

AGENDA	CORBETT SCHOOL DISTRICT CORBETT SCHOOL DISTRICT REGULAR BOARD MEETING MPB/Board Room/ZOOM-OWL 35800 E Historic Columbia River Highway Corbett, Oregon 97019	7:00 PM Wednesday, January 18, 2023
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- 1. PRELIMINARY BUSINESS
 - 1. Call to Order / Flag Salute
 - 2. Review and Acceptance of Agenda
 - 3. Board Chair Report Information Item 3
- 2. Approval of Minutes Action Item 21
- 3. Introduction and Comments of Guests and Representatives

a.

See policy link in description for the following excerpts:
 Discussion or presentation concerning a published agenda item is limited to its designated place on the agenda, unless otherwise authorized by the Board chair. Any person who is invited by the Board chair to speak to the Board during a meeting should state his/her name and address and, if speaking for an organization, the name and identity of the organization. A spokesperson should be designated to represent a group with a common purpose.

Statements by members of the public should be brief and concise.
 The Board chair may use discretion to establish a time limit on discussion or oral presentation by visitors. **(3 minute timeline for each comment with no more than seven comments allowed per meeting is usual protocol).**

Questions asked by the public, when possible, will be answered by the Board chair or referred to the superintendent for reply. Questions requiring investigation may, at the discretion of the Board chair, be referred to the superintendent for response at a later time.

At the discretion of the Board chair, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by **providing the Board secretary with a completed registration card or sign-in sheet, prior to the Board meeting in order to allow the chair to provide adequate time for each agenda item.**

Comments Regarding Staff Members - Speakers may offer objective criticism of district operations and programs. **The Board will not hear comments regarding any individual district staff member.** The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for Board consideration of a legitimate complaint involving a staff member. The association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent.

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- 2. Student Representative to the Board Information Item

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5. Superintendent Dr. Fialkiewicz's Report Information item	
1. Enrollment Update	
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1. Vacant Positions Information Item	
a. See Consent Agenda for Items 11.2**-11.3**	
12. Policy	49
13. Matters for the Good of the Order	
14. COMING EVENTS	
1. Friday, January 20, 2023- School Day and Mid-term	
2. Thursday, January 26, 2023 - High School Conferences in the evening	
3. Wednesday, February 15, 2023 - Regular School Board Meeting, 7:00 p.m. MPB/Boardroom and via OWL/Zoom	
4. Budget trainings available, contact Robin if interested	55
5. Monday, February 20, 2023 - Presidents' Day, no school	
15. ADJOURNMENT	



Oregon Government Ethics Commission

New Requirement for School Board Members

The 2022 Oregon Legislature passed House Bill 4114 which requires members of district school boards for common school districts or union high school districts to file verified statements of economic interest (SEI) with the Oregon Government Ethics Commission (OGEC) annually. The Governor signed the bill March 23, 2022, and it becomes effective January 1, 2023.

What do I need to do?

Your school district has identified a Jurisdictional Contact for your school district. This person is responsible for letting you know of your SEI filing requirement and will be adding you to the OGEC's database, the Electronic Filing System (EFS).

1. Be on the lookout for emails from ogec.notification@egov.com. This will be the invite to create your account in EFS.
2. Create your EFS account before March 15, 2023.
3. File your SEI between March 15 and April 15, 2023.

Where can I find more information about the Statement of Economic Interest?

The [Statement of Economic Interest page](#) on the OGEC website has more information on what an SEI is, the questions asked in the statement, as well as links to view SEIs that have been filed by public officials.

Training and Resources

OGEC trainers will be offering weekly trainings in March and April. You can register for these trainings, as well as find a written step-by-step guide on how to file your SEI on the [SEI Filer Training](#) page of the OGEC website.

Website: www.oregon.gov/ogec

Questions?

Contact OGEC staff mail@ogec.oregon.gov or (503) 378-5105.

EMPLOYMENT CONTRACT
BETWEEN
DEREK FIALKIEWICZ
AND THE
BOARD OF DIRECTORS OF
CORBETT SCHOOL DISTRICT NO. 39

This Employment Contract made and entered into this 20th day of April, 2022 by and between the Board of Directors of the Corbett School District No. 39, hereinafter referred to as DISTRICT, and Derek Fialkiewicz, hereinafter referred to as SUPERINTENDENT.

WHEREAS, DISTRICT and SUPERINTENDENT believe that a written employment contract is necessary to describe specifically their relationship and to serve as the basis of effective communication between them as they fulfill their governance and administrative functions in the operation of the education program of the schools; and,

NOW, THEREFORE, DISTRICT and SUPERINTENDENT, for the consideration herein specified, agree as follows:

1. TERM

- A. DISTRICT, in consideration of the promises, herein contained, of SUPERINTENDENT, hereby employs, and SUPERINTENDENT hereby accepts employment, as Superintendent of Schools for a three (3) year term commencing July 1, 2022, and ending June 30, 2025.
- B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of DISTRICT or SUPERINTENDENT to terminate this Agreement at any time subject only to the provisions herein relating to termination. This contract is only for the time specified above and it shall not be otherwise extended or renewed by any "automatic" provision. The DISTRICT may elect to extend this Agreement at any time. This paragraph satisfies the requirement for notice of nonrenewal required by ORS 342.513.

2. PROFESSIONAL CERTIFICATION AND RESPONSIBILITIES

- A. SUPERINTENDENT'S LICENSE: The SUPERINTENDENT shall obtain a valid and appropriate license to act as Superintendent of Schools as required by the State of Oregon and shall maintain such license throughout the life of this agreement. Should the Superintendent fail to maintain such a license in good standing, the district may seek any appropriate remedy under this agreement.

The SUPERINTENDENT shall take no action on behalf of the DISTRICT until the effective date of their license.

- B. DUTIES: As chief executive officer of the District, the Superintendent shall perform the duties of district Superintendent as prescribed by the laws of the State of Oregon.

SUPERINTENDENT shall have charge of the administration of the schools under the direction of the BOARD.

SUPERINTENDENT shall be the chief executive officer of the DISTRICT;

shall direct and assign teachers and other employees of the schools under SUPERINTENDENT supervision;

shall organize, reorganize and arrange the administrative and supervisory staff, including instruction and business affairs, as best serves the DISTRICT;

shall select all personnel subject to the approval of the BOARD;

shall from time to time suggest regulations, rules and procedures deemed necessary for the well ordering of the school DISTRICT;

and in general, perform all duties as described in the position description, incident to the office of SUPERINTENDENT and such other duties as listed in the SUPERINTENDENT job description and as may be prescribed by the BOARD from time to time.

The BOARD, individually and collectively, shall promptly refer all criticisms, complaints and suggestions called to its attention to SUPERINTENDENT for study and recommendation.

SUPERINTENDENT shall attend all Board meetings, unless excused with mutual agreement between the BOARD or Chairperson of the Board and SUPERINTENDENT, except executive sessions held to discuss SUPERINTENDENT employment status.

- C. BOARD RESPONSIBILITIES

BOARD shall allow the SUPERINTENDENT to present their recommendation to the BOARD on any subject under consideration by BOARD prior to action being taken on the subject by the BOARD.

Notwithstanding, BOARD may exclude SUPERINTENDENT from all or part of an executive session called to discuss SUPERINTENDENT'S performance or employment under ORS 192.660(2)(b) or (i).

- D. GOALS AND OBJECTIVES: Prior to or within 90 days after the beginning of the term of this agreement, the parties shall meet to establish DISTRICT goals and objectives for the ensuing school year. Said goals and objectives shall be reduced

to writing and shall be among the criteria by which the Superintendent is evaluated as hereafter provided. Any changes to the Goals and Objectives dates mentioned herein shall require mutual consent by both parties.

3. PROFESSIONAL DEVELOPMENT and GROWTH

- A. The DISTRICT shall pay for the SUPERINTENDENT's reasonable expenses in connection with activities that relate to the required professional growth of the Superintendent as required for licensure.
- B. The DISTRICT encourages the continuing professional growth of the SUPERINTENDENT through his participation in;
 - The operations, programs and other activities conducted or sponsored by local, state and school board activities;
 - Seminars and courses offered by public or private educational institutions;
 - Informational meetings with other persons whose particular skills or backgrounds would serve to improve the capacity of the Superintendent to perform his professional responsibilities for the District.
- C. In its encouragement, the DISTRICT shall permit a reasonable amount of release time for the Superintendent to attend to such matters and shall pay for the necessary membership, travel, conference/workshop registration and subsistence expenses with prior Board approval.

4. COMPENSATION

- A. Salary: DISTRICT shall pay SUPERINTENDENT an annual salary of One Hundred Fifty Thousand Dollars per 12 month contract year. This annual salary rate shall be paid monthly to SUPERINTENDENT in accordance with the schedule of salary payment in effect for other administrative employees or in such other way as is mutually agreed to by both parties.
- B. The DISTRICT will pay the employer portion of the Oregon Public Employees Retirement System (PERS) contribution as required by law. The SUPERINTENDENT shall pay their PERS employee contribution to the extent required by law.
- C. The DISTRICT shall pay \$800 monthly into a tax-sheltered annuity of SUPERINTENDENT'S choice during SUPERINTENDENT'S employment.

5. OTHER BENEFITS

- A. Vacations: The SUPERINTENDENT shall be required to render full and regular service to the DISTRICT during each annual period covered by this agreement, except that they shall be entitled to 25 days of paid vacation per contract year in

addition to holidays as indicated below. Vacation shall be front loaded for the upcoming 12 months on July 1st of each year. On July 1st of each year, the SUPERINTENDENT may carry forward to the commencing 12 month period a maximum of 10 vacation days and may opt to have the DISTRICT buy back up to 10 unused vacation days. At no time shall the SUPERINTENDENT have more than 50 vacation days available. Accrued vacation days in excess of 50 shall be forfeited without compensation.

- B. Holidays: The SUPERINTENDENT may take holidays that are observed by the District (12 Days). Those presently include the Independence Day, Labor Day, Veterans' Day, Thanksgiving Day and the following Friday, Christmas Break (2 days), New Year's Day, Martin Luther King, Jr Day, Presidents' Day and Memorial Day, and Juneteenth.
- C. The DISTRICT will not recognize or compensate for compensatory time.
- D. Memberships: DISTRICT shall pay the SUPERINTENDENT'S membership charges to the American Association of School Administrators, (AASA), the Oregon Coalition of School Administrators (COSA) and other professional groups in which SUPERINTENDENT feels it is necessary to maintain and improve professional skills, as permitted by state law and as approved by DISTRICT in the annual budget.
- E. Civic and Service Associations: Recognizing the importance of a strong working relationship between the schools and the community, DISTRICT shall pay dues, membership fees and related expenses for membership in service and civic associations as provided in the Board-adopted budget.
- F. Health, Dental and Vision Benefits: The District shall provide to the SUPERINTENDENT the same health insurance benefits as it does to licensed employees.
- G. Sick Leave: The SUPERINTENDENT is allowed up to twelve (12) paid sick days pursuant to ORS 332.507. The SUPERINTENDENT shall have the rights accorded under ORS 332.597(5) concerning sick leave and retirement benefits.
- H. Disability and Life Insurance: The DISTRICT will provide SUPERINTENDENT with long-term and short-term disability insurance and life insurance coverage the same as it does to other licensed employees. The DISTRICT will provide SUPERINTENDENT with additional life insurance coverage that the SUPERINTENDENT is medically and otherwise qualified to receive equal to the annual salary, at the next available open enrollment period following the start of the contract year.
- I. Travel and Meals: The DISTRICT will provide SUPERINTENDENT reimbursement for travel upon claim at the IRS rate per mile, \$35.00 per day for meals, and \$85 per day for lodging. Actual costs exceeding the meals and lodging amounts will be reimbursed with receipts.

- J. Relocation: The DISTRICT will provide SUPERINTENDENT a one-time relocation and temporary housing stipend of \$10,000 to be paid within 14 days of the date of this contract.
- K. FRINGE BENEFITS: The Superintendent shall be entitled to participate in all fringe benefits provided other administrative employees of the DISTRICT.

6. EXPENSES

- A. DISTRICT shall pay or reimburse SUPERINTENDENT for reasonable expenses approved by DISTRICT and necessary expenses incurred by SUPERINTENDENT in the continuing performance of duties under this Agreement. Such reimbursements shall be based upon DISTRICT established expense schedules for meals, lodging, and other such expenses, with required procedures for documentation if such expenses exceed DISTRICT guidelines.

7. PROFESSIONAL LIABILITY

- A. DISTRICT agrees that it shall defend, hold harmless and indemnify SUPERINTENDENT from any and all demands, claims, suits, actions and legal proceedings brought against SUPERINTENDENT in SUPERINTENDENT's individual capacity, or in the official capacity as agent and employee of DISTRICT, provided the incident arose when SUPERINTENDENT was acting within the scope of employment and excluding criminal litigation, as such liability coverage is within the authority of the school board to provide under state law. Except that, in no case, will individual Board members be considered personally liable for indemnifying SUPERINTENDENT against such demands, claims, suits, actions and legal proceedings when acting in an official capacity as agent and employee of DISTRICT, in accordance with applicable state law.
- B. If, in the good faith opinion of SUPERINTENDENT, conflict exists as regards the defense to such claim between the legal position of SUPERINTENDENT and the legal position of DISTRICT, SUPERINTENDENT may engage counsel in which event DISTRICT shall indemnify SUPERINTENDENT for the costs of legal defense as permitted by state law.
- C. DISTRICT shall not, however, be required to pay any costs of any legal proceedings in the event DISTRICT and SUPERINTENDENT have adverse interest in such litigation, except as stated above.
- D. The obligation under paragraph 7.A. survives termination of this contract.

8. EVALUATION

- A. The BOARD shall evaluate and assess in writing the performance of SUPERINTENDENT at least once per year during the term of this contract prior to March 15 of any year of the contract. This evaluation and assessment shall be related to the position description of SUPERINTENDENT and the goals and

objectives of DISTRICT for the contract term to date. The format for this evaluation and assessment shall be mutually agreed upon between the Chairperson of the Board and SUPERINTENDENT.

9. RENEWAL OF EMPLOYMENT CONTRACT

- A. At any time during the contract term, the Board may elect to offer a new contract to SUPERINTENDENT, in which case the Board and SUPERINTENDENT shall negotiate such new contract prior to expiration of this Agreement. Nothing in this Agreement shall prohibit the parties from mutually agreeing to change one or more of the terms of this Agreement in the future.

10. TERMINATION OF EMPLOYMENT CONTRACT

This employment contract may be terminated by:

- A. Mutual Agreement of the Parties. SUPERINTENDENT shall give DISTRICT not less than Ninety (90) days' notice of intention to terminate this employment contract.
- B. Retirement of SUPERINTENDENT.
- C. Disability of SUPERINTENDENT. In the event of disability by illness or incapacity, after SUPERINTENDENT'S sick leave has been exhausted, the compensation shall be reinstated after SUPERINTENDENT has returned to employment and undertaken the full discharge of duties. DISTRICT may terminate this contract by written notice to SUPERINTENDENT at any time after SUPERINTENDENT has exhausted any accumulated sick leave and such other leave as may be available and has been absent from employment for whatever cause for an additional continuous period of twelve weeks. All obligations of DISTRICT shall cease upon such termination other than long term disability benefits through a third-party insurer.
- D. Termination for Cause. The DISTRICT may terminate this employment contract at any time upon good and just cause. Good and just cause shall mean gross neglect of duty or gross unfitness, as those terms are defined by the Oregon Teacher Standards and Practices Commission; mental or physical incapacity; conviction of a felony; or any grounds which a permanent teacher could be dismissed pursuant to ORS 342.895.8. Termination for adhering to Federal Law, State Law, ODE Guidelines, or District policies shall not be considered just cause. Discharge for cause may include failure to maintain in good standing a valid and appropriate certificate to act as a superintendent of schools as required by the State of Oregon.

The SUPERINTENDENT shall be entitled to due process, which shall include notice of termination given in writing at least ten (10) days prior to a hearing. Such notice shall include a statement of the reasons constituting cause. SUPERINTENDENT shall be entitled to a hearing before the BOARD and the opportunity to be heard on the charges against SUPERINTENDENT and to respond

to such charges, confront and cross-examine witnesses called by the DISTRICT and to refute, orally or in writing, such charges. SUPERINTENDENT may be represented by legal counsel at such meetings as provided by Oregon law at SUPERINTENDENT'S sole cost and expense. The burden of proving any charges shall be upon the DISTRICT and SUPERINTENDENT shall be provided the written decision regarding the results of the meeting. Such meeting may be conducted in executive session as provided by Oregon law.

- E. Termination with SUPERINTENDENT'S Concurrence. DISTRICT may propose to terminate this employment contract upon Ninety (90) days written notice to SUPERINTENDENT. If SUPERINTENDENT concurs in writing with this decision, DISTRICT shall pay to SUPERINTENDENT all aggregate salary, allowances and other compensation he would have earned under this employment contract up to the date of termination from employment.
- F. Termination at BOARD'S Discretion. District may decide to terminate this employment contract upon notice to SUPERINTENDENT. District shall pay SUPERINTENDENT the remainder of the aggregate salary, allowances and other compensation he would have earned under this employment contract, to a maximum of 12 months' salary and benefits.
- G. Death of SUPERINTENDENT.

11. SAVINGS CLAUSE

- A. If, during the term of this contract, it is found that a specific clause of the contract is illegal in federal or state law, the remainder of the contract not affected by such ruling shall remain in force.

12. APPLICABLE LAW

- A. This agreement is subject to all applicable laws of the State of Oregon, rules and regulations of the State Board of Education, and rules, regulations, and policies of this DISTRICT, which pertain to the DISTRICT's Superintendent. The venue for resolving all legal disputes under this Employment Contract shall be in the circuit court of Multnomah County, Oregon.

IN WITNESS WHEREOF, DISTRICT has caused this Employment Contract to be approved on its behalf by a duly authorized officer and SUPERINTENDENT has approved this Employment Contract effective on the day and year herein above mentioned.

SUPERINTENDENT

BOARD OF DIRECTORS OF
CORBETT SCHOOL DISTRICT #39
IN MULTNOMAH COUNTY, OREGON

By:  _____

Date: _____

Date: 04/20/2022



CERTIFICATE OF

appreciation

FOR YOUR DEDICATION AND SERVICE TO THE
STUDENTS AND SCHOOLS OF OREGON

awarded to

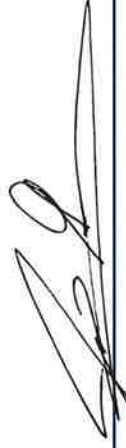
Michelle Vo

AS A MEMBER OF THE

Corbett School District 39


OSBA PRESIDENT




OSBA EXECUTIVE DIRECTOR



CERTIFICATE OF
appreciation

FOR YOUR DEDICATION AND SERVICE TO THE
STUDENTS AND SCHOOLS OF OREGON

awarded to
Todd Mickalson

AS A MEMBER OF THE
Corbett School District 39


OSBA PRESIDENT




OSBA EXECUTIVE DIRECTOR



CERTIFICATE OF
appreciation

FOR YOUR DEDICATION AND SERVICE TO THE
STUDENTS AND SCHOOLS OF OREGON

awarded to
David Granberg

AS A MEMBER OF THE
Corbett School District 39


OSBA PRESIDENT




OSBA EXECUTIVE DIRECTOR



CERTIFICATE OF

appreciation

FOR YOUR DEDICATION AND SERVICE TO THE
STUDENTS AND SCHOOLS OF OREGON

awarded to

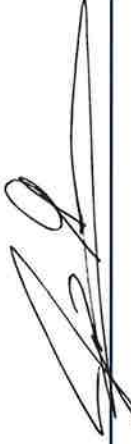
Katey Rickert Kinnear

AS A MEMBER OF THE

Corbett School District 39



OSBA PRESIDENT



OSBA EXECUTIVE DIRECTOR



CERTIFICATE OF

appreciation

FOR YOUR DEDICATION AND SERVICE TO THE
STUDENTS AND SCHOOLS OF OREGON

awarded to

Bob Buttke

AS A MEMBER OF THE

Corbett School District 39


OSBA PRESIDENT





OSBA EXECUTIVE DIRECTOR



CERTIFICATE OF
appreciation

FOR YOUR DEDICATION AND SERVICE TO THE
STUDENTS AND SCHOOLS OF OREGON

awarded to

Rebecca Bratton

AS A MEMBER OF THE

Corbett School District 39


OSBA PRESIDENT




OSBA EXECUTIVE DIRECTOR



CERTIFICATE OF
appreciation

FOR YOUR DEDICATION AND SERVICE TO THE
STUDENTS AND SCHOOLS OF OREGON

awarded to
Todd Redfern

AS A MEMBER OF THE

Corbett School District 39

[Signature]
OSBA PRESIDENT



[Signature]
OSBA EXECUTIVE DIRECTOR

The Corbett School District will join the other 196 school districts throughout Oregon to celebrate January as School Board Recognition Month

School board members represent their fellow citizens' views and priorities in the complex enterprise of maintaining and running the community's public schools. They also reinforce the principle of local control over public education, which is an important, highly valued aspect of education in Oregon. Board members are elected by registered voters to serve four-year terms.

Corbett's school board members include: Board Chair Michelle Vo, who has served since October 2015; Vice Chair Todd Mickalson, who has served since July 2009; Bob Buttke, who has served since July 1999; Katey Rickert-Kinnear, who has served since July 2015; Todd Redfern, who has served since July 2019; Rebecca Bratton who has served since August 2020 and David Granberg, who has served since July 2021.

The school board's main goal is to support student achievement. We will be honoring our school board of directors at the January 18 regular board meeting in the MPB/Board Room. Thanks for helping us recognize their hardworking volunteer dedication.

Board meetings are held at 7:00 p.m. on the third Wednesday of the month, unless otherwise scheduled. Visit the school district's website <https://meetings.boardbook.org/Public/Organization/1554> for information on how to attend virtually.

Corbett School District 39 - Multnomah ESD

<https://corbett.k12.or.us/>

mvo@corbett.k12.or.us

tmickalson@corbett.k12.or.us

tredfern@corbett.k12.or.us

dgranberg@corbett.k12.or.us

bbuttk@corbett.k12.or.us

rbratton@corbett.k12.or.us

kkinnear@corbett.k12.or.us

Superintendent

· Board of Directors

Michelle Vo

Todd Mickalson

Todd Redfern

David Granberg

Bob Buttke

Rebecca Bratton

Katey Kinnear

Robin Lindeen-Blakeley

Derek Fialkiewicz - 503-261-4200

dfialkiewicz@corbett.k12.or.us

District ID 2186 Testing Coordinator Shelia Morgan Osborne smorganosborne@corbett.k12.or.us

SB Chair - Position 3 Term Expires 6/30/25

SB Vice-Chair- Position 2 Term Expires 6/30/25

SB Member - Position 1 Term Expires 6/30/23

SB Member - Position 4 Term Expires 6/30/25

SB Member - Position 5 Term Expires 6/30/25

SB Member - Position 6 Term Expires 6/30/23

SB Member - Position 7 Term Expires 6/30/23

Deputy Clerk / HR Lead - 503-261-4200 rlindeen@corbett.k12.or.us

December 12, 2022 - Corbett School District Regular Board Meeting Minutes

Board Approved _____

Regular Board Meeting of the Board of Trustees of Corbett School District was held Monday, December 12, 2022, beginning at 7:00 PM in the MPB/Board Room and via ZOOM-Owl virtual platform. Board members present were Michelle Vo, Board Chair; Bob Buttke; David Granberg and Todd Redfern. Katey Kinnear had an excused absence. Rebecca Bratton and Todd Mickalson, Vice Chairman, were present virtually. Also present were Administrators Derek Fialkiewicz, Ed.D., Superintendent; Brie Windust, Business Office Assistant/ZOOM moderator; Robin Lindeen-Blakeley, Deputy Clerk/HR Lead and Cindy Duley, Business Manager (virtual) and Jeanne Swift, Assistant Superintendent/Student Services Director. HS Student Representative, Anneliese Loveland was also present. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. PRELIMINARY BUSINESS – There were five attendees online and as many or more in person. The link below to join the webinar:

<https://us02web.zoom.us/j/86432510383>

Or iPhone one-tap :

US: +16699006833,,86432510383# or +12532158782,,86432510383#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 864 3251 0383

International numbers available: <https://us02web.zoom.us/j/86432510383>

1.1. Call to Order / Flag Salute

Michelle Vo - Board Chair called the meeting to order at 7:02 p.m. and led all participants in the Pledge of Allegiance to the flag.

<https://policy.osba.org/corbett/I/INDB%20D1.PDF>

1.2. Review and Acceptance of Agenda

Michelle Vo - Board Chair, announced the agenda accepted as written.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

1.3. Board Chair Report Information Item

Michelle Vo - Board Chair

a. Board Retreat/Work Session – TBD – no information at this meeting.

b. Board Legislative Dinner - December 15 – no information at this meeting.

https://policy.osba.org/corbett/AB/BD_BDA%20G1.PDF

<https://policy.osba.org/corbett/AB/BBD%20G1.PDF>

2. Approval of Minutes Action Item

Todd Redfern moved and Bob Buttke seconded:

RESOLUTION NO. 12.48-22 - RESOLVED that the Board approved the minutes of the Regular School Board meeting of November 21, 2022.

The vote of the Board was 6-0 in favor of Resolution No. 12.48-22.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

Attachments: (1)

3. Introduction and Comments of Guests and Representatives

a.

Michelle Vo - Board Chair announced no comments at this meeting in person or virtually via ZOOM.

<https://policy.osba.org/corbett/AB/BDDH%20D1.PDF>

3.1. Principal / Director/ Supervisor Reports

<https://policy.osba.org/corbett/AB/BG%20D1.PDF>

Derek Fialkiewicz, Ed.D. introduced:

- a. Rachel Goodloomis, CAPS/MS Principal, and Mark McIntire, CAPS K-8 Spanish/Intervention Specialist, to answer questions from the last board meeting's trip plan regarding costs for the District and students for airline tickets, student tuition costs, etc. Lori Luna, patron/retired principal/teacher, spoke about her past experiences with trips with HS and then CAPS from 2013 through 2019. Board discussion.

Dr. Fialkiewicz noted the action item on the agenda under 8.

Attachments: (1)

7:18 p.m.

b. Angela Davis, Athletic Director – reported on her progress for coaches, registration, fees, schedules, budgeting, fields and facilities updates, Booster Club, and student leadership. She is hoping for a document to be presented to administration by the end of the year.

7:35 p.m.

3.2. Student Representative to the Board Information Item

Anneliese Loveland reported to the Board regarding the high school in regards to the Panorama survey, Student Council's upgrades to the boys' bathroom, winter formal, and Corbett Robotics/Cardinal Dynamics team events season/schedule.

<https://policy.osba.org/corbett/AB/BCBA%20D1.PDF>

7:38 p.m.

4. FINANCIAL REPORTS / MATTERS

Derek Fialkiewicz, Ed.D., Superintendent and Cindy Duley, Business Manager

<https://policy.osba.org/corbett/D/DIC%20D1.PDF>

4.1. Report Information Item - Cindy Duley, Business Manager, reported on the information included in the board packet with us being about 40% of the way through the school year. She noted that the Bond Debt is Fund 11. No final information on the Ending Fund Balance (EFB) for 21-22 school year, which forms the basis for the 22-23 school year until the audit is completed. Property taxes rolling through on a weekly

basis from Multnomah County. Projected Actuals will need more discernment for January reporting.

<https://policy.osba.org/corbett/D/DIC%20D1.PDF>

Attachments: (1)

7:41 p.m.

Dr. Fialkiewicz announced he is starting to work on next year's budget. Multiple meetings with OSBA and COSA projecting a \$9.5 billion education budget, with a \$10.3 billion budget to maintain status quo. Certified and classified bargaining agreements are negotiated through June 30, 2023.

Board discussion.

7:45 p.m.

4.2. Budget Committee Vacancy Interview Information Item

Position No. 2 is vacant. A District patron for a term that expires or is extended/renewed on December 31, 2024, is interviewing for the Budget Committee.

a. Patrick Murphy –applicant for budget committee vacancy was present.

Michelle Vo - Board Chair, read aloud information for our budget candidate from his application.

Mr. Murphy gave his statement of interest and job skills experience for the budget position vacancy.

Board discussion.

Attachments: (2)

4.3. Appoint Budget Committee Position No.2 Action Item

David Granberg moved and Bob Buttke seconded:

Description: RESOLUTION NO. 12.49-22 - RESOLVED that the Board appointed Patrick Murphy to Position No. 2, for a term that will expire or is extended/renewed on December 31, 2024.

The vote of the Board was 6-0.

Congratulations were given to Mr. Murphy.

4.4. Budget Position Term Reappointment/Opening Action Item

Ms. Lindeen-Blakeley explained that in discussions with Rebecca Stewart and Brad Garrett they agreed to reappointments for the budget committee positions.

David Granberg moved and Bob Buttke seconded:

RESOLUTION NO. 12.50-22 - RESOLVED that the Board approved the reappointments for Budget Position 5 and Position 1 for extension to December 31, 2025 for Rebecca Stewart and Brad Garrett for terms to then expire or renew on December 31, 2025.

The vote of the Board was 6-0.

Congratulations were given to Rebecca Stewart and Brad Garrett.

Attachments: (1)

7:53 p.m.

5. Superintendent Dr. Fialkiewicz's Report Information item

a. Woodard Road property project

b. **Goals for 2022-23**

1. **Aligning for Student Success**

1. **ODE plan integrating six different ODE initiatives**
2. **Drive Corbett 5-year Plan**
3. **Include student, staff, family, community, and board input.**
4. **Complete by February 2023; Presented to the Board for vote March 2023**

2. **#OneCorbett**

1. **Bringing the Corbett community together through the schools.**
2. **Including the community in various district events**
3. **Aligning efforts K-12**

3. **Promote CSD in the community and beyond**

1. **Use social media to promote the amazing things happening in classrooms, sports, activities, etc.**
2. **Remind everyone what makes Corbett great.**

<https://policy.osba.org/corbett/C/CBG%20G1.PDF>

5.1. Enrollment Update – Dr. Fialkiewicz reported enrollment at 1055 K-12.

a. draft Charter Enrollment Policy – Dr. Fialkiewicz and Michelle Dawkins, GS Principal, working on charter application process. Ms. Dawkins shared her presentation on screen and with handouts to the Board.

Previous work on the processes were done by past administrators. New input driven by each of our school's present administrators.

New process will have application process once a year to help families plan. The goal is to have 24-28 students in each class, depending on grade level and subject. The board will decide parameters in April.

Board discussion.

<https://policy.osba.org/corbett/KL/LBE%20R%20D1.PDF>

<https://policy.osba.org/corbett/F/FBB%20D1.PDF>

Attachments: (1)

5.2. Update on Corbett School campus upgrades and/or grants

Derek Fialkiewicz, Ed.D. announced:

a. CAPS garden and MOU with SSCA, will be holding off until next year as close to a deadline cycle for application for a grant.

6. CONSENT AGENDA

Todd Mickalson moved and Bob Buttke seconded:

6.1. **Consent agenda **Resolution items 12.51-22** through 12.56-22** Action Items**

Description: 11.2RESOLUTION NO. 12.51-22** - RESOLVED** that the Board confirmed the expected Family and Medical Leave date of January 3, 2023-April 2, 2023 for Samantha Byron, .85 FTE SPED Asst. I.

11.3RESOLUTION NO. 12.52-22** - RESOLVED** that the Board confirmed the addition of Robert Peterson as HS Assistant Varsity Boys Basketball Coach, and rescinded the coaching approval from the October 17, 2022 Board meeting for Erik Foster as HS Assistant Varsity Boys Basketball Coach.

11.4RESOLUTION NO. 12.53-22** - RESOLVED** that the Board rescinded the coaching approval from the October 17, 2022 Board meeting for J. R. Renner as the HS Head Varsity Coach and confirmed David VanHorn as the HS Head Varsity Wrestling Coach instead of MS Head Wrestling Coach. And furthermore, confirmed Dan Hunter as Assistant HS Wrestling Coach, contingent on hiring paperwork completion.

11.5RESOLUTION NO. 12.54-22** - RESOLVED** that the Board rescinded the approval of Brady Donahue as HS Assistant Varsity Girls Basketball Coach as approved at the July 20, 2022 Board meeting.

11.6RESOLUTION NO. 12.55-22** - RESOLVED** that the Board confirmed the addition of Eric Windust as MS Assistant Boys Basketball Coach.

11.7RESOLUTION NO. 12.56-22** - RESOLVED** that the Board confirmed the resignation of 1.0 FTE Learning Specialist, Meredith Griffith, effective November 11, 2022.

The vote of the Board was 6-0.

7. CURRICULUM

Derek Fialkiewicz, Ed.D., noted no news this month. Next month, ELD adoption reporting information may be presented.

8. STUDENTS

Todd Mickalson moved and Bob Buttke seconded;

RESOLUTION NO 12.57-22- RESOLVED that the Board approved the 8th Grade CAPS trip plans for Guanajuato, Mexico in March 2023.

The vote of the Board was 6-0.

<https://policy.osba.org/corbett/I/IICA%20D1.PDF>

9. TRANSPORTATION, BUILDINGS AND MAINTENANCE

Derek Fialkiewicz, Ed.D. reported last month that parts of the GS roof had blown off, with all but one section to be fixed the week of December 19. (shingles/hot torching)

Board discussion.

Dr. Fialkiewicz reported that an agreement is very close with Bremik Construction after multiple meetings with them. \$5,784,038.00 is the actual, but want to build in any wiggle room so reauthorization with Board not necessary.

Board discussion.

Todd Mickalson moved and Bob Buttke seconded:

RESOLUTION NO. 12.58-22 - RESOLVED that the District authorized the Superintendent to execute a construction contract with Bremik Construction for an amount not to exceed \$5,900,000.00, once the contract's final language has been reviewed and agreed by the District's legal counsel.

The vote of the Board was 6-0.

Selection of four General Contractors for bid opening was announced September 21, 2022: Bremik Construction, Deacon Construction, LLC., P & C Construction and Robinson Construction Co.

Notice of Intent to Award was awarded on October 25, 2022 to Bremik Construction.

Attachments: (2)

10. CO-CURRICULAR ACTIVITIES

Derek Fialkiewicz, Ed.D., reported supposed to have three concerts the week of December 5. Because of weather only one concert happened. The others have been rescheduled for January 9 and January 11.

Staff are finishing canned food drive and angel tree to provide gifts to families in Corbett at the fire station with the Corbett chicken.

Winter spirit days for the week for CHS.

Ms. Goodloomis announced medieval fair at CAPS, Wednesday, December 14, 3:30-5:30 p.m.

11. Personnel

Derek Fialkiewicz, Ed.D. announced:

Recommendation for Hire: Deborah (Debbie) Heltborg, .85 FTE FLS Special Education Assistant I, effective December 7, 2022.

Leandra Walker, .42 FTE Bus Driver and Driver/Safety Trainer on an as-needed basis effective December 7, 2022.

Change in hours for Samantha Byron to reflect only .85 FTE as of August 2022, subtracting .15 FTE Kitchen FTE. (Kitchen FTE no longer needed)

Board discussion.

11.1. Vacant Positions Information Item

Presenter: Derek Fialkiewicz, Ed.D. announced:

Vacant Positions: <https://corbett.tedk12.com/hire/Index.aspx>

1.0 FTE 8th-12th High School Special Education Teacher, Corbett HIGH SCHOOL

Substitute Bus Driver District Position

.85 FTE K-12 Special Education Assistant I District Position

K-12 .85 FTE Special Education Assistant I (FLS) District Position
MS Head Wrestling Coach Corbett MS
MS Head Girls/Boys Track Coach Corbett HS

11.1.a. See Consent Agenda for Items 11.2**-11.7**

12. Policy

Michelle Vo - Board Chair, no information at this meeting

13. Matters for the Good of the Order

Board of Directors: No information shared at this meeting

14. COMING EVENTS

Michelle Vo - Board Chair announced:

14.1. Friday, December 16, 2022-January 2, 2023 - Winter Break, No School

14.2. Tuesday, January 3, 2023 - Return to School

14.3. Friday, January 6, 2023 - Friday School Day

14.4. Monday, January 16, 2023 - MLK Day, no school

14.5. Wednesday, January 18, 2023 - Regular Board Meeting MPB/ZOOM, 7:00 p.m.

Friday, January 20 – School Day

15. ADJOURNMENT

Michelle Vo - Board Chair, adjourned the meeting at 8:31 p.m.

December 12

Corbett School District

School-Based Mental Health Grant

2023-2027

Project Rationale

The School-Based Mental Health (SBMH) Services program is designed to increase mental health supports for children and youth within Corbett School District boundaries.

This project provides a funding structure for establishing the first school based mental health center in the Corbett area that is inclusive and focused upon further supporting the social emotional needs of youth and families. Community resources and trainings will be available for staff and families.

The funds from the SBMH Grant Program will aid in reducing systemic inequities in Corbett. The project proposal focus is to increase the current number licensed mental health providers. This will improve the capacity for a rapid response to any evolving student needs, rather than the lag time that can create communication, safety, and support barriers.

Corbett School District received notice of the SBMH grant on October 18th, 2022. The grant proposal was submitted on November 3, 2022. CSD was notified on December 27th, 2022 that the grant proposal was funded. The first year allocation is \$827,331.34 with a 25% match that is encompassed in the current Corbett School District budget.

Monitoring Tools

- Performance report
- Site visits
- First-hand observations
- Performance reports (fiscal, project outcomes)
- Determination of receiving the next fund allocation is given at the end of each calendar year through the life of the five year grant, 12/31/2027

Personnel

- 4 full time school-based mental health professionals
- 1 full time project director
- 1 part-time grant administrative support
- Student services director- 10% oversight

Next steps

- Secure a lease for an nearby building to establish the student-based mental health center
- Post for 1 Project Director position
- Post for 4 school-based mental health professionals
- Post for 1 part-time position

Corbett School District
Financial Report to the Board of Directors
Wednesday, January 18, 2023

This report includes all revenue received and payments made through December 31, 2022.

Finalizing the 2021-22 audited financial statements remains a top Business office priority. The revised due date is February 28.

During January we prepare W-2s and 1099s. New this year, the Oregon PFML is being implemented through an equivalent plan provider.

Thank you,

Cindy Duley, Business Manager
cduley@corbett.k12.or.us

Board Financial Reports Guide:

Summary of Budget and Actual Expenditures by Fund and Major Function

Shows the year-to-date expenditures compared to the legally appropriated budget. Actual expenditures cannot exceed appropriation.

Year-to-Year Fund Statements

Shows the current year-to-date revenues and expenditures compared to the same time last year for the following funds:

- General Fund
- Food Services Fund
- Federal Funds
- Student Investment Account
- GO Bond 2021

Year-to-Year General Fund Revenues and Expenditures by Month

Shows prior year and current year-to-date revenues and expenditures in more detail, by major category and month, for the General Fund.

Corbett School District 39
Monthly Financial Report
As of December 31, 2022

Summary of Budget and Actual Expenditures by Fund and Major Function

Current Budget vs Actual Total Expenses	Current Budget	Dec 31 2022 YTD Actuals	Dec 31 2022 Balance
Fund: 01 General Fund			
0000 Not Applicable - need correction	-	5,216	(5,216)
1000 Instruction	8,044,251	3,610,075	4,434,176
2000 Support Services	5,409,230	2,518,389	2,890,842
3000 Enterprise & Community Services	131,130	53,809	77,321
4000 Facilities Acquisition/Construction	2,038,074	224,282	1,813,792
5100 Debt Service	296,742	73,731	223,011
5200 Transfers Out	195,000	-	195,000
6000 Contingencies	150,000	-	150,000
Fund: 01 General Fund Total	16,264,427	6,485,501	9,778,926
Fund: 02 Food Services Fund			
3000 Enterprise & Community Serves	442,000	146,489	295,511
Fund: 02 Food Services Fund Total	442,000	146,489	295,511
Fund: 03 Federal Funds			
1000 Instruction	454,949	222,005	232,945
2000 Support Services	17,000	-	17,000
6000 Contingencies	311,004	-	311,004
Fund: 03 Federal Funds Total	782,953	222,005	560,948
Fund: 04 Student Investment Account			
1000 Instruction	639,439	279,073	360,366
2000 Support Services	226,431	100,932	125,499
Fund: 04 Student Investment Account Total	865,870	380,004	485,866
Fund: 09 GO Bond 2021			
Fund: 09 GO Bond 2021 Total	520,000	5,820	514,180
Fund: 10 Bond Matching Grant			
Fund: 10 Bond Matching Grant Total	4,000,000	-	4,000,000
Fund: 20 Energy Projects Fund			
Fund: 20 Energy Projects Fund Total	14,000	-	14,000
Fund: 06 Student Body Trust Fund			
Fund: 06 Student Body Trust Fund Total	300,000	-	300,000
Grand Total - All Funds	23,569,545	7,270,934	12,298,611

Corbett School District No. 39
Board Financial Report
Fund 01: General Fund

	Fiscal Year 2021-2022			Fiscal Year 2022-2023			
	Year End Actuals	Year to Date Dec 31 2021	% of YE Actuals	Adopted Budget	Projected Actual	Year to Date Dec 31 2022	% of Projected
Revenues							
Property Taxes	2,051,752	1,906,498	93%	2,025,100	2,025,100	1,736,405	86%
State School Fund	9,695,017	5,456,645	56%	9,812,587	9,812,587	5,709,764	58%
Local Sources	345,874	108,713	31%	441,000	441,000	116,902	27%
Intermediate Sources	200,128	-	0%	201,200	201,200	-	0%
State Sources	569,491	69,600	12%	856,760	856,760	470,529	55%
Federal Sources	464	-	0%	49,172	49,172	25,315	51%
Total Revenues	12,862,726	7,541,457	59%	13,385,819	13,385,819	8,058,915	60%
Expenditures							
Salaries	7,004,892	3,038,137	43%	7,079,031	7,079,031	3,267,481	46%
Associated Payroll	3,883,638	1,523,598	39%	3,521,838	3,521,838	1,876,891	53%
Purchased Services	1,636,551	714,992	44%	3,741,460	3,741,460	526,067	14%
Supplies & Materials	677,655	379,400	56%	840,375	840,375	253,939	30%
Capital Outlay	(126)	(126)	100%	146,750	146,750	26,277	18%
Debt Service	250,472	132,975	53%	296,742	296,742	73,731	25%
Other Objects	317,257	254,615	80%	293,231	293,231	236,835	81%
Contingency	-	-	-	150,000	150,000	-	0%
Total Expenditures	13,770,339	6,043,592	44%	16,069,427	16,069,427	6,261,219	39%
Other Sources (Uses)							
Other Sources	-	-	-	195,000	195,000	-	0%
Transfer Out	-	-	-	(195,000)	(195,000)	-	0%
Total Other Sources (Uses)	-	-	-	-	-	-	-
Change in Fund Balance	(907,613)	1,497,865		(2,683,609)	(2,683,609)	1,797,696	
Fund Balance - Beginning	2,313,045	2,313,045		4,207,289	4,207,289	1,405,432	
Fund Balance - Ending	1,405,432	3,810,910		1,523,680	1,523,680	3,203,128	

	FY 2021-22	FY 2022-23	Variance	% Change
YTD Revenues				
Property Taxes	1,906,498	1,736,405	(170,094)	-9%
State School Fund	5,456,645	5,709,764	253,119	5%
Local Sources	108,713	116,902	8,189	8%
State Sources	69,600	470,529	400,929	576%
Federal Sources	-	25,315	25,315	
Total Revenues	7,541,457	8,058,915	517,459	7%

	FY 2021-22	FY 2022-23	Variance	% Change
YTD Expenditures				
Salaries	3,038,137	3,267,481	229,343	8%
Associated Payroll	1,523,598	1,876,891	353,293	23%
Purchased Services	714,992	526,067	(188,925)	-26%
Supplies & Materials	379,400	253,939	(125,462)	-33%
Capital Outlay	(126)	26,277	26,402	-21019%
Debt Service	132,975	73,731	(59,244)	-45%
Other Objects	254,615	236,835	(17,780)	-7%
Total Expenditures	6,043,592	6,261,219	217,628	4%

Corbett School District No. 39
Board Financial Report
Fund 02: Food Services Fund

	Fiscal Year 2021-2022			Fiscal Year 2022-2023			
	Year End Actuals	Year to Date Dec 31 2021	% of YE Actuals	Current Budget	Projected Actual	Year to Date Dec 31 2022	% of Projected
Revenues							
State School Fund	-	-		2,000	2,000	-	0%
Local Sources	(35)	375	-1084%	120,000	120,000	28,149	23%
State Sources	3,250	193	6%	4,000	4,000	285	7%
Federal Sources	379,803	69,204	18%	121,000	121,000	99,475	82%
Total Revenues	383,018	69,773	18%	247,000	247,000	127,909	52%
Expenditures							
Salaries	86,970	54,816	63%	132,883	132,883	47,273	36%
Associated Payroll	54,855	25,907	47%	62,299	62,299	31,211	50%
Purchased Services	17,419	13,085	75%	6,000	6,000	7,621	127%
Supplies & Materials	156,910	68,279	44%	237,318	237,318	63,496	27%
Debt Service	(696)	(586)	84%	-	-	(3,196)	
Other Objects	3,359	1,372	41%	3,500	3,500	84	2%
Total Expenditures	318,818	162,874	51%	442,000	442,000	146,489	33%
Other Sources (Uses)							
Transfer In	-	-		195,000	195,000	-	0%
Total Other Sources (Uses)	-	-		195,000	195,000	-	0%
Change in Fund Balance	64,200	(93,101)		-	-	(18,580)	
Fund Balance - Beginning	27,901	27,901		-	-	92,102	
Fund Balance - Ending	92,102	(65,200)		-	-	73,522	

YTD Revenues	FY 2021-22	FY 2022-23	Variance	% Change
Local Sources	375	28,149	27,774	7399%
Federal Sources	69,204	99,475	30,270	44%
Total Revenues	69,773	127,909	58,137	83%

YTD Expenditures	FY 2021-22	FY 2022-23	Variance	% Change
Salaries	54,816	47,273	(7,543)	-14%
Associated Payroll	25,907	31,211	5,303	20%
Purchased Services	13,085	7,621	(5,464)	-42%
Supplies & Materials	68,279	63,496	(4,783)	-7%
Debt Service	(586)	(3,196)	(2,610)	446%
Other Objects	1,372	84	(1,288)	-94%
Total Expenditures	162,874	146,489	(16,385)	-10%

**Corbett School District No. 39
Board Financial Report
Fund 03: Federal Funds**

	Fiscal Year 2021-2022			Fiscal Year 2022-2023			
	Year End Actuals	Year to Date Dec 31 2021	% of YE Actuals	Current Budget	Projected Actual	Year to Date Dec 31 2022	% of Projected
Revenues							
Local Sources	543	-	0%	-	-	-	
Federal Sources	347,297	-	0%	828,948	828,948	63,614	8%
Total Revenues	347,840	-	0%	828,948	828,948	63,614	8%
Expenditures							
Salaries	228,213	61,176	27%	225,134	225,134	144,487	64%
Associated Payroll	134,785	31,405	23%	155,369	155,369	71,666	46%
Purchased Services	8,092	4,259	53%	72,754	72,754	-	0%
Supplies & Materials	46,142	10,350	22%	18,693	18,693	5,852	31%
Other Objects	249	249	100%	-	-	-	
Contingency	-	-		311,004	311,004	-	0%
Total Expenditures	417,480	107,439	26%	782,953	782,953	222,005	28%
Change in Fund Balance	(69,640)	(107,439)		45,995	45,995	(158,391)	
Fund Balance - Beginning	7,656	7,656		-	-	(61,984)	
Fund Balance - Ending	(61,984)	(99,783)		45,995	45,995	(220,375)	

YTD Expenditures	FY 2021-22	FY 2022-23	Variance
Salaries	61,176	144,487	83,310
Associated Payroll	31,405	71,666	40,261
Purchased Services	4,259	-	(4,259)
Supplies & Materials	10,350	5,852	(4,498)
Other Objects	249	-	(249)
Total Expenditures	107,439	222,005	114,565

**Corbett School District No. 39
Board Financial Report
Fund 04: Student Investment Account**

	Fiscal Year 2021-2022			Fiscal Year 2022-2023			
	Year End Actuals	Year to Date Dec 31 2021	% of YE Actuals	Current Budget	Projected Actual	Year to Date Dec 31 2022	% of Projected
Revenues							
State Sources	837,315	-	0%	865,870	865,870	425,398	49%
Total Revenues	837,315	-	0%	865,870	865,870	425,398	49%
Expenditures							
Salaries	472,740	201,006	43%	556,386	556,386	246,182	44%
Associated Payroll	243,482	85,213	35%	291,470	291,470	133,332	46%
Supplies & Materials	62,929	46,978	75%	18,014	18,014	491	3%
Other Objects	2,502	2,502	100%	-	-	-	
Total Expenditures	781,651	335,698	43%	865,870	865,870	380,004	44%
Change in Fund Balance	55,664	(335,698)		-	-	45,394	
Fund Balance - Beginning	-	-		-	-	55,664	
Fund Balance - Ending	55,664	(335,698)		-	-	101,057	

	FY 2021-22	FY 2022-23	Variance
YTD Expenditures			
Salaries	201,006	246,182	45,176
Associated Payroll	85,213	133,332	48,119
Supplies & Materials	46,978	491	(46,487)
Other Objects	2,502	-	(2,502)
Total Expenditures	335,698	380,004	44,306

**Corbett School District No. 39
Board Financial Report
Fund 09: GO Bond 2021**

	Fiscal Year 2021-2022			Fiscal Year 2022-2023			
	Year End Actuals	Year to Date Dec 31 2021	% of YE Actuals	Current Budget	Projected Actual	Year to Date Dec 31 2022	% of Projected
Revenues							
Local Sources	5,985	2,200	37%	20,000	20,000	6,155	31%
Total Revenues	5,985	2,200	37%	20,000	20,000	6,155	31%
Expenditures							
Purchased Services	239,980	201,699	84%	520,000	520,000	5,315	1%
Capital Outlay	21,984	21,984	100%	-	-	-	
Other Objects	9,593	7,345	77%	-	-	505	
Total Expenditures	271,557	231,028	85%	520,000	520,000	5,820	1%
Change in Fund Balance	(265,572)	(228,828)		(500,000)	(500,000)	335	
Fund Balance - Beginning	899,254	899,254		500,000	500,000	633,681	
Fund Balance - Ending	633,681	670,426		-	-	634,016	

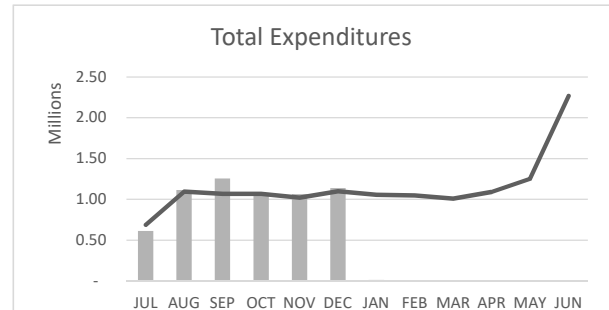
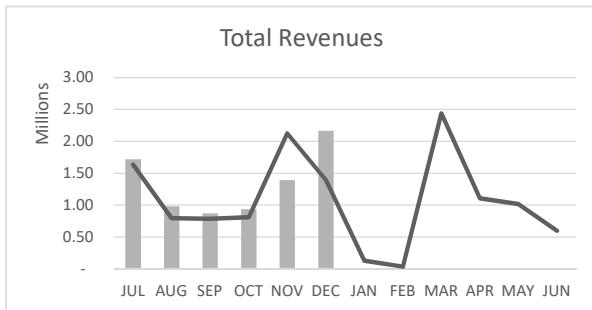
YTD Revenues	FY 2021-22	FY 2022-23	Variance
Local Sources	2,200	6,155	3,955
Total Revenues	2,200	6,155	3,955

YTD Expenditures	FY 2021-22	FY 2022-23	Variance
Purchased Services	201,699	5,315	(196,384)
Other Objects	7,345	505	(6,840)
Total Expenditures	231,028	5,820	(225,208)

**FUND 01: GENERAL FUND
Revenues and Expenditures by Month**

FY 2021-2022	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Revenues													
Property Taxes	-	-	-	2,746.55	1,313,451.34	590,300.54	25,998.75	14,539.61	48,341.65	7,834.38	6,533.84	42,004.99	2,051,751.65
State School Fund	1,549,748.00	774,409.00	774,409.00	774,409.00	791,835.00	791,835.00	-	-	2,375,505.00	978,626.00	884,241.26	-	9,695,017.26
Local Sources	12,316.65	20,676.54	11,483.66	33,128.60	18,633.93	12,473.61	34,637.61	18,985.16	13,521.26	121,263.64	12,220.08	36,533.65	345,874.39
Intermediate Sources	-	-	-	-	-	-	-	-	-	-	128.06	200,000.00	200,128.06
State Sources	68,928.53	-	-	671.63	-	-	66,685.03	-	-	-	111,963.04	321,242.94	569,491.17
Federal Sources	-	-	-	-	-	-	-	-	-	-	463.84	-	463.84
Other Sources	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenues	1,630,993.18	795,085.54	785,892.66	810,955.78	2,123,920.27	1,394,609.15	127,321.39	33,524.77	2,437,367.91	1,107,724.02	1,015,550.12	599,781.58	12,862,726.37
Expenditures													
Salaries	142,445.67	581,019.11	610,000.66	582,704.46	566,132.14	555,835.41	552,826.20	587,733.18	559,691.70	557,793.19	581,470.75	1,127,239.29	7,004,891.76
Associated Payroll	105,625.73	322,324.84	220,388.89	212,312.59	316,412.37	346,533.12	348,194.86	337,319.64	343,710.04	345,103.23	353,244.36	632,468.58	3,883,638.25
Purchased Services	67,116.90	84,733.41	153,181.87	173,600.78	95,199.38	141,159.49	104,738.39	81,685.96	42,188.11	127,207.94	121,923.93	443,814.34	1,636,550.50
Supplies & Materials	97,052.64	100,584.51	55,681.37	69,580.98	38,313.75	18,187.14	39,497.40	17,786.66	12,323.45	37,941.78	134,297.74	56,407.95	677,655.37
Capital Outlay	-	(125.61)	-	-	-	-	-	-	-	-	-	-	(125.61)
Debt Service	47,874.09	4,168.00	20,286.00	27,473.64	4,168.00	29,005.12	4,168.00	24,217.00	4,168.00	21,457.00	59,319.00	4,168.00	250,471.85
Other Objects	228,141.73	4,116.70	7,674.10	3,465.42	2,122.41	9,094.75	5,393.79	1,577.64	46,447.96	3,384.13	1,140.57	4,697.81	317,257.01
Total Expenditures	688,256.76	1,096,820.96	1,067,212.89	1,069,137.87	1,022,348.05	1,099,815.03	1,054,818.64	1,050,320.08	1,008,529.26	1,092,887.27	1,251,396.35	2,268,795.97	13,770,339.13

FY 2022-2023	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Revenues													
Property Taxes	6,974	4,560	5,351	2,792	530,960	1,185,768	-	-	-	-	-	-	1,736,405
State School Fund	1,631,160	815,091	815,091	815,091	815,091	818,240	-	-	-	-	-	-	5,709,764
Local Sources	13,384	19,208	23,828	18,257	23,030	19,196	-	-	-	-	-	-	116,902
Intermediate Sources	-	-	-	-	-	-	-	-	-	-	-	-	-
State Sources	66,685	123,504	17,964	100,000	21,597	140,779	-	-	-	-	-	-	470,529
Federal Sources	-	19,792	5,524	-	-	-	-	-	-	-	-	-	25,315
Other Sources	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenues	1,718,202	982,155	867,758	936,139	1,390,678	2,163,982	-	-	-	-	-	-	8,058,915
Expenditures													
Salaries	154,658	640,751	597,617	633,847	648,558	592,051	-	-	-	-	-	-	3,267,481
Associated Payroll	138,516	352,314	323,117	344,161	350,386	368,396	7,534	-	-	-	-	-	1,884,424
Purchased Services	68,565	60,193	152,792	67,159	31,083	146,276	2,633	-	-	-	-	-	528,700
Supplies & Materials	23,411	53,020	131,730	7,747	10,032	27,999	-	-	-	-	-	-	253,939
Capital Outlay	-	-	16,469	9,808	-	-	-	-	-	-	-	-	26,277
Debt Service	29,973	4,168	20,286	4,168	10,968	4,168	4,168	-	-	-	-	-	77,899
Other Objects	197,528	6,533	14,702	1,708	14,977	1,386	-	-	-	-	-	-	236,835
Total Expenditures	612,651	1,116,979	1,256,712	1,068,597	1,066,003	1,140,276	14,334	-	-	-	-	-	6,275,554



2022-23 Substitute Teacher Pay*		
	Full Day	1/2 Day
Centennial	262.50	131.25
Corbett	226.14	113.07
David Douglas	291.25	145.63
Gresham Barlow	230.00	115.00
Parkrose	230.00	115.00
Portland	233.01	116.51
Reynolds		
Riverdale	246.88	123.44

Daily Difference	Hourly Rate
36.36	32.81
-	25.13
65.11	36.41
3.86	28.75
3.86	28.75
6.87	29.13
20.74	30.86

***Less than 10 consecutive days**

Hourly Rate Difference	With Proposed Rate		
	Daily Difference	Hourly Rate	Hourly Rate Difference
7.69			2.91
-	42.98	29.90	4.78
11.28			6.50
3.62			(1.15)
3.62			(1.15)
4.00			(0.78)
5.73			0.96

	LICN Sub Rates - Full Day				Hourly		1/2
	Start	End	Short Term Rate	Long Term Rate			
Proposed	2/1/2023	6/30/2023	269.12	299.02	29.90	33.22	134.56
	7/1/2022	6/30/2023	226.14	269.12	25.13	29.90	113.07
	7/1/2021	6/30/2022	220.35	254.59	24.48	28.29	110.18
	7/1/2020	6/30/2021	212.98	258.67	23.66	28.74	106.49
				259.69			

day

149.51

134.56

127.30

129.34

Remaining Budget	Remaining Days at Current Rate	Remaining Days at Proposed Rate	Difference	Cost to fund Difference	Full Year Cost
168,767	746	627	119	32,076	260,980



Corbett Charter District

Apply to Attend for the 2023-24 school year



Application to Attend Opens January 15

Visit corbett.k12.or.us for
more information or to
complete an
Application to Attend.





Corbett School District No. 39

Corbett Charter School Non-resident Admission Procedure

Public charter schools are voluntary schools of choice to which students apply for enrollment. All students who reside within Corbett School District boundaries are guaranteed admission and do not need to apply to attend. Students who live outside the Corbett School District boundaries are eligible for enrollment if space is available. Corbett Charter School may not limit enrollment based on race, religion, sex, sexual orientation, ethnicity, national origin, disability, the terms of an individualized education program, income level, proficiency in the English language, or athletic ability.

Corbett Charter School has limited the capacity and may limit their numbers to a specific number of grades, class size, and/or overall enrollment. All students who reside within current school district boundaries are guaranteed admission.

Enrollment Eligibility:

- During the current school year, students who do not attend the school district for more than ten consecutive days will be considered unenrolled and forfeit their enrollment.
- During the current school year, students who enroll in a different school district will be considered unenrolled and forfeit their enrollment.
- Students who live outside of the Corbett School District boundaries and are no longer enrolled must reapply for enrollment.

Priority will be given to:

- Students who have siblings enrolled in the Corbett Charter School.
- Students who have been enrolled in the district pre-kindergarten program in the prior school year.
- Students enrolled/attending in Corbett Charter School on the last day of the school year are automatically enrolled for the following school year.

Application Process to Attend:

1. The district will advertise the application process and timeline on the district website, social media, and local media outlets.
2. Students interested in attending Corbett Charter School will apply for admission beginning January 15 for the following school year.
3. The initial application window will close on March 30. Applicants will be randomly sorted on April 1.
4. Any applications received after March 30 will be placed on the late application list in chronological order.
5. Corbett School Board will approve recommended enrollment numbers for each grade level at the April school board meeting.
6. Students will be accepted based on their placement number and grade-level availability for the following school year.
7. Notification of selection status will be sent to the parents' or guardians' email specified in the application by May 1. The email will contain a link to an online form to accept or decline the invitation.
8. Once a student has been invited to attend they will have four calendar days to accept or decline the invitation. If no reply is received within the four calendar day period, it will be considered a decline of the seat. Those students that choose to decline or not respond to the invitation, would need to reapply to be considered for enrollment the following year.
9. Enrollment will continue through the Friday after Labor Day. Additional spaces will be filled by late applicants in the order in which they applied.
10. Applicants not invited to attend will be notified of their application number and will remain on the waiting list through the Friday after Labor Day.
11. All applicants that are not invited to attend the current school year must reapply to attend for the following school year.

Corbett School District 39

Call for GC Bidding Pre-Qualification

NOTICE

CORBETT SCHOOL DISTRICT IS SEEKING A GENERAL CONTRACTOR TO REMODEL WOODARD CAMPUS MIDDLE SCHOOL

THIS INITIAL REQUEST IS FOR LICENSED GENERAL CONTRACTORS TO SUBMIT APPLICATIONS SHOWING THEY QUALIFY TO BID ON SUCH A PROJECT. TIMELY SUBMISSION OF AN APPLICATION TO PRE-QUALIFY IS A PRE-REQUISITE FOR ACTUAL BIDDING

PROJECT DESCRIPTIONS: *Woodard Campus Middle School, 31520 E. Woodard Road, Troutdale, OR 97060*

Scope includes structural, architectural, mechanical, plumbing, and electrical upgrades to the existing facility 1-story buildings (approximate 7,055 SF) and new building addition (approximate 7,522 SF). Existing construction is wood frame on concrete stem wall foundations. The addition is wood frame and Hybrid PEMB on concrete slab on grade. Remodel of other buildings on site consist of 1,488 SF tenant improvement of existing 3,598 SF office building. Upgrades include, but are not limited to the following: **Site** - Demolition of exiting storage building, correcting grades to provide drainage away from structures, addition and modification of site sidewalks to meet ADA requirements, modifications to building entrances to meet ADA requirements, addition of paved parking to meet ADA requirement, and structural/seismic upgrades. **Building** - Removal of interior finishes (carpet, wall coverings, ceilings as required for access, casework, etc.), demolition required for seismic upgrades (roofing, drywall, framing, etc.), demolition required for remodel of existing buildings, seismic upgrades as required to meet applicable codes (shear walls, roof sheathing, increased nailing patterns, etc.), modification of building transitions to meet ADA requirements, addition of ACT ceilings to allow for mechanical chases, new interior finishes (acoustical wall panels, abuse resistant panels in the corridors, casework, ceramic wainscot in restrooms, sheet goods at classroom sinks, sheet goods at entrances, carpeting in common areas and classrooms, and new paint throughout), new door hardware to meet current codes, all work associated with the modification of interior wall layout to account for required improvements, upgrades and replacement of mechanical, plumbing, and electrical systems, modification and additions to existing fire alarm/sprinkler system and windows, exterior trim, exterior flashing, and interior window wraps as required. The scope of work must conform to the highest standards prevalent in the commercial building construction industry. Prevailing wages will be as determined by the Bureau of Labor and Industries of Oregon.

PRE-QUALIFICATION APPLICATION FORMS: Interested general contractors, who are licensed as such by the Oregon Construction Contractor Board, need to first fill out and return a pre-qualification application. Only general contractors, not subs, need to apply at this time. The intention of the pre-qualification is to enable the Selection Committee to pre-select those general contractors capable of doing the construction based on expertise, resources, track record and ability to meet the time table. The final bidding on the project will be limited to those who meet the criteria as determined solely by the Selection Committee. The necessary forms are available from Robin at rlindeen@corbett.k12.or.us The fully completed pre-qualification application (three original and one electronic with attachments) must be received in the District Office, Corbett School District 39, 35800 E. Historic Columbia River Highway, Corbett, OR 97019 no later than **4:00 pm September 15, 2022** to be considered for permission to subsequently bid on the project.

FOR THOSE WHO TIMELY PRE-QUALIFY: Bid packages will be provided to qualifying bidders on September 23, 2022. A mandatory pre-bid meeting for the successful pre-qualified applicants will be held at the job site, September 28, 2022. The deadline for actual bids on the projects is currently 4:00 pm October 20, 2022.

General Contractors are encouraged to develop and implement a minority business outreach plan, attending Prebid conferences, and providing notice to minority businesses at least ten days prior to bid opening. must identify on their bids the minority businesses that they will use on the project and the total dollar value of the bid that will be performed by minority businesses. We are hopeful and have aspirations to be inclusive with including COBID, DBE, and Locally owned businesses (10-mile radius around project site).

Preliminary Project Schedule

Advertise Invitation for GC Prequalification	September 7, 2022
GC Prequalification due to CSD	September 15, 2022 before 4pm
Selected GC's Announced	September 21, 2022
Issue bid documents to selected GC's	September 23, 2022
Mandatory pre-bid meeting	September 28, 2022 at 3pm
Bid Opening	October 20, 2022 before 4 pm
Subcontractor breakdown from all bidders	October 21, 2022 before 4 pm
Notice of Intent to Award	October 25, 2022
Value Engineering if required	October 25 to November 11, 2022
Contract approval/Notice to Proceed with Demo	November 15, 2022
Substantial Completion	June 23, 2023

DEREK FIALKIEWICZ, EdD
Superintendent
JEANNE SWIFT
Assistant Superintendent
ROBIN LINDEEN-BLAKELEY
Deputy Clerk
CINDY DULEY
Business Manager
KATHY CHILDRESS
Secondary Principal
MICHELLE DAWKINS
K-5 Principal
RACHEL GOODLOOMIS
Middle School & CAPS Principal



**CORBETT SCHOOL DISTRICT
NO. 39**

35800 E. Historic Columbia River Highway
Corbett, Oregon 97019-9629

Administrative Office 503-261-4200
Grade School 503-261-4236
Middle/High School 503-261-4226
Fax 503-695-3641
CAPS 503-261-4294

To: Bremik Construction

From: Dr. Derek Fialkiewicz, Superintendent

Date: October 25, 2022

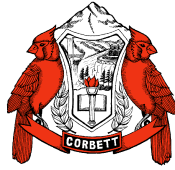
Corbett School District is issuing this Notice of Intent to Award for the Woodard Campus Middle School Remodel to Bremik Construction, the apparent low bidder. The intent of the District is to accept all Alternate Deducts at this time and begin review of costs and develop an acceptable schedule of values.

This Notice of Intent to Award is subject to negotiation and execution of a written contract and, as a result, this notice does **NOT** constitute the formation of a contract between Corbett School District and Bremik Construction.

Bremik Construction shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to Corbett School District is executed. If Bremik Construction fails to execute a contract with Corbett School District, Corbett School District may revoke the award and award the contract to the next lowest company.

Corbett School District further reserves the right to cancel this notice of intent to award at any time prior to the execution of a written contract.

Notice of Intent to Award, October 25, 2022



Corbett School District Fundraising Event Application

Group & Advisor Name: _____

Who will be helping with the fundraiser: _____

Date (s) of Fundraiser: _____

Location (s) of Fundraiser: _____

You may only collect cash or check. Use of websites is strictly prohibited.

Purpose of Fund Raiser: _____

Description of Fundraiser: _____

Estimated Related Costs: _____ \$ _____

Estimated Related Income: _____ \$ _____

Estimated Profit: \$ _____

Account Name: _____ Acct #: _____

What account will cover a loss, should one occur? _____

Corbett School District
Fundraising Event Application (Page 2 of 2)

CASH BOXES

- Should be requested from the advisor allowing sufficient time for preparation.
- Should be picked up as close to the time of the event as possible.
- Must always be kept in a secure location and in double custody whenever possible.
- Must be counted at receipt to verify start up cash and cash reconciliation form initialed.
 - **Gates** - pre-numbered tickets must be used.
 - Write down the beginning and end number of ticket rolls for reconciliation purposes.
 - Include reconciliation of tickets issued & cash received when box is returned.
 - **Offsite fundraisers** -track sales manually, double custody of cash.
- An adult advisor should be assigned to each cash collection site to monitor cash handling.
- The use of counterfeit detection pens is encouraged for bills \$20 & over.
- Cash must be counted by two people at the end of the event, denominations entered on the cash reconciliation form which is signed by both people counting and returned with the cash box.
- Cash box must be returned to the school safe as close to the end of the event as possible.
 - **Cash/checks may never be deposited to a personal bank account.**
 - **Payments may NEVER be made from this cash.**
 - **During summer or other school breaks you may contact the Business Office at 503-261-4268 for deposit of funds.**

GENERAL RULES

- Additional security steps may be added by the school to ensure best practices for their location.
- **In the event of loss or theft of money or personal information** related to a payment made to CSD **the Business Office/or Human Resources should be notified immediately at 503-261-4268.**
- If outside groups are running concessions or fundraisers a sign must be posted stating which group is collecting funds and how the funds will be spent.
- **Use of public funds or use of Debit/Credit card information in violation of Board Policy, administrative regulations, these guidelines and/or State and Federal laws, will result in discipline up to and including dismissal and/or referral to law enforcement officials as appropriate.**

I have read, understand and will comply with the above procedures and guidelines.

Advisor Signature: _____ Date: _____

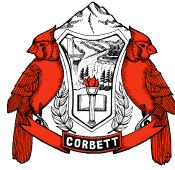
Approvals-REQUIRED BEFORE ANY SETUP OR ADVERTISING CAN BEGIN

Administrator Notes: _____

Building Administrator Signature: _____ **Date:** _____

Business Director Signature: _____ **Date:** _____

Superintendent Signature (if required): _____ **Date:** _____



Corbett School District Donation Application

Advisor Name: _____

Who will be helping with the donation: _____

Date (s) _____

Purpose of Donation: _____

Description of Donation: _____

Estimated Related Costs: _____ \$ _____

Estimated Related Income: _____ \$ _____

Estimated Profit: \$ _____

GENERAL RULES

- Additional security steps may be added by the school to ensure best practices for their location.
- **In the event of loss or theft of money, items or personal information** related to a payment made to CSD **the Business Office/or Human Resources should be notified immediately** at 503-261-4268.
- Use of public funds or use of Debit/Credit card information in violation of Board Policy, administrative regulations, these guidelines and/or State and Federal laws, will result in discipline up to and including dismissal and/or referral to law enforcement officials as appropriate.

I have read, understand and will comply with the above procedures and guidelines.

Advisor Signature: _____ Date: _____

Approvals-REQUIRED BEFORE ANY SETUP OR ADVERTISING CAN BEGIN

Administrator Notes: _____

Building Administrator Signature: _____ Date: _____

Business Director Signature: _____ Date: _____

Superintendent Signature (if required): _____ Date: _____

Corbett School District: Cash Box / Fundraiser Reconciliation Form

Event: _____ Date of Event: _____

Name of Organization Fundraising : _____

Blue Roll (\$4.00): Beginning Ticket # _____ Ending Ticket # _____

Red Roll (\$6.00): Beginning Ticket # _____ Ending Ticket # _____

Gate or Fundraiser (circle one)

START OF THE EVENT: Cash must be counted by TWO people

Startup Cash:	(\$ _____)	Counted by: _____	Counted by: _____
---------------	-------------	-------------------	-------------------

AT THE END OF THE EVENT: Cash must be counted by TWO people, enter denominations in the boxes below, and signed by both people counting and returning the cash box.

100	x		=	\$	
50	x		=	\$	
20	x		=	\$	
10	x		=	\$	
5	x		=	\$	
2	x		=	\$	
1	x		=	\$	

Total Cash:	\$ _____	Counted by: _____	Counted by: _____
-------------	----------	-------------------	-------------------

1.00	x		=	\$	
0.50	x		=	\$	
0.25	x		=	\$	
0.10	x		=	\$	
0.05	x		=	\$	
0.01	x		=	\$	

Total Coin:	\$ _____	Counted by: _____	Counted by: _____
-------------	----------	-------------------	-------------------

Total Checks: (itemized on the back)	\$ _____	Counted by: _____	Counted by: _____
---	----------	-------------------	-------------------

Below section to be complete by district office staff

Total Deposit:	\$ _____	Deposit in Account: _____
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Corbett School District
Responsible Money Handling Practices
Concessions, Athletic Gates & Fundraisers

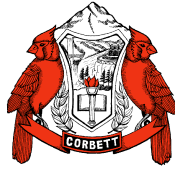
CASH BOXES

- Should be requested from the advisor allowing sufficient time for preparation.
- Should be picked up as close to the time of the event as possible.
- Must always be kept in a secure location and in double custody whenever possible.
- Prior to sales, an adult advisor should verify start-up cash and initial cash reconciliation form.
 - **Gates** - Pre-numbered tickets must be used.
 - Write down the beginning and end number of ticket rolls for reconciliation purposes.
 - Include reconciliation of tickets issued & cash received when box is returned.
- An adult advisor should be assigned to each cash collection site to monitor cash handling.
- The use of counterfeit detection pens is encouraged for **all bills \$20 & over**.
- At the end of the event, cash must be counted by two people, denominations entered on the cash reconciliation form and signed by both people counting.
- Cash box must be returned to the school safe as close to the end of the event as possible.
 - **Cash/checks may never be deposited to a personal bank account.**
 - **Payments may NEVER be made from this cash.**
 - **During summer or other school breaks you may contact the Business Office at 503-261-4268 for deposit of funds.**

Corbett School District
Responsible Money Handling Practices
Concessions, Athletic Gates & Fundraisers

CASH BOXES

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Corbett School District Ticket Inventory Log

Color of Ticket Roll: _____

Date	Event	Club/Sport	Beginning Number	Ending Number	Number of Tickets Sold

A separate ticket inventory control log must be kept for each ticket roll. Use multiple sheets until the entire ticket roll is consumed. Submit completed form to Site Administrator at end of ticket roll or fiscal year, whichever comes first.

Bookkeeper: _____

Signature, Title and Date

Site Administrator or Designee: _____

Signature, Title and Date

2023 TSCC Multnomah County Local Budget Law Training

We look forward to seeing you at a training this year! TSCC is offering two separate training opportunities; course descriptions are below. If you have any questions, or if you are unable to attend any of the training dates and would like a copy of the training materials, please contact Allegra at allegra.willhite@multco.us. Previous year [training materials are available on the TSCC website](#).

rlindeen@corbett.k12.or.us [Switch account](#)



* Required

Email *

Your email

Name *

Your answer

Organization *

Your answer



Job Title

Your answer

Please check the box beside the training(s) you plan to attend.

TSCC MULTNOMAH COUNTY BUDGET LAW TRAINING [In-Person]

Our most comprehensive course that walks through the basics of budget law. We will cover budget law basics and all stages of the budget process as outlined in budget law. Appropriate for both new and returning attendees.

Location: Gresham City Hall, 1333 NW Eastman Pkwy, Gresham, OR 97030

Tuesday, January 24 - 8:30 am to 12:30 pm

TSCC MULTNOMAH COUNTY BUDGET LAW TRAINING - ABRIDGED [ONLINE]

A high-level review of the local budget law process with key things to remember and commonly asked questions. A good fit for folks who have attended previous courses and are looking for a quick refresher.

Location: Via Zoom. Link will be shared prior to the meeting.

Wednesday, February 1st - 10:00 am to 11:30 am

Send me a copy of my responses.

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This form was created inside of Multnomah County. [Report Abuse](#)



Robin Faye Lindeen Blakeley <rlineen@corbett.k12.or.us>

[localbudget] 2023 Basic Local Budget Law Training Schedule

1 message

SMITH Scott Ethan * DOR <Scott.Ethan.SMITH@dor.oregon.gov>
 To: "localbudget@omls.oregon.gov" <localbudget@omls.oregon.gov>

Fri, Jan 13, 2023 at 9:48 AM

2023 Basic Local Budget Law Training Schedule

The Oregon Department of Revenue is pleased to announce the 2023 Local Budget Law training sessions.

These free training sessions are for governing body members, budget committee members, finance directors, administrators, and budget officers who participate in the budget process.

For 2023, training sessions will be offered both **in-person and virtually**. The in-person training sessions will cover the entire Local Budget Law process. The virtual sessions will be broken down into three different classes focusing on the different phases related to local budget law basics.

1. **Proposing the Budget** – covering how to build a district budget including estimating property taxes, resources versus requirements, types of funds, and budget organization.
2. **Approving and Adopting the Budget** – covering putting together a budget committee, the budget committee meeting, the process for revising and approving the budget, the governing body's hearing on the budget, making changes to the approved budget, and budget resolutions adopting the budget.
3. **Changes after Budget Adoption** – covering changes that can be made after the budget has been adopted including supplemental budgets, emergency provisions, and exceptions to local budget law

Registration is required for both in-person and virtual training sessions. The training dates and times, along with links to register, are found on the department's [Local Budget Law webpage](#).

Training materials will be available for download at least one week prior to your session. **Hard copies of the training materials will NOT be provided at the in-person sessions. Please visit our department's [webpage to download or print training materials.](#)**



Scott Smith

Finance, Taxation, & Exemptions
 Unit

503-428-4284

[Oregon Department of Revenue](#)



We value your opinion and would like feedback on your experience with us. Please take our [customer service survey](#).

*****CONFIDENTIALITY NOTICE*****

This e-mail may contain information that is privileged, confidential or otherwise exempt from disclosure under applicable law. If you are not the addressee or it appears from the context or otherwise that you

may have received this e-mail in error, please advise me immediately by reply e-mail, keep the contents confidential and immediately delete the message and any attachments from your system.
Data Classification: Level CL2 - Limited