



Board of Directors
North Clackamas School District 12
12400 SE Freeman Way
Milwaukie, Oregon 97222

Agenda

North Clackamas School Board
Thursday, June 18, 2026 6:00 PM
Boardroom/YouTube
12400 SE Freeman Way
Milwaukie, OR 97222

Times listed on the agenda below are only estimates and may be adjusted.

EXECUTIVE SESSION

Convened under Oregon Laws ORS 192.660 (2)(b).

NOTICE TO MEDIA: (4) Representatives of the news media shall be allowed to attend executive sessions other than those held under subsection (2)(d) of this section relating to labor negotiations or executive session held pursuant to ORS 332.061 (2). Representatives of the news media who are permitted to attend executive sessions are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session, except to state the general subject of the session as previously announced.

6:00 Open Executive Session

6:25 Adjourn Executive Session

OPEN SESSION

6:30 Call to Order Community Comments

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Consent Agenda

A. Employment Changes 5

B. Minutes - June 4, 2026 9

C. 2026-2027 Alternative Placements 11

D. Travel Request - Milwaukie High School Cheer 19

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F. Travel Request - Rex Putnam High School Cheer 35

G. Travel Request - Rex Putnam High School Cross Country 42

H. Travel Request - Clackamas High School Cross Country

7:05 1. Capital Construction Bond Resolution - Presentation/Action 50
Presenter: Teresa Neff-Webster

7:35 2. Contract Award: Program and Project Management Services RFP- 73
2526-121 - Discussion/Action
Presenter: Teresa Neff-Webster

7:40	3. Contract Award: Architectural and Engineering Services RFP-2526 -	75
122	- Discussion/Action	
	Presenter: Teresa Neff-Webster	
7:45	4. 2026-2027 Organizational Resolution for the Required Designations,	77
	Authorizations and Appointments - Action	
	Presenter: Matt Makara	
7:50	5. 2026-2027 Revised School Calendars - Discussion/Action	80
	Presenter: Tiffany Shireman	
7:55	6. Board Director Position 7 Appointment	84
	Presenter: Jena Benologa	
8:05	7. Complaint - Action	85
	Presenter: Jena Benologa	
8:10	Adjourn	



Native Land Acknowledgment

We acknowledge the land on which we sit and which we call the North Clackamas School District rests on the traditional and indigenous lands and village sites of the Native peoples of the Kalapuya, Chinook, Molalla, and the Clackamas. We take this opportunity to offer gratitude for the ability to learn, work, and be a community on this land, and we offer thanks to the original caretakers of this region. We recognize the historic policies of colonization, genocide, relocation, and assimilation that affected Indigenous and Native families both past and present and that will affect those in the future, and honor the resilience and revitalization of our Indigenous and Native communities. We pay our respects to the Elders, both past and present, who have been the stewards of this land throughout the generations.



Flag Salute

I pledge allegiance to the Flag of the United States
of America, and to the Republic for which it stands,
one Nation under God, indivisible, with liberty and
justice for all.

NORTH CLACKAMAS SCHOOL DISTRICT 12
CLACKAMAS COUNTY, OREGON
MINUTES — BOARD OF DIRECTORS MEETING
June 4, 2026
Boardroom/YouTube

Open Session

With due notice having been given and a quorum present, Chair Jena Benologa convened open session at 6:00 p.m. with the following members present:

Jena Benologa	-	Chair
Tory McVay	-	Vice Chair (virtual)
April Dobson	-	Director
Paul Kemp	-	Director
April Olson	-	Director (left at 6:47 p.m.)
Samantha Tamtrentg	-	Director
Glenn Wachter	-	Director
Shay James	-	Superintendent
Donna Collingwood	-	Board Secretary

Also present were Ivonne Dibblee, Michelle Riddell, Teresa Neff-Webster, Khaliyah Williams-Rodriguez, Patricia Ahrens, Tammy O'Neill, Matt Makara, David Kruse, Jen Dove-Kiltow, and Ryan Richardson.

Native Land Acknowledgement video was shown. April Olson led the Pledge of Allegiance.

R25/26-40

Consent Agenda – April Dobson moved, Glenn Wachter seconded the motion to adopt the consent agenda as recommended:

Employment Changes - Approve employment changes as listed, with a copy of the list made as part of the official minutes, as recommended by the Chief of Human Resources & Business Services:

- Administrator appointments, transfers, and terminations
- Licensed terminations

Non-Licensed Contract Renewals - Approve non-licensed administrators continuation of contract, 2026-2027.

Contract Extensions - Approve contract extension for the 2026-2029 school years for exempt administrators.

Minutes - May 21, 2026 - Approve the minutes of the regular Board Meeting held May 21, 2026.

Comprehensive Substance Use Prevention and Intervention Plan - Approve the Comprehensive Substance Use Prevention and Intervention Plan developed in accordance with OAR 581-022-2045.

Travel Permission Request - Grant permission for 15 students from Adrienne C. Nelson High School to travel to Tillamook, Oregon, July 19-23, 2026.

Travel Permission Request - Grant permission for 9 students from Milwaukie High School to travel to University of Portland, July 6-9, 2026.

Motion passed 6-0 - Benologa, Dobson, Kemp, Olson, Tamtrent, Wachter voted yes. McVay not present at time of vote.

Outgoing Board Member Recognition - The Board recognized outgoing board member April Dobson, whose resignation will be effective June 17, 2026. Comments were made by the Board.

Board Reports - Chair and Vice Chair Interest - Board members made brief reports on activities and events they had attended. They also expressed interest in Chair and Vice Chair positions.

2026-2027 Alternative Placements - Discussion - Assistant Superintendent of Education Ivonne Dibblee and Executive Director of Teaching, Learning and Professional Development Tammy O'Neill discussed the proposed Alternative Program Placements for 2026-2027. There were no questions or comments from the Board.

Budget Hearing - Chair Jena Benologa announced the budget hearing open. No one gave testimony, the hearing was closed.

Resolutions for the Fiscal Year 2026-2027 -

R25/26-41 Paul Kemp moved, April Dobson seconded the motion to adopt the budget for fiscal year 2026-27 in the total amount of \$598,382,426.

Motion passed 7-0 - Benologa, Dobson, Kemp, McVay, Olson, Tamtrent, Wachter voted yes.

R25/26-42 April Olson moved, April Dobson seconded the motion to approve the amounts for the fiscal year beginning July 1, 2026, and for the purposes shown are hereby appropriated as presented.

Motion passed 7-0 - Benologa, Dobson, Kemp, McVay, Olson, Tamtreng, Wachter voted yes.

R25/26-43 April Dobson moved, Paul Kemp seconded the motion to approve the following ad valorem property taxes are hereby imposed for tax year 2026-27 upon the assessed value of all taxable property within the district: (1) At the rate per \$1,000 of assessed value of \$4.8701 for permanent rate tax (2) at the rate of \$1.63 per \$1,000 of assessed value for local option tax, and (3) in the amount of \$46,715,943 for the debt service on general obligation bonds.

Motion passed 7-0 - Benologa, Dobson, Kemp, McVay, Olson, Tamtreng, Wachter voted yes.

R25/26-44 April Olson moved, Glenn Wachter seconded the motion to approve the taxes imposed are hereby categorized for the purposes of Article XI section 11b as: (1) Education Limitation permanent rate tax of \$4.8701 per \$1,000 (2) at the rate of \$1.63 per \$1,000, and (3) Excluded from Limitation, General Obligation Bond Debt Service in the amount of \$46,715,943.

Motion passed 7-0 - Benologa, Dobson, Kemp, McVay, Olson, Tamtreng, Wachter voted yes.

R25/26-45 **Construction Excise Tax Rate Approval - Action** - Paul Kemp moved, Samantha Tamtreng seconded the motion to approve the Construction Excise Tax for the 2026-27 Fiscal Year, and thereafter until later modified.

Motion passed 7-0 - Benologa, Dobson, Kemp, McVay, Olson, Tamtreng, Wachter voted yes.

R25/26-46 **Temporary Construction Easement - Discussion/Action** - Paul Kemp moved, Glenn Wachter seconded the motion to authorize the Superintendent to grant a temporary construction easement to Clackamas County for a portion of the District's driveway and walkway immediately adjacent to Courtney Ave. for the purpose of completing road improvements on Courtney Ave., between June and September 2026.

Motion passed 7-0 - Benologa, Dobson, Kemp, McVay, Olson, Tamtreng, Wachter voted yes.

R25/26-47 **Permanent Sanitary Sewer Easement to Clackamas County- Discussion/Action** - April Dobson moved, Paul Kemp seconded the motion to authorize the Superintendent to grant a permanent easement to Clackamas County for a portion of the NCSD Transportation Department property at 15670 SE 102nd Ave.

Motion passed 7-0 - Benologa, Dobson, Kemp, McVay, Olson, Tamtrent, Wachter voted yes.

Break - Chair Benologa called a 5 minute break.

Board of Directors Position 7 Interviews - Board members interviewed the following candidates to fill Board of Directors Position 7.

- Avi Patel
- Monica Di Pietrantonio
- Ashley Krollenbrock

North Clackamas Education Association (NCEA) - NCEA President Michelle Arko and NCEA Vice President Kelsey Wilson spoke to the Board regarding student and staff safety.

Supplemental Budget Hearing - Chair Jena Benologa announced the supplemental budget hearing open. No one gave testimony, the hearing was closed.

R25/26-48

Supplemental Budget and Transferring Appropriations for Fiscal Year 2025-2026 - Paul Kemp moved, Glenn Wachter seconded the motion to approve of resolution for the supplemental budget and appropriations transfer as presented to meet budgeting requirements.

Motion passed 6-0 - Benologa, Kemp, McVay, Olson, Tamtrent, Wachter voted yes.

There being no further business to come before the Board, the meeting adjourned at 7:40 p.m.

Unapproved

SUPERINTENDENT'S RECOMMENDATION:

Approval of the proposed Alternative Program Placements list for 2026-2027.

REASON FOR BOARD CONSIDERATION:

In accordance with Policy IGBHA, the Board must annually approve the alternative programs to be used by the district.

BUDGET IMPACT/SOURCE OF FUNDS:

There may be increased costs to the district as charged by each alternative program.

BACKGROUND:

Alternative program placements address specific student needs, which include:

- those related to disabilities,
- disciplinary actions (such as expulsion or alternatives), and
- the unique learning requirements of students who have limited academic credits and for whom traditional NCSD programs are unsuitable.

Each student in an alternative placement is assigned an NCSD staff member who regularly monitors their progress and collaborates with the student, family, and placement staff to ensure their unique learning and safety needs are met throughout the placement. These customized placements involve continuous interaction among all parties.

ATTACHMENTS:

[Proposed Alternative Program Placements 2026-2027](#)

PRESENTER / STAFF CONTACT:

Ivonne Dibblee, Assistant Superintendent, Education
Tammy O'Neill, Executive Director of Teaching, Learning, and Professional Development

**2026 - 2027 ALTERNATIVE PROGRAM PLACEMENTS:
GENERAL EDUCATION**

The following programs and schools are used at times to provide an appropriate education for students who have been expelled or who need a different learning environment than is available in North Clackamas neighborhood, charter, or magnet schools:

Helensview School, Multnomah ESD	11-20 years old	Youth struggling with anger issues, substance abuse issues, and gang involvement, with little external or family support systems.
Oak Grove Center, New Urban High School	Grades 6-12	A small learning environment designed as a placement alternative for middle school and high school students as an alternative to expulsion.
New Urban Online	Grades 9-12	A fully remote learning environment that integrates web-based curriculum and in-person video instruction and support.
Portland Youth Builders	17-20 years old	Students who were previously disenrolled from school with a focus on education, vocational training, and leadership development.
Twilight, New Urban High School	Grades 9-12	After school/outside of typical school hours credit recovery and GED program.

**2026 - 2027 ALTERNATIVE PROGRAM PLACEMENTS:
SPECIAL EDUCATION**

The following programs and schools are used at times to provide appropriate educational services for students who require an educational environment that is not available in North Clackamas School District:

Arata Creek/Knott Creek, Multnomah ESD	Grades K-12
Heron Creek, Clackamas ESD Therapeutic School Program	Grades K-12
LEEP Programs, Clackamas ESD	Grades K-12 & post grade 12
Columbia Regional Deaf and Hard of Hearing Program, Portland Public Schools	Grades K-12
Helensview School	Grades 9-12
Lifeworks	Grades 6-12
Wheatley School, Multnomah ESD	Grades 3-12
Oregon School for the Deaf	Grades K-12 & post grade 12
Parrot Creek	Court Placed Students
Parry Center / Edwards School	DHS Placed Students
Serendipity Center	Grades K-12
SERP (Supported Employment, Recreation & Leisure) Alternative School Services	Post grade 12

There are additional programs in the metro area where other school districts place students. In some instances, those placements are maintained temporarily when the student moves into North Clackamas School District to provide continuity for the educational benefit of the student.

TRAVEL PERMISSION REQUEST

Milwaukie High School Cheer

CONSENT D

June 18, 2026

SUPERINTENDENT'S RECOMMENDATION:

Board approval of the request to travel.

BACKGROUND:

Milwaukie High School is requesting permission for 22 students and 2 chaperones to travel to Corvallis, Oregon for Oregon State University's Cheer Camp, July 7-10, 2026. The trip will cost approximately \$504.00 per person to be funded by car washes, junior clinics, and a cornhole tournament. This trip is after school is out for the year, so students will not miss any school.

SOURCE OF FUNDS:

See attached Application for Permission to Travel

ATTACHMENTS:

Application for Permission to Travel and required attachments

STAFF CONTACT:

Petra Callin, Executive Director of Secondary Programs



Section II – Budget Information – Cost per student (Does not include chaperone costs.)

Expenses (per student)

1. Transportation \$ 15
 2. Lodging (no home stays) \$ _____
 3. Meals \$ _____
 4. Fees/Event Expense \$ 489
 5. Other \$ _____
Description of other expenses: Costs of lodging and meals included in one fee to NCA
 6. Total cost per student (total lines 1 through 5: \$ 504
 7. # of chaperones 2
 8. # of students 22
 9. Total # of students + chaperones 24
 10. Total cost of participation (Line 6 x Line 9: \$ 12096
 11. Substitute Teachers: (rates are effective 2025-2026)
 - a. # Full-Day Substitute(s) # of Days @ \$318.50 = \$ 0
 - b. # Half-Day Substitute(s) # of Days @ \$159.25 = \$ 0
 - c. Total Sub Cost \$ 0
- TOTAL COST OF FIELD TRIP/TRAVEL (Line 10 plus line 11c.): \$ 12096**

Funding for Planning Purposes (estimates only) *Planning purposes only- does not reflect final budget amounts.*

1. Does your current account balance cover this trip? No.
 - a. If no, please explain

Payments will be made by families to cover this trip.

2. Amount of fund balance allocated for this trip: _____
3. Projected fundraising income*: 1338
4. Projected contributions (donations)*: _____
5. OUT OF POCKET (per student): 489

Total Funding Resources – including fund raising, student out-of-pocket, contributions, school budget (totals should match): \$ 12096

*Describe projected fund-raising activities and contributions:

We will hold car washes, Jr Clinics, and Cornhole Tournament over the summer (done the last 3 years to cover additional costs)

No students will be denied participation due to lack of funds. Adequate sources of revenue must be made available to all students.

No students will be required to pay additional costs beyond the original plan.

Application for Permission to Travel – IICA-AR

Section III – Transportation and Lodging Information

Transportation:

☒

NCSD bus

☐

Nondistrict commercial transportation (bus, train, plane)

☐

NCSD mini bus (Type 20)

☐

Private/personal vehicles (Must have parent/guardian release form)

☐

Rental Vehicle* (no rental of 15-passenger vans allowed)

For use of NCSD minibus, please identify the NCSD current certified mini-bus drivers:

Name of minibus Driver(s): _____

NCSD mini buses cannot be used for trips which total more than 600 miles round trip.

Number of miles round trip: _____

*Drivers of rental vehicles must be approved via the District's driver certification process. Contact Risk Management to complete the certification process (allowing a minimum of two weeks for processing with the State DMV).

Name of rental vehicle Driver(s): _____

Name the type(s) of non-district transportation to be used (including to and from airport) and company name:

Name and location of lodging and description of room arrangements (chaperones may not share rooms with students; see item #2 under Chaperone Guidelines). Students are not allowed to stay with host families without written permission from Superintendent or designee. This is in accordance with Volunteer Policy IICC-AR(1):

Oregon State University
1500 SW Jefferson Way
Corvallis, OR 97331

*Students will stay in the dorms in rooms of 2.

For all travel requests, transportation details and a pre-trip driver requirements forms (If driving a Type 20 NCSD minibus must be included).

I have read and understand all trip guidelines.

Sabrina Larson
Trip Leader Signature

05/28/26
Date

Section IV – Required Attachments for building level approval only.

The following attachments must accompany this application:

- ☒ Detailed Itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- ☐ Pre-trip Driver Requirements (NCSD minibus-Type 20) upon departure. ☐
- ☒ Copy of Permission Release Forms and Emergency Information
- ☒ List of chaperones and verification of current background check on file.

Section V – Required Attachments to be sent to district level. (All other forms stay at the building.)

- ☒ Detailed itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- ☒ List of chaperones and verification of current background check on file.

Section VI – Approval

Principal Level: ☒ Approved
☐ Denied

District Level: ☒ Approved
☐ Denied

[Signature] 5/28/26
Principal Date
[Signature] 6/1/26
Executive Director of Elementary/Secondary Date

Date of Board Approval: _____



OVERNIGHT - 4 DAY

2026

NFHS KEY:

CROWD LEADER	AMBASSADOR	SPIRIT RAISER	ATHLETE	ENTERTAINER	LEADERSHIP
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Time	Class	Notes
1:00 PM	Opening Rally/Demos	Meet your NCA Staff!!
1:15 PM	Camp welcome, rules and info	Hey Ho!, ribbons, spirit stick & history
	The NCA Game Day Experience (NCA GDX)	
1:30 PM	NCA GDX - Intro <i>Coaches' Meeting</i>	What is "The NCA Game Day Experience"?
1:40 PM	NCA GDX - Fundamentals/Awareness	Learn what makes a solid foundation for Game Day!
1:50 PM	Situational Chant Class	Select 2 chants to learn from Chants #1-6
2:20 PM	NCA GDX - Props	How to properly use props & people on game day!!
2:30 PM	Band Chant	Music with crowd leading, incorp Dance Team/Mascot
3:15 PM	Buddy Time	Introductions, Spirit Book, Special Events
3:55 PM	NFHS	Cover the first section of NFHS Booklet en Masse
4:10 PM	Team Time <i>Coaches Return</i>	Intro to our camp theme! / Coaches meet w/ Buddy
4:30 PM	DINNER	
5:30 PM	Spirit Chants!! <i>Leader's Reception</i>	Team Leaders meet with L.I.T. Staff
5:40 PM	S.T.A.Y. S.A.F.E.	Philosophy & skills to ensure safety while stunting
5:55 PM	Skill Check	Evaluate the current level of the team for stunt classes
	The NCA Game Day Experience	Continue learning what it takes to make it great!!
6:10 PM	NCA GDX - Skills	Enhance your Game Day with appropriate skills
6:25 PM	Stunt Class #1	Core stunts & the foundations of stunting w/ prop incorp
7:40 PM	NCA GDX - Final Thoughts	Bring it all together to make the ultimate GD Experience!
7:50 PM	All-American Cheer	Learn the All-American Cheer
8:10 PM	Team Time	Team Building Activities
8:40 PM	Announcements	
8:50 PM	Spirit Sticks	Given to teams exemplifying genuine team spirit
9:00 PM	Tally Ho	Camp Dismissed! Have a great night!
Time	Class	Notes
8:15 AM	Leaders in Training	Team Leaders attend additional leadership classes
8:30 AM	Team Time <i>Coaches' Meeting</i>	Camp Starts / Coaches head to meeting location
8:50 AM	Cheerobics	Sideline Spirit Dance warm up & Jump exercises
9:10 AM	Jump Class - H.E.L.P.	Create consistent jump techniques and build form
9:40 AM	Material Review	Get ready for Custom Coaching
10:00 AM	Stunt Class #2 <i>Coaches Return</i>	Core+, Stunt Progressions
11:15 AM	Dance Showcase	Demo of Hip Hop & Advanced Dance
11:25 AM	St. Jude Talk	Share about the importance of philanthropic work
11:30 AM	LUNCH	
12:30 PM	<i>Practice Time with Coach</i>	Optional practice time if needed
1:00 PM	Custom Coaching #1	1st Eval on Band Chant & Situational Chant w/ Buddy
1:30 PM	Custom Coaching #2	1st Eval on Band Chant & Situational Chant w/ Buddy
2:00 PM	Custom Coaching #3	1st Eval on Band Chant & Situational Chant w/ Buddy
2:30 PM	Stunt Class #3	Cradles, dismounts and baskets
3:30 PM	Specialty Classes	Hip Hop Dance, Advanced Danced & Option Stunts
4:30 PM	DINNER	
5:30 PM	<i>Practice Time with Coach</i>	Optional practice time if needed
6:00 PM	Custom Coaching #3	Buddy Swap - Work on anything *
6:20 PM	Custom Coaching #1	Buddy Swap - Work on anything *
6:40 PM	Custom Coaching #2	Buddy Swap - Work on anything *
7:00 PM	Evaluation	2 nd Evaluation of a Band Chant & Situational Chant
8:00 PM	Team Time	Team Building Activities
8:30 PM	Announcements	
8:40 PM	Spirit Sticks / Stick Skits / Mascots	Given to teams exemplifying team spirit throughout the day
9:00 PM	Tally Ho	Camp Dismissed! Remember, tomorrow is FUN DAY!!

DAY 1

DAY 2

* Opportunity for home fight song & additional material feedback.



OVERNIGHT - 4 DAY

2026

NFHS KEY:

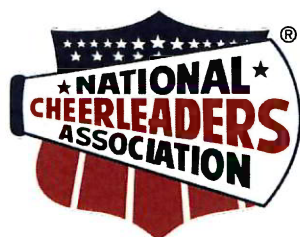
CROWD LEADER	AMBASSADOR	SPIRIT RAISER	ATHLETE	ENTERTAINER	LEADERSHIP
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Time	Class	Notes	
8:15 AM	Leaders in Training	Team Leaders attend additional leadership classes	L
8:30 AM	Team Time Coaches' Meeting	Camp Starts / Coaches head to meeting location	S
8:50 AM	Cheerobics	Sideline Spirit Dance warm up & Fun day!!!	
9:10 AM	Cheer Class	Learn your Cheer for evals and final day comps	A
9:40 AM	Stunt Class #4 Coaches Return	Core+, Stunt Progressions w/ prop incorp	A
11:10 AM	Pom Dance / All-American Demo	Demonstration of how All-American Tryouts should look	
11:25 AM	Pin-It-Forward / All-American Sign-Up	1st pins are handed out by the NCA Staff	
11:30 AM	LUNCH		
12:30 PM	Practice Time with Coach	Optional practice time if needed	
1:00 PM	Custom Coaching #2	1 st Eval on Cheer (with entrance) w/ Buddy	C
1:30 PM	Custom Coaching #3	1st Eval on Cheer (with entrance) w/ Buddy	C
2:00 PM	Custom Coaching #1	1st Eval on Cheer (with entrance) w/ Buddy	C
2:30 PM	Stunt Class #5	Pyramid connections and transitions	A
3:30 PM	Specialty Classes	Pom Dance, AA Workshop & Opt. Stunts	E
4:30 PM	DINNER		
5:30 PM	Practice Time with Coach	Optional practice time if needed	
6:00 PM	Custom Coaching #1	Buddy Swap - Work on anything *	C
6:20 PM	Custom Coaching #2	Buddy Swap - Work on anything *	C
6:40 PM	Custom Coaching #3	Buddy Swap - Work on anything *	C
7:00 PM	All-American Warm-Up	Optional All-American Team Tryout	
7:15 PM	All-American Tryout	3 stamina jumps, spirited entrance, & AA cheer	
8:15 PM	Spirit Sticks	Given to teams exemplifying team spirit throughout the day	
8:30 PM	Announcements		
8:40 PM	Team Time	Shower of Praise	L
9:00 PM	Tally Ho	Camp Dismissed! Have a great night!	

FUN DAY 3

Time	Class	Notes	
8:30 AM	Coaches' Meeting		
	Team Warm-Up	Get ready for the final day!	
8:45 AM	Evaluation	2nd Evaluation of the Band Chant, Chant & Cheer	E
9:30 AM	Final Day Competition Warm-Up	All final day competitions are optional	
	Final Day Competitions		
9:50 AM	Top Team Chant	Both Band and Situational are performed in succession	
	Band Chant & Situational Sideline Chant	Crowd effective & practical. No Stunts or Tumbling	C
		Adjust to situational call, as taught, 30 sec timer	C
10:30 AM	Top Team Cheer	Choose either Game Day or Performance Cheer	
	Game Day Cheer	Showcasing game day skills & crowd leading abilities	C
	Performance Cheer	Showcasing technical skills & crowd leading abilities	C
11:10 AM	Material Showcase	Advanced, Hip Hop & Spirit Dance / AA Cheer / Seniors	
11:25 AM	Awards Presentation	Camp awards handed out	
11:40 AM	Spirit Sticks	Take it home with you, if you earn one on the final day!	
11:45 AM	Closing	Final thoughts & message to camp	
12:00 PM	Tally Ho	Camp Dismissed!! Travel safe!	

DAY 4



nca.varsity.com | 800.NCA.2WIN



Chaperones for NCA OSU Cheer Camp

Sabrina Larson (Head Cheer Coach)

Laci Nearhood (Assistant Cheer Coach)

TRAVEL PERMISSION REQUEST

Rex Putnam High School Girls Basketball

CONSENT E

June 18, 2026

SUPERINTENDENT'S RECOMMENDATION:

Board approval of the request to travel.

BACKGROUND:

Rex Putnam High School is requesting permission for 13 students and 3 chaperones to travel to Las Vegas, Nevada, December 17-22, 2026 for a basketball tournament. The trip will cost approximately \$1,090.00 to be funded by a basketball tournament. No school will be missed.

SOURCE OF FUNDS:

See attached Application for Permission to Travel

ATTACHMENTS:

Application for Permission to Travel and required attachments

STAFF CONTACT:

Petra Callin, Executive Director of Secondary Programs

2026-2027 Application for Permission to Travel

Section I – General Information (check all that apply)

☒ Requires Principal Approval ☒ Requires District Approval ☒ Requires Board Approval
☒ First time travel for this group/itinerary OR ☐ Annual/Repeated trip (i.e. annual Fall choir retreat)

School: Rex Putnam High School

Name of group: Varsity Girl's Basketball

Dates of travel: December 17-22, 2026

Initiator: Jesse Kirkpatrick

Destination: Las Vegas, Nevada

Application date: 5/15/26

Number of nights of overnight stay: 5

Time of departure: 10am

Number of school days students will miss: 2

Rationale for missed school days:

Travel for girls basketball tournament.

Number of students: _____
 male female

13

female

Number of chaperones: 2

male

1

female

Background checks will be completed and verified on all chaperones. Background checks must be submitted every three years. Gender ratio of students should be reflected in chaperones.

Person verifying background checks will be: Rick Abbott

Initial here when completed:

MR

Purpose of travel:

To compete in 3 games for a girls basketball tournament.

What plans have been made for school make-up work when trip requires students miss school?

Students responsible for arranging work and deadlines with teachers.

What specific responsibilities have been assigned to the chaperones?

- supervise travel
- supervise students
- cook food
- assist with laundry

Section II – Budget Information – Cost per student (Does not include chaperone costs.)

Expenses (per student)

1. Transportation \$ 450
2. Lodging (no home stays) \$ 285
3. Meals \$ 300
4. Fees/Event Expense \$ 55
5. Other \$ _____

Description of other expenses: _____

6. **Total cost per student (total lines 1 through 5: \$ 1090**
7. # of chaperones 3
8. # of students 13
9. **Total # of students + chaperones 16**
10. **Total cost of participation (Line 6 x Line 9: \$ 17,440.00**
11. Substitute Teachers: (rates are effective 2025-2026)
 - a. # Full-Day Substitute(s) _____ # of Days @ \$318.50 = \$ 0.00
 - b. # Half-Day Substitute(s) _____ # of Days @ \$159.25 = \$ 0.00
 - c. **Total Sub Cost \$ 0.00**

TOTAL COST OF FIELD TRIP/TRAVEL (Line 10 plus line 11c.): \$ 17,440.00

Funding for Planning Purposes (estimates only) *Planning purposes only- does not reflect final budget amounts.*

1. Does your current account balance cover this trip? Yes
 - a. If no, please explain _____

2. Amount of fund balance allocated for this trip: 16,500.00

3. Projected fundraising income*: 2,000.00

4. Projected contributions (donations)*: _____

5. **OUT OF POCKET (per student): 0.00**

Total Funding Resources – including fund raising, student out-of-pocket, contributions, school budget (totals should match): \$ 17,440.00

*Describe projected fund-raising activities and contributions:

We are running a 30 team basketball tournament on May 30th, 2026 at Rex Putnam HS to fund this trip and more.

No students will be denied participation due to lack of funds. Adequate sources of revenue must be made available to all students.

No students will be required to pay additional costs beyond the original plan.

Application for Permission to Travel – IICA-AR
2-4

Section III – Transportation and Lodging Information

Transportation: ☐ NCS D bus ☒ Nondistrict commercial transportation (bus, train, plane)
☐ NCS D mini bus (Type 20) ☐ Private/personal vehicles (Must have parent/guardian release form)
☐ Rental Vehicle* (no rental of 15-passenger vans allowed)

For use of NCS D minibus, please identify the NCS D current certified mini-bus drivers: _____

Name of minibus Driver(s): _____

NCS D mini buses cannot be used for trips which total more than 600 miles round trip.

Number of miles round trip: _____

*Drivers of rental vehicles must be approved via the District's driver certification process. Contact Risk Management to complete the certification process (allowing a minimum of two weeks for processing with the State DMV).

Name of rental vehicle Driver(s): _____

Name the type(s) of non-district transportation to be used (including to and from airport) and company name:

Alaska Airlines for flight

Name and location of lodging and description of room arrangements (chaperones may not share rooms with students; see item #2 under Chaperone Guidelines). Students are not allowed to stay with host families without written permission from Superintendent or designee. This is in accordance with Volunteer Policy IICC-AR(1):

Tahiti Resort
5101 W.Tropicana Ave.
Las Vegas, NV. 89103

There will be (3) rooms total. Each room sleeps 6.
6 students per room for 2 rooms and a third room for the 3 chaperones (coaches)

For all travel requests, transportation details and a pre-trip driver requirements forms (If driving a Type 20 NCSD minibus must be included).

I have read and understand all trip guidelines.

Trip Leader Signature

Date

5/29/2026

Section IV – Required Attachments for building level approval only.

The following attachments must accompany this application:

- ☒ Detailed Itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- ☐ Pre-trip Driver Requirements (NCSD minibus-Type 20) upon departure. ☐
- ☒ Copy of Permission Release Forms and Emergency Information
- ☒ List of chaperones and verification of current background check on file.

Section V – Required Attachments to be sent to district level. (All other forms stay at the building.)

- ☒ Detailed itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- ☒ List of chaperones and verification of current background check on file.

Section VI – Approval

Principal Level:

☐ Approved
☐ Denied

Principal

Date

District Level:

☒ Approved
☐ Denied

Executive Director of Elementary/Secondary

Date

Date of Board Approval: _____

Amiric Director / AP

Application for Permission to Travel – IICA-AR

4-4

RPHS Girls Varsity Basketball

2026-2027

Itinerary

Thursday, December 17th, 2026

8:00am – All players and coaches meet at Portland International Airport

10:00am – Flight departs from Portland International Airport

1:00pm – Flight lands in Las Vegas, NV. Collect checked bags and pick up rental vehicles. Students responsible for individual lunch at airport.

3:00pm – Check into Tahiti Resort

6:00pm – Dinner for players and coaches at Nacho Daddy. Dinner will be covered by the girl's basketball program.

8:00pm – Return to Tahiti Resort

10:00pm – Room Check / Lights Out

Friday, December 18th, 2026

9:00am – Wake Up / Team Breakfast. Breakfast will be covered by the girls basketball program

11:00am – Team Meeting / Workout Session

1:00pm - Students responsible for individual lunch at Resort.

2:00pm – Depart from Tahiti Resort to Bishop Gorman HS.

3:00pm – Team Practice @ Bishop Gorman HS

4:00pm – Watch tournament games.

7:00pm – Dinner for players and coaches at Guy Fieri's Vegas Kitchen. Dinner will be covered by the girl's basketball program.

9:00pm - Return to Tahiti Resort

10:00pm – Room Check / Lights Out

Saturday, December 19th, 2026

9:00am – Wake Up / Team Breakfast. Breakfast will be covered by the girls basketball program

11:00am – Team Meeting / Workout Session

1:00pm - Students responsible for individual lunch at Resort.

3:00pm – Depart from Tahiti Resort to Bishop Gorman HS.

4:00pm – Pregame Prep / Warm Ups

5:00pm – PLAY GAME

8:00pm – Return to Tahiti Resort. Dinner for players and coaches at Tahiti Resort. Dinner will be prepared in advance and covered by the girl's basketball program.

10:00pm – Room Check / Lights Out

Sunday, December 20th, 2026

9:00am – Wake Up / Team Breakfast. Breakfast will be covered by the girls basketball program

11:00am – Team Meeting / Workout Session

1:00pm - Students responsible for individual lunch at Resort.

3:00pm – Student down time built in for relaxation and time to enjoy resort and surrounding area. Students must have a chaperone with leaving the resort.

6:00pm – Dinner for players and coaches at Secret Pizza. Dinner will be covered by the girl's basketball program.

8:00pm – Watch Water Show at the Belagio

9:00pm - Return to Tahiti Resort

10:00pm – Room Check / Lights Out

Monday, December 21st, 2026

9:00am – Wake Up / Team Breakfast. Breakfast will be covered by the girls basketball program

11:00am – Team Meeting / Workout Session

1:00pm - Students responsible for individual lunch at Resort.

3:00pm – Depart from Tahiti Resort to Bishop Gorman HS.

4:00pm – Pregame Prep / Warm Ups

5:00pm – PLAY GAME

8:00pm – Return to Tahiti Resort. Dinner for players and coaches at Tahiti Resort. Dinner will be prepared in advance and covered by the girl's basketball program.

10:00pm – Room Check / Lights Out

Tuesday, December 22nd, 2026

9:00am – Wake Up / Team Breakfast. Breakfast will be covered by the girls basketball program

12:00pm - Students responsible for individual lunch at Resort.

12:30pm – Depart from Tahiti Resort to Bishop Gorman HS.

1:00pm – Pregame Prep / Warm Ups

2:00pm – PLAY GAME

3:00pm – Return to Tahiti Resort to collect baggage.

5:00pm – Arrive at Las Vegas Airport

7:00pm – Flight departs for Portland International Airport.

10:00pm – Expected arrival in Portland. All coaches / chaperone will remain at the airport until all students are picked up by their parent/guardian.

Chaperones

Jesse Kirkpatrick

Kalissa Fries

Louis Boss

Addresses

Tahiti Resort

5101 W Tropicana Ave

Las Vegas, NV. 89103

Nacho Daddy

3663 S Las Vegas Blvd

Las Vegas, NV. 89109

Guy Fieri's Vegas Kitchen

3535 S Las Vegas Blvd

Las Vegas, NV. 89109

Secret Pizza

3708 Las Vegas Blvd S

Las Vegas, NV. 89109

The Belagio

3600 S Las Vegas Blvd

Las Vegas, NV. 89109

TRAVEL PERMISSION REQUEST

Rex Putnam High School Cheer

CONSENT F

June 18, 2026

SUPERINTENDENT'S RECOMMENDATION:

Board approval of the request to travel.

BACKGROUND:

Rex Putnam High School is requesting permission for 12 students and 2 chaperones to travel to Corvallis, Oregon for Oregon State University's Cheer Camp, August 8-11, 2026. The trip will cost approximately \$525.00 per person to be funded by a car wash, can and bottle drive, and a Fill My Uniform fundraiser. This trip is after school is out for the year, so students will not miss any school.

SOURCE OF FUNDS:

See attached Application for Permission to Travel

ATTACHMENTS:

Application for Permission to Travel and required attachments

STAFF CONTACT:

Petra Callin, Executive Director of Secondary Programs



2025-2026 Application for Permission to Travel

Section I – General Information *(check all that apply)*

☒ Requires Principal Approval ☒ Requires District Approval ☒ Requires Board Approval
☐ First time travel for this group/itinerary OR ☒ Annual/Repeated trip (i.e. annual Fall choir retreat)

School: Rex Putnam High School Name of group: Cheerleading

Dates of travel: 8/8-11, 2026 Initiator: Roxanne Brown

Destination: Corvallis, Oregon Application date: 5/28/26

Number of nights of overnight stay: 3 Time of departure: 8am

Number of school days students will miss: 0

Rationale for missed school days:

Students will not miss school due to being on summer break.

Number of students: 12 Number of chaperones: 2
male female male female

Background checks will be completed and verified on all chaperones. Background checks must be submitted every three years. Gender ratio of students should be reflected in chaperones.

Person verifying background checks will be: Marcie Berzinskas Initial here when completed: MB

Purpose of travel:

NCA Varsity Cheer camp at Oregon State University to learn new skills, techniques, safety standards, and choreography under the instruction of the NCA staffers.

What plans have been made for school make-up work when trip requires students miss school?

N/A

What specific responsibilities have been assigned to the chaperones?

Coaches will oversee students and accompany them to all activities. Coaches will be on the same dorm floor as students but in separate rooms.

Application for Permission to Travel – IICA-AR

1-4

Section II – Budget Information – Cost per student (Does not include chaperone costs.)

Expenses (per student)

1. Transportation \$ 16
2. Lodging (no home stays) \$ _____
3. Meals \$ _____
4. Fees/Event Expense \$ 509
5. Other \$ _____

Description of other expenses: Costs of lodging and meals included in one fee to NCA

6. **Total cost per student (total lines 1 through 5):** \$ 525
7. # of chaperones 2
8. # of students 12
9. **Total # of students + chaperones** 14
10. **Total cost of participation (Line 6 x Line 9):** \$ 7,350.00
11. Substitute Teachers: (rates are effective 2025-2026)
 - a. # Full-Day Substitute(s) _____ # of Days @ \$318.50 = \$ 0.00
 - b. # Half-Day Substitute(s) _____ # of Days @ \$159.25 = \$ 0.00
 - c. **Total Sub Cost** \$ 0.00

TOTAL COST OF FIELD TRIP/TRAVEL (Line 10 plus line 11 c.): \$ 7,350.00

Funding for Planning Purposes (estimates only) *Planning purposes only- does not reflect final budget amounts.*

1. Does your current account balance cover this trip? No.
 - a. If no, please explain

Students are responsible for paying registration fees, but we will also have fundraisers.

2. Amount of fund balance allocated for this trip: 2,000.00
3. Projected fundraising income*: 1,500.00
4. Projected contributions (donations)*: 1,000.00
5. OUT OF POCKET (per student): 237.50

Total Funding Resources – including fund raising, student out-of-pocket, contributions, school budget (totals should match): \$ 7,350.00

*Describe projected fund-raising activities and contributions:

Can and bottle drive, car wash, fill my uniform fundraiser where participants collect donations per square for cheer expenses.

No students will be denied participation due to lack of funds. Adequate sources of revenue must be made available to all students.

No students will be required to pay additional costs beyond the original plan.

Application for Permission to Travel – IICA-AR
2-4

Section III – Transportation and Lodging Information

Transportation: ☒ NCSD bus ☐ Nondistrict commercial transportation (bus, train, plane)
☐ NCSD mini bus (Type 20) ☐ Private/personal vehicles (Must have parent/guardian release form)
☐ Rental Vehicle* (no rental of 15-passenger vans allowed)

For use of NCSD minibus, please identify the NCSD current certified mini-bus drivers:

Name of minibus Driver(s): _____

NCSD mini buses cannot be used for trips which total more than 600 miles round trip.

Number of miles round trip: _____

*Drivers of rental vehicles must be approved via the District's driver certification process. Contact Risk Management to complete the certification process (allowing a minimum of two weeks for processing with the State DMV).

Name of rental vehicle Driver(s): _____

Name the type(s) of non-district transportation to be used (including to and from airport) and company name:

Name and location of lodging and description of room arrangements (chaperones may not share rooms with students; see item #2 under Chaperone Guidelines). Students are not allowed to stay with host families without written permission from Superintendent or designee. This is in accordance with Volunteer Policy IICC-AR(1):

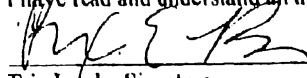
"Oregon State University
957 SW Jefferson Ave
Corvallis, OR 97333

*students and coaches will be housed in the dorms on campus. Students will be housed two to three students per room. Coaches will be on the same floor but in separate rooms from students.

Application for Permission to Travel – IICA-AR
3-4

For all travel requests, transportation details and a pre-trip driver requirements forms (If driving a Type 20 NCSD minibus must be included).

I have read and understand all trip guidelines.


Trip Leader Signature

6-3-2026
Date

Section IV – Required Attachments for building level approval only.

The following attachments must accompany this application:

- ☒ Detailed Itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- ☐ Pre-trip Driver Requirements (NCSD minibus-Type 20) upon departure. ☐
- ☒ Copy of Permission Release Forms and Emergency Information
- ☒ List of chaperones and verification of current background check on file.

Section V – Required Attachments to be sent to district level. (All other forms stay at the building.)

- ☒ Detailed itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- ☒ List of chaperones and verification of current background check on file.

Section VI – Approval

Principal Level:

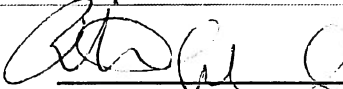
- ☒ Approved
- ☐ Denied


Principal

6/4/2026
Date

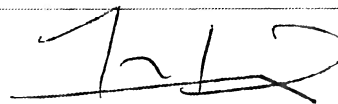
District Level:

- ☒ Approved
- ☐ Denied


Executive Director of Elementary/Secondary

6/8/26
Date

Date of Board Approval: _____


AD/AP

6/4/26

Rex Putnam NCA Cheer Camp Itinerary 2026

Saturday, August 8, 2026

7:30 AM	Parent drop off at RPHS with coaches to catch the bus to Oregon State University
10:00 AM	Register/check in to the dorms at Oregon State University
10:45-11:15	Eat lunch
11:15-1:00	Stretch, warm up stunts, review camp material
1:00-4:30	Opening, All American Cheer & Chant #1, safety awareness, & stunt classes
4:30-5:30	Dinner
5:30-6:15	Stretch & review material
6:15-8:50	Game Day Experience, jumps, stunts, props, goal setting, & daily awards
8:50-9:10	Tally Ho – Daily award Dismiss for the night
9:10 -10:00	Team activities
10:00-11:00	Showers/ready for bed
11:00	In bed/lights out

Sunday, August 9

6:00-7:00	Wake up, showers
7:00-7:45	Breakfast
7:45-8:15	Stretch
8:15-11:30	Material review, jump and stunt class, & dance showcase
11:30-12:30	Lunch
12:30-1:00	Practice time with coach
1:15-4:30	Stunts, Baskets, hip hop & time out dance, GS routine review
4:30-5:30	Dinner
5:30-6:00	Practice time with coach
6:15-8:30	Cheer evaluations and stunt, cheer coaching
8:30	Spirit sticks, stick skits
9:00	Back to dorms
9:00-10:00	Team building activities
10:00-11:00	Showers/ready for bed
11:00	In bed/lights out

Monday, August 10

6:00-7:00	Wake up, showers
7:00-7:45	Breakfast
7:45-8:30	Stretch
8:30-11:30	Material review, jump and stunt class, pyramids, Game Day entry, & GS Jam Routine
11:30-12:30	Lunch
12:30-1:00	Practice time with coach
1:15-4:30	Evaluations, stunts, pyramids, hip hop & time out dance, Pom & Sideline dance
4:30-5:30	Dinner
5:30-5:55	Spirit chants /warm up

Rex Putnam NCA Cheer Camp Itinerary 2026

5:55	Top Gun Prelims, Routine Showcase & eval, buddy time,
8:10	Team Time
8:40	Announcements
8:50-9:00	Tally Ho – Daily awards
9:00-10:00	Team building activities
10:00-11:00	Showers/ready for bed
11:00	In bed/lights out

Tuesday, August 11

6:00-7:30	Wakeup, showers, get ready, and pack up
7:30-8:15	Breakfast
8:15-8:30	Stretch
8:30-8:55	Practice time with coach
8:55-9:00	Coaches Meeting
9:00-10:45	Final Day competitions All American Tryout, GS Dance Finals, Top Gun Finals
10:45-11:40	Final performance competitions
11:40-12:00	Awards, Final pictures and pick up
12:30	Load bus to RPHS
2:00	Parent pick up at RPHS

TRAVEL PERMISSION REQUEST

Rex Putnam High School Cross Country

CONSENT G

June 18, 2026

SUPERINTENDENT'S RECOMMENDATION:

Board approval of the request to travel.

BACKGROUND:

Rex Putnam High School is requesting permission for 20 students and 4 chaperones to travel to Nehalem Bay State Park in Nehalem, Oregon, August 10-14, 2026, for an annual Cross Country retreat. This trip will be \$175.00 per student, with other costs being funded by a car wash and donations. This is an annual retreat for the team to complete overall fitness training and team bonding. This trip will be after school is out for the year, and students will not miss any school days.

SOURCE OF FUNDS:

See attached Application for Permission to Travel

ATTACHMENTS:

Application for Permission to Travel and required attachments

STAFF CONTACT:

Petra Callin, Executive Director of Secondary Programs



☒ Requires Principal Approval
 ☒ Requires District Approval
 ☒ Requires Board Approval
 First-time travel for this group/itinerary — OR — ☒ Annual/Repeated trip (i.e. annual Fall choir retreat)

N/A

Person verifying background checks will be: Rick Abbott Initial here when completed: YMR

To improve overall fitness and connection with each other before the start of the season in mid August.

N/A

Connor Busic - Helping with the management of kids during free time, trail runs, etc.

Section II – Budget Information – Cost per student (Does not include chaperone costs.)

Expenses (per student)

1. Transportation \$ _____
2. Lodging (no home stays) \$ 50
3. Meals \$ 100
4. Fees/Event Expense \$ _____
5. Other \$ 25

Description of other expenses: Camp T-shirt

6. **Total cost per student (total lines 1 through 5: \$ 175**
7. # of chaperones 4
8. # of students 20
9. **Total # of students + chaperones 24**
10. **Total cost of participation (Line 6 x Line 9: \$ 4,200.00**
11. Substitute Teachers: (rates are effective 2025-2026)
 - a. # Full-Day Substitute(s) _____ # of Days @ \$318.50 = \$ 0.00
 - b. # Half-Day Substitute(s) _____ # of Days @ \$159.25 = \$ 0.00
 - c. **Total Sub Cost \$ 0.00**

TOTAL COST OF FIELD TRIP/TRAVEL (Line 10 plus line 11c.): \$ 4,200.00

Funding for Planning Purposes (estimates only) *Planning purposes only- does not reflect final budget amounts.*

1. Does your current account balance cover this trip? No.
 - a. If no, please explain _____

Student's funds will and fundraising will help pay for this trip.

2. Amount of fund balance allocated for this trip: 1,000.00
3. Projected fundraising income*: 500.00
4. Projected contributions (donations)*: 250.00
5. OUT OF POCKET (per student): 125.00

Total Funding Resources – including fund raising, student out-of-pocket, contributions, school budget (totals should match): \$ 4,200.00

*Describe projected fund-raising activities and contributions:

Potential team car wash fundraiser + student parent/coach/alumni donations.

No students will be denied participation due to lack of funds. Adequate sources of revenue must be made available to all students.

No students will be required to pay additional costs beyond the original plan.

Application for Permission to Travel – IICA-AR

Section III – Transportation and Lodging Information

Transportation: ☐ NCSD bus ☐ Nondistrict commercial transportation (bus, train, plane)
☒ NCSD mini bus (Type 20) ☐ Private/personal vehicles (Must have parent/guardian release form)
☐ Rental Vehicle* (no rental of 15-passenger vans allowed)

For use of NCSD minibus, please identify the NCSD current certified mini-bus drivers:

Name of minibus Driver(s): _____

NCSD mini buses cannot be used for trips which total more than 600 miles round trip.

Number of miles round trip: _____

*Drivers of rental vehicles must be approved via the District's driver certification process. Contact Risk Management to complete the certification process (allowing a minimum of two weeks for processing with the State DMV).

Name of rental vehicle Driver(s): _____

Name the type(s) of non-district transportation to be used (including to and from airport) and company name:

Name and location of lodging and description of room arrangements (chaperones may not share rooms with students; see item #2 under Chaperone Guidelines). Students are not allowed to stay with host families without written permission from Superintendent or designee. This is in accordance with Volunteer Policy IICC-AR(1):

Nehalem Bay State Park, 34600 Garey St, Nehalem, OR 97131.

Room arrangements: Boys will be in multiple tents in two campsites accompanied by a chaperone in a separate tent at each site. Girls will be in multiple tents in one campsite. A chaperone will be in an individual tent in a nearby campsite.

For all travel requests, transportation details and a pre-trip driver requirements forms (If driving a Type 20 NCSD minibus must be included).

I have read and understand all trip guidelines.

Notkaulit
Trip Leader Signature

6/2/26
Date

Section IV – Required Attachments for building level approval only.

The following attachments must accompany this application:

- ☒ Detailed Itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- ☒ Pre-trip Driver Requirements (NCSD minibus-Type 20) upon departure. ☐
- ☒ Copy of Permission Release Forms and Emergency Information
- ☒ List of chaperones and verification of current background check on file.

Section V – Required Attachments to be sent to district level. (All other forms stay at the building.)

- ☒ Detailed itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- ☒ List of chaperones and verification of current background check on file.

Section VI – Approval

Principal Level: ☒ Approved

☐ Denied

Mitch
Principal

6/4/2026
Date

District Level: ☒ Approved

☐ Denied

Quall
Executive Director of Elementary/Secondary

6/8/26
Date

Date of Board Approval: _____

MD 6/4/26

Rex Putnam XC camping trip 2026 itinerary

Day #1 August 10th

Student arrival, loading bus at 9:30 am
Depart from Putnam at 10:00 am
Arrival at NW 53rd Dr trailhead in Forest Park for run at 10:45 am
Depart from NW 53rd Dr trailhead to head towards Beaverton for lunch stop at 12:15 pm
Lunch stop in Beaverton at BG's food cartel at 12:45 pm
Leave Beaverton to head towards Nehalem Bay city park at 1:45 pm
Arrival at Nehalem Bay city park for game of Ultimate Frisbee at 3:30 pm
Leave city park to make short drive to Nehalem Bay State park at 4:15 pm
Arrival at Nehalem Bay State park 4:25 pm
Set up camp at 4:30 pm
Free time at 5:30pm
Dinner at 6:30 pm
Campfire team bonding 8:00 pm
Lights out, everyone in tents at 10:00 pm

Day #2 August 11th

Wake up at 8:00 am
AM coffee warm-up! 15 min run/agilities at 8:30 am
Breakfast at 9:00 am
Free time at camp 10:00-11:00 am
Team building games! 11:00 - 12:00 pm
Lunch at 12:30 pm
Afternoon free time (frisbee, spike ball, board games) 1:30 pm - 3:30 pm
Trail run of the day on the Nehalem Bay trail/Elk meadows loop. 4:00-5:30 pm
Dinner at 6:30 pm
Campfire team bonding 8:00 pm
Lights out, everyone in tents at 10:00 pm

Day #3 August 12th

Wake up at 8:00 am
AM coffee warm-up! 15 min run/agilities at 8:30 am
Breakfast at 9:00 am
Free time at camp 10:00 am -12:00 pm
Lunch at 12:30 pm
Afternoon free time (frisbee, spike ball, board games) 1:30 pm - 3:30 pm
Trail run of the day on the Arch Cape to Cape Falcon trail 4:00 - 5:30 pm
Dinner at 6:30 pm
Campfire Team bonding 8:00 pm
Lights out, everyone in tents at 10:00 pm

Day #4 August 13th

Wake up at 8:00 am

AM coffee warm-up! 15 min run/agilities at 8:30 am

Breakfast at 9:00 am

Free time at camp 10:00 am - 12:00 pm

Lunch at 12:30 pm

Afternoon free time (frisbee, spike ball, board games) 1:30 pm - 3:30 pm

BIG run of the week from Manzanita to Nehalem Bay and back 4:00 - 5:30 pm

Dinner at 6:30 pm

Campfire Team bonding 8:00 pm

Lights out, everyone in tents at 10:00 pm

Day #5 August 14th

Wake up at 8:30 am

Pack and gather clothes/gear 8:30-9:00 am

Breakfast at 9:00 am

Camp clean up at 9:45 am

Leave Nehalem Bay State campground at 11:15 am

Trail run of the day on the Wilson river trail 12:15 pm

Leave Wilson river trail and head towards the Tillamook Creamery at 1:00 pm

Lunch stop at the Tillamook Creamery at 1:30 pm

Leave Tillamook at 2:45 pm

Arrival at Rex Putnam HS at 4:45 pm

TRAVEL PERMISSION REQUEST

Clackamas High School Cross Country

CONSENT H

June 18, 2026

SUPERINTENDENT'S RECOMMENDATION:

Board approval of the request to travel.

BACKGROUND:

Clackamas High School is requesting permission for 30 students and 3 chaperones to travel to Tillamook, Oregon, July 19-23, 2026, for an annual Cross Country retreat. This trip cost approximately \$400.00 per student, to be funded by the cross country budget. This is an annual retreat for the team to complete high-altitude training and team bonding. This trip will be after school is out for the year, and students will not miss any school days.

SOURCE OF FUNDS:

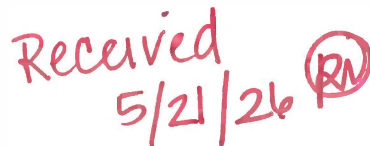
See attached Application for Permission to Travel

ATTACHMENTS:

Application for Permission to Travel and required attachments

STAFF CONTACT:

Petra Callin, Executive Director of Secondary Programs



Section II – Budget Information – Cost per student (Does not include chaperone costs.)

Expenses (per student)

1. Transportation \$ 15
2. Lodging (no home stays) \$ 185
3. Meals \$ 200
4. Fees/Event Expense \$ _____
5. Other \$ _____

Description of other expenses: _____

6. Total cost per student (total lines 1 through 5: \$ 400

7. # of chaperones 3

8. # of students 30

9. Total # of students + chaperones 33

10. Total cost of participation (Line 6 x Line 9: \$ 13,200.00

11. Substitute Teachers: (rates are effective 2025-2026)

a. # Full-Day Substitute(s) _____ # of Days @ \$318.50 = \$ 0.00

b. # Half-Day Substitute(s) _____ # of Days @ \$159.25 = \$ 0.00

c. **Total Sub Cost \$ 0.00**

TOTAL COST OF FIELD TRIP/TRAVEL (Line 10 plus line 11c.): \$ 13,200.00

Funding for Planning Purposes (estimates only) *Planning purposes only- does not reflect final budget amounts.*

1. Does your current account balance cover this trip? Yes
 - a. If no, please explain

2. Amount of fund balance allocated for this trip: 4,000.00

3. Projected fundraising income*: _____

4. Projected contributions (donations)*: _____

5. OUT OF POCKET (per student): 400.00

Total Funding Resources – including fund raising, student out-of-pocket, contributions, school budget (totals should match): \$ 13,200.00

*Describe projected fund-raising activities and contributions:

No students will be denied participation due to lack of funds. Adequate sources of revenue must be made available to all students.

No students will be required to pay additional costs beyond the original plan.

Section III – Transportation and Lodging Information

Transportation:

☒

NCSD bus

☐

Nondistrict commercial transportation (bus, train, plane)

☐

NCSD mini bus (Type 20)

☐

Private/personal vehicles (Must have parent/guardian release form)

☐

Rental Vehicle* (no rental of 15-passenger vans allowed)

For use of NCSD minibus, please identify the NCSD current certified mini-bus drivers:

Name of minibus Driver(s): _____

NCSD mini buses cannot be used for trips which total more than 600 miles round trip.

Number of miles round trip: _____

*Drivers of rental vehicles must be approved via the District's driver certification process. Contact Risk Management to complete the certification process (allowing a minimum of two weeks for processing with the State DMV).

Name of rental vehicle Driver(s): _____

Name the type(s) of non-district transportation to be used (including to and from airport) and company name:

Name and location of lodging and description of room arrangements (chaperones may not share rooms with students; see item #2 under Chaperone Guidelines). Students are not allowed to stay with host families without written permission from Superintendent or designee. This is in accordance with Volunteer Policy IICC-AR(1):

The Hydrangea Ranch
9455 Kilchis River Rd, Tillamook, OR 97141

Room arrangements: Students will bring sleeping bags and sleeping mats. There are greenhouses on site and athletes will camp out in the greenhouses. They can also bring tents for camping as well. Chaperones will sleep in their own tents next to the greenhouses and will not share space with athletes.

For all travel requests, transportation details and a pre-trip driver requirements forms (If driving a Type 20 NCSD minibus must be included).

I have read and understand all trip guidelines.

Kate Jette

Trip Leader Signature

5/28/2026

Date

Section IV – Required Attachments for building level approval only.

The following attachments must accompany this application:

- ☒ Detailed Itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- ☐ Pre-trip Driver Requirements (NCSD minibus-Type 20) upon departure. ☐
- ☒ Copy of Permission Release Forms and Emergency Information
- ☒ List of chaperones and verification of current background check on file.

Section V – Required Attachments to be sent to district level. (All other forms stay at the building.)

- ☒ Detailed itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- ☒ List of chaperones and verification of current background check on file.

Section VI – Approval

Principal Level:

- ☒ Approved
- ☐ Denied

John Arntson

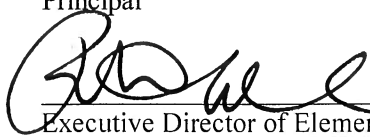
5/28/2026

Principal

Date

District Level:

- ☒ Approved
- ☐ Denied


Executive Director of Elementary/Secondary

6/2/26
Date

Date of Board Approval: _____

Clackamas High School XC Camp - 2026 Itinerary

July 19th - 23rd, 2026

The Hydrangea Ranch - Tillamook, OR

Chaperones: Kate Davis, Alan Johnston, Zac Enoch

Field Trip Form Link: <https://forms.gle/3283S8QL5s5enxSRA>

Sunday, July 19th

- 12:00 pm Meet at Clackamas HS
Athletes will check in and load equipment and personal items on bus
Athletes will bring their own packed lunch (or eat beforehand)
- 12:30 pm Depart from Clackamas HS
- 2:30 pm Arrive at Hydrangea Ranch
Athletes will unload equipment and personal items
Athletes will set up their sleeping areas
- 3:00 pm Team run
- 5:00 pm Meet and discuss basic ground rules and expectations for the trip
Free time on site for games
- 6:00 pm Dinner in Outdoor Pavilion
- 7:00 pm Free time
- 7:30 pm Team Talk
Goal setting: team and individual
Goal sheets (brainstorm)
- 8:00 pm Movie: *Without Limits* OR Camp Bonding Activity
- 10:00 pm Lights out

Monday, July 20

- 8:00 am Wake up
- 8:30 am Light breakfast with team in Outdoor Pavilion
- 9:30 am Pack lunches

10:00 am	Team Meeting (overview of the day)
10:30 am	Team Workout
12:00 pm	Free time and lunch
1:00 pm	Team Talk
2:00 pm	Camp Activity
3:00 pm	Goal Setting (individual and team)
3:30 pm	Snack
4:00 pm	Team building activities (puzzle pieces/identity wheel/etc.)
5:00 pm	Summer Planning
6:00 pm	Dinner in Outdoor Pavilion
7:00 pm	Evening Activity
9:30 pm	Get ready for bed
10:00 pm	Lights out

Tuesday, July 21

8:00 am	Wake up
8:30 am	Breakfast at Outdoor Pavilion
9:00 am	Prep for long run and make lunches
10:00 am	Depart for long run
10:30 am	Start long run
12:30 pm	Arrive back at camp Eat lunch Free time
2:30 pm	Intro Scavenger Hunt Competition
3:00 pm	Team Scavenger Hunt

5:00 pm	Free time
6:00 pm	Dinner in Outdoor Pavilion
8:00 pm	Movie - <i>The Long Green Line</i> OR Team Building
10:00 pm	Prep for bed
10:30 pm	Lights out

Wednesday July 22

8:30 am	Wake up
9:00 am	Breakfast and make lunches
9:30 am	Intro Team Competition Day
10:00 am	Team Competitions
12:30 pm	Lunch
1:00 pm	Free time
2:00 pm	Team Competition
4:30 pm	Team Relay Race
6:00 pm	Dinner
6:30 pm	Talent Show
10:00 pm	Lights out

Thursday, July 23

8:00 am	Optional Run
10:00 am	Breakfast and make lunches for bus ride
11:00 am	Pack belongings and clean up spaces around
12:00 pm	camp Depart for CHS
2:00 pm	Arrive at CHS

CAPITAL CONSTRUCTION BOND RESOLUTION

PRESENTATION/ACTION

Agenda Item #1
June 18, 2026

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the North Clackamas School Board approve the attached General Obligation Bond Resolution, which includes the formal Ballot Caption, Ballot Question, Summary, and Explanatory Statement. This resolution directs that the measure be submitted to the Clackamas County Clerk for placement on the November 3, 2026 general election ballot.

BUDGET IMPACT/SOURCE OF FUNDS:

There is no impact on the district's general operating budget. Resources for the planned remodels, renovations, facility modernizations, and new construction will come entirely from the sale of up to \$245 million in General Obligation Bonds.

BACKGROUND & RATIONALE:

In 2023, District staff undertook a comprehensive, multi-pronged effort to develop a 10-Year Long-Range Facility Plan (LRFP). This detailed planning process included independent building condition assessments for all district facilities.

To translate these identified needs into a viable community investment package, the District established the Superintendent's Bond Advisory Committee (SBAC) in September of 2025. This dedicated, superintendent-appointed group—composed of community members, business leaders, parents, staff, and students—was charged with reviewing the LRFP, evaluating facility conditions, and synthesizing community priorities over six formal working sessions.

The committee's collaborative recommendations directly established the foundation for this \$245 million capital construction package. At a minimum, approval of this capital bond measure will fund the following major projects and facility modernizations across the District:

- System-Wide Unfunded & Critical Maintenance:
 - Addressing district-wide unfunded maintenance backlogs, specifically roof replacements and critical building envelope repairs.
 - Comprehensive ventilation, HVAC, and thermal comfort upgrades at all sites.
 - Targeted technology infrastructure modernizations (high-speed data networking, server configurations, and classroom integration systems and cybersecurity needs).

- Safety, Security, & Structural Upgrades:
 - Physical safety enhancements, including a standardized camera system, modern access controls, and upgraded capacity for emergency communication systems at every school.
- Vocational Space and Stadium Upgrades
 - Modernizing external education spaces in the district CTE program.
 - Build modern stadiums for Milwaukie and Rex Putnam High Schools.

The district has maintained a rigorous process of public consultation to verify community interest and viability:

- Surveys: Community polling verified baseline viability and a strong public appetite for continued exploration of a capital bond.
- October & November 2025 Engagement: District staff connected with local residents through open community forums and online surveys. Feedback reflected strong support for maintaining our current school infrastructure.
- January 2026 Public Conversations: A formal community survey and open forum confirmed that voters support pursuing a facilities bond that maintains a stable tax rate.
- Spring 2026 Community Link Outreach: Broad public distribution of proposed project details and subsequent surveys verified that the final project list aligns with localized neighborhood values.

ATTACHMENTS:

Resolution

Exhibit A – Notification, Caption, Question, Summary and Explanatory Statement

CONTACT:

Teresa Neff-Webster, Chief of Operations

Cindy Detchon, Special Projects Administrator

Jeremy Wright, Wright Public Affairs

Proposed Capital Construction Bond

November 2026

Teresa Neff-Webster, Chief of Operations
Cindy Detchon, Special Projects Administrator
Jeremy Wright, Wright Public Affairs

June 18, 2026



What Is a Capital Construction Bond?

A capital construction bond is a way for school districts to raise money for major building projects. Oregon's school funding model places the responsibility for construction and major renovations on local districts, not the state government.



What can the money be used for?

To acquire, construct, reconstruct, improve, repair, equip or furnish a school building or property to be used for district purposes.



What can the money NOT be used for?

A bond cannot be used for daily operations like teacher salaries or classroom supplies.



How Does a Bond Benefit Students and the Community?

Investing in schools means better learning environments, improved safety, and updated technology. Well-maintained schools also help increase property values and attract families to the district.

2026 Capital Construction Bond Timeline of Activities



Bond Proposal Foundation



Long Range Facility Plan

Needs assessment and asset management to ensure long-term sustainability.



Bond Advisory Committee

Formal recommendation from the Superintendent's dedicated committee.



Community Input

Aligned with the District's educational vision and strategic goals.

Focus on Critical and Priority One Categories

Roof Systems

- Roofing systems in need of complete replacement or critical repairs



Focus on Critical and Priority One Categories

Ventilation / Thermal Comfort Systems

- Updating ventilating / chiller systems, addressing need to create thermal comfort in educational spaces
- This will mean individual evaluation of each site and site specific solutions



Focus on Critical and Priority One Categories

Critical Maintenance

- Mechanical systems, electrical, windows, accessibility, elevators, kitchen equipment, parking lot repairs
- Complete renovation of wooden stadiums at Milwaukie High School and Putnam High Schools
- Investment in CTE outdoor programming spaces



Focus on Critical and Priority One Categories

Safety and Security

- Security camera standards and implementation, security lock boxes and other physical measures
- Vape Sensors Program



Focus on Critical and Priority One Categories

Technology Infrastructure

- Network upgrades- connectivity and increased need
- Cyber security projects



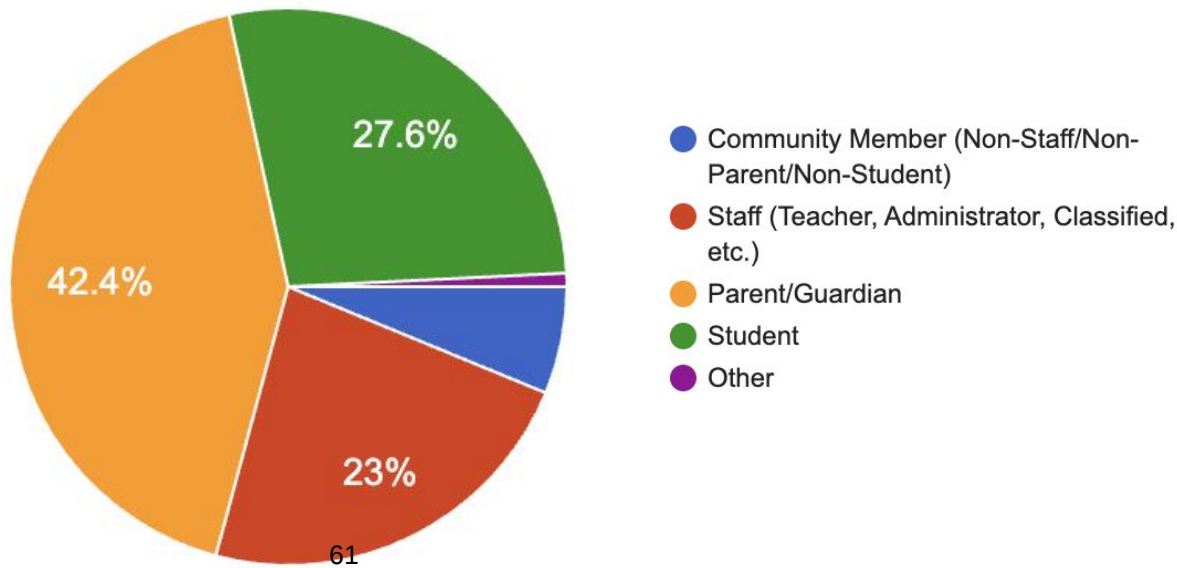
Community Survey

Survey sent out to:

- Attendees at community presentations: Rotaries, City Councils, community organizations and partners.
- All students grades 6-12
- All parents
- Key Communicators

Participants

257 responses



Community Survey

Overview of Consolidated Bond Themes



**Financial Transparency
& Accountability**



**Critical Facility Repair
& Infrastructure**



**Climate Control &
Student Health**



Equity



**Technology &
Program Funding**



**Safety, Security &
Classroom Needs**



**Long-Term Planning
& Sustainability**



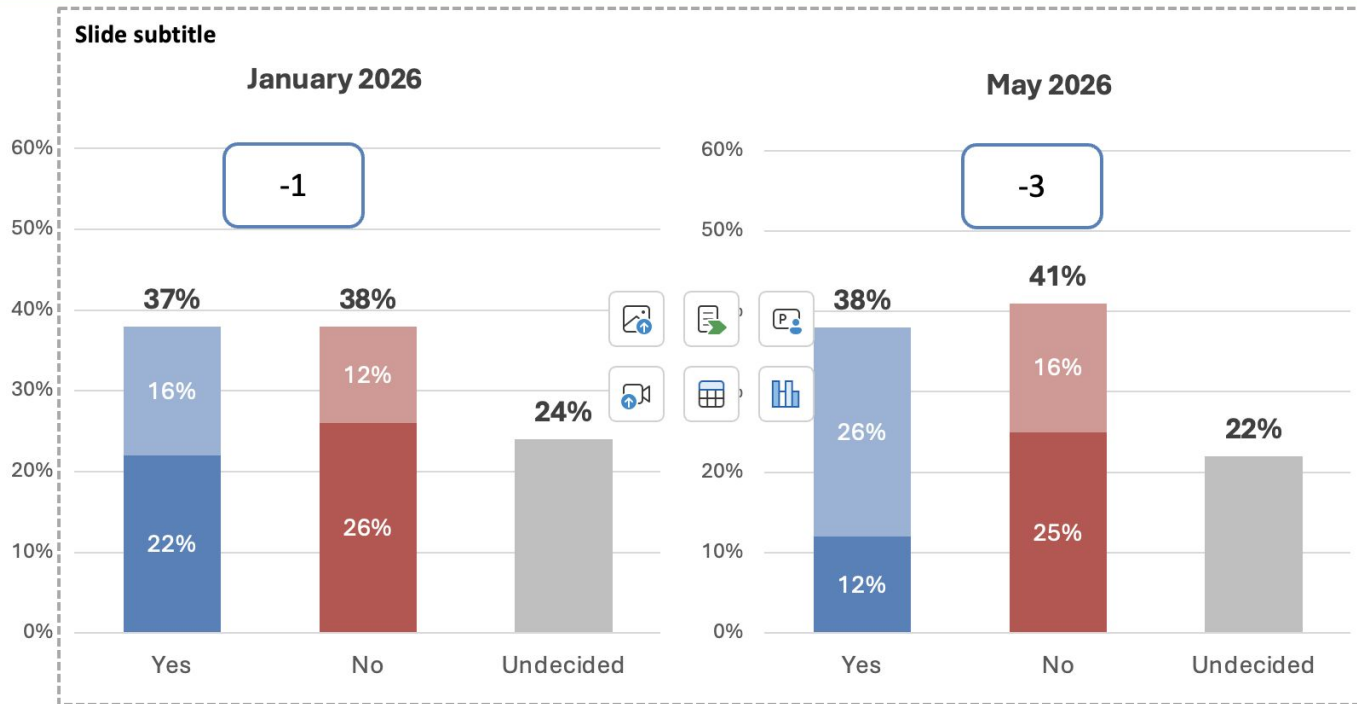
**Project Timelines &
Decision-Making**

Key polling findings:

SURVEY METHODOLOGY:

A multi-modal survey of $n=400$ likely voters in the North Clackamas School District was conducted via telephone using professional interviewers. Interviews were conducted via both landline and cell phone. A voter file sample was used and quotas and weights were implemented to reflect a November 2026 likely electorate. Interviews were conducted January 5-8, 2026. The margin of error for the sample as a whole is plus or minus 4.9 percentage points at the 95% level of confidence. The margin of error for subgroups varies and is higher.

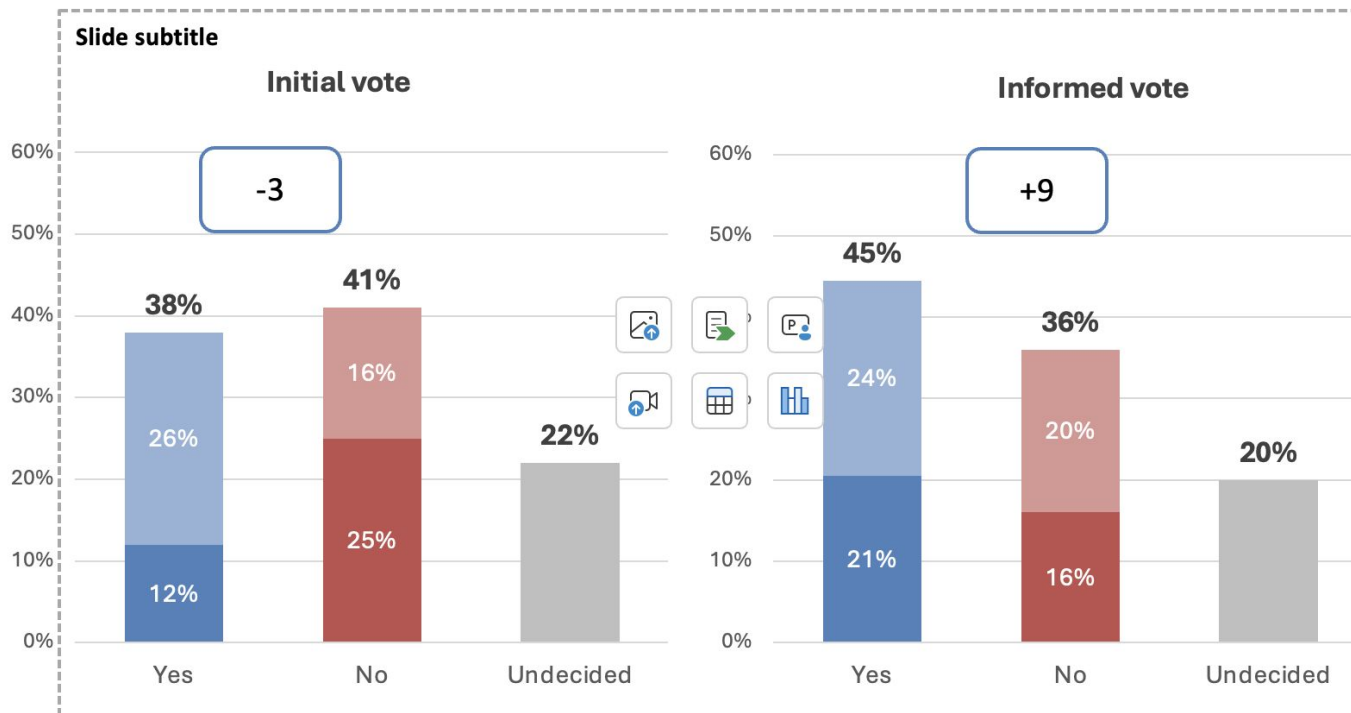
There has been no change in the overall vote since January, but intensity of support has decreased by 10 points



Key polling findings:

- Support increases by 7 points after hearing it maintains the current tax rate
- We pull supporters from undecided and move no's to undecided

Support increases by 7 points after hearing it maintains the current tax rate



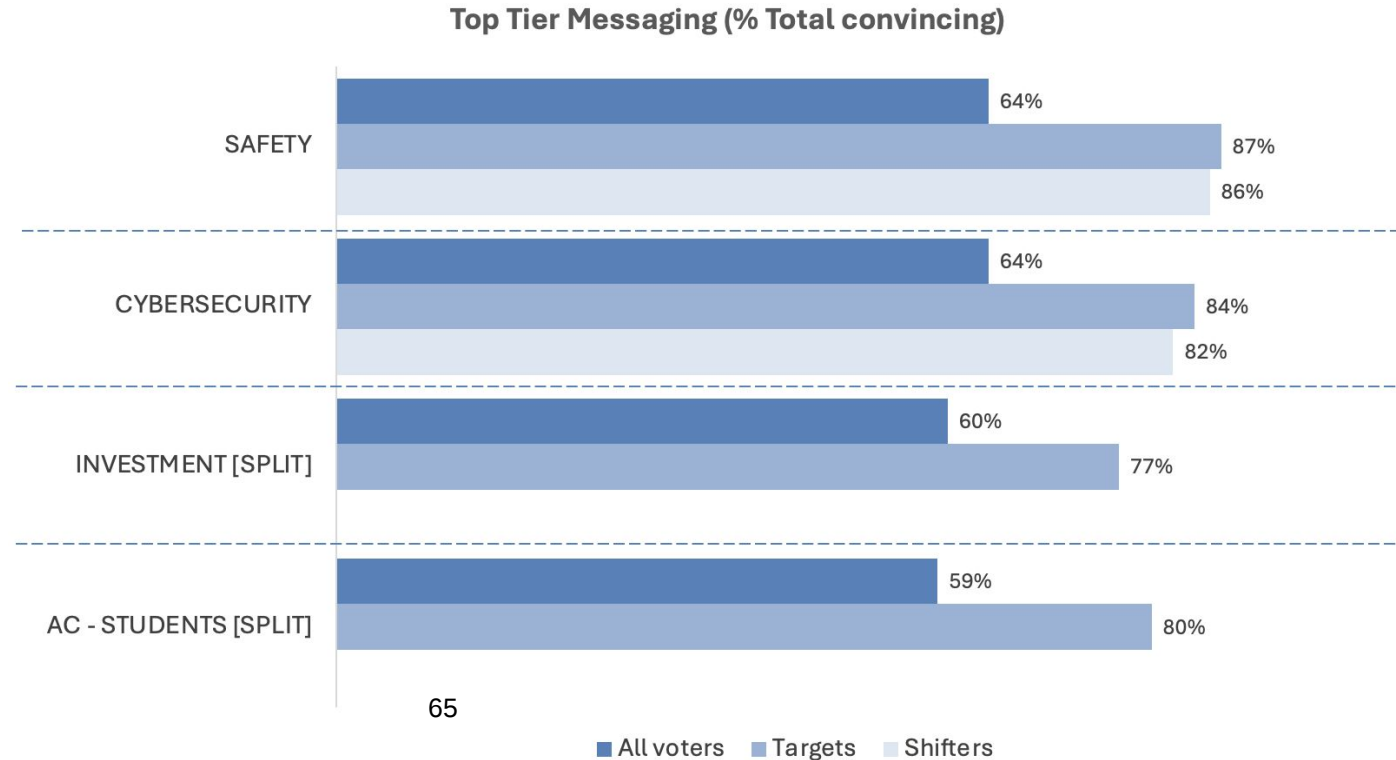
64

Key polling findings:

SURVEY METHODOLOGY:

A multi-modal survey of $n=400$ likely voters in the North Clackamas School District was conducted via telephone using professional interviewers. Interviews were conducted via both landline and cell phone. A voter file sample was used and quotas and weights were implemented to reflect a November 2026 likely electorate. Interviews were conducted January 5-8, 2026. The margin of error for the sample as a whole is plus or minus 4.9 percentage points at the 95% level of confidence. The margin of error for subgroups varies and is higher.

Messaging that focuses on student safety, maintaining taxpayers' investment, and adding AC for students perform well among all voters and target groups



Key polling findings:

SURVEY METHODOLOGY:

A multi-modal survey of n=400 likely voters in the North Clackamas School District was conducted via telephone using professional interviewers. Interviews were conducted via both landline and cell phone. A voter file sample was used and quotas and weights were implemented to reflect a November 2026 likely electorate. Interviews were conducted January 5-8, 2026. The margin of error for the sample as a whole is plus or minus 4.9 percentage points at the 95% level of confidence. The margin of error for subgroups varies and is higher.

Recommendations

- Start communicating with parents as soon as possible. We've lost ground with them (+10 “no”) since we were last in the field. Fewer than a majority (46%) are voting “yes” right now. Our base voters need to be much more in line with the “yes” vote than they are now.
- There are a large chunk of undecided voters who are traditionally supportive of education measures – it’s our job to get them to understand why this Bond matters.
- Our best message highlights that the bond will not increase tax rates. Our communications should always put this first—if there’s one takeaway we want voters to have, it’s that the bond will not increase their tax rate.
- These voters are most likely to support this Bond are going to show up in a November General Election. It’s our view that while the atmospheric will be a challenge, this date is preferable to May 2027 when the electorate will be substantially older and there’s no guarantee the cost of living crisis will have improved.

Proposed Bond Measure



Election Date
November
2026 Ballot



Bond Amount
\$245
Million



Project Alignment
Projects will strictly align with our prioritized themes identified throughout this process and supported by outreach and polling.



Tax Rate Commitment
No Increase

Maintain current rate of approx. \$2.37 per \$1,000 assessed value.



Tonight's Request

The Superintendent recommends Board approval of the General Obligation Bond Resolution, including the Ballot Caption, Ballot Question, Summary, and Explanatory Statement. Approval authorizes submission of the measure to the Clackamas County Clerk for placement on the November 3, 2026 ballot.

If Approved Tonight

- Staff will complete all required ballot filing and election processes.
- District Communications will continue our community education and information campaign regarding the proposed bond package.
- District leadership will continue planning and engagement efforts to support voter understanding of the measure.



Thank You

BEATRICE MORROW
CANNADY
ELEMENTARY

69

PROUD TO BE
NCSD
NORTH CLACKAMAS SCHOOLS



RESOLUTION No. R25/26-50

A RESOLUTION OF NORTH CLACKAMAS SCHOOL DISTRICT NO. 12, CLACKAMAS COUNTY, OREGON CALLING A MEASURE ELECTION FOR GENERAL OBLIGATION BONDS; AND RELATED MATTERS.

WHEREAS, the Board of Directors (the “Board”) of North Clackamas School District No. 12 located in Clackamas County, Oregon (the “District”) has determined that a need exists for the District to finance capital costs, as described in the ballot title attached hereto as Exhibit A (collectively, the “Project”); and

WHEREAS, in connection with the Project, the District has evaluated the need for safety improvements, including the joint funding of safety improvements with other public and private entities and the funding of safety improvements in accordance with ORS 332.176; and

WHEREAS, the District has applied for the Oregon School Capital Improvement Match (the “Match Program”) and may receive up to a \$6,126,000.00 grant if voters approve general obligation bonds for the Project; and

WHEREAS, the District anticipates incurring expenditures (the “Expenditures”) to finance the costs of the Project and wishes to declare its official intent to reimburse itself for any Expenditures it may make on the Project from the proceeds of general obligation bonds which may be issued as tax-exempt obligations in multiple series; and

WHEREAS, ORS 328.205 subject to voter approval, authorizes the District issue general obligation bonds to finance the Project;

NOW, THEREFORE, the Board of Directors of North Clackamas School District No. 12, located in Clackamas County, Oregon, resolves as follows:

1. A measure election is hereby called for the purpose of submitting to the electors of the District the question of authorizing general obligation bonds in a principal amount not to exceed \$245,000,000 (the “Bonds”). Bond proceeds will be used to finance the Project.

2. The measure election hereby called shall be held in the District on the 3rd day of November, 2026.

3. The District authorizes the Superintendent, Chief of Staff, Chief of Operations, or designee of any of those officials (each an “Authorized Representative”) to finalize the ballot title in substantially the form attached hereto as Exhibit A (the “Ballot Title”) but with such changes as the Authorized Representative shall approve, including updates related to the receipt of a grant under the Match Program as applicable, to submit the Ballot Title and explanatory statement, and to execute any documents and take any other action necessary or desirable to facilitate the measure election and to obtain funds through the Match Program.

4. The Authorized Representative shall cause Form SEL 805 to be delivered to the Election Officer of Clackamas County, Oregon (the “Election Officer”) not later than August 14,

2026 (eighty-one (81) days prior to the election date). The Authorized Representative shall also cause Form SEL 803 to be delivered to the Election Officer not later than September 3, 2026 (sixty-one (61) days prior to the election date).

5. The District hereby declares its official intent pursuant to Treasury Regulation Section 1.150-2 to reimburse itself with the proceeds of the Bonds, which may be issued in one or more series, for any of the Expenditures incurred by it prior to the issuance of the Bonds.

6. The law firm of Hawkins Delafield & Wood LLP, is hereby appointed to serve as Bond Counsel with respect to the issuance of the Bonds. Piper Sandler & Co. is hereby appointed to serve as Underwriter or Placement Agent with respect to the issuance of the Bonds.

7. This Resolution shall become effective upon adoption.

Adopted this 18th day of June, 2026.

NORTH CLACKAMAS SCHOOL DISTRICT No. 12
CLACKAMAS COUNTY, OREGON

By: _____
Chair

ATTEST:

By: _____
Superintendent

EXHIBIT A

BALLOT TITLE

NORTH CLACKAMAS SCHOOL DISTRICT NO. 12 CLACKAMAS COUNTY, OREGON

CAPTION

Bonds to increase safety, security; repair schools, update classrooms

QUESTION

Shall District maintain its existing bond rate, issue bonds strengthening security, repairing aging schools, improving classrooms conditions, vocational training spaces?

If the bonds are approved, they will be payable from taxes on property or property ownership that are not subject to the limits of sections 11 and 11b, Article XI of the Oregon Constitution.

SUMMARY

This measure is estimated to maintain the existing District bond levy rate, no increase estimated with passage.

If passed, State provides \$\$6,126,000.00 in matching funds.

The North Clackamas School District seeks approval for the issuance of general obligation bonds in the principal amount of \$245 million in bonds to finance capital costs, including:

Safe & Secure Schools:

- New/upgraded cameras, access controls, lockdown systems
- Extend emergency panic-button system to playgrounds, outdoor spaces
- Strengthen cybersecurity to protect student data

Classrooms Conditioned for Learning:

- Add ventilation, HVAC, and cooling upgrades to prevent heat closures

Improving Vocational Training:

- Modernize CTE vocational training spaces

Fix Failing School Buildings, Preserve Facilities:

- Replace/repair roofs, siding, plumbing, windows and electrical
- Field repairs, athletic facilities
- Technology infrastructure, furnishings & equipment

Requires community oversight committee, regular audits:

- Bonds may be issued in multiple series, each maturing within 21 years from issuance
- Because existing bonds are maturing, this measure is estimated to continue the current bond levy rate of \$2.37 per \$1,000 assessed property value
- Actual levy rates may differ due to interest rates, changes in property value

CONTRACT AWARD:**PROGRAM & PROJECT MANAGEMENT SERVICES RFP 2526-121****DISCUSSION/ACTION**

Agenda Item #2

June 18, 2026

SUPERINTENDENT'S RECOMMENDATION:

Award a contract to Cornerstone Management Group for Program Management Services and Project Management Services and Award a contract to R&C Management Group for Project Management Services. The total cost of program management and project management services is estimated to not exceed \$6 million on the \$245,000,000 bond program.

BUDGET IMPACT/SOURCE OF FUNDS:

The source of the funds will be the future 2026 Bond Funds and the Capital Projects Fund (which is reimbursable by the 2026 Bond). General Funds (operating funds) are not anticipated to be used.

BACKGROUND:

1. The district is preparing for the November 2026 bond program. This includes securing program management services and project management services in advance of the bond passing to secure the best consultants, avoid competing for the best consultants with other November bond programs, and it allows firms to plan their resources in the future. In addition, it supports the advance planning of summer 2027 projects.
2. In April 2026, staff solicited Request for Proposals (RFPs) for Program Management Services and Project Management Services for the November 2026 Bond Program.
3. Five responsive proposals were received:
 - a. Cornerstone Management Group from Tigard, OR.
 - b. R&C Management Group from Portland, OR.
 - c. Turner & Townsend Heery from Tualatin, OR.
 - d. Otak from Portland, OR.
 - e. Procedeo from Portland, OR.
4. The District's evaluation committee met on May 19, 2026 to review, score, and rank the five proposals. The committee included Cindy Detchon (Special Projects Administrator), David Kruse (Executive Director of Operations), Tiffany Shireman (Chief of Staff), Ron Stewart (Sr. Director of Capital Projects), and Teresa Neff-Webster (Chief of Operations). The criteria

included: Firm background, k-12 experience and past performance, staffing plan, approach, justification, and fees.

5. Cornerstone Management Group received the highest number of points during this process. The Committee selected Cornerstone Management Group to be awarded the Program Management Services portion of the work. The committee then decided to interview the top-scoring four firms for Project Management Services (Cornerstone Management Group, R&C Management Group, OTAK, and Turner & Townsend / Heery).
6. Interviews for Project Management Services were held on May 26, 2026. Following the interviews and evaluation, the Committee is recommending Project Management Services be awarded to Cornerstone Management Group and R&C Management Group.

PRESENTER / STAFF CONTACT:

Teresa Neff-Webster, Chief of Operations

CONTRACT AWARD:**ARCHITECTURAL AND ENGINEERING SERVICES RFP 2526-122****DISCUSSION/ACTION**

Agenda Item #3

June 18, 2026

SUPERINTENDENT'S RECOMMENDATION:

Award contracts to BBL Architects and BRIC Architecture for Architectural and Engineering Services. The total cost of Architectural and Engineering services is estimated to not exceed \$22 million on the \$245,000,000 bond program.

BUDGET IMPACT/SOURCE OF FUNDS:

The source of the funds will be the future 2026 Bond Funds and the Capital Projects Fund (which is reimbursable by the 2026 Bond). General Funds (operating funds) are not anticipated to be used.

BACKGROUND:

1. The district is preparing for the November 2026 bond program. This includes securing Architectural and Engineering services in advance of the bond passing to secure the best consultants, avoid competing for consultants with other November bond programs, and it allows firms to plan their resources in the future. In addition, it supports the advance planning of summer 2027 projects.
2. In April 2026, staff solicited Request for Proposals (RFPs) for Architectural and Engineering Services for the November 2026 Bond Program.
3. Ten responsive proposals were received:
 - a. BBT Architects from Bend, OR.
 - b. Axis Design Group from Tigard, OR.
 - c. Arcadis Architects from Portland, OR.
 - d. BBL Architects from West Linn, OR.
 - e. CIDA from Portland, OR.
 - f. Process Architecture & Design from Portland, OR.
 - g. OH Planning & Design from Portland, OR.
 - h. BRIC Architecture from Portland, OR.
 - i. DLR Group from Portland, OR.
 - j. Soderstrom Architects from Portland, OR.
4. The District's evaluation committee met on May 22, 2026 to review, score, and rank the ten proposals. The committee included David Kruse (Executive Director of Operations), Tiffany Shireman (Chief of Staff), Ron Stewart (Sr.

Director of Capital Projects), and Teresa Neff-Webster (Chief of Operations). The criteria included: Firm experience and approach, subconsultants' experience, design values and approach, project management methodology, sustainability, and references.

5. The committee then decided to interview the top-scoring four firms for Architectural and Engineering services (BRIC, BBL, BBT, and Axis).
6. Interviews for Architectural and Engineering Services were held on June 2, 2026. Following the interviews and evaluation, the Committee is recommending Architectural and Engineering Services be awarded to BRIC Architecture and BBL Architects.

PRESENTER / STAFF CONTACT:

Teresa Neff-Webster, Chief of Operations

**2026-27 ORGANIZATIONAL RESOLUTION FOR THE
REQUIRED DESIGNATIONS, AUTHORIZATIONS AND
APPOINTMENTS**

ACTION
Agenda Item #4
June 18, 2026

SUPERINTENDENT'S RECOMMENDATION:

Recommend approval of the designations, authorizations, and appointments as identified in items A. through I. on the attached Organizational Resolution for the Required Designations, Authorizations, and Appointments for Fiscal Year 2026-27.

1. Chief Administrative Officers and District Clerk (ORS 332.515)
2. Budget Officer (ORS 294.331)
3. Deputy Clerk
4. Custodian of Funds and Established Depositories for School Funds (ORS 328.441, ORS 294.805 to ORS 294.895 and ORS 328.445)
5. Authority to Invest Funds (ORS 294.035) and (ORS 294.810, 294.815)
6. Auditors (ORS 297.405, 327.137 and 328.465)
7. Designate Official Publications
8. Contract Signers (ORS 279A.075, 332.075(3))
9. Legal Counsel

ORIGINATED BY:

This is an annual agenda item, required to make needed designations, authorizations, and appointments.

ATTACHMENTS:

Organizational Resolution for the Required Designations, Authorizations, and Appointments for Fiscal Year 2026-27

PRESENTER / STAFF CONTACT:

Matthew J. Makara, Executive Director of Finance and Business Services

**ORGANIZATIONAL RESOLUTION FOR THE REQUIRED DESIGNATIONS,
AUTHORIZATIONS, AND APPOINTMENTS FOR FISCAL YEAR 2026-27**

WHEREAS: BE IT RESOLVED, the Board of Directors of the North Clackamas School District approves the designations, authorizations and appointments as recommended in items A. through I.

1. Chief Administrative Officers and District Clerk (ORS 332.515)

1. Dr. Shay James, Superintendent, shall be the Chief Administrative Officer and District Clerk of the Board of Directors with designated powers as stated in Board Policy, including administration of all local, state and federal funds and programs and the authority to sign all agreements, except those specifically reserved for the Board.

2. Budget Officer (ORS 294.331)

1. Mr. Matthew J. Makara, Executive Director of Finance and Business Services, shall be the Budget Officer.

3. Deputy Clerk

1. Mr. Matthew J. Makara, Executive Director of Finance and Business Services, shall be the Deputy Clerk.

4. Custodian of Funds and Established Depositories for School Funds (ORS 328.441, ORS 294.805 to ORS 294.895 and ORS 328.445)

1. Designate the depositories for school funds to be qualified depositories for public funds as approved by the Oregon State Treasury under ORS 295.002.
2. Designate the Superintendent (Dr. Shay James) and Executive Director of Finance and Business Services (Mr. Matthew J. Makara) as custodian of funds and authorized to sign checks. Also, Chief of Staff (Ms. Tiffany Shireman) and Chief of Human Resources & Business Services (Ms. Michelle Riddell) are authorized to sign checks.
3. Authorize facsimile signatures for all checks.
4. Distributions of \$100,000 and over require authorization via an original signature (one for \$100,000 to \$250,000 and two for \$250,000 and over).

5. Authority to Invest Funds (ORS 294.035) and (ORS 294.810, 294.815)

1. Authorize the State of Oregon Local Government Investment Pool as an investing agent for the North Clackamas School District No. 12, Clackamas County, Oregon.
2. Authorize Superintendent (Dr. Shay James) and Executive Director of Finance and Business Services (Mr. Matthew J. Makara) to invest funds in accordance with District policy.

6. Auditors (ORS 297.405, 327.137 and 328.465)

1. Designate Clear Trail CPAs as the independent audit firm for the North Clackamas School District.

7. Designate Official Publications

1. Designate the Pamplin Media Group as the official publications for the North Clackamas School District for the 2026-27 fiscal year.

8. Contract Signers (ORS 279A.075 and 332.075(3))

1. Designate the Chief of Staff (Ms. Tiffany Shireman), Chief of Human Resources & Business Services (Ms. Michelle Riddell), Executive Director of Finance & Business Services (Mr. Matthew J. Makara), Director of Business Operations (Ms. Gwen Chapman) authority to enter into contracts.

9. Legal Counsel

1. Designate Miller Nash LLP as the legal counsel firm for the North Clackamas School District.

Approved this 18th day of June, 2026

Jena Benaloga, Board of Directors Chair

Shay James, Superintendent/Clerk

2026-2027 REVISED SCHOOL CALENDARS

DISCUSSION/ACTION

Agenda Item #5

June 18, 2026

SUPERINTENDENT'S RECOMMENDATION:

Approval of the proposed 2026-2027 calendar revisions identifying Friday, June 18, 2027 as a School Closed day and the re-identification of the days the following week as shown in Attachments A and B.

ORIGINATED BY:

Per Board Policy IC/ICA, the Board must approve school-year calendar revisions.

BUDGET IMPACT:

No additional budget impact is anticipated.

BACKGROUND:

On February 26, 2026, the North Clackamas School District (NCSD) Board of Directors approved the 2026-2027 school calendars for elementary, middle school and high school.

A calendar revision is being proposed. The revision adds Friday, June 18, 2027 as a School Closed day in honor of Juneteenth, with the remaining calendared days for that week shifting out by one weekday, as shown below.

Elementary	• Friday, June 18, 2027 from a Report Card Preparation Day to a School Closed Day in honor of Juneteenth. • Monday, June 21, 2027 from a Teacher Preparation Day to a Report Card Preparation Day. • Tuesday, June 22, 2027 to a Teacher Preparation Day.
Middle School and High School	• Friday, June 18, 2027 from a Student Instructional Day to a School Closed Day in honor of Juneteenth. • Monday, June 21, 2027 from a Report Card Preparation Day to a Student Instructional Day. • Tuesday, June 22, 2027 to a Report Card Preparation Day.

This revision is being proposed to bring the calendars into alignment with state law:

- ORS 336.010 reads "No pupil shall be required to attend school on any Saturday or on any legal school holiday."
- ORS 187.010 includes Juneteenth as a legal school holiday in Oregon.
- While the originally adopted calendars included Juneteenth (Saturday, June 19) as a day with no school for students and no work for staff, it has been brought to staff's attention that ORS 187.010 further states "Each time a holiday... falls on Saturday, the preceding Friday shall be a legal holiday."
- Therefore, school shall be closed on Friday, June 18, 2027.

The failure to account for the Friday observance was an administrative oversight, not a reflection of the District's regard for Juneteenth. North Clackamas School District is committed to recognizing and honoring this important holiday, and this revision corrects the calendar to align with both Oregon law and that commitment.

ATTACHMENTS:

- Attachment A: 2026-2027 Revised Licensed Elementary Calendar
- Attachment B: 2026-2027 Revised Licensed Middle School and High School Calendar

PRESENTER / STAFF CONTACT:

Tiffany Shireman, Chief of Staff

Elementary Schools 2026-27 Licensed Calendar



First Day of School - September 8
Last Day of School - June 17

6 Holidays
4 Report Preparation Days
12 Teacher Inservice/Work Days
2 Conference Days

169 Student Days
193 Contract Days

AUGUST						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	T					

0/1

SEPTEMBER						
S	M	T	W	T	F	S
		T	T	T	T	5
6	H	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Student/Contract Days: 17/22

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	SC	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	T	29	30	31

Student/Contract Days: 20/21

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	[6]	7
8	9	RP	H	12	13	14
15	16	17	18	19	T	21
22	CD	CD	SC	H	SC	28
29	30					

Student/Contract Days: 13/19

DECEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	SC	SC	SC	SC	SC	26
27	SC	SC	SC	SC		

Student/Contract Days: 14/14

JANUARY						
S	M	T	W	T	F	S
					SC	2
3	T	5	6	7	8	9
10	11	12	13	14	15	16
17	H	19	20	21	22	23
24	25	26	27	28	29	30
31						

Student/Contract Days: 18/20

FEBRUARY						
S	M	T	W	T	F	S
	1	2	3	[4]	RP	6
7	8	9	10	11	12	13
14	H	16	17	18	19	20
21	22	23	T	25	26	27
28						

Student/Contract Days: 17/20

MARCH						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	SC	SC	SC	SC	SC	27
28	29	30	31			

Student/Contract Days: 18/18

APRIL						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	[16]	17
18	RP	20	21	22	23	24
25	26	27	T	29	30	

Student/Contract Days: 20/22

MAY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	T	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	H					

Student/Contract Days: 19/21

JUNE						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	SC	19
20	RP	T	23*	24*	25*	26
27	28*	29	30			

Student/Contract Days: 13/15

SC
CD
T
RP
[]
H

School Closed - Not in Session
Conference Day - School Not in Session
Teacher Inservice/Work Day - School Not in Session
Report Preparation - School Not in Session
End of Grading Period
Holiday - School Not in Session
Certified First/Last Report Day
Student First/Last Day

Notes:

- * = Emergency day in the event of school closure.
- The final calendar is subject to change, due to multiple factors, including bargaining and resources available.
- When planning school, classroom, or community events, be mindful of religious and cultural holidays and observances:

<https://shorturl.at/crEFY>

Middle Schools/High Schools 2026-27 Licensed Calendar



First Day of School - September 8
Last Day of School - June 18

6 Holidays
4 Report Preparation Days
7 Teacher Inservice/Work Days
2 Conference Days

174 Student Days
193 Contract Days

AUGUST						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	T					

0/1

SEPTEMBER						
S	M	T	W	T	F	S
		T	T	T	T	5
6	H	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Student/Contract Days: 17/22

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	SC	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	T	29	30	31

Student/Contract Days: 20/21

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	[9]	RP	H	12	13	14
15	16	17	18	19	20	21
22	CD	CD	SC	H	SC	28
29	30					

Student/Contract Days: 14/19

DECEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	SC	SC	SC	SC	SC	26
27	SC	SC	SC	SC		

Student/Contract Days: 14/14

JANUARY						
S	M	T	W	T	F	S
					SC	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	H	19	20	21	22	23
24	25	26	27	28	29	30
31						

Student/Contract Days: 19/20

FEBRUARY						
S	M	T	W	T	F	S
	F	F	F	[F]	RP	6
7	8	9	10	11	12	13
14	H	16	17	18	19	20
21	22	23	T	25	26	27
28						

Student/Contract Days: 17/20

MARCH						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	SC	SC	SC	SC	SC	27
28	29	30	31			

Student/Contract Days: 18/18

APRIL						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	[16]	17
18	RP	20	21	22	23	24
25	26	27	28	29	30	

Student/Contract Days: 21/22

MAY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	H					

Student/Contract Days: 20/21

JUNE						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	F	F	F	SC	19
20	F	RP	23*	24*	25*	26
27	28*	29	30			

Student/Contract Days: 14/15

SC	School Closed - Not in Session
CD	Conference Day - School Not in Session
T	Teacher Inservice/Work Day - School Not in Session
RP	Report Preparation - School Not in Session
[]	End of Grading Period
H	Holiday - School Not in Session
	Certified First/Last Report Day
	College & Career Day
F	Finals
	Student First/Last Day

Notes:

- * = Emergency day in the event of school closure.
- The final calendar is subject to change, due to multiple factors, including bargaining and resources available.
- When planning school, classroom, or community events, be mindful of religious and cultural holidays and observances: <https://shorturl.at/crEFY>

BOARD DIRECTOR POSITION 7 APPOINTMENT

ACTION

Agenda Item #6
June 18, 2026

SUPERINTENDENT'S RECOMMENDATION:

Appoint a new Board Director to Position 7 on the North Clackamas School Board.

REASON FOR BOARD CONSIDERATION:

The resignation of Board Director April Dobson.

BACKGROUND:

On March 29, 2026, Director April Dobson submitted a resignation letter, creating a future vacancy in Position 7 on the Board of Directors. Her resignation became effective on June 17, 2026. In accordance with ORS 332.030(1)(a), the Board declared the position vacant at the April 9, 2026 meeting.

Following an application window of May 8-21, 2026, the Board invited five candidates for interviews, and three accepted. On June 4, 2026, the Board interviewed the following candidates in an open, public board meeting:

- Avi Patel
- Monica Di Pietrantonio
- Ashley Krollenbrock

The newly appointed Director will finish the remainder of April Dobson's term. In order to continue in the position, the appointed Director would be required to run for the office in the May 2027 election.

PRESENTER / STAFF CONTACT:

Jena Benologa, Board Chair

COMPLAINT**ACTION**

Agenda Item #7
June 18, 2026

RECOMMENDATION:

This time has been set aside for the Board to take action on a complaint.

ORIGINATED BY:

Complaint filed on May 28, 2026

BACKGROUND:

On May 28, 2026 a complaint was filed and referred to the Board Chair as required under Policy KL-AR(1), Public Complaint Procedure.

PRESENTER CONTACT:

Jena Benologa, Board Chair