

LANE EDUCATION SERVICE DISTRICT
1200 Hwy 99 N
Eugene, Oregon 97402

BOARD MEETING
Tuesday, June 5, 2018
Regular Meeting: 6:00 PM

Work Session: 5:00 PM

LANE ESD BOARD MEETING
AGENDA
June 5, 2018

1. Call Work Session to Order

Presenter: Superintendent Tony Scurto

Time: 60 minutes

A. Management Salary Schedule, 2018-19 Agreements with Management Team

The Board will conduct a work session to discuss changes to the Management salary schedule and recommendations for 2018-19 agreements with the Management Team, Assistant Superintendent and Superintendent.

Presenter: Board Chair

B. Board Self-Evaluation

The Board will discuss their self-evaluation.

The survey can be found here: <https://www.surveymonkey.com/r/G89QL7T>

Presenter: Board Chair

2. Adjourn Work Session

Presenter: Board Chair

3. Call Regular Meeting To Order

Presenter: Board Chair

4. Welcome

Guests attending the meeting will be introduced.

5. Public Participation

This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There will also be opportunities for the audience to comment on specific agenda items as the Board addresses them.

6. Agenda Review

The agenda will be reviewed for changes or additions.

Presenter: Board Chair

Time: 1 minute

7. Review Board Member Applications for Zone 1 Board Member Vacancy

Lane ESD Board Meetings are held in accordance with open meeting laws and with accessibility requirements. If any person with a disability needs assistance in order to attend or participate in a meeting, please notify the secretary to the Board of Directors at (541) 461-8213.

The Board of Directors of Lane ESD will review applications received for the vacant Zone 1 Position 1 on the Lane ESD Board. The Board will interview interested candidate(s) for the vacancy.

Oregon School Boards Association suggests the following questions:

1. Tell us a little about yourself. Why are you interested in filling the open ESD Board seat?
2. What particular strengths will you bring to this ESD Board?
3. How do you view the Board's role versus the administration's role in running Lane ESD?
4. As an individual ESD Board member, how would you handle a situation where the Board takes a position that you do not agree with? What about if that position was something you actively campaigned on?
5. Describe how you would maintain a positive relationship with other board members during times of disagreement.
6. What do you expect to be the greatest challenge about ESD Board service?
7. What other commitments do you have that may keep you from Board work?

Presenter: Board Chair

Time: 10 minutes

8. Vote and Appoint New Board Member

All board vacancies must be filled during a public meeting. Discussion about filling positions must also be conducted during a public meeting. There is no statutory guideline for selecting potential candidates to fill a vacant board position. However, there are statutory qualifications. Citizens applying for vacant positions must be registered voters and residents of the district for one year immediately preceding the appointment (ORS 332.018(2)).

The board's final selection of a replacement must be made in a public meeting and meeting minutes must record each board member's name and vote.

The person selected by the board to fill a vacancy serves until June 30th following the next regular district election. At that election, an individual is elected to serve either the unexpired portion of the four-year term or a new four-year term.

BE IT RESOLVED that the Board of Directors of Lane ESD appoints a qualified candidate to the vacant Zone 1 Position 1 of the Lane ESD Board.

Presenter: Board Chair

Time: 5 minutes

A. Administer the Oath of Office for Newly Appointed Board Member

The Chair of the Board of Directors of Lane ESD will administer the Oath of Office for newly appointed Zone 1 Position 1 Member.

Presenter: Board Chair

Time: 3 minutes

9. Presentation: Research for Better Teaching's Studying Skillful Teacher

Presenter: Marianne Oakes and Erica Pifer

Time: 18 minutes

10. 2017-18 Supplemental Budget Hearing

Presenter: Board Chair

Time: 3 minutes

A. Declaration of Public Meeting

Presenter: Board Chair

Time: 1 minute

B. Invitation for Comments from the Public

Presenter: Board Chair

Time: 1 minute

C. Action, if any, on Public Comments

Presenter: Board Chair

Time: 1 minute

D. Closing of Hearing

Presenter: Board Chair

Time: 1 minute

11. 2018-19 Budget Hearing

Presenter: Board Chair

Time: 5 minutes

A. Declaration of Public Meeting

Presenter: Board Chair

Time: 1 minute

B. Invitation for Comments from the Public

Presenter: Board Chair

Time: 1 minute

C. Action, if any, on Public Comments

Presenter: Board Chair

Time: 1 minute

D. Closing of Hearing

Presenter: Board Chair

Time: 1 minute

12. Action Items

Presenter: Board Chair

Time: 5 minutes

A. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent group as submitted and listed below.

1. Lane ESD Board Meeting Minutes of May 1, 2018
2. Human Resource Report, dated May 31, 2018
3. Lane ESD Budget Committee Meeting Minutes of May 1, 2018

Presenter: Board Chair

Time: 2 minutes

B. Accept Financial Report for May 2018

BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Financial Report for May 2018.

Presenter: Board Chair

Time: 3 minutes

C. Adopt 2017-18 Supplemental Budget and Make Appropriation

BE IT RESOLVED that the Board of Directors for Lane Education Service District hereby adopts the following supplemental budget for the fiscal year 2017-18 which increases the total budget by \$2,000,000 to the sum of \$43,252,954.

BE IT FURTHER RESOLVED that the amounts for fiscal year 2017-18 and for the purposes shown below are hereby appropriated and increase the total appropriation of all funds by \$2,000,000 to the sum of \$42,638,954.

Presenter: Board Chair

Time: 3 minutes

D. Adopt 2018-19 Budget and Make Appropriations

BE IT RESOLVED that the Board of Directors of Lane Education Service District hereby adopts the budget for the 2018-19 fiscal year in the total sum of \$44,163,700 now on file at the Office of the Superintendent.

BE IT FURTHER RESOLVED that for the fiscal year beginning July 1, 2018, the amounts presented in the resolution are hereby appropriated for the purposes indicated within the funds listed.

Presenter: Board Chair

Time: 5 minutes

E. Adopt Meeting Calendar for 2018-19

BE IT RESOLVED that the Board of Directors of Lane Education Service District adopt the meeting calendar for 2018-19, as follows:

- August 7, 2018
- September 4, 2018
- October 2, 2018
- November 6, 2018
- December 4, 2018
- January 8, 2019
- February 5, 2019
- March 5, 2019
- April 2, 2019
- May 7, 2019
- June 4, 2019

Presenter: Board Chair

Time: 3 minutes

F. Approve Management Salary Schedule

The Board of Directors of Lane ESD will approve the updated Management Salary Schedule as presented.

BE IT RESOLVED that the Board of Directors of Lane ESD approves the updated Management Salary Schedule as presented.

Presenter: Superintendent Tony Scurto

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Time: 5 minutes

G. Approve Recommendations for the 2018-19 Management Agreement

Representing the Management Team of Lane ESD, Superintendent Scurto recommends the Board Directors of Lane Education Service District approves a 2.5% Cost of Living increase and a \$41 insurance cap increase for all management staff. These increases align with the increases for LCEA.

BE IT RESOLVED that the Board of Directors of Lane ESD approve Superintendent Scurto's recommendations for the Management Agreement for 2018-19.

Presenter: Superintendent Scurto

Time: 5 minutes

H. Approve Contract Renewal with Assistant Superintendent

The Board of Directors of Lane ESD will renew the employment contract for the Assistant Superintendent Carol Knobbe for the period of 2018-21 to include a 2.5% Cost of Living increase and a \$41 increase in the insurance cap in 2018-19. These changes would align with the agreement with LCEA.

In addition, salary would be adjusted according to the Salary Study recommendations.

BE IT RESOLVED that the Board of Directors of Lane ESD approves the recommended renewal of the 2018-21 Contract with the Assistant Superintendent.

Presenter: Superintendent Tony Scurto

Time: 5 minutes

I. Approve Contract Amendment with Superintendent

The Board of Directors of Lane ESD will amend the employment contract for Superintendent Tony Scurto for the 2018-19 to include a 2.5% Cost of Living increase and a \$41 increase in the insurance cap. These changes would align with the agreement with LCEA. In addition, salary would be adjusted according to the recommendations by a Superintendent Salary committee.

BE IT RESOLVED that the Board of Directors of Lane ESD approves the recommended

amendment to the the 2018-19 Contract with the Superintendent.

Presenter: Board Chair

Time: 5 minutes

J. Approve Advance Salary Payment Request

According to Policy DLBA, all requests for advance salary payments shall be submitted in writing to the superintendent. Advance salary payments are discouraged and shall be requested for emergencies only. Only regular (excluding substitute and temporary) employees will be eligible to receive an advance salary payment. Payment will not exceed the amount of net salary earned at the time of the request.

No more than one advance will be approved in a fiscal year without approval of the Board at a regularly scheduled meeting.

Dennis Reilly has requested a salary advance for the payroll month of June. This is the second request from Mr. Reilly in the fiscal year.

BE IT RESOLVED that the Board of Directors of Lane ESD approves or denies the Advance Salary Payment Request submitted by employee Dennis Reilly.

Presenter: Board Chair

Time: 3 minutes

13. Discussion/Reports

A. Legislative Update

Superintendent Scurto will provide updates in legislative activities.

Presenter: Superintendent Tony Scurto

Time: 5 minutes

B. Superintendent Report

Presenter: Superintendent Tony Scurto

Time: 10 minutes

C. OAESD Spring Conference Report Out

Participating Board members will discuss their attendance at the OAESD Spring Conference, May 17-18, 2018.

Presenter: Board Chair

Time: 5 minutes

D. Board Self-Evaluation

The Board will discuss its self-evaluation

Presenter: Board Chair

Time: 5 minutes

E. Board Shared Learning: Summer Reading

The Board of Directors will discuss a summer reading shared learning objective. The following books have been recommended to select from:

"The Invisible Classroom" by Kirke Olson

There is more to a classroom than just a teacher and a group of students. All classroom interactions have “invisible” neurobiological, emotional, and social aspects the emotional histories of students, the teacher’s own background and biography. In this book, Kirke Olson takes lessons from brain science, mindfulness, and positive psychology to help teachers understand the full range of their students’ school experiences. Using its classroom-ready resources, teachers, administrators, parents, and policy makers can make the invisible visible, turning human investment in their students into the best possible learning outcomes.

"Better Than Carrots or Sticks" by Dominique Smith, Douglas Fisher, and Nancy Frey

Classroom management is traditionally a matter of encouraging good behavior and discouraging bad by doling out rewards and punishments. But studies show that when educators empower students to address and correct misbehavior among themselves, positive results are longer lasting and more wide reaching. In *Better Than Carrots or Sticks*, longtime educators and best-selling authors Dominique Smith, Douglas Fisher, and Nancy Frey provide a practical blueprint for creating a cooperative and respectful classroom climate in which students and teachers work through behavioral issues together.

"Striving For Equity: District Leadership for Narrowing the Opportunity and Achievement Gaps" by Robert Smith and S. David Brazer

Based on in-depth interviews, *Striving for Equity* brings to light the complex and illuminating stories of thirteen longtime superintendents—all leaders of the Minority Student Achievement Network (MSAN)—who were able to make progress toward narrowing opportunity and achievement gaps in traditional school districts with diverse populations and multiple, competing agendas. Drawing on current research in organizational learning, the authors introduce a framework consistent with the systemic perspective of these superintendents to help school leaders who want to prioritize the narrowing of gaps.

"The Little Book of Restorative Discipline for Schools" by Lorraine Stutzman Amstutz and Judy H. Mullet

Can community-building begin in a classroom? The authors of this book believe that by applying restorative justice at school, we can build a healthier and more just society. With practical applications and models.

"Fostering Resilient Learners" by Kristin Souers with Pete Hall

Grounded in research and the authors' experience working with trauma-affected students and their teachers, *Fostering Resilient Learners* will help you cultivate a trauma-sensitive learning environment for students across all content areas, grade levels, and educational settings. The authors - a mental health therapist and a veteran principal - provide proven, reliable strategies to help you understand what trauma is and how it hinders the learning, motivation, and success of all students in the classroom.

Presenter: Board Chair

Time: 5 minutes

F. OSBA Summer Board Conference

The Board will determine attendance at the OSBA Summer Conference, July 20-22, 2018, at the Bend Riverhouse.

Presenter: Board Chair

Time: 3 minutes

14. Information from Administrative Staff

The directors of Human Resources and Title Programs, Special Education, Business Services, and Instruction, Equity & Partnerships will be available to provide an oral report to the Board on matters of interest concerning their area of responsibility.

Presenter: Administrative Staff

Time: 5 minutes

15. Board Member Reports and Comments

Presenter: Lane ESD Board, Liaisons, Advisors

Time: 2 minutes each

A. Board Member Reports

As Board Members prepare their comments or reports, please consider the following questions:

1. What programs did I visit over the last month? What committees did I participate in?
2. What is the connection to the LESD services and programs to the component districts or community?
3. What significance or meaning does the activity have to the broader community?
4. What are the next steps or follow-up activities planned?

Alan Contreras
Chris Culver
Sherry Duerst-Higgins
Linda Hamilton
Vanessa Truett
Rose Wilde
Aaron Brown, Superintendents' Council Advisor
Emilio Hernandez, Community Advisor
Mike Anderson, Liaison, Creswell School District
Derek Pennel, Liaison, Blachly School District
Guy Rosinbaum, Liaison, Siuslaw School District
Presenter: Lane ESD Board
Time: 2 minutes each

B. Agenda Planning

Board members are invited to send agenda items to be considered for the next board meeting. Please call or email to the Board Chair or Superintendent.

Presenter: Board Chair

Time: 1 minute

16. Announcements/Correspondence

Presenter: Board Chair

Time: 5 minutes

A. Acknowledgements and Recognition

Presenter: Superintendent Tony Scurto

Time: 5 minutes

B. Kudos

The following kudos were submitted via Lane ESD's online Kudos! form:

Kudos to: Meagan Yelenich

Reported by: Julie

Reason: Thank you for all your hard work, all the time. I want to especially thank you for your help cleaning up between the two Board meetings last night. You were not asked, but you went the extra mile and took initiative to be helpful. I really appreciate it.

Kudos to: Lawren Ward

Reported by: Daniele McCallum
Reason: Lawren has gone above and beyond helping to get networking tools for facilities staff to use. This new system is easier and more user friendly and he showed great skills in working through this project.

Kudos to: Brad Johnston
Reported by: Carol Knobbe
Reason: Thank you for making the Migrant Education Welcome Center a reality! The space will be great for staff to work in and for meeting with parents.

Kudos to: Brad Johnston
Reported by: Daniele
Reason: The new safety and Lane ESD bulletin board looks awesome, nice work!

Presenter: Administrators
Time: 5 minutes

C. Announcements

A. Lane ESD and Component Districts Professional Development Activities for Educators

- Elementary Math Foundations, June 26-29, 2018

- Lane County Superquest, August 1-3, 2018

- Studying Skillful Teaching - Administrative Course: Analyzing Teaching for Student Results, August 6-8, 2018

- ORPATS: Preschool/Elementary Evidence Based Practices, Workshop, August 16-17, 2018

- Studying Skillful Teaching - Module 1: The Knowledge Base of Teaching, August 17, August 20, and August 27, 2018

- Studying Skillful Teaching - Module 2: Essential Elements of Unit/Lesson Design, August 21-22, and October 23 2018

B. Lane ESD Board Member Activities and Opportunities

- Lane ESD Retirement Reception, June 6, 2018

- Westmoreland Campus June Jam, June 11, 2018

- Lifeskills Transition Student Graduation, June 13, 2018 (10:00 a.m., Westmoreland)

- OSBA Board of Directors Meeting, June 22-24, 2018

- OSBA Summer Board Conference 2018, July 20-22, 2018

- 72nd Annual OSBA Annual Convention, November 8-11, 2018

C. Upcoming Conferences and Events

- Ambitious Math & Science, June 18-22, 2018

- YTP Summer Academy, June 20-21, 2018

- Number Talks Institute, June 27-28, 2018

- Reach Higher Oregon Summit, July 19-20, 2018

- ACTE-Oregon Summer Professional Development, July 30-31, 2018

- Oregon Math Leaders Conference, August 3-4, 2018

- Elevate Educator Extern Celebration, August 23, 2018

- STEM: Night At the Ems, August 27, 2018

D. Component District Board Meeting Dates for June/July 2018

Bethel - June 11 & 25

Blachly - June 20, July 18

Creswell - June 13

Crow-Applegate-Lorane - June 21

Eugene - June 6 & 20

Fern Ridge - June 18

Junction City - June 25

Lowell - June 25, July 23

Mapleton - June 13

Marcola - June 12

McKenzie - June 20, July 18
Oakridge - June 11, July 9
Pleasant Hill - June 25
Siuslaw - June 20
South Lane - June 4
Springfield - June 11 & June 25
Presenter: Board Chair
Time: 5 minutes

17. Adjournment

- The next regular meeting is scheduled to be held Tuesday, August 7, 2018, at the Lane ESD Administrative Offices, 1200 Hwy 99N.

Board members should plan for an earlier meeting time and meeting content to include a retreat/work session for planning and discussion of the Strategic Plan.