

Executive Session 5:30 PM

**LANE ESD BOARD MEETING**  
**AGENDA**  
June 4, 2019

1. Call Executive Session to Order  
The Board of Directors of Lane ESD will conduct an executive session to conduct deliberations with persons designated by the governing body to carry on labor negotiations. ORS 192.660(2)(d)  
Presenter: Board Chair  
Time: 30 minutes
2. Call Regular Meeting To Order  
Presenter: Board Chair
3. Welcome  
Guests attending the meeting will be introduced.
4. Public Participation  
This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There will also be opportunities for the audience to comment on specific agenda items as the Board addresses them.
5. Agenda Review  
The agenda will be reviewed for changes or additions.  
Presenter: Board Chair  
Time: 1 minute
6. 2019-20 Budget Hearing  
Presenter: Board Chair  
Time: 5 minutes
  - A. Declaration of Public Meeting  
Presenter: Board Chair  
Time: 1 minute
  - B. Invitation for Comments from the Public  
Presenter: Board Chair  
Time: 1 minute
  - C. Action, if any, on Public Comments  
Presenter: Board Chair  
Time: 1 minute
  - D. Closing of Hearing  
Presenter: Board Chair  
Time: 1 minute

7. Action Items

Presenter: Board Chair

Time: 5 minutes

A. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

**BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the consent group as submitted and listed below.

1. Lane ESD Board Meeting Minutes of May 7, 2019

2. Human Resource Report, dated May 31, 2019

Presenter: Board Chair

Time: 2 minutes

B. Accept Financial Report for May 2019

**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Financial Report for May 2019.

Presenter: Board Chair

Time: 3 minutes

C. Transfer Appropriations within the 2018-19 Budget

**BE IT RESOLVED** that the Board of Directors for Lane Education Service District hereby adopts the following appropriation transfer within the 2018-19 budget. This transfer will increase the overall budget by \$60,000 to \$44,223,700, but it will not increase the total appropriations in the funds being adjusted. The amounts for fiscal year 2018-19 and for the purposes shown below are hereby appropriated.

Presenter: Board Chair

Time: 3 minutes

D. Adopt 2019-20 Budget and Make Appropriations

**BE IT RESOLVED** that the Board of Directors for Lane Education Service District hereby adopts the budget for the 2019-20 fiscal year in the total sum of \$46,728,011 now on file at the Office of the Superintendent.

**BE IT RESOLVED** that for the fiscal year beginning July 1, 2019, the amounts shown below are hereby appropriated for the purposes indicated within the funds listed on the attached document.

**BE IT FURTHER RESOLVED**, that the following ad valorem property taxes are hereby imposed and categorized for tax year 2019-20 upon the assessed value of all taxable property within the district:

Permanent tax rate subject to the Education Limitation: \$.2232 per \$1,000 of assessed value.

Presenter: Board Chair

Time: 5 minutes

E. Adopt Meeting Calendar for 2019-20

**BE IT RESOLVED** that the Board of Directors of Lane Education Service District adopt the meeting calendar for 2019-20, as follows:

- July 16, 2019 (Standard Designations, Officer Elections Only)\*
- August 6, 2019
- September 10, 2019
- October 1, 2019
- November 5, 2019
- December 3, 2019
- January 7, 2020
- February 4, 2020
- March 3, 2020
- April 7, 2020
- May 5, 2020
- June 2, 2020

\*To be confirmed

Presenter: Board Chair

Time: 3 minutes

F. Resolution Adopting Participation on the Oregon Education Service District Support Network for 2019-20

(formerly the P-20 Network)

The Oregon State Legislature has established education service districts, otherwise known as ESDs, to assist school districts and the Oregon Department of Education in achieving Oregon's educational goals by providing equitable, high quality, cost-effective and locally responsive educational services at a regional level.

Over the years, Oregon's ESDs, both individually and collectively, have focused on this mission to meet the needs of the State by working in concert with each other and with the Oregon Department of Education.

The Oregon Association of Education Service Districts has formalized this work through the formation of the Oregon ESD Support Network in order to ensure the equity of, and access to, educational opportunity for all of Oregon's children; to utilize all Oregon ESDs in a coordinated and integrated approach to focus on statewide implementation of targeted initiatives; to build capacity at each ESD; to build upon existing networks and partnerships to ensure and maximize efficiency for school districts and their students across the state of Oregon; to support ODE and other state entities in the effective and efficient design and implementation of initiatives requiring statewide or multi-ESD coordination and collaboration; and, to provide a single point of contact for ODE and other entities with interest in working with Oregon ESDs functioning as a Network.

Oregon's ESDs have developed Core Principles and Operating Agreements and Operational Protocols to provide the structure and governance for the Oregon ESD Support Network.

**BE IT RESOLVED** that the Board of Directors of Lane ESD approves participation in the Oregon Education Service District Support Network for 2019-20 in accordance with the stated Core Principles, Operating Agreements and Operational Protocols.

Presenter: Board Chair

Time: 3 minutes

G. Authorize Special Procurement

Pursuant to ORS 279B.080, Lane Education Service District declares that Emergency circumstances exist that require prompt execution of a public contract for Emergency construction work, specifically replacement of the ESD headquarters roof. "Emergency" means circumstances that could not have been reasonably foreseen; create a substantial risk of loss, damage or interruption of services or a substantial threat to property, public health, welfare or safety; and require prompt execution of a contract to remedy the condition. The Emergency circumstance is documented on the attached memorandum from Brad Johnston, and consists of substantial rainwater leaking from the roof of the ESD building onto finishes, furnishings, equipment (including computers), personal property, and staff. The District determines that this creates a substantial risk of loss, damage or interruption of services, and substantial risk to public health and safety. The District further determines that the below memorandum establishes (i) that such Emergency exists, (ii) that performance of roof repair services (as opposed to replacement) cannot reliably address the Emergency, (iii) that ESD will seek multiple quotes for the work ensuring competition that is reasonable and appropriate under the Emergency circumstances, (iv) the proposed

solicitation time is reasonable under the Emergency circumstances, and (v) the scope of the roof construction contract will be limited to work that is necessary and appropriate to remedy the conditions creating the Emergency.

**BE IT RESOLVED** that the Board of Directors of Lane ESD authorizes special procurement, as presented.

Presenter: Board Chair

Time: 10 minutes

8. Discussion/Reports

A. Legislative Update

Superintendent Scurto will provide updates in legislative activities.

Presenter: Superintendent Tony Scurto

Time: 5 minutes

B. Superintendent Report

Presenter: Superintendent Tony Scurto

Time: 10 minutes

C. OAESD Spring Conference Report Out

Participating Board members will discuss their attendance at the OAESD Spring Conference, May 17-18, 2018.

Presenter: Board Chair

Time: 5 minutes

D. OSBA Summer Board Conference

The Board will determine attendance at the OSBA Summer Conference, July 20-22, 2018, at the Bend Riverhouse.

Presenter: Board Chair

Time: 3 minutes

9. Information from Administrative Staff

The directors of Human Resources and Title Programs, Special Education, Business Services, Technology and School Improvement will be available to provide an oral report to the Board on matters of interest concerning their area of responsibility.

**Technology report:**

The Lane ESD technology department is made up of six employees who perform a wide variety of tasks and projects. The biggest accomplishment they work towards each year is working in a technical environment while remaining focused on the end user of our services. This balance requires managing large technical tasks with the interruptions of a customer service centered environment. These customer requests are currently tracked with our ticketing systems that helps the technology department track progress and communicate with customers. In the 2018-2019 school year there have been a total of 2,547 requests made by end users to the technology staff. These 2,547 items are broken up into categories as follows: account setup or change for staff (109), requests from district employees for support on technology services (881), planned

maintenance and update communications (457), requests for assistance with desktop equipment from Lane ESD staff (805), requests for equipment checkout or setup for meetings (295). It is quite the accomplishment to be able to balance these requests while maintaining good customer service with more technical components of their jobs. Way to go technology staff!

Presenter: Administrative Staff

Time: 5 minutes

**10. Board Member Reports and Comments**

Presenter: Lane ESD Board, Liaisons, Advisors

Time: 2 minutes each

**A. Board Member Reports**

As Board Members prepare their comments or reports, please consider the following questions:

1. What programs did I visit over the last month? What committees did I participate in?
2. What is the connection to the LESD services and programs to the component districts or community?
3. What significance or meaning does the activity have to the broader community?
4. What are the next steps or follow-up activities planned?

Alan Contreras - Absent

Chris Culver

Sherry Duerst-Higgins

Linda Hamilton

Sharon Martin

Vanessa Truett

Rose Wilde

Scott Linenberger, Superintendents' Council Advisor

Emilio Hernandez, Community Advisor

Mike Anderson, Liaison, Creswell School District

Mark Boren, Liaison, Fern Ridge School District

Presenter: Lane ESD Board

Time: 2 minutes each

**B. Agenda Planning**

Board members are invited to send agenda items to be considered for the next board meeting. Please call or email to the Board Chair or Superintendent.

Presenter: Board Chair

Time: 1 minute

**11. Announcements/Correspondence**

Presenter: Board Chair

Time: 5 minutes

**A. Acknowledgements and Recognition**

Presenter: Superintendent Tony Scurto

Time: 5 minutes

B. Kudos

Do you have an acknowledgment for an employee or fellow board member? Board members and employees can submit a "kudo" any time during the month. To submit a kudo go here: [www.lesd.k12.or.us/forms/kudos.html](http://www.lesd.k12.or.us/forms/kudos.html)

Presenter: Administrators

Time: 5 minutes

C. Announcements

**A. Lane ESD and Component Districts Professional Development Activities for Educators**

- CTE Spring Data Collection with ODE, June 11, 2019
- Ambitious Math & Science Conference (OSU), June 18-21, 2019
- Introduction to Restorative Practices|Using Circles Effectively, June 24-27, 2019
- Patterns Physics for the Next Generation, June 25-27, 2019
- High School Mathways, July 1-August 30, 2019
- Patterns Biology for the Next Generation, July 30-August 1, 2019
- Ethnic Studies, August 7-9, 2019
- High-Expertise Teaching - Module 1: The Knowledge Base of Teaching, August 19, 2019
- High-Expertise Teaching - Module 1: The Knowledge Base of Teaching, August 26, 2019
- High-Expertise Teaching - Module 2B: Formative Assessment for Results (FAR), September 18, 2019
- Coaching for Sustainable School Improvement, September 19, 2019
- CONNECT School Based Postvention Training, October 1, 2019
- Building a Strong Adult Professional Culture, October 7, 2019
- High-Expertise Teaching - Module 2B: Formative Assessment for Results (FAR), November 5, 2019

**B. Lane ESD Board Member Activities and Opportunities**

- OSBA Summer Board Conference, July 19-21, 2019
- Lane ESD Welcome Back (Venue 252), August 28, 2019
- OSBA Fall Regional, October 3, 2019
- OSBA 73rd Annual Convention, November 14-17, 2019

**C. Upcoming Conferences and Events**

- 45th Annual COSA Seaside Conference, June 19-21, 2019
- STEAM At The Ems, July 7, 2019 (Tickets for the picnic event are \$25 for kids and \$30 for adults. Picnic tickets can be found here: [groupmatics.events/LaneSTEM19](http://groupmatics.events/LaneSTEM19). Lane STEM welcomes you to promote ticket sales. A portion of ticket sales purchased on the [groupmatics.events/LaneSTEM19](http://groupmatics.events/LaneSTEM19) site will benefit the STEM initiatives in our community through scholarships, professional developments and giveaways).
- First Friday Communities of Color Networking Event, August 2, 2019
- Back To School Give-Away, August 27, 2019
- Lane ESD Welcome Back (Venue 252), August 28, 2019
- Connected Lane County Externship Celebration (at Ninkasi), August 28, 4-6:00 p.m. (RSVP to [lgray@lesd.k12.or.us](mailto:lgray@lesd.k12.or.us))
- OSBA Fall Regional, October 3, 2019

**D. Component District Board Meeting Dates for June/July/August+ 2019\***

- Bethel - June 10 & 24, July 8 & 22, August 12 & 26
- Blachly - June 19, July 17, August 21, September 18
- Creswell - June 12, July 10, August 14
- Crow-Applegate-Lorane - June 20, July 15, August 19
- Eugene - June 5 & 19, August 7 & 21
- Fern Ridge - June 17, July 15, August 19
- Junction City - June 24, July 22, August 26
- Lowell - June 24, July 22, August 26
- Mapleton - June 12, August 14
- Marcola - June 10, August
- McKenzie - June 10, July 8, August 12
- Oakridge - June 10, July 8, August 12
- Pleasant Hill - June 3, June 24, September 9
- Siuslaw - June 19, July 10, August 14, September 11
- South Lane - September 9
- Springfield - June 24, August 12 & 26, September 9 & 23

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\*Board meeting information available at time of printing

Presenter: Board Chair

Time: 5 minutes

12. Adjournment

- The next regular meeting is scheduled to be held Tuesday, August 6, 2019, at the Lane ESD Administrative Offices, 1200 Hwy 99N.