

LANE EDUCATION SERVICE DISTRICT	BOARD MEETING
1200 Hwy 99 N	Tuesday, September 5, 2023
Eugene, Oregon 97402	Regular Meeting: 6:00 PM

**LANE ESD BOARD MEETING
AGENDA**
Tuesday, September 5, 2023

1. Work Session: Board Goals, Public Comment, Board Safety

The Board of Directors of Lane ESD discussed forming goals for the 2023-24 year, including the development of a Land Acknowledgement and evaluating progress of the Board.

The Board will continue these discussions and identify subjects for work sessions throughout the 2023-24 year.

Board of Directors

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Public Comment Guidelines 16

Public Comment and Meeting Disruptions - OSBA Fall Convention 2022 19

2. Call Regular Meeting To Order

Board Chair

3. Welcome

Guests attending the meeting will be introduced.

Board Chair

4. Public Participation

This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There will also be opportunities for the audience to comment on specific agenda items as the Board addresses them.

All Board meetings, with the exception of executive sessions, will be open to the public. The Board invites ESD community members to attend Board meetings to become acquainted with the program and operation of the ESD. The public has a right to attend public meetings held in open session, and may be invited to share comments, ideas and opinions with the Board during designated times on the agenda. The Board may conduct a meeting without public comment.

Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings and submit written comments to the Board. Individuals requesting assistance, aids or accommodations are encouraged to notify the ESD at least 48 hours prior to the Board meeting with the request, consistent with Board policy BD/BDA - Board Meetings.

Procedures for Oral Public Comment

The Board establishes the following procedures for public comment at Board meetings held in open session. The information will be accessible and available to all patrons accessing or attending such a Board meeting.

1. Public comment is limited to its designated place on the agenda and while time allows.
2. A person wishing to provide public comment, if an opportunity is provided by the Board during a meeting open to the public, do so as directed prior to the Board meeting. A request to give public comment in-person or electronically does not guarantee time will be available.
3. A person speaking during the public comment portion of the meeting may comment on a topic not on the published agenda.
4. A person speaking during the public comment portion of the meeting should state their name, whether they are a resident of the ESD, and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.
5. A person giving public comment is limited to an established time limit of three minutes. Statements should be brief and concise. The Board chair has discretion to waive time limits or extend the overall time allotted for public comment. Additional time will be allocated in a fair and equitable manner. If a person has more comments than time allows or is unable to comment due to time constraints, the person is encouraged to submit additional written comments to the Board through the ESD office as directed.
6. Inquiries from the public during the designated portion of the agenda will not generally be responded to immediately by the Board chair, and may be referred to the superintendent for reply at a later date. The Board will not respond to inquiries that are expected to be addressed during another designated portion of the agenda.

The Board will not hear public comment at Board work sessions.

Topics raised during the public comment portion may be considered for inclusion as agenda items at future Board meetings.

Procedures for Written Comment

Members of the public may submit written comments or materials to the Board at any time at the ESD office, by mail or by email to supt-office@lesd.k12.or.us. Materials or comments submitted at least 72 hours in advance of a Board meeting will be provided to the Board before the Board meeting. Written materials or comments submitted may not warrant action by the Board.

Comments Regarding Staff Members

A person speaking during the designated portion of the agenda for public comment may offer objective criticism of ESD operations and programs. The Board will not hear comments regarding any individual ESD staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for consideration of a legitimate complaint involving a staff member. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, a supervisor and the Board.

When in-person attendees are allowed to provide oral comment, virtual attendees will be afforded the same opportunity.

5. Agenda Review

Board Chair

6. Presentation: School Safety Prevention Systems

The Board of Directors of Lane ESD will receive a presentation on Prevention Services.

Kaleigh Bronson

SSPS Board Presentation

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7. Action Items

Board Chair

A. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent group as submitted and listed below.

1. Lane ESD Board Meeting Minutes of August 22, 2023
2. Lane ESD Board Meeting Minutes of August 1, 2023
3. Lane ESD Board Meeting Minutes of June 6, 2023
2. Human Resource Report, dated September 1, 2023

Board Chair

Hrrpt 9-1-2023	66
June 5 2023 Lane Education Service District - Regular Meeting Board of Directors	68
Lane Education Service District - Work Session - August 22 2023	79
LESD Board Minutes - August 1 2023	82

B. Accept Financial Report

EXAMPLE QUESTIONS ASKED BY BOARD MEMBERS OF A BUSINESS MANAGER DURING A FINANCIAL REVIEW SESSION1) Are the books balanced and reconciled?

- 2) Are all cash and investment accounts reconciled to the general ledger?
- 3) Does the adopted budget reflect expected expenditures?
- 4) Have payroll reports been filed and have all payroll liabilities been paid timely?
- 5) Have all federal and state reimbursement requests as well as required financial reporting forms been filed timely?
- 6) Are there any suspected cases of fraud that we need to be aware of?
- 7) Are there any suspected changes to the internal control system?
- 8) Have there been any significant changes to the internal control system?
- 9) Is the business office adequately staffed to allow for proper segregation of duties?
- 10) Have there been any changes to the accounting system or accounting policies that are significant?

- 11) Has the accounting software and related IT systems been subject to review by an IT professional to ensure seamless backup in the event of a malware, ransomware, or other compromise of computer security?
- 12) Are there any other financial-related matters we should be aware of?
- 13) Are there any new pronouncements on the horizon that may require additional staff time or disbursement of funds to properly implement?
- 14) Are all financial statements that have been provided to the Board accurate and complete to the best of your knowledge?
- 15) Have you been asked by the Superintendent to do anything that makes you uncomfortable or to present any information you feel is inaccurate?

BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Financial Report for August 2023.

Board Chair

08-31-23 Board report - ESD

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C. Declaration of National Hispanic Heritage Month

Each year, Americans observe National Hispanic Heritage Month from September 15 to October 15, by celebrating the histories, cultures and contributions of American citizens whose ancestors came from Spain, Mexico, the Caribbean and Central and South America.

The observation started in 1968 as Hispanic Heritage Week under President Lyndon Johnson and was expanded by President Ronald Reagan in 1988 to cover a 30-day period starting on September 15 and ending on October 15. It was enacted into law on August 17, 1988, on the approval of Public Law 100-402.

The day of September 15 is significant because it is the anniversary of independence for Latin American countries Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua. In addition, Mexico and Chile celebrate their independence days on September 16 and September 18, respectively. Also, Columbus Day or Día de la Raza, which is October 12, falls within this 30 day period.

WHEREAS, each year, the United States observes National Hispanic Heritage Month by celebrating the culture, heritage and countless contributions of those whose ancestors were indigenous to North America as well as those who came from Spain, Mexico, the Caribbean, Central America and South America; and

WHEREAS, what began in 1968 as Hispanic Heritage Week under President Johnson and was expanded by President Reagan in 1988 to cover a 30-day period starting on September 15 and ending on October 15; and

WHEREAS, although too numerous to recognize individually by name, Hispanics and Latinos serve as civil rights leaders and community organizers, politicians, soldiers, educators, journalists, first responders, pioneers in art and science, healthcare professionals, athletes, inventors, entertainers and so much more; and

WHEREAS, Hispanics and Latinos continue their rich history of significant and diverse contributions to the cultural, educational, economic and political vitality of our communities;

NOW, THEREFORE, BE IT RESOLVED, that the Lane Education Service District hereby proclaims September 15th – October 15th, 2022 as Hispanic & Latino Heritage Month and encourage all residents to honor the rich diversity of the Hispanic and Latino communities and celebrate the many ways they contribute to our nation and society.

Board Chair

D. Approve Grant

The Board of Directors of Lane ESD will approve the ESD Special Education Technical Assistance Grant.

The Office of Enhancing Student Opportunities (OESO) and the Oregon Association of Education Service Districts (OAESD) worked collaboratively to create a partnership where each ESD provides regional professional development and targeted technical assistance to special education teachers, case managers and directors. In order to provide high quality support for all the districts, the position of Regional Technical Assistance Provider was created for each ESD service area.

BE IT RESOLVED that the Board of Directors of Lane ESD approves the ESD Special Education Technical Assistance Grant.

Sped Regional Tech Assistance Grant Information

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E. OSBA Elections: Nomination of OSBA Board Member

The Oregon School Boards Association is organized as one general state association with up to 24 regionally elected representatives established across 14 geographic regions to support member participation and representation.

In odd-numbered years member boards vote to elect regional representatives for even-numbered positions on the OSBA Board of Directors. Member boards also vote to elect all regional representatives on the Legislative Policy Committee.

In even-numbered years member boards vote to elect regional representatives for odd-numbered positions on the OSBA Board of Directors. Member boards also vote on the OSBA Legislative Priorities and Principles.

Resolutions submitted to the membership are also on the ballot along with candidate elections.

Lane ESD Board Member Linda Hamilton currently serves as a member of the OSBA Board of Directors, Position 6. Position 6 is open for this year's election.

The Board of Directors of Lane ESD will nominate a representative from Region 6 for the OSBA Board of Directors. Nominations close September 29, 2023.

Contact OSBA if you have questions about nominations or election procedures. Call 503-588-2800 or 800-578-6722, or e-mail OSBAelections@osba.org.

Board Chair

EX2023BODCandidateQuestionnaireAndResume - fillable	100
EX2023OpenBoardandLPCPositionsWithIncumbents-rev6152023-1	103
EX2023OSBABoardNominationForm	104
OSBA-Elections-Calendar-2023-Adopted	105

F. OSBA Elections: Nomination of Legislative Policy Committee Member

The Oregon School Boards Association is organized as one general state association with up to 24 regionally elected representatives established across 14 geographic regions to support member participation and representation.

In odd-numbered years member boards also vote to elect all regional representatives on the Legislative Policy Committee.

The Board of Directors of Lane ESD will nominate a representative from Region 6 to serve on the OSBA Legislative Policy Committee.

Contact OSBA if you have questions about nominations or election procedures. Call 503-588-2800 or 800-578-6722, or e-mail OSBAelections@osba.org.

Board Chair

EX2023LPCNominationForm	106
EX2023OpenBoardandLPCPositionsWithIncumbents- rev6152023-1	107
EX2023LPCCandidateQuestionnaireAndResume - fillable	108
G. Board and Superintendent Working Agreements	
<p>The Board and Superintendent Scurto initially reviewed and discussed long-held working agreements at the August 22, 2023 Work Session of the Board. The Board will act to approve the agreements for the 2023-24 school year.</p>	
Board Chair, Superintendent Scurto	
Bd-Supt Working Agreements 2023-24	110
8. Discussion/Reports	
A. Legislative Update	
<p>Superintendent Scurto will provide an update in legislative activities if there are any updates.</p>	
Superintendent Tony Scurto	
B. Superintendent Report	
Superintendent Tony Scurto	
C. Board Advisor and Liaison Administrative Rule	
<p>Superintendent Scurto will discuss a proposed change to BBB-AR Board Advisor and Liaison Administrative Rule to allow for the rotation of Superintendents' Council members at Lane ESD Board of Directors meetings.</p>	
Superintendent Scurto	
Board Administrative Rule BBB-AR - Advisors and Liaisons	113
D. OSBA Lane Regional Legislative Roadshow	
<p>The Board of Directors of Lane ESD will discuss attendance at the OSBA Legislative Roadshow on September 19, 2023. The event will be held at Lane ESD, 6:00 p.m.</p>	
Board Chair	
E. OSBA Fall Convention	

The Board will discuss participation at the OSBA Fall Convention. The dates for the Convention are November 10-11, 2023.

Board Chair

F. Board Member Program and District Assignments

The superintendent and Board will review the 2022-23 District and Program assignments for Board members, and discuss 2023-24 assignments.

Superintendent Scurto

LESD Board Committees and Assignments 2022-23 115

9. Information from Administrative Staff

The leaders of Human Resources and Title Programs, Special Education, Business Services, Technology, Facilities and School Improvement have submitted written reports to the Board on matters of interest concerning his/her area of responsibility.

Administrative Staff

Sept 2023 SpEd Rpt to the Board 117

10. Board Member Reports and Comments/Agenda Planning

Lane ESD Board, Liaisons, Advisors

A. Agenda Planning

Board members are invited to send agenda items to be considered for the next board meeting. Please call or email to the Board Chair or Superintendent.

Board Chair

B. Board Member Reports

Board members are asked to submit their reports in writing to be attached to Boardbook. Reports can be sent to the Executive Assistant in advance of the meeting.

As Board Members prepare their reports, please consider the following questions:

1. What programs did I visit over the last month? What committees did I participate in?
2. What is the connection to the LESD services and programs to the component districts or community?
3. What significance or meaning does the activity have to the broader community?
4. What are the next steps or follow-up activities planned?

Sherry Duerst-Higgins
Linda Hamilton

Leslie Harris

Nora Kent
Sydney Kissinger

Vanessa Truett

Rose Wilde

Terry Augustadt, Superintendents' Council Advisor
Emilio Hernandez, Liaison, Springfield Public Schools
Mike Anderson, Liaison, Creswell School District
Erin Zygaitis, Community Advisor

Board, Advisors, Liaisons

11. Announcements/Correspondence

Board Chair

A. Acknowledgements and Recognition

Superintendent Tony Scurto

B. Kudos

Kudos to: Dante Buccieri

Reported by: Cassadie Ross

Reason: Dante, I appreciate your relentless positivity and unfaltering humor during the hectic moments around here. You roll with whatever comes your way and keep it all moving forward. Thank you!

Thank you to those who took the time to acknowledge co-workers/staff with

kudos. Employees and Board members can submit a "kudo" any time during the month. To submit a kudo visit:
www.lesd.k12.or.us/forms/kudos.html

Administrators

C. Announcements

Board Chair

1. **Lane ESD Board Member Activities and Opportunities**

September 19, 2023: National IT Professionals Day
September 19, 2023: OSBA Fall Regional Meeting at Lane ESD
September 22-24, 2023: OSBA Board of Directors Meeting(s)
November 9-11, 2023: OSBA Fall Convention
November 23, 2023: OSBA Board of Directors Meeting
February 16, 2024: OSBA Bonds, Ballots and Buildings Conference

2. **Component District Board Meeting Dates**

Bethel: The school board usually meets in regular public sessions at 6:30 p.m. on some Mondays of the month during the regular school year. at the Bethel District Office located at 4640 Barger Drive in Eugene. This schedule sometimes varies, and special meetings and work sessions are scheduled as necessary. The Bethel School District Board of Directors will conduct meetings in-person and virtually, unless otherwise noted.

Blachly: The District Board meets on the third Wednesday of each month at 6:00 pm in the school library.

Creswell: Regular Board of Director meetings are typically held the second Wednesday of each month at 7:00 PM. Special meetings and work sessions are scheduled as necessary.

Crow-Applegate-Lorane: The Board of Directors for Crow-Applegate-Lorane School District #66 holds a regular meeting at 7:00 pm on the third Thursday of each month. The meetings are held at Applegate Elementary School and at the Lorane Grange. For current information, contact the CAL district office at 541-935-2100. Executive sessions usually begin at 6:30 pm and are closed to the public.

Eugene: The school board usually meets in regular public sessions on the first and third Wednesdays of each month at 7 p.m. at the Education Center, 200 North Monroe, Eugene. This schedule sometimes varies,

and special meetings and work sessions are scheduled as necessary.

Fern Ridge: The Fern Ridge School District Board of Directors meets on the 3rd Monday of each month unless posted otherwise.

Junction City: Monthly Meetings are held 4th Monday of the month except in December and July.

Lowell: Regular Board Meetings are scheduled for the 4th Monday of the month, with the meeting beginning at 4:00 pm. When there is a holiday on the 4th Monday, normally, the meeting will be held on an alternate Monday. Study sessions are tentatively scheduled to provide the opportunity for the Board to meet to study an individual aspect of the District.

Mapleton: The Mapleton School Board meets on the third Wednesday of each month. There is no meeting during the month of July. The School Board meeting is held in the high school at 6:00pm, unless otherwise noted.

Marcola: Regular board meetings are scheduled for the 2nd Monday of each month at 6 PM.

McKenzie:

Oakridge: Board Meeting calendar is posted on the Oakridge School District website.

Pleasant Hill: Board meeting calendar is posted on the Pleasant Hill School District website.

Siuslaw: The board of directors meet the second Wednesday of each month with the exception of a regular meeting scheduled for August 17, 2022. The board normally meets in the district board room located at 2111 Oak Street in Florence, Oregon. The meetings are scheduled to begin at 6:00 p.m. with work session and the regular meeting will begin at approximately 6:30p.m. Please see the school calendar on the district website to confirm dates and times or call the district office at 541-997-2651.

South Lane: The South Lane School Board usually meets in regular public sessions on the first Monday and third Monday of each month at 5:30 p.m. for a work session. This schedule sometimes varies, and additional meetings and work sessions are scheduled as necessary. Meetings normally are held at the South Lane School District Office, 455 Adams Ave in Cottage Grove.

Springfield: The Board of Directors meet twice during most months during the school year. Regular business meetings begin at 7 p.m. on the second Mondays of the month. Work sessions are generally held at 5:30 p.m. on the fourth Monday of the month. All meetings, unless otherwise noted, are held in the Board Room of the Springfield Public Schools Administration Building, 640 A Street, Springfield, OR 97477.

12. Adjournment

- The next regular meeting is scheduled to be held Tuesday, October 3, 2023, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.



Managing Meeting Disruptions

When issues around education turn controversial emotions can run high. At these times, members of the public and even board members themselves can behave in ways that can disrupt the smooth conduct of board business. It is important that boards have well established meeting processes and a strong board culture that clearly communicates behavioral expectations. But when a disruption happens boards should have a plan for addressing the situation.

What is disruptive for a board member? What is not?

Board members are held to a higher standard than the public, and for many boards anything other than a civil tone may be out of order. The listed remarks are always out of order:

- Interruptions (except points raised to maintain order)
- Criticizing past actions of the board
- Personal remarks
- Criticizing another member's motives
- Discourteous remarks
- Insulting language
- Personal attacks
- Inflammatory language...or worse

Meeting Management: Follow your rules order!

- If a board member makes a remark that is out of order, the chair should interrupt and bring the member back to order: "The member will kindly refrain from..."
- If the board chair does not notice or interrupt remarks that are out of order, other members of the board can call "Point of order..." The chair should inquire to the point and if well taken, should implement corrective action.
- If a member will not come to order, do not attempt to gavel them down. This conveys weakness and that the chair lacks authority. Give a few raps of the gavel. If this does not stop the offending behavior, put the board in recess and speak with the offending member privately.
- If repeated attempts to bring the board to order, the board does have the authority to remove a member. However, this is a protracted process, and it is likely better to simply adjourn the meeting. In this event, call OSBA!

Other considerations

- Most disruptive behaviors can be addressed by a single corrective action in the board meeting.
- If disruptive or insensitive remarks are habitual, is useful for the chair to meet with the offending member outside of the board meeting.
- As with our complaint process, try to resolve issues at the lowest level possible:
 - In the moment during the meeting
 - In private outside the meeting
 - If private conversation is not effective, it becomes board work to set expectations and the issue needs to be discussed in a public meeting. It is especially useful if the board

has an operating agreement to reference. (If your board does not have an operating agreement, reach out to OSBA Board Development)

- If a member's behavior creates a liability risk, then a censure by the board may be indicated. Consult legal counsel and/or OSBA before proceeding with censuring a member.

What is disruptive for members of the public? What is not?

- The public has the right to make critical and harsh remarks. Legal decisions have ruled that public bodies may not require members of the public to follow the rules of decorum that apply to board members themselves.
- Members of the public may not disrupt a school board meeting. However, mere words in public comment likely do not constitute disruption.
- The board may prohibit demonstrations (booing, hissing, clapping). These can be chilling to discourse and inhibit free speech, both on the part of the elected officials and of the public.

Meeting Management: Follow your rules of order

- If a member of the audience speaks out of order, either while giving comment with the chair's permission, or interrupting the meeting, the chair should immediately interrupt and bring the audience member back to order.
- If the board chair does not notice or interrupt remarks that are out of order, other members of the board can call "Point of order..." The chair should inquire to the point and if well taken, should implement corrective action.
- If the audience or a member of the public giving comment will not come to order, do not attempt to gavel them down. This conveys weakness and the chair's lack of authority. Give a few raps of the gavel. If this does not stop the offending behavior, put the board in recess and the chair or their designee should speak with the offending member of the public. Such conversations should be direct but done with care.

Removal of Audience Member

- The board chair has the authority to order a disruptive member of the meeting audience from the chamber. However,...
- **BE VERY CAUTIOUS ABOUT ORDERING A DISRUPTIVE MEMBER OF THE PUBLIC TO LEAVE A MEETING!** Call District counsel or OSBA Legal first! Consider simply adjourning the meeting.
- If you are in the moment and cannot consult counsel, give three warnings before issuing the order for removal.
- If you give the order to remove, put the board in recess until the ordered member of the audience leaves the meeting.
- If order cannot be restored or if an unsafe condition arises adjourn the meeting.



Public Comments at Board Meetings

Although Board meetings are held in public, they are not meetings of the public. The board may allow public comment and questions during the meeting but is not legally required to do so.

Best Practices:

- Establish a set time for public comments; for example, the first 10 minutes of every regular meeting (as opposed to special meetings/work sessions). Be consistent in having this on the agenda for every meeting.
- List public comment on the agenda.
- Keep a sign in sheet of speakers. Ask all speakers to sign in. The sign in list is then given to the board chair to call speakers in order of sign up. Alternatively, the chair may group speakers by topic.
- Remind all speakers at the beginning of the public comment period that all comments are expected to be respectful and directed to the board as a whole.
- If the speaker begins to complain about a district employee, the chair should immediately stop the speaker and remind them that such comments are not appropriate and should be addressed through the district's normal complaint process. If the speaker persists, the chair should end their period of comment.
- Set a time limit per speaker; perhaps 3 minutes per individual. Keep time and enforce consistently.
- Decide in advance whether speakers can concede their time to another.
- Board members should not respond to public comments. This is a time for members of the public to express their views.
- Post the district's guidelines for public comment on the district website.

Sample Public Comment Guidelines (District website or printed)

PUBLIC COMMENT SIGN UP (SAMPLE 1)

Public Comment time provides an opportunity for constituents to address the ____ Public Schools Board of Education. We encourage public comments at business meetings and ask that you respectfully follow the meeting guidelines below:

- Public Comment occurs from 5:30 to 6:15 p.m. at the beginning of monthly Board business meetings, which occur on the second Tuesday of each month.
- Each person who signs up to speak should arrive at approximately 5:20 PM.
- During the 45-minute Public Comment period, each registered speaker will have up to 3 minutes in which to address the Board.

- Up to 5 people can register to speak on a specific topic, which allows a diversity of opinions to be presented while being mindful of time. If a large group of people wishes to come to discuss a specific topic, please designate one person to sign up and speak.
- If you have hand-outs or materials for the Board, please present them to the Board's Executive Assistant who will distribute them to the Board members after the meeting.
- Members of the public should remain seated during comments and not approach the dais.
- The Board Chair has full discretion over the Public Comment period, including the ability to manage speaking time to allow for additional comments.

No inappropriate comments or behavior will be tolerated. Inappropriate behavior is defined as attempting to engage individual board members in conversation, insults, obscenities or profanity, attacks against any person in their personal capacity, and/or physical violence or threat thereof.

PUBLIC COMMENT AT BOARD MEETINGS (SAMPLE 2)

Guidelines for communicating with the school board during public comment sessions.

The board generally meets on Monday twice a month, except for the month of July. The meeting calendar is provided to local newspapers. They are held at _____. Public comment periods are held only during the first meeting of each month. That meeting begins at 7:00 p.m.

Tips on preparing to speak to the board:

Your goal for providing a comment should be to raise a specific topic or issue with the school board. Their goal is to listen and learn from the community. They will not respond to testimony that evening. If you would like to speak before the school board, please follow these guidelines:

- Try to resolve any issues with teachers, school principals, or other district personnel before bringing the issue to the board.
- Recognize that the board does not discuss personnel matters at board meetings. Do your homework and understand the basic facts of the issue before addressing the board.
- Prepare an outline of your testimony so that it is well organized and avoids repetition.
- Plan to keep your remarks to three minutes.

Process at the meeting

- Members of the community who wish to speak to the board during the public comment period should sign up before the meeting starts. A sign-up sheet is available at the front-left of the boardroom, usually by 6:45 p.m.
- Please print your name and complete address legibly on the sign-up sheet.
- Pick up an agenda to learn when the public comment period will take place. Listen for any changes in the agenda announced by the board president.
- When the board is ready, the chair will refer to the sign-up sheet and call out the names.
- If a number of people are signed up to speak on the same topic, the board limits the time devoted to a single topic to XX minutes.

Addressing the board

When your name is called, approach the podium. Speak into the microphone, giving your full name and the school attendance area where you live for the record.

Please limit your comments to three minutes.

Be respectful of the board when speaking.

Be ready to respond to questions from the board if asked.

Address your testimony to the board members, not the audience.

Do not address questions to the board. The board's goal for the public comment period is to hear your concerns, comments and opinions.

Example Script for the Chair

The chair should read a passage such as this at the beginning of the public comment period to explain the procedure and establish the expectations of the board:

"On behalf of the board, I will now invite members of the public who have signed up to provide comment. The board has set aside [30] minutes for public comment. When your name is called, be seated at the desk and state your name, community of residence, and relationship with the district for the record. Direct your comments to the board. It would be appreciated if you would limit your comments to [3] minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak. Speakers may offer objective criticism of District operations and programs, but Oregon law prohibits the Board from hearing complaints concerning individual District personnel. Copies of the district complaint Policy KL will be provided on request. Undue interruption or other interference with the orderly conduct of Board business cannot be allowed. Defamatory or abusive remarks are always out of order. The Board Chair may terminate a speaker's privilege of address if, after being called to order, the speaker persists in improper conduct or remarks."



Photo: Wikimedia Commons



Spencer Lewis, Director of Policy Services

Vince Adams, Board Development Specialist

Contentiousness comes in many forms

- ▶ Board - Superintendent
- ▶ Board - Board
- ▶ Board - Community



Some Initial Thoughts



Who has influence over contentiousness in the board room?

Board Chair
Board Members
Superintendent
Legal Counsel
OSBA Assistance



Take home:

Be Proactive - try to solve problems before the board meeting.
Have a plan mapped out for what to do when a board meeting becomes out of control.
When in doubt, consult OSBA

Conflicts Between Board and Superintendent



Review Board Policy



Review Superintendent's Contract



Superintendent Operating Agreement-
Work with OSBA



Consult with Legal Counsel

Policy CB-- Superintendent

The Superintendent is the District's **chief executive officer** and has, under the School Board's direction, general supervision of all District schools, personnel and departments.

The Superintendent is responsible for **managing** the schools under the School Board's policies and is accountable to the School Board for that management.

Superintendent's role in contentious board meeting--**Mediator**

- ▶ Remind Board of policies on member conduct.
- ▶ Remind Board rules of order.
- ▶ Recommend board development
- ▶ Superintendent is responsible for safety of participants
- ▶ Assist chair and board with operational management of disruptions



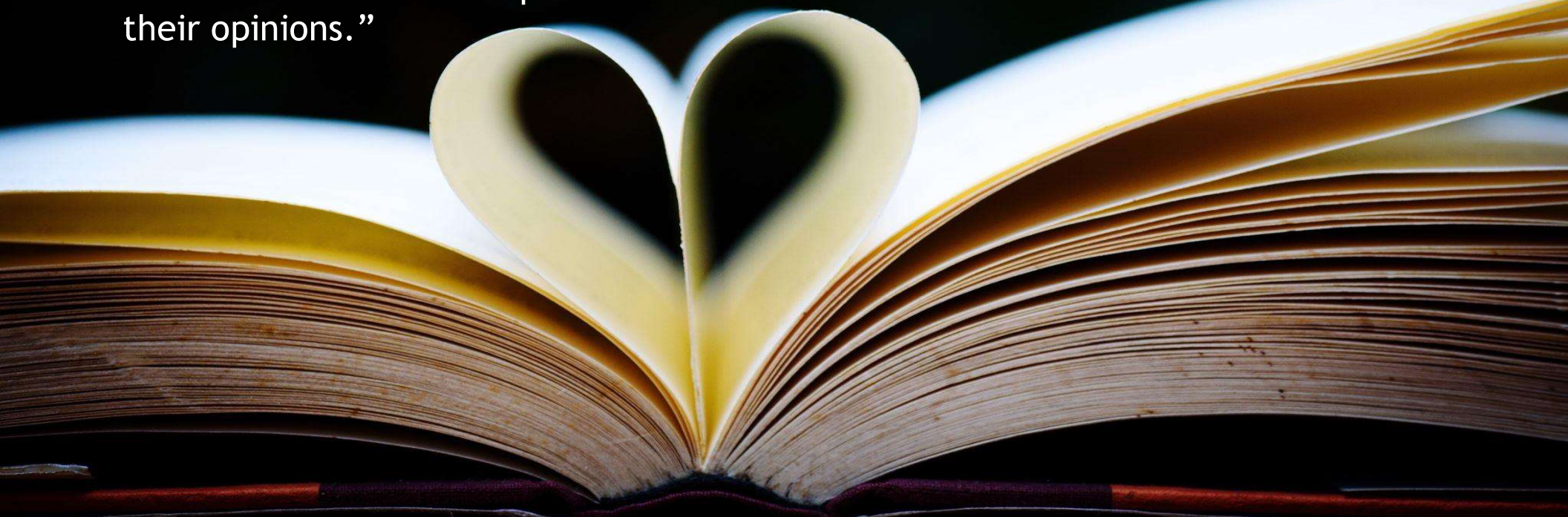
Chair's role in contentious board meeting--Facilitator

- ▶ Make sure board chair understands existing board policies on board decorum
- ▶ Make sure board chair understands use of Roberts Rules of Order
- ▶ “Point of Order”



Policy BBF - Board Member Conduct

- ▶ “Board members will treat others ...dignity and courtesy and will provide an opportunity for all parties to be heard with due respect for their opinions.”
- ▶ “...utilize social media web sites judiciously...not posting confidential information... treat [others] with respect while posting...”



Contentious Board members

- ▶ Interruption
- ▶ Criticizing past actions of the board
- ▶ Personal remarks
- ▶ Criticizing another board member's motives
- ▶ Discourteous remarks
- ▶ Insulting language
- ▶ Personal attacks
- ▶ Inflammatory language



Tools from Roberts Rules of Order

▶ Debatable Motions:

- ▶ Postpone Indefinitely
- ▶ Rescind
- ▶ Reconsider

▶ Undeatable Motions:

- ▶ Limit Debate
- ▶ Move Previous Question (Close Debate)
- ▶ Recess



Community's role in board meeting-- Observer

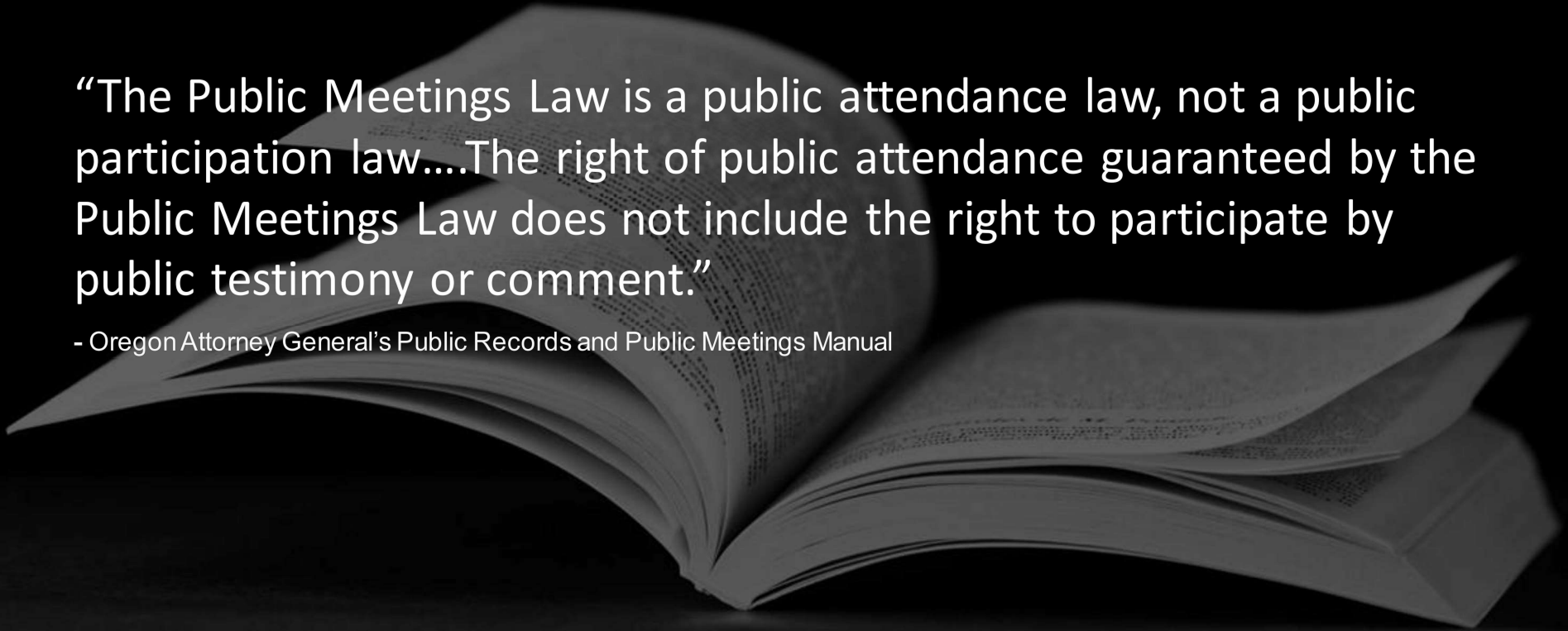
- ▶ Be aware of conduct expectations
- ▶ Follow the rules of decorum in the meeting
- ▶ Follow direction of staff to ensure safe conduct of the meeting



Public Meetings

“The Public Meetings Law is a public attendance law, not a public participation law....The right of public attendance guaranteed by the Public Meetings Law does not include the right to participate by public testimony or comment.”

- Oregon Attorney General's Public Records and Public Meetings Manual



Public Comment



Recommended Practice



On your regular agendas



Commenter sign-up



Set expectations prior



Issues not people



No Debate!



Follow up afterwards



Policy BDDH - Public Participation in Meetings



HB 2560

- Implemented January 1, 2022
- All public meetings will have virtual access
- If public comment is allowed in person, must be allowed virtually
- Virtual = telephone, video, or other electronic means

A man in a pink t-shirt and large black headphones is seated at a desk, looking at a computer monitor. The monitor displays a grid of approximately 15 small video feeds of various people, suggesting a virtual meeting or conference. The man's right hand is raised in a gesturing motion, and his left hand is on a mouse. The background is a softly lit room with a window showing a blurred outdoor scene.

How do you take virtual public comment?



What safeguards do you have in place for oral public comment?

Preemptive Measures:



Limit Public Comment to Agenda Items only



Limitation on time during meeting for public comments



Public comments by email provided to board members and summarized for board and public



2-3 minutes per speaker



Prioritize speakers

District students

District Patrons

People who were unable to speak during last two board meetings.

When can the Board chair stop a commenter?



When can the Board chair stop a commenter?

- When commenter violates established rules:
 - Over time limit
 - Strays from any prescribed topic
- Fighting words

What are “fighting words?”

“...it is well understood that the right of free speech is not absolute at all times and under all circumstances. There are certain well defined and narrowly limited classes of speech, the prevention and punishment of which have never been thought to raise any Constitutional problem. These include the lewd and obscene, the profane, the libelous, and the insulting or "fighting" words -- those which, **by their very utterance, inflict injury or tend to incite an immediate breach of the peace.**”

Chaplinsky v. New Hampshire, 315 U.S. 568 (1942)

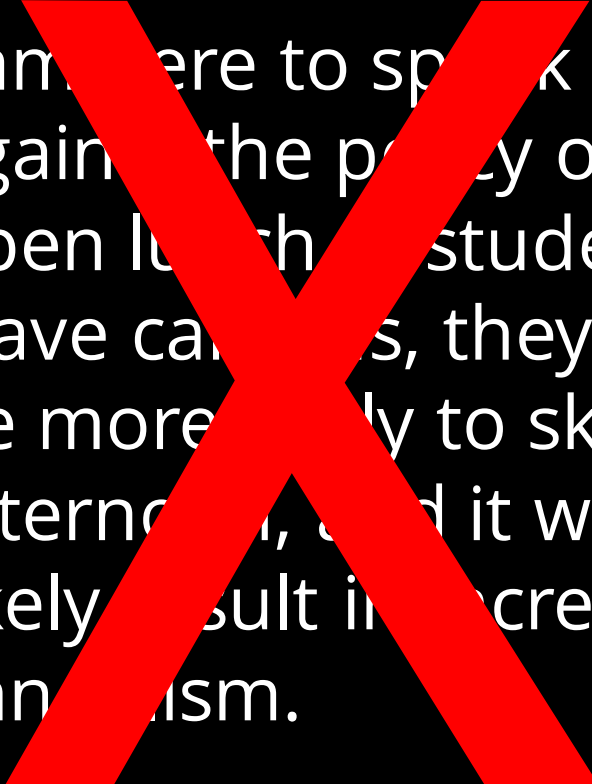
Avoid Viewpoint Discrimination

- Limited public forum
- Cannot stop speech based on the viewpoint expressed

Avoid Viewpoint Discrimination

I am here to speak in favor of the policy that the board is considering on open lunch. The high school students will enjoy it and will be a boost to local stores and restaurants.

I am here to speak against the policy on open lunch. If students leave campus, they will be more likely to skip the afternoon, and it will likely result in increased vandalism.



How long does a board chair have to make this decision?

Complaint for
allowing
harassing
speech.

Complaint for
violating First
Amendment
rights.

What is a disruption?

- ▶ Applause
- ▶ Interruption
- ▶ Speaking out of turn
- ▶ Booing and hissing
- ▶ Shouting
- ▶ Threatening
- ▶ Criminal behavior

Critical and harsh remarks-
not disruptive behavior

- ▶ 1st Amendment Liability Issues



What happens when the boardroom
is out of control?



Chair **MUST** control the meeting!

Enforce meeting rules

- Control board discussion
- Use point of order
- Law enforcement at meeting
- Security plan and personnel inside/outside

Recess

- Board leaves the dais
- Discuss with disruptive party
- Remove the disruptive party
 - Community - Chair action
 - Board Member - Board action
- Clear the room

No longer a meeting...

Adjourn:

- Meeting is uncontrollable (e.g. riot)
- Danger: Health or safety compromised.
- Go virtual!

Ensure Safety

- Sequester board
- Escort to car/home
- Secure facility/campus





Potential District Liability

- ▶ Contentious board meetings becoming the new norm:
 - ▶ Pandemic protective measures
 - ▶ Critical Race Theory
 - ▶ LGBTQ+ Topics
 - ▶ School Safety
 - ▶ Religion in Schools...and more!
- ▶ Verbal and physical conflict can occur in board room and the parking lot
- ▶ District has a responsibility to protect patrons from each other at contentious board meetings.

What about Censuring a Board Member?



What is Censure?

- ▶ Censure is the board stating disagreement with the actions and/or speech of an individual board member
- ▶ No enforcement mechanism
- ▶ Courts have held that censure is a “minor indignity” or “de minimis deprivation[] of benefits and privileges.” *Blair v. Bethel Sch. Dist.*, 608 F3d 540, 543 (9th Cir 2010).
- ▶ Resolution form:
 - ▶ WHEREAS Director Lewis said he didn’t like kittens at the board meeting on July 10, 2022;
 - ▶ BE IT THEREFORE RESOLVED THAT THE BOARD CENSURES DIRECTOR LEWIS.

What would the censure process look like?

- ▶ Complaint against board member
 - ▶ Follow established procedure (policy KL)
 - ▶ Executive session likely not available
- ▶ Investigation may be appropriate
- ▶ If violation of policy or law, censure may be appropriate
- ▶ Board would vote in open session to censure (adopt a resolution outlining the censure)
- ▶ (Conflict between board members magically disappears)

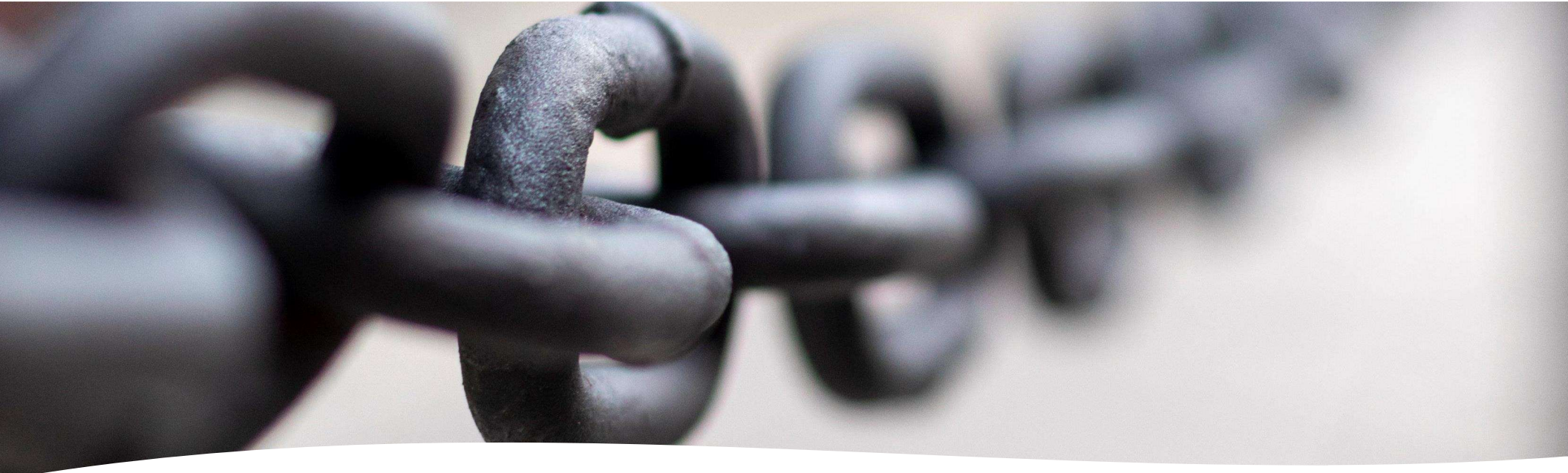
Houston CC v. Wilson, 595 U.S. ____ (2022)

One board member (Wilson) made accusatory and critical remarks about other board members. The rest of the board censured Wilson and barred him from board leadership and travel reimbursements.

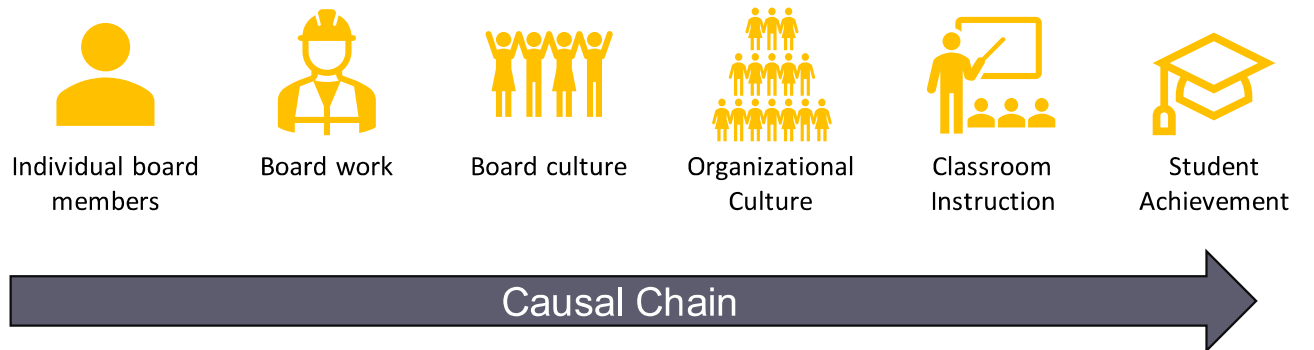
Wilson claimed a violation of his First Amendment rights.

Houston CC v. Wilson, 595 U.S. ____ (2022)

- Unanimous Supreme Court held that a “purely verbal” censure did not violate the First Amendment.
- “Our case is a narrow one.”
- Avoid taking away rights and/or privileges.
- Avoid chilling effect.



Research: School boards impact student outcomes



Thank you!

Spencer Lewis
Director of Policy Services
e. slewis@osba.org | m. xxx-xxx-xxxx

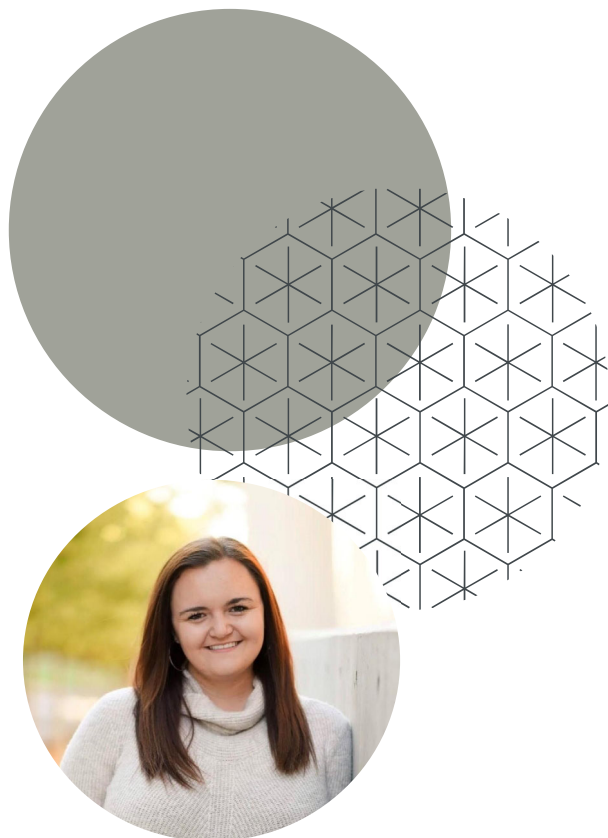
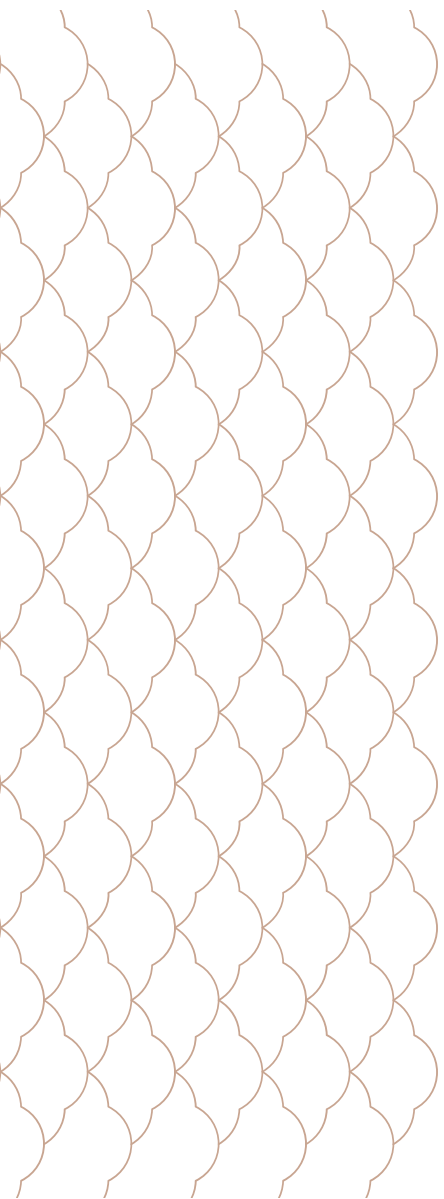
Vince Adams
Board Development Specialist
e. vadams@osba.org | m. 541.240.4055





Lane ESD School Safety & Prevention System

Kaleigh Bronson-Cook, MSW
School Safety & Prevention Specialist



Kaleigh Bronson-Cook

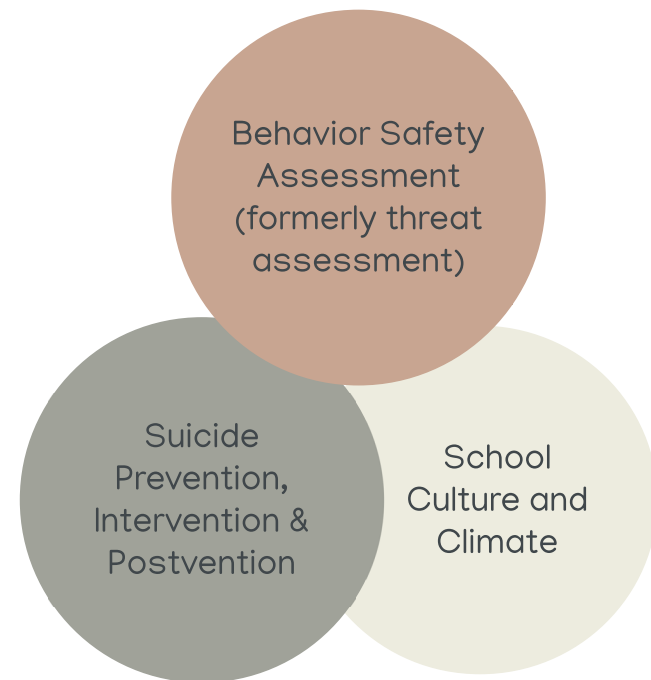
School Safety and Prevention Specialist
Lane Education Service District

- Social Worker
- Background in community based crisis/violence prevention and intervention
- Works in the School Improvement Department on the Student Investment Account (SIA) Team



ODE- School Safety & Prevention System

- Program launched in 2020
- Designed to provide school districts with a multi-tiered system of supports ranging from curriculum-based universal prevention programs to safety-based crisis interventions.
- School Safety and Prevention Specialists are housed at ESDs in Oregon to support districts in the three main areas of behavior safety assessment, suicide prevention and promoting positive school culture and climate. The SSPS aims to bring implementation support to district's Adi's Act (suicide), Carson's Law (bullying) and the Every Student Belongs rule.



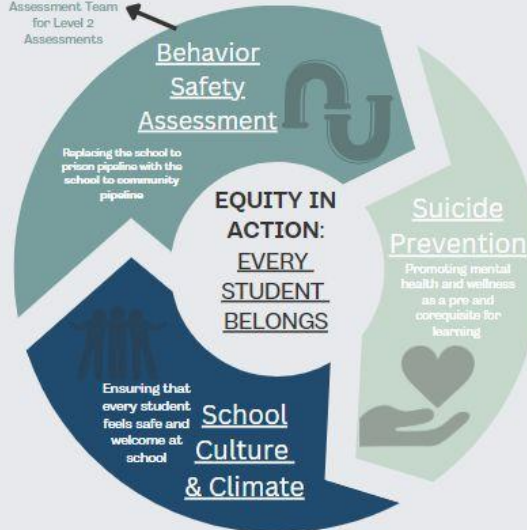
OREGON
DEPARTMENT OF
EDUCATION

Oregon achieves . . . together!

School Safety & Prevention System

FOSTERING EQUITY, BELONGING, CARE, CONNECTION
AND COMMUNITY IN LANE COUNTY SCHOOLS

Access to the Lane County Threat Assessment Team for Level 2 Assessments



We are here and ready to support you in creating safe, equitable and supportive learning environments where every student belongs, is supported and is connected to community.



CONTACT
Kaleigh Bronson-Cook
School Safety & Prevention Specialist
kbronson@lesd.k12.or.us
[541] 461- 8256

Suicide Prevention

- Support with development and implementation of district's Ad'l's Act comprehensive suicide prevention plans (includes primary prevention, intervention and postvention)
- Coordinating professional development and training opportunities
- Supporting positive mental health and social emotional learning in schools for both students and adults

Behavioral Safety Assessment

- Addressing school safety concerns through non-punitive, restorative approaches with a multidisciplinary team model
- Connecting students and families to needed community resources and supports
- Strengths based, trauma informed interventions
- Coordinating with districts and community partners on Level 2 teams and Sexual Incident Response Committees

School Culture & Climate

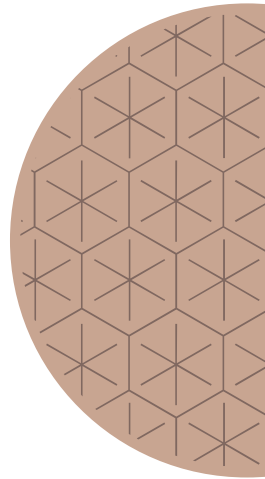
- Supporting districts in All Students Belong rule compliance
- Fostering learning environments centered in equity and belonging
- Preventing and addressing bullying, harassment, violence and hate speech
- LGBTQIA2S+ Student Success & Belonging

ODE- School Safety & Emergency Management Program

- Mission: To support the development and implementation of emergency operations plans (EOPs) in schools across the state to help improve the safety and security for all students and staff.
- Emergency Preparedness Consultants are housed at ESDs throughout the state to promote evidence based best practices in EOPs and in practice in schools and districts.
- Focused on developing and implementing comprehensive safety programs that include emergency procedures.

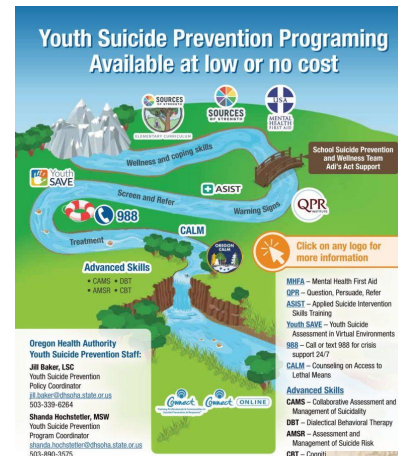


Oregon Department of Education



Suicide Prevention/Intervention/Postvention

- Support with development, implementation and evaluation of district's SB 52 Adi's Act comprehensive suicide prevention plans (includes primary prevention, intervention and postvention)
 - SD 52 (Adi's Act) requires each school district school board to adopt a policy requiring a Student Suicide Prevention plan.
 - Lane County leads the state in terms of numbers of districts with completed, published plans (13/16!)
- Coordinating professional development and training opportunities
- Supporting positive mental health and social emotional learning in schools for both students and adults



Oregon Health Authority
You can get this document in other languages, large print, Braille or a format you prefer. Contact Children and Family Behavioral Health at 877-787-6888 or email: childrenandfamilybehavioralhealth@ohha.state.or.us. We accept all relay calls or you can dial 711. www.oregon.gov



Behavior Safety Assessment

- Keeping students in school and disrupting the school to prison pipeline
- Addressing school safety concerns through non-punitive, restorative approaches with a multidisciplinary team model
- Connecting students and families to needed community resources and supports
- Supporting both Level 1 and Level 2 (county level team) assessments
 - We trained nearly 100 school administrators and mental health staff in the Salem-Keizer model in January 2023!

Safe Oregon Tipline

- Program created for Oregon students, parents, school staff, community members and law enforcement officers to report and respond to student safety threats.
- Goal: Prevent school safety threats from occurring by providing schools and communities with a relevant tool for reporting potential threats.
- Tips can be submitted in a variety of ways, including email, phone calls, text, our mobile app and our web portal.
- All tips go immediately to a tip line technician 24x7. Tips are promptly analyzed and forwarded to designated personnel who can provide further assistance in resolving reported incidents.

Learn more at safeoregon.com



SAFEOREGON

Use SafeOregon to anonymously report bullying, violence, drugs or harm you see or hear about at school.

REPORT A TIP:

ONLINE
safeoregon.com

EMAIL
tip@safeoregon.com

CALL OR TEXT
844-4-SAFE-OR
(844-472-3367)



Tragedy Response Network

- Formed in the aftermath of the Thurston High School shooting
- Created to provide school districts in Lane County with support in response to a crisis/traumatic event
- Helps address smaller districts need for additional staff resources in the aftermath of crises
- Contract with the Trauma Intervention Program to provide trained community volunteers to support schools and students as needed

Rural Student Care Teams

- Pilot program for the 2023–2024 school year implementing the student care team model for our rural districts through regional teams expanding on a model already in place in Eugene 4J, Springfield and Bethel SDs.
- The teams are a mechanism for school personnel to connect students and families to needed supportive services and resources. The teams consist of school personnel and representatives from ODHS, PacificSource, Trillium and other community partners to streamline communication to best serve students and families.



The flyer features the Lane Education Service District logo at the top left, with the tagline 'Shaping the future: Supporting excellence in education'. The main title is 'Rural Student Care Teams Pilot Launch Info Sessions'. Below the title, it states 'Learn more about this 2023–2024 school year pilot project to support rural students and families'. A central image shows a group of people standing outdoors in a circle. The flyer is divided into several sections with text and links.

LANE ESD Lane Education Service District
Shaping the future: Supporting excellence in education

Rural Student Care Teams Pilot Launch Info Sessions

Learn more about this 2023–2024 school year pilot project to support rural students and families

Join us for one of two virtual info sessions:

- September 26th 2:30-3:30pm**
[Click here for the 9/26 Zoom link and calendar invite](#)
- September 27th 8:00-9:00am**
[Click here for the 9/27 Zoom link and calendar invite](#)

Through listening to the needs of our rural school districts and collaboration with our community partners, Lane ESD is launching a pilot program for the 2023-2024 school year implementing the student care team model for our rural districts through regional teams.

The teams are a mechanism for school personnel to connect students and families to needed supportive services and resources. The teams consist of school personnel and representatives from ODHS, PacificSource, Trillium and other community partners to streamline communication to best serve students and families.

Attend a virtual info session or contact Kaleigh to learn more!

CONTACT
Kaleigh Bronson-Cook
School Safety & Prevention Specialist
kbronson@lesd.k12.or.us
[541] 461- 8256

2023-24 Regional Teams & Monthly Meeting Times
(beginning October 2023)

- West, 1st Tuesday 2:30-3:30pm: Siuslaw, Mapleton, Blachly
- Central, 2nd Tuesday 2:30-3:30pm: Junction City, Fern Ridge, Crow-Applegate-Lonane
- South, 3rd Tuesday 2:30-3:30pm: Creswell, Pleasant Hill, South Lane
- East, 4th Tuesday 2:30-3:30pm: Marcola, McKenzie, Lowell, Oakridge



Lane County Agile Funding Pilot Project

Flexible, low barrier funds for Lane County children and families to promote health & well-being

The [Lane Education Service District](#) and the [Lane County System of Care](#) are partnering to pilot an opportunity for Lane County children and families to receive financial support for items and services not covered by other funding sources.



Eligibility: Any Lane County child, youth, or family regardless of income, age, or citizenship status, BIPOC, Rural, LGBTQIA+, and other marginalized populations will be prioritized.

Limit: There is a \$300 flexible cap for expense requests per child/youth per family. Please use \$300 as a guide for the max amount of a request in order to support enough families for us to have evidence for this pilot project.

Funding amount is limited and will be awarded on a first come, first served basis.

[Click here for the list of allowable expense examples](#)

[Click here for the request form](#)



For more information please contact:
Kaleigh Bronson-Cook
School Safety & Prevention Specialist
kbronson@lesd.k12.or.us
[541] 461- 8256



Questions?

Kaleigh Bronson-Cook
kbronson@lesd.k12.or.us

CREDITS: This presentation template was created
by **Slidesgo**, including icons by **Flaticon**,
infographics & images by **Freepik**

HUMAN RESOURCES REPORT TO LANE ESD BOARD

September 1, 2023

CLASSIFIED STAFF (Information)

	Employee Name	Position	Effective Date	Notes
<i>Appointments</i>	Bay, Monica	Instructional Assistant, Life Skills	8/28/2023	
	Greear, Suzette	Instructional Assistant, Life Skills	8/28/2023	
	McGee Wallace, Zahjahne	Instructional Assistant, At-Large	8/28/2023	
	Sparks, Kahlan	Instructional Assistant, At-Large	8/28/2023	
	Dupen, Mary	Instructional Assistant, Life Skills	8/28/2023	
	Smith, McKinley	Instructional Assistant, Life Skills	8/28/2023	
	Pearce, Kelly	Instructional Assistant, Life Skills	9/12/2023	
	King, Heather	Instructional Assistant, Life Skills	9/19/2023	
	Morton, Trani	Sign Language Interpreter	8/30/2023	
	Moore, Ashley	Instructional Assistant, Life Skills	9/12/2023	
	Chism, Bryan	Instructional Assistant, Life Skills	8/28/2023	
	Hampson, Austen	Instructional Assistant, Life Skills	8/28/2023	
	Grant, Courtney	Instructional Assistant, Life Skills	8/28/2023	
	Ciambelli, Penny	Instructional Assistant, Life Skills	8/28/2023	
	Renaghan, Jacob	Instructional Assistant, Life Skills	8/28/2023	
<i>Leaves of Absence</i>				
<i>Discontinuation of Employment</i>	Nash, Ruth	Instructional Assistant, Life Skills	7/31/2023	
<i>Change of Status</i>	Sutton, Justine	Program Assistant, Special Education	8/24/2023	was Instructional Assistant

LICENSED STAFF (Action)

	Employee Name	Position	Effective Date	Notes
<i>Appointments</i>	Daniels, Joshua	CTE Teacher, LCA HOPE Factory	8/28/2023	
	Schwartz, Ariana	Specialist, CTE Program of Study & Teacher Support	8/28/2023	
<i>Leaves of Absence</i>				
<i>Discontinuation of Employment</i>				
<i>Change of Status</i>	O'Brien, Erika	Teacher, Deaf/Hard of Hearing	8/28/2023	was DHH Interpreter
	Bonnet, Maj	Teacher, Deaf/Hard of Hearing	8/28/2023	was Lane School teacher
	Lake	Teacher, Emotional/Behavioral Disabilities	8/28/2023	was Serbu Teacher

MANAGEMENT STAFF (Action)

	Employee Name	Position	Effective Date	Notes
<i>Appointments</i>	Case, Erika	Program Supervisor, Teacher Pathways/WREN Grant	8/14/2023	
<i>Leaves of Absence</i>				
<i>Discontinuation of Employment</i>	Wilson, Sue	Director, Student Success Act	7/31/2023	
<i>Change of Status</i>				

PROFESSIONAL STAFF (Information)

	Employee Name	Position	Effective Date	Notes
<i>Appointments</i>				
<i>Leaves of Absence</i>				
<i>Discontinuation of Employment</i>				
<i>Change of Status</i>	Parker, Andrea	Coordinator, Sign Language Interpreters	8/21/2023	was DHH Interpreter

VACANCY NOTICES (Information)

Posting #	Position	Closing Date	Notes
640	Instructional Assistant, Life Skills	9/18/2023	In process
770	Instructional Assistant, Life Skills	Open pool	In process
785	Teacher, Life Skills	9/18/2023	In process
786	Teacher, Deaf/Hard of Hearing	8/26/2023	Position filled
791	Teacher, Life Skills (23-24)	Open pool	In process
793	Teacher, Life Skills (23-24)	Open pool	In process
822	Teacher, Life Skills (23-24)	Open pool	In process
832	Program Assistant, Special Education	8/24/2023	Position filled
835	Speech Language Pathologist	9/18/2023	In process
838	CTE Teacher, LCA HOPE Factory	8/7/2023	Position filled
846	Teacher, Deaf/Hard of Hearing	Open pool	Position filled
854	Instructional Assistant, Life Skills	Open pool	Position filled
855	Instructional Assistant, Life Skills	Open pool	Position filled
856	Program Assistant, Lane AABSS	9/30/2023	In process
860	Lane AABSS Navigator - Regional Assessment	8/31/2023	In process
862	Program Supervisor, Lane AABSS	8/25/2023	In process
863	Program Supervisor, Teacher Pathways/WREN Grants	6/28/2023	Position filled
866	Teacher, Emotional/Behavioral Disabilities	8/9/2023	Position filled
872	Specialist, Lane Teacher Pathways	8/18/2023	In process
876	Specialist, Migrant Education Program	9/20/2023	In process
877	Specialist, CTE Program of Study & Teacher Support	7/31/2023	Position filled
880	Instructional Assistant, At-Large	9/18/2023	Position filled
881	Instructional Assistant, At-Large	Open pool	Position filled
882	Instructional Assistant, At-Large	Open pool	In process
884	Sign Language Interpreter	9/19/2023	In process
886	Instructional Assistant, Life Skills	Open pool	Position filled
887	Instructional Assistant, Life Skills	Open pool	Position filled
888	Instructional Assistant, Life Skills	Open pool	In process
889	Instructional Assistant, Life Skills	Open pool	Position filled
890	Instructional Assistant, Life Skills	Open pool	Position filled
891	Instructional Assistant, Life Skills	Open pool	Position filled
892	Instructional Assistant, Life Skills	Open pool	Position filled
894	Specialist, Library Services	8/21/2023	In process
895	Graduation Specialist, MEP	10/28/2023	In process
896	Construction Manufacturing Asssistant, CTE	8/22/2023	In process
897	Sign Language Interpreter	Open pool	Position filled
900	Coordinator, Sign Language Interpreters	8/17/2023	Position filled
901	Specialist, Literacy K-5	8/28/2023	In process
902	Instructional Assistant, Life Skills	Open pool	Position filled
903	Instructional Assistant, Life Skills	Open pool	Position filled
904	Instructional Assistant, Life Skills	Open pool	Position filled
905	Instructional Assistant, Life Skills	Open pool	In process
906	Instructional Assistant, Life Skills	Open pool	Position filled
909	Program Assistant - Home School/Attendance/SI	9/1/2023	In process
910	Teacher, Incarcerated/Ajudicated Youth	9/12/2023	In process
911	Coordinator, 21st Century Grant	9/11/2023	In process
912	Instructional Assistant, Lane School	9/10/2023	In process



LANE EDUCATION SERVICE DISTRICT

1200 Highway 99 North
Eugene, OR 97402

541.461.8200
541.461.8298 [Fax]

www.lesd.k12.or.us

EQUITY COMMITMENT LEADERSHIP COLLABORATION INTEGRITY

LANE EDUCATION SERVICE DISTRICT

1200 Hwy 99 N
Eugene, Oregon 97402

BOARD MEETING

Tuesday, June 5, 2023
1:00 PM

Sherry Duerst-Higgins: Present
Linda Hamilton: Present
Leslie Harris: Present
Nora Kent: Present
Sydney Kissinger: Present
Vanessa Truett: Present
Rose Wilde: Present
Present: 7

1. Call Regular Meeting To Order

Chair Linda Hamilton called the regular meeting of the Board to order at 6:04 p.m.

2. Welcome

Board Members Present: Rose Wilde, Nora Kent, Vanessa Truett, Linda Hamilton, Leslie Harris, Sherry Duerst-Higgins, Sydney Kissinger

Board Advisors and Liaisons Present: Mike Anderson (Creswell School District), Mark Boren (Fern Ridge School District)

Administrators Present: Superintendent Tony Scurto, Business Services Executive Director Dave Standridge, Chief Information Officer Brandon Webb, Human Resources Executive Director Ze Anderson-Brown, Special Education Executive Director Sue Mathisen, recording secretary Julie Simmonds.

Guests Present: Dr. Lawrence A Rasheed, Billy Fields, Annie Galaxy (Special Education Administrator), Eric Anderson (incoming Assistant Superintendent), Irene Rasheed, Andrea Smith, Matt Barnes, Talicia Brown-Crowell, Susie Hammond, Sharon Joyce, Shanae Joyce-Stringer, Lara Ravitch, Carmen Meyers, Titus Meyers, Matthias Meyers, Kellen Carr, Chemika Bolden, Jacqueline Welch, Destiny Wittenborn, Cadence Saldana, Eric Anderson

Remote: Niyah Ross, Damien Pitts, Lory Boudreaux, Ayanna Moriguchi

3. Public Participation

This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There will also be opportunities for the audience to comment on specific agenda items as the Board addresses them.

Comments Regarding Staff Members - Speakers may offer objective criticism of ESD operations and programs. **The Board will not hear comments regarding any individual ESD staff member.** The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for Board consideration of a complaints involving a staff member. The association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the staff member, his/her supervisor and the Board.

The Board requests that a public comment add information or a perspective that has not already been mentioned previously, and that the patron refrains from repeating a similar point. To make a comment or

present a topic during public comment, if the opportunity is available on the Board agenda, please complete the Intent to Speak card and submit it to the Board secretary prior to the start of the meeting. An individual that has submitted an Intent to Speak card and has been invited to speak by the Board chair, **will be allowed three minutes**.

Any person, who is invited by the Board chair to speak to the Board during a meeting, should state his/her name and address and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.

The Board has received a request to provide public comment by the following individuals:

1. Miles Pendleton
2. Andrea (Drea) Smith
3. Talicia Brown-Crowell
4. Carmen Myers
5. Irene Rasheed

Those who requested to address the Board were allowed three minutes each to read a statement or speak to the Board. All speakers addressed the Board in support of the work of Interim Lane African American Black Student Success Coordinator Shanae Joyce-Stringer.

4. Agenda Review

The Board will move item 8D to the next item on the agenda

The Board recessed the meeting until 6:48 p.m.

5. 2023-24 Budget Hearing

5.A. Declaration of Public Meeting

The Board Chair declared the public Budget Hearing for 2023-24 open.

5.B. Invitation for Comments from the Public

There were no comments from the public.

5.C. Action, if any, on Public Comments

There was no Public Comment and no action related to public comment.

5.D. Closing of Hearing

Chair Hamilton closed the hearing.

6. 2022-23 Supplemental Budget Hearing

6.A. Declaration of Public Meeting

The Board Chair declared the Supplemental Budget Hearing.

6.B. Summary of Supplemental Budget

Business Services Director Dave Standridge provided a summary of the Supplemental Budget.

6.C. Invitation for Comments from the Public

The Board Chair invited comments from the public on the 2022-23 Supplemental Budget.

6.D. Action, if any, on Public Comments

There was no action on any public comment.

6.E. Closing of Hearing

Chair Hamilton closed the Supplemental Budget Hearing.

7. Action Items

7.A. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent group as submitted and listed below. Director Harris seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #23-059)**

1. Lane ESD Board Meeting Minutes of April 4, 2023
2. Lane ESD Board Meeting Minutes of May 7, 2023
2. Human Resource Report, dated June 1, 2023

7.B. Accept Financial Report

Business Services Director Dave Standridge provided comments on the May 2023 Financial Report.

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Financial Report for May 2023. Director Duerst-Higgins seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #23-060)**

7.C. Accept or Approve Grants

The Board accepts its responsibility to provide from public funds sufficient supplies and equipment for an effective program; it recognizes, however, that from time to time individuals and organizations in the community may wish to contribute additional supplies or equipment to enhance or extend the instructional program.

The superintendent will submit all gifts determined by the superintendent to be of a major nature to the Board for approval. The Board has the authority to accept such gifts and donations. The donor will be officially thanked, and all major gifts accepted by Lane ESD will be publicly announced.

The superintendent is authorized to accept gifts to the ESD as determined by the superintendent to be of a minor nature and others whom he/she may designate will be authorized to accept such gifts for particular ESD programs on behalf of the Board. The donor will be officially thanked in the Board's name and all gifts will be reported to the Board and publicly announced.

The Board welcomes gifts of books and other materials that meet the same standards of selection as those applied to the purchase of instructional materials.

The Board reserves the right to refuse to accept any gift which does not contribute toward the achievement of the goals of the ESD or the ownership of which would tend to deplete the resources of the ESD.

Any gift accepted by the ESD shall become the property of the ESD, may not be returned without the approval of the ESD and is subject to the same controls and regulations as are other properties of the ESD.

Gifts accepted shall be used for the purpose for which they were donated if that purpose is consistent with the powers and duties of the ESD.

- The Eugene Rotary Club (District 5110) has awarded Lane ESD a small grant that is explicitly used to support the fundraising efforts for materials for Constructing a Brighter Future. They will be paying for the equivalent of half (a match of approx. \$4000) the cost of materials for one transitional shelter.
- Wellness from the Cascades to the Coast Grant Application: The vision of Wellness from the Cascades to the Coast (WeCC) is wellness that is experienced and accessible to all in our community. WeCC's consortium spans four rural school districts from the Cascade Mountains to the Pacific Ocean: McKenzie, Crow-Applegate-Lorane (CAL), Mapleton, and Siuslaw. WeCC wellness-centered programs use Sources of Strength, a curriculum that elicits stories of strength, sparking youth-led projects to connect students and their families around the beauty, joy and brilliance of their communities. Two other features of WeCC are: 1) Academic Power Hour, an hour of strengths-based, individualized academic support connected to students' school day and 2) academically enriching projects facilitated by partners from LaneARTS, LaneSTEM and LaneCTE. Monthly family engagement opportunities at each center offer the space for two-way communication and learning as well as celebration of and opportunities for youth to share their stories. WeCC's advisory board is co-facilitated by Lane ESD's youth voice specialist ensuring youth have agency in program design and are engaged in on-going programming decisions. WeCC's goal is to increase mental health and wellness of the communities served through academically rigorous experiences. We designed these experiences to produce improved academic outcomes and families' increased sense of belonging in their school community.
- Lane Education Service District- Native Youth Wellness Program has been chosen by the Statewide Youth Advisory Council to receive an award for the COVID-19 Recovery funding opportunity. Upon confirmation that this letter was received, OHA intends to award you in the amount of \$15,000 for your proposal. We received over 120 applications for this grant opportunity and most of the applications were eligible for funding. Due to the nature of the funding model, all applications that met the eligibility criteria and aligned with the priorities set forth by the Youth Advisory Council will receive an award. Therefore, many organizations are receiving awards, which means the average award is on the lower end of the range set forth in the application.

DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD accept the grant from the Eugene Rotary Club, the COVID-19 Recovery Grant for Native Youth Wellness and approve the grant application for the Wellness from the Cascades to the Coast Grant. Director Wilde seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #23-061)**

7.D. Adopt 2023-24 Budget and Make Appropriations

The Board of Directors of Lane ESD will approve and adopt the budget as presented for the year 2023-24. There are three motions to be made together.

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors for Lane Education Service District hereby adopts the budget for the 2023-24 fiscal year in the total sum of \$69,550,140 now on file at the Office of the Superintendent.

BE IT RESOLVED that for the fiscal year beginning July 1, 2023, the amounts shown below are hereby appropriated for the purposes indicated within the funds listed.

BE IT RESOLVED that the Board of Directors for Lane Education Service District hereby adopts the budget for the 2023-24 fiscal year in the total sum of \$69,550,140 now on file at the Office of the Superintendent.

BE IT RESOLVED that for the fiscal year beginning July 1, 2023, the amounts shown below are hereby appropriated for the purposes indicated within the funds listed.

BE IT RESOLVED, that the following ad valorem property taxes are hereby imposed and categorized for tax year 2022-23 upon the assessed value of all taxable property within the district. Director Harris seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #23-062)**

7.E. Adopt Supplemental 2022-23 Budget and Make Appropriations

DIRECTOR HARRIS MOVED: BE IT RESOLVED that the Board of Directors for Lane Education Service District hereby adopts the following supplemental budget for the fiscal year 2022-23 which increases the total budget by \$4,426,000 to the sum of \$73,925,937 and BE IT RESOLVED that the amounts for fiscal year 2022-23 and for the purposes shown below are hereby appropriated and increase the total appropriation of all funds by \$4,426,000 to the sum of \$73,325,937. Director Duerst-Higgins seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #23-063)**

7.F. Accept the Lane ESD 2021-22 Audit

The Board of Directors discussed the Audit Report. The Board of Directors praised the work of the Lane ESD Fiscal Services staff.

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Audit Report for 2021-22, as presented. Director Harris seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #23-064)**

8. Discussion/Reports

8.A. Legislative Update

The legislative walkout is continuing. Bills will end up dying at this point. The Ways and Means committee is still operating, and did pass the \$10.2B State School Fund. However, the Early Literacy bill did not pass, and Early Intervention funding was reduced. Lobbyists are working hard to see Early Intervention funding increased. It is possible that mid-way through the biennium an increase in students might prompt legislators to increase funding for Early Intervention.

ESDs are not recipients of any Early Literacy/Literacy funding but can weave literacy efforts in existing programs.

Senate Bill 819 did not have enough votes in the House but did pass the Senate.

8.B. Superintendent Report

Superintendent Scurto provided an update on his Goals, Strategies and Actions (aligned with Lane ESD Strategic Plan Goals) for 2023-24.

I. Implement the use of Lane ESD's Equity Lens (Goal #1)

Action

1. Have Equity Lens document laminated and present for:

1. All members at Leadership Team meetings
2. All members at Lane ESD Board meetings
3. All members at Lane ESD Management Team meetings

B. Ask pertinent questions from Equity Lens when decisions are made at

1. Leadership Team meetings
2. Lane ESD Board meetings
3. Management Team meetings

II. Engage in and provide Professional Development

(Goal #2 and #3)

Action

A. Personal Professional Development

1. National Equity Project: Leading for Equity (white affinity space); winter 2023
2. Deeper Learning Conference, Spring 2023
3. Participate in the Equity Community Consortium (ECC)

1. Leaders Group

2. Share best practices happening in our region with our agency

4. Look for further opportunities in the summer and fall of 2023

B. All Staff Professional Development

1. Work with Management Team to create framework for PD
 1. Create a system that allows for Classroom Staff participation
 1. Consider time/place
 2. Consider synchronous and asynchronous elements
 2. Structure all-staff days so that equity training is centered
 1. In a large group setting
 2. And possibly smaller break-out sessions
2. Seek advice on Equity training from the Lane Equity Advisory Committee (Lane EAC)

III. Recruitment and Retaining of Lane ESD Staff

(Goal #4, #2)

Action

1. Expend Recruitment and Retention Grant by June 2023
2. Find new avenues for Recruitment/Retention Resources
3. Increase the diversity of Lane ESD staff.
 1. Ensure Lane ESD HR Department posts positions with job boards that are affiliated with historically underrepresented candidates.
 2. Ensure staff responsible for screening applications and interviewing applicants have received anti-biased training.

4. Implement exit interviews starting in the 2023-24 school year.

IV. Support Component School District Leadership

(Goal #2, #4 and #5)

Action

1. Convene monthly Lane County Superintendent Council meetings.
2. Work with component district leadership to incorporate Lane ESD programs into their schools and curriculum.

3. With input from all 16 Lane County School Districts, create and implement the Local Service Plan.
4. Convene weekly virtual check-ins for Superintendents to have networking opportunities.
5. Visit all 16 Lane County School Districts at least once per school year.
6. Visit (or have designee) visit all 16 Lane County School Board meetings at least once per school year.
7. Respond in a timely manner to questions, concerns, requests from our component school district leaders.

V. Develop a Communication Plan

(Goal #2, #3, #5)

Action

1. Contract communication consultant services
 1. Internal Communications-monthly newsletter similar to the Flash sent to all Lane ESD staff.
 2. External Communications-quarterly newsletter sent to all Lane ESD education and community partners
2. Create a system for collecting items, events from various Lane ESD programs

Board members discussed their role in supporting the Goals and Action Steps that Superintendent Scurto outlined. The Board identified the need for communication plans.

HOPE Factory Project

All sixteen districts will be able to send students to spend half of each school day at the HOPE Factory, receiving construction and engineering instruction while they construct homes for the unhoused. Currently there are 35 students registered. Lane ESD will hire a teacher and an assistant to support the program. Students will learn every aspect of construction.

Fire/Emergency Medical Services and Law Enforcement programs, similar to the HOPE Factory, are in development, with a plan for the second semester of 23-24 to begin registering students. PeaceHealth is in talks to develop programming as well.

SEHS Bomb Threats

Superintendent Scurto offered kudos to Lane ESD's students, families, and staff who experienced bomb threats on campus four weeks in a row.

8.C. 2023 OSBA Summer Board Conference

The Board of Directors discussed attendance at [OSBA's 2023 Summer Conference \(SBC 2023\)](#). The conference is scheduled for August 11-13 and will be held at the Salem Convention Center. Chair Hamilton will attend as part of her role as an OSBA Board Member. No other Board Members plan to attend.

SBC 2023 is leadership development for **all levels** of board service. It is intended to provide school board members with nuts and bolts-type information regarding board work and provide boards with practicable information to take back to their boardrooms and implement immediately. The Board will not attend this event.

8.D. Integrated Guidance and High School Success Plan for LESD Educational Programs at Serbu Campus

In service of students with juvenile justice involvement we are writing our Integrated Guidance (IG) and High School Success (HSS) plans to focus on implementation of Collaborative Problem Solving. Our students historically lack the skills to regulate and return to class ready to learn after escalations. We will be engaging in Collaborative Problem Solving (CPS) level 1 in the 23-24 school year and CPS level 2 in the 24-25 school year.

8.E. Review Meeting Calendar for 2023-24

BE IT RESOLVED that the Board of Directors of Lane Education Service District adopt the meeting calendar for 2023-24, as follows:

- August 1
- September 5 (Labor Day September 4)
- October 3 (Yom Kippur October 6)
- November 7
- December 5
- January 9
- February 6
- March 5
- April 2
- May 7
- June 4

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the proposed 2023-24 meeting calendar, as presented. Director Kissinger seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #23-065)**

Note: All staff meetings are scheduled for August 30 and January 2.

9. Information from Administrative Staff

The directors of Human Resources and Title Programs, Special Education, Business Services, Technology and School Improvement submitted written reports to the Board on matters of interest concerning his/her area of responsibility.

10. Board Member Reports and Comments/Agenda Planning

10.A. Agenda Planning

Board members are invited to send agenda items to be considered for the next board meeting. Please call or email the Board Chair or Superintendent.

10.B. Board Member Reports

Sydney Kissinger: I was on the hiring committee for the assistant Superintendent and was at the final interview committee meeting in May. I went to the Sunriver Convention in May and received much relevant information. I went to the NAACP freedom fund dinner with Tony et al.

I attended the Black is Beautiful concert in May.

Rose Wilde: Attached please find my summary and detailed notes from Decolonization 101 training on May 14, 2023. The next training is June 20, 2023. I highly recommend and hope that board members will follow up and participate in this opportunity in June or as soon as possible before the end of 2023. I would like to ask our board to make this a specific board goal for 2023-24, to participate in this specific training and to participate in further opportunities to learn about the tribes in our specific community (Decolonization 101 was not specific to this region). I also wanted to share that I passed along the information from OAESD workshop on braiding funding for preschool from Malheur ESD with our local Child Care Resource and Referral program manager, Cheryl Henderson, at LCC, who was excited about the opportunity to braid funding to reach more kids. I also went to a book release from Kokayi Nosakhere, founder of the BIPOC Sanctuary in Ashland. My main take away was that racism and the legacy of harms done to maintain white supremacy (including settler colonialism) has also harmed

white people who are traumatized by participating in such a harmful and inhumane system. I also learned that the Black Cultural Festival founders are working to create a Black Cultural Center in Eugene! The next Decolonization training is June 20, and Director Wilde highly recommends that all take the course. Director Wilde's personal goal is to have all seven Board members trained by August.

Mike Anderson, Liaison, Creswell School District: The Creswell voters passed the district's \$18M bond measure. Planning will begin right away for upgrades to district buildings.

Mark Boren, Liaison, Fern Ridge School District: Two Board incumbents were unsuccessful in the recent election. The district's Special Education Director has moved to Sweethome and one of the district's principals moved to Marist High School. The Board just finished its last Bond Committee meeting, planning to place a bond on the 2024 May election for \$12.2M. The district will graduate 80 students this Friday. This is Liaison Boren's last meeting in this role, as he has decided to step down.

11. Announcements/Correspondence

11.A. Acknowledgements and Recognition

11.B. Kudos

Kudos to:

Dear Sue and Tony,

As you know, there was a bomb threat and evacuation at South Eugene High School on Wednesday. I happened to be in the life skills class that day to train a staff person on feeding. I am writing to highlight Ian Jungjohann and the Lane ESD Program Supervisors for their exemplary advocacy and support during this unexpected event. I felt immensely proud of Lane ESD on this difficult day. Ian's ability to calmly, but firmly advocate for his students and staff was commendable. Additionally, it was such a reassurance to see all of the program supervisors at the Moshofsky Center when we arrived by bus. Their actions were swift, efficient and immensely supportive. They had water, snacks and supplies that we desperately needed for the students. The fire alarm went off right before lunch so the students had not had any lunch or water. I wasn't able to process the stress and fear I was feeling until we saw their encouraging smiles when we exited the buses. It was such a relief to see them waiting there for us! I do not know how we would have been able to get through the day without their support keeping students calm and tracking down parents.

I hope Ian and the Program Supervisors can be recognized for their exemplary work on Wednesday! They are true examples of how incidents like this should be handled. It was a difficult day, but I was extremely proud of Lane ESD!

Warmly,

Elena Weigand

Kudos to: Rhonda Brown

Reported by: Julie Simmonds

Reason: Rhonda is willing to take care of all the things that others don't want to know about (pest control, bodily fluids mishaps, spills). It isn't always easy, and you approach it with grace and discretion, modeling a positive and committed attitude for all staff. Thank you!

Kudos to: MaryAnn Neves

Reported by: Julie Simmonds

Reason: MaryAnn is ALWAYS ready to pitch in and help with a smile and positive attitude. MaryAnn is such a help to the main campus!

Kudos to: Sped Administrators

Reported by: Julie Simmonds

Reason: For your generous contribution of time in supporting the National Donut Day event.

Kudos to: Lucia Rodriguez

Reported by: Madeline Malsch
Reason: Thank you for advocating for the Deaf Community while filming the Lane ESD ad!

Kudos to: Cassadie Ross & Ana Quiltero-Arias (CassAna)
Reported by: Christina Okesson
Reason: Cassadie and Ana are making huge improvements in support of their shared leadership of the School Improvement team.
As someone outside of that department, it is visible that they will do anything it takes in support of the SI programs and staff. I appreciate and admire their work styles!

Kudos to: Jess
Reported by: Craig
Reason: She's the best thing to happen to the Tech department in a long time. She has spent a lot of time fixing some of the things that slow us down that I just have accepted were broken processes. We are a better department with her! Thanks Jess!!

Kudos to: Jess Garnica Tapia
Reported by: Christina Okesson
Reason: Jess continually goes the extra mile both for our end users and for our department. Her organizational skills are excellent, and she had made huge improvements to our internal department processes. We are so lucky to have her!

From: **Deanna Finn** <finn@4j.lane.edu>

Date: Mon, Jun 5, 2023 at 10:49?AM

Subject: Kudos

To: Sue Mathisen <smathisen@lesd.k12.or.us>

Hi, I have been with 4j for 20 years and I wanted to send a shout out to MaryAnn Neves. She is amazing and responds to emails! Please ensure that she is acknowledged for her hard work and dedication. I REALLY appreciate her! Thank you!

Deanna Finn

Eugene 4J School District

200 North Monroe St

Eugene, OR 97402

541-790-7809

Fax 541-790-7813

Thank you to those who took the time to acknowledge co-workers/staff with kudos. Employees and Board members can submit a "kudo" any time during the month. To submit a kudo visit: www.lesd.k12.or.us/forms/kudos.html

11.C. Announcements

11.C.1. Lane ESD Board Member Activities and Opportunities

June 8, 2023 - Black Student Graduation Celebration

June 12, 2023 - Lane AABSS Eugene Public Library Book Vending Launch

June 19, 2023 - Juneteenth Celebration. [Click here to sign up to volunteer.](#)

June 25, 2023 - Lane AABSS Unchained Minds Gala

To learn more about Lane AABSS Activities, [click here.](#)

- OSBA Board of Directors Meeting, June 17, 2023: The OSBA Board of Directors will meet from 8:00 a.m. to 12:00 p.m. on Saturday, June 17, 2023, via Zoom. For more information contact [Jane Leonhardt.](#)

NOTICE OF EXECUTIVE SESSION:The Board of Directors of the Oregon School Boards Association will hold an executive session on Saturday, June 17, 2023. The executive session is

being held pursuant to ORS 192.660(2)(i), to review and evaluate the employment-related performance of the chief executive officer, a public officer, employee or staff member. The session is a closed meeting and not open to the public as per the ORS listed above.

- LiveOak Consulting: [Decolonization 101, June 20, 2023](#)

- OSBA Legislative Policy Committee Meeting, June 28, 2023: The OSBA Legislative Policy Committee will meet at 5:30 p.m. on Wednesday, June 28, 2023 via Zoom. For more information contact La'Nell Trissel.

- OSBA Summer Camp Board Conference, August 11-13, 2023, Salem Convention Center

- OSBA Board of Directors Meeting, September 22-24, 2023: The OSBA Board of Directors will meet from 6:00 to 9:00 p.m. on Friday, September 22, 2023 at a location to be determined. The meeting will reconvene on Saturday, September 23, 2023 from 8:30 a.m. until 4:00 p.m. The meeting will reconvene on Sunday, September 24, 2023 from 8:30 a.m. until 12:00 p.m.

- OSBA Board of Directors Meeting, November 23, 2023: The OSBA Board of Directors will meet from 10:00 a.m. to 12:00 p.m. on Sunday, November 12, 2023, in the Columbia Room at the Portland Marriott Downtown Waterfront in Portland, Oregon. For more information contact Jane Leonhardt.

- OSBA Bonds, Ballots and Buildings Conference, February 16, 2024, Salem Convention Center.

11.C.2. Component District Board Meeting Dates

12. Adjournment

- The next regular meeting is scheduled to be held Tuesday, August 1, 2023, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.

The meeting was adjourned at 7:55 p.m.

Minutes Approved:

Sherry Duerst-Higgins, Chairperson

jrs

Tony Scurto, Superintendent



LANE EDUCATION SERVICE DISTRICT

1200 Highway 99 North
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EQUITY COMMITMENT LEADERSHIP COLLABORATION INTEGRITY

LANE EDUCATION SERVICE DISTRICT

1200 Hwy 99 N
Eugene, Oregon 97402

BOARD WORK SESSION

Tuesday, August 22, 2023
1:00 PM

Sherry Duerst-Higgins: Present
Linda Hamilton: Present
Leslie Harris: Present
Nora Kent: Present
Sydney Kissinger: Present
Vanessa Truett: Present
Rose Wilde: Present
Present: 7

1. Call Work Session To Order

Chair Sherry Duerst-Higgins called the Work Session to order at 1:00 p.m.

2. Welcome

Board Members present: Chair Sherry Duerst-Higgins, Vice-Chair Leslie Harris, Linda Hamilton, Nora Kent, Sydney Kissinger, Vanessa Truett, and Rose Wilde

Administrators present: Superintendent Tony Scurto, Recording Secretary Julie Simmonds

3. Ice-Breaker

Superintendent Scurto led the group through an ice-breaker activity.

4. Agenda Review

The agenda was reviewed. The consensus is to thoroughly discuss each item, and if not all items are covered they be moved to another meeting.

5. Housekeeping and Meeting Agreements

The Board of Directors developed and agreed to ground rules:

1. Honor each other and listen with the best intent.
2. Focus on issues and not the personalities or people.
3. Agree to disagree.
4. There was discussion on the definition of consensus.

6. Discussion/Reports

6.A. Individual Board Member's Responsibilities (Policy BBAA)

The Board discussed how to respond when a component district Board Member running for re-election asks them to support or endorse their candidacy. The Board consensus is that it is unadvisable to endorse component school district board members for election but not disallowed. The Board can act as a Board to endorse a candidate or political action. No individual Board member can represent the Board on political action without the Board acting as a whole.

The Board consensus is to defer to the superintendent when complaints and concerns are presented. The Board consensus is to have the superintendent represent the Board's opinion. When a staff member or a member of the community makes a request of the Board in any way, the Board member will refer to the superintendent.

6.A.1. Public Discussions To and About School Boards

6.A.2. Board Connections to ESD Operations

6.B. Board and Superintendent Working Agreements

The Board of Directors and Superintendent reviewed their Working Agreements. They will act to approve at their September 5, 2023 meeting.

6.C. Board Budget and Professional Development

The Board reviewed their budget and spending history. The Board expressed frustration related to election costs. The Board consensus is to include discussion at its September meeting to determine attendance at conferences or trainings. The Board suggested participating in two events for the year. The Board discussed scheduling a budget check-in mid-year.

6.D. Board Goals and Evaluation of Progress

The Board of Directors reviewed past goals and discussed possible goals for the new year. The Board discussed adopting a land acknowledgment and an action plan with goals. The Board discussed aligning land acknowledgment with the component districts' practices. Board members asked Superintendent Scurto to request copies of component districts' land acknowledgments.

The Board generated the following potential goals:

1. Consult on Land Acknowledgement
2. How to apply the equity lens
3. Planning for challenging, disrupted Board meetings
4. Learn more about Lane ESD and how the agency serves students
 1. Plan meaningful presentations that help Board members understand where things fit in the agency.
 2. Discussions on what programs are providing to students and districts.

6.D.1. Land Acknowledgement

6.D.2. Board Meeting Format

The Board generally agreed that the format of the meetings is sufficient. However, the Board discussed and questioned the value of liaisons providing a report at the end of the meeting. Superintendent Scurto suggested the Board provide clear direction to liaisons and advisors to report on ways that they or their districts experience Lane ESD programs. The Board will review the roles and responsibilities of advisors and liaisons at a subsequent meeting.

The Board will schedule work sessions to occur prior to regular meetings of the Board on the same day. The Board appreciates hearing from Youth Voice related to Lane ESD programs.

6.D.2.a. Board Presentations

The Board of Directors of Lane ESD will discuss presentations for 2023-24, including an interest in adding Youth Voice in the year's lineup. Board members were asked to provide ideas for Board presentations at the September meeting.

6.E. Lane Education Foundation

Director Vanessa Truett provided information, including the formation and history of the Lane Education Foundation. The Foundation is open to receiving funding requests. The money the Foundation provides was raised through the indirect from the former KITS (Kids in Transition to School) grant, donations, and fundraising.

The Lane Education Foundation (LEF) was formed in 1998 with the purpose of creating a convenient means for the public to support education throughout Lane County. The Foundation provides a 501(c)3 tax-exemption for donors. At its inception, LEF's primary focus was obtaining support for the Lane

Planetarium. When the Lane Planetarium changed hands, the Foundation's primary focus shifted to supporting students in Lane County who are the most marginalized, including students with special needs and those in the smaller, rural school districts without a school foundation of their own.

[Blachly](#), [Crow-Applegate-Lorane](#), [Fern Ridge](#), [Lowell](#), [Mapleton](#), [Marcola](#), [Oakridge](#), and [Siuslaw](#) are eligible districts for support. The Foundation is also partnered with the [Lane Education Service District](#), which provides LEF with staffing and technical support.

More than 8,000 students attend Lane County's medium, small, or rural school districts. More than 2,500 students in Lane County are supported by the many programs coordinated through the Lane Education Service District - programs including Migrant Education, McKinney-Vento (identifying and supporting homeless youth), the MLK Jr. Education Center (for incarcerated and adjudicated students), and the Life Skills classes throughout the county (serving our most severely disabled students).

The Lane Education Foundation is dedicated to coordinating community fundraising in support of helping all Lane County students reach their greatest potential.

The Lane Education Foundation Board is comprised of concerned community leaders who believe in the success of all Lane County students. We are an all-volunteer board always looking for new members who would like to make connections in our community to further the organization's mission. If you interested in serving, please contact us at info@laneeducationfoundation.org.

Lane Education Foundation Board of Directors

- Vanessa Truett, President
- Kristen Hutchinson, Vice-President
- Carol Dennis, Secretary/Treasurer
- Nora Kent

6.F. Introduction of Lane ESD Services and Programs

7. Adjournment

- The next regular meeting is scheduled to be held Tuesday, September 5, 2023, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.

Chair Duerst-Higgins adjourned the meeting at 4:18 p.m.

The next regular meeting is scheduled to be held Tuesday, September 5, 2023, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.

Minutes Approved:

Sherry Duerst-Higgins, Chairperson

jrs

Tony Scurto, Superintendent



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EQUITY COMMITMENT LEADERSHIP COLLABORATION INTEGRITY

LANE EDUCATION SERVICE DISTRICT

1200 Hwy 99 N
Eugene, Oregon 97402

BOARD MEETING

Tuesday, August 1, 2023
Executive Session 5:00 PM
Regular Session 6:00 PM

1. Call Executive Session to Order

Chair Linda Hamilton called the Board into Executive Session at 5:00 p.m.

The Board of Directors of Lane Education Service District entered into Executive Session for the purpose of:

- To consider the employment of a public officer, employee, staff member or individual agent. (ORS 192.660(2)(a))
- To conduct deliberations to negotiate real property transactions. (ORS 192.660(2)(e))

Board Members present: Chair Linda Hamilton, Vice-Chair Vanessa Truett, Sherry Duerst-Higgins, Leslie Harris, Nora Kent, Sydney Kissinger, Rose Wilde (remote)

Administrators Present: Superintendent Tony Scurto, Recording Secretary Julie Simmonds

Guest Present: Andrew Pinchon (Luvass Cobb)

2. 6:00 PM Call Regular Meeting To Order

Chair Pro-Tem Linda Hamilton called the regular session of the Board to order at 6:01 p.m.

3. Swearing In of Newly Elected Board Members

Superintendent Scurto led the swearing in of newly elected Board members. Newly elected Board Members include:

Leslie Harris, Position 2: Eugene - South
Nora Kent, Position 4: West/North County
Sherry Duerst-Higgins, Position 5: East/South County
Linda Hamilton, Position 7: At-Large

New directors must qualify by taking an oath of office before assuming the duties of office. The oath of office will be in the following form:

I, <Board Member Name>, do hereby swear or affirm that I will support the laws and constitutions of the United States of America and the state of Oregon and that I will faithfully discharge the duties of my office as a member of the Board of Directors of the Lane Education Service District, representing <Position or Zone>, to the best of my ability throughout the four-year term, through June 30, 2027.

(ESD Resolution 24-001)

4. Welcome

Board Members Present: Chair Pro-tem Linda Hamilton, Vice-Chair Pro-tem Vanessa Truett, Sherry Duerst-Higgins, Leslie Harris, Nora Kent, Sydney Kissinger, Rose Wilde (remote)

Advisors and Liaisons present: Erin Zygaitis (Community Advisor), Mike Anderson (Liaison, Creswell School District Board of Directors)

Administrators present: Superintendent Tony Scurto, Business Services Executive Director Dave

Standridge, Assistant Superintendent Eric Anderson, Recording Secretary Julie Simmonds

Guests present: There were no guests present.

5. Public Participation

This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There will also be opportunities for the audience to comment on specific agenda items as the Board addresses them.

All Board meetings, except for executive sessions, will be open to the public. The Board invites ESD community members to attend Board meetings to become acquainted with the program and operation of the ESD. The public has a right to attend public meetings held in open session, and may be invited to share comments, ideas and opinions with the Board during designated times on the agenda. The Board may conduct a meeting without public comment.

Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings and submit written comments to the Board. Individuals requesting assistance, aids or accommodations are encouraged to notify the ESD at least 48 hours prior to the Board meeting with the request, consistent with Board policy BD/BDA - Board Meetings.

Procedures for Oral Public Comment

The Board establishes the following procedures for public comment at Board meetings held in open session. The information will be accessible and available to all patrons accessing or attending such a Board meeting.

1. Public comment is limited to its designated place on the agenda and while time allows.
2. A person wishing to provide public comment, if an opportunity is provided by the Board during a meeting open to the public, do so as directed prior to the Board meeting. A request to give public comment in-person or electronically does not guarantee time will be available.
3. A person speaking during the public comment portion of the meeting may comment on a topic not on the published agenda.
4. A person speaking during the public comment portion of the meeting should state their name, whether they are a resident of the ESD, and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.
5. A person giving public comment is limited to an established time limit of three minutes. Statements should be brief and concise. The Board chair has discretion to waive time limits or extend the overall time allotted for public comment. Additional time will be allocated in a fair and equitable manner. If a person has more comments than time allows or is unable to comment due to time constraints, the person is encouraged to submit additional written comments to the Board through the ESD office as directed.
6. Inquiries from the public during the designated portion of the agenda will not generally be responded to immediately by the Board chair, and may be referred to the superintendent for reply at a later date. The Board will not respond to inquiries that are expected to be addressed during another designated portion of the agenda.

The Board will not hear public comment at Board work sessions.

Topics raised during the public comment portion may be considered for inclusion as agenda items at future Board meetings.

Procedures for Written Comment

Members of the public may submit written comments or materials to the Board at any time at the ESD office, by mail or by email to supt-office@lesd.k12.or.us. Materials or comments submitted at least 72 hours in advance of a Board meeting will be provided to the Board before the Board meeting. Written materials or comments submitted may not warrant action by the Board.

Comments Regarding Staff Members

A person speaking during the designated portion of the agenda for public comment may offer objective criticism of ESD operations and programs. The Board will not hear comments regarding any individual ESD staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for consideration of a legitimate complaint involving a staff member. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, a supervisor and the Board.

When in-person attendees are allowed to provide oral comment, virtual attendees will be afforded the same opportunity.

There was no public participation.

6. Agenda Review

Chair Duerst-Higgins reviewed the agenda. Two action items will be added: Cortical Vision Boxes and Superintendent Employment Agreement.

7. Organization of the Board for 2023-24

Per Robert's Rules of Order:

Before proceeding to an election to fill an office it is customary to nominate one or more candidates. This nomination is not necessary when the election is by ballot or roll call, as each member may vote for any eligible person whether nominated or not... ***The nomination need not be seconded.*** When the nominations are completed the assembly proceeds to the election. An election takes effect immediately if the candidate is present and does not decline, or if absent and has consented to candidacy. If absent and has not consented to candidacy, it takes effect when notified of election, provided member does not decline immediately.

After the election has taken effect and the officer or member has learned the fact, it is too late to reconsider the vote on the election. An officer-elect takes possession of his office immediately, unless the rules specify the time.

7.A. Election of Chairperson

Director Truett nominated Director Duerst-Higgins for the position of Board Chair. There were no other nominations. The Board voted unanimously in favor of Director Duerst-Higgins, who was named Chair for 2023-24.

(ESD Resolution 24-002)

7.B. Election of Vice-Chair

Chair Duerst-Higgins declared nominations open for the position of Board Vice-Chair. Director Hamilton nominated Director Leslie Harris. There were no other nominations. Chair Duerst-Higgins closed nominations, and the vote was unanimously in favor of Director Leslie Harris for Board Vice-Chair for 2023-24.

(ESD Resolution 24-003)

8. Action Items

8.A. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. The

minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

DIRECTOR HAMILTON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent group as submitted and listed below. Director Truett seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #24-004)**

1. Human Resources Report dated August 1, 2023

8.B. Accept Financial Report

Business Services Executive Director Dave Standridge provided comments on the June 2023 Financial Report.

DIRECTOR KENT MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Financial Report for June 2023. Director Wilde seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #24-005)**

8.C. Approve Routine Designations for 2023-24

DIRECTOR HARRIS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD authorizes Superintendent Tony Scurto to act on the Board's behalf as District Election Authority. In that capacity, the Superintendent may canvass the abstract of votes cast in elections and certify the results of such elections to the Lane County Elections officer. The Board shall subsequently affirm the canvass so certified.

BE IT RESOLVED that the Board of Directors of Lane ESD authorizes the following individuals to transfer funds to and from the Local Government Investment Pool: Tony Scurto, David Standridge, and David Lanza.

BE IT RESOLVED that the Board of Directors of Lane ESD authorizes the use of a facsimile signature for the superintendents.

BE IT RESOLVED that the Board of Directors of Lane ESD will act as the local public contract review board of Lane Education Service District in accordance with Oregon Revised Statute 279A.060.

BE IT RESOLVED that the Board of Directors of Lane ESD approves the following official designations for the 2022-23 year, as presented:

- Legal Counsel: The Hungerford Law Firm; Luvaas Cobb Law Firm
- Auditors: Pauly, Rogers and Co., PC
- Newspaper: Register-Guard

Director Hamilton seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #24-006)**

8.D. Approve Tentative Agreement with Lane County Education Association

Superintendent Scurto discussed the specifics of the Tentative Agreement with the Lane County Education Association (LCEA) for 2023-27 years. Board members were provided with a draft copy of the Agreement. LCEA ratified the Tentative Agreement on July 31.

Changes include:

Increased salary schedules for Instructional Assistants

Interpreter salaries moved to a different range

A 5% COLA for 2023-24, and a 4.5% COLA for 2024-25. A reopened is anticipated for financial issues and two language issues for each side (LCEA and LESD).

Two days of personal leave without reason

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD Approve Tentative Agreement With Lane County Education Association. Director Harris seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #24-007)**

8.E. Approve Memorandum of Understanding: Insurance Opt-Out

The LANE EDUCATION SERVICE DISTRICT Board of Directors (hereinafter referred to as "District") and LANE COUNTY EDUCATION ASSOCIATION (hereinafter referred to as "Association") hereby agree to the following in relationship to the implementation of an "Opt-Out" medical insurance option during the 2023-24 Benefit year, starting October 1, 2023, and ending September 30, 2024.

1. Employees who are eligible for benefits may "Opt-Out" of medical, dental and vision insurance coverage and receive a monthly financial incentive of \$300 from Lane ESD under the following conditions:
 1. The employee and their eligible dependents MUST have other employer-sponsored group coverage to "Opt-Out".
 2. Participation or enrollment in Individual Marketplace Coverage, Oregon Health Plan, Medicaid, Veterans' Administration Benefit Programs, or Student Health Insurance, does NOT qualify for OEBS "Opt-Out", therefore are not eligible to receive financial incentive.
 3. Employees who "Waive" are not eligible to receive financial incentive regardless of whether or not they have other medical coverage.
 4. The employee must provide proof of other equivalent group coverage within 5 business days of signing the "Opt-Out" form or the "Opt-Out" will not be in effect.
2. Employees who "Opt-Out" of medical coverage will not be eligible for Lane ESD's Employee Health Plan Monthly Premium Share.
3. Employees may elect to enroll themselves and their dependents in the following coverages at their own expense: Dental and/or Vision plus optional insurance such as additional Life Insurance, additional Accidental Death and Dismemberment Insurance, Long-Term Care Insurance, or Short-Term Disability.
4. Lane ESD will continue to provide Basic Life Insurance, Accidental Death and Dismemberment Insurance and Long-Term Disability Insurance.
5. In the event of voluntary resignation or termination, the monthly "Opt-Out" financial incentive is subject to proration based on termination date (e.g. if employment ends on the 15th of the month, the employee would be eligible for 50% of the monthly incentive).

EXCEPT as modified in this Memorandum of Understanding, the 2023-27 Collective Bargaining Agreement shall remain in full force and effect.

IN WITNESS WHEREOF the Association has this Memorandum of Understanding to be signed by its President and Negotiations Chair, and the District has caused this Memorandum of Understanding to be signed by its chairperson, on the dates indicated.

DIRECTOR HARRIS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD Approve Tentative Agreement With Lane County Education Association. Director Wilde seconded, and

the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #24-008)**

8.F. Approve Agreement with Management Team

The Board of Directors reviewed the terms for the Management Agreement for 2023-24. The Management Team proposes to align with increases provided to the LCEA membership, including a 5% COLA for 23-24, a 4.5% COLA in 24-25, and tiered insurance caps (same as LCEA) of \$658 for Employee Only, \$1436 for Employee + Spouse, \$1268 for Employee + Child(ren), and \$2050 for full family coverage.

DIRECTOR HAMILTON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD Approve the agreement with the Management Team. Director Harris seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #24-009)**

8.G. Approve Contract Addendum with Superintendent Tony Scurto

The Board of Directors agreed to adjustments in the Superintendent's contract by the following terms:

- Increasing Agency paid Health Savings Account contributions to \$7,750
- A 5% COLA
- Cell phone stipend of \$600 per year
- Agency paid insurance upon retirement through Medicare eligibility at age 65

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves adjustments in the Superintendent's Contract as described. Director Hamilton seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #24-010)**

8.H. Approve Contract with Shining Light DBA VistaQuest

The Board of Directors of Lane ESD have engaged in negotiations with staff member Kristin Gault, who has developed a novel method and product that helps address cortical/cerebral visual impairment for students, which includes a configuration of various objects and items ("BaseKits") and related manuals and documentation. The BaseKits, related manuals and documentation, and all Intellectual Property Rights (as such term is defined in Section 1.1) relating thereto are referred to herein as the "CVI IP." Gault in part developed the CVI IP using Lane ESD resources and support and from time-to-time used the CVI IP in a classroom or educational setting. Gault is the sole member of VistaQuest, which is a limited liability company that was formed specifically for the purpose of commercializing the CVI IP. Gault has assigned her rights in and to the CVI IP to VistaQuest. Gault has conferred with administrators from the District and the parties have agreed that Lane ESD will transfer and assign any rights it may have in the CVI IP to VistaQuest in exchange for a license and such other terms and conditions set forth in this Intellectual Property Assignment and License Agreement (this "Agreement"). NOW, THEREFORE, in consideration of the mutual covenants set forth herein, the parties hereby agree as follows:

1. Assignment of Intellectual Property. Assignment of Intellectual Property. Lane ESD irrevocably transfers, assigns and delivers to VistaQuest all of its right, title and interest in and to the CVI IP, which for avoidance of doubt, includes all Intellectual Property Rights relating thereto. "Intellectual Property Rights" means any and all design, engineering, inventions, materials, know-how, trade secrets, technology, formulas, processes, ideas, or other discoveries conceived or reduced to practices, whether patentable or not, also including without limitation patent, copyright, trademark, service mark, trade secret, moral, and contract rights in any country or jurisdiction in the world and all registrations, initial applications, renewals, extensions, continuations, divisions, or reissues of them now or hereafter in force.

2. VistaQuest's Rights. Besides the rights held by Lane ESD to royalties or other payment (as expressly described below) and with respect to its licensed use of the Licensed Products (as such term is described below) for internal, educational use, and subject to the quality control requirements set forth in Section 1.4, Gault and VistaQuest will have the sole authority to sublicense, publish, print and distribute the CVI IP and any subsequently related works and materials, whether related or unrelated to the CVI IP. If additional materials relating to her CVI work are created entirely outside of the scope of Gault's employment, then she shall be the sole owner of such materials.
3. Patent Protection. In addition to the assignment described in Section 1.1, Lane ESD agrees to contribute up to \$2,500.00 for Gault and VistaQuest to confer with a licensed patent attorney to determine if any aspect of the CVI IP or Licensed Products is eligible for patent protection. VistaQuest will be reimbursed by Lane ESD for up to the amount shown above upon providing documentation reasonably requested by Lane ESD.
4. Quality Control. VistaQuest shall make reasonable efforts to ensure that the present quality of the CVI IP shall be maintained or exceeded if the CVI IP is scaled upward in production or otherwise subject to further licensing or publishing agreements between VistaQuest and third parties.

Consideration for Transfer of IP.

1. Royalty. VistaQuest will pay Lane ESD a royalty of 155% of Net Proceeds for the sale, lease, or license to third-parties of BaseKits and related manuals and documents (the "Licensed Products") for a period of 10 years (the "Royalty Period"). For clarity, the "BaseKits" include the current configuration of items, as well as any changes to such configuration made by VistaQuest for the purposes of revising or updating the foregoing.
2. Net Proceeds. The term "Net Proceeds" means any cash proceeds received by VistaQuest relating to the sale, lease, or license of the Licensed Products, net of returns, discounts, taxes, cost of goods, printing and assembly, shipping, and handling costs actually incurred by VistaQuest in the process of selling or distributing the foregoing materials. If VistaQuest enters into a publishing or distribution agreement with a third-party, "Net Proceeds" will include such net amounts actually received from such third-party relating to the Licensed Products.
3. Payment Schedule; Reporting. During the Royalty Period, Vista Quest will make annual royalty payments, beginning on the date that is one-year following the Effective Date. Royalty payments will only be due if positive Net Proceeds were received. All payments will be made to Lane ESD's Business Director at 1200 Highway 99 North, Eugene, OR 97402 and will be accompanied by commercially reasonable back-up documentation. All such documentation will be held confidential by Lane ESD, except to the extent disclosure is required under applicable law. Additionally, Lane ESD may, upon reasonable request not more often than once per calendar year, at its cost and expense, audit VistaQuest's books and records pertaining to the sale of Licensed Product and calculation and payment of royalties hereunder.
4. Non-Profit Uses. The parties acknowledge that VistaQuest will be authorized to distribute the Licensed Products free of charge or at cost to unrelated third parties in need and that, in such cases, no royalties will be due and payable.
5. No Duty to Sell. While VistaQuest intends to publish and distribute the Licensed Products, it shall have no duty or obligation to make any number of sales or to enter into commercial arrangements with third-parties for the sale or distribution of the Licensed Products.
6. Speaking Engagements, Trainings, and Subsequently Developed Products. No royalties shall be owed under Section 2.1 of this Agreement for any amounts paid to Gault or VistaQuest for

speaking engagements, training services provided (including "train the trainer" trainings), or any products that are subsequently developed by Gault or VistaQuest; provided, however, as an employee of Lane ESD, so long as Gault remains an employee of Lane ESD, Gault remains subject to Lane ESD procedures for professional development and conference attendance activities, and Lane ESD intellectual property policies concerning products developed within the scope of Gault's employment.

7. Subsequent Sale of CVI IP. In the event that VistaQuest transfers or sells the CVI IP ("Sale of the CVI IP"), then Lane ESD will be entitled to receive 3025% of VistaQuest's cash proceeds received ("Lane ESD Proceeds"). The foregoing will include any separate sale of the CVI IP, the sale by VistaQuest of all or substantially all of the assets of VistaQuest to a third-party purchaser, or the merger or consolidation of VistaQuest into another entity whereby VistaQuest is not the surviving entity. In the case of an asset sale or merger or consolidation, Lane ESD will be entitled to receive the above-percentage of the amount of the purchase consideration that is allocated to the CVI IP, but not with respect to any such other assets that VistaQuest may be selling. As a condition of any sale, VistaQuest agrees to ensure that the licenses granted under Section 3 of this Agreement to Lane ESD are assigned and assumed by the purchaser or surviving entity.

Grant of License.

1. License Granted. VistaQuest hereby grants to Lane ESD a fully-paid (royalty-free), non-sublicensable, non-assignable, non-commercial, non-exclusive perpetual license to print and distribute the Licensed Products in public educational institutions, including Lane ESD, within Lane County, or to such other parties in such other geographic locations that may be agreed-upon by the parties.
2. Ownership of CVI IP. Following the assignment described in Section 1, and subject to the license granted pursuant to Section 3.1, between VistaQuest and Lane ESD, VistaQuest shall retain and be the owner of all right, title and interest in and to the CVI IP and Licensed Products. VistaQuest reserves all rights not expressly granted to Lane ESD in this Agreement.
3. Restrictions on Use. Lane ESD agrees to the additional restrictions:
 1. Lane ESD will not modify, alter, decompile, cross-compile, or otherwise revise or change the CVI IP or Licensed Products in any way without the prior express written consent of VistaQuest.
 2. Lane ESD will not sell the Licensed Products for profit, though may pass on costs to any authorized third-parties to which it transfers or sells Licensed Product.
 3. Lane ESD may use the Licensed Products as instructional tools only and for no other purpose.
 4. Lane ESD will take commercially reasonable measures to avoid selling or transferring the Licensed Products to third-parties who are likely to attempt to re-sell the Licensed Products.
 5. Lane ESD will not remove, alter, or obscure any proprietary notices or symbols affixed to the electronic or print versions of the CVI IP or Licensed Products.
 6. Except as provided under this Agreement, Lane ESD shall not transfer, sublicense, share, or otherwise make available the CVI IP or Licensed Products to any party.

Acknowledgements. The parties agree to include the following acknowledgments:

1. Both Lane ESD and VistaQuest will include the following acknowledgment on the Licensed Products and, if applicable, its website and marketing materials: "The [CVI IP] [OR][Licensed Product name] was created by Kristin Gault, with the resources and support of Lane ESD"

2. In addition to the requirements set forth in Section 3.3.5 and Section 3.4.1, in the event that Lane ESD prints, assembles or creates additional Licensed Products, or markets or describes such products in any online format, the following acknowledgment will be included in a conspicuous place within the materials:

"The [Licensed Product name] is licensed by Lane ESD from Shining Light on CVI, LLC, dba as VistaQuest. All rights reserved by Shining Light on CVI, LLC."

Training. Gault agrees to train at least one Lane ESD staff member in the proper use of the CVI IP and Licensed Products. Gault agrees to provide further training for Lane ESD staff upon request reasonable request from Lane ESD. In the event that the requested training exceeds 3 hours per calendar year, Gault will be compensated at her standard hourly consulting rate for time spent conducting the training.

Term; Termination.

1. Term. This Agreement will continue in effect unless and until terminated as provided in this Agreement.
2. Termination. This Agreement will terminate upon the occurrence of the earlier of the following event: (a) a Sale of the CVI IP and completion of all related obligations of Gault to Lane ESD; (b) Lane ESD's breach of this Agreement or failure to comply with any term or condition herein and failure to cure such breach or failure within sixty (60) days following the receipt of notice from VistaQuest; or (c) mutual agreement of the parties. Lane ESD may terminate this Agreement upon thirty (30) day's written notice to VistaQuest, or upon notice if VistaQuest becomes insolvent or bankrupt, or permanently ceases doing business, or a receiver is appointed to operate the business.
3. Survival.
 1. In the event that this Agreement is terminated pursuant to Section 4.1.2(a), following the payment of the Lane ESD Proceeds, neither VistaQuest, nor any successor entity will have any continuing payment obligation to Lane ESD, including for royalties. While any Sale of the CVI IP will be subject to the licenses provided in Section 3, neither VistaQuest nor Gault will have any ongoing obligation to Lane ESD following termination.
 2. In the event that this Agreement is terminated pursuant to Section 4.1.2(b) or 4.1.2(c) or by Lane ESD for convenience, then VistaQuest will have no continuing payment obligation to Lane ESD (both with respect to payments owed under Section 2.1 and 2.7) and the licenses described in Section 3 will terminate.
 3. Except as expressly set forth in Section 4.1.3.1 and 4.1.3.2, the following provisions shall survive termination of this Agreement: Section 1, Section 2.6, Section 7, Section 9 through Section 19. Remedies. Each party may seek any legal or equitable remedies available against the other party for any violation of the terms of this Agreement including, without limitation, injunctive relief and specific performance.

Responsibility for Printing and Other Costs.

VistaQuest will deliver to Lane ESD certain electronic files that contain the manuals and other files used in connection with the Licensed Products (the "Electronic Files"). The Electronic Files shall be Confidential Information of VistaQuest and cannot be used for any other purpose other than as described in this Agreement. Lane ESD may use the Electronic Files to print and publish hard copies of the Licensed Products for use as described under this Agreement. Lane ESD will print only enough copies of Licensed Products to suit its reasonable and expected demand. Lane ESD will be solely responsible for the cost of printing, publishing, and distributing the Licensed Products under the license set forth in Section 3, as well as purchasing any items comprising the Basekits. Confidential Information. Lane ESD acknowledges that the CVI IP and Licensed Products and all

underlying ideas, processes, and know-how, and VistaQuest's methods of operation (collectively referred to as "Confidential Information") are confidential, proprietary and contain trade secrets. Lane ESD shall not use, disclose or cause disclosure of, or distribute any Confidential Information, directly or indirectly, without the prior written consent of VistaQuest, except for the distribution of the Licensed Products for purposes expressly described hereunder. Lane ESD acknowledges that in the course of its relationship with VistaQuest, it will continue to have access to Confidential Information, the ownership and confidential status of which are highly important to VistaQuest, and Lane ESD agrees, in addition to the specific covenants contained in this Agreement, to comply with all of VistaQuest's policies and procedures for the protection of Confidential Information, to the maximum extent that Lane ESD is permitted under state and local law.

Responsibility for Claims. Each party agrees that it will be solely responsible for its own actions, and the actions of its officers, employees, agents, and subcontractors arising from the use, sale, or distribution by either such party of the CVI IP and Licensed Products, as well as, with respect to VistaQuest, with regard to such other related or unrelated business activities.

Representations and Warranties. Each party represents and warrants to the other that: (a) if applicable, it is a duly organized and validly existing and is duly qualified to and has all requisite right, power and authority to execute and deliver this Agreement and perform the terms of this Agreement; (b) the execution and delivery of this Agreement and the performance of the obligations contained herein have been duly and validly authorized by all necessary action on each such party's part, and this Agreement represents its valid and legally binding obligation; and (c) it is not a party to any other agreement, written or oral, and it is not under any duty or obligation that is inconsistent with this Agreement.

Condition of Materials; Disclaimer of Warranty

1. **Materials Provided "As Is".** Lane ESD has inspected and is familiar with the Licensed Products and VistaQuest provides the Licensed Products on an "as is" and "as available" basis. VistaQuest will make a good faith effort to provide updated versions of Electronic Files and BaseKits to Lane ESD and any such modifications will be considered part of the Electronic Files and Licensed Products, respectively.
2. **Disclaimer of Warranties.** To the knowledge of Gault and VistaQuest, the Licensed Products do not contain any material defects and do not infringe upon the intellectual property rights of any other party. Except as provided in the prior sentence, VistaQuest expressly disclaims any and all warranties of any kind, whether express or implied, including, but not limited to the implied warranties of merchantability, fitness for a particular purpose, and any other warranty that might arise under applicable law.

Force Majeure. Neither party shall be in default of the Agreement by reason of any failure or delay in the performance of its obligations hereunder where such failure or delay is due to, without limitation, civil disturbances, riot, rebellion, invasion, epidemic, pandemic, hostilities, war, terrorist attack, embargo, natural disaster, acts of God, flood, fire, sabotage, fluctuations or non-availability of electrical power, heat, light, air conditioning or equipment, loss and destruction of property or any other circumstances or causes beyond a party's reasonable control.

No Consequential Damages. Neither party to this Agreement shall be liable to the other party for special, indirect or consequential damages under any provision of this Agreement or for any special, indirect or consequential damages arising out of any act or failure to act hereunder.

No Third-Party Beneficiary. This Agreement is not intended to be for the benefit of, and shall not be enforceable by, any person or entity who or which is not a party hereto.

Jurisdiction; Venue.

This Agreement shall be interpreted and enforced in accordance with the laws of the State of Oregon. The exclusive venue for any lawsuit arising from, related to, or in connection with this Agreement shall

be in the Circuit Court for the State of Oregon located in Lane County, Oregon. If any claim arising from, related to, or in connection with this Agreement must be litigated in federal court, the exclusive venue shall be the United States District Court for the District of Oregon located in Lane County, Oregon.

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves the contract with Shining Light, DBA VistaQuest. Director Hamilton seconded, and the motion Director Harris seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #24-011)**

9. Discussion/Reports

9.A. Legislative Update

Early Intervention/Early Childhood Special Education

Legislators passed \$10.2B for the State School Fund (SSF), but Early Intervention Early Childhood Special Education funding was reduced due to diminished enrollment over the last five years. Moving forward, legislators have agreed to adjust based on this year's enrollment, with no set dollar amount attached to this adjustment. Lane ESD contracts with UO EC CARES for these services.

Regional Inclusive Services

Regional Inclusive Services (RIS) was not funded at the level requested by educational leaders. RIS serves Deaf and Hard of Hearing students, Visually Impaired students, and students impacted by Autism.

Key bills:

SB819: Abbreviated Day. This Bill has a direct impact on almost every program at Lane ESD. If a student with special needs is in any setting where the student receives less educational time than their peers attending in-district, it is considered receiving an abbreviated day (bell to bell).

Legislation was passed to allow school district board members to receive up to a \$500 per month stipend, but ESD Boards were not included in the legislation. One local district board discussed the option but declined to pay the stipend.

9.B. Superintendent Report

Staffing

Hiring is going well. Maxim staff, if assigned to a Lane ESD classroom for six months, could apply for direct Lane ESD employment. Several Maxim employees have elected to move to Lane ESD employment. Three new special education administrators have joined Lane ESD over the summer. There are still teaching positions to fill.

Lane African American Black Student Success Program (LAABSS)

The LAABSS program is currently hiring navigators and a new program administrator. A new navigator has started and has been working hard to get ready for when students return. Lane ESD will include representatives from our community partners in the hiring. Lane ESD has received notice from ODE that an extension of the grant that supports LAABSS in 2023-24 will be awarded.

OAESD

The OAESD Fall Summit has been canceled due to a lack of staff time. Executive Director Amber Eaton, who will be on leave until November. OAESD has just hired a new Program Administrator and Executive Assistant. OAESD is in discussions around rotating the Fall Summit around the state.

Welcome Back Activities

New Staff orientation is scheduled for August 23, with programmed time for socializing with new staff in afternoon. The All Staff Welcome Back is August 30.

9.C. Board Advisors and Liaisons

Board Administrative Rule for Policy BBB: Board Advisor and Liaison states:

- The Board may recruit one or more advisors from the community. The Board seeks advisors from different community perspectives, including the social services sector, equity and diversity, workforce, higher education or early childhood education. The term of Community Advisor is two years, renewable based on the identified needs of the Board. The Community Advisor will bring an independent consumer voice, understand and communicate the community perspective, advocate for the community and share Lane ESD information with the community. The Community Advisor is not a member of the Board.
- The Board will invite one advisor from the Superintendents' Council annually. The Superintendents' Council Advisor is a permanent advisor position, that is not filled by an individual superintendent for more than a two-year appointment.
- The Board intends to have three Board Member Liaisons from component school district Boards. The Board will recruit Board member representatives from a small, medium and large district. The Superintendents will be asked to extend an invitation to their board members in August of each year. The Superintendents' Council will appoint three representative Liaisons to the Board.

Director Hamilton requested a student representative liaison.

Current advisors and liaisons are:

Emilio Hernandez, Large District Board Liaison, appointed 2021

Erin Zygaitis, Community Advisor, appointed 2021

Mike Anderson, small district board liaison, appointed January 2017

The Board of Directors of Lane ESD, advisors and liaisons will discuss how they would like to move forward in the 2023-24 school year. Community Advisor Erin Zygaitis and Board Liaison Mike Anderson agreed to continue in their roles. Board Liaison Mark Boren resigned from his role. Superintendent Scurto will inquire if Emilio wants to continue. Superintendents will discuss rotating the Superintendents' Council liaison role by month.

9.D. OSBA Fall Regional and OSBA Annual Conference

The OSBA Fall Regional for the Lane Region is scheduled for the evening of Tuesday, September 19, 2023. The 76th Annual OSBA Fall Convention is November 10-11, 2023.

9.E. 2023-24 Westmoreland Campus Board of Directors Meeting

The Superintendent and Board scheduled the November meeting to be held at the Westmoreland Campus.

9.F. Board and Superintendent Agreements

The Board of Directors is the educational policy making body for Lane ESD. To fulfill the District's mission the Board and Superintendent must function together as a leadership team. To ensure unity among team members, effective group agreements must be in place. The Board and Superintendent will review their written agreements and affirm those moving forward into the 2023-24 year.

The Board and Superintendent discussed a work session to review agreements, assignments and set goals. The board consensus is to schedule a separate work session apart from the regular meeting. The Board consensus is to meet on the 15th or 22nd, in the afternoon. The Board settled on Tuesday, August 22, 1:00 p.m. Board leadership will meet next week to organize the agenda.

9.G. Board Member Program and District Assignments

The Board and Superintendent agreed to review Program and District Assignments at the September meeting of the Board.

10. Information from Administrative Staff

The directors of Human Resources and Title Programs, Special Education, Business Services, Technology, Facilities and School Improvement have submitted written reports to the Board on matters of interest concerning his/her area of responsibility.

11. Board Member Reports and Comments/Agenda Planning

11.A. Agenda Planning

Board members are invited to send agenda items to be considered for the next board meeting. Please call or email to the Board Chair or Superintendent.

11.B. Board Member Reports

Board members are asked to submit their reports in writing to be attached to Boardbook. Reports can be sent to the Executive Assistant in advance of the meeting.

As Board Members prepare their reports, please consider the following questions:

1. What programs did I visit over the last month? What committees did I participate in?
2. What is the connection to the LESD services and programs to the component districts or community?
3. What significance or meaning does the activity have to the broader community?
4. What are the next steps or follow-up activities planned?

Sherry Duerst-Higgins

Linda Hamilton

Leslie Harris

Nora Kent: Shared on LAABSS Gala, photos and video will be forwarded to Julie to be sent to full board.

Sydney Kissinger

Vanessa Truett

Rose Wilde

Superintendents' Council Advisor

Emilio Hernandez, Liaison, Springfield Public Schools

Mike Anderson, Liaison, Creswell School District: The Creswell School District has completed 3–5-year Strategic Plan, developed with the community.

Erin Zygaitis, Community Advisor: WHS just conducted a special graduation for those that were not available in the Spring.

12. Announcements/Correspondence

12.A. Acknowledgements and Recognition

12.B. Kudos

Kudos to: Dave Standridge

Reported by: Tony Scurto

Reason: We recently received another stellar audit. This has been an annual occurrence as our Business Director and his team perpetually maintain the financial integrity of Lane ESD. Great job!

Kudos to: Churchill Staff

Reported by: Alia Burkholder

Reason: Churchill Staff have been amazing! Learning to work with a new teacher, being flexible, and always having a great time with the students! Thank you to the team for the best first year of teaching and looking forward to next year! Thanks, Alia Burkholder

Kudos to: Chris Antonetti

Reported by: Zé Anderson-Brown

Reason: I would like to express my sincere admiration for your outstanding workplace efforts. I appreciate everything you have done over the past year, including the endless hours you have spent working to support our staff. Your professionalism has motivated the entire team immensely. Thank you for all your contributions.

Kudos to: Madeline Malsch
Reported by: Zé Anderson-Brown
Reason: I appreciate your hard work and dedication to making learning about recruitment and retention your top priority. Your support of recruiting and hiring efforts has helped lessen the burden of this critical issue facing the district. As always, we count on you to go the extra mile, and you always do with a smile. Thank you once again for all your contributions.

Kudos to: Linda Jo Ott
Reported by: Lucia Rodriguez
Reason: Thank you Linda Jo for your morning enthusiasm and wonderfully delivered wake up positive messages.

Kudos via email to Sara Mansfield, forwarded by Sue Mathisen:
Sara, A great big thank you to you and all your thoughtful approaches to serving students. I really enjoy collaborating with you and have been impressed with your level of expertise in navigating some very unique cases. I know you are stretched thin in Lane County and Creswell sure enjoys having you on the team! Amy Aguero, Director of Student Services, Creswell School District

Kudos to: LaRae Akin
Reported by: Julie Simmonds
Reason: LaRae recently dealt with a crisis in the office at Westmoreland and handled the communication beautifully. Thank you for your team efforts, LaRae - and for keeping the staff and students safe!

Kudos to: Anjelica Shaw
Reported by: Annie Galaxy
Reason: Anjelica has been working around the clock to remove transportation barriers for students attending MEP Summer Enrichment. Her tireless devotion to families being treated with equity and respect is evident in everything she does. She's going up against some big systems and is relentless! Her efforts insure that students are able to access this amazing program. xoxoxoxo

Kudos to: Charles Ranlett & Russell Rubrecht
Reported by: Matt Hayes
Reason: For being helpful & patient while assisting me in the file transfer process. Thank you to those who took the time to acknowledge co-workers/staff with kudos.

Employees and Board members can submit a "kudo" any time during the month. To submit a kudo visit: www.lesd.k12.or.us/forms/kudos.html

12.C. Announcements

12.C.1. **Lane ESD Board Member Activities and Opportunities**

August 4, 2023: Equity Community Consortium First Friday Communities of Color and Allies Network

August 11-13, 2023: OSBA Summer Board Conference

August 29, 2023: Live Oak Consulting Decolonization 101

September 19, 2023: National IT Professionals Day

September 19, 2023: OSBA Fall Regional Meeting at Lane ESD

September 22-24, 2023: OSBA Board of Directors Meeting(s)

November 9-11, 2023: OSBA Fall Convention

November 23, 2023: OSBA Board of Directors Meeting

February 16, 2024: OSBA Bonds, Ballots and Buildings Conference

Board members will email Julie Simmonds to register for Live Oak training.

12.C.2. **Component District Board Meeting Dates**

Bethel: The school board usually meets in regular public sessions at 6:30 p.m. on some Mondays of the month during the regular school year. at the Bethel District Office located at 4640 Barger Drive in Eugene. This schedule sometimes varies, and special meetings and work sessions are scheduled as necessary. The Bethel School District Board of Directors will conduct meetings in-person and virtually, unless otherwise noted.

Blachly: The District Board meets on the third Wednesday of each month at 6:00 pm in the school library.

Creswell: Regular Board of Director meetings are typically held the second Wednesday of each month at 7:00 PM. Special meetings and work sessions are scheduled as necessary.

Crow-Applegate-Lorane: The Board of Directors for Crow-Applegate-Lorane School District #66 holds a regular meeting at 7:00 pm on the third Thursday of each month. The meetings are held at Applegate Elementary School and at the Lorane Grange. For current information, contact the CAL district office at 541-935-2100. Executive sessions usually begin at 6:30 pm and are closed to the public.

Eugene: The school board usually meets in regular public sessions on the first and third Wednesdays of each month at 7 p.m. at the Education Center, 200 North Monroe, Eugene. This schedule sometimes varies, and special meetings and work sessions are scheduled as necessary.

Fern Ridge: The Fern Ridge School District Board of Directors meets on the 3rd Monday of each month unless posted otherwise.

Junction City: Monthly Meetings are held 4th Monday of the month except in December and July.

Lowell: Regular Board Meetings are scheduled for the 4th Monday of the month, with the meeting beginning at 4:00 pm. When there is a holiday on the 4th Monday, normally, the meeting will be held on an alternate Monday. Study sessions are tentatively scheduled to provide the opportunity for the Board to meet to study an individual aspect of the District.

Mapleton: The Mapleton School Board meets on the third Wednesday of each month. There is no meeting during the month of July. The School Board meeting is held in the high school at 6:00pm, unless otherwise noted.

Marcola: Regular board meetings are scheduled for the 2nd Monday of each month at 6 PM. McKenzie:

Oakridge: [Board Meeting calendar](#) is posted on the Oakridge School District website.

Pleasant Hill: [Board meeting calendar](#) is posted on the Pleasant Hill School District website.

Siuslaw: The board of directors meet the second Wednesday of each month with the exception of a regular meeting scheduled for August 17, 2022. The board normally meets in the district board room located at 2111 Oak Street in Florence, Oregon. The meetings are scheduled to begin at 6:00 p.m. with work session and the regular meeting will begin at approximately 6:30p.m. Please see the school calendar on the district website to confirm dates and times or call the district office at 541-997-2651.

South Lane: The South Lane School Board usually meets in regular public sessions on the first Monday and third Monday of each month at 5:30 p.m. for a work session. This schedule sometimes varies, and additional meetings and work sessions are scheduled as necessary. Meetings normally are held at the South Lane School District Office, 455 Adams Ave in Cottage Grove.

Springfield: The Board of Directors meet twice during most months during the school year. Regular business meetings begin at 7 p.m. on the second Mondays of the month. Work sessions are generally held at 5:30 p.m. on the fourth Monday of the month. All meetings, unless otherwise noted, are held in the Board Room of the Springfield Public Schools Administration Building, 640 A Street, Springfield, OR 97477.

13. Adjournment

- The next regular meeting is scheduled to be held Tuesday, September 5, 2023, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.
The meeting was adjourned at 7:31 p.m.

The next regular meeting is scheduled to be held Tuesday, September 5, 2023, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.

Minutes Approved:

Sherry Duerst-Higgins, Chairperson

jrs

Tony Scurto, Superintendent

Lane Education Service District
2023-24 General Fund Financial Summary
August 31, 2023

	Budget	Actual: Jul-Aug	Projected: Sep-Jun	Projected Total	Projected vs Budget	
					\$	%

Resources

State School Fund	15,532,800	4,046,958	12,145,436	16,192,394	659,594	4.2%
Property Tax & Timber	8,754,200	-	8,754,200	8,754,200	-	0.0%
Services to Districts	2,555,400	-	2,034,969	2,034,969	(520,431)	-20.4% (1)
Other Local Revenue	572,700	36,666	602,188	638,853	66,153	11.6% (2)
Indirect from Grants	670,000	-	670,000	670,000	-	0.0%
Total Revenues	28,085,100	4,083,624	24,206,793	28,290,416	205,316	0.7%
Beginning Fund Balance: Unreserved	2,050,000	2,050,000	-	2,050,000	-	0.0%
Beginning Fund Balance: District Reserves	921,200	1,175,427	-	1,175,427	254,227	27.6%
Total Resources	31,056,300	7,309,051	24,206,793	31,515,843	459,543	1.5%

Requirements

Salaries	10,981,147	543,642	10,470,305	11,013,947	32,800	0.3%
Benefits	7,372,687	323,290	6,980,776	7,304,066	(68,621)	-0.9%
Services	5,140,697	390,374	4,753,741	5,144,115	3,418	0.1%
Supplies	446,550	72,253	376,250	448,503	1,953	0.4%
Other	230,100	202,680	38,100	240,780	10,680	4.6%
Interfund Transfers	459,000	429,000	30,000	459,000	-	0.0%
Transit Cash to Districts	3,410,163	-	3,728,523	3,728,523	318,360	9.3%
Total Expenditures	28,040,344	1,961,239	26,377,695	28,338,933	298,589	1.1%
Ending Fund Balance: Unreserved	2,050,000	-	-	1,999,507	(50,493)	-2.5%
Ending Fund Balance: District Reserves	965,956	-	-	1,177,403	211,447	21.9%
Total Requirements	31,056,300	1,961,239	26,377,695	31,515,843	459,543	1.5%

Change in Unreserved Fund Balance - (50,493)

Unreserved Ending Fund Balance 7.3% 7.1%

(1) The actual number of Life Skills slots that were ordered by the districts was less than anticipated.

(2) Increase in the investment rate received on the LGIP Investment Pool.

Grant Amount:

- \$73,780.49
- Reimbursement grant via EGMS

Allowable Uses:

- FTE (salary for employee providing the professional development and technical assistance)
- Travel (mileage and per diem for providing in-person professional development and/or technical assistance)
- Materials for meetings/professional development (consumables)
- Computer, if needed for the Regional Technical Assistance Provider to complete work
- Zoom account, if the Regional Technical Assistance Provider is providing virtual professional development and technical assistance
- Conference attendance specific to professional development topics

Approximate FTE:

- For an ESD with 10 districts = 0.2 FTE
- Sounds like LESD might be closer to 0.3 FTE per week

Contact Information:

- Kevin Carroll – just retired special education director
- Kevin.Carroll@wesd.org
- I just contacted him and he is not able take on more hours at the moment, but he has the contact information for LuAnn and for another retired director.

OSBA Board of Directors CANDIDATE QUESTIONNAIRE

Name: _____

Date: _____

Address: _____

City/Zip: _____

Business phone: _____

Residence phone: _____

Cell phone: _____

E-mail: _____

District/ESD/CC: _____

Term expires: _____ Years on board: _____

Region: _____

Position #: _____

Insert your high-resolution digital photo (head shot):
1) Open this PDF in Adobe
2) Click on Tools tab
3) Click Edit PDF
4) Click on Add Image
5) Navigate to where photo is
6) Position photo in this frame

I certify that if elected I will faithfully serve as a member of the OSBA Board of Directors. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

Name

Date

Be brief; please limit your responses to 50 words per question.

1. Describe in your own words the mission and goals of OSBA.

2. What do you want to accomplish by serving on the OSBA board of directors?

3. What leadership skills do you believe you bring to the board of directors? Give an example of a situation in which you demonstrated these skills.

OSBA Board of Directors

CANDIDATE PERSONAL/PROFESSIONAL RESUME

Work or service performed for OSBA or local district (include committee name and if you were chair):

Other education board positions held/dates:

Occupation (Include at least the past five years):

Employers:

Dates:

Schools attended (Include official name of school, where and when):

High school:

College:

Degrees earned:

Education honors and/or awards:

Other applicable training or education:

Activities, other state and local community services:

Hobbies/special interests:

Business/professional/civic group memberships; offices held and dates:

Additional comments:

Email to OSBAelections@osba.org, or mail to: Oregon School Boards Association, 1201 Court St NE, #400, Salem, OR 97301
Deadline: September 29, 2023, 5 p.m.

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

2023 Open Board of Directors Positions with Incumbents

Position	Region name	Incumbent Name	Title	Organization
Position 02	Gorge	Scott Rogers/Emily Smith	Board Chair/Board Member	Athena-Weston 29J/Helix 1
Position 03	Central	No incumbent	N/A	N/A
Position 04	Southeast	No incumbent	N/A	N/A
Position 06	Lane	Linda Hamilton	Board Chair	Lane ESD
Position 07	Clackamas	No incumbent	N/A	N/A
Position 08	Clackamas	Chrissy Reitz	Board Member	Hood River County
Position 10	Linn/Benton/Lincoln	Miriam Cummins	Board Chair	Linn Benton Lincoln ESD
Position 11	Marion	Ashley Carson Cottingham	Board Chair	Salem-Keizer 24J
Position 12	Marion	No incumbent	N/A	N/A
Position 13	Yamhill/Polk	Kraig Albright	Board Member	Dayton 8
Position 14	North Coast	Greg Kintz	Board Member	Vernonia 47J
Position 16	Washington	Maureen Wolf	Board Member	Northwest Regional ESD
Position 18	Multnomah	Kris Howatt	Board Member	Gresham-Barlow 10
Position 20	Washington	Erika Lopez	Board Member	Hillsboro 1J

2023 Open Legislative Policy Committee Positions with Incumbents

Position 1	Eastern	Bruce Kevan	Board Member	La Grande 1
Position 2	Gorge	Judyd Richardson	Board Member	N. Wasco County 21
Position 3	Central	Courtney Snead	Board Member	Jefferson Co 509J
Position 4	Southeast	Steve Lowell	Board Member	Klamath Co
Position 5	Southern	Sara Crawvord	Board Member	Phoenix-Talent 4
Position 6	Lane	Judy Newman	Board Member	Eugene 4J
Position 7	Clackamas	Liz Hartman	Board Member	Lake Oswego 7J
Position 8	Clackamas	Kathy Wai	Board Member	N. Clackamas 12
Position 9	Douglas/South Coast	No incumbent	N/A	N/A
Position 10	Linn/Benton/Lincoln	Sarah Finger McDonald	Board Chair	Corvallis 509J
Position 11	Marion	Maria Hinojos Pressey	Board Member	Salem-Keizer 24J
Position 12	Marion	Osvaldo Avila	Board Member	Salem-Keizer 24J
Position 13	Yamhill/Polk	Susan Graham	Board Member	Central 13J
Position 14	North Coast	Sondra Gomez	Board Member	Seaside 10
Position 15	Washington	Mark Watson	Board Chair	Hillsboro 1J
Position 16	Washington	Becky Tymchuk	Board Member	Beaverton 48J
Position 17	Multnomah	Elizabeth Durant	Board Chair	Parkrose 3
Position 18	Multnomah	Jessica Arzate	Board Member	Multnomah ESD
Position 19	Multnomah	Aaron Barrow	Board Member	David Douglas 40
Position 20	Washington	Tj Johnson	Board Member	Gaston 511J

NOMINATION FORM

OSBA BOARD OF DIRECTORS

REGIONAL MEMBER

Date: _____

TO: Sami Al-Abdrabbuh, OSBA President-Elect
Oregon School Boards Association
1201 Court St NE, #400
Salem, OR 97301
Fax: 503-588-2813
E-mail: OSBAelections@osba.org

**Nominations are due by 5 pm,
September 29, 2023**

Return this form and all candidate information
forms to the OSBA office by email at
OSBAelections@osba.org, or mail to Oregon
School Boards Association, 1201 Court
St. NE, #400, Salem, OR 97301

Dear Sami Al-Abdrabbuh:

With this letter, our board nominates the candidate named below to a position on the OSBA Board of Directors for the
_____ Region, Position # _____.

BOARD CANDIDATE INFORMATION

Name: _____

District/ESD/Community College: _____

Address: _____

City: _____ Oregon ZIP: _____

E-mail: _____ Phone: _____

This nomination was approved by official action of our board of directors at a duly called meeting on

(date)

(Board Chair signature)

Board Chair name: _____

District: _____

Address: _____

City, State, Zip: _____

2023 OSBA Elections Calendar
Adopted by the Board January 20, 2023

Nomination and election of regional members of the OSBA board of directors holding even-numbered positions and <u>all</u> LPC representatives		
August 21, 2023		Notice of position vacancies, candidate information packets, and official nomination forms shall be distributed to all incumbent directors and boards in eligible regions.
August 21, 2023, through September 29, 2023		A school board nominating one or more of its regional board members to the OSBA board of directors and/or LPC must do so by formal resolution of the board and timely submission of the nomination forms to the office of the OSBA. Nominations are closed after this date.
No later than October 13, 2023		Official ballots are distributed to member boards in each region 30 days prior to the date of the election, but no later than October 13.
No earlier than November 1, 2023		Member boards are asked to vote on the candidate(s) of their choice for their region no earlier than November 1, 2023, following the conclusion of all OSBA Fall Regional Meetings.
November 15, 2023, through December 15, 2023		Submission of votes to OSBA. Each member board in the appropriate region shall have one vote in the regional elections for members of the OSBA board of directors and LPC. The person receiving a majority of the votes cast for any position on the OSBA board of directors and LPC shall be elected.
As soon as possible		In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes cast, a second ballot shall be required between the two candidates receiving the highest number of votes. The one receiving a majority of the votes cast shall be declared elected.
January 1, 2024		Newly elected officers and regional members of the OSBA board of directors and LPC officially take office.

OSBA Resolution Election		
No later than September 29, 2023		All resolutions to be submitted to the membership for a vote must be received at the OSBA offices.
No later than October 13, 2023		Resolution details, along with an official ballot, will be sent to the membership.
November 15, 2023, through December 15, 2023		Each member board in the state shall vote in the general election on resolutions, bylaws amendments, and Legislative Policies and Priorities (even-numbered years only) using the weighted voting system outlined in the bylaws.

OSBA Officer Elections		
September 22-24, 2023, or no later than October 31, 2023		The currently seated OSBA board of directors meets to elect officers. Candidates receiving a majority of the votes cast for any officer position on the OSBA board shall be elected.

NOMINATION FORM

OSBA LEGISLATIVE POLICY COMMITTEE (LPC)

REGIONAL MEMBER

Date _____

TO: Sami Al-Abdrabbuh, OSBA President-Elect
Oregon School Boards Association 1201 Court
St NE, #400
Salem, OR 97301
Fax: 503-588-2813
E-mail: OSBAelections@osba.org

**Nominations are due by 5 pm,
September 29, 2023.**

Return this form and all candidate information
forms to the OSBA office by email at
OSBAelections@osba.org, or mail to Oregon
School Boards Association, 1201 Court
St. NE, #400, Salem, OR 97301

Dear Sami Al-Abdrabbuh:

With this letter, our board nominates the candidate named below to a position on the OSBA Legislative Policy Committee for the _____ Region, Position # _____.

LPC CANDIDATE INFORMATION

Name: _____

District/ESD/Community College: _____

Address: _____

City: _____ Oregon ZIP: _____

E-mail: _____ Phone: _____

This nomination was approved by official action of our board of directors at a duly called meeting on

(date)

(Board Chair signature)

Board Chair name: _____

District: _____

Address: _____

City, State, Zip: _____

2023 Open Board of Directors Positions with Incumbents

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Position 08	Clackamas	Chrissy Reitz	Board Member	Hood River County
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2023 Open Legislative Policy Committee Positions with Incumbents

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Position 12	Marion	Osvaldo Avila	Board Member	Salem-Keizer 24J
Position 13	Yamhill/Polk	Susan Graham	Board Member	Central 13J
Position 14	North Coast	Sondra Gomez	Board Member	Seaside 10
Position 15	Washington	Mark Watson	Board Chair	Hillsboro 1J
Position 16	Washington	Becky Tymchuk	Board Member	Beaverton 48J
Position 17	Multnomah	Elizabeth Durant	Board Chair	Parkrose 3
Position 18	Multnomah	Jessica Arzate	Board Member	Multnomah ESD
Position 19	Multnomah	Aaron Barrow	Board Member	David Douglas 40
Position 20	Washington	Tj Johnson	Board Member	Gaston 511J

OSBA Legislative Policy Committee CANDIDATE QUESTIONNAIRE

Name: _____

Date: _____

Address: _____

City/Zip: _____

Business phone: _____

Residence phone: _____

Cell phone: _____

E-mail: _____

District/ESD/CC: _____

Term expires: _____ Years on board: _____

Region: _____

Position #: _____

Insert your high-resolution digital photo (head shot):
1) Open this doc in Adobe
2) Click on Tools tab
3) Click Edit PDF
4) Click on Add Image
5) Navigate to where photo is
6) Position photo in this frame

I certify that if elected I will faithfully serve as a member of the OSBA Legislative Policy Committee. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

Name

Date

Be brief; please limit your responses to 50 words per question.

1. What do you want to accomplish by serving on the Legislative Policy Committee (LPC)?
2. What leadership skills do you bring to the LPC? Give an example of a situation in which you demonstrated these skills.
3. What do you see as the two most challenging legislative issues faced by OSBA?
4. What do you see as the two most challenging legislative issues faced by your region?
5. What is your plan for communicating with boards in your region about legislative issues?

Email to OSBAelections@osba.org, or mail to: Oregon School Boards Association, 1201 Court St NE, #400, Salem, OR 97301
Deadline: September 29, 2023, 5 p.m.

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

OSBA Legislative Policy Committee

CANDIDATE PERSONAL/PROFESSIONAL RESUME

Work or service performed for OSBA or local district (include committee name and if you were chair):

Other education board positions held/dates:

Occupation (Include at least the past five years):

Employers:

Dates:

Schools attended (Include official name of school, where and when):

High school:

College:

Degrees earned:

Education honors and/or awards:

Other applicable training or education:

Activities, other state and local community services:

Hobbies/special interests:

Business/professional/civic group memberships; offices held and dates:

Additional comments:

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BOARD AND SUPERINTENDENT WORKING AGREEMENTS

August 1, 2023

Purpose:

The Board of Directors is the educational policy making body for Lane ESD. To fulfill the District's mission the Board and Superintendent must function together as a leadership team. To ensure unity among team members, effective group agreements must be in place. The following are the group agreements for the Board and Superintendent.

Governance Principles:

1. Working with members of the Board and the Superintendent in a cooperative and collaborative partnership aligned toward a common mission.
2. Focus on policy making, planning and evaluation, rather than day-to-day operations.
3. Recognize and respect the Superintendent's responsibility to manage the district and to direct employees in district matters.
4. Make decisions as a whole Board only at properly called meetings. Board members recognize that individual members have no authority to take individual action in policy or district and administrative matters.
5. Support decisions of the majority after honoring the right of individual members to express opposing viewpoints and vote their convictions.
6. Actively solicit input, listen to all perspectives and give careful consideration to all issues. We will operate as representatives and make decisions in the best interest of the whole district.
7. Value the role we play in the community and represent the district, when possible, by attending community functions.

Meeting Operational Agreements:

1. Board members may request the board chair place an item on the meeting agenda in a timely manner (at least seven days prior to a meeting).
2. Uphold the legal requirement for confidentiality on all matters arising from the Board meeting Executive Session.
3. Start our meetings on time.
4. Attend regularly scheduled Board meetings unless a situation occurs that makes attendance impossible.
5. Cooperate in scheduling special meetings and/or work sessions for planning and training purposes.
6. Cast a vote on all matters except when a conflict of interest arises.

7. In general practice, items are first placed on a meeting agenda for discussion and action is taken at the subsequent meeting, except in cases of emergency or critical time considerations.

Communication Agreements:

1. Communicate directly with the Superintendent when a question arises, or a concern is voiced by a staff member, student, parent, or community member.
2. Whenever possible, communicate directly with the Superintendent or Board Chair prior to meetings of the Board to identify questions and /or concerns about agenda items so that the Board Chair and superintendent can prepare for the meeting discussion.
3. Communicate directly with the Superintendent or Board Chair prior to raising new issues or concerns at Board meetings or in other arenas (e.g. inservices, meetings).
4. When an individual concern arises with the Superintendent or other Board member communicate directly with that person, as appropriate. Communicate with the Chair or Superintendent about concerns with Board process.
5. A Board member with a routine question should first consider going to the Chair or the Superintendent. A Board member who desires staff assistance beyond routine inquiry should first raise the issue/question with the Superintendent. The Superintendent should decide whether to proceed before staff time is allocated.
6. No individual Board member, other than the Board Chair or designee, has the authority to speak for the entire Board. Individual Board members may always share their individual viewpoint but must clarify that they are speaking for themselves, rather than the entire Board.

Annual Planning and Evaluation:

1. Set priorities as a Board for Board professional development.
2. Participate in establishing annual expectations of the board and self-assessment of the Board's performance.
3. Participate in establishing annual expectations and goals for the Superintendent.
4. Objectively evaluate the Superintendent's performance and provide appropriate feedback.

Orientation of New Board Members:

1. Assure timely orientation of new Board members.

Role of the Board Chair:

1. Recognize the role of the Chair to speak for, and about, the Board to describe the Board's process, decisions and positions. Recognize the role of the Chair to convene meetings and execute documents, as appropriate.

2. Recognize the role of the Chair and Vice Chair to meet regularly with the Superintendent to develop the agenda and determine whether an item should be scheduled for action or future action, to provide input on information needed by the Board for decision-making, to plan meeting processes, and to distribute assignments.
3. Ensure that information exchanged with the Superintendent is shared with all Board members via Board meeting agenda materials.

Expectations of the Superintendent:

1. Function together as a team with Board members.
2. Respect and acknowledge the Board's role in setting policy and overseeing the performance of the Superintendent.
3. Work with the Board to establish a clear vision for the district.
4. Prepare preliminary goals annually for the Board's consideration.
5. Provide data to the Board members so that data driven decisions can be made.
6. Possess a working knowledge of all legal and local policies.
7. Inform the Board of all critical information including relevant trends, anticipated adverse media coverage, or critical external or internal change.
8. Work with the Chair and/or Vice Chair to effectively bring issues and information to the Board.
9. Communicate with Board members promptly and effectively.
10. Electronically distribute the Board agenda in a timely manner (at least 5 calendar days prior to the board meeting).
11. Respect the confidentiality requirement of Board meeting Executive Sessions.
12. Treat all Board members professionally and respectfully.
13. Represent the district by being visible in the community.
14. Provide follow-up information to Board members on concerns and issues they have referred to the Superintendent--close the loop.

Lane Education Service District Administrative Rule

Code: **BBB-AR**
Revised/Reviewed: 1/28/14

Board Advisor and Liaison

It is the interest of the Board to invite advisors to the board from the community and component district superintendents, and liaisons from component district boards.

Community Advisor

The Board may recruit one or more advisors from the community. The Board seeks advisors from different community perspectives, including the social services sector, equity and diversity, workforce, higher education or early childhood education.

The Board will recruit based on identified need for perspective. In the event that the Board seeks a community advisor, the Board will prepare an invitation to apply for advisory position. The Board will review applications and select candidates for interview. Selection will be made by Board vote.

The term of Community Advisor is two years, renewable based on the identified needs of the Board. The Community Advisor will bring an independent consumer voice, understand and communicate the community perspective, advocate for the community and share Lane ESD information with the community. The Community Advisor is not a member of the Board.

The Community Advisor is invited to all Board meetings and work sessions. The Community Advisor is expected to attend meetings on a regular basis. The Community Advisor will receive a Board Meeting Agenda packet. The Community Advisor is eligible for mileage reimbursement through Lane ESD.

Superintendents' Council Advisor

The Board will invite one advisor from the Superintendents' Council annually. The Superintendents' Council Advisor is a permanent advisor position, that is not filled by an individual superintendent for more than a two year appointment.

The Superintendents' Council Advisor position is filled by invitation at the August Superintendents' Council meeting each year. The Superintendents' Council appoints an advisor and back-up advisor.

The Superintendents' Council Advisor is not a member of the Board. The Superintendents' Council Advisor represents the Superintendents' Council. This Advisor communicates Superintendents' Council priorities, perspectives and activities, advocates for component districts, and shares Lane ESD information with the Superintendents' Council.

The Superintendents' Council Advisor is invited to all Board meetings and work sessions. The Superintendents' Council Advisor is expected to attend meetings on a regular basis. The Superintendents'

Council Advisor will receive a Board Meeting Agenda and packet. Any expenses incurred in the role of Superintendents' Council Advisor will be reimbursed by the component district.

Board Member Liaisons From Component School Districts

The Board intends to have three Board Member Liaisons from component school district Boards. The Board will recruit Board member representatives from a small, medium and large district.

The Superintendents will be asked to extend an invitation to their board members in August of each year. The Superintendents' Council will appoint three representative Liaisons to the Board.

The Board Member Liaison is not a member of the Board. Board Member Liaisons should not be from the same district as the Superintendent's Council Advisor. The Board Member Liaison will bring component district perspectives to the Board, report component district activities, and share Lane ESD Board information with their district board.

The Board Member Liaisons are invited to all Board meetings, and are expected to attend periodically. The Board Member Liaisons will receive a Board Meeting Agenda and packet.



2022-23 Lane ESD Board Member District and Agency/Committee Assignments

Committee or Activity	Member
Superintendent Evaluation Committee	Board Chair and Vice Chair
Superintendent Salary and Contract Review Committee	Board Chair and Vice Chair
Lane ESD Audit Committee	Vanessa Truett & Leslie Harris
Lane Council of Governments Board	Sherry Duerst-Higgins
Oregon Association of Education Service Districts Board Representative	Rose Wilde
Oregon School Activities Association Board	Sherry Duerst-Higgins
Oregon School Boards Association Representative	Linda Hamilton
Oregon School Boards Association Board Members of Color Caucus	Linda Hamilton
Lane Education Foundation Board	Vanessa Truett & Nora Kent
Equity Design Team Liaison	Linda Hamilton

District Assignments for Board Engagement			
Bethel:	Sydney Kissinger	Mapleton:	Nora Kent
Blachly:	Nora Kent	Marcola:	Vanessa Truett
Creswell:	Sherry Duerst-Higgins	McKenzie:	Leslie Harris
Crow-Applegate-Lorane:	Leslie Harris	Oakridge:	Linda Hamilton
Eugene 4J:	Linda Hamilton	Pleasant Hill:	Rose Wilde
Fern Ridge:	Sydney Kissinger	Siuslaw:	Nora Kent
Junction City:	Linda Hamilton	South Lane:	Sherry Duerst-Higgins
Lowell:	Rose Wilde	Springfield:	Vanessa Truett



2022-23 Lane ESD Board Member District and Agency/Committee Assignments

Lane ESD Program Assignments

- Business Services: Linda Hamilton
- CTE and Non-Traditional Careers: Nora Kent
- Lane School: Vanessa Truett, Rose Wilde
- Life Skills & Transition Program: Vanessa Truett
- Serbu Campus Programs: Leslie Harris
- School Improvement: Sherry Duerst-Higgins, Linda Hamilton
- Technology: Linda Hamilton
- Title Programs: Sydney Kissinger
- Regional Low Incidence Programs: Rose Wilde

September 2023

Special Education Report to the Board

This summer, students in Lane County districts attended Camp Spark at the Hull Foundation and Learning Center in Sandy, OR. Camp Spark is a comprehensive residential sports camp program for youth and young adults, ages 6 to 21, who are blind and visually impaired. Activities are specifically designed and accessible to their individual needs, all while incorporating Expanded Core Curriculum Skills including: braille, orientation and mobility, social interaction skills, independent living skills, recreation and leisure skills, career education, use of assistive technology and sensory efficiency skills. Throughout the session staff assessed the campers using the Sports and Expanded Core Curriculum Assessment and this information was shared with our Teachers of the Visually Impaired and Orientation and Mobility Specialists. This tool provides information about campers in different scenarios and can inform advocacy for inclusive PE and physical activity opportunities