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|--------|--|---------------------------------------|
| AGENDA | CORBETT SCHOOL DISTRICT<br>REGULAR SCHOOL BOARD MEETING<br>MPB/Board Room/ZOOM-OWL<br>35800 E Historic Columbia River Highway<br>Corbett, Oregon 97019 | 7:00 PM<br>Wednesday, August 16, 2023 |
|--------|--|---------------------------------------|

- 1. PRELIMINARY BUSINESS
  - 1. Call to Order / Flag Salute
  - 2. Review and Acceptance of Agenda
  - 3. Board Chair Report Information/Discussion 3
- 2. Approval of Minutes Action Item 8
- 3. Introduction and Comments of Guests and Representatives
  - 1. Principal / Director/ Supervisor Reports
- 4. FINANCIAL REPORTS / MATTERS
  - 1. Report Information Item 27
  - 2. Budget Committee Vacancy Information Item 39
  - 3. Employee lunch Information Item
- 5. Superintendent Fialkiewicz Report Information Item
  - 1. Enrollment/Application Process Update
  - 2. Update on Corbett School campus upgrades and/or grants
  - 3. Proposed Revised Employment Contract Agreement for Superintendent Fialkiewicz Action Item 43
- 6. CONSENT AGENDA
  - 1. **Consent agenda \*\*Resolution items 8.25-23\*\* through 8.29-23\*\* Action Items**
- 7. CURRICULUM
- 8. STUDENTS
- 9. TRANSPORTATION, BUILDINGS AND MAINTENANCE 50
  - 1. Solar for Woodard property Action Item
- 10. CO-CURRICULAR ACTIVITIES
- 11. Personnel
  - 1. See 6.1
  - 2. See 6.1
  - 3. See 6.1
  - 4. See 6.1
  - 5. See 6.1
  - 6. Vacant Positions Information Item
  - 7. Contract Bargaining Agreement (CBA for CEA) Action Item
- 12. Policy 58
  - 1. Proposed School Calendar Change Action Item 59
- 13. Matters for the Good of the Order
- 14. COMING EVENTS

1. August 17, 2023 - Thursday, New Hire Day
2. August 21 and August 24, 2023 - Monday and Thursday, Teacher Preparation Days
3. Tuesday and Wednesday, August 22 and 23, 2023 - Teacher In-service  
The board invited to Camp Angelos on Wednesday 8:15-8:45 a.m. for welcome breakfast
4. Community Open House / Conference in the evening, Thursday, August 24, 2023
5. First Day of School for all students, Monday, August 28, 2023
6. Monday, September 4, 2023, Labor Day Holiday - no school
7. Friday, September 8, 2023 - School Day
8. Wednesday, September 20, 2023 - Regular School Board meeting in MPB/ZOOM 7:00 p.m.  
September 21, 2023 - Fall OSBA Regional Meeting at Sheraton Portland Airport Hotel  
OSBA Annual Convention - November 10-11, 2023 - Portland Marriott Downtown Waterfront Hotel  
Please sign up with Robin for any OSBA events you wish to attend.
15. Executive Session, if needed, held pursuant to ORS 192.660 ( \_ ) ( \_ ) for the purpose of: \_\_\_\_\_
16. ADJOURNMENT

# Corbett School District 39

Code: CBG  
Adopted: 7/21/21

## Evaluation of the Superintendent

The Board will formally evaluate the superintendent’s job performance at least once each year. The evaluation will be based on the administrative job description, any applicable standards of performance, Board policy and progress in attaining any goals for the year established by the superintendent and/or the Board.

Additional criteria for the evaluation, if any, will be developed at a public board meeting prior to conducting the evaluation. The superintendent will be notified of the additional criteria prior to the evaluation.

The Board’s discussion and conferences with and about the superintendent and their performance will be conducted in an executive session, unless the superintendent requests a session open to the public. Such an executive session will not include a general evaluation of any district goal, objective or operation. Results of the evaluation will be written and placed in the superintendent’s personnel file.

At the Board’s discretion, it may notify the superintendent in writing of specific areas to be remedied, and the superintendent may be given an opportunity to correct the problem(s). Where the Board provided written notice pursuant to the prior sentence, if the Board determines the superintendent’s performance remains unsatisfactory, the Board may dismiss or non-renew the superintendent pursuant to Board policy, the superintendent’s employment contract and state law and rules. In those situations where the superintendent’s employment contract includes an evaluation, dismissal or non-renewal provision, it shall take precedent over this policy.

END OF POLICY

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### Legal Reference(s):

[ORS 192.660\(2\), \(8\)](#)  
[ORS 332.107](#)  
[ORS 332.505](#)

[ORS 342.513](#)  
[ORS 342.815](#)

[OAR 581-022-2405](#)

Hanson v. Culver Sch. Dist. (FDAB 1975).

### Cross Reference(s):

BDC - Executive Sessions  
CB - Superintendent  
CBA - Qualifications and Duties of the Superintendent

August 1, 2023

BOARD OF DIRECTORS  
MULTNOMAH CO SCHOOL DISTRICT 39  
35800 HIST COLUMBIA RVR HWY E  
CORBETT, OR 97019



The May election is complete and some of you are new to your official positions. Welcome! And many more of you are returning officials who have been serving your local government for quite some time. Thank you.

We are providing this letter to remind you of your responsibilities as a fiduciary of your local government.

As a governing official, you are a trustee of the local government and must exercise due diligence and oversight to ensure the local government is well-managed and its financial situation remains sound. As a trustee, you also carry some responsibility to ensure compliance with certain laws, rules, and grant or loan covenants.

Municipal Audit Law provides instructions for reports local governments are required to submit annually to the Secretary of State. Annual reporting is important for ensuring local governments are transparent and accountable to the public.

Under Municipal Audit Law (ORS 297.405-297.990), financial reports **must be filed each year** with the Oregon Audits Division. These annual filings must be filed either 90 or 180 days after fiscal year end and require a response to any findings reported by the independent auditor within 30 days of filing. Failure to file annual reports could result in dissolution.

Other areas of responsibility include the following:

1. Government Ethics for Public Officials – ORS 244<sup>1</sup>
2. Public meetings and public records law – ORS 192
3. Local budget law – ORS 294
4. Procurement and contracting – ORS Chapters 279A-C
5. Deposit and Investment of public funds - ORS Chapters 294 and 295

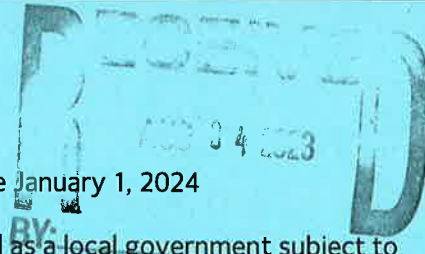
<sup>1</sup> ORS – Oregon Revised Statutes

More information and resources to help you understand and comply with these statutes can be found on our website: [sos.oregon.gov/muniofficial](https://sos.oregon.gov/muniofficial)

Please contact our office if you have questions or wish to discuss any of the responsibilities or requirements outlined in this letter or on the linked site. Your role as a government official is an important one to ensure needed services are available and we appreciate your willingness to serve in this capacity.

A handwritten signature in black ink, appearing to read "Amy John", with a horizontal line extending to the right.

Amy John, CPA  
Municipal Program Manager  
Oregon Audits Division



**MUNICIPAL AUDIT LAW CHANGES effective January 1, 2024**

You are receiving this letter because you are currently registered as a local government subject to Municipal Audit Law (ORS 297.405 - 297.990). Changes to Municipal Audit Law were enacted during the 2023 legislative session and impact all local governments.

House Bill 2110 A amended Municipal Audit Law; these changes become effective January 1, 2024. You can find more details on HB 2110 A online at

<https://olis.oregonlegislature.gov/liz/2023R1/Measures/Overview/HB2110>. Key changes are listed below.

- Updated thresholds:** Audits are required for counties and school districts and are now required for entities spending more than \$1 million annually — an increase from \$500,000. All other entities may be eligible for an audit exemption. Entities spending less than \$250,000 may be eligible to file a self-prepared report in lieu of audit.

| Report Type   | Thresholds as of 1/1/24 |
|---------------|-------------------------|
| Audit         | > \$1,000,000           |
| AUP           | \$250,001 - \$1,000,000 |
| Self-Prepared | ≤ \$250,000             |

- Agreed Upon Procedures (AUP) reporting:** Replacing review reports, AUP reporting directs auditors to perform and report results of procedures specified in the Oregon Minimum Standards (OAR 162-040). The procedures will address certain components of financial reporting, operations, and compliance.
- Filing fees:** As determined by entity spending, increased fees will range from \$40 to \$500.

| Spending over | Spending Not Over | Annual Fee |
|---------------|-------------------|------------|
| \$0           | \$50,000          | \$40       |
| \$50,000      | \$150,000         | \$80       |
| \$150,000     | \$250,000         | \$150      |
| \$250,000     | \$500,000         | \$250      |
| \$500,000     | \$1,000,000       | \$300      |
| \$1,000,000   | \$5,000,000       | \$350      |
| \$5,000,000   | \$10,000,000      | \$400      |
| \$10,000,000  | \$50,000,000      | \$450      |
| \$50,000,000  | -                 | \$500      |

## Next Steps

The Oregon Administrative Rules and Minimum Standards for Audits and Reviews will be revised to reflect these changes in law. Specifically, the rules will be revised to (1) include a definition of expenditures that will be consistently used to determine the filing threshold and fee, and (2) replace review report guidance with AUP guidance.

Rules will be developed in cooperation with the municipalities, CPAs, and membership organizations. I encourage you to participate in the rulemaking process or provide feedback to our office directly.

## Effective January 1, 2024

Changes to Municipal Audit Law are effective for fiscal years ending on or after January 1, 2024. You'll want to plan and ensure you're prepared for these changes. You can find more information on our website at [sos.oregon.gov/hb2110](https://sos.oregon.gov/hb2110). For timely information and notices related to rulemaking and other Municipal Audit Law topics sent directly to your email, look for the "Stay Connected" heading on the right side of our web page.

Please contact our office at 503-986-2255 if you have questions about the changes or have suggestions for revising the rules.

Thank you,



Amy John

Municipal Audit Manager  
Secretary of State, Audits Division

**Minutes of Public Hearing 2023-24 Budget/Regular School Board Meeting**  
**Board Approved \_\_\_\_\_**  
**The Board of Trustees**  
**Corbett School District**

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A Public Hearing of the 2023-24 Budget and Regular Board Meeting of the Budget Committee and Board of Trustees of Corbett School District was held Wednesday, June 21, 2023, beginning at 7:00 PM in the MPB/Board Room and ZOOM-OWL virtual platform. Budget Members present were Brad Garrett, Presiding Officer; Rebecca Stewart, Vice Presiding Officer; Ben Byers and Patrick Murphy (in at 7:03 p.m.). Stephanie Nystrom was absent and Stuart Childs and Dirk Iwata-Reuyl had excused absences. Board members present were Todd Mickalson, Vice-Chair; Bob Buttke; David Granberg, Todd Redfern and Katey Kinnear. Board Member Rebecca Bratton was absent and Chair Michelle Vo had an excused absence. Administrators present: Derek Fialkiewicz, Ed.D., Superintendent and Jeanne Swift, Assistant Superintendent/Student Services Director. Also present, Robin Lindeen-Blakeley, Deputy Clerk/HR Lead; Brie Windust, Business Office Assistant/ZOOM-OWL moderator and Cindy Duley, Business Manager (virtual). No HS Student Representative was in attendance. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. Preliminary Business

Hybrid meeting:

In person at the MPB / Board Room

Please click the link below to join the webinar via ZOOM/OWL:

<https://us02web.zoom.us/j/86432510383>

Or iPhone one-tap :

US: +16699006833,,86432510383# or +12532158782,,86432510383#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 864 3251 0383

International numbers available: <https://us02web.zoom.us/j/86432510383>

Brad Garrett, Presiding Officer

1.1. Call to Order

Brad Garrett, Presiding Officer – called the meeting to order at 7:02 p.m. and welcomed all in attendance.

2. Approval of Budget Committee Meeting Minutes May 3, 2023.

Brad Garrett, Presiding Officer

Rebecca Stewart moved and Todd Mickalson seconded. The vote of the Budget/Board members was 8-0. (Patrick Murphy not present for the vote).

3. 2023-2024 Budget

Derek Fialkiewicz, Ed.D., Superintendent and Cindy Duley, Business Manager  
<https://corbett.k12.or.us/wp-content/uploads/2023/05/Corbett-SD-2023-24-Approved-Budget.pdf>

**Attachments:** (1)

No information at this time in the meeting.

4. Audience Comments regarding Budget

Brad Garrett, Presiding Officer - No comments at this time.

7:03 p.m.

5. Budget Committee Comments

Brad Garrett, Presiding Officer – No comments at this time.

6. Adjournment

Brad Garrett, Presiding Officer – concluded the Public Hearing at 7:04 p.m.

7. Preliminary Business Following Public Hearing of the Budget

Todd Mickalson, Board Vice Chair

Call to Order / Flag Salute – 7:05 p.m.

8. Review and Acceptance of the Regular Meeting Agenda – Todd Mickalson, Board Vice Chair – information received from Ms. Lindeen-Blakeley with handouts and apologies for order of the paper agenda and subsequent resolution number updates.

9. Board Chair Report Information Item

Todd Mickalson, Board Vice Chair:

a. Recognition for Outgoing Board Members - Todd Redfern, Katey Kinnear and Rebecca Bratton - Dr. Fialkiewicz awarded recognition certificates to our outgoing Board members, Katey Rickert Kinnear and Todd Redfern and thanked them for their service to Corbett SD 39.

b. Negotiations with Superintendent around salary and benefits-

Todd Mickalson noted that he, Michelle Vo and Dr. Fialkiewicz have been in discussion regarding the Superintendent’s contract. The Board was in consensus about that being OK.

**Attachments:** (2)

9.1. Student Representative Report Information Item

Annaliese or Elizabeth Loveland - HS Student Representative

**Attachments:** (1)

No student Representative at the Board meeting.

10. Extension of Approval of Minutes Action Item

Todd Redfern moved and Bob Buttke seconded:

**RESOLUTION NO. 6.117-23- RESOLVED** that the Board approved the extension of the approval for the Regular School Board meeting minutes of May 17, 2023.

The vote of the Board was 5-0.

**Attachments:** (1)

11. Introduction and Comments of Guests and Representatives – Kathie Freund, patron, thanked Todd Redfern and Katey Rickert Kinnear for their volunteer service and congratulated Leah Fredericks and Dylan Rickert as they take their places on the Board.

**Attachments:** (1)

11.1. Principal/Director/Supervisor Reports - no information at this time in the meeting.

12. Financial Reports/Matters

Derek Fialkiewicz, Ed.D., Superintendent and Cindy Duley, Business Manager

**Attachments:** (1)

12.1. Report Information Item – Ms. Duley explained that the property taxes were not recorded yet. Federal dollars single audit underway with Food Service focus. We will have findings next month. Thanks to Seth Tucker, Kitchen Manager, for his help and to Ms. Lindeen-Blakeley and Ms. Windust for distribution of financial report information.

12.2. Adoption of Budget Action Item

Derek Fialkiewicz, Ed.D., Superintendent – State will be approving a 10.2 Billion budget. We based the budget on 9.9 billion. Plans are to go with the original budget and place any extra in Contingency.

Cindy Duley, Business Manager - \$265,000 plus in Contingency, later it will be allocated.

David Granberg moved and Bob Buttke seconded:

**RESOLUTION NO. 6.118-23 - RESOLVED** that the Board adopted, made appropriations, and categorized, made and declared the ad valorem property tax rate as given in the Board packet attachments for 2023-2024.

The vote of the Board was 5-0.

12.3. Supplemental Budget for 2022-23 Action Item

Cindy Duley, Business Manager – Gave explanations under items 12.4 and 12.5 too.

Updating Ending Fund Balance (EFB) from April report as recommendation of auditors to change Full Faith & Credit Fund 08 (FFCR) to show there are still proceeds on the books, after the borrowing was repaid, so this resolution will show transfer and breakout from the General Fund (GF) and FFCR as established by the audit.

Adding Technology and Curriculum items of about \$60,000 and \$150,000 towards debt service. Handouts given to the Board were shared on the screen.

David Granberg moved and Todd Mickalson seconded:

**RESOLUTION NO. 6.119-23 - RESOLVED** that the Board approved a supplemental budget for the 2022-23 school year as attached in the Board packet.

The vote of the Board was 5-0.

12.4. TSCC Certification Letter Information Item

Cindy Duley, Business Manager – included draft certification letter for TSCC as a handout. There were two objections and one recommendation of the 2023-24 Approved Budget. This is why we did item 12.3, and now corrected under item 12.5.

### 13. Superintendent Fialkiewicz's Report Information Items

#### **Attachments:** (1)

#### 13.1. Enrollment Updates

Derek Fialkiewicz, Ed.D., Superintendent, presented the number of 1070'sh for next year's student projection with a wait list in almost every grade level. 1060 is expected and approved by the Board. Registration online within the next few weeks for access and to read the student handbook, written and ready to go, thanks to the Cabinet. An integrated staff handbook is underway. Attorney Nancy Hungerford is booked for a staff Q & A in August.

#### **Attachments:** (1)

#### 13.2. Corbett School Campus Upgrades and / or Grants

Derek Fialkiewicz, Ed.D., Superintendent, reported that CTE space is almost done and painted, as moved into hallway of the gym. June 30 grant money ends.

New LED lights in back gym. They were on sale at 30% and can decrease numbers because they are brighter.

Parking lot, second half paved with new lines painted.

Woodard Project, pre-engineered building frame is up and siding is up and matched.

Framing on the building on the left and building 2. January 8 is projected start date.

Septic lines are in but not working yet.

Board discussion and request that Board be invited for handbook for staff.

#### **Attachments:** (3)

#### 13.3. Future Planning / Strategic Planning

Derek Fialkiewicz, Ed.D., Superintendent, announced that Michelle Dawkins, GS Principal, would report on:

a. CIP Budget Narrative – Ms. Dawkins reported that each year we submit to Oregon Department of Education (ODE) for Title I and Intervention, K-8 reading and writing for data collection. At the forefront it tracks foundational skills from our intervention specialists, Summer Bell-Watkins, GS and Mark McIntire, CAPS, Ashlee Ray, MS along with 9<sup>th</sup>-12<sup>th</sup> math and reading, Friday and Summer school. Approximately \$90,000 of grant money allocations were shared in a handout with further information.

#### **Attachments:** (1)

#### 14. Consent Agenda

Todd Mickalson moved and Bob Buttke seconded:

#### **14.0\*\*RESOLUTION ITEMS NO. 6.120-23 through 6.127-23\*\* Action Items**

**15.1\*\*RESOLUTION NO. 6.120-23 - RESOLVED** that the Board confirmed that the State has approved the postponement of the adoption of English Language Arts instructional materials for one year.

**16.1\*\*RESOLUTION NO. 6.121-23 - RESOLVED** that the Board confirmed the fees for 2023-24 as attached in the Board packet. <https://policy.osba.org/corbett/J/JN%20D1.PDF>

**19.2\*\*RESOLUTION NO. 6.122-23- RESOLVED** that the Board confirmed the FMLA/OFLA dates for Abbey Thole, 1.00 FTE HS Spanish Teacher, effective August 21, 2023-November 19, 2023.

**19.3\*\*RESOLUTION NO. 6.123-23 - RESOLVED** that the Board confirmed a one-year leave of absence for Sara Brounstein from her K-2 CAPS Teaching position in the 2023-24 school year.

**19.4\*\*RESOLUTION NO. 6.124-23 - RESOLVED** that the Board confirmed that 1.00 FTE 8th Grade and Intervention Teacher, Ashlee Ray, has been recommended as the 7th/8th Grade Teacher, effective August 21, 2023.

**19.5\*\*RESOLUTION NO. 6.125-23 - RESOLVED** that the Board confirmed the OFLA/FMLA dates for Haley Welsh, .83 FTE Childcare Assistant, effective August 21, 2023-November 19, 2023.

**19.6\*\*RESOLUTION NO. 6.126-23 - RESOLVED** that the Board confirmed the OFLA/FMLA dates for Dora Velador, 1.00 FTE Custodian, effective July 20, 2023-October 12, 2023.

**19.7\*\*RESOLUTION NO. 6.127-23 - RESOLVED** that the Board confirmed the hire of Heather Burdette, 1.00 FTE GS Counselor, effective August 17, 2023.

The vote of the Board was 5-0 approving Consent Resolution No. \*\*6.120-23 through \*\*6.127-23.

**Attachments:** (1)

15. CURRICULUM

Derek Fialkiewicz, Ed.D. Superintendent, introduced Dr. Shelia Morgan Osborne to present virtually with a screen shared slide show on curriculum updates throughout K-8<sup>th</sup>. Oregon's literacy framework and Longitudinal Performance Growth Targets (LPGT) were discussed with hopes for third grade reading improvements. TAG information on website. Performance based via tests.

Board discussion and request for reports once a trimester.

Dr. Fialkiewicz suggested there will be lots of independent adoptions and teachers taking a long look at programs and using bits and pieces to enhance.

**See Consent Agenda Item 15.1**

**Online School, see attachment**

**Attachments:** (1)

16. STUDENTS

Derek Fialkiewicz, Ed.D., Superintendent, gave a shout out to Kathy Childress, HS Principal and Cassie Duprey, Assistant HS Principal for putting out a fantastic graduation. Thanks to the teachers and staff for making school fun the last few days with field trips and field day and doing what is best for kids.

**Description: See Consent Agenda Item 16.1**

17. TRANSPORTATION, BUILDINGS AND MAINTENANCE

Derek Fialkiewicz, Ed.D., Superintendent, already reported under item 13.

18. CO-CURRICULAR ACTIVITIES

18.1. Corbett Music Trip 2023 Action Item

David Granberg moved and Todd Redfern seconded:

**Description: RESOLUTION NO. 6.128-23 - RESOLVED** that the Board retroactively approved the HS Music trip from June 4-7, 2023 as attached in the Board packet.

The vote of the Board was 5-0.

**Attachments:** (1)

19. PERSONNEL

Dr. Fialkiewicz read aloud:

Cheryl Reams, 1.00 FTE Main Campus Secretary, transferring to 1.0 FTE School Health/SPED Assistant position, effective approximately August 14, 2023.

Rose McCormick, hired effective August 17, 2023, .50 FTE SPED Educational Assistant I

Justin Gabriel, hired effective August 17 2023, .85 FTE SPED Educational Assistant I

Nancy Gyerko, .9 FTE Springdale School Administrative Assistant, resigned effective June 16, 2023.

19.1. Vacant Positions Information Item

The vacant positions at <https://corbett.tedk12.com/hire/Index.aspx> were read aloud by Dr. Fialkiewicz.

Board discussion on facility use.

See consent agenda items 19.2-19.7

7:53 p.m.

The five members of the Board as recorded under the beginning of the Board meeting, Dr. Fialkiewicz and Robin Lindeen-Blakeley:

19.2. RECESSED FROM PUBLIC SESSION and convened TO EXECUTIVE SESSION under ORS 192.660 (2) (d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Todd Redfern took a break from Executive Session from 8:32 p.m.-8:34 p.m.

Executive Session recessed at 9:16 p.m.

RETURN TO PUBLIC SESSION – All board members at the start of the meeting returned to public session at 9:18 p.m.

19.3. Contract Agreement Action Item

Todd Mickalson moved to table and Bob Buttke seconded:

~~**RESOLUTION NO. 6.130-23 – RESOLVED** that the Board confirm ratification of the CBA between Corbett SD #39 and the East County Bargaining Council / Corbett Education Association (OEA/NEA) for July 1, 2023-June 30, 2026.~~

The vote of the Board was 5-0 to table the resolution.

19.4. Contract Agreement for Licensed Administrators      Action Item

Dr. Fialkiewicz said this was rewritten but can be tabled to be consistent.

Todd Mickalson moved to table and Todd Redfern seconded:

**RESOLUTION NO. 6.131-23 – RESOLVED** that the Board approve the Licensed Administrator Contract as attached in the board agenda/packet.

**Attachments:** (1)

The vote of the Board was 5-0 to table the resolution.

19.5. Contract salaries for non-union staff      Action Item

Todd Mickalson moved to table and Todd Redfern seconded:

**RESOLUTION NO. 6.132-23 – RESOLVED** that the Board approve the contract salaries for non-union staff as attached in the agenda/board packet for the 2023-24 school year.

**Attachments:** (1)

The vote of the Board was 5-0 to table the resolution.

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## 20. POLICY

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20.1. Regular Board Meeting July 2023      Action Item

Todd Mickalson moved and David Granberg seconded:

**RESOLUTION NO. 6.129-23 - RESOLVED** that the Board approve the Regular School meeting for July 2023 to be July 19, 2023.

The vote of the Board was 0-4; Todd Redfern abstained.

Board discussion.

A friendly amendment was moved by Todd Mickalson and David Granberg seconded

as **Resolution No. 6.129-23(a) – Resolved** that the

Board approve the Regular School Board meeting for July 2023 to be Tuesday, July 18, 2023.

The vote of the Board was 4-0; Todd Redfern abstained.

## 21. COMING EVENTS

Todd Mickalson, Board Vice Chair read aloud:

Monday, June 19, 2023, Juneteenth Holiday for 12 month employees

Tuesday, July 4, 2023, Independence Day Holiday for 12-month employees

Regular School Board meeting, 7:00 p.m. Hybrid, ~~Wednesday, July 19, 2023 (if approved under 20.1)~~ Tuesday, July 18, 2023.

Summer OSBA Board Conference, August 11-13, Salem Convention Center, See Robin for sign up

Thursday, September 21, Fall OSBA Regional Meeting at Sheraton Portland Airport Hotel

November 10-11, Annual OSBA Convention at Portland Marriott Downtown Waterfront Hotel

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22. MATTERS FOR THE GOOD OF THE ORDER

- a. Corbett Youth Sports (CYS) Baseball and Football – HS Baseball camp on the Athletics website. An all school blast coming from Todd Mickalson’s direction.
- b. David Granberg announced that CYS to enter a float in the 4<sup>th</sup> of July parade. There will be a 7:00 a.m. pancake breakfast announced by ?Kathie Freund?
- c. Katey Kinnear said that her Great Uncle is the Grand Marshal of the parade. Advised that there is no parking at post office area.
- d. Todd Redfern said there is free fireworks in the evening and parking on campus and a beer garden across the street.
- e. Dr. Fialkiewicz noted the fireworks to be launched off the baseball field.

23. ADJOURNMENT – The Board adjourned at 9:37 p.m.



**July 18, 2023 - Corbett School District Regular Board Meeting Minutes**  
**Board Approved**

A Regular Board Meeting of the Board of Trustees of Corbett School District was held Tuesday, July 18, 2023 beginning at 7:00 PM in the MPB/Board Room and via ZOOM-Owl virtual platform. Board members present were Michelle Vo, Chair; Todd Mickalson, Vice Chair (virtual); Bob Buttke; David Granberg; Dylan Rickert (newly elected); Leah Fredericks (newly elected) and Ben Byers (newly elected). Also present were Administrators Derek Fialkiewicz, Ed.D., Superintendent (virtual); Jeanne Swift, Assistant Superintendent/Student Services Director; Brie Windust, Business Office Assistant/ZOOM moderator; Robin Lindeen-Blakeley, Deputy Clerk/HR Lead and Cindy Duley, Business Manager (virtual). No HS Student Representative was in attendance. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

**1. PRELIMINARY BUSINESS**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86432510383>

Or iPhone one-tap :

US: +16699006833,,86432510383# or +12532158782,,86432510383#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 864 3251 0383

International numbers available: <https://us02web.zoom.us/j/86432510383>

**There were six members in the audience.**

**1.1. Call to Order / Flag Salute**

Michelle Vo-Board Chair, swore in the three recently elected directors, who repeated the oath of office before assuming duties. (ORS 332.005(2)) and led the pledge of allegiance to the flag.

<https://policy.osba.org/corbett/AB/BBBB%20D1.PDF>

**Attachments:** (2)

**1.2. Review and Acceptance of Agenda**

Michelle Vo- Board Chair – Added the flag salute to item 1.1.; updated Melinda Tester to .85 FTE under item 12; and announced Executive Session to be moved up on the agenda. Information regarding benefit amendments for Superintendent will be added under item 6.3 with a possible action item.

**1.3. Board Chair Report Information/Discussion**

[https://policy.osba.org/corbett/AB/BD\\_BDA%20G1.PDF](https://policy.osba.org/corbett/AB/BD_BDA%20G1.PDF)

a. Scheduling Fall Retreat/Work Session/Training for the Board – Michelle Vo reached out to Kristen Miles, Board Development Specialist at OSBA. September or early October is goal to schedule fall retreat.

**2. Elect Board Chair and Board Vice Chair Action Item**

Michelle Vo, Board Chair suggested she was OK to remain Board Chair and Todd

Mickalson suggested he was OK to remain Vice Chair.  
Board discussion.

David Granberg moved and Bob Buttke seconded:

**RESOLUTION NO. 7.1-23 - RESOLVED** that the Board Elect Michelle Vo as Board Chair and Todd Mickalson as Board Vice Chair.

The vote of the Board was 7-0.

(Board Policies BC/BCA and BCB/ORS 332.040)

[https://policy.osba.org/corbett/AB/BC\\_BCA%20D1.PDF](https://policy.osba.org/corbett/AB/BC_BCA%20D1.PDF)

<https://policy.osba.org/corbett/AB/BCB%20D1.PDF>

3. Approval and Extension of Minutes Action Item

David Granberg moved and Bob Buttke seconded:

**RESOLUTION NO. 7.2-23 - RESOLVED** that the Board approved the minutes of the Regular School Board meeting of May 17, 2023, and granted an extension on the Public Hearing 2023-2024 Budget / Regular School Board meeting of June 21, 2023.

The vote of the Board was 7-0.

<https://policy.osba.org/corbett/AB/BDDG%20D1.PDF>

**Attachments:** (1)

3.1. Designate Regular Meeting Dates, Time and Place                      Action Item

David Granberg moved and Bob Buttke seconded:

**RESOLUTION NO. 7.3-23- RESOLVED** that the Board approved the Regular School Board meetings for 2023-24 as the third Wednesday of every month except for March 2024, when the meeting will be held on the second Wednesday of the month. (ORS 332.045)

The vote of the Board was 7-0.

[https://policy.osba.org/corbett/AB/BC\\_BCA%20D1.PDF](https://policy.osba.org/corbett/AB/BC_BCA%20D1.PDF)

**Attachments:** (1)

4. Introduction and Comments of Guests and Representatives

a. No audience comments at this meeting.

<https://policy.osba.org/corbett/AB/BDDH%20D1.PDF>

4.1. Principal / Director/ Supervisor Reports

a. No reports at this time in the meeting.

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5. FINANCIAL REPORTS / MATTERS

**Presenter:** Derek Fialkiewicz, Ed.D., Superintendent and Cindy Duley, Business Manager

5.1. Single Audit (SEFA) for FY 2021-22                      Action Item

Derek Fialkiewicz, Ed.D, Superintendent; Cindy Duley, Business Manager

Ms. Duley reported that TKW has completed the Single Audit and we have the corrected Action plan. This has not been done for years, but we exceeded the threshold of \$750,000 in federal funds. Nutrition was audited for the year as we provided all students free meals because of COVID relief. We can expect other federal grants to be audited in

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the future and will do regular and single audits together. A wrap up of 2021-22 corrective action plan included eight findings, due to internal controls. Will need additional signoffs and separation of duties or have someone oversee and approve at end point processes for reconciliation and year end. Only non-action is Student Body Fund regarding deficiency. Auditors wanted it to go directly into our business books, but the software we use is a lot more flexible than our business software.

Michelle Vo clarified that MESD picked up the tab for the \$10,000.00 single audit fee. Ms. Duley said yes, probably a one-time thing, with clarity in audit RFP.

Board discussion.

Ms. Duley suggested audits now are for staff resolution on accounts and reporting going forward.

Todd Mickalson moved and Leah Fredericks seconded:

**RESOLUTION NO. 7.4-23 - RESOLVED** that the Board adopted the Corrective Action Plan response to the Schedule of Expenditures of Federal Awards (SEFA) for the Year ended June 30, 2022.

The vote of the Board was 7-0

<https://policy.osba.org/corbett/D/DIE%20D1.PDF>

**Attachments:** (2)

#### 5.2. Report Information Item

Cindy Duley, Business Manager, reported on the information in the packet. There is still grant proceeds and invoicing to show up for changes over the next month, and expenditures in the 2022-23 year to be reported like p-card expenses. July payroll on the 31<sup>st</sup> is for last payroll ending fiscal year 2022-2023. By end of August should have solid numbers, July is still preliminary for Projected Ending Fund Balance (PEFB) of about \$1 million in General Fund (GF), close to what we budgeted. The 2023-24 budget has been filed with TSCC and County Assessor.

An audit services RFP is on the website and published in The Gresham Outlook for the years 22-23, 23-24, 24-25. We may need to extend the deadline to get proposals, as due on July 28.

**Attachments:** (1)

Michelle Vo asked regarding GF Associated Payroll at 105%.

Ms. Duley answered that included Supplemental budget for under-budgeted category. Over 100% are flags for Revenue and Expenditures to watch.

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#### 5.3. See 7.1

**Description:** <http://policy.osba.org/corbett/AB/BBA%20D1.PDF>

<http://policy.osba.org/corbett/D/DJC%20D1.PDF>

<https://policy.osba.org/corbett/D/DJC%20R%20D1.PDF>

5.4. See 7.1

**Description:** <http://policy.osba.org/corbett/D/DH%20D1.PDF>

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5.5. See 7.1

**Description:** <http://policy.osba.org/corbett/D/DGA%20D1.PDF>

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5.6. See 7.1

**Description:** <http://policy.osba.org/corbett/D/DG%20D1.PDF>

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5.7. See 7.1

**Description:** <http://policy.osba.org/corbett/C/CB%20D1.pdf>  
<http://policy.osba.org/corbett/C/CBA%20G3.pdf>

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5.8. See 7.1

**Description:** <https://policy.osba.org/corbett/D/DJ%20D1.PDF>

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5.9. See 7.1

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5.10. See 7.1

**Description:** <https://policy.osba.org/corbett/D/DJ%20D1.PDF>

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5.11. See 7.1

**Description:** <http://policy.osba.org/corbett/D/DFA%20D1.PDF>  
<https://policy.osba.org/corbett/D/DFA%20R%20D1.PDF>

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5.12. See 7.1

5.13. Budget Committee Vacancy Information Item

Position No. 3 is vacant and would be for a term that expires or renews on December 31, 2024.

Derek Fialkiewicz, Ed.D., Superintendent, explained that this vacancy is from a budget member becoming a Board member. Applications can be received from Ms. Lindeen-Blakeley.

Ben Byers added that being a budget member is a fascinating way to get to know the dealings of the district and would recommend it, as he enjoyed it thoroughly.

Board discussion on ways to advertise.

Michelle Vo added that new board members are part of the budget committee.

**Attachments:** (2)

5.14. See 7.1

6. Superintendent Fialkiewicz

Report Information Item

a. Summer Learning – did not do this year as students and staff needed a break and no longer funded by the State. There was credit retrieval for high school and a few did that.

b. Woodard Road property project – still looking at completion date at end of November with a December move in and January 8 start date for students. The metal building is up and framed. Building 1 on the left hand side is completed mostly except for paint. They have started on Building 2.

c. Fall opening plans – New hires here on August 17 with full day of the workings of the district. A kick off at Camp Angelos is August 23 with breakfast and Board invited.

d. Goals for 2023-2024- these will focus more on academics and will be presented next month.

<https://policy.osba.org/corbett/C/CBG%20G1.PDF>

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#### 6.1. Enrollment/Application Process Update

Derek Fialkiewicz, Ed.D. – 1070 in person and now there is an online option for students to do school and a couple have chosen that were waiting in the queue.

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#### 6.2. Update on Corbett School campus upgrades and/or grants

Derek Fialkiewicz, Ed.D.- the CTE grant afforded us to finish gym and hallway area by June 30. Grant is finalized and some equipment for the classrooms was purchased.

Upgrades to GS with two teachers moving to Long House, and putting in barriers for the

50-60 K-1 students. There were three bids on project and they are working on adding walls and space in the middle. Moving a couple of office spaces and will be completed by the time students are back.

Board discussion.

Soderstrom is working on permits and there is one exit out.

6.3 Contract Agreement – Board discussion on procedures to look at appropriate ways for Board to take a first look.

Michelle Vo joined the meeting virtually to share her screen and walk through the contract with four changes. Background was a three-year contract drawn last year. Last year was the first year. We try to do a rolling contract, so the proposed contract would be extended until June 30, 2026. There is no compensation increase. District pays all PERS, employer and employee portions. Annual contributions to annuity from \$9600 to 15% of salary, currently \$22,500 or \$800 increase per month. Health insurance after retirement until the age of 65 earned at 10% per year of employment. Ms. Vo presented assumptions at today's costs. Please send any communications through Ms. Lindeen-Blakeley to send to negotiation team of Todd and Michelle. Possibly analyze next month and if updated, run by attorney to see what their thoughts are. If we have ahead of next meeting can send out to all. (Existing contract is in the April 20, 2022 meeting agenda on

BoardBook under item 13.3).

8:24 p.m.

Board discussion.

Dr. Fialkiewicz said these are changes to show he is committed to the District and vice versa.

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#### 7. CONSENT AGENDA

Todd Mickalson moved and Bob Buttke seconded:

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**7.1. Consent agenda \*\*Resolution items 7.5-23\*\* through 7.21-23\*\* Action Items 5.3\*\*RESOLUTION NO. 7.5-23\*\* - RESOLVED** that the Board of Directors

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for Corbett School District is the governing body and Local Public Contract Review Board for the school under ORS 279A.060 as delegated. (Board Policies BBA, DJC and DJC-AR)

**5.4\*\*RESOLUTION NO. 7.6-23\*\* - RESOLVED** that the Board bonded Derek Fialkiewicz, 1.0 FTE Superintendent; Robin Lindeen-Blakeley, 1.0 FTE Deputy Clerk/HR Lead; Brie Windust, 1.0 FTE and Christie Dillard .75 FTE, Business Office Assistants, as required under ORS 332.525. (Board Policy DH)

**5.5\*\*RESOLUTION NO. 7.7-23\*\* - RESOLVED** that the Board designates Derek Fialkiewicz, Superintendent and Robin Lindeen-Blakeley, Deputy Clerk/HR Lead, as custodians of funds who will sign checks for Corbett School District No. 39, Multnomah County, and Derek Fialkiewicz, Superintendent; Jeanne Swift, Assistant Superintendent /Student Services Director and Brie Windust, as custodians for Corbett Middle/High School Student Body Account funds in compliance with ORS 328.441; and that such funds be disbursed only in the manner provided in subsection (1) of ORS 328.445. (Board Policies DGA, DH and BC/BCA)

**5.6\*\*RESOLUTION NO. 7.8-23\*\* - RESOLVED** that the Board designated Oregon State Treasury Local Government Investment Pool, U.S. National Bank, the Bank of New York Mellon and Zions Bank as depositories for 2023-2024. (ORS 328.441, 294.805-294.895) & Board Policy DG

**5.7\*\*RESOLUTION NO. 7.9-23\*\* - RESOLVED** that the Board designated Derek Fialkiewicz as Chief Administrative Officer/School District Clerk and Budget Officer who should prepare or supervise the preparation of the budget document effective July 1, 2023, in compliance with ORS 294.331. (Board Policy CB and Board Policy CBA)

**5.8\*\*RESOLUTION NO. 7.10-23\*\* - RESOLVED** that the Board designated Robin Lindeen-Blakeley, 1.00 FTE Deputy Clerk/HR Lead and Cindy Duley, 1.00 FTE Business Manager through MESD Resolution dollars. (Policy DJ) (ORS 332.515)

**5.9\*\*RESOLUTION NO. 7.11-23\*\* - RESOLVED** that the Board confirmed The Hungerford Law Firm as our advisor and representative for legal matters and OSBA Legal Services as assistant representatives.

**5.10\*RESOLUTION NO. 7.12-23\*\* - RESOLVED** that the Board authorized its superintendent or the superintendent's designee to enter into and approve payment on contracts for products, materials, supplies, capital outlay, equipment and services that are within appropriations made by the district school board. (ORS 332.075(2-3) and Board Policy DJ and DJ-AR)

**5.11\*\*RESOLUTION NO. 7.13-23\*\* - RESOLVED** that Board confirmed the RFP process underway for the financial auditors for the school years ending 2023, 2024 and 2025 (ORS 328.465,327.137, 297.405)

**5.12\*\*RESOLUTION NO. 7.14-23\*\* - RESOLVED** that the Board approved The Gresham

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Outlook as our designated newspaper of record for official district notices. (Policy DJC-AR)

**5.14\*\*RESOLUTION NO. 7.15-23\*\* - RESOLVED** that the Board recognized a role change on the Bond Oversight Committee with Todd Redfern changing from Board Member to Community Member. (Policy BCF)

**11.1\*\*RESOLUTION NO. 7.16-23\*\* - RESOLVED** that the Board approved the fall season coaches for 2023-24 as attached in the Board packet.

**12.1\*\*RESOLUTION NO. 7.17-23\*\* - RESOLVED** that the Board confirmed the hire of Claire Kennedy, 1.00 FTE 6th Grade Teacher, effective August 17, 2023.

**12.2\*\*RESOLUTION NO. 7.18-23\*\* - RESOLVED** that the Board reconfirmed the OFLA/FMLA leave for Dora Velador, 1.00 FTE Custodian, effective July 10, 2023-October 2, 2023.

**12.3\*\*RESOLUTION NO. 7.19-23\*\* - RESOLVED** that the Board confirmed the resignation of Aaron Long, 1.00 FTE CAPS 6th-8th Grade Teacher, last day of work effective June 7, 2023.

**12.4\*\*RESOLUTION NO. 7.20-23\*\* - RESOLVED** that the Board confirmed the leave of absence for 1.00 FTE 6th/7th Grade Teacher, Brian Lutes, for the 2023-24 school year.

**12.5\*\*RESOLUTION NO. 7.21-23\*\* - RESOLVED** that the Board confirmed the transfer of Sam Wallace, 1.0 FTE Secondary Teacher, to CAPS K-2 Teacher, effective August 21, 2023.

Todd Mickalson mentioned there may be a correction for football middle school coach next month.

The vote of the Board was 7-0 in favor of Consent Agenda \*\*Resolution Items 7.5-23 through 7.21-23\*\*.

**Attachments:** (1)

8. CURRICULUM

Derek Fialkiewicz, Ed.D., Superintendent - announced nothing at this time but there will be at the August meeting.

9. STUDENTS

Derek Fialkiewicz, Ed.D., Superintendent – same as 8.

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10. TRANSPORTATION, BUILDINGS AND MAINTENANCE

Derek Fialkiewicz, Ed.D., Superintendent – a new bus was approved for 2022-23.

Michelle Vo noted that a five-year or seven-year financial purchase option to pick.

Dr. Fialkiewicz added that those numbers are 70% reimbursable by government.

Board discussion.

Ms. Duley said the expected life of the bus is greater than seven years with annual reimbursement.

Dr. Fialkiewicz added that after talking to Todd Williams, Transportation Supervisor, we will not need another bus, as we are fully stocked.

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Todd Mickalson moved and David Granberg seconded:

10.1. **RESOLUTION NO. 7.22-23 - RESOLVED** that the Board chose the five- year financing payment option for the BlueBird All American 84-passenger bus that was ordered and budgeted for in 2022-23.

The vote of the Board was 7-0.

**Attachments:** (1)

#### 11. CO-CURRICULAR ACTIVITIES

Derek Fialkiewicz, Ed.D., Superintendent gave a shout out to Katelyn White for her help with the July 4 pancake breakfast. He thanked all the students involved with the floats in the parade. He is looking forward to more in the future, even as a small town, so much fun.

11.1. See 7.1

#### 12. Personnel

Derek Fialkiewicz, Ed.D., announced aloud:

Transfer of Melinda Tester, .83 FTE GS Educational Assistant to .85 FTE GS/HS Office Administrative Support Staff.

Transfer of Tanya Hayden, .83 FTE Instructional Aide to .83 FTE Cafeteria Support Staff.

Resignation of Michelle O'Donnell, .85 FTE K-12 SPED Instructional Assistant, effective July 14, 2023, last day of contract was June 2, 2023.

12.1. See 7.1

12.2. See 7.1

12.3. See 7.1

12.4. See 7.1

12.5. See 7.1

#### 12.6. Vacant Positions      Information Item

Derek Fialkiewicz, Ed.D. read aloud:

We have vacant positions open for the 2023-2024 school year for: Substitute Bus Drivers; High School Head Varsity Boys Basketball Coach; GS Educational Assistants; CAPS Administrative Assistant; CAPS Grades 6th-8th Teacher; Bus Driver; High School Head Varsity Track Coach and HS Spanish Teacher (temporary).

<https://corbett.tedk12.com/hire/Index.aspx>

12.7. See 7.1

#### 13. Policy

Board Chair and Derek Fialkiewicz, Ed.D., Superintendent – no information at this meeting.

#### 14. Matters for the Good of the Order

##### Board of Directors

- a. Todd Mickalson welcomed our new Board members and reminded them to “not

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reply all" on their emails.

<https://policy.osba.org/corbett/AB/BBAA%20D1.PDF>

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## 15. COMING EVENTS

Board Chair, Michelle Vo, read aloud:

15.1. Regular School Board Meeting, Wednesday, August 16, 2023, MPB/Board Room via ZOOM/Owl, 7:00 p.m. if approved under item 3.1.

15.2. New hire workshop, Thursday, August 17, 2023

15.3. Monday-Thursday, August 21-24, 2023 - Teacher In-service and Preparation

15.4. Community Open House / Conference in the evening, Thursday, August 24, 2023

15.5. First Day of School for all students, Monday, August 28, 2023

15.6. Monday, September 4, 2023, Labor Day Holiday - no school

15.7. Friday, September 8, 2023 - School Day

15.8. Summer OSBA Board Conference, August 11-13, 2023 Salem Convention Center

September 21, 2023 - Fall OSBA Regional Meeting at Sheraton Portland Airport Hotel

OSBA Annual Convention - November 10-11, 2023 - Portland Marriott Downtown Waterfront Hotel

Please sign up with Robin for any OSBA events you wish to attend.

Ms. Lindeen-Blakeley verified Camp Angelos is on August 23.

Michelle Vo commented that she has liked the summer OSBA conference in the past. 9:01 p.m.

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16. Executive Session, was held pursuant to ORS 192.660 (2)(d) for the purpose of: To conduct deliberations with persons designated to carry on labor negotiations.

All board members and attendees listed at the beginning of the meeting were in attendance or in person virtually except for Ms. Swift.

Recess from Executive Session at 10:20 p.m.

Reconvene to Public Session at 10:23 p.m.

All Board members and attendees that were in Executive Session reconvened to public session.

17. ADJOURNMENT – The Board adjourned at 10:23 p.m.



**Corbett School District**  
**Financial Report to the Board of Directors**  
**Wednesday, August 16, 2023**

This report includes all expenses recorded through June 30, 2023, and revenue that has been recorded to date. As we close the fiscal year, additional revenue and expenses will be recorded, including property tax receipts and interest earnings, and expenses attributable to the 2022-23 fiscal year. Reporting on the 2023-24 year will commence in September.

The deadline for the Audit Services RFP has been extended to August 18.

Thank you,  
Cindy Duley, Business Manager  
[cduley@corbett.k12.or.us](mailto:cduley@corbett.k12.or.us)

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**Board Financial Reports Guide:**

**Summary of Budget and Actual Expenditures by Fund and Major Function**

Shows the year-to-date expenditures compared to the legally appropriated budget. Actual expenditures cannot exceed appropriation.

**Year-to-Year Fund Statements**

Shows the current year-to-date revenues and expenditures compared to the same time last year for the following funds:

- General Fund
- Food Services Fund
- Federal Funds
- Student Investment Account
- FF&C Loan
- GO Bond 2021
- OSCIM Grant
- GO Bond Debt Service
- Energy Projects

**Year-to-Year General Fund Revenues and Expenditures by Month**

Shows prior year and current year-to-date revenues and expenditures in more detail, by major category and month, for the General Fund.

**Corbett School District 39**  
**Monthly Financial Report**  
**As of June 30, 2023**

**Summary of Budget and Actual Expenditures by Fund and Major Function**

| <b>Current Budget vs Actual Total Expenses</b>   | <b>Current<br/>Budget</b> | <b>Jun 30 2023<br/>YTD Actuals</b> | <b>Jun 30 2023<br/>Balance</b> |
|--|---------------------------|------------------------------------|--------------------------------|
| <b>Fund: 01 General Fund</b>                     |                           |                                    |                                |
| 1000 Instruction                                 | 8,044,251                 | 8,597,757                          | (553,506)                      |
| 2000 Support Services                            | 5,409,230                 | 5,343,706                          | 65,524                         |
| 3000 Enterprise & Community Services             | 131,130                   | 126,446                            | 4,684                          |
| 4000 Facilities Acquisition/Construction         | 2,038,074                 | 161,592                            | 1,876,482                      |
| 5100 Debt Service                                | 296,742                   | 152,346                            | 144,396                        |
| 5200 Transfers Out                               | 240,995                   | -                                  | 240,995                        |
| 6000 Contingencies                               | 150,000                   | -                                  | 150,000                        |
| <b>Fund: 01 General Fund Total</b>               | <b>16,310,422</b>         | <b>14,381,848</b>                  | <b>1,928,575</b>               |
| <b>Fund: 02 Food Services Fund</b>               |                           |                                    |                                |
| 3000 Enterprise & Community Serves               | 442,000                   | 323,481                            | 118,519                        |
| <b>Fund: 02 Food Services Fund Total</b>         | <b>442,000</b>            | <b>323,481</b>                     | <b>118,519</b>                 |
| <b>Fund: 03 Federal Funds</b>                    |                           |                                    |                                |
| 1000 Instruction                                 | 454,949                   | 555,656                            | (100,707)                      |
| 2000 Support Services                            | 389,540                   | 132,230                            | 257,310                        |
| 5100 Debt Service                                | 58,500                    | 58,508                             | (8)                            |
| 5200 Transfers Out                               | 91,990                    | -                                  | 91,990                         |
| 6000 Contingencies                               | 311,004                   | -                                  | 311,004                        |
| <b>Fund: 03 Federal Funds Total</b>              | <b>1,305,983</b>          | <b>746,394</b>                     | <b>559,589</b>                 |
| <b>Fund: 04 Student Investment Account</b>       |                           |                                    |                                |
| 1000 Instruction                                 | 639,439                   | 608,097                            | 31,342                         |
| 2000 Support Services                            | 226,431                   | 197,109                            | 29,322                         |
| <b>Fund: 04 Student Investment Account Total</b> | <b>865,870</b>            | <b>805,206</b>                     | <b>60,664</b>                  |
| <b>Fund: 09 GO Bond 2021</b>                     |                           |                                    |                                |
| 2000 Support Services                            | 43,876                    | -                                  | 43,876                         |
| 4000 Facilities Acquisition/Construction         | 476,124                   | 2,067                              | 474,057                        |
| <b>Fund: 09 GO Bond 2021 Total</b>               | <b>520,000</b>            | <b>2,067</b>                       | <b>517,933</b>                 |
| <b>Fund: 10 Bond Matching Grant</b>              |                           |                                    |                                |
| 4000 Facilities Acquisition/Construction         | 4,000,000                 | 2,705,767                          | 1,294,233                      |
| <b>Fund: 10 Bond Matching Grant Total</b>        | <b>4,000,000</b>          | <b>2,705,767</b>                   | <b>1,294,233</b>               |
| <b>Fund: 20 Energy Projects Fund</b>             |                           |                                    |                                |
| 4000 Facilities Acquisition/Construction         | 14,000                    | -                                  | 14,000                         |
| <b>Fund: 20 Energy Projects Fund Total</b>       | <b>14,000</b>             | <b>-</b>                           | <b>14,000</b>                  |
| <b>Fund: 11 Debt Service Fund</b>                |                           |                                    |                                |
| 5100 Debt Service                                | 380,295                   | 31,115                             | 349,180                        |
| <b>Fund: 11 Debt Service Fund Total</b>          | <b>380,295</b>            | <b>31,115</b>                      | <b>349,180</b>                 |
| <b>Fund: 06 Student Body Trust Fund</b>          |                           |                                    |                                |
| 1000 Instruction                                 | 300,000                   | -                                  | 300,000                        |
| <b>Fund: 06 Student Body Trust Fund Total</b>    | <b>300,000</b>            | <b>-</b>                           | <b>300,000</b>                 |
| <b>Grand Total - All Funds</b>                   | <b>24,138,570</b>         | <b>16,290,111</b>                  | <b>3,848,459</b>               |

**Corbett School District No. 39**  
**Board Financial Report**  
**Fund 01: General Fund**

|                                   | Fiscal Year 2021-2022 |                   |            | Fiscal Year 2022-2023 |                   |             |
|-----------------------------------|-----------------------|-------------------|------------|-----------------------|-------------------|-------------|
|                                   | Year End              | Year to Date      | % of YE    | Current               | Year to Date      | % of        |
|                                   | Actuals               | Jun 30 2022       | Actuals    | Budget                | Jun 30 2023       | Budgeted    |
| <b>Revenues</b>                   |                       |                   |            |                       |                   |             |
| Property Taxes                    | 1,990,568             | 2,009,747         | 101%       | 2,025,100             | 1,831,518         | 90%         |
| State School Fund                 | 9,761,702             | 9,695,017         | 99%        | 9,812,587             | 10,065,153        | 103%        |
| Local Sources                     | 347,226               | 309,341           | 89%        | 441,000               | 371,465           | 84%         |
| Intermediate Sources              | 200,128               | 128               | 0%         | 201,200               | 400,000           | 199%        |
| State Sources                     | 759,322               | 248,248           | 33%        | 856,760               | 1,082,913         | 126%        |
| Federal Sources                   | 83,407                | 464               | 1%         | 49,172                | 129,869           | 264%        |
| <b>Total Revenues</b>             | <b>13,142,353</b>     | <b>12,262,945</b> | <b>93%</b> | <b>13,385,819</b>     | <b>13,880,918</b> | <b>104%</b> |
| <b>Expenditures</b>               |                       |                   |            |                       |                   |             |
| Salaries                          | 7,011,041             | 5,877,652         | 84%        | 7,079,031             | 7,324,633         | 103%        |
| Associated Payroll                | 4,139,354             | 3,251,170         | 79%        | 3,521,838             | 4,413,882         | 125%        |
| Purchased Services                | 1,639,539             | 1,192,736         | 73%        | 1,703,386             | 1,467,589         | 86%         |
| Supplies & Materials              | 671,068               | 621,247           | 93%        | 886,293               | 505,107           | 57%         |
| Capital Outlay                    | 38,521                | (126)             | 0%         | 146,750               | 65,080            | 44%         |
| Debt Service                      | 269,186               | 246,304           | 91%        | 296,742               | 152,346           | 51%         |
| Other Objects                     | 318,834               | 312,559           | 98%        | 308,231               | 291,618           | 95%         |
| Contingency                       | -                     | -                 |            | 89,082                | -                 |             |
| <b>Total Expenditures</b>         | <b>14,087,543</b>     | <b>11,501,543</b> | <b>82%</b> | <b>14,031,353</b>     | <b>14,220,255</b> | <b>101%</b> |
| <b>Other Sources (Uses)</b>       |                       |                   |            |                       |                   |             |
| Other Sources                     | -                     | -                 |            | 195,000               | -                 | 0%          |
| Transfer In                       | 25,000                | -                 | 0%         | 45,995                | -                 |             |
| Transfer Out                      | (17,197)              | -                 | 0%         | (240,995)             | -                 |             |
| <b>Total Other Sources (Uses)</b> | <b>7,803</b>          | <b>-</b>          | <b>0%</b>  | <b>-</b>              | <b>-</b>          |             |
| <b>Change in Fund Balance</b>     | <b>(937,387)</b>      | <b>761,402</b>    |            | <b>(645,535)</b>      | <b>(339,337)</b>  |             |
| <b>Fund Balance - Beginning</b>   | <b>2,251,427</b>      | <b>2,251,426</b>  |            | <b>1,305,722</b>      | <b>1,305,722</b>  |             |
| <b>Fund Balance - Ending</b>      | <b>1,314,040</b>      | <b>3,012,827</b>  |            | <b>660,187</b>        | <b>966,385</b>    |             |

| YTD Revenues          | FY 2021-22        | FY 2022-23        | Variance         | % Change   |
|-----------------------|-------------------|-------------------|------------------|------------|
| Property Taxes        | 2,009,747         | 1,831,518         | (178,228)        | -9%        |
| State School Fund     | 9,695,017         | 10,065,153        | 370,135          | 4%         |
| Local Sources         | 309,341           | 371,465           | 62,125           | 20%        |
| Intermediate Sources  | 128               | 400,000           | 399,872          | 312254%    |
| State Sources         | 248,248           | 1,082,913         | 834,665          | 336%       |
| Federal Sources       | 464               | 129,869           | 129,405          | 27899%     |
| <b>Total Revenues</b> | <b>12,262,945</b> | <b>13,880,918</b> | <b>1,617,974</b> | <b>13%</b> |

| YTD Expenditures          | FY 2021-22        | FY 2022-23        | Variance         | % Change   |
|---------------------------|-------------------|-------------------|------------------|------------|
| Salaries                  | 5,877,652         | 7,324,633         | 1,446,981        | 25%        |
| Associated Payroll        | 3,251,170         | 4,413,882         | 1,162,712        | 36%        |
| Purchased Services        | 1,192,736         | 1,467,589         | 274,853          | 23%        |
| Supplies & Materials      | 621,247           | 505,107           | (116,141)        | -19%       |
| Capital Outlay            | (126)             | 65,080            | 65,205           | -51911%    |
| Debt Service              | 246,304           | 152,346           | (93,958)         | -38%       |
| Other Objects             | 312,559           | 291,618           | (20,941)         | -7%        |
| <b>Total Expenditures</b> | <b>11,501,543</b> | <b>14,220,255</b> | <b>2,718,712</b> | <b>24%</b> |

**Corbett School District No. 39  
Board Financial Report  
Fund 02: Food Services Fund**

|                                   | Fiscal Year 2021-2022 |                             |                    | Fiscal Year 2022-2023 |                             |                  |
|-----------------------------------|-----------------------|-----------------------------|--------------------|-----------------------|-----------------------------|------------------|
|                                   | Year End<br>Actuals   | Year to Date<br>Jun 30 2022 | % of YE<br>Actuals | Current<br>Budget     | Year to Date<br>Jun 30 2023 | % of<br>Budgeted |
| <b>Revenues</b>                   |                       |                             |                    |                       |                             |                  |
| State School Fund                 | -                     | -                           |                    | 2,000                 | 2,915                       | 146%             |
| Local Sources                     | 985                   | 743                         | 75%                | 120,000               | 76,475                      | 64%              |
| State Sources                     | 3,984                 | 3,250                       | 82%                | 4,000                 | 6,749                       | 169%             |
| Federal Sources                   | 396,988               | 294,663                     | 74%                | 121,000               | 138,059                     | 114%             |
| <b>Total Revenues</b>             | <b>401,957</b>        | <b>298,656</b>              | <b>74%</b>         | <b>247,000</b>        | <b>224,198</b>              | <b>91%</b>       |
| <b>Expenditures</b>               |                       |                             |                    |                       |                             |                  |
| Salaries                          | 86,970                | 85,187                      | 98%                | 132,883               | 98,661                      | 74%              |
| Associated Payroll                | 54,856                | 52,277                      | 95%                | 62,299                | 66,281                      | 106%             |
| Purchased Services                | 17,538                | 15,607                      | 89%                | 6,000                 | 30,979                      | 516%             |
| Supplies & Materials              | 185,041               | 144,424                     | 78%                | 237,318               | 129,332                     | 54%              |
| Debt Service                      | -                     | (696)                       |                    | -                     | (3,196)                     |                  |
| Other Objects                     | 3,345                 | 1,779                       | 53%                | 3,500                 | 1,425                       | 41%              |
| <b>Total Expenditures</b>         | <b>347,750</b>        | <b>298,577</b>              | <b>86%</b>         | <b>442,000</b>        | <b>323,481</b>              | <b>73%</b>       |
| <b>Other Sources (Uses)</b>       |                       |                             |                    |                       |                             |                  |
| Transfer In                       | 2,197                 | -                           | 0%                 | 195,000               | -                           |                  |
| <b>Total Other Sources (Uses)</b> | <b>2,197</b>          | <b>-</b>                    | <b>0%</b>          | <b>195,000</b>        | <b>-</b>                    |                  |
| <b>Change in Fund Balance</b>     | <b>56,404</b>         | <b>79</b>                   |                    | <b>-</b>              | <b>(99,284)</b>             |                  |
| <b>Fund Balance - Beginning</b>   | <b>8,879</b>          | <b>8,879</b>                |                    | <b>65,284</b>         | <b>65,283</b>               |                  |
| <b>Fund Balance - Ending</b>      | <b>65,283</b>         | <b>8,958</b>                |                    | <b>65,284</b>         | <b>(34,001)</b>             |                  |

| YTD Revenues          | FY 2021-22     | FY 2022-23     | Variance        | % Change    |
|-----------------------|----------------|----------------|-----------------|-------------|
| Local Sources         | 743            | 76,475         | 75,732          | 10191%      |
| State Sources         | 3,250          | 6,749          | 3,499           | 108%        |
| Federal Sources       | 294,663        | 138,059        | (156,603)       | -53%        |
| <b>Total Revenues</b> | <b>298,656</b> | <b>224,198</b> | <b>(74,458)</b> | <b>-25%</b> |

| YTD Expenditures          | FY 2021-22     | FY 2022-23     | Variance      | % Change  |
|---------------------------|----------------|----------------|---------------|-----------|
| Salaries                  | 85,187         | 98,661         | 13,474        | 16%       |
| Associated Payroll        | 52,277         | 66,281         | 14,004        | 27%       |
| Purchased Services        | 15,607         | 30,979         | 15,372        | 98%       |
| Supplies & Materials      | 144,424        | 129,332        | (15,092)      | -10%      |
| Debt Service              | (696)          | (3,196)        | (2,500)       | 359%      |
| Other Objects             | 1,779          | 1,425          | (354)         | -20%      |
| <b>Total Expenditures</b> | <b>298,577</b> | <b>323,481</b> | <b>24,904</b> | <b>8%</b> |

**Corbett School District No. 39  
Board Financial Report  
Fund 03: Federal Funds**

|                                   | Fiscal Year 2021-2022 |                             |                    | Fiscal Year 2022-2023 |                             |                  |
|-----------------------------------|-----------------------|-----------------------------|--------------------|-----------------------|-----------------------------|------------------|
|                                   | Year End<br>Actuals   | Year to Date<br>Jun 30 2022 | % of YE<br>Actuals | Current<br>Budget     | Year to Date<br>Jun 30 2023 | % of<br>Budgeted |
| <b>Revenues</b>                   |                       |                             |                    |                       |                             |                  |
| Local Sources                     | 543                   | 543                         | 100%               | -                     | -                           |                  |
| Federal Sources                   | 615,764               | -                           | 0%                 | 1,259,988             | 1,025,033                   | 81%              |
| <b>Total Revenues</b>             | <b>616,307</b>        | <b>543</b>                  | <b>0%</b>          | <b>1,259,988</b>      | <b>1,025,033</b>            | <b>81%</b>       |
| <b>Expenditures</b>               |                       |                             |                    |                       |                             |                  |
| Salaries                          | 165,221               | 186,668                     | 113%               | 470,134               | 481,377                     | 102%             |
| Associated Payroll                | 121,058               | 105,962                     | 88%                | 245,404               | 178,539                     | 73%              |
| Purchased Services                | 4,751                 | 8,092                       | 170%               | 131,254               | 60,202                      | 46%              |
| Supplies & Materials              | 32,493                | 46,142                      | 142%               | 56,198                | 26,267                      | 47%              |
| Capital Outlay                    | 13,577                | -                           | 0%                 | -                     | -                           |                  |
| Other Objects                     | 249                   | 249                         | 100%               | -                     | 8                           |                  |
| Contingency                       | -                     | -                           |                    | 311,004               | -                           | 0%               |
| <b>Total Expenditures</b>         | <b>337,349</b>        | <b>347,112</b>              | <b>103%</b>        | <b>1,213,993</b>      | <b>746,394</b>              | <b>61%</b>       |
| <b>Other Sources (Uses)</b>       |                       |                             |                    |                       |                             |                  |
| Transfer Out                      | -                     | -                           |                    | (45,995)              | -                           | 0%               |
| <b>Total Other Sources (Uses)</b> | <b>-</b>              | <b>-</b>                    |                    | <b>(45,995)</b>       | <b>-</b>                    | <b>0%</b>        |
| <b>Change in Fund Balance</b>     | <b>278,958</b>        | <b>(346,569)</b>            |                    | <b>-</b>              | <b>278,639</b>              |                  |
| <b>Fund Balance - Beginning</b>   | <b>(270,557)</b>      | <b>(270,557)</b>            |                    | <b>8,401</b>          | <b>8,401</b>                |                  |
| <b>Fund Balance - Ending</b>      | <b>8,401</b>          | <b>(617,127)</b>            |                    | <b>8,401</b>          | <b>287,040</b>              |                  |

| YTD Revenues          | FY 2021-22 | FY 2022-23       | Variance         |
|-----------------------|------------|------------------|------------------|
| Local Sources         | 543        | -                | (543)            |
| Federal Sources       | -          | 1,025,033        | 1,025,033        |
| <b>Total Revenues</b> | <b>543</b> | <b>1,025,033</b> | <b>1,024,490</b> |

| YTD Expenditures          | FY 2021-22     | FY 2022-23     | Variance       |
|---------------------------|----------------|----------------|----------------|
| Salaries                  | 186,668        | 481,377        | 294,709        |
| Associated Payroll        | 105,962        | 178,539        | 72,578         |
| Purchased Services        | 8,092          | 60,202         | 52,111         |
| Supplies & Materials      | 46,142         | 26,267         | (19,875)       |
| Other Objects             | 249            | 8              | (241)          |
| <b>Total Expenditures</b> | <b>347,112</b> | <b>746,394</b> | <b>399,282</b> |

**Corbett School District No. 39**  
**Board Financial Report**  
**Fund 04: Student Investment Account**

|                               | Fiscal Year 2021-2022 |                             |                    | Fiscal Year 2022-2023 |                             |                  |
|-------------------------------|-----------------------|-----------------------------|--------------------|-----------------------|-----------------------------|------------------|
|                               | Year End<br>Actuals   | Year to Date<br>Jun 30 2022 | % of YE<br>Actuals | Current<br>Budget     | Year to Date<br>Jun 30 2023 | % of<br>Budgeted |
| <b>Revenues</b>               |                       |                             |                    |                       |                             |                  |
| State Sources                 | 837,315               | 837,315                     | 100%               | 865,870               | 850,796                     | 98%              |
| <b>Total Revenues</b>         | <b>837,315</b>        | <b>837,315</b>              | <b>100%</b>        | <b>865,870</b>        | <b>850,796</b>              | <b>98%</b>       |
| <b>Expenditures</b>           |                       |                             |                    |                       |                             |                  |
| Salaries                      | 527,403               | 393,404                     | 75%                | 556,386               | 526,750                     | 95%              |
| Associated Payroll            | 243,482               | 197,842                     | 81%                | 291,470               | 269,012                     | 92%              |
| Purchased Services            | 1,000                 | 1,000                       | 100%               | -                     | 7,350                       | 104%             |
| Supplies & Materials          | 62,929                | 62,929                      | 100%               | 18,014                | 2,094                       | 12%              |
| Other Objects                 | 2,502                 | 2,502                       | 100%               | -                     | 1                           |                  |
| <b>Total Expenditures</b>     | <b>837,315</b>        | <b>657,676</b>              | <b>79%</b>         | <b>865,870</b>        | <b>805,206</b>              | <b>93%</b>       |
| <b>Change in Fund Balance</b> | <b>-</b>              | <b>179,639</b>              |                    | <b>-</b>              | <b>45,590</b>               |                  |
| <b>Fund Balance - Ending</b>  | <b>-</b>              | <b>179,639</b>              |                    | <b>-</b>              | <b>45,590</b>               |                  |

| YTD Revenues          | FY 2021-22     | FY 2022-23     | Variance      |
|-----------------------|----------------|----------------|---------------|
| State Sources         | 837,315        | 850,796        | 13,481        |
| <b>Total Revenues</b> | <b>837,315</b> | <b>850,796</b> | <b>13,481</b> |

| YTD Expenditures          | FY 2021-22     | FY 2022-23     | Variance       |
|---------------------------|----------------|----------------|----------------|
| Salaries                  | 393,404        | 526,750        | 133,346        |
| Associated Payroll        | 197,842        | 269,012        | 71,170         |
| Purchased Services        | 1,000          | 7,350          | 6,350          |
| Supplies & Materials      | 62,929         | 2,094          | (60,835)       |
| Other Objects             | 2,502          | 1              | (2,501)        |
| <b>Total Expenditures</b> | <b>657,676</b> | <b>805,206</b> | <b>147,530</b> |



**Corbett School District No. 39  
Board Financial Report  
Fund 09: GO Bond 2021**

|                                   | Fiscal Year 2021-2022 |                             |                    | Fiscal Year 2022-2023 |                             |                  |
|-----------------------------------|-----------------------|-----------------------------|--------------------|-----------------------|-----------------------------|------------------|
|                                   | Year End<br>Actuals   | Year to Date<br>Jun 30 2022 | % of YE<br>Actuals | Current<br>Budget     | Year to Date<br>Jun 30 2023 | % of<br>Budgeted |
| <b>Revenues</b>                   |                       |                             |                    |                       |                             |                  |
| Local Sources                     | 5,985                 | 5,187                       | 87%                | 20,000                | 6,155                       | 31%              |
| <b>Total Revenues</b>             | <b>5,985</b>          | <b>5,187</b>                | <b>87%</b>         | <b>20,000</b>         | <b>6,155</b>                | <b>71%</b>       |
| <b>Expenditures</b>               |                       |                             |                    |                       |                             |                  |
| Purchased Services                | -                     | 232,158                     |                    | 520,000               | 2,067                       | 0%               |
| Capital Outlay                    | -                     | 21,984                      |                    | -                     | -                           |                  |
| Other Objects                     | -                     | 7,345                       |                    | -                     | -                           |                  |
| <b>Total Expenditures</b>         | <b>-</b>              | <b>261,487</b>              |                    | <b>520,000</b>        | <b>2,067</b>                | <b>0%</b>        |
| <b>Other Sources (Uses)</b>       |                       |                             |                    |                       |                             |                  |
| Transfer In                       | 93,659                | -                           | 0%                 | -                     | -                           |                  |
| <b>Total Other Sources (Uses)</b> | <b>93,659</b>         | <b>-</b>                    | <b>0%</b>          | <b>-</b>              | <b>-</b>                    |                  |
| <b>Change in Fund Balance</b>     | <b>99,644</b>         | <b>(256,300)</b>            |                    | <b>(500,000)</b>      | <b>4,088</b>                |                  |
| <b>Fund Balance - Beginning</b>   | <b>899,254</b>        | <b>899,254</b>              |                    | <b>998,897</b>        | <b>998,897</b>              |                  |
| <b>Fund Balance - Ending</b>      | <b>998,897</b>        | <b>642,954</b>              |                    | <b>498,897</b>        | <b>1,002,986</b>            |                  |

| YTD Revenues          | FY 2021-22   | FY 2022-23   | Variance   |
|-----------------------|--------------|--------------|------------|
| Local Sources         | 5,187        | 6,155        | 968        |
| <b>Total Revenues</b> | <b>5,187</b> | <b>6,155</b> | <b>968</b> |

| YTD Expenditures          | FY 2021-22     | FY 2022-23   | Variance         |
|---------------------------|----------------|--------------|------------------|
| Purchased Services        | 232,158        | 2,067        | (230,091)        |
| Capital Outlay            | 21,984         | -            | (21,984)         |
| Other Objects             | 7,345          | -            | (7,345)          |
| <b>Total Expenditures</b> | <b>261,487</b> | <b>2,067</b> | <b>(259,420)</b> |

**Corbett School District No. 39  
Board Financial Report  
Fund 10: OSCIM Grant**

|                                   | Fiscal Year 2021-2022 |                             |                    | Fiscal Year 2022-2023 |                             |                  |
|-----------------------------------|-----------------------|-----------------------------|--------------------|-----------------------|-----------------------------|------------------|
|                                   | Year End<br>Actuals   | Year to Date<br>Jun 30 2022 | % of YE<br>Actuals | Current<br>Budget     | Year to Date<br>Jun 30 2023 | % of<br>Budgeted |
| <b>Revenues</b>                   |                       |                             |                    |                       |                             |                  |
| State Sources                     | 659,248               | 193,847                     | 29%                | 3,577,207             | 2,705,767                   | 135%             |
| <b>Total Revenues</b>             | <b>659,248</b>        | <b>193,847</b>              | <b>29%</b>         | <b>3,577,207</b>      | <b>2,705,767</b>            | <b>76%</b>       |
| <b>Expenditures</b>               |                       |                             |                    |                       |                             |                  |
| Capital Outlay                    | 465,401               | -                           | 0%                 | 4,000,000             | 2,705,767                   |                  |
| <b>Total Expenditures</b>         | <b>465,401</b>        | <b>-</b>                    | <b>0%</b>          | <b>4,000,000</b>      | <b>2,705,767</b>            | <b>68%</b>       |
| <b>Other Sources (Uses)</b>       |                       |                             |                    |                       |                             |                  |
| Transfer Out                      | (193,847)             | -                           | 0%                 | -                     | -                           |                  |
| <b>Total Other Sources (Uses)</b> | <b>(193,847)</b>      | <b>-</b>                    | <b>0%</b>          | <b>-</b>              | <b>-</b>                    |                  |
| <b>Change in Fund Balance</b>     | <b>-</b>              | <b>193,847</b>              |                    | <b>(422,793)</b>      | <b>-</b>                    |                  |
| <b>Fund Balance - Beginning</b>   | <b>-</b>              | <b>-</b>                    |                    | <b>-</b>              | <b>-</b>                    |                  |
| <b>Fund Balance - Ending</b>      | <b>-</b>              | <b>193,847</b>              |                    | <b>(422,793)</b>      | <b>-</b>                    |                  |

| YTD Revenues          | FY 2021-22     | FY 2022-23       | Variance         |
|-----------------------|----------------|------------------|------------------|
| State Sources         | 193,847        | 2,705,767        | 2,511,920        |
| <b>Total Revenues</b> | <b>193,847</b> | <b>2,705,767</b> | <b>2,511,920</b> |

| YTD Expenditures          | FY 2021-22 | FY 2022-23       | Variance         |
|---------------------------|------------|------------------|------------------|
| Capital Outlay            | -          | 2,705,767        | 2,705,767        |
| <b>Total Expenditures</b> | <b>-</b>   | <b>2,705,767</b> | <b>2,705,767</b> |

**Corbett School District No. 39  
Board Financial Report  
GO Bond Debt Service Fund**

|                                   | Fiscal Year 2021-2022 |                             |                    | Fiscal Year 2022-2023 |                             |                  |
|-----------------------------------|-----------------------|-----------------------------|--------------------|-----------------------|-----------------------------|------------------|
|                                   | Year End<br>Actuals   | Year to Date<br>Jun 30 2022 | % of YE<br>Actuals | Current<br>Budget     | Year to Date<br>Jun 30 2023 | % of<br>Budgeted |
| <b>Revenues</b>                   |                       |                             |                    |                       |                             |                  |
| Property Taxes                    | 356,312               | 269,964                     | 76%                | 400,310               | 341,430                     | 90%              |
| Local Sources                     | -                     | -                           |                    | -                     | 1,779                       |                  |
| <b>Total Revenues</b>             | <b>356,312</b>        | <b>269,964</b>              | <b>76%</b>         | <b>400,310</b>        | <b>343,209</b>              | <b>86%</b>       |
| <b>Expenditures</b>               |                       |                             |                    |                       |                             |                  |
| Debt Service                      | 370,400               | 44,800                      | 12%                | 380,295               | 31,115                      | 8%               |
| <b>Total Expenditures</b>         | <b>370,400</b>        | <b>44,800</b>               | <b>12%</b>         | <b>380,295</b>        | <b>31,115</b>               | <b>8%</b>        |
| <b>Other Sources (Uses)</b>       |                       |                             |                    |                       |                             |                  |
| Transfer In                       | 15,000                | -                           | 0%                 | -                     | -                           |                  |
| <b>Total Other Sources (Uses)</b> | <b>15,000</b>         | <b>-</b>                    | <b>0%</b>          | <b>-</b>              | <b>-</b>                    |                  |
| <b>Change in Fund Balance</b>     | <b>912</b>            | <b>225,164</b>              |                    | <b>20,015</b>         | <b>312,094</b>              |                  |
| <b>Fund Balance - Beginning</b>   | <b>-</b>              | <b>-</b>                    |                    | <b>912</b>            | <b>912</b>                  |                  |
| <b>Fund Balance - Ending</b>      | <b>912</b>            | <b>225,164</b>              |                    | <b>20,927</b>         | <b>313,007</b>              |                  |

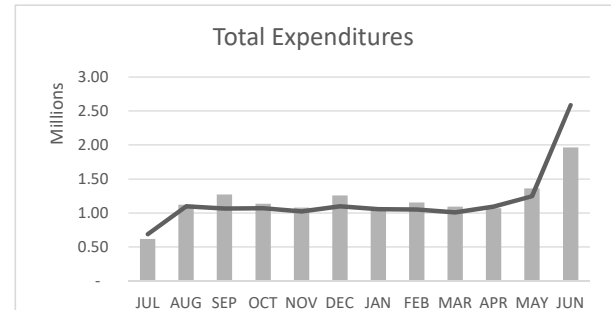
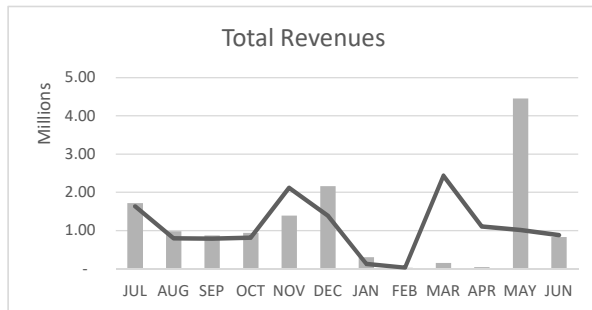
|                           | <u>FY 2021-22</u> | <u>FY 2022-23</u> | <u>Variance</u> |
|---------------------------|-------------------|-------------------|-----------------|
| <b>YTD Revenues</b>       |                   |                   |                 |
| Property Taxes            | 269,964           | 341,430           | 71,466          |
| Local Sources             | -                 | 1,779             | 1,779           |
| <b>Total Revenues</b>     | <b>269,964</b>    | <b>343,209</b>    | <b>73,245</b>   |
| <b>YTD Expenditures</b>   |                   |                   |                 |
| Debt Service              | 44,800            | 31,115            | (13,685)        |
| <b>Total Expenditures</b> | <b>44,800</b>     | <b>31,115</b>     | <b>(13,685)</b> |



**FUND 01: GENERAL FUND  
Revenues and Expenditures by Month**

| <b>FY 2021-2022</b>       | <b>JUL</b>          | <b>AUG</b>          | <b>SEP</b>          | <b>OCT</b>          | <b>NOV</b>          | <b>DEC</b>          | <b>JAN</b>          | <b>FEB</b>          | <b>MAR</b>          | <b>APR</b>          | <b>MAY</b>          | <b>JUN</b>          | <b>TOTAL</b>         |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| <b>Revenues</b>           |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                      |
| Property Taxes            | -                   | -                   | -                   | 2,746.55            | 1,313,451.34        | 590,300.54          | 25,998.75           | 14,539.61           | 48,341.65           | 7,834.38            | 6,533.84            | (19,178.99)         | 1,990,567.67         |
| State School Fund         | 1,549,748.00        | 774,409.00          | 774,409.00          | 774,409.00          | 791,835.00          | 791,835.00          | -                   | -                   | 2,375,505.00        | 978,626.00          | 884,241.26          | 66,685.03           | 9,761,702.29         |
| Local Sources             | 12,316.65           | 20,676.54           | 11,483.66           | 33,128.60           | 18,633.93           | 12,473.61           | 34,637.61           | 18,985.16           | 13,521.26           | 121,263.64          | 12,220.08           | 37,885.13           | 347,225.87           |
| Intermediate Sources      | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | 128.06              | 200,000.00          | 200,128.06           |
| State Sources             | 68,928.53           | -                   | -                   | 671.63              | -                   | -                   | 66,685.03           | -                   | -                   | -                   | 111,963.04          | 511,073.93          | 759,322.16           |
| Federal Sources           | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | 463.84              | 82,943.11           | 83,406.95            |
| Other Sources             | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                    |
| <b>Total Revenues</b>     | <b>1,630,993.18</b> | <b>795,085.54</b>   | <b>785,892.66</b>   | <b>810,955.78</b>   | <b>2,123,920.27</b> | <b>1,394,609.15</b> | <b>127,321.39</b>   | <b>33,524.77</b>    | <b>2,437,367.91</b> | <b>1,107,724.02</b> | <b>1,015,550.12</b> | <b>879,408.21</b>   | <b>13,142,353.00</b> |
| <b>Expenditures</b>       |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                      |
| Salaries                  | 142,445.67          | 581,019.11          | 610,000.66          | 582,704.46          | 566,132.14          | 555,835.41          | 552,826.20          | 587,733.18          | 559,691.70          | 557,793.19          | 581,470.75          | 1,133,389.02        | 7,011,041.49         |
| Associated Payroll        | 105,625.73          | 322,324.84          | 220,388.89          | 212,312.59          | 316,412.37          | 346,533.12          | 348,194.86          | 337,319.64          | 343,710.04          | 345,103.23          | 353,244.36          | 888,184.73          | 4,139,354.40         |
| Purchased Services        | 67,116.90           | 84,733.41           | 153,181.87          | 173,600.78          | 95,199.38           | 141,159.49          | 104,738.39          | 81,685.96           | 42,188.11           | 127,207.94          | 121,923.93          | 446,802.96          | 1,639,539.12         |
| Supplies & Materials      | 97,052.64           | 100,584.51          | 55,681.37           | 69,580.98           | 38,313.75           | 18,187.14           | 39,497.40           | 17,786.66           | 12,323.45           | 37,941.78           | 134,297.74          | 49,820.62           | 671,068.04           |
| Capital Outlay            | -                   | (125.61)            | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | 38,646.24           | 38,520.63            |
| Debt Service              | 47,874.09           | 4,168.00            | 20,286.00           | 27,473.64           | 4,168.00            | 29,005.12           | 4,168.00            | 24,217.00           | 4,168.00            | 21,457.00           | 59,319.00           | 22,881.88           | 269,185.73           |
| Other Objects             | 228,141.73          | 4,116.70            | 7,674.10            | 3,465.42            | 2,122.41            | 9,094.75            | 5,393.79            | 1,577.64            | 46,447.96           | 3,384.13            | 1,140.57            | 6,274.55            | 318,833.75           |
| <b>Total Expenditures</b> | <b>688,256.76</b>   | <b>1,096,820.96</b> | <b>1,067,212.89</b> | <b>1,069,137.87</b> | <b>1,022,348.05</b> | <b>1,099,815.03</b> | <b>1,054,818.64</b> | <b>1,050,320.08</b> | <b>1,008,529.26</b> | <b>1,092,887.27</b> | <b>1,251,396.35</b> | <b>2,586,000.00</b> | <b>14,087,543.16</b> |

| <b>FY 2022-2023</b>       | <b>JUL</b>       | <b>AUG</b>       | <b>SEP</b>       | <b>OCT</b>       | <b>NOV</b>       | <b>DEC</b>       | <b>JAN</b>       | <b>FEB</b>       | <b>MAR</b>       | <b>APR</b>       | <b>MAY</b>       | <b>JUN</b>       | <b>TOTAL</b>      |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| <b>Revenues</b>           |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                   |
| Property Taxes            | 6,974            | 4,560            | 5,351            | 2,792            | 530,960          | 1,185,768        | 20,359           | 14,376           | 50,367           | 10,012           | -                | -                | 1,831,518         |
| State School Fund         | 1,631,160        | 815,091          | 815,091          | 815,091          | 815,091          | 818,240          | -                | -                | -                | -                | 4,358,304        | (2,915)          | 10,065,153        |
| Local Sources             | 13,384           | 19,208           | 30,590           | 18,257           | 23,127           | 19,196           | 8,850            | 11,661           | 102,155          | 35,531           | 9,211            | 80,295           | 371,465           |
| Intermediate Sources      | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | 400,000          | 400,000           |
| State Sources             | 66,685           | 123,504          | 17,964           | 100,000          | 21,597           | 140,779          | 278,222          | -                | -                | -                | 88,176           | 245,987          | 1,082,913         |
| Federal Sources           | -                | 19,792           | 5,524            | -                | -                | -                | -                | -                | -                | -                | -                | 104,554          | 129,869           |
| Other Sources             | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                 |
| <b>Total Revenues</b>     | <b>1,718,202</b> | <b>982,155</b>   | <b>874,520</b>   | <b>936,139</b>   | <b>1,390,776</b> | <b>2,163,982</b> | <b>307,430</b>   | <b>26,036</b>    | <b>152,522</b>   | <b>45,544</b>    | <b>4,455,690</b> | <b>827,921</b>   | <b>13,880,918</b> |
| <b>Expenditures</b>       |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                   |
| Salaries                  | 154,658          | 640,751          | 597,617          | 633,847          | 648,558          | 589,280          | 632,960          | 603,345          | 600,507          | 601,957          | 633,541          | 987,613          | 7,324,633         |
| Associated Payroll        | 143,086          | 352,314          | 323,117          | 344,161          | 350,386          | 368,396          | 382,330          | 353,999          | 361,894          | 360,230          | 376,882          | 697,088          | 4,413,882         |
| Purchased Services        | 67,740           | 60,626           | 160,754          | 106,468          | 30,419           | 195,680          | 40,808           | 139,917          | 110,923          | 93,830           | 234,934          | 225,490          | 1,467,589         |
| Supplies & Materials      | 24,130           | 55,777           | 138,930          | 34,730           | 24,572           | 52,122           | 18,515           | 27,884           | 14,328           | 10,248           | 96,226           | 7,644            | 505,107           |
| Capital Outlay            | -                | -                | 16,469           | 9,808            | -                | -                | -                | -                | -                | -                | -                | 38,803           | 65,080            |
| Debt Service              | 29,973           | 4,168            | 20,286           | 4,168            | 10,968           | 20,437           | 4,168            | 24,217           | 4,168            | 4,168            | 21,457           | 4,168            | 152,346           |
| Other Objects             | 201,019          | 7,923            | 14,933           | 2,529            | 15,146           | 33,847           | 1,701            | 4,780            | 3,883            | 183              | 955              | 4,718            | 291,618           |
| <b>Total Expenditures</b> | <b>620,606</b>   | <b>1,121,560</b> | <b>1,272,107</b> | <b>1,135,709</b> | <b>1,080,047</b> | <b>1,259,763</b> | <b>1,080,483</b> | <b>1,154,142</b> | <b>1,095,702</b> | <b>1,070,616</b> | <b>1,363,996</b> | <b>1,965,523</b> | <b>14,220,255</b> |



**CORBETT SCHOOL DISTRICT NO.39**

**CANDIDATE INFORMATION SHEET  
BUDGET COMMITTEE**

Please fill out and return to the school district office.

Name \_\_\_\_\_  
                    Last                                    First                                    Initial                                    Date

Home Address \_\_\_\_\_

Mailing Address if different \_\_\_\_\_ Phone \_\_\_\_\_

Home e-mail address \_\_\_\_\_

Business Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Business e-mail Address \_\_\_\_\_ Phone \_\_\_\_\_

Occupation \_\_\_\_\_

No. of years in District \_\_\_\_\_

Do you have children in the school district? \_\_\_\_\_

Which schools? \_\_\_\_\_

\_\_\_\_\_

Have you worked on any school committees? \_\_\_\_\_

If so, which committees? \_\_\_\_\_

\_\_\_\_\_

Other community or business activities \_\_\_\_\_

\_\_\_\_\_

Do you have other commitments which may conflict with your participation and attendance at school budget meetings? \_\_\_\_\_

Why do you wish to be appointed to the school budget committee? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Corbett School District 39

Code: DBEA  
Adopted: 3/12/14  
Revised/Readopted: 8/18/21  
Orig. Code: DBEA

## Budget Committee

By law, the budget committee is charged with making recommendations concerning financial priorities.

The budget committee will have the responsibility for reviewing the financial programs of the district, reviewing the proposed district budget as presented by the superintendent, and recommending an annual or biennial district budget in keeping with the provisions of applicable state laws.

Educational policy decisions, however, are the responsibility of the Board, not the budget committee. The committee does not have the authority to add programs or to approve additional personnel or increase salaries. While the committee may, in effect, delete programs because of a fund decrease. The committee is charged primarily with a fiscal evaluation of programs. The committee may, alternatively, set an amount that changes the recommended budget and may request the administration make such changes in accordance with priorities set by the Board.

The following will govern the make up and process of establishing the district's budget committee:

1. The budget committee consists of seven members appointed by the Board plus the elected Board members of the district. To be eligible for appointment, the appointive member must:
  - a. Live and be registered to vote in the district;
  - b. Not be an officer, agent or employee of the district.
2. No budget committee member may receive any type of compensation from the district.
3. At its first meeting in July, the Board will identify vacant budget committee positions which must be filled by appointment of the Board. The Board will announce the vacancies and receive applications from interested persons during the month of July. Such applications will include a signed statement that the applicant is willing to serve as a member of the budget committee and to adhere to the policies of the district. The Board may appoint budget committee members to as many consecutive terms as deemed appropriate.
4. At the first regular Board meeting in August, the Board will review the names of persons filing applications and names of those persons who have served previously and are willing to be reappointed. At the first regular meeting in September, the Board will appoint persons to fill the vacant positions.
5. The appointive committee members of a budget committee in a district that prepares an annual budget will be appointed for three-year terms. The terms will be staggered so that, as near as practicable, one-third of the appointive members' terms end each year. The appointive members of a budget committee in a district that prepares a biennial budget shall be appointed to four-year terms.

The terms shall be staggered so that as near as practicable, one-fourth of the terms of the appointive members expire each year.

6. If any appointive member is unable to complete the term for which he/she was appointed, the Board will announce the vacancy at the first regular Board meeting following the committee member's resignation or removal. An appointment to fill the position for its unexpired term will be made at the next regular Board meeting.

### **Budget Committee Responsibilities**

The following items explain the budget committee's responsibilities:

7. At its first meeting after appointment, the budget committee will elect a presiding officer from among its members. It may also establish other ground rules as necessary for successful operation of the committee.
8. A majority of the constituted committee is required for passing an action item. Majority for a 14-member budget committee is 8. Therefore, if only 8 members are present, a unanimous vote is needed for passing an action.
9. The budget committee shall hold one or more meetings to receive the budget message, receive the budget document and to provide members of the public with an opportunity to ask questions about and comment on the budget document. The budget officer shall announce the time and place for all meetings, as provided by law. All meetings of the budget committee are open to the public.
10. The budget committee may request any information used in the preparation of or for revising the budget document from the superintendent or business manager. The committee may request the attendance of any district employee at its meetings. The budget committee will approve the budget document as submitted by the superintendent or as subsequently revised by the committee.
11. After approval of the original or revised budget document, the budget committee's duties cease. The hearing on the approved budget is held by the Board.

END OF POLICY

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#### **Legal Reference(s):**

[ORS 174.130](#)  
[ORS 192.610 to -192.695](#)

[ORS 294.305 to -294.565](#)  
[ORS 433.835 to -433.875](#)

#### **Cross Reference(s):**

DBD - Budget Priorities

CORBETT SCHOOL DISTRICT NO.39

CANDIDATE INFORMATION SHEET  
BUDGET COMMITTEE

Please fill out and return to the school district office.

Name REDFERN TODD D. 7/27/2023  
Last First Initial Date

Home Address 43999 E. LARCH MT. ROAD

Mailing Address if different \_\_\_\_\_ Phone 503 754 4876

Home e-mail address T.d.redfern1@gmail.com

Business Address \_\_\_\_\_

Business e-mail Address \_\_\_\_\_ Phone \_\_\_\_\_

Occupation Estimator (CONSTRUCTION)

No. of years in District 53

Do you have children in the school district? NO

Which schools? \_\_\_\_\_

Have you worked on any school committees? yes

If so, which committees? Equity + DEVERSITY, BOND OVERSIGHT, + Superintendent's Construction Committee.

Other community or business activities Hometown 4<sup>th</sup> of July festival, + Jeff Lucas Memorial Parade Committees

Do you have other commitments which may conflict with your participation and attendance at school budget meetings? NOT CURRENTLY, NO.

Why do you wish to be appointed to the school budget committee? to continue helping Corbett School district remain financially transparent and fluid.

budvac.app

Thank you,

EMPLOYMENT CONTRACT  
BETWEEN  
DEREK FIALKIEWICZ  
AND THE  
BOARD OF DIRECTORS OF  
CORBETT SCHOOL DISTRICT NO. 39

This Employment Contract made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2023 by and between the Board of Directors of the Corbett School District No. 39, hereinafter referred to as DISTRICT, and Derek Fialkiewicz, hereinafter referred to as SUPERINTENDENT.

WHEREAS, DISTRICT and SUPERINTENDENT believe that a written employment contract is necessary to describe specifically their relationship and to serve as the basis of effective communication between them as they fulfill their governance and administrative functions in the operation of the education program of the schools; and,

NOW, THEREFORE, DISTRICT and SUPERINTENDENT, for the consideration herein specified, agree as follows:

**1. TERM**

- A. DISTRICT, in consideration of the promises, herein contained, of SUPERINTENDENT, hereby employs, and SUPERINTENDENT hereby accepts employment, as Superintendent of Schools for a three (3) year term commencing July 1, 2023, and ending June 30, 2026.
- B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of DISTRICT or SUPERINTENDENT to terminate this Agreement at any time subject only to the provisions herein relating to termination. This contract is only for the time specified above and it shall not be otherwise extended or renewed by any “automatic” provision. The DISTRICT may elect to extend this Agreement at any time. This paragraph satisfies the requirement for notice of nonrenewal required by ORS 342.513.

**2. PROFESSIONAL CERTIFICATION AND RESPONSIBILITIES**

- A. SUPERINTENDENT’S LICENSE: The SUPERINTENDENT shall a valid and appropriate license to act as Superintendent of Schools as required by the State of Oregon and shall maintain such license throughout the life of this agreement. Should the Superintendent fail to maintain such a license in good standing, the district may seek any appropriate remedy under this agreement.

The SUPERINTENDENT shall take no action on behalf of the DISTRICT until the effective date of their license.

- B. DUTIES: As chief executive officer of the District, the Superintendent shall perform the duties of district Superintendent as prescribed by the laws of the State of Oregon.

SUPERINTENDENT shall have charge of the administration of the schools under the direction of the BOARD.

SUPERINTENDENT shall be the chief executive officer of the DISTRICT;

shall direct and assign teachers and other employees of the schools under SUPERINTENDENT supervision;

shall organize, reorganize and arrange the administrative and supervisory staff, including instruction and business affairs, as best serves the DISTRICT;

shall select all personnel subject to the approval of the BOARD;

shall from time to time suggest regulations, rules and procedures deemed necessary for the well ordering of the school DISTRICT;

and in general, perform all duties as described in the position description, incident to the office of SUPERINTENDENT and such other duties as listed in the SUPERINTENDENT job description and as may be prescribed by the BOARD from time to time.

The BOARD, individually and collectively, shall promptly refer all criticisms, complaints and suggestions called to its attention to SUPERINTENDENT for study and recommendation.

SUPERINTENDENT shall attend all Board meetings, unless excused with mutual agreement between the BOARD or Chairperson of the Board and SUPERINTENDENT, except executive sessions held to discuss SUPERINTENDENT employment status.

- C. BOARD RESPONSIBILITIES

BOARD shall allow the SUPERINTENDENT to present their recommendation to the BOARD on any subject under consideration by BOARD prior to action being taken on the subject by the BOARD.

Notwithstanding, BOARD may exclude SUPERINTENDENT from all or part of an executive session called to discuss SUPERINTENDENT'S performance or employment under ORS 192.660(2)(b) or (i).

- D. GOALS AND OBJECTIVES: Prior to or within 90 days after the beginning of the term of this agreement, the parties shall meet to establish DISTRICT goals and objectives for the ensuing school year. Said goals and objectives shall be reduced

to writing and shall be among the criteria by which the Superintendent is evaluated as hereafter provided. Any changes to the Goals and Objectives dates mentioned herein shall require mutual consent by both parties.

### **3. PROFESSIONAL DEVELOPMENT and GROWTH**

- A. The DISTRICT shall pay for the SUPERINTENDENT's reasonable expenses in connection with activities that relate to the required professional growth of the Superintendent as required for licensure.
- B. The DISTRICT encourages the continuing professional growth of the SUPERINTENDENT through his participation in;
  - The operations, programs and other activities conducted or sponsored by local, state and school board activities;
  - Seminars and courses offered by public or private educational institutions;
  - Informational meetings with other persons whose particular skills or backgrounds would serve to improve the capacity of the Superintendent to perform his professional responsibilities for the District.
- C. In its encouragement, the DISTRICT shall permit a reasonable amount of release time for the Superintendent to attend to such matters and shall pay for the necessary membership, travel, conference/workshop registration and subsistence expenses with prior Board approval.

### **4. COMPENSATION**

- A. Salary: DISTRICT shall pay SUPERINTENDENT an annual salary of One Hundred Fifty Thousand Dollars per 12 month contract year. This annual salary rate shall be paid monthly to SUPERINTENDENT in accordance with the schedule of salary payment in effect for other administrative employees or in such other way as is mutually agreed to by both parties.
- B. The DISTRICT will pay on behalf of SUPERINTENDENT the employee's contribution to the Oregon Public Employees Retirement System. The DISTRICT will pay the employer portion of the Oregon Public Employees Retirement System contribution as required by law.
- C. The DISTRICT will monthly pay 15% of monthly salary into a sheltered annuity of SUPERINTENDENT'S choice.

### **5. OTHER BENEFITS**

- A. Vacations: The SUPERINTENDENT shall be required to render full and regular service to the DISTRICT during each annual period covered by this agreement, except that they shall be entitled to 25 days of paid vacation per contract year in

addition to holidays as indicated below. Vacation shall be front loaded for the upcoming 12 months on July 1<sup>st</sup> of each year. On July 1<sup>st</sup> of each year, the SUPERINTENDENT may carry forward to the commencing 12 month period a maximum of 10 vacation days and may opt to have the DISTRICT buy back up to 10 unused vacation days. At no time shall the SUPERINTENDENT have more than 50 vacation days available. Accrued vacation days in excess of 50 shall be forfeited without compensation.

- B. Holidays: The SUPERINTENDENT may take holidays that are observed by the District (12 Days). Those presently include the Independence Day, Labor Day, Veterans' Day, Thanksgiving Day and the following Friday, Christmas Break (2 days), New Year's Day, Martin Luther King, Jr Day, Presidents' Day and Memorial Day, and Juneteenth.
- C. The DISTRICT will not recognize or compensate for compensatory time.
- D. Memberships: DISTRICT shall pay the SUPERINTENDENT'S membership charges to the American Association of School Administrators, (AASA), the Oregon Coalition of School Administrators (COSA) and other professional groups in which SUPERINTENDENT feels it is necessary to maintain and improve professional skills, as permitted by state law and as approved by DISTRICT in the annual budget.
- E. Civic and Service Associations: Recognizing the importance of a strong working relationship between the schools and the community, DISTRICT shall pay dues, membership fees and related expenses for membership in service and civic associations as provided in the Board-adopted budget.
- F. Health, Dental and Vision Benefits: The District shall provide to the SUPERINTENDENT the same health insurance benefits as it does to licensed employees.
- G. Sick Leave: The SUPERINTENDENT is allowed up to twelve (12) paid sick days pursuant to ORS 332.507. The SUPERINTENDENT shall have the rights accorded under ORS 332.597(5) concerning sick leave and retirement benefits.
- H. Disability and Life Insurance: The DISTRICT will provide SUPERINTENDENT with long-term and short-term disability insurance and life insurance coverage the same as it does to other licensed employees. The DISTRICT will provide SUPERINTENDENT with additional life insurance coverage that the SUPERINTENDENT is medically and otherwise qualified to receive equal to the annual salary, at the next available open enrollment period following the start of the contract year.
- I. Travel and Meals: The DISTRICT will provide SUPERINTENDENT reimbursement for travel upon claim at the IRS rate per mile, \$35.00 per day for meals, and \$85 per day for lodging. Actual costs exceeding the meals and lodging amounts will be reimbursed with receipts.

- J. FRINGE BENEFITS: The Superintendent shall be entitled to participate in all fringe benefits provided other administrative employees of the DISTRICT.

## **6. EXPENSES**

- A. DISTRICT shall pay or reimburse SUPERINTENDENT for reasonable expenses approved by DISTRICT and necessary expenses incurred by SUPERINTENDENT in the continuing performance of duties under this Agreement. Such reimbursements shall be based upon DISTRICT established expense schedules for meals, lodging, and other such expenses, with required procedures for documentation if such expenses exceed DISTRICT guidelines.

## **7. PROFESSIONAL LIABILITY**

- A. DISTRICT agrees that it shall defend, hold harmless and indemnify SUPERINTENDENT from any and all demands, claims, suits, actions and legal proceedings brought against SUPERINTENDENT in SUPERINTENDENT's individual capacity, or in the official capacity as agent and employee of DISTRICT, provided the incident arose when SUPERINTENDENT was acting within the scope of employment and excluding criminal litigation, as such liability coverage is within the authority of the school board to provide under state law. Except that, in no case, will individual Board members be considered personally liable for indemnifying SUPERINTENDENT against such demands, claims, suits, actions and legal proceedings when acting in an official capacity as agent and employee of DISTRICT, in accordance with applicable state law.
- B. If, in the good faith opinion of SUPERINTENDENT, conflict exists as regards the defense to such claim between the legal position of SUPERINTENDENT and the legal position of DISTRICT, SUPERINTENDENT may engage counsel in which event DISTRICT shall indemnify SUPERINTENDENT for the costs of legal defense as permitted by state law.
- C. DISTRICT shall not, however, be required to pay any costs of any legal proceedings in the event DISTRICT and SUPERINTENDENT have adverse interest in such litigation, except as stated above.
- D. The obligation under paragraph 7.A. survives termination of this contract.

## **8. EVALUATION**

- A. The BOARD shall evaluate and assess in writing the performance of SUPERINTENDENT at least once per year during the term of this contract prior to March 15 of any year of the contract. This evaluation and assessment shall be related to the position description of SUPERINTENDENT and the goals and objectives of DISTRICT for the contract term to date. The format for this evaluation and assessment shall be mutually agreed upon between the Chairperson of the Board and SUPERINTENDENT.

## 9. RENEWAL OF EMPLOYMENT CONTRACT

- A. At any time during the contract term, the Board may elect to offer a new contract to SUPERINTENDENT, in which case the Board and SUPERINTENDENT shall negotiate such new contract prior to expiration of this Agreement. Nothing in this Agreement shall prohibit the parties from mutually agreeing to change one or more of the terms of this Agreement in the future.

## 10. TERMINATION OF EMPLOYMENT CONTRACT

This employment contract may be terminated by:

- A. Mutual Agreement of the Parties. SUPERINTENDENT shall give DISTRICT not less than Ninety (90) days' notice of intention to terminate this employment contract.
- B. Retirement of SUPERINTENDENT.
- C. Disability of SUPERINTENDENT. In the event of disability by illness or incapacity, after SUPERINTENDENT'S sick leave has been exhausted, the compensation shall be reinstated after SUPERINTENDENT has returned to employment and undertaken the full discharge of duties. DISTRICT may terminate this contract by written notice to SUPERINTENDENT at any time after SUPERINTENDENT has exhausted any accumulated sick leave and such other leave as may be available and has been absent from employment for whatever cause for an additional continuous period of twelve weeks. All obligations of DISTRICT shall cease upon such termination other than long term disability benefits through a third-party insurer.
- D. Termination for Cause. The DISTRICT may terminate this employment contract at any time upon good and just cause. Discharge for cause may include, but is not limited to: neglect of duty, breach of contract, inefficiency, immorality, insubordination, conviction of a crime involving moral turpitude, inadequate performance, failure to comply with such reasonable requirements as the BOARD may prescribe to show normal improvement, evidence of insufficient professional training and growth, and failure to maintain in good standing a valid and appropriate certificate to act as a superintendent of schools as required by the State of Oregon.

The SUPERINTENDENT shall be entitled to due process, which shall include notice of termination given in writing at least ten (10) days prior to a hearing. Such notice shall include a statement of the reasons constituting cause. SUPERINTENDENT shall be entitled to a hearing before the BOARD and the opportunity to be heard on the charges against SUPERINTENDENT and to respond to such charges, confront and cross-examine witnesses called by the DISTRICT and to refute, orally or in writing, such charges. SUPERINTENDENT may be represented by legal counsel at such meetings as provided by Oregon law at SUPERINTENDENT'S sole cost and expense. The burden of proving any charges

shall be upon the DISTRICT and SUPERINTENDENT shall be provided the written decision regarding the results of the meeting. Such meeting may be conducted in executive session as provided by Oregon law.

- E. Termination with SUPERINTENDENT’S Concurrence. DISTRICT may propose to terminate this employment contract upon Ninety (90) days written notice to SUPERINTENDENT. If SUPERINTENDENT concurs in writing with this decision, DISTRICT shall pay to SUPERINTENDENT all aggregate salary, allowances and other compensation he would have earned under this employment contract up to the date of termination from employment.
- F. Termination at BOARD’s Discretion. District may decide to terminate this employment contract upon notice to SUPERINTENDENT. District shall pay SUPERINTENDENT the remainder of the aggregate salary, allowances and other compensation he would have earned under this employment contract, to a maximum of 12 months’ salary and benefits.
- G. Death of SUPERINTENDENT.

**11. SAVINGS CLAUSE**

- A. If, during the term of this contract, it is found that a specific clause of the contract is illegal in federal or state law, the remainder of the contract not affected by such ruling shall remain in force.

**12. APPLICABLE LAW**

- A. This agreement is subject to all applicable laws of the State of Oregon, rules and regulations of the State Board of Education, and rules, regulations, and policies of this DISTRICT, which pertain to the DISTRICT’s Superintendent. The venue for resolving all legal disputes under this Employment Contract shall be in the circuit court of Multnomah County, Oregon.

IN WITNESS WHEREOF, DISTRICT has caused this Employment Contract to be approved on its behalf by a duly authorized officer and SUPERINTENDENT has approved this Employment Contract effective on the day and year herein above mentioned.

SUPERINTENDENT

BOARD OF DIRECTORS OF THE  
CORBETT SCHOOL DISTRICT #39  
IN MULTNOMAH COUNTY, OREGON

\_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Drive Change Fund Award Agreement

This Drive Change Fund Award Agreement (“Agreement”) is entered into between Portland General Electric Company (“PGE”) and Corbett SD 39 (“Recipient”) on 31 August 2023 (“Effective Date”) to support a transportation electrification project at 35800 E Hist Columbia River Hwy, Corbett, Oregon 97019. PGE will provide up to \$216,450.00 (“DCF Award Amount”) to Recipient, with seventy-five percent (75%) of budgeted project costs being awarded prior to commencement of the project, and the remaining amount, up to the full DCF Award Amount, being awarded upon completion of all installation associated with the project and delivery of all components associated with the project.

The DCF Award Amount is based on the information provided by Recipient to PGE in its application for the DCF Award Amount and during the interview process. Any material change to project design, plan, or scope by Recipient that is not pre-approved by PGE, may result in forfeiture of funding or an adjustment to the DCF Award Amount. All modifications to the project design, plan, or scope including those attributes listed below in Section I must be submitted for approval by PGE using the change request form provided by PGE.

This Agreement shall commence on the Effective Date and continue through the date that is ten (10) years after the Completion Date (the “Term”).

Recipient agrees to meet all program requirements and deadlines set forth in this Agreement.

### I. PROJECT ATTRIBUTES

A. Recipient shall procure, install and/or complete the following transportation electrification project components and attributes described in the table below (the “Project”):

|   |   |
|---|---|
| <b>Award Recipient</b>  | Corbett SD 39   |
| <b>Project Categories</b>                                     | EVs and Charging  |
| <b>Number of Electric Vehicles</b> (e-bikes, e-tractors, etc) | (1) Ford F-150 Lightning truck and (1) 2023 Ford E-Transit van  |
| <b>Number of Charging Stations and Ports</b>                  | (1) Dual Port ChargePoint Level 2 charger   |
| <b>Community Benefit</b>                                      | Funds from maintenance of older gas-powered vehicles can be diverted to other forms of support for students and families in the community. The project will also decrease GH emissions and promote electrification through increased accessibility to charging infrastructure. Increasing access to charging infrastructure in the region is necessary. Transportation electrification sends the message to students that their voices and desire to have access to clean energy matters. |

|                                 |   |
|---------------------------------|---|
| <b>Other Project Components</b> | No DCF Funding Given for Other Project Components   |
| <b>Project Address</b>          | 35800 E Hist Columbia River Hwy, Corbett OR 97019   |
| <b>Completion Date</b>          | No later than June 30th 2025  |
| <b>DCF Award</b>                | Up to \$216,450.00  |
| <b>Total Project Cost</b>       | \$216,450.00  |
| <b>Approved Project Scope</b>   | This project acquires (1) electric transit van and (1) electric truck to start the districts electrification goals, and transport staff and equipment to district sporting events and serve as a mobile maintenance shop for the district facilities crew to travel between the three campuses in the school district.<br>This project increases the number of free, public EV charging stations available in Corbett, by adding (1) dual port charger. |

**B. Completion Date.** Recipient shall procure and/or install the Project by the Completion Date set forth in Section I(A). If the Project is not completed by the Completion Date and a change order has not been submitted and approved by PGE extending the Completion Date, PGE may terminate this Agreement and rescind the DCF Award Amount

**C. Insured Loss of Project.** In the event the Project experiences an insured loss to the equipment included in this project, Recipient shall (a) reimburse PGE a proportionate amount of DCF Award Amount that represents the portion of the Project that experienced the insured loss within sixty (60) days after receiving such insured amount, or (b) procure and/or install new equipment comparable to the original Project scope.

**D. Use of Qualified Construction Contractor.** If the Project requires installation of electric vehicle charging equipment or other construction services related to the project, Recipient shall utilize a construction contractor licensed in Oregon. Recipient shall comply with all applicable building and electrical codes, utility interconnection requirements, and permitting requirements.

**E. Use of Qualified Electric Vehicle Charging Equipment.** Recipient shall only install new qualified EV chargers for use with the EVs in the Project, even if EV charging equipment is not funded by DCF. Qualified EV chargers are listed at [portlandgeneral.com/qualified-chargers](http://portlandgeneral.com/qualified-chargers). If requested, Recipient shall provide PGE written documentation to substantiate that only qualified EV chargers were installed.

F. **Compliance with Law.** Recipient, including its contractors, shall at all times comply with all applicable federal, state and local laws, statutes, rules, regulations and ordinances and shall bear all costs associated with such compliance.

G. **Operations and Data.** Recipient shall keep EV chargers operational and online (connected to the internet) throughout the Term. Recipient shall submit to PGE the Commercial Charging Station Data Release form and online Commercial Charging Registration Form (upon project close) that allows PGE to access the Recipient's EV charging data. The data collected by this may be used by PGE for educational purposes, performance analysis, reporting compliance with the Oregon Clean Fuels Program, or any other reason PGE deems necessary in its discretion.

H. **Oregon Clean Fuels Credits.** If the Project includes the installation of electric vehicle charging equipment, Recipient shall assign all clean fuels credits generated from the EV charger(s) associated with the Project to PGE commencing on the Completion Date and continuing through December 31, 2034, unless PGE provides written notice otherwise. Recipient will provide an executed Oregon Clean Fuels Program Aggregator Designation Form, designating PGE as the aggregator for any infrastructure funded by the Drive Change Fund.

I. **PGE Nondiscrimination Policy.** Recipient agrees that the agency they represent does not discriminate based on a person's race, sex, religion, national or ethnic origin, age, disability, marital status, veteran status, sexual orientation, or gender identity in its programs or hiring practices.

## II. USE OF DRIVE CHANGE FUNDS

Recipient may only use the DCF Award Amount to pay for costs associated with the purchase and installation of the Project components set forth in Section I(A). The DCF Award Amount is intended to directly and indirectly benefit PGE's residential customers. Recipient is expected to maintain the Project, both physical and experiential, during the Term. In the event Recipient fails to maintain the Project through the Term, Recipient shall reimburse PGE a prorated amount of the DCF Award Amount for the years remaining in the Term. The DCF Award Amount may not exceed the total Project costs.

## III. RECIPIENT DELIVERABLES

A. **Recipient Webinar:** Recipient, including all relevant Recipient project staff, shall attend the DCF award recipient webinar that is hosted by PGE. The webinar will cover funding award requirements and expectations, along with guidance to expedite the documentation and funding process. Webinar details will be provided upon execution of this Agreement.

B. **Meeting with Staff:** Recipient, including all relevant project staff, shall meet one-on-one with PGE staff at least once at project kick off.

C. **Quarterly Updates:** Recipient shall provide a quarterly progress report to PGE on the 15<sup>th</sup> day of the month following each calendar quarter after the Effective Date. For example, April 15<sup>th</sup>

for Q1, July 15<sup>th</sup> for Q2 and so on. Recipient shall utilize the quarterly progress report form provided and submitted on CyberGrants.

D. **Change Requests:** In the event Recipient desires to make changes to the Project scope or Project attributes listed in Section I(A), Recipient shall complete and submit a change request form provided by PGE.

E. **Project Completion and Reimbursement:** Upon completion of Project installation and all other funding requirements, Recipient shall submit a final report in the form provided by PGE along with any supplemental documentation reasonably requested by PGE on CyberGrants within thirty (30) days of the Completion Date.

F. **Ongoing Reporting:** For a period of three (3) years after the Completion Date, the Recipient will submit an annual report. For a period of ten (10) years after the Completion Date, PGE will collect charging session data on the funded chargers.

G. **Communication:** Recipient must respond to all communications within ten (10) business days, unless otherwise communicated.

#### IV. EDUCATION AND OUTREACH REQUIREMENTS

A. **PGE Drive Change Fund Recognition Statement:** Recipient shall include the following statement on all signage, materials, and communications, both print and non-print, produced as part of the Project or otherwise associated with the Project: "This project has been made possible by DEQ's Oregon Clean Fuels Program via the PGE Drive Change Fund."

B. **Celebrations and Publicity:** Recipient shall celebrate Project completion through one or all of the following in accordance with the Education Plan described in the table above in Section I(A): media event, tour, media advisory, press announcement, social media, or stakeholder communications. Recipient shall notify PGE of such event(s) and PGE may participate in such event(s).

C. **Approvals:** Recipient shall seek three (3) weeks prior written approval from PGE for each and all instances of promotional materials and advertising that identify PGE customers or use the PGE or Drive Change Fund logos. PGE encourages the use of such logos and customer lists, but review and approval is required for any and all public facing materials.

D. **Permanent Recognition:** Recipient shall develop, install and maintain during the entire Term, at least one piece of permanent, onsite signage that publicly recognizes the contributions of DEQ's Oregon Clean Fuels Program via the PGE Drive Change Fund in accordance with Section IV(A). Upon request by Recipient, PGE will provide samples of signage design and reasonable support for the development of the content and messaging for such signage.

E. **Vehicle Wrapping:** If the recipient will be customizing an EV funded by the PGE Drive Change Fund, Recipient shall include the following statement on all signage, produced as part of the Project or otherwise associated with the Project: "Powered by the PGE Drive Change Fund

and DEQ's Oregon Clean Fuels Program." Recipient shall seek prior written approval at least three (3) weeks in advance from PGE for any EV wrap designs.

F. **Portland General Electric Company Website:** PGE may include information regarding the Project in its customer communication materials, including use of photographs of the Project in brochures and internet pages for purposes of supporting the DCF program.

G. **Site Tours:** Upon thirty (30) days advance notice by PGE, Recipient shall provide PGE, its customers, and guests with access to the Project for tours of the Project.

## V. FUND DISBURSEMENT

PGE will disperse seventy-five percent (75%) of the DCF Award Amount within thirty (30) business days after either the Effective Date, or the date in which PGE receives the requested banking information from the Recipient, whichever is later. PGE will disperse up-to the remainder of the DCF Award Amount within thirty (30) business days after confirmation that all funding requirements set forth in this Agreement, including reporting and documentation, have been met. **In the event Recipient does not utilize the entire Award Amount of the Project, PGE may adjust the final payment amount or require Recipient to refund such funds not spend on the Project by providing written notice to Recipient. Recipient shall refund such amounts within thirty (30) business days after receiving such written notice from PGE.**

PGE shall verify Project completion through the following steps:

- A. City/county permitting finalized, including electrical inspection.
- B. Recipient has provided the executed Oregon Clean Fuels Program Aggregator Designation Form designating PGE as the aggregator for any EV charging infrastructure funded by the Drive Change Fund.
- C. Recipient has submitted the Commercial Charger Registration Form and signed the Commercial Charging Station Data Release allowing PGE access to charging session data.
- D. Final report is submitted by Recipient and approved by PGE, along with:
  - Itemization of each eligible Project expense – i.e., labor, permits, vehicles, equipment and materials.
  - Copies of detailed invoices documenting total and eligible project costs and supporting itemization of expenses.
  - Documentation of each outside funding source.
  - Photos of the installation (.jpg) of the Project.
  - Photos of signage and other educational collateral.
  - Photos of vehicles, charging equipment, and any public events.
  - Documentation of public relations and outreach efforts (e.g., press coverage, celebrations, etc.) and/or schedule of future events if efforts have not yet occurred.

Recipient agrees to provide all documentation reasonably requested by PGE to verify completion of Project installation.

## VI. AUDIT

PGE may perform a technical and financial audit of Recipient's use of the DCF Award Amount. Recipient agrees to provide support and cooperation for such audits. Recipient shall cure any deficiencies identified in an audit of Recipient's use of the DCF Award Amount within thirty (30) days after receiving written notice from PGE or refund the full amount of the DCF Award Amount to PGE.

## VII. MISCELLANEOUS

A. **Termination.** In the event Recipient materially breaches its obligations under this Agreement and fails to cure such breach within thirty (30) days after receiving written notice from PGE, PGE may terminate this Agreement. In the event of such termination, Recipient shall reimburse PGE a straight-line prorated amount of the DCF Award Amount for the remaining years of the Term.

B. **Indemnification.** Recipient shall indemnify, defend and hold harmless PGE from any and all claims, liabilities, governmental fines and penalties and damages of every kind, including attorneys' fees, made against or incurred by PGE arising out of or resulting from (i) the procurement, installation and use of any component of the Project, and (ii) any willful misconduct or negligence of the Recipient and any third parties retained by Recipient in connection with the Agreement. Recipient's indemnity obligation shall not extend to any liability to the extent caused by the negligence of PGE.

C. **Limitation of Liability.** IN NO EVENT SHALL PGE BE LIABLE UNDER THIS AGREEMENT TO RECIPIENT OR ANY THIRD PARTY FOR CONSEQUENTIAL, INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, PUNITIVE OR ENHANCED DAMAGES, LOST PROFITS OR REVENUES OR DIMINUTION IN VALUE, ARISING OUT OF, OR RELATING TO, AND/OR IN CONNECTION WITH THIS AGREEMENT REGARDLESS OF (A) WHETHER SUCH DAMAGES WERE FORESEEABLE, (B) WHETHER OR NOT IT WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND (C) THE LEGAL OR EQUITABLE THEORY (CONTRACT, TORT OR OTHERWISE) UPON WHICH THE CLAIM IS BASED. PGE'S TOTAL AGGREGATE LIABILITY UNDER THIS AGREEMENT SHALL NOT EXCEED THE TOTAL DCF AWARD AMOUNT RECEIVED BY RECIPIENT UNDER THIS AGREEMENT.

D. **Severability.** If any provisions of this Agreement are for any reason held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision hereof, and this Agreement should be construed to give effect as nearly as possible to the intent of the parties. The parties agree to work together to replace such invalid, illegal or unenforceable provision as promptly as possible with a provision that is valid, legal and enforceable.

E. **Controlling Law and Venue.** THIS AGREEMENT SHALL BE INTERPRETED IN ACCORDANCE WITH AND GOVERNED BY THE SUBSTANTIVE AND PROCEDURAL LAWS OF THE STATE OF OREGON WITHOUT REGARD TO CHOICE-OF-LAW

PRINCIPLES. RECIPIENT IRREVOCABLY CONSENTS TO THE JURISDICTION OF THE COURTS OF THE STATE OF OREGON OR OF THE U.S. DISTRICT COURT FOR THE DISTRICT OF OREGON FOR ANY ACTION, SUIT, OR PROCEEDING IN CONNECTION WITH THIS AGREEMENT AND WAIVES ANY OBJECTION THAT RECIPIENT MAY NOW OR HEREAFTER HAVE REGARDING CHOICE OF FORUM.

F. **No Third-Party Beneficiaries.** This Agreement is intended solely for the benefit of the parties hereto. Nothing in this Agreement shall be construed to create any liability to or any benefit for any person not a party to this Agreement.

G. **Successors and Assigns.** This Agreement shall be binding on the parties' successors, and insofar as assignment is permitted, on the parties' assignees.

The parties, through their duly authorized representatives, have executed this Agreement as of the dates indicated below.

**RECIPIENT**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

**PORTLAND GENERAL ELECTRIC COMPANY**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_



# OSBA Model Sample Policy

Code: GCBDF/GDBDF  
Adopted:

## Paid Family Medical Leave Insurance \* (Version 2)

*{Optional policy. This version is designed for districts providing an equivalent plan instead of using Paid Leave Oregon.}*

The district provides an equivalent plan for paid family and medical leave and does not participate in Paid Leave Oregon. This plan has been approved by the Employment Department.<sup>{1}</sup> The district will file the Oregon Quarterly Tax Report as required.

The district will make available a notice poster that outlines the requirements and procedures for the equivalent plan.<sup>2</sup> This poster will be displayed in each of the district's buildings or worksites in an area that is accessible to and regularly frequented by employees. This poster will be provided<sup>3</sup> to remote employees upon hire or assignment to remote work.

END OF POLICY

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### Legal Reference(s):

ORS 657B.210 – 657B.260

OAR 471-070-2200 - 2460

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<sup>{1}</sup> Deadlines for the district to file an exemption application can be found on OAR 471-070-2205. Application requirements can be found in OAR 471-070-2210.

<sup>2</sup> For poster requirements, see OAR 471-070-2330.

<sup>3</sup> By hand delivery, regular mail, or through an electronic delivery method.

# CORBETT SD | 2023-2024 CALENDAR

|  |                   |
|--|-------------------|
|  | Holiday or Break  |
|  | Friday School     |
|  | Teacher Work Days |
|  | First/Last Days   |
|  | Conferences       |
|  | New Hire Day      |

4 – Independence Day

| JULY '23 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | Th | F  | S  |
|          |    |    |    |    |    | 1  |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 23       | 24 | 25 | 26 | 27 | 28 | 29 |
| 30       | 31 |    |    |    |    |    |

| JANUARY '24 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| S           | M  | T  | W  | Th | F  | S  |
|             |    |    |    |    |    |    |
|             | 1  | 2  | 3  | 4  | 5  | 6  |
| 7           | 8  | 9  | 10 | 11 | 12 | 13 |
| 14          | 15 | 16 | 17 | 18 | 19 | 20 |
| 21          | 22 | 23 | 24 | 25 | 26 | 27 |
| 28          | 29 | 30 | 31 |    |    |    |

8 – Return to school  
15 – MLK day  
19 – Friday School and Mid-term  
25 – HS conf. (0.5)

17 – New Hire Day  
22 & 23 – Teacher Inservice (2)  
21 & 24 – Teacher Prep (2)  
24 – Community Open House  
(.5 Conference Eve)  
28 - First day for all

| AUGUST '23 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | Th | F  | S  |
|            |    | 1  | 2  | 3  | 4  | 5  |
| 6          | 7  | 8  | 9  | 10 | 11 | 12 |
| 13         | 14 | 15 | 16 | 17 | 18 | 19 |
| 20         | 21 | 22 | 23 | 24 | 25 | 26 |
| 27         | 28 | 29 | 30 | 31 |    |    |

| FEBRUARY '24 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | Th | F  | S  |
|              |    |    |    | 1  | 2  | 3  |
| 4            | 5  | 6  | 7  | 8  | 9  | 10 |
| 11           | 12 | 13 | 14 | 15 | 16 | 17 |
| 18           | 19 | 20 | 21 | 22 | 23 | 24 |
| 25           | 26 | 27 | 28 | 29 |    |    |

29 – Inservice Day  
(1) 19 – Presidents' Day  
23 – Friday School  
29 - End of Trimester

4 – Labor Day No School  
8 – Friday School  
29 – Inservice (1)

| SEPTEMBER '23 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | Th | F  | S  |
|               |    |    |    |    | 1  | 2  |
| 3             | 4  | 5  | 6  | 7  | 8  | 9  |
| 10            | 11 | 12 | 13 | 14 | 15 | 16 |
| 17            | 18 | 19 | 20 | 21 | 22 | 23 |
| 24            | 25 | 26 | 27 | 28 | 29 | 30 |

| MARCH '24 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | Th | F  | S  |
|           |    |    |    |    | 1  | 2  |
| 3         | 4  | 5  | 6  | 7  | 8  | 9  |
| 10        | 11 | 12 | 13 | 14 | 15 | 16 |
| 17        | 18 | 19 | 20 | 21 | 22 | 23 |
| 24        | 25 | 26 | 27 | 28 | 29 | 30 |
| 31        |    |    |    |    |    |    |

1 – Assessment (1)  
25 - 29 – Spring Break

5 – Mid-term  
10 -11 -CAPS/MS/GS conf. (1)  
12 – HS Conf. (0.5)

| OCTOBER '23 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| S           | M  | T  | W  | Th | F  | S  |
| 1           | 2  | 3  | 4  | 5  | 6  | 7  |
| 8           | 9  | 10 | 11 | 12 | 13 | 14 |
| 15          | 16 | 17 | 18 | 19 | 20 | 21 |
| 22          | 23 | 24 | 25 | 26 | 27 | 28 |
| 29          | 30 | 31 |    |    |    |    |

| APRIL '24 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | Th | F  | S  |
|           | 1  | 2  | 3  | 4  | 5  | 6  |
| 7         | 8  | 9  | 10 | 11 | 12 | 13 |
| 14        | 15 | 16 | 17 | 18 | 19 | 20 |
| 21        | 22 | 23 | 24 | 25 | 26 | 27 |
| 28        | 29 | 30 |    |    |    |    |

18 – HS Mid-term

10 – Veterans Day Observed  
16 – End of Trimester 1  
17 – Assessment (1)  
22-24 – Thanksgiving Break

| NOVEMBER '23 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | Th | F  | S  |
|              |    |    | 1  | 2  | 3  | 4  |
| 5            | 6  | 7  | 8  | 9  | 10 | 11 |
| 12           | 13 | 14 | 15 | 16 | 17 | 18 |
| 19           | 20 | 21 | 22 | 23 | 24 | 25 |
| 26           | 27 | 28 | 29 | 30 |    |    |

| MAY '24 |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| S       | M  | T  | W  | Th | F  | S  |
|         |    |    | 1  | 2  | 3  | 4  |
| 5       | 6  | 7  | 8  | 9  | 10 | 11 |
| 12      | 13 | 14 | 15 | 16 | 17 | 18 |
| 19      | 20 | 21 | 22 | 23 | 24 | 25 |
| 26      | 27 | 28 | 29 | 30 | 31 |    |

10– Inservice  
22 – Last day for Seniors  
27 – Memorial Day  
29 - HS Graduation (.5 conference)  
30 – GS/MS/CAPS portfolio night (0.5 conf.)  
31– Friday School / Last day for Students

22 – Winter Break Begins

**146 – Student Contact**  
5 – Inservice  
3 – Assessment  
3 – Preparation  
2 – Conferences  
5 – Holidays

**164 - Total**

| DECEMBER '23 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | Th | F  | S  |
|              |    |    |    |    | 1  | 2  |
| 3            | 4  | 5  | 6  | 7  | 8  | 9  |
| 10           | 11 | 12 | 13 | 14 | 15 | 16 |
| 17           | 18 | 19 | 20 | 21 | 22 | 23 |
| 24           | 25 | 26 | 27 | 28 | 29 | 30 |
| 31           |    |    |    |    |    |    |

| JUNE '24 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | Th | F  | S  |
|          |    |    |    |    |    | 1  |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 23       | 24 | 25 | 26 | 27 | 28 | 29 |
| 30       |    |    |    |    |    |    |

3 – Assessment (1)  
4 - Teacher Preparation (1)  
19 – Juneteenth Holiday for 12 month employees