

AGENDA	CORBETT SCHOOL DISTRICT PUBLIC HEARING 2024-25 BUDGET/REGULAR SCHOOL BOARD MEETING CMS at Woodard Rd and via ZOOM/Owl 31520 E Woodard Rd Troutdale, OR 97060	7:00 PM Wednesday, June 12, 2024
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1. Preliminary Business
  - Hybrid meeting:
  - In person at the MPB / Board Room
  - Please click the link below to join the webinar via ZOOM/OWL:
  - <https://us02web.zoom.us/j/86432510383>
  - Or iPhone one-tap :
  - US: +16699006833,,86432510383# or +12532158782,,86432510383#
  - Or Telephone:
  - Dial(for higher quality, dial a number based on your current location):
  - US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799
  - Webinar ID: 864 3251 0383
  - International numbers available: <https://us02web.zoom.us/j/86432510383>
  - 1. Call to Order
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1. <b>RESOLUTION NO. 6.148-24 - RESOLVED</b> that the Board approve the Northwest Control Company, Inc. proposal for server software N4 upgrade and a continued agreement similar to that in 2022 as attached in the Board packet.	<b>78</b>
2. <b>RESOLUTION NO. 6.149-24 - RESOLVED</b> that the Board consider EPA and PGE Summary awards with recommendation for approval of the purchase of one electric school bus in consideration of attachments in the Board packet.	<b>95</b>
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a.	
b.	
23. ADJOURNMENT	

# Minutes of Budget Committee Meeting

## Budget Committee and Board Approved \_\_\_\_\_

### Corbett School District

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A hybrid Budget Committee Meeting of the Board of Trustees and Budget Committee of Corbett School District was held Wednesday, April 24, 2024, beginning at 7:00 PM in the gym/Board Room of the Corbett Middle School and via ZOOM-Owl. Board Members present in person were Bob Buttke; David Granberg; Michelle Vo; Leah Fredericks and Ben Byers. Board Members Todd Mickalson and Dylan Rickert were online. Budget Committee members present in person were Rebecca Stewart, Vice Presiding Officer; Patrick Murphy; Todd Redfern; Amy Ciecko; Dirk Iwata-Reuyl and Krystina Robison. Budget Committee Member Brad Garrett, participated virtually. Also present in person were Derek Fialkiewicz, Ed.D., Superintendent; Brie Windust, Business Office Assistant/ZOOM Moderator; Jeanne Swift, Assistant Superintendent/Student Services Director and Robin Lindeen-Blakeley, Deputy Clerk/HR Lead. Cindy Duley, Business Manager, was present online. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

#### 1. CALL TO ORDER

Rebecca Stewart, Vice Presiding Officer, called the meeting to order at 7:04 p.m.

There were approximately four participants.

[https://policy.osba.org/corbett/D/DB\\_DBA\\_DBD%20D1.PDF](https://policy.osba.org/corbett/D/DB_DBA_DBD%20D1.PDF)

#### 2. REVIEW ANDACCEPT AGENDA

Hearing no objection, Ms. Stewart announced the agenda OK as written.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

#### 3. APPROVAL OF MINUTES

Budget Committee Meeting April 10, 2024

<https://policy.osba.org/corbett/AB/BDDG%20D1.PDF>

#### **Attachments:** (1)

Brad Garrett moved and Michelle Vo seconded the approval of the minutes. The vote was approved unanimously.

#### 4. BUDGET REVIEW

Proposed Budget

Review/discussion on any changes identified through budget committee questions on April 10 or 17 or those arising from our internal review of the proposed document

Dr. Fialkiewicz noted that he was misinformed about insurance dollars. The estimate is included in the Revenue (RV). Ending Fund Balance (EFB) for the General Fund (GF) goes from \$600,000.00 to \$900,000.00, or about 6%.

Dr. Fialkiewicz introduced Ms. Duley to talk about changes.

Ms. Duley pointed to the tick list of items in the budget agenda packet and explained each of the 11. The Contingency goes from \$300,000.00 to \$213,144.00 and the EFB in the GF to +\$977,672.00.

Dr. Fialkiewicz addressed the questions from Patrick Murphy about the extra-curricular funds budget for 2023-24. Ms. Duley sent him a spreadsheet showing approximately \$235,000.00 in coaching stipends and about \$100,000.00 for staff stipends like band, orchestra, yearbook, etc. Non-payables cost about \$86,000.00, i.e. supplies, etc.

Budget Committee/Board discussion predicated throughout these minutes to reciprocate administrative remarks following.

Dr. Fialkiewicz stated that salaries are budgeted separately from extra duty stipends. The Tan borrowing is temporary and would pay back in December, so not in the budget.

Ms. Duley said that we could look at modeling it in the adopted budget. Debt will be issued on June 4, so outside of this approved document. The cost of issuance is part of this 2023-24 budget. There are about six more days to finalize, so could put in a representative number. There will be cash receipts and will book the debt, as timing of financing is set.

Dr. Fialkiewicz pointed to page 29 of the document with FTE's by Fund, with breakdowns of staff. Shortfall in 2022-23 ESSER funds rolled over into 2023-24.

Ms. Swift and Ms. Lindeen-Blakeley talked about the importance of Holly Elvins-Dearixon, .2 FTE for auditing SPED and doing State reporting.

Dr. Fialkiewicz spoke about the constant cross-training to work on during the next year. He spoke about page 31 6000 Contingencies, the line item. As an example, it could be used for placement of a special needs student.

Ms. Duley said that accounting convention for true ups in June 23-24 transfers out of Contingency where needed, depending on the State School Fund (SSF) numbers. It is an estimate, but best to build out items we are aware of. There are cyclical licenses in every 1, 2 or 3 year renewals.

Dr. Fialkiewicz mentioned page 37 Federal Grant for SBMH or Drive Change Fund electric grant. He thanked the detail oriented budget committee that has helped him understand and create a better document. He is glad we are not having to cut a huge percentage of staff like those in WA and some around our State. We are putting structures in place and rebounding from the ESSER cliff and winter storms, hoping to reverse the trend of lesser EFB in a couple of years. We are trying to keep our students here, so offering options and working on facility upgrades.

Ms. Duley projected a 6.5% EFB.

Dr. Fialkiewicz mentioned the next State legislators may put 10% cap on EFB.

Ms. Duley noted Resources on page 30 1311 Tuition – childcare program came to an end.

Dr. Fialkiewicz mentioned page 31, EFB for all Funds in the last three years have increased. On page 34 EFB for Adopted budget GF about \$742,000.00 but for Projected Actual for 2023-24, discrepancy with approximate additional \$150,000.00 for bond money that wasn't spent out yet.

Reminder from Brad Garrett regarding projected enrollment numbers for classification in OSAA and that students are dollars. Three-year average used for placement calculations, with fluctuations for smaller schools. Remind families of Free & Reduced applications.

Dr. Fialkiewicz said we look at grades 9, 10 and 11 yearly. He will keep board apprised of numbers.

<https://policy.osba.org/corbett/D/DBD%20D1.PDF>

**Attachments:** (2)

5. BUDGET COMMITTEE DISCUSSION – As covered under item 4.

6. AUDIENCE COMMENTS – None at this meeting.

<https://policy.osba.org/corbett/D/DBEA%20D1.PDF>

7. Approval/Recommendations      Action Item

Budget Committee Vice Presiding Chair Stewart asked if folks were ready after the revisions.

Dr. Fialkiewicz believed this is current years' budget or if needed, can be changed at budget adoption.

Motions for Resolution 7.1 and 7.2 as attached in the Board packet.

Brad Garrett read aloud Resolution 7.1, Approval of the Proposed 2024-2025 Budget as amended, totaling \$19,841,917.00 and Todd Mickalson seconded.

The vote of the Board/Budget Committee was 14-0.

Board/Budget discussion.

Dr. Fialkiewicz explained these resolutions done for generating state property taxes and setting G.O. Bond rates to pay off debt.

Brad Garrett moved Resolution 7.2, Approval of the Ad Valorem Property Tax Rate and G.O. Bond levy payments and Todd Mickalson seconded.

The vote of the Board/Budget Committee was 14-0.

<https://policy.osba.org/corbett/D/DBEA%20D1.PDF>

**Attachments:** (1)

7.1. Next Meetings: Wednesday, May 1 if necessary – not necessary.

Wednesday, June 12, 2024, Public Hearing on the Budget

All meetings at 7:00 p.m. hybrid - in person or via ZOOM-Owl at CMS,

Woodard Rd. – Budget Committee there would be nice.

**Attachments:** (1)

8. ADJOURNMENT – The Budget Committee was adjourned at 8:16 p.m.

Minutes budget 42424

# Minutes of Budget Committee Meeting

## Budget Committee and Board Approved \_\_\_\_\_

### Corbett School District

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A virtual Budget Committee Meeting of the Board of Trustees and Budget Committee of Corbett School District was held Thursday, May 30, 2024, beginning at 2:00 PM. Board members present were Bob Buttke; David Granberg; Leah Fredericks; Ben Byers; Todd Mickalson and Dylan Rickert. Board member Michelle Vo had an excused absence. Budget Committee members present were Rebecca Stewart, Vice Presiding Officer; Patrick Murphy; Dirk Iwata-Reuyl; Krystina Robison and Brad Garrett, Presiding Officer. Budget Committee members Todd Redfern and Amy Ciecko had excused absences. Also present were Derek Fialkiewicz, Ed.D., Superintendent; Brie Windust, Business Office Assistant/ZOOM Moderator; Robin Lindeen-Blakeley, Deputy Clerk/HR Lead and Cindy Duley, Business Manager. Jeanne Swift, Assistant Superintendent/Student Services Director had an excused absence. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

#### 1. CALL TO ORDER

Brad Garrett, Presiding Officer, called the meeting to order at 2:02 p.m. There were approximately four participants.

[https://policy.osba.org/corbett/D/DB\\_DBA\\_DBD%20D1.PDF](https://policy.osba.org/corbett/D/DB_DBA_DBD%20D1.PDF)

#### 2. REVIEW AND ACCEPT AGENDA

Todd Mickalson moved and Bob Buttke seconded approval of the agenda. The motion passed unanimously, 11-0.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

#### 3. BUDGET REVIEW

Derek Fialkiewicz, Ed.D., Superintendent and Cindy Duley, Business Manager Reapprove Approved Budget-

Review/discussion on any changes identified through budget committee questions arising from our external review of the approved budget document by TSCC. This is a technical change that reduces the approved budget by \$75,000; no further changes are contemplated.

Dr. Fialkiewicz said this meeting is the result of comments from TSCC on the approved budget.

Ms. Duley explained she made an error and apologized. The reason to meet on approved budget is to authorize the difference of \$75,000 in authorized expenditures. We showed \$75,000 less than we should have in our previous 7.1 Resolution due to a keystroke error. The costs of 1.00 FTE Maintenance Assistant budgeted at \$83,730 and instead entered at \$8,370.00. Since we can't rescind, our only recourse is a reconstructing resolution. \$300,000.00 insurance proceeds are reflected in the new resolution and matches the

approved budget document. See page 24 and the ED-1 form for publication. This affords compliance with TSCC without reprimand and puts us in balance.

<https://policy.osba.org/corbett/D/DBD%20D1.PDF>

4. BUDGET COMMITTEE DISCUSSION – Presiding Officer Garrett clarified if we need to vote on the new resolution as an addendum.

Ms. Duley explained that the Board will take action at the June 12 meeting for adoption of the budget.

5. AUDIENCE COMMENTS– None at this meeting.

<https://policy.osba.org/corbett/D/DBEA%20D1.PDF>

6. Re-Approval/Recommendations      Action Item

Ben Byers moved and Bob Buttke seconded the Motion for Resolution 7.1 R in the Revised Approved 2024-2025 Budget.

The vote of the Board and Budget Committee was 11-0, unanimous.

<https://policy.osba.org/corbett/D/DBEA%20D1.PDF>

**Attachments:** (1)

6.1.

Wednesday, June 12, 2024, Public Hearing on the Budget

at 7:00 p.m. hybrid - in person or via ZOOM-Owl at CMS, Woodard Rd.

6.1.a. Adjournment – The Budget Committee was adjourned at 2:10-2:11 p.m.

**FORM  
OR-ED-1**

**NOTICE OF BUDGET HEARING**

A public meeting of the Corbett School District No. 39 will be held on June 12, 2024 at 7:00 pm in person at Woodard Campus Middle School, 31520 E Woodard Road, Troutdale, OR 97060, and virtually via Zoom. Visit the CSD website for details on how to attend via Zoom: [www.corbett.k12.or.us](http://www.corbett.k12.or.us). The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2024 as approved by the Corbett SD Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 35800 E. Historic Columbia River Hwy between the hours of 8:30 am and 4:30 pm, or online at [www.corbett.k12.or.us](http://www.corbett.k12.or.us). This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Cindy Duley Telephone: 503-261-4290 Email: [busmgr@corbett.k12.or.us](mailto:busmgr@corbett.k12.or.us)

<b>FINANCIAL SUMMARY - RESOURCES</b>			
<b>TOTAL OF ALL FUNDS</b>	Actual Amount Last Year 2022-23	Adopted Budget This Year 2023-24	Approved Budget Next Year 2024-25
Beginning Fund Balance	4,882,031	\$4,624,942	\$1,023,230
Current Year Property Taxes, other than Local Option Taxes	2,430,428	2,638,790	2,541,945
Current Year Local Option Property Taxes	0	0	0
Other Revenue from Local Sources	782,899	917,400	1,020,437
Revenue from Intermediate Sources	202,119	201,200	201,200
Revenue from State Sources	14,654,032	13,421,637	13,696,813
Revenue from Federal Sources	706,451	1,357,869	1,537,024
Interfund Transfers	53,340	30,000	121,268
All Other Budget Resources	429,683	5,395,665	0
<b>Total Resources</b>	<b>\$24,140,983</b>	<b>\$28,587,503</b>	<b>\$20,141,917</b>

<b>FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION</b>			
Salaries	\$8,359,599	\$8,645,798	\$9,469,697
Other Associated Payroll Costs	\$5,011,690	4,989,857	4,863,968
Purchased Services	\$2,012,625	4,511,306	1,364,575
Supplies & Materials	\$1,003,401	1,607,397	1,744,119
Capital Outlay	\$3,364,202	4,171,000	0
Other Objects (except debt service & interfund transfers)	\$307,316	314,369	400,581
Debt Service*	\$678,516	815,134	770,400
Interfund Transfers*	\$53,340	30,000	121,268
Operating Contingency	\$0	290,842	213,144
Unappropriated Ending Fund Balance & Reserves	\$3,350,294	3,211,800	1,194,165
<b>Total Requirements</b>	<b>\$24,140,983</b>	<b>\$28,587,503</b>	<b>\$20,141,917</b>

<b>FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY FUNCTION</b>			
1000 Instruction	10,423,795	\$9,641,957	\$10,194,495
FTE	71.61	78.9	102.65
2000 Support Services	5,856,415	6,655,732	7,235,177
FTE	34.14	32.3	19.77
3000 Enterprise & Community Service	479,499	602,373	393,268
FTE	1.7	2.24	1.58
4000 Facility Acquisition & Construction	3,299,124	7,339,665	20,000
FTE	0	0	0
5000 Other Uses			
5100 Debt Service*	678,516	815,134	770,400
5200 Interfund Transfers*	53,340	30,000	121,268
6000 Contingency	0	290,842	213,144
7000 Unappropriated Ending Fund Balance	3,350,294	3,211,800	1,194,165
<b>Total Requirements</b>	<b>\$24,140,983</b>	<b>\$28,587,503</b>	<b>\$20,141,917</b>
<b>Total FTE</b>	<b>107.45</b>	<b>113.44</b>	<b>124.00</b>

\* not included in total 5000 Other Uses. To be appropriated separately from other 5000 expenditures.

**STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING \*\***  
 2024-25 State revenue reflects the State School Fund distribution to School Districts at 51% of the \$10.2B biennial allocation. Student Investment Account has been budgeted at 100% of expected revenue as of May 13, 2024. Bond and matching grant funded capital improvement projects concluded in 2023-24.

<b>PROPERTY TAX LEVIES</b>			
	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (Rate Limit 4.5941 per \$1,000)	4.5941	4.5941	4.5941
Local Option Levy	0	0	0
Levy For General Obligation Bonds	\$400,310	\$525,220	\$479,945

<b>STATEMENT OF INDEBTEDNESS</b>		
<b>LONG TERM DEBT</b>	Estimated Debt Outstanding on July 1	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$3,035,000	\$0
Other Bonds	\$1,305,000	\$0
Other Borrowings	\$853,997	\$0
<b>Total</b>	<b>\$5,193,997</b>	

\*\* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.



5/31/2024

Chair Michelle Vo and Board of Education  
Corbett School District  
35800 E. Historic Columbia River Highway  
Corbett, Oregon 97019

**RE: Corbett School District's 2024-25 Approved Budget Certification**

Dear Chair Michelle Vo and Board of Education:

The Tax Supervising and Conservation Commission has completed its review and consideration of the 2024-25 Approved Budget for Corbett School District. This review was undertaken according to ORS 294.605 to 294.705 to confirm compliance with Oregon local budget laws and to determine the adequacy of estimates necessary to support the efficient and economical administration of the district.

The budget was filed with TSCC prior to the May 15<sup>th</sup> deadline and at least 30 days prior to the budget hearing, as required by statute. The estimates (shown on the following page) were judged reasonable for the purposes indicated, and the document complied with local budget law with one exception. As a result, the TSCC certifies by a majority vote of the commissioners that it has no objections and one recommendation to make concerning the budget:

**RECOMMENDATION:** ORS 294.368 states the manner in which tax revenues are to be estimated. For bonded debt not subject to constitutional tax limits, the amount levied to the assessor is to be increased by discounts and delinquencies (often referred to as the "uncollectable"). This estimate should be reasonable and explainable to the public. In the FY 2024-25 Approved Budget, taxes in the GO Bond Debt Fund were incorrectly budgeted at \$479,945, the same amount approved by the budget committee for the tax levy. The approved tax levy is consistent with tax estimate calculations required by law, but the budget incorrectly assumes no uncollectable amount. TSCC recommends that the district closely follow the required calculation process when determining both the tax amount to levy and the amount to budget to improve clarity for the public in future years. Additionally, the district should consider an amendment to the budget to reduce the GO bond property tax revenue to the correct amount. TSCC staff have discussed this issue with the district's staff, and staff plan to appropriately adjust the budget prior to adoption.

Please file a complete copy of the Adopted Budget with the Commission no later than July 15, 2024. If extra time is needed, please request an extension from TSCC staff.

Thank you for the opportunity to review this budget.

Yours truly,  
Allegra Willhite, Executive Director

Total FY 2024-2025 Approved Budget      \$20,141,917

### Corbett School District

<b>Fund</b>	<b>Appropriations</b>	<b>Unappropriated Fund Balance</b>	<b>Total Budget</b>
General Fund	15,544,013	977,672	16,521,685
GO Bond Debt Service Fund	423,988	111,652	535,640
Food Services Fund	387,268	0	387,268
Energy Projects Fund	20,000	104,841	124,841
Federal Program Fund	1,284,483	0	1,284,483
Student Invest Account Fund	988,000	0	988,000
Student Activity Fund	300,000	0	300,000
<b>Total</b>	<b>\$ 18,947,752</b>	<b>\$ 1,194,165</b>	<b>\$ 20,141,917</b>

**Permanent Rate for Education**  
\$4.5941 per \$1,000 of assessed value

#### **General Obligation Bond Levy**

\$479,945

Management Recommended Changes

	01	02	03	04	06	08	09	10	11	20	Adopted	Resolution 7.1R BC Approved
Instruction	8,947,848	0	314,900	631,747	300,000	0	0	0	0	0	10,194,495	10,194,495
Support Services	6,096,428	0	857,496	356,253	0	0	0	0	0	0	7,310,177	7,235,177
Enterprise	6,000	387,268	0	0	0	0	0	0	0	0	393,268	393,268
Facilities	0	0	0	0	0	0	0	0	0	20,000	20,000	20,000
Debt Service	234,325	0	112,087	0	0	0	0	0	423,988	0	770,400	770,400
Transfers	121,268	0	0	0	0	0	0	0	0	0	121,268	121,268
Contingency	213,144	0	0	0	0	0	0	0	0	0	213,144	213,144
	15,619,013	387,268	1,284,483	988,000	300,000	0	0	0	423,988	20,000	19,022,752	18,947,752
											1,029,874	1,194,165
											20,052,626	20,141,917
Ending Fund Bal	902,672	-	-	-	-	-	-	-	22,361	104,841	1,029,874	
Total Adopted Budget	16,521,685	387,268	1,284,483	988,000	300,000	-	-	-	446,349	124,841	20,052,626	

Restore \$75,000 Fund 01 Support Services inadvertently dropped at Approved

Reduce EFB by \$75,000

Reduce revenue property taxes levied to TSCC value \$455,948, representing uncollected value, and add \$1000 interest earnings

# Corbett School District 39

Code: BDDC  
Adopted: 10/16/19  
Revised/Readopted: 6/16/21  
Orig. Code(s): BDDC

## Board Meeting Agenda

The Board chair will assist the superintendent in preparing an agenda for all regular meetings of the Board. Items of business may be suggested by any Board member, staff member, student or patron of the district by notifying the superintendent at least five working days prior to the meeting.

A consent agenda may be used by the Board for noncontroversial business. The consent agenda will consist of routine business that requires action but not necessarily discussion. These items may all be approved at the same time. A Board member may ask that any item be removed from the consent agenda. The removed item will then be placed on the regular agenda.

The agenda will follow a general order established by the Board. Opportunities for the audience to be heard may be included on the agenda. The Board will follow the order of business set up by the agenda unless the order is altered by a consensus of the Board.

Items of business not on the agenda may be discussed and acted upon if the majority of the Board agrees to consider them.

The agenda, together with supporting materials, will be distributed by the district office or superintendent to Board members at least three full working days prior to the meeting. The agenda will be available to the press and to interested patrons through the superintendent's office at the same time it is available to the Board members. Copies of the agenda for the press and public will not contain any confidential information included in the Board members' packets.

A copy of the agenda will be posted on the district website on the day of the meeting.

The district will ensure equally effective communications are provided to qualified persons with disabilities, upon request, as required by the Americans with Disabilities Act.

Appropriate auxiliary aids and services may include, but are not limited to, qualified interpreters, assistive listening systems, note takers, large print, Braille materials, audio recordings and readers. Primary consideration will be given to the request of the person with a disability in the selection of the appropriate auxiliary aid and/or service. Should the Board demonstrate such a request would result in a fundamental alteration in the service, program or activity or an undue financial and administrative burden, an alternate, equally effective communication will be used.

Auxiliary aids and services for persons with disabilities will be available at no charge to the individual.

END OF POLICY

**Legal Reference(s):**

[ORS 192.630](#)

[ORS 192.640](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2012); 29 C.F.R. Part 1630 (2015); 28 C.F.R. Part 35 (2015).

Americans with Disabilities Act Amendments Act of 2008.

**Cross Reference(s):**

BDDG - Minutes of Board Meetings

BDDH - Public Comment at Board Meetings

# Corbett School District 39

Code: BD/BDA  
Adopted: 6/16/21

## Board Meetings

The Board has the authority to act only when a quorum is present at a duly called regular, special or emergency meeting. “Meeting” means the convening of a quorum of the Board as the district’s governing body to make a decision or to deliberate toward a decision on any matter. This includes meeting for the purpose of gathering information to serve as the basis for a subsequent decision or recommendation by the governing body, i.e. a work session. The affirmative vote of the majority of members of the Board is required to transact any business.

All regular, special and emergency meetings of the Board will be open to the public except as provided by law. All meetings will be conducted in compliance with state and federal statutes. All Board meetings, including Board retreats and work sessions, will be held within district boundaries. The Board may attend training sessions outside the district boundaries but cannot deliberate or discuss district business.<sup>1</sup> No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, sexual orientation<sup>2</sup>, age or national origin is practiced.

The Board will give public notice reasonably calculated to give actual notice to interested persons, including those with disabilities, of the time and place for all Board meetings and of the principal subjects to be considered. The Board may consider additional subjects at a meeting, even if they were not included in the notice.

If requested to do so at least 48 hours before a meeting held in public, the Board shall provide an interpreter for hearing-impaired persons. Other appropriate auxiliary aids and services will be provided upon request and appropriate advance notice. Communications with all qualified individuals with disabilities shall be as effective as communications with others.

All meetings held in public shall comply with the Oregon Indoor Clean Air Act and the smoking provisions contained in the Public Meetings Law.

### 1. Regular, Special and Emergency Meetings

Generally, a regular Board meeting will be held each month. The regular meeting schedule will be established at the organizational meeting in July and may be changed by the Board with proper notice. The purpose of each regular monthly meeting will be to conduct the regular Board business.

No later than the next regular meeting following July 1, the Board will hold an organizational meeting to elect Board officers for the coming year and to establish the year’s schedule of Board

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<sup>1</sup> ORS 192.630(4). Meetings of the governing body of a public body shall be held within the geographic boundaries over which the public body has jurisdiction, or at the administrative headquarters of the public body or at the other nearest practical location. Training sessions may be held outside the jurisdiction as long as no deliberations toward a decision are involved.

<sup>2</sup> As defined in ORS 174.100.

meetings. In Board election years (odd numbered years), the first meeting will be held no later than July 31.

Special meetings can be convened by the Board chair, upon request of three Board members, or by common consent of the Board at any time to discuss any topic. A special meeting may also be scheduled if less than a quorum is present at a meeting or additional business still needs to be conducted at the ending time of a meeting. At least 24 hours' notice must be provided to all Board members, the news media, which have requested notice, and the general public for any special meeting.

Emergency meetings can be called by the Board in the case of an actual emergency upon appropriate notice under the circumstances. The minutes of the emergency meeting must describe the emergency. Only topics necessitated by the emergency may be discussed or acted upon at the emergency meeting.

## 2. Communications Outside of Board Meetings

Communications, to, by and among a quorum of Board members outside of a legally called Board meeting, in their capacity as Board members, shall not be used for the purpose of discussing district business. This includes electronic communication. Electronic communications among Board members shall be limited to messages not involving deliberation, debate, decision-making or gathering of information on which to deliberate.

Electronic communications may contain:

- a. Agenda item suggestions;
- b. Reminders regarding meeting times, dates and places;
- c. Board meeting agendas or information concerning agenda items;
- d. One-way information from Board members or the superintendent to each Board member (e.g., an article on student achievement or to share a report on district progress on goals) so long as that information is also being made available to the public;
- e. Individual responses to questions posed by community members, subject to other limitations in Board policy.

E-mails sent to other Board members should have the following notice:

*Important: Please do not reply or forward this communication if this communication constitutes a decision or deliberation toward a decision between and among a quorum of a governing body which could be considered a public meeting. Electronic communications on district business are governed by Public Records and Meetings Law.*

## 3. Private or Social Meetings

Private or social meetings of a quorum of the Board for the purpose of making a decision or to deliberate toward a decision on any matter are prohibited by the Public Meetings Law.

5. Work Sessions

The Board may use regular or special meetings for the purpose of conducting work sessions to provide its members with opportunities for planning and thoughtful discussion. Work sessions will be conducted in accordance with the state law on public meetings, including notice and minutes. The Board may make official decisions during a work session. Generally, Boards do not take official action during work sessions, although there is no legal prohibition to do so.

6. Executive Sessions

Executive sessions may be held during regular, special or emergency meetings for a reason permitted by law. (See Board policy BDC - Executive Sessions)

END OF POLICY

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**Legal Reference(s):**

[ORS 174.100](#)

[ORS 174.104](#)

[ORS Chapter 192](#)

[ORS Chapter 193](#)

[ORS 255.335](#)

[ORS 332.040 to -332.061](#)

[ORS 433.835 to -433.875](#)

38 OR. ATTY. GEN. OP. 1995 (1978)

41 OR. ATTY. GEN. OP. 28 (1980)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2016); 28 C.F.R. Part 35 (2016).  
Americans with Disabilities Act Amendments Act of 2008.

OR. ATTY. GEN. Public Records and Meetings Manual (2014).

**Cross Reference(s):**

ACA - Americans with Disabilities Act

BDC - Executive Sessions

# Corbett School District 39

Code: BK  
Adopted: 10/16/97  
Revised/Readopted: 6/16/21  
Orig. Code(s): BK

## Evaluation of Board Operational Procedures

The Board will plan an annual evaluation of its functioning as a Board. This evaluation may be based on a broad realm of relationships and activities or may be focused on a particular activity or area.

The evaluation will be developed by the Board chair and an ad hoc Board committee appointed by the chair, working with the superintendent. The Board may hire a consultant to assist with the evaluation.

END OF POLICY

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### Legal Reference(s):

[ORS 332.107](#)



Robin Faye Lindeen Blakeley &lt;rlindeen@corbett.k12.or.us&gt;

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**BoardBook Tier 1 retirement**

1 message

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**Jaime N. Conder** <jconder@osba.org>  
To: "Jaime N. Conder" <jconder@osba.org>

Tue, May 14, 2024 at 1:59 PM

Dear BoardBook subscriber,

Thank you for your continued support of BoardBook, the leading provider of web-based meeting preparation software. BoardBook recently informed us that they are discontinuing their Tier 1 product when it renews on July 1, 2024. All subscribers who wish to continue the service will be automatically upgraded to Tier 2.

The Tier 2 product, which costs \$3,500 annually, also includes new functionality to help manage your board's meetings, including:

- **Automated electronic voting** — Streamlines in-meeting voting by easily and accurately capturing votes and voting records.
- **Expanded committee capabilities** — Allows users to track committees in one place, such as safety and security, or special education.
- **Reference material and document storage** — Rein in reference material by keeping the board's planning documents and manuals close at hand.

**What's next?** Users won't see any change in functionality – the change will happen automatically without affecting user logins or meetings. Starting July 1, subscribers will see two new items on the navigation bar when they log in: The Books section, which allows an organization to upload and store documents; and Goals, which allows users to create different "Goal Types" (example: Board Goals, or Campus Goals, which can be tied to relevant meeting agenda items). Please note that we will also need to update End User Agreements to reflect the tier change.

As always, your BoardBook support questions can be answered by calling (888) 587-2665 or emailing support@boardbook.org. OSBA is pleased to partner with BoardBook to bring you their exceptional training and features, and if you have questions for us, please contact us at 503-588-2800.

Thank you,

Jaime Conder

Accounting Specialist

Oregon School Boards Association

1201 Court St NE, Suite 400

Salem, Oregon 97301

(503)588-2800



# Corbett School District 39

Code: BDDG  
Adopted: 9/17/14  
Revised/Readopted: 6/16/21  
Orig. Code: BDDG

## Minutes of Board Meetings

The Board secretary will take written minutes of all Board meetings. The written minutes will be a true reflection of the matters discussed at the meeting and the views of the participants. The minutes will include, but not be limited to, the following information:

1. All members of the Board who were present;
2. All motions, proposals, resolutions, orders and measures proposed and their disposition;
3. The results of all votes and the vote of each member by name;
4. The substance of any discussion on any matter;
5. Any other information required by law.

All minutes shall be available to the public within a reasonable time. The public and patrons of the district may receive, upon request, copies of approved current minutes at the administration office. Minutes need not be approved by the Board prior to being available to the public. A copy of the minutes of each regular and special Board meeting as they are drafted for approval will be distributed after such meeting to each Board member and administrator.

The district will maintain and make available to staff and other interested patrons an updated copy of the meeting minutes.

Minutes of executive sessions will be kept in accordance with the requirements of Oregon's Public Meetings Law with essentially the same level of detail as for public sessions. If disclosure of material in the executive session minutes would be inconsistent with the purpose for which executive session was held under Oregon Revised Statute (ORS)192.660, the material may be withheld from disclosure.

If an executive session is held pursuant to ORS 332.061, the following shall not be made public: the name of the minor student; the issue, including a student's confidential records; the discussion; and each Board member's vote on the issue.

END OF POLICY

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### Legal Reference(s):

[ORS 192.610 - 192.710](#)

[ORS 332.061](#)

Letter Opinion, Office of the OR Attorney General (Nov. 20, 1970).

Regular School Board Meeting  
Wednesday, April 17, 2024 7:00 PM

CMS at Woodard Rd and via ZOOM/Owl  
31520 E Woodard Rd  
Troutdale, OR 97060

### Board Approved \_\_\_\_\_

A Regular Board Meeting of the Board of Trustees of Corbett School District was held Wednesday, April 17, 2024, beginning at 7:00 PM CMS at Woodard gym/Board Room and via ZOOM-Owl virtual platform. Board members present were Michelle Vo, Chair (leaving at 8:52p.m.); David Granberg; Dylan Rickert; Bob Buttke. and Leah Fredericks. Ben Byers (virtual). Todd Mickalson, Vice Chair, joined the meeting virtually at 7:07 p.m. Also present were Administrators Derek Fialkiewicz, Ed.D., Superintendent; Jeanne Swift, Assistant Superintendent/Director Student Services Brie Windust, Business Office Assistant/ZOOM moderator; Robin Lindeen-Blakeley, Deputy Clerk/HR Lead and Cindy Duley, Business Manager (virtual). HS Student Representative, Haley Potts, was in attendance at the Board table at 7:52 p.m. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. PRELIMINARY BUSINESS – approximately six virtual attendees and about nine in the building audience.

- 1.1. Call to Order / Flag Salute

Michelle Vo, Board called the meeting to order and led the flag salute at 7:01 p.m.  
<https://policy.osba.org/corbett/I/INDB%20D1.PDF>

2. Review and Acceptance of Agenda – Ms. Lindeen-Blakeley noted that the agenda was out of order numerically between 14. and 15, starting over with 1. and 2. then 15. and 16.  
<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

3. Board Chair Report Information Item

- a. OSBA's Oregon Rural School Board Members Caucus –invitation in packet if interested, as they are looking.

- b. Corbett Education Foundation – thank you from CEF

Chair Vo noted news that she would resign her position sometime between April 17 and June. She has had a great run, but will be moving out of District.

<https://policy.osba.org/corbett/AB/BBA%20D1.PDF>

**Attachments:** (2)

4. Extension for Approval of Minutes Action Item

David Granberg moved and Bob Buttke seconded:

**RESOLUTION NO. 4.111-24-RESOLVED** that the Board approved the extension for approval of the minutes of the Regular Board meeting of March 13, 2024.

The vote of the Board was 6-0.

<https://policy.osba.org/corbett/AB/BDDG%20D1.PDF>

## 5. Introduction and Comments of Guests and Representatives

a. Kathie Freund, patron, shared an advertisement for Crown Point Country Historical Society's June 8 fundraiser tea. This is to help finish the interior of the museum. \$45/person or a table at \$360.00, to be held at the Corbett Community Church (160 maximum seats). Tickets can be purchased on April 17 from Kathie or online with Sandi Cartisser. Donations are welcome and thanks to all who have donated for helping to open the museum someday.

7:08 p.m.

b. James Barker, parent/patron, spoke to the subject of compulsory hours. Are they during holidays, weekends, summer for students? Can they go to the library? Slavery was by law, and he asked if his student was not allowed to attend MHCC. Do you own anyone after slavery? Parameters around age and credits on both sides. Asked about mapping and letter of collaboration between MHCC and Corbett HS.

7:11 p.m.

Chair Vo directed Dr. Fialkiewicz to help with 5.b.

<https://policy.osba.org/corbett/AB/BDDH%20D1.PDF>

## 6. Principal / Director / Supervisor Reports – in order of appearance-

a. Cathy Noles, Youth Transition Specialist, – new dimension and new piece with 14-21 year olds since YTP and summer works with the addition of ICAP (Inclusive Career Advancement Program). Governor Brown put into place for Community Colleges to receive \$348 Million to explore high demand jobs and access post-secondary and career coaching and internships for college and career fields. Approximately 104 kids on 504 or IEP (Individual Education Program) plans at CHS could qualify.

Students, Lucy Price and Evan Kreps are on ICAP. Evan spoke about automotive training at MHCC and working during his senior year as an intern and then being hired by Honest One through an MHCC sponsorship, also to help him with school.

Ms. Noles noted the growth she has seen in Evan over four years. His employer goes to Evan for help finding others to work for them. Lucy interned with her cousin on dog training and also had worked with our preschool. Now she works with kids at Lyft Fitness' daycare and is studying Psychology at MHCC. They have helped her with classes, financial aid, transportation and food.

Ms. Noles said CHS has now entered six students into ICAP.

Leah Fredericks thanked Ms. Noles for bringing kids to board meeting and that they should all be proud of what they do.

b. Dr. Shelia Morgan Osborne, Director of Curriculum, Assessment and School Improvement - Testing Update with slide show presentation (included in board packet). Hoping for 95% participation, even with opt-outs and in full test mode presently. Two new tests to Corbett and mapping growth. Achievement by grades through "Grade Book". Standardizes for all students so teachers can look at results multi-age. Oregon

mandated preACT for high school last year. Average score about 17, with our top three students noted at 32, 28 and 27. Looking ahead at curriculum for next year we will continue to use Discovery Education and CommonLit and looking at others. Integrated Guidance document for school improvement continues.

Thanks to Dr. Morgan Osborne as we accept her resignation on consent agenda.

c. Kathy Childress, HS Principal - Every Student Belongs– Appreciated the Board and explained that in September she took on the challenge of school culture. Slide show presentation (included in Board packet) shows support of OAR 581-022-2321 and school board policy. She is recording the report process and following up with students. No official survey, but consequences with one student a four-day suspension

7:38 p.m.

David Granberg asked about eight suspensions and if there was parent dispute or push back?

Dr. Fialkiewicz suggested that Ms. Childress must have explained consequences well enough if parents pushed back, as he did not hear anything.

Michelle Vo thought the survey from parents was a good idea.

Todd Mickalson would appreciate follow up with legal counsel input to make sure it is implemented properly.

Dr. Fialkiewicz spoke over phone with counsel and they said we were good.

Chair Vo said given Board conversation, OK with obtaining follow up letter from counsel.

Leah Fredericks hoped to look at policy holistically and obtaining input to elaborate if we are handling process to reassure fairness and protect from litigation.

7:44 p.m. HS Accreditation (presentation in board packet)– Ms. Childress explained the five-year self-review with Cognia and with 20 of our teachers. In March Cognia interviewed parents, staff and students via ZOOM. We received a 4 on self-evaluation of flaws and strengths, whereas the other Oregon networks averaged 3 or 3.1. Cognia recognized our professionalism and collaboration. We need more work with the CIP (Continuous Improvement Plan) with the community. Perhaps Site Council could be more engaged in the process.

7:50 p.m. Dr. Fialkiewicz commended Cassie Duprey and Kathy Childress for their time involved and improving the practice.

7:52 p.m.

d. Cassie Duprey, Assistant HS Principal and Michelle Dawkins, GS Principal -

Application to Attend Update (presentation in board packet) – Ms. Dawkins spoke to our ADM honesty and un-enrolling students after 10 days absent. We no longer have preschool in the process. Generate applicants from January 15-March 30. Enrollment numbers are figured in April.

Ms. Duprey explained the 1077 target enrollment and most requested grade levels for student applications. 88 students were invited to attend.

Ms. Dawkins added that we will invite six more based on space and should be good until we have a known in-district kindergarten number in August, usually 25-30 in-district is the norm. We should know by September 1 and if they are registered can come to kindergarten camp this summer.

Board discussion.

d. Jacque Brandow, Director of SBMH - Program Update – Ms. Brandow thanked the board for serving and thanked her colleagues for welcoming her to this great place for work and the warm community. School Based Mental Health will receive training from Wayfinder on Social Emotional Learning (SEL) standards for K-12, including core skills, grade levels self-awareness, etc. social skills and collaboration from childhood through adulthood with families and careers. Assistant Superintendent Swift and Ms. Brandow meeting with other schools nearby that are also joining in Wayfinder SEL. 30 minute lessons at beginning of next school year. SBMH will work with students in small groups for input.

<https://policy.osba.org/corbett/AB/BG%20D1.PDF>

8:03 p.m.

#### 6.1. Student Representative to the Board Information Item

Haley Potts reached out to her school community about topics but has nothing yet to report to the Board. Samantha Blume and herself received extra credit for their science fair project. Regionals, State and Nationals each have 12 judges. A reforestation company may be partnering with Haley and Samantha in the next month or two. They were first in their forest category at science fair and might be speaking at the Grange in May, and depending on AP tests it could be June or July. Ms. Trisel, Science Teacher, hopes to host science fair in our gym next year.

<https://policy.osba.org/corbett/AB/BCBA%20D1.PDF>

8:07 p.m.

### 7. Financial Reports/Matters

8:07 p.m.

#### 7.1. Report Information Item

Cindy Duley, Business Manager, directed the board to the second to last page of financials showing All Funds. Restrictions around all Funds except for General Fund (GF) operations. This could be made a regular report. Yellow highlighted Ending Fund Balance (EFB) for ALL Funds \$1,023,229. The GF EFB is on page three of the report at \$872,694.00. In the proposed budget it is the Beginning Fund Balance (BFB). Looking at Actuals through June. A little bit of positive State School Fund (SSF) adjustment in April as a whole year true up by the State.

Board discussion for help to understand the approximate \$600,000.00 change.

Ms. Duley suggested there will also be a May adjustment to consider for High Cost Disability, Annual Daily Membership (ADM) and Transportation grants. BFB at January board meeting not recognized Until March. ESSER funds anticipated funding was absorbed into GF in places like plant operations and maintenance with storm in January and also storm in 2022 with boiler problems and repairs.

Proceeds for that received this year. Higher costs in Health Reimbursement Account (HRA) and Benefits hadn't been budgeted adequately. Better information and have learned now for technical areas for approvals and timelines.

Board discussion around negotiated agreement and contractual obligations from budget standpoint. Dr. Fialkiewicz said we may need to reevaluate HRA because of changes through the years in doctor visits and aging staff.

7.2. Transfer Appropriation for Lease Payment Expenditures                      Action Item

Derek Fialkiewicz, Ed.D., Superintendent, noted that auditors caught this for us.

Ms. Duley said this is not an error yet, and will prevent it. It is budgeted correctly for 2024-25.

David Granberg moved and Leah Fredericks seconded:

**RESOLUTION NO. 4.112-24 - RESOLVED** that the Board approved the resolution for transfer of lease payment expenditures for 2023-24 as attached in the Board packet.

The vote of the Board was 7-0.

**Attachments:** (1)

7.2.a. Supplemental Budget for 2023-24                      Action Item

Cindy Duley, Business Manager, explained this to true up adopted numbers as BFB's to balances at audit as Actuals for the books balance and finish the year. Federal Funds balance not typical at -\$582,795, as Title and ESSER funds get stricken and unavailable, no Revenue (RV) received since September or October. Need to do better at claiming grants quarterly.

Leah Fredericks moved and Bob Buttke seconded:

**RESOLUTION NO. 4.113-24 - RESOLVED** that the Board approved the supplemental budget for 2023-24 as attached in the Board packet.

The vote of the Board was 7-0.

8:36 p.m.

7.3. Budget Committee Interview                      Information Item

Michelle Vo - Board Chair announced that we have a budget committee vacancy for Position No. 7, for the term ending December 31, 2026.

a. Amy Ciecko – introduced herself and was asked questions from the Board.

**Attachments:** (1)

8:40 p.m.

7.3.a.

Dylan Rickert moved and Bob Buttke seconded:

**RESOLUTION NO. 4.114-24 - RESOLVED** that the Board appointed Amy Ciecko to Budget Committee Position No. 7 with a three-year renewable term to end on December 31, 2026.

The vote of the Board was 7-0 in favor of Resolution No. 4.114-24.

Chair Vo welcomed Amy Ciecko to the Budget Committee.  
<https://policy.osba.org/corbett/D/DBEA%20D1.PDF>

#### 7.4. TAN Funding Authorization                      Action Item

Derek Fialkiewicz, Ed.D., Superintendent expressed that we have been short on liquid funds twice, but haven't had payroll issues. We have to hold off on accounts payable until the next SSF. We spend the lion's share in August and again funding sources shorten in February. We are opting to take out a loan where we have enough extra funds but will pay back in full or large amount of interest immediately.

Cindy Duley, Business Manager, noted the cash flow analysis pool offered by Piper, Jaffrey across the state shows rough times before property taxes in November.

Projecting numbers low in year to come, so in order to avoid delaying payments we are borrowing now. Looking at about \$925,000.00 to borrow plus cost of issuance about \$37,000.00 principal and \$22,000.00 interest expense. With interest earnings upon receipt of funds, net cost about \$33,600.00. To be paid off by December 31, 2024.

8:49 p.m. Chair Vo announced she had to leave the meeting.

Ms. Duley said closing in mid-May and receipt of money June 4.

Todd Mickalson was not able to find his board agenda so David Granberg ran the meeting.

Board discussion on alternatives and fiscal responsibility, spending on supplies and consumables, cuts or options for future years.

Ms. Duley noted that we can manage payments and ask staff to hold back on spending for readjustment on expenditures.

Dr. Fialkiewicz agreed, more diligence about fall spending and maybe not have to dip into funds. This is a safety net and don't want to hold up our accounts payable. He would rather figure out how to do it in house, but difficult fiscal responsibility. Gap of tax payments may require us to hold off spending until after November for better liquidity. Replacement costs are higher and with limited storage in buildings aren't able to always buy ahead.

Ms. Duley mentioned that we were flush over last few years. This is beginning of new era with tightening and not spending, could look at cash flow over two years so we can find ongoing issues.

Dr. Fialkiewicz said we are spending more on facilities with Woodard project and storm losses.

Ms. Duley agreed there are year to year changes. Six other schools in the TAN borrowing pool, pretty average.

Board discussion about borrowing schedule, amount, interest rate and deadline of April 30 with implications if approved and is there an out.

Ms. Duley suggested board could take action and keep obligation with Dr. Fialkiewicz for contract signature on April 30.

Ms. Lindeen-Blakeley said we have had these loans in the past.  
 Board discussion on insurance money and liquidity for vendors with cash flow expectations for next couple years would be helpful and better numbers for the next budget meeting.  
 Dr. Fialkiewicz is hopeful for \$500-\$600,000.00. We have already received \$200,000.00. We will be doing completions through August.  
 Dylan Rickert moved and Bob Buttke seconded:  
**RESOLUTION NO. 4.115.24- RESOLVED** that the Board approved the 2024A TRAN note resolution as attached in the board packet.  
 The vote of the Board was 5-1; David Granberg opposed.  
**Attachments:** (4)

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8. Superintendent's Report Information Items  
 Dr. Fialkiewicz -

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8.1. Goals for 2023-2024

#OneCorbett

- Improve District and Community Relationships
- Align Curriculum and Student Experiences within Buildings and Classrooms.

2) School-Based Mental Health

- Increase Mental Health Offerings for Students, Staff, and Community

3) CTE and STEM

- Increase CTE and STEM Experiences for All Students K-1

8.2. Enrollment Numbers/Application Process Update –reported 1069 students with three part-time and three full-time online. We will advertise for our online option.

8.3. Update on Corbett School Campus Upgrades/Grants – Two charging stations by the gym almost done, hope by end of month. Electric vehicles - truck is completed and is being delivered from Michigan. Cargo van is to be delivered by June, with buses later.

8.4. Strategic Planning/Future Planning – Two hour walk through with David Granberg and Steve Salisbury, Maintenance/Custodial Supervisor. Facilities need to be key focus in our future planning, building and expanding with students having positive outcomes of upgrading. Lists of priorities per building and costs with potential bids, i.e. furnace end date. Vandalism issues in bathrooms. We are falling behind and need to get beyond operational. Look at CAPS and bus barn, security with jamming doors through east winds/snow and outdated/life expectancy, MPB seismic. Spreadsheet started in cabinet

meeting for all buildings, athletics and buses for priorities, for future board meeting. Tours for the board are available if wanted, not more than three at a time. Board discussion on non-permitted work.

## 9. Consent Agenda

Dylan Rickert moved and Bob Buttke seconded:

### **9.1\*\*RESOLUTION ITEMS NO. 4.116-24 through 4.122-24\*\* Action Items**

**9.2\*\*RESOLUTION NO. 4.116-24\*\* - RESOLVED** that the Board confirmed the resignation of Michelle Dawkins, GS Principal, with last day of work June 28, 2024.

**9.3 \*\*RESOLUTION NO. 4.117-24\*\* - RESOLVED** that the Board confirmed the resignation of Shelia Morgan Osborne, PhD., effective with last day of work June 10, 2024.

**9.4\*\*RESOLUTION NO. 4.118-24\*\* - RESOLVED** that the Board awarded a two-year contract from July 1, 2024 - June 30, 2026, to Occupational Therapist, Allison Johnson, accidentally overlooked on the March 13 contract renewal recommendations.

**9.5\*\*RESOLUTION NO. 4.119-24\*\* - RESOLVED** that the Board re-recognized that Holly Elvins-Dearixon, is a .2 FTE TOSA, not .1 FTE TOSA, who has been asked to return as a reemployed retiree for the 2024-25 school year.

**9.6\*\*RESOLUTION NO. 4.120-24 - RESOLVED** that the Board confirmed the extra duty stipends for spring 2024 coaches: Hannah Lambert, Assistant Varsity Track Coach; Steve Merrill, Assistant Varsity Baseball Coach, and Noelle McClure Assistant Varsity Softball, and also recognize the updated changes for Middle School Track Coaches as Katelyn Selzer White - Head and Claire Kennedy Assistant.

**9.7\*\*RESOLUTION NO. 4.121-24- RESOLVED** that the Board rescinded the one-year unpaid LOA for Jessica Lieuallen, K-2 CAPS Teacher, as she will work the 2024-25 school year.

**9.8\*\*RESOLUTION NO. 4.122.24 - RESOLVED** that the Board confirmed the resignation of Karl Blaeuer, 1.00 FTE K-12th Music Teacher, effective last day of work June 4, 2024.

The vote of the Board was 6-0.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

<https://policy.osba.org/corbett/G/GAA%20D1.PDF>

The Board thanked Michelle Dawkins and Shelia Morgan Osborne for their work.

## 9.1. PERSONNEL

See Consent Agenda for items 9.2-9.8

10. Curriculum- Dr. Fialkiewicz spoke about Education Excellence and EDX curriculum maps for diving into standards this year. Since ESSER money no longer available, we will

continue the work on our own and cut ties with EDX. We have our own expert teachers and will lead ourselves and save spending the dollars.

11. Students – nothing at this time in the meeting.

12. Transportation, Buildings and Maintenance

Electric School Buses - PGE and EPA updates                      Information Items

Grant from PGE up to \$1 million for two electric buses and charging stations. Also put in for EPA grant to cover rest of the costs for net zero. Will find out in May and will present after details obtained.

13. Co-Curricular Activities – Softball is winless. Baseball is 3 -4 in league and 5- 6 overall with improvements and hopeful for playoffs. Track is doing outstanding even without a track! Sophie Bergkvist has broken pole vault records.

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14. Policy

Derek Fialkiewicz, Ed.D., Superintendent

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14.1. Policy Additions, Deletions and Administrative Regulations    Information Items

The optional taken out and those with HR or Required match what we have in wording currently. First read for the following:

- a. Policy AC - Nondiscrimination
- b. Policy BBF - Board Member Standards of Conduct (Version 2)
- c. Policy CBG - Evaluation of the Superintendent
- d. Policy CCG - Evaluation of Administrators
- e. Policy DJC - Bidding Requirements (Version 1) - Delete
- f. Policy DJC - Bidding Requirements
- g. Policy DJC-AR - Special Procurements and Exemptions from Competitive Bidding - Delete
- h. Policy DJCA - Personal Services Contracts - Delete
- i. Policy DJCA - AR - Personal Services Contracts - Delete
- j. Policy EBBA - First Aid\*\* - Delete
- k. Policy EBBA- AR - First Aid - Infection Control - Delete
- l. Policy EBBA - Student Health Services\*\*
- m. Policy EBBB - Injury or Illness Reports
- n. Policy EBC - Emergency Plan and First Aid\*\*
- o. Policy EBC/EBCA - Emergency Procedures and Disaster Plans - Delete
- p. Policy EBCA - Safety Threats\*\*
- q. Policy EBCB - Emergency Procedure Drills and Instruction
- r. Policy GBEB - Communicable Diseases in Schools
- s. Policy GBEB-AR - Communicable Diseases in Schools
- t. Policy GBEB-AR - Staff - HIV, AIDS, and HBV - Delete

- u. Policy GBN/JBA - Sexual Harassment
- v. Policy GBNAB/JHFE - Suspected Abuse of a Child Reporting Requirements\*\*
- w. Policy GBNAB/JHFE - AR (1) - Reporting of Suspected Abuse of a Child
- x. Policy GCDA/GDDA - Criminal Records Checks and Fingerprinting\* - Delete
- y. Policy GCDA/GDDA - Criminal Records Checks and Fingerprinting\*
- z. Policy GCDA/GDDA-AR - Criminal Records Checks and Fingerprinting - Delete
- aa. Policy IGBAF-AR - Special Education - Individualized Education Program (IEP)\*\*/\*
- bb. Policy IGBAG - Special Education - Procedural Safeguards\*\*
- cc. Policy JBA/GBN - Sexual Harassment
- dd. Policy JBAA - Section 504 - Students\*\* (Version 2)
- ee. Policy JBAA - AR - Section 504 - Students\*\*/\*
- ff. Policy JEA - Compulsory Attendance\*\*
- gg. Policy JEA - AR - Compulsory Attendance Notices and Citations\*\*
- hh. Policy JGAB - Use of Restraint or Seclusion\*\*
- ii. Policy JGAB-AR - Use of Restraint or Seclusion\*\*
- jj. Policy JHC - Student Health Services and Requirements\*\*- Delete
- kk. Policy JHCA/JHCB - Immunization and School Sports Participation\*\*
- ll. Policy JHCCA - Students - HIV, HBV and AIDS\*\* - Delete
- mm. Policy JHFE/GBNAB - Suspected Abuse of a Child Reporting Requirements\*\*
- nn. Policy JHFE/GBNAB - AR(1) - Reporting of Suspected Abuse of a Child
- oo. Policy KBA - AR - Public Records Request

**Attachments:** (41)

15. Personnel

Derek Fialkiewicz, Ed.D., Superintendent, read aloud:

Regina Sampson, 1.00 FTE Business Manager, hire effective July 1, 2024

CACE Reclassifications of SPED Assistants (Class 2) to SPED Assistants FLS (Class 3) for: Steven Merrill, Stacy Arnell, Deborah Heltborg, Amanda Brandt, Justin Gabriel and Sandra Gabriel effective for the 2023-2024 school year.

OFLA leave effective February 22-April 30, 2024 for Amanda Brandt, .85 SPED Asst. FLS. OPFML approved 2/23/24-3/21/24 and 4/1/24-4/30/24.

OFLA leave effective April 24 - May 27, 2024, for Sandra Gabriel, .85 FTE SPED Asst. FLS. OPFML pending.

OFLA/FMLA leave effective 4/1/24-4/9/24, for Natalie Clark, .85 FTE SPED Asst. FLS. OPFML effective 4/1-4/24. Return to work expected April 29, 2024.

Denise Papin, .85 FTE SPED Asst, adding .15 FTE SPED Secretary, effective April 15, 2024.

Nafeesa Pascu, .83 FTE to .5 FTE Educational Assistant for the 2023-24 school year.

See Consent Agenda for Item Resolutions \*\*14.2-14.8\*\*

<https://policy.osba.org/corbett/G/GB%20D1.PDF>

## 16. Vacant Positions Information Item

Derek Fialkiewicz, Ed.D., Superintendent

We have vacant positions open for the 2023-2024 school year for: Substitute Bus Driver; .4 FTE Bus Driver; Substitute Custodian; Type 20 Van Driver and .15-.17 FTE SPED Secretary. Openings for the 2024-2025 school year: two Assistant Varsity Football coaches and Varsity Boys Soccer Coach for fall 2024; 1.0 FTE GS Principal; 1.00 FTE Spanish Teacher; 1.0 FTE Director of Curriculum, Assessment and School Improvement; and Grade 6 Classroom Teacher.

<https://corbett.tedk12.com/hire/Index.aspx>

17. Matters for the Good of the Order – Todd Mickalson apologized for not being at meeting in person.

<https://policy.osba.org/corbett/AB/BBAA%20D1.PDF>

Board Directors

## 18. Coming Events

David Granberg read aloud:

- a. Thursday, April 18, HS Mid-term
- b. April 24, Wednesday, 2nd Budget Committee Meeting, CMS gym, 7:00 p.m.
- c. May 1, Wednesday, 3rd Budget Committee meeting if needed
- d. May 15, Wednesday, Regular School Board Meeting, CMS gym, 7:00 p.m.
- e. Summer OSBA Board conference in Salem, August 9-11, 2024 – sign up through Robin
- f. Annual OSBA Convention in Portland, November 7-9, 2024 – sign up through Robin

18.1. Adjournment – The Board adjourned at 9:42 p.m.

# Corbett School District 39

Code: BDDH  
Adopted: 1/17/18  
Revised/Readopted: 6/16/21  
Orig. Code: BDDH

## Public Comment at Board Meetings

All Board meetings, with the exception of executive sessions, will be open to the public. The Board invites district community members to attend Board meetings to become acquainted with the program and operation of the district. Members of the public also are encouraged to share their ideas and opinions with the Board when appropriate.

It is the intent of the Board to ensure communications with individuals with disabilities are as effective as communications with others. Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings. Primary consideration will be given to requests of qualified individuals with disabilities in selecting appropriate auxiliary aids<sup>1</sup> and services.

Auxiliary aids and services for persons with disabilities will be available at no charge to the individual. All auxiliary aids and/or service requests must be made with appropriate advance notice. Should the Board demonstrate such requests would result in a fundamental alteration in the service, program or activity or in undue financial and administrative burdens, an alternative, equally effective means of communication will be used.

### Audience

During a session of a Board meeting open to the public, members of the public may be invited to present comments during the designated portion of the agenda. At the discretion of the Board chair, further public comment may be allowed.

### Request for an Item on the Agenda

A member of the public may request the superintendent or Board chair consider placing an item on the agenda of a regular Board meeting. This request should be made in writing and presented to the superintendent or Board chair for consideration at least seven working days prior to the scheduled meeting.

### Procedures for Public Comment at Meetings

The Board will establish procedures for public comment in open meetings. The purpose of these procedures will be to inform the public how to effectively participate in Board meetings for the best

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<sup>1</sup> Auxiliary aids may include, but are not limited to, such services and devices as qualified interpreters, assistive listening systems, note takers, readers, taped texts, Braille materials and large print.

interests of the individual, the district and the patrons. The information will be easily accessible and available to all patrons attending a public Board meeting.

1. Discussion or presentation concerning a published agenda item is limited to its designated place on the agenda, unless otherwise authorized by the Board chair.
2. A visitor speaking during the meeting may introduce a topic not on the published agenda. The Board, at its discretion, may require that a proposal, inquiry or request be submitted in writing, and reserves the right to refer the matter to the administration for action or study.
3. Any person who is invited by the Board chair to speak to the Board during a meeting should state his/her name and address and, if speaking for an organization, the name and identity of the organization. A spokesperson should be designated to represent a group with a common purpose.
4. Statements by members of the public should be brief and concise. The Board chair may use discretion to establish a time limit on discussion or oral presentation by visitors.
5. Questions asked by the public, when possible, will be answered by the Board chair or referred to the superintendent for reply. Questions requiring investigation may, at the discretion of the Board chair, be referred to the superintendent for response at a later time.
6. At the discretion of the Board chair, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing the Board secretary with a completed registration card or sign-in sheet, prior to the Board meeting in order to allow the chair to provide adequate time for each agenda item.

The Board chair should be alert to see that all visitors have been acknowledged and thanked for their presence and for any contributed comments on agenda issues. Similar courtesy should be extended to members of staff who have been in attendance. Their return for future meetings should be welcomed.

### **Petitions**

Petitions may be accepted at any Board meeting. No action will be taken in response to a petition before the next regular meeting. Petitions will be referred to the superintendent for consideration and recommendation.

### **Comments Regarding Staff Members**

Speakers may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for Board consideration of a legitimate complaint involving a staff member. The association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent.

END OF POLICY

**Legal Reference(s):**

[ORS 165.535](#)  
[ORS 165.540](#)

[ORS 192.610 to -192.690](#)  
[ORS 332.057](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2012); 29 C.F.R. Part 1630 (2017); 28 C.F.R. Part 35 (2017).

Americans with Disabilities Act Amendments Act of 2008.

*Baca v. Moreno Valley Unified Sch. Dist.*, 936 F. Supp. 719 (C.D. Cal. 1996).

*Leventhal v. Vista Unified Sch. Dist.*, 973 F. Supp. 951 (S.D. Cal. 1997).

**Cross Reference(s):**

BDDC - Board Meeting Agenda

# OSBA Model Sample Policy

Reg

Code: IGBAF-AR  
Revised/Reviewed: 5/15/24

## Special Education - Individualized Education Program (IEP)\*\*/\*

{Required administrative regulation (AR). This AR is designated as required because the district is required to do everything in this AR; having this AR may help demonstrate compliance during the ODE audit process.}

### 1. General IEP Information

- a. The district ensures that an IEP is in effect for each eligible student:
  - (1) Before special education and related services are provided to a student;
  - (2) At the beginning of each school year for each student with a disability for whom the district is responsible; and
  - (3) Before the district implements all the special education and related services, including program modifications, supports and/or supplementary aids and services, as identified on the IEP.
- b. The district uses:
  - (1) The Oregon standard IEP; or
  - (2) An IEP form that has been approved by the Oregon Department of Education.
- c. The district develops and implements all provisions of the IEP as soon as possible following the IEP meeting.
- d. The IEP will be accessible to each of the student's regular education teacher(s), the student's special education teacher(s) and the student's related services provider(s) and other service provider(s). This includes all district employees assigned to work with a student with specialized needs to assist with the educational, behavioral, medical, health or disability-related support needs of the student.
- e. The district takes steps to ensure that parent(s) are present at each IEP meeting or have the opportunity to participate through other means.
- f. The district ensures that each teacher and service provider is informed of:
  - (1) Their specific responsibilities for implementing the IEP specific accommodations, modifications and/or supports that must be provided for, or on behalf of the student; and
  - (2) Their responsibility to fully implement the IEP including any amendments the district and parents agreed to make between annual reviews.
- b. The district takes whatever action is necessary to ensure that parents understand the proceedings of the IEP team meeting, including arranging for an interpreter for parents with deafness or whose native language is other than English.
- g. The district provides a copy of the IEP to the parents at no cost.

### 2. IEP Meetings

- a. The district conducts IEP meetings within 30 calendar days of the determination that the student is eligible for special education and related services.

- b. The district convenes IEP meetings for each eligible student periodically, but not less than once per year.
- c. At IEP meetings, the team reviews and revises the IEP to address any lack of expected progress toward annual goals and in the general curriculum, new evaluation data or new information from the parent(s), the student's anticipated needs, or the need to address other matters.
- d. Between annual IEP meetings, the district and the parent(s) may amend or modify the student's current IEP without convening an IEP team meeting using the procedures in the Agreement to Amend or Modify IEP subsection.
- e. When the parent(s) requests a meeting, the district will either schedule a meeting within a reasonable time or provide timely written prior notice of the district's refusal to hold a meeting.
- f. If an agency other than the district fails to provide agreed upon transition services contained in the IEP, the district convenes an IEP meeting to plan alternative strategies to meet the transition objectives and, if necessary, to revise the IEP.

### 3. IEP Team Members

- a. The district's IEP team members include the following:
  - (1) The student's parent(s);
  - (2) The student, if the purpose of the IEP meeting is to consider the student's postsecondary goals and transition services (beginning for IEPs in effect at age 16), or for younger students, when appropriate;
  - (3) At least one of the student's special education teachers or, if appropriate, at least one of the student's special education providers;
  - (4) At least one of the student's regular education teachers if the student is or may be participating in the regular education environment. If the student has more than one regular education teacher, the district will determine which teacher or teachers will participate;
  - (5) A representative of the district (who may also be another member of the team) who is qualified to provide or supervise the provision of special education and is knowledgeable about district resources. The representative of the district will have the authority to commit district resources and be able to ensure that all services identified in the IEP can be delivered;
  - (6) An individual, who may also be another member of the team, who can interpret the instructional implications of the evaluation results; and
  - (7) At the discretion of the parent or district, other persons who have knowledge or special expertise regarding the student.
- b. Student participation:
  - (1) Whenever appropriate, the student with a disability is a member of the team.
  - (2) If the purpose of the IEP meeting includes consideration of postsecondary goals and transition services for the student, the district includes the student in the IEP team meeting.
  - (3) If the purpose of the IEP meeting includes consideration of postsecondary goals and transition services for the student, and the student does not attend the meeting, the

district will take other steps to consider the student's preferences and interests in developing the IEP.

c. Participation by other agencies:

- (1) With parent or adult student written consent, and where appropriate, the district invites a representative of any other agency that is likely to be responsible for providing or paying for transition services if the purpose of the IEP meeting includes the consideration of transition services (beginning at age 16, or younger if appropriate); and
- (2) If the district refers or places a student in an education service district, state-operated program, private school or other educational program, IEP team membership includes a representative from the appropriate agencies. Participation may consist of attending the meeting, conference call or participating through other means.

d. Participation by other employees:

All district employees assigned to work with a student with specialized needs to assist the student with educational, behavioral, medical, health or disability-related support needs of the student must be consulted with when the IEP for the student is being developed, reviewed or revised. This includes being invited to, and compensated for attending, meetings regarding the student's IEP and other meetings regarding the student, when the decisions made and issues discussed are related to the responsibilities of the employee to support the student or when the employee has unique information about the student's needs and present level of performance.

4. Agreement for Nonattendance and Excusal

- a. The district and the parent may consent to excuse an IEP team member from attending an IEP meeting, in whole or in part, when the meeting involves a discussion or modification of team member's area of curriculum or service. The district designates specific individuals to authorize excusal of IEP team members.
- b. If excusing an IEP team member whose area is to be discussed at an IEP meeting, the district ensures:
  - (1) The parent and the district consent in writing to the excusal;
  - (2) The team member submits written input to the parents and other members of the IEP team before the meeting; and
  - (3) The parent is informed of all information related to the excusal in the parent's native language or other mode of communication according to consent requirements.

5. IEP Content

- a. In developing the IEP, the district considers the student's strengths, the parent's concerns, the results of the initial or most recent evaluation, and the academic, developmental and functional needs of the student.
- b. The district ensures that IEPs for each eligible student includes:
  - (1) A statement of the student's present levels of academic achievement and functional performance that:

- (a) Includes a description of how the disability affects the progress and involvement in the general education curriculum;
  - (b) Describes the results of any evaluations conducted, including functional and developmental information;
  - (c) Is written in language that is understood by all IEP team members, including parents;
  - (d) Is clearly linked to each annual goal statement;
  - (e) Includes a description of benchmarks or short-term objectives for children with disabilities who take alternative assessments aligned to alternate achievement standards.
- (2) A statement of measurable annual goals, including academic and functional goals, or for students whose performance is measured by alternate assessments aligned to alternate achievement standard, statements of measurable goals and short-term objectives. The goals and, if appropriate, objectives:
- (a) Meet the student's needs that are present because of the disability, or because of behavior that interferes with the student's ability to learn, or impedes the learning of other students;
  - (b) Enable the student to be involved in and progress in the general curriculum, as appropriate; and
  - (c) Clearly describe the anticipated outcomes, including intermediate steps, if appropriate, that serve as a measure of progress toward the goal.
- (3) A statement of the special education services, related services, supplementary aids and services that the district provides to the student:
- (a) The district bases special education and related services, modifications and supports on peer-reviewed research to the extent practicable to assist students in advancing toward goals, progressing in the general curriculum and participating with other students (including those without disabilities), in academic, nonacademic and extracurricular activities.
  - (b) Each statement of special education services, related or supplementary services, aids, modifications or supports includes a description of the inclusive dates, amount or frequency, location and who is responsible for implementation.
- (4) A statement of the extent, if any, to which the student will not participate with nondisabled students in regular academic, nonacademic and extracurricular activities.
- (5) A statement of any individual modifications and accommodations in the administration of state or districtwide assessments of student achievement.
- (a) A student will not be exempt from participation in state or districtwide assessment because of a disability unless the parent requests an exemption;
  - (b) If the IEP team determines that the student will take the alternate assessment instead of the regular statewide or a districtwide assessment, a statement of why the student cannot participate in the regular assessment and why the alternate assessment is appropriate for the student.

- (6) A statement describing how the district will measure student's progress toward completion of the annual goals and when periodic reports on the student's progress toward the annual goals will be provided.

~~6. Individualized COVID-19 Recovery Services<sup>†</sup>~~

~~Individualized COVID-19 Recovery Services are defined as those services determined necessary for eligible students based on the unique needs that arise from their disability due to the impact of the COVID-19 pandemic, which may include but are not limited to:~~

- ~~a. Special education and related services;~~
- ~~a. Supplementary aides and services;~~
- ~~b. Additional or intensified instruction;~~
- ~~e. Social emotional learning support; and~~
- ~~d. Peer or adult support.~~

~~The IEP team for each eligible student shall consider the need for Individualized COVID-19 Recovery Services at least at each initial IEP meeting and each regularly scheduled annual review meeting.~~

- ~~a. IEP teams shall consider the impact COVID-19 on the eligible student's ability to engage in their education, develop and re-establish social connections with peers and school personnel, and adapt to the structure of in-person learning.~~
- ~~b. For initial IEPs, IEP teams shall also review the impact of COVID-19 on the eligible student's initial evaluation timeline and eligibility determination in considering the need for Individualized COVID-19 Recovery Services.~~
- ~~e. For annual reviews, IEP teams shall also consider the impact of COVID-19 on the implementation of the eligible student's IEP considering the need for Individualized COVID-19 Recovery Services.~~

~~Any member of the IEP team, including parents and eligible students, may request that the IEP team meet to review the need for Individualized COVID-19 Recovery Services at any time.~~

- ~~a. IEP teams are not required to meet more than once annually to consider the need for Individualized COVID-19 Recovery Services unless updated information indicates the eligible student's circumstances have changed or there is reason to suspect that the eligible student may need any additions or modifications to their Individualized COVID-19 Recovery Services.~~
- ~~b. IEP teams that considered the need for Individualized COVID-19 Recovery Services at an initial IEP or annual review meeting on or after June 24, 2021 shall review the need for Individualized COVID-19 Recovery Services at the next annual review, but are not required to do so before then unless the eligible student's circumstances have changed or there is reason to suspect that the eligible student may need any additions or modifications to their Individualized COVID-19 Recovery Services.~~

<sup>†</sup>The requirements of this section are in effect until July 1, 2023 unless extended by the State Board of Education.

~~When Individualized COVID-19 Recovery Services are recommended, the eligible student's IEP must be updated to reflect the recommendation.~~

~~The district or program shall provide written notice to the parents of each eligible student regarding the opportunity for the IEP team to meet to consider Individualized COVID-19 Recovery Services.~~

~~After each determination is made, the district or program shall provide written notice to the parent and/or adult student with a disability regarding the determination of need for Individualized COVID-19 Recovery Services. This notice shall include the following documentation:~~

- ~~a. A statement of the Individualized COVID-19 Recovery Services recommended based on the meaningful input of all IEP team members, including parents and eligible students, as appropriate;~~
- ~~b. The projected dates for initiation and duration of Individualized COVID-19 Recovery Services~~
- ~~c. The anticipated frequency, amount, location, and provider of the services described in item a. above and whether these services are being provided within the standard instructional day for the eligible student.~~

~~If the district and parent hold an IEP meeting to discuss the need for Individualized COVID-19 Recovery Services and do not reach an agreement regarding such services, the district and parent may request a Facilitated IEP meeting. If the district and the parent choose to participate in a Facilitated IEP meeting, the district shall notify ODE.~~

~~Nothing in this section shall affect or otherwise alter a parent's right to seek mediation under OAR 581-015-2335, request a due process hearing under OAR 581-015-2345, a complaint under OAR 581-015-2030, or other parental rights under the procedural safeguards.~~

~~Nothing in this section relieves the district of its duty to create an appropriate IEP for every eligible student, regardless of whether the eligible student requires Individualized COVID-19 Recovery Services.~~

#### 7.6. Agreement to Amend or Modify IEP

Between annual IEP meetings, the district and the parent may agree to make changes in the student's current IEP without holding an IEP meeting. These changes require a signed, written agreement between the district and the parent.

- a. The district and the parent record any amendments, revisions or modifications on the student's current IEP. If additional IEP pages are required these pages must be attached to the existing IEP.
- b. The district files a complete copy of the IEP with the student's education records and informs the student's IEP team and any teachers or service providers of the changes.
- c. The district provides the parent prior written notice of any changes in the IEP and upon request, provides the parent with a revised copy of the IEP with the changes incorporated.

#### 8.7. IEP Team Considerations and Special Factors

- a. In developing, reviewing and revising the IEP, the IEP team considers:

- (1) The strengths of the student and concerns of the parent for enhancing the education of the student;
  - (2) The results of the initial or most recent evaluation of the student;
  - (3) As appropriate, the results of the student's performance on any general state or districtwide assessments;
  - (4) The academic, developmental and functional needs of the child.
- b. In developing, reviewing and revising the student's IEP, the IEP team considers the following special factors:
- (1) The communication needs of the student; and
  - (2) The need for assistive technology services and/or devices.
- c. As appropriate, the IEP team also considers the following special factors:
- (1) For a student whose behavior impedes their learning or that of others, strategies, positive behavioral intervention and supports to address that behavior;
  - (2) For a student with limited English proficiency, the language needs of the student as those needs relate to the IEP;
  - (3) For a student who is blind or visually impaired, instruction in Braille and the use of Braille unless the IEP team determines (after an evaluation of reading and writing skills, needs and media, including evaluation of future needs for instruction in Braille or the use of Braille, appropriate reading and writing), that instruction in Braille or the use of Braille is not appropriate;
  - (4) For a student who is deaf or hard of hearing, the student's language and communication needs, including opportunities for direct communication with peers and professional personnel in the student's language and communication mode, academic level and full range of needs, including opportunities for direct instruction in the student's language and communication mode;
  - (5) If a student is deaf, deafblind, or hard of hearing, the district will provide information about relevant services and placements offered by the school district, the education service district, regional programs, and the Oregon School for the Deaf; and
  - (6) A statement of any device or service needed for the student to receive a free appropriate public education (FAPE).
- d. In addition to the above IEP contents, the IEP for each eligible student of transition age includes:
- (1) Beginning not later than the first IEP in effect when the student turns 16, or as early as 14 or younger, if determined appropriate by the IEP team (including parent(s)), and updated annually thereafter, the IEP must include:
    - (a) Appropriate measurable postsecondary goals based upon age-appropriate transition assessments related to training education, employment, and where appropriate, independent living skills; and
    - (b) The transition services (including courses of study) needed to assist the student in reaching those goals.

Regarding employment planning, the parent shall be provided information about and opportunities to experience employment services provided by Oregon

Vocational Rehabilitation or the Oregon Office of Developmental Disability Services. These services must be provided in a competitive integrated employment setting, as defined by Oregon Administrative Rule (OAR) 411-345-0020.

Information about these services shall also be provided to the parent by the district at each annual review for IEPs to be in effect when the child turns 16, or as early as 14 or younger, if determined appropriate by the IEP team (including parent(s)).

- (2) At least one year before a student reaches the age of majority (student reaches the age of 18, or has married or been emancipated, whichever occurs first), a statement that the district has informed the student that all procedural rights will transfer at the age of majority; and
  - (3) If identified transition service providers, other than the district, fail to provide any of the services identified on the IEP, the district will initiate an IEP meeting as soon as possible to address alternative strategies and revise the IEP if necessary.
- e. To promote self-determination and independence, the district shall provide the student and the student's parents with information and training resources regarding supported decision-making as a less restrictive alternative to guardianship, and with information and resources regarding strategies to remain engaged in the student's secondary education and post-school outcomes. The district shall provide this information at each IEP meeting that includes discussion of post-secondary education goals and transition services.

#### 9.8. Incarcerated Youth

- a. For students with disabilities who are convicted as adults, incarcerated in adult correctional facilities and otherwise entitled to FAPE, the following IEP requirements do not apply:
  - (1) Participation of students with disabilities in state and districtwide assessment; and
  - (2) Transition planning and transition services, for students whose eligibility will end because of their age before they will be eligible to be released from an adult correctional facility based on consideration of their sentence and eligibility for early release.
- b. The IEP team may modify the student's IEP, if the state has demonstrated a bona fide security or other compelling interest that cannot be otherwise accommodated.

#### 10.9. Extended School Year Services

- a. The district makes extended school year (ESY) services available to all students for whom the IEP team has determined that such services are necessary to provide FAPE.
- b. ESY services are:
  - (1) Provided to a student with a disability in addition to the services provided during the typical school year;
  - (2) Identified in the student's IEP; and
  - (3) Provided at no cost to the parent.
- c. The district does not limit consideration of ESY services to particular categories of disability or unilaterally limit the type, amount or duration of service.
- d. The district provides ESY services to maintain the student's skills or behavior, but not to teach new skills or behaviors.

- e. The district's criteria for determining the need for extended school year services include:
  - (1) Regression (a significant loss of skills or behaviors) and recoupment time based on documented evidence; or
  - (2) If no documented evidence, on predictions according to the professional judgment of the team.
- f. "Regression" means significant loss of skills or behaviors in any area specified on the IEP as a result of an interruption in education services.
- g. "Recoupment" means the recovery of skills or behaviors specified on the IEP to a level demonstrated before the interruption of education services.

#### 11.10. Assistive Technology

- a. The district ensures that assistive technology devices or assistive technology services, or both, are made available if they are identified as part of the student's IEP. These services and/or devices may be part of the student's special education, related services or supplementary aids and services.
- b. **On a case-by-case basis, the district permits the use of district-purchased assistive technology devices in the student's home or in other settings if the student's IEP team determines that the student needs access to those devices to receive FAPE. In these situations, district policy will govern liability and transfer of the device when the student ceases to attend the district.**

#### 12.11. Transfer Students

- a. In state:

If a student with a disability (who had an IEP that was in effect in a previous district in Oregon) transfers into the district and enrolls in a district school within the same school year, the district (in consultation with the student's parents) provides FAPE to the student (including services comparable to those described in the student's IEP from the previous district), until the district either:

- (1) Adopts the student's IEP from the previous district; or
- (2) Develops, adopts and implements a new IEP for the student in accordance with all of the IEP provisions.

- b. Out of state:

If a student transfers into the district with a current IEP from a district in another state, the district, in consultation with the student's parents, will provide FAPE to the student, including services comparable to those described in the student's IEP from the previous district, until the district:

- (1) Conducts an initial evaluation (if determined necessary by the district to determine Oregon eligibility) with parent consent and determines whether the student meets eligibility criteria described in the OARs.
- (2) If the student is eligible under Oregon criteria, the district develops, adopts and implements a new IEP for the student using the Oregon Standard IEP or an approved alternate IEP.

- (3) If the student does not meet Oregon eligibility criteria, the district provides prior written notice to the parents explaining that the student does not meet Oregon eligibility criteria and specifying the date when special education services will be terminated.

#### 43.12. Abbreviated School Day

“Abbreviated school day” means any school day during which a student with a disability receives instruction or educational services for fewer hours than the majority of other students who are in the same grade within the student’s resident school district.

“Abbreviated school day program” means an education program:

- a. In which a school district restricts access for a student with a disability to hours of instruction or educational services to less than the number of hours of instruction or educational services that are provided to the majority of other students who are in the same grade within the student’s resident school district; and
- b. That results in a student with a disability having an abbreviated school day for more than 10 school days per school year.

Abbreviated school day programs are only allowed when all requirements in state law are met.<sup>2</sup>

Informed and written consent from the parent or foster parent is necessary prior to implementing an abbreviated school day program. A parent or a foster parent may, at any time, revoke consent for the placement of a student on an abbreviated school day program. Revoking consent or objecting to an abbreviated school day program shall be in writing.

Abbreviated school day programs limitations do not apply to students who are exempt per ORS 343.331.

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<sup>2</sup> See ORS 343.324.

May 28, 2024

Krista Parent, Executive Director  
Coalition of Oregon School Administrators  
krista@cosa.k12.or.us

Haley Percell, Chief Legal Officer and Interim Deputy Executive Director  
Oregon School Boards Association  
hpercell@osba.org

Re: Oregon School Districts Failing to Comply with ORS 343.186 and 343.068  
**Notice of Potential Legal Claims**

Ms. Parent and Ms. Percell:

The Oregon School Employees Association (OSEA) represents classified school employees who provide services to students with individualized education programs (IEPs). Recent changes in the law provide OSEA members with the right to access IEPs, be invited to IEP meetings, and discuss the IEP with parents/guardians. These rights include:

- **ORS 343.068(2)(a)(A):** Employees assigned to work with a student with special needs **“must” have access to the IEP**, 504 Plan, behavioral intervention plan, medical support protocols and any other documentation related to the employee’s responsibilities to assist the student with their special needs.
- **ORS 343.068(2)(a)(B)(i)-(ii):** Employees assigned to work with a student with special needs **“must . . . be consulted with when the education plan for the student is being developed, reviewed or revised, including being invited to, and compensated for attending,** meetings regarding the student’s individualized education program, 504 Plan or behavior intervention plan” or meetings regarding the student related to the responsibilities of the school district employee to support the student.
- **ORS 343.186:** A school district **may not prohibit or discourage a school employee from sharing information** in good faith with the student or the student’s parent about the services provided to the student.

Despite these clear legal requirements, some school districts across Oregon continue to knowingly violate the law by prohibiting classified employees from accessing IEPs, refusing to

invite them to IEP meetings, and prohibiting them from speaking with parents about services provided. These blatant violations of the law are placing staff and students at risk of injury and interfering with the delivery of student services.

OSEA chapters across the state have been working in good faith to collaborate with their employers but are being met with complacency, disregard and unwillingness to implement a system that fully follows statute. Please be advised that OSEA is preparing to take legal action against school districts that violate these laws. Specifically, OSEA may seek a writ of mandamus pursuant to ORS 34.110 from the circuit court in which the district is located. A writ of mandamus will provide a court order to the district to comply with the law. OSEA may also seek a declaratory judgment from the circuit court pursuant to ORS 28.020, which would provide a judgment from the court that the district is violating the law, ordering the district to comply with the law, and ordering any injunctive relief required to remedy the violation. In both legal actions, OSEA will seek its costs and attorney fees.

Relatedly, the law was recently changed to hold school districts accountable for certain acts of child abuse when the employee involved in the act lacks access to the student's IEP. (*See* SB 790 (2023), ORS 339.296, and OAR 407-047-0273(1) (“OTIS shall determine that the **public education program is responsible for the abuse** if ... the abuse involved the use of restraint, seclusion or neglect **and the public education program failed to provide the personnel involved with the restraint, seclusion or neglect with access to the student's individualized education program**[.]”). In addition to taking the legal actions described above, OSEA may assert that the school district is liable for acts of child abuse in investigations conducted by the Department of Human Services for child abuse.

I hope that you will inform school districts and superintendents in Oregon that OSEA is planning to take the legal actions described above to enforce the rights of its members. OSEA remains committed to bargaining processes and procedures necessary to implement these rights. However, we are no longer willing to tolerate the willful disregard of these legal requirements.

Please feel free to reach out to me if you have questions.

Thank you,



Susan Miller  
OSEA Executive Director

# Corbett School District 39

Code: DIC  
Adopted: 10/16/97  
Revised/Readopted: 8/18/21  
Orig. Code: DIC

## Financial Reports and Statements

The Board will receive financial reports which will include estimates of expenditures for the general fund budget in comparison to budget appropriations, actual receipts in comparison to budget estimates and the overall cash condition of the district. Supplementary reports on other funds or accounts will be furnished upon request of the Board or superintendent.

The Board will receive a pre-audit report recapping the year-end closure of financial statements prior to the annual audit by the district's authorized accountant.

Appropriate staff member(s) will be available at any Board meeting, upon request of the Board, to respond to questions and to present current financial information. The superintendent will notify the Board at any time that substantial deviations from anticipated income or expenditures are anticipated.

END OF POLICY

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### Legal Reference(s):

[ORS 294.155](#)

[ORS 294.311](#)

[ORS Chapter 297](#)

[ORS 328.465](#)

[ORS 332.105](#)

[OAR 162-010-0000 to -0330](#)

[OAR 162-040-0000 to -0160](#)

[OAR 581-023-0037](#)

OR. DEP'T OF EDUC, PROGRAM BUDGET AND ACCOUNTING MANUAL.

### Cross Reference(s):

DBJ - Budget Implementation

DIE - Audits

**Corbett School District**  
**Financial Report to the Board of Directors**  
**Wednesday, June 12, 2024**

*This report includes expenses and revenue recorded through May 31, 2024. Additional expenses and revenue may be recorded during bank reconciliation. P-card expenditures routinely experience a 30-day delay between the time expenses are incurred and when they show on the district's books.*

It's been an honor to serve Corbett school district since August 2020. Please join me in extending a warm welcome to Regina Sampson, your new Business Manager, beginning July 1.

Sincerely,  
Cindy Duley

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**Board Financial Reports Guide:**

**Summary of Budget and Actual Expenditures by Fund and Major Function**

Shows the year-to-date expenditures compared to the legally appropriated budget. Actual expenditures cannot exceed appropriation.

**Year-to-Year Fund Statements**

Shows the current year-to-date revenues and expenditures compared to the same time last year for the following funds:

- 01 General Fund
- 02 Food Services Fund
- 03 Federal Funds
- 04 Student Investment Account
- 08 FF&C Loan
- 09 GO Bond 2021
- 10 OSCIM Grant
- 11 GO Bond Debt Service
- 20 Energy Projects
- All Funds (Note: All funds other than the general fund are restricted.)

**Year-to-Year General Fund Revenues and Expenditures by Month**

Shows prior year and current year-to-date revenues and expenditures in more detail, by major category and month, for the General Fund.

**Corbett School District 39**  
**Monthly Financial Report**  
**As of May 31, 2024**

**Summary of Budget and Actual Expenditures by Fund and Major Function**

<b>Current Budget vs Actual Total Expenses</b>	<b>Current Budget</b>	<b>May 31 2024 YTD Actuals</b>	<b>May 31 2024 Balance</b>
<b>Fund: 01 General Fund</b>			
1000 Instruction	8,459,144	6,667,724	1,791,420
2000 Support Services	5,480,001	5,531,430	(51,429)
3000 Enterprise & Community Services	173,663	8,981	164,682
4000 Facilities Acquisition/Construction	-	109,698	(109,698)
5100 Debt Service	253,182	238,990	14,192
6000 Contingencies	290,842	-	290,842
<b>Fund: 01 General Fund Total</b>	<b>14,656,832</b>	<b>12,556,824</b>	<b>2,100,008</b>
<b>Fund: 02 Food Services Fund</b>			
3000 Enterprise & Community Services	428,710	308,892	119,818
<b>Fund: 02 Food Services Fund Total</b>	<b>428,710</b>	<b>308,892</b>	<b>119,818</b>
<b>Fund: 03 Federal Funds</b>			
1000 Instruction	276,486	556,760	(280,274)
2000 Support Services	801,811	573,372	228,439
5100 Debt Service	109,400	109,350	50
<b>Fund: 03 Federal Funds Total</b>	<b>1,187,697</b>	<b>1,239,483</b>	<b>(51,786)</b>
<b>Fund: 04 Student Investment Account</b>			
1000 Instruction	606,327	564,794	41,533
2000 Support Services	210,185	274,247	(64,062)
<b>Fund: 04 Student Investment Account Total</b>	<b>816,512</b>	<b>839,041</b>	<b>(22,529)</b>
<b>Fund: 06 Student Body Trust Fund</b>			
1000 Instruction	300,000	-	300,000
<b>Fund: 06 Student Body Trust Fund Total</b>	<b>300,000</b>	<b>-</b>	<b>300,000</b>
<b>Fund: 08 Full Faith &amp; Credit Loan</b>			
4000 Facilities Acquisition/Construction	2,355,000	2,233,285	121,715
5100 Debt Service	150,000	-	150,000
<b>Fund: 08 Full Faith &amp; Credit Loan Total</b>	<b>2,505,000</b>	<b>2,233,285</b>	<b>271,715</b>
<b>Fund: 09 GO Bond 2021</b>			
2000 Support Services	54,335	-	54,335
4000 Facilities Acquisition/Construction	964,665	983,673	(19,008)
<b>Fund: 09 GO Bond 2021 Total</b>	<b>1,019,000</b>	<b>983,673</b>	<b>35,327</b>
<b>Fund: 10 Bond Matching Grant</b>			
4000 Facilities Acquisition/Construction	4,000,000	614,081	3,385,919
<b>Fund: 10 Bond Matching Grant Total</b>	<b>4,000,000</b>	<b>614,081</b>	<b>3,385,919</b>
<b>Fund: 11 Debt Service Fund</b>			
5100 Debt Service	411,952	27,922	384,030
5200 Transfers Out	30,000	15,000	15,000
<b>Fund: 11 Debt Service Fund Total</b>	<b>441,952</b>	<b>42,922</b>	<b>399,030</b>
<b>Fund: 20 Energy Projects Fund</b>			
4000 Facilities Acquisition/Construction	20,000	-	20,000
<b>Fund: 20 Energy Projects Fund Total</b>	<b>20,000</b>	<b>-</b>	<b>20,000</b>
<b>Grand Total - All Funds</b>	<b>25,375,703</b>	<b>18,818,200</b>	<b>6,557,503</b>

**Corbett School District No. 39**  
**Board Financial Report**  
**All Funds**

	Fiscal Year 2022-2023			Fiscal Year 2023-2024			
	Year End Actuals	Year to Date Mar 31 2023	% of YE Actuals	Current Budget	Projected Actual	Year to Date Mar 31 2024	% of Budgeted
<b>Revenues</b>							
Property Taxes	2,430,428	2,386,608	98%	2,645,790	2,613,834	2,467,092	93%
State School Fund	10,068,068	10,068,068	100%	10,553,633	11,070,273	11,358,371	108%
Local Sources	782,898	458,546	59%	910,400	1,187,031	1,571,354	173%
Intermediate Sources	202,118	1,674	1%	201,200	423,451	423,813	211%
State Sources	4,585,964	2,987,175	65%	2,868,004	2,488,642	2,471,693	86%
Federal Sources	706,452	320,936	45%	1,357,869	2,284,260	958,870	71%
<b>Total Revenues</b>	<b>18,775,928</b>	<b>16,223,008</b>	<b>86%</b>	<b>18,536,896</b>	<b>20,067,491</b>	<b>19,251,192</b>	<b>104%</b>
<b>Expenditures</b>							
Salaries	8,359,598	7,216,112	86%	8,645,798	8,908,326	7,599,283	88%
Associated Payroll	5,011,689	4,179,554	83%	4,989,857	4,874,935	4,211,493	84%
Purchased Services	2,012,625	1,434,280	71%	4,511,306	2,108,120	1,641,185	36%
Supplies & Materials	1,003,401	754,945	75%	1,497,997	1,600,778	717,492	48%
Capital Outlay	3,364,202	2,167,404	64%	4,171,000	3,880,676	3,886,438	93%
Debt Service	678,516	176,097	26%	924,534	672,573	315,722	34%
Other Objects	307,316	349,083	114%	314,369	349,150	362,562	115%
Contingency	-	-		290,842	-	-	
<b>Total Expenditures</b>	<b>20,737,347</b>	<b>16,277,475</b>	<b>78%</b>	<b>25,345,703</b>	<b>22,394,558</b>	<b>18,734,176</b>	<b>74%</b>
<b>Other Sources (Uses)</b>							
Other Sources	429,683	-	0%	5,395,665	-	-	
Transfer In	53,340	-	0%	30,000	60,541	15,000	25%
Transfer Out	(53,340)	-	0%	(30,000)	(60,541)	15,000	-25%
<b>Total Other Sources (Uses)</b>	<b>429,683</b>	<b>-</b>	<b>0%</b>	<b>5,395,665</b>	<b>-</b>	<b>30,000</b>	<b>1%</b>
<b>Change in Fund Balance</b>	<b>(1,531,736)</b>	<b>(54,467)</b>		<b>(1,413,142)</b>	<b>(2,327,067)</b>	<b>547,016</b>	
<b>Fund Balance - Beginning</b>	<b>4,882,032</b>	<b>4,882,032</b>		<b>3,350,295</b>	<b>3,350,295</b>	<b>3,350,295</b>	
<b>Fund Balance - Ending</b>	<b>3,350,295</b>	<b>4,827,565</b>		<b>1,937,153</b>	<b>1,023,229</b>	<b>3,897,311</b>	

	FY 2022-23	FY 2023-24	Variance	% Change
<b>YTD Revenues</b>				
Property Taxes	2,386,608	2,467,092	80,483	3%
State School Fund	10,068,068	11,358,371	1,290,304	13%
Local Sources	458,546	1,571,354	1,112,807	243%
Intermediate Sources	1,674	423,813	422,139	25220%
State Sources	2,987,175	2,471,693	(515,482)	-17%
Federal Sources	320,936	958,870	637,933	199%
<b>Total Revenues</b>	<b>16,223,008</b>	<b>19,251,192</b>	<b>3,028,184</b>	<b>19%</b>

	FY 2022-23	FY 2023-24	Variance	% Change
<b>YTD Expenditures</b>				
Salaries	7,216,112	7,599,283	383,171	5%
Associated Payroll	4,179,554	4,211,493	31,939	1%
Purchased Services	1,434,280	1,641,185	206,905	14%
Supplies & Materials	754,945	717,492	(37,453)	-5%
Capital Outlay	2,167,404	3,886,438	1,719,035	79%
Debt Service	176,097	315,722	139,626	79%
Other Objects	349,083	362,562	13,479	4%
<b>Total Expenditures</b>	<b>16,277,475</b>	<b>18,734,176</b>	<b>2,456,702</b>	<b>15%</b>

**Corbett School District No. 39**  
**Board Financial Report**  
**Fund 01: General Fund**

	Fiscal Year 2022-2023			Fiscal Year 2023-2024			
	Year End	Year to Date	% of YE	Current	Projected	Year to Date	% of
	Actuals	May 31 2023	Actuals	Budget	Actual	May 31 2024	Budgeted
<b>Revenues</b>							
Property Taxes	2,047,379	2,010,430	98%	2,178,344	2,126,464	2,003,574	92%
State School Fund	10,065,153	10,068,068	100%	10,551,633	11,068,273	11,358,371	108%
Local Sources	451,970	334,466	74%	440,400	871,222	1,431,935	325%
Intermediate Sources	201,787	1,411	1%	201,200	423,269	423,431	210%
State Sources	990,651	908,229	92%	712,328	880,508	856,534	120%
Federal Sources	77,471	25,315	33%	49,172	66,539	75,836	154%
<b>Total Revenues</b>	<b>13,834,411</b>	<b>13,347,918</b>	<b>96%</b>	<b>14,133,077</b>	<b>15,436,275</b>	<b>16,149,681</b>	<b>114%</b>
<b>Expenditures</b>							
Salaries	7,185,099	6,337,021	88%	7,396,526	7,206,937	6,166,769	83%
Associated Payroll	4,496,958	3,716,794	83%	4,396,579	4,147,518	3,607,446	82%
Purchased Services	1,696,210	1,332,915	79%	1,090,187	1,971,782	1,528,924	140%
Supplies & Materials	648,896	603,927	93%	747,647	1,020,371	520,949	70%
Capital Outlay	65,080	26,277	40%	171,000	46,347	55,214	32%
Debt Service	253,297	148,178	58%	253,182	260,621	187,675	74%
Other Objects	305,807	299,082	98%	310,869	344,911	360,144	116%
Contingency	-	-		290,842	-	-	
<b>Total Expenditures</b>	<b>14,651,346</b>	<b>12,464,193</b>	<b>85%</b>	<b>14,656,832</b>	<b>14,998,487</b>	<b>12,427,121</b>	<b>85%</b>
<b>Other Sources (Uses)</b>							
Other Sources	-	-		171,000	-	-	
Transfer In	-	-		30,000	30,000	15,000	50%
Transfer Out	(53,340)	-	0%	-	(30,541)	-	0%
<b>Total Other Sources (Uses)</b>	<b>(53,340)</b>	<b>-</b>	<b>0%</b>	<b>201,000</b>	<b>(541)</b>	<b>15,000</b>	<b>7%</b>
<b>Change in Fund Balance</b>	<b>(870,276)</b>	<b>883,725</b>		<b>(322,755)</b>	<b>437,247</b>	<b>3,737,560</b>	
<b>Fund Balance - Beginning</b>	<b>1,305,723</b>	<b>1,305,723</b>		<b>435,447</b>	<b>435,447</b>	<b>435,447</b>	
<b>Fund Balance - Ending</b>	<b>435,447</b>	<b>2,189,448</b>		<b>112,692</b>	<b>872,694</b>	<b>4,173,008</b>	

	FY 2022-23	FY 2023-24	Variance	% Change
<b>YTD Revenues</b>				
Property Taxes	2,010,430	2,003,574	(6,856)	0%
State School Fund	10,068,068	11,358,371	1,290,304	13%
Local Sources	334,466	1,431,935	1,097,469	328%
Intermediate Sources	1,411	423,431	422,020	29912%
State Sources	908,229	856,534	(51,695)	-6%
Federal Sources	25,315	75,836	50,521	200%
<b>Total Revenues</b>	<b>13,347,918</b>	<b>16,149,681</b>	<b>2,801,764</b>	<b>21%</b>

	FY 2022-23	FY 2023-24	Variance	% Change
<b>YTD Expenditures</b>				
Salaries	6,337,021	6,166,769	(170,251)	-3%
Associated Payroll	3,716,794	3,607,446	(109,349)	-3%
Purchased Services	1,332,915	1,528,924	196,009	15%
Supplies & Materials	603,927	520,949	(82,978)	-14%
Capital Outlay	26,277	55,214	28,938	110%
Debt Service	148,178	187,675	39,497	27%
Other Objects	299,082	360,144	61,063	20%
<b>Total Expenditures</b>	<b>12,464,193</b>	<b>12,427,121</b>	<b>(37,072)</b>	<b>0%</b>

**Corbett School District No. 39  
Board Financial Report  
Fund 02: Food Services Fund**

	Fiscal Year 2022-2023			Fiscal Year 2023-2024			
	Year End Actuals	Year to Date May 31 2023	% of YE Actuals	Current Budget	Projected Actual	Year to Date May 31 2024	% of Budgeted
<b>Revenues</b>							
State School Fund	2,915	-	0%	2,000	2,000	-	0%
Local Sources	84,208	69,684	83%	120,000	94,656	79,377	66%
State Sources	17,845	6,749	38%	4,000	5,450	12,475	312%
Federal Sources	187,737	130,135	69%	121,000	161,598	85,517	71%
<b>Total Revenues</b>	<b>292,706</b>	<b>206,567</b>	<b>71%</b>	<b>247,000</b>	<b>263,704</b>	<b>177,368</b>	<b>72%</b>
<b>Expenditures</b>							
Salaries	98,661	88,270	89%	136,223	103,790	94,539	69%
Associated Payroll	66,281	59,047	89%	65,125	72,242	60,639	93%
Purchased Services	36,753	31,165	85%	6,000	1,161	1,167	19%
Supplies & Materials	147,077	117,389	80%	217,862	174,660	148,771	68%
Debt Service	-	(3,196)	-	-	-	-	-
Other Objects	1,500	1,425	95%	3,500	3,450	1,928	55%
<b>Total Expenditures</b>	<b>350,272</b>	<b>294,101</b>	<b>84%</b>	<b>428,710</b>	<b>355,303</b>	<b>307,044</b>	<b>72%</b>
<b>Other Sources (Uses)</b>							
Transfer In	53,340	-	0%	-	30,541	-	0%
<b>Total Other Sources (Uses)</b>	<b>53,340</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>30,541</b>	<b>-</b>	<b>0%</b>
<b>Change in Fund Balance</b>	<b>(4,226)</b>	<b>(87,533)</b>		<b>(181,710)</b>	<b>(61,058)</b>	<b>(129,675)</b>	
<b>Fund Balance - Beginning</b>	<b>65,284</b>	<b>65,284</b>		<b>61,058</b>	<b>61,058</b>	<b>61,058</b>	
<b>Fund Balance - Ending</b>	<b>61,058</b>	<b>(22,250)</b>		<b>(120,652)</b>	<b>0</b>	<b>(68,617)</b>	

YTD Revenues	FY 2022-23	FY 2023-24	Variance	% Change
Local Sources	69,684	79,377	9,693	14%
State Sources	6,749	12,475	5,727	85%
Federal Sources	130,135	85,517	(44,619)	-34%
<b>Total Revenues</b>	<b>206,567</b>	<b>177,368</b>	<b>(29,199)</b>	<b>-14%</b>

YTD Expenditures	FY 2022-23	FY 2023-24	Variance	% Change
Salaries	88,270	94,539	6,269	7%
Associated Payroll	59,047	60,639	1,592	3%
Purchased Services	31,165	1,167	(29,999)	-96%
Supplies & Materials	117,389	148,771	31,382	27%
Debt Service	(3,196)	-	3,196	-100%
Other Objects	1,425	1,928	503	35%
<b>Total Expenditures</b>	<b>294,101</b>	<b>307,044</b>	<b>12,943</b>	<b>4%</b>

**Corbett School District No. 39  
Board Financial Report  
Fund 03: Federal Funds**

	Fiscal Year 2022-2023			Fiscal Year 2023-2024			
	Year End Actuals	Year to Date May 31 2023	% of YE Actuals	Current Budget	Projected Actual	Year to Date May 31 2024	% of Budgeted
<b>Revenues</b>							
Federal Sources	441,244	165,486	38%	1,187,697	2,056,123	797,517	67%
<b>Total Revenues</b>	<b>441,244</b>	<b>165,486</b>	<b>38%</b>	<b>1,187,697</b>	<b>2,056,123</b>	<b>797,517</b>	<b>67%</b>
<b>Expenditures</b>							
Salaries	501,406	352,079	70%	586,264	947,769	754,198	129%
Associated Payroll	179,437	175,404	98%	241,490	375,830	288,435	119%
Purchased Services	272,312	54,293	20%	21,119	102,131	57,815	274%
Supplies & Materials	34,277	33,629	98%	229,424	46,811	29,193	13%
Other Objects	8	6	75%	-	789	490	
<b>Total Expenditures</b>	<b>1,462,122</b>	<b>615,411</b>	<b>42%</b>	<b>1,187,697</b>	<b>1,473,330</b>	<b>1,230,256</b>	<b>104%</b>
<b>Change in Fund Balance</b>	<b>(591,196)</b>	<b>(449,925)</b>		<b>-</b>	<b>582,793</b>	<b>(432,739)</b>	
<b>Fund Balance - Beginning</b>	<b>8,401</b>	<b>8,401</b>		<b>(582,795)</b>	<b>(582,795)</b>	<b>(582,795)</b>	
<b>Fund Balance - Ending</b>	<b>(582,795)</b>	<b>(441,524)</b>		<b>(582,795)</b>	<b>(2)</b>	<b>(1,015,534)</b>	

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>Variance</b>
<b>YTD Revenues</b>			
Federal Sources	165,486	797,517	632,031
<b>Total Revenues</b>	<b>165,486</b>	<b>797,517</b>	<b>632,031</b>

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>Variance</b>
<b>YTD Expenditures</b>			
Salaries	352,079	754,198	402,118
Associated Payroll	175,404	288,435	113,031
Purchased Services	54,293	57,815	3,522
Supplies & Materials	33,629	29,193	(4,436)
Other Objects	6	490	484
<b>Total Expenditures</b>	<b>615,411</b>	<b>1,230,256</b>	<b>614,845</b>

**Corbett School District No. 39**  
**Board Financial Report**  
**Fund 04: Student Investment Account**

	Fiscal Year 2022-2023			Fiscal Year 2023-2024			
	Year End Actuals	Year to Date May 31 2023	% of YE Actuals	Current Budget	Projected Actual	Year to Date May 31 2024	% of Budgeted
<b>Revenues</b>							
State Sources	850,796	850,796	100%	816,512	988,603	988,603	121%
<b>Total Revenues</b>	<b>850,796</b>	<b>850,796</b>	<b>100%</b>	<b>816,512</b>	<b>988,603</b>	<b>988,603</b>	<b>121%</b>
<b>Expenditures</b>							
Salaries	574,433	438,741	76%	526,785	649,830	583,777	111%
Associated Payroll	269,012	228,309	85%	286,663	279,345	254,973	89%
Purchased Services	7,350	7,350	100%	-	492	290	59%
Supplies & Materials	-	0		3,064	58,936	-	0%
Other Objects	1	1	100%	-	-	-	
<b>Total Expenditures</b>	<b>850,796</b>	<b>674,401</b>	<b>79%</b>	<b>816,512</b>	<b>988,603</b>	<b>839,041</b>	<b>103%</b>
<b>Change in Fund Balance</b>	<b>0</b>	<b>176,395</b>		<b>-</b>	<b>0</b>	<b>149,563</b>	
<b>Fund Balance - Beginning</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>0</b>	<b>0</b>	
<b>Fund Balance - Ending</b>	<b>0</b>	<b>176,395</b>		<b>-</b>	<b>0</b>	<b>149,563</b>	

YTD Revenues	FY 2022-23	FY 2023-24	Variance
State Sources	850,796	988,603	137,808
<b>Total Revenues</b>	<b>850,796</b>	<b>988,603</b>	<b>137,808</b>

YTD Expenditures	FY 2022-23	FY 2023-24	Variance
Salaries	438,741	583,777	145,036
Associated Payroll	228,309	254,973	26,665
Purchased Services	7,350	290	(7,060)
Supplies & Materials	0	-	(0)
<b>Total Expenditures</b>	<b>674,401</b>	<b>839,041</b>	<b>164,640</b>

**Corbett School District No. 39**  
**Board Financial Report**  
**Fund 08: General Fund, FF&C Loan**

	Fiscal Year 2022-2023			Fiscal Year 2023-2024			
	Year End Actuals	Year to Date May 31 2023	% of YE Actuals	Current Budget	Projected Actual	Year to Date May 31 2024	% of Budgeted
<b>Revenues</b>							
State Sources	20,905	-	0%	-	-	-	
<b>Total Revenues</b>	<b>20,905</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Expenditures</b>							
Purchased Services	-	3,242		2,355,000	-	429	0%
Capital Outlay	140,882	2,141,127	1520%	-	2,233,285	2,232,856	
Debt Service	-	-		150,000	-	-	
Other Objects	-	47,937		-	-	-	
<b>Total Expenditures</b>	<b>140,882</b>	<b>2,192,306</b>	<b>1556%</b>	<b>2,505,000</b>	<b>2,233,285</b>	<b>2,233,285</b>	<b>89%</b>
<b>Other Sources (Uses)</b>							
Other Sources	-	-		4,860,000	-	-	
<b>Total Other Sources (Uses)</b>	<b>-</b>	<b>-</b>		<b>4,860,000</b>	<b>-</b>	<b>-</b>	
<b>Change in Fund Balance</b>	<b>(119,977)</b>	<b>(2,192,306)</b>		<b>2,355,000</b>	<b>(2,233,285)</b>	<b>(2,233,285)</b>	
<b>Fund Balance - Beginning</b>	<b>2,353,262</b>	<b>2,353,262</b>		<b>2,233,285</b>	<b>2,233,285</b>	<b>2,233,285</b>	
<b>Fund Balance - Ending</b>	<b>2,233,285</b>	<b>160,956</b>		<b>4,588,285</b>	<b>(0)</b>	<b>-</b>	

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>Variance</b>
<b>YTD Expenditures</b>			
Purchased Services	3,242	429	(2,813)
Capital Outlay	2,141,127	2,232,856	91,729
<b>Total Expenditures</b>	<b>2,192,306</b>	<b>2,233,285</b>	<b>40,979</b>

**Corbett School District No. 39  
Board Financial Report  
Fund 09: GO Bond 2021**

	Fiscal Year 2022-2023			Fiscal Year 2023-2024			
	Year End Actuals	Year to Date May 31 2023	% of YE Actuals	Current Budget	Projected Actual	Year to Date May 31 2024	% of Budgeted
<b>Revenues</b>							
Local Sources	25,969	25,463	98%	20,000	17,162	10,400	52%
Intermediate Sources	178	178	100%	-	103	103	100%
<b>Total Revenues</b>	<b>26,146</b>	<b>25,641</b>	<b>98%</b>	<b>20,000</b>	<b>17,265</b>	<b>10,503</b>	<b>61%</b>
<b>Expenditures</b>							
Purchased Services	-	5,315		1,019,000	32,554	52,561	5%
Capital Outlay	22,791	-	0%	-	986,963	984,287	
Other Objects	-	633		-	-	-	
<b>Total Expenditures</b>	<b>22,791</b>	<b>5,948</b>	<b>26%</b>	<b>1,019,000</b>	<b>1,019,517</b>	<b>1,055,427</b>	<b>104%</b>
<b>Other Sources (Uses)</b>							
Other Sources	-	-		364,665	-	-	
<b>Total Other Sources (Uses)</b>	<b>-</b>	<b>-</b>		<b>364,665</b>	<b>-</b>	<b>-</b>	
<b>Change in Fund Balance</b>	<b>3,355</b>	<b>19,693</b>		<b>(634,335)</b>	<b>(1,002,252)</b>	<b>(1,044,924)</b>	
<b>Fund Balance - Beginning</b>	<b>998,897</b>	<b>998,897</b>		<b>1,002,252</b>	<b>1,002,252</b>	<b>1,002,252</b>	
<b>Fund Balance - Ending</b>	<b>1,002,252</b>	<b>1,018,590</b>		<b>367,917</b>	<b>0</b>	<b>(42,672)</b>	

	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>Variance</u>
<b>YTD Revenues</b>			
Local Sources	25,463	10,400	(15,063)
<b>Total Revenues</b>	<b>25,641</b>	<b>10,503</b>	<b>(15,138)</b>

	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>Variance</u>
<b>YTD Expenditures</b>			
Capital Outlay	-	984,287	984,287
Other Objects	633	-	(633)
<b>Total Expenditures</b>	<b>5,948</b>	<b>1,055,427</b>	<b>1,049,479</b>

**Corbett School District No. 39  
Board Financial Report  
Fund 10: OSCIM Grant**

	Fiscal Year 2022-2023			Fiscal Year 2023-2024			
	Year End Actuals	Year to Date May 31 2023	% of YE Actuals	Current Budget	Projected Actual	Year to Date May 31 2024	% of Budgeted
<b>Revenues</b>							
State Sources	2,705,767	1,221,402	45%	1,335,164	614,081	614,081	100%
<b>Total Revenues</b>	<b>2,705,767</b>	<b>1,221,402</b>	<b>45%</b>	<b>1,335,164</b>	<b>614,081</b>	<b>614,081</b>	<b>46%</b>
<b>Expenditures</b>							
Capital Outlay	2,705,767	-	0%	4,000,000	614,081	614,081	100%
<b>Total Expenditures</b>	<b>2,705,767</b>	<b>-</b>	<b>0%</b>	<b>4,000,000</b>	<b>614,081</b>	<b>614,081</b>	<b>15%</b>
<b>Change in Fund Balance</b>	<b>-</b>	<b>1,221,402</b>		<b>(2,664,836)</b>	<b>(0)</b>	<b>0</b>	
<b>Fund Balance - Beginning</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>	
<b>Fund Balance - Ending</b>	<b>-</b>	<b>1,221,402</b>		<b>(2,664,836)</b>	<b>(0)</b>	<b>0</b>	

YTD Revenues	FY 2022-23	FY 2023-24	Variance
State Sources	1,221,402	614,081	(607,321)
<b>Total Revenues</b>	<b>1,221,402</b>	<b>614,081</b>	<b>(607,321)</b>

YTD Expenditures	FY 2022-23	FY 2023-24	Variance
Capital Outlay	-	614,081	614,081
<b>Total Expenditures</b>	<b>-</b>	<b>614,081</b>	<b>614,081</b>

**Corbett School District No. 39  
Board Financial Report  
GO Bond Debt Service Fund**

	Fiscal Year 2022-2023			Fiscal Year 2023-2024			
	Year End Actuals	Year to Date May 31 2023	% of YE Actuals	Current Budget	Projected Actual	Year to Date May 31 2024	% of Budgeted
<b>Revenues</b>							
Property Taxes	383,049	376,178	98%	467,446	487,370	463,517	95%
Local Sources	6,301	1,779	28%	-	-	20,325	
Intermediate Sources	154	85	56%	-	79	279	353%
<b>Total Revenues</b>	<b>389,504</b>	<b>378,043</b>	<b>97%</b>	<b>467,446</b>	<b>487,449</b>	<b>484,121</b>	<b>104%</b>
<b>Expenditures</b>							
Debt Service	380,219	31,115	8%	411,952	411,952	27,922	7%
<b>Total Expenditures</b>	<b>380,219</b>	<b>31,115</b>	<b>8%</b>	<b>411,952</b>	<b>411,952</b>	<b>27,922</b>	<b>7%</b>
<b>Other Sources (Uses)</b>							
Transfer Out	-	-		(30,000)	(30,000)	(15,000)	50%
<b>Total Other Sources (Uses)</b>	<b>-</b>	<b>-</b>		<b>(30,000)</b>	<b>(30,000)</b>	<b>(15,000)</b>	<b>50%</b>
<b>Change in Fund Balance</b>	<b>9,285</b>	<b>346,928</b>		<b>25,494</b>	<b>45,497</b>	<b>441,199</b>	
<b>Fund Balance - Beginning</b>	<b>912</b>	<b>912</b>		<b>10,198</b>	<b>10,198</b>	<b>10,198</b>	
<b>Fund Balance - Ending</b>	<b>10,198</b>	<b>347,841</b>		<b>35,692</b>	<b>55,695</b>	<b>451,397</b>	

YTD Revenues	FY 2022-23	FY 2023-24	Variance
Property Taxes	376,178	463,517	87,339
Local Sources	1,779	20,325	18,545
Intermediate Sources	85	279	194
<b>Total Revenues</b>	<b>378,043</b>	<b>484,121</b>	<b>106,078</b>

YTD Expenditures	FY 2022-23	FY 2023-24	Variance
Debt Service	31,115	27,922	(3,193)
<b>Total Expenditures</b>	<b>31,115</b>	<b>27,922</b>	<b>(3,193)</b>

**Corbett School District No. 39  
Board Financial Report  
Fund 20: Energy Projects Fund**

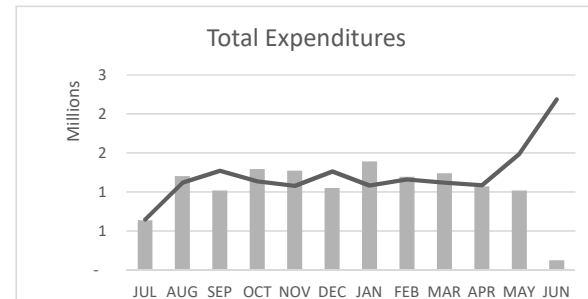
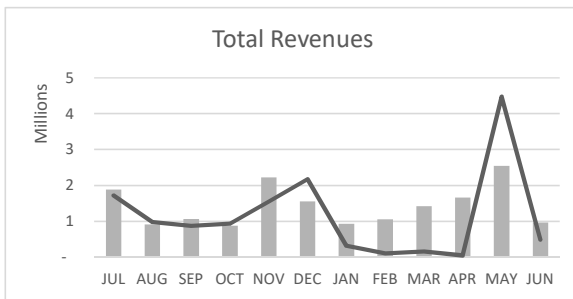
	<u>Fiscal Year 2022-2023</u>			<u>Fiscal Year 2023-2024</u>			
	<u>Year End Actuals</u>	<u>Year to Date May 31 2023</u>	<u>% of YE Actuals</u>	<u>Current Budget</u>	<u>Projected Actual</u>	<u>Year to Date May 31 2024</u>	<u>% of Budgeted</u>
<b>Revenues</b>							
Local Sources	29,427	27,154	92%	30,000	39,540	29,317	98%
<b>Total Revenues</b>	<b>29,427</b>	<b>27,154</b>	<b>92%</b>	<b>30,000</b>	<b>39,540</b>	<b>29,317</b>	<b>98%</b>
<b>Expenditures</b>							
Purchased Services	-	-		20,000	-	-	0%
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>		<b>20,000</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Change in Fund Balance</b>	<b>29,427</b>	<b>27,154</b>		<b>10,000</b>	<b>39,540</b>	<b>29,317</b>	
<b>Fund Balance - Beginning</b>	<b>25,873</b>	<b>25,873</b>		<b>55,301</b>	<b>55,301</b>	<b>55,301</b>	
<b>Fund Balance - Ending</b>	<b>55,301</b>	<b>53,028</b>		<b>65,301</b>	<b>94,841</b>	<b>84,618</b>	

<b>YTD Revenues</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>Variance</b>
Local Sources	27,154	29,317	2,163
<b>Total Revenues</b>	<b>27,154</b>	<b>29,317</b>	<b>2,163</b>

**FUND 01: GENERAL FUND  
Revenues and Expenditures by Month**

<b>FY 2022-2023</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>TOTAL</b>
<b>Revenues</b>													
Property Taxes	6,974	4,560	5,351	2,792	693,400	1,185,768	20,359	14,376	50,367	10,012	16,472	36,949	2,047,379
State School Fund	1,631,160	815,091	815,091	815,091	815,091	818,240	-	-	-	-	4,358,304	(2,915)	10,065,153
Local Sources	13,384	19,208	30,590	18,257	23,127	31,491	21,238	21,057	108,938	37,964	9,211	117,504	451,970
Intermediate Sources	-	-	-	-	-	-	-	-	958	-	452	200,376	201,787
State Sources	66,685	123,504	17,964	100,000	21,597	140,779	278,222	71,302	-	-	88,176	82,422	990,651
Federal Sources	-	19,792	5,524	-	-	-	-	-	-	-	-	52,156	77,471
Other Sources	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>1,718,202</b>	<b>982,155</b>	<b>874,520</b>	<b>936,139</b>	<b>1,553,216</b>	<b>2,176,278</b>	<b>319,818</b>	<b>106,735</b>	<b>160,263</b>	<b>47,976</b>	<b>4,472,614</b>	<b>486,493</b>	<b>13,834,411</b>
<b>Expenditures</b>													
Salaries	154,658	640,751	597,617	633,847	648,558	589,280	632,960	603,345	600,507	601,957	633,541	848,078	7,185,099
Associated Payroll	143,086	352,314	323,117	344,161	350,386	368,396	382,330	353,999	361,894	360,230	376,882	780,164	4,496,958
Purchased Services	79,824	60,725	160,800	106,468	30,419	196,268	41,594	142,561	123,396	96,322	294,539	363,295	1,696,210
Supplies & Materials	32,157	56,261	139,123	34,730	25,110	55,568	20,457	30,194	27,524	23,170	159,633	44,969	648,896
Capital Outlay	-	-	16,469	9,808	-	-	-	-	-	-	-	38,803	65,080
Debt Service	29,973	4,168	20,286	4,168	10,968	20,437	4,168	24,217	4,168	4,168	21,457	105,119	253,297
Other Objects	209,069	7,923	14,933	2,529	15,146	33,847	1,701	7,986	4,083	288	1,575	6,725	305,807
<b>Total Expenditures</b>	<b>648,766</b>	<b>1,122,143</b>	<b>1,272,346</b>	<b>1,135,709</b>	<b>1,080,586</b>	<b>1,263,797</b>	<b>1,083,210</b>	<b>1,162,302</b>	<b>1,121,572</b>	<b>1,086,135</b>	<b>1,487,628</b>	<b>2,187,154</b>	<b>14,651,346</b>

<b>FY 2023-2024</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>TOTAL</b>
<b>Revenues</b>													
Property Taxes	-	4,554	5,245	3,068	1,216,279	665,944	26,727	13,971	54,390	9,380	4,015	-	2,003,574
State School Fund	1,741,617	870,286	870,286	870,286	870,286	870,286	870,379	870,379	870,379	1,182,045	1,472,142	-	11,358,371
Local Sources	15,182	8,937	190,378	5,401	136,094	4,541	2,413	97,787	229,161	3,474	738,567	-	1,431,935
Intermediate Sources	-	419	-	-	442	-	-	458	-	421,708	403	-	423,431
State Sources	83,719	10,527	-	-	1,991	20,355	31,772	72,152	267,239	38,095	330,684	45,277	901,811
Federal Sources	46,713	19,826	-	-	-	-	-	-	-	9,297	-	-	75,836
Other Sources	-	-	-	-	-	-	-	-	-	-	-	922,843	922,843
<b>Total Revenues</b>	<b>1,887,231</b>	<b>914,549</b>	<b>1,065,909</b>	<b>878,756</b>	<b>2,225,092</b>	<b>1,561,126</b>	<b>931,291</b>	<b>1,054,748</b>	<b>1,421,169</b>	<b>1,663,999</b>	<b>2,545,811</b>	<b>968,120</b>	<b>16,194,959</b>
<b>Expenditures</b>													
Salaries	136,188	573,919	614,420	752,648	585,282	588,668	577,738	567,174	606,253	552,190	612,290	-	6,166,769
Associated Payroll	129,094	349,918	259,895	406,417	367,125	340,009	344,563	354,190	370,091	335,543	350,601	5,099	3,612,544
Purchased Services	154,774	131,430	52,826	93,970	218,835	82,694	228,761	175,417	181,236	135,922	73,060	1,536	1,530,459
Supplies & Materials	94,851	101,003	53,690	38,748	62,762	29,320	16,261	69,658	56,578	17,704	(19,625)	-	520,949
Capital Outlay	16,826	-	-	1,383	15,228	4,930	-	7,981	-	8,867	-	71,754	126,968
Debt Service	47,866	42,415	4,168	4,168	10,443	4,168	4,168	20,437	24,217	21,457	4,168	4,168	191,843
Other Objects	59,897	5,589	35,290	587	14,608	3,470	224,217	4,074	5,887	5,501	1,023	47,147	407,291
<b>Total Expenditures</b>	<b>639,496</b>	<b>1,204,274</b>	<b>1,020,289</b>	<b>1,297,920</b>	<b>1,274,282</b>	<b>1,053,258</b>	<b>1,395,708</b>	<b>1,198,930</b>	<b>1,244,263</b>	<b>1,077,184</b>	<b>1,021,518</b>	<b>129,703</b>	<b>12,556,824</b>



**RESOLUTION ADOPTING THE 2024 - 2025 BUDGET**

**BACKGROUND:**

Oregon Budget Law (ORS 294.435(2)) requires the Board adopt the budget and make appropriations by June 30, 2024, and certify the taxes imposed to the County Assessor prior to July 15, 2024.

The law also requires that the approved budget be submitted by May 15th to the Tax Supervising and Conservation Commission (TSCC) for certification. The approved budget was submitted prior to the May 15th deadline. TSCC certified the 2024-25 approved budget with one recommendation. The recommendation stated the district should reduce budgeted GO Bond property tax revenue to reflect uncollectable amounts. The district has made this change in the budget. TSCC requests the district to report its adopted FY24 budget to the Commission no later than July 15, 2024. The District expects to meet the July deadline.

**WHEREAS**, the following totals reflect the amounts approved by the Budget Committee and changes within Oregon Budget Law; and

**WHEREAS**, the approved budget has been certified by TSCC without objection and an adopted budget will be submitted to the TSCC by July 15, 2024; and,

**WHEREAS**, a public hearing was held on June 12, 2024.

**RESOLUTION MAKING APPROPRIATIONS**

**BE IT RESOLVED** that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2024 for the following purposes:

**General Fund**

Instruction .....	8,947,848
Support Services.....	6,096,428
Enterprise & Community.....	6,000
Facilities Acquisition.....	0
Debt Service.....	234,325
Transfers.....	121,268
Contingency.....	213,144
<b>Total .....</b>	<b>\$15,619,013</b>

**Food Service Fund**

Enterprise & Community.....	387,268
<b>Total .....</b>	<b>\$387,268</b>

**Federal Funds**

Instruction .....	314,900
Support Services.....	857,496
Debt Service.....	112,087
Contingency.....	0
<b>Total .....</b>	<b>\$1,284,483</b>

**Student Investment Account**

Instruction .....	631,747
Support Services.....	356,253
<b>Total .....</b>	<b>\$988,000</b>

**Student Activity Fund**

Instruction .....	300,000
<b>Total .....</b>	<b>\$300,000</b>

**FFCR Fund**

Facilities Acquisition.....	0
Debt Service.....	0
<b>Total .....</b>	<b>\$0</b>

**GO Bond 2021 Fund**

Support Services.....	0
Facilities Acquisition.....	0
<b>Total .....</b>	<b>\$0</b>

**OSCIM Match Grant Fund**

Facilities Acquisition.....	0
<b>Total .....</b>	<b>\$0</b>

**GO Bond Debt Service Fund**

Debt Service.....	423,988
Transfers.....	0
<b>Total .....</b>	<b>\$423,988</b>

**Energy Projects Fund**

Facilities Acquisition.....	20,000
<b>Total .....</b>	<b>\$20,000</b>

Total APPROPRIATIONS, All Funds	<b>\$19,022,752</b>
Total Unappropriated Amounts, All Funds	1,029,874
<b>TOTAL ADOPTED BUDGET</b>	<b>\$20,052,626</b>

**RESOLUTION IMPOSING THE TAX**

**BE IT RESOLVED** that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2024-2025:

- (1) At the rate of \$4.5941 per \$1000 of assessed value for permanent rate; and
- (2) In the amount of \$479,945 for debt service on general obligation bonds;

**RESOLUTION CATEGORIZING THE TAX**

**BE IT RESOLVED** that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the Education Limitation

Permanent Rate Tax.....\$4.5941/\$1,000

Excluded from Limitation

General Obligation Bond Debt Service.....\$479,945

The above resolution statements were approved and declared adopted on June 12, 2024.

by a vote of \_\_\_\_\_

X \_\_\_\_\_

Print Name & Role: \_\_\_\_\_

S2 Transfer Appropriation

<b>General Fund</b>			
	<u>Existing</u>	<u>Change</u>	<u>Adjusted</u>
<b>Total Resources</b>	\$ -	\$ -	\$ -
<b>Requirements</b>			
Expenditures			
Instruction	\$ 8,459,144	\$ (264,158)	\$ 8,194,986
Support Services	5,480,001	100,000	5,580,001
Enterprise & Community	173,663	-	173,663
Facility Acquisition & Construction	-	420,000	420,000
Transfers	-	35,000	35,000
Debt Service	253,182	-	253,182
Contingency	290,842	(290,842)	-
Total Appropriations	14,656,832	-	14,656,832
<b>Ending Fund Balance</b>	-	-	-
<b>Total Requirements</b>	<b>\$ 14,656,832</b>	<b>\$ -</b>	<b>\$ 14,656,832</b>

<b>Federal Funds</b>			
	<u>Existing</u>	<u>Change</u>	<u>Adjusted</u>
<b>Total Resources</b>	\$ 1,187,697	\$ 262,728	\$ 1,450,425
<b>Requirements</b>			
Expenditures			
Instruction	\$ 276,486	\$ 350,000	\$ 626,486
Support Services	801,811	(97,272)	704,539
Debt Service	109,400	10,000	119,400
Total Appropriations	1,187,697	262,728	1,450,425
<b>Ending Fund Balance</b>	-	-	-
<b>Total Requirements</b>	<b>\$ 1,187,697</b>	<b>\$ 262,728</b>	<b>\$ 1,450,425</b>

S2 Transfer Appropriation

	<b>SIA</b>		
	<u>Existing</u>	<u>Change</u>	<u>Adjusted</u>
<b>Total Resources</b>	\$ 816,512	\$ 172,092	\$ 988,604
<b>Requirements</b>			
Expenditures			
Instruction	\$ 606,327	\$ 72,092	\$ 678,419
Support Services	210,185	100,000	310,185
Total Appropriations	816,512	172,092	988,604
<b>Ending Fund Balance</b>	-	-	-
<b>Total Requirements</b>	\$ 816,512	\$ 172,092	\$ 988,604

	<b>GO Bond Fund</b>		
	<u>Existing</u>	<u>Change</u>	<u>Adjusted</u>
<b>Total Resources</b>	\$ -	\$ -	\$ -
<b>Requirements</b>			
Expenditures			
Support Services	\$ 54,335	\$ (54,335)	\$ -
Facility Acquisition & Construction	964,665	54,335	1,019,000
Total Appropriations	1,019,000	-	1,019,000
<b>Ending Fund Balance</b>	-	-	-
<b>Total Requirements</b>	\$ 1,019,000	\$ -	\$ 1,019,000

**CORBETT SCHOOL DISTRICT NO. 39**

**ITEM: \_\_\_\_\_ RESOLUTION TO APPROVE 2023-24 SUPPLEMENTAL BUDGET AND TRANSFER OF APPROPRIATION**

**Background:**

During the 2023-24 fiscal year, the Corbett School District received additional information about specific expenditures within funds that were not anticipated in the 2023-24 adopted budget. Oregon Revised Statutes 294.338, 294.463, and ORS 294.471 allow the Board to approve by resolution appropriation increases, reductions, and transfers for these purposes

Increases or reductions in appropriation below 10% of current budget, as well as transfers of contingency appropriation below 15% of the adopted budget total fund appropriations; none of which require a public hearing, include:

**General Fund**

Supported by: transfer from contingency and instruction

- Increase Support Services \$100,000
- Increase Facility Acquisition & Construction \$420,000
- Add Transfer \$35,000

**Federal Funds**

Supported by: increased grant awards and transfer from support services

- Increase Instruction \$350,000
- Increase Debt Service \$10,000

**Student Investment Account**

Supported by: increased grant award

- Increase Instruction \$72,092
- Increase Support Services \$100,000

**GO Bond 2021 Fund**

Supported by: transfer from support services

- Increase Facilities Acquisition and Construction \$54,335

**WHEREAS**, the Federal Funds and Student Investment Account have received revenues that differ from what was anticipated in the adopted budget; and

**WHEREAS**, the General Fund, Federal Funds, Student Investment Account and GO Bond 2021 Fund have changes in required expenditures not anticipated in the adopted budget;

**THEREFORE BE IT RESOLVED**, that for the fiscal year beginning July 1, 2023, the amounts shown below are hereby appropriated for the purposes indicated above.

Fund	Major Function							Appropriations Total
	1000 Instruction	2000 Support Services	3000 Enterprise & Community	4000 Facility Acquisition & Construction	5000 Transfers	5100 Debt Service	6000 Contingency	
01 General	\$ 8,194,986	\$ 5,580,001	\$ 173,663	\$ 420,000	\$ 35,000	\$ 253,182	\$ -	\$ 14,656,832
02 Food Service			428,710					428,710
03 Federal Funds	626,486	704,539				119,400		1,450,425
04 Student Investment Acct	678,419	310,185						988,604
06 Student Body Trust	300,000							300,000
08 FFCR Fund				2,355,000		150,000		2,505,000
09 GO Bond 2021 Fund				1,019,000				1,019,000
10 OSCIM Match Grant				4,000,000				4,000,000
11 GO Bond Debt Service					30,000	411,952		441,952
20 Energy Projects				20,000				20,000
<b>Totals</b>	<b>\$ 9,799,891</b>	<b>\$ 6,594,725</b>	<b>\$ 602,373</b>	<b>\$ 7,814,000</b>	<b>\$ 65,000</b>	<b>\$ 934,534</b>	<b>\$ -</b>	<b>\$ 25,810,523</b>



# Corbett School District 39

Code: CBA  
Adopted: 9/18/13  
Revised/Readopted: 7/21/21  
Orig. Code(s): CBA

## Qualifications and Duties of the Superintendent

POSITION: Superintendent of Schools

- QUALIFICATIONS:
1. A current Oregon administrative license with an authorization for all levels, superintendent's endorsement or a transitional superintendent license;
  2. Successful experience as an educational leader and administrator;
  3. In lieu of the experience and training requirements above, the Board may consider as a candidate for its superintendent's position an individual who meets transitional administrator or exceptional administrator licensure requirements. The Board may, jointly with the individual, submit an application for such license for Teacher Standards and Practices Commission approval pursuant to OAR 584-080-0151 and 584-080-0161;
  4. Other qualifications as determined by the Board.

REPORTS TO: Board of Directors

SUPERVISES: Central office administrators and school principals; and through them, all district personnel.

JOB GOAL: Provide effective administration of all schools and departments, and educational leadership throughout the school system and community.

### Performance Responsibilities

The superintendent:

1. Serves as chief executive officer of the Board except as otherwise provided by law, makes rules not in conflict with law or with Board policies and decides all matters of administrative and supervisory detail in connection with the operation and maintenance of the schools;
2. Initiates and directs the development of policies for approval by the Board, delegating such responsibility to associates and subordinates as deemed desirable;
3. Attends all meetings of the Board except those concerned with his/her own contract status and takes part in the deliberations, but does not vote;

4. Assists the Board in reaching sound judgments, establishing policies and approving those matters which the law requires the Board to approve; places before the Board necessary and helpful facts, comparisons, investigations, information and reports; and makes available the personal advice on special or technical matters by those persons who are qualified to furnish it;
5. Implements and interprets Board policies;
6. Recommends the appointment, renewal, contract extension, contract nonrenewal, contract nonextension or discharge of licensed employees of the Board as provided by law, Board policies and the employee's collective bargaining agreement, as applicable, and with such recommendations reported to the Board for approval;
7. Assigns or transfers licensed employees as provided by state law, Board policies, collective bargaining agreements and meet and confer agreements, as applicable;
8. Appoints, assigns, transfers, promotes, demotes or discharges classified and nonrepresented employees as provided by state law, Board policies, collective bargaining agreements and meet and confer agreements, as applicable;
9. Directs the professional supervisory staff in visits to the schools under his/her charge; through this staff, directs, assigns and assists teachers and all other educational employees in the performance of their duties; classifies, assigns and controls the promotion of students; and performs other duties as the Board determines;
10. Directs the work of the professional staff in evaluating curriculum and instructional materials and, upon the basis of such study, makes recommendations to the Board;
11. Supervises the establishment or modification of attendance and transportation area boundaries subject to Board approval;
12. Directs the preparation of the budget showing the estimated receipts and disbursements necessary to cover the needs of the district for the ensuing budget period, and submits this estimate to the Board in accordance with law;
13. Approves and directs, in accordance with law and Board policy, purchases and expenditures, within the limits of the budget;
14. Exercises leadership in directing studies of sites and buildings, considering the population trend and the educational and cultural needs of the district, to ensure timely decisions by the Board and electorate regarding construction and renovation projects;
15. Represents the district in dealings with other school systems, social institutions, business firms, government agencies and the general public;
16. Keeps the public informed about current educational practices, educational trends and issues confronting the district.

The specific enumeration of the superintendent’s duties as detailed above will not act to limit the broad authority and responsibility of the office.

END OF POLICY

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**Legal Reference(s):**

[ORS 342.125](#)  
[ORS 342.143](#)  
[ORS 342.173](#)  
[ORS 342.175](#)  
[ORS 342.850](#)

[OAR 581-023-0006 to -0041](#)  
[OAR 581-023-0104](#)  
[OAR 581-023-0112](#)  
[OAR 581-023-0220 to -0240](#)  
[OAR 584-020-0000 to -0045](#)

[OAR 584-036-0035\(1\)](#)  
[OAR 584-046-0003 to -0055](#)  
[OAR 584-080-0151 to -0153](#)  
[OAR 584-080-0161](#)

# Corbett School District 39

Code: FBB  
Adopted: 1/15/98  
Revised/Readopted: 10/20/21  
Orig. Code: FBB

## Enrollment Projections

Enrollment projections will be prepared at the direction of the superintendent and will be reviewed and updated annually.

Projections will take into consideration the following:

1. Figures from the latest school census;
2. School registration figures;
3. Review of forthcoming changes in planning and zoning;
4. Review of current and planned community land development and housing projects.

The Board may authorize outside studies of population trends and school enrollment.

END OF POLICY

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### Legal Reference(s):

[ORS 195.110](#)

[ORS 332.107](#)

[OAR 581-022-2335](#)

# Corbett School District 39

Code: FJ  
Adopted: 3/15/17  
Revised/Readopted: 10/20/21  
Orig. Code: FJ

## Temporary District Facilities

The Board’s goal is to have sufficient permanent facilities to meet the needs of district enrollment and the district program. Rented facilities, movable units and other emergency school housing may be inadequate for long-term public school purposes.

If circumstances require immediate space not available in public school buildings, facilities may be leased or moveable structures may be used as a temporary measure.

END OF POLICY

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### Legal Reference(s):

[ORS 332.107](#)

[ORS 332.155](#)

[OAR 437-001-0760](#)

[OAR 437-002-0020 to -0081](#)

[OAR 437-002-0161](#)

[OAR 437-002-0180 to -0182](#)

[OAR 437-002-0368](#)

[OAR 437-002-0377](#)

[OAR 437-002-0390](#)

[OAR 437-002-0391](#)

Toxic Substances Control Act, 15 U.S.C. §§ 2601-2629 (2012); Asbestos Hazard Emergency Response Act of 1986, 15 U.S.C. §§ 2641-2656 (2012).

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2016); 28 C.F.R. Part 35 (2016).

Americans with Disabilities Act Amendments Act of 2008.

### Cross Reference(s):

ACA - Americans with Disabilities Act

EB - Safety Program

# Corbett School District 39

Code: FECBA  
Adopted: 1/15/98  
Revised/Readopted: 10/20/21  
Orig. Code: FECBA

## Energy-Conserving Construction

The Board recognizes the importance and need for energy conservation in the construction of new district facilities.

Proposed construction and renovation projects that contain the most efficient energy-saving plans within an acceptable budget will have high priority. Energy-saving designs will be documented in the architectural evaluation and will comply with educational specifications and cost control checklists as determined by the Board.

A continuous study of energy problems and energy sources will be maintained for future planning.

END OF POLICY

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### Legal Reference(s):

[ORS 332.107](#)

[ORS 332.155](#)

### Cross Reference(s):

ECF - Energy Conservation

# Corbett School District 39

Code: DD  
Adopted: 10/16/97  
Revised/Readopted: 8/18/21  
Orig. Code(s): DD

## Funding Proposals and Applications

The district shall pursue federal, state, or private grants or other such funds that will assist the district in meeting adopted Board and district goals and objectives of the curriculum or in creating facilities or in purchasing equipment.

Proposals for external funds will be submitted to the Board for evaluation and approval.

In the event an opportunity arises to submit a grant proposal and there is insufficient time to place it before the Board, the superintendent is authorized to use their judgment in approving it for submission. The superintendent will review the proposal with the Board at its next regular meeting. The Board reserves the right to reject funds associated with any grant which has been approved.

The Board shall, before an acceptance of a such funds, consider the district's obligations, expectations or encumbrances when the grant ceases.

END OF POLICY

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### Legal Reference(s):

[ORS 294.305 to -294.565](#)

[ORS 332.075](#)

# Corbett School District 39

Code: FB  
Adopted: 1/15/98  
Revised/Readopted: 10/20/21  
Orig. Code: FB

## Facilities Planning

The Board will gather and analyze appropriate data to evaluate the district's facilities needs on a long-range basis. Such data will include, but not be limited to, enrollment projections, anticipated changes in the instructional program, analysis of community building plans, analysis of sites and evaluation of present facilities.

END OF POLICY

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### Legal Reference(s):

[ORS 195.110](#)  
[ORS 197.295 to -197.314](#)

[ORS 332.155](#)

[OAR 581-022-2345](#)

Toxic Substances Control Act, 15 U.S.C. §§ 2601-2629 (2012); Asbestos Hazard Emergency Response Act of 1986, 15 U.S.C. §§ 2641-2656 (2012).

	2024-25	
<b>Activity</b>		
MS student activity card	\$30.00	
HS student activity card	\$40.00	
HS Yearbook (until June 1)	\$40.00	
HS Yearbook (after June 1)	\$50.00	
Parking pass	n/a	
4-8 Grade Band: Band T-shirt	\$10.00	
*Instrument rental (regular)	\$50.00	*applied towards end of year repair to instruments
*Instrument rental (reduced)	\$50.00	*applied towards end of year repair to instruments
*Instrument rental (free)	\$50.00	*applied towards end of year repair to instruments
Instrument repair	cost of repair	
MS Yearbook	n/a	
Cap & Gown	\$50.00	
Field Trip	Varies	
AP Test Cancellation Fee	\$40.00	
Student Supplies	n/a	
MS dances	\$5.00	
HS dances	\$5.00-\$10.00	
HS prom	\$40.00/\$75.00	
<b>Meals</b>		
Breakfast K-12 (regular)	\$3.00	
Lunch K-6 (regular)	\$4.50	
Lunch 7-8 (regular)	\$4.75	
Lunch 9-12 (regular)	\$5.00	
<b>Athletics</b>		
HS pay to play (regular)	\$225.00	
HS pay to play (reduced)	\$115.00	
HS pay to play (free)	\$40.00	
yearly family max	\$900.00	
HS lost uniform	\$100.00	
Athletic Gate - CSD Employee	free	
Athletic Gate - Adults	\$6.00	
Athletic Gate - Student (w/o ASB Card)	\$4.00	
Athletic Gate - Student (w/ ASB Card)	free	
Athletic Gate - 5 & under	free	
Athletic Gate -Family (Season)	n/a	
Athletic Gate -Individual (Season)	n/a	
Athletic Gate - Family (year)	n/a	
Athletic Gate - Individual (year)	n/a	

	<b>2024-25</b>
MS pay to play (regular)	\$150.00
MS pay to play (reduced)	\$75.00
MS pay to play (free)	\$40.00
MS lost uniform	\$75.00
Youth Camps	\$40.00
MS/HS Camps	\$60.00
<b>Technology</b>	
Samsung XE350XBA-KA1US (non-touch)	\$300.00
Dell 3100 Chromebook (non-touch)	\$200.00
Dell 3110 Chromebook (non-touch)	\$234.00
Dell 3120 Chromebook (touch)	\$383.00
Chromebook Plastic Component Replacement	\$30.00
CTL J41 Chromebook (non-touch)	No Charge
HP Chromebook x360 11 G3 EE (touch)	\$295.00
Chromebook Charger	\$40.00
Chromebook 11" Screen Replacement (non-	\$40.00
Chromebook 15" Screen Replacement	\$80.00
Chromebook Keyboard Replacement	\$30.00
Chromebook Plastic Component Replacement	\$30.00
iPad	\$299.00
iPad Charger Cable	\$10.00
Hotspot	\$30.00

\*approved at the June 12, 2024 Board Meeting

# N.C.C.

## NORTHWEST CONTROL COMPANY, INC.

PO Box 22919 8750 SE McLoughlin Blvd Milwaukie, OR 97269  
Phone: (503) 656-9205 Fax: (503) 656-7609 CCB # 54300

Date: December 21, 2021

By and between:

**NORTHWEST CONTROL COMPANY**

8750 SE McLoughlin Blvd  
PO Box 22919  
Milwaukie, OR 97269

and

**Corbett School District**

35800 E Historic Columbia River Hwy  
Corbett, OR 97019

Services will be provided at the following location(s):

35800 E Historic Columbia River Hwy  
Corbett OR 97019

- High School
- Middle School
- Elementary School
- Multi-Purpose Building

NCC shall perform according to the terms and conditions as shown on the pages, which are attached and listed below:

Schedule A – List of Maintained Equipment

Schedule B – Scope of Services

Schedule C – Covered Parts & Materials

Type of Service: Mechanical & Controls Preventative Maintenance

Effective Date: January 1<sup>st</sup>, 2022

Fees and Payments: The fee for covering the Services stated in this agreement shall be Eleven Thousand Five Hundred Fifty-One Dollars \$12,098.00. (Excludes any applicable third party billing fees, credit card processing fees and tax or other government charge)

The fee is payable in advance and shall be paid in installments of \$3,024.50

- Monthly
- Quarterly
- Half-Yearly
- Yearly

The term of this agreement will begin on the date indicated above for an initial term of one year and continue year to year thereafter until terminated. Either party may terminate this agreement by giving written notice thirty (30) days prior to the termination date.

This agreement and the pages attached shall constitute the entire agreement between us, which is subject to management approval and continuance of credit approval. No waiver, change or modification of any terms or conditions on this agreement shall be binding on NCC unless made in writing and signed by an officer or authorized manager of NCC.

## **SYSTEM SERVICES**

NCC will maintain the systems described in the attached List of Maintained Equipment (Schedule A).

Scheduled Preventive Maintenance inspections will be performed during normal working hours on the following schedule:

Maintenance intervals will be performed Quarterly.

Preventive Maintenance will include specialized equipment oriented routines designed to keep your equipment running at a high level of efficiency and dependability as described in the attached Scope of Services (Schedule B)

## **TERMS AND CONDITIONS:**

NCC's obligation under this agreement is to provide quality service in a proper, workman like and professional manner at all times. NCC will exercise reasonable standards of skill, care and diligence in the performance of these services.

NCC shall provide all necessary tools and equipment to carry out the Service. Unless otherwise agreed upon in Schedule C Customer is responsible for providing or securing equipment necessary to access equipment including but not limited to scissor lifts, scaffoldings and ladders.

Customer shall allow only Northwest Control Company designated personnel to perform the scope of work included in this Agreement. During this agreement the Customer shall not carry out or attempt to carry out modification to, repair of, experiment on or maintenance the Equipment covered in this agreement, other than day to day maintenance.

All services under this agreement will be performed during the normal working hours of NCC's normal working days. Normal service hours are Monday through Friday 7:00am until 3:30pm.

The client will provide reasonable means of access to all equipment covered by this agreement. NCC will be free to start and stop all primary equipment incidentals to the operation of the mechanical system(s) as arranged with the client's representative.

The Customer will ensure that NCC personnel or representatives are provided a safe and secure work environment at all times while they are onsite to enable work to be carried out.

In addition to the price set forth, the client agrees to pay any present and future or any other governmental charges now or hereafter imposed by existing or future laws with respect to transfer, use ownership, or possession of the equipment of services covered by this agreement.

The annual agreement price is subject to an increase up to five (5) percent on each commencement renewal, to reflect industry increases in labor, material and related costs, without written notice. Any contract price increases in excess of five (5) percent will be provided to the Customer in writing within 30 days of agreement renewal date.

Emergency Service is available 24/7. Emergency calls are not included in this contract. Emergency Service will be billed T&M at the standard overtime or double time rates.

Replacement parts (except those noted in Schedule C) are not included in this agreement. Customer authorizes NCC to replace worn parts or components found during routine maintenance up to \$500.00 (Time and Material) and to subsequently invoice Customer for expenses incurred.

Customer will be provided with a written service report following the completion of scheduled maintenance.

Customer is required to keep equipment in good working order. NCC will provide customer with recommendations and/or problems noted with equipment. NCC is not responsible for any damage to equipment that Customer elects not to repair.

Correction of Work: Any problems or defects must be reported to NCC in a timely manner. NCC will promptly correct, repair any defective work covered under this agreement.

The relationship between NCC and the Customer is one of independent contractor and nothing in this Agreement shall be construed as creating any relationship of partnership, employment, joint venture or agency between NCC and the Customer.

Payment Terms: Customer agrees to pay invoices within 30 days and acknowledges that failure to pay invoice may result in suspended service and NCC will not be held liable for covered equipment. Past dues invoices are subject to 18 percent annual finance charge.

Excluded from Contract:

Credit Cards: A processing fee will be applied for credit card payments.

Third Party Billing: Customers utilizing third-party-billing portals will be billed per hour for set-up and enrollment at the standard Administrative Labor Rate. Each invoice will be subject to a flat Administrative Fee as well as any actual costs incurred by NCC to submit invoices.

Customer shall not be entitled to withhold from, set off against or otherwise reduce any payments unless agreed upon in writing by a Corporate Officer of NCC.

It is agreed that it would be difficult to calculate the actual damages related to any mid-term cancellation of this Contract. Therefore, in the event of cancellation, both parties have agreed that as a liquidated damage amount, not as a penalty, the Customer will pay ten (10) percent of the total price of this Contract as reimbursement for administrative expenses incurred in preparation for our performance under this Contract plus actual expenses incurred and/or which have been committed on the Customers behalf.

**LIMITATION OF LIABILITY**

It is agreed that, in providing the system or services included in this agreement, NCC is not an insurer, and does not guarantee that no damage or injury to persons or property will occur.

NCC’s responsibility for damage or injury to persons or property that may be caused by or arise through furnishing, installing, maintaining, servicing, monitoring or performing any obligation under the agreement will be limited only to losses proximately caused by NCC’s negligence. IN NO EVENT WILL WE BE LIABLE FOR INDIRECT, CONSEQUENTIAL, SPECIAL, SPECULATIVE OR REMOTE DAMAGES.

NCC will not be liable for damages caused by delay in installation or interrupted service due to weather, fire, flood, corrosive substances in the air, strike, lockout, dispute with workmen, inability to obtain material or services, commotion, vandalism, war, act of God or any other cause beyond NCC’s reasonable control.

NCC warrants that the work performed hereunder shall be done in a work like manner and shall be of workmanlike quality. NCC’s liability depends upon proper operation and maintenance by Customer, NCC is not liable if the defect or failure is caused or contributed to, by accident, alteration, improper use or abuse by Customer or others.

**NORTHWEST CONTROL COMPANY, INC**

**Corbett School District**

\_\_\_\_\_

\_\_\_\_\_

Title\_\_\_\_\_

Title\_\_\_\_\_

Date\_\_\_\_\_

Date\_\_\_\_\_

Corbett School District

# Schedule A – Equipment List

Any changes to the equipment list must be signed by both parties.

Unit ID	Type	Manufacturer	Model Number	Serial Number
DDC-1	Direct Digital Controls	JCI	N/A	N/A
<u>Elementary School</u>				
CH-1	Chiller	Carrier	30RBF08064LML02	29140Q80968
BLR-1	Boiler	Burnham	V-1108	7601348
BLR-2	Boiler	Burnham	V-1108	7601340
P-3	Chilled Water Pump	Armstrong	3X2X13	55937
P-1	Hot Water Pump	Armstrong	3X2X10	55880
P-2	Hot Water Pump	Armstrong	3X2X10	55881
AHU-1	Air Handler Unit	Carrier	39NXH261NVL75681	4995T75681
AHU-2	Air Handler Unit	Carrier	39NXH26-N-75681	4995T75682
AHU-3	Air Handler Unit	Carrier	39NXH172NVR75683	4895T75683
EF-1	Exhaust Fan		96-1155-8-1-1	
EF-2	Exhaust Fan		96-1155-48-1-2	
<u>Middle School</u>				
BLR-1	Boiler	Weil McLain	388WGF	N/A
RECVR-1	Condensate Receiver	Vent-Rite	57110	Not Legible
AHU-2	Air Handler Unit	Pace	A-16F	70-13872-8
CU-1	Condensing Unit	Day & Night	Not Legible	Not Legible
CU-2	Condensing Unit	Day & Night	Not Legible	Not Legible
<u>High School</u>				
CU-1	Condensing Unit	Carrier	Not Legible	Not Legible
CU-2	Condensing Unit	Carrier	Not Legible	Not Legible
AHU-1	Air Handler Unit	Pace	Not Legible	Not Legible
AHU-2	Air Handler Unit	Pace	A30127AP	77-30582-01
<u>Gym</u>				
BLR-1	Boiler – Oil	Weil McLain	778	1
BLR-2	Boiler – Oil	Smith	6R2-0A04	1245134
AHU-1	Air Handler Unit	Pace	Not Legible	Not Legible
AHU-2	Air Handler Unit	Pace	Not Legible	Not Legible
AHU-6	Air Handler Unit	Pace	Not Legible	Not Legible
AHU-7	Air Handler Unit	Pace	Not Legible	Not Legible
AHU-8	Air Handler Unit	Pace	Not Legible	Not Legible
AHU-9	Air Handler Unit	Pace	Not Legible	Not Legible
AHU-5	Air Handler Unit	Pace	Not Legible	Not Legible
AHU-3	Air Handler Unit	Trane	Not Legible	Not Legible
AHU-4	Air Handler Unit	Trane	Not Legible	Not Legible
P-1	Hot Water Pump	Baldor	EM3211T	36G548565861
P-2	Hot Water Pump	Baldor	EM31S4T	3624053094

Unit ID	Type	Manufacturer	Model Number	Serial Number
<u>Multi-Purpose Building</u>				
BLR-1	Boiler	Burnham	V905A	64144876
RTU-1	Roof Top Unit	Carrier	501T008-531QE	1496G30268
P-1	Hot Water Pump	Baldor	VM36115T	Not Legible
AHU-1	Air Handler Unit	Pace	PF22AF5W91	95-77083-01
CU-REF-1	Condensing Unit	Larkin	L2T045L60	T1
CU-REF-2	Condensing Unit	Larkin	Not Legible	Not Legible
EVAP-REF-1	Walk In Cooler	Larkin	Not Legible	Not Legible
EVAP-REF-2	Walk In Cooler	Larkin	Not Legible	Not Legible
EF-1	Exhaust Fan	Breidert	Not Legible	Not Legible
EF-2	Exhaust Fan	Breidert	Not Legible	Not Legible
EF-3	Exhaust Fan	Breidert	Not Legible	Not Legible
AHU-2	Air Handler Unit	Pace	Not Legible	Not Legible

# Schedule B – Scope of Services

Checking and verifying performance of all covered equipment and components in accordance with Manufacturer’s specifications, original design criteria and proper maintenance practice.

Examination, lubrication, adjustment and calibration of all covered equipment and components is covered.

<b>Air Handling Unit/Indoor (AHU-1)</b>	<b>Spring</b>	<b>Summer</b>	<b>Fall</b>	<b>Winter</b>
Brush evaporator coils	X			
Clean/treat condensate pan and trap	X			
Check/Adjust belts	X			
Check Sheaves	X			
Inspect blower wheel	X			
Lube motor/blower wheel	X		X	
Check motor/blower assembly mountings	X			
Inspect/tighten electrical	X		X	
Check wiring condition	X		X	
Check contactors (voltage drop)	X			
Check temperatures DT	X		X	
Check for refrigerant leaks/oil leaks	X		X	
Inspect heat exchanger			X	
Check burner safeties			X	
Check/oil draft motor			X	
Inspect controls and wiring	X		X	
Check electric resistance amperage			X	
Check thermostat set points/schedule/replace batteries	X			
Check overall condition of unit	X			
Inspect cleanliness of plenums	X			
Operational test	X		X	
Inspect economizer components	X			
Inspect/clean OSA filter	X		X	
Run test economizer	X		X	
<b>Air Handler Unit/Outdoor (AHU-1)</b>	<b>Spring</b>	<b>Summer</b>	<b>Fall</b>	<b>Winter</b>
Clean and treat condensate pan	X			
Inspect evaporator coil	X			
Check for refrigerant/oil leaks	X		X	
Check/Adjust belts	X		X	
Check sheaves	X		X	

Inspect blower assembly	X		X	
Check and clean condenser coil	X			
Check condenser coil surface	X			
Inspect condenser fan motor and blades	X			
Check voltage and amperage	X		X	
Check refrigerant charge	X			
Inspect and tighten electric terminals	X		X	
Inspect control panel components	X			
Inspect refrigerant circuit safeties	X			
Visual inspection of heat exchanger			X	
Check gas pressures			X	
Test heating mode safety control			X	
Inspect electric heat contactors			X	
Inspect electric resistance elements			X	
Inspect and test electric heating safeties			X	
Check amps on elements			X	
Inspect/tighten electric heat wires and terminals			X	
Lubricate as needed	X		X	
Check thermostat (set points, schedules)	X		X	
Check/adjust economizer components/setpoints	X		X	
Evaluate overall unit condition	X			
Check capacity controls	X			
Check oil levels	X		X	
Check/clean OSA filter	X			
Sequence test economizer	X		X	
Check contactors for voltage drop	X			
Check TD (Heating or Cooling)	X		X	
<b>Boiler (BLR-1)</b>	<b>Spring</b>	<b>Summer</b>	<b>Fall</b>	<b>Winter</b>
Check/test low water cut off			X	
Test temperature/pressure relief valve			X	
Check/clean/adjust pressure reducing valve			X	
Check/set expansion tank air charge			X	
Check gas train safeties			X	
Check/adjust gas pressures			X	
Check ignition sequence			X	

Check/clean flame sensor			X	
Check flame signal			X	
Check/test high limit control			X	
Check/test operator control			X	
Check for gas/water/oil leaks			X	
Check wiring and components on control panel			X	
Perform combustion analysis			X	
Clean ignition components			X	
Test pH on flue condensates (if applicable)				
Check/replace nozzle (oil only)			X	
Change oil filter (oil only)			X	
Clean combustion air filter (if applicable)			X	
Inspect/clean/adjust ignition electrodes			X	
Check flue stack assembly			X	
Inspect/clean/adjust ignition electrodes			X	
Test ignition transformer			X	
Lube burner motor			X	
Inspect linkage rods			X	
Clean burner assembly			X	
Test all safeties			X	
Check/lube water pumps			X	
Check amps/volts			X	
Perform boiler blow down			X	
Test burner remote shut off switch			X	
Inspect/clean combustion air louvers or vents			X	
Check electrical connections on contactors			X	
Check electrical connections on fuses			X	
Check fuses for proper fit and tightness			X	
Check amp draw on element(s)			X	
<b>Chiller (CH-1)</b>	<b>Spring</b>	<b>Summer</b>	<b>Fall</b>	<b>Winter</b>
Visually inspect for leaks	X	X		
Check calibration on controls/timers/gauges and safeties				
Check compressor oil level	X	X		
Check compressor crank case	X	X	X	X

heater operation				
Check vibration eliminators	X		X	
Inspect electrical connections, contactors, relays, operating/safety controls	X			
Check auxiliary equipment operation	X			
Energize crank case heater per manufactures specification	X		X	
Check/test all operation safeties/controls	X	X		
Start chiller	X	X		
Check refrigerant charge/oil pressure/oil level	X	X		
Check all operation conditions after unit stabilizes	X	X		
Inspect chiller and adjust as needed	X	X		
Cycle operating controls and check unloaders	X			
Inspect pump coupler	X			
<b>Condensing Unit (CU-1)</b>	<b>Spring</b>	<b>Summer</b>	<b>Fall</b>	<b>Winter</b>
Check/clean condenser coil	X			
Check condenser coil surface	X	X		
Check condenser motor bearings	X			
Check fan blades	X	X		
Check for refrigerant leaks/oil leaks	X	X		
Inspect refrigeration safeties	X			
Inspect refrigerant piping for proper insulation and support	X	X		
Check/tighten electric terminals	X	X		
Check contactors	X	X		
Check control panel components	X	X		
Check/record amperage/volts	X			
Check TD (Heating or Cooling)	X	X		
Check and note overall condition of unit	X	X		
Check oil levels in sight glass (If applicable)	X	X		
Check temperature of suction and discharge at compressor	X	X		
Inspect unit footing	X			
Verify crankcase heater operation	X			X
Check capacitors	X			
Check service valves	X			

Check compressor operation	X	X		
<b><u>Condensing Unit – Refrigeration (CU-REF-1)</u></b>	<b><u>Spring</u></b>	<b><u>Summer</u></b>	<b><u>Fall</u></b>	<b><u>Winter</u></b>
Check/clean condenser coil	X			
Check condenser coil surface	X	X		
Check condenser motor bearings	X	X		
Check fan blades	X	X		
Check for refrigerant leaks/oil leaks	X	X		
Inspect refrigeration safeties	X			
Inspect refrigerant piping for proper insulation and support	X			
Check/tighten electric terminals	X			
Check contactors	X	X		
Check control panel components	X			
Check amperage/volts	X			
Check and note overall condition of unit	X			
Check oil levels in sight glass	X	X		
Check temperature of suction and discharge at compressor	X			
Inspect unit footing	X			
Verify crankcase heater operation	X			
Check capacitors	X			
Check service valves	X			
Check compressor operation	X	X		
Test Refrigerant Pump Down (Refer Only)	X			
Test Unloaders (Refer Only)	X			
Check differential oil pressure (semi-hermetic) (Refer Only)	X			
Pump down to check valves (Refer Only)	X			
<b><u>DDC Controls (DDC-1)</u></b>	<b><u>Spring</u></b>	<b><u>Summer</u></b>	<b><u>Fall</u></b>	<b><u>Winter</u></b>
Review system trends to identify any equipment that is not performing optimally.	X		X	
Review alarm logs to identify equipment that is not functioning correctly.	X		X	
Inspect and confirm full operation of all damper linkage on all MZU units and associated zone dampers. Adjust and lube as necessary.	X		X	

Adjust setpoints for seasonal change in operation.	X		X	
Check safety interlocks for proper operation.	X		X	
Confirm boiler operation.			X	
Confirm heating water pump operation.			X	
Adjust setpoints for seasonal change in operation.			X	
Check safety interlocks for proper operation.			X	
Make back up of data base after all PM work is complete			X	
Confirm chiller operation.	X			
Confirm chilled water pump operation.	X			
Adjust setpoints for seasonal change in operation.	X			
Check safety interlocks for proper operation.	X			
Calibrate all space temperature sensors.	X			
Make back up of data base after all PM work is complete	X	X	X	X
<b><u>Exhaust Fan-Small/Large (EF-1)</u></b>	<b><u>Spring</u></b>	<b><u>Summer</u></b>	<b><u>Fall</u></b>	<b><u>Winter</u></b>
Check/adjust belts	X		X	
Inspect sheaves	X			
Lubricate as needed	X		X	
Check bearing/bushing condition	X			
Visually inspect impeller/fan wheel condition	X			
Inspect electrical wiring	X		X	
Check amps/volts	X			
Check overall unit condition	X			
<b><u>Evaporator – Refrigeration (EVAP.REF-1)</u></b>	<b><u>Spring</u></b>	<b><u>Summer</u></b>	<b><u>Fall</u></b>	<b><u>Winter</u></b>
Check fans and fan grilles – Note condition	X		X	
Check fan motors	X		X	
Check for refrigerant leaks	X		X	
Check heaters for good contact – Note condition	X		X	
Check timeclock defrost pins	X		X	

Sequence test defrost to verify operation of timeclock switching function and heater operation	X		X	
Verify timer motor works	X		X	
Check solenoid and TXV operation	X		X	
Verify thermostat calibration – Note any offset	X		X	
Check coils for ice buildup	X		X	
Monitor superheat, suction pressure, and suction temperature on controller (if applicable)	X		X	
Check electrical connections	X		X	
Check lineset insulation	X		X	
Check drain pipe insulation	X		X	
Verify operation of drain heater	X		X	
Blow out drain line and trap	X		X	
<b><u>Pumps (Spring/Fall) (P-1)</u></b>	<b><u>Spring</u></b>	<b><u>Summer</u></b>	<b><u>Fall</u></b>	<b><u>Winter</u></b>
Lubricate as needed	X		X	
Check bearing/bushing condition	X		X	
Inspect electrical wiring	X		X	
Check amps/volts	X		X	
Check overall unit condition	X		X	
Check operation	X		X	
Check condition of pump coupling	X		X	
<b><u>Condensate Receiver with Pump(s)</u></b>	<b><u>Spring</u></b>	<b><u>Summer</u></b>	<b><u>Fall</u></b>	<b><u>Winter</u></b>
Check the Vent line for excessive steam			X	X
Check for leaks			X	X
Check makeup water regulator			X	X
Check fill valve assembly			X	X
Check pump operation			X	X
Check gauge pressures			X	X
Check sightglass – note condition			X	X
<b><u>Rooftop Unit – Gas (RTU.G-1)</u></b>	<b><u>Spring</u></b>	<b><u>Summer</u></b>	<b><u>Fall</u></b>	<b><u>Winter</u></b>
Inspect belts, belt tension and sheaves. Adjust as needed	X		X	
Check volts/amps	X		X	
Inspect motor and blower wheel	X		X	
Lubricate fan bearings per manufacturer's recommendations	X		X	

Check motor mounts and vibration pads. Adjust as needed	X			
Calibrate and adjust all thermostats and temperature controls	X		X	
Inspect electrical connections and contactors	X		X	
Lubricate and adjust associated dampers and linkage	X			
Check refrigeration and heating systems for proper operation	X	X	X	X
<u>Heating Side (Fall)</u>				
Clean ignition components	X		X	
Calibrate and check all safeties			X	
Check all crankcase heaters	X		X	X
Inspect Heat Exchangers for cracks or signs of stress			X	
<u>Cooling Side (Spring)</u>				
Check indoor coils	X			
Check/clean outdoor coils	X			
Check/Clean pan and trap	X			
Check capacitors	X			
Sequence test Economizer	X			

Corbett School District

## Schedule C – Covered Materials

Grease, Lubrication, Rags, Cleaner, and other consumables included.

Included:      Coil Cleaners  
                    Oil Spin Filters  
                    Nozzles  
                    Boiler Analyzer Fee (per boiler)

Excluded:      Filters  
                    Belts



**NORTHWEST CONTROL COMPANY, INC.**

8750 SE McLoughlin Blvd, Milwaukie OR 97222 Phone:  
503-656-9205 Fax: 503-656-7609

**Proposal**

Date	Proposal #
May 31, 2024	

**Customer:**

Corbett SD 35800 E Historic River Corbett, OR 97019
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**RE:**

Server software N4 upgrade
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**Scope of Work**

- All work to be done during normal business hours
- Price is good for 30days
- (1) JCR-FX-SL003-0 FX server 3 connection, (2) JCR-FX-SLU001-6 FX server ADD Niagara connection, (1) JCR-FX-SL003M5-6 FX server 5-year SMA, reflow HTML5 graphics package
- (3) JCR-FX-SC8BWIFI-0 FX80 N4 JACES 25 device license, 5-year SMA,
- AX to N4 software and licensing to new HVAC server (Corbett SD provided)
- Reflow graphics HTML5 provided and installed for interface with all common mobile devices
- All old AX JACES removed and install new N4 JACES
- Checkout of the systems, training for staff on the graphics

Exclusions: OT and after hours work, any com bus communication problems, sensors-actuators-controllers, mechanical problems, measurements and verification of, I.T networking, Cat 5 cabling, temp AC and Heat, loss of production, existing Com-bus com problems, third party commissioning

Total excludes taxes, credit card fees and third-party billing fees.      **TOTAL:**

-----\$39,900.00
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**THIS CONTRACT IS VOID 30 DAYS FROM PROPOSAL DATE UNLESS SIGNED AND RETURNED TO BIDDER CONTRACTOR’S GUARANTEE**

We guarantee all material used in this contract to be specified above and the entire job to be done in a neat, workmanlike manner. Any variations from plan or alterations, requiring extra labor or material, will be performed only upon written order and billed in addition to the sum covered by this contract. Agreements made with our workers are not recognized. We comply with all workers compensation and property damage liability insurance laws.

Date:	Signed:
-------	---------

**ACCEPTANCE OF BID**

The above specifications, terms, and contract are satisfactory, and (I/we) hereby authorize the performance of their work.

	Signed:
--	---------

Northwest Control Company Terms and Conditions

Acceptance of Terms

By requesting and authorizing service from Northwest Control Company to perform service on your building, your company has agreed to the following terms and conditions listed below.

Service Work and Billable Charges

All service work will be billed at Time and Material unless a proposal has been signed by both parties. All on-site Service Work is subject to a Truck Charge per technician per day. Service sites located outside the Portland/Metro OR Bend area are billed per mile. Minimum Charges: one (1) hour for on-site service call and 1/2 hour for remote service calls. Diagnostic time and trouble shooting time is billable at standard rates. Emergency Calls/Afterhours: are billed at a Labor Rate of time-and-half; Holidays are billed at Double Time. Labor is paid on a port-to-port basis. Scheduled Service on Sunday is billed at Double Time.

Site Access and Safety

The client will provide reasonable means of access to all equipment. NCC will be free to start and stop all primary equipment incidentals to the operation of the mechanical system(s) as arranged with the client's representative. Customer is responsible for providing or securing equipment necessary to access equipment including but not limited to scissor lifts, scaffoldings and ladders. The Customer will ensure that NCC personnel or representatives are provided a safe and secure work environment at all times while they are onsite to enable work to be carried out.

Payment Terms

Payment Terms are Net 30 for approved applicants. Past due accounts will be subject to an 18 percent annual finance charge. Credit Cards: A processing fee of four (4) percent will be applied for credit card payments. Third Party Billing: Customers utilizing third-party-billing portals will be billed per hour for set-up and enrollment at the standard Administrative Labor Rate. Invoices will be subject to a flat Administrative Fee as well as any actual costs incurred by NCC to submit invoices. Customer shall not be entitled to withhold from, set off against or otherwise reduce any payments unless agreed upon in writing by a Corporate Officer of NCC.

Warranty

LIMITED WARRANTY: All materials, parts, and equipment are warranted by the manufacturers or suppliers' written warranty only. All labor performed by NCC is warranted for 30 days or as otherwise indicated in writing. The above-named company makes no other warranties, express or implied, and its agents or technicians are not authorized to make any such warranties on behalf of above-named company. It is agreed that, in providing the system or services, NCC is not an insurer, and does not guarantee that no damage or injury to persons or property will occur. NCC's responsibility for damage or injury to persons or property that may be caused by or arise through furnishing, installing, maintaining, servicing, monitoring or performing any obligation under the agreement will be limited only to losses proximately caused by NCC's negligence. IN NO EVENT WILL WE BE LIABLE FOR INDIRECT, CONSEQUENTIAL, SPECIAL, SPECULATIVE OR REMOTE DAMAGES. NCC warrants that the work performed hereunder shall be done in a work like manner and shall be of workmanlike quality. NCC's liability depends upon proper operation and maintenance by Customer, NCC is not liable if the defect or failure is caused or contributed to, by accident, alteration, improper use or abuse by Customer or others.

Limitation of Liability

NCC or its Subcontractors or vendors shall never be liable in contract, tort, negligence, strict liability, warranty or otherwise for any special, indirect, incidental or consequential damages, such as, but limited to loss of anticipated profits or revenue, loss of use of power system, nonoperation or increased expense of operation of other equipment, cost of capital, cost of purchased or replacement power, or claims of your customers for service interruptions. Your remedies contained in this Contract are exclusive. Our liability with respect to any contract or anything done in connection with any contract or from the manufacture, sale, delivery, resale, installation, or technical consultation, repair, replacement or use of any equipment covered by or furnished under this Contract whether in contract, in tort, in warranty, in strict liability, or otherwise, shall not exceed the purchase price.

Cancellation

Customer must provide ten (10) business days advance written notice of any cancellation. It is agreed that it would be difficult to calculate the actual damages related to any cancellation of this Contract. Therefore, in the event of cancellation, both parties have agreed that as a liquidated damage amount, not as a penalty, the Customer will pay ten (10) percent of the total price of the Contract as reimbursement for administrative expenses incurred in preparation for our performance under the Contract plus actual expenses incurred and/or which have been committed on the Customers behalf. Dates

All specified dates shall be interpreted as "estimated dates" and in no event shall any date be construed as falling within the legal meaning of "time is of the essence."

Delays

NCC will not be liable for damages caused by delay in installation or interrupted service due to weather, fire, flood, corrosive substances in the air, strike, lockout, dispute with workmen, inability to obtain material or services, commotion, vandalism, war, act of God or any other cause beyond NCC's reasonable control.

Protection of Equipment

When equipment is ready for delivery and delivery is delayed or postponed by Customer for any cause, then Customer shall arrange for storage of the equipment and shall assume the risk of loss or damage and shall be responsible for any charges in connection with storage and reconditioning.

Notices

All notices given under this Contract shall be in writing and shall be deemed received when delivered in person to a corporate official of with party, sent via email with receipt confirmation or mailed by certified mail to the party address specified below or at such address supplied by Customer on Set-Up Form and/or Purchase Orders. Notices to NCC shall be sent to the following address: Northwest Control Company PO Box 22919 Milwaukie OR 97269.

Compliance with Law

NCC shall comply with all laws applicable to the duties in the performance of this Contract including the Fair Labor Standards Act, as amended, the non-discrimination provisions of Executive Order 11246, as amended and the Occupational Safety and Health Act of 1970, as amended.

Governing Laws and Jurisdiction

Both parties agree that this Contract shall be construed and the rights and liabilities of the parties determined by the laws of the State of Oregon. The parties agree to exclusive venue and jurisdiction of courts within the State of Oregon for all actions, proceeding, claims, counterclaims, or cross claims arising directly or indirectly in connection with, out of, or related to this agreement. The parties further agree they waive any right that may have to transfer or change the venue of any litigation brought in accordance with these terms.

TO: Corbett School Board and Dr. Fialkiewicz  
FROM: Todd Williams, Transportation Supervisor  
DATE: JUNE 10, 2024

### **Summary of PGE and EPA awards**

Our District has received several sources of funding to Electrify our school bus fleet. It has been explained to me that moving to electric school buses with these awards will cost our District nothing. I have reviewed the Contracts and Agreements and my understanding of them is that it will cost our District a significant amount of money to purchase one Electric School Bus using only the EPA award and even more with the agreement with PGE. It will also cost our district a very significant amount of money to purchase 10 electric school buses within ten years to meet the contract with PGE. If our District moves forward with these contracts and we do not meet the requirements of the agreements we will be liable to pay back the funds provided by these awards according to the PGE Contract. When the process began with PGE I heard we would be getting a bus barn out of this. I also heard we would get a generator for when we have power outages. I didn't see either of those things specified in the agreement or contract that I have access to. My calculations for the distribution of funds as specified by the information I have access to also doesn't seem to allow for these items. It could be that I do not have the most up to date agreement with PGE, but the Contract and Agreement I do have seems to be clear that there will be a cost to the district with or without the EPA rebate. I'm sure that Curtis Young and Dr. Fialkiewicz have the most up to date contracts and agreements and can explain the differences from what I was told and what is actually part of the agreement and contract provided to me.

It seems to me if electrifying our fleet will cost our district nothing we should seriously consider this option for a number of reasons. If my readings and understandings of the terms of these awards are correct then it will in fact cost the District a substantial difference in cost if we purchase electric school bus(es) compared to buses that meet current EPA requirements. In the close to eight years that I have been working in the Transportation Department for our District the Board has foregone replacing school buses under the Bus Replacement Plan at least a handful of times stating the fact that it was not in the budget and I was able to make it work and still keep the fleet we need in compliance. It seems like this year's budget is in the similar condition as years' past. It isn't an option to not purchase a replacement bus this year without reducing services the transportation department provides. If this year's budget is a concern then it seems to me the better option for this year's bus purchase will be to forego the Electric Bus(es) which means giving up the awarded funds and purchasing a bus that we already have

the infrastructure for and costs significantly less than an electric school bus even with the EPA award.

Here is a breakdown of costs to the District for three scenarios based on the contracts, agreements and general information I had available which I included with these summaries:

**Option 1: EPA Funds & PGE Funds - Up to 979K for 2 Electric School Bus(ESB) & Charging Infrastructure (CI)**

Take Bus 17 and Bus 11 (1 route bus and 1 spare bus) out of service once 2 ESBs have been delivered. EPA Funds = \$200K

**COST BREAKDOWN**

● Type C Electric School Bus	\$431,413.00
● PGE Contribution	<u>(\$284,186.00)</u>
● Total Cost to CSD for ESB 1	<b>\$147,227.00</b>
● Type D Electric School Bus	\$455,388.00
● PGE Contribution	<u>(\$272,415.00)</u>
● Total Cost to CSD	<b>\$182,973.00</b>
● EPA Fund Reduction	<u>(\$200,000.00)</u>
● Total Cost to CSD for 2 ESBs	<b>\$130,200.00</b>
● Cost of CI for 10 make ready ports	\$257,000.00
● Fleet Partner Incentive	<u>(\$181,567.00)</u>
● <u>Cost to District</u>	<b>\$75,433.00</b>

● **Total Cost to the District for 2 ESBs and CI \$205,633.00**

● Total Cost for 8 ESB's over 10 years	<b>\$3,648,000.00*</b>
● Total Cost for CI and Software over 10yrs	<b>\$480,000.00*</b>
● Total Cost for 1,647,360 kWh (\$0.20/kWh)	<b>\$329,472.00*</b>
● Total Rough Cost for New Site & Building	<b>\$650,000.00*</b>
*Costs at current(2024) rates	
● <b>Total Overall Cost to District over 10 years</b>	<b>\$5,313,105.00</b>

**Option 2. EPA Funds ( Awarded 200K) -** Requires us to take a regular route bus out of service. Bus 17 is our oldest regular route bus so we would take it out of service once Electric School Bus (ESB) has been delivered.

- New **ESB** costs **\$450K** and Charging Infrastructure (**CI**) costs **60-100K**.

**Total Cost to District after deducting \$200k = \$310-\$350K**

**Option 3. Purchase Gas School Bus** - In order to continue providing the same level of transportation we have been maintaining we need to maintain **3 spare buses** in our fleet. After this year we need to retire one bus, which takes us down to **2 spare buses**. If we would have replaced a bus last budget cycle we would have enough spare buses, but that did not work for last year's budget.

- **New Gas Engine School Bus = \$142,000.00**

In my experience the more time technology has to improve the better the product gets and the more costs level off. I think waiting a few more years to invest in this new technology will be a better financial option for our district in a number of ways even if the grants and rebates are no longer available. However, if the Board and Dr. Fialkiewicz believe we should explore the idea of electrification, I recommend option 2.

TO: Corbett School Board and Dr. Fialkiewicz  
FROM: Todd Williams, Transportation Supervisor  
DATE: JUNE 10, 2024

#### EPA REBATE AWARD 6-12-24

Several months ago the Board approved Western Bus Sales to apply for the EPA Clean School Bus Rebates for our District. I was made aware last week that our District was awarded the maximum amount of \$200,000 to apply to the purchase of an electric school bus/charging infrastructure. The District has 6 months from the award notification date to complete all the necessary paperwork with Western Bus Sales to receive the rebate funding. The deadline to complete this project and meet all the requirements without penalties is April of 2026. At this time the Board needs to decide if they want to move forward with the purchase of an electric school bus.

The cost of an extended range (185 miles/charge) electric school bus is approximately \$456,000. The cost of the tier 3 charger needed to charge this electric school bus was approximately \$60,000 at the time I met with the manufacturer. The software for the charging station ranged from \$5,000 and up depending on the years purchased. This charger also requires 3-phase power which we have available per PGE, but there would need to be work done before the meter to set this up. I am not sure of the cost for PGE to set up 3-phase for this charging system. I am also not sure of the cost for the electrician to install everything needed after the meter to have the complete system up and charging.

We would only apply the rebate to the cost of the new electric bus since we were awarded \$200,000 and the bus \$456,000. This would leave the remaining balance of bus and charging station/software for the District to cover which is roughly \$320,000. The District would also be responsible for all permit costs as well as all costs related to installation. I think the best location for only one charging station would be next to the HS gym where the buses already park. There would be minimal site preparation as all utilities and road surfaces are already in position. This location would also allow for other districts to charge their buses if they were to drive an electric school bus to our campus.

I know that there is a big push for our district to electrify our fleet and I have a number of concerns for moving forward.

Concern 1. New technology always takes time to work out the bugs and improve. A good example of this is personal electric vehicles. The mileage range on them has significantly improved compared to the first years of their production. If our district were

to wait a few more years to purchase an electric school bus the mileage range will probably follow suit with the personal electric vehicles. In the future, it would most likely meet all of our needs instead of being utilized as a route bus only.

Concern 2: Our District provides transportation for a number of field trips and sports trips that are well out of range for the Extended Range Electric School Bus. If we were to electrify our entire fleet with today's technology we would be forced to rely on outside companies to provide transportation for the many trips out of the mileage range for today's electric school buses. This would end up being a significant cost to our district with no guarantee that the transportation needs would be met. Sports transportation is not a reimbursable transportation cost so our District would be paying 100% of the outside companies costs for every sport trip outside of the range of an electric fleet. These costs are close to double of what it costs for us to do in house.

Concern 3. The ability to keep these buses charged for use. Our District has severe weather numerous times a year. It is my understanding that severe weather conditions provide less than optimum charging conditions and there could be times when a battery would normally be fully charged that it only charged half way. I hear the only way to prevent this is to have the buses and charging stations in a climate controlled building. I would certainly appreciate having a new bus barn that all my buses would fit in, but this would be a significant cost to the district. Our District also experiences the occasional power outages and it seems they have become more frequent and prolonged. If this was the case during the school year we would be forced to cancel transportation until our fleet was charged enough to run.

Concern 4. The campus's aging infrastructure and if the current electrical infrastructure is capable of taking on the added load of the necessary charging stations.

Concern 5. The cost of electricity also seems to be on an uphill trend.

Concern 6. Moving forward with this rebate we would need to retire one of our diesel engine buses that meets current EPA standards that we currently use daily for route. This would leave us with two spare buses which are used anytime there are sports/field trips that are scheduled during route time. One of the spare buses does not meet current EPA standards and there has been an extension given for schools to run these buses one more year past the deadline which was this school year. Our second spare bus does not meet all EPA standards and needs to be taken out of service in 2029. These spare buses were not eligible for the EPA rebate as I try not to run them anymore than necessary due to the emissions concerns the EPA has raised around these engines. There were numerous times this year I was down to one spare bus due to mechanical problems/accidents. When this occurs I am forced to cancel routes/trips to make up for the shortfall.

Concern 7. The total cost to the District after awards. See Cost Breakdown Options in Summary of PGE and EPA Awards that I prepared.

At this time I would support purchasing one extended range electric school bus with the necessary charging infrastructure using the rebate we were awarded by the EPA if this is the direction the Board chooses to go. This will allow us time to see if an electric bus will meet our entire District needs and allow time to see if technology will advance enough for it to work for our District. I know we could miss out on the PGE Funds, but it seems that the agreement with PGE could cost the District millions of dollars to meet all the requirements of the contract. This agreement with PGE would also reduce our fleet's capacity to provide long distance transportation as we would need to remove almost all of our diesel engine school buses from our fleet. Currently half of our fleet of buses has another 10-15 years of life on them before they will need to retire. Completely electrifying would require us to retire these buses earlier than normal. All but 2 of our Diesel Engine School Buses currently meet EPA requirements and over half of the fleet is still eligible for depreciation from ODE.

In my professional opinion we can not put off buying another school bus as we have done numerous times due to budget concerns over the years that I have worked here. If the budget concerns are an issue this year, we should consider purchasing a gasoline engine school bus for under \$150,000. If we have the additional funds in the budget this year then we should consider going forward with the EPA Rebate and spending the extra \$300,000 or more to get an electric school bus.

## Electric School Bus Fund Award Agreement

This Electric School Bus Fund Award Agreement (“Agreement”) is entered into by Corbett School District (“Recipient”) and Portland General Electric Company (“PGE”) on 1 April 2024 (“Effective Date”) to support a transportation electrification project at 35800 Historic Columbia River Hwy, Corbett, Oregon. PGE will provide up to \$979,016.00 (“ESB Award Amount”) to Recipient, with seventy-five percent (75%) of budgeted project costs being awarded prior to commencement of the project, and the remaining amount, up to the full ESB Award Amount being awarded upon completion of all installation associated with the project and delivery of all components associated with the project.

The ESB Award Amount is based on the information provided to PGE by the Recipient and PGE estimates. Any material change to project design, plans, or scope by Recipient may result in forfeiture of funding or an adjustment to the Award Amount. All modifications to the project design, plan, or scope by Recipient, including those attributes listed below in Section I must be submitted to PGE for prior approval using the change request form provided by PGE.

This Agreement shall commence on the Effective Date and continue through the date that is ten (10) years after the Completion Date set forth in Section I(A) below (“Term”).

Recipient agrees to meet all requirements and deadlines set forth in this Agreement.

### I. PROJECT ATTRIBUTES

A. **Project Components.** Recipient shall procure, install, and/or complete the following transportation electrification project components and attributes described in the table below (the “Project”):

<b>Award Recipient</b>	Corbett School District
<b>Number and Type of Electric School Buses</b>	(1) Type C Electric School Bus and (1) Type D Electric School Bus
<b>Number and Type of Electric Vehicle Chargers</b>	Up to \$150,000 for charging infrastructure and qualified chargers
<b>Project address</b>	35800 Historic Columbia River Hwy, Corbett, OR
<b>Completion Date</b>	No later than August 31 <sup>st</sup> 2025
<b>Funding Award</b>	Up to \$979,016.00
<b>Approved project scope</b>	Recipient will own, operate, and maintain (1) Type C Electric School Bus and (1) Type D Electric School Bus. Funding includes the cost of charging infrastructure up to \$150,000 but can be rescinded if the Recipient decided to self-fund those costs and claim the Clean Fuels Credits for the Recipient.

**B. Completion Date.** Recipient shall procure, construct, or install the Project by the Completion Date set forth in Section I(A). If the Project is not completed by the Completion Date and a change order form has not been submitted and approved by PGE extending the Completion Date, PGE may terminate this Agreement and rescind the ESB Award Amount.

**C. Insured Loss of Project.** In the event the Project experiences an insured loss to the equipment included in this project, Recipient shall (a) reimburse PGE a proportionate amount of the Award Amount that represents the portion of the Project that experienced the insured loss within sixty (60) days after receiving such insured amount, or (b) procure and/or install new equipment or procure new vehicles comparable to the original Project scope.

**D. Use of Qualified Construction Contractor.** If the Project requires installation of electric vehicle charging equipment, Recipient shall utilize a construction contractor licensed in Oregon. Recipient shall comply with all local, state, and federal laws, applicable building and electrical codes, utility interconnection requirements, and permitting requirements.

**E. Use of Qualified Electric Vehicle Charging Equipment.** Recipient may only install new qualified electric vehicle charging equipment for use with the vehicles in the Project, even if the electric vehicle charging equipment is not funded by ESB. Qualified electric vehicle charging equipment is listed at [portlandgeneral.com/qualified-chargers](http://portlandgeneral.com/qualified-chargers). If requested, Recipient shall provide PGE written documentation to substantiate qualified charging equipment was installed.

**F. Compliance with Law.** Recipient, including its contractors, shall at all times comply with all applicable federal, state and local laws, statutes, rules, regulations and ordinances and shall bear all costs associated with such compliance.

**G. Operations and Data.** Recipient shall keep all electric vehicle charging equipment operational and online (connected to the internet) throughout the Term. Prior to the installation of the electric vehicle charging equipment, Recipient shall submit to PGE the Commercial Charging Station Data Release form and online Commercial Charging Registration Form (upon project close) that allows PGE to access the Recipient's EV charging data. The data collected by this may be used by PGE for educational purposes, performance analysis, reporting, compliance with the Oregon Clean Fuels Program, or any other reason PGE deems necessary in its discretion.

**H. Oregon Clean Fuels Credits** If the Project includes the installation of electric vehicle charging equipment, Recipient shall assign all Oregon Clean Fuels Program credits generated from the electric vehicle charging equipment associated with the Project to PGE, commencing on the Completion Date and continuing through December 31, 2034. Recipient will provide an executed Oregon Clean Fuels Program Aggregator Designation Form to PGE, designating PGE as the aggregator for any infrastructure funded by the ESB.

**I. PGE Nondiscrimination Policy.** Recipient agrees that the agency they represent does not discriminate based on a person's race, sex, religion, national or ethnic origin, age, disability, marital status, veteran status, sexual orientation, or gender identity in its programs or hiring practices.

## II. USE OF ELECTRIC SCHOOL BUS FUNDS

Recipient may only use the Award Amount to pay for costs associated with the purchase and installation of the Project components set forth in Section I(A). Recipient shall maintain the Project and the useful life of its components, both physical and experiential, throughout the Term. In the event Recipient fails to maintain the Project through end of the Term, Recipient shall reimburse PGE a prorated amount of the Award Amount for the years remaining in the Term.

## III. RECIPIENT DELIVERABLES

A. **Recipient Webinar/One on Ones:** Recipient, including all relevant Recipient project staff, shall attend the ESB award recipient webinar that is hosted by PGE. The webinar will cover funding award requirements and expectations, along with guidance to expedite the documentation and funding process. Webinar details will be provided upon execution of this Agreement.

B. **Meeting with Staff:** Recipient, including all relevant project staff, shall meet one-on-one with PGE staff at least once at project kick off.

C. **Quarterly Updates:** Recipient shall provide a quarterly progress report to PGE on the 15<sup>th</sup> day of the month following each calendar quarter after the Effective Date. For example, April 15<sup>th</sup> for Q1, July 15<sup>th</sup> for Q2 and so on. Recipient shall utilize the quarterly progress report form provided and submitted on CyberGrants.

D. **Change requests:** In the event Recipient desires to make changes to the Project scope or Project attributes listed in Section I(A), Recipient shall complete and submit a change request form provided by PGE.

E. **Project completion and reimbursement:** Upon completion of Project installation and all other funding requirements, Recipient shall submit a final report in the form provided by PGE along with any supplemental documentation reasonably requested by PGE on CyberGrants within thirty (30) days after the Completion Date.

F. **Ongoing reporting:** For a period of three (3) years after the Completion Date, the Recipient will submit an annual report. For a period of ten (10) years after the Completion Date, PGE will collect charging session data on the funded chargers.

G. **Communication:** Recipient must respond to all communications within ten (10) business days, unless otherwise communicated.

## IV. EDUCATION AND OUTREACH REQUIREMENTS

A. **PGE Electric School Bus Fund Recognition Statement.** Recipient shall include the following statement on all signage, materials, and communications, both print and non-print,

produced as part of the Project or otherwise associated with the Project: "This project has been made possible by DEQ's Oregon Clean Fuels Program via the PGE Electric School Bus Fund."

**B. Celebrations and Publicity.** Recipient shall celebrate Project completion through one or all of the following: media event, tour, media advisory, press announcement, social media, stakeholder communications. Recipient shall notify PGE of such events and PGE may participate in such events.

**C. Approvals.** Recipient shall seek prior written approval from PGE at least three (3) weeks in advance for each and every instance of Recipient's use of PGE's customers, or use of PGE or ESB logos in promotional materials and advertising. PGE encourages the use of such logos and customer lists, but review and approval is required for any and all public facing materials.

**D. Portland General Electric Company Website.** PGE may include information regarding the Project in its promotional materials, customer communication materials, and any relevant reports or presentations, including use of photographs of the Project in brochures and internet pages for purposes of supporting ESB.

**E. Site Tours:** Recipient shall provide PGE and its customers and guests with access to the Project, subject to thirty (30) days advance notice from PGE.

#### **IV. FUND DISBURSEMENT**

PGE will provide seventy-five percent (75%) of the Award Amount to the Recipient within thirty (30) business days after either the Effective Date, or the date on which PGE receives the requested banking information from the Recipient, whichever is later. PGE will disperse up-to the remainder of the ESB Award Amount within thirty (30) business days after confirmation that all funding requirements set forth in this Agreement, including final reporting and documentation, have been met, Recipient shall report actual project costs to PGE upon project completion. In the event Recipient does not utilize the entire Award Amount on the Project, PGE may adjust the final payment amount or require Recipient to refund such funds not spent on the Project by providing written notice to Recipient. Recipient shall refund such amounts within thirty (30) business days after receiving such written notice from PGE.

PGE shall verify Project installation through the following steps:

- A. City/county permitting finalized, including electrical inspection.
- B. If required, Recipient has provided the executed Oregon Clean Fuels Program Aggregator Designation Form designating PGE as the aggregator for any EV charging infrastructure funded by the Electric School Bus Fund.
- C. Recipient has submitted the Commercial Charger Registration Form and signed the Commercial Charging Station Data Release allowing PGE access to charging session data.
- D. Final report is submitted by Recipient and approved by PGE, along with:
  - Itemization of each eligible Project expense – i.e., labor, permits, vehicles, equipment and materials.
  - Copies of detailed invoices documenting total and eligible project costs and supporting itemization of expenses.

- Documentation of each outside funding source.
- Photos of the installation (.jpg) of the Project.
- Photos of signage and other educational collateral.
- Photos of vehicles, charging equipment, and any public events.
- Documentation of public relations and outreach efforts (e.g., press coverage, celebrations, etc.) and/or schedule of future events if efforts have not yet occurred.

Recipient agrees to provide all documentation reasonably requested by PGE to verify completion of Project installation.

## V. AUDIT

PGE may perform a technical and financial audit of Recipient's use of the Award Amount. Recipient agrees to provide support and cooperation for such audits. Recipient shall cure any deficiencies identified in the audit of Recipient's use of the Award Amount within thirty (30) days after receiving written notice from PGE or reimburse PGE the full amount of the Award Amount.

## VI. MISCELLANEOUS

A. **Termination.** In the event Recipient materially breaches its obligations under this Agreement and fails to cure such breach within thirty (30) days after receiving written notice from PGE, PGE may terminate this Agreement. In the event of such termination, Recipient shall reimburse PGE a straight-line prorated amount of the Award Amount for the remaining years of the Term.

B. **Indemnification.** Recipient shall indemnify, defend and hold harmless PGE from any and all claims, liabilities, governmental fines and penalties and damages of every kind, including attorneys' fees, made against or incurred by PGE arising out of or resulting from (i) the procurement, installation and use of any component of the Project, and (ii) any willful misconduct or negligence of the Recipient and any third parties retained by Recipient in connection with this Agreement. Recipient's indemnity obligation shall not extend to any liability to the extent caused by the negligence of PGE.

C. **Limitation of Liability.** IN NO EVENT SHALL PGE BE LIABLE UNDER THIS AGREEMENT TO RECIPIENT OR ANY THIRD PARTY FOR CONSEQUENTIAL, INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, PUNITIVE OR ENHANCED DAMAGES, LOST PROFITS OR REVENUES OR DIMINUTION IN VALUE, ARISING OUT OF, OR RELATING TO, AND/OR IN CONNECTION WITH THIS AGREEMENT REGARDLESS OF (A) WHETHER SUCH DAMAGES WERE FORESEEABLE, (B) WHETHER OR NOT IT WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND (C) THE LEGAL OR EQUITABLE THEORY (CONTRACT, TORT OR OTHERWISE) UPON WHICH THE CLAIM IS BASED. PGE'S TOTAL AGGREGATE LIABILITY UNDER THIS AGREEMENT SHALL NOT EXCEED THE TOTAL AWARD AMOUNT RECEIVED BY RECIPIENT UNDER THIS AGREEMENT.

D. **Severability.** If any provisions of this Agreement are for any reason held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity,

illegality or unenforceability shall not affect any other provision hereof, and this Agreement should be construed to give effect as nearly as possible to the intent of the parties. The parties agree to work together to replace such invalid, illegal or unenforceable provision as promptly as possible with a provision that is valid, legal and enforceable.

**E. Controlling Law and Venue.** THIS AGREEMENT SHALL BE INTERPRETED IN ACCORDANCE WITH AND GOVERNED BY THE SUBSTANTIVE AND PROCEDURAL LAWS OF THE STATE OF OREGON WITHOUT REGARD TO CHOICE-OF-LAW PRINCIPLES. RECIPIENT IRREVOCABLY CONSENTS TO THE JURISDICTION OF THE COURTS OF THE STATE OF OREGON OR OF THE U.S. DISTRICT COURT FOR THE DISTRICT OF OREGON FOR ANY ACTION, SUIT, OR PROCEEDING IN CONNECTION WITH THIS AGREEMENT AND WAIVES ANY OBJECTION THAT RECIPIENT MAY NOW OR HEREAFTER HAVE REGARDING CHOICE OF FORUM.

**F. No Third-Party Beneficiaries.** This Agreement is intended solely for the benefit of the parties hereto. Nothing in this Agreement shall be construed to create any liability to or any benefit for any person not a party to this Agreement.

**G. Successors and Assigns.** This Agreement shall be binding on the parties' successors, and insofar as assignment is permitted, on the parties' assignees.

The parties, through their duly authorized representatives, have executed this Agreement as of the dates indicated below.

**RECIPIENT**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

**PORTLAND GENERAL ELECTRIC COMPANY**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

# Fleet Partner Study

## CORBETT SCHOOL DISTRICT

### Executive Summary

Through the Fleet Partner program, PGE provides technical planning services, turnkey design and construction of charging infrastructure, custom cost incentives, and a trusted partner throughout the process. The program consists of two phases: Plan and Build.

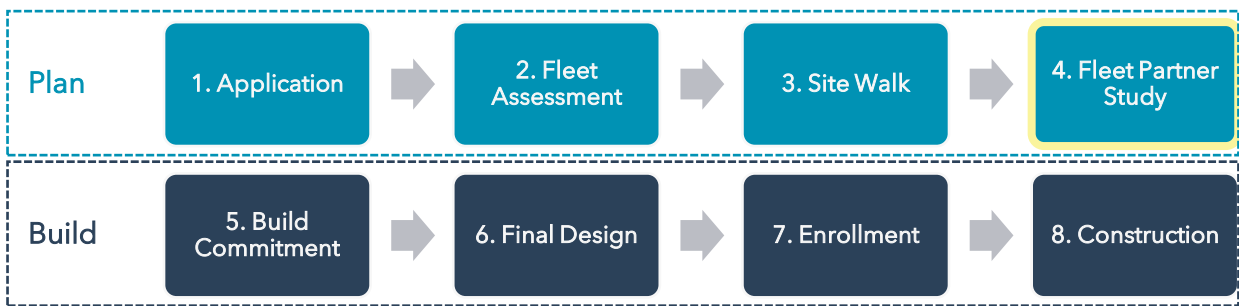


Figure 1

This study concludes the Plan phase and provides the site-specific information needed to understand the scope and costs associated with the Build phase. That information is summarized in Table 1 below.

Table 1

Fleet Partner Project Summary					
Site	Make-Ready Ports	Energy Commitment	Infrastructure Cost	Fleet Partner Incentive	Net Infrastructure Cost
Main Campus	10	1,647,360 kWh	\$257,000	-\$181,567	\$75,433

This study details the preliminary results of the fleet assessment and site walk, based on information provided in the application and discussions with the project team. This includes an electric vehicle feasibility, charging analysis, total cost of ownership analysis, summary of incentives, and a site-specific charging infrastructure design and cost estimate.

## Electric Vehicle Feasibility

As a full build out potential, 10 battery electric school buses were considered for this study. Corbett School District requested that PGE consider the Thomas Built electric school bus as the basis for the infrastructure design. Since routes considered for electrification vary between 40 and 120 miles per day, the Thomas Built electric school bus should be adequate considering the stated operating range of 138 miles. However, actual operating range might be less due to conditions such as route conditions such as terrain and weather, vehicle configuration and load, and driver behavior. For longer routes, some options are to do a top up charge during the middle of the day or to switch buses mid-day so that it does a longer route one half of the day and a shorter route the other half. A comment on the top up mid-day, the bus does not need to charge to 100% every time it's plugged in, only enough to complete the next route.

Table 2

Energy Use Analysis					
Vehicle Type	Qty.	Avg. daily mileage	Operating days/year	Est. EV kWh/mile	Annual Energy Usage (kWh/yr)*
Battery Electric School Bus	10	80	208	1.5	274,560
Total (Annual)					274,560 kWh/yr
Est. Energy Use Commitment (10-year)					kWh

\*Includes an estimated 10% in electrical losses during charging

## Charging Analysis

PGE considered the proposed electric vehicle's battery size, charging capabilities, daily mileage, and available charging time when determining the appropriate charging speed. Because the Thomas Built battery electric bus does not have an onboard level 2 charger, DC chargers will be required. PGE determined that a charger in the 30kW range would be a suitable choice. With an average dwell time of close to 12 hours, there will be no problem refilling the battery overnight. An effective way to achieve this charge rate is with a dual-port all-in-one charger. This provides the flexibility to have a higher charge rate when needed. Each unit can provide up to 60kW if a single vehicle is plugged in, and then splits the charge if two vehicles are plugged in allowing for simultaneous charging. If a vehicle needs to top off in the middle of the day, or before an afterschool event, the 60kW rate will be able to meet those charge scenarios. For the InCharge all-in-one DCFC, the next size up is 120kW. This was considered, however, since the maximum charge rate on the Thomas Built battery bus is 90kW, the extra capacity would be unusable and therefore not worth the added charger or infrastructure costs.

Table 3

Charging Solution	
Model	InCharge ICE-60
Configuration	All-In-One Dual-Port DCFC
Nameplate Power	60 kW (77A at 480V)
Avg. Recharge Time*	@30kW 5-6 hours Full charge est. 10-11 hours
	@60kW 2.5-4 hours Full charge est. 5-6 hours

\*Not a full charge. Estimated time to recover energy consumed by average daily mileage. DC fast charging times vary by state of charge, temperature, and other factors.

### Total Cost of Ownership Analysis

PGE’s [Fleet Total Cost of Ownership Tool](#) can be used to estimate potential costs and benefits of switching to an electric fleet. The tool uses customer-specific inputs (vehicle type, daily mileage, etc) and assumptions (see [Frequently Asked Questions](#)) to compare the total cost of ownership of the fossil-fuel versions and the electric versions of the vehicles. The analysis includes the upfront cost difference of electric vehicles and chargers, as well as fuel and maintenance cost savings, clean fuel credit revenue, incentives, and avoided CO2 emissions.

Electricity costs were estimated based on the charging solution described in the Charging Analysis section and assumes all EVs have been acquired and 100% of charging happens on-site. The analysis also assumes that charge management software is used to spread out the charging load over the entire length of the charging window. This helps to reduce demand charges, and therefore, electricity costs.

Additionally, PGE estimated the expected revenue through the [Oregon Clean Fuels Program](#). This program allows fleets to generate Clean Fuels Credits (CFC) from charging their electric vehicles and sell those credits on the market to earn revenue every year. This is typically done through a broker registered with Oregon DEQ. If the electricity used for charging is offset by onsite renewables or renewable energy credits, additional credits (and therefore revenue) can be generated.

Table 4

Annual Fuel Cost Analysis						
Site	Total Load (kW)	Rate Schedule	Electricity Use (kWh/yr)	Electricity Cost	Standard CFC Revenue	Renewable CFC Revenue
Main Campus	320	85	274,560	\$27,000	-\$38,732	-\$52,005



The chart below shows a comparison of estimated annual fuel costs for the existing fleet (fossil fuel), an electric fleet, an electric fleet with standard CFC revenue, and an electric fleet with CFC revenue using renewables. This represents a savings of \$152,005 per year in fuel costs, which can help justify the additional cost of EVs and charging infrastructure.

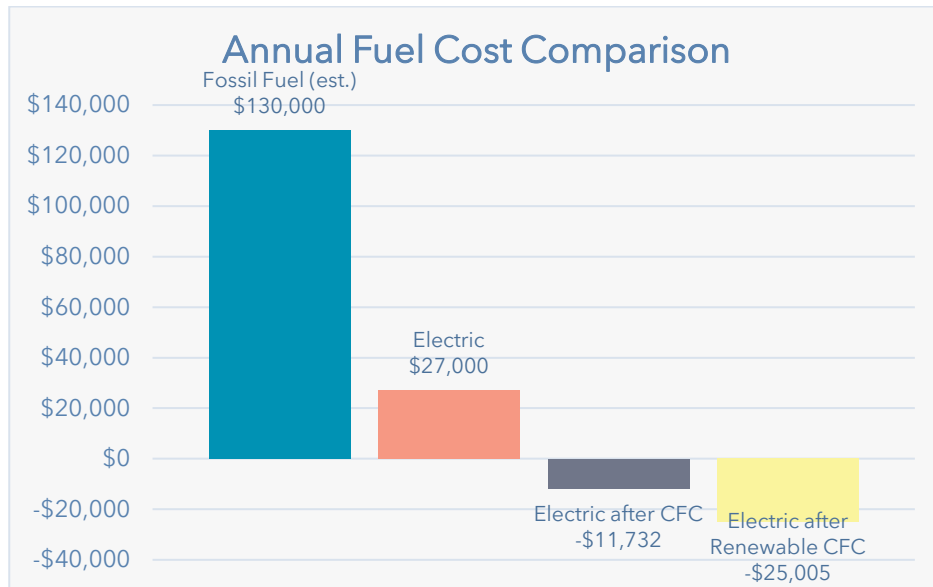


Figure 2

Transitioning the fleet to electric has environmental benefits in addition to financial benefits. Electric Vehicles have zero tailpipe emissions which helps to improve local air quality and reduce the greenhouse gas (GHG) emissions that cause climate change. Even when accounting for the carbon intensity of electricity generation in Oregon, there is still a considerable reduction in emissions.

Table 5

Emissions Reduction				
Site	GHG Emissions Reduction (Standard electricity)		GHG Emissions Reduction (100% renewable)	
	Metric Tons CO <sub>2</sub> e/yr	%	Metric Tons CO <sub>2</sub> e/yr	%
Main Campus	323	71	456	100

### Site Assessment

PGE conducted a site assessment of the facility on 11/27/2023. Using information from the site assessment and the charging analysis, PGE developed a preliminary site design and cost estimate.

The design was based on parking for 10 battery electric school buses along the west fence of the lot. Note that any site improvements are not included in the fleet partner scope and are assumed to happen after, or before, the fleet partner construction. Because the charge port on the Thomas Built is located behind the door, the buses will need to park head in. The buses would be charged by five 60 kW all-in-one dual-port DCFC units. If a single



vehicle is charging at a unit, it could receive up to 60 kW. If two vehicles are charging at a unit, each vehicle could receive 30 kW.

The chargers would be powered from a new strut-mounted 600A 480V three-phase service just to the south of the electric vehicle parking. The service would be fed by underground conduits from a new transformer to the south. Power to the transformer would come from an upgraded utility pole on Historic Columbia River Highway.

Based on the preliminary designs, PGE estimated infrastructure costs including the line extension and make-ready infrastructure costs. In addition, the cost of chargers was estimated based on indicative pricing from vendors (contact the vendor for final pricing).

Table 6

Preliminary Cost Estimate			
Site	Make-Ready Ports	Infrastructure	Chargers + Install*
Main Campus	10	\$257,000	\$335,000

*\*Cost for all chargers planned over 10-year term. Only 1 charger is required to be purchased upfront. Customer to purchase chargers directly from charging vendor (not included in Fleet Partner scope)*

The preliminary site design and cost estimate are provided on the following pages.

## Incentives

### Fleet Partner

PGE's Fleet Partner program can reduce the cost and complexity of installing EV charging infrastructure. PGE would design, install, own, maintain, and help pay for the make-ready infrastructure. Participants must agree to the program terms, including committing to installing the chargers and using a minimum amount of energy over the 10-year term. A summary of the incentive and requirements are shown below.

Table 7

Fleet Partner Incentive Summary				
Site	Energy Commitment	Infrastructure Cost	Fleet Partner Incentive	Net Infrastructure Cost
Main Campus	1,647,360	\$257,000	-\$181,567	\$75,433

To participate in the Build phase, participants must agree that:

- PGE will design and construct the make-ready infrastructure
- PGE will own and maintain the make-ready infrastructure for 10 years
- Participant will pay any make-ready infrastructure costs not covered by the incentive, prior to PGE starting construction



- Participants commits to forecasted energy use of the chargers (shown in table above)
- Participant will purchase and install at least one PGE-qualified charger within 6 months of construction completion
- Participant will pay any charger software fees and maintenance costs to keep chargers operational and sharing data with PGE for 10 years
- Participant will keep the chargers on a cost-of-service (non-Direct Access) rate schedule for 10 years
- Site property owner must sign an easement covering PGE-owned infrastructure
- There is no other active construction occurring at the site (Build phase cannot start until other construction is complete)

### Electric Vehicle Incentives

[Federal EV Tax Credit](#) - Up to \$7,500 tax credit for the purchase of most light-duty electric vehicles and up to \$40,000 for medium and heavy-duty EVs. Governmental entities are not directly eligible, but can use third-parties to capture the incentive (learn more [here](#)).

[Oregon Clean Vehicle Rebate](#) - Up to \$2,500 rebate on light-duty electric vehicles with a base MSRP below \$50,000. Businesses can receive up to 10 rebates per calendar year.

[Oregon Clean Fuels Program: Advance Crediting](#) - Provides up to 6 years' worth of clean fuels credits upfront to transit agencies, school districts, public fleets, and fleets that are contracted with those entities. Credits can be sold upfront to help cover the cost of EVs.

[Oregon Diesel Emissions Mitigation Grant Program](#) - A competitive grant program for replacing older diesel vehicles (2009 or older) with new cleaner vehicles, like EVs.


[PGE Drive Change Fund](#) - A competitive grant program for transportation electrification projects that benefit the community. Funds can cover the cost of electric vehicles, but preference is given to public or non-profit organizations.

[PGE Electric School Bus Fund](#) - Provides funding to school districts (or their transportation contractors) to cover the incremental cost of electric school buses and charging infrastructure. Also provides technical assistance to districts throughout the process.

### Next Steps

1. **Select chargers.** Research charging hardware and software options on [PGE's qualified chargers list](#) and make a selection. Get a quote from the vendor for your selected chargers.
2. **Confirm the preliminary site design.** Engage internal stakeholders to agree on the layout of chargers, number of ports, and other site design elements. Once confirmed, sign and return the Reservation form along with the quote for your chargers.
3. **Research vehicle incentives.** Research and apply for incentives, rebates, and grants to help with the costs of the electric vehicles.
4. **Order electric vehicles.** Place the order so that the electric vehicles are expected to arrive after the charging site construction is complete. It can take 6-18 months to design, permit, and construct a charging site.



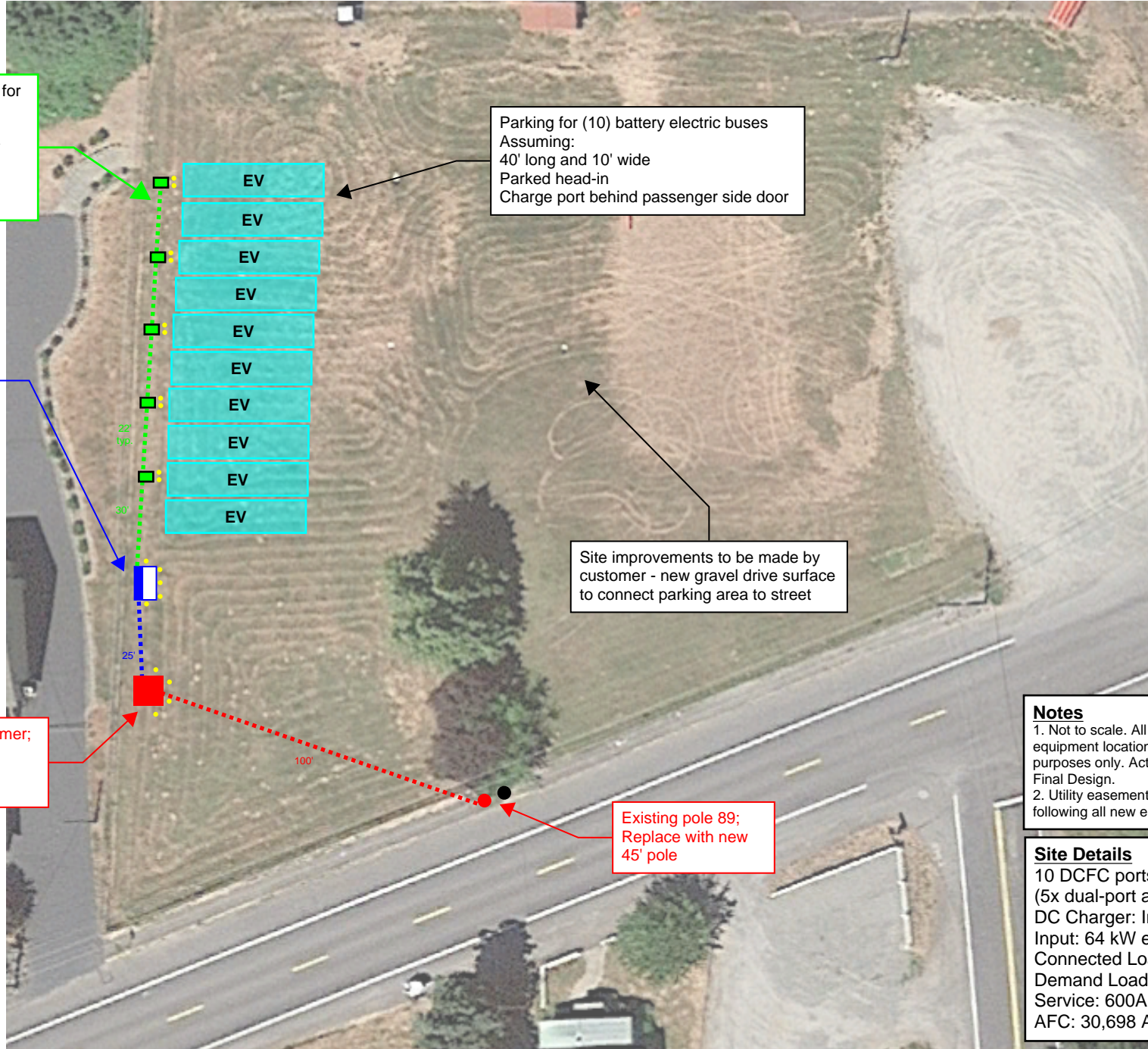
- 
5. **Prepare.** Evaluate any operational impacts of electric vehicles and work collaboratively within your organization to prepare for an electric transition.
  6. **Testing, training, and optimization.** Test the new electric vehicles with the chargers and train drivers on charging and driving an EV. Track charging data and optimize charging times to charge off-peak and reduce demand if possible.

Please contact the PGE Fleet Partner team with any questions:  
[fleetpartner@pge.com](mailto:fleetpartner@pge.com)

**Disclaimer:** This is a preliminary report intended to be used for information purposes only. This preliminary report is an approximation and is subject to change. PGE makes no warranty, representation or undertaking, express or implied, as to the accuracy, reliability, or completeness of the preliminary report. PGE does not endorse any particular manufacturer, contractor, or product.

# Preliminary Site Design

## Corbett School District - Main Campus (36115 E Historic River Hwy, Corbett)



115

(5) Large make-ready boxes for customer installed 60kW dual-port all-in-one DCFCs; Each make-ready box fed by 100A 480V branch circuit; (2) Heavy duty bollards per make-ready box, (10) total

Strut-mounted 600A 480V service; Include 600A portable generator connection; (5) Heavy duty bollards; Fed by (2) 3" secondary conduits

New 300kVA 480V transformer; 8' x 8' Concrete pad; Fed by 4" primary conduit; (4) Heavy duty bollards

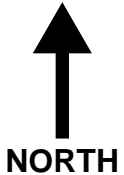
Parking for (10) battery electric buses Assuming: 40' long and 10' wide Parked head-in Charge port behind passenger side door

Site improvements to be made by customer - new gravel drive surface to connect parking area to street

Existing pole 89; Replace with new 45' pole

**Notes**  
 1. Not to scale. All conduit routing and equipment locations are for illustrative purposes only. Actual locations defined during Final Design.  
 2. Utility easement covers 10' wide area following all new electrical lines, as built.

**Site Details**  
 10 DCFC ports  
 (5x dual-port all-in-one chargers)  
 DC Charger: InCharge ICE-60  
 Input: 64 kW each (77A @ 480V)  
 Connected Load: 320 kW  
 Demand Load: 320 kW (100%)  
 Service: 600A 277/480V  
 AFC: 30,698 Amps



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# Preliminary Cost Estimate

Project Summary	
<b>Customer:</b>	Corbett School District
<b>Location Name:</b>	Main Campus
<b>Address:</b>	36115 E Historic River Hwy
<b>City:</b>	Corbett
<b>Level 2 Ports:</b>	0
<b>DCFC Ports:</b>	10
<b>Energy Commitment:</b>	1,647,360 kWh

Infrastructure Cost Summary		
Item No.	Item Description	Total
1	PGE Line Extension Cost	\$54,000
2	Make-Ready Cost	\$203,000
<b>3</b>	<b>Total Infrastructure Cost</b>	<b>\$257,000</b>
4	PGE Line Extension Allowance	-\$21,361
5	Make-Ready Incentive	-\$160,206
<b>6</b>	<b>Total Fleet Partner Incentive</b>	<b>-\$181,567</b>
<b>7</b>	<b>Net Customer Payment</b>	<b>\$75,433</b>

Charger Cost Summary		
8	Estimated Charger + Install Cost (10 Ports)*	\$335,000
9	PGE Level 2 Charger Rebate (\$1,000/port)	N/A
<b>10</b>	<b>Net Charger Cost</b>	<b>\$335,000</b>

\*Cost for all chargers planned over 10-year term. Only 1 charger is required to be purchased upfront.

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# NEW BUS PROPOSAL

30355 S.E. Highway 212

Boring, Oregon 97009

(800) 258-2473 westernbus.com

Quote Date		Revision Date		Sales Consultant & Phone	
11/29/2023		4/5/2024		SARAH JONES (503) 905-0011	
Customer/District #					
CORBETT SCHOOL DISTRICT					
Contact Name			Title		
TODD WILLIAMS			TRANSPORTATION SUPERVISOR		
Address		City	State	Zip	
35800 HISTORIC COLUMBIA RIVER HWY		CORBETT	OR	97019	
Phone			Email		
(503) 261-4265			<a href="mailto:TWILLIAMS@CORBETT.K12.OR.US">TWILLIAMS@CORBETT.K12.OR.US</a>		
Purchase QTY	Model Year	Wheelbase	Estimated Delivery		
1	2024	273"	300-365 DAYS AFTER RECEIPT OF ORDER		
Make	Model		Body Length		
BLUE BIRD	VISION CONVENTIONAL		BBCV3310 (7800)		
Passenger Capacity	Alternate Capacity		Cooperative Contract, if Applicable		
77	N/A		SALEM-KEIZER COOP RFP		
Trade Ins? Y/N	Beltline Lettering - Provide Exact Requirements				
<input type="checkbox"/> Y <input type="checkbox"/> N	CORBETT SCHOOL DISTRICT NO. 39				
Financing? Y/N	Required Fleet Number(s)				
<input type="checkbox"/> Y <input type="checkbox"/> N					
WBS Coordinated? Y/N	Additional Comments / Notes				
<input type="checkbox"/> Y <input type="checkbox"/> N	TYPE C EV QUOTE				
Sales Price Per Bus		\$	431,413.00		
Extended Sales Price Total		\$	431,413.00		

Thank you for the opportunity to present this new bus quotation. We look forward to working with you on your transportation needs.



## BODY MODEL

X *Body Model* BBCV3310, 78 passenger body, 273" wheelbase, 477" overall length

## CHASSIS SPECIFICATIONS

X	<i>Alternator</i>	NO alternator provided for electric motor	
X	<i>Axle, Front</i>	Front spring suspension, Hendrickson Softek, 8,500 lbs.	STD
X	<i>Axle, Front</i>	Hendrickson Steertek NXT integrated front axle, 10,000 lbs.	STD
X	<i>Axle, Front</i>	Petroleum based oil lubed front & rear wheel bearings, Gunitite brand wheel hubs	STD
X	<i>Axle, Rear</i>	Rear spring suspension, one-stage, 23,000 lb. (3201, 3303, 3310, & 3507 bodies)	
X	<i>Axle, Rear</i>	Dana 23,000 lb. rear axle with 5.29 rear axle ratio	
X	<i>Battery</i>	Batteries for EV, auxiliary qty 2 DEKA Group 31, 12V w/ 925 cca, reserve capacity of 190 minutes	
X	<i>Battery</i>	High voltage EXTENDED RANGE battery system, 196kw, Energy Storage Module (ESM) is 2 strings of 9 batteries	
X	<i>Battery</i>	20s30p cell connection in module, combined energy rating of batteries 196 kWh w/ 665 VDC nominal & 294 Ah nominal	
X	<i>Battery</i>	Lithium-ion-nickel-manganese-cobalt batteries & Battery Management System (BMS)	
X	<i>Battery</i>	Each set of 9 strings is wired in series & each string is wired in parallel to each other	
X	<i>Battery</i>	Each series operate independently so no single point failure causes bus to be inoperable	
X	<i>Battery</i>	Batteries enclosed in stainless steel & aluminum container & attached to the chassis via frame mounts & rubber isolators	
X	<i>Battery</i>	Battery compartment, chassis mounted, locking, with roll out tray	
X	<i>Battery</i>	Battery compartment closeout seal to body	Inc'd
X	<i>Battery</i>	Battery disconnect switch, in battery compartment with decal	
X	<i>Brakes</i>	Air service brakes, 16.5"X5" front and 16.5"X7" rear, Gunitite brand brake drums	Inc'd
X	<i>Brakes</i>	Air brakes, Meritor Wabco brake chambers	Inc'd
X	<i>Brakes</i>	Meritor automatic slack adjusters	Inc'd
X	<i>Brakes</i>	Bendix AD-IP heated air dryer, internal purge design	
X	<i>Brakes</i>	E-Z Grip soft button cover cushion for parking brake release	Inc'd
X	<i>Brakes</i>	Parking brake interlock, service brake must be applied to release parking brake	Inc'd
X	<i>Brakes</i>	Brake dust shields, for front & rear brakes, for drum brakes	Inc'd
X	<i>Brakes</i>	Bendix ESC electronic stability control, includes automatic traction control	STD
X	<i>Cooling</i>	Rubber cooling hoses with constant torque clamps	Inc'd
X	<i>Cooling</i>	Coolant, to -34 degrees for electric motor	
X	<i>Electrical</i>	Standard chassis electrical system includes fuses with multiplex wiring	STD
X	<i>Electrical</i>	Power socket accessory with cap for cell phone charging, in LH side panel	STD
X	<i>Electrical</i>	Ignition keyed alike, key #601	Inc'd
X	<i>Engine</i>	Cummins electric powered LSM200C-HV3000 motor with 315 hp and 750 lbs of torque	
X	<i>Engine</i>	Pedestrian alert system with noise generator for EV	
X	<i>Engine</i>	DELETE standard cruise control	
X	<i>Engine</i>	Engine governor, limits top speed to 65 mph for electric motor	
X	<i>Fuel System</i>	Level 3 DC fast charging capability only, incl's 196KW extended range battery back	
X	<i>Fuel System</i>	V2G capable, electricity back to grid, must discuss w/local electricity provider	
X	<i>Fuel System</i>	NON-locking door, spring loaded for charging port	
X	<i>Fuel System</i>	RH front charging port in lieu of rear charging port, behind entrance, (pull buses in to charger vs. backing them in)	
X	<i>Gauges</i>	Speedometer, tachometer, odometer, and hourmeter	STD
X	<i>Gauges</i>	Ametek Dixon instrument cluster & message display center control panel	STD
X	<i>Gauges</i>	Dual view front facing and back-up camera monitor included in dash instrument cluster display	STD
X	<i>Mud Flaps</i>	Full length front and rear mud flaps	Inc'd

X	Steering	Tilt & telescoping steering column	STD
X	Steps	Cowl step, folding option	Inc'd
X	Tires	Goodyear 11R22.5 Endurance RSA hwy tread front, Fuel Max RTD traction rear, load range H	
X	Tow Hooks	Two front and rear tow hooks	Inc'd
X	Traction	NO Onspot automatic tire chains available with electric motor	
X	Undercoating	Premium undercoating, Sulfonate enhanced direct to metal modified wax coating	STD
X	Wheels	Hub piloted steel wheels, 22.5 X 8.25, black, 5 hand hole	STD

## BODY SPECIFICATIONS

X	Compartments	NO electrical compartment under driver due to std equipment change at Blue Bird	STD
X	Compartments	Driver's area glove compartment	Inc'd
X	Compartments	Emergency equipment compartment over windshield, non-locking, emergency equipment installed inside	
X	Compartments	Interior driver's storage compartment over driver's LH shoulder, locking	
X	Compartments	Side luggage, 20.75" X 22" X 80", double, 20 cu.ft., #186-19, LH midmount for EV buses	
X	Construction	Body meets Colorado Rack & Load Test & Kentucky Pole Test as STANDARD	STD
X	Decals	Blue Bird logo on roof line RH & LH, black with electric plug	
X	Doors	Air operated entrance door, outward opening, mechanical actuated switches	Inc'd
X	Doors	Keyed security lock on entrance door	
X	Doors	Entrance door wired battery hot	Inc'd
X	Doors	Rear center emergency door, with upper & lower glass	STD
X	Doors	Vandal lock on rear emergency door, slide bolt	
X	Electrical	Manual resetting circuit breakers for most body circuits, in lieu of fuses	
X	Electrical	Front upper inner access plates in front bulkhead area, both sides	STD
X	Fans	6" auxiliary fans, upper left and upper center	Inc'd
X	Floor	5/8" marine "BB" grade plywood flooring, screwed down	Inc'd
X	Floor	Black rubber flooring with aluminum aisle trim	STD
X	Floor	Ribbed matching rubber flooring in driver's area (blue floor will be smooth)	STD
X	Grabrail	Left side grabrail in entrance door area, mounted to RH barrier	STD
X	Grabrail	Right side forward grabrail in stepwell	
X	Headroom	77" headroom with 12" split sash windows	Inc'd
X	Heaters	Front 90,000 BTU defroster system	STD
X	Heaters	Right side stepwell heater, 50,000 BTU	Inc'd
X	Heaters	Rear underseat floor mounted heater, 50,000 BTU, LH rear	
X	Heaters	EPDM heater hose with Breeze brand constant torque clamps	STD
X	Horns	Backup alarm, 112 dBA, mounted under bus	Inc'd
X	Insulation	Fiberglass insulation roof, front, rear corners, and sidewalls	Inc'd
X	Insulation	Additional fiberglass insulation in front roof cap area & roof bow cavities	Inc'd
X	Insulation	Sound deadening spray coat	Inc'd
X	Insulation	Insulation on the driver's side external firewall/toe box	Inc'd
X	Insulation	First two ceiling sections acoustical headliner	STD
X	Lettering	6" black, both sides _____	Inc'd
X	Lettering	Bus numbers in standard locations, 6" black _____	Inc'd
X	Lettering	Emergency door/exit lettering for all pushout windows & doors	Inc'd
X	Lettering	Unlawful to pass signage to meet state specifications	Inc'd
X	Lights	Backlighting of switch panel controlled by thermostat switch	STD

X	Lights	Clearance and cluster lights, LED grommet mounted with LED ID bar	STD
X	Lights	Daytime running lights	STD
X	Lights	Dual row dome lights in wire molding, with driver's, left, right, & rear on switches	Inc'd
X	Lights	Front 7", rear 7", & side amber directional lights, LED	
X	Lights	Rear 7" & 4" red stop and tail lights, LED	
X	Lights	Backup lights, 4" LED, vandal resistant	
X	Lights	Eight way warning lights, LED, colored lenses	
X	Lights	Strobing pattern option for LED 8-lights	
X	Lights	Doran 16 light monitor for warning light system, universal	
X	Lights	NO hoods installed over 8-way warning lights	STD
X	Lights	Pre-trip driver light check system	STD
X	Mirrors	Rosco Open View ES Split rearview mirrors, 7 3/8" X 10" flat & 7 3/8" X 10" convex, heated & remote controlled	
X	Mirrors	Rosco Eye-Max LP, Asymmetrical Shape, crossview mirrors, heated	
X	Mirrors	Interior rearview mirror, 6"X30"	STD
X	Paint	Body and chassis painted school bus yellow w/ black rubrails & bumpers	STD
X	Paint	3" black ABS bezel background around warning lights	Inc'd
X	Paint	Rubrails painted full width profile	Inc'd
X	Radio	AM/FM/USB/MP3/SD/MMC/BT/PA with front USB and AUX inputs	Inc'd
X	Radio	Eight (8) interior deluxe speakers	Inc'd
X	Radio	Exterior PA speaker mounted behind grill	Inc'd
X	Radio	Wiring for two way radio system, provides power & ground wires & pull wire	
X	Radio	Order 2-way, antenna, & programming from Day Wireless, Western Bus to install before delivery	
X	Reflective	3M Diamondgrade SCHOOL BUS signs, front and rear	Inc'd
X	Reflective	3M Diamondgrade reflective, 2" along sides and 1.75" rear outline	Inc'd
X	Rubrails	Four rubrails - window, seat, floor, & skirt level - 16 gauge steel, screwed w/steel end caps	STD
X	Rubrails	Rubrails extend on side lift doors only & seat rail around to rear corner	Inc'd
X	Rubrails	Rubrail extension around rear corner, for floor & window rubrails, provided as standard >BBCV3303 w/LSED	
X	Safety Equip	First aid kit & body fluid kit, mounted either front bulkhead or front overhead compartment	Inc'd
X	Safety Equip	5 lb. fire extinguisher mtd in overhead compartment or floor & triangle kit mtd on floor	Inc'd
X	Seat, Barriers	Highback barriers at front RH and LH	STD
X	Seat, Driver's	Adjustable driver's shoulder belt, with in-line "D" ring for 17" adjustment	STD
X	Seat, Driver's	Updated driver's 3 point seat belt, floor mtd w/ emergency locking retractor	STD
X	Seat, Driver's	National NS2000 air suspension seat, w/ fabric, dual shocks, & air lumbar, matches passenger seats	
X	Seat, Driver's	Driver's console mounted armrest to the left of the driver	Inc'd
X	Seat, Passenger	Modesty panel below front barrier for RH side, behind entrance door	Inc'd
X	Seat, Passenger	Highback NON-Convertible & NON-Lap Belt Ready seats	STD
X	Seat, Upholstery	Gray fire block seat upholstery, seats & barriers	STD
X	Side Panels	Exterior side panels, 20 gauge w/beaded smooth side panels, standard 19 3/4" skirts	Inc'd
X	Stepwell	Galvanized G90 stepwell material	STD
X	Stepwell	Vinyl studded step treads, w/white nosing, metal backing, black	Inc'd
X	Stop Arm	SMI stop arm, air operated, with LED cluster lights, hi-reflective, w/ wind guard	Inc'd
X	Sun Visor	6 1/2" X 30" dark tinted acrylic sun visor, padded edges	Inc'd
X	Switches	Noise suppression "railroad" switch, latching	Inc'd
X	Switches	Updated switch style and switch locations due to new multi-plexed electrical architecture	STD
X	Switches	Warning light & entrance door switches mtd LH switch panel	Inc'd

X	Ventilation	Roof hatch, Safetfleet Advantage with upgraded larger HD handle, Qty 2	Inc'd
X	Video System	Seon DH4 DVR video system w/500 GB hard drive, 2 cameras, GPS & sensors installed	
X	Video System	Cameras: Front facing & rear facing front, DVR mounted in LH side of front overhead compartment	
X	Video System	Spare hard drive for new DH system shipped loose, 1 per bus	
X	Windows	Blue Bird E-Z Window split sash incl. interlocking sashes, weatherstripping	STD
X	Windows	Tinted & tempered side windows	
X	Windows	Four (4) pushout windows, two per side, vertical hinges	Inc'd
X	Windows	Rear emergency door & rear vision glass, tinted & tempered	
X	Windows	Clear & tempered entrance door glass	STD
X	Windows	Clear and tempered glass in driver's window	STD
X	Windshield	Four piece flat tinted windshield with blue shade band at top	STD
X	Windshield	Grip handles, two, for cleaning windshield	Inc'd
X	Windshield	Single switch, 2 speed, intermittent wet arm windshield wipers	STD

**WARRANTY COVERAGE**

X	Warranty	Extended Blue Bird warranty "Silver 3/10", three year/unlimited miles, Option 31300-26 (S4)	
X	Warranty	Cummins PowerDrive System Standard Warranty 5 years/100,000 miles for EV	STD
X	Warranty	High Voltage Battery System Standard Warranty 8 years/125,000 miles for EV	STD

**NOTES/COMMENTS**

X	Notes/Comments	All options listed above the price are included in the sales price to you	
X	Notes/Comments	Pricing quoted is valid for 30 days	

**GRAND TOTAL VEHICLE SALES PRICE \$ 431,413.00**

By signing below, I acknowledge the specifications listed above are complete and correct.  
The bus order will be placed from this list of requirements.



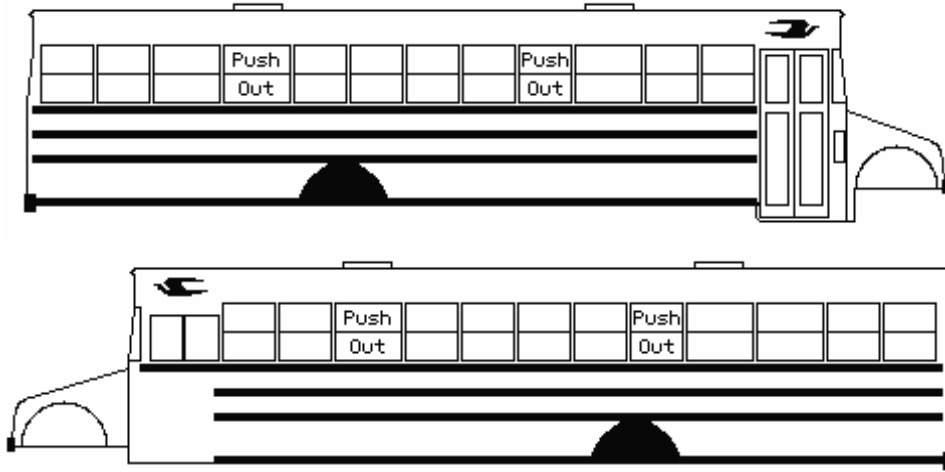
Customer's Authorized Representative	Title	Date
	Director of Sales	4/5/2024
Western Bus Sales, Inc. Authorized Representative		Date

**AVAILABLE ALTERNATIVE OPTIONS - NOT INCLUDED IN ABOVE PRICE**

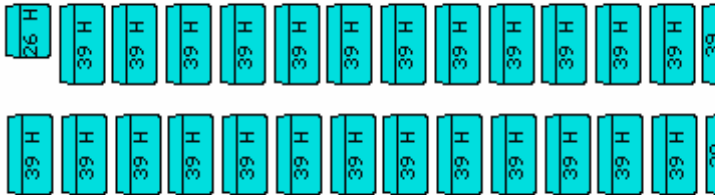
Comparable diesel price, same bus size, options, etc. w/Cummins B6.7L diesel engine & PTS2500 transmission for PGE grant application  
DEDUCT \$284,186

Change to rear charging port, rear RH side, below floor line, requires bus to be backed in to charge  
DEDUCT (\$1,150)

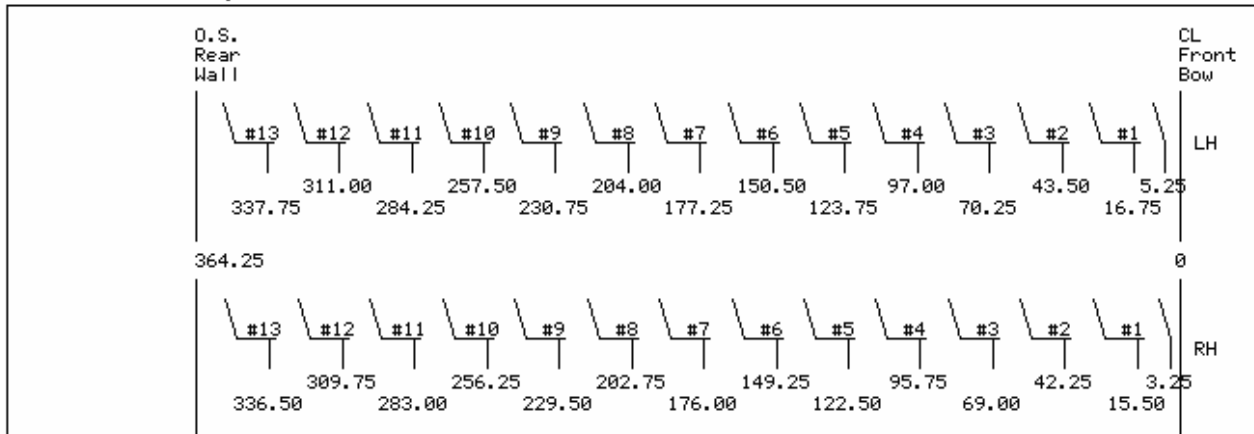
# SEAT & BODY PLAN



SP: 16864 BBCV 3310, 77 CAP



SP: 16864 BBCV 3310, 77 CAP



Row	RH Seats	LH Seats
1	39SBHB	39SBHB
2	39SBHB	39SBHB
3	39SBHB	39SBHB
4	39SBHB	39SBHB
5	39SBHB	39SBHB
6	39SBHB	39SBHB
7	39SBHB	39SBHB
8	39SBHB	39SBHB
9	39SBHB	39SBHB
10	39SBHB	39SBHB
11	39SBHB	39SBHB
12	39SBHB	39SBHB
13	39SBHBRRRH	26SBHBRLH

Dimensions are to center line of front mounting hole.

LH Seat Spacing: 26.75  
LH Knee Clearance: 24.25

RH Seat Spacing: 26.75  
RH Knee Clearance: 24.25

BBCV3310 77CAP SBHB RELOC LH BAR

DO NOT SCALE

BBCV 3310

Capacity	77
Seat Plan #	16864
Wheelbase	273.0



# NEW BUS PROPOSAL

30355 S.E. Highway 212

Boring, Oregon 97009

(800) 258-2473 westernbus.com

Quote Date		Revision Date		Sales Consultant & Phone	
11/30/2023		4/5/2024		SARAH JONES (503) 905-0011	
Customer/District #					
CORBETT SCHOOL DISTRICT					
Contact Name			Title		
TODD WILLIAMS			TRANSPORTATION SUPERVISOR		
Address		City	State	Zip	
35800 HISTORIC COLUMBIA RIVER HWY		CORBETT	OR	97019	
Phone			Email		
(503) 261-4265			<a href="mailto:TWILLIAMS@CORBETT.K12.OR.US">TWILLIAMS@CORBETT.K12.OR.US</a>		
Purchase QTY	Model Year	Wheelbase	Estimated Delivery		
1	2024	273"	300-365 DAYS AFTER RECEIPT OF ORDER		
Make	Model		Body Length		
BLUE BIRD	ALL AMERICAN REAR ENGINE		T3RE4006 (8400)		
Passenger Capacity	Alternate Capacity		Cooperative Contract, if Applicable		
84	N/A		SALEM-KEIZER COOP RFP		
Trade Ins? Y/N	Beltline Lettering - Provide Exact Requirements				
<input type="checkbox"/> Y <input type="checkbox"/> N	CORBETT SCHOOL DISTRICT NO. 39				
Financing? Y/N	Required Fleet Number(s)				
<input type="checkbox"/> Y <input type="checkbox"/> N					
WBS Coordinated? Y/N	Additional Comments / Notes				
<input type="checkbox"/> Y <input type="checkbox"/> N					
Sales Price Per Bus		\$	455,388.00		
Extended Sales Price Total		\$	455,388.00		

Thank you for the opportunity to present this new bus quotation. We look forward to working with you on your transportation needs.



123

## BODY MODEL

X *Body Model* T3RE4006, 84 passenger body, 273" w/b, 489" overall length

## CHASSIS SPECIFICATIONS

X	<i>Alternator</i>	NO alternator provided for electric motor	
X	<i>Axle, Front</i>	Two leaf parabolic taper front springs, 13,200 lb., Hendrickson Softek	STD
X	<i>Axle, Front</i>	Hendrickson NXT 13,200 lb. front axle with 50 degree wheelcut	STD
X	<i>Axle, Front</i>	Petroleum based oil lubed front & rear wheel bearings, Gunitite brand wheel hubs	STD
X	<i>Axle, Rear</i>	Rear spring suspension, one-stage, 23,000 lb.	
X	<i>Axle, Rear</i>	Dana 23,000 lb. rear axle with 5.29 rear axle ratio	
X	<i>Battery</i>	Battery, auxiliary qty 2 DEKA Group 31, 12V w/ 925 cca, reserve capacity of 190 minutes	
X	<i>Battery</i>	High voltage EXTENDED RANGE battery system, 196kw, Energy Storage Module (ESM) is 2 strings of 9 batteries	
X	<i>Battery</i>	20s30p cell connection in module, combined energy rating of batteries 196 kWh w/ 665 VDC nominal & 294 Ah nominal	
X	<i>Battery</i>	Lithium-ion-nickel-manganese-cobalt batteries & Battery Management System (BMS)	
X	<i>Battery</i>	Each set of 9 strings is wired in series & each string is wired in parallel to each other	
X	<i>Battery</i>	Each series operate independently so no single point failure causes bus to be inoperable	
X	<i>Battery</i>	Battery compartment, chassis mounted, locking, with roll out tray	
X	<i>Battery</i>	Battery compartment closeout seal to body	Inc'd
X	<i>Battery</i>	Battery disconnect switch, in battery compartment, with decal	
X	<i>Brakes</i>	Air service brakes, 16.5"X6" front and 16.5"X8.62" rear, Gunitite brand brake drums	
X	<i>Brakes</i>	Air brakes, Meritor Wabco brake chambers	STD
X	<i>Brakes</i>	Meritor automatic slack adjusters	STD
X	<i>Brakes</i>	Oil slinger keeps oil away from brake lining if wheel seal leaks	STD
X	<i>Brakes</i>	Bendix AD-IP heated air dryer, internal purge design	
X	<i>Brakes</i>	E-Z Grip soft button cover cushion for parking brake release	Inc'd
X	<i>Brakes</i>	Parking brake interlock, service brake must be applied to release parking brake	Inc'd
X	<i>Brakes</i>	Brake dust shields, for front & rear brakes, for drum brakes	Inc'd
X	<i>Brakes</i>	Suspended brake & accelerator pedals w/ optimized spacing	STD
X	<i>Brakes</i>	Bendix ESC electronic stability control, includes automatic traction control	STD
X	<i>Cooling</i>	Coolant, to -34 degrees for electric motor	
X	<i>Electrical</i>	Standard chassis electrical system includes fuses	STD
X	<i>Electrical</i>	Power socket accessory with cap for cell phone charging, in LH side panel	STD
X	<i>Electrical</i>	Ignition keyed alike, key #601	Inc'd
X	<i>Engine</i>	Cummins electric powered LSM200C-HV3000 motor with 315 hp and 750 lbs of torque	
X	<i>Engine</i>	Pedestrian alert system with noise generator for EV	
X	<i>Electrical</i>	DELETE standard cruise control for electric motor	
X	<i>Engine</i>	Top hinged solid rear engine door with non-locking gas shocks	STD
X	<i>Engine</i>	Engine governor, limits top speed to 65 mph for electric motor	
X	<i>Fuel System</i>	Level 3 DC fast charging capability only, incl's 196KW extended range battery back	
X	<i>Fuel System</i>	V2G capable, electricity back to grid, must discuss w/local electricity provider	
X	<i>Fuel System</i>	NON-locking door, spring loaded for charging port	
X	<i>Fuel System</i>	RH front charging port in lieu of rear charging port, behind entrance, (pull buses in to charger vs. backing them in)	
X	<i>Gauges</i>	Speedometer, tachometer, odometer, and hourmeter	STD
X	<i>Gauges</i>	Ametek Dixon instrument cluster & message display center control panel	STD
X	<i>Gauges</i>	Back-up camera monitor included in dash instrument cluster display	STD

X	Mud Flaps	Full length front and rear mud flaps	Inc'd
X	Steering	Tilt & telescoping steering column	STD
X	Tires	Goodyear 11R22.5 Endurance RSA hwy tread front, Fuel Max RTD traction rear, load range H	
X	Tow Hooks	Two front and rear tow hooks	Inc'd
X	Traction	NO Onspot automatic tire chains available with electric motor	
X	Undercoating	Premium undercoating, Sulfonate enhanced direct to metal modified wax coating	STD
X	Wheels	Hub piloted steel wheels, 22.5 X 8.25, black, 5 hand hole	STD

## BODY SPECIFICATIONS

X	Compartments	Electrical access panel below driver window in skirt, locking	Inc'd
X	Compartments	Rear engine compartment door and access panels, non-locking	STD
X	Compartments	Wiper access panels below windshield, non-locking	STD
X	Compartments	Emergency equipment compartment over windshield, non-locking, emergency equipment installed inside	
X	Compartments	Interior driver's storage compartment over driver's LH shoulder, locking	
X	Compartments	Side luggage, 20.75" X 22" X 80", double, 20 cu.ft., #186-19, LH midmount for EV buses	
X	Construction	Body meets Colorado Rack & Load Test & Kentucky Pole Test as STANDARD	STD
X	Decals	Blue Bird logo on roof line RH & LH, black with electric plug	
X	Doors	Air operated entrance door, outward opening, mechanical actuated switches	Inc'd
X	Doors	Keyed security lock on entrance door	
X	Doors	Entrance door wired battery hot	Inc'd
X	Doors	Left side emergency door with telescopic retainer	Inc'd
X	Doors	Vandal lock on side emergency door, slide bolt & rear emergency window, plug lock style	
X	Electrical	Manual resetting circuit breakers for most body circuits, in lieu of fuses	
X	Electrical	Front upper inner access plates in front bulkhead area, both sides	STD
X	Fans	6" auxiliary fans, upper left and upper center	Inc'd
X	Floor	5/8" marine "BB" grade plywood flooring, screwed down	Inc'd
X	Floor	Black rubber flooring with aluminum aisle trim	STD
X	Floor	Ribbed matching rubber flooring in driver's area (blue floor will be smooth)	STD
X	Grabrail	Left side grabrail in entrance door area, mounted to RH barrier	STD
X	Grabrail	Right side forward grabrail in stepwell	
X	Headroom	77" headroom with 12" split sash windows	STD
X	Heaters	Heavy duty heater pump, Bergstrom, chassis mounted	
X	Heaters	Front 90,000 BTU defroster system	STD
X	Heaters	Driver's foot warmer heater, 12,000 BTU	Inc'd
X	Heaters	Rear underseat floor mounted heater, 50,000 BTU, LH rear	
X	Heaters	Rear underseat floor mounted heater, 50,000 BTU, LH mid	
X	Heaters	EPDM heater hose with Breeze brand constant torque clamps	STD
X	Horns	Backup alarm, 112 dBA, mounted under bus	Inc'd
X	Insulation	Fiberglass insulation roof, front, rear corners, and sidewalls	Inc'd
X	Insulation	Additional fiberglass insulation in front roof cap area & roof bow cavities	Inc'd
X	Insulation	Sound deadening spray coat	Inc'd
X	Insulation	Insulation on the driver's side external firewall/toe box	Inc'd
X	Insulation	First two ceiling sections acoustical headliner	STD
X	Lettering	6" black, both sides _____	Inc'd
X	Lettering	Bus numbers in standard locations, 6" <del>125</del> _____	Inc'd

X	Lettering	Emergency door/exit lettering for all pushout windows & doors	Inc'd
X	Lettering	Unlawful to pass signage to meet state specifications	Inc'd
X	Lights	Backlighting of switch panel controlled by rheostat switch	STD
X	Lights	Clearance and cluster lights, LED grommet mounted with LED ID bar	STD
X	Lights	Daytime running lights	STD
X	Lights	Dual row dome lights in wire molding, with driver's, left, right, & rear on switches	Inc'd
X	Lights	Front 7", rear 7", & side amber directional lights, LED	
X	Lights	Rear 7" & 4" red stop and tail lights, LED	
X	Lights	Backup lights, 4" LED, vandal resistant	
X	Lights	Eight way warning lights, LED, colored lenses	
X	Lights	Strobing pattern option for LED 8-lights	
X	Lights	Doran 16 light monitor for warning light system, universal	
X	Lights	NO hoods installed over 8-way warning lights	STD
X	Mirrors	Rosco Open View ES Split rearview mirrors, 7 3/8" X 10" flat & 7 3/8" X 10" convex, heated & remote controlled	
X	Mirrors	Rosco Eye-Max LP, Asymmetrical Shape, crossview mirrors, heated	
X	Mirrors	Interior rearview mirror, 6"X30"	STD
X	Paint	Body and chassis painted school bus yellow w/ black rubrails & bumpers	STD
X	Paint	3" black ABS bezel background around warning lights	Inc'd
X	Paint	Rubrails painted full width profile	Inc'd
X	Radio	AM/FM/USB/MP3/SD/MMC/BT/PA with front USB and AUX inputs	Inc'd
X	Radio	Eight (8) interior deluxe speakers	Inc'd
X	Radio	Exterior PA speaker mounted behind grill	Inc'd
X	Radio	Wiring for two way radio system, provides power & ground wires & pull wire	
X	Radio	Order 2-way, antenna, & programming from Day Wireless, Western Bus to install before delivery	
X	Reflective	3M Diamondgrade SCHOOL BUS signs, front and rear	Inc'd
X	Reflective	3M Diamondgrade reflective, 2" along sides and 1.75" rear outline	Inc'd
X	Rubrails	Four rubrails - window, seat, floor, & skirt level - 16 gauge steel, screwed w/steel end caps	STD
X	Rubrails	Rubrails extend on side lift doors only & seat rail around to rear corner	STD
X	Safety Equip	First aid kit, body fluid kit, 5 lb. fire extinguisher, triangle kit, & seat belt cutter	Inc'd
X	Seat, Barriers	Highback barriers at front RH and LH	STD
X	Seat, Driver's	Adjustable driver's shoulder belt, with in-line "D" ring for 17" adjustment	STD
X	Seat, Driver's	Updated driver's 3 point seat belt, floor mtd w/ emergency locking retractor	STD
X	Seat, Driver's	Fasten seat belt warning light & buzzer for driver's seat belt, belt to be orange in color	
X	Seat, Driver's	Driver's seat mounted at floor level (no seat platform)	STD
X	Seat, Driver's	National NS2000 air suspension seat, w/ fabric, dual shocks, & air lumbar, matches passenger seats	
X	Seat, Driver's	Driver's console mounted armrest to the left of the driver	Inc'd
X	Seat, Passenger	Modesty panel below front barrier for RH side, behind entrance door	Inc'd
X	Seat, Passenger	Highback NON-Convertible & NON-Lap Belt Ready seats	STD
X	Seat, Upholstery	Gray fire block seat upholstery, seats & barriers	STD
X	Side Panels	Exterior side panels, 20 gauge w/beaded smooth side panels, standard 19 3/4" skirts	STD
X	Stepwell	Galvanized G90 stepwell material	STD
X	Stepwell	Vinyl studded step treads, w/white nosing, metal backing, black	Inc'd
X	Stepwell	Stepwell skid plate for stepwell protection	Inc'd
X	Stop Arm	SMI stop arm, air operated, with LED cluster lights, hi-reflective, w/ wind guard	Inc'd
X	Sun Visor	6 1/2" X 30" dark tinted acrylic sun visor, padded edges	Inc'd

X	Switches	Noise suppression "railroad" switch, latching	Inc'd
X	Switches	Warning light & entrance door switches mtd RH switch panel	Inc'd
X	Ventilation	Roof hatch, Safetfleet Advantage with upgraded larger HD handle, Qty 2	Inc'd
X	Video System	Seon DH4 DVR video system w/500 GB hard drive, 2 cameras, GPS & sensors installed	
X	Video System	Cameras: Front facing & rear facing front, DVR mounted in LH side of front overhead compartment	
X	Video System	Spare hard drive for new DH system shipped loose, 1 per bus	
X	Windows	Blue Bird E-Z Window split sash incl. interlocking sashes, weatherstripping	STD
X	Windows	Tinted & tempered side windows	
X	Windows	Four (4) pushout windows, two per side, vertical hinges	Inc'd
X	Windows	Rear emergency window glass, tinted & tempered, no rear side vision glass	
X	Windows	Clear & tempered entrance door glass	STD
X	Windows	Clear and tempered glass in driver's window	STD
X	Windshield	Two piece, curved bonded tinted windshield	STD
X	Windshield	Grip handles, two, for cleaning windshield	Inc'd
X	Windshield	Single switch, 2 speed, intermittent wet arm windshield wipers	STD

**WARRANTY COVERAGE**

X	Warranty	Extended Blue Bird warranty "Silver 3/10", three year/unlimited miles, Option 31300-26 (S4)	
X	Warranty	Cummins PowerDrive System Standard Warranty 5 years/100,000 miles for EV	STD
X	Warranty	High Voltage Battery System Standard Warranty 8 years/125,000 miles for EV	STD

**NOTES/COMMENTS**

X	Notes/Comments	All options listed above the price are included in the sales price to you	
X	Notes/Comments	Pricing quoted is valid for 30 days	

**GRAND TOTAL VEHICLE SALES PRICE \$ 455,388.00**

By signing below, I acknowledge the specifications listed above are complete and correct.  
The bus order will be placed from this list of requirements.



Customer's Authorized Representative	Title	Date
	Director of Sales	4/5/2024
Western Bus Sales, Inc. Authorized Representative		Date

**AVAILABLE ALTERNATIVE OPTIONS - NOT INCLUDED IN ABOVE PRICE**

Comparable diesel price, same bus size, options, etc. w/Cummins B6.7L diesel engine & PTS2500 transmission for PGE grant application	DEDUCT \$272,415
Change to rear charging port, rear RH side, below floor line, requires bus to be backed in to charge	DEDUCT (\$1,150)

# SEAT & BODY PLAN

Usage : School Bus State: OREGON BP: 5015842

**PLBT:**  
T3RE

**Length:**4006  
**Wheelbase:**  
273.0

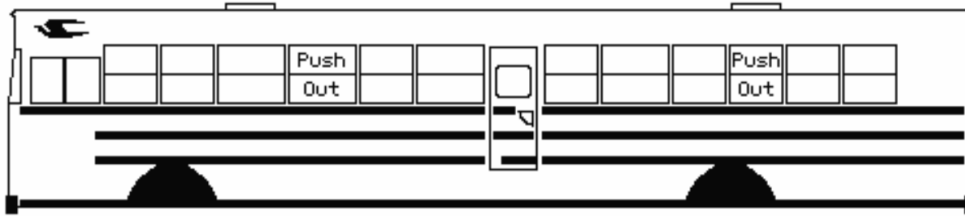
**Usage:**  
School Bus  
**Body Plan**  
# 5015842



**PLBT:**  
T3RE

**Length:**  
4006  
**Wheelbase:**  
273.0

**Usage:**  
School Bus  
**Body Plan**  
# 5015842



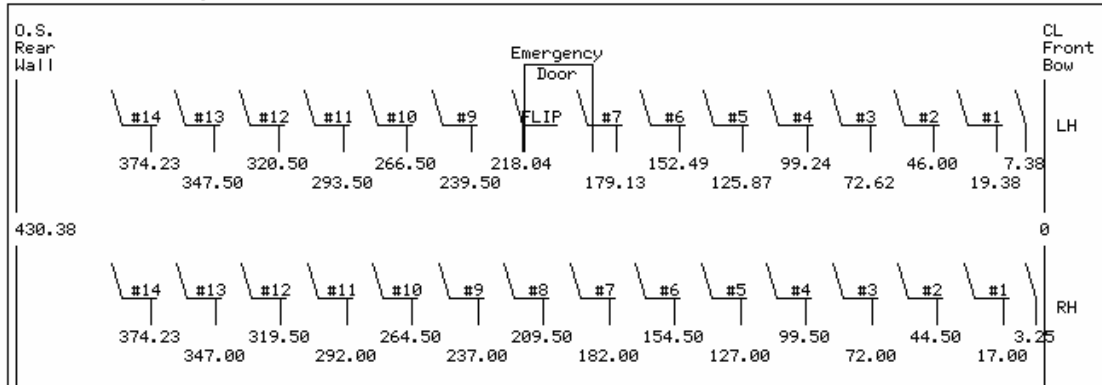
**Seat Plan #**  
16369  
**Capacity:**  
84

SP: 16369 T3RE 4006, 84 CAP



BP: 5015842 T3RE 4006 273 WB

SP: 16369 T3RE 4006, 84 CAP



Row	RH Seats	LH Seats
1	39SBHB	39SBHB
2	39SBHB	39SBHB
3	39SBHB	39SBHB
4	39SBHB	39SBHB
5	39SBHB	39SBHB
6	39SBHB	39SBHB
7	39SBHB	39SBHBFM
8	39SBHB	39SBHBFSLH
9	39SBHB	39SBHB
10	39SBHB	39SBHB
11	39SBHB	39SBHB
12	39SBHB	39SBHB
13	39SBHB	39SBHB
14	39SBHBRRIDAV	39SBHBRRIDAV

Dimensions are to center line of front mounting hole.

LH Seat Spacing: 26.62, 27.00  
LH Knee Clearance: 24.12, 24.50

RH Seat Spacing: 27.50  
RH Knee Clearance: 25.00

T3RE4006 SED7L SBHB FLIP

DO NOT SCALE

T3RE 4006	
Capacity	84
Seat Plan #	16369
Wheelbase	273.0



## **RFP 422 Addendum 5 Western Bus Sales, Inc. Supplier Response**

### **Event Information**

Number: RFP 422 Addendum 5  
Title: School Buses  
Type: RFP  
Issue Date: 12/2/2020  
Deadline: 1/8/2021 11:00 AM (PT)  
Notes: The District will only accept responses submitted on line via this interactive bidding system. If you require assistance with this process, please contact Purchasing at 503-399-3086.

### **Contact Information**

Contact: Diana Kirkham, PCS 2  
Address: Procurement & Contract Services  
3630 State Street  
Salem, OR 97301  
Phone: (503) 399-3087  
Fax: (503) 399-3051  
Email: [kirkham\\_diana@salkeiz.k12.or.us](mailto:kirkham_diana@salkeiz.k12.or.us)

## Western Bus Sales, Inc. Information

Address: 30355 SE Hwy 212  
Boring, OR 97009  
Phone: (503) 905-0002  
Fax: (503) 905-0003  
Toll Free: (800) 258-2473

By submitting your response, you certify that you are authorized to represent and bind your company.

Sarah Jones

*Signature*

Submitted at 1/8/2021 10:58:14 AM

[sjones@westernbus.com](mailto:sjones@westernbus.com)

*Email*

## Response Attachments

### **WESTERN BUS SALES\_RFP 422 \_WARRANTY STATEMENTS.pdf**

WESTERN BUS SALES\_RFP 422\_WARRANTY STATEMENTS

### **WESTERN BUS SALES\_RFP 422\_EXTENDED WARRANTIES.pdf**

WESTERN BUS SALES\_RFP 422\_EXTENDED WARRANTIES

### **WESTERN BUS SALES\_RFP 422\_SEAT PLANS.pdf**

WESTERN BUS SALES\_RFP 422\_SEAT PLANS

### **WESTERN BUS SALES\_RFP 422.pdf**

WESTERN BUS SALES\_RFP 422

### **Type A Non Wheelchair Bus Pricing Structure Specifications and Options.xlsx**

WESTERN BUS SALES\_Type A Non Wheelchair Bus Pricing Structure Specifications and Options

### **Type A Wheelchair Bus Pricing Structure Specifications and Options.xlsx**

WESTERN BUS SALES\_Type A Wheelchair Bus Pricing Structure Specifications and Options

### **Type C Non Wheelchair Bus Pricing Structure Specifications and Options.xlsx**

WESTERN BUS SALES\_Type C Non Wheelchair Bus Pricing Structure Specifications and Options

### **Type C Wheelchair Bus Pricing Structure Specifications and Options.xlsx**

WESTERN BUS SALES\_Type C Wheelchair Bus Pricing Structure Specifications and Options

### **Type D Bus Pricing Structure Specifications and Options.xlsx**

WESTERN BUS SALES\_Type D Bus Pricing Structure Specifications and Options

## Bid Attributes

### **1 Background**

Salem-Keizer School District is a public school district located in Salem, Oregon, which employs approximately 5,000 staff members servicing over 40,000 students. The District's Transportation Department has approximately 320 employees who provide over 20,000 bus rides per day. Currently the Transportation Department is operating approximately 285 buses of different types.

**2 Purpose**  
The purpose of this RFP is to enter into a price agreement with one or more bus vendors, allowing the District the best options when it come to purchasing school buses. The District wishes to purchase up to 195 buses over the next four (4) years.

**3 Scope of Services**  
The District expects the awarded vendor to supply school buses that must meet or exceed the specifications listed by the District and the vendor must ensure that all buses sold meet or exceeds the minimum school bus standards per Oregon Department of Education.  
Indicate, by checking the box that you understand.  
 I/We Understand

**4 Single Proposal**  
This RFP is limited to one response per vendor. The District is not requesting alternate proposals, and will not evaluate more than one offer per Proposer. Confirm, by checking the box that you understand this condition.  
 I/We Understand

**5 Public Records Law/ Uniform Trade Secrets Act**  
Information submitted in response to this RFP is subject to Oregon's Public Records Law, ORS 192.311 through 192.505, and the Uniform Trade Secrets Act as adopted by the State of Oregon set forth in ORS 646.461 through 646.475. Proposals are public record unless specifically exempt from disclosure under that law. Proposers are required to attach proprietary information as a separate file to facilitate appropriate segregation and protection. Proposers are also to prepare and attach a listing of all file names containing protected information and the reason the information is deemed exempt. Proposers are reminded that pricing information is not exempt.  
 No Proprietary Information Provided

**6 Compliance with Tax Laws**  
Proposer confirms:  
1. The individual signing this Offer is an authorized agent of the Proposer and has full authority from the Proposer to submit this offer.  
2. The Proposer confirms they are, to the best of their knowledge, not in violation of any Oregon tax laws, including, without limitation, ORS 305.620 and ORS chapters 316, 317, and 318.  
3. Proposer agrees to provide written notice to District within two business days of any change to the Proposers status of tax law compliance.  
 I/We Confirm Compliance

**7 Equity in Public Contracting**  
Salem-Keizer School District promotes the utilization of minority-owned, women-owned and emerging small businesses (MWESB) as contractors and sub-contractors to promote inclusion and a sustained, vibrant local economy. The District encourages MWESB firms to become State certified and for Prime Contractors to utilize MWESB subcontractors.  
Salem-Keizer School District will not tolerate racism, discrimination, harassment, prejudice, or hatred in any form, subtle or obvious. During the performance of this Contract, the Contractor shall fully comply with all applicable laws prohibiting discrimination. Check the box to confirm you will comply.  
 I/We will Comply

<b>8</b>	<p><b>Non-Discrimination</b></p> <p>The bidder certifies that it does not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, disability, financial ability, age or other non-job related factors as per ORS 659A and U.S. Code 42 2000e.</p> <p><input type="checkbox"/> I/we Certify</p>
<b>9</b>	<p><b>Agreement to Provide Services</b></p> <p>The undersigned understands and accepts the requirements of this RFP. By Proposal submission, Proposer agrees, if awarded a contract, to be bound by the terms and conditions in the sample agreement and this RFP as modified by Addenda. Proposer further agrees to perform the scope of work and meet the performance standards set forth in the final negotiated scope of work.</p> <p><input type="checkbox"/> I/we Agree</p>
<b>10</b>	<p><b>Cost of Submitting Proposal</b></p> <p>Proposer shall pay all costs in submitting its Proposal, including, but not limited to, the costs to prepare and submit the Proposal, costs of samples and other supporting materials, costs to participate in demonstrations or costs associated with protests. Check the box to confirm you understand this requirement.</p> <p><input type="checkbox"/> I/We Understand</p>
<b>11</b>	<p><b>Confirmation</b></p> <p>Bidder has reviewed the general requirements and terms and conditions attached to this bid.</p> <p><input type="checkbox"/> Yes</p>
<b>12</b>	<p><b>Award Process</b></p> <p>Salem-Keizer School District reserves the right to enter into contracts with multiple proposers based on the evaluation criteria established in this RFP and the proposers ability to meet the needs of the District.</p> <p>Check the box to confirm your understanding that multiple awards are possible and no guaranteed minimum purchase will result from a contract award.</p> <p><input type="checkbox"/> I/We Understand</p>
<b>13</b>	<p><b>Cooperative Purchasing</b></p> <p>Pursuant to ORS 279A.205 thru 279A.215, other public agencies within the State of Oregon may use the agreement resulting from this RFP unless Proposer expressly notes in their proposal that the prices quoted are available to the District only. The condition of such use by other agencies is that any such agency must make and pursue contact, purchase order, delivery arrangements, and all contractual remedies directly with the successful Proposer; the District accepts no responsibility for performance by either the successful Proposer or such other agency using this agreement. With such condition, the District consents to such use by any other public agency.</p> <p><input type="checkbox"/> Agree</p>
<b>14</b>	<p><b>Request for Clarification</b></p> <p>All requests for clarification, change, solicitation protests must be submitted in writing not less than 5 days prior to the date scheduled for bid closing. Submit written requests and documentations to the buyer at the email shown on the events details tab.</p>
<b>15</b>	<p><b>Pricing F.O.B. Destination</b></p> <p>Confirm, by checking the box, that all prices are quoted F.O.B. Destination. All shipping charges are prepaid.</p> <p><input type="checkbox"/> I/We Confirm</p>

<b>1 6</b>	<b>Build Sheet</b> Each bus must be delivered with a complete build sheet of the vehicle.  Indicate, by checking the box that you will comply. <input type="checkbox"/> I/We will comply.
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<b>1 7</b>	<b>Service Repair Manual</b> The District must be provide a complete set of service manuals to include but not limited to: Body, chassis, engine, transmission, drive-train, electrical and all other optional equipment including schematics at time of delivery.  Indicate, by checking the box that you will comply. <input type="checkbox"/> I/We will comply.
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<b>1 8</b>	<b>Operator Manuals</b> Each bus must be delivered with a complete operators manual to cover the chassis, body, engine, transmission and electrical system.  Indicate, by checking the box that you will comply. <input type="checkbox"/> I/We will comply.
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<b>1 9</b>	<b>Pre Delivery Service</b> All buses shall have the engine oil changed prior to delivery at dealer cost. A Pre-Delivery Inspection shall be completed by the dealer on all buses to ensure all District requirements are met, along with the Oregon Minimum Standards. All buses will be cleaned prior to delivery.  Indicate, by checking the box that you will comply. <input type="checkbox"/> I/We will comply.
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<b>2 0</b>	<b>Reviewed Addenda</b> Proposer acknowledges receipt of any and all Addenda to this RFP. <input type="checkbox"/> I/We Acknowledge
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<b>2 1</b>	<b>RFP Response Instructions</b> The following describes the required responses for proposal submission. The purpose of this section is to ensure the uniformity in proposal responses essential to understanding and evaluating offers. There is no intent to limit the contents of vendor proposals. Any additional non-marketing information that a vendor deems appropriate should be included and submitted as a separate attachment. When responding, the Proposer shall attach a Word or pdf document. Be sure to organize your information to align with the attributes. Sections should clearly identify the attribute being addressed. For example, 29. Proposed Solution would be the title if Attribute 29 was requesting information about the proposed solution. When attaching, a document, please use the following convention to name your files: Your firm name_RFP number. For example, if my company name is ABC Enterprises, my file title will be: ABC_RFP 123. Do not use &, -, ' or other punctuation marks in the file name. There is a 25MB limit on file size, so be sure the file you are attempting to attach is smaller than that. Marketing materials are neither requested nor desired. Please limit attachments to pertinent information that addresses the questions and scoring categories.
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**2**  
**2 Pricing Structure Specifications and Options**

See attached spreadsheets titled Pricing Structure Specifications and Options for Type D, Type C Non Wheelchair, Type C Wheelchair, Type A Non Wheelchair and Type A Wheelchair in the attachments tab. Please respond by inserting the price in the requested specification for the bus. If a requested option is listed and is available please insert price. If it is not available, please insert N/A. Spreadsheets are to remain as formatted and not modified in any manner. Please use the tab at the bottom of each spreadsheet to complete the specification and available options for each bus.

Indicate, by checking the box that you have attached your response, including your response for pricing.

Attached

**2**  
**3 Selection and Award**

The selection process will be based on the competitive proposals submitted by each firm, in response to this RFP. This District will be the sole judge of the merits of each proposal. A committee comprised of District employees, consultants, or other stakeholders will evaluate the responses. The committee will consider the merit of information presented in the responses, and is not obligated to conduct further investigation. Proposers are cautioned to make their responses clear and complete. Each proposal will be evaluated as noted in the RFP. The importance of each item is expressed as points to be awarded for each category. The decision of the committee will be final.

Scoring will be based on the following criteria.

15 Points - Technical Training

15 Points - Warranty

10 Points - Extended Warranty

40 Points - Price Proposal

5 Points - References

25 Points - Delivery

50 Points - Conformance with Requested Specifications

**2**  
**4 Technician Training - 15 Points**

Discuss what training services your firm provides for the Type D, Type C Non Wheelchair, Type C Wheelchair, Type A Non Wheelchair and Type A Wheelchair. Provide cost and availability for factory dealer training, include how frequent the training will be offered to the District. Include information on training materials you supply for employee use. Detail your price structure for additional training as a separate item in Attribute - Price Proposal.

Provide information on training for the following areas:

- 1) Chassis
- 2) Engine
- 3) Transmission
- 4) Drive-train
- 5) Body
- 6) Paint
- 7) Electrical Systems

Indicate, by checking the box that you have attached your response.

Attached

2  
5

**Warranty - 15 Points**

Provide complete warranty information for the Type D, Type C Non Wheelchair, Type C Wheelchair, Type A Non Wheelchair and Type A Wheelchair. Include information on how District staff will access warranty service and parts. Attach your warranty statement if available. See Attribute 21 RFP Response Instructions. Include page numbers from the warranty manual that correlate with each area listed below that describes the warranty coverage. The District will require warranty documents with the delivery of the product. Warranty may be a factor in award.

Please include warranty coverage information for the following areas:

- 1) Chassis - Base Chassis Warranty Page #: \_\_\_\_\_
- 2) Engine - Base Engine Warranty Page #: \_\_\_\_\_
- 3) Transmission - Base Transmission Warranty Page #: \_\_\_\_\_
- 4) Drive-train - Base drive-train warranty (Separate of the engine and transmission). Page #: \_\_\_\_\_
- 5) Body - Base warranty for the vehicle body. Page #: \_\_\_\_\_
- 6) Paint - Base warranty for paint. Page #: \_\_\_\_\_
- 7) Electrical Systems - Base warranty for chassis and body electrical system (to cover but not limited to: alternator, starter, heater motors, switches, etc.). Page #: \_\_\_\_\_
- 8) Guaranteed time for response on warranty work.

Indicate, by checking the box that you have attached your response.

Attached

2  
6

**Extended Warranty - 10 Points**

Provide information for options on extended warranty and the cost for Type D, Type C Non Wheelchair, Type C Wheelchair, Type A Non Wheelchair and Type A Wheelchair. Include information on how District staff will access warranty service and parts. Attach your extended warranty option statement if available. See Attribute 15 RFP Response Instructions. Include page numbers from the warranty manual that correlate with each area listed below that describes the extended warranty coverage. District will require warranty documents with the delivery of the product. Warranty may be a factor in award.

Please include extended warranty coverage information and cost for the following areas.

- 1) Chassis - Extended Warranty Page #: \_\_\_\_\_
- 2) Engine - Extended Warranty Page #: \_\_\_\_\_
- 3) Transmission - Extended Warranty Transmission Warranty Page #: \_\_\_\_\_
- 4) Drive-train - Extended drive-train warranty (Separate of the engine and transmission). Page #: \_\_\_\_\_
- 5) Body - Extended warranty for the vehicle body. Page #: \_\_\_\_\_
- 6) Paint - Extended warranty for paint. Page #: \_\_\_\_\_
- 7) Electrical Systems - Extended warranty for chassis and body electrical system (to cover but not limited to: alternator, starter, heater motors, switches, etc.). Page #: \_\_\_\_\_
- 8) Guaranteed time for response on warranty work.

Indicate, by checking the box that you have attached your response.

Attached

27

**Price Proposal - 40 Points**

Provide the following information as part of your price proposal.

- a) Type D attach response for base price and option cost.
- b) Type C Non Wheelchair attach response for base price and option cost.
- c) Type C Wheelchair attach response for base price and option cost.
- d) Type A Non Wheelchair attach response for base price and option cost.
- e) Type A Wheelchair attach response for base price and option cost.
- f) Additional Training - Detail your price structure for additional training.
- g) Extended Warranty - Detail your price structure for extended warranty.
- h) List discounts that are available for bulk orders, rebates or late deliveries, etc.

Indicate, by checking the box that you have attached your response.

Attached

28

**References - 5 Points**

Provide a minimum of three (3) references from customers who are currently purchasing school buses from your firm. Include the organization name, the contact person's name, a telephone number and an email. Providing incorrect contact information could result in a loss of points, please be sure all information provided is accurate.

Indicate, by checking the box the information is included.

Information Included

29

**Delivery - 25 Points**

Proposer shall indicate a guaranteed delivery timeline, in days, from the date that a purchase order is delivered. Proposer shall provide this delivery date for all types of buses that have been proposed.

Delivery will be 180 days from purchase order receipt. Exceptions to this delivery timeline may happen due to supply issues because of the ongoing global pandemic, as well as Type A chassis production delays out of Micro Bird's control. Also, electric powertrain buses have a longer delivery time, should that option be selected by the district.

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**Conformance with Requested Specifications - 50 Points Maximum**

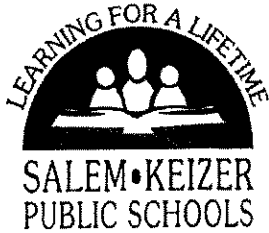
Proposals will be evaluated based on proposed products to be provided compared to the specifications requested.

I/We understand.

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**Price Agreement Term**

It is the District's intent to enter into a Price Agreement with a vendor to provide School Buses. Cost must remain firm for one (1) year. The initial term of the price agreement period will be three (3) years with options to extend for up to two additional years. The price agreement is subject to no less than thirty (30) day written cancellation notice by the service provider or the District. Costs may escalate only upon written notification to the District's Purchasing Department no less than thirty (30) days prior to being effective. If the price changes are not acceptable to the District, you will be notified, and the price agreement will be rebid/re-quoted. Fee decreases are expected to be passed on to the District as they occur and will begin with the next month's billings. The District makes no guarantees on quantities to be purchased throughout the price agreement period.



# PRICE AGREEMENT – School Buses PA 2021-276

**PURCHASING DEPARTMENT • 3630 STATE STREET • SALEM, OREGON 97301-5399 • (503) 399-3086**

This agreement, entered into on this 10<sup>th</sup> day of February, 2021, is by and between Salem-Keizer School District 24J, ("District") Transportation Department and Western Bus Sales, Inc., ("Contractor").

WHEREAS District desires to purchase School Buses;

WHEREAS Contractor desires to sell School Buses;

Both parties agree as follow:

Contractor agrees to provide School Buses under the terms and conditions in contractor's associated proposal in RFP 422 Addendum 5 School Buses, hereby incorporated by reference. In accordance with RFP 422 Addendum 5 School Buses will be provided at costs per Exhibit A - 1.1, 1.2, 1.3, 1.4; Exhibit B - 2.1, 2.2, 2.3, 2.4; and Exhibit C - 3.1 and 3.2.

This Contract is effective on the date it has been signed by all parties and all required District approvals have been obtained. This Contract expires on February 9, 2024. The parties may extend the term of this Contract provided that the total Contract term does not extend beyond February 9, 2026.

Contract Amendments are required for any changes to terms and conditions, including changes to pricing. Contractor shall hold pricing firm for no less than one year from the effective date of this contract. Contractor must provide notice of price increase thirty (30) days in advance of effective date. The District reserves the right to accept the increase or reject the increase and terminate the agreement without penalty. The District will issue written amendments; amendments are not binding until signed by representatives from both parties.

IN WITNESS WHEREOF, persons having been duly authorized and empowered, enter into this Contract.

Salem-Keizer School District 24J  
PO Box 12024  
Salem OR 97309

By: Michael Wolfe  
Signature

Michael D. Wolfe  
Print Name

Title: Chief Operations Officer

Date: 2/27/2021

Western Bus Sales, Inc.  
30355 SE Highway 212  
Boring, OR 97009

By: Sarah Jones  
Signature

Sarah Jones  
Print Name

Title: Director of Sales

Date: 2/26/2021

School District 24J complies with provisions of the various civil rights laws, such as the Fair Employment Practices Act, Title IX Regulations, and section 504 of PL 93.112 in employment and educational programs and activities.

## Type A Non Wheelchair

## Exhibit A 1.1

	District Desired Specifications	Can the desired specifications be met? (Yes or No)	If unable to meet desired specifications, what's your proposed alternative?	Notes
<b>Body Model</b>				
Body Model	Type A or A2 school bus with dual rear wheels, two wheel drive. GVWR of 12,300 lb. minimum. Passenger capacity to not exceed the maximum, based on Oregon Minimum Standards for school buses. District to specify the seating capacity desired.	Yes		2021 Chevy Micro Bird G5 200 body
<b>Chassis Specifications (all specifications must meet Oregon Minimum Standard)</b>				
Base Chassis	158" wheel base, dual rear wheel, equipped for 20 passengers. GM chassis preferred. List proposed chassis in Notes column.	Yes		159" GM dual rear wheel, 12,300 GVWR chassis. Seating for 20 passengers.
Alternator	220 amp. Minimum	Yes		
Axle, front	Minimum 4,300 lb. rating	Yes		
Axle, rear	Minimum 8,600 lb. rating	Yes		
Axle, lube	Synthetic gear lube, must meet OEM specifications. List the oil you will be providing in the Notes column.	Yes		Currently SAE 75W-90 synthetic
Backup camera	Equipped with a back up camera that comes on when the vehicle is in reverse.	Yes		See description in mirror section
Battery	Dual batteries, with a minimum of 650 CCA each.	Yes		Qty (2) 770 am batteries
Battery	Sealed battery compartment from the elements, equipped with a roller bearing slide out tray and vented to allow ventilation for the battery.	Yes		One battery installed under hood, 2nd auxiliary battery installed in battery box
Battery	Battery decal on battery door.	Yes		

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	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Brakes	Hydraulic disc brakes front and rear. Must meet OEM specifications.	Yes		
Brakes	Antilock brakes with stability control, must meet state and federal regulations.	Yes		
Cooling system	High quality rubber non-silicone hoses, or approved equivalent, with constant torque clamps, must meet or exceed OEM specifications. All hoses must be routed to prevent rubbing and premature failure.	Yes		Std GM OEM hoses w/std clamps
Cooling system	Coolant must meet or exceed OEM specifications for all components of the cooling system 50/50 blend. List the make and model of coolant you will be providing in the Notes column.	Yes		Current GM std coolant is Dex-Cool
Electrical	All electrical circuits must be clearly labeled in the electrical panels.	Yes		
Engine	Equipped with an air filter to meet or exceed the OEM specifications. Air filter must be in an easy to access location for servicing. Describe location where mounted in the Notes column.	Yes		Air filter is on the front of the engine compartment on driver's side of vehicle
Engine	Gasoline engine with a minimum of 300 horsepower.	Yes		GM 6.6L V-8 gas engine 401hp@5200 rpm
Engine	Equipped with cruise control. Driver controls must be easily accessible to the driver.	Yes		
Exhaust	Tail pipe exits left side.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Fuel System	Fuel tank - Minimum of a 25 gallons. Include specifications on how many usable gallons your tank will provide in the Notes column.	Yes		32 gallon OEM fuel tank provided
Fuel System	Decals on body at fuel access point indicating fluid type.	Yes		
Fuel System	Equipped with a fuel pump/sending unit access panel in the floor for easy access (flush mount).	Yes		
Gauges	Speedometer, tachometer, odometer, and hour meter, oil pressure, coolant temp, fuel level, volt meter, digital clock, and Transmission temperature gauge.	Yes		Std GM OEM gauges provided
Horns	Horn to meet OEM chassis specifications.	Yes		
Lights	Headlights - Halogen head lights/sealed beam.	Yes		
Mud flaps	Equipped with front and rear mud flaps.	Yes		
Steering	Equipped with power steering.	Yes		
Steering	Equipped with a tilt steering column.	Yes		
Tires	Size - LT225/75R16 Load Range E. Michelin LTX M/S preferred. List what brand and model tires you will be providing in the Notes column.	Yes		Brand to be provided by GM at time of build. Subject to change based on OEM.
Tow Hooks	Two rear (frame mounted).	Yes		
Transmission	Automatic transmission with overdrive must meet OEM chassis specifications.	Yes		GM 6-speed automatic transmission with overdrive

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	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Transmission	Equipped with OEM approved synthetic fluid. List fluids in the Notes section.	Yes		Dextron-VI ATF
Undercoating	Standard dealer option for undercoating. Explain option in the Notes column.	Yes		Consists of spraying the underbody of the vehicle in its entire length from the front part of the chassis to the back of the bus with a *TECTYL* base rustproofing solution.
Wheels	Powder coated black in color.	No	Wheels are painted black in lieu of powder coating	
<b>Body Specifications (all specifications must meet Oregon Minimum Standard)</b>				
Base Body	List the body manufacturer you are proposing in the Notes column.	Yes		Micro Bird by Girardin
Air Conditioning	OEM Front air conditioning.	Yes		141
Air Conditioning	Equipped with a minimum of 35,000 BTU air conditioner, skirt mounted condenser with a rear in wall evaporator.	Yes		ACC Valeo 35k rear in-wall evaporator with skirt condenser
Child Check	Equipped with a child check system, to ensure students are not left on the bus. System shall be wired directly to the battery. (All systems need to be programmed the same). Explain in the Notes column which system you are proposing and how it operates.	Yes		Child Checkmate EP1Plus child reminder system, including extra dome light harness. Arms with service brakes, to disarm turn key OFF, then dome lights turn on, system to be wired ignition hot. Push button at upper rear bulkhead. If not completed, horn will honk. Key to ON resets to restart procedure. Other wiring configurations are available.

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Compartments	All cargo compartment doors equipped with a locking latch and keyed the same. All compartments must be sealed to prevent intrusion from the outside elements (weather, dirt, water etc.).	Yes		
Compartments	Exterior mounted tool storage compartment. Located on the right side forward of the rear axle.	Yes		
Doors	Outward opening entrance door, electricly operated. 32" opening preferred. List opening of entrance door quoted in the notes column.	Yes		32" wide entrance door with full glass panel doors for greater visibility
Electrical	Manual resetting circuit breakers in place of all fuses.	Yes		
Electrical	All electrical circuits must be clearly labeled in the electrical panels.	Yes		
Emergency Doors	Rear emergency door with tinted laminated glass.	Yes		Dark tinted laminated glass
Emergency Exits	Equipped with two push out windows. Must meet Oregon Minimum Standard.	Yes		
Emergency Exits	Emergency windows - dark tinted tempered. Frame to match other windows.	Yes		
Emergency Exits	Equipped with one Transpec triple value roof hatch with power vent or approved equivalent. List equivalency in the Notes column.	Yes		Transpec Brand 1675 roof hatch with integrated power roof vent
Floor	5/8" B-B marine grade plywood or approved equivalent. List equivalency in the Notes column.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Floor	Light Gray floor covering with aluminum aisle trim.	No	No aisle trim provided. Not necessary as floor seams are neat fitting and sealed	
Handrail	Equipped with a hand rail fore and aft of the service door.	Yes		
Headroom	Minimum of 73 inches of head room.	Yes		76" interior headroom
Heaters	Each heater must be wired to its own switch.	Yes		
Heaters	Front defroster/driver's heater -must meet OEM chassis specifications and keep the windshield clear.	Yes		
Heaters	Under seat heater - 42,000 BTU minimum.	Yes		
Heaters	High quality rubber non-silicone, or approved equivalent, heater hoses with constant torque clamps. All hoses must be routed to prevent rubbing and premature failure.	No	Premium heater hoses provided with standard clamps	143
Heaters	Equipped with Heater shut off valves. 1/4 turn valves that can be shut off to prevent coolant from flowing through the body heaters. These valves must be in a easy to reach location for drivers. Explain location in the Notes column.	No		Valves are in standard location under body RH side
Back up alarm	Back up alarm must meet or exceed Oregon Minimum Standards.	Yes		
Insulation	Full length acoustical headliner with insulation.	Yes		
Insulation	Insulation that meets or exceeds Oregon Minimum Standard. For roof, front, rear and sides of bus.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Lettering	4" Lettering along beltline, "District Name", font specified by district.	Yes		
Lettering	Bus numbers 4" in specified locations by district.	Yes		
Lettering	All emergency exits labeled to meet Oregon Minimum Standards.	Yes		
Lettering	Unlawful to pass sign must meet Oregon Minimum Standard.	Yes		
Lighting	All dash lights and switch's equipped with a dimmable back light.	Yes		
Lighting	Clearance lights - LED- Wired to be on when the headlights are turned on.	No	Tied to side marker lights w/daytime running lights	
Lighting	Turn Signals - LED	Yes		
Lighting	Turn signals - One side LED light on belt line.	Yes		
Lighting	Back up lights - LED	Yes		
Lighting	Additional back up lights - LED mounted below body behind mud flaps.	Yes		
Lighting	Dome lights - Dual row LED, on separate switch (evenly spaced to provide plenty of light in the passenger area). Indicate in the Notes column, how many dome lights will be installed.	No	Single row LED dome lights in lieu of dual row dome lights.	4 total passenger compartment dome lights provided.
Lighting	Rear dome lights - LED dome lights wired to their own switch separate from the other dome lights in the bus.	Yes		
Lighting	Drivers dome light - LED dome light above drivers area on its own switch.	Yes		Additional driver's map light with switch on light + driver's area dome on chassis dome light switch

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Lighting	Stepwell light - interior LED.	Yes		
Lighting	Equipped with daytime running lights, front and rear to include the clearance lights.	Yes		GM standard
Lighting	Exterior entrance door boarding light - LED	Yes		
Lighting	Eight way lights -Strobing, LED, wired to battery positive, so when key is off the lights will still operate.	Yes		
Lighting	16 light monitor for exterior lights-LED. Explain in the Notes column what monitor you will be providing.	Yes		Sound Off brand Signal Lighting System Status Board 16-light monitor.
Lighting	Stop arm - Electrically operated stop arm with strobing LED lights, hi-reflective, with wind guard.	Yes		145
Interior rear view mirror	6"x 30" review mirror with integrated screen for back up camera.	No	Rosco 6X16" passenger mirror vs 6X30" due to mounting area available on front bulkhead.	
Mirrors	Heated mirrors equipped with a timer to prevent premature heating element failure.	Yes		
Mirrors	Cross view mirror - Rosco heated cross view mirror (color - black) or approved equivalent. List equivalency in the Notes column.	Yes		
Mirrors	Rosco accustyle power remote adjusting, heated rearview mirrors power heated. 7"x9.5" flat and 7"x4" convex (color - black) or approved equivalent. List equivalency in the Notes column.	Yes		
Paint	Roof painted white.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Paint	Area around student warning lights to be painted black to meet Oregon Minimum Standard.	Yes		
Paint	Bus body - painted school bus yellow.	Yes		
Paint	Rub rails - painted black	Yes		
Paint	Bumpers - painted black	Yes		Rear bumper painted black, textured, for improved durability
Paint	Interior - light gray or white	Yes		
Radio	AM/FM stereo with USB input, including a public address system and antenna.	Yes		
Radio	Public address speaker - weatherproof mounted outside under hood.	Yes		
Radio	Interior speakers - (4) flush mounted high quality speakers. List which speakers you will provide in the Notes column.	Yes		5.25" 50 watt interior speakers 146
Reflective	SCHOOL BUS sign - 3M Diamond grade high reflective (front and rear) or approved equivalent. List equivalency in the Notes column.	Yes		
Reflective	Beltline - 6.5" reflective extending the length of the bus body and behind the district lettering, 3M Diamond grade or approved equivalent. List equivalency in the Notes column.	Yes		
Reflective	Rear perimeter - 2" Reflective 3M Diamond grade around the rear perimeter of the bus or approved equivalent. List equivalency in the Notes column.	No	1" 3M Diamond Grade rear perimeter outline as it fits the curved rear G5 body better	

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Reflective	Emergency exits - 3M Diamond grade reflective. Must meet Oregon Minimum Standard or approved equivalent. List equivalency in Notes column.	Yes		
Reflective	6.5" reflective behind all exterior vehicle numbers.	Yes		
Rub rails	Installed at window, seat, floor, and skirt level.	Yes		Window rubrail is not required to meet OR specs. To deduct it (\$222)
Safety Equipment	Bus to be delivered with all Oregon required Safety equipment. All equipment delivered loose for district to install.	Yes		
Seat, Barriers	High back barriers -with passenger side storage cover.	Yes		147
Seat, Driver's	OEM drivers seat, (Vinyl)	Yes		
Seat, Passenger's	36" High Back seats with two Type 2 seat belts belts and 2 integrated child seats per. seat with automatic retractors.	No	Last LH seat is 30" wide with 2 3-point belts & 1 CRS for access to rear emergency door.	All seats are C.E. White/HSM brand 3-point lap/shoulder belt seats, 36" wide with 2 belts & 2 integrated CRS per seat.
Seat, Passenger's	All seat bottoms to be equipped with a spring loaded or like type latch to tip up for easy cleaning. Explain how you will accommodate this in the Notes column.	Yes		Under the center of the seat cushion of C.E. White/HSM seats is a latch you pull to release the seat cushion. Cushion flips forward to allow cleaning underneath the seats.
Seat, Upholstery color (Student seats and Barrier)	Gray fire block seat upholstery.	Yes		
Stepwell	Non slip Pebble tread steps with white nosing, as well as an exterior step well skid plate or approved equivalent. List equivalency in the Notes column.	No	Skid plate N/A on Micro Bird	

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Switches	Equipped with a noise suppression switch.	Yes		
Windows	Split sash windows with dark tinted tempered glass, black frames. Frames must be easily removable for glass replacement.	Yes		
Windows	Entry door - tinted laminated glass.	No	Clear laminated entrance door glass	
Windshield	Windshield to meet Oregon Minimum Standard and equipped with tint shade at the top.	Yes		GM OEM standard windshield
<b>Total cost for one bus as spec'd above:</b>			<b>\$77,414</b>	

## Type A Non Wheelchair Options List

### Exhibit A 1.2

	District Proposed Options Items	Dealer Proposed Options List	Cost Per Option
<b><i>Options List (all specifications must meet Oregon Minimum Standard)</i></b>			
Backup camera	List options and pricing for equipping the bus with a 360 camera. Camera display to come on when the bus is in neutral.	Seon 360 camera system	\$2,774
Base Body	List options and pricing for other body manufacturer options.	WBS only offers Micro Bird product line	N/A
Base Chassis	List options and pricing for other wheel base's, chassis, and passenger capacities.	GM 159" 5-row 14,200 - ADD \$1,771 GM 177" 6-Row DRW - ADD \$4,773 GM 139" 4-Row DRW - Ded (\$814)	See previous column, others avail.
Engine	List options and pricing for all engine options (Diesel, Gas, Propane, Electric).	No diesel options available, for Ford E-450 propane ADD \$22,049, for Ford E-450 EV ADD \$179,500	See previous column, others avail.
Foot Controls	List options and pricing for adjustable foot controls (throttle and brake).	Adjustable pedals N/A on Type A products	N/A
Lights	List options and pricing for LED or HID head lights.	LED or HID N/A on Type A products	N/A
Mud guards	List options and pricing for rear rubber mud guards/fender flairs.	Std black ABS fender flares included	N/C
Undercoating	List options and pricing for undercoating.	Undercoating of full body included	N/C

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Air Conditioning	List options and pricing to Omit the rear Air Conditioning.	ACC/Valeo 35k BTU rear in-wall evaporator NO condenser & option to delete A/C completely.	Deduct (\$683) & (\$2,596) respectively
Doors	List options and pricing for a device that would allow the driver to secure the entrance door closed when leaving the bus .	With Type A door is secured by electric door switch in dash. However a keyed switch is available outside the entrance door.	\$82
Doors	List options and pricing to equip the rear emergency door with a vandal lock.	Rear plug lock style vandal lock	\$140
Electrical	List options and pricing for a 12V. accessory power plug in drivers area.	Std in dash area	GM std
Electrical	List options and pricing to equip bus with Wi-Fi. This Wi-Fi Will allow live video feed and student access.	SinglePoint Wifi, req's \$85/month subscription	\$1,819
Floor	List options and pricing a one piece floor.	N/A	N/A
Handrail	List options and pricing for handrail configurations.	Both RH & LH grabrails are included in base bid, full length of stepwell	N/A
Lighting	List options and pricing to add hoods over the safety lights.	Single warning light hoods	\$103
Paint, Interior	List other colors that may be standard.	N/A	N/A
Reflective	Illuminated school bus sign.	Fully illuminated First Light brand sign	\$1,173
Safety Features	List options and pricing for collision mitigation systems.	N/A	N/A
Safety Features	List options and pricing for stability control systems.	ESC provided as std from GM	N/C

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Seat, Passenger's	List options and pricing to add or remove seats to alter capacity based on district needs.	Remove (1) 36" 3-pt/CRS seat	Deduct (\$754)
Seat, Passenger's	List all seat options along with pricing.	36" 3-pt only (\$318), 39" 3-pt only (\$241), 34" 3-pt only (\$335), 36" w/1 CRS & 2 3-pt belts (\$152), 39" w/1 CRS & 3 3-pt ADD \$100, 39" w/2 CRS & 2 3-pt ADD \$170	See previous column
Seat, Passenger's	List the options for options and pricing for Lower Anchors and Tethers for Children (LATCH) seats. (FMVSS 225)	1 per 34/36" seat, 2 per 39" seat	\$74 & \$125 respectively
Seat, Upholstery color (Student seats and Barrier)	List all color options along with pricing.	Green, gray, burgundy, green, brown	N/C

## Type A Wheelchair

## Exhibit A 1.3

	District Desired Specifications	Can the desired specifications be met? (Yes or No)	If unable to meet desired specifications, what's your proposed alternative?	Notes
<b>Body Model</b>				
Body Model	Type A or A2 school bus with dual rear wheels, two wheel drive. GVWR of 12,300 lb. minimum. Passenger capacity to not exceed the maximum, based on Oregon Minimum Standards for school buses. District to specify the seating capacity desired.	Yes		2021 Chevy Micro Bird G5 200 body
<b>Chassis Specifications (all specifications must meet Oregon Minimum Standard)</b>				
Base Chassis	158" wheel base, dual rear wheel, equipped for 14 passengers with track mounted seating in the left rear to accommodate one wheel chair position. GM chassis preferred. List proposed chassis in Notes column.	Yes		159" GM dual rear wheel, 12,300 GVWR chassis. Seating for 14 passengers, flat floor Micro Bird body with track LH rear for 1 wheelchair 152 position or 2 seats. Seats are included.
Alternator	220 amp. Minimum	Yes		
Axle, front	Minimum 4,300 lb. rating	Yes		
Axle, rear	Minimum 8,600 lb. rating	Yes		
Axle, lube	Synthetic gear lube, must meet OEM specifications. List the oil you will be providing in the Notes column.	Yes		Currently SAE 75W-90 synthetic
Backup camera	Equipped with a back up camera that comes on when the vehicle is in reverse.	Yes		See description in mirror section
Battery	Dual batteries, with a minimum of 650 CCA each.	Yes		Qty (2) 770 am batteries
Battery	Sealed battery compartment from the elements, equipped with a roller bearing slide out tray and vented to allow ventilation for the battery.	Yes		One battery installed under hood, 2nd auxiliary battery installed in battery box

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Battery	Battery decal on battery door.	Yes		
Brakes	Hydraulic disc brakes front and rear, Must meet OEM specifications.	Yes		
Brakes	Antilock brakes with stability control, must meet state and federal regulations.	Yes		
Cooling system	High quality rubber non-silicone hoses, or approved equivalent, with constant torque clamps, must meet or exceed OEM specifications. All hoses must be routed to prevent rubbing and premature failure.	Yes		Std GM OEM hoses w/std clamps
Cooling system	Coolant must meet or exceed OEM specifications for all components of the cooling system 50/50 blend. List the make and model of coolant you will be providing in the Notes column.	Yes		Current GM std coolant is Dex-Cool
Electrical	All electrical circuits must be clearly labeled in the electrical panels.	Yes		
Engine	Equipped with an air filter to meet or exceed the OEM specifications. Air filter must be in an easy to access location for servicing. Describe location where mounted in the Notes column.	Yes		Air filter is on the front of the engine compartment on driver's side of vehicle
Engine	Gasoline engine with a minimum of 300 horsepower.	Yes		GM 6.6L V-8 gas engine 401hp@5200 rpm
Engine	Equipped with cruise control. Driver controls must be easily accessible to the driver.	Yes		
Exhaust	Tail pipe exits left side.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Fuel System	Fuel tank - Minimum of a 25 gallons. Include specifications on how many usable gallons your tank will provide in the Notes column.	Yes		32 gallon OEM fuel tank provided
Fuel System	Decals on body at fuel access point indicating fluid type.	Yes		
Fuel System	Equipped with a fuel pump/sending unit access panel in the floor for easy access (flush mount).	Yes		
Gauges	Speedometer, tachometer, odometer, and hour meter, oil pressure, coolant temp, fuel level, volt meter, digital clock, and Transmission temperature gauge.	Yes		Std GM OEM gauges provided
Horns	Horn to meet OEM chassis specifications.	Yes		
Lights	Headlights - Halogen head lights/sealed beam.	Yes		
Mud flaps	Equipped with front and rear mud flaps.	Yes		
Steering	Equipped with power steering.	Yes		
Steering	Equipped with a tilt steering column.	Yes		
Tires	Size - LT225/75R16 Load Range E. Michelin LTX M/S preferred. List what brand and model tires you will be providing in the Notes column.	Yes		Brand to be provided by GM at time of build. Subject to change based on OEM.
Tow Hooks	Two rear (frame mounted).	Yes		
Transmission	Automatic transmission with overdrive must meet OEM chassis specifications.	Yes		GM 6-speed automatic transmission with overdrive

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Transmission	Equipped with OEM approved synthetic fluid. List fluids in the Notes section.	Yes		Dextron-VI ATF
Undercoating	Standard dealer option for undercoating. Explain option in the Notes column.	Yes		Consists of spraying the underbody of the vehicle in its entire length from the front part of the chassis to the back of the bus with a *TECTYL* base rustproofing solution.
Wheels	Powder coated black in color.	No	Wheels painted black in lieu of PC	
<b>Body Specifications (all specifications must meet Oregon Minimum Standard)</b>				
Base Body	List the body manufacturer you are proposing in the Notes column.	Yes		Micro Bird by Girardin
Air Conditioning	OEM front air conditioning.	Yes		
Air Conditioning	Equipped with a minimum of 35,000 BTU air conditioner, skirt mounted condenser with a rear in wall evaporator.	Yes		ACC Valeo 35k rear in-wall evaporator with skirt condenser
Child Check	Equipped with a child check system, to ensure students are not left on the bus. System shall be wired directly to the battery. (All systems need to be programmed the same). Explain in the Notes column which system you are proposing and how it operates.	Yes		Child Checkmate EP1Plus child reminder system, including extra dome light harness. Arms with service brakes, to disarm turn key OFF, then dome lights turn on, system to be wired ignition hot. Push button at upper rear bulkhead. If not completed, horn will honk. Key to ON resets to restart procedure. Other wiring configurations are available.
Compartments	All cargo compartment doors equipped with a locking latch and keyed the same. All compartments must be sealed to prevent intrusion from the outside elements (weather, dirt, water etc.).	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Compartments	Exterior mounted tool storage compartment located right side forward of rear axle.	Yes		
Doors	Outward opening entrance door, electrically operated. 32" opening preferred. List opening of entrance door quoted in the notes column.	Yes		32" wide entrance door with full glass panel doors for greater visibility
Electrical	Manual resetting circuit breakers in place of all fuses.	Yes		
Electrical	All electrical circuits must be clearly labeled in the electrical panels.	Yes		
Emergency Doors	Rear emergency door with tinted laminated glass.	Yes		Dark tinted laminated glass
Emergency Exits	Equipped with two push out windows. Must meet Oregon Minimum Standard.	Yes		156
Emergency Exits	Emergency windows - dark tinted tempered. Frame to match other windows.	Yes		
Emergency Exits	Equipped with one Transpec triple value roof hatch with power vent or approved equivalent. List equivalency in the Notes column.	Yes		Transpec Brand 1675 roof hatch with integrated power roof vent
Floor	5/8" B-B marine grade plywood or approved equivalent. List equivalency in the Notes column.	Yes		
Floor	Light Gray floor covering with aluminum aisle trim.	No	No aisle trim provided. Not necessary as floor seams are neat fitting and sealed	
Hand rail	Equipped with a hand rail fore and aft of the service door.	Yes		
Headroom	Minimum of 73 inches of head room.	Yes		76" interior headroom

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Heaters	Each heater must be wired to its own switch.	Yes		
Heaters	Front defroster/driver's heater -must meet OEM chassis specifications and keep the windshield clear.	Yes		
Heaters	Under seat heater - 42,000 BTU minimum.	Yes		
Heaters	High quality rubber non-silicone, or approved equivalent, heater hoses with constant torque clamps. All hoses must be routed to prevent rubbing and premature failure.	No	Premium heater hoses provided with standard clamps	
Heaters	Equipped with Heater shut off valves. 1/4 turn valves that can be shut off to prevent coolant from flowing through the body heaters. These valves must be in a easy to reach location for drivers. Explain location in the Notes column.	No		Shutoff valves are located at engine heater outlet pipe and at transmission cooler's heater circuit inlet. In addition, there is a regulator valve in the driver's area.
Back up alarm	Back up alarm must meet or exceed Oregon Minimum Standards.	Yes		
Insulation	Full length acoustical headliner with insulation.	Yes		
Insulation	Insulation that meets or exceeds Oregon Minimum Standard for roof, front, rear and sides of bus.	Yes		
Lettering	4" Lettering along beltline, "District Name", font specified by district.	Yes		
Lettering	Bus numbers 4" in specified locations by district.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Lettering	All emergency exits labeled to meet Oregon Minimum Standards.	Yes		
Lettering	Unlawful to pass sign must meet Oregon Minimum Standard.	Yes		
Lighting	All dash lights and switch's equipped with a dimmable back light.	Yes		
Lighting	Clearance lights - LED- Wired to be on when the headlights are turned on.	No	Tied to side marker lights w/daytime running lights	
Lighting	Turn Signals - LED	Yes		
Lighting	Turn signals - One side LED light on belt line.	Yes		
Lighting	Back up lights - LED	Yes		
Lighting	Additional back up lights - LED mounted below body behind mud flaps.	Yes		158
Lighting	Dome lights - Dual row LED, on separate switch (evenly spaced to provide plenty of light in the passenger area). Indicate in the Notes column, how many dome lights will be installed.	No	Single row LED dome lights in lieu of dual row dome lights.	4 total passenger compartment dome lights provided.
Lighting	Rear dome lights - LED dome lights wired to their own switch separate from the other dome lights in the bus.	Yes		
Lighting	Drivers dome light - LED dome light above drivers area on its own switch.	Yes		Additional driver's map light with switch on light + driver's area dome on chassis dome light switch
Lighting	Stepwell light - interior LED.	Yes		
Lighting	Equipped with daytime running lights, front and rear to include the clearance lights.	Yes		GM standard

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Lighting	Exterior entrance door boarding light - LED.	Yes		
Lighting	Eight way lights -Strobing, LED, wired to battery positive, so when key is off the lights will still operate.	Yes		
Lighting	16 light monitor for exterior lights-LED. Explain in the Notes column what monitor you will be providing.	Yes		Sound Off brand Signal Lighting System Status Board 16-light monitor.
Lighting	Stop Arm - Electrically operated stop arm with strobing LED lights, hi-reflective, and with wind guard.	Yes		
Interior rear view mirror	6"x30" Review Mirror with integrated screen for back up camera.	No	Rosco 6X16" passenger mirror vs 6X30" due to mounting area available on front bulkhead.	159
Mirrors	Heated mirrors equipped with a timer to prevent premature heating element failure.	Yes		
Mirrors	Cross view mirror - Rosco heated cross view mirror (color - black) or approved equivalent. List equivalency in the Notes column.	Yes		
Mirrors	Rosco accustyle power remote adjusting, heated rearview mirrors power heated. 7"x9.5" flat and 7"x4" convex (color - black) or approved equivalent. List equivalency in the Notes column.	Yes		
Paint	Roof painted white.	Yes		
Paint	Area around student warning lights to be painted black to meet Oregon Minimum Standard.	Yes		
Paint	Bus Body - painted school bus yellow	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Paint	Rub Rails - painted black	Yes		
Paint	Bumpers - painted black	Yes		Rear bumper painted black, textured, for improved durability
Paint	Interior - light gray or white	Yes		
Radio	AM/FM stereo with USB input, including a public address system and antenna.	Yes		
Radio	Public address speaker - weatherproof mounted outside under hood.	Yes		
Radio	Interior speakers - (4) flush mounted high quality speakers. List which speakers you will provide in the Notes column.	Yes		5.25" 50 watt interior speakers
Reflective	SCHOOL BUS sign - 3M Diamond grade high reflective (front and rear) or approved equivalent. List equivalency in the Notes column.	Yes		160
Reflective	Beltline - 6.5" reflective extending the length of the bus body and behind the district lettering, 3M Diamond grade or approved equivalent. List equivalency in the Notes column.	Yes		
Reflective	Rear perimeter - 2" Reflective 3M Diamond grade around the rear perimeter of the bus or approved equivalent. List equivalency in the Notes column.	No	1" 3M Diamond Grade rear perimeter outline as it fits the curved rear G5 body better	
Reflective	Emergency exits - 3M Diamond grade reflective. Must meet Oregon Minimum Standard or approved equivalent. List equivalency in Notes column.	Yes		
Reflective	6.5" reflective behind all exterior vehicle numbers.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Rub rails	Installed at window, seat, floor, and skirt level.	Yes		Window rubrail is not required to meet OR specs. To deduct it (\$222)
Safety Equipment	Bus to be delivered with all Oregon required Safety Equipment. All equipment delivered loose for district to install.	Yes		
Seat, Barriers	High Back Barriers -With passenger side storage cover.	Yes		
Seat, Driver's	OEM drivers seat, (Vinyl)	Yes		
Seat, Passenger's	Removable rear seats to allow up to one wheel chair position or approved equivalent. List equivalency in Notes column.	Yes		Seating for 14 passengers, flat floor Micro Bird body with track LH rear for 1 wheelchair position or 2 seats. Seats are included.
Seat, Passenger's	All seat bottoms to be equipped with a spring loaded or like type latch to tip up for easy cleaning. Explain how you will accommodate this in the Notes column.	Yes		Under the center of the seat cushion of C.E. White/HSM seats is a latch you pull to release the seat cushion. Cushion flips forward to allow cleaning underneath the seats.
Seat, Passenger's	36" High Back seats with two Type 2 seat belts and 2 integrated child seats per. seat with automatic retractors.	Yes		All seats are C.E. White/HSM brand 3-point lap/shoulder belt seats, 36" wide with 2 belts & 2 integrated CRS per seat.
Seat, Upholstery color (student seats and barrier)	Gray fire block seat upholstery.	Yes		
Stepwell	Non slip Pebble tread steps with white nosing, as well as an exterior step well skid plate or approved equivalent. List equivalency in the Notes column.	No	Skid plate N/A on Micro Bird	
Switches	Equipped with a noise suppression switch.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Windows	Split sash windows with dark tinted tempered glass, black frames. Frames must be easily removable for glass replacement.	Yes		
Windows	Entry door - tinted laminated glass.	No	Clear laminated entrance door glass	
Windshield	Windshield to meet Oregon Minimum Standard and equipped with tint shade at the top.	Yes		GM OEM standard windshield
<b><i>Special Needs Equipment (all specifications must meet Oregon Minimum Standard)</i></b>				
Floor	"L" Track in floor to accommodate one wheelchair position on the left (driver) side of the bus or approved equivalent. List equivalency in Notes column. Wheel chair securement locations must provide enough adjustment to accommodate all sizes of chairs. Explain how your system will accommodate in the Notes column.	Yes		Flat floor (no rear wheelhousings)Micro Bird body with track LH rear for 1 wheelchair position or 2 seats. Seats are included. LH rear track is 4 sticks of vertical L-track approximately 60" in length front to rear. The 4 sticks of vertical track allows for various attachment points for wheelchair securements.
Lift	Wheelchair lift with a minimum capacity of 800 lb. List make and model of the wheelchair lift in the notes column".	Yes		Braun Century NCL919 34"X51" wheelchair lift. Includes occupant restraint belt.
Lift	Lift must be wired to battery positive and must be able to operate with the key in the "OFF" position. Must meet Oregon Minimum Standard.	Yes		
Wheelchair Lift Door	Door glass to match all other passenger windows tint.	Yes		
Wheelchair Lift Door	Interior and exterior boarding light to come on when door is open - LED.	Yes		
Wheelchair Lift Door	Light in drivers area indicating lift door is open.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Wheelchair Securement	Describe the dimension of the wheelchair station. What range of specification can you meet under FMVSS for wheelchair station size?	Yes		30" wide X 60" long. Meets FMVSS
Wheelchair Securement	Wheel chair securement device storage bag. To be loose for district to determine mounting location.	Yes		
Wheelchair Securement	Q-Straint Deluxe Tie Down System for each wheel chair position, total of one system.	Yes		Q-STRAINT Q-8100-A1-L Deluxe
<b>Total cost for one bus as spec'd above:</b>			<b>\$81,924</b>	

## Type A Wheelchair Option List

### Exhibit A 1.4

	District Proposed Options Items	Dealer Proposed Options List	Cost Per Option
<b><i>Options List (all specifications must meet Oregon minimum standard)</i></b>			
Backup camera	List options and pricing for equipping the bus with a 360 camera. Camera display to come on when the bus is in neutral.	Seon 360 camera system	\$2,774
Base Body	List options and pricing for other body manufacturer options.	WBS only offers Micro Bird product line	N/A
Base Chassis	List options and pricing for other wheel base's, chassis, and passenger capacities.	GM 159" 5-row 14,200 - ADD \$1,771 GM 177" 6-Row DRW FF- ADD \$6,890 GM 139" 4-Row DRW - Ded (\$463)	See previous column, others avail.
Engine	List options and pricing for all engine options (Diesel, Gas, Propane, and Electric).	No diesel options available, for Ford E-450 propane ADD \$22,049, for Ford E-450 EV ADD \$179,500	See previous column, others avail.
Foot Controls	List options and pricing for adjustable foot controls (throttle and brake).	Adjustable pedals N/A on Type A products	N/A
Lights	List options and pricing for LED or HID head lights.	LED or HID N/A on Type A products	N/A
Mud guards	List options and pricing for rear rubber mud guards/fender flairs.	Std black ABS fender flares included	N/C
Undercoating	List options and pricing for undercoating.	Undercoating of full body included	N/C
Air Conditioning	List options and pricing to Omit the rear Air Conditioning.	ACC/Valeo 35k BTU rear in-wall evaporator NO condenser & option to delete A/C completely.	Deduct (\$683) & (\$2,596) respectively

	<b>District Proposed Options Items</b>	<b>Dealer Proposed Options List</b>	<b>Cost Per Option</b>
Doors	List options and pricing for a device that would allow the driver to secure the entrance door closed when leaving the bus.	With Type A door is secured by electric door switch in dash. However a keyed switch is available outside the entrance door.	\$82
Doors	List options and pricing to equip the rear emergency door with a vandal lock.	Rear plug lock style vandal lock	\$140
Electrical	List options and pricing for a 12V. accessory power plug in drivers area.	Std in dash area	GM std
Electrical	List options and pricing to equip bus with Wi-Fi. This Wi-Fi will allow live video feed and student access.	SinglePoint Wifi, req's \$85/month subscription	\$1,819
Floor	List options and pricing a one piece floor.	N/A	N/A
Hand rail	List options and pricing for hand rail configurations.	Both RH & LH grabrails are included in base bid, full length of stepwell	N/A
Lighting	List options and pricing to add hoods over the safety lights.	Single warning light hoods	\$103
Paint, Interior	List other colors that may be standard.	N/A	N/A
Reflective	Illuminated school bus sign.	Fully illuminated First Light brand sign	\$1,173
Safety Features	List options and pricing for collision mitigation systems.	N/A	N/A
Safety Features	List options and pricing for stability control systems.	ESC provided as std from GM	N/C

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	<b>District Proposed Options Items</b>	<b>Dealer Proposed Options List</b>	<b>Cost Per Option</b>
Seat, Passenger's	List options and pricing to add or remove seats to alter capacity based on district needs.	Remove (1) 36" 3-pt/CRS seat	Deduct (\$754)
Seat, Passenger's	List all seat options along with pricing.	36" 3-pt only (\$318), 39" 3-pt only (\$241), 34" 3-pt only (\$335), 36" w/1 CRS & 2 3-pt belts (\$152), 39" w/1 CRS & 3 3-pt ADD \$100, 39" w/2 CRS & 2 3-pt ADD \$170	See previous column
Seat, Passenger's	List the options for options and pricing for Lower Anchors and Tethers for Children (LATCH) seats. (FMVSS 225)	1 per 34/36" seat, 2 per 39" seat	\$74 & \$125 respectively
Seat, Upholstery color (student seats and barrier)	List all color options along with pricing.	Green, gray, burgundy, green, brown	N/C

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## Type C Non Wheelchair

## Exhibit B 2.1

	District Desired Specifications	Can the desired specifications be met? (Yes or No)	If unable to meet desired specifications, what's your proposed alternative?	Notes
<b>Body Model</b>				
Body Model	Type C school bus 48 passenger equipped for 24	Yes		
<b>Chassis Specifications (all specifications must meet Oregon minimum standard)</b>				
Base Chassis	List the wheel base you are proposing in the Notes column.	Yes		189"
Alternator	325 amp. minimum	Yes		
Axle, front	10,000 lb. Front axle minimum or approved equivalent. List equivalency in the Notes column.	Yes		12,000 lb. front axle
Axle, front	Front suspension rated for 10,000 lbs. minimum or approved equivalent. List equivalency in the Notes column.	Yes		10,000 lb. front suspension
Axle, rear	21,000 lb. Rear axle with 5:29 gear ratio	Yes		
Axle, rear	Rear air suspension rated for a minimum of 21,000 lbs. or approved equivalent. List equivalency in the Notes column.	Yes		21,000 lb. rear air suspension
Axle, lube	Synthetic gear lube, 75W-90 (must meet or exceed OEM specifications). List difference in the Notes column.	Yes		
Backup camera	Equipped with a back up camera that comes on when the vehicle is in reverse.	Yes		
Battery	3 group 31 batteries, minimum 2100 CCA combined.	Yes		
Battery	Sealed battery compartment from the elements, equipped with a roller bearing slide out tray and vented to allow ventilation for the battery.	Yes		

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	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Battery	Equipped with a master battery disconnect in the battery compartment, or in it's own compartment easily identified. If not in the battery compartment, explain location in the Notes column.	Yes		Located in battery compartment
Battery	Battery decal on battery door.	Yes		
Brakes	Air service brakes, 16.5"x5" front min. and 16.5"x7" rear min. (outboard drums).	Yes		
Brakes	Antilock brakes with stability control. Must meet all State and Federal regulations.	Yes		
Brakes	AD-IP air dryer with heater, with internal purge design. Must be in an accessible location for servicing or approved equivalent. List equivalency and mounting location in the Notes column.	Yes		Mtd inside LH framerail near air tanks
Brakes	Equipped with automatic slack adjusters. Must meet all state and federal standards.	Yes		Meritor brand slack adjusters
Brakes	Meritor Wabco brake chambers. or approved equivalent. List equivalency in the Notes column.	Yes		Wabco brake chambers
Brakes	Brake interlock - parking brake cannot be released with out applying the service brakes.	Yes		
Brakes	Bendix DV2 automatic drain valve with heater or approved equivalent. List equivalency in the Notes column.	Yes		Bendix DV-2 automatic drain valve provided on wet tank

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Cooling system	Coolant reservoir to allow driver to see level of coolant without opening the system. Describe method in the Notes column.	Yes		See-through tank provided
Cooling system	High quality rubber non-silicone hoses, or approved equivalent, with constant torque clamps to meet or exceed OEM specifications. All hoses must be routed to prevent rubbing and premature failure.	Yes		
Cooling system	Equipped with a remote mounted coolant filter. Filter needs to be easily accessible for maintenance and have shut off valves on the inlet and outlet. Specify mounting location in the Notes column.	Yes		Plumb external to engine, bolted to C/S frame
Cooling system	Coolant must meet or exceed OEM specifications for all components of the cooling system 50/50 blend. List the make and model of coolant you will be providing in the Notes column.	Yes		Cummins ES Compleat Blue
Electrical	Manual resetting circuit breakers in place of all fuses.	Yes		
Electrical	All electrical circuits must be clearly labeled in the electrical panels.	Yes		
Engine	Equipped with an air filter to meet or exceed the OEM specifications. Describe location where mounted in the Notes column.	Yes		Curbside under hood
Engine	Diesel engine with a minimum horsepower of 240, and minimum torque of 560 lb.-ft.	Yes		Cummins B6.7 240hp with 560 lbs. torque

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Engine	Engine must meet or exceed current EPA emissions.	Yes		Meets 2021 EPA standards
Engine	Equipped with cruise control. Driver controls must be easily accessible to the driver.	Yes		
Engine	Hand controlled electronic high idle function, if controlled separately from cruise control switches.	Yes		For diesel engines only
Engine	Engine governor to limit top speed to 65.	Yes		
Exhaust	Equipped with the Variable Geometry Turbo (VGT) brake feature enabled. or approved equivalent. List equivalency in the Notes column.	Yes		Cummins VGT brake feature with switch on dash
Exhaust	Tail pipe exits left side in front of rear wheels or approved equivalent. List equivalency in the Notes column.	Yes		
Exhaust	DEF tank minimum of 12 gal. with dosing system mounted right side behind student loading door.	Yes		15 gallon DEF tank provided
Exhaust	Single horizontal aftertreatment device to meet OEM specifications.	Yes		
Fuel System	Fuel tank - Minimum of a 60 gal. tank mounted between the frame rails with a protective cage. Specify how many usable gallons your tank will provide in Notes column.	Yes		60 gallon fuel tank provided

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	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Fuel System	Racor heated fuel water separator. Fuel filter must be in a easy to access location for servicing or approved equivalent. List equivalency and specify mounting location in the Notes column.	Yes		Raco 490R30 between tank and engine along inside left framerail
Fuel System	Equipped with a fuel door with a non locking latch.	Yes		
Fuel System	Decals on fuel and DEF door indicating fluid type.	Yes		
Fuel System	Equipped with a fuel sending unit access panel in the floor for easy access (flush mount).	Yes		
Gauges	Equipped with; speedometer, tachometer, odometer, and hour meter, oil pressure, coolant temp, fuel level, volt, transmission temperature gauge, front and rear air tank gauges.	Yes		171
Horns	Dual electric horns	Yes		
Lights	Headlights - Halogen head lights/sealed beam.	Yes		
Mud flaps	Equipped with front and rear mud flaps.	Yes		
Steering	Equipped with power steering.	Yes		
Steering	Equipped with a tilt and telescoping steering column.	Yes		
Tires	Size - 255/70R22.5 Load range H Front - Michelin XZE2 preferred Rear - Michelin XMD Traction preferred List what brand and model tires you will be providing in the Notes column.	No	Michelin 11R22.5 XZE2 front & XDN2 traction rear, all load range H provided on non-lift bus as low-profile tires aren't available with a non-flat floor	

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Tow Hooks	Two front and two rear (frame mounted).	Yes		
Transmission	Allison PTS 2500 automatic transmission, Gen 5, 5 speed, with a T-handle control or approved equivalent. List equivalency in the Notes column.	Yes		Allison PTS2500 Gen 5 5-speed transmission
Transmission	Equipped with OEM approved synthetic fluid. List fluids in the Notes section.	Yes		Allison Trans-Synd synthetic transmission fluid
Undercoating	Standard dealer option for undercoating. Explain option in the Notes column.	Yes		Premium undercoating is std, Sulfonate enhanced direct to metal modified wax coating underneath bus. Underside of body floor, skirt and wheel housings thoroughly undercoated prior to body mount to insure best coverage and maximum corrosion resistance. Options for additional undercoating include for fuel tank and seat bolts. 172
Wheels	Hub piloted steel wheels 22.5"x8.25" powder coated black in color.	No	Wheels are painted black versus powder-coated	
<b><i>Body Specifications (all specifications must meet Oregon Minimum Standard)</i></b>				
Air Conditioning	Equipped with a minimum of 83,000 BTU air conditioner, skirt mounted condensers.	Yes		MCC 83,000 btu air conditioning with skirt mounted condensers, rear in-wall evaporator & front RH side mount evaporator

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Child Check	Equipped with a child check system, to ensure students are not left on the bus. System shall be wired directly to the battery. (All systems need to be programmed the same). Explain in the Notes column which system you are proposing and how it operates.	Yes		Child Checkmate EP1Plus child reminder system, including extra dome light harness. Arms with service brakes, to disarm turn key OFF, then dome lights turn on, system to be wired ignition hot. Push button at upper rear bulkhead. If not completed, horn will honk. Key to ON resets to restart procedure. Other wiring configurations are available.
Compartments	All cargo compartment doors equipped with a locking latch and keyed the same. All compartments must be sealed to prevent intrusion from the outside elements (weather, dirt, water etc.).	Yes		173
Compartments	Left hand luggage compartment, mounted rearward of rear axle. 16 cubic feet minimum.	No	14.5 cubic feet left hand rear overhang.	
Compartments	Exterior mounted tool storage compartment. Located forward of rear axle.	Yes		RH mid mount
Compartments	Finished front bulkhead storage compartment with a non locking latch.	Yes		
Doors	Outward opening entrance door, air operated.	Yes		
Doors	Handle on exterior of entrance door(student loading door) to aid in opening during manual operation.	Yes		
Electrical	Manual resetting circuit breakers in place of all fuses.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Electrical	All electrical circuits must be clearly labeled in the electrical panels.	Yes		
Windows Doors	Rear emergency door with tinted laminated glass.	Yes		
Emergency Exits	Emergency windows - dark tinted tempered. Frame to match other windows.	Yes		
Emergency Exits	Equipped with four push out windows. (Must meet Oregon Minimum Standard).	Yes		
Emergency Exits	Equipped with two Transpec triple value roof hatches with power vents. or approved equivalent. List equivalency in the Notes column.	Yes		Transpec Brand 1675 roof hatches with integrated power roof vents
Fans	Two dash fans mounted to the bulkhead that do not impede vision and meet the requirements of Oregon Department of Education.	Yes		Upper left and upper center above windshield
Floor	5/8" B-B marine grade plywood or approved equivalent. List equivalency in the Notes column.	Yes		
Floor	Light Gray floor covering with aluminum aisle trim.	Yes		
Hand rail	Equipped with a hand rail fore and aft of the service door.	Yes		
Headroom	Minimum of 77 inches of head room, in the aisle of the passenger compartment.	Yes		
Heaters	Each heater must be wired to its own switch.	Yes		
Heaters	Front defroster/driver's heater - Minimum 90,000 BTU.	Yes		

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	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Heaters	Step well heater - Minimum 50,000 BTU.	Yes		
Heaters	Rear wall mount heater - Minimum 80,000 BTU.	Yes		
Heaters	High quality rubber non-silicone heater hoses, or approved equivalent, with constant torque clamps. All hoses must be routed to prevent rubbing and premature failure.	Yes		EPDM heater hoses with constant torque clamps.
Heaters	Equipped with Heater shut off valves. 1/4 turn valves that can be shut off to prevent coolant from flowing through the body heaters. These valves must be in a easy to reach location for drivers. Explain location in the Notes column.	Yes		Shutoff valves are located Top right side of the engine and lower right side of the engine. In addition, there is a regulator valve in the driver's area.
Back up alarm	Back up alarm must meet or exceed Oregon Minimum Standards.	Yes		
Insulation	Full length acoustical headliner with insulation.	Yes		
Insulation	Insulation that meets or exceeds Oregon Minimum Standard for roof, front, rear and sides of bus.	Yes		
Lettering	6" Lettering along beltline, "District name", font specified by district.	Yes		
Lettering	Bus numbers 6" in specified locations by district.	Yes		
Lettering	All emergency exits labeled to meet Oregon Minimum Standards.	Yes		
Lettering	Unlawful to Pass sign must meet Oregon Minimum Standard.	Yes		

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	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Lighting	All dash lights and switches equipped with a dimmable back light.	Yes		
Lighting	Clearance lights - LED- Wired to be on when the headlights are turned on.	No	Clearance lights are tied into daytime running lights	
Lighting	Turn Signals - LED	Yes		
Lighting	Turn signals - One side LED light on belt line.	Yes		
Lighting	Back up lights - LED	Yes		
Lighting	Additional back up lights - LED mounted below body behind mud flaps.	Yes		
Lighting	Dome lights - Dual row LED, on separate switch (evenly spaced to provide plenty of light in the passenger area). Indicate in the Notes column, how many dome lights will be installed.	Yes		8 passenger area LED dome lights are installed in a dual row configuration. 176
Lighting	Drivers dome light - LED dome light above drivers area on its own switch.	Yes		
Lighting	Rear dome lights - LED dome lights wired to there own switch separate from the other dome lights in the bus.	Yes		
Lighting	Stepwell light - interior LED	Yes		
Lighting	Equipped with daytime running lights, front and rear to include the clearance lights.	Yes		
Lighting	Exterior entrance door boarding light - LED.	Yes		
Lighting	Eight way lights -Strobing, LED, wired to battery positive, so when key is off the lights will still operate.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Lighting	16 light monitor for exterior lights-LED. Explain in the Notes column what monitor you will be providing.	Yes		Doran Universal 16-light monitor
Lighting	Stop arm - Air operated stop arm with strobing LED lights, hi-reflective, with wind guard.	Yes		
Interior rear view mirror	6" x 30" review mirror with integrated screen for back up camera.	Yes		
Mirrors	Heated mirrors equipped with a timer to prevent premature heating element failure.	Yes		
Mirrors	Cross view mirror - Rosco heated cross view mirror (color - black). Or approved equivalent. List equivalency in the Notes column.	Yes		Rosco Eyemax LP
Mirrors	Rosco accustyle 8"x17" power adjusting, heated breakaway rear view mirrors (color - black) or approved equivalent. List equivalency in the Notes column.	Yes		
Paint	Roof painted white.	Yes		
Paint	Area around student warning lights to be painted black to meet Oregon Minimum Standard.	Yes		Black plastic caps for background behind warning lights
Paint	Bus body - painted school bus yellow.	Yes		
Paint	Rub rails - painted black	Yes		
Paint	Bumpers - painted black	Yes		
Paint	Interior - light gray or white	Yes		
Radio	AM/FM stereo with USB input, including a public address system and antenna.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Radio	Public address speaker - weatherproof mounted outside under hood.	Yes		
Radio	Interior speakers - (8) flush mounted high quality speakers. List which speakers you will provide in the Notes column.	Yes		Speakers are 4" , 4 ohm type.
Reflective	SCHOOL BUS sign - 3M Diamond Grade High Reflective (front and rear) or approved equivalent. List equivalency in the Notes column.	Yes		
Reflective	Beltline - 6.5" reflective extending the length of the bus and behind the district lettering, 3M Diamond grade or approved equivalent. List equivalency in the Notes column.	Yes		
Reflective	Rear perimeter - 2" Reflective 3M Diamond grade around the rear perimeter of the bus or approved equivalent. List equivalency in the Notes column.	No	1.75" rear 3M Diamond Grade rear perimeter outline	
Reflective	Emergency exits - 3M Diamond grade reflective. Must meet Oregon Minimum Standard or approved equivalent. List equivalency in the Notes column.	Yes		
Rub rails	Installed at window, seat, floor, and skirt level.	Yes		
Safety Equipment	Bus to be delivered with all Oregon required Safety equipment. All equipment delivered loose for district to install.	Yes		
Seat, Barriers	High back barriers -With passenger side storage cover.	Yes		

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	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Seat, Driver's	National 2000 air suspension seat with dual shock, high back/ integrated headrest. Equipped with lumbar adjustment. Color - black fabric. Driver seat must be centered behind the steering wheel or approved equivalent. List equivalency in the Notes column.	Yes		
Seat, Passenger's	All seat bottoms to be equipped with a spring loaded or like type latch to tip up for easy cleaning. Explain how you will accommodate this in the Notes column.			Under the center of the seat cushion of C.E. White/HSM seats is a latch you pull to release the seat cushion. Cushion flips forward to allow cleaning underneath the seats.
Seat, Passenger's	36" High Back seats with two Type 2 seat belts and 2 integrated child seats per seat with automatic retractors.	Yes		All seats are C.E. White/HSM brand 3179 point lap/shoulder belt seats, 36" wide with 2 belts & 2 integrated CRS per seat.
Seat, Upholstery color (student seats and barrier)	Gray fire block seat upholstery.	Yes		
Steps	Two steps, one on each side of the bus, to allow operator access to clean front of bus. Describe in the Notes column how this will be achieved.	Yes		Folding steps and related hardware; one on each cowl near the front of the bus for cleaning windshield
Stepwell	Non slip Pebble tread steps with white nosing, as well as an exterior step well skid plate or approved equivalent. List equivalency in the Notes column.	No	Stepwell skid plate N/A on Type C bus	Pebble step treads are a solid gray with white nosing to correspond with gray marbled interior flooring.
Sun visor	6" x 30" , tinted dark, with padded edges.	Yes		
Switches	Equipped with a noise suppression switch.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Windows	Driver window - tinted, laminated glass. Frame to match other windows. Window must be able to open and close.	Yes		
Windows	Split sash windows with dark tinted tempered glass, black frames. Frames must be easily removable for glass replacement.	Yes		
Windows	Entry door - tinted, laminated glass.	Yes		
Windshield	Windshield to meet Oregon Minimum Standard and equipped with tint shade at the top.	Yes		
Windshield	Grip handles below windshield for cleaning.	Yes		
<b>Total cost for one bus as spec'd above:</b>			<b>\$122,571</b>	180

## Type C Non Wheelchair Options List

## Exhibit B 2.2

	District Proposed Options Items	Dealer Proposed Options List	Cost Per Option
<b><i>Options List (all specifications must meet Oregon Minimum Standard)</i></b>			
Backup camera	List options and pricing for equipping the bus with a 360 camera. Camera display to come on when the bus is in neutral.	Seon 360 camera system	\$2,774
Battery	List options and pricing for a standard slide out tray.	Slide out battery tray	Deduct (\$405)
Brakes	List options and pricing for air disc brakes front and rear.	Bendix front & rear air disc brakes	\$1,845
Brakes	List options and pricing for dust/rock shields for the wheel end braking systems.	Brake dust shields	\$53
Brakes	List options and pricing for oil slingers to be added. Feature would direct oil away from brake lining in the event of a seal failure.	Oil slinger	\$56
Engine	List options and pricing for all engine options (Diesel, Gas, Propane, Electric).	200hp (\$792), 220hp (\$368)/\$255	Gas (\$2,748), Prop \$6,918, EV \$250,500
Engine	List options and pricing for an engine block heater. Minimum 750 watt. Plug should be exterior mounted near engine compartment.	750 watt for B6.7 engine	\$140

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	<b>District Proposed Options Items</b>	<b>Dealer Proposed Options List</b>	<b>Cost Per Option</b>
Foot Controls	List options and pricing for adjustable foot controls (throttle and brake).	Adjustable pedals, 3" fore & aft	\$1,000
Fuel System	List options and pricing for other tank capacities.	100 gal tank for larger body models	\$370
Horns	List options and pricing for an air horn mounted under drivers floor, controlled by a dash mounted rocker switch in the drivers area.	Air horn roof mounted with pressure protection valve & pull cord versus a rocker dash switch.	\$145
Lights	List options and pricing for LED or HID head lights.	Xenon-Vision LED9007KIT	\$135
Mud guards	List options and pricing for rear rubber mud guards/fender flairs.	Rear rubber fenders	\$140
Transmission	List options and pricing for other Transmission configurations.	PTS2500 6-speed, PTS3000 5-speed, PTS3000 6-speed, PTS2550 5-speed w/park pawl	N/C, \$4,885, \$4,885, \$580 respectively
Undercoating	List options and pricing for undercoating.	None	Upgraded undercoating is std
Air Conditioning	List option and pricing to Omit the air conditioning.	Delete air conditioning in base bid	Deduct \$6,940
Compartments	List options and pricing to equip cargo doors with gas struts.	Gas struts for single luggage compartment in base bid	\$80
Compartments	List options pricing for compartment over driver left side window.	Locking & non-locking available	\$125
Doors	List options and pricing for an electric operated door.	Electric entrance door ILO air	\$325

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	<b>District Proposed Options Items</b>	<b>Dealer Proposed Options List</b>	<b>Cost Per Option</b>
Doors	List options and pricing for a device that would allow the driver to secure the entrance door closed when leaving the bus.	Entrance door vandal lock	\$64
Electrical	List options and pricing for a 12V accessory power plug in drivers area.	Standard	N/C
Electrical	List options and pricing to equip bus with Wi-Fi. This Wi-Fi Will allow live video feed and student access.	SinglePoint Wifi, req's \$85/month subscription	\$1,819
Emergency Doors	List options and pricing to equip the rear emergency door with a vandal lock.	Slide bolt for rear door	\$195
Floor	List options and pricing for a one piece floor.	Gray flooring one-piece flooring	\$815
Lighting	List options and pricing to add hoods over the safety lights.	Individual warning light hoods F & R	N/C
Lighting	List options and pricing for electric operated stop arm with strobing LED lights, hi-reflective, with wind guard.	Electric strobing stop arm	Deduct (\$95)
Paint, Interior	List other colors that may be standard.	None	N/A
Reflective	Illuminated school bus sign.	Fully illuminated First Light brand sign	\$1,173
Safety Features	List options and pricing for collision mitigation systems.	Mobileye Passive collision mitigation	\$951

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	<b>District Proposed Options Items</b>	<b>Dealer Proposed Options List</b>	<b>Cost Per Option</b>
Safety Features	List options and pricing for stability control systems.	Electronic stability control is std	N/C
Seat, Driver's	List all seat options and colors along with pricing.	National non-air, Premium, & w/heat	(\$153), \$193, \$165 respectively
Seat, Passenger's	List options and pricing to add or remove seats to alter capacity based on district needs.	Remove (1) 36" CRS + 3-pt seat	Deduct (\$756)
Seat, Passenger's	List the options for options and pricing for Lower Anchors and Tethers for Children (LATCH) seats. (FMVSS 225)	1 per 30/36" seat, 2 per 39" seat	\$39 & \$77 respectively
Seat, Passenger's	List all seat options along with pricing.	36" 3-pt only Deduct (\$392), 39" 3-pt only Deduct (\$352), NextGen Convertible 39" w/2 CRS & 3 3-pt ADD \$35, C.E. White/HSM 39" w/2 CRS & 2 3-pt ADD \$43	See previous column
Seat, Upholstery color (student seats and barrier)	List all color options along with pricing.	Green, gray, burgundy, green, brown	N/C

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## Type C Wheelchair

## Exhibit B 2.3

	District Desired Specifications	Can the desired specifications be met? (Yes or No)	If unable to meet desired specifications, what's your proposed alternative?	Notes
<b>Body Model</b>				
Body Model	Type C school bus 48 passenger equipped for 24 with one wheelchair station. With track mounted seating in the rear on the left and right side, to accommodate three wheelchair positions. One on the right side in front of the lift and two on the left side rear.	Yes		
<b>Chassis Specifications (all specifications must meet Oregon Minimum Standard)</b>				
Base Chassis	List the wheel base you are proposing in the Notes column.	Yes		189"
Alternator	325 amp. Minimum	Yes		
Axle, front	10,000 lb. Front axle minimum or approved equivalent. List equivalency in the Notes column.	Yes		12,000 lb. front axle
Axle, front	Front suspension rated for 10,000 lbs. minimum or approved equivalent. List equivalency in the Notes column.	Yes		10,000 lb. front suspension
Axle, rear	21,000 lb. Rear axle with 5:29 gear ratio	Yes		
Axle, rear	Rear air suspension rated for a minimum of 21,000 lbs. or approved equivalent. List equivalency in the Notes column.	Yes		21,000 lb. rear air suspension
Axle, lube	Synthetic gear lube, 75W-90 (must meet or exceed OEM specifications). List difference in the Notes column.	Yes		
Backup camera	Equipped with a back up camera that comes on when the vehicle is in reverse.	Yes		

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	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Battery	3 group 31 batteries, minimum 2100 CCA combined.	Yes		
Battery	Sealed battery compartment from the elements, equipped with a roller bearing slide out tray and vented to allow ventilation for the battery.	Yes		
Battery	Equipped with a master battery disconnect in the battery compartment, or in it's own compartment easily identified. If not in the battery compartment, explain location in the Notes column.	Yes		Located in battery compartment
Battery	Battery decal on battery door.	Yes		
Brakes	Air service brakes, 16.5"x5" front min. and 16.5"x7" rear min. (outboard drums).	Yes		186
Brakes	Antilock brakes with stability control, must meet all State and Federal regulations.	Yes		
Brakes	AD-IP air dryer with heater, with internal purge design, (must be in an accessible location for servicing) or approved equivalent. List equivalency and mounting location in the Notes column.	Yes		Mtd inside LH framerail near air tanks
Brakes	Equipped with automatic slack adjusters (must meet all state and federal standards).	Yes		Meritor brand slack adjusters
Brakes	Meritor Wabco brake chambers or approved equivalent. List equivalency in the Notes column.	Yes		Wabco brake chambers

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Brakes	Brake interlock - parking brake cannot be released with out applying the service brakes.	Yes		
Brakes	Bendix DV2 automatic drain valve with heater or approved equivalent. List equivalency in the Notes column.	Yes		Bendix DV-2 automatic drain valve provided on wet tank
Cooling system	Coolant reservoir to allow driver to see level of coolant without opening the system. Describe method in the Notes column.	Yes		See-through tank provided
Cooling system	High quality rubber non-silicone hoses, or approved equal, with constant torque clamps to meet or exceed OEM specifications. All hoses must be routed to prevent rubbing and premature failure.	Yes		
Cooling system	Equipped with a remote mounted coolant filter. Filter needs to be easily accessible for maintenance and have shut off valves on the inlet and outlet. Specify mounting location in the Notes column.	Yes		Plumb external to engine, bolted to C/S frame
Cooling system	Coolant must meet or exceed OEM specifications for all components of the cooling system 50/50 blend. List the make and model of coolant you will be providing in the Notes column.	Yes		Cummins ES Compleat Blue
Electrical	Manual resetting circuit breakers in place of all fuses.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Electrical	All electrical circuits must be clearly labeled in the electrical panels.	Yes		
Engine	Equipped with an air filter to meet or exceed the OEM specifications. Describe location where mounted in the Notes column.	Yes		Curbside under hood
Engine	Diesel engine with a minimum horsepower of 240, and minimum torque of 560 lb.-ft.	Yes		Cummins B6.7 240hp with 560 lbs. torque
Engine	Engine must meet or exceed current EPA emissions.	Yes		Meets 2021 EPA standards
Engine	Equipped with cruise control. Driver controls must be easily accessible to the driver.	Yes		
Engine	Hand controlled electronic high idle function, if controlled separately from cruise control switches.	Yes		For diesel engines only
Engine	Engine governor to limit top speed to 65.	Yes		
Exhaust	Equipped with the Variable Geometry Turbo (VGT) brake feature enabled or approved equivalent. List equivalency in the Notes column.	Yes		Cummins VGT brake feature with switch on dash
Exhaust	Tail pipe exits left side in front of rear wheel or approved equivalent. List equivalency in the Notes column.	Yes		
Exhaust	DEF tank minimum of 12 gal. with dosing system mounted right side behind student loading door.	Yes		15 gallon DEF tank provided

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	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Exhaust	Single horizontal aftertreatment device to meet OEM specifications.	Yes		
Fuel System	Fuel tank - Minimum of a 60 gal. tank mounted between the frame rails with a protective cage. Specify how many usable gallons your tank will provide in Notes column.	Yes		60 gallon fuel tank provided
Fuel System	Racor heated fuel water separator. Fuel filter must be in a easy to access location for servicing or approved equivalent. List equivalency and specify mounting location in the Notes column.	Yes		Raco 490R30 between tank and engine along inside left framerrail
Fuel System	Equipped with a fuel door with a non locking latch.	Yes		
Fuel System	Decals on fuel and DEF door indicating fluid type.	Yes		
Fuel System	Equipped with a fuel sending unit access panel in the floor for easy access (flush mount).	Yes		
Gauges	Equipped with; speedometer, tachometer, odometer, and hour meter, oil pressure, coolant temp, fuel level, volt, transmission temperature gauge, front and rear air tank gauges.	Yes		
Horns	Dual electric horns	Yes		
Lights	Headlights - Halogen head lights/sealed beam.	Yes		
Mud flaps	Equipped with front and rear mud flaps.	Yes		
Steering	Equipped with power steering.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Steering	Equipped with a tilt and telescoping steering column.	Yes		
Tires	Size - 255/70R22.5 Load range H Front - Michelin XZE2 preferred Rear - Michelin XMD Traction preferred List what brand and model tires you will be providing in the Notes column.	Yes		Front - Michelin XZE2, Rear Michelin XMD traction tread, all 255/70R22.5 load range H
Tow Hooks	Two front and two rear (frame mounted).	Yes		
Transmission	Allison PTS 2500 automatic transmission, Gen 5, 5 speed, with a T-handle control. or approved equivalent. List equivalency in the Notes column.	Yes		Allison PTS2500 Gen 5 5-speed transmission
Transmission	Equipped with OEM approved synthetic fluid. List fluids in the Notes section.	Yes		Allison Trans-Synd synthetic transmission fluid
Undercoating	Standard dealer option for undercoating. Explain option in the Notes column.	Yes		Premium undercoating is std, Sulfonate enhanced direct to metal modified wax coating underneath bus. Underside of body floor, skirt and wheelhousings thoroughly undercoated prior to body mount to insure best coverage and maximum corrosion resistance. Options for additional undercoating include for fuel tank and seat bolts.
Wheels	Hub piloted steel wheels 22.5"x8.25" powder coated black in color.	No	Wheels are painted black versus powder-coated	
<b>Body Specifications (all specifications must meet Oregon Minimum Standard)</b>				

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	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Air Conditioning	Equipped with a minimum of 83,000 BTU air conditioner and skirt mounted condensers.	Yes		MCC 83,000 btu air conditioning with skirt mounted condensers, rear in-wall evaporator & front RH side mount evaporator
Child Check	Equipped with a child check system, to ensure students are not left on the bus. System shall be wired directly to the battery. (All systems need to be programmed the same). Explain in the Notes column which system you are proposing and how it operates.	Yes		Child Checkmate EP1Plus child reminder system, including extra dome light harness. Arms with service brakes, to disarm turn key OFF, then dome lights turn on, system to be wired ignition hot. Push button at upper rear bulkhead. If not completed, horn will honk. Key to ON resets to restart procedure. Other wiring configurations are available.
Compartments	All cargo compartment doors equipped with a locking latch and keyed the same. All compartments must be sealed to prevent intrusion from the outside elements (weather, dirt, water etc.).	Yes		191
Compartments	Left hand luggage compartment, mounted rearward of rear axle. 16 cubic feet minimum.	No	14.5 cubic feet left hand rear overhang.	
Compartments	Exterior mounted tool storage compartment. located forward of rear axle.	Yes		RH mid mount
Compartments	Finished front bulkhead storage compartment with a non-locking latch.	Yes		
Doors	Outward opening entrance door, air operated.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Doors	Handle on exterior of entrance door(student loading door) to aid in opening during manual operation.	Yes		
Electrical	Manual resetting circuit breakers in place of all fuses.	Yes		
Electrical	All electrical circuits must be clearly labeled in the electrical panels.	Yes		
Windows Doors	Rear emergency door with tinted laminated glass.	Yes		
Emergency Exits	Emergency windows - dark tinted tempered. Frame to match other windows.	Yes		
Emergency Exits	Equipped with four push out windows. (Must meet Oregon Minimum Standard).	Yes		192
Emergency Exits	Equipped with two Transpec triple value roof hatches with power vents or approved equivalent. List equivalency in the Notes column.	Yes		Transpec Brand 1675 roof hatches with integrated power roof vents
Fans	Two dash fans mounted to the bulkhead that do not impede vision and meet the requirements of Oregon Minimum Standard.	Yes		Upper left and upper center above windshield
Floor	5/8" B-B marine grade plywood or approved equivalent. List equivalency in the Notes column.	Yes		
Floor	Light Gray floor covering with aluminum aisle trim.	Yes		
Hand rail	Equipped with a hand rail fore and aft of the service door.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Headroom	Minimum of 77 inches of head room, in the aisle of the passenger compartment.	Yes		
Heaters	Each heater must be wired to its own switch.	Yes		
Heaters	Front defroster/driver's heater - Minimum 90,000 BTU.	Yes		
Heaters	Step well heater - Minimum 50,000 BTU.	Yes		
Heaters	Rear wall mount heater - Minimum 80,000 BTU.	Yes		
Heaters	High quality rubber non-silicone, or approved equal, heater hoses with constant torque clamps. All hoses must be routed to prevent rubbing and premature failure.	Yes		EPDM heater hoses with constant torque clamps.
Heaters	Equipped with Heater shut off valves. 1/4 turn valves that can be shut off to prevent coolant from flowing through the body heaters. These valves must be in a easy to reach location for drivers. Explain location in the Notes column.	Yes		Shutoff valves are located Top right side of the engine and lower right side of the engine. In addition, there is a regulator valve in the driver's area.
Back up alarm	Back up alarm must meet or exceed Oregon Minimum Standards.	Yes		
Insulation	Full length acoustical headliner with insulation.	Yes		
Insulation	Insulation that meets or exceeds Oregon Minimum Standard. For roof, front, rear and sides of bus.	Yes		
Lettering	6" Lettering along beltline, "District name", font specified by district.	Yes		
Lettering	Bus numbers 6" in specified locations by district.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Lettering	All emergency exits labeled to meet Oregon Minimum Standards.	Yes		
Lettering	Unlawful to Pass sign must meet Oregon Minimum Standard.	Yes		
Lighting	All dash lights and switch's equipped with a dimmable back light.	Yes		
Lighting	Clearance lights - LED- Wired to be on when the headlights are turned on.	No	Clearance lights are tied into daytime running lights	
Lighting	Turn Signals - LED	Yes		
Lighting	Turn signals - One side LED light on belt line.	Yes		
Lighting	Back up lights - LED	Yes		
Lighting	Additional back up lights - LED mounted below body behind mud flaps.	Yes		194
Lighting	Dome lights - Dual row LED, on separate switch (evenly spaced to provide plenty of light in the passenger area). Indicate in the Notes column, how many dome lights will be installed.	Yes		8 passenger area LED dome lights are installed in a dual row configuration.
Lighting	Drivers dome light - LED dome light above drivers area on its own switch.	Yes		
Lighting	Rear dome lights - LED dome lights wired to there own switch separate from the other dome lights in the bus.	Yes		
Lighting	Stepwell light - interior LED	Yes		
Lighting	Equipped with daytime running lights, front and rear to include the clearance lights.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Lighting	Exterior entrance door boarding light - LED.	Yes		
Lighting	Eight way lights -Strobing, LED, wired to battery positive, so when key is off the lights will still operate.	Yes		
Lighting	16 light monitor for exterior lights-LED. Explain in the Notes column what monitor you will be providing.	Yes		Doran Universal 16-light monitor
Lighting	Stop arm - Air operated stop arm with strobing LED lights, hi-reflective, with wind guard.	Yes		
Interior rear view mirror	6"x30" review mirror with integrated screen for back up camera.	Yes		
Mirrors	Heated mirrors equipped with a timer to prevent premature heating element failure.	Yes		
Mirrors	Cross view mirror - Rosco heated cross view mirror (color - black) or approved equivalent. List equivalency in the Notes column.	Yes		Rosco Eyemax LP
Mirrors	Rosco accustyle 8"x17" power adjusting, heated breakaway rear view mirrors (color - black) or approved equivalent. List equivalency in the Notes column.	Yes		
Paint	Roof painted white.	Yes		
Paint	Area around student warning lights to be painted black to meet Oregon Minimum Standard.	Yes		Black plastic caps for background behind warning lights
Paint	Bus body - painted school bus yellow.	Yes		
Paint	Rub rails - painted black	Yes		
Paint	Bumpers - painted black	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Paint	Interior - light gray or white	Yes		
Radio	AM/FM stereo with USB input, including a public address system and antenna.	Yes		
Radio	Public address speaker - weatherproof mounted outside under hood.	Yes		
Radio	Interior speakers - (8) flush mounted high quality speakers. List which speakers you will provide in the Notes column.	Yes		Speakers are 4", 4 ohm type.
Reflective	SCHOOL BUS sign - 3M Diamond Grade High Reflective (front and rear) or approved equivalent. List equivalency in the Notes column.	Yes		
Reflective	Beltline - 6.5" reflective extending the length of the bus and behind the district lettering, 3M Diamond grade or approved equivalent. List equivalency in the Notes column.	Yes		196
Reflective	Rear perimeter - 2" Reflective 3M Diamond grade around the rear perimeter of the bus or approved equivalent. List equivalency in the Notes column.	No	1.75" rear 3M Diamond Grade rear perimeter outline	
Reflective	Emergency exits - 3M Diamond grade reflective. Must meet Oregon Minimum Standard or approved equivalent. List equivalency in the Notes column.	Yes		
Rub rails	Installed at window, seat, floor, and skirt level.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Safety Equipment	Bus to be delivered with all Oregon required Safety equipment. All equipment delivered loose for district to install.	Yes		
Seat, Barriers	High back barriers -With passenger side storage cover.	Yes		
Seat, Driver's	National 2000 air suspension seat with dual shock, high back/ integrated headrest. Equipped with lumbar adjustment. Color - black fabric. Driver seat must be centered behind the steering wheel or approved equivalent. List equivalency in the Notes column.	Yes		
Seat, Passenger's	36" High Back seats with two Type 2 seat belts and 2 integrated child seats per seat with automatic retractors.	Yes		All seats are C.E. White/HSM brand 3-point lap/shoulder belt seats, 36" wide with 2 belts & 2 integrated CRS per seat.
Seat, Passenger's	Removable rear seats to allow up to three wheel chair positions. Two left and one right or approved equivalent. List equivalency in Notes column.	Yes		Tracking provided for a total of 3 wheelchair positions. This includes 4 sticks of vertical track running front to rear of the wheelchair position area for up to 2 positions LH & 1 RH. The rearmost wheelchair position LH does not have seats installed in the L-track.
Seat, Passenger's	All seat bottoms to be equipped with a spring loaded or like type latch to tip up for easy cleaning. Explain how you will accommodate this in the Notes column.			Under the center of the seat cushion of C.E. White/HSM seats is a latch you pull to release the seat cushion. Cushion flips forward to allow cleaning underneath the seats.

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	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Seat, Upholstery color (student seats and barrier)	Gray fire block seat upholstery.	Yes		
Steps	Two steps, one on each side of the bus, to allow operator access to clean front of bus. Describe in the Notes column how this will be achieved.	Yes		Folding steps and related hardware; one on each cowl near the front of the bus for cleaning windshield
Stepwell	Non slip Pebble tread steps with white nosing, as well as an exterior step well skid plate or approved equivalent. List equivalency in the Notes column.	No	Stepwell skid plate N/A on Type C bus	Pebble step treads are a solid gray with white nosing to correspond with gray marbled interior flooring.
Sun visor	6"x30" , tinted dark, with padded edges	Yes		
Switches	Equipped with a noise suppression switch.	Yes		198
Switches	Wheel chair door interlock - A visual and audible alert to notify driver when wheelchair door is open and park brake is released. (Must meet Oregon Minimum Standard.)	Yes		
Windows	Driver window - tinted, laminated glass, frame to match other windows. Window must be able to open and close.	Yes		
Windows	Split sash windows with dark tinted tempered glass, black frames. Frames must be easily removable for glass replacement.	Yes		
Windows	Entry door - tinted, laminated glass.	Yes		
Windshield	Windshield to meet Oregon Minimum Standard and equipped with tint shade at the top.	Yes		

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Windshield	Grip handles below windshield for cleaning.	Yes		
<b><i>Special Needs Equipment (all specifications must meet Oregon Minimum Standard)</i></b>				
Floor	"L" Track in floor to accommodate three wheelchair positions. Two on the left rear and one on the right side in front of the lift or approved equivalent. List equivalency in Notes column. Wheel chair securement locations must provide enough adjustment to accommodate all sizes of chairs. Explain how your system will accommodate in the Notes column.	Yes		Track seating for 3 wheelchair positions. This includes 4 sticks of vertical track running front to rear of the wheelchair position area. LH track is 112" long & RH track is 57" long
Lift	Wheelchair lift with a minimum capacity of 800 lb. List make and model of the wheelchair lift in the notes column	Yes		Braun Century NCL919 34"X51" wheelchair lift. Includes occupant restraint belt. 199
Lift	Lift must be wired to battery positive (must be able to operate with the key in the "OFF" position) and must meet Oregon Minimum Standard.	Yes		
Wheelchair Lift Door	Door glass to match all other passenger windows tint.	Yes		
Wheelchair Lift Door	Interior and exterior boarding light to come on when door is open - LED.	Yes		
Wheelchair Lift Door	Light in drivers area indicating lift door is open.	Yes		
Wheelchair Securement	Describe the dimension of the wheelchair station. What range of specification can you meet under FMVSS for wheelchair station size?	Yes		112"L LH & 57"L RH, meets FMVSS

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Wheelchair Securement	Wheelchair securement device storage bags, must be loose for district to determine mounting location.	Yes		
Wheelchair Securement	Q-Straint Deluxe tie down system for each wheel chair position, total of three systems.	Yes		Q-STRAINT Q-8100-A1-L Deluxe
<b>Total cost for one bus as spec'd above:</b>			<b>\$130,311</b>	

## Type C Wheelchair Option List

### Exhibit B 2.4

	District Proposed Options Items	Dealer Proposed Options List	Cost Per Option
<b><i>Options List (all specifications must meet Oregon minimum standard)</i></b>			
Backup camera	List options and pricing for equipping the bus with a 360 camera. Camera display to come on when the bus is in neutral.	Seon 360 camera system	\$2,774
Battery	List options and pricing for a standard slide out tray.	Slide out battery tray	Deduct (\$405)
Brakes	List options and pricing for air disc brakes front and rear.	Bendix front & rear air disc brakes	\$1,845
Brakes	List options and pricing for dust/rock shields for the wheel end braking systems.	Brake dust shields	\$53
Brakes	List options and pricing for oil slingers to be added. Feature would direct oil away from brake lining in the event of a seal failure.	Oil slinger	\$56
Engine	List options and pricing for all engine options (Diesel, Gas, Propane, Electric).	200hp (\$792), 220hp (\$368)/\$255	Gas (\$2,748), Prop \$6,918, EV \$250,500
Engine	List options and pricing for an engine block heater. Minimum 750 watt. Plug should be exterior mounted near engine compartment.	750 watt for B6.7 engine	\$140

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	<b>District Proposed Options Items</b>	<b>Dealer Proposed Options List</b>	<b>Cost Per Option</b>
Foot Controls	List options and pricing for adjustable foot controls (throttle and brake).	Adjustable pedals, 3" fore & aft	\$1,000
Fuel System	List options and pricing for other tank capacities.	100 gal tank for larger body models	\$370
Horns	List options and pricing for an air horn mounted under drivers floor, controlled by a dash mounted rocker switch in the drivers area.	Air horn roof mounted with pressure protection valve & pull cord versus a rocker dash switch.	\$145
Lights	List options and pricing for LED or HID head lights.	Xenon-Vision LED9007KIT	\$135
Mud guards	List options and pricing for rear rubber mud guards/fender flairs.	Rear rubber fenders	\$140
Transmission	List options and pricing for other Transmission configurations.	PTS2500 6-speed, PTS3000 5-speed, PTS3000 6-speed, PTS2550 5-speed w/park pawl	N/C, \$4,885, \$4,885, \$580 respectively
Undercoating	List options and pricing for undercoating.	None	Upgraded undercoating is std
Air Conditioning	List option and pricing to Omit the air conditioning.	Delete air conditioning in base bid	Deduct \$6,940
Compartments	List options and pricing to equip cargo doors with gas struts.	Gas struts for single luggage compartment in base bid	\$80
Compartments	List options pricing for compartment over driver left side window.	Locking & non-locking available	\$125
Doors	List options and pricing for an electric operated door.	Electric entrance door ILO air	\$325

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	<b>District Proposed Options Items</b>	<b>Dealer Proposed Options List</b>	<b>Cost Per Option</b>
Doors	List options and pricing for a device that would allow the driver to secure the entrance door closed when leaving the bus.	Entrance door vandal lock	\$64
Electrical	List options and pricing for a 12V accessory power plug in drivers area.	Standard	N/C
Electrical	List options and pricing to equip bus with Wi-Fi. This Wi-Fi Will allow live video feed and student access.	SinglePoint Wifi, req's \$85/month subscription	\$1,819
Emergency Doors	List optios and pricing to equip the rear emergency door with a vandal lock.	Slide bolt for rear door	\$195
Floor	List options and pricing for a one piece floor.	Gray flooring one-piece flooring	\$815
Lighting	List options and pricing to add hoods over the safety lights.	Individual warning light hoods F & R	N/C
Lighting	List options and pricing for electric operated stop arm with strobing LED lights, hi-reflective, with wind guard.	Electric strobing stop arm	Deduct (\$95)
Paint, Interior	List other colors that may be standard.	None	N/A
Reflective	Illuminated school bus sign.	Fully illuminated First Light brand sign	\$1,173
Safety Features	List options and pricing for collision mitigation systems.	Mobileye Passive collision mitigation	\$951

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	<b>District Proposed Options Items</b>	<b>Dealer Proposed Options List</b>	<b>Cost Per Option</b>
Safety Features	List options and pricing for stability control systems.	Electronic stability control is std	N/C
Seat, Driver's	List all seat options and colors along with pricing.	National non-air, Premium, & w/heat	(\$153), \$193, \$165 respectively
Seat, Passenger's	List all seat options along with pricing.	36" 3-pt only Deduct (\$392), 39" 3-pt only Deduct (\$352), NextGen Convertible 39" w/2 CRS & 3 3-pt ADD \$35, C.E. White/HSM 39" w/2 CRS & 2 3-pt ADD \$43	See previous column
Seat, Passenger's	List options and pricing to add or remove seats to alter capacity based on district needs.	1 per 30/36" seat, 2 per 39" seat	\$39 & \$77 respectively
Seat, Passenger's	List price reduction for ordering with fewer seats to accommodate for wheelchair positions. (List price per seat.)	Remove (1) 36" CRS + 3-pt seat	Deduct (\$756) X # of seats
Seat, Passenger's	List the options for options and pricing for Lower Anchors and Tethers for Children (LATCH) seats. (FMVSS 225)	1 per 30/36" seat, 2 per 39" seat	\$39 & \$77 respectively
Seat, Upholstery color (student seats and barrier)	List all color options along with pricing.	Green, gray, burgundy, green, brown	N/C

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## Type 2 District Specifications

### Type D Bus District Specifications

Exhibit C 3.1

	District Desired Specifications	Can the desired specifications be met? (Yes or No)	If unable to meet desired specifications, what's your proposed alternative?	Notes
<b><i>Body Model</i></b>				
Body Model	Type D school bus (rear engine) 84 passenger seated for 78	Yes		
<b><i>Chassis Specifications (all specifications must meet Oregon Minimum Standard)</i></b>				
Base Chassis	List the wheel base you are proposing in the Notes column.	Yes		273" wheelbase
Alternator	240 amp. Minimum	Yes		350amp Leece Neville brushless alternator provided
Axle, front	14,000 lb. Front axle minimum or approved equivalent. List equivalency in the Notes column.	Yes		14,600 lb. front axle
Axle, front	Front parabolic taper leaf spring suspension rated for 14,000 lb. Minimum or approved equivalent. List equivalency in the Notes column.	Yes		14,600 lb. front suspension
Axle, rear	23,000 lb. Rear axle with 5:29 gear ratio	Yes		
Axle, rear	Rear Spring suspension rated for a minimum of 23,000 lb. or approved equivalent. List equivalency in the Notes column.	Yes		23,000 lb. rear spring suspension
Axle, lube	Synthetic gear lube, 75W-90 (must meet or exceed OEM specifications). List difference in the Notes column.	Yes		
Backup camera	Equipped with a back up camera that comes on when the vehicle is in reverse.	Yes		6X30" Rosco passenger view backup camera mirror installed

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## Type 2 District Specifications

	District Desired Specifications	Can the desired specifications be met? (Yes or No)	If unable to meet desired specifications, what's your proposed alternative?	Notes
Battery	Sealed battery compartment from the elements, equipped with a roller bearing slide out tray and vented to allow ventilation for the battery.	Yes		
Battery	3 group 31 batteries minimum of 1980 CCA combined.	Yes		2100 cca combined battery capacity
Battery	Equipped with a master battery disconnect in the battery compartment, or in it's own compartment easily identified. If not in the battery compartment, explain location in the Notes column.	Yes		In battery compartment
Battery	Battery decal on battery door.	Yes		
Brakes	Air service brakes, front min. 16.5"x6", rear min. 16.5"x8.62" (outboard drums).	Yes		206
Brakes	Antilock brakes with stability control, must meet state and federal regulations.	Yes		
Brakes	AD-IP air dryer with heater, with internal purge design or approved equivalent. Must be in an accessible location for servicing. List equivalency and mounting location in the Notes column.	Yes		Bendix AD-IP air dryer with heater. Integral-purge design where the dryer canister contains the purged air. This dryer has a premium desiccant alloy filter that removes contaminants from the air prior to drying. Removal of one bolt from the bottom of the canister allows a desiccant cartridge change. Mounted on valve assembly bracket on rear side of frame crossmember.
Brakes	Equipped with automatic slack adjusters (must meet all state and federal standards).	Yes		Meritor brand slack adjusters

## Type 2 District Specifications

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Brakes	Meritor Wabco brake chambers or approved equivalent. List equivalency in the Notes column.	Yes		Wabco brake chambers
Brakes	Bendix DV2 automatic drain valve with heater or approved equivalent. List equivalency in the Notes column.	Yes		Bendix DV-2 automatic drain valve provided on wet tank
Brakes	Brake interlock - parking brake cannot be released with out applying the service brakes.	Yes		
Cooling system	Coolant reservoir to allow driver to see level of coolant without opening the system. Describe method in the Notes column.			Tank is translucent for level viewing
Cooling system	High quality rubber non-silicone hoses, or approved equal, with constant torque clamps to meet or exceed OEM specifications. All hoses must be routed to prevent rubbing and premature failure.	Yes		EPDM rubber cooling hoses with constant torque clamps
Cooling system	Equipped with a remote mounted coolant filter. Filter needs to be easily accessible for maintenance and have shut off valves on the inlet and outlet. Specify mounting location in the Notes column.	No	Remote mounted coolant filter not available.	Remote mounted coolant filter not available.
Cooling system	Coolant must meet or exceed OEM specifications for all components of the cooling system 50/50 blend. List the make and model of coolant you will be providing in the Notes column.	Yes		Cummins ES Compleat blue Ethylene Glycol; Blue premix 50/50 provides anti-freeze protection to -34°F. 2 year 150,000 miles or 4000 hr. service
Cooling system	Side mounted radiator.	Yes		
Electrical	Manual resetting circuit breakers in place of all fuses.	No		

## Type 2 District Specifications

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Electrical	All electrical circuits must be clearly labeled in the electrical panels.	Yes		
Engine	Equipped with an air cleaner, multi-stage or dual element, must meet or exceed engine OEM specification. Describe location where mounted in the Notes column.	Yes		Multi-stage air cleaner provided. Air cleaner is located on the left side of the engine compartment and is accessed from the rear of the unit. Air inlet louvers are located at rear LH side above mid-point of side windows.
Engine	Diesel engine with a minimum horsepower of 280, and minimum torque of 660 lb.-ft.	Yes		Cummins B6.7L 280hp with 660 lbs. of torque at 1600 rpms.
Engine	Equipped with two diagnostic ports, one in drivers area and one in the engine compartment.	Yes		
Engine	Engine must meet or exceed current EPA emissions.	Yes		Meets 2021 EPA diesel emissions
Engine	Equipped with cruise control. Driver controls must be easily accessible to the driver.	Yes		
Engine	Hand controlled electronic high idle function, if controlled separately from cruise control switches.	Yes		
Engine	Top hinged engine access door with gas struts.	Yes		
Engine	Engine governor to limit top speed to 65 MPH.	Yes		
Engine	Switches, – Ability to start engine from the engine compartment. Describe how the system works in the notes column.	Yes		Provides an engine compartment located multi-functional gauge. This gauge will mount in the same bracket as rear control switches. Includes rear switch to start engine plus interrupt switch.

## Type 2 District Specifications

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Exhaust	Equipped with the Variable Geometry Turbo (VGT) brake feature enabled or approved equivalent. List equivalency in the Notes column.	Yes		Cummins VGT brake feature with switch on dash
Exhaust	Horizontal after treatment device to meet engine OEM specifications.	Yes		
Exhaust	DEF tank minimum of 12 gal. with dosing system.	Yes		15 gallon DEF tank
Fuel System	Fuel tank - Minimum of a 100 gallon tank mounted between the frame rails with a protective cage. Specify how many usable gallons your tank will provide in Notes column.	Yes		100 gallon usable gallon fuel tank
Fuel System	Racor heated fuel water separator. Fuel filter must be in a easy to access location for servicing or approved equivalent. List equivalency and specify mounting location in the Notes column.	Yes		Primary Fuel Filter/Water Separator is Racor 490 primer pump, with heating element and water in fuel sensor, rated at 90 GPH, 10 Micron, with see thru bowl and self-venting drain, 200 watt heater. Filter head includes integral check valve on inlet side. Mounted between tank and the engine along the inside of the RH frame rail.
Fuel System	Equipped with a fuel door with a non locking latch.	Yes		
Fuel System	Decals on fuel and DEF door indicating fluid type.	Yes		
Fuel System	Equipped with a fuel sending unit access panel in the floor for easy access (flush mount).	Yes		

## Type 2 District Specifications

	District Desired Specifications	Can the desired specifications be met? (Yes or No)	If unable to meet desired specifications, what's your proposed alternative?	Notes
Gauges	Equipped with speedometer, tachometer, odometer, hour meter, oil pressure, coolant temp, fuel level, volt meter, ammeter, digital clock, transmission temperature gauge, front and rear air tank gauges.	Yes		
Gauges	Engine Compartment – oil pressure, ammeter, volt meter, coolant temperature	No	No ammeter in rear engine compartment. Battery voltage is included.	
Horns	Air horn mounted under driver's floor, controlled by a dash mounted rocker switch in the driver's area.	No	Air horn mounted under driver's floor comes with a foot mounted valve switch versus a rocker dash switch.	
Horns	Dual electric horns.	Yes		
Lights	Headlights - Halogen headlights/sealed beam.	Yes		210
Mud flaps	Equipped with front and rear mud flaps.	Yes		
Steering	Equipped with power steering.	Yes		
Steering	Equipped with a tilt and telescoping steering column.	Yes		
Tires	Size - 11R22.5 Load range H Front - Michelin XZE2 preferred Rear - Michelin XDN2 preferred List what brand and model tires you will be providing in the Notes column.	Yes		Michelin XZE2 front hwy tires & Michelin XDN2 rear traction tires.
Tow Hooks	Two front and two rear (frame mounted).	Yes		
Transmission	5 speed Allison 3000 series with 5th generation controls or approved equivalent. List equivalency in the Notes column.	Yes		Allison PTS3000 5-speed transmission provided.

## Type 2 District Specifications

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Transmission	Equipped with Allison TranSynd fluid or approved equivalent, must meet or exceed OEM specification. List equivalency in the Notes column.	Yes		Transynd Synthetic transmission fluid is standard
Undercoating	Standard dealer option for undercoating. Explain option in the Notes column.	Yes		Premium undercoating is std, Sulfonate enhanced direct to metal modified wax coating underneath bus. Underside of body floor, skirt and wheelhousings thoroughly undercoated prior to body mount to insure best coverage and maximum corrosion resistance. Options for additional undercoating include for fuel tank and seat bolts. <span style="float: right;">211</span>
Wheels	Hub piloted steel wheels 22.5"x8.25" powder coated black in color.	No	Wheels are painted black versus powder-coated	
<b><i>Body Specifications (all specifications must meet Oregon Minimum Standard)</i></b>				
Bumper	Bumper - two steps, one on each side of the bus, to allow operator access to clean front of bus. Describe in the Notes column how this will be achieved.	Yes		Step holes are provided in front bumper to allow ability to clean the front of the bus.

## Type 2 District Specifications

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Child Check	Equipped with a child check system, to ensure students are not left on the bus. System shall be wired directly to the battery. (All systems need to be programmed the same). Explain in the Notes column which system you are proposing and how it operates.	Yes		Child Checkmate EP1Plus child reminder system, including extra dome light harness. Arms with service brakes, to disarm turn key OFF, then dome lights turn on, system to be wired ignition hot. Push button at upper rear bulkhead. If not completed, horn will honk. Key to ON resets to restart procedure. Other wiring configurations are available.
Compartments	All cargo compartment doors equipped with a locking latch and keyed the same. All compartments must be sealed to prevent intrusion from the outside elements (weather, dirt, water etc.).	Yes		212
Compartments	Finished front bulkhead storage compartment with a non locking latch.	Yes		
Compartments	Skirt mounted tool compartment (exterior mounted).	Yes		
Compartments	Pass through storage compartment with a minimum 122 cu.ft..	Yes		
Doors	Outward opening entrance door, air operated.	Yes		
Doors	Handle on exterior of entrance door(student loading door) to aid in opening during manual operation.	Yes		
Electrical	Manual resetting circuit breakers in place of all fuses.	Yes		
Electrical	All electrical circuits must be clearly labeled in the electrical panels.	Yes		

## Type 2 District Specifications

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Emergency Doors	Equipped with left and right side emergency door in place of 4 swing out windows. (Must meet Oregon Minimum Standard).	Yes		
Emergency Exits	Rear push out window - dark tinted tempered. Frame to match other windows.	Yes		
Emergency Exits	Equipped with two Transpec triple value roof hatches with power vents or approved equivalent. List equivalency in the Notes column.	Yes		Transpec Brand 1675 roof hatches with integrated power roof vents
Fans	Two dash fans mounted to the bulkhead that do not impede vision and meet the requirements of Oregon Minimum Standard.	Yes		Upper left and upper center above windshield <span style="float: right;">213</span>
Floor	5/8" B-B marine grade plywood or approved equivalent. List equivalency in the Notes column.	Yes		
Floor	Light Gray floor covering with aluminum aisle trim.	Yes		
Hand rail	Equipped with a hand rail fore and aft of the service door.	Yes		
Headroom	Minimum of 77 inches of head room, in the aisle of the passenger compartment.	Yes		
Heaters	Each heater must be wired to its own switch.	Yes		
Heaters	Front defroster - Minimum 90,000 BTU.	Yes		
Heaters	Drivers heater - Minimum 12,000 BTU.	Yes		
Heaters	Rear under seat heater - Minimum 80,000 BTU.	Yes		

## Type 2 District Specifications

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Heaters	High quality rubber non-silicone heater hoses, or approved equal, with constant torque clamps. All hoses must be routed to prevent rubbing and premature failure.	Yes		EPDM heater hoses with constant torque clamps.
Heaters	Equipped with Heater shut off valves. 1/4 turn valves that can be shut off to prevent coolant from flowing through the body heaters. These valves must be in a easy to reach location for drivers. Explain location in the Notes column.	Yes		Shutoff valves are located at engine heater outlet pipe and at transmission cooler's heater circuit inlet. In addition, there is a regulator valve in the driver's area.
Back up alarm	Back up alarm must meet or exceed Oregon Minimum Standards.	Yes		
Insulation	Full length acoustical headliner with insulation.	Yes		
Insulation	Insulation that meets or exceeds Oregon Minimum Standard. For roof, front, rear and sides of bus.	Yes		Plus driver's area toe box and sound deadening spray
Lettering	6" Lettering along beltline, "District Name", font specified by district	Yes		
Lettering	Bus numbers 6" in specified locations by district.	Yes		
Lettering	All emergency exits labeled to meet Oregon Minimum Standards.	Yes		
Lettering	Unlawful to pass sign must meet Oregon Minimum Standard.	Yes		
Lighting	All dash lights and switch's equipped with a dimmable back light.	Yes		
Lighting	Clearance lights - LED- Wired to be on when the headlights are turned on.	No	Clearance lights are tied into daytime running lights	

## Type 2 District Specifications

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Lighting	Turn Signals - LED	Yes		
Lighting	Turn signals - Two side mounted LED lights, one aft entrance door on belt line, one at rear axle on beltline and on the same horizontal plane.	Yes		
Lighting	Back up lights - LED	Yes		
Lighting	Additional back up lights - LED mounted below body behind mud flaps.	Yes		
Lighting	Dome lights - Dual row LED, on separate switch (evenly spaced to provide plenty of light in the passenger area). Indicate in the Notes column, how many dome lights will be installed.	Yes		14 passenger area LED dome lights are installed in a dual row configuration.
Lighting	Rear dome lights - LED dome lights wired to there own switch separate from the other dome lights in the bus.	Yes		
Lighting	Drivers dome light - LED dome light above drivers area on its own switch.	Yes		
Lighting	Stepwell light - interior LED.	Yes		
Lighting	Equipped with daytime running lights, front and rear to include the clearance lights.	Yes		
Lighting	Exterior entrance door boarding light - LED.	Yes		
Lighting	Eight way lights -Strobing, LED, wired to battery positive, so when key is off the lights will still operate.	Yes		
Lighting	16 light monitor for exterior lights- LED. Explain in the Notes column what monitor you will be providing.	Yes		Doran Universal 16-light monitor

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## Type 2 District Specifications

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Lighting	Stop arm - Air operated stop arm with strobing LED lights, hi-reflective, with wind guard.	Yes		
Interior rear view mirror	6"x30" review mirror with integrated screen for back up camera.	Yes		
Mirrors	Heated mirrors equipped with a timer to prevent premature heating element failure.	Yes		
Mirrors	Cross view mirror - Rosco heated cross view mirror (color - black) or approved equivalent. List equivalency in the Notes column.	Yes		Rosco Eyemax LP
Mirrors	Rosco accustyle 8"x17" power adjusting, heated breakaway rear view mirrors (color - black) or approved equivalent. List equivalency in the Notes column.	Yes		216
Paint	Roof painted white.	Yes		
Paint	Area around student warning lights to be painted black to meet Oregon Minimum Standard.	Yes		Black plastic caps for background behind warning lights
Paint	Bus body - painted school bus yellow.	Yes		
Paint	Rub rails - painted black.	Yes		
Paint	Bumpers - painted black.	Yes		
Paint	Interior - light gray or white.	Yes		
Radio	AM/FM stereo with USB input, including a public address system and antenna.	Yes		
Radio	Public address speaker - weatherproof mounted outside under drivers area floor.	Yes		
Radio	Interior speakers - (8) flush mounted high quality speakers. List which speakers you will provide in the Notes column.	Yes		Speakers are 4", 4 ohm type.

## Type 2 District Specifications

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Reflective	SCHOOL BUS sign - 3M Diamond grade high reflective (front and rear) or approved equivalent. List equivalency in the Notes column.	Yes		
Reflective	Beltline - 6.5" reflective extending the length of the bus and behind the district lettering, 3M Diamond grade or approved equivalent. List equivalency in the Notes column.	Yes		
Reflective	6.5" reflective behind all exterior vehicle numbers.	Yes		
Reflective	Rear perimeter - 2" Reflective 3M Diamond grade around the rear perimeter of the bus or approved equivalent. List equivalency in the Notes column.	No	1.75" rear 3M Diamond Grade rear perimeter outline	217
Reflective	Emergency exits - 3M Diamond grade reflective. Must meet Oregon Minimum Standard or approved equivalent. List equivalency in the Notes column.	Yes		
Rub rails	Installed at window, seat, floor, and skirt level.	Yes		
Safety Equipment	Bus to be delivered with all Oregon required Safety Equipment. All equipment delivered loose for district to install.	Yes		
Seat, Barriers	High back barriers -With passenger side storage cover.	Yes		

## Type 2 District Specifications

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Seat, Driver's	National 2000 air suspension seat with dual shock, high back/ integrated headrest. Equipped with lumbar adjustment. Color - black fabric. Driver seat must be centered behind the steering wheel or approved equivalent. List equivalency in the Notes column.	Yes		
Seat, Passenger's	39" High back student seats.	Yes		
Seat, Passenger's	All passenger seats equipped with Type 2 seat belts.	Yes		NextGen 3-point lap/shoulder belts seats, 39" wide with 3 belts per seat provided.
Seat, Passenger's	All seat bottoms to be equipped with a spring loaded or like type latch to tip up for easy cleaning. Explain how you will accommodate this in the Notes column.	Yes		NextGen 3-point lap/shoulder belt seats have flip up cushion. These seats use a key to unlock the flip up 218 feature.
Seat, Upholstery color (student seats and barrier)	Blue fire block seat upholstery.	Yes		
Stepwell	Non slip Pebble tread steps with white nosing, as well as an exterior step well skid plate or approved equivalent. List equivalency in the Notes column.	Yes		Pebble step treads are a solid gray with white nosing to correspond with gray marbled interior flooring.
Sun visor	6"x30" , tinted dark, with padded edges.	Yes		
Switches	Equipped with a noise suppression switch.	Yes		
Windows	Split sash windows with dark tinted tempered glass, black frames. Frames must be easily removable for glass replacement.	Yes		

## Type 2 District Specifications

	<b>District Desired Specifications</b>	<b>Can the desired specifications be met? (Yes or No)</b>	<b>If unable to meet desired specifications, what's your proposed alternative?</b>	<b>Notes</b>
Windows	Driver window - tinted, laminated glass, frame to match other windows. Window needs to be able to open and close.	Yes		
Windows	Entry door - tinted, laminated glass.	Yes		
Windshield	Windshield to meet Oregon Minimum Standard and equipped with tint shade at the top.	Yes		
Windshield	Grip handles above the windshield for cleaning.	Yes		
<b>Total cost for one bus as specified above:</b>			<b>\$151,640</b>	

## Type D Bus Options List

### Exhibit C 3.2

	District Proposed Options Items	Dealer Proposed Options List	Cost Per Option
<b><i>Options List (all specifications must meet Oregon Minimum Standard)</i></b>			
Axle, front	List options and pricing for front air suspension rated for a minimum of 14,000 lb.	AirTek 14,600 lb. air suspension	\$945
Axle, rear	List options and pricing for rear air suspension rated for a minimum of 23,000 lb.	Comfortair 23,000 lb. air suspension	\$1,075
Backup camera	List options and pricing for equipping the bus with a 360 camera. Camera display to come on when the bus is in neutral.	Seon 360 camera system	\$2,774
Battery	List options and pricing for a standard slide out tray.	Slide out battery tray	Deduct (\$405)
Brakes	List options and pricing for air disc brakes front and rear.	Bendix front & rear air disc brakes	\$1,965
Brakes	List options and pricing for dust/rock shields for the wheel end braking systems.	Brake dust shields	\$53
Brakes	List options and pricing for oil slingers to be added. Feature would direct oil away from brake lining in the event of a seal failure.	Oil slinger is std equipment on T3RE	N/C
Engine	List options and pricing for all engine options (Diesel, Propane, Electric).	6.7 250hp \$1,848, 6.7 260hp \$1,456	L9 260 \$3710-270 \$5580-EV \$231,684

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	<b>District Proposed Options Items</b>	<b>Dealer Proposed Options List</b>	<b>Cost Per Option</b>
Engine	List options and pricing for an engine block heater. Minimum 750 watt. Plug should be exterior mounted near engine compartment.	750 watt for B6.7 & 1000 watt for L9	\$140 for either
Foot Controls	List options and pricing for adjustable foot controls (throttle and brake).	Adjustable pedals, 3" fore & aft	\$1,000
Lights	List options and pricing for LED or HID lights.	Xenon-Vision LED9007KIT	\$135
Mud guards	List options and pricing for rubber mud guards/fender flairs.	Front & rear rubber fenders	\$270
Traction	List options and pricing for automatic chains.	Onspot brand automatic tire chains	\$2,275
Transmission	List options and pricing for other transmission configurations.	Allison PTS3000 6-speed	N/C
Undercoating	List options and pricing for undercoating.	None	Upgraded undercoating is std
Compartments	List options pricing for compartment over driver left side window.	Locking & non-locking available	\$125
Compartments	List options and pricing for lights in storage compartment, include a pilot light on dash to inform driver that lights are on.	Luggage lights for push-thru luggage	\$115
Compartments	List options and pricing to equip cargo doors with gas struts.	Gas shocks for push-thru luggage	\$210
Doors	List options and pricing for an electric operated door.	Electric entrance door ILO air	Deduct (\$300)

	<b>District Proposed Options Items</b>	<b>Dealer Proposed Options List</b>	<b>Cost Per Option</b>
Doors	List options and pricing for a device that would allow the driver to secure the entrance door closed when leaving the bus.	Entrance door vandal lock	\$64
Emergency Exits	List options and pricing to equip the rear push out window, and side emergency doors with a vandal lock.	Slide bolt for doors, plug lock for REW	\$364 for vandal lock system
Emergency Exits	List options and pricing to Omit the one right side emergency door and replace with 4 swing out windows. (Must meet Oregon Minimum Standard.)	4 pushout windows ILO 2 SEDs	Deduct (\$390)
Electrical	List options and pricing for a 12V. accessory power plug in drivers area.	Standard	N/C
Electrical	List options and pricing to equip bus with Wi-Fi. This Wi-Fi Will allow live video feed and student access.	SinglePoint Wifi, req's \$85/month subscription	\$1,819
Floor	List options and pricing for a one piece floor.	None	N/A
Heaters	Midship heater -List options for the mid heater and pricing. Specify BTU rating.	50k & 80k heaters available LH	\$305 & \$475 respectively
Lighting	List options and pricing to add hoods over the safety lights.	Individual warning light hoods F & R	N/C
Lighting	List options and pricing for electric operated stop arm with strobing LED lights, hi-reflective, with wind guard.	Electric strobing stop arm	Deduct (\$95)

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	<b>District Proposed Options Items</b>	<b>Dealer Proposed Options List</b>	<b>Cost Per Option</b>
Paint, Interior	List other colors that may be standard.	None	N/A
Reflective	Illuminated school bus sign.	Fully illuminated First Light brand sign	\$1,173
Safety Features	List options and pricing for collision mitigation systems.	Mobileye Passive collision mitigation	\$951
Safety Features	List options and pricing for stability control systems.	Electronic stability control is std	N/C
Safety Features	List options and pricing for an engine compartment fire suppression system. Provide a full description of the system.	FogMaker brand model FMA-1127-75-001 Fire suppression system. Consisting of 6 nozzles, 5 placed in the engine compartment and 1 in the battery compartment.	\$4,547
Seat, Driver's	List all driver seat options and colors along with pricing.	National non-air, Premium, & w/heat	(\$153), \$193, \$165 respectively
Seat, Passenger's	List options and pricing to add or remove seats to alter capacity based on district needs.	Remove (1) 3-pt lap/shoulder belt seat	Deduct (\$492)
Seat, Passenger's	List all passenger seat options along with pricing.	36" 3-pt only Deduct (\$50), 39" Std bench (\$389), NextGen Convertible 39" w/2 CRS & 3 3-pt ADD \$448, C.E. White/HSM 39" w/2 CRS & 2 3-pt ADD \$456	See previous column
Seat, Passenger's	List option and pricing to Omit passenger seat belts.	Std seats ILO 3-pt seats	Deduct (\$10,127)
Seat, Passenger's	List the options for options and pricing for Lower Anchors and Tethers for Children (LATCH) seats. (FMVSS 225)	1 per 30/36" seat, 2 per 39" seat	\$39 & \$77 respectively
Seat, Upholstery color (student seats and barrier)	List all color options along with pricing.	Green, gray, burgundy, green, brown	N/C

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	<b>District Proposed Options Items</b>	<b>Dealer Proposed Options List</b>	<b>Cost Per Option</b>
Wheel Chair Lift	List options and pricing to equip bus with a wheel chair lift and capacity for two wheel chair stations. Describe your companies seating and wheel chair mounting options in the Dealer Proposed Options List column.	Seating for 63 pass or 60+1 or 57+2 wheelchairs. Braun NCL919FIB-2 lift. Removeable track seats for 2 wheelchair positions or the 4 included 39" seats. Track is 4 vertical sticks of L-track with 2 sets of Q-Straint Deluxe retractable tiedowns.	\$5,899
Wheel Chair Lift	List options and pricing to have the wheel chair lift wired to battery positive. Lift must be able to operate with the key in the "OFF" position and meet all Oregon Minimum Standards.	Included above	N/C
Wheelchair Lift Door	Door glass to match all other passenger windows tint.	Included included above	N/C

**AMENDMENT NO 2  
TO PRICE AGREEMENT PA2021-276  
DATED JANUARY 4, 2022**

This Amendment No. 2 to the Price Agreement (as amended from time to time, (“the Contract”), dated February 27, 2021, 2021, between Salem-Keizer School District 24J, 2450 Lancaster Dr. NE, Salem, OR, 97305 (the “District”) and Western Bus Sales, Inc., (the “Contractor”), (collectively District and Contractor are referred to as the “Parties”).

The Contract is hereby amended as follows (new language is indicated by underlining and deleted language is indicated by brackets [ ]):

Both parties agree as follow:

The contract shall become effective on the date it has been signed by all parties and all required District approvals have been obtained. The Contract expires on February 9, 2024. The parties may extend the term of this Contract in provided that the total Contract term does not extend beyond February 9, 2026.

225

Contractor agrees to provide School Buses under the terms and conditions in contractor’s associated proposal in RFP 422 Addendum 5 School Buses, hereby incorporated by reference. In accordance with RFP 422 Addendum 5 School Buses will be provided at costs per Exhibit A - 1.1, 1.2, 1.3, 1.4: Exhibit B - 2.1, 2.2, 2.3, 2.4, 2.5 and Exhibit C – 3.1, 3.2, and 3.3.

Except as expressly amended above, all other terms and conditions of the original contract are still in full force and effect. Contractor certifies that the representations, warranties, and certifications contained in the original Contract are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.

		<b>Type D Bus Options List</b>	<b><u>Exhibit C 3.3</u></b>
	<b>District Proposed Options Items</b>	<b>Dealer Proposed Options List</b>	<b>Cost Per Option</b>
<i>Options List (all specifications must meet Oregon Minimum Standard)</i>			
<u>Axle, front</u>	<u>List all front axle options</u>	Front Axle 14,600 lbs.	14,600 lb front axle - Included in base bid
		Front Axle 13,200 lbs.	13,200 lb. front axle - Deduct (\$126)
<u>Suspension, Front</u>	<u>List all front suspension options</u>	Front taper leaf suspension 14,600 lbs.	14,600 lb front taper leaf suspension - Included in base bid
		Front taper leaf suspension 13,200 lbs.	13,200 lb. front taperleaf suspension - Deduct (\$255)
		Front air suspension 14,600 lbs.	

Signature Page Follows

**SALEM-KEIZER SCHOOL DISTRICT 24J**

**WESTERN BUS SALES**

By \_\_\_\_\_

By *Sarah Jones* 1/4/2022 \_\_\_\_\_

T.J. Crockett  
Director of Transportation

Sarah Jones  
Director of Sales

998 Hawthorne Ave NE  
Salem, OR 97301

30355 SE Highway 212  
Boring, OR 97009

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Additional District Approval:

By \_\_\_\_\_

Sarah Head  
Director of Budget & Financial Services

Date: \_\_\_\_\_

**AMENDMENT NO 3  
TO PRICE AGREEMENT PA2021-276  
DATED OCTOBER 11, 2022**

This Amendment No.3 to the Price Agreement (as amended from time to time, (“the Contract”), dated February 27, 2021, 2021, between Salem-Keizer School District 24J, 2450 Lancaster Dr. NE, Salem, OR, 97305 (the “District”) and Western Bus Sales, Inc., (the “Contractor”), (collectively District and Contractor are referred to as the “Parties”).

The Contract is hereby amended as follows (new language is indicated by underlining and deleted language is indicated by brackets [ ]):

Both parties agree as follow:

The contract shall become effective on the date it has been signed by all parties and all required District approvals have been obtained. The Contract expires on February 9, 2024. The parties may extend the term of this Contract in provided that the total Contract term does not extend beyond February 9, 2026.

Contractor agrees to provide School Buses under the terms and conditions in contractor’s associated proposal in RFP 422 Addendum 5 School Buses, hereby incorporated by reference. In accordance with RFP 422 Addendum 5 School Buses will be provided at costs per Exhibit A - 1.1, 1.2, 1.3, 1.4: Exhibit B - 2.1, 2.2, 2.3, 2.4, 2.5 and Exhibit C – 3.1, 3.2, [and] 3.3 and Exhibit D.

Except as expressly amended above, all other terms and conditions of the original contract are still in full force and effect. Contractor certifies that the representations, warranties, and certifications contained in the original Contract are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.

Signature Page Follows



**AMENDMENT NO 4  
TO PRICE AGREEMENT PA2021-276  
DATED March 31,2023**

This Amendment No.4 to the Price Agreement (as amended from time to time, (“the Contract”), dated February 27, 2021, 2021, between Salem-Keizer School District 24J, 2450 Lancaster Dr. NE, Salem, OR, 97305 (the “District”) and Western Bus Sales, Inc., (the “Contractor”), (collectively District and Contractor are referred to as the “Parties”).

The Contract is hereby amended as follows (new language is indicated by underlining and deleted language is indicated by brackets [ ]):

Both parties agree as follow:

The contract shall become effective on the date it has been signed by all parties and all required District approvals have been obtained. The Contract expires on February 9, 2024. The parties may extend the term of this Contract in provided that the total Contract term does not extend beyond February 9, 2026.

229

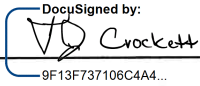
Contractor agrees to provide School Buses under the terms and conditions in contractor’s associated proposal in RFP 422 Addendum 5 School Buses, hereby incorporated by reference. In accordance with RFP 422 Addendum 5 School Buses will be provided at costs per Exhibit A - 1.1, 1.2, 1.3, 1.4: Exhibit B - 2.1, 2.2, 2.3, 2.4, 2.5 and Exhibit C – 3.1, 3.2, [and] 3.3, and [Exhibit D] Exhibit E.

Except as expressly amended above, all other terms and conditions of the original contract are still in full force and effect. Contractor certifies that the representations, warranties, and certifications contained in the original Contract are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.

Signature Page Follows

**SALEM-KEIZER SCHOOL DISTRICT 24J**

**WESTERN BUS SALES**

By  \_\_\_\_\_  
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By Sarah Jones \_\_\_\_\_

T.J. Crockett  
Director of Transportation

Sarah Jones  
Director of Sales

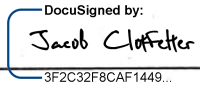
998 Hawthorne Ave NE  
Salem, OR 97301

30355 SE Highway 212  
Boring, OR 97009

Date: 4/18/2023

Date: 4/17/23

Approved as to Form:

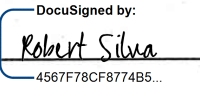
By  \_\_\_\_\_  
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Jacob Clotfelter  
Procurement & Contract Manager

Date: 4/18/2023

Additional District Approval:

By  \_\_\_\_\_  
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Robert Silva  
Chief Operating Officer

Date: 4/18/2023

**AMENDMENT NO 5  
PRICE AGREEMENT PA2021-276  
DATED JANUARY 26, 2024**

This Amendment No. 5 to the Purchase Agreement (as amended from time to time, the "Contract"), dated February 27, 2021, between Salem-Keizer School District 24J, hereafter called District, and Western Bus Sales, Inc., hereafter called Contractor.

The Agreement is hereby amended as follows (new language is indicated by underlining and deleted language is indicated by brackets [ ]):

This Contract is effective on the date it has been signed by all parties and all required District approvals have been obtained. This Contract expires on [February 9, 2024] February 9, 2026.

Contractor agrees to provide School Buses under the terms and conditions in Contractor's associated proposal in RFP 422 Addendum 5 School Buses, hereby incorporated by reference. In accordance with RFP 422 School Buses will be provided at costs per Exhibit E Salem-Keizer Bid Extension Request 1-31-24.

Except as expressly amended above, all other terms and conditions of the original contract are still in full force and effect. Contractor certifies that the representations, warranties, and certifications contained in the original Contract are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.

Signature Page Follows

**SALEM-KEIZER SCHOOL DISTRICT**

**WESTERN BUS SALES, INC**

DocuSigned by:  
*T.J. Crockett*  
By \_\_\_\_\_  
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DocuSigned by:  
*Sarah Jones*  
By \_\_\_\_\_  
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T.J. Crockett  
Director of Transportation

Sarah Jones  
Director of Sales

998 Hawthorne Ave NE  
Salem, Oregon 97301

30355 SE Highway 212  
Boring, OR 97009

Date: 2/15/2024 | 7:40 AM PST

Date: 2/15/2024 | 7:48 AM PST

Approved as to Form:

DocuSigned by:  
*Jacob Clotfelter*  
By \_\_\_\_\_  
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Date: 2/15/2024 | 7:49 AM PST

Jacob Clotfelter  
Procurement Manager

Additional District Approval:

DocuSigned by:  
*Robert Silva*  
By \_\_\_\_\_  
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Date: 2/15/2024 | 9:10 AM PST

Robert Silva  
Chief Operations Officer

**AMENDMENT NO 5  
PRICE AGREEMENT PA2021-276  
DATED JANUARY 26, 2024**

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**SALEM-KEIZER SCHOOL DISTRICT**

**WESTERN BUS SALES, INC**

DocuSigned by:  
*T.J. Crockett*  
By \_\_\_\_\_  
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DocuSigned by:  
*Sarah Jones*  
By \_\_\_\_\_  
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T.J. Crockett  
Director of Transportation

Sarah Jones  
Director of Sales

998 Hawthorne Ave NE  
Salem, Oregon 97301

30355 SE Highway 212  
Boring, OR 97009

Date: 2/15/2024 | 7:40 AM PST

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Approved as to Form:

DocuSigned by:  
*Jacob Clotfelter*  
By \_\_\_\_\_  
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Date: 2/15/2024 | 7:49 AM PST

Jacob Clotfelter  
Procurement Manager

Additional District Approval:

DocuSigned by:  
*Robert Silva*  
By \_\_\_\_\_  
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Date: 2/15/2024 | 9:10 AM PST

Robert Silva  
Chief Operations Officer

# OSBA Model Sample Policy

Code: EBBB  
Adopted:

## Injury/ or Illness Reports

{This policy was originally released with the April 2024 Policy Update. Following that release, OSBA determined that a correction was necessary. This correction was made in May 2024 and this policy was re-released. This version includes the correction. Required policy. ORS 339.309 requires a district school board establish policy for reporting incidents, e.g., injury.}

All injuries/ or illnesses<sup>1</sup>, sustained by the employee while in the actual performance of the duty of the employee, occurring on district premises, in district vehicles, at a district-sponsored activity or involving staff members who may be elsewhere on district business will be reported immediately to a supervisor. [Staff members will report self-administered first-aid<sup>2</sup> treatment to an immediate supervisor.] All accidents involving employees, students, visiting public or district property will be reported immediately to a supervisor.

A written report will be submitted within 24 hours to the district's safety officer. Reports will cover property damage as well as personal injury.

In the event of a work-related<sup>3</sup> illness or injury to an employee resulting in overnight in-patient hospitalization for medical treatment<sup>4</sup> other than first aid, loss of an eye, amputation or avulsion<sup>5</sup>, the district safety officer shall report the incident to the Oregon Occupational Safety and Health Division (OR-OSHA). This report will be made within 24 hours after notification to the district of an illness or injury. Fatalities or catastrophes<sup>6</sup> shall be reported<sup>7</sup> to OSHA within eight hours.

ALL injuries or illnesses sustained by an employee, while in the actual performance of the duty of the employee or by a student or visiting public and accidents involving district property, employees, students

<sup>1</sup> The Oregon Occupational Safety and Health Division provides: "Injury or illness" means an abnormal condition or disorder. Injuries include cases such as, but not limited to, a cut, fracture, sprain, or amputation. Illnesses include both acute and chronic illnesses, such as, but not limited to, skin disease, respiratory disorder, or poisoning (record injuries and illnesses only if they are new, work-related cases that meet one or more of the recording criteria). (OAR 437-001-0015(39))

<sup>2</sup> For employees, "first aid" means any one-time treatment and subsequent observation of minor scratches, cuts, burns, splinters, or similar injuries that do not ordinarily require medical care. Such one-time treatment and subsequent observation is considered first aid even though it is provided by a physician or registered professional personnel. (OAR 437-001-0015(34))

<sup>3</sup> An injury or illness is work related if an event or exposure in the work environment either caused or contributed to the resulting condition or significantly aggravated a preexisting condition injury or illness. (OAR 437-001-0700(6))

<sup>4</sup> "Medical treatment" includes managing or caring for the management or care of a patient for the purpose of combatting disease or disorder. The following are not considered medical treatment: visits to a doctor physician or other licensed health care professional solely for observation or counseling; diagnostic procedures, such as x-rays and blood tests, including administering prescription medications used solely for diagnostic purposes; and or any procedure that can be labeled first aid according to OAR 437-001-0700(8)(d)(A)(iii).

<sup>5</sup> Amputations and avulsions are only required to be reported if they result in bone loss. (OAR 437-001-0704(4))

<sup>6</sup> A "catastrophe" is an accident in which two or more employees are fatally injured, or three or more employees are admitted to a hospital or an equivalent medical facility. (OAR 437-001-0015(11))

<sup>7</sup> Reporting must be done in person or by telephone. (OAR 437-001-0704(3))

or visiting public will be promptly investigated. As a result of the investigation any corrective measures needed will be acted upon.

The district safety officer will maintain records ~~and reports on serious~~ on injuries, illnesses, ~~including and~~ accidents involving district property, ~~or~~ employees, students or visiting publics, ~~and periodic statistical reports on the number and types of injuries/illnesses occurring in the district, as well as on the measures being taken to prevent such injuries/illnesses in the future.~~

~~The records will include monthly reporting information and an analysis of the data and trends will be conducted at least annually.~~ These records will include prevention measures taken, reporting information, periodic statistical reports on the number and types of injuries, illnesses and accidents occurring in the district, and monthly and annual analyses of accident data. Such reports will be submitted to the [superintendent] [Board] ~~for review [annually<sup>8</sup>].~~

END OF POLICY

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**Legal Reference(s):**

[ORS 339.309](#)

[OAR 437-001-0700](#)

[OAR 437-002-0360](#)

[OAR 437-001-0015](#)

[OAR 437-001-0704](#)

[OAR 437-002-0377](#)

[OAR 437-001-0760](#)

[OAR 581-022-2225](#)

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<sup>8</sup>~~[Annual reporting is required, but may occur more often.]~~

# Corbett School District 39 / 2024-2025 Calendar

	Holiday or Break
	Friday School
	Teacher Work Day
	First and Last Day
	Conferences
	New Hire Day

JULY 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

6 – Back to School  
 20 – NO SCHOOL - MLK Day  
 24 – FRIDAY SCHOOL DAY  
 24 – Mid Term  
 30 – HS Conf. (0.5)

15 – New Hire Day  
 20 – 21 – Teacher Inservice (2)  
 19 & 22 – Teacher Prep (2)  
 22 – Community Open House  
 (0.5 Conference Eve)  
 26 – First Day for All

AUGUST 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

17 – NO SCHOOL - Presidents Day  
 18 – NO SCHOOL - Inservice (1)

2 – NO SCHOOL - Labor Day  
 6 – FRIDAY SCHOOL DAY

SEPTEMBER 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MARCH 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

6 – End 2<sup>nd</sup> Trimester  
 7 – Assessment (1)  
 24 – 28 – Spring Break

3 – Mid-Term  
 7 – NO SCHOOL  
 8 – NO SCHOOL – Inservice (1)  
 9 – 10 – CAPS/GS/MS Conf. (1)  
 10 – HS Conference (0.5)

OCTOBER 2024						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

24 – Mid Term

11 – NO SCHOOL - Veterans Day Observed  
 15 – FRIDAY SCHOOL DAY  
 21 – End of 1<sup>st</sup> Trimester  
 22 – Assessment (1)

25 – 29 – Thanksgiving Break

NOVEMBER 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2025						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

2 – Inservice (1)  
 26 – NO SCHOOL - Memorial Day  
 30 – FRIDAY SCHOOL DAY

20 – Winter Break Begins

**146 – Student Contact**  
**5 – Inservice**  
**3 – Assessment**  
**3 – Preparation**  
**2 – Conferences**  
**5 – Holidays**  
**164 – Total**

DECEMBER 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2025						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2 – Last Day for Seniors  
 5 – HS Graduation Conf. (0.5)  
 9 – GS/MS/CAPS Portfolio Night Conf. (0.5)  
 10 – LAST DAY FOR STUDENTS (12:30pm Dismissal)  
 11 – Assessment (1)  
 12 – Teacher Preparation (1)  
 19 – Juneteenth Holiday for 12-month employees

**Corbett School District 39 / 2024-2025 Calendar**

