

AGENDA	CORBETT SCHOOL DISTRICT BOND OVERSIGHT COMMITTEE MEETING MPB/Board Room/ZOOM-OWL 35800 E Historic Columbia River Highway Corbett, Oregon 97019	via in person and ZOOM virtual Tuesday, August 8, 2023
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1. Tour of Woodard building from 6:15-6:45 p.m.
2. Call To Order

1. You are invited to a Zoom webinar or this meeting meets in the MPB.

When: August 8, 2023 07:00 PM Pacific Time (US and Canada)

Topic: CSD Bond Oversight Committee

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85495448724>

Or One tap mobile :

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3. Review and Approve minutes of the May 9, 2023 meeting 2
4. New Business
5. Construction Update
6. Financial Report 4
7. Matters for the good of the order
8. Adjourn

Draft Minutes of May 9, 2023 Bond Oversight Committee Meeting

Called to order at 7:04 p.m.

In attendance in person

1. Derek Fialkiewicz
2. Michelle Vo
3. Bob Buttke
4. Liz Connor
5. Brie Windust (Zoom Host)

In attendance via Zoom

6. Todd Redfern
7. Cindy Duley
8. Carson Shields from Soderstrom

Robert Hattan, Tamie Tlustos-Arnold, Stacey Blume, Steve Salisbury not present

Four voting members present determined to provide quorum.

Minutes of February meeting were approved.

Construction Update by Carson

Referred to exhibits in BoardBook. Site work is continuing.

Discussion ensued.

Substantial completion date by end of November

Final completion December. Classes after the new year.

Need to move kitchen, teacher items. Tables and chairs ready to go.

IT equipment being prepared by Chris Wingler. TV monitors on walls without windows.

Classroom colors are under Superintendent's purview. Bright colors, each classroom a different color. To spark creativity in students and teachers.

Contractors working on WebSteel building to deliver in mid-June.

Financial Report by Cindy

Reference to Fund 08 and Fund 09 reports on BoardBook. Same reports run on screen and shared.

All spending since last meeting has been from Fund 08. OSCIM grant claim #5 for \$859k has just been made, reflecting all spending since last meeting.

Question on how payment approvals happen: Carson reviews invoices and then Derek approves them for payment.

Question on if any materials are being stored off-site, and the security of them. Carson reports most materials are on site, just a few items secured off-site.

Question on where the WebSteel building payment is in the financial reporting – not on tonight's reports which show expenses from this fiscal year only. Only the down payment has been made to date.

Todd mentioned it's standard in the industry for payments to be 3-5 weeks behind the work that has been done.

For next reporting, committee requests to see all payments made for projects since inception, i.e. reporting on Fund 8 and Fund 9 starting July 2021, through next meeting date.

Expect spending to ramp up June/July/August/September. Cindy to check with OSCIM if they will be able to continue anticipated monthly grant claims through the summer, and if larger claims will take longer for them to approve.

Offered to provide committee with invoices that support grant claims, if desired. No indication committee wants this level of detail at this time.

Question on how much contingency is left and how many change orders have been approved. Derek estimates \$150k contingency remaining with \$60k PCOs currently in discussion.

Matters for the Good of the Order

Next meetings:

August 8, 2023

November 14, 2023

Feb 13, 2024

May need to calendar additional meetings in 2024 to address other bond projects beyond Woodard as specified in the ballot title.

Motion to adjourn approved at 7:40 p.m.

BDL Plumbing	\$	100,000
BOEGER	\$	52,016
BOLI	\$	6,172
Bremik	\$	2,249,288
Carlson Testing	\$	10,361
Elemental Energy	\$	200
GEODESIGN INC	\$	11,674
GRESHAM	\$	63,559
GUNN, STEVE	\$	11,565
HORIZON ROOFING		400,548.00
LOWER COLUMBIA	\$	7,345
MINORITY ABATEMENT	\$	146,260
Multnomah County	\$	7,435
NORTHWEST SURVEY		1,005.00
PGE	\$	5,721
SODERSTROM	\$	428,596
WEB STEEL	\$	30,434
Project Costs thru 6/30/23	\$	3,532,179
OSCIM Balance	\$	614,081
22-23 Est EFB 08,09,10	\$	3,217,432
Est Remaining Project Funds	\$	3,831,513

