

LANE ESD BOARD MEETING
AGENDA
December 6, 2017

1. Call Executive Session to Order

The Board of Directors of Lane ESD will conduct an executive session to review and evaluate the performance of the chief executive officer or any other public officer, employee or staff member, unless the person whose performance is being reviewed and evaluated requests an open hearing, ORS 192.660(2)(i).

Presenter: Board Chair

Time: 60 minutes

2. Call Regular Meeting To Order

Presenter: Board Chair

3. Welcome

Guests attending the meeting will be introduced.

4. Public Participation

This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There will also be opportunities for the audience to comment on specific agenda items as the Board addresses them.

5. Agenda Review

The agenda will be reviewed for changes or additions.

Presenter: Board Chair

Time: 1 minute

6. Action Items

Presenter: Board Chair

Time: 5 minutes

A. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent group as submitted and listed below.

1. Lane ESD Board Meeting Minutes of November 7, 2017, 2017
2. Human Resource Report, dated November 29, 2017
3. Lane ESD Grant Report, December 2017

Presenter: Board Chair

Time: 2 minutes

B. Accept Financial Report for November 2017

BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Financial Report for November 2017.

Presenter: Board Chair

Time: 3 minutes

C. Approve Component District Transit Dollar Requests

Pursuant to ORS 334.177, as amended by 2013 House Bill 3401, a component school district board may request that a percentage of the state formula revenue received by Lane ESD be distributed to the school district for any purpose identified by the school district board. The request for these "Transit Dollars" are distributed on an ADMw basis.

The ORS requires that the component school district Boards submit requests to the Lane Education Service District no later than November 1 of each year. The percentage of funds requested may affect the school district's ability to participate in the formal governance of Lane Education Service District.

Lane ESD has received fifteen Component District Transit Dollar Requests. The district that has not submitted their Request form has requested an extension until after its December 11 Board of Directors meeting.

Of the fifteen submitted Component District Transit Dollar Requests, two have specifically requested ZERO transit dollars, and thirteen have indicated they will not opt to take more than 50% of their transit dollars.

Presenter: Board Chair

Time: 2 minutes

D. 2017-19 Local Service Plan - Year Two

The Board and Superintendent will discuss the 2017-19 Local Service Plan - Year Two and upcoming visits to component district board meetings.

The Board will approve the 2017-19 Local Service Plan - Year Two.

BE IT RESOLVED that the Board of Directors of Lane ESD approves the 2017-19 Local

Lane ESD Board Meetings are held in accordance with open meeting laws and with accessibility requirements. If any person with a disability needs assistance in order to attend or participate in a meeting, please notify the secretary to the Board of Directors at 461-8213.

Service Plan - Year Two.

Presenter: Board Chair and Superintendent Scurto

Time: 10 minutes

E. Appoint Audit Committee Member

The Audit Committee is scheduled to meet on December 18, at 8:30 a.m.

Presenter: Board Chair

Time: 3 minutes

F. Approve the Vote for Oregon School Board Association (OSBA) Board of Directors Position 6

The Board of Directors of Lane ESD will cast its vote for OSBA Board of Directors Position 6. There is one candidate, Sherry Duerst-Higgins. The OSBA Board consists of 21 directors, each elected on a regional basis for a two-calendar-year term.

BE IT RESOLVED that the Board of Directors of Lane Education Service District cast its vote for Sherry Duerst-Higgins for the position of OSBA Board of Directors Position 6

Presenter: Board Chair

Time: 2 minutes

G. Approve the Vote for Oregon School Board Association (OSBA) Legislative Policy Committee Member, Position 6

The Board of Directors of Lane Education Service District will cast its vote for the OSBA Legislative Policy Committee member, Position 6. The OSBA's primary mission is to serve as the collective voice for all Oregon public school boards. A Legislative Policy Committee, elected by the membership, develops the OSBA legislative policies and priorities.

The Legislative Policy Committee consists of the voting members of the OSBA board of directors and 19 representatives from 14 regions throughout the state. Representatives are elected in odd-numbered years.

There is one candidate for Position 6, Rose Wilde.

BE IT RESOLVED that the Board of Directors of Lane ESD casts its vote for Rose Wilde for Legislative Policy Committee representative for Region 6.

Presenter: Board Chair

Time: 2 minutes

H. Vote to Reorganize the Oregon School Boards Association (OSBA) as a Non-Profit Corporation and Adopt the Proposed 2017 Bylaws

BE IT RESOLVED that the Board of Directors of Lane ESD votes to reorganize the OSBA as a non-profit corporation and adopt the proposed 2017 bylaws.

Presenter: Board Chair

Time: 2 minutes

I. Approve Policy Updates

The Board of Directors of Lane ESD will approve policy updates that were first read at the November 7, 2017 Board of Directors meeting.

BE IT RESOLVED that the Board of Directors of Lane ESD approves policy updates as presented.

Presenter: Board Chair

Time: 3 minutes

1. AC Nondiscrimination
 2. BDDH Public Comment at Board Meetings
 3. EBBB Injury/Illness Reports
 4. GBEB Communicable Disease
 5. GCDA/GDDA Criminal Records Check/Fingerprinting
 6. IGBA Students with Disabilities - Child ID Procedures
 7. IGBAH Special Education - Evaluation Procedures
 8. IGBAJ Special Education- FAPE
 9. JFCG/JFCH/JFCI Use of Tobacco Products
 10. JHCC Communicable Disease
 11. JHCD/JHCDA Medications
 12. JOA Directory Information
 13. KBA Public Records
 14. KL Public Complaints
 15. GBMA Whistleblower
 16. GCBDA/GDBDA Family Medical Leave
 17. JECAC/GBH & GBH/JECAC Staff/Student/Parent Relations
 18. EBC Emergency Plan
 19. IGBAK Special Education - Personnel
 20. IGBI Bilingual Education
7. Discussion/Reports
- A. Legislative Update
The Board will hear updates in legislative activities.
Presenter: Superintendent Tony Scurto
Time: 5 minutes
 - B. Superintendent Report
Presenter: Superintendent Tony Scurto
Time: 10 minutes
 - C. 2017 OAESD Summit and OSBA Fall Convention Report
Attending Board members and administrators will provide a report on the 2017 OAESD Summit and OSBA Fall Convention.

Presenter: Board Chair

Time: 5 minutes

D. Board Participation in Upcoming Community and Partner Events

The Board will discuss attendance at upcoming events, and identify up to two members from the Board to attend each event. Upcoming events include:

- Blacks in Government Black History Month Banquet, February 9, 2018
- Lane Council of Governments Annual Appreciation Dinner, February 10, 2018
- NAACP Freedom Fund Dinner, February 16, 2018

Presenter: Board Chair, Superintendent Scurto

Time: 5 minutes

E. Oregon Association of Education Service Districts (OAESD) Updates

Superintendent Scurto and Director Culver will discuss any updates from OAESD, the Program Cabinet or the OAESD Governance Committee and Finance Committee.

Presenter: Superintendent Scurto, Director Culver

Time: 5 minutes

F. February Meeting Date(s)/Retreat/Adjusting Board Meeting Dates

The Board and Superintendent will discuss moving or adding future meeting dates.

Presenter: Board Chair

Time: 5 minutes

G. Repeal Administrative Rule

Administrative Rule changes are presented to the Board as an information item only.

Administrative Rule IIBGA-AR(1) is no longer needed as it refers to a system that no longer exists.

Presenter: Board Chair

Time: 1 minute

8. Information from Administrative Staff

The directors of Human Resources and Title Programs, Special Education, Business Services, and Instruction, Equity & Partnerships will be available to provide an oral report to the Board on matters of interest concerning his/her area of responsibility.

Presenter: Administrative Staff

Time: 5 minutes

9. Board Member Reports and Comments

Presenter: Lane ESD Board, Liaisons, Advisors

Time: 2 minutes each

A. Board Member Reports

As Board Members prepare their comments or reports, please consider the following questions:

1. What programs did I visit over the last month? What committees did I participate in?
2. What is the connection to the LESD services and programs to the component districts or community?

3. What significance or meaning does the activity have to the broader community?
- And 4. What are the next steps or follow-up activities planned?

Alan Contreras
Chris Culver, Chair
Sherry Duerst-Higgins
Linda Hamilton
Marissa Morris
Vanessa Truett
Rose Wilde
Aaron Brown, Superintendents' Council Advisor
Emilio Hernandez, Community Advisor
Mike Anderson, Liaison, Creswell School District
Erik Bishoff, Liaison, Springfield Public Schools
Derek Pennel, Liaison, Blachly School District
Guy Rosinbaum, Liaison, Siuslaw School District
Presenter: Lane ESD Board
Time: 2 minutes each

B. Agenda Planning

Board members are invited to send agenda items to be considered for the next board meeting. Please call or email to the Board Chair or Superintendent.

Presenter: Board Chair

Time: 1 minute

10. Announcements/Correspondence

Presenter: Board Chair

Time: 5 minutes

A. Acknowledgements and Recognition

Special Education Director Sue Mathisen wishes to recognize and extend gratitude to the following teachers and consultants for being team-players on a day that there was a large substitute shortage:

- Creslane Elementary Teacher Thomas Frojen, for sending a substitute to Creswell Middle School
- Springfield High School teacher Madeline Jonas-Lowrey, for sending a substitute to Transition A
- Agnes Stewart Middle School teacher Cindy Johnson, for sending a substitute to Spencer Butte Middle School
- Consultants Deb Lasseigne and Justin Radabaugh for supporting Life Skills IP and the Comprehensive Services Program at Fox Hollow.

Elevate Lane County's work was featured in two October 2 Register-Guard Blue Chip

magazine articles. Elevate Lane County provides student tours of local tech firms, job shadows on early release and no-school days, and externships for students and educators.

The Migrant Education Program's Summer Adventures Class used Ford's Pond in Sutherlin as the focus of their three-week class. The class visited, researched, and created presentations on what they would like to see at Ford's Pond. The students' speeches on July 12 at Sutherlin's West Intermediate School offered insight from a needed youth perspective.

The Register-Guard published an article featuring the new tech apprentice program heading to Lane County.

The Register-Guard also followed the story of Reilly Gault's community support to purchase specialized glasses that help him see the world. Reilly performed for the Board last Spring and also performed at the retirement reception in June.

Now in its tenth year, the 20 Under 40 Awards recognize 20 emerging business leaders who are making a difference in the community. The awards acknowledge each winner's commitment to career excellence and making the Eugene-Springfield area a better place to live. They are nominated by members of the public, with the final winners chosen by a panel of judges. Connected Lane County's Director, Heidi Larwick, is a winner this year. The Register-Guard's Blue Chip magazine featured Heidi and the other winners in its December 4, 2017 edition.

Presenter: Superintendent Tony Scurto

Time: 5 minutes

B. Kudos

Kudos can be shared at the Board meeting or submitted using the agency's online Kudos! form at www.lesd.k12.or.us/forms/kudos.html

The following kudos were submitted via the online form in November:

Kudos to: Jeri Ingallinero and Julie Simmonds

Reported by: Carol Knobbe

Reason: Thank you for the work to get assurances forms and letters of support on short notice for our AABSS grant. It was a nail-biter at times, but it all came together!

Kudos to: Robin, Brad, John V., Cameron

Reported by: Julie

Reason: For all the behind the scenes work you provided to prepare for the Board meeting at the Westmoreland campus. Thank you so much!

Kudos to: David, Michelle and Dave

Reported by: Lisa Baber

Reason: Thank you for all the help you gave me for September and October payroll.

Kudos to: Jeannette Crocker

Reported by: Lisa Baber

Reason: Thank you for doing such a good job on the time sheets every month.

Kudos to: Lori Dodsens

Reported by: Niels Pasternak

Reason: Lori hasn't missed a day of work all school year and she has won the annual prize that we do by being the last person in our class to miss a day. Way to go Lori!

Kudos to: Dawn Hassman

Reported by: Niels Pasternak

Reason: Dawn has been doing excellent work with our students at Reality Kitchen and has been a very reliable and positive presence in our classroom. She also has a weird sense of humor that we enjoy.

Kudos to: Bob Uhler

Reported by: Niels Pasternak

Reason: Bob is always a positive influence in our program and he drives the activity bus for us at least once a week which really helps since he is the only one who can. Also Bob is a team player and a pleasure to be around.

Kudos to: Melony Bamforth

Reported by: Niels Pasternak

Reason: Melony is very dedicated to our students and puts in extra work to support them. Last summer Melony volunteered in ESY to help a student have a good transition to summer school and came in on two different occasions commuting from out of town just to make sure he was set up for success. Melony is also funny and maintains a positive attitude even when life circumstances make it hard to do so.

Presenter: Administrators

Time: 5 minutes

C. Announcements

A. Lane ESD and Component Districts Professional Development Activities for Educators

- Studying Skillful Teaching - Module 4: High Expectations Teaching, Day 3 of 3-day course, December 7, 2017
- PREPaRE Workshop 2: Crisis Intervention and Recovery, Tragedy Response, December 11-12, 2017
- Studying Skillful Teaching - Module 2: Essential Elements of Unit/Lesson Design, day 3 of 3, December 11, 2017
- Studying Skillful Teaching - Module 1: The Knowledge Base of Teaching, January 11, 2018
- Extended Assessment Training, January 17, 2018
- Studying Skillful Teaching - Module 3: Making Student Thinking Visible, January

18/February 20/March 22, 2018

- The Trauma Stewardship Institute, January 29, 2018
- Special Education Law Updates, February 9, 2018
- Dyslexia Related Teaching Training - Six-day Comprehensive Training, February 22 & April 9, 2018

B. Lane ESD Board Member Activities and Opportunities

- OSBA Executive Committee, December 6, 2017
- School Board Recognition Month, January 2018
- OSBA Board of Directors Meeting, January 19-20, 2018
- OSBA Finance Committee Meeting, January 19, 2018
- OSBA Legislative Policy Committee Meeting, January 20-21, 2018
- OSBA Webinar: Ethics, January 30, 2018
- Bonds, Ballots and Buildings Conference, February 9, 2018
- Classified Employee Appreciation Week, March 5-9, 2018
- OSBA Webinar: School Finance/Budget Committee Basics, March 15, 2018
- OSBA Board of Directors Meeting, March 16-17, 2018
- OSBA Legislative Policy Committee Meeting, April 27-28, 2018
- Teacher Appreciation Week, May 7-11, 2018
- OSBA Board of Directors Meeting, June 22-24, 2018

C. Upcoming Conferences and Events

- COSA 2017 Oregon School Law Conference, December 6, 2017
- Westmoreland Holiday Craft Bazaar, December 13 & 14, 2017
- First Friday Community of Color Network Event, January 5, 2017**
- MLK Jr. Day March Eugene & Springfield, January 15, 2018
- COSA 3rd Annual Oregon Whole Child Summit, January 19, 2017
- Connected Lane County Winter Celebration, January 24, 2018
- First Fridays Communities of Color and Allies Network Event, February 2, 2018**
- 2018 Oregon Association of Latino Administrators Winter Conference, February 2 & 3, 2018
- Blacks In Government: 8th Annual Black History Month Banquet, February 9, 2018
- Lane Council of Governments Annual Appreciation Dinner, February 10, 2018
- NAACP Freedom Fund Dinner, February 16, 2018
- Ophelia's Place: Stronger Than You Know Annual Conference, February 16-17, 2018
- First Fridays Communities of Color and Allies Network Event, March 2, April 6, May 4, 2018**

D. Component District Board Meeting Dates for December 2017-February 2018

Bethel - December 11, January 8 & 22, February 12 & 26

Blachly - January 17, February 21

Creswell - December 13, January 10, February 14

Crow-Applegate-Lorane - December 18, January 18, February 19
Eugene - December 6, January 3 & 17, February 14 & 28
Fern Ridge - December 18, January 16, February 20
Junction City - January 22, February 26
Lowell - December 11, January 22, February 5 (Strategic Plan Annual Report)
Mapleton - December 13, January 10, February 14
Marcola - December 11, January 8, February 12
McKenzie - December 20, January 17, February 21
Oakridge - December 11, January 8, February 12
Pleasant Hill - December 11, January 22, February 12
Siuslaw - December 13, January 10, February 14
South Lane - December 4, January 8, February 5
Springfield - December 11, January 8, February 12

** Beginning in January, 2018, all First Friday Communities of Color and Allies Networking Events will be held at the Campbell Community Center, 155 High Street, Eugene.

Presenter: Board Chair

Time: 5 minutes

11. Adjournment

- The next regular meeting is scheduled to be held Tuesday, January 9, 2018, at the Lane ESD Administrative Offices, 1200 Hwy 99N.

An executive session is planned on January 9, 2018 at 5:00 p.m.