

**LANE ESD BOARD MEETING**  
**AGENDA**  
September 27, 2016

1. Call Regular Meeting To Order

2. Welcome

Guests attending the meeting will be introduced.

3. Public Participation

This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There will also be opportunities for the audience to comment on specific agenda items as the Board addresses them.

4. Agenda Review

The agenda will be reviewed for changes or additions.

Presenter: Chair Chris Culver

Time: 1 minute

5. Presentation: Connected Lane County

Presenter: Heidi Larwick

Time: 15 Minutes

6. Action Items

Presenter: Chair Chris Culver

Time: 5 minutes

A. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

**BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the consent group as submitted and listed below.

(1) Approve Board Minutes of August 11, 2016 (attachment)

**BE IT RESOLVED** that the Board of Directors of Lane ESD approves the minutes of its meeting August 11, 2016, as submitted.

(2) Approve Board Minutes of September 8, 2016 (attachment)

**BE IT RESOLVED** that the Board of Directors of Lane ESD approves the minutes of its meeting September 8, 2016, as submitted.

(3) Accept Monthly Human Resources Report and Approve Personnel Recommendations (attachment)

**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated September 23, 2016.

(4) Approve Grants and Contracts Awarded to Lane ESD

**BE IT RESOLVED** that the Board of Directors of Lane ESD approves grants and contracts awarded to Lane ESD according to the report dated September 2016 (attached).

Presenter: Chair Chris Culver

Time: 2 minutes

1. Approve Minutes of August 11, 2016

**BE IT RESOLVED** that the Board of Directors of Lane ESD Approves the Minutes of August 11, 2016.

Presenter: Chair Chris Culver

Time: 3 minutes

2. Approve Minutes of September 8, 2016

**BE IT RESOLVED** that the Board of Directors of Lane ESD Approves the Minutes of September 8, 2016.

Presenter: Chair Chris Culver

Time: 2 minutes

3. Accept Human Resources Report dated September 22, 2016

**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Human Resources Report dated September 22, 2016.

Presenter: Chair Chris Culver

Time: 2 minutes

4. Approve Grants and Contracts Awarded to Lane ESD

**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Grants/Contracts Awarded report dated September 2016.

Presenter: Chair Chris Culver

Time: 2 minutes

B. Accept Financial Report for August 2016

**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Financial Report for August 2016.

Presenter: Chair Chris Culver

Time: 5 minutes

C. Accept Policy Updates

**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Policy Updates as first read at the August 11, 2016 Board of Directors meeting.

Presenter: Chair Chris Culver

Time: 5 minutes

1. GBM - Staff Complaints

The Legislature passed House Bill (HB) 4067 in 2016 effectively changing the Whistleblowing section in the Oregon Revised Statute and added new provisions for whistleblowers. Due to the new provisions for whistleblowers, OSBA created a new separate required sample policy, GBMA - Whistleblower, and revised the policy language in policy GBM - Staff Complaints.

2. GBMA - Whistleblower

The Legislature passed House Bill (HB) 4067 in 2016 effectively changing the Whistleblowing section in the Oregon Revised Statute and added new provisions for whistleblowers. Due to the new provisions for whistleblowers, OSBA created a new separate required sample policy, GBMA - Whistleblower, and revised the policy language in policy GBM - Staff Complaints.

3. GCDA/GDDA - Criminal Records Checks/Fingerprinting

The reference to the Employment Department has been updated to reflect the Oregon Department of Education, Child Care Division as the agency responsible for establishing rules for criminal record checks and fingerprinting, for all contractors and/or their employees providing service to the ESD.

4. JFC - Student Conduct

The added language in sample policies JFC - Student Conduct and JG - Student Discipline was recommended by OSBA legal staff in response to cases and conversations at a recent School Law Conference. The language offers an option for the ESD to apply student conduct expectations and rules on discipline to students while they are traveling to and from school, at the bus stop, at ESD or school-sponsored events, while at other schools operated by the ESD and while off campus, whenever such conduct causes a substantial and material disruption of the educational environment or the invasion of rights of others.

5. JG - Student Discipline

The added language in sample policies JFC - Student Conduct and JG - Student Discipline was recommended by OSBA legal staff in response to cases and conversations at a recent School Law Conference. The language offers an option for the ESD to apply student conduct expectations and rules on discipline to students while they are traveling to and from school, at the bus stop, at ESD or school-sponsored events, while at other schools operated by the ESD and while off campus,

6. JHCDA - Prescription Medications

Senate Bill (SB) 875, passed in the 2015 Legislative session, requires modification to Oregon Administrative Rule (OAR)581-021-0037. SB 875 directed the State Board of Education to adopt rules under which school personnel may administer medications that treat adrenal insufficiency to students experiencing symptoms of adrenal crisis; these

rules have been adopted and revisions to board policy JHCDA and its administrative regulation, JHCD/JHCDA-AR are included in this update.

7. Discussion/Reports

Strategic Plan Report

A. Lead in Water

This agenda item was requested by Director Wilde. The Board will discuss lead in water sources on ESD campuses.

Presenter: Superintendent Larry Sullivan, Assistant Superintendent Carol Knobbe

Time: 5 minutes

B. Board Member Conference Attendance

The Board will discuss attendance at the 2016 OSBA Fall Conference, other upcoming professional development activities, costs of conference attendance.

Presenter: Chair Chris Culver, Superintendent Larry Sullivan

Time: 5 minutes

C. Board Member Goal Setting

This discussion is to follow up on goal setting activities from the August 11, 2016 Board Retreat. Board members will share their finalized goals for 2016-17.

Presenter: Chair Chris Culver, Superintendent Larry Sullivan

Time: 20 minutes

D. Board Elections

Superintendent Sullivan will provide an update following his meeting with Lane County staff regarding the rising costs of Board elections.

Presenter: Chair Chris Culver, Superintendent Larry Sullivan

Time: 10 minutes

E. Lane ESD Welcome Back

Board members and Superintendent Sullivan will debrief the Welcome Back event held on August 31, 2016 at the Springfield Armory.

Presenter: Chair Chris Culver, Superintendent Larry Sullivan

Time: 5 minutes

F. Legislative Update

Superintendent Sullivan will provide an update in legislative activities.

Presenter: Superintendent Sullivan

Time: 5 minutes

G. Component District Board Visit Protocols

The Board and Superintendent will discuss and review Component District Board Visit Protocols.

Presenter: Chair Chris Culver, Superintendent Larry Sullivan

Time: 5 minutes

H. Local Service Plan Report

Lane ESD Board Meetings are held in accordance with open meeting laws and with accessibility requirements. If any person with a disability needs assistance in order to attend or participate in a meeting, please notify the secretary to the Board of Directors at 461-8213.

The Board and Superintendent will discuss the Local Service Plan report process.

Presenter: Chair Chris Culver, Superintendent Larry Sullivan

Time: 5 minutes

**I. Strategic Plan Report**

Superintendent Sullivan will discuss the Strategic Plan Report.

Presenter: Superintendent Larry Sullivan

Time: 5 minutes

**J. Policy Updates - First Reads**

Presenter: Chair Chris Culver, Superintendent Larry Sullivan

Time: 5 minutes

**1. BBAA - Individual Board Member Authority and Responsibilities**

OSBA Policy Services is conducting a review and rewrite of the generic samples and recently completed review of section A/B (Board Governance). OSBA recommends the policy updates included in this update.

**2. BBC - Board Member Resignation**

OSBA Policy Services is conducting a review and rewrite of the generic samples and recently completed review of section A/B (Board Governance). OSBA recommends the policy updates included in this update.

**3. BD-BDA - Board Meetings**

OSBA Policy Services is conducting a review and rewrite of the generic samples and recently completed review of section A/B (Board Governance). OSBA recommends the policy updates included in this update.

**4. BDC - Executive Session**

OSBA Policy Services is conducting a review and rewrite of the generic samples and recently completed review of section A/B (Board Governance). OSBA recommends the policy updates included in this update.

**8. Superintendent's Comments/Information**

Presenter: Superintendent Larry Sullivan

Time: 20 minutes

**A. Superintendent's Report**

Presenter: Superintendent Larry Sullivan

Time: 20 minutes

**9. Information from Administrative Staff**

The directors of Special Education, Business Services, and Instruction, Equity & Partnerships will be available to provide an oral report to the Board on matters of interest concerning his/her area of responsibility.

Presenter: Administrative Staff

Time: 5 minutes

**10. Board Member Reports and Comments**

Presenter: Lane ESD Board, Liaisons, Advisors

Time: 2 minutes each

A. Board Member Reports

As Board Members prepare their comments or reports, please consider the following questions:

1. What programs did I visit over the last month? What committees did I participate in?
2. What is the connection to the LESD services and programs to the component districts or community?
3. What significance or meaning does the activity have to the broader community?
- And 4. What are the next steps or follow-up activities planned?

Alan Contreras  
Chris Culver, Chair  
Sherry Duerst-Higgins  
Linda Hamilton  
Joel Robe  
Vanessa Truett  
Rose Wilde  
Aaron Brown, Superintendents' Council Advisor  
Emilio Hernandez, Community Advisor  
Erik Bishoff, Liaison, Springfield Public Schools  
Derek Pennel, Liaison, Blachly School District  
Presenter: Lane ESD Board  
Time: 2 minutes each

B. Agenda Planning

Board members are invited to send agenda items to be considered for the October 25, 2016 board meeting. Please call or email to the Board Chair or Superintendent by Monday, October 10, 2016  
Presenter: Chair Chris Culver  
Time: 1 minute

11. Announcements/Correspondence

Presenter: Chair Chris Culver  
Time: 5 minutes

A. Acknowledgements and Recognition

At their September 12, 2016 Board Meeting, the Springfield Public Schools Board appointed Lane ESD Board's Community Advisor Emilio Hernandez to its Board of Directors.

Congratulations, Emilio!

To learn more, see the Register-Guard's article:  
<http://registerguard.com/rg/news/local/34790879-75/hernandez-selected-to-springfield-school-board.html.csp>  
Presenter: Superintendent Larry Sullivan  
Time: 8 minutes

## B. Kudos

**Technology****Administration**

A big thank you Brenda Jones for assisting countless employees during open enrollment and following up with the 32 employees who missed the ESD's "soft" enrollment deadline. Thanks to Brenda's efforts 100% of employees met the OEEDB deadline for insurance enrollment.

**Special Education**

Presenter: Superintendent Larry Sullivan

Time: 5 minutes

## C. Announcements

**A. Lane ESD and Component Districts Professional Development Activities for Educators**

- Next Generation Science Standards Grades 3-5, September 28, 2016
- Studying Skillful Teaching, Module 2: The Essential Elements of Unit/Lesson Design (3-day module), Part III, September 30, 2016
- Introduction to the Next Generation Science Standards Grades K-2, October 5, 2016
- K-2 Beyond the Textbook: Quick Ideas to Liven Up Math Class, October 6, 2016
- Grade 3-5 Beyond the Textbook: Quick Ideas to Liven Up Math Class, October 6, 2016
- Studying Skillful Teaching, Module 4: High Expectations Teaching (3-day module), Part III, October 14, 2016
- Studying Skillful Teaching, Administrator Course: Analyzing Teaching for Student Success (7-day module), Days 4-7 of 7, October 19, November 16, December 12, 2016 and January 31, 2017
- Secondary NGSS: Anchor Phenomena, October 25, 2016
- Fuel Lane Secondary Math: Using Smarter Balanced Data to Impact the Classroom, October 26, 2016
- Effective Strategies for Grade K-5 Teachers to Support English Learners, November 8, 2016
- Studying Skillful Teaching, Module 5: Principles of Learning, November 15, 2016
- SBAC Math Impact for Grades 3-5, November 18, 2016
- Next Generation Science Standards Framework for Grades 3-5, November 23, 2016
- Fuel Lane Secondary Math: What Can I Do Instead of Lecture? (Grades 5-8), November 29, 2016
- Fuel Lane Secondary Math: What Can I Do Instead of Lecture? (Grades 9-12), November 29, 2016
- Next Generation Performance Expectations for Grades K-2, November 30, 2016
- Next Generation Science Standards Engineering Grades 3-5, December 6, 2016

**B. Lane ESD Board Member Activities and Opportunities**

- OSBA Fall Regional at Lane ESD, October 11, 2016
- NSBA 2016 Pacific Region Winter Meeting, October 14-16, 2016

Lane ESD Board Meetings are held in accordance with open meeting laws and with accessibility requirements. If any person with a disability needs assistance in order to attend or participate in a meeting, please notify the secretary to the Board of Directors at 461-8213.

- OAESD Summit, November 9, 2016
- OSBA 70th Annual Convention, November 10-13, 2016
- OSBA Board of Directors Meeting, November 13, 2016
- OSBA Board of Directors Meeting, March 17-18, 2017
- OSBA Legislative Policy Committee Meeting, March 18-19, 2016

**C. Upcoming Conferences and Events**

- ODE/COSA Special Educators Conference, October 5-7, 2016
  - Construction Utilities Career Day, October 13, 2016 - Board Members welcome! Check in at registration desk, join us for hotdog lunch!
  - COSA: Eric Jensen - Leading and Teaching with Poverty in Mind 2-Day Workshop, October 13-14, 2016
  - Apprenticeship Open House, October 20, 2016 - Board Members welcome! Drop in from 6-7:30 p.m.
  - Oregon Leadership Network Fall Institute, November 4, 2016
  - COSA: 2016 Oregon School Law Conference, November 30-December 2, 2016
  - COSA: Oregon Whole Child Summit - Trauma Informed Practices, January 20, 2017
  - COSA: OACOA/OASE Winter Conference, January 26-28, 2017
  - COSA Annual Seaside Conference, June 21-23, 2017
- Presenter: Chair Chris Culver  
Time: 5 minutes

**12. Adjournment**

- The next regular meeting is scheduled to be held Tuesday, October 25, 2016, at the Lane ESD Administrative Offices, 1200 Hwy 99N.