

Regular Meeting: 6:00 PM

**LANE ESD BOARD MEETING
AGENDA**

February 23, 2016

1. Call Regular Meeting To Order
2. Welcome
Guests attending the meeting will be introduced.
3. Public Participation
This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There will also be opportunities for the audience to comment on specific agenda items as the Board addresses them.
4. Agenda Review
The agenda will be reviewed for changes or additions.
5. Presentation: Lane ESD Regional Program Deaf & Hard of Hearing Services
Program Overview
Presenter: Lane Regional Program Staff
Time: 20 minutes
6. Action Items
 - A. Consent Agenda
The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent group as submitted and listed below.

- (1) Approve Board Minutes of January 26, 2016 (attachment)

BE IT RESOLVED that the Board of Directors of Lane ESD approves the minutes of its meeting January 26, 2016, as submitted.

(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations (attachment)

BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated February 16, 2016.

(3) Authorize Contracts for Licensed, Administrative Staff for 2016-17

BE IT RESOLVED that the Board of Directors of Lane ESD Authorizes Contracts for Licensed, Administrative Staff for 2016-17.

(4) Authorize Contracts for Probationary, Licensed Staff for 2016-17

BE IT RESOLVED that the Board of Directors of Lane ESD Authorizes Contracts for Probationary, Licensed Staff for 2016-17.

(5) Authorize Contracts for Licensed, Non-Administrative Staff for 2016-17

BE IT RESOLVED that the Board of Directors for Lane ESD Authorize Contracts for Licensed, Non-Administrative Staff for 2016-17.

Presenter: Chair

Time: 5 minutes

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5. Authorize Contracts for Licensed, Non-Administrative Staff for 2016-17

BE IT RESOLVED that the Board of Directors of Lane ESD Authorize Contracts for Licensed, Non-Administrative Staff for 2016-17.

B. Accept Financial Report for January 2016

BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Financial Report for January 2016.

Presenter: Chair

Time: 5 minutes

C. Policy Adoption

As discussed in the January 2016, the Board will move to adopt the OSBA recommended policy on Sick Time.

Presenter: Assistant Superintendent Carol Knobbe

Time: 3 minutes

D. Accept 2014-15 Financial Audit

The Lane ESD Audit Committee—Chris Culver, Rose Wilde, Dave Standridge, Larry Sullivan—met with representatives of Pauly Rogers and Co. on February 22, 2016, to review the 2014-15 Financial Audit. The committee will report to the full board at the regular meeting on January 23-2016. The summary report is enclosed. The following action is recommended.

BE IT RESOLVED that the Board of Directors of Lane ESD acknowledges receipt of the Financial Statements and Supplementary Information for the year ended June 30, 2015.

Presenter: Vice-Chair Chris Culver

Time: 5 minutes

E. Appoint Budget Committee Members

Appoint Budget Committee Membership from Component Districts

Three component district Budget Committee positions expired in June, 2015. Erik Bishoff, Springfield Public Schools Board, and Alicia Hays, Eugene School District 4J Board have volunteered for another term, ending June 30, 2018. Derek Pennel will replace Wylda Cafferetta, Pleasant Hill School District, serving until June 30, 2018.

BE IT RESOLVED that the Board of Directors of Lane ESD appoints Erik Bishoff, Springfield Public Schools Board member, Alicia Hays, Eugene School District 4J Board member, and Derek Pennel, Blachly School District Board Member to the 2016-17 Budget Committee.

Presenter: Board Chair

Time: 5 minutes

7. Discussion/Reports

A. Report Out: Blacks In Government Banquet

Board members and administrators that attended the February 5, 2016 Blacks In Government Banquet will report on their attendance.

Time: 5 minutes

B. March Board Meeting Date

The Board will discuss moving the March Board meeting from March 15 to March 29.

Presenter: Superintendent Sullivan

Time: 5 minutes

C. Policy First Reads

BBFA - The policy language was revised to better reflect the statutory wording for the definition of "relative" from Oregon Revised Statute 244.020(15) and from the Oregon Governments Ethics Law – A Guide for Public Officials, published by the Oregon

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BBFB - The policy language was revised to better reflect the statutory wording for the definition of "relative" from Oregon Revised Statute 244.020(15) and from the Oregon Governments Ethics Law – A Guide for Public Officials, published by the Oregon Government Ethics Commission/

DJC AR - There is a minor edit to DJC-AR - Special Procurements and Exemptions from Competitive Bidding. Under section 10. Telecommunications Systems - Hardware and Software Contracts, delete "b. (4): Be advertised in accordance with applicable provisions of the public contracting code."Item b. is guidance for an intermediate purchase; intermediate purchases no longer need to be advertised.

GBC - The policy language was revised to better reflect the statutory wording for the definition of "relative" from Oregon Revised Statute 244.020(15) and from the Oregon Governments Ethics Law – A Guide for Public Officials, published by the Oregon Government Ethics Commission

GCAB -

GCBDA_GDBDA AR1 - The United States Supreme Court case, Obergefell v. Hodges, 576 U.S., granted same-sex couples the right to marry. Oregon, previous to this decision, allowed same-sex partners to enter into a domestic partner relationship by obtaining a Certificate of Registered Domestic Partnership (CRDP). In conversation with the Oregon Bureau of Labor and Industries, it was confirmed that same-sex couples who had obtained a CRDP prior to the Obergefell v. Hodges decision, and have either chosen to not marry or have not yet married, are still eligible for Oregon Family Leave Act (OFLA) leave benefits. This update revises the definition of spouse for Family Medical Leave Act (FMLA). Therefore, this definition of spouse is used only in FMLA, but since Oregon also recognizes a Certificate of Registered Domestic Partnership, the domestic partner language remains in the definition of spouse for any OFLA only administrative regulations. In addition, revisions were made in the 'Continuation of Health Insurance Benefits' section as a result of House Bill 2600 (2015), which aligned OFLA continuation of health insurance benefits with FMLA.

GCBDA_GDBDA AR2 - The United States Supreme Court case, Obergefell v. Hodges, 576 U.S., granted same-sex couples the right to marry. Oregon, previous to this decision, allowed same-sex partners to enter into a domestic partner relationship by obtaining a Certificate of Registered Domestic Partnership (CRDP). In conversation with the Oregon Bureau of Labor and Industries, it was confirmed that same-sex couples who had obtained a CRDP prior to the Obergefell v. Hodges decision, and have either chosen to not marry or have not yet married, are still eligible for Oregon Family Leave Act (OFLA) leave benefits. This update revises the definition of spouse for Family Medical Leave Act (FMLA). Therefore, this definition of spouse is used only in FMLA, but since Oregon also recognizes a Certificate of Registered Domestic Partnership, the domestic partner language remains in the definition of spouse for any OFLA only administrative regulations. In addition, revisions

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GCBDA_GDBDA AR4 - The United States Supreme Court case, Obergefell v. Hodges, 576 U.S., granted same-sex couples the right to marry. Oregon, previous to this decision, allowed same-sex partners to enter into a domestic partner relationship by obtaining a Certificate of Registered Domestic Partnership (CRDP). In conversation with the Oregon Bureau of Labor and Industries, it was confirmed that same-sex couples who had obtained a CRDP prior to the Obergefell v. Hodges decision, and have either chosen to not marry or have not yet married, are still eligible for Oregon Family Leave Act (OFLA) leave benefits. This update revises the definition of spouse for Family Medical Leave Act (FMLA). Therefore, this definition of spouse is used only in FMLA, but since Oregon also recognizes a Certificate of Registered Domestic Partnership, the domestic partner language remains in the definition of spouse for any OFLA only administrative regulations. In addition, revisions were made in the 'Continuation of Health Insurance Benefits' section as a result of House Bill 2600 (2015), which aligned OFLA continuation of health insurance benefits with FMLA.

GCDA_GDDA - During the 2015 Legislative session in House Bill 2412, Oregon Revised Statute (ORS) 342.232 was repealed. This statute included language stating ESDs could hire non-licensed employees and allow them to report to work pending the return of a state and national criminal background check. This repeal was effective January 1, 2016. OSBA staff met with the Oregon Department of Education to resolve concerns about the repeal of the ORS. OSBA has drafted the Memo linked below to provide ESDs more guidance on criminal records checks and/or fingerprinting. The OSBA sample policies have been revised to reflect the best practice available to ESDs.

IGBAF AR - The State Board of Education made a change in OAR 581-015-2200, in the content of Individualized Education Plan (IEP), to reflect the revisions made to the guidance for IEP teams in the selection of statewide assessments for students on IEPs. "In order to take into account the pervasive nature of a significant cognitive disability and allow the states' assessment models to appropriately measure the student populations they were designed to measure, Oregon IEP teams will be required to select the Oregon's Extended Assessment as the only option for all subject areas assessed. Students who participate in Oregon's Extended Assessment will not participate in Oregon's general assessments."

JFJC - Senate Bill 790 (2015) added the term "domestic violence" to new or existing, age-appropriate training programs for students in grades 7 through 12 and for school employees. If the ESD operates a school as part of its program, the revised law requires ESDs to include notice of this policy in communication to students and parents, i.e., the school's or ESD's student/parent handbook. It further adds that the ESD will cause the posting of the required posters, as provided by the Oregon Department of Education when available, in clearly visible locations in appropriate school campuses.

KL - In response to additional requests from OSBA members for more guidance to

boards, OSBA's staff from the policy, labor and legal departments met and added recommended language in the samples for board policy KL - Public Complaints and KL-AR - Public Complaints Procedure.

The ESD should review the versions and determine which version the ESD has adopted, make the recommended changes as needed and readopt. The administrative regulation (AR) presented needs board review.

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Presenter: Assistant Superintendent Carol Knobbe

Time: 5 minutes

D. Classified Employee Appreciation Week Proclamation

Classified Employee Appreciation Week is the first full week in March. For 2016, it is March 7-11. The Board Chair will read the proclamation aloud.

Presenter: Chair Anselmo Villanueva

Time: 5 minutes

E. Oregon Rising (formerly The Right Conversation) (COSA)

This three-phase project will be conducted over the next 18 months, and is aimed at developing the strongest advocacy effort ever for the 2017 legislative session. The first phase is set for this spring, when organizers will be asking superintendents (along with principals, teachers and school board members) to conduct Oregon Rising conversations with staff, parents, community, boards and budget committees. With expert assistance from Verb Marketing + PR, COSA will be providing with everything you need to make to hold engaging and positive Oregon Rising conversations in districts. The results of these conversations will provide the basis for our advocacy plan next year.

Presenter: Superintendent Larry Sullivan and Superintendent Todd Hamilton

Time: 10 minutes

F. OSBA Board Meeting Update

Director Joel Robe and Director Sherry Duerst-Higgins will provide a report on the recent OSBA Board Meeting.

Time: 5 minutes

G. Superintendent Evaluation

Last year, as part of the Superintendent Evaluation, surveys were distributed in early Spring to begin collecting data for the Superintendent Evaluation. The Board will discuss the process for 2016 and provide direction for moving forward with the Evaluation process.

Presenter: Chair Villanueva

Time: 10 minutes

8. Superintendent's Comments/Information

Presenter: Superintendent Larry Sullivan

Time: 20 minutes

A. Superintendent's Report

9. Information from Administrative Staff

The directors of Special Education, Business Services, and School Improvement will be available to provide an oral report to the Board on matters of interest concerning his/her area of responsibility.

Presenter: Administrative Staff

Time: 5 minutes

10. Board Member Reports and Comments

Presenter: Lane ESD Board, Liaisons, Advisors

Time: 2 minutes each

A. Agenda Planning

Board members are invited to send agenda items to be considered for the March 29, 2016 board meeting. Please call or email to the Board Chair or Superintendent by Monday, March 7, 2016.

Presenter: Chair

Time: 1 minute

B. Board Member Reports

As Board Members prepare their comments or reports, please consider the following questions:

1. **What programs did I visit over the last month? What committees did I participate in?**
2. **What is the connection to the LESD services and programs to the component districts or community?**
3. **What significance or meaning does the activity have to the broader community?**
- And 4. **What are the next steps or follow-up activities planned?**

Chris Culver, Vice-Chair

Sherry Duerst-Higgins

Linda Hamilton

Joel Robe

Vanessa Truett

Anselmo Villanueva, Chair

Rose Wilde

Todd Hamilton, Component District Superintendent Advisor

Emilio Hernandez, Community Advisor

Erik Bishoff, Board Liaison, Springfield Public Schools

Twinkle Morton, Board Liaison, Fern Ridge School District

Derek Pennel, Board Liaison, Blachly School District

Presenter: Lane ESD Board

Time: 2 minutes each

11. Announcements/Correspondence

Presenter: Chair Villanueva

Lane ESD Board Meetings are held in accordance with open meeting laws and with accessibility requirements. If any person with a disability needs assistance in order to attend or participate in a meeting, please notify the secretary to the Board of Directors at 461-8213.

Time: 5 minutes

A. Acknowledgements and Recognition

Time: 8 minutes

B. Kudos

Technology

Lawren Ward recently completed a well written project plan proposal. Lawren's work was comprehensive, clear and creates a structure for the department to move forward in replacing aging equipment. The plan he created discusses the Uninterruptible Power Supply (UPS) Replacement Project, and proposes several courses of action to replace the aging infrastructure. The intent of project plan is to break down the project components in an understandable way so that whoever reviews the document will be able to understand the various facets of the situation without extensive research.

Administration

Kudos to Brenda Jones for her support of teachers in process of renewing teaching licenses and assisting with questions related to the new TSPC licensing structure.

Instruction, Equity, and Partnerships

Due to the strength of our Career Technical Education (CTE) program, ODE selected Lane ESD to implement a Course Equivalency pilot. This exciting opportunity is being lead by Krstin Gunson, who has had the creative foresight to include additional Lane County schools in this project through the use of Perkins funds.

Time: 5 minutes

C. Announcements

A. Lane ESD Professional Development Activities for Educators

- Engaging Activities II (Math), February 24, 2016 - Tragedy Response Team Refresher Training, February 24, 2016
- Next Generation Science Standards (NGSS) Engineering K-5, February 24, 2016
- Title X: McKinney-Vento Liaison Training - Effective Strategies for Grade 6-12 Teachers to Support English Learners, March 4, 2016
- Studying Skillful Teaching, Module 1: The Knowledge Base of Teaching, March 14, 2016
- Studying Skillful Teaching, Module 4: High Expectations Teaching, March 8, 2016
- Studying Skillful Teaching, Module 3: Making Student Thinking Visible, April 1, 2016
- Studying Skillful Teaching, Module 4: High Expectations Teaching, April 5, 2016
- Studying Skillful Teaching, Module 3: Making Student Thinking Visible, May 6, 2016

B. Lane ESD Board Member Activities and Opportunities

- NAACP Freedom Fund Dinner - Annual Banquet/Fundraiser at Valley River Inn, February 26, 2016
- Lane Council of Governments Member Appreciation Dinner, February 26, 2016
- OSBA Webinar: Oregon Rising, March 7, 2016
- OSBA Board of Directors Meeting, March 11-12, 2016
- 76th Annual NSBA Conference, Boston, MA April 9-11, 2016
- OSBA Legislative Policy Committee Hearing, April 22-23, 2016

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- OAESD Spring Conference, May 19-20, 2016
- OSBA Board of Directors Meeting, June 17-19, 2016
- OSBA Summer Board Conference, July 15-17, 2016

C. Upcoming Conferences and Events

- Classified Employee Appreciation Week, March 7-11, 2016
- Budget Committee Budget Preview, March 29, 2016
- OLN Spring Leadership Institute, April 13, 2016, Eugene
- Brain Bowl, May 2, 2016
- Spelling Contest, May 18, 2016
- COSA Annual Seaside Conference, June 22-24, 2016

Presenter: Chair

Time: 5 minutes

12. Adjournment

- The next regular meeting is scheduled to be held at 6:00 p.m. on Tuesday, March 29, 2016, at the Lane ESD Administrative Offices, 1200 Hwy 99N.

A work session is scheduled to begin at 5:00 p.m., prior to the Regular Meeting of the Board. This work session will include the Budget Preview, and Budget Committee members will be in attendance.