

AGENDA	CORBETT SCHOOL DISTRICT REGULAR SCHOOL BOARD MEETING CMS at Woodard Rd and via ZOOM/Owl 31520 E Woodard Rd Troutdale, OR 97060	7:00 PM Wednesday, May 15, 2024
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1. Preliminary Business
  1. Call to Order/Flag Salute
  2. Review and Acceptance of Agenda
  3. Board Chair Report Information Item
  4. Approval and Extension of Approval of Minutes Action Item
  5. Introduction and Comments of Guests 3

- a.
- b.

See policy link in description for the following excerpts:  
 Discussion or presentation concerning a published agenda item is limited to its designated place on the agenda, unless otherwise authorized by the Board chair.  
 Any person who is invited by the Board chair to speak to the Board during a meeting should state his/her name and address and, if speaking for an organization, the name and identity of the organization. A spokesperson should be designated to represent a group with a common purpose.  
 Statements by members of the public should be brief and concise.  
 The Board chair may use discretion to establish a time limit on discussion or oral presentation by visitors. **(3 minute timeline for each comment with no more than seven comments allowed per meeting is usual protocol).**  
 Questions asked by the public, when possible, will be answered by the Board chair or referred to the superintendent for reply. Questions requiring investigation may, at the discretion of the Board chair, be referred to the superintendent for response at a later time.  
 At the discretion of the Board chair, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by **providing the Board secretary with a completed registration card or sign-in sheet, prior to the Board meeting in order to allow the chair to provide adequate time for each agenda item.**  
 Comments Regarding Staff Members - Speakers may offer objective criticism of district operations and programs. **The Board will not hear comments regarding any individual district staff member.** The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for Board consideration of a legitimate complaint involving a staff member. The association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent.

6. Principal / Director / Supervisor/ Invited Representatives and Guests Reports	11
a. Stephen Cohen - Springdale Job Corps	
b. Kerry Dockter, Learning Specialist - Special Education Successes	
c. Pete Leone - CMS Student Projects	
d.	
1. Student Representative to the Board                      Information Item	
7. Financial Reports/Matters	
1. Report Information Item	21
2. See Consent Agenda Item 7.2	
8. Superintendent's Report                                      Information Items	
1. Goals for 2023-2024	
2. Enrollment Numbers/Application Process Update	
3. Update on Corbett School Campus Upgrades/Grants	
4. Strategic Planning/Future Planning	
5. Superintendent's Contract Extension    Action Item	34
9. Consent Agenda	41
10. Personnel	
1. See Consent Agenda Items 10.1-10.8	
11. Vacant Positions                                      Information Item	
12. Curriculum	
13. Students	
14. Transportation, Buildings and Maintenance	
1. See Consent Agenda Item 14.1	
15. Co-Curricular Activities	
16. Policy	
1. Policy Additions, Deletions and Administrative Regulations    See Action Item Under Consent Agent item 16.1.	
17. Matters for the Good of the Order	
<a href="https://policy.osba.org/corbett/AB/BBAA%20D1.PDF">https://policy.osba.org/corbett/AB/BBAA%20D1.PDF</a>	
18. Coming Events	
1. Adjournment	

Regular School Board Meeting  
Wednesday, March 13, 2024 7:00 PM

CMS at Woodard Rd and via ZOOM/Owl  
31520 E Woodard Rd  
Troutdale, OR 97060

Board Approved \_\_\_\_\_

A Regular Board Meeting of the Board of Trustees of Corbett School District was held Wednesday, March 13, 2024, beginning at 7:00 PM CMS at Woodard gym/Board Room and via ZOOM-Owl virtual platform. Board members present were Michelle Vo, Chair; Todd Mickalson, Vice Chair; David Granberg; Ben Byers; Dylan Rickert; Bob Buttke. and Leah Fredericks. Also present were Administrators Derek Fialkiewicz, Ed.D., Superintendent; Brie Windust, Business Office Assistant/ZOOM moderator; Robin Lindeen-Blakeley, Deputy Clerk/HR Lead and Cindy Duley, Business Manager (virtual). Jeanne Swift, Assistant Superintendent/Director Student Services had an excused absence. HS Student Representative, Kaylee Moore, was in attendance at the Board table. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. PRELIMINARY BUSINESS – approximately four virtual attendees and about nine in the building audience.

- 1.1. Call to Order / Flag Salute

Michelle Vo, Board called the meeting to order and led the flag salute at 7:01 p.m. welcoming all to the meeting.

<https://policy.osba.org/corbett/I/INDB%20D1.PDF>

2. Review and Acceptance of Agenda – OK.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

3. Board Chair Report Information Item

- a. Board Powers and Duties - Policy BBA

- b. Evaluation of the Superintendent - Policy CBG – working on the evaluation this meeting.

<https://policy.osba.org/corbett/AB/BBA%20D1.PDF>

<https://policy.osba.org/corbett/C/CBG%20G1.PDF>

**Attachments:** (3)

4. Approval of Minutes Action Item

Todd Mickalson moved and Bob Buttke seconded:

**RESOLUTION NO. 3.94-24-RESOLVED** that the Board approves the minutes of the Regular Board meeting of February 21, 2024.

The vote of the board was 7-0.

<https://policy.osba.org/corbett/AB/BDDG%20D1.PDF>

Attachments: (1)

## 5. Introduction and Comments of Guests and Representatives

a. No comments at this meeting in person or virtually.

<https://policy.osba.org/corbett/AB/BDDH%20D1.PDF>

## 6. Principal / Director / Supervisor Reports

a. Cassie Duprey, Assistant Secondary Principal, presented two senior CHS work-based learning students - Getsemani Ramirez-Gonzalez and Gavin Ansen, spoke and included slide show presentations about their jobs. (see BoardBook Extras)

<https://policy.osba.org/corbett/AB/BG%20D1.PDF>

7:10 p.m.

### 6.1. Student Representative to the Board Information Item

Kaylee Moore reported to the Board that students are focusing on spring sports, SAT's and state testing, and prom. The sinks in each high school bathroom have no hot water, the MPB girls' bathroom is moldy and the water in the high school fountain doesn't work. The track team would like a track.

<https://policy.osba.org/corbett/AB/BCBA%20D1.PDF>

7:12 p.m.

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## 7. Financial Reports/Matters

### 7.1. Report Information Item

Cindy Duley, Business Manager, noted the third page of the board packet information with the highlighted Projected EFB (Ending Fund Balance) for the GF (General Fund - 01) of \$483,842.00 for 2023-24. This is a lower end balance for the District, but has become the new normal.

We are looking at a transfer resolution for Fund 03 which allows us to make lease payments to SBMH (School Based Mental Health) with a recent GASB (Governmental Accounting Standards Board) change.

7:14 p.m.

Board discussion.

Ms. Duley explained the shifting of balances due to increasing expenditures with the GF grants. There will be more information at next month's meeting. Projected Budget (PB) numbers through the budget cycle.

**Attachments:** (1)

7:20 p.m.

### 7.2. Supplemental Budget for 2023-24 Action Item

Ms. Duley spoke to the Beginning Balance for 2024-25 and that this is for technical true ups.

Board discussion.

Michelle Vo moved and Todd Mickalson seconded:

**Tabled to April 17, RESOLUTION NO. 3.95-24 – RESOLVED** that the Board approve the supplemental budget for 2023-24 as attached in the Board packet.

The vote of the Board was 7-0 to table Resolution No. 3.95-24 to April 17.

**Attachments:** (1)

7:24 p.m.

7.3. Budget Committee Interview Information Item

Michelle Vo - Board Chair, presented Krystina Robison, applicant for one of the budget committee vacancies.

a. Krystina Robison – interviewed and interacted with the Board.

<https://policy.osba.org/corbett/D/DBEA%20D1.PDF>

**Attachments:** (1)

7.3.a.

Todd Mickalson moved and Bob Buttke seconded:

**RESOLUTION NO. 3.96-24 - RESOLVED** that the Board appointed Krystina Robison to Budget Committee Position No. 6 with a three-year renewable term to end on December 31, 2026.

Board discussion.

The vote of the Board was 7-0.

<https://policy.osba.org/corbett/D/DBEA%20D1.PDF>

7.4. MESD 2024-2025 Local Service Plan Action Item

Dr. Fialkiewicz expressed changes that will be done in Corbett’s individual Local Service Plan (LSP), such as taking over business manager position directly. We are in that hiring process now. He explained the three menu choices with Resolution dollars that come to MESD from the State. 1. We pick slots that are apportioned and allocated to us for services through them. 2. Above that amount, we can also pay MESD and buy contract(s) slots through them, or 3. Don’t use MESD and pay for services and contracts ourselves directly out of our budget. We could see about \$430,000.00 back through taking on some positions in house and requesting transit dollars or roll over to next LSP. We use about \$11,000 for MESD Resolution Services for school improvement, home school, physical therapy, technology, etc.

Board discussion.

Chair Vo explained that this action is for approving the overall MESD local service plan.

Todd Mickalson moved and Ben Byers seconded:

**RESOLUTION NO. 3.97-24 - RESOLVED** that the Board approved the MESD Local Service Plan for 2024-2025 as attached in the Board packet.

The vote of the Board was 7-0.

**Attachments:** (1)

8. Superintendent's Report Information Items

Derek Fialkiewicz, Ed.D., Superintendent – will be the monthly speaker at the Grange on April 21. He plans to share personal information about himself for about 15 minutes around 6:00 p.m. Still working on Academic Excellence standards and building curriculum for May and building maps next year. SBMH presents a parent workshop on problem solving on March 14, 6:00 p.m. at their building

location.

□ 8.1. Goals for 2023-2024

1) #OneCorbett

- Improve District and Community Relationships
- Align Curriculum and Student Experiences within Buildings and Classrooms.

2) School-Based Mental Health

- Increase Mental Health Offerings for Students, Staff, and Community

3) CTE and STEM

- Increase CTE and STEM Experiences for All Students K-12

8.2. Enrollment Numbers/Application Process Update- 1078 with seven full-time online students. Students are dropped after 10 days of absence, so one was withdrawn.

Board discussion.

We received 213 applications for the 2024-25 application process. First round closes on March 30 and random placements in order depending on room in grades and then chronological in the queue after that date.

Board discussion.

8.3. Update on Corbett School Campus Upgrades/Grants – Notified on March 11 that PGE funded one type C and one type D electric school buses. One type has a nose and the other doesn't. We can also receive up to \$150,000.00 for type 3 charging station. Example- Tesla is type 3. PGE is to run wiring to the chargers at no cost. Possible to have EPA cover a third electric bus and possible charging stations. If we continue to get grants could hope for 8-10 more electric buses. Todd Williams is leading work on location, perhaps grass lot at old Corbett GS by the road. Two charging stations to be available for the community when not in use by our buses. Charging stations will have software if we want to monitor or have a card swipe for payments. Buses have about 100 mile range with two-hour charging.

Board discussion.

8.4. Strategic Planning/Future Planning – none at this time in the meeting.

8.5. Superintendent's Evaluation Discussion/Action Item

Michelle Vo - Board Chair, noted the OSBA model explanation on their pages 14-15 and Todd Mickalson read the eight standards on pages 15-22 in the board packet. We have merged Superintendent goals in the last few years to the evaluation process.

Board discussion.

Todd Mickalson moved and Bob Buttke seconded:

**RESOLUTION NO. 3.98-24 - RESOLVED** that the Board approved the criteria and form for evaluating the Superintendent from options using Appendix A of OSBA (Superintendent Evaluation Workbook) and our current/past goal evaluation.

The vote of the Board was 7-0.

8.6. Board Recess from Public Session

Michelle Vo - Board Chair, announced

The Board recessed from Public Session at 8:10 p.m. to hold an Executive Session under ORS 192.660 (2)(i) To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing.

<https://policy.osba.org/corbett/AB/BDC%20D1.PDF>

All Board Directors as mentioned at the beginning of this meeting and Ms. Lindeen-Blakeley, met in Executive Session at 8:13 p.m. Director Mickalson left Executive Session and the Board meeting at 9:30 p.m.

9:42 p.m. Recess from Executive Session.

9:47 p.m. 8.7. Reconvene to Public Session

Michelle Vo - Board Chair explained and read the scoring scale of 1-4 used this year like the one on page 14 of the OSBA workbook, and presented the narrative summary of the performance evaluation for the superintendent for his past year's performance. Overall 3.4 average on goals and 3.5 average on OSBA standards. Notes and follow-up email will be sent to Dr. Fialkiewicz.

Board discussion on condensing the eight standards to six for next year and Ben Byers will spearhead that with Dr. Fialkiewicz' feedback.

## 9. Consent Agenda

Ben Byers moved and Bob Buttke seconded:

### **9.1\*\*RESOLUTION ITEMS NO. 3.99-24 through 3.109-24\*\* Action Items**

**15.12\*\*RESOLUTION NO. 3.99-24\*\*RESOLVED** that the Board had a second reading and adoption of Policy and Administrative Regulation updates and deletions as follows:

- a. Policy BD/BDA - Board Meetings
- b. Policy BDC - Executive Sessions
- c. Policy EFA - Local Wellness
- d. Policy GCBDA/GBDBA - Family Medical Leave \* - Delete
- e. Policy GCBDA/GDBDA - AR (1) Family Leave \* - Delete
- f. Policy GCBDA/GDBDA - Family Medical Leave \*(Version 1)
- g. Policy GCBDA/GDBDA - AR (1) - Family Leave \* (Version 1)
- h. Policy LBE - Public Charter Schools\*\*
- i. Policy LBEA - Resident Student Denial for Virtual Public Charter School Attendance\*\*
- j. Policy IKF-AR - Graduation Requirements-
- k. Policy JFA-GBN - AR (1)

(Please see policy and AR attachments from the February 21 meeting)

**15.2\*\*RESOLUTION NO. 3.100-24\*\*- RESOLVED** that the Board confirmed that Abbey Thole, 1.0 FTE Secondary Spanish Teacher on Leave of Absence, will not be returning to Corbett School District for the 2024-2025 school year.

**15.3 \*\*RESOLUTION NO. 3.101-24\*\* - RESOLVED** that the Board awarded Probationary Contract Status and offered a one-year contract from July 1, 2024-June 30,

2025 to the teachers, counselors and social workers listed on the attachment in the Board packet.

**15.4\*\*RESOLUTION NO. 3.102-24\*\* - RESOLVED** that the Board awarded Initial Contract Status and offer a two-year contract from July 1, 2024-June 30, 2026 to the teachers listed on the attachment in the Board packet.

**15.5\*\*RESOLUTION NO. 3.103-24\*\* - RESOLVED** that the Board awarded two-year contracts from July 1, 2024 - June 30, 2026, to the teachers, counselor and OT listed on the attachment in the Board packet.

**15.6\*\*RESOLUTION NO. 3.104-24\*\* - RESOLVED** that the Board offered a one-year probationary administrative individual contracts from July 1, 2024-June 30, 2025 as listed on the attachment in the Board packet.

**15.7\*\*RESOLUTION NO. 3.105-24\*\* - RESOLVED** that the Board awarded, extended and offered three-year administrative contract status to the administrators listed on the attachment in the Board packet from July 1, 2024-June 30, 2027.

**15.8\*\*RESOLUTION NO. 3.106-24\*\* - RESOLVED** that the Board recognized that Holly Elvins-Dearixon, .1 FTE TOSA, has been asked to return as a reemployed retiree for the 2024-25 school year.

**15.9\*\*RESOLUTION NO. 3.107-24\*\* - RESOLVED** that the Board non-renewed all temporary licensed positions hired in 2023-24 as listed on the attachment in the board packet.

**15.10\*\*RESOLUTION NO. 3.108-24\*\* - RESOLVED** that the Board accepted the request for a one-year unpaid leave of absence for Jessica Lieuallen, K-2 CAPS Teacher, effective July 1, 2024-June 30, 2025.

**15.11\*\*RESOLUTION NO. 3.109-24\*\* - RESOLVED** that the Board confirmed the extra duty stipends for spring 2024 coaches: Robert Peterson, Head Varsity Baseball; Paul Rondema, Head Varsity Track; Samantha Byron, Head Varsity Softball; and Todd Byron, Assistant Varsity Softball.

The vote of the Board was 6-0 in favor of Consent Agenda Resolution No. 3.99-84\*\* through 3.109-24\*\*.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

<https://policy.osba.org/corbett/G/GAA%20D1.PDF>

## 10. Curriculum

Derek Fialkiewicz, Ed.D., Superintendent – No information at this time in the meeting.

## 11. Students

Derek Fialkiewicz, Ed.D., Superintendent – Announced upcoming events. In the high school, he is on a team of staff that will be playing our State champion girls high school basketball team. In the middle school, he is helping one group of students with their project-based learning civil war presentation.

## 12. Transportation, Buildings and Maintenance

Derek Fialkiewicz, Ed.D., Superintendent – No information at this time.

## 13. Co-Curricular Activities

Derek Fialkiewicz, Ed.D., Superintendent – Praised the girls' basketball team as State 3A Champs (March 2). Our robotics team hopes to go to state championships in Oregon City this year (March 21-23: Cardinal Dynamics competes in PNW District Wilsonville Event). Three science projects involving five students for science fair on April 5. Spring sports: On March 13, softball lost and baseball won the first but lost the second of a double header, track and field's first meet is Friday, March 15.

## 14. Personnel

Derek Fialkiewicz, Ed.D., Superintendent, read aloud:

Oregon PFML approved for Patrick Carey, .43 FTE Bus Driver, effective January 29-February 9, 2024.

<https://policy.osba.org/corbett/G/GB%20D1.PDF>

### 14.1. Vacant Positions Information Item

Derek Fialkiewicz, Ed.D., Superintendent, read aloud:

We have vacant positions open for the 2023-2024 school year for: Substitute Bus Driver; Bus Driver; Substitute Custodian; 1.00 FTE Business Manager; and .15-.17 FTE SPED Secretary. Openings for the 2024-2025 school year: two Assistant Varsity Football coaches for fall 2024.

<https://corbett.tedk12.com/hire/Index.aspx>

## 15. Policy

Derek Fialkiewicz, Ed.D., Superintendent, spoke to two different calendar options for next school year. Option 1 would be like this year's rolled forward. Option 2 was presented after feedback from 71 responses by teachers, parents that they never get a break when there is always a four-day week. Also, poor attendance on the only shortened two-day November Thanksgiving week. Option 2 would match other districts more closely. It also has October 7-8, February 17-18 off for students, but one day of each of those two day sets is teacher in-service. Survey showed 58% option 2, 38% option 1 and 4% didn't care. It does move graduation back and moves six more days to end of calendar in June. Two less days for AP testing prep and block schedule works better with even weeks but still gives a jump on summer work for students. Didn't consider year round school option this year as staff didn't think it would work.

Board discussion.

Ben Byers moved and Bob Buttke seconded:

15.1. **RESOLUTION NO. 3.110-24 - RESOLVED** that the Board approved the 2024-2025 school year calendar as option 2 as attached in the Board packet.

The vote of the Board was 6-0 in favor of Resolution No. 3.110.24.

[https://policy.osba.org/corbett/I/IC\\_ICA%20D1.PDF](https://policy.osba.org/corbett/I/IC_ICA%20D1.PDF)

**Attachments:** (2)

Items 15.2 -15.12 See under 9. Consent Agenda

**Attachments:** (1)

## 16. Matters for the Good of the Order - Board of Directors

- a. Michelle Vo asked the Board to remember that the Statement of Economic Interest (SEI) is due on April 15. See your email from SEI or phone them if having issues.

<https://policy.osba.org/corbett/AB/BBAA%20D1.PDF>

## 17. Coming Events

Michelle Vo - Board Chair, announced:

- a. SBMH parent workshop March 14, Thursday
- b. March 25 - 29, Monday - Friday, Spring Break
- c. April 2, Dr. Fialkiewicz is speaking at the Grange at 6:30 p.m.
- d. April 10, Wednesday, Budget Committee Meeting, CMS gym/virtual, 7:00 p.m.
- e. April 17, Wednesday, Regular School Board Meeting, CMS gym/virtual, 7:00 p.m.
- f. April 24, Wednesday, 2nd Budget Committee Meeting, CMS gym/virtual, 7:00 p.m.

17.1. Adjournment- The Board adjourned at 10:14 p.m.

# Special Education Successes

Successful Curriculum  
and Assessment  
Implementation for  
students with IEPs



Kerry Dockter  
Grade School Learning Specialist  
and Dyslexia Specialist





# Types of Dyslexia

Phonological or  
Double Deficit

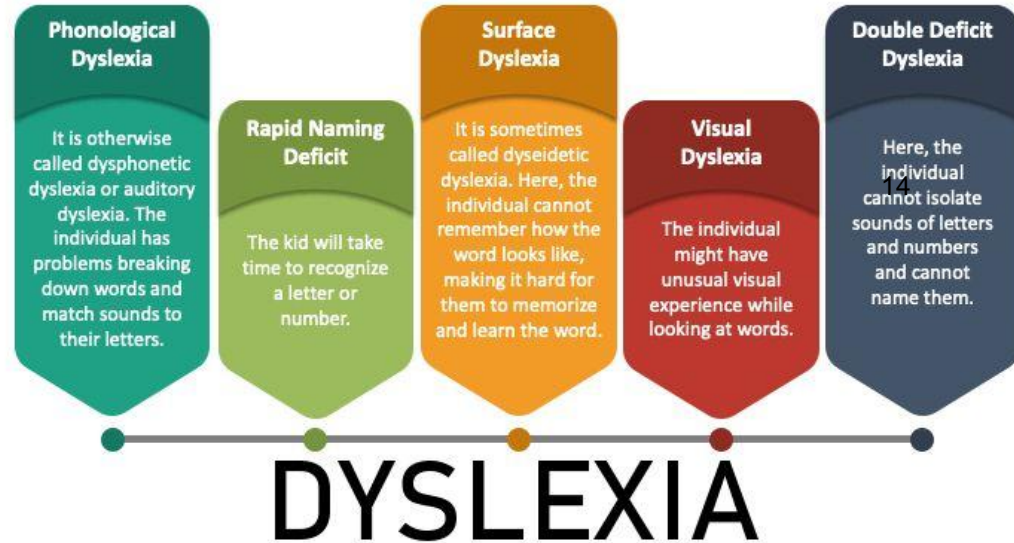
Sonday Program

Surface Dyslexia

Seeing Stars Program

## DYSLEXIA

Types of Dyslexia



# What Are The Norms?



## Hasbrouk & Tindal

The latest research on reading fluency norms was in 2017



## Accuracy

Along with rate, students need to be at 96% accuracy or comprehension is impacted.

# Grade School Focus

30

Minutes a Day

Est. Average



**Confidence**

Students have shown an increase in confidence in the classroom

Gen Ed / Intervention / Special Education

Throughline

Collaboration

# Seeing Stars Success



## Student 1 - 3rd M

September: 1st grade level 50 wpm  
with 91% accuracy  
May: 3rd grade level 80 wpm at 96%  
accuracy



## Student 2 - 3rd M

March: Primer level 20 wpm with 91%  
accuracy  
May: 2nd grade level 17 wpm at 81%  
accuracy



## Student 3 - 3rd M

December: PrePrimer level 34 wpm  
with 97% accuracy  
May: 2nd grade level 37 wpm at 93%  
accuracy

17



## Student 4 - 3rd M

September: 1st grade level 26 wpm  
with 93% accuracy  
May: 3rd grade level 71 wpm at 96%  
accuracy



## Student 5 - 3rd M

September: 1st grade level 38 wpm  
with 95% accuracy  
May: 3rd grade level 42 wpm at 91%  
accuracy



## Student 6 - 3rd F

September: PrePrimer level 64 wpm  
with 95% accuracy  
May: 3rd grade level 78 wpm at 98%  
accuracy

# Seeing Stars Success



## Student 7 - 3rd M

September: PrePrimer level 28 wpm  
with 93% accuracy  
May: 3rd grade level 61 wpm at 100%  
accuracy



## Student 8 - 3rd F

September: Primer level 20 wpm with  
91% accuracy  
May: 2nd grade level 17 wpm at 81%  
accuracy



## Student 9 - 3rd F

September: Primer level 36 wpm with  
99% accuracy  
May: 4th grade level 68 wpm at 99%  
accuracy

# Sunday Success



## Student 1 - 3rd F

September: Primer level 34 wpm with 94% accuracy  
May: 3rd grade level 48 wpm at 86% accuracy



## Student 2 - 3rd F

September: Primer level 36 wpm with 99% accuracy  
May: 4th grade level 68 wpm at 99% accuracy



## Student 3 - 3rd M

September: 1st grade level 45 wpm with 86% accuracy  
May: 3rd grade level 60 wpm at 98% accuracy



## Student 4 - 4th M

September: Primer level 52 wpm with 91% accuracy  
May: 3rd grade level 46 wpm at 96% accuracy

# Impacts

## 3rd Grade

Students who are not reading at proficient levels by the end of third grade are more likely to struggle throughout their school years, which in turn leads to higher dropout rates and fewer students being college and career ready.

**Corbett School District**  
**Financial Report to the Board of Directors**  
**Wednesday, May 15, 2024**

*This report includes expenses and revenue recorded through April 30, 2024. Additional expenses and revenue may be recorded as the bank reconciliation process is completed. P-card expenditures routinely experience a 30-day delay between the time expenses are incurred and when they show on the district's books.*

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**Board Financial Reports Guide:**

**Summary of Budget and Actual Expenditures by Fund and Major Function**

Shows the year-to-date expenditures compared to the legally appropriated budget. Actual expenditures cannot exceed appropriation.

**Year-to-Year Fund Statements**

Shows the current year-to-date revenues and expenditures compared to the same time last year for the following funds:

- 01 General Fund
- 02 Food Services Fund
- 03 Federal Funds
- 04 Student Investment Account
- 08 FF&C Loan
- 09 GO Bond 2021
- 10 OSCIM Grant
- 11 GO Bond Debt Service
- 20 Energy Projects
- All Funds (Note: All funds other than the general fund are restricted.)

**Year-to-Year General Fund Revenues and Expenditures by Month**

Shows prior year and current year-to-date revenues and expenditures in more detail, by major category and month, for the General Fund.

**Corbett School District 39**  
**Monthly Financial Report**  
**As of April 30, 2024**

**Summary of Budget and Actual Expenditures by Fund and Major Function**

<b>Current Budget vs Actual Total Expenses</b>	<b>Current Budget</b>	<b>Apr 30 2024 YTD Actuals</b>	<b>Apr 30 2024 Balance</b>
<b>Fund: 01 General Fund</b>			
1000 Instruction	8,459,144	6,044,031	2,415,113
2000 Support Services	5,480,001	5,176,772	303,229
3000 Enterprise & Community Services	173,663	8,981	164,682
5100 Debt Service	253,182	183,507	69,675
6000 Contingencies	290,842	-	290,842
<b>Fund: 01 General Fund Total</b>	<b>14,656,832</b>	<b>11,451,237</b>	<b>3,205,595</b>
<b>Fund: 02 Food Services Fund</b>			
3000 Enterprise & Community Services	428,710	272,686	156,024
<b>Fund: 02 Food Services Fund Total</b>	<b>428,710</b>	<b>272,686</b>	<b>156,024</b>
<b>Fund: 03 Federal Funds</b>			
1000 Instruction	276,486	511,507	(235,021)
2000 Support Services	801,811	516,886	284,925
5100 Debt Service	109,400	90,900	18,500
<b>Fund: 03 Federal Funds Total</b>	<b>1,187,697</b>	<b>1,119,293</b>	<b>68,404</b>
<b>Fund: 04 Student Investment Account</b>			
1000 Instruction	606,327	510,966	95,361
2000 Support Services	210,185	245,687	(35,502)
<b>Fund: 04 Student Investment Account Total</b>	<b>816,512</b>	<b>756,654</b>	<b>59,858</b>
<b>Fund: 06 Student Body Trust Fund</b>			
1000 Instruction	300,000	-	300,000
<b>Fund: 06 Student Body Trust Fund Total</b>	<b>300,000</b>	<b>-</b>	<b>300,000</b>
<b>Fund: 08 Full Faith &amp; Credit Loan</b>			
4000 Facilities Acquisition/Construction	2,355,000	2,233,285	121,715
5100 Debt Service	150,000	-	150,000
<b>Fund: 08 Full Faith &amp; Credit Loan Total</b>	<b>2,505,000</b>	<b>2,233,285</b>	<b>271,715</b>
<b>Fund: 09 GO Bond 2021</b>			
2000 Support Services	54,335	817,027	(762,692)
4000 Facilities Acquisition/Construction	964,665	177,149	787,516
<b>Fund: 09 GO Bond 2021 Total</b>	<b>1,019,000</b>	<b>1,012,755</b>	<b>6,245</b>
<b>Fund: 10 Bond Matching Grant</b>			
4000 Facilities Acquisition/Construction	4,000,000	614,081	3,385,919
<b>Fund: 10 Bond Matching Grant Total</b>	<b>4,000,000</b>	<b>614,081</b>	<b>3,385,919</b>
<b>Fund: 11 Debt Service Fund</b>			
5100 Debt Service	411,952	27,922	384,030
5200 Transfers Out	30,000	-	30,000
<b>Fund: 11 Debt Service Fund Total</b>	<b>441,952</b>	<b>27,922</b>	<b>414,030</b>
<b>Fund: 20 Energy Projects Fund</b>			
4000 Facilities Acquisition/Construction	20,000	-	20,000
<b>Fund: 20 Energy Projects Fund Total</b>	<b>20,000</b>	<b>-</b>	<b>20,000</b>
<b>Grand Total - All Funds</b>	<b>25,375,703</b>	<b>17,487,912</b>	<b>7,887,791</b>

**Corbett School District No. 39**  
**Board Financial Report**  
**Fund 01: General Fund**

	Fiscal Year 2022-2023			Fiscal Year 2023-2024			
	Year End	Year to Date	% of YE	Current	Projected	Year to Date	% of
	Actuals	Apr 30 2023	Actuals	Budget	Actual	Apr 30 2024	Budgeted
<b>Revenues</b>							
Property Taxes	2,047,379	1,993,958	97%	2,178,344	2,126,464	1,990,179	91%
State School Fund	10,065,153	5,709,764	57%	10,551,633	11,068,273	9,886,229	94%
Local Sources	451,970	325,255	72%	440,400	871,222	680,758	155%
Intermediate Sources	201,787	958	0%	201,200	423,269	422,569	210%
State Sources	990,651	820,053	83%	712,328	880,508	415,603	58%
Federal Sources	77,471	25,315	33%	49,172	66,539	66,539	135%
<b>Total Revenues</b>	<b>13,834,411</b>	<b>8,875,303</b>	<b>64%</b>	<b>14,133,077</b>	<b>15,436,275</b>	<b>13,461,877</b>	<b>95%</b>
<b>Expenditures</b>							
Salaries	7,185,099	5,703,479	79%	7,396,526	7,206,937	5,554,479	75%
Associated Payroll	4,496,958	3,339,912	74%	4,396,579	4,147,518	3,252,492	74%
Purchased Services	1,696,210	1,038,376	61%	1,090,187	1,971,782	1,456,319	134%
Supplies & Materials	648,896	444,293	68%	747,647	1,020,371	548,558	73%
Capital Outlay	65,080	26,277	40%	171,000	46,347	97,886	57%
Debt Service	253,297	126,721	50%	253,182	260,621	183,507	72%
Other Objects	305,807	297,507	97%	310,869	344,911	357,996	115%
Contingency	-	-		290,842	-	-	
<b>Total Expenditures</b>	<b>14,651,346</b>	<b>10,976,565</b>	<b>75%</b>	<b>14,656,832</b>	<b>14,998,487</b>	<b>11,451,237</b>	<b>78%</b>
<b>Other Sources (Uses)</b>							
Other Sources	-	-		171,000	-	-	
Transfer In	-	-		30,000	30,000	-	0%
Transfer Out	(53,340)	-	0%	-	(30,541)	-	0%
<b>Total Other Sources (Uses)</b>	<b>(53,340)</b>	<b>-</b>	<b>0%</b>	<b>201,000</b>	<b>(541)</b>	<b>-</b>	<b>0%</b>
<b>Change in Fund Balance</b>	<b>(870,276)</b>	<b>(2,101,262)</b>		<b>(322,755)</b>	<b>437,247</b>	<b>2,010,640</b>	
<b>Fund Balance - Beginning</b>	<b>1,305,723</b>	<b>1,305,723</b>		<b>1,065,086</b>	<b>435,447</b>	<b>435,447</b>	
<b>Fund Balance - Ending</b>	<b>435,447</b>	<b>(795,539)</b>		<b>742,331</b>	<b>872,694</b>	<b>2,446,088</b>	

YTD Revenues	FY 2022-23	FY 2023-24	Variance	% Change
Property Taxes	1,993,958	1,990,179	(3,779)	0%
State School Fund	5,709,764	9,886,229	4,176,465	73%
Local Sources	325,255	680,758	355,503	109%
Intermediate Sources	958	422,569	421,611	43990%
State Sources	820,053	415,603	(404,450)	-49%
Federal Sources	25,315	66,539	41,224	163%
<b>Total Revenues</b>	<b>8,875,303</b>	<b>13,461,877</b>	<b>4,586,574</b>	<b>52%</b>

YTD Expenditures	FY 2022-23	FY 2023-24	Variance	% Change
Salaries	5,703,479	5,554,479	(149,000)	-3%
Associated Payroll	3,339,912	3,252,492	(87,421)	-3%
Purchased Services	1,038,376	1,456,319	417,943	40%
Supplies & Materials	444,293	548,558	104,264	23%
Capital Outlay	26,277	97,886	71,610	273%
Debt Service	126,721	183,507	56,786	45%
Other Objects	297,507	357,996	60,490	20%
<b>Total Expenditures</b>	<b>10,976,565</b>	<b>11,451,237</b>	<b>474,672</b>	<b>4%</b>

**Corbett School District No. 39**  
**Board Financial Report**  
**Fund 02: Food Services Fund**

	Fiscal Year 2022-2023			Fiscal Year 2023-2024			
	Year End Actuals	Year to Date Apr 30 2023	% of YE Actuals	Current Budget	Projected Actual	Year to Date Apr 30 2024	% of Budgeted
<b>Revenues</b>							
State School Fund	2,915	-	0%	2,000	2,000	-	0%
Local Sources	84,208	61,815	73%	120,000	94,656	70,877	59%
State Sources	17,845	5,026	28%	4,000	5,450	10,831	271%
Federal Sources	187,737	124,840	66%	121,000	161,598	71,715	59%
<b>Total Revenues</b>	<b>292,706</b>	<b>191,681</b>	<b>65%</b>	<b>247,000</b>	<b>263,704</b>	<b>153,424</b>	<b>62%</b>
<b>Expenditures</b>							
Salaries	98,661	80,177	81%	136,223	103,790	85,796	63%
Associated Payroll	66,281	53,491	81%	65,125	72,242	54,820	84%
Purchased Services	36,753	29,003	79%	6,000	1,161	1,167	19%
Supplies & Materials	147,077	101,329	69%	217,862	174,660	128,975	59%
Debt Service	-	(3,196)	-	-	-	-	-
Other Objects	1,500	1,425	95%	3,500	3,450	1,928	55%
<b>Total Expenditures</b>	<b>350,272</b>	<b>262,230</b>	<b>75%</b>	<b>428,710</b>	<b>355,303</b>	<b>272,686</b>	<b>64%</b>
<b>Other Sources (Uses)</b>							
Transfer In	53,340	-	0%	-	30,541	-	0%
<b>Total Other Sources (Uses)</b>	<b>53,340</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>30,541</b>	<b>-</b>	<b>0%</b>
<b>Change in Fund Balance</b>	<b>(4,226)</b>	<b>(70,548)</b>		<b>(181,710)</b>	<b>(61,058)</b>	<b>(119,262)</b>	
<b>Fund Balance - Beginning</b>	<b>65,284</b>	<b>65,284</b>		<b>196,133</b>	<b>61,058</b>	<b>61,058</b>	
<b>Fund Balance - Ending</b>	<b>61,058</b>	<b>(5,265)</b>		<b>14,423</b>	<b>0</b>	<b>(58,204)</b>	

YTD Revenues	FY 2022-23	FY 2023-24	Variance	% Change
Local Sources	61,815	70,877	9,062	15%
State Sources	5,026	10,831	5,805	116%
Federal Sources	124,840	71,715	(53,125)	-43%
<b>Total Revenues</b>	<b>191,681</b>	<b>153,424</b>	<b>(38,257)</b>	<b>-20%</b>

YTD Expenditures	FY 2022-23	FY 2023-24	Variance	% Change
Salaries	80,177	85,796	5,619	7%
Associated Payroll	53,491	54,820	1,329	2%
Purchased Services	29,003	1,167	(27,836)	-96%
Supplies & Materials	101,329	128,975	27,646	27%
Debt Service	(3,196)	-	3,196	-100%
Other Objects	1,425	1,928	503	35%
<b>Total Expenditures</b>	<b>262,230</b>	<b>272,686</b>	<b>10,456</b>	<b>4%</b>

**Corbett School District No. 39  
Board Financial Report  
Fund 03: Federal Funds**

	Fiscal Year 2022-2023			Fiscal Year 2023-2024			
	Year End Actuals	Year to Date Apr 30 2023	% of YE Actuals	Current Budget	Projected Actual	Year to Date Apr 30 2024	% of Budgeted
<b>Revenues</b>							
Federal Sources	441,244	138,183	31%	1,187,697	2,056,123	510,749	43%
<b>Total Revenues</b>	<b>441,244</b>	<b>138,183</b>	<b>31%</b>	<b>1,187,697</b>	<b>2,056,123</b>	<b>510,749</b>	<b>43%</b>
<b>Expenditures</b>							
Salaries	501,406	310,435	62%	586,264	947,769	684,506	117%
Associated Payroll	179,437	154,126	86%	241,490		259,647	108%
Purchased Services	272,312	45,293	17%	21,119	102,131	55,559	263%
Supplies & Materials	34,277	32,042	93%	338,824	46,811	28,193	8%
Other Objects	8	4	50%	-	789	488	
<b>Total Expenditures</b>	<b>1,462,122</b>	<b>541,900</b>	<b>37%</b>	<b>1,187,697</b>	<b>1,097,500</b>	<b>1,119,293</b>	<b>94%</b>
<b>Change in Fund Balance</b>	<b>(591,196)</b>	<b>(403,718)</b>		<b>-</b>	<b>958,623</b>	<b>(608,544)</b>	
<b>Fund Balance - Beginning</b>	<b>8,401</b>	<b>8,401</b>		<b>-</b>	<b>(582,795)</b>	<b>(582,795)</b>	
<b>Fund Balance - Ending</b>	<b>(582,795)</b>	<b>(395,316)</b>		<b>-</b>	<b>375,828</b>	<b>(1,191,339)</b>	

	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>Variance</u>
<b>YTD Revenues</b>			
Federal Sources	138,183	510,749	372,566
<b>Total Revenues</b>	<b>138,183</b>	<b>510,749</b>	<b>372,566</b>

	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>Variance</u>
<b>YTD Expenditures</b>			
Salaries	310,435	684,506	374,071
Associated Payroll	154,126	259,647	105,521
Purchased Services	45,293	55,559	10,266
Supplies & Materials	32,042	28,193	(3,849)
Other Objects	4	488	484
<b>Total Expenditures</b>	<b>541,900</b>	<b>1,119,293</b>	<b>577,392</b>

**Corbett School District No. 39**  
**Board Financial Report**  
**Fund 04: Student Investment Account**

	Fiscal Year 2022-2023			Fiscal Year 2023-2024			
	Year End Actuals	Year to Date Apr 30 2023	% of YE Actuals	Current Budget	Projected Actual	Year to Date Apr 30 2024	% of Budgeted
<b>Revenues</b>							
State Sources	850,796	850,796	100%	816,512	988,603	741,453	91%
<b>Total Revenues</b>	<b>850,796</b>	<b>850,796</b>	<b>100%</b>	<b>816,512</b>	<b>988,603</b>	<b>741,453</b>	<b>91%</b>
<b>Expenditures</b>							
Salaries	574,433	392,447	68%	526,785	649,830	526,599	100%
Associated Payroll	269,012	206,175	77%	286,663	279,345	229,765	80%
Purchased Services	7,350	7,350	100%	-	492	290	59%
Supplies & Materials	-	80		3,064	58,936	-	0%
Other Objects	1	1	100%	-	-	-	
<b>Total Expenditures</b>	<b>850,796</b>	<b>606,053</b>	<b>71%</b>	<b>816,512</b>	<b>988,603</b>	<b>756,654</b>	<b>93%</b>
<b>Change in Fund Balance</b>	<b>0</b>	<b>244,743</b>		<b>-</b>	<b>0</b>	<b>(15,201)</b>	
<b>Fund Balance - Beginning</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>0</b>	<b>0</b>	
<b>Fund Balance - Ending</b>	<b>0</b>	<b>244,743</b>		<b>-</b>	<b>0</b>	<b>(15,201)</b>	

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>Variance</b>
<b>YTD Revenues</b>			
State Sources	850,796	741,453	(109,343)
<b>Total Revenues</b>	<b>850,796</b>	<b>741,453</b>	<b>(109,343)</b>

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>Variance</b>
<b>YTD Expenditures</b>			
Salaries	392,447	526,599	134,152
Associated Payroll	206,175	229,765	23,589
Purchased Services	7,350	290	(7,060)
Supplies & Materials	80	-	(80)
<b>Total Expenditures</b>	<b>606,053</b>	<b>756,654</b>	<b>150,601</b>

**Corbett School District No. 39**  
**Board Financial Report**  
**Fund 08: General Fund, FF&C Loan**

	Fiscal Year 2022-2023			Fiscal Year 2023-2024			
	Year End Actuals	Year to Date Apr 30 2023	% of YE Actuals	Current Budget	Projected Actual	Year to Date Apr 30 2024	% of Budgeted
<b>Revenues</b>							
State Sources	20,905	-	0%	-	-	-	
<b>Total Revenues</b>	<b>20,905</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Expenditures</b>							
Purchased Services	-	3,242		2,355,000	-	429	0%
Capital Outlay	140,882	1,164,457	827%	-	2,233,285	2,232,856	
Debt Service	-	-		150,000	-	-	
Other Objects	-	47,560		-	-	-	
<b>Total Expenditures</b>	<b>140,882</b>	<b>1,215,259</b>	<b>863%</b>	<b>2,505,000</b>	<b>2,233,285</b>	<b>2,233,285</b>	<b>89%</b>
<b>Other Sources (Uses)</b>							
Other Sources	-	-		4,860,000	-	-	
<b>Total Other Sources (Uses)</b>	<b>-</b>	<b>-</b>		<b>4,860,000</b>	<b>-</b>	<b>-</b>	
<b>Change in Fund Balance</b>	<b>(119,977)</b>	<b>(1,215,259)</b>		<b>2,355,000</b>	<b>(2,233,285)</b>	<b>(2,233,285)</b>	
<b>Fund Balance - Beginning</b>	<b>2,353,262</b>	<b>2,353,262</b>		<b>-</b>	<b>2,233,285</b>	<b>2,233,285</b>	
<b>Fund Balance - Ending</b>	<b>2,233,285</b>	<b>1,138,003</b>		<b>2,355,000</b>	<b>(0)</b>	<b>-</b>	

	FY 2022-23	FY 2023-24	Variance
<b>YTD Expenditures</b>			
Purchased Services	3,242	429	(2,813)
Capital Outlay	1,164,457	2,232,856	1,068,399
<b>Total Expenditures</b>	<b>1,215,259</b>	<b>2,233,285</b>	<b>1,018,026</b>

**Corbett School District No. 39  
Board Financial Report  
Fund 09: GO Bond 2021**

	Fiscal Year 2022-2023			Fiscal Year 2023-2024			
	Year End Actuals	Year to Date Apr 30 2023	% of YE Actuals	Current Budget	Projected Actual	Year to Date Apr 30 2024	% of Budgeted
<b>Revenues</b>							
Local Sources	25,969	25,463	98%	20,000	17,162	10,400	52%
Intermediate Sources	178	178	100%	-	103	103	100%
<b>Total Revenues</b>	<b>26,146</b>	<b>25,641</b>	<b>98%</b>	<b>20,000</b>	<b>17,265</b>	<b>10,503</b>	<b>61%</b>
<b>Expenditures</b>							
Purchased Services	-	5,315		1,019,000	32,554	-	0%
Capital Outlay	22,791	-	0%	-	986,963	994,176	
Other Objects	-	633		-	-	-	
<b>Total Expenditures</b>	<b>22,791</b>	<b>5,948</b>	<b>26%</b>	<b>1,019,000</b>	<b>1,019,517</b>	<b>1,012,755</b>	<b>99%</b>
<b>Other Sources (Uses)</b>							
Other Sources	-	-		364,665	-	-	
<b>Total Other Sources (Uses)</b>	<b>-</b>	<b>-</b>		<b>364,665</b>	<b>-</b>	<b>-</b>	
<b>Change in Fund Balance</b>	<b>3,355</b>	<b>19,693</b>		<b>(634,335)</b>	<b>(1,002,252)</b>	<b>(1,002,252)</b>	
<b>Fund Balance - Beginning</b>	<b>998,897</b>	<b>998,897</b>		<b>634,335</b>	<b>1,002,252</b>	<b>1,002,252</b>	
<b>Fund Balance - Ending</b>	<b>1,002,252</b>	<b>1,018,590</b>		<b>-</b>	<b>0</b>	<b>-</b>	

	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>Variance</u>
<b>YTD Revenues</b>			
Local Sources	25,463	10,400	(15,063)
<b>Total Revenues</b>	<b>25,641</b>	<b>10,503</b>	<b>(15,138)</b>

	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>Variance</u>
<b>YTD Expenditures</b>			
Capital Outlay	-	994,176	994,176
Other Objects	633	-	(633)
<b>Total Expenditures</b>	<b>5,948</b>	<b>1,012,755</b>	<b>1,006,807</b>

**Corbett School District No. 39  
Board Financial Report  
Fund 10: OSCIM Grant**

	Fiscal Year 2022-2023			Fiscal Year 2023-2024			
	Year End Actuals	Year to Date Apr 30 2023	% of YE Actuals	Current Budget	Projected Actual	Year to Date Apr 30 2024	% of Budgeted
<b>Revenues</b>							
State Sources	2,705,767	362,284	13%	1,335,164	614,081	614,081	100%
<b>Total Revenues</b>	<b>2,705,767</b>	<b>362,284</b>	<b>13%</b>	<b>1,335,164</b>	<b>614,081</b>	<b>614,081</b>	<b>46%</b>
<b>Expenditures</b>							
Capital Outlay	2,705,767	-	0%	4,000,000	614,081	614,081	100%
<b>Total Expenditures</b>	<b>2,705,767</b>	<b>-</b>	<b>0%</b>	<b>4,000,000</b>	<b>614,081</b>	<b>614,081</b>	<b>15%</b>
<b>Change in Fund Balance</b>	<b>-</b>	<b>362,284</b>		<b>(2,664,836)</b>	<b>(0)</b>	<b>0</b>	
<b>Fund Balance - Beginning</b>	<b>-</b>	<b>-</b>		<b>2,664,836</b>	<b>-</b>	<b>-</b>	
<b>Fund Balance - Ending</b>	<b>-</b>	<b>362,284</b>		<b>-</b>	<b>(0)</b>	<b>0</b>	

	FY 2022-23	FY 2023-24	Variance
<b>YTD Revenues</b>			
State Sources	362,284	614,081	251,797
<b>Total Revenues</b>	<b>362,284</b>	<b>614,081</b>	<b>251,797</b>

	FY 2022-23	FY 2023-24	Variance
<b>YTD Expenditures</b>			
Capital Outlay	-	614,081	614,081
<b>Total Expenditures</b>	<b>-</b>	<b>614,081</b>	<b>614,081</b>

**Corbett School District No. 39  
Board Financial Report  
GO Bond Debt Service Fund**

	Fiscal Year 2022-2023			Fiscal Year 2023-2024			
	Year End Actuals	Year to Date Apr 30 2023	% of YE Actuals	Current Budget	Projected Actual	Year to Date Apr 30 2024	% of Budgeted
<b>Revenues</b>							
Property Taxes	383,049	372,103	97%	467,446	487,370	460,588	95%
Local Sources	6,301	1,779	28%	-	-	-	
Intermediate Sources	154	-	0%	-	79	79	100%
<b>Total Revenues</b>	<b>389,504</b>	<b>373,882</b>	<b>96%</b>	<b>467,446</b>	<b>487,449</b>	<b>460,667</b>	<b>99%</b>
<b>Expenditures</b>							
Debt Service	380,219	31,115	8%	411,952	411,952	27,922	7%
<b>Total Expenditures</b>	<b>380,219</b>	<b>31,115</b>	<b>8%</b>	<b>411,952</b>	<b>411,952</b>	<b>27,922</b>	<b>7%</b>
<b>Other Sources (Uses)</b>							
Transfer Out	-	-		(30,000)	(30,000)	-	0%
<b>Total Other Sources (Uses)</b>	<b>-</b>	<b>-</b>		<b>(30,000)</b>	<b>(30,000)</b>	<b>-</b>	<b>0%</b>
<b>Change in Fund Balance</b>	<b>9,285</b>	<b>342,767</b>		<b>25,494</b>	<b>45,497</b>	<b>432,745</b>	
<b>Fund Balance - Beginning</b>	<b>912</b>	<b>912</b>		<b>-</b>	<b>10,198</b>	<b>10,198</b>	
<b>Fund Balance - Ending</b>	<b>10,198</b>	<b>343,680</b>		<b>25,494</b>	<b>55,695</b>	<b>442,943</b>	

YTD Revenues	FY 2022-23	FY 2023-24	Variance
Property Taxes	372,103	460,588	88,485
Local Sources	1,779	-	(1,779)
Intermediate Sources	-	79	79
<b>Total Revenues</b>	<b>373,882</b>	<b>460,667</b>	<b>86,785</b>

YTD Expenditures	FY 2022-23	FY 2023-24	Variance
Debt Service	31,115	27,922	(3,193)
<b>Total Expenditures</b>	<b>31,115</b>	<b>27,922</b>	<b>(3,193)</b>

**Corbett School District No. 39  
Board Financial Report  
Fund 20: Energy Projects Fund**

	Fiscal Year 2022-2023			Fiscal Year 2023-2024			
	Year End Actuals	Year to Date Apr 30 2023	% of YE Actuals	Current Budget	Projected Actual	Year to Date Apr 30 2024	% of Budgeted
<b>Revenues</b>							
Local Sources	29,427	24,562	83%	30,000	39,540	23,730	79%
<b>Total Revenues</b>	<b>29,427</b>	<b>24,562</b>	<b>83%</b>	<b>30,000</b>	<b>39,540</b>	<b>23,730</b>	<b>79%</b>
<b>Expenditures</b>							
Purchased Services	-	-		20,000	-	-	0%
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>		<b>20,000</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Change in Fund Balance</b>	<b>29,427</b>	<b>24,562</b>		<b>10,000</b>	<b>39,540</b>	<b>23,730</b>	
<b>Fund Balance - Beginning</b>	<b>25,873</b>	<b>25,873</b>		<b>64,552</b>	<b>55,301</b>	<b>55,301</b>	
<b>Fund Balance - Ending</b>	<b>55,301</b>	<b>50,436</b>		<b>74,552</b>	<b>94,841</b>	<b>79,031</b>	

YTD Revenues	FY 2022-23	FY 2023-24	Variance
Local Sources	24,562	23,730	(832)
<b>Total Revenues</b>	<b>24,562</b>	<b>23,730</b>	<b>(832)</b>

**Corbett School District No. 39**  
**Board Financial Report**  
**All Funds**

	Fiscal Year 2022-2023			Fiscal Year 2023-2024			
	Year End	Year to Date	% of YE	Current	Projected	Year to Date	% of
	Actuals	Mar 31 2023	Actuals	Budget	Actual	Mar 31 2024	Budgeted
<b>Revenues</b>							
Property Taxes	2,430,428	2,366,061	97%	2,645,790	2,613,834	2,450,767	93%
State School Fund	10,068,068	5,709,764	57%	10,553,633	11,070,273	9,886,229	94%
Local Sources	782,898	438,875	56%	910,400	1,187,031	785,765	86%
Intermediate Sources	202,118	1,136	1%	201,200	423,451	422,751	210%
State Sources	4,585,964	2,038,159	44%	2,868,004	2,488,642	1,781,968	62%
Federal Sources	706,452	288,338	41%	1,357,869	2,284,260	649,003	48%
<b>Total Revenues</b>	<b>18,775,928</b>	<b>10,842,333</b>	<b>58%</b>	<b>18,536,896</b>	<b>20,067,491</b>	<b>15,976,484</b>	<b>86%</b>
<b>Expenditures</b>							
Salaries	8,359,598	6,486,539	78%	8,645,798	8,908,326	6,851,380	79%
Associated Payroll	5,011,689	3,753,706	75%	4,989,857	4,874,935	3,796,724	76%
Purchased Services	2,012,625	1,128,579	56%	4,511,306	2,108,120	1,513,763	34%
Supplies & Materials	1,003,401	577,745	58%	1,607,397	1,600,778	724,306	45%
Capital Outlay	3,364,202	1,190,734	35%	4,171,000	3,880,676	3,938,999	94%
Debt Service	678,516	154,640	23%	815,134	672,573	302,329	37%
Other Objects	307,316	347,129	113%	314,369	349,150	360,412	115%
Contingency	-	-		290,842	-	-	
<b>Total Expenditures</b>	<b>20,737,347</b>	<b>13,639,071</b>	<b>66%</b>	<b>25,345,703</b>	<b>22,394,558</b>	<b>17,487,912</b>	<b>69%</b>
<b>Other Sources (Uses)</b>							
Other Sources	429,683	-	0%	5,395,665	-	-	
Transfer In	53,340	-	0%	30,000	60,541	-	0%
Transfer Out	(53,340)	-	0%	(30,000)	(60,541)	-	0%
<b>Total Other Sources (Uses)</b>	<b>429,683</b>	<b>-</b>	<b>0%</b>	<b>5,395,665</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Change in Fund Balance</b>	<b>(1,531,736)</b>	<b>(2,796,738)</b>		<b>(1,413,142)</b>	<b>(2,327,067)</b>	<b>(1,511,428)</b>	
<b>Fund Balance - Beginning</b>	<b>4,882,032</b>	<b>4,882,032</b>		<b>4,624,942</b>	<b>3,350,295</b>	<b>3,350,295</b>	
<b>Fund Balance - Ending</b>	<b>3,350,295</b>	<b>2,085,293</b>		<b>3,211,800</b>	<b>1,023,229</b>	<b>1,838,867</b>	

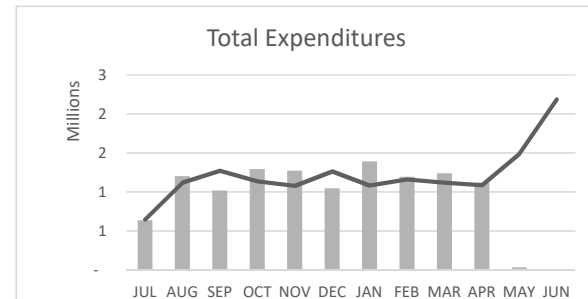
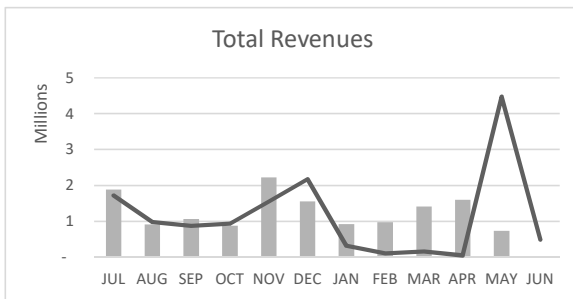
	FY 2022-23	FY 2023-24	Variance	% Change
<b>YTD Revenues</b>				
Property Taxes	2,366,061	2,450,767	84,706	4%
State School Fund	5,709,764	9,886,229	4,176,465	73%
Local Sources	438,875	785,765	346,891	79%
Intermediate Sources	1,136	422,751	421,615	37117%
State Sources	2,038,159	1,781,968	(256,191)	-13%
Federal Sources	288,338	649,003	360,665	125%
<b>Total Revenues</b>	<b>10,842,333</b>	<b>15,976,484</b>	<b>5,134,151</b>	<b>47%</b>

	FY 2022-23	FY 2023-24	Variance	% Change
<b>YTD Expenditures</b>				
Salaries	6,486,539	6,851,380	364,841	6%
Associated Payroll	3,753,706	3,796,724	43,018	1%
Purchased Services	1,128,579	1,513,763	385,184	34%
Supplies & Materials	577,745	724,306	146,561	25%
Capital Outlay	1,190,734	3,938,999	2,748,265	231%
Debt Service	154,640	302,329	147,690	96%
Other Objects	347,129	360,412	13,283	4%
<b>Total Expenditures</b>	<b>13,639,071</b>	<b>17,487,912</b>	<b>3,848,841</b>	<b>28%</b>

**FUND 01: GENERAL FUND  
Revenues and Expenditures by Month**

<b>FY 2022-2023</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>TOTAL</b>
<b>Revenues</b>													
Property Taxes	6,974	4,560	5,351	2,792	693,400	1,185,768	20,359	14,376	50,367	10,012	16,472	36,949	2,047,379
State School Fund	1,631,160	815,091	815,091	815,091	815,091	818,240	-	-	-	-	4,358,304	(2,915)	10,065,153
Local Sources	13,384	19,208	30,590	18,257	23,127	31,491	21,238	21,057	108,938	37,964	9,211	117,504	451,970
Intermediate Sources	-	-	-	-	-	-	-	-	958	-	452	200,376	201,787
State Sources	66,685	123,504	17,964	100,000	21,597	140,779	278,222	71,302	-	-	88,176	82,422	990,651
Federal Sources	-	19,792	5,524	-	-	-	-	-	-	-	-	52,156	77,471
Other Sources	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>1,718,202</b>	<b>982,155</b>	<b>874,520</b>	<b>936,139</b>	<b>1,553,216</b>	<b>2,176,278</b>	<b>319,818</b>	<b>106,735</b>	<b>160,263</b>	<b>47,976</b>	<b>4,472,614</b>	<b>486,493</b>	<b>13,834,411</b>
<b>Expenditures</b>													
Salaries	154,658	640,751	597,617	633,847	648,558	589,280	632,960	603,345	600,507	601,957	633,541	848,078	7,185,099
Associated Payroll	143,086	352,314	323,117	344,161	350,386	368,396	382,330	353,999	361,894	360,230	376,882	780,164	4,496,958
Purchased Services	79,824	60,725	160,800	106,468	30,419	196,268	41,594	142,561	123,396	96,322	294,539	363,295	1,696,210
Supplies & Materials	32,157	56,261	139,123	34,730	25,110	55,568	20,457	30,194	27,524	23,170	159,633	44,969	648,896
Capital Outlay	-	-	16,469	9,808	-	-	-	-	-	-	-	38,803	65,080
Debt Service	29,973	4,168	20,286	4,168	10,968	20,437	4,168	24,217	4,168	4,168	21,457	105,119	253,297
Other Objects	209,069	7,923	14,933	2,529	15,146	33,847	1,701	7,986	4,083	288	1,575	6,725	305,807
<b>Total Expenditures</b>	<b>648,766</b>	<b>1,122,143</b>	<b>1,272,346</b>	<b>1,135,709</b>	<b>1,080,586</b>	<b>1,263,797</b>	<b>1,083,210</b>	<b>1,162,302</b>	<b>1,121,572</b>	<b>1,086,135</b>	<b>1,487,628</b>	<b>2,187,154</b>	<b>14,651,346</b>

<b>FY 2023-2024</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>TOTAL</b>
<b>Revenues</b>													
Property Taxes	-	4,554	5,245	3,068	1,216,279	665,944	26,727	13,971	54,390	-	-	-	1,990,179
State School Fund	1,741,617	870,286	870,286	870,286	870,286	870,286	870,379	870,379	870,379	1,182,045	-	-	9,886,229
Local Sources	15,182	8,937	190,378	5,401	136,094	1,053	(414)	95,502	228,317	308	-	-	680,758
Intermediate Sources	-	419	-	-	442	-	-	-	-	421,708	-	-	422,569
State Sources	83,719	10,527	-	-	1,991	20,355	31,772	-	267,239	-	734,262	-	1,149,865
Federal Sources	46,713	19,826	-	-	-	-	-	-	-	-	-	-	66,539
Other Sources	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>1,887,231</b>	<b>914,549</b>	<b>1,065,909</b>	<b>878,756</b>	<b>2,225,092</b>	<b>1,557,638</b>	<b>928,464</b>	<b>979,851</b>	<b>1,420,325</b>	<b>1,604,061</b>	<b>734,262</b>	<b>-</b>	<b>14,196,139</b>
<b>Expenditures</b>													
Salaries	136,188	573,919	614,420	752,648	585,282	588,668	577,738	567,174	606,253	552,190	6,967	-	5,561,446
Associated Payroll	129,094	349,918	259,895	406,417	367,125	340,009	344,563	354,190	370,091	331,190	2,328	-	3,254,820
Purchased Services	154,774	131,430	52,826	93,970	218,835	82,694	228,761	175,417	181,236	136,377	27,230	-	1,483,549
Supplies & Materials	94,851	101,003	53,690	38,748	62,762	29,320	16,261	69,658	56,578	25,688	113	-	548,671
Capital Outlay	16,826	-	-	1,383	15,228	4,930	-	7,981	-	51,539	-	-	97,886
Debt Service	47,866	42,415	4,168	4,168	10,443	4,168	4,168	20,437	24,217	21,457	-	-	183,507
Other Objects	59,897	5,589	35,290	587	14,608	2,345	224,217	4,074	5,887	5,501	-	-	357,996
<b>Total Expenditures</b>	<b>639,496</b>	<b>1,204,274</b>	<b>1,020,289</b>	<b>1,297,920</b>	<b>1,274,282</b>	<b>1,052,133</b>	<b>1,395,708</b>	<b>1,198,930</b>	<b>1,244,263</b>	<b>1,123,942</b>	<b>36,638</b>	<b>-</b>	<b>11,487,875</b>



EMPLOYMENT CONTRACT  
BETWEEN  
DEREK FIALKIEWICZ  
AND THE  
BOARD OF DIRECTORS OF  
CORBETT SCHOOL DISTRICT NO. 39

This Employment Contract made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2024 by and between the Board of Directors of the Corbett School District No. 39, hereinafter referred to as DISTRICT, and Derek Fialkiewicz, hereinafter referred to as SUPERINTENDENT.

WHEREAS, DISTRICT and SUPERINTENDENT believe that a written employment contract is necessary to describe specifically their relationship and to serve as the basis of effective communication between them as they fulfill their governance and administrative functions in the operation of the education program of the schools; and,

NOW, THEREFORE, DISTRICT and SUPERINTENDENT, for the consideration herein specified, agree as follows:

**1. TERM**

- A. DISTRICT, in consideration of the promises, herein contained, of SUPERINTENDENT, hereby employs, and SUPERINTENDENT hereby accepts employment, as Superintendent of Schools for a three (3) year term commencing July 1, 2024, and ending June 30, 2027.
- B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of DISTRICT or SUPERINTENDENT to terminate this Agreement at any time subject only to the provisions herein relating to termination. This contract is only for the time specified above and it shall not be otherwise extended or renewed by any “automatic” provision. The DISTRICT may elect to extend this Agreement at any time. This paragraph satisfies the requirement for notice of nonrenewal required by ORS 342.513.

**2. PROFESSIONAL CERTIFICATION AND RESPONSIBILITIES**

- A. SUPERINTENDENT’S LICENSE: The SUPERINTENDENT shall a valid and appropriate license to act as Superintendent of Schools as required by the State of Oregon and shall maintain such license throughout the life of this agreement. Should the Superintendent fail to maintain such a license in good standing, the district may seek any appropriate remedy under this agreement.

The SUPERINTENDENT shall take no action on behalf of the DISTRICT until the effective date of their license.

- B. DUTIES: As chief executive officer of the District, the Superintendent shall perform the duties of district Superintendent as prescribed by the laws of the State of Oregon.

SUPERINTENDENT shall have charge of the administration of the schools under the direction of the BOARD.

SUPERINTENDENT shall be the chief executive officer of the DISTRICT;

shall direct and assign teachers and other employees of the schools under SUPERINTENDENT supervision;

shall organize, reorganize and arrange the administrative and supervisory staff, including instruction and business affairs, as best serves the DISTRICT;

shall select all personnel subject to the approval of the BOARD;

shall from time to time suggest regulations, rules and procedures deemed necessary for the well ordering of the school DISTRICT;

and in general, perform all duties as described in the position description, incident to the office of SUPERINTENDENT and such other duties as listed in the SUPERINTENDENT job description and as may be prescribed by the BOARD from time to time.

The BOARD, individually and collectively, shall promptly refer all criticisms, complaints and suggestions called to its attention to SUPERINTENDENT for study and recommendation.

SUPERINTENDENT shall attend all Board meetings, unless excused with mutual agreement between the BOARD or Chairperson of the Board and SUPERINTENDENT, except executive sessions held to discuss SUPERINTENDENT employment status.

- C. BOARD RESPONSIBILITIES

BOARD shall allow the SUPERINTENDENT to present their recommendation to the BOARD on any subject under consideration by BOARD prior to action being taken on the subject by the BOARD.

Notwithstanding, BOARD may exclude SUPERINTENDENT from all or part of an executive session called to discuss SUPERINTENDENT'S performance or employment under ORS 192.660(2)(b) or (i).

- D. GOALS AND OBJECTIVES: Prior to or within 90 days after the beginning of the term of this agreement, the parties shall meet to establish DISTRICT goals and objectives for the ensuing school year. Said goals and objectives shall be reduced

to writing and shall be among the criteria by which the Superintendent is evaluated as hereafter provided. Any changes to the Goals and Objectives dates mentioned herein shall require mutual consent by both parties.

### **3. PROFESSIONAL DEVELOPMENT and GROWTH**

- A. The DISTRICT shall pay for the SUPERINTENDENT's reasonable expenses in connection with activities that relate to the required professional growth of the Superintendent as required for licensure.
- B. The DISTRICT encourages the continuing professional growth of the SUPERINTENDENT through his participation in;
  - The operations, programs and other activities conducted or sponsored by local, state and school board activities;
  - Seminars and courses offered by public or private educational institutions;
  - Informational meetings with other persons whose particular skills or backgrounds would serve to improve the capacity of the Superintendent to perform his professional responsibilities for the District.
- C. In its encouragement, the DISTRICT shall permit a reasonable amount of release time for the Superintendent to attend to such matters and shall pay for the necessary membership, travel, conference/workshop registration and subsistence expenses with prior Board approval.

### **4. COMPENSATION**

- A. Salary: DISTRICT shall pay SUPERINTENDENT an annual salary of **One Hundred Sixty-two Thousand Dollars** per 12 month contract year. This annual salary rate shall be paid monthly to SUPERINTENDENT in accordance with the schedule of salary payment in effect for other administrative employees or in such other way as is mutually agreed to by both parties.
- B. The DISTRICT will pay on behalf of SUPERINTENDENT the employee's contribution to the Oregon Public Employees Retirement System. The DISTRICT will pay the employer portion of the Oregon Public Employees Retirement System contribution as required by law.
- C. The DISTRICT will monthly pay 15% of monthly salary into a sheltered annuity of SUPERINTENDENT'S choice.

### **5. OTHER BENEFITS**

- A. Vacations: The SUPERINTENDENT shall be required to render full and regular service to the DISTRICT during each annual period covered by this agreement, except that they shall be entitled to 25 days of paid vacation per contract year in

addition to holidays as indicated below. Vacation shall be front loaded for the upcoming 12 months on July 1<sup>st</sup> of each year. On July 1<sup>st</sup> of each year, the SUPERINTENDENT may carry forward to the commencing 12 month period a maximum of 10 vacation days and may opt to have the DISTRICT buy back up to 10 unused vacation days. At no time shall the SUPERINTENDENT have more than 50 vacation days available. Accrued vacation days in excess of 50 shall be forfeited without compensation.

- B. Holidays: The SUPERINTENDENT may take holidays that are observed by the District (12 Days). Those presently include the Independence Day, Labor Day, Veterans' Day, Thanksgiving Day and the following Friday, Christmas Break (2 days), New Year's Day, Martin Luther King, Jr Day, Presidents' Day and Memorial Day, and Juneteenth.
- C. The DISTRICT will not recognize or compensate for compensatory time.
- D. Memberships: DISTRICT shall pay the SUPERINTENDENT'S membership charges to the American Association of School Administrators, (AASA), the Oregon Coalition of School Administrators (COSA) and other professional groups in which SUPERINTENDENT feels it is necessary to maintain and improve professional skills, as permitted by state law and as approved by DISTRICT in the annual budget.
- E. Civic and Service Associations: Recognizing the importance of a strong working relationship between the schools and the community, DISTRICT shall pay dues, membership fees and related expenses for membership in service and civic associations as provided in the Board-adopted budget.
- F. Health, Dental and Vision Benefits: The District shall provide to the SUPERINTENDENT the same health insurance benefits as it does to licensed employees.
- G. Sick Leave: The SUPERINTENDENT is allowed up to twelve (12) paid sick days pursuant to ORS 332.507. The SUPERINTENDENT shall have the rights accorded under ORS 332.597(5) concerning sick leave and retirement benefits.
- H. Disability and Life Insurance: The DISTRICT will provide SUPERINTENDENT with long-term and short-term disability insurance and life insurance coverage the same as it does to other licensed employees. The DISTRICT will provide SUPERINTENDENT with additional life insurance coverage that the SUPERINTENDENT is medically and otherwise qualified to receive equal to the annual salary, at the next available open enrollment period following the start of the contract year.
- I. Travel and Meals: The DISTRICT will provide SUPERINTENDENT reimbursement for travel upon claim at the IRS rate per mile, \$35.00 per day for meals, and \$85 per day for lodging. Actual costs exceeding the meals and lodging amounts will be reimbursed with receipts.

- J. FRINGE BENEFITS: The Superintendent shall be entitled to participate in all fringe benefits provided other administrative employees of the DISTRICT.

## 6. EXPENSES

- A. DISTRICT shall pay or reimburse SUPERINTENDENT for reasonable expenses approved by DISTRICT and necessary expenses incurred by SUPERINTENDENT in the continuing performance of duties under this Agreement. Such reimbursements shall be based upon DISTRICT established expense schedules for meals, lodging, and other such expenses, with required procedures for documentation if such expenses exceed DISTRICT guidelines.

## 7. PROFESSIONAL LIABILITY

- A. DISTRICT agrees that it shall defend, hold harmless and indemnify SUPERINTENDENT from any and all demands, claims, suits, actions and legal proceedings brought against SUPERINTENDENT in SUPERINTENDENT's individual capacity, or in the official capacity as agent and employee of DISTRICT, provided the incident arose when SUPERINTENDENT was acting within the scope of employment and excluding criminal litigation, as such liability coverage is within the authority of the school board to provide under state law. Except that, in no case, will individual Board members be considered personally liable for indemnifying SUPERINTENDENT against such demands, claims, suits, actions and legal proceedings when acting in an official capacity as agent and employee of DISTRICT, in accordance with applicable state law.
- B. If, in the good faith opinion of SUPERINTENDENT, conflict exists as regards the defense to such claim between the legal position of SUPERINTENDENT and the legal position of DISTRICT, SUPERINTENDENT may engage counsel in which event DISTRICT shall indemnify SUPERINTENDENT for the costs of legal defense as permitted by state law.
- C. DISTRICT shall not, however, be required to pay any costs of any legal proceedings in the event DISTRICT and SUPERINTENDENT have adverse interest in such litigation, except as stated above.
- D. The obligation under paragraph 7.A. survives termination of this contract.

## 8. EVALUATION

- A. The BOARD shall evaluate and assess in writing the performance of SUPERINTENDENT at least once per year during the term of this contract prior to March 30 of any year of the contract. This evaluation and assessment shall be related to the position description of SUPERINTENDENT and the goals and objectives of DISTRICT for the contract term to date. The format for this evaluation and assessment shall be mutually agreed upon between the Chairperson of the Board and SUPERINTENDENT.

## **9. RENEWAL OF EMPLOYMENT CONTRACT**

- A. At any time during the contract term, the Board may elect to offer a new contract to SUPERINTENDENT, in which case the Board and SUPERINTENDENT shall negotiate such new contract prior to expiration of this Agreement. Nothing in this Agreement shall prohibit the parties from mutually agreeing to change one or more of the terms of this Agreement in the future.

## **10. TERMINATION OF EMPLOYMENT CONTRACT**

This employment contract may be terminated by:

- A. Mutual Agreement of the Parties. SUPERINTENDENT shall give DISTRICT not less than Ninety (90) days' notice of intention to terminate this employment contract.
- B. Retirement of SUPERINTENDENT.
- C. Disability of SUPERINTENDENT. In the event of disability by illness or incapacity, after SUPERINTENDENT'S sick leave has been exhausted, the compensation shall be reinstated after SUPERINTENDENT has returned to employment and undertaken the full discharge of duties. DISTRICT may terminate this contract by written notice to SUPERINTENDENT at any time after SUPERINTENDENT has exhausted any accumulated sick leave and such other leave as may be available and has been absent from employment for whatever cause for an additional continuous period of twelve weeks. All obligations of DISTRICT shall cease upon such termination other than long term disability benefits through a third-party insurer.
- D. Termination for Cause. The DISTRICT may terminate this employment contract at any time upon good and just cause. Discharge for cause may include, but is not limited to: neglect of duty, breach of contract, inefficiency, immorality, insubordination, conviction of a crime involving moral turpitude, inadequate performance, failure to comply with such reasonable requirements as the BOARD may prescribe to show normal improvement, evidence of insufficient professional training and growth, and failure to maintain in good standing a valid and appropriate certificate to act as a superintendent of schools as required by the State of Oregon.

The SUPERINTENDENT shall be entitled to due process, which shall include notice of termination given in writing at least ten (10) days prior to a hearing. Such notice shall include a statement of the reasons constituting cause. SUPERINTENDENT shall be entitled to a hearing before the BOARD and the opportunity to be heard on the charges against SUPERINTENDENT and to respond to such charges, confront and cross-examine witnesses called by the DISTRICT and to refute, orally or in writing, such charges. SUPERINTENDENT may be represented by legal counsel at such meetings as provided by Oregon law at SUPERINTENDENT'S sole cost and expense. The burden of proving any charges

shall be upon the DISTRICT and SUPERINTENDENT shall be provided the written decision regarding the results of the meeting. Such meeting may be conducted in executive session as provided by Oregon law.

- E. Termination with SUPERINTENDENT’S Concurrence. DISTRICT may propose to terminate this employment contract upon Ninety (90) days written notice to SUPERINTENDENT. If SUPERINTENDENT concurs in writing with this decision, DISTRICT shall pay to SUPERINTENDENT all aggregate salary, allowances and other compensation he would have earned under this employment contract up to the date of termination from employment.
- F. Termination at BOARD’s Discretion. District may decide to terminate this employment contract upon notice to SUPERINTENDENT. District shall pay SUPERINTENDENT the remainder of the aggregate salary, allowances and other compensation he would have earned under this employment contract, to a maximum of 12 months’ salary and benefits.
- G. Death of SUPERINTENDENT.

**11. SAVINGS CLAUSE**

- A. If, during the term of this contract, it is found that a specific clause of the contract is illegal in federal or state law, the remainder of the contract not affected by such ruling shall remain in force.

**12. APPLICABLE LAW**

- A. This agreement is subject to all applicable laws of the State of Oregon, rules and regulations of the State Board of Education, and rules, regulations, and policies of this DISTRICT, which pertain to the DISTRICT’s Superintendent. The venue for resolving all legal disputes under this Employment Contract shall be in the circuit court of Multnomah County, Oregon.

IN WITNESS WHEREOF, DISTRICT has caused this Employment Contract to be approved on its behalf by a duly authorized officer and SUPERINTENDENT has approved this Employment Contract effective on the day and year herein above mentioned.

SUPERINTENDENT

BOARD OF DIRECTORS OF THE  
CORBETT SCHOOL DISTRICT #39  
IN MULTNOMAH COUNTY, OREGON

\_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



# *Insurance Proposal*

Prepared For  
**Corbett School District**

**35800 E Historic  
Columbia River  
Highway  
Corbett, OR 97019**



# Mission Statement

Our mission is to always act in the best interest of our clients as their trusted insurance and risk management advisor.

## Values

### **Professionalism**

To consistently display integrity, expertise, and respectful collaboration.

### **Generosity**

To give, share, and support others.

### **Integrity**

To commit to being respectful, honest, and making ethical choices.

### **Diversity**

To understand and support each team member's unique background and strengths.

### **Passion**

To fuel purpose and ignite meaningful actions.

### **Active Learning**

To build knowledge and enhance critical thinking.

## Vision

### **Our Clients**

To provide an exceptional client experience with passion, professionalism, and care.

### **Our Providers**

To develop the highest level of trust with our providers through effective collaboration.

### **Our Industry**

To be recognized as innovative industry leaders in insurance and risk management services.

### **Our Team**

To foster a culture that supports each team member's personal and professional aspirations.



We are thrilled to introduce you to your expanded *Service Team!*

*Primary Team*



**LORIN WILLIAMS**  
PROPERTY & CASUALTY

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Coverage & Renewals



**JENNIFER KING**  
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Coverage & Renewals

*Support Team*



**KELLY McCORKLE**  
PROPERTY & CASUALTY

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Policy Changes & Certificates of Insurance



**CHRISTIE MONTERO**  
WORKERS' COMPENSATION

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Policy Changes & Certificates of Insurance

*Risk Management Team*



**NATHAN CORTEZ**  
RISK MANAGER

Loss Control, Inspections, Crime Prevention through Environmental Design (CPTED)

Public Safety Specialist for Educators & Special Districts



**WINSLOW CERVANTES**  
RISK MANAGER

UAS Inspection & Surveys, GIS Mapping & Modelling

Public Safety Specialist for Educators & Special Districts

*Risk Management Team continued*



**DAVE NELSON**  
RISK MANAGER

Loss Control, Contracts &  
Training

Public Safety Specialist for Law  
Enforcement & Municipalities



**DAVE PICKHARDT**  
RISK MANAGER

Loss Control & Wellness, Health &  
Fitness Specialist

Public Safety Specialist for Fire &  
Emergency Medical Services &  
Municipalities

*Claims Consultants*



**STEPHANI KUNCE**  
PROPERTY & CASUALTY

First Notification & Claims  
Consulting



**BETTY BERRY**  
WORKERS' COMPENSATION

Claims Consulting, Return-to-Work,  
Claims Reviews, EAIP & PWP



**ERICA ARMSTRONG**  
WORKERS' COMPENSATION

First Notification, Claims Consulting,  
Return-to-Work, Claims Reviews, EAIP  
& PWP

## Organization

Our proposal brings four teams of specialists together to serve all your insurance and risk management needs; they include:

1. Public Entities Property & Casualty Insurance team
2. Workers' Compensation team
3. Risk Management team
4. Claims team

Three additional teams support these core teams:

1. Excess specialty team that places unique Property & Casualty risk
2. Commercial Auto team that assists in driving risk issues
3. Operations management team that oversees all services and promises made to the District and evaluates the quality and timeliness of the deliverables. This team manages the agency's "Continuous Improvement" program.

We believe our size and focus on specific classes of business offers our clients the best of all worlds. WHA is large enough to be a significant advocate for our clients' needs, while maintaining the advantages of being locally owned. We have avoided associating with national brokerage firms that would put unrealistic sales requirements on our staff or dictate service levels below our standards.

As a target market agency, our staff narrowly focuses all their training, licensing, and service efforts toward the needs of their specialty. Our education requirements go beyond insurance licensing and state-required continued education. We do require our staff to be active in their choice field of specialty, learning that industry's language, needs, and future concerns.

## Insurance Services

WHA offers an unparalleled list of brokerage and consulting services. We understand Corbett School District has unique risks which is why we do not have one "cookie cutter" service model. Each public entity has different goals and needs therefore we create a customized service plan that addresses your priority items first. Please see below for your customized service plan.

Property/casualty and workers' compensation work together to create a culture in which staff and employees feel a genuine involvement and relevance in the outcome of the work being done. WHA accomplishes this by educating people in your organization with safety lectures, inspections, attending meetings and by making ourselves available and integrated with your employees on a daily basis. Below you will find our extensive list of services and capabilities available to you in the form of a report card as well as the enclosed Annual Service Options:

- 24 Hour Emergency After Hours Phone Service
- On-staff property, casualty, and workers' compensation claims consultant
- Independent claims review
- Benchmarking and Stewardship reporting against industry standards
- Risk Management training and planning using the Best Practices model utilized by Public

Entities involved in infrastructure and critical services delivery

- Coordination and facilitation of Actuarial studies and services
- On-site loss control inspections
- Insurance Market Coverage Analysis
- Insurance Consulting
- Claims Management
- Emergency critical claims 24/7 on-site support
- Assistance in third-party subrogation
- Contract Review
- Risk Management Center© for a host of safety and Risk Management tools and resources
- Accident or incident investigation services
- Annual insurance and budget reports
- Property appraisal for insurance purposes
- Compliance with OSHA rules and regulations
- Workplace training
- Sample loss control programs and review of the District's loss control publications
- Event or public venue loss control services review
- Volunteer analysis and loss control services
- Ergonomics training
- Various training and educational presentations on topics relevant to the district's needs
- Contract Management
- Contracting kits
- Stewardship reports
- Insurance Market Report
- Service Agreement Review
- Transition Management

(Please see appendix for additional services and products)

At WHA, our Workers' Compensation service plans are proactive and reflect the specific needs of each of our accounts. Some services will be administered on a daily basis while other, more consultative services, will be ongoing throughout the year. Those services include:

- Claims Management
- In-house Claims Consultant
- Daily review of claims
- Monthly claim and loss ratio review
- Assistance with problem claims
- Open Claims Reviews
- Return to Work assistance
- Performance Dashboard Report
- Experience Modifier evaluation
- Nondisabling Claims Reimbursement analysis and advice
- Budget forecasting for renewal premiums

- Year-End Audit
- Updates on OSHA Rules and Regulations

## Renewal & Marketing

Part of the duties and services we commit to as your Agent includes a complete evaluation of various markets and coverage forms complete with a detailed report. The District will receive a premium breakdown by coverage line and item to assist in making an informed decision for your renewal.

Our volume with public entity carriers and our unique client services enables us to negotiate for the best products, rates, and coverage plans. We monitor the marketplace nationally for insurance providers who may elect to enter Oregon in the near future. WHA has completed extensive research of the marketplace and carriers that specialize in public entity exposures.

We are known for our ability to evaluate the insurance market and negotiate with carriers to obtain quality coverage at a very competitive premium. We use an annual 180-day process to solicit competitive proposals from all markets available.

We review the levels of deductibles for each policy to provide the best balance of risk limitation, lower premium, and other factors.

Once our evaluation process is complete, we will organize, develop, and market your insurance coverage requirements. As we obtain and evaluate bids, we will present a package of insurance policy terms, conditions and premiums that best reflects the District's goals and objectives. A detailed schedule of the policies in force, the coverages, deductible amounts, and premiums paid will be provided for your reference.

We will be responsible for notifying you of the invoicing of premium for all policies to ensure that no policy lapses inadvertently. Notification of new developments in the industry or markets that would impact your insurance coverage or policies will be given to the District.

The system WHA uses to produce the best results is to follow a mutually agreed upon plan with your staff that would include:

- 6 months (180 days) prior to renewal: a market survey will be conducted to update records of each carrier that offers appropriate coverage to utility districts. Detailed information regarding market share, premium size of accounts, claims handling, and special support services is compiled. A budget projection for future insurance costs will be developed. This will include an audit of your payroll by class codes to ensure that our preliminary payroll estimates reflect accurate costs that will not result in a large debit or credit at year's end.
- 150 days prior to renewal: bid specifications are produced and reviewed with you.
- 120 days prior to renewal: the approved bid specifications will be forwarded to each viable insurance competitor. Each carrier will be requested to forward copies of coverage forms and provide a quote.
- 31 days prior to renewal: a review of coverage and rates is prepared for the Risk Management Team or designated decision makers. Final renewal instructions are

developed, and appropriate documentation is produced.

Plan design is crucial as new risks are identified within the District. It is essential to manage credible input in anticipation of carrier or pool response with form changes or manuscript endorsements.

### **Customized Service Plan for Corbett School District:**

For the Corbett School District, we have developed a service plan outline. These are initial recommendations and can be adjusted based on additional needs of the district or as specific issues develop throughout the coverage year.

### **Prepare for upcoming 7/1 renewal (within 30 days of AOR):**

#### **Property and Liability:**

- Full schedule review, looking at structure values, contents values, deductibles, autos functional vs replacement cost, auto deductibles and mobile equipment.
- Reviewing 5-year loss history with deductibles to see if quoting higher deductibles leads to savings for the district.
- Complete supplemental application for cyber potentially look at quoting outside markets for comparison and review.

#### **Workers' Compensation:**

- Assist with renewal payroll submission & provide renewal premium projection.
- Coverage review, ex: work experience, volunteer etc.
- Claim review for SAIF and SDAO claims with WHA Claims Consultant

### **1st year and ongoing as needed:**

#### **Property and Liability:**

- Review claims history and look for patterns or areas of improvement. Create a plan to address any claims and mitigate future claims.
- Playground impact testing at all playgrounds owned by the district. Full report with recommendations provided.
- Property walk through hazard identification and mitigation full report and recommendations provided.
- Policy review such as fleet policy and any other district policies that may need review.
- Contract review as needed.

#### **Workers' Compensation:**

- Safety committee attendance as requested.
- Schedule regular claims meetings with WHA Claims Consultant- frequency to be determined by CSD.

- Accident Analysis process review
- Unit Stat review for 2025 mod calculation (Oct/Nov 2024)
- 2025 Budget assistance (Feb/Mar 2025)

This list is not exhaustive and if we were to become the District’s Agent or Record, we would make further recommendations based on our findings.

## Risk Management

WHA’s comprehensive approach to risk management blends the most effective of five recognized Best Practice techniques to tailor one seamless system that meets your organization’s needs. Sound risk management goes beyond the limited concerns of the insurance company to focus on options and processes that best fit all your unique exposures, both insurance and non-insurance risk. Through our process, WHA will not only help you select the best risk management system and frame for your exposures and tolerance, but we will also assist you in systems development, program implementation, and ongoing management of your risk management program.

The support strategies and tools we also utilize in our risk management program include:

Physical inspections utilizing state-of-the-art equipment, which include:

- Air Monitor: Air quality monitoring
- Anemometer: Measures wind speed/direction; air velocity/temp/flow
- Dosimeter: Sound level monitoring
- UAS (drone): Building inspections, mapping, 2D/3D modeling, and surveying
- Endoscope: Confined-space inspection (i.e., pipes, panels, etc.)
- GFCI Receptacle Tester: Verification of proper operation and circuit grounding
- Impact Tester: Fall surfacing testing of playground surfaces
- Infrared Temperature Monitor: Measures temperature
- Laser Measure: Measures height, length, width, depth
- Moisture Tester: Moisture testing for mold or water damage
- Thermal Imager: Emissivity measurement
- 180-deg/360-deg Video Camera: Building inspections; equipment/contents inventory
- Voltage Meter: Electrical voltage testing
- Voltage Tester: Verify existence of voltage

GIS professional on staff that provides GIS evaluation & analysis, using two advanced UASs (drones) and software tools, which includes:

- 2D/3D Mapping
- Surveying
- Accident Analysis & Hot Spot Analysis
- Disaster Management & Mitigation
- Flood Damage Estimation
- Environmental Impact Analysis
- Natural Resources Management
- Asset Management & Maintenance
- Planning & Community Development
- and much more

## Additional Resources

[Risk Management Resources for Property, Casualty, Workers' Compensation, Employee Benefits, and more.](#)

WHA also provides full client user access to two extensive risk management and insurance industry leading online resource tools:

- ZYWAVE
- Succeed, Management Solutions

## Agent Compensation & Fee

Standard **Property & Casualty commission** rates are set at 14% by PACE. However, PACE allows us to negotiate a net of commission fee for policy holders with premiums over \$100,000 which applies to Corbett School District. Therefore, WHA Insurance proposes a **net of commission flat fee of \$12,500.**

Standard **Workers' Compensation commissions** are 5-10%, with SAIF at 4-9%. If coverage is placed with another carrier, the commissions are a standard part of their rate filings with the State of Oregon and are not negotiable.

WHA is also committed to transparency and at any time we will disclose commission amounts to the District as part of our Stewardship standards.



# Contact Us

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## Mission Statement

Our mission is to always act in the best interest of our clients as their trusted insurance and risk management advisor.



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