

AGENDA	CORBETT SCHOOL DISTRICT SITE COUNCIL MEETING CMS at Woodard Rd 31520 E Woodard Rd Troutdale, OR 97060	5:00 PM Monday, January 22, 2024
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The Site Council is charged with the following responsibilities according to the Oregon Education Act for the 21st Century:

- The development of plans to improve the professional growth of the school's staff;
- The improvement of the school's instructional program;
- The development and coordination of plans for the implementation of programs under this chapter at the school;
- The administration of grants-in-aid for the professional development of teachers and classified district employees.

The Site Council's recommendations shall not interfere with the duties, responsibilities, and rights of a duly elected school district board.

- 1. Opening Introductions 2
- 2. Roll Call Site Council Committee:
 - 1. Michelle Dawkins-Grade School Principal
 - 2. Sarah Loveland-Site Council Chairperson and High School Parent
 - 3. Rhiannon Young-Middle School Teacher
 - 4. Mikayla Patrick-Classified Staff Representative
 - 5. Amy Cerruti-Grade School Parent
 - 6. Jack Chiu-Middle/High School Parent
 - 7. Benno Lyon-CAPS Parent
 - 8. Rebecca Stewart-Community Member
- 3. Review and Approve Minutes from the October 16, 2023 Meeting 4
- 4. **New Corbett Middle School tour**
- 5. **Every Student Belongs Update**
- 6. **Educational Excellence Update**
- 7. **Student Success Grant (SIA)**
- 8. **Student Based Mental Health Center Update**
- 9. **NWEA MAP Assessment**
- 10. New Business
- 11. **Future Site Council Meeting Dates and Times:**
- 12. Adjourn

Corbett School District 39

Code: IFCA
Adopted: 12/15/21

21st Century Schools Councils**

The Board directs the superintendent to encourage community involvement in shared decision making and to foster the collaborative efforts of district personnel, students, parents and community members through 21st Century Schools Councils at each school site.

Additionally, the Board may, as deemed necessary for assisting in the administration of grants or for coordination of districtwide programs, establish a 21st Century Schools Council and/or other special committees at the district level for specific projects or issues.

The establishment and charge of a 21st Century Schools Council shall not interfere with the duties, responsibilities and rights of the duly elected Board.

Site Council Members

A 21st Century Schools Council, i.e., site council, shall be composed of teachers, parents, classified employees and administrators or their designees as follows:

1. Not more than half of the members shall be teachers;
2. Not more than half of the members shall be parents or guardians of students attending that school;
3. At least one member shall be a classified employee;
4. One member shall be an administrator or designee.

Other members may be designated by the site council from district patrons that include but are not limited to, local school committee members, business leaders, students and members of the community-at-large.

Selection

The members of a 21st Century Schools Council shall be selected as follows:

1. Teachers shall be licensed teachers elected by licensed teachers at the school site;
2. Classified employees shall be elected by classified employees at the school site;
3. Parents shall be selected by parents of students attending the school, by a process to be defined by the Board; and
4. Others shall be selected by the council.

Duties

The duties of the 21st Century Schools Council shall include, but not be limited to:

1. The development of plans to improve the professional growth of the school's staff;
2. The improvement of the school's instructional program;
3. The development and coordination of plans for the implementation of programs at the school in accordance with Oregon's Educational Act for the 21st Century;
4. The administration of grants-in-aid for the professional development of teachers and classified employees.

If the Board determines that a school site is unable to fulfill the requirement of the 21st Century Schools Council as outlined in this policy, or if the needs of a school site require a different composition, the Board shall establish the 21st Century Schools Council in a manner that best meets the educational needs of the district. The 21st Century Schools Council may request a waiver of Board policy. A waiver request must be submitted in writing to the superintendent. The superintendent will submit the waiver request and his/her recommendation to the Board for final approval. A policy waiver request will be considered based on the district's mission statement, philosophy, Board-adopted goals and effective schooling tenets.

All 21st Century Schools Council decisions are subject to superintendent and Board review and approval, respectively. In no case will a 21st Century Schools Council, i.e., site council, abrogate any provision of the district's collective bargaining agreements, district contracts or Board policy.

All 21st Century Schools Council meetings shall follow the notice, meeting and record-keeping requirements of the Public Records and Meetings Law.

END OF POLICY

Legal Reference(s):

[ORS 192.660 to -192.690](#)
[ORS 243.650](#)
[ORS 243.782](#)

[ORS 329.125](#)
[ORS 329.704](#)

[OAR 581-020-0100 to -0115](#)
[OAR 581-020-0125](#)
[OAR 581-020-0130](#)

Corbett School District Site Council Meeting **DRAFT Minutes**
Monday, October 16, 2023 - Grade School Longhouse

October 16, 2023 at 5:00 PM - Site Council Meeting
Notes taken by Michelle Dawkins

1. Opening Introductions

Presenter: Michelle Dawkins, Grade School Principal

Attachments: (1)

- [Board Policy-Site Council](#)

2. Roll Call Site Council Committee:

- Michelle Dawkins-Grade School Principal
- Sarah Loveland-Site Council Chairperson and High School Parent
- Rhiannon Young-Middle School Teacher
- Mikayla Patrick-Classified Staff Representative
- Amy Cerruti-Grade School Parent
- Jack Chiu-Middle School Parent
- Benno Lyon-CAPS Parent
- Rebecca Stewart-Community Member

Presenter:

Michelle Dawkins

3. Review and [Approve Minutes from the May 22, 2023 Meeting](#)

Minutes were approved by site council

Presenter: Michelle Dawkins, Grade School Principal

4. ODE Literacy Grant Information

Presenter: Michelle Dawkins, Grade School Principal and

Shelia Morgan Osborne, Ph.D.-Director Curriculum, Assessment & School Improvement
Corbett School District has the opportunity to access a literacy grant for the 23-24 school year and the 24-25 school year. The first year would be for \$79,000 and year two about \$81,000. The grant application was just released at the beginning of October. Corbett School District has many of the mandatory items already in place and will officially apply for the grant during the month of December. It is a matching grant and we are able to use Title 1A funds as our matching part of the grant.

Mikayla - asking about support staff training

Michelle responded that support staff training will be included in the budget narrative for the grant.

5. Educational Excellence

Presenter: Shelia Morgan Osborne, Ph.D.-Director Curriculum, Assessment & School Improvement

From the COSA conference introduction to Educational Excellence to help align ODE standards K-12. Inservice Sep 29, 2023 to prioritize the standards K-12 in ELA, Math, Science, and Social Sciences

It was collaborative for all certified staff. On Friday, February we will meet again to deconstruct the standards and then again in May tie assessments to the standards.

This is a three year process - K-12 aligned process to help with focusing the standards.

6. Corbett School District Accreditation

Presenter: Kathy Childress, High School Principal

Accreditation is a process that schools go through every five years.

Staff is going through the process together with a focus on:

- Stakeholder feedback
- Student Performance
- Classroom Engagement

Kathy reported that some of the data shows some gaps with demographics. This will be important for the high school to look at how to make improvements in.

HS teachers observed students within their classrooms for 20 minutes to look at engagement.

Four areas identified as area of improvement

Goal is for schools to look deeply at what you are doing, to reflect, and make improvements

Everything is turned in January. Then they meet online to review with staff and families.

Sara - cultural norm of engagement - too cool for school vs

Are the activities engaging? - teachers have more power over the social part.

7. Student Success Grant (SIA)

Presenter: Shelia Morgan Osborne, Ph.D.-Director Curriculum, Assessment & School Improvement

Integrated Guidance has all of these grants consolidated into this grant. They are to align with our goals. \$850,000 Shelia just sent in the year end report for 2022-23 and is now focusing in on 2023-24 school year.

8. Title 1A Application

Presenter: Shelia Morgan Osborne, Ph.D.-Director Curriculum, Assessment & School Improvement

Title 1A funds - \$134,281

- 1 Certified 1A 0.50 FTE to provide intervention support to students K-6
- 1 Classified staff .85 FTE to support Title 1A reading and math small groups
- Professional Development for teachers in grades K-8
 - LETRS II K-5 and LETRS 6-12
 - Stipend for participating
- Curriculum Materials for students in K-8
 - Decodable books
 - Informational decodable books
- Forefront Data Online Service (CGS and CAPS)
- Literacy Night Materials and Staff Support

The Title team progress monitors all at-risk readers in grades K-3 using DIBELS data on the DIBELS assessment that is given three times per year. Data is monitored throughout the school year using ForeFront online monitoring system. This collection of data is accessible to classroom teachers, special education staff, intervention staff, and administration.

Data is then used to develop instructional plans for students and additional professional development for teachers and support staff. The Title team delivers services to elementary students and small groups for reading, writing, and math instruction. The priority is in reading instruction.

Family involvement is critical and our intervention team will provide materials and home support for students and their families. Light snacks during Literacy Night for students and their families.

Purchasing of curriculum and student materials to ensure researched-based literacy and math instruction is provided and accessible to all students, including students with second language needs.

9. Woodard Campus Update

Presenters: Derek Fialkiewicz, Ed.D., Superintendent and Brian Lutes, MS Principal

Woodard is getting close to being completed. Windows are all in, carpet, and painted. Waiting for an electrical switch - will find out the status of this vital component on 10/17/23

Each classroom has a specific color - in a bright vibrant atmosphere. Two walls are light gray and two are bright colors.

Light blue for Special Education. The plan is to move prior to winter break and open - December 20 - 21.

Transportation - middle school students that are taking a class in the HS.

Working on school zones and speed limits.

Joe Keizer is working on the traffic flow and signage.

How can the families help?

Are their citizens patrol at CAPS? No

10. Student Based Mental Health Center

Presenter: Jeanne Swift, Director of Student Services

The team has now been hired. \$827,000 for the first year.

Social workers are funded by the grant. One social worker and one counselor per school.

Provides:

Counseling - Group and individual

SEL Lessons in K-8 classrooms

Parent Trainings

- Screen Addiction (10/25)
- How to Manage Anxiety (11/30)
- Suicide Prevention (12/9)
- More in 2024

Family Support

Sara Loveland - Talk about maybe having something about self harm

Benno - Is there a childcare option? Have you thought about that?

Rhiannon - Could this be recorded for later use? Or another option for those who can not attend.

Benno - Has the access to services increased?

Jeanne - How do we increase our presence in the community?

SBMH center

11. New Business

Presenter: Michelle Dawkins, Grade School Principal

Sara Loveland asked about the Student Handbook

Kathy responded that the student handbooks were available to families at the online registration.

Discussion was that the roll out the handbook could be improved. Many families didn't realize what the box they were checking was about.

All student handbooks are available online - maybe have them at more than one place on the district website.

Maybe handbook tips in newsletters.

District newsletter - helpful link

Can there be a subscribe option?

12. Future Site Council Meeting Dates and Times:

Presenter: Michelle Dawkins, Grade School Principal

- Monday January 22, 2024 at 5:00 p.m.
 - (originally scheduled for 1/16/23 but that is an observed holiday).
 - This meeting will be held at Woodard
- Monday April 15, 2024 at 5:00 p.m.

13. Adjourn

Presenter: Michelle Dawkins, Grade School Principal