

## **Agenda**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Early Items
  - 3.a. Celebrate Student Success
  - 3.b. Student Rep Report
  - 3.c. ELA Curriculum Adoption Proposal Presentation
4. Citizen Input

Information on Public Input policies is available at [www.brookings.k12.or.us/board/](http://www.brookings.k12.or.us/board/). Written comments must be received at least 24 hours in advance of the meeting date and time. Interested members of the public who wish to speak at the meeting during the public comment time, can RSVP online up until noon on the day of the meeting. For in-person meetings, all are welcome to come to the meeting and fill out a "blue card" signifying that they would like to give public comment and give it to the Board Chair at the start of the meeting with no prior reservation or notification needed.
5. Consent Agenda
  - 5.a. Approve Minutes
    - May 4, 2022 - School Board Work Session
    - April 20, 2022 - Regular School Board Meeting
    - April 20, 2022 - Budget Committee Training
  - 5.b. Approve Bills
  - 5.c. Approve New Hires
  - 5.d. Approve Grants
  - 5.e. Approve Field Trips
6. District Reports and Information
  - 6.a. Comments from the Superintendent
  - 6.b. District Reports
  - 6.c. Finance Reports
  - 6.d. Enrollment Summary
7. Action Items
  - 7.a. Approve ESSER III Budget Expenditure: Media Rooms
  - 7.b. Approve Proposed English Language Arts Curriculum Adoption
    - McGraw Hill: Wonders 2020 for Elementary grades K-5
    - McGraw Hill: StudySync (2021) for Secondary Grades 6-12
  - 7.c. Approve Policy Second Readings
    - ACB Every Student Belongs
    - CCA Organizational Chart
    - GBL Personnel Records
    - GBLA Disclosure of Information DELETE

- IGBB Talented and Gifted Program
  - IKFB Graduation Exercises
- 7.d. Approve Policies
- IKE Promotion and Retention of Students
  - JEBA Admission to Kindergarten and First Grade/Early Entrance
- 7.e. Approve First Reading of Policy
- DH Loss Coverage
8. Board Functions and Comments
9. Key Dates and Calendar Updates
- District Leadership Team Meeting (with School Board, DLT Staff Group, and facilitator Steve Kelley), **5 p.m. Thursday, May 19**, Kalmiopsis Elementary School Library, 650 Easy Street, Brookings, OR.
  - Budget Committee: First Budget Committee Meeting, **5:30 p.m. Tuesday, May 24, 2022**, Kalmiopsis Elementary School Library, 650 Easy Street, Brookings, OR.
  - Budget Committee: Possible Second Budget Committee Meeting, **5:30 p.m. Tuesday, May 31, 2022**, Kalmiopsis Elementary School Library, 650 Easy Street, Brookings, OR.
  - Work Session School Board, **5:30 p.m. Wednesday, June 1, 2022**, Kalmiopsis Elementary School Library, 650 Easy Street, Brookings, OR.
  - Regular School Board Meeting, **5:30 p.m. Wednesday, June 15, 2022**, Kalmiopsis Elementary School, 650 Easy Street, Brookings, OR. This meeting will include Public Hearing on Budget and Action to Adopt Budget, Appropriate and Categorize Funds, and Levy Taxes.
  - Work Session School Board, **5:30 p.m. Wednesday, July 6, 2022**, Kalmiopsis Elementary School Library, 650 Easy Street, Brookings, OR.
  - BHHS Graduation, **2 p.m. Saturday, June 11, 2022**, Bankus Field (BHHS football/track stadium).
  - Regular School Board, **5:30 p.m. Wednesday, July 20, 2022**, Kalmiopsis Elementary School, 650 Easy Street, Brookings, OR.
10. Adjournment

# After School Language Club

Kalmiopsis Elementary  
Spring 2022



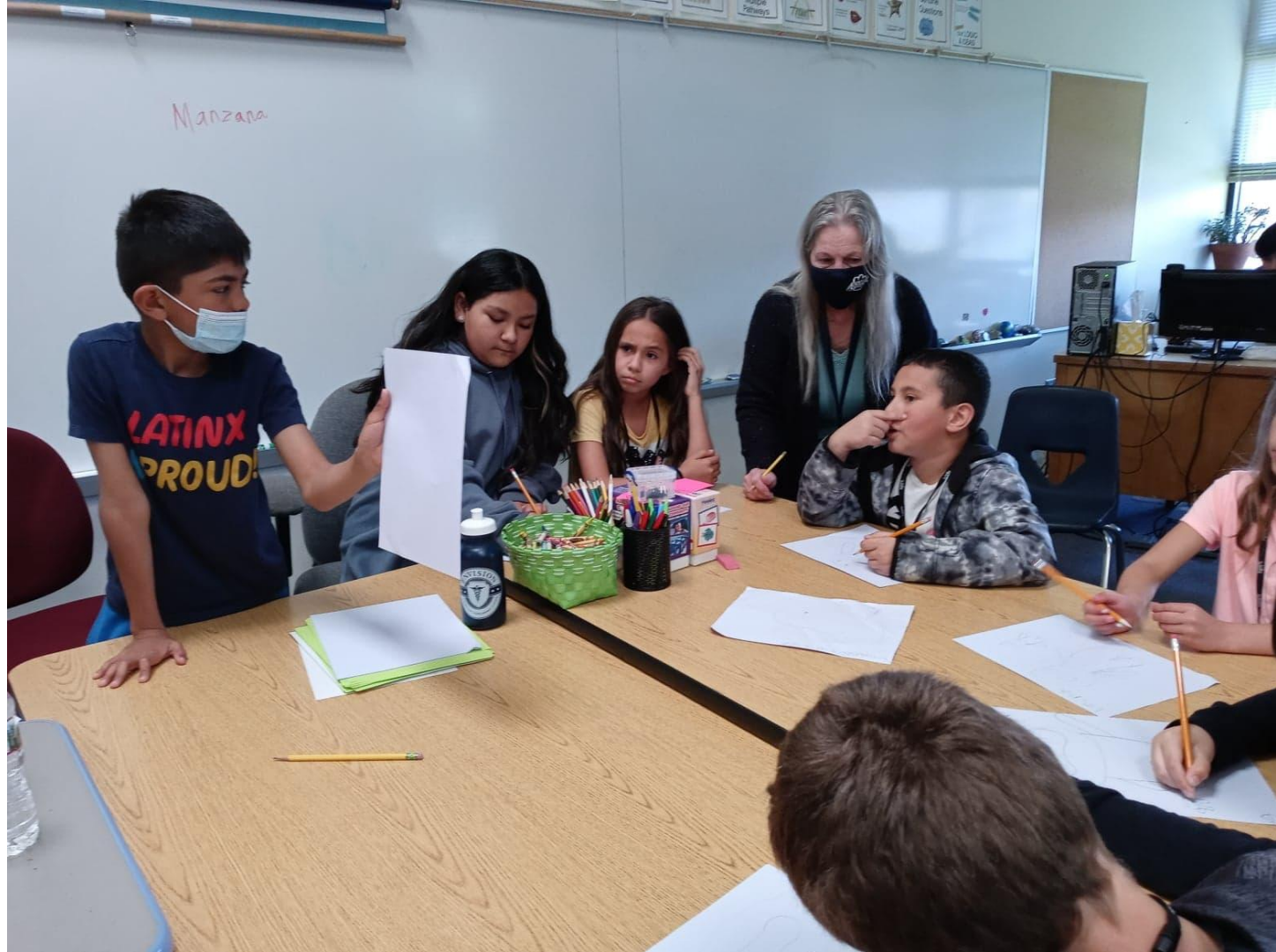
# About

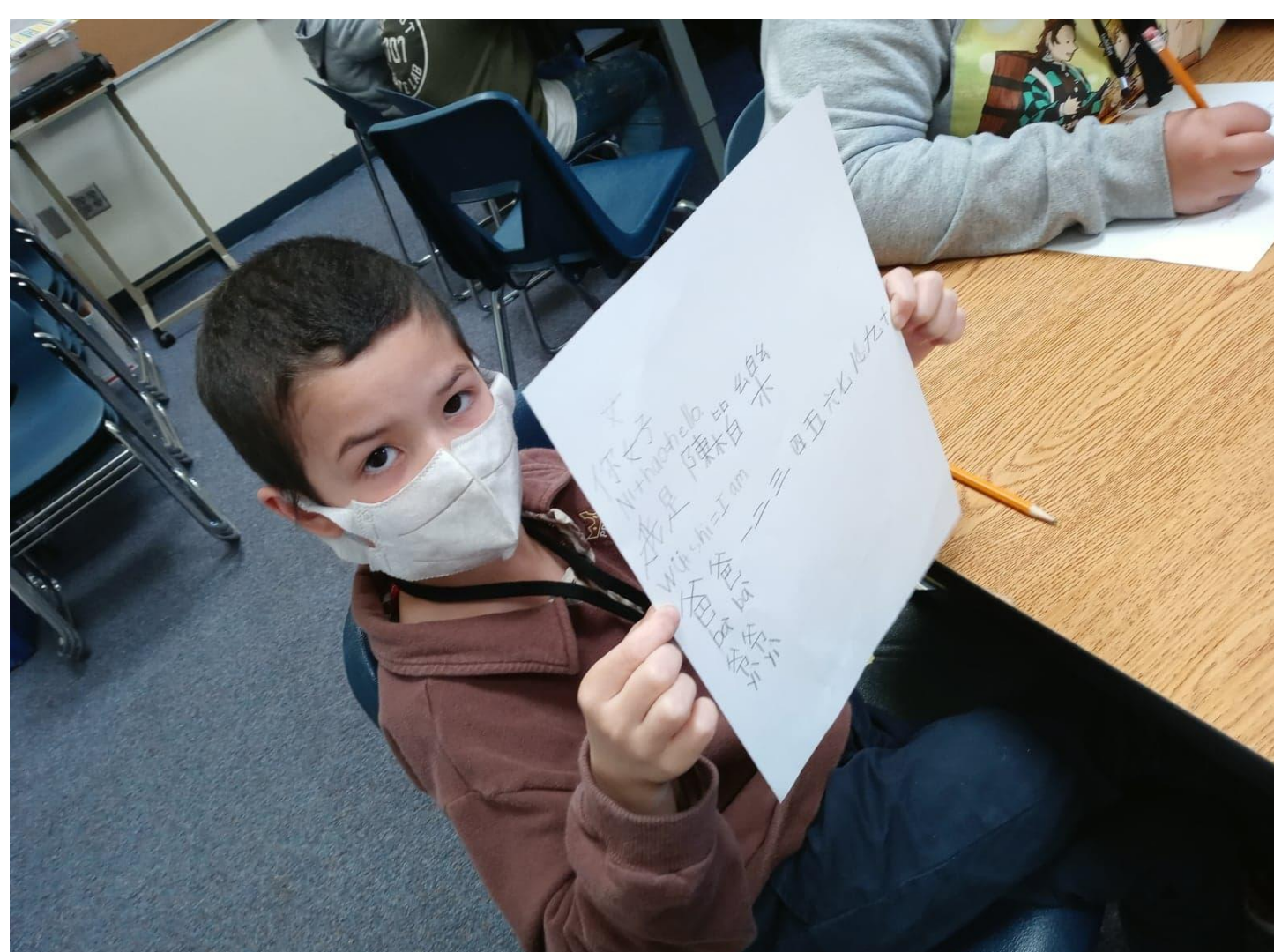
The 5th grade English Language Development (ELD) class wanted to have an after-school language club where students could practice **Spanish** and **Mandarin Chinese** for fun. Mandy Chen, Student Services Support Instructional Aide and native Mandarin speaker, enthusiastically agreed to help. The 5th graders visited classrooms, explaining about the Wednesday after school meeting and handed out permission slips. Mrs. Ettner, the ELD teacher, received an overwhelming response of over 100 requests! ELD students and the first permission slips received were the initial 25 students included. All the other parents were contacted and their students' names are now on the "Interest List." Plans for summer and fall after school language club programs are in the works in collaboration with Chetco Community Public Library!

5<sup>th</sup> grader  
Fionna Chen  
instructs her  
group of 1<sup>st</sup>  
through 5<sup>th</sup>  
graders in  
Mandarin.



5<sup>th</sup> graders  
Sebastian  
Olmedo and  
Rebecca  
Aguilar-Villalvaso  
instruct 3<sup>rd</sup> and  
4<sup>th</sup> graders in  
Spanish with  
Mrs. Ettner  
assisting.



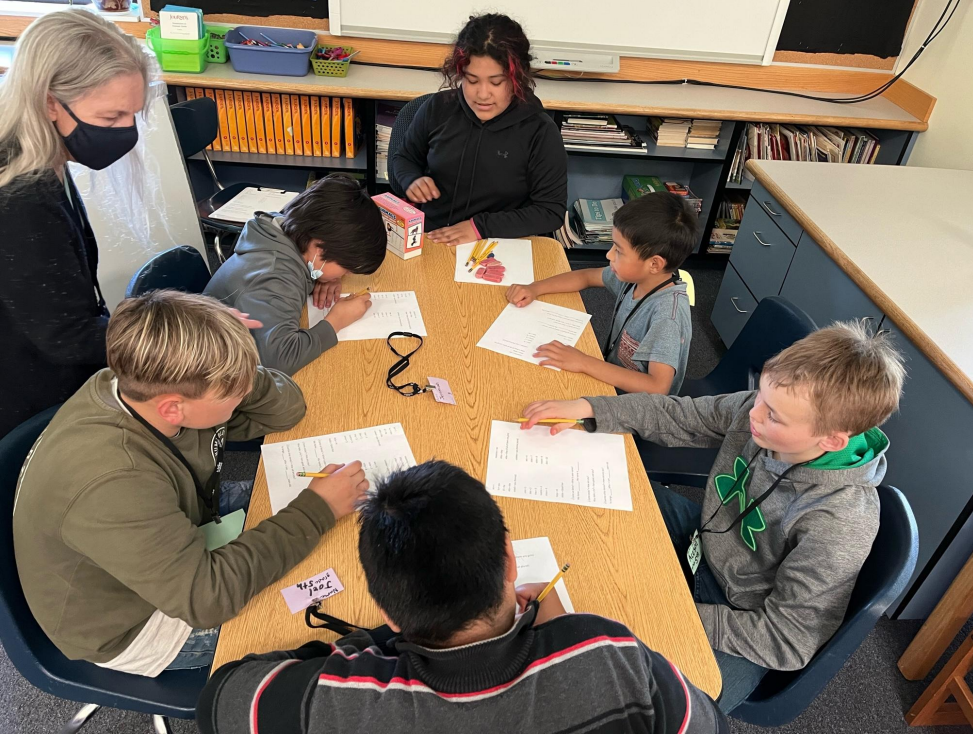


1<sup>st</sup> grader  
Liam  
Chapman  
shows his  
Mandarin  
lettering.

4<sup>th</sup> grader Liam Christensen is amazed at the fun as he participates along with other 3<sup>rd</sup> and 4<sup>th</sup> graders at the Spanish table.

We have had two successful meetings so far, and will continue to meet on Wednesdays through the rest of the school year.





5<sup>th</sup> grader Gisselle Garcia-Olivera instructs kindergarteners through 5<sup>th</sup> graders in Spanish while Mrs. Ettner looks on.



# School Board Presentation

May 18, 2022



# K-12 Language Arts Curriculum Adoption

## **Initial Meeting**

Needs alignment  
K-12 and State  
mandated categories

## **Caravan Exploration**

Review digital  
Caravans from  
publishers

## **Review of Materials**

Physical samples  
from two publishers  
who met our budget

## **Pilot(s)**

2 teachers from each  
school piloted  
materials including  
meeting with  
publisher reps

## **Findings & Request**

Each level brought  
their findings  
And found  
consensus

# **Plan and Process**

**HIGH QUALITY TEXT**

Rigor  
Range  
Relevance  
Diverse

**EVIDENCE-BASED  
DISCUSSION &  
WRITING**

Writing Development  
Grammar  
Conventions

**BUILDING STUDENT  
KNOWLEDGE**

Academic  
Vocabulary  
Variety of Topics  
Anchor Texts

**TEACHING TOOLS**

Enrichment  
Interventions  
Assessments

**K-12 ELA Vertical Alignment Priorities**

# Three Companies to Review...



**Kindergarten-12th Grade**



**Kindergarten-12th Grade**



**Kindergarten-5th Grade**

## **Goal:**

To reach consensus in selecting a curriculum that meets our K-12 students' needs.

**Priority #1:** Consistent 6-12 curriculum

**Priority #2:** Consistent K-5 focus (adjacent elementary grades may join w/secondary)

**Priority #3:** Work toward a K-12 seamless curriculum

**We quickly narrowed down the field to just McGraw Hill and HMH**

# Pilot Process

1

## Materials arrive/setup

Online access and physical materials arrived, review of units we chose to teach and then...

2

## 2 weeks in classes

Launch - at the high school we encouraged students to give us direct feedback on both the content and the usability of the programs

3

## Meet with Reps

Each publisher set aside time to meet with Primary and Secondary teams for feedback and questions.

# PILOT SHARE-OUT: Elementary

## McGraw Hill--Wonders

- Weekly standards are in the teacher book
- Teachers need to save desired components (scope & sequence/ standards, assessments) to "my favorites"
- Spelling words easy to find
- Website easy to navigate, saves time
- Substitute was able to locate lesson and use
- Vocabulary cards are large and easy to look at
- Students like story selections
- Favorable set up, 2nd grade--2 week units are better
- Some interdisciplinary topics in units
- Setting up lesson plans is easy and level appropriate

\*Will need supplemental reading (Science of Reading) program for K-2--already trained on this 36 week program

## Houghton Mifflin--Into Reading

- Teachers receive a physical book from which to make copies
- Weekly standards missing
- More difficult for teachers to navigate
- Challenging to find spelling words
- Book contains reading & comprehension
- Other items are on the website only
- Website difficult to navigate, time consuming
- Very few things to set up in the classroom (most items are digital)
- Students like story selections
- "Search for" words are not embedded in pages
- Very internet heavy
- Not much different from last adoption 7 years ago
- Phonics program was exactly the same
- Not compatible with the Science of Reading

# PILOT SHARE-OUT: ELL

## **McGraw Hill--Wonders**

Done in conjunction with

- Online materials reviewed
- Relevant topics
- Easy to access
- Spanish Language corresponding lessons are online.
- Same situation at the middle school level.
- May not require additional supplements for ELD outside McGraw Hill, very positive preview of the supports available.

## **Houghton Mifflin--Into Reading**

- Tedious and dependent on online resources
- ELD program is called English 3D, few topics that are relevant to our population
- More appropriate to newcomers
- Heavy and redundant on terminology rather than useful writing skills

## McGraw Hill

- StudySync writing platform liked by strong writers
- Easy for teachers to use
- Leveling for diverse learners embedded and easy to set up(ELL, sped)
- Data, interventions, flexible settings
- Lexile adjustment for texts
- Grading poor
- Students preferred McGraw Hill
  - Simplified view, ease of navigation
- On demand support from publisher for full 6 years
- On demand lesson/unit development
- Can go back to retrieve lost skills
  - Teachers can assign missed skills on individual basis
- Lessons are customizable
- Students like “the blast” warm-ups
  - Daily compared to HMH weekly

## PILOT SHARE-OUT: Secondary

### Houghton Mifflin

- Emergencing writers (Writable)--ala carte
  - Artificial intelligence feedback
- Data was difficult to read
- Difficult to navigate
- Grading poor
- Usability--a lot of scrolling down, no resizing of text sizes
- Consumables are perforated
- Books have margin notes/look fors
- HMH uses Hi-5 for student warmup/interaction

\*This share included feedback from Azalea and BHHS

# **K-12 Language Arts Curriculum Recommendation(s):**



The image features the McGraw Hill logo in white, bold, sans-serif font, centered on a vibrant background. The background is a gradient of warm colors, transitioning from orange on the left to red on the right. Overlaid on this gradient are several abstract, elongated, rounded rectangular shapes in various colors including yellow, orange, red, and light blue, arranged in a dynamic, overlapping pattern. The overall aesthetic is modern and energetic.

**McGraw Hill**

## McGraw Hill

- Overall best option for all grade levels K-12
  - Student readings
  - Supporting all levels of learners
    - Interventions as well as TAG
  - 6 years of support from publisher instead of usual a la carte is a welcome change
    - Current responsiveness from McGraw Hill is unparalleled.
  - Easy access to standards alignment for Elementary to fit Powerschool
  - Full Disclosure: Grading in the online program was not easy in either platform - but it was slightly less frustrating in McGraw Hill.
  - ELD \*may\* not need additional curriculum

# DRAFT MINUTES

## Brookings-Harbor School District

### Regular School Board Meeting

April 20, 2022 at approx 5:30 PM - Kalmiopsis Elementary School Library, 650 Easy Street, Brookings, Oregon.

Meeting video available at <https://youtu.be/zieuY93-0N4>

Board Chair Alan Nidiffer called the meeting to order at 5:49 p.m.

In attendance:

Alan Nidiffer (Board Chair)

Jay Trost (Board Vice Chair) (Joined late at 6:30 p.m.)

Janell Howard

Janece Payne

Katherine Johnson

Superintendent David Marshall

Nancy Raskauskas-Coons, Administrative Assistant to the Board of Directors

Acacia Pringle, Student Representative

Alan Nidiffer read out the Student Spotlight honors noting the 2022 Valedictorians Faith Burton and Megan Pearson; Salutatorian Grace Norman; and Honors Diploma recipients Burton, Pearson, Norman, Sarah Fulton, Charlie Nolte, Gabrielle Zellmer, Elizabeth Thompson, and Kai Seibert.

Student Representative Acacia Pringle shared recent student life updates including the upcoming Blood Drive on April 28, and the orchestra classe's trip to Newport, Oregon, for a music festival April 21-24. The high school is currently holding ASB and class officer elections. Ms. Kleespies students are completed medical job shadows at Curry Medical Center in Gold Beach. Acacia participated in one with a Certified Registered Nurse Anesthesiologist (CRNA) and observed five different surgeries during her job shadow.

Janece Payne inquired about the status of a BHHS student for the regional suicide prevention committee. The committee is still seeking an active student member.

Citizen Input began at 5:55 p.m.

Public Comment 1: Tricia Iverson of Harmony and Me spoke to share awareness of what the musical nonprofit does in the community. The "Music Together" program has been in the community for 5 years. Last summer Harmony and Me ran a youth program in Port Orford

schools. Iverson shared that music is good for social emotional health and that Harmony and Me wants to continue to create opportunities and collaborations for programs for 0-3 year olds, kids, and teens. They have a new studio in town and are interested in collaborations with on-site preschool and daycare at the school district.

Public Comment 2: Shane Archer, a parent of a prospective kindergartener, came to comment on the Early Entrance policy that has been before the school board in recent work session discussions. - He is trying to get his son Jasper enrolled in Kindergarten for fall and said that an early entry policy for students like his son is critical.

Superintendent Marshall responded that he had shared with Mr. Archer that the board is working on continued policy review.

Shane Archer asked if it does pass (in the next few meetings) would it be possible that there is still time to enroll my child in time for fall?

Public Comment 3: Rochelle and Kenny Jenkins came to say that on March 10, 2020, their daughter was sexually assaulted in the classroom with a teacher present. They want school officials to get together for "lessons learned" to prevent future incidents. Rochelle Jenkins said: "We want to make sure that no child suffers what our daughter did, and we need to protect the students in our care."

Katherine Johnson interjected that this public comment is getting too close to identifying a staff member (which is against the board comment policy) and that she was concerned that it was implied.

Alan Nidiffer reiterated that the commenters should mention no grades, no names and no specifics.

Rochelle Jenkins continued: "We need to get together. There needs to be a policy checklist in place that aids the next administrator. Also, what is the policy of notifying parents when an incident happens? As a school board, you are heavily involved in the day-to-day safety of children. This does happen. It has happened. We need to be prepared for the future. We are not here to call people out, but to take a terrible situation and glean something positive from it."

End public comments.

**Janece Payne moved to approve the Consent Agenda. Janell Howard seconded the motion.**

Discussion: Janece Payne pointed out two typos in the Board Minutes on page 18-19. The errors will be corrected in the adopted minutes before added to the online archive.

Alan Nidiffer called out the very generous donations in the board packet

Vote called:

Alan Nidiffer: Yes

Jay Trost: Absent for vote

Janell Howard: Yes

Janece Payne: Yes

Katherine Johnson: Yes

**Passes 4-0. Consent agenda items approved.**

David Marshall gave the Superintendent Report.

In-Service Day:

- He shared that last Friday (April 15, 2022) was an All-District Staff In-Service Day. The district office arranged lunch vouchers with about a dozen local restaurants to provide lunch on the teacher/staff work day. Sound Discipline was on site to provide further social emotional learning workshops for staff and a parent workshop (second in a series of three). The Sound Discipline team also had some classroom observations and observing meetings for some 1:1 coaching earlier in the week.

Sound Discipline Partnership

Sound Discipline supports districts and organizations in these three overlapping areas:

1. Social Emotional Learning (Positive Discipline Work)
2. Discipline Systems (Administrator Coaching)
3. Using Data for Systematic Reflection (Discipline Data Teams)

One of the major takeaways from the staff workshops was the concept of how human states of awareness (such as the continuum calm/alert/alarm/fear/terror) impacts sense of time, functional IQ, and cognition – with the more stressed out states lowering the brain's ability to function, plan and think.

Essentially, if I as an adult is in an elevated state, there is no way possible that I can help my student get to a calmer state, so we need to focus on strategies to prepare educators to be self aware and then assist students.

We are committed to this work, we are seeing progress and gains (example: decrease in major referrals at KSchool), but there is a long way to go on this journey. When discipline issues go down it gives the whole system more bandwidth to work on priorities We have staff allocated in the SIA funds to sustain this work on an ongoing basis.

The full implementation targets and goals

- Adults are less reactive, more responsive as they address behavior
- Less interruption to learning

David Marshall shared a handout outlining the implementation continuum with the board members.

#### BHHS Job Fair

- Congratulations to BHHS on hosting the first job fair in a few years. More than 40 employers signed up, and the School District had a recruitment booth there as well. The high school's SITE Council and WorkSource Oregon took the lead in coordinating the event and plan to grow for more employers in future.

#### Practice Field Revitalization Donation

- Mr. Daryn Farmer is working with partners in town to do a practice field revitalization project. Will expand practice ability and take pressure off the main football field.

#### EEACC-AR

- This updated Administrative Rule outlines discipline procedures for student transportation. The previous wording was unclear and could be interpreted as instruments were banned from the bus. This update allows for more consideration transporting school instruments, so it's clear between music directors, bus drivers and students.

#### District Reports

Alan Nidiffer commented on the April District Reports: "Thank you for making those more structured."

Katherine Johnson commented on the April District Reports: "I want to acknowledge the amount of work that goes into those."

Superintendent Report and District Reports concluded at 6:27 p.m.

#### Action Items:

**Janell Howard moved to adopt the Teacher Appreciation Week Resolution. Janece Payne seconded the motion.**

Discussion: none.

Vote called:

Alan Nidiffer: Yes

Jay Trost: Absent for vote

Janell Howard: Yes

Janece Payne: Yes

Katherine Johnson: Yes

**Passes 4-0. Teacher Appreciation Week Resolution approved.**

**Janell Howard moved to approve the ESSER outdoor learning space capital projects expenditure plan. Katherine Johnson seconded the motion.**

Discussion: none.

Vote called:

Alan Nidiffer: Yes

Jay Trost: Arrived mid-vote and abstained due to missing discussion.

Janell Howard: Yes  
Janece Payne: Yes  
Katherine Johnson: Yes

**Passes 4-0-1. ESSER outdoor learning space capital projects approved.**

Jay Trost joined the meeting at 6:30 p.m.

**Janece Payne moved to approve the First Reading of the following policies. Katherine Johnson seconded the motion.**

- **ACB Every Student Belongs**
- **CCA Organizational Chart**
- **GBL Personnel Records**
- **GBLA Disclosure of Information DELETE**
- **IGBB Talented and Gifted Program**
- **IKFB Graduation Exercises**

Discussion:

Janece Payne had a question on page 82 of the Every Student Belongs policy. "I don't understand why the Confederate Flag is considered a hate symbol." Superintendent Marshall clarified that it is part of a list of symbols outlined in Oregon law.

Vote called:

Alan Nidiffer: Yes  
Jay Trost: Yes  
Janell Howard: Yes  
Janece Payne: Yes  
Katherine Johnson: Yes

**Passes 5-0. The listed policies will move to a second reading at the May 2022 Regular Board Meeting.**

The board concluded its Action Items and recessed to Executive Session at 6:34 p.m. for the purpose "To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing." (ORS 192.660(2)(b))

The board adjourned from Executive Session at Returned to the Regular Board Meeting at 7:31 p.m.

**A motion was made by Janell Howard to direct the Superintendent to provide a summary of the information as discussed in executive session to the Board Members. The motion was seconded by Katherine Johnson.**

Discussion: None  
Vote called:  
Alan Nidiffer: Yes  
Jay Trost: Yes

Janell Howard: Yes

Janece Payne: Yes

Katherine Johnson: Yes

**Motion Passed 5-0 directing the Superintendent to return to the Board with a summary of requested information.** At that time another Executive Session will be scheduled and all parties notified.

Alan Nidiffer adjourned the Regular Board meeting at 7:34 p.m.

# DRAFT MINUTES

Brookings-Harbor School District

Budget Committee Training

April 20, 2022 at 5:00 PM - Kalmiopsis Elementary School  
Library, 650 Easy Street, Brookings, Oregon.

Meeting video available at <https://youtu.be/zieuY93-0N4>

Meeting called to order by Alan Nidiffer at 5:06 p.m. April 20, 2022

## In attendance:

Alan Nidiffer, Board Chair

Janece Payne, Board Member

Alice Farmer, Budget Committee Member

Bruce Raleigh, Budget Committee Member

Bill Walford, Budget Committee Member

David Marshall, Superintendent

Nancy Raskauskas-Coons, Administrative Assistant to the Board

Dede Corpening, Director of Fiscal Services

## Absent:

Julie Rutherford, Budget Committee Member

Lenora Hall, Budget Committee Member

Janell Howard, Board Member

Jay Trost, Board Vice Chair

Katherine Johnson, Board Member

Superintendent David Marshall presenting Budget Committee Training slides covering the process planned for the 2022-2023 Fiscal Year.

## The Budget Committee Members are Board Members:

Alan Nidiffer (Chair, Term ends June 2025)

Jay Trost (Vice Chair, Term ends June 2023)

Katherine Johnson (Term ends June 2025)

Janece Payne (Term ends June 2025)

Janell Howard (Term ends June 2023)

## And Appointed Community Members:

Lenora Hall (Term ends June 30, 2022)

Julie Retherford (Term ends June 30, 2022)

Alice Farmer (Term ends June 30, 2023)

Bruce Raleigh (Term ends June 30, 2023)

Bill Walford (Term ends June 30, 2023)

The Budget Committee receives the budget document, and hears the budget message, public comment, and discussion, before approving the budget and property tax. Decisions are made by vote. Authority is with the group, not individuals.

The Budget Committee can not discuss at the training: Specific estimates of revenue, expenditures, or appropriation amounts associated with any fund, object classification or line items or resource requirement; The question of whether to fund any specific programs or expenditures; and The question of whether to impose any specific tax levy, or the amount of the levy.

The district follows some basic budget law, including:

- Budget Committee Meeting: Publish notice of the first meeting at which: The budget and budget message are presented, and public comments and questions are heard; If public comments are not heard at the first meeting, give notice of both meetings; Post in newspaper 5-30 days before the meeting and at least 10 days on the website.
- All meetings are subject to Public Meetings Law.
- Presiding officer must be elected at the first meeting.
- Quorum is required to conduct business.
- Majority of the committee is required to take action.
- Committee may request and receive additional information from district officials.
- Resolutions: After the hearing and on or before June 30, the governing body must enact resolutions to adopt the budget, make appropriations, impose each tax levy, and categorize each tax by its Measure 5 category.

There are four phases in the budget process (ORS 294)

1. Propose the budget.
2. Approve the budget.
3. Adopt the budget.
4. Changes after adoption.

Further details on these phases:

In Phase 1 Proposing the Budget we understand that a budget is a financial plan, for one fiscal year or biennial budget period, and based on estimates of revenues and expenditures and other requirements. The budget is the basis for appropriations, which create the authority to spend public money.

In Phase 2 Budget Committee Approves the Budget we understand that the budget committee includes the governing body and an equal number of appointed electors. Appointed members are electors that are registered voters in the district; can not be officers, agents or employees; appointed for staggered 3-year terms; all members have the same authority; if all appointed positions can not be filled, committee can be fewer; members are not compensated.

In Phase 3 Adopting the Budget we understand that the governing body holds a budget hearing. The hearing is held on the date published, or if rescheduled publish a revised notice. The hearing is on the budget “as approved” by the budget committee. Any person may comment on the budget. After the hearing, the governing body can change the estimates and tax levy approved by the budget committee before adoption unless increasing the tax or increasing expenditures in any fund by 10% or more (or \$5000, whichever is greater).

In Phase 4 Changes After Adoption we understand that a budget is a plan based on estimates; appropriations are limitations on expenditures. Budgets and appropriations may be changed during the year. Some changes require a supplemental budget. Some changes can be made by resolution. Actions possible after adoption include: Supplemental budget, Transfer of appropriation authority, Expenditures outside of budget law, and other items such as interfund loans; elimination of unnecessary fund and emergency authorizations.

This process gives the district authority to spend the money in the upcoming year.

When Estimating Resources, each district shall estimate in detail its budget resources for the ensuing year by funds and sources; An estimate is an approximate calculation or an opinion formed from imperfect data; all resource and requirement estimates should be based on “good faith”; and they should be reasonable and be reasonably likely to prove correct, based on the known facts at the time.

#### Key Principles: Revenue

- Average Daily Membership (ADM)
  - Membership (enrollment) over the course of the school year
  - Student attendance does not directly impact funding levels
- Average Daily Membership weighted (ADMw)
  - Provides additional funding by student to support Special Education Services, ELL Services, Pregnant and Parenting Teen Programs, Students living in poverty
- ODE calculates an amount per student for the year based on state school fund allocation
  - Funds primarily consist of state school fund dollars and local tax revenues. \*More local tax revenue, less state school fund and vice versa.
- Funds are allocated by the state on a biennial basis by the legislature and approved by the governor.
- Often 49% year 1 and 51% year 2 to account for increased costs.
- Districts receive the better of two years (enrollment): last school year or current school year.
- Transportation revenue is estimated separately and is reimbursed at 70% from the federal government.

Estimated resources - What do we think that we are going to have coming into the district next year for revenue. The bulk of the school district’s money comes from Average Daily Membership (enrollment measure averaged over time). If a student is absent for more than 10 days, the district is required to unenroll them. If a student is receiving specialized education services (is on an individualized education plan), English Language Learner, in poverty, pregnant or parenting – these are all examples of students that receive additional “weight” in the funding calculation. STATE SCHOOL FUND ADMw ESTIMATE is \$1655.10

#### BHSD Current School Year Revenue

- State School Fund Budget - \$9.299 Billion
- 2021-2023 Biennium
- 49% / 51% Split
- 2021-2022 BHSD17C
  - Local and Other Revenue - \$8,864,508
  - Intermediate Revenue - \$651,644
  - State Revenue- \$8,482,477
  - Federal Revenue - \$265,000
  - Total General Fund Revenue- \$18,263,629

Next year is the second year of the biennium - which is generally more predictable. Supt would rather underbudget than over budget for enrollment.

1398 students is close to what we have enrolled at the moment. 37 students are in English Language Learner Programs. If more than 11 percent of your student body is on IEP it's a different formula from the state (not necessarily double weight). Transportation is a separate process (count on 70 percent coming back for core transportation cost).

#### STATE SCHOOL FUND GRANT ESTIMATE

- State School Fund Grant - Total Formula Revenue minus Local Revenue
- State School Fund Grant is the amount paid to the District in 11 payments (July-May) adjusted throughout the year as ADMw and other estimates are revised

#### Key Principles: Required Budget Structure

- Classifying Expenditures
  - School budgets are required to organize within funds by program and activities. These are a group of related activities aimed at accomplishing a major service or function for which the municipality is responsible.
  - Districts are required to use the accounting classification system outlined in the Program Budgeting and Accounting Manual (PBAM)
- Budget Detail Format
  - Line item description
  - 2 prior years actual information (audited #'s)
  - Budgeted amount for current fiscal period
  - Proposed amount for next year (proposed; approved; adopted)

#### Key Principles: Local Budget Law – Budget by Major Fund

- General Fund – 100
  - Our main operating budget, this fund pays for the instructional programs, daily operations of schools, and general functions of the district.
- Special Revenue Funds – Restricted – 200

- Funds account for the proceeds of specific revenue sources, such as Federal and State grants, that are legally restricted to expenditures for specified purposes.
- Nutrition Services Fund – 299
  - All nutrition programs such as breakfast, lunch, and CACFP. The District has elected to use the Community Eligibility Provision with Direct Certification for Kalmiopsis Elementary which allows all children to receive free meals no matter what their free & reduced designation.
- Debt Service Funds – Restricted – 300
  - Accumulation of resources for payment of general long-term debt, principal and interest.
- Capital Projects Fund – 400
  - These funds pay to improve, acquire, or construct our facilities.

#### Local Budget Law – Budget by Major Function

- 1000 Instruction.
  - Activities dealing directly with the teaching of students, or the interaction between teacher and students.
- 2000 Support Services.
  - Administrative, technical, personal (such as guidance and health) and logistical support to facilitate and enhance instruction.
- 3000 Enterprise and Community Services.
  - Operations that are financed and operated similar to private business enterprises.
- 4000 Facilities Acquisition and Construction
  - Acquisition of land and buildings, major remodeling and construction, and major improvements to sites.
- 5000 Other Uses
  - Debt and transfers of funds.
- 6000 Contingencies (for budget only)
- 7000 Unappropriated Ending Fund Balance

#### Local Budget Law – Budget by Major Object

- The object is the service or commodity bought. These categories are also divided into sub-objects for more detailed accounting.
  - 100 Salaries
  - 200 Associated Payroll Costs
  - 300 Purchased Services
  - 400 Supplies and Materials
  - 500 Capital Outlay
  - 600 Other Objects
  - 700 Transfers
  - 800 Other Uses of Funds

#### Contact Information

District Office Phone 541-469-7443

Superintendent – [dmarshall@brookings.k12.or.us](mailto:dmarshall@brookings.k12.or.us)  
Business Manager - [dedec@brookings.k12.or.us](mailto:dedec@brookings.k12.or.us)

Janece Payne question: How is the amount of money spent per student determined?

Supt. Marshall response: For practical purposes, it is the total amount from the state allocation divided by the total number of students in Oregon.

Bill Walford question: What are you expecting as far as fuel costs? How can we predict the future when we don't know?

Supt. Marshall response: It's something that districts are paying more attention to now than we had been before. We know how many miles our buses drive and then we can make an educated guess about how much to increase the budget.

Bill Walford follow-up question: In the same vein - we are seeing our food costs growing exponentially ...

Supt. Marshall response: That's all part of our planning process again. ... We do have the challenge there.

The next official budget committee meeting is May 24th at 5:30 p.m.

Alan Nidiffer adjourned the meeting at 5:44 p.m.

# DRAFT MINUTES

## Brookings-Harbor School District School Board Work Session (Special School Board Mtg) 5:30 p.m. May 4, 2022, Kalmiopsis Elementary School Library, 650 Easy Street, Brookings, Oregon.

Meeting called to order at 5:30 p.m. by Board Chair Alan Nidiffer.

In attendance:

In attendance:

Alan Nidiffer (Board Chair)

Jay Trost (Board Vice Chair) (Joined late at 6:30 p.m.)

Janell Howard

Janece Payne

Katherine Johnson (via phone)

Superintendent David Marshall

Nancy Raskauskas-Coons, Administrative Assistant to the Board of Directors

Building Presentation: Kalmiopsis Elementary School with Presenters Principal Carol Leonard and Vice Principal Nick Chapman; and Teacher Ken Olsen

Principal Carol Leonard shared details of recent KSchool field trips and planned upcoming field trips. She introduced third grade teacher Ken Olsen to tell about a weekend field trip to Arizona Ponds in collaboration with John Weber (ODFW) and local fisherman volunteers. The overall goal was to get every third grader in the county a chance to fish at Arizona Pond. The trip includes a chance to do streamside restoration, take a hike down the creek to see different habitats, and to fish at the ponds which are stocked. Planning for the trip started back in January, and the idea to have the trip on a Saturday helped with bussing shortages currently experienced by the district, and allowed the families to come as families, and get some quality time to fish. Volunteers provided food for the kids (bbqed hotdogs). This fishing trip has been a tradition going on 20+ years. Olsen said that the feedback that he got from the parents was that they would like to continue to do it on the weekends, but we want to think about ways to include the parents who couldn't get transportation. Looking for ways to improve in the future, such as get a port-a-potty. "It is amazing how many kids who live in this county have never caught a fish."

Comment from Janece Payne - My granddaughter was one of the students who could not make it because her mother could not provide transportation and I was out of town. She cried.

Clarification from the Superintendent - parents didn't need special permission to come up, but the volunteer fisherman all had to go through the volunteer process/background check

End Ken Olsen section 5:43 p.m.

Vice Principal Nick Chapman presented on cultivating student connections. He has been giving out "Golden Awards every two weeks to class/grade groups showing good citizenship and stewardship of the school.

We also had an attendance issue this year, which I am sure is everywhere in Oregon, Chapman said. We came up with a competition - different grades competed against each other with monthly prizes. The whole winning grade level gets popcorn or Otter Pops. The kids really loved it and they really got into it.

The school is also using "Tickets" for PBIS raffles. (PBIS - Positive Behavior Interventions and Supports). Teachers write a ticket and the part that describes the positive action goes home to their family, the other part of the ticket goes into a drawing for free books.

Photos from recent events in collaboration with the Parent Teacher Organization (PTO) for Bingo Night and Dr Suess Night were shared. Nick Chapman said it was interesting to me how much the community wanted it. I am interested in doing any other events we can do to get families in.

Carol Leonard shared some Staff Development updates. The KSchool continues with a focus on social emotional learning with class meetings and data team meetings. The school continues to try new strategies based on the discipline data trends that they are seeing. The school recently had a training for Classified Staff with Sound Discipline, and is seeing great building relationship work with the playground/recess staff.

During Staff Appreciation Week, the elementary school will have lunches sponsored by local businesses, and teachers and staff will receive 3D-printed bears and widgets, as well as personalized poems from Principal Leonard.

What's next?:

- The elementary school is finishing up State Testing; and end of year assessments.
- The Mentor/mentee program is still underway (all first year teachers that are new to the profession have an assigned mentor).
- The school will receive Panorama training, as it plans to move from DESSA to Panorama in the next school year to be aligned with secondary data collection around social emotional learning and needs.
- Class building is underway for next year. There will be no parent request process for class placement next fall.

Carol Leonard shared a handout for the board on Structured Conversations (part of the Sound Discipline SEL work).

Comment from Jay Trost to Nick Chapman: When examining data and looking at discipline trends, also look at the data on the good days to see if there might be a correlation between an activity and good behavior as well.

Katherine Johnson comment: I love the creativity to find different ways to motivate the kids, and also the resourcefulness of finding different ways to get all the students to fish.

Jay Trost: Your PBIS tickets - just a thought. Create a "I caught you ticket" where kids nominate other kids for positive behaviors.

Nick Chapman - That's a good idea, it teaches kids self awareness

Kalmiopsis Elementary presentation ended at 5:57 p.m.

**Katherine Johnson made a motion to approve the Consent Agenda. Jay Trost seconded.**

Discussion:

The Consent Agenda included Approve New Hires (V. Nigh - AMS Principal; K. Marlo Eibl - AMS PE/Health; E. Sherwood - Speech Language Pathologist; D. Gutierrez - AMS Social Studies; and L. Pollett - BHHS English Language Arts and Business CTE); and Approve Field Trip (BHHS Music Program Trip - SeaBreeze Choir to San Jose State University/Great America May 19-22, 2022).

Janece Payne suggested adding the Consent Agenda from the School Board Work Session to the next regular board meeting Consent Agenda as well..

Alan Nidiffer agreed, if there is any business, it should be titled a regular meeting.

Katherine Johnson asked: Can we create an understanding that consent agenda items will be also sometimes in the work session agenda?

Vote called:

Alan Nidiffer: Yes

Jay Trost: Yes

Janell Howard: Yes

Janece Payne: Yes

Katherine Johnson: Yes

**Consent Agenda passed 5-0, All in favor.**

Policy Discussion started at 6:02 p.m.

- a. JEBA Admission to Kindergarten and First Grade/Early Entrance

David Marshall - The intent of the last sentence is that they might have to pay for additional testing.

Janece Payne - I get the feeling what this is referring to is somebody who is coming from out of state. If you've completed kindergarten (elsewhere), then I do not care what your age is, you can come.

David Marshall: At the State level, if you start at any age as a kindergartener, then the next year, they are a first grader - or they have been officially retained.

Janell Howard: What about the details of the AR (Administrative Rule)?

David Marshall: We could definitely have it in place well in time for admission of students this fall.

Janece Payne: Who is our qualified professional staff?

David Marshall: Usually the teacher.

Janell Howard: So it might be multiple teachers in kindergarten?

Janece Payne: Do teachers maintain relationships with teachers from other school districts? For example, I know that North Curry already does this.

Alan Nidiffer: Are we ready as a board to move this to first reading? Do we have a consensus?

Janell Howard: I like that if the school does not think that the student qualifies, then the parent can take the extra steps to take more tests to show kindergarten readiness.

Can we do both a first and second reading in May? Or just move to adopt in May?

IKE Promotion and Retention of Students

Janece Payne: I am really surprised that we don't have more retention this year.

Janell Howard: Well it would be the whole class due to COVID ... (somewhat in gest)

Alan Nidiffer - Consensus check: Move to a first read in May, second read in June?

**Board consensus was to move both policies to a one-read adoption at May Regular Board Meeting, as long as check of the rules around adoption allows for adoption without multiple reads.**

Future Work Session topics discussion started at 6:15 p.m.

Academic Year discussion idea brought by Janece Payne.

- **Consensus that the board is interested in a discussion on the topic of alternate school year and school week calendars.**
- David Marshall: Send me questions that you would like researched ahead of time. Year round districts. 4 day school weeks, etc.

#### English Language Arts Curriculum Adoption:

- Janell Howard: Will the K-2 curriculum team present at a future meeting?
- David Marshall: K-2 will not present separately - this is a district adoption process.
- The Principals and each of the building staff have all had a chance to pilot and provide input.
- ELA Curriculum Adoption Presentation will be on the May Regular Board Meeting agenda.

#### Upcoming Policies

- Janell: I don't have a specific topic. We talked about it before that if there is a policy of potential interest or controversy coming forward we'd like a chance to discuss it in a work session.
- The Superintendent or Admin Assistant to the School Board asked to resend the list of the policies coming up.

Alan Nidiffer adjourned the meeting at 6:23 p.m.

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2021-2022

Criteria: Report Sort: Fund

From Date: 04/01/2022

To Date: 04/30/2022

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
ALDER TECHNOLOGY						
		127189	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$2,589.71
AMAZON						
		127023	GENERAL FUND	ALTERNATIVE EDUCATION	SUPPLIES	\$551.75
		127023	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	LIBRARY BOOKS	\$659.62
		127023	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$16.47
		127023	GENERAL FUND	GUIDANCE SERVICES	SUPPLIES	\$1,069.86
		127023	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$640.83
		127023	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$209.44
		127023	GENERAL FUND	OFFICE OF THE PRINCIPAL	SUPPLIES	\$164.79
		127023	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$86.06
		127104	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	LIBRARY BOOKS	\$778.81
		127104	GENERAL FUND	ELEMENTARY	COMPUTER HARDWARE	\$1,128.32
		127104	GENERAL FUND	GUIDANCE SERVICES	SUPPLIES	\$56.98
		127104	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$504.75
		127190	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$149.97
		127190	GENERAL FUND	ELEMENTARY	SUPPLIES	\$367.54
		127190	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$24.80
		127190	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$974.81
		127190	GENERAL FUND	OFFICE OF THE PRINCIPAL	SUPPLIES	\$14.99
		127190	GENERAL FUND	TECHNOLOGY SERVICES	COMPUTER HARDWARE	\$497.98
		127190	GENERAL FUND	TECHNOLOGY SERVICES	SUPPLIES	\$1,993.45
				Total for AMAZON		\$9,891.22
ANDERSON, LISA I						
		127013	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
ARNOLD, CHRISTI						
		127105	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$33.02

## Brookings-Harbor School Dist. 17C

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Fund: 100	GENERAL FUND		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name							
ARNOLD, CHRISTINA A			0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
B & H PHOTO VIDEO			127025	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$50.44
BADGER, CYNTHIA D			0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
BARTHULY, CYNTHIA			127106	GENERAL FUND	STAFF SERVICES	TRAVEL	\$45.27
BATTLESON, HOLLY A			0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
BEAMAN, JESS			0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
BELL, WADE L			0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
BIO-MED TESTING SERVICES INC			127107	GENERAL FUND	STAFF SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$205.00
BLUE STAR GAS			127027	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	FUEL	\$3,086.53
			127108	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	FUEL	\$1,534.18
					Total for BLUE STAR GAS		\$4,620.71
BONDE, KARRY E			127014	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
BP SPRAY SERVICE			127028	GENERAL FUND	CARE & UPKEEP OF GROUNDS	REPAIR AND MAINTENANCE	\$1,980.00
BRIGHTLY SOFTWARE, INC.			127029	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	COMPUTER SOFTWARE	\$1,193.08

## Brookings-Harbor School Dist. 17C

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Fund: 100	GENERAL FUND		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name							
			127029	GENERAL FUND	TECHNOLOGY SERVICES	COMPUTER SOFTWARE	\$1,364.66
			127029	GENERAL FUND	TECHNOLOGY SERVICES	DUES AND FEES	\$97.91
					Total for BRIGHTLY SOFTWARE, INC.		\$2,655.65
BROOKINGS ELECTRONIC SERVICE, INC			127109	GENERAL FUND	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$1,225.80
BROOKINGS HARBOR MEDICAL CENTER			127193	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$200.00
CANON FINANCIAL SERVICES INC.			127031	GENERAL FUND	ELEMENTARY	RENTALS	\$924.83
			127031	GENERAL FUND	ELEMENTARY	REPAIR AND MAINTENANCE	\$919.20
			127031	GENERAL FUND	FISCAL SERVICES	RENTALS	\$448.04
			127031	GENERAL FUND	FISCAL SERVICES	REPAIR AND MAINTENANCE	\$159.26
			127031	GENERAL FUND	HIGH SCHOOL PROGRAMS	RENTALS	\$648.03
			127031	GENERAL FUND	HIGH SCHOOL PROGRAMS	REPAIR AND MAINTENANCE	\$205.60
			127031	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	RENTALS	\$649.13
			127031	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	REPAIR AND MAINTENANCE	\$328.22
			127031	GENERAL FUND	OFFICE OF THE PRINCIPAL	RENTALS	\$19.80
			127031	GENERAL FUND	OFFICE OF THE PRINCIPAL	REPAIR AND MAINTENANCE	\$17.05
			127031	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	RENTALS	\$0.00
			127031	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	REPAIR AND MAINTENANCE	\$19.58
			127031	GENERAL FUND	STUDENTS WITH DISABILITIES	RENTALS	\$269.74
			127031	GENERAL FUND	STUDENTS WITH DISABILITIES	REPAIR AND MAINTENANCE	\$86.18
			127194	GENERAL FUND	ELEMENTARY	RENTALS	\$0.00
			127194	GENERAL FUND	ELEMENTARY	REPAIR AND MAINTENANCE	\$0.30
			127194	GENERAL FUND	FISCAL SERVICES	RENTALS	\$8.94
			127194	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	RENTALS	\$0.00

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

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Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		127194	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	REPAIR AND MAINTENANCE	\$0.00
		127194	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	RENTALS	\$0.00
		127194	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	REPAIR AND MAINTENANCE	(\$0.63)
				Total for CANON FINANCIAL SERVICES INC.		\$4,703.27
CARMACK, DUSTIN T		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
CASCADE HOME CENTER		127110	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$67.91
		127110	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$115.61
		127195	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$157.95
		127195	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$67.11
				Total for CASCADE HOME CENTER		\$408.58
CASTLEBERRY, CHRISTINE		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
CATALYST SEAFOOD		127095	GENERAL FUND	STAFF SERVICES	FOOD	\$435.00
CAZADORES		127096	GENERAL FUND	STAFF SERVICES	FOOD	\$105.00
CHAPMAN, CONNOR N		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
CHAPMAN, NICHOLAS		127033	GENERAL FUND	OFFICE OF THE PRINCIPAL	TRAVEL	\$34.50
		127033	GENERAL FUND	STAFF SERVICES	TRAVEL	\$144.73
				Total for CHAPMAN, NICHOLAS		\$179.23
CHARTER COMMUNICATIONS		127197	GENERAL FUND	TECHNOLOGY SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,249.00
CHRISTENSEN, ANDREA						

**Brookings-Harbor School Dist. 17C**

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Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
CITY OF BROOKINGS						
		127034	GENERAL FUND	MAINTENANCE SERVICES	WATER AND SEWAGE	\$2,105.30
CLARK, MANDY E						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
COASTAL PAPER & SUPPLY INC						
		127036	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$443.55
		127111	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$827.70
		127198	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$1,113.50
				Total for COASTAL PAPER & SUPPLY INC		\$2,384.75
COGNIA INC						
		127199	GENERAL FUND	HIGH SCHOOL PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$1,200.00
COMPASS ROSE CAFE						
		127200	GENERAL FUND	STAFF SERVICES	FOOD	\$60.00
COOPER, LORI						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
COOS CURRY ELECTRIC CO-OP INC						
		127112	GENERAL FUND	MAINTENANCE SERVICES	ELECTRICITY	\$1,153.29
CORDIER, ELIZABETH L						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
CROUCH, CINDY L						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
CROWE, PEGGY D						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
CRYSTAL FRESH BOTTLED WATER INC						
		127113	GENERAL FUND	ALTERNATIVE EDUCATION	SUPPLIES	\$25.00
		127113	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$44.45

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

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Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		127113	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	SUPPLIES	\$19.05
		127113	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$30.00
		127113	GENERAL FUND	TECHNOLOGY SERVICES	SUPPLIES	\$12.00
				Total for CRYSTAL FRESH BOTTLED WATER INC		\$130.50
CTR INC						
		127037	GENERAL FUND	MAINTENANCE SERVICES	GARBAGE	\$3,264.19
		127037	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	GARBAGE	\$813.78
				Total for CTR INC		\$4,077.97
DEL-CUR SUPPLY CO-OP						
		127038	GENERAL FUND	CARE & UPKEEP OF GROUNDS	SUPPLIES	\$51.80
DICK BLICK ART MATERIALS						
		127201	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$128.30
DIETRICH, DANNIELLE						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
DURKIN, JUDITH						
		127039	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$50.00
EARL, MOLLY E						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
ESS WEST, LLC						
		0	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	ESS Classified Substitutes	\$1,102.11
		0	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	ESS Classified Substitutes	\$112.37
		0	GENERAL FUND	ELEMENTARY	ESS Certified Substitutes	\$5,182.74
		0	GENERAL FUND	ELEMENTARY	ESS Classified Substitutes	\$856.29
		0	GENERAL FUND	ELL-ORS	ESS Certified Substitutes	\$2,961.55
		0	GENERAL FUND	GUIDANCE SERVICES	ESS Classified Substitutes	\$324.14
		0	GENERAL FUND	HIGH SCHOOL PROGRAMS	ESS Certified Substitutes	\$5,552.94
		0	GENERAL FUND	LIFE SKILLS	ESS Certified Substitutes	\$987.20

## Brookings-Harbor School Dist. 17C

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Fund: 100	GENERAL FUND		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name							
		0	GENERAL FUND		LIFE SKILLS	ESS Classified Substitutes	\$5,504.13
		0	GENERAL FUND		MIDDLE/JUNIOR HIGH PROGRAMS	ESS Certified Substitutes	\$5,799.74
		0	GENERAL FUND		OFFICE OF THE PRINCIPAL	ESS Classified Substitutes	\$1,879.99
		0	GENERAL FUND		STUDENTS WITH DISABILITIES	ESS Certified Substitutes	\$863.80
		0	GENERAL FUND		STUDENTS WITH DISABILITIES	ESS Classified Substitutes	\$1,206.84
		0	GENERAL FUND		Undesignated	Prepaid Expenses	(\$7,874.18)
					Total for ESS WEST, LLC		\$24,459.66
ETTNER, DARYL							
		127040	GENERAL FUND		SPECIAL EDUCATION DIRECTOR	TRAVEL	\$34.20
FALCHETTA, KAREN							
		0	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$500.00
FAT IRISH KITCHEN & PUB							
		127202	GENERAL FUND		STAFF SERVICES	FOOD	\$210.00
FIELDPRINT, INC.							
		127042	GENERAL FUND		FISCAL SERVICES	DUES AND FEES	\$62.50
FOWLER, MARYJANE							
		0	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$250.00
FRONTLINE TECHNOLOGIES GROUP LLC							
		127044	GENERAL FUND		STAFF SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$1,575.00
FULTON, JASON P							
		0	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$500.00
FULTON, KRISTI J							
		0	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$500.00
GARRETT HEMANN ROBERTSON PC							
		127045	GENERAL FUND		OFFICE OF THE SUPERINTENDENT	LEGAL SERVICES	\$600.00
GARRISON, SANDRA M							
		0	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$250.00
GEORGIE'S CERAMIC & CLAY, INC.							

**Brookings-Harbor School Dist. 17C**

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Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		127047	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$223.68
GOALBOOK - ENOME, INC						
		127115	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	COMPUTER SOFTWARE	\$8,340.00
GOLD BEACH LUMBER						
		127048	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$3,620.63
		127205	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$215.88
				Total for GOLD BEACH LUMBER		\$3,836.51
GP ENERGY						
		127050	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	FUEL	\$4,012.94
		127116	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	FUEL	\$2,148.32
				Total for GP ENERGY		\$6,161.26
GUY, DAVID S						
		127051	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$157.14
HALL, NANCY						
		127118	GENERAL FUND	FISCAL SERVICES	TRAVEL	\$390.00
HAUCK, EMALEE S						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
HEDENSKOG, SHEILA M						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
HERNANDEZ, FRANK A						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
HERNANDEZ, LYNETTE						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
HOLLORAN ROUSE, NICOLE						
		127015	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
HOVEN, KENDRA K						

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

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Criteria: Report Sort: Fund

From Date: 04/01/2022

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Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
HUNGERFORD LAW FIRM		127119	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	LEGAL SERVICES	\$899.75
HUTTON, DINA		127053	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$9.29
		127120	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$21.47
				Total for HUTTON, DINA		\$30.76
IBS OF THE REDWOODS		127054	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$0.00
IN-MOTION GRAPHICS		127121	GENERAL FUND	STAFF SERVICES	SUPPLIES	\$240.00
IRON MOUNTAIN NC		127055	GENERAL FUND	FISCAL SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$92.71
J.W. PEPPER & SON, INC.		127056	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$350.25
		127207	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$153.24
				Total for J.W. PEPPER & SON, INC.		\$503.49
JEFFERIES, ANGELA L		127016	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
KING, JENNIFER L		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
KING, TIMOTHY P		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
KLEESPIES, KRISTY A		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
KLEESPIES, PERRY E		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00

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Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
LAMB, CHRISTINA E		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
LANGUAGE LINE SERVICES, INC.		127058	GENERAL FUND	INTERPRETATION AND TRANSLATION	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$125.00
LAURO, ALESANDRO V		127017	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
LAWRENCE COMPANY		127059	GENERAL FUND	FISCAL SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$160.00
LEIGH, MAUREEN F		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
LENHARDT, CHEYENNE M		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
		127122	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$34.80
		127208	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$27.00
				Total for LENHARDT, CHEYENNE M		\$311.80
LINN BENTON LINCOLN ESD		127061	GENERAL FUND	FISCAL SERVICES	COMPUTER SOFTWARE	\$29,264.56
MARCIA BRENNER ASSOCIATES		127209	GENERAL FUND	TECHNOLOGY SERVICES	COMPUTER SOFTWARE	\$544.00
MATHISON, LUKE T		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
MCCONE, KELLY		127123	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$19.99
MCVAY, MELANIE		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00

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Fund: 100 GENERAL FUND		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
MEDRANO, NICOLE		127124	GENERAL FUND	STAFF SERVICES	TRAVEL	\$142.68
MILLIMAN, INC		127125	GENERAL FUND	FISCAL SERVICES	DUES AND FEES	\$5,351.00
MISSION LINEN SUPPLY		127063	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$207.51
		127126	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$134.58
		127211	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$50.43
				Total for MISSION LINEN SUPPLY		\$392.52
NAPA AUTO PARTS		127066	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$23.64
		127127	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$107.47
				Total for NAPA AUTO PARTS		\$131.11
NECTAR OF LIFE COFFEE		127068	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$106.00
NOLTE, BRITT C		127018	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
		127070	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	DUES AND FEES	\$137.75
NORTHWEST REGIONAL ESD		127213	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	DUES AND FEES	\$181.25
				Total for NORTHWEST REGIONAL ESD		\$319.00
OR DEPT OF EDUCATION		127071	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$400.00
	PACIFIC SUSHI		127097	GENERAL FUND	STAFF SERVICES	FOOD

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**Expenditure Summary Report**

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Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
PANCHO'S RESTAURANTE Y CANTINA		127098	GENERAL FUND	STAFF SERVICES	FOOD	\$120.00
PETERS, TINA L		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
Petrevics, Andrew E		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
PROCARE THERAPY, INC.		127074	GENERAL FUND	OTHER STUDENT TREATMENT OT/PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,200.00
		127074	GENERAL FUND	PSYCHOLOGICAL SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,320.00
		127074	GENERAL FUND	SPEECH PATHOLOGY	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$5,576.00
		127129	GENERAL FUND	OTHER STUDENT TREATMENT OT/PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,200.00
		127129	GENERAL FUND	PSYCHOLOGICAL SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,320.00
		127129	GENERAL FUND	SPEECH PATHOLOGY	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$5,330.00
				Total for PROCARE THERAPY, INC.		\$23,946.00
PRUITT, ASHLEY M		127019	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
PURCHASE POWER		127215	GENERAL FUND	FISCAL SERVICES	POSTAGE	\$2,000.00
QUILL CORPORATION		127075	GENERAL FUND	ELEMENTARY	SUPPLIES	\$548.99
		127075	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$23.42
		127075	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$458.07
		127130	GENERAL FUND	ELEMENTARY	SUPPLIES	\$19.75
		127130	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$135.52
		127130	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$151.05

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Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		127130	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$114.30
		127216	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$704.53
				Total for QUILL CORPORATION		\$2,155.63
RANCHO VIEJO						
		127099	GENERAL FUND	STAFF SERVICES	FOOD	\$75.00
ROSE, TRASEE A						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
RYAN, JOAN L						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SAUCERMAN, LAURA						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SAUNDERS, ALEXIS N.						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SAUNDERS, FAITH L						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
SCHOFIELD, BRIG						
		127077	GENERAL FUND	FISCAL SERVICES	DUES AND FEES	\$270.50
SHAW, MONICA A						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
SHEW, LORINDA						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SHIELDS, ALISON						
		127020	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SLATER, DANIELLE M						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SMITH, JILL J						
		127021	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
SMITH, SEAN						

## Brookings-Harbor School Dist. 17C

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Fund: 100	GENERAL FUND		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name							
		0	GENERAL FUND		STUDENTS WITH DISABILITIES	PROFESSIONAL AND TECHNICAL SERVICES	\$3,847.50
SO BACKFLOW TECHS							
		127133	GENERAL FUND		MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$420.00
STEPRO, MELISSA							
		127134	GENERAL FUND		STUDENT TRANSPORTATION SERVICES	TRAVEL	\$21.56
		127220	GENERAL FUND		STUDENT TRANSPORTATION SERVICES	TRAVEL	\$23.00
					Total for STEPRO, MELISSA		\$44.56
STUMPENHAUS, WADE C							
		0	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$250.00
SULLIVAN, TWYLA J							
		127022	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$250.00
TEACHER'S DISCOVERY							
		127223	GENERAL FUND		HIGH SCHOOL PROGRAMS	SUPPLIES	\$154.05
THORSON, MARCO							
		127085	GENERAL FUND		STAFF SERVICES	TRAVEL	\$146.59
TROPICALIA BRAZILIAN CUISINE							
		127100	GENERAL FUND		STAFF SERVICES	FOOD	\$60.00
UMPQUA BANK							
		0	GENERAL FUND		BOARD OF DIRECTORS	SUPPLIES	\$99.00
		0	GENERAL FUND		BOARD OF DIRECTORS	TRAVEL	\$0.00
		0	GENERAL FUND		ELEMENTARY	SUPPLIES	\$167.64
		0	GENERAL FUND		ELL-ORS	TRAVEL	\$492.84
		0	GENERAL FUND		FISCAL SERVICES	DUES AND FEES	\$1,083.49
		0	GENERAL FUND		GUIDANCE SERVICES	SUPPLIES	\$73.07
		0	GENERAL FUND		HIGH SCHOOL PROGRAMS	PERIODICALS	\$3.86
		0	GENERAL FUND		HIGH SCHOOL PROGRAMS	SUPPLIES	\$503.96
		0	GENERAL FUND		HUMAN RESOURCES	SUPPLIES	\$14.98

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Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	GENERAL FUND	MAINTENANCE SERVICES	SUPPLIES	\$159.00
		0	GENERAL FUND	OFFICE OF THE PRINCIPAL	SUPPLIES	\$12.99
		0	GENERAL FUND	OFFICE OF THE PRINCIPAL	TRAVEL	\$250.00
		0	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	SUPPLIES	\$253.96
		0	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	TRAVEL	\$428.68
		0	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	SUPPLIES	\$154.07
		0	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	TRAVEL	\$219.25
		0	GENERAL FUND	STAFF SERVICES	FOOD	\$408.37
		0	GENERAL FUND	STAFF SERVICES	SUPPLIES	\$758.80
		0	GENERAL FUND	STAFF SERVICES	TRAVEL	(\$125.80)
		0	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	DUES AND FEES	\$68.97
		0	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$68.85
		0	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$670.21
				Total for UMPQUA BANK		\$5,766.19
US CELLULAR		127087	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	Other Communication Services	\$770.08
		127225	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	Other Communication Services	\$374.44
				Total for US CELLULAR		\$1,144.52
VALLEY ATHLETICS		127089	GENERAL FUND	CARE & UPKEEP OF GROUNDS	SUPPLIES	\$1,025.00
		127138	GENERAL FUND	CARE & UPKEEP OF GROUNDS	SUPPLIES	\$489.50
				Total for VALLEY ATHLETICS		\$1,514.50
VARITEK, DEANNE		127090	GENERAL FUND	OFFICE OF THE PRINCIPAL	TRAVEL	\$37.00
VEX ROBOTICS						

## Brookings-Harbor School Dist. 17C

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Fund: 100	GENERAL FUND		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name							
		127139	GENERAL FUND		HIGH SCHOOL PROGRAMS	SUPPLIES	\$1,428.63
WALLIN, TERI A		0	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$500.00
WALTON SOBERON, JODY L		0	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$500.00
WARREN, HEIDI		0	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$500.00
WESEL, DUSTIN		0	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$250.00
WEST COAST PAPER INC							
		127091	GENERAL FUND		ELEMENTARY	SUPPLIES	\$291.60
		127091	GENERAL FUND		FISCAL SERVICES	SUPPLIES	\$291.60
		127091	GENERAL FUND		HIGH SCHOOL PROGRAMS	SUPPLIES	\$291.60
		127091	GENERAL FUND		MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$291.60
		127091	GENERAL FUND		STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$162.00
		127091	GENERAL FUND		STUDENTS WITH DISABILITIES	SUPPLIES	\$291.60
					Total for WEST COAST PAPER INC		\$1,620.00
WESTOVER, LISA		0	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$500.00
WIDDOWS, DIANA		0	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$500.00
WILD RIVER PIZZA							
		127101	GENERAL FUND		STAFF SERVICES	FOOD	\$135.00
WINCHESTER, BRYAN		0	GENERAL FUND		STUDENT TRANSPORTATION SERVICES	DUES AND FEES	\$15.00
YOCKEY, ALEXIS R		0	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$500.00

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Fund: 100 GENERAL FUND		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
ZIPLY FIBER						
	127094	GENERAL FUND		CARE & UPKEEP OF GROUNDS	TELEPHONE	\$2.67
	127094	GENERAL FUND		FISCAL SERVICES	TELEPHONE	\$16.92
	127094	GENERAL FUND		OFFICE OF THE PRINCIPAL	TELEPHONE	\$64.14
	127094	GENERAL FUND		STUDENT TRANSPORTATION SERVICES	TELEPHONE	\$2.67
	127141	GENERAL FUND		CARE & UPKEEP OF GROUNDS	TELEPHONE	\$75.58
	127141	GENERAL FUND		FISCAL SERVICES	TELEPHONE	\$176.34
	127141	GENERAL FUND		MAINTENANCE SERVICES	TELEPHONE	\$75.58
	127141	GENERAL FUND		OFFICE OF THE PRINCIPAL	TELEPHONE	\$1,587.16
	127141	GENERAL FUND		SPECIAL EDUCATION DIRECTOR	TELEPHONE	\$151.16
	127141	GENERAL FUND		STUDENT TRANSPORTATION SERVICES	TELEPHONE	\$151.15
	127141	GENERAL FUND		TECHNOLOGY DIRECTOR	TELEPHONE	\$151.15
				Total for ZIPLY FIBER		\$2,454.52
ZOLA'S ON THE WATER						
	127102	GENERAL FUND		STAFF SERVICES	FOOD	\$525.00
				Total for GENERAL FUND		<b>\$201,463.32</b>

Fund: 202 Title I-A		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
ESS WEST, LLC						
	0	Title I-A		TITLE 1A PROGRAM	ESS Classified Substitutes	\$642.92
MORRIS, GWEN						
	127065	Title I-A		COMMUNITY SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$360.00
UMPQUA BANK						
	0	Title I-A		TITLE 1A PROGRAM	SUPPLIES	\$374.71
				Total for Title I-A		<b>\$1,377.63</b>

Fund: 203 TITLE IIA - INNOVATIVE EDUCATION		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						

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					Amount
SOUND DISCIPLINE					
	127079	TITLE IIA - INNOVATIVE EDUCATION	INSTR. STAFF DEVELOPMENT	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
<b>Total for TITLE IIA - INNOVATIVE EDUCATION</b>					<b>\$0.00</b>
<b>Fund: 208</b>	<b>IDEA GRANT</b>	Check#	FUND	FUNCTION	OBJECT
					Amount
ESS WEST, LLC					
	0	IDEA GRANT	STUDENTS WITH DISABILITIES	ESS Certified Substitutes	\$246.79
<b>Total for IDEA GRANT</b>					<b>\$246.79</b>
<b>Fund: 210</b>	<b>CARL PERKINS GRANT</b>	Check#	FUND	FUNCTION	OBJECT
					Amount
UMPQUA BANK					
	0	CARL PERKINS GRANT	HIGH SCHOOL PROGRAMS	SUPPLIES	\$1,823.28
<b>Total for CARL PERKINS GRANT</b>					<b>\$1,823.28</b>
<b>Fund: 215</b>	<b>E-RATE FUTURE TECHNOLOGY FUNDS</b>	Check#	FUND	FUNCTION	OBJECT
					Amount
CHARTER COMMUNICATIONS					
	127197	E-RATE FUTURE TECHNOLOGY FUNDS	TECHNOLOGY SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$0.00
US CELLULAR					
	127087	E-RATE FUTURE TECHNOLOGY FUNDS	TECHNOLOGY SERVICES	Other Communication Services	\$0.00
<b>Total for E-RATE FUTURE TECHNOLOGY FUNDS</b>					<b>\$0.00</b>
<b>Fund: 216</b>	<b>ESSER III</b>	Check#	FUND	FUNCTION	OBJECT
					Amount
AMAZON					
	127023	ESSER III	ELEMENTARY	NON CONSUMABLE SUPPLIES	\$2,883.16
	127023	ESSER III	ELEMENTARY	SUPPLIES	\$230.82
	127023	ESSER III	MAINTENANCE SERVICES	NON CONSUMABLE SUPPLIES	\$499.29
	127023	ESSER III	MIDDLE/JUNIOR HIGH PROGRAMS	NON CONSUMABLE SUPPLIES	\$1,052.43

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				Total for AMAZON		\$4,665.70
BROOKINGS ELECTRONIC SERVICE, INC						
	127030	ESSER III		MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$532.13
CDW - GOVERNMENT INC						
	127196	ESSER III		ELEMENTARY	COMPUTER HARDWARE	\$1,000.00
COASTAL HEATING, LLC						
	127035	ESSER III		MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$345.00
ESS WEST, LLC						
	0	ESSER III		ELEMENTARY	ESS Certified Substitutes	\$493.58
	0	ESSER III		HIGH SCHOOL PROGRAMS	ESS Certified Substitutes	\$493.59
				Total for ESS WEST, LLC		\$987.17
HARBOR LOGGING SUPPLY INC						
	127052	ESSER III		MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$93.00
NEW HOPE PLUMBING & BUILD						
	127128	ESSER III		MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$3,304.00
SAGE PUBLISHING						
	127132	ESSER III		INSTR. STAFF DEVELOPMENT	PROFESSIONAL AND TECHNICAL SERVICES	\$3,685.00
UMPQUA BANK						
	0	ESSER III		ELEMENTARY	NON CONSUMABLE SUPPLIES	\$1,795.48
UMPQUA SHEET METAL, INC.						
	127086	ESSER III		MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$1,825.03
				Total for ESSER III		\$18,232.51

**Fund: 218 Rural And Low Income Schools**

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
LANGUAGE LINE SERVICES, INC.					
	127058	Rural And Low Income Schools	INFORMATION SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$0.00
Total for Rural And Low Income Schools					\$0.00

**Fund: 221 YTP GRANT**

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
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Fund: 221		YTP GRANT				
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount
ESS WEST, LLC						
	0	YTP GRANT	YOUTH TRANSITION PROGRAM	ESS Certified Substitutes		\$493.59
LANE COUNTY ENVIRONMENTAL HEALTH						
	127057	YTP GRANT	YOUTH TRANSITION PROGRAM	SUPPLIES		\$20.00
UMPQUA BANK						
	0	YTP GRANT	YOUTH TRANSITION PROGRAM	SUPPLIES		\$362.27
	0	YTP GRANT	YOUTH TRANSITION PROGRAM	TRAVEL		\$1,393.00
			Total for UMPQUA BANK			\$1,755.27
			<b>Total for YTP GRANT</b>			<b>\$2,268.86</b>

Fund: 224		Available				
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount
CDW - GOVERNMENT INC						
	127196	Available	TECHNOLOGY SERVICES	COMPUTER HARDWARE		\$0.00
US CELLULAR						
	127087	Available	TECHNOLOGY SERVICES	Other Communication Services		\$54.72
			Total for Available			\$54.72

Fund: 251		SCHOOL IMPROVEMENT ACCOUNT (SIA)				
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount
AMAZON						
	127023	SCHOOL IMPROVEMENT ACCOUNT (SIA)	INFORMATION SERVICES	SUPPLIES		\$2,229.00
	127104	SCHOOL IMPROVEMENT ACCOUNT (SIA)	INFORMATION SERVICES	TRAVEL		\$241.19
			Total for AMAZON			\$2,470.19
BICOASTAL MEDIA						
	127026	SCHOOL IMPROVEMENT ACCOUNT (SIA)	INFORMATION SERVICES	ADVERTISING		\$340.00
ESS WEST, LLC						
	0	SCHOOL IMPROVEMENT ACCOUNT (SIA)	MIDDLE/JUNIOR HIGH PROGRAMS	ESS Certified Substitutes		\$3,455.13

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2021-2022

Criteria: Report Sort: Fund

From Date: 04/01/2022

To Date: 04/30/2022

Fund: 251		SCHOOL IMPROVEMENT ACCOUNT (SIA)					
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount	
SOUND DISCIPLINE							
	127079	SCHOOL IMPROVEMENT ACCOUNT (SIA)	INSTR. STAFF DEVELOPMENT	PROFESSIONAL AND TECHNICAL SERVICES		\$7,254.10	
UMPQUA BANK							
	0	SCHOOL IMPROVEMENT ACCOUNT (SIA)	INFORMATION SERVICES	TRAVEL		\$115.00	
<b>Total for SCHOOL IMPROVEMENT ACCOUNT (SIA)</b>						<b>\$13,634.42</b>	

Fund: 252		HIGH SCHOOL SUCCESS - M98					
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount	
ADOBE INC							
	127187	HIGH SCHOOL SUCCESS - M98	MIDDLE/JUNIOR HIGH PROGRAMS	COMPUTER SOFTWARE		\$2,080.00	
AIRGAS CO							
	127188	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	* OVER \$5000 INITIAL EQUIP		\$5,260.00	
	127188	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	SUPPLIES		\$2,905.00	
Total for AIRGAS CO						\$8,165.00	
AMAZON							
	127023	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	SUPPLIES		\$86.54	
	127023	HIGH SCHOOL SUCCESS - M98	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES		\$595.05	
	127104	HIGH SCHOOL SUCCESS - M98	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES		\$1,353.09	
Total for AMAZON						\$2,034.68	
BEACOCK MUSIC CO.							
	127192	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	SUPPLIES		\$6,684.14	
BROOKINGS ELECTRONIC SERVICE, INC							
	127030	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	REPAIR AND MAINTENANCE		\$913.26	
MORIN'S SCREEN PRINT							
	127064	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	SUPPLIES		\$1,216.25	
NEW HOPE PLUMBING & BUILD							
	127128	HIGH SCHOOL SUCCESS - M98	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE		\$905.00	
THE MUSIC CONNECTION							

## Brookings-Harbor School Dist. 17C

### Expenditure Summary Report

Fiscal Year: 2021-2022

Criteria: Report Sort: Fund

From Date: 04/01/2022

To Date: 04/30/2022

Fund: 252	HIGH SCHOOL SUCCESS - M98					Amount
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount
	127084	HIGH SCHOOL SUCCESS - M98	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES		\$3,971.00
UMPQUA BANK						
	0	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	SUPPLIES		\$499.00
	0	HIGH SCHOOL SUCCESS - M98	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES		\$277.80
			Total for UMPQUA BANK			\$776.80
WENGER CORPORATION						
	127227	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	NON CONSUMABLE SUPPLIES		\$8,430.00
			Total for HIGH SCHOOL SUCCESS - M98			<b>\$35,176.13</b>

Fund: 261	Miscellaneous					Amount
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount
UMPQUA BANK						
	0	Miscellaneous	HIGH SCHOOL PROGRAMS	SUPPLIES		\$1,032.18
			Total for Miscellaneous			<b>\$1,032.18</b>

Fund: 272	Furniture Fund					Amount
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount
AMAZON						
	127190	Furniture Fund	MIDDLE/JUNIOR HIGH PROGRAMS	NON CONSUMABLE SUPPLIES		(\$63.38)
			Total for Furniture Fund			<b>(\$63.38)</b>

Fund: 274	HS Co-Curricular					Amount
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount
AMAZON						
	127023	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES		\$95.05
ARNOLD, CHRISTI						
	127024	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL		\$120.62
BANDON HIGH SCHOOL						
	127191	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES		\$250.00
CTR INC						

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2021-2022

Criteria: Report Sort: Fund

From Date: 04/01/2022

To Date: 04/30/2022

Fund: 274	HS Co-Curricular	Check#	FUND	FUNCTION	OBJECT	Amount
FAMILYID, INC.		127037	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	NON CONSUMABLE SUPPLIES	\$484.00
GATES, TANNER		127041	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	COMPUTER SOFTWARE	\$872.50
GEAR UP SPORTS		127046	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$85.00
GRANTS PASS HIGH SCHOOL		127204	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$920.04
GUY, DAVID S		127117	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$350.00
HUTTON, DINA		127206	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$24.94
MARSHFIELD HIGH SCHOOL		127120	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$13.86
MORIN'S SCREEN PRINT		127210	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$190.00
NORTH VALLEY HIGH SCHOOL		127064	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$1,454.75
OMEA DISTRICT 7 - NORTH BEND HIGH SCHOOL		127069	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$90.00
PHOENIX HIGH SCHOOL		127214	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$375.00
RIDGE, KEN		127073	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$225.00
		127131	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$53.04
		127217	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$16.00
				Total for RIDGE, KEN		\$69.04
SOLITZ, ANDREW						

## Brookings-Harbor School Dist. 17C

### Expenditure Summary Report

Fiscal Year: 2021-2022

Criteria: Report Sort: Fund

From Date: 04/01/2022

To Date: 04/30/2022

Fund: 274	HS Co-Curricular	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		127219	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$7.60
SWUA						
		127081	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$5,030.00
TAYLOR, MADISON						
		127083	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$91.98
UMPQUA BANK						
		0	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$78.00
		0	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$355.84
		0	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$3,429.03
				Total for UMPQUA BANK		\$3,862.87
WALLIN III, LAWRENCE K						
		127140	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$378.59
				<b>Total for HS Co-Curricular</b>		<b>\$14,990.84</b>

Fund: 275	Azalea MS Athletics	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
FAMILYID, INC.						
		127041	Azalea MS Athletics	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	COMPUTER SOFTWARE	\$872.50
LYNX SYSTEM DEVELOPERS, INC.						
		127062	Azalea MS Athletics	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	COMPUTER HARDWARE	\$1,472.00
				<b>Total for Azalea MS Athletics</b>		<b>\$2,344.50</b>

Fund: 285	FACILITY MAINTENANCE	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
AMAZON						
		127023	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$321.05
BRIGHTLY SOFTWARE, INC.						
		127029	FACILITY MAINTENANCE	MAINTENANCE SERVICES	COMPUTER SOFTWARE	\$2,337.96
BROOKINGS ELECTRONIC SERVICE, INC						

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2021-2022

Criteria: Report Sort: Fund

From Date: 04/01/2022

To Date: 04/30/2022

Fund: 285		FACILITY MAINTENANCE				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
	127030	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$2,886.06	
CASCADE HOME CENTER						
	127032	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$663.17	
COASTAL HEATING, LLC						
	127035	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$0.00	
GOLD BEACH LUMBER						
	127048	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$53.92	
IBS OF THE REDWOODS						
	127054	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$85.95	
LES SCHWAB TIRE CENTER INC						
	127060	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$139.97	
ROTO-ROOTER OF CURRY COUNTY						
	127076	FACILITY MAINTENANCE	MAINTENANCE SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00	
	127076	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$1,038.88	
				Total for ROTO-ROOTER OF CURRY COUNTY	\$1,038.88	
UMPQUA BANK						
	0	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$1,936.87	
UMPQUA SHEET METAL, INC.						
	127086	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$0.00	
				<b>Total for FACILITY MAINTENANCE</b>	<b>\$9,463.83</b>	

Fund: 291		HIGH SCHOOL STUDENT BODY				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
AERIAL BILLBOARDS, INC.						
	127103	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$1,516.00	
AMAZON						
	127104	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$144.68	
	127190	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$483.93	

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2021-2022

Criteria: Report Sort: Fund

From Date: 04/01/2022

To Date: 04/30/2022

					Total for AMAZON	\$628.61
GOROUT						
	127049	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES		\$847.50
MORIN'S SCREEN PRINT						
	127212	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES		\$1,229.00
PETERS, TINA L						
	127072	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES		\$150.00
UMPQUA BANK						
	0	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES		\$5,765.03
	0	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	TRAVEL		\$1,533.32
	0	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL PROGRAMS	SUPPLIES		\$1,368.85
					Total for UMPQUA BANK	\$8,667.20
WHALEY, BRYNNE						
	127092	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES		\$40.00
	127092	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL PROGRAMS	SUPPLIES		\$10.00
					Total for WHALEY, BRYNNE	\$50.00
WHAT IN CARNATION						
	127093	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES		\$252.00
					<b>Total for HIGH SCHOOL STUDENT BODY</b>	<b>\$13,340.31</b>

**Fund: 292 AZALEA STUDENT BODY**

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
MORIN'S SCREEN PRINT						
	127212	AZALEA STUDENT BODY	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$1,252.50	
SOCIAL STUDIES SCHOOL SERVICE						
	127078	AZALEA STUDENT BODY	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$456.39	
					<b>Total for AZALEA STUDENT BODY</b>	<b>\$1,708.89</b>

**Fund: 293 KALMIOPSIS STUDENT BODY**

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
UMPQUA BANK					

## Brookings-Harbor School Dist. 17C

### Expenditure Summary Report

Fiscal Year: 2021-2022

Criteria: Report Sort: Fund

From Date: 04/01/2022

To Date: 04/30/2022

Fund: 293	KALMIOPSIS STUDENT BODY		FUNCTION	OBJECT	Amount
Remit Name	Check#	FUND			
	0	KALMIOPSIS STUDENT BODY	ELEMENTARY COCURRICULAR	SUPPLIES	\$213.98
<b>Total for KALMIOPSIS STUDENT BODY</b>					<b>\$213.98</b>
Fund: 299	Nutrition Services		FUNCTION	OBJECT	Amount
Remit Name	Check#	FUND			
CTR INC					
	127037	Nutrition Services	FOOD SERVICES	GARBAGE	\$2,253.74
FRANZ FAMILY BAKERIES					
	127043	Nutrition Services	FOOD SERVICES	FOOD	\$319.78
	127114	Nutrition Services	FOOD SERVICES	FOOD	\$230.46
	127203	Nutrition Services	FOOD SERVICES	FOOD	\$267.19
Total for FRANZ FAMILY BAKERIES					\$817.43
NATIONAL FOOD GROUP					
	127067	Nutrition Services	FOOD SERVICES	FOOD	\$2,777.92
SNA (SCHOOL NUTRITION ASSOCIATION)					
	127218	Nutrition Services	FOOD SERVICES	DUES AND FEES	\$142.50
SUNRISE DISTRIBUTORS INC					
	127080	Nutrition Services	FOOD SERVICES	FOOD	\$2,504.15
	127135	Nutrition Services	FOOD SERVICES	FOOD	\$1,619.10
	127221	Nutrition Services	FOOD SERVICES	FOOD	\$1,167.55
Total for SUNRISE DISTRIBUTORS INC					\$5,290.80
SYSCO PORTLAND, INC.					
	127082	Nutrition Services	FOOD SERVICES	FOOD	\$5,448.18
	127136	Nutrition Services	FOOD SERVICES	FOOD	\$3,415.90
	127222	Nutrition Services	FOOD SERVICES	FOOD	\$2,544.96
Total for SYSCO PORTLAND, INC.					\$11,409.04
THE CLM GROUP, INC.					
	127224	Nutrition Services	FOOD SERVICES	COMPUTER SOFTWARE	\$1,916.37

## Brookings-Harbor School Dist. 17C

### Expenditure Summary Report

Fiscal Year: 2021-2022

Criteria: Report Sort: Fund

From Date: 04/01/2022

To Date: 04/30/2022

Fund: 299	Nutrition Services					
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount
UMPQUA BANK						
	0	Nutrition Services	FOOD SERVICES	SUPPLIES		\$244.30
	0	Nutrition Services	FOOD SERVICES	TRAVEL		\$468.29
			Total for UMPQUA BANK			\$712.59
US FOODS						
	127088	Nutrition Services	FOOD SERVICES	FOOD		\$6,609.46
	127137	Nutrition Services	FOOD SERVICES	FOOD		\$1,970.64
	127226	Nutrition Services	FOOD SERVICES	FOOD		\$3,856.19
			Total for US FOODS			\$12,436.29
ZIPLY FIBER						
	127094	Nutrition Services	FOOD SERVICES	TELEPHONE		\$2.67
	127141	Nutrition Services	FOOD SERVICES	TELEPHONE		\$151.15
			Total for ZIPLY FIBER			\$153.82
			<b>Total for Nutrition Services</b>			<b>\$37,910.50</b>

## Brookings-Harbor School Dist. 17C

### Expenditure Summary Report

Fiscal Year: 2021-2022

Criteria: Report Sort: Fund

From Date: 04/01/2022

To Date: 04/30/2022

Grand Total: \$355,219.31

**Recap for FUND for GENERAL FUND**

100	GENERAL FUND	\$201,463.32
202	Title I-A	\$1,377.63
203	TITLE IIA - INNOVATIVE EDUCATI	\$0.00
208	IDEA GRANT	\$246.79
210	CARL PERKINS GRANT	\$1,823.28
215	E-RATE FUTURE TECHNOLOGY F	\$0.00
216	ESSER III	\$18,232.51
218	Rural And Low Income Schools	\$0.00
221	YTP GRANT	\$2,268.86
224	Available	\$54.72
251	SCHOOL IMPROVEMENT ACCOU	\$13,634.42
252	HIGH SCHOOL SUCCESS - M98	\$35,176.13
261	Miscellaneous	\$1,032.18
272	Furniture Fund	-\$63.38
274	HS Co-Curricular	\$14,990.84
275	Azalea MS Athletics	\$2,344.50
285	FACILITY MAINTENANCE	\$9,463.83
291	HIGH SCHOOL STUDENT BODY	\$13,340.31
292	AZALEA STUDENT BODY	\$1,708.89
293	KALMIOPSIS STUDENT BODY	\$213.98
299	Nutrition Services	\$37,910.50

End of Report



**BROOKINGS-HARBOR**  
"Every Student Can Succeed"

**District Administration Office**

564 Fern Ave  
Brookings, OR 97415  
541 469-7443  
Fax 541 469-6599  
www.brookings.k12.or.us

**Memo**

*J*

Date: 5/3/2022  
To: Superintendent David Marshall  
From: Marco Thorson  
CC: Grace Ramirez  
Re: Brookings Harbor Hire Recommendation – Licensed, Math Teacher, Azalea Middle School

Name:	Joshua Pruden
Current City/State:	Brookings, OR
Teaching Assignment/School:	Math Teacher, Azalea Middle School
Teaching Endorsements on License:	General Restricted Teaching License
Undergraduate College:	Pacific University, Oregon, Bachelors in Psychology
University where Teaching Degree was conferred:	Masters Degree in Education, University of Arizona
Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:	Joshua Pruden has a strong educational background having worked with students affected by disability in a variety of settings. Joshua Pruden also comes to us with a strong interest and love for math, and a desire to create a safe and welcoming environment for his students.

COPY TO RR & BOARD 5/9/22

## Recommendation to Hire/New Hire Form Certified

For: **Velliquette, Patrick**

Completed By: User - Grace Ramirez

Sent On: 4/26/2022 12:12pm CT

Sent By:

Overall Status: Approved - Next step

Completed: 5/2/2022 1:13pm CT

NICOLEM@BROOKINGS.K12.OR.US

For Job ID: **804 - Azalea Middle School Music Teacher at Azalea Middle School**

### RECOMMENDATION TO HIRE - CERTIFIED

Patrick Velliquette is being recommended for:

Position: [JobId] - [PostingTitle]

Location: [PostingLocation]

Current City/State: Turlock / CA

Music

Undergraduate College and GPA:

Lower Columbia College

University where Teaching Degree was conferred:

University of Oregon

Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:

Mr. Velliquette is passionate about music and expanding musical opportunities for students. He believes in an inclusive learning environment and honoring student voices in musical selections. He has a desire to work collaboratively with elementary and high school music teachers. We look forward to joining the AMS team.

Teaching Assignment / School:

Music Teacher Azalea Middle School

Work Schedule:

1.0 FTE M-F

\* Anticipated Start Date:

08/26/2022

Hiring Manager Signature:

X

Signed: **Nicole Medrano**

Stamped: 4/26/2022 12:17:03 PM; 198.143.46.28; User - NICOLEM@BROOKINGS.K12.OR.US - nicolem@brookings.k12.or.us;

## Recommendation to Hire/New Hire Form - Certified

For: **Marlo Eibl, Kristen**

Completed By: User - Grace Ramirez

Sent On: 4/1/2022 4:10pm CT

Sent By:

Overall Status: Approved - Next step

Completed: 4/5/2022 3:01pm CT

NICOLEM@BROOKINGS.K12.OR.US

For Job ID: **791 - Middle School PE/Health Teacher at Azalea Middle School**

### RECOMMENDATION TO HIRE - CERTIFIED

Kristen Marlo Eibl is being recommended for:

Position: [JobId] - [PostingTitle]

Location: [PostingLocation]

Current City/State: Harbor / OR

Physical Education

Undergraduate College and GPA:

Western Oregon University

University where Teaching Degree was conferred:

Portland State University

Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:

Mrs. Marlo Eibl brings a wealth of PE/Health knowledge. She approaches PE in a way that is engaging for all students and will seek out different methods to support students. She is excited to join the AMS team and looks forward to learning from her colleagues as well as sharing her experiences to enhance the PE department.

Teaching Assignment / School:

Azalea Middle School 7/8 PE/Health

Work Schedule:

M- F Fulltime

\* Anticipated Start Date:

08/26/2022

Hiring Manager Signature:

**X** Signed: **Nicole Medrano**

Stamped: 4/1/2022 4:13:30 PM; 198.143.46.7; User - NICOLEM@BROOKINGS.K12.OR.US - nicolem@brookings.k12.or.us;

COPY TO BOARD 4/29/22 FAX 5/4/22 MTB

## Recommendation to Hire/New Hire Form - Certified

For: **Sherwood, Emily**  
Sent By: [cynthiab@brookings.k12.or.us](mailto:cynthiab@brookings.k12.or.us)

Completed By: User - Grace Ramirez  
Overall Status: Approved - Next step

Sent On: 4/15/2022 9:51am CT  
Completed: 4/18/2022 12:51pm CT

For Job ID: **779 - Speech & Language Pathologist at District Wide**

### RECOMMENDATION TO HIRE - CERTIFIED

Emily Sherwood is being recommended for:

Position: [JobId] - [PostingTitle]

Location: [PostingLocation]

Current City/State: Gold Beach / OR

Special Education: Communication Disorders

Undergraduate College and GPA:

3.6

University where Teaching Degree was conferred:

Portland State University

Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:

highly skilled in the area of speech and language therapy  
connects well with students and families

Teaching Assignment / School:

District wide

Work Schedule:

8-4 M-%

\* Anticipated Start Date:

08/29/2022

Hiring Manager Signature:

X

Signed: **Cynthia A. Barthuly**

Stamped: 4/15/2022 9:55:58 AM; 198.143.46.17; User - [cynthiab@brookings.k12.or.us](mailto:cynthiab@brookings.k12.or.us) - [cynthiab@brookings.k12.or.us](mailto:cynthiab@brookings.k12.or.us);

COPY TO BOARD 4/29/22 FOR 5/4/22  
MTG

## Recommendation to Hire/New Hire Form - Certified

For: **Gutierrez, Darcie**

Completed By: User - Grace Ramirez

Sent On: 4/13/2022 1:55pm CT

Sent By:

Overall Status: Approved - Next step

Completed: 4/18/2022 1:36pm CT

NICOLEM@BROOKINGS.K12.OR.US

For Job ID: **794 - 7th Grade Social Studies Teacher at Azalea Middle School**

### RECOMMENDATION TO HIRE - CERTIFIED

Darcie Gutierrez is being recommended for:

Position: [JobId] - [PostingTitle]

Location: [PostingLocation]

Current City/State: Brookings / OR

Social Studies

Undergraduate College and GPA:

Eastern Oregon University University

University where Teaching Degree was conferred:

Western Oregon University

Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:

Darci is the kind of teacher that will create a rigorous classroom environment while taking into account how to get kids to access the material. She uses highly engaging activities that make students critically think. In addition, she uses Universal Design for Learning to reach all her learners. She has a passion and love for middle school.

Teaching Assignment / School:

7th Grade Social Studies/ Azalea Middle School

Work Schedule:

M-F 1.0

\* Anticipated Start Date:

08/26/2022

Hiring Manager Signature:

<b>X</b>	<b>Signed: Nicole Medrano</b> <small>Stamped: 4/13/2022 1:56:19 PM; 198.143.46.17; User - NICOLEM@BROOKINGS.K12.OR.US - nicolem@brookings.k12.or.us;</small>
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*copy to BOARD 4/20/22 FOR 5/4/22 MTS*

## Recommendation to Hire/New Hire Form - Certified

For: **Pollett, Lelia**  
Sent By: DeAnneV

Completed By: User - Grace Ramirez  
Overall Status: Approved - Next step

Sent On: 4/25/2022 11:34am CT  
Completed: 4/25/2022 6:15pm CT

For Job ID: **801 - High School English & Business CTE Teacher at Brookings-Harbor High School**

### RECOMMENDATION TO HIRE - CERTIFIED

Lelia Pollett is being recommended for:

Position: [JobId] - [PostingTitle]

Location: [PostingLocation]

Current City/State: Beaver / UT

English Language Arts and Social Studies (Two endorsements)

Undergraduate College and GPA:

University of Utah

University where Teaching Degree was conferred:

University of Southern California

Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:

Ms. Pollett has deep instructional knowledge and years of experience in teaching English language arts. She is a positive force with her students and demonstrates joy and energy in the classroom. She has extensive experience with Advanced Placement courses and is focused on engaging student.

Teaching Assignment / School:

English/Business; BHHS

Work Schedule:

Full time

\* Anticipated Start Date:

08/26/2022

Hiring Manager Signature:

X

Signed: **DeAnne A Varitek**

Stamped: 4/25/2022 11:59:32 AM; 198.143.46.29; User - DeAnneV - deannev@brookings.k12.or.us;

COPY TO BOARD 4/29/22 FOR 5/4/22 MTG



**District Administration Office**

629 Easy Street  
Brookings, OR 97415  
541 469-7443  
Fax 541 469-6599  
www.brookings.k12.or.us

## Memo

Date: 4/14/22  
To: David Marshall, Superintendent  
From: DeAnne Varitek  
Cc: Grace Ramirez, HR Coordinator  
Dede Corpening, Business Manager  
Re: Brookings Harbor Hire Recommendation

Name:	Mark Beaulieu
Current City/State:	Etna, CA
Teaching Assignment/School:	Welding, BHHS
Teaching Endorsements on License:	Seeking Oregon License in CTE
Undergraduate College:	Associates Degree; Metals & Welding
University where Teaching Degree was conferred:	Manchester Technical College
Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:	Mark Beaulieu has extensive experience in all types of welding and has built a welding and metals program at the community college level. His vast knowledge will not only benefit our students, but he will elevate our program and our local partnerships.

copy to Board 4/29/22  
FOR 5/4/22 MTG



## **Brookings-Harbor School District**

David Marshall, Superintendent  
629 Easy St.

Brookings, OR 97415

541 469-7443

Fax 541 469-6599

[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

### **Azalea Middle School Principal Selected**

April 26, 2022 - Message to Staff

I am excited to announce that Vickie Nigh has been selected to be the next Azalea Middle School principal. As I am sure you are aware, Ms. Nigh is currently serving as the vice principal at Brookings-Harbor High School. In addition to the great work that Ms. Nigh has done in Brookings for the last three years, she brings over fifteen years of experience in teaching, special education and alternative education.

Ms. Nigh told me that she is looking forward to spending some time this spring connecting with and listening to Azalea staff to continue the learning, growth and positive work currently happening.

Sincerely,

David Marshall





## Curry County Cultural Coalition

### **Congratulations on your Grant Award from CCCC**

- Projects must occur between January 1 and August 31, 2022
- Give credit to the Oregon Cultural Trust and Curry County Cultural Coalition on all publicity for your project. Email copies of your publicity to [info@curryccc.org](mailto:info@curryccc.org) or include it with your final report.
- Digital OCT and CCCC logos for use by your funded project are available by email from [info@curryccc.org](mailto:info@curryccc.org).
- Send photos of your project or event to [info@curryccc.org](mailto:info@curryccc.org). Photos should be in good focus. Photos may be used on the CCCC website. Be sure to ask permission for this use from any recognizable person included in your photos.
- Your Grant Report is due 30 days after your project is completed and no later than September 30, 2022.

Get your Grant Report form at:  
<https://www.curryccc.org>.



**Curry  
County  
Cultural  
Coalition**

# 2022 Grant Application

*Fill out all fields unless otherwise stated.*

ORGANIZATION					
Organization Name	Kalmiopsis Elementary School Music Department				
Address	650 Easy Street				
City	Brookings	State	OR	Zip	97415
Fiscal Sponsor (if any)					
Tax I.D. No.					
Your organization's mission (100 words or less) Our mission is to provide the tools necessary for aspiring students to grow, develop, and flourish as young musicians. What we want is to create community through music.					
Project Coordinator	Cua Lee				
Phone	707-502-5839	E-mail	cual@brookings.k12.or.us		

PROJECT	
Project Title	Spring Concert 2022
Project description summary (200 words or less) There will be a spring concert in April where parents/guardians of band or choir musicians will be there to support their child.	

**PROJECT** *continued*

Project Dates  
April 22, 2022

*Projects must occur between January 1, 2022 and August 31, 2022.  
Grant Reports must be received by September 30, 2022.*

Need for project (200 words or less)  
Concert band and choral sheet music.

How many people are involved in putting this project together? (50 words or less)  
I am the only one who will be putting this project together.

How many people do you will think will come or benefit? (50 words or less)  
The spring concert will benefit all students who are in the music program.

Who is your audience? Check ALL that apply.

- Youth/family
- Seniors
- Veterans
- Other

If Other, please describe:

Which of the Cultural Coalition (CCCC) priorities would your project meet? Check ALL that apply.

- Advocate for Curry County's collective cultural resources
- Preserve and enhance cultural and historic resources
- Promote Curry County arts, humanities, and heritage to residents and visitors
- Broaden and deepen public participation in the arts, humanities and heritage of Curry County

Explain how your project fits with CCCC priorities (100 words or less)  
The spring concert is promoting the arts in Curry County that was once there.

**FINANCIAL**

In Rows 1-6 include a brief description of costs along with amount.  
 In Rows 7-9 include all sources of funding for the project that your organization currently has.

*If any budget item below is not applicable to your project, please indicate with a zero.*

<b>PROJECT COSTS</b>	
1. Supplies/Materials (brief description) Concert band and choral sheet music	\$ 700.00
2. Equipment (including rentals)	
3. Marketing (e.g., ads, flyers, printing)	
4. Paid Labor (e.g., technical support, contractors)	
5. In-Kind Support (donated supplies/materials -- do not include volunteer labor -- record the same amount here and for #8)	
6. Other (list items)	
<b>TOTAL PROJECT COSTS</b> (Add 1-6 above)	\$ 700.00
<b>SOURCES OF FUNDING</b>	
7. Organization's Funds (committed to this project)	
8. In-Kind Support (donated supplies/materials)	
9. Monetary Contributions (list -- usually from sponsors or community members)	
10. Other Grants (list)	
11. Other (list)	
<b>TOTAL SOURCES OF FUNDING</b> (Add 7-11 above)	\$ 0.00
<b>FUNDS NEEDED</b> (Project Costs Less Funding)	
<b>AMOUNT OF CCCC GRANT REQUESTED</b>	

**OTHER**

Is there any other information that would be helpful for the CCCC to know that didn't fit elsewhere in this application? (150 words or less, optional)  
 The music program is new and has no concert band and choral music sheet.

## Memorandum of Understanding (MOU) Oregon Schools Suicide Prevention Project

**School Name:** Brookings-Harbor High School  
**School Representative Name and Title:** Cynthia Barthuly  
**Email:** [cynthiab@brookings.k12.or.us](mailto:cynthiab@brookings.k12.or.us)

**University of Oregon Suicide Prevention Lab (UOSPL)**

**UOSPL Representative Name and Title:** Jonathan Rochelle, Project Lead

**Email:** [Jrochel2@uoregon.edu](mailto:Jrochel2@uoregon.edu)

**Project Team includes:** UOSPL, Oregon Health Authority (OHA), Lines for Life School Suicide Prevention and Wellness Program (SSPW), and Oregon Department of Education (ODE)

Thank you for your commitment to the work of creating wellness for Oregon young people. This research practice partnership project is a 3-year intentional collaboration with you and your school centered on your unique school community. Suicide prevention, intervention, and postvention plans as legislated by [Adi's Act](#) are only the beginning. More than a plan on paper, schools across Oregon want to have effective suicide prevention plans and want those plans to be meaningful and responsive to the realities of the school and the unique communities served.

This project plans to grow shared connection and knowledge that will improve the statewide work of suicide prevention in schools and will improve your school's own suicide prevention work resulting in increased wellness for everyone.

The project aims to be a co-design project. Rather than a research team coming in, gathering data, and leaving, we are partnering with you to identify questions, build knowledge and find solutions together.

As we move through this three year project, any data collected will be made available to your school. Data shared externally will be summarized across the Project and will not identify your school nor your school community members. End of year summaries for your school as well as a final project report of both your school and the aggregated project will be completed by the UOSPL and will be made available to the School Representative for review and input.

We want to learn more about:

- The current status of suicide prevention work in Oregon schools;
- How we can best support schools as they engage in suicide prevention work;
- How our statewide suicide prevention programming looks in local communities;
- What communication in suicide prevention work looks like within your local community;
- What tools we can create that would be helpful for prevention, intervention, and postvention programming; and
- What the next steps are in creating wellness for young people across Oregon.

We want to help your school to:

- Understand what suicide prevention looks like in your school including the most pressing barriers, needs, and strengths;
- See how your school has been using the statewide and local resources;
- Know what help generally looks like for adults and students in your school as well as understanding culturally responsive or specific supports for your community;
- Communicate effectively about suicide prevention and mental health work within your school, district, and community;
- Connect to helpful resources and people eager to collaborate in this difficult work; and

- Understand what future directions are needed in your community and be equipped to act toward these directions to create wellness for young people

**BHHS** is committed to working with the University of Oregon Suicide Prevention Lab (UOSPL) and its Project Team (including UOSPL, OHA, ODE, and SSPW) on the above-named goals as a partner in the Oregon Schools Suicide Prevention Project (the Project).

The UOSPL and the Project Team are committed to working with **BHHS** to provide support to their suicide prevention work while gathering data to reach the goals outlined above.

What other mental health and suicide prevention goals does your school have that we might address in this project?

- 1.
- 2.
- 3.

**What targeted student communities within your school community would you like to add an extra focus on?** (For example, specific racial or ethnic communities, immigrant communities, disabled communities, trans and/or gender expansive communities)

All plans and processes for gathering and sharing data will align with school data privacy requirements. No identifying information of students or staff will be retained or shared. Research tools, including but not limited to surveys and interviews, will be co-created by the Project Team and the School Team and will be approved by the School Representative before being implemented.

The following outlines the Project activities expected, but not required. Project plans are intended to be co-designed with the School Team and Project Team.

## **Year One: January to June 2022**

### **1. Initial Consult Meeting**

- UOSPL agrees to: Coordinate and facilitate meeting, including needed tools and workplan
- School agrees to: Send 1 or more lead persons to participate, Provide school district Adi's Act plan (suicide prevention, intervention, and postvention plan) and school demographics

### **2. Work Session with the School Suicide Prevention Implementation Systems Inventory (SSPISI)**

- UOSPL agrees to: Coordinate and facilitate meeting, including needed tools and workplan
- School agrees to: Send 1 or more lead persons to participate

### **3. Network Improvement Collaborative (NIC)**

- UOSPL agrees to: Coordinate and facilitate meeting, including needed tools and workplan
- School agrees to: Send 1 or more lead persons to participate

### **4. Wrap up Meeting**

- UOSPL agrees to: Coordinate and facilitate meeting, including needed tools and workplan
- School agrees to: Send 1 or more lead persons to participate

## Year Two (2022-2023) and Year Three (2023-2024) Activities

Activities will be chosen and designed in collaboration with your school.

	Description
<b>Network Improvement Collaborative (NIC)</b> Twice per semester	Collaborative learning space for suicide prevention leaders in all 8 schools in the project <ul style="list-style-type: none"> <li>• What is going well (initiative or practice)?</li> <li>• What are the challenges/needs?</li> <li>• What do you hope to get from involvement in this project?</li> <li>• Shared resource hub - Google Drive</li> </ul>
<b>Work Session</b> Once per semester or as needed	Collaborative 60 to 90 minute working meeting with Project team and school suicide prevention leadership
<b>Student Survey</b> Twice in the year (or once if school participates in the Student Health Survey)	Survey of student body
<b>Staff Survey</b> Once in the year	Survey of staff
<b>Map landscape of local suicide prevention work/Local connectivity mapping</b>	The work of suicide prevention is difficult and is best done in collaboration. Mapping the local people and organizations who are also engaged in this work can strengthen everyone's work.
<b>*Support meetings and work sessions*</b> As needed or requested	The Project Team has a wealth of knowledge and resources around suicide prevention, intervention, and postvention and would be happy to pull together a meeting or work session around a specific suicide prevention topic, concern, or question.
<b>Focus Groups</b> As needed or requested	Available as an option if the School would like to gather more in-depth information via group interviews with staff, students, or community members
<b>Wrap up Meeting</b> Once per year	A final meeting in the year to review the collected data and make preliminary plans for the next year.
<b>Final Report</b>	UOSPL will compile and provide a final report to the School by December 2024. Report will be available to the above-named school and the Project Team.

## Funding Agreement

Schools will be provided a total of \$10,000 per school over the three year project. These OHA suicide prevention funds will be made available through Lines for Life to support the school suicide prevention work as decided and directed by each school.

<b>Year 1 March</b> <b>Provide funding to school (\$4,000)</b>	Lines for Life will send funding within 2 weeks of invoice submission.	School to submit invoice to Lines for Life following the completion of the MOU.  Invoices need to include the address to mail the check and can be sent via email at <a href="mailto:accountspayable@linesforlife.org">accountspayable@linesforlife.org</a> or to our physical address at: Lines for Life Accounts Payable 5100 SW Macadam Avenue, Suite 400 Portland, Oregon 97239
<b>Year 2 and 3 September</b> <b>Provide funding to school (\$3,000)</b>	LFL will send funding within 2 weeks of invoice submission.	School to submit invoice to Lines for Life following the first meeting of the year.

School Representative Signature



Date 4/25/22

Project Team Representative Signature



Date 4/25/2022

**2021-2022 OUTDOOR SCHOOL WORK ORDER ISSUED BY OREGON STATE UNIVERSITY TO  
Brookings-Harbor SD 17C UNDER AGREEMENT NO. TQS21974**

Oregon State University (OSU) will provide funding to Brookings-Harbor SD 17C "district" for reimbursement of costs of outdoor school programs for students per the signed Intergovernmental Agreement (IGA) number TQS21974 for the 2021-2022 school year.

Reimbursement of actual costs, up to the amount stated below will be dispersed upon completion of the outdoor school program(s) reporting, and OSU approval of the report. Details of the reporting requirements can be found in the [Application and Reporting Process \(https://beav.es/ZQN\)](https://beav.es/ZQN) page of the OSU Outdoor School website.

Reports received by the deadline of July 31, 2022, will receive additional administrative funds. These funds are calculated based on \$3.50 per participating student with a minimum funding amount of \$500 and a maximum amount of \$20,000. Districts/ESDs submitting Outdoor School reports on or before July 31, 2022, will receive the approved reimbursement up to the approved amount plus the additional administrative funds based on the calculation described herein. Districts/ESDs submitting Outdoor School reports after August 1, 2022, will not receive administrative funds.

Although OSU is not requiring the district's report to include submittal of a full accounting of expenses to support your district's costs, OSU may request the district provide copies of receipts or other documentation.

In support of your submittal for payment, the district shall retain all documents supporting your invoice, including but not limited to:

- A roster of the students who attended outdoor school to support the number of students claimed in the district's payment request.
- Documents that support service and supply payments submitted as outdoor school costs (e.g., invoice/payment documents).
- Documentation of transportation costs.
- Payroll records associated with teacher stipends or other personnel related expenses.

Please retain these documents for a minimum of six years from the date of OSU's payment to the district.

OSU shall provide funding to district per the school for the 2021-2022 school year as follows:

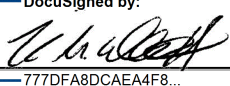
School Name	Length Of Program	Approved Funding per Student	Estimated No. of Students
Azalea Middle School	4 Days 0 Nights	\$318	138

**FUNDS ARE NOT INTERCHANGEABLE BETWEEN SCHOOLS.** If the district anticipates changes to their outdoor school program, these changes must be approved by OSU. Changes to the length of program or costs can impact funding.

By signing this work order, the district is taking responsibility to ensure your schools are meeting the requirements of [ORS327.390 \(https://beav.es/ZQx\)](https://beav.es/ZQx), including educational requirements. Districts will also ensure their invoice will only include costs incurred for outdoor school and only for students who have not previously attended outdoor school funded with Measure 99 funds.

**Issued by:**


**OSU Extension Service**

DocuSigned by:  
  
 777DFA8DCAEA4F8...

Kristopher Elliott, PhD Date.: 1/6/2022 | 11:13:28 PST  
 Assistant Director  
 OSU Extension & Engagement  
 Outdoor School Program Leader

**Accepted By:**

**Brookings-Harbor SD 17C**

DocuSigned by:  
  
 ACC338FAAB524E6...

Date: 1/5/2022 | 16:55:02 PST  
 Full Name: Nicole Medrano  
 Position Title: AMS Principal

## GRANT AGREEMENT

**INSTRUCTIONS:** Please leave the agreement number blank. In the recipient box, please enter the name of the entity who will be responsible for managing the grant funds, such as the school district, hospital, or private entity.

**Title:** Defensible Space Activities

Agreement Number: DST-22-081 (for internal use ONLY)

This grant agreement ("Contract"), dated as of the date the Contract is fully executed, is made by the State of Oregon, acting by and through its Department of State Police, for the benefit of its Office of State Fire Marshal ("OSFM"), and Brookings-Harbor School District ("Recipient"). This Contract becomes effective only when fully signed and approved as required by applicable law (the "Effective Date") and, unless earlier terminated, expires on January 1, 2023 (the "Expiration Date"). The period from the Effective Date through the Expiration Date is hereinafter referred to as the "Grant Term."

Pursuant to Section 52 of Oregon Laws 2021, chapter 592 (SB 762) (the "Act"), the Oregon Legislature funds for the purpose of OSFM carrying out the provisions of section 8a (5) of the Act. Section 8a (5), in turn, directs OSFM to administer a community risk reduction program that emphasizes education and methods of prevention with respect to wildfire risk, enforcement of defensible space requirements, response planning and community preparedness for wildfires. Section 8 of the Act defines "defensible space" as "a natural or human-made area in which material capable of supporting the spread of fire has been treated, cleared or modified to slow the rate and intensity of advancing wildfire and allow space for fire suppression operations to occur."

This Contract sets forth the terms and conditions of Recipient's receipt of a grant pursuant to the Authorization and includes Exhibit A (Project Description).

### SECTION 1 – GRANT

**INSTRUCTIONS:** If you are applying on behalf of a school or hospital, the grant amount cannot exceed \$1,000 per facility. If you are applying on behalf of a school district, the grant amount cannot exceed \$1000 per school and \$5000 per district. Please enter the corresponding amount below.

OSFM shall provide Recipient, and Recipient shall accept from OSFM, a grant in the amount of \$ 3000<sup>00</sup> (the "Grant").

Conditions Precedent. OSFM's obligations are subject to the receipt of the following items, in form and substance satisfactory to OSFM and its counsel:

- (1) This Contract duly signed by an authorized officer of Recipient; and
- (2) Such other certificates, documents, opinions, and information as OSFM may reasonably require.

### SECTION 2 - DISBURSEMENT

- A. Full Disbursement. Upon satisfaction of all conditions precedent, OSFM shall disburse the full Grant to Recipient on or before May 1, 2022.
- B. Condition to Disbursement. OSFM has no obligation to disburse funds unless, in the reasonable exercise of its administrative discretion, it has sufficient funding, appropriations, limitations, allotments and other expenditure authority to make the disbursement.

### SECTION 3 - USE OF GRANT

A. Use of Grant Moneys.

Recipient shall use the Grant only for the activities described in Exhibit A.

B. Costs Paid for by Others. Recipient may not use any of the Grant to cover costs to be paid for by another State of Oregon agency or any third party.

C. Expenditure Deadline. The deadline for Recipient to expend all Grant funds is December 1, 2022 (the "Expenditure Deadline").

### SECTION 4 - REPRESENTATIONS AND WARRANTIES OF RECIPIENT

Recipient represents and warrants to OSFM:

A. Organization and Authority.

- (1) Recipient is a school or hospital validly organized and existing under the laws of the State of Oregon.
- (2) Recipient has all necessary right, power and authority under its organizational documents and under Oregon law to (a) execute and deliver this Contract, (b) incur and perform its obligations under this Contract, and (c) receive the Grant funds.
- (3) This Contract has been authorized by an ordinance, order or resolution of Recipient's governing body.
- (4) This Contract has been duly executed by Recipient, and when executed by OSFM, is legal, valid and binding, and enforceable in accordance with their terms.

B. Full Disclosure. Recipient has disclosed in writing to OSFM all facts that materially adversely affect its ability to perform all obligations required by this Contract. Recipient has made no false statements of fact, nor has it omitted information necessary to prevent any statements from being misleading. The information contained in this Contract is true and accurate in all respects.

C. Pending Litigation. Recipient has disclosed in writing to OSFM all proceedings pending (or to the knowledge of Recipient, threatened) against or affecting Recipient, in any court or before any governmental authority or arbitration board or tribunal, that, if adversely determined, would materially adversely affect the ability of Recipient to perform all obligations required by this Contract.

D. No Defaults. No Defaults or Events of Default exist or occur upon authorization, execution or delivery of this Contract.

E. Compliance with Existing Agreements and Applicable Law. The authorization and execution of, and the performance of all obligations required by, this Contract will not: (i) cause a breach of any agreement or instrument to which Recipient is a party; (ii) violate any provision of the charter or other document pursuant to which Recipient was organized or established; or (iii) violate any laws, regulations, ordinances, resolutions, or court orders related to Recipient or its properties or operations.

## SECTION 5 - COVENANTS OF RECIPIENT

Recipient covenants as follows:

- A. Notice of Adverse Change. Recipient shall promptly notify OSFM of any adverse change in the activities, prospects or condition (financial or otherwise) of Recipient related to the ability of Recipient to perform all obligations required by this Contract.
- B. Compliance with Laws. Recipient shall comply with all applicable laws, rules, regulations and orders of any court or governmental authority that relate to this Contract.
- C. Final Report. Recipient must submit to OSFM a final report on or before December 31<sup>st</sup>, 2022. The final report must include the following information, at the minimum:
  - (1) Recipient Name;
  - (2) Total of Grant funds used;
  - (3) How funding was used.
- D. Insurance. All employers, including Recipient, that employ subject workers who work under this Agreement in the State of Oregon shall comply with ORS 656.017 and provide the required Worker's Compensation coverage, unless such employers are exempt under ORS 656.126.
- E. Books and Records. Recipient shall keep accurate books and records of the uses of the Grant and maintain them according to generally accepted accounting principles.
- F. Inspections; Information. Recipient shall permit OSFM and any party designated by OSFM to inspect and make copies, at any reasonable time, of any accounts, books and records, including, without limitation, its records regarding receipts, disbursements, contracts, investments and any other related matters. Recipient shall supply any related reports and information as OSFM may reasonably require.
- G. Records Maintenance. Recipient shall retain and keep accessible all books, documents, papers, and records that are directly related to this Contract for a minimum of six years beyond the later of the final and total expenditure or disposition of the Grant. If there are unresolved issues at the end of such period, Recipient shall retain the books, documents, papers and records until the issues are resolved.
- H. Notice of Default. Recipient shall give OSFM prompt written notice of any Event of Default as soon as any senior administrative or financial officer of Recipient becomes aware of its existence or reasonably believes an Event of Default is likely.
- I. Contribution.
  - 1) If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 ("Third Party Claim") against a party (the "Notified Party") with respect to which the other party ("Other Party") may have liability, the Notified Party must promptly notify the Other Party in writing of the Third Party Claim and deliver to the Other Party a copy of the claim, process, and all legal pleadings with respect to the Third Party Claim. Either party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by the Other Party of the notice and copies required in this paragraph and meaningful opportunity for the Other Party to participate in the investigation, defense and settlement of the Third Party Claim with counsel of its own choosing are conditions precedent to the Other Party's liability with respect to the Third Party Claim.

- 2) With respect to a Third Party Claim for which the State is jointly liable with Recipient (or would be if joined in the Third Party Claim), the State shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by Recipient in such proportion as is appropriate to reflect the relative fault of the State on the one hand and of Recipient on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of the State on the one hand and of Recipient on the other hand shall be determined by reference to, among other things, the parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. The State's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if the State had sole liability in the proceeding.
- 3) With respect to a Third Party Claim for which Recipient is jointly liable with the State (or would be if joined in the Third Party Claim), Recipient shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by the State in such proportion as is appropriate to reflect the relative fault of Recipient on the one hand and of the State on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of Recipient on the one hand and of the State on the other hand shall be determined by reference to, among other things, the parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. Recipient's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if it had sole liability in the proceeding.

J. Return of Unexpended Grant Funds. No later than December 2, 2022, Recipient shall return to OSFM all Grant funds not expended by the Expenditure Deadline.

#### **SECTION 6 - DEFAULTS**

Any of the following constitutes an "Event of Default":

- A. Any false or misleading representation is made by or on behalf of Recipient, in this Contract or in any document provided by Recipient related to this Grant.
- B. Recipient fails to perform any obligation required under this Contract, other than those referred to in subsection A of this section 6, and that failure continues for a period of 10 business days after written notice specifying such failure is given to Recipient by OSFM. OSFM may agree in writing to an extension of time if it determines Recipient instituted and has diligently pursued corrective action.

#### **SECTION 7 - REMEDIES**

- A. Remedies. Upon any Event of Default, OSFM may pursue any or all remedies in this Contract and any other remedies available at law or in equity to enforce the performance of any obligation of Recipient. Remedies may include, but are not limited to any one or more of the following:
  - (1) Terminating OSFM's commitment and obligation to make the Grant.
  - (2) Barring Recipient from applying for future awards.

- (3) Withholding amounts otherwise due to Recipient for application to the payment of amounts due under this Contract.
  - (4) Requiring repayment of the Grant and all interest earned by Recipient on those Grant funds.
- B. Application of Moneys. Any moneys collected by OSFM pursuant to section 7.A will be applied first, to pay any attorneys' fees and other fees and expenses incurred by OSFM; then, as applicable, to repay any Grant proceeds owed; then, to pay other amounts due and payable under this Contract, if any.
- C. No Remedy Exclusive; Waiver; Notice. No remedy available to OSFM is intended to be exclusive, and every remedy will be in addition to every other remedy. No delay or omission to exercise any right or remedy will impair or is to be construed as a waiver of such right or remedy. No single or partial exercise of any right power or privilege under this Contract will preclude any other or further exercise thereof or the exercise of any other such right, power or privilege. OSFM is not required to provide any notice in order to exercise any right or remedy, other than notice required in section 7 of this Contract.

### SECTION 8 – MISCELLANEOUS

**INSTRUCTIONS:** Please complete the highlighted section below. This person will act as the primary point of contact for communications regarding the funding. The primary point of contact should be the signing party below.

- A. Time is of the Essence. Recipient agrees that time is of the essence under this Contract.
- B. Relationship of Parties; Successors and Assigns; No Third Party Beneficiaries.
- (1) The parties agree that their relationship is that of independent contracting parties and that Recipient is not an officer, employee, or agent of the State of Oregon as those terms are used in ORS 30.265.
  - (2) Nothing in this Contract gives, or is to be construed to give, directly or indirectly, to any third persons any rights and benefits greater than those enjoyed by the general public.
  - (3) This Contract will be binding upon and inure to the benefit of OSFM, Recipient, and their respective successors and permitted assigns.
  - (4) Recipient may not assign or transfer any of its rights or obligations or any interest in this Contract without the prior written consent of OSFM. OSFM may grant, withhold or impose conditions on such consent in its sole discretion. In the event of an assignment, Recipient shall pay, or cause to be paid to OSFM, any fees or costs incurred because of such assignment, including but not limited to attorneys' fees of OSFM's counsel. Any approved assignment is not to be construed as creating any obligation of OSFM beyond those in this Contract, nor does assignment relieve Recipient of any of its duties or obligations under this Contract.
- C. Disclaimer of Warranties; Limitation of Liability. Recipient agrees that:
- (1) OSFM makes no warranty or representation.
  - (2) In no event are OSFM or its agents liable or responsible for any direct, indirect, incidental, special, consequential or punitive damages in connection with or arising out of this Contract.
- D. Notices and Communication. Except as otherwise expressly provided in this Contract, any communication between the parties or notices required or permitted must be given in writing by personal delivery, email, or by mailing the same, postage prepaid, to Recipient or OSFM at the

addresses set forth below, or to such other persons or addresses that either party may subsequently indicate pursuant to this Section.

Any communication or notice by personal delivery will be deemed effective when actually delivered to the addressee. Any communication or notice so addressed and mailed will be deemed to be received and effective five (5) days after mailing. Any communication or notice given by email becomes effective 1) upon the sender's receipt of confirmation generated by the recipient's email system that the notice has been received by the recipient's email system or 2) the recipient's confirmation of receipt, whichever is earlier. Notwithstanding this provision, the following notices may not be given by email: notice of default or notice of termination.

If to OSFM: Fraser Wick  
Office of State Fire Marshal  
3565 Trelstad Ave. SE  
Salem, OR 97317  
Email: FLSE.admin@osp.oregon.gov

If to Recipient: Name Danielle (Dede) Corpening  
Title Director of Fiscal Services  
Recipient Name Brookings-Harbor School District  
Street or PO Address 629 Fay Street  
City, State ZIP Brookings, OR  
Phone: 541-4169-7443 option 2  
Email: dedec@brookings.k12.or.us

- E. No Construction against Drafter. This Contract is to be construed as if the parties drafted it jointly.
- F. Severability. If any term or condition of this Contract is declared by a court of competent jurisdiction as illegal, invalid or unenforceable, that holding will not invalidate or otherwise affect any other provision.
- G. Amendments, Waivers. This Contract may not be amended without the prior written consent of OSFM (and when required, the Department of Justice) and Recipient. This Contract may not be amended in a manner that is not in compliance with the Authorization. No waiver or consent is effective unless in writing and signed by the party against whom such waiver or consent is sought to be enforced. Such waiver or consent will be effective only in the specific instance and for the specific purpose given.
- H. Attorneys' Fees and Other Expenses. To the extent permitted by the Oregon Constitution and the Oregon Tort Claims Act, the prevailing party in any dispute arising from this Contract is entitled to recover its reasonable attorneys' fees and costs at trial and on appeal. Reasonable attorneys' fees cannot exceed the rate charged to OSFM by its attorneys.
- I. Choice of Law; Designation of Forum: Federal Forum. The laws of the State of Oregon (without giving effect to its conflicts of law principles) govern all matters arising out of or relating to this Contract, including, without limitation, its validity, interpretation, construction, performance, and enforcement.

Any party bringing a legal action or proceeding against any other party arising out of or relating to this Contract shall bring the legal action or proceeding in the Circuit Court of the State of Oregon for Marion County (unless Oregon law requires that it be brought and conducted in another county). Each party hereby consents to the exclusive jurisdiction of such court, waives any objection to venue, and waives any claim that such forum is an inconvenient forum.

Notwithstanding the prior paragraph, if a claim must be brought in a federal forum, then it must be brought and adjudicated solely and exclusively within the United States District Court for the District of Oregon. This paragraph applies to a claim brought against the State of Oregon only to the extent Congress has appropriately abrogated the State of Oregon's sovereign immunity and is not consent by the State of Oregon to be sued in federal court. This paragraph is also not a waiver by the State of Oregon of any form of defense or immunity, including but not limited to sovereign immunity and immunity based on the Eleventh Amendment to the Constitution of the United States.

- J. Integration. This Contract (including all exhibits, schedules or attachments) constitutes the entire agreement between the parties on the subject matter. There are no unspecified understandings, agreements or representations, oral or written, regarding this Contract.
- K. Survival. The following provisions, including this one, survive expiration or termination of this Contract: Sections 5.E., 5.F., 5.G., 5.I., 5.J., 7 and 8.
- L. Execution in Counterparts. This Contract may be signed in several counterparts, each of which is an original and all of which constitute one and the same instrument.
- M. Force Majeure. The parties shall not be held responsible for delay or default caused by fire, riot, acts of God and war, which are beyond the parties' reasonable control. The parties shall, however, make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon the cessation of the cause, diligently pursue performance of the obligations under this Agreement.

Recipient, by its signature below, acknowledges that it has read this Contract, understands it, and agrees to be bound by its terms and conditions.

STATE OF OREGON  
acting by and through its  
Oregon Office of the State Fire Marshal  
By: Clare McGrew  
Date: 4/13/22

Brookings Harbor School District  
By: Danielle L. Corpening  
Date: April 13, 2022

Please return this completed form to:  
Oregon Office of State Fire Marshal  
Attn: CRR Unit  
3565 Trelstad SE  
Salem, OR 97317

-OR-

A scanned electronic copy to [FLSEadmin@osp.oregon.gov](mailto:FLSEadmin@osp.oregon.gov)

\*\*\*\*\*PLEASE INCLUDE A COPY OF YOUR W-9 WITH YOUR APPLICATION\*\*\*\*\*

## Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Brookings Harbor School District 17c</b>		
	2 Business name/disregarded entity name, if different from above		
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input checked="" type="checkbox"/> Other (see instructions) ▶ <b>Government Entity/Educational Institution</b>	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>	
	5 Address (number, street, and apt. or suite no.) <b>629 Easy Street</b>	Requester's name and address (optional)	
	6 City, state, and ZIP code <b>Brookings, Oregon 97415</b>		
	7 List account number(s) here (optional)		

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number	
[ ] [ ] [ ] - [ ] [ ] - [ ] [ ] [ ] [ ]	
OR	
Employer identification number	
9 3 - 6 0 0 0 3 8 8	

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification Instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

**Sign Here** Signature of U.S. person ▶ Danielle L Coopering Date ▶ 11/29/2021

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

**Jordan, Julie**

---

**From:** Dede Corpening <dedec@brookings.k12.or.us>  
**Sent:** Wednesday, April 13, 2022 3:44 PM  
**To:** FLSE Admin  
**Subject:** Re: Wildfire Risk Reduction Grant Application

**CAUTION: This email originated from outside of OSP. Do not click links or open attachments unless you know the content is safe.**

It would be for Kalmiopsis Elementary School, Brookings Harbor High School and the third location would be our Football Stadium Parking lot area which is located at 580 Fern Ave.

*Dede Corpening  
Director of Fiscal Services  
Brookings-Harbor School District 17C  
541-469-7443 Option 2*

*Note: The information contained in this message may be privileged or confidential and protected from disclosure. If the reader of this message is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by replying to the message and deleting it from your computer. Thank you.*

On Wed, Apr 13, 2022 at 3:32 PM FLSE Admin <[FLSEAdmin@osp.oregon.gov](mailto:FLSEAdmin@osp.oregon.gov)> wrote:

Hi Dede

Thank you for your interest in our grant opportunity, for the \$3,000 would you be doing risk reduction around three schools? If so any chance you could tell me the name and locations?

Julie

**From:** Dede Corpening <[dedec@brookings.k12.or.us](mailto:dedec@brookings.k12.or.us)>  
**Sent:** Wednesday, April 13, 2022 1:11 PM  
**To:** FLSE Admin <[FLSEAdmin@osp.oregon.gov](mailto:FLSEAdmin@osp.oregon.gov)>  
**Subject:** Wildfire Risk Reduction Grant Application

**CAUTION: This email originated from outside of OSP. Do not click links or open attachments unless you know the content is safe.**

Please see attached.

Thank you for your consideration.

***Dede Corpening***

***Director of Fiscal Services  
Brookings-Harbor School District 17C***

***541-469-7443 Option 2***

***Note: The information contained in this message may be privileged or confidential and protected from disclosure. If the reader of this message is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by replying to the message and deleting it from your computer. Thank you.***

**Jordan, Julie**

---

**From:** Dede Corpening <dedec@brookings.k12.or.us>  
**Sent:** Thursday, April 14, 2022 7:23 AM  
**To:** FLSE Admin  
**Subject:** Re: Wildfire Risk Reduction Grant Application

**CAUTION: This email originated from outside of OSP. Do not click links or open attachments unless you know the content is safe.**

Can you switch from the stadium to Azalea Middle School? We do have areas that can be cleared there as well. If not, the \$2000.00 will be fine for the high school and elementary.

*Dede Corpening*  
*Director of Fiscal Services*  
*Brookings-Harbor School District 17C*  
*541-469-7443 Option 2*

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On Thu, Apr 14, 2022 at 7:15 AM FLSE Admin <[FLSEAdmin@osp.oregon.gov](mailto:FLSEAdmin@osp.oregon.gov)> wrote:

Hi Dede

Thank you for the information, we would be able to do \$2,000 for the schools, this grant is for school buildings. There may be other grant opportunities to do larger work coming soon. If the \$2,000 is ok with you I could change the amount on your grant application. Just let me know. Julie

**From:** Dede Corpening <[dedec@brookings.k12.or.us](mailto:dedec@brookings.k12.or.us)>  
**Sent:** Wednesday, April 13, 2022 3:44 PM  
**To:** FLSE Admin <[FLSEAdmin@osp.oregon.gov](mailto:FLSEAdmin@osp.oregon.gov)>  
**Subject:** Re: Wildfire Risk Reduction Grant Application

**CAUTION: This email originated from outside of OSP. Do not click links or open attachments unless you know the content is safe.**

It would be for Kalmiopsis Elementary School, Brookings Harbor High School and the third location would be our Football Stadium Parking lot area which is located at 580 Fern Ave.

*Dede Corpening*

*Director of Fiscal Services  
Brookings-Harbor School District 17C*

*541-469-7443 Option 2*

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**From:** Dede Corpening <[dedec@brookings.k12.or.us](mailto:dedec@brookings.k12.or.us)>

**Sent:** Wednesday, April 13, 2022 1:11 PM

**To:** FLSE Admin <[FLSEAdmin@osp.oregon.gov](mailto:FLSEAdmin@osp.oregon.gov)>

**Subject:** Wildfire Risk Reduction Grant Application

**CAUTION: This email originated from outside of OSP. Do not click links or open attachments unless you know the content is safe.**

Please see attached.

Thank you for your consideration.

*Dede Corpening*

*Director of Fiscal Services  
Brookings-Harbor School District 17C*

*541-469-7443 Option 2*

GRANT AGREEMENT

This grant agreement (“Agreement”) is made by the State of Oregon, acting by and through the Oregon Department of Education (“ODE”), and Brookings Harbor School District 17C (“Recipient”) for financing of the Environmental Hazard Assessment project(s) described in Exhibit A (“Project”). This Agreement becomes effective only when fully signed and approved as required by applicable law.

This Agreement includes the following exhibits, listed in descending order of precedence for purposes of resolving any conflict between two or more of the parts:

Exhibit A: Project Description

Exhibit B: Allowable Costs

---

**SECTION 1 – DEFINITIONS**

---

The following capitalized terms have the meanings assigned below.

“Act” means ORS 326.125, as amended from time to time, inclusive.

“Costs of the Project” means Recipient’s actual costs that are reasonable, necessary and directly related to the Project and are eligible or permitted uses of the Grant proceeds under the Act.

“Default” means an event which, with notice or lapse of time or both, would become an Event of Default.

“Grant Amount” means funds equal to the actual Costs of the Project but no more than \$25,000.

“Project Completion Deadline” means December 31, 2023.

“Statutory Limit” means the maximum amount of grant funds that may be awarded under the Act for (i) a facilities assessment grant; (ii) a long-range facilities plan; (iii) an assessment of school district facilities for potential environmental hazards or (iv) a seismic assessment or other specialized assessment

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**SECTION 2 – FINANCIAL ASSISTANCE**

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ODE shall provide Recipient, and Recipient shall accept from ODE, a grant in an aggregate amount not to exceed the Grant Amount (the “Grant”).

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**SECTION 3 – DISBURSEMENTS**

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A. ODE will disburse the Grant to Recipient upon:

(1) completion of the Project;

(2) submission to ODE of (i) a report in form and substance that is satisfactory to ODE evidencing completion of the Project (the “Project Report”); (ii) an invoice requesting reimbursement under the Grant that itemizes the total Costs of the Project and (iii) supporting documentation evidencing all expenditures for Costs of the Project such as receipts, time sheets, or contractor invoices; and

(3) a determination by ODE that all of the expenses and costs submitted by Recipient are allowable Costs of the Project.

---

**SECTION 4 – CONDITIONS PRECEDENT**

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- A. Conditions Precedent to ODE’s Obligations. ODE’s obligations are subject to the receipt of the following items, in form and substance satisfactory to ODE:
- (1) This Agreement duly signed by an authorized officer of Recipient.
  - (2) Such other certificates, documents, opinions and information as ODE may reasonably require.
- B. Conditions to Disbursements. As to any disbursement, ODE has no obligation to disburse funds unless all of the following conditions are met:
- (1) There is no Default or Event of Default.
  - (2) The representations and warranties made in this Agreement are true and correct on the date of disbursement as if made on such date.
  - (3) ODE, in the reasonable exercise of its administrative discretion, has sufficient moneys available to pay the requested disbursement and has sufficient appropriations, limitations, allotments and other expenditure authority to make the disbursement.

---

**SECTION 5 – USE OF FINANCIAL ASSISTANCE**

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- A. Use of Proceeds. The Recipient shall use the Grant proceeds only for the Project and according to the allowable costs in Exhibit B. The Recipient may not transfer Grant proceeds among line items in the budget without the prior written consent of ODE.
- B. Costs of the Project. The Recipient shall apply the Grant proceeds to the Costs of the Project in accordance with Oregon law as applicable. Grant proceeds cannot be used for costs in excess of one hundred percent (100%) of the total Costs of the Project.
- C. Costs Paid for by Others. The Recipient may use other funds in addition to the Grant proceeds to complete the Project; provided, however, Recipient may not use any of the Grant proceeds to cover costs to be paid for by other financing for the Project from another State of Oregon agency or any third party.

---

**SECTION 6 – REPRESENTATIONS AND WARRANTIES OF RECIPIENT**

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The Recipient represents and warrants to ODE:

- A. Estimated Project Cost. A reasonable estimate of the Costs of the Project is shown in Exhibit B, together with a description of how Grant proceeds and other funds in addition to the Grant proceeds, if any, are expected to be used to complete the Project.
- B. Organization and Authority.
- (1) The Recipient is a school district, and validly organized and existing under the laws of the State of Oregon.
  - (2) The Recipient has all necessary right, power and authority under its organizational documents and under Oregon law to (a) execute and deliver this Agreement, (b) incur and perform its obligations under this Agreement, and (c) receive financing for the Project.
  - (3) This Agreement has been duly executed by Recipient, and when executed by ODE, is legal, valid and binding, and enforceable in accordance with its terms.

- (4) If necessary, this Agreement executed and delivered by Recipient has been authorized by an ordinance, order or resolution of Recipient's governing body, or voter approval, that was adopted in accordance with applicable law and requirements for filing public notices and holding public meetings.
- C. Full Disclosure. The Recipient has disclosed in writing to ODE all facts that materially adversely affect the Project, or the ability of Recipient to perform all obligations required by this Agreement. The Recipient has made no false statements of fact, nor has it omitted information necessary to prevent any statements from being misleading. The information contained in this Agreement is true and accurate in all respects.
- D. Pending Litigation. The Recipient has disclosed in writing to ODE all proceedings pending (or to the knowledge of Recipient, threatened) against or affecting Recipient, in any court or before any governmental authority or arbitration board or tribunal, that, if adversely determined, would materially adversely affect the Project or the ability of Recipient to perform all obligations required by this Agreement.
- E. No Defaults.
  - (1) No Defaults or Events of Default exist or occur upon authorization, execution or delivery of this Agreement.
  - (2) The Recipient has not violated, and has not received notice of any claimed violation of, any agreement or instrument to which it is a party or by which the Project or its property may be bound, that would materially adversely affect the Project or the ability of Recipient to perform all obligations required by this Agreement.
- F. Compliance with Existing Agreements and Applicable Law. The authorization and execution of, and the performance of all obligations required by, this Agreement will not: (i) cause a breach of any agreement to which Recipient is a party or by which the Project or any of its property or assets may be bound; (ii) violate any provision of the charter or other document pursuant to which Recipient was organized or established; or (iii) violate any laws, regulations, ordinances, resolutions, or court orders related to Recipient, the Project or its properties or operations.

---

**SECTION 7 – COVENANTS OF RECIPIENT**

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The Recipient covenants as follows:

- A. Notice of Adverse Change. The Recipient shall promptly notify ODE of any adverse change in the activities, prospects or condition (financial or otherwise) of Recipient or the Project related to the ability of Recipient to perform all obligations required by this Agreement.
- B. Compliance with Laws. The Recipient shall comply with all applicable laws, rules, regulations and orders of any court or governmental authority that relate to this Agreement and the Project, in particular, but without limitation, State procurement regulations found in the Oregon Public Contracting Code, ORS chapters 279A, 279B and 279C. These laws, rules, regulations and orders are incorporated by reference in this Agreement to the extent required by law.
- C. Project Completion Obligations. The Recipient shall:
  - (1) Complete the Project using its own fiscal resources or money from other sources to pay for any Costs of the Project in excess of the total amount of Grant proceeds provided pursuant to this Agreement.

- (2) Complete the Project, including the submission of a Project Report that is satisfactory to ODE, no later than the Project Completion Deadline, unless otherwise permitted by the ODE in writing. The Project Report must, at a minimum, include a description of the expenditures reimbursed from the Grant proceeds and a description of any other fiscal resources or money from other sources used to complete the Project.

- D. Inspections: Information. The Recipient shall permit ODE and any party designated by ODE: (i) to inspect, at any reasonable time, the property, if any, constituting the Project; and (ii) at any reasonable time, to inspect and make copies of any accounts, books and records, including, without limitation, its records regarding receipts, disbursements, contracts, investments and any other related matters, and financial statements or other documents related to its financial standing. The Recipient shall supply any related reports and information as ODE may reasonably require.
- E. Records Maintenance. Recipient shall retain and keep accessible all books, documents, papers, and records that are directly related to this Agreement, the Project or the Grant proceeds for a minimum of six years, or such longer period as may be required by other provisions of this Agreement or applicable law, following the Project Completion Date. If there are unresolved issues at the end of such period, Recipient shall retain the books, documents, papers and records until the issues are resolved.
- F. Disadvantaged Business Enterprises. ORS 200.090 requires all public agencies to “aggressively pursue a policy of providing opportunities for disadvantaged business enterprises, minority-owned businesses, woman-owned businesses, businesses that service-disabled veterans owned and emerging small businesses.”

ODE encourages Recipient in any contracting activity to follow good faith efforts as described in ORS 200.045, available at [https://www.oregonlegislature.gov/bills\\_laws/ors/ors200.html](https://www.oregonlegislature.gov/bills_laws/ors/ors200.html)

Additional resources are provided by the Governor’s Policy Advisor for Economic and Business Equity. Also, the Certification Office for Business Inclusion and Diversity at the Oregon Business Development Department maintains a list of certified firms and can answer questions. Search for certified MWESB firms on the web at:

<https://oregon4biz.diversitysoftware.com/FrontEnd/VendorSearchPublic.asp>.

- G. Professional Responsibility. All service providers retained for their professional expertise must be certified, licensed, or registered, as appropriate, in the State of Oregon for their specialty.
- H. Notice of Default. The Recipient shall give ODE prompt written notice of any Default as soon as any senior administrative or financial officer of Recipient becomes aware of its existence or reasonably believes a Default is likely.
- I. Indemnity. To the extent authorized by law, Recipient shall defend (subject to ORS chapter 180), indemnify, save and hold harmless ODE and its officers, employees and agents from and against any and all claims, suits, actions, proceedings, losses, damages, liability and court awards including costs, expenses, and attorneys’ fees incurred related to any actual or alleged act or omission by Recipient, or its employees, agents or contractors; however, the provisions of this section are not to be construed as a waiver of any defense or limitation on damages provided for under Chapter 30 of the Oregon Revised Statutes or under the laws of the United States or other laws of the State of Oregon.

---

## SECTION 8 – DEFAULTS

---

Any of the following constitutes an “Event of Default”:

- A. Any false or misleading representation is made by or on behalf of Recipient in this Agreement or in any document provided by Recipient related to the Project.
- B. (1) A petition, proceeding or case is filed by or against Recipient under any federal or state bankruptcy or insolvency law, and in the case of a petition filed against Recipient, Recipient acquiesces to such petition or such petition is not dismissed within 20 calendar days after such filing, or such dismissal is not final or is subject to appeal;
- (2) The Recipient files a petition seeking to take advantage of any other law relating to bankruptcy, insolvency, reorganization, liquidation, dissolution, winding-up or composition or adjustment of debts;
- (3) The Recipient becomes insolvent or bankrupt or admits its inability to pay its debts as they become due, or makes an assignment for the benefit of its creditors;
- (4) The Recipient applies for or consents to the appointment of, or taking of possession by, a custodian (including, without limitation, a receiver, liquidator or trustee) of Recipient or any substantial portion of its property; or
- (5) The Recipient takes any action for the purpose of effecting any of the above.
- C. The Recipient fails to perform any obligation required under this Agreement, other than those referred to in subsections A through B of this section 8, and that failure continues for a period of 30 calendar days after written notice specifying such failure is given to Recipient by ODE. ODE may agree in writing to an extension of time if it determines Recipient instituted and has diligently pursued corrective action.

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**SECTION 9 – REMEDIES**

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- A. Remedies. Upon any Event of Default, ODE may pursue any or all remedies in this Agreement and any other remedies available at law or in equity to enforce the performance of any obligation of Recipient. Remedies may include, but are not limited to:
- (1) Terminating ODE’s commitment and obligation to make the Grant or disbursements under the Agreement.
- (2) Barring Recipient from applying for future awards.
- (3) Withholding amounts otherwise due to Recipient for application to the payment of amounts due under this Agreement or withholding other amounts payable from the State of Oregon to Recipient; however, this provision is not to be construed in a way that Recipient’s obligations would constitute an unlawful debt.
- (4) Requiring repayment of the Grant and all interest earned by Recipient on those Grant funds.
- B. Application of Moneys. Any moneys collected by ODE pursuant to section 9.A will be applied first, to pay any attorneys’ fees and other fees and expenses incurred by ODE; then, as applicable, to repay any Grant proceeds owed; and last, to pay any other amounts due and payable under this Agreement.
- C. No Remedy Exclusive; Waiver; Notice. No remedy available to ODE is intended to be exclusive, and every remedy will be in addition to every other remedy. No delay or omission to exercise any right or remedy will impair or is to be construed as a waiver of such right or remedy. No single or partial exercise of any right power or privilege under this Agreement will preclude any other or further exercise thereof or the exercise of any other such right, power or privilege. The ODE is not required



If to Recipient: Dede Corpening  
Director of Fiscal Services  
629 Easy Street  
Brookings, Or, 97415

- E. No Construction against Drafter. This Agreement is to be construed as if the parties drafted it jointly.
- F. Severability. If any term or condition of this Agreement is declared by a court of competent jurisdiction as illegal, invalid or unenforceable, that holding will not invalidate or otherwise affect any other provision.
- G. Amendments, Waivers. This Agreement may not be amended without the prior written consent of ODE (and when required, the Department of Justice) and Recipient. This Agreement may not be amended in a manner that is not in compliance with the Act. No waiver or consent is effective unless in writing and executed by the party against whom such waiver or consent is sought to be enforced. Such waiver or consent will be effective only in the specific instance and for the specific purpose given.
- H. Attorneys' Fees and Other Expenses. To the extent permitted by the Oregon Constitution and the Oregon Tort Claims Act, the prevailing party in any dispute arising from this Agreement is entitled to recover its reasonable attorneys' fees and costs at trial and on appeal. Reasonable attorneys' fees cannot exceed the rate charged to ODE by its attorneys.
- I. Choice of Law; Designation of Forum; Federal Forum. The laws of the State of Oregon (without giving effect to its conflicts of law principles) govern all matters arising out of or relating to this Agreement, including, without limitation, its validity, interpretation, construction, performance, and enforcement.
- Any party bringing a legal action or proceeding against any other party arising out of or relating to this Agreement shall bring the legal action or proceeding in the Circuit Court of the State of Oregon for Marion County (unless Oregon law requires that it be brought and conducted in another county). Each party hereby consents to the exclusive jurisdiction of such court, waives any objection to venue, and waives any claim that such forum is an inconvenient forum.
- Notwithstanding the prior paragraph, if a claim must be brought in a federal forum, then it must be brought and adjudicated solely and exclusively within the United States District Court for the District of Oregon. This paragraph applies to a claim brought against the State of Oregon only to the extent Congress has appropriately abrogated the State of Oregon's sovereign immunity and is not consent by the State of Oregon to be sued in federal court. This paragraph is also not a waiver by the State of Oregon of any form of defense or immunity, including but not limited to sovereign immunity and immunity based on the Eleventh Amendment to the Constitution of the United States.
- J. Integration. This Agreement (including all exhibits, schedules or attachments) constitute the entire agreement between the parties on the subject matter. There are no unspecified understandings, agreements or representations, oral or written, regarding this Agreement.
- K. Execution in Counterparts. This Agreement may be signed in several counterparts, each of which is an original and all of which constitute one and the same instrument.

SIGNATURE PAGE FOLLOWS

TAP ASBESTOS ENVIRONMENTAL HAZARD ASSESSMENT GRANT AGREEMENT

The Recipient, by its signature below, acknowledges that it has read this Agreement, understands it, and agrees to be bound by its terms and conditions.



**STATE OF OREGON**  
acting by and through the  
Oregon Dept. of Education


By:   
Kai Turner,  
Director of Procurement

Date: 05/08/2022



**BROOKINGS-HARBOR**  
"Every Student Can Succeed"

**BROOKINGS-HARBOR SCHOOL DISTRICT 17C**

By:   
Danielle (Dede) Corpening  
Director of Fiscal Services

Date: April 21, 2022

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**EXHIBIT A – PROJECT DESCRIPTION**

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Brookings Harbor School District 17C will perform asbestos inspections and management planning in accordance with the Code of Federal Regulations: Chapter 40, Part 763—ASBESTOS, Subpart E—Asbestos-Containing Materials in Schools, found here:

[https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title40/40cfr763\\_main\\_02.tpl](https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title40/40cfr763_main_02.tpl)

The environmental hazard assessment and all final reports will be done in compliance with the Asbestos Hazard Emergency Response Act (AHERA).

The AHERA regulations require public school districts and non-profit schools to:

- Perform an original inspection to determine whether asbestos-containing materials are present and then re-inspect asbestos-containing material in each school every three years
- Develop, maintain, and update an asbestos management plan and keep a copy at the school
- Provide yearly notification to parent, teacher, and employee organizations on the availability of the school's asbestos management plan and any asbestos-related actions taken or planned in the school
- Designate a contact person to ensure the responsibilities of the public school district or the non-profit school are properly implemented
- Perform periodic surveillance of known or suspected asbestos-containing building material
- Ensure that trained and licensed professionals perform inspections and take response actions
- Provide custodial staff with asbestos-awareness training

United States Environmental Protection Agency: Factsheet on Federal Requirements for Asbestos Management in School

[https://www.epa.gov/sites/default/files/documents/aherarequirements\\_1\\_0.pdf](https://www.epa.gov/sites/default/files/documents/aherarequirements_1_0.pdf)

Oregon Department of Environmental Quality's List of Accredited Asbestos Inspectors

<https://www.oregon.gov/deq/Hazards-and-Cleanup/Documents/asbAccredInspector2020.pdf>

Oregon Department of Environmental Quality's List of Accredited Asbestos Training Providers

<https://www.oregon.gov/deq/FilterDocs/asb-Trainers.pdf>

The Recipient agrees to follow local procurement rules including giving priority to businesses registered with the Certification Office for Business Inclusion and Diversity (COBID)

<https://www.oregon.gov/biz/programs/COBID/Pages/default.aspx>

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**EXHIBIT B – ALLOWABLE COSTS**

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The costs of Brookings Harbor School District 17C’s asbestos inspections and management planning are estimated to be no more than \$25,000:

The school district will seek reimbursement from ODE for actual costs not to exceed \$25,000. Any costs incurred by the district above this amount will be paid for with district funds. The Asbestos Environmental Hazards Assessment Grant will cover the following costs associated with asbestos inspections and management planning:

- Pre-renovation/demolition surveys (asbestos sampling)
- Initial AHERA inspections and 3-year re-inspections
- 6-month periodic surveillance
- AHERA-related training for district personnel – both new and refresher courses
- Upgrading to a web-based record-keeping system (including data migration costs)
- Appropriately trained district personnel’s earned wages while performing re-inspection, sampling, and/or surveillance of asbestos-containing materials

**Requesting Reimbursement**

The Recipient agrees to send documentation by the Project Completion Deadline (see Section 1) to the TAP Administrator identified in Section 10.D, via email, for review and approval to request reimbursement. Once the documentation has been approved by the TAP Administrator, the Recipient will proceed with submitting a payment claim in ODE’s Electronic Grants Management System (EGMS). The documentation required for reimbursement may include one or more of the following:

- A copy of the re-inspection report or link to the report online
- Asbestos sampling lab report(s), if sampling was completed
- A copy of the 6-month surveillance checklist
- Invoices from Accredited Asbestos Training Providers that include a description of the training taken
- Invoices from Accredited Asbestos Inspectors that include a description of the scope of work performed
- Invoices from Environmental Health & Safety management software company that includes a description of the work entailed for the district to upgrade to a web-based record-keeping system
- A financial report for Function Code 2540 / Object Code 112 or 114 specific to the appropriately trained district personnel’s earned wages while performing re-inspection, sampling, and/or surveillance of asbestos-containing materials

Final documentation required for reimbursement under the grant may be sent to either address:

Leanna Heiman, TAP Administrator: [Leanna.Heiman@ode.oregon.gov](mailto:Leanna.Heiman@ode.oregon.gov)

ODE’s School Facilities Unit: [ODE.SchoolFacilities@ode.oregon.gov](mailto:ODE.SchoolFacilities@ode.oregon.gov)



## Sea Breeze Bay Area Tour and Exchange

May 19th- May 22nd, 2022

Itinerary and Permission Form

### Thursday May 19, 2022

8:00am Depart Brookings

4:00PM Arrive at AirBnB. Unpack and depart for recreation in Downtown San Jose.

9:00PM Return to AirBnB.

10:30PM Lights Out. Students separated into respective rooms.

### Friday, May 20, 2022

Breakfast at Air BnB

8:00am Depart for San Jose State. Tour campus, perform for and watch SJSU choir.

12:30PM Grab lunch

1:30PM Depart for San Francisco

2:40PM Arrive in SF. Visit Fisherman's Wharf, Chinatown, Japan Town, etc.

8:00PM Depart for AirBnB

10:30PM Lights Out. Students separated into respective rooms.

### Saturday, May 21, 2022

Breakfast at Air BnB

9:30am Depart for Great America.

10:00am Perform and enjoy the park.

7:00PM Depart for AirBnB

9:00PM Lights Out. We leave early in the morning to make it back for the Wild Rivers Symphony performance in Crescent City at 3:00PM the next day.

### Sunday, May 22, 2022

Approx 6:00am Depart for Brookings. Stop for meals and restrooms on the way.

Approx 2:00PM Return to Brookings.



ITEMS TO BRING:

- Concert Black for performances
- Casual clothing for 4 total days (prepare for cold/rain/sun. Wear layers and pack good shoes)
- Snacks
- Money for shopping and meals out. We will use some funds to prepare food together.
- Medications
- Sheet Music
- Water bottle

By signing below, I give my student permission to participate. In case of an accident, school personnel have my permission to seek any medical help necessary. I will call/ text (909)728-9692 if I have any questions. I understand that students will follow all school rules set forth in the Parent/Guardian/ Student Handbook and that failure to follow the rules will be met with disciplinary action.

Student's Name: \_\_\_\_\_

Parent's/Guardian's Name: \_\_\_\_\_

Parent's/Guardian's Signature: \_\_\_\_\_

Emergency Phone #: \_\_\_\_\_

Date: \_\_\_\_\_

Insurance Company:

Policy/Group #:

ID #:

Name on Insurance Card:

## San Jose Tour Trip Proposal

Esteemed members of the BHSD-17C School Board:

Since the Sea Breeze trip to the Reno Jazz Festival went virtual we are readjusting our plans. We would like to perform at both San Jose State University and Great America in the South Bay Area in California. We would have an exchange performance with San Jose's choir, tour the campus, and spend a day at Great America after our performance. We would stay in an AirBnB and fundraise to ensure all our funding comes from within our choir.

Salina Gonzalez and I are training to be drivers so we'd be able to take the entire choir between us in district vehicles without affecting district transportation. Salina Gonzalez, Alana Hatch, Melissa Drain, and Staci Barr have all volunteered to be chaperones.

We would depart Thursday, May 19 at 8:00am and return Sunday, May 22nd by 2:00PM.

Thank you for your consideration,  
Corey Tamondong





**Brookings Harbor High School**  
 625 Pioneer Rd., Brookings, OR 97415  
 Phone (541) 469-2108 Fax (541) 469-0176  
 DeAnne Varitek - Principal  
 Vickie Nigh - Vice Principal and Athletic Director

# Field Trip Request

Location of field trip San Jose, California  
 Description of field trip <sup>Choir</sup> Exchange w/ San Jose State University, Perform @ Great America  
 Estimated cost of trip \$ 3000 Paid by Sea Breeze AS Account  
 Date of field trip 5/12-5/15 depart time 7:00 am return time 8:00 PM  
 Expected number of students 18 adults 4  
(All adults must be current on D.O. volunteer list)  
 Staff Name Cory Tamondong Date 3/15/22  
Please print your name

**Below to be filled out by front office**

Approved Yes  No

Reason for non approval \_\_\_\_\_  
 \_\_\_\_\_  
 DeAnne Varitek \_\_\_\_\_ Date \_\_\_\_\_

Bus/Transportation submitted by \_\_\_\_\_ Date \_\_\_\_\_  
 Tina Peters

*Overnight*



## Maintenance Department

750 Fern Avenue  
Brookings, OR 97415

541 469-7131

Fax 541 469-6599

[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

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*To: Brookings Harbor 17C School Board*

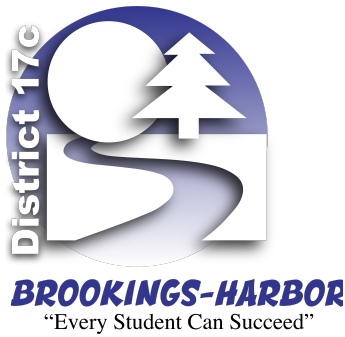
*Re: Maintenance Report May 11<sup>th</sup>, 2022*

- SOS has installed all emergency lockdown buttons
- 3 bottle filling stations have been received for Boys & Girls HS locker rooms as well as CTE area. Working on getting these installed soon
- New Bankus Stadium lighting installation will begin on June 13<sup>th</sup>
- Graduation layout has been received and we are planning out setup
- Umpqua Sheet Metal is here installing new High School exhaust fans
- Bids for concrete and covered areas throughout the District are due today May 11<sup>th</sup> by 4:00pm
- Working on getting bids for touchless flush-o-meters for Kalmiopsis shelter bathrooms

**Jess Beaman**

Maintenance Director

Brookings-Harbor School District 17C



## Technology Department

629 Easy Street  
Brookings, OR 97415

541 469-7443

Fax 541 469-6599

[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

### *May 2022 Board Report*

Once again, our department has been busy this past month, handling 224 new tickets since our last board report. Additionally, we have been providing support for all of the extra board meetings and virtual interviews and conferences as the hiring season is in full effect.

Online registration is also in full swing since we hosted incoming kindergarteners with Kindergarten Registration. So far, everything has been going smoothly with that process.

We are continuing to add PIN numbers to our door lock system. Unfortunately, that is a manual process rather than a simple import from a spreadsheet. So it is time consuming to get all of the pin numbers entered by hand. We are nearly halfway through that process. Once that is complete, we'll be able to add that second layer of security to our external doors into our buildings. One other big project we have been a part of has been state testing. Fortunately, the process for state testing on our chromebooks is fairly straightforward. We had early issues with teachers forgetting how to log into the chromebooks on the testing site, so we shared a document with all the buildings with those simple steps and haven't had problems since.

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## Brookings-Harbor School District

629 Easy St.

Brookings, OR 97415

541 469-7443

Fax 541 469-6599

[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

# Food Services April 2022 Board Report

Lots of work to be done in April! We've had our application accepted by the state to do another round of summer foods and BOB the bus. Please look for all information for summer foods in May.

Through the wellness grant that our lovely Mrs. Zocchi was awarded, we have done 468 lunches and 7 breakfasts for staff in the month of April.

For the number crunchers out of 1449 students in the district, we have 551 qualified for free meals, 35 qualified for reduced meals, and a total of 863 paid. To continue the efforts in feeding meals to our district students for free, I am working on community eligibility that will support these efforts.

We have now gone to fully regular service in all three cafeterias. The students again get to make their choices between two salad bars that will contain fresh fruits and vegetables. We have also brought back "Themed Salads" for the high school and Azalea. This all is truly exciting for all, but has been a jolt for the staff to change back. I want to publicly thank my staff for all the efforts and hard work they do to accommodate this ever changing atmosphere.

*~Cindy Badger, Food Service Director*



## Transportation Office

750 Easy Street  
Brookings, OR 97415  
541 469-2666  
Fax 541 469-2098  
[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

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### Board Report April,2022

Welcome Andy Stolez and Ken Ridge and your new positions on routes B and C respectively.

We are still experiencing a driver shortage, but we are gaining, and hopefully have all of our positions filled by fall.

All of our drivers have had the opportunity to be a part of the CPI and Sound Discipline training this last month. The knowledge and insights we received were extremely beneficial. We especially want to thank both organizations for specifically designing their training for bus drivers.

With the sale of three more buses, we are now on target to meet DEQ's mandate to have all of our fleet meet EPA standards by 2025. We also surplused and sold two district cars.

Allen J. Walz  
Director of Transportation



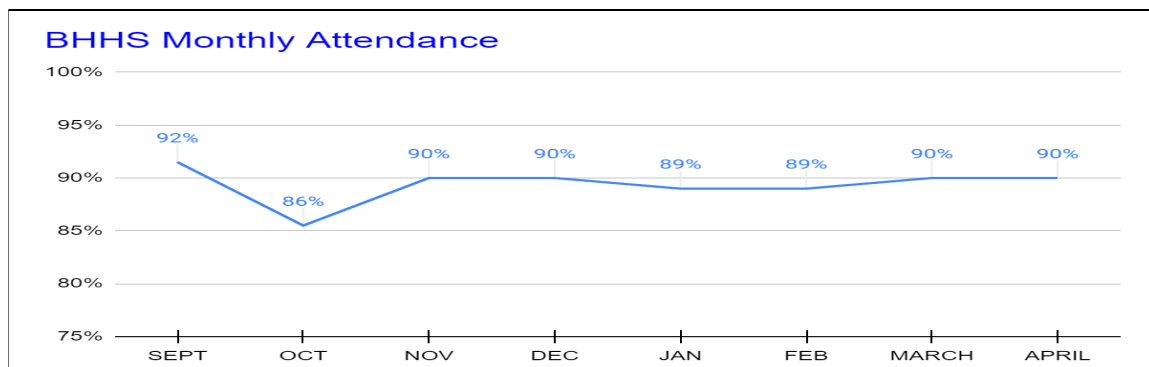
## MAY 2022 BOARD REPORT

### Student Relationships: Social Emotional Learning (SEL)

Our staff engaged in professional learning with Sound Discipline on May 11th to begin the work of implementing class meetings across all grades next year. With 9th and 10th grade teachers practicing this powerful activity during cohort classes presently, as grade levels move up, we will reach full implementation over the next two years.

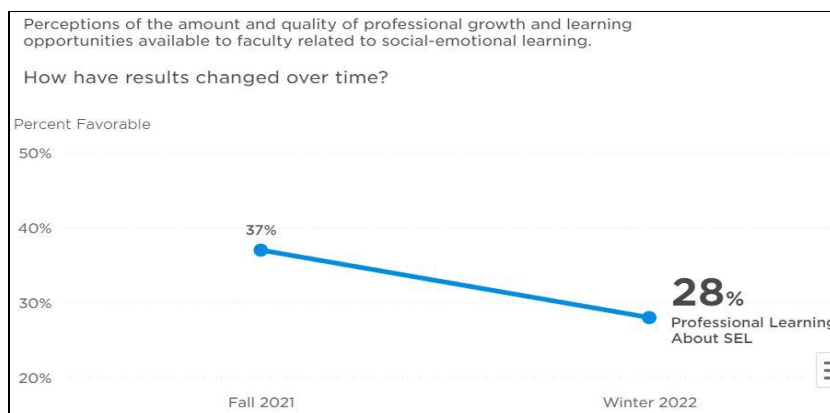
### Student Success: Attendance Update

As we wrap up our school year with one more full month, our grade level competitions will come to a close and we will turn our attention to plans for next year. We will continue to monitor and grow our average monthly attendance; it is a useful look at the big picture. For example, our data shows a significant dip in attendance in October. We will identify what we can do during that month to encourage more students to attend school. Additionally, we will engage in deeper work to address obstacles to student attendance, especially with our casual and chronic non-attenders.



### Teacher Retention, Recruitment: SEL Feedback

Our staff has indicated a strong need to engage in meaningful and impactful professional development surrounding SEL. From our initial baseline last semester, we struggled to identify how, why, and what to provide to result in educator confidence and application. Unfortunately, we did not adequately address their needs, which is reflected in our second survey taken in late January. We hope that the adult learning opportunities that we've provided over this past semester through Sound Discipline have provided staff with tools and resources that make a difference in their classrooms. Anecdotally, we have seen fewer student disruptions and staff have worked diligently to forge positive relationships. Our third and final survey for the year will be administered in late May.



### Important Upcoming Dates:

- Scholarship Night will be held on Thursday, May 26th at 6pm in the Auditorium
- Student Achievement Night has been moved to Thursday, June 2 from 5:30pm-7:30pm at BHHS
- Prom will be held at Salmon Run Golf Course on Saturday, June 4th from 8-11pm
- The Class of 2022' will graduate as a full class on Saturday, June 11th at 2pm

Student Services Office  
May 2022 Board Report

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BHSD Board Statement: Student success is the independence to intuitively think critically while maintaining a high ethical and moral character.

BHSD District Goal: To improve student achievement.

Student Services Goal: Health and Safety of students, staff and community.

-The nursing team has started working on the newly released Oregon Health Authority/Oregon Department of Education COVID-19 Management Plan that all districts will need to have in place for 2022-23. The plan incorporates what BHSD is currently doing to prevent, detect, respond to and recover from increases in COVID-19 transmission while ensuring continuity of instruction and learning for all students.

-Our English Language Learner program will have a summer academy in early August. The program started an after-school language club driven by the fifth-grade students in the English Language Learner Program. Students are learning about languages and teaching each other their primary language. Our local library is interested in collaborating on the work. Currently, there is a waiting list for the after-school club. The students are hoping to expand next year.

-State testing is almost completed in all three schools. Results for the English Language Learner Proficiency Assessment will be shared at the English Language Learner Parent night on Monday, May 16<sup>th</sup>.

-Six students in the English Language Learner program are working toward the Seal of Biliteracy.

- The special programs department gathered focus group information from general and special education staff on district training needs for the 2022-23 school year. The next step for the team is to survey teachers.

BHSD District Goal: To improve student achievement.

Student Services Goal: Teaching and Learning through Regrowth, Perseverance, and Resilience.

-Our Youth Transition Program (YTP) has had multiple school district YTP teachers visit Brookings-Harbor to learn about our YTP program. Students in the YTP program are working in paid and nonpaid internships with competitive employment in foodservice, hospitality, retail sales, welding/manufacture and the medical field. Our students in the Science Technology Engineering and Math (STEM) program learn about Welding and Fabrication through tours. Students are fully engaged in taking career assessments as part of the career and employment development until and Job Postings are ongoing for the YTP Summer Work Program

-A request was made to the Oregon Department of Education special education program to return to see our Bowser Bites Program. The hope is the program will be featured next year at one of ODE's state conferences.

-BHSD Board Statement: Recruiting, developing, and retaining high-quality staff is vital for student success. Fostering a culture of support with opportunities for growth and development empowers outstanding staff.

BHSD District's goal is to recruit and retain highly qualified employees.

Student Services Goal: Provide ongoing professional development to staff.

-Student services office is grateful for the opportunity to participate in the Portland Job Fair as it resulted in candidates interested in Brookings-Harbor. Special Programs in conjunction with our buildings are actively filling positions and are hopeful for 2022-23.

The Student Services Office appreciates the continued support of our board and community as we work together to serve our students and families. Thank you, Cynthia Barthuly, Special Programs Director

BROOKINGS HARBOR SCHOOL DISTRICT 17C  
Revenue and Expenditure Summary/Projection (Unaudited)  
Fiscal Year 2021-2022

4/30/2022	1st Quarter Actual YTD	1st Quarter % of Budget	Last Year % of Budget	2nd Quarter Actual YTD	2nd Quarter % of Budget	Last Year % of Budget	3rd Quarter Actual YTD	3rd Quarter % of Budget	Last Year % of Budget	Actual April	Projected May	Projected June	4th Quarter Projected YTD	4th Quarter as % of Budget	Last Year % of Budget	Projected YTD Total	2021-22 Budget	Projected YTD as % of Budget
<b>REVENUES</b>																		
*Property Taxes	31,571	0.5%	0.4%	5,569,108	90.6%	91.8%	691,575	101.8%	98.6%	20,220	66,472	150,000	236,693	105.6%	102.9%	6,528,947	6,180,000	105.6%
Other Local	4,661	2.0%	7.6%	65,979	30.5%	30.1%	21,984	40.0%	35.4%	3,057	937	55,405	59,399	65.7%	40.4%	152,022	231,469	65.7%
*Intermediate Sources (Cnty Sch Fund)	139,285	102.4%	104.7%	0	102.4%	104.7%	0	102.4%	104.7%	0	0	0	0	102.4%	104.7%	139,285	136,000	102.4%
ESD Flow-Thru	0	0.0%	0.0%	0	0.0%	0.0%	0	0.0%	0.0%	0	0	450,000	450,000	87.3%	84.4%	450,000	515,644	87.3%
*State School Fund	2,797,264	33.6%	33.1%	2,143,860	59.3%	57.9%	2,167,131	85.3%	82.6%	919,778	1,409,326	0	2,329,104	113.2%	99.8%	9,437,359	8,335,420	113.2%
*State Srce (St Timber, Common Sch Fund)	0	0.0%	0.0%	0	0.0%	0.0%	79,692	54.2%	44.8%	0	0	65,883	65,883	99.0%	89.6%	145,575	147,058	99.0%
*Federal Forest fees	0	0.0%	0.0%	0	0.0%	0.0%	0	0.0%	0.0%	0	265,000	0	265,000	100.0%	147.5%	265,000	265,000	100.0%
Interfund Transfer	225,000	100.0%	100.0%	0	100.0%	100.0%	-16,000	92.9%	100.0%	0	0	0	0	92.9%	100.0%	209,000	225,000	92.9%
Beginning fund balance	2,512,966	112.8%	95.2%	0	112.8%	95.2%	0	112.8%	95.2%	0	0	0	0	112.8%	95.2%	2,512,966	2,228,038	112.8%
Total Period Revenues	5,437,980			7,778,947			2,944,382			943,055	1,741,735	721,288	3,406,079			19,840,155		
Cumulative Revenues	5,437,980	29.8%	27.5%	13,216,927	72.4%	69.8%	16,161,309	88.5%	85.0%	17,104,364	18,846,100	19,567,388	19,567,388	107.1%	99.9%	19,840,155	18,263,629	108.6%
*Offset State Revenue Formula																		

**EXPENDITURES by Object**

Salaries	1,048,696	13.1%	12.6%	1,964,063	37.5%	36.8%	1,960,302	61.9%	61.70%	668,558	698,000	1,445,958	2,812,517	96.9%	95.4%	7,785,578	8,033,102	96.9%
Employee Benefits	478,209	11.8%	11.1%	936,640	34.9%	33.9%	938,390	58.0%	57.1%	319,162	341,258	689,837	1,350,257	91.3%	90.6%	3,703,496	4,057,863	91.3%
Purchased Services	264,459	16.1%	14.1%	288,694	33.7%	35.9%	451,225	61.1%	54.3%	157,067	200,000	225,000	582,067	96.5%	72.9%	1,586,445	1,643,437	96.5%
Supplies/Materials	174,388	26.0%	40.8%	120,359	43.9%	52.0%	115,346	61.1%	56.8%	84,264	75,000	75,000	234,264	96.0%	64.0%	644,357	670,943	96.0%
Other Objects	254,178	17.4%	16.6%	394,739	44.5%	32.8%	6,350	45.0%	33.3%	7,268	0	984,905	992,173	113.0%	34.0%	1,647,441	1,457,631	113.0%
Transfers	963,000	100.0%	100.0%	0	100.0%	100.0%	0	100.0%	100.0%	6,098	0	0	6,098	100.6%	100.0%	969,098	963,000	100.6%
Contingency & Reserves	0	0.0%	0.0%	0	0.0%	0.0%	0	0.0%	0.0%	0	0	1,437,653	1,437,653	100.0%	100.0%	1,437,653	1,437,653	100.0%
Total Period Expenditures	3,182,932			3,704,494			3,471,614	56.7%	54.9%	1,242,418	1,314,258	4,858,353	7,415,029	97.3%	88.0%	17,774,067	18,263,629	97.3%
Cumulative Expenditures	3,182,932	17.4%	16.4%	6,887,426	37.7%	36.3%	10,359,039			11,601,457	12,915,715	17,774,068	17,774,068					
Month-end Fund Balance	2,255,048			6,329,501			5,802,270			5,502,907	5,930,384	1,793,320	1,793,320			2,066,087	0	

**Informational only:**

**EXPENDITURES by Function**

Instruction	616,888	8.4%	8.4%	1,790,356	32.7%	31.6%	1,797,865	57.1%	51.6%	604,214	670,000	1,538,557	2,812,771	95.4%	84.4%	7,017,881	7,359,544	95.4%
Supporting Services	1,600,826	21.9%	21.8%	1,523,477	42.7%	43.1%	1,673,749	65.6%	65.2%	632,105	574,372	818,277	2,024,754	93.3%	89.3%	6,822,806	7,314,751	93.3%
Other Uses	965,217	44.9%	99.0%	390,660	63.0%	99.4%	0	63.0%	99.7%	6,098	69,886	1,063,866	1,139,850	116.0%	100.0%	2,495,728	2,151,681	116.0%
Contingency & Reserves	0	0.0%	0.0%	0	0.0%	0.0%	0	0.0%	0.0%	0	0	1,437,653	1,437,653	100.0%	100.0%	1,437,653	1,437,653	100.0%
Total Period Expenditures	3,182,932	17.4%	16.4%	3,704,494	37.7%	36.3%	3,471,613	56.7%	54.9%	1,242,418	1,314,258	4,858,353	7,415,029	97.3%	88.0%	17,774,067	18,263,629	97.3%

# Brookings-Harbor School District

## Enrollment Comparison 2021-2022/2020-2021/2019-2020

Current as of May 10, 2022

Grade	September			October			November			December			January			February			March			April			May			June		
	2021	2020	2019	2021	2020	2019	2021	2020	2019	2021	2020	2019	2022	2021	2020	2022	2021	2020	2022	2021	2020	2022	2021	2020	2022	2021	2020	2021	2020	2019
K	107	83	112	106	85	113	101	81	111	102	81	110	102	82	108	100	83	108	100	84	109	99	85	109	100	84	109	83	109	103
1	96	101	96	97	100	97	96	100	97	97	99	96	100	100	97	98	102	98	98	103	97	96	105	97	95	105	97	104	97	127
2	103	84	122	101	81	122	98	79	121	98	79	121	97	80	120	97	80	119	95	83	119	94	84	119	92	82	119	83	119	105
3	90	111	109	83	111	110	83	112	110	84	111	110	86	113	111	86	115	110	87	113	108	90	113	108	88	113	108	113	108	146
4	119	97	147	116	97	149	113	97	152	116	93	151	115	93	149	113	92	145	111	91	147	115	92	147	116	90	147	91	147	110
5	96	130	112	95	127	112	93	124	112	93	124	113	92	124	112	90	125	112	91	127	113	92	127	113	93	128	113	129	113	122
	<b>611</b>	<b>606</b>	<b>698</b>	<b>598</b>	<b>601</b>	<b>703</b>	<b>584</b>	<b>593</b>	<b>703</b>	<b>590</b>	<b>592</b>	<b>698</b>	<b>592</b>	<b>597</b>	<b>692</b>	<b>584</b>	<b>601</b>	<b>693</b>	<b>582</b>	<b>606</b>	<b>693</b>	<b>586</b>	<b>602</b>	<b>693</b>	<b>584</b>	<b>602</b>	<b>693</b>	<b>603</b>	<b>693</b>	<b>713</b>
6	140	102	129	138	96	128	138	97	127	140	95	125	140	95	124	137	96	123	136	98	124	136	98	124	135	98	124	99	124	113
7	100	116	117	99	111	117	101	112	116	103	112	117	104	114	116	101	112	115	101	114	115	103	113	115	104	111	115	111	115	118
8	116	114	128	113	111	128	111	113	128	111	111	126	112	113	127	112	114	125	112	113	124	111	114	124	111	114	124	114	124	103
	<b>356</b>	<b>332</b>	<b>374</b>	<b>350</b>	<b>318</b>	<b>373</b>	<b>350</b>	<b>322</b>	<b>371</b>	<b>354</b>	<b>318</b>	<b>368</b>	<b>356</b>	<b>322</b>	<b>367</b>	<b>350</b>	<b>322</b>	<b>363</b>	<b>349</b>	<b>325</b>	<b>360</b>	<b>350</b>	<b>325</b>	<b>363</b>	<b>350</b>	<b>323</b>	<b>363</b>	<b>324</b>	<b>363</b>	<b>334</b>
9	123	130	119	122	127	119	122	129	118	121	125	118	117	127	118	116	127	118	113	129	114	116	129	114	114	129	114	128	114	123
10	130	104	129	120	104	129	122	107	128	122	105	126	122	106	123	118	104	126	118	104	122	117	106	122	114	105	122	105	122	118
11	108	126	114	106	124	113	105	126	112	106	123	111	104	121	112	100	120	108	100	121	108	99	123	108	97	123	108	123	108	107
12	153	132	114	131	129	115	126	129	116	124	127	113	119	127	113	120	126	113	123	126	114	123	125	114	122	122	114	123	114	128
	<b>514</b>	<b>492</b>	<b>476</b>	<b>479</b>	<b>484</b>	<b>473</b>	<b>475</b>	<b>491</b>	<b>474</b>	<b>473</b>	<b>480</b>	<b>468</b>	<b>462</b>	<b>481</b>	<b>466</b>	<b>454</b>	<b>477</b>	<b>465</b>	<b>454</b>	<b>480</b>	<b>458</b>	<b>455</b>	<b>483</b>	<b>458</b>	<b>447</b>	<b>479</b>	<b>458</b>	<b>479</b>	<b>458</b>	<b>476</b>
<b>Total</b>	<b>1481</b>	<b>1430</b>	<b>1548</b>	<b>1427</b>	<b>1403</b>	<b>1552</b>	<b>1409</b>	<b>1406</b>	<b>1548</b>	<b>1417</b>	<b>1385</b>	<b>1537</b>	<b>1410</b>	<b>1395</b>	<b>1531</b>	<b>1388</b>	<b>1396</b>	<b>1519</b>	<b>1385</b>	<b>1406</b>	<b>1514</b>	<b>1391</b>	<b>1414</b>	<b>1514</b>	<b>1381</b>	<b>1404</b>	<b>1514</b>	<b>1406</b>	<b>1514</b>	<b>1523</b>



## Brookings Harbor School District 17C

629 Easy Street  
Brookings, OR 97415  
541 469-7443  
Fax 541 469-6599  
[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

May 11, 2022

Brookings Harbor Board of Directors,

In order to address safety with spacing of large groups, the Brookings Harbor School District has reached out to SMEED Communication Services to receive estimates on multiple media room projects. These projects include the future new board room 51 at Kschool, as well as upgrading our sound systems in the elementary, middle and high school gyms. The district intends to use ESSER III dollars for these projects. This aligns with an allowable use for developing strategies and implementing public health protocols including, to the greatest extent practicable, policies in line with guidance from the Centers for Disease Control and Prevention for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff.

We would like to start with the elementary school projects and then continue on to the other buildings. While the attached estimates are from SMEED Communication Services, we are currently reaching out to additional vendors for quotes/estimates on the projects.

For expenditures greater or equal to \$25,000, the district must engage the school board to review and approve the expenditure. The district is asking for approval to move forward on these projects.

A handwritten signature in black ink that reads 'Dede Corpening'. The signature is written in a cursive style.

Dede Corpening  
Director of Fiscal Services



790 West 8th Avenue, Eugene, Or. 97402  
 Tel: 541-686-1654 Fax: 541-334-1199

# Estimate

Account #	Date	Estimate #
BROO46	4/19/2022	3625

Estimate For  
 Brookings-Harbor S.D. 17-C  
 629 Easy Avenue  
 Brookings, OR 97415

Ship To  
 Kalmiopsis Elementary School  
 629 Easy Street.  
 Brookings, Oregon. 97415

P.O. No.

Customer Contact	Customer Phone	Quote Description	Sales ...	Terms
Jess Beaman	541-661-1076	KS Gym AV sys corrected	PS	Progress Billings

Qty	Description
38	<p>Smeed Communication Services is pleased to present this (Corrected) estimate to install a new Yamaha professional sound system with video projector and screen in the Kalmiopsis Elementary Gymnasium in Brookings Oregon.</p> <p>Sound System Features include:</p> <ol style="list-style-type: none"> <li>1. Re-use existing wall equipment rack on stage</li> <li>2. Yamaha digital mixer system with multi channel amplifier</li> <li>3. (2) Wireless microphone systems (1) Headset (1) Handheld</li> <li>4. Assisted listening system with (4) FM receiver units</li> <li>5. Blue Ray receiver unit</li> <li>6. (2) Altas Line Array with sub woofer speaker systems</li> <li>7. NEC 8500 Lumen project w/ long throw lens (bleacher wall)</li> <li>8. DaLite 17' wide motorized screen stage location</li> <li>9 (2) HDMI inputs, stage and bleacher locations</li> <li>10. Complete system installation, balancing, and programming as needed</li> </ol> <p>New Sound System Equipment</p> <ol style="list-style-type: none"> <li>1 Power panel with AC line conditioner</li> <li>1 Digital Mixer 8 Mic inputs plus 2 Stereo inputs, w/ Feedback Suppression, Auto Gain Control, Input EQ, Compressor, Room EQ, &amp; Processor for line arrays.</li> <li>2 2 Channel Power Amplifier (Stereo Bi-amplified)</li> <li>1 Remote panel for mixer. (4) volume control &amp; (4) Selectors. White finish</li> </ol>

**Signature**

**Total**



790 West 8th Avenue, Eugene, Or. 97402  
 Tel: 541-686-1654 Fax: 541-334-1199

# Estimate

Account #	Date	Estimate #
BRO046	4/19/2022	3625

Estimate For
Brookings-Harbor S.D. 17-C 629 Easy Avenue Brookings, OR 97415

Ship To
Kalmiopsis Elementary School 629 Easy Street. Brookings, Oregon. 97415

P.O. No.	
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Customer Contact	Customer Phone	Quote Description	Sales ...	Terms
Jess Beaman	541-661-1076	KS Gym AV sys corrected	PS	Progress Billings

Qty	Description
1	Wireless Headset microphone system
1	Wireless Handheld microphone system
1	Floor Mic Stand Chrome
1	Assistive Listening System FM 557 (4) earphones, (2) neckloops, & wall plaque.
1	Rack Utility Shelf-1U, 10in D, Black
1	Stereo Bluetooth receiver
	Stereo Wall mounted Line Array Speakers with Sub woofers (Stage)
2	Twenty 3" Full Range Speaker and Seven Tweeter Line Array Speaker White
2	12" Surface Mount Subwoofer - White
2	Surface Mount Bracket for SM12SUB70-W
200	4 Cond 18 Ga speaker wire
	Video Equipment
1	Da-Lite Professional Electrol motorized screen 243" Diagonal 199" H x 212" W
1	NEC 8500 Lumen HDMI projector
1	Projector wall mount
1	Projector Mount Adaptor
1	Mount connector 3"
1	Projector security cage
1	HDMI Premium High Speed Optical Cable 250' - Stage
1	HDMI Premium High Speed Optical Cable 50' - Bleachers

**Signature**

**Total**



790 West 8th Avenue, Eugene, Or. 97402  
 Tel: 541-686-1654 Fax: 541-334-1199

# Estimate

Account #	Date	Estimate #
BROO46	4/19/2022	3625

Estimate For  
 Brookings-Harbor S.D. 17-C  
 629 Easy Avenue  
 Brookings, OR 97415

Ship To  
 Kalmiopsis Elementary School  
 629 Easy Street.  
 Brookings, Oregon. 97415

P.O. No.

Customer Contact	Customer Phone	Quote Description	Sales ...	Terms
Jess Beaman	541-661-1076	KS Gym AV sys corrected	PS	Progress Billings

Qty	Description
1	Audio connection to sound system
60	Complete System Installation Labor to install equipment, run wire, make connections, program, and test operation
1	Misc mounting hardware
Note: School District to provide AC power for Projectors, Screens, & Audio equipment as needed.	

<b>Signature</b> _____	<b>Total</b>	\$34,937.00
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DELIVERY dates are best estimates only. Smeed Communication Services will make every effort to provide goods and services in a timely manner. However, we cannot be responsible for supplier delays. PLEASE remit purchase orders expediently as shipping and price schedules change often. \* Please note: a payment processing fee of 3.8% will be added to all payments by credit card.



# Estimate

790 West 8th Avenue, Eugene, Or. 97402  
 Tel: 541-686-1654 Fax: 541-334-1199

Account #	Date	Estimate #
BROO46	4/20/2022	3631

Estimate For
Brookings-Harbor S.D. 17-C 629 Easy Avenue Brookings, OR 97415

Ship To
Kalmiopsis Elementary School 629 Easy Street. Brookings, Oregon. 97415

P.O. No.	
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Customer Contact	Customer Phone	Quote Description	Sales ...	Terms
Jess Beaman	541-661-1076	RM 51 AV sys Corrected	PS	Progress Billings

Qty	Description
28	<p>Smeed Communication Services is pleased to present this (Corrected) estimate to install a new Cestron AV system for the new Board Room 51 at Kalmiopsis Elementary School in Brookings Oregon.</p> <p>Sound System Features include:</p> <ol style="list-style-type: none"> <li>1. New equipment rack</li> <li>2. Crestron 4K Digital Media AV controller with wireless Air Media connection</li> <li>3. (1) Handheld Wireless microphone</li> <li>4. (5) Low profile desk microphones</li> <li>5. (4) Crestron Pendant Speakers</li> <li>6. (2) Panasonic 1080p projectors 5000 Lumens Ceiling mounted</li> <li>7. (2) Motorized video screens</li> <li>8. Hudley AI video camera</li> <li>9. Complete system installation, balancing, and programming as needed</li> </ol> <p>Crestron AV control Equipment</p> <p>1 DigitalMedia™ Presentation System 250 with AirMedia® 4K Includes Audio mixer &amp; amplifier</p> <p>1 Control unit 7" Touch Screen Black</p> <p>1 Table Mount for Touch Screen Black</p> <p>2 HDMI Input Wall Plate White (1) desk (1) rack</p> <p>1 Wall Plate 4K DigitalMedia Receiver for 2nd projector</p>

**Signature**

**Total**



790 West 8th Avenue, Eugene, Or. 97402  
 Tel: 541-686-1654 Fax: 541-334-1199

# Estimate

Account #	Date	Estimate #
BROO46	4/20/2022	3631

Estimate For
Brookings-Harbor S.D. 17-C 629 Easy Avenue Brookings, OR 97415

Ship To
Kalmiopsis Elementary School 629 Easy Street. Brookings, Oregon. 97415

P.O. No.	
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Customer Contact	Customer Phone	Quote Description	Sales ...	Terms
Jess Beaman	541-661-1076	RM 51 AV sys Corrected	PS	Progress Billings

Qty	Description
1	Crestron® Certified HDMI® Interface Cable, 10.2 Gbps, 30 ft
1	90W PoDM Power Pack for DMPS
5	Desk Boundary Microphones with switch and LED Indicator
4	8" 2-Way Pendant Speaker, White
200	2 Cond speaker wire
400	2 Cond microphone wire
5	Microphone outlet plates (table top)
	Additional rack mount equipment
1	Wall Mount equipment rack-16U, 19in Deep, Black
1	Power panel with AC line conditioning for equipment rack
1	Wireless handheld microphone for audience
1	Floor Mic Stand
	Projection equipment
2	Panasonic 1080P projector 5000 Lumens
2	Projector mount white
2	Truss ceiling adaptor
2	adjustable pipe 6" to 9" white
2	DA-Lite Cosmopolitan 133" Diagonal motorized screen (65"Hx116"W)
1	Hudley video conference camera
1	USB active extender 72-133

<b>Signature</b>	<b>Total</b>
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790 West 8th Avenue, Eugene, Or. 97402  
 Tel: 541-686-1654 Fax: 541-334-1199

# Estimate

Account #	Date	Estimate #
BROO46	4/20/2022	3631

Estimate For
Brookings-Harbor S.D. 17-C 629 Easy Avenue Brookings, OR 97415

Ship To
Kalmiopsis Elementary School 629 Easy Street. Brookings, Oregon. 97415

P.O. No.	
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Customer Contact	Customer Phone	Quote Description	Sales ...	Terms
Jess Beaman	541-661-1076	RM 51 AV sys Corrected	PS	Progress Billings

Qty	Description
1	Mounting Hardware and wire molding as needed
40	Complete System Installation Labor to install equipment, run wire, make connections, program, and test operation Note: School District to provide: Laptop computer, power for projectors , screens, and relocates lights if needed.

**Signature** \_\_\_\_\_

<b>Total</b>	\$31,185.00
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DELIVERY dates are best estimates only. Smeed Communication Services will make every effort to provide goods and services in a timely manner. However, we cannot be responsible for supplier delays. PLEASE remit purchase orders expediently as shipping and price schedules change often. \* Please note: a payment processing fee of 3.8% will be added to all payments by credit card.



# Estimate

790 West 8th Avenue, Eugene, Or. 97402  
 Tel: 541-686-1654 Fax: 541-334-1199

Account #	Date	Estimate #
BROO46	4/27/2022	3654

Estimate For
Brookings-Harbor S.D. 17-C 629 Easy Avenue Brookings, OR 97415

Ship To
Azalea Middle School 505 Pacific Ave Brookings , OR 97415

P.O. No.	
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Customer Contact	Customer Phone	Quote Description	Sales ...	Terms
Jess Beaman	541-661-1076	Azalea Gym AV sys corrected	PS	Progress Billings

Qty	Description
38	<p>Smeed Communication Services is pleased to present this (Corrected) estimate to install a new Yamaha professional sound system with video projector and screen in the Azalea Middle School Gymnasium in Brookings Oregon.</p> <p>Sound System Features include:</p> <ol style="list-style-type: none"> <li>1. New wall equipment rack in storage room</li> <li>2. Yamaha digital mixer system with multi channel amplifier</li> <li>3. (2) Wireless microphone systems (1) Headset (1) Handheld</li> <li>4. Assisted listening system with (4) FM receiver units</li> <li>5. Blue Ray receiver unit</li> <li>6. (2) Altas Line Array with sub woofer speaker systems</li> <li>7. NEC 8500 Lumen project w/ long throw lens (bleacher wall)</li> <li>8. DaLite 17' wide motorized screen stage location</li> <li>9 (2) HDMI inputs, below screen and bleacher locations</li> <li>10. Complete system installation, balancing, and programming as needed</li> </ol> <p>New Sound System Equipment</p> <ol style="list-style-type: none"> <li>1 Power panel with AC line conditioner</li> <li>1 Digital Mixer 8 Mic inputs plus 2 Stereo inputs, w/ Feedback Suppression, Auto Gain Control, Input EQ, Compressor, Room EQ, &amp; Processor for line arrays.</li> <li>2 2 Channel Power Amplifier (Stereo Bi-amplified)</li> <li>1 Remote panel for mixer. (4) volume control &amp; (4) Selectors. White finish</li> </ol>

**Signature**

**Total**



790 West 8th Avenue, Eugene, Or. 97402  
 Tel: 541-686-1654 Fax: 541-334-1199

# Estimate

Account #	Date	Estimate #
BROO46	4/27/2022	3654

Estimate For
Brookings-Harbor S.D. 17-C 629 Easy Avenue Brookings, OR 97415

Ship To
Azalea Middle School 505 Pacific Ave Brookings , OR 97415

P.O. No.	
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Customer Contact	Customer Phone	Quote Description	Sales ...	Terms
Jess Beaman	541-661-1076	Azalea Gym AV sys corrected	PS	Progress Billings

Qty	Description
1	Wireless Headset microphone system
1	Wireless Handheld microphone system
1	Floor Mic Stand Chrome
1	Assistive Listening System FM 557 (4) earphones, (2) neckloops, & wall plaque.
1	Rack Utility Shelf-1U, 10in D, Black
1	Equipment Rack-Sectional Wall Mount-16U, 19in Deep
1	Stereo Bluetooth receiver
	Stereo Wall mounted Line Array Speakers with Sub woofers (Stage)
2	Twenty 3" Full Range Speaker and Seven Tweeter Line Array Speaker White
2	12" Surface Mount Subwoofer - White
2	Surface Mount Bracket for SM12SUB70-W
200	4 Cond 18 Ga speaker wire
	Video Equipment
1	Da-Lite Professional Electrol motorized screen 243" Diagonal 199" H x 212" W
1	NEC 8500 Lumen HDMI projector
1	Projector wall mount
1	Projector Mount Adaptor
1	Mount connector 3"
1	Projector security cage
1	HDMI Premium High Speed Optical Cable 250' - Stage

**Signature**

**Total**



790 West 8th Avenue, Eugene, Or. 97402  
 Tel: 541-686-1654 Fax: 541-334-1199

Estimate For  
 Brookings-Harbor S.D. 17-C  
 629 Easy Avenue  
 Brookings, OR 97415

# Estimate

Account #	Date	Estimate #
BROO46	4/27/2022	3654

Ship To  
 Azalea Middle School  
 505 Pacific Ave  
 Brookings , OR 97415

P.O. No.

Customer Contact	Customer Phone	Quote Description	Sales ...	Terms
Jess Beaman	541-661-1076	Azalea Gym AV sys corrected	PS	Progress Billings

Qty	Description
1	HDMI Premium High Speed Optical Cable 50' - Bleachers
1	Audio connection to sound system
	Complete System Installation
60	Labor to install equipment, run wire, make connections, program, and test operation
1	Misc mounting hardware
	Note: School District to provide AC power for Projectors, Screens, & Audio equipment as needed.

**Signature** \_\_\_\_\_

**Total**

\$35,692.00

DELIVERY dates are best estimates only. Smeed Communication Services will make every effort to provide goods and services in a timely manner. However, we cannot be responsible for supplier delays. PLEASE remit purchase orders expediently as shipping and price schedules change often. \* Please note: a payment processing fee of 3.8% will be added to all payments by credit card.



# Estimate

790 West 8th Avenue, Eugene, Or. 97402  
 Tel: 541-686-1654 Fax: 541-334-1199

Account #	Date	Estimate #
BRO046	4/27/2022	3655

Estimate For
Brookings-Harbor S.D. 17-C 629 Easy Avenue Brookings, OR 97415

Ship To
Brookings-Harbor High School 625 Pioneer Brookings, Or. 97415 USA

P.O. No.	
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Customer Contact	Customer Phone	Quote Description	Sales ...	Terms
Jess Beaman	541-661-1076	HS Gym AV sys corrected	PS	Progress Billings

Qty	Description						
38	<p>Smeed Communication Services is pleased to present this (Corrected) estimate to install a new Yamaha professional sound system with video projector and screen in the Brookings Harbor High School Gymnasium in Brookings Oregon.</p> <p>Sound System Features include:</p> <ol style="list-style-type: none"> <li>1. New wall equipment rack in storage room</li> <li>2. Yamaha digital mixer system with multi channel amplifier</li> <li>3. (2) Wireless microphone systems (1) Headset (1) Handheld</li> <li>4. Assisted listening system with (4) FM receiver units</li> <li>5. Blue Ray receiver unit</li> <li>6. (2) Altas Line Array with sub woofer speaker systems</li> <li>7. Stage &amp; upper bleacher seating area monitors speakers</li> <li>8. NEC 8500 Lumen project w/ long throw lens (bleacher wall)</li> <li>9. DaLite 17' wide motorized screen stage location</li> <li>10. (2) HDMI inputs, below screen and bleacher locations</li> <li>11. Complete system installation, balancing, and programming as needed</li> </ol> <p>New Sound System Equipment</p> <table> <tr> <td>1</td> <td>Power panel with AC line conditioner</td> </tr> <tr> <td>1</td> <td>Digital Mixer 8 Mic inputs plus 2 Stereo inputs, w/ Feedback Suppression, Auto Gain Control, Input EQ, Compressor, Room EQ, &amp; Processor for line arrays.</td> </tr> <tr> <td>3</td> <td>2 Channel Power Amplifier (Stereo Biamplified)</td> </tr> </table>	1	Power panel with AC line conditioner	1	Digital Mixer 8 Mic inputs plus 2 Stereo inputs, w/ Feedback Suppression, Auto Gain Control, Input EQ, Compressor, Room EQ, & Processor for line arrays.	3	2 Channel Power Amplifier (Stereo Biamplified)
1	Power panel with AC line conditioner						
1	Digital Mixer 8 Mic inputs plus 2 Stereo inputs, w/ Feedback Suppression, Auto Gain Control, Input EQ, Compressor, Room EQ, & Processor for line arrays.						
3	2 Channel Power Amplifier (Stereo Biamplified)						

**Signature**

<b>Total</b>
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790 West 8th Avenue, Eugene, Or. 97402  
 Tel: 541-686-1654 Fax: 541-334-1199

# Estimate

Account #	Date	Estimate #
BRO046	4/27/2022	3655

Estimate For
Brookings-Harbor S.D. 17-C 629 Easy Avenue Brookings, OR 97415

Ship To
Brooking-Harbor High School 625 Pioneer Brookings, Or. 97415 USA

P.O. No.	
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Customer Contact	Customer Phone	Quote Description	Sales ...	Terms
Jess Beaman	541-661-1076	HS Gym AV sys corrected	PS	Progress Billings

Qty	Description
1	Remote panel for mixer. (4) volume control & (4) Slectors. White finish
1	Wireless Headset microphone system
1	Wireless Handheld microphone system
1	Floor Mic Stand Chrome
1	Assistive Listening System FM 557 (4) earphones, (2) neckloops, & wall plaque.
1	Rack Utility Shelf-1U, 10in D, Black
1	Equipment Rack-Sectional Wall Mount-21U, 19in Deep
1	Stereo Bluetooth receiver
	Stereo Wall mounted Line Array Speakers with Sub woofers (Stage)
2	Twenty 3" Full Range Speaker and Seven Tweeter Line Array Speaker White
2	12" Surface Mount Subwoofer - White
2	Surface Mount Bracket for SM12SUB70-W
2	Stage seating 8" 2-Way Ceiling Speakers
4	Upper bleachers seating 8" 2-Way Ceiling Speakers
500	4 Cond 18 Ga speaker wire
	Video Equipment
1	Da-Lite Professional Electrol motorized screen 243" Diagonal 199" H x 212" W
1	NEC 8500 Lumen HDMI projector
1	Projector wall mount
1	Projector Mount Adaptor

**Signature**

**Total**



790 West 8th Avenue, Eugene, Or. 97402  
 Tel: 541-686-1654 Fax: 541-334-1199

Estimate For  
 Brookings-Harbor S.D. 17-C  
 629 Easy Avenue  
 Brookings, OR 97415

# Estimate

Account #	Date	Estimate #
BRO046	4/27/2022	3655

Ship To  
 Brookings-Harbor High School  
 625 Pioneer  
 Brookings, Or. 97415  
 USA

P.O. No.

Customer Contact	Customer Phone	Quote Description	Sales ...	Terms
Jess Beaman	541-661-1076	HS Gym AV sys corrected	PS	Progress Billings

Qty	Description
1	Mount connector 3"
1	Projector security cage
1	HDMI Premium High Speed Optical Cable 250' - Stage
1	HDMI Premium High Speed Optical Cable 50' - Bleachers
1	Audio connection to sound system
	Complete System Installation
72	Labor to install equipment, run wire, make connections, program, and test operation
1	Misc mounting hardware
	Note: School District to provide AC power for Projectors, Screens, & Audio equipment as needed.

**Signature** \_\_\_\_\_

**Total**

\$42,469.00

DELIVERY dates are best estimates only. Smeed Communication Services will make every effort to provide goods and services in a timely manner. However, we cannot be responsible for supplier delays. PLEASE remit purchase orders expediently as shipping and price schedules change often. \* Please note: a payment processing fee of 3.8% will be added to all payments by credit card.

# Brookings-Harbor School District 17C

Code: **GBLA**  
Adopted: 10/23/95  
Revised/Readopted: 10/22/03; 1/15/14; 7/15/20  
Orig. Code: GBLA

## Disclosure of Information

Authorized district officials may disclose information about a former employee's job performance to a prospective employer. District officials are immune from civil liability for such disclosures under the following conditions:

1. The disclosure of information regarding the former employee's job performance is upon request of the prospective employer or the former employee. This disclosure is presumed to be in good faith. Presumption of good faith is rebutted by showing the information disclosed was:
  - a. Knowingly false;
  - b. Deliberately misleading;
  - c. Rendered with malicious purpose; or
  - d. Violated civil right of the former employee protected under Oregon Revised Statute (ORS) 659 or ORS 659A.
2. Records created pursuant to ORS 339.388(8)(c) are confidential and are not public records as defined in ORS 192.311. The district may use the record as a basis for providing the information required to be disclosed about an employee under ORS 339.378(1).
3. The disclosure is a result of a request from law enforcement, Oregon Department of Human Services, Teacher Standards and Practices Commission, or the Oregon Department of Education in conducting an investigation related to suspected abuse or suspected sexual conduct to the extent allowable by state and federal law, including laws protecting a person from self-incrimination.
4. Not later than 20 days after receiving a request under ORS 339.374(1)(b), the district, if it has or has had an employment relationship with the applicant shall disclose the information requested.

END OF POLICY

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### Legal Reference(s):

[ORS 30.178](#)  
[ORS 339.370 - 339.374](#)

[ORS 339.378](#)  
[ORS 339.388](#)

[ORS Chapter 659](#)  
[ORS Chapter 659A](#)

OR. ATTORNEY GENERAL'S PUBLIC RECORDS AND MEETINGS MANUAL.

# Brookings-Harbor School District 17C

Code: **IKFB**  
Adopted: 4/17/00  
Revised/Readopted: 10/22/03; 2/17/10; 3/04/10;  
6/17/15; 12/06/17  
Orig. Code: IKFB

## Graduation Exercises

The Board believes that completion of the requirements for a diploma, a modified diploma, an extended diploma or an alternative certificate from public schools is an achievement that improves the community as well as the individual. The Board wishes to recognize this achievement in a publicly celebrated graduation exercise.

Accordingly, appropriate graduation programs may be planned by the high school staff on the date selected by the Board.

The district's valedictorian(s) or others, at the discretion of the principal, may be permitted to speak as part of the district's planned graduation program. All speeches shall be reviewed and approved in advance by the principal or designee.

All students in good standing who have successfully completed the requirements for a regular high school diploma, honors diploma, qualifies to receive or receives a modified diploma, an extended diploma or an alternative certificate, including a student participating in a district-sponsored alternative education program and a student with disabilities receiving a document certifying successful completion of program requirements, shall have the option to participate in graduation exercises. Students must earn the required units of credit for their specific year of graduation, and fulfill all district requirements.

A student shall be allowed to wear a dress uniform issued to the student by a branch of the U.S. Armed Forces if the student:

1. Qualifies to receive a high school diploma, a modified diploma, an extended diploma or an alternative certificate; and
2. Has completed basic training for, and is an active member of, a branch of the U.S. Armed Forces.

Graduating students will be allowed to wear items of cultural significance.<sup>1</sup>

END OF POLICY

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### Legal Reference(s):

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<sup>1</sup> The district may prohibit an item or object that: a) is likely to cause a substantial disruption of, or material interference with the graduation ceremony, or b) replaces a cap or gown customarily worn at a graduation ceremony.

ORS 329.451  
ORS 332.105  
ORS 332.107  
ORS 332.114  
ORS 339.115

ORS 339.505  
ORS 343.295  
OAR 581-021-0071  
OAR 581-022-2000

OAR 581-022-2015  
OAR 581-022-2010  
OAR 581-022-2020  
OAR 581-022-2505

31 OR. ATTY. GEN. OP. 428 (1964)

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2017); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2017).

Kay v. David Douglas Sch. Dist. No. 40,1987); cert. den., 484 U.S. 1032 (1988).

Doe v. Madison Sch. Dist. No. 321, 177 F.3d 789 (9th Cir. 1999).

Lee v. Weisman, 505 U.S. 577 (1992).

Hazelwood Sch. Dist. v. Kuhlmeier, 484 U.S. 260 (1988).

# OSBA Model Sample Policy

Code: GBLA  
Adopted:

## Disclosure of Information

Authorized district officials may disclose information about a former employee's job performance to a prospective employer. District officials are immune from civil liability for such disclosures under the following conditions:

1. The disclosure of information regarding the former employee's job performance is upon request of the prospective employer or the former employee. This disclosure is presumed to be in good faith. Presumption of good faith is rebutted by showing the information disclosed was:
  - a. Knowingly false;
  - b. Deliberately misleading;
  - c. Rendered with malicious purpose; or
  - d. Violated civil right of the former employee protected under Oregon Revised Statute (ORS) 659 or ORS 659A.
2. Records created pursuant to ORS 339.388(8)(c) are confidential and are not public records as defined in ORS 192.311. The district may use the record as a basis for providing the information required to be disclosed about an employee under ORS 339.378(1);
3. The disclosure is a result of a request from law enforcement, Oregon Department of Human Services, Teacher Standards and Practices Commission, or the Oregon Department of Education in conducting an investigation related to suspected abuse or suspected sexual conduct to the extent allowable by state and federal law, including laws protecting a person from self-incrimination;
4. No later than 20 days after receiving a request under ORS 339.374(1)(b), the district, if it has or has had an employment relationship with the applicant shall disclose the information requested.

END OF POLICY

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### Legal Reference(s):

[ORS 30.178](#)  
[ORS 339.370 - 339.374](#)

[ORS 339.378](#)  
[ORS 339.388](#)

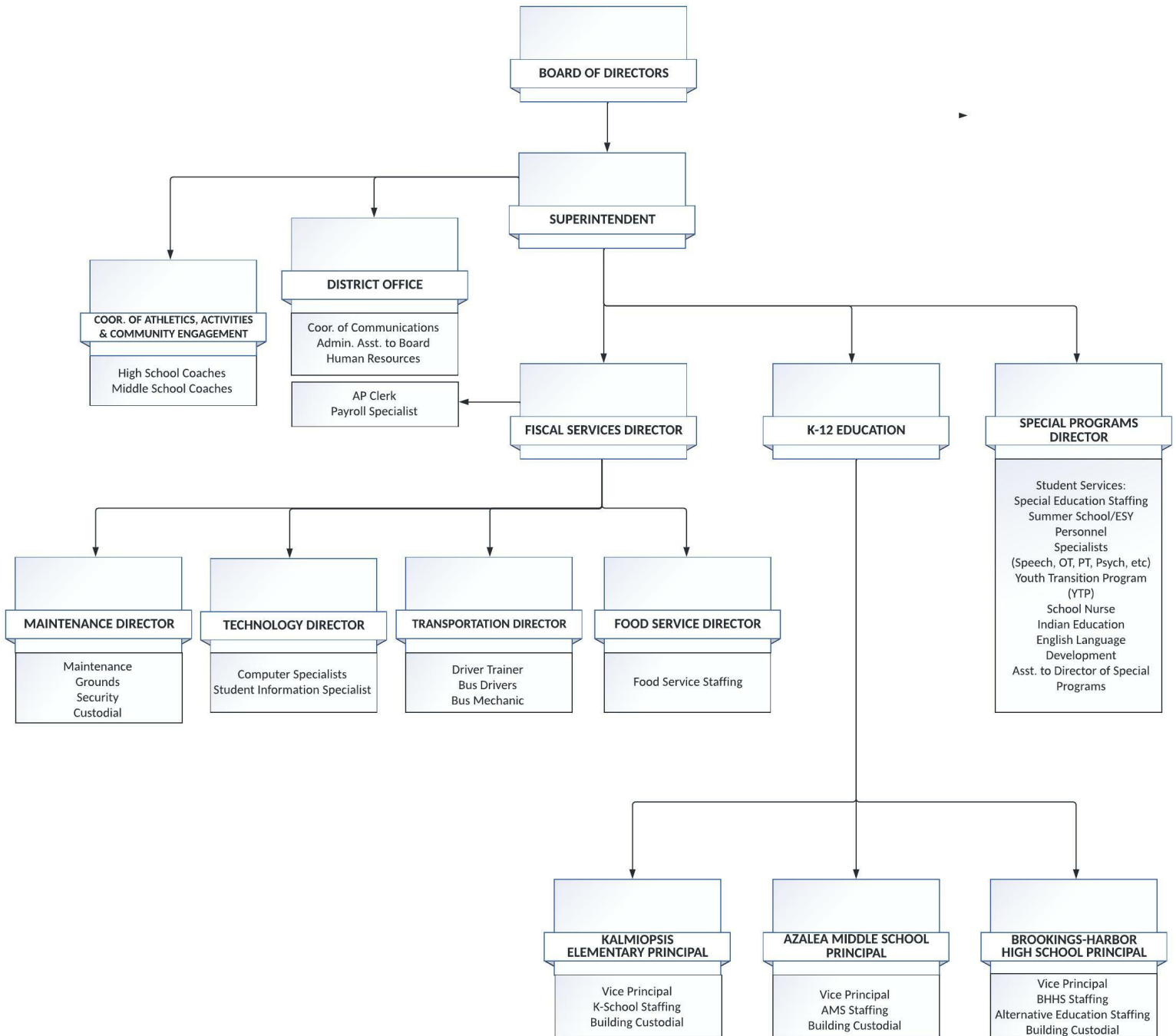
[ORS Chapter 659](#)  
[ORS Chapter 659A](#)

OR. ATTORNEY GENERAL'S PUBLIC RECORDS AND MEETINGS MANUAL.

# Brookings-Harbor School District 17C

Code: **CCA**  
 Adopted: 10/22/03  
 Readopted: 2/18/04; 12/13/06; 1/15/14;  
 12/17/14; 12/06/17; 7/02/18  
 Orig. Code(s): CC

## Organizational Chart



# Brookings-Harbor School District 17C

Code: IGBB  
Adopted: 9/23/91  
Revised/Readopted: 10/22/03; 2/18/15  
Orig. Code(s): IGBB

## Talented and Gifted Program

The district is committed to an educational program that recognizes, identifies and serves the unique needs of talented and gifted students. Talented and gifted students are those who have been identified as academically talented and/or intellectually gifted.

The Board directs the superintendent to develop a written identification process for identifying academically talented and intellectually gifted students **in grades K through 12**.

A written plan **shall be developed** that identifies programs or services needed to address the assessed levels of learning and accelerated rates of learning of identified students **and provides an opportunity for the student's parents to discuss with the district the programs and services available to the student and to provide input on the programs and services to be made available to the students**~~shall be similarly developed~~.

**The plan will be provided at the school or the district office when requested and on the district's website. The website shall also provide the name and contact information of the district's coordinator of special education and programs for talented and gifted.**

The district may also identify and provide programs for students who demonstrate creative abilities, leadership abilities or unusual abilities in visual or performing arts.

END OF POLICY

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### Legal Reference(s):

ORS 343.391 - 343.401

ORS 343.407 - 343.413

OAR 581-022-2325

OAR 581-022-2330

OAR 581-022-2500

Senate Bill 486 (2021)

# Brookings-Harbor School District 17C

Code: GBL  
Adopted: 1/18/88  
Revised/Readopted: 10/22/03; 1/15/14; 7/14/15;  
7/15/20  
Orig. Code: GBL

## Personnel Records

An official personnel file will be established for each person employed by the district. Personnel files will be maintained in a central location.

All records containing employee medical condition information such as workers' compensation reports and release ~~or~~ permission to return to work forms will be kept confidential, in a separate file from personnel records. Such records will be released only in accordance with the requirements of the Americans with Disabilities Act or other applicable law.

The superintendent will be responsible for establishing ~~procedures~~ regulations regarding the control, use, safety and maintenance of all personnel records.

Employees will be given a copy of evaluations, complaints and written disciplinary actions placed in their personnel file. All charges resulting in disciplinary action shall be considered a permanent part of ~~the~~ teacher's personnel file and shall not be removed for any reason. Employees may submit a written response to any materials placed in their personnel file.

Except as provided below, or required by law, district employees'<sup>1</sup> personnel records will be available for use and inspection only by the following:

1. The individual employee. An employee may arrange with the district office to inspect the contents of their personnel file on any day the district office is open for business;
2. Others designated by the employee in writing may arrange to inspect the contents of the employee's personnel file in the same manner described above ;
3. The business manager or auditor, when such inspection is pertinent to carrying out ~~their~~ his/her respective duties, or as otherwise specifically authorized by the Board. Information so obtained will be kept confidential. No files will be removed from their central location for personal inspection;
4. A Board member when specifically authorized by the Board. Information will be kept confidential. No files will be removed from their central location for personal inspection;
5. The superintendent and members of the central administrative staff designated by the superintendent;

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<sup>1</sup> Includes former employees.

6. District administrators and supervisors who currently or prospectively supervise the employee;
7. Employees of the personnel office;
8. Attorneys for the district or the district's designated representative on matters of district business;
9. Upon receiving a request from a prospective employer issued under Oregon Revised Statute (ORS) 339.374(1)(b), the district, pursuant to ORS 339.378(1), shall disclose the requested information if it has or has had an employment relationship with a person who is the subject of the request, no later than 20 days after receiving such request. The records created by the districtRecords created pursuant to ORS 339.388(8)(c) are confidential and are not public records as defined in ORS 192.311. The district may use the record as a basis for providing the information required to be disclosed about an employee under ORS 339.378(1);
10. Upon request from a law enforcement agency, the Oregon Department of Human Services, ~~or~~ the ~~Teacher~~Teachers Standards and Practices Commission, or the Oregon Department of Education, in conducting an investigation related to suspected abuse or suspected sexual conduct, to the extent allowable by state and federal law, including laws protecting a person from self-incrimination;
11. Upon request from a prospective employer or a former employee, authorized district officials may disclose information about a former employee's job performance to a prospective employer and such disclosure is presumed to be in good faith. Presumption of good faith is rebutted by showing the information disclosed was knowingly false or deliberately misleading, was rendered with malicious purpose or violated any civil right of the former employee protected under ORS 659 or ORS 659A.

The superintendent may permit persons other than those specified above to use and to inspect personnel records when, in their opinion, the person requesting access has a legitimate official purpose. The superintendent will determine in each case, the appropriateness and extent of such access.

Release of personnel records to parties other than those listed above, will be in line with Board policy KBA - Public Records

END OF POLICY

**Legal Reference(s):**

ORS 30.178

ORS 339.370 – 339.374

ORS 339.378

ORS 339.388

ORS 342.143

ORS 342.850

ORS 652.750

ORS Chapter 659

ORS Chapter 659A

OAR 581-022-2405

OSEA v. Lake County Sch. District, 93 Or. App. 481 (1988).

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12112 (2018); 29 C.F.R. Part 1630 (2019); 28 C.F.R. Part 35 (2019).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. § 2000ff-1 (2018).

# Brookings-Harbor School District 17C

Code: ACB  
Adopted: 11/18/20  
Revised/Readopted:



Every Student Belongs ~~All Students Belong~~

*[Insert the district's statement on equity if applicable.]*

All students are entitled to a high quality educational experience, free from discrimination or harassment based on perceived race, color, religion, gender identity, sexual orientation, disability or national origin.

All employees are entitled to work in an environment that is free from discrimination or harassment based on perceived race, color, religion, gender identity, sexual orientation, disability or national origin.

All visitors are entitled to participate in a school or educational environment that is free from discrimination or harassment based on perceived race, color, religion, gender identity, sexual orientation, disability or national origin.

“Bias incident” means a person’s hostile expression of animus toward another person, relating to the other person’s perceived race, color, religion, gender identity, sexual orientation, disability or national origin, of which criminal investigation or prosecution is impossible or inappropriate. Bias incidents may include derogatory language or behavior. ~~directed at or about any of the preceding demographic groups.~~

“Symbol of hate” means nooses<sup>[1]</sup>, symbols of neo-Nazi ideology or the battle flag of the Confederacy, a symbol, image, or object that expresses animus on the basis of race, color, religion, gender identity, sexual orientation, disability or national origin including, the noose, swastika, or confederate flag<sup>2</sup>, and whose display:

~~is reasonably likely to cause a substantial disruption of or material interference with school activities; or~~

~~is reasonably likely to interfere with the rights of students by denying them full access to the services, activities, and opportunities offered by a school.~~

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<sup>1</sup> [The display of a noose on public property with the intent to intimidate may be a Class A Misdemeanor under Senate Bill 398 (2021).]

<sup>2</sup> While commonly referred to as the “confederate flag,” the official name of the prohibited flag is the Battle Flag of the Armies of Northern Virginia.

The district prohibits the use or display of any symbols of hate <sup>{3}</sup> on school property<sup>4</sup> ~~district grounds~~ or in an education~~any district- or school-sponsored~~ program<sup>5</sup>, ~~service, school or activity that is funded in whole or in part by monies appropriated by the Oregon Legislative Assembly,~~ except where used in teaching curriculum that is aligned with state standards of education for public schools~~to the Oregon State Standards.~~

[In responding to the use of any symbols of hate or bias incidents, the district will use non-disciplinary remedial action whenever appropriate.]:

The district prohibits retaliation against an individual <sup>{6}</sup> because that ~~person has filed a charge, testified, assisted or participated in an investigation, proceeding or hearing, and further prohibits anyone from~~ ~~coercing, intimidating, threatening or interfering with an~~ individual has in good faith reported information that the individual believes is evidence of a violation of a state or ~~for exercising any rights guaranteed under state and~~ federal law, rule or regulation.

Nothing in this policy is intended to interfere with the lawful use of district facilities pursuant to a lease or license.

The district will use administrative regulation ACB-AR - Bias Incident Complaint Procedure to process reports or complaints of bias incidents.

END OF POLICY

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**Legal Reference(s):**

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<sup>3</sup> {Prior to adopting the symbols of hate prohibition, or adding other symbols to the list, we recommend that the district document why the district feels that the presence of these symbols will cause a “material and substantial interference with schoolwork or discipline” or collide “with the rights of other students to be secure and be let alone.” These reasons may include previous incidents, current conditions in the schools and other factors.}

<sup>4</sup> “School property” means any property under the control of the district.

<sup>5</sup> “Education program” includes any program, service, school or activity sponsored by the district.

<sup>6</sup> {ORS 659.852 prohibits retaliation only against students. Other statutes (and other complaint procedures) prohibit retaliation against staff and others for reporting or providing information regarding a complaint or investigation.}

ORS 659.850  
ORS 659.852

OAR 581-002-0005  
OAR 581-022-2312

OAR 581-022-2370

House Bill 2697 (2021)

House Bill 3041 (2021)

*Tinker v. Des Moines Indep. Cmty. Sch. Dist.*, 393 U.S. 503 (1969).

*Dariano v. Morgan Hill Unified Sch. Dist.*, 767 F.3d 764 (9th Cir. 2014).

*State v. Robertson*, 293 Or. 402 (1982).

**Brookings-Harbor  
School District 17C**

Code: **IKE**  
Adopted: 1/18/88  
Revised/Readopted: 10/22/03; 6/17/15  
Orig. Code(s): IKE

**Promotion and Retention of Students\*\***

The Board is dedicated to the best total and continuous development of each student enrolled. The professional staff is expected to place students at the grade level best suited to them academically, socially and emotionally.

Students will normally progress annually from grade to grade. Exceptions may be made when, in the judgment of the professional staff, such exceptions are in the best educational interest of the students involved.

Whenever retention or promotion is being considered, the teacher shall confer with the principal and other staff members involved with the child, such as specialist or counselor. A team meeting will be held for school staff and parents/guardians to consider all available information. Parent/Guardians may provide additional information for consideration.

Final authority for the determination of promotion or retention of an elementary student shall rest with school authorities. Students retained shall be reviewed by the teacher and elementary principal prior to notification of retention to the parent. The basis for the retention shall include the grade level achievement of the student compared to his/her academic potential as well as his/her maturity level. Staff are encouraged to utilize the services of the school psychologist and/or other special services personnel in making an objective determination of the student's academic potential.

END OF POLICY

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**Legal Reference(s):**

[OAR 581-022-1130](#)  
[OAR 581-022-1670](#)

# OSBA Model Sample Policy

Code: JEBA  
Adopted:

## Early Entrance\*\*

(This policy is required if the district allows early entrance.)

[A child will be admitted into a public school if the child's sixth birthday occurs on or before September 1. A child whose sixth birthday occurs after that date may be admitted to the first grade if the child has maintained regular attendance in any grade of a public full-time school during the entire school term.]

[A child will be admitted to kindergarten if the child's fifth birthday occurs on or before September 1, or is a kindergarten student transferring from a public school in another district.]

The early entry into school may be allowed for a child who has not attained the minimum age requirement,[ as per Oregon law,] if the needs of the child would best be met in the school program based on an analysis by qualified professional staff[.] [of the child's: {<sup>1</sup>}

1. Cognitive development;
2. Social development; and
3. Physical development.]

The superintendent [or designee] shall identify screening processes and instruments which will provide a dependable assessment of the preceding criteria.

[Parents are required to pay the cost of the special testing involved.]{<sup>2</sup>}

END OF POLICY

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### Legal Reference(s):

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{<sup>1</sup> District should make sure the assessments being used are administered in the child's native language and are not discriminatory.}

{<sup>2</sup> District should consider the impact charging for testing may have on low income families. This model policy and attached administrative regulation state that testing/evaluation is paid by the parents. Modify language and practice in both if the district has other practices for payment of required testing/evaluation.}

ORS 327.006  
ORS 332.107  
ORS 336.092  
ORS 336.095  
ORS 339.010  
ORS 339.065  
ORS 339.115  
ORS 343.395

# Brookings-Harbor School District 17C

Code: DH  
Adopted: 5/11/92  
Revised/Readopted: 10/22/03; 1/15/14  
Orig. Code: DH



## Loss Coverage ~~Bonded Employees and Officers~~



~~All district employees responsible for funds, fees, cash collections or inventory control will be bonded to protect the district against loss in an amount determined by the Board and upon recommendation of the district's agent of record. In compliance with Oregon statutes and administrative rules, the superintendent and other individuals as deemed necessary by the Board will have individual fidelity bond coverage or equivalent crime coverage.~~ The Board and designated district employees are responsible to safeguard the district against loss regarding funds, fees, cash collections and inventory. The Board shall designate the district employees responsible as custodians of such items. The district shall purchase bond coverage or equivalent crime coverage in an amount determined by the Board[, in consultation with the district's agent of record]. The district will pay the cost of such coverage.

END OF POLICY

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### Legal Reference(s):

[ORS 328.441](#)

[ORS 332.525](#)

[OAR 581-022-2405](#)



# Executive Summary

**Meeting Date:** May 18, 2022

**Agenda Item:** School Board Policies - Second Reading

**Item Type:** Action

**Administrator:** Supt. David Marshall.

**Objective:** Update policies and consider new optional policies recommended by Oregon School Boards Association and district staff

Background:

**OSBA Policy Updates**

OSBA provides quarterly policy updates that include current revision to state and federal laws and guidelines. In addition, our district subscribes to an additional service where OSBA staff review the impacted BHSD policies specifically and apply the updated language and appropriate revisions. BHSD staff then reviews these recommendations and the board is asked to consider them in a series of readings in a public session.

The policies below are presented to the Board on May 18, 2022.

**SECTION 1 - First Readings**

Policy & Title	BHSD Policy History	Summary
DH - Loss Coverage	Current Title: Bonded Employees and Officers Adopted: 5/11/92 Revised/Readopted: 10/22/03; 1/15/14	<b>Reason for updates:</b> Highly recommended update by OSBA. Policy DH, previously titled Bonded Employees and Officers, has been updated to Loss Coverage and language revised to reflect current terms and practices. Policy EEAB – School Bus Scheduling and Routing has been recoded to EEA-AR and is now an administrative regulation to policy EEA - Student Transportation Services. Additionally, language referencing staff personal use of school buses for

		<p>transportation has been removed to avoid potential tax implications or ethics violations.</p> <p><b>Collective Bargaining Impact:</b> None</p> <p><b>Local District Responsibility:</b> If policy DH is included in the board’s manual, consider updating and readopting. If the board’s manual has policy EEAB, recommendations are to recode as an administrative regulation (AR), EEA-AR, and revise as recommended. It will be necessary to take action to rescind policy EEAB and resubmit the revision to the board as EEA-AR as an information item for their review if the desire is to add this AR.</p> <p><b>Policy(ies) and ARs Impacted by these Revisions:</b> DH – Loss Coverage, Highly Recommended EEA-AR – School Bus Scheduling and Routing, Optional</p>
<p><b>DH Considerations:</b> - Optional text: [, in consultation with the district’s agent of record]</p>		

**SECTION 2 - Policy Adoption Recommendation (Move to Adopt in One Reading)**

Policy & Title	BHSD Policy History	Summary
IKE - Promotion and Retention of Students	Adopted: 1/18/88 Revised/Readopted: 10/22/03; 6/17/15	<b>Reason for updates:</b> Follow-up from Board Work Session discussions. Adds a paragraph to the existing BHSD policy that outlines further staff and parent involvement and input opportunities in promotion and retention decision process.
JEBA - Admission to Kindergarten and First Grade/Early Admission	Adopted: 3/18/09 Revised/Readopted: 6/27/11; 1/21/15	<b>Reason for updates:</b> Follow-up from Board Work Session discussions. Adoption of an OSBA sample policy that includes more circumstances to consider for early admission than solely age and immunization status - including cognitive development, social development, and physical development; as well as a provision for parents/guardians to pursue further assessments at their own cost if they disagree with the district’s assessment of ability and placement.

**SECTION 3 - Second Readings**

The following policy updates were approved for a first reading at the April 20, 2022 Regular Board Meeting.

Policy & Title	BHSD Policy History	Summary
CCA - Organizational Chart	Adopted: 10/22/03 Readopted: 2/18/04; 12/13/06; 1/15/14; 12/17/14; 12/06/17; 7/02/18	<b>Reason for updates:</b> To reflect current district staffing organization and positions
IKFB – Graduation Exercises	Adopted 4/17/00 Revised/Readopted 10/22/03; 2/17/10; 3/04/10; 6/17/15; 12/06/17	<b>Reason for updates:</b> After work sessions on 3/2 and 4/6 and reaching out to OSBA for information and clarification and learning that it was OK to drop the words Native American from this policy and use the more general wording “items of cultural significance” with the intent to be inclusive of Native American items of cultural significance (in compliance with HB 2052) and other items of cultural significance for students. The board was in consensus that it could come back in future for a first read at the regular board meeting. A footnote in the policy maintains the district's ability to prohibit distasteful items or objects “likely to cause a substantial disruption of, or material interference with the graduation ceremony ...”
ACB - Every Student Belongs	Adopted: 11/18/20 Orig. Code: ACB Called “All Students Belong” in BHSD Policy Title	<b>Summary:</b> In September 2020, the Oregon State Board of Education passed OAR 581-022-2312, called All Students Belong. As a result, OSBA released new policy ACB and an accompanying AR in October 2020. In February 2021, the Oregon State Board of Education made some adjustments, including changing the title to Every Student Belongs. Later in 2021, the Oregon Legislature passed House Bill 2697 which addresses similar issues, but uses different language. Finally in October 2021, the Oregon State Board of Education amended the language in the rule to more closely match the statutory language. In November 2021, OSBA released an updated version of ACB and ACB-AR. <b>Collective Bargaining Impact:</b> None <b>Local District Responsibility:</b> The board should review, revise and readopt with the recommended changes if changes have

		<p>not been made since October 2021.</p> <p><b>Policy(ies) and ARs Impacted by these Revisions</b></p> <ul style="list-style-type: none"> <li>• ACB – Every Student Belongs, Required</li> <li>• ACB-AR – Bias Incident Complaint Procedure, Required</li> </ul>
<p><b>ACB Considerations:</b></p> <ul style="list-style-type: none"> <li>- Policy suggests adding district statements on equity, if available. The district does not have an official equity statement.</li> <li>- Optional text on page 2: [In responding to the use of any symbols of hate or bias incidents, the district will use non-disciplinary remedial action whenever appropriate.]</li> <li>- This policy update clarifies the definition of symbols of hate to include the 3 symbols outlined in Oregon law; if the board wants to add additional symbols, there should be a process to explain and add.</li> </ul>		
<p>GBL - Personnel Records</p>	<p>Code: GBL Adopted: 1/18/88 Revised/Readopted: 10/22/03; 1/15/14; 7/14/15; 7/15/20</p>	<p><b>Summary:</b> After review of model sample policies GBL and GBLA, it was decided to combine the two policies. The resulting changes are proposed in this issue which includes the deletion of GBLA in lieu of changes made to model sample policy GBL – Personnel Records.</p> <p><b>Collective Bargaining Impact:</b> None</p> <p><b>Local District Responsibility:</b> Review and determine if the two referenced policies are listed in the board’s policy manual; make the suggested changes to policy GBL – Personnel Records and rescind policy GBLA if it is present in the manual.</p> <p><b>Policy(ies) and ARs Impacted by these Revisions:</b></p> <ul style="list-style-type: none"> <li>• GBL – Personnel Records, Required</li> <li>• GBLA – Disclosure of Information, (previously highly recommended) DELETE</li> </ul>
<p><b>GBL Considerations:</b></p> <ul style="list-style-type: none"> <li>- Policy update includes procedural clarifications, timeline and process updates, and minor language changes. No either/or suggested language sections.</li> </ul>		
<p>GBLA – Disclosure of Information DELETE</p>	<p>Code: GBLA Adopted: 10/23/95 Revised/Readopted: 10/22/03; 1/15/14; 7/15/20 Orig. Code: GBLA</p>	<p><b>Reason for deletion:</b> See reasons above for GBL (policies will combine).</p>

<p>IGBB – Talented and Gifted Program</p>	<p>Code: IGBB Adopted: 9/23/91          Revised/Readopted: 10/22/03; 2/18/15          Orig. Code(s): IGBB</p>	<p><b>Summary:</b> Senate Bill 486 passed by the 2021 Legislature amends ORS 343.397 by adding a requirement that each talented and gifted student and student’s parents have the opportunity to discuss with the district the programs and services available to the student and to provide input on the programs and services to be made available. It also adds a requirement for the plan to include the name and contact information for the district’s coordinator of special education services and programs for talented and gifted students.</p> <p><b>Collective Bargaining Impact:</b> None</p> <p><b>Local District Responsibility:</b> The Board should review the recommended changes to required policy IGBB – Talented and Gifted Program and adopt the changes.</p> <p><b>Policy(ies) and ARs Impacted by these Revisions:</b></p> <ul style="list-style-type: none"> <li>• IGBB – Talented and Gifted Program, Required</li> </ul>
<p><b>IGBB Considerations:</b></p> <ul style="list-style-type: none"> <li>- Policy includes the addition of language outlining opportunities for student’s parents to discuss with district the programs and services available to the student and provide input.</li> <li>- Policy includes addition of statement that the plan will be provided at the school or the district office when requested and on the website. Current BHSD Tag Plan and coordinator contact information available at <a href="http://www.brookings.k12.or.us/apps/pages/tag">http://www.brookings.k12.or.us/apps/pages/tag</a></li> <li>- No either/or suggested language sections.</li> </ul>		

**Recommendation:** Review and consider re-adoption of policies listed above.

**Suggested motion #1:** *“I move to pass the policies listed in Section 1 of the School Board Policy executive summary to a second reading as presented.”*

**Suggested motion #2:** *“I move to pass policy \_\_\_\_\_ as presented (or amended) to a second reading.”*

## **In 2020-21, The Brookings-Harbor School Board will ...**

... continue to work collaboratively with the superintendent and District Leadership Team (DLT) to monitor the district's priorities and corresponding strategic plan. The Board will calendar and execute at least 3 monitoring sessions for the 2020-21 school year. (4C)

... receive (*and provide feedback as appropriate*) regular strategic plan updates from the superintendent and/or designee. The board will calendar (at least 4) strategic plan updates to be presented at regular board meetings in the 2020-21 school year. (4A)

... review the following board policies and/or administrative procedures for the following.

- Long term facilities plan for construction and maintenance
- Technology plan including evaluation and updating of hardware/software
- Regular evaluation of curriculum/supplementary materials
- Curriculum selection process/policy including the involvement of parents, community and staff

The board will review any related policies and modify, as necessary. The board will receive updates (and provide appropriate feedback) on any related administrative procedures. All four review sessions will be concluded no later than April 1<sup>st</sup>, 2021. (3C)

## **District Goal: Student Success**

Description of Student Success:

Student success is the independence to intuitively think critically while maintaining a high ethical and moral character.

## **District Goal: Staff Recruitment/Retention**

Description of Staff Recruitment/Retention

Recruiting, developing and retaining high-quality staff is vital for student success. Fostering a culture of support with opportunities for growth and development empowers outstanding staff

## **District Goal: Relationships**

Description of Relationships

To intentionally build meaningful relationships with students, staff, families and community with trust and respect to create a positive culture to invest in every student's future.