, 2023.

Total projected operating expenditures of \$24.1 million is \$0.4 million less than budgeted, primarily due to savings as a result of implementing a new opt out incentive that has resulted in lower health insurance premium costs. Total projected transfers and transits of \$4.0 million is \$0.5 million more than budgeted, primarily due to increased transits to districts as a result of less services ordered.

Projected resources and requirements through June 30, 2024 result in an ending fund balance of \$2.7 million, with \$1.3 million assigned (reserved) for districts. The remaining ending fund balance of \$1.3 million is unassigned and represents 4.9% of projected operating revenues. The projected ending fund balance reflects a decrease, or operating deficit, of \$0.6 million.

Please contact me with questions or if you would like any additional information.

Lane Education Service District
General Fund Financial Report (Unaudited)
For the Period Ending June 30, 2024

| | Fiscal Year 2022-23 | | | Fiscal Year 2023-24 | | | | | |
|--|----------------------|----------------------|---------------|----------------------|----------------------|--------------|----------------------|--------------|----------------------------|
| | Final Budget | Actuals thru 6/30 | % of Budget | Final Budget | Actuals thru 6/30 | % of Budget | Projected thru 6/30 | % of Budget | Budget Variance |
| RESOURCES | | | | | | | | | |
| State School Fund Formula Revenue | | | | | | | | | |
| State School Fund - General Support | \$ 15,425,800 | \$ 15,420,256 | 100.0% | \$ 15,532,800 | \$ 15,996,395 | 103.0% | \$ 15,996,395 | 103.0% | \$ 463,595 ⁽¹⁾ |
| Property Taxes Levied by District | 8,393,000 | 8,419,024 | 100.3% | 8,688,000 | 8,663,215 | 99.7% | 8,721,882 | 100.4% | 33,882 |
| Other Local Revenues | 77,200 | 118,881 | 154.0% | 66,200 | 52,453 | 79.2% | 52,453 | 79.2% | (13,747) |
| Services Provided to Districts | 1,398,800 | 1,376,808 | 98.4% | 2,550,400 | 1,259,003 | 49.4% | 1,259,003 | 49.4% | (1,291,397) ⁽²⁾ |
| Fees Charged to Grants | 630,000 | 940,066 | 149.2% | 670,000 | 807,044 | 120.5% | 827,044 | 123.4% | 157,044 |
| Other Revenues | 565,000 | 561,641 | 99.4% | 577,700 | 743,468 | 128.7% | 743,468 | 128.7% | 165,768 |
| Total Operating Revenues | \$ 26,489,800 | \$ 26,836,675 | 101.3% | \$ 28,085,100 | \$ 27,521,579 | 98.0% | \$ 27,600,246 | 98.3% | \$ (484,854) |
| Beginning Fund Balance (District Reserves) | 1,129,000 | 1,080,566 | 95.7% | 921,200 | 1,165,894 | 126.6% | 1,165,894 | 126.6% | 244,694 |
| Beginning Fund Balance | 3,401,000 | 3,316,093 | 97.5% | 2,050,000 | 2,080,746 | 101.5% | 2,080,746 | 101.5% | 30,746 |
| TOTAL RESOURCES | \$ 31,019,800 | \$ 31,233,335 | 100.7% | \$ 31,056,300 | \$ 30,768,219 | 99.1% | \$ 30,846,886 | 99.3% | \$ (209,414) |
| REQUIREMENTS | | | | | | | | | |
| Salaries | \$ 9,384,434 | \$ 9,141,836 | 97.4% | \$ 10,981,147 | \$ 10,973,743 | 99.9% | \$ 10,973,743 | 99.9% | \$ (7,404) |
| Associated Payroll Costs | 6,409,373 | 5,738,735 | 89.5% | 7,372,687 | 6,656,766 | 90.3% | 6,656,766 | 90.3% | (715,921) ⁽³⁾ |
| Purchased Services | 6,612,088 | 6,815,071 | 103.1% | 5,490,697 | 5,668,028 | 103.2% | 5,713,028 | 104.0% | 222,331 |
| Supplies and Materials | 419,400 | 763,976 | 182.2% | 446,550 | 542,164 | 121.4% | 547,164 | 122.5% | 100,614 |
| Other Objects | 215,700 | 312,523 | 144.9% | 230,100 | 252,702 | 109.8% | 252,702 | 109.8% | 22,602 |
| Total Operating Expenditures | \$ 23,040,996 | \$ 22,772,140 | 98.8% | \$ 24,521,181 | \$ 24,093,403 | 98.3% | \$ 24,143,403 | 98.5% | \$ (377,778) |
| Transfers | | | | | | | | | |
| Interfund Transfers | 459,000 | 459,000 | 100.0% | 459,000 | 448,198 | 97.6% | 448,198 | 97.6% | (10,802) |
| Transits to Districts | 4,917,153 | 4,755,555 | 96.7% | 4,110,163 | 3,597,999 | 87.5% | 3,597,999 | 87.5% | (512,164) |
| Other Uses of Funds | | | | | | | | | |
| Planned Reserve (District Reserves) | 1,427,538 | - | 0.0% | 965,956 | - | 0.0% | - | 0.0% | (965,956) |
| Planned Reserve | 575,113 | - | 0.0% | 400,000 | - | 0.0% | - | 0.0% | (400,000) |
| Reserved for Next Year | 600,000 | - | 0.0% | 600,000 | - | 0.0% | - | 0.0% | (600,000) |
| TOTAL REQUIREMENTS | \$ 31,019,800 | \$ 27,986,695 | 90.2% | \$ 31,056,300 | \$ 28,139,600 | 90.6% | \$ 28,189,600 | 90.8% | \$ (2,866,700) |
| ENDING FUND BALANCE | - | \$ 3,246,640 | | - | \$ 2,628,619 | | \$ 2,657,287 | | |
| Assigned for Districts | | \$ 1,165,894 | | | | | \$ 1,311,923 | | |
| Unassigned Fund Balance | | \$ 2,080,746 | 7.8% * | | | | \$ 1,345,364 | 4.9% * | |
| <i>* Percent of Operating Revenues</i> | | \$ 3,246,640 | | | | | \$ 2,657,287 | | |

(1) Variance is due to an increase in the state school allocation from \$9.9 billion to \$10.2 billion.

(2) Variance is due to actual services ordered by districts being less than anticipated.

(3) Variance is due to savings as a result of implementing a new opt out incentive that has resulted in lower health insurance premium costs.

Lane Education Service District

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of the Lane Education Service District hereby adopts the budget for fiscal year 2024-25 in the total of **\$72,975,360**. This budget is now on file at the Lane ESD Main Campus at 1200 Highway 99 N, Eugene, OR 97402.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2024, and for the purposes shown below are hereby appropriated:

100 - General Fund

| | |
|----------------------------|----------------------|
| 1000 - Instruction | \$ 13,292,681 |
| 2000 - Support Services | 12,267,969 |
| 5000 - Other Uses | 3,297,987 |
| 5200 - Interfund Transfers | 449,000 |
| 6000 - Contingency | 1,265,842 |
| Total | \$ 30,573,479 |

200 - Special Revenue Fund

| | |
|--|----------------------|
| 1000 - Instruction | \$ 3,252,835 |
| 2000 - Support Services | 14,531,841 |
| 3000 - Enterprise and Community Services | 75,000 |
| 5000 - Other Uses | 22,102,824 |
| 5200 - Interfund Transfers | 2,500 |
| Total | \$ 39,965,000 |

300 - Debt Service Fund

| | |
|-------------------------|-------------------|
| 2000 - Support Services | \$ 30 |
| 5100 - Debt Service | 916,825 |
| Total | \$ 916,855 |

400 - Capital Projects Fund

| | |
|---|-------------------|
| 2000 - Support Services | \$ 148,914 |
| 4000 - Facilities Acquisition and Construction | 136,086 |
| 5100 - Debt Service | 136,086 |
| Total | \$ 285,000 |

600 - Internal Service Fund

| | | |
|-------------------------|-----------|----------------|
| 2000 - Support Services | \$ | 435,026 |
| Total | \$ | 435,026 |

Total Appropriations, All Funds \$ 72,175,360

Total Unappropriated and Reserve Amounts, All Funds \$ 800,000

TOTAL ADOPTED BUDGET \$ 72,975,360

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED, that the following ad valorem property taxes are hereby imposed for tax year 2024-2025 upon the assessed value of all taxable property within the district:

(1) At the rate of \$0.2232 per \$1,000 of assessed value for permanent rate tax;

RESOLUTION CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Education Limitation

Permanent Rate Tax.....\$0.2232/\$1,000

The above resolution statements were approved and declared adopted on this 4th day of June, 2024.

**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON**

Sherry Duerst-Higgins, Board Chair

ATTEST:

Tony Scurto, Clerk

2024-25 Calendar JDRI



JDEP Rise Teacher (no summer school)

Special Education

Secure Facility- 198 days

| M | T | W | Th | F | M | T | W | Th | F | M | T | W | Th | F | M | T | W | Th | F |
|------------------------|-------------------|-----------|-----------|-----------|------------------------|---------------|-----------|-----------|-----------|-------------------------|------------------------------------|----|----------|----------|------------------------|---------------|------------|------------|-----------|
| July [0] | | | | | August [4] | | | | | September [20] | | | | | October [23] | | | | |
| <u>1</u> | <u>2</u> | <u>3</u> | ☺ | <u>5</u> | | | | <u>1</u> | <u>2</u> | ☺ | 3 | 4 | 5 | 6 | | 1 | 2 | 3 | 4 |
| <u>8</u> | <u>9</u> | <u>10</u> | <u>11</u> | <u>12</u> | <u>5</u> | <u>6</u> | <u>7</u> | <u>8</u> | <u>9</u> | 9 | 10 | 11 | 12 | 13 | 7 | 8 | 9 | 10 | 11 |
| <u>15</u> | <u>16</u> | <u>17</u> | <u>18</u> | <u>19</u> | <u>12</u> | <u>13</u> | <u>14</u> | <u>15</u> | <u>16</u> | 16 | 17 | 18 | 19 | 20 | 14 | 15 | 16 | 17 | 18 |
| <u>22</u> | <u>23</u> | <u>24</u> | <u>25</u> | <u>26</u> | <u>19</u> | <u>20</u> | <u>21</u> | <u>22</u> | <u>23</u> | 23 | 24 | 25 | 26 | 27 | 21 | 22 | 23 | 24 | 25 |
| <u>29</u> | <u>30</u> | <u>31</u> | | | ☺ | ☺ | ☺ | ☺ | <u>30</u> | 30 | | | | | 28 | 29 | 30 | 31 | |
| November [18] | | | | | December [15] | | | | | January [19] | | | | | February [19] | | | | |
| | | | | 1 | 2 | 3 | 4 | 5 | 6 | | | ☺ | <u>2</u> | <u>3</u> | ☺ | 4 | 5 | 6 | 7 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | ☺ | 7 | 8 | 9 | 10 | 10 | 11 | 12 | 13 | 14 |
| ☺ | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 13 | 14 | 15 | 16 | 17 | <u>17</u> | 18 | 19 | 20 | 21 |
| 18 | 19 | 20 | 21 | 22 | <u>23</u> | ☺ | ☺ | <u>26</u> | <u>27</u> | ☺ | 21 | 22 | 23 | 24 | 24 | 25 | 26 | 27 | 28 |
| 25 | 26 | 27 | ☺ | ☺ | <u>30</u> | <u>31</u> | | | | 27 | 28 | 29 | 30 | 31 | | | | | |
| March [16] | | | | | April [22] | | | | | May [21] | | | | | June [15] | | | | |
| 3 | 4 | 5 | 6 | 7 | | 1 | 2 | 3 | 4 | | | | 1 | 2 | 2 | 3 | 4 | 5 | 6 |
| 10 | 11 | 12 | 13 | 14 | 7 | 8 | 9 | 10 | 11 | 5 | 6 | 7 | 8 | 9 | 9 | 10 | 11 | 12 | 13 |
| 17 | 18 | 19 | 20 | 21 | 14 | 15 | 16 | 17 | 18 | 12 | 13 | 14 | 15 | 16 | 16 | 17 | 18 | <u>19</u> | <u>20</u> |
| <u>24</u> | <u>25</u> | <u>26</u> | <u>27</u> | <u>28</u> | 21 | 22 | 23 | 24 | 25 | 19 | 20 | 21 | 22 | 23 | ☺ | <u>24*</u> | <u>25*</u> | <u>26*</u> | <u>27</u> |
| 31 | | | | | 28 | 29 | 30 | | | ☺ | 27 | 28 | 29 | 30 | <u>30</u> | | | | |
| ☺ | First day of work | | | | ☺ | Paid Holiday | | | | ☺ | Grading Day | | | | 192 | Work days | | | |
| ☺ | Last day of work | | | | ☺ | Inservice Day | | | | * | Possible Inclement Weather Make Up | | | | 6 | Paid holidays | | | |

| | | | | | | | |
|---|--|-----|------------------------------|--------------------------------|------------------------------|-----|------------|
| 4 | Non-contract Day (Strikethru) | [] | Number of workdays per month | Dec. 23 – Jan 3 March 24-28 | Winter Break Spring Break | 198 | Total days |
|---|--|-----|------------------------------|--------------------------------|------------------------------|-----|------------|

| Important ESD-wide, Service Area, or District Assignment Dates | | |
|--|----------------------|--|
| 2024-25 Cohort Training | August 21, 2024 | For Employees hired since the 2023-24 Cohort |
| Mandt Training | Week of August 19-23 | You are required to attend this training. If it is scheduled on a non-working day or non-contract day you will need to fill out a timesheet/extended contract. |
| All Staff Welcome Back | August 28, 2024 | |
| All Staff Professional Development | January 6, 2025* | *date is unconfirmed |
| | | |
| | | |

Add Grading Days for Each District 4j, SpS, SL SD, Creswell

2024-25 Calendar MLK



MLK Licensed Teacher

Special Education

221 days

| M | T | W | Th | F | M | T | W | Th | F | M | T | W | Th | F | M | T | W | Th | F |
|-----------------|------------------------------|-----------|-----------|-----------|-----------------|------------------------------|-----------|-----------|-----------|--------------------------------|------------------------------------|------------------------------|----------|----------|-----------------|---------------|-----------|-----------|-----------|
| July [19] | | | | | August [11] | | | | | September [20] | | | | | October [23] | | | | |
| <u>1</u> | <u>2</u> | <u>3</u> | ☺ | 🚌 | | | | 1 | 2 | ☺ | 3 | 4 | 5 | 6 | | 1 | 2 | 3 | 4 |
| 8 | 9 | 10 | 11 | 12 | 5 | 6 | 7 | 8 | 9 | 9 | 10 | 11 | 12 | 13 | 7 | 8 | 9 | 10 | 11 |
| 15 | 16 | 17 | 18 | 19 | <u>12</u> | <u>13</u> | <u>14</u> | <u>15</u> | <u>16</u> | 16 | 17 | 18 | 19 | 20 | 14 | 15 | 16 | 17 | 18 |
| 22 | 23 | 24 | 25 | 26 | <u>19</u> | <u>20</u> | <u>21</u> | <u>22</u> | <u>23</u> | 23 | 24 | 25 | 26 | 27 | 21 | 22 | 23 | 24 | 25 |
| 29 | 30 | 31 | | | 26 | 📅 | 📅 | 📅 | <u>30</u> | 30 | | | | | 28 | 29 | 30 | 31 | |
| November [18] | | | | | December [15] | | | | | January [19] | | | | | February [19] | | | | |
| | | | | 1 | 2 | 3 | 4 | 5 | 6 | | | ☺ | <u>2</u> | <u>3</u> | 📅 | 4 | 5 | 6 | 7 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 📅 | 7 | 8 | 9 | 10 | 10 | 11 | 12 | 13 | 14 |
| ☺ | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 13 | 14 | 15 | 16 | 17 | <u>17*</u> | 18 | 19 | 20 | 21 |
| 18 | 19 | 20 | 21 | 22 | <u>23</u> | ☺ | ☺ | <u>26</u> | <u>27</u> | ☺ | 21 | 22 | 23 | 24 | 24 | 25 | 26 | 27 | 28 |
| 25 | 26 | 27 | ☺ | ☺ | <u>30</u> | <u>31</u> | | | | 27 | 28 | 29 | 30 | 31 | | | | | |
| March [16] | | | | | April [22] | | | | | May [21] | | | | | June [10] | | | | |
| 3 | 4 | 5 | 6 | 7 | | 1 | 2 | 3 | 4 | | | | 1 | 2 | 2 | 3 | 4 | 5 | 6 |
| 10 | 11 | 12 | 13 | 14 | 7 | 8 | 9 | 10 | 11 | 5 | 6 | 7 | 8 | 9 | 9 | 10 | 11 | 12 | ☀ |
| 17 | 18 | 19 | 20 | 21 | 14 | 15 | 16 | 17 | 18 | 12 | 13 | 14 | 15 | 16 | <u>16*</u> | <u>17*</u> | <u>18</u> | <u>19</u> | <u>20</u> |
| <u>24</u> | <u>25</u> | <u>26</u> | <u>27</u> | <u>28</u> | 21 | 22 | 23 | 24 | 25 | 19 | 20 | 21 | 22 | 23 | <u>23</u> | <u>24</u> | <u>25</u> | <u>26</u> | <u>27</u> |
| 📅 | | | | | 28 | 29 | 30 | | | ☺ | 27 | 28 | 29 | 30 | <u>30</u> | | | | |
| 🚌 | First day of work | | | | ☺ | Paid Holiday | | | | 📅 | Grading Day | | | | 213 | Work days | | | |
| ☀ | Last day of work | | | | 📅 | Inservic Day | | | | * | Possible Inclement Weather Make Up | | | | 8 | Paid holidays | | | |
| <u>1</u> | Non-contract Day (Underline) | | | | [] | Number of workdays per month | | | | Dec. 23 – Jan 3 March 24-28 | | Winter Break Spring Break | | | 221 | Total days | | | |

Important ESD-wide, Service Area, or District Assignment Dates

| | | |
|------------------------------------|------------------|--|
| 2024-25 Cohort Training | August 21, 2024 | For Employees hired since the 2023-24 Cohort |
| All Staff Welcome Back | August 28, 2024 | |
| All Staff Professional Development | January 6, 2025* | *date is unconfirmed |
| | | |
| | | |
| | | |

2024-25 Calendar DAFF



Licensed Teacher

Special Education

State Hospital Ed. Program – 230 days

| M | T | W | Th | F | M | T | W | Th | F | M | T | W | Th | F | M | T | W | Th | F |
|------------------------|---------------------------------------|-----------|-----------|-----------|------------------------|------------------------------|----|-----------|-----------|--------------------------------|------------------------------------|------------------------------|----------|----------|------------------------|---------------|------------|------------|------------|
| July [17] | | | | | August [22] | | | | | September [19] | | | | | October [19] | | | | |
| | 2 | 3 | | 5 | | | | 1 | 2 | | 3 | 4 | 5 | 6 | | <u>1</u> | <u>2</u> | <u>3</u> | <u>4</u> |
| 8 | 9 | 10 | 11 | 12 | 5 | 6 | 7 | 8 | 9 | 9 | 10 | 11 | 12 | 13 | 7 | 8 | 9 | 10 | 11 |
| 15 | 16 | 17 | 18 | 19 | 12 | 13 | 14 | 15 | 16 | 16 | 17 | 18 | 19 | 20 | 14 | 15 | 16 | 17 | 18 |
| 22 | 23 | 24 | <u>25</u> | <u>26</u> | 19 | 20 | 21 | 22 | 23 | 23 | 24 | 25 | 26 | 27 | 21 | 22 | 23 | 24 | 25 |
| <u>29</u> | <u>30</u> | <u>31</u> | | | 26 | | | 29 | 30 | <u>30</u> | | | | | 28 | 29 | 30 | 31 | |
| November [16] | | | | | December [15] | | | | | January [19] | | | | | February [20] | | | | |
| | | | | 1 | 2 | 3 | 4 | 5 | 6 | | | | <u>2</u> | <u>3</u> | 3 | 4 | 5 | 6 | 7 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | 7 | 8 | 9 | 10 | 10 | 11 | 12 | 13 | 14 |
| | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 13 | 14 | 15 | 16 | 17 | 17 | 18 | 19 | 20 | 21 |
| 18 | 19 | 20 | 21 | 22 | <u>23</u> | | | <u>26</u> | <u>27</u> | | 21 | 22 | 23 | 24 | 24 | 25 | 26 | 27 | 28 |
| 25 | <u>26</u> | <u>27</u> | | | <u>30</u> | <u>31</u> | | | | 27 | 28 | 29 | 30 | 31 | | | | | |
| March [16] | | | | | April [22] | | | | | May [21] | | | | | June [14] | | | | |
| 3 | 4 | 5 | 6 | 7 | | 1 | 2 | 3 | 4 | | | | 1 | 2 | 2 | 3 | 4 | 5 | 6 |
| 10 | 11 | 12 | 13 | 14 | 7 | 8 | 9 | 10 | 11 | 5 | 6 | 7 | 8 | 9 | 9 | 10 | 11 | 12 | 13 |
| 17 | 18 | 19 | 20 | 21 | 14 | 15 | 16 | 17 | 18 | 12 | 13 | 14 | 15 | 16 | 16 | 17 | 18 | <u>19</u> | <u>20</u> |
| <u>24</u> | <u>25</u> | <u>26</u> | <u>27</u> | <u>28</u> | 21 | 22 | 23 | 24 | 25 | 19 | 20 | 21 | 22 | 23 | | <u>24*</u> | <u>25*</u> | <u>26*</u> | <u>27*</u> |
| 31 | | | | | 28 | 29 | 30 | | | | 27 | 28 | 29 | 30 | <u>30</u> | | | | |
| | First day of work | | | | | Paid Holiday | | | | | Grading Day | | | | 220 | Work days | | | |
| | Last day of work | | | | | Inservice Day | | | | * | Possible Inclement Weather Make Up | | | | 10 | Paid holidays | | | |
| <u>1</u> | Non-contract Day (<u>underline</u>) | | | | [] | Number of workdays per month | | | | Dec. 23 – Jan 3 March 24-28 | | Winter Break Spring Break | | 230 | Total days | | | | |

Important ESD-wide, Service Area, or District Assignment Dates

| | | |
|------------------------------------|------------------|--|
| 2024-25 Cohort Training | August 21, 2024 | For Employees hired since the 2023-24 Cohort |
| All Staff Welcome Back | August 28, 2024 | |
| All Staff Professional Development | January 6, 2025* | *date is unconfirmed |
| | | |
| | | |
| | | |

2024-25 Calendar JDEP



Licensed Teacher, Secure Facility

Special Education

JDEP (Detention) – 230 days

| M | T | W | Th | F | M | T | W | Th | F | M | T | W | Th | F | M | T | W | Th | F |
|------------------------|-------------------|-----------|-----------|-----------|------------------------|---------------|-----------|-----------|-----------|-------------------------|------------------------------------|----|----------|----------|------------------------|---------------|------------|------------|------------|
| July [19] | | | | | August [12] | | | | | September [20] | | | | | October [23] | | | | |
| <u>1</u> | <u>2</u> | <u>3</u> | ☺ | 🚌 | | | | 1 | 2 | ☺ | 3 | 4 | 5 | 6 | | 1 | 2 | 3 | 4 |
| 8 | 9 | 10 | 11 | 12 | 5 | 6 | 7 | 8 | 9 | 9 | 10 | 11 | 12 | 13 | 7 | 8 | 9 | 10 | 11 |
| 15 | 16 | 17 | 18 | 19 | <u>12</u> | <u>13</u> | <u>14</u> | <u>15</u> | <u>16</u> | 16 | 17 | 18 | 19 | 20 | 14 | 15 | 16 | 17 | 18 |
| 22 | 23 | 24 | 25 | 26 | <u>19</u> | <u>20</u> | <u>21</u> | <u>22</u> | <u>23</u> | 23 | 24 | 25 | 26 | 27 | 21 | 22 | 23 | 24 | 25 |
| 29 | 30 | 31 | | | 26 | 📅 | 📅 | 📅 | 30 | 30 | | | | | 28 | 29 | 30 | 31 | |
| November [18] | | | | | December [15] | | | | | January [19] | | | | | February [20] | | | | |
| | | | | 1 | 2 | 3 | 4 | 5 | 6 | | | ☺ | <u>2</u> | <u>3</u> | 📅 | 4 | 5 | 6 | 7 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 6 | 7 | 8 | 9 | 10 | 10 | 11 | 12 | 13 | 14 |
| ☺ | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 13 | 14 | 15 | 16 | 17 | 17 | 18 | 19 | 20 | 21 |
| 18 | 19 | 20 | 21 | 22 | <u>23</u> | ☺ | ☺ | <u>26</u> | <u>27</u> | ☺ | 21 | 22 | 23 | 24 | 24 | 25 | 26 | 27 | 28 |
| 25 | 26 | 27 | ☺ | ☺ | <u>30</u> | <u>31</u> | | | | 27 | 28 | 29 | 30 | 31 | | | | | |
| March [16] | | | | | April [22] | | | | | May [21] | | | | | June [15] | | | | |
| 3 | 4 | 5 | 6 | 7 | | 1 | 2 | 3 | 4 | | | | 1 | 2 | 2 | 3 | 4 | 5 | 6 |
| 10 | 11 | 12 | 13 | 14 | 7 | 8 | 9 | 10 | 11 | 5 | 6 | 7 | 8 | 9 | 9 | 10 | 11 | 12 | 13 |
| 17 | 18 | 19 | 20 | 21 | 14 | 15 | 16 | 17 | 18 | 12 | 13 | 14 | 15 | 16 | 16 | 17 | 18 | <u>19</u> | 20 |
| <u>24</u> | <u>25</u> | <u>26</u> | <u>27</u> | <u>28</u> | 21 | 22 | 23 | 24 | 25 | 19 | 20 | 21 | 22 | 23 | ☀ | <u>24*</u> | <u>25*</u> | <u>26*</u> | <u>27*</u> |
| 31 | | | | | 28 | 29 | 30 | | | ☺ | 27 | 28 | 29 | 30 | <u>30</u> | | | | |
| 🚌 | First day of work | | | | ☺ | Paid Holiday | | | | 🗓 | Grading Day | | | | 220 | Work days | | | |
| ☀ | Last day of work | | | | 📅 | Inservice Day | | | | * | Possible Inclement Weather Make Up | | | | 10 | Paid holidays | | | |

| | | | | | | | |
|----------|---------------------------------------|-----|------------------------------|--------------------------------|------------------------------|-----|------------|
| <u>1</u> | Non-contract Day (<u>underline</u>) | [] | Number of workdays per month | Dec. 23 – Jan 3 March 24-28 | Winter Break Spring Break | 230 | Total days |
|----------|---------------------------------------|-----|------------------------------|--------------------------------|------------------------------|-----|------------|

| Important ESD-wide, Service Area, or District Assignment Dates | | |
|--|------------------|--|
| 2024-25 Cohort Training | August 21, 2024 | For Employees hired since the 2023-24 Cohort |
| All Staff Welcome Back | August 28, 2024 | |
| All Staff Professional Development | January 6, 2025* | *date is unconfirmed |
| | | |
| | | |
| | | |

2024-25 Calendar WST2 Special Education



Westmoreland Classified Westmoreland – 189 days

| M | T | W | Th | F | M | T | W | Th | F | M | T | W | Th | F | M | T | W | Th | F |
|------------------------|-------------------------------|-----------|-----------|-----------|------------------------|------------------------------|-----------|-----------|-----------|--------------------------------|------------------------------------|------------------------------|----|----|------------------------|---------------|-----|-----|-----|
| July [0] | | | | | August [5] | | | | | September [20] | | | | | October [23] | | | | |
| <u>1</u> | <u>2</u> | <u>3</u> | ☺ | <u>5</u> | | | | <u>1</u> | <u>2</u> | ☺ | ☰ | 4 | 5 | 6 | | 1 | 2 | 3 | 4 |
| <u>8</u> | <u>9</u> | <u>10</u> | <u>11</u> | <u>12</u> | <u>5</u> | <u>6</u> | <u>7</u> | <u>8</u> | <u>9</u> | 9 | 10 | 11 | 12 | 13 | 7 | 8 | 9 | 10 | ☰ |
| <u>15</u> | <u>16</u> | <u>17</u> | <u>18</u> | <u>19</u> | <u>12</u> | <u>13</u> | <u>14</u> | <u>15</u> | <u>16</u> | 16 | 17 | 18 | 19 | 20 | 14 | 15 | 16 | 17 | 18 |
| <u>22</u> | <u>23</u> | <u>24</u> | <u>25</u> | <u>26</u> | <u>19</u> | <u>20</u> | <u>21</u> | <u>22</u> | <u>23</u> | 23 | 24 | 25 | 26 | 27 | 21 | 22 | 23 | 24 | 25 |
| <u>29</u> | <u>30</u> | <u>31</u> | | | ☰ | ☰ | ☰ | ☰ | ☰ | 30 | | | | | 28 | 29 | 30 | 31 | |
| November [17] | | | | | December [15] | | | | | January [18] | | | | | February [19] | | | | |
| | | | | 1 | 2 | 3 | 4 | 5 | ☰ | | ☺ | 2 | 3 | ☰ | 4 | 5 | 6 | 7 | |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | ☰ | 7 | 8 | 9 | 10 | 10 | 11 | 12 | 13 | 14 |
| ☺ | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 13 | 14 | 15 | 16 | 17 | 17* | 18 | 19 | 20 | 21 |
| 18 | 19 | 20 | 21 | 22 | 23 | ☺ | ☺ | 26 | 27 | ☺ | 21 | 22 | 23 | 24 | 24 | 25 | 26 | 27 | 28 |
| 25 | 26 | ☰ | ☺ | ☺ | 30 | 31 | | | | 27 | 28 | 29 | 30 | 31 | | | | | |
| March [16] | | | | | April [21] | | | | | May [21] | | | | | June [8] | | | | |
| 3 | 4 | 5 | 6 | 7 | | 1 | 2 | 3 | 4 | | | | 1 | 2 | 2 | 3 | 4 | 5 | 6 |
| 10 | 11 | 12 | 13 | 14 | 7 | 8 | 9 | 10 | 11 | 5 | 6 | 7 | 8 | 9 | 9 | 10 | ☀ | 12* | 13* |
| 17 | 18 | 19 | 20 | 21 | 14 | 15 | 16 | ☰ | 18 | 12 | 13 | 14 | 15 | 16 | 16* | 17* | 18* | 19 | 20* |
| 24 | 25 | 26 | 27 | 28 | 21 | 22 | 23 | 24 | 25 | 19 | 20 | 21 | 22 | ☰ | 23 | 24 | 25 | 26 | 27 |
| ☰ | | | | | 28 | 29 | 30 | | | ☺ | 27 | 28 | 29 | 30 | 30 | | | | |
| ☰ | First day of work | | | | ☺ | Paid Holiday | | | | ☰ | Grading Day | | | | 183 | Work days | | | |
| ☀ | Last day of work | | | | ☰ | Inservice Day | | | | * | Possible Inclement Weather Make Up | | | | 6 | Paid holidays | | | |
| <u>1</u> | Non-contract Day (Underlined) | | | | [] | Number of workdays per month | | | | Dec. 23 – Jan 3 March 24-28 | | Winter Break Spring Break | | | 189 | Total days | | | |

Important ESD-wide, Service Area, or District Assignment Dates

| | | |
|------------------------------------|------------------|--|
| 2024-25 Cohort Training | August 21, 2024 | For Employees hired since the 2023-24 Cohort |
| All Staff Welcome Back | August 28, 2024 | |
| All Staff Professional Development | January 6, 2025* | *date is unconfirmed |
| | | |
| | | |
| | | |

2024-25 Calendar WES2 Special Education



Westmoreland Licensed Westmoreland – 193 days

| M | T | W | Th | F | M | T | W | Th | F | M | T | W | Th | F | M | T | W | Th | F |
|------------------------|------------------------------|-----------|-----------|-----------|------------------------|------------------------------|-----------|-----------|-----------|--------------------------------|------------------------------------|----|------------------------------|-----|------------------------|---------------|-----|----|----|
| July [0] | | | | | August [5] | | | | | September [20] | | | | | October [23] | | | | |
| <u>1</u> | <u>2</u> | <u>3</u> | ☺ | <u>5</u> | | | | <u>1</u> | <u>2</u> | ☺ | ☰ | 4 | 5 | 6 | | 1 | 2 | 3 | 4 |
| <u>8</u> | <u>9</u> | <u>10</u> | <u>11</u> | <u>12</u> | <u>5</u> | <u>6</u> | <u>7</u> | <u>8</u> | <u>9</u> | 9 | 10 | 11 | 12 | 13 | 7 | 8 | 9 | 10 | ☰ |
| <u>15</u> | <u>16</u> | <u>17</u> | <u>18</u> | <u>19</u> | <u>12</u> | <u>13</u> | <u>14</u> | <u>15</u> | <u>16</u> | 16 | 17 | 18 | 19 | 20 | 14 | 15 | 16 | 17 | 18 |
| <u>22</u> | <u>23</u> | <u>24</u> | <u>25</u> | <u>26</u> | <u>19</u> | <u>20</u> | <u>21</u> | <u>22</u> | <u>23</u> | 23 | 24 | 25 | 26 | 27 | 21 | 22 | 23 | 24 | 25 |
| <u>29</u> | <u>30</u> | <u>31</u> | | | ☰ | ☰ | ☰ | ☰ | ☰ | 30 | | | | | 28 | 29 | 30 | 31 | |
| November [18] | | | | | December [15] | | | | | January [19] | | | | | February [19] | | | | |
| | | | | 1 | 2 | 3 | 4 | 5 | ☰ | | | ☺ | 2 | 3 | ☰ | 4 | 5 | 6 | 7 |
| 4 | 5 | 6 | 7 | ☰ □ | 9 | 10 | 11 | 12 | 13 | ☰ | 7 | 8 | 9 | 10 | 10 | 11 | 12 | 13 | 14 |
| ☺ | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 13 | 14 | 15 | 16 | 17 | 17* | 18 | 19 | 20 | 21 |
| 18 | 19 | 20 | 21 | 22 | 23 | ☺ | ☺ | 26 | 27 | ☺ | 21 | 22 | 23 | 24 | 24 | 25 | 26 | 27 | 28 |
| 25 | 26 | ☰ | ☺ | ☺ | 30 | 31 | | | | 27 | 28 | 29 | 30 | ☰ □ | | | | | |
| March [16] | | | | | April [22] | | | | | May [21] | | | | | June [9] | | | | |
| 3 | 4 | 5 | 6 | 7 | | 1 | 2 | 3 | 4 | | | | 1 | 2 | 2 | 3 | 4 | 5 | 6 |
| 10 | 11 | 12 | 13 | 14 | 7 | 8 | 9 | 10 | 11 | 5 | 6 | 7 | 8 | 9 | 9 | 10 | 11 | ☀ | 13 |
| 17 | 18 | 19 | 20 | 21 | 14 | 15 | 16 | ☰ | ☰ □ | 12 | 13 | 14 | 15 | 16 | 16* | 17* | 18* | 19 | 20 |
| 24 | 25 | 26 | 27 | 28 | 21 | 22 | 23 | 24 | 25 | 19 | 20 | 21 | 22 | ☰ | 23 | 24 | 25 | 26 | 27 |
| ☰ | | | | | 28 | 29 | 30 | | | ☺ | 27 | 28 | 29 | 30 | 30 | | | | |
| ☰ | First day of work | | | | ☺ | Paid Holiday | | | | ☰ □ | Grading Day | | | | 187 | Work days | | | |
| ☀ | Last day of work | | | | ☰ | Inservice Day | | | | * | Possible Inclement Weather Make Up | | | | 6 | Paid holidays | | | |
| <u>1</u> | Non-contract Day (Underline) | | | | [] | Number of workdays per month | | | | Dec. 23 – Jan 3 March 24-28 | | | Winter Break Spring Break | | 193 | Total days | | | |

Important ESD-wide, Service Area, or District Assignment Dates

| | | |
|------------------------------------|------------------|--|
| 2024-25 Cohort Training | August 21, 2024 | For Employees hired since the 2023-24 Cohort |
| All Staff Welcome Back | August 28, 2024 | |
| All Staff Professional Development | January 6, 2025* | *date is unconfirmed |
| | | |
| | | |
| | | |

June 26, 2024



Lane Education Service District
1200 Hwy 99 N
Eugene, OR 97402

Dear Lane ESD,

We, the Bethel School Board, are writing to address urgent concerns regarding the lack of support and assistance provided to our underserved students, families, and staff, specifically through the Lane African American Black Student Success (AABSS) program. While we value our ongoing collaboration with the ESD and shared commitment to equity and inclusivity, we must address critical areas for improvement to enhance the well-being of our students and the cohesion of our educational environment.

It is imperative that moving forward the Lane AABSS program provide essential support for our African American Black (AA/B) students and families. Unfortunately, we have observed a troubling increase in hate speech and actions targeting our AA/B students and families, both within our schools and the larger Eugene community. These incidents of hate crimes and racialized language demand immediate and effective intervention.

The Bethel School Board is deeply concerned that the current implementation of the Lane AABSS program by Lane ESD has not met the necessary standards of support. Therefore, we request the following actions be taken without delay:

1. **Comprehensive Review:** Conduct a thorough assessment of the Lane AABSS program to identify shortcomings and areas for improvement.
2. **Increased Support:** Provide additional resources and support specifically tailored to the needs of AA/B students and their families. Some examples of these supports and programs are included below.
3. **Community Engagement:** Foster stronger partnerships with culturally specific community-based organizations to address racial issues and promote inclusivity both within schools and the broader community.
4. **Regular Monitoring:** Establish a system for regular monitoring and evaluation of the program's effectiveness, with transparent reporting to the Bethel School Board.

Additionally, we propose that the Lane AABSS program incorporates support for Bethel students in the following areas:

- **Ongoing Support for Black Student Unions and Affinity groups:** Strengthen and maintain support for Black Student Unions that have been established throughout the district.
- **Increased Communication and Engagement:** Enhance communication and engagement with AA/B families in the Bethel community to ensure their needs are being met.
- **Support for Annual Events:** Provide resources and assistance for annual events that celebrate the AA/B community, such as Blacknificent.
- **Summer Programming:** Develop and implement summer programming for AA/B students that focuses on identity formation and community building.

We urge Lane ESD to take these necessary steps to ensure that the Lane AABSS program can effectively support our Bethel students and contribute to a safer, more inclusive educational environment. Up to this point, the promise of better supporting and advancing AA/B students with resources from AABSS grant has not been fulfilled.

We look forward to continuing to partner with the ESD to help us advance the Bethel mission of creating Relevant, Responsive, and Joyful schools where all students thrive.

Sincerely,

A handwritten signature in black ink, appearing to read 'RW', followed by a long, sweeping horizontal line that extends to the right.

Robin Zygaitis
Chair, Bethel School District School Board
On Behalf of the Bethel School District School Board

BOARD AND SUPERINTENDENT WORKING AGREEMENTS

August 1, 2023

Purpose:

The Board of Directors is the educational policy making body for Lane ESD. To fulfill the District's mission the Board and Superintendent must function together as a leadership team. To ensure unity among team members, effective group agreements must be in place. The following are the group agreements for the Board and Superintendent.

Governance Principles:

1. Working with members of the Board and the Superintendent in a cooperative and collaborative partnership aligned toward a common mission.
2. Focus on policy making, planning and evaluation, rather than day-to-day operations.
3. Recognize and respect the Superintendent's responsibility to manage the district and to direct employees in district matters.
4. Make decisions as a whole Board only at properly called meetings. Board members recognize that individual members have no authority to take individual action in policy or district and administrative matters.
5. Support decisions of the majority after honoring the right of individual members to express opposing viewpoints and vote their convictions.
6. Actively solicit input, listen to all perspectives and give careful consideration to all issues. We will operate as representatives and make decisions in the best interest of the whole district.
7. Value the role we play in the community and represent the district, when possible, by attending community functions.

Meeting Operational Agreements:

1. Board members may request the board chair place an item on the meeting agenda in a timely manner (at least seven days prior to a meeting).
2. Uphold the legal requirement for confidentiality on all matters arising from the Board meeting Executive Session.
3. Start our meetings on time.
4. Attend regularly scheduled Board meetings unless a situation occurs that makes attendance impossible.
5. Cooperate in scheduling special meetings and/or work sessions for planning and training purposes.
6. Cast a vote on all matters except when a conflict of interest arises.

7. In general practice, items are first placed on a meeting agenda for discussion and action is taken at the subsequent meeting, except in cases of emergency or critical time considerations.

Communication Agreements:

1. Communicate directly with the Superintendent when a question arises, or a concern is voiced by a staff member, student, parent, or community member.
2. Whenever possible, communicate directly with the Superintendent or Board Chair prior to meetings of the Board to identify questions and /or concerns about agenda items so that the Board Chair and superintendent can prepare for the meeting discussion.
3. Communicate directly with the Superintendent or Board Chair prior to raising new issues or concerns at Board meetings or in other arenas (e.g. inservices, meetings).
4. When an individual concern arises with the Superintendent or other Board member communicate directly with that person, as appropriate. Communicate with the Chair or Superintendent about concerns with Board process.
5. A Board member with a routine question should first consider going to the Chair or the Superintendent. A Board member who desires staff assistance beyond routine inquiry should first raise the issue/question with the Superintendent. The Superintendent should decide whether to proceed before staff time is allocated.
6. No individual Board member, other than the Board Chair or designee, has the authority to speak for the entire Board. Individual Board members may always share their individual viewpoint but must clarify that they are speaking for themselves, rather than the entire Board.

Annual Planning and Evaluation:

1. Set priorities as a Board for Board professional development.
2. Participate in establishing annual expectations of the board and self-assessment of the Board's performance.
3. Participate in establishing annual expectations and goals for the Superintendent.
4. Objectively evaluate the Superintendent's performance and provide appropriate feedback.

Orientation of New Board Members:

1. Assure timely orientation of new Board members.

Role of the Board Chair:

1. Recognize the role of the Chair to speak for, and about, the Board to describe the Board's process, decisions and positions. Recognize the role of the Chair to convene meetings and execute documents, as appropriate.

2. Recognize the role of the Chair and Vice Chair to meet regularly with the Superintendent to develop the agenda and determine whether an item should be scheduled for action or future action, to provide input on information needed by the Board for decision-making, to plan meeting processes, and to distribute assignments.
3. Ensure that information exchanged with the Superintendent is shared with all Board members via Board meeting agenda materials.

Expectations of the Superintendent:

1. Function together as a team with Board members.
2. Respect and acknowledge the Board's role in setting policy and overseeing the performance of the Superintendent.
3. Work with the Board to establish a clear vision for the district.
4. Prepare preliminary goals annually for the Board's consideration.
5. Provide data to the Board members so that data driven decisions can be made.
6. Possess a working knowledge of all legal and local policies.
7. Inform the Board of all critical information including relevant trends, anticipated adverse media coverage, or critical external or internal change.
8. Work with the Chair and/or Vice Chair to effectively bring issues and information to the Board.
9. Communicate with Board members promptly and effectively.
10. Electronically distribute the Board agenda in a timely manner (at least 5 calendar days prior to the board meeting).
11. Respect the confidentiality requirement of Board meeting Executive Sessions.
12. Treat all Board members professionally and respectfully.
13. Represent the district by being visible in the community.
14. Provide follow-up information to Board members on concerns and issues they have referred to the Superintendent--close the loop.



2023-24 Lane ESD Board Member District and Agency/Committee Assignments

| Committee or Activity | Member |
|--|--------------------------------|
| Superintendent Evaluation Committee | Board Chair and Vice Chair |
| Superintendent Salary and Contract Review Committee | Board Chair and Vice Chair |
| Lane ESD Audit Committee | Vanessa Truett & Leslie Harris |
| Lane Council of Governments Board | Sherry Duerst-Higgins |
| Oregon Association of Education Service Districts Board Representative | Rose Wilde |
| Oregon School Activities Association Board | Sherry Duerst-Higgins |
| Oregon School Boards Association Representative | Linda Hamilton |
| Oregon School Boards Association Board Members of Color Caucus | Linda Hamilton |
| Lane Education Foundation Board | Vanessa Truett & Nora Kent |
| Equity Design Team Liaison | Linda Hamilton |

| District Assignments for Board Engagement | | | |
|--|-----------------------|----------------|-----------------------|
| Bethel: | Sydney Kissinger | Mapleton: | Nora Kent |
| Blachly: | Nora Kent | Marcola: | Vanessa Truett |
| Creswell: | Sherry Duerst-Higgins | McKenzie: | Leslie Harris |
| Crow-Applegate-Lorane: | Leslie Harris | Oakridge: | Linda Hamilton |
| Eugene 4J: | Linda Hamilton | Pleasant Hill: | Rose Wilde |
| Fern Ridge: | Sydney Kissinger | Siuslaw: | Nora Kent |
| Junction City: | Linda Hamilton | South Lane: | Sherry Duerst-Higgins |
| Lowell: | Rose Wilde | Springfield: | Vanessa Truett |



2023-24 Lane ESD Board Member District and Agency/Committee Assignments

Lane ESD Program Assignments

- Business Services: Linda Hamilton
- CTE and Non-Traditional Careers: Nora Kent
- Lane School: Vanessa Truett, Rose Wilde
- Life Skills & Transition Program: Vanessa Truett
- Serbu Campus Programs: Leslie Harris
- School Improvement: Sherry Duerst-Higgins, Linda Hamilton
- Technology: Linda Hamilton
- Title Programs: Sydney Kissinger
- Regional Low Incidence Programs: Rose Wilde



2024-25 Lane ESD Board Member District and Agency/Committee Assignments

| Committee or Activity | Member |
|--|---------------|
| Superintendent Evaluation Committee | |
| Superintendent Salary and Contract Review Committee | |
| Lane ESD Audit Committee | |
| Lane Council of Governments Board | |
| Oregon Association of Education Service Districts Board Representative | |
| Oregon School Activities Association Board | |
| Oregon School Boards Association Representative | |
| Oregon School Boards Association Board Members of Color Caucus | |
| Lane Education Foundation Board | |
| Equity Design Team Liaison | |

| District Assignments for Board Engagement | | | |
|--|--|----------------|--|
| Bethel: | | Mapleton: | |
| Blachly: | | Marcola: | |
| Creswell: | | McKenzie: | |
| Crow-Applegate-Lorane: | | Oakridge: | |
| Eugene 4J: | | Pleasant Hill: | |
| Fern Ridge: | | Siuslaw: | |
| Junction City: | | South Lane: | |
| Lowell: | | Springfield: | |



2024-25 Lane ESD Board Member District and Agency/Committee Assignments

Lane ESD Program Assignments

- Business Services:
- CTE and Non-Traditional Careers:
- Lane School:
- Life Skills & Transition Program:
- Serbu Campus Programs:
- School Improvement:
- Technology:
- Title Programs:
- Regional Low Incidence Programs:

OSBA Model ESD Sample Policy

Code: GBEB
Adopted:

Communicable Disease – Staff in Schools

{Highly recommended policy. This policy outlines the requirements for schools on communicable diseases.}

The ESD shall provide reasonable protection against the risk of exposure to communicable disease for students and employees while engaged in the performance of their duties. Reasonable protection from communicable disease is generally attained through immunization, exclusion or other measures as provided by Oregon law, by the local health department or in the *Communicable Disease Guidance for Schools* published by the Oregon Department of Education (ODE) and the Oregon Health Authority (OHA).

Employees shall comply with all other measures adopted by the ESD and with all rules adopted by the Oregon Health Authority, Public Health Division and the local health department.

An employee or student may not attend work or school, respectively, while in a communicable stage of a restrictable disease or when an administrator has reason to suspect that the employee or student has or has been exposed to any disease for which exclusion is required in accordance with law and per administrative regulation GBEB-AR-Communicable Diseases-Staff. If the disease is a reportable disease, the administrator will report the occurrence to the local health department. The ESD may provide an educational program in an alternative setting. Services will be provided to students as required by law.

~~Employees shall provide services to students as required by law. In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator shall inform the appropriate employees with a legitimate educational interest to protect against the risk of exposure.~~

The ESD shall protect the confidentiality of an employee's and student's health condition and record to the extent possible and consistent with federal and state law. In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator may inform employees with a legitimate educational interest.

Commented [JS1]: Keep or delete?

[The ESD will include, as part of its general emergency plans, a description of the actions to be taken by the ESD staff in the case of a declared public health emergency or catastrophe that disrupts ESD operations buildings and by the ESD in response to medical emergencies.]

~~The superintendent will develop administrative regulations necessary to implement this policy.~~

END OF POLICY

Legal Reference(s):

- | | | |
|--|---------------------------------------|----------------------------------|
| ORS 334.125 | ORS 433.235 - 433.284 | OAR 437-002-0377 |
| ORS 431.150 - 431.157 | OAR 333-018 | OAR 581-024-0275 |
| ORS 433.001 - 433.526004 | OAR 333-019-0010 | OAR 581-024-0280 |
| ORS 433.010 | OAR 333-019-0014 | OAR 581-022-2220 |
| ORS 433.110 | OAR 437-002-0360 | OAR 581-022-2225 |

HR 7/31/2014/04/24 | LF

Communicable Disease – Staff in Schools – GBEB

OREGON DEPARTMENT OF EDUCATION AND OREGON HEALTH AUTHORITY, *Community Disease Guidance for Schools* (2020).
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34
C.F.R. Part 99 (2019/2023).
Health Insurance Portability and Accountability Act of 1996, 42 U.S.C. §§ 1320d to -1320d-8 (2018); 45 C.F.R. Parts 160, 164
(2019/2023).

OSBA Model ESD Sample Policy

Code: EBBA
Adopted:

Student Health Services**

{Highly recommended policy for ESDs that operate schools. The requirement for ESDs to develop and implement a health services plan comes from OAR 581-022-2220.}

Although the ESD's primary responsibility is to educate students, the students' health and general welfare is also an important Board responsibility. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices. A health services plan shall be developed, implemented, and updated annually. The plan shall describe a health services program for all students at each facility that is owned or leased where students are present for regular programming.

The ESD shall maintain a written prevention-oriented health services plan for all students. The health services plan will¹:

1. Explain available health care space that is appropriately supervised and adequately equipped for providing health care and administering medication or first aid;
2. Refer to available communicable disease prevention and management plan that includes school-level protocols²;
3. Outline an ESD-to-school communication plan³;
4. Provide information about health screenings, including immunizations and TB certificate requirements;
5. Describe how services for all students, including those who are medically complex, medically fragile or nursing dependent, and those who have approved 504 plans, individual education program plans, and individualized health care plans or special health care needs are managed⁴;
6. Integrate school health services with school health education programs and coordinate with health and social service agencies, public and private;
7. Describe how hearing, vision and dental screenings are managed and/or verified for required students⁵;

¹ For exact language and complete requirement see OAR 581-022-2220(1).

² For specific protocol content requirements see OAR 581-022-2220(1)(b).

³ For requirements of this plan see OAR 581-022-2220(1)(c).

⁴ For more information regarding these requirements see ORS 336.201 and 339.869, OARs 581-021-0037, 581-015-2040, 581-015-2045, 851-045-0040 – 0060, and 851-047-0010 – 0030.

⁵ For vision screening or eye examination or dental screening information see ORS 336.211 and 336.213.

8. Include a process to assess and determine a student’s health services needs, including availability of a nurse to assess student nursing needs upon, during, and following enrollment with one or more new medical diagnose(s) impacting a student’s access to education, and implement a student’s individual health plan prior to attending school⁶;
9. Comply with OR-OSHA Bloodborne Pathogens Standards for all persons who are assigned to job tasks which may put them at risk for exposure to body fluids⁷;
10. Refer to adopted policy and procedures for medications in accordance with Oregon law⁸;
11. Include guidelines for the management of students who are medically complex, medically fragile, or nursing dependent as defined by ORS 336.201, including students with life-threatening food allergies and adrenal insufficiency while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in before-school or after-school care programs on school-owned property, and in transit to or from school or school-sponsored activities⁹; and¹⁰.

12. [List the positions in the ESD which shall be required to obtain and maintain a first-aid/CPR/AED card in accordance with OAR 581-022-2220 (3).]

Any nurse(s) employed by the ESD and providing services to students and the ESD shall be licensed in Oregon to practice as a registered nurse or nurse practitioner or be a licensed practical nurse (LPN) in alignment with LPN supervision requirements of OAR 851-045-0050 - 0060.

A nurse employed by the ESD shall follow all applicable requirements of Oregon Revised Statutes (ORS) Chapter 678 and Oregon Administrative Rule (OAR) Chapter 851. This includes, but is not limited, delegation in accordance with OAR 851-047, which includes performing a nursing assessment of a student prior to delegation, providing adequate supervision during the delegation, and evaluating the skills, ability and willingness of the delegee.¹⁰

A nurse employed by the ESD will function as an integral member of the instructional staff, serving as a resource person to teachers in securing appropriate information and materials on health-related topics.

The ESD provides a menstrual product dispenser with a variety of products in every student bathroom¹¹ which meets the requirements of law.

END OF POLICY

⁶ For definitions for this policy see ORS 336.201.

⁷ OAR 437-002-0360 lists various health and safety regulations that apply in the employment setting.

⁸ Medication laws can be found in ORS 339.866 – 339.874 and OAR 581-021-0037; relevant Board policy includes JHCD/JHCDA - Medications.

⁹ For guideline requirements see OAR 581-022-2220(1)(k).

¹⁰ For additional delegation requirements see OAR [851-047-0030](#).

¹¹ [“Student bathroom” means a bathroom that is accessible by students, including a gender-neutral bathroom, a bathroom designated for females, and a bathroom designated for males. (OAR 581-021-0587)]

Commented [JS1]: We will need a list if we keep this language - the language in brackets is optional

Commented [JS2]: This is important information to share with Sped Director

Legal Reference(s):

[ORS 329.025](#)
[ORS 334.125](#)
[ORS 336.201](#)
[ORS 336.204](#)

[ORS 336.211 - 336.214](#)
[OAR 581-021-0017](#)
[OAR 581-021-0031](#)
[OAR 581-021-0587](#)

[OAR 581-021-0590](#)
[OAR 581-022-2050](#)
[OAR 581-022-2220](#)
[OAR 581-022-2515](#)

Every Student Succeeds Act of 2015, 20 U.S.C. § 8548 (2018).
Family Education Rights and Privacy Act 20 U.S.C. § 1232g (2018).

School Improvement Team | Board Report | 08.06.24

Summer 2024 Learning Opportunities for Educators and Students

Teacher Externships:

Ten teacher externs from Junction City, Oakridge, Springfield, Bethel, Eugene, Creswell, and LCC are spending 3 weeks this summer working for a local industry partner. This externship experience will drive improved career-connected learning experiences for the students in our districts. With braided funding from Lane STEM and Lane CTE, teachers were paid for their time working for an industry partner as well as time to create a curriculum connection that will be used in classrooms this coming school year.

| Name | School District | Industry Partner |
|---------------------|-----------------|-------------------------|
| Mike King | Junction City | Chambers Construction |
| Paula Thonney | LCC | Chambers Construction |
| Thomas Harvey | Oakridge | Rosboro |
| Thomas Lemonds | Springfield | Rosboro |
| Karen Kirchhoff | Bethel | Books with Pictures |
| Cailey Sokolowski | Oakridge | Impact NW |
| Kiana Johnson | Springfield | Eugene/Springfield Fire |
| Miho Hosaka | Eugene | Noisette |
| Phillip (PK) Bunker | Bethel | Columbia bar in Astoria |
| Ben Larson | Creswell | Good Food Easy |

MedSplash:

MedSplash is a two week long summer learning experience held at LCC in July for current 10th and 11th grade students interested in a career in the health professions. Students learn from healthcare industry professionals through hands-on experiences with medical equipment. Students tour state of the art medical facilities, learn about careers in the healthcare industry, and complete the AHA HeartSaver training. Read more about this year's program and see photos [here](#).



August 2024 Board Report

Technology Services

- Construction update: IT staff have moved into the new space and are getting settled. Final touches are wrapping up.
- Wide Area Network equipment refresh project: Equipment is being staged and prepped.
- Multi-Factor Authentication (MFA): MFA has been successfully completed.
- Laptop Replacements- Replacing 80 staff laptops before the start of school
- Security: Transitioning LESD to leading endpoint protection platform.
- Applications: Leading the development of an app approval process that will streamline the use and management of LESD's hundreds of apps.
- Staffing Changes:: New hires
 - Josh McNab- Systems Engineer
 - Victor Lahr- Systems Administrator

State-wide Digital Support Efforts

- IT staff participation in City of Eugene digital equity committee
- IT staff participation in LCOG regional broadband grant evaluation
- IT staff participation in state-wide cybersecurity grant application evaluation team.
- CIO participation in the Statewide K-12 Network Planning Group
- CIO participates in the Chemeketa Computer Information Systems Advisory Committee. This committee meets to advise on the curriculum and courses offered for the Computer Information Systems department at Chemeketa Community College.

June LCTAC update:

We had pizza and soda at the state park and enjoyed the weather. LCTAC's end of year meeting moves every year throughout the county.

Updates from Human Resources

In preparation for the new 2024-25 school year, HR has been collaborating with leadership and departments in the planning for staff to return and for the welcoming of new staff to Lane ESD. To assist with this, there are several onboarding and professional development plans underway.

- The New Teacher Network Summer Launch for CTE teachers is scheduled for August 14 & 15 where staff will receive two days of professional development and training for the start of the year.
- The New Orientation Day for all new employees is set for August 21 where staff will receive an overview of Lane ESD along with things to know for a successful start to the year.
- The Back to School Day for all staff is on August 28 where staff will continue with the ongoing professional development in service of our students and families across the county.

The HR Team is excited about the new school year and will be working closely with leadership and departments to help champion our vision and mission of Lane ESD.

Special Education Board Report August

Our Special Education Department has been hard at work planning and preparing for Friends and Fun Summer Camp (the students voted on the name). The mission of the program is to provide an engaging summer camp experience for students with extensive support needs, and our vision is centered on enjoyment of summer activities and social experiences for students in a safe and engaging way. We have approximately 50 students attending from across Lane County and have worked collaboratively with districts to arrange facilities, transportation and meal service. Our Department has partnered with the following local businesses and organizations to provide exciting activities and experiences for all of our students: Lane Arts, South Lane School District, Bricks and Minifigs, Eugene Science Center, and Attic Media Inc.. We are so excited to spend the next two weeks with our “campers”, creating art projects, playing team sports, gardening, dancing with musical activities, swimming, playing games and more!

Camp begins Monday, August 5th and runs through the 16th. With a staffing to student ratio in the “camp cabins” at 1:2, we are so happy that so many of our amazing educational assistants have chosen to be a part of this fantastic experience for our students. All staff involved in making this camp possible attended a 4-hour training on Friday, August 1st where we reviewed building safety procedures, student IEPs, and set up classrooms. The SpEd Admin team provided a home cooked lunch to thank the team for spending the day preparing to make our camp so exceptional for our campers. The SpEd Department cannot wait to report back to the board in September to share pictures, students statements and plans for future summer opportunities.