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| <b>LANE EDUCATION SERVICE DISTRICT</b> | <b>BOARD MEETING</b>     |
| 1200 Hwy 99 N                          | Tuesday, October 6, 2020 |
| Eugene, Oregon 97402                   | Regular Meeting: 6:00 PM |

**LANE ESD BOARD MEETING  
AGENDA**

Tuesday, October 6, 2020

1. Call Regular Meeting To Order

Board Chair

2. Welcome

Guests attending the meeting will be introduced.

Board Chair

3. Public Participation

This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There will also be opportunities for the audience to comment on specific agenda items as the Board addresses them.

Board Chair

4. Agenda Review

Board Chair

5. Action Items

Board Chair

A. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

**BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the consent group as submitted and listed below.

1. Lane ESD Board Meeting Minutes of August 4, 2019
2. Lane ESD Board Meeting Minutes of September 3, 2020
2. Human Resource Report, dated September 30, 2020

Board Chair

B. Accept Financial Report

**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Financial Report for September 2020.

Board Chair

C. Declare Budget Committee Vacancy

By law, the budget committee is charged with making recommendations concerning financial priorities. The budget committee will have the responsibility for reviewing the financial program of Lane ESD, reviewing the proposed ESD budget as presented by the superintendent and recommending an annual ESD budget in keeping with the provisions of applicable state laws.

Educational policy decisions, however, are the responsibility of the Board, not the budget committee. The committee does not have the authority to add programs or to approve additional personnel or increase salaries. While the committee may, in effect, delete programs because of a fund decrease in arriving at a levy figure, the committee is charged primarily with a fiscal evaluation of programs. The committee may, alternatively, recommend an amount that changes the proposed budget and may request the administration make such changes in accordance with priorities set by the Board.

The budget committee consists of the elected Board members and eight members appointed by the Board from component school district boards or designees of component district Boards. The members appointed by the Board shall consist of five members selected by ESD zone and three members selected at large. To be eligible for appointment, the appointive member must:

1. Live and be registered to vote within the ESD and, if a zone representative, must live within the appropriate zone;
2. Not be an officer, agent or employee of the ESD. No budget committee member may receive any type of compensation from the ESD. Reimbursement of budget committee expenses shall be in accordance with Board policy and administrative rule BHD/BHD-AR.

In its August meeting the Board will identify vacant budget committee positions which must be filled by appointment of the Board. The Board will announce the vacancies and receive recommendations of interested members of component school district Boards or designees of component district boards. Candidates for vacant positions must reside in the vacated zone. At-large vacant positions will be filled from among members of component school district Boards or designees of component district boards.

The appointive budget committee members will be appointed for three-year terms in the September meeting. The terms will be staggered so that approximately one-third of the appointive members' terms end each year. The Board may appoint budget committee members to as many consecutive terms as deemed appropriate. If any appointive member is unable to complete the term for which he/she was appointed, the Board will announce the vacancy at the first regular Board meeting following the committee member's resignation or removal. An appointment to fill the position for its unexpired term will be made at the next regular Board meeting.

Appointed member Jeff Ramp, Crow-Applegate-Lorane School District board member, Position 8's term expired June 30, 2020. The Board of Directors of Lane ESD will declare a vacancy for the Appointed Budget Committee Position 8, term to expire June 30, 2023.

#### Board Chair

#### D. Declaration of National Hispanic Heritage Month

Each year, Americans observe National Hispanic Heritage Month from September 15 to October 15, by celebrating the histories, cultures and contributions of American citizens whose ancestors came from Spain, Mexico, the Caribbean and Central and South America.

The observation started in 1968 as Hispanic Heritage Week under President Lyndon Johnson and was expanded by President Ronald Reagan in 1988 to cover a 30-day period starting on September 15 and ending on October 15. It was enacted into law on August 17, 1988, on the approval of Public Law 100-402.

The day of September 15 is significant because it is the anniversary of independence for Latin American countries Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua. In addition, Mexico and Chile celebrate their independence days on September 16 and September 18, respectively. Also, Columbus Day or Día de la Raza, which is October 12, falls within this 30 day period.

**WHEREAS**, each year, the United States observes National Hispanic Heritage Month by celebrating the culture, heritage and countless contributions of those whose ancestors were indigenous to North America as well as those who came from Spain, Mexico, the Caribbean, Central America and South America; and

**WHEREAS**, what began in 1968 as Hispanic Heritage Week under President Johnson and was expanded by President Reagan in 1988 to cover a 30-day period starting on September 15 and ending on October 15; and **WHEREAS**, this year's theme, "Hispanics: Be Proud of Your Past, Embrace the Future" invites us to reflect on the legacy of Hispanic and Latino Americans who have served our country in the past and also those who continue to serve in significant and enduring ways today, whose rich culture and history are important to recognize in how they identify as either Hispanic or Latino; and

**WHEREAS**, although too numerous to recognize individually by name, Hispanics and Latinos serve as civil rights leaders and community organizers, politicians, soldiers, educators, journalists, first responders, pioneers in art and science, healthcare professionals, athletes, inventors, entertainers and so much more; and

**WHEREAS**, Hispanics and Latinos continue their rich history of significant and diverse contributions to the cultural, educational, economic and political vitality of our communities;

**NOW, THEREFORE, BE IT RESOLVED**, that the Lane Education Service District hereby proclaims September 15th – October 15th, 2020 as Hispanic & Latino Heritage Month and encourage all residents to honor the rich diversity of the Hispanic and Latino communities and celebrate the many ways they contribute to our nation and society.

Board Chair

E. Approve Board-Superintendent Working Agreements

The Board of Directors of Lane ESD reviewed the Board-Superintendent Working Agreements at its September Board meeting. There were no suggested edits.

Board Chair

F. Approve Superintendent Evaluation Process

The Board of Directors of Lane ESD reviewed the Evaluation Process for the Superintendent for the 2020-21 year at its September meeting. The Board consensus is to continue with the same evaluation tool for 2020-21 as was used in 2019-20, the old version of the OSBA Superintendent Evaluation tool.

The board discussed targeting the audience for performance feedback. Superintendent Scurto will provide input on the targeted groups.

Board Chair

G. Approve Lane ESD Board Member Committee and District Assignments

The Board of Directors of Lane ESD reviewed the 2019-20 Lane ESD Board Committee and District Assignments at its September meeting. The Board will affirm assignments for the 2020-21 school year.

Board Chair

#### H. Nominate OAESD Legislative Committee Member

Every two years, OAESD forms a Legislative Committee for the upcoming long (odd year) session to study and address proposed or current legislation affecting the members, purpose, mission, or organization of OAESD. The OAESD Governance Council is asking for nominations for the 16 members of this Committee for the 2021 Legislative Session.

In accordance with the OAESD bylaws, the Committee is comprised of up to eight each of board member representatives and superintendent representatives including the Officers Council. The Officer Council representatives for the 2021 Legislative Session are as follows:

1. Mark Redmond, Superintendent, Malheur ESD (President)
2. Rose Wilde, Board Member, Lane ESD (Chair)
3. Paul Andrews, Superintendent, High Desert ESD (President-elect);  
Legislative Committee Chair
4. Kelly Bissinger, Board Member, Intermountain ESD, (Chair-elect)
5. Tenneal Wetherell, Superintendent, South Coast ESD (Past-President)
6. Bob Moore, High Desert ESD (Past-Chair)

The Governance Council is requesting nominations by ESD Board or Self for the remaining 5 Board Positions and the remaining 5 Superintendent Positions.

Nominations for Board representatives should be submitted no later than October 16, 2020.

The time requirement for the Committee work is generally 2-3 hours per month beginning in December through the end of the session the first week of July in 2021.

Board Chair

#### 6. Discussion/Reports

Board Chair

##### A. Legislative Update

Superintendent Scurto will provide an update in legislative activities if there are any updates.

Superintendent Tony Scurto

B. Superintendent Report

Superintendent Tony Scurto

C. OAESD Professional Development

The Board of Directors of Lane ESD will discuss survey results and determine a Board response to the Professional Development Survey from OAESD.

Board Chair

D. OAESD Task Force on Equity and Racial Justice

Superintendent Scurto

E. Fair Dismissal Appeals Board

The [Fair Dismissal Appeals Board](#), or “FDAB,” has a number of openings for school board members. OSBA has traditionally tried to help fill vacancies and would appreciate your help in informing your board members about these openings. FDAB exists to hear appeals of teacher and administrator dismissal. FDAB consists of 24 members appointed from specific categories, as dictated by statute, specifically [ORS 342.930](#) and a few other statutes. In terms of how FDAB works, it’s composed as follows:

- Six members must be administrators in common or union high school districts. One member may be retired prior to appointment if the member had been previously employed as an administrator.
- Six members must be contract teachers, which one member can be a retired contract teacher. One member may be retired prior to appointment if the member had been previously employed as a contract teacher.
- **Six members must be members of common or union high school district boards at the time of their appointment.** (*Note: that includes ESD board members.*)
- Six members may not have any affiliation with any common or union high school district.

Statute also prescribes some size restrictions based on district enrollment.

Three of six members have to be from different-sized districts, as follows:

- A school district with an average daily membership of less than 1,500 students;
- A school district with an average daily membership of 1,500 to 4,500 students;
- and

- A school district with an average daily membership of greater than 4,500 students.

When an appeal makes it to FDAB, a panel of three members are appointed to that case. One of these members will be a school board member, and panel members are selected in part based on their schedule. The hearings take place in the community where the appeal is from. ODE pays members for travel expenses to and from the meeting and hearings. As to the number of hearings per year it, [in recent years](#) the FDAB caseload has ranged from 0 to 12 cases, but not all went to hearing. Also, there is normally one annual meeting in October which lasts about two hours. This meeting is in Salem but there is also a phone in option. Since the onset of the COVID-19 emergency, FDAB hearings have been postponed, and if they were to be scheduled during the emergency, then I fully expect FDAB would meet virtually.

Currently, all six school board member slots need to be filled. This is unusual, and an opportunity. Because there is a need for all six spots, anyone who applies will be given consideration. OSBA seeks members from all district sizes and, ideally, members from across the state.

If any school board member is interested, or if there are questions or concerns, please email me directly at: [rdonovan@osba.org](mailto:rdonovan@osba.org).

#### F. OSBA Annual Convention Online

The Board of Directors will discuss registration/participation in the OSBA Annual Convention for 2020 (virtual), November 14, 2020.

Registration is \$50 for the event. Interested Board members can be registered for the event by the Executive Assistant.

Learn more about the event [here](#).

Board Chair

#### 7. Information from Administrative Staff

The directors of Human Resources and Title Programs, Special Education, Business Services, Technology and School Improvement may submit written reports to the Board on matters of interest concerning his/her area of responsibility.

Special Education:

*Comprehensive Distance Learning*

Lane School and Life Skills student participation in Comprehensive Distance Learning is quite good with fewer than five percent of the projected students opting out. Our classroom staff have truly stepped up to the plate to provide meaningful connection and lessons in a very difficult context.

Administrative Staff

## 8. Board Member Reports and Comments/Agenda Planning

Lane ESD Board, Liaisons, Advisors

### A. Agenda Planning

Board members are invited to send agenda items to be considered for the next board meeting. Please call or email to the Board Chair or Superintendent.

Board Chair

### B. Board Member Reports

Board members are asked to submit their reports in writing to be attached to Boardbook. Reports can be sent to the Executive Assistant in advance of the meeting.

As Board Members prepare their reports, please consider the following questions:

1. What programs did I visit over the last month? What committees did I participate in?
2. What is the connection to the LESD services and programs to the component districts or community?
3. What significance or meaning does the activity have to the broader community?
4. What are the next steps or follow-up activities planned?

**Sherry Duerst-Higgins**

**Linda Hamilton**

**Leslie Harris**

**Nora Kent**

**Vanessa Truett**

**Rose Wilde**

**Erin Zygaitis**

**Johnie Matthews**, Superintendents' Council Advisor

**Emilio Hernandez**, Community Advisor

**Mike Anderson**, Liaison, Creswell School District

**Mark Boren**, Liaison, Fern Ridge School District

Board, Advisors, Liaisons

9. Announcements/Correspondence

Board Chair

A. Acknowledgements and Recognition

Superintendent Tony Scurto

B. Kudos

Thank you to those who took the time to acknowledge co-workers/staff with kudos. Employees and Board members can submit a "kudo" any time during the month. To submit a kudo visit:

[www.lesd.k12.or.us/forms/kudos.html](http://www.lesd.k12.or.us/forms/kudos.html)

Board and Administrators

C. Announcements

Board Chair

1. **Component District Board Meeting Dates**

Component District Board Meeting Dates

|  | <b>Sept</b> | <b>Oct</b> | <b>Nov</b> | <b>Dec</b> | <b>Jan</b> | <b>Feb</b> | <b>March</b> | <b>April</b> | <b>May</b> | <b>June</b> |
|--|-------------|------------|------------|------------|------------|------------|--------------|--------------|------------|-------------|
|  | 9/14/20     | 10/12/20   |            | 12/14/20   | 1/11/21    | 2/8/21     |              | 4/12/21      |            | 6/14/21     |
|  | 0           | 0          | 11/9/20    | 0          | 1          | 2/22/21    | 3/8/21       | 1            | 5/10/21    | 1           |
|  | 9/28/20     | 10/26/20   |            |            | 1/25/21    | 1          |              | 4/26/21      | 1          | 6/28/21     |
|  | 0           | 0          |            |            | 1          |            |              | 1            |            | 1           |



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|  |             |              |              |              |             |             |             |                       |                       |             |
|  | 9/28/2<br>0 | 10/26/2<br>0 | 11/23/2<br>0 | 12/14/2<br>0 | 1/25/2<br>1 | 2/9/21      | 3/8/21      | 4/5/21<br>4/26/2<br>1 | 5/3/21<br>5/24/2<br>1 | 6/28/2<br>1 |
|  | 9/16/2<br>0 | 10/21/2<br>0 | 11/18/2<br>0 | 12/16/2<br>0 | 1/20/2<br>1 | 2/17/2<br>1 | 3/17/2<br>1 | 4/21/2<br>1           | 5/19/2<br>1           | 6/16/2<br>1 |
|  |             |              |              |              |             |             |             |                       |                       |             |
|  | 9/16/2<br>0 |              |              |              |             |             |             |                       |                       |             |
|  | 9/14/2<br>0 | 10/12/2<br>0 | 11/9/20      | 12/14/2<br>0 | 1/11/2<br>1 | 2/8/21      | 3/8/21      | 4/12/2<br>1           | 5/10/2<br>1           | 6/14/2<br>1 |

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|  |                              |                           |                          |               |                              |                        |              |                         |                        |                         |
|  | 9/14/20<br>0                 | 10/5/20<br>10/19/20<br>0  | 11/2/20<br>11/16/20<br>0 | 12/7/20       | 1/4/21                       | 2/8/21<br>2/22/21<br>1 | 3/8/21       | 4/5/21<br>4/19/21<br>1  | 5/3/21<br>5/17/21<br>1 | 6/7/21<br>6/28/21<br>1  |
|  | 9/16/20<br>0                 | 10/14/20<br>0             | 11/18/20<br>0            | 12/9/20       | 1/13/21<br>1                 | 2/10/21<br>1           | 3/10/21<br>1 | 4/14/21<br>1            | 5/12/21<br>1           | 6/16/21<br>1            |
|  | 9/14/20<br>0<br>9/28/20<br>0 | 10/5/20<br>10/9/20        | 11/2/20                  | 12/14/20<br>0 | 1/11/21<br>1<br>1/25/21<br>1 | 2/1/21                 | 3/1/21       | 4/5/21<br>4/19/21<br>1  | 5/3/21                 | 6/7/21                  |
|  | 9/14/20<br>0<br>9/28/20      | 10/12/20<br>0<br>10/26/20 | 11/9/20                  | 12/14/20<br>0 | 1/11/21<br>1<br>1/25/21      | 2/8/21<br>2/22/21<br>1 | 3/8/21       | 4/12/21<br>1<br>4/26/21 | 5/10/21<br>1           | 6/14/21<br>1<br>6/28/21 |

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**2. Lane ESD Board Member Activities and Opportunities**

OSBA: Implicit Bias and Cultural Competence, October 9, 2020

OSBA Webinar: How to Navigate the Annual Convention, November 5, 2020

OSBA Board of Directors, November 14, 2020

OSBA: Virtual Annual Convention, November 14, 2020

OSBA Webinar: Dealing with Conflict on the Board, December 7, 2020

OSBA Opportunities for Advocacy can be found here.

Free OSBA Online Learning can be found here.

10. Adjournment

- The next regular meeting is scheduled to be held Tuesday, November 3, 2020, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.

Board Chair