



Agenda

North Clackamas School Board
Thursday, February 24, 2022 - 6:30 PM
Zoom/YouTube
12400 SE Freeman Way
Milwaukie, OR 97222

Times listed on the agenda below are only estimates and may be adjusted.

EXECUTIVE SESSION

Convened under Oregon Laws ORS 192.660 (2)(i).

NOTICE TO MEDIA: (4) Representatives of the news media shall be allowed to attend executive sessions other than those held under subsection (2)(d) of this section relating to labor negotiations or executive session held pursuant to ORS 332.061 (2). Representatives of the news media who are permitted to attend executive sessions are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session, except to state the general subject of the session as previously announced.

5:00 Superintendent Evaluation

6:20 Adjourn Executive Session

OPEN SESSION

6:30 Call to Order

Native Land Acknowledgement 3

Minutes - February 10, 2022 4

Consent Agenda

A. Employment Changes 8

B. Clackamas ESD Local Service Plan 8

C. Contract Extensions/Non-Renewals 10

D. Travel Request - Sabin Schellenberg Forestry and Agriculture 10

6:40 1. Community Comments 11

6:55 2. Superintendent's Report 13

7:15 3. 2022-2023 School Calendar - Discussion 32
Presenter: Tiffany Shireman

7:30 4. Board Meeting Format - Discussion 36

Presenter: Libra Forde

7:40 5. **Surplus Property at Scouters Mountain Elementary - Action**
Presenter: Cindy Detchon

39

7:50 **Adjourn**



Native Land Acknowledgment

We acknowledge the land on which we sit and which we call the North Clackamas School District rests on the traditional and indigenous lands and village sites of the Native peoples of the Kalapuya, Chinook, Molalla, and the Clackamas. We take this opportunity to offer gratitude for the ability to learn, work, and be a community on this land, and we offer thanks to the original caretakers of this region. We recognize the historic policies of colonization, genocide, relocation, and assimilation that affected Indigenous and Native families both past and present and that will affect those in the future, and honor the resilience and revitalization of our Indigenous and Native communities. We pay our respects to the Elders, both past and present, who have been the stewards of this land throughout the generations.

**NORTH CLACKAMAS SCHOOL DISTRICT 12
CLACKAMAS COUNTY, OREGON
MINUTES — BOARD OF DIRECTORS REGULAR MEETING
February 10, 2022
Zoom/YouTube**

Work Session With due notice having been given and a quorum present, Chair Libra Forde convened open session at 5:30 p.m. with the following members present:

Libra Forde	–	Chair
Mitzi Bauer	–	Vice Chair
Jena Benologa	–	Director
Kathy Wai	–	Director
Steven Schroedl	–	Director (left meeting at 6:15 p.m.)
Tory McVay	–	Director
Shay James	–	Superintendent
Sandra Henderson	–	Board Secretary

Also present were Cindy Detchon, Gayellyn Jacobson, Ivonne Dibblee, Joe Bridgeman, Khaliyah Williams-Rodriguez, Mark Moser, Mayra Gómez, Petra Callin, Shelly Reggiani, Tiffany Shireman, and Vivian Garrison. District employees and community members were provided a live stream on YouTube.

Strategic Planning – Chief of Staff Tiffany Shireman introduced Dr. Kathleen Oropallo, Leader Coach from STUDER Education.

The Board received an update on the strategic planning process to date. Board members provided input on the themes that have emerged through the process, the future vision for the school district and the future values for the school district.

The work session was adjourned at 6:15 p.m.

Open Session Chair Libra Forde convened open session at 6:30 p.m. Vice Chair Mitzi Bauer read the Native Land Acknowledgement.

R21/22-65 **Minutes** – Jena Benologa moved, Tory McVay seconded the motion to approve the minutes of the regular Board meeting held January 27, 2022. Jena Benologa, Libra Forde, Mitzi Bauer and Tory McVay voted to approve. Kathy Wai abstained. Motion passed with 4 affirmative votes.

R21/22-66 **Consent Agenda** – Jena Benologa moved, Mitzi Bauer seconded the motion to adopt the consent agenda as recommended:

Employment Changes - Approve employment changes as listed, with a copy of the list made as part of the official minutes, as recommended by the Executive Director of Human Resources:

Licensed – appointments, additional assignments, terminations

Policy Revisions - Approve revisions to the following policies as recommended by the Policy Review Committee:

DJC – Bidding Requirements

GBA – Equal Employment Opportunity

GBEA – Workplace Harassment

GBNAA/JHFF – Suspected Sexual Conduct with Students and Reporting Requirements

JHFE – Suspected Abuse of a Child Reporting Requirements

JHFE-AR – Reporting of Suspected Abuse of a Child

Motion passed unanimously.

Community Requests

- Kristen Stevens, Happy Valley, spoke against requiring students to wear masks.
- Tristan Sakamoto, Clackamas, spoke against teaching young students about sexual orientation.
- Angela Pederson, Oregon City, spoke regarding the fear of the pandemic and reactions to that fear.
- Laura Kirk, Milwaukie, spoke regarding the anti-mask/anti vaccine groups.
- Chair Libra Forde summarized the topics of emails that had been submitted to the Board.

R21/22-67

Proclamation: Classified Employees Week – Mitzi Bauer moved, Tory McVay seconded the motion to adopt the proclamation declaring March 7-11, 2022 as Classified Employees Week in the North Clackamas School District. Motion passed unanimously.

Chair Forde shared that classified employee Debbi Miotke, a dispatcher in the transportation services department, has been announced as a semi-finalist for 2022 Oregon Education Support Professional of the Year. Transportation Director Kathy Calkins, Debbi Miotke and other transportation staff attended the Board meeting for this recognition.

R21/22-68

Proclamation: Public Schools Week – Jena Benologa moved, Mitzi Bauer seconded the motion to adopt the proclamation declaring February 21-25, 2022 as Public Schools Week in the North Clackamas School District. Motion passed unanimously.

Energy Trust of Oregon Presentation – Assistant Superintendent of Operations Cindy Detchon shared a photo of district staff being presented a check in the amount of \$549,299.06. The District received this financial incentive from the Energy Trust of Oregon for specific projects in the 2016 Capital Construction Bond.

Energy Trust Senior Account Manager Rick Flacco introduced Senior Program Manager Wendy Gibson, Strategic Energy Management Coach Lura Griffiths, and Energy Advisor Christina Skellenger. Program information was shared with the Board.

Clackamas Educational Service District (CESD) Local Service Plan – Superintendent Shay James introduced CESD Superintendent Larry Didway, CESD Vice Chair Linda Brown and Board Member Len Mills. Superintendent Didway discussed the CESD Local Service Plan for 2022-2023 and extended the invitation for an NCSB Board member to sit on the CESD Budget Committee.

Board Reports – Board members made brief reports on activities and events they had attended and commented on the legislative session.

Quarterly Financials Report – Chief Financial Officer Gayellyn Jacobson presented a report on the financial status of the district.

R21/22-69

K-2 Classroom Library and Flexible Classroom Furniture – Tory McVay moved, Jena Benologa seconded the motion to grant advanced authorization to the superintendent to enter into contracts to purchase inclusive K-2 classroom library books from Follett School Solution via a 1 Government Procurement Alliance (1GPA) cooperative contract and purchase developmentally appropriate, flexible classroom furniture for Transitional Kindergarten (TK) - First grade from Lakeshore through a cooperative contract. The amount of the purchases is not-to-exceed \$750,000. Motion passed unanimously.

R21/22-70

View Acres Elementary Utility Easement – Jena Benologa moved, Tory McVay seconded the motion to adopt resolution granting an a non-exclusive easement to Portland General Electric (PGE) over a strip of land approximately ten (10) feet in width, extending five (5) feet on each side of the centerline of PGE's systems on the View Acres Property at 4828 SE View Acres Road to allow ingress and egress for maintenance, repair and improvement (including new construction as needed) of PGE's systems as

necessary to deliver services by PGE to the District's real property and improvements comprising the View Acres Property. Motion passed unanimously.

There being no further business to come before the Board, the meeting adjourned at 8:05 p.m.

Unapproved

DRAFT

CLACKAMAS ESD LOCAL SERVICE PLAN

CONSENT B
February 24, 2022

SUPERINTENDENT’S RECOMMENDATION:

Approve the Clackamas Education Service District Local Service Plan, authorizing services for 2022-2023.

ORIGINATED BY:

Education Service Districts are required to seek school board approval of a Local Service Plan that includes resolution services, contracts and entrepreneurial initiatives.

BUDGET IMPACT/SOURCE OF FUNDS:

Budget implications, if the plan is approved, would benefit North Clackamas Schools.

BACKGROUND:

The Local Service Plan must be approved by two-thirds of the school district boards representing a majority of the students in Clackamas County each year. There are currently 10 school districts in the county; therefore, seven school district boards must approve the Local Service Plan in order for the Clackamas ESD to continue offering the services outlined in the Plan document.

The Plan may change if state funding for ESDs is reduced. Should this occur, this item may come back to the NCSB Board at a future date.

ATTACHMENTS:

Local Service Plan for 2022-2023

STAFF CONTACT/ PRESENTERS:

Superintendent, Shay James

Click on Page to Open Document

Local Service Plan | 2022-23



TRAVEL PERMISSION REQUEST
Sabin-Schellenberg Center Forestry and Agriculture

CONSENT D
February 24, 2022

SUPERINTENDENT'S RECOMMENDATION:
Board approval of the request to travel.

BACKGROUND:

The Forestry & Animal Science Teachers at Sabin-Schellenberg Center (SSC) are requesting permission for 40 students and 4 chaperones to travel to the Future Farmers of America (FFA) State Convention, March 17-20, 2022 in Redmond, Oregon. Students participating in the Future Farmers of America at SSC will have the opportunity to compete in career and leadership development events. The trip is funded by student fundraisers with meals provided by the convention. Students will miss two days of school.

SOURCE OF FUNDS:

See attached Application for Permission to Travel

ATTACHMENTS:

Application for Permission to Travel and required attachments

STAFF CONTACT:

Petra Callin, Executive Director of Secondary Programs



Code: **BDDH**
Adopted: 6/19/86
Revised/Readopted: 1/20/11; 2/24/18; 9/9/21
Orig. Code(s): BDDH

Public Comment at Board Meetings

All meetings of the Board, with the exception of executive sessions, will be open to the public. The Board invites community members of the district to attend Board meetings so that they may become acquainted with the program and operation of the district. Members of the public are also encouraged to share their ideas and opinions with the Board when appropriate. Members of the public are not permitted to engage in conduct that interferes with the ability of the Board to conduct its business.

It is the intent of the Board to ensure communications with individuals with disabilities are as effective as communications with others. An individual with a disability will be given an equal opportunity to participate in Board meetings. Primary consideration will be given to requests of qualified individuals with disabilities in selecting appropriate auxiliary aids¹ and services.

Auxiliary aids and services for persons with disabilities will be available at no charge to the individual. The district requests that all auxiliary aids and/or service requests be made with at least 48 hours notice to ensure appropriate accommodations can be secured. Should the Board demonstrate such requests would result in a fundamental alteration in the service, program or activity or in undue burdens, alternative, equally effective means of communication will be used as determined by the district.

Procedures for Public Comment at Meetings

During a Board meeting session that is open to the public, members of the public may be invited to present comments during the designated portion of the agenda for a designated allotment of time.

In order to assure that persons who wish to appear before the Board may be heard and, at the same time, conduct its meetings properly and efficiently, the Board adopts the following procedures and rules pertaining to public comment at Board meetings:

1. Any individual desiring to speak may indicate their desire by submitting their name, city of residence, either email address or phone number, and the group, if any, that is represented on the sign-in sheet or online form prior to the Board meeting;
2. A speaker should give their name, city of residence, and the group, if any, that is represented and will limit their presentation to three minutes. If there are more patrons desiring to present comments than time allotted, the Board Chair has the authority to reduce the presentation time for individual speakers or institute a prioritization process with attention to order of sign up and city of residence.

¹Auxiliary aids include, but are not limited to, such services and devices as qualified interpreters, assistive listening systems, note takers, readers, taped texts, Brailled materials and large print.

3. Speakers may offer objective criticisms of district operations and programs that are of a concern to them. The Board is restricted from hearing, and will not consider complaints regarding any individual district staff member or any person connected with the district.
4. As an organization centered around youth and their positive development, all speakers will model respectful public comment and be mindful of civil discourse.
5. The Board vests in its chair or other presiding officer authority to terminate the remarks of any individual when those remarks do not adhere to the rules established in this policy.

Petitions

Petitions may be accepted at any Board meeting. No action will be taken in response to a petition before the next regular meeting. Petitions will be referred to the superintendent for consideration and recommendation.

END OF POLICY

Legal Reference(s):

[ORS 165.535](#)
[ORS 165.540](#)
[ORS 192.610 to -192.690](#)
[ORS 332.057](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2017); 29 C.F.R. Part 1630 (2017); 28 C.F.R. Part 35 (2017).

Americans with Disabilities Act Amendments Act of 2008.

Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996).

Leventhal v. Vista Unified Sch. Dist., 973 F. Supp. 951 (S.D. Cal. 1997).

Cross Reference(s):

KC - Community Involvement in Decision Making
KGB – Public Conduct on District Property



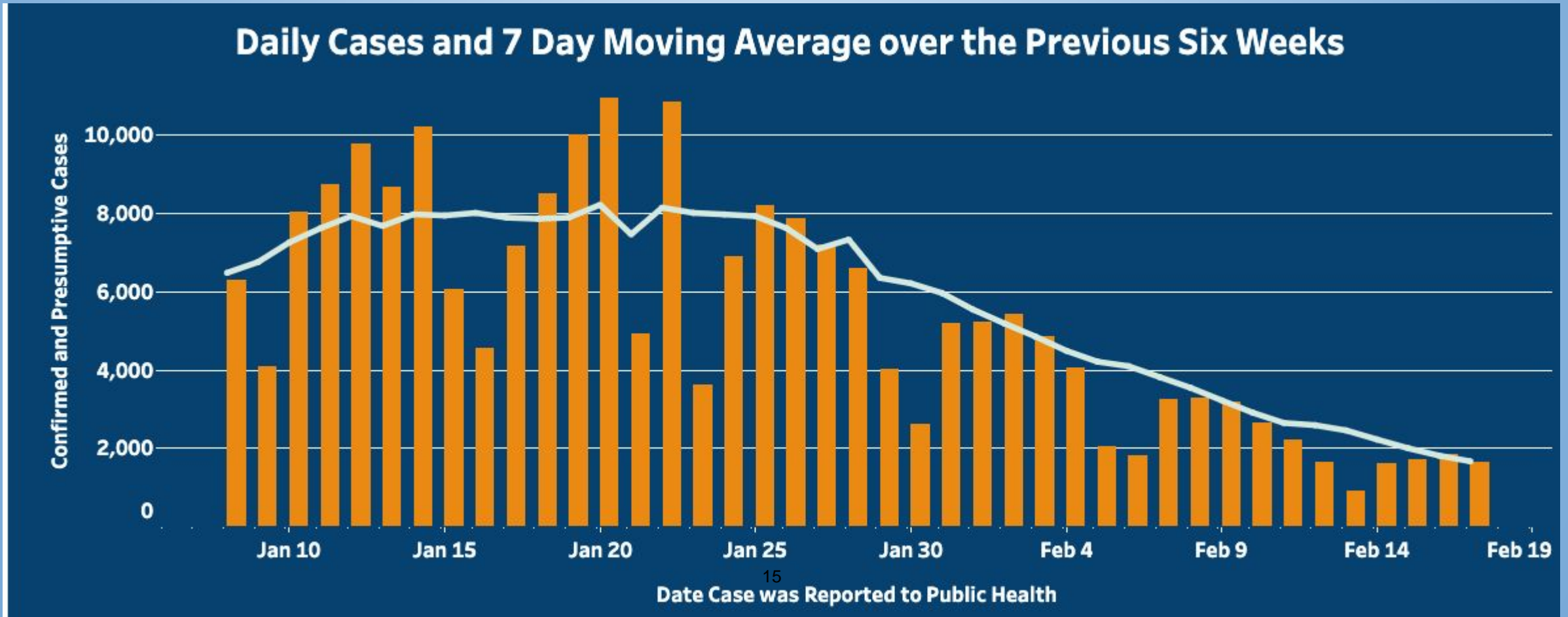
Superintendent's Report

Tonight:

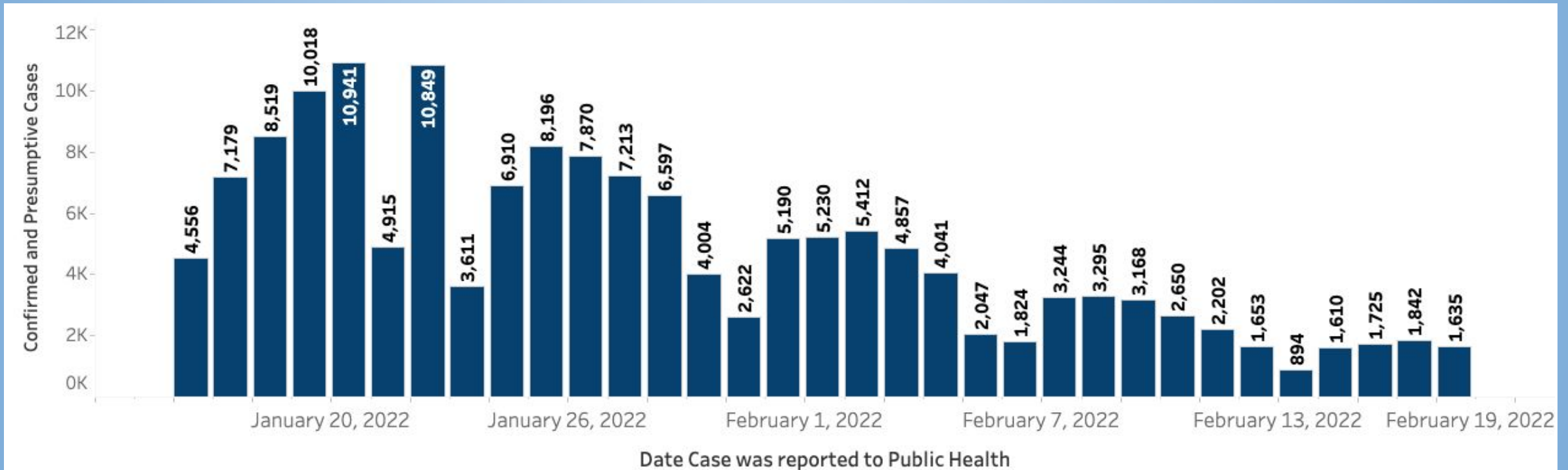
- **Review of current COVID-19 data**
- **Current COVID-19 Mitigation Strategies**
- **Oregon's Removal of Mask Rule:
OAR 333-019-1015**



State COVID-19 Case Rate



County COVID-19 Case Rate (2/18/22)



NCS D Contact Tracing

Week Ending	Isolation			Quarantine			Total Impacted	In Process	Total Contacts
	Employees	Students	Total	Employees	Students	Total			
12/3/2021	3	43	46	0	102	102	148		244
12/10/2021	7	14	21	0	79	79	100		168
12/17/2021	6	15	21	0	72	72	93		175
12/24/2021	2	5	7	0	3	3	10		12
12/31/2021	14	6	20	1	0	1	21		28
1/7/2022	79	269	348	3	101	104	452	685	1,304
1/14/2022	80	184	264	5	45	50	314	937	1,326
1/21/2022	33	309	342	0	49	49	391	88	494
1/28/2022	38	229	267	4	92	96	363	6	418
2/4/2022	22	139	161	0	46	46	207	2	255
2/11/2022	15	85	100	0	26	26	126	0	132
2/18/2022	13	67	80	0	43	43	123	1	135
2021-22 YTD	366	1,807	2,173	19	2,030	2,049	4,222		8,168

School Aged Youth Vaccination Rates

School aged children with at least one Covid-19 vaccination
(1/2/22, 1/16/22 and 2/13/22):

Zip Code	Ages 5-11 (~Elementary)	Ages 12-14 (~Middle)	Ages 14-18 (~High)
97015 (~CHS/ANHS)	42% → 50% → 55%	87% → 89% → 94%	66% → 67% → 69%
97086 (~CHS/ANHS)	47% → 51% → 56%	89% → 90% → 93%	91% → 93% → 95%
97222 (~MHS)	35% → 39% → 43%	67% → 68% → 72%	60% → 61% → 64%
97267 (~RPHS)	34% → 37% → 42%	77% → 78% → 81%	69% → 70% → 71%

Staff Absences

Early January 2020 saw 37% more absences than in January 2020 and 2019.

Absence rates have decreased and are generally now holding steady.

Work Group	First week January 2022	Second week January 2022	Third week January 2022	Second week February 2022
Administrators	55	27	23	35
Certified	708	624	485	499
Classified	715	744	629	499
Total	1478	1395	1137	1033


Classroom Teacher Absences

In early 2019 and 2020, 95% to 97 % of classroom teacher positions that required a substitute had a substitute.

Those rates dipped to as low as 55% in early January.

In the past month the rates have climbed up to 70% and most recently 93%.

Substitute Fill Rates	First week January 2022	Second week January 2022	Third week January 2022	Second week February 2022
Classroom Teachers	55%	55%	70%	93%



Student Attendance

November and December student absence rates remained steady. January saw a sharp decrease in student attendance. February has seen a rebound in attendance.



Student Group	Attendance rate Week of 12/13/21	Attendance rate Week of 1/3/22	Attendance rate Week of 1/17/22	Attendance rate Week of 2/7/22
High School students	85%	76%	78%	86%
Middle School students	90%	83%	82%	91%
Elementary students	91%	85%	85%	92%

Layered Mitigation Strategies

Symptom Screening

Training/Education

Cleaning/Disinfecting

Handwashing

Air Flow/Circulation

Covid-19 Testing

Isolation/Quarantine/Contact Tracing

Physical Distancing

Face Masking

Removal of Mask Rule: OAR 333-019-1015

OHA will lift the mask rule (333-019-1015) in schools on March 19.

At that time, the decision to require universal masking in school settings will rest with decision makers in school districts, charter schools, private schools, and local public health authorities.

Per ODE (2/7/21): Masks are required on public transportation, which includes school buses, until lifted by the federal government and cannot be waived by state or local authorities.

What is guiding our thinking as we consider masking in schools?

- NCS D Core Values:
 - Equity
 - Engagement
 - Care
 - Integrity
 - Excellence
 - NCS D Equity Lens
 - Keep in-person learning to the extent possible
 - Support the well-being of students
 - Ensure continuity of instruction for students if school buildings close
 - Slow the spread of COVID-19 in our schools and community
-

Engagement: Students, Families, Staff

Survey purpose – gather input from constituents on the following question:

“Effective March 31, 2022, the state of Oregon will no longer require masks indoors in schools. Please provide your input and/or considerations on NCSD's response to this change.”

Range of Themes: Students

- In support of removing masks
- Ready for this change
- Not in support of removing masks due to the number of unvaccinated students
- Maintain masks to maintain safety for themselves & family members at home
- Keep indoor masks for everyone through the end of the year

Range of Themes: Families

- My family is vaccinated so it's fine
- In support
- Hooray
- Need metrics to guide the decision making
- Too soon just after break
- Keep indoor masks through the end of the year
- Will continue to have my child wear a mask
- Concern about quarantine and contact tracing

Range of Themes: Staff

- Ready
- May continue to wear a mask in close situations
- Need metrics to guide the decision making
- Too soon just after break
- Keep indoor masks through the end of the year
- Will continue to have my child wear a mask
- Concern about quarantine and contact tracing
- Concern about levels of unvaccinated students in our area

Removal of Oregon's Masking Rule

NCSD Stance moving forward:

- We heard those of you who would like to maintain the masking requirement.
- We heard those of you who would like to immediately stop the masking requirement.
- ***NCSD will proceed with the removal of the masking requirement for students, and vaccinated staff within North Clackamas Schools when allowable by ODE, OHA and Clackamas County Public Health.***
- Honor each individual's desire to wear a mask or not now that cases rates are lower, vaccination rates are growing, and the most recent strain is less severe for many.
- Continue with our many other layers of mitigation.
- Continue to offer an online option for all North Clackamas resident students.

NCSD's Next Steps

What will we do between now and when masks become optional?

- Monitor cases rates in the county, among our students and among our staff
- Review emerging guidance from ODE, OHA and Clackamas County, including regarding unvaccinated staff, quarantine protocols and personal protective equipment recommendations
- Support community vaccination efforts
- Ensure all other mitigation layers are in place
- Communicate openly and frequently with our employee associations
- Rework contact tracing protocols and procedures
- Update signage and communication
- Continue to research liability concerns as it is unclear what liability protection remains for the school district when the masking requirement is lifted



**we can
do this!**

WE'RE IN THIS TOGETHER.



Thank you.

2022-2023 SCHOOL CALENDAR

DISCUSSION
Agenda Item #3
February 24, 2022

SUPERINTENDENT’S RECOMMENDATION:

Approval of the 2022-2023 calendar for elementary and middle/high school levels, including approval to use recess, parent/teacher conferences, parent/family training, parent/family communication, parent/family support and staff professional development hours toward the annual instructional hours calculation as allowed by Oregon Administrative Rule (OAR) 581-022-2320 or any applicable Oregon’s Ready Schools Resiliency Guidance for the 2022-2023 school year.

ORIGINATED BY:

Per Board Policy IC/ICA, the Board must approve the school year calendar. Under OAR 581-022-2320, each school district shall annually adopt and implement a school calendar which provides its students with a minimum number of instructional hours.

BUDGET IMPACT:

These proposed 2022-2023 calendars reflect a full school year, including 193 contract days for members of the North Clackamas Education Association.

BACKGROUND:

These proposed 2022-2023 calendars include the following number of days:

Level	Student Days	Conference Days	Inservice Days	Teacher Work Days		NCEA Contract Designated Holidays	Total Days
				Report Prep Days	General Work Days		
Elementary	169	2	4	3	9	6	193
Middle School	174	2	3	4	4	6	193
High School	174	2	4	4	3	6	193

ATTACHMENTS:

- Attachment A: 2022-2023 Proposed Certified Elementary Calendar
- Attachment B: 2022-2023 Proposed Certified Middle School and High School Calendar
- NCSD Policy [IC/ICA](#)

ANALYSIS:

The following considerations were applied when developing these calendars and served as filters through which options were developed:

- The calendar is designed to align with District Goals and Objectives related to quality educational services for all students.

- Whenever possible, there is a K-12 alignment of non-contact days for students. Therefore, whenever possible, a family will have children from all levels out of school at the same time and district transportation/nutritional services will be maximized by a minimal number of days with only one or two levels attending school.
- Apply NCSD Equity Lens throughout the calendar development.
- Consider perspectives of all stakeholders.
- Awareness of other school districts' and higher educational institutions' vacations.
- Consider information regarding cultural and religious holidays.
- Whenever possible, the placement of teacher work days and in-service days maintain as many full, 5-day weeks of instruction as possible.
- At high school and middle school levels, each grading period includes as close to the same number of days as possible.
- Whenever possible, middle school and high school aligns day 1 and day 2.
- Whenever possible, the placement of teacher work days and in-service days align to the end of grading periods.
- Whenever possible, elementary non-student days will stagger throughout the week to ensure students are not routinely missing the same area of instruction (e.g., PE, music, media/library or wellness).
- Provision of instructional hours that meet or exceed state requirements.

Prior to the presentation of these proposed calendars to the Board, representatives from each employee group (North Clackamas Education Association, Oregon School Employee Association, North Clackamas Administrators' Associations and North Clackamas Confidential Employees) provided feedback on an initial draft. This meeting also included a review of the considerations above, neighboring school districts' 2022-2023 school calendars, university 2022-2023 calendars, and a multicultural holiday/observances calendar. Additionally, the proposed calendars were reviewed for alignment to the certified collective bargaining agreement and are reflective of Oregon's newest legal holiday, Juneteenth.

PRESENTER / STAFF CONTACT:

Tiffany Shireman, Chief of Staff



2022-2023 LICENSED ELEMENTARY SCHOOL

First Day of School - September 6
Last Day of School - June 15

- 6 Holidays
- 3 Report Preparation Days
- 13 Teacher In-service/Work Days
- 2 Conference Days
- 169 Student Days
- 193 Contract Days

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	T	T	T			

Student/Contract Days 0/3

SEPTEMBER						
S	M	T	W	T	F	S
				T	T	3
4	H	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Student/Contract Days 19/22

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	SC	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	T					

Student/Contract Days 19/20

NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	[9]	T	H	12
13	14	15	16	17	18	19
20	CD	CD	SC	H	SC	26
27	28	29	30			

Student/Contract Days: 15/20

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	SC	SC	SC	SC	SC	24
25	SC	SC	SC	SC	SC	31

Student/Contract Days 12/12

JANUARY						
S	M	T	W	T	F	S
1	T	3	4	5	6	7
8	9	10	11	12	13	14
15	H	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Student/Contract Days 20/22

FEBRUARY						
S	M	T	W	T	F	S
			1	[2]	RP	4
5	T	7	8	9	10	11
12	13	14	15	16	17	18
19	H	21	22	23	24	25
26	27	28				

Student/Contract Days 17/20

MARCH						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	12	14	15	16	17	18
19	20	21	22	23	T	25
26	SC	SC	SC	SC	SC	

Student/Contract Days 17/18

APRIL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	[13]	RP	15
16	T	18	19	20	21	22
23	24	25	26	27	28	29

Student/Contract Days 18/20

MAY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	T	27
28	H	30	31			

Student/Contract Days 21/23

JUNE						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	[15]	RP	17
18	SC	T	21*	22*	23*	24
25	26*	27*	28	29	30	

Student/Contract Days 11/13

SC	School Closed - Not in Session
CD	Conference Day - School Not in Session
T	Teacher Inservice/Work Day - School Not in Session
RP	Report Preparation - School Not in Session
[]	End of Grading Period
H	Holiday - School Not in Session
	Certified First/Last Report Day

*Emergency day in event of school closure

Final calendar is subject to change due to multiple factors, including bargaining and resources available.

Board Proposed: 02/24/2022



2022-2023 LICENSED MIDDLE AND HIGH SCHOOL

First Day of School - September 6
Last Day of School - June 16

- 6 Holidays
- 4 Report Preparation Days
- 7 Teacher In-service/Work Days
- 2 Conference Days

174 Student Days
193 Contract Days

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	T	T	T			

Student/Contract Days: 0/3

SEPTEMBER						
S	M	T	W	T	F	S
				T	T	3
4	H	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Student/Contract Days: 19/22

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	SC	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	T					

Student/Contract Days: 19/20

November						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	[9]	RP	H	12
13	14	15	16	17	18	19
20	CD	CD	SC	H	SC	26
27	28	29	30			

Student/Contract Days: 15/20

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	SC	SC	SC	SC	SC	24
25	SC	SC	SC	SC	SC	31

Student/Contract Days: 12/12

JANUARY						
S	M	T	W	T	F	S
1	T	3	4	5	6	7
8	9	10	11	12	13	14
15	H	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Student/Contract Days: 20/22

FEBRUARY						
S	M	T	W	T	F	S
			1	[2]	RP	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	H	21	22	23	24	25
26	27	28				

Student/Contract Days: 18/20

MARCH						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	SC	SC	SC	SC	SC	

Student/Contract Days: 18/18

APRIL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	[13]	RP	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Student/Contract Days: 19/20

MAY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	H	30	31			

Student/Contract Days: 22/23

JUNE						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	[16]	17
18	SC	RP	21*	22*	23*	24
25	26*	27*	28	29	30	

Student/Contract Days: 12/13

SC	School Closed - Not in Session
CD	Conference Day - School Not in Session
T	Teacher Inservice/Work Day - School Not in Session
RP	Report Preparation - School Not in Session
[]	End of Grading Period
H	Holiday - School Not in Session
	Certified First/Last Report Day
	College & Career Day

*Emergency day in event of school closure

Final calendar is subject to change due to multiple factors, including bargaining and resources available.

Board Proposed: 02/24/2022

BOARD MEETING FORMAT

DISCUSSION
Agenda Item #4
February 24, 2022

SUPERINTENDENT'S RECOMMENDATION:

This time on the agenda to discuss how to conduct future board meetings.

BACKGROUND:

In response to COVID-19 public health concerns beginning in March 2020, Board meetings have been held in part or in full in a virtual format pursuant to state law as outlined below:

- March 23, 2020 through March 11, 2021: Board meetings were held virtually. For nearly all of this time, a zoom meeting weblink was used for the Board, staff required to attend the Board meetings and any presenters. A YouTube weblink has displayed Board meetings live for anyone who wished to view the meeting. Additionally, these Board meetings have been maintained on the North Clackamas Schools YouTube channel for anyone who would like to view the meeting at a later time.
- April 8, 2021 through July 1, 2021: Hybrid meetings were held where Board members along with the Superintendent and Board Secretary met in person while all other participants were provided access through the Zoom weblink or YouTube.
- August 12, 2021 through December 9, 2021: The Board returned to virtual meetings.
- January 13, 2022: The Board held a hybrid meeting with eight community members in attendance.
- January 27 through present: The Board returned to virtual meetings.

ATTACHMENTS:

- A. NCSD Boardroom Considerations 12-9-2021
- B. [Policy BD/BDA – Board Meetings](#)
- C. [Policy BDDH – Public Comment at Board Meetings](#)

PRESENTER / STAFF CONTACT:

Libra Forde, Board Chair
Shay James, Superintendent

**NCS D Boardroom Considerations
12/9/2021**

Technology update:

Installation of livestreaming equipment has been completed. Testing and training is yet to be scheduled.

Boardroom Capacity:

Depending on desired distancing during a board meeting, the board room will accommodate the Board, Superintendent, Board Secretary and 16 to 54 additional people.

Following are two different scenarios with calculated capacity options at both 6 feet and 3 feet distancing and allowance for a presenter's table.

1. The Board, Superintendent, and Board Secretary all sit at the dais (3 feet distancing).
 - Staff and audience chairs 6 feet apart allows for 6 rows deep with 4 chairs in each row for a total of 24.
 - Staff and audience chairs 3 feet apart allows for 9 rows deep with 6 chairs in each row for a total of 54.
2. Two Board members, Superintendent and Board Secretary sit at tables to allow 6 feet distancing of the Board using up about half of the floor space in Boardroom B.
 - Staff and audience chairs 6 feet apart allows for 4 rows deep with 4 chairs in each row for a total of 16.
 - Staff and audience chairs 3 feet apart allows for 6 rows deep with 6 chairs in each row for a total of 36.

Capacity considerations:

- Typically, the NCS D Executive Team attends board meetings (12 people, not including the Superintendent) to support presentations, provide clarifying information or respond to Superintendent requests during the meeting.
- Implementation of capacity maximum:
 - A process would be needed for determining who from the public would attend given capacity constraints
 - Over-time or scheduling flexibility for staff to implement the process outside of typical work hours
 - Communication of the process to the public
- Staff and/or security for mask compliance and other safety concerns.

Joe Krumm Community Room Capacity:

Two Board members, Superintendent and Board Secretary sit at tables with presenter table facing them. Staff and audience chairs 6 feet apart allows for 6 rows deep with 5 chairs in each row allowing for wide walkways for a total of 30.

If we do not allow for any walkways, using the space between chairs, we could fill the rest of the room with 53 chairs. If we set at 3 feet (give the appearance of physical distancing, but there is no real basis for this distance) we can increase the number of seats to 107.

**SURPLUS REAL PROPERTY DECLARATION AND
AUTHORIZATION TO SELL**

ACTION
Agenda Item #8
February 24, 2022

SUPERINTENDENT RECOMMENDATION:

Declare approximately 7.1 acres of property (located at Scouters Mountain and 162nd Ave., Happy Valley) as surplus, direct staff to maximize the highest and best use value, market the property for its highest value, and place revenue from the sale of the property in the Capital Projects Fund.

ORIGINATED BY:

The need to sell surplus district property.

BUDGET IMPACT/SOURCE OF FUNDS:

Some Capital Projects Funds may be used for services or improvements needed to sell the property.

BACKGROUND:

1. In the 2008 Capital Construction Bond, the district purchased 16.73 acres of property for the construction of a new elementary school (Scouters Mountain).
2. In 2013, the Board approved the use of Macadam Forbes Commercial Real Estate to assist the district with selling and acquiring properties.
3. The District will work with stakeholders, including the City of Happy Valley, in selling the approximately 7 acre property.
4. The District will work with a third party to complete an appraisal, market analysis, advise on listing price and approach to selling the property.
5. If an acceptable offer is received, the District will work with counsel to review and advise of the selling documents and transfer of title.
6. If an acceptable agreement is reached, the District will return to the Board for approval to sell the property.
7. The Board must declare properties as surplus prior to selling and the Board must approve the final sale of any real property.

The District mailed letters in early February 2022 to the surrounding community notifying them of potentially declaring the 162nd property as surplus and selling the property. These letters also invited input and list the Board meeting dates where this item would be discussed.

The attached resolution declares the property surplus and authorizes staff to begin the process of marketing and selling the property.

ATTACHMENTS:

Attachment A: Resolution
Attachment B: Letter to the Community
Attachment C: Site Plan

PRESENTER / STAFF CONTACT:

Cindy Detchon, Assistant Superintendent of Operations

RESOLUTION NO. R-21/22 - 73

A RESOLUTION OF THE BOARD OF DIRECTORS OF NORTH CLACKAMAS SCHOOL DISTRICT NO. 12, DECLARING CERTAIN PROPERTY OF THE DISTRICT TO BE SURPLUS AND UNNEEDED FOR SCHOOL DISTRICT PURPOSES AND AUTHORIZING THE SUPERINTENDENT TO MARKET THE PROPERTY;

WHEREAS, the Board of Directors ("Board") of the North Clackamas School District ("District") is authorized pursuant to ORS 332.155(1) to dispose of surplus property no longer needed for the purpose of building schoolhouses and for school purposes, and pursuant to ORS 332.155(5) to sell all surplus property of the District as may not, in the judgment of the Board, be needed for school purposes;

WHEREAS, the current property (approximately 7.1 acres located where 162nd Avenue meets Scouters Mountain Elementary property at 10811 SE 172nd Ave, Happy Valley) is not currently in use;

WHEREAS, the current property will not be needed by the District in the future;

BE IT RESOLVED:

1. Pursuant to ORS 332.155(5), the Board hereby declares the property described above to be unneeded for school purposes and directs staff to market, work to maximize the value of the property, and sell the property subject to Board final approval.
2. The Board hereby authorizes the Superintendent or his designee to be the chief negotiator for the District and to execute all contracts and other documents necessary to market and sell the property, including professional services contracts for property, environmental, real estate services (e.g. for appraisal purposes), and other services as needed.

DATED this ___ day of February, 2022

North Clackamas School District Board of Directors

ATTEST:



Cindy Detchon
Assistant Superintendent of Operations

detchonc@nclack.k12.or.us
12400 SE Freeman Way, Milwaukie, Oregon 97222
503-353-6071

February 15, 2022

Dear Scouters Mountain Elementary Community Neighbor:

I am writing to inform you of our Superintendent's recommendation to the North Clackamas School Board of Directors to declare as surplus and then sell approximately 7 acres of property located just west of Scouters Mountain Elementary School, adjacent to the proposed extension of 162nd Avenue.

The School Board will consider the recommendation at its meeting at 6:30 pm on Thursday, February 24, 2022. The Board is scheduled to take action on this item at the March 10, 2022 meeting. Currently, board meetings are held virtually and viewable to the community via the District's YouTube channel. Should the meetings return to in-person, they will still be viewable via YouTube, however, a process will be in place for those wishing to attend in person.

If you have any questions or comments, you are welcome to contact the Board Secretary, Sandra Henderson at (503)353-6002 or board@nclack.k12.or.us. Your comments will be given to the School Board.

If you would like to speak directly to the Board at one of these meetings, please check the Board website <https://www.nclack.k12.or.us/schoolboard> for the most current meeting information. You will be provided information regarding how to join via Zoom if the meeting is held virtually or how to sign up to reserve a seat to speak in-person at 12400 SE Freeman Way should the meeting be held in-person.

Sincerely,

A handwritten signature in black ink that reads "Cynthia Detchon".

Cindy Detchon
Assistant Superintendent, Operations



Surplus Property at 162nd and Scouters Mountain Site Plan



(image from Google Earth)