

CORBETT SCHOOL DISTRICT

Goals 2020-2021

Corbett School District

1. Every student will succeed.
2. Board will complete a re-write and adoption of policies.
3. Relocate CMS and District Office by June 30, 2022.
4. Provide a high-quality education to all of our students while remaining safe during COVID-19.
5. Measure student climate on discrimination, including bias incidents, and associated mental wellness.

CORBETT SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING

CMS AT WOODARD RD
31520 E WOODARD RD
TROUTDALE, OR 97060

7:00 PM - Wednesday, November 20, 2024

1. PRELIMINARY BUSINESS
 1. Call to Order / Flag Salute
 2. Review and Acceptance of Agenda
 3. Board Chair Report Information/Discussion/Advertise 3
Applications for three vacant budget committee positions will be received in the District Office or by email to rlindeen@corbett.k12.or.us by December 15, 2024. (see attachment)
 - a. OSBA Elections Action Items 4
2. Approval and Extension of Minutes Action Item 58
3. Introduction and Comments of Guests
 1. Principal / Director/ Supervisor Reports
 2. Student Representative to the Board Information Item
4. FINANCIAL REPORTS / MATTERS
 1. Report Information Item 63
 2. Budget Committee Calendar for 2024-2025 for the 2025-2026 Budget 195
Action Item
5. Superintendent Fialkiewicz's Report Information Item(s)
 1. Enrollment/Application Process Update
 2. Update on Corbett School campus upgrades and/or grants
 3. Future Planning/Strategic Planning
6. CONSENT AGENDA
 1. **Consent agenda **Resolution items 11.56-24** through 11.63-24**** **197**
Action Items
7. CURRICULUM
8. STUDENTS

9. TRANSPORTATION, BUILDINGS AND MAINTENANCE

1. Road Maintenance/School Zone Updates

10. CO-CURRICULAR ACTIVITIES

11. Personnel

1. Vacant Positions Information Item
2. See 6.0
3. See 6.0
4. See 6.0
5. See 6.0
6. See 6.0
7. See 6.0
8. See 6.0
9. See 6.0

12. Policy

13. Matters for the Good of the Order

14. COMING EVENTS

1. November 21, Thursday, end of 1st Trimester
November 22, Friday, Assessment
November 25-29 Thanksgiving break - no school Monday-Friday
December 18, Wednesday, Regular School Board meeting at 7:00 p.m. MPB/
ZOOM virtual

15. Executive Session, if needed, held pursuant to ORS 192.660 (2) (h) to consult with counsel concerning current or possible litigation.

16. ADJOURNMENT

school board agenda Wednesday, November 20, 2024

CORBETT SCHOOL DISTRICT NO.39

**CANDIDATE INFORMATION SHEET
BUDGET COMMITTEE**

Please fill out and return to the school district office.

Name _____
 Last First Initial Date

Home Address _____

Mailing Address if different _____ Phone _____

Home e-mail address _____

Business Address _____

Business e-mail Address _____ Phone _____

Occupation _____

No. of years in District _____

Do you have children in the school district? _____

Which schools? _____

Have you worked on any school committees? _____

If so, which committees? _____

Other community or business activities _____

Do you have other commitments which may conflict with your participation and attendance at school budget meetings? _____

Why do you wish to be appointed to the school budget committee? _____

_____ budvac.app



Robin Faye Lindeen Blakeley <rlindeen@corbett.k12.or.us>

OSBA Elections - Official ballot available

1 message

OSBA Information <info@osba.org>

Tue, Oct 15, 2024 at 4:00 PM

To: Robin Lindeen-Blakeley <rlindeen@corbett.k12.or.us>

Dear Robin Lindeen-Blakeley,

Ballots are now available! Your board will be voting on OSBA Board of Directors and Resolutions. Print and preview your Official Ballot for your board's consideration. Your board's votes may be submitted using your Official Ballot between **November 15 and December 15, 2023**.

Please make sure your board votes and submits a ballot by December 15! Ask your board chair to place the election on your next meeting agenda.

Official ballot and materials:

- Preview the Official Ballot
- View the 2024 Board Candidates
- Download the Resolutions you are being asked to support

Sincerely,

Chris Cronin
OSBA President-elect
Elections@osba.org



Election - OSBA 2024 - Multnomah (17, 19)

2024 OSBA Election

*** 1. Board of Directors Position 17 (Vote for one)**

- Katrina Doughty
- Abstain
- No action taken

*** 2. Board of Directors Position 19 (Vote for one)**

- Jose Gamero-Georgeson
- Abstain
- No action taken

*** 3. Resolution 1 - Amends the OSBA dues schedule**

- Yes - adopt
- No - do not adopt
- Abstain
- No action taken

*** 4. Resolution 2 - Creates the Oregon School Board Members PRIDE Caucus and designate a seat on the OSBA Board of Directors and Legislative Policy Committee**

- Yes - adopt
- No - do not adopt
- Abstain
- No action taken

*** 5. Resolution 3 - Adopts the proposed amendments to the OSBA Bylaws**

- Yes - adopt
- No - do not adopt
- Abstain
- No action taken

*** 6. Type the name of the district, ESD, or community college board that officially made this vote.**

*** 7. Type the meeting date when the board officially made this vote.**

*** 8. Type your name and title.**

To retain a record of your vote, you MUST print this page before clicking the Done button.

Done

Powered by



See how easy it is to [create surveys and forms](#).

[Privacy & Cookie Notice](#)

OSBA Board of Directors CANDIDATE QUESTIONNAIRE

Name: Katrina Doughty

Date: 08/19/2024

Address: 8035 SE Ramona St

City/Zip: Portland, 97206

Business phone: 707-536-5906

Residence phone: _____

Cell phone: 707-536-5906

E-mail: kdoughty@mesd.k12.or.us

District/ESD/CC: Multnomah ESD

Term expires: 2027 Years on board: 5

Region: Multnomah



Position #: 17

I certify that if elected I will faithfully serve as a member of the OSBA Board of Directors. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

Katrina Doughty

08/19/2024

Name

Date

Be brief; please limit your responses to 50 words per question.

1. Describe in your own words the mission and goals of OSBA.

The mission of OSBA is to help build the capacity of School Board Members so they can advocate for an Oregon education system free of cultural, institutional, and individual racism. Together we work to break down the oppressive systems of white supremacy to ensure that EVERY student can thrive.

2. What do you want to accomplish by serving on the OSBA board of directors?

While serving on the OSBA Board, I will continue to focus on student advocacy while bridging education and public health. Both systems are rooted in white supremacy and have life-altering effects on our youth, families and communities. I want to continue building the first national school board LGBTQIA2S+ caucus, enabling OSBA to more intentionally and intersectionally support colleagues, future candidates, staff, students & families.

3. What leadership skills do you believe you bring to the board of directors? Give an example of a situation in which you demonstrated these skills.

My leadership style is collaborative, creative, and driven by a justice framework. I created the Service Integration Teams (SITs) for Yamhill County, which are community-based resource sharing and collaborative problem-solving groups. Each group is formed around school districts, and building them required 100+ regional, cross-sector partners working together. Over 8 years later, even through COVID-19, these integrated and intentional SITs are still going strong and I am very proud of building a sustainable model of community collective action.

OSBA Board of Directors

4. What do you see as the two most challenging issues faced by OSBA?

1. Addressing and deconstructing the white supremacy culture and structure within the field of education and within OSBA; this includes working to be actively anti-racist.
2. Funding, specifically including aiding school districts in the SSA & SIA transparency and accountability demands; with a specific emphasis on holding school districts accountable to equity and community engagement.



5. What do you see as the two most challenging issues faced by your region?

1. Students in our region are not receiving the specific, culturally responsive and trauma-informed support they need. A lack of accessible physical, mental and emotional health resources decreases the likelihood that a student will thrive, which is only exacerbated by the height of the COVID-19 pandemic.
2. Student retention due to gentrification and a lack of affordable housing.



6. What is your plan for communicating with boards in your region?

My plan is to enhance and continue creating platforms for meaningful communication that align with existing regional efforts. I will work to continue fostering collaborative Legislative and Community Action spaces for my region to collaborate, while simultaneously being responsive to the specific challenges and opportunities of each district.

Thank you for your consideration and the opportunity to share my goals and qualifications.



Please continue to the next section.

OSBA Board of Directors

CANDIDATE PERSONAL/PROFESSIONAL RESUME

Work or service performed for OSBA or local district (include committee name and if you were chair):

OSBA - Regional Director - 17
OSBA LGBTQIA2S+ Advisory Committee - Board Liason
MESD - Director (Past Chair)

Other education board positions held/dates:

Oregon Adolescent Health Alliance 2018-2020

Occupation (Include at least the past five years):

Employers:

Dates:

Oregon Health Authority (2021-2022) & (2023-present)
Santiam Hospital (2023-2024)
Bureau of Labor and Industries (2022-2023)
Clackamas County Public Health (2019-2021)

Schools attended (Include official name of school, where and when):

High school: El Molino HS - Forestville, CA (2004-2008)

College: Santa Rosa JC (2008-2010), CSU East Bay (2010-2011), PSU (2018-2019)

Degrees earned: N/A, In- Progress

Education honors and/or awards:

Other applicable training or education:

Disease Intervention Specialist (DIS)
Suicide Prevention (QPR)
Mental Health First Aid (Youth and Adult Versions)
FEMA Incident Command Structures/Systems: ICS 29, ICS 100, ICS 700, ICS 907, ICS 909

Activities, other state and local community services:

Supported Campaigns and Lobbying for:
Universal Preschool / Preschool for All
Cover All Kids
Reproductive Health Equity Act (RHEA)

Hobbies/special interests:

Gardening
Advocacy and Community Organizing
Cooking/Baking
Foster Parent

Business/professional/civic group memberships; offices held and dates:

YNPN - Community Engagement Officer (2018-2020)
PPAO Young Supporters Network (2016-2020)

Additional comments:

Thank you for reviewing my information, I look forward to being able to continue supporting our region and the students and families of Oregon.

NOMINATION FORM OSBA BOARD OF DIRECTORS REGIONAL MEMBER

Date: 9-17-24

TO: Chris Cronin, OSBA President-Elect
Oregon School Boards Association
1201 Court St NE, #400
Salem, OR 97301
Fax: 503-588-2813
E-mail: OSBAelections@osba.org

**Nominations are due by 5 pm,
September 27, 2024**

Return this form and all candidate information forms to the OSBA office by email at OSBAelections@osba.org, or mail to Oregon School Boards Association, 1201 Court St. NE, #400, Salem, OR 97301

Dear Chris Cronin:

With this letter, our board nominates the candidate named below to a position on the OSBA Board of Directors for the Multnomah Region, Position # 17.

BOARD CANDIDATE INFORMATION

Name: Katrina Doughty
District/ESD/Community College: Multnomah ESD
Address: 11611 NE Ainsworth Circle
City: Portland Oregon ZIP: 97220
E-mail: kdoughty@mesd.k12.or.us Phone: 707-536-5906

This nomination was approved by official action of our board of directors at a duly called meeting on 9-17-24,
(date)

Signature: Renee W Anderson
Renee W Anderson (Sep 21, 2024 08:28 PDT)

(Board Chair signature)

Board Chair name: Renee Anderson
District: Multnomah ESD
Address: 11611 NE Ainsworth Circle
City, State, Zip: Portland, OR 97220

Signature: Renee W Anderson
Renee W Anderson (Sep 21, 2024 08:28 PDT)

Email: randerso2@mesd.k12.or.us

OSBA Board of Directors CANDIDATE QUESTIONNAIRE

Name: José Gamero-Georgeson

Date: 09/26/2024

Address: 2845 SE 120th Ave.

City/Zip: Portland 97266

Business phone: _____

Residence phone: _____

Cell phone: 305-962-6042

E-mail: j_gamero-georgeson@ddouglas.k12.or.us

District/ESD/CC: David Douglas SD

Term expires: 2025 Years on board: 9 months

Region: Multnomah



Position #: 19

I certify that if elected I will faithfully serve as a member of the OSBA Board of Directors. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

José Gamero-Georgeson

09/26/2024

Name

Date

Be brief; please limit your responses to 50 words per question.

1. Describe in your own words the mission and goals of OSBA.

OSBA aims to make education more equitable and accessible for all students. To accomplish this, OSBA works to ensure that school boards around Oregon have the training and tools necessary for improving student success. Advocating for equitable funding, as dictated by Oregon ' s Quality Education Model, is a key focus.

2. What do you want to accomplish by serving on the OSBA board of directors?

If elected to serve, I will strive to be a voice for communities that are not often well represented, and historically left out of decision making. I hope that I can play a part in achieving OSBA ' s goals, especially around achieving stable and adequate funding, through advocacy and proactive engagement.

3. What leadership skills do you believe you bring to the board of directors? Give an example of a situation in which you demonstrated these skills.

I tend to err on the side of over-preparation and work best when able to work collaboratively. In my past work as Executive Director, proposals I brought were often embraced. To accomplish this, I workshopped proposals with board members and relevant stakeholders to ensure they were solid before presenting them.

OSBA Board of Directors

4. What do you see as the two most challenging issues faced by OSBA?

A big issue, to me, lies in actually getting the State to raise funding to the levels needed to provide quality education. I also feel that balancing the needs of the urban and rural districts, while not compromising the values of the organization, may prove to be challenging at times.

5. What do you see as the two most challenging issues faced by your region?

As with most regions, funding levels is one of the most challenging issues we face, especially because it affects everything. Also, our region being so diverse, we are constantly trying to improve how education is provided and how students are disciplined, particularly as it relates to students of color.

6. What is your plan for communicating with boards in your region?

Luckily, my region is not as spread out as some of the other regions and I feel that I will be able to visit other school boards during their regularly scheduled meetings. Of course, email and virtual meetings are a given nowadays and I will be taking advantage of both.

Please continue to the next section.

OSBA Board of Directors

CANDIDATE PERSONAL/PROFESSIONAL RESUME

Work or service performed for OSBA or local district (include committee name and if you were chair):

David Douglas School Board Committees: Policy Review Group, OSEA Chapter 40 (Classified Bargaining),
Regional Equity Committee, Budget Committee; OSBA: Member of Oregon School Board Members of Color Caucus & LGBTQIA2S+ School
Board Members Advisory Committee

Other education board positions held/dates:

-

Occupation (Include at least the past five years):

Employers:

Disabled

Stay at Home Dad

Dates:

-

Since October 2023

Schools attended (Include official name of school, where and when):

High school: Maritime and Science Technology (MAST) Academy, Miami, FL, Class of 2000

College: University of Florida, Gainesville, FL, 2000-2006; Portland Community College, Portland, OR, 2013-2016

Degrees earned: Bachelor's of Science in Environmental Science; Associate's Degree of Applied Science in Paralegal Studies

Education honors and/or awards:

Graduated with Highest Honors at Portland Community College

HS: National Hispanic Merit Scholar and AP Scholar

Other applicable training or education:

Foster and Adoptive parent - A lot of training around trauma informed care and attachment

OSBA Silver Board Member Certificate of Completion

and signed up for OSBA Gold Board Member Certificate of Completion Pre-Conference Leadership Academy at the 2024 Annual Convention

Activities, other state and local community services:

Government Transition Advisory Committee, City of Portland, Past Co-Chair and served on the Districts & Council Operations subcommittee
as co-chair; Powellhurst-Gilbert Neighborhood Association Co-Chair; East Portland Action Plan

Hobbies/special interests:

Portland Blues & Jazz Dance Society, 2011-2016, past President & Executive Director

Portland Gator Club (local chapter of the University of Florida Alumni Association), 2010-2012, past President

Business/professional/civic group memberships; offices held and dates:

Democratic Party of Oregon: State Central Committee, Executive Committee, Rules Standing Committee, DEI Special Committee, CD3
Delegate; Multnomah County Democratic Party: Precinct Committee Person, NGP VAN Coordinator, Assistant District Leader (and immediate
past District Leader) and Chair of the Racial Inclusivity Workgroup (all listed are current, dates of involvement: 2018-2019, 2021-present)

Additional comments:

I also work with different local candidates. I found that a very effective way to advocate for policy that you care about is to help values-aligned
candidates get elected.

NOMINATION FORM

OSBA BOARD OF DIRECTORS

REGIONAL MEMBER

Date: 9.23.24

TO: Chris Cronin, OSBA President-Elect
Oregon School Boards Association
1201 Court St NE, #400
Salem, OR 97301
Fax: 503-588-2813
E-mail: OSBAelections@osba.org

**Nominations are due by 5 pm,
September 27, 2024**

Return this form and all candidate information forms to the OSBA office by email at OSBAelections@osba.org, or mail to Oregon School Boards Association, 1201 Court St. NE, #400, Salem, OR 97301

Dear Chris Cronin:

With this letter, our board nominates the candidate named below to a position on the OSBA Board of Directors for the Multnomah Region, Position # 19.

BOARD CANDIDATE INFORMATION

Name: José Gamero-Georgeson
District/ESD/Community College: David Douglas School District
Address: 2845 SE 120th Ave.
City: Portland Oregon ZIP: 97266
E-mail: j_gamero-georgeson@ddouglas.k12.or.us Phone: 305-962-6042

**This nomination was approved by official action of our board of directors at a duly called meeting on 9.23.24.
(date)**



(Board Chair signature)

Board Chair name: Brenda Rivas
District: Parkrose School District
Address: 10636 NE Prescott Street
City, State, Zip: Portland, Oregon 97220



Resolution to Amend the OSBA Dues Schedule

WHEREAS, the Oregon School Boards Association (OSBA) dues revenue as a percentage of OSBA's total revenues is declining. OSBA's dues revenue as a percentage of OSBA's operating costs to support the services OSBA provides to members is also declining;

WHEREAS, the percentage of dues revenue as a proportion of total association revenue has fallen 19.1 percent since the 1996-97 fiscal year to 6.4 percent of total association revenue. If dues do not increase, this percentage of total association revenue will continue to decline;

WHEREAS, the OSBA dues schedule has not increased since the 1998-99 fiscal year;

WHEREAS, OSBA retained The Coraggio Group to do an in-depth analysis of the value of the programs and services OSBA offers to its members and develop a 3-5 year sustainable business plan with member engagement;

WHEREAS, based on the survey data obtained by The Coraggio Group, OSBA members overwhelmingly agree that they receive great service for what they currently pay. Current annual member dues are as low as \$250. Given the costs associated with providing no cost or highly subsidized services available to members, \$250 is very low in comparison.

WHEREAS, The Coraggio Group in collaboration with OSBA staff, has recommended a phased increase in the dues schedule. This approach aims to provide financial stability for the organization and align the dues with other state associations, thereby enabling the association to continue offering its high-quality programs and services.

WHEREAS, the proposed dues increase, which was reviewed by the OSBA Finance Committee, and approved by the OSBA Board of Directors on June 15, 2024, supports the recommendation to amend the OSBA Dues Schedule.

THEREFORE, BE IT RESOLVED in recognition of the current financial situation of Oregon districts and the need for an OSBA dues adjustment, the OSBA Board of Directors recommends that the dues schedule be amended in a manner so that OSBA member school districts and education service districts (ESDs) paying more than \$1,500 annually will experience a dues increase of 15% annually for five consecutive years beginning in the 2025-2026 fiscal year. Beginning in the 2030-31 fiscal year, the dues will increase annually as a percentage in alignment with the Consumer Price Index;

THEREFORE, BE IT FURTHER RESOLVED, the OSBA Board of Directors recommends a membership dues floor be established at \$1,500 and a maximum dues rate of \$25,000 per fiscal year. For OSBA member school districts, ESDs, and community colleges who are below this floor, dues will increase \$250 per year until the floor is reached. For school districts and ESDs that reach the floor before the 2030-31 fiscal year, dues will increase by 15% per year until the 2030-31 fiscal year. Beginning in the 2030-31 fiscal year, dues for all school districts, ESDs, and community colleges will increase annually as a percentage in alignment with the Consumer Price Index.

BE IT FURTHER RESOLVED by the OSBA Board of Directors that the proposed amendments to the OSBA Dues Schedule be submitted to the membership for consideration during the 2024 OSBA election; and

BE IT FURTHER RESOLVED by the OSBA Board of Directors that the proposed amendments to the OSBA Dues Schedule and a copy of this resolution be forwarded to all OSBA member boards in accordance with the OSBA Board of Directors' adopted elections calendar.

DISTRICT	24-25 DUES	25-26 DUES	26-27 DUES	27-28 DUES	28-29 DUES	29-30 DUES	30-31 DUES**
District Member 01 (under 100)*	\$ 250.25	\$ 500.25	\$ 750.25	\$ 1,000.25	\$ 1,250.25	\$ 1,500.00	\$ 1,560.00
District Member 02 (100-249)*	\$ 541.25	\$ 791.25	\$ 1,041.25	\$ 1,291.25	\$ 1,541.25	\$ 1,772.44	\$ 1,843.34
District Member 03 (250-499)*	\$ 778.00	\$ 1,028.00	\$ 1,278.00	\$ 1,528.00	\$ 1,757.20	\$ 2,020.78	\$ 2,101.61
District Member 04 (500-999)	\$ 1,420.50	\$ 1,633.58	\$ 1,878.61	\$ 2,160.40	\$ 2,484.46	\$ 2,857.13	\$ 2,971.42
District Member 05 (1000-1999)	\$ 2,503.00	\$ 2,878.45	\$ 3,310.22	\$ 3,806.75	\$ 4,377.76	\$ 5,034.43	\$ 5,235.80
District Member 06 (2000-2499)	\$ 3,450.00	\$ 3,967.50	\$ 4,562.63	\$ 5,247.02	\$ 6,034.07	\$ 6,939.18	\$ 7,216.75
District Member 07 (2500-3999)	\$ 5,952.75	\$ 6,845.66	\$ 7,872.51	\$ 9,053.39	\$ 10,411.40	\$ 11,973.11	\$ 12,452.03
District Member 08 (4000-4999)	\$ 7,035.00	\$ 8,090.25	\$ 9,303.79	\$ 10,699.36	\$ 12,304.26	\$ 14,149.90	\$ 14,715.89
District Member 09 (5000-9999)	\$ 8,658.25	\$ 9,956.99	\$ 11,450.54	\$ 13,168.12	\$ 15,143.33	\$ 17,414.83	\$ 18,111.43
District Member 10 (10000-25000)	\$ 10,823.00	\$ 12,446.45	\$ 14,313.42	\$ 16,460.43	\$ 18,929.49	\$ 21,768.92	\$ 22,639.68
District Member 11 (over 25000)***	\$ 18,940.00	\$ 21,781.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 26,000.00
						\$	-
ESD Membership Dues 01 (under 1000)*	\$ 473.75	\$ 723.75	\$ 973.75	\$ 1,223.75	\$ 1,473.75	\$ 1,694.81	\$ 1,762.61
ESD Membership Dues 02 (1000-2500)*	\$ 710.50	\$ 960.50	\$ 1,210.50	\$ 1,460.50	\$ 1,679.58	\$ 1,931.51	\$ 2,008.77
ESD Membership Dues 03 (2500-5000)*	\$ 947.00	\$ 1,197.00	\$ 1,447.00	\$ 1,664.05	\$ 1,913.66	\$ 2,200.71	\$ 2,288.73
ESD Membership Dues 04 (5000-7500)*	\$ 1,082.50	\$ 1,332.50	\$ 1,582.50	\$ 1,819.88	\$ 2,092.86	\$ 2,406.78	\$ 2,503.06
ESD Membership Dues 05 (7500-10000)	\$ 1,556.00	\$ 1,789.40	\$ 2,057.81	\$ 2,366.48	\$ 2,721.45	\$ 3,129.67	\$ 3,254.86
ESD Membership Dues 06 (10000-15000)	\$ 2,029.50	\$ 2,333.93	\$ 2,684.01	\$ 3,086.62	\$ 3,549.61	\$ 4,082.05	\$ 4,245.33 ¹⁷
ESD Membership Dues 07 (15000-25000)	\$ 2,367.75	\$ 2,722.91	\$ 3,131.35	\$ 3,601.05	\$ 4,141.21	\$ 4,762.39	\$ 4,952.89
ESD Membership Dues 08 (25000-50000)	\$ 3,111.75	\$ 3,578.51	\$ 4,115.29	\$ 4,732.58	\$ 5,442.47	\$ 6,258.84	\$ 6,509.19
ESD Membership Dues 09 (above 50000)	\$ 4,667.50	\$ 5,367.63	\$ 6,172.77	\$ 7,098.68	\$ 8,163.49	\$ 9,388.01	\$ 9,763.53
State Board of Education	\$ 67.75	\$ 77.91	\$ 89.60	\$ 103.04	\$ 118.50	\$ 136.27	\$ 141.72
Community College Association****	\$ 4,601.00	\$ 8,851.00	\$ 13,101.00	\$ 17,351.00	\$ 21,601.00	\$ 25,500.00	\$ 26,520.00

*Add \$250 annually until floor is reached, then increase 15% through year 5

**Reflects an estimated CPI increase of 4%

*** \$25,000 cap prior to CPI

****Reflects an increase of \$250 per year, per community college (17) annually until the community colleges reach the \$1,500 floor amount per college. (\$25,500)



Resolution to Amend Oregon School Boards Association's Bylaws Relating to Composition of the Board of Directors

WHEREAS, the Oregon School Boards Association (OSBA) was formed in 1946 as a volunteer association of locally elected public school boards and transitioned to a nonprofit public benefit corporation under Oregon Revised Statute Chapter 65 as of July 1, 2018;

WHEREAS, the Oregon LGBTQIA2S+ School Board Members Advisory Committee has been operating as an OSBA board appointed advisory committee since September 22, 2023; has a record of regular meetings; has draft bylaws; has identified goals that align with the mission, vision and goals of OSBA; has draft action plans; and a draft budget;

WHEREAS, the Oregon LGBTQIA2S+ School Board Members Advisory Committee is ready to elect officers and their Leadership Assembly;

WHEREAS, the Oregon LGBTQIA2S+ School Board Members Advisory Committee has articulated its mission as follows: "To promote quality education for all students with an emphasis on the unique needs of LGBTQIA2S+ students, staff and board members.";

WHEREAS, OSBA's Board of Directors recognizes the importance of the Oregon LGBTQIA2S+ School Board Members Advisory Committee's mission and goals; and

WHEREAS, the Oregon LGBTQIA2S+ School Board Members Advisory Committee has respectfully requested that the Board of Directors submit a resolution to the membership creating the Oregon School Board Members PRIDE Caucus (OSBM PRIDE) and designate a seat on the OSBA Board of Directors and Legislative Policy Committee.

THEREFORE, BE IT RESOLVED by the OSBA Board of Directors that the proposed bylaws amendment designating an Oregon School Board Members PRIDE Caucus representative as a voting member of the OSBA Board of Directors and Legislative Policy Committee be submitted to the membership for consideration during the 2024 OSBA election; and

BE IT FURTHER RESOLVED that the draft bylaws and a copy of this resolution be forwarded to all association member boards in accordance with OSBA's adopted elections calendar.

Submitted by: OSBA Board of Directors

BYLAWS

OREGON SCHOOL BOARD MEMBERS PRIDE CAUCUS
OF THE OREGON SCHOOL BOARDS ASSOCIATION

DRAFT

Contents

ARTICLE 1. 3

CHARTER. 3

ARTICLE 2. 3

NAME, MISSION AND GOALS. 3

ARTICLE 3. 4

MEMBERSHIP. 4

ARTICLE 4. 4

BUDGET. 4

ARTICLE 5. 4

MEETINGS. 4

ARTICLE 6. 5

CAUCUS LEADERSHIP COUNCIL. 5

ARTICLE 7. 6

EXECUTIVE COMMITTEE. 6

ARTICLE 8. 7

COMMITTEES. 7

ARTICLE 9. 7

SEAT ON THE OSBA'S BOARD OF DIRECTORS. 7

GENERAL PROVISIONS. 7

ARTICLE 1

CHARTER

The Oregon School Boards Association (the “OSBA”) exists solely to perform essential governmental functions and all its income must accrue to the State of Oregon or its political subdivisions as required under IRC Section 115. OSBA’s mission is to improve student success and education equity through advocacy, leadership and service to Oregon public school boards.

OSBA is aware and acknowledges that diversity is a core value of OSBA. OSBA desires to identify areas of concern and causation, convene a caucus of stakeholders, and create a plan to better promote and support the success of students, school staff and school board members who identify as part of the LGBTQIA2S+ communities.

To this end, The OSBA Board of Directors has formally recognized the Oregon School Board Members PRIDE Caucus (the “Caucus”) to serve as a resource and provide guidance and leadership for these initiatives to the OSBA Board of Directors.

The activities of the Caucus shall align with OSBA bylaws as well as complement, not duplicate, OSBA’s efforts on behalf of all local governing boards.

ARTICLE 2

NAME, MISSION AND GOALS

2.1 Name. This organization shall be known as the Oregon School Board Members PRIDE Caucus (OSBM PRIDE) of the Oregon School Boards Association (OSBA).

2.2 Mission. To promote quality education for all students with an emphasis on the unique needs of LGBTQIA2S+ students, staff and board members.

2.3 Goals.

2.3.1 The implementation of ODE’s “Oregon LGBTQ2SIA+ Student Success Plan.”

2.3.2 Promoting positive and effective relationships among LGBTQIA2S+ school board members, their communities, political leaders, partner organizations and OSBA.

2.3.3 Building and increasing capacity of LGBTQIA2S+ school board members and support a pipeline for LGBTQIA2S+ people to run for school board seats.

2.3.4 Serving as a resource.

2.3.5 Developing, promoting, and advancing legislation to improve educational opportunities and outcomes for LGBTQIA2S+ students, staff and families.

2.3.6 Equipping and advancing LGBTQIA2S+ board members to serve in the general OSBA leadership.

2.3.7 Building capacity of the general board membership in understanding the issues of LGBTQIA2S+ people and inclusion.

ARTICLE 3

MEMBERSHIP

3.1 Qualification. All members must support the purposes and goals of the Caucus as set forth in Article 2.

3.2 Members. The Caucus members may include any elected or appointed member of any public board of education in Oregon who are active members in good standing with the Oregon School Boards Association and identify as a member of the LGBTQIA2S+ communities. Caucus members may participate in all discussions, vote, and serve as an officer of the Caucus. Members must attend the meeting in person, via telephone, or via virtual meeting platform (e.g., Zoom) to vote. Voting by proxy shall not be permitted.

3.3 Attendees. The Caucus may, in its discretion, invite to participate in any meeting or event any other individuals who support the purpose and goals of the Caucus as set forth in Article 2.

3.4 Membership List. The Membership list shall be maintained by the Secretary.

ARTICLE 4

BUDGET

4.1 Budget. The Caucus shall submit an annual budget request as outlined under the OSBA budget process, including approval by the OSBA Board of Directors. The request shall set forth the areas of concern, recommended actions, and annual goals.

ARTICLE 5

MEETINGS

5.1 Annual Meetings. An annual meeting of the Caucus shall be in conjunction with the OSBA Annual Convention at which time the Caucus shall elect officers and shall conduct other business as may properly be brought before the meeting of the Caucus.

5.2 Regular and Special Meetings.

5.2.1 Regular Meetings. The Caucus shall meet as often as required to achieve the goals outlined in its annual Work Plan. These meetings shall be scheduled for the year at the Annual Meeting.

5.2.2 Special Meetings. Special meetings of the members for any purpose may be called, either in writing or by e-mail, by the President or by a majority of the Executive Committee. Such a request shall state the purpose or purposes of the proposed meeting.

5.2.3 Place of Meetings. Regular and special meetings of the Caucus shall be held at any location within Oregon, by virtual meeting platform, or a combination of the two, as designated by the President or the Executive Committee.

5.3 Notice.

5.3.1 Notice of every annual meeting of members, stating the time and place thereof, will be provided with an agenda no less than 15 days prior to such meeting.

5.3.2 Notice of every regular or special meeting of members, stating the time and place thereof, shall be provided with an agenda no less than 10 days prior to such meeting.

5.4 Quorum. Except as otherwise provided by law, the presence at any meeting of a majority of the Executive Committee shall constitute a quorum.

5.5 Organization. The President may determine in their sole discretion whether any meeting of the Caucus shall be held in accordance with Robert's Rules of Order.

5.6 Records. The President shall see that all correspondence, minutes, agendas, and Charter be sent to and kept on file with OSBA.

5.7 OSBA Staff Liaison. The Executive Director of OSBA shall designate a staff member to serve as a liaison representative to the Caucus. The designee shall not have voting rights.

5.8 Compliance with Open Meetings Laws. The Caucus shall comply with the open meetings law requirements of ORS chapter 192 at every convening of its membership in which a quorum is required in order to make a decision or to deliberate toward a decision on any matter.

ARTICLE 6

CAUCUS LEADERSHIP COUNCIL

6.1 Composition. The Leadership Council of the Caucus shall include the President(s), Vice President, Secretary, Treasurer, Regional Directors and two Members of the Caucus.

6.2 Term. Leadership Council members shall serve a two-year term. The President may only serve one consecutive term. The Vice President, Secretary, Treasurer, Regional Members, and Members-at Large may serve any number of consecutive terms. Each officer shall hold office until the term has expired or until a successor has been duly elected and qualified for the position, or until the officer can no longer hold the position because they no longer qualify to be a member of the Caucus as defined in Article 3 above, or because of removal or death.

6.3 Nomination and Election

6.3.1 Nomination. Leadership Council members may be nominated by either the nominating committee or a caucus member at the annual meeting.

6.3.2 Election. The members shall elect the Leadership Council by majority vote at the annual meeting in even numbered years.

6.4 Designations

6.4.1 President. The President shall preside at all meetings of the Caucus and the Executive Committee. The President shall appoint all standing and special committees and shall be an ex-officio member of all committees, except the nominating committee, with voting power. The President shall sign all official reports of the Caucus. Two persons may share the position of President, or one person may serve as President and another as Vice President.

6.4.2 Vice President. In the absence of the President, the Vice President shall have and perform all the powers and duties of the President.

6.4.3 Immediate Past President. The Immediate Past President shall advise and counsel with other officers. The Immediate Past President chairs the officer succession planning process. The past president serves for two calendar years.

6.4.4 Secretary. The Secretary shall keep the minutes and records, maintain a roster of the current membership, and shall see that all notices are duly given in accordance with the provisions of law and this Charter, and such other duties as from time to time may be assigned by the Executive Committee.

6.4.5 Treasurer. The Treasurer shall have the responsibility for receiving and disbursing all funds related to the Caucus in coordination with the OSBA liaison. The Treasurer shall report regularly to the Executive Committee, shall prepare a written yearly financial

report to be distributed to the members at each annual meeting, and shall perform other duties assigned by the Executive Committee.

6.4.6 Regional Caucus Directors. There shall be one Regional Director for each congressional district apportioned to Oregon for election at the Oregon general election held in the year of the Caucus' annual meeting. (For reference, there shall be six Regional Directors starting in 2025.) The Regional Directors shall live in the region which they represent. The Regional Directors shall report issues from their region to the Caucus and shall perform other duties assigned by the Executive Committee. The regions shall be based on Oregon's congressional districts.

Future positions:

6.4.7 At-Large Members. There shall be two At-Large Directors.

6.5 Resignation. A Leadership Council member may resign by filing a written resignation with the President or Secretary of the Caucus or the President of OSBA.

6.6 Vacancies. Any vacancy in any office may be appointed for the unexpired portion of the term by a majority of the officers at the next regular or special meeting.

6.7 Removal. Any member of the Caucus who misses more than two meetings out of any four consecutive meetings, unless they are excused by the board for a valid reason, may have their office vacated by action of the board.

ARTICLE 7

EXECUTIVE COMMITTEE

7.1 Composition. There shall be an Executive Committee made up of the President(s), Vice President, Immediate Past President, Secretary, and Treasurer.

7.2 Responsibilities. The Executive Committee shall have the following responsibilities and powers:

- (a) To respond to any inquiry or question from OSBA.
- (b) To act on behalf of the Caucus when deemed necessary by the President.
- (c) To review plans and programs to be presented to the Caucus at its meetings.
- (d) To give direction to the OSBA liaison on legislative action to come before the state legislature on which there is no formal Caucus policy or resolution.

(e) The Executive Committee shall act as the Nominating Committee and nominate a candidate for each office of the Caucus. A nominating committee report will be included in the notice of the annual meeting of the membership.

7.3 Ratification. Any actions by the President shall be reported to the Executive Committee as soon as the action has taken place. All actions of the Executive Committee shall be subject to ratification by the Caucus at the next meeting of the members.

7.4 Administration. The Executive Committee may use the guidance of Robert's Rules of Order for all procedures. The Executive Committee shall keep regular minutes of its proceedings and all actions by the Executive Committee shall be reported promptly to the membership. Such actions shall be subject to review by the membership, provided that no rights of third parties shall be affected by such review.

ARTICLE 8

COMMITTEES

The President or Executive Committee may establish committees of two or more members to serve at the discretion of the President or the Executive Committee. These committees may consist of such persons and perform such duties as the President designates from time to time. The committees may not act on behalf of the Caucus but may make recommendations to the Caucus for approval. The Chair of any such committee shall be a member of the Executive Committee.

ARTICLE 9

SEAT ON THE OSBA'S BOARD OF DIRECTORS

The Caucus shall appoint one officer from the Leadership Council to serve as liaison to the OSBA Board of Directors and to be a member of the OSBA Board of Directors. The appointee must be an elected or appointed member of any public board of education in Oregon and an active member in good standing with the Association.

ARTICLE 10

GENERAL PROVISIONS

10.1 Amendment of Bylaws

10.1.1 Bylaws may be altered, amended, or replaced by the members of Caucus as approved by voting members at the annual meeting by a majority vote.

10.1.2 Notice of proposed bylaws changes shall be in the annual meeting agenda and sent to all members 15 days prior to the annual meeting.

10.1.3 Omissions from this Charter shall be governed by Robert's Rules of Order when they do not conflict with the Charter.

10.2 Seat on OSBA'S Legislative Policy Committee (LPC)

10.2.1 The Caucus shall appoint one caucus member to serve as liaison to the OSBA Legislative Policy committee and to be a member of the LPC. The appointee must be an elected or appointed member of any public board of education in Oregon who is an active member in good standing with the Association.

The foregoing charter was adopted by the active membership of OSBM PRIDE on August 10, 2024.



Resolution to Amend the OSBA 2023 Bylaws

WHEREAS, the Oregon School Boards Association (OSBA) was formed in 1946 as a volunteer association of locally elected public school boards;

WHEREAS, in 2017, through a vote of the OSBA membership, OSBA was incorporated under ORS chapter 65 as a public benefit non-profit corporation and the OSBA bylaws replaced the OSBA constitution;

WHEREAS, in 2018, through a vote of the OSBA membership, the OSBA bylaws were amended to expand the OSBA board of directors and legislative policy committee with representatives from the Oregon school board members of color caucus;

WHEREAS, in 2023, through a vote of the OSBA membership, the OSBA bylaws were amended to expand the OSBA board of directors and legislative policy committee with representatives from the Oregon rural school board members caucus and additional revisions to the bylaws;

WHEREAS, in 2024, the OSBA board of directors reviewed the OSBA bylaws and proposes to amend the OSBA bylaws as reflected in the attached draft OSBA bylaws with changes highlighted in the attached draft OSBA bylaws crosswalk document; and

WHEREAS, the substantive changes to the draft OSBA bylaws are the following:

- Allowing caucuses to have an additional director on the OSBA board of directors in the circumstance where the OSBA president or immediate past president is a director from a caucus. This revision is intended to provide the same opportunity for representation for caucuses as is currently provided to regionally elected directors.
- Clarify that OSBA board of directors must comply with the Oregon government ethics laws with respect to conflicts-of-interest.
- Require OSBA caucuses to submit an annual year end fiscal report to the OSBA board of directors.
- Create officer eligibility criteria that requires candidates for officer positions and directors in officer positions to be voting members of the OSBA board of directors.
- Expand the OSBA board of directors and legislative policy committee with representatives from the Oregon school board members PRIDE caucus.
- Edits to grammar, punctuation, and language for readability.

THEREFORE, BE IT RESOLVED by the OSBA board of directors that the proposed draft OSBA bylaws be submitted to the membership for consideration during the 2024 OSBA election; and

BE IT FURTHER RESOLVED that the proposed draft OSBA bylaws, the draft OSBA bylaws crosswalk document and a copy of this resolution be forwarded to all OSBA member boards in accordance with the OSBA board of directors' adopted elections calendar.

Submitted by: OSBA Board of Directors



BYLAWS

As Amended by the Membership: December 2023

Proposed Edits: September 14, 2024

SECTION 1 PURPOSE

The Oregon School Boards Association (the “Association” or “OSBA”) exists solely to perform essential governmental functions and all of its income accrues to the State of Oregon or its political subdivisions as required under IRC Section 115. In particular, the Association’s mission and purpose are as follows:

- A. To work for the general advancement and improvement of the education of all public school children of the State of Oregon.
- B. To gather and disseminate information pertinent to the successful operation of public schools.
- C. To work for the most efficient and effective organization of public schools of this state. “Public schools” include local school districts, education service districts, the State Board of Education, and community colleges classified as a political subdivision.
- D. To work for adequate and dependable financial support for the public schools of this state.
- E. To study all legislation which affects the public schools of Oregon and to support and work for that which appears to be desirable and to keep members informed thereof. To propose and work for the enactment of proper educational legislation.
- F. To encourage the establishment and maintenance of best practices and high standards in the conduct and operation of the public school educational system.
- G. To study and interpret educational programs and to relate them to the needs of pupils.
- H. To promote public understanding of the role of school boards and school board members in the improvement of education.
- I. To conduct seminars, conferences, and research projects in the various aspects of education for the benefit of members.
- J. To endeavor to implement the policies, beliefs, and resolutions of the Association members and board of directors.
- K. To do such other things as the member boards or board of directors may deem appropriate for the accomplishment of these and other purposes which tend to improve public education.
- L. To enter into such cooperative agreement with members for the pooling of resources and the provision of services as may result in the more efficient utilization of district resources and accrue to their financial advantage.

SECTION 2 MEMBERS

2.1 Admission. All members must qualify as (1) a “political subdivision” as defined under Treas Reg § 1.103-1(b) and Revenue Ruling 78-276, 1978-2 CB 256 and (2) as one of the following:

- 2.1.1 ~~Local~~ School District as defined under ORS Chapter 332;
- 2.1.2 Education Service District as defined under ORS Chapter 334;
- 2.1.3 Community College District as defined under ORS Chapter 341;
- 2.1.4 State Board of Education as defined under ORS Chapter 326; and

2.1.5 Any other governmental educational organization qualifying as a political subdivision, as approved by resolution of the board of directors.

2.2 Dues. Annual dues shall be set by majority vote of the members and shall be based on resident Average Daily Membership (ADMr) as of December 31 of the preceding year as reported to the Oregon Department of Education. Dues shall be payable on July 1 of each year and shall become delinquent on September 1 of each year. Member status shall automatically terminate for members failing to pay dues by September 1 unless an extension is requested and granted by the board of directors.

2.3 Reserved Powers of the Members. The following corporate actions require the consent and approval of the members:

2.3.1 Election and removal of directors except as set forth in Section 3.8;

2.3.2 Election and removal of the Legislative Policy Committee (“LPC”) members except as set forth in Section 4.1.3(g);

2.3.3 Approval of resolutions to effectuate any of the following:

(a) Adoption, amendment, or restatement of the articles of incorporation or bylaws;

(b) Modification to the region descriptions set forth in Section 2.6.1; and ~~the~~

(c) Dissolution, merger, or the sale, pledge, or transfer of all or substantially all of the Association’s assets.

2.4 Voting Power.

2.4.1 Election of Directors and LPC Members. For the purposes of nominating and electing directors and LPC members, each member shall have one vote.

2.4.2 Resolution. For the purposes of approving a resolution, each member shall have one vote on all resolutions except as follows:

(a) K-12 Local Districts with an ADMr between 15,600 and 23,400 shall have two votes.

(b) K-12 Local Districts with an ADMr between 23,400.1 and 31,200 shall have three votes.

(c) K-12 Local Districts with an ADMr between 31,200.1 and 39,000 shall have four votes.

(d) K-12 Local Districts with an ADMr of 39,000.1 or more shall have five votes.

2.5 Process of Approval of Member Resolutions.

2.5.1 Generally, members shall approve resolutions annually by ballot vote. Members or the board of directors may submit a resolution for member approval. Such resolutions shall be submitted to the board of directors no later than September 30~~th~~. The board of directors shall distribute all timely submitted resolutions, together with an official ballot, to the members no later than October 15. Members shall vote by ballot submitted to the board of directors no later than December 15.

2.5.2 ~~The board of directors may call a special meeting of the members under Section 2.9, as necessary.~~

2.6 Regional Election of Directors and LPC Members.

2.6.1 Regional Voting. For the purposes of nominating and electing the board of directors and LPC members, the Association members shall be organized into and represented by region:

- (a) Eastern Region includes all of the members located in the counties of Baker, Grant, Malheur, Union, Wallowa, and Wheeler.
- (b) Gorge Region includes all of the members located in the counties of Gilliam, Morrow, Sherman, Umatilla, and Wasco.
- (c) Central Region includes all of the members located in the counties of Crook, Deschutes, and Jefferson.
- (d) Southeast Region includes all of the members located in the counties of Harney, Klamath, and Lake.
- (e) Southern Region includes all of the members located in the counties of Jackson and Josephine.
- (f) Lane Region includes all of the members located in the county of Lane.
- (g) Clackamas Region includes all of the members located in the counties of Clackamas and Hood River.
- (h) Douglas/South Coast Region includes all of the members located in the counties of Coos, Curry, and Douglas.
- (i) Linn, Benton, Lincoln Region includes all of the members located in the counties of Benton, Lincoln, and Linn.
- (j) Marion Region includes all of the members located in the county of Marion.
- (k) Yamhill, Polk Region includes all of the members located in the counties of Polk and Yamhill.
- (l) North Coast Region includes all of the members located in the counties of Clatsop, Columbia, and Tillamook.
- (m) Washington Region includes all of the members located in the county of Washington.
- (n) Multnomah Region includes all of the members located in the county of Multnomah.

2.6.2 Members shall be assigned to the region in which their main administrative office is located. If a member's district boundaries span more than one region, the member board must declare which region it intends to vote and shall vote only in that region.

2.6.23 Regional elections shall be determined ~~taken~~ by a majority of votes cast by members within of the members within the region.

- 2.7 Modification of Regions.** A formal review of the regional organizations described in Section 2.6.1 shall be conducted by the board of directors at least every three years commencing with 2017. Any recommended changes to the regional organization shall be submitted to the members in the form of a resolution in accordance with the provisions of Section 2. ~~445.~~
- 2.8 Annual Meetings.** An annual meeting of members shall be held in November of each year unless a different date or time is fixed by the board of directors and stated in the notice of the meeting. Failure to hold an annual meeting on the stated date shall not affect the validity of any corporate action. At the annual meeting, the president and secretary-treasurer of the board of directors, and any other officer or person whom the president may designate, shall report on the state of the Association, ~~the its~~ activities, and its financial condition ~~of the Association.~~
- 2.9 Special Meetings.** A special meeting of members shall be held upon the call of the president or 25 percent of the board of directors. All members shall be officially notified of a special meeting by written notice, mailed via U.S. mail or electronic mail, to all members at least 15 days prior to the date of the meeting. Such notice shall include a description of all agenda items and any matters to be voted upon by the members, the place and time of the meeting, and instructions describing the method by which members can participate by telephone or video. Notice shall also comply with all procedures and include any information as required by ORS Chapter 192.
- 2.10 Telephonic/Video Meetings.** The board of directors may permit any member to participate in any annual or special meeting of the membership, or conduct the meetings through, the use of any means of communication by which all persons participating may simultaneously hear each other during the meeting. A member participating in the meeting by this means is deemed to be present ~~in person~~ at the meeting.
- 2.11 Place of Meetings.** Meetings of the members shall be held at any place, in or out of Oregon, designated by the board of directors. If a meeting place is not designated by the board of directors, the meeting shall be held at the Association's principal office.
- 2.12 Action by Written Ballot.** Any action required of the members will be taken by written ballot, and the Association will deliver a written ballot to every member entitled to vote on the matter. Once delivered, a written ballot may not be revoked.
- 2.13 Quorum.** A quorum of the members shall consist of a majority of members in good standing at the time the ballots are to be returned to the association.
- 2. ~~13.114~~ Approval:** With the exception of approving amendments to the Association's bylaws, which is as outlined in Section 7.1 ~~of these bylaws~~, and with the exception of regional elections outlined in 2.6.3, approval by written ballot is effective ~~when~~ at the end of the voting period when:
- (a) The number of votes cast by ballot equals or exceeds a quorum of the members; and
 - (b) The number of approvals equals or exceeds a majority of the number of returned ballots.

SECTION 3 DIRECTORS

- 3.1 Powers.** Except as provided under Section 2. ~~23~~, all corporate powers shall be exercised by or under the authority of ~~and the affairs of, are managed under the direction of~~ the board of

directors. The board of directors shall adopt policies defining specific obligations of the board of directors.

3.2 Qualifications. Directors must serve on the board of a member of the Association throughout the duration of their term, with the exception of the director serving as past president.

3.3 Number. The board of directors shall consist of not fewer than three nor more than 25 persons. The number of directors may be fixed or changed periodically, within the minimum⁷ and maximum² by the members.

3.4 Term. Directors shall take office on January 1 and shall serve for a term of two calendar years or until their successors are elected and qualified. Terms shall be staggered as per the election calendar.

3.4.1 Directors who took office prior to January 1, 2018, and are re-elected may serve for any number of terms as long as they continuously remain members of the board of directors.

3.4.2 Directors taking office on or after January 1, 2018, may serve five consecutive two-year terms and, if eligible, may rerun after a two-year hiatus.

3.4.3 If a director serving as immediate past president requires additional time beyond the term limits outlined above, the term limits will be held in abeyance to allow the director to complete their term as immediate past president.

3.5 Composition. The board of directors will be comprised of up to ~~23~~²² regionally elected directors, one designated director as defined in the bylaws of the Oregon School Board Members of Color Caucus, ~~and~~ one designated director as defined in the bylaws of the Oregon Rural School Boards Members Caucus, ~~and one designated director as defined in the bylaws of the -Oregon school board members PRIDE caucus and ex-officio nonvoting members advisors as delineated in Section 3.5.4.~~

3.5.1 Regional Elected Directors. Each region, as described under Section 2.6.1, shall elect one director except as follows:

(a) Clackamas Region shall elect two directors;

(b) Marion Region shall elect two directors;

(c) Washington Region shall elect three directors; and

(d) Multnomah Region shall elect three directors.

(e) ~~Provided, however, that i~~ If the president or immediate past president of the board of directors is a representative director from a region that elects only one director, that region shall elect an additional director or directors to serve for the duration of the president and/or the immediate past president's term.

3.5.2 Regional Election.

(a) The nomination and election of directors shall be in accordance with the elections calendar annually adopted by the board. The board of directors shall distribute notice of position vacancies, candidate information packets, and official nomination forms to all incumbent directors and members in electing regions.

(b) Each regional candidate for a director position shall be nominated by a member within the region by means of a nomination form. ~~The board of directors shall distribute notice of position vacancies, candidate information packets, and official nomination forms to all incumbent directors and members in electing regions.~~ To nominate a director candidate, one or more of the members in the region must timely submit to the board of directors a formal resolution or motion of the member and the completed nomination form(s). Nominations in regions where there is more than one open director position shall indicate the numbered position for which the nomination is being submitted.

(c) Each member in a region shall have one vote in the regional elections for the board of directors. The director candidate receiving a majority of the votes ~~cast by the~~ members within the region shall be elected.

~~(a)~~(d) In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes cast, a second regional ballot shall be required between the two candidates receiving the highest number of votes; the one receiving a majority of the votes is elected.

3.5.3 ~~Designated-Caucus~~ Representatives. In accordance with their bylaws, caucuses of OSBA shall appoint a representative of the Caucus to serve as a director of the Association. The representative must be an elected or appointed member of any public board of education in Oregon ~~who that~~ is an active member in good standing with the Association. All Association bylaws and policies shall apply to the designated representative serving as the Caucus' director of the Association.

If the president or immediate past president of the board of directors is a representative director from a caucus, then the caucus shall elect an additional director to serve for the duration of the president and/or the immediate past president's term.

3.5.4 Ex-Officio. The following individuals or their designee may serve as ex-officio, nonvoting, advisors to the board of directors:

- (a) Any director of the National School Boards Association elected from Oregon;
- (b) ~~Any officer of the National School Boards Association, National School Boards Advocacy Committee, or an officer of the NSBA Pacific Region.~~
- (c) ~~The immediate past president of the Oregon Association of School Executives;~~
- (d) The ~~immediate past president~~ Executive Director of the Confederation Coalition of School Administrators;
- (e) The ~~board section president~~ Chair-Elect of the Oregon Association of Education Service Districts;
- (f) The board ~~section~~ president of the Oregon Community College Association;
- (g) The chair of the State Board of Education; and
- (h) Any other person ~~as that~~ the board of directors may appoint.

Ex-officio advisors do not attend executive sessions of the board of directors unless they hold a separate position that entitles them to attend executive session, or they are invited to attend by the board of directors.

Ex officio advisors are not eligible for travel reimbursement from OSBA unless they hold a separate position for which travel reimbursement is provided.

3.6 Vacancies. In the event that any director position, other than the president or immediate past president serving as a second director for a region as set out in Section 3.5.1(e), is vacant during the term of office, the remaining directors may appoint an interim director from the same region to serve until December 31 of the same year.

If the board of directors cannot recruit a candidate from the region, they may appoint a person from a contiguous region to serve as director representing the open region. An individual appointed as a director from a contiguous region is not eligible to serve as an officer of the board.

All appointed interim directors must run for regional election during the next election cycle following appointment in order to be eligible to continue service on the board of directors past December 31 of the election year. The members shall elect, using the procedures in Section 3.5.2, an interim director to serve from January 1 of the next year until the end of the remaining term.

If there is a vacancy in an OSBA caucus-designated director position, then the caucus shall, as set forth in Section 3.5.3, appoint a new caucus representative to serve the remaining term.

3.7 Resignation. A director may resign at any time by delivering written notice to the president or the secretary. A resignation is effective when notice is effective under ORS 65.034 unless the notice specifies a later effective date. Once delivered, a notice of resignation is irrevocable unless revocation is permitted by the board of directors.

3.8 Removal. A director may be removed for cause by vote of two-thirds majority of the directors. A director may be removed with or without cause by a majority vote of the members who elected the director. The board may provide guidance or adopt and amend policies regarding what types of actions the board considers to be sufficient cause for removal.

3.9 Regular Meetings. An annual meeting of the board of directors shall be held immediately after, and at the same place as, the annual meeting of members. The board of directors may schedule additional regular meetings to occur during a calendar year. ~~If the time and place of any other directors' meeting is regularly scheduled by the board of directors, the meeting is a regular meeting.~~ All other meetings are special meetings.

3.10 Special Meetings. A special meeting of the board of directors may be called by the president or the president-elect or 20 percent of the board of directors. All directors shall be officially notified of a special meeting by written notice delivered personally, by telephone, or electronic mail at least 48 hours prior to the date of the meeting. Such notice shall include a description of all agenda items and any matters to be voted upon by the directors, the place and time of the meeting, and instructions describing the method by which directors can participate by telephone or video. No matter may be considered at a special meeting other than the matter(s) specified in the notice.

3.11 Place of Meetings. The board of directors may hold annual, regular, or special meetings at any location in the State of Oregon.

3.12 Telephonic/Video Meetings. The board of directors may conduct meetings through the use of any means of communication by which all persons participating may simultaneously hear each other during the meeting. A director participating in the meeting by this means is deemed to be present at the meeting.

3.1013 Notice of Meetings. All ~~members~~ directors shall be officially notified of a special meeting by written notice delivered personally, by telephone or electronic mail to all directors at least 48 hours prior to the date of the meeting. Such notice shall include a description of all agenda items and any matters to be voted upon by the directors, the place and time of the meeting, and instructions describing the method by which directors can participate by telephone or video. Notice of meetings shall ~~also~~ comply with all procedures and include any information as required by ORS Chapter 192.

3.1114 Waiver of Notice. A director may at any time waive any notice required by these bylaws. A director's attendance at or participation in a meeting waives any required notice to the director of the meeting unless the director, at the beginning of the meeting or promptly upon the director's arrival, objects to holding the meeting or transacting business at the meeting and does not thereafter vote for or assent to any action taken at the meeting. Except as provided in the preceding sentence, any waiver must be in writing, must be signed by the director entitled to the notice, must specify the meeting for which the notice is waived, and must be filed with the minutes or the corporate records.

3.1215 Quorum. A quorum of the board of directors shall consist of a majority of the number of directors in office at the time the meeting begins.

3.1316 Voting. If a quorum is present when a vote is taken, the affirmative vote of a majority of the directors present when the action is taken is the act of the board of directors except to the extent that the articles of incorporation, these bylaws, or applicable law require the vote of a greater number of directors.

3.1417 Presumption of Assent. A director who is present at a meeting of the board of directors when corporate action is taken is deemed to have assented to the action taken unless:

- (a) The director objects at the beginning of the meeting, or promptly upon the director's arrival, to holding the meeting or transacting the business at the meeting; and
- (b) The director's dissent from the action taken is entered in the minutes of the meeting.

3.1518 Compensation. Directors and members of committees may receive reimbursement of such expenses as may be determined by resolution or policy of the board of directors to be just and reasonable. Directors shall not otherwise be compensated for service in their capacity as directors.

3.1619 Director Conflict of Interest. The Association shall maintain a Conflict of Interest policy, the terms of which comply with ORS 65.361 and ORS Chapter 244. The board of directors shall annually review and notify ~~its members and the~~ directors of the current Conflict of Interest policy. ~~Each director shall annually complete and return a Conflict of Interest statement.~~

SECTION 4 COMMITTEES AND CAUCUSES

4.1 **Standing Committees.** The board of directors shall maintain the standing committees described below:

4.1.1 Executive Committee. The executive committee shall consist of the five officers of the board of directors: the president as chairman ~~and as an ex-officio voting member pursuant to section 5.5.1 of the Bylaws~~, the president-elect, the vice president, the secretary-treasurer, and the immediate past president. The executive committee ~~may act, pursuant to its delegation delegated~~ of authority to ~~such committee by the board of directors, act~~ in place and instead of the board of directors between board meetings on all matters except those specifically reserved to the board under the terms of the bylaws. Actions of the executive committee shall be reported to the board ~~of directors by mail, email, on a timeframe consistent with the seriousness and urgency of the matter and within two weeks if practicable. Additionally, executive committee actions will be reported~~ ~~or~~ at the next regular board meeting.

4.1.2 Finance Committee. The finance committee shall be appointed by the president and shall be composed of members from Oregon public school districts, education service districts, and community colleges with boards that meet all criteria to be Association voting members. The members shall include, but are not limited to, the President as an ex-officio voting member pursuant to section 5.5.1 of the Bylaws, the Association secretary/treasurer and vice president, one ~~Association board director trustee~~ from the PACE board, one district business official, and one at-large board member.

~~Finance committee members serve for a term of two (2) years unless they are appointed to replace a member who left the committee before finishing their two-year term, in which case the member will serve the remainder of the two-year term. The trustee from the PACE board is recommended by the PACE Board of trustees, appointed by the President, subject to approval by the Board, and will serve a two-year term, with no term limits. The district business official and the at-large board member will be recommended by OSBA staff, appointed by the President, subject to approval by the Board, will serve two-year terms, with no term limits, and staggered start dates starting in January.~~

The finance committee shall operate within the corporation's investment guidelines and the Finance Committee ~~e~~Operating ~~g~~Guidelines.

4.1.3 Legislative Policy Committee. The board of directors shall maintain a Legislative Policy Committee ("LPC").

(a) Purpose. The LPC shall develop legislative policies which are recommended to and approved by the members as a resolution proposed by the board of directors and voted on by the membership in accordance with Section 2.4 and 2.5. The LPC also advises the executive director and staff during legislative sessions.

(b) Composition. The LPC shall be composed of the voting members of the board of directors, the President as an ex-officio voting member pursuant to section 5.5.1 of the Bylaws, ~~and the~~ regional representatives elected under the procedures defined in Section 4.1.3(c) and (d), ~~and~~ one designated voting member as defined in the bylaws of the Oregon School Board Members of Color Caucus, ~~and one designated~~

voting member as defined in the bylaws of the Oregon Rural School Boards Members Caucus, and one designated voting member as defined in the bylaws of the Oregon school board members PRIDE caucus. All committee members must be elected or appointed directors of a member as defined in Section 2.1. The vice president of the board of directors shall chair the LPC.

~~(b)~~(c) Qualifications. LPC representatives must serve on the board of a member of the Association throughout the duration of their term.

~~(c)~~(d) Nomination. The board of directors shall cause the nomination form to be distributed to all members in eligible regions. A member may To nominate a candidate to the LPC, and shall do so one or more of the members in the region must timely submit to the board of directors by a formal resolution or motion of the member and timely submission of the nomination form(s) to the office of the Association and the completed nomination form(s). Nominations in regions where there is more than one representative position shall indicate the numbered position for which the nomination is being submitted. The Nominations and election of the LPC representatives will be closed by a date identified in shall be in accordance with the elections calendar adopted by the board.

~~(d)~~(e) Election. Each LPC member shall be elected by majority of member boards of a region. Each member in a region shall have one vote in the regional elections for the LPC representative. The LPC representative candidate receiving a majority of the votes cast by the members within the region shall be elected. Each region shall elect the number of LPC members as described in Section 3.5, without regard to Section 3.5.1 ~~(de)~~. Such elections shall be held using the procedures described in Section 3.5.2.

(f) Term. Each committee member shall take office on January 1 in even numbered years and serve for a term of two (2) years.

~~(e)~~(g) Vacancies. In the event that there is a vacancy on the LPC, the board of directors may appoint an interim LPC member from the same region to fill the unexpired term of office. If the board of directors cannot recruit an LPC member from the region, they may appoint a person from a contiguous region to serve to represent the open region to fill the unexpired term of office.

~~4.1.4 PACE Trustees. The board of directors shall appoint the trustees of the OSBA Property and Casualty Coverage for Education Trust ("PACE"). As per the PACE Restated Trust Agreement, the PACE trustees shall nominate trustee candidate(s) to the OSBA board of directors. If the list of candidates is not acceptable by the board of directors, the PACE trustees will continue to submit nominated candidate(s) for consideration until accepted by the board of directors.~~

~~PACE trustees taking office on or after January 1, 2023, may serve three consecutive three year terms and, if eligible, may return after a one year hiatus.~~

4.2 Other Board Committees. The board of directors may create one or more committees of the board of directors and appoint directors and representatives of members to serve on such committee. The creation of a committee and the appointment of directors and member representatives to the committee must be approved by a majority of all directors in office when the action is taken. The provisions of these bylaws governing meetings, action without meetings,

notice and waiver of notice, and quorum and voting requirements of the board of directors shall apply to committees and their members as well. Committees of the board of directors may, to the extent specified by the board of directors, exercise the authority of the board of directors; ~~z~~ provided, ~~however,~~ that no committee of the board of directors may:

- (a) Authorize distributions, provided that this restriction does not apply to payment of value for property received or services performed or payment of benefits in furtherance of the Association's purposes;
- (b) Approve or recommend dissolution, merger, or the sale, pledge, or transfer of all or substantially all of the Association's assets;
- (c) Elect, appoint, or remove directors or fill vacancies on the board or on any of its committees; or
- (d) Adopt, amend, or repeal the articles of incorporation or bylaws.

4.3 Advisory Committees. The board of directors may create one or more other committees. Members of these committees need not be members or directors, but at least one director shall serve on each such committee. These committees shall have no power to act on behalf of, or to exercise the authority of, the board of directors, but may make recommendations to the board of directors.

4.4 Caucuses. Caucuses shall exist to enhance the work of the Association by addressing the unique needs of member districts. ~~Caucuses shall:~~

4.4.1 ~~Caucuses shall~~ Cclearly articulate the vision, mission, ~~z~~ and goals of the Caucus.

4.4.2 ~~Caucuses shall~~ Aadopt bylaws for operating, programming, ~~z~~ and governing within the context of the Association bylaws described herein.

4.4.3 ~~Caucuses shall~~ Ccomply with Association policies and guidelines.

4.4.4 Caucuses shall be added or eliminated to this provision through the bylaw's amendment process described in Section 8.1~~these bylaws.~~

4.4.5 Caucuses shall submit an end of fiscal year report to the Board of Directors that includes the following:

4.4.5.1 The caucus is meeting regularly;

4.4.5.2 An accounting of the prior year's budget allocation;

4.4.5.3 Identified officers and current bylaws;

4.4.5.4 A summary of the Caucus current goals, the prior year's Caucus activities that support those goals, and how the Caucus goals align with the mission, vision, and goals of OSBA.

The end of fiscal year report will be submitted at the first regularly scheduled board of directors meeting following the end of the fiscal year.

4.4.~~5~~6 The Oregon School Board Members of Color Caucus was established by a vote of the membership in 2018.

4.4.57 ~~With the adoption of this section, t~~The Oregon Rural School Boards Members Caucus ~~is~~
was established by a vote of the membership in 2023.

4.4.8 The Oregon school board members PRIDE caucus was established by a vote of the membership in 2024.

4.5 **Administration.** Each committee and caucus shall prepare minutes of each of its meetings, and such minutes shall be kept on file at the Association’s principal office and made available on request to any member of the board of directors. Each committee and caucus shall also report on its activities at the regular meetings of the board of directors. Each committee and caucus shall comply with the public meetings laws requirements under ORS Chapter 192.

SECTION 5 OFFICERS OF THE BOARD OF DIRECTORS

5.1 **Eligibility.** Effective January 1, 2026, to hold an officer position on the Board of Directors other than the immediate past president, candidates and officers must be a voting member of the OSBA Board of Directors.

5.12 **Appointment.** The board of directors shall elect officers by majority vote ~~at least 10 days~~ prior to the November member meeting. In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes, a second ballot shall be required between the two candidates receiving the highest number of votes. The one receiving a majority of the votes is elected.

5.23 **Designation.** The officers of the Association shall be a president, president-elect, past president, vice president, a secretary-treasurer, and such other officers as the board of directors may appoint.

5.34 ~~Compensation and~~ **Term of Office.** Officer terms are one calendar year. No officer, except the secretary-treasurer, shall serve two consecutive terms in the same office, unless the director ~~completed~~completes ~~athe~~ term ~~for~~of another officer who was unable to complete ~~atheir~~ term, and is then voted into the same position the following year. The secretary-treasurer may serve up to two consecutive one-year terms.

5.5 Compensation

~~Directors and members of committees~~Officers may receive reimbursement of such expenses as may be determined by resolution of the board of directors to be just and reasonable. ~~Directors~~Officers shall not otherwise be compensated for service in their capacity as ~~directors~~officers.

5.46 **Removal and Resignation.** Any officer may be removed, either with or without cause, at any time by action of the board of directors. An officer may resign at any time by delivering notice to the board of directors, the president, or the secretary-treasurer. A resignation is effective when the notice is effective under ORS 65.034 unless the notice specifies a later effective date. If a resignation is made effective at a later date and the Association accepts the later effective date, the board of directors may fill the pending vacancy before the effective date if the board of directors provides that the successor does not take office until the effective date. Once delivered, a notice of resignation is irrevocable unless revocation is permitted by the board of directors. No removal or resignation shall prejudice the rights of any party under a contract of employment.

5.57 Officers. The officers of the Association are as follows:

- 5.57.1 President: The president shall preside at all member meetings of the Association and of the board of directors; shall appoint ~~any committees~~ positions not otherwise designated in these bylaws or OSBA adopted policy, subject to the approval of the board of directors; shall call all regular and special meetings as provided herein; shall be an ex-officio voting member of all committees established under sections 4.1 and 4.2 of these bylaws. The president shall automatically serve as immediate past president for the following term. The president serves for a term of one calendar year.
- 5.57.2 President-elect: In the absence of the president, the president-elect shall assume the powers and duties of the president, and when a vacancy occurs in the office of president, shall serve in that capacity for the remainder of the term. The president-elect shall automatically serve as president for the following term, even if required to fill an uncompleted term as president. In addition, the president-elect shall assume duties related to the oversight of Association member elections and resolutions processes and such other administrative duties as are assigned by the president. The president-elect serves for a term of one calendar year.
- 5.57.3 Vice president: In the absence of the president-elect, the vice president shall assume the powers and duties of the president-elect. The vice president shall also serve as the chair of the LPC. The vice president serves for one calendar year.
- 5.57.4 Secretary-treasurer: The secretary-treasurer shall be responsible for keeping ~~in a suitable minute book~~ accurate minutes of all board of director meetings in electronic format in accordance with OSBA's record retention schedule; shall carry on official correspondence of the Association; shall arrange for proper banking facilities; ~~and~~ shall receive, account for, and disburse funds in a businesslike manner as provided for by the board of directors; shall see that the minutes of the previous meetings are ~~read~~ approved by the board of directors; and shall give an itemized and detailed report of the financial condition of the Association at each annual meeting and at such other times as may be required by the board of directors. Such duties of the secretary-treasurer as may be specified by the board of directors may be delegated to the executive director or a designated member of the staff. The secretary-treasurer serves for a term of one calendar year.
- 5.57.5 Immediate past president: The immediate past president shall advise and counsel ~~with~~ other officers. The immediate past president chairs the officer succession planning process. The past president serves for one calendar year.
- ~~5.57.6 Assistants: The board of directors may appoint or authorize the appointment of an assistant to the secretary treasurer. Such assistant may exercise the powers of the secretary treasurer, as the case may be, and shall perform such duties as are prescribed by the board of directors.~~

SECTION 6 NONDISCRIMINATION

The Association shall not discriminate in providing services, hiring employees, or otherwise, upon the basis of gender identity, race, creed, marital status, sex, sexual orientation, religion, color, age, disability, or national origin.

SECTION 7 OSBA PROPERTY AND CASUALTY FOR EDUCATION TRUST

PACE Trustees. The board of directors shall appoint the trustees of the OSBA Property and Casualty Coverage for Education Trust ("PACE") as provided in As per the PACE Restated Trust Agreement. ,the PACE trustees shall nominate trustee candidate(s) to the OSBA board of directors. If the list of candidates is not acceptable by the board of directors, the PACE trustees will continue to submit nominated candidate(s) for consideration until accepted by the board of directors.

It is the policy of OSBA with respect to PACE trustees taking office on or after January 1, 2023, that such trustees will be appointed to no more than may serve three consecutive three-year terms and, if eligible, may return after a one-year hiatus.

SECTION ~~7~~8 GENERAL PROVISIONS

~~7~~8.1 Amendment of Bylaws.

- ~~7~~8.1.1 Amendments to the bylaws may be initiated by the board of directors or submitted by a member to the board of directors.
- ~~7~~8.1.2 The board of directors shall provide written notice to the members containing a statement that the members will be asked to approve the amendment and a copy of the proposed amended bylaws.
- ~~7~~8.1.3 Action by Written Ballot: The Association will deliver a written ballot to every member entitled to vote on the matter. The ballot shall set forth each proposed action and provide an opportunity to vote for or against each proposed action and specify a reasonable time by which a ballot must be received by the Association in order to be counted. Once delivered, a ballot may not be revoked.
- ~~7~~8.1.4 Approval: Approval by written ballot shall be valid only when the number of votes cast by ballot equals or exceeds a quorum of the members, and the number of approvals equals or exceeds two-thirds majority of the number of the returned ballots.
- ~~7~~8.1.5 Quorum: A quorum of the members shall consist of a majority of members in good standing at the time the ballots are to be returned to the Association.
- ~~7~~8.1.6 Whenever an amendment or new bylaw is adopted, it shall be ~~copied in the minute book~~ saved in electronic format in accordance with OSBA's record retention schedule with the original bylaws in the appropriate place. If any bylaw is repealed, the fact of repeal and the date on which the repeal occurred shall be stated in such book and place.

~~7~~8.2 Inspection of Books and Records. All books, records, and accounts of the Association shall be open to inspection by the directors in the manner and to the extent required by law.

- 78.3 Checks, Drafts, Etc.** All checks, drafts, and other orders for payment of money, notes, or other evidences of indebtedness issued in the name of or payable to the Association shall be signed or endorsed by such person or persons and in such manner as shall be determined by resolution of the board of directors.
- 78.4 Deposits.** All funds of the Association not otherwise employed shall be deposited to the credit of the Association in those banks, trust companies, or other depositories as the board of directors or officers of the Association designated by the board of directors select, or be invested as authorized by the board of directors.
- 78.5 Loans or Guarantees.** The Association shall not borrow money and no evidence of indebtedness shall be issued in its name unless authorized by the board of directors. This authority may be general or confined to specific instances. Except as explicitly permitted by ORS 65.364, the Association shall not make a loan, guarantee an obligation, or modify a pre-existing loan or guarantee to or for the benefit of a director or officer of the Association.
- 78.6 Execution of Documents.** The board of directors may, except as otherwise provided in these bylaws, authorize any officer or agent to enter into any contract or execute any instrument in the name of and on behalf of the Association. Such authority may be general or confined to specific instances. Unless so authorized by the board of directors, no officer, agent, or employee shall have any power or authority to bind the Association by any contract or engagement, or to pledge its credit, or to render it liable for any purpose or for any amount.
- 78.7 Insurance.** The Association may purchase and maintain insurance on behalf of an individual against liability asserted against or incurred by the individual who is or was a director, officer, employee, or agent of the Association, or who, while a director, officer, employee, or agent of the Association, is or was serving at the request of the Association as a director, officer, partner, trustee, employee, or agent of another foreign or domestic business or nonprofit corporation, partnership, joint venture, trust, employee benefit plan, or other enterprise; provided, however, that the Association may not purchase or maintain such insurance to indemnify any director, officer, or agent of the Association in connection with any proceeding charging improper personal benefit to the director, officer, or agent in which the director, officer, or agent was adjudged liable on the basis that personal benefit was improperly received by the director, officer, or agent.
- 78.8 Fiscal Year.** The fiscal year of the Association shall begin on the first day of July and end on the last day of June in each year.
- 78.9 Severability.** A determination that any provision of these bylaws is for any reason inapplicable, invalid, illegal, or otherwise ineffective shall not affect or invalidate any other provision of these bylaws.

* * * * *

The foregoing bylaws were approved by the membership of the Oregon School Boards Association on December 15, 2023. The original bylaws were duly adopted by the Board of Directors of OSBA on September 15, 2017, and approved by the membership on December 15, 2017.

2024 OSBA Proposed Bylaw Amendments Summary

New language is in red; deleted language is struck.

Edits solely to punctuation, numbering, or document references have not all been included.

Section	Proposed Language	What changed?
1	The Oregon School Boards Association (the “Association” or “OSBA”) exists solely to perform essential governmental functions and all of its income accrues to the State of Oregon or its political subdivisions as required under IRC Section 115.	Non-substantive change. The “Association” and “OSBA” are used interchangeably throughout the document. Clarifying that the “Association” and “OSBA” are interchangeable and have the same meaning.
2.1.1	Local School District as defined under ORS Chapter 332;	Non-substantive change. Delete the word “local” to conform with ORS 332 as the statute refers to “School District” not “Local School District.”
2.3.1	Election and removal of directors except as set forth in Section 3.8;	Non-substantive change. Added cross reference to related Section 3.8.
2.3.2	Election and removal of the Legislative Policy Committee (“LPC”) members except as set forth in Section 4.1.3(g);	Non-substantive change. Added cross reference to related Section 4.1.3(g).
2.3.3(b)	(b) Modification to the region descriptions set forth in Section 2.6.1; and the	Non-substantive change. Remove unnecessary word.
2.5.1	Such resolutions shall be submitted to the board of directors no later than September 30 th .	Non-substantive change. Remove unnecessary letters.
2.5.2	The board of directors may call a special meeting of members under Section 2.9, as necessary.	Non-substantive change. Deleted since it is duplicative with Section 2.9 5
2.6.1(g)	(g) Clackamas Region includes all of the members located in the county ies of Clackamas and Hood River.	Non-substantive change. Correct spelling error.
2.6. 2 3	Regional elections shall be taken determined by a majority of votes cast by members within the members within the region.	Non-substantive change. Word clean up for readability.
2.7	Any recommended changes to the regional organization shall be submitted to the members in the form of a resolution in accordance with the provisions of Section 2. 1 5 .	Non-substantive change. Insert correct section citation.
2.8	Annual Meetings. An annual meeting of members shall be held in November of each year unless a different date or time is fixed by the board of directors and stated in the notice of the meeting. Failure to hold an annual meeting on the stated date shall not affect the validity of any corporate action. At the annual meeting, the president and secretary-treasurer of the board of directors; and any other officer or person whom the president may designate, shall report on the state of the Association, the its activities, and its financial condition of the Association .	Non-substantive change. Word clean up for readability.

2024 OSBA Proposed Bylaw Amendments Summary

New language is in red; deleted language is struck.

Edits solely to punctuation, numbering, or document references have not all been included.

Section	Proposed Language	What changed?
2.10	Telephonic/Video Meetings. The board of directors may permit any member to participate in any annual or special meeting of the membership , or conduct the meetings through; the use of any means of communication by which all persons participating may simultaneously hear each other during the meeting. A member participating in the meeting by this means is deemed to be present in person at the meeting.	Non-substantive change. Specify meetings “of the membership” since this section falls under the “Section 2 Membership” section and add a similar provision under “Section 3 Directors” titled “3.12 Telephonic/Video Meetings” that allows the board of directors to conduct meetings by telephone and video means in accordance with ORS 192.670.
2.11	Place of Meetings. Meetings of the members shall be held at any place, in or out of Oregon, designated by the board of directors. If a meeting place is not designated by the board of directors, the meeting shall be held at the Association’s principal office.	Non-substantive change. OSBA board meetings must take place in Oregon in accordance with ORS 192.630 (4)(a).
2.13.1 2.14	Approval: With the exception of approving amendments to the Association’s bylaws, which is as outlined in Section 7.1 of these bylaws , and with the exception of regional elections outlined in 2.6.3, approval by written ballot is effective when at the end of the voting period when :	Non-substantive change. Word clean up for readability. Also added reference to related provision 2.6.3.
3.1	Powers. Except as provided under Section 2.23, all corporate powers shall be exercised by or under the authority of and the affairs of , are managed under the direction of the board of directors.	Non-substantive change. Word clean up for readability.
3.5	Composition. The board of directors will be comprised of up to 23 22 regionally elected directors, one designated director as defined in the bylaws of the Oregon School Board Members of Color Caucus, one designated director as defined in the bylaws of the Oregon Rural School Boards Members Caucus, and one designated director as defined in the bylaws of the Oregon school board members PRIDE caucus and ex-officio nonvoting members advisors as delineated in Section 3.5.4.	<p>Non-substantive change. Change 23 to 22 as there are 22 regionally elected directors set forth in section 2.6.1 not 23, plus one director from the Color Caucus and one director from the Rural Caucus, for a total of 23 directors. There are 20 board positions. If the criteria listed in 3.5.1(e) is met, 22 regionally elected directors may be allowed.</p> <p>Non-substantive change. Amend “ex-officio member” to “ex-officio advisor” to make the language consistent with 3.5.4 that refers to ex-officio “advisors.”</p> <p>Substantive change. Add a designated director from the PRIDE caucus to the OSBA board of directors.</p> <p>Non-substantive change. Delete Ex-officio advisors since they do not fall under the definition of board of directors and are described in 3.9.</p>

2024 OSBA Proposed Bylaw Amendments Summary

New language is in red; deleted language is struck.

Edits solely to punctuation, numbering, or document references have not all been included.

Section	Proposed Language	What changed?
3.5.1(e)	<p>Provided, however, that if the president or immediate past president of the board of directors is a representative director from a region that elects only one director, that region shall elect an additional director or directors to serve for the duration of the president and/or the immediate past president’s term.</p>	Non-substantive change. Word clean up for readability.
3.5.2	<p>Regional Election.</p> <p>(a)The nomination and election of directors shall be in accordance with the elections calendar annually adopted by the board. The board of directors shall distribute notice of position vacancies, candidate information packets, and official nomination forms to all incumbent directors and members in electing regions.</p> <p>(b)Each regional candidate for a director position shall be nominated by a member within the region by means of a nomination form. The board of directors shall distribute notice of position vacancies, candidate information packets, and official nomination forms to all incumbent directors and members in electing regions. To nominate a director candidate, one or more of the members in the region must timely submit to the board of directors a formal resolution or motion of the member and the completed nomination form(s). Nominations in regions where there is more than one open director position shall indicate the numbered position for which the nomination is being submitted.</p> <p>(c) Each member in a region shall have one vote in the regional elections for the board of directors. The director candidate receiving a majority of the votes of cast by the members within the region shall be elected.</p> <p>(a)(d)In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes cast, a second regional ballot shall be required between the two candidates receiving the highest number of votes; the one receiving a majority of the votes is elected.</p>	<p>Non-substantive change. Language moved to (a) from (b) because it makes more sense in (a).</p> <p>Non-substantive change. Word clean up in sections (c) and (d)for readability.</p>

2024 OSBA Proposed Bylaw Amendments Summary

New language is in red; deleted language is struck.

Edits solely to punctuation, numbering, or document references have not all been included.

Section	Proposed Language	What changed?
3.5.3	<p>Designated Caucus Representatives. In accordance with their bylaws, caucuses of OSBA shall appoint a representative of the Caucus to serve as a director of the Association. The representative must be an elected or appointed member of any public board of education in Oregon who that is an active member in good standing with the Association. All Association bylaws and policies shall apply to the designated representative serving as the Caucus' director of the Association.</p> <p>If the president or immediate past president of the board of directors is a representative director from a caucus, then the caucus shall elect an additional director to serve for the duration of the president and/or the immediate past president's term.</p>	<p>Substantive change. If the president or immediate past president of the board is a representative director from a caucus that elects only one director, that caucus shall elect an additional director to serve for the duration of the president and/or immediate past president's term. This would provide a caucus with the same opportunity as provided to regionally elected directors in section 3.5.1(e).</p>

2024 OSBA Proposed Bylaw Amendments Summary

New language is in red; deleted language is struck.

Edits solely to punctuation, numbering, or document references have not all been included.

Section	Proposed Language	What changed?
3.5.4	<p>Ex-Officio. The following individuals or their designee may serve as ex-officio, nonvoting, advisors to the board of directors:</p> <p>(a) Any director of the National School Boards Association elected from Oregon;</p> <p>(b) Any officer of the National School Boards Association, National School Boards Advocacy Committee, or an officer of the NSBA Pacific Region.</p> <p>(c) The immediate past president of the Oregon Association of School Executives;</p> <p>(d) The immediate past president Executive Director of the Confederation Coalition of School Administrators;</p> <p>(e) The board section president Chair-Elect of the Oregon Association of Education Service Districts;</p> <p>(f) The board section president of the Oregon Community College Association;</p> <p>(g) The chair of the State Board of Education; and</p> <p>(h) Any other person as that the board of directors may appoint.</p> <p>Ex-officio advisors do not attend executive sessions of the board of directors unless they hold a separate position that entitles them to attend executive session or they are invited to attend by the board of directors.</p> <p>Ex officio advisors are not eligible for travel reimbursement from OSBA unless they hold a separate position for which travel reimbursement is provided.</p>	<p>Non-substantive change in (b), (c), (d), (e) and (h) for readability and to reflect the titles of the positions actually serving as ex-officio advisors.</p> <p>Non-substantive change under (h). Clarifying that ex-officio advisors only attend executive sessions of the board unless they hold a separate position that entitles them to attend executive session or they are invited to attend by the board of directors.</p> <p>Substantive change under (h). Providing that ex-officio advisors are not eligible for travel reimbursement from OSBA unless they hold a separate position for which travel reimbursement is provided.</p>

2024 OSBA Proposed Bylaw Amendments Summary

New language is in red; deleted language is struck.

Edits solely to punctuation, numbering, or document references have not all been included.

Section	Proposed Language	What changed?
3.6	<p>Vacancies. In the event that any director position, other than the president or immediate past president servicing as a second director for a region as set out in Section 3.5.1(e), is vacant during the term of office, the remaining directors may appoint an interim director from the same region to serve until December 31 of the same year.</p> <p>If the board of directors cannot recruit a candidate from the region, they may appoint a person from a contiguous region to serve as director representing the open region. An individual appointed as a director from a contiguous region is not eligible to serve as an officer of the board.</p> <p>All appointed interim directors must run for regional election during the next election cycle following appointment in order to be eligible to continue service on the board of directors past December 31 of the election year. The members shall elect, using the procedures in Section 3.5.2, an interim director to serve from January 1 of the next year until the end of the remaining term.</p>	<p>Non-substantive change. Add that all appointed interim directors must run for election during the next “election cycle following appointment” because earlier in section 3.6 it says the director is appointed to serve until December 31.</p> <p>Non-substantive change. Add language for clarification - Added “president” to first paragraph in addition to the immediate past president and clarify that the board will fill any vacancies by appointment except in the situation where the president or past president have a second person from their region on the board pursuant to Section 3.5.1(e). Non-substantive change. Add clarifying language to the third paragraph to indicate that appointed directors who wish to continue past December 31 must run for election.</p>
3.9	<p>Regular Meetings. An annual meeting of the board of directors shall be held immediately after, and at the same place as, the annual meeting of members. The board of directors may schedule additional regular meetings to occur during a calendar year. If the time and place of any other director’ meeting is regularly scheduled by the board of directors, the meeting is a regular meeting. All other meetings are special meetings.</p>	<p>Non-substantive change. Create separate provisions (3.9 and 3.10) for regular meetings and special meetings since there are different requirements for the two different meeting types.</p> <p>Non-substantive change. Add language making it clear that the board can set a schedule regular board meetings in addition to the annual meeting.</p>
3.10	<p>Special Meetings. A special meeting of the board of directors may be called by the president or the president-elect or 20 percent of the board of directors. All directors shall be officially notified of a special meeting by written notice delivered personally, by telephone, or electronic mail at least 48 hours prior to the date of the meeting. Such notice shall include a description of all agenda items and any matters to be voted upon by the directors, the place and time of the meeting, and instructions describing the method by which directors can participate by telephone or video. No matter may be considered at a special meeting other than the matter(s) specified in the notice.</p>	<p>Non-substantive change. Create a new paragraph discussing special meetings separate from regular meetings. Add language regarding special meetings for clarity. Added language comes from the old section 3.10, newly 3.13.</p> <p>Non-substantive change. Add language to clarify that topics cannot be added to special meetings other than the topics noticed.</p>

2024 OSBA Proposed Bylaw Amendments Summary

New language is in red; deleted language is struck.

Edits solely to punctuation, numbering, or document references have not all been included.

Section	Proposed Language	What changed?
3.11	Place of Meetings. The board of directors may hold annual, regular, or special meetings at any location in the State of Oregon.	Non-substantive change. Create a new paragraph titled “Place of Meetings” to specify that OSBA board meetings must take place in Oregon in accordance with ORS 192.630 (4)(a).
3.12	Telephonic/Video Meetings. The board of directors may conduct meetings through the use of any means of communication by which all persons participating may simultaneously hear each other during the meeting. A director participating in the meeting by this means is deemed to be present at the meeting.	Non-substantive change. Create a new paragraph titled “Telephonic/Video Meetings” that matches section 2.10 meetings of the membership and complies with ORS 192.670.
3.10 3.13	Notice of Meetings. All members directors shall be officially notified of a special meeting by written notice delivered personally, by telephone or electronic mail to all directors at least 48 hours prior to the date of the meeting. Such notice shall include a description of all agenda items and any matters to be voted upon by the directors, the place and time of the meeting, and instructions describing the method by which directors can participate by telephone or video. Notice of meetings shall also comply with all procedures and include any information as required by ORS Chapter 192.	Non-substantive change. Replace “members” with “directors” because it appears to be a typo if you keep reading the sentence.
3.16 3.19	Director Conflict of Interest. The Association shall maintain a Conflict of Interest policy, the terms of which comply with ORS 65.361 and ORS Chapter 244. The board of directors shall annually review and notify its members and the directors of the current Conflict of Interest policy. Each director shall annually complete and return a Conflict of Interest Statement.	Substantive change. Remove requirement that the members be notified annually of the conflict-of-interest policy since it is not legally required and OSBA members should be independently aware of Oregon conflict of interest law. Also remove requirement that OSBA board of directors to complete and return a conflict of interest statement since that is not legally required and OSBA board directors have independent responsibility for declaring potential and actual conflicts.

2024 OSBA Proposed Bylaw Amendments Summary

New language is in red; deleted language is struck.

Edits solely to punctuation, numbering, or document references have not all been included.

Section	Proposed Language	What changed?
4.1.1	<p>Executive Committee. The executive committee shall consist of the five officers of the board of directors: the president as chairman and as an ex-officio voting member pursuant to section 5.5.1 of the Bylaws, the president-elect, the vice president, the secretary-treasurer, and the immediate past president. The executive committee may act, pursuant to delegation of is delegated authority to such committee by the board of directors; act in place and instead of the board of directors between board meetings on all matters except those specifically reserved to the board under the terms of the bylaws. Actions of the executive committee shall be reported to the board of directors by mail, email, or on a timeframe consistent with the seriousness and urgency of the matter and within two weeks if practicable. Additionally, executive committee actions will be reported at the next regular board meeting.</p>	<p>Non-substantive change. Add that President is an ex-officio voting member pursuant to 5.5.1 of the Bylaws.</p> <p>Non-substantive change. Clarify language so that it is clear the executive committee can act on behalf of the board, when necessary, between board meetings. This amendment aligns with previous interpretation of this provision.</p> <p>Non-substantive change. Requires executive committee to report to the board on a timeframe consistent with the materiality and urgency of the matter and within two weeks if practicable. Additionally requires the executive committee to report their actions at the next regular board meeting.</p>

2024 OSBA Proposed Bylaw Amendments Summary

New language is in red; deleted language is struck.

Edits solely to punctuation, numbering, or document references have not all been included.

Section	Proposed Language	What changed?
4.1.2	<p>Finance Committee. The finance committee shall be appointed by the president and shall be composed of members from Oregon public school districts, education service districts, and community colleges with boards that meet all criteria to be Association voting members. The members shall include, but are not limited to, the President as an ex-officio voting member pursuant to section 5.5.1 of the Bylaws, the Association secretary/treasurer and vice president, one Association board director trustee from the PACE board, one district business official, and one at-large board member.</p> <p>Finance committee members serve for a term of two (2) years unless they are appointed to replace a member who left the committee before finishing their two-year term, in which case the member will serve the remainder of the two-year term. The trustee from the PACE board is recommended by the PACE Board of trustees, appointed by the President, subject to approval by the Board, and will serve a two-year term, with no term limits. The district business official and the at-large board member will be recommended by OSBA staff, appointed by the President, subject to approval by the Board, will serve two-year terms, with no term limits, and staggered start dates starting in January.</p> <p>The finance committee shall operate within the corporation’s investment guidelines and the Finance Committee oOperating gGuidelines.</p>	<p>Non-substantive change. Add that President is an ex-officio voting member pursuant to 5.5.1 of the Bylaws.</p> <p>Non-substantive change. Clarify language regarding who has a two-year term because President and Secretary/Treasurer will only have one year term in alignment with their positions on the board.</p> <p>Non-substantive change. Clarify that a trustee from the PACE board serves on the finance committee. Existing language is confusing.</p>
4.1.3(b)	<p>Composition. The LPC shall be composed of the voting members of the board of directors and the, the President as an ex-officio voting member pursuant to section 5.5.1 of the Bylaws, regional representatives elected under the procedures defined in Section 4.1.3(c) and (e), and one designated voting member as defined in the bylaws of the Oregon School Board Members of Color Caucus, and one designated voting member as defined in the bylaws of the Oregon Rural School Board Members Caucus, and one designated voting member as defined in the bylaws of the Oregon school board members PRIDE caucus. All committee members must be elected or appointed directors of a member as defined in Section 2.1. The vice president of the board of directors shall chair the LPC.</p>	<p>Non-substantive change. Create separate section for “Composition” for ease of reading. Add that President is an ex-officio voting member pursuant to 5.5.1 of the Bylaws.</p> <p>Substantive change. Add a designated voting member from the Oregon school board members PRIDE caucus.</p>

2024 OSBA Proposed Bylaw Amendments Summary

New language is in red; deleted language is struck.

Edits solely to punctuation, numbering, or document references have not all been included.

Section	Proposed Language	What changed?
4.1.3(c)	Qualifications. LPC representatives must serve on the board of a member of the Association throughout the duration of their term.	Non-substantive change. Create section for “Qualifications” for ease of reading. Make it clear that an LPC representative must be on a member school board in order to serve as an elected representative of the LPC.
4.1.3(d)	Nomination. The board of directors shall cause the nomination form to be distributed to all members in eligible regions. A member may To nominate a candidate to the LPC and shall do so by, one or more of the members in the region must timely submit to the board of directors a formal resolution or motion of the member and timely submission of the nomination form(s) to the office of the Association and the completed nomination form(s). Nominations in regions where there is more than one representative position shall indicate the numbered position for which the nomination is being submitted. The N nominations will be closed by a date identified in and election of the LPC representatives shall be in accordance with the elections calendar adopted by the board.	Non-substantive change. Create section for “Nomination” for ease of reading. Other changes for ease of reading.
4.1.3(e)	Election. Each LPC member shall be elected by majority of member board of a region. Each member in a region shall have one vote in the regional elections for the LPC representative. The LPC candidate receiving a majority of the votes cast by the members within the region shall be elected. Each region shall elect the number of LPC members as described in Section 3.5, without regard to Section 3.5.1(e). Such elections shall be held using the procedures described in Section 3.5.2.	Non-substantive change. Create section for “Election” for ease of reading. Other changes for ease of reading.
4.1.4	PACE Trustees: The board of directors shall appoint the trustees of the OSBA Property and Casualty Coverage for Education Trust (“PACE”). As per the PACE Restated Trust Agreement, the PACE trustees shall nominate trustee candidate(s) to the OSBA board of directors. If the list of candidates is not acceptable by the board of directors, the PACE trustees will continue to submit nominated candidate(s) for consideration until accepted by the board of directors. (a) PACE trustees taking office on or after January 1, 2023, may serve three consecutive three-year terms and, if eligible, may return after a one-year hiatus.	Housekeeping. Move PACE to its own section (new section 7) since PACE is a trust with its own trust governing document and is not appropriately placed under the “Committee” heading.
4.4.4	Caucuses shall be added or eliminated to this provision through the bylaw’s amendment process described in these bylaws Section 8.1.	Non-substantive change. Identifies the bylaws section that addresses adding and eliminating caucuses for clarity.

2024 OSBA Proposed Bylaw Amendments Summary

New language is in red; deleted language is struck.

Edits solely to punctuation, numbering, or document references have not all been included.

Section	Proposed Language	What changed?
4.4.5	<p>Caucuses shall submit an end of fiscal year report to the Board of Directors that includes the following:</p> <p>4.4.5.1 The caucus is meeting regularly;</p> <p>4.4.5.2 An accounting of the prior year’s budget allocation;</p> <p>4.4.5.3 Identified officers and current bylaws;</p> <p>4.4.5.4 A summary of the Caucus current goals, the prior year’s Caucus activities that support those goals, and how the Caucus goals align with the mission, vision, and goals of OSBA.</p> <p>The end of fiscal year report will be submitted at the first regularly scheduled board of directors meeting following the end of the fiscal year.</p>	<p>Substantive change. Added new section outlining an annual report that must be submitted by each caucus to the full board for accountability purposes. The report contents for this new annual report came from the OSBA board adopted guideline titled "Adding or Eliminating a Caucus."</p>
4.4.57	<p>With the adoption of this section, the The Oregon Rural School Board Members Caucus is was established by a vote of the membership in 2023.</p>	<p>Non-substantive change. Added historical details to match language about the color caucus in section 4.4.56.</p>
4.4.8	<p>The Oregon school board members PRIDE caucus was established by a vote of the membership in 2024.</p>	<p>Substantive change. Changes bylaws to establish the PRIDE caucus.</p> <p style="text-align: right;">55</p>
5.1	<p>Eligibility. Effective January 1, 2026, to hold an officer position on the Board of Directors other than the immediate past president, candidates and officers must be a voting member of the OSBA Board of Directors.</p>	<p>Substantive change. Under the current version of the OSBA bylaws, anyone is eligible to serve as an OSBA officer, there are currently no qualification criteria. This section would require a candidate for an officer position and OSBA directors in officer positions to be a voting member of the OSBA board in order to serve in an officer position.</p>
5.12	<p>Appointment. The board of directors shall elect officers by majority vote at least 10 days prior to the November member meeting.</p>	<p>Substantive change. Remove 10 day requirement because it is unnecessary.</p>
5.34	<p>Compensation and Term of Office. Officer terms are one calendar year. No officer, except the secretary-treasurer, shall serve two consecutive terms in the same office, unless the director completed a completes the term for of another officer who was unable to complete at their term, and is then voted into the same position the following year. The secretary-treasurer may serve up to two consecutive one-year terms.</p>	<p>Non-substantive change. Move “Compensation” to its own section separate from “Term of Office” for ease of reading.</p>
5.5	<p>Compensation. Directors and members of committees Officers may receive reimbursement of such expenses as may be determined by resolution of the board of directors to be just and reasonable. Directors Officers shall not otherwise be compensated for service in their capacity as directors officers.</p>	<p>Non-substantive change. Create stand-alone section for “Compensation,” for ease of reading. Also specify that this provision applies to officers not other board directors as this is in the “Officer” section. Board of Directors reimbursement is found in 3.15 (new 3.18) so nothing is being eliminated, this is just section cleanup.</p>

2024 OSBA Proposed Bylaw Amendments Summary

New language is in red; deleted language is struck.

Edits solely to punctuation, numbering, or document references have not all been included.

Section	Proposed Language	What changed?
5.57.1	President: The president shall preside at all member meetings of the Association and of the board of directors; shall appoint; any committees-positions in accordance with these bylaws and OSBA board adopted policy, subject to the approval of the board of directors; shall call all regular and special meetings as provided herein; shall be an ex-officio voting member of all committees established under sections 4.1 and 4.2 of these bylaws.	Non-substantive change. Language clean up for readability. Added references to related bylaws provisions
5.57.4	Secretary-treasurer: The secretary-treasurer shall be responsible for keeping in a suitable minute book accurate minutes of all board of director meetings in electronic format in accordance with OSBA's record retention schedule; shall carry on official correspondence of the Association; shall arrange for proper banking facilities; and shall receive, account for, and disburse funds in a businesslike manner as provided for by the board of directors; shall see that the minutes of the previous meetings are read approved by the board of directors; and shall give an itemized and detailed report of the financial condition of the Association at each annual meeting and at such other times as may be required by the board of directors.	Non-substantive change. Delete reference to a “minute book” as OSBA does not keep a “minute book” and it is not legally required, update language to reflect what OSBA is doing to comply with the record retention law.
5.5.6	Assistants: The board of directors may appoint or authorize the appointment of an assistant to the secretary-treasurer. Such assistant may exercise the powers of the secretary-treasurer, as the case may be, and shall perform such duties as are prescribed by the board of directors.	Non-substantive change. The assistant to the secretary-treasurer is not an OSBA officer so should not be listed as such. Bylaws section 5.5.4 already authorizes the secretary-treasurer to delegate to the executive director or other designated staff member.
6	The Association shall not discriminate in providing services, hiring employees, or otherwise, upon the basis of gender identity, race, creed, marital status, sex, sexual orientation, religion, color, age, disability, or national origin.	Non-substantive change. Add “gender identity” and “sex” in accordance with ORS 659A.403.

2024 OSBA Proposed Bylaw Amendments Summary

New language is in red; deleted language is struck.

Edits solely to punctuation, numbering, or document references have not all been included.

Section	Proposed Language	What changed?
7	<p>PACE Trustees: The board of directors shall appoint the trustees of the OSBA Property and Casualty Coverage for Education Trust (“PACE”). As per as provided in the PACE Restated Trust Agreement, the PACE trustees shall nominate trustee candidate(s) to the OSBA board of directors. If the list of candidates is not acceptable by the board of directors, the PACE trustees will continue to submit nominated candidate(s) for consideration until accepted by the board of directors.</p> <p>(a) It is the policy of OSBA with respect to PACE trustees taking office on or after January 1, 2023, may serve that such trustees will be appointed to no more than three consecutive three-year terms and, if eligible, may return after a one-year hiatus.</p>	Housekeeping. Moved PACE from 4.1.4 under the committee heading to this new section 7 since PACE is a trust not an OSBA committee.
78.1.6	<p>Whenever an amendment or new bylaw is adopted, it shall be copied in the minute book saved in electronic format in accordance with OSBA’s record retention schedule with the original bylaws in the appropriate place. If any bylaw is repealed, the fact of repeal and the date on which the repeal occurred shall be stated in such book and place.</p>	Non-substantive change. Delete reference to a “minute book” as OSBA does not keep a “minute book” and it is not legally required, update language to reflect what OSBA is doing to comply with the record retention law. 57

Regular School Board Meeting
Wednesday, September 18, 2024 7:00 PM

MPB/Board Room/ZOOM-OWL
35800 E Historic Columbia River Highway
Corbett, Oregon 97019

Board Approved _____

A Regular Board Meeting of the Board of Trustees of Corbett School District was held Wednesday, September 18, 2024, beginning at 7:00 PM in the MPB/Board Room and via ZOOM-Owl virtual platform. Board members present were Todd Mickalson, Chair (virtual); Leah Fredericks, Vice Chair; David Granberg; Ben Byers; Dylan Rickert (virtual); Todd Redfern and Bob Buttke. Also present were Administrators Derek Fialkiewicz, Ed.D., Superintendent; Jeanne Swift, Assistant Superintendent/Director Student Services; Brie Windust, Business Office Assistant/ZOOM moderator; and Robin Lindeen-Blakeley, Deputy Clerk/HR Lead. Regina Sampson, Business Manager had an excused absence. HS Student Representative, Haley Potts, was in attendance at the Board table. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. PRELIMINARY BUSINESS – approximately 5 virtual attendees and several people in the building audience.

Meeting in person at MPB or if virtual.

- 1.1. Call to Order / Flag Salute

Both the Board Chair and Board Vice Chair called the meeting to order at 7:00 p.m. and led participants in the pledge of allegiance to the flag.

<https://policy.osba.org/corbett/I/INDB%20D1.PDF>

- 1.2. Review and Acceptance of Agenda - no discussion.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

4. FINANCIAL REPORTS / MATTERS - Dr. Fialkiewicz mentioned that July 1, 2024, Regina Sampson, Business Manager, took us into audit prep and found accounting errors have actually made our budget documents look better than we are. We are at a substantial deficit in 2023-24 for Ending Fund Balance (EFB). The Oregon Department of Education (ODE) informed us we have one year to get back to zero or a positive EFB. Cuts are coming to offset. Goal number one is to refuse to affect class size, but not final yet on numbers, and dependent on how deep to affect goal two - not to lose current people. Positions will be filled internally and a hiring freeze for the first time in the District. We are cutting all expenditures and unnecessary travel. Fundraising or paying on your own is recommended. Potential furlough days with no work and no pay for every person employed in the District, spread over several months. Stability is set in motion for our plan moving forward.

Board discussion about MESD, grants, audits, budgets and other variables that are not clear yet and the need to act soon and continue the discussion. Doana Anderson was the prior MESD last accountant in 2019-20.

Dr. Fialkiewicz and Ms. Sampson is working with MESD on that piece and the problem, as every day is important when we know at least minimum numbers lost. We won't know solid numbers until the 2023-24 audit is done and we are estimating 2024-25 actuals now. We have about 10 days built into the schedule for emergency days, as long as our winter weather cooperates. Hoping to minimize impacts and come up with solutions. (i.e. online school).

4.1. Report Information Item - Regina Sampson, Business Manager

Ms. Sampson explained reports in the Board packet. Attachments: (1)

5. Superintendent Fialkiewicz's Report Information Item(s)

Derek Fialkiewicz, Ed.D., Superintendent, reported potential collaboration with Springdale Job Corps. Brian Lutes, CMS Principal and Rob Peterson, Campus Monitor, interviewed four candidates for CMS and found two qualified candidates to shadow Mr. Peterson the week of September 23, 2024. This is a federal program free with interns to us. May be other opportunities to expand to CAPS. Also possibility of office assistants to work. Working with high school to recruit a half time student at Corbett and half time student at Springdale Job Corps for CTE credit and graduate with potential diploma and jobs.

<https://policy.osba.org/corbett/C/CI%20D1.PDF>

<https://policy.osba.org/corbett/C/CCB%20D1.PDF>

5.1. Enrollment/Application Process Update - 1086 with eight full-time online, seven of which are Corbett residents we retained, four half-time online and three are new to Corbett. Dr. Fialkiewicz extended the comment "Great job to Ms. Cassie Duprey, GS Principal".

5.2. Update on Corbett School campus upgrades and/or grants - through emergency management with PGE, working with and for a resiliency center for Corbett, so trying to get generators for Corbett MPB/kitchen and for every building for heating systems, alarms and lighting. Also possible grant with the Ford Foundation for generators.

5.3. Future Planning/Strategic Planning - none at this time in the meeting.

6. CONSENT AGENDA - Todd Mickalson moved and Bob Buttke seconded:

6.1. Consent agenda **Resolution items 9.29-24** through 9.33-24** Action Items

11.2**RESOLUTION NO. 9.29-24** - RESOLVED that the Board reconfirmed the effective start date for Jacob Phillips, 1.00 FTE Health/P.E. Teacher (CHS), from August 15 to September 3, 2024.

11.3**RESOLUTION NO. 9.30-24**- RESOLVED that the Board reconfirmed the following recommendation for the 2024 fall season: a change for CMS Boys Soccer

Asst. Coach from Peter Leone, as was approved at the August 21, 2024, Board meeting to Rhiannon Young and confirmed the recommendation for the CMS Girls Soccer Asst. Coach, Chelsea Blakeley.

11.4**RESOLUTION NO. 9.31-24**- RESOLVED that the Board reconfirmed the 2024-25 Administrative and Confidential Salaries/Stipends as attached in the board packet. (Last described June 12, 2024)

11.5**RESOLUTION NO. 9.32-24** - RESOLVED that the Board confirmed the Outdoor School Stipends for October 27- November 1, 2024, for 6th grade teachers L. Beeson and Carrie Church and 6th-8th grade CAPS teacher, John Neighbors.

11.6**RESOLUTION NO. 9.33-24**- RESOLVED that the Board confirmed the intermittent FMLA leave from August 28-September 27, 2024 for Melissa Davis, 1.00 FTE ELD Teacher.

Attachments: (1)

The vote of the Board was 7-0 in favor of Consent Resolution Items 9.29-24** through 9.33-24**

7. CURRICULUM- no information at this time in the meeting.

8. STUDENTS - Dr. Fialkiewicz mentioned that Every Student Belongs is in process with a letter from the attorneys still in the works. He talked with two students that were part of the walk out about how things are going differently. There is still name calling, but the undertone of discrimination is not felt. There is a better vibe and students feel more welcomed. Dr. Fialkiewicz thanked Ms. Childress for spearheading. Conversations K-12 among the teachers and students.

9. TRANSPORTATION, BUILDINGS AND MAINTENANCE- 9.1. Road Maintenance Updates

Howard Road is drivable by bus and the route has resumed. The Stark Street bridge is out and they are evaluating the extent of time with no estimate yet. It could be a long term closure.

Board discussion regarding other roads and flashing road signs in Springdale and ODOT responsibility for speed zones.

Dr. Fialkiewicz said two flashing school zone lights at the drop off and pick up at Corbett main campus and school zone all day in Springdale. CMS Principal Lutes has seen an uptick in traffic on Woodard Rd. due to Stark St. bridge closure, so hope to get a speed zone in place there. ODOT has highway responsibility. Bell Rd is Multnomah County's responsibility. May require reconstruction of roads and sidewalks for school zones.

9.2. Corbett Charger Quote Information Item

Derek Fialkiewicz, Ed.D., Superintendent

The InCharge Quote for a 5-year warranty and maintenance plan plus commissioning and shipping for the ICE-60 charger has been ordered. Thanks to Todd Williams for his

research and now deemed appropriate for current order, with zero out of the district budget for bus order.

Board discussion.

Attachments: (1)

10. CO-CURRICULAR ACTIVITIES - none at this time in the meeting.

11. Personnel

Derek Fialkiewicz, Ed.D., Superintendent noted the following personnel moves are in the packet:

Resignation for Justin Gabriel, .85 FTE Special Education Assistant (FLS), with last day of work September 19, 2024. (CHS)

Resignation for Amanda Brandt, .85 FTE Special Education Assistant (FLS), with last day of work September 13, 2024. (CGS)

Recommendation for hire of Vicki Savoy, .85 FTE Special Education Assistant effective August 26, 2024. (CGS)

11.1. Vacant Positions Information Item

We have no vacant positions open for the 2024-25 school year.

<https://corbett.tedk12.com/hire/Index.aspx>

11.2. See 6.0

11.3. See 6.0

11.4. See 6.0

11.5. See 6.0

12. Policy

12.1. Discussion regarding Policy DJ

12.1a RESOLUTION NO. 9.34-24 - RESOLVED that the Board have a second reading and adoption of the following policy:

a. Policy DJ - District Purchasing

Board discussion and this resolution was tabled.

Attachments: (1)

13. Matters for the Good of the Order

Presenter: Board of Directors

<https://policy.osba.org/corbett/AB/BBAA%20D1.PDF>

- a. Ms. Lindeen-Blakeley reminded the Board about the OSBA Annual convention and to register with her.

14. COMING EVENTS

Todd Mickalson, Board Chair, read aloud:

14.1. Thursday, October 3, 2024 Mid-term
Monday, October 7, No School
Tuesday, October 8, No School / Inservice
Wednesday, October 9 CAPS/GS/MS Conferences in eve
Thursday, October 10 CAPS/GS/MS/HS Conferences in eve
Wednesday, October 16, Regular School Board Meeting MPB/ZOOM Owl, 7:00 p.m.
Fall regional meeting on November 7 at Downtown Waterfront Marriott Hotel 5:15 p.m.
- Mt. Hood Room. November 1, last day to register?
Annual OSBA Convention in Portland, November 7-9, 2024
Please sign up with Robin for any OSBA events you wish to attend.

15. Executive Session, if needed, held pursuant to ORS 192.660 (?) (?) to consider...
Placeholder, not needed at this meeting.

16. ADJOURNMENT - The Board adjourned at 8:26 p.m.

Regular School Board meeting minutes 9/18/24



**CORBETT SCHOOL DISTRICT
NO. 39**

Administration Office	503-261-4200
Grade School	503-261-4236
Middle/High School	503-261-4226
CAPS	503-261-4294
Fax	503-695-3641

This Corrective Action Plan is in response to the Single Audit Report for the fiscal year ended June 30, 2023 prepared by Umpqua Valley Financial, LLC.

Section II—Financial Statements Findings

This part of the Schedule of Findings and Questioned Costs presents audit findings classified as material weaknesses, significant deficiencies and material noncompliance that are related to the financial statements and are required to be reported in accordance with *Government Auditing Standards*.

Each finding has one of the following designations:

Material Weakness – A deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that material misstatement of the district’s financial statements will not be prevented, or detected and corrected on a timely basis.

Significant Deficiency – A deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Material Noncompliance – Matters coming to the auditor’s attention relating to the district’s compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of the financial statement amounts.

Finding 2023-001 – Fiscal Management System, Strengthen Controls over Payroll-related Financial Reporting (Material Weakness)

Criteria: Management is responsible for establishing and maintaining effective internal control over financial reporting. Internal controls should allow management or employees in the normal course of performing their assigned functions to prevent or detect material misstatements in the financial reporting.

The Internal Control – Integrated Framework, published by the Committee of Sponsoring Organizations of the Treadway Commission (COSO) and the U.S. Government Accountability Office Standards for Internal Control in the Federal Government specify that a satisfactory control environment is only effective when there are adequate control activities in place. Effective control activities dictate, among other things, that a review is performed to verify the accuracy and completeness of financial information reported.

Condition: Internal controls that should have been designed and implemented for payroll processing procedures failed to prevent or detect and correct reporting errors.

Cause: Payroll system amounts for monthly accruals were not adequately updated. Additionally, monitoring of those procedures and reconciliation of payroll liabilities did not occur on a timely or regular basis.

Effect or Potential Effect: Payroll liabilities and related payroll expenditures were misstated.

Questioned Cost: No

Context: By not adequately updating the accrual amounts for health insurance costs, payroll benefit expenditures and the related liabilities were under-reported. Weak procedural and monitoring controls resulted in misstated financial data that was presented for audit. Inadequate reconciliations of payroll liabilities were provided to the auditor only after issuance of the financial statements.

Repeat of a Prior-Year Finding: Yes

Recommendation: Improvements should be made regarding design and implementation of payroll procedures, including monitoring of those procedures to ensure they are operating adequately and on a timely basis to reduce the risk of material misstatements to an acceptable level.

District's Response: The District acknowledges the deficiencies and its desire to make necessary internal control improvements.

Corrective Action Plan: The District has updated control procedures and is now completing regular payroll liability reconciliations by a qualified reviewer.

Planned Implementation Date: In progress.

Responsible Person: District Business Manager

Finding 2023-002 – Fiscal Management System, Strengthen Controls over Financial Reporting – IT Systems (Material Weakness)

Criteria: Management is responsible for establishing and maintaining effective internal control over financial reporting. Internal controls should allow management or employees in the normal course of performing their assigned functions to prevent or detect material misstatements in the financial reporting of all district funds.

The Internal Control – Integrated Framework, published by the Committee of Sponsoring Organizations of the Treadway Commission (COSO) and the U.S. Government Accountability Office Standards for Internal Control in the Federal Government specify that a satisfactory control environment is only effective when there are adequate control activities in place. Effective control activities dictate, among other things, that a review is performed to verify the accuracy and completeness of financial information reported.

Condition: Ineffective information technology system controls over financial reporting exist, particularly accounting for grant expenditures.

Cause: The District uses accounting software that does not allow for inclusion of account codes that distinguish between the expenditures for the numerous grants received, without creating function codes that complicates reporting.

Effect or Potential Effect: Without adequate accounting software, financial reporting, particularly for grant accounting, results in increased potential for erroneous grant reporting and financial statements. Compiling accounting data using the existing system and information resulted in the untimely recognition of the need for corrective journal entries. This resulted in delays in providing completed reports for audit, and also potentially for grant reporting throughout the fiscal year.

Questioned Cost: No

Context: The District's accounting software does not have the capacity for adequate account code numbers, based on the current demands for financial information.

Repeat of a Prior-Year Finding: No

Recommendation: The District should select accounting software that provides adequate systems to meet current demands for reporting.

District's Response: The District acknowledges the deficiencies.

Corrective Action Plan: The District will consider the acquisition and use of a different accounting system.

Planned Implementation Date: November 1, 2024

Responsible Person: District Business Manager

Finding 2023-003 – Fiscal Management System, Ensure Compliance with Federal Regulations Over Accounting Systems (Material Weakness)

Criteria: Management is responsible for establishing and maintaining effective internal control over financial reporting. Internal controls should allow management or employees in the normal course of performing their assigned functions to prevent or detect material misstatements in the financial reporting of all district funds.

The Internal Control – Integrated Framework, published by the Committee of Sponsoring Organizations of the Treadway Commission (COSO) and the U.S. Government Accountability Office Standards for Internal Control in the Federal Government specify that a satisfactory control environment is only effective when there are adequate control activities in place. Effective control activities dictate that a review is performed to verify the accuracy and completeness of financial information reported. A federal grant activity schedule captures amounts that must be accurate and complete in order to ensure the accuracy of the financial and federal information reported on such schedule to verify the accuracy and completeness of financial information reported.

Condition: Internal controls to prevent or detect and correct accounting entries for grant revenues and expenditures were weak or nonexistent. Corrective journal entries when made, were made untimely.

Cause: The District relied on individuals with insufficient training or support to record activities timely and accurately. The accounting records were retroactively revised for federal award and other reporting purposes, but late in the fiscal year or well after the fiscal year. District management did not have sufficient training or monitoring policies to recognize and correct the deficiency. prepared or recorded inaccurately throughout the year.

Effect or Potential Effect: Failure to accurately record transactions timely into the general ledger for Corbett School District No. 39, resulted in, or may have resulted in transactions not being properly reported in the district's financial statements and other critical reports including grant compliance reports. The potential for incorrect financial reporting, and untimely results, with the inability to rely on the general ledger for correct and timely information, may also cause misstatement of financial statements, and inappropriate reporting of federal awards.

Questioned Cost: No

Context: Due to improper recording of financial activity, and lack of timely corrective entries, numerous restatements of the general ledger were necessary for proper reporting of grants for the financial statements and the Schedule of Federal Awards.

Repeat of a Prior-Year Finding: No.

Recommendation: We recommend that Corbett School District No. 39 implement accounting staff training programs, or engage staff and consultants with sufficient time and skills, in order to enhance the District's abilities to develop and implement appropriate policies and procedures for accurately recording transactions, including federal award revenues and expenditures.

District's Response: The District concurs with the recommendation.

Corrective Action Plan: The District will provide training and additional staff or other support in order to devise and implement appropriate policies and procedures for accurately recording all financial transactions, including federal award revenues and expenditures. Additional internal control policies will be adopted and procedures implemented as on-going improvement efforts are made.

Planned Implementation Date: November 1, 2024

Responsible Person: District Business Manager

Section III—Findings and Questioned Costs for Federal Awards

This part of the Schedule of Findings and Questioned Costs presents audit findings required to be reported by *OMB uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards 2 CFR 200*.

Each finding has one of the following designations:

Material Weakness – A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material non-compliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected on a timely basis.

Significant Deficiency – A *significant deficiency in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Material Noncompliance – Conditions representing noncompliance with the provisions of laws, regulations, contracts or grant agreements, that in the auditor's judgment have a direct and material effect on a major federal program.

Immaterial Noncompliance – Conditions representing noncompliance with the provisions of laws, regulations, contracts or grant agreements, that do not have a direct and material effect on a major federal program.

Finding 2023-004 - Accounting for Grants, Schedule of Expenditures of Federal Awards, and Fiscal Management (Material Weakness)

CFDA Title and Number 84.425 Education Stabilization Fund
Name of Federal Agency: U.S. Department of Education

Criteria: CFR Part 200.508, CFR Part 200.510, Auditor Responsibilities state that the auditee must prepare the Schedule of Expenditures of Federal Awards, which must list individual Federal awards by Federal Agency, including the total Federal awards expended, name of the pass-through entity, CFDA number, and total amount provided to subrecipients. The information contained in the Schedule of Expenditures of Federal Awards should be derived from and relate directly to the underlying accounting and other records used to prepare the financial statements.

Condition: The Schedule of Expenditures of Federal Awards (SEFA) was presented for audit with values that were not reconciled with the general ledger.

Cause: The District relied on individuals with insufficient training or support to prepare the SEFA and ensure that it was reconciled with general ledger amounts. District management did not have sufficient training or monitoring policies to recognize and correct the deficiency.

Effect or Potential Effect: Errors in recording and reporting of revenues and expenditures of federal awards may not be detected and/or corrected. Because the Auditee's SEFA that was presented for audit was completed incorrectly, and not reconciled to the general ledger, the SEFA was materially misstated, prior to auditors' correction recommendations.

Questioned Cost: No

Context: Lack of adequate controls over the Schedule of Expenditures of Federal Awards and related accounting resulted in the following:

- SEFA was originally presented for auditors with incorrect information.
- Inadequate reconciliation between federal expenditures reported on the GL and the SEFA was presented.

Repeat of a Prior-Year Finding: No

Recommendation: We recommend that the District establish policies and procedures to ensure that all Federal awards are identified and reported accurately on future SEFAs. Internal controls should be designed to prevent, detect, or correct errors in a timely manner by performing periodic reconciliations of the SEFA information to the general ledger throughout the fiscal year. The District should provide appropriate training to staff who are assigned to prepare and review the SEFA.

District's Response: The District acknowledges the deficiencies.

Corrective Action Plan: The District will establish policies and procedures to ensure that all Federal awards are identified and reported accurately on future SEFAs.

Planned Implementation Date: November 1, 2024

Responsible Person: District Business Manager


Signature


Print Name

Corbett School District
Financial Report to the Board of Directors
Wednesday, November 20, 2024

Additional expenses and revenue may be recorded during bank reconciliation. P-card expenditures routinely experience a 30-day delay between the time expenses are incurred and when they show on the district's books.

Forecast 5 Reports

Shows the current year-to-date revenues and expenditures compared to the same time last year for the following funds:

- October
 - 01 General Fund
 - 02 Food Services Fund
 - 03 Federal Funds
 - 04 Student Investment Account
 - 11 GO Bond Debt Service
 - 20 Energy Projects

Corbett School District 39

001 General Fund | Financial Projection by Object

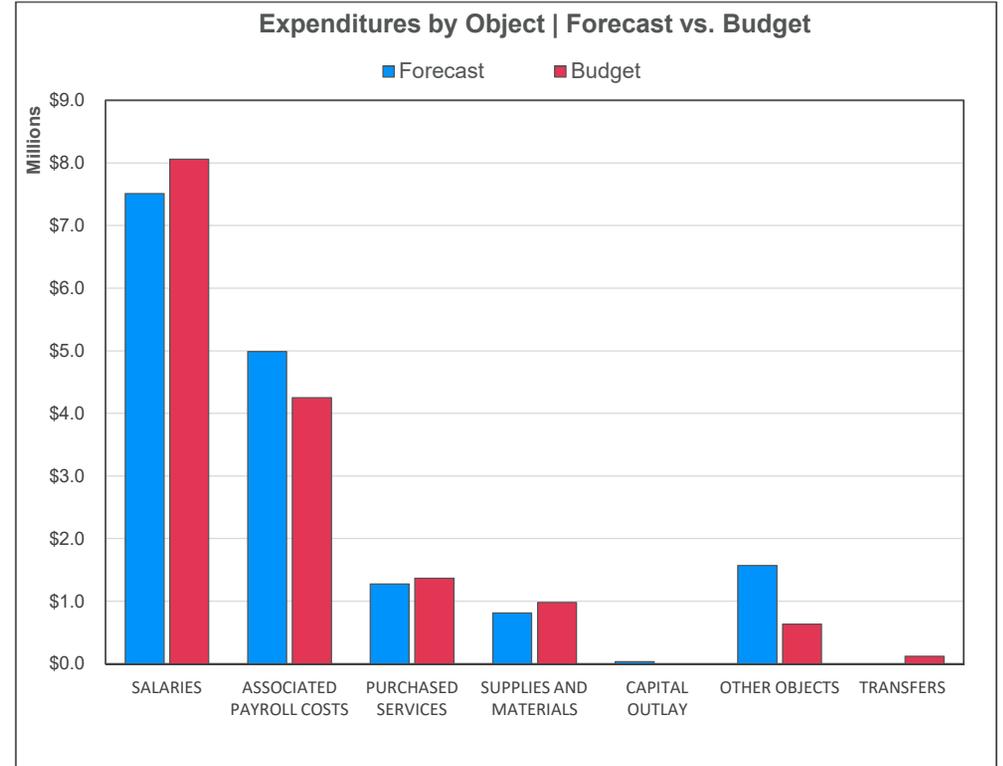
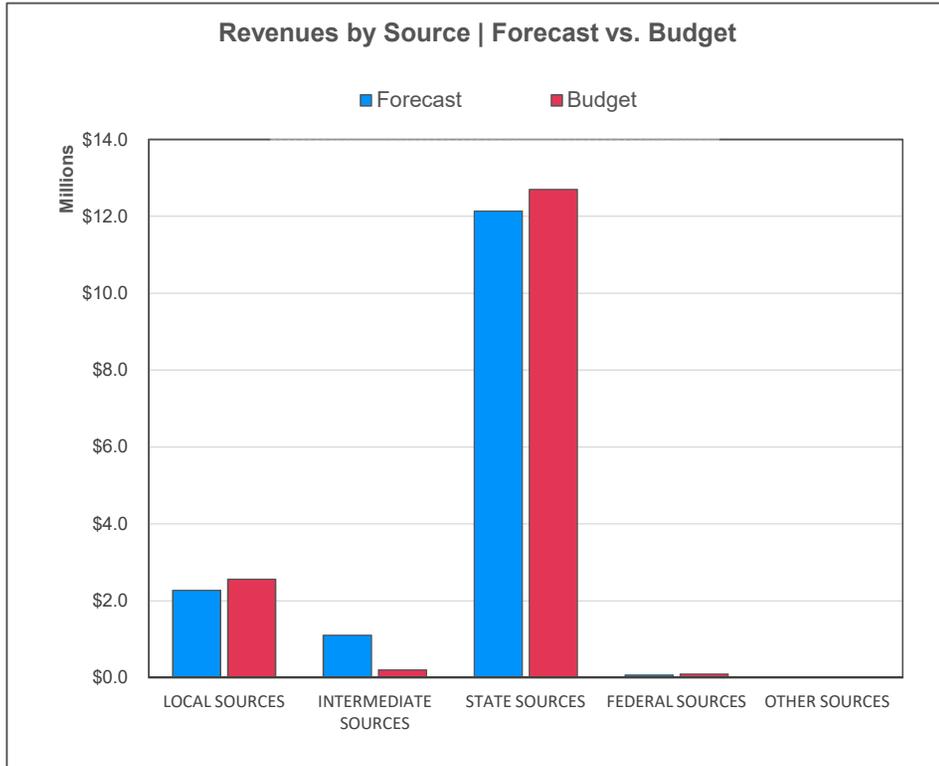
For the Period Ending October 31, 2024

	Prior YTD	Current Year Budget	Current YTD	% of Budget	Add: Projections	Annual Forecast
RESOURCES						
Operating Revenues						
Local Sources	\$ 232,765	\$ 2,563,146	\$ 56,767	2.21%	\$ 2,213,551	\$ 2,270,318
Intermediate Sources	419	201,200	900,000	447.32%	200,614	1,100,614
State Sources	4,446,722	12,702,813	4,883,076	38.44%	7,255,704	12,138,780
Federal Sources	66,539	92,541	-	0.00%	65,016	65,016
Other Sources	-	-	-	0.00%	-	-
Total Operating Revenues	\$ 4,746,445	\$ 15,559,700	\$ 5,839,844	37.53%	\$ 9,734,885	\$ 15,574,728
Beginning Fund Balance	435,447	872,694	872,694	100.00%	-	872,694
TOTAL RESOURCES	\$ 5,181,892	\$ 16,432,394	\$ 6,712,538	40.85%	\$ 9,734,885	\$ 16,447,422
REQUIREMENTS						
Operating Expenditures						
Salaries	\$ 2,077,174	\$ 8,060,501	\$ 2,167,981	26.90%	\$ 5,341,219	\$ 7,509,199
Associated Payroll Costs	1,145,324	4,250,017	1,439,236	33.86%	3,550,152	4,989,388
Purchased Services	433,000	1,363,843	290,957	21.33%	983,715	1,274,672
Supplies and Materials	288,292	978,834	213,258	21.79%	596,407	809,665
Capital Outlay	18,209	-	32,025	0.00%	-	32,025
Other Objects	199,981	631,406	400,791	63.48%	1,168,251	1,569,042
Transfers	-	121,268	-	0.00%	-	-
Total Operating Expenditures	\$ 4,161,979	\$ 15,405,869	\$ 4,544,248	29.50%	\$ 11,639,744	\$ 16,183,992
Contingencies	-	213,144	-	0.00%	-	-
Unappropriated Ending Fund Balance	-	813,381	-	0.00%	-	-
TOTAL REQUIREMENTS	\$ 4,161,979	\$ 16,432,394	\$ 4,544,248	27.65%	\$ 11,639,744	\$ 16,183,992
TOTAL SURPLUS / (DEFICIT)	\$ 1,019,913	\$ -	\$ 2,168,290		\$ (1,904,860)	\$ 263,430

Corbett School District 39

001 General Fund | Financial Projection by Object

For the Period Ending October 31, 2024



Corbett School District 39

002 Food Service | Financial Projection by Object

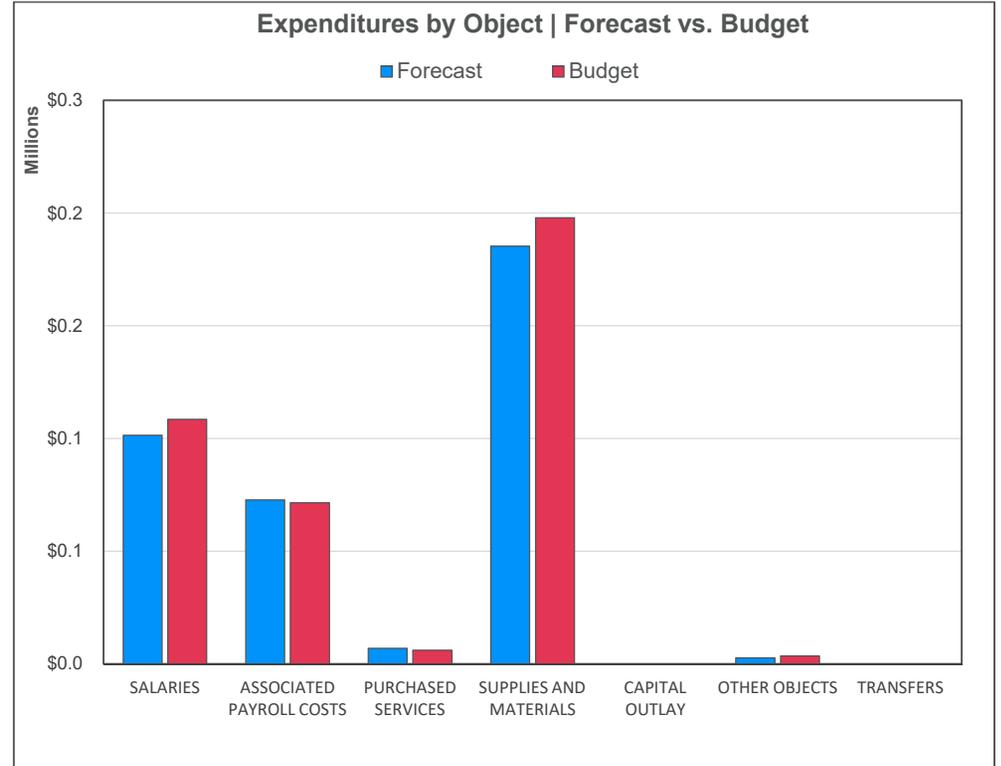
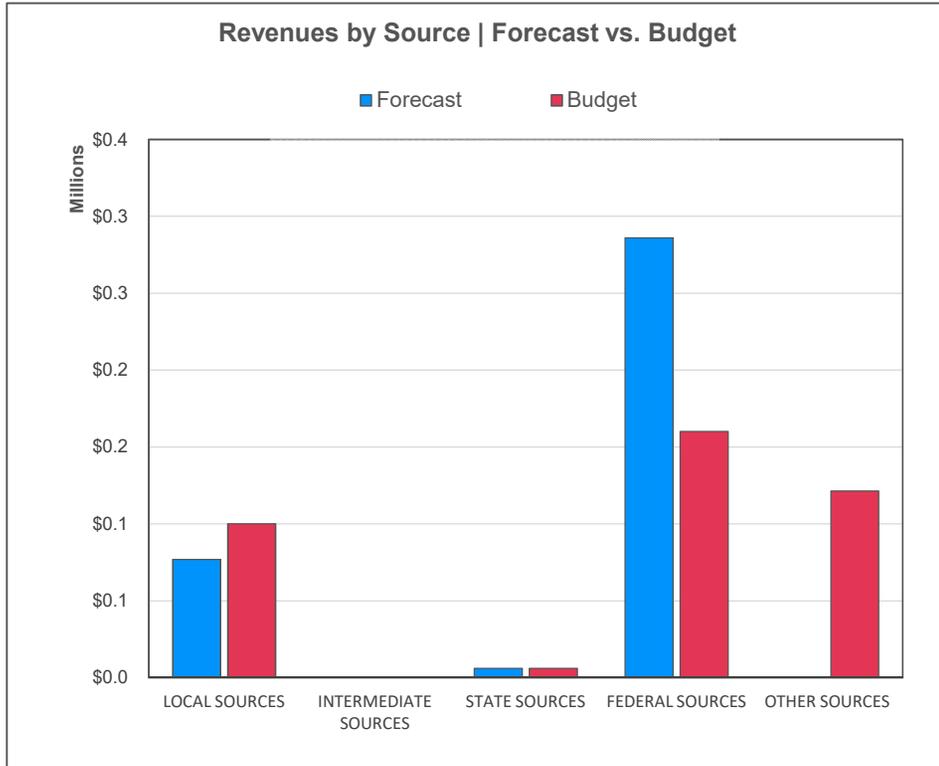
For the Period Ending October 31, 2024

	Prior YTD	Current Year Budget	Current YTD	% of Budget	Add: Projections	Annual Forecast
RESOURCES						
Operating Revenues						
Local Sources	\$ 27,532	\$ 100,000	\$ 5,570	5.57%	\$ 71,331	\$ 76,902
Intermediate Sources	-	-	-	0.00%	-	-
State Sources	2,005	6,000	-	0.00%	6,000	6,000
Federal Sources	20,384	160,000	-	0.00%	285,995	285,995
Other Sources	-	121,268	-	0.00%	-	-
Total Operating Revenues	\$ 49,922	\$ 387,268	\$ 5,570	1.44%	\$ 363,327	\$ 368,897
Beginning Fund Balance	61,058	-	-	0.00%	-	-
TOTAL RESOURCES	\$ 110,980	\$ 387,268	\$ 5,570	1.44%	\$ 363,327	\$ 368,897
REQUIREMENTS						
Operating Expenditures						
Salaries	\$ 32,238	\$ 108,509	\$ 32,294	29.76%	\$ 69,073	\$ 101,366
Associated Payroll Costs	18,723	71,397	21,353	29.91%	51,295	72,648
Purchased Services	-	6,000	2,789	46.49%	4,126	6,915
Supplies and Materials	41,007	197,862	39,787	20.11%	145,517	185,304
Capital Outlay	-	-	-	0.00%	-	-
Other Objects	147	3,500	-	0.00%	2,664	2,664
Transfers	-	-	-	0.00%	-	-
Total Operating Expenditures	\$ 92,116	\$ 387,268	\$ 96,224	24.85%	\$ 272,674	\$ 368,897
Contingencies	-	-	-	0.00%	-	-
Unappropriated Ending Fund Balance	-	-	-	0.00%	-	-
TOTAL REQUIREMENTS	\$ 92,116	\$ 387,268	\$ 96,224	24.85%	\$ 272,674	\$ 368,897
TOTAL SURPLUS / (DEFICIT)	\$ 18,864	\$ -	\$ (90,653)		\$ 90,653	\$ (0)

Corbett School District 39

002 Food Service | Financial Projection by Object

For the Period Ending October 31, 2024



Corbett School District 39

003 Federal Funds | Financial Projection by Object

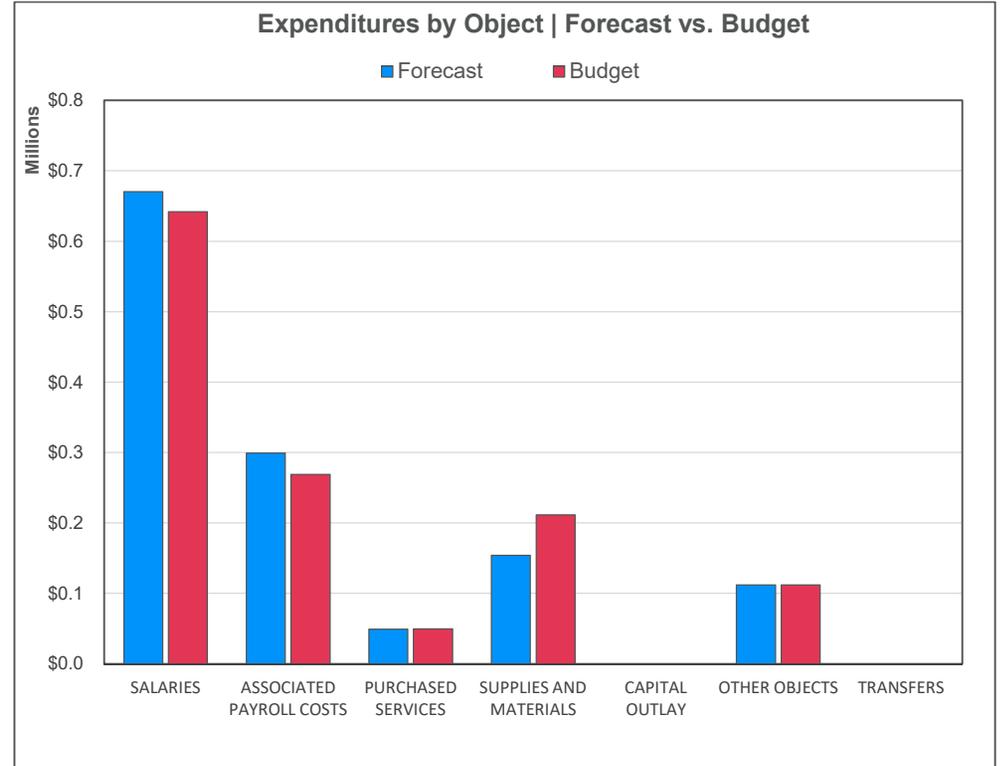
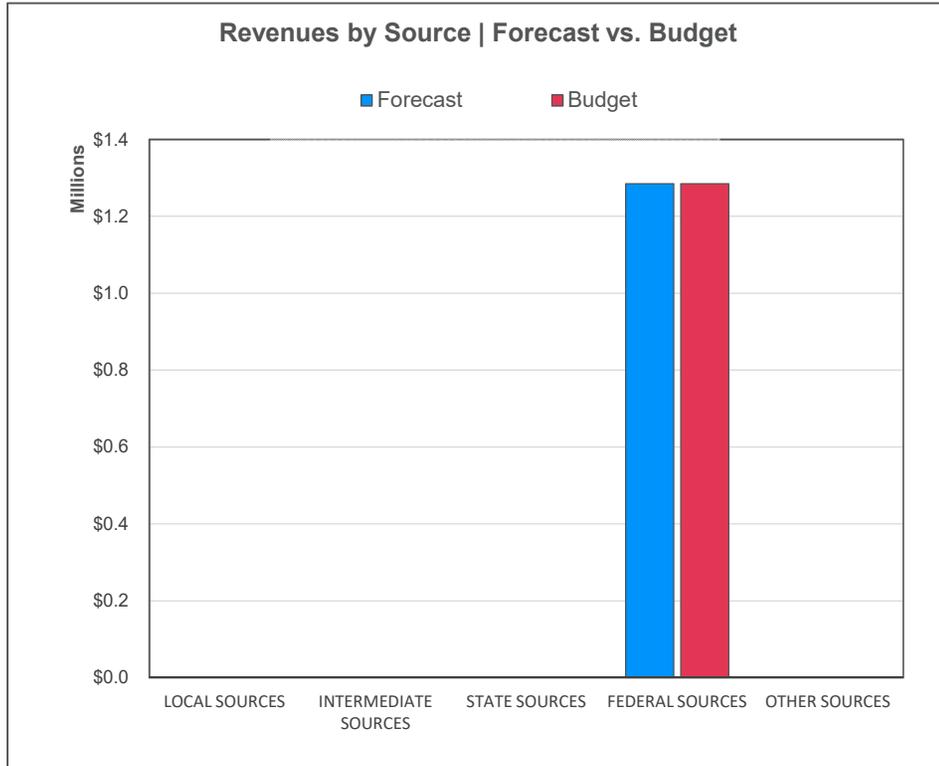
For the Period Ending October 31, 2024

	Prior YTD	Current Year Budget	Current YTD	% of Budget	Add: Projections	Annual Forecast
RESOURCES						
Operating Revenues						
Local Sources	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -
Intermediate Sources	-	-	-	0.00%	-	-
State Sources	-	-	-	0.00%	-	-
Federal Sources	81,061	1,284,483	238,773	18.59%	1,045,711	1,284,483
Other Sources	-	-	-	0.00%	-	-
Total Operating Revenues	\$ 81,061	\$ 1,284,483	\$ 238,773	18.59%	\$ 1,045,711	\$ 1,284,483
Beginning Fund Balance	(582,795)	-	-	0.00%	-	-
TOTAL RESOURCES	\$ (501,734)	\$ 1,284,483	\$ 238,773	18.59%	\$ 1,045,711	\$ 1,284,483
REQUIREMENTS						
Operating Expenditures						
Salaries	\$ 255,971	\$ 642,084	\$ 197,203	30.71%	\$ 473,062	\$ 670,266
Associated Payroll Costs	88,661	268,997	90,228	33.54%	208,886	299,115
Purchased Services	85,053	49,732	16,876	33.93%	32,218	49,094
Supplies and Materials	19,695	211,583	545	0.26%	153,377	153,922
Capital Outlay	-	-	-	0.00%	-	-
Other Objects	8	112,087	54,895	48.98%	57,192	112,087
Transfers	-	-	-	0.00%	-	-
Total Operating Expenditures	\$ 449,389	\$ 1,284,483	\$ 359,748	28.01%	\$ 924,736	\$ 1,284,484
Contingencies	-	-	-	0.00%	-	-
Unappropriated Ending Fund Balance	-	-	-	0.00%	-	-
TOTAL REQUIREMENTS	\$ 449,389	\$ 1,284,483	\$ 359,748	28.01%	\$ 924,736	\$ 1,284,484
TOTAL SURPLUS / (DEFICIT)	\$ (951,123)	\$ -	\$ (120,975)		\$ 120,975	\$ (0)

Corbett School District 39

003 Federal Funds | Financial Projection by Object

For the Period Ending October 31, 2024



Corbett School District 39

004 Student Investment Account | Financial Projection by Object

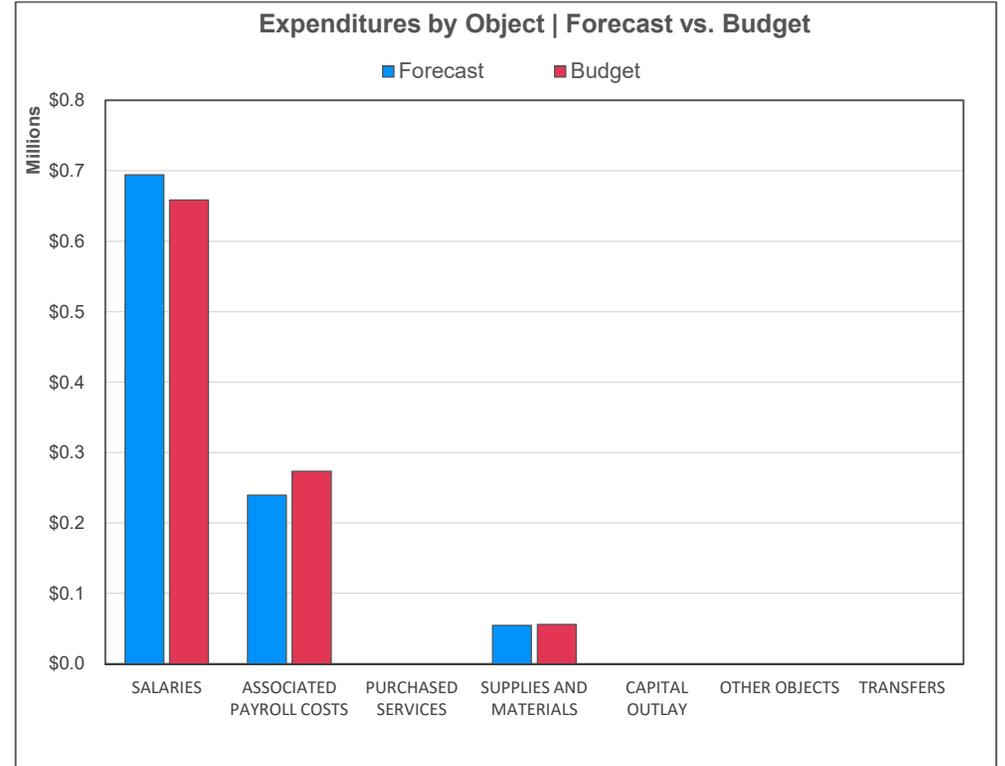
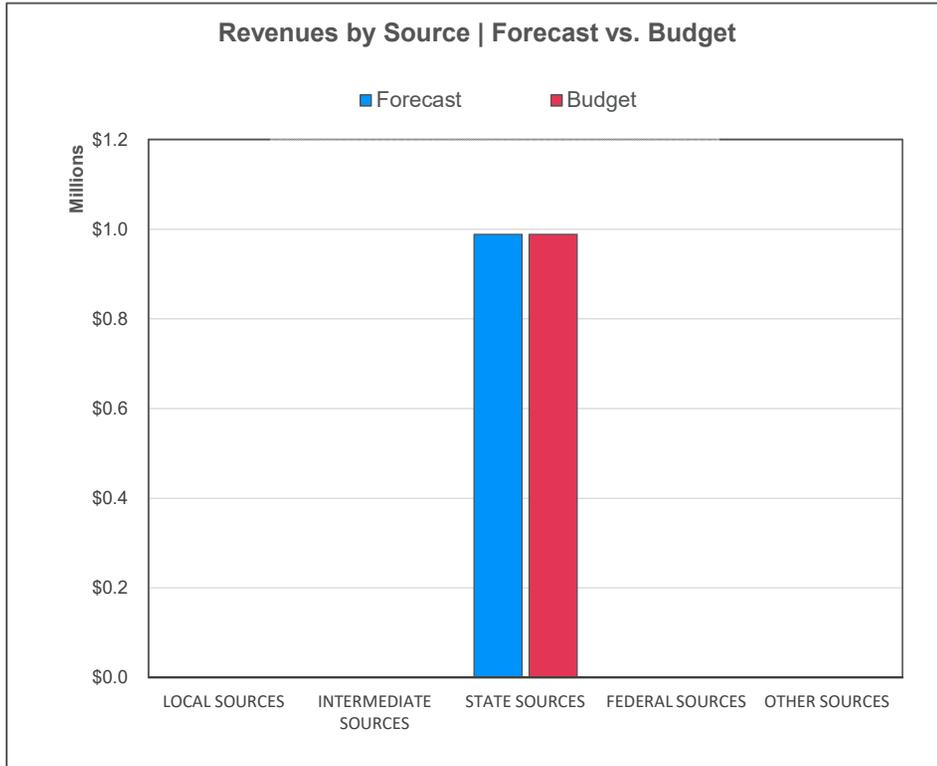
For the Period Ending October 31, 2024

	Prior YTD	Current Year Budget	Current YTD	% of Budget	Add: Projections	Annual Forecast
RESOURCES						
Operating Revenues						
Local Sources	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -
Intermediate Sources	-	-	-	0.00%	-	-
State Sources	-	988,000	520,000	52.63%	468,000	988,000
Federal Sources	-	-	-	0.00%	-	-
Other Sources	-	-	-	0.00%	-	-
Total Operating Revenues	\$ -	\$ 988,000	\$ 520,000	52.63%	\$ 468,000	\$ 988,000
Beginning Fund Balance	-	-	-	0.00%	-	-
TOTAL RESOURCES	\$ -	\$ 988,000	\$ 520,000	52.63%	\$ 468,000	\$ 988,000
REQUIREMENTS						
Operating Expenditures						
Salaries	\$ 152,038	\$ 658,603	\$ 188,850	28.67%	\$ 505,541	\$ 694,391
Associated Payroll Costs	65,596	273,557	100,750	36.83%	138,524	239,274
Purchased Services	290	-	-	0.00%	-	-
Supplies and Materials	-	55,840	-	0.00%	54,335	54,335
Capital Outlay	-	-	-	0.00%	-	-
Other Objects	-	-	9,777	0.00%	(9,777)	-
Transfers	-	-	-	0.00%	-	-
Total Operating Expenditures	\$ 217,924	\$ 988,000	\$ 299,378	30.30%	\$ 688,622	\$ 988,000
Contingencies	-	-	-	0.00%	-	-
Unappropriated Ending Fund Balance	-	-	-	0.00%	-	-
TOTAL REQUIREMENTS	\$ 217,924	\$ 988,000	\$ 299,378	30.30%	\$ 688,622	\$ 988,000
TOTAL SURPLUS / (DEFICIT)	\$ (217,924)	\$ -	\$ 220,622		\$ (220,622)	\$ -

Corbett School District 39

004 Student Investment Account | Financial Projection by Object

For the Period Ending October 31, 2024



Corbett School District 39

011 GO Bond Debt Service | Financial Projection by Object

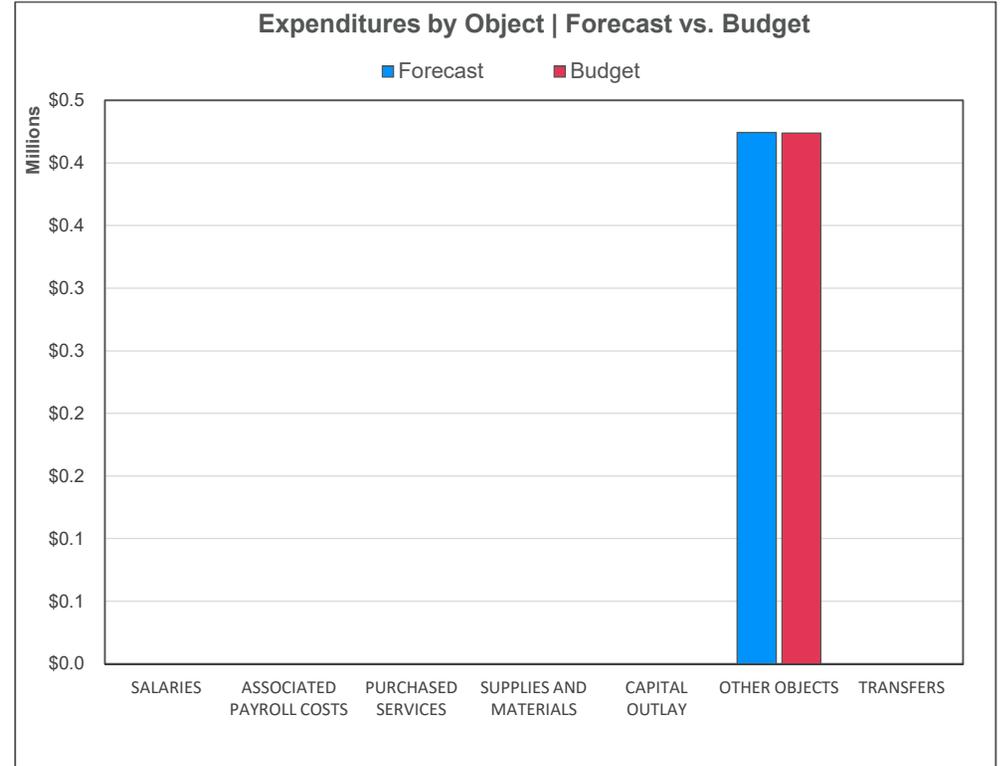
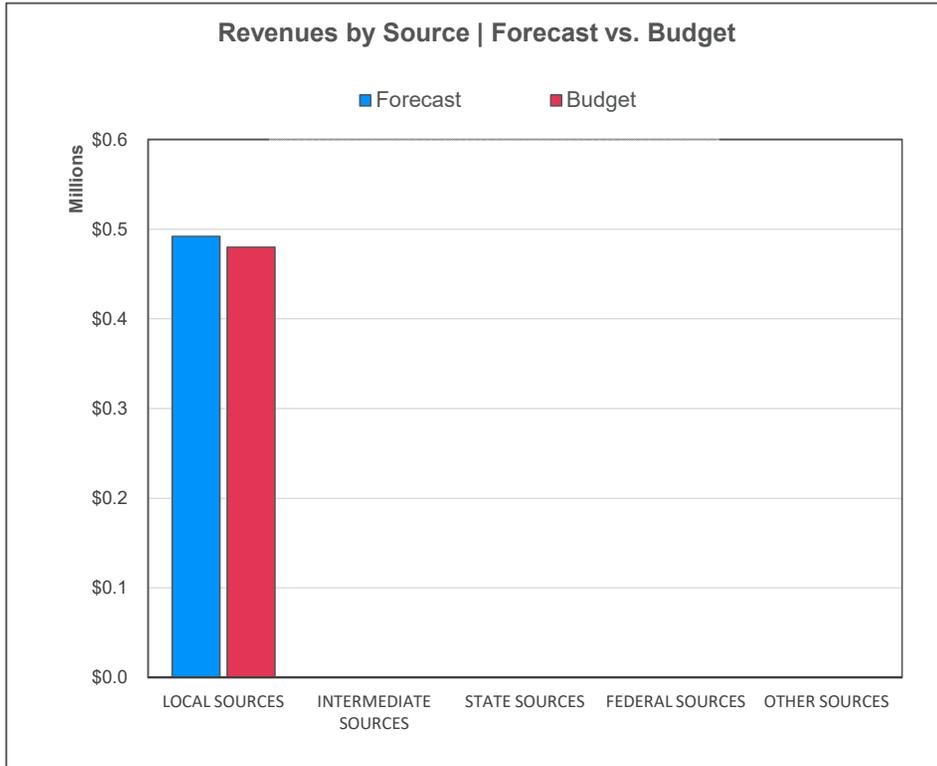
For the Period Ending October 31, 2024

	Prior YTD	Current Year Budget	Current YTD	% of Budget	Add: Projections	Annual Forecast
RESOURCES						
Operating Revenues						
Local Sources	\$ 1,741	\$ 479,945	\$ 12,334	2.57%	\$ 479,636	\$ 491,970
Intermediate Sources	79	-	-	0.00%	-	-
State Sources	-	-	-	0.00%	-	-
Federal Sources	-	-	-	0.00%	-	-
Other Sources	-	-	-	0.00%	-	-
Total Operating Revenues	\$ 1,820	\$ 479,945	\$ 12,334	2.57%	\$ 479,636	\$ 491,970
Beginning Fund Balance	10,198	55,695	55,695	100.00%	-	55,695
TOTAL RESOURCES	\$ 12,018	\$ 535,640	\$ 68,029	12.70%	\$ 479,636	\$ 547,665
REQUIREMENTS						
Operating Expenditures						
Salaries	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -
Associated Payroll Costs	-	-	-	0.00%	-	-
Purchased Services	-	-	-	0.00%	-	-
Supplies and Materials	-	-	-	0.00%	-	-
Capital Outlay	-	-	-	0.00%	-	-
Other Objects	-	423,988	350	0.08%	423,988	424,338
Transfers	-	-	-	0.00%	-	-
Total Operating Expenditures	\$ -	\$ 423,988	\$ 350	0.08%	\$ 423,988	\$ 424,338
Contingencies	-	-	-	0.00%	-	-
Unappropriated Ending Fund Balance	-	111,652	-	0.00%	-	-
TOTAL REQUIREMENTS	\$ -	\$ 535,640	\$ 350	0.07%	\$ 423,988	\$ 424,338
TOTAL SURPLUS / (DEFICIT)	\$ 12,018	\$ -	\$ 67,679		\$ 55,648	\$ 123,327

Corbett School District 39

011 GO Bond Debt Service | Financial Projection by Object

For the Period Ending October 31, 2024



Corbett School District 39

020 Energy Projects Fund | Financial Projection by Object

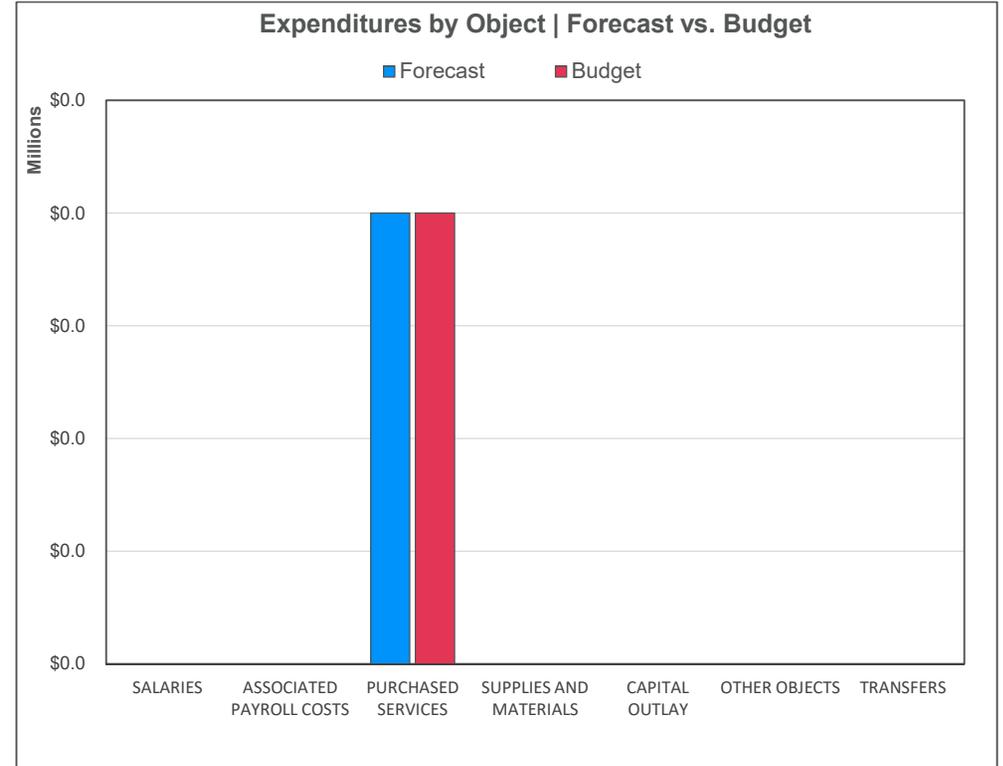
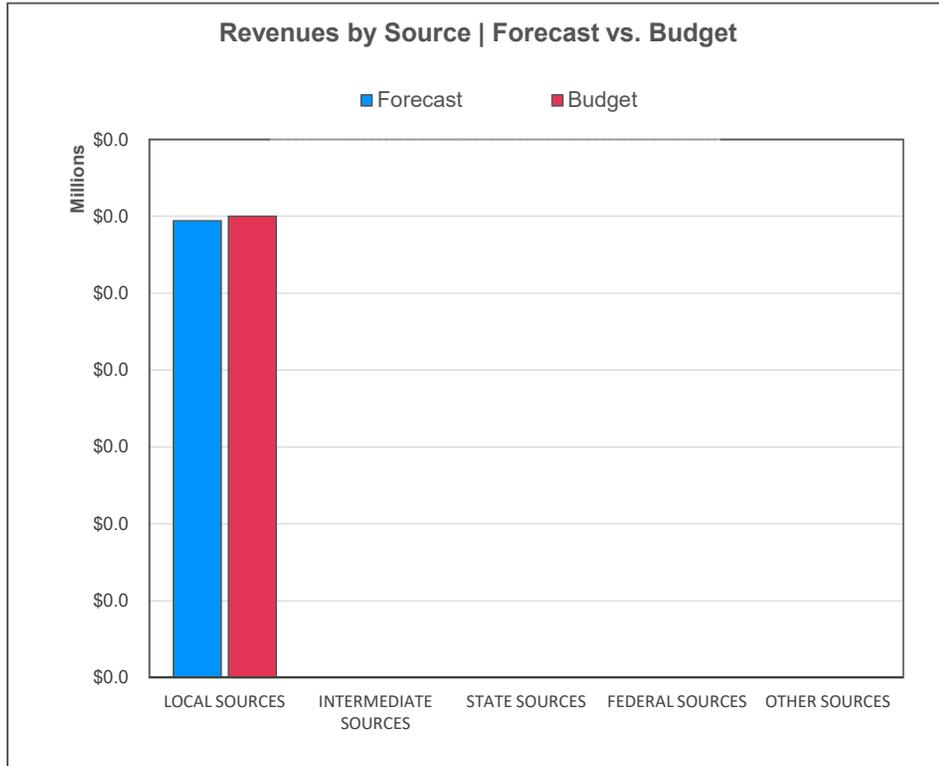
For the Period Ending October 31, 2024

	Prior YTD	Current Year Budget	Current YTD	% of Budget	Add: Projections	Annual Forecast
RESOURCES						
Operating Revenues						
Local Sources	\$ 7,482	\$ 30,000	\$ 8,490	28.30%	\$ 21,224	\$ 29,714
Intermediate Sources	-	-	-	0.00%	-	-
State Sources	-	-	-	0.00%	-	-
Federal Sources	-	-	-	0.00%	-	-
Other Sources	-	-	-	0.00%	-	-
Total Operating Revenues	\$ 7,482	\$ 30,000	\$ 8,490	28.30%	\$ 21,224	\$ 29,714
Beginning Fund Balance	55,301	94,841	55,695	58.72%	-	94,841
TOTAL RESOURCES	\$ 62,783	\$ 124,841	\$ 64,185	51.41%	\$ 21,224	\$ 124,555
REQUIREMENTS						
Operating Expenditures						
Salaries	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -
Associated Payroll Costs	-	-	-	0.00%	-	-
Purchased Services	-	20,000	-	0.00%	20,000	20,000
Supplies and Materials	-	-	-	0.00%	-	-
Capital Outlay	-	-	-	0.00%	-	-
Other Objects	-	-	-	0.00%	-	-
Transfers	-	-	-	0.00%	-	-
Total Operating Expenditures	\$ -	\$ 20,000	\$ -	0.00%	\$ 20,000	\$ 20,000
Contingencies	-	-	-	0.00%	-	-
Unappropriated Ending Fund Balance	-	104,841	-	0.00%	-	-
TOTAL REQUIREMENTS	\$ -	\$ 124,841	\$ -	0.00%	\$ 20,000	\$ 20,000
TOTAL SURPLUS / (DEFICIT)	\$ 62,783	\$ -	\$ 64,185		\$ 1,224	\$ 104,555

Corbett School District 39

020 Energy Projects Fund | Financial Projection by Object

For the Period Ending October 31, 2024





CORBETT SCHOOL DISTRICT NO. 39

Corbett, Oregon

Annual Financial Report

June 30, 2023

CORBETT SCHOOL DISTRICT NO. 39

35800 E Historic Columbia River Highway
Corbett, Oregon 97019
503-261-4200

DISTRICT OFFICIALS

Michelle Vo	Chair - Position 3 June 30, 2025
Todd Mickalson	Vice-chair - Position 2 June 30, 2025
Todd Redfern	Member - Position 1 June 30, 2023
David Granberg	Member - Position 4 June 30, 2025
Bob Buttke	Member - Position 5 June 30, 2025
Rebecca Bratton	Member - Position 6 June 30, 2023
Katey Kinnear	Member - Position 7 June 30, 2023

All Board members receive mail at the above address.

ADMINISTRATION

Derek Fialkiewicz	Superintendent
Robin Lindeen -Blakely	Deputy Clerk

CORBETT SCHOOL DISTRICT NO. 39

AUDIT REPORT

June 30, 2023

TABLE OF CONTENTS

	<u>PAGE</u>
INDEPENDENT AUDITOR'S REPORT	i-iii
MANAGEMENT'S DISCUSSION AND ANALYSIS	1-7
BASIC FINANCIAL STATEMENTS:	
<u>Government-wide Financial Statements:</u>	
Statement of Net Position	9
Statement of Activities	10
<u>Fund Financial Statements:</u>	
Balance Sheet - Governmental Funds	12
Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position	13
Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	14
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds to the Statement of Activities	15
<u>Notes To The Basic Financial Statements</u>	17-51
REQUIRED SUPPLEMENTARY INFORMATION:	
Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual:	
General Fund	53
Federal Funds	54
Schedule of Proportionate Share of the Net Pension Liability - PERS	55
Schedule of Employer Contributions - PERS	56
Schedule of Proportionate Share of the Net OPEB (RHIA) Liability	57
Schedule of Employer Contributions OPEB (RHIA)	58
Schedule of Changes in Total OPEB Liability and Related Ratios OEBS	59
SUPPLEMENTARY INFORMATION:	
Combining Balance Sheet - All Non-Major Governmental Funds - By Fund Type	61
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances - All Non-Major Governmental Funds - By Fund Type	62
Combining Balance Sheet - Non-Major Special Revenue Funds	63
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances - Non-Major Special Revenue Funds	64

CORBETT SCHOOL DISTRICT NO. 39

AUDIT REPORT

June 30, 2023

TABLE OF CONTENTS (Cont.)

	<u>PAGE</u>
SUPPLEMENTARY INFORMATION (Continued):	
Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual:	
Student Investment Fund	66
Energy Projects Fund	67
Student Activity Fund	68
Food Service Fund	69
GO Bond Debt Service Fund	70
OSCIM Match Grant Fund	71
GO Bond 2021 Fund	72
Full Faith and Credit Fund	73
OTHER INFORMATION:	
<u>Additional Supporting Schedules:</u>	
Schedule of Long-Term Debt Transactions & Future Requirements Form 581-3211-C	75-83 84
Revenue Summary – All Governmental Funds	85
Expenditure Summary – General Fund #100	86
Expenditure Summary – Special Revenue Funds #200	87
Expenditure Summary – Debt Service Funds #300	88
Expenditure Summary – Capital Projects Funds #400	89
REPORTS ON OTHER LEGAL AND REGULATORY REQUIREMENTS:	
Independent Auditor’s Report Required by Oregon State Regulations	91
SINGLE AUDIT SECTION:	
Independent Auditor’s Report on Compliance and on Internal Control over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standard	93-94
Independent Auditor’s Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance	95-96
Schedule of Expenditures of Federal Awards	97
Notes to the Schedule of Expenditures of Federal Awards	98
Schedule of Findings and Questioned Costs	99-106



INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Corbett School District No. 39
35800 E Historic Columbia River Hwy Corbett, Oregon 97019

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Corbett School District No. 39 as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Corbett School District No. 39's basic financial statements, as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Corbett School District No. 39 as of June 30, 2023, and the respective changes in financial position in accordance with accounting principles generally accepted in the United States of America.

Basis of Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Corbett School District No. 39 and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Corbett School District No. 39's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statement, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corbett School District No. 39's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Corbett School District No. 39's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 1-7, the schedules of revenues, expenditures, and changes in fund balances – budget and actuals on pages 53-54, and the pension and OPEB schedules on pages 55-59 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

We have applied certain limited procedures to the management's discussion and analysis and the pension and OPEB schedules in accordance with the auditing standards generally accepted in the United States of America, which consisted principally of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The schedules of revenues, expenditures and changes in fund balances – budget and actuals described above on pages 53-54 are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The schedules of revenues, expenditures and changes in fund balances – budget and actuals have been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedules of revenues, expenditures and changes in fund balances – budget and actuals are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Corbett School District No. 39's basic financial statements. The supplementary information on pages 61-72 is presented for purposes of additional analysis and is not a required part of the basic financial statements of the Corbett School District No. 39.

The supplementary information on pages 61-72 is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain other procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, other supplementary data is fairly stated in all material respects in relation to the financial statements taken as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the additional schedules listed in the Other Information section of the Table of Contents but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion of any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it our report.

The schedule of expenditures of federal awards, as listed in the Table of Contents, is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

Reports on Other Legal and Regulatory Requirements

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2024, on our consideration of the Corbett School District No. 39's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of those reports is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. The reports are an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Corbett School District No. 39's internal control over financial reporting and compliance.

In accordance with the *Minimum Standards for Audits of Oregon Municipal Corporations*, we have issued our report dated October 31, 2024, on our consideration of the Corbett School District No. 39's compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on the District's compliance.



Steve Tuhscherer, CPA
Umpqua Valley Financial, LLC
Roseburg, Oregon
October 31, 2024

MANAGEMENT'S
DISCUSSION
AND ANALYSIS

CORBETT SCHOOL DISTRICT NO. 39

Management's Discussion and Analysis (MD&A)

For the Fiscal Year Ended June 30, 2023

Unaudited

As management of Corbett School District, we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended June 30, 2023. The analysis focuses on significant financial issues, major financial activities, and resulting changes in financial position, budget variances and specific issues related to funds and the economic factors affecting the District. Please read it in conjunction with the District's financial statements, which follow this discussion and analysis.

FINANCIAL HIGHLIGHTS

- In the government-wide statements, the assets and deferred outflows of the District exceeded its liabilities and deferred inflows at June 30, 2023 by \$297 thousand. Of the total amount, \$9.6 million is invested in capital assets net of related debt, \$445 thousand is restricted for student activities, federal and state grants, food service, energy projects, debt service and other post-employment benefits, and the remainder is an unrestricted net deficit of \$9.7 million.
- The District's ending net position increased by \$3.0 million.
- The District's governmental funds show a combined ending fund balance of \$3.4 million, a decrease of \$1.5 million from prior year. Fund balances are restricted for food service, student activities, energy projects, capital projects, and debt service. The remaining amount is non-spendable.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements. This report also contains required and other supplementary information in addition to the basic financial statements themselves.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

These statements present information on the District's finances in a manner similar to private sector businesses. One of the most important questions asked about the District is, "Is the District as a whole better off or worse off financially as a result of the year's activities?" The Statement of Net Position and Statement of Activities report information on the District in a way that helps answer this question and presents a longer-term view of the District's finances. We prepare these statements to include all assets, deferred outflows of resources, liabilities, and deferred inflows of resources using the accrual basis of accounting. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

The Statement of Net Position shows the District's assets and deferred outflows of resources and liabilities and deferred inflows of resources, with the difference between the two reported as net position. All capital assets and long-term liabilities, and general government functions, are shown in the Statement of Net Position.

The Statement of Activities shows revenues, expenses, and the change in net position for the District as a whole. Revenues and expenses attributable to specific functions are segregated from general revenues, to display the extent to which general revenues support each function.

In both statements, the District's activities are shown in one category as governmental activities. The governmental activities of the District include services related to K-12 education. These activities are primarily supported through property taxes, the Oregon's State School Fund, and other intergovernmental revenues.

CORBETT SCHOOL DISTRICT NO. 39

Management's Discussion and Analysis (MD&A)

For the Fiscal Year Ended June 30, 2023

Unaudited

FUND FINANCIAL STATEMENTS

Fund financial statements tell how the District financed services in the short-term as well as what remains for future spending. They also may give the reader some insights into the District's overall financial health. Fund financial statements report the District's operations in more detail than the government-wide financial statements by providing information about the District's most significant fund, the general fund.

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds for the District are categorized as governmental funds.

Governmental funds account for the same functions as are reported as governmental activities in the government-wide financial statements. The governmental fund reporting focuses on how money flows in and out of funds and the balances left at year end that are available for spending. They are reported using the accounting method called "modified accrual" accounting, which measures cash and all other financial assets that can be readily converted to cash. This information is essential for preparation of and compliance with annual budgets.

We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in reconciliations following the government statements.

NOTES TO THE BASIC FINANCIAL STATEMENTS

The notes to the financial statements provide additional information that is essential to a complete understanding of the data provided in the government-wide and fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the District, assets and deferred outflows exceeded liabilities and deferred inflows by \$297 thousand at the close of the most recent fiscal year.

A significant portion of the District's net position reflects its net investment in capital assets (e.g., buildings, vehicles, and equipment.) The District uses capital assets to provide services to students and other District residents, consequently, these assets are not available for future spending. Net investment in capital assets increased by \$2.9 million in 2022-23, reflecting construction in progress pertaining to the Woodard property development to replace the middle school. The next category of the District's net position represents resources that are subject to external restrictions on how they may be used. The remaining deficit of \$10.3 million is unrestricted.

The changes in long-term liabilities, deferred outflows of resources, and deferred inflows of resources are attributable to changes in the Oregon Public Employees Retirement System (PERS) and Other Post-Employment Benefit (OPEB) liabilities.

CORBETT SCHOOL DISTRICT NO. 39

Management's Discussion and Analysis (MD&A)

For the Fiscal Year Ended June 30, 2023

Unaudited

Summary of Net Position

	Governmental Activities		
	June 30, 2023	June 30, 2022	Percentage Change
Assets			
Current and Other Assets	\$ 5,496,468	\$ 6,952,856	-20.9%
Capital Assets, net	11,596,083	9,005,116	28.8%
Intangible Assets, net	384,924	-	N/A
Total Assets	17,477,475	15,957,972	9.5%
Deferred Outflows of Resources	4,464,912	5,383,372	-17.1%
Liabilities			
Long-Term Liabilities	15,573,671	14,555,953	7.0%
Other Liabilities	1,948,682	2,039,977	-4.5%
Total Liabilities	17,522,353	16,595,930	5.6%
Deferred Inflows of Resources	4,124,840	7,432,482	-44.5%
Net Position			
Net Investment in Capital Assets	7,752,567	6,744,132	15.0%
Restricted	3,390,495	977,613	246.8%
Unrestricted	(10,847,868)	(10,408,813)	4.2%
Total Net Position	\$ 295,194	\$ (2,687,068)	-111.0%

Governmental activities increased the District's net position by \$3.0 million in the current the fiscal year.

CORBETT SCHOOL DISTRICT NO. 39

Management's Discussion and Analysis (MD&A)

For the Fiscal Year Ended June 30, 2023

Unaudited

Changes in Net Position

	Governmental Activities		
	2022-23	2021-22	Percentage Change
Revenues			
Program Revenues			
Charges for Services	\$ 407,651	\$ 255,424	59.6%
Operating Grants and Contributions	2,982,818	2,440,995	22.2%
Capital Grants and Contributions	2,726,671	659,248	313.6%
General Revenues			
Property Taxes	2,440,295	2,346,201	4.0%
State Basic School Support	10,068,067	9,761,703	3.1%
Other	744,901	499,540	49.1%
Total Revenues	<u>19,370,403</u>	<u>15,963,111</u>	21.3%
Program Expenses			
Instruction	10,116,541	9,669,221	4.6%
Support Services	5,657,275	5,113,727	10.6%
Community Services	463,092	457,029	1.3%
Interest on Long-Term Debt	151,233	151,515	-0.2%
Total Program Expenses	<u>16,388,141</u>	<u>15,391,492</u>	6.5%
Change in Net Position	\$ 2,982,262	\$ 571,619	421.7%
Beginning Net Position	\$ (2,687,068)	\$ (3,258,687)	-17.5%
Ending Net Position	<u>\$ 295,194</u>	<u>\$ (2,687,068)</u>	-111.0%

The increase in revenues from charges for services is due to the return to full time on campus childcare after the conclusion of limitations to services that occurred during COVID.

The increase in operating grants and contributions is primarily due to state grants for summer school, staff training and retention, and career-technical education. Capital grants and contributions increased, reflecting OSCIM matching grant proceeds spent on eligible project costs including the grade school roof and the Woodard property.

Property taxes increased due to an increase in the taxes levied to pay debt service on the 2021 general obligation bond issued. State School Fund revenues increase when the district's resident student attendance increases, when prior year adjustments are applied, and when changes are made to the funding formula. The Common School Fund revenue increase is due to recognition of the second installment payment of the revenue being recognized in the year in which it was earned.

Instruction, support services and enterprise and community service expenses increased, reflecting a shift of resources to additional support for students.

CORBETT SCHOOL DISTRICT NO. 39

Management's Discussion and Analysis (MD&A)

For the Fiscal Year Ended June 30, 2023

Unaudited

FUND FINANCIAL ANALYSIS

The focus of the governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Unassigned fund balance measures the District's net resources available for appropriation in the next fiscal year. As of June 30, 2023, total fund balance of the governmental funds was \$3.4 million. The restricted amounts are available to use, in accordance with applicable restrictions on the nature of the expenditures.

The General Fund's ending fund balance decreased to \$435 thousand during the fiscal year ended June 30, 2023. The Full Faith and Credit Fund is a new fund that was broken out from the General Fund during 2022-23 based on auditor recommendation. It accounts for the proceeds and expenditures of a 2020 capital borrowing. It was formerly reported within the General Fund, and has an ending fund balance of \$2.2 million, which is reserved for capital projects.

The GO Bond 2021 Fund accounts capital project funded by the general obligation bonds issued in April 2021. The fund received reimbursements for prior year expenditures in the current year. The ending balance of \$1 million is restricted for capital projects.

The OSCIM Match Grant Fund records the activities financed by the Oregon School Capital Improvement Matching (OSCIM) Program. The grant award is on a reimbursement basis; there is no fund balance.

BUDGETARY HIGHLIGHTS FOR THE GENERAL FUND

The Adopted Budget was amended twice during the 2022-23 fiscal year. The first supplemental budget added \$431 thousand authorized federal fund expenditure capacity to the adopted amount of \$829 thousand, for a total of \$1.26 million, to recognize receipt of a School Based Mental Health grant award, to authorize support services expenditures for the new SBMH program and debt service expenditures for the lease of program space. The second supplemental budget recognized prior year audited beginning fund balances, authorized the creation of Fund 08 Full Faith and Credit fund with its associated beginning fund balance and equivalent expenditure authority.

In fiscal year 2022-23, the District overspent the final general fund budget by \$620 thousand, attributable to overspending on instructional services.

CAPITAL ASSETS

At June 30, 2023, the District had \$12.0 million invested in broad range of capital assets including land, building, equipment, and vehicles. The changes in capital assets for the current fiscal year are due to the depreciation of capital assets, the expansion of CTE programming, and work on the Woodard property which began in July 2020 and was completed in December 2023. Further information about capital assets may be found in Note 4.

DEBT ADMINISTRATION

As of June 30, 2023, the District had \$4.66 million in long-term debt. The district's debt consists of General Obligation Bond (2021), Certificates of Participation (2012), a QSCB Loan (2012), a SELP Loan from the Oregon Department of Energy (2012), five bus financing agreements, and a land purchase contract. Further information about long-term debt may be found in Note 5.

CORBETT SCHOOL DISTRICT NO. 39

Management's Discussion and Analysis (MD&A)

For the Fiscal Year Ended June 30, 2023

Unaudited

ECONOMIC FACTORS

The District derives about 73 percent of its General Fund revenues from the State School Fund via its funding distribution formula. Property taxes account for approximately 15 percent.

State School Fund money derives partly from biennial appropriation made by the state legislature, and partly from the aggregate of the local permanent rate property taxes from school districts across the state. The biennial state budget and the legislative appropriation are highly dependent upon state income tax revenue. The outlook for the state economy is a leading indicator for the health of these revenues.

Local Economy – Portland and the surrounding metropolitan area have a widely-diversified economy. Portland's centralized location and excellent transportation facilities have established the area as a major distribution point on the West Coast for wholesale trade and high-tech exports.

Located 30 miles east of Portland, in the scenic Columbia River Gorge, and adjacent to Interstate 84, the District encompasses roughly 134 square miles and serves approximately 1,060 students. The District is recognized as one of the highest-performing school districts in Oregon and enjoys high demand for enrollment from non-resident students who wish to attend. Approximately 45% of the District's enrollment is made up of non-resident students; the District offers limited lottery slots.

2023-24 BUDGET

The Adopted budget for 2023-2024 has total appropriations of \$25.4 million, including \$14.7 million in the general fund, \$442 thousand in the GO Bond 2021 Fund, and \$4.00 million in the OSCIM Match Grant Fund.

The 2023-2024 budget was adopted as Woodard property development for use as a middle school was ramping up. Lingering impacts of COVID-19 have been felt in Oregon schools for more than two years, particularly the increased need for support services. The Adopted budget anticipated a beginning fund balance of \$4.62 million.

REQUESTS FOR INFORMATION

Our financial report is designed to provide our taxpayers, parents, teachers, students, investors, and creditors with an overview of the District's finances. If you have any questions about this report or need any clarification of information, please contact the District at:

Business Office, Corbett School District
35800 E. Historic Columbia River Highway
Corbett, Oregon 97019
busmgr@corbett.k12.or.us

BASIC FINANCIAL
STATEMENTS

Government-Wide
Financial Statements

CORBETT SCHOOL DISTRICT NO.39

MULTNOMAH COUNTY, OREGON

STATEMENT OF NET POSITION

June 30, 2023

	Governmental Activities
ASSETS	
Current Assets	
Cash and Cash Equivalents	\$ 3,040,817
Cash Held By County	6,432
Property Taxes Receivable	63,843
Accounts Receivable	2,259,997
Prepaid Items	18,500
Inventory-Food, Supplies & Commodities	7,221
Total Current Assets	<u>5,396,810</u>
Restricted Assets:	
Net OPEB Asset (RHIA)	99,658
Total Restricted Assets	<u>99,658</u>
Capital Assets:	
Capital Assets, Non-Depreciable	3,980,622
Capital Assets, Depreciable, Net	7,615,461
Total Capital Assets, Net	<u>11,596,083</u>
Intangible Assets:	
Right-to-Use Assets, Net	384,924
Total Intangible Assets, Net	<u>384,924</u>
Total Assets	<u>17,477,475</u>
DEFERRED OUTFLOWS OF RESOURCES	
Pension Related Deferrals	4,361,701
OPEB Related Deferrals - RHIA	12,734
OPEB Related Deferrals - OEBC	90,477
Total Deferred Outflows of Resources	<u>4,464,912</u>
Total Assets and Deferred Outflows of Resources	<u>21,942,387</u>
LIABILITIES	
Accounts Payable	527,539
Accrued Interest Payable	18,364
Payroll Liabilities	781,510
Leases Payable:	
Due within one year	101,768
Due in more than one year	286,747
Bonds Payable:	
Due within one year	385,000
Due in more than one year	4,340,000
Loans and Contracts Payable:	
Due within one year	134,501
Due in more than one year	319,015
Noncurrent liabilities due in more than one year	
Net OPEB Obligation - OEBC	381,973
Net Pension Liability	10,245,936
Total Liabilities	<u>17,522,353</u>
DEFERRED INFLOWS OF RESOURCES	
Pension Related Deferrals	4,062,649
OPEB Related Deferrals - RHIA	13,623
OPEB Related Deferrals - OEBC	48,568
Total Deferred Inflows of Resources	<u>4,124,840</u>
Total Liabilities and Deferred Inflows of Resources	<u>21,647,193</u>
NET POSITION	
Net Investment in Capital Assets	7,752,567
Capital Construction & Building Maintenance	3,235,537
OPEB RHIA	99,658
Educational Programs	55,300
Unrestricted	(10,847,868)
Total Net Position	<u>\$ 295,194</u>

The accompanying notes to the basic financial statements are an integral part of this statement.

CORBETT SCHOOL DISTRICT NO.39
MULTNOMAH COUNTY, OREGON
STATEMENT OF ACTIVITIES
For the Fiscal Year Ended June 30, 2023

		Program Revenues				Net (Expenses), Revenues and Change in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	
GOVERNMENTAL ACTIVITIES						
Instruction	\$ 10,116,541	\$ 197,202	\$ 2,241,676	\$ -		\$ (7,677,663)
Support Services	5,657,275	75	581,760	2,726,671		(2,348,769)
Enterprise and Community Services	463,092	210,374	159,382	-		(93,336)
Interest on Long-Term Debt	151,233	-	-	-		(151,233)
Total Governmental Activities	16,388,141	407,651	2,982,818	2,726,671		(10,271,001)
Total Primary Government	\$ 16,388,141	\$ 407,651	\$ 2,982,818	\$ 2,726,671		\$ (10,271,001)
TOTAL GENERAL REVENUES						
Property Taxes, Levied for General Purposes						\$ 2,050,963
Property Taxes, Levied for Debt Service						389,332
Earnings on Investments						143,020
Unrestricted State, Intermediate and Local Revenue						458,677
State School Fund for Education and Support Services						10,068,067
State Common School Fund						143,204
Subtotal - General Revenues						13,253,263
Change in Net Position						2,982,262
Net Position - Beginning						(2,687,068)
Net Position - Ending						\$ 295,194

BASIC FINANCIAL
STATEMENTS

Governmental Fund
Financial Statements

CORBETT SCHOOL DISTRICT NO.39
MULTNOMAH COUNTY, OREGON
 BALANCE SHEET
 GOVERNMENTAL FUNDS
 June 30, 2023

	General Fund	Federal Funds	Full Faith and Credit Fund	GO Bond 2021 Fund	OSCIM Match Grant Fund	Other Governmental Funds	Total Governmental Funds
ASSETS							
Cash and Cash Equivalents	\$ -	\$ -	\$ 1,831,772	\$ 1,002,252	\$ -	\$ 206,793	\$ 3,040,817
Cash Held by County	5,546	-	-	-	-	886	6,432
Property Taxes Receivable	56,320	-	-	-	-	7,523	63,843
Accounts Receivable	519,466	872,990	-	-	815,602	51,939	2,259,997
Due From Other Funds	968,084	-	401,513	-	-	-	1,369,597
Prepaid Expenses	5,000	13,500	-	-	-	-	18,500
Inventory	-	-	-	-	-	7,221	7,221
Total Assets	<u>\$ 1,554,416</u>	<u>\$ 886,490</u>	<u>\$ 2,233,285</u>	<u>\$ 1,002,252</u>	<u>\$ 815,602</u>	<u>\$ 274,362</u>	<u>\$ 6,766,407</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES							
LIABILITIES							
Accounts Payable	\$ 232,637	\$ 269,213	\$ -	\$ -	\$ 22,791	\$ 2,898	\$ 527,539
Payroll Liabilities	781,510	-	-	-	-	-	781,510
Due to Other Funds	-	576,786	-	-	792,811	-	1,369,597
Total Liabilities	<u>1,014,147</u>	<u>845,999</u>	<u>-</u>	<u>-</u>	<u>815,602</u>	<u>2,898</u>	<u>2,678,646</u>
DEFERRED INFLOWS OF RESOURCES							
Unavailable Revenue - Property Taxes	46,493	-	-	-	-	6,237	52,730
Unavailable Revenue - Other	58,328	623,286	-	-	-	3,124	684,738
Total Deferred Inflows of Resources	<u>104,821</u>	<u>623,286</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,361</u>	<u>737,468</u>
FUND BALANCES							
Unspendable	-	-	-	-	-	7,221	7,221
Restricted for:							
Capital Construction & Building Maintenance	-	-	-	2,233,285	1,002,252	-	3,235,537
Educational Programs	-	-	-	-	-	55,300	55,300
Committed for:							
Technology	-	-	-	-	-	53,836	53,836
Student Body Activities	-	-	-	-	-	135,549	135,549
Unassigned	435,448	(582,795)	2,233,285	(1,231,033)	(1,002,252)	10,197	(137,150)
Total Fund Balances	<u>435,448</u>	<u>(582,795)</u>	<u>2,233,285</u>	<u>1,002,252</u>	<u>-</u>	<u>262,103</u>	<u>3,350,293</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 1,554,416</u>	<u>\$ 886,490</u>	<u>\$ 2,233,285</u>	<u>\$ 1,002,252</u>	<u>\$ 815,602</u>	<u>\$ 274,362</u>	<u>\$ 6,766,407</u>

CORBETT SCHOOL DISTRICT NO.39

MULTNOMAH COUNTY, OREGON

RECONCILIATION OF THE BALANCE SHEET
GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION

June 30, 2023

Total Fund Balances - Governmental Funds	\$ 3,350,293
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds.	
Net Value of Capital Assets	11,596,083
Intangible Assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds.	
Net Value of Intangible Assets	384,924
Property taxes receivable that will not be available to pay for current-period expenditures are deferred in the governmental funds.	
	52,730
Assets and deferred outflows are not available to pay for current period expenditures and therefore are not reported in the governmental funds:	
Unavailable assets consist of:	
Net OPEB Asset (RHIA)	99,658
The deferred outflows consist of :	
Pension Related Deferrals	4,361,701
OPEB Related Deferrals - RHIA	12,734
OPEB Related Deferrals - OEGB	90,477
A portion of the District's grant reimbursement claims are collected after year-end but are not available soon enough to pay for the current year's expenditures and therefore are not reported as revenue in the governmental funds.	
	684,738
Liabilities not payable in the current year and deferred inflows not realized in the current year are not reported as governmental fund liabilities.	
The liabilities consist of :	
Accrued Interest Payable	(18,364)
Leases Payable	(388,515)
Bonds Payable	(4,725,000)
Loans and Contracts Payable	(453,516)
Net Pension Liability	(10,245,936)
Net OPEB Obligation - OEGB	(381,973)
The deferred inflows consist of :	
Pension Related Deferrals	(4,062,649)
OPEB Related Deferrals - RHIA	(13,623)
OPEB Related Deferrals - OEGB	(48,568)
Net Position of Governmental Activities	\$ 295,194

CORBETT SCHOOL DISTRICT NO.39
MULTNOMAH COUNTY, OREGON

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
 GOVERNMENTAL FUNDS
 For the Fiscal Year Ended June 30, 2023

	General Fund	Federal Funds	Full Faith and Credit Fund	GO Bond 2021 Fund	OSCIM Match Grant Fund	Other Governmental Funds	Total Governmental Funds
REVENUES							
Property Taxes	\$ 2,047,379	\$ -	\$ -	\$ -	\$ -	\$ 383,049	\$ 2,430,428
Tuition Charges	128,479	-	-	-	-	-	128,479
Earnings on Investments	110,750	-	-	25,969	-	6,301	143,020
Fees and Charges	-	-	-	-	-	81,600	81,600
Other Local Revenue	12,474	-	-	-	-	185,023	197,497
Contributions and Donations	200,267	-	-	-	-	32,035	232,302
Intermediate Aid	201,787	-	-	178	-	154	202,119
State Aid	11,055,804	-	20,905	-	2,705,767	871,556	14,654,032
Federal Aid	77,471	441,244	-	-	-	187,737	706,452
Total Revenues	13,834,411	441,244	20,905	26,147	2,705,767	1,747,455	18,775,929
EXPENDITURES							
Current							
Instruction	8,814,332	830,307	-	-	-	779,155	10,423,794
Support Services	5,454,489	157,133	-	-	-	244,793	5,856,415
Enterprise and Community Services	129,228	-	-	-	-	350,272	479,500
Facilities Acquisition and	-	429,683	140,882	22,791	2,705,767	-	3,299,123
Principal	176,374	41,168	-	-	-	318,000	535,542
Interest and Fees	76,923	3,832	-	-	-	62,219	142,974
Total Expenditures	14,651,346	1,462,123	140,882	22,791	2,705,767	1,754,439	20,737,348
Excess (Deficiency) of Revenues Over Expenditures	(816,935)	(1,020,879)	(119,977)	3,356	-	(6,984)	(1,961,419)
OTHER FINANCING SOURCES (USES)							
Interfund Transfers In	-	-	-	-	-	53,340	53,340
Interfund Transfers Out	(53,340)	-	-	-	-	-	(53,340)
Proceeds from Lease Financing	-	429,683	-	-	-	-	429,683
Total Other Financing Sources (Uses)	(53,340)	429,683	-	-	-	53,340	429,683
Net Change in Fund Balance	(870,275)	(591,196)	(119,977)	3,356	-	46,356	(1,531,736)
Beginning Fund Balance	1,305,723	8,401	2,353,262	998,896	-	215,747	4,882,029
Ending Fund Balance	\$ 435,448	\$ (582,795)	\$ 2,233,285	\$ 1,002,252	\$ -	\$ 262,103	\$ 3,350,293

CORBETT SCHOOL DISTRICT NO.39

MULTNOMAH COUNTY, OREGON

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

For the Fiscal Year Ended June 30, 2023

Net Changes in Fund Balances - Total Governmental Funds	\$ (1,531,736)
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlay as expenditures. However, in the Statement of Activities the cost of those assets are allocated over their estimated useful lives as depreciation expense.	
Expenditures for capitalized assets	2,922,409
Less current year depreciation	(331,442)
Issuance of right to use lease	429,683
Less current year amortization	(44,759)
Revenues that do not meet the measurable and available criteria are not recognized in the current year in the governmental funds. In the Statement of Activities revenues are recognized when earned.	
Property Taxes	9,866
Grants and Contributions	564,888
Other Revenues	19,720
Proceeds from long-term debt are recognized as other financing sources in the governmental funds, but increases assets and liabilities in the Statement of Net Position	(429,683)
Repayment of principal on long term debt and leases are expenditures in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position.	
Retirement of principal is as follows:	
Bonds, loans and contracts	494,274
Right of use leases	41,168
Some items reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	
The items consist of:	
Net (increase/decrease in accrued pension costs	883,213
Net (increase)/decrease in accrued interest expense	(8,087)
Net (increase)/decrease in accrued OPEB costs	(37,252)
Change in Net Position of Governmental Activities	\$ 2,982,262

BASIC FINANCIAL
STATEMENTS

Notes to the Basic
Financial Statements

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

Corbett School District No. 39 was organized under the provisions of Oregon Statutes pursuant to ORS Chapter 332 to operate elementary and secondary schools. The District is governed by a separately elected Board of Directors who approve the administrative officials. The daily functioning of the District is under the supervision of the Superintendent. As required by generally accepted accounting principles, all activities of the District have been included in the basic financial statements.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The basic financial statements of Corbett School District No. 39 have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The more significant of the District's accounting policies are described below.

Reporting Entity

In determining the financial reporting entity, the Corbett School District No. 39 complies with Governmental Accounting Standards Board Statement 14 as amended, "The Financial Reporting Entity." The criteria for including organizations as component units within the District's reporting entity, include whether 1) the organization is legally separate (can sue and be sued in their name); 2) the District holds the corporate powers of the organization; 3) the District appoints a voting majority of the organization's board; 4) the District can impose its will on the organization; 5) the organization has the potential to impose a financial benefit/burden on the District; and 6) there is fiscal dependency by the organization on the District. Based on the aforementioned criteria, the Corbett School District No. 39 has no component units.

Basis of Presentation

Government-wide Statements: The statement of net position and the statement of activities display information about the District as a whole. These statements include the financial activities of the overall District with most of the inter-fund activities removed to minimize the double counting of internal activities. Governmental activities include programs supported primarily by taxes, state school support payments, grants, and other intergovernmental revenues. The District has no business-type activities that rely, to a significant extent, on fees and charges for support. The District also reports no fiduciary activities.

The statement of activities demonstrates the degree to which direct expenses of a given function are offset by program revenues. Direct expenses are those that are specifically associated with a program of function and, therefore, are identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the District.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.):

Basis of Presentation (Cont.)

Fund Financial Statements: During the fiscal year, the District segregates transactions related to school district functions or activities in separate funds to aid financial management and to demonstrate legal compliance. The fund financial statements provide information about the District's funds.

The fund financial statements provide reports on the financial condition and results of operations for governmental activities. Major individual governmental funds are reported as separate columns in the fund financial statements.

The District reports the following major governmental funds:

General Fund - The General Fund is the main operating fund of the District. All financial resources, except those required to be accounted for in another fund, are accounted for in the General Fund. This fund accounts for all general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund. General Fund expenditures are categorized by "Instruction" which is the direct teaching of students or the interaction between teacher and students. "Support Services" covers all the support activities for students, teachers, and facilities. Major activities in support services are transportation, maintenance of facilities (i.e., heating, phones, electricity, cleaning,) administration, counseling for students, and technology support.

Federal Funds – The Federal Funds account for the proceeds and expenditures of federally funded programs.

OCSIM Match Grant Fund - This fund accounts for the proceeds and expenditures of the District's Oregon School Capital Improvement Matching (OSCIM) grant, which provides matching grants to districts that pass a local general obligation bond.

GO Bond 2021 Fund - This fund accounts for the proceeds and expenditures of the District's General Obligation Bonds, Series 2021, issued for the construction and remodel of school facilities and the refinancing of a full faith and credit borrowing from 2020.

Full Faith and Credit Fund - This fund accounts for the proceeds and expenditures of the District's Full Faith and Credit borrowing from prior years, and any future designated full and faith and credit arrangements.

In addition, the District maintains the Food Service Fund, Student Investment Account Fund, Student Activities Fund, Energy Projects Fund, and the GO Bond Debt Service Fund.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.):

Measurement Focus/Basis of Accounting

Measurement focus refers to what is being measured; the basis of accounting refers to when transactions are recognized in the financial records and reported on the financial statements. The basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

Government-wide statements are prepared using the economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus means all assets and liabilities (whether current or non-current) are included on the statement of net position and the operating statements present increases (revenues) and decreases (expenses) in net total assets. Under the accrual basis of accounting, revenues are recognized when earned. Expenses are recognized when the liability is incurred.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or within sixty days after year end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt which are reported when due. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of long-term debt and acquisitions under capital leases are reported as other financing sources.

The revenues susceptible to accrual are property taxes, charges for services, interest income and intergovernmental revenues. All other governmental fund revenues are recognized when received, as they are deemed immaterial. Deferred revenues arise when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. In subsequent periods, when the revenue recognition is met or when the District has a legal claim to the resources, the liability for deferred revenue is removed from the balance sheet and revenue is recognized.

The District's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

Use of Estimates

The preparation of financial statements, in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the reported amount of assets and liabilities as well as disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Budgeting

The District budgets all funds as required by state law. The District budgets for all funds on a modified accrual basis. The resolution authorizing appropriations for each fund sets the level by which expenditures cannot legally exceed appropriations. Total expenditures are controlled by annual appropriations at the following organizational levels: instruction, support services, community services, facilities acquisition and construction, and other expenditures. Appropriations lapse as of the fiscal year-end. A detailed budget document is required that contains more detailed information for the above-mentioned expenditure categories.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.):

Unexpected additional resources may be added to the budget with a supplemental budget and appropriations resolution. A supplemental budget may require hearings before the public, publications in newspapers, and approval by the District Board of Directors. Original and supplemental budgets may be modified using appropriations transfers between the levels of control. Such transfers require approval by the District Board of Directors.

Cash and Investments

For purposes of the statement of cash flows, cash and cash equivalents include cash on hand, checking, savings and money market accounts, and any short-term, highly liquid investments with initial maturity dates of three months or less.

The District has adopted an investment policy requiring compliance with Oregon statutes, which authorizes the District to invest in obligations of the United States, the agencies and instrumentalities of the United States and the State of Oregon, and numerous other investment instruments.

The District's investments may consist of time certificates of deposit, banker's acceptances, commercial paper, U.S. Government Agency securities, and the State of Oregon Treasurer's Local Government Investment Pool (LGIP). The District's investments are reported at fair value at year-end. Changes in the fair value of investments are recorded as investment earnings. The LGIP is stated at cost, which approximates fair value. The fair value of the LGIP is the same as the District's value in the pool shares.

The Oregon State Treasury administers the LGIP. It is an open-ended, non-load diversified portfolio offered to any agency, political subdivision, or public corporation of the State that by law is made the custodian of, or has control of, any fund. LGIP is included in the Oregon Short-Term Fund (OSTF) which was established by the State Treasurer. In seeking to best serve local governments of Oregon, the Oregon legislature established the Oregon Short-Term Fund Board. The purpose of the Board is to advise the Oregon State Treasury on the management and investment options of the LGIP.

Receivables

Amounts due from individuals, organizations or other governmental units are recorded as receivables at year-end. These amounts include charges for services rendered, or for goods and material provided by the District. All receivables are expected to be collected. Accordingly, receivables are reported at the gross amount without an allowance for uncollectible accounts.

Receivables are also recognized for property taxes and intergovernmental grants. Property taxes receivable consist of uncollected taxes levied and payable at the end of the fiscal year. All taxes are considered collectible. Consequently, no allowance for uncollectible taxes has been established. In the governmental fund financial statements, property taxes not collected within sixty days of the end of the fiscal year are reported as a deferred inflow or resources.

Intergovernmental grant reimbursement and entitlement amounts for which all eligibility requirements imposed by the provider have been met, but which were not received by the fiscal year end, are reported as accounts receivable.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.):

Inventory

Food and supply inventories in the Food Service Fund are valued at cost determined by the FIFO method. Commodities inventory in the Food Service Fund is valued at estimated fair market value. Inventory is treated as being expended when used rather than when purchased. Inventories of non-food service supplies are not considered significant. The District records the cost of non-food service supplies as expenses and expenditures when purchased rather than when used.

Restricted Assets and Liabilities

Assets with use restricted to future bond payments and the related liability are segregated in the statements of net position.

Capital Assets

The District has established a formal system of accounting for its capital assets. Purchased or constructed capital assets are reported at cost, or estimated cost when original cost is not available. Donated capital assets are valued at their estimated fair market value on the date received. Maintenance and repairs of capital assets are not capitalized but rather are charged to expenditures in the governmental funds. The District does not possess any infrastructure. The capitalization threshold used by the District as recommended by the State of Oregon is \$5,000.

In the government-wide financial statements, all reported capital assets except for land and construction in progress are depreciated. Depreciation is computed using the straight-line method over the estimated useful lives as follows:

<u>Asset Class</u>	<u>Estimated Years of Useful Lives</u>
Buildings	20-50
Building Improvements	20-50
Land Improvements	15-25
Vehicles	10
Equipment	5-10

In the governmental fund financial statements, fixed assets are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Fixed assets are not capitalized, and related depreciation is not reported in the fund financial statements.

Compensated Absences and Accrued Liabilities:

The liability for accrued vacation benefits reported in the government-wide statements consists of unpaid, accumulated annual vacation. The early retirement liability has been calculated using the accrual method for benefit amounts due to former employees who currently are receiving early-termination benefits. Early retirement benefits are available to a limited number of employees each year.

All payables and accrued liabilities are reported on government-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid on time and in full by current financial resources are reported as obligations of the funds.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.):

Deferred Inflows/Outflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. Currently, the District has only one item that qualifies for reporting in this category, deferred pension contributions.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District has only one type of item that qualifies for reporting in this category, deferred earnings on pension assets. In the governmental funds' balance sheet, a different category of deferred inflow of resources, delinquent property tax revenue not available, is reported. Property taxes levied and considered receivable at the end of the fiscal year, but not collected within sixty days of the end of the fiscal year are reported in this category. These amounts are recognized as an inflow of resources (revenue) in the period that the amounts become available.

Long-Term Debt

All bonds, notes, and capital lease payable are recognized in the government-wide financial statements as liabilities of the District. Amounts of the long-term debt due within the following fiscal year are included in the current liabilities section of the Statement of Net Position.

In the governmental fund financial statements, proceeds of long-term debt and acquisitions under capital leases are reported as other financing sources. Principal and interest payments on long-term debt are recorded as debt service in the expenditure section of the statement and schedules.

Equity Classifications

Government-wide Statements

Equity is classified as net position, which represents the difference between assets, liabilities, and deferred accounts. Net position is displayed in three components:

- a. Net investment in capital assets - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowing that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position - Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantor, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net position - All other net position that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

The District's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.):

Equity Classifications (Cont.)

Governmental Fund Financial Statements

The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the District is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

A. Nonspendable: This classification includes amounts that cannot be spent either because it is not in spendable form or because of legal or contractual constraints.

B. Restricted: This classification includes fund balance amounts that are constrained for specific purposes that are externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

C. Committed: This classification includes fund balance amounts that are constrained for specific purpose that are internally imposed by the government through resolution of the highest level of decision-making authority, the District Board, and does not lapse at year-end.

D. Assigned: This classification includes fund balance amounts that are intended to be used for specific purposes that are neither restricted nor committed. This intent can be expressed by the District Board or through the District Board delegating this responsibility to selected staff members or through the budgetary process.

E. Unassigned: This classification includes positive fund balance within the General Fund which has not been classified within the above-mentioned categories, and negative fund balances of other governmental funds.

The District's policy is to use restricted fund balances first, followed by committed resources, and then assigned resources, as appropriate opportunities arise but reserves the right to selectively spend unassigned resources first to defer the use of the constrained fund balances.

Property Taxes

Real and personal property taxes are attached as an enforceable lien on property as of January 1. All taxes are levied as of the lien date and are payable in three installments on November 15, February 15, and May 15. Taxes unpaid and outstanding on May 16 are considered delinquent.

Uncollected property taxes are recorded on the statement of net position. Uncollected taxes are deemed to be substantially collectible or recoverable through liens; therefore, no allowance for uncollectable taxes has been established. All property taxes receivable is due from property owners within the District.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.):

Interfund Transactions

Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed. All other interfund transactions are reported as transfers in the fund financial statements. For the Statement of Activities, all interfund transfers between individual governmental funds have been eliminated.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Oregon Public Employees Retirement Fund (OPERF) and the Oregon Public Service Retirement Plan (OPSRP) and additions to/deductions from OPERF's and OPSRP's fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

CASH AND INVESTMENTS:

For a discussion of deposit and investment policies and other related information, see the Cash and Investments note under the Summary of Significant Accounting Policies.

The District follows the practice of aggregating the cash assets of various funds to maximize cash management efficiency and returns. Various restrictions on deposits and investments are imposed by state statutes. These restrictions are summarized in the Cash and Investments note under the Summary of Significant Accounting Policies.

Investments, including amounts held in pool cash and investments, are stated at fair value. In accordance with Governmental Accounting Standards Board (GASB) Statement No. 31, Accounting and Financial Reporting for Certain Investments and External Investment Pools, investments with a remaining maturity of more than one year at the time of purchase are stated at fair value. Fair value is determined at the quoted market prices, if available; otherwise, the fair value is estimated based on the amount at which the investment could be exchanged in a current transaction between willing parties, other than a forced liquidation sale. Investments in the State of Oregon Local Government Investment Pool (LGIP) are stated at fair value.

Deposits - All cash is deposited in compliance with Oregon statutes. The insurance and collateral requirements for deposits are established by banking regulations and Oregon law. FDIC insurance of \$250,000 applies to the deposits in each depository. ORS 295 governs the collateralization of Oregon public funds and provides the statutory requirements for the Oregon Public Funds Collateralization Program (PFCP). Where balances continually exceed \$250,000, ORS 295 requires the depositor to verify that deposit accounts are only maintained at financial institutions on the list of qualified depositories found on the state treasurer's website.

Custodial Credit Risk for Deposits - Custodial credit risk for deposits exists when, in the event of a depository failure, the District's deposits may not be returned to it. The District does not have a deposit policy for custodial credit risk.

As of June 30, 2023, the reported amount of the District's deposits was \$(139,219), the bank balance was \$254,595. Of the bank balance, the entire amount was insured by the FDIC or covered by the collateral held in a multiple financial institutions collateral pool administered by the Oregon State Treasurer.

Investments - Oregon statutes authorize the District to invest in obligations of the U.S. Treasury and U.S. agencies, banker's acceptances, repurchase agreements, commercial paper rated A-1 by Standard & Poor's Corporation or P-1 by Moody's Commercial Paper Record, and the Local Governmental Investment Pool. The District has no credit risk policy or investment policy that would further limit its investment choices.

Credit Risk - Credit risk exists when there is a possibility the issuer or other counterparty to an investment may be unable to fulfill its obligations. As of June 30, 2023, the District's investment in the Oregon State Treasurer's Local Government Investment Pool (LGIP) was unrated.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

CASH AND INVESTMENTS (Cont.):

On June 30, 2023, the District's investments in financial institutions are as follows:

<u>Type of Investment</u>	<u>Fair Value</u>	<u>Credit Rating</u>
Oregon State Treasurer's Local Government Investment Pool (LGIP)	\$ 2,578,364	N/A
Total Investments	<u>\$ 2,578,364</u>	

Concentration of Credit Risk - An increased risk of loss occurs as more investments are acquired from one issuer. This results in a *concentration of credit risk*. The District places no limit on the amount that may be invested in any one issuer. More than 5 percent of the District's investments are in the Oregon State Treasurer's Local Government Investment Pool (LGIP). This investment is 100% of the District's total investments.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

CAPITAL ASSETS AND INTANGIBLE ASSETS:

The following is a summary of capital and intangible asset activity for the fiscal year ended June 30, 2023:

Governmental Activities	Beginning Balances July 1, 2022	Additions	Deletions	Ending Balances June 30, 2023
Assets Not Being Depreciated:				
Land	\$ 598,785	\$ -	\$ -	\$ 598,785
Construction in Progress	685,531	2,890,150	193,844	3,381,837
Total Assets Not Being Depreciated	1,284,316	2,890,150	193,844	3,980,622
Assets Being Depreciated:				
Land Improvement	-	-	-	-
Building & improvements	12,611,109	206,704	-	12,817,813
Equipment	307,345	19,399	-	326,744
Vehicles	1,888,109	-	-	1,888,109
Total Depreciable Assets	14,806,563	226,103	-	15,032,666
Less Accumulated Depreciation:				
Building & improvements	5,996,084	249,690	-	6,245,774
Equipment	241,967	3,824	-	245,791
Vehicles	847,712	77,928	-	925,640
Total Accumulated Depreciation	7,085,763	331,442	-	7,417,205
Capital Assets Being Depreciated, Net	7,720,800	(105,339)	-	7,615,461
Total Governmental Activities - Net Value of Capital Assets	\$ 9,005,116	\$ 2,784,811	\$ 193,844	\$ 11,596,083

Depreciation Expense was Charged to Governmental Functions as Follows:

Instruction	\$ 251,934
Support Services	78,788
Enterprise and Community Services	720
Total Depreciation Expense	\$ 331,442

	Beginning Balances July 1, 2022	Additions	Deletions	Ending Balances June 30, 2023
Intangible Assets being Amortized:				
Right to Use Assets	\$ -	\$ 429,682		\$ 429,682
Less: Accumulated Amortization	-	(44,758)	-	(44,758)
Net Value of Intangible Assets	\$ -	\$ 384,924	\$ -	\$ 384,924

Amortization Expense was Charged to Governmental Functions as Follows:

Instruction	\$ 44,758
Total Amortization Expense	\$ 44,758

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

LONG-TERM LIABILITIES OTHER THAN OPEB AND PENSIONS:

A summary of debt transactions for the year ended June 30, 2023, is as follows:

Leases Payable

For the year ended June 30, 2023, the financial statements include the adoption of GASB Statement No. 87, Leases. The primary objective of this statement is to enhance the relevance and consistency of information about governments' leasing activities. This statement establishes a single model for lease accounting based on the principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources. For additional information, refer to the disclosure below.

On February 1, 2023, Corbett School District entered into a 48-month lease as Lessee for the right of use of the Corbett Commons office space. An initial lease liability was recorded for \$420,683. As of June 30, 2023 the value of the lease liability is \$388,515. Corbett School District is required to make variable monthly payments of \$9000-9934. The lease has an imputed interest rate of 2.275%. The estimated useful life was 48 months as of the contract commencement. The value of the right to use asset as of June 30, 2023 is \$429,683 with accumulated amortization of \$44,759 as reflected in the capital assets table found above.

Governmental Activities:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>
Corbett Commons Lease	\$ -	\$ 429,683	\$ 44,759	\$ 384,924

Principal and Interest Requirements to Maturity:

<u>Fiscal Year Ending June 30,</u>	<u>Principal Payments</u>	<u>Interest Payments</u>	<u>Total Payments</u>
2024	\$ 101,768	\$ 7,582	\$ 109,350
2025	106,877	5,209	112,086
2026	112,171	2,717	114,888
2027	67,699	387	68,086
	<u>\$ 388,515</u>	<u>\$ 15,895</u>	<u>\$ 404,410</u>

Bonds Payable

2012B OSBA FlexFund (QSCB) - On February 7, 2012, the District entered into a financing agreement as part of the Oregon Schocol Board Association's FlexFund Program to accept \$1,000,000 of Qualified School Construction Bonds (QSCB) proceeds from the Bank of New York Mellon Trust Company, NA. The proceeds were to remodel the Springdale School. While the agreement has an interest rate of 4.625%, the QSCBs allow the District to be eligible to receive subsidy payments to offset the related interest payments. In addition to interest payments, payable semi-annually on December 30 and June 30, the agreement requires the District to deposit amounts into a trust account every June 30 to make the principal payment at June 30, 2030 maturity. The deposits, held at the Bank of New York Mellon Trust Company, NA, had a fair value of \$601,674 at June 30, 2023 and are restricted to retire the debt.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

LONG-TERM DEBT (Cont.):

2012C OSBA FlexFund - On October 30, 2012, the District entered into a financing agreement as part of the Oregon School Board Association's FlexFund Program to accept \$650,000 of bond proceeds from the Bank of New York Mellon Trust Company, NA at interest rates between 0.50% and 4.00%. The proceeds were to remodel the Springdale School.

2021 GO Bond - On April 15, 2021, the District entered into a financing agreement with BciCapital, Inc. to issue a direct placement general obligation bond for \$4,000,000 with an interest rate of 1.68%. The proceeds are to be used to construct, renovate, improve, furnish, and equip the District's facilities and site improvements and refinance other long-term debt.

Notes and Contracts Payable

2011 SELP Loan - On November 4, 2011, the District entered into a loan agreement with the State of Oregon Department of Energy through their Small Scale Local Energy Loan Program (SELP) for \$583,136 with an interest rate of 3.50%. The proceeds from the loan are to make energy efficient updates throughout the District.

2018 Santander Financing - In October 2018, the District entered into an agreement with Santander Bank to finance the purchase of one 2018 Chevy School Bus, which serves as collateral for the debt, in the amount of \$74,693 with an interest rate of 3.95%.

2019 Santander Financing - In March 2019, the District entered into an agreement with Santander Bank to finance the purchase of one 2019 Bluebird Bus, which serves as collateral for the debt, in the amount of \$111,354 with an interest rate of 3.75%.

2019 Mershon Land Contract - On November 21, 2019, the District entered into a contract to purchase land with Jefferey and Cynthia Mershon in the amount of \$100,000 with an interest rate of 1.28%.

2020 Santander Financing 1 - In March 2020, the District entered into an agreement with Santander Bank to finance the purchase of one 2021 Bluebird Bus, which serves as collateral for the debt, in the amount of \$111,694 with an interest rate of 2.68%.

2020 Santander Financing 2 - In December 2020, the District entered into an agreement with Santander Bank to finance the purchase of one 2022 Bluebird Bus, which serves as collateral for the debt, in the amount of \$128,290 with an interest rate of 2.44%.

2022 Santander Financing - In December 2021, the District entered into an agreement with Santander Bank to finance the purchase of one 2023 Bluebird Bus, which serves as collateral for the debt, in the amount of \$129,898 with an interest rate of 2.58%.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

The following is a schedule of transactions during the year:

	<u>Issue Date</u>	<u>Original Issue</u>	<u>Outstanding 7/1/2022</u>	<u>Redeemed and Matured</u>	<u>Outstanding 6/30/2023</u>	<u>Interest Rate(s)</u>
Bonds Payable						
GO Bond 2021	5/15/2001	\$ 4,000,000	\$ 3,708,000	\$ 318,000	\$ 3,390,000	2.02%
OSBA 2012 QSCB	2/7/2012	1,000,000	1,000,000	-	1,000,000	3.50%
OSBA Flex 2012	10/30/2012	650,000	365,000	30,000	335,000	2.95%
Loans and Contracts Payable						
SELP 2012	11/4/2011	583,136	217,681	43,079	174,602	3.50%
Capital Leases - Buses						
Bus #3 2017	9/15/2017	109,937	-	-	-	2.87%
Bus #4 2018	10/15/2018	74,693	15,503	15,503	-	3.95%
Bus #5 2018	3/18/2019	111,354	65,364	15,450	49,914	3.95%
Bus #6 2020	3/10/2020	111,694	64,760	15,553	49,207	2.68%
Bus #7 2021	12/20/2020	128,290	75,712	14,422	61,290	3.95%
Bus #8 2022	12/15/2021	129,898	110,134	17,110	93,024	2.58%
Land Purchase						
Property 2019	11/5/2019	100,000	50,636	25,157	25,479	1.28%
			<u>5,672,789</u>	<u>494,274</u>	<u>5,178,515</u>	

The future debt service requirements on the above debt are as follows:

Bonds Payable:	<u>Due Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
	<u>Ending June 30,</u>			
	2024	\$ 385,000	\$ 115,752	\$ 500,752
	2025	408,000	108,738	516,738
	2026	427,000	101,247	528,247
	2027	447,000	93,436	540,436
	2028	467,000	85,289	552,289
	2029 - 2033	2,591,000	157,968	2,748,968
	Total	<u>\$ 4,725,000</u>	<u>\$ 662,430</u>	<u>\$ 5,387,430</u>

Notes and Contracts Payable	<u>Due Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
	<u>Ending June 30,</u>			
	2024	\$ 134,501	\$ 12,828	\$ 147,329
	2025	112,467	9,057	121,524
	2026	116,011	5,513	121,524
	2027	70,899	1,905	72,804
	2028	19,638	509	20,147
	Total	<u>\$ 453,516</u>	<u>\$ 29,812</u>	<u>\$ 483,328</u>

The District has no unused lines of credit. The District has pledged certain assets as collateral for their debt.

For further detail on debt service, see the 'Schedule of Long-Term Debt Transactions' in the Other Information section of this report.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

PENSION PLAN:

Corbett School District No. 39 offers various retirement plans to qualified employees as described below.

Name of Pension Plan

Corbett School District No. 39 participates with other state agencies in the Oregon Public Employees Retirement System (OPERS) which is a cost-sharing multiple-employer defined benefit pension plan.

Description of Benefit Terms

Plan Benefits

OPERS is administered in accordance with Oregon Revised Statutes (ORS) Chapter 238, Chapter 238A, and Internal Revenue Code Section 401(a). The Oregon Legislature has delegated authority to the Public Employees Retirement Board (PERS Board) to administer and manage the System.

1. Tier One/Tier Two Retirement Benefit (Chapter 238). OPERS is a defined benefit pension plan that provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to members and their beneficiaries. Benefits are established by state statute. This defined benefit pension plan portion of OPERS is closed to new members hired on or after August 29, 2003.

Pension Benefits

The OPERS retirement allowance is payable monthly for life. It may be selected from 13 retirement benefit options. These options include survivorship benefits and lump-sum refunds. The basic benefit is based on years of service and final average salary. A percentage (2.0 percent for police and fire employees, 1.67 percent for general service employees) is multiplied by the number of years of service and the final average salary. Benefits may also be calculated under either a formula plus annuity (for members who were contributing before August 21, 1981) or a money match computation if a greater benefit results.

A member is considered vested and will be eligible at minimum retirement age for a service retirement allowance if he or she has had a contribution in each of five calendar years, or has reached at least 50 years of age before ceasing employment with a participating employer (age 45 for police and fire members). General service employees may retire after reaching age 55. Police and fire members are eligible after reaching age 50. Tier One general service employee benefits are reduced if retirement occurs prior to age 58 with fewer than 30 years of service. Police and fire member benefits are reduced if retirement occurs prior to age 55 with fewer than 25 years of service. Tier Two members are eligible for full benefits at age 60. The ORS Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 29, 2003.

During the 2019 Legislative session, Senate Bill 1049 was approved and signed into law by the governor. Under Senate Bill 1049, several components of the bill have significantly impacted the System, and the bill continues to be implemented.

1. Employer Programs Project (effective July 1, 2019): established the Employer Incentive Fund (EIF) Program, which allows eligible employers to receive matching funds if they apply and make a qualifying deposit into a side account.
2. Salary Limit Project: A new limitation on subject final average salary used for PERS benefit calculations and contributions is used to determine member IAP contributions, employer contributions to fund the pension program, and the Final Average Salary (FAS) used in calculating retirement benefits under formula methods was added, (\$210,582 as of January 1, 2022). This amount is indexed annually to the Consumer Price Index (CPI).

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

PENSION PLAN (Cont.):

3. Work After Retirement Project (effective January 1, 2020): The 1,039-hour Work After Retirement limit for all PERS retirees is removed for calendar years 2020 through 2024. If a member retires on or after normal retirement age, starting in 2020, they can work for a PERS-covered employer and continue receiving their pension benefit (without accruing any new benefits) with no hour limitations. If a member retires earlier than normal retirement age, starting in 2020, they can work for a PERS-covered employer and continue receiving their pension benefit (without accruing any new benefits) with no hour limitations if the date of their employment is more than six months after their retirement date.
4. Member Redirect Project (effective July 1, 2020): For all currently employed Tier One/Tier Two and OPSRP members earning \$2,500/month or more, (adjusted to \$3,333/month in House Bill 2906 effective June 2021), a portion of their 6 percent monthly IAP contributions will be redirected to an “Employee Pension Stability Account.” The Employee Pension Stability Account will be used to pay for part of the member’s future pension benefit.
 - Tier One/Tier Two members: 2.5 percent of each member’s IAP contribution amount, currently contributed to the IAP, (whether paid by the member or employer) will start going into an Employee Pension Stability Account (EPSA). The remainder will continue to go to the member’s existing IAP account.
 - Members may voluntarily choose to make additional after-tax contributions into their IAP account to make a full, 6 percent contribution to the IAP.
5. Member Choice Project (effective January 1, 2021): IAP accounts are currently invested in Target-Date Funds based on a member’s birth year. Beginning in 2021, members may choose to invest their IAP balance in a fund that is more reflective of their risk tolerance than the default based on their age.
6. Additionally, the Legislature directed the PERS Board to enact a one-time re-amortization of Tier 1/Tier 2 UAL over 22 years. This means that, effective with the December 31, 2019 rate-setting valuation, the entire unamortized Tier 1/Tier 2 UAL for each rate pool and independent employer will be re-amortized over a 22 year period as a level percentage of projected future payroll.

Death Benefits

Upon the death of a non-retired member, the beneficiary receives a lump-sum refund of the member’s account balance (accumulated contributions and interest). In addition, the beneficiary will receive a lump-sum payment from employer funds equal to the account balance, provided one or more of the following conditions are met:

- the member was employed by an OPERS employer at the time of death,
- the member died within 120 days after termination of OPERS-covered employment,
- the member died as a result of injury sustained while employed in an OPERS-covered job, or
- the member was on an official leave of absence from an OPERS-covered job at the time of death.

Disability Benefits

A member with 10 or more years of creditable service who becomes disabled from other than duty-connected causes may receive a non-duty disability benefit. A disability resulting from a job-incurred injury or illness qualifies a member (including OPERS judge members) for disability benefits regardless of the length of OPERS-covered service. Upon qualifying for either a non-duty or duty disability, service time is computed to age 58 (55 for police and fire members) when determining the monthly benefit.

Benefit Changes After Retirement

Members may choose to continue participation in a variable account after retiring and may experience annual benefit fluctuations due to changes in the market value of equity investments.

Under ORS 238.360, monthly benefits are adjusted annually through cost-of-living changes (COLA). The COLA is capped at 2.0 percent.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

PENSION PLAN (Cont.):

2. OPSRP Defined Benefit Pension Program (OPSRP DB). The Pension Program (ORS Chapter 238A) provides benefits to members hired on or after August 29, 2003.

Pension Benefits

This portion of OPSRP provides a life pension funded by employer contributions. Benefits are calculated with the following formula for members who attain normal retirement age:

Police and fire: 1.8 percent is multiplied by the number of years of service and the final average salary. Normal retirement age for police and fire members is age 60 or age 53 with 25 years of retirement credit. To be classified as a police and fire member, the individual must have been employed continuously as a police and fire member for at least five years immediately preceding retirement.

General Service: 1.5 percent is multiplied by the number of years of service and the final average salary. Normal retirement age for general service members is age 65, or age 58 with 30 years of retirement credit.

A member of the OPSRP Pension Program becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, and, if the pension program is terminated, the date on which termination becomes effective.

During the 2019 Legislative session, Senate Bill 1049 was approved and signed into law by the governor. Under Senate Bill 1049, several components of the bill have significantly impacted the System, and the bill continues to be implemented.

1. Employer Programs Project (effective July 1, 2019): established the Employer Incentive Fund (EIF) Program, which allows eligible employers to receive matching funds if they apply and make a qualifying deposit into a side account.
2. Salary Limit Project (effective January 1, 2020): A new \$195,000 limitation on subject salary used for PERS benefit calculations and contributions is used to determine member IAP contributions, employer contributions to fund the pension program, and the Final Average Salary (FAS) used in calculating retirement benefits under formula methods. This amount will be indexed annually to the Consumer Price Index (CPI).
3. Work After Retirement Project (effective January 1, 2020): The 1,039-hour Work After Retirement limit for all PERS retirees is removed for calendar years 2020 through 2024. If a member retires on or after normal retirement age, starting in 2020, they can work for a PERS-covered employer and continue receiving their pension benefit (without accruing any new benefits) with no hour limitations. If a member retires earlier than normal retirement age, starting in 2020, they can work for a PERS-covered employer and continue receiving their pension benefit (without accruing any new benefits) with no hour limitations if the date of their employment is more than six months after their retirement date.
4. Member Redirect Project (effective July 1, 2020): For all currently employed Tier One/Tier Two and OPSRP members earning \$3,333/month in House Bill 2906 as of June 2021), a portion of their 6 percent monthly IAP contributions will be redirected to an "Employee Pension Stability Account." The Employee Pension Stability Account will be used to pay for part of the member's future pension benefit.
 - OPSRP members: 0.75 percent of each member's contribution, currently contributed to the IAP, (whether paid by the member or employer) will start going into their EPSA. The remaining 5.25 percent of the members contribution will continue to go to the member's existing IAP account.
 - Members may voluntarily choose to make additional after-tax contributions into their IAP account to make a full, 6 percent contribution to the IAP.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

PENSION PLAN (Cont.):

5. Member Choice Project (effective January 1, 2021): IAP accounts are currently invested in Target-Date Funds based on a member's birth year. Beginning in 2021, members may choose to invest their IAP balance in a fund that is more reflective of their risk tolerance than the default based on their age.

Death Benefits

Upon the death of a non-retired member, the spouse or other person who is constitutionally required to be treated in the same manner as the spouse, receives for life 50 percent of the pension that would otherwise have been paid to the deceased member.

Disability Benefits

A member who has accrued 10 or more years of retirement credits before the member becomes disabled or a member who becomes disabled due to job-related injury shall receive a disability benefit of 45 percent of the member's salary determined as of the last full month of employment before the disability occurred.

3. Individual Account Program (IAP).

Benefit Terms

The IAP is an individual account-based program under the PERS tax-qualified governmental plan as defined under ORS 238A.400.

An IAP member becomes vested on the date the employee account is established or on the date the rollover account was established. If the employer makes optional employer contributions for a member, the member becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, the date the IAP is terminated, the date the active member becomes disabled, or the date the active member dies.

Upon retirement, a member of the Individual Account Program (IAP) may receive the amounts in his or her employee account, rollover account, and vested employer account as a lump-sum payment or in equal installments over a 5-, 10-, 15-, 20-year period or an anticipated life span option.

Death Benefits

Upon the death of a non-retired member, the beneficiary receives in a lump sum the member's account balance, rollover account balance, and vested employer optional contribution account balance. If a retired member dies before the installment payments are completed, the beneficiary may receive the remaining installment payments or choose a lump-sum payment.

Recordkeeping

OPERS contracts with VOYA Financial to maintain IAP participant records.

4. Postemployment Healthcare Benefits.

ORS 238.420 established the Retirement Health Insurance Account (RHIA) and authorizes a payment of up to \$60 from RHIA toward the monthly cost of health insurance for eligible PERS members. RHIA is a cost-sharing, multiple-employer OPEB plan for 898 participating employers. The plan was closed to new entrants hired on or after August 29, 2003.

To be eligible to receive this monthly payment toward the premium costs, the member must: (1) have eight years or more of qualifying service in PERS at the time of retirement or receive a disability allowance as if the member had eight years or more of creditable service in PERS, (2) receive both Medicare Parts A and B coverage, and (3) enroll in a PERS-sponsored health plan.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

PENSION PLAN (Cont.):

Description of Funding and Contributions for PERS Benefit Plans

OPERS' funding policy provides for periodic member and employer contributions at rates established by the Public Employees Retirement Board, subject to limits set in statute. Contributions for employers are recognized on the accrual basis of accounting. Employer contributions to OPERS are calculated based on creditable compensation for active members reported by employers. The rates established for member and employer contributions were approved based on the recommendations of the System's third-party actuary. The contribution rate for every employer has at least two major components; Normal Cost Rate and Unfunded Actuarial Liability (UAL) Rate.

The District's employer contributions to PERS for the year ended June 30, 2023 were \$1,903,832 excluding amounts to fund employer specific liabilities.

The contribution rates in effect for the period July 1, 2021 to June 30, 2023 are: Tier1/Tier2 – 26.83%, and OPSRP General Service – 23.72%.

Member Contributions

Beginning January 1, 2004, all member contributions, except for contributions by judge members, were placed in the OPSRP Individual Account Program (IAP). Prior to that date, all member contributions were credited to the Defined Benefit Pension Plan. Member contributions are set by statute at 6.0 percent of salary and are remitted by participating employers. The contributions are either deducted from member salaries or paid by the employers on the members' behalf.

During FY 2022-2023, approximately \$71,920 in employee IAP contributions were paid or picked up by the District.

Employer Contributions

PERS funding policy provides for monthly employer contributions at actuarially determined rates. These contributions, expressed as a percentage of covered payroll, are intended to accumulate sufficient assets to pay benefits when due. This funding policy applies to the PERS Defined Benefit Plan and OPEB (Other Post Employment Benefit) Plans. Employer contribution rates during the period were based on the December 31, 2019, actuarial valuation, which became effective July 1, 2021. The state of Oregon and certain schools, community colleges, and political subdivisions have made supplemental unfunded actuarial liability payments, and their rates have been reduced. Effective January 1, 2020, Senate Bill 1049 required employers to pay contributions on re-employed PERS retirees' salary as if they were an active member, excluding IAP (6%) contributions. Re-employed retirees do not accrue additional benefits while they work after retirement.

For **Oregon PERS Defined Benefit Plans**, Effective July 1, 2021, the contribution rate for State Agencies was 20.36%, the State and Local Government Rate Pool 28.08%, School Districts 27.54%, and judiciary 24.56% of PERS-covered salaries.

For **Oregon PERS OPSRP Benefit Plans**, all PERS employers with OPSRP Pension Program members are actuarially pooled and share the same contribution rate.

Members of OPSRP are required to contribute 6.0% of their salary covered under the plan which is invested in the IAP. For employees in Tier One / Tier two, the Employer makes this contribution on behalf of its members.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

PENSION PLAN (Cont.):

For **Oregon PERS Postemployment Benefit Plans**, for the fiscal year ended June 30, 2023, PERS employers contributed 5.0% of PERS-covered salaries for Tier One and Tier Two members to fund the normal cost portion of RHIA benefits. No UAL rate was assigned for the RHIA program as it was funded at over 100% as of December 31, 2019. These rates were based on the December 31, 2019, actuarial valuation.

Employer contributions are advance-funded on an actuarially determined basis. There is no inflation assumption for RHIA postemployment benefits because the payment amount is set by statute and is not adjusted for increases in healthcare costs.

ORS 238.415 established the Retiree Health Insurance Premium Account (RHIPA) and requires the Board on or before January 1 of each year to calculate the average difference between the health insurance premiums paid by retired state employees under contracts entered into by the Board and health insurance premiums paid by active state employees.

For **OPSRP Pension Program**, all OPERS employers with OPSRP Pension Program members are actuarially pooled and share the same contribution rate. Each of these rates includes a component related to disability benefits for General Service and Police and Fire members.

Pension Plan CAFR/ ACFR

Oregon PERS produces an independently audited ACFR which can be found at:
[2022-Annual-Comprehensive-Financial-Report.pdf \(oregon.gov\)](https://www.oregon.gov/OPERS/ACFR/2022-Annual-Comprehensive-Financial-Report.pdf)

Actuarial Valuations

The employer contribution rates effective July 1, 2021, through June 30, 2023, were set using the Entry Age Normal actuarial cost method.

For the Tier One/Tier Two component of the OPERS Defined Benefit Plan, this method produced an employer contribution rate consisting of (1) an amount for normal cost (the estimated amount necessary to finance benefits earned by the employees during the current service year), (2) an amount for the amortization of unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial accrued liabilities being amortized over 20 years by ongoing Board policy. However, upon passage of Senate Bill 1049, the Legislature directed the PERS Board to enact a one-time re-amortization of Tier 1/Tier 2 UAL over 22 years. This means that, effective with the December 31, 2019 rate-setting valuation, the entire unamortized Tier 1/Tier 2 UAL for each rate pool and independent employer will be re-amortized over a 22 year period as a level percentage of projected future payroll.

For the OPSRP Pension Program component of the OPERS Defined Benefit Plan, this method produced an employer contribution rate consisting of (a) an amount for normal cost (the estimated amount necessary to finance benefits earned by the employees during the current service year), (b) an amount for the amortization of unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial accrued liabilities being amortized over 16 years.

For the Postemployment Healthcare component, the RHIA plan fiduciary net position balance represents the program's accumulation of employer contributions and investment earnings less premium subsidies and administrative expenses. No UAL rate was assigned for the RHIA program as it was funded over 100% as of December 31, 2019. Typically, PERS employers contribute an actuarially determined percent of all PERS-covered salaries to amortize the unfunded actuarial accrued liability over a fixed period with new unfunded actuarial accrued liabilities being amortized over 10 years.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

PENSION PLAN (Cont.):

Actuarial Methods and Assumptions Used in Developing Total Pension Liability

Actuarial Methods and Assumptions Used in Developing Total Pension Liability:	
Valuation Date	December 31, 2020
Measurement Date	June 30, 2022
Experience Study	2020, published July 24, 2021
Actuarial cost method	Entry Age Normal
Actuarial assumptions:	
Inflation rate	2.40 percent
Long-term expected rate of return	6.90 percent
Discount rate	6.90 percent
Projected salary increases	3.40 percent
Cost of living adjustments (COLA)	Blend of 2.00% COLA and graded COLA (1.25%/0.15%) in accordance with Moro decision; blend based on service.
Mortality	Healthy retirees and beneficiaries: Pub-2010 Healthy Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Active members: Pub-2010 Employee, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Disabled retirees: Pub-2010 Disable Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.

Actuarial valuations of an ongoing plan involve estimates of the value of projected benefits and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Experience studies are performed as of December 31 of even numbered years. The methods and assumptions shown above are based on the 2020 Experience Study which reviewed experience for the four-year period ending on December 31, 2020.

Discount Rate

The discount rate used to measure the total pension liability was 6.90 percent for the Defined Benefit Pension Plan. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and those of the contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments for the Defined Benefit Pension Plan was applied to all periods of projected benefit payments to determine the total pension liability.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

PENSION PLAN (Cont.):

Depletion Date Projection

GASB 67 generally requires that a blended discount rate be used to measure the Total Pension Liability (the Actuarial Accrued Liability calculated using the Individual Entry Age Normal Cost Method). The long-term expected return on plan investments may be used to discount liabilities to the extent that the plan's Fiduciary Net Position is projected to cover benefit payments and administrative expenses. A 20-year high quality (AA/Aa or higher) municipal bond rate must be used for periods where the Fiduciary Net Position is not projected to cover benefit payments and administrative expenses. Determining the discount rate under GASB 67 will often require that the actuary perform complex projections of future benefit payments and pension plan investments. GASB 67 (paragraph 43) does allow for alternative evaluations of projected solvency, if such evaluation can reliably be made. GASB does not contemplate a specific method for making an alternative evaluation of sufficiency; it is left to professional judgment.

The following circumstances justify an alternative evaluation of sufficiency for OPERS:

- OPERS has a formal written policy to calculate an Actuarially Determined Contribution (ADC), which is articulated in the actuarial valuation report.
- The ADC is based on a closed, layered amortization period, which means that payment of the full ADC each year will bring the plan to a 100% funded position by the end of the amortization period if future experience follows assumption.
- GASB 67 specifies that the projections regarding future solvency assume that plan assets earn the assumed rate of return and there are no future changes in the plan provisions or actuarial methods and assumptions, which means that the projections would not reflect any adverse future experience which might impact the plan's funded position.

Based on these circumstances, it is our independent actuary's opinion that the detailed depletion date projections outlined in GASB 67 would clearly indicate that the Fiduciary Net Position is always projected to be sufficient to cover benefit payments and administrative expenses.

OIC Target and Actual Investment Allocation as of June 30, 2022

<u>Asset Class/Strategy</u>	<u>OIC Policy Range</u>	<u>OIC Target Allocation</u>	<u>Asset Class/Strategy</u>	<u>Actual Allocation²</u>
Debt Securities	15.0% - 25.0%	20.0%	Debt Securities	19.8%
Public Equity	25.0% - 35.0%	30.0%	Public Equity	21.2%
Real Estate	7.5% - 17.5%	12.5%	Real estate	13.6%
Private Equity	15.0% - 27.5%	20.0%	Private Equity	28.0%
Risk Parity	0.0% - 3.5%	2.5%	Risk Parity	2.0%
Real Assets	2.5% - 10.0%	7.5%	Real Assets	7.9%
Diversifying Strategies	2.5% - 10.0%	7.5%	Diversifying Strategies	4.9%
Opportunity Portfolio ¹	0.0% - 5.0%	0.0%	Opportunity Portfolio	2.6%
Total		<u>100%</u>	Total	<u>100%</u>

¹Opportunity Portfolio is an investment strategy and it may be invested up to 5% of total plan net position.

²Based on the actual investment value at 6/30/2022.

³In October 2021 the Alternatives Portfolio was split into Real Assets and Diversifying Strategies.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

PENSION PLAN (Cont.):

Long-Term Expected Rate of Return

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in June 2021 the Oregon PERS Board reviewed long-term assumptions developed by both Milliman’s capital market assumptions team and the Oregon Investment Council’s (OIC) investment advisors. Each asset class assumption is based on a consistent set of underlying assumptions and includes adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model. The table below shows Milliman’s assumptions for each of the asset classes in which the plan was invested at that time based on the OIC long-term target asset allocation. The OIC’s description of each asset class was used to map the target allocation to the asset classes shown below.

<u>Long Term Expected Rate of Return</u> ¹	Annual Arithmetic Return ²	20-Year Annualized Geometric Mean	Annual Standard Deviation
Asset Class	Target Allocation		
Global Equity	30.62%	7.11%	5.85%
Private Equity	25.50%	11.35%	7.71%
Core Fixed Income	23.75%	2.80%	2.73%
Real Estate	12.25%	6.29%	5.66%
Master Limited Partnerships	0.75%	7.65%	5.71%
Infrastructure	1.50%	7.24%	6.26%
Commodities	0.63%	4.68%	3.10%
Hedge Fund of Funds - Multistrategy	1.25%	5.42%	5.11%
Hedge Fund Equity - Hedge	0.63%	5.85%	5.31%
Hedge Fund - Macro	5.62%	5.33%	5.06%
US Cash ³	-2.50%	1.77%	1.76%
Assumed Inflation - Mean		2.40%	1.65%

¹Based on the Oregon Investment Council’s (OIC) Statement of Investment Objectives and Policy Framework for the Oregon Public Employees Retirement Fund as most recently revised on June 2, 2021.

²The arithmetic mean is a component that goes into calculating the geometric mean. Expected rates of return are presented using the geometric mean, which the Board uses in setting the discount rate.

³Negative allocation to cash represents levered exposure from allocation to Risk Parity strategy.

Sensitivity Analysis

The following presents the employer’s proportionate share of the net pension liability calculated using the discount rate of 6.90 percent, as well as what the employer’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.90 percent) or 1-percentage-point higher (7.90 percent) than the current rate:

	1% Decrease 5.90%	Discount Rate 6.90%	1% Increase 7.90%
Employer's proportionate share of the net pension liability	\$ 18,170,281	\$ 10,245,936	\$ 3,613,625

Changes in Assumptions

A summary of key changes implemented after the December 31, 2020 valuation, which was used in the 2021 PERS ACFR. Changes are described briefly below. Additional detail and a comprehensive list of changes in methods and assumptions can be found in the 2020 Experience Study for the System, which was published on July 20, 2021, which can be found at: [2020-Experience-Study.pdf \(oregon.gov\)](#)

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

PENSION PLAN (Cont.):

Changes in Actuarial Methods and Allocation Procedures

There were no changes in actuarial methods and allocation procedures since the December 31, 2020 actuarial valuation.

Changes in Assumptions

The changes in assumptions since the December 31, 2020 actuarial valuation, were limited to non-annuitant Police and Fire Mortality, as shown below.

Mortality Rates

A summary of the current assumed mortality rates and recommended changes is shown below:

Assumption	Recommended December 31, 2020 and 2021 Valuations	Recommended December 31, 2022 and 2023 Valuations
Healthy Annuitant Mortality	Pub-2010 Healthy Retiree, Sex Distinct, Generational Projection with Unisex Social Security Data Scale	Pub-2010 Healthy Retiree, Sex Distinct, Generational Projection with Unisex Social Security Data Scale
School District male	Blend 80% Teachers and 20% General Employees, no set back	No change
Other General Service male (and male beneficiary)	General Employees, set back 12 months	No change
Police & Fire male	Public Safety, no set back	No change
School District female	Teachers, no set back	No change
Other female (and female beneficiary)	General Employees, no set back	No change
Police & Fire female	Public Safety, set back 12 months	No change
Disabled Retiree Mortality	Pub-2010 Disabled Retiree, Sex Distinct, Generational Projection with Unisex Social Security Data Scale	Pub-2010 Disabled Retiree, Sex Distinct, Generational Projection with Unisex Social Security Data Scale
Police & Fire male	Blended 50% Public Safety, 50% Non-Safety, no set back	No change
Other General Service male	Non-Safety, set forward 24 months	No change
Police & Fire female	Blended 50% Public Safety, 50% Non-Safety, no set back	No change
Other General Service female	Non-Safety, set forward 12 months	No change
Non-Annuitant Mortality	Pub-2010 Employee, Sex Distinct, Generational Projection with Unisex Social Security Data Scale	Pub-2010 Employee, Sex Distinct, Generational Projection with Unisex Social Security Data Scale
School District male	125% of same table and set back as Non-Disabled Annuitant assumption	No change
Other General Service male	115% of same table and set back as Non-Disabled Annuitant assumption	No change
Police & Fire male	100% of same table and set back as Non-Disabled Annuitant assumption	125% of same table and set back as Non-Disabled Annuitant assumption
School District female	100% of same table and set back as Non-Disabled Annuitant assumption	No change
Other General Service female	125% of same table and set back as Non-Disabled Annuitant assumption	No change
Police & Fire female	100% of same table and set back as Non-Disabled Annuitant assumption	No change

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

PENSION PLAN (Cont.):

Changes Subsequent to the Measurement Date

There were no changes subsequent to the measurement date, that we are aware of.

Deferred Items

Deferred items are calculated at the system-wide level and are allocated to employers based on their proportionate share. For the measurement period ending June 30, 2022, employers will report the following deferred items:

- A difference between expected and actual experience, which is being amortized over the remaining service lives of all plan participants, including retirees. One year of this amortization is included in the employer's total pension expense for the measurement period.

Employer Contributions

OPERS includes accrued contributions when due pursuant to legal requirements, as of June 30 in its Statement of Changes in Fiduciary Net Position.

Beginning with fiscal year 2016, OPERS will be able to report cash contributions and UAL side account amortization by employer, and will publish this information on the OPERS Website. Prior to fiscal year 2016, contributions to the OPSRP Defined Benefit plan were not accounted for by employer, as all employers were pooled for actuarial purposes.

Elements of Changes in Net Position

This information can be found in the Schedule of Changes in Net Pension Liability found on page 76, of the June 30, 2022 Oregon PERS ACFR. [2022-Annual-Comprehensive-Financial-Report.pdf \(oregon.gov\)](#).

Pension Liabilities/(Assets), Pension Expense, and Deferred Outflows and Inflows of Resources Related to Pensions

At June 30, 2023, the employer reported a liability of \$10,245,936 for its proportionate share of the net pension liability. The net pension liability/(asset) was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The employer's proportion of the net pension liability was based on a projection of the employer's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

PENSION PLAN (Cont.):

At June 30, 2022, the employer's proportion was 0.06691439%.

For the year ended June 30, 2023, the employer recognized pension expense of \$1,011,070. As of June 30, 2023, the employer reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 497,358	\$ 63,896
Changes of assumptions	1,607,643	14,687
Net difference between projected and actual earnings on investments	-	1,831,775
Changes in proportionate share	159,007	1,354,311
Differences between employer contributions and employer's proportionate share of system contributions	<u>193,861</u>	<u>797,980</u>
Total Deferred Outflows/Inflows	\$ 2,457,869	\$ 4,062,649
Post-measurement date contributions	1,903,832	N/A
Total Deferred Outflow/(Inflow) of Resources	<u>\$ 4,361,701</u>	<u>\$ 4,062,649</u>
Net Deferred Outflow/(Inflow) of Resources prior to post-measurement date contributions		<u>(1,604,780)</u>

Contributions of \$1,903,832 for PERS defined benefits, were made subsequent to the measurement date, but prior to the end of the District's reporting period. These contributions, which are reported as deferred outflows of resources related to pensions, will be included as a reduction of the net pension liability in next fiscal year.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense/(income) as follows:

<u>Employer subsequent fiscal years</u>	<u>Deferred Outflow/(Inflow) of Resources (prior to post-measurement date contributions)</u>
1st Fiscal Year	\$ (382,563)
2nd Fiscal Year	(592,199)
3rd Fiscal Year	(1,043,978)
4th Fiscal Year	570,684
5th Fiscal Year	<u>(156,724)</u>
Total	<u>\$ (1,604,780)</u>

Net Pension Liability

Net pension liabilities are calculated at the system-wide level and are allocated to employers based on their proportionate share. UAL Side Accounts are included as assets in this calculation. The rate setting actuarial valuation will continue to allocate the UAL Side Account, transitional or pre-SLGRP liabilities or surpluses as adjustments to the respective employers.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

OTHER POST-EMPLOYMENT BENEFITS (OPEB) RHIA:

Oregon Public Employees Retirement Systems' (OPERS) Retiree Health Insurance Account (RHIA)

Plan Description

The District contributes to the Oregon Public Employees Retirement Systems' (OPERS) Retiree Health Insurance Account (RHIA), a cost-sharing multiple-employer defined benefit post-employment healthcare plan administered by the Oregon Public Employees Retirement Board (OPERB). The plan, which was established under Oregon Revised Statutes 238.420, provides a payment of up to \$60 per month towards the costs of health insurance for eligible OPERS retirees. RHIA post-employment benefits are set by state statute. The plan was closed to new entrants hired on or after August 29, 2003.

To be eligible to receive this monthly payment toward the premium cost the member must: (1) have eight years or more of qualifying service in OPERS at the time of retirement or receive a disability allowance as if the member had eight years or more of creditable service in OPERS, (2) receive both Medicare Parts A and B coverage, and (3) enroll in an OPERS-sponsored health plan. A surviving spouse or dependent of a deceased OPERS retiree who was eligible to receive the subsidy is eligible to receive the subsidy if he or she (1) is receiving a retirement benefit or allowance from OPERS or (2) was insured at the time the member died and the member retired before May 1, 1991.

Employer contributions are advance-funded on an actuarially determined basis. There is no inflation assumption for RHIA postemployment benefits because the payment amount is set by statute and is not adjusted for increases in healthcare costs.

A comprehensive annual financial report of the funds administered by the OPERB may be obtained by writing to Oregon Public Employees Retirement System, P.O. Box 23700, Tigard, OR 97281-3700, by calling (503) 598-7377, or by accessing the OPERS web site at <https://www.oregon.gov/pers/Pages/Financials/Actuarial-Financial-Information.aspx>.

Funding Policy

Participating employers are contractually required to contribute at a rate assessed bi-annually by the OPERB. For the fiscal year ended June 30, 2022, PERS employers contributed 0.05% of PERS-covered salaries for Tier One and Tier Two members to fund the normal cost portion of RHIA benefits. No unfunded actuarial liability (UAL) rate was assigned for the RHIA program as it was funded over 100% as of December 31, 2019. Typically, PERS employers contribute an actuarially determined percent of all PERS-covered salaries to amortize the unfunded actuarial accrued liability over a fixed period with new unfunded actuarial accrued liabilities being amortized over 10 years. These rates were based on the December 31, 2019, actuarial valuation.

Contributions

The District's contributions to OPERS' RHIA for the years ended June 30, 2023, 2022, and 2021 were \$614, \$691, and \$824 respectively, which equaled the required contributions for the year.

Actuarial Methods and Assumptions Used in Developing Total (OPEB) RHIA Liability

All assumptions, methods and plan provisions used in these calculations are described in the Oregon PERS Retirement Health Insurance Account Cost Sharing Multiple Employer Other Postemployment Benefit (OPEB) Plan Schedules of Employer Allocations and OPEB Amounts by Employer report, as of and for the Year Ended June 30, 2021. That independently audited report was dated February 25, 2022 and can be found at:

<https://sos.oregon.gov/audits/Documents/2022-09.pdf>

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

OTHER POST-EMPLOYMENT BENEFITS (OPEB) RHIA (Cont.):

Actuarial Methods and Assumptions - OPEB Plans - RHIA	
	RHIA
Valuation Date	December 31, 2020
Measurement Date	June 30, 2022
Experience Study	2020, published July 20, 2021
Actuarial cost method	Entry Age Normal
Actuarial assumptions:	
Inflation rate	2.40 percent
Long-term expected rate of return	6.90 percent
Discount rate	6.90 percent
Projected salary increases	3.40 percent
Retiree healthcare participation	Healthy retirees: 27.5% Disabled retirees: 15%
Healthcare cost trend rate	Not applicable
Mortality	Healthy retirees and beneficiaries: Pub-2010 Healthy Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Active members: Pub-2010 Employee, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Disabled retirees: Pub-2010 Disable Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.

Actuarial valuations of an ongoing plan involve estimates of value of reported amounts and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Experience studies are performed as of December 31 of even numbered years. The method and assumptions shown are based on the 2020 Experience Study which is reviewed for the four-year period ending December 31, 2022.

Discount Rate

The discount rate used to measure the total OPEB liability was 6.90 percent. The projection of cash flows used to determine the discount rate assumed that contributions from contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the RHIA plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long term expected rate of return on OPEB plan investments for the RHIA plan was applied to all periods of projected benefit payments to determine the total OPEB liability.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

OTHER POST-EMPLOYMENT BENEFITS (OPEB) RHIA (Cont.):

Long-Term Expected Rate of Return

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in June 2021 the PERS Board reviewed long-term assumptions developed by both Milliman's capital market assumptions team and the Oregon Investment Council's (OIC) investment advisors. Table 31 on page 74 shows Milliman's assumptions for each of the asset classes in which the plans were invested at that time based on the OIC long-term target asset allocation. The OIC's description of each asset class was used to map the target allocation to the asset classes shown on page 74. Each asset class assumption is based on a consistent set of underlying assumptions and includes adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model. For more information on the Plan's portfolio, assumed asset allocation, and the long-term expected rate of return for each major class, calculated using both arithmetic and geometric means, see Pension Plan note disclosure above or the PERS' audited financial statements at:

<https://sos.oregon.gov/audits/Documents/2022-09.pdf>

Sensitivity Analysis

The following presents the employer's proportionate share of the net OPEB liability/(asset) calculated using the discount rate of 6.90 percent, as well as what the employer's proportionate share of the OPEB liability/(asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (5.90 percent) or 1-percentage-point higher (7.90 percent) than the current rate:

	1% Decrease 5.90%	Discount Rate 6.90%	1% Increase 7.90%
Employer's proportionate share of the net OPEB liability	\$ (89,820)	\$ (99,658)	\$ (108,091)

OPEB Liabilities/(Assets), OPEB Expense, and Deferred Outflows and Inflows of Resources Related to OPEB

At June 30, 2023, the District reported a net OPEB RHIA liability/(asset) of \$(99,658) for its proportionate share of the net OPEB RHIA liability/(asset). The OPEB liability/(asset) was measured as of June 30, 2022, and the total OPEB RHIA liability/(asset) used to calculate the net OPEB RHIA liability/(asset) was determined by an actuarial valuation as of December 31, 2020. Consistent with GASB Statement No. 75, paragraph 59(a), The District's proportion of the net OPEB RHIA liability/(asset) is determined by comparing the employer's actual, legally required contributions made during the fiscal year to the Plan with the total actual contributions made in the fiscal year of all employers. As of the measurement date of June 30, 2022, the District's proportion was 0.02804608 percent. OPEB RHIA expense/(income) recorded for the year ended June 30, 2023 was \$3,102.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

OTHER POST-EMPLOYMENT BENEFITS (OPEB) RHIA (Cont.):

At June 30, 2022, the employer reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ -	\$ 2,701
Changes of assumptions	780	3,322
Net difference between projected and actual earnings on investments	-	7,600
Changes in proportionate share	<u>11,340</u>	<u>-</u>
Total Deferred Outflows/Inflows	\$ 12,120	\$ 13,623
Post-measurement date contributions	614	N/A
Total Deferred Outflow/(Inflow) of Resources	<u>\$ 12,734</u>	<u>\$ 13,623</u>
Net Deferred Outflow/(Inflow) of Resources prior to post-measurement date contributions		<u>(1,503)</u>

Contributions of \$614 for RHIA OPEB were made subsequent to the measurement date, but prior to the end of the District's reporting period. These contributions, which are reported as deferred outflows of resources related to OPEB, will be included as a reduction of the net OPEB liability in the next fiscal year.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in pension expense/(income) as follows:

<u>Employer subsequent fiscal years</u>	<u>Deferred Outflow/(Inflow) of Resources (prior to post-measurement date contributions)</u>
1st Fiscal Year	\$ 4,088
2nd Fiscal Year	(3,229)
3rd Fiscal Year	(4,796)
4th Fiscal Year	<u>2,434</u>
Total	<u>\$ (1,503)</u>

Changes Subsequent to the Measurement Date

We are not aware of any changes subsequent to the June 30, 2022 Measurement Date that meet this requirement and thus require a brief description under the GASB standard.

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

OTHER POST-EMPLOYMENT BENEFITS (OPEB) OEGB:

OEBB Health Insurance Subsidy

Plan Description

The District operates a single employer retiree benefit plan through the Oregon Educators Benefit Board that provides post-employment health, dental vision and life insurance benefits to eligible employees and their spouses. The District is required by Oregon Revised Statutes 243.303 to provide retirees and their dependents with group health insurance from the date of retirement to age 65 at the same rate provided to current employees. Premiums for retirees are tiered and based upon the premium rates available to active employees. The retiree is responsible for any portion of the premiums not paid by the Employer. In some cases, the premium itself for retirees, does not represent the full cost of medical coverage (as retirees can be expected to generate higher medical claims and therefore higher premiums than the active population). Providing the same rate to retirees as provided to current employees, raises the medical premium rates for the entire employee group. This additional cost is called the “implicit subsidy” and is required to be valued under GASB 75. This “plan” is not a stand-alone plan, and therefore, does not issue its own financial statements.

Funding Policy

When the District has retirees participating in their health insurance plan, it will, when applicable, collect insurance premiums from all retirees each month and deposit them. The District will then pay healthcare insurance premiums for all retirees at the applicable rate for each family classification.

At June 30, 2023, the District reported a an estimated net OPEB OEGB liability/(asset) of \$381,973 for its proportionate share of the net OPEB liability/(asset). The OPEB OEGB liability/(asset) was measured as of June 30, 2023, and the total OPEB OEGB liability/(asset) used to calculate the net OPEB OEGB liability/(asset) was determined by an actuarial valuation as of July 1, 2022. Consistent with GASB Statement No. 75, paragraph 59(a), The District’s proportion of the net OPEB OEGB liability/(asset) is determined by comparing the employer’s actual, legally required contributions made during the fiscal year to the Plan with the total actual contributions made in the fiscal year of all employers. Based on the measurement date of June 30, 2022, the District’s estimated OPEB OEGB expense/(income) for the year ended June 30, 2023 was \$51,821.

Actuarial Methods and Assumptions

The District engaged an actuary to perform an evaluation as of July 1, 2021 using entry age normal Actuarial Cost Method. The assumptions are generally based upon those used for valuing pension benefits under Oregon PERS, and were developed in consultation with Milliman. The total OPEB liability was determined by an actuarial valuation as of the valuation date, calculated based on the discount rate and actuarial assumptions below, and was then projected forward to the measurement date:

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

OTHER POST-EMPLOYMENT BENEFITS (OPEB) OEBB (Cont.):

Discount Rate	3.75%
Other Key Actuarial Assumptions and Methods	
Valuation date	July 1, 2021
Measurement date	June 30, 2023
Inflation	2.40%
Salary increases	3.40%
Beneficiaries	PUB 2010 Employee and Retiree Tables for General Employees, sex distinct, projected generationally. Set back 12 months for males, no set back for females; 115% of published rates for nonannuitant males, 125% of published rates for nonannuitant females.
Turnover, Disability, Retirements Rates	Based on valuation of benefits for Oregon PERS
Changes Since Prior Valuation	The interest rate for discounting future liabilities was changed to reflect current municipal bond rates (from 3.50% to 3.75%). Premium increase rates were modified to better reflect anticipated experience and current Oregon law. Demographic assumptions were revised to match those developed in the most recent experience study for Oregon PERS.
Actuarial cost method	Entry Age Normal

In order to apply the entry age normal actuarial cost method, Projected Benefit Payments are determined for each active employee and retiree. These Projected Benefit Payments are the net benefits estimated to be payable in all future years. The net benefits for a particular year are the difference between the total cost of benefits and the portion of the benefits paid by the retirees in that year. The Present Value of Benefits is then allocated over the service of each active employee from their date of hire to their expected retirement age, as a level percent of the employee's pay, as required under GASB 75. This level percent multiplied by expected pay is referred to as the Service Cost and is the portion of the Present Value of Benefits attributable to an employee's service in a given year. The Service Cost equals \$0 for retirees. For purposes of projecting benefits prior to the valuation date as required by the actuarial cost method, we assumed a health cost trend equal to the ultimate health cost trend rate. The Total OPEB Liability is the portion of the Present Value of Benefits that is attributable to employee service prior to the valuation date. For retirees, the Total OPEB Liability equals the Present Value of Benefits.

Discount Rate

The Discount Rate is a single rate of return that is applied to the Projected Benefit Payments in order to calculate the Present Value of Benefits. Under GASB 75, for plans without assets, the discount rate is equal to a yield or index rate for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

Mortality rates were based on the Pub-2010 Health Retiree, sex distinct for members and dependents. For members only, a one-year setback is applied. Future mortality improvement is not projected as it would be immaterial to the valuation.

Demographic assumptions regarding retirement, mortality, and turnover are based on most recent Oregon PERS valuation assumptions. Election rate and lapse assumptions are based on experience implied by valuation data for this and other Oregon public employers.

Starting per capita costs are based on premium rates. The same rates are charged for actives and pre-Medicare retirees. When an employer provides benefits to both active employees and retirees through the same plan, the benefits to retirees should be segregated and measured independently for actuarial measurement purposes. The projection of future retiree benefits should be based on claims costs, or age-adjusted premiums approximating claims costs, for retirees, in accordance with actuarial standards issued by the Actuarial Standards Board. As such, premiums were estimated for pre-Medicare retirees based on average ages and assumptions on the relationship between costs and increasing age (Morbidity).

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

OTHER POST-EMPLOYMENT BENEFITS (OPEB) OEGB (Cont.):

Sensitivity Analysis

The following presents the total OPEB liability of the Plan, calculated using the disclosure discount rate as well as what the Plan's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate. A similar sensitivity analysis is then presented for changes in the healthcare cost trend assumption.

The discount rate in used for the June 20, 2023 reporting date is 3.75%.

	1% Decrease	Discount Rate	1% Increase
	2.75%	3.75%	4.75%
Total OPEB liability from Implicit Rate Subsidy	\$ 415,783	\$ 381,973	\$ 350,661

	1% Decrease	Trend Rate	1% Increase
Total OPEB liability from Implicit Rate Subsidy	\$ 330,260	\$ 381,973	\$ 444,438

Participation

As of the valuation date of July 1, 2021, the following employees were covered under the plan:

OPEB Plans Implicit Rate Subsidy Plan Membership as of valuation date:	July 1, 2021
Active Participants	115
Inactive Participants	4
Total Participants	<u>119</u>
Spouses of Eligible Retirees	1

Components of (OPEB) OEGB Expense

OPEB Implicit Rate Subsidy Expense	July 1, 2022 to June 30, 2023
Service cost	\$ 26,067
Interest on total OPEB liability	13,517
Recognition of Deferred (Inflows)/Outflows of Resources	
Recognition of economic/demographic (gains) or losses	9,034
Recognition of assumption changes	3,203
Administrative Expense	<u>n/a*</u>
OPEB Expense	<u>\$ 51,821</u>

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

OTHER POST-EMPLOYMENT BENEFITS (OPEB) OEGB (Cont.):

Changes in Net (OPEB) OEGB Liability

	Increase (Decrease) Total OPEB Liability
Changes in Total OPEB Implicit Rate Subsidy Liability June 30, 2022 to June 30, 2023	
Balance per actuarial as of Prior Year	\$ 369,666
Changes for the year:	
Service Cost	26,067
Interest	13,517
Effect of changes to benefit terms	-
Effect of economic/ demographic gains or losses	
Changes in assumptions or other inputs	(8,220)
Employer Contributions	-
Benefit payments	(19,058)
Net OPEB Liability per actuarial at June 30, 2023	<u>\$ 381,973</u>

Schedule of Deferred Inflows and Outflows of Resources

Other amounts currently reported as deferred outflows of resources and deferred inflows of resources related to other postemployment benefits will be recognized in OPEB expense as follows:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 58,229	\$ -
Changes of assumptions or inputs	<u>32,248</u>	<u>48,568</u>
Total Deferred Outflows/Inflows (prior to post-measurement date contributions)	<u>\$ 90,477</u>	<u>\$ 48,568</u>
Net Deferred Outflow/(Inflow) of Resources prior to post-measurement date contributions		<u>41,909</u>

Other amounts currently reported as deferred outflows of resources and deferred inflows of resources related to other postemployment benefits will be recognized in OPEB expense as follows:

<u>Employer subsequent fiscal years</u>	<u>Deferred Outflow/(Inflow) of Resources (prior to post-measurement date contributions)</u>
1st Fiscal Year	\$ 12,237
2nd Fiscal Year	12,237
3rd Fiscal Year	12,240
4th Fiscal Year	4,046
5th Fiscal Year	4,050
Thereafter	(901)
Total	<u>\$ 43,909</u>

CORBETT SCHOOL DISTRICT NO. 39

NOTES TO THE BASIC FINANCIAL STATEMENTS

June 30, 2023

COMMITMENTS:

At the end of the fiscal year, the District had signed contracts for completion of the Woodward Property project as follows:

	<u>Contractual Commitment Amounts</u>	<u>Percent Completed at 6/30/23</u>
Bremik Construction	\$ 3,523,206	87%
Soderstrom	489,035	12%
Boeger & Assoc	6,454	0%
BDL Plumbing	<u>54,250</u>	1%
Total	<u>\$ 4,072,945</u>	

CONTINGENT LIABILITIES:

Amounts received or receivable from grantor agencies are subject to review and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amount, if any, to be immaterial. The District is not currently named as a defendant in any pending or threatened litigation.

RISK:

To reduce the risk of loss from liability, fire, theft, accident, medical costs, and error and omissions, the District maintains various commercial insurance policies. The District came under the State Unemployment Act as of July 1, 1974. The District has elected to pay State Unemployment insurance to the State to pay for any claims paid to former employees. Any reimbursements are paid by the fund incurring the liability to the Employment Division of the State of Oregon. The estimated liability for unpaid claims is calculated as the present value of expected but unpaid claims based on historical experience and going concern assessments. The District's estimated liability for unpaid unemployment claims is immaterial. Therefore, no liability amount appears on the District's statement of net position or balance sheet. Certain employees have health care coverage provided by a third-party insurance company. Premiums to the insurance company are paid by employer contributions for eligible employees. There have been no significant reductions in coverage from the prior years and settlements have not exceeded insurance coverage in the past three years.

INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS:

Interfund transfers for the year ended June 30, 2023, were as follows:

Fund	Transfer Out	Transfers In
General Fund	\$ 53,340	
Food Service Fund		\$ 53,340
Totals	<u>53,340</u>	<u>53,340</u>

The transfers out of the General Fund to the other funds represent the District's election to provide general fund support to the programs and activities of those funds.

REQUIRED
SUPPLEMENTARY
INFORMATION

CORBETT SCHOOL DISTRICT NO. 39

**Schedule of Revenues, Expenditures,
and Changes in Fund Balance - Budget and Actual**

General Fund

For the Fiscal Year Ended June 30, 2023

	<u>Budgeted Amounts</u>		<u>Actual Amounts (Budgetary Basis) (See Note 1)</u>	<u>Variance with Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
<u>REVENUES:</u>				
Taxes	\$ 2,025,100	\$ 2,025,100	\$ 2,047,379	\$ 22,279
State School Fund	\$ 9,812,587	\$ 9,812,587	\$10,065,153	\$ 252,566
Local Government Aid	441,000	441,000	451,970	10,970
Intermediate Government Aid	201,200	201,200	201,787	587
State Aid	856,760	856,760	990,651	133,891
Federal Aid	49,172	49,172	77,470	28,298
Total Revenues	<u>13,385,819</u>	<u>13,385,819</u>	<u>13,834,410</u>	<u>448,591</u>
<u>EXPENDITURES:</u>				
Instruction	8,044,251	8,044,251	8,814,332	770,081
Support Services	5,409,230	5,409,230	5,454,489	45,259
Enterprise and Community Services	131,130	131,130	129,228	(1,902)
Facilities Acquisition and Construction	2,038,074	2,038,074	-	(2,038,074)
Debt Service	296,742	296,742	253,297	(43,445)
Contingency	150,000	150,000	-	(150,000)
Total Expenditures	<u>16,069,427</u>	<u>16,069,427</u>	<u>14,651,346</u>	<u>(1,418,081)</u>
Excess (Deficiency) of Revenues Over Expenditures	(2,683,608)	(2,683,608)	(816,936)	1,866,672
<u>OTHER FINANCING SOURCES (USES):</u>				
Interfund Transfers In	45,995	45,995	-	(45,995)
Interfund Transfers Out	(240,995)	(240,995)	(53,340)	187,655
Long Term Debt Financing Sources	115,000	115,000	-	(115,000)
Total Other Financing Sources (Uses)	<u>(80,000)</u>	<u>(80,000)</u>	<u>(53,340)</u>	<u>26,660</u>
Net Change in Fund Balance	(2,763,608)	(2,763,608)	(870,276)	1,893,332
Beginning Fund Balance	4,207,289	3,658,984	1,305,723	(2,353,261)
Ending Fund Balance	<u>\$ 1,443,681</u>	<u>\$ 895,376</u>	<u>\$ 435,447</u>	<u>\$ (459,929)</u>

CORBETT SCHOOL DISTRICT NO. 39

**Schedule of Revenues, Expenditures,
and Changes in Fund Balance - Budget and Actual
Federal Funds**

For the Fiscal Year Ended June 30, 2023

	<u>Budgeted Amounts</u>		Actual	Variance with
	<u>Original</u>	<u>Final</u>	Amounts (Budgetary Basis) (See Note 1)	Final Budget Over (Under)
<u>REVENUES:</u>				
Federal Aid	\$ 828,948	\$ 1,259,988	\$ 441,244	\$ (818,744)
Total Revenues	828,948	1,259,988	441,244	(818,744)
<u>EXPENDITURES:</u>				
Instruction	454,949	454,949	830,307	375,358
Support Services	17,000	389,540	157,133	(232,407)
Capital Outlay	-	-	429,683	429,683
Debt Service	-	58,500	45,000	(13,500)
Contingency	311,004	311,004	-	(311,004)
Total Expenditures	782,953	1,213,993	1,462,123	248,130
Excess (Deficiency) of Revenues Over Expenditures	45,995	45,995	(1,020,879)	(1,066,874)
<u>OTHER FINANCING SOURCES (USES):</u>				
Interfund Transfers Out	(45,995)	(45,995)	-	45,995
Long Term Debt Financing Sources	-	-	429,683	429,683
Total Other Financing Sources (Uses)	(45,995)	(45,995)	429,683	475,678
Net Change in Fund Balance	-	-	(591,196)	(591,196)
Beginning Fund Balance	-	8,401	8,401	-
Ending Fund Balance	\$ -	\$ 8,401	\$ (582,795)	\$ (591,196)

CORBETT SCHOOL DISTRICT NO. 39

**SCHEDULE OF PROPORTIONATE SHARE OF THE
NET PENSION LIABILITY
PERS
Last 10 Fiscal Years***

Fiscal Year Ended June 30, ¹	Measurement Date	(a) Employer's proportion of the net pension liability (asset)	(b) Employer's proportionate share of the net pension liability (asset)	(c) Employer's covered payroll as of Measurement Date	(b/c)	Plan fiduciary net position as a percentage of the total pension liability
					Employer's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	
2023	June 30, 2022	0.06691439%	\$ 10,245,936	\$ 7,232,705	141.66%	84.5%
2022	June 30, 2021	0.07287963%	8,721,126	6,857,796	127.17%	87.6%
2021	June 30, 2020	0.07140853%	15,583,797	6,370,567	244.62%	75.8%
2020	June 30, 2019	0.07848107%	13,575,346	6,150,338	220.73%	80.2%
2019	June 30, 2018	0.08128783%	12,314,036	5,977,140	206.02%	82.1%
2018	June 30, 2017	0.08542246%	11,514,980	6,056,983	190.11%	83.1%
2017	June 30, 2016	0.08611782%	12,928,284	6,190,790	208.83%	80.5%
2016	June 30, 2015	0.07357420%	4,224,234	4,448,673	94.95%	91.9%
2015	June 30, 2014	0.06638067%	(1,504,660)	3,309,801	-45.46%	103.6%
2014	June 30, 2013	0.06638067%	3,387,503	3,309,801	102.35%	92.0%

¹Measurement date is one year in arrears.

*This schedule is presented to illustrate the requirement to show information for 10 years. However the full 10-year trend will be presented for those years for which information is available

CORBETT SCHOOL DISTRICT NO. 39

SCHEDULE OF EMPLOYER CONTRIBUTIONS

PERS

Last 10 Fiscal Years*

<u>Year Ended June 30,</u>	<u>(a) Contractually required contribution</u>	<u>(b) Contributions in relation to the contractually required contribution</u>	<u>(a-b) Contribution deficiency (excess)</u>	<u>(c) Employer's covered payroll</u>	<u>(b/c) Contributions as a percent of covered payroll</u>
2023	\$ 1,903,832	\$ 1,903,832	\$ -	\$ 8,020,211	23.74%
2022	1,730,997	1,730,997	-	7,232,705	23.93%
2021	1,780,565	1,780,565	-	6,857,796	25.96%
2020	1,683,382	1,683,382	-	6,370,567	26.42%
2019	1,416,216	1,416,216	-	6,150,338	23.03%
2018	1,331,102	1,331,102	-	5,977,140	22.27%
2017	1,131,812	1,131,812	-	6,056,983	18.69%
2016	1,140,569	1,140,569	-	6,190,790	18.42%
2015	1,107,454	1,107,454	-	4,448,673	24.89%
2014	800,398	800,398	-	3,309,801	24.18%

*This schedule is presented to illustrate the requirement to show information for 10 years. However the full 10-year trend will be presented for those years for which information is available

CORBETT SCHOOL DISTRICT NO. 39

**SCHEDULE OF PROPORTIONATE SHARE OF THE
NET OPEB LIABILITY
OPEB RHIA**

Last 10 Fiscal Years*

Fiscal Year Ended June 30, ¹	Measurement Date	(a) Employer's proportion of the net pension liability (asset)	(b) Employer's proportionate share of the net pension liability (asset)	(c) Employer's covered payroll as of Measurement Date	(b/c) Employer's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	Plan fiduciary net position as a percentage of the total pension liability
2023	June 30, 2022	0.02804608%	\$ (99,658)	\$ 7,232,705	-1.38%	194.6%
2022	June 30, 2021	0.03079853%	(105,762)	6,857,796	-1.54%	183.9%
2021	June 30, 2020	0.04495324%	(91,597)	6,370,567	-1.44%	150.1%
2020	June 30, 2019	0.05535483%	(106,966)	6,150,338	-1.74%	144.4%
2019	June 30, 2018	0.05508308%	(61,488)	5,977,140	-1.03%	124.0%
2018	June 30, 2017	0.05599488%	(23,369)	6,056,983	-0.39%	108.9%
2017	June 30, 2016	0.05767113%	15,661	6,190,790	0.25%	94.2%
2016	June 30, 2015	N/A	N/A	N/A	N/A	N/A
2015	June 30, 2014	N/A	N/A	N/A	N/A	N/A
2014	June 30, 2013	N/A	N/A	N/A	N/A	N/A

¹Measurement date is one year in arrears.

*This schedule is presented to illustrate the requirement to show information for 10 years. However the full 10-year trend will be presented for those years for which information is available

CORBETT SCHOOL DISTRICT NO. 39

SCHEDULE OF EMPLOYER CONTRIBUTIONS

OPEB RHIA

Last 10 Fiscal Years*

<u>Year Ended June 30,</u>	<u>(a) Contractually required contribution</u>	<u>(b) Contributions in relation to the contractually required contribution</u>	<u>(a-b) Contribution deficiency (excess)</u>	<u>(c) Employer's covered payroll</u>	<u>(b/c) Contributions as a percent of covered payroll</u>
2023	\$ 614	\$ 614	\$ -	\$ 8,020,211	0.01%
2022	691	691	-	7,232,705	0.01%
2021	824	824	-	6,857,796	0.01%
2020	2,859	2,859	-	6,370,567	0.04%
2019	27,464	27,464	-	6,150,338	0.45%
2018	26,439	26,439	-	5,977,140	0.44%
2017	27,877	27,877	-	6,056,983	0.46%
2016	N/A	N/A	N/A	N/A	N/A
2015	N/A	N/A	N/A	N/A	N/A
2014	N/A	N/A	N/A	N/A	N/A

*This schedule is presented to illustrate the requirement to show information for 10 years. However the full 10-year trend will be presented for those years for which information is available

CORBETT SCHOOL DISTRICT NO. 39

SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY AND RELATED RATIOS OREGON EDUCATORS BENEFIT BOARD Last 10 Fiscal Years*

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Total OPEB Liability					
Service cost	\$ 26,067	\$ 31,398	\$ 30,336	\$ 19,746	\$ 19,079
Interest on total OPEB liability	\$ 13,517	\$ 8,177	7,624	10,061	8,791
Effect of changes to benefit terms	\$ -		-	-	-
Effect of economic/demographic gains or losses	\$ -	58,753	-	22,556	-
Effect of assumption changes or inputs	(8,219)	(50,480)	-	13,808	65,531
Benefit payments	\$ (19,058)	(20,420)	(8,434)	(3,996)	(4,445)
Net change in total OPEB liability **	12,307	27,428	29,526	62,175	88,956
Total OPEB liability, beginning	369,666	342,238	312,712	250,537	161,581
Total OPEB liability, ending (a) **	<u>\$ 381,973</u>	<u>\$ 369,666</u>	<u>\$ 342,238</u>	<u>\$ 312,712</u>	<u>\$ 250,537</u>
Covered payroll	\$ 7,232,705	\$ 6,857,796	\$ 6,370,567	\$ 6,150,338	\$ 5,977,140
Total OPEB OEGB liability as a % of covered payroll	5.28%	5.39%	5.37%	5.08%	4.19%
Measurement Date	June 30, 2021	June 30, 2021	June 30, 2019	June 30, 2019	June 30, 2018

	<u>2018</u>	<u>2017*</u>	<u>2016*</u>	<u>2015*</u>	<u>2014*</u>
Total OPEB Liability					
Service cost	13,653	-	-	-	-
Interest on total OPEB liability	5,594	-	-	-	-
Effect of changes to benefit terms	-	-	-	-	-
Effect of economic/demographic gains or losses	-	-	-	-	-
Effect of assumption changes or inputs	-	-	-	-	-
Benefit payments	-	-	-	-	-
Net change in total OPEB liability **	19,247	-	-	-	-
Total OPEB liability, beginning	142,334	-	-	-	-
Total OPEB liability, ending (a) **	<u>\$ 161,581</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 6,056,983	\$ 6,190,790	N/A	N/A	\$ -
Total OPEB OEGB liability as a % of covered payroll	2.67%	-	-	-	-
Measurement Date	June 30, 2017				

*This schedule is presented to illustrate the requirement to show information for 10 years. However, recalculations of prior years are not required, and if prior years are not reported in accordance with the current GASB standards, they should not be reported.

**Totals may not agree due to rounding.

SUPPLEMENTARY
INFORMATION

CORBETT SCHOOL DISTRICT NO. 39

COMBINING BALANCE SHEET

ALL NON-MAJOR GOVERNMENTAL FUNDS -- BY FUND TYPE

June 30, 2023

	Special Revenue Funds	Debt Service Fund	Total Non- Major Governmental Funds
<u>ASSETS:</u>			
Cash and Cash Equivalents	\$ 198,770	\$ 8,026	\$ 206,796
Cash Held by County	-	886	886
Property Taxes Receivable	-	7,523	7,523
Accounts Receivable	51,939	-	51,939
Inventory-Food, Supplies & Commodities	7,221	-	7,221
Total Assets	<u>\$ 257,930</u>	<u>\$ 16,435</u>	<u>\$ 274,365</u>
<u>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:</u>			
LIABILITIES:			
Accounts Payable	\$ 2,898	\$ -	\$ 2,898
Total Liabilities	<u>2,898</u>	<u>-</u>	<u>2,898</u>
DEFERRED INFLOWS OF RESOURCES:			
Unavailable Revenue - Property Taxes	-	6,237	6,237
Unavailable Revenue - Other	3,124	-	3,124
Total Deferred Inflows of Resources	<u>3,124</u>	<u>6,237</u>	<u>9,361</u>
FUND BALANCES:			
Unspendable	7,221	-	7,221
Restricted for:			
Debt Service	-	10,198	10,198
Energy Projects	55,301	-	55,301
Committed for:			
Food Service Program	53,837	-	53,837
Student Body Activities	135,549	-	135,549
Total Fund Balances	<u>251,908</u>	<u>10,198</u>	<u>262,106</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 257,930</u>	<u>\$ 16,435</u>	<u>\$ 274,365</u>

CORBETT SCHOOL DISTRICT NO. 39

**Combining Statement of Revenues,
Expenditures, and Changes in Fund Balances**

ALL NON-MAJOR GOVERNMENTAL FUNDS - BY FUND TYPE

For the Fiscal Year Ended June 30, 2023

	Special Revenue Funds	Debt Service Fund	Total Non- Major Governmental Funds
<u>REVENUES:</u>			
Taxes	\$ -	\$ 383,049	\$ 383,049
State School Fund	2,915	-	2,915
Local Sources	298,658	6,302	304,960
Intermediate Government Aid	-	154	154
State Aid	868,641	-	868,641
Federal Aid	187,737	-	187,737
Total Revenues	1,357,951	389,505	1,747,456
<u>EXPENDITURES:</u>			
Current:			
Instruction	779,155	-	779,155
Support Services	244,793	-	244,793
Enterprise and Community Services	350,271	-	350,271
Debt Service:			
Principal	-	318,000	318,000
Interest	-	62,219	62,219
Total Expenditures	1,374,219	380,219	1,754,438
Excess (Deficiency) of Revenues			
Over Expenditures	(16,268)	9,285	(6,982)
<u>OTHER FINANCING SOURCES (USES):</u>			
Interfund Transfers In	53,340	-	53,340
Total Other Financing Sources (Uses)	53,340	-	53,340
Net Change in Fund Balance	37,072	9,286	46,358
Beginning Fund Balance	214,835	912	215,747
Ending Fund Balance	\$ 251,907	\$ 10,198	\$ 262,105

CORBETT SCHOOL DISTRICT NO. 39

COMBINING BALANCE SHEET

NON-MAJOR SPECIAL REVENUE FUNDS

June 30, 2023

	Energy Projects Fund	Student Activity Fund	Food Service Fund	Totals
<u>ASSETS:</u>				
Cash and Cash Equivalents	\$ 55,301	\$ 135,549	\$ 7,920	\$ 198,770
Accounts Receivable	-	-	51,939	51,939
Inventory-Food, Supplies & Commodities	-	-	7,221	7,221
Total Assets	<u>\$ 55,301</u>	<u>\$ 135,549</u>	<u>\$ 67,080</u>	<u>\$ 257,930</u>
<u>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:</u>				
LIABILITIES:				
Accounts Payable	\$ -	\$ -	\$ 2,898	\$ 2,898
Total Liabilities	<u>-</u>	<u>-</u>	<u>2,898</u>	<u>2,898</u>
DEFERRED INFLOWS OF RESOURCES:				
Unavailable Revenue - Other	-	-	3,124	3,124
Total Deferred Inflows of Resources	<u>-</u>	<u>-</u>	<u>3,124</u>	<u>3,124</u>
FUND BALANCES:				
Unspendable	-	-	7,221	7,221
Restricted for:				
Energy Projects	55,301	-	-	55,301
Committed for:				
Food Service Program	-	-	53,837	53,837
Student Body Activities	-	135,549	-	135,549
Total Fund Balances	<u>55,300</u>	<u>135,549</u>	<u>61,058</u>	<u>251,908</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 55,300</u>	<u>\$ 135,549</u>	<u>\$ 67,080</u>	<u>\$ 257,930</u>

CORBETT SCHOOL DISTRICT NO. 39

**Combining Statement of Revenues,
Expenditures, and Changes in Fund Balances
NON-MAJOR SPECIAL REVENUE FUNDS
For the Fiscal Year Ended June 30, 2023**

	Student Investment Fund	Energy Projects Fund	Student Activity Fund	Food Service Fund	Totals
<u>REVENUES:</u>					
Local Sources	\$ -	\$ 29,427	\$ 185,023	\$ 84,208	298,658
State School Fund	-	-	-	2,915	2,915
State Aid	850,796	-	-	17,845	868,641
Federal Aid	-	-	-	187,737	187,737
Total Revenues	850,796	29,427	185,023	292,705	1,357,951
<u>EXPENDITURES:</u>					
Current:					
Instruction	606,003	-	173,152	-	779,155
Support Services	244,793	-	-	-	244,793
Enterprise and Community Services	-	-	-	350,271	350,271
Total Expenditures	850,796	-	173,152	350,271	1,374,219
Excess (Deficiency) of Revenues					
Over Expenditures	-	29,427	11,871	(57,566)	(16,268)
<u>OTHER FINANCING SOURCES (USES):</u>					
Interfund Transfers In	-	-	-	53,340	53,340
Total Other Financing Sources (Uses)	-	-	-	53,340	53,340
Net Change in Fund Balance	-	29,427	11,871	(4,226)	37,072
Beginning Fund Balance	-	25,873	123,678	65,284	214,835
Ending Fund Balance	\$ -	\$ 55,300	\$ 135,549	\$ 61,058	\$ 251,907

CORBETT SCHOOL DISTRICT NO. 39

**Schedule of Revenues, Expenditures,
and Changes in Fund Balance - Budget and Actual**

Student Investment Fund

For the Fiscal Year Ended June 30, 2023

	<u>Budgeted Amounts</u>		<u>Actual</u> <u>Amounts</u> <u>(Budgetary Basis)</u>	<u>Variance with</u> <u>Final Budget</u> <u>Over</u> <u>(Under)</u>
	<u>Original</u>	<u>Final</u>	<u>(See Note 1)</u>	
<u>REVENUES:</u>				
State Aid	\$ 865,870	\$ 865,870	\$ 850,796	\$ (15,074)
Total Revenues	865,870	865,870	850,796	(15,074)
<u>EXPENDITURES:</u>				
Instruction	639,439	639,439	606,003	(33,436)
Support Services	226,431	226,431	244,793	18,362
Total Expenditures	865,870	865,870	850,796	(15,074)
Beginning Fund Balance	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -

CORBETT SCHOOL DISTRICT NO. 39
Schedule of Revenues, Expenditures,
and Changes in Fund Balance - Budget and Actual
Energy Projects Fund
For the Fiscal Year Ended June 30, 2023

	<u>Budgeted Amounts</u>		Actual Amounts (Budgetary Basis) (See Note 1)	Variance with Final Budget Over (Under)
	<u>Original</u>	<u>Final</u>		<u>(Under)</u>
<u>REVENUES:</u>				
Local Government Aid	\$ 25,000	\$ 25,000	\$ 29,427	\$ 4,427
Total Revenues	25,000	25,000	29,427	4,427
<u>EXPENDITURES:</u>				
Facilities Acquisition and Const	14,000	14,000	-	(14,000)
Total Expenditures	14,000	14,000	-	(14,000)
Excess (Deficiency) of Revenues Over Expenditures	11,000	11,000	29,427	18,427
Net Change in Fund Balance	11,000	11,000	29,427	18,427
Beginning Fund Balance	25,475	25,475	25,873	398
Ending Fund Balance	\$ 36,475	\$ 36,475	\$ 55,300	\$ 18,825

CORBETT SCHOOL DISTRICT NO. 39

**Schedule of Revenues, Expenditures,
and Changes in Fund Balance - Budget and Actual
Student Activity Fund**

For the Fiscal Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts (Budgetary Basis) (See Note 1)	Final Budget Over (Under)
<u>REVENUES:</u>				
Fees and Charges	\$ 300,000	\$ 300,000	\$ 185,023	\$ (114,977)
Total Revenues	300,000	300,000	185,023	(114,977)
<u>EXPENDITURES:</u>				
Instruction	300,000	300,000	173,152	(126,848)
Total Expenditures	300,000	300,000	173,152	(126,848)
Excess (Deficiency) of Revenues Over Expenditures	-	-	11,871	-
Net Change in Fund Balance	-	-	11,871	11,871
Beginning Fund Balance	123,678	123,678	123,678	-
Ending Fund Balance	\$ 123,678	\$ 123,678	\$ 135,549	\$ 11,871

CORBETT SCHOOL DISTRICT NO. 39

**Schedule of Revenues, Expenditures,
and Changes in Fund Balance - Budget and Actual**

Food Service Fund

For the Fiscal Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts (Budgetary Basis) (See Note 1)	Final Budget Over (Under)
<u>REVENUES:</u>				
State School Fund	\$ 2,000	\$ 2,000	\$ 2,915	\$ 915
Local Government Aid	\$ 120,000	\$ 120,000	\$ 84,208	\$ (35,792)
State Aid	4,000	4,000	17,845	13,845
Federal Aid	121,000	121,000	187,737	66,737
Total Revenues	247,000	247,000	292,705	45,705
<u>EXPENDITURES:</u>				
Enterprise and Community Services	442,000	442,000	350,272	(91,728)
Total Expenditures	442,000	442,000	350,272	(91,728)
Excess (Deficiency) of Revenues Over Expenditures	(195,000)	(195,000)	(57,567)	137,433
<u>OTHER FINANCING SOURCES (USES):</u>				
Interfund Transfers In	195,000	195,000	53,340	(141,660)
Total Other Financing Sources (Uses)	195,000	195,000	53,340	(141,660)
Net Change in Fund Balance	-	-	(4,227)	(4,227)
Beginning Fund Balance	65,284	65,284	65,283	(1)
Ending Fund Balance	\$ 65,284	\$ 65,284	\$ 61,056	\$ (4,228)

CORBETT SCHOOL DISTRICT NO. 39

**Schedule of Revenues, Expenditures,
and Changes in Fund Balance - Budget and Actual**

GO Bond Debt Service Fund (A Non-Major Fund)

For the Fiscal Year Ended June 30, 2023

	<u>Budgeted Amounts</u>		Actual Amounts (Budgetary Basis) (See Note 1)	Variance with Final Budget Over (Under)
	<u>Original</u>	<u>Final</u>		
<u>REVENUES:</u>				
Taxes	\$ 400,310	\$ 400,310	\$ 383,049	\$ (17,261)
Local Government Aid	-	-	6,301	6,301
Intermediate Government Aid	-	-	154	154
Total Revenues	<u>400,310</u>	<u>400,310</u>	<u>389,504</u>	<u>(10,806)</u>
<u>EXPENDITURES:</u>				
Debt Service	380,295	380,295	380,219	(76)
Total Expenditures	<u>380,295</u>	<u>380,295</u>	<u>380,219</u>	<u>(76)</u>
Excess (Deficiency) of Revenues Over Expenditures	20,015	20,015	9,285	(10,730)
Net Change in Fund Balance	20,015	20,015	9,285	(10,730)
Beginning Fund Balance	912	912	912	-
Ending Fund Balance	<u>\$ 20,927</u>	<u>\$ 20,927</u>	<u>\$ 10,197</u>	<u>\$ (10,730)</u>

CORBETT SCHOOL DISTRICT NO. 39

**Schedule of Revenues, Expenditures,
and Changes in Fund Balance - Budget and Actual**

OSCIM Match Grant Fund (A Major Fund)

For the Fiscal Year Ended June 30, 2023

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>Final Budget</u>
			<u>(Budgetary Basis)</u>	<u>Over</u>
			<u>(See Note 1)</u>	<u>(Under)</u>
<u>REVENUES:</u>				
State Aid	\$ 3,577,207	\$ 3,577,207	\$ 2,705,767	\$ (871,440)
Total Revenues	3,577,207	3,577,207	2,705,767	(871,440)
<u>EXPENDITURES:</u>				
Facilities Acquisition and Construction	4,000,000	4,000,000	2,705,767	(1,294,233)
Total Expenditures	4,000,000	4,000,000	2,705,767	(1,294,233)
Excess (Deficiency) of Revenues Over Expenditures	(422,793)	(422,793)	-	422,793
Net Change in Fund Balance	(422,793)	(422,793)	-	422,793
Beginning Fund Balance	422,793	422,793	-	(422,793)
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -

CORBETT SCHOOL DISTRICT NO. 39

**Schedule of Revenues, Expenditures,
and Changes in Fund Balance - Budget and Actual
GO Bond 2021 Fund (A Major Fund)
For the Fiscal Year Ended June 30, 2023**

	<u>Budgeted Amounts</u>		Actual Amounts (Budgetary Basis) (See Note 1)	Variance with Final Budget Over (Under)
	<u>Original</u>	<u>Final</u>		
<u>REVENUES:</u>				
Local Government Aid	\$ 20,000	\$ 20,000	\$ 25,969	\$ 5,969
Intermediate Government Aid	-	-	178	178
Total Revenues	20,000	20,000	26,147	6,147
<u>EXPENDITURES:</u>				
Support Services	43,876	43,876	-	(43,876)
Facilities Acquisition and Construction	476,124	476,124	22,791	(453,333)
Total Expenditures	520,000	520,000	22,791	(497,209)
Excess (Deficiency) of Revenues Over Expenditures	(500,000)	(500,000)	3,356	503,356
Net Change in Fund Balance	(500,000)	(500,000)	3,356	503,356
Beginning Fund Balance	500,000	998,897	998,897	-
Ending Fund Balance	<u>\$ -</u>	<u>\$ 498,897</u>	<u>\$ 1,002,253</u>	<u>\$ 503,356</u>

CORBETT SCHOOL DISTRICT NO. 39

**Schedule of Revenues, Expenditures,
and Changes in Fund Balance - Budget and Actual
Full Faith and Credit Fund (A Major Fund)
For the Fiscal Year Ended June 30, 2023**

	<u>Budgeted Amounts</u>		Actual Amounts (Budgetary Basis) (See Note 1)	Variance with Final Budget Over (Under)
	<u>Original</u>	<u>Final</u>		
<u>REVENUES:</u>				
State Aid	\$ -	\$ -	\$ 20,905	\$ 20,905
Total Revenues	-	-	20,905	20,905
<u>EXPENDITURES:</u>				
Facilities Acquisition and Construction	-	2,353,262	140,882	(2,212,380)
Total Expenditures	-	2,353,262	140,882	(2,212,380)
Net Change in Fund Balance	-	(2,353,262)	(119,977)	2,233,285
Beginning Fund Balance	-	2,353,262	2,353,262	-
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,233,285</u>	<u>\$ 2,233,285</u>

OTHER
INFORMATION

Additional
Supporting Schedules

CORBETT SCHOOL DISTRICT NO. 39
SCHEDULE OF LONG-TERM DEBT TRANSACTIONS
For the Fiscal Year Ended June 30, 2023

2012B OSBA FlexFund (OSCB)

On February 7, 2012, the District entered into a financing agreement as part of the Oregon School Board Association's FlexFund Program to accept \$1,000,000 of Qualified School Construction Bonds (QSCB) proceeds from the Bank of New York Mellon Trust Company, NA. The proceeds were to remodel the Springdale School. While the agreement has an interest rate of 4.625%, the QSCBs allow the District to be eligible to receive subsidy payments to offset the related interest payments. In addition to interest payments, payable semi-annually on December 30 and June 30, the agreement requires the District to deposit amounts into a trust account every June 30 to make the principal payment at June 30, 2030 maturity. The deposits, held at the Bank of New York Mellon Trust Company, NA, had a fair value of \$601,674 at June 30, 2023 and are restricted to retire the debt.

Current Year Activity:

	Outstanding Balance July 1, 2022	New Issues and Interest Matured	Principal and Interest Retired	Outstanding Balance June 30, 2023	Due Within One Year
Principal	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000	\$ -
Interest	-	46,250	46,250	-	46,250
Total	<u>\$ 1,000,000</u>	<u>\$ 46,250</u>	<u>\$ 46,250</u>	<u>\$ 1,000,000</u>	<u>\$ 46,250</u>

Future Requirements:

	Fiscal Year Ended June 30,	Principal	Interest	Total	Interest Rate
	2024	\$ -	\$ 46,250	\$ 46,250	4.65%
	2025	-	46,250	46,250	4.65%
	2026	-	46,250	46,250	4.65%
	2027	-	46,250	46,250	4.65%
	2028	-	46,250	46,250	4.65%
	2029	-	46,250	46,250	4.65%
	2030	1,000,000	46,250	1,046,250	4.65%
Total		<u>\$ 1,000,000</u>	<u>\$ 323,750</u>	<u>\$ 1,323,750</u>	

CORBETT SCHOOL DISTRICT NO. 39
SCHEDULE OF LONG-TERM DEBT TRANSACTIONS
For the Fiscal Year Ended June 30, 2023

2012C OSBA FlexFund

On October 30, 2012, the District entered into a financing agreement as part of the Oregon School Board Association's FlexFund Program to accept \$650,000 of bond proceeds from the Bank of New York Mellon Trust Company, NA at interest rates between 0.50% and 4.00%. The proceeds were to remodel the Springdale School.

Current Year Activity:

	Outstanding Balance July 1, 2022	New Issues and Interest Matured	Principal and Interest Retired	Outstanding Balance June 30, 2023	Due Within One Year
Principal	\$ 365,000	\$ -	\$ 30,000	\$ 335,000	\$ 30,000
Interest	-	13,600	13,600	-	12,550
Total	<u>\$ 365,000</u>	<u>\$ 13,600</u>	<u>\$ 43,600</u>	<u>\$ 335,000</u>	<u>\$ 42,550</u>

Future Requirements:

	Fiscal Year Ended June 30,	Principal	Interest	Total	Interest Rate
	2024	\$ 30,000	\$ 12,550	\$ 42,550	3.50%
	2025	35,000	11,500	46,500	3.50%
	2026	35,000	10,275	45,275	3.50%
	2027	35,000	9,050	44,050	3.50%
	2028	35,000	7,825	42,825	3.50%
	2029	40,000	6,600	46,600	4.00%
	2030	40,000	5,000	45,000	4.00%
	2031	40,000	3,400	43,400	4.00%
	2032	45,000	1,800	46,800	4.00%
Total		<u>\$ 335,000</u>	<u>\$ 68,000</u>	<u>\$ 403,000</u>	

CORBETT SCHOOL DISTRICT NO. 39
SCHEDULE OF LONG-TERM DEBT TRANSACTIONS
For the Fiscal Year Ended June 30, 2023

2021 GO Bond

On April 15, 2021, the District entered into a financing agreement with BciCapital, Inc. to issue a direct placement general obligation bond for \$4,000,000 with an interest rate of 1.68%. The proceeds are to be used to construct, renovate, improve, furnish, and equip the District's facilities and site improvements and refinance other long-term debt.

Current Year Activity:

	Outstanding Balance July 1, 2022	New Issues and Interest Matured	Principal and Interest Retired	Outstanding Balance June 30, 2023	Due Within One Year
Principal	\$ 3,708,000	\$ -	\$ 318,000	\$ 3,390,000	\$ 355,000
Interest	-	62,294	62,294	-	56,952
Total	<u>\$ 3,708,000</u>	<u>\$ 62,294</u>	<u>\$ 380,294</u>	<u>\$ 3,390,000</u>	<u>\$ 411,952</u>

Future Requirements:

	Fiscal Year Ended June 30,	Principal	Interest	Total	Interest Rate
	2024	\$ 355,000	\$ 56,952	\$ 411,952	1.68%
	2025	373,000	50,988	423,988	1.68%
	2026	392,000	44,722	436,722	1.68%
	2027	412,000	38,136	450,136	1.68%
	2028	432,000	31,214	463,214	1.68%
	2029	453,000	23,956	476,956	1.68%
	2030	475,000	16,346	491,346	1.68%
	2031	498,000	8,366	506,366	1.68%
Total		<u>\$ 3,390,000</u>	<u>\$ 270,680</u>	<u>\$ 3,660,680</u>	

CORBETT SCHOOL DISTRICT NO. 39
SCHEDULE OF LONG-TERM DEBT TRANSACTIONS
For the Fiscal Year Ended June 30, 2023

2011 SELP Loan

On November 4, 2011, the District entered into a loan agreement with the State of Oregon Department of Energy through their Small Scale Local Energy Loan Program (SELP) for \$583,136 with an interest rate of 3.50%. The proceeds from the loan are to make energy efficient updates through-out the District.

Current Year Activity:

	Outstanding Balance <u>July 1, 2022</u>	New Issues and Interest <u>Matured</u>	Principal and Interest <u>Retired</u>	Outstanding Balance <u>June 30, 2023</u>	Due Within <u>One Year</u>
Principal	\$217,681	\$ -	\$ 43,079	\$ 174,602	\$ 44,597
Interest	-	6,937	6,937	-	5,419
Total	<u>\$217,681</u>	<u>\$ 6,937</u>	<u>\$ 50,016</u>	<u>\$ 174,602</u>	<u>\$ 50,016</u>

Future Requirements:

	Fiscal Year Ended <u>June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Interest Rate</u>
	2024	\$ 44,597	\$ 5,419	\$ 50,016	3.50%
	2025	46,197	3,819	50,016	3.50%
	2026	47,841	2,175	50,016	3.50%
	2027	35,967	519	36,486	3.50%
Total		<u>\$ 174,602</u>	<u>\$ 11,932</u>	<u>\$ 186,534</u>	

CORBETT SCHOOL DISTRICT NO. 39
SCHEDULE OF LONG-TERM DEBT TRANSACTIONS
For the Fiscal Year Ended June 30, 2023

2018 Santander Financing

In October 2018, the District entered into an agreement with Santander Bank to finance the purchase of one 2018 Chevy School Bus, which serves as collateral for the debt, in the amount of \$74,693 with an interest rate of 3.95%.

Current Year Activity:

	Outstanding Balance July 1, 2022	New Issues and Interest Matured	Principal and Interest Retired	Outstanding Balance June 30, 2023	Due Within One Year
Principal	\$ 15,503	\$ -	\$ 15,503	\$ -	\$ -
Interest	-	613	613	-	-
Total	<u>\$ 15,503</u>	<u>\$ 613</u>	<u>\$ 16,116</u>	<u>\$ -</u>	<u>\$ -</u>

CORBETT SCHOOL DISTRICT NO. 39

SCHEDULE OF LONG-TERM DEBT TRANSACTIONS

For the Fiscal Year Ended June 30, 2023

2019 Santander Financing

In March 2019, the District entered into an agreement with Santander Bank to finance the purchase of one 2019 Bluebird Bus, which serves as collateral for the debt, in the amount of \$111,354 with an interest rate of 3.75%.

Current Year Activity:

	Outstanding Balance July 1, 2022	New Issues and Interest Matured	Principal and Interest Retired	Outstanding Balance June 30, 2023	Due Within One Year
Principal	\$ 65,364	\$ -	\$ 15,450	\$ 49,914	\$ 16,029
Interest	-	2,451	2,451	-	1,872
Total	<u>\$ 65,364</u>	<u>\$ 2,451</u>	<u>\$ 17,901</u>	<u>\$ 49,914</u>	<u>\$ 17,901</u>

Future Requirements:

	Fiscal Year Ended June 30,	Principal	Interest	Total	Interest Rate
	2024	\$ 16,029	\$ 1,872	\$ 17,901	3.75%
	2025	16,630	1,271	17,901	3.75%
	2026	17,255	646	17,901	3.75%
Total		<u>\$ 49,914</u>	<u>\$ 3,789</u>	<u>\$ 53,703</u>	

CORBETT SCHOOL DISTRICT NO. 39

SCHEDULE OF LONG-TERM DEBT TRANSACTIONS

For the Fiscal Year Ended June 30, 2023

2019 Mershon Land Contract

On November 21, 2019, the District entered into a contract to purchase land with Jefferey and Cynthia Mershon in the amount of \$100,000 with an interest rate of 1.28%.

Current Year Activity:

	Outstanding Balance <u>July 1, 2022</u>	New Issues and Interest Matured	Principal and Interest Retired	Outstanding Balance <u>June 30, 2023</u>	Due Within One Year
Principal	\$ 50,636	\$ -	\$ 25,157	\$ 25,479	\$ 25,479
Interest	-	648	648	-	326
Total	<u>\$ 50,636</u>	<u>\$ 648</u>	<u>\$ 25,805</u>	<u>\$ 25,479</u>	<u>\$ 25,805</u>

Future Requirements:

	Fiscal Year Ended June 30,	Principal	Interest	Total	Interest Rate
	2024	<u>\$ 25,479</u>	<u>\$ 326</u>	<u>\$ 25,805</u>	1.28%
Total		<u>\$ 25,479</u>	<u>\$ 326</u>	<u>\$ 25,805</u>	

CORBETT SCHOOL DISTRICT NO. 39

SCHEDULE OF LONG-TERM DEBT TRANSACTIONS

For the Fiscal Year Ended June 30, 2023

2020 Santander Financing 1

In March 2020, the District entered into an agreement with Santander Bank to finance the purchase of one 2021 Bluebird Bus, which serves as collateral for the debt, in the amount of \$111,694 with an interest rate of 2.68%.

Current Year Activity:

	Outstanding Balance July 1, 2022	New Issues and Interest Matured	Principal and Interest Retired	Outstanding Balance June 30, 2023	Due Within One Year
Principal	\$ 64,760	\$ -	\$ 15,553	\$ 49,207	\$ 15,970
Interest	-	1,736	1,736	-	1,319
Total	<u>\$ 64,760</u>	<u>\$ 1,736</u>	<u>\$ 17,289</u>	<u>\$ 49,207</u>	<u>\$ 17,289</u>

Future Requirements:

	Fiscal Year Ended June 30,	Principal	Interest	Total	Interest Rate
	2024	\$ 15,970	\$ 1,319	\$ 17,289	2.68%
	2025	16,399	890	17,289	2.68%
	2026	16,838	451	17,289	2.68%
Total		<u>\$ 49,207</u>	<u>\$ 2,660</u>	<u>\$ 51,867</u>	

CORBETT SCHOOL DISTRICT NO. 39

SCHEDULE OF LONG-TERM DEBT TRANSACTIONS

For the Fiscal Year Ended June 30, 2023

2020 Santander Financing 2

In December 2020, the District entered into an agreement with Santander Bank to finance the purchase of one 2022 Bluebird Bus, which serves as collateral for the debt, in the amount of \$128,290 with an interest rate of 2.44%.

Current Year Activity:

	Outstanding Balance July 1, 2022	New Issues and Interest Matured	Principal and Interest Retired	Outstanding Balance June 30, 2023	Due Within One Year
Principal	\$ 75,712	\$ -	\$ 14,422	\$ 61,290	\$ 14,774
Interest	-	1,847	1,847	-	1,495
Total	<u>\$ 75,712</u>	<u>\$ 1,847</u>	<u>\$ 16,269</u>	<u>\$ 61,290</u>	<u>\$ 16,269</u>

Future Requirements:

	Fiscal Year Ended June 30,	Principal	Interest	Total	Interest Rate
	2024	\$ 14,774	\$ 1,495	\$ 16,269	2.44%
	2025	15,134	1,135	16,269	2.44%
	2026	15,503	766	16,269	2.44%
	2027	15,879	390	16,269	2.44%
Total		<u>\$ 61,290</u>	<u>\$ 3,786</u>	<u>\$ 65,076</u>	

CORBETT SCHOOL DISTRICT NO. 39

SCHEDULE OF LONG-TERM DEBT TRANSACTIONS

For the Fiscal Year Ended June 30, 2023

2022 Santander Financing

In December 2021, the District entered into an agreement with Santander Bank to finance the purchase of one 2023 Bluebird Bus, which serves as collateral for the debt, in the amount of \$129,898 with an interest rate of 2.58%.

Current Year Activity:

	Outstanding Balance July 1, 2022	New Issues and Interest Matured	Principal and Interest Retired	Outstanding Balance June 30, 2023	Due Within One Year
Principal	\$ 110,134	\$ -	\$ 17,110	\$ 93,024	\$ 17,652
Interest	-	2,939	2,939	-	2,397
Total	<u>\$ 110,134</u>	<u>\$ 2,939</u>	<u>\$ 20,049</u>	<u>\$ 93,024</u>	<u>\$ 20,049</u>

Future Requirements:

	Fiscal Year Ended June 30,	Principal	Interest	Total	Interest Rate
	2024	\$ 17,652	\$ 2,397	\$ 20,049	2.58%
	2025	18,107	1,942	20,049	2.58%
	2026	18,574	1,475	20,049	2.58%
	2027	19,053	996	20,049	0.00%
	2028	19,638	509	20,147	0.00%
Total		<u>\$ 93,024</u>	<u>\$ 7,319</u>	<u>\$ 100,343</u>	

CORBETT SCHOOL DISTRICT NO. 39

Oregon Department of Education Form 581-3211-C

For the Fiscal Year Ended June 30, 2023

SUPPLEMENTAL INFORMATION 2022-2023

Part A is needed for computing Oregon's full allocation for ESEA, Title 1 & other Federal Funds for Education

B. Energy Bills for Heating - All Funds:

Please enter your expenditures for electricity
& heating fuel, and water & sewage
for these Functions & Objects.

	Objects 325 & 326 & *327
Function 2540	\$ 291,120
Function 2550	\$ 50,097

C. Replacement of Equipment - General Fund:

Include all General Fund expenditures in Object 542, except for the following exclusions:

Exclude these functions:

- 1113,1122 & 1132 Extra-curricular Activities
- 1140 Pre-Kindergarten
- 1300 Continuing Education
- 1400 Summer School

Exclude these functions:

- 4150 Construction
- 2550 Pupil Transportation
- 3100 Food Service
- 3300 Community Services

\$	-
----	---

*Object code 327 (water and sewage) has been added to Part A to be included in the Function 2540 and 2550 totals.

Corbett School District
ODE Audit Revenue Summary
For the Year Ended June 30, 2023

Revenue from Local Sources	Fund 100	Fund 200	Fund 300	Fund 400
1110 Ad Valorem Taxes Levied by District	\$ 2,044,663	\$ -	\$ 384,102	\$ -
1190 Penalties and Interest on Taxes	2,716	-	(1,053)	-
1311 Regular Day School Tuition - From Individuals	128,479	-	-	-
1500 Earnings on Investments	110,750	-	6,301	25,969
1600 Food Service	-	81,600	-	-
1700 Extracurricular Activities	12,474	185,023	-	-
1910 Rentals	75	-	-	-
1920 Contributions and Donations From Private Sources	(5,112)	500	-	-
1990 Miscellaneous	205,304	31,536	-	-
Total Revenue from Local Sources	2,499,349	298,659	389,350	25,969

Revenue from Intermediate Sources	Fund 100	Fund 200	Fund 300	Fund 400
2102 General ESD Revenue	200,000	-	-	-
2199 Other Intermediate Sources	1,787	-	154	178
Total Revenue from Intermediate Sources	201,787	-	154	178

Revenue from State Sources	Fund 100	Fund 200	Fund 300	Fund 400
3101 State School Fund - General Support	10,068,068	-	-	-
3102 State School Fund - School Lunch Match	(2,915)	2,915	-	-
3103 Common School Fund	143,204	-	-	-
3104 State Managed County Timber	-	-	-	-
3106 State School Fund - Accrual	-	-	-	-
3199 Other Unrestricted Grants-in-Aid	-	-	-	-
3204 Driver Education	-	-	-	-
3222 State School Fund (SSF) Transportation Equipment	-	-	-	-
3299 Other Restricted Grants-in-Aid	868,352	868,641	-	2,726,672
3800 Revenue in Lieu of Taxes	-	-	-	-
3900 Revenue for/on Behalf of the District	-	-	-	-
Total Revenue from State Sources	11,076,708	871,556	-	2,726,672

Revenue from Federal Sources	Fund 100	Fund 200	Fund 300	Fund 400
4100 Unrestricted Revenue Direct From the Federal Government	(1,318)	-	-	-
4202 Medicaid Reimbursement for Eligible K-12 Expenses (Ages 5-21)	6,727	-	-	-
4500 Restricted Revenue From the Federal Government Through the State	72,062	471,854	-	-
4900 Revenue for/on Behalf of the District	-	157,127	-	-
Total Revenue from Federal Sources	77,471	628,981	-	-

Revenue from Other Sources	Fund 100	Fund 200	Fund 300	Fund 400
5100 Long Term Debt Financing Sources	-	429,683	-	-
5200 Interfund Transfers	-	53,340	-	-
5400 Resources - Beginning Fund Balance	3,658,985	223,237	912	3,352,159
Total Revenue from Other Sources	3,658,985	706,260	912	3,352,159

Grand Total	\$ 17,514,300	\$ 2,505,455	\$ 390,416	\$ 6,104,977
--------------------	----------------------	---------------------	-------------------	---------------------

Corbett School District
ODE Audit Expenditure Summary
For the Year Ended June 30, 2023

Fund: 100 General Fund

Instruction Expenditures

	Totals	Object 100	Object 200	Object 300	Object 400	Object 500	Object 600	Object 700
1111 Elementary, K-5 or K-6	\$ 2,912,145	\$ 1,847,041	\$ 974,785	\$ 24,703	\$ 65,081	\$ -	\$ 534	\$ -
1121 Middle/Junior High Programs	1,386,770	902,870	448,496	12,703	22,670	-	31	-
1122 Middle/Junior High School Extracurricular	120,220	84,015	30,190	642	5,223	-	151	-
1131 High School Programs	1,866,249	1,124,821	588,103	98,548	53,589	-	1,187	-
1132 High School Extracurricular	419,889	253,368	72,883	19,126	54,673	-	19,840	-
1140 Pre-Kindergarten Programs	4,259	-	-	-	2,589	1,670	-	-
1220 Restrictive Programs for Students with Disabilities	203,380	28,030	26,130	149,220	-	-	-	-
1250 Less Restrictive Programs for Students with Disabilities	1,385,179	680,228	384,413	256,222	30,405	-	33,910	-
1280 Alternative Education	285,845	187,060	80,423	17,843	519	-	-	-
1291 English Second Language Programs	117,579	72,489	37,685	7,316	89	-	-	-
1299 Other Programs	99,227	4,689	-	24,075	31,660	38,803	-	-
1400 Summer School Programs	13,590	(11,933)	11,738	12,169	1,617	-	-	-
Total Instruction Expenditures	8,814,333	5,172,679	2,654,846	622,567	268,114	40,473	55,653	-

Support Services Expenditures

2110 Attendance and Social Work Services	6,062	-	(1)	3,046	591	-	2,426	-
2120 Guidance Services	191,202	87,229	82,927	8,761	11,892	-	393	-
2130 Health Services	42,728	24,474	10,165	-	4,762	-	3,327	-
2150 Speech Pathology and Audiology Services	140	-	-	-	140	-	-	-
2160 Other Student Treatment Services	101,828	67,243	34,585	-	-	-	-	-
2210 Improvement of Instruction Services	199,205	107,933	37,125	9,830	43,923	-	394	-
2230 Assessment & Testing	43,316	146	11	-	43,159	-	-	-
2240 Instructional Staff Development	26,661	-	-	26,661	-	-	-	-
2310 Board of Education Services	256,082	-	35,910	24,523	1,653	-	193,996	-
2320 Executive Administration Services	523,133	306,259	126,647	53,441	19,872	-	16,914	-
2410 Office of the Principal Services	964,298	546,811	347,194	13,018	44,512	6,483	6,280	-
2520 Fiscal Services	192,413	52,786	82,887	38,886	3,599	-	14,255	-
2540 Operation and Maintenance of Plant Services	1,369,688	320,357	197,235	742,175	90,530	18,123	1,268	-
2550 Student Transportation Services	691,607	351,292	250,905	70,711	18,626	-	73	-
2570 Internal Services	72,463	-	-	49,150	22,423	-	890	-
2640 Staff Services	532,876	-	532,876	-	-	-	-	-
2660 Technology Services	240,788	77,282	45,026	33,442	75,100	-	9,939	-
Total Support Services Expenditures	5,454,489	1,941,812	1,783,492	1,073,644	380,782	24,606	250,153	-

Enterprise and Community Services Expenditures

3500 Custody and Care of Children Services	129,228	70,608	58,620	-	-	-	-	-
Total Enterprise and Community Services Expenditures	129,228	70,608	58,620	-	-	-	-	-

Other Uses Expenditures

5100 Debt Service	253,297	-	-	-	-	-	253,297	-
5200 Transfers of Funds	53,340	-	-	-	-	-	-	53,340
Total Other Uses Expenditures	306,637	-	-	-	-	-	253,297	53,340

General Fund Totals

\$ 14,704,687	\$ 7,185,099	\$ 4,496,959	\$ 1,696,210	\$ 648,896	\$ 65,080	\$ 559,104	\$ 53,340
----------------------	---------------------	---------------------	---------------------	-------------------	------------------	-------------------	------------------

Corbett School District
ODE Audit Expenditure Summary
For the Year Ended June 30, 2023

Fund: 200 Special Revenue Fund

Instruction Expenditures		Totals	Object 100	Object 200	Object 300	Object 400	Object 500	Object 600	Object 700
1121	Middle/Junior High Programs	\$ 481,700	\$ 314,858	\$ 166,842	\$ -	\$ -	\$ -	\$ -	\$ -
1122	Middle/Junior High School Extracurricular	43,210	-	-	-	43,210	-	-	-
1131	High School Programs	124,304	82,249	42,054	-	0	-	1	-
1132	High School Extracurricular	129,942	-	-	-	129,942	-	-	-
1250	Less Restrictive Programs for Students with Disabilities	173,092	123,864	32,352	-	16,876	-	-	-
1272	Title I	65,414	38,584	26,040	250	540	-	-	-
1280	Alternative Education	-	-	-	-	-	-	-	-
1299	Other Programs	591,801	235,821	80,915	269,213	5,852	-	-	-
Total Instruction Expenditures		1,609,463	795,376	348,203	269,463	196,420	-	1	-
Support Services Expenditures		Totals	Object 100	Object 200	Object 300	Object 400	Object 500	Object 600	Object 700
2120	Guidance Services	244,793	177,327	60,116	7,350	-	-	-	-
2140	Psychological Services	140,351	89,106	40,130	600	10,507	-	8	-
2210	Improvement of Instruction Services	2,751	-	-	2,249	502	-	-	-
2240	Instructional Staff Development	14,031	14,031	-	-	-	-	-	-
Total Support Services Expenditures		401,925	280,463	100,246	10,199	11,009	-	8	-
Enterprise and Community Services Expenditures		Totals	Object 100	Object 200	Object 300	Object 400	Object 500	Object 600	Object 700
3100	Food Services	350,272	98,661	66,281	36,753	147,077	-	1,500	-
Total Enterprise and Community Services Expenditures		350,272	98,661	66,281	36,753	147,077	-	1,500	-
Facilities Acquisition and Construction Expenditures		Totals	Object 100	Object 200	Object 300	Object 400	Object 500	Object 600	Object 700
4150	Building Acquisition, Construction, and Improvement Services	429,683	-	-	-	-	429,683	-	-
Total Facilities Acquisition and Construction Expenditures		429,683	-	-	-	-	429,683	-	-
Other Uses Expenditures		Totals	Object 100	Object 200	Object 300	Object 400	Object 500	Object 600	Object 700
5100	Debt Service	45,000	-	-	-	-	-	45,000	-
Total Other Uses Expenditures		45,000	-	-	-	-	-	45,000	-
Special Revenue Funds Totals		\$ 2,836,342	\$ 1,174,500	\$ 514,730	\$ 316,415	\$ 354,505	\$ 429,683	\$ 46,509	\$ -

Corbett School District
 ODE Audit Expenditure Summary
 For the Year Ended June 30, 2023

Fund: 300 Debt Service Funds

Other Uses Expenditures		Totals	Object 100	Object 200	Object 300	Object 400	Object 500	Object 600	Object 700
5100	Debt Service	\$ 380,219	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 380,219	\$ -
Total Other Uses Expenditures		380,219	-	-	-	-	-	380,219	-
Debt Service Funds Totals		\$ 380,219	\$ -	\$ 380,219	\$ -				

Corbett School District
 ODE Audit Expenditure Summary
 For the Year Ended June 30, 2023

Fund: 400 Capital Projects Fund

Facilities Acquisition and Construction Expenditures		Totals	Object 100	Object 200	Object 300	Object 400	Object 500	Object 600	Object 700
4150	Building Acquisition, Construction, and Improvement Services	\$ 2,869,440	\$ -	\$ -	\$ -	\$ -	\$ 2,869,440	\$ 0	\$ -
Total Facilities Acquisition and Construction Expenditures		2,869,440	-	-	-	-	2,869,440	0	-
Capital Projects Fund Totals		\$ 2,869,440	\$ -	\$ -	\$ -	\$ -	\$ 2,869,440	\$ 0	\$ -

REPORT ON LEGAL
AND OTHER
REGULATORY REQUIREMENTS

CORBETT SCHOOL DISTRICT NO. 39

INDEPENDENT AUDITOR'S REPORT REQUIRED BY OREGON STATE REGULATIONS

As of June 30, 2023

To the Governing Body of the Corbett School District No. 39
Corbett, Oregon

We have audited the basic financial statements of the Corbett School District No. 39 as of and for the year ended June 30, 2023 and have issued our report thereon dated October 31, 2024. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

Compliance

As part of obtaining reasonable assurance about whether the Corbett School District No. 39's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

- **Deposit of public funds with financial institutions (ORS Chapter 295).**
- **Indebtedness limitations, restrictions, and repayment.**
- **Budgets legally required (ORS Chapter 294).**
- **Insurance and fidelity bonds in force or required by law.**
- **Programs funded from outside sources.**
- **Authorized investment of surplus funds (ORS Chapter 294).**
- **Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).**
- **State school fund factors and calculation.**

In connection with our testing nothing came to our attention that caused us to believe the District was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations.

OAR 162-10-0230 Internal Control

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

This report is intended solely for the information and use of the Board of Directors and management of Corbett School District No. 39 and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.



Steve Tuchscherer, CPA
Umpqua Valley Financial
Roseburg, Oregon
October 31 2024

SINGLE AUDIT SECTION



**INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Directors
Corbett School District No. 39

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Corbett School District No. 39, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Corbett School District No. 39’s basic financial statements and have issued our report thereon dated October 31, 2023.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Corbett School District No. 39’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Corbett School District No. 39’s internal control. Accordingly, we do not express an opinion on the effectiveness of Corbett School District No. 39’s internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as described in the accompanying schedule of findings and questioned costs, we did identify certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies described in the accompanying schedule of findings and questioned costs as items 2023-001, 2023-002 and 2023-003, to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We did not identify any deficiencies as meeting the definition of significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Corbett School District No. 39's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and questioned costs as item 2023-004.

Corbett School District No. 39's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Corbett School District No. 39's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Steve Tuchscherer, CPA
Umpqua Valley Financial, LLC
Roseburg, Oregon
October 31, 2024



**INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Directors
Corbett School District No. 39

Report on Compliance for Each Major Federal Program

We have audited Corbett School District No. 39’s compliance with the types of compliance requirements described in the OMB *Circular Compliance Supplement* that could have a direct and material effect on each of Corbett School District No. 39’s major federal programs for the year ended June 30, 2023. Corbett School District No. 39’s major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

Management’s Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor’s Responsibility

Our responsibility is to express an opinion on compliance for each of Corbett School District No. 39’s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether non-compliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Corbett School District No. 39’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our qualified and unmodified opinions on compliance for major federal programs. However, our audit does not provide a legal determination of Corbett School District No. 39’s compliance.

Basis for Qualified Opinion on Education Stabilization Fund Program

As described in the accompanying schedule of findings and questioned costs, Corbett School District No. 39 did not comply with requirements regarding 84.425 Education Stabilization Fund as described in finding numbers 2023-004 Accounting for Grants, Schedule of Expenditures of Federal Awards, and Fiscal Management. Compliance with such requirements is necessary, in our opinion, for the Corbett School District No. 39 to comply with the requirements applicable to that program.

Qualified Opinion on Education Stabilization Fund Program

In our opinion, except for the noncompliance described in the Basis for Qualified Opinion paragraph, Corbett School District No. 39 complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on the Education Stabilization Fund Program for the year ended June 30, 2023.

Other Matters

Corbett School District No. 39's response to the noncompliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Corbett School District No. 39's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control over Compliance

The management of Corbett School District No. 39 is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit, we considered Corbett School District No. 39's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Corbett School District No. 39's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as discussed below, we did identify certain deficiencies in internal control over compliance that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as items 2023-004 - Accounting for Grants, Schedule of Expenditures of Federal Awards, and Fiscal Management to be material weaknesses.

A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We did not identify any deficiencies as meeting the definition of significant deficiencies.

Corbett School District No. 39's response to the internal control over compliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Corbett School District No. 39's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Steve Tuchscherer, CPA
Umpqua Valley Financial, LLC
Roseburg, Oregon
October 31, 2024

CORBETT SCHOOL DISTRICT NO.39
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended June 30, 2023

Federal Grantor/Pass Through Grantor/ Program Title	Assistance Listing (AL) #		Federal Program Name	Cluster Name	Federal Assistance Listing Number	Grant Period	Expenditures
	Federal Awarding Agency Prefix	AL Three- Digit Extension					
U.S. DEPARTMENT OF EDUCATION							
Passed Through Oregon Department of Education:							
Title IA - State of Oregon	84	010			84.010	2022-23	\$ 65,414
Total Title I							65,414
Title II-A Teacher Quality	84	367			84.367	2022-23	14,031
Title II-A Teacher Quality	84	367			84.367	2021-22	10,510
Total Title II-A							24,541
Title IVA - Student Support and Academic Enrichment	84	424			84.424	2022-23	10,763
Title IVA - Student Support and Academic Enrichment	84	424			84.424	2021-22	8,000
Total Rural Education							18,763
Elementary & Secondary School Emergency Relief, II	84	425	Elementary and Secondary School Emergency Relief Fund	Educational Stabilization Fund	84.425	2019-23	257,085
Elementary & Secondary School Emergency Relief, III	84	425	Governor's Emergency Education Relief Fund	Educational Stabilization Fund	84.425	2020-24	355,241
Total Educational Stabilization Fund							612,326
IDEA - Special Education Grants to States(Part B Sec.611)	84	027			84.027	2022-23	156,216
IDEA - Special Education Grants to States(Part B Sec.619)	84	027			84.027	2022-23	-
IDEA - Equipment and Supplies Grant	84	027			84.027	2022-23	16,432
Total IDEA							172,648
Lead Testing of Drinking Water for Schools	66	444			66.444	2021-22	8,400
Total Passed through Oregon Department of Education							\$ 902,092
Passed through Education Service District:							
Medicaid SBHS Reimbursement	84	196			84.196	2022-23	6,727
Total Passed through Education Service District							\$ 6,727
Total U.S. Department of Education							\$ 908,818
DEPARTMENT OF HEALTH AND HUMAN SERVICES							
Youth Transition Program, Rehabilitation Vocational Srves	84	126			84.126	2021-22	-
Youth Transition Program, Rehabilitation Vocational Srves	84	126			84.126	2022-23	66,539
Total Department of Health and Human Services							\$ 66,539
SBMH Grant-Received Directly							
Received Directly							
Title IV ESEA	84	184H			84.184H	2022-23	\$ 198,931
Total SBMH Grant- Received Directly							\$ 198,931
U.S. DEPARTMENT OF AGRICULTURE							
Passed Through Oregon Department of Education:							
National School Lunch - Lunch	10	555			10.555	2022-23	\$ 95,868
National School Lunch - Breakfast	10	553			10.553	2022-23	8,667
Commodities Supplemental Food Program	10	565			10.565	2022-23	17,864
CNP Supply Chain Assistance	10	555			10.555	2022-23	26,137
Total National School Lunch Program							148,536
Total U.S. Department of Agriculture							\$ 148,536
TOTALS							\$ 1,322,824

This schedule is prepared using the modified accrual basis of accounting.

CORBETT SCHOOL DISTRICT NO. 39, OREGON

Notes to the Schedule of Expenditures of Federal Awards

For the Year Ended June 30, 2023

NOTE 1 – BASIS OF PRESENTATION

The accompanying schedule of federal awards (the “Schedule”) includes the federal award activity of Corbett School District No. 39 under programs of the federal government for the year ended June 30, 2023. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Corbett School District No. 39, it is not intended to and does not present the financial position, changes in net assets, or cash flows of Corbett School District No. 39.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

NOTE 3 – INDIRECT COSTS RATE

Corbett School District No. 39 has elected to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance. The district did not charge indirect costs to federal grants.

CORBETT SCHOOL DISTRICT NO. 39, OREGON

Schedule of Findings and Questioned Costs

For the Year Ended June 30, 2023

Section I - Summary of Auditor's Results	
<u>Financial Statements</u>	
Type of auditor's report issued in accordance with GAAP (unmodified, qualified, adverse, or disclaimer):	<u>Qualified</u>
Internal Control over financial reporting:	
Material Weaknesses identified?	<u>Yes</u>
Significant deficiencies identified?	<u>No</u>
Non-compliance material to financial statements noted?	<u>No</u>
<u>Federal Awards</u>	
Internal Control over major federal programs:	
Material Weaknesses identified?	<u>Yes</u>
Significant deficiencies identified?	<u>No</u>
Type of auditor's report issued on compliance for major programs (unmodified, qualified, adverse, or disclaimer):	<u>Qualified</u>
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	<u>Yes</u>
<u>Identification of major programs:</u>	
Assistance Listing (CFDA) Number(s)	Name of Federal Program of Cluster
84.425	Education Stabilization Fund
Dollar threshold used to distinguish between type A and type B programs:	\$ 750,000
Auditee qualified as low-risk auditee?	<u>No</u>

Section II—Financial Statements Findings

This part of the Schedule of Findings and Questioned Costs presents audit findings classified as material weaknesses, significant deficiencies and material noncompliance that are related to the financial statements and are required to be reported in accordance with *Government Auditing Standards*.

Each finding has one of the following designations:

Material Weakness – A deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that material misstatement of the district’s financial statements will not be prevented, or detected and corrected on a timely basis.

Significant Deficiency – A deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Material Noncompliance – Matters coming to the auditor’s attention relating to the district’s compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of the financial statement amounts.

Finding 2023-001 – Fiscal Management System, Strengthen Controls over Payroll-related Financial Reporting (Material Weakness)

Criteria: Management is responsible for establishing and maintaining effective internal control over financial reporting. Internal controls should allow management or employees in the normal course of performing their assigned functions to prevent or detect material misstatements in the financial reporting.

The Internal Control – Integrated Framework, published by the Committee of Sponsoring Organizations of the Treadway Commission (COSO) and the U.S. Government Accountability Office Standards for Internal Control in the Federal Government specify that a satisfactory control environment is only effective when there are adequate control activities in place. Effective control activities dictate, among other things, that a review is performed to verify the accuracy and completeness of financial information reported.

Condition: Internal controls that should have been designed and implemented for payroll processing procedures failed to prevent or detect and correct reporting errors.

Cause: Payroll system amounts for monthly accruals were not adequately updated. Additionally, monitoring of those procedures and reconciliation of payroll liabilities did not occur on a timely or regular basis.

Effect or Potential Effect: Payroll liabilities and related payroll expenditures were misstated.

Questioned Cost: No

Context: By not adequately updating the accrual amounts for health insurance costs, payroll benefit expenditures and the related liabilities were under-reported. Weak procedural and monitoring controls resulted in misstated financial data that was presented for audit. Inadequate reconciliations of payroll liabilities were provided to the auditor only after issuance of the financial statements.

Repeat of a Prior-Year Finding: Yes

Recommendation: Improvements should be made regarding design and implementation of payroll procedures, including monitoring of those procedures to ensure they are operating adequately and on a timely basis to reduce the risk of material misstatements to an acceptable level.

District’s Response: The District acknowledges the deficiencies and its desire to make necessary internal control improvements.

Corrective Action Plan: The District has updated control procedures and is now completing regular payroll liability reconciliations by a qualified reviewer.

Planned Implementation Date: In progress.

Responsible Person: District Business Manager

Finding 2023-002 – Fiscal Management System, Strengthen Controls over Financial Reporting – IT Systems (Material Weakness)

Criteria: Management is responsible for establishing and maintaining effective internal control over financial reporting. Internal controls should allow management or employees in the normal course of performing their assigned functions to prevent or detect material misstatements in the financial reporting of all district funds.

The Internal Control – Integrated Framework, published by the Committee of Sponsoring Organizations of the Treadway Commission (COSO) and the U.S. Government Accountability Office Standards for Internal Control in the Federal Government specify that a satisfactory control environment is only effective when there are adequate control activities in place. Effective control activities dictate, among other things, that a review is performed to verify the accuracy and completeness of financial information reported.

Condition: Ineffective information technology system controls over financial reporting exist, particularly accounting for grant expenditures.

Cause: The District uses accounting software that does not allow for inclusion of account codes that distinguish between the expenditures for the numerous grants received, without creating function codes that complicates reporting.

Effect or Potential Effect: Without adequate accounting software, financial reporting, particularly for grant accounting, results in increased potential for erroneous grant reporting and financial statements. Compiling accounting data using the existing system and information resulted in the untimely recognition of the need for corrective journal entries. This resulted in delays in providing completed reports for audit, and also potentially for grant reporting throughout the fiscal year.

Questioned Cost: No

Context: The District’s accounting software does not have the capacity for adequate account code numbers, based on the current demands for financial information.

Repeat of a Prior-Year Finding: No

Recommendation: The District should select accounting software that provides adequate systems to meet current demands for reporting.

District’s Response: The District acknowledges the deficiencies.

Corrective Action Plan: The District will consider the acquisition and use of a different accounting system.

Planned Implementation Date: November 1, 2024

Responsible Person: District Business Manager

Finding 2023-003 – Fiscal Management System, Ensure Compliance with Federal Regulations Over Accounting Systems (Material Weakness)

Criteria: Management is responsible for establishing and maintaining effective internal control over financial reporting. Internal controls should allow management or employees in the normal course of performing their assigned functions to prevent or detect material misstatements in the financial reporting of all district funds.

The Internal Control – Integrated Framework, published by the Committee of Sponsoring Organizations of the Treadway Commission (COSO) and the U.S. Government Accountability Office Standards for Internal Control in the Federal Government specify that a satisfactory control environment is only effective when there are adequate control activities in place. Effective control activities dictate that a review is performed to verify the accuracy and completeness of financial information reported. A federal grant activity schedule captures amounts that must be accurate and complete in order to ensure the accuracy of the financial and federal information reported on such schedule to verify the accuracy and completeness of financial information reported.

Condition: Internal controls to prevent or detect and correct accounting entries for grant revenues and expenditures were weak or nonexistent. Corrective journal entries when made, were made untimely.

Cause: The District relied on individuals with insufficient training or support to record activities timely and accurately. The accounting records were retroactively revised for federal award and other reporting purposes, but late in the fiscal year or well after the fiscal year. District management did not have sufficient training or monitoring policies to recognize and correct the deficiency. prepared or recorded inaccurately throughout the year.

Effect or Potential Effect: Failure to accurately record transactions timely into the general ledger for Corbett School District No. 39, resulted in, or may have resulted in transactions not being properly reported in the district’s financial statements and other critical reports including grant compliance reports. The potential for incorrect financial reporting, and untimely results, with the inability to rely on the general ledger for correct and timely information, may also cause misstatement of financial statements, and inappropriate reporting of federal awards.

Questioned Cost: No

Context: Due to improper recording of financial activity, and lack of timely corrective entries, numerous restatements of the general ledger were necessary for proper reporting of grants for the financial statements and the Schedule of Federal Awards.

Repeat of a Prior-Year Finding: No.

Recommendation: We recommend that Corbett School District No. 39 implement accounting staff training programs, or engage staff and consultants with sufficient time and skills, in order to enhance the District’s abilities to develop and implement appropriate policies and procedures for accurately recording transactions, including federal award revenues and expenditures.

District's Response: The District concurs with the recommendation.

Corrective Action Plan: The District will provide training and additional staff or other support in order to devise and implement appropriate policies and procedures for accurately recording all financial transactions, including federal award revenues and expenditures. Additional internal control policies will be adopted and procedures implemented as on-going improvement efforts are made.

Planned Implementation Date: November 1, 2024

Responsible Person: District Business Manager

Section III—Findings and Questioned Costs for Federal Awards

This part of the Schedule of Findings and Questioned Costs presents audit findings required to be reported by *OMB uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards 2 CFR 200*.

Each finding has one of the following designations:

Material Weakness – *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material non-compliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected on a timely basis.

Significant Deficiency – *A significant deficiency in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Material Noncompliance – Conditions representing noncompliance with the provisions of laws, regulations, contracts or grant agreements, that in the auditor’s judgment have a direct and material effect on a major federal program.

Immaterial Noncompliance – Conditions representing noncompliance with the provisions of laws, regulations, contracts or grant agreements, that do not have a direct and material effect on a major federal program.

Finding 2023-004 - Accounting for Grants, Schedule of Expenditures of Federal Awards, and Fiscal Management (Material Weakness)

CFDA Title and Number 84.425 Education Stabilization Fund
Name of Federal Agency: U.S. Department of Education

Criteria: CFR Part 200.508, CFR Part 200.510, Auditee Responsibilities state that the auditee must prepare the Schedule of Expenditures of Federal Awards, which must list individual Federal awards by Federal Agency, including the total Federal awards expended, name of the pass-through entity, CFDA number, and total amount provided to subrecipients. The information contained in the Schedule of Expenditures of Federal Awards should be derived from and relate directly to the underlying accounting and other records used to prepare the financial statements.

Condition: The Schedule of Expenditures of Federal Awards (SEFA) was presented for audit with values that were not reconciled with the general ledger.

Cause: The District relied on individuals with insufficient training or support to prepare the SEFA and ensure that it was reconciled with general ledger amounts. District management did not have sufficient training or monitoring policies to recognize and correct the deficiency.

Effect or Potential Effect: Errors in recording and reporting of revenues and expenditures of federal awards may not be detected and/or corrected. Because the Auditee’s SEFA that was presented for audit was completed incorrectly, and not reconciled to the general ledger, the SEFA was materially misstated, prior to auditors’ correction recommendations.

Questioned Cost: No

Context: Lack of adequate controls over the Schedule of Expenditures of Federal Awards and related accounting resulted in the following:

- SEFA was originally presented for auditors with incorrect information.
- Inadequate reconciliation between federal expenditures reported on the GL and the SEFA was presented.

Repeat of a Prior-Year Finding: No

Recommendation: We recommend that the District establish policies and procedures to ensure that all Federal awards are identified and reported accurately on future SEFAs. Internal controls should be designed to prevent, detect, or correct errors in a timely manner by performing periodic reconciliations of the SEFA information to the general ledger throughout the fiscal year. The District should provide appropriate training to staff who are assigned to prepare and review the SEFA.

District's Response: The District acknowledges the deficiencies.

Corrective Action Plan: The District will establish policies and procedures to ensure that all Federal awards are identified and reported accurately on future SEFAs.

Planned Implementation Date: November 1, 2024

Responsible Person: District Business Manager

Section IV—Summary Schedule of Prior Audit Findings

This part of the Schedule of Findings and Questioned Costs presents audit findings required to be reported by *OMB uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards 2 CFR 200*.

Each finding has one of the following designations:

Material Weakness – A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material non-compliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected on a timely basis.

Significant Deficiency – A *significant deficiency in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Material Noncompliance – Conditions representing noncompliance with the provisions of laws, regulations, contracts or grant agreements, that in the auditor's judgment have a direct and material effect on a major federal program.

Immaterial Noncompliance – Conditions representing noncompliance with the provisions of laws, regulations, contracts or grant agreements, that do not have a direct and material effect on a major federal program.

Finding 2022-001 – Material Weakness – Capital asset and accrued payroll reconciliations

Condition: A lack of complete and timely reconciliations, considered to be material weakness in controls over financial reporting, was identified. The District should implement policies and procedures to ensure complete and timely reconciliations are performed to prevent or detect and correct a material misstatement.

Repeat of a Prior-Year Finding: No.

Status: It was determined capital asset and accrued payroll reconciliations should take place quarterly. Progress was made toward goal

Corrective Action Plan: District will review the capital asset reporting methodology and payroll liability reconciliation process.

Finding 2022-002 – Significant Deficiency – Student Activities Recordkeeping

A lack of controls over the receipt and tracking of student activity funds considered to be a significant deficiency in controls over financial reporting, was identified. The District should implement policies and procedures over the receipt and tracking of student activity funds to prevent or detect and correct a material misstatement.

Repeat of a Prior-Year Finding: No.

Status: Improvements in internal controls are on-going. Potential to merge Student Activity accounting with District accounting system is likely if new District accounting system is obtained.

Corrective Action Plan: The District acknowledges some risk inherent in maintaining its student activity bookkeeping outside of BusinessPlus, in the SchoolBooks system, and would rate this a low risk, conventionally undertaken by school districts. The risk is mitigated by monthly activity reports to each budget-holder, allowing the timely resolution of questions on erroneous or missing items, and by daily reporting on cash account balance maintained by the Business Manager. Budget-holders are asked to provide evidence of review of the monthly reports and the Business Manager is copied on the monthly reports. The District has developed Cash Handling Guidelines and a Cash Counting Template that is shared with school event organizers. The District will continue to monitor internal controls best practices and apply separation of duty principals whenever possible. No further action shall be taken.

Finding 2022-003 – Material Weakness – Eligibility Determination

A material weakness in controls over compliance was identified for controls over compliance requirement E from the 2022 Office of Management and Budget (OMB) Compliance Supplement. Controls over eligibility determinations were found not to be implemented. The District should develop and implement policies and procedures to ensure that all eligibility determinations are reviewed in a timely manner and documented appropriately.

Repeat of a Prior-Year Finding: No.

Status: Superintendent reviews eligibility determinations.

Corrective Action Plan: The District will develop procedures to ensure all eligibility determinations are reviewed timely and documented appropriately by an administrator.

Finding 2022-004 – Material Weakness – Federal Vendor Status Check

A material weakness in controls over compliance was identified for controls over compliance requirement I(b) from the 2022 Office of Management and Budget (OMB) Compliance Supplement. Controls over suspension and debarment determinations were found not to be implemented. The District should develop and implement policies and procedures to ensure that all suspension and debarment determinations are reviewed in a timely manner and documented appropriately.

Repeat of a Prior-Year Finding: No.

Status: Protocols have been established to use SAM.gov to ensure vendors receiving federal funds are qualified prior to expenses being incurred.

Corrective Action Plan: The District is implementing new protocols to ensure vendors receiving federal dollars are appropriately vetted for suspension or debarment, using SAM.gov.

Finding 2022-005 – Material Weakness – Evidence of Review Needed

A material weakness in controls over compliance was identified for controls over compliance requirement L from the 2022 Office of Management and Budget (OMB) Compliance Supplement. Controls over reporting were found not to be implemented. The District should develop and implement policies and procedures to ensure that all monthly reimbursement reports are reviewed in a timely manner and documented appropriately.

Repeat of a Prior-Year Finding: No.

Status: Monthly meal reimbursement reports are reviewed by the Deputy Clerk.

Corrective Action Plan: The District will implement internal controls to address the need for additional oversight of monthly meal reimbursement reports.

Finding 2022-006 – Material Weakness – Eligibility Verification Review

A material weakness in controls over compliance was identified for controls over compliance requirement N.1 from the 2022 Office of Management and Budget (OMB) Compliance Supplement. Controls over eligibility verification were found not to be implemented. The District should develop and implement policies and procedures to ensure that all eligibility verifications are review in a timely manner and documented appropriately.

Repeat of a Prior-Year Finding: No.

Status: Superintendent reviews eligibility verification.

Corrective Action Plan: The District will develop procedures to ensure all eligibility verifications are reviewed timely by an administrator and documented appropriately.

Finding 2022-007 – Instance of Noncompliance – Procurement Policy

An instance of noncompliance was identified over compliance requirement 1(a) from the 2022 Office of Management and Budget (OMB) Compliance Supplement. The District does not have a documented procurement policy. The District should develop and implement a formal procurement policy consistent with Federal, State, and local laws and regulations.

Repeat of a Prior-Year Finding: No.

Status: Procurement Policy updates are currently scheduled to be made.

Corrective Action Plan: The District will undertake a review of best practices regarding procurement policy and will advance resulting recommendations.

Finding 2022-008 – Instance of Noncompliance – Meal County Tally

An instance of noncompliance was identified over compliance requirement L from the 2022 Office of Management and Budget (OMB) Compliance Supplement. Recordkeeping of the daily supporting documentation for the monthly claims was found to not be in compliance with federal requirements. The District should develop and implement policies and procedures to ensure that all original daily meal counts and tallies used to support reimbursement reports are maintained for the appropriate amount of time.

Repeat of a Prior-Year Finding: No.

Status: Daily meal counts and tallies are systematically maintained.

Corrective Action Plan: The District will review, develop and implement procedures to provide the required reporting.

DEREK FIALKIEWICZ, Ed.D.
 Superintendent
 ROBIN LINDEEN-BLAKELEY
 Deputy Clerk/ HR Lead



35800 E. Historic Columbia River Highway
 Corbett, Oregon 97019-9629

Administration Office 503-261-4200
 Grade School 503-261-4236
 Middle/High School 503-261-4226
 CAPS 503-261-4294
 Fax 503-695-3641

**CORBETT SCHOOL DISTRICT
 NO. 39**

**Budget Calendar
 July 1, 2024 to June 30, 2025**

Board of Directors Meeting July 17, 2024

- √ Board Appoints Budget Officer

Board of Directors Meeting November 20, 2024

- √ Board Considers 2024-2025 Budget Calendar for 2025-2026 Budget

Staff and Community Input Sessions December 5 through December 19, 2024

- √ Staff Input
- √ Community Input
- √ **Video and Input Survey available on District website**

Budget Priorities Board Work Session January 8, 2025

Board Adoption of 2025-2026 Budget Priorities January 15, 2025

Publish 1st Notice of Budget Committee Meetings March 12, 2025

- √ 5 to 30 Days Before the 1st Meeting

Budget Workshop Training March 19, 2025

Publish 2nd Notice of Budget Committee Meetings March 19, 2025

- √ 5 to 30 Days Before the 2nd Meeting

Proposed Budget to Tax Supervising & Conservation Commission (TSCC) March 26, 2025

Proposed Budget Published April 2, 2025

1st Budget Committee Meeting April 9, 2025

- √ Appoint Presiding Officer
- √ Receive Budget Message
- √ Receive Proposed Budget Document and Discuss Relevant Changes
- √ Receive Public Testimony
- √ Respond to Questions from Budget Committee
- √ Budget Committee Deliberations (if ready)
- √ Budget approval and resolution approving the permanent tax rate imposing and categorizing taxes (if ready)

2nd Budget Committee Meeting (if needed) April 16, 2025

- √ Respond to Questions from First Meeting
- √ Receive Public Testimony
- √ Budget Committee Deliberations (if ready)
- √ Budget approval and resolution approving the permanent tax rate imposing and categorizing taxes (if ready)

DEREK FIALKIEWICZ, Ed.D.
Superintendent
ROBIN LINDEEN-BLAKELEY
Deputy Clerk/ HR Lead



35800 E. Historic Columbia River Highway
Corbett, Oregon 97019-9629

Administration Office 503-261-4200
Grade School 503-261-4236
Middle/High School 503-261-4226
CAPS 503-261-4294
Fax 503-695-3641

CORBETT SCHOOL DISTRICT NO. 39

Possible 3rd Budget Committee Meeting (if needed) April 23, 2025

- √ Respond to Questions from Second Meeting
- √ Budget Committee Deliberations
- √ Budget approval and resolution approving the permanent tax rate imposing and categorizing taxes

Approved Budget submitted to TSCC May 15, 2025

Publish Notice of Budget Hearing (only once) May 21, 2025

- √ 5 to 30 Days Before the Hearing
- √ Publish Financial Summaries

Board of Directors Meeting - Conduct Budget Hearing June 18, 2025

- √ Conducted by School Board
- √ Open to Public
- √ Run Budget Hearing Concurrent with Board Meeting

Board of Directors Meeting - Enact Resolutions June 18, 2025

- √ Adopt Budget, Authorize Appropriations & Impose and Categorize Taxes
- √ Amend 2024-2025 Appropriations (if necessary)

Submit Tax Certification Documents July 15, 2025

- √ To County Assessor Office for Certification of Tax Levy
- √ File Budget Document with County Recorder, TSCC and Designated Agencies

Swimming
Jeremy Schmidt

OHSET

Amanda Tackett

Boys Basketball

Eric Windust

Steve Merrill

Justin Isaacson

Erik Foster

Girls Basketball

Bill Schimel

Steve Fancher

Aaron Holwege

HS Wrestling

198

David VanHorn

Dan Hunter

MS Boys Basketball

Greg Noles

Jeremy Cummings

MS Girls Basketball

Jeremy Cummings

MS Wrestling

David Rau