

LANE EDUCATION SERVICE DISTRICT	BOARD MEETING
1200 Hwy 99 N	Tuesday, June 6, 2023
Eugene, Oregon 97402	Regular Meeting: 6:00 PM

**LANE ESD BOARD MEETING
AGENDA**

Tuesday, June 6, 2023

1. Call Regular Meeting To Order

Board Chair

2. Welcome

Guests attending the meeting will be introduced.

Board Chair

3. Public Participation

This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There will also be opportunities for the audience to comment on specific agenda items as the Board addresses them.

Comments Regarding Staff Members - Speakers may offer objective criticism of ESD operations and programs. **The Board will not hear comments regarding any individual ESD staff member.** The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for Board consideration of a complaints involving a staff member. The association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the staff member, his/her supervisor and the Board.

The Board requests that a public comment add information or a perspective that has not already been mentioned previously, and that the patron refrains from repeating a similar point. To make a comment or present a topic during public comment, if the opportunity is available on the Board agenda, please complete the Intent to Speak card and submit it to the Board secretary prior to the start of the meeting. An individual that has submitted an Intent to Speak card and has been invited to speak by the Board chair, **will be allowed three minutes.**

Any person, who is invited by the Board chair to speak to the Board during a meeting, should state his/her name and address and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.

The Board has received a request to provide public comment by the following individuals:

1. Miles Pendleton
2. Andrea (Drea) Smith
3. Talicia Brown-Crowell
4. Carmen Myers

4. Agenda Review

Board Chair

5. 2023-24 Budget Hearing

Board Chair

- A. Declaration of Public Meeting

The Board Chair will declare the public Budget Hearing for 2023-24 open.

Board Chair

- B. Invitation for Comments from the Public

The Board Chair will receive any comments from the public.

Board Chair

- C. Action, if any, on Public Comments

The Board will determine any action to take based upon any public comment.

Board Chair

- D. Closing of Hearing

The Board Chair will close the Budget Hearing.

Board Chair

6. 2022-23 Supplemental Budget Hearing

Board Chair

- A. Declaration of Public Meeting

The Board Chair will declare of the Supplemental Budget Hearing.

Board Chair

B. Summary of Supplemental Budget

Business Services Director Dave Standridge will provide a summary of the Supplemental Budget.

Dave Standridge

C. Invitation for Comments from the Public

The Board Chair will invite comments from the public on the 2022-23 Supplemental Budget.

Board Chair

D. Action, if any, on Public Comments

The Board will determine action based on any public comment received.

Board Chair

E. Closing of Hearing

The Board Chair will close the Supplemental Budget Hearing.

Board Chair

7. Action Items

Board Chair

A. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

BE IT RESOLVED that the Board of Directors of Lane ESD adopts the

consent group as submitted and listed below.

1. Lane ESD Board Meeting Minutes of April 4, 2023
2. Lane ESD Board Meeting Minutes of May 7, 2023
2. Human Resource Report, dated June 1, 2023

Board Chair

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B. Accept Financial Report

EXAMPLE QUESTIONS ASKED BY BOARD MEMBERS OF A BUSINESS MANAGER DURING A FINANCIAL REVIEW SESSION1) Are the books balanced and reconciled?

- 2) Are all cash and investment accounts reconciled to the general ledger?
- 3) Does the adopted budget reflect expected expenditures?
- 4) Have payroll reports been filed and have all payroll liabilities been paid timely?
- 5) Have all federal and state reimbursement requests as well as required financial reporting forms been filed timely?
- 6) Are there any suspected cases of fraud that we need to be aware of?
- 7) Are there any suspected changes to the internal control system?
- 8) Have there been any significant changes to the internal control system?
- 9) Is the business office adequately staffed to allow for proper segregation of duties?
- 10) Have there been any changes to the accounting system or accounting policies that are significant?
- 11) Has the accounting software and related IT systems been subject to review by an IT professional to ensure seamless backup in the event of a malware, ransomware, or other compromise of computer security?
- 12) Are there any other financial-related matters we should be aware of?
- 13) Are there any new pronouncements on the horizon that may require additional staff time or disbursement of funds to properly implement?
- 14) Are all financial statements that have been provided to the Board accurate and complete to the best of your knowledge?
- 15) Have you been asked by the Superintendent to do anything that makes

you uncomfortable or to present any information you feel is inaccurate?

BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Financial Report for May 2023.

Board Chair

05-31-23 Board report - ESD

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C. Accept or Approve Grants

The Board accepts its responsibility to provide from public funds sufficient supplies and equipment for an effective program; it recognizes, however, that from time to time individuals and organizations in the community may wish to contribute additional supplies or equipment to enhance or extend the instructional program.

The superintendent will submit all gifts determined by the superintendent to be of a major nature to the Board for approval. The Board has the authority to accept such gifts and donations. The donor will be officially thanked and all major gifts accepted by Lane ESD will be publicly announced.

The superintendent is authorized to accept gifts to the ESD as determined by the superintendent to be of a minor nature and others whom he/she may designate will be authorized to accept such gifts for particular ESD programs on behalf of the Board. The donor will be officially thanked in the Board's name and all gifts will be reported to the Board and publicly announced.

The Board welcomes gifts of books and other materials that meet the same standards of selection as those applied to the purchase of instructional materials.

The Board reserves the right to refuse to accept any gift which does not contribute toward the achievement of the goals of the ESD or the ownership of which would tend to deplete the resources of the ESD.

Any gift accepted by the ESD shall become the property of the ESD, may not be returned without the approval of the ESD and is subject to the same controls and regulations as are other properties of the ESD.

Gifts accepted shall be used for the purpose for which they were donated if that purpose is consistent with the powers and duties of the ESD.

5. The Eugene Rotary Club (District 5110) has awarded Lane ESD a small grant that is explicitly used to support the fundraising efforts for materials

for Constructing a Brighter Future. They will be paying for the equivalent of half (a match of approx. \$4000) the cost of materials for one transitional shelter.

6. Wellness from the Cascades to the Coast Grant Application: The vision of Wellness from the Cascades to the Coast (WeCC) is wellness that is experienced and accessible to all in our community. WeCC's consortium spans four rural school districts from the Cascade Mountains to the Pacific Ocean: McKenzie, Crow-Applegate-Lorane (CAL), Mapleton, and Siuslaw. WeCC wellness-centered programs use Sources of Strength, a curriculum that elicits stories of strength, sparking youth-led projects to connect students and their families around the beauty, joy and brilliance of their communities. Two other features of WeCC are: 1) Academic Power Hour, an hour of strengths-based, individualized academic support connected to students' school day and 2) academically enriching projects facilitated by partners from LaneARTS, LaneSTEM and LaneCTE. Monthly family engagement opportunities at each center offer the space for two-way communication and learning as well as celebration of and opportunities for youth to share their stories. WeCC's advisory board is co-facilitated by LaneESD's youth voice specialist ensuring youth have agency in program design and are engaged in on-going programming decisions. WeCC's goal is increased mental health and wellness of the communities served through academically rigorous experiences. We designed these experiences to produce improved in academic outcomes and families' increased sense of belonging in their school community.
7. Lane Education Service District- Native Youth Wellness Program has been chosen by the Statewide Youth Advisory Council to receive an award for the COVID-19 Recovery funding opportunity. Upon confirmation that this letter was received, OHA intends to award you in the amount of \$15,000 on your proposal. We received over 120 applications for this grant opportunity and most of the applications were eligible for funding. Due to the nature of the funding model, all applications that met the eligibility criteria and aligned with the priorities set forth by the Youth Advisory Council will receive an award. Therefore, many organizations are receiving awards, which means the average award is on the lower end of the range set forth in the application.

Board Chair

Notice of Award Lane Education Service District- Native Youth Wellness Program

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D. Adopt 2023-24 Budget and Make Appropriations

The Board of Directors of Lane ESD will approve and adopt the budget as presented for the year 2023-24. There are three motions to be made together. Language and information is attached.

BE IT RESOLVED that the Board of Directors for Lane Education Service District hereby adopts the budget for the 2023-24 fiscal year in the total sum of \$69,550,140 now on file at the Office of the Superintendent.

BE IT RESOLVED that for the fiscal year beginning July 1, 2023, the amounts shown below are hereby appropriated for the purposes indicated within the funds listed.

Board Chair

Budget Resolutions - 23-24 39

E. Adopt Supplemental 2022-23 Budget and Make Appropriations

BE IT RESOLVED that the Board of Directors for Lane Education Service District hereby adopts the following supplemental budget for the fiscal year 2022-23 which increases the total budget by \$4,426,000 to the sum of \$73,925,937.

BE IT RESOLVED that the amounts for fiscal year 2022-23 and for the purposes shown below are hereby appropriated and increase the total appropriation of all funds by \$4,426,000 to the sum of \$73,325,937.

Board Chair

Supplemental Budget 22-23 - Lane ESD 40

F. Accept the Lane ESD 2021-22 Audit

The Board of Directors of Lane ESD Will act to accept the 2021-22 Audit, performed by Pauly, Rogers and Co., P.C.

BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Audit Report for the 2021-22 Year, as presented.

Board Chair/Audit Committee

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8. Discussion/Reports

A. Legislative Update

Superintendent Scurto will provide an update in legislative activities if there are any updates.

Superintendent Tony Scurto

B. Superintendent Report

Superintendent Tony Scurto

C. 2023 OSBA Summer Board Conference

The Board of Directors will discuss attendance at OSBA's 2023 Summer Conference (SBC 2023) in Salem, Oregon. The conference is scheduled for August 11-13 and will be held at the Salem Convention Center.

SBC 2023 is leadership development for **all levels** of board service. It is intended to provide school board members with nuts and bolts-type information regarding board work and provide boards with practicable information to take back to their boardrooms and implement immediately.

Board Chair

D. Integrated Guidance and High School Success Plan for LESD Educational Programs at Serbu Campus

In service of students with juvenile justice involvement we are writing our Integrated Guidance (IG) and High School Success (HSS) plans to focus on implementation of Collaborative Problem Solving. Our students historically lack the skills to regulate and return to class ready to learn after escalations. We will be engaging in Collaborative Problem Solving (CPS) level 1 in the 23-24 school year and CPS level 2 in the 24-25 school year.

Annie Galaxy

E. Review Meeting Calendar for 2023-24

The Board of Directors will review the proposed calendar for 2023-24, discuss and may move this item to action by motion to approve conducting meetings on the first Tuesday of each month.

BE IT RESOLVED that the Board of Directors of Lane Education Service District adopt the meeting calendar for 2023-24, as follows:

8. August 1
9. September 5 (Labor Day September 4)
10. October 3 (Yom Kippur October 6)
11. November 7
12. December 5
13. January 2

14. February 6

15. March 5

16. April 2

17. May 7

18. June 4

Board Chair

Religious Holidays 23-24

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9. Information from Administrative Staff

The directors of Human Resources and Title Programs, Special Education, Business Services, Technology and School Improvement have submitted written reports to the Board on matters of interest concerning his/her area of responsibility.

Administrative Staff

IT Board Meeting Updates 6_6_2023- LANE ESD

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10. Board Member Reports and Comments/Agenda Planning

Lane ESD Board, Liaisons, Advisors

A. Agenda Planning

Board members are invited to send agenda items to be considered for the next board meeting. Please call or email to the Board Chair or Superintendent.

Board Chair

B. Board Member Reports

Board members are asked to submit their reports in writing to be attached to Boardbook. Reports can be sent to the Executive Assistant in advance of the meeting.

As Board Members prepare their reports, please consider the following questions:

1. What programs did I visit over the last month? What committees did I participate in?
2. What is the connection to the LESD services and programs to the component districts or community?
3. What significance or meaning does the activity have to the broader community?
4. What are the next steps or follow-up activities planned?

Sherry Duerst-Higgins
Linda Hamilton

Leslie Harris

Nora Kent

Sydney Kissinger: I was on the hiring committee for the assistant Superintendent and was at the final interview committee meeting in May. I went to the Sunriver Convention in May and received much relevant information. I went to the NAACP freedom fund dinner with Tony et al. I attended the Black is Beautiful concert in May.

Vanessa Truett

Rose Wilde: Attached please find my summary and detailed notes from Decolonization 101 training on May 14, 2023. The next training is June 20, 2023. I highly recommend and hope that board members will follow up and participate in this opportunity in June or as soon as possible before the end of 2023. I would like to ask our board to make this a specific board goal for 2023-24, to participate in this specific training and to participate in further opportunities to learn about the tribes in our specific community (Decolonization 101 was not specific to this region).

Please share my attached notes with the board.

I also wanted to share that I passed along the information from OAESD workshop on braiding funding for preschool from Malheur ESD with our local Child Care Resource and Referral program manager, Cheryl Henderson, at LCC, who was excited about the opportunity to braid funding to reach more kids.

I also went to a book release from Kokayi Nosakhere, founder of the BIPOC Sanctuary in Ashland. My main take away was that racism and the legacy of harms done to maintain white supremacy (including settler colonialism) has also harmed white people who are traumatized by participating in such a harmful and inhumane system. I also learned that the Black Cultural Festival founders are working to create a Black Cultural Center in Eugene!

Lane Tompkins, Superintendents' Council Advisor

Emilio Hernandez, Community Advisor
Mike Anderson, Liaison, Creswell School District

Board, Advisors, Liaisons

Decolonization 101 May 14, 2023 by Live Oak Consulting -
Rose Wilde Notes

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11. Announcements/Correspondence

Board Chair

A. Acknowledgements and Recognition

Superintendent Tony Scurto

B. Kudos

Kudos to:

Dear Sue and Tony,

As you know, there was a bomb threat and evacuation at South Eugene High School on Wednesday. I happened to be in the life skills class that day to train a staff person on feeding. I am writing to highlight Ian Jungjohann and the Lane ESD Program Supervisors for their exemplary advocacy and support during this unexpected event. I felt immensely proud of Lane ESD on this difficult day. Ian's ability to calmly, but firmly advocate for his students and staff was commendable. Additionally, it was such a reassurance to see all of the program supervisors at the Moshofsky Center when we arrived by bus. Their actions were swift, efficient and immensely supportive. They had water, snacks and supplies that we desperately needed for the students. The fire alarm went off right before lunch so the students had not had any lunch or water. I wasn't able to process the stress and fear I was feeling until we saw their encouraging smiles when we exited the buses. It was such a relief to see them waiting there for us! I do not know how we would have been able to get through the day without their support keeping students calm and tracking down parents. I hope Ian and the Program Supervisors can be recognized for their exemplary work on Wednesday! They are true examples of how incidents like this should be handled. It was a difficult day, but I was extremely proud of Lane ESD!

Warmly,

Elena Weigand

Kudos to: Rhonda Brown

Reported by: Julie Simmonds

Reason: Rhonda is willing to take care of all the things that others don't want to know about (pest control, bodily fluids mishaps, spills). It isn't

always easy, and you approach it with grace and discretion, modeling a positive and committed attitude for all staff. Thank you!

Kudos to: MaryAnn Neves
Reported by: Julie Simmonds
Reason: MaryAnn is ALWAYS ready to pitch in and help with a smile and positive attitude. MaryAnn is such a help to the main campus!

Kudos to: Sped Administrators
Reported by: Julie Simmonds
Reason: For your generous contribution of time in supporting the National Donut Day event.

Kudos to: Lucia Rodriguez
Reported by: Madeline Malsch
Reason: Thank you for advocating for the Deaf Community while filming the Lane ESD ad!

Kudos to: Cassadie Ross & Ana Quiltero-Arias (CassAna)
Reported by: Christina Okesson
Reason: Cassadie and Ana are making huge improvements in support of their shared leadership of the School Improvement team. As someone outside of that department, it is visible that they will do anything it takes in support of the SI programs and staff. I appreciate and admire their work styles!

Kudos to: Jess
Reported by: Craig
Reason: She's the best thing to happen to the Tech department in a long time. She has spent a lot of time fixing some of the things that slow us down that I just have accepted were broken processes. We are a better department with her! Thanks Jess!!

Kudos to: Jess Garnica Tapia
Reported by: Christina Okesson
Reason: Jess continually goes the extra mile both for our end users and for our department. Her organizational skills are excellent, and she had made huge improvements to our internal department processes. We are so lucky to have her!

From: **Deanna Finn** <finn@4j.lane.edu>
Date: Mon, Jun 5, 2023 at 10:49?AM

Subject: Kudos

To: Sue Mathisen <smathisen@lesd.k12.or.us>

Hi, I have been with 4j for 20 years and I wanted to send a shout out to MaryAnn Neves. She is amazing and responds to emails! Please ensure that she is acknowledged for her hard work and dedication. I REALLY appreciate her! Thank you!

Deanna Finn

Eugene 4J School District

200 North Monroe St

Eugene, OR 97402

541-790-7809

Fax 541-790-7813

Thank you to those who took the time to acknowledge co-workers/staff with kudos. Employees and Board members can submit a "kudo" any time during the month. To submit a kudo visit:

www.lesd.k12.or.us/forms/kudos.html

Administrators

C. Announcements

Board Chair

1. **Lane ESD Board Member Activities and Opportunities**

June 8, 2023 - Black Student Graduation Celebration

June 12, 2023 - Lane AABSS Eugene Public Library Book Vending Launch

June 19, 2023 - Juneteenth Celebration. [Click here to sign up to volunteer.](#)

June 25, 2023 - Lane AABSS Unchained Minds Gala

To learn more about Lane AABSS Activities, [click here.](#)

- OSBA Board of Directors Meeting, June 17, 2023: The OSBA Board of Directors will meet from 8:00 a.m. to 12:00 p.m. on Saturday, June 17, 2023, via Zoom. For more information contact Jane Leonhardt.

NOTICE OF EXECUTIVE SESSION:The Board of Directors of the Oregon School Boards Association will hold an executive session on Saturday, June 17, 2023. The executive session is being held pursuant to ORS 192.660(2)(i), to review and evaluate the employment-related performance of the chief executive officer, a public officer, employee or staff member. The session is a closed meeting and not open to the public as per the ORS listed above.

- **LiveOak Consulting: Decolonization 101, June 20, 2023**
- OSBA Legislative Policy Committee Meeting, June 28, 2023: The OSBA Legislative Policy Committee will meet at 5:30 p.m. on Wednesday, June 28, 2023 via Zoom. For more information contact La'Nell Trissel.
- OSBA Summer Camp Board Conference, August 11-13, 2023, Salem Convention Center
- OSBA Board of Directors Meeting, September 22-24, 2023: The OSBA Board of Directors will meet from 6:00 to 9:00 p.m. on Friday, September 22, 2023 at a location to be determined. The meeting will reconvene on Saturday, September 23, 2023 from 8:30 a.m. until 4:00 p.m. The meeting will reconvene on Sunday, September 24, 2023 from 8:30 a.m. until 12:00 p.m.
- OSBA Board of Directors Meeting, November 23, 2023: The OSBA Board of Directors will meet from 10:00 a.m. to 12:00 p.m. on Sunday, November 12, 2023, in the Columbia Room at the Portland Marriott Downtown Waterfront in Portland, Oregon. For more information contact Jane Leonhardt.
- OSBA Bonds, Ballots and Buildings Conference, February 16, 2024, Salem Convention Center.

2. **Component District Board Meeting Dates**

12. Adjournment

- The next regular meeting is scheduled to be held Tuesday, August 1, 2023, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.

HUMAN RESOURCES REPORT TO LANE ESD BOARD

June 1, 2023

CLASSIFIED STAFF (Information)

	Employee Name	Position	Effective Date	Notes
<i>Appointments</i>	Eley, Brenda	Instructional Assistant, Life Skills	8/23/2023	
	Marroquin, Fabiola	Specialist, Student Engagement & Academic Support, MEP	5/26/2023	
	Meredith, August	Sign Language Interpreter	8/28/2023	
	Steig, Ashley	Instructional Assistant, Life Skills	8/23/2023	
	Swearenign, Jaydene	Instructional Assistant, Life Skills	8/23/2023	
<i>Leaves of Absence</i>				
<i>Discontinuation of Employment</i>	Ervin, Zoe	Instructional Assistant, Life Skills	6/16/2023	
	Kalnbach, Robert	Instructional Assistant, Life Skills	6/16/2023	
	Korv, Adia	Instructional Assistant, Life Skills	6/16/2023	
	Mitchell, Thomas	Instructional Assistant, Life Skills	6/16/2023	
	North, Camrin	Program Assistant, Special Education	6/30/2023	
	Saavedra, Odalis	Instructional Assistant, Life Skills	5/19/2023	
	Sterkenburg, Brittany	Instructional Assistant, Life Skills	6/16/2023	
	Stoner, Marci	Sign Language Interpreter	6/16/2023	
	Ware, Babi	Instructional Assistant, Life Skills	6/16/2023	
Webster, Carley	Instructional Assistant, Life Skills	6/16/2023		
<i>Change of Status</i>	Floyd, Lila	Substitute Coordinator/Program Assistant, Special Education	5/22/2023	was LAABSS PA

LICENSED STAFF (Action)

	Employee Name	Position	Effective Date	Notes
<i>Appointments</i>	Pringle, Jordan	Speech Language Pathologist	8/28/2023	
<i>Leaves of Absence</i>				
<i>Discontinuation of Employment</i>	Hebin, Natalie	Speech Language Pathologist	6/16/2023	
	Jonas-Lowery, Madeline	Teacher, Life Skills	6/20/2023	
	Pazdral, Honore	Media Specialist	6/30/2023	end of workback
<i>Change of Status</i>				

MANAGEMENT STAFF (Action)

	Employee Name	Position	Effective Date	Notes
<i>Appointments</i>	Anderson, Eric	Assistant Superintendent	7/1/2023	
	Izzard, Sara	Program Supervisor, Special Education	7/24/2023	
	Norris, Jarrod	Program Supervisor, Special Education	7/24/2023	
<i>Leaves of Absence</i>				
<i>Discontinuation of Employment</i>	Postelwait, Megan	Program Supervisor, Special Education	6/28/2023	
<i>Change of Status</i>				

PROFESSIONAL STAFF (Information)

	Employee Name	Position	Effective Date	Notes
<i>Appointments</i>				
<i>Leaves of Absence</i>				
<i>Discontinuation of Employment</i>	Williams, Makaal	Navigator, Lane AABSS	5/12/2023	
<i>Change of Status</i>				

VACANCY NOTICES (Information)

Posting #	Position	Closing Date	Notes
352	Community Engagement, MEP (Douglas County)	6/8/2023	In process
590	Sign Language Interpreter	6/15/2023	In process
611	Speech Language Pathologist	6/5/2023	Position filled
640	Instructional Assistant, Life Skills	6/9/2023	In process

VACANCY NOTICES (Information continued)

Posting #	Position	Closing Date	Notes
697	Sign Language Interpreter	Open pool	Position filled
702	Specialist, Community Resource Liason	6/9/2023	In process
725	Specialist, Student Engagement & Academic Support, MEP	6/30/2023	Position filled
770	Instructional Assistant, Life Skills	Open pool	In process
779	Navigator, Lane AABSS	6/30/2023	In process
785	Teacher, Life Skills	6/21/2023	In process
791	Teacher, Life Skills (23-24)	Open pool	In process
792	Teacher, Life Skills (23-24)	Open pool	In process
793	Teacher, Life Skills (23-24)	Open pool	In process
800	Instructional Assistant, Life Skills	Open pool	In process
804	Instructional Assistant, Life Skills	Open pool	Position filled
806	Assistant Superintendent	4/14/2023	Position filled
822	Teacher, Life Skills (23-24)	Open pool	In process
823	Teacher Consultant, Special Education	Open pool	In process
829	Instructional Assistant, Life Skills	Open pool	Position filled
830	Instructional Assistant, Life Skills	Open pool	In process
831	Instructional Assistant, Life Skills	Open pool	Position filled
832	Program Assistant, Special Education	6/13/2023	In process
834	Program Supervisor, Special Education	5/8/2023	Position filled
835	Speech Language Pathologist	6/9/2023	In process
837	Substitute Coordinator/Program Assistant, Special Education	5/10/2023	Position filled
838	CTE Teacher, LCA HOPE Factory	6/30/2023	In process
844	Specialist, English Language Development	6/9/2023	In process
846	Teacher, Deaf/Hard of Hearing	6/5/2023	In process
848	Program Supervisor, Special Education	Open pool	Position filled
850	Instructional Assistant, Life Skills	Open pool	In process
851	Instructional Assistant, Life Skills	Open pool	In process
858	Human Resources Generalist	6/14/2023	In process



LANE EDUCATION SERVICE DISTRICT

1200 Highway 99 North | 541.461.8200 | www.lesd.k12.or.us
Eugene, OR 97402 | 541.461.8298 [Fax]

EQUITY COMMITMENT LEADERSHIP COLLABORATION INTEGRITY

LANE EDUCATION SERVICE DISTRICT
1200 Hwy 99 N
Eugene, Oregon 97402

BOARD MEETING
Tuesday, May 2, 2023
Regular Meeting: 7:00 PM

LANE ESD BOARD MEETING
Minutes

Budget Committee 5:00 p.m.
Executive Session: 5:45 p.m.

1. Call Meeting to Order

Chair Linda Hamilton called the meeting to order at 5:00 p.m.

Board Members Present: Rose Wilde, Sydney Kissinger, Sherry Duerst-Higgins, Linda Hamilton, Vanessa Truett, Leslie Harris, Nora Kent (remote)

In addition to the Board Members present, Budget Committee members present include: Judy Newman (Eugene School District), Dwight Coon (Blachly School District), Robin Zygaitis (Bethel School District), Jim Chapman (Lowell School District).

Administrators present: Superintendent Tony Scurto, Interim Assistant Superintendent Malcom McCrae, Business Services Executive Director Dave Standridge, Special Education Executive Director Sue Mathisen, Human Resources Executive Director Ze Anderson-Brown, recording secretary Julie Simmonds

2. Appoint Budget Committee Members

The budget committee consists of the elected Board members and eight members appointed by the Board from component school district boards or designees of component district Boards.

The appointed budget committee members will be appointed for three-year terms at the September meeting. The terms will be staggered so that approximately one-third of the appointive members' terms end each year. The Board may appoint budget committee members to as many consecutive terms as deemed appropriate. If any appointive member is unable to complete the term for which he/she was appointed, the Board will announce the vacancy at the first regular Board meeting following the committee member's resignation or removal. An appointment to fill the position for its unexpired term will be made at the next regular Board meeting.

The Board of Directors of Lane ESD will appoint the following component district board members to a three-year term on the Lane ESD Budget Committee:

- Andrea Larsen, Fern Ridge
Jim Chapman, Lowell
Judy Newman, Eugene 4J

BE IT RESOLVED that the Board of Directors of Lane ESD appoints Andrea Larsen (Fern Ridge), Jim Chapman (Lowell) and Alicia Hays (Eugene 4J) to the Lane ESD Budget Committee.

3. Call Budget Meeting to Order

3.A. Welcome and Introductions

3.B. Election of Officers

3.B.1. Nominations for Presiding Officer

DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Budget Committee of Lane ESD nominate Robin Zygaitis as Chair and Jim Chapman as Vice-Chair of the 2023-24 Budget

Committee. Director Hamilton seconded, and the **MOTION CARRIED unanimously. (ESD Resolution #23-052)**

3.C. Presentation of Superintendent's Budget Message

As we are near the sunset of Federal and State funding that helped us navigate the pandemic and its aftermath, and while we are still "right-sizing" to meet our growth needs, Lane Education Service District is presenting for your consideration this proposed budget for the 2023-24 fiscal year that contains an appropriated General Fund amount of \$30,456,300 and a total for all funds of \$68,950,140. This represents increases of \$1,046,500 (3.6%) and \$50,203 (.1%), respectively. The projected unreserved ending General Fund balance is 7.3%.

Lane ESD's preferred ending fund balance is 8%. I am recommending less than that this year primarily because what is being proposed is a balanced budget. While all previous proposed budgets have been balanced, in order to achieve that balance, a portion of ending fund balance money was used. In the case of this proposed budget, our unreserved fund balance will both start and end the year at \$2,050,000.

We had planned to finish the 2022-23 school year with our ending fund balance at 10.1%. However, during the course of the year there were several high priority items that needed to be addressed. As the fund balance was above our target percentage and as we had immediate needs to address, we were very thoughtful and intentional about the spending of this money. This unfortunately dropped our fund balance down to a percentage that was closer to 8.0%. Deferred maintenance projects, capital improvements and recruitment and retention efforts were key goal areas for our investments.

Some examples of our expenditures in the 2022-23 school year included:

- Remodeling project at Westmoreland Campus that focused on extensive upgrades to bathroom facilities-ADA compliance, modernization, increasing square footage to allow changing tables, showers.
- Security improvements at both campuses
- Entering into a contract to hire temporary employees, allowing us to be fully staffed to operate a full school year, five days a week, without any school closures due to staff shortages
- Adjusting staff salaries mid-contract to further support critical retention and recruitment efforts
- New efforts to support employees:
 - A New Employee Orientation event that included all employees hired during the 2022-23 school year as well as new hires in the 2023-24 school year. It also included a luncheon where returning staff was invited alongside our new employees.
 - Two all-staff Training/professional development events
 - A dedicated lactation space on our main campus
 - Main Campus gender neutral bathroom
 - Employee recognition including a "Heart of the Work" campaign in February

So, we spent more last year and for very necessary, worthwhile reasons. Again, with our balanced proposed budget, I have full fiscal confidence even if it is lower than our preferred amount. This is a fiscally stable scenario.

Aside from the ending of Federal and State pandemic funding, we will also be without this current year's Recruitment and Retention Grant, which has been utilized very effectively. With grant funds, strategies implemented included data driven advertising and increased training opportunities focused on equity and job function. Even though this grant ends on June 30 of this year, the focused advertising and recruiting resources purchased with these funds will extend into the 2023-24 school year. This proposed budget also includes two additional Instructional Assistant training days, that this year were paid by the grant. We believe this is a good investment toward creating a better classroom experience for students while also improving the working environment for our staff.

This 2023-24 proposed budget is consistent with prior Lane ESD budgets in several ways. We will spend ninety percent on services for component school districts in four main categories:

- Services for Students with Special Needs
- School Improvement
- Technology
- Administration

Specific services offered in each of these areas are determined through the Local Service Plan which is created through a cooperative process by Lane ESD and component school district superintendents. This past fall the process resulted in the 2023-25 Local Service Plan—Year One which was unanimously supported by our sixteen component school districts. This is intended to be a two-year plan coinciding with Oregon’s biennium school funding cycles.

Our Local Service Plan offers districts a Core and Flex Fund model. Core services are essential services available to all districts. Technology and General Education are examples of Core. Allocated to each district based on ADMw are Flex dollars with which districts can purchase services from our Menu. These include Special Education and Administrative services.

Another feature of our Local Service Plan allows districts a Transit Funds option. Some districts may not spend all of their Flex dollars on ESD Menu items. Component district school boards can elect to take up to 50% of their Transfer Funds to their general budget.

It is always important to remember that while a budget is numbers on paper, these figures represent the resources that help our high quality staff make a positive difference. I am very proud of Lane ESD staff’s continued dedication to the students and educators of our local school districts. Gratitude for the creation of this proposed budget goes to the Lane County Superintendent Council, Lane County School Districts, and the Lane ESD Board and Budget Committee.

Special thanks goes to Business Director David Standridge and his department for their hard work and effort, and for their fiscally sound product. What follows in this document are the details of the proposed 2023-24 Lane ESD budget, presented for your consideration.

3.D. Review of Proposed Budget Document

Business Services Executive Director Dave Standridge reviewed the 2023-24 proposed Budget document.

General Fund Summary (page 3)

- The Ending Fund Balance and Contingency combined total is projected to be \$2,050,000. This represents 7.3% of revenues for the year. There is also a projected \$965,956 of dedicated component district funds that will be carried forward to 2024- 25. These funds include unused Flex Dollars and Professional Development Funds. Any funds allocated to districts that go unused are automatically carried over for use in the following year.
- While the Board’s targeted goal for the General Fund ending fund balance is 8.0%, the ESD did manage to develop a balanced budget for next year so the ending fund balance will not decrease any further.
- The combined ending fund balance for both the Lane ESD and component district funds will be 10.7%.

General Fund Resources (page 4)

- **1510 Interest on Investments:** The interest rate earned on the ESD’s investments last year at this time was .63%. It has steadily increased to the current rate of 3.75%.
- **1941 Service to Districts:** There’s been an increase in the level of services ordered by the districts that typically need to reimburse Lane ESD for the costs that exceed their flex dollar allocations.
- **1980 Indirect on Grants:** There are a few large grants and contracts that will provide additional revenue to the General Fund. • **3101 State School Fund:** The State School Fund formula revenue for 2023-24 is projected to be \$24,287,000 or \$460.93 per ADMw for the 52,690 ADMw in the county. This represents a \$585,000 or 2.5% increase from the current year.

General Fund Requirements by Service Area (page 5)

- **Services to Students with Special Needs:**

- o Life Skills & Intensive Services: Lane ESD anticipates opening two additional Life Skills classrooms to accommodate the growth in the program. There are an additional 35 students projected in the 23-24 budget as compared to the 22- 23 budget. (also pages 41-45)
- o Speech and Augmentative Communications: An additional 1.85 SLP FTE has been requested. (also pages 59-60)
- o Other Services: There's been an increase in the cost to provide the Sign Language Interpreter service. Like many other specialized services that Lane ESD provides, there is occasionally a shortage of qualified candidates to fill vacancies. When this occurs, Lane ESD needs to contract with a private provider to fulfill the service request, which can sometimes be quite costly. (also page 62)
- o Transit Cash: This is the funding that flows through to districts. As service levels and some costs increase, more of the funds the districts are allocated will go toward paying for the services they've ordered. This leaves fewer funds available to flow through to the district. (also page 70)
- **School Improvement Services:**
 - o General Education: Some of the staff and services are now funded by grants. (also pages 33-34)
- **Technology Services:**
 - o Infrastructural Technology: There was an opportunity to reimagine and reclassify a vacant position during 2022-23. While this position will provide better service for our districts, the classification did come in higher than the previous position. The ESD was also fortunate to recruit a very experienced engineer to fill a vacancy that had been staffed by someone with much less experience. (also pages 31-32)

General Fund Expenditures by Object (pages 12-15)

- **FTE Changes:**
 - o **111-Licensed**
 - +.25 School Psychologists: While orders have increased by 1.25 FTE, most of the additional services will be provided by a contracted third-party provider.
 - +3.75 Speech-Language Pathologists (service orders & program needs)
 - +1.25 Special Education Consultants (service orders & program needs)
 - -.81 Education Specialists (program needs and grant adjustments)
 - o **112-Classified**
 - +13.53 Special Education Instructional Assistants (increase in service orders)
 - -1.1 Program Assistants: Due to changes in program needs, the following FTE adjustments were made; -.70 decrease in Business Services, -1.0 position in I.T. was converted to an Administration position, .60 School Improvement shifted from grants.
 - -.85 School Improvement Specialist (duties picked up in Grants & Contracts)
 - o **113-Administrative**
 - +1.0 Special Education Supervisor to support for increase in service requests.
 - +.05 School Improvement Administrator moved from grant funds.
 - o **114-Confidential**
 - +1.0 Office Manager position in I.T. converted from classified position.
 - +1.0 Human Resources Analyst to support growth in staffing levels across the district.
- **121 & 122 Substitutes:** Because of the great difficulty in finding substitute Instructional Assistants and Teachers, the ESD is contracting with a private provider to fulfill these staffing needs. The provider will locate and employ the staff. These expenses will now appear as a purchased service in account 311-Instructional Services.
- **311 Instructional Services:** In addition to the substitute staffing, this account includes contracted Instructional Assistants that are in the classrooms on a daily basis. As the ESD is actively recruiting permanent IAs to fill the vacancies of regular classroom staff, it's imperative that the special education classrooms are adequately staffed each day during this time. Lane ESD contracts with a third party to provide IA's to work alongside ESD staff in the classrooms.

- **313 Student Services:** Includes the costs for contracted School Psychologist and Speech Language Therapists. Since not all of the services in these two areas could be provided by Lane ESD employees, a portion of the services are being provided by third party staffing.
- **319 Other Professional Services:** This includes the districts' use of flex funds to pay for Sign Language Interpreters, a Special Education Administrator and a Lane School Instructional Assistant.

General Fund Expenditures by Cost Center (pages 16-71)

This is another version of the General Fund expenditures displayed by individual cost centers. This is just more detailed reporting of the same information. Most of the highlights have been reported previously in this document. **Special Revenue Funds (pages 72-80)**

These pages contain the various grants and contracts awarded to Lane ESD. It also includes other self-sustaining programs, services and reserve funds. Many of these grants are two-year grants that coincide with the state's biennial budget. The amounts listed are not necessarily the total amount of the award. They're the projected expenditures for 2023-24.

- Additional grants/programs awarded after the budget was approved last year:
 - o ESSER III for Regional Inclusive Services
 - o ESSER III for the Juvenile Detention Education Program
 - o School Violence Prevention for safety improvements at the Westmoreland Campus
 - o BOLI-Future Ready
 - o Social Emotional Learning - Native Youth Wellness

Debt Service Fund (page 81)

This fund accounts for the Pension Bonds issued in 2007 for the refunding of the PERS unfunded liability.

Capital Projects Fund (page 82)

This is a Reserve Fund for repairs and improvements to the ESD's facilities.

Internal Service Fund (pages 83-84)

- Equipment Replacement Fund: Reserve fund for the replacement of the ESD's assets including vehicles, copiers, maintenance equipment, SmartBoards, etc.
- Computer Replacement Fund: Reserve fund for the replacement of the ESD's desktop/laptop computers and printers

If you have any questions that you would like answered either prior to or during the Budget Committee meeting, please contact Dave Standridge at dstandridge@lesd.k12.or.us or at 541-461-8289.

3.E. Committee Discussion

Budget committee inquired about the rise in contracted services.

3.F. Public Comment(s)

This is an opportunity for the audience to address the Budget Committee on topics related to the Budget Committee proceedings.

Please send written public comments or testimony to supt-office@lesd.k12.or.us to be included in the Board packet:

- Clearly label the subject line as: "Budget Committee" or "Budget Committee Testimony" and include the topic. Example: "Public Comment: Funding."

- Public comments or testimony submitted the morning of the Board meeting or during the Board meeting will be posted within 48 business hours.

The Lane Education Service District Board and Budget Committee values public input. No public comment was offered.

3.G. Committee Action

DIRECTOR HARRIS MOVED: BE IT RESOLVED that the 2021-22 Budget Committee of Lane ESD approves the 2021-22 Budget as presented. Budget Committee member Coon seconded, and the **MOTION CARRIED UNANIMOUSLY. (ESD Resolution #23-053)**

3.H. Adjourn Budget Committee

Chair Zygaitis adjourned the Lane Education Service District Budget Committee at 5:32 p.m.

4. Recess

5. Call Executive Session to Order (6:00 PM)

Chair Hamilton called an Executive Session to Order at 6:00 p.m.

The Board of Directors of Lane ESD will conduct an Executive Session to:

- To consider records exempt by law from public inspection. (ORS 192.660(2)(f))
- To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing. (ORS 192.660(2)(i))

6. Adjourn Executive Session

Chair Hamilton adjourned the Executive Session at 6:45 p.m.

7. Call Regular Meeting to Order

Chair Hamilton called the Regular Meeting of the Lane Education Service District Board of Directors to order at 7:11 p.m.

8. Welcome

Board Members present: Chair Linda Hamilton, Vice-Chair Vanessa Truett, Rose Wilde, Sydney Kissinger, Sherry Duerst-Higgins, Leslie Harris, Nora Kent (remote)

Administrators present: Superintendent Tony Scurto, Business Services Executive Director Dave Standridge, Recording Secretary Julie Simmonds

Guests: Erin Zygaitis (Community Advisor), Stacy Warnick-Hesse (LCEA, EAC), Laura Goudy (parent), Jessica Garnick (staff), Mike Anderson (Creswell Board Liaison - remote), Spencer Coleman (staff, remote)

9. Public Participation

This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda.

All Board meetings, with the exception of executive sessions, are open to the public. The Board invites ESD community members to attend Board meetings to become acquainted with the program and operation of the ESD. The public has a right to attend public meetings held in open session, and may be invited to share comments, ideas and opinions with the Board during designated times on the agenda. The Board may conduct a meeting without public comment.

Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings and submit written comments to the Board. Individuals requesting assistance, aids or accommodations are encouraged to notify the ESD at least 48 hours prior to the Board meeting with the request, consistent with Board policy BD/BDA - Board Meetings.

Procedures for Written Comment

Members of the public may submit written comments or materials to the Board at any time at the ESD office, by mail or by email to supt-office@lesd.k12.or.us. Materials or comments submitted at least 72 hours in advance of a Board meeting will be provided to the Board before the Board meeting. Written materials or comments submitted may not warrant action by the Board.

Comments Regarding Staff Members

A person speaking during the designated portion of the agenda for public comment may offer objective criticism of ESD operations and programs. The Board will not hear comments regarding any individual ESD staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for consideration of a legitimate complaint involving a staff member. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, a supervisor and the Board.

Community Member Laura Goudy emailed the Board to request an opportunity to provide public comment and subsequently addressed the board regarding praise and concerns related to the services provided by the Lane African American Black Student Success Program.

10. Agenda Review

The Board discussed adding the approval of the Superintendent Evaluation Summary to the action items.

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD add approval of the Superintendent Evaluation to the agenda under action items. Director Duerst-Higgins seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #23-054)**

11. Action Items

11.A. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent group as submitted and listed below.

1. Human Resource Report dated May 1, 2023

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda as presented. Director Duerst-Higgins seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #23-055)**

11.B. Accept Financial Report

Business Services Executive Director Dave Standridge provided comments on the April 2023 Financial Report.

DIRECTOR HARRIS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Financial Report for April 2023 as presented. Director Duerst-Higgins seconded, and **the MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #23-055)**

11.C. Approve Grant Awards

Superintendent Scurto provided comments on the nature of ESSER grant funds and the potential Preventing School Violence grant proposal. The following grants were presented to the Board for approval:

- ESSER III - RIS (awarded)
- ESSER III - JDEP (awarded)
- ESSER III - EI/ECSE (awarded)
- Preventing School Violence: BJA's STOP School Violence Program (considering application)

DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approve grants as presented. Director Wilde seconded, and **the MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #23-056)**

11.D. Asian American Pacific Islander Month May 2023

Asian American Pacific Islander (AAPI) Heritage Month takes place every May in the United States.

AAPI Heritage Month, formerly Asian Pacific American Heritage Month until 2009, originated in 1992 when then New York Congressman Frank Horton introduced the bill that called for the month of May to receive that designation, which came from the idea of former Capitol Hill staffer Jeanie Jew in the mid-1970s - more than 15 years earlier.

Jeanie Jew witnessed the U.S. Bicentennial celebrations of 1976 and was concerned about the lack of recognition given to Asian Americans and Pacific Islanders. At the time, celebrations of Black History Month and Hispanic Heritage were already in place. While Black History Month was decreed by President Gerald Ford in 1976 to become a national observance, Hispanic Heritage Week was designated as a national celebration by President Lyndon B. Johnson in 1968.

The month of May was selected for two reasons: First, to commemorate the arrival of the first known Japanese immigrant to the U.S. on May 7, 1843; secondly, to honor the completion of the transcontinental railroad on May 10, 1869, which upwards of 20,000 Chinese workers helped to construct. The month pays tribute to the generations of Asian and Pacific Islanders who have enriched the United State's history and are instrumental in its future success.

Now, therefore, the Board of Directors of Lane ESD declares:

Asian Pacific American Heritage Month in Lane Education Service District

WHEREAS: Asian and Pacific Americans have lived and worked in Oregon for more than 200 years, contributing to the state's rich history, economy, and culture; and

WHEREAS: Asian and Pacific Americans have helped advance our community's prosperity through their contributions to all fields of education, business, the arts, economic development, science, and technology; and

WHEREAS: Asian and Pacific American history is marked by a struggle for freedom, equality, and justice, prevailing over the adversity of exclusion, persecution, incarceration, and disparities; and

WHEREAS: The vibrant history and diverse cultures of Oregon's Asian and Pacific Americans are here to be honored as a central part of our state's story and shared across all Oregon communities; and

WHEREAS: The month of May is nationally recognized as a time to celebrate contributions of Asian and Pacific Americans to our society and collective history.

THEREFORE: The Lane Education Service District Board hereby proclaims May 2023 to be ASIAN PACIFIC

AMERICAN HERITAGE MONTH in Lane Education Service District.

DIRECTOR HARRIS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD proclaim May 2023 as Asian Pacific American Heritage Month. Director Kissinger seconded, and **the MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #23-057)**

11.E. Approve Superintendent Evaluation Summary

Summary of Superintendent Tony Scurto's Annual Evaluation by the Education Service District Board

The seven members of the Lane Education Service District Board of Directors have completed the annual evaluation of Superintendent Tony Scurto for 2022-23. All board members have served on the board for at least one full year and have been able to observe and be a part of the successes achieved so far this year.

All board members and agency staff were invited to provide input via survey. Superintendent Scurto provided the Board with a self-evaluation for consideration in the development of his evaluation.

The Board's evaluation focused on 1) professional standards and 2) the goals for the organization set previously by the board and developed by Superintendent Scurto in the Fall of 2020.

When reviewing performance based on professional standards, the Board determined that Superintendent Scurto's performance was effective or accomplished in the areas of visionary leadership, policy and governance, communications and community relations, effective management, resource management, labor relations, organizational and resource management, ethical leadership, and labor relations. The board determined that Superintendent Scurto is effective and/or accomplished in attaining the goals set by the board and superintendent in Fall of 2020 to support reopening school efforts. He was rated as developing in completing the Leadership team reconfiguration and in the implementation of the Student Success Act Comprehensive Support Plan. The Board rated Superintendent Scurto as accomplished in conducting Vision, Mission and Strategic Planning for Lane ESD. The Board found Superintendent Scurto is developing in reconfiguring the Leadership team and transitioning a new Human Resources Executive Director.

Agency staff rated Superintendent Scurto favorably overall Performance questions. A sampling of remarks from staff include:

- "Tony always has the well-being of children in our county and state as his top priority. He also has a strong vision of collaboration with the staff at Lane ESD to provide equitable access to resources for students and families."
- "I believe that Tony's positive energy and shared vision has made a positive impact on Lane ESD. He leads with commitment to making Lane ESD a place you feel proud to work and be a part of."
- "Tony's door is always open (well, not literally) ...he cares about the success of this agency and his employees as people because of his approachability. I feel very supported by Tony and that he is fostering leadership from within the agency, as well."

The Board praises Superintendent Scurto for spectacular performance. The Board appreciates Superintendent Scurto's approach and ability to extend the culture of serving the districts. Superintendent Scurto brings a calming influence to the organization. When looking at the relationships with the peers and constituents, the Board sees that Superintendent Scurto and his peers are positively engaged. The agency is fortunate to have Superintendent Scurto at the lead. The Board looks forward to working together to further Lane ESD's success.

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approve Superintendent Tony Scurto's Evaluation Summary. Director Kissinger seconded, and **the MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #23-058)**

12. Discussion/Reports

12.A. Legislative Update

May Revenue Forecast

The May revenue forecast is expected in the next couple of weeks. It will be key in informing districts what to expect for the 2023-25 biennium. The Co-Chairs current Budget allocation is \$9.9B for the State School Fund (SSF). We continue to advocate for \$10.3B. The Regional Inclusive Services increase of \$23.7M brings the total funding allocation to close to \$97M. ODE is supporting this through a Policy Option Package. It is not clear at this time how much will be allocated for Regional Inclusive Services or ESD SSA Technical Assistance.

Key Bills

SB819, the "Abbreviated Day" Bill. While we support the concept, issues exist with some details of implementation. A House workgroup on this bill just wrapped up their work over the past weekend. Desired amendments that will change the definition of an abbreviated day have failed to make it into the Bill. It is likely this Bill, if passed, will be implemented at the start of the 2023-24 school year.

HB3198, the Governor's Literacy Bill, is moving. Questions exist about the funding and if ESDs are able to receive \$4.7M for Technical Assistance.

OAESD Legislative Committee Meeting

The OAESD Legislative Committee is scheduled to meet this Thursday at noon. An update will be provided on the OAESD Spring Conference next week.

12.B. Superintendent Report

Assistant Superintendent

Interviews were held on April 25, and a Community/Staff forum is scheduled for May 3 with up to 30 participants. There are two finalists.

Lane Equity Advisory Council

Members of the Leadership Team will meet with the Lane Equity Advisory Council for the second time this Friday at 4:00 p.m. The agenda includes continued discussion of support for our transgender staff and planning for Equity training in the 2023-24 school year.

Unified Basketball Game

The Unified Basketball Game at Churchill HS last Friday night!

12.C. Live Oak Consulting

Chair Linda Hamilton, Vice-Chair Vanessa Truett and Director Rose Wilde provided a report on the Board subcommittee visit with Live Oak Consulting regarding Land Acknowledgement and cultural awareness and decolonization training.

Directors Hamilton, Truett, and Wilde accompanied Superintendent Scurto to a meeting with Live Oak Consulting to determine the best way to engage in learning and practices to decolonize our work as board members and within Lane ESD. Upon exploring the options, the recommendation is that board members attend the May 16th public training Decolonization 101, offered by Live Oak Consulting, via Zoom from 11am-2pm. Board members who cannot attend are encouraged to participate in a subsequent session, when offered. Those able to attend can debrief and share with each other during the June board meeting, or as a short worksession prior to that meeting. Board training funds will cover the \$149 registration fee. The board secretary will register board members for the training.

<https://www.eventbrite.com/e/decolonization-101-native-american-cultural-competency-and-awareness-registration-608930456387>

A second recommendation is to reframe the Board's [proposed Land Acknowledgement](#) and plan a Statement of Accountability, as recommended by Live Oak founder, Deena Dart, PhD., who reviewed the Board's draft statement and provided feedback. The Board would then adopt that plan formally at our June meeting.

The Board recognized that the superintendent is responsible for staff training decisions and looks forward to his recommendations regarding whether to engage with Live Oak for additional services for staff training, which

include the possibility of online training modules that could be more accessible for employee groups with student supervision responsibilities. Director Wilde recommends the Board attend the training, debrief at the June meeting, then look at adopting the proposed land acknowledgment. Live Oak recommends adjusting land acknowledgment to a statement of accountability. Directors Wilde and Hamilton will attend the training.

12.D. OAESD Spring Conference

Six of the seven Board members are registered to attend the OAESD Spring Conference along with the Superintendent and the Chief Information Officer, Cassadie Ross (presenting), Ana Quintero-Arias (presenting), Shanae Joyce-Stringer, and Shareen Vogel (presenting).

Hotel reservations at Sunriver Resort are set for May 10 arrival through May 12 departure.

13. Information from Administrative Staff

The directors of Human Resources and Title Programs, Special Education, Business Services, Technology and School Improvement submitted written reports to the Board on matters of interest concerning his/her area of responsibility.

14. Board Member Reports and Comments/Agenda Planning

14.A. Agenda Planning

Board members are invited to send agenda items to be considered for the next board meeting. Please call or email to the Board Chair or Superintendent.

14.B. Board Member Reports

Board members are asked to submit their reports in writing to be attached to Boardbook. Reports can be sent to the Executive Assistant in advance of the meeting.

As Board Members prepare their reports, please consider the following questions:

1. What programs did I visit over the last month? What committees did I participate in?
2. What is the connection to the LESD services and programs to the component districts or community?
3. What significance or meaning does the activity have to the broader community?
4. What are the next steps or follow-up activities planned?

Sherry Duerst-Higgins

Linda Hamilton

Leslie Harris

Nora Kent

Sydney Kissinger: I visited the Bethel School Board meeting in April via Zoom. I have visited the Bethel School Boards meetings two times before. Once in person and another time via Zoom. The meetings have been well managed and harmonious. The members work well together and make consensual decisions. In April a reading specialist made a presentation about a first grade reading program. The high school is working in partnership with the Boys and Girls Club of Emerald Valley. In another meeting I heard that the students would like to have a community center. The Boys and Girls Club is planning to build a facility in Golden Gardens. I plan to follow up on these projects and visit Golden Gardens to see the progress of this facility. I will also attend a Bethel School Board meeting in person. I am also interested in the election process of the Bethel School Board. I was at a Carnival for the Democratic Party of Lane County and met Curt Nordling who is running for the school board. I picked up literature for Drae Charles and Robin Zygaitis there, too. I will follow up on this race by paying attention to the outcome. I am on the hiring committee for the Assistant Superintendent. We will meet again on May 3 to make a final decision. I will attend the Freedom Fund NAACP dinner with Tony Scurto on May 5. These are my next steps and follow up plans.

Vanessa Truett

Rose Wilde

Reta Doland, Superintendents' Council Advisor

Emilio Hernandez, Liaison, Springfield Public Schools

Mike Anderson, Liaison, Creswell School District

Mark Boren, Liaison, Fern Ridge School District

Erin Zygaitis, Community Advisor

15. Announcements/Correspondence

15.A. Acknowledgements and Recognition

Community member Niyah Ross entered the meeting and requested time for Public Comment. The Chair acknowledged Ms. Ross and provided time for her to address the Board.

Ms. Ross provided comments regarding the Lane African American Black Student Success Program.

15.B. Kudos

Kudos to: Zoe McCawley

Reported by: Becky Coon

Reason: Zoe has put a tremendous amount of effort into helping plan and create inclusive materials for students at Agnes Stewart Middle School who are attending Outdoor School this year! Zoe is an asset this team and helps to create an environment where students and staff feel successful and beloved.

Kudos to: Rhonda Brown

Reported by: Mandy Langston

Reason: For caring and putting so much heart in all you do at Main Campus and the Westmoreland Campus. You're always going above and beyond. Thank You for all you do!

Thank you to those who took the time to acknowledge co-workers/staff with kudos. Employees and Board members can submit a "kudo" any time during the month. To submit a kudo visit: www.lesd.k12.or.us/forms/kudos.html

15.C. Announcements

15.C.1. **Lane ESD Board Member Activities and Opportunities**

- OSBA Executive Committee Meeting, May 8, 2023: The OSBA Executive Committee will meet on Monday, May 8, 2023, at 10 a.m. via Zoom to review the proposed meeting agenda to discuss general operations. For more information contact Jane Leonhardt.
- OAESD Spring Conference, May 10-12, 2023
- OSBA Executive Committee Meeting, May 15, 2023: The OSBA Executive Committee will meet on Monday, May 15, 2023, at 10 a.m. via Zoom to review the proposed meeting agenda to discuss succession planning. For more information contact Jane Leonhardt.
- LCC Industry and Trades Education Center Groundbreaking, May 19, 2023
- OSBA Board of Directors Meeting, June 17, 2023: The OSBA Board of Directors will meet from 8:00 a.m. to 12:00 p.m. on Saturday, June 17, 2023, via Zoom. For more information contact [Jane Leonhardt](#).

NOTICE OF EXECUTIVE SESSION: The Board of Directors of the Oregon School Boards Association will hold an executive session on Saturday, June 17, 2023. The executive session is being held pursuant to ORS 192.660(2)(i), to review and evaluate the employment-related performance of the chief executive officer, a public officer, employee or staff member. The session is a closed meeting and not open to the public as per the ORS listed above.

- OSBA Legislative Policy Committee Meeting, June 28, 2023: The OSBA Legislative Policy Committee will meet at 5:30 p.m. on Wednesday, June 28, 2023 via Zoom. For more information contact La'Nell Trissel.
- OSBA Summer Camp Board Conference, August 11-13, 2023, Salem Convention Center
- OSBA Board of Directors Meeting, September 22-24, 2023: The OSBA Board of Directors will meet from 6:00 to 9:00 p.m. on Friday, September 22, 2023 at a location to be determined. The meeting will reconvene on Saturday, September 23, 2023 from 8:30 a.m. until 4:00 p.m. The meeting will reconvene on Sunday, September 24, 2023 from 8:30 a.m. until 12:00 p.m.
- OSBA Board of Directors Meeting, November 23, 2023: The OSBA Board of Directors will meet from 10:00 a.m. to 12:00 p.m. on Sunday, November 12, 2023, in the Columbia Room at the Portland Marriott Downtown Waterfront in Portland, Oregon. For more information contact Jane Leonhardt.
- OSBA Bonds, Ballots and Buildings Conference, February 16, 2024, Salem Convention Center.

16. Adjournment

Chair Hamilton adjourned the meeting at 8:02 p.m.

The next regular meeting is scheduled to be held Tuesday, June 6, 2023, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.

Minutes Approved:

Linda Hamilton, Chairperson

jrs

Tony Scurto, Superintendent



LANE EDUCATION SERVICE DISTRICT

1200 Highway 99 North
Eugene, OR 97402

541.461.8200
541.461.8298 [Fax]

www.lesd.k12.or.us

EQUITY COMMITMENT LEADERSHIP COLLABORATION INTEGRITY

LANE EDUCATION SERVICE DISTRICT

1200 Hwy 99 N
Eugene, Oregon 97402

BOARD MEETING

Tuesday, April 4, 2023
Regular Meeting: 6:00 PM

**LANE ESD BOARD MEETING
Minutes**

Tuesday, April 4, 2023

1. 5:00 p.m. Call Executive Session To Order

The Board of Directors of Lane ESD conducted a work session to:

- To consider records exempt by law from public inspection. (ORS 192.660(2)(f))
- To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing. (ORS 192.660(2)(i))

Executive Session was adjourned at 5:40 p.m.

2. Call Regular Meeting To Order

Board Chair Linda Hamilton called the regular meeting of the Board of Directors to order at 6:00 p.m.

3. Welcome

Board Advisors and Liaisons present: Mike Johnson (Superintendents' Council Liaison), Tim Rogers (Creswell School District Board Liaison), Mark Boren (Fern Ridge School District Board Liaison)

Administrative Staff Present: Superintendent Tony Scurto, Business Services Executive Director Dave Standridge, Chief Information Officer Brandon Webb, Special Education Executive Director Sue Mathisen, Human Resources Executive Director Ze Anderson-Brown, Executive Assistant and Recording Secretary Julie Simmonds

Guests: Tanya Ray (LCEA)

4. Public Participation

This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda.

All Board meetings, with the exception of executive sessions, are open to the public. The Board invites ESD community members to attend Board meetings to become acquainted with the program and operation of the ESD. The public has a right to attend public meetings held in open session, and may be invited to share comments, ideas and opinions with the Board during designated times on the agenda. The Board may conduct a meeting without public comment.

There was no public comment.

5. Agenda Review

The agenda was reviewed. Item 7G is moved to May 2023 meeting.

6. Presentation: Technology Department Progress on Strategic Plan

Chief Information Officer Brandon Webb presented on Information Technology's work towards the Lane ESD Strategic Plan.

7. Action Items

7.A. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests

that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent group as submitted and listed below.

1. Lane ESD Board Meeting Minutes of March 7, 2023
2. Human Resource Report, dated April 1, 2023

DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent agenda as presented. Director Harris seconded, and **the MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #23-046)**

7.B. Accept Financial Report

Business Services Director Dave Standridge provided comments on the current Financial Report.

DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD accept the Financial Report for March 2023, as presented. Director Kent seconded, and **the MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #23-047)**

7.C. Grants: Approve Grant Application Requests

Constructing a Brighter Future

This is a grant through AGC (Associated General Contractors of Oregon-Columbia Chapter). This organization has funded Lane CTE two times previously. This grant will support a small portion of Lee Kounovsky's FTE. Lee's work directly supports the goals and objectives of AGC-- promoting apprenticeship or workforce training programs through LCC for our youth across Lane County in CTE Programs of Study. He also supports the spread of applied learning in math, literacy, science, and other foundational skills. All the work with Constructing a Brighter Future and getting more hands-on relevant projects that are designed to give students opportunities to experience relevant projects that give them the skill sets needed across the trades and help set them up for success.

Student Reengagement Organization Grant

To create a CTE program at MLK in collaboration with the LESD CTE department. Lane County Youth Services provides vocational experience for students, but this is not in collaboration with a CTE program and students do not participate in dual credit or other CTE programs. Our goal is to create a construction CTE program to benefit student engagement during MLK enrollment, as well as give students skills to assist with transition to comprehensive high school or other placement after youth services transition. \$200,000.

DIRECTOR HARRIS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approve applying for the grants as discussed. Director Duerst-Higgins seconded, and **the MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #23-048)**

7.D. Proclaim Licensed Staff Appreciation Week

Licensed Staff Appreciation Week is May 2-6, 2023.

WHEREAS, teachers mold future citizens through guidance and education; and

WHEREAS, teachers encounter students of widely differing backgrounds; and

WHEREAS, our country's future depends upon providing quality education to all students; and

WHEREAS, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and

WHEREAS, our community recognizes and supports its teachers in educating the children of this community.

NOW, THEREFORE, BE IT RESOLVED that the Lane Education Service District Board of Directors proclaims May2-6, 2023 to be TEACHER APPRECIATION WEEK; and

BE IT FURTHER RESOLVED that the Lane Education Service District Board of Directors strongly encourages all members of our community to join it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

DIRECTOR HARRIS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the Resolution Proclaiming Licensed Staff Appreciation Week. Director Kissinger seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #23-049)**

7.E. Appoint Negotiations Team Member(s)

The Board will discuss participation in the bargaining process with Lane County Education Association (LCEA).

The agency has a history of conducting interest-based bargaining. Superintendent Scurto advised the Board that the agency may use traditional bargaining for the upcoming negotiations. The bargaining meetings typically happen on Wednesdays, late afternoon or evening, beginning as soon as possible. After discussion, Directors Duerst-Higgins and Harris volunteered to participate on the Bargaining Committee, with Chair Hamilton serving as an alternate.

DIRECTOR DUERST-HIGGINS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD appoint Directors Duerst-Higgins and Harris volunteered to participate on the Bargaining Committee, with Chair Hamilton serving as an alternate. Director Kissinger seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #23-050)**

7.F. Adopt Resolution Adopting Participation in the Oregon Education Service District Support Network for 2023-2026

Whereas, the Oregon State Legislature has established education service districts, otherwise known as ESDs, to assist school districts and the Oregon Department of Education in achieving Oregon's educational goals by providing equitable, high quality, cost-effective and locally responsive educational services at a regional level; and,

Whereas, over the years, Oregon's ESDs, both individually and collectively, have focused on this mission to meet the needs of the State by working in concert with each other and with the Oregon Department of Education; and,

Whereas, the Oregon Association of Education Service Districts has formalized this work through the formation of the Oregon ESD Support Network in order to ensure the equity of, and access to, educational opportunity for all of Oregon's Children; to utilize all Oregon ESDs in a coordinated and

integrated approach to focus on statewide implementation of targeted initiatives; to build capacity at each ESD; to build upon existing networks and partnerships to ensure and maximize efficiency for school districts and their students across the state of Oregon; to support ODE and other state entities in the effective and efficient design and implementation of initiatives requiring statewide or multi-ESD coordination and collaboration; and, to provide a single point of contact for ODE and other entities with interest in working with Oregon ESDs functioning as a Network; and,

Whereas, Oregon's ESDs have developed Core Principles and Operating Agreements and Operational Protocols to provide the structure and governance for the Oregon ESD Support Network.

NOW THEREFORE, DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane Education Service District approve participation in the Oregon Education Service District Support Network for 2023-26 in accordance with the stated Core Principles, Operating Agreements and Operational Protocols. Director Kissinger seconded, and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT AND WILDE VOTING YES. (ESD Resolution #23-051)**

7.G. Approve Superintendent Evaluation Summary

The Board agreed to move this agenda item to the May 2023 meeting. No action was taken.

8. Discussion/Reports

8.A. Legislative Update

State School Fund

The Co-Chairs Budget current allocation is \$9.9 B for the State School Fund, while we are still advocating for \$10.3B. The next indicator of whether or not we can get the SSF closer to \$10.3B will be the May Revenue Forecast. At this time, it is not clear what level of funding is allocated for Regional Inclusive Services or ESD SSA Technical Assistance.

Key Bills

We are paying close attention to SB819, the "Abbreviated Day" Bill. Even though support is behind the concept of this Bill, there are some issues with details of the implementation. The Bill passed the Senate almost unanimously and is now in a workgroup in the House. Lobbyists are looking for amendments to change the definition of abbreviated day. Implementation would begin with the 2023-24 school year.

HB3198, the Governor's Literacy Bill, has lobbyists working on an amendment to include ESDs in the rule. Many ESDs already do this work. Lane ESD can convene consortium efforts with our small and middle-sized districts.

The next OAESD Legislative Committee meeting is this Thursday at noon.

8.B. Superintendent Report

Lane Equity Advisory Council

The second meeting between the Lane Equity Advisory Council and members of Leadership is scheduled for tomorrow at 4:00. Superintendent Scurto hopes to set up a recurring monthly meeting. The agenda includes discussion of support of transgender staff and planning for equity training in 2023-24 school year.

OAESD

The OAESD Officer's Council meets Thursday.

8.C. Assistant Superintendent Search

Superintendent Scurto provided an update on the search process for the next Lane ESD Assistant Superintendent. Interviews are scheduled for April 25, followed by a community forum on May 3. Directors Wilde and Kissinger volunteered to participate in the interview process.

8.D. BOLI Grant Award

BOLI Grant Award - \$498,000

The BOLI Future Ready Grant will support all (10) Manufacturing Programs of Study across Lane County that are at various stages of development. The BOLI Pre-Apprenticeship Certificate will enhance all these Programs, creating a clear pathway with additional education, training, and workplace experiences for students that are directly aligned to Lane CC and our industry needs in the Manufacturing sector. The HOPE Factory project will be an 'anchor' job site for this project. The estimated grant request will be 400K, with these funds to be used for teacher professional development (High School CTE teachers, LCC faculty), curriculum development, equipment, and supplies for HOPE as well as our HS CTE Programs to upgrade, PPE and technology (laptops) for students.

9. Information from Administrative Staff

The directors of Human Resources and Title Programs, Special Education, Business Services, Technology and [School Improvement](#) submitted written reports to the Board on matters of interest concerning his/her area of responsibility.

10. Board Member Reports and Comments/Agenda Planning

10.A. Board Member Reports

Board members submitted written reports on activities from the previous month.

10.B. Agenda Planning

Board members are invited to send agenda items to be considered for the next board meeting. Please call or email to the Board Chair or Superintendent.

11. Announcements/Correspondence

11.A. Acknowledgements and Recognition

11.B. Kudos

Kudos to: Cameron Loveys

Reported by: Megan Postelwait

Reason: Cameron is a Rockstar IA in the Spencer Butte classroom. Last week she was working with a student while collaborating with a PT under parent and administrative supervision and the parent got to see her child walk down a ramp and use a walker with minimum to moderate support for the first time. Cameron narrated the level of support for the PT and the student was smiling ear to ear. Cameron is a wonderful collaborator and educational partner to have in any classroom.

Thank you to those who took the time to acknowledge co-workers/staff with kudos. Employees and Board members can submit a "kudo" any time during the month. To submit a kudo visit: www.lesd.k12.or.us/forms/kudos.html

11.C. Lane ESD Board Member Activities and Opportunities

- [PACE Day 2023](#)
April 13, 2023
- [OSBA Board of Directors Meeting - June 2023](#), June 17, 2023
- [OSBA Legislative Policy Committee Meeting - June 2023](#)
June 28, 2023
- [2023 Summer Board Conference](#) Aug. 11-13, 2023, Salem - Salem
Convention Center and The Grand Hotel
- [OSBA Board of Directors Meeting - September 2023](#). September 22-24, 2023

- [OSBA Board of Directors Meeting - November 2023](#)
November 12, 2023
Portland Marriott Downtown Waterfront

11.D. **Component District Board Meeting Dates**

11.E. Announcements

12. Adjournment

- The next regular meeting is scheduled to be held Tuesday, May 2, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.

Chair Linda Hamilton adjourned the meeting at 7:32 p.m.

The next regular meeting is scheduled to be held Tuesday, May 2, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.

Minutes Approved:

Linda Hamilton, Chairperson

jrs

Tony Scurto, Superintendent

Lane Education Service District
2022-23 General Fund Financial Summary
 May 31, 2023

	Budget	Actual: Jul-May	Projected: Jun	Projected Total	Projected vs Budget	
					\$	%

Resources

State School Fund	15,395,800	15,420,256	-	15,420,256	24,456	0.2%
Property Tax & Timber	8,370,200	8,298,114	182,200	8,480,314	110,114	1.3%
Services to Districts	873,800	-	1,403,594	1,403,594	529,794	60.6% (1)
Other Local Revenue	350,000	524,884	23,969	548,853	198,853	56.8% (2)
Indirect from Grants	490,000	371,720	258,280	630,000	140,000	28.6%
Total Revenues	25,479,800	24,614,974	1,868,043	26,483,017	1,003,217	3.9%
Beginning Fund Balance: Unreserved	3,401,000	3,316,093	-	3,316,093	(84,907)	-2.5%
Beginning Fund Balance: District Reserves	1,129,000	1,080,566	-	1,080,566	(48,434)	-4.3%
Total Resources	30,009,800	29,011,633	1,868,043	30,879,676	869,876	2.9%

Requirements

Salaries	9,259,434	7,730,674	1,673,725	9,404,399	144,965	1.6%
Benefits	6,409,374	4,856,439	1,058,858	5,915,297	(494,077)	-7.7%
Services	3,592,088	4,305,981	2,284,708	6,590,689	2,998,601	83.5% (3)
Supplies	339,400	627,392	11,000	638,392	298,992	88.1%
Other	215,700	215,579	1,800	217,379	1,679	0.8%
Interfund Transfers	459,000	429,000	30,000	459,000	-	0.0%
Transit Cash to Districts	5,726,153	3,149,399	1,624,945	4,774,344	(951,809)	-16.6%
Total Expenditures	26,001,149	21,314,464	6,685,036	27,999,500	1,998,351	7.7%
Ending Fund Balance: Unreserved	2,581,113	-	-	1,902,324	(678,789)	-26.3%
Ending Fund Balance: District Reserves	1,427,538	-	-	977,851	(449,687)	-31.5%
Total Requirements	30,009,800	21,314,464	6,685,036	30,879,676	869,876	2.9%

Change in Unreserved Fund Balance (819,887) (1,413,769)

Unreserved Ending Fund Balance 10.1% 7.2%

(1) Increase in Life Skills enrollment.

(2) Increase in the investment rate received on the LGIP Investment Pool.

(3) Includes contracted services for Instructional Assistants provided by outside staffing agency, improvements to restroom facilities at Westmoreland and use of district flex funds for sign language interpreter services.



Dear Roshelle Nieto,

Congratulations! This letter is to inform you that Lane Education Service District- Native Youth Wellness Program has been chosen by the Statewide Youth Advisory Council to receive an award for the COVID-19 Recovery funding opportunity. Upon confirmation that this letter was received, OHA intends to award you in the amount of **\$15,000** on your proposal.

We received over 120 applications for this grant opportunity and most of the applications were eligible for funding. Due to the nature of the funding model, all applications that met the eligibility criteria and aligned with the priorities set forth by the Youth Advisory Council will receive an award. Therefore, many organizations are receiving awards, which means the average award is on the lower end of the range set forth in the application.

This letter outlines the activities and next steps for providing these funds.

Timeline:

OHA hopes to have grant agreements for recipient signature within a month. Program funds will be eligible for use as of July 1, 2023. If agreements are signed after that date, grant funds can cover costs retroactive to July 1. The grant may cover costs incurred through June 1, 2023.

Work Activities, Work Plan, and Budget

The grant agreement will lay out allowed work activities that should be inclusive of your application. Given that almost all recipients received less than their requested budget, OHA asks for a revised budget and workplan based on available funds. Please make sure that 90% of the budget is going towards staff and youth capacity/training. If you applied to multiple focus areas, we leave it up to the grantee to choose where the funds will go the furthest.

Due dates will be laid out in grant agreement as well.

The Adolescent and School Health Unit will provide grantees with technical assistance and support throughout the grant cycle through periodic check-ins and other engagement opportunities. Staff will look to minimize reporting burden with simple and short reporting templates. You can contact Wes Rivers (wesley.r.rivers@state.or.us or 971-284-9023) or Lev Schneidman (lev.schneidman@dhsaha.state.or.us or 503-793-9892) with any questions related to the implementation of the grant funds.

Next Steps

We ask that you please respond to this notice by filling out the following survey acknowledging acceptance of the funds and providing times to connect by June 9th, 2023. Upon acceptance, the Adolescent and School Health Unit will contact you to help to discuss activities and deliverable for your grant agreement.

Link to Survey to Accept or Decline Funds:

<https://app.smartsheet.com/b/form/c76fbd0d080c47bda05d9e1693bdcce4>

We look forward to working with you on this opportunity and please do not hesitate to reach out to us with questions.



Wes Rivers

Youth Health Policy and Programs Manager

Public Health Division

Oregon Health Authority



Lev Schneidman, MSW

COVID-19 Recovery School Health Program Coordinator

Public Health Division

Oregon Health Authority

**LANE EDUCATION SERVICE DISTRICT
2023-24 BUDGET RESOLUTIONS**

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors for Lane Education Service District hereby adopts the budget for the 2023-24 fiscal year in the total sum of \$69,550,140 now on file at the Office of the Superintendent.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that for the fiscal year beginning July 1, 2023, the amounts shown below are hereby appropriated for the purposes indicated within the funds listed:

Appropriation Category	Fund Name					All Funds Total
	General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Internal Service Fund	
1000 - Instruction	12,474,004	3,376,551	0	0	0	
2000 - Support Services	11,697,177	12,961,539	30	271,925	816,000	
3000 - Food Service	0	71,300	0	0	0	
4000 - Facilities Construction	0	0	0	0	0	
5100 - Debt Service	0	0	886,000	63,075	0	
5200 - Interfund Transfers	459,000	0	0	0	0	
5300 - Apportionment of Funds	3,410,163	20,047,420	0	0	0	
6000 - Contingency	2,415,956	0	0	0	0	
Appropriation Total	30,456,300	36,456,810	886,030	335,000	816,000	68,950,140
7000 - Unappropriated	600,000	0	0	0	0	600,000
Budget Total	31,056,300	36,456,810	886,030	335,000	816,000	69,550,140

RESOLUTION IMPOSING AND CATEGORIZING THE TAX

BE IT RESOLVED, that the following ad valorem property taxes are hereby imposed and categorized for tax year 2023-24 upon the assessed value of all taxable property within the district:

Permanent tax rate subject to the Education Limitation: \$.2232 per \$1,000 of assessed value.

Board Chair

Date

June 6, 2023

Resolution No.

RESOLUTION ADOPTING SUPPLEMENTAL BUDGET AND MAKING APPROPRIATION

BE IT RESOLVED that the Board of Directors for Lane Education Service District hereby adopts the following supplemental budget for the fiscal year 2022-23 which increases the total budget by \$4,426,000 to the sum of \$73,925,937.

BE IT RESOLVED that the amounts for fiscal year 2022-23 and for the purposes shown below are hereby appropriated and increase the total appropriation of all funds by \$4,426,000 to the sum of \$73,325,937.

SUMMARY OF SUPPLEMENTAL BUDGET

General Fund

Resource	Amount	Requirement	Amount
Local Revenue	\$ 980,000	1000 Instruction	\$ 1,390,000
State Revenue	\$ 30,000	2000 Support Services	1,835,000
		5300 Apportionment of Funds	(809,000)
		6000 Contingency	(1,406,000)
Revised Total Resources	<u>\$ 31,019,800</u>	Revised Total Requirements	<u>\$ 31,019,800</u>

Comments:

Adjust appropriations for the additional costs related to; recruitment, professional development, Westmoreland campus restroom facilities upgrades, additional special ed supervisor FTE, contracted special ed staff, facility repairs and improvements and component district use of flex dollars for sign language interpreters.

Special Revenue Fund

Resource	Amount	Requirement	Amount
Local Revenue	\$ 400,000	2000 Support Services	2,716,000
State Revenue	\$ 2,532,000	5300 Apportionment of Funds	700,000
Federal Revenue	\$ 484,000		
Revised Total Resources	<u>\$ 40,847,497</u>	Revised Total Requirements	<u>\$ 40,847,497</u>

Comments:

Increased grant revenue for EI-ECSE, SEL for Native Youth, Perkins, SIA, Recruitment/Retention, Regional Educator Network. Includes increase for Sign Language Interpreter program costs.

Board Chair

**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON**

FINANCIAL REPORT

FOR THE YEAR ENDED JUNE 30, 2022



12700 SW 72nd Ave.
Tigard, OR 97223

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

2021-2022 FINANCIAL REPORT

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LANE EDUCATION SERVICE DISTRICT

Lane County, Oregon

PRINCIPAL OFFICIALS

<u>BOARD OF DIRECTORS</u>	<u>TERM EXPIRES</u>
Sydney Kissinger	June 30, 2025
Sherry Duerst-Higgins	June 30, 2023
Linda Hamilton, Chair	June 30, 2023
Leslie Harris	June 30, 2023
Nora Kent	June 30, 2023
Vanessa Truett, Vice Chair	June 30, 2025
Rose Wilde	June 30, 2025

ADMINISTRATION

Tony Scurto, Superintendent
Dave Standridge, Business Manager

The Board members receive mail at the following address:

Lane ESD
1200 Highway 99N
Eugene, Oregon 97402

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LANE EDUCATION SERVICE DISTRICT

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December 8, 2022

INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Lane Educational Service District
Lane County, Oregon

Opinions

We have audited the accompanying basic financial statements of the governmental activities, business-type activities, and each major fund of Lane Educational Service District (the District) as of and for the year ended June 30, 2022 and the related notes to the financial statements, which collectively comprise the basic financial statements as listed in the table of contents.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, and each major fund of the District, as of June 30, 2022, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Lane Educational Service District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these basic financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the basic financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Districts' ability to continue as a going concern for twelve months beyond the basic financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the basic financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and Government Auditing Standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements

are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the basic financial statements.

In performing an audit in accordance with generally accepted auditing standards and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the basic financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the basic financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the basic financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and required supplementary information, as listed in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, except for the budgetary statements presented as required supplementary information as listed in the table of contents.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The supplementary information, as listed in the table of contents, and the schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CRF) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The supplementary information, as listed in the table of contents, is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit

of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information, as listed in the table of contents, and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

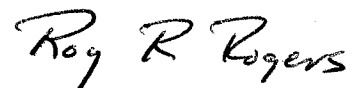
Management is responsible for the other information included in the annual report. The other information comprises the other information, as listed in the table of contents, and the listing of board members containing their term expiration dates, located before the table of contents, but does not include the basic financial statements and our auditors' report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Report on Other Legal and Regulatory Requirements

In accordance with *Government Auditing Standards*, we have also issued our reports dated December 8, 2022 on our consideration of the internal control over financial reporting and on our tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of the reports are to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the internal control over financial reporting or on compliance. The reports are an integral part of an audit performed in accordance with *Government Auditing Standards* in considering internal control over financial reporting and compliance.

In accordance with Minimum Standards for Audits of Oregon Municipal Corporations, we have issued our report dated December 8, 2022 on our consideration of compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance.



Roy R. Rogers, CPA
PAULY, ROGERS AND CO., P.C.

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**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON
MANAGEMENT'S DISCUSSION AND ANALYSIS**

As management of Lane Education Service District, we offer readers of the district's financial statements this narrative overview and analysis of the financial activities of the district for the fiscal year ended June 30, 2022.

FINANCIAL HIGHLIGHTS

- In the government-wide statements, the district has a negative net position of \$4,003,742 on June 30, 2022. Included in this amount is \$5,396,497 in capital assets and a negative unrestricted balance of \$9,738,388. A major contributor to the negative net position is a net pension liability of \$10,278,431.
- PERS related financial information is included on the district's *Statement of Net Position*. The *Statement* includes an entry for the district's proportionate share of the PERS system's overall unfunded liability. This has a material impact on the entity-wide *Statement* by reducing the Unrestricted Net Position by \$11,051,060. It also reduced expenses on the *Statement of Activities* by \$590,304. This entry only affects the entity-wide *Statement of Net Position* (page 3) and the *Statement of Activities* (page 4). This does not affect the financial statements that are prepared on a budgetary basis and will not affect how the district budgets moving forward.
- Of the \$60,773,622 in governmental fund revenue, the General Fund represents 40% and the Special Revenue Fund represents 55%.
- The General Fund received \$24,498,973 in revenue in 2021-22. The revenues that make up the State School Fund formula dollars represented 92% of the total. Services to districts were 3% and the remaining 5% was from other federal and local sources.
- The General Fund's ending fund balance is \$4,396,659 or 17.9% of the total operating revenues for the fund. A portion of the fund balance represents component district Flex Funds and other discretionary funds that they have chosen to carry over and spend in subsequent fiscal years. This amount is \$1,147,875 or 4.7% of operating revenues. The remaining fund balance represents the ESD's unrestricted fund balance of \$3,248,784 or 13.3% of operating revenues. The General Fund's overall ending fund balance had a net increase of \$290,802 from June 30, 2021 to June 30, 2022. The unreserved fund balance increased \$6,504 and the component district Flex Funds/Other Funds increased \$284,298.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The district's basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON
MANAGEMENT'S DISCUSSION AND ANALYSIS**

Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the district's finances, in a manner similar to a private-sector business. These statements include:

Statement of Net Position The *Statement of Net Position* presents information on all of the assets and liabilities of the District as of June 30, 2022. Net Position are the assets remaining after the liabilities have been paid off or otherwise satisfied. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the district is improving or deteriorating.

Statement of Activities The *Statement of Activities* presents information showing how the net assets of the District changed over the most recent fiscal year by tracking revenues, expenses and other transactions that increase or reduce net assets. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned, but unused vacation leave.)

In the government-wide financial statements, the district's activities are aggregated into the single category of *governmental activities*. All the District's basic functions are shown here, such as administration, technology/learning services, curriculum/teaching support and special education. These activities are primarily financed through property taxes, Oregon's State School Fund and other intergovernmental revenues.

Fund Financial Statements

The *fund financial statements* provide more detailed information about the district's funds, focusing on its most significant or "major" funds – not the district as a whole. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The district, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related requirements. To be considered a major fund, the fund's assets, liabilities, revenue or expenses must be at least 10% of total of all funds.

Governmental Funds. The *governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. Unlike government-wide financial statements, however, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year.

Since the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. Both the governmental fund Balance Sheet and the Statement of Revenues, Expenditure and Changes in Fund Balances provide a reconciliation to facilitate this comparison.

The district maintains four individual governmental funds, all of which are considered major funds. Information is presented separately in the governmental fund Balance Sheet and the governmental fund Statement of Revenues, Expenditure and Changes in Fund Balances for these funds which include the General Fund, Special Revenue Fund, Debt Service Fund and the Capital Projects Fund.

**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON
MANAGEMENT'S DISCUSSION AND ANALYSIS**

Internal Service Fund. This fund accounts for the revenues and expenditures used in replacing and maintaining the district's equipment.

Notes to the Financial Statements The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Information In addition to the basic financial statements and accompanying notes, this report also presents this Management's Discussion and Analysis which is considered required supplementary information. Other supplementary information includes statements for the non-major governmental funds, budgetary comparison schedules and a schedule of property tax transactions.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Summary Statement of Net Position		
	June 30, 2021	June 30, 2022
Assets		
Current Assets	\$ 13,440,213	\$ 24,999,747
Non-Current Assets	3,536,520	6,311,704
Total Assets	16,976,733	31,311,451
Deferred Outflow of Resources	6,904,836	7,494,427
Total Assets & Pension Deferrals	23,881,569	38,805,878
Liabilities		
Current Liabilities	8,453,349	19,335,795
Non-current Liabilities	5,555,692	4,859,504
Net Pension Liability	17,663,661	10,278,431
Total Liabilities	31,672,702	34,473,730
Deferred Inflows of Resources	930,801	8,335,890
Total Liabilities & Pension Deferrals	32,603,503	42,809,620
Net Position:		
Net Investment in Capital Assets	3,293,493	5,396,497
Restricted for OPEB – RHIA	243,027	262,568
Restricted for Debt Service	30,979	75,581
Unrestricted	-12,289,433	-9,738,388
Total Net Position	\$ -8,721,934	\$ -4,003,742

Following are the significant variances when comparing the June 30, 2021 and the June 30, 2022 Statements of Net Position:

- **Current Assets & Current Liabilities:** The Accounts Receivable balance increased \$11,957,756 from the prior year. The EI-ECSE subcontractor submitted their invoices to the

**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON
MANAGEMENT'S DISCUSSION AND ANALYSIS**

ESD after the end of the fiscal year. This delayed the ESD's reimbursement request to ODE. There were also other grants and programs that expanded so the year end receivables were greater than the previous year.

- **Non-Current Assets:** The ESD received a grant to make significant seismic improvements at the Westmoreland Campus. The increase also includes the completed HVAC improvement project.
- **Current Liabilities:** The increase is related to the aforementioned situation with the timing of the EI-ECSE contractor's invoices not being received until after the end of the fiscal year.
- **Non-Current Liabilities:** The decrease includes the annual principal payments on the debt service.
- The Net Pension liability decreased \$7,385,230 and the Deferred Inflow of Resources related to the pension plan increased \$7,361,154. The district's proportionate share of the PERS system wide unfunded liability is reflected in the chart. The other PERS related adjustments are reflected in the Deferred Outflows & Inflows of Resources lines in both assets and liabilities. The net amount of the adjustments for PERS increased the net position by \$590,304.

Statement of Activities		
Revenues:	<u>June 30, 2021</u>	<u>June 30, 2022</u>
Program Revenues:		
Charges for Service	\$ 3,700,988	\$ 4,210,482
Operating Grants & Contributions	24,090,890	32,291,775
General Revenues:		
Property Taxes	7,759,384	8,037,436
State Support	14,967,279	14,651,093
Earnings on Investments	69,983	69,983
Other Local Revenue	1,110,151	1,527,086
Total Revenue	<u>51,698,675</u>	<u>60,787,855</u>
Expenses:		
Instruction	33,630,355	35,066,557
Support Services	17,648,371	20,661,705
Community Services	0	47,207
Interest on Long-term Debt	323,302	294,194
Total Expenses	<u>51,602,028</u>	<u>56,069,663</u>
Change in Net Position	96,647	4,718,192
Net Position – Beginning Balance	-8,818,581	-8,721,934
Net Position– Ending Balance	<u>\$ -8,721,934</u>	<u>\$ -4,003,742</u>

Following are the significant variances when comparing the June 30, 2021 and the June 30, 2022 Statement of Activities:

- **Charges for Service:** Increased grant revenue increased the indirect revenue to the General Fund. Connected Lane County (CLC) became a separate entity and the ESD charged CLC for staff Services. The Sign Language Interpreter program also expanded.

**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON
MANAGEMENT'S DISCUSSION AND ANALYSIS**

- **Operating Grants:** There were several grants that received increased funding and a few new grants, These include EI-ECSE, Student Investment Act, Regional Educator Network, Workforce Innovation and Opportunity Act, Seismic Rehabilitation, ESSER, Migrant Education and Perkins.
- **Earnings on Investments:** The average interest rate declined another 29% during the year.
- **Other Local Revenue:** Includes refunds for prior year service contracts and the new Teacher Pathways program that is now hosted by Lane ESD.
- **Support Services:** Increased spending in the Special Revenue fund for the grants listed above.
- **Community Services:** Due to temporary changes in the regulations, the food service program was provided without charge by Eugene School District in 2020-21. The ESD was responsible for picking up the costs again in 2021-22.

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

As noted earlier, the district uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds The focus of the District's governmental funds is to provide information on relatively short-term cash flow and funding for future basic services. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available at the end of the fiscal year.

General Fund - The General Fund is the chief operating fund of the district. As of June 30, 2022, the fund balance was \$4,396,659. The General Fund's overall ending fund balance had a net increase of \$290,802 for the year. The unreserved fund balance increased \$6,504 and the component district Flex Funds/Other Funds increased \$284,298.

Special Revenue Fund – The majority of the activity in the special revenue funds is for grants, contracts and miscellaneous reserves. Included in those funds is a technology fund that provides limited services to other agencies, a fund that captures all of the miscellaneous school improvement/special education activities and a fund that provides scholarships to teachers. The combined fund balance of these three funds is 94% of the total for all special revenue funds.

Debt Service Fund - The District uses this fund to account for the repayment of the 2007 pension obligation bonds issued to advance fund the district's unfunded actuarial liability for the Public Employee Retirement System (PERS). On a budgetary basis, the year ended with a fund balance of \$75,581.

Capital Projects Fund – This fund is maintained for major repairs to the ESD's two facilities. \$2,326,217 was spent on the following projects at the Westmoreland Campus: seismic retrofit project, flooring and lighting improvements. The retrofit project was funded by a Seismic Rehabilitation grant from Business Oregon in the amount of \$2,378,365. There was a \$372,719 transfer from the General Fund to support these and future projects. The district also has annual debt service payments of \$63,067 for the loan used for the main campus roof replacement project. As of June 30, 2022, there was \$161,258 available to meet the ongoing capital needs of the district.

Internal Service Fund – This fund provides equipment replacement services for the ESD. This includes fixed asset level equipment such as vehicles, copiers, mowers and other department specific equipment. The fund also provides for the replacement of personal computers and printers. The year end fund balance was to \$479,979. Purchases during the year included two

**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON
MANAGEMENT'S DISCUSSION AND ANALYSIS**

vehicles, a tractor and data storage equipment. There was also revenue of \$317,557. The Net Position decreased \$28,697 in 2021-22.

GENERAL FUND BUDGETARY HIGHLIGHTS

The Lane ESD board approved a supplemental budget in 2021-22. Appropriations were adjusted in the General Fund to reflect the reduction in Life Skills costs, the increase in SLP services, Nurse services, HR staffing, legal services and to increase the transfer to the Capital Projects Fund. The Special Revenue Fund was increased to accommodate the increased grants and contracts revenue. The Capital Projects Fund was adjusted for the Westmoreland improvement projects.

CAPITAL ASSETS AND DEBT ADMINISTRATION

- Capital Assets** The District's investment in capital assets includes buildings and improvements, vehicles, furniture and equipment. As of June 30, 2022, the District had invested \$5,396,497 in capital assets, net of depreciation and related debt, as shown on the following table. Most of the net increase was due to the Westmoreland campus HVAC and seismic retrofit projects being completed. Other additions included new vehicles for the motor pool, technology equipment and a tractor.

Capital Assets - Net of Depreciation		
	<u>June 30, 2021</u>	<u>June 30, 2022</u>
Land	\$ 501,013	\$ 501,013
Construction in Progress	419,452	77,500
Buildings & Improvements	2,153,308	5,179,164
Vehicles	89,936	139,661
Furniture & Equipment	129,784	151,798
Total	<u>\$ 3,293,493</u>	<u>\$ 6,049,136</u>

Debt

At the end of the fiscal year, the district had outstanding debt of \$4,265,000 in limited tax pension bonds. Principal payments in the amount of \$550,000 were made during the fiscal year. The outstanding debt on the note payable for the roof replacement is \$652,639.

REQUESTS FOR INFORMATION

This financial report is designed to present the user (citizens, taxpayers, investors and creditors) with a general overview of the district's finances and to demonstrate the district's accountability. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the District's Director of Business Services at 1200 Highway 99N, Eugene, OR 97402.

Dave Standridge

Director of Business Services
Lane Education Service District

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

BASIC FINANCIAL STATEMENTS

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LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON
STATEMENT OF NET POSITION
June 30, 2022

	Governmental Activities
Assets	
Current Assets:	
Cash and Cash Equivalents	\$ 5,504,457
Property Taxes Receivable	310,236
Grant and Other Receivables	19,154,159
Prepaid Expenses	30,895
Total Current Assets	24,999,747
Noncurrent Assets:	
Net OPEB Asset - RHIA	262,568
Capital Assets - Nondepreciable	578,513
Capital Assets - Depreciable, Net of Accumulated Depreciation	5,470,623
Total Noncurrent Assets	6,311,704
Total Assets	31,311,451
Deferred Outflows of Resources	
Pension Related Deferrals - PERS	7,394,106
Deferred Outflows - OPEB RHIA	57,691
Deferred Outflows - OPEB Health Insurance	35,548
Deferred Outflows - OPEB Stipends	7,082
Total Deferred Outflows of Resources	7,494,427
Total Assets and Deferred Outflows of Resources	38,805,878
Liabilities	
Current Liabilities:	
Accounts Payable	16,515,284
Accrued Payroll, Withholdings, and Benefits	2,075,605
Deposits Payable	3,319
Unearned Revenue	85,905
Current Maturities of Bonds & Notes Payable	655,682
Total Current Liabilities	19,335,795
Noncurrent Liabilities:	
Accrued Vacation	248,083
OPEB Liability - Stipends	43,334
OPEB Liability - Health Insurance	322,113
Net Pension Liability - PERS	10,278,431
Bonds & Notes Payable, Net of Current Maturities	4,245,974
Total Noncurrent Liabilities	15,137,935
Total Liabilities	34,473,730
Deferred Inflows of Resources	
Pension Related Deferrals - PERS	8,166,735
Deferred Inflows - OPEB RHIA	93,427
Deferred Inflows - OPEB Health Insurance	74,716
Deferred Inflows - OPEB Stipends	1,012
Total Deferred Inflows of Resources	8,335,890
Total Liabilities and Deferred Inflows of Resources	42,809,620
Net Position	
Net Investment in Capital Assets	5,396,497
Restricted for RHIA Asset	262,568
Restricted for Debt Service	75,581
Unrestricted	(9,738,388)
Total Net Position	\$ (4,003,742)

See accompanying notes to basic financial statements.

**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON**

**STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2022**

<u>Functions/Programs</u>	<u>Program Revenues</u>			Net (Expense) Revenue and Changes in Net Position
	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	
Instruction	\$ 35,066,557	\$ 369,900	\$ 21,758,830	\$ (12,937,827)
Support Services	20,661,705	3,840,582	10,532,945	(6,288,178)
Enterprise and Community Services	47,207	-	-	(47,207)
Interest on Long-Term Obligations	294,194	-	-	(294,194)
Total Governmental Activities	<u>\$ 56,069,663</u>	<u>\$ 4,210,482</u>	<u>\$ 32,291,775</u>	<u>(19,567,406)</u>

General Revenues:

Property Taxes	8,037,436
State Support	14,651,093
Earnings on Investments	69,983
Other Local Revenues	1,527,086
	<hr/>

Total General Revenues 24,285,598

Change in Net Position 4,718,192

Net Position Beginning of Year (8,721,934)

Net Position End of Year **\$ (4,003,742)**

See accompanying notes to basic financial statements.

**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON**

**BALANCE SHEET - GOVERNMENTAL FUNDS
June 30, 2022**

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>DEBT SERVICE</u>	<u>CAPITAL PROJECTS</u>	<u>TOTALS</u>
ASSETS:					
Cash and Investments	\$ 2,340,853	\$ 2,404,707	\$ 75,581	\$ 161,258	\$ 4,982,399
Receivables:					
Grants and Other Receivables	747,341	18,406,510	-	-	19,153,851
Taxes	310,236	-	-	-	310,236
Due from Other Funds	6,516,899	-	-	-	6,516,899
Prepaid Items	29,455	1,440	-	-	30,895
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Assets	<u>\$ 9,944,784</u>	<u>\$ 20,812,657</u>	<u>\$ 75,581</u>	<u>\$ 161,258</u>	<u>\$ 30,994,280</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE:					
Liabilities:					
Accounts Payable	\$ 3,202,046	\$ 13,270,851	\$ -	\$ -	\$ 16,472,897
Due to Other Funds	-	6,516,899	-	-	6,516,899
Accrued Payroll, Withholdings, and Benefits	2,065,467	10,138	-	-	2,075,605
Deposits	3,319	-	-	-	3,319
Unearned Revenue	-	85,905	-	-	85,905
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Liabilities	<u>5,270,832</u>	<u>19,883,793</u>	<u>-</u>	<u>-</u>	<u>25,154,625</u>
Deferred Inflows of Resources:					
Unavailable Revenue-Property Taxes	<u>277,293</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>277,293</u>
Fund Balances (Deficit):					
Nonspendable	29,455	1,440	-	-	30,895
Restricted	-	-	75,581	-	75,581
Assigned	-	927,424	-	161,258	1,088,682
Unassigned	4,367,204	-	-	-	4,367,204
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Fund Balance	<u>4,396,659</u>	<u>928,864</u>	<u>75,581</u>	<u>161,258</u>	<u>5,562,362</u>
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 9,944,784</u>	<u>\$ 20,812,657</u>	<u>\$ 75,581</u>	<u>\$ 161,258</u>	<u>\$ 30,994,280</u>

See accompanying notes to basic financial statements.

**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON
RECONCILIATION OF GOVERNMENTAL FUNDS
BALANCE SHEET TO STATEMENT OF NET POSITION**

June 30, 2022

Total Fund Balances		
Amounts reported for governmental activities in the Statement of Net Position are different because:		\$ 5,562,362
The PERS net pension asset (liability) is the difference between the total pension liability and the assets set aside to pay benefits earned to past and current employees and beneficiaries.		(10,278,431)
Deferred inflows and outflows of resources related to the pension plan include differences between expected and actual experience, changes of assumptions, differences between projects and actual earning, and contributions subsequent to the measurement date.		
Deferred Outflows - PERS		7,394,106
Deferred Outflows - OPEB RHIA		57,691
Deferred Outflows - OPEB Stipends		7,082
Deferred Outflows - Health Insurance		35,548
Deferred Inflows - PERS		(8,166,735)
Deferred Inflows - OPEB RHIA		(93,427)
Deferred Inflows - OPEB Stipends		(1,012)
Deferred Inflows - Health Insurance		(74,716)
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in the governmental funds.		
Capital Assets, net		6,049,136
Delinquent property taxes receivable will be collected this year, but are not available soon enough to pay for the current period's expenditures, and therefore are unavailable in the funds.		277,293
The OPEB asset (liability) is not reported as an asset (liability) in the governmental funds.		
OPEB - RHIA	\$ 262,568	
OPEB - Stipends	(43,334)	
OPEB - Health Insurance	(322,113)	(102,879)
The assets and liabilities of the internal service funds are included in the governmental activities in the Statement of Net Position.		479,979
Long-term liabilities not payable in the current year are not reported as governmental fund liabilities. These liabilities consist of:		
Accrued Vacation Payable		(248,083)
Bonds & Notes Payable		(4,901,656)
Total Net Position		\$ (4,003,742)

See accompanying notes to basic financial statements.

**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON**

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS**

For the Year Ended June 30, 2022

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	TOTAL
REVENUES:					
From Local Sources	\$ 9,847,880	\$ 3,448,575	\$ 865,061	\$ -	\$ 14,161,516
From State Sources	14,651,093	21,756,270	-	2,033,966	38,441,329
From Federal Sources	-	8,170,777	-	-	8,170,777
Total Revenues	24,498,973	33,375,622	865,061	2,033,966	60,773,622
EXPENDITURES:					
Current:					
Instruction	7,905,120	2,421,647	-	-	10,326,767
Support Services	8,977,371	11,020,153	1	201,878	20,199,403
Enterprise and Community Services	-	47,703	-	-	47,703
Debt Service	-	-	820,458	63,067	883,525
Capital Outlay	-	-	-	2,124,339	2,124,339
Total Expenditures	16,882,491	13,489,503	820,459	2,389,284	33,581,737
Excess of Revenues Over, (Under) Expenditures	7,616,482	19,886,119	44,602	(355,318)	27,191,885
Other Financing Sources, (Uses):					
Apportionment of Funds	(6,798,480)	(19,635,504)	-	-	(26,433,984)
Transfer In	-	154,481	-	372,719	527,200
Transfer Out	(527,200)	-	-	-	(527,200)
Total Other Financing Sources, (Uses)	(7,325,680)	(19,481,023)	-	372,719	(26,433,984)
Net Change in Fund Balance	290,802	405,096	44,602	17,401	757,901
Beginning Fund Balance	4,105,857	523,768	30,979	143,857	4,804,461
Ending Fund Balance	\$ 4,396,659	\$ 928,864	\$ 75,581	\$ 161,258	\$ 5,562,362

See accompanying notes to basic financial statements.

**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON**

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES**

For the Year Ended June 30, 2022

Net Change in Fund Balance - Governmental Funds	\$	757,901
<p>The revenue (expense) represents the changes in net asset (liability) from year to year due to changes in total asset (liability) and the fair value of plan net position available to pay benefits.</p>		
PERS	\$ 590,304	
OPEB - RHIA	36,112	
OPEB - Health	22,435	
OPEB - Stipend	<u>14,387</u>	663,238
<p>Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation.</p>		
Capital Asset Additions	3,066,706	
Depreciation expense	<u>(311,063)</u>	2,755,643
<p>Long-term debt proceeds are reported as other financing sources in governmental funds. In the Statement of Net Position, however, issuing long-term debt increases liabilities. Similarly, repayment of principal is an expenditure in the governmental funds but reduces the liability in the Statement of Net Position. This is the amount by which proceeds exceeded repayments:</p>		
Debt Principal Repaid	589,333	
Accrued Vacation	<u>(30,796)</u>	558,537
<p>Governmental funds report the effect of premiums and discounts when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities. This amount is the net effect of these differences:</p>		
Amortization of premium/(discount)		(2,663)
<p>Internal service funds are used to account for revenues and expenditures used in replacing and maintaining buildings and equipment.</p>		
		(28,697)
<p>Because some property taxes will not be collected for several months after the District's fiscal year ends, they are not considered as "available" revenues in the governmental funds, and are instead recorded as unavailable revenue. They are, however, recorded as revenues in the Statement of Activities.</p>		
		<u>14,233</u>
Change in Net Position	\$	<u><u>4,718,192</u></u>

See accompanying notes to basic financial statements.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

STATEMENT OF NET POSITION - INTERNAL SERVICE FUND
June 30, 2022

ASSETS	
Deposits and Investments	\$ 522,058
Grant Receivable	308
	<hr/>
Total Assets	522,366
	<hr/>
LIABILITIES	
Accounts Payable	42,387
	<hr/>
Total Liabilities	42,387
	<hr/>
NET POSITION	
Unrestricted	479,979
	<hr/>
Total Net Position	\$ 479,979
	<hr/> <hr/>

See accompanying notes to basic financial statements.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION
INTERNAL SERVICE FUND
For the Year Ended June 30, 2022

Operating Revenues:		
Services Provided Other Funds	\$	317,557
Operating Expenses:		
Cost of Services		<u>346,254</u>
Operating Income (Loss)		(28,697)
Net Position - Beginning		<u>508,676</u>
Net Position - Ending	\$	<u><u>479,979</u></u>

See accompanying notes to basic financial statements.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

STATEMENT OF CASH FLOWS
INTERNAL SERVICE FUND
For the Year Ended June 30, 2022

Cash Flows from Operating Activities:	
Receipts from Other Funds	\$ 317,249
Payments to Vendors	<u>(303,867)</u>
Net Cash from (Used) Provided by Operating Activities	13,382
Cash Balance - Beginning	<u>508,676</u>
Cash Balance - Ending	<u><u>\$ 522,058</u></u>
Reconciliation of Operating Income to Net Cash Provided by Operating Activities:	
Operating Income	\$ (28,697)
Adjustments to Reconcile Net Income to Net Cash	
Increase in Accounts Receivable	(308)
Increase in Accounts Payable	<u>42,387</u>
Net Cash from (Used) Provided by Operating Activities	<u><u>\$ 13,382</u></u>

See accompanying notes to basic financial statements.

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LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO THE BASIC FINANCIAL STATEMENTS

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LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The significant accounting policies are described below.

A. REPORTING ENTITY

The District is a political subdivision of the state of Oregon governed by an independently elected Board of Directors and is legally separate from all other entities. It is also financially independent of other state and local governmental units. It has the power to levy taxes, is responsible for its debts, and is entitled to any surpluses. The financial reporting consists of the District, any organization for which the District is financially accountable, and any other organizations that, because of the nature and significance of their relationship with the District, may not be excluded from the District's financial reporting. Component units, as established by the Governmental Accounting Standards Board (GASB) Statement 61, are separate entities that are included in the District's reporting because of the significance of their operational or financial relationships with the District. Currently, there are no component units.

B. MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND BASIS OF PRESENTATION

GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS)

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities* normally are supported by taxes and intergovernmental revenues.

The statement of activities demonstrates the degree to which the expenses of a given function are offset by program revenues. *Program revenues* include 1) charges to those who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational requirements of a particular function. State school support, taxes, and other items not properly included among program revenues are reported instead as *general revenues*.

The government-wide financial statements and Internal Service fund use the economic resources *measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all the eligibility requirements imposed by the provider have been met.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

FUND FINANCIAL STATEMENTS

Separate fund financial statements are provided for governmental funds.

Governmental funds: Major individual governmental funds are reported as separate columns in the fund financial statements.

Governmental funds are used to account for the general government activities. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are “measurable and available”). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to pay liabilities of the current period, which is 60 days. Expenditures are recorded when the liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, interfund transactions, pension and OPEB costs, and certain compensated absences and claims and judgments which are not recognized as expenditures because they will be liquidated with future expendable financial resources.

- Property taxes are recognized as revenue only if received within 60 days of year-end.
- Entitlements, shared revenues, and interest are recognized as revenue in the period to which they relate.
- Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met.
- Charges for services are recognized as revenue in the period in which the services are performed.
- Other receipts are not considered measurable and available until cash is received.

Other major differences between the modified accrual basis and the accrual basis are:

- Post-employment benefits are expensed when paid rather than when incurred.
- Capital outlay expenditures are recognized as expenditures when the assets are acquired (depreciation is not recorded).
- Proceeds of long-term borrowing are recognized as an "other financing source" and principal paid is considered an expenditure when paid.
- Supply inventory is expensed when purchased.
- The Net Pension Liability is not recorded and the OPEB assets are not recorded.
- Pension and OPEB Costs are not recorded as an expense until paid.

There are the following major governmental funds:

- The General Fund accounts for the general operating revenues and expenditures. Principal revenue sources are property taxes and the state school fund.
- The Special Revenue Fund accounts for the operating revenues and expenditures of grants awarded. Grant revenues are primarily from federal, state, and local governments.
- The Debt Service Fund accounts for the annual debt service on the 2007 pension bonds.
- The Capital Projects Fund provides facility services for the District. Services include major repair/replacement projects for the grounds and buildings at the Main Campus and the Westmoreland facilities.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

There is also the following proprietary fund:

- The Internal Service Fund accounts for revenues and expenditures used in replacing and maintaining buildings and equipment.

ASSETS, LIABILITIES AND EQUITY

CASH AND CASH EQUIVALENTS

Cash and investments consist of cash on hand, demand deposits, and investments in the State of Oregon Local Government Investment Pool (LGIP). Investments in the LGIP are considered highly liquid investments with original maturities of three months or less to be cash equivalents.

Oregon Revised Statutes 294.035 authorizes investment in the LGIP, general obligations of the U.S. Government and its agencies, bankers' acceptances, and commercial paper rated A-2 or better by Standard & Poor's Corporation or P-2 or better by Moody's Investors Service, among others.

RECEIVABLES

Grant and other accounts receivables consist of amounts due from school districts for services provided, grants, and reimbursements. Management believes that the amount of any uncollectible accounts included in receivables is immaterial; therefore, no provision for uncollectible accounts has been made.

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "interfund receivables/payables" (I.E., the current portion of interfund loans) or "advances to/from other funds" (I.E., the noncurrent portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds".

PROPERTY TAXES

Uncollected real and personal property taxes are reflected on the statement of net position and the balance sheet as receivables. Uncollected taxes are deemed by management to be substantially collectible or recoverable through liens; therefore, no allowance for uncollectible taxes has been established. All property taxes receivable are due from property owners within the District.

Under state law, county governments are responsible for extending authorized property tax levies, computing tax rates, billing and collecting all property taxes, and making periodic distributions of collections to entities levying taxes. Property taxes become a lien against the property when levied on July 1 of each year and are payable in three installments due on November 15, February 15 and May 15. Property tax collections are distributed monthly except for November, when such distributions are made weekly.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

SUPPLY INVENTORY

Supplies inventory is valued at cost using first-in, first-out (FIFO) method. Accounting for supplies inventory is based on the consumption method in the government-wide financial statements. Under the consumption method, all inventory items are charged to expenditures of user departments at the time of withdrawal from inventory. Donated commodities consumed during the year are reported as revenues and expenditures. The amount of unused supply inventories and donated commodities at the balance sheet date is considered immaterial by management for reporting purposes.

PREPAID ITEMS

Payments to vendors may reflect costs applicable to future accounting periods and are recorded as prepaid items in the government-wide and fund financial statements.

CAPITAL ASSETS

Capital assets, which include land, buildings, equipment and construction in progress, are reported in the government-wide financial statements. Capital assets are defined as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at their estimated fair market value on the date donated. The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend assets lives are not capitalized. Depreciation is recorded on capital assets on the straight-line method over the useful life of the asset. Major outlays for capital assets and improvements are capitalized as projects are constructed.

The capital assets are depreciated using the straight-line method over the following estimated lives:

Buildings and related improvements	20 - 40 years
Vehicles	10 - 15 years
Furniture, fixtures, and instructional equipment	10 years

ACCRUED COMPENSATED ABSENCES

Policy is to permit employees to earn vacation credits. Accumulated unpaid vacation must be taken within one year and is accrued as earned and is reported as an obligation on the Statement of Net Position. Sick pay, which does not vest, is recorded as an expenditure or expense when leave is taken.

UNEARNED REVENUE

Unearned revenue is reported on the Statement of Net Position when resources are received before the District has a legal claim to them, as when grant monies are received prior to incurring qualifying expenditures.

On the fund financial statements, unearned revenue arises when resources do not satisfy both the measurable and available criteria for recognition in the current year, such as property taxes received more than 60 days after year-end. In subsequent periods, when both recognition criteria are met, the revenue is recognized.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

ESTIMATES

The preparation of the basic financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenditures during the reporting period. Actual results could differ from those estimates.

LONG-TERM OBLIGATIONS, BOND DISCOUNTS, AND PREMIUMS

Bonds and notes payable and other long-term obligations are reported as liabilities in the government-wide financial statements. The governmental fund financial statements do not report long-term obligations because they do not require the use of current financial resources. Rather, governmental funds recognize the proceeds of debt issued as another financing source and report the repayment of debt principal and interest as an expenditure.

Bond premiums and discounts are deferred and amortized over the term of the bonds using the bonds-outstanding method in the government-wide and internal service fund financial statements. The bonds-outstanding method does not differ significantly from the effective interest rate method. Unamortized premiums and discounts are presented as additions or subtractions from the face amount of the bonds. In the fund financial statements, premiums and discounts are recognized in the current period.

LEASES

Leases which meet certain criteria established by the Financial Accounting Standards Board (FASB) are classified as financed purchases, and the assets and related liabilities are recorded at amounts equal to the lesser of the present value of minimum lease payments or the fair value of the leased property at the beginning of the respective lease term. At June 30, 2022, there were no financed purchases or any other leases that were material.

RETIREMENT PLAN

Substantially all of the District's employees are participants in the State of Oregon Public Employees Retirement System (PERS). For the purpose of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about fiduciary net position of PERS and additions to/deductions from PERS's fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

EARLY VOLUNTARY RETIREMENT

Certain employees with a minimum of 18 years of service are eligible for early retirement benefits, which are considered a special termination benefit. In the government-wide financial statements, the estimated present value of future benefits is recognized as a liability when the employee retires. In the fund financial statements an expenditure is not recognized until the benefits are paid.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

ENCUMBRANCES

During the year, encumbrances are used for administrative control purposes; purchase orders and other commitments for the expenditure of monies are recorded to reserve related appropriations. At year end, encumbrances are reversed to the extent that a liability has not been incurred and encumbrances lapse.

NET POSITION

Net position represents the difference between assets and liabilities. Net investment in capital assets, consists of capital assets net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition of those assets. Net position is reported as restricted when there are limitations imposed on its use either through the enabling legislation adopted or through external restrictions imposed by creditors, grantors, laws, or regulations of other governments. At June 30, 2022, the only restrictions to net position were for Debt Service and the OPEB RHIA asset. Unrestricted net position consists of all other assets that are not included in the other categories previously mentioned.

FUND BALANCE

GASB Statement No. 54, Fund Balance Reporting and Governmental Fund-type Definitions is followed. The objective of this statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund-type definitions. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed on the use of the resources reported in governmental funds. Under this standard, the fund balance classifications are – nonspendable, restricted, committed, assigned, and unassigned.

- Nonspendable fund balance represents amounts that are not in a spendable form. The nonspendable fund balance represents prepaid items.
- Restricted fund balance represents amounts that are legally restricted by outside parties for a specific purpose (such as debt covenants, grant requirements, donor requirements, or other governments) or are restricted by law (constitutionally or by enabling legislation).
- Committed fund balance represents funds formally set aside by the governing body for a particular purpose. The use of committed funds would be approved by resolution.
- Assigned fund balance represents amounts that are constrained by the expressed intent to use resources for specific purposes that do not meet the criteria to be classified as restricted or committed. Intent can be stipulated by the governing body or by an official to whom that authority has been given by the governing body. Authority to classify portion of ending fund balance as Assigned is hereby granted to the Superintendent and Director of Business Services. Such assignments cannot exceed the available (spendable, unrestricted, uncommitted) fund balance in any particular fund.
- Unassigned fund balance is the residual classification of the General Fund. Only the General Fund may report a positive unassigned fund balance. Other governmental funds would report any negative residual fund balance as unassigned.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The governing body has approved the following order of spending regarding fund balance categories: Restricted resources are spent first when both restricted and unrestricted (committed, assigned or unassigned) resources are available for expenditures. When unrestricted resources are spent, the order of spending is committed (if applicable), assigned (if applicable) and unassigned.

There were no committed fund balances as of June 30, 2022.

The Board has determined that an appropriate target for the total of all Committed, Assigned and Unassigned fund balances in the General Fund shall be set at no less than 8% of General Fund revenues for the fiscal year.

DEFERRED OUTFLOWS/INFLOWS OF RESOURCES

In addition to assets, the basic financial statements will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. At June 30, 2022 there were deferred outflows representing PERS pension related deferrals, OPEB – Stipends related deferrals, OPEB – Health Insurance related deferrals, and OPEB – RHIA related deferrals in the Statement of Net Position.

In addition to liabilities, the basic financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District has two types of items which qualify for reporting in this category. The first, unavailable revenue, is in the governmental funds balance sheet for property taxes. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. At June 30, 2022 there also were deferred inflows representing PERS pension related deferrals, OPEB – Health Insurance related deferrals, OPEB – Stipends related deferrals, and OPEB – RHIA related deferrals in the Statement of Net Position.

FAIR VALUE INPUTS AND METHODOLOGIES AND HIERARCHY

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Observable inputs are developed based on market data obtained from sources independent of the reporting entity. Unobservable inputs are developed based on the best information available about the assumptions market participants would use in pricing the asset. The classification of securities within the fair value hierarchy is based upon the activity level in the market for the security type and the inputs used to determine their fair value, as follows:

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Level 1 – unadjusted price quotations in active markets/exchanges for identical assets or liabilities that each Fund has the ability to access

Level 2 – other observable inputs (including, but not limited to, quoted prices for similar assets or liabilities in markets that are active, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the assets or liabilities (such as interest rates, yield curves, volatilities, loss severities, credit risks and default rates) or other market-corroborated inputs)

Level 3 – unobservable inputs based on the best information available in the circumstances, to the extent observable inputs are not available (including each Fund's own assumptions used in determining the fair value of investments)

The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). Accordingly, the degree of judgment exercised in determining fair value is greatest for instruments categorized in Level 3. The inputs used to measure fair value may fall into different levels of the fair value hierarchy. In such cases, for disclosure purposes, the fair value hierarchy classification is determined based on the lowest level input that is significant to the fair value measurement in its entirety.

2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

BUDGETARY INFORMATION

Legally required budgets are adopted for all funds on the modified accrual basis. The resolution authorizing appropriations sets the level by which expenditures cannot legally exceed appropriations. This resolution establishes appropriations at the functional level within each fund. A detailed budget is also prepared, containing more specific detailed information than the above mentioned expenditure appropriation categories. Unexpected additional resources may be added to the budget through the use of a supplemental budget. A supplemental budget requires hearings before the public, publications in newspapers, and approval by the Budget Committee and the Board of Directors.

Original budgets may be modified by the preparation of supplemental budgets. There were no supplemental budgets authorized by the Board of Directors during the year. Budgets may also be modified by appropriation transfers between the levels of control. Management may make transfers of appropriations within a function. Transfers of appropriations between functions require the approval of the Board of Directors. One appropriation transfer was authorized by the Board of Directors during the year. Expenditures of the various funds were within authorized appropriations, except for the General Fund, where Support Services were over-expended by \$1,030.

3. BUDGET/GAAP REPORTING DIFFERENCES

While the government-wide statements report the financial position, results of operations, and changes in fund balance/net position on the accrual basis of accounting principles generally accepted in the United States of America (GAAP), the budgetary basis of accounting differs from generally accepted accounting principles. The budgetary statements provided as part of supplementary information elsewhere in this report are presented on the modified accrual basis to provide a meaningful comparison of actual results with the budget. The primary differences between the budgetary basis and GAAP basis are described in Note 1.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

4. CASH AND INVESTMENTS

Statutes authorize investment in banker's acceptances, time certificates of deposit, repurchase agreements, obligations of the United States and its agencies and instrumentalities, and the Oregon State Treasurer's Local Government Investment Pool. According to District Procedures State statutes govern cash management policies.

Cash and Investments at June 30, 2022, (recorded at fair value) consisted of:

	<u>2022</u>
Deposits with Financial Institutions:	
Demand Deposits	\$ 1,253,935
Petty Cash	400
Investments	<u>4,250,122</u>
Total	<u>\$ 5,504,457</u>

Investments

Investments in the Local Government Investment Pool (LGIP) are included in the Oregon Short-Term Fund, which is an external investment pool that is not a 2a-7-like external investment pool, and is not registered with the U.S. Securities and Exchange Commission as an investment company. Fair value of the LGIP is calculated at the same value as the number of pool shares owned. The unit of account is each share held, and the value of the position would be the fair value of the pool's share price multiplied by the number of shares held. Investments in the Short-Term Fund are governed by ORS 294.135, Oregon Investment Council, and portfolio guidelines issued by the Oregon Short-Term Fund Board, which establish diversification percentages and specify the types and maturities of investments. The portfolio guidelines permit securities lending transactions as well as investments in repurchase agreements and reverse repurchase agreements. The fund's compliance with all portfolio guidelines can be found in their annual report when issued. The LGIP seeks to exchange shares at \$1.00 per share; an investment in the LGIP is neither insured nor guaranteed by the FDIC or any other government agency. Although the LGIP seeks to maintain the value of share investments at \$1.00 per share, it is possible to lose money by investing in the pool. The pool is comprised of a variety of investments. These investments are characterized as a level 2 fair value measurement in the Oregon Short Term Fund's audited financial report. As of June 30, 2022, the fair value of the position in the LGIP is 98.98% of the value of the pool shares as reported in the Oregon Short Term Fund audited financial statements. Amounts in the State Treasurer's Local Government Investment Pool are not required to be collateralized. The audited financial reports of the Oregon Short Term Fund can be found here:

[http://www.oregon.gov/treasury/Divisions/Investment/Pages/Oregon-Short-Term-Fund-\(OSTF\).aspx](http://www.oregon.gov/treasury/Divisions/Investment/Pages/Oregon-Short-Term-Fund-(OSTF).aspx)

If the link has expired please contact the Oregon Short Term Fund directly.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

4. CASH AND INVESTMENTS (CONTINUED)

There were the following investments and maturities:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Investment Maturities (in months)</u>		
		<u>Less than 3</u>	<u>3-18</u>	<u>18-59</u>
State Treasurer's Investment Pool	\$ 4,250,122	\$ 4,250,122	\$ -	\$ -
Total	<u>\$ 4,250,122</u>	<u>\$ 4,250,122</u>	<u>\$ -</u>	<u>\$ -</u>

Interest Rate Risk - Investments

Oregon Revised Statutes require investments to not exceed a maturity of 18 months, except when the local government has adopted a written investment policy that was submitted to and reviewed by the OSTFB. There are no investments that exceed an 18 month maturity.

Credit Risk – Deposits

In the case of deposits, this is the risk that in the event of a bank failure, the deposits may not be returned. There is no deposit policy for custodial credit risk. As of June 30, 2022, \$250,000 of the bank balance of \$1,573,505 was insured by federal depository (FDIC) insurance, and the remaining balance was collateralized by the Oregon Public Funds Collateralization Program (PFCP).

Credit Risk – Investments

Oregon Revised Statutes do not limit investments as to credit rating for securities purchased from US Government Agencies or USGSE. The State Investment Pool is not rated.

Concentration of Credit Risk

Deposits with financial institutions include bank demand deposits. Oregon Revised Statutes require deposits to be adequately covered by federal depository insurance or deposited at an approved depository as identified by the Treasury.

5. GRANTS RECEIVABLE

Special revenue fund grants receivable are comprised of claims for reimbursement of costs under various federal and state grant programs. No provision for bad debts has been made as management believes all amounts are collectible.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

6. CAPITAL ASSETS

Capital assets activity for the year was as follows:

	Balance July 1, 2021	Adjustments	Increases	Decreases	Balance June 30, 2022
Capital Assets Not Being Depreciated:					
Land	\$ 501,013	\$ -	\$ -	\$ -	\$ 501,013
Construction in Progress	419,452	(419,452)	77,500	-	77,500
Capital Assets Being Depreciated:					
Buildings and Improvements	6,383,899	419,452	2,846,809	-	9,650,160
Vehicles	320,391	-	70,576	(44,008)	346,959
Furniture, fixtures, and instructional equipment	1,111,518	-	71,821	(157,137)	1,026,202
Total Capital Assets	<u>8,736,273</u>	<u>-</u>	<u>3,066,706</u>	<u>(201,145)</u>	<u>11,601,834</u>
Less accumulated depreciation for:					
Buildings & Improvements	(4,230,591)	-	(240,405)	-	(4,470,996)
Vehicles	(230,455)	-	(20,851)	44,008	(207,298)
Furniture, fixtures, and instructional equipment	(981,734)	-	(49,807)	157,137	(874,404)
Total Accumulated Depreciation	<u>(5,442,780)</u>	<u>-</u>	<u>(311,063)</u>	<u>201,145</u>	<u>(5,552,698)</u>
Total Capital Assets, Net	<u>\$ 3,293,493</u>				<u>\$ 6,049,136</u>

During the year ended June 30, 2022, \$419,452 in Buildings and Improvements previously reported as Construction in progress was placed into service. Additionally, \$201,145 of fully depreciated Vehicles and Furniture, fixtures and instructional equipment were disposed of.

Depreciation expense for the year ended June 30, 2022 was allocated to the functions as follows:

<u>Function</u>	<u>Amount</u>
Instruction	105,066
Support	<u>205,997</u>
Total	<u><u>311,063</u></u>

7. RISK MANAGEMENT

and omissions; injuries to employees; and natural disasters for which commercial insurance is carried. Settled claims have not exceeded this commercial coverage for any of the past three fiscal years.

8. LONG TERM OBLIGATIONS

In October 2007, the District issued a series 2007 limited tax pension term bond totaling \$8,290,000 with an interest rate of 5.617% and principal payable through 2028. There are no significant default remedy clauses noted in the pension bond agreement that would impact the financial statements or require disclosure under GASB 88.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

8. LONG TERM OBLIGATIONS (CONTINUED)

In January 2020, the District issued a Full Faith and Credit Note Series 2020 for a roof replacement project for \$730,000 with an interest rate of 3.43% and principal payable through 2035. In the event of default, the lender may make a demand for the Early Redemption Value corresponding to the previously received payment (or if none is stated, then 103% of the outstanding principal balance due under the Note), and enforce and perfect its rights in the Project Fund and any other funds and accounts referenced in the agreement. Additionally, in the event of default, the principal amount of the Note then outstanding shall bear interest at the default rate of 9%, and the District will be responsible for interest at the default rate as well as all of the lender's costs of collection and enforcement.

	Principal				
	Outstanding 7/1/2021	Issued	Redeemed	Outstanding 6/30/2022	Due Within One Year
Direct Borrowing:					
Notes Payable	\$ 691,972	\$ -	\$ 39,333	\$ 652,639	\$ 40,682
Bonds Payable:					
Limited Tax Pension Bond	4,815,000	-	550,000	4,265,000	615,000
Discount Related to Bond					
Issuance discounts	(18,646)	-	(2,663)	(15,983)	-
Total	<u>\$ 5,488,326</u>	<u>\$ -</u>	<u>\$ 586,670</u>	<u>\$4,901,656</u>	<u>\$ 655,682</u>

	Interest			
	Outstanding Beginning	Due	Paid	Outstanding Ending
Notes Payable	\$ 190,969	\$ 23,735	\$ 23,735	\$ 167,234
Limited tax pension bonds	1,111,605	270,459	270,459	841,147
Total	<u>\$ 1,302,574</u>	<u>\$ 294,194</u>	<u>\$ 294,194</u>	<u>\$1,008,381</u>

Total interest expense for the year was \$294,194 which is included as a direct expense on the Statement of Activities. No interest was capitalized for the year.

Annual Debt Service Requirements to Maturity:

Fiscal Yr Ending	Limited Tax Pension Bond		Full Faith & Credit Note		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2023	\$ 615,000	\$ 239,565	\$ 40,682	\$ 22,386	\$ 655,682	\$ 261,951
2024	680,000	205,021	42,077	20,990	\$ 722,077	\$ 226,011
2025	750,000	166,825	43,520	19,547	\$ 793,520	\$ 186,372
2026	830,000	124,698	45,013	18,054	\$ 875,013	\$ 142,752
2027	910,000	78,076	46,557	16,510	\$ 956,557	\$ 94,587
2028-2032	480,000	26,962	257,862	57,473	\$ 737,862	\$ 84,435
2033-2035	-	-	176,928	12,274	\$ 176,928	\$ 12,274
	<u>\$ 4,265,000</u>	<u>\$ 841,147</u>	<u>\$ 652,639</u>	<u>\$ 167,234</u>	<u>\$ 4,917,639</u>	<u>\$ 1,008,381</u>

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

9. DEFINED BENEFIT PENSION

Plan Description – The Oregon Public Employees Retirement System (PERS) consists of a single cost-sharing multiple-employer defined benefit plan. All benefits of the system are established by the legislature pursuant to Oregon Revised Statute (ORS) Chapters 238 and 238A. Oregon PERS produces an independently audited Annual Comprehensive Financial Report which can be found at:

<https://www.oregon.gov/pers/Documents/Financials/CAFR/2021-ACFR.pdf>

If the link is expired please contact Oregon PERS for this information.

- a. **PERS Pension (Chapter 238).** The ORS Chapter 238 Defined Benefit Plan is closed to new members hired on or after August 29, 2003.
 - i. **Pension Benefits.** The PERS retirement allowance is payable monthly for life. It may be selected from 13 retirement benefit options. These options include survivorship benefits and lump-sum refunds. The basic benefit is based on years of service and final average salary. A percentage (2.0 percent for police and fire employees, and 1.67 percent for general service employees) is multiplied by the number of years of service and the final average salary. Benefits may also be calculated under either a formula plus annuity (for members who were contributing before August 21, 1981) or a money match computation if a greater benefits results. A member is considered vested and will be eligible at minimum retirement age for a service retirement allowance if he or she has had a contribution in each of five calendar years or has reached at least 50 years of age before ceasing employment with a participating employer (age 45 for police and fire members). General service employees may retire after reaching age 55. Police and fire members are eligible after reaching age 50. Tier 1 general service employee benefits are reduced if retirement occurs prior to age 58 with fewer than 30 years of service. Police and fire member benefits are reduced if retirement occurs prior to age 55 with fewer than 25 years of service. Tier 2 members are eligible for full benefits at age 60. The ORS Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 29, 2003.
 - ii. **Death Benefits.** Upon the death of a non-retired member, the beneficiary receives a lump-sum refund of the member's account balance (accumulated contributions and interest). In addition, the beneficiary will receive a lump-sum payment from employer funds equal to the account balance, provided one or more of the following contributions are met:
 - member was employed by PERS employer at the time of death,
 - member died within 120 days after termination of PERS covered employment,
 - member died as a result of injury sustained while employed in a PERS-covered job, or
 - member was on an official leave of absence from a PERS-covered job at the time of death.
 - iii. **Disability Benefits.** A member with 10 or more years of creditable service who becomes disabled from other than duty-connected causes may receive a non-duty disability benefit. A disability resulting from a job-incurred injury or illness qualifies a member (including PERS judge members) for disability benefits regardless of the length of PERS-covered service. Upon qualifying for either a non-duty or duty disability, service time is computed to age 58 (55 for police and fire members) when determining the monthly benefit.
 - iv. **Benefit Changes After Retirement.** Members may choose to continue participation in their variable account after retiring and may experience annual benefit fluctuations due to changes in the fair value of the underlying global equity investments of that account. Under ORS 238.360 monthly benefits are adjusted annually through cost-of-living changes (COLA). The COLA is capped at 2.0 percent.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

9. DEFINED BENEFIT PENSION PLAN – (CONTINUED)

- b. **OPSRP Pension Program (OPSRP DB).** The ORS Chapter 238A Defined Benefit Pension Program provides benefits to members hired on or after August 29, 2003.
- i. **Pension Benefits.** This portion of OPSRP provides a life pension funded by employer contributions. Benefits are calculated with the following formula for members who attain normal retirement age:
- Police and fire:* 1.8 percent is multiplied by the number of years of service and the final average salary. Normal retirement age for police and fire members is age 60 or age 53 with 25 years of retirement credit. To be classified as a police and fire member, the individual must have been employed continuously as a police and fire member for at least five years immediately preceding retirement.
- General service:* 1.5 percent is multiplied by the number of years of service and the final average salary. Normal retirement age for general service members is age 65, or age 58 with 30 years of retirement credit.
- A member of the pension program becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, and, if the pension program is terminated, the date on which termination becomes effective.
- ii. **Death Benefits.** Upon the death of a non-retired member, the spouse or other person who is constitutionally required to be treated in the same manner as the spouse, receives for life 50 percent of the pension that would otherwise have been paid to the deceased member. The surviving spouse may elect to delay payment of the death benefit, but payment must commence no later than December 31 of the calendar year in which the member would have reached 70½ years.
- iii. **Disability Benefits.** A member who has accrued 10 or more years of retirement credits before the member becomes disabled or a member who becomes disabled due to job-related injury shall receive a disability benefit of 45 percent of the member's salary determined as of the last full month of employment before the disability occurred.

Contributions – PERS funding policy provides for monthly employer contributions at actuarially determined rates. These contributions, expressed as a percentage of covered payroll, are intended to accumulate sufficient assets to pay benefits when due. The funding policy applies to the PERS Defined Benefit Plan and the Other Postemployment Benefit Plans. Employer contribution rates during the period were based on the December 31, 2019 actuarial valuation, which became effective July 1, 2021. The state of Oregon and certain schools, community colleges, and political subdivision have made unfunded actuarial liability payments and their rates have been reduced. Employer contributions for the year ended June 30, 2022 were \$2,901,005 excluding amounts to fund employer specific liabilities. In addition approximately \$672,534 in employee contributions were paid or picked up by the District in fiscal 2021-2022.

Pension Asset or Liability – At June 30, 2022, the District reported a net pension liability of \$10,278,431 for its proportionate share of the net pension liability. The pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation dated December 31, 2019. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. As of the measurement date of June 30, 2021 and 2020, the District's proportion was .086 percent and .081 percent, respectively. Pension income for the year ended June 30, 2022 was \$590,304.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

9. DEFINED BENEFIT PENSION PLAN – (CONTINUED)

The rates in effect for the year ended June 30, 2021 were:

- (1) Tier 1/Tier 2 – 19.40%
- (2) OPSRP general services – 16.29%
- (3) PERS UAL – 20.65%

	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflow of Resources</u>
Difference between expected and actual experience	\$ 962,128	\$ -
Changes in assumptions	2,573,001	27,050
Net difference between projected and actual earnings on pension plan investments	-	7,609,043
Net changes in proportionate share	798,228	371,518
Differences between District contributions and proportionate share of contributions	<u>159,744</u>	<u>159,124</u>
Subtotal - Amortized Deferrals (below)	4,493,101	8,166,735
District contributions subsequent to measuring date	<u>2,901,005</u>	<u>-</u>
Deferred outflow (inflow) of resources	<u>\$ 7,394,106</u>	<u>\$ 8,166,735</u>

The amount of contributions subsequent to the measurement date will be included as a reduction of the net pension liability in the fiscal year ended June 30, 2023.

Subtotal amounts related to pension as deferred outflows of resources, \$4,493,101 and deferred inflows of resources, (\$8,166,735), net to (\$3,673,634) and will be recognized in pension expense as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2023	\$ (585,039)
2024	(686,228)
2025	(1,022,712)
2026	(1,688,176)
2027	308,521
Thereafter	-
Total	<u>\$ (3,673,634)</u>

All assumptions, methods and plan provisions used in these calculations are described in the Oregon PERS system-wide GASB 68 reporting summary dated March 1, 2022. Oregon PERS produces an independently audited ACFR which can be found at:

<https://www.oregon.gov/pers/Documents/Financials/CAFR/2021-ACFR.pdf>

Actuarial Valuations – The employer contribution rates effective July 1, 2021 through June 30, 2023, were set using the entry age normal actuarial cost method. For the Tier One/Tier Two component of the PERS Defined Benefit Plan, this method produced an employer contribution rate consisting of (1) an amount for normal cost (estimated amount necessary to finance benefits earned by employees during the current service year), (2) an amount for the amortization unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial liabilities being amortized over 20 years.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

9. DEFINED BENEFIT PENSION PLAN – (CONTINUED)

For the OPSRP Pension Program component of the PERS Defined Benefit Plan, this method produced an employer rate consisting of (a) an amount for normal cost (the estimated amount necessary to finance benefits earned by the employees during the current service year), (b) an actuarially determined amount for funding a disability benefit component, and (c) an amount for the amortization of unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial accrued liabilities being amortized over 16 years.

Actuarial Methods and Assumptions:

Valuation date	December 31, 2019
Experience Study Report	2018, Published July 24, 2019
Actuarial cost method	Entry Age Normal
Amortization method	Level percentage of payroll
Asset valuation method	Market value of assets
Inflation rate	2.40 percent (reduced from 2.50 percent)
Investment rate of return	6.90 percent (reduced from 7.20 percent)
Discount rate	6.90 percent (reduced from 7.20 percent)
Projected salary increase	3.40 percent (reduced from 3.50 percent)
Cost of Living Adjustment	Blend of 2% COLA and graded COLA (1.25%/0.15%) in accordance with <i>Moro</i> decision; blend based on service
Mortality	Healthy retirees and beneficiaries: Pub-2010 Healthy Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Active members: Pub-2010 Employee, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Disabled retirees: Pub-2010 Disabled Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.

Actuarial valuations of an ongoing plan involve estimates of value of reported amounts and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Experience studies are performed as of December 31 of even numbered years. The method and assumptions shown are based on the 2018 Experience Study which is reviewed for the four-year period ending December 31, 2018.

Assumed Asset Allocation:

Asset Class/Strategy	Low Range	High Range	OIC Target
Debt Securities	15.0%	25.0%	20.0%
Public Equity	27.5%	37.5%	32.5%
Real Estate	9.5%	15.5%	12.5%
Private Equity	14.0%	21.0%	17.5%
Alternatives Portfolio	7.5%	17.5%	15.0%
Opportunity Portfolio	0.0%	5.0%	0.0%
Risk Parity	0.0%	2.5%	2.5%
Total			100.0%

(Source: June 30, 2021 PERS ACFR; p. 104)

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

9. DEFINED BENEFIT PENSION PLAN – (CONTINUED)

Long-Term Expected Rate of Return:

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in June 2021 the PERS Board reviewed long-term assumptions developed by both Milliman’s capital market assumptions team and the Oregon Investment Council’s (OIC) investment advisors. The table below shows Milliman’s assumptions for each of the asset classes in which the plan was invested at that time based on the OIC long-term target asset allocation. The OIC’s description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model.

Asset Class	Target Allocation	Compound Annual (Geometric) Return
Global Equity	30.62%	5.85%
Private Equity	25.50%	7.71%
Core Fixed Income	23.75%	2.73%
Real Estate	12.25%	5.66%
Master Limited Partnerships	0.75%	5.71%
Infrastructure	1.50%	6.26%
Commodities	0.63%	3.10%
Hedge Fund of Funds - Multistrategy	1.25%	5.11%
Hedge Fund Equity - Hedge	0.63%	5.31%
Hedge Fund - Macro	5.62%	5.06%
US Cash	-2.50%	1.76%
<i>Assumed Inflation - Mean</i>		2.40%

(Source: June 30, 2021 PERS ACFR; p. 74)

Discount Rate – The discount rate used to measure the total pension liability as of the measurement dates of June 30, 2021 and 2020 was 6.90 and 7.20 percent, respectively, for the Defined Benefit Pension Plan. The projection of cash flows used to determine the discount rate assumed that contributions from the plan members and those of the contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments for the Defined Benefit Pension Plan was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the District’s proportionate share of the net pension liability to changes in the discount rate – the following presents the District’s proportionate share of the net pension liability calculated using the discount rate of 6.90 percent, as well as what the District’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percent lower (5.90 percent) or one percent higher (7.90 percent) than the current rate.

LANE EDUCATION SERVICE DISTRICT
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NOTES TO BASIC FINANCIAL STATEMENTS

9. DEFINED BENEFIT PENSION PLAN – (CONTINUED)

	1% Decrease (5.90%)	Discount Rate (6.90%)	1% Increase (7.90%)
District's proportionate share of the net pension liability (asset)	\$ 20,184,379	\$ 10,278,431	\$ 1,990,747

Changes Subsequent to the Measurement Date

As described above, GASB 67 and GASB 68 require the Total Pension Liability to be determined based on the benefit terms in effect at the Measurement Date. Any changes to benefit terms that occurs after that date are reflected in amounts reported for the subsequent Measurement Date. However, Paragraph 80f of GASB 68 requires employers to briefly describe any changes between the Measurement Date and the employer's reporting date that are expected to have a significant effect on the employer's share of the collective Net Pension Liability, along with an estimate of the resulting change, if available.

There are no changes subsequent to the June 30, 2021 Measurement Date that meet this requirement and thus would require a brief description under the GASB standard.

OPSRP Individual Account Program (OPSRP IAP)

Plan Description:

Employees of the District are provided with pensions through OPERS. All the benefits of OPERS are established by the Oregon legislature pursuant to Oregon Revised Statute (ORS) Chapters 238 and 238A. Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 29, 2003. Chapter 238A created the Oregon Public Service Retirement Plan (OPSRP), which consists of the Defined Benefit Pension Program and the Individual Account Program (IAP). Membership includes public employees hired on or after August 29, 2003. PERS members retain their existing defined benefit plan accounts, but member contributions are deposited into the member's IAP account. OPSRP is part of OPERS, and is administered by the OPERS Board.

Pension Benefits:

Participants in OPERS defined benefit pension plans also participate in their defined contribution plan. An IAP member becomes vested on the date the employee account is established or on the date the rollover account was established. If the employer makes optional employer contributions for a member, the member becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, the date the IAP is terminated, the date the active member becomes disabled, or the date the active member dies. Upon retirement, a member of the OPSRP IAP may receive the amounts in his or her employee account, rollover account, and vested employer account as a lump-sum payment or in equal installments over a 5-, 10-, 15-, 20-year period or an anticipated life span option. Each distribution option has a \$200 minimum distribution limit.

Death Benefits:

Upon the death of a non-retired member, the beneficiary receives in a lump sum the member's account balance, rollover account balance, and vested employer optional contribution account balance. If a retired member dies before the installment payments are completed, the beneficiary may receive the remaining installment payments or choose a lump-sum payment.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

9. DEFINED BENEFIT PENSION PLAN – (CONTINUED)

Contributions:

Employees of the District pay six (6) percent of their covered payroll. Effective July 1, 2020, currently employed Tier 1/Tier 2 and OPSRP members earning \$2,500 or more per month (increased to \$2,535 per month on January 1, 2021) will have a portion of their 6 percent monthly IAP contributions redirected to an Employee Pension Stability Account. The Employee Pension Stability Account will be used to pay part of the member's future benefit. Of the 6 percent monthly IAP contribution, Tier 1/Tier 2 will have 2.5 percent redirected to the Employee Pension Stability Account and OPSRP will have 0.75 percent redirected to the Employee Pension Stability Account, with the remaining going to the member's existing IAP account. Members may voluntarily choose to make additional after-tax contributions into their IAP account to make a full 6 percent contribution to the IAP. The City did not make any optional contributions to member IAP accounts for the year ended June 30, 2022.

Additional disclosures related to Oregon PERS not applicable to specific employers are available online, or by contacting PERS at the following address: PO Box 23700 Tigard, OR 97281-3700.

<http://www.oregon.gov/pers/EMP/Pages/GASB.aspx>

10. OTHER POST-EMPLOYMENT BENEFIT PLAN - (RHIA)

Plan Description:

As a member of Oregon Public Employees Retirement System (OPERS) the District contributes to the Retirement Health Insurance Account (RHIA) for each of its eligible employees. RHIA is a cost-sharing multiple-employer defined benefit other postemployment benefit plan administered by OPERS. RHIA pays a monthly contribution toward the cost of Medicare companion health insurance premiums of eligible retirees. Oregon Revised Statute (ORS) 238.420 established this trust fund. Authority to establish and amend the benefit provisions of RHIA reside with the Oregon Legislature. The plan is closed to new entrants after January 1, 2004. OPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to Oregon Public Employees Retirement System, PO Box 23700, Tigard, OR 97281-3700.

Funding Policy:

Because RHIA was created by enabling legislation (ORS 238.420), contribution requirements of the plan members and the participating employers were established and may be amended only by the Oregon Legislature. ORS require that an amount equal to \$60 dollars or the total monthly cost of Medicare companion health insurance premiums coverage, whichever is less, shall be paid from the Retirement Health Insurance Account established by the employer, and any monthly cost in excess of \$60 dollars shall be paid by the eligible retired member in the manner provided in ORS 238.410. To be eligible to receive this monthly payment toward the premium cost the member must: (1) have eight years or more of qualifying service in OPERS at the time of retirement or receive a disability allowance as if the member had eight years or more of creditable service in OPERS, (2) receive both Medicare Parts A and B coverage, and (3) enroll in an OPERS-sponsored health plan. A surviving spouse or dependent of a deceased OPERS retiree who was eligible to receive the subsidy is eligible to receive the subsidy if he or she (1) is receiving a retirement benefit or allowance from OPERS or (2) was insured at the time the member died and the member retired before May 1, 1991.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

10. OTHER POST-EMPLOYMENT BENEFIT PLAN – (RHIA) (CONTINUED)

Participating employers are contractually required to contribute to RHIA at a rate assessed each year by OPERS, and the District currently contributes 0.05% of annual covered OPERF payroll and 0.00% of OPSRP payroll under a contractual requirement in effect until June 30, 2022. Consistent with GASB Statement 75, the OPERS Board of Trustees sets the employer contribution rates as a measure of the proportionate relationship of the employer to all employers consistent with the manner in which contributions to the OPEB plan are determined. The basis for the employer's portion is determined by comparing the employer's actual, legally required contributions made during the fiscal year to the plan with the total actual contributions made in the fiscal year of all employers. The District's contributions to RHIA are included in PERS contributions (see Note 9) for all reporting years and equaled the required contributions each year.

At June 30, 2022, the District reported a net OPEB liability/(asset) of (\$262,568) for its proportionate share of the net OPEB liability/(asset). The OPEB liability/(asset) was measured as of June 30, 2021, and the total OPEB liability/(asset) used to calculate the net OPEB liability/(asset) was determined by an actuarial valuation as of December 31, 2019. Consistent with GASB Statement No. 75, paragraph 59(a), the District's proportion of the net OPEB liability/(asset) is determined by comparing the employer's actual, legally required contributions made during the fiscal year to the Plan with the total actual contributions made in the fiscal year of all employers. As of the measurement dates of June 30, 2021 and 2020, the District's proportion was .08 percent and .12 percent, respectively. OPEB income for the year ended June 30, 2022 was \$36,112.

Components of OPEB Expense/(Income):

Employer's proportionate share of collective system OPEB Expense/(Income)	(42,942)
Net amortization of employer-specific deferred amounts from:	
- Changes in proportionate share (per paragraph 64 of GASB 75)	9,096
- Differences between employer contributions and employer's proportionate share of system contributions (per paragraph 65 of GASB 75)	-
	-
Employer's Total OPEB Expense/(Income)	\$ (33,846)

Components of Deferred Outflows/Inflows of Resources:

	Deferred Outflow of Resources	Deferred Inflow of Resources
Difference between expected and actual experience	\$ -	\$ 7,305
Changes in assumptions	5,166	3,906
Net difference between projected and actual earnings on pension plan investments	-	62,400
Net changes in proportionate share	52,525	19,816
Differences between District contributions and proportionate share of contributions	-	-
Subtotal - Amortized deferrals (below)	57,691	93,427
District contributions subsequent to measurement date	-	-
Deferred outflow (inflow) of resources	\$ 57,691	\$ 93,427

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

The amount of contributions subsequent to the measurement date will be included as a reduction of the net OPEB liability/(asset) in the fiscal year ended June 30, 2023.

10. OTHER POST-EMPLOYMENT BENEFIT PLAN – (RHIA) (CONTINUED)

Subtotal amounts related to OPEB as deferred outflows of resources, \$57,691 and deferred inflows of resources, (\$93,427) net to (\$35,736) and will be recognized in OPEB expense as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2023	\$ (10,808)
2024	9,029
2025	(14,246)
2026	(19,711)
2027	-
Thereafter	-
Total	<u>\$ (35,736)</u>

All assumptions, methods and plan provisions used in these calculations are described in the Oregon PERS Retirement Health Insurance Account Cost-Sharing Multiple-Employer Other Postemployment Benefit (OPEB) Plan Schedules of Employer Allocations and OPEB Amounts by Employer report, as of and for the Year Ended June 30, 2021. That independently audited report was dated March 1, 2022 and can be found at:

<https://www.oregon.gov/pers/EMP/Documents/GASB/2022/Oregon%20PERS%20-%20GASB%2075%20RHIA%20Employer%20Schedules%20-%20FY%2006-30-2021.pdf>

Actuarial Methods and Assumptions:

Valuation Date	December 31, 2019
Experience Study Report	2018, Published July 24, 2019
Actuarial cost method	Entry Age Normal
Inflation rate	2.40 percent (reduced from 2.50 percent)
Investment rate of return	6.90 percent (reduced from 7.20 percent)
Discount rate	6.90 percent (reduced from 7.20 percent)
Projected salary increase	3.40 percent (reduced from 3.50 percent)
Retiree healthcare participation	Healthy retirees: 32%; Disabled retirees: 20%
Mortality	Healthy retirees and beneficiaries: Pub-2010 Healthy Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Active members: Pub-2010 Employee, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Disabled retirees: Pub-2010 Disabled Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

10. OTHER POST-EMPLOYMENT BENEFIT PLAN – (RHIA) (CONTINUED)

Actuarial valuations of an ongoing plan involve estimates of value of reported amounts and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Experience studies are performed as of December 31 of even numbered years. The method and assumptions shown are based on the 2018 Experience Study which is reviewed for the four-year period ending December 31, 2018.

Discount Rate:

The discount rate used to measure the total pension liability as of the measurement dates of June 30, 2021 and 2020 was 6.90 and 7.20 percent, respectively, for the Defined Benefit Pension Plan. The projection of cash flows used to determine the discount rate assumed that contributions from the plan members and those of the contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the RHIA plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on OPEB plan investments for the RHIA plan was applied to all periods of projected benefit payments to determine the total OPEB asset.

Long-Term Expected Rate of Return:

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in June 2021 the PERS Board reviewed long-term assumptions developed by both Milliman’s capital market assumptions team and the Oregon Investment Council’s (OIC) investment advisors. The table below shows Milliman’s assumptions for each of the asset classes in which the plan was invested at that time based on the OIC long-term target asset allocation. The OIC’s description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model.

Asset Class	Target Allocation	Compound Annual (Geometric) Return
Global Equity	30.62%	5.85%
Private Equity	25.50%	7.71%
Core Fixed Income	23.75%	2.73%
Real Estate	12.25%	5.66%
Master Limited Partnerships	0.75%	5.71%
Infrastructure	1.50%	6.26%
Commodities	0.63%	3.10%
Hedge Fund of Funds - Multistrategy	1.25%	5.11%
Hedge Fund Equity - Hedge	0.63%	5.31%
Hedge Fund - Macro	5.62%	5.06%
US Cash	-2.50%	1.76%
<i>Assumed Inflation - Mean</i>		2.40%

(Source: June 30, 2021 PERS ACFR; p. 74)

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

10. OTHER POST-EMPLOYMENT BENEFIT PLAN – (RHIA) (CONTINUED)

Sensitivity of the District’s proportionate share of the net OPEB liability/(asset) to changes in the discount rate – The following presents the District’s proportionate share of the net OPEB liability/(asset) calculated using the discount rate of 6.90 percent, as well as what the District’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percent lower (5.90 percent) or one percent higher (7.90 percent) than the current rate.

	1% Decrease (5.90%)	Discount Rate (6.90%)	1% Increase (7.90%)
District's proportionate share of the net OPEB liability (asset)	\$ (232,203)	\$ (262,568)	\$ (288,508)

Changes Subsequent to the Measurement Date

There are no changes subsequent to the June 30, 2021 Measurement Date that meet this requirement and thus would require a brief description under the GASB standard.

11. OTHER POST EMPLOYMENT BENEFITS

Plan 1 Description (Health Insurance)

A single-employer retiree benefit plan is operated that provides postemployment health, dental vision and life insurance benefits to eligible employees and their spouses. There are active and retired members in the plan. The collective bargaining agreements with regular classified and licensed employees include incentives for personnel who have been employed for a minimum of 18 years and retire between the ages of 55 and 65. The District provides up to \$150 per month for four years, to a maximum of \$7,200, to each early retiree for medical, dental, and vision insurance. Benefits are not provided beyond age 65 and no benefits are provided for any retiree whose employment began after October 31, 1999. Managerial and confidential employees age 55 years old with 18 years of service or 58 years old with 12 years of service are eligible to receive the same benefits, subject to the same limitations. As of the actuarial valuation performed June 30, 2022, there were 15 former employees receiving benefits under the plan. Details of the contributions and liability can be found on page 42 of the financial report.

The post-retirement healthcare plan was established in accordance with Oregon Revised Statutes (ORS) 243.303. ORS stipulated that for the purpose of establishing healthcare premiums, the rate must be based on all plan members, including both active employees and retirees. The difference between retiree claims cost, which because of the effect of age is generally higher in comparison to all plan members, and the amount of retiree healthcare premiums represents the implicit employer contribution.

An irrevocable trust has not been established (or equivalent arrangement) to account for the plan.

At June 30, 2022 the following employees were covered by the benefit terms:

Actives	230
Retirees	15
Total Included in Valuation	245

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

11. OTHER POST EMPLOYMENT BENEFITS (CONTINUED)

Actuarial Assumptions

The District's total Health Insurance liability in the June 30, 2022 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement unless otherwise specified.

Valuation Date	June 30, 2022
Actuarial Cost Method	Entry Age Normal
Investment return assumption (interest discount)	The 3.54% discount rate assumption is used in the June 30, 2022 rate in the 20-year General Obligation Municipal Bond Index published by Bond Buyer
Plan Participation	100% assumed will elect coverage at retirement if eligible for District paid insurance, 35% assumed if only eligible for self-pay insurance
Inflation Rate	2.5% in all future years
Annual salary rate increases	3.5% in all future years
Health care premium	3.4% in all future years
Beginning in 2018, a 40% excise tax will be imposed under the Affordable Care Act on employers if the aggregate value of medical coverage exceeds a threshold limit. This excise tax is not included in the calculations because it is believed to be immaterial in regard to the OPEB plan.	

Sensitivity Rates

The following presents the total OPEB liability and Health Care Cost Trend Rates of the District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate 1 percentage point higher or lower than current rates:

Discount Rate Sensitivity Analysis

	1% Decrease <u>(2.54%)</u>	Current Discount Rate <u>(3.54%)</u>	1% Increase <u>(4.54%)</u>
Total OPEB Liability on June 30, 2022	\$ 343,676	\$ 322,113	\$ 302,087

Health Care Trend Sensitivity Analysis

	1% Decrease <u></u>	Current Health Care Trend Rates <u></u>	1% Increase <u></u>
Total OPEB Liability on June 30, 2022	\$ 293,766	\$ 322,113	\$ 356,126

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

11. OTHER POST EMPLOYMENT BENEFITS (CONTINUED)

Other Post-employment benefits Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Other Post-employment Benefits

For the year ended June 30, 2022, the District recognized Other Post-employment Benefit income of \$22,435. At June 30, 2022, the District reported deferred outflows and deferred inflows of resources, related to Other Postemployment benefits from the following sources:

<u>Deferral Source</u>	<u>Deferred outflow of resources</u>	<u>Deferred inflows of resources</u>
Diference between expected & actual experience	\$ 35,548	\$ 8,611
Changes of assumptions or other inputs	-	66,105
Totals	<u>\$ 35,548</u>	<u>\$ 74,716</u>

The amount of contributions subsequent to the measurement date will be included as a reduction of the net OPEB liability in the fiscal year ending June 30, 2023. Subtotal amounts reported as deferred outflows \$35,548, and deferred inflows of resources (\$74,716), related to Other Post-employment benefits net to (\$39,168), and will be recognized in Other Post-employment benefit income as follows:

Year ended June 30:	
2023	\$ (3,489)
2024	(3,489)
2025	(3,489)
2026	(3,489)
2027	(3,489)
2028	(3,489)
Thereafter	<u>(18,234)</u>
Total	<u>\$ (39,168)</u>

Plan 2 Description (Stipends)

A single-employer retiree benefit plan is operated that provides postemployment health, dental vision and life insurance benefits to eligible employees and their spouses. There are active and retired members in the plan. The collective bargaining agreements with regular classified and licensed employees include incentives for personnel who have been employed for a minimum of 18 years and retire between the ages of 55 and 65. The District provides up to \$150 per month for four years, to a maximum of \$7,200, to each early retiree for medical, dental, and vision insurance. Benefits are not provided beyond age 65 and no benefits are provided for any retiree whose employment began after October 31, 1999. Managerial and confidential employees age 55 years old with 18 years of service or 58 years old with 12 years of service are eligible to receive the same benefits, subject to the same limitations. As of the actuarial valuation performed June 30, 2021, there were 15 former employees receiving benefits under the plan. Details of the contributions and liability can be found on page 43 of the financial report.

An irrevocable trust has not been established (or equivalent arrangement) to account for the plan.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

11. OTHER POST EMPLOYMENT BENEFITS (CONTINUED)

Actuarial Assumptions

The District's total OPEB liability in the June 30, 2022 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement unless otherwise specified.

Valuation Date	June 30, 2022
Actuarial Cost Method	Entry Age Normal
Investment return assumption (interest discount)	The 3.54% discount rate assumption is used in the June 30, 2022 rate in the 20-year General Obligation Municipal Bond Index published by Bond Buyer
Plan Participation	100% assumed will elect coverage at at retirement if eligible for District paid insurance, 25% assumed if only eligible for self-pay insurance
Medical premium annual trend rate	3.4% in all future years
Dental premium annual trend rate	3.40%
Vision premiums annual trend rate	3.40%
Inflation Rate	2.5% in all future years
Annual salary rate increases	3.5% in all future years
Health care premium	3.4% in all future years
Beginning in 2018, a 40% excise tax will be imposed under the Affordable Care Act on employers if the aggregate value of medical coverage exceeds a threshold limit. This excise tax is not included in the calculations because it is believed to be immaterial in regard to the OPEB plan.	

Sensitivity Rates

The following presents the total Stipends Pension Liability, as well as what the District's total Stipend Pension liability would be if it were calculated using a discount rate 1 percentage point higher or lower than current rates:

Discount Rate Sensitivity Analysis

	1% Decrease (2.54%)	Current Discount Rate (3.54%)	1% Increase (4.54%)
Total Pension Liability on June 30, 2022	\$ 44,515	\$ 43,334	\$ 42,134

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

11. OTHER POST EMPLOYMENT BENEFITS (CONTINUED)

OPEB Expense and Deferred Outflows of Resources and Inflows of Resources

	Deferred Outflows of	Deferred Inflows of	Net
2021-22 Experience (Gain) Loss	\$ 6,041	\$ (356)	\$ 5,685
2021-22 Change in Assumptions (Gain) Loss	1,041	(656)	385
Totals	\$ 7,082	\$ (1,012)	\$ 6,070

Amounts reported as deferred outflows of resources \$7,082 and deferred inflows of resources (\$1,012) net to \$6,070 and will be recognized in OPEB expense as follows:

<u>Fiscal Year Ending:</u>	Deferred Outflow / (Inflow) Recognized in Pension Expense
2023	\$ 4,211
2024	1,587
2025	272
2026	-
2027	-
2028	-
All Subsequent Years	-
Total	\$ 6,070

Additional information on the changes in OPEB liabilities can be found on pages 43-44 of the financial report.

12. INTERFUND TRANSFERS & INTERFUND RECEIVABLE/PAYABLE

Interfund transfers are comprised of the following at June 30, 2022:

<u>Fund</u>	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund	\$ -	\$ 527,200
Special Revenue Fund	154,481	-
Capital Projects Fund	372,719	-
	\$ 527,200	\$ 527,200

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

12. INTERFUND TRANSFERS & INTERFUND RECEIVABLE/PAYABLE (CONTINUED)

Interfund receivable/payables are comprised of the following at June 30, 2022:

<u>Fund</u>	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General Fund	\$ 6,516,899	\$ -
Special Revenue Fund	-	6,516,899
	<u>\$ 6,516,899</u>	<u>\$ 6,516,899</u>

Transfers were made to fund operations, and the interfund receivable/payables are used as a pooling of cash between various funds.

13. PROPERTY TAX LIMITATIONS

The voters of the State of Oregon imposed a constitutional limit on property taxes for schools and non-school government operations. School operations include community colleges, local school districts, and education service districts. The limitation provides that property taxes for school operations are limited to \$5.00 for each \$1,000 of property market value. This limitation does not apply to taxes levied for principal and interest on general obligation bonded debt. The result of this requirement has been that school districts have become more dependent upon state funding and less dependent upon property tax revenues as their major source of operating revenue.

The State voters further reduced property taxes by replacing the previous constitutional limits on tax bases with a rate and value limit in 1997. This reduction is accomplished by rolling property values back to their 1995-96 values less 10% and limiting future tax value growth of each property to no more than 3% per year, subject to certain exceptions. Taxes levied to support bonded debt are exempted from the reductions. The State Constitution sets restrictive voter approval requirements for most tax and many fee increases and new bond issues, and requires the State to minimize the impact to school districts from the impact of the tax cuts.

14. COMMITMENTS AND CONTINGENCIES

A substantial portion of operating funding is received from the State of Oregon. State funding is determined through state wide revenue projections that are paid to individual school districts based on pupil counts and other factors in the state school fund revenue formula. Since these projections and pupil counts fluctuate they can cause the District to either have increases or decreases in revenue. Due to these future uncertainties at the state level, the future effect on operations cannot be determined.

There is participation in a number of federally assisted grant programs. These programs are subject to program compliance audits by the grantors or their representatives. The federal audits for these programs for the year ended June 30, 2022 have not been conducted. Accordingly, compliance with grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although such amounts, if any, are expected by management to be immaterial.

The COVID-19 outbreak in the United States has caused substantial disruption to business and local governments due to mandated and voluntary suspension of operations and stay at home orders. There is considerable uncertainty around the duration of the outbreak and the long-term impact to the overall economy. The ultimate impact on the District financials is not determinable.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

15. TAX ABATEMENTS

As of June 30, 2022, the District had tax abatements through three programs: Enterprise Zone, Housing for Low Income Rental, and Transit Oriented Development - Eugene, that impacted their levied taxes and require disclosure under GASB 77.

Enterprise Zone (ORS 285C.175):

- The Oregon Enterprise Zone program is a State of Oregon economic development program established, that allows for property tax exemptions for up to five years. In exchange for receiving property tax exemption, participating firms are required to meet the program requirements set by state statute and the local sponsor.
The Enterprise Zone program allows industrial firms that will be making a substantial new capital investment a waiver of 100% of the amount of real property taxes attributable to the new investment for a 5-year period after completion. Land or existing machinery or equipment is not tax exempt; therefore, there is no loss of current property tax levies to local taxing jurisdiction.

Housing for Low Income Rental (ORS 307.515 to 307.535):

- The Low Income Rental Housing exemption is available for qualifying properties which, if occupied, need to be occupied solely by low income persons, and the required rent payment reflects the full value of the property tax exemption. The housing units on the property have to be constructed after the local governing body adopted the provisions of ORS 307.515 to 307.523 .

A person that has only a leasehold interest in property is deemed to be a purchaser of that property if the person is obligated under the terms of the lease to pay the ad valorem taxes on the real and personal property used in this activity on that property or the rent payable has been established to reflect the savings resulting from the exemption.

Transit Oriented Development – Eugene (ORS 307.600 to 307.637):

- This law is in the public’s interest to stimulate the construction of transit supportive multiple-unit housing in the core areas of Oregon’s urban centers to improve the balance between the residential and commercial nature of those areas, and to ensure full-time use of the areas as places where citizens of the community have an opportunity to live as well as work.

In any District, or in any county with a population of over 300,000, the exemption shall apply only to multiple-unit housing preserved, established, constructed, added to or converted on land within an area designated under ORS 307.606 (Exemption limited to tax levy of District or county that adopts ORS 307.600 to 307.637) (2) or within a designated urban renewal or redevelopment area formed pursuant to ORS chapter 457. This program exempts property taxes for a period of 10 years which doesn’t include the land in the exemption.

For the fiscal year ended June 30, 2022, the District had abated property taxes totaling \$121,058 under these programs.

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LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

REQUIRED SUPPLEMENTARY INFORMATION

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LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

OTHER POSTEMPLOYMENT BENEFITS
SCHEDULE OF CHANGES IN OPEB LIABILITY AND EMPLOYER CONTRIBUTIONS
June 30, 2022

**HEALTH INSURANCE BENEFIT (OPEB):
SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY AND RELATED RATIOS**

Year Ended June 30,	Total OPEB Liability - Beginning	Service Cost	Interest	Experience (Gain)/Loss	Changes of Assumptions	Benefit Payments	Total OPEB Liability - End of Year	Estimated Covered Payroll	Total OPEB Liability as a % of Covered Payroll
2022	\$ 381,248	\$ 18,552	\$ 7,924	\$ (9,367)	\$ (30,822)	\$ (45,422)	\$ 322,113	\$ 12,090,539	2.66%
2021	398,242	21,064	8,289	-	-	(46,347)	381,248	10,087,350	3.78%
2020	424,489	20,352	8,802	47,398	(50,360)	(52,439)	398,242	9,746,232	4.09%
2019	438,364	18,643	16,025	-	-	(48,543)	424,489	8,318,930	5.10%
2018	439,504	18,013	16,322	-	-	(35,475)	438,364	8,037,614	5.45%
2017	N/A	-	-	-	-	-	439,500	7,765,811	5.20%

SCHEDULE OF EMPLOYER CONTRIBUTIONS

Year Ended June 30,	(a) Actuarially Determined Contribution	(b) Contributions During Year	(b)-(a) Difference	(c) Covered Payroll	(b/c) Contributions as a Percentage of Payroll
2022	\$ 22,987	\$ N/A	\$ N/A	\$ 12,090,539	N/A
2021	29,106	N/A	N/A	10,087,350	N/A
2020	28,907	N/A	N/A	9,746,232	N/A
2019	34,668	N/A	N/A	8,318,930	N/A
2018	34,335	N/A	N/A	8,037,614	N/A
2017	N/A	N/A	N/A	7,765,811	N/A

The above table presents the most recent actuarial valuations for the District's OPEB Health Insurance and it provides information that approximates the funding progress of the plan.

The amounts presented for each fiscal year are actuarially determined and rolled forward.

These schedules are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

OTHER POSTEMPLOYMENT BENEFITS
SCHEDULE OF CHANGES IN PENSION LIABILITY AND EMPLOYER CONTRIBUTIONS
June 30, 2022

STIPENDS (OPEB):

SCHEDULE OF CHANGES IN TOTAL PENSION LIABILITY AND RELATED RATIOS

Year Ended June 30,	Total OPEB Liability - Beginning	Service Cost	Interest	Experience (Gain)/Loss	Changes of Assumptions	Benefit Payments	Total OPEB Liability - End of Year	Estimated Covered Payroll	Total OPEB Liability as a % of Covered Payroll
2022	\$ 58,164	\$ 640	\$ 1,088	\$ 2,183	\$ (891)	\$ (17,850)	\$ 43,334	\$ 498,055	8.7%
2021	76,617	957	1,463	-	-	(20,873)	58,164	699,962	8.3%
2020	73,697	925	1,436	14,672	3,287	(17,400)	76,617	676,292	11.3%
2019	81,165	1,420	2,913	-	-	(11,801)	73,697	1,230,876	6.0%
2018	101,847	1,372	3,718	(16,596)	2,374	(11,550)	81,165	1,189,252	6.8%
2017	-	-	-	-	-	-	101,847	1,149,056	8.9%

SCHEDULE OF EMPLOYER CONTRIBUTIONS

Year Ended June 30,	(a) Actuarially Determined Contribution	(b) Contributions During Year	(b)-(a) Difference	(c) Covered Payroll	(b/c) Contributions as a Percentage of Payroll
2022	\$ 3,463	\$ N/A	\$ N/A	\$ 498,055	N/A
2021	3,815	N/A	N/A	699,962	N/A
2020	3,756	N/A	N/A	676,292	N/A
2019	1,550	N/A	N/A	1,230,876	N/A
2018	2,307	N/A	N/A	1,189,252	N/A
2017	-	N/A	N/A	1,149,056	N/A

The above table presents the most recent actuarial valuations for the District's post-retirement pension stipend and it provides information that approximates the funding progress of the plan.

The amounts presented for each fiscal year are actuarially determined and rolled forward.

These schedules are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

REQUIRED SUPPLEMENTARY INFORMATION
June 30, 2022

PERS

SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

Year Ended June 30,	(a) Employer's proportion of the net pension liability (NPL)	(b) Employer's proportionate share of the net pension liability (NPL)	(c) Employer's covered payroll	(b/c) NPL as a percentage of covered payroll	Plan fiduciary net position as a percentage of the total pension liability
2022	0.086 %	\$ 10,278,431	\$ 11,711,634	87.8 %	87.6 %
2021	0.081	17,663,661	8,931,397	197.8	75.8
2020	0.085	14,682,968	8,779,590	167.2	80.2
2019	0.084	12,659,739	8,597,211	147.3	82.1
2018	0.082	11,038,816	8,288,687	133.2	83.1
2017	0.085	12,789,725	7,232,198	176.8	80.5
2016	0.091	5,230,660	6,983,550	74.9	91.9
2015	0.157	(3,553,841)	6,318,280	(56.2)	103.6
2014	0.157	8,000,906	9,076,084	88.2	92.0

The amounts presented for each fiscal year were actuarially determined at 12/31 and rolled forward to the measurement date of 6/30 for each year presented.

These schedules are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

SCHEDULE OF CONTRIBUTIONS

	Statutorily required contribution	Contributions in relation to the statutorily required contribution	Contribution deficiency (excess)	Employer's covered payroll	Contributions as a percent of covered payroll
2022	\$ 2,901,005	\$ 2,901,005	\$ -	\$ 13,105,812	22.1 %
2021	2,833,434	2,833,434	-	11,711,634	24.2
2020	2,619,869	2,619,869	-	8,931,397	29.3
2019	2,058,026	2,058,026	-	8,779,590	23.4
2018	2,021,818	2,021,818	-	8,597,211	23.5
2017	1,611,618	1,611,618	-	8,288,687	19.4
2016	1,495,096	1,495,096	-	7,232,198	20.7
2015	1,057,777	1,057,777	-	6,983,550	15.1
2014	988,356	988,356	-	6,318,280	15.6

The amounts presented for each fiscal year were actuarially determined at 12/31 and rolled forward to the measurement date of 6/30 for each year presented.

These schedules are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

REQUIRED SUPPLEMENTARY INFORMATION
June 30, 2022

OPEB - RHIA

SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET OPEB ASSET/(LIABILITY) FOR RHIA

Year Ended June 30,	(a) District's Proportion of the net OPEB asset/(liability) (NOA/(L))	(b) District's proportionate share of the net OPEB asset/(liability)(NOA/(L))	(c) District's covered payroll	(b/c) NOA/(L) as a percentage of covered payroll	Plan fiduciary net position as a percentage of the total pension liability
2022	0.07646 %	\$ 262,568	\$ 11,711,634	2.24 %	183.9 %
2021	0.11927	243,027	8,931,397	2.72	150.1
2020	0.07824	151,195	8,779,590	1.72	144.4
2019	0.07935	88,573	8,597,211	1.03	124.0
2018	0.07666	31,995	8,288,687	0.39	108.9
2017	0.07429	(20,175)	7,232,198	(0.28)	90.0

The amounts presented for each fiscal year were actuarially determined at 12/31 and rolled forward to the measurement date of 6/30 for each year presented.

These schedules are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

Amounts for covered payroll (c) use the prior year's data to match the measurement date used by the OPEB plan for each year.

SCHEDULE OF CONTRIBUTIONS FOR RHIA

	Statutorily required contribution	Contributions in relation to the statutorily required contribution	Contribution deficiency (excess)	District's covered payroll	Contributions as a percent of covered payroll
2022	\$ N/A	\$ N/A	\$ N/A	\$ 13,105,812	N/A %
2021	N/A	N/A	N/A	11,711,634	N/A
2020	N/A	N/A	N/A	8,931,397	N/A
2019	N/A	N/A	N/A	8,779,590	N/A
2018	N/A	N/A	N/A	8,597,211	N/A
2017	N/A	N/A	N/A	8,288,687	N/A

The amounts presented for each fiscal year were actuarially determined at 12/31 and rolled forward to the measurement date of 6/30 for each year presented.

These schedules are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

Statutorily required contributions are included within PERS contributions (See p. 44)

**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL**

For the Year Ended June 30, 2022

<u>GENERAL FUND</u>				
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE TO FINAL BUDGET</u>
REVENUES				
Local Sources	\$ 9,856,900	\$ 9,856,900	\$ 9,847,880	\$ (9,020)
State Sources	14,298,500	14,298,500	14,651,093 (2)	352,593
Total Revenues	<u>24,155,400</u>	<u>24,155,400</u>	<u>24,498,973</u>	<u>343,573</u>
EXPENDITURES				
Instruction	8,949,612	7,909,612 (1)	7,905,120	4,492
Support Services	8,276,341	8,976,341 (1)	8,977,371	(1,030)
Contingency	3,001,883	2,601,883 (1)	-	2,601,883
Total Expenditures	<u>20,227,836</u>	<u>19,487,836</u>	<u>16,882,491</u>	<u>2,605,345</u>
Excess of Revenue Over, (Under) Expenditures	3,927,564	4,667,564	7,616,482	2,948,918
OTHER FINANCING SOURCES, (USES)				
Transfers Out	(387,200)	(527,200)	(527,200)	-
Apportionment of Funds	(6,745,364)	(7,345,364) (1)	(6,798,480)	546,884
Total Other Financing Sources, (Uses)	<u>(7,132,564)</u>	<u>(7,872,564)</u>	<u>(7,325,680)</u>	<u>546,884</u>
Net Change in Fund Balance	(3,205,000)	(3,205,000)	290,802	3,495,802
Beginning Fund Balance	<u>3,805,000</u>	<u>3,805,000</u>	<u>4,105,857</u>	<u>300,857</u>
Ending Fund Balance	<u>\$ 600,000</u>	<u>\$ 600,000</u>	<u>\$ 4,396,659</u>	<u>\$ 3,796,659</u>

(1) Appropriation level

(2) Included in this is the required state revenue match of \$481 the District must recognize for National School Lunch Support in order to meet the general cash assistance match.

**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL**

For the Year Ended June 30, 2022

<u>SPECIAL REVENUE FUND</u>				
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE TO FINAL BUDGET</u>
REVENUES				
Local Sources	\$ 2,334,433	\$ 2,334,433	\$ 3,448,575	\$ 1,114,142
State Sources	21,577,600	22,447,600	21,756,270	(691,330)
Federal Sources	<u>7,705,500</u>	<u>8,335,500</u>	<u>8,170,777</u>	<u>(164,723)</u>
Total Revenues	<u>31,617,533</u>	<u>33,117,533</u>	<u>33,375,622</u>	<u>258,089</u>
EXPENDITURES				
Instruction	2,754,259	2,754,259 (1)	2,421,647	332,612
Support Services	10,431,084	11,231,084 (1)	11,020,153	210,931
Enterprise and Community Services	<u>65,500</u>	<u>65,500 (1)</u>	<u>47,703</u>	<u>17,797</u>
Total Expenditures	<u>13,250,843</u>	<u>14,050,843</u>	<u>13,489,503</u>	<u>561,340</u>
Excess of Revenues Over, (Under) Expenditures	18,366,690	19,066,690	19,886,119	819,429
OTHER FINANCING SOURCES, (USES)				
Transfers In	174,000	174,000	154,481	(19,519)
Apportionment of Funds	<u>(19,047,590)</u>	<u>(19,747,590) (1)</u>	<u>(19,635,504)</u>	<u>112,086</u>
Total Other Financing Sources, (Uses)	<u>(18,873,590)</u>	<u>(19,573,590)</u>	<u>(19,481,023)</u>	<u>92,567</u>
Net Change in Fund Balance	(506,900)	(506,900)	405,096	911,996
Beginning Fund Balance	<u>506,900</u>	<u>506,900</u>	<u>523,768</u>	<u>16,868</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 928,864</u>	<u>\$ 928,864</u>

(1) Appropriation Level

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

SUPPLEMENTARY INFORMATION

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**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2022**

DEBT SERVICE FUND

	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE TO FINAL BUDGET</u>
REVENUES				
Local Sources	\$ 803,100	\$ 803,100	\$ 865,061	\$ 61,961
Total Revenues	<u>803,100</u>	<u>803,100</u>	<u>865,061</u>	<u>61,961</u>
EXPENDITURES				
Support Services	100	100 (1)	1	99
Debt Service	<u>821,000</u>	<u>821,000 (1)</u>	<u>820,458</u>	<u>542</u>
Total Expenditures	<u>821,100</u>	<u>821,100</u>	<u>820,459</u>	<u>641</u>
Net Change in Fund Balance	(18,000)	(18,000)	44,602	62,602
Beginning Fund Balance	<u>18,000</u>	<u>18,000</u>	<u>30,979</u>	<u>12,979</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 75,581</u>	<u>\$ 75,581</u>

(1) Appropriation Level

**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2022**

CAPITAL PROJECTS FUND

	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE TO FINAL BUDGET</u>
REVENUES				
State Sources	\$ 2,186,000	\$ 2,186,000	\$ 2,033,966	\$ (152,034)
Total Revenues	<u>2,186,000</u>	<u>2,186,000</u>	<u>2,033,966</u>	<u>(152,034)</u>
EXPENDITURES				
Support Services	263,000	403,000 (1)	201,878	201,122
Facilities Construction	2,186,000	2,186,000 (1)	2,124,339	61,661
Debt Service	63,200	63,200 (1)	63,067	133
Total Expenditures	<u>2,512,200</u>	<u>2,652,200</u>	<u>2,389,284</u>	<u>262,916</u>
Excess of Revenues Over, (Under) Expenditures	(2,512,200)	(2,652,200)	(355,318)	2,296,882
OTHER FINANCING SOURCES, (USES)				
Transfers In	<u>213,200</u>	<u>353,200</u>	<u>372,719</u>	<u>19,519</u>
Net Change in Fund Balance	(113,000)	(113,000)	17,401	130,401
Beginning Fund Balance	<u>113,000</u>	<u>113,000</u>	<u>143,857</u>	<u>30,857</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 161,258</u>	<u>\$ 161,258</u>

(1) Appropriation Level

**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2022**

INTERNAL SERVICE FUND

	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE TO FINAL BUDGET</u>
REVENUES				
Local Sources	\$ 213,200	\$ 213,200	\$ 317,557	\$ 104,357
EXPENDITURES				
Support Services	602,200	602,200 (1)	346,254	255,946
Total Expenditures	602,200	602,200	346,254	255,946
Net Change in Fund Balance	(389,000)	(389,000)	(28,697)	360,303
Beginning Fund Balance	389,000	389,000	508,676	119,676
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 479,979</u>	<u>\$ 479,979</u>

(1) Appropriation Level

**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON**

**SCHEDULE OF PROPERTY TAX TRANSACTIONS AND BALANCES
OF TAXES UNCOLLECTED
For the Year Ended June 30, 2022**

TAX YEAR	ORIGINAL LEVY OR BALANCE UNCOLLECTED AT 7/1/21	DEDUCT DISCOUNTS	ADJUSTMENTS TO ROLLS	ADD INTEREST	CASH COLLECTIONS BY COUNTY TREASURER	BALANCE UNCOLLECTED OR UNSEGREGATED AT 6/30/22
GENERAL FUND:						
CURRENT:						
2021-22	\$ 8,284,375	\$ 221,712	\$ (7,320)	\$ 1,502	\$ 7,913,950	\$ 142,895
PRIOR YEARS:						
2020-21	134,131	184	-11,529	\$ 1,958	49,443	74,934
2019-20	72,892	-70	-4,903	2,073	22,143	47,989
2018-19	28,892	-65	-4,540	2,082	14,251	12,248
2017-18	12,375	-2	-1,443	1,069	7,001	5,001
Prior	32,166	0	-2,475	1,570	4,092	27,170
Total Prior	280,456	47	(24,890)	8,752	96,930	167,342
Total General Fund	\$ 8,564,831	\$ 221,759	\$ (32,210)	\$ 10,254	\$ 8,010,880	\$ 310,236
RECONCILIATION OF REVENUE:						GENERAL FUND
Cash Collections by County Treasurer Above						\$ 8,010,880
Accrual of Receivables:						
June 30, 2021						(17,396)
June 30, 2022						32,943
Change between current and prior Unavailable Revenue, see pg 9						14,233
Payments in Lieu of Taxes						(3,224)
Total Revenue						\$ 8,037,436

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

OTHER INFORMATION

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LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

SCHEDULE OF BOND AND INTEREST TRANSACTIONS AND BALANCES
For the Year Ended June 30, 2022

DATE OF ISSUE	MATURED BONDS & COUPONS OUTSTANDING 7/1/2021	BONDS & COUPONS MATURING DURING THE YEAR	BONDS REDEEMED AND COUPONS PAID DURING THE YEAR	MATURED BONDS & COUPONS OUTSTANDING 6/30/2022
October 31, 2007	\$ -	\$ 820,458	\$ 820,458	\$ -
January 22, 2020	-	63,067	63,067	-
Total	<u>\$ -</u>	<u>\$ 883,525</u>	<u>\$ 883,525</u>	<u>\$ -</u>

**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON**

**SCHEDULE OF BOND REDEMPTION AND INTEREST REQUIREMENTS
June 30, 2022**

SERIES 2007

YEAR	PRINCIPAL	INTEREST	INTEREST RATES
	Due 6/1	Due 12/30 & 6/30	
2023	615,000	239,565	5.62%
2024	680,000	205,021	5.62%
2025	750,000	166,825	4.62%
2026	830,000	124,698	4.62%
2027-28	1,390,000	105,038	5.62%
TOTALS	<u>\$ 4,265,000</u>	<u>\$ 841,147</u>	

SERIES 2020

YEAR	PRINCIPAL	INTEREST	INTEREST RATES
	Due 1/22	Due 1/22	
2023	40,682	22,386	3.43%
2024	42,077	20,990	3.43%
2025	43,520	19,547	3.43%
2026	45,013	18,054	3.43%
2027-31	249,311	66,025	3.43%
2032-35	232,036	20,232	3.43%
TOTALS	<u>\$ 652,639</u>	<u>\$ 167,234</u>	

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

INDEPENDENT AUDITORS' REPORT REQUIRED BY OREGON STATE REGULATIONS

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December 8, 2022

Independent Auditors' Report Required by Oregon State Regulations

We have audited the basic financial statements of Lane Education Service District as of and for the year ended June 30, 2022, and have issued our report thereon dated December 8, 2022. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards.

Compliance

As part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of the basic financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

- **Deposit of public funds with financial institutions (ORS Chapter 295)**
- **Indebtedness limitations, restrictions and repayment.**
- **Budgets legally required (ORS Chapter 294).**
- **Insurance and fidelity bonds in force or required by law.**
- **Programs funded from outside sources.**
- **Authorized investment of surplus funds (ORS Chapter 294).**
- **Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).**

In connection with our testing nothing came to our attention that caused us to believe Lane Education Service District was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, except as follows:

- Expenditures of various funds were within authorized appropriations, except as noted on page 20 of the financial report.

OAR 162-10-0230 Internal Control

In planning and performing our audit, we considered the internal controls over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of the internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the internal controls over financial reporting.

This report is intended solely for the information and use of the Board of Directors and management and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.

Roy R Rogers

Roy R. Rogers, CPA
PAULY, ROGERS AND CO., P.C.

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

GRANT COMPLIANCE REVIEW

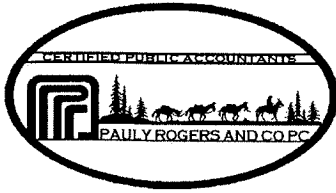
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LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended June 30, 2022

Agency/Program Title	Pass Through Organization	Federal AL Number	Pass Through Entity#	Expenditures	Passed Through to Sub Recipients
U.S. Department of Education					
Title I-C - Migrant Education	Oregon Dept of Education	84.011	58947	\$ 566,245	-
Title I-C - Migrant Education	Oregon Dept of Education	84.011	68123	281,081	-
Title I-C - Migrant Education/Summer	Oregon Dept of Education	84.011	70941	16,020	-
Title I-C - Migrant Education/Preschool	Oregon Dept of Education	84.011	68134	21,645	-
Title I-C - Migrant Education/Preschool	Oregon Dept of Education	84.011	58919	15,145	-
Title I-C - Migrant Education/Summer	Oregon Dept of Education	84.011	57316	969	-
Title I-C - Migrant Education/Summer	Oregon Dept of Education	84.011	66111	228,321	-
Title I-C - Migrant Education/Supplemental	Oregon Dept of Education	84.011	61772	4,740	-
				<u>1,134,166</u>	-
EI-ECSE	Oregon Dept of Education	84.027	11116-A7	1,595,434	1,594,942
Regional Inclusive Services	Oregon Dept of Education	84.027	11047-A4	637,804	-
Juvenile Detention	Oregon Dept of Education	84.027	15596	1,965	-
EI-ECSE	Oregon Dept of Education	84.173	11116-A7	312,442	312,345
Regional Inclusive Services	Oregon Dept of Education	84.173	11047-A4	2,473	-
Pyramid Model	Oregon Dept of Education	84.173	61165	47,641	47,641
Total IDEA Cluster				<u>2,597,758</u>	<u>1,954,928</u>
Perkins Basic	Lane Community College	84.048	LCC1	50,800	1,721
Perkins Basic	Oregon Dept of Education	84.048	57592	187,048	15,410
Perkins Basic	Oregon Dept of Education	84.048	66146	456,010	318,174
Perkins Reserve Fund	Oregon Dept of Education	84.048	57618	45,510	-
Perkins Reserve Fund	Oregon Dept of Education	84.048	66184	74,425	-
				<u>813,794</u>	<u>335,305</u>
Oregon Pathways/STEM Apprenticeships	Oregon Dept of Education	84.051	52039	89,842	-
EI-ECSE	Oregon Dept of Education	84.181	11116-A7	718,932	718,710
Title III - ELA	Oregon Dept of Education	84.365	58515	49,343	-
Title III - ELA	Oregon Dept of Education	84.365	53430	20,755	-
				<u>70,098</u>	-
ESSER I	Oregon Dept of Education	COVID -19 84.425D	58428	138,991	136,457
	Oregon Dept of Education	COVID -19 84.425D	65028	1,252,323	-
	Oregon Dept of Education	COVID -19 84.425D	64782	14,360	-
ESSER II	Oregon Dept of Education	COVID -19 84.425D	64794	11,399	-
				<u>1,417,073</u>	<u>136,457</u>
Youth Transition Program	Oregon Dept of Human Services	84.126A	160724-2	475,119	375,344
Total U.S. Department of Education			Total U.S. Department of Education	<u><u>7,316,782</u></u>	<u><u>3,520,744</u></u>
U.S. Department of Labor					
WIOA Youth Activities	Lane Workforce Partnership	17.259	31136	819,496	-
Total WIOA Cluster				<u>819,496</u>	-
Total U.S. Department of Labor			Total U.S. Department of Labor	<u><u>819,496</u></u>	-
U.S. Department of Agriculture					
NSLP - Breakfast	Oregon Dept of Education	10.553	2012007	11,025	-
NSLP - Lunch	Oregon Dept of Education	10.555	2012007	23,475	-
Total CNC Cluster				<u>34,500</u>	-
Total U.S. Department of Agriculture			Total U.S. Department of Agriculture	<u><u>34,500</u></u>	-
Total Federal Financial Assistance			SEFA Total	<u><u>\$ 8,170,777</u></u>	<u><u>3,520,744</u></u>

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December 8, 2022

To the Board of Directors
Lane Education Service District
Lane County, Oregon

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the basic financial statements of the governmental activities, business-type activities, and each major fund of Lane Education Service District (the District) as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the basic financial statements, and have issued our report thereon dated December 8, 2022.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the basic financial statements, we considered the internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of internal control. Accordingly, we do not express an opinion on the effectiveness of internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the basic financial statements will not be prevented, or detected and corrected, on a timely basis.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

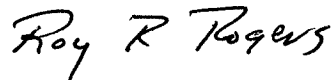
Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the basic financial statements are free from material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the basic financial statements.

However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Roy R. Rogers, CPA
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December 8, 2022

To the Board of Directors
Lane Education Service District
Lane County, Oregon

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Lane Education Service District's (the District) compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of the major federal programs for the year ended June 30, 2022. The major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of compliance with the compliance requirements referred to above.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of compliance.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to its federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

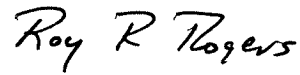
Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Roy R. Rogers, CPA
PAULY, ROGERS AND CO., P.C.

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LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the Year Ended June 30, 2022

SECTION I – SUMMARY OF AUDITORS’ RESULTS

FINANCIAL STATEMENTS

Type of Auditors’ report issued:	Unmodified
Internal control over financial reporting:	
• Material weakness(es) identified?	_____ Yes <u> X </u> No
• Significant deficiency(ies) identified that are not considered to be material weaknesses	_____ Yes <u> X </u> None reported
Noncompliance material to financial statements noted?	_____ Yes <u> X </u> No
Any GAGAS audit findings disclosed that are required to be reported in accordance with the Uniform Guidance?	_____ Yes <u> X </u> No

FEDERAL AWARDS

Internal control over Major Programs:	
• Material weakness(es) identified?	_____ Yes <u> X </u> No
• Significant deficiency(ies) identified that are not considered to be material weaknesses	_____ Yes <u> X </u> None reported
Type of auditors’ report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance?	_____ Yes <u> X </u> No

IDENTIFICATION OF MAJOR PROGRAMS

<u>AL NUMBER(S):</u>	<u>NAME OF FEDERAL PROGRAM:</u>
84.425D	ESSER
17.259	WIOA Cluster
84.048	Career and Technical Education (Perkins)

Dollar threshold used to distinguish between type A and type B programs:	<u>\$ 750,000</u>
Auditee qualified as low-risk auditee?	<u> X </u> Yes _____ No

LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the Year Ended June 30, 2022

SECTION II – FINANCIAL STATEMENT FINDINGS

None

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

1. **BASIS OF PRESENTATION**

The schedule of expenditures of federal awards includes federal grant activity under programs of the federal government. The information in this schedule is presented in accordance with the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the schedule presents only a selected portion of the operations, it is not intended to and does not present the net position, changes in net position, or cash flow of the District.

2. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowed or are limited as to reimbursement. Negative amounts shown on the schedule represents adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. The District has elected not to use the ten percent de minimis indirect cost rate as allowed under Uniform Guidance, due to the fact that they already have a negotiated indirect cost rate with the Oregon Department of Education, and therefore are not allowed to use the de minimis rate.

DATE/START DATE	END DATE	OBSERVANCE	RELIGION
<u>Summer 2023</u>			
Wednesday June 28 2023	Thursday June 29 2023	Eid al-Adha	Islam
Sunday July 9 2023	Monday July 10 2023	Martyrdom of the Báb	Bahá'í
Wednesday September 6 2023		Janmashtami	Hindu
<u>Fall 2023</u>			
Friday September 15 2023	Sunday September 17 2023	Rosh Hashanah	Jewish
Sunday September 24 2023	Monday September 25 2023	Yom Kippur	Jewish
Tuesday September 26 2023	Wednesday September 27 2023	Mawlid-al-Nabi (Muhammed's birthday)	Islam
Friday September 29 2023	Friday October 6 2023	Sukkot [Feast of Tabernacles]	Jewish
Friday October 6 2023	Sunday October 8 2023	Shemini Atzeret & Simchat Torah	Jewish
Thursday October 26 2023	Friday October 27 2023	Birth of the Báb	Bahá'í
Friday October 27 2023	Saturday October 28 2023	Birth of Bahá'u'lláh	Bahá'í
Sunday November 26 2023	Monday November 27 2023	Day of the Covenant	Bahá'í
Tuesday November 28 2023	Wednesday November 29 2023	Ascension of 'Abdu'l-Bahá	Bahá'í
Thursday December 7 2023	Friday December 15 2023	Hanukkah (Chanukah) [8-day Feast]	Jewish
Friday December 8 2023		Bodhi Day (Rohatsu)	Buddhist
Thursday December 21 2023		Winter Solstice (7:27 p.m. PST)	
Monday December 25 2023		Christmas	Western Christian
Tuesday December 26 2023	Monday January 1 2024	Kwanzaa	Interfaith / African- American
<u>Winter 2024</u>			
Monday January 1 2024		Gantan-sai (New Year)	Shinto
Monday January 8 2024		Feast of the Nativity	Eastern Orthodox

DATE/START DATE	END DATE	OBSERVANCE	RELIGION
Thursday January 18 2024		Bodhi Day (Rohatsu)	Buddhist
Saturday February 10 2024	Sunday February 11 2024	Asian Lunar New Year [Year of the Dragon]	Chinese
Sunday March 10 2024		Ramadan, Beginning	Islam
Tuesday March 19 2024	Wednesday March 20 2024	Naw-Rúz (Bahá'í New Year)	Bahá'í
Tuesday March 19 2024		Vernal Equinox (8:06 p.m. PDT)	
Saturday March 23 2024	Sunday March 24 2024	Purim	Jewish
<u>Spring 2024</u>			
Sunday March 24 2024		Palm Sunday	Western Christian
Friday March 29 2024		Good Friday	Western Christian
Sunday March 31 2024		Easter	Western Christian
Tuesday April 9 2024	Wednesday April 10 2024	Eid-al-Fitr (Eid-ul-Fitr) (first day of Shawwal)	Islam
Tuesday April 16 2024		Pascha	Eastern Orthodox
Sunday April 21 2024		Ridván Festival, Day 1 of 12	Bahá'í
Monday April 22 2024	Tuesday April 23 2024	Passover (Pesach), 1st two days	Jewish
Sunday April 28 2024	Monday April 29 2024	Passover (Pesach), concluding days	Jewish
Monday April 29 2024		Ridván Festival, Day 9 of 12	Bahá'í
Thursday May 2 2024		Ridván Festival, Day 12 of 12	Bahá'í
Friday May 3 2024		Holy Friday	Eastern Orthodox
Sunday May 5 2024		Palm Sunday	Eastern Orthodox
Friday May 24 2024	Saturday May 25 2024	Declaration of the Báb	Bahá'í
Wednesday May 29 2024	Thursday May 30 2024	Ascension of Bahá'u'lláh	Bahá'í
Tuesday June 11 2024	Thursday June 13 2024	Shavuot (Feast of Weeks)	Jewish

DATE/START DATE	END DATE	OBSERVANCE	RELIGION
<u>Summer 2024</u>			
Sunday June 16 2024	Monday June 17 2024	Eid al-Adha	Islam
Thursday June 20 2024		Summer Solstice (1:50 p.m. PDT)	
Monday July 8 2024	Tuesday July 9 2024	Martyrdom of the Báb	Bahá'í
Monday August 26 2024		Janmashtami	Hindu

* When an observance has an end date, the observance commences at sunset, or in the evening, of the start date, and ends at sunset, or in the evening, of the end date.



Overcoming barriers to education through technology

📍 1200 Hwy 99N Eugene OR 97402 🌐 www.lesd.k12.or.us ✉ it@lesd.k12.or.us ☎ 541.461.8351

Eduroam- Regional wireless

Previous to the start of this project with Lane ESD Eduroam had not implemented a large Google-based connectivity project. Lane ESD is now the pilot agency to help develop a system that will work efficiently in a Google-based K-12 environment. We continue to meet weekly with their development team to work through the challenges and further their knowledge of this environment's requirements and expectations.

Infosec Security Group

LESD, LBL and WESD, created a regional cybersecurity support team last year. It started with just one person from each ESD and has become the Oregon k-12 Infosec Collective, including 20 experts across the state, 8 ESD's, and 2 members from SPS.

CyberSecurity Insurance

We have qualified for private insurance and have offers for sufficient coverage. We are meeting soon to discuss how this will coincide with Lane ESD's larger needs around the protection of all data and cybersecurity requirements.

CLC Job Shadow

We partnered with CLC to have our first technology job shadow. CLC sent a promising young person that has an interest in technology to shadow one of our staff members. We created an agenda to show them around and walk them through a half-day of what it is like to be a systems administrator. The job shadow was a success and we all had a great time. We are speaking with CLC about expanding this program to the level of internships in the future.

Firewall Replacement

Continuing to evaluate options and we have narrowed the selection down to two manufacturers. We will make a decision in the next 30 days.

Switch/Router infrastructure redesign

Re-evaluating needs and desired outcomes for the ESD and region so that we get the manufacturer that can support our dynamic needs.

Our School Improvement Team | Board Report | 06.06.23

Lane Regional Teacher Pathways Program

After a busy spring of application review and interviews, cohort two participants have been notified of their acceptance and there are currently 51 ethnically, linguistically, and/or racially diverse candidates participating as scholars in the Lane Regional Teacher Pathways program. The program, which is coordinated by LRTP specialist Chemika Bolden, provides financial assistance, ongoing individualized mentoring, and professional development for diverse pre-service teachers. Read more about [Lane Regional Teacher Pathways](#).

Curriculum Leaders

The May Curriculum Leaders meeting was focused on supporting new teachers. Cindy Drouhard and Tami Dufault-Toomb from LBL ESD shared about their work with the WREN to develop a new teacher mentoring program that will be expanded to include Lane County teachers in 23-24! See the agenda [here](#).

Strategic Plan

Our late spring School Improvement team meetings are focused on planning for the 23-24 school year through the lens of what it means to be “in service” to our districts. We have reviewed and discussed all 16 districts’ Integrated Plans and identified themes which we have mapped onto our own programs and services. In this process, we continue to center our own strategies related to the agency’s equity goals and strive for alignment between our districts’ needs, our programs’ goals, and our commitments to equity.

Decolonization 101 May 14, 2023 by Live Oak Consulting
Next training: Tuesday June 20, 2023, 11-2pm, zoom.
Register here: <https://liveoaknative.com/trainings/>

Summary and Recommendations

- 1) We bear a legacy of harm to indigenous people that has deep repercussions to this day, and which continues to do harm so long as we do not take strong action to heal and change.
- 2) As board members, we must take personal responsibility to educate ourselves and make a commitment to the work of decolonization before we take action externally - the board's leadership should be evident.
- 3) To be effective leaders, we have to educate ourselves, individually and collectively.
- 4) I propose that as board members we commit to take the on line decolonization 101 course within the next 6 months, ideally as soon as possible, and schedule a conversation about the core concepts and our takeaways.
- 5) In addition to taking the course, we should identify resources to educate ourselves about the Kalapuya, Siuslaw, Molalla, and learn local indigenous history and current culture and presence. Attending and sharing with each other about indigenous events and opportunities will supplement this learning.

Detailed Notes by Rose Wilde

Land Acknowledgements have become a popular practice, but merely acknowledging the pre-colonial indigenous people who lived on this land does not heal the harms done or restore justice. Those of us who are not indigenous to the land where we live should consider themselves guests. Institutions and organizations must also make a plan of action to build the power of our hosts to participate fully in the stewardship of this land and community now.

When discussing theories of the origins of indigenous people, the stories of indigenous people should have primacy.

The work of learning and knowing the people of this land is essential. Learn history from the perspective of the Kalapuya people, and where they live now,

Questions:

- 1) Is native history and current presence visible in our community?
- 2) If the Kalapuya people are not here/visible now, where are they?

Settler Colonialism - a form of colonization that involves people moving into lands that belong to others with the aim to replace the indigenous people with white settlers (who consider themselves superior). See Smithsonian Museum of American Art "America's Manifest Destiny".

Treaty Making Era - 1789 to 1871 - this resulted in the removal of indigenous people from the traditional lands and relocation to less desirable lands on reservations.

Allotment and assimilation era - 1874-1928. This was a time when the US government/settlers attempted to force native people into a sedentary lifestyle based on agriculture as a means to have more control.

Termination Era - 1943-1961 - almost all tribes and most tribes with treaties were "terminated" - tribal governments were disbanded and lands were taken away, especially any tribe that was gaining wealth despite relocation, etc. Tribal lands were given over to settlers, non-indigenous people.

Self Determination/Self Governance era - 1961 to present day.

How Settler Colonialism eliminated indigenous people/cultures:

- 1) Physically through genocide, massacres and forced sterilization
- 2) Cultural/Assimilation through boarding schools, "Indian Agents/Offices"
- 3) Political/Termination - ending the political status of tribes, voiding treaties
- 4) Discursive/Erasure - underrepresentation, misrepresentation of indigenous people in current media, culture, conversation, discourse

Current status - Native Nations are recognized and granted sovereignty in the US Constitution and should be viewed as fully functioning governments, but the US federal government is still dominant. Without a treaty or other formal recognition of sovereignty, indigenous people can be very vulnerable (those without recognized tribes, etc.) Many indigenous people are not recognized as part of a tribe.

The federal government did not "grant" or "give" land, they negotiated for it.

In California, Mission system essentially assimilated or erased all the indigenous tribes along the coastal areas impacted by Missions (most of southern coast from San Francisco south) - none were federally recognized because they were "gone" by the time of statehood and federal recognition.

In Oregon, the Chinook are seeking recognition - it will take an Act of Congress. The Chumash have been on the "list" for federal recognition since 1986. \$100,000s to apply for recognition.

Impacts of colonization that are still being felt today

Boarding schools - finding the bodies of children who died. 7000 and counting - children are not meant to go to school to die. "Indian schools" were meant to eradicate culture by save the "worker"

Involuntary sterilization - last practiced as recently as 1984.

Missing and Murdered Indigenous women, girls and 2 spirit - femmes attacked and harmed by “man camps” of mostly male, non-indigenous resource extraction workers (oil, gas, mining, etc.) near reservations without their families, community. They prey upon the indigenous people and harm them. 1000s of women, girls, 2 spirit people have disappeared with little public attention or investigation.

Stereotypes

Many indigenous people have grown up separated from their native land and people, but are expected to be experts on the culture they have lost. Loss of cultural and tribal connection is a devastating loss, impacting pride, status, honor

Avoid using the term “myths” when talking about tribal stories - instead use “Origin Stories”
Instead of artifacts, a historical reference, talk about cultural or artistic objects.

To move toward change, we have to have a “dramatic reimagining of relationships with land, people, and the state - one that prioritizes indigenous knowledge, goals, and values, through study, conversation, and practice.

We are invited to collective discovery, as individuals (what we know and feel), interpersonal relationships (how we navigate power dynamics). And in institutions (policies and practices at the organizational level, structural changes accumulate across organizations and history to make changes and decolonize. In order to make change, we have to work as individuals to inform ourselves about the native people, history, and origin stories. Lack of buy-in within our organization will result in failed efforts - see Portland Art Museum’s recent experience with kicking out an indigenous woman using a traditional cradleboard for her baby.

Toward an indigenous world view (with consideration of the diversity within and among tribes and indigenous people): embeddedness in all life; use of oral systems of knowledge and transmission; thinking on the long term, cyclical knowledge.

Understanding settler privilege:

- Mostly unconscious/under the surface
- Lives in a colonized space
- Most are descendents of settlers
- Once you have acknowledged the reality of settler colonialism, you have to “own” it and take action
- It’s elusive - it is easy to ignore
- It’s scary - where would settlers go? There’s no going back
- Would I have to leave?
- Privilege distorts the humanity of both oppressor and oppressed

Allyship

- Working for the liberation of native people for the good of all people (not charity)
- Taking an active role interrupting injustice

- Building relationships
- A learning process
- A decision
- Requires inner work to support relationships going well (must tend to one's own feelings)
- Facing discomfort when prioritizing native ways, values, people

Applied Decolonization - 3 steps

- 1) Unsettle western practices, consider alternatives - requires humility
- 2) Integrate native values and goals into our institutions to restore sovereignty
- 3) Anchoring an indigenous agenda, rooting new concepts, and policy

Collaboration vs. Appropriation

- Know historical context
- Check motives - no extraction - develop projects that privilege native goals
- Prioritize native agenda first
- Don't expect native people to do work for you
- If there is value in collaboration, talk to native partners before setting an agenda for the work
- Understand bandwagoning, native people can be inundated
- Recognize and respond to sovereignty - chiefs, leaders are as important as the President
- Work must have a tangible and immediate benefit for indigenous people
 - It may not always be possible or appropriate to work together
 - Projects can be extractive
 - Must allow tribes to decline without punishment
- Establishing trust takes time
- Must look at past and current projects
 - Are they native led
 - Were they initiated by native organizations?
 - Do you work in sovereign nations?
- Work to develop a plan of action, clear protocols, with consultation early and often.
- Offer compensation and generous care of elders
- Do your own work

Rose's plan of action

- 1) Get upcoming Decolonization 101 training coming up and ask board members to commit to attend a season within 6 months.
- 2) Follow up as part of board self evaluation/goal setting/reflection - publicly
- 3) Discuss and act to center the work to create immediate and tangible benefits to the land of people of land where you live and breathe.