



Agenda

North Clackamas School Board
Thursday, December 9, 2021 - 6:30 PM
Zoom/YouTube
12400 SE Freeman Way
Milwaukie, OR 97222

Times listed on the agenda below are only estimates and may be adjusted.

OPEN SESSION

6:30	Call to Order	
	Native Land Acknowledgement	2
	Minutes - November 18, 2021	3
	Consent Agenda	
	A. Employment Changes	
	B. Transportation Shop Utility Easement	7
	C. Travel Request - Sabin Schellenberg Construction	11
	D. Travel Request - Rex Putnam High School Music Program	12
	E. Travel Request - Rex Putnam High School Girls Basketball	13
6:40	Community Comments	14
6:55	1. Public Involvement and Engagement - Discussion	17
	Presenter: Libra Forde	
7:10	2. Board Reports	
7:20	3. Capital Construction Bond Update - Report	19
	Presenters: Cindy Detchon, Ron Stewart, Gayellyn Jacobson	
7:45	4. Superintendent Evaluation Process - Discussion/Action	48
	Presenter: Libra Forde	
7:55	5. Policy Revisions - Discussion	49
	Presenter: Tiffany Shireman	
8:05	6. Board Meeting Format - Discussion	61
	Presenter: Libra Forde	
8:20	Adjourn	



Native Land Acknowledgment

We acknowledge the land on which we sit and which we call the North Clackamas School District rests on the traditional and indigenous lands and village sites of the Native peoples of the Kalapuya, Chinook, Molalla, and the Clackamas. We take this opportunity to offer gratitude for the ability to learn, work, and be a community on this land, and we offer thanks to the original caretakers of this region. We recognize the historic policies of colonization, genocide, relocation, and assimilation that affected Indigenous and Native families both past and present and that will affect those in the future, and honor the resilience and revitalization of our Indigenous and Native communities. We pay our respects to the Elders, both past and present, who have been the stewards of this land throughout the generations.

**NORTH CLACKAMAS SCHOOL DISTRICT 12
CLACKAMAS COUNTY, OREGON
MINUTES — BOARD OF DIRECTORS REGULAR MEETING
November 18, 2021
Zoom/YouTube**

Executive Session

With due notice having been given and a quorum present, Chair Libra Forde convened executive session under ORS 192.660 (2)(i) at 5:33 p.m. with the following members present:

Libra Forde	–	Chair
Mitzi Bauer	–	Vice Chair
Jena Benologa	–	Director
Kathy Wai	–	Director
Orlando Perez	–	Director (entered meeting at 6:30 p.m.)
Steven Schroedl	–	Director
Tory McVay	–	Director (entered meeting at 6:54 p.m.)
Shay James	–	Superintendent
Sandra Henderson	–	Board Secretary

Superintendent Evaluation – Superintendent Shay James met with the Board regarding her evaluation.

Executive session recessed at 5:38 p.m.

Open Session

Chair Libra Forde convened open session at 6:31 p.m. Present, in addition to those at the executive session, were Cindy Detchon, Derrick Brown, Gayellyn Jacobson, Ivonne Dibblee, Joe Bridgeman, Khaliyah Williams-Rodriguez, Mark Moser, Petra Callin, Shelly Reggiani, Tiffany Shireman, and Vivian Garrison. District employees and community members were provided a live stream on YouTube.

Vice Chair Mitzi Bauer read the Native Land Acknowledgement.

R21/22-30

Minutes – Kathy Wai moved, Mitzi Bauer seconded the motion to approve the minutes of the regular Board meeting held October 28, 2021 and special meeting held November 4, 2021. Kathy Wai, Jena Benologa, Mitzi Bauer, Libra Forde, Orlando Perez, and Steven Schroedl voted to approve. Tory McVay was absent. Motion passed unanimously with six affirmative votes.

R21/22-31

Consent Agenda – Jena Benologa moved, Mitzi Bauer seconded the motion to adopt the consent agenda as recommended:

Employment Changes - Approve employment changes as listed, with a copy of the list made as part of the official minutes, as recommended by the Executive Director of Human Resources:

Administrative – appointments

Licensed – appointments, terminations

Travel Permission Request

- Grant permission for 14 students from Sabin-Schellenberg Construction Program to travel to Otis, OR, on December 17-20, 2021.

Kathy Wai, Jena Benologa, Mitzi Bauer, Libra Forde, Orlando Perez, and Steven Schroedl voted to approve. Tory McVay was absent. Motion passed unanimously with six affirmative votes.

Community Comments

- Barry Quick, Happy Valley, spoke regarding vaccine adverse events.
- Eric Post, Happy Valley, spoke regarding his last address to the Board.
- Kristi Switzer, Putnam Youth Basketball, spoke regarding COVID and fees for facility use.
- Angela Pederson, Oregon City, spoke regarding opening School Board meetings to in-person.
- Danielle Basile, Milwaukie Mustang Youth Basketball Association, spoke regarding facility fees for non-profit youth organizations.
- Tara Nelson, Clackamas, spoke regarding site councils.
- Kori Haynes, Clackamas, spoke regarding mental health.

NCEA Featured Educator – NCEA Executive Council Member Paul Sheprow recognized Rachel Wong, a second-grade teacher from Oak Grove Elementary School, as the NCEA Featured Educator for November.

Budget Committee Appointments – On November 4, Board members interviewed budget committee applicants; April Dobson, Darren Driscoll, Diane Bishop, Emily Coon-Moore, Julie Skarphol and Matthew Makara.

R21/22-32 Board Secretary Sandra Henderson facilitated the Board through a three-round process of voting. Jena Benologa, Kathy Wai, and Mitzi Bauer voted for Emily Moore-Coon during the third round. Libra Forde, Orlando Perez, Steven Schroedl, and Tory McVay voted for Mathew Makara. Mathew Makara having received 4 votes was appointed to Position 12 of the Budget Committee.

- R21/22-33 The Board then proceeded to vote on the remaining candidates for Position 13. Jena Benologa, Kathy Wai, Mitzi Bauer, and Steven Schroedl voted for Emily Moore-Coon during the third round. Libra Forde, Orlando Perez, and Tory McVay voted for Julie Skarphol. Emily Moore-Coon having received 4 votes was appointed to Position 13 of the Budget Committee
- R21/22-34 The Board then proceeded to vote on the remaining candidates for Position 14. Jena Benologa, Libra Forde, Mitzi Bauer, and Tory McVay selected Julie Skarphol as their first choice during the second round. Kathy Wai, Orlando Perez and Steven Schroedl selected April Dodson as their first choice. Having received 4 first choice selections Julie Skarphol was appointed to Position 14 of the Budget Committee.
- R21/22-35 **Superintendent's Evaluation Process** – Orlando Perez moved, Jena Benologa seconded the motion to table the Superintendent's Evaluation Process agenda item to the December Board meeting. Motion passed unanimously.
- School Presentation: Lot Whitcomb Elementary** – Executive Director of Elementary Programs Khaliyah Williams-Rodriguez introduced Lot Whitcomb Elementary Assistant Principal Brian Cates. Principal Angelica Serna, behavior specialist Annie Schlegel and third grade teacher Erika Ramirez Novelo assisted in the presentation providing information about the school.
- Oregon School Boards Association (OSBA) Election** – The Board reviewed the OSBA ballot of candidates for OSBA Board Position 8 and OSBA Legislative Policy Committee Positions 7 and 8.
- R21/22-36 Tory McVay moved, Orlando Perez seconded the motion to move the agenda item to action. Motion passed unanimously.
- R21/22-37 Jena Benologa moved, Steven Schroedl seconded the motion to approve Libra Forde for OSBA Board Position 8. Motion passed unanimously.
- R21/22-38 Steven Schroedl moved, Jena Benologa seconded the motion to approve Kathy Wai for OSBA Legislative Policy Committee Position 8. Motion passed unanimously.
- R21/22-39 Tory McVay moved, Jena Benologa seconded the motion to approve Chrissy Reitz for OSBA Legislative Policy Committee Position 7. Motion passed unanimously.
- R21/22-40 **Complaint Appeal** – Tory McVay moved, Orlando Perez seconded the motion to move the agenda item to action. Motion passed unanimously.
- R21/22-41 Steven Schroedl moved, Mitzi Bauer seconded the motion to not hear the complaint appeal of the superintendent designee's decision on October 5,

2021. Kathy Wai, Jena Benologa, Mitzi Bauer, Libra Forde, Orlando Perez, and Steven Schroedl voted to approve the motion. Tory McVay voted against. Motion passed 6-1.

2021-2022 Revised School Calendars – Chief of Staff Tiffany Shireman presented proposed changes to the 2021-2022 School Calendars.

R21/22-42 Tory McVay moved, Steven Schroedl seconded the motion to move the agenda item to action. Motion passed unanimously.

R21/22-43 Steven Schroedl moved, Tory McVay seconded the motion to approve proposed 2021-2022 calendar revisions identifying Friday, December 17, 2021 as a Teacher Inservice/Work Day. Motion passed unanimously.

There being no further business to come before the Board, the meeting adjourned at 8:45 p.m.

Unapproved

DRAFT

TRANSPORTATION SHOP UTILITY EASEMENT

CONSENT B
December 9, 2021

SUPERINTENDENT’S RECOMMENDATION:

Adopt resolution granting an approximate ten (10) feet wide by an approximate 197 feet long utility easement to Portland General Electric (PGE).

BUDGET IMPACT/SOURCE OF FUNDS:

There is no expense or revenue for the easement

BACKGROUND:

As part of the Transportation bus shop project, PGE requires a utility easement to be granted for installation and maintenance of wires and equipment to provide electricity to the facilities.

The granting of utility easements is standard practice whenever a new service is being established as PGE owns and maintains their own equipment. The easement will not affect the District’s ability to use the overall property as intended.

The location of the easement for the new service is attached.

ATTACHMENTS:

- A. Board Resolution
- B. Site Plan

PRESENTER / STAFF CONTACT:

Ron Stewart
Senior Director of Capital Projects

RESOLUTION NO. R21/22 - 45**A RESOLUTION OF THE BOARD OF DIRECTORS OF NORTH CLACKAMAS SCHOOL DISTRICT NO. 12, DECLARING THE PUBLIC NECESSITY TO GRANT AN EASEMENT TO PORTLAND GENERAL ELECTRIC TO PROVIDE NECESSARY SERVICES TO REAL PROPERTY RECENTLY PURCHASED FOR THE LOCATION OF SCHOOL FACILITIES AND AUTHORIZING THE NEGOTIATION THEREFORE, AND APPROVING SAID TRANSACTIONS.**

WHEREAS, the North Clackamas School District No. 12 (the “District”) is authorized and responsible for, without limitation, the student body, instructional delivery, staffing, safety, supply, and transportation services of a public school system, including the location, construction, occupancy, operation and maintenance of facilities therefore; and

WHEREAS, On November 8, 2016 the District communities passed an up-to \$433 million capital bond levy. The bond program included acquiring an appropriate site within or near the District for a new bus storage and maintenance facility; and

WHEREAS, By Resolution of the Board of Directors, the District recently closed the purchase of a tract of real property consisting of approximately 2.03 gross acres (“Property”) located at 15670 SE 102nd Ave in the City of Clackamas, County of Clackamas, Oregon from Kool Pak, LLC to meet the additional property needs of the District for a new bus storage and maintenance facility; and

WHEREAS, the District’s use of the Property requires services from Portland General Electric (“PGE”) and PGE requires an easement on the Property to provide such services to the District on the following terms: A non-exclusive easement approximately ten (10) feet wide [extending approximately five (5) feet on either side of PGE’s systems] to allow ingress and egress for maintenance, repair and improvement (including new construction as needed) of PGE’s systems as necessary to deliver services by PGE to the District’s real property and improvements comprising the Property. The monetary consideration for this transaction is zero dollars.

WHEREAS, the consideration and recommendation of the Superintendent and their staff is that the grant of the easement in favor of PGE on the Property on the foregoing terms being negotiated is in the best interest of the District under the totality of the circumstances; and

WHEREAS, the Superintendent and their staff, aided by appropriate consultants and professionals, are best suited to complete the agreement to grant the easement to PGE on the Property by the District; and

WHEREAS, the Board of Directors of the District having considered and deliberated at a public meeting the public interest and necessity of entering the agreement to grant the easement to PGE on the Property on the foregoing terms;

BE IT RESOLVED:

1. The proposed grant of the easement to PGE on the Property, on final terms and conditions to be negotiated by the Superintendent and their designees, is approved by this Board of Directors of the District, is ratified and approved as the intention of the District, and the Superintendent and their designees are authorized and directed to take such actions as may be reasonable and necessary to negotiate for and grant the easement to PGE on the Property, including such full faith and credit as the Superintendent and their staff shall determine to be in the best interest of the District.

DATED this 9th day of December, 2021.

North Clackamas School District Board of Directors

ATTEST:



TRAVEL PERMISSION REQUEST

Sabin-Schellenberg Center Construction Camp Westwind

CONSENT C

December 9, 2021

SUPERINTENDENT'S RECOMMENDATION:

Board approval of the request to travel.

BACKGROUND:

The Building Construction Teacher at Sabin-Schellenberg Center is requesting permission for 30 students and 3 chaperones to travel to the Camp Westwind, January 14-17, 2022 in Otis, Oregon. Students in the Construction program at SSC will be practicing their skills by helping the camp with a cabin remodel. Additional students from the Culinary Arts and Forestry Programs will attend to help build real world skills. The trip will be at no cost to the students and is funded by Camp Westwind. The trip will be over a holiday weekend in January and no school will be missed.

SOURCE OF FUNDS:

See attached Application for Permission to Travel

ATTACHMENTS:

Application for Permission to Travel and required attachments

STAFF CONTACT:

Petra Callin, Executive Director of High Schools

TRAVEL PERMISSION REQUEST
Rex Putnam High School Music Program

CONSENT D
December 9, 2021

SUPERINTENDENT'S RECOMMENDATION:

Board approval of the request to travel.

BACKGROUND:

The Music Department at Rex Putnam High School is requesting permission for 110 students and 10 chaperones to travel to Disneyland, March 18-22, 2022 in Anaheim, California. Students participating in Choir, Band and Orchestra will be performing at Disneyland. Additionally, students will have the opportunity to record in a recording studio. Students will miss 1 day of school.

SOURCE OF FUNDS:

See attached Application for Permission to Travel

ATTACHMENTS:

Application for Permission to Travel and required attachments

STAFF CONTACT:

Petra Callin, Executive Director of High Schools

TRAVEL PERMISSION REQUEST
Putnam High School Girls Basketball

CONSENT E
December 9, 2021

SUPERINTENDENT'S RECOMMENDATION:
Board approval of the request to travel.

BACKGROUND:

The Girls Basketball Coach at PHS is requesting permission for 9 students and 2 chaperones to travel to the Cactus Jam, December 26 - 31, 2021 in Phoenix/Tempe, Arizona. Girls Basketball players are participating in a tournament with other high school teams. The trip will cost approximately \$500 per student and is funded by multiple fundraisers and donations. This trip will take place over winter break and no school will be missed.

SOURCE OF FUNDS:

See attached Application for Permission to Travel

ATTACHMENTS:

Application for Permission to Travel and required attachments

STAFF CONTACT:

Petra Callin, Executive Director of High Schools



Code: **BDDH**
Adopted: 6/19/86
Revised/Readopted: 1/20/11; 2/24/18; 9/9/21
Orig. Code(s): BDDH

Public Comment at Board Meetings

All meetings of the Board, with the exception of executive sessions, will be open to the public. The Board invites community members of the district to attend Board meetings so that they may become acquainted with the program and operation of the district. Members of the public are also encouraged to share their ideas and opinions with the Board when appropriate. Members of the public are not permitted to engage in conduct that interferes with the ability of the Board to conduct its business.

It is the intent of the Board to ensure communications with individuals with disabilities are as effective as communications with others. An individual with a disability will be given an equal opportunity to participate in Board meetings. Primary consideration will be given to requests of qualified individuals with disabilities in selecting appropriate auxiliary aids¹ and services.

Auxiliary aids and services for persons with disabilities will be available at no charge to the individual. The district requests that all auxiliary aids and/or service requests be made with at least 48 hours notice to ensure appropriate accommodations can be secured. Should the Board demonstrate such requests would result in a fundamental alteration in the service, program or activity or in undue burdens, alternative, equally effective means of communication will be used as determined by the district.

Procedures for Public Comment at Meetings

During a Board meeting session that is open to the public, members of the public may be invited to present comments during the designated portion of the agenda for a designated allotment of time.

In order to assure that persons who wish to appear before the Board may be heard and, at the same time, conduct its meetings properly and efficiently, the Board adopts the following procedures and rules pertaining to public comment at Board meetings:

1. Any individual desiring to speak may indicate their desire by submitting their name, city of residence, either email address or phone number, and the group, if any, that is represented on the sign-in sheet or online form prior to the Board meeting;
2. A speaker should give their name, city of residence, and the group, if any, that is represented and will limit their presentation to three minutes. If there are more patrons desiring to present comments than time allotted, the Board Chair has the authority to reduce the presentation time for individual speakers or institute a prioritization process with attention to order of sign up and city of residence.

¹Auxiliary aids include, but are not limited to, such services and devices as qualified interpreters, assistive listening systems, note takers, readers, taped texts, Brailled materials and large print.

3. Speakers may offer objective criticisms of district operations and programs that are of a concern to them. The Board is restricted from hearing, and will not consider complaints regarding any individual district staff member or any person connected with the district.
4. As an organization centered around youth and their positive development, all speakers will model respectful public comment and be mindful of civil discourse.
5. The Board vests in its chair or other presiding officer authority to terminate the remarks of any individual when those remarks do not adhere to the rules established in this policy.

Petitions

Petitions may be accepted at any Board meeting. No action will be taken in response to a petition before the next regular meeting. Petitions will be referred to the superintendent for consideration and recommendation.

END OF POLICY

Legal Reference(s):

[ORS 165.535](#)
[ORS 165.540](#)
[ORS 192.610 to -192.690](#)
[ORS 332.057](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2017); 29 C.F.R. Part 1630 (2017); 28 C.F.R. Part 35 (2017).

Americans with Disabilities Act Amendments Act of 2008.

Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996).

Leventhal v. Vista Unified Sch. Dist., 973 F. Supp. 951 (S.D. Cal. 1997).

Cross Reference(s):

KC - Community Involvement in Decision Making
KGB – Public Conduct on District Property

Community Comments

December 9, 2021

Email Address	Your Name.	City of Residence	Group or Organization (if applicable).	Subject of Comments.	Please provide your comment as you would like for it to be entered into the record. Comments should be limited to 3 minutes if to be read aloud.	Would you like to read these comments during the meeting?
angela@ccgmail.net	Angela Pederson	Oregon City		School Board Meetings Must Be Offered In-Person	The school board is not fulfilling their obligations by continuing to keep their school board meetings exclusively online. The NCSD tax paying community members and students deserve better. There is absolutely no reason to keep these meetings closed. Neighboring districts have been holding in-person school board meetings for months. We have no other option than to suspect a purposeful silencing of community voices that don't entirely align with or support the board's policies, ideologies or agendas. This is not the role of the board. These acts are divisive, exclusionary and not in the best interests of ALL students.	Yes, I would like to use a Zoom link to read my comments
bear1456@icloud.com	Tara Nelson	Clackamas		Site council	We would like to have site council open & regularly running at all school campuses. Per Oregon State Law. https://oregon.public.law/statutes/ors_329.704	No, I do not wish to speak publically. Please submit my comments in writing to the Board.
kdilg21@gmail.com	Karen Pyatt	Milwaukie	N/A	Covid and volunteer support	Thank you for putting the covid guidelines on one page and translated to the big four languages of our school district. We still have not trained our secretary staff for how to deal or make phone calls back. This is putting my child at risk and countless of many others. Since we refuse to train our staff to track, especially with variants that are more and more deadly, we should allow volunteers with the guidelines we have. We should start this at the beginning of 2022. Our teachers and other staff are burnt out. I have never seen education staff so burnt out in my decade and a half of education. We need to support them. Our students are still learning how to behave in class and we do not have the support we need for those students that need it. We need to help our staff and allow volunteers in the classrooms. I understand it was not your call to continue with testing and pretend that our kids could go straight back into a classroom. But if we want to slow down turnover rates and close those gaps of employment that we have all throughout the district we need volunteers. Yes they need to sign the liability forms, wear masks, be vaccinated, exactly what we expect from our teachers. Our students and staff are suffering and we need to support them anyway we can. Also, why do we not have microphones that work for our teachers? We have to insist that we do things right, in a time that has so many challenges and stresses. This was so surprising to find out that we have hundreds of microphones but they do not work unless the teachers can provide a bluetooth speaker. Why don't we provide the speakers for the teachers. Students are struggling to hear or even pay attention in class because they cannot hear. Again doing something right instead of instant.	Yes, I would like to use a Zoom link to read my comments

SUPERINTENDENT’S RECOMMENDATION:

This time on the agenda is to discuss directing the superintendent to develop an action plan to meet the principles of NCS D Policy KB (Public Involvement, Engagement and Communications Program).

BACKGROUND:

In recent months, there has been an uptick in the amount of written and oral communication that the school board, school administrators, and district leadership have received about topics of interest to students, parents and community members. Topics have ranged from COVID-19 pandemic response concerns, to facility use access, to discussions of gender identity and race in public education, to the format of board meetings.

Due to the pandemic, the format of many public engagement activities has changed. More activities are being held virtually and in formats other than congregate in-person settings. Among community members, there is a higher reliance on social media and non-traditional information sources.

Communication and community engagement is central to current improvement efforts and is a portion of the Superintendent’s professional goals for the 2021-2022 school year.

NCS D Board Policy KB (Public Involvement, Engagement and Communication Program) reads:

The Board believes public education can be improved through public involvement, engagement and communications resulting in the increased instructional benefits for students.

This belief includes the following principles:

- 1. The public involvement, engagement and communications program should be a planned, systematic, two-way process of communication between the district and its internal/external publics;*
- 2. The public involvement, engagement and communications program should be many-faceted and should include a variety of media to efficiently and effectively inform all citizens of the district, with the purpose to increase understanding, seek input and positively impact the health, safety and success of students;*
- 3. Public involvement, engagement and communications must include a planned program with public participation, deliberation and feedback to support the decision-making process and build trust;*

4. *Communications must include internal as well as external audiences and must stress the dissemination of factual, objective and realistic data about the district that is transparent, timely and understandable;*
5. *Public involvement, engagement and communications must be dynamic and sensitive to change as determined by events and evaluation of the program, keeping pace with current technological and social changes in communication methods;*
6. *Public involvement, engagement and communications must include strategies to ensure equitable involvement and consideration of the unique needs of nondominant groups, including those for disability, ethnicity, race, gender, language, socio-economic status, gender identity, religion and sexual orientation. Communication should be conducted with the approaches most effective for the recipients.*

Superintendent James and her staff will benefit from understanding the Board's interests and priorities in public involvement, engagement and communications for the school district particularly given the current passionate discourse in our community about issues of local and national interest.

This time is set aside for the Board to discuss its interest in directing the Superintendent to develop an action plan to meet the principles of NCSD Policy KB (Public Involvement, Engagement and Communication Program).

ATTACHMENTS:

[Policy KB - Public Involvement, Engagement and Communication Program](#)

PRESENTER / STAFF CONTACT:

Libra Forde, Board Chair

CAPITAL CONSTRUCTION BOND UPDATE

REPORT
Agenda Item #3
December 9, 2021

SUPERINTENDENT'S RECOMMENDATION:

Board to receive informational report on progress being made in the implementation of the capital construction bond levy approved November 2016.

BACKGROUND:

On November 8 2016, voters in North Clackamas approved up-to \$433 million in general obligation capital projects bonds. These general obligation bonds will:

- Renovate/remodel schools, some as old as 100 years
- Address security, safety, seismic needs
- Address unfunded maintenance
- Improve the student learning experience
- Increase access to technology
- Relieve overcrowding
- Provide a new additional elementary school
- Provide an additional comprehensive high school
- Provide property for future middle school and future transportation center
- Estimated not to exceed the 2015 NCS D tax rate

The bond program implementation is on month 60 of 65+ months (~85 % through the bond).

The bond program has spent approximately 92% of the revised bond budget.

The bond program has spent and committed approximately 96% of the revised bond budget.

The bond program has 41 projects completed, zero in construction, zero in design, and zero projects remaining to start design. There will be many small portions of work, small projects, and project and program closeout work that will continue through summer 2022.

The project counts do not include all projects. For example, the project counts do not include the bus maintenance shop, secure entry project, emergency generator project, security fencing project, classroom monitors project, and turf replacement at Nelson High School JV fields.

District staff will update the Board on bond finances, schedules and project updates.

ATTACHMENTS:

- A. Presentation Slides
- B. Inclusion in Diversity and Contracting
- C. Project Schedule Update
- D. Program Reserve Budget

PRESENTERS / STAFF CONTACT:

Cindy Detchon, Assistant Superintendent of Operations

Gayellyn Jacobson, Chief Financial Officer

Ron Stewart, Senior Director of Capital Projects



Capital Construction Bond Update

December 9, 2021

Bond Program Status

North Clackamas School District Bond Program Status Report October 20, 2021

Total Bond Budget	\$523,707,614	100% of total bond budget
Total Spent	\$479,227,408	92% of total bond budget spent
Total Unspent	\$44,480,206	8% of total bond budget unspent
Total Spent & Committed	\$503,414,379	96% of total bond budget spent & committed
Total Budget Remaining (unspent and uncommitted)	\$20,293,235	4% of total bond budget unspent & uncommitted
Time Completed of Bond Program	60 of 65+ months of bond Program	92% of total time of bond program completed
Projects Completed	41 of 41	100% of total number of projects completed
Percent of Commitments Fulfilled with Completed Projects	100%	100% of commitments completed on projects
Projects in Construction	0 of 41	0% of total number of projects currently in construction.
Projects in Design	0 of 41	0% of total number of projects in design
Projects Remaining to Start Design	0 of 41	0% of total number of projects remaining to start design
Properties Purchased	4 of 4	100% of properties to be purchased are purchased

* Budget as of 8/31/2021

Projects in Construction section does not include: Phase III Transportation shop project
Completed Projects section does not include: Transportation Phase II project, Emergency Lower Connectivity Project, Classroom monitor replacement project, secure entry project, and other small misc. projects

Inclusion and Diversity in Contracting

October 6, 2021

	Previous Report 8/5/21	Current Report 10/6/21	Difference from previous Report (Current-Previous)
Consultant's Summary			
# of COBID Consultants	48	48	0
Total # of Consultants	219	219	0
% COBID Consultants (Aspirational Goal: 15% Participation)	21.92%	21.92%	0.00%
Total COBID Consultant Contract Value	\$8,357,801	\$8,357,801	\$0
Total Consultant Contract Value	\$41,673,337	\$41,816,896	\$143,559
% COBID Consultant Contract Value	20.06%	19.99%	-0.07%

	Previous Report 8/5/21	Current Report 10/6/21	Difference from previous Report (Current-Previous)
Contractor's Summary			
# of COBID Contractors	130	130	0
Total # of Contractors	877	877	0
% COBID Contractors (Aspirational Goal: 15% Participation)	14.82%	14.82%	0.00%
Total COBID Contractor Contract Value	\$35,381,688	\$35,381,688	\$0
Total Contractor Contract Value	\$427,345,907	\$430,150,371	\$2,804,464
% COBID Contractor Contract Value	8.28%	8.23%	-0.05%

COBID - Certification Office for Business Inclusion and Diversity
WBE - Women Business Enterprise
ESB - Emerging Small Business
MBE - Minority Business Enterprise
SDVBE - Service Disabled Veteran Business Enterprise
DBE - Disadvantaged Business Enterprise

	Previous Report 8/5/21	Current Report 10/6/21	Difference from previous Report (Current-Previous)
Bond Program Summary (Consultants and Contractors Combined)			
# of COBID Consultants & Contractors	178	178	0
Total # of COBID Consultants & Contractors	1096	1096	0
% COBID Consultants & Contractors (Aspirational Goal: 15% Participation)	16.24%	16.24%	0.00%
Total COBID Consultants & Contractors Contract Value	\$43,739,489	\$43,739,489	\$0
Total Consultants & Contractors Contract Value	\$469,019,244	\$471,967,267	\$2,948,023
% COBID Consultants & Contractors Contract Value	9.33%	9.27%	-0.06%

Project Milestone Schedule Update

North Clackamas School District November 2016 Bond Measure Project Schedule Update October 20, 2021 (Red font indicates changes since the August 18, 2021 Community Bond Oversight Committee report)				
School / Project	Design Start	Construction Start	Construction Completion	Comments
Projects Completed				
1 Adrienne C. Nelson High School	June 2017	June 2019	August 2021	Moved from Projects in Construction
2 Alder Creek Middle School Improvements	February 2017	April 2018	September 2019	
3 Ardenwald Elementary School Improvements	June 2020	June 2021	September 2021	Moved from Projects in Construction
4 Athletic Fields / Clackamas High School Improvements	June 2017	June 2018	Fall 2018	
5 Athletic Fields / Rex Putnam High School Improvements	June 2017	June 2018	Fall 2018	
6 Beatrice Morrow Cannady Elementary School	January 2017	April 2018	August 2019	
7 Blaquie Elementary School Improvements	June 2018	June 2018	September 2019	
8 Clackamas High School East / Phase One Classroom Addition	January 2017	August 2017	May 2018	
9 Clackamas High School Improvements - West	May 2020	May 2021	September 2021	Moved from Projects in Construction
10 Clackamas High School Student Health Center Addition - West	May 2020	May 2021	September 2021	Moved from Projects in Construction
11 Clackamas High School - West Canopy Repair	June 2018	June 2019	September 2021	
12 District Stadium at Alder Creek Middle School Replacement	Winter 2017	Spring 2018	Fall 2018	
13 Facility Operations (Fire Restoration) Phase 1 & 2 Improvements	March 2017	March 2017	January 2018	
14 Happy Valley Middle School Classroom Addition	September 2016	June 2017	March 2018	
15 Happy Valley Elementary School Improvements	May 2020	May 2021	September 2021	Moved from Projects in Construction
16 Happy Valley Middle School Improvements	May 2020	May 2021	September 2021	Moved from Projects in Construction. Building Substantially Completed. Covered play structure completed by January 2022
17 Hester Campbell Elementary School Improvements	June 2020	June 2021	September 2021	Moved from Projects in Construction
18 Linwood / Sokumer Elementary Schools Improvements	May 2018	May 2019	September 2019	
19 Lot Whitcomb Elementary School Improvements and Additions	January 2017	January 2018	September 2018	
20 Milwaukie / El Puente Elementary Schools	June 2018	June 2019	October 2020	
21 Milwaukie High School/Milwaukie Academy of The Arts	December 2016	March 2018	Summer 2020	
22 Milwaukie High School / Lake Road Athletic Fields Renovations	June 2017	June 2017	Winter 2019	
23 Mount Scott Elementary School Classroom and Cafeteria Addition	September 2016	June 2017	January 2018	
24 Mount Scott Elementary School Improvements	May 2017	May 2018	December 2018	
25 New Urban High School Replacement	December 2018	May 2020	September 2021	Moved from Projects in Construction. Phased Substantial Completion into October 2021
26 Oak Grove Elementary School Improvements	April 2017	June 2018	December 2018	
27 Oregon Trail Elementary School Improvements	June 2019	June 2019	September 2020	
28 Owen Sabiri/Ben Schellenberg Professional Technical Center/Land Lab Improvements/Technology Information Services	January 2018	March 2019	Winter 2020	
29 Rex Putnam High School Improvements (Stadium Field & Track 2021)	January 2018	June 2019	September 2019	
30 Rex Putnam High School Health Center Addition	September 2016	May 2017	November 2017	
31 Riverdale Elementary School Improvements	June 2019	June 2020	December 2020	
32 Rock Creek Middle School (Clackamas High School Improvements - East) - Phase 2	May 2020	May 2021	September 2021	Moved from Projects in Construction. Building Substantially Complete. Covered play structure completed by January 2022
33 Scouters Mountain Elementary School Improvements	June 2020	June 2021	September 2021	
34 Seth Lewelling Elementary School Improvements and Addition	April 2017	June 2018	February 2019	
35 Spring Mountain Elementary School Improvements	May 2020	June 2021	September 2021	Moved from Projects in Construction
36 Sunnyside Elementary School Improvements	January 2017	April 2018	February 2019	
37 Transportation Facility Improvements Phase 1	Winter 2017	Winter 2018	October 2018	
38 Transportation Facility Phase 3A (Site work & new driveway)	March 2018	Spring 2020	Summer 2020	
39 Transportation Facility Improvements Phase 2 (Elevator)	March 2018	March 2018	Winter 2019	
39 Verne A. Duncan Elementary School Improvements	June 2018	October 2018	March 2019	
40 Wilbur D. Rowe Middle School and Field Improvements	May 2017	June 2018	October 2019	
41 View Acres Elementary School Improvements	June 2019	June 2020	September 2020	
Projects In Construction				
42 Ardenwald Elementary School Improvements	June 2020	June 2021	September 2021	Moved from Projects in Design section - Moved to Projects Completed section.
43 Adrienne C. Nelson High School	June 2017	June 2018	August 2021	Moved to Projects Completed section
44 Rock Creek Middle School (Clackamas High School Improvements - East) - Phase 2	May 2020	May 2021	September 2021	Phased substantial completion - Covered play structure completed by January 2022 - Moved to Projects Completed section.
45 Clackamas High School Improvements - West	May 2020	May 2021	September 2021	Moved to Projects Completed section
46 Clackamas High School Student Health Center Addition - West	May 2020	May 2021	September 2021	Moved to Projects Completed section
47 Happy Valley Elementary School Improvements	May 2020	May 2021	September 2021	
48 Happy Valley Middle School Improvements	May 2020	May 2021	September 2021	Phased substantial completion - Covered play structure completed by January 2022 - Moved to Projects Completed section
49 Hester Campbell Elementary School Improvements	June 2020	June 2021	September 2021	Moved from Projects in Design section - Moved to Projects Completed section.
50 New Urban High School Replacement	December 2018	May 2020	September 2021	Possible phased substantial completion into October 2021 - Moved to Projects Completed section.
51 Spring Mountain Elementary School Improvements	May 2020	June 2021	September 2021	Moved from Projects in Design section - Moved to Projects Completed section.
* Transportation Facility Phase 3B (Site work & new shop)	March 2018	Spring 2021	Fall 2021	
Projects in Design				
Future Projects				
Miscellaneous small projects (TBD)	TBD	TBD	TBD	
Warranty phase / work				Until 12 months after substantial completion
Project and program closeout process and documentation				

2016 Bond Financial Summary

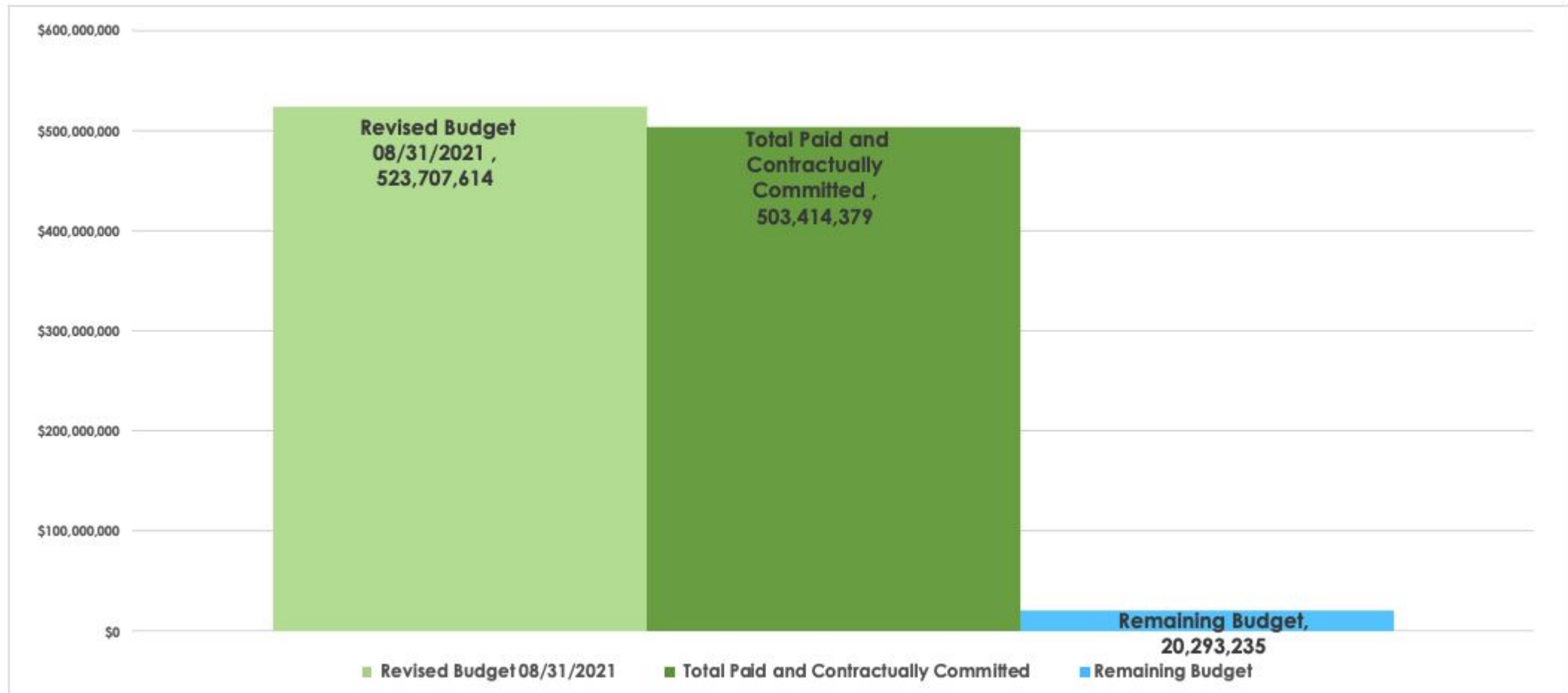
Period Ending: August 31, 2021

Prepared By: Gayellyn Jacobson, Chief Financial Officer

Presentation Summary

- ❑ Bond Budget Summary
- ❑ Project Spent to Date
- ❑ Financial Statements
- ❑ Financial Forecast

Bond Budget Summary



Budget, Expenditures, Encumbrances & Remaining to Date by Project

Expenditure & Encumbrance To Date; North Clackamas School District; 2016 Bond					
August 31, 2021					
SITE	Original Funds Available 3/17/2017	Revised Budget 08/31/2021	Total Paid and Contractually Committed	Remaining Budget	
1	Adrienne C. Nelson High School	74,555,962	97,455,962	96,741,189	714,773
2	Adrienne C. Nelson High School Site Acquisition	15,780,000	14,168,081	14,163,303	4,778
3	Americans with Disabilities Act	4,000,000	-	-	-
4	Alder Creek Middle School	21,500,000	23,900,000	23,815,241	84,759
5	Ardenwald Elementary School	80,718	330,718	287,450	43,268
6	Athletic Fields Clackamas High School West & Rex Putnam High School	4,932,467	4,397,467	4,396,319	1,148
7	Beatrice Morrow Cannady Elementary School	36,855,001	32,321,574	32,293,745	27,829
8	Bilquist Elementary School	1,452,519	996,519	923,653	72,866
9	Bond Management	13,993,313	18,802,171	14,384,656	4,417,515
10	Campbell Elementary School	1,768,346	1,768,346	843,283	925,063
11	Clackamas High School East Phase I	2,000,000	3,076,480	3,051,330	25,150
12	Clackamas High School East Phase II	2,147,682	3,522,682	3,173,825	348,857
13	Clackamas High School West	3,093,235	6,184,132	6,099,973	84,159
14	Clackamas High School West Student Health Center	990,897	-	-	-
15	District Stadium Project	-	5,212,000	5,210,927	1,073
16	District Wide Projects	1,141,000	708,000	632,022	75,978
17	Energy Efficient Measures	2,500,000	-	-	-
18	Facility Operations Bond	2,300,818	1,800,818	1,772,158	28,660
19	Happy Valley Elementary School	121,118	121,118	114,813	6,305
20	Happy Valley Middle School Addition	5,309,612	4,833,162	4,810,796	22,366
21	Happy Valley Middle School Covered Play/Improvements	981,991	981,991	800,484	181,507
22	Linwood/Sojourner Elementary School	3,457,817	2,437,817	2,321,054	116,763
23	Lot Whitcomb Elementary & Seismic	15,000,000	16,200,000	16,152,965	47,035
24	Middle School Covered Play	2,000,000	-	-	-
25	Middle School Land Acquisition	9,000,000	6,730,531	6,730,531	0

Budget, Expenditures, Encumbrances & Remaining to Date by Project (continued)

26	Milwaukie High School/Milwaukie Academy of the Arts	77,272,331	91,542,331	91,030,456	511,875
27	Milwaukie/El Puente Elementary Schools	12,000,000	13,125,000	12,883,515	241,485
28	Mt. Scott Elementary School Improvements	2,111,616	2,111,616	2,077,998	33,618
29	Mt. Scott Elementary School Addition Funding Obtained from Clackamas County)	-	3,349,000	3,212,866	136,134
30	New Urban High School	10,918,823	26,080,000	24,550,823	1,529,176
31	Oak Grove Elementary School	3,245,138	3,955,138	3,974,979	(19,841)
32	Oregon Trail Elementary School	1,203,369	3,484,041	3,272,717	211,324
33	Owen Sabin/Ben Schellenberg Professional Technical Center/Land Lab/Technology and Information Services	30,150,012	40,897,012	40,895,884	1,128
34	Property Debt	2,000,000	2,002,121	2,002,121	-
35	Rex Putnam High School	5,287,468	5,287,468	5,241,989	45,479
36	Rex Putnam High School Student Health Center	1,020,982	1,381,982	1,343,050	38,932
37	Riverside Elementary School	2,400,376	4,455,376	4,182,807	272,569
38	Scouters Mountain Elementary	193,094	193,094	48,434	144,660
39	Security Cameras & Fencing	3,500,000	6,180,000	3,884,591	2,295,409
40	Seth Lewelling Elementary School	3,389,006	4,939,006	4,825,797	113,209
41	Spring Mountain Elementary School	1,165,843	1,165,843	932,351	233,492
42	Structured Learning Centers	500,000	-	-	-
43	Sunnyside Elementary & Seismic	12,000,000	16,225,000	16,191,853	33,147
44	Technology	2,200,000	4,650,000	4,430,439	219,561
45	Transportation Site and Facility Improvements	7,000,000	21,036,100	17,432,920	3,603,180
46	Vern Duncan Elementary Bond	126,555	126,555	64,620	61,935
47	View Acres Elementary School	3,224,886	3,859,886	3,669,410	190,476
48	Wichita Family Support Center	4,107,603	-	-	-
49	Wilbur D. Rowe Middle School	17,500,001	19,340,001	18,545,041	794,960
50	Contingency	38,310,402	2,371,476	-	2,371,476
TOTAL		465,790,000	523,707,614	503,414,379	20,293,235

Financial Statement

BOND PROCEEDS FUND Income Statement 8/31/21		
REVENUE		
Bond Proceeds (2017 & 2018 Sales)	479,956,514	
Oregon School Capital Improvement Matching Program	2,700,000	
Clackamas County Development Agency	2,500,000	
State of Oregon Seismic Grant (Sunnyside and Whitcomb)	3,000,000	
State of Oregon Seismic Grant (Owen Sabin)	2,500,000	
Community Development Block Grant	90,000	
Transportation Financing	11,036,100	
Land Sale Proceeds	4,225,000	
Land Sale Base Lease Price	70,000	
Investment Interest Earnings	17,809,628	
TOTAL REVENUE		523,887,242
EXPENDITURES TO DATE		
Salaries & Associated Payroll Benefits	4,956,579	
Land - Acquisition	29,602,194	
Buildings - Improvement	419,718,589	
Improvements Other Than Buildings	24,944,047	
TOTAL EXPENDITURES		479,221,408
Bond Cash Balance		44,665,834

Financial Forecast

BOND PROCEEDS FUND Financial Revenue Forecast 8/31/21	
Voters Passed bond levy November 2016	433,000,000
First Bond Sale March 2017	322,642,626
First Bond Sale Premiums	30,870,341
Total First Bond Sale	353,512,967
Second Bond Sale December 2018	110,357,000
Second Bond Sale Premiums	16,086,546
Total Second Bond Sale	126,443,546
Other Sources of Revenue:	
State of Oregon Seismic Grant (Sunnyside and Whitcomb)	3,000,000
State of Oregon Seismic Grant (Owen Sabin)	2,500,000
Oregon School Capital Improvement Matching Program	2,700,000
Clackamas County Development Agency	2,500,000
Community Development Block Grant	90,000
Transporation Financing	11,036,100
Land Sale Proceeds	4,225,000
Land Sale Base Lease Price	70,000
Total Other Sources of Revenue	26,121,100
Other "Forecasted" Sources of Revenue	
Total Interest Earnings "Forecasted"	17,700,000
Transfer from Capital Projects Fund "Forecasted"	-
Total Other "Forecasted" Sources of Revenue	17,700,000
Grand Total "Forecasted" Bond Funds	523,777,614



Corporate Activity Tax

Bond Program Reserve Projections

North Clackamas School District Bond Program Program Reserve Budget 10/7/2021			
This document tracks and forecasts the bond program reserve (AKA program contingency). The program reserve provides funds for added scope of work, unknown and unforeseen conditions, and costs that exceed estimates. It is anticipated that most projects will receive an allocation from the reserve. It accounts for: (1) Actual transfers to and from the reserve to projects (2) Projected potential transfers to and from the reserve (3) Projected potential additional resources to the reserve. In general, forecasts are only on projects in the planning or construction phases, so the list of Projected transfers will grow in the future. The information on this document will change frequently as more information is known. RED FONT INDICATES A REVISION FROM THE August 18, 2021 PROGRAM RESERVE DOCUMENT PROVIDED TO THE COMMUNITY BOND OVERSIGHT COMMITTEE.			
	Project / Item	Total	Comments
1	Original Program Reserve (May 21, 2018 Budget)	\$38,310,402	
2	Program Reserve Transfers:		
3	Additional Premiums not Captured from First Bond Sale	\$870,341	
4	Adrienne C. Nelson High School	-\$22,900,000	Construction cost estimates exceed the budget as a result of increased material costs, labor shortages and the general demand for construction resources in the Portland Metro area. Amount reduced from \$23.5 million to \$22.9 million based on positive bid results and Green Energy Technology requirement completed at Sabin Schellenberg project.
5	Adrienne C. Nelson High School Site Acquisition	\$1,611,919	Property was purchased for less than budget amount
6	Alder Creek Middle School	-\$2,400,000	For additional scope (e.g. gym painting, wall pads, replacing classroom projectors with monitors). Guaranteed Maximum Price exceeds budget due to scope increases and unforeseen conditions.
7	Americans with Disabilities Act	\$4,000,000	Transferring funds to central reserve for distribution if / as needed versus transferring to individual projects. Accounting for improvements separately.
8	Ardenwald Elementary School	-\$250,000	Costs exceeding estimates
9	Beatrice Morrow Cannady Elementary School	\$4,533,427	Surplus reduced for parking lot and added site work. Surplus includes a savings of \$3,073,427 from bid results and a \$2,000,000 savings associated with a reduction in Project contingencies. Moved additional -\$300,000 from Projected Potential Transfer section.
10	Bilquist Elementary School	\$456,000	Moved from Projected Transfer section and reduced \$44,000
11	Bond Management Budget	-\$4,808,858	Insurance program and bond sales costs not in previous budget
12	Bond Premiums Associated with Second Bond Sale	\$16,086,546	
13	Clackamas High School East / Phase One	-\$1,076,480	Amount reduced \$271,520 from Projected Transfer amount (with \$21,520 increase). Addition of two classrooms, toilet room and corridor.
14	Clackamas High School East / Phase Two Additional Scope	-\$1,375,000	Anticipated scope of work exceeds budget. Added \$625,000 for additional renovation scope

Bond Program Reserve Projections (continued)

82	Subtotal Projected Potential Program Reserve Transfers	-\$2,261,457	Total of Line 56 to Line 81
83	Total Program Reserve Transfers and Projected Potential Transfers	-\$38,200,383	Total of Line 53 + Line 82
84	Program Reserve Balance	\$110,019	Total of Line 1 + Line 83

Reasons for projects budget increases are typically categorized as: Unknowns, Unforeseens, Increased Scope, Agency Requirements, actual bids exceeded estimates, initial estimates exceed initial budgets.

The following are examples:

Unknowns / Unforeseens: Discovered hazard materials, poor soil conditions, dry rot, bad pipes, or as-built conditions are not as originally designed or specified.

Increased Scope: Additional roofing, asphalt, flooring, painting, door replacements, and/or additional improvements determined by the Bond Steering Committee as a priority and appropriate to complete as part of the project.

Agency Requirements: Often the agency having jurisdiction will require additional improvements after the project has started. These could include adding or changing sidewalks, adding landscaping, adding or changing other electrical, plumbing, carpentry, safety components to the building and/or site.

Completed Projects Update (41 of 41 Projects)

1. **Adrienne C. Nelson High School**
2. Alder Creek Middle School Renovation (stadium field and track replacement scheduled 2021)
3. **Ardenwald Elementary School Improvements**
4. Athletic Field Improvements: Clackamas High School
5. Athletic Field Improvements: Rex Putnam High School
6. Beatrice Morrow Cannady Elementary School (new)
7. Bilquist Elementary School Improvements
8. Clackamas High School East - Phase 1 Classroom Addition
9. **Clackamas High School Improvements - West**
10. **Clackamas High School Student Health Center Addition - West**
11. Clackamas High School West - Canopy Repair
12. District Stadium at Alder Creek Middle School Replacement
13. Facility Operations Phase 1 & Phase 2 Improvements
14. Happy Valley Middle School Classroom Addition
15. **Happy Valley Elementary School Improvements**
16. **Happy Valley Middle School Improvements**
17. **Hector Campbell Elementary School Improvements**
18. Linwood / Sojourner Elementary Schools Improvements
19. Lot Whitcomb Elementary School Renovation

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Completed Projects Update - continued (41 of 41 Projects)

20. Milwaukie El Puente Elementary School
21. Milwaukie High School/Milwaukie Academy of the Arts Replacement & Renovation
22. Milwaukie High School Field Improvements
23. Mount Scott Elementary Classroom and Cafeteria Addition
24. Mount Scott Elementary School Improvements
- 25. New Urban High School Replacement**
26. Oak Grove Elementary School Improvements
27. Oregon Trail Elementary School Improvements
28. Owen Sabin/Ben Schellenberg Professional Technical Center/Land Lab Improvements/Technology Information Services
29. Rex Putnam High School Improvements (stadium field and track 2021)
30. Rex Putnam Student Health Center
31. Riverside Elementary School Improvements
- 32. Rock Creek Middle School (Clackamas High Improvements - East) Phase 2**
33. Scouters Mountain Elementary School Improvements
34. Seth Lewelling Elementary School Improvements

Completed Projects Update - continued (41 of 41 Projects)

35. Spring Mountain Elementary School Improvements

36. Sunnyside Elementary School Renovation

37. Transportation Facility Improvements Phase 1

38. Transportation Facility Phase 3A (Site work & new driveway)

39. Verne Duncan Elementary School Improvements

40. Wilbur Rowe Middle School Renovation

41. View Acres Elementary School Improvements

Clackamas High School Stadium Field Turf and Track Replacement

Transportation Facility Improvements Phase 2 (Elevator)

Security Fencing

Security Door Hardware (for Lockdowns)

Property Acquisition:

1. Future Middle School Property near Rock Creek Middle School
2. Hood View Park (for Adrienne C. Nelson High School)
3. Transportation Properties (phase 1 and phase 2)

Progress on Projects in Construction

*Transportation Facility Phase 3B (site work & new shop)



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New Urban High School



Next Steps 2021/2022

1. Miscellaneous small projects (TBD)
2. Warranty phase / work
3. Project and program closeout process and documentation



Questions?

Inclusion and Diversity in Contracting

October 6, 2021

	Previous Report 8/5/21	Current Report 10/6/21	Difference from previous Report (Current-Previous)
Consultant's Summary			
# of COBID Consultants	48	48	0
Total # of Consultants	219	219	0
% COBID Consultants (Aspirational Goal: 15% Participation)	21.92%	21.92%	0.00%
Total COBID Consultant Contract Value	\$8,357,801	\$8,357,801	\$0
Total Consultant Contract Value	\$41,673,337	\$41,816,896	\$143,559
% COBID Consultant Contract Value	20.06%	19.99%	-0.07%

	Previous Report 8/5/21	Current Report 10/6/21	Difference from previous Report (Current-Previous)
Contractor's Summary			
# of COBID Contractors	130	130	0
Total # of Contractors	877	877	0
% COBID Contractors (Aspirational Goal: 15% Participation)	14.82%	14.82%	0.00%
Total COBID Contractor Contract Value	\$35,381,688	\$35,381,688	\$0
Total Contractor Contract Value	\$427,345,907	\$430,150,371	\$2,804,464
% COBID Contractor Contract Value	8.28%	8.23%	-0.05%

COBID - Certification Office for Business Inclusion and Diversity

WBE - Women Business Enterprise

ESB - Emerging Small Business

MBE - Minority Business Enterprise

SDVBE - Service Disabled Veteran Business Enterprise

DBE - Disadvantaged Business Enterprise

	Previous Report 8/5/21	Current Report 10/6/21	Difference from previous Report (Current-Previous)
Bond Program Summary (Consultants and Contractors Combined)			
# of COBID Consultants & Contractors	178	178	0
Total # of COBID Consultants & Contractors	1096	1096	0
% COBID Consultants & Contractors (Aspirational Goal: 15% Participation)	16.24%	16.24%	0.00%
Total COBID Consultants & Contractors Contract Value	\$43,739,489	\$43,739,489	\$0
Total Consultants & Contractors Contract Value	\$469,019,244	\$471,967,267	\$2,948,023
% COBID Consultants & Contractors Contract Value	9.33%	9.27%	-0.06%

North Clackamas School District
 November 2016 Bond Measure
 Project Schedule Update
 October 20, 2021 (Red font indicates changes since the August 18, 2021 Community Bond Oversight Committee report)

School / Project	Design Start	Construction Start	Construction Completion	Comments
Projects Completed				
1 Adienne C. Nelson High School	June 2017	June 2019	August 2021	Moved from Projects in Construction
2 Alder Creek Middle School Improvements	February 2017	April 2018	September 2019	
3 Ardenwald Elementary School Improvements	June 2020	June 2021	September 2021	Moved from Projects in Construction
4 Athletic Fields / Clackamas High School Improvements	June 2017	June 2018	Fall 2018	
5 Athletic Fields / Rex Putnam High School Improvements	June 2017	June 2018	Fall 2018	
6 Beatrice Morrow Cannady Elementary School	January 2017	April 2018	August 2019	
7 Bilquist Elementary School Improvements	June 2018	June 2019	September 2019	
8 Clackamas High School East / Phase One Classroom Addition	January 2017	August 2017	May 2018	
9 Clackamas High School Improvements - West	May 2020	May 2021	September 2021	Moved from Projects in Construction
10 Clackamas High School Student Health Center Addition - West	May 2020	May 2021	September 2021	Moved from Projects in Construction
11 Clackamas High School -West Canopy Repair	June 2018	June 2019	September 2021	
12 District Stadium at Alder Creek Middle School Replacement	Winter 2017	Spring 2018	Fall 2018	
13 Facility Operations (Fire Restoration) Phase 1 & 2 Improvements	March 2017	March 2017	January 2018	
14 Happy Valley Middle School Classroom Addition	September 2016	June 2017	March 2018	
15 Happy Valley Elementary School Improvements	May 2020	May 2021	September 2021	Moved from Projects in Construction
16 Happy Valley Middle School Improvements	May 2020	May 2021	September 2021	Moved from Projects in Construction. Building Substantially Completion. Covered play structure completed by January 2022
17 Hector Campbell Elementary School Improvements	June 2020	June 2021	September 2021	Moved from Projects in Construction
18 Linwood / Sojourner Elementary Schools Improvements	May 2018	May 2019	September 2019	
19 Lot Whitcomb Elementary School Improvements and Additions	January 2017	January 2018	September 2018	
20 Milwaukie / El Puente Elementary Schools	June 2018	June 2019	October 2020	
21 Milwaukie High School/Milwaukie Academy of The Arts	December 2016	March 2018	Summer 2020	
22 Milwaukie High School / Lake Road Athletic Fields Renovations	June 2017	June 2018	Winter 2019	
23 Mount Scott Elementary School Classroom and Cafeteria Addition	September 2016	June 2017	January 2018	
24 Mount Scott Elementary School Improvements	May 2017	May 2018	December 2018	
25 New Urban High School Replacement	December 2018	May 2020	September 2021	Moved from Projects in Construction. Phased Substantial Completion into October 2021
26 Oak Grove Elementary School Improvements	April 2017	June 2018	December 2018	
27 Oregon Trail Elementary School Improvements	June 2019	May 2020	September 2020	
28 Owen Sabin/Ben Schellenberg Professional Technical Center/Land Lab Improvements/Technology Information Services	January 2018	March 2019	Winter 2020	
29 Rex Putnam High School Improvements (Stadium field & Track 2021)	January 2018	June 2019	September 2019	
30 Rex Putnam High School Health Center Addition	September 2016	May 2017	November 2017	
31 Riverside Elementary School Improvements	June 2019	June 2020	December 2020	
32 Rock Creek Middle School (Clackamas High School Improvements - East) - Phase 2	May 2020	May 2021	September 2021	Moved from Projects in Construction. Building Substantially Complete. Covered play structure completed by January 2022
33 Scouters Mountain Elementary School Improvements	June 2020	June 2021	September 2021	
34 Seth Lewelling Elementary School Improvements and Addition	April 2017	June 2018	February 2019	
35 Spring Mountain Elementary School Improvements	May 2020	June 2021	September 2021	Moved from Projects in Construction
36 Sunnyside Elementary School Improvements	January 2017	April 2018	February 2019	
37 Transportation Facility Improvements Phase 1	Winter 2017	Winter 2018	October 2018	
38 Transportation Facility Phase 3A (Site work & new driveway)	March 2018	Spring 2020	Summer 2020	
* Transportation Facility Improvements Phase 2 (Elevator)	March 2018	May 2019	Winter 2020	
39 Veme A. Duncan Elementary School Improvements	June 2018	October 2018	March 2019	
40 Wilbur D. Rowe Middle School and Field Improvements	May 2017	June 2018	October 2019	
41 View Acres Elementary School Improvements	June 2019	June 2020	September 2020	
Projects In Construction				
42 Ardenwald Elementary School Improvements	June 2020	June 2024	September 2024	Moved from Projects In Design section. Moved to Projects Completed section.
43 Adienne C. Nelson High School	June 2017	June 2019	August 2021	Moved to Projects Completed section
44 Rock Creek Middle School (Clackamas High School Improvements - East) - Phase 2	May 2020	May 2024	September 2024	Phased substantial completion. Covered play structure completed by January 2022. Moved to Projects Completed section.
45 Clackamas High School Improvements - West	May 2020	May 2024	September 2024	Moved to Projects Completed section
46 Clackamas High School Student Health Center Addition - West	May 2020	May 2024	September 2024	Moved to Projects Completed section
47 Happy Valley Elementary School Improvements	May 2020	May 2024	September 2024	
48 Happy Valley Middle School Improvements	May 2020	May 2024	September 2024	Phased substantial completion. Covered play structure completed by January 2022. Moved to Projects Completed section.
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50 New Urban High School Replacement	December 2018	May 2020	September 2024	Possible phased substantial completion into October 2021. Moved to Projects Completed section.
51 Spring Mountain Elementary School Improvements	May 2020	June 2024	September 2024	Moved from Projects In Design section. Moved to Projects Completed section.
* Transportation Facility Phase 3B (Site work & new shop)	March 2018	Spring 2021	Fall 2021	
Projects In Design				
Future Projects				
Miscellaneous small projects (TBD)	TBD	TBD	TBD	
Warranty phase / work				Until 12 months after substantial completion
Project and program closeout process and documentation				

North Clackamas School District
 Bond Program
 Program Reserve Budget
 10/7/2021

This document tracks and forecasts the bond program reserve (AKA program contingency). The program reserve provides funds for added scope of work, unknown and unforeseen conditions, and costs that exceed estimates. It is anticipated that most projects will receive an allocation from the reserve. It accounts for: (1) Actual transfers to and from the reserve to projects (2) Projected potential transfers to and from the reserve (3) Projected potential additional resources to the reserve. In general, forecasts are only on projects in the planning or construction phases, so the list of Projected transfers will grow in the future. The information on this document will change frequently as more information is known. **RED FONT INDICATES A REVISION FROM THE August 18, 2021 PROGRAM RESERVE DOCUMENT PROVIDED TO THE COMMUNITY BOND OVERSIGHT COMMITTEE.**

	Project / Item	Total	Comments
1	Original Program Reserve (May 21, 2018 Budget)	\$38,310,402	

2	Program Reserve Transfers:		
3	Additional Premiums not Captured from First Bond Sale	\$870,341	
4	Adrienne C. Nelson High School	-\$22,900,000	Construction cost estimates exceed the budget as a result of increased material costs, labor shortages and the general demand for construction resources in the Portland Metro area. Amount reduced from \$23.5 million to \$22.9 million based on positive bid results and Green Energy Technology requirement completed at Sabin Schellenberg project.
5	Adrienne C. Nelson High School Site Acquisition	\$1,611,919	Property was purchased for less than budget amount
6	Alder Creek Middle School	-\$2,400,000	For additional scope (e.g. gym painting, wall pads, replacing classroom projectors with monitors). Guaranteed Maximum Price exceeds budget due to scope increases and unforeseen conditions.
7	Americans with Disabilities Act	\$4,000,000	Transferring funds to central reserve for distribution if / as needed versus transferring to individual projects. Accounting for improvements separately.
8	Ardenwald Elementary School	-\$250,000	Costs exceeding estimates
9	Beatrice Morrow Cannady Elementary School	\$4,533,427	Surplus reduced for parking lot and added site work. Surplus includes a savings of \$3,073,427 from bid results and a \$2,000,000 savings associated with a reduction in Project contingencies. Moved additional -\$300,000 from Projected Potential Transfer section.
10	Bilquist Elementary School	\$456,000	Moved from Projected Transfer section and reduced \$44,000
11	Bond Management Budget	-\$4,808,858	Insurance program and bond sales costs not in previous budget
12	Bond Premiums Associated with Second Bond Sale	\$16,086,546	
13	Clackamas High School East / Phase One	-\$1,076,480	Amount reduced \$271,520 from Projected Transfer amount (with \$21,520 increase). Addition of two classrooms, toilet room and corridor.
14	Clackamas High School East / Phase Two Additional Scope	-\$1,375,000	Anticipated scope of work exceeds budget. Added \$625,000 for additional renovation scope

15	Clackamas High School West and Rex Putnam High School Athletic Fields	\$535,000	Final closeout. Suplus reduced \$3,000. Moved from Projected Transfer section and increased \$88,000.
16	Clackamas High School - West	-\$2,100,000	Consolidated health center projected transfer on one line. Remodel spaces for Adult Transition Program & Life Enrichment Education Program (LEEP). In addition, base scope forecasted expenses exceeding budget.
17	District Stadium at Alder Creek Middle School	-\$5,212,000	Final closeout added -\$12,000. Not an original Bond commitment. Moved additional -\$200,000 from Projected Potential Transfer section
18	District-wide projects	\$433,000	Expenses for district-wide projects less than budgeted
19	Energy Efficient Measures	\$2,500,000	Transferring funds to central reserve for distribution if / as needed versus transferring to individual projects. Accounting for improvements separately.
20	Estimated Interest Income Associated with both Bond Sales	\$15,000,000	Interest earned on bond funds prior to being expended.
21	Facility Operations Phases One and Two	\$500,000	Forecasted balance increased due to fire insurance reconciliation, audit, and prices less than estimates.
22	Interest earnings	\$700,000	Additional interest earnings
23	Happy Valley Middle School Addition	\$476,450	Expenses more less than budget
24	Linwood / Sojourner Elementary Schools	\$1,020,000	Expenses more less than budget
25	Lot Whitcomb Elementary School	\$300,000	Expenses less than budget
26	Middle School Covered Play	\$2,000,000	Moved remainder balance into reserves for distribution to schools as needed.
27	Middle School Site Purchase Budget Balance	\$2,269,469	Property was purchased for less than budget amount.
28	Milwaukie/El Puente Elementary Schools Additional Classroom	-\$1,125,000	Added scope: E.g. Playground improvements, additional drainage, parking lot modifications, water intrusion abated, HVAC changes, and increased -\$10,000 for costs exceeding estimates. Additional scope of work associated with renovations to add a 25th classroom, added scope: e.g. Intercom replacement and replacement of majority of furnishing throughout, added \$300,000 for unknowns/unforeseens and expenses exceeding estimates for additional parking lot and furnishings
29	Milwaukie High School/Milwaukie Academy of The Arts	-\$14,270,000	Moved +\$5,100,000 M of the projected +\$5,532,000 from Projected Transfer section. Construction cost estimates exceed the budget as a result of increased material costs, labor shortages and the general demand for construction resources in the Portland Metro area
30	Mount Scott Elementary School Classroom and Cafeteria Addition / Initial Transfer	-\$524,000	Bid results exceeded budget.
31	Mount Scott Elementary School Classroom and Cafeteria Addition / Second Transfer	-\$325,000	Unknown / unforeseen conditions - Underground utilities, agency requirements.
32	New Urban High School	-\$15,161,177	Construction cost estimates exceed the budget as a result of an increase in scope of work to replace the main building and material costs, labor shortages and the general demand for construction resources in the Portland Metro area. Additional funds added to replace the gym bldg. as part of main bldg. replacement.
33	Oak Grove Elementary School	-\$710,000	Moved \$120,000 from projected transfer section (after reduction of \$110,000 for expenses exceeding estimates). Bid results exceeded budget.

34	Oregon Trail Elementary School Playground Equipment Replacement	-\$2,280,672	For additional roof replacement, ceiling tiles, misc. maintenance items, generator, intercom, and misc. improvements.
35	Owen Sabin / Ben Schellenberg Professional Technical Centers / Land Lab / Technology Information Services	-\$8,247,000	Increased scope final closeout -\$53,000. Added scope: Technology and Information Services replacement warehouse, ADA elevator, and equipment, furnishings, structural unknowns/unforeseens. Construction cost estimates exceed the budget as a result of an increase in scope of work and material costs, labor shortages and the general demand for construction resources in the Portland Metro area.
36	Property Debt	-\$2,121	Additional unforeseen expenses
37	Property Sale	\$4,225,000	Moved from Projected Transfer section and increased \$725,000. Surplus property sale (near Adrienne Nelson High School).
38	Reconciliation of initial Bond Sale Amount	-\$373	Adjustment for actual amount of first bond sale in March 2017
39	Rex Putnam High School Student Health Center	-\$361,000	Bid results exceeded budget.
40	Riverside Elementary School	-\$2,055,000	Expenses exceeding estimates. Added scope in office renovation, separate office entrance, kitchen and misc. maintenance items. Added \$450,000 for additional required fire sprinkler work
41	Security, Cameras and Fencing	-\$2,680,000	Moved -\$2,880,000 from Projected Transfer section for Emergency / Disaster preparedness storage buildings/containers, equipment, and supplies, replace older security cameras district-wide, and for additional scope (e.g. added additional sites and adding ADA door openers). Security Task force recommendations, secured entries, and emergency power to essential systems (security, card access, fire, data, cameras, intercom, phones, shelter areas, office power)
42	Seth Lewelling Elementary School	-\$1,550,000	Addition of classroom, consolidation of offices, increased secured pathway scope and modular removed to accommodate Bond requirements
43	Structured Learning Centers	\$500,000	Transferring funds to central reserve for distribution if / as needed vs. transferring to individual projects. Accounting for improvements separately.
44	Sunnyside Elementary School	-\$2,725,000	Guaranteed Maximum Price exceeds budget. Increase resulted from unforeseen conditions and an increase in project scope.
45	Technology	-\$2,450,000	Added district-wide replacing projectors with classroom monitors project. Includes funds to purchase and install District wide emergency radio system
46	Transfer additional interest earnings	\$2,000,000	Interest earnings exceeded initial estimates
47	Transportation Financed Funding	\$11,036,100	Funds financed and repaid with State reimbursements
48	Transportation Site and Facility Improvements	-\$11,036,100	Transfer financed funding to the Transportation project
49	Transportation Site Acquisition and Facility Improvements	-\$3,000,000	Site Acquisition Budget: \$7 million plus projected \$3 million transfer provides the following: Initial property acquisition (6.1 acres), additional acquisition (2 acres), site improvements to 6.1 acre lot, improvements to building on site and a new modular building.
50	View Acres Elementary School	-\$635,000	\$500,000 previously transferred from Structured Learning Centers Budget for View Acres Learning Center remodel, plus \$135,000 remaining funds needed for second classroom (added scope).
51	Wichita Family Support Center	\$4,107,603	North Clackamas School District no longer owns Wichita. Wichita was sold to North Clackamas Parks & Recreation District
52	Wilbur D. Rowe Middle School	-\$1,840,000	Additional interior improvements required to complete bond requirements

53	Subtotal Program Reserve Transfers	-\$35,938,926	Total of Line 3 to Line 52
54	Subtotal Revised Program Reserve Including Program Reserve Transfers	\$2,371,476	Total of Line 1 + Line 53
55	Projected Potential Program Reserve Transfers		
56	Adrienne Nelson High School	-\$2,700,000	Replace JV baseball & softball fields' turf. Additional scope (e.g. asphalt and site work, roof work, and safety improvements. Remove house and restore the site.
57	Alder Creek Middle School	-\$70,000	Forecasted final costs exceeds budget. Pending closeout. Reduced \$30,000.
58	Ardenwald Elementary School	-\$180,000	Added scope for secure entry door
59	Bilquist Elementary School	\$29,000	Expenses less than budgeted
60	Bond Management	\$1,200,000	Forecasted expenses less than budget
61	Campbell Center	\$700,000	Forecasted expenses less than budget
62	Clackamas High School - East Phase 2	-\$200,000	Bids exceeded estimates
63	District-wide	-\$450,000	Roofing assessment closeout, asphalt assessment with repairs and replacements. Increased - \$30,000 for expenses forecasted to exceed estimates
64	Happy Valley Middle School Addition	\$19,000	Expenses less than budget
65	Linwood Sojourner Elementary School	\$99,020	Expenses less than budget
66	Lot Whitcomb Elementary School	\$46,519	Expenses less than budget
67	Milwaukie High School/Milwaukie Academy of The Arts	\$300,000	Moved \$5.1 M to Actual Transfer Section. Preliminary estimates show expenses less than budget. Added \$2,032,000.
68	Mount Scott Addition & Improvements	\$165,000	Expenses less than budgeted
69	Oak Grove Elementary School	-\$50,000	Replace old intercom system
70	Oregon Trail Elementary School	\$200,000	Forecasted expenses at project closeout less than budget.
71	Property Purchase	-\$1,500,000	Estimated cost of additional 2.25 acres needed for future elementary school
72	Rex Putnam High School	-\$15,000	-\$15,000 to replace old intercom system
73	Riverside Elementary School	-\$80,000	Bids exceeded estimates
74	Seth Lewelling Elementary School	\$81,589	Expenses less than budgeted
75	Scouters Mountain Elementary School	\$139,000	Actual expenses less than budgeted. Reduced surplus by -\$20,000
76	Security, Cameras and Fencing	\$2,880,000	Moved to Actual Transfer section. Added -\$2,080,000 for Emergency / Disaster preparedness storage buildings/containers, equipment, and supplies, replace older security cameras district-wide, and for additional scope (added additional sites and adding ADA door openers) and costs exceeding estimates to complete secure entry project.
77	Sunnyside Elementary School	\$33,094	Expenses less than budgeted
78	Spring Mountain Elementary School	-\$170,000	Costs exceeded estimates
79	Technology	-\$300,000	Replace existing older chrome bits/chrome boxes on existing classroom monitors and provide whiteboard in locations where monitor covered the only whiteboard
80	Verne Duncan Elementary School	\$41,321	Expenses less than budgeted
81	Wilbur D. Rowe Middle School	\$400,000	Forecasted balance after audit is completed

82	Subtotal Projected Potential Program Reserve Transfers	-\$2,261,457	Total of Line 56 to Line 81
83	Total Program Reserve Transfers and Projected Potential Transfers	-\$38,200,383	Total of Line 53 + Line 82
84	Program Reserve Balance	\$110,019	Total of Line 1 + Line 83

Reasons for projects budget increases are typically categorized as: Unknowns, Unforeseens, Increased Scope, Agency Requirements, actual bids exceeded estimates, initial estimates exceed initial budgets.

The following are examples:

Unknowns / Unforeseens: Discovered hazard materials, poor soil conditions, dry rot, bad pipes, or as-built conditions are not as originally designed or specified.

Increased Scope: Additional roofing, asphalt, flooring, painting, door replacements, and/or additional improvements determined by the Bond Steering Committee as a priority and appropriate to complete as part of the project.

Agency Requirements: Often the agency having jurisdiction will require additional improvements after the project has started. These could include adding or changing sidewalks, adding landscaping, adding or changing other electrical, plumbing, carpentry, safety components to the building and/or site.

ARTICLE 7 EVALUATION

7.1 Purpose of Evaluation. The Board will evaluate the Superintendent's performance for the purposes of improving District leadership, maintaining open and effective communication between the Board and the Superintendent and enhancing relations between the Board and the Superintendent. The evaluations shall be made in reference to the Superintendent's position description as more fully set forth in District Policy CBA and those goals and objectives established by the Board in consultation with the Superintendent.

7.2 Procedure for Evaluations. The Board shall meet in Executive Session to evaluate and assess in writing the performance of the Superintendent in accordance with the schedule set forth below. The Superintendent shall be entitled to meet with the Board to review the evaluation before it is completed and to provide any information that the Superintendent deems pertinent.

7.3 Schedule for Evaluations. It is intended that the schedule for formal annual evaluation of the Superintendent will be congruent with District Policy CBG, which specifies the date by which the Board will decide upon renewal or extension of the Superintendent's contract and, thereafter, inform the Superintendent of that decision. The first formal evaluation under this agreement shall be completed by the first School Board meeting in March 2022, and, thereafter, annually.

ARTICLE 8 PERFORMANCE GOALS

The Board shall, in consultation with the Superintendent, establish general goals and specific objectives for the school year. The goals and objectives shall be established in writing and be among the criteria for evaluation of the Superintendent.

POLICY REVISIONS

DISCUSSION
Agenda Item #5
December 9, 2021

REASON FOR BOARD CONSIDERATION:

First reading of the attached revised policies.

COMMITTEE RECOMMENDATION:

The Policy Review Committee, with membership of both staff and Board, reviewed and recommends the following policy revisions.

BUDGET IMPACT/SOURCE OF FUNDS:

There are no known or anticipated increases to costs with the proposed policy change.

ATTACHMENTS:

Drafts of the following policies to review:

Policy	Title	Reason
ACB	All Students Belong	Changes made by the Oregon Legislature and the Oregon State Board of Education in House Bill 2697 (2021).
ACB-AR	Bias Incident Complaint Procedure	See above.
BD/BDA	Board Meetings	OSBA Oct 2021 Update, House Bill 2560 (2021) updated law governing public attendance and comment at public meetings of the board.
IJ	School Counseling Program	OSBA Oct 2021 Update, House Bill 3041 (2021) revised the statutory definition of sexual orientation and created a new definition for gender identity.

PRESENTER / STAFF CONTACT:

Tiffany Shireman, Chief of Staff



Code: ACB
Adopted: 12/10/20

Every Student Belongs ~~All Students Belong~~

The North Clackamas School District is committed to equity and the success of each student. Equity fosters an inclusive and barrier-free environment where each student will have access to a high-quality education and can follow their own path in reaching their full potential.

~~All students, employees, and visitors are entitled to a high-quality educational, work environment and space, that is free from discrimination or harassment based on perceived or actual race, ethnicity, family economics, mobility, language, marital status, gender, sexual orientation, gender identity, disability, initial proficiencies, religion, or national origin.~~

All students are entitled to a high quality educational experience, free from discrimination or harassment based on perceived race, ethnicity, family economics, mobility, language, marital status, gender, sexual orientation, gender identity, disability, initial proficiencies, religion, or national origin.

All employees are entitled to work in an environment that is free from discrimination or harassment based on perceived race, ethnicity, family economics, mobility, language, marital status, gender, sexual orientation, gender identity, disability, initial proficiencies, religion, or national origin.

All visitors are entitled to participate in a school or educational environment that is free from discrimination or harassment based on perceived race, ethnicity, family economics, mobility, language, marital status, gender, sexual orientation, gender identity, disability, initial proficiencies, religion, or national origin.

“Bias incident” means a person’s hostile expression of animus toward another person, relating to the other person’s perceived ~~race, color, religion, gender identity, sexual orientation, disability or national origin,~~ race, ethnicity, family economics, mobility, language, marital status, gender, sexual orientation, gender identity, disability, initial proficiencies, religion, or national origin, of which criminal investigation or prosecution is impossible or inappropriate. Bias incidents may include derogatory language or behavior directed at or about any of the preceding demographic groups.

“Symbol of hate” includes but is not limited to nooses¹, symbols of neo-Nazi ideology or the battle flag of the Confederacy.

~~“Symbol of hate” means a symbol, image, or object that expresses animus on the basis of race, ethnicity, family economics, mobility, language, marital status, gender, sexual orientation, gender identity, disability,~~

¹ The display of a noose on public property with the intent to intimidate may be a Class A Misdemeanor under Senate Bill 398 (2021).

~~initial proficiencies, religion, or national origin including, the noose, Nazi swastika, or confederate flag² and whose display:~~

- ~~1. — Is reasonably likely to cause a substantial disruption of or material interference with school activities; or~~
- ~~2. — Is reasonably likely to interfere with the rights of students by denying them full access to the services, activities, and opportunities offered by a school.~~

~~The presence or display of symbols of hate including the noose, Nazi swastika, or confederate flag based on one’s perceived or actual race, ethnicity, family economics, mobility, language, marital status, gender, sexual orientation, gender identity, disability, initial proficiencies, religion, or national origin create an atmosphere of fear and intimidation and therefore deny or inhibits students’ full access to education and learning experiences.~~

~~The district prohibits the use or display of any symbols of hate on district property or in any district or school sponsored program, service, school or activity that is funded in whole or in part by monies appropriated by the Oregon Legislative Assembly, except where used in teaching curriculum that is aligned to the Oregon State Standards. an education program³ except where used in teaching curriculum that is aligned with state standards of education for public schools.~~

~~In responding to the use of any symbols of hate, the district will use learning and restorative measures as the first consideration whenever appropriate.~~

~~The district prohibits retaliation against an individual because that person has filed a charge, testified, assisted or participated in an investigation, proceeding or hearing; and further prohibits anyone from coercing, intimidating, threatening or interfering with an individual for exercising any rights guaranteed under state and federal law individual has in good faith reported information that the individual believes is evidence of a violation of a state or federal law, rule or regulation.~~

~~Nothing in this policy is intended to interfere with the lawful use of district facilities pursuant to a lease or license.~~

~~The district will use administrative regulation ACB-AR - Bias Incident Complaint Procedure to process reports or complaints of bias incidents.~~

END OF POLICY

Legal Reference(s):

[ORS 659.850](#)
[ORS 659.852](#)

[OAR 581-002-0005](#)
[OAR 581-022-2312](#)

[OAR 581-022-2370](#)

² While commonly referred to as the “confederate flag,” the official name of the prohibited flag is the Battle Flag of the Armies of Northern Virginia.

³ “Education program” includes any program, service, school or activity sponsored by the district.

Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503 (1969).
Dariano v. Morgan Hill Unified Sch. Dist., 767 F.3d 764 (9th Cir. 2014).
State v. Robertson, 293 Or. 402 (1982).

Cross Reference(s):

AC - Nondiscrimination
GBEA - Workplace Harassment
GBNA - Hazing/Harassment/Intimidation/Bullying/Menacing – Staff
GBN/JBA - Sexual Harassment
JBA/GBN - Sexual Harassment
JFCF - Hazing/Harassment/Intimidation/Bullying/Menacing/Cyberbullying/
Teen Dating Violence/Domestic Violence – Student



Code: ACB-AR
Adopted: 12/10/20

Bias Incident Complaint Procedure

The terms “bias incident” and “symbols of hate” are defined in policy. Persons impacted by a bias incident or display of a symbol of hate shall be defined broadly to include individuals at whom persons directly targeted by an incident was directed act, as well as students in the larger school community of students as a whole who are likely to be impacted by the incident act.¹

Step 1—~~(School/Program staff member)~~: When a staff member learns of a potential bias incident or display of a symbol of hate, the staff member will prioritize the safety and well-being of all persons impacted and promptly without unreasonable delay report the incident to the building or program administrator.

Step 2—~~(School/Program Administrator)~~: The administrator or designee shall acknowledge receipt of the complaint, document reduce the complaint to writing, and investigate any complaint of a bias incident. Responding staff will recognize the experience of all persons impacted, acknowledge the impact, commit to taking immediate action, and implement steps commit to preventing further harm against those persons impacted from taking place. Educational components and redirection procedures, if any, will:

~~The administrator will include in any redirection procedures:~~

- ~~Educational components that address~~ Address the history and impact of bias and hate;
- ~~Procedural components to ensure~~ Advance the safety, and healing, and agency of those impacted by bias and hate;
- ~~Accountability and restorative measures (when appropriate)~~ Promote accountability and transformation for people who cause harm; and
- ~~Transformation~~ Promote transformation of the conditions that perpetuated the harm.

The administrator or designee must consider whether the behavior implicates other district policies or civil rights laws, and if so, respond accordingly².

¹ The term “complainant” in this administrative regulation includes persons filing formal complaints and persons reporting bias incidents, regardless of whether the complainant is a victim. Similarly, the term “complaint” includes any report, information or complaint.

² The nature of the behavior or act must determine the process used to respond; what rights and protections are available to the person(s) impacted by the behavior or act; and an individual’s right to appeal to the Oregon Department of Education or the U.S. Department of Education.

The administrator or designee will make a decision within 30 calendar days of receiving the complaint.

All persons impacted by the act will be provided with information³ relating to the investigation and the outcome of the investigation. ~~At a minimum, the information provided must include, including:~~

- ~~That~~ Notice that an investigation has been initiated;
- ~~When the~~ Notice when an investigation has been completed;
- ~~The findings~~ Findings of the investigation and the final determination based on those findings; ~~and~~
- Actions taken ~~with the person or persons who committed the harassing behavior to~~ remedy the a person's behavior and prevent reoccurrence ~~when the actions relate directly to a person impacted by the event;~~ and
- ~~If any of the above information cannot be shared,~~ a When applicable, the legal citation to ~~the~~ of any law prohibiting ~~release~~ disclosure of any information described above, and an explanation of how that law applies to the current situation ~~will be provided.~~

Step 3 — ~~(Superintendent or Designee):~~ If a complainant⁴ or a respondent wishes to appeal the decision of the administrator, or designee, the complainant or respondent may submit a written appeal to the superintendent within 7 calendar days after receipt of the administrator's or designee's response to the complaint.

The superintendent or designee shall acknowledge receipt of the appeal and may meet with all parties involved. The superintendent or designee will review the merits of the complaint and the administrator's or designee's decision. The superintendent or designee will respond in writing to the complainant within 30 calendar days.

The superintendent or designee will ensure that the requirements in Steps 1 and 2 (redirection procedures, notice, etc.) are continued to be met through Step 3, as appropriate.

Step 4 — ~~(School Board):~~ If the complainant or respondent is not satisfied with the decision of the superintendent or designee, a written appeal may be filed with the Board within 7 calendar days of receipt of the superintendent or designee's response to Step 3. The Board may decide to hear or deny the request for appeal at a Board meeting. The Board may use an executive session if the subject matter qualifies under Oregon law. If the Board decides to hear the appeal, the Board may meet with the concerned parties and their representative at a Board meeting. The Board's decision will be final and will address each allegation in the complaint and contain reasons for the Board's decision. A copy of the Board's final decision shall be sent to the complainant in writing within 7 calendar days of this meeting.

³ For additional information regarding required notices, see OAR 581-022-2312(4)(e)(E).

⁴ The term "complainant" in this administrative regulation includes persons filing formal complaints and persons reporting bias incidents, regardless of whether the complainant is a victim. Similarly, the term "complaint" includes any report, information or complaint.

The superintendent will ensure that the requirements in Steps 1 and 2 (redirection procedures, notice, etc.) are continued to be met through Step 4, as appropriate.

Complaints can be filed with or communicated directly to the administrator or designee, in which case Step 1 will be skipped. Complaints against the administrator can be directed to the superintendent or designee and will begin at Step 3. Complaints against the superintendent or a Board member(s) can be directed to the Board and will begin at Step 4. If complaints begin later than Step 1, the individuals reviewing the complaint will ensure that all requirements are met.

~~It is the school district's goal that the complaint process be resolved within 90 calendar days. When necessary, timelines may be adjusted by the district by communicating to all parties in writing. This communication must include a new timeline and an explanation of why the timeline must be adjusted.~~

The complainant, if a ~~current~~ person who resides in the district, a parent or guardian of a student who attends school in the district, or ~~the parent of a current~~ student, is not satisfied after exhausting local complaint procedures, the district fails to render a written decision within 30 calendar days of submission of the complaint at any step or fails to resolve the complaint within 90 calendar days of the initial filing of the complaint, may appeal⁵ the district's final decision to the Deputy Superintendent of Public Instruction under Oregon Administrative Rules (OAR) 581-002-0001 – 581-002-0023.

Complaints may also be filed directly with the U.S. Department of Education Office for Civil Rights.⁶

~~District and building administrators~~ District administration will develop and implement instructional materials to ensure that all school employees ~~and~~, staff and students are made aware of the policy, this procedure administrative regulation and related practices. The materials will include reporting procedures, educational processes, and possible consequences.

~~When necessary, timelines may be adjusted by the district by communicating to all parties in writing. This communication must include a new timeline and an explanation of why the timeline must be adjusted.~~

⁵ An appeal must meet the criteria found in OAR 581-002-0005(1)(a).

⁶ Complaints must meet criteria as established by law. For more information, visit <http://www.ed.gov/about/offices/list/ocr/complaintintro.html>



Code: **BD/BDA**
 Adopted: 12/15/88
 Revised/Readopted: 1/20/11; 2/23/17
 Orig. Code(s): BD/BDA

Board Meetings

The Board has the authority to act only when a quorum is present at duly called regular, special, emergency or governance meetings and work sessions. An affirmative vote of the quorum of members of the Board is required to transact any business unless otherwise specified by policy.

1. Meetings

“Meeting” means the convening of the Board as the governing body of the district in order to make a decision, or to deliberate toward a decision on any matter. ~~or This includes meeting for the purpose of gathering information to serve as the basis for subsequent decisions or recommendations by the governing body, i.e. a work session.~~

All regular, special and emergency meetings of the Board will be:

- a. ~~Be~~ Open to the public except as provided by law.
- b. ~~Not be held at any place where discrimination on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, age or national origin is practiced.~~
- c. ~~Provide access to and make available the ability to attend all meetings (excluding executive sessions) by telephone, video or other electronic or virtual means when reasonably possible.~~
- ~~e-d.~~ ~~Be~~ Conducted in compliance with state and federal statutes.
- ~~d-e.~~ ~~Be~~ Held within the boundaries of the district, except as allowed by law (usually in the board room of the district administration building). The Board may attend training sessions outside the district boundaries but a quorum of the Board cannot deliberate or discuss district business.¹

~~No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, sexual orientation², age or national origin is practiced.~~

All meetings held in public shall comply with the Oregon Indoor Clean Air Act and the smoking provisions contained in the Public Meetings Law. The possession of dangerous or deadly weapons and firearms, as defined in law and Board policy, is prohibited on district property.

The Board will give public notice reasonably calculated to give actual notice to interested persons of the time and place for all Board meetings and of the principle subjects to be considered. The Board

¹ORS 192.630(4). Meetings of the governing body of a public body shall be held within the geographic boundaries over which the public body has jurisdiction, or at the administrative headquarters of the public body or at the other nearest practical location. Training sessions may be held outside the jurisdiction as long as no deliberations toward a decision are involved.

²As defined in ORS 174.100.

may consider additional subjects at a meeting, even if the additional subjects were not included in the notice.

If requested to do so at least 48 hours before a meeting is held in public, the Board shall make a good faith effort to provide an interpreter for hearing-impaired persons as well as language interpretation services. Other appropriate auxiliary aids and services will be provided upon request and appropriate advance notice.

a. Regular Meetings

Two regular Board meetings will normally be held each month. The regular meeting schedule will be established as per Board policy BCA - Board Organization/Board Organizational Meeting and may be changed by the Board with proper notice. The purpose of each regular monthly meeting will be to conduct the regular business of the Board. Regular meeting sessions will be conducted in accordance with the state law on public meetings, including notice and minutes.

b. Special Meetings

Special meetings can be convened by the Board chair, upon request of three Board members or by common consent of the Board at any time to discuss any topic. A special meeting may also be scheduled if less than a quorum is present at a meeting or additional business still needs to be conducted at the ending time of a meeting. At least 24 hours' notice must be provided to all Board members, the news media, which have requested notice, and the general public for any special meeting. Special meeting sessions will be conducted in accordance with the state law on public meetings, including notice and minutes.

c. Emergency Meetings

Emergency meetings can be convened by the Board in the case of an actual emergency upon appropriate notice under the circumstances. The minutes of the emergency meeting must describe the emergency. Only topics necessitated by the emergency may be discussed or acted upon at the emergency meeting.

d. Work and Governance Sessions

The Board may use regular or special meetings for the purpose of conducting work or governance sessions to provide its members with opportunities for planning and thoughtful discussion. Work and governance sessions will be conducted in accordance with the state law on public meetings, including notice and minutes. Generally, the Board would not take official action during work sessions, although there is no legal prohibition to do so.

e. Executive Sessions

Executive sessions may be held during regular, special or emergency meetings for any reason permitted by law. (See Board policy BDC - Executive Sessions)

2. Private, Public or Social Gatherings

Private, public or social gatherings of a quorum for the purpose of making a decision or to deliberate toward a decision on any matter are prohibited by ~~Oregon Revised Statute (ORS) 192.630~~ (Public Meetings Law). A quorum of Board members may attend gatherings, but must refrain from discussing district business.

3. Communications Outside of Board Meetings

Communications to, by, and among a quorum of Board members outside of a legally called Board meeting shall not be used for the purpose of discussing district business. This includes electronic communication. Electronic communications among Board members shall not involve deliberation, debate, decision or gathering of information on which to deliberate.

Electronic communications may contain:

- a. Agenda item suggestions;
- b. Reminders regarding meeting times, dates and places;
- c. Board meeting agendas or information concerning agenda items;
- d. One-way information from Board members or the superintendent to each Board member (e.g., an article on student achievement or to share a report on district progress on goals) ~~so long as that information is also available to the public;~~
- e. Individual responses to questions posed by community members, subject to other limitations in Board policy.

Electronic communications sent to other Board members should include the following notice:

Important: Please do not reply or forward this communication if this communication constitutes a decision or deliberation toward a decision between and among a quorum of a governing body which could be considered a public meeting. Electronic communication on district business are governed by Public Records and Meetings Law.

END OF POLICY

Legal Reference(s):

[ORS 174.100](#)
[ORS 174.104](#)
[ORS Chapter 192](#)
[ORS Chapter 193](#)
[ORS 332.040 to -332.061](#)
[ORS 433.835 to -433.875](#)

38 OR. ATTY. GEN. OP. 1995 (1978)

41 OR. ATTY. GEN. OP. 28 (1980)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).

Americans with Disabilities Act Amendments Act of 2008.

OR. ATTY. GEN. Public Records and Meetings Manual (2014).

Cross Reference(s):

ACA - Americans with Disabilities

BDB - Special and Emergency Board Meetings

BDC - Executive Sessions



Code: IJ
Adopted: 9/20/12
Revised/Readopted: 2/25/21

School Counseling Program

The district's coordinated comprehensive school counseling program supports the academic, career, social-emotional, and community involvement development of all students. Each school will have a comprehensive counseling program for students in grades K-12, which will be based on the Oregon Department of Education's *Oregon's Framework for Comprehensive School Counseling Programs*.¹

The district will adopt program goals, which will assist students to:

1. Understand and utilize the educational opportunities and alternatives available to them;
2. Meet academic standards;
3. Establish tentative career and educational goals;
4. Create and maintain an education plan and education portfolio;
5. Demonstrate the ability to utilize personal qualities, education and training, in the world of work;
6. Develop decision-making skills;
7. Obtain information about self;
8. Accept increasing responsibility for their own actions, including the development of self-advocacy skills;
9. Develop skills in interpersonal relations, including the use of effective and receptive communication;
10. Utilize school and community resources;
11. Demonstrate and discuss personal contributions to the larger community; and
12. Know how to utilize personal skills in making contributions to the community.

Materials used in the counseling program will be free of content that may discriminate on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, age, disability, or marital status, or that which permits or requires different treatment of students on such basis unless such differences cover the same occupation and interest areas and the use of such different material is shown to be essential to the elimination of discrimination.

¹ Oregon Department of Education - [Comprehensive School Counseling](#)

Consistent with individual rights and the counselor’s obligations as a professional, the counseling relationship and resulting information may be protected as privileged communications by Oregon law.²

END OF POLICY

Legal Reference(s):

[ORS 40.245](#)
[ORS 174.100](#)
[ORS 326.565](#)
[ORS 326.575](#)
[ORS 329.603](#)

[ORS 336.187](#)

[OAR 581-021-0013](#)
[OAR 581-021-0046\(7\)](#)
[OAR 581-022-2030](#)

[OAR 581-022-2055](#)
[OAR 581-022-2060](#)
[OAR 581-022-2250](#)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2019).
Protection of Pupil Rights, 20 U.S.C. § 1232h (2018); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2019).
House Bill 3041 (2021).

² See ORS 40.245.

BOARD MEETING FORMAT

DISCUSSION
Agenda Item #6
December 9, 2021

SUPERINTENDENT'S RECOMMENDATION:

This time on the agenda to discuss how to conduct future board meetings.

BACKGROUND:

In response to COVID-19 public health concerns beginning in March 2020, Board meetings have been held in part or in full in a virtual format pursuant to state law as outlined below:

- March 23, 2020 through March 11, 2021: Board meetings were held virtually. For nearly all of this time, a zoom meeting weblink was used for the Board, staff required to attend the Board meetings and any presenters. A YouTube weblink has displayed Board meetings live for anyone who wished to view the meeting. Additionally, these Board meetings have been maintained on the North Clackamas Schools YouTube channel for anyone who would like to view the meeting at a later time.
- April 8, 2021 through July 1, 2021: Hybrid meetings were held where Board members along with the Superintendent and Board Secretary met in person while all other participants were provided access through the Zoom weblink or YouTube.
- August 12, 2021 through present: The Board returned to virtual meetings.

At the May 6, 2021 governance session, Board members discussed live streaming and reached consensus to add cameras to the boardroom audio/visual system for livestreaming in person meetings. Installation is in process and remains un-tested at this time.

This topic was discussed on September 23, 2021 where the Board reached consensus to continue holding virtual meetings at this time and to revisit on a regular basis.

October 28, 2021 the Board reached consensus to continue holding virtual meetings during November and December.

ATTACHMENTS:

- A. NCS D Boardroom Considerations
- B. Covid-19 Data and Safety Guidelines
- C. [Policy BD/BDA – Board Meetings](#)
- D. [Policy BDDH – Public Comment at Board Meetings](#)

PRESENTER / STAFF CONTACT:

Libra Forde, Board Chair
Shay James, Superintendent

NCS D Boardroom Considerations
12/9/2021

Technology update:

Installation of livestreaming equipment has been completed. Testing and training is yet to be scheduled.

Boardroom Capacity:

Depending on desired distancing during a board meeting, the board room will accommodate the Board, Superintendent, Board Secretary and 16 to 54 additional people.

Following are two different scenarios with calculated capacity options at both 6 feet and 3 feet distancing and allowance for a presenter's table.

1. The Board, Superintendent, and Board Secretary all sit at the dais (3 feet distancing).
 - Staff and audience chairs 6 feet apart allows for 6 rows deep with 4 chairs in each row for a total of 24.
 - Staff and audience chairs 3 feet apart allows for 9 rows deep with 6 chairs in each row for a total of 54.
2. Two Board members, Superintendent and Board Secretary sit at tables to allow 6 feet distancing of the Board using up about half of the floor space in Boardroom B.
 - Staff and audience chairs 6 feet apart allows for 4 rows deep with 4 chairs in each row for a total of 16.
 - Staff and audience chairs 3 feet apart allows for 6 rows deep with 6 chairs in each row for a total of 36.

Capacity considerations:

- Typically, the NCS D Executive Team attends board meetings (12 people, not including the Superintendent) to support presentations, provide clarifying information or respond to Superintendent requests during the meeting.
- Implementation of capacity maximum:
 - A process would be needed for determining who from the public would attend given capacity constraints
 - Over-time or scheduling flexibility for staff to implement the process outside of typical work hours
 - Communication of the process to the public
- Staff and/or security for mask compliance and other safety concerns.



North Clackamas Schools

COVID-19 Summary

December 9, 2021

Oregon Health Authority COVID-19 Data

1. [Weekly Report, released December 2nd](#) - The Oregon Health Authority's COVID-19 Weekly Report , during Monday, November 22, through Sunday, November 28, 2021, OHA recorded:
 - a. 4,276 new cases of COVID-19 infection.
 - i. Down 25% from the previous week's total, though in the context of a 28% reduction in reported test results, likely related to the Thanksgiving holiday weekend.
 - b. Test positivity fell from 6.0% to 5.6%. The overall incidence of reported COVID-19 in Oregon was 91 per 100,000 this week.
 - c. The proportion of cases reported among children <10 years of age, who make up 11% of Oregon's population, has risen in recent weeks—from 6.2% through September 4 to 11.4% since that date.
 - d. One hundred twenty-five COVID-19-associated deaths were reported last week.
2. [COVID-19 vaccine breakthrough information](#) - OHA's most recent update on COVID-19 breakthrough cases, released November 24th, shows that during the week of November 14–November 20, there were:
 - a. 5,875 cases of COVID-19
 - i. 4,203 (71.5%) were unvaccinated, and
 - ii. 1,672 (28.5%) were vaccine breakthrough cases.
 - iii. The median age of breakthrough cases was 46 years.
 - b. Cases of COVID-19 are much more common in unvaccinated individuals than in vaccinated individuals. The rate of COVID-19 cases among unvaccinated individuals in the most recent week was more than 4 times the rate of COVID-19 cases among those who are fully vaccinated.
3. [Vaccination metrics](#) - Percent of people 18+ years old who received COVID-19 vaccine as of December 1. The state goal is 80%.
 - a. Oregon:
 - i. 79.0% have received at least one dose.
 - ii. 72.9% have completed their primary series.
 - iii. 20.8% have received an extra dose (booster).
 - b. Clackamas County:
 - i. 76.7% have received at least one dose.
 - ii. 72.1% have completed their primary series.
 - iii. 22.4% have received an extra dose (booster).

NCSD Contact Tracing Data

Valued as of 12/8 at 10:00 AM

Week Ending	Isolation			Quarantine			Total Impacted	Total Contacts
	Employees	Students	Total	Employees	Students	Total		
9/3/2021	8	16	24	0	8	8	32	
9/10/2021	9	71	80	1	91	92	172	186
9/17/2021	10	38	48	1	103	104	152	265
9/24/2021	1	37	38	2	107	109	147	337
10/1/2021	5	41	46	0	194	194	240	491
10/8/2021	4	49	53	0	176	176	229	424
10/15/2021	0	43	43	0	87	87	130	283
10/22/2021	3	41	44	1	195	196	240	414
10/29/2021	3	35	38	0	135	135	173	356
11/5/2021	2	22	24	0	82	82	106	226
11/12/2021	2	14	16	0	74	74	90	192
11/19/2021	5	32	37	1	102	103	140	268
11/26/2021	2	3	5	0	18	18	23	35
12/3/2021	3	41	44	0	105	105	149	244
	57	483	540	6	1477	1483	2023	3721

Oregon Health Authority COVID-19 School-Related Guidance

1. On November 23rd, the Oregon Health Authority announced [Revisions to Face Covering Rules & New Test to Stay Protocol in Oregon K-12 Schools](#). This announcement, plus several since then highlight several changes in guidelines and new programs to keep students learning in person. These include:
 - a. **Lifting the Outdoor Face Covering Requirement**
 - i. Revision to OAR 333-019-1025 that removes the requirement for everyone age five (5) or older to wear a face covering outdoors where people from separate households gather.
 - ii. Revision to OAR 333-019-1015 that removes the outdoor face covering requirement for K-12 settings.
 - b. **Change from 14 day to 10-day minimum quarantine**
 - i. This rule has been implemented and applies to staff and students.
 - ii. NCSD is reducing the minimum length of quarantine for individual close contacts from 14 to 10 days.

c. Testing out of quarantine

- i. Official guidelines for this option have not yet been issued by Clackamas County Public Health. A start date is unknown.
- ii. This applies to staff and students.
- iii. Individual close contacts may return to school on the 8th day after their exposure (a 7-day quarantine) if they test negative for COVID-19.
- iv. The negative test must be taken between 5 and 7 days after exposure.
- v. NCSD has requested testing supplies from the Oregon Health Authority in order to provide COVID-19 testing at school for individuals who have been identified as close contacts. With limited supplies, a launch date has not been set.
- vi. At this time, NCSD anticipates that test results obtained independently by families will be accepted, but official guidelines have not yet been issued.

d. Test-to-Stay program

- i. Official guidelines for this option have not yet been issued by Clackamas County Public Health. A start date is unknown.
- ii. With parental permission, a student that is identified as a close contact may receive a COVID-19 test at school and if they test negative, they could remain in school. The student would receive a second test a few days later and would continue to avoid quarantine with a second negative test result as long as they remain symptom free.