

**LANE ESD BOARD MEETING  
AGENDA**

December 3, 2019

1. Call Regular Meeting To Order

Presenter: Board Chair

2. Welcome

Guests attending the meeting will be introduced.

Presenter: Board Chair

Time: 2 minutes

3. Public Participation

This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There will also be opportunities for the audience to comment on specific agenda items as the Board addresses them.

4. Agenda Review

Presenter: Board Chair

Time: 1 minute

5. Presentation: Elevate

Presenter: Heidi Larwick

Time: 20 minutes

6. Action Items

Presenter: Board Chair

Time: 5 minutes

A. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

**BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the consent group as

submitted and listed below.

1. Lane ESD Board Meeting Minutes of November 5, 2019
2. Human Resource Report, dated December 1, 2019
3. Grant Report for December 2019

Presenter: Board Chair  
Time: 2 minutes

B. Accept Financial Report

**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Financial Report for November 2019.

Presenter: Board Chair  
Time: 3 minutes

C. Accept Policy Updates

The Board shall exercise its rule-making power by adopting policies consistent with the Oregon Revised Statutes, Oregon Administrative Rules or opinions of a court of competent authority, for its own governance and for the organization and operation of Lane ESD. The Board accepts the definition of policy set forth by the National School Boards Association:

School Board policies are statements which set forth the purposes and prescribe in general terms the organization and program of a school system. They create a framework within which the superintendent and his/her staff can discharge their assigned duties with positive direction. They tell what is wanted.

Such policies may be adopted, amended or repealed at any Board meeting provided that the proposed adoption, amendment or repeal shall have been proposed at a previous Board meeting and, once proposed, shall have remained on the agenda of each succeeding meeting until approved or rejected and except that the Board may adopt, amend or repeal policies at any meeting of the Board in the event of an actual emergency, as determined at the sole discretion of the Board. Additionally, when in the best interests of the district immediate adoption of a proposed policy is necessary, the Board may adopt such policy at the first meeting in which it is presented.

Policies shall be adopted, amended or repealed by the affirmative vote of four or more Board members.

Policies and amendments adopted by the Board will be attached to, and made a part of, the minutes of the meeting at which they are adopted and also will be included in the ESD's policy manual.

Presenter: Board Chair

1. Repeal of Administrative Rule GAB-AR(3)

Administrative Rule GAB-AR(3): Internal Employee Hired to New Position Class will be repealed. This administrative rule is no longer needed, as it has been superceded by updated policy GDO: Classified Staff Hired to New Position.

2. GDO: Internal Employee Hired to New Position

3. KL: Public Complaints

4. JGAB: Use of Restraint or Seclusion

5. JFCJ: Weapons

6. AC: Nondiscrimination

7. IICC: Volunteers

8. GBDA - Expression of Milk in the Workplace

9. GCDA/GDDA: Criminal Records Checks and Fingerprinting

D. Accept Resolution of Support for Board Chair

In the spirit of restoring the professional health of the Lane Education Service District Board, the Board of Directors of Lane ESD will adopt a resolution expressing the support of the Board Chair Sherry Duerst-Higgins, her tenure of service and commitment to the students of Lane County.

Presenter: Board Vice-Chair

7. Discussion/Reports

A. Legislative Update

Superintendent Scurto will provide an update in legislative activities if there are any updates.

Presenter: Superintendent Tony Scurto

Time: 8 minutes

B. Superintendent Report

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Presenter: Superintendent Tony Scurto

Time: 10 minutes

**C. OAESD Summit and OSBA Fall Convention Debrief**

The Board will discuss their attendance at the 2019 OAESD Summit and OSBA Fall Convention.

Presenter: Board Chair

Time: 15 minutes

**D. Board Attendance at Upcoming Events**

The Board will discuss attendance at the following upcoming events:

Blacks In Government Black History Month Banquet, February 7, 2020, The Graduate  
(Keynote: Equity & Privilege)

Lane Council of Governments Member Appreciation Dinner, February 21, 2020, Lane  
Community College

NAACP Freedom Fund Dinner, February 21, 2020, Valley River Inn

Presenter: Board Chair

Time: 5 minutes

**E. January Board Meeting**

The Board will discuss the date of the January Board meeting. The January Board meeting is the first Tuesday following the winter break. The Board will discuss moving the January Board meeting to the following week. The Board may determine that moving the Board meeting to the following week will not allow the Superintendent and component district boards enough time to approve the 2019-21 Local Service Plan Year Two.

Presenter: Board Chair

Time: 5 minutes

**8. Information from Administrative Staff**

The directors of Human Resources and Title Programs, Special Education, Business Services, Technology and School Improvement have submitted written reports to the Board on matters of interest concerning his/her area of responsibility.

**Technology**

Starting in October the Technology Services department started a new internal process to help each other complete projects. The group identified 32 projects that everyone had plans to work on this year. With that list the whole department worked to identify ways to help each other stay on track and keep momentum and priorities. The first 3 projects have been completed and we continually fine tune our process to create clear communications, project check ins, and a shared responsibility and goals. This new methodology takes all seven members of the department working together and working with one another to make progress. The energy the department has shared in completing the projects as well as looking forward to the next has been very uplifting and it's great to see such a diverse group of staff working together to make improvements to the services we provide.

Presenter: Administrative Staff

Time: 1 minutes

9. Board Member Reports and Comments

As Board Members prepare their comments or reports, please consider the following questions:

1. What programs did I visit over the last month? What committees did I participate in?
2. What is the connection to the LESD services and programs to the component districts or community?
3. What significance or meaning does the activity have to the broader community?
4. What are the next steps or follow-up activities planned?

**Sherry Duerst-Higgins**

**Linda Hamilton**

**Leslie Harris**

**Nora Kent**

**Vanessa Truett**

**Rose Wilde**

**Erin Zygaitis**

**Scott Linenberger**, Superintendents' Council Advisor

**Emilio Hernandez**, Community Advisor

**Mike Anderson**, Liaison, Creswell School District

**Mark Boren**, Liaison, Fern Ridge School District

Presenter: Lane ESD Board, Liaisons, Advisors

Time: Up to 2 minutes each

A. Agenda Planning

Board members are invited to send agenda items to be considered for the next board meeting. Please call or email to the Board Chair or Superintendent.

Presenter: Board Chair

Time: 1 minute

10. Announcements/Correspondence

Presenter: Board Chair

Time: 5 minutes

A. Acknowledgements and Recognition

Presenter: Superintendent Tony Scurto

Time: 5 minutes

B. Kudos

Thank you to those who took the time to acknowledge co-workers/staff with kudos.

Employees and Board members can submit a "kudo" any time during the month. To submit a kudo visit: [www.lesd.k12.or.us/forms/kudos.html](http://www.lesd.k12.or.us/forms/kudos.html)

Presenter: Administrators

Time: 5 minutes

C. Announcements

Presenter: Board Chair

Time: 5 minutes

1. **Lane ESD and Component District Professional Development Activities for Educators**

\*formerly Studying Skillful Teaching

<b>Date(s)</b>	<b>Topic</b>	<b>Title</b>
12-03-2019	School Improvement	<a href="#">Supporting Emotional Regulation in Middle and High School Students</a>
12-05-2019	High-Expertise Teaching*	<a href="#">High-Expertise Teaching - Module 5: Using Principles of Learning to Maximize Student Learning and Engagement</a>
12-10-2019	Science	<a href="#">Patterns Physics: Complete Unit 4: Engineer a Shoe (Force, Impulse, &amp; Momentum)</a>
01-14-2020	STEM	<a href="#">STEM Equipment/Kits Showcase</a>
01-16-2020	School Improvement	<a href="#">Every Day Matters Chronic Absenteeism Community of Practice (AM)</a>
01-16-2020	School Improvement	<a href="#">Every Day Matters Chronic Absenteeism Community of Practice (PM)</a>
01-28-2020	High-Expertise Teaching*	<a href="#">High-Expertise Teaching - Module 1: The Knowledge Base of Teaching</a>
01-30-2020	High-Expertise Teaching*	<a href="#">High-Expertise Teaching - Module 3: Making Student Thinking Visible</a>
02-05-2020	Science	<a href="#">Patterns Physics: Introduce Send a Text: (Unit 5: Waves &amp; Technology)</a>
02-19-2020	High-Expertise Teaching*	<a href="#">High-Expertise Teaching: Building a Strong Adult Professional Culture (APC)</a>
02-25-2020	High-Expertise Teaching*	<a href="#">High-Expertise Teaching - Module 2A: Essential Elements of Planning and Lesson Design</a>
03-04-2020	High-Expertise Teaching*	<a href="#">High-Expertise Teaching - Module 1: The Knowledge Base of Teaching</a>
03-05-2020	Science	<a href="#">Patterns Physics: Complete Unit 5: Send a Text (Waves &amp; Technology) &amp; Introduce Unit 6: 50 Year Energy Plan (Electricity, Power Production, &amp; Climate Science)</a>
04-15-2020	High-Expertise Teaching*	<a href="#">High-Expertise Teaching - Module 2A: Essential Elements of Planning and Lesson Design</a>
04-17-2020	Science	<a href="#">Patterns Biology for the Next Generation, Unit 6: Ecosystem Matter &amp; Energy</a>
04-20-2020	Science	<a href="#">Patterns Physics: Complete Unit 6: 50 Year Energy Plan (Electricity, Power Production, &amp; Climate Science) + Preview Unit 7: Space &amp; the Universe</a>
05-21-2020	High-Expertise Teaching*	<a href="#">High-Expertise Teaching - Module 2B: Formative Assessment for Results (FAR)</a>

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2. **Lane ESD Board Member Activities and Opportunities**

- First Friday Communities of Color and Allies Network, December 6, 2019
- Blacks In Government Black History Month Banquet, February 7, 2020
- Lane Council of Governments Member Appreciation Dinner, February 21, 2020
- NAACP Freedom Fund Dinner, February 21, 2020

3. **Component District Board Meeting Dates**

Bethel - December 9, January 13, January 27, February 10, February 24, March 9  
Blachly - December 18, January 15, February 19, March 18  
Creswell - December 11, January 8, February 12, March 11  
Crow-Applegate-Lorane - December 19, January 16, February 20, March 19  
Eugene - December 18, January 15, February 5 & 19, March 4 & 18  
Fern Ridge - December 16, January 13, February 10, March 9 & 16  
Junction City - January 27, February 24  
Lowell - December 9, January 27, February 3 & 24, March 9  
Mapleton - December 12, January 9

Marcola - December 9, January 13, February 10, March 9

McKenzie - December 18, January 15, February 19, March 18

Oakridge - December 9, January 13, February 10, March 9

Pleasant Hill - December 9, January 13, February 10 & 24, March 9

Siuslaw - December 11, January 15, February 12, March 11

South Lane - January 6, February 3, March 2

Springfield - December 9, January 13 & 27, February 10 & 24, March 9

11. Adjournment

- The next regular meeting is scheduled to be held Tuesday, January 7, 2020, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.