

**Executive Session: 5:00 PM**

**LANE ESD BOARD MEETING  
AGENDA  
June 28, 2016**

1. Executive Session

Presenter: Chair Chris Culver

Time: 60 minutes

A. Executive Session

***The board of Lane Education Service District will conduct an executive session “to conduct deliberations with persons designated by the governing body to carry on labor negotiations,” pursuant to ORS 192.660 (2)(d).***

***The Lane ESD Board of Directors will hold an Executive Session under provisions of ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent.***

Presenter: Chair Chris Culver

Time: 60

2. Call Regular Meeting To Order

3. Budget Hearing

- A. Declaration of Public Meeting
- B. Invitation for Comments from Public
- C. Action, if any, on Public Comments
- D. Closing of Hearing

Presenter: Dave Standridge

Time: 5 minutes

4. Welcome

Guests attending the meeting will be introduced.

5. Public Participation

This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There will also be opportunities for the audience to comment on specific agenda items as the Board addresses them.

6. Agenda Review

The agenda will be reviewed for changes or additions.

Presenter: Chair Chris Culver

Time: 1 minute

7. Action Items

Presenter: Chair Chris Culver

Time: 5 minutes

A. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

**BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the consent group as submitted and listed below.

(1) Approve Board Minutes of May 24, 2016 (attachment)

**BE IT RESOLVED** that the Board of Directors of Lane ESD approves the minutes of its meeting May 24, 2016, as submitted.

(2) Accept Monthly Human Resources Report and Approve Personnel Recommendations (attachment)

**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Monthly Human Resources Report dated June 20, 2016.

**(3) BE IT RESOLVED** that the Board of Directors of Lane ESD authorizes Superintendent Larry Sullivan to act on the Board's behalf as District election authority. In that capacity, the Superintendent may canvass the abstract of votes cast in elections and certify the results of such elections to the Lane County Elections officer. The Board shall subsequently affirm the canvass so certified.

**BE IT RESOLVED** that the Board of Directors of Lane ESD authorizes the following individuals to transfer funds to and from the Local Government Investment Pool: Larry Sullivan, David Standridge, and David Lanza.

**BE IT RESOLVED** that the Board of Directors of Lane ESD authorizes the use of a facsimile signature for the superintendent.

**BE IT RESOLVED** that the Board of Directors of Lane ESD will act as the local public contract review board for Lane Education Service District in accordance with Oregon

Revised Statute 279A.060.

**(4) BE IT RESOLVED** that the Board of Directors of Lane ESD approves the official designations for the 2016-17 year, as presented.

Presenter: Chair Chris Culver

Time: 2 minutes

1. Approve Minutes of May 24, 2016

**BE IT RESOLVED** that the Board of Directors of Lane ESD Approves the Minutes of May 24, 2016.

2. Accept Human Resources Report dated June 20, 2016

**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Human Resources Report dated June 20, 2016.

3. Routine Fiscal Designations for 2016-17

Routine Fiscal Designations

**BE IT RESOLVED** that the Board of Directors of Lane ESD hereby designates Larry Sullivan as Clerk of the District and Custodian of Funds for the Fiscal Year 2016-17 in accordance with ORS 334.225.

**BE IT RESOLVED** that the Board of Directors of Lane ESD appoints David Standridge as Budget Officer for the District for Fiscal Year 2016-17, in accordance with ORS 294.331.

**BE IT RESOLVED** that the Board of Directors of Lane ESD designates Larry Sullivan as Chief Executive Officer of the Lane Education Service District. As such, he is authorized to bind the Lane ESD for Internal Revenue Service purposes and to designate employees authorized to receive and return information pertaining to the Lane Education Service District (#93-6010866) with respect to all tax forms and for all tax periods.

**BE IT RESOLVED** that the Board of Directors of Lane ESD designates Larry Sullivan and David Standridge as signatory for all district financial accounts for Fiscal Year 2016-17.

**BE IT RESOLVED** that the Board of Directors of Lane ESD designates the following financial institution as official depositories for District funds during the 2016-17 Fiscal Year:

United States National Bank, Local Government Investment Pool.

In accordance with requirements of Oregon Revised Statute 294.810, the Board authorizes the Superintendent to invest up to \$30 million (primary account in the Local Government Pool).

**BE IT RESOLVED** that the Board of Directors of Lane ESD authorizes Superintendent Larry Sullivan to act on the Board's behalf as District election authority. In that capacity, the Superintendent may canvass the abstract of votes cast in elections and certify the results of such elections to the Lane County Elections officer. The Board shall subsequently affirm the canvass so certified.

**BE IT RESOLVED** that the Board of Directors of Lane ESD authorizes the following individuals to transfer funds to and from the Local Government Investment Pool:

Larry Sullivan, David Standridge, and David Lanza.

**BE IT RESOLVED** that the Board of Directors of Lane ESD authorizes the use of a facsimile signature for the superintendent.

**BE IT RESOLVED** that the Board of Directors of Lane ESD will act as the local public contract review board for Lane Education Service District in accordance with Oregon Revised Statute 279A.060.

Presenter: Chair Chris Culver

Time: 2 minutes

4. Approve Official Designations for 2016-17

Approve Official Designations

- Legal Counsel: The Hungerford Law Firm; and Joel DeVore of Luvaas Cobb
- Auditors: Pauly, Rogers and Co., PC
- Newspaper: Register Guard

**BE IT RESOLVED** that the Board of Directors of Lane ESD approves the official designations for the 2016-17 year, as presented.

Presenter: Chair Chris Culver

Time: 2 minutes

B. Accept Financial Report for May 2016

**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Financial Report for May 2016.

Presenter: Chair Chris Culver

Time: 5 minutes

C. Adopt Supplemental Budget and Make Appropriations

**BE IT RESOLVED** that the Board of Directors for Lane Education Service District hereby adopts the following supplemental budget for the fiscal year 2015-16 which increases the total budget by \$660,000 to the sum of \$37,136,421.

**BE IT RESOLVED** that the amounts for fiscal year 2015-16 and for the purposes shown below are hereby appropriated and increase the total appropriation of all funds by \$660,000 to the sum of \$36,561,421.

Presenter: Chair Chris Culver

Time: 5 minutes

D. Adopt 2016-17 Board Meeting Calendar

The 2016-17 Lane ESD Board of Directors meeting schedule is proposed as follows:

July 2016 - Skip  
August 11, 2016  
September 27, 2016  
October 25, 2016  
November 29, 2016  
December, 2016 - Skip  
January 24, 2017  
February 28, 2017  
March 21, 2017  
April 25, 2017  
May 23, 2017  
June 27, 2017

**BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the 2016-17 Board Meeting Calendar as proposed.

Presenter: Chair Chris Culver

Time: 3 minutes

E. Organization of the Board for 2016-17

Organization of the Board for 2016-17

Election of Chair and Vice-Chair

Under this agenda item, the Board is to elect the chair and vice-chair for the 2016-17 year. The Board will elect one of its members to serve as chair and one to serve as vice chair. No member of the Board may serve as chair more than two years in succession. Election of all officers shall be by a majority of the full Board.

All Board members, including the current chair, are eligible for election to the position of chair. All Board members are eligible for election to the position of vice-chair.

Following are suggested procedures for nominating and electing the officers:

Chair pro-tem, Chris Culver, declares nominations open for position of Board Chair. ·  
Nominations for Chairperson

Voting for candidates: If only one candidate is nominated, someone may move that nominations be closed and a unanimous ballot be cast. If more than one candidate is nominated, someone may move that nominations be closed and the vote be taken. It is not necessary to second nominations.

**Declaration of Election**

\_\_\_\_\_ is elected as Chairperson of the Lane ESD Board of Directors for 2016-17.

Nominations for Vice-Chair

Voting for candidates: Same as for Chair

**Declaration of Election**

\_\_\_\_\_ is elected as Vice-Chair of the Lane ESD Board of Directors for 2016-17.

Presenter: Chair Chris Culver

Time: 8 minutes

8. Budget Actions

- 1. Adopt 2016-17 Budget, Appropriating Funds, Levy Taxes

**BE IT RESOLVED** that the Board of Directors for Lane Education Service District hereby adopts the budget for the 2016-17 fiscal year in the total sum of \$40,567,934 now on file at the Office of the Superintendent.

**BE IT RESOLVED** that for the fiscal year beginning July 1, 2016, the amounts shown below are hereby appropriated for the purposes indicated within the funds listed.

Presenter: Chair Chris Culver

Time: 5 minutes

9. Discussion/Reports

- A. Superintendent Evaluation Discussion

Presenter: Chair Chris Culver

Time: 5 minutes

- B. Budget 2016-17, 2017-18

Presenter: Dave Standridge

Time: 15 minutes

- C. August Board Retreat

Presenter: Chair Chris Culver

Time: 5 minutes

10. Superintendent's Comments/Information

Presenter: Superintendent Larry Sullivan

Time: 20 minutes

- A. Superintendent's Report

Presenter: Superintendent Larry Sullivan

Time: 15 minutes

11. Information from Administrative Staff

The directors of Special Education, Business Services, and School Improvement will be available to provide an oral report to the Board on matters of interest concerning his/her area of

responsibility.

Presenter: Administrative Staff

Time: 5 minutes

12. Board Member Reports and Comments

Presenter: Lane ESD Board, Liaisons, Advisors

Time: 2 minutes each

A. Agenda Planning

Board members are invited to send agenda items to be considered for the September 27, 2016 board meeting. Please call or email to the Board Chair or Superintendent by Monday, September 19, 2016

Presenter: Chair Chris Culver

Time: 1 minute

B. Board Member Reports

As Board Members prepare their comments or reports, please consider the following questions:

1. What programs did I visit over the last month? What committees did I participate in?
2. What is the connection to the LESD services and programs to the component districts or community?
3. What significance or meaning does the activity have to the broader community?
- And 4. What are the next steps or follow-up activities planned?

Chris Culver, Chair

Sherry Duerst-Higgins

Linda Hamilton

Joel Robe

Vanessa Truett

Rose Wilde

Todd Hamilton, Superintendents' Council Advisor

Emilio Hernandez, Community Advisor

Erik Bishoff, Liaison, Springfield Public Schools

Twinkle Morton, Liaison, Fern Ridge School District

Derek Pennel, Liaison, Blachly School District

Presenter: Lane ESD Board

Time: 2 minutes each

13. Announcements/Correspondence

Presenter: Chair Chris Culver

Time: 5 minutes

A. Acknowledgements and Recognition

Intermountain ESD employee Connie Lobato, housed at Lane ESD, was commended for her assessments support to Junction City School District.

Presenter: Superintendent Larry Sullivan

Time: 8 minutes

B. Kudos

Lane ESD Board Meetings are held in accordance with open meeting laws and with accessibility requirements. If any person with a disability needs assistance in order to attend or participate in a meeting, please notify the secretary to the Board of Directors at 461-8213.

**Technology**

**Administration**

**Special Education**

Lane ESD's program staff in the Comprehensive Services Program, Lane School & Life Skills are provided with annual training in the Mandt System, a comprehensive, integrated approach to preventing, de-escalating, and if necessary, intervening when the behavior of an individual poses a threat of harm to themselves and/or others. The focus of The Mandt System is on building healthy relationships between staff and students in order to facilitate the development of an organizational culture that provides the emotional, psychological, and physical safety needed in order to teach new behaviors to replace the behaviors that are labeled "challenging".

The Mandt System integrates knowledge about the neurobiological impact of childhood trauma with the principles of positive behavior support and provides a framework that empowers staff to do their work in a way that minimizes the use of coercion in behavior change methodologies.

Lane ESD's Mandt trainers include Behavior Consultants'; Bill Weinman, Rachel Gibbons, Ryan Stanley and Tamara Duvall. In addition to training Lane ESD staff, Mandt trainings are offered to staff in local districts upon request. These trainers' dedication to providing multiple trainings is highly valued and greatly appreciated.

Kudos to: The rest of the Tech Staff, all of them!

Reported by: Arne Berglund

Reason: Really great work dealing with my stuff during my vacation week. Good job done by all! Thanks!

Kudos to: Carla Bliven

Reported by: Niels Pasternak

Reason: Carla is going above and beyond helping to serve a student who is significantly impacted by his disability. Carla also handled an intense interaction with great tact and thoughtfulness.

Presenter: Superintendent Larry Sullivan

Time: 5 minutes

C. Announcements

**A. Lane ESD and Component Districts Professional Development Activities for Educators**

- Studying Skillful Teaching, Module 3: Making Student Thinking Visible (3-day module),

June 27-29, 2016

- CTE TECHFEST, June 27-29, 2016
- Studying Skillful Teaching, Module 1: The Knowledge Base of Teaching, August 23, 2016
- Studying Skillful Teaching, Module 2: The Essential Elements of Unit/Lesson Design (3-day module), August 24, 25 and September 30
- Studying Skillful Teaching, Module 4: High Expectations Teaching (3-day module), August 31, September 23 and October 14, 2016
- Studying Skillful Teaching, Administrator Course: Analyzing Teaching for Student Success (7-day module), August 9-10, September 21, October 19, November 16, December 12, 2016 and January 31, 2017

**B. Lane ESD Board Member Activities and Opportunities**

- OSBA Summer Board Conference, July 15-17, 2016
- OSBA Board of Directors Meeting, September 23-24, 2016
- OSBA Executive Committee Meeting, September 24, 2016
- OSBA 70th Annual Convention, November 10-13, 2016

**C. Upcoming Conferences and Events**

- Migrant Education Program Summer School, June 27-July 21, 2016
- Credit Equivalency Project at Lane ESD, June 28-30, 2016
- STEM Festival at the Fair, July 22-24, 2016
- Construction Utilities Career Day, October 13, 2016
- Apprenticeship Open House, October 20, 2016

Presenter: Chair Chris Culver

Time: 5 minutes

14. Adjournment

- The next regular meeting is scheduled to be held Thursday, August 11, 2016, at the Lane ESD Administrative Offices, 1200 Hwy 99N.