Regular Meeting

Thursday, August 22, 2024 6:00 PM
The Dalles Middle School - Commons, 1100 East 12th Street, The Dalles, Oregon 97058

1.	**Call Meeting to Order and Pledge of Allegiance**	**Presenter:** David Jones, Chair
2.	**Review / Revision of the Agenda**	
3.	**District Mission / Vision / Values**	
4.	**Action Item:** ***Oath of Office - Student Representatives to the Board***	
5.	**Consent Agenda**	
5.a.	*School Board Meeting Minutes from July 25th, 2024 and Board Retreat Minutes from July 26th, 2024.*	
5.b.	Personnel Report	
5.c.	**Policy BFC:** ***Adoption and Revision of Policies***	
5.d.	**Policy DJCA:** ***Personal Service Contracts (DELETE)***	
5.e.	**Policy EBCA:** ***Safety Threats***	
5.f.	**Policy EBC:** ***Emergency Plan and First Aid***	
5.g.	**Policy EBC/EBCA:** ***Emergency Procedures and Disaster Plans (DELETE)***	
5.h.	**Policy EBBA:** ***First Aid (DELETE)***	
5.i.	**Policy GBEB:** ***Communicable Diseases in Schools***	
5.j.	**Policy GBEBA:** ***Staff - HIV, AIDS and HBV (DELETE)***	
5.k.	**Policy IFCA:** ***Site Councils***	
5.l.	**Policy JHCA/JHCB:** ***Immunization and School Sports Participation***	
5.m.	**Policy JHC:** ***Student Health Services & Requirements (DELETE)***	
5.n.	**Policy JHCC:** ***Communicable Diseases - Students (DELETE)***	
5.o.	**Policy JHCCA:** ***Students - HIV, HBV or AIDS (DELETE)***	
5.p.	**Policy JEA:** ***Compulsory Attendance***	
6.	**Board Action Calendar - Review**	
7.	**New Staff Welcome**	**Presenter:** Stephanie Bowen, Director of Communications
8.	**Student Representatives to the Board - Report:** • ***Kylee Rose*** • ***Nancy Diaz Sanchez***	

9.	**Staff Reports:**	
10.	**School Board Sub Committee Reports**	
11.	**New Business:**	
11.a.	**Presentations / Reports:**	
11.a.1.	***Discussion on the 2024-2025 Board Goals***	
11.a.2.	**OSBA Summer Board Conference Report**	**Presenter:** Judy Richardson & Dayna Wynn-Elledge, Board Members
11.a.3.	**Discussion on Public Comment process**	
11.a.4.	**Superintendent's Report**	**Presenter:** Dr. Carolyn Bernal, Superintendent
11.a.4.a.	**Presentation**: ***2024 Summer Learning Report***	**Presenter:** Shannon Brennan, Director of TLA, Katie Garrett & Jim Taylor, Summer School Administrators
11.a.4.b.	**Action Item**: ***Approve Proposal for Reduced Instructional Hours for Alternative Education Program***	**Presenter:** Donna Sholtis, Principal
11.a.5.	**Chief Financial Officer's Report**	**Presenter:** Randy Anderson, CFO
11.a.5.a.	**Action Item**: ***Approve Resolution 24-25-03: Transferring Appropriations '24-25 Youth Transition Grant***	**Presenter:** Randy Anderson, CFO
11.a.5.b.	**Financial Statements:**	
11.a.6.	**Board Attorney's Report**	**Presenter:** Jason Corey, Board Attorney
12.	**Discussion / Action Items:**	
12.a.	**Action Item**: ***Ratify the collective bargaining agreement between the District and the D21 Educaton Association.***	
12.b.	**Action Item**: ***Ratify the collective bargaining agreement between the District and the NW Education Support Professionals.***	
12.c.	**Action Item**: ***Approve the non-represented employees of NWCSD the same salary adjustments that were granted to the represented employees.***	
12.d.	**Action Item:** ***Board direction on March 31st, 2024 complaint.***	
12.e.	**Action Item:** ***Re-adopt the 2024-2025 School District Calendar to reflect 3 District blackout dates (District is closed)***	**Presenter:** Carolyn Bernal, Superintendent
12.f.	**Action Item**: ***Approve a retire / rehire recommendation***	**Presenter:** Carolyn Bernal, Superintendent
13.	**1st Reading on School Board Policies (*informational only*):**	

13.a. **Policy BBF**: ***Board Member Standards of Conduct***

13.b. **Policy BBFC**: ***Reporting of Suspected Abuse of a Child (OPTIONAL)***

13.c. **Policy JBAA**: ***Section 504 - Students***

13.d. **Policy JGA**: ***Corporal Punishment***

13.e. **Policy JHCCF**: ***Pediculosis (Head Lice)***

14. **2nd Reading / Adoption on School Board Policies** (***action required***):

14.a. **Policy DJC**: ***Bidding Requirements***

14.b. **Policy EBBA**: ***Student Health Services***

14.c. **Policy EBCB**: ***Emergency Procedure Drills and Instruction***

15. **Informational Only:**

15.a. **Policy JBAA-AR**: ***Section 504 - Students***

15.b. **Policy JHCCF-AR**: ***Pediculosis (Head Lice)*** **- DELETE**

16. **Comments from the Audience about Agenda & Non Agenda Items**

17. **Adjourn the Regular School Board Meeting**

North Wasco County School District

Human Resource Office ● Sandra Harris - Director
3632 West 10th Street ● The Dalles, Oregon 97058 ● (541) 506-3420

PERSONNEL CHANGES AND VACANCIES
School Board Meeting – August 22, 2024
Current as of -August 15, 2024

Reference ORS 332.505 (2b) *A District Board may employ personnel, including teachers and administrators, necessary to carry out the duties and powers of the board and fix the duties, terms and conditions of employment and the compensation.*

Licensed Staff – New Hires

NAME	POSITION	BUILDING	COMMENTS
Francisco Gonzalez	8th Grade ELA Teacher	TDMS	Begins August 27, 2024
Grace Junkins	SS, Science, PE Virtual Teacher (Temporary)	Innovations Academy	Begins August 26, 2024
Allie Castaneda	6th Grade SS Teacher	TDMS	Begins August 26, 2024
Tanya Cummings	SPED Teacher	DHE	Begins August 26, 2024
Jacqueline Carter	SPED Teacher	TDMS	Begins August 26, 2024
Galen Seaman	Advanced Teacher	TDHS	Begins August 26, 2024
Brianne Coburn	SPED Teacher	TDMS	Begins August 26, 2024
Kristal Corey	Music Teacher (Temporary)	DHE	Begins August 27, 2024
Mary Ruth Stranz	Grade 5 Teacher (Temporary)	CWE	Begins August 27, 2024

Licensed Staff – Internal Transfer and or Hires

NAME	CURRENT BUILDING AND ASSIGNMENT	NEW BUILDING AND ASSIGNMENT
Courtney Middleton	4th Grade Teacher/CWE	ELL Teacher/TDHS
Mary Jo Commerford	LA/SS Teacher-retired	Same position-rehired

Licensed Staff – Resignation/Retirements/Separation of Employment

NAME	POSITION	BUILDING	COMMENTS
Julie Gurcynzski	Intensive Point Program Point Person	District Wide	Retiring August 1st, asking for rehire pending board approval
Lindsay Omeg	ELL Teacher	TDHS	Resigning August 2, 2024
Courtney Middleton	4th Grade Teacher	CWE	Resigning August 8, 2024
Leslie Wilson	Music Teacher	TDMS	Resigning August 13, 2024
Elena Durham	Occupational Therapist	District Wide	Resigning October 7, 2024, unless filled.
Hayli Kaseberg	Health Teacher	TDMS	Resigning August 14, 2024

Licensed Staff– Request for Leave of Absence

NAME	POSITION	BUILDING	COMMENTS
N/A			

Administrative Staff – New Hires

NAME	POSITION	BUILDING	COMMENTS
N/A			

Administrative Staff – Internal Transfer and or Hires

NAME	CURRENT BUILDING AND ASSIGNMENT	NEW BUILDING AND ASSIGNMENT
N/A		

Administrative Staff – Resignation/Retirements/Separation of Employment

NAME	POSITION	BUILDING	COMMENTS
N/A			

Administrative Staff– Request for Leave of Absence

NAME	POSITION	BUILDING	COMMENTS
N/A			

Please Note: The following information regarding ESP employment is presented to the Board for purposes of (Information Only) and requires no action.

ESP Staff – New Hires – No Action Required

NAME	POSITION	BUILDING	COMMENTS
Beatriz Gallegos	DLI-Ed Asst II	CES	Begins August 26, 2024
Renate Clark	Secretary III	DO	Begins August 5, 2024
Sarah Lawrence	Media Asst-PT	DHE	Begins August 26, 2024
Amber Hewitt	Media Asst – PT	CES	Begins August 26, 204
Loyd Miller	Bus Driver	Transportation	Begins August 26, 2024
Hailey Benfield	Ed Asst IV-SELA	CES	Begins August 26, 2024

ESP Staff –Transfers and Internal Hires – No Action Required

NAME	CURRENT BUILDING AND ASSIGNMENT	NEW BUILDING AND ASSIGNMENT
Kelsie Sollman	CWE/ELL I Assistant	CWE/ED Asst IV-SELA
Jamie Anable	TDMS/Ed Asst I-Supervision	CES/Ed Asst IV-SPED

ESP Staff – Request for Leave of Absence – No Action Required

NAME	POSITION	BUILDING	COMMENTS
Kristal Corey	Media Asst	DHE	LOA for the 24'25' SY

ESP Staff – Resignation/Retirements/Separation of Employment – No Action Required

NAME	POSITION	BUILDING	COMMENTS
Nora Ferguson	Ed Asst IV-Media (PT)	DHE	Resigning July 22, 2024
Nicole Stocks	Secretary III-SPED PT	Student Services	Resigning September 6, 2024

Confidential Staff – New Hires – No Action Required

NAME	POSITION	BUILDING	COMMENTS
N/A			

Confidential Staff – Internal Transfer and Hires

NAME	CURRENT BUILDING AND ASSIGNMENT	NEW BUILDING AND ASSIGNMENT
N/A		

Confidential Staff – Resignation/Retirements/Separation of Employment – No Action Required

NAME	POSITION	BUILDING	COMMENTS
Nicolette Hage	Accounting Specialist	DO	Resigning August 9, 2024

Coaching Staff – New Hires – No Action Required

NAME	POSITION	BUILDING	COMMENTS
Mindy Claussen	Head Cheer Coach	TDMS	Begins October 10, 2024
Carol Ritchie	Asst Cross Country	TDMS	Begins August 19, 2024
Eric Dugick	Asst Football Coach	TDHS	Begins August 19, 2024

Coaching Staff – Resignations/Separation of Employment – No Action Required

NAME	POSITION	BUILDING	COMMENTS
Yesenia Aguilar	Asst. Girls Soccer Coach	TDHS	Resigning July 22, 2024
Lindy Macnab	Head Softball Coach	TDHS	Resigning August 7, 2024
Priscilla Irving	Asst Cheer Coach	TDMS	Resigning August 13, 2024

Advertised Vacancies

Position	HRS/FTE	Building	Close Date	Comments
Ed Assistant II-DLI Program	7.5 Hrs	CES	Open Until Filled	Advertised
Ed Asst II-Instructional	7.5 Hrs	CWE	Open Until Filled	Advertised
Ed Asst IV-SPED-Multiple Positions	7.5 Hrs	District Wide	Open Until Filled	Advertised
Occupational Therapist	8 Hrs	District Wide	Open Until Filled	Advertised
Special Ed Teacher Pool	8 Hrs	District Wide	Open Until Filled	Advertised
Physical Therapist	8 Hrs	District Wide	Open Until Filled	Advertised
Media Asst (Temporary 24-25 SY)	8 Hrs	DHE	Open Until Filled	Advertised
Speech Pathologist	8 Hrs	DHE	Open Until Filled	Advertised
Grade 1 (Temporary 24-25 SY)	8 Hrs	DHE	Open Until Filled	Advertised
Maintenance I	8 Hrs	Operations	Open Until Filled	Advertised
Secretary III-Student Services PT	3.75 Hrs	Student Services	Open Until Filled	Advertised
Assistant Girls Basketball Coach	Seasonal	TDHS	Open Until Filled	Advertised
JV Girls Soccer Coach	Seasonal	TDHS	Open Until Filled	Advertised
Head Softball Coach 24-25 SY	Seasonal	TDHS	Open Until Filled	Advertised
Choir Teacher 24-25 SY (Temporary)	8 Hrs	TDMS	Open Until Filled	Advertised
Educational Asst I-Duty PT	3.75 Hrs	TDMS	Open Until Filled	Advertised
ELL Assistant II	7.5 Hrs	TDMS	Open Until Filled	Advertised
Head Volleyball Coach 24-25 SY	Seasonal	TDMS	Open Until Filled	Advertised
Head Boys Basketball 7th and 8th Gr Coach 24-25 SY	Seasonal	TDMS	Open Until Filled	Advertised
Head Girls Basketball 7th and 8th Gr Coach 24-25 SY	Seasonal	TDMS	Open Until Filled	Advertised
Assistant Volleyball Coach 24-25 SY	Seasonal	TDMS	Open Until Filled	Advertised
Assistant Football Coach 24-25 SY	Seasonal	TDMS	Open Until Filled	Advertised
Assistant Boys Basketball Coach 24-25 SY	Seasonal	TDMS	Open Until Filled	Advertised
Assistant Girls Basketball Coach 24-25 SY	Seasonal	TDMS	Open Until Filled	Advertised
Assistant Track Coach 24-25 SY	Seasonal	TDMS	Open Until Filled	Advertised
Bus Monitor/Aide	6 Hrs	Transportation	Open Until Filled	Advertised
Bus Driver-Regular Route	6 Hrs	Transportation	Open Until Filled	Advertised
Substitute Bus Driver (Pool)	Substitute	Transportation	Open Until Filled	Advertised

2nd Reading & Adoption
Action requested

North Wasco County School District 21

Code: **BFC**
Adopted: 10/22/15; 8/22/24

Adoption and Revision of Policies

Adopting new policies and changing or repealing existing policies ~~are solely~~ **is** the Board's **responsibility** ~~responsibilities~~. Policy will be adopted and amended or repealed only by the affirmative vote of a majority of the Board members. Such action will be scheduled on the agenda of a regular or special meeting.

Proposed policies or policy changes and repeal of existing policies will be presented in writing for consideration by the Board.

To permit time for studying all new policies or amendments to policies and to provide an opportunity for interested parties to react, proposed policies or amendments will be presented as a Board agenda item in the following sequence:

~~1. Distribution with agenda as an information item. This announces that a policy is being developed in a particular area and that interested parties may submit suggestions;~~

2. First reading of proposed policy or policies:~~;~~ **This is an information item and no action is required by the Board. A first reading announces that a new policy, a revision of an existing policy or consideration to rescind a policy, is being considered by the Board. Comments, questions, concerns and recommended edits should be forwarded to the superintendent for consideration prior to the meeting in which the policy is recommended for a second reading and/or adoption. If a Board member wishes to discuss a proposed policy or administrative regulation listed as an information item, the policy must be moved to the agenda for discussion with a majority vote of the Board. Any organization which represents employees of the district shall be furnished a copy of personnel policies and revisions as they are made.** ~~response from the superintendent; report from any Board or advisory committee assigned responsibility in the area; Board discussion and directions for any redrafting. During discussion of a policy proposal, the views of the public and staff will be considered. Amendments may be proposed by Board members. An amendment will not require the policy go through an additional reading except as the Board determines that the amendment needs further study and an additional reading would be advantageous;~~

3. Second reading/**adoption** of **a** proposed policy or policies:~~;~~ **This is an action by the Board and may be placed on the consent agenda. Any revisions to a policy from the first reading will not require the policy go through an additional reading, except as the Board determines that the revision(s) need(s) further study and an additional reading would be advantageous.** ~~response from the superintendent; report from any Board or advisory committee assigned responsibility in the area; Board discussion and directions for any redrafting. During discussion of a policy proposal, the views of the public and staff will be considered. Amendments may be proposed by Board members. An amendment will not require the policy go through an additional reading except as the Board determines that the amendment needs further study and an additional reading would be advantageous.~~

When, in the best interests of the district, immediate adoption of a proposed policy is necessary, the Board may adopt such policy at the first meeting in which it is presented.

Policies and amendments adopted by the Board will be attached to, and made a part of, the minutes of the meeting at which they are adopted and also will be included in the district's policy manual.

END OF POLICY

Legal Reference(s):

ORS 332.107
ORS 332.505
OAR 581-022-1610
OAR 581-022-1720

Cross Reference(s):

BFG - Board Policy Review

North Wasco County
School District 21

Code: **DJCA**
Adopted: 1/28/04
Revised/Readopted: 8/18/16

Personal Services Contracts

The district may enter into personal services contracts with qualified professionals as provided by Oregon Revised Statute (ORS) 279.055. Personal services contracts, as used in this policy, means contracts for specialized skills, knowledge and resources in the application of highly technical or scientific expertise or the exercise of professional, artistic or management discretion or judgment. The district may enter into a personal services contract with a current district employee only when the individual meets independent contractor status in accordance with state, Public Employees Retirement System (PERS) and Internal Revenue Service (IRS) requirements.

Selection of a personal services contractor will be based primarily on qualifications and performance history, expertise, knowledge and creativity and the ability to exercise sound professional judgment.

All personal services contracts shall be based on demonstrated qualifications and competence to perform the required services, encourage competition, discourage favoritism and obtain services at a fair and reasonable price.

Contracts for personal services shall require prior Board approval.

The superintendent will develop administrative regulations as necessary to implement this policy.

END OF POLICY

Legal Reference(s):

ORS Chapters 279
ORS Chapters 279A, 279B and 279C
ORS 332.107
ORS 670.600
OAR 459-010-0030

INTERNAL REVENUE SERVICE, PUBLICATION 1779: INDEPENDENT CONTRACTOR OR EMPLOYEE (Rev. 3-2012).

Cross Reference(s):

DJC - Bidding Requirements

DELETE

2nd Reading & Adoption
Action requested

North Wasco County School District 21

Code: EBCA
Adopted: 8/22/24

Safety Threats**

"Safety threat action" means a lockdown, lockout[1], shelter in place or evacuation that: (a) is initiated by a school in response to a safety threat; and (b) is not a planned drill.

When a school or the district initiates a safety threat action, the school or district shall issue an electronic communication as expediently as possible and not later than 24 hours after initiation of the safety threat action. The communication will be issued in culturally appropriate languages to effectively communicate with parents and guardians of students attending the school at which the safety threat action occurred.

The communication must include:

1. A general description of the issue that caused the safety threat action to be taken;
2. The duration of time the safety threat action was taken, from when the action was initiated until when it concluded;
3. Actions taken by the school or district to resolve the situation that caused the safety threat action and actions taken to protect student safety; and
4. An explanation of how the situation was resolved.

The communication shall be provided in a manner which communicates relevant facts and details as may be necessary or useful for parents and guardians to understand any potential threats to student safety, and to assist parents and guardians in helping students understand and mentally process the incident and any resulting trauma.

A communication will also be issued to employees of the school at which the safety threat action occurred, and must include the same information as above and any additional information as may be permitted by relevant confidentiality and privacy requirements.

The Board may use Oregon Revised Statute (ORS) 192.660(2)(k) to conduct an executive session to consider matters related to school safety or a plan that responds to safety threats made toward a school in the district.

END OF POLICY

Legal Reference(s):

ORS 192.660(2)(k) ORS 332.107 ORS 339.324

[1] NWCSD has adopted the I Love U Guys Foundation terms "lockdown, secure, hold, shelter and evacuate"

2nd Reading & Adoption
Action requested

North Wasco County School District 21

Code: EBC
Adopted: 8/22/24

Emergency Plan and First Aid**

The district will maintain a comprehensive safety program for all employees and students. This program will include a plan for responding to emergency situations. The superintendent will consult with community and county agencies while developing this plan. The district's emergency plan will meet any requirements of the State Board of Education.

Copies of the emergency plan will be available in every school office and other strategic locations throughout the district. Parents or guardians will be informed of the district's plan.

In each district facility, procedures for handling health emergencies will be established and made known to staff. Each district facility and district vehicle will be equipped with appropriate first-aid supplies and equipment. All employees are expected to know where first-aid supplies and equipment are kept in their work areas.

Each school in the district shall have, at a minimum, at least one staff member with a current first-aid/CPR/AED card for every 60 students enrolled and who are trained annually on the district and building emergency plans. Emergency planning will include the presence of at least one staff member with a current first-aid/CPR/AED card for every 60 students for school-sponsored activities where students are present.

The district shall provide instruction to staff and students in the emergency plan and safety program.

END OF POLICY

Legal Reference(s):

ORS 30.800
ORS 192.660(2)(k)
ORS 332.107
ORS 433.260
ORS 433.441

OAR 437-002-0042
OAR 437-002-0120 - 0139
OAR 437-002-0161
OAR 437-002-0360
OAR 437-002-0377
OAR 581-022-2030(3)(c)

OAR 581-022-2220
OAR 581-022-2225
OAR 581-053-0003(40)
OAR 581-053-0220(3)(e)(B)(iii)
OAR 581-053-0320(5)(b)
OAR 581-053-0420(2)(f)(B)

Every Student Succeeds Act, 20 U.S.C. § 7928 (2018).
Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2018).

North Wasco County
School District 21

Code: **EBC/EBCA**
Adopted: 9/19/96
Revised/Readopted: 2/11/04; 10/25/97; 2/11/16
Orig. Code(s): EBC/EBCA

Emergency Procedures and Disaster Plans

The superintendent will develop and maintain a plan specifying procedures to be used in such emergencies as disorderly behavior, unlawful assembly, disturbances at school activities, natural disasters, fire, illness or injury of a student or staff member and use of force on district property. The superintendent will consult with community and county agencies while developing this plan.

The district's Emergency Procedures Plan will meet the standards of the State Board of Education.

Copies of the Emergency Procedures Plan will be available in every school office and other strategic locations throughout the district. Parents will be informed of the district's plan for the care of students during an emergency situation.

In the case of long term disruption to district operations as a result of a pandemic flu, declared public health emergency or other catastrophe, the district emergency plan shall at a minimum include the following:

1. Who is in charge of the district plan;
2. What steps the district will take to stop the spread of disease;
3. How sick students will be identified;
4. Transportation plan for sick students;
5. Disease containment measures for the district;
6. Communication plan for staff, students, parents;
7. Continuing education plan for students;
8. Procedures for dealing with student privacy rights;
9. Employee leave procedures during a pandemic flu or other catastrophe;
10. Employee pay and benefit plan and procedures;

DELETE

11. Facility utilization by other agencies procedures;

12. Business operations plan for offsite operation or alternative measures.

END OF POLICY

Legal Reference(s):

ORS 192.660(2)(k)
ORS 332.107
ORS 433.260
ORS 433.441
OAR 437-002-0161
OAR 581-022-0705
OAR 581-022-1210(3)(c)
OAR 581-022-1420

Cross Reference(s):

EEAC - School Bus Safety Program
GBE - Staff Health and Safety
JHCC - Communicable Diseases

DELETE

North Wasco County
School District 21

Code: **EBBA**
Adopted: 4/8/99
Revised/Readopted: 2/11/04; 2/11/16
Orig. Code(s): EBBA

First Aid**

In cases of sudden illness or injury to a student or staff member, first aid will be given by school staff. Further medical attention to students is the parents' responsibility, or of someone the parents designate in case of emergency.

Each principal is charged with providing for the immediate care of ill or injured persons within his/her area of responsibility.

Staff members shall report self-administered first-aid treatment to an immediate supervisor.

In each school, procedures for handling health emergencies will be established and made known to the staff. Each school and school vehicle will be equipped with appropriate first-aid supplies and equipment. All employees are expected to know where first-aid supplies and equipment are kept in their work areas.

Designated employees in each building shall hold current first-aid cards. In compliance with Oregon Administrative Rules, each school shall have, at a minimum, at least one staff member with a current first-aid card for every 60 students enrolled or an emergency response team per building. Such team shall consist of no less than six persons who hold current first-aid/CPR cards and who are trained annually in the district and building emergency plans. Names of the designated employees will be posted.

The superintendent shall ensure infection control procedures implemented by the district are consistent with the district's Exposure Control Plan and the requirements of the Oregon Occupational Safety and Health Administration (OR-OSHA).

END OF POLICY

Legal Reference(s):

ORS 30.800

OAR 437-002-0042
OAR 437-002-0120 to -0139
OAR 437-002-0161
OAR 437-002-0360
OAR 437-002-0377
OAR 581-022-0705
OAR 581-022-1420
OAR 581-022-1440
OAR 581-053-0003(37)
OAR 581-053-0220(3)(B)(iii)
OAR 581-053-0320(5)(b)
OAR 581-053-0420(2)(f)(B)

Cross Reference(s):

GBE - Staff Health and Safety

DELETE

North Wasco County School District 21

2nd Reading & Adoption Action requested

Code: GBEB
Adopted: 10/22/20; 8/22/24

Communicable Diseases ~~– Staff~~ in Schools

The district shall provide reasonable protection against the risk of exposure to communicable disease for **students and** employees while engaged in the performance of their duties. Reasonable protection from communicable disease is generally attained through immunization, exclusion or other measures as provided by Oregon law, by the local health department or in the *Communicable Disease Guidance **for Schools*** published by the Oregon Department of Education (ODE) and the Oregon Health Authority (OHA).

~~An~~ **A student or** employee may not attend **school or** work**, respectively,** while in a communicable stage of a restrictable disease or when an administrator has reason to suspect ~~that~~ the **student or** employee has or has been exposed to any disease for which exclusion is required in accordance with law ~~and per administrative regulation GBEB-AR - Communicable Diseases - Staff~~. **The district may provide an education program in an alternative setting. Services will be provided to students as required by law.** ~~If the disease is a reportable disease, the administrator will report the occurrence to the local health department.~~

Employees shall comply with all other measures adopted by the district and with all rules adopted by Oregon Health Authority, Public Health Division and the local health department.

~~Employees shall provide services to students as required by law. In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator shall inform the appropriate employees with a legitimate educational interest to protect against the risk of exposure.~~

The district shall protect the confidentiality of ~~an~~ **each student's and** employee's health condition and record to the extent possible and consistent with federal and state law. **In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator may inform employees with a legitimate educational interest.**

The district will include, as part of its **general** emergency plan**s**, a description of the actions to be taken by district staff in ~~the case of a declared public health emergency or other catastrophe that disrupts district operations~~ **buildings and by the district in response to medical emergencies**.

~~The superintendent will develop administrative regulations necessary to implement this policy~~.

END OF POLICY

Legal Reference(s):

ORS 332.107
ORS 431.150 - 431.157
ORS 433.001 - 433.526

OAR 333-018
OAR 333-019-0010
OAR 333-019-0014
OAR 333-019-1000

OAR 437-002-0360
OAR 437-002-0377
OAR 581-022-2220

OREGON DEPARTMENT OF EDUCATION and OREGON HEALTH AUTHORITY, *Communicable Disease Guidance* (2020).

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2019).
Health Insurance Portability and Accountability Act of 1996, 42 U.S.C. §§ 1320d to -1320d-8 (2018); 45 C.F.R. Parts 160, 164 (2019).

Cross Reference(s):

EBC/EBCA - Emergency Procedures and Disaster Plans
JHCC - Communicable Diseases – Students

North Wasco County School District 21

Code: GBEBA
Adopted: 12/19/96
Revised/Readopted: 3/31/04; 4/13/17; 5/23/19
Orig. Code: GBEBA

Staff - HIV, AIDS, and HBV

The district shall follow the regulations and guidelines promulgated by the Oregon Department of Human Resources, Health Services, local health department and advisors to the district to prevent the spread of disease in the school environment or work setting. The district will strictly adhere in its policies and procedures to ~~the~~ Oregon law and Oregon Administrative Rules as they relate to staff infected with HIV, AIDS or HBV[1].

The district recognizes a staff member has no obligation under any circumstance to report a condition to the district and the staff member has a right to continue working.

If the staff member reports a condition to the district, strict adherence to written guidelines outlined by the staff member shall be followed.

These guidelines shall identify who may have the information, who will give the information, how the information will be given, and where and when the information will be given. All such information will be held in confidence in accordance with Oregon law.

When informed of the infection, and with written, signed permission from the staff member, the district will develop procedures for formulating an evaluation team. The team shall address the nature, duration and severity of risk as well as any modification of activities. The team shall continue to monitor the staff member's condition.

Accommodations for a staff member infected with HIV, AIDS or HBV shall be the same as with any other illness.

END OF POLICY

Legal Reference(s):

ORS 243.650
ORS 342.850(8)
ORS 433.008
ORS 433.045
ORS 433.260

OAR 333-017-0000
OAR 333-018-0000
OAR 333-018-0005
OAR 581-022-2220

[1]HIV - Human Immunodeficiency Virus; AIDS - Acquired Immune Deficiency Syndrome; HBV - Hepatitis B Virus

DELETE

2nd Reading & Adoption
Action requested

Language highlighted in YELLOW is OSBA's Legal Expert's suggestion

North Wasco County School District 21

Code:	**IFCA**
Adopted:	6/08/00
Revised/Readopted:	5/26/04; 10/25/07; 6/15/17; 8/22/24
Orig. Code(s):	IFCA

~~21st Century Schools~~ Site Councils

The Board directs the superintendent to encourage community involvement in shared decision-making and to foster the collaborative efforts of district personnel, students, parents and community members through ~~21st Century Schools~~ Site Councils at each school site.

Additionally, the Board may, as deemed necessary for assisting in the administration of grants or for coordination of district wide programs, establish ~~21st Century Schools~~ Site Councils and/or other special committees at the district level for specific projects or issues.

Shared decision making is part of site-based decision making. It is a process, not an end in itself. Site-based decision making provides an opportunity for members of a school community to collaborate, where appropriate, in solving problems, defining goals and shaping direction for an individual school or unit.

The establishment and charge of the ~~21st Century Schools~~ Site Councils shall not interfere with the duties, responsibilities and rights of the duly elected Board. The district encourages the collaborative work of shared decision making.

At the school, Site Councils ~~site 21st Century Schools Councils~~ shall be structured as follows:

Composition

1. ~~21st Century Schools~~ Site Councils shall be composed of teachers, parents, classified employees and building administrator or designee as follows:

    a. Not more than half of the members shall be teachers;
    b. Not more than half of the members shall be parents of students attending the school;
    c. At least one member shall be a classified employee;
    d. One member shall be a building administrator or designee;
    e. In addition, other members may be designated by the ~~Board~~ **site council** including, but not limited to, local school committee members, business leaders, students and members of the community-at large.

Selection

2. Members of the ~~21st Century Schools~~ Site Council shall be selected as follows:

   a. Teacher shall be licensed teachers elected by licensed teachers at the school site;
   b. Classified employees shall be elected by classified employees at the school site;
   c. Parents shall be selected by parents of students attending the school;~~, by a process to be defined by the Board~~;
   d. Others shall be selected by the council.

Duties

3. The duties of the ~~21st Century Schools~~ Site Council shall include, but not be limited to:

   a. The development of plans to improve the professional growth of the school's staff;
   b. The improvement of the school's instructional program;
   c. The development and coordination of plans for the implementation of programs **under ORS Chapter 329 at that school;** ~~at the school in accordance with Oregon's Educational Act for the 21st Century;~~
   d. The administration of grants-in-aid for the professional development of teachers and classified employees.
   e. ~~Advising the Board in the development of a plan for school safety and student discipline under ORS 339.333~~.

If the Board determines that a school site is unable to fulfill the requirement of the ~~21st Century Schools~~ Site Council **for composition** as outlined in this policy, or if the needs of a school site require a different composition, the Board shall establish the ~~21st Century Schools~~ Site Council in a manner that best meets the educational needs of the district.

~~21st Century Schools~~ Site Councils may request a waiver of Board policy. **A** waiver request must be submitted in writing to the superintendent. The superintendent will submit the waiver request and his/her recommendation to the Board ~~for final approval~~. Policy waiver requests will be considered based on the district's mission statement, philosophy, Board-adopted goals and effective schooling tenets.

All ~~21st Century Schools~~ Site Council decisions are subject to superintendent and Board review and approval, respectively. In no case will ~~21st Century Schools~~ Site Councils abrogate any provision of the district's collective bargaining agreements, district contracts or Board policy, except through the waiver process.

~~21st Century Schools~~ Site Councils, the duties of which include advising the Board or making decisions on behalf of the Board, shall follow the notice, meeting and record-keeping requirements of the Public Meetings Law.

END OF POLICY

Legal Reference(s):

ORS 192.660 to -192.690
ORS 243.650
ORS 243.782
ORS 329.007
ORS 329.125
ORS 329.704
ORS 332.172
ORS 339.333
ORS 342.608
OAR 581-020-0105
OAR 581-020-0115
OAR 581-020-0130

2nd Reading & Adoption Action requested

North Wasco County School District 21

Code: JHCA/JHCB
Adopted: 8/22/24

Immunization and School Sports Participation**

Immunization

Proof of immunization must be presented at the time of initial enrollment[1] in school or within 30 days of transfer to the district in accordance with Oregon law. Proof consists of a signed Certificate of Immunization Status form documenting either evidence of immunization, a religious, philosophical beliefs and/or medical exemption or immunity documentation.[2]

School Sports Participation

A student participating in extracurricular sports in grades 7 through 12 is required to submit to an appropriate School Sports Pre-Participation Examination[3] prior to their initial participation in a related district program. The form[4] is to be completed and signed by a parent or guardian giving permission for the student to participate and signed by a medical provider authorized by law[5] who has examined and evaluated the student. The completed form(s) must be returned as directed.A student who is subsequently diagnosed with a significant illness or has had a major surgery is required to have a physical examination prior to further participation.

A student who exhibits signs, symptoms or behaviors consistent with a concussion following an observed or suspected blow to the head or body, or who has been diagnosed with a concussion will not be allowed to participate in any athletic event or training on that day, unless an athletic trainer licensed by the Board of Athletic Trainers or a physician licensed pursuant to ORS 677.100 - 677.228 has determined the student has not suffered a concussion.[6] Except as allowed above, a student excluded for concussion reasons will not be allowed to return to participate in an athletic event or training until the following three conditions have been met:

1. **It is not the same day as the student exhibited signs, symptoms or behaviors, experienced a blow to the head or body, or was diagnosed with a concussion;**

---

[1] The district shall immediately enroll a student experiencing houselessness in the school selected even if the student is unable to produce records normally required for enrollment.

[2] Documentation requirements for exemptions are outlined in ORS 433.267.

[3] The required form is available at https://www.osaa.org/governance/forms, a copy may be obtained from a school office, or a form generated by the medical provider may be used if it meets requirements of law in OAR 581-021-0041.

[4] The form may be used in either a hard copy or electronic format.

[5] This physical examination must be conducted by a physician possessing an unrestricted license to practice medicine, a licensed naturopathic physician, a licensed physician assistant, a licensed nurse practitioner or a licensed chiropractic physician who has clinical training and experience in detecting cardiopulmonary diseases and defects.

[6] For more information regarding medical releases for students in grades 9-12, see OSAA rules.

2. **The student no longer exhibits signs, symptoms or behaviors consistent with a concussion; and**

3. **The student has received a medical release form from a health care professional[7].**

A student who continues to participate in extracurricular sports in grades 7 through 12 shall be required to complete a sports examination once every two years, thereafter.

END OF POLICY

Legal Reference(s):

ORS 326.580
ORS 336.479
ORS 336.485 - ORS 336.490
ORS 433.235 - 433.280
OAR 333-019-0010
OAR 333-050-0010 - 050-0120
OAR 581-021-0041
McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX-A of the Every Student Succeeds Act, 42 U.S.C. §§ 11431-11435 (2018).
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2024).

[7] "Health care professional" includes a chiropractic physician, a naturopathic physician, a psychologist, a physical therapist, an occupational therapist, a physician assistant or a nurse practitioner who is licensed or registered under the laws of Oregon.

North Wasco County School District 21

Code: JHC
Adopted: 3/02/17
Revised/Readopted: 8/24/17; 3/21/24

Student Health Services and Requirements

Although the district's primary responsibility is to educate students, the students' health and general welfare is also an important Board responsibility. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices.

The district shall staff nursing services appropriate for students with medical needs and prevention-oriented health services per applicable requirements of Oregon Revised Statutes (ORS) 336.201 and Oregon Administrative Rule (OAR) 581-022-2220.
The district shall provide:

1. One registered nurse or school nurse for every 125 medically fragile students;

2. One registered nurse or school nurse or one licensed practical nurse under the supervision of a registered nurse or school nurse for each nursing-dependent student; and

3. One registered nurse or school nurse for every 225 medically complex students.

The district may use the most cost effective means available to meet the above requirements.

The nurse(s) employed by the district shall be licensed to practice as a registered nurse or nurse practitioner in Oregon and will function as an integral member of the instructional staff, serving as a resource person to teachers in securing appropriate information and materials on health-related topics.

Any nurse(s) providing services on behalf of the district shall follow all applicable requirements of ORS Chapter 678 and OAR Chapter 851. This includes, but is not limited to, delegation in accordance with OAR 851-047, which includes performing a nursing assessment of the patient prior to delegation, providing adequate supervision during the delegation, and evaluating the skills, ability and willingness of the delegee.[1]

The district shall maintain a prevention-oriented health services program which provides:

1. Pertinent health information on the students, as required by Oregon statutes or rules;

2. Health appraisal to include screening for possible vision or hearing problems;

3. Health counseling for students and parents, when appropriate;

[1] For additional delegation requirements, see OAR 851-047-0030.

DELETE

4. Health care and first-aid assistance that are appropriately supervised and isolate the sick or injured child from the student body;

5. Control and prevention of communicable diseases as required by Oregon Health Authority, Public Health Division, and the county health department;

6. Assistance for students in taking prescription and/or nonprescription medication according to established district procedures;

7. Services for students who are medically fragile or have special health care needs;

8. Integration of school health services with school health education programs.

The Board directs its district health staff to coordinate with health personnel from other public agencies in matters pertaining to health instruction or the general health of students and employees.

In accordance with the requirements of federal law, the district recognizes its responsibility to notify parents in advance of any nonemergency, invasive physical examination[2] or screening that is required as condition of attendance; administered and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student, or of other students. Notification will be provided at least annually at the beginning of the school year or when enrolling students for the first time in school and will include the specific or approximate dates during the school year when such activities are scheduled or expected to be scheduled.

Procedures shall be developed and implemented to carry out this policy. All district employees will be apprised of their responsibilities in this area. Parents shall have the opportunity to request their students be exempt from participation in vision or hearing screening. The district will abide by those requests.

END OF POLICY

Legal Reference(s):

ORS 329.025
ORS 336.201
ORS 336.211
OAR 581-022-2050
OAR 581-022-2220
OAR 581-022-2225

Protection of Pupil Rights, 20 U.S.C. § 1232h (2018); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2022).
Every Student Succeeds Act, 20 U.S.C. § 7928 (2018).
Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2018).

[2]The term "invasive physical examination" as defined by law, means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision or scoliosis screening. The term does not include any physical examination or screening that is permitted or required by state law, including physical examinations or screenings that are permitted without parental notification.

DELETE

North Wasco County School District 21

Code: JHCC
Adopted: 6/19/97
Revised/Readopted: 6/09/04; 3/02/17; 1/30/18; 10/22/20
Orig. Code: JHCC

Communicable Diseases – Students

The district shall provide reasonable protection against the risk of exposure to communicable disease for students. Reasonable protection from communicable disease is generally attained through immunization, exclusion or other measures as provided by Oregon law, by the local health department or in the *Communicable Disease Guidance* published by the Oregon Department of Education (ODE) and the Oregon Health Authority (OHA). Services will be provided to students as required by law.

A student will not attend school while in a communicable stage of a restrictable disease or when an administrator has reason to suspect that any susceptible student has been exposed to any disease for which the student is required to be excluded in accordance with law and per administrative regulation JCHH-AR – Communicable Disease – Students. If the disease is a reportable disease, the administrator will report the occurrence to the local health department. The administrator will also take whatever reasonable steps it considers necessary to organize and operate its programs in a way which both furthers the education and protects the health of students and others.

In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator shall inform the appropriate employees with a legitimate educational interest to protect against the risk of exposure.

The district may, for the protection of both the student who has a restrictable disease and the exposed student, provide an educational program in an alternative setting.

The district will include, as a part of its emergency plan, a description of the actions to be taken by district personnel in the case of a declared public health emergency or other catastrophe that disrupts district operations.

The district shall protect the confidentiality of each student's health condition and record to the extent possible and consistent with federal and state law.

The superintendent will develop administrative regulations necessary to implement this policy.

END OF POLICY

DELETE

Legal Reference(s):

ORS 431.150 to -431.157
ORS 433.001 to -433.526
OAR 333-018
OAR 333-019-0010
OAR 333-019-0014
OAR 333-019-1000
OAR 437-002-0360
OAR 437-002-0377
OAR 581-022-2220

OREGON DEPARTMENT OF EDUCATION and OREGON HEALTH AUTHORITY, *Communicable Disease Guidance* (2020).
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2019).

Cross Reference(s):

EBC/EBCA - Emergency Procedures and Disaster Plans
JHCCA - Students - HIV, HBV or AIDS

DELETE

North Wasco County
School District 21

Code: **JHCCA**
Adopted: 5/15/97
Revised/Readopted: 6/09/04; 3/02/17
Orig. Code(s): JHCCA

Students - HIV, HBV or AIDS**

The district will adhere strictly in policies and procedures to the Oregon Revised Statutes and the Oregon Administrative Rules as they relate to a student who is HIV positive or infected with HBV or diagnosed with AIDS[1].

The district recognizes a parent (student) has no obligation to inform the district of an HIV, HBV or AIDS condition and that the student has a right to attend school. If the district is informed of such a student, written guidelines shall be requested of the parent (student). These guidelines shall include who may have the information, who will give the information, how the information will be given and where and when the information will be given.

When informed of the infection, and with written permission from the parent (student), the district will develop procedures for formulating an evaluation team. The team shall address the nature, duration and severity of risk as well as any modification of activities. The team shall continue to monitor the student's condition.

Notification of alternative education programs shall be made to the parent or eligible student, if an HIV, HBV or AIDS student withdraws from school.

END OF POLICY

Legal Reference(s):

ORS 326.565
ORS 326.575
ORS 332.061
ORS 336.187
ORS 339.030
ORS 339.250
ORS 433.008
ORS 433.045
OAR 333-018-0000
OAR 333-018-0005
OAR 581-022-0705
OAR 581-022-1660

OREGON SCHOOL HEALTH SERVICES MANUAL: COMMUNICABLE DISEASES APPENDIX IV. GUIDELINES FOR SCHOOLS WITH CHILDREN WHO HAVE BLOODBORNE PATHOGENS, OREGON DEPARTMENT OF EDUCATION 2012.

DELETE

[1]HIV - Human Immunodeficiency Virus; HBV - Hepatitis B Virus; AIDS - Acquired Immune Deficiency Syndrome

2nd Reading & Adoption Action requested

North Wasco County School District 21

Code: JEA
Adopted: 4/12/01
Revised/Readopted: 6/09/04; 6/11/13; 12/15/16; 9/28/17; 1/30/18; 4/27/23; 8/22/24
Orig. Code: JEA

Compulsory Attendance

Except when exempt by Oregon law, all children between ages 6 and 18 who have not completed the 12th grade are required to regularly attend a public, full-time school during the entire school term. Persons having ~~legal~~ control of a child between the ages 6 and 18, who has not completed the 12th grade, are required to ~~have~~ **send** the child ~~attend~~ **to school** and maintain the child in regular attendance during the entire school term.

All children five of age who have been enrolled in a public school are required to attend regularly while enrolled in the public school. Persons having ~~legal~~ control of a child, who is five years of age and ~~has~~ **who have** enrolled the child in a public school, are required to have the child attend and maintain the child in regular attendance during the school term.

Attendance supervisors shall monitor and report any violation of the compulsory attendance law to the superintendent or designee.

~~The district will develop procedures for issuing a citation.~~

A parent who is not supervising their child by requiring school attendance may also be in violation of Oregon Revised Statute (ORS) 163.577(1)(c); Failing to supervise a child is a Class A violation.

~~In addition, under policy JHFDA - Suspension of Driving Privileges, the district may report students with 10 consecutive days unexcused absence or 15 cumulative days unexcused absences in a single term to the Oregon Department of Transportation.~~

Exemptions from Compulsory School Attendance

In the following cases, students shall not be required to attend public schools full-time:

1. Children being taught in a private or parochial school in courses of study usually taught in kindergarten through grade 12 in the public schools, and in attendance for a period equivalent to that required of students attending public schools.

2. Children proving to the Board's satisfaction that they have acquired equivalent knowledge to that acquired in the courses of study taught in kindergarten through grade 12 in the public schools.

3. Children who have received a high school diploma or a modified diploma.

4. Children being taught, by a private teacher, the courses of study usually taught in kindergarten through grade 12 in the public school for a period equivalent to that required of students attending public schools.

5. Children being educated in the home by a parent, **legal** ~~or~~ guardian or private teacher:

   a. When a student is taught or is withdrawn from a public school to be taught by a parent**, legal guardian** or private teacher, the parent**, legal guardian** or **private** teacher must notify the Columbia Gorge Education Service District (ESD) in writing within 10 days of such occurrence. In addition, when **such** a ~~home-schooled~~ student moves to a new ESD, the parent**, guardian or private teacher** shall notify the new ESD in writing, within 10 days, of the intent to continue home schooling. The ESD shall acknowledge receipt of any notification in writing within 90 days of receipt of the notification. The ESD is to notify, at least annually, **the** school districts of ~~home-schooled~~ students who **are registered with the ESD and** reside in their district;
   b. Each student being taught ~~by a parent or private teacher~~ **as described above** shall be examined no later than August 15, following grades 3, 5, 8 and 10:

      (1) If the student was withdrawn from public school, the first examination shall be administered at least 18 months after the date the student withdrew **from public school**;
      (2) If the ~~student~~ **child** never attended public or private school, the first examination shall be administered prior to the end of grade 3.
   c. Procedures for home-schooled students with disabilities are set out in Oregon Administrative Rule (OAR) 581-021-0029;
   d. Examinations ~~testing each student~~ shall be from the list of approved examinations from the State Board of Education;
   e. The examination must be administered by a neutral individual qualified to administer tests on the approved list provided by the Oregon Department of Education;
   f. The person administering the examination shall score the examination and report the results to the parent **or guardian**. Upon request of the ESD superintendent, the parent **or guardian** shall submit the results of the examination to the ESD;
   g. All costs for the test instrument, administration and scoring are the responsibility of the parent **or guardian**;
   h. In the event the ESD superintendent finds that the ~~student~~ **child** is not showing satisfactory educational progress, the ESD superintendent shall follow the guidelines in Oregon Revised Statutes and Oregon Administrative Rules.

6. Children whose sixth birthday occurred on or before September 1 immediately preceding the beginning of the current school year, if the parent or guardian notified the child's resident district in writing that the parent or guardian is delaying the enrollment of their child for one school year to better meet the child's needs for cognitive, social or physical development, as determined by the parent or guardian.

7. Children who are present in the United States on a nonimmigrant visa and who are attending a private, accredited English language learner program in preparation for attending a private high school or college.

8. Students excluded from attendance as provided by law.

9. Children who are eligible military children[1] are exempt up to 10 days after the date of military transfer or pending transfer indicated in the official military order.

[1] "Military child" means a child who is in a military family covered by the Interstate Compact on Educational Opportunity for Military Children, as determined under rules adopted by the State Board of Education.

10. An exemption may be granted to the parent or guardian of any child 16 or 17 years of age who is lawfully employed full-time, or who is lawfully employed part-time and enrolled in school, a community college or an alternative education program as defined in ORS 336.615.

11. An exemption may be granted to any child who is an emancipated minor or who has initiated the procedure for emancipation under ORS 419B.550 to 419B.558.

END OF POLICY

Legal Reference(s):

ORS 153.018
ORS 163.577
ORS 339.010 - 339.095
ORS 339.139
ORS 339.990
ORS 807.065
ORS 807.066
OAR 581-021-0026
OAR 581-021-0029
OAR 581-021-0076
OAR 581-021-0077

Cross Reference(s):

IGBHC - Alternative Education Notification

WELCOME

Nic Bowman	NORCOR Teacher	NORCOR
Anastasia Conlin	TOSA-Instructional Coach	DW
Theresa Schugt	1st Grade Teacher	CWE
Maria Bustos Ramos	3rd Grade Teacher	CES
Taylor Cofer	Science Teacher	TDHS
Jocelyn Paris	TLC Teacher	CES
Justine Fish	4th Grade Teacher	CES
Kristi Sturgeon	PE Teacher	TDMS
Rebekah Campbell	2nd Grade Teacher	CES
Jared Burrow	TOSA-School Culture and Climate	DHE
Katherine Kramer	4th Grade Teacher	DHE
Jessie Kerslake	SLC Teacher	CES
Grace Junkins	SS, Science, PE Virtual Teacher	IA
Allie Castaneda	6th Grade SS Teacher	TDMS
Tanya Cummings	SPED Teacher	DHE
Galen Seaman	Advanced Math Teacher	TDHS
Brianne Coburn	SPED Teacher	TDMS

Licensed Staff

WELCOME

ESPs

Toni Whatley	Secretary V-Facilities/Operations	OPS
Deidra Marx	Ed Asst IV-SELA	DHE
Avriel Karseboom	SLPA	DW
Blanca Morales	SELA-TLC	CES
Beatriz Gallegos	DLI-Ed Asst II	CES
Renate Clark	Secretary III	DO
Sarah Lawrence	Media Asst-PT	DHE
Amber Hewitt	Media Asst-PT	CES
Loyd Miller	Bus Driver	Transportation
Hailey Benfield	Ed Asst IV - SELA	CES

WELCOME

New to Leadership

Autumn Loyd	Principal	DHE
Sherri Moore	Principal	TDMS
Kevin Ramsey	Asst Principal	DHE
Shudhi Datta	Asst Principal	TDMS

2023-2024

2024-2025 D21 Board Goal Setting

Components of Collaborative Governance	Unified Leadership	Effective Partnerships	Systems Thinking	Shared Focus on Student Learning	Culture of Trust & Respect for Collective Responsibility	Learning Together	Collective Accountability & Support
What it looks like:							
Alignment to Board Self-Assessment Standards	**Standard 3: Effective Leadership** **Standard 11: Board Member Conduct, Ethics & Relationshp with the Superintendent**	**Standard 2: Community Engagement**	**Standard 9: Systems Thinking** **Standard 12: Budgeting & Financial Accountability**	**Standard 1: Vision-Directed Planning** **Standard 10: Innovation & Creativity**	**Standard 7:Culture and Climate**	**Standard 5: Using Data for Continuous Improvement and Accountability** **Standard 8: Learning Organization**	**Standard 4: Accountability**
Alignment to Characteristics of High-performing boards	1. A commitment to a vision of high expectations for all students as well as clear goals toward the vision	2. A collaborative relationship with staff and the community, and a strong communication structure.	3. Alignment of resources to district goals.	4. Strong shared beliefs and values about what is possible for all students and their ability to learn.	5. Leadership as a united team with the superintendent with strong collaboration and mutual trust	6. Data savviness and the use of data to drive continuous improvement. 7. Participation in professional development.	8. Behavior that is accountability driven, with more time focused on policies to improve student achievement.
Alignment to District Goals							
Superintendent Goals							
Board Goal	Specific Measurable Actionable Realistic Time bound All board members achieveat least Bronze Level Leadership Institute Certificationwith OSBA within the academic year.	Specific Measurable Actionable Realistic Time bound Form a planning group to meet in January to discuss future bond work.	Specific Measurable Actionable Realistic Time bound	Specific Measurable Actionable Realistic Time bound Create action items from worksession LPG data review. (See Board Goal 2024)	Specific Measurable Actionable Realistic Time bound Each board member attends three school based events this year. These include Coffee with the Superintendent and parents, Community Night Celebrations, School Community Assemblies and others.	Specific Measurable Actionable Realistic Time bound Board will review existing data and literature to inform upcoming policy directions on at least one policy initiative. One example would be: the impacts of prohibiting cell phone and other personal electronic devices at school.	Specific Measurable Actionable Realistic Time bound
Training & Tools **Opportunities for Board Professional Development**	LI curriculum is available via webinar on the OSBA site and at the fall and summer conference.	360 Superintendent Evaluation Basic & Intermediate Roles & Responsibilities Training	Strategic Visioning and Planning (Fall Conference)	Type your paragraph...	Basic Roles and responsibilities, Intermediate Roles and Responsibilities	Data Assessment Literacy Examining Data through Equity Lens	Board and Superintendent Evaluation Trainings through OSBA Calendar of events by CIO

SUMMER PROGRAMMING

NORTH WASCO COUNTY SCHOOL DISTRICT

2024

OVERVIEW OF SUMMER LEARNING GRANT (HB 4082)

- Grant allocations were announced March 18, 2024 and applications were due April 12, 2024
- NWCSD was awarded $630,000
- Three main goals: **academic enrichment**, **youth development**, and **equitable access and family partnerships**

ADDITIONAL REQUIREMENTS

- Existing Summer Learning Plan-21st Century Community Learning Centers (CCLC) Grant
- At least one partner organization
- Final reporting due to ODE November 15, 2025

SUMMER RISE - KINDERGARTEN TO 8TH GRADE

01 ENROLLMENT

222 students

02 ATTENDANCE

Average: 50 hours or 12.5 days

03 SUBJECTS

Focused on literacy, math and STEAM

04 PROGRAMS

Weekly art lessons, 2 weeks of swim lessons, robotics, SLC

CURRICULUM USED

Literacy:

Fundations / Ready to Rise: K - 3
Interactive Read Alouds: K - 3
Wit & Wisdom: 4 - 5
Amplify: 6 - 8
Read180: 6 -8

Math:

iReady: K - 8

STEAM:

Daily Invention Project: K - 5
Columbia Gorge STEM Hub: 4 - 5
OSU Extension Robotics: 6 - 8

TEACHING STAFF	20 TEACHERS
	K/1 DUAL LANGUAGE IMMERSION (DLI) CLASS OCCUPATIONAL THERAPIST STRUCTURED LEARNING CENTER (SLC) CLASS SPECIAL EDUCATION TEACHER
SUPPORT STAFF	12 SUPPORT STAFF
	1 ADMINISTRATIVE ASSISTANT 2 SOCIAL EMOTIONAL LEARNING ASSISTANTS (SELA) 2 SPECIAL EDUCATION ASSISTANTS

PARENT AND STUDENT FEEDBACK

STUDENT	Getting the extra support I needed when it came to math.
STUDENT	Having my friends by my side and having fun.
STUDENT	What contributed to a successful experience for me is how I got help when I was here.
PARENT	My son loved the art, the fact that there was a dual language class. The small class sizes.
PARENT	My child was delighted to go everyday. The projects kept her engaged and she was over the moon excited to show us what she had accomplished that day.
PARENT	The time frame of the program and the availability of riding the bus to and from the program, swimming lessons offered, meals provided

SUMMER SOAR DEMOGRAPHICS

90

90 Students ended the five week program.

12

12 Courses were offered during SOAR

- English
- Ceramics
- Health, PE
- Algebra, Geometry
- Economic, Civics
- US History, World History, Happiness Project
- Physics, Chemistry

12

12 Staff severed in Summer SOAR:
17 Days 4 Periods each teacher had at least 2 preps.

75

77 Students of 90 earned credit in the program

1.2 Credits were earned per student

WHAT DID THE STUDENTS HAVE TO SAY ABOUT SUMMER SOAR?

What contributed to a successful experience for you?

Smaller class sizes helped

Amazing Staff support

How could the program be improved in future?

Having more classes available to take.

IDEAS TO CREATE A MORE SUPPORTIVE PROGRAM FOR 6-12 GRADERS IN THE SUMMER OF 2025

- Continue credit retrieval
- Include:
- Support and enrichment for students who are below benchmarks in reading, writing and math in grades 6-11.
- Social Emotional Classes like the Happiness Project
- Elective classes for enrichment

North Wasco County School District

3632 West 10th Street
The Dalles, OR 97058
Ph. 541-506-3420
Fax 541-298-6018

08/15/2024

Greetings Dr. Williams,

Innovations Academy is requesting to have **770 instructional hours to accommodate the diverse needs of the students in our programs within the current staffing and budget. Innovations Academy operates M-Th from 8:00am to 2:40pm to accommodate the students' diverse educational needs.**

About Innovations Academy:

Innovations Academy was started in the 2022-2023 school year to serve our most at risk students in North Wasco County SD #21. The school is a merger of a project-based Charter high school and in person credit recovery program using online courseware. The school has evolved into a new in person program 8th-12th and an Innovations Virtual program K-12. In addition, we offer a "Hybrid Model" for the 8th-12 to increase the flexibility for our students to achieve their academic goals.

Innovations Academy is the district's resident alternative education platform. There are countless scenarios and conditions that students experience that bring them to our school.

Offering a four day school week for our students provides the following opportunities:

1. **Credit Recovery**
   Many students take additional classes offered through our virtual program. These students take the time on Friday to work on these classes independently in order to recover credits.

2. **Work and Internships for Credit**
   Many of our students are extremely credit deficient and use the Friday time to gain work hours for credit, attend dual credit community college classes and participate in internships. Students are able to earn 0.5 Elective credit for every 65 hours of work they complete toward their career goals.

North Wasco County School District

3632 West 10th Street
The Dalles, OR 97058
Ph. 541-506-3420
Fax 541-298-6018

3. **Student Population-23-24**
   Innovations In Person had 103 students and Innovations Virtual Academy had 155 students

   Our population of students is composed of students who require individualized student success plans and support to help them regain focus and strengthen their mental and physical health. Many of our students have one or more of the following diagnoses: Tier 1 trauma, neurodivergence, anxiety, depression, ADHD, etc. The four day school week allows them time for therapeutic care and overall health.

4. **Activity Time for Students on Fridays**

   Beginning this 24-25 school year, one Friday a trimester a Virtual assembly for all students and staff is scheduled. This provides opportunities to for staff, students and community members to engage in SEL, suicide and drug use prevention, equity/diversity, communication and relationship building activities for 3 hours. In addition, an optional "Fun Friday" will be offered every trimester with field studies and outreach programs for students. Our plan for the **25-26** school year is to provide one mandatory Friday a month for each program to experience a field study/field trip. The goal is to utilize the power of place-based education to engage our students in the community. This will **increase our instructional hours to 834 at full implementation**.

Advantages for Staff

1. **Increased Professional Development Time**

   The Innovations Academy staff uses Fridays without students for professional development and staff meetings. This undivided time allows our team the opportunity to engage in training sessions focused on trauma-informed learning, restorative practices, project based learning, thematic teaching, co-teaching, place based education etc. This invaluable time unifies our objectives, increases our effectiveness and retention.

2. **Student Centered Professional Learning Communities**

   Due to the small school model and the challenge with having only one subject specialist grades 8-12, the PLC time is structured to be student centered and oriented for creating success plans for students and staff. This rich dialogue provides teachers with the tools and methods to tailor a student's academic plan to take into consideration all of the students' circumstances.

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Our school has grown exponentially, and I observe the sense of belonging and engagement increasing every month. Innovations Academy graduated 61 students in 23-24, many of whom would not have made it without the flexibility and options that the reduced instructional time provides. Please see the attached New IA Student Intake Protocol, New IVA Student Intake Protocol and Proposed IVA Instructions Minutes 24-25 with Blackout days.

Thank you for your consideration,

Mrs. Donna M Sholtis She/Her/Hers
Principal - Innovations Academy / Innovations Virtual Academy/ NORCOR
3601 West 10th Street
The Dalles, OR 97058
541-506-3410 ext. 3001
541-256-6056 cell/text,

RESOLUTION TRANSFERRING APPROPRIATIONS
2024-25 YOUTH TRANSITION GRANT

RESOLUTION 24-25-03

Whereas, the current budget for North Wasco County School District 21 anticipated that funds received to operate the Youth Transition Program would be received from the State of Oregon, and;

Whereas, it has now been determined by the State of Oregon that this program is now strictly a a pass-through of federal funds and should be properly accounted for in the federal grants fund.

Therefore, be it resolved, that the appropriations for the fiscal year beginning July 1, 2024, are adjusted to transfer all budgeted revenue and expenditure appropriations for the Youth Transition Fund from the state grants fund to the federal grants fund.

220 - STATE GRANTS FUND APPROPRIATION TRANSFER

	Existing	Changes	Adjusted
Revenue:			
State grants	$ 135,753	$ (135,753)	$ -
Total revenue	$ 135,753	$ (135,753)	$ -
Expenditures:			
Support services	$ 135,753	$ (135,753)	$ -
Total expenditures	$ 135,753	$ (135,753)	$ -
Fund total	$ 135,753	$ (135,753)	$ -

210 - FEDERAL GRANTS FUND APPROPRIATION TRANSFER

	Existing	Changes	Adjusted
Revenue:			
State grants	$ -	$ 135,753	$ 135,753
Total revenue	$ -	$ 135,753	$ 135,753
Expenditures:			
Support services	$ -	$ 135,753	$ 135,753
Total expenditures	$ -	$ 135,753	$ 135,753
Fund total	$ -	$ 135,753	$ 135,753

Adopted this 22nd day of August, 2024.

_____
David Jones, Board Chair

_____
Randal Anderson, CFO

NORTH WASCO COUNTY SCHOOL DISTRICT

Balance Sheet

June 30, 2024

As of July 31, 2024

Balance Sheet	General Fund	Federal Grants	All State Grants	Local Grants	Special Revenue	Reserve Funds	Nutrition Services	Debt Service	Capital Projects	District Totals
ASSETS:										
Cash & Investments	4,119,669	(601,583)	(250,373)	186,651	516,664	331,721	218,090	14,566	115,828	4,651,234
Accounts Receivable	3,103,836	657,912	442,012	23,667		-	45,667	-	1,185	4,274,279
Inventory/Prepaid expense	16,709	-	2,778			-	15,135	-	-	34,622
Total Assets	**7,240,214**	**56,329**	**194,417**	**210,318**	**516,664**	**331,721**	**278,892**	**14,566**	**117,013**	**8,960,134**
LIABILITIES:										
Accounts Payable	2,214,858	1,518	36,402			5,000	258,653	-	-	2,516,431
Payroll Liabilities	1,934,025	-				-	-	-	-	1,934,025
Deferred Revenue	498,560	-				-	16,201	-	-	514,761
Total Liabilities	**4,647,443**	**1,518**	**36,402**	**-**	**-**	**5,000**	**274,854**	**-**	**-**	**4,965,217**
FUND BALANCE:										
Total Fund Balance	**2,592,771**	**54,811**	**158,015**	**210,318**	**516,664**	**326,721**	**4,038**	**14,566**	**117,013**	**3,994,917**
Revenues & Expenditures: 2023-24 Year to Date										
Beginning Fund Balance	21,798	40,246	77,039	372,798	303,573	349,817	234,454	15,655	78,123	1,493,503
Year to Date Revenues	41,251,904	4,268,391	4,743,520	904,376	1,325,880	322,370	1,599,434	2,470,845	286,452	57,173,172
Year to Date Expenditures	38,680,931	4,253,826	4,662,544	1,066,856	1,112,789	345,466	1,829,850	2,471,934	247,562	54,671,758
Year to Date Net Income (Loss)	2,570,973	14,565	80,976	(162,480)	213,091	(23,096)	(230,416)	(1,089)	38,890	2,501,414
Ending Fund Balance	**2,592,771**	**54,811**	**158,015**	**210,318**	**516,664**	**326,721**	**4,038**	**14,566**	**117,013**	**3,994,917**

NORTH WASCO COUNTY SCHOOL DISTRICT

Expenditure Status Report

For the year ending June 30, 2024

As of July 31, 2024

DESCRIPTION	Budget	Year to Date Expenditures	Encumbrances	Balance	% Budget
100 General Fund					
1000 - Instruction	22,511,318	22,855,054	-	(343,736)	101.53%
2000 - Support Services	15,217,739	15,187,469	-	30,270	99.80%
5000 - Debt Service & Fund Transfers	638,408	638,408	-	-	100.00%
6000 - Contingency		-	-	-	0.00%
7000 - Unappropriated Ending Fund Balance	1,006,244			1,006,244	0.00%
Totals	**39,373,709**	**38,680,931**	**-**	**692,778**	**98.24%**
210 - Federal Programs Fund					
1000 - Instruction	4,282,627	3,239,009	-	1,043,618	75.63%
2000 - Support Services	1,921,865	981,155	-	940,710	51.05%
3000 - Enterprise & Community Services	253,101	33,662		219,439	13.30%
4000 - Capital Outlay	1,161,015	-	-	1,161,015	0.00%
7000 - Unappropriated Ending Fund Balance	-			-	0.00%
Totals	**7,618,608**	**4,253,826**	**-**	**3,364,782**	**55.83%**
220 - State Grant Funds					
1000 - Instruction	919,518	586,282	-	333,236	63.76%
2000 - Support Services	452,768	277,577	-	175,191	61.31%
3000 - Enterprise & Community Services	150,000	-	-	150,000	0.00%
4000 - Capital Outlay	500,000	224,873	-	275,127	44.97%
7000 - Unappropriated Ending Fund Balance				-	0.00%
Totals	**2,022,286**	**1,088,732**	**-**	**933,554**	**53.84%**
230 - Local Grants					
1000 - Instruction	77,768	76,197	-	1,571	97.98%
2000 - Support Services	109,980	95,700		14,280	87.02%
3000 - Enterprise & Community Services	693,324	806,275	-	(112,951)	116.29%
5000 - Debt Service & Fund Transfers	-	88,684		(88,684)	
Totals	**881,072**	**1,066,856**	**-**	**(185,784)**	**121.09%**
240 - Vocational Education Fund					
1000 - Instruction	63,720	37,819	-	25,901	59.35%
Totals	**63,720**	**37,819**	**-**	**25,901**	**59.35%**
242 - Enterprise Zone Funds					
1000 - Instruction	55,000	36,115	-	18,885	65.66%
2000 - Support Services	165,000	108,897	-	56,103	66.00%
4000 - Capital Outlay	302,333	-	-	302,333	0.00%
Totals	**522,333**	**145,012**	**-**	**377,321**	**27.76%**
251 - Student Investment Account					
1000 - Instruction	1,393,474	1,315,851	-	77,623	94.43%
2000 - Support Services	2,058,827	1,544,711	-	514,116	75.03%
4000 - Capital Outlay				-	0.00%
Totals	**3,452,301**	**2,860,562**	**-**	**591,739**	**82.86%**

NORTH WASCO COUNTY SCHOOL DISTRICT

Expenditure Status Report

For the year ending June 30, 2024

As of July 31, 2024

DESCRIPTION	Budget	Year to Date Expenditures	Encumbrances	Balance	% Budget
252 - High School Success Account					
1000 - Instruction	721,582	627,191	-	94,391	86.92%
2000 - Support Services	127,802	86,059	-	41,743	67.34%
4000 - Capital Outlay				-	0.00%
Totals	**849,384**	**713,250**	**-**	**136,134**	**83.97%**
285 Technology Fund					
2000 - Support Services	529,515	283,907	-	245,608	53.62%
7000 - Unappropriated Ending Fund Balance				-	0.00%
Totals	**529,515**	**283,907**	**-**	**245,608**	**53.62%**
292 - Textbook Replacement Fund					
1000 - Instruction	85,000	61,559	-	23,441	72.42%
2000 - Support Services	110,000	-	-	110,000	0.00%
7000 - Unappropriated Ending Fund Balance	211,880	-	-	211,880	0.00%
Totals	**406,880**	**61,559**	**-**	**345,321**	**15.13%**
295 - Bus Replacement Fund					
2000 - Support Services	768,392	929,958	-	(161,566)	121.03%
3000 - Enterprise & Community Services	164,000		-	164,000	0.00%
Totals	**932,392**	**929,958**	**-**	**2,434**	**99.74%**
298 - Vehicle Replacement Fund					
2000 - Support Services	20,000			20,000	0.00%
7000 - Unappropriated Ending Fund Balance	4,624			4,624	0.00%
Totals	**24,624**	**-**	**-**	**24,624**	**0.00%**
299 - Nutrition Services Fund					
3000 - Enterprise & Community Services	1,853,885	1,829,850	-	24,035	98.70%
Totals	**1,853,885**	**1,829,850**	**-**	**24,035**	**98.70%**
303 - OSBA PERS Bonds					
5000 - Debt Service & Fund Transfers	1,927,230	1,927,230		0	100.00%
7000 - Unappropriated Ending Fund Balance	100	-		100	0.00%
Totals	**1,927,330**	**1,927,230**	**-**	**100**	**99.99%**
304 - Full Faith & Credit Obligation					
5000 - Debt Service & Fund Transfers	380,563	380,563	-	-	100.00%
7000 - Unappropriated Ending Fund Balance				-	0.00%
Totals	**380,563**	**380,563**	**-**	**-**	**100.00%**
305 - Bus Purchase Fund					
5000 - Short term debt sercice	165,000	164,141		859	99.48%
7000 - Unappropriated Ending Fund Balance					
	165,000	**164,141**	**-**	**859**	99.48%
401 - Capital Improvements					
2000 - Support Services	146,000	5,559	-	140,441	3.81%
4000 - Capital Outlay	142,078	242,003		(99,925)	170.33%
Totals	**288,078**	**247,562**	**-**	**40,516**	**85.94%**
Total All Funds	**61,126,680**	**54,671,758**	**-**	**6,619,063**	

North Wasco County School District #21

School District Board of Directors

Action Item

BOARD ACTION

Date **August 22, 2024**

DISCUSSION

The District and the D21 Education Association have met and reached a tentative agreement on all articles that were opened on May 15, 2024, pursuant to Article 26(A) of the 2022-2025 collective bargaining agreement. One article of the modified agreement calls for a 2% increase in the 2023-24 salary schedule with the provision that only 1% of the increase will be paid during the 2024-25 school year. Another article stipulates that three (3) workdays will be removed from the adopted 2024-25 school year calendar.

The Association has notified the District that their membership has voted to ratify all the agreed upon changes.

ACTION

I move to ratify all the agreed upon changes to the 2022-2025 collective bargaining agreement between the District and the D21 Education Association, effective July 1, 2024.

Questions about this request can be forwarded to Ramdal Anderson at andersonr@nwasco.k12.or.us.

3632 West 10th Street, The Dalles, OR 97058
541-506-3420 Fax 541-298-6018

"The North Wasco County School District is an equal opportunity educator and employer."

North Wasco County School District #21

School District Board of Directors

Action Item

BOARD ACTION

Date **August 22, 2024**

DISCUSSION

The District and the North Wasco Education Support Professionals Association have met and reached a tentative agreement on all articles that were opened on May 15, 2024, pursuant to Article 20 of the 2022-2025 collective bargaining agreement. One article of the modified agreement calls for a 2% increase in the 2023-24 salary schedule with the provision that only 1% of the increase will be paid during the 2024-25 school year. Another article stipulates that three (3) workdays will be removed from the adopted 2024-25 school year calendar.

The Association has notified the District that their membership has voted to ratify all the agreed upon changes.

ACTION

I move to ratify all the agreed upon changes to the 2022-2025 collective bargaining agreement between the District and the North Wasco Education Support Professionals Association, effective July 1, 2024.

Questions about this request can be forwarded to Ramdal Anderson at andersonr@nwasco.k12.or.us.

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North Wasco County School District #21

School District Board of Directors

Action Item

BOARD ACTION

Date **August 22, 2024**

DISCUSSION

Non-represented employees include the superintendent, licensed administrators, directors, coordinators and confidential staff. Historically these non-represented employees have received the same salary adjustments that have been granted to represented employees.

This year the salary adjustments would be 2% increase in the 2023-24 salary schedules with the provision that only 1% of the increase will be paid during the 2024-25 school year and that three (3) workdays will be removed from the 2024-25 work calendar for each employee.

ACTION

I move to grant the non-represented employees of North Wasco County School District the same salary adjustments that were granted to represented employees for the 2024-25 school year, effective July 1, 2024.

Questions about this request can be forwarded to Ramdal Anderson at andersonr@nwasco.k12.or.us.

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541-506-3420 Fax 541-298-6018

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North Wasco County School District

2024-2025 School District Calendar

RE-ADOPTED 8.22.24

July 2024				
1	2	3	H	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

August 2024				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	D/IN	D/IN
26	IN	IN	TW	TW

September 2024				
H	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

October 2024				
	1	2	3	4
7	8	9	10	D/IN
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

November 2024				
				1
4	5	6	7	8
H	12	13	14	15
18	19	20	21	22
TW	CC	NC	H	NC

December 2024				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
B	B	B	B	B
B	B			

January 2025				
		B	B	B
6	7	8	9	10
13	14	15	16	17
NC	21	22	23	24
27	28	29	30	31

February 2025				
3	4	5	6	7
10	11	12	13	IN
NC	18	19	20	21
24	25	26	27	28

March 2025				
3	4	5	6	7
10	11	12	13	TW
17	18	19	20	21
B	B	B	B	B
31				

April 2025				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

May 2025				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	CC
H	27	28	29	30

June 2025				
2	3	4	5	6
9	10	11	12	TW
16	17	18	H	20
23	24	25	26	27
30				

D/IN	=	Principal Designated In-Service – No School
IN	=	In-Service Day – No School for Students
B	=	Break – No School for Staff or Students
ER	=	Early Release (K-12th grade, except Innovations Academy)
TW	=	Teacher Workday – No School for Students
C	=	Conference Comp Day – No School
NC/H	=	Non-Contract/Holiday - No School for Staff or Students
	=	End of Semester

Holidays, Vacations & Important Dates

Aug 22 - 23..... Inservice Trainings (District/Principal designated)
Aug 26 – 28..... New Staff Inservice / District & Building Inservice
August 29-30 ..... Teacher Work Day – No School
September 2 ..... Labor Day Holiday – No School
September 3 ..... New to School Day – KG, 6th & 9th
September 4 ..... First Day of School for KG - 12th grades
October 11..... State Inservice Day – Non-Contract / No School
November 1 .....District Blackout date – District closed
November 11..... Veterans' Day Holiday – No School
November 25..... Teacher Work Day – No School
November 26..... Conference Comp Day – No School
November 27-29..... Thanksgiving Break – Non-Contract / No School
Dec 23 – Jan 3..... Winter Break – Non-Contract / No School

January 6..... District Blackout date – District closed
January 7 ..... School Resumes after Winter Break
January 20 ..... MLK Jr Day – Non-Contract /No School
February 14 ..... Inservice Training (Licensed)
February 17 ..... Presidents' Day – Non-Contract / No School
March 14 ..... Teacher Work Day – No School
March 24-28..... Spring Break – Non-Contract / No School
May 23 ..... Conference Comp Day – No School
May 26 ..... Memorial Day Holiday – No School
June 7 ..... High School Graduation
June 11 ..... Last Day of School
June 12..... District Blackout date – District closed
June 12 & 13..... Teacher Work Day (Teachers Only)
June 19 ..... Juneteenth Holiday

End of Trimester Dates

End of Trimester 1 ... November 22nd
End of Trimester 2 ... March 13th
End of Trimester 3 ... June 11th

School Year Summary

Teacher Contract Days	187
Student Contact Days (Year)	171 / 172
Student Contact Days – S1	55 / 56
Student Contact Days – S2	60
Student Contact Days – S3	56

North Wasco County School District #21

School District Board of Directors

Board Motion for Action Item

BOARD ACTION

Date: August 22nd, 2024

DISCUSSION

Julie Gurcynzski, who is employed as the Intensive Program Point Person for the District, retired in the PERS system on August 1st, 2024. Mrs. Gurcynzski is requesting the School Board rehire her in the same position on a temporary contract until the end of the school year, June 30th, 2025.

ACTION

I move to approve the request to rehire Julie Gurcynski in her current position as the Intensive Program Point Person for the District, on a temporary contract until the end of the school year June 30th, 2025.

3632 West 10th Street, The Dalles, OR 97058
541-506-3420 Fax 541-298-6018

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North Wasco County School District 21

1st Reading
No action requested

Code: BBF
Adopted: 1/14/04
Revised/Readopted: 10/25/07; 10/22/15; 8/27/20

Board Member Standards of Conduct

A Board member should:

1. Comply with ethics laws for public officials;

2. Understand that the Board sets the standards for the district through Board policy. Board members do not manage the district on a day-to-day basis;

~~3. Attend all regularly scheduled Board meetings insofar as possible and become informed concerning the issues to be considered at those meetings;~~

4. Understand that the Board makes decisions by a quorum vote of the Board. Individual Board members may not commit the Board to any action;

~~5. Recognize that policy decisions must be made only after full discussion at publicly held Board meetings;~~

6. Respect the right of other Board members to have opinions and ideas which differ;

7. Recognize that decisions made by a quorum vote are the final decisions of the Board. Such decisions should be supported by all Board members;

8. Make decisions only after the facts are presented and discussed;

9. Understand the chain of command and refer problems or complaints **to the proper administrative office;** ~~directly to the superintendent unless the complaint is against the superintendent which should be referred to the Board chair on behalf of the Board~~;

10. Recognize that the Board must comply with the Public Meetings Law and only has authority to make decisions at properly noticed Board meetings;

11. Insist that all Board and district business is ethical and honest;

12. Be open, fair and honest — no hidden agendas;

13. Understand that Board members will receive information that is confidential and cannot be shared;

14. Recognize that the superintendent is the Board's employee and designated as the chief executive officer of the district;

15. Take action only after hearing the superintendent's recommendations;

16. Refuse to bring personal or family problems into Board considerations;

17. Give district staff the respect and consideration due to skilled, professional employees;

18. Present personal criticism of district operations to the superintendent, when appropriate, not to district staff;

19. Respect the right of the public to attend and observe Board meetings;

20. Respect the right of the public to be informed about district decisions and school operations as allowed by law;

21. Remember that content discussed in executive session is confidential;

22. Use social media, websites, or other electronic communication judiciously, respectfully, and in a manner that does not violate Oregon's Public Meetings Laws ~~and follows School Board Policies JFCEB: Personal Electronic Devices and Social Media and Policy GCAB: Personal Electronic Devices and Social Media~~;

23. When posting online or to social media, Board members will treat and refer to other Board members, staff, students and the public with respect, and will not post confidential information about students, staff or district business ~~and follows School Board Policies JFCEB: Personal Electronic Devices and Social Media and Policy GCAB: Personal Electronic Devices and Social Media~~;

24. A Board member is a mandatory reporter of child abuse. A Board member having reasonable cause to believe that any child with whom the Board member comes in contact with has suffered abuse or that any person with whom the Board member comes in contact with has abused a child shall immediately make ~~an oral~~ **a** report ~~by telephone or otherwise~~ to the ~~local~~ Department of Human Services (DHS[1]~~), to the designee of the department~~ or to ~~a local~~ law enforcement within the county where the person making the report is located at the time of contact;

~~25. Remember always the first and greatest concern of the board must be the educational welfare of the students attending the public schools.~~

END OF POLICY

Legal Reference(s):

ORS 162.015 - 162.035
ORS 162.405 - 162.425
ORS 192.610 - 192.710
ORS 244.040

ORS Chapter 244
ORS 332.055
ORS 419B.005
ORS 419B.010
ORS 419B.015
Senate Bill 415 (2019)

[1] How to report abuse or neglect: Oregon DHS. Call 855-503-SAFE (7233)

1st Reading
No action requested

North Wasco County School District 21

Code: BBFC
Adopted:

Reporting of Suspected Abuse of a Child

{Optional policy. Board members are included in the definition of public official from ORS 419B.005, which are designated mandatory reporters of child abuse by ORS 419B.010.}

A Board member is a mandatory reporter of child abuse[1]. A Board member having reasonable cause to believe that any child with whom the Board member comes in contact with has suffered abuse or that any person with whom the Board member comes in contact with has abused a child shall immediately notify Oregon Department of Human Services (DHS) or law enforcement pursuant to Oregon Revised Statute (ORS) 419B.015.

The Board member making a report of child abuse, as required by ORS 419B.010, shall make a report through DHS[2] or to a law enforcement agency within the county where the Board member making the report is located at the time of the contact.

The report must contain, if known, the names and addresses of the child and the parents of the child or other persons responsible for the care of the child, the child's age, the nature and extent of the abuse, including any evidence of previous abuse, the explanation given for the abuse, and any other information that the Board member making the report believes might be helpful in establishing the cause of the abuse and the identity of the perpetrator.

END OF POLICY

Legal Reference(s):

ORS 332.107
ORS 419B.005
ORS 419B.010
ORS 419B.015

[1] Includes the neglect of a child; abuse is defined in ORS 419B.005.

[2] How to report abuse or neglect: Oregon DHS. Call 855-503-SAFE (7233)

North Wasco County School District 21

1st Reading
No action requested

Code: **JBAA**
Adopted: 12/15/16

Section 504 – Students

In compliance with the requirements of Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 and the Americans with Disabilities Act Amendments Act of 2008 (ADA), the district shall ensure that no otherwise qualified individual with disabilities shall, solely by reason of **a** ~~his/her~~ disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity conducted by the district or those provided by the district through contractual or other arrangements. Programs and activities shall be accessible and usable by individuals with disabilities as prescribed by law.

The superintendent will ensure all ~~Section 504-qualified~~ students ~~with disabilities~~ are identified annually **who qualify for Section 504**. Students will be evaluated by a team of individuals knowledgeable about the student, the meaning of the evaluation data and placement options. Services will be provided as required by law.

The superintendent will develop administrative regulations as needed for the implementation of this policy and to meet the requirements of state and federal law. Regulations will include provisions to ensure notice of the district's responsibilities are provided as required and that procedures are established for students, parents and staff with complaints concerning district compliance with the provisions of law.

END OF POLICY

Legal Reference(s):

ORS 192.630
ORS 326.051 (1)(e)
ORS 659.850
ORS 659.865

ORS 659A.103
ORS 659A.109

OAR 581-015-2030

OAR 581-021-0045
OAR 581-021-0046
OAR 581-021-0049
OAR 581-022-1140

ORS 343.068

~~Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).~~
~~Rehabilitation Act of 1973, 29 U.S.C. § § 791, 793-794 (2006).~~
~~Americans with Disabilities Act Amendments Act of 2008.~~

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2017); 28 C.F.R. Part 35 (2017).
Nondiscrimination on the Basis of Handicap in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 104 (2017).
Rehabilitation Act of 1973, 29 U.S.C. § § 791, 793-794 (2012).
Americans with Disabilities Act Amendments Act of 2008.

1st Reading
No action requested

North Wasco County School District 21

Code: **JGA**
Adopted: 6/08/00
Revised/Readopted: 6/09/04; 3/02/17
Orig. Code(s): JGA

Corporal Punishment**

The use of corporal punishment in any form is strictly prohibited in the district. No student will be subject to the infliction of corporal punishment.

"Corporal punishment" is defined as the willful infliction of, or willfully causing the infliction of, physical pain. **Corporal punishment does not include the use of physical force authorized in ORS 161.205 (2), (4) or (5) for the reasons specified therein, or physical pain or discomfort resulting from or caused by participation in athletic competition or other such recreational activity, voluntarily engaged in by a student.**

No teacher, administrator, other school personnel or school volunteer will subject a student to corporal punishment or condone the use of corporal punishment by any person under **their** ~~his/her~~ supervision or control. Permission to administer corporal punishment will not be sought or accepted from any parent or school official.

[A parent or legal guardian of a minor child may use reasonable physical force upon the minor child when and to the extent the person reasonably believes the physical force is necessary to maintain discipline or promote the welfare of the minor child, unless the physical force constitutes abuse as defined in ORS 418.257 or 419B.005.]

A staff member is authorized to employ **reasonable** physical force **upon a student only to the extent that the application of physical force is consistent with ORS 339.285-339.303 and is not corporal punishment as defined in ORS 339.250(9).** ~~when, in his/her professional judgment, the physical force is necessary to prevent a student from harming self, others or doing harm to district property.~~ Physical force shall not be used to discipline or punish a student.

A staff member found in violation of this policy may be subject to discipline up to and including dismissal. A volunteer found in violation of this policy by administration may be subject to sanctions and/or prohibited from volunteer service in the district

The superintendent shall inform all staff members and volunteers of this policy.

END OF POLICY

Legal Reference(s):

ORS 161.205 OAR 581-021-0050 to -0075 ORS 339.240 ORS 339.250

OAR 584-020-0040

1st Reading
No action requested

North Wasco County School District 21

Code: JHCCF
Adopted: 6/09/04
Revised/Readopted: 10/09/08; 3/02/17; 4/28/22; 3/16/23

Pediculosis (Head Lice)

A student with a suspected case of head lice may be referred to designated trained staff for a screening. The screening will be done in a confidential manner by trained personnel.

School personnel will notify the parent or guardian of a student found with head lice and may provide information on treatment. The student will be allowed to remain in school.

[Suggested school measures for head lice provided in *Communicable Disease Guidance for Schools* issued by the Oregon Department of Education and Oregon Health Authority will be consulted.]

~~The Board recognizes that district programs should be conducted in a manner that protects and enhances student and employee health and is consistent with recognized health practices. Consequently, in order to prevent the spread of pediculosis (head lice) in the school setting, district staff shall institute guidelines for classrooms that will assist in the prevention and spread of head lice. Students with suspected cases of lice shall be referred to the school nurse, building administrator or designated personnel for assessment. Students found with live lice will be excluded from school attendance. The district recognizes that the Oregon Department of Human Services, Health Services, no longer requires excluding for the presence of nits (lice eggs) and allows discretion to districts to exclude. Students excluded from school will be readmitted after assessment by designated personnel to confirm no lice are present.~~

~~Successful treatment of head lice requires a coordinated approach and may involve the use of anti-louse products, combing and implementation of preventative measures recommended by health authorities. The district will provide parents of students found to have contracted head lice with treatment information.~~

~~The superintendent will develop administrative regulations, as necessary, to implement this policy~~.

END OF POLICY

Legal Reference(s):

~~ORS 433.255~~
~~ORS 433.260~~
~~OAR 333-019-0010~~
~~OAR 437-002-0360~~
~~OAR 581-022-2220~~

ORS 332.107

2nd Reading & Adoption Action requested

North Wasco County School District 21

Code: DJC
Adopted: 1/11/01
Revised/Readopted: 1/28/04; 11/09/06; 10/25/07; 7/21/16; 12/16/21; 8/22/24
Orig. Code: DJC

Bidding Requirements

The Board is the Local Contract Review Board (LCRB) for the district. **The LCRB has not adopted its own rules of procurement. Consequently, the Oregon Attorney General's Model Public Contracting Rules[1] shall apply to the district.[2]** ~~All public contracts shall be invited in accordance with applicable competitive procurement provisions of Oregon Revised Statutes and adopted public contracting rules.~~

~~The Board, acting as its own LCRB, adopts the Oregon Attorney General's Model Public Contract Rules, Oregon Administrative Rule (OAR) Chapter 137, Divisions 046 through 049 in effect at the time this policy is adopted.~~

~~The district uses the construction manager/general contractor alternative contracting method, The district shall procure the construction manager/general contractor services in accordance with model rules the Attorney General adopts under Oregon Revised Statute (ORS) 279A.065(3).~~

Additionally, the **district** ~~Board~~ may include as part of its rules portions of the Oregon Department of Administrative Services **administrative** rules governing Public Contract Exemptions, OAR Chapter 125, Divisions 246-249 ~~in effect at the time this policy is adopted~~.

The **LCRB** ~~Board~~ may make the written findings required by law for exemptions from competitive bidding. Such findings shall be maintained by the district and made available on request.

The district may not artificially divide or fragment a procurement to reduce the procurement requirements.

The superintendent may develop administrative regulations or procedures to assist with the implementation of this policy and applicable procurement rules.

~~The district shall review its rules each time the Attorney General adopts a modification of the model rules, as required by ORS 279A.065(6)(b), to determine whether any modifications need to be made to district rules to ensure compliance with statutory changes. Modifications will be made only following review by the district's legal counsel. New rules, as necessary, shall be adopted by the Board. In the event it is unnecessary to adopt new rules, Board minutes will reflect that the review process was completed as required.~~
~~The Board, acting as the LCRB, may enact a resolution that authorizes the district to designate a public improvement as a community benefit contract per the requirements included in ORS 279C.300 to 279C.470.~~

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[1] **Oregon Administrative Rules (OAR) 137-045 - 049**

[2] **See ORS 279A.065(5).**

Goods and Services

The district will purchase goods and services through the following procedures, unless an exception applies:

1. **Small Procurement. For purchases of goods and services with a contract price not exceeding $25,000, the district can use any manner deemed practical or convenient, including direct selection or award. Amendments to a contract awarded through small procurement must be in accordance with OAR 137-047-0800.**

2. **Intermediate Procurement. For purchases of goods and services with a contract price exceeding $25,000, but not exceeding $250,000, the district shall seek at least three informally solicited competitive price quotes or competitive proposals from prospective contractors. The district will keep record of the request and quotes. If three quotes are not reasonably available, fewer will suffice, but the district will make a written record of the effort made. The district may negotiate with a prospective contractor to clarify the quote or offer, or to effect modifications. Amendments to a contract awarded through intermediate procurement must be in accordance with OAR 137-047-0800.**

3. **Regular Procurement. For purchases exceeding $250,000, the district will use competitive sealed bids (OAR 137-047-0255) or competitive sealed proposals (OAR 137-047-0260). Amendments to contracts awarded through regular procurement must be in accordance with OAR 137-047-0800.**

4. **Emergency Procurements. In situations of emergency[3], the LCRB or designee may authorize an emergency procurement. In an emergency procurement, the district is not required to follow general procurement requirements. The district must ensure competition for the contract that is reasonable and appropriate under the circumstances. The district must document the nature of the emergency and the method used for the selection of the contractor.**

5. **Sole-source Procurements. If the LCRB or designee determines that the goods or services are available from only one source, the district may award a contract without competition. To the extent reasonably practicable, the district shall negotiate with the sole source to obtain contract terms that are advantageous to the district. The determination of sole source must be based on written findings and may include:**

    a. **That the efficient utilization of existing goods requires acquiring compatible goods or services;**
    b. **That the goods or services required to exchange software or data with other public or private agencies ae available from only one source;**
    c. **That the goods or services are for use in a pilot or experimental project; or**

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[3] **"Emergency" means circumstances that:**
1. **Could not have been foreseen;**
2. **Create a substantial risk of loss, damage or interruption of services or a substantial threat to property, public health, welfare or safety; and**
3. **Require prompt execution of a contract to remedy the condition.**

d. **Other findings that support the conclusion that the goods or services are available from only one source.[4]**

6. **Special Procurements. "Special procurement" means a contract or class of contracts that use a contracting procedure other than competitive sealed proposals, competitive sealed bidding, small procurement or intermediate procurement. Special procurements require LCRB approval and will be conducted in accordance with ORS 279B.085, OAR 137-047-0285[, and] this policy [and administrative regulation DJC-AR - Exemptions from Competitive Bidding and Special Procurement].**

7. **Personal Services Contracts. "Personal services contract," as used in this policy, means a contract whose primary purpose is to acquire specialized skills, knowledge and resources in the application of technical or scientific expertise, or the exercise of professional, artistic or management discretion or judgment.[5] Unless otherwise designated by the LCRB, personal services contracts will be procured in accordance with applicable procurement laws. The LCRB may designate certain service contracts or classes of service contracts as personal services contracts and exempt them from competitive bidding. All personal services contracts shall be based on demonstrated qualifications and competence to perform the required services, encourage competition, discourage favoritism and obtain services at a fair and reasonable price. Personal service contractors may be required to qualify as independent contractors in accordance with applicable laws.[6]**

Procurements for services estimated to be in excess of $250,000 shall go through the cost analysis and feasibility process in accordance with ORS 279B.030.

Public Improvements

"Public improvement" means a project for construction, reconstruction or major renovation on real property by or for the district.[7] The district will contract for public improvements using the following procedures, unless an exception applies.

1. **Public improvements contracts with a value of less than $25,000 are exempt from competitive bidding.**

2. **Intermediate Procurements. For public improvement contracts not exceeding $100,000, the district may utilize three quotes[8]:**

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[4] If the contract does not exceed $250,000, using intermediate procurement is likely less burdensome than sole source.

[5] This includes, but is not limited to, contracts for the services of an accountant, physician or dentist, educator, consultant (including a provider under an Architectural and Engineering Service Contract), broadcaster, or artist (including a photographer, filmmaker, painter, weaver or sculptor (OAR 137-045-0010(19)). Also includes architectural, engineering, photogrammatic mapping, transportation planning or land surveying services procured under ORS 279C.105 (ORS 279C.100) and related services procured under ORS 279C.120 (ORS 279C.100(5)).

[6] See ORS 670.600 and OAR 459-005-0020.

[7] Public improvement does not include:
1. Projects for which no funds of the district are directly or indirectly used, except for participation that is incidental or related primarily to project design or inspection; or
2. Emergency work, minor alternation, ordinary repair or maintenance necessary to preserve a public improvement.

[8] If three quotes are not reasonably available, the district shall make a written record of the effort made to obtain these quotes.

a. **The request for the quotes shall be in writing (unless not reasonably practicable)[9];**
b. **The request for quotes shall include the selection criteria and if the criteria are not of equal value, their relative value or ranking.**

The district shall award the contract to the prospective contractor whose quote will best serve the interest of the district, based on the selection criteria. If the award is not made to the offeror and quote with the lowest price, the district will make a written record of the basis for the award. Amendments to a contract awarded via intermediate procurement may be increased in accordance with OAR 137-049-0160(6)-(7).

3. **Regular Procurements. For purchases exceeding $100,000, the district will use invitation to bid or request for proposals except as otherwise allowed by law. See OAR 137-049-0130 and OAR 137-049-0640. Amendments to contracts awarded through regular procurement must be in accordance with OAR 137-049-0910.**

4. **Emergency Procurements. Emergency contracts for construction services are not considered public improvement contracts and will be procured in accordance with OAR 137-049-0140 and OAR 137-049-0150.**

5. **Community Benefit Contracts. "Community benefit contract" means a public improvement contract that includes, but is not limited to, terms and conditions that require the contractor to:**

   a. **Qualify as a training agent, as defined in ORS 660.010, or provide apprenticeship training that meets applicable federal and state standards for apprenticeship training;**
   b. **Employ apprentices to perform a specified percentage of work hours that workers in apprenticeable occupations perform on the community benefit project;**
   c. **Provide employer -paid family health insurance; and**
   d. **Meet any other requirements that the LCRB sets forth.**

   Community benefits contracts may be procured in accordance with ORS 279C.308.

6. **Construction Manager/General Contractor (CM/GC) Procurement. The district shall procure CM/GC services in accordance with model rules the Attorney General adopts under Oregon Revised Statute (ORS) 279A.065(3) and OAR 137-049-0690, which requires "the assistance of legal counsel with substantial experience and necessary expertise in using the CM/GC Method, as well as knowledgeable staff, consultants or both staff and consultants who have demonstrated capability of managing the CM/GC process in the necessary disciplines of engineering, construction scheduling and cost control, accounting, legal, Public Contracting and project management."**

END OF POLICY

Legal Reference(s):

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[9] **For Public Works Contracts, oral quotations may only be utilized in the event that written copies of prevailing wage rates are not required by the Bureau of Labor and Industries.**

ORS Chapters 279, 279A, 279B 279C OAR Chapter 125, Divisions 246-249

OR. DEP'T OF JUSTICE, OR. ATT'Y GENERAL'S MODEL PUBLIC CONTRACT RULES MANUAL.

Cross Reference(s):

DJ - District Purchasing
DJCA - Personal Services Contracts
DJG - Vendor Relations
FEF/FEFB - Construction Contracts - Bidding and Awards

2nd Reading & Adoption
Action requested

North Wasco County School District 21

Code: EBBA
Adopted: 8/22/24

Student Health Services**

Although the district's primary responsibility is to educate students, the students' health and general welfare is also an important Board responsibility. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices. A health services plan shall be developed, implemented, and updated annually. The plan shall describe a health services program for all students at each facility that is owned or leased where students are present for regular programming.

The district shall maintain a written prevention-oriented health services plan for all students. The health services plan will[1]:

1. Explain available health care space that is appropriately supervised and adequately equipped for providing health care and administering medication or first aid;

2. Refer to available communicable disease prevention and management plan that includes school-level protocols[2];

3. Outline a district-to-school communication plan[3];

4. Provide information about health screenings, including immunizations and TB certificate requirements;

5. Describe how services for all students, including those who are medically complex, medically fragile or nursing dependent, and those who have approved 504 plans, individual education program plans, and individualized health care plans or special health care needs are managed[4];

6. Integrate school health services with school health education programs and coordinate with health and social service agencies, public and private;

7. Describe how hearing, vision and dental screenings are managed and/or verified for required students[5];

8. Include a process to assess and determine a student's health services needs, including availability of a nurse to assess student nursing needs upon, during, and following enrollment with one or more

[1] For exact language and complete requirement, see OAR 581-022-2220(1).

[2] For specific protocol content requirements, see OAR 581-022-2220(1)(b).

[3] For requirements of this plan see OAR 581-022-2220(1)(c).

[4] For more information regarding these requirements see ORS 336.201 and 339.869, OARs 581-021-0037, 581-015-2040, 581-015-2045, 851-045-0040 – 0060, and 851-047-0010 – 0030.

[5] For vision screening or eye examination or dental screening information see ORS 336.211 and 336.213.

new medical diagnose(s) impacting a student's access to education, and implement a student's individual health plan prior to attending school[6];

9. Comply with OR-OSHA Bloodborne Pathogens Standards for all persons who are assigned to job tasks which may put them at risk for exposure to body fluids[7];

10. Refer to adopted policy and procedures for medications in accordance with Oregon law[8];

11. Include guidelines for the management of students who are medically complex, medically fragile, or nursing dependent as defined by ORS 336.201, including students with life-threatening food allergies and adrenal insufficiency while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in before-school or after-school care programs on school-owned property, and in transit to or from school or school-sponsored activities[9][; and][.]

12. [List the positions in the district which shall be required to obtain and maintain a first-aid/CPR/AED card in accordance with OAR 581-022-2220(3).]

[Any nurse(s) employed by the district and providing services to students on behalf of the district shall be licensed in Oregon to practice as a registered nurse or nurse practitioner or be a licensed practical nurse (LPN) in alignment with LPN supervision requirements of OAR 851-045-0050 – 0060.

A nurse employed by the district shall follow all applicable requirements of ORS Chapter 678 and OAR Chapter 851. This includes, but is not limited to, delegation in accordance with OAR 851-047, which includes performing a nursing assessment of a student prior to delegation, providing adequate supervision during the delegation, and evaluating the skills, ability and willingness of the delegee.[10]

A nurse employed by the district will function as an integral member of the instructional staff, serving as a resource person to teachers in securing appropriate information and materials on health-related topics.]

[The district provides a menstrual product dispenser with a variety of products in every student bathroom[11] which meets the requirements of law.]

END OF POLICY

Legal Reference(s):

ORS 329.025	ORS 336.201	ORS 336.211 – 336.214
ORS 332.107	ORS 336.204	OAR 581-021-0017

[6] For definitions for this policy see ORS 336.201.

[7] OAR 437-002-0360 lists various health and safety regulations that apply in the employment setting.

[8] Medication laws can be found in ORS 339.866 – 339.874 and OAR 581-021-0037; relevant Board policy includes JHCD/JHCDA - Medications.

[9] For guideline requirements see OAR 581-022-2220(1)(k).

[10] For additional delegation requirements see OAR 851-047-0030.

[11] ["Student bathroom" means a bathroom that is accessible by students, including a gender-neutral bathroom, a bathroom designated for females, and a bathroom designated for males. (OAR 581-021-0587)]

OAR 581-021-0031
OAR 581-021-0587
OAR 581-021-0590
OAR 581-022-2050
OAR 581-022-2220
OAR 581-022-2515

Every Student Succeeds Act, 20 U.S.C. § 7928 (2018).
Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2018).

2nd Reading & Adoption
Action requested

North Wasco County School District 21

Code: **EBCB**
Adopted: 2/11/16; 8/22/24

Emergency Procedure Drills and Instruction

Each administrator will conduct emergency **procedure** drills in accordance with the provisions of Oregon Revised Statutes **(ORS) and the applicable Oregon Fire Code**.

All schools are required to instruct and drill students on **district** emergency procedures so ~~that students~~ **they** can respond to an emergency without confusion and panic. The emergency procedures shall include drills and instruction on fires, earthquakes, ~~which shall include tsunami procedures in a coastal zone~~ and safety threats. Instruction on ~~fires, earthquakes, and safety threats and drills for students,~~ **emergency procedure** shall be conducted for at least 30 minutes each school month.

The first emergency evacuation drill shall be conducted within 10 days of the beginning of classes.

~~The district will conduct monthly fire drills. At least one fire drill will be held within the first 10 days of the school year.~~

Fire Emergencies

Drills and instruction on fire emergencies shall include routes and methods of exiting the school building.

Earthquake Emergencies

At least two drills on earthquakes shall be conducted each year.

Drills and instruction for earthquake emergencies shall include the earthquake emergency response procedure of "drop, cover and hold on" during the earthquake. When based on the evaluation of specific engineering and structural issues related to a building, the district may include additional response procedures for earthquake emergencies.

Safety Threats

At least two drills on safety threats shall be conducted each year. Drills and instruction on safety threats shall include **procedures related to lockdown, lockout, shelter in place and evacuation and other** appropriate actions to take when there is a threat to safety, **and will include explanation of the district's communication strategy following a safety threat action (see Board policy EBCA - Safety Threats**)** ~~such as lockdown procedures or other procedures appropriate to the safety threat.~~

[The district may provide additional instruction relating to other disasters such as flooding, drought, excessive snowfall or wildfires.]

Local units of government and state agencies associated with emergency procedures training and planning

shall review the emergency procedures **and assist the district with the instruction and the conducting of drills for students in these emergency procedures**.

END OF POLICY

Legal Reference(s):

ORS 192.660(2)(k)
ORS 336.071
ORS 476.030(1)

OAR 581-022-1420

OREGON STATE FIRE MARSHAL, OREGON FIRE CODE (2014).

Cross Reference(s):

GBE - Staff Health and Safety

Informational Only

North Wasco County School District 21

Code: **JBAA-AR**
Revised/Reviewed: 12/15/16

Section 504 – Students**/*

In order to meet the requirements of Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 and the Americans with Disabilities Act Amendments Act of 2008 (ADA), the following procedures have been established:

Definitions

1. A student is considered a "qualified individual with disabilities" under Section 504 if **the student** ~~he/she~~:

   a. Has a physical or mental impairment which substantially limits one or more major life activities, even when mitigating measures, such as medication, prosthetics, hearing aids, etc., ameliorate the effects of the disability (e.g., any student receiving services under the Individuals with Disabilities Act (IDEA), students with diabetes). The term does not cover students disadvantaged by cultural, environmental or economic factors;
   b. Has a record or history of such an impairment (e.g., a student with learning disabilities who has been decertified as eligible to receive special education under IDEA, a student who had cancer, a student in recovery from chemical dependencies);
   c. Is regarded as having such an impairment. A person can be found eligible under this provision if he/she:

      (1) Has a physical or mental impairment that does not substantially limit a major life activity but is treated by the district as having such a limitation;
      (2) Has a physical or mental impairment that substantially limits a major life activity only as a result of the attitudes of others towards such impairment (e.g., a student who is obese); or
      (3) Has no physical or mental impairment but is treated by the district as having such an impairment (e.g., a student who tests positive with the HIV virus but has no physical effects from it).

   d. Has a qualifying disability that is episodic or in remission.

2. "Physical or mental impairment" means any physiological disorder or condition, cosmetic disfigurement, or anatomical loss affecting one or more of the following body systems: neurological; musculoskeletal; special sense organs; respiratory including speech organs; cardiovascular; reproductive; digestive; genito-urinary; hemic and lymphatic; skin; and endocrine; or any mental or psychological disorder, such as intellectual disability, organic brain syndrome, emotional or mental illness and specific learning disabilities;

3. "Major life activities," as defined by the ADA, means functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, working, eating, sleeping, standing, lifting, bending, reading, concentrating, thinking, communicating; and major bodily functions including but not limited to functions of the immune system, normal cell growth, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, endocrine and reproductive functions;

4. "Program or activity" includes all district programs and activities. The district will also ensure that contracts with those who provide services to the district, such as alternative programs, also provide students with disabilities an equal opportunity to participate in the program or activity;

5. "Potentially disabling conditions" under Section 504, if they substantially limit a major life activity, may include, but are not limited to:

   a. Attention deficit disorder (ADD);
   b. Behavior disorders;
   c. Chronic asthma and severe allergies;
   d. Physical disabilities such as spina bifida, hemophilia and conditions requiring students to use crutches;
   e. Diabetes.

District Responsibilities

The superintendent or ~~his/her~~ designee will:

1. Provide written assurance of nondiscrimination whenever the district receives federal money in accordance with application guidelines;

2. Designate an employee to coordinate the district's compliance efforts with Section 504;

3. Provide procedures to resolve student, parent and employee complaints of discrimination;

4. Provide notice to students, parents, employees, including those with vision or hearing impairments, of the district's policy of compliance with Section 504 prohibiting nondiscrimination in admission or access to or treatment or employment in district programs or activities. District aids, benefits and services will afford students with disabilities equal opportunity to obtain the same result, gain the same benefit or reach the same level of achievement as students without disabilities, in the most integrated setting appropriate to the student's needs. Notice will specify the employee designated by the district to coordinate the district's Section 504 compliance efforts;

5. Annually identify and locate **students with disabilities who are** Section 504 qualified ~~students with disabilities~~ in the district who qualify for services;

6. Annually notify students with disabilities and their parents or guardians of the district's responsibilities under Section 504;

7. Provide parents or guardians with procedural safeguards:

   a. Notice of their rights under Section 504, including the right to request an impartial hearing as provided by **Oregon Administrative Rule (**OAR**) 581-015-2390** ~~581-015-0109~~;
   b. An opportunity to review relevant records.

8. **Provide all employees assigned to work with a student with specialized needs to assist the student with educational, behavioral, medical, health or disability-related support access to the 504 Plan.**

Transportation

1. If the district proposes to terminate transportation services for a student who qualifies for services under Section 504, the district will first determine the relationship between the student's behavior and ~~his/her~~ disability and provide the parent with notice of ~~his/her~~ rights.

2. If the district places a student in a program not operated by the district, the district will ensure that adequate transportation to and from the program is provided at no additional cost to the parent or student than would be incurred if the student were placed in programs operated by the district.

Evaluation

1. The district will conduct an evaluation of any student who, because of a disability, needs or is believed to need accommodations or related services. Such evaluation will be completed by an evaluation team comprised of a group of persons knowledgeable about the student, the meaning of the evaluation data and placement options. The team will be appointed by the superintendent or designee. Such evaluation will be completed before any action is taken with respect to the initial placement of the student in a regular or special education program and any subsequent, significant change in placement.

   All employees assigned to work with a student with specialized needs to assist the student with educational, behavioral, medical, health or disability-related support needs of the student must be consulted with when the 504 Plan for the student is being developed, reviewed or revised. This includes being invited to, and compensated for attending, meetings regarding the students 504 Plan and other meetings regarding the student, when the decisions made and issues discussed are related to the responsibilities of the employee to support the student or when the employee has unique information about the student's needs and present level of performance.

2. Tests and other evaluation materials will:

   a. Be validated and administered by trained personnel;
   b. Tailored to assess educational need and not merely based on IQ scores;
   c. Reflect aptitude or achievement. All tests must measure what they purport to measure.

Placement

In interpreting evaluation data and making placement decisions, the evaluation team will:

a. Draw upon information from a variety of sources;
b. Ensure that all relevant information is documented and considered;
c. Ensure that the student is educated with students without disabilities to the maximum extent possible.

Reevaluations

1. The evaluation team will periodically reevaluate all students identified as qualified to receive services under Section 504. Minimally, students will be reevaluated every three years.

2. A reevaluation will be conducted by the evaluation team whenever a significant change in placement occurs. Examples of significant changes in placement include, but are not limited to:

   a. Expulsion;
   b. Serial suspensions which exceed 10 school days in a school year. Consideration will be given to the frequency of suspensions, the length of each and their proximity to one another;
   c. Transferring or placing the student in alternative education or other such programs;
   d. Graduation;
   e. Significantly changing the composition of the student's class schedule (e.g., moving the student from regular education to the resource room, etc.).

Discipline

1. Before implementing a suspension or expulsion that constitutes a significant change in the placement of a student with disabilities under Section 504, the evaluation team will conduct a reevaluation of the student to determine whether the misconduct in question is caused by the student's disability and, if so, whether the student's current educational placement is appropriate:

   a. If it is determined that the misconduct of the student is caused by the student's disability, the evaluation team will continue the evaluation, following the requirements of Section 504 and the ADA for evaluation and placement, to determine whether the student's current educational placement is appropriate. Due process procedures that meet the requirements of IDEA may be used to meet the procedural safeguards of law;
   b. If it is determined that the misconduct is not caused by the student's disability, the student may be excluded from school in the same manner as are similarly situated students who do not have disabilities.

2. When the placement of a student with disabilities under Section 504 is changed for disciplinary reasons, the student and ~~his/her~~ parents are entitled to the procedural protections as specified above. These protections include appropriate notice to parents, an opportunity for their examination of pertinent records, an impartial hearing with the participation of the parents and an opportunity for representation by counsel and a review procedure.

3. The district may take disciplinary action against a student with disabilities under Section 504 who is engaged currently in the use of alcohol or illegal drugs to the same extent that it takes disciplinary action against students not having disabilities. As provided by law, due process procedures specified above will not apply to disciplinary actions arising from the use or possession of alcohol or illegal drugs. Regularly established district due process procedures will, however, be provided.

4. Students with disabilities under Section 504 who are also covered by IDEA will be disciplined in accordance with Board policy JGDA~~/JGEA~~ - Discipline of Students with Disabilities and **the** accompanying administrative regulation.

Complaints

Student, parent or staff complaints of noncompliance with the provisions of Section 504 will be reported to the superintendent or designee and processed in accordance with established district complaint procedures.

North Wasco County
School District 21

Code: **JHCCF-AR**
Revised/Reviewed: 6/09/04; 10/09/08; 3/02/17

Pediculosis (Head Lice)

Students found to have contracted head lice will be subject to the following procedures:

1. Suggested school measures for head lice control, as provided in "Health Services for the School Community" issued through the Oregon Department of Education will be followed;

2. Student head lice checks done periodically are not recommended. Screening recommendations are as follows:

    a. Criteria for screening an individual for lice are: persistent itching or scratching, known exposure to sibling or other close contact with head lice (e.g., seat mate in classroom, locker partners, overnight sleep activities, scouts, etc.), self (student or parent) referral;

    b. Three nonrelated cases of head lice in a classroom within 10 consecutive school days requires that all children in the classroom be screened by the following school day;

    c. If there is infestation among three percent of the entire student population within 10 consecutive school days, there should be a screening of all students in the school within one week. Multiple cases from a single household count as one case for purposes of calculating the percent of students infested.

3. As provided by Oregon Administrative Rule (OAR) 333-019-0010, students found to have contracted head lice will be excluded from school at the discretion of the local school or health district. The presence of nits (lice eggs) only is not considered excludable;

4. Treatment information, district policy requirements and readmittance provisions will be provided to the parent. Parents will be advised to:

    a. Use a lice-killing agent which their health-care provider, school nurse or local health authority recommends on all family members who have symptoms of infestation;

    b. Follow the personal and household cleaning instructions provided by the district, health-care provider or local health authority, as appropriate;

    c. Remove all nits after treatment.

5. Following treatment, the student will be readmitted to school;

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6. Parents must either accompany their student to school for readmittance or provide a signed statement that treatment has been initiated;

7. The student will be subject to screening by designated personnel to determine the treatment's effectiveness. The student will be readmitted to school or denied admittance, as appropriate. The absence of nits is not required for readmittance. In the event the student is not readmitted to school, parents will be notified;

8. Students readmitted will be subject to follow-up screening by designated personnel;

9. In the event additional assistance and/or information is needed regarding the treatment of the student, other family members, close contacts and the home environment (bedding, linens, grooming equipment, etc.), parents should contact their local health department;

10. Students with chronic head lice may be referred for follow-up to the school's nurse or local health department, as appropriate;

11. Parents who identify head lice on their students at home are to complete treatment prior to the readmission of their student, as required above. Parents are also encouraged to notify the school of their student's condition so that appropriate preventative measures may be implemented at school.

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