

LANE EDUCATION SERVICE DISTRICT
1200 Hwy 99 N
Eugene, Oregon 97402

BOARD MEETING
Tuesday, November 29, 2016
Work Session: 5:00 PM
Regular Meeting: 6:00 PM

LANE ESD BOARD MEETING
AGENDA
November 29, 2016

1. 5:00 p.m. Call Work Session To Order

The Lane Education Service District Board of Directors will conduct a work session to review the results of the Lane ESD Services Survey and recommendations to the Superintendents' Council for the 2017-19 Local Service Plan.

- 2016 Lane ESD Programs/Services Survey Results
- Professional Development Interests
- 2017-19 Local Service Plan – Two year option
- Draft - 2017-18 Core and Flex Fund Model
- 2017-18 Local Service Plan: Pilot/Custom Services
- Fee For Services (for districts taking more than 50% in transit funds)
- Willamette Promise
- High Cost Pool

Presenter: Chair Chris Culver, Superintendent Larry Sullivan

Time: 1 Hour

2. Adjourn Work Session

Presenter: Chair Chris Culver

3. Call Regular Meeting To Order

4. Welcome

Guests attending the meeting will be introduced.

5. Public Participation

This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There will also be opportunities for the audience to comment on specific agenda items as the Board addresses them.

6. Agenda Review

The agenda will be reviewed for changes or additions.

Presenter: Chair Chris Culver

Time: 1 minute

7. Action Items

Presenter: Chair Chris Culver

Time: 5 minutes

A. Appoint Medium Size District Board Liaison

The Board of Directors of Lane Education Service District seek component district board

Lane ESD Board Meetings are held in accordance with open meeting laws and with accessibility requirements. If any person with a disability needs assistance in order to attend or participate in a meeting, please notify the secretary to the Board of Directors at 461-8213.

liaisons from small, medium and large districts.

Guy Rosinbaum, Siuslaw School District, has volunteered to serve as a medium district board liaison.

BE IT RESOLVED that the Board of Directors of Lane ESD appoints Guy Rosinbaum as a medium sized component district liaison to the Board.

Presenter: Chair Chris Culver

Time: 2 minutes

B. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent group as submitted and listed below.

(1) Approve Board Minutes of October 25, 2016 (attachment)

BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting October 25, 2016, as submitted.

(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations (attachment)

BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated November 22, 2016.

(3) Approve Grants and Contracts Awarded to Lane ESD

BE IT RESOLVED that the Board of Directors of Lane ESD approves grants and contracts awarded to Lane ESD according to the report dated November 2016 (attached).

Presenter: Chair Chris Culver

Time: 2 minutes

C. Accept Financial Report for October 2016

BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Financial Report

for October 2016.

Presenter: Chair Chris Culver

Time: 5 minutes

D. Approve 2017-18 Transit Dollar Requests

In accordance with ORS 334.177, the Lane Education Service District Board of Directors shall approve all Transit Dollar Requests received by component school district boards.

BE IT RESOLVED that the Lane Education Service District Board of Directors approves component school district transit dollar requests as submitted.

Presenter: Chair Chris Culver, Superintendent Larry Sullivan

Time: 2 minutes

E. Declaration of January School Board Recognition Month

Superintendent Sullivan will declare January, 2017 as School Board Recognition Month.

January is School Board Recognition Month in Oregon. The Oregon School Boards Association has set aside the month of January to honor the unpaid elected volunteers who serve on Oregon's 197 local school boards, our 19 education service district boards, and our 17 community college boards. These dedicated local leaders give their personal time and energy to handling the critical tasks of budgeting and overseeing the management of Oregon's public education structure.

Proclamation

WHEREAS, Education Service District Boards exist to meet the diverse education needs of the school districts and students in their regions;

WHEREAS, ESD boards focus resources on providing vital, innovative and cost-effective strategies to meet those diverse needs;

WHEREAS, ESD boards help establish the vision for educational excellence in what students should know and be able to do;

WHEREAS, ESD boards are accountable to the community for assisting the districts they serve to increase student achievement;

WHEREAS, ESD boards create a climate that supports the philosophy that all children can learn, targeting resources, strategies and services to students who need special help to reach this goal;

WHEREAS, ESD boards build collaborative relationships based on trust, teamwork and shared accountability; and

WHEREAS, ESD boards are committed to continuous education and training on issues related to best practices in education services for their districts;

NOW, THEREFORE, We, hereby declare our appreciation to the members of the Lane Education Service District Board of Education and proclaim the month of January to be School Board Recognition Month. We urge all citizens to join us in recognizing the dedication and hard work of ESD board members in preparing today's students for tomorrow's world.

Presenter: Superintendent Larry Sullivan

Time: 4 minutes

8. Discussion/Reports

A. Work Session Report Out

The Board will report out from the 5:00 p.m. Work Session.

Presenter: Chair Chris Culver

Time: 5 minutes

B. Post-Election Concerns

Superintendent Sullivan, Assistant Superintendent Knobbe, and Carlos Sequeira will discuss the impact of the election process on the students of Lane County.

Presenter: Carlos Sequeira

Time: 10 minutes

C. Legislative Update & Advocacy

Superintendent Sullivan will provide an update on legislative activities and lead a discussion on legislative advocacy with the Board.

Presenter: Superintendent Larry Sullivan

Time: 10 minutes

D. Oregon Leadership Network Fall Leadership Institute Report

The OLN Fall Leadership Institute was held on November 4, 2016. Assistant Superintendent Carol Knobbe, Carlos Sequeira, Directors Rose Wilde and Linda Hamilton, and Advisor Emilio Hernandez attended the event and will provide comments on their experiences.

Presenter: Assistant Superintendent Carol Knobbe, Administrative Staff and Board Members

Time: 5 minutes

E. OAESD Summit and OSBA Annual Fall Conference Report

The Board and Superintendent will discuss participation at the OAESD Summit and OSBA Annual Fall Conference, held November 10-13, 2016.

Presenter: Chair Chris Culver, Superintendent Larry Sullivan, Assistant Superintendent Carol Knobbe, Director Rose Wilde

Time: 10 minutes

F. Board Meeting Schedule

Superintendent Sullivan would like to propose changing the Board meeting from the 4th week of each month to the 1st week of each month. If the Board is inclined to make changes to already scheduled and published Board meetings for 2016-17, the Board will have to move to action to make changes official.

Presenter: Assistant Superintendent Carol Knobbe

Time: 5 minutes

G. Work Sessions and Subcommittees

The Board will discuss planned work sessions. The Board will also discuss the function of Board subcommittees. Current subcommittees include: Superintendent Evaluation Committee and the Audit Committee.

Planned work sessions:

- January - Local Service Plan
- February - Strategic Plan
- March - Budget Preview with Budget Committee
- May - Budget Committee Meeting

Presenter: Chair Chris Culver, Superintendent Larry Sullivan

Time: 5 minutes

9. Superintendent's Comments/Information

Presenter: Superintendent Larry Sullivan

A. Superintendent's Report

Superintendent Sullivan will provide an oral report to the Board.

- Program Cabinet
- Educator Advancement
- BEAL
- Suicide Alliance
- 15th Night

Presenter: Superintendent Larry Sullivan

Time: 5 minutes

10. Information from Administrative Staff

The directors of Human Resources and Title Programs, Special Education, Business Services, and Instruction, Equity & Partnerships will be available to provide an oral reports to the Board on matters of interest concerning his/her area of responsibility.

Carol Knobbe

Carlos Sequeira: https://www.youtube.com/watch?v=gFLYe_YAQYQ

Dave Standridge

Sue Mathisen

Presenter: Administrative Staff

Time: 10 minutes

11. Board Member Reports and Comments

Presenter: Lane ESD Board, Liaisons, Advisors

Time: 2 minutes each

A. Board Member Reports

As Board Members prepare their comments or reports, please consider the following questions:

1. What programs did I visit over the last month? What committees did I participate in?
2. What is the connection to the LESD services and programs to the component districts or community?
3. What significance or meaning does the activity have to the broader community?
- And 4. What are the next steps or follow-up activities planned?

Alan Contreras

Chris Culver, Chair

Sherry Duerst-Higgins

Linda Hamilton

Joel Robe

Vanessa Truett

Rose Wilde

Aaron Brown, Superintendents' Council Advisor

Emilio Hernandez, Community Advisor

Derek Pennel, Liaison, Blachly School District

Guy Rosinbaum, Siuslaw School District

Presenter: Lane ESD Board

Time: 2 minutes each

B. Agenda Planning

Board members are invited to send agenda items to be considered for the January 24, 2017 board meeting. Please call or email to the Board Chair or Superintendent by Monday, January 9, 2017.

Presenter: Chair Chris Culver

Time: 1 minute

12. Announcements/Correspondence

Presenter: Chair Chris Culver

Time: 5 minutes

A. Acknowledgements and Recognition

The Superintendent and Administrative Staff will offer acknowledgement and recognition of their areas of focus and staff.

Superintendent Larry Sullivan

Assistant Superintendent Carol Knobbe: LESD technology staff held a "show and tell" for staff to attend on the afternoon of November 9th. The event was a hands on demonstration of newly installed projectors, new equipment for checkout, and new phone conferencing features. Cameron Yee, Christina Okesson, Pete Lauf and Daniele McCallum planned the event, both Cameron and Pete gave presentations to staff on how to use the equipment

effectively in their work. Daniele McCallum followed up with an email for staff that were unable to attend.

Carlos Sequeira: Dr. Sequeira would like to recognize the members of the department of Instruction, Equity and Partnership for their support in helping him transition into the Director position. One of the team goals identified early on when the department shared its hopes and aspirations for this year was to foster "open and transparent communication" in the department in order to know how to best support one another in our daily work. The demands of our job very often take us out of our offices to serve staff and student from all 16 districts across Lane county, which has made it challenging for all to consistently be in the same room to share our work. Nonetheless, we have systems in place which helps us stay informed. We have googled our agenda minutes and upcoming events, and also created a blog where which is then shared within our department and the schools and organizations that we work with (See our latest November Blog). I want to give a special shout out to our Program Assistants, Jeri Ingallinero, Becky Schmitt and Kathy Mayer, who do a phenomenal job in helping us achieve our goal of "open and transparent communication not only within our department, but also with the hundreds of educators that walk through our doors on a daily basis to be part of professional development and organizational meetings. They are competent in what they do, and they do it with a smile and positive attitude. They make us look good and organized by having the rooms ready, taking care of the logistics for dozens of workshops and professional development we offer. They are the welcoming face that folks first see when they walk into our building. On behalf of the department, we are grateful and thankful for who they are and the work they do.

Dave Standridge

Sue Mathisen: Lane ESD received funding from the Youth Transition Program (YTP) to pilot an Employment Support Facilitator position for our Life Skills Transition program, serving students with intellectual disabilities on our Westmoreland Campus. This supports coordination with Vocational Rehabilitation toward fulfillment of Oregon's Employment First Policy, which addresses a significant reduction over time of state support of sheltered work and an increased investment in employment services. Employment Support Facilitator, Leslie Cooley is in the process of developing three new community work sites at: TJ Maxx, Trader Joes & Performance Mobility. Our students have the opportunity to work on skills acquisition which will increase their chance of being actively employed upon graduation. Presenter: Superintendent Larry Sullivan and Administrative Staff
Time: 10 minutes

B. Announcements

1. Lane ESD and Component Districts Professional Development Activities for Educators

- Fuel Lane Secondary Math: What Can I Do Instead of Lecture (grades 5-8), November 29, 2016
- Fuel Lane Secondary Math: What Can I Do Instead of Lecture (grades 9-12), November 29, 2016
- Next Generation Performance Expectations for Grades K-2, November 30, 2016

- Next Generation Science Standards Engineering Grades 3-5, December 6, 2016
- Studying Skillful Teaching, Module 1: The Knowledge Base of Teaching, Amity SD, December 9, 2016
- Studying Skillful Teaching, Administrator Course: Analyzing Teaching for Student Success (7-day module), December 12, 2016
- Studying Skillful Teaching, Module 5: Principles of Learning, December 12, 2016
- Studying Skillful Teaching, Module 1: The Knowledge Base of Teaching, January 9, 2017
- Studying Skillful Teaching, Module 4: High Expectations Teaching, January 10, 2017
- Extended Assessment Training, January 11, 2017
- Special Education Law Updates with Q&A Time, January 20, 2017
- Studying Skillful Teaching, Module 5: Principles of Learning, February 1, 2017
- Studying Skillful Teaching, Module 4: High Expectations Teaching, February 7, 2017
- Studying Skillful Teaching, Module 2: Essential Elements of Unit/Lesson Design, Amity School District February 10, April 7, and May 19, 2017
- BEAL Training, February 10, 2017
- Studying Skillful Teaching, Module 2: Essential Elements of Unit/Lesson Design, February 16, 2017

2. Lane ESD Board Member Activities and Opportunities

- First Friday - Communities of Color Network, Springfield Library, December 2, 2016- Elevating Assets, A Celebration of Regional Accomplishments and Alignment, Connected Lane County, Lane STEM, Early Learning Alliance, December 14, 2016
- 11th Annual Holiday Meal at MLK/Lane County Youth Services, December 7, 2016
- OSBA Board of Directors Meeting, January 20-21, 2017
- Blacks In Government Annual Dinner: Role of Professionals to Mentor, February 3, 2016
- LCOG Member Appreciation Dinner, February 17, 2017
- NAACP Freedom Fund Annual Dinner, Valley River Inn, March 3, 2017
- OSBA Board of Directors Meeting, March 17-18, 2017
- OSBA Legislative Policy Committee Meeting, March 18-19, 2016

3. Upcoming Conferences and Events

- COSA: 2016 Oregon School Law Conference, November 30-December 2, 2016
- COSA: Oregon Whole Child Summit - Trauma Informed Practices, January 20, 2017
- COSA: OACOA/OASE Winter Conference, January 26-28, 2017

D. Component District Board Meeting Dates for December, 2016 & January, 2017

Bethel - , December 19
Blachly - December 21 (December tentative)
Creswell - December 14
Crow-Applegate-Lorane - December 15
Eugene - December 14
Fern Ridge - December 5
Junction City - December 12 (special meeting)
Lowell - December 12

Mapleton - December 14
Marcola - No December meeting
McKenzie - December 21
Oakridge - December 12
Pleasant Hill - December 12
Siuslaw - December 14
South Lane - December 5
Springfield - December 12
Presenter: Chair Chris Culver
Time: 5 minutes

13. Adjournment

- The next regular meeting is scheduled to be held Tuesday, January 24, 2017, at the Lane ESD Administrative Offices, 1200 Hwy 99N.

A Work Session is planned for 5:00 p.m., January 24, 2017 to discuss the 2017-19 Local Service Plan.

There is no December meeting.