

LANE EDUCATION SERVICE DISTRICT
1200 Hwy 99 N
Eugene, Oregon 97402

BOARD MEETING
Tuesday, April 7, 2020
Lane ESD Board of Directors
Tue, Apr 7, 2020 5:00 PM - 6:30 PM (PDT)

**Please join my meeting from your computer,
tablet or smartphone.**

<https://global.gotomeeting.com/join/594894013>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3112](tel:+15713173112)

Access Code: 594-894-013
Regular Meeting: 5:00 PM

LANE ESD BOARD MEETING
AGENDA
April 7, 2020

1. Call Regular Meeting To Order
Presenter: Board Chair
2. Welcome
Guests attending the meeting will be introduced.
3. Public Participation

This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There will also be opportunities for the audience to comment on specific agenda items as the Board addresses them.

To register your request to provide comment, please email supt-office@lesd.k12.or.us

Presenter: Board Chair
Time: 2 minutes per commenter

4. Agenda Review
The agenda will be reviewed for changes or additions.
Presenter: Board Chair

Lane ESD Board Meetings are held in accordance with open meeting laws and with accessibility requirements. If any person with a disability needs assistance in order to attend or participate in a meeting, please notify the secretary to the Board of Directors at (541) 461-8213.

Time: 1 minute

5. Action Items

Presenter: Board Chair

Time: 5 minutes

A. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent group as submitted and listed below.

1. Lane ESD Board Meeting Minutes of March 3, 2020

2. Human Resource Report, dated April 3, 2020

3. Grant Report for April 2020

Presenter: Board Chair

Time: 2 minutes

B. Accept Financial Report for March 2020

BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Financial Report for March 2020.

Presenter: Board Chair

Time: 3 minutes

C. Lane Community College Bond Measure

Lane ESD may not use funds, facilities or equipment to influence a political campaign, nor

to advocate "yes" or "no" votes on elections or political campaigns.

The Board may vote to take positions on political issues and members may advocate for those positions in their capacity as Board members, provided they do not use ESD funds, facilities or equipment in that advocacy.

On the May 19, 2020 ballot, the Lane Community College Board will ask voters in its service area to consider a bond. If approved, the \$121.5 million measure would fund safety and security updates, seismic retrofitting, expand Health Professions and Workforce Training Programs, and modernize classroom technology throughout the district. In an effort to identify structural and programmatic needs and address deferred maintenance projects, the college recently completed a facilities master plan. This multi-year effort involved the LCC Board, campus community, and members from local businesses to help determine how to address safety and security on campus as well as update learning spaces. To help offset the cost of items identified in the plan, Lane's Board decided to refer the bond measure to voters. If approved, bond dollars would be used to address priorities within the master plan

BE IT RESOLVED that the Board of Directors of Lane ESD take action to endorse the Lane Community College bond measure.

Presenter: Board Chair

Time: 5 minutes

D. Declare May 2-4, 2020 as Licensed Staff Appreciation Week

WHEREAS, teachers mold future citizens through guidance and education; and **WHEREAS**, teachers encounter students of widely differing backgrounds; and **WHEREAS**, our country's future depends upon providing quality education to all students; and

WHEREAS, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and

WHEREAS, our community recognizes and supports its teachers in educating the children of this community.

NOW, THEREFORE, BE IT RESOLVED that the Lane Education Service District Board of Directors proclaims May2-4, 2020 to be LICENSED STAFF APPRECIATION WEEK; and

BE IT FURTHER RESOLVED that the Lane Education Service District Board of Directors strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

Adopted this 7th day of April, 2020.

Presenter: Board Chair

Time: 3 minutes

E. Adopt Policy and Administrative Rule Updates

Presenter: Board Chair

Time: 5 minutes

1. Policy and Administrative Rule First Reads

Presenter: Board Chair

Time: 5 minutes

a. BBF - Board Member Standards of Conduct

Revised language changes based on recommendations from OSBA.

b. ECACB - Unmanned Aircraft System (UAS) a.k.a. Drone

The revisions in this policy reflect changes in federal law, Senate Bill 581 (2019) and meets PACE insurance requirements.

c. GBA - Equal Employment Opportunity

House Bill 2341 (2019) makes it an unlawful employment practice for an employer to deny employment opportunities, fail to make reasonable accommodations, or take certain actions because of known limitations of an employee or applicant's pregnancy, childbirth, or related medical condition. The bill provides exemptions for a reasonable accommodation that requires significant difficulty or expense that imposes an undue hardship on ESD operations. It exempts an ESD with fewer than six employees.

Additionally, Senate Bill 479 (2019) made ORS 659A.082 part of the definition of workplace harassment involving discrimination of an employee's service in a uniformed service.

d. GBEA - Workplace Harassment

This policy is a new policy and is required, according to the OSBA Policy Update.

Senate Bill 479 (2019) institutes a requirement for all public employers to adopt policy prohibiting "workplace harassment" which means "conduct that constitutes discrimination prohibited by ORS 659A.030, including conduct that constitutes sexual assault or that constitutes conduct prohibited by ORS 659A.082 or 659A.112". This legislation requires new board policy and an administrative regulation (AR) to support implementation of this law. A complaint may be filed through the new complaint process, with the Bureau of Labor and Industries, or under any other available law.

- e. GBEA-AR Workplace Harassment Reporting and Procedure
See Policy Update description for item 7.F.4. GBEA - Workplace Harassment description, above.
- f. JGAB - Restraint or Seclusion
The State Board of Education adopted revisions to the applicable restraint and seclusion Oregon Administrative Rules to reflect Senate Bill 963 (2019) and clarify the complaint procedure.
- g. JHCD_JHCDA - Medications

Senate Bill 665 (2019) gives an ESD (that operates a school) the option to provide and administer naloxone or any similar medication that is designed to reverse an overdose of an opioid drug. Lane ESD does not plan to administer this drug, so language including the administration of this drug has not been included. Lane ESD will review and adopt other recommended changes.

- h. JHCD_JHCDA - AR - Medications
- i. JHFE - Reporting of Suspected Abuse of a Child

Senate Bill 155 (2019) amended statute on reporting suspected sexual conduct and suspected child abuse. SB 155 assigned investigative responsibilities to ODE for non-licensed employees for reports of suspected sexual conduct and investigative responsibilities to TSPC for employees licensed through TSPC. The SB redefines sexual conduct, adds a definition for student in relation to sexual conduct, amends reporting requirements, makes volunteers subject to law, and maintains applicability to contractors and agents.

The SB requires ESDs to designate a licensed administrator and alternate licensed administrator for each school building assigned to receive reports of suspected abuse or suspected sexual conduct, their contact information, and other required information found in the amended policies and administrative regulations. In cases of suspected abuse, the ESD must also post contact information for the local Department of Human Services office.

Nothing in the bill prevents an ESD from conducting their own investigation and acting on information gained from the investigation prior to completion of an investigation and determination from another agency.

- j. JHFE-AR Reporting of Suspected Abuse of a Child
- k. JHFF/GBNAA - Reporting of Suspected Sexual Conduct with Students
- l. JHFF/GBNAA - AR - Reporting of Suspected Sexual Conduct with Students

6. Discussion/Reports

- A. Superintendent Report
 - Presenter: Superintendent
 - Time: 10 minutes

7. Adjournment

- The next regular meeting is scheduled to be held Tuesday, May 5, 2020, at the Lane ESD Administrative Offices, 1200 Hwy 99N.

A Budget Committee Meeting will be held prior to the next regular Board of Directors meeting, 5:00 p.m., April 7, 2020.