

AGENDA	CORBETT SCHOOL DISTRICT PUBLIC HEARING 2022-23 BUDGET/REGULAR SCHOOL BOARD MEETING MPB/Board Room/ZOOM-OWL 35800 E Historic Columbia River Highway Corbett, Oregon 97019	7:00 PM Wednesday, June 15, 2022
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1. Preliminary Business
  - Hybrid meeting:
  - In person at the MPB / Board Room
  - Please click the link below to join the webinar via ZOOM/OWL:
  - <https://us02web.zoom.us/j/86432510383>
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  - US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799
  - Webinar ID: 864 3251 0383
  - International numbers available: <https://us02web.zoom.us/j/86432510383>
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# Corbett School District 39

Code: DBEA  
Adopted: 3/12/14  
Revised/Readopted: 8/18/21  
Orig. Code: DBEA

## Budget Committee

By law, the budget committee is charged with making recommendations concerning financial priorities.

The budget committee will have the responsibility for reviewing the financial programs of the district, reviewing the proposed district budget as presented by the superintendent, and recommending an annual or biennial district budget in keeping with the provisions of applicable state laws.

Educational policy decisions, however, are the responsibility of the Board, not the budget committee. The committee does not have the authority to add programs or to approve additional personnel or increase salaries. While the committee may, in effect, delete programs because of a fund decrease. The committee is charged primarily with a fiscal evaluation of programs. The committee may, alternatively, set an amount that changes the recommended budget and may request the administration make such changes in accordance with priorities set by the Board.

The following will govern the make up and process of establishing the district's budget committee:

1. The budget committee consists of seven members appointed by the Board plus the elected Board members of the district. To be eligible for appointment, the appointive member must:
  - a. Live and be registered to vote in the district;
  - b. Not be an officer, agent or employee of the district.
2. No budget committee member may receive any type of compensation from the district.
3. At its first meeting in July, the Board will identify vacant budget committee positions which must be filled by appointment of the Board. The Board will announce the vacancies and receive applications from interested persons during the month of July. Such applications will include a signed statement that the applicant is willing to serve as a member of the budget committee and to adhere to the policies of the district. The Board may appoint budget committee members to as many consecutive terms as deemed appropriate.
4. At the first regular Board meeting in August, the Board will review the names of persons filing applications and names of those persons who have served previously and are willing to be reappointed. At the first regular meeting in September, the Board will appoint persons to fill the vacant positions.
5. The appointive committee members of a budget committee in a district that prepares an annual budget will be appointed for three-year terms. The terms will be staggered so that, as near as practicable, one-third of the appointive members' terms end each year. The appointive members of a budget committee in a district that prepares a biennial budget shall be appointed to four-year terms.

The terms shall be staggered so that as near as practicable, one-fourth of the terms of the appointive members expire each year.

6. If any appointive member is unable to complete the term for which he/she was appointed, the Board will announce the vacancy at the first regular Board meeting following the committee member's resignation or removal. An appointment to fill the position for its unexpired term will be made at the next regular Board meeting.

### **Budget Committee Responsibilities**

The following items explain the budget committee's responsibilities:

7. At its first meeting after appointment, the budget committee will elect a presiding officer from among its members. It may also establish other ground rules as necessary for successful operation of the committee.
8. A majority of the constituted committee is required for passing an action item. Majority for a 14-member budget committee is 8. Therefore, if only 8 members are present, a unanimous vote is needed for passing an action.
9. The budget committee shall hold one or more meetings to receive the budget message, receive the budget document and to provide members of the public with an opportunity to ask questions about and comment on the budget document. The budget officer shall announce the time and place for all meetings, as provided by law. All meetings of the budget committee are open to the public.
10. The budget committee may request any information used in the preparation of or for revising the budget document from the superintendent or business manager. The committee may request the attendance of any district employee at its meetings. The budget committee will approve the budget document as submitted by the superintendent or as subsequently revised by the committee.
11. After approval of the original or revised budget document, the budget committee's duties cease. The hearing on the approved budget is held by the Board.

END OF POLICY

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#### **Legal Reference(s):**

[ORS 174.130](#)  
[ORS 192.610 to -192.695](#)

[ORS 294.305 to -294.565](#)  
[ORS 433.835 to -433.875](#)

#### **Cross Reference(s):**

DBD - Budget Priorities

# Minutes of Budget Committee Meeting

## Budget Committee and Board Approved \_\_\_\_\_

### Corbett School District

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A virtual Budget Committee Meeting of the Board of Trustees of Corbett School District was held Wednesday, May 11, 2022, beginning at 7:00 PM via ZOOM. Board Members present in virtual were Bob Buttke, Michelle Vo (in at 7:04 p.m.), Rebecca Bratton (in at 7:04 p.m.), David Granberg, Todd Redfern and Todd Mickalson. Katey Kinnear had an excused absence. Budget Committee members present in virtual were Dirk Iwata-Reuyl; Stephanie Nystrom; Stuart Childs; Ben Byers; Rebecca Stewart, Vice Presiding Officer and Brad Garrett, Presiding Officer (in at 7:04 p.m.). Also present in virtual were Dan Wold, Interim Superintendent; Cindy Duley, Business Manager; Brie Windust, Business Office Assistant/ZOOM Moderator and Robin Lindeen-Blakeley, Deputy Clerk/HR Lead. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

#### 1. CALL TO ORDER

**Presenter:** Rebecca Stewart, Vice-Presiding Officer, called the meeting to order at 7:00 p.m.

**Description:** Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89724168056>

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Webinar ID: 897 2416 8056

International numbers available: <https://us02web.zoom.us/j/89724168056>

Nine participants online at the meeting.g

#### 2. REVIEW AND ACCEPT AGENDA

**Presenter:** Rebecca Stewart, Vice-Presiding Officer noted approval of the agenda.

Ms. Lindeen-Blakeley noted updated pages to the agenda packet emailed about 1 hour prior to the meeting. (emailed from Mr. Wold at 4:55 p.m.)

#### 3. APPROVAL OF MINUTES

**Presenter:** Brad Garrett, Presiding Officer

**Description:** Budget Committee Meeting May 4, 2022

**Attachments:** (2)

Dirk Iwata-Reuyl moved and Bob Buttke seconded the approval of the Budget Committee Meeting minutes of May 4, 2022. All in favor except that David Granberg abstained.

#### 4. BUDGET REVIEW

**Presenter:** Dan Wold, Interim Superintendent and Cindy Duley, Business Manager

**Attachments:** (1)

Management recommended changes in Funds from the Proposed document are now in the Proposed Amended Budget. Changes are made to Federal Funds, SIA (Student Investment Account), GF (General Fund), and the G.O. Bond Fund. A campus monitor and P.E. teacher are proposed for hiring. Ms. Duley went over questions received since last Budget Committee meeting and noted that TSCC has given an extension until May 20. Michelle Vo had asked about the tying in of EFB on old page 36 of Proposed Proposed Amended Budget for all Funds, was an Excel spreadsheet issue. Now \$1,526,150.00. See updated page 29 for the Combined Fund Summary of all Funds.

Bob Buttke had suggested new verbiage on page 55 of the document to be "financed property purchase" instead of "received a loan". Question regarding what percentage of operating RV was 11.1%. The construction fund is spread over several Funds on updated page 29; Fund 09 \$520,000, and Fund 01, \$2,253, 074 and part of Fund 10, about \$4 million from original Full, Faith and Credit loan. Total equal \$6,773,074 in Bond projects. Important to spend out in all of those Funds during the project and give ourselves ability to do so.

Question had come from David Granberg if Mr. Wold was happy with resolution and for explanation to public. The amount was updated on page 27 which approves budgetary expenditures under 7.1 and 7.2 allows us to go to Assessor to get it on the tax rolls. The rate is established by law and doesn't change unless we seek new tax levy. The second part is the G.O. Bond debt schedule fixed amount. May change for uncollected taxes, now using 12.5%. Total Requirements tied to document and total Resources on new updated page 30 and new updated page 9, which tied to old page 7. 21 participants in the meeting at this time.

Mr. Wold suggested that we do not qualify for small high school adjustment (if we divided into two schools, but didn't in 2009-10) but are right on the cusp, or remote elementary school correction (CAPS is eight miles from nearest school west) on page 19.

Brad Garrett asked about if we could get small high school adjustment, how much would it be.

Mr. Wold said the difference is 20% on 350-321(now enrolled) = 29 kids at \$9500 + 20% = \$1900 or about \$60,000. That is half a teacher or one aide.

**5. BUDGET COMMITTEE DISCUSSION**

**Presenter:** Brad Garrett, Presiding Officer

Stephanie Nystrom commented that she just became aware of email from about an hour ago, so helpful to share screen. What was thought on that?

Ms. Duley explained that page 29 compared to Friday's documents.

Dirk Iwata-Reuyl asked about the extent of grant funds used compared to non-grant funds.

Mr. Wold suggested how do we keep our EFB at same balance with decreased enrollment because of grant funds: bringing counselor from MESD, while we hope to get Campus monitor and P.E. Teacher, and replace music teacher. If get Small School Funding, we could get lobbyist regarding unintentional harm for Charter school when grants are not picked up. There is talk from State that we are in good shape for ESSER grant pick up. However, if we can hire generalists, we are always in better shape. There is always attrition and we control our enrollment. We've done in two to three years what we thought would take 10.

Dirk Iwata-Reuyl asked about SIA not counted as grant.

Mr. Wold explained that we have applied, and it is not competitive. Based on stakeholder interest.

Ms. Duley added that SIA should be continued dollars.

Bob Buttke asked what had changed on page 27.

Ms. Duley explained it is clean up from original. EFB \$150,000.00 from GF was in balance but Projected Actuals were YTD and there was a lot more coming in yet. Those additional RV equals additional XP in management recommended changes.

Bob Buttke suggested all positions except P.E. and Campus monitor.

Ms. Duley said those are committee recommended changes.

Bob Buttke asked about 5% carryover on page 29 and page 9 (old page 7).

Ms. Duley explained that is the floor on GFOA recommended rate and where we were at prior.

Michelle Vo compared prior year EFB \$4.4 million, 2.3 million Bond stuff, so true EFB \$1.9 million. Now EFB down to 1.5 million, so over expending by \$400,000. This is 11% and can't do again next year, since we are spending more than we are bringing in next year, path in wrong direction, need to look at it.

Budget/Board regarding explanation/discussion regarding \$1.1-\$1.5 one year may not be on an established pathway.

Dirk Iwata-Reuyl said funding with uncertain future grants, but we're always in this position. Spend on kids now, but would be concerned if continued shrinking, some positions may have to go away. Cognizant, but it goes with the territory.

22 participants in the meeting at this time.

Bob Buttke agreed with Ms. Vo. Hopeful for new funding efforts and ideas from Dr. Fialkiewicz in the future. Can't always count on State funding. If two years in a row for over expending, then in a hole.

Brad Garrett expressed he is OK with keeping staff and students safer and likes idea to have three music teachers and .5 P.E. teacher if we can find a way.

Rebecca Stewart agrees with the athletic acumen and for balance of time for teachers at middle school teaching P.E. to put towards something else like curriculum. Grant money is not sustainable.

Rebecca Bratton agreed, option to shift P.E. to improve school rather than bringing in another teacher could be bettering the environment.

Michelle Vo said people will help make better environment than building improvement.

#### 6. AUDIENCE COMMENTS

**Presenter:** Brad Garrett, Presiding Officer

No audience comments tonight.

#### 7. Approval/Recommendations      Action Item

**Presenter:** Budget Committee

Attachments: (1)

7.1 Ms. Lindeen-Blakeley and Brad Garrett explained updated attachment page 27.

Ben Byers moved and summarized total approved budget in dollars of \$25,161,706.00 from updated page 27 and Bob Buttke seconded.

The vote of the Budget/Board was 11 – 1; Rebecca Bratton opposed.

7.2 Ben Byers moved and Bob Buttke seconded Approval of the Ad Valorem Property Tax Rate and Levy Amount from updated page 27 and Bob Buttke seconded.

The vote of the Budget/Board was 11-1; Rebecca Bratton opposed.

#### 8. Next meeting(s) of the Budget Committee

**Presenter:** Brad Garrett, Presiding Officer, announced recommended budget meeting timeline.

June 15, 2022 - Public Hearing on the Budget, 7:00 p.m. Multi-Purpose Building / Board Room - in person / and OWL ZOOM – Hybrid

#### 9. Adjournment

**Presenter:** Presiding Officer, Brad Garrett thanked everyone and adjourned the meeting at 8:05 p.m.

**NOTICE OF BUDGET HEARING**

**FORM OR-ED-1**

A public meeting of the Corbett School District No. 39 will be held on June 15, 2022 at 7:00 pm virtually via Zoom. Visit the CSD website for details on how to attend: [www.corbett.k12.or.us](http://www.corbett.k12.or.us). The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2022 as approved by the Corbett SD Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 35800 E. Historic Columbia River Hwy between the hours of 8:30 am and 4:30 pm, or online at [www.corbett.k12.or.us](http://www.corbett.k12.or.us). This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Cindy Duley Telephone: 503-261-4290 Email: [cduley@corbett.k12.or.us](mailto:cduley@corbett.k12.or.us)

<b>FINANCIAL SUMMARY - RESOURCES</b>			
<b>TOTAL OF ALL FUNDS</b>	Actual Amount Last Year 2020-21	Adopted Budget This Year 2021-22	Approved Budget Next Year 2022-23
Beginning Fund Balance	\$4,855,590	\$6,014,668	\$5,155,557
Current Year Property Taxes, other than Local Option Taxes	1,930,112	2,231,300	2,423,410
Current Year Local Option Property Taxes	0	0	0
Other Revenue from Local Sources	198,635	862,500	908,000
Revenue from Intermediate Sources	202,439	201,200	201,200
Revenue from State Sources	11,165,833	15,707,465	15,118,424
Revenue from Federal Sources	297,592	1,077,056	999,120
Interfund Transfers	184,982	223,000	240,995
All Other Budget Resources	4,128,290	115,000	115,000
<b>Total Resources</b>	<b>\$22,963,473</b>	<b>\$26,432,189</b>	<b>\$25,161,706</b>

<b>FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION</b>			
Salaries	\$6,786,206	\$7,758,715	\$7,993,434
Other Associated Payroll Costs	4,652,093	4,524,463	4,030,976
Purchased Services	1,209,461	5,195,686	4,354,214
Supplies & Materials	843,684	1,410,381	1,414,400
Capital Outlay	413,057	4,146,750	4,146,750
Other Objects (except debt service & interfund transfers)	339,122	295,400	296,731
Debt Service*	3,283,259	667,142	697,052
Interfund Transfers*	184,982	223,000	0
Operating Contingency	0	757,982	0
Unappropriated Ending Fund Balance & Reserves	5,271,609	1,452,670	0
<b>Total Requirements</b>	<b>\$22,963,473</b>	<b>\$26,432,189</b>	<b>\$22,933,557</b>

<b>FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY FUNCTION</b>			
1000 Instruction	\$8,635,342	\$9,852,486	\$9,438,640
FTE	70.13	74.99	71.61
2000 Support Services	5,098,582	5,988,021	5,696,537
FTE	32.67	31.025	34.14
3000 Enterprise & Community Service	269,569	437,180	573,130
FTE	1	1	1.7
4000 Facility Acquisition & Construction	220,130	7,053,708	6,528,198
FTE	0	0	0
5000 Other Uses			
5100 Debt Service*	3,283,259	667,142	697,052
5200 Interfund Transfers*	184,982	223,000	240,995
6000 Contingency		757,982	461,004
7000 Unappropriated Ending Fund Balance	5,271,609	1,452,670	1,526,150
<b>Total Requirements</b>	<b>\$22,963,473</b>	<b>\$26,432,189</b>	<b>\$25,161,706</b>
<b>Total FTE</b>	<b>103.80</b>	<b>107.02</b>	<b>107.45</b>

\*not included in total 5000 Other Uses. To be appropriated separately from other 5000 expenditures.

<b>STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING **</b>
State revenue reflect the State School Fund distribution to School Districts at \$4,743B in the Approved Budget. Student Investment Account has been budgeted at 100% of expected revenue as of May 11, 2022.

<b>PROPERTY TAX LEVIES</b>			
	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (Rate Limit 4.5941 per \$1,000)	4.5941	4.5941	4.5941
Local Option Levy	0	0	0
Levy For General Obligation Bonds	\$0	\$0	\$400,310

<b>STATEMENT OF INDEBTEDNESS</b>		
<b>LONG TERM DEBT</b>	Estimated Debt Outstanding on July 1	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$3,390,000	\$0
Other Bonds	\$1,335,000	\$0
Other Borrowings	\$453,487	\$0
<b>Total</b>	<b>\$5,178,487</b>	

\*\* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

# CORBETT SCHOOL DISTRICT NO. 39

Multnomah County, Oregon



35800 E Historic Columbia River Hwy  
Corbett, OR 97019  
[www.corbett.k12.or.us](http://www.corbett.k12.or.us)

2022-2023 Fiscal Year  
Approved Budget

Cover art is courtesy of 10th grade student

artist **Grace Lozano**

Non-Discrimination Notice

The Corbett School District prohibits discrimination and harassment on any basis protected by law, including but not limited to race, color, religion, sex, national or ethnic origin, sexual orientation, mental or physical disability, pregnancy, familial status, economic status, veterans' status, parental or marital status or age.

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## SUPERINTENDENT'S BUDGET MESSAGE

### Dan Wold, Interim Superintendent

Presented to the Corbett Budget Committee on April 27, 2022

#### **Mission Statement**

*The goal of Corbett School District is to foster intellectual development, social awareness, and civic responsibility among the members of our school community.*

#### **Introduction**

This document will serve as a plan for both receipts and expenditures of funds for the period July 1, 2022 through June 30, 2023. The 2022-23 Corbett School District Budget represents the collective efforts of many individuals working independently and together. The budget proposal presented here is, as in the past, focused on alignment with our district goals, programing decisions and student enrollment projections.

#### **District Goals:**

1. Maintain reasonable class size by retaining teacher positions that would otherwise need to be eliminated due to a gradual reduction in student population;
2. Increase student supports in the area of mental health by hiring additional counselors;
3. Increase student safety by renovating the district property on Woodard Road and relocating Corbett Middle School to that facility; and,
4. Increase student offerings in Career and Technical Education (CTE).

#### **Programing Decisions:**

1. Continue to provide multi-age classrooms, place-based learning and project-based learning for our elementary students;
2. Continue to provide a well-rounded instructional program for our high school students, a part of which includes an opportunity for all students to take Advanced Placement and Career-based courses; and,
3. Fully fund and facilitate extra-curricular programs.

## Student Enrollment Projections

Our district enrollment projection for 2022-23 is 1080 students, up slightly from 1077 at the start of this year. We anticipate that a few students who left during the recent pandemic will return in the fall, but it is difficult to predict how many. So, we are budgeting on just the 1080 number.

## Budget Environment

1. The Oregon Legislature is funding education at 9.3 billion over this biennium. While this is an increase over the previous biennium, the funding level still makes it challenging for Oregon K-12 school districts to provide a comparable education experience to our national counterparts. Legislative leaders and education leaders agree that increasing Oregon funding by 25% would only bring us to the national average. And, the percentage of the state's budget allocated to K-12 Education fell from 44.8% in 2003 to 39.2% in 2017. The boosts education has received in recent years are largely in categorical funding for which Corbett does not qualify.
2. The Oregon School Funding Formula, while well-intended, leaves Corbett the third most poorly funded school system out of the state's 197 districts. The budget committee and community have been made aware of this for several years, and I will only add that the seven districts east of the Sandy River receive around one- and-a-half times Corbett's per-pupil funding.

While we know that teacher quality and family support, two things we have in abundance in Corbett School District, have a stronger impact on student success than buildings or books, it is important to view the budget process through these twin lenses.

## Overview

### A. Areas maintained in 2022-23 budget:

1. **Class Size:** Primary among areas that require status quo support is classroom staffing. The 2022-23 budget will continue to support these class size expectations and the full time equivalent (FTE) needed to maintain reasonable class size averages.
2. **Comprehensive curriculum:** To accomplish our mission, we need to offer our students advanced and remedial opportunities, physical education, arts and music experiences, field trips and CTE courses.
3. **High-Quality Certified Staff:** While it is less expensive in terms of dollars to hire inexperienced teachers, we will continue to hire the most qualified, and continue our commitment to assist them in furthering their education relative to our staffing needs. We will also continue to provide staff in-service targeted to our mission and goals.
4. **Support staff:** Staffing for transportation, technology, finance and clerical/ secretarial remain the same.

## **B. Areas receiving increased support in 2022-23**

A number of areas defined through our extensive process of community engagement during the 2019-20 school year are in need of added support if we are to meet our vision for the future. Added support in these areas also may take the form of time and attention. Areas receiving increased financing and support are:

- 1. Well-being:** A positive, safe and healthy environment that prioritizes the personal well-being of students, and is supported through intentional practices and a focus on active, healthy lifestyles and responsible decision-making. This budget includes an additional 1.0 FTE in counseling to support student needs and staff work primarily around students with behavior issues. Funding for this increase is included in our SIA application. This addition will be at least partially funded through MESD Resolution dollars.
- 2. Career and Technical Education (CTE):** An increase in course offerings (adding Materials and Manufacturing course, Introduction to the Trades course through MHCC, and Advanced Woods), classroom space (two classrooms), equipment and materials. Funding for this increase is included in our SIA application (employee costs) and through a CTE Revitalization Grant (classrooms and equipment).
- 3. Athletics and Activities:** Providing a variety of extra-curricular experiences that allow students to explore artistic, athletic and academic interests through participation in activities and competitions. We plan to pay coaches through the school district rather than through the booster club.
- 4. Enhanced Safety and Security:** Add a 0.5 FTE Campus Monitor position.
- 5. Curriculum Director:** An increase of 0.5 FTE funded through SIA dollars. Currently, the curriculum director is 0.7 FTE. Our current Director is retiring after 25 years in the position as a Teacher on Special Assignment (TOSA). The state has instituted a measure requiring districts to align the six major initiatives that have been put into play over recent years. This will be a cumbersome undertaking, especially for someone new to the district and position. Our budget includes contracting with our retiring Director as a 0.2 FTE to continue Mandatory Reporting duties thus freeing up time for the new Director to focus on curriculum, instruction, assessments and the new Measure.
- 6. Technology and Transportation Directors Salary:** The salaries currently paid to these directors has deviated below historical district norms and is significantly below area districts with which we compete for talent. I am proposing a salary that is between the state average for schools our size and the area small-district average.

### C. Areas being reduced or eliminated

1. **Nutrition Services:** With the ending of the free food for all program, we anticipate a 20-30% reduction in food costs.
2. **Administration:** Having two 0.1 FTE administrators during the recent transition (New superintendent, and new principals at all four schools, in the last two years) and pandemic was of great service to our district, but are not required going forward.

### D. Areas to be addressed in the future

Long-term planning is an important process that may not have an immediate impact on the current budget. However, it is worth noting for the purpose of understanding that the annual budget does not address several important areas associated with student success. These areas are mentioned in the budget narrative to aid in the process of keeping a focus on long-term planning and future budgets.

**K-7/8 Physical Education:** As a district, we have three full-time music teachers and one part-time PE teacher. Ideally, those areas would be the staffed at the same level. Adding at least one K-7/8 PE specialist is a future goal.

1. **Classified Staff:** Though generally understaffed in most areas throughout the district compared to the state model, the state averages and our own goals, we are most understaffed on the classified level, and are at about 60% of standard for custodial and secretarial/clerical. Increasing staffing in these two areas is a future goal.
2. **Certified Staff:** Superintendent and board will need to carefully monitor enrollment as we transition away from the pandemic, and work together to determine ideal programing, the staffing necessary to provide that programing. With our small schools, the reduction of one staff member means a large increase in class sizes. And, at the high school, the reduction of a staff member often means the loss of a program. Yet, our enrollment has been decreasing over the past several years, and difficult staffing decisions may need to be made.
3. **Athletics:** I formed a committee to study our financial commitment to athletics. Currently, athletics are funded through a blend of district, parent, and booster sources. The committee has studied what sports offerings we can support financially without booster contributions toward coaches salaries, what sports we can support participant-wise, and are looking at updating our current fee structure.

### Summary

The 2022-23 budget represents one of the many ways in which we continually strive to shape the Corbett School District to meet our community vision for our students. A special thanks to Budget Director Cindy Duley for her tireless contributions, and to the the Budget Committee for their work on behalf of our scholars.

**Corbett School District No. 39**

Multnomah County, Oregon

**FY 2022-2023 Budget in Brief**

Wednesday, May 4, 2022

<b>RESOURCES - ALL FUNDS</b>	<b>Approved Budget 2022-2023</b>	<b>REQUIREMENTS - ALL FUNDS</b>	<b>Approved Budget 2022-2023</b>
<b>Revenues</b>		<b>Expenditures</b>	
Property Taxes	\$ 2,425,410	Instruction	\$ 9,438,639
Other Local Sources	906,000	Support Services	5,696,537
Intermediate Sources	201,200	Enterprise & Community	573,130
State School Fund Grant	9,814,587	Facilities Acquis./Constr.	6,528,198
Other State Sources	5,303,837	Debt Service	697,052
Federal Sources	999,120	<b>Total Expenditures</b>	<b>22,933,557</b>
Other Sources	115,000	<b>Transfers Out</b>	<b>240,995</b>
<b>Total Revenues</b>	<b>19,765,154</b>	<b>Contingency</b>	<b>461,004</b>
<b>Transfers In</b>	<b>240,995</b>	<b>Total Appropriation</b>	<b>23,635,555</b>
<b>Beginning Fund Balance</b>	<b>5,155,557</b>	<b>Ending Fund Balance</b>	<b>1,526,150</b>
<b>TOTAL RESOURCES</b>	<b>\$ 25,161,706</b>	<b>TOTAL REQUIREMENTS</b>	<b>\$ 25,161,706</b>

**BUDGET ASSUMPTIONS**

ODE State School Fund Estimate: \$4.743 Billion (51% of \$9.3 Billion State Biennium)

## ORGANIZATIONAL SECTION

### Profile of the District

#### *General Background*

Corbett School District (CSD, or District) was established in 1856. The original Corbett School building was built in the 1920's. The District expanded over the years due to mergers and consolidations of other area school districts, including the Bonneville School District in July 1996. CSD boundaries encompass approximately 134 square miles. The District serves the unincorporated areas of east Multnomah County. Education programs are conducted in one grade school, one middle school, one high school and one magnet school focusing on the arts and Spanish.

#### *Enrollment*

The District's enrollment is comprised of resident and non-resident students, with roughly 45% of enrolled students coming from outside the District's boundaries since 2012. The District currently maintains a targeted enrollment of between 1,050 and 1,100.

As one of the highest academic performing districts in the state, the District has consistently had more applications than available space, other than in 2019-2020 fiscal year when the State's 'open' enrollment statute expired, and the District needed permission from the non-resident student's home district for such student to transfer to Corbett.

#### *Conversion to Charter School, Charter District*

In response to the expiration of 'open' enrollment, the District converted Corbett Schools to a Charter School as of July 1, 2020. As part of the Charter Agreement, the District has capped total enrollment at 1,300. This conversion is largely a name change as all aspects of governance, leadership, and operations will remain the same. The conversion will allow the CSD to accept out-of-district students from other districts without needing a release from the student's home district.

The name of the charter school is Corbett District School (CDS). However, Corbett District School will serve as a placeholder name, as the intention is to survey students to enlist their help in deciding the ultimate name of the school.

The Charter Agreement between Corbett School Board, Corbett School District 39, and the Corbett District School was approved by the District on November 20, 2019 with Resolution 11.99-19. A [copy](#) of the agreement is included at the back of this document.

#### *Geography and Population*

Corbett Oregon is an unincorporated community of approximately 3,200 residents located at the mouth of the beautiful Columbia River Gorge between the Sandy River and Crown Point on the Columbia River Historic Highway. It is part of the Portland, Oregon - Vancouver, Washington greater metropolitan area and is about mid-way between Portland and Multnomah Falls. Primarily a rural community, with an ever increasing bedroom community for people who work in Portland, Corbett enjoys hosting CSD. As the primary employer in the community, CSD serves a critical leadership role in local politics.

#### *District Structure*

Corbett School District is governed by an elected seven-member board. Board members serve four-year terms without compensation and can be re-elected. The Board of Directors establishes and oversees

policies, employs staff, and dedicates resources. It is the chief governing body and is exclusively responsible for its public policies and accountable for fiscal oversight. The chief administrative officer of the District is the superintendent, who is appointed by the Board.

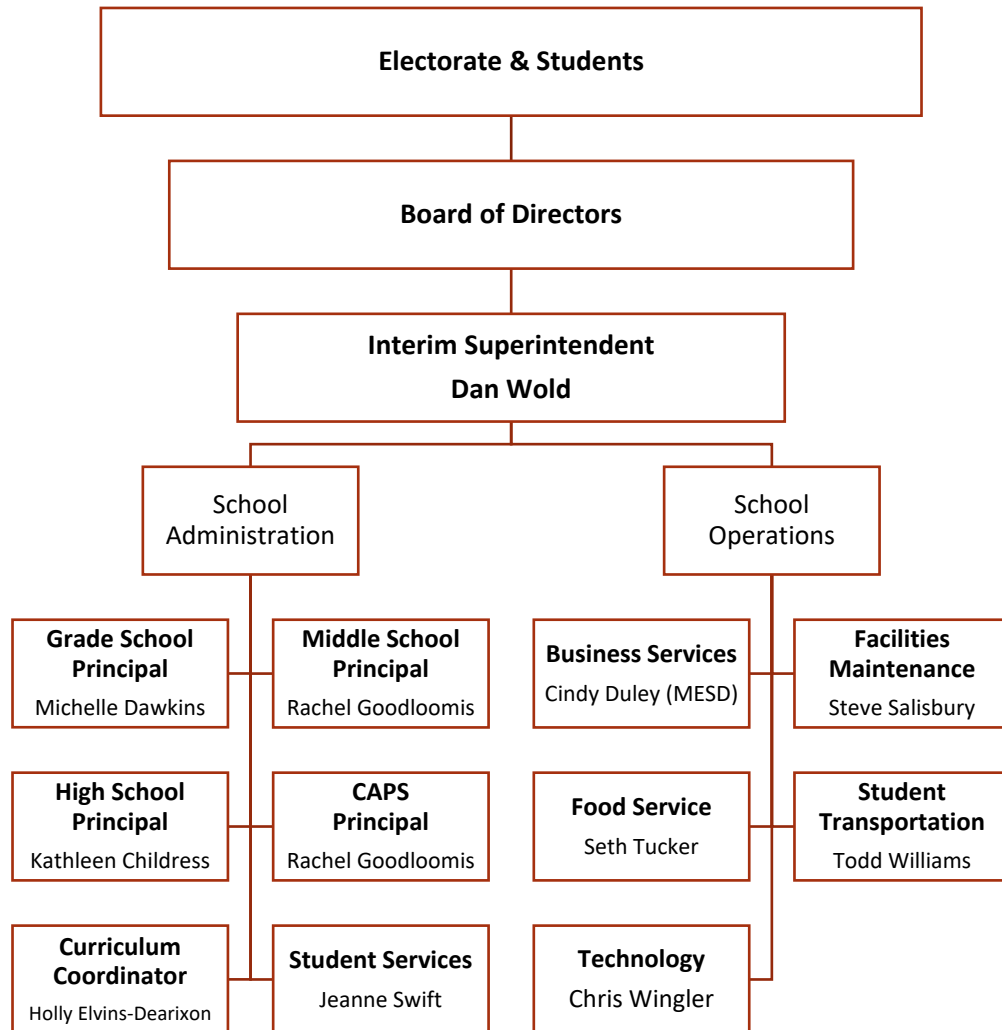
**Corbett School District  
Board of Directors**

<u>Position</u>	<u>Board Member</u>	<u>Term Ends</u>
One	Todd Redfern	6/30/2023
Two	Todd Mickalson, Vice Chair	6/30/2025
Three	Michelle Vo, Chair	6/30/2025
Four	David Granberg	6/30/2025
Five	Bob Buttke	6/30/2025
Six	Rebecca Bratton	6/30/2023
Seven	Katey Kinnear	6/30/2023

**Administration**

Dan Wold	Superintendent/Clerk
Cindy Duley	Business Manager
Robin Lindeen-Blakeley	Deputy Clerk

**Corbett School District  
 2021-22 Organization Chart  
 April 27, 2022**



**Instructional Model and Student Performance**

CSD is widely recognized as one of the highest performing districts in the state of Oregon. Serving up to 1200 students in two campuses, Corbett Schools and Corbett Arts Program with Spanish (CAPS), the district embraces a continuous progress model, multi-age instruction, place-based education, as well as a rigorous program known as Advanced Placement (AP) for All at the high school level. The AP for All program has garnered national attention for CSD with recognition by Newsweek and The Washington Post. Both publications have identified Corbett High School as one of the top 10 schools for AP participation in the nation.

## Financial Structure

The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. A fund is a grouping of related accounts that are used to maintain control over resources that have been segregated for specific activities or objectives. A budget is prepared and legally adopted for each governmental fund type on the modified accrual basis of accounting in the main program categories required by the Oregon Local Budget Law. The District uses the following fund types:

General Fund (01) – accounts for the financial operations of the District not accounted for in any other fund. Principal sources of revenue are state sources, property taxes, and earnings on investments. Expenditures are made for instruction and support services.

Special Revenue Funds – these funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The CSD has five special revenue funds:

- Food Services Fund (02)
- Federal Funds (03)
- Student Investment Account (04)
- Student Activity Fund (06)
- Energy Projects Fund (20)

Capital Project Funds – Capital Improvements Fund (09) and Matching Grant Fund (10) account for the acquisition or construction of major capital facilities.

CSD issued \$4 million General Obligation Bonds, Series 2021 in April 2021 for the construction and remodel of school facilities, and to refinance a full faith and credit borrowing from the prior year, the proceeds and expenditures of which were budgeted in the General Fund, in a separate internal account (08), instead of a separate fund.

Debt Service Fund (11) – the GO Bond Debt Service Fund is used to manage the repayment of principal and interest for debt incurred using funds borrowed through the issuance of General Obligation bonds.

Closed Funds – When a fund is no longer needed the governing body can dissolve the fund through a resolution. When a fund is dissolved the fund balance is transferred to the General Fund unless other provisions were made at the time the fund was originally established. The history of resources and requirements of closed funds will continue to be shown in the budget detail columns of future budgets until such time as the column drops off of the form. Generally, this means the resources and requirements will be displayed for an additional two years. The District has not closed any following funds within the past two years.

## Oregon School Finance (Legislative Revenue Office, 2020)

### K-12 School Districts

Oregon has 197 school districts serving about 581,000 students in kindergarten through high school. These districts operate with relative autonomy within guidelines specified by both the Legislature and the State Department of Education. The federal government also requires certain mandated programs.

#### *Local Revenue*

School districts receive general operating revenue from various sources. Property taxes are the primary source. Other sources include federal forest payments, county school funds, the state Common School Fund and state timber sales. These local revenues are included in the school distribution formula and are about 32% of state and local formula operating revenue.

#### *State Support*

The Legislature through the State School Fund (SSF) provides about 68% of school formula operating revenue. This revenue is mostly from state income taxes and lottery revenue. The state's share increased from about 30% before Measure 5 (1990) to about 70% after Measure 50 (1997). State revenue replaced reduced local revenue because of these property tax limitations. Along with increased state aid, the school finance distribution method for state support changed dramatically.

#### *Funding Equity*

The 1991 Legislature adopted the school equalization formula and phased in its implementation. Equity as measured by the equalization formula applied to all school districts beginning in 1992-93. Past Legislatures have also provided some funding outside the equalization formula. The 2007 Legislature provided funds for small high schools, special education and other programs from the SSF outside the formula. Currently state aid and local revenue for school districts equals 95.5% of the statewide K-12 school and education service district (ESD) formula revenue for general operating purposes. The remaining 4.5% goes to ESDs.

#### *Equalization Formula*

The SSF equalization formula allocates an amount to each school district based primarily on number of students. The state grant is this formula amount reduced by local revenues. The formula equalizes revenues per student by removing past differentials caused by widely varying local tax rates and property wealth per student. To recognize that some students need more school services and that their schools may face higher costs, the formula assigns weights to certain students. For example, special education students count as 2.0 students to recognize their need for special programs. Additional student weights are for English as a second language programs, students from families in poverty, remote small schools and others. A general purpose grant per weighted student is adjusted for the experience level of teachers and set at a level that allocates available funding. The formula also funds 70-90% of transportation costs, costs above \$30,000 per high cost disability student (limited to \$35 million per year statewide) and up to 8% of classroom construction costs (limited \$7 million per biennium), and \$2 million toward healthy school facilities.

#### *Local Property Tax Option*

School districts may ask voters to approve temporary local option levies. Local option revenue is limited to the lesser of (1) the district Measures 5 and 50 tax gap, (2) 25% of formula revenue or (3) \$2,000 per weighted student. The \$2,000 is indexed to increase 3% per year beginning in 2018-19. The levies may be

approved for up to 5 years for operations and up to 10 years for capital projects. Local option revenue is in addition to equalization formula revenue.

### *Construction Tax Option*

The 2007 Legislature granted school districts new taxing authority. School districts may impose a tax on new construction in the district. The tax rate cannot exceed \$1 per square foot for residential use and \$0.50 for nonresidential use. The maximum rates are indexed beginning in 2009. The tax on nonresidential use is also restricted to \$25,000 per structure or building permit, whichever is less. The legislation exempts certain properties from this tax. In the school year 2017-18, 63 school districts used this option, raising a total of \$27.9 million.

### *Education Service Districts*

The school system also includes education service districts (ESDs). Nineteen ESDs provide regional educational support services. The ESD share of statewide K-12 school and ESD general operating revenue is 4.5%. This includes both state aid from the State School Fund and ESD property tax revenue. Before Measure 5 (1990), they received no state aid. Subsequently state support helped replace reduced property taxes. The 2001 Legislature adopted a 5-year phase-in plan to equalize ESD revenue. Those below the state ESD average revenue per student gradually received more and those above the average gradually received less. Final equalization began in 2005-06. Beginning in 2011-12, ESD revenue is 4.712% of the sum of component district formula revenue. This makes the ESD share of total ESD and K-12 school formula revenue 4.5%. Also starting in 2011-12, some school districts can opt out of ESD's and get reimbursement of their share of prorated formula revenues.

### *Educator Advancement Fund (previously Network of Quality Teaching and Learning)*

In the 2013 regular session, the Legislature created the Network of Quality Teaching and Learning (NQTL). NQTL is the predecessor to the Educator Advancement (EA) program created by the 2017 legislature. For the 2017-19 biennium, EA Fund was provided by \$6 million from the SSF, and \$16.75 million each from SDs and ESDs out of their respective formula revenues. EA Fund fluctuates proportionately with the SSF.

### *Fund from Student Success Act*

The 2019 Legislature created a corporate activity tax (CAT) based on commercial activity conducted by businesses, and dedicated the tax revenues to the programs initiated in the Student Success Act (HB 3427). After adjusting for legislative changes in relation to the Act, the remainder of revenues from the CAT fund three accounts - Student Investment Account (at least 50%), Statewide Education Initiatives Account (up to 30%), and Early Learning Account (at least 20%). CAT revenues are expected to average \$1 billion per year.

### *Education Stability Fund*

Voters approved a constitutional amendment converting the Education Endowment Fund to the Education Stability Fund in 2002 allowing the principal to be used to fund education. The fund receives 18% of lottery net proceeds. The size is limited to 5% of General Fund revenue. Use of the principal requires meeting criteria reflective of an economic recession and approval by a 3/5 majority vote in each legislative chamber. The principal can also be used if the Governor declares an emergency and both chambers approve by a 3/5 majority vote. The principal can only be used to fund pre-kindergarten through higher education, continuing education and workforce training. Fund earnings currently are used to pay education lottery bond debt (75%) and provide scholarships (25%).

**Date: 2/24/2022**  
**To: District Business Managers**  
**Re: 2022-23 State School Fund Estimates**

2021 - 22	2022 - 23	2021-23 Biennium
<b>\$4,556,902,000</b>	<b>\$4,742,898,000</b>	<b>\$9,299,800,000</b>
<b>2021-22 Budget Appropriation for school districts &amp; ESDs:</b>		<b>\$4,742,898,000</b>
Oregon Revised Statute	Less Reserve Account:	(\$20,000,000)
327.008(15,16)	Less TAG, Speech Pathology, and Oregon Virtual School District:	(\$1,050,000)
327.859(b), 327.023(1)	Less Long Term Care and State Schools:	(\$11,500,000)
327.008(13)	English Language Learner Improvement Funds:	(\$6,250,000)
327.008(12)(a)(A)	Educator Advancement Fund (EAF):	(\$3,129,000)
327.008(17)	Less Small High School Grant	(\$2,500,000)
327.008(3)	Less Charter School Closure Funds	(\$300,000)
327.339	Less Local Option Equalization Grant:	(\$2,000,000)
327.008(9)	Less Office of School Facilities:	(\$6,000,000)
327.008(10)	Skilled Nursing Facilities (pediatric nursing):	(\$2,577,479)
327.531	Free Lunch program:	(\$1,425,188)
	Menstrual Hygiene HB 3294	(\$2,923,566)
<b>Transfers/Deductions</b>		<b>(\$59,655,233)</b>
<b>State Revenue for Formula</b>		<b>\$4,683,242,767</b>
District Local Revenue:		\$2,216,991,853
ESD Local Revenue:		\$150,248,688
<b>Local Rev. for Formula (District + ESD)</b>		<b>\$2,367,240,541</b>
<b>Total Revenue For Formula</b>		<b>\$7,050,483,308</b>
District Share at 95.50%		\$6,733,211,559
ESD Share at 4.50%		\$317,271,749
<b>Other Transfers/Deductions:</b>		
327.008(8)	327.008(11) Less High Cost Disability Grants:	(\$55,000,000)
327.008 (12)(a)-(B)	Less Facility Grants:	(\$1,500,000)
	Less share of EAF	(\$8,735,125)
<b>Districts</b>		<b>(\$65,235,125)</b>
327.008(14)	Less ESD testing contract:	(\$550,000)
327.008(12)(a)-(C)	Less share of EAF	(\$8,735,125)
<b>ESDs</b>		<b>(\$9,285,125)</b>
<b>Formula Revenue for Distribution</b>		
<b>School Districts</b>		<b>\$6,667,976,434</b>
<b>ESDs</b>		<b>\$307,986,624</b>

Sources for 2022-23 Estimates

ADMr:	Estimated
Property Taxes:	Estimated
Common School Fund:	Estimated
Federal Forest Fees:	Estimated
Other Local Revenues:	Estimated
Teacher Experience:	2020-21
11% Cap Waiver Basis:	2019-20
Poverty Basis:	December 2020
School District Funding Ratio:	2.090596749
Transportation Grant:	\$258,620,803.10
Estimated ADMr:	550,962
Estimated ADMw:	681,216
District Accrual per ADMw:	\$553
ESD Accrual per ADMw:	\$20
YCEP/JDEP amount per ADMw:	\$9,408

If you have any questions please contact Adam Krein at [Adam.Krein@state.or.us](mailto:Adam.Krein@state.or.us)

## Services Provided by the Multnomah ESD

Every Oregon school district is part of an Education Service District. CSD is part of the Multnomah Education Service District (MESD). Oregon ESDs are required by statute to provide services from at least the following categories: special education, technology, school improvement, and administrative support. They do this through the creation of a “Local Service Plan” which is approved by its component district school boards with a resolution. Under the Resolution Process, at least two-thirds of the school districts in an ESD, representing more than one-half of the student population, must approve the Local Service Plan. This gives the ESD authorization to create a budget and certify a tax rate. The CSD Board approved the MESD’s Local Service Plan on February 17, 2021.

The MESD receives a portion of the SSF appropriation and internally distributes 90% of their allocation to their component districts. This allocation is kept in a separate special revenue fund at the MESD and tracked by district. In turn, the districts use the funds to purchase services using a menu driven plan. Districts can also receive the funds directly as ‘transit’. The estimated amount expected to be allocated to CSD in 2022-23 is \$754,996 based on the MESD’s 2022-23 Local Service Plan Selections, including \$200,000 to be received directly as transit.

In 2021-22, the District participates in the following services through MESD:

### *Instructional Services*

School Improvement, Home School Notification, and Outdoor School (6<sup>th</sup> grade full-week)

### *Special Education Services:*

Social Emotional Skills Program and Related Services (Speech Pathologist, Physical Therapist, Psychological Services)

### *School Health Services:*

Hearing and Vision Screening, Immunization, Registered Nurse, Special Needs Nursing

### *Technology Services:*

Business Systems (BusinessPLUS), Data Warehouse, Student Information Systems, Forecast5 Analytics, Substitute Services, and Network/Internet Services.

### *Administrative Support Services:*

Inter-District Courier (PONY), School Announce Closure Network (FlashAlert), Business Manager Services, P-Card Administration, and limited HR/Payroll Services.

The District plans to increase Speech Pathologist and Behavior Interventionist services. More information about the MESD can be found online at: [www.MultnomahESD.org](http://www.MultnomahESD.org).

## Budget Process

The District is required by the State of Oregon to adopt an annual budget for all funds subject to the requirements of Local Budget Law as outlined in ORS 297.45 to 297.55 and 297.990. The budget for each individual fund is a plan for the financial operations to be conducted during the coming fiscal year and is adopted annually, prior to July 1, by the Board after certification by the Multnomah County Tax Supervising and Conservation Commission (TSCC). The budget also provides the authority to levy property taxes. After adoption, the budget may be amended through procedures specified in State statute and Board policy.

For each fund, the expenditures are appropriated by the following major functions:

- Instruction
- Support Services
- Enterprise & Community Services
- Facilities Acquisitions & Construction
- Debt Service
- Other Uses
- Fund Transfers
- Contingencies

Appropriations may not legally be over-expended, except in the case of grant receipts which could not be reasonably estimated at the time the budget was adopted. Management may realign appropriation within a major function; however, transfers between major functions, even within the same fund, require Board approval. Appropriations lapse at the end of each fiscal year.

### *Budget Committee*

The Budget Committee consists of the seven members of the CSD Board, along with an equal number of representatives who are appointed by the CSD Board from among applicant members of the community. To be eligible for appointment, the appointive member must 1) live and be registered to vote in the district, and 2) not be an officer, agent or employee of the CSD. Members are appointed for three-year terms and be reappointed for as many consecutive terms as deemed appropriate.

The Superintendent is designated as budget officer and he/she or designee prepares the budget document and submits it to the Budget Committee for approval before presentation to the Board and the TSCC. Activities for all funds are included in the annual appropriated budget.

The District begins its budgeting process by appointing Budget Committee members. Beginning in January, budget recommendations are developed by management and presented to the Budget Committee as the Proposed Budget in the spring. The Budget Committee meets, evaluates and approves the budget and tax levy. The Budget committee holds as many meetings as desired. All meetings are open to the public and testimony may be given during designated times. The budget is adopted by the CSD Board, appropriations are made and the tax levy is declared no later than June 30.

**Corbett School District 39  
 Budget Committee  
 4/27/2022**

<u>Position</u>	<u>Board Member</u>	<u>Term Ends</u>	<u>Community Member</u>	<u>Term Ends</u>
One	Todd Redfern	6/30/2023	Brad Garrett	12/31/2022
Two	Todd Mickalson	6/30/2025	vacant	12/31/2024
Three	Michelle Vo	6/30/2025	Ben Byers	12/31/2024
Four	David Granberg	6/30/2025	Dirk Iwata-Reuyl	12/31/2024
Five	Bob Buttke	6/30/2025	Rebecca Stewart	12/31/2022
Six	Rebecca Bratton	6/30/2023	Stuart Childs	12/31/2023
Seven	Katey Kinnear	6/30/2023	Stephanie Nystrom	12/31/2023

*2022-2023 Budget Calendar in Brief*

January to April	CSD management develops proposed budget CSD Board appoints Budget Committee members (ORS 194.414)
April 27, 2022	Proposed budget and budget message presentation Budget Committee approves budget and tax levy
May 4 & 11, 2022	Budget Committee work sessions, if needed
June 15, 2022	CSD public hearing on the budget (ORS 294.453) CSD Board adopts budget and certifies tax levy (ORS 294.456)
July 15, 2022	Deadline to file certification of tax levy with Multnomah County Deadline to file budget with TSCC (ORS 294.458)

*Supplemental Adjustments*

Unexpected additional resources or reductions may be added to the budget through the use of a supplemental budget and appropriation resolution. Adjustments less than 10% of the fund’s original budget may be adopted by the Board at a regular meeting. A supplemental budget greater than 10% of the fund’s original budget requires hearings before the public, public notices and approval by the Board. Original and supplemental budgets may be modified by the use of appropriation transfers between the levels of control (major function levels.) Such transfers require approval by the Board.

## Budget Assumptions

### Student Enrollment (ADMr)

The District used a 'cohort survival ratio' of 100% to project grade enrollment in 2022-2023. This means that the entire enrollment from the current year is rolled up to the next grade the next year.

#### Corbett School District 39 2022-23 Projected Enrollment

Grade	Projected 2022-23
Kinder	76
Grade 1	75
Grade 2	92
Grade 3	70
Grade 4	80
Grade 5	87
Grade 6	77
Grade 7	94
Grade 8	86
Grade 9	95
Grade 10	92
Grade 11	86
Grade 12	70
<b>Total</b>	<b>1080</b>

## Revenue Assumptions

### Property Taxes

Projected current property tax collections are provided to the District by the TSCC. The projection assumes a 2.5% increase in Assessed Value and a 95.5% collection rate. Collections of prior year levied taxes and penalties/interest are based on historical receipts.

Corbett School District						
	2018-19	2019-20	2020-21	2021-22	2022-23	PROJECTION
<b>Permanent Rate Levy</b>					<b>Rate</b>	<b>Projection</b>
Assessed Value	404,189,950	414,695,400	437,160,300	447,974,970	\$ 4.5941	459,174,000
Annual AV Increase		2.60%	5.42%	2.47%	2.50%	
Taxes Extended	1,856,889	1,905,152	2,008,358	2,058,042		2,109,491
Taxes Compressed	15,879	15,563	20,258	19,115		(21,095)
Comp as a % of Extended	0.86%	0.82%	1.01%	0.93%	1.00%	
					Estimated Taxes to be Imposed:	2,088,396
					Assumed Collection Rate:	95.5%
					<b>2022-23 Estimated Taxes to be Received:</b>	<b>1,994,000</b>

Disclaimer: Estimates are provided for advisory purposes only and are made based upon historical data. There are uncertainties inherent in attempting to make such estimates. Estimate does not take into account value changes that result when the State of Oregon makes significant reductions to the values of major industrial and utility properties. Taxing districts in east county are more susceptible to these periodic value changes because they have a higher percentage of these properties. Please reach out to TSCC with any questions or for further discussion.

*State School Fund Formula*

The State School Fund distribution is calculated as an amount per Extended Average Daily Membership Weighted (ADMw). The state calculates the ADMw for the prior year and the current year. The higher of the two years is extended for funding calculations.

STATE SCHOOL FUND GRANT  
2022-2023

As of 2/24/2022

**Multnomah County, Corbett SD 39** District ID: 2186

<b>2022-2023 Extended ADMw</b>				
<b>Corbett SD 39: District total extended ADMw for funding calculations</b>				
	<b>2022-2023</b>		<b>2021-2022</b>	
ADM:	1,053.00 X 1.00 =	1,053.00	2.00 X 1.00 =	2.00
Students in ESL programs:	20.00 X 0.50 =	10.00	0.00 X 0.50 =	0.00
Students in Pregnant and Parenting Programs:	0.00 X 1.00 =	0.00	0.00 X 1.00 =	0.00
151 IEP Students capped at 11% of District ADM:	115.83 X 1.00 =	115.83	114.20 X 1.00 =	114.20
Students on IEP Above 11% of ADM:	7.10 X 1.00 =	7.10	7.10 X 1.00 =	7.10
Students in Poverty:	41.00 X 0.25 =	10.25	0.08 X 0.25 =	0.02
Students in Foster Care and Neglected/Delinquent:	2.00 X 0.25 =	0.50	2.00 X 0.25 =	0.50
Remote Elementary School Correction:	0.00 X 1.00 =	0.00	0.00 X 1.00 =	0.00
Small High School Correction:	0.00 X 1.00 =	0.00	0.00 X 1.00 =	0.00
Post Graduate Scholars:	0.00 X-0.25 =	0.00	0.00 X-0.25 =	0.00
	<b>2022-2023 ADMw</b>	<b>1,196.68</b>	<b>2021-2022 ADMw</b>	<b>123.82</b>
	<b>Corbett SD 39 Extended ADMw</b>		<b>1,225.88</b>	
<b>Corbett School: Charter ADMw for information only</b>				
	<b>2022-2023</b>		<b>2021-2022</b>	
ADM:	0.00 X 1.00 =	0.00	1,036.22 X 1.00 =	1,036.22
Students in ESL programs:	0.00 X 0.50 =	0.00	22.71 X 0.50 =	11.36
Students in Pregnant and Parenting Programs:	0.00 X 1.00 =	0.00	0.00 X 1.00 =	0.00
0 IEP Students capped at 11% of District ADM:	0.00 X 1.00 =	0.00	0.00 X 1.00 =	0.00
Students on IEP Above 11% of ADM:	0.00 X 1.00 =	0.00	0.00 X 1.00 =	0.00
Students in Poverty:	0.00 X 0.25 =	0.00	40.92 X 0.25 =	10.23
Students in Foster Care and Neglected/Delinquent:	0.00 X 0.25 =	0.00	0.00 X 0.25 =	0.00
Remote Elementary School Correction:	0.00 X 1.00 =	0.00	0.00 X 1.00 =	0.00
Small High School Correction:	29.20 X 1.00 =	29.20	29.20 X 1.00 =	29.20
Post Graduate Scholars:	0.00 X-0.25 =	0.00	0.00 X-0.25 =	0.00
	<b>2022-2023 ADMw</b>	<b>29.20</b>	<b>2021-2022 ADMw</b>	<b>1,087.01</b>
	<b>Corbett SD 39 Extended ADMw</b>		<b>1,225.88</b>	

**Corbett School District 39**  
**2022-2023 General Purpose Grant Calculation**  
*ODE Estimate February 24, 2022*

	<u>2022-2023</u>	<u>11/2/2021 2021-2022</u>
<b>CSD General Purpose Grant per ADM Calculation</b>		
ODE General Purpose Grant per ADM		
ODE Base General Purpose Grant per ADM	\$ 4,500	\$ 4,500
Multiplied by Funding Ratio	<u>2.090596749470</u>	<u>1.983846046814</u>
ODE General Purpose Grant per ADM	<u>\$ 9,408</u>	<u>\$ 8,927</u>
CSD Teacher Experience Adjustment		
ODE Base Amount	\$ 25	\$ 25
Multiplied by Funding Ratio	<u>2.09059674947</u>	<u>1.98384604681</u>
ODE General Purpose Grant	52.26	49.60
Multiplied by Difference in District and State Teacher Experience	<u>(1.99)</u>	<u>(2.28)</u>
CSD Teacher Experience Adjustment per ADM	<u>\$ (104.01)</u>	<u>\$ (113.08)</u>
<b>CSD General Purpose Grant per ADM adjusted</b>	<b><u>\$ 9,304</u></b>	<b><u>\$ 8,814</u></b>

	<u>2022-2023</u>	<u>2021-2022</u>
<b>Projected ADMw Calculation</b>		
Projected ADMr	<u>1,080.00</u>	<u>1,103.00</u>
Additional Weight Adjustments to ADMr		
Students in ESL programs	10.00	10.00
Students with IEPs (Special Education)	115.83	121.33
Students on IEP above 11% of ADMr	7.10	7.10
Students in Poverty	10.25	11.50
Students in Foster Care/Neglected/Delinquent	<u>0.50</u>	<u>0.50</u>
Total Additional Weights   Percent of ADMr	<u>143.68</u>	<u>150.43</u>
Small High School Correction	<u>29.20</u>	<u>-</u>
<b>Projected ADMw</b>	<b><u>1,252.88</u></b>	<b><u>1,253.43</u></b>

<b>General Purpose Grant Calculation (Grant per ADM x ADMw)</b>		
ODE General Purpose Grant for ADMr	\$ 10,160,300	\$ 9,846,820
CSD Additional Weights	1,351,696	1,342,935
CSD Teacher Experience Adjustment	<u>(130,309)</u>	<u>(141,737)</u>
<b>Total General Purpose Grant</b>	<b><u>\$ 11,381,688</u></b>	<b><u>\$ 11,048,018</u></b>

	<u>2022-2023</u>	<u>2021-2022</u>
<b>General Purpose Grant Calculation</b>		
Extended Amount	\$ 11,381,688	\$ 11,048,018
Add Transportation Grant	540,050	540,050
Less Estimated Local Revenues	<u>(2,109,151)</u>	<u>(2,082,244)</u>
<b>Total State School Fund Grant</b>	<b><u>\$ 9,812,587</u></b>	<b><u>\$ 9,505,823</u></b>

Corbett SD 39 State School Fund Grant (February 25, 2022)

STATE SCHOOL FUND GRANT  
2022-2023

Based on \$9.299 Billion Budget with a 49/51 split as of 2/25/2022

<b>Multnomah County, Corbett SD 39 - 2186</b>																																																																												
<p><b>2022-2023 Local Revenue</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Property Taxes and in-lieu of property taxes from local sources</td> <td style="width: 5%; text-align: center;">=</td> <td style="width: 35%; text-align: right;">\$1,994,000.00</td> </tr> <tr> <td>Federal Forest Fees</td> <td style="text-align: center;">=</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Common School Fund</td> <td style="text-align: center;">=</td> <td style="text-align: right;">\$115,150.69</td> </tr> <tr> <td>County School Fund</td> <td style="text-align: center;">=</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>State Managed Timber</td> <td style="text-align: center;">=</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>ESD Equalization</td> <td style="text-align: center;">=</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>In-Lieu of Property Taxes(non-local sources)</td> <td style="text-align: center;">=</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Revenue Adjustments</td> <td style="text-align: center;">=</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td><b>Sum of Local Revenue</b></td> <td style="text-align: center;"><b>=</b></td> <td style="text-align: right;"><b>\$2,109,150.69</b></td> </tr> </table> <p><b>2022-2023 Experience Adjustment</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">District Average Teacher Experience</td> <td style="width: 5%; text-align: center;">=</td> <td style="width: 35%; text-align: right;">10.31</td> </tr> <tr> <td>State Average Teacher Experience</td> <td style="text-align: center;">=</td> <td style="text-align: right;">12.30</td> </tr> <tr> <td>Experience Adjustment (Difference in District and State Teacher Experience)</td> <td style="text-align: center;">=</td> <td style="text-align: right;"><b>-1.99</b></td> </tr> </table>	Property Taxes and in-lieu of property taxes from local sources	=	\$1,994,000.00	Federal Forest Fees	=	\$0.00	Common School Fund	=	\$115,150.69	County School Fund	=	\$0.00	State Managed Timber	=	\$0.00	ESD Equalization	=	\$0.00	In-Lieu of Property Taxes(non-local sources)	=	\$0.00	Revenue Adjustments	=	\$0.00	<b>Sum of Local Revenue</b>	<b>=</b>	<b>\$2,109,150.69</b>	District Average Teacher Experience	=	10.31	State Average Teacher Experience	=	12.30	Experience Adjustment (Difference in District and State Teacher Experience)	=	<b>-1.99</b>	<p><b>2022-2023 Transportation Grant</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Salaries</td> <td style="width: 5%; text-align: center;">=</td> <td style="width: 35%; text-align: right;">N/A</td> </tr> <tr> <td>Payroll</td> <td style="text-align: center;">=</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>Purchased Services</td> <td style="text-align: center;">=</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>Supplies</td> <td style="text-align: center;">=</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>Other</td> <td style="text-align: center;">=</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>Garage Depreciation</td> <td style="text-align: center;">=</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>Bus Depreciation</td> <td style="text-align: center;">=</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>Fees Collected</td> <td style="text-align: center;">=</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>Non-Reimbursable</td> <td style="text-align: center;">=</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>Net Eligible Trans Expenditures</td> <td style="text-align: center;">=</td> <td style="text-align: right;">\$771,500.00</td> </tr> <tr> <td>Transportation per ADMr Rank</td> <td></td> <td style="text-align: right;">51%</td> </tr> <tr> <td>Transportation Reimbursement Rate</td> <td></td> <td style="text-align: right;">70.00%</td> </tr> <tr> <td colspan="3">70.00% of the Net Eligible Transportation Expenditures = the Transportation Grant \$540,050.00</td> </tr> </table>	Salaries	=	N/A	Payroll	=	N/A	Purchased Services	=	N/A	Supplies	=	N/A	Other	=	N/A	Garage Depreciation	=	N/A	Bus Depreciation	=	N/A	Fees Collected	=	N/A	Non-Reimbursable	=	N/A	Net Eligible Trans Expenditures	=	\$771,500.00	Transportation per ADMr Rank		51%	Transportation Reimbursement Rate		70.00%	70.00% of the Net Eligible Transportation Expenditures = the Transportation Grant \$540,050.00		
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Multiply the Teacher Experience Adjustment of -1.99 by \$25 then add \$4500 to the result = \$4,450.25																																																																												
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<b>2022-2023 State School Fund Grant</b>																																																																												
Subtract the Local Revenue \$2,109,150.69 from the Total Formula Revenue \$11,945,243.01 = \$9,836,092.32																																																																												
<b>2022-2023 Rates per ADMw</b>																																																																												
General Purpose Grant per Extended ADMw = \$9,304	Total Formula Revenue per Extended ADMw = \$9,744																																																																											
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*Federal Grant Funds*

The District anticipates continuing to receive multiple federal grant awards in the upcoming year. Projected revenues are based on current year awards without carryover and other information.

	<b>Adopted</b>	<b>Proposed</b>
	<b>Budget</b>	<b>Budget</b>
<b>Federal Grant Revenues</b>	<b>2021-22</b>	<b>2022-23</b>
Youth Transition Program	\$ 49,172	\$ 49,172
Title I-A 22-23	78,710	66,000
Title IV-A 22-23	10,000	10,000
Title III Instruct Improv	3,000	3,000
Title II-A - Teacher Quality 22-23	10,993	14,000
National School Lunch Program	121,000	121,000
IDEA Part B 611 22-23	170,382	156,248
IDEA Part B 619 22-23	859	1,705
IDEA Part B 611 ARP	-	-
IDEA Part B 619 ARP	-	-
LEA ESSER I	-	-
ESSER II	54,940	-
ESSER III	578,000	532,000
<b>Total Federal Grant Revenues</b>	<b>\$ 1,077,056</b>	<b>\$ 953,125</b>

*Other Grant Funds*

The District anticipates continuing to receive multiple state and local grant awards in the upcoming year. Projected revenues are based on current year awards without carryover. The Student Investment Account and High School Success (M98) grants are assumed to be fully funded.

	<b>Adopted</b>	<b>Proposed</b>
	<b>Budget</b>	<b>Budget</b>
<b>Other Restricted Grants</b>	<b>2021-22</b>	<b>2022-23</b>
DHS Summer Works	\$ 50,453	\$ 50,453
DHS Youth Transition Program	44,192	44,192
ODE Food Grants	3,000	4,000
ODE High Cost Disability	257,697	108,585
ODE HS Success 21-23 (M98)	298,742	272,193
ODE TAPS - Facilities	-	25,000
ODE TAPS - LRF	-	20,000
UofO STEM ECO System Grant	2,487	1,500
Student Investment Account	749,927	865,870
Summer Academic Support HS	136,880	58,337
Summer Enrichment Program K-8	162,896	125,644
Preschool Grant for modular	-	80,000
CTE Grant for modular	-	125,000
Retention/Recruitment Grant	-	141,500
OSCIM Matching Grant	4,000,000	4,000,000
<b>Total Other Restricted Grants</b>	<b>\$ 5,706,274</b>	<b>\$ 5,922,274</b>

Payroll Assumptions

		CURRENT	PROPOSED	
		2021-22	2022-23	Change
<b>Regular Salary</b>				
Steps (Y/N)		Y	Y	
COLA - Corbett Assoc of Classified Employees (CASE)		2.00%	2.00%	
COLA - Corbett Education Association (CEA)		2.00%	2.00%	
COLA - Supervisory/Confidential Employees (SPCF)		2.00%	2.00%	
COLA - Superintendent		0.00%	0.00%	
Bus Driver Standby Time - \$ per hour		\$14.00	\$14.75	5%
<b>Annual Stipends</b>				
Superintendent	Travel & Meals	\$6,600	\$6,600	0%
Maint/Transportation Managers	Electronics	\$1,200	\$1,200	0%
Superintendent & Administrators	Technology	\$1,400	\$1,400	0%
Superintendent & Administrators	Communication	\$2,400	\$2,400	0%
<b>Extra Duty (percent of base salary)</b>				
Athletic Director	per CBA	19.00%	19.00%	0%
Activities Director	per CBA	10.50%	10.50%	0%
Student Management	per CBA	10.50%	10.50%	0%
Level ranges	per CBA	4.00% - 15.00%	4.00% - 15.00%	0%
<b>Extra Period (percent of current salary)</b>				
Licensed Staff	per CBA	16.67%	16.67%	0%
<b>Standard Contributions</b>				
FICA		6.20%	6.20%	0%
Medicare		1.45%	1.45%	0%
Workers Compensation				
7380 Chauffeurs & Helpers NOC		3.99%	3.99%	0%
8868 School Professional Employees		0.38%	0.38%	0%
9101 All Other Employees		2.84%	2.84%	0%
9349 Cafeteria/Kitchen Employees		2.84%	2.84%	0%
Workers Comp Benefit Fund (per hour)		\$0.011	\$0.011	0%
Unemployment		0.25%	0.25%	0%
<b>Retirement Contribution (PERS)</b>				
PERS Tier I/Tier II Retirement		26.83%	26.83%	0%
OPSRP Retirement		23.72%	23.72%	0%
PERS Pickup - SPCF & SUPT		6.00%	6.00%	0%
NEW PFMLI starting 1/1/23 (CDH 1521)		0.27%	0.27%	
<b>Monthly Health Insurance Contribution (OEBB)</b>				
Moda Medical Plan 5		\$1,295	1,349.26	4%
Kaiser Medical Plan 3		\$921	959.73	4%
Delta Dental Plan 1		\$160	166.68	4%
Delta Dental PPO		\$94	98.33	4%
Willamette Dental Plan 8		\$120	124.55	4%
Kaiser Dental Plan		\$174	181.34	4%
Moda Vision Quartz		\$32	32.91	4%
VSP Choice Vision		\$19	20.12	4%
Kaiser Vision Plan		\$20	19.91	2%
Life Insurance Plan 11 \$100k		\$10	10.40	0%
Long-Term Disability Plan 12		0.318%	0.318%	0%
Short-Term Disability Plan 35		0.215%	0.215%	0%
<b>Other Annual District Contributions</b>				
HRA Claims Estimate	Benefit Solutions	\$3,000	\$3,000	0%

School Year Calendar

**DRAFT - CORBETT SD | 2022-2023 CALENDAR - DRAFT**

Holiday or Break	<p><b>JULY '22</b></p> <table border="1"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							<p><b>JANUARY '23</b></p> <table border="1"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <p>2 – New Year’s Day Observed 3 – Return to school 6 – Friday School 16 – MLK day 20 – Friday School and Mid-term 26 – HS conf. (0.5)</p>	S	M	T	W	Th	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31											
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Draft 04/15/2022



6605 SE Lake Road, Portland, OR 97222  
PO Box 22109 Portland, OR 97269-2169  
Phone: 503-684-0360 Fax: 503-620-3433  
E-mail: [legals@commnewspapers.com](mailto:legals@commnewspapers.com)

Form  
OR-ED-NBC

**Notice of Budget Committee Meeting**  
Oregon Department of Revenue

**A** Use this notice if public comment will be taken at this meeting.

A public meeting of the Budget Committee of the Corbett School District 39 Multnomah State of Oregon, to discuss the budget for the fiscal year July 1, 20 22 to June 30, 20 23, will be held at Corbett MPB/Zoom Corbett OR 97019  
(District name) (County) (Location)  
35800 E Historic Columbia Rvr Hwy The meeting will take place on April 27 at 7  a.m.  p.m.  
(Address) (Date)

The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

A copy of the budget document may be inspected or obtained on or after April 22 at www.corbett.k12.or.us  
(Date) (Location)  
between the hours of 3:00  a.m.  p.m. and thereafter  a.m.  p.m.

150 604-057 (Rev. 11 05 21)  
Publish April 15, 2022

OL239323

**AFFIDAVIT OF PUBLICATION**

State of Oregon, County of Multnomah Clackamas, SS I, Charlotte Allsop, beir the first duly sworn, depose and say that am the Accounting Manager of the **Gresham Outlook**, a newspaper of general circulation serving Gresham in the aforesaid county and state, as defined by ORS 193.010 and 193.020, that

**Corbett School District No. 39  
Notice of Budget Committee Meeting April  
27, 2022 at 7:00 p.m.  
Ad#: 239323**

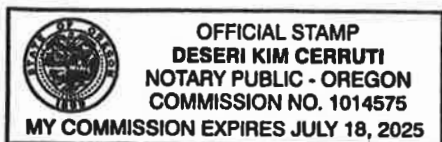
A copy of which is hereto annexed, was published in the entire issue of said newspaper(s) for 1 week(s) in the following issue(s):  
**04/15/2022**

Charlotte Allsop (Accounting Manager)

Subscribed and sworn to before me this  
04/15/2022.

NOTARY PUBLIC FOR OREGON

Acct #: 104320  
**Attn: Robin Lindeen-Blakeley**  
CORBETT SCHOOL DISTRICT #39  
35800 E COLUMBIA RIVER HWY  
CORBETT, OR 97019



## Notice of Budget Committee Meeting on Corbett website

*April 21, 2022*

### Intro Letter From New Superintendent

Click here to see the introduction letter from Corbett School District's new superintendent, Dr. Derek Fialkiewicz.

[Read more...](#)

*April 19, 2022*

### May 2nd – Corbett 8/9 Academy 8th Grade Info Night

[Read more...](#)

*April 12, 2022*

### Notice of Budget Committee Meeting for 4/27/22

Click here to see the Notice of Budget Committee Meeting for April 27, 2022.

[Read more...](#)

[View all articles](#)

*April 21, 2022 - April 22, 2022*

### HS Conferences / HS Commons

11:30 pm - 2:30 am

[See more details](#)

April 25, 2022

*April 25, 2022*

### Scholastic Book Fair / GS Longhouse / PTA

8:00 am - 4:00 pm

[See more details](#)

*April 25, 2022*

### Little Soccer practice / Soccer Filed / D.Hiatt

6:00 pm - 7:00 pm

[See more details](#)

April 26, 2022

*April 26, 2022*

### Scholastic Book Fair / GS Longhouse / PTA

8:00 am - 4:00 pm

[See more details](#)

*April 26, 2022*

### HS Strings Concert / HS Gym / K. Blaeuer

6:30 pm - 7:30 pm

[See more details](#)

**Corbett School District No. 39**  
**2022-23 Budget Committee Meeting**

**RESOLUTION 7.1**

**Approval of the Proposed 2022-23 Budget**

**BE IT RESOLVED** that the Corbett School District No. 39 Budget Committee approves the proposed budget [as amended] for fiscal year 2022 - 2023 in the following amounts:

No. Fund Description	Proposed Budget	Management Recommended Changes	Committee Recommended Changes	Approved Budget
01 General Fund	\$ 16,143,088	\$ (31,106)	\$ 152,445	\$ 16,264,428
02 Food Service	262,000	180,000	-	442,000
03 Federal Funds	776,158	52,790	-	828,948
04 Student Investment Account	858,912	6,958	-	865,870
06 Student Body Trust	300,000	-	-	300,000
09 GO Bond 2021	693,876	(173,876)	-	520,000
10 OSCIM Matching Grant	4,000,000	-	-	4,000,000
11 GO Bond Debt Service	400,310	-	-	400,310
20 Energy Projects Fund	14,000	-	-	14,000
<b>Total APPROPRIATIONS, All Funds</b>	<b>23,448,344</b>	<b>34,766</b>	<b>152,445</b>	<b>23,635,556</b>
Total Unappropriated Amounts, All Funds	(3,258,398)	4,936,993	(152,445)	1,526,150
<b>TOTAL PROPOSED BUDGET</b>	<b>\$ 20,189,946</b>			
TOTAL CHANGES		4,971,759	-	
<b>TOTAL APPROVED BUDGET</b>				<b>\$ 25,161,706</b>

The above resolution statement was approved on \_\_\_\_\_

by a vote of \_\_\_\_\_

**RESOLUTION 7.2**

**Approval of the Ad Valorem Property Tax Rate and Levy Amount**

**BE IT RESOLVED** that the Corbett School District No. 39 Budget Committee approves the levy of the ad valorem property tax rate of **\$4.5941** per \$1,000 of assessed value for the General Fund.

**AND** that the Corbett School District No. 39 Budget Committee approves the levy of the ad valorem property tax in the amount of **\$400,310** of assessed value for debt service on general obligation bonds.

The above resolution statement was approved on \_\_\_\_\_

by a vote of \_\_\_\_\_

X  
\_\_\_\_\_  
Budget Committee Presiding Officer

\_\_\_\_\_  
Date

## FINANCIAL SECTION

### Level One: Total Budget (All Funds Combined)

This section includes four combining statements each displaying the District's budgetary funds in separate columns. The Fund Summary displays all of the resources and requirements of the District. The Resources by Object expands on the resources section of the previous Fund Summary report. In the same way, the Requirements Detail reports expand on the requirements section by function and by object. The next report describes the District's inter-fund transfers. The final reports in the section display the full-time equivalent positions.

### Level Two: Individual Funds

The first statement in this section combines all funds and compares the previous two years actual amounts, the current year adopted budget, the current year projected actuals, and the 2021-22 proposed budget. The 2021-22 Proposed Budget column ties to the total column in the Combining Fund Summary report. Following this statement is a series of reports showing each fund separately but showing the same columns as the combined summary for comparative purposes. Each of these statements summarizes both resources and requirements.

**Corbett School District 39**  
**2022-2023 Fiscal Year Approved Budget**  
**Combining Fund Summary - All Funds**

	01	02	03	04	06	09	10	11	20	
	General	Food	Federal	Student	Student	GO Bond	OSCIM	GO Bond	Energy	Total
	Fund	Service	Funds	Investment	Activity	2021 Fund	Match Grant	Debt Service	Projects	Funds
<b>RESOURCES</b>										
Local Sources	\$ 2,466,100	\$ 120,000	\$ -	\$ -	\$ 300,000	\$ 20,000	\$ -	\$ 400,310	\$ 25,000	\$ 3,331,410
Intermediate Sources	201,200	-	-	-	-	-	-	-	-	201,200
State Sources	10,669,347	6,000	-	865,870	-	-	3,577,207	-	-	15,118,424
Federal Sources	49,172	121,000	828,948	-	-	-	-	-	-	999,120
Long Term Debt Financing	115,000	-	-	-	-	-	-	-	-	115,000
Interfund Transfers	45,995	195,000	-	-	-	-	-	-	-	240,995
Beginning Fund Balance	4,207,289	-	-	-	-	500,000	422,793	-	25,475	5,155,557
<b>TOTAL RESOURCES</b>	<b>17,754,103</b>	<b>442,000</b>	<b>828,948</b>	<b>865,870</b>	<b>300,000</b>	<b>520,000</b>	<b>4,000,000</b>	<b>400,310</b>	<b>50,475</b>	<b>25,161,706</b>
<b>REQUIREMENTS</b>										
Instruction	8,044,251	-	454,949	639,439	300,000	-	-	-	-	9,438,639
Support Services	5,409,230	-	17,000	226,431	-	43,876	-	-	-	5,696,537
Enterprise & Community	131,130	442,000	-	-	-	-	-	-	-	573,130
Facilities Acquisition/Constr.	2,038,074	-	-	-	-	476,124	4,000,000	-	14,000	6,528,198
Debt Service	296,742	-	-	-	-	-	-	400,310	-	697,052
Interfund Transfers	195,000	-	45,995	-	-	-	-	-	-	240,995
Contingency	150,000	-	311,004	-	-	-	-	-	-	461,004
Total Appropriation	16,264,427	442,000	828,948	865,870	300,000	520,000	4,000,000	400,310	14,000	23,635,555
Ending Fund Balance	1,489,675	-	-	-	-	-	-	-	36,475	1,526,150
<b>TOTAL REQUIREMENTS</b>	<b>\$ 17,754,103</b>	<b>\$ 442,000</b>	<b>\$ 828,948</b>	<b>\$ 865,870</b>	<b>\$ 300,000</b>	<b>\$ 520,000</b>	<b>\$ 4,000,000</b>	<b>\$ 400,310</b>	<b>\$ 50,475</b>	<b>\$ 25,161,706</b>

Calculation of recommended unappropriated ending fund balance

General Fund Operating Revenues	13,385,819
Multiply by GFOA Recommended Rate (5% - 15%)	5%
Min Recommended Unappropriated Ending Fund Balance	<u>669,291</u>

**Corbett School District 39**  
**2022-2023 Fiscal Year Approved Budget**  
**Combining Fund Detail - All Funds**

	01 General Fund	02 Food Service	03 Federal Funds	04 Student Investment	06 Student Activity	09 GO Bond 2021 Fund	10 OSCIM Match Grant	11 GO Bond Debt Service	20 Energy Projects	Total Funds
<b>RESOURCES</b>										
Local Sources										
1110 Property Taxes Levied	2,023,100	-	-	-	-	-	-	400,310	-	2,423,410
1190 Penalties & Interest on Taxes	2,000	-	-	-	-	-	-	-	-	2,000
1311 Tuition: Individual	180,000	-	-	-	-	-	-	-	-	180,000
1500 Earnings on Investments	20,000	-	-	-	-	20,000	-	-	-	40,000
1600 Food Service	-	120,000	-	-	-	-	-	-	-	120,000
1700 Extracurricular Activities	2,000	-	-	-	300,000	-	-	-	-	302,000
1910 Rentals	1,000	-	-	-	-	-	-	-	-	1,000
1920 Private Sources Contributions	170,000	-	-	-	-	-	-	-	-	170,000
1940 Services Provided Other LEAs	20,000	-	-	-	-	-	-	-	-	20,000
1990 Miscellaneous Revenue	48,000	-	-	-	-	-	-	-	25,000	73,000
<b>Local Sources Total</b>	<b>2,466,100</b>	<b>120,000</b>	<b>-</b>	<b>-</b>	<b>300,000</b>	<b>20,000</b>	<b>-</b>	<b>400,310</b>	<b>25,000</b>	<b>3,331,410</b>
Intermediate Sources										
2101 County School Funds	700	-	-	-	-	-	-	-	-	700
2102 General ESD Funds	200,000	-	-	-	-	-	-	-	-	200,000
2200 Restricted Revenue	500	-	-	-	-	-	-	-	-	500
<b>Intermediate Sources Total</b>	<b>201,200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>201,200</b>
State Sources										
3101 State School Fund: Gen Support	9,812,587	-	-	-	-	-	-	-	-	9,812,587
3102 State School Fund: Lunch Match	-	2,000	-	-	-	-	-	-	-	2,000
3103 Common School Fund	135,000	-	-	-	-	-	-	-	-	135,000
3299 Oth Restricted Grants in Aid	721,760	4,000	-	865,870	-	-	3,577,207	-	-	5,168,837
<b>State Sources Total</b>	<b>10,669,347</b>	<b>6,000</b>	<b>-</b>	<b>865,870</b>	<b>-</b>	<b>-</b>	<b>3,577,207</b>	<b>-</b>	<b>-</b>	<b>15,118,424</b>
Federal Sources										
4500 Restricted Pass-Thru State	49,172	121,000	828,948	-	-	-	-	-	-	999,120
<b>Federal Sources Total</b>	<b>49,172</b>	<b>121,000</b>	<b>828,948</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>999,120</b>
Other Sources										
5100 Long Term Debt Financing Srcs	115,000	-	-	-	-	-	-	-	-	115,000
5200 Interfund Transfers	45,995	195,000	-	-	-	-	-	-	-	240,995
5400 Beginning Fund Balance	4,207,289	-	-	-	-	500,000	422,793	-	25,475	5,155,557
<b>Other Sources Total</b>	<b>4,368,284</b>	<b>195,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>500,000</b>	<b>422,793</b>	<b>-</b>	<b>25,475</b>	<b>5,511,552</b>
<b>TOTAL RESOURCES</b>	<b>17,754,103</b>	<b>442,000</b>	<b>828,948</b>	<b>865,870</b>	<b>300,000</b>	<b>520,000</b>	<b>4,000,000</b>	<b>400,310</b>	<b>50,475</b>	<b>25,161,706</b>

**Corbett School District 39**  
**2022-2023 Fiscal Year Approved Budget**  
**Combining Fund Detail - All Funds**

	01 General Fund	02 Food Service	03 Federal Funds	04 Student Investment	06 Student Activity	09 GO Bond 2021 Fund	10 OSCIM Match Grant	11 GO Bond Debt Service	20 Energy Projects	Total Funds
<b>REQUIREMENTS</b>										
Expenditures										
Instruction										
1111 Primary K-3 Instruction	2,891,796	-	-	-	-	-	-	-	-	2,891,796
1121 Middle Junior High Programs	1,317,825	-	-	531,580	-	-	-	-	-	1,849,405
1122 Middle Extra Curricular	10,890	-	-	-	50,000	-	-	-	-	60,890
1131 High School Instruction	1,808,758	-	-	107,859	-	-	-	-	-	1,916,617
1132 High School Extra Curricular	331,033	-	-	-	250,000	-	-	-	-	581,033
1220 Restrictive Prg For Disabled	137,726	-	-	-	-	-	-	-	-	137,726
1250 Less Restrictive Programs	1,356,314	-	238,322	-	-	-	-	-	-	1,594,636
1272 Title I	-	-	66,001	-	-	-	-	-	-	66,001
1280 Alternative Education	189,909	-	-	-	-	-	-	-	-	189,909
1299 Other Designated Programs	-	-	150,627	-	-	-	-	-	-	150,627
<b>Instruction Total</b>	<b>8,044,251</b>	<b>-</b>	<b>454,949</b>	<b>639,439</b>	<b>300,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,438,639</b>
Support Services										
2110 Attendance Services	57,870	-	-	-	-	-	-	-	-	57,870
2120 Guidance Services	105,065	-	-	226,431	-	-	-	-	-	331,496
2130 Health Services	52,326	-	-	-	-	-	-	-	-	52,326
2160 Other Student Treatment	109,898	-	-	-	-	-	-	-	-	109,898
2210 Improvement Of Instruction	153,145	-	3,000	-	-	-	-	-	-	156,145
2230 Assessment & Testing	72,000	-	-	-	-	-	-	-	-	72,000
2240 Instructional Staff Developmnt	368,179	-	14,000	-	-	-	-	-	-	382,179
2310 Board Of Education	263,391	-	-	-	-	-	-	-	-	263,391
2320 Executive Administration	816,452	-	-	-	-	-	-	-	-	816,452
2410 Office Of The Principal	973,305	-	-	-	-	-	-	-	-	973,305
2520 Fiscal Services	144,515	-	-	-	-	-	-	-	-	144,515
2540 Plant Operations & Maintenance	1,107,147	-	-	-	-	43,876	-	-	-	1,151,023
2550 Student Transportation	925,687	-	-	-	-	-	-	-	-	925,687
2570 Internal Services	35,000	-	-	-	-	-	-	-	-	35,000
2660 Technology Services	225,250	-	-	-	-	-	-	-	-	225,250
<b>Support Services Total</b>	<b>5,409,230</b>	<b>-</b>	<b>17,000</b>	<b>226,431</b>	<b>-</b>	<b>43,876</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,696,537</b>
Enterprise & Community										
3500 Food Services	131,130	-	-	-	-	-	-	-	-	131,130
3100 Food Services	-	442,000	-	-	-	-	-	-	-	442,000
Facilities Acquisition/Constru										
4150 Building Acquisition/Construct	2,038,074	-	-	-	-	476,124	4,000,000	-	14,000	6,528,198
Debt Service										
5100 Debt Service	296,742	-	-	-	-	-	-	400,310	-	697,052
<b>Total Expenditures</b>	<b>15,919,427</b>	<b>442,000</b>	<b>471,949</b>	<b>865,870</b>	<b>300,000</b>	<b>520,000</b>	<b>4,000,000</b>	<b>400,310</b>	<b>14,000</b>	<b>22,933,557</b>
Other Requirements										

**Corbett School District 39**  
**2022-2023 Fiscal Year Approved Budget**  
**Combining Fund Detail - All Funds**

	01 General Fund	02 Food Service	03 Federal Funds	04 Student Investment	06 Student Activity	09 GO Bond 2021 Fund	10 OSCIM Match Grant	11 GO Bond Debt Service	20 Energy Projects	Total Funds
5200 Fund Transfers	195,000	-	45,995	-	-	-	-	-	-	240,995
6000 Contingencies	150,000	-	311,004	-	-	-	-	-	-	461,004
Total Other Requirements	345,000	-	356,999	-	-	-	-	-	-	701,999
<b>Total Appropriation</b>	<b>16,264,427</b>	<b>442,000</b>	<b>828,948</b>	<b>865,870</b>	<b>300,000</b>	<b>520,000</b>	<b>4,000,000</b>	<b>400,310</b>	<b>14,000</b>	<b>23,635,555</b>
Ending Fund Balance	1,489,675	-	-	-	-	-	-	-	36,475	1,526,150
<b>TOTAL REQUIREMENTS</b>	<b>17,754,103</b>	<b>442,000</b>	<b>828,948</b>	<b>865,870</b>	<b>300,000</b>	<b>520,000</b>	<b>4,000,000</b>	<b>400,310</b>	<b>50,475</b>	<b>25,161,706</b>

**EXPENDITURES BY OBJECT CODE**

Salaries										
0111 Licensed Salaries	3,996,308	-	74,586	467,557	-	-	-	-	-	4,538,451
0112 Classified Salaries	1,236,030	55,897	150,548	88,829	-	-	-	-	-	1,531,304
0113 Administrator Salaries	859,196	-	-	-	-	-	-	-	-	859,196
0114 Managerial - Confidential	514,470	76,986	-	-	-	-	-	-	-	591,456
0121 Substitute: Licensed	215,000	-	-	-	-	-	-	-	-	215,000
0122 Substitute: Classified	95,000	-	-	-	-	-	-	-	-	95,000
0124 Temporary: Classified	115,000	-	-	-	-	-	-	-	-	115,000
0130 Additional Salary	48,027	-	-	-	-	-	-	-	-	48,027
Salaries Total	7,079,031	132,883	225,134	556,386	-	-	-	-	-	7,993,434
Associated Payroll Costs										
0210 Public Employees Retire System	1,669,529	26,776	53,401	131,975	-	-	-	-	-	1,881,681
0220 Social Security Administration	497,467	10,166	17,223	42,564	-	-	-	-	-	567,420
0230 Other Required Payroll Costs	55,757	-	-	-	-	-	-	-	-	55,757
0240 Contractual Employee Benefits	1,299,085	25,357	84,745	116,931	-	-	-	-	-	1,526,118
Associated Payroll Costs Total	3,521,838	62,299	155,369	291,470	-	-	-	-	-	4,030,976
Purchased Services										
0310 Instructional-Prof-Tech Svcs	684,171	-	72,754	-	-	-	-	-	-	756,925
0320 Property Services	2,459,893	6,000	-	-	-	520,000	-	-	14,000	2,999,893
0340 Travel	69,434	-	-	-	-	-	-	-	-	69,434
0350 Communication	12,240	-	-	-	-	-	-	-	-	12,240
0371 Tuition: In State	138,732	-	-	-	-	-	-	-	-	138,732
0380 Non-Instruc-Prof-Tech Svcs	376,990	-	-	-	-	-	-	-	-	376,990
Purchased Services Total	3,741,460	6,000	72,754	-	-	520,000	-	-	14,000	4,354,214
Supplies and Materials										
0410 Consumable Supply & Materials	631,852	43,319	18,693	18,014	300,000	-	-	-	-	1,011,878
0420 Textbooks	57,217	-	-	-	-	-	-	-	-	57,217
0430 Library Books	2,950	-	-	-	-	-	-	-	-	2,950
0440 Periodicals	400	-	-	-	-	-	-	-	-	400
0450 Food	-	179,999	-	-	-	-	-	-	-	179,999
0460 Non-consumable Items	43,250	14,000	-	-	-	-	-	-	-	57,250
0470 Computer Software	37,046	-	-	43	-	-	-	-	-	37,046

**Corbett School District 39**  
**2022-2023 Fiscal Year Approved Budget**  
**Combining Fund Detail - All Funds**

	<b>01</b>	<b>02</b>	<b>03</b>	<b>04</b>	<b>06</b>	<b>09</b>	<b>10</b>	<b>11</b>	<b>20</b>	
	<b>General</b>	<b>Food</b>	<b>Federal</b>	<b>Student</b>	<b>Student</b>	<b>GO Bond</b>	<b>OSCIM</b>	<b>GO Bond</b>	<b>Energy</b>	<b>Total</b>
	<b>Fund</b>	<b>Service</b>	<b>Funds</b>	<b>Investment</b>	<b>Activity</b>	<b>2021 Fund</b>	<b>Match Grant</b>	<b>Debt Service</b>	<b>Projects</b>	<b>Funds</b>
0480 Computer Hardware	67,660	-	-	-	-	-	-	-	-	67,660
Supplies and Materials Total	840,375	237,318	18,693	18,014	300,000	-	-	-	-	1,414,400
Capital Outlay										
0520 Building Acquisition	-	-	-	-	-	-	4,000,000	-	-	4,000,000
0530 Improvements Other than Bldgs	26,000	-	-	-	-	-	-	-	-	26,000
0564 Bus and Capital Bus Improve	120,750	-	-	-	-	-	-	-	-	120,750
Capital Outlay Total	146,750	-	-	-	-	-	4,000,000	-	-	4,146,750
Other Objects										
0610 Redemption of Principal	219,604	-	-	-	-	-	-	318,000	-	537,604
0621 Regular Interest	70,134	-	-	-	-	-	-	82,310	-	152,444
0622 Bus Interest	7,004	-	-	-	-	-	-	-	-	7,004
0640 Dues and Fees	120,231	3,500	-	-	-	-	-	-	-	123,731
0650 Insurance and Judgements	173,000	-	-	-	-	-	-	-	-	173,000
Other Objects Total	589,973	3,500	-	-	-	-	-	400,310	-	993,783
<b>TOTAL EXPENDITURES</b>	<b>15,919,427</b>	<b>442,000</b>	<b>471,949</b>	<b>865,870</b>	<b>300,000</b>	<b>520,000</b>	<b>4,000,000</b>	<b>400,310</b>	<b>14,000</b>	<b>22,933,557</b>

**Corbett School District 39**  
**2022-2023 Fiscal Year Approved Budget**  
**Interfund Transfers**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
<b>General Fund</b>	<b>Food Services</b>	
To support the Food Service program		195,000
<b>Federal Funds</b>	<b>General Fund</b>	
To provide 25% match for Summer Learning grant		45,995
<b>Total Interfund Transfers</b>		<u><u>\$ 240,995</u></u>

**Corbett School District 39**  
**2022 - 2023 Fiscal Year Approved Budget**  
**Full-Time Equivalent (FTE) Positions by Fund**

	Full-Time Equivalent				Total FTE
	General Fund	Food Service	Federal Funds	Student Investment	
<b>K-12 General Ed</b>					
Principal	4	0	0	0	4.00
Licensed Teacher	45.33	0	1	4.5	50.83
Counselor	0	0	0	2	2.00
ELD Specialist	2	0	0	0	2.00
Education Assistant	6.03	0.41	0.17	2.49	9.10
Office/Health	3.68	0	0	0	3.68
<b>Total FTE</b>	<b>61.04</b>	<b>0.41</b>	<b>1.17</b>	<b>8.99</b>	<b>71.61</b>
<b>K-12 Special Ed</b>					
Student Services Director	1	0	0	0	1.00
Learning Specialist	3	0	0	1	4.00
Occupational Therapist	1	0	0	0	1.00
Speech Pathologist	1	0	0	0	1.00
Education Assistant	7.38	0	3.38	0	10.76
<b>Total FTE</b>	<b>13.38</b>	<b>0</b>	<b>3.38</b>	<b>1</b>	<b>17.76</b>
<b>Food Service</b>					
Manager	0	1	0	0	1.00
Cook	0	0	0.7	0	0.70
<b>Total FTE</b>	<b>-</b>	<b>1.00</b>	<b>0.70</b>	<b>-</b>	<b>1.70</b>
<b>Maintenance</b>					
Supervisor	1	0	0	0	1.00
Custodian	4	0	0	0	4.00
Maintenance	0.4	0	0	0	0.40
<b>Total FTE</b>	<b>5.40</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5.40</b>
<b>Transportation</b>					
Supervisor	1	0	0	0	1.00
Coordinator	1	0	0	0	1.00
Bus Driver	3.23	0	0	0	3.23
<b>Total FTE</b>	<b>5.23</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5.23</b>
<b>District Office</b>					
Superintendent	1	0	0	0	1.00
Deputy Clerk	1	0	0	0	1.00
Technology Director	1	0	0	0	1.00
Eligibility/Prekindergarten	1	0	0	0	1.00
District Office Assistant	1.75	0	0	0	1.75
<b>Total FTE</b>	<b>5.75</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5.75</b>
<b>Grand Total FTE</b>	<b>90.80</b>	<b>1.41</b>	<b>5.25</b>	<b>9.99</b>	<b>107.45</b>

	Payroll Budget - All Funds				Total Payroll
	Total FTE	Regular Salary	Additional Salary*	Associated Payroll	
<b>Payroll Budget by Department</b>					
K-12 General Ed	71.61	4,997,068	49,606	2,523,447	7,570,120
K-12 Special Ed	17.76	1,113,356	1,600	727,879	1,842,835
Food Service	1.70	102,635	-	77,859	180,494
Maintenance	5.40	292,969	100	176,789	469,858
Transportation	5.23	386,236	100	225,981	612,317
District Office	5.75	586,216	1,950	290,697	878,863
Other Payroll	0	425,000	8,332	36,586	469,919
<b>Grand Total FTE and Payroll</b>	<b>107.45</b>	<b>7,903,480</b>	<b>61,688</b>	<b>4,059,238</b>	<b>12,024,406</b>

\* Additional Salary includes Extra Duty (\$39k), Extra Period (\$218k), and Stipend Pay (\$42k) per employee agreements.

**Corbett School District 39  
2022-2023 Fiscal Year Annual Budget**

**All Funds Combined**

	Prior Year Actual 2019-20	Prior Year Actual 2020-21	Revised Budget 2021-22	Projected Actual 2021-22	Proposed Budget 2022-23	Approved Budget 2022-23	Adopted Budget 2022-23
<b>RESOURCES</b>							
Local Sources							
1110 Property Taxes Levied	1,841,608	1,929,240	2,231,300	2,289,943	2,423,410	2,423,410	-
1190 Penalties & Interest on Taxes	2,324	873	2,000	1,230	2,000	2,000	-
1311 Tuition: Individual	124,049	(132)	180,000	78,469	180,000	180,000	-
1500 Earnings on Investments	74,522	41,296	69,500	17,043	40,000	40,000	-
1600 Food Service	92,322	4,648	120,000	470	120,000	120,000	-
1700 Extracurricular Activities	139,006	43,184	302,000	1,202	302,000	302,000	-
1910 Rentals	550	625	1,000	198	1,000	1,000	-
1920 Private Sources Contributions	28,057	10,412	100,000	26,823	170,000	170,000	-
1940 Services Provided Other LEAs	27,911	23,100	20,000	-	20,000	20,000	-
1960 Recovery Prior Yrs Expenditure	1,500	-	-	5,585	-	-	-
1990 Miscellaneous Revenue	131,585	104,623	68,000	101,130	73,000	73,000	-
<b>Local Sources Total</b>	<b>2,463,434</b>	<b>2,157,869</b>	<b>3,093,800</b>	<b>2,522,093</b>	<b>3,331,410</b>	<b>3,331,410</b>	<b>-</b>
Intermediate Sources							
2101 County School Funds	657	-	700	592	700	700	-
2102 General ESD Funds	200,000	200,000	200,000	200,000	200,000	200,000	-
2200 Restricted Revenue	-	-	500	-	500	500	-
<b>Intermediate Sources Total</b>	<b>200,657</b>	<b>200,000</b>	<b>201,200</b>	<b>200,592</b>	<b>201,200</b>	<b>201,200</b>	<b>-</b>
State Sources							
3101 State School Fund: Gen Support	10,134,897	9,935,396	9,681,300	9,745,295	9,812,587	9,812,587	-
3103 Common School Fund	127,146	138,487	110,500	231,422	135,000	135,000	-
3299 Oth Restricted Grants in Aid	1,218,187	1,102,575	5,915,665	2,063,748	5,398,630	5,168,837	-
<b>State Sources Total</b>	<b>11,480,230</b>	<b>11,176,458</b>	<b>15,707,465</b>	<b>12,040,465</b>	<b>15,348,217</b>	<b>15,118,424</b>	<b>-</b>
Federal Sources							
4100 Unrestricted Direct from Fed	43,452	44,021	-	-	-	-	-
4202 Medicaid Reimb K-12	241	-	-	-	-	-	-
4500 Restricted Pass-Thru State	398,828	572,682	1,077,056	1,208,368	999,120	999,120	-
<b>Federal Sources Total</b>	<b>442,521</b>	<b>616,703</b>	<b>1,077,056</b>	<b>1,208,368</b>	<b>999,120</b>	<b>999,120</b>	<b>-</b>
Other Sources							
5100 Long Term Debt Financing Srcs	3,211,694	4,128,290	115,000	-	115,000	115,000	-
5200 Interfund Transfers	313,526	184,983	223,000	213,197	195,000	240,995	-
5400 Beginning Fund Balance	2,241,024	4,855,590	6,014,668	5,630,462	3,725,963	5,155,557	-
<b>Other Sources Total</b>	<b>5,766,244</b>	<b>9,168,863</b>	<b>6,352,668</b>	<b>5,843,659</b>	<b>4,035,963</b>	<b>5,511,552</b>	<b>-</b>
<b>TOTAL RESOURCES</b>	<b>20,353,086</b>	<b>23,319,893</b>	<b>26,432,189</b>	<b>21,815,177</b>	<b>23,915,910</b>	<b>25,161,706</b>	<b>-</b>

**Corbett School District 39**  
**2022-2023 Fiscal Year Annual Budget**  
**All Funds Combined**

	Prior Year Actual 2019-20	Prior Year Actual 2020-21	Revised Budget 2021-22	Projected Actual 2021-22	Proposed Budget 2022-23	Approved Budget 2022-23	Adopted Budget 2022-23
<b>REQUIREMENTS</b>							
Expenditures							
Instruction							
1111 Primary K-3 Instruction	2,849,327	2,940,649	3,095,074	2,665,569	2,881,796	2,891,796	-
1113 Elementary Extra Curricular	268	-	-	-	-	-	-
1121 Middle Junior High Programs	1,162,890	1,301,355	1,734,809	1,689,289	1,859,405	1,849,405	-
1122 Middle Extra Curricular	87,883	45,142	87,970	37,627	60,890	60,890	-
1131 High School Instruction	1,840,694	1,723,943	1,911,037	2,006,200	1,916,617	1,916,617	-
1132 High School Extra Curricular	412,689	244,700	531,825	333,612	581,033	581,033	-
1140 Pre-Kindergarten	205,530	60	-	3,767	-	-	-
1220 Restrictive Prg For Disabled	189,378	245,296	193,213	198,673	137,726	137,726	-
1250 Less Restrictive Programs	1,425,493	1,573,395	1,491,095	1,541,548	1,594,636	1,594,636	-
1272 Title I	113,582	90,791	78,710	13,428	66,001	66,001	-
1280 Alternative Education	281,408	357,034	718,753	225,054	189,909	189,909	-
1291 English As A Second Language	101,357	115,176	-	9,411	-	-	-
1299 Other Designated Programs	-	105,912	10,000	134,430	150,627	150,627	-
1400 Summer School Programs	-	20,179	-	52,791	-	-	-
<b>Instruction Total</b>	<b>8,670,499</b>	<b>8,763,632</b>	<b>9,852,486</b>	<b>8,911,399</b>	<b>9,438,639</b>	<b>9,438,639</b>	<b>-</b>
Support Services							
2110 Attendance Services	34,936	73	57,870	8,522	57,870	57,870	-
2120 Guidance Services	76,095	235,046	300,339	384,322	331,496	331,496	-
2130 Health Services	36,236	35,255	38,778	37,718	52,326	52,326	-
2150 Speech Pathology & Audiology	64,981	85,491	86,784	804	-	-	-
2160 Other Student Treatment	73,617	103,512	106,567	103,811	109,898	109,898	-
2210 Improvement Of Instruction	90,296	104,814	84,809	105,298	156,145	156,145	-
2230 Assessment & Testing	66,002	56,239	72,000	528,788	72,000	72,000	-
2240 Instructional Staff Developmnt	28,025	22,918	379,172	30,785	382,179	382,179	-
2310 Board Of Education	395,223	275,921	265,508	252,457	263,391	263,391	-
2320 Executive Administration	526,459	610,337	441,764	500,579	816,452	816,452	-
2410 Office Of The Principal	854,112	896,364	894,462	1,046,124	973,305	973,305	-
2520 Fiscal Services	138,536	105,459	161,902	120,305	144,515	144,515	-
2540 Plant Operations & Maintenance	784,831	823,490	1,286,784	1,020,880	1,181,023	1,151,023	-
2550 Student Transportation	778,963	773,985	1,064,317	654,656	925,687	925,687	-
2570 Internal Services	134,117	174,824	212,564	(27,980)	35,000	35,000	-
2640 Staff Services	130,610	264,787	345,000	315,311	-	-	-
2660 Technology Services	153,276	401,781	189,401	177,855	225,250	225,250	-
2700 Supplemental Retirement Progs	-	-	-	-	-	-	-
<b>Support Services Total</b>	<b>4,366,315</b>	<b>4,970,296</b>	<b>5,988,021</b>	<b>5,260,235</b>	<b>5,726,537</b>	<b>5,696,537</b>	<b>-</b>
Enterprise & Community							
3500 Childcare	-	-	11,180	113,494	131,130	131,130	-
3100 Food Services	299,997	269,569	426,000	329,724	442,000	442,000	-
Facilities Acquisition/Constru							
4150 Building Acquisition/Construct	1,415,308	220,130	7,053,708	409,770	6,702,074	6,528,198	-
Debt Service							
5100 Debt Service	432,200	3,283,259	667,142	712,248	697,052	697,052	-
<b>Total Expenditures</b>	<b>15,184,319</b>	<b>17,506,886</b>	<b>23,998,537</b>	<b>15,736,870</b>	<b>23,137,433</b>	<b>22,933,557</b>	<b>-</b>
Other Requirements							
5200 Fund Transfers	313,526	184,983	223,000	213,197	240,995	240,995	-
6000 Contingencies	-	-	757,982	-	356,999	461,004	-
<b>Total Other Requirements</b>	<b>313,526</b>	<b>184,983</b>	<b>980,982</b>	<b>213,197</b>	<b>597,994</b>	<b>701,999</b>	<b>-</b>
<b>Total Appropriation</b>	<b>15,497,845</b>	<b>17,691,869</b>	<b>24,979,519</b>	<b>15,950,067</b>	<b>23,735,426</b>	<b>23,635,555</b>	<b>-</b>
Ending Fund Balance	4,855,241	5,628,024	1,452,670	5,865,110	180,483	1,526,150	-
<b>TOTAL REQUIREMENTS</b>	<b>20,353,086</b>	<b>23,319,893</b>	<b>26,432,189</b>	<b>21,815,177</b>	<b>23,915,910</b>	<b>25,161,706</b>	<b>-</b>
<b>EXPENDITURES BY OBJECT CODE</b>							
Salaries							
0111 Licensed Salaries	3,855,910	3,966,788	4,313,648	4,199,038	4,538,451	4,538,451	-
0112 Classified Salaries	843,586	819,122	1,391,540	836,688	1,531,304	1,531,304	-

**Corbett School District 39  
 2022-2023 Fiscal Year Annual Budget**

**All Funds Combined**

	Prior Year Actual 2019-20	Prior Year Actual 2020-21	Revised Budget 2021-22	Projected Actual 2021-22	Proposed Budget 2022-23	Approved Budget 2022-23	Adopted Budget 2022-23
0113 Administrator Salaries	709,902	727,980	724,736	766,104	859,196	859,196	-
0114 Managerial - Confidential	564,406	624,259	604,535	651,286	591,456	591,456	-
0116 Retirement Stipend	8,266	-	-	29,593	-	-	-
0121 Substitute: Licensed	202,593	66,931	215,000	205,551	215,000	215,000	-
0122 Substitute: Classified	86,568	72,127	95,000	48,628	95,000	95,000	-
0123 Temporary: Licensed	13,309	13,589	-	-	-	-	-
0124 Temporary: Classified	98,244	72,121	115,000	146,495	115,000	115,000	-
0130 Additional Salary	254,920	403,293	299,256	491,032	48,027	48,027	-
<b>Salaries Total</b>	<b>6,637,704</b>	<b>6,766,209</b>	<b>7,758,715</b>	<b>7,374,415</b>	<b>7,993,434</b>	<b>7,993,434</b>	<b>-</b>
<b>Associated Payroll Costs</b>							
0210 Public Employees Retire System	1,863,821	1,885,481	1,842,523	1,949,735	1,881,681	1,881,681	-
0220 Social Security Administration	504,921	517,803	592,974	577,755	567,420	567,420	-
0230 Other Required Payroll Costs	47,145	34,253	58,305	24,333	55,757	55,757	-
0240 Contractual Employee Benefits	1,652,770	2,214,557	2,030,661	1,590,386	1,526,118	1,526,118	-
<b>Associated Payroll Costs Total</b>	<b>4,068,657</b>	<b>4,652,094</b>	<b>4,524,463</b>	<b>4,142,209</b>	<b>4,030,976</b>	<b>4,030,976</b>	<b>-</b>
<b>Purchased Services</b>							
0310 Instructional-Prof-Tech Svcs	317,626	635,868	1,103,000	504,531	756,925	756,925	-
0320 Property Services	431,519	292,069	3,675,650	518,907	3,203,769	2,999,893	-
0330 Student Transportation Svcs	1,925	-	-	-	-	-	-
0340 Travel	67,628	19,717	69,434	51,098	69,434	69,434	-
0350 Communication	14,420	12,054	12,240	6,786	12,240	12,240	-
0371 Tuition: In State	178,491	195,179	138,732	201,437	138,732	138,732	-
0380 Non-Instruc-Prof-Tech Svcs	177,573	54,573	196,630	385,543	376,990	376,990	-
<b>Purchased Services Total</b>	<b>1,189,182</b>	<b>1,209,460</b>	<b>5,195,686</b>	<b>1,668,302</b>	<b>4,558,090</b>	<b>4,354,214</b>	<b>-</b>
<b>Supplies and Materials</b>							
0410 Consumable Supply & Materials	562,176	329,695	1,050,867	1,127,398	1,011,878	1,011,878	-
0420 Textbooks	83,913	44,169	32,850	21,099	57,217	57,217	-
0430 Library Books	14,129	3,010	2,950	8,378	2,950	2,950	-
0440 Periodicals	82	1,811	400	397	400	400	-
0450 Food	110,403	100,105	180,000	138,493	179,999	179,999	-
0460 Non-consumable Items	39,496	39,234	68,664	85,070	57,250	57,250	-
0470 Computer Software	43,027	47,900	20,450	33,976	37,046	37,046	-
0480 Computer Hardware	105,445	277,761	54,200	48,947	67,660	67,660	-
<b>Supplies and Materials Total</b>	<b>958,671</b>	<b>843,685</b>	<b>1,410,381</b>	<b>1,463,758</b>	<b>1,414,400</b>	<b>1,414,400</b>	<b>-</b>
<b>Capital Outlay</b>							
0510 Land Acquisition	220,662	-	-	-	-	-	-
0520 Building Acquisition	1,196,065	220,130	4,000,000	21,984	4,000,000	4,000,000	-
0530 Improvements Other than Bldgs	8,200	-	26,000	-	26,000	26,000	-
0564 Bus and Capital Bus Improve	140,664	192,806	120,750	(126)	120,750	120,750	-
<b>Capital Outlay Total</b>	<b>1,565,591</b>	<b>412,936</b>	<b>4,146,750</b>	<b>21,858</b>	<b>4,146,750</b>	<b>4,146,750</b>	<b>-</b>
<b>Other Objects</b>							
0610 Redemption of Principal	324,057	3,146,559	511,604	511,018	537,604	537,604	-
0621 Regular Interest	101,427	127,563	148,534	193,334	152,444	152,444	-
0622 Bus Interest	6,716	9,137	7,004	7,310	7,004	7,004	-
0640 Dues and Fees	173,769	156,619	122,400	144,176	123,731	123,731	-
0650 Insurance and Judgements	158,545	182,503	173,000	210,490	173,000	173,000	-
<b>Other Objects Total</b>	<b>764,514</b>	<b>3,622,381</b>	<b>962,542</b>	<b>1,066,328</b>	<b>993,783</b>	<b>993,783</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>15,184,319</b>	<b>17,506,765</b>	<b>23,998,537</b>	<b>15,736,870</b>	<b>23,137,433</b>	<b>22,933,557</b>	<b>-</b>

**Corbett School District 39**  
**2022-2023 Fiscal Year Annual Budget**

**01 General Fund**

	Prior Year Actual 2019-20	Prior Year Actual 2020-21	Revised Budget 2021-22	Projected Actual 2021-22	Proposed Budget 2022-23	Approved Budget 2022-23
<b>RESOURCES</b>						
Local Sources						
1110 Property Taxes Levied	1,841,608	1,929,240	1,878,900	2,021,223	2,023,100	2,023,100
1190 Penalties & Interest on Taxes	2,324	873	2,000	1,048	2,000	2,000
1311 Tuition: Individual	124,049	(132)	180,000	78,469	180,000	180,000
1500 Earnings on Investments	74,522	41,296	69,500	13,642	20,000	20,000
1600 Food Service	-	-	-	-	-	-
1700 Extracurricular Activities	2,050	185	2,000	1,202	2,000	2,000
1910 Rentals	550	625	1,000	198	1,000	1,000
1920 Private Sources Contributions	25,557	9,412	100,000	26,823	170,000	170,000
1940 Services Provided Other LEAs	27,911	23,100	20,000	-	20,000	20,000
1960 Recovery Prior Yrs Expenditure	1,500	-	-	5,585	-	-
1990 Miscellaneous Revenue	109,148	74,304	48,000	72,709	48,000	48,000
<b>Local Sources Total</b>	<b>2,209,219</b>	<b>2,078,903</b>	<b>2,301,400</b>	<b>2,220,899</b>	<b>2,466,100</b>	<b>2,466,100</b>
Intermediate Sources						
2101 County School Funds	657	-	700	592	700	700
2102 General ESD Funds	200,000	200,000	200,000	200,000	200,000	200,000
2200 Restricted Revenue	-	-	500	-	500	500
<b>Intermediate Sources Total</b>	<b>200,657</b>	<b>200,000</b>	<b>201,200</b>	<b>200,592</b>	<b>201,200</b>	<b>201,200</b>
State Sources						
3101 State School Fund: Gen Support	10,134,897	9,935,396	9,681,300	9,745,295	9,812,587	9,812,587
3102 State School Fund: Lunch Match	(2,197)	(2,197)	(2,000)	-	-	-
3103 Common School Fund	127,146	138,487	110,500	231,422	135,000	135,000
3299 Oth Restricted Grants in Aid	601,349	808,866	1,162,738	796,498	721,760	721,760
<b>State Sources Total</b>	<b>10,861,195</b>	<b>10,880,552</b>	<b>10,952,538</b>	<b>10,773,215</b>	<b>10,669,347</b>	<b>10,669,347</b>
Federal Sources						
4100 Unrestricted Direct from Fed	43,452	44,021	-	-	-	-
4202 Medicaid Reimb K-12	241	-	-	-	-	-
4500 Restricted Pass-Thru State	39,756	67,864	49,172	49,172	49,172	49,172
<b>Federal Sources Total</b>	<b>83,449</b>	<b>111,885</b>	<b>49,172</b>	<b>49,172</b>	<b>49,172</b>	<b>49,172</b>
Other Sources						
5100 Long Term Debt Financing Srcs	3,211,694	128,290	115,000	-	115,000	115,000
5200 Interfund Transfers	25,000	62,200	25,000	25,000	-	45,995
5400 Beginning Fund Balance	2,069,238	4,689,570	2,790,757	4,566,119	2,841,048	4,207,289
<b>Other Sources Total</b>	<b>5,305,932</b>	<b>4,880,060</b>	<b>2,930,757</b>	<b>4,591,119</b>	<b>2,956,048</b>	<b>4,368,284</b>
<b>TOTAL RESOURCES</b>	<b>18,660,452</b>	<b>18,151,400</b>	<b>16,435,067</b>	<b>17,834,997</b>	<b>16,341,867</b>	<b>17,754,103</b>

**Corbett School District 39**  
**2022-2023 Fiscal Year Annual Budget**

**01 General Fund**

	Prior Year Actual 2019-20	Prior Year Actual 2020-21	Revised Budget 2021-22	Projected Actual 2021-22	Proposed Budget 2022-23	Approved Budget 2022-23
<b>REQUIREMENTS</b>						
Expenditures						
Instruction						
1111 Primary K-3 Instruction	2,849,327	2,940,649	3,095,074	2,665,569	2,881,796	2,891,796
1113 Elementary Extra Curricular	268	-	-	-	-	-
1121 Middle Junior High Programs	1,162,890	1,201,355	1,303,844	1,276,945	1,327,825	1,317,825
1122 Middle Extra Curricular	49,126	40,474	37,970	37,627	10,890	10,890
1131 High School Instruction	1,840,694	1,630,427	1,787,350	1,799,371	1,808,758	1,808,758
1132 High School Extra Curricular	299,108	222,698	281,825	333,612	331,033	331,033
1140 Pre-Kindergarten	205,530	60	-	3,767	-	-
1220 Restrictive Prg For Disabled	189,378	245,296	193,213	198,305	137,726	137,726
1250 Less Restrictive Programs	1,268,666	1,418,722	1,319,854	1,329,049	1,356,314	1,356,314
1272 Title I	-	-	-	-	-	-
1280 Alternative Education	281,408	357,034	718,753	225,054	189,909	189,909
1291 English As A Second Language	101,357	115,176	-	9,411	-	-
1299 Other Designated Programs	-	-	-	-	-	-
1400 Summer School Programs	-	20,179	-	52,791	-	-
<b>Instruction Total</b>	<b>8,247,752</b>	<b>8,192,070</b>	<b>8,737,883</b>	<b>7,931,501</b>	<b>8,044,251</b>	<b>8,044,251</b>
Support Services						
2110 Attendance Services	34,936	73	57,870	8,522	57,870	57,870
2120 Guidance Services	76,095	135,046	105,064	216,020	105,065	105,065
2130 Health Services	36,236	35,255	38,778	37,718	52,326	52,326
2150 Speech Pathology & Audiology	64,981	85,491	86,784	804	-	-
2160 Other Student Treatment	73,617	103,512	106,567	103,811	109,898	109,898
2210 Improvement Of Instruction	89,165	104,744	81,809	103,333	153,145	153,145
2230 Assessment & Testing	66,002	56,239	72,000	528,788	72,000	72,000
2240 Instructional Staff Developmnt	28,025	22,918	368,179	30,785	368,179	368,179
2310 Board Of Education	395,223	275,921	265,508	252,457	263,391	263,391
2320 Executive Administration	526,459	610,337	441,764	500,579	816,452	816,452
2410 Office Of The Principal	854,112	896,364	894,462	1,046,124	973,305	973,305
2520 Fiscal Services	138,536	105,459	161,902	120,305	144,515	144,515
2540 Plant Operations & Maintenance	784,831	745,667	1,081,581	1,020,880	1,137,147	1,107,147
2550 Student Transportation	778,963	773,985	1,064,317	654,656	925,687	925,687
2570 Internal Services	134,117	174,824	212,564	(27,980)	35,000	35,000
2640 Staff Services	130,610	264,787	345,000	315,311	-	-
2660 Technology Services	153,276	401,781	189,401	177,855	225,250	225,250
2700 Supplemental Retirement Progs	-	-	-	-	-	-
<b>Support Services Total</b>	<b>4,365,184</b>	<b>4,792,403</b>	<b>5,573,550</b>	<b>5,089,968</b>	<b>5,439,230</b>	<b>5,409,230</b>
Enterprise & Community						
3500 Childcare	-	-	11,180	113,494	131,130	131,130
3100 Food Services	-	-	-	-	-	-
Facilities Acquisition/Constru						
4150 Building Acquisition/Construct	637,572	121,093	40,000	7,500	2,038,074	2,038,074
Debt Service						
5100 Debt Service	432,200	359,373	296,742	297,048	296,742	296,742
<b>Total Expenditures</b>	<b>13,682,708</b>	<b>13,464,939</b>	<b>14,659,355</b>	<b>13,439,511</b>	<b>15,949,427</b>	<b>15,919,427</b>
Other Requirements						
5200 Fund Transfers	288,526	122,783	198,000	188,197	195,000	195,000
6000 Contingencies	-	-	125,042	-	-	150,000
<b>Total Other Requirements</b>	<b>288,526</b>	<b>122,783</b>	<b>323,042</b>	<b>188,197</b>	<b>195,000</b>	<b>345,000</b>
<b>Total Appropriation</b>	<b>13,971,234</b>	<b>13,587,722</b>	<b>14,982,397</b>	<b>13,627,708</b>	<b>16,144,427</b>	<b>16,264,427</b>
Ending Fund Balance	4,689,218	4,563,678	1,452,670	4,207,289	197,439	1,489,675

**Corbett School District 39**  
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**01 General Fund**

	<b>Prior Year Actual 2019-20</b>	<b>Prior Year Actual 2020-21</b>	<b>Revised Budget 2021-22</b>	<b>Projected Actual 2021-22</b>	<b>Proposed Budget 2022-23</b>	<b>Approved Budget 2022-23</b>
<b>TOTAL REQUIREMENTS</b>	18,660,452	18,151,400	16,435,067	17,834,997	16,341,867	17,754,103

**Corbett School District 39**  
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**01 General Fund**

	Prior Year Actual 2019-20	Prior Year Actual 2020-21	Revised Budget 2021-22	Projected Actual 2021-22	Proposed Budget 2022-23	Approved Budget 2022-23
<b>EXPENDITURES BY OBJECT CODE</b>						
Salaries						
0111 Licensed Salaries	3,746,516	3,636,390	3,915,756	3,727,334	3,996,308	3,996,308
0112 Classified Salaries	778,801	774,845	1,240,194	666,554	1,236,030	1,236,030
0113 Administrator Salaries	709,902	726,067	724,736	766,104	859,196	859,196
0114 Managerial - Confidential	501,398	550,505	529,059	575,077	514,470	514,470
0116 Retirement Stipend	8,266	-	-	29,593	-	-
0121 Substitute: Licensed	200,585	66,720	215,000	193,615	215,000	215,000
0122 Substitute: Classified	85,770	72,127	95,000	48,540	95,000	95,000
0123 Temporary: Licensed	13,309	13,589	-	-	-	-
0124 Temporary: Classified	98,244	72,121	115,000	146,495	115,000	115,000
0130 Additional Salary	254,920	375,046	273,983	453,494	48,027	48,027
<b>Salaries Total</b>	<b>6,397,711</b>	<b>6,287,410</b>	<b>7,108,728</b>	<b>6,606,806</b>	<b>7,079,031</b>	<b>7,079,031</b>
Associated Payroll Costs						
0210 Public Employees Retire System	1,800,681	1,763,136	1,695,956	1,773,511	1,669,529	1,669,529
0220 Social Security Administration	486,525	494,635	543,249	518,975	497,467	497,467
0230 Other Required Payroll Costs	47,069	34,181	58,305	24,102	55,757	55,757
0240 Contractual Employee Benefits	1,580,489	2,131,027	1,840,014	1,420,549	1,299,085	1,299,085
<b>Associated Payroll Costs Total</b>	<b>3,914,764</b>	<b>4,422,979</b>	<b>4,137,524</b>	<b>3,737,137</b>	<b>3,521,838</b>	<b>3,521,838</b>
Purchased Services						
0310 Instructional-Prof-Tech Svcs	309,326	600,610	1,021,428	504,531	684,171	684,171
0320 Property Services	424,111	287,929	450,739	502,180	2,489,893	2,459,893
0330 Student Transportation Svcs	1,925	-	-	-	-	-
0340 Travel	65,643	15,886	69,434	45,331	69,434	69,434
0350 Communication	14,420	11,939	12,240	6,786	12,240	12,240
0371 Tuition: In State	178,491	195,179	138,732	201,437	138,732	138,732
0380 Non-Instruc-Prof-Tech Svcs	157,751	54,363	196,630	16,993	376,990	376,990
<b>Purchased Services Total</b>	<b>1,151,667</b>	<b>1,165,906</b>	<b>1,889,203</b>	<b>1,277,258</b>	<b>3,771,460</b>	<b>3,741,460</b>
Supplies and Materials						
0410 Consumable Supply & Materials	374,142	245,466	634,408	1,019,083	631,852	631,852
0420 Textbooks	83,913	42,888	32,850	20,503	57,217	57,217
0430 Library Books	14,129	3,010	2,950	8,378	2,950	2,950
0440 Periodicals	82	1,811	400	397	400	400
0450 Food	55	83	-	2,572	-	-
0460 Non-consumable Items	20,574	38,709	43,250	53,037	43,250	43,250
0470 Computer Software	43,027	45,498	20,450	30,275	37,046	37,046
0480 Computer Hardware	105,445	277,761	54,200	47,742	67,660	67,660
<b>Supplies and Materials Total</b>	<b>641,367</b>	<b>655,226</b>	<b>788,508</b>	<b>1,181,987</b>	<b>840,375</b>	<b>840,375</b>
Capital Outlay						
0510 Land Acquisition	220,662	-	-	-	-	-
0520 Building Acquisition	449,581	121,093	-	-	-	-
0530 Improvements Other than Bldgs	8,200	-	26,000	-	26,000	26,000
0564 Bus and Capital Bus Improve	140,664	192,806	120,750	(126)	120,750	120,750
<b>Capital Outlay Total</b>	<b>819,107</b>	<b>313,899</b>	<b>146,750</b>	<b>(126)</b>	<b>146,750</b>	<b>146,750</b>
Other Objects						
0610 Redemption of Principal	324,057	244,151	219,604	219,604	219,604	219,604
0621 Regular Interest	101,427	106,085	70,134	70,134	70,134	70,134
0622 Bus Interest	6,716	9,137	7,004	7,310	7,004	7,004
0640 Dues and Fees	167,347	77,522	118,900	128,911	120,231	120,231
0650 Insurance and Judgements	158,545	182,503	173,000	210,490	173,000	173,000
<b>Other Objects Total</b>	<b>758,092</b>	<b>619,398</b>	<b>588,642</b>	<b>636,449</b>	<b>589,973</b>	<b>589,973</b>
<b>TOTAL EXPENDITURES</b>	<b>13,682,708</b>	<b>13,464,818</b>	<b>14,659,355</b>	<b>13,439,511</b>	<b>15,949,427</b>	<b>15,919,427</b>

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**02 Food Service**

	Prior Year Actual 2019-20	Prior Year Actual 2020-21	Revised Budget 2021-22	Projected Actual 2021-22	Proposed Budget 2022-23	Approved Budget 2022-23	Adopted Budget 2022-23
<b>RESOURCES</b>							
Local Sources							
1600 Food Service	92,322	4,648	120,000	470	120,000	120,000	-
1920 Private Sources Contributions	2,500	1,000	-	-	-	-	-
1960 Recovery Prior Yrs Expenditure	-	-	-	-	-	-	-
Local Sources Total	94,822	11,636	120,000	470	120,000	120,000	-
State Sources							
3102 State School Fund: Lunch Match	2,197	2,197	2,000	-	2,000	2,000	-
3299 Oth Restricted Grants in Aid	6,804	193	3,000	7,142	4,000	4,000	-
State Sources Total	9,001	2,390	5,000	7,142	6,000	6,000	-
Federal Sources							
4500 Restricted Pass-Thru State	87,530	153,441	121,000	252,312	121,000	121,000	-
Federal Sources Total	87,530	153,441	121,000	252,312	121,000	121,000	-
Other Sources							
5200 Interfund Transfers	103,526	122,783	180,000	41,899	195,000	195,000	-
5400 Beginning Fund Balance	12,339	7,221	-	27,901	-	-	-
Other Sources Total	115,865	130,004	180,000	69,800	195,000	195,000	-
<b>TOTAL RESOURCES</b>	<b>307,218</b>	<b>297,471</b>	<b>426,000</b>	<b>329,724</b>	<b>442,000</b>	<b>442,000</b>	<b>-</b>
<b>REQUIREMENTS</b>							
Expenditures							
Enterprise & Community							
3100 Food Services	299,997	269,569	426,000	329,724	442,000	442,000	-
Total Expenditures	299,997	269,569	426,000	329,724	442,000	442,000	-
<b>Total Appropriation</b>	<b>299,997</b>	<b>269,569</b>	<b>426,000</b>	<b>329,724</b>	<b>442,000</b>	<b>442,000</b>	<b>-</b>
Ending Fund Balance	7,221	27,902	-	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>307,218</b>	<b>297,471</b>	<b>426,000</b>	<b>329,724</b>	<b>442,000</b>	<b>442,000</b>	<b>-</b>
<b>EXPENDITURES BY OBJECT CODE</b>							
Salaries							
0111 Licensed Salaries	-	242	-	(12,326)	-	-	-
0112 Classified Salaries	13,448	13,023	16,101	27,192	55,897	55,897	-
0113 Administrator Salaries	-	(1,696)	-	-	-	-	-
0114 Managerial - Confidential	63,008	73,754	75,476	75,235	76,986	76,986	-
0122 Substitute: Classified	-	-	-	63	-	-	-
Salaries Total	76,456	86,277	91,577	92,545	132,883	132,883	-
Associated Payroll Costs							
0210 Public Employees Retire System	19,578	27,823	26,251	29,557	26,776	26,776	-
0220 Social Security Administration	5,851	6,602	7,006	7,613	10,166	10,166	-
0230 Other Required Payroll Costs	29	28	-	26	-	-	-
0240 Contractual Employee Benefits	22,394	25,618	26,252	23,347	25,357	25,357	-
Associated Payroll Costs Total	47,852	60,071	59,509	60,543	62,299	62,299	-
Purchased Services							
0310 Instructional-Prof-Tech Svcs	-	-	-	-	-	-	-
0320 Property Services	6,005	4,140	6,000	12,517	6,000	6,000	-
0340 Travel	23	38	-	-	-	-	-
Purchased Services Total	6,028	4,178	6,000	12,517	6,000	6,000	-
Supplies and Materials							
0410 Consumable Supply & Materials	35,696	17,747	60,000	23,436	43,319	43,319	-
0450 Food	110,348	100,022	180,000	135,921	179,999	179,999	-
0460 Non-consumable Items	18,922	-	25,414	2,660	14,000	14,000	-
Supplies and Materials Total	164,966	117,769	265,414	162,586	237,318	237,318	-
Other Objects							
0640 Dues and Fees	4,695	1,274	3,500	2,119	3,500	3,500	-
Other Objects Total	4,695	1,274	3,500	1,533	3,500	3,500	-
<b>TOTAL EXPENDITURES</b>	<b>299,997</b>	<b>269,569</b>	<b>426,000</b>	<b>329,724</b>	<b>442,000</b>	<b>442,000</b>	<b>-</b>

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**03 Federal Funds**

	Prior Year Actual 2019-20	Prior Year Actual 2020-21	Revised Budget 2021-22	Projected Actual 2021-22	Proposed Budget 2022-23	Approved Budget 2022-23	Adopted Budget 2022-23
<b>RESOURCES</b>							
Local Sources							
1990 Miscellaneous Revenue	-	-	-	985	-	-	-
Local Sources Total	-	-	-	985	-	-	-
Federal Sources							
4500 Restricted Pass-Thru State	271,542	351,377	906,884	906,884	828,948	828,948	-
Federal Sources Total	271,542	351,377	906,884	906,884	828,948	828,948	-
Other Sources							
5400 Beginning Fund Balance	7,726	7,726	-	7,656	-	-	-
Other Sources Total	7,726	7,726	-	7,656	-	-	-
<b>TOTAL RESOURCES</b>	<b>279,268</b>	<b>359,103</b>	<b>906,884</b>	<b>915,525</b>	<b>828,948</b>	<b>828,948</b>	<b>-</b>

**REQUIREMENTS**

Expenditures							
Instruction							
1250 Less Restrictive Programs	156,827	154,673	171,241	212,499	238,322	238,322	-
1272 Title I	113,582	90,791	78,710	13,428	66,001	66,001	-
1299 Other Designated Programs	-	105,912	10,000	134,430	150,627	150,627	-
Instruction Total	270,409	351,376	259,951	360,357	454,949	454,949	-
Support Services							
2210 Improvement Of Instruction	1,131	70	3,000	1,965	3,000	3,000	-
2240 Instructional Staff Developmnt	-	-	10,993	-	14,000	14,000	-
Support Services Total	1,131	70	13,993	1,965	17,000	17,000	-
Total Expenditures	271,540	351,446	273,944	362,322	471,949	471,949	-
Other Requirements							
6000 Contingencies	-	-	632,940	-	356,999	311,004	-
Total Other Requirements	-	-	632,940	-	402,994	356,999	-
<b>Total Appropriation</b>	<b>271,540</b>	<b>351,446</b>	<b>906,884</b>	<b>362,322</b>	<b>874,943</b>	<b>828,948</b>	<b>-</b>
Ending Fund Balance	7,728	7,657	-	553,203	(45,995)	-	-
<b>TOTAL REQUIREMENTS</b>	<b>279,268</b>	<b>359,103</b>	<b>906,884</b>	<b>915,525</b>	<b>828,948</b>	<b>828,948</b>	<b>-</b>

**EXPENDITURES BY OBJECT CODE**

Salaries							
0111 Licensed Salaries	109,394	108,953	70,558	107,872	74,586	74,586	-
0112 Classified Salaries	51,337	31,254	38,641	93,403	150,548	150,548	-
0113 Administrator Salaries	-	3,609	-	-	-	-	-
0114 Managerial - Confidential	-	-	-	974	-	-	-
0121 Substitute: Licensed	2,008	211	-	4,222	-	-	-
0122 Substitute: Classified	798	-	-	25	-	-	-
0130 Additional Salary	-	3,184	-	3,183	-	-	-
Salaries Total	163,537	147,211	109,199	209,679	225,134	225,134	-
Associated Payroll Costs							
0210 Public Employees Retire System	43,562	47,547	25,903	34,062	53,401	53,401	-
0220 Social Security Administration	12,545	15,336	8,354	16,109	17,223	17,223	-
0230 Other Required Payroll Costs	47	44	-	102	-	-	-
0240 Contractual Employee Benefits	49,887	57,912	38,916	67,157	84,745	84,745	-
Associated Payroll Costs Total	106,041	120,839	73,173	117,430	155,369	155,369	-
Purchased Services							
0310 Instructional-Prof-Tech Svcs	-	35,258	81,572	-	72,754	72,754	-
0340 Travel	1,962	3,793	-	5,767	-	-	-
0350 Communication	-	115	-	-	-	-	-
0380 Non-Instruc-Prof-Tech Svcs	-	210	-	2,038	-	-	-
Purchased Services Total	1,962	39,376	81,572	7,805	72,754	72,754	-
Supplies and Materials							
0410 Consumable Supply & Materials	-	39,815	10,000	22,225	18,693	18,693	-
0420 Textbooks	-	1,281	-	522	-	-	-

**Corbett School District 39**  
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**03 Federal Funds**

	Prior Year Actual 2019-20	Prior Year Actual 2020-21	Revised Budget 2021-22	Projected Actual 2021-22	Proposed Budget 2022-23	Approved Budget 2022-23	Adopted Budget 2022-23
0460 Non-consumable Items	-	525	-	-	-	-	-
0470 Computer Software	-	2,402	-	3,132	-	-	-
0480 Computer Hardware	-	-	-	1,205	-	-	-
Supplies and Materials Total	-	44,020	10,000	27,084	18,693	18,693	-
Other Objects							
0640 Dues and Fees	-	-	-	324	-	-	-
Other Objects Total	-	-	-	324	-	-	-
<b>TOTAL EXPENDITURES</b>	271,540	351,446	273,944	362,322	471,949	471,949	-

**Corbett School District 39**  
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**04 Student Investment Account**

	Prior Year Actual 2019-20	Prior Year Actual 2020-21	Revised Budget 2021-22	Projected Actual 2021-22	Proposed Budget 2022-23	Approved Budget 2022-23	Adopted Budget 2022-23
<b>RESOURCES</b>							
State Sources							
3299 Oth Restricted Grants in Aid	-	293,516	749,927	837,315	865,870	865,870	-
State Sources Total	-	293,516	749,927	837,315	865,870	865,870	-
<b>TOTAL RESOURCES</b>	-	293,516	749,927	837,315	865,870	865,870	-
<b>REQUIREMENTS</b>							
Expenditures							
Instruction							
1121 Middle Junior High Programs	-	100,000	430,965	412,344	531,580	531,580	-
1131 High School Instruction	-	93,516	123,687	206,829	107,859	107,859	-
1220 Restrictive Prg For Disabled	-	-	-	368	-	-	-
Instruction Total	-	193,516	554,652	619,541	639,439	639,439	-
Support Services							
2120 Guidance Services	-	100,000	195,275	168,302	226,431	226,431	-
Support Services Total	-	100,000	195,275	168,302	226,431	226,431	-
Debt Service							
5100 Debt Service	-	-	-	-	-	-	-
Total Expenditures	-	293,516	749,927	787,843	865,870	865,870	-
<b>Total Appropriation</b>	-	<b>293,516</b>	<b>749,927</b>	<b>787,843</b>	<b>865,870</b>	<b>865,870</b>	-
<b>TOTAL REQUIREMENTS</b>	-	293,516	749,927	837,315	865,870	865,870	-
<b>EXPENDITURES BY OBJECT CODE</b>							
Salaries							
0111 Licensed Salaries	-	221,202	327,334	376,158	467,557	467,557	-
0130 Additional Salary	-	24,109	25,273	31,974	-	-	-
Salaries Total	-	245,311	449,211	465,385	556,386	556,386	-
Associated Payroll Costs							
0210 Public Employees Retire System	-	46,975	94,413	112,605	131,975	131,975	-
0220 Social Security Administration	-	1,230	34,365	35,058	42,564	42,564	-
0230 Other Required Payroll Costs	-	-	-	103	-	-	-
0240 Contractual Employee Benefits	-	-	125,479	79,333	116,931	116,931	-
Associated Payroll Costs Total	-	48,205	254,257	227,099	291,470	291,470	-
Supplies and Materials							
0410 Consumable Supply & Materials	-	-	46,459	62,654	18,014	18,014	-
Supplies and Materials Total	-	-	46,459	92,101	18,014	18,014	-
Other Objects							
0610 Redemption of Principal	-	-	-	-	-	-	-
0621 Regular Interest	-	-	-	-	-	-	-
Other Objects Total	-	-	-	3,258	-	-	-
<b>TOTAL EXPENDITURES</b>	-	293,516	749,927	787,843	865,870	865,870	-

**Corbett School District 39**  
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**06 Student Body Trust**

	Prior Year Actual 2019-20	Prior Year Actual 2020-21	Revised Budget 2021-22	Projected Actual 2021-22	Proposed Budget 2022-23	Approved Budget 2022-23	Adopted Budget 2022-23
<b>RESOURCES</b>							
Local Sources							
1700 Extracurricular Activities	136,956	42,999	300,000	-	300,000	300,000	-
Local Sources Total	136,956	42,999	300,000	-	300,000	300,000	-
Other Sources							
5400 Beginning Fund Balance	105,548	90,165	-	106,493	-	-	-
Other Sources Total	105,548	90,165	-	106,493	-	-	-
<b>TOTAL RESOURCES</b>	<b>242,504</b>	<b>133,164</b>	<b>300,000</b>	<b>106,493</b>	<b>300,000</b>	<b>300,000</b>	<b>-</b>
<b>REQUIREMENTS</b>							
Expenditures							
Instruction							
1122 Middle Extra Curricular	38,757	4,668	50,000	-	50,000	50,000	-
1132 High School Extra Curricular	113,581	22,002	250,000	-	250,000	250,000	-
Instruction Total	152,338	26,670	300,000	-	300,000	300,000	-
Total Expenditures	152,338	26,670	300,000	-	300,000	300,000	-
Other Requirements							
6000 Contingencies	-	-	-	-	-	-	-
Total Other Requirements	-	-	-	-	-	-	-
<b>Total Appropriation</b>	<b>152,338</b>	<b>26,670</b>	<b>300,000</b>	<b>-</b>	<b>300,000</b>	<b>300,000</b>	<b>-</b>
Ending Fund Balance	90,166	106,494	-	106,493	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>242,504</b>	<b>133,164</b>	<b>300,000</b>	<b>106,493</b>	<b>300,000</b>	<b>300,000</b>	<b>-</b>
<b>EXPENDITURES BY OBJECT CODE</b>							
Supplies and Materials							
0410 Consumable Supply & Materials	152,338	26,670	300,000	-	300,000	300,000	-
Supplies and Materials Total	152,338	26,670	300,000	-	300,000	300,000	-
<b>TOTAL EXPENDITURES</b>	<b>152,338</b>	<b>26,670</b>	<b>300,000</b>	<b>-</b>	<b>300,000</b>	<b>300,000</b>	<b>-</b>

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**2022-2023 Fiscal Year Annual Budget**

**09 GO Bond 2021 (formerly Capital Improvement Fund)**

	Prior Year Actual 2019-20	Prior Year Actual 2020-21	Revised Budget 2021-22	Projected Actual 2021-22	Proposed Budget 2022-23	Approved Budget 2022-23	Adopted Budget 2022-23
<b>RESOURCES</b>							
State Sources							
3299 Oth Restricted Grants in Aid	610,034	-	-	-	-	-	-
State Sources Total	610,034	-	-	-	-	-	-
Other Sources							
5100 Long Term Debt Financing Srcs	-	4,000,000	-	-	-	-	-
5200 Interfund Transfers	185,000	-	-	-	-	-	-
5400 Beginning Fund Balance	19,902	37,200	3,205,203	899,254	673,876	500,000	-
Other Sources Total	204,902	4,037,200	3,205,203	899,254	673,876	500,000	-
<b>TOTAL RESOURCES</b>	<b>814,936</b>	<b>4,037,200</b>	<b>3,205,203</b>	<b>902,655</b>	<b>693,876</b>	<b>520,000</b>	<b>-</b>

**REQUIREMENTS**

Expenditures							
Support Services							
2540 Plant Operations & Maintenance	-	77,823	205,203	-	43,876	43,876	-
Support Services Total	-	77,823	205,203	-	43,876	43,876	-
Facilities Acquisition/Constru							
4150 Building Acquisition/Construct	777,736	99,037	3,000,000	402,270	650,000	476,124	-
Total Expenditures	777,736	3,100,746	3,205,203	402,270	693,876	520,000	-
Other Requirements							
5200 Fund Transfers	-	37,200	-	-	-	-	-
Total Other Requirements	-	37,200	-	-	-	-	-
<b>Total Appropriation</b>	<b>777,736</b>	<b>3,137,946</b>	<b>3,205,203</b>	<b>402,270</b>	<b>693,876</b>	<b>520,000</b>	<b>-</b>
Ending Fund Balance	37,200	899,254	-	500,385	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>814,936</b>	<b>4,037,200</b>	<b>3,205,203</b>	<b>902,655</b>	<b>693,876</b>	<b>520,000</b>	<b>-</b>

**EXPENDITURES BY OBJECT CODE**

Purchased Services							
0310 Instructional-Prof-Tech Svcs	8,300	-	-	-	-	-	-
0320 Property Services	1,403	-	3,205,203	4,210	693,876	520,000	-
0350 Communication	-	-	-	-	-	-	-
0380 Non-Instruc-Prof-Tech Svcs	19,822	-	-	366,512	-	-	-
Purchased Services Total	29,525	-	3,205,203	370,722	693,876	520,000	-
Capital Outlay							
0520 Building Acquisition	746,484	99,037	-	21,984	-	-	-
Capital Outlay Total	746,484	99,037	-	21,984	-	-	-
Other Objects							
0640 Dues and Fees	1,727	77,823	-	9,564	-	-	-
Other Objects Total	1,727	3,001,709	-	9,564	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>777,736</b>	<b>3,100,746</b>	<b>3,205,203</b>	<b>402,270</b>	<b>693,876</b>	<b>520,000</b>	<b>-</b>

**Corbett School District 39**  
**2022-2023 Fiscal Year Annual Budget**  
**10 OSCIM Matching Grant**

	Prior Year Actual 2019-20	Prior Year Actual 2020-21	Revised Budget 2021-22	Projected Actual 2021-22	Proposed Budget 2022-23	Approved Budget 2022-23	Adopted Budget 2022-23
<b>RESOURCES</b>							
State Sources							
3299 Oth Restricted Grants in Aid	-	-	4,000,000	422,793	3,807,000	3,577,207	-
State Sources Total	-	-	4,000,000	422,793	3,807,000	3,577,207	-
<b>TOTAL RESOURCES</b>	-	-	4,000,000	422,793	4,000,000	4,000,000	-
<b>REQUIREMENTS</b>							
Expenditures							
Facilities Acquisition/Constru							
4150 Building Acquisition/Construct	-	-	4,000,000	-	4,000,000	4,000,000	-
Total Expenditures	-	-	4,000,000	-	4,000,000	4,000,000	-
<b>Total Appropriation</b>	-	-	<b>4,000,000</b>	-	<b>4,000,000</b>	<b>4,000,000</b>	-
<b>TOTAL REQUIREMENTS</b>	-	-	4,000,000	422,793	4,000,000	4,000,000	-
<b>EXPENDITURES BY OBJECT CODE</b>							
Capital Outlay							
0520 Building Acquisition	-	-	4,000,000	-	4,000,000	4,000,000	-
Capital Outlay Total	-	-	4,000,000	-	4,000,000	4,000,000	-
<b>TOTAL EXPENDITURES</b>	-	-	4,000,000	-	4,000,000	4,000,000	-

**Corbett School District 39**  
**2022-2023 Fiscal Year Annual Budget**

**11 GO Bond Debt Service (formerly Debt Service Fund)**

	Prior Year Actual 2019-20	Prior Year Actual 2020-21	Revised Budget 2021-22	Projected Actual 2021-22	Proposed Budget 2022-23	Approved Budget 2022-23	Adopted Budget 2022-23
<b>RESOURCES</b>							
Local Sources							
1110 Property Taxes Levied	-	-	352,400	268,720	400,310	400,310	-
Local Sources Total	-	-	352,400	268,902	400,310	400,310	-
Other Sources							
5400 Beginning Fund Balance	-	-	-	-	-	-	-
Other Sources Total	-	-	18,000	146,298	-	-	-
<b>TOTAL RESOURCES</b>	-	-	<b>370,400</b>	<b>415,200</b>	<b>400,310</b>	<b>400,310</b>	-
<b>REQUIREMENTS</b>							
Expenditures							
Debt Service							
5100 Debt Service	-	-	370,400	415,200	400,310	400,310	-
Total Expenditures	-	-	370,400	415,200	400,310	400,310	-
Other Requirements							
5200 Fund Transfers	-	-	-	-	-	-	-
Total Other Requirements	-	-	-	-	-	-	-
<b>Total Appropriation</b>	-	-	<b>370,400</b>	<b>415,200</b>	<b>400,310</b>	<b>400,310</b>	-
<b>TOTAL REQUIREMENTS</b>	-	-	<b>370,400</b>	<b>415,200</b>	<b>400,310</b>	<b>400,310</b>	-
<b>EXPENDITURES BY OBJECT CODE</b>							
Other Objects							
0610 Redemption of Principal	-	-	292,000	292,000	318,000	318,000	-
0621 Regular Interest	-	-	78,400	123,200	82,310	82,310	-
Other Objects Total	-	-	370,400	415,200	400,310	400,310	-
<b>TOTAL EXPENDITURES</b>	-	-	<b>370,400</b>	<b>415,200</b>	<b>400,310</b>	<b>400,310</b>	-

**Corbett School District 39**  
**2022-2023 Fiscal Year Annual Budget**  
**20 Energy Projects Fund**

	Prior Year Actual 2019-20	Prior Year Actual 2020-21	Revised Budget 2021-22	Projected Actual 2021-22	Proposed Budget 2022-23	Approved Budget 2022-23	Adopted Budget 2022-23
<b>RESOURCES</b>							
Local Sources							
1990 Miscellaneous Revenue	22,437	24,331	20,000	27,436	25,000	25,000	-
Local Sources Total	22,437	24,331	20,000	27,436	25,000	25,000	-
Other Sources							
5400 Beginning Fund Balance	26,271	23,708	18,708	23,039	18,039	25,475	-
Other Sources Total	26,271	23,708	18,708	23,039	18,039	25,475	-
<b>TOTAL RESOURCES</b>	<b>48,708</b>	<b>48,039</b>	<b>38,708</b>	<b>50,475</b>	<b>43,039</b>	<b>50,475</b>	<b>-</b>
<b>REQUIREMENTS</b>							
Expenditures							
Facilities Acquisition/Constru							
4150 Building Acquisition/Construct	-	-	13,708	-	14,000	14,000	-
Total Expenditures	-	-	13,708	-	14,000	14,000	-
Other Requirements							
5200 Fund Transfers	25,000	25,000	25,000	25,000	-	-	-
Total Other Requirements	25,000	25,000	25,000	25,000	-	-	-
<b>Total Appropriation</b>	<b>25,000</b>	<b>25,000</b>	<b>38,708</b>	<b>25,000</b>	<b>14,000</b>	<b>14,000</b>	<b>-</b>
Ending Fund Balance	23,708	23,039	-	25,475	29,039	36,475	-
<b>TOTAL REQUIREMENTS</b>	<b>48,708</b>	<b>48,039</b>	<b>38,708</b>	<b>50,475</b>	<b>43,039</b>	<b>50,475</b>	<b>-</b>
<b>EXPENDITURES BY OBJECT CODE</b>							
Purchased Services							
0320 Property Services	-	-	13,708	-	14,000	14,000	-
Purchased Services Total	-	-	13,708	-	14,000	14,000	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>13,708</b>	<b>-</b>	<b>14,000</b>	<b>14,000</b>	<b>-</b>

### Debt Schedules

The District has debt obligations for general obligation bonds, certificates of participation, a real estate loan, and capital leases for bus replacements. The General Obligation Bonds, Series 2021, principal and interest is paid out of the GO Bond Debt Service Fund; all other debt is paid out of the General Fund.

#### Summary of Debt Obligation Payments for FY 2022-23

FY2023 schedules	0610		0621	0610	0622	Total	Ending
COP Debt	Debt Principal	Sinking Fund	Debt Interest	Bus Principal	Bus Interest	Payment	Balance
OSBA Flex 2012C	\$ 30,000.00	\$ -	\$ 13,600.00	\$ -	\$ -	\$ 43,600.00	\$ 335,000.00
2012 QSCB	-	55,555.55	46,250.00	-	-	101,805.55	1,000,000.00
<b>Subtotal</b>	<b>30,000.00</b>	<b>55,555.55</b>	<b>59,850.00</b>	<b>-</b>	<b>-</b>	<b>145,405.55</b>	<b>1,335,000.00</b>
<b>Loans &amp; Leases &lt; 7 Years</b>							
SELP 2012	43,079.03	-	6,936.97	-	-	50,016.00	174,699.79
Bus 2018	-	-	-	15,504.79	613.21	16,118.00	-
Bus 2019	-	-	-	15,449.85	2,451.15	17,901.00	49,914.03
Bus 2020	-	-	-	15,553.44	1,735.56	17,289.00	49,206.17
Bus 2021	-	-	-	14,421.63	1,847.37	16,269.00	61,290.25
Bus 2022	-	-	-	17,208.26	2,840.74	20,049.00	92,897.83
Property 2019	25,156.95	-	648.14	-	-	25,805.09	25,478.95
<b>Subtotal</b>	<b>68,235.98</b>	<b>-</b>	<b>7,585.11</b>	<b>78,137.97</b>	<b>9,488.03</b>	<b>163,447.09</b>	<b>453,487.02</b>
<b>GO Bonds</b>							
Series 2021	318,000.00	-	62,294.40	-	-	380,294.40	3,390,000.00
<b>Subtotal</b>	<b>318,000.00</b>	<b>-</b>	<b>62,294.40</b>	<b>-</b>	<b>-</b>	<b>380,294.40</b>	<b>3,390,000.00</b>
<b>Grand Total</b>	<b>\$ 416,235.98</b>	<b>\$ 55,555.55</b>	<b>\$ 129,729.51</b>	<b>\$ 78,137.97</b>	<b>\$ 9,488.03</b>	<b>\$ 689,147.04</b>	<b>\$ 5,178,487.02</b>
<b>Object FY 2021-2022 Budget Summary</b>							
				0610	Principal	\$ 494,374	
					Sinking Fund	\$ 55,556	
				0621	Debt Interest	129,731	
				0622	Bus Interest	9,488	
					<b>Total Budget</b>	<b>\$ 689,149</b>	

*General Obligation Bonds, Series 2021*  
 GO Bonds for capital improvements.

Corbett School District 39						
Debt Service Schedule						
General Obligation Bonds, Series 2021						
Period Ending	Principal	Coupon	Interest	Debt Service	Total Annual Debt Service	Principal Balance Remaining
12/15/2021		1.680%	44,800.00	44,800.00		4,000,000
6/15/2022	292,000		33,600.00	325,600.00	370,400.00	3,708,000
12/15/2022		1.680%	31,147.20	31,147.20		3,708,000
6/15/2023	318,000		31,147.20	349,147.20	380,294.40	3,390,000
12/15/2023		1.680%	28,476.00	28,476.00		3,390,000
6/15/2024	355,000		28,476.00	383,476.00	411,952.00	3,035,000
12/15/2024		1.680%	25,494.00	25,494.00		3,035,000
6/15/2025	373,000		25,494.00	398,494.00	423,988.00	2,662,000
12/15/2025		1.680%	22,360.80	22,360.80		2,662,000
6/15/2026	392,000		22,360.80	414,360.80	436,721.60	2,270,000
12/15/2026		1.680%	19,068.00	19,068.00		2,270,000
6/15/2027	412,000		19,068.00	431,068.00	450,136.00	1,858,000
12/15/2027		1.680%	15,607.20	15,607.20		1,858,000
6/15/2028	432,000		15,607.20	447,607.20	463,214.40	1,426,000
12/15/2028		1.680%	11,978.40	11,978.40		1,426,000
6/15/2029	453,000		11,978.40	464,978.40	476,956.80	973,000
12/15/2029		1.680%	8,173.20	8,173.20		973,000
6/15/2030	475,000		8,173.20	483,173.20	491,346.40	498,000
12/15/2030		1.680%	4,183.20	4,183.20		498,000
6/15/2031	498,000		4,183.20	502,183.20	506,366.40	-
<b>Totals</b>	<b>4,000,000</b>		<b>411,376</b>	<b>4,411,376</b>	<b>4,411,376</b>	

*OSBA Flex 2012*

Oregon School Board certificate of participation for the remodel of Springdale School.

Corbett School District 39  
 Debt Service Schedule  
 OSBA FlexFund Series 2012C

Period Ending	Principal	Coupon	Interest	Debt Service	Total Annual Debt Service	Principal Balance Remaining
6/1/2013	35,000	0.500%	10,829.87	45,829.87	45,829.87	615,000
12/1/2013			9,151.25	9,151.25		615,000
6/1/2014	25,000	0.750%	9,151.25	34,151.25	43,302.50	590,000
12/1/2014			9,057.50	9,057.50		590,000
6/1/2015	25,000	1.100%	9,057.50	34,057.50	43,115.00	565,000
12/1/2015			8,920.00	8,920.00		565,000
6/1/2016	25,000	1.200%	8,920.00	33,920.00	42,840.00	540,000
12/1/2016			8,770.00	8,770.00		540,000
6/1/2017	25,000	1.600%	8,770.00	33,770.00	42,540.00	515,000
12/1/2017			8,570.00	8,570.00		515,000
6/1/2018	30,000	1.800%	8,570.00	38,570.00	47,140.00	485,000
12/1/2018			8,300.00	8,300.00		485,000
6/1/2019	30,000	2.000%	8,300.00	38,300.00	46,600.00	455,000
12/1/2019			8,000.00	8,000.00		455,000
6/1/2020	30,000	2.375%	8,000.00	38,000.00	46,000.00	425,000
12/1/2020			7,643.75	7,643.75		425,000
6/1/2021	30,000	2.625%	7,643.75	37,643.75	45,287.50	395,000
12/1/2021			7,250.00	7,250.00		395,000
6/1/2022	30,000	3.000%	7,250.00	37,250.00	44,500.00	365,000
12/1/2022			6,800.00	6,800.00		365,000
6/1/2023	30,000	3.500%	6,800.00	36,800.00	43,600.00	335,000
12/1/2023			6,275.00	6,275.00		335,000
6/1/2024	30,000	3.500%	6,275.00	36,275.00	42,550.00	305,000
12/1/2024			5,750.00	5,750.00		305,000
6/1/2025	35,000	3.500%	5,750.00	40,750.00	46,500.00	270,000
12/1/2025			5,137.50	5,137.50		270,000
6/1/2026	35,000	3.500%	5,137.50	40,137.50	45,275.00	235,000
12/1/2026			4,525.00	4,525.00		235,000
6/1/2027	35,000	3.500%	4,525.00	39,525.00	44,050.00	200,000
12/1/2027			3,912.50	3,912.50		200,000
6/1/2028	35,000	3.500%	3,912.50	38,912.50	42,825.00	165,000
12/1/2028			3,300.00	3,300.00		165,000
6/1/2029	40,000	4.000%	3,300.00	43,300.00	46,600.00	125,000
12/1/2029			2,500.00	2,500.00		125,000
6/1/2030	40,000	4.000%	2,500.00	42,500.00	45,000.00	85,000
12/1/2030			1,700.00	1,700.00		85,000
6/1/2031	40,000	4.000%	1,700.00	41,700.00	43,400.00	45,000
12/1/2031			900.00	900.00		45,000
6/1/2032	45,000	4.000%	900.00	45,900.00	46,800.00	-
<b>Totals</b>	<b>650,000</b>		<b>243,755</b>	<b>893,755</b>		

2012 QSCB

On February 7, 2012 the District entered into a financing agreement to accept \$1,000,000 of Qualified School Construction Bond (QSCB) proceeds from the Oregon Department of Education. The \$1,000,000 was used for the remodel of the Springdale School.

Corbett School District 39  
 Debt Service Schedule  
 2012B QSCB

Period Ending	Principal	Interest	Total Debt Service	Sinking Fund Deposits	Direct Payments	Sinking Fund	Net Debt Service	Annual Net D/S
12/30/2012	-	41,496.53	41,496.53	-	(41,496.53)	-	-	-
6/30/2013	-	23,125.00	23,125.00	55,555.55	(23,125.00)	-	55,555.55	55,555.55
12/30/2013	-	23,125.00	23,125.00	-	(23,125.00)	-	-	-
6/30/2014	-	23,125.00	23,125.00	55,555.55	(23,125.00)	-	55,555.55	55,555.55
12/30/2014	-	23,125.00	23,125.00	-	(23,125.00)	-	-	-
6/30/2015	-	23,125.00	23,125.00	55,555.55	(23,125.00)	-	55,555.55	55,555.55
12/30/2015	-	23,125.00	23,125.00	-	(23,125.00)	-	-	-
6/30/2016	-	23,125.00	23,125.00	55,555.55	(23,125.00)	-	55,555.55	55,555.55
12/30/2016	-	23,125.00	23,125.00	-	(23,125.00)	-	-	-
6/30/2017	-	23,125.00	23,125.00	55,555.55	(23,125.00)	-	55,555.55	55,555.55
12/30/2017	-	23,125.00	23,125.00	-	(23,125.00)	-	-	-
6/30/2018	-	23,125.00	23,125.00	55,555.55	(23,125.00)	-	55,555.55	55,555.55
12/30/2018	-	23,125.00	23,125.00	-	(23,125.00)	-	-	-
6/30/2019	-	23,125.00	23,125.00	55,555.55	(23,125.00)	-	55,555.55	55,555.55
12/30/2019	-	23,125.00	23,125.00	-	(23,125.00)	-	-	-
6/30/2020	-	23,125.00	23,125.00	55,555.55	(23,125.00)	-	55,555.55	55,555.55
12/30/2020	-	23,125.00	23,125.00	-	(23,125.00)	-	-	-
6/30/2021	-	23,125.00	23,125.00	55,555.55	(23,125.00)	-	55,555.55	55,555.55
12/30/2021	-	23,125.00	23,125.00	-	(23,125.00)	-	-	-
6/30/2022	-	23,125.00	23,125.00	55,555.55	(23,125.00)	-	55,555.55	55,555.55
12/30/2022	-	23,125.00	23,125.00	-	(23,125.00)	-	-	-
6/30/2023	-	23,125.00	23,125.00	55,555.55	(23,125.00)	-	55,555.55	55,555.55
12/30/2023	-	23,125.00	23,125.00	-	(23,125.00)	-	-	-
6/30/2024	-	23,125.00	23,125.00	55,555.55	(23,125.00)	-	55,555.55	55,555.55
12/30/2024	-	23,125.00	23,125.00	-	(23,125.00)	-	-	-
6/30/2025	-	23,125.00	23,125.00	55,555.55	(23,125.00)	-	55,555.55	55,555.55
12/30/2025	-	23,125.00	23,125.00	-	(23,125.00)	-	-	-
6/30/2026	-	23,125.00	23,125.00	55,555.55	(23,125.00)	-	55,555.55	55,555.55
12/30/2026	-	23,125.00	23,125.00	-	(23,125.00)	-	-	-
6/30/2027	-	23,125.00	23,125.00	55,555.55	(23,125.00)	-	55,555.55	55,555.55
12/30/2027	-	23,125.00	23,125.00	-	(23,125.00)	-	-	-
6/30/2028	-	23,125.00	23,125.00	55,555.55	(23,125.00)	-	55,555.55	55,555.55
12/30/2028	-	23,125.00	23,125.00	-	(23,125.00)	-	-	-
6/30/2029	-	23,125.00	23,125.00	55,555.55	(23,125.00)	-	55,555.55	55,555.55
12/30/2029	-	23,125.00	23,125.00	-	(23,125.00)	-	-	-
6/30/2030	1,000,000	23,125.00	1,023,125.00	55,555.55	(23,125.00)	1,000,000	55,555.55	55,555.55
<b>Totals</b>	<b>1,000,000</b>	<b>850,871.53</b>	<b>1,850,871.53</b>	<b>1,000,000</b>	<b>(850,871.53)</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>

*SELP 2012*

On November 4, 2011 the District received a loan in the amount of \$583,136 from the State of Oregon Department of Energy through their Small Scale Local Energy Loan Program (SELP). The proceeds from the loan went to make energy efficient updates throughout the District.

**Corbett School District 39  
 Debt Service Schedule  
 2012 Small-Scale Energy Loan Program (SELP)**

Period Ending	Principal	Interest	Total Annual Debt Service	Principal Balance Remaining
				583,136
2011-12	8,168.71	4,335.29	12,504.00	574,967
2012-13	30,374.95	19,641.05	50,016.00	544,592
2013-14	31,455.30	18,560.70	50,016.00	513,137
2014-15	32,574.06	17,441.94	50,016.00	480,563
2015-16	33,688.30	16,327.70	50,016.00	446,875
2016-17	34,930.81	15,085.19	50,016.00	411,944
2017-18	36,173.20	13,842.80	50,016.00	375,771
2018-19	37,459.78	12,556.22	50,016.00	338,311
2019-20	38,761.85	11,254.15	50,016.00	299,549
2020-21	40,170.72	9,845.28	50,016.00	259,378
2021-22	41,599.50	8,416.50	50,016.00	217,779
2022-23	43,079.03	6,936.97	50,016.00	174,700
2023-24	44,597.19	5,418.81	50,016.00	130,103
2024-25	46,197.42	3,818.58	50,016.00	83,905
2025-26	47,840.53	2,175.47	50,016.00	36,065
2026-27	36,064.65	518.96	36,583.61	0
<b>Totals</b>	<b>583,136</b>	<b>166,176</b>	<b>749,312</b>	

*Mershon Properties*

On November 5, 2019, the District received a loan from Jefferey Mershon in the amount of \$100,000. The proceeds from the loan were used to purchase land.

<b>CSD Desc</b>	Mershon Property 2019					
<b>Asset</b>	Property: 35420 SE Hist Columbia River Hwy, Corbett, OR 97019					
<b>Debt</b>	Real Estate					
<b>Escrow</b>	Guardian Contract Services Inc					
<b>Terms</b>	1.28% APR, 4 annual payments					
<b>Initial Cost</b>	\$ 150,000.00					
<b>Down Pmt</b>	\$ 50,000.00      11/5/2019					
<b>Fiscal Year</b>	<b>Date</b>	<b>Beginning Bal</b>	<b>Principal</b>	<b>Interest</b>	<b>Payment</b>	<b>Principal Bal</b>
2019-2020	11/7/2019	\$ 100,000.00	-	-	-	100,000.00
2020-2021	7/15/2020		24,525.09	1,280.00	25,805.09	75,474.91
2021-2022	7/15/2021		24,839.01	966.08	25,805.09	50,635.90
2022-2023	7/15/2022		25,156.95	648.14	25,805.09	25,478.95
2023-2024	7/15/2023		25,478.95	326.13	25,805.08	-
<b>Totals</b>			<b>\$ 100,000.00</b>	<b>\$ 3,220.35</b>	<b>\$ 103,220.35</b>	

*Capital Leases for Bus Replacement*

The District has five capital leases for buses.

<b>CSD Desc</b>	2021-22 Bus Loan #6					
<b>Asset</b>	New 2023 BlueBird Bus Model: T3FE 84 pass					
<b>Debt</b>	Capital Lease					
<b>Lessor</b>	Santander Bank, N.A.					
<b>Terms</b>	2.58% APR, 7 annual payments					
<b>Initial Cost</b>	\$ 129,898.00					
<b>Down Pmt</b>	\$ -					
<b>Fiscal Year</b>	<b>Date</b>	<b>Beginning Bal</b>	<b>Principal</b>	<b>Interest</b>	<b>Payment</b>	<b>Principal Bal</b>
2021-2022	3/10/2022	\$ 129,898.00	\$ 19,791.91	\$ 257.09	\$ 20,049.00	\$ 110,106.09
2022-2023	3/10/2023		17,208.26	2,840.74	20,049.00	92,897.83
2023-2024	3/10/2024		17,652.24	2,396.76	20,049.00	75,245.59
2024-2025	3/10/2025		18,107.66	1,941.34	20,049.00	57,137.93
2025-2026	3/10/2026		18,574.84	1,474.16	20,049.00	38,563.09
2026-2027	3/10/2027		19,054.07	994.93	20,049.00	19,509.02
2027-2028	3/10/2028		19,509.02	539.98	20,049.00	-
<b>Totals</b>			<b>\$ 129,898.00</b>	<b>\$ 10,445.00</b>	<b>\$ 140,343.00</b>	

<b>CSD Desc</b>	2020-21 Bus Loan					
<b>Asset</b>	New 2022 BlueBird Bus Model: T3FE 4004					
<b>Debt</b>	Capital Lease					
<b>Lessor</b>	Santander Bank N.A.					
<b>Terms</b>	2.44% APR, 6 annual payments					
<b>Initial Cost</b>	\$ 128,290.00					
<b>Down Pmt</b>	\$ 38,500.00					
<b>Fiscal Year</b>	<b>Date</b>	<b>Beginning Bal</b>	<b>Principal</b>	<b>Interest</b>	<b>Payment</b>	<b>Principal Bal</b>
2020-2021	12/20/2020	\$ 128,290.00	\$ 38,500.00	\$ -	\$ 38,500.00	\$ 89,790.00
2021-2022	12/20/2021		\$ 14,078.12	\$ 2,190.88	\$ 16,269.00	\$ 75,711.88
2022-2023	12/20/2022		14,421.63	1,847.37	16,269.00	61,290.25
2023-2024	12/20/2023		14,773.52	1,495.48	16,269.00	46,516.73
2024-2025	12/20/2024		15,133.99	1,135.01	16,269.00	31,382.74
2025-2026	12/20/2025		15,503.26	765.74	16,269.00	15,879.48
2026-2027	12/20/2026		15,879.48	389.52	16,269.00	-
<b>Totals</b>			<b>\$ 128,290.00</b>	<b>\$ 7,824.00</b>	<b>\$ 136,114.00</b>	

<b>CSD Desc</b>	2019-20 Bus Loan					
<b>Asset</b>	2021 Blue Bird T3FE 60 pass					
<b>Debt</b>	Capital Lease					
<b>Lessor</b>	Santander Bank N.A.					
<b>Terms</b>	2.68% APR, 7 annual payments					
<b>Initial Cost</b>	\$ 111,694.00					
<b>Down Pmt</b>	\$ -					
<b>Fiscal Year</b>	<b>Date</b>	<b>Beginning Bal</b>	<b>Principal</b>	<b>Interest</b>	<b>Payment</b>	<b>Principal Bal</b>
2019-2020	3/10/2020	\$ 111,694.00	\$ -	\$ -	\$ -	\$ 111,694.00
2019-2020	4/10/2020		17,034.77	254.23	17,289.00	94,659.23
2020-2021	4/10/2021		14,752.13	2,536.87	17,289.00	79,907.10
2021-2022	4/10/2022		15,147.49	2,141.51	17,289.00	64,759.61
2022-2023	4/10/2023		15,553.44	1,735.56	17,289.00	49,206.17
2023-2024	4/10/2024		15,970.27	1,318.73	17,289.00	33,235.90
2024-2025	4/10/2025		16,398.28	890.72	17,289.00	16,837.62
2025-2026	4/10/2026		16,837.62	451.38	17,289.00	-
<b>Totals</b>			<b>\$ 111,694.00</b>	<b>\$ 9,329.00</b>	<b>\$ 121,023.00</b>	

<b>CSD Desc</b>	2018-19 Bus Loan #2					
<b>Asset</b>	2019 Blue Bird Vision BBCV3310 77 pass					
<b>Debt</b>	Capital Lease					
<b>Lessor</b>	Santander Bank N.A.					
<b>Terms</b>	3.95% APR, 5 annual payments					
<b>Initial Cost</b>	\$ 111,354.00					
<b>Down Pmt</b>	\$ -					
<b>Fiscal Year</b>	<b>Date</b>	<b>Beginning Bal</b>	<b>Principal</b>	<b>Interest</b>	<b>Payment</b>	<b>Principal Bal</b>
2018-2019	4/5/2019	\$ 111,354.00	\$ -	\$ -	\$ -	\$ 111,354.00
2019-2020	7/15/2019		\$ 16,745.51	\$ 1,155.49	\$ 17,901.00	\$ 94,608.49
2020-2021	7/15/2020		14,353.18	3,547.82	17,901.00	80,255.31
2021-2022	7/15/2021		14,891.43	3,009.57	17,901.00	65,363.88
2022-2023	7/15/2022		15,449.85	2,451.15	17,901.00	49,914.03
2023-2024	7/15/2023		16,029.22	1,871.78	17,901.00	33,884.81
2024-2025	7/15/2024		16,630.32	1,270.68	17,901.00	17,254.49
2025-2026	7/15/2025		17,254.49	646.51	17,901.00	-
<b>Totals</b>			<b>\$ 111,354.00</b>	<b>\$ 13,953.00</b>	<b>\$ 125,307.00</b>	

<b>CSD Desc</b>	2018-19 Bus Loan #1					
<b>Asset</b>	2018 Chevy Micro Bird G5					
<b>Debt</b>	Capital Lease					
<b>Lessor</b>	Santander Bank N.A.					
<b>Terms</b>	3.95% APR, 5 annual payments					
<b>Initial Cost</b>	\$ 74,693.00					
<b>Down Pmt</b>	\$ -					
<b>Fiscal Year</b>	<b>Date</b>	<b>Beginning Bal</b>	<b>Principal</b>	<b>Interest</b>	<b>Payment</b>	<b>Principal Bal</b>
2018-2019	10/15/2018	\$ 74,693.00	\$ -	\$ -	\$ -	\$ 74,693.00
2018-2019	10/15/2018		16,118.00	-	16,118.00	58,575.00
2019-2020	10/15/2019		13,804.29	2,313.71	16,118.00	44,770.71
2020-2021	10/15/2020		14,349.56	1,768.44	16,118.00	30,421.15
2021-2022	10/15/2021		14,916.36	1,201.64	16,118.00	15,504.79
2022-2023	10/15/2022		15,504.79	613.21	16,118.00	-
<b>Totals</b>			<b>\$ 74,693.00</b>	<b>\$ 5,897.00</b>	<b>\$ 80,590.00</b>	

## INFORMATIONAL SECTION

## Board Policy / Local Budget Law Concerning District Budget

### **DB/DBA/DBD: District Budget**

The district budget will serve as the financial plan of operation for the district and will include estimates of expenditures for a given period and purpose and the proposed means of financing the estimated expenditures.

The district budget will be prepared and authorized in full compliance with the Local Budget Law. The superintendent will be designated as budget officer and will prepare the written budget document.

The district's budgeting system will be in accordance with federal, state and local laws, regulations and locally adopted procedures.

The fiscal year will extend from July 1 to June 30 inclusive.

ORS 294.305 – 294.565, 328.542 – 328.565

### **DBC: Budget Calendar**

The Board will adopt annually a budget calendar which will identify dates and deadlines required for the legal presentation and adoption of the budget.

The superintendent will prepare and recommend a proposed calendar for Board approval. Such calendar will identify dates and activities which comply with state law

ORS 294.305 – 294.565, 328.542 – 328.565

### **DBD: Budget Priorities**

As the budget is prepared, staff will use a prioritizing system consistent with program needs as identified by staff and the Board. Priorities should be established to be used as a basis for budget additions or reductions.

The budget committee will review suggested priorities and will either accept, modify or reject the priorities.

ORS 294.305 – 294.565

### **DBE: Budget Preparation**

The superintendent has the overall responsibility for budget preparation and will develop such procedures necessary to ensure that the proposed budget reflects all areas of district operation.

The superintendent and administrative staff will establish budget priorities for the district and will make appropriate recommendations related to those priorities to the Board and budget committee.

The superintendent will deliver the budget message and actual budget document to the budget committee when the message and budget have been completed and are ready for presentation.

ORS 294.305 – 294.565, 328.542 – 328.565

## **BEA: Budget Committee**

By law, the budget committee is charged with making recommendations concerning financial priorities. The budget committee will have the responsibility for reviewing the financial programs of the district, reviewing the proposed district budget as presented by the superintendent, and recommending an annual or biennial district budget in keeping with the provisions of applicable state laws.

Educational policy decisions, however, are the responsibility of the Board, not the budget committee. The committee does not have the authority to add programs or to approve additional personnel or increase salaries. While the committee may, in effect, delete programs because of a fund decrease. The committee is charged primarily with a fiscal evaluation of programs. The committee may, alternatively, set an amount that changes the recommended budget and may request the administration make such changes in accordance with priorities set by the Board.

The budget committee consists of seven members appointed by the Board plus the elected Board members. To be eligible for appointment, the appointive member must:

1. Live and be registered to vote in the district;
2. Not be an officer, agent or employee of the district.

No budget committee member may receive any type of compensation from the district.

At its first meeting in July, the Board will identify vacant budget committee positions which must be filled by appointment of the Board. The Board will announce the vacancies and receive applications from interested persons during the month of July. Such applications will include a signed statement that the applicant is willing to serve as a member of the budget committee and to adhere to the policies of the district. The Board may appoint budget committee members to as many consecutive terms as deemed appropriate.

At the first regular Board meeting in August, the Board will review the names of persons filing applications and names of those persons who have served previously and are willing to be reappointed. At the first regular meeting in September, the Board will appoint persons to fill the vacant positions.

The appointive committee members of a budget committee in a district that prepares an annual budget will be appointed for three-year terms. The terms will be staggered so that, as near as practicable, one-third of the appointive members' terms end each year. Appointive members of a budget committee in a district that prepares a biennial budget shall be appointed to four-year terms. The terms shall be staggered so that as near as practicable, one-fourth of the terms of the appointive members expire each year.

If any appointive member is unable to complete the term for which he/she was appointed, the Board will announce the vacancy at the first regular Board meeting following the committee member's resignation or removal. An appointment to fill the position for its unexpired term will be made at the next regular Board meeting.

At its first meeting after appointment, the budget committee will elect a presiding officer from among its members. It may also establish other ground rules as necessary for successful operation of the committee.

A majority of the constituted committee is required for passing an action item. Majority for a 14-member budget committee is 8. Therefore, if only 8 members are present, a unanimous vote is needed for passing an action.

The budget committee shall hold one or more meetings to receive the budget message, receive the budget document and to provide members of the public with an opportunity to ask questions about and comment on the budget document. The budget officer shall announce the time and place for all meetings, as provided by law. All meetings of the budget committee are open to the public.

The budget committee may request from the superintendent or business manager any information used in the preparation of or for revising the budget document. The committee may request the attendance of any district employee at its meetings. The budget committee will approve the budget document as submitted by the superintendent or as subsequently revised by the committee.

After approval of the original or revised budget document, the budget committee's duties cease. The hearing on the approved budget is held by the Board.

ORS 174.130, 192.610 – 192.710, 294.305 – 294.565

#### **DBG: Budget Hearing**

The Board shall provide for a public hearing on the budget, in accordance with the law, after the budget document has been approved by the budget committee. Consideration shall be given to matters discussed at the public hearing.

It is the responsibility of the Board to set salaries of employees and to make recommendations to the budget committee regarding fiscal requirements of the district.

After a public hearing on the budget and any modifications of the budget deemed necessary, the Board will approve the proper resolutions to adopt and appropriate the budget and to determine, make and declare the ad valorem property taxes to be certified to the assessor for the ensuing year; and itemize and categorize the ad valorem property taxes.

The superintendent will ensure all necessary documentation is submitted to the county assessor's office as required by the Local Budget Law.

ORS 192.610 – 192.710, 294.305 – 294.565

#### **DBH: Budget Adoption Procedures**

After the public hearing on the budget and any modifications of the budget deemed necessary as a result of that hearing, the Board will approve the proper resolutions to adopt and appropriate the budget. The Board will further determine, make and declare the ad valorem property tax amount or rate to be certified to the assessor for the ensuing year, and itemize and categorize the ad valorem property tax amount or rate as provided in ORS 310.060.

The superintendent will ensure all necessary documentation is submitted to the county assessor's office as required by the Local Budget Law.

ORS Chapter 255, 294.305 – 294.565, 310.060, 328.542, OAR 150-310.060-(A)

### **DBI: Budget Amendment Procedures**

The budget estimates and proposed ad valorem property tax amount or rate of any fund as shown in the budget document may be amended by the Board prior to adoption. Such amendment may also be made following adoption if the amendments are adopted prior to the commencement of the fiscal year to which the budget relates.

The amount of estimated expenditures for each fund, however, shall not be increased by more than \$5,000 or 10 percent of the estimated expenditures, whichever is greater.

The ad valorem property tax amount or rate to be certified shall not exceed the amount approved by the budget committee, unless the amended budget document is republished and another public hearing is held as required by law.

ORS 294.435

### **DBJ: Budget Implementation**

The budget, as adopted by the Board, becomes the financial plan of the district for the coming year.

The superintendent and staff are authorized to make expenditures and commitments in accordance with the policies of the Board and the adopted budget.

The superintendent will make the Board aware of any substantial changes in expected revenues or unusual expenditures so the Board may adjust the budget, if necessary.

ORS 294.305 – 294.565, ORS Chapter 310

### **DBK: Budget Transfer Authority**

The annual budget is a financial plan, and as such, may be subject to change in response to circumstances or events occurring after the initial appropriation. Transfers within a fund or from one fund to another will follow these provisions:

1. All appropriation transfers from one fund to another will be presented to the Board for approval;
2. All budget transfers including appropriation transfers involving \$10,000 or more per transfer or which represent a material change in a given program will be presented to the Board as they are identified;
3. All appropriation transfers involving less than \$10,000 per transfer or which do not represent a material change in a given program will be accumulated and presented to the Board for approval generally in June;
4. All other budget transfers within a fund will be controlled by the superintendent.

The district will make expenditures by line item within the budget approved by the budget committee and adopted by the Board.

Only the Board is empowered to make intra-fund and inter-fund changes to the adopted appropriations. The district administration will adhere to the following standards:

1. Any funds budgeted but not needed will show as a resource in the next year's budget. Should a purchase be under budgeted, the superintendent will be notified and permission to over-expend

the line item will be sought. To provide flexibility for schools, the aggregate of supplies and materials appropriation, by school and by program, will be considered a “line item”;

2. Over-expenditures of \$500 per line item aggregate or more will be reported to the Board by the superintendent as soon as possible after the expenditure;
3. Funds will be spent as allocated in the budget except in situations of emergency or financial crisis as determined by the Board.

ORS 294.450

### Board Resolutions

**RESOLUTION NO 11.99-19** – RESOLVED that the Board approved the single school District with Charter Agreement Status application proposal as presented at the Public Hearing Charter District on October 15, 2019, between the Corbett School Board, Corbett School District 39 and the Corbett District School.

Meeting: Regular Session, November 20, 2019

Motion: Director Gorman moved and Director Buttke seconded.

Action: The motion passed 7-0.

**RESOLUTION NO. 2.126-20** – RESOLVED that the Board confirmed the reappointment of Brad Garrett to Budget Position No. 1, term expires December 31, 2022 and confirmed the resignation of Vance Rogers, Budget Position no. 5. Term expired December 31, 2019.

Meeting: Regular Session, February 19, 2020

Motion: Director Gorman moved and Director Buttke seconded.

Action: The motion passed 5-0.

**RESOLUTION NO. 3.137-20** – RESOLVED that the Board appoint Rebecca Stewart to Budget Committee Position No. 5, term expires December 22, 2022.

Meeting: Regular Session, March 11, 2020

Motion: Director Gorman moved and Director Buttke seconded.

Action: The motion passed 5-0.

**RESOLUTION NO 12.70-21** – RESOLVED that the Board approve the 2022-23 Budget Calendar as presented in the Board packet.

Meeting: Regular Session, December 15, 2021

Motion: Director Vo moved and Director Buttke seconded.

Action: The motion passed 6-0.

# **Charter Agreement between the Corbett School Board, Corbett School District 39 and the Corbett District School (Charter Law ORS Chapter 338)**

**Applicant:** Corbett District School.

**Name of Proposed School:** Corbett District School ("CDS"). However, Corbett District School will serve as a placeholder name, as the intention is to survey students in the fall to enlist their help in deciding the ultimate name of the school.

**Philosophy and Mission of Charter School:** The Corbett District School is being created out of a need to maintain the financial stability and current service levels that the Corbett School District offers. This serves as an application to convert the current Corbett School to a district with a single charter school. The intention of this charter agreement is to provide the Corbett School District a mechanism to admit non-resident students outside of the inter-district transfer process.

The Corbett District School will embrace the District's Board Goal "To foster intellectual development and promote social equity for all students, maintain and plan for adequate facilities, operate the District in a fiscally responsible manner, and maintain positive and collaborative relationships within all district communities."

The Corbett District School will continue to embrace current educational practices of the Corbett School District which include but are not limited to:

- Multi-age Instruction.
- Thematic based learning.
- Place based learning.
- Continuous progress.

Currently, the Corbett School District has formed a visions and values committee and plans to form a strategic planning committee to help chart a path forward for the District. As appropriate, the recommendations of the visions and values and strategic planning committees will inform the creation and operation of the Corbett District School. The Corbett School District also intends to complete a strategic planning process and, as appropriate, the work of the strategic plan will inform the creation and operation of the Corbett District School.

**Description of the Curriculum:** The curriculum of Corbett District School will fully incorporate the Common Core/Oregon State Content Standards consistent with ORS 329.045. **A complete curriculum guide can be found in Appendix A.**

**Description of Expected Results:** The goal of Corbett District School is for every student to make adequate yearly progress toward meeting or exceeding state and district standards. Longitudinal data accumulated by Corbett School District 39 ("District") will provide information upon which to assess the progress and success of CDS.

Corbett District School will provide a community school environment where students, teachers, parents, community members and administrative staff interact on a daily basis to provide an exceptional education to students. The core curriculum course offerings of CDS will be enhanced by courses taught by Teacher Standards and Practices Commission (TSPC) certified instructors who have particular expertise in the subject.

**Governance Structure of the Charter School:** The initial Corbett District School Governing Board ("Charter Board") consists of the publicly elected School Board Members of the Corbett School District 39. As a conversion school, CDS will retain its current governance structure of seven board members representing at large positions publicly elected, consistent with the election laws of the State of Oregon and Multnomah County, within the school district.

Corbett District School will operate under Charter Law ORS Chapter 338 and the written charter. The Board will continue to oversee all fiduciary and curricular planning and adoptions, hold regular board meetings consistent with current practices of the Corbett School District Board, approve the budget and expenditures, and foster community relations.

The CDS will continue to follow all board policies currently adopted by the Corbett School District. The Charter Board reserves the right to modify, update, delete, or add board policies consistent with State Law.

**Projected Enrollment and Grades to Be Served:** Projected enrollment figures for Corbett District School are based on the Corbett School District 39 2018-19 enrollment of approximately 1212 students in grades K through 12. The Corbett District School may also operate fee for service programs like preschool. Currently, the School Board has placed an enrollment cap of 1300, however the publicly elected Charter School Board reserves the right to adjust the enrollment numbers in light of an ever changing financial environment.

**Target Population of Students to Be Served:** Corbett District School plans a diverse program serving grades Pre-K through 12 and targeted at the following groups: students currently enrolled in Corbett Schools, and students in surrounding communities who may benefit from a smaller, differentiated education program.

**Distinctive Learning or Teaching Techniques to Be Used:** Meeting the instructional needs of all learners requires a differentiated delivery system for all areas of the curriculum. This differentiation must be based on providing the appropriate level of support so that each student can progress in a continuous improvement model and attain his or her full potential as a literate citizen and lifelong learner. Corbett District School is committed to utilizing the following instructional methods and opportunities:

(a) **Project-based and or thematic-based learning:** Courses will involve hands-on, lab, and/or project-based instruction that require students to produce digital assignments, and/or tactile products. This may be done individually or as a collaborative/team effort.

(b) **Lecture/discussion method:** Inquiry about broad-based, open-ended questions will require problem-solving techniques. Classes will have an emphasis on reading, writing, and presentation skills. This may include the use of digital equipment, i.e., computers and software, cameras, interactive whiteboards, and other technologies to support vocational areas in the school.

(c) **Online courses:** The uses of an online education program may be incorporated as appropriate.

(d) **Science, Technology, Engineering, Arts and Math (STEAM), CTE, and College Preparatory Programs:** The Corbett District School will continue to offer, maintain, and expand course offerings in STEAM, CTE and College Preparatory programs. These offerings may be modified based upon the work of the visions and values and strategic planning committees and the judgement of the Charter Board.

**Legal Address, Facilities, and Physical Location:** The current Corbett School, headquartered at 35800 East Historic Columbia River Highway, Corbett, Oregon 97019, will transition into the Corbett District School, which will remain in the same facility in the community of Corbett. The district retains ownership of all facilities, equipment and supplies including properties at 32405 E.

Historic Columbia River Highway, 35800 E. Historic Columbia River Highway and 36115 E. Historic Columbia River Highway. The charter owns no physical assets.

**Description of Admissions Policy:** The Charter Board will set enrollment targets at least annually. The Charter Board may increase, or decrease the enrollment target at any time and they recognize that the work of the visions and values and strategic planning committees will be considered in establishing enrollment targets.

In the event that more students apply for admission to Corbett District School than can be accommodated, an objective, confidential lottery will be held to determine enrollment. Priority in all lotteries will be given to students who have siblings currently attending the Corbett District School and to students who have been attending the Corbett District School by other means such as by tuition or by mechanisms called for in collective bargaining units. Further, resident students who move out of district and who wish to continue attending Corbett District School will be guaranteed enrollment for the remainder of the school year in which they move and they will be given priority in the following year lottery(ies). Students who turn down the invitation to enroll or drop from the program after enrolling will be replaced by the next student in order of lottery selection. (ORS 338.125) All students who reside within current school district boundaries are guaranteed admission. Further, all students currently attending Corbett School District will be guaranteed admission to the Corbett District School when the school begins initial operation. Admission applications can be accepted on a rolling basis throughout the year. Confidential lotteries will be conducted before the start of each trimester on a date established by administration provided the Charter Board opens space in the Corbett District School for that lottery. If needed a waitlist will be established after each lottery and remain in effect until the next lottery is announced.

**Applicable Statutes and Rules:** All applicable federal and state laws and Oregon Administrative Rules will apply to Corbett District School. (ORS 338.115)

**Proposed Budget and Financial Plan:** The budget will be based on the state school fund factored on enrollment for the current year or the previous year, whichever is highest. Evidence of financial soundness is found in the existing Corbett School District budget and financial plan already in place and utilized by Corbett School District 39.

**Standards of Behavior and Discipline:** Corbett District School Board will adopt those behavior and discipline policies in use by Corbett School District 39. These policies are available for review at the school district office.

**School Calendar:** The school calendar for the 2019-2020 school year will be the calendar already established by the Corbett School District. The Corbett District School Governing Board will establish yearly calendars consistent with current practice of the Corbett School District Board. The operational hours of the Corbett District School will remain the same as those currently established by the Corbett School District. The Corbett District School Governing Board may elect to change those hours in the future.

**Staffing/Qualifications:** The Corbett District School will maintain current staffing of both certified and classified staff\*, with new staff added when needed to meet targets set by the Corbett District School Governing Board. In addition, all certified teachers must meet TSPC licensure standards and have appropriate academic, and/or career experience. Licensed teachers may, at the discretion of district administration, teach outside of their endorsement areas consistent with Charter Law.

*\*Budget deficits caused by inadequate state funding may result in reductions in staff. The Charter School Governing Board will follow district policy if any positions must be cut.*

**Opening Date:** The Corbett District School will open on a date no later than January 1, 2020. The Corbett School District Board may opt to open the Corbett District School at a date prior to January 1, 2020.

**Special Education Arrangements:** Corbett School District 39 and Corbett District School will provide for the needs of those enrolled students who qualify under state and federal laws regarding Special Education, regular education, and related services for students who qualify under Section 504 of the Rehabilitation Act of 1973. CDS will actively identify those students who qualify for special education services and will utilize district resources, the Multnomah Education Service District resolution services, as well as other external resource providers to ensure maintenance of effort. (ORS 338.165)

**Community Involvement:** The Corbett School District encourages parent and community involvement. The community will continue to be provided opportunities to influence the development of the charter as well as the ongoing refinements and modifications during charter implementation. Public Board Meetings will be held monthly and progress of implementation will be monitored/guided through the public meetings process. Further, standing committees such as the visions and values and strategic planning committees will have the opportunity to influence the development of the charter.

**Term of the Charter:** The initial term of the charter will be five years renewable from the date of signing. (ORS 338.065 (3)(a))

**Plan for Performance Bonding/Insurance:** The agreements, policies, and coverage with agencies currently insuring Corbett School District 39 will be maintained by Corbett District School. In the future these may be modified as determined necessary by the elected Corbett District School Governing Board .

**Collective Bargaining Units:** Corbett District School will maintain all collective bargaining agreements in place on the date that the Corbett District School opens. Future, contract negotiations will be consistent with state and federal law.

**Placement of Students, Staff, and Property upon Termination/Non-Renewal of Charter:** Termination of the charter shall not abridge Corbett School District's legal authority to operate as a non-chartered (regular) public school district. In the event of termination or non-renewal of this charter, Corbett School District shall follow the reduction in force provisions in any applicable collective bargaining agreements for licensed and classified employees or as otherwise provided by the Corbett School District. If, as a result of termination or non-renewal of this charter, a determination is made to reconstitute the school as a regular public school, the District Board will, as staffing requirements permit and funding allows, and on the recommendation of the Superintendent, make every effort to rehire all staff employed by Corbett District School at the time of its reconstitution as a regular public school.

If the school is reconstituted as a regular public school, all students currently enrolled will become enrolled students of the reconstituted school. Students currently attending outside the district will be allowed to continue with an existing inter-district agreement.

In the event of a termination of this charter, all assets, equipment, supplies, and other items provided to Corbett District School which were the property of Corbett School District 39 prior to this charter or were added after the fact with funds belonging to Corbett School District 39 or are of a nature that their loss or absence would prevent the operation of the district or its programs after termination of this charter, shall be returned to or retained by Corbett School

District 39. All other assets shall be given to the Corbett School District. (ORS 338.105)

**Fiscal Audit:** The School Superintendent will develop a balanced operating budget to be approved by the District Budget Committee and School Board as part of the current budgetary process. Corbett District Charter School will retain Corbett School District's designated auditor. Corbett District School will report in writing to the district the manner in which CDS intends to address any deficiencies in the audit. ODE is permitted to audit, review, and inspect expenditures during this time. (ORS 338.095)

**Conversion of an Existing Public School District:**

a) **Student enrollment shall be voluntary.** Students who choose not to attend Corbett District School have the option of being home schooled or request an interdistrict transfer. Any student who resides within the district boundary but has opted out of attendance at Corbett District School will be released by the Corbett School District 39 to the school of their choice. (ORS 338.145)

b) **Employment practices, policies, and agreements:** Corbett District School shall use the existing practices of Corbett School District 39 regarding the selection and hiring, training, discipline, and firing of its teaching, administrative, and operations staff with the exception of those changed by waiver or mutual consent of parties in a collective bargaining agreement. During the life of this charter, Corbett District School will implement policies in compliance with all applicable federal and state laws and collective bargaining agreements in effect at the time of the charter signing regarding recruitment, promotion, discipline, and termination of personnel; methods for evaluating performance; and a plan for resolving employee-related problems, including complaint and grievance procedures shall remain in effect for the remaining length of the agreement. Employees' payroll shall be processed through the business office of the Corbett School District 39 unless changed during the life of this charter. (ORS 338.135)

c) **Employee assignment to the charter school shall be voluntary.** However, as CDS will be the only school for grades K-12 located within Corbett School District 39, there are no alternative assignments available within the district to staff members who choose not to participate in the charter school. Therefore, any staff member who is under contract at the time of the charter signing and who chooses not to participate in the charter school shall be released from their contract if they request such a release at least 30 days prior to the charter going into effect. All contracts and agreements with staff members in effect at the time the school becomes chartered shall remain in effect for the remaining term of such contract or agreement. (ORS 338.135)

Approved this XXX day of XXXX.

Todd Mickalson, District Board Chairman

# K-12 SCHOOL EQUALIZATION FORMULA

## STATE SCHOOL FUND DISTRIBUTION

$$\text{District Formula Revenue (Equalization Funding)} = \text{General Purpose Grant} + \text{Transportation Grant} + \text{High Cost Disability Grant} + \text{Facility Grant}$$

### School District Revenue

$$\text{District Formula Revenue} = \text{State School Fund Grant} + \text{Local Revenue}$$

The school equalization formula determines each school district's general operating revenue from the State School Fund (SSF) in combination with local revenue. It is the sum of a general purpose grant, a transportation grant, a high cost disability grant and a facility grant. The formula allocates state and local revenue based on relative need for the formula component grants given the funding level available.

#### State School Fund

The Legislature allocates money to the State School Fund primarily from the state General Fund and lottery revenue for distribution to school districts.

#### Local Revenue

Statutorily, the school formula only includes district local revenue from the following sources:

Operating property taxes collected (including prior years)

Common School Fund

County School Fund

Federal forest related revenue

State managed county trust forests (Chapter 530)

ESD funds required to be shared with school districts

Revenue *in lieu of* property taxes

Supplantable federal funds

### General Purpose Revenue

$$\text{General Purpose Grant} = \text{Weighted Students (ADMw)} \times \$4,500 \text{ Adjusted by Teacher Experience and Balanced to Available Funds}$$

#### Weighted Students (ADMw)

Weighted student count is measured by average daily membership with extra counts or weights for students in special categories. Average daily membership (ADM) is the average number of resident students during the school year. Weighted ADM or ADMw counts students in special enrollment categories as more than one student.

The higher of the current year or prior year ADMw is used. The higher count is called extended ADMw.

### Student Weights

Student weight categories are as follows:

Category	Additional Weight	Count (ADMw)
<b>Special Education and At Risk</b>		
Individual Education Program	1.00	2.00
English Language Learner	0.50	1.50
Pregnant and Parenting	1.00	2.00
Students in Poverty Adjusted	0.25	1.25
Neglected and Delinquent	0.25	1.25
Students in Foster Care	0.25	1.25
<b>Grade and School</b>		
Kindergarten (Half-day)	-0.50	0.50
Elementary District	-0.10	0.90
Union High District	0.20	1.20
Remote Small School	Varies	

#### Individual Education Program Weight

Students with various limitations such as hearing, speech, and visual impairments receive special individual education. The count cannot exceed 11% of ADM without approval by the Department of Education.

#### Remote Small School Weight

A school site qualifies for additional ADMw if

Distance to nearest same district school more than Elementary 252 (9gr) High 350 (4gr) 8 miles

The additional ADMw varies with number of students and distance. Generally, the smaller the school the greater the additional weight per student. The high school distance adjustment for being less than 20 miles from the nearest high school was phased out and sunset at the end of 2004-05. The weighting scheme will change when full-day kindergarten ADM weight becomes the same as other grades.

#### Teacher Experience and Balance to Funding

The dollars per weighted student target is arbitrarily set at \$4,500 (adopted in 1991) before adjustment for teacher experience.

The teacher experience adjustment increases (or decreases) the target by \$25 for each year the district average teacher experience is more (or less) than the statewide average teacher experience.

A calculated multiplier balances funds available to funds allocated. The multiplier modifies the adjusted target amount to distribute the available state appropriation. The multiplier changes over time and is estimated to be 1.8864 using \$4,500 per ADMw in 2019-20. The equivalent amount is \$8,860 per ADMw.

### Transportation Revenue

Transportation Grant	=	70% to 90% of Transportation Costs
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Districts are ranked by approved transportation costs per student from highest to lowest. The district grant depends on the following ranking:

District Rank	% of Costs
Top 10%	90%
Next 10%	80%
Bottom 80%	70%

The grant is the percent of costs corresponding to district rank times approved transportation costs.

Approved transportation costs are the following:

- Preschool handicapped students
- Elementary students more than 1 mile from school
- Secondary students more than 1.5 miles from school
- Students going between school facilities
- Students on field trips
- Health or safety needs
- Room and board *in lieu* of transportation

### High Cost Disability Revenue

High Cost Disability Grant	=	Up to Sum of Costs above \$30,000 per Disability Student
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For a student with approved disability costs above \$30,000, the grant is the cost minus \$30,000. The district grant is the sum of the grants for each student with disability costs above \$30,000. ESD costs for each student can be included in the student total. Total district grants cannot exceed \$35 million per year. If total grants initially exceed this amount, the grants are reduced proportionally.

### Facility Revenue

Facility Grant	=	Up to 8% of Construction Costs
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Districts adding new classroom space receive up to 8% of construction (excluding land) and portable unit costs for furnishings and equipment. Total grants are limited to \$7 million per biennium. If grants at 8% exceed the limit, the reimbursement percent is reduced.

### School Revenue Share

The school share of both school district and ESD formula revenue is 95.5%. Formula revenue is State School Fund dollars available for distribution to school districts and ESDs and designated local revenue (primarily property taxes) included for each in their respective formulas. The K-12 equalization formula uses 95.5% of this total to allocate to school districts.

### State Payment Schedule

The July payment is 16.67% of the estimated State School Fund grant with 8.33% in each of the following 10 months. There is no June payment. Adjustment for audited data occurs in the following year.

### Other State School Fund Allocations

The 2019 Legislature allocated \$7.6 million of the State School Fund for special programs and grants for the 2019-21 biennium. The largest were \$5 million to small districts with small high schools (of which 2020-21 allocation is subject to a legislative approval) and \$1.6 million for the purposes of the Oregon virtual school district.

The 2019 legislature appropriated \$39.5 million from the SSF to the Educator Advancement Fund for the biennium. The Network is funded by \$6 million carve-out and \$16.75 million each from the school districts and education service districts. The 2019 Legislature also decided to provide Local Option Equalization Grants \$3.86 million from the SSF.

FORMULA GRANT PERCENTAGE by DISTRICT SIZE					
2019-20					
District Size by ADM	# of Districts	General Purpose	Transportation	High Cost Disability	Facility
0- 500	\$72	\$182,961,849	\$12,142,071	\$135,074	\$91,306
500- 1,000	\$33	\$250,776,121	\$11,151,063	\$101,589	\$477,302
1,000- 3,000	\$44	\$825,068,610	\$33,805,846	\$306,280	\$1,938,813
3,000- 5,000	\$18	\$715,156,813	\$26,429,730	\$2,946	\$3,721,490
5,000-10,000	\$18	\$1,246,477,288	\$49,566,042	\$429,273	\$6,567,858
10,000 and Greater	\$12	\$2,672,084,009	\$101,761,382	\$1,955,693	\$22,203,231



**STUDENTS WE SERVE<sup>^</sup>**

**1,188** Student Enrollment

<sup>^</sup>Student enrollment as of October 1, 2019

**DEMOGRAPHICS**

**American Indian/Alaska Native**

Students: **1%**

Teachers: **0%**

**Asian**

Students: **2%**

Teachers: **0%**

**Black/African American**

Students: **1%**

Teachers: **0%**

<sup>74</sup> **Hispanic/Latino**

Students: **8%**

Teachers: **2%**

**Multiracial**

Students: **7%**

Teachers: **2%**

**Native Hawaiian/Pacific Islander**

Students: **<1%**

Teachers: **0%**

**White**

Students: **80%**

Teachers: **97%**

**INTRODUCTION**

The At-A-Glance School and District profiles tell a story about Oregon's schools and districts. This year's profiles do not include statewide assessments data, class size data, or attendance data as a result of the necessary statewide school closures and the implementation of Distance Learning for All. The profiles present all available data not impacted by the state's response to COVID-19.

**ACADEMIC SUCCESS**

**ON-TIME GRADUATION**

Students earning a diploma within four years. Cohort includes students who were first-time ninth graders in 2015-16 graduating in 2018-19.

District: **90%**

Oregon Average: **80%**

**FIVE-YEAR COMPLETION**

Students earning a high school diploma or GED within five years.

District: **>95%**

Oregon Average: **86%**

**OUR STAFF (ROUNDED FTE)**

**5** Administrators

**55** Teachers

**14** Educational assistants

**0** Counselors/Psychologists

**0** Licensed Librarians

**83%** of licensed teachers with more than 3 years of experience

**OUTCOMES**

On-Time Graduation and Five-Year Completion rates separated by student group.

**ON-TIME GRADUATION**

American Indian/Alaska Native: .....	*
Asian: .....	*
Black/African American: .....	*
Hispanic/Latino: .....	*
Multiracial: .....	*
Native Hawaiian/Pacific Islander: .....	*
White: .....	<b>94%</b>
Free/Reduced Price Lunch: .....	<b>78%</b>
Ever English Learner: .....	*
Students with Disabilities: .....	<b>92%</b>
Migrant: .....	*
Talented and Gifted: .....	*
Female: .....	<b>&gt;95%</b>
Male: .....	<b>85%</b>
<b>Non-Binary: Coming in 2021-22</b>	

**FIVE-YEAR COMPLETION**

American Indian/Alaska Native: .....	*
Asian: .....	*
Black/African American: .....	*
Hispanic/Latino: .....	*
Multiracial: .....	*
Native Hawaiian/Pacific Islander: .....	*
White: .....	<b>94%</b>
Free/Reduced Price Lunch: .....	<b>88%</b>
Ever English Learner: .....	*
Students with Disabilities: .....	<b>&gt;95%</b>
Migrant: .....	*
Talented and Gifted: .....	<b>&gt;95%</b>
Female: .....	<b>&gt;95%</b>
Male: .....	<b>93%</b>
<b>Non-Binary: Coming in 2021-22</b>	



**STUDENTS WE SERVE<sup>^</sup>**

**1,186** Student Enrollment

<sup>^</sup>Student enrollment as of October 1, 2019

**DEMOGRAPHICS**

**American Indian/Alaska Native**

Students: **1%**

Teachers: **0%**

**Asian**

Students: **2%**

Teachers: **0%**

**Black/African American**

Students: **1%**

Teachers: **0%**

<sup>76</sup> **Hispanic/Latino**

Students: **8%**

Teachers: **2%**

**Multiracial**

Students: **7%**

Teachers: **0%**

**Native Hawaiian/Pacific Islander**

Students: **<1%**

Teachers: **0%**

**White**

Students: **80%**

Teachers: **98%**

**REQUIRED VACCINATIONS**

**91%**

**INTRODUCTION**

The At-A-Glance School and District profiles tell a story about Oregon's schools and districts. This year's profiles do not include statewide assessments data, class size data, or attendance data as a result of the necessary statewide school closures and the implementation of Distance Learning for All. The profiles present all available data not impacted by the state's response to COVID-19.

**ACADEMIC SUCCESS**

**ON-TIME GRADUATION**

Students earning a diploma within four years. Cohort includes students who were first-time ninth graders in 2015-16 graduating in 2018-19

School: **90%**

District: **90%**

Oregon Average: **80%**

**FIVE-YEAR COMPLETION**

Students earning a high school diploma or GED within five years.

School: **>95%**

District: **>95%**

Oregon Average: **86%**

**OUR STAFF (ROUNDED FTE)**

**53** Teachers

**13** Educational assistants

**0** Counselors/Psychologists

**90%** Average Teacher retention rate

**83%** of licensed teachers with more than 3 years of experience

**Yes:** Same principal for the last 3 years?

**OUTCOMES**

On-Time Graduation and Five-Year Completion rates separated by student group.

**ON-TIME GRADUATION**

American Indian/Alaska Native: .....	*
Asian: .....	*
Black/African American: .....	*
Hispanic/Latino: .....	*
Multiracial: .....	*
<sup>77</sup> Native Hawaiian/Pacific Islander: .....	*
White: .....	<b>94%</b>
Free/Reduced Price Lunch: .....	<b>78%</b>
Ever English Learner: .....	*
Students with Disabilities: .....	<b>92%</b>
Migrant: .....	*
Talented and Gifted: .....	*
Female: .....	<b>&gt;95%</b>
Male: .....	<b>85%</b>

Non-Binary: **Coming in 2021-22**

**FIVE-YEAR COMPLETION**

American Indian/Alaska Native: .....	*
Asian: .....	*
Black/African American: .....	*
Hispanic/Latino: .....	*
Multiracial: .....	*
Native Hawaiian/Pacific Islander: .....	*
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Migrant: .....	*
Talented and Gifted: .....	<b>&gt;95%</b>
Female: .....	<b>&gt;95%</b>
Male: .....	<b>93%</b>

Non-Binary: **Coming in 2021-22**

## Glossary of Terms and Acronyms

### Major Function Definitions

**1000 – Instruction:** This function relates to activities dealing directly with the teaching of students, or the interaction between teacher and students. Teaching may be provided for students in a school classroom, in another location such as a home or hospital, or in other learning situations such as those involving co-curricular activities. It may also be provided through some other approved medium such as computer instruction applications, television, radio, telephone, and correspondence.

**2000 – Support Services:** This function accounts for those services which provide administrative, technical, personal (such as guidance and health), and logistical support to facilitate and enhance instruction. Support Services exist to sustain and enhance instruction, and would not otherwise exist if not for instructional programs.

**3000 – Enterprise and Community Services:** These are activities concerned with operations that are financed and operated in a manner similar to private business enterprises where the stated intent is that the costs of providing goods and services to the students or general public are financed or recovered primarily through user charges and community programs.

**4000 – Facilities Acquisition and Construction:** This function relates to activities concerned with the acquisition of land and buildings; major remodeling and construction of buildings and major additions to buildings; initial installation or extension of service systems and other built-in equipment; and major improvements to sites. Major capital expenditures, which are defined as capital expenditures that are eligible for general obligation bonding are recorded here.

**5000 – Other Uses:** This function is used for servicing the debt of a district and conduit-type transfers from one fund to another fund.

**6000 – Contingencies (for budget only):** These are expenditures which cannot be foreseen and planned in the budget process because of an occurrence of an unusual or extraordinary event.

**7000 – Unappropriated Ending Fund Balance:** This is an estimate of funds needed to maintain operations of the District from July 1 of the ensuing fiscal year and the time when sufficient new revenues become available to meet cash flow needs of the fund. No expenditure shall be made from the unappropriated ending fund balance in the year in which it is budgeted.

### Other Terms

**Activity:** A specific and distinguished line of work performed by one or more organizational components of a government for the purpose of accomplishing a function for which the government is responsible. For example, food inspection is an activity performed in the discharge of the health function.

**ADM:** Average daily membership is the year-to-date average of daily student enrollment.

**Appropriation:** A legal authorization granted by the school board to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

**Budget:** A plan of financial operation embodying an estimate of proposed means of financing them for a single fiscal year. A proposed budget is presented to the budget committee for approval. An approved budget is subsequently adopted as approved or modified by the Board.

**Budget Document:** The instrument used by the budget-making authority to present a comprehensive financial program to the school board which is the appropriating body. The budget document contains a message from the Superintendent, together with a summary of the proposed expenditures, means of financing them, and the schedules supporting the summary. These schedules show in detail the information as to past years' actual revenues, expenditures and other data used in making the estimates.

**Budgetary Control:** The management of the district in accordance with an adopted budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenue.

**Budgetary Expenditures:** Decreases in net current assets. In contrast to conventional expenditures, budgetary expenditures are limited in amount to exclude amounts represented by noncurrent liabilities. Due to their spending measurement focus, government fund types are concerned with the measurement of budgetary expenditures.

**Capital Outlay:** Expenditures which result in the acquisition of or addition to fixed assets.

**Certified Employees:** Includes teachers, counselors, media specialists, psychologists, social workers, nurses, athletic trainers, occupational speech, and physical therapists

**Classified Employees:** Support staff, including instructional assistants, clerical staff, custodians and maintenance.

**Contingency:** A special amount budgeted each year for unforeseen expenditures. Transfer of general operating contingency funds to cover unanticipated expenditures requires board approval.

**Current Resources:** Resources to which recourse can be had to meet current obligations and expenditures. Examples are current assets, estimated revenues of a particular period not yet realized, transfers from other funds authorized but not received, and in the case of certain funds, bonds authorized and unissued.

**Deficit:** The excess of the liabilities of a fund over its assets. Oregon school districts may not carry deficits in any fund.

**Expenditures:** Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

**FTE:** Full-time equivalent staff. One FTE is defined as a regular position scheduled to work eight hours per day.

**Functional Classification:** Expenditure classification according to the principle purposes for which expenditures are made.

**Fund:** A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

**Object:** As used in expenditure classification this term applies to the articles purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are salaries, employee benefits, personal services, contractual services, materials, and supplies.

**Payroll Fringe or Associated Costs:** Amounts paid by the district on behalf of employees, in addition to gross salary. Examples are:

- Group Health Insurance
- Contributions to public employees' retirement system (PERS)
- Social Security (FICA)
- Workers' compensation
- Unemployment insurance

**Resources:** Estimated beginning fund balances on hand at the beginning of the fiscal year, plus all anticipated revenues.

**Revenues:** Moneys received or anticipated by a local government from either tax or non-tax sources.

**State School Fund:** The major appropriation of state support for public schools. This fund consists of property tax loss replacement mandated by Measure 5 and state aid formerly called Basic School Support. The State School Fund is distributed to school districts according to a Legislature adopted formula.

**Supplemental Budget:** Prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. A supplemental budget cannot be used to increase a tax levy.

**Transfers:** Amounts distributed from one fund to finance activities in another fund.

**Unappropriated Ending Fund Balance:** Amount budgeted to carry over to the next year's budget to provide the district with needed cash flow until other money is received and to provide financial stability. This amount cannot be transferred by resolution or used through a supplemental budget during the year.

Corbett School District No. 39

**RESOLUTION 7.1**

**Approval of the Proposed 2022-23 Budget**

BE IT RESOLVED that the Corbett School District No. 39 Budget Committee approves the proposed budget [as amended] for fiscal year 2022 - 2023 in the following amounts:

No. Fund Description	Proposed Budget	Management Recommended Changes	Committee Recommended Changes	Approved Budget
01 General Fund	\$ 16,143,088	\$ (31,106)	\$ 152,445	\$ 16,264,428
02 Food Service	262,000	180,000	-	442,000
03 Federal Funds	776,158	52,790	-	828,948
04 Student Investment Account	858,912	6,958	-	865,870
06 Student Body Trust	300,000	-	-	300,000
09 GO Bond 2021	693,876	(173,876)	-	520,000
10 OSCIM Matching Grant	4,000,000	-	-	4,000,000
11 GO Bond Debt Service	400,310	-	-	400,310
20 Energy Projects Fund	14,000	-	-	14,000
<b>Total APPROPRIATIONS, All Funds</b>	<b>23,448,344</b>	<b>34,766</b>	<b>152,445</b>	<b>23,635,556</b>
<b>Total Unappropriated Amounts, All Funds</b>	<b>(3,258,398)</b>	<b>4,936,993</b>	<b>(152,445)</b>	<b>1,526,150</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>\$ 20,189,946</b>			
<b>TOTAL CHANGES</b>		<b>4,971,759</b>		
<b>TOTAL APPROVED BUDGET</b>				<b>\$ 25,161,706</b>

The above resolution statement was approved on May 11, 2022  
 by a vote of 11-1

**RESOLUTION 7.2**

**Approval of the Ad Valorem Property Tax Rate and Levy Amount**

BE IT RESOLVED that the Corbett School District No. 39 Budget Committee approves the levy of the ad valorem property tax rate of \$4.5941 per \$1,000 of assessed value for the General Fund.

AND that the Corbett School District No. 39 Budget Committee approves the levy of the ad valorem property tax in the amount of \$400,310 of assessed value for debt service on general obligation bonds.

The above resolution statement was approved on May 11, 2022  
 by a vote of 11-1

x Bradley R. Gandy  
 Budget Committee Presiding Officer

5/24/2022  
 Date

# Corbett School District 39

Code: BDDC  
Adopted: 10/16/19  
Revised/Readopted: 6/16/21  
Orig. Code(s): BDDC

## Board Meeting Agenda

The Board chair will assist the superintendent in preparing an agenda for all regular meetings of the Board. Items of business may be suggested by any Board member, staff member, student or patron of the district by notifying the superintendent at least five working days prior to the meeting.

A consent agenda may be used by the Board for noncontroversial business. The consent agenda will consist of routine business that requires action but not necessarily discussion. These items may all be approved at the same time. A Board member may ask that any item be removed from the consent agenda. The removed item will then be placed on the regular agenda.

The agenda will follow a general order established by the Board. Opportunities for the audience to be heard may be included on the agenda. The Board will follow the order of business set up by the agenda unless the order is altered by a consensus of the Board.

Items of business not on the agenda may be discussed and acted upon if the majority of the Board agrees to consider them.

The agenda, together with supporting materials, will be distributed by the district office or superintendent to Board members at least three full working days prior to the meeting. The agenda will be available to the press and to interested patrons through the superintendent's office at the same time it is available to the Board members. Copies of the agenda for the press and public will not contain any confidential information included in the Board members' packets.

A copy of the agenda will be posted on the district website on the day of the meeting.

The district will ensure equally effective communications are provided to qualified persons with disabilities, upon request, as required by the Americans with Disabilities Act.

Appropriate auxiliary aids and services may include, but are not limited to, qualified interpreters, assistive listening systems, note takers, large print, Braille materials, audio recordings and readers. Primary consideration will be given to the request of the person with a disability in the selection of the appropriate auxiliary aid and/or service. Should the Board demonstrate such a request would result in a fundamental alteration in the service, program or activity or an undue financial and administrative burden, an alternate, equally effective communication will be used.

Auxiliary aids and services for persons with disabilities will be available at no charge to the individual.

END OF POLICY

**Legal Reference(s):**

[ORS 192.630](#)

[ORS 192.640](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2012); 29 C.F.R. Part 1630 (2015); 28 C.F.R. Part 35 (2015).

Americans with Disabilities Act Amendments Act of 2008.

**Cross Reference(s):**

BDDG - Minutes of Board Meetings

BDDH - Public Comment at Board Meetings

# Corbett School District 39

Code: BD/BDA  
Adopted: 6/16/21

## Board Meetings

The Board has the authority to act only when a quorum is present at a duly called regular, special or emergency meeting. “Meeting” means the convening of a quorum of the Board as the district’s governing body to make a decision or to deliberate toward a decision on any matter. This includes meeting for the purpose of gathering information to serve as the basis for a subsequent decision or recommendation by the governing body, i.e. a work session. The affirmative vote of the majority of members of the Board is required to transact any business.

All regular, special and emergency meetings of the Board will be open to the public except as provided by law. All meetings will be conducted in compliance with state and federal statutes. All Board meetings, including Board retreats and work sessions, will be held within district boundaries. The Board may attend training sessions outside the district boundaries but cannot deliberate or discuss district business.<sup>1</sup> No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, sexual orientation<sup>2</sup>, age or national origin is practiced.

The Board will give public notice reasonably calculated to give actual notice to interested persons, including those with disabilities, of the time and place for all Board meetings and of the principal subjects to be considered. The Board may consider additional subjects at a meeting, even if they were not included in the notice.

If requested to do so at least 48 hours before a meeting held in public, the Board shall provide an interpreter for hearing-impaired persons. Other appropriate auxiliary aids and services will be provided upon request and appropriate advance notice. Communications with all qualified individuals with disabilities shall be as effective as communications with others.

All meetings held in public shall comply with the Oregon Indoor Clean Air Act and the smoking provisions contained in the Public Meetings Law.

### 1. Regular, Special and Emergency Meetings

Generally, a regular Board meeting will be held each month. The regular meeting schedule will be established at the organizational meeting in July and may be changed by the Board with proper notice. The purpose of each regular monthly meeting will be to conduct the regular Board business.

No later than the next regular meeting following July 1, the Board will hold an organizational meeting to elect Board officers for the coming year and to establish the year’s schedule of Board

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<sup>1</sup> ORS 192.630(4). Meetings of the governing body of a public body shall be held within the geographic boundaries over which the public body has jurisdiction, or at the administrative headquarters of the public body or at the other nearest practical location. Training sessions may be held outside the jurisdiction as long as no deliberations toward a decision are involved.

<sup>2</sup> As defined in ORS 174.100.

meetings. In Board election years (odd numbered years), the first meeting will be held no later than July 31.

Special meetings can be convened by the Board chair, upon request of three Board members, or by common consent of the Board at any time to discuss any topic. A special meeting may also be scheduled if less than a quorum is present at a meeting or additional business still needs to be conducted at the ending time of a meeting. At least 24 hours' notice must be provided to all Board members, the news media, which have requested notice, and the general public for any special meeting.

Emergency meetings can be called by the Board in the case of an actual emergency upon appropriate notice under the circumstances. The minutes of the emergency meeting must describe the emergency. Only topics necessitated by the emergency may be discussed or acted upon at the emergency meeting.

## 2. Communications Outside of Board Meetings

Communications, to, by and among a quorum of Board members outside of a legally called Board meeting, in their capacity as Board members, shall not be used for the purpose of discussing district business. This includes electronic communication. Electronic communications among Board members shall be limited to messages not involving deliberation, debate, decision-making or gathering of information on which to deliberate.

Electronic communications may contain:

- a. Agenda item suggestions;
- b. Reminders regarding meeting times, dates and places;
- c. Board meeting agendas or information concerning agenda items;
- d. One-way information from Board members or the superintendent to each Board member (e.g., an article on student achievement or to share a report on district progress on goals) so long as that information is also being made available to the public;
- e. Individual responses to questions posed by community members, subject to other limitations in Board policy.

E-mails sent to other Board members should have the following notice:

*Important: Please do not reply or forward this communication if this communication constitutes a decision or deliberation toward a decision between and among a quorum of a governing body which could be considered a public meeting. Electronic communications on district business are governed by Public Records and Meetings Law.*

## 3. Private or Social Meetings

Private or social meetings of a quorum of the Board for the purpose of making a decision or to deliberate toward a decision on any matter are prohibited by the Public Meetings Law.

5. Work Sessions

The Board may use regular or special meetings for the purpose of conducting work sessions to provide its members with opportunities for planning and thoughtful discussion. Work sessions will be conducted in accordance with the state law on public meetings, including notice and minutes. The Board may make official decisions during a work session. Generally, Boards do not take official action during work sessions, although there is no legal prohibition to do so.

6. Executive Sessions

Executive sessions may be held during regular, special or emergency meetings for a reason permitted by law. (See Board policy BDC - Executive Sessions)

END OF POLICY

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**Legal Reference(s):**

[ORS 174.100](#)

[ORS 174.104](#)

[ORS Chapter 192](#)

[ORS Chapter 193](#)

[ORS 255.335](#)

[ORS 332.040 to -332.061](#)

[ORS 433.835 to -433.875](#)

38 OR. ATTY. GEN. OP. 1995 (1978)

41 OR. ATTY. GEN. OP. 28 (1980)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2016); 28 C.F.R. Part 35 (2016).  
Americans with Disabilities Act Amendments Act of 2008.

OR. ATTY. GEN. Public Records and Meetings Manual (2014).

**Cross Reference(s):**

ACA - Americans with Disabilities Act

BDC - Executive Sessions

# Corbett School District 39

Code: BK  
Adopted: 10/16/97  
Revised/Readopted: 6/16/21  
Orig. Code(s): BK

## Evaluation of Board Operational Procedures

The Board will plan an annual evaluation of its functioning as a Board. This evaluation may be based on a broad realm of relationships and activities or may be focused on a particular activity or area.

The evaluation will be developed by the Board chair and an ad hoc Board committee appointed by the chair, working with the superintendent. The Board may hire a consultant to assist with the evaluation.

END OF POLICY

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### Legal Reference(s):

[ORS 332.107](#)

# Corbett School District 39

Code: BCBA  
Adopted: 10/16/97  
Revised/Readopted: 6/16/21  
Orig. Code(s): BCBA

## Student Representative to the Board

The Board may provide for a formalized ongoing method of communication with district students by establishing a position of student representative to the Board.

The student representative shall receive notice of meetings, the agenda and the appropriate agenda materials; be provided a place at the Board table; and shall have the same privileges of discussion as apply to Board members. The student representative shall not be a voting member of the Board nor shall he/she be permitted to attend executive sessions held by the Board.

END OF POLICY

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### Legal Reference(s):

[ORS 332.107](#)

# Corbett School District 39

Code: BDDG  
Adopted: 9/17/14  
Revised/Readopted: 6/16/21  
Orig. Code: BDDG

## Minutes of Board Meetings

The Board secretary will take written minutes of all Board meetings. The written minutes will be a true reflection of the matters discussed at the meeting and the views of the participants. The minutes will include, but not be limited to, the following information:

1. All members of the Board who were present;
2. All motions, proposals, resolutions, orders and measures proposed and their disposition;
3. The results of all votes and the vote of each member by name;
4. The substance of any discussion on any matter;
5. Any other information required by law.

All minutes shall be available to the public within a reasonable time. The public and patrons of the district may receive, upon request, copies of approved current minutes at the administration office. Minutes need not be approved by the Board prior to being available to the public. A copy of the minutes of each regular and special Board meeting as they are drafted for approval will be distributed after such meeting to each Board member and administrator.

The district will maintain and make available to staff and other interested patrons an updated copy of the meeting minutes.

Minutes of executive sessions will be kept in accordance with the requirements of Oregon's Public Meetings Law with essentially the same level of detail as for public sessions. If disclosure of material in the executive session minutes would be inconsistent with the purpose for which executive session was held under Oregon Revised Statute (ORS)192.660, the material may be withheld from disclosure.

If an executive session is held pursuant to ORS 332.061, the following shall not be made public: the name of the minor student; the issue, including a student's confidential records; the discussion; and each Board member's vote on the issue.

END OF POLICY

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### Legal Reference(s):

[ORS 192.610 - 192.710](#)

[ORS 332.061](#)

Letter Opinion, Office of the OR Attorney General (Nov. 20, 1970).

# Corbett School District 39

Code: BDDH  
Adopted: 1/17/18  
Revised/Readopted: 6/16/21  
Orig. Code: BDDH

## Public Comment at Board Meetings

All Board meetings, with the exception of executive sessions, will be open to the public. The Board invites district community members to attend Board meetings to become acquainted with the program and operation of the district. Members of the public also are encouraged to share their ideas and opinions with the Board when appropriate.

It is the intent of the Board to ensure communications with individuals with disabilities are as effective as communications with others. Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings. Primary consideration will be given to requests of qualified individuals with disabilities in selecting appropriate auxiliary aids<sup>1</sup> and services.

Auxiliary aids and services for persons with disabilities will be available at no charge to the individual. All auxiliary aids and/or service requests must be made with appropriate advance notice. Should the Board demonstrate such requests would result in a fundamental alteration in the service, program or activity or in undue financial and administrative burdens, an alternative, equally effective means of communication will be used.

### Audience

During a session of a Board meeting open to the public, members of the public may be invited to present comments during the designated portion of the agenda. At the discretion of the Board chair, further public comment may be allowed.

### Request for an Item on the Agenda

A member of the public may request the superintendent or Board chair consider placing an item on the agenda of a regular Board meeting. This request should be made in writing and presented to the superintendent or Board chair for consideration at least seven working days prior to the scheduled meeting.

### Procedures for Public Comment at Meetings

The Board will establish procedures for public comment in open meetings. The purpose of these procedures will be to inform the public how to effectively participate in Board meetings for the best

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<sup>1</sup> Auxiliary aids may include, but are not limited to, such services and devices as qualified interpreters, assistive listening systems, note takers, readers, taped texts, Braille materials and large print.

interests of the individual, the district and the patrons. The information will be easily accessible and available to all patrons attending a public Board meeting.

1. Discussion or presentation concerning a published agenda item is limited to its designated place on the agenda, unless otherwise authorized by the Board chair.
2. A visitor speaking during the meeting may introduce a topic not on the published agenda. The Board, at its discretion, may require that a proposal, inquiry or request be submitted in writing, and reserves the right to refer the matter to the administration for action or study.
3. Any person who is invited by the Board chair to speak to the Board during a meeting should state his/her name and address and, if speaking for an organization, the name and identity of the organization. A spokesperson should be designated to represent a group with a common purpose.
4. Statements by members of the public should be brief and concise. The Board chair may use discretion to establish a time limit on discussion or oral presentation by visitors.
5. Questions asked by the public, when possible, will be answered by the Board chair or referred to the superintendent for reply. Questions requiring investigation may, at the discretion of the Board chair, be referred to the superintendent for response at a later time.
6. At the discretion of the Board chair, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing the Board secretary with a completed registration card or sign-in sheet, prior to the Board meeting in order to allow the chair to provide adequate time for each agenda item.

The Board chair should be alert to see that all visitors have been acknowledged and thanked for their presence and for any contributed comments on agenda issues. Similar courtesy should be extended to members of staff who have been in attendance. Their return for future meetings should be welcomed.

### **Petitions**

Petitions may be accepted at any Board meeting. No action will be taken in response to a petition before the next regular meeting. Petitions will be referred to the superintendent for consideration and recommendation.

### **Comments Regarding Staff Members**

Speakers may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for Board consideration of a legitimate complaint involving a staff member. The association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent.

END OF POLICY

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**Legal Reference(s):**

[ORS 165.535](#)  
[ORS 165.540](#)

[ORS 192.610 to -192.690](#)  
[ORS 332.057](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2012); 29 C.F.R. Part 1630 (2017); 28 C.F.R. Part 35 (2017).

Americans with Disabilities Act Amendments Act of 2008.

*Baca v. Moreno Valley Unified Sch. Dist.*, 936 F. Supp. 719 (C.D. Cal. 1996).

*Leventhal v. Vista Unified Sch. Dist.*, 973 F. Supp. 951 (S.D. Cal. 1997).

**Cross Reference(s):**

BDDC - Board Meeting Agenda

# Corbett School District 39

Code: DIC  
Adopted: 10/16/97  
Revised/Readopted: 8/18/21  
Orig. Code: DIC

## Financial Reports and Statements

The Board will receive financial reports which will include estimates of expenditures for the general fund budget in comparison to budget appropriations, actual receipts in comparison to budget estimates and the overall cash condition of the district. Supplementary reports on other funds or accounts will be furnished upon request of the Board or superintendent.

The Board will receive a pre-audit report recapping the year-end closure of financial statements prior to the annual audit by the district's authorized accountant.

Appropriate staff member(s) will be available at any Board meeting, upon request of the Board, to respond to questions and to present current financial information. The superintendent will notify the Board at any time that substantial deviations from anticipated income or expenditures are anticipated.

END OF POLICY

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### Legal Reference(s):

[ORS 294.155](#)

[ORS 294.311](#)

[ORS Chapter 297](#)

[ORS 328.465](#)

[ORS 332.105](#)

[OAR 162-010-0000 to -0330](#)

[OAR 162-040-0000 to -0160](#)

[OAR 581-023-0037](#)

OR. DEP'T OF EDUC, PROGRAM BUDGET AND ACCOUNTING MANUAL.

### Cross Reference(s):

DBJ - Budget Implementation

DIE - Audits

# Corbett School District 39

Code: DBEA  
Adopted: 3/12/14  
Revised/Readopted: 8/18/21  
Orig. Code: DBEA

## Budget Committee

By law, the budget committee is charged with making recommendations concerning financial priorities.

The budget committee will have the responsibility for reviewing the financial programs of the district, reviewing the proposed district budget as presented by the superintendent, and recommending an annual or biennial district budget in keeping with the provisions of applicable state laws.

Educational policy decisions, however, are the responsibility of the Board, not the budget committee. The committee does not have the authority to add programs or to approve additional personnel or increase salaries. While the committee may, in effect, delete programs because of a fund decrease. The committee is charged primarily with a fiscal evaluation of programs. The committee may, alternatively, set an amount that changes the recommended budget and may request the administration make such changes in accordance with priorities set by the Board.

The following will govern the make up and process of establishing the district's budget committee:

1. The budget committee consists of seven members appointed by the Board plus the elected Board members of the district. To be eligible for appointment, the appointive member must:
  - a. Live and be registered to vote in the district;
  - b. Not be an officer, agent or employee of the district.
2. No budget committee member may receive any type of compensation from the district.
3. At its first meeting in July, the Board will identify vacant budget committee positions which must be filled by appointment of the Board. The Board will announce the vacancies and receive applications from interested persons during the month of July. Such applications will include a signed statement that the applicant is willing to serve as a member of the budget committee and to adhere to the policies of the district. The Board may appoint budget committee members to as many consecutive terms as deemed appropriate.
4. At the first regular Board meeting in August, the Board will review the names of persons filing applications and names of those persons who have served previously and are willing to be reappointed. At the first regular meeting in September, the Board will appoint persons to fill the vacant positions.
5. The appointive committee members of a budget committee in a district that prepares an annual budget will be appointed for three-year terms. The terms will be staggered so that, as near as practicable, one-third of the appointive members' terms end each year. The appointive members of a budget committee in a district that prepares a biennial budget shall be appointed to four-year terms.

The terms shall be staggered so that as near as practicable, one-fourth of the terms of the appointive members expire each year.

6. If any appointive member is unable to complete the term for which he/she was appointed, the Board will announce the vacancy at the first regular Board meeting following the committee member's resignation or removal. An appointment to fill the position for its unexpired term will be made at the next regular Board meeting.

### **Budget Committee Responsibilities**

The following items explain the budget committee's responsibilities:

7. At its first meeting after appointment, the budget committee will elect a presiding officer from among its members. It may also establish other ground rules as necessary for successful operation of the committee.
8. A majority of the constituted committee is required for passing an action item. Majority for a 14-member budget committee is 8. Therefore, if only 8 members are present, a unanimous vote is needed for passing an action.
9. The budget committee shall hold one or more meetings to receive the budget message, receive the budget document and to provide members of the public with an opportunity to ask questions about and comment on the budget document. The budget officer shall announce the time and place for all meetings, as provided by law. All meetings of the budget committee are open to the public.
10. The budget committee may request any information used in the preparation of or for revising the budget document from the superintendent or business manager. The committee may request the attendance of any district employee at its meetings. The budget committee will approve the budget document as submitted by the superintendent or as subsequently revised by the committee.
11. After approval of the original or revised budget document, the budget committee's duties cease. The hearing on the approved budget is held by the Board.

END OF POLICY

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#### **Legal Reference(s):**

[ORS 174.130](#)  
[ORS 192.610 to -192.695](#)

[ORS 294.305 to -294.565](#)  
[ORS 433.835 to -433.875](#)

#### **Cross Reference(s):**

DBD - Budget Priorities

**CORBETT SCHOOL DISTRICT NO.39**

**CANDIDATE INFORMATION SHEET  
BUDGET COMMITTEE**

Please fill out and return to the school district office.

Name \_\_\_\_\_  
Last First Initial Date

Home Address \_\_\_\_\_

Mailing Address if different \_\_\_\_\_ Phone \_\_\_\_\_

Home e-mail address \_\_\_\_\_

Business Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Business e-mail Address \_\_\_\_\_ Phone \_\_\_\_\_

Occupation \_\_\_\_\_

No. of years in District \_\_\_\_\_

Do you have children in the school district? \_\_\_\_\_

Which schools? \_\_\_\_\_

\_\_\_\_\_

Have you worked on any school committees? \_\_\_\_\_

If so, which committees? \_\_\_\_\_

\_\_\_\_\_

Other community or business activities \_\_\_\_\_

\_\_\_\_\_

Do you have other commitments which may conflict with your participation and attendance at school budget meetings? \_\_\_\_\_

Why do you wish to be appointed to the school budget committee? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ budvac.app

**Corbett School District**  
**Financial Report to the Board of Directors**  
**Wednesday, June 15, 2022**

This report includes all expenses recorded through May 31, 2022, and revenue that has been recorded to date. Additional expenses and revenue received remains to be recorded, including the State School Fund payment, some grant receipts and some p-card expenses.

Tonight the Board will receive a supplemental budget resolution to update budgeted beginning fund balances to audited values and to transfer appropriation authority between categories as needed to reflect projected actual results for the fiscal year.

Thank you,

Cindy Duley, Business Manager  
[cduley@corbett.k12.or.us](mailto:cduley@corbett.k12.or.us)

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**Board Financial Reports Guide:**

**Summary of Budget and Actual Expenditures by Fund and Major Function**

Shows the year-to-date expenditures compared to the legally appropriated budget. Actual expenditures cannot exceed appropriation.

**Year-to-Year Fund Statements**

Shows the current year-to-date revenues and expenditures compared to the same time last year for the following funds:

- General Fund
- Food Services Fund
- Federal Funds
- Student Investment Account
- GO Bond 2021

**Year-to-Year General Fund Revenues and Expenditures by Month**

Shows prior year and current year-to-date revenues and expenditures in more detail, by major category and month, for the General Fund.

**Corbett School District 39**  
**Monthly Financial Report**  
**As of May 31, 2022**

**Summary of Budget and Actual Expenditures by Fund and Major Function**

<b>Current Budget vs Actual Total Expenses</b>	<b>Current Budget</b>	<b>May 31 2022 YTD Actuals</b>	<b>May 31 2022 Balance</b>
<b>Fund: 01 General Fund</b>			
1000 Instruction	8,737,883	6,720,121	2,017,762
2000 Support Services	5,573,550	4,176,982	1,396,568
3000 Enterprise & Community Services	11,180	98,376	(87,196)
4000 Facilities Acquisition/Construction	40,000	199,724	(159,724)
5100 Debt Service	296,742	191,153	105,589
5200 Transfers Out	198,000	-	198,000
6000 Contingencies	125,042	-	125,042
<b>Fund: 01 General Fund Total</b>	<b>14,982,397</b>	<b>11,386,356</b>	<b>3,596,041</b>
<b>Fund: 02 Food Services Fund</b>			
3000 Enterprise & Community Serves	426,000	284,506	141,494
<b>Fund: 02 Food Services Fund Total</b>	<b>426,000</b>	<b>284,506</b>	<b>141,494</b>
<b>Fund: 03 Federal Funds</b>			
1000 Instruction	259,951	321,368	(61,417)
2000 Support Services	13,993	1,321	12,672
6000 Contingencies	632,940	-	632,940
<b>Fund: 03 Federal Funds Total</b>	<b>906,884</b>	<b>322,690</b>	<b>584,194</b>
<b>Fund: 04 Student Investment Account</b>			
1000 Instruction	554,652	514,760	39,892
2000 Support Services	195,275	141,130	54,145
<b>Fund: 04 Student Investment Account Total</b>	<b>749,927</b>	<b>655,890</b>	<b>94,037</b>
<b>Fund: 09 GO Bond 2021</b>			
2000 Support Services	205,203	-	205,203
4000 Facilities Acquisition/Construction	3,000,000	261,487	2,738,513
<b>Fund: 09 GO Bond 2021 Total</b>	<b>3,205,203</b>	<b>261,487</b>	<b>2,943,716</b>
<b>Fund: 10 Bond Matching Grant</b>			
4000 Facilities Acquisition/Construction	4,000,000	-	4,000,000
<b>Fund: 10 Bond Matching Grant Total</b>	<b>4,000,000</b>	<b>-</b>	<b>4,000,000</b>
<b>Fund: 20 Energy Projects Fund</b>			
4000 Facilities Acquisition/Construction	13,708	-	13,708
5200 Transfers Out	25,000	-	25,000
<b>Fund: 20 Energy Projects Fund Total</b>	<b>38,708</b>	<b>-</b>	<b>38,708</b>
<b>Fund: 11 Debt Service Fund</b>			
5100 Debt Service	370,400	44,800	325,600
<b>Fund: 11 Debt Service Fund Total</b>	<b>370,400</b>	<b>44,800</b>	<b>325,600</b>
<b>Fund: 06 Student Body Trust Fund</b>			
1000 Instruction	300,000	-	300,000
<b>Fund: 06 Student Body Trust Fund Total</b>	<b>300,000</b>	<b>-</b>	<b>300,000</b>
<b>Grand Total - All Funds</b>	<b>24,979,519</b>	<b>12,955,729</b>	<b>8,023,790</b>

**Corbett School District No. 39**  
**Board Financial Report**  
**Fund 01: General Fund**

	Fiscal Year 2020-2021			Fiscal Year 2021-2022			
	Year End Actuals	Year to Date May 31 2021	% of YE Actuals	Current Budget	Projected Actual	Year to Date May 31 2022	% of Projected
<b>Revenues</b>							
Property Taxes	1,930,112	1,869,048	97%	1,880,900	2,022,271	1,932,497	96%
State School Fund	9,933,199	9,930,304	100%	9,679,300	9,745,295	7,832,150	80%
Local Sources	140,495	105,030	75%	420,500	198,628	266,355	134%
Intermediate Sources	202,439	2,439	1%	201,200	200,592	-	0%
State Sources	878,424	397,274	45%	1,273,238	1,027,920	136,285	13%
Federal Sources	67,864	-	0%	49,172	49,172	-	0%
<b>Total Revenues</b>	<b>13,152,532</b>	<b>12,304,094</b>	<b>94%</b>	<b>13,504,310</b>	<b>13,243,878</b>	<b>10,167,287</b>	<b>77%</b>
<b>Expenditures</b>							
Salaries	6,323,502	5,588,965	88%	7,108,728	6,606,806	5,877,652	89%
Associated Payroll	3,948,580	3,441,819	87%	4,137,524	3,737,137	3,251,636	87%
Purchased Services	1,137,858	809,699	71%	1,889,203	1,277,258	1,125,372	88%
Supplies & Materials	655,225	563,194	86%	788,508	1,181,987	525,750	44%
Capital Outlay	192,927	38,500	20%	146,750	(126)	(126)	100%
Debt Service	359,374	248,123	69%	296,742	297,048	191,153	64%
Other Objects	256,466	254,223	99%	291,900	339,401	308,222	91%
Contingency	-	-	-	125,042	-	-	-
<b>Total Expenditures</b>	<b>12,873,933</b>	<b>10,944,523</b>	<b>85%</b>	<b>14,784,397</b>	<b>13,439,511</b>	<b>11,279,659</b>	<b>84%</b>
<b>Other Sources (Uses)</b>							
Other Sources	128,290	-	0%	115,000	-	-	-
Transfer In	62,200	-	0%	25,000	25,000	-	0%
Transfer Out	(120,000)	-	0%	(198,000)	(188,197)	-	0%
<b>Total Other Sources (Uses)</b>	<b>70,490</b>	<b>-</b>	<b>0%</b>	<b>(58,000)</b>	<b>(163,197)</b>	<b>-</b>	<b>0%</b>
<b>Change in Fund Balance</b>	<b>349,089</b>	<b>1,359,571</b>		<b>(1,338,087)</b>	<b>(358,830)</b>	<b>(1,112,372)</b>	
<b>Fund Balance - Beginning</b>	<b>2,315,403</b>	<b>2,315,403</b>		<b>2,790,757</b>	<b>2,313,045</b>	<b>2,664,492</b>	
<b>Fund Balance - Ending</b>	<b>2,664,492</b>	<b>3,674,974</b>		<b>1,452,670</b>	<b>1,954,215</b>	<b>1,552,120</b>	

YTD Revenues	FY 2020-21	FY 2021-22	Variance	% Change
Property Taxes	1,869,048	1,932,497	63,449	3%
State School Fund	9,930,304	7,832,150	(2,098,154)	-21%
Local Sources	105,030	266,355	161,326	154%
Intermediate Sources	2,439	-	(2,439)	-100%
State Sources	397,274	136,285	(260,989)	-66%
<b>Total Revenues</b>	<b>12,304,094</b>	<b>10,167,287</b>	<b>(2,136,807)</b>	<b>-17%</b>

YTD Expenditures	FY 2020-21	FY 2021-22	Variance	% Change
Salaries	5,588,965	5,877,652	288,687	5%
Associated Payroll	3,441,819	3,251,636	(190,183)	-6%
Purchased Services	809,699	1,125,372	315,673	39%
Supplies & Materials	563,194	525,750	(37,444)	-7%
Capital Outlay	38,500	(126)	(38,626)	-100%
Debt Service	248,123	191,153	(56,970)	-23%
Other Objects	254,223	308,222	53,999	21%
<b>Total Expenditures</b>	<b>10,944,523</b>	<b>11,279,659</b>	<b>335,136</b>	<b>3%</b>

**Corbett School District No. 39  
Board Financial Report  
Fund 02: Food Services Fund**

	Fiscal Year 2020-2021			Fiscal Year 2021-2022			
	Year End Actuals	Year to Date May 31 2021	% of YE Actuals	Current Budget	Projected Actual	Year to Date May 31 2022	% of Projected
<b>Revenues</b>							
State School Fund	2,197	-	0%	2,000	-	-	
Local Sources	11,636	5,568	48%	120,000	470	488	104%
State Sources	-	-		3,000	7,142	3,250	46%
Federal Sources	121,202	90,015	74%	121,000	252,312	241,583	96%
<b>Total Revenues</b>	<b>135,035</b>	<b>95,583</b>	<b>71%</b>	<b>246,000</b>	<b>259,924</b>	<b>245,320</b>	<b>94%</b>
<b>Expenditures</b>							
Salaries	86,276	76,985	89%	91,577	92,545	85,187	92%
Associated Payroll	60,071	53,630	89%	59,509	60,543	52,277	86%
Purchased Services	4,179	3,938	94%	6,000	12,517	8,486	68%
Supplies & Materials	95,785	81,465	85%	265,414	162,586	143,032	88%
Debt Service	-	-		-	(586)	(696)	119%
Other Objects	1,201	1,101	92%	3,500	2,119	1,778	84%
<b>Total Expenditures</b>	<b>247,512</b>	<b>217,120</b>	<b>88%</b>	<b>426,000</b>	<b>329,724</b>	<b>290,063</b>	<b>88%</b>
<b>Other Sources (Uses)</b>							
Transfer In	120,000	-	0%	180,000	41,899	-	0%
<b>Total Other Sources (Uses)</b>	<b>120,000</b>	<b>-</b>	<b>0%</b>	<b>180,000</b>	<b>41,899</b>	<b>-</b>	<b>0%</b>
<b>Change in Fund Balance</b>	<b>7,523</b>	<b>(121,537)</b>		<b>-</b>	<b>(27,901)</b>	<b>(44,743)</b>	
<b>Fund Balance - Beginning</b>	<b>7,221</b>	<b>7,221</b>		<b>-</b>	<b>27,901</b>	<b>14,743</b>	
<b>Fund Balance - Ending</b>	<b>14,743</b>	<b>(114,316)</b>		<b>-</b>	<b>-</b>	<b>(30,000)</b>	

YTD Revenues	FY 2020-21	FY 2021-22	Variance	% Change
Local Sources	5,568	488	(5,081)	-91%
State Sources	-	3,250	3,250	
Federal Sources	90,015	241,583	151,568	168%
<b>Total Revenues</b>	<b>95,583</b>	<b>245,320</b>	<b>149,737</b>	<b>157%</b>

YTD Expenditures	FY 2020-21	FY 2021-22	Variance	% Change
Salaries	76,985	85,187	8,201	11%
Associated Payroll	53,630	52,277	(1,353)	-3%
Purchased Services	3,938	8,486	4,548	115%
Supplies & Materials	81,465	143,032	61,567	76%
Debt Service	-	(696)	(696)	
Other Objects	1,101	1,778	676	61%
<b>Total Expenditures</b>	<b>217,120</b>	<b>290,063</b>	<b>72,944</b>	<b>34%</b>

**Corbett School District No. 39  
Board Financial Report  
Fund 03: Federal Funds**

	Fiscal Year 2020-2021			Fiscal Year 2021-2022			
	Year End Actuals	Year to Date May 31 2021	% of YE Actuals	Current Budget	Projected Actual	Year to Date May 31 2022	% of Projected
<b>Revenues</b>							
Local Sources	-	-		-	985	543	55%
Federal Sources	351,376	-	0%	906,884	906,884	-	0%
<b>Total Revenues</b>	<b>351,376</b>	<b>-</b>	<b>0%</b>	<b>906,884</b>	<b>907,869</b>	<b>543</b>	<b>0%</b>
<b>Expenditures</b>							
Salaries	148,572	86,348	58%	109,199	209,679	186,668	89%
Associated Payroll	120,839	61,960	51%	73,173	117,430	105,962	90%
Purchased Services	39,375	3,726	9%	81,572	7,805	8,092	104%
Supplies & Materials	44,020	70	0%	10,000	27,084	22,469	83%
Other Objects	-	-		-	324	249	77%
Contingency	-	-		632,940	-	-	
<b>Total Expenditures</b>	<b>352,806</b>	<b>152,104</b>	<b>43%</b>	<b>906,884</b>	<b>362,322</b>	<b>323,440</b>	<b>89%</b>
<b>Change in Fund Balance</b>	<b>(1,430)</b>	<b>(152,104)</b>		<b>-</b>	<b>545,547</b>	<b>(322,897)</b>	
<b>Fund Balance - Beginning</b>	<b>7,726</b>	<b>7,726</b>		<b>-</b>	<b>7,656</b>	<b>6,296</b>	
<b>Fund Balance - Ending</b>	<b>6,296</b>	<b>(144,378)</b>		<b>-</b>	<b>553,203</b>	<b>(316,601)</b>	

	FY 2019-20	FY 2020-21	Variance
<b>YTD Revenues</b>			
Local Sources	-	543	543
<b>Total Revenues</b>	<b>-</b>	<b>543</b>	<b>543</b>

	FY 2020-21	FY 2021-22	Variance
<b>YTD Expenditures</b>			
Salaries	86,348	186,668	100,320
Associated Payroll	61,960	105,962	44,002
Purchased Services	3,726	8,092	4,365
Supplies & Materials	70	22,469	22,400
Other Objects	-	249	249
<b>Total Expenditures</b>	<b>152,104</b>	<b>323,440</b>	<b>171,336</b>

**Corbett School District No. 39**  
**Board Financial Report**  
**Fund 04: Student Investment Account**

	Fiscal Year 2020-2021			Fiscal Year 2021-2022			
	Year End Actuals	Year to Date May 31 2021	% of YE Actuals	Current Budget	Projected Actual	Year to Date May 31 2022	% of Projected
<b>Revenues</b>							
State Sources	293,516	-	0%	749,927	837,315	837,315	100%
<b>Total Revenues</b>	<b>293,516</b>	<b>-</b>	<b>0%</b>	<b>749,927</b>	<b>837,315</b>	<b>837,315</b>	<b>100%</b>
<b>Expenditures</b>							
Salaries	245,311	-	0%	449,211	465,385	393,404	85%
Associated Payroll	48,205	-	0%	254,257	227,099	197,842	87%
Purchased Services	-	-	-	-	-	1,000	-
Supplies & Materials	-	-	-	46,459	92,101	61,143	66%
Other Objects	-	-	-	-	3,258	2,502	77%
<b>Total Expenditures</b>	<b>293,516</b>	<b>-</b>	<b>0%</b>	<b>749,927</b>	<b>787,843</b>	<b>655,890</b>	<b>83%</b>
<b>Change in Fund Balance</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>49,472</b>	<b>181,425</b>	
<b>Fund Balance - Ending</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>49,472</b>	<b>181,425</b>	

YTD Revenues	FY 2019-20	FY 2020-21	Variance
State Sources	-	837,315	837,315
<b>Total Revenues</b>	<b>-</b>	<b>837,315</b>	<b>837,315</b>

YTD Expenditures	FY 2019-20	FY 2020-21	Variance
Salaries	-	393,404	393,404
Associated Payroll	-	197,842	197,842
Purchased Services	-	1,000	1,000
Supplies & Materials	-	61,143	61,143
Other Objects	-	2,502	2,502
<b>Total Expenditures</b>	<b>-</b>	<b>655,890</b>	<b>655,890</b>

**Corbett School District No. 39  
Board Financial Report  
Fund 09: GO Bond 2021**

	Fiscal Year 2020-2021			Fiscal Year 2021-2022			
	Year End Actuals	Year to Date May 31 2021	% of YE Actuals	Current Budget	Projected Actual	Year to Date May 31 2022	% of Projected
<b>Revenues</b>							
Local Sources	-	-		-	3,401	2,683	79%
<b>Total Revenues</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>3,401</b>	<b>2,683</b>	<b>79%</b>
<b>Expenditures</b>							
Purchased Services	19,388	5,378	28%	3,205,203	370,722	232,158	63%
Capital Outlay	-	-		-	21,984	21,984	100%
Debt Service	2,923,886	-	0%	-	-	-	
Other Objects	77,823	-	0%	-	9,564	7,345	77%
<b>Total Expenditures</b>	<b>3,021,097</b>	<b>5,378</b>	<b>0%</b>	<b>3,205,203</b>	<b>402,270</b>	<b>261,487</b>	<b>65%</b>
<b>Other Sources (Uses)</b>							
Other Sources	4,000,000	998,991	25%	-	-	-	
Transfer Out	(37,200)	-	0%	-	-	-	
<b>Total Other Sources (Uses)</b>	<b>3,962,800</b>	<b>998,991</b>	<b>25%</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Change in Fund Balance</b>	<b>941,703</b>	<b>993,613</b>		<b>(3,205,203)</b>	<b>(398,869)</b>	<b>(258,804)</b>	
<b>Fund Balance - Beginning</b>	<b>37,200</b>	<b>37,200</b>		<b>3,205,203</b>	<b>899,254</b>	<b>978,903</b>	
<b>Fund Balance - Ending</b>	<b>978,903</b>	<b>1,030,813</b>		<b>-</b>	<b>500,385</b>	<b>720,099</b>	

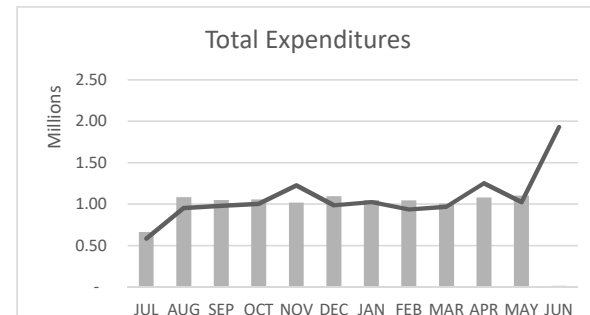
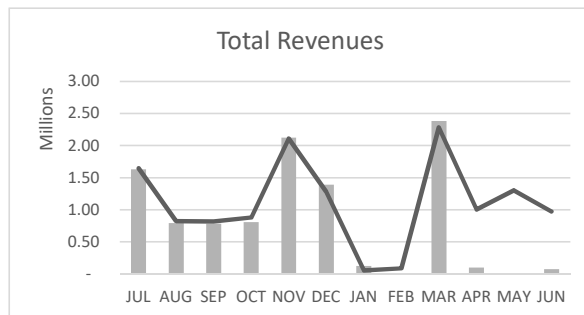
YTD Revenues	FY 2019-20	FY 2020-21	Variance
Local Sources	-	2,683	2,683
<b>Total Revenues</b>	<b>-</b>	<b>2,683</b>	<b>2,683</b>

YTD Expenditures	FY 2020-21	FY 2021-22	Variance
Purchased Services	5,378	232,158	226,780
Capital Outlay	-	21,984	21,984
Other Objects	-	7,345	7,345
<b>Total Expenditures</b>	<b>5,378</b>	<b>261,487</b>	<b>256,109</b>

**FUND 01: GENERAL FUND**  
**Revenues and Expenditures by Month**

<b>FY 2020-2021</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>TOTAL</b>
<b>Revenues</b>													
Property Taxes	-	-	-	2,783.89	1,287,795.70	459,964.96	33,104.63	14,947.16	53,441.08	8,692.57	8,318.33	61,063.93	1,930,112.25
State School Fund	1,641,572.00	820,293.00	815,200.41	820,293.00	820,293.00	820,293.00	-	-	2,223,808.00	993,576.00	974,975.17	2,895.64	9,933,199.22
Local Sources	5,041.64	5,105.72	4,010.13	57,637.99	3,625.47	3,710.28	3,396.00	2,921.02	5,704.81	4,010.57	9,865.89	35,465.23	140,494.75
Intermediate Sources	-	-	-	-	-	-	-	-	-	-	2,438.65	200,000.00	202,438.65
State Sources	-	-	-	-	-	-	18,652.69	68,928.53	-	630.23	309,062.59	481,149.60	878,423.64
Federal Sources	-	-	-	-	-	-	-	-	-	-	-	67,863.58	67,863.58
Other Sources	-	-	-	-	-	-	-	-	-	-	-	128,290.00	128,290.00
<b>Total Revenues</b>	<b>1,646,613.64</b>	<b>825,398.72</b>	<b>819,210.54</b>	<b>880,714.88</b>	<b>2,111,714.17</b>	<b>1,283,968.24</b>	<b>55,153.32</b>	<b>86,796.71</b>	<b>2,282,953.89</b>	<b>1,006,909.37</b>	<b>1,304,660.63</b>	<b>976,727.98</b>	<b>13,280,822.09</b>
<b>Expenditures</b>													
Salaries	125,269.06	545,902.25	529,015.72	523,004.90	537,915.10	540,058.84	536,053.29	539,469.69	556,598.33	576,695.83	578,982.10	734,536.89	6,323,502.00
Associated Payroll	91,994.82	312,550.32	316,413.07	356,076.63	322,608.74	323,899.92	338,243.99	329,206.79	338,737.79	357,650.28	354,436.58	506,761.33	3,948,580.26
Purchased Services	32,558.29	30,593.67	86,687.84	48,220.24	88,103.56	41,278.44	77,712.13	44,545.60	50,891.03	252,570.40	56,537.44	328,159.57	1,137,858.21
Supplies & Materials	63,011.53	41,403.58	47,107.55	28,421.65	256,811.68	11,369.83	18,046.85	9,616.56	17,539.76	41,426.39	28,438.90	92,031.10	655,225.38
Capital Outlay	-	-	-	-	-	-	38,500.00	-	-	-	-	154,427.12	192,927.12
Debt Service	56,485.82	9,260.59	(924.59)	49,259.23	17,479.34	62,137.60	15,041.84	9,590.12	4,168.00	21,457.00	4,168.00	111,250.88	359,373.83
Other Objects	215,928.10	14,223.75	2,240.18	577.41	3,002.46	7,488.18	2,075.39	2,015.14	3,915.85	1,971.63	785.08	2,242.99	256,466.16
<b>Total Expenditures</b>	<b>585,247.62</b>	<b>953,934.16</b>	<b>980,539.77</b>	<b>1,005,560.06</b>	<b>1,225,920.88</b>	<b>986,232.81</b>	<b>1,025,673.49</b>	<b>934,443.90</b>	<b>971,850.76</b>	<b>1,251,771.53</b>	<b>1,023,348.10</b>	<b>1,929,409.88</b>	<b>12,873,932.96</b>

<b>FY 2021-2022</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>TOTAL</b>
<b>Revenues</b>													
Property Taxes	-	-	-	2,747	1,313,451	590,301	25,999	-	-	-	-	-	1,932,497
State School Fund	1,549,748	774,409	774,409	774,409	791,835	791,835	-	-	2,375,505	-	-	-	7,832,150
Local Sources	12,317	20,677	11,484	33,129	18,634	12,474	34,638	-	9,800	105,082	8,122	-	266,355
Intermediate Sources	-	-	-	-	-	-	-	-	-	-	-	-	-
State Sources	68,929	-	-	672	-	-	66,685	-	-	-	-	78,889	215,174
Federal Sources	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>1,630,993</b>	<b>795,086</b>	<b>785,893</b>	<b>810,956</b>	<b>2,123,920</b>	<b>1,394,609</b>	<b>127,321</b>	<b>-</b>	<b>2,385,305</b>	<b>105,082</b>	<b>8,122</b>	<b>78,889</b>	<b>10,246,177</b>
<b>Expenditures</b>													
Salaries	142,446	581,019	610,001	582,704	566,132	555,835	552,826	587,733	559,692	557,793	581,471	-	5,877,652
Associated Payroll	105,626	322,325	220,389	212,313	316,412	346,533	348,195	337,423	343,973	345,103	353,345	9,156	3,260,792
Purchased Services	48,226	80,837	142,827	172,503	95,171	140,348	103,885	80,578	42,188	125,131	93,678	2,633	1,128,005
Supplies & Materials	94,581	93,749	52,336	62,622	35,684	18,208	38,843	18,789	11,595	27,780	71,563	-	525,750
Capital Outlay	-	(126)	-	-	-	-	-	-	-	-	-	-	(126)
Debt Service	47,874	4,168	20,286	27,474	4,168	29,005	4,168	24,217	4,168	21,457	4,168	4,168	195,321
Other Objects	227,003	3,877	7,131	3,150	1,963	9,095	5,305	401	46,170	3,120	1,007	-	308,222
<b>Total Expenditures</b>	<b>665,756</b>	<b>1,085,848</b>	<b>1,052,968</b>	<b>1,060,766</b>	<b>1,019,532</b>	<b>1,099,024</b>	<b>1,053,222</b>	<b>1,049,141</b>	<b>1,007,785</b>	<b>1,080,385</b>	<b>1,105,231</b>	<b>15,957</b>	<b>11,295,617</b>



**RESOLUTION ADOPTING THE 2022 - 2023 BUDGET**

**BACKGROUND:**

Oregon Budget Law (ORS 294.435(2)) requires the Board adopt the budget and make appropriations by June 30, 2022, and certify the taxes imposed to the County Assessor prior to July 15, 2022.

The law also requires that the approved budget be submitted by May 15th to the Tax Supervising and Conservation Commission (TSCC) for certification. The approved budget was submitted timely on May 23rd with an approved extension. The TSCC certified the 2022-23 approved budget with one recommendation and no objections. The recommendation stated the budget committee approved a reasonable amount to levy and recommended the district budget the amount expected to be received, rather than the amount levied, to improve clarity for the public in future years. TSCC requests the district to report its adopted FY23 budget to the Commission no later than July 15, 2022. The District expects to fully comply with the recommendation, and this request.

**WHEREAS**, the following totals reflect the amounts approved by the Budget Committee and changes within Oregon Budget Law; and

**WHEREAS**, the approved budget has been certified by TSCC without objection and an adopted budget will be submitted to the TSCC by July 15, 2022; and,

**WHEREAS**, a public hearing was held on June 15, 2022.

**NOW THEREFORE BE IT RESOLVED** that the Board of the Corbett School District No. 39 hereby adopts the budget for the fiscal year 2022-2023 in the amount of \$25,161,706. This budget is now on file at Corbett School District in Corbett, Oregon.

**RESOLUTION MAKING APPROPRIATIONS**

**BE IT RESOLVED** that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2022 for the following purposes:

**General Fund**

Instruction .....	8,044,251
Support Services.....	5,409,230
Enterprise & Community.....	131,130
Facilities Acquisition.....	2,038,074
Debt Service.....	296,742
Transfers.....	195,000
Contingency.....	150,000
<b>Total .....</b>	<b>\$16,264,427</b>

**Food Service Fund**

Enterprise & Community.....	442,000
<b>Total .....</b>	<b>\$442,000</b>

**Federal Funds**

Instruction .....	454,949
Support Services.....	17,000
Transfers.....	45,995
Contingency.....	311,004
<b>Total .....</b>	<b>\$828,948</b>

**Student Investment Account**

Instruction .....	639,439
Support Services.....	226,431
<b>Total .....</b>	<b>\$865,870</b>

**Student Activity Fund**

Instruction .....	300,000
<b>Total .....</b>	<b>\$300,000</b>

**GO Bond 2021 Fund**

Support Services.....	43,876
Facilities Acquisition.....	476,124
<b>Total .....</b>	<b>\$520,000</b>

**OSCIM Match Grant Fund**

Facilities Acquisition.....	4,000,000
<b>Total .....</b>	<b>\$4,000,000</b>

**GO Bond Debt Service Fund**

Debt Service.....	380,295
<b>Total .....</b>	<b>\$380,295</b>

**Energy Projects Fund**

Facilities Acquisition.....	14,000
<b>Total .....</b>	<b>\$14,000</b>

<b>Total APPROPRIATIONS, All Funds</b>	<b>\$23,615,540</b>
Total Unappropriated Amounts, All Funds	1,546,166
<b>TOTAL ADOPTED BUDGET</b>	<b>\$25,161,706</b>

**RESOLUTION IMPOSING THE TAX**

**BE IT RESOLVED** that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2022-2023:

- (1) At the rate of \$4.5941 per \$1000 of assessed value for permanent rate; and
- (2) In the amount of \$400,310 for debt service on general obligation bonds;

**RESOLUTION CATEGORIZING THE TAX**

**BE IT RESOLVED** that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the Education Limitation

Permanent Rate Tax.....	\$4.5941/\$1,000
-------------------------	------------------

Excluded from Limitation

General Obligation Bond Debt Service.....	\$400,310
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The above resolution statements were approved and declared adopted on June 15, 2022.

by a vote of \_\_\_\_\_

X \_\_\_\_\_  
Michelle Vo, Board Chair

**Corbett School District 39**  
**Monthly Financial Report**  
**As of May 31, 2022**

**Summary of Budget and Actual Expenditures by Fund and Major Function**

<b>Current Budget vs Actual Total Expenses</b>	<b>Current Budget</b>	<b>May 31 2022 YTD Actuals</b>	<b>May 31 2022 Balance</b>
<b>Fund: 01 General Fund</b>			
1000 Instruction	8,737,883	6,720,121	2,017,762
2000 Support Services	5,573,550	4,176,982	1,396,568
3000 Enterprise & Community Services	11,180	98,376	(87,196)
4000 Facilities Acquisition/Construction	40,000	199,724	(159,724)
5100 Debt Service	296,742	191,153	105,589
5200 Transfers Out	198,000	-	198,000
6000 Contingencies	125,042	-	125,042
<b>Fund: 01 General Fund Total</b>	<b>14,982,397</b>	<b>11,386,356</b>	<b>3,596,041</b>
<b>Fund: 02 Food Services Fund</b>			
3000 Enterprise & Community Serves	426,000	284,506	141,494
<b>Fund: 02 Food Services Fund Total</b>	<b>426,000</b>	<b>284,506</b>	<b>141,494</b>
<b>Fund: 03 Federal Funds</b>			
1000 Instruction	259,951	321,368	(61,417)
2000 Support Services	13,993	1,321	12,672
6000 Contingencies	632,940	-	632,940
<b>Fund: 03 Federal Funds Total</b>	<b>906,884</b>	<b>322,690</b>	<b>584,194</b>
<b>Fund: 04 Student Investment Account</b>			
1000 Instruction	554,652	514,760	39,892
2000 Support Services	195,275	141,130	54,145
<b>Fund: 04 Student Investment Account Total</b>	<b>749,927</b>	<b>655,890</b>	<b>94,037</b>
<b>Fund: 09 GO Bond 2021</b>			
2000 Support Services	205,203	-	205,203
4000 Facilities Acquisition/Construction	3,000,000	261,487	2,738,513
<b>Fund: 09 GO Bond 2021 Total</b>	<b>3,205,203</b>	<b>261,487</b>	<b>2,943,716</b>
<b>Fund: 10 Bond Matching Grant</b>			
4000 Facilities Acquisition/Construction	4,000,000	-	4,000,000
<b>Fund: 10 Bond Matching Grant Total</b>	<b>4,000,000</b>	<b>-</b>	<b>4,000,000</b>
<b>Fund: 20 Energy Projects Fund</b>			
4000 Facilities Acquisition/Construction	13,708	-	13,708
5200 Transfers Out	25,000	-	25,000
<b>Fund: 20 Energy Projects Fund Total</b>	<b>38,708</b>	<b>-</b>	<b>38,708</b>
<b>Fund: 11 Debt Service Fund</b>			
5100 Debt Service	370,400	44,800	325,600
<b>Fund: 11 Debt Service Fund Total</b>	<b>370,400</b>	<b>44,800</b>	<b>325,600</b>
<b>Fund: 06 Student Body Trust Fund</b>			
1000 Instruction	300,000	-	300,000
<b>Fund: 06 Student Body Trust Fund Total</b>	<b>300,000</b>	<b>-</b>	<b>300,000</b>
<b>Grand Total - All Funds</b>	<b>24,979,519</b>	<b>12,955,729</b>	<b>8,023,790</b>





June 8, 2022

Chair Michelle Vo and Board of Education  
Corbett School District  
35800 E Historic Columbia River Highway  
Corbett, OR 97019

**RE: Corbet School District's 2022-23 Approved Budget Certification**

Dear Chair Vo and Board Members:

The Tax Supervising and Conservation Commission has completed its review and consideration of the 2022-23 Approved Budget for the Corbett School District. This review was undertaken pursuant to ORS 294.605-705 to confirm compliance with applicable laws and to determine the adequacy of estimates necessary to support efficient and economical administration of the district.

The budget was submitted timely on May 23, 2022. The estimates (shown on the following page) were judged to be reasonable for the purpose shown and the document was found to be in substantial compliance with local budget law with one exception, noted below. The TSCC hereby certifies by a majority vote of members of the commission that it has no objections and one recommendation to make with respect to the budget.

**RECOMMENDATION:** ORS 294.368 states the manner in which tax revenues are to be estimated. For bonded debt not subject to constitutional tax limits, the amount levied to the assessor is to be increased by discounts and delinquencies (often referred to as the "uncollectable"). This estimate should be reasonable and explainable to the public. The budget committee approved a reasonable amount to levy. However, in the FY 2022-23 Approved Budget, taxes in the GO Bond Debt Fund were incorrectly budgeted at the same amount the budget committee approved instead of what is reasonable when taking into account what is uncollectable. TSCC recommends that the district budget the amount they expect to receive to improve clarity for the public in future years. Additionally, the district should consider an amendment to revise the GO Debt Service Fund to reflect debt payments budgeted in the fiscal year that match the debt schedule.

Oregon Revised Statutes require that the district file a complete copy of the Adopted Budget with the Commission no later than July 15, 2022. If extra time is needed for this, please request an extension in writing.

Thank you for the opportunity to discuss this budget with you.

Yours truly,

TAX SUPERVISING & CONSERVATION COMMISSION



Allegra Willhite  
Executive Director

Corbett School District			
<b>Total FY 2022-2023 Approved Budget:</b>		<b>\$</b>	<b>25,161,706</b>
	Appropriations	Unappropriated Fund Balance	Total Budget
General Fund	16,264,428	1,489,675	17,754,103
Matching Grant Fund	4,000,000	0	4,000,000
GO Bond Debt Service Fund	400,310	0	400,310
Food Services Fund	442,000	0	442,000
Energy Projects Fund	14,000	36,475	50,475
Federal Program Fund	828,948	0	828,948
Student Invest Account Fund	865,870	0	865,870
Student Activity Fund	300,000	0	300,000
GO Bond 2021	520,000	0	520,000
<b>Totals</b>	<b>23,635,556</b>	<b>1,526,150</b>	<b>25,161,706</b>

**Tax Levies: Permanent Rate of \$4.5941 per \$1,000 of Assessed Value  
General Obligation Bond Levy of \$400,310**

# Corbett School District 39

Code: CBA  
Adopted: 9/18/13  
Revised/Readopted: 7/21/21  
Orig. Code(s): CBA

## Qualifications and Duties of the Superintendent

POSITION: Superintendent of Schools

- QUALIFICATIONS:
1. A current Oregon administrative license with an authorization for all levels, superintendent's endorsement or a transitional superintendent license;
  2. Successful experience as an educational leader and administrator;
  3. In lieu of the experience and training requirements above, the Board may consider as a candidate for its superintendent's position an individual who meets transitional administrator or exceptional administrator licensure requirements. The Board may, jointly with the individual, submit an application for such license for Teacher Standards and Practices Commission approval pursuant to OAR 584-080-0151 and 584-080-0161;
  4. Other qualifications as determined by the Board.

REPORTS TO: Board of Directors

SUPERVISES: Central office administrators and school principals; and through them, all district personnel.

JOB GOAL: Provide effective administration of all schools and departments, and educational leadership throughout the school system and community.

### Performance Responsibilities

The superintendent:

1. Serves as chief executive officer of the Board except as otherwise provided by law, makes rules not in conflict with law or with Board policies and decides all matters of administrative and supervisory detail in connection with the operation and maintenance of the schools;
2. Initiates and directs the development of policies for approval by the Board, delegating such responsibility to associates and subordinates as deemed desirable;
3. Attends all meetings of the Board except those concerned with his/her own contract status and takes part in the deliberations, but does not vote;

4. Assists the Board in reaching sound judgments, establishing policies and approving those matters which the law requires the Board to approve; places before the Board necessary and helpful facts, comparisons, investigations, information and reports; and makes available the personal advice on special or technical matters by those persons who are qualified to furnish it;
5. Implements and interprets Board policies;
6. Recommends the appointment, renewal, contract extension, contract nonrenewal, contract nonextension or discharge of licensed employees of the Board as provided by law, Board policies and the employee's collective bargaining agreement, as applicable, and with such recommendations reported to the Board for approval;
7. Assigns or transfers licensed employees as provided by state law, Board policies, collective bargaining agreements and meet and confer agreements, as applicable;
8. Appoints, assigns, transfers, promotes, demotes or discharges classified and nonrepresented employees as provided by state law, Board policies, collective bargaining agreements and meet and confer agreements, as applicable;
9. Directs the professional supervisory staff in visits to the schools under his/her charge; through this staff, directs, assigns and assists teachers and all other educational employees in the performance of their duties; classifies, assigns and controls the promotion of students; and performs other duties as the Board determines;
10. Directs the work of the professional staff in evaluating curriculum and instructional materials and, upon the basis of such study, makes recommendations to the Board;
11. Supervises the establishment or modification of attendance and transportation area boundaries subject to Board approval;
12. Directs the preparation of the budget showing the estimated receipts and disbursements necessary to cover the needs of the district for the ensuing budget period, and submits this estimate to the Board in accordance with law;
13. Approves and directs, in accordance with law and Board policy, purchases and expenditures, within the limits of the budget;
14. Exercises leadership in directing studies of sites and buildings, considering the population trend and the educational and cultural needs of the district, to ensure timely decisions by the Board and electorate regarding construction and renovation projects;
15. Represents the district in dealings with other school systems, social institutions, business firms, government agencies and the general public;
16. Keeps the public informed about current educational practices, educational trends and issues confronting the district.

The specific enumeration of the superintendent’s duties as detailed above will not act to limit the broad authority and responsibility of the office.

END OF POLICY

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**Legal Reference(s):**

[ORS 342.125](#)  
[ORS 342.143](#)  
[ORS 342.173](#)  
[ORS 342.175](#)  
[ORS 342.850](#)

[OAR 581-023-0006 to -0041](#)  
[OAR 581-023-0104](#)  
[OAR 581-023-0112](#)  
[OAR 581-023-0220 to -0240](#)  
[OAR 584-020-0000 to -0045](#)

[OAR 584-036-0035\(1\)](#)  
[OAR 584-046-0003 to -0055](#)  
[OAR 584-080-0151 to -0153](#)  
[OAR 584-080-0161](#)

# Corbett School District 39

Code: FBB  
Adopted: 1/15/98  
Revised/Readopted: 10/20/21  
Orig. Code: FBB

## Enrollment Projections

Enrollment projections will be prepared at the direction of the superintendent and will be reviewed and updated annually.

Projections will take into consideration the following:

1. Figures from the latest school census;
2. School registration figures;
3. Review of forthcoming changes in planning and zoning;
4. Review of current and planned community land development and housing projects.

The Board may authorize outside studies of population trends and school enrollment.

END OF POLICY

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### Legal Reference(s):

[ORS 195.110](#)

[ORS 332.107](#)

[OAR 581-022-2335](#)

# Corbett School District 39

Code: FJ  
Adopted: 3/15/17  
Revised/Readopted: 10/20/21  
Orig. Code: FJ

## Temporary District Facilities

The Board’s goal is to have sufficient permanent facilities to meet the needs of district enrollment and the district program. Rented facilities, movable units and other emergency school housing may be inadequate for long-term public school purposes.

If circumstances require immediate space not available in public school buildings, facilities may be leased or moveable structures may be used as a temporary measure.

END OF POLICY

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### Legal Reference(s):

[ORS 332.107](#)

[ORS 332.155](#)

[OAR 437-001-0760](#)

[OAR 437-002-0020 to -0081](#)

[OAR 437-002-0161](#)

[OAR 437-002-0180 to -0182](#)

[OAR 437-002-0368](#)

[OAR 437-002-0377](#)

[OAR 437-002-0390](#)

[OAR 437-002-0391](#)

Toxic Substances Control Act, 15 U.S.C. §§ 2601-2629 (2012); Asbestos Hazard Emergency Response Act of 1986, 15 U.S.C. §§ 2641-2656 (2012).

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2016); 28 C.F.R. Part 35 (2016).

Americans with Disabilities Act Amendments Act of 2008.

### Cross Reference(s):

ACA - Americans with Disabilities Act

EB - Safety Program

# Corbett School District 39

Code: FECBA  
Adopted: 1/15/98  
Revised/Readopted: 10/20/21  
Orig. Code: FECBA

## Energy-Conserving Construction

The Board recognizes the importance and need for energy conservation in the construction of new district facilities.

Proposed construction and renovation projects that contain the most efficient energy-saving plans within an acceptable budget will have high priority. Energy-saving designs will be documented in the architectural evaluation and will comply with educational specifications and cost control checklists as determined by the Board.

A continuous study of energy problems and energy sources will be maintained for future planning.

END OF POLICY

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### Legal Reference(s):

[ORS 332.107](#)

[ORS 332.155](#)

### Cross Reference(s):

ECF - Energy Conservation

# Corbett School District 39

Code: DD  
Adopted: 10/16/97  
Revised/Readopted: 8/18/21  
Orig. Code(s): DD

## Funding Proposals and Applications

The district shall pursue federal, state, or private grants or other such funds that will assist the district in meeting adopted Board and district goals and objectives of the curriculum or in creating facilities or in purchasing equipment.

Proposals for external funds will be submitted to the Board for evaluation and approval.

In the event an opportunity arises to submit a grant proposal and there is insufficient time to place it before the Board, the superintendent is authorized to use their judgment in approving it for submission. The superintendent will review the proposal with the Board at its next regular meeting. The Board reserves the right to reject funds associated with any grant which has been approved.

The Board shall, before an acceptance of a such funds, consider the district's obligations, expectations or encumbrances when the grant ceases.

END OF POLICY

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### Legal Reference(s):

[ORS 294.305 to -294.565](#)

[ORS 332.075](#)

# Corbett School District 39

Code: FB  
Adopted: 1/15/98  
Revised/Readopted: 10/20/21  
Orig. Code: FB

## Facilities Planning

The Board will gather and analyze appropriate data to evaluate the district's facilities needs on a long-range basis. Such data will include, but not be limited to, enrollment projections, anticipated changes in the instructional program, analysis of community building plans, analysis of sites and evaluation of present facilities.

END OF POLICY

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### Legal Reference(s):

[ORS 195.110](#)  
[ORS 197.295 to -197.314](#)

[ORS 332.155](#)

[OAR 581-022-2345](#)

Toxic Substances Control Act, 15 U.S.C. §§ 2601-2629 (2012); Asbestos Hazard Emergency Response Act of 1986, 15 U.S.C. §§ 2641-2656 (2012).

# Curriculum and Instructional Materials Adoption 2022-23

## English Language Arts and Literacy Standards(ELA)

**Curriculum:** Adopt the Oregon English Language Arts & Literacy Standards approved by the Oregon State Board of Education in June 2019. (Link to new [Oregon ELA standards](#))

**Instructional Materials:** Postpone the adoption of new ELA instructional materials for one school year (2022-23) to allow the district time to integrate the new standards into ELA courses K-12 and evaluate instructional materials, both currently in use and possible new adoptions. Materials adoption will be finalized Spring 2023 and materials will be in place Fall 2023 (see attached application).

## Mathematics

**Curriculum:** No changes in curriculum standards. New math standards will be adopted for the 2023-24 school year.

### **Instructional Materials: (Independent Adoption) Fall 2022 thru Spring 2029**

Category 3 Grades 6-8: Pilot for 2021-22 is complete.

Adopt [Big Ideas Math: Modeling Real Life \(2022\)](#) for grades 6-7(6-8 CAPS).

Published by Big Ideas Learning - National Geographic/Cengage Learning  
(see attached document)

## English Language Proficiency (ELP) Students whose first language is other than English

**Curriculum:** No changes in curriculum standards. The ELP standards adopted by the Oregon State Board of Education in October 2013 have not been revised.

### **Instructional Materials:** Adopt the following materials for Fall 2022 thru Spring 2029

Category 1 Grades K-5: [Reach Higher 1st Edition](#) (2020)

Published by National Geographic Learning/Cengage Learning

Category 2 Grades 6-8: [Time Zones 3rd Edition](#) (2021)

Published by National Geographic Learning/Cengage Learning

Category 3 Grades 9-12: [Perspectives 1st Edition](#) (2018)

Published by National Geographic Learning/Cengage Learning



4. Identify materials to be used during the postponement (use reverse side for additional listings):

<b>Title</b>	<b>Name of Publisher</b>	<b>Copyright Date</b>
<b>Units of Study for Teaching Reading and Writing Grades K-8</b>	<b>Heinemann</b>	<b>2013 - 2015</b>
<b>Teacher created Informational and literature units Grades 9-12</b>	<b>Teacher Created</b>	<b>ongoing</b>
<b>Perrine's Literature Grades 9-10</b>	<b>Cengage Learning</b>	<b>2013</b>
<b>Language of Composition Grades 11-12</b>	<b>BFW</b>	<b>2013</b>

**Statement of Assurance:** This postponement, causing an out-of-cycle purchase, will not delay future purchases in other subject areas.

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Signature of District Superintendent

Please Print Name

**For Department Use Only**

Approved



Denied

Oregon Department of Education Representative

Date

Form 581-4548-P (Rev. 3/11)

Oregon Department of Education  
Public Service Bldg  
255 Capitol St NE  
Salem OR 97310

Office of Curriculum, Instruction and Field Services  
State Instructional Materials Services

## Notification of District Independent Textbook Adoption

District Name: **Corbett School District**

Contact Person Name: **Holly Dearixon**

**List below the instructional materials for independent textbook adoption:**

Subject and Category: **Mathematics Category 3** Grade Level: **Grades 6-8**

Title of Instructional Material: **Big Ideas Math: Modeling Real Life**

Publisher: **National Geographic Learning/Cengage**

Copyright Date: **2022**

Date adoption approved by local school board   Date of intended installation **August 2022**

### Statement of Assurance

A completed criteria checklist indicating the degree to which the instructional materials meet the criteria established by the State Board of Education is on file at the School District Office. Valid only for the period ending with the close of the current state adoption period for the subject area identified. Criteria checklists may be obtained from Department of Education, Office of Curriculum, Instruction & Field Service, State Instructional Materials Office, by calling (503) 378-3600 ext. 2279 or e-mail [sue.parton@state.or.us](mailto:sue.parton@state.or.us) or contact our website: [www.ode.state.or.us](http://www.ode.state.or.us).

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Signature of Approving Superintendent

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Please Print Name



# NEW BUS PROPOSAL

30355 S.E. Highway 212  
 Boring, Oregon 97009  
 (800) 258-2473 westernbus.com

Quote Date		Revision Date		Sales Consultant & Phone	
		6/6/2022		SARAH JONES (503) 905-0011	
Customer/District #					
CORBETT SCHOOL DISTRICT					
Contact Name			Title		
TODD WILLIAMS			TRANSPORTATION SUPERVISOR		
Address		City	State	Zip	
35800 HISTORIC COLUMBIA RIVER HWY		CORBETT	OR	97019	
Phone		Email			
(503) 261-4265		<a href="mailto:twilliams@corbett.k12.or.us">twilliams@corbett.k12.or.us</a>			
Purchase QTY	Model Year	Wheelbase	Estimated Delivery		
1	2024	232"	300-365 DAYS AFTER RECEIPT OF ORDER		
Make	Model		Body Length		
BLUE BIRD	ALL AMERICAN FRONT ENGINE		T3FE4004 (8400)		
Passenger Capacity	Alternate Capacity		Cooperative Contract, if Applicable		
84	N/A		EUGENE SCHOOL DISTRICT 4J		
Trade Ins? Y/N	Beltline Lettering - Provide Exact Requirements				
<input type="checkbox"/> Y <input type="checkbox"/> N	CORBETT SCHOOL DISTRICT NO. 39				
Financing? Y/N	Required Fleet Number(s)				
<input type="checkbox"/> Y <input type="checkbox"/> N					
WBS Coordinated? Y/N	Additional Comments / Notes				
<input type="checkbox"/> Y <input type="checkbox"/> N					
Sales Price Per Bus		\$	171,668.00		
Extended Sales Price Total		\$	171,668.00		

Thank you for the opportunity to present this new bus quotation. We look forward to working with you on



BODY MODEL			
X	Body Model	T3FE4004, 84 passenger body, 232" w/b, 487" overall length	\$ -
CHASSIS SPECIFICATIONS			
X	Alternator	240 amp Leece Neville brushed alternator, internal regulator	Inc'd
X	Axle, Front	Two leaf parabolic taper front springs, 13,200 lb., Hendrickson Softek	STD
X	Axle, Front	Hendrickson NXT 13,200 lb. front axle with 50 degree wheelcut	STD
X	Axle, Front	Petroleum based oil lubed front & rear wheel bearings, Gunite brand wheel hubs	STD
X	Axle, Rear	Rear spring suspension, one-stage, 21,000 lb.	
X	Axle, Rear	Dana S21-140 21,000 lb. rear axle with 5.29 rear axle ratio	STD
X	Battery	Three (3) group 31 batteries, Deka dual purpose batteries, 2100 CCA total	STD
X	Battery	Battery compartment, chassis mounted, locking, with roll out tray	
X	Battery	Battery compartment closeout seal to body	Inc'd
X	Battery	Battery disconnect switch, in battery compartment, with decal	
X	Brakes	Air service brakes, 16.5"X5" front and 16.5"X7" rear, Gunite brand brake drums	Inc'd
X	Brakes	Air brakes, Meritor Wabco brake chambers	STD
X	Brakes	Meritor automatic slack adjusters	STD
X	Brakes	Bendix AD-IP heated air dryer, internal purge design	
X	Brakes	E-Z Grip soft button cover cushion for parking brake release	Inc'd
X	Brakes	Parking brake interlock, service brake must be applied to release parking brake	Inc'd
X	Brakes	VGT engine brake enabled, includes switch, improved responsiveness & upgraded bearing system	
X	Brakes	Suspended brake & accelerator pedals w/ optimized spacing	STD
X	Brakes	Bendix ESC electronic stability control, includes automatic traction control	STD
X	Cooling	Electric fully on/fully off fan clutch	STD
X	Cooling	Fixed position radiator, front mounted	STD
X	Cooling	Pivoting and removeable front radiator grill	STD
X	Cooling	Silicone cooling hoses w/Breeze brand constant torque clamps for Cummins diesel engines	STD
X	Cooling	Cummins Fleetguard ES Compleat, Ethylene Glycol, blue 50/50, 2 yr/150k miles/4000 hr	STD
X	Electrical	Standard chassis electrical system includes fuses	STD
X	Electrical	Power socket accessory with cap for cell phone charging, in LH side panel	STD
X	Electrical	Ignition keyed alike, key #601	Inc'd
X	Engine	Engine hood w/ marine grade non-skid surface, insulated	STD
X	Engine	750 watt engine block heater, front bumper plug, for Cummins engines	
X	Engine	Cummins B6.7, 280 hp @ 2600 RPM, 660 lb-ft @ 1600 RPM	
X	Engine	On-board diagnostics (OBD) meeting EPA 2021 emissions	STD
X	Engine	Cummins engines meet U.S. Phase 2 Greenhouse Gas Emissions Stds from CARB & EPA	STD
X	Engine	Cruise control	STD
X	Exhaust	Two ply stainless steel non-flex style exhaust	STD
X	Exhaust	Tailpipe exits through rear bumper	Inc'd
X	Exhaust	Single exhaust aftertreatment module containing DPF & SCR for 2017 emissions	STD
X	Exhaust	15 gallon Diesel Exhaust Fluid (DEF) tank w/dosing system	STD
X	Exhaust	DEF tank located behind entrance door with curbside fill & locking door	STD
X	Fuel System	Racor heated fuel water separator	STD
X	Fuel System	100 gallon fuel tank, mounted between the frame rails	
X	Fuel System	Fuel fill location - RIGHT side	STD
X	Fuel System	Locking fuel tank door, spring loaded	135 Inc'd

X	Gauges	Speedometer, tachometer, odometer, and hourmeter	STD
X	Gauges	Oil pressure, coolant temp, fuel level, voltmeter, and digital clock	STD
X	Gauges	Transmission temperature gauge, included in dash readout	STD
X	Gauges	Ametek Dixon instrument cluster & message display center control panel	STD
X	Gauges	Back-up camera monitor included in dash instrument cluster display	STD
X	Mud Flaps	Full length front and rear mud flaps	Inc'd
X	Steering	Tilt & telescoping steering column	STD
X	Tires	Goodyear 11R22.5 Endurance RSA hwy tread front, Fuel Max RTD traction rear, load range H	
X	Tow Hooks	Two front and rear tow hooks	STD
X	Traction	OnSpot brand automatic tire chains, factory installed	
X	Transmission	Allison PTS 3000 automatic, Gen 5, 6 speed with SEM and updated shift selector	
X	Transmission	Allison TCM 2.0 Green House Gas (GHG), w/neutral at stop comparable to prior PERFORMANCE programming	
X	Transmission	Allison TranSynd synthetic transmission fluid	STD
X	Undercoating	Premium undercoating, Sulfonate enhanced direct to metal modified wax coating	STD
X	Wheels	Hub piloted steel wheels, 22.5 X 8.25, black	STD

## BODY SPECIFICATIONS

X	Compartments	Electrical access panel below driver window, locking, #30921-02	Inc'd
X	Compartments	Emergency equipment compartment over windshield, non-locking, emergency equipment installed inside	
X	Compartments	Side luggage, 20.75" X 23.62" X 100", double, 28.40 cu.ft., #186-06, LH mid mount	
X	Compartments	Side luggage, 20.75" X 23.62" X 100", double, 28.40 cu.ft., #186-05, RH mid mount	
X	Construction	Body meets Colorado Rack & Load Test & Kentucky Pole Test as STANDARD	STD
X	Doors	Air operated entrance door, outward opening, mechanical actuated switches	Inc'd
X	Doors	Keyed security lock on entrance door	
X	Switches	Entrance door wired battery hot	Inc'd
X	Doors	Rear center emergency door, with upper & lower glass	STD
X	Doors	Vandal lock on rear emergency door, slide bolt	
X	Electrical	Manual resetting circuit breakers for most body circuits, in lieu of fuses	
X	Electrical	Front upper inner access plates in front bulkhead area, both sides	STD
X	Fans	6" auxiliary fans, upper left and upper center	Inc'd
X	Floor	5/8" marine "BB" grade plywood flooring, screwed down	Inc'd
X	Floor	Black rubber flooring with aluminum aisle trim	STD
X	Floor	Ribbed matching rubber flooring in driver's area (blue floor will be smooth)	STD
X	Grabrail	Left side grabrail in entrance door area, mounted to RH barrier	STD
X	Grabrail	Right side forward grabrail in stepwell	
X	Headroom	77" headroom with 12" split sash windows	STD
X	Heaters	Front 90,000 BTU defroster system	STD
X	Heaters	Driver's foot warmer heater, 12,000 BTU	Inc'd
X	Heaters	Rear underseat floor mounted heater, 80,000 BTU, LH rear	Inc'd
X	Heaters	Rear underseat floor mounted heater, 50,000 BTU, LH mid	
X	Heaters	EPDM heater hose with Breeze brand constant torque clamps	STD
X	Horns	Backup alarm, 112 dBA, mounted under bus	STD
X	Insulation	Fiberglass insulation roof, front, rear corners, and sidewalls	STD
X	Insulation	Additional fiberglass insulation in front roof cap area & roof bow cavities	Inc'd
X	Insulation	Sound deadening spray coat	Inc'd
X	Insulation	Insulation on the driver's side external firewall/toe box	Inc'd
X	Insulation	First two ceiling sections acoustical headliner	STD

X	Insulation	Stepwell insulation, NR 3, includes aluminum kick plates	STD
X	Lettering	6" black, both sides _____	STD
X	Lettering	Bus numbers in standard locations, 6" black _____	STD
X	Lettering	Emergency door/exit lettering for all pushout windows & doors	STD
X	Lettering	Unlawful to pass signage to meet state specifications	Inc'd
X	Lights	Backlighting of switch panel controlled by rheostat switch	STD
X	Lights	Backup lights, 4" LED, vandal resistant	
X	Lights	Clearance and cluster lights, LED grommet mounted with LED ID bar	STD
X	Lights	Daytime running lights	STD
X	Lights	Dual row dome lights in wire molding, with driver's, left, right, & rear on switches	Inc'd
X	Lights	Front 7", rear 7", & side amber directional lights, LED	
X	Lights	Rear 7" & 4" red stop and tail lights, LED	
X	Lights	Eight way warning lights, LED, colored lenses	
X	Lights	Strobing pattern option for LED 8-lights	
X	Lights	Doran 16 light monitor for warning light system, universal	
X	Lights	NO hoods installed over 8-way warning lights	STD
X	Mirrors	Rosco Open View ES Split rearview mirrors, 7 3/8" X 10" flat & 7 3/8" X 10" convex, heated & remote controlled	
X	Mirrors	Rosco Eye-Max LP, Asymmetrical Shape, crossview mirrors, heated	
X	Mirrors	Interior rearview mirror, 6"X30"	STD
X	Paint	Body and chassis painted school bus yellow w/ black rubrails & bumpers	STD
X	Paint	3" black ABS bezel background around warning lights	Inc'd
X	Paint	Rubrails painted full width profile	Inc'd
X	Radio	AM/FM/USB/MP3/SD/MMC/BT/PA with front USB and AUX inputs	Inc'd
X	Radio	Eight (8) interior deluxe speakers, mtd in wire moulding above windows	Inc'd
X	Radio	Exterior PA speaker mtd under hood behind grill	Inc'd
X	Radio	Wiring for two way radio system, provides power & ground wires & pull wire	
X	Radio	Order 2-way, antenna, & programming from Day Wireless, Western Bus to install before delivery	
X	Reflective	3M Diamondgrade SCHOOL BUS signs, front and rear	Inc'd
X	Reflective	3M Diamondgrade reflective, 2" along sides and 1.75" rear outline	Inc'd
X	Rubrails	Four rubrails - window, seat, floor, & skirt level - 16 gauge steel, screwed w/steel end caps	STD
X	Rubrails	Rubrails extend on side lift doors only & seat rail around to rear corner	Inc'd
X	Rubrails	Rubrail extension around rear corner, for floor & window rubrails, provided as standard >T3FE3800 w/LSED	
X	Safety Equip	5 lb. fire extinguisher mtd in overhead compartment or floor & triangle kit mtd on floor	Inc'd
X	Safety Equip	First Aid Kit, Body Fluid Kit, Seat Belt Cutter	Inc'd
X	Seat, Barriers	Highback barriers at front RH and LH	STD
X	Seat, Driver's	Adjustable driver's shoulder belt, with in-line "D" ring for 17" adjustment	STD
X	Seat, Driver's	Updated driver's 3 point seat belt, floor mtd w/ emergency locking retractor	STD
X	Seat, Driver's	Driver's seat mounted at floor level (no seat platform)	STD
X	Seat, Driver's	National NS2000 air suspension seat, w/ fabric, dual shocks, & air lumbar, matches passenger seats	
X	Seat, Driver's	Driver's console mounted armrest to the left of the driver #30905-05	Inc'd
X	Seat, Passenger	Modesty panel below front barrier for RH side, behind entrance door	Inc'd
X	Seat, Passenger	Highback NON-Convertible & NON-Lap Belt Ready seats	STD
X	Seat, Upholstery	Gray fire block seat upholstery, seats & barriers	STD
X	Side Panels	Exterior side panels, 20 gauge w/beaded smooth side panels, standard 19 3/4" skirts	Inc'd
X	Stepwell	Galvanized G90 stepwell material	STD
X	Stepwell	Vinyl studded step treads, w/white nosing, metal backing, black	Inc'd

X	Stepwell	Stepwell skid plate for stepwell protection	Inc'd
X	Stop Arm	SMI stop arm, air operated, with LED cluster lights, hi-reflective, w/ wind guard	Inc'd
X	Sun Visor	6 1/2" X 30" dark tinted acrylic sun visor, padded edges	Inc'd
X	Switches	Noise suppression "railroad" switch, latching	Inc'd
X	Switches	Warning light & entrance door switches mtd RH switch panel	Inc'd
X	Ventilation	Roof hatch, Spheros low-profile SMART Hatch, Qty 2	
X	Video System	Seon TH4 DVR video system w/500 GB hard drive, 2 cameras, GPS & sensors installed	
X	Video System	Cameras: Front facing rear & rear facing front, DVR mounted in LH side of front over head compartment	
X	Video System	Spare hard drive for new TH system shipped loose, 1 per bus	
X	Windows	Blue Bird E-Z Window split sash incl. interlocking sashes, weatherstripping	STD
X	Windows	Tinted & tempered side windows	
X	Windows	Four (4) pushout windows, two per side, vertical hinges	STD
X	Windows	Rear emergency door & rear vision glass, tinted & tempered	
X	Windows	Clear & tempered entrance door glass	STD
X	Windows	Clear and tempered glass in driver's window	STD
X	Windshield	Two piece, curved bonded tinted windshield	STD
X	Windshield	Grip handles, two, for cleaning windshield	Inc'd
X	Windshield	Single switch, 2 speed, intermittent wet arm windshield wipers	STD

**WARRANTY COVERAGE**

X	Warranty	Extended Blue Bird warranty "Silver 3/10", three year/unlimited miles, Option 31300-26 (S4)	
X	Warranty	Cummins Engine Standard Warranty 5 years/100,000 miles	STD
X	Warranty	Allison Transmission EDGE Ext'd Warranty Coverage, 5 years/unlimited miles, PTS3000	

**NOTES/COMMENTS**

X	Notes/Comments	All options listed above the price are included in the sales price to you	
X	Notes/Comments	Pricing quoted is valid for 30 days	

**GRAND TOTAL VEHICLE SALES PRICE \$ 171,668.00**

By signing below, I acknowledge the specifications listed above are complete and correct.  
The bus order will be placed from this list of requirements.



Customer's Authorized Representative	Title	Date
	Director of Sales	6/6/2022
Western Bus Sales, Inc. Authorized Representative		Date

AVAILABLE ALTERNATIVE OPTIONS - NOT INCLUDED IN ABOVE PRICE

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Eugene School District 4J  
200 North Monroe Street  
Eugene, OR 97402

Sent: sjones@westernbus.com

September 10, 2019

Sarah Jones, Director of Sales  
Western Bus  
30355 SE Hwy 212  
Boring, OR 97009

**Subject: Purchases of School Buses and Related Equipment**

In accordance with the above contract, Eugene School District 4J has performed an annual review of performance on print services provided by Western Bus under 4J RFP 18-442. The results of that review indicate the contract has worked successfully for the District. The District offers this first of four one-year extensions to begin September 1, 2019 and extend to August 31, 2020.

Additionally, the District received the request for and agrees to the following contract changes:

1. Increase in contract pricing by 1.8% as indicated by the Consumer Price Index for All Urban Consumers (CPI-U), unadjusted for the twelve months ended June 2019, except as indicated below.
  - a. Type 20 Activity Bus – all configurations – 2.65%
  - b. Type A School Bus – all configurations – 2.65%
  - c. Type C buses – 1.8%, base & options
  - d. Type D T3FE Buses – 1.8%, base & options
  - e. Type D T3RE Buses – 1.8%, base & options
2. Receive seasonal concessions or one-time discounts from manufacturers as available.
3. Delivery timelines may vary from the original contract due to the chassis or body production availability at any given time during the year.

Appendix 1 – Pricing outlines these changes. All other Contract specifications, terms and conditions remain unchanged.

If this offer is acceptable, please sign and return this agreement. If you should have any questions regarding this matter, please call me at (541) 790-7610 or email purchasing@4j.lane.edu.

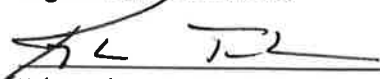
Sincerely,

Holly Langan, Director of Support Services

\*\*\*\*\*

I agree to the extension under the terms and conditions stated above.

Eugene School District 4J

  
\_\_\_\_\_  
Kyle Tucker, Assistant Superintendent

9/10/19  
\_\_\_\_\_  
Date

Western Bus

  
\_\_\_\_\_  
Sarah Jones, Director of Sales

9/11/19  
\_\_\_\_\_  
Date

**Appendix 1 – Pricing**  
**Western Bus Sales September 2019–August 2020**

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VEHICLE	Price
Type 20 Activity Bus – diesel w/o lift	\$81,001
Type 20 Activity Bus – diesel with lift	N/A
Type 20 Activity Bus – gas w/o lift	\$75,380
Type 20 Activity Bus – gas with lift	N/A
Type 20 Activity Bus – propane w/o lift	\$95,851
Type 20 Activity Bus – propane with lift	N/A
Type A School Bus – diesel w/o lift	\$85,407
Type A School Bus – diesel with lift	\$89,556
Type A School Bus – gas w/o lift	\$79,205
Type A School Bus – gas with lift	\$82,404
Type A School Bus – propane w/o lift	\$100,702
Type A School Bus – propane with lift	\$104,344
Type C - 48 School Bus – diesel w/o lift	\$132,524
Type C - 48 School Bus – diesel with lift	\$139,161
Type C - 48 School Bus – gas w/o lift	\$127,321
Type C - 48 School Bus – gas with lift	\$134,115
Type C - 48 School Bus – prop w/o lift	\$136,875
Type C - 48 School Bus – propane w/lift	\$143,847
Type C - 77 School Bus – diesel w/o lift	\$138,949
Type C - 77 School Bus – diesel with lift	\$146,371
Type C - 77 School Bus – gas w/o lift	\$128,092
Type C - 77 School Bus – gas with lift	\$135,514
Type C - 7 School Bus – prop w/o lift	\$137,590
Type C - 77 School Bus – propane w/lift	\$145,012
Type D FE - 48 School Bus – w/o lift	\$143,782
Type D FE - 48 School Bus – with lift	\$151,203
Type D FE - 84 School Bus – w/o lift	\$142,945
Type D FE - 84 School Bus – with lift	\$150,366
Type D RE - 84 School Bus – w/o lift	\$158,948
Type D RE - 84 School Bus – with lift	\$166,369



**EUGENE SCHOOL DISTRICT 4J  
Request for Proposal Amendment**

**RFP # 18-442**

**Amendment No. 2**

**RFP #18-442 between Eugene School District 4J and Western Bus Sales, dated 09/01/18, shall be amended as follows:**

1. Extension of time:  
The contract end date shall be extended from 9/1/2020 through 8/31/2021.
2. Additionally, the District received the following request for and agrees to a base and option price increase for the Blue Bird Type 20, A, C, and D buses per **Exhibit A**, incorporated into this agreement.
3. Receive seasonal concessions for one-time discounts from manufacturers as available.
4. Delivery timelines may vary from the original contract due to the chassis or body production availability at any given time during the year.

There are two (2) annual renewal periods remaining on this contract.

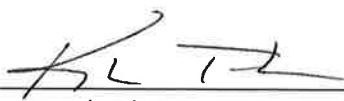
Exhibit A- Outlined pricing changes. All other Contract specifications, terms and conditions remain unchanged and in full force and effect.

  
 \_\_\_\_\_  
 Originating District Administrator  
 Eugene School District 4J

09/03/2020  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Contractor Signature

9/1/20  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Eugene School District 4J – Authorized Signer

9-4-20  
 \_\_\_\_\_  
 Date

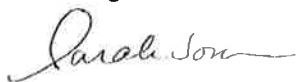
VEHICLE	LAST YEAR'S PRICE	NEW PRICE	% Increase
Type C - 48 School Bus – diesel with lift	\$139,161	\$140,553	1.0% UCPI
Type C - 48 School Bus – gas w/o lift	\$127,321	\$128,594	1.0% UCPI
Type C - 48 School Bus – gas with lift	\$134,115	\$135,456	1.0% UCPI
Type C - 48 School Bus – prop w/o lift	\$136,875	\$138,244	1.0% UCPI
Type C - 48 School Bus – propane w/lift	\$143,847	\$145,245	1.0% UCPI
Type C - 77 School Bus – diesel w/o lift	\$138,949	\$140,338	1.0% UCPI
Type C - 77 School Bus – diesel with lift	\$146,371	\$147,835	1.0% UCPI
Type C - 77 School Bus – gas w/o lift	\$128,092	\$129,373	1.0% UCPI
Type C - 77 School Bus – gas with lift	\$135,514	\$136,869	1.0% UCPI
Type C - 7 School Bus – prop w/o lift	\$137,590	\$138,966	1.0% UCPI
Type C - 77 School Bus – propane w/lift	\$145,012	\$146,462	1.0% UCPI
Type D FE - 48 School Bus – w/o lift	\$143,782	\$145,220	1.0% UCPI
Type D FE - 48 School Bus – with lift	\$151,203	\$152,715	1.0% UCPI
Type D FE - 84 School Bus – w/o lift	\$142,945	\$144,374	1.0% UCPI
Type D FE - 84 School Bus – with lift	\$150,366	\$151,870	1.0% UCPI
Type D RE - 84 School Bus – w/o lift	\$158,948	\$160,537	1.0% UCPI
Type D RE - 84 School Bus – with lift	\$166,369	\$168,033	1.0% UCPI

Further, we will offer school districts that utilize this permissive cooperative contract the opportunity to receive of any seasonal concessions or one-time discounts from our manufacturers as they may occur.

Delivery timelines may vary from the original contract due to the chassis or body production availability at any given time during the year. This is completely out of our control. We will continue working directly with those purchasing agencies regarding actual delivery timelines.

Thank you for your business, and should you have any questions, feel free to call us at (800) 258-2473. I look forward to receiving the contract amendment for execution and return to you.

Best Regards,



Sarah Jones  
 Director of Sales



**EUGENE SCHOOL DISTRICT 4J  
Request for Proposal Amendment**

**RFP # 18-442**

**Amendment No. 3**

**RFP #18-442 between Eugene School District 4J and Western Bus Sales, dated 09/01/18, shall be amended as follows:**

1. Extension of time:  
The contract end date shall be extended from 9/1/2021 through 8/31/2022.
2. Additionally, the District received the following request for and agrees to a base and option price increase for the Blue Bird Type 20, A, C, and D buses per **Exhibit A**, incorporated into this agreement.
3. Receive seasonal concessions for one-time discounts from manufacturers as available.
4. Delivery timelines may vary from the original contract due to the chassis or body production availability at any given time during the year.

There is one (1) annual renewal periods remaining on this contract.

Exhibit A- Outlined pricing changes. All other Contract specifications, terms and conditions remain unchanged and in full force and effect.

Originating District Administrator  
Eugene School District 4J

10/13/21  
Date

Director of Sales

Contractor Signature

September 29, 2021  
Date

Eugene School District 4J – Authorized Signer

10/14/21  
Date

# Exhibit A



30355 S.E. Highway 212  
 Boring, Oregon 97009  
 Local Phone 503.905.0002  
 Toll Free 800.258.2473  
 Fax 503.905.0003  
 westernbus.com

August 31, 2021

Purchasing Department  
 Lane County School District 4J  
 200 North Monroe  
 Eugene, OR 97402

To Whom It May Concern,

As per the requirements set forth in your *Request for Proposals #18-442 for School Buses and Related Equipment* school bus contract awarded September 1, 2018, we are officially requesting a third annual renewal with a base and option price increase for the Blue Bird Type 20, A, C, and D buses on the contract as per the figures below.

- Type 20 Activity Bus – 5.4% equal to Annual US Urban Consumer Price Index, base & options
- Type A School Bus – 5.4% equal to Annual US Urban Consumer Price Index, base & options
- Type C buses – 5.4% equal to Annual US Urban Consumer Price Index, base & options + \$1,782 on gas buses with a 60 gallon tank and \$2,112 on gas buses with a 100 gallon tank due to new gas engine EPA emissions requirements (vapor recovery system)
- Type D T3FE Buses – 5.4% equal to Annual US Urban Consumer Price Index, base & options
- Type D T3RE Buses – 5.4% equal to Annual US Urban Consumer Price Index, base & options

Shown below are the base price increases requested corresponding to the categories of the contract. These percentages will also apply to options purchased off the RFP #18-442. We confirm this new price continues to be at or below the lowest unit price offered to anyone by Western Bus Sales. This pricing will be in place from 9/1/2021 through 8/31/22. Base vehicle pricing will be revised as follows:

VEHICLE	LAST YEAR'S PRICE	2021-2022 PRICE	% Increase
Type 20 Activity Bus – diesel w/o lift	N/A	N/A	N/A
Type 20 Activity Bus – diesel with lift	N/A	N/A	N/A
Type 20 Activity Bus – gas w/o lift	\$76,134	\$80,245	5.4% UCPI
Type 20 Activity Bus – gas with lift	N/A	N/A	N/A
Type 20 Activity Bus – propane w/o lift	\$96,810	\$102,038	5.4% UCPI
Type 20 Activity Bus – propane with lift	N/A	N/A	N/A
Type A School Bus – diesel w/o lift	N/A	N/A	N/A
Type A School Bus – diesel with lift	N/A	N/A	N/A
Type A School Bus – gas w/o lift	\$79,997	\$84,317	5.4% UCPI
Type A School Bus – gas with lift	\$83,228	\$87,722	5.4% UCPI
Type A School Bus – propane w/o lift	\$101,709	\$107,201	5.4% UCPI
Type A School Bus – propane with lift	\$105,387	\$111,078	5.4% UCPI

# Exhibit A

Page 2

Lane County School District 4J

Annual Contract Extension RFP #18-442

August 31, 2020

VEHICLE	LAST YEAR'S PRICE	NEW PRICE	% Increase
Type C - 48 School Bus – diesel w/o lift	\$133,849	\$141,077	5.4% UCPI
Type C - 48 School Bus – diesel with lift	\$140,553	\$148,143	5.4% UCPI
Type C - 48 School Bus – gas w/o lift	\$128,594	\$137,320	5.4% UCPI + \$1,782
Type C - 48 School Bus – gas with lift	\$135,456	\$144,553	5.4% UCPI + \$1,782
Type C - 48 School Bus – prop w/o lift	\$138,244	\$145,709	5.4% UCPI
Type C - 48 School Bus – propane w/lift	\$145,245	\$153,088	5.4% UCPI
Type C - 77 School Bus – diesel w/o lift	\$140,338	\$147,916	5.4% UCPI
Type C - 77 School Bus – diesel with lift	\$147,835	\$155,818	5.4% UCPI
Type C - 77 School Bus – gas w/o lift	\$129,373	\$138,471	5.4% UCPI +\$2,112
Type C - 77 School Bus – gas with lift	\$136,869	\$146,372	5.4% UCPI +\$2,112
Type C - 7 School Bus – prop w/o lift	\$138,966	\$146,470	5.4% UCPI
Type C - 77 School Bus – propane w/lift	\$146,462	\$154,371	5.4% UCPI
Type D FE - 48 School Bus – w/o lift	\$145,220	\$153,062	5.4% UCPI
Type D FE - 48 School Bus – with lift	\$152,715	\$160,962	5.4% UCPI
Type D FE - 84 School Bus – w/o lift	\$144,374	\$152,170	5.4% UCPI
Type D FE - 84 School Bus – with lift	\$151,870	\$160,071	5.4% UCPI
Type D RE - 84 School Bus – w/o lift	\$160,537	\$169,206	5.4% UCPI
Type D RE - 84 School Bus – with lift	\$168,033	\$177,107	5.4% UCPI

Further, we will offer school districts that utilize this permissive cooperative contract the opportunity to receive of any seasonal concessions or one-time discounts from our manufacturers as they may occur. Should any price concessions or reductions be available during the term of the contract they will immediately be passed on to Oregon school districts.

It is also important to note that Oregon’s Department of Environmental Quality is proposing to adopt California’s Heavy-Duty Engine and Vehicle Omnibus Rules. This means that in the future, new lower NOx and Particulate Matter emission standards will go into effect for medium and heavy-duty trucks and buses. This will come with a yet undetermined price increase. We do not believe that any associated price increase due to these new emission standards will happen during the new cooperative contract renewal term. However, if and when this new standard occurs, any associated price increase will be passed through to customers.

Delivery timelines may vary from the original contract due to the chassis or body production availability at any given time during the year. This is completely out of our control. We will continue working directly with those purchasing agencies regarding actual delivery timelines.



This contract completed by Lane County School District 4J (District), the Request for Proposal, and Western Bus Sales, Inc.'s response dated May 14, 2018, all additional submissions, and any attachments identified below shall constitute the full and complete agreement between the **District** and **Western Bus Sales, Inc.** Any other communications, oral or written, are not binding on either party.

All modifications to this contract must be in writing and signed by a duly authorized representative of the **District** and **Western Bus Sales, Inc.**

All invoices must reference a Purchase Order and be sent to the following address:

Lane County School District 4J  
Accounts Payable  
200 North Monroe Street  
Eugene, OR 97402-4295

The Contract start date is September 1, 2018 and expiration date is August 31, 2019, with four annual renewals possible.

**SIGNATURES**

The foregoing represents the entire agreement between the parties and any prior understanding or representations of any kind preceding the date of this agreement shall not be binding upon the other party except to the extent incorporated in this agreement. No modification of this agreement shall be binding upon the other party except to the extent incorporated in this agreement.

By: Cydney Vanducan Date Signed: 9/10/18  
Authorized Representative Signature of District

By: Jarolu Director of Sales Date Signed: 9/6/18  
Authorized Representative Signature of Western Bus Sales, Inc.

**PART V.  
PROPOSAL CERTIFICATIONS  
LANE COUNTY SCHOOL DISTRICT 4J  
RFP 18-442 SCHOOL BUSES AND RELATED EQUIPMENT**

**PLEASE COMPLETE BOTH SECTIONS I AND II ON THIS PAGE**

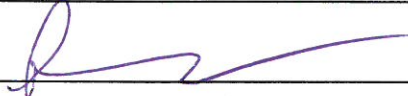
**I. NON-DISCRIMINATION CLAUSE**

Proposer agrees not to discriminate against any client, employee or applicant for employment or for services because of race, color, religion, sex, national origin, physical or mental handicap, sexual orientation or age unless based upon bona fide occupational qualifications with regard to, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; selection for training; and/or rendition of services. It is further understood that any Proposer who is in violation of this clause shall be barred from receiving awards of any Purchase Order from the District, unless a satisfactory showing is made that discriminatory practices have terminated and that a recurrence of such acts is unlikely.

Legal Name of Proposer: Western Bus Sales, Inc.

Doing Business As (if applicable) \_\_\_\_\_

Address: 30355 S.E. Hwy 212, Boring, OR 97009

Officer's Signature: 

Print Officer's Name and Title: Sarah Jones, Director of Sales

\*\*\*\*\*

**II. RESIDENT CERTIFICATE**

Please Check One:

Resident Proposer: Proposer has paid unemployment taxes or income taxes in this state during the last twelve calendar months immediately preceding the submission of this proposal, has a business address in this state and has stated in this proposal whether Proposer is a "resident bidder" under ORS 279A.120(1)(b).

OR

Non-Resident Proposer: Proposer does not qualify under requirements stated above.

Please specify your state of residence: Oregon

Officer's Signature: 

Print Officer's Name and Title: Sarah Jones, Director of Sales

**PART VI.  
SIGNATURE PAGE  
LANE COUNTY SCHOOL DISTRICT 4J  
RFP 18-442 SCHOOL BUSES AND RELATED EQUIPMENT**

The undersigned Proposer agrees to furnish all supplies or perform all work as listed in the Statement of Work, for the price(s) stated, and that all articles supplied under any resultant contract will conform to the specifications herein, to be fit and sufficient for the purpose manufactured, merchantable, of good material, workmanship, and free from defect.

The undersigned Proposer agrees to be bound by all applicable laws and regulations, the accompanying specifications, and by District policies and regulations.

The undersigned Proposer, by submitting a proposal, represents that:

- A. Proposer has read and understands the specifications and any drawings or attachments and the proposal is made in accordance herewith.
- B. The proposal is based upon the materials, equipment, and systems required by the specifications unless otherwise noted. Failure to comply with the specifications or any terms of this RFP may disqualify Proposer as being non-responsive.

The undersigned Proposer certifies that the proposal has been arrived at by Proposer independently and has been submitted without any collusion designed to limit independent competition.

The undersigned Proposer certifies that he has received and duly considered all addenda to the specifications and that all costs associated with all addenda have been included in this proposal:

Addenda: No. 1 to No. 2 inclusive.

The undersigned Proposer, therefore, offers and makes this proposal on furnishing the requested services at the prices indicated herein and in fulfillment of the specifications of the District, as stated in this RFP.

Legal name of Proposer: Western Bus Sales, Inc.

Doing Business As (if applicable): \_\_\_\_\_

Address: 30355 S.E. Hwy 212, Boring, OR 97009

Telephone Number: 800-258-2473 FAX Number: 503-905-0003

Federal ID Number: 93-0634380 E-Mail Address: sjones@westernbus.com

URL: www.westernbus.com

Officer's Signature:  Date: May 14, 2018

Type or Print Officer's Name: Sarah Jones, Director of Sales

Lane County School District 4J  
200 North Monroe Street  
Eugene, OR 97402-4295

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**To:** Vendors  
**From:** Julie Cone, Purchasing Analyst  
PH: (541) 790-7620; E-Mail: [solicitations@4j.lane.edu](mailto:solicitations@4j.lane.edu)  
**Date:** April 26, 2018

**ADDENDUM NO. 1**  
**To**  
**RFP 18-442 SCHOOL BUSES AND RELATED EQUIPMENT**

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The following items are being issued to the above referenced RFP 18-442- School Buses and Related Equipment. All other specifications, requirements, terms and conditions of this RFP shall remain unchanged.

**CHANGE OF SCHEDULE**

The Proposed Timeline shall be modified by changing the Final RFP Amendment date from May 2, 2018 to April 30, 2018.

**CLARIFICATION OF INFORMATION**

**VENDOR QUESTIONS:**

**Question:**

Please provide the expected timeline to receive responses back from the District on change and clarification requests. What is the timeline between final addendum and proposal submission?

**Answer:**

The RFP states addenda can be issued up to 3 calendar days prior to proposal submission, unless otherwise stated in the RFP. The schedule states Final Amendment is May 2 and Proposal Deadline is May 9. The District will increase the time between Final Amendment and Proposal Deadline by moving the Final Amendment date to April 30, 2018.

**Question:**

Would current buses in Eugene School District 4J fleet be available and acceptable for the demonstration portion of the RFP if requested model for demo was not available?

**Answer:**

If 4J has a vendor manufacturer bus that is the make and model required for demonstration, they may submit a request in writing to [solicitations@4j.lane.edu](mailto:solicitations@4j.lane.edu) by May 14, 2018 at 5 pm containing the make and model desired and it will be made available for their demo purposes.

**Question:**

In lieu of a white Type 20 Activity Bus, would demonstration of a yellow Type A School Bus be acceptable? The body style would be the same, only the color and warning light/stop arm systems would be different.

**Answer:**

The District will allow a yellow Type A substitution for a white Type 20 as long as the wheelbase, driver's area and body are the same.

**Question:**

In lieu of a Type D Front Engine special needs 48 passenger bus, would demonstration of the larger 84 passenger Front Engine suffice? The body style would be the same, with the difference being the overall length and wheelbase.

**Answer:**

The District will allow a Type D Front Engine 84 passenger substitution for the 48 passenger SPED bus, as long as body and driver's area are the same.

**Question:**

Please confirm the availability of parking space for the day for 7 buses required for the demonstration.

**Answer:**

Parking will be available for 7 buses.

**Question:**

Please confirm the expected timeline that buses will be needed the day of demonstration so that we may adequately plan for drivers that day.

**Answer:**

Buses may arrive at 8:30 am to prepare for the 9 am demonstration time. All buses may arrive at one time, or arrival may be staggered with four (4) buses arriving for the 9 am demonstration and three (3) buses arriving to be prepared for demonstration starting approximately 11:30 am. Each bus may depart after it has completed all phases of evaluation. The option of staggering bus arrival is for vendor convenience. Delays in bus arrival that cause a delay in the demonstration evaluation process may eliminate some or all of the vendor's buses from award consideration.

**Question:**

Is it acceptable to offer a list discount percentage for any options not specifically listed versus providing an exhaustive list of option pricing?

**Answer:**

Yes, it is acceptable to meet the option pricing requirement by supplying a list discount percentage for any options.

**Question:**

We request that you either require the proposal to be valid until contracts are signed November 7, 2018 or sign contracts earlier within the 90 day window of proposal validity.

**Answer:**

The District will work to transition vendors holding a current contract to new contracts should they be successful in this solicitation.

**Question:**

We request the District change the insurance requirements to remove the Professional Liability language at the beginning 8. Insurance in Part IV Contract General Terms and Conditions.

**Answer:**

In Part IV Contract General Contract Terms and Conditions item 8. Insurance- remove the first paragraph "The proposer shall maintain in force for the duration of this agreement a Professional Liability insurance policy shall be maintained for not less than \$3,000,000 per occurrence and \$5,000,000 in the aggregate, an Umbrella Insurance policy with limits not less than \$3,000,000, a Commercial General Liability, Automobile Liability (owned, non-owned and hired) Insurance policy(s) written on an occurrence basis with limits not less than \$2,000,000 per occurrence and \$3,000,000 in the aggregate naming the District, its employees, officials and agents as an additional insured as respect

to work or services performed under this agreement. This insurance will be primary to any insurance the District may carry on its own.”

and it replace with:

“The Proposer shall maintain in force for the duration of this agreement an Umbrella Insurance policy with limits not less than \$5,000,000, a Commercial General Liability, Automobile Liability (owned, non-owned and hired) Insurance policy(s) written on an occurrence basis with limits not less than \$2,000,000 per occurrence and \$3,000,000 in the aggregate naming the District, its employees, officials and agents as an additional insured as respect to work or services performed under this agreement. This insurance will be primary to any insurance the District may carry on its own. “

**Question:**

Please confirm if “optional dust shields” are to be included in the base bid on models or are we to provide an option cost for them in the RH column?

**Answer:**

Some manufacturers do not offer dust shields for their braking systems (either front or rear). For all models, provide cost if not standard or if it’s a vendor add-on.

**Question:**

Please clarify that the District desires a 300 hp diesel engine for the Type C Conventional 35-60 capacity, Type C 77 passenger, Type D Front Engine 35-60 capacity, and the Type D Front Engine 84 capacity models. Buses Eugene School District 4J has purchased in the past in these body model sizes have included the Cummins ISB 220 hp model.

**Answer:**

We confirm that the District desires a 260 hp diesel engine in the Type C Conventional 35-60 capacity and Type C 77 passenger capacity. We confirm that the District desires a 280 hp diesel engine in the Type D Front Engine 35-60 capacity and the Type D Front Engine 84 capacity models.

**Question:**

Please confirm that you want the bus pricing to include the seats over the two LH rear wheelchair positions installed from the factory. This section currently reads “Wheelchair positions will allow for reinstallation of wall-mounted bus seats”

**Answer:**

We confirm in the Type C SPED Option 2, Type D Front Engine SPED Option 3, and Type A Option 1, we want the pricing to include the seats over the two LH rear wheelchair positions installed from the factory.

**Question:**

Please confirm whether you want 39” seats with 3 belts or 36” seats with 2 belts per seat for the remaining seats. The last section of this section on both Response Forms reads “All other seats to be equipped with 3-pt integral lap/shoulder belts (2 per seat) 39” wide.”

**Answer:**

We confirm in the Type C SPED Option 2, Type A Option 1, and Type D Front Engine SPED Option 3, the specifications should read a 39” seat should have 3 belts per seat.

**Question:**

Please confirm if you want a LH emergency exit door. The specifications read “Slide bolt vandal lock on side emergency door.”, but don’t call out a LH emergency door anywhere else.

**Answer:**

We confirm in the Type D Front Engine 84 passenger Option 2 and the Type D Rear Engine 84 passenger Option 1 we **do** want a LH emergency door. In the Type D Front Engine 48 passenger Option 3 we **do not** want a LH emergency door.

**Question:**

Please clarify if you'd like a 139" wheelbase or a 159" wheelbase for the gas lift and non-lift options.

**Answer:**

If there are multiple wheelbases available for the Type A Activity bus Option 1, please provide a quote for each wheelbase length.

**Question:**

There is a conflict between the specifications and the response page for the white Type A activity bus. Do you want a lift on the Activity Bus?

**Answer:**

The District does **not** want a lift on the white Type A activity bus. Any sections containing reference to a lift on the Price Quotation form for the White Type A activity bus are not required and may remain blank.

**PLEASE ACKNOWLEDGE THE RECEIPT OF THIS ADDENDUM NO. 1  
ON THE SIGNATURE PAGE, APPENDIX B IN YOUR RESPONSE.**

**REQUEST FOR PROPOSALS (“RFP”)**

**for**

**SCHOOL BUSES AND  
RELATED EQUIPMENT**

**RFP 18-442**

LANE COUNTY SCHOOL DISTRICT 4J  
EUGENE, OREGON

**Proposal Opening:** **May 9, 2018**  
**Proposal Opening Time:** **2:00 pm**

Purchasing Analyst: Julie Cone, Purchasing Analyst  
Telephone: (541) 790-7620  
Email: [solicitations@4j.lane.edu](mailto:solicitations@4j.lane.edu)

Mailing Address: Lane County School District 4J  
Purchasing  
200 N. Monroe  
Eugene, Oregon 97402

**LATE PROPOSALS NOT ACCEPTED**

**FAXED PROPOSALS NOT ACCEPTED**

**CALL FOR SEALED PROPOSALS  
ADVERTISEMENT**

**NOTICE IS HEREBY GIVEN** that sealed proposals will be accepted for a provider(s) for School Buses and Related Equipment by Julie Cone, Purchasing Analyst, Lane County School District 4J. Information regarding specifications may be secured from the Purchasing, Lane County School District 4J, 200 North Monroe Street, Eugene, Oregon 97402-4295; through e-mail inquiry to [solicitations@4j.lane.edu](mailto:solicitations@4j.lane.edu), or on the Oregon Procurement Information Network (ORPIN) at <http://orpin.oregon.gov/open.dll/welcome>.

<u>Materials/Service</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
School Buses and Related 2018 Equipment	May 9,	2:00 pm	Purchasing

Proposers may obtain one set of proposal documents beginning April 4, 2018 at the locations listed above.

Proposers are required to certify nondiscrimination in employment practices, and identify resident status as defined in ORS 279A.120.

Pre-qualification of Proposers is not required. All Proposers are required to comply with the provisions of Oregon Revised Statutes and the District's Board Policy. Attention is directed to ORS 244, Government Ethics; ORS 279A and 279B, Public Contracts and Purchasing and State of Oregon Department of Justice Attorney General's Model Public Contract Rules Manual; District Board Policies DJC and DJCA.

Contractors or sub-contractors must be licensed under ORS 468A.720 and/or licensed by the Department of Environmental Quality, ORS 279B.060(2)(g), if asbestos abatement is to be performed.

Lane County School District 4J ("District") reserves the right to:

- (1) to reject any or all proposals not in compliance with public proposal procedures.
- (2) to postpone award of the contract for a period not to exceed ninety (90) days from date of proposal opening.
- (3) to waive informalities in the proposal.
- (4) to select the proposal which appears to be in the best interest of the District.
- (5) to cancel the procurement.

PUBLISHED: Oregon Procurement Information Network (ORPIN)

COPY POSTED AS FOLLOWS:

1 - LANE COUNTY SCHOOL DISTRICT 4J, EDUCATION CENTER, 200 NORTH MONROE STREET,  
EUGENE, OREGON 97402

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## PROPOSED TIMETABLE

EVENT	DEADLINE/DATE
Issue Request for Proposals	April 4, 2018
Proposer's written questions and requests received by District	April 23, 2018
Final RFP Amendment if appropriate	May 2, 2018
Proposal must be received by	<b>May 9, 2018</b>
Product Demonstrations	May 21, 22 & 24, 2018
Intent to Award released	May 29, 2018
Contracts signed by	November 7, 2018

**Proposed timetable is subject to revision at the sole discretion of the District.**

### OPPORTUNITY TO COMMENT

Firms interested in formally commenting on this RFP, or addressing any area(s) in which they believe competition is unduly inhibited (protest), or requesting additional information or clarifying information may submit a signed written statement using the contact information listed on this RFP cover page. All items shall be labeled RFP 18-442 School Buses and Related Equipment. Comments must be received by 5:00 p.m. April 23, 2018.

The protest of these specifications may be done in accordance with Model Public Contracting Rules, Section 137-047-0730. The potential proposer has seven (7) calendar days prior to the proposal opening date to submit its protest, unless otherwise stated in this RFP. No protest against award because of the content of specifications or contract terms shall be considered after this deadline.

### ADDENDA

Addenda, if any, will be issued any time up until three (3) calendar days prior to the proposal due date unless otherwise stated in this RFP. Addenda will be posted to ORPIN and distributed to all vendors on the solicitation distribution list.

### ALTERNATE PROPOSAL

Where the product or service is not as specified, the proposal must clearly be marked "**alternate proposal**", a sample supplied where appropriate, and/or a clear specification of the substitute must be provided, in order for it to be considered a competitive proposal. The District Board or its representative's decision of the acceptability of alternates is final.

### PROVISIONS

By submittal of this proposal, the vendor agrees to comply with the provisions of the Oregon Attorney General's Model Public Contract Rules Manual as adopted by the District Board policy. Attention is directed to the latest version of the following provisions. Full copies of any provision may be obtained from the District for the minimal cost of reproduction or from the Department of Justice, Salem Oregon.

**OREGON REVISED STATUTES**  
**ORS 244**  
**ORS 279A, 279B**

**GOVERNMENT ETHICS**  
**PUBLIC CONTRACTS AND PURCHASING**

**OREGON ADMINISTRATIVE RULES**  
**CHAPTER 137**  
**Divisions 046, 047**

**PUBLIC PROCUREMENT RULES**

**EQUAL EMPLOYMENT COMPLIANCE REQUIREMENT** In accordance with ORS 279A.100- 279A.110. By submitting this proposal, the vendor certifies conformance to the applicable federal acts, executive orders, and Oregon statutes and regulations concerning affirmative action toward equal employment opportunities. All information and reports required by the federal or Oregon state governments having responsibility for the enforcement of such laws shall be supplied to the District in compliance with such acts, regulation, and orders.

**PUBLICITY**

Proposer agrees that it will not disclose the form, content or existence of any Contract or any Deliverable in any advertising, press releases or other materials distributed to prospective customers, or otherwise attempt to obtain publicity from its association with District, whether or not such disclosure, publicity or association implies an endorsement by District of Proposer's services, without the prior written consent of District.

**FOREIGN CONTRACTORS**

The attention of all Contractors who are not domiciled in or registered to do business in the state of Oregon is called to Oregon Revised Statute 279A.120(2)(a)(b)(3).

- (1) "In all public contracts, the public contracting agency shall prefer goods or services that have been manufactured or produced in this state if price, fitness, availability and quality are otherwise equal."
- (2) "When a public contract is awarded to a foreign contractor and the contract price exceeds \$10,000, the contractor shall promptly report to the Department of Revenue on forms to be provided by the Department of Revenue the total price, terms of payment, length of contract, and such other information as the Department of Revenue may require before final payment can be received on the public contract. The public contracting agency shall satisfy itself that the requirement of this subsection has been complied with before it issues a final payment on a public contract. For purposes of this subsection, a foreign vendor is one who is not domiciled in or registered to do business in the State of Oregon."

**SILENCE OF SPECIFICATIONS**

The apparent silence of the specifications and/or any supplemental specifications as to any detail, or the apparent omission of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail and that only equipment and workmanship of first quality are to be used. District intends that Proposer will furnish complete information for an intact and fully functioning System or Product. If any omitted specification results in ambiguity as to material characteristics of the System or

Product, and inclusion is necessary to enable a reasonable person in the particular industry to properly identify such characteristics and respond with a proposal for an intact and fully functioning system or

product, then Proposer shall submit a request for clarification, according to the guidelines for submitting questions as set forth in this RFP. Failure to submit such a request for clarification is at the Proposer's risk. Proposer shall be required to provide a System or Product meeting District's needs with regard to any omitted specification for which a request for clarification should reasonably have been sought by Proposer.

### **FACSIMILE TRANSMISSION OF BIDS AND PROPOSALS**

Pursuant to OAR 137-047- 0320(2)(f) the District is not responsible for any failure attributable to the transmission or receipt of any facsimile including, but not limited to the following:

- Receipt of garbled or incomplete documents.
- Availability or condition of the receiving facsimile machine.
- Incompatibility between the sending and receiving facsimile machines.
- Delay in transmission or receipt of document.
- Failure of the Offeror to properly identify the quote or bid documents.
- Illegibility of the quote or bid documents.
- Security and confidentiality of data.

This applies to any communication or correspondence concerning this solicitation, except proposal submittals.

### **PROPOSAL DEADLINE**

One original and three copies of the sealed proposal shall be accepted until 2:00 pm, May 9, 2018, submitted to Julie Cone, Purchasing Analyst; Lane County School District 4J; Purchasing: 200 North Monroe; Eugene, Oregon 97402. Sealed proposals shall be labeled on the outside with "RFP 18-442 School Buses and Related Equipment". An electronic copy of the submission in .pdf format shall be sent to [solicitations@4j.lane.edu](mailto:solicitations@4j.lane.edu) with address line of "Submission- RFP 18-442 School Buses and Related Equipment", or provided with the response on a compact disk (CD) or a USB Flash Drive ("thumb drive"). The Hard Copy MUST BE SUBMITTED AND RECEIVED at the specified office location by the deadline to meet submission requirements. The electronic submission DOES NOT MEET submission requirements. In accordance with OAR 137-047-0450, the District confirms only the names of each Proposer will be read aloud at a public opening.

Delivery of all components is the sole responsibility of the Proposer. The Proposer accepts all risks of late delivery of proposals or of misdelivery regardless of fault. All proposals received after the deadline indicated above will be returned unopened.

### **RESTRICTIONS ON DISTRICT CONTACT**

All questions regarding this request for proposal shall be submitted in writing to the attention of Julie Cone, Purchasing Analyst. No oral questions will be accepted.

- A. Questions shall be submitted via e-mail ([solicitations@4j.lane.edu](mailto:solicitations@4j.lane.edu) ) or mailed to the attention of Julie Cone at Lane County School District 4J, Purchasing, 200 North Monroe Street, Eugene, Oregon 97402.
- B. No other contact regarding this request for proposal during the proposal evaluation process shall be permitted. Unauthorized contact regarding this request for proposal may subject the contacting vendor's proposal to rejection.

### **RIGHT TO RETAIN PROPOSALS**

The District reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in this RFP unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the District and the firm selected.

**PUBLIC RECORDS**

This RFP and one copy of each proposal received in response to it, together with copies of all documents pertaining to the award of a Contract, shall be kept by the District and made part of a file or record which shall be open to public inspection after the completion of the execution of the Contract Award (if any). If a proposal contains any information that is considered a trade secret under ORS 192.501(2), each sheet of such information shall be clearly marked with the following caption:

“This data constitutes a trade secret under ORS 192.501(2), and shall not be disclosed except in accordance with the Oregon Public Records Law, ORS Chapter 192.”

**The District reserves the right without prejudice to reject any and all proposals.**

**PART I.**  
**STATEMENT OF WORK**

**PURPOSE OF RFP**

Lane County School District 4J (District) wishes to establish contracts with one or more vendors to provide the Transportation Department with seven configurations of school buses with various fuel types:

1. School Bus (Type A), Wheelchair Equipped
2. White Activity Bus (Type A)
3. Front Engine Conventional (Type C)
4. Front Engine Conventional (Type C), Wheelchair Equipped
5. Rear Engine Transit (Type D)
6. Forward Engine Transit (Type D)
7. Forward Engine Transit (Type D), Wheelchair Equipped

Proposers may respond to the RFP for any combination or all seven models included in this solicitation. The District anticipates the approval of bond funds, with a portion allocated for new bus purchases. It is anticipated that the District will purchase 50-60 buses over the next 5 years or less. The District is not obligated to purchase a minimum number of any type of bus.

It is the intent of the District to issue contracts to multiple vendors. The contracts issued from this RFP will be for one year, with an option of four (4) annual renewals. This RFP is being written with the intent to be available for use by State, school districts, and other public agencies as a Permissive Cooperative Procurement, per ORS 279A.215.

**SCOPE OF RFP**

The District intends to purchase several buses over the next five years that meet the following seven criteria:

1. School Bus (Type A) yellow buses with a body capacity of 14-30 passengers, equipped with a lift, one wheelchair position, maximum passenger capacity, a wheelbase approximately 138-159 inches, and an overall length of approximately 231-289 inches.
2. Activity Bus (Type A) white buses with a body capacity of 14-30 passengers, seated for 14, a wheelbase approximately 138-159 inches, and an overall length of approximately 231-289 inches.
3. Front Engine Conventional (Type C) school buses with a body capacity of 77 passengers, a wheelbase approximately 259-280 inches and an overall length between 35-40 feet.
4. Front Engine Conventional (Type C) school buses with a body capacity of 35-60 passengers, a wheelbase within 158-219 inches and an overall length between 25-32 feet. These buses shall be equipped with a lift and configured for 22-48 passengers plus one to three wheelchair positions.
5. Rear Engine Transit (Type D) school buses with a body capacity of 84 passengers, seated for 78 and/or 84 passengers, a wheelbase within 259-277 inches, and an overall length of approximately 35-40 feet.

6. Forward Engine Transit (Type D) school buses with a body capacity of 84 passengers, seated for 78 and/or 84 passengers, a wheelbase within 211-232 inches, and an overall length of approximately 35-40 feet.
7. Forward Engine Transit (Type D) school buses with a body capacity of 35-60 passengers, a wheelbase within 136-193 inches and an overall length between 25-32 feet. These buses shall be equipped with a lift and configured for 22-48 passengers plus one to three wheelchair positions.

Part VII – Proposal Response Forms is a collection of seven individual fillable .pdf documents, each one containing a specific list of specifications for each classification above. Proposers must complete a Proposal Response Form for each bus type for which they are submitting a price/proposal. It is acceptable for Proposers to download and manually fill out the response forms, if desired. If you encounter difficulties with the forms, please contact [solicitations@4j.lane.edu](mailto:solicitations@4j.lane.edu) for assistance.

Responses submitted for this solicitation must have a pricing section that includes all specifications of each proposed bus, itemized pricing for items that are not standard equipment, and all descriptions should be written without abbreviations or industry codes.

Lane County School District may be trading in buses to offset the cost of the new buses. The District requires the successful Proposer give credit for each bus equivalent to its current Yellow Book value or better.

Each response to the seven criteria listed above shall include a manufacturer's seating diagram including measurements for body, seat spacing, and wheelchair positions (if equipped). If vendor has multiple suggestions or options for configuration, please include a seating diagram for each.

Each Proposer will be required to demonstrate a bus for each size/type that is an accurate example of the bus they are offering in their response, with only minor differences acceptable. The Proposer does not need to provide a new bus for the demo, but may provide one already in service with a customer. The demonstration will include a test drive and shop evaluation of the buses. These demonstrations will be for one Proposer at a time and will be scheduled starting May 21 - 9 am; May 22 - 9 am; and May 24 - 9 am. They will be assigned on a first come, first serve basis and Proposers should schedule their time as soon as possible after receiving the RFP document.

Please explain completely all warranty information for the buses, including body, power train, and accessories. Include details on how the District will obtain services covered by warranty, specifically including availability of local services for power train and air conditioning repair.

Delivery time of buses after receipt of order is extremely important. In your response please supply the anticipated delivery date of the initial order. Supply your standard delivery time for buses on future orders. At the time of delivery, a thorough inspection of each vehicle shall be completed. The District reserves the right to reject said vehicles if they fail to meet our specifications.

References for this RFP will require Proposers to list current cooperative purchasing agreements for similar buses they have with other Districts or agencies. Please include agency/district; contact name; telephone; e-mail; address; contract number; and dates of expiration. Proposers will also supply names of districts/agencies that own buses which were purchased from your company within the last 8 years,

and which have had an ongoing customer relationship with your company for those 8 years. The reference information will establish company reputation to include, but not be limited to, resolution of warranty issues, responsiveness to customer needs, and availability and delivery of parts orders.

**BRAND NAME**

Manufacturer’s names and/or brand names used in these specifications are for the purpose of identification and a basis for quality, and do not expressly or implicitly require or in any way limit what brands may be quotes. Unless the Proposer states otherwise, it is understood that responses are submitted on the specifications as described in this solicitation. The District’s decision of alternate acceptability is final.

**SPECIAL TERMS AND CONDITIONS - LIQUIDATED DAMAGES**

If vehicles ordered are not delivered at the designated time, initial order date or the standard delivery time on subsequent orders, the Proposer shall pay liquidated damages of \$100 per day for the first fourteen (14) days, including weekends, for each undelivered vehicle ordered. If the delivery delay extends past fourteen days, the damages of \$500 per day, including weekends, for each remaining day until delivery for each undelivered vehicle ordered. Liquidated damages will be deducted from the final invoice, at the District’s sole discretion.

The Proposers shall not be responsible for damages caused by delay or failure to perform under the terms of the contract where such delay or failure is due to fire, strikes, Acts of God, legal acts of public authority or demands of the Government in time of war or national emergency.

**BUS SPECIFICATIONS**

The buses will meet the stated specifications and include the desired equipment, or equal. The District will determine what constitutes a product that is equal or superior to the items specified, and any such determination is final, as allowed per ORS 279B.215(1).

Part VII is the Proposal Response Form where Proposers will state whether they meet or exceed the bus specifications. If proposing an alternate solution to meet the specification, Proposer shall include a detailed explanation for these items. Proposers will also supply the following information for the bus they will be proposing: Make and Model of Bus Body, Equipped Seating Capacity, Length of Bus Body, Length of Wheel Base, Make and Model of Chassis, Manufacturer of Engine and Transmission, and Proposed Price.

**ADDITIONAL OPTIONS**

With change being a constant factor in the District’s student transportation needs, vendors are requested to include in their response a complete list of options available for deletion from, the addition to, or alteration of the above specified seven buses. These options should include, but not be limited to: wheelbase lengths, engine sizes and fuel types, transmissions, warranties, engine governors, seats for driver and students, floor tracks, suspension, color for body and roof, air conditioning, chains, special needs lifts and accessories, types of lighting, luggage compartments for interior and exterior, and DVD systems. The proposal should include pricing for these options in a fixed price per addition/deletion, or a percentage discount on list pricing.

**All Buses will comply with all federal and state requirements, must meet all FMVSS requirements, and the minimum standards for Oregon school buses.**

**PART II.**  
**PROPOSAL SUBMITTAL GUIDELINES**

**GENERAL**

- A. The term "Vendor" or "Proposer" shall refer to the firm or individual submitting a proposal.
- B. All proposals must be submitted utilizing the pages provided herein for that purpose.
- C. Proposer may submit a proposal on any or all items as given in the specifications and/or any single item.
- D. Proposals shall have arrived (by mail or hand delivery) to the specific location within the time specified herein. FAX (facsimile) proposals are unacceptable. Delivery is the sole responsibility of the Proposer.
- E. By submitting a proposal, the Proposer certifies that the proposal has been arrived at independently and has been submitted without any collusion designed to limit competition.
- F. Prices entered in the pricing section shall represent the Proposer's net price per unit after all trade and cash discounts have been considered.
- G. The proposal submitted shall be signed in ink by a representative of the company authorized to bind the firm. Alterations or erasures shall be initialed in ink by the firm representative signing the document. Failure of the appropriate party to sign the proposal may result in no consideration being given to the proposal.
- H. The District is not liable for any cost incurred by a Proposer prior to issue of a contract.

**PROPOSAL SUBMITTAL**

One original and three copies of the sealed proposal shall be accepted until 2:00 pm, May 9, 2018, submitted to Julie Cone, Purchasing Analyst; Lane County School District 4J; Purchasing: 200 North Monroe; Eugene, Oregon 97402. Sealed proposals shall be labeled on the outside with "RFP 18-442 School Buses and Related Equipment". An electronic copy of the submission in .pdf format shall be sent to [solicitations@4j.lane.edu](mailto:solicitations@4j.lane.edu) with address line of "Submission- RFP 18-442 School Buses and Related Equipment", or provided with the response on a compact disk (CD) or a USB Flash Drive ("thumb drive"). The Hard Copy MUST BE SUBMITTED AND RECEIVED at the specified office location by the deadline to meet submission requirements. The electronic submission DOES NOT MEET submission requirements. In accordance with OAR 137-047-0450, the District confirms only the names of each Proposer will be read aloud at a public opening.

**PROPOSAL FORMAT**

Proposals should be prepared briefly and simply. They should contain a clear and concise description of what is being proposed and be fully responsive to all specific questions and concerns indicated in this RFP. The purpose of this format is to ensure uniformity of the information from each Proposer and to aid in clear understanding and evaluation of each proposal. Failure to submit a proposal in accordance with the provisions of this Section may be grounds to declare the proposal non-responsive. Failure to provide any information requested may result in rejection of your proposal. To provide consistency in the review of the proposals, firms are requested to prepare their responses in the format below:

Proposal is to include all required information to address items listed in this solicitation including information requested in PART V – Proposal Certifications and PART VI – Proposal Signature Page and is requested to be submitted in hard copy and electronic copy.

- A. Hard copy/Paper
  - 1. One (1) complete original, signed in ink
  - 2. Three (3) copies of the proposal
  - 3. Printed with a font size no smaller than 10 point on 8-1/2 x 11 size paper
  - 4. Elaborate art work, expensive paper, and expensive visuals are not necessary

B. Electronic

1. E-mail files as noted below to [solicitations@4j.lane.edu](mailto:solicitations@4j.lane.edu) or include files in original submission on compact disk (CD) or a USB Flash Drive (“thumb drive”)
2. One (1) complete copy preferred in one file, but no more than three files
3. Unless otherwise noted above, proposal files should be submitted in PDF format

**OFFER CONTENT**

Proposal should be organized in the following order: Title Page/Cover Letter, PART V, PART VI, PART VII, Response to Requirements, References and any remaining information. Proposers are cautioned to provide as much detail as possible pertaining to their price, capabilities, and experience providing the services requested in this solicitation. Do not assume the District or evaluation team is familiar with the Proposer. Concise and direct answers are encouraged. The specifications, characteristics, and requirements listed in this solicitation are in no way to be considered to be exhaustive.

**HARD COPY IS THE OFFICIAL SUBMISSION AND MUST MEET LISTED DEADLINE TO BE CONSIDERED**

**PART III.  
PROPOSAL EVALUATION PROCEDURES**

**PROPOSAL REJECTION**

The District reserves the right:

- A. to reject any or all proposals not in compliance with all public procedures and requirements
- B. to reject any proposal(s) not meeting the specifications set forth herein
- C. to waive any or all irregularities in proposals submitted
- D. to consider the competency of Proposers in making any award
- E. to follow the provisions of Section 137-046-0300 of the Oregon Attorney General's Model Public Contract Manual, in the event two or more proposals are for the same amount for the same work
- F. to reject all proposals and cancel the RFP, including after Notice of Intent, prior to contract issuance
- G. to award any or all parts of any proposal
- H. to request references and other data to determine responsiveness
- I. to award any or all parts of a solicitation
- J. to request interviews of highest or all Proposers
- K. to conduct discussions and negotiations, and request Best and Final offers per the provisions of OAR 137-047-0261 of the Oregon Attorney General's Model Public Contract Manual

**PROPOSAL VALIDITY PERIOD**

Each proposal shall be irrevocable for a period of ninety (90) days from the Proposal Opening Date.

**CLARIFICATION OF PROPOSALS**

After Opening, the District may conduct discussions with apparent Responsive Proposer(s) for the purpose of clarification and to assure full understanding of the Proposal.

**NEGOTIATION**

The District may only conduct Discussions or Negotiate with Proposers in accordance with ORS 279B.060(8). After Award of the Contract, the District may only modify an awarded Contract in accordance with District policy.

**RESERVATION IN EVALUATION**

The District selection committee reserves the right to either: a) request "Best and Final Offers" from the top tier vendors and award to the lowest priced, b) to re-assess the proposals and award to the vendor determined to best meet the overall needs of the District, or c) award to multiple vendors.

If the District receives offers identical in price, fitness, availability and quality, and chooses to award a contract, the District shall award the contract in accordance with Oregon Model Contract Rules Manual Section 137-046-0300.

**COMPETENCY OF VENDOR**

To enable the District to evaluate the competency and financial stability of a vendor, the qualifying and accepted vendor(s) shall, upon request, furnish such information as reasonably necessary.

**PROTEST OF AWARD**

In accordance with Oregon Model Contract Rules Manual Section 137-047-0740 any adversely affected Proposer has five (5) calendar days from the date of the written notice of intent to award to file a written protest.

**SELECTION AND EVALUATION PROCESS**

Proposals will be evaluated by a committee from the Financial Services and Transportation departments. Providers selected for final evaluation may be requested to make an oral presentation of their proposal. Such presentations provide an opportunity for the provider to clarify the proposal and to ensure mutual understanding.

**EVALUATION FACTORS**

Each Proposer’s response and demonstration of bus(es) will be evaluated on the factors listed in the table below. There will be an evaluation for each bus type/size submitted.

<b>RFP 18-442 School Buses and Related Equipment</b>		
<b>Evaluation Factors</b>		
<b>Item</b>	<b>Description</b>	<b>Points Possible</b>
Quality of:	Body	25
	Chassis	25
	Special Equipment	25
Performance:	Driving	25
	Driver Ergonomics	20
	Passenger Comfort	10
	Environmental Controls	10
	Ease of Use of Special Equipment	10
	Engineering of Bus with regard to Ease of Access for PM and Repairs	40
Pricing:	Specified Unit and Options	50
Warranty for:	Body	10
	Power Train	20
	Accessories/Additions	5
Power Train Repair:	Availability of Local Repair/Service	20
A/C Repair:	Availability of Local Repair/Service	10
References for:	Responsiveness to Customer Needs	10
	Resolution of Warranty Issues	10
	Parts Orders-Availability/Delivery Time	10
Delivery Date:	Initial Order - Time After Receipt of Order	30
Trade-In:	Acceptance of Trades base on Yellow Book	10
RFP Response:	Completeness, Readability	25
	<b>Total Points Possible</b>	<b>400</b>

**PART IV.**  
**CONTRACT GENERAL TERMS AND CONDITIONS**

**1. GENERAL REQUIREMENTS**

All proposers are required to comply with the provisions of Oregon Attorney General's Model Public Contract Rules, and the District Board Policy. The District reserves the right to reject any and all proposals received as a result of this request for proposal, or to negotiate separately with any source whatsoever in any manner necessary to serve the best interest of the District. The contents of the proposal of the successful vendor(s) will become the contractual obligation, if a contract ensues. Failure of the successful vendor(s) to accept these obligations may result in cancellation of the award. The selected vendor(s) will be required to assume responsibility for all services offered in their proposal whether or not produced by them. Further, the vendor will notify the District of the designated person who will be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the contract.

**2. ORDINANCES, PERMITS, LICENSES**

The contractor shall keep fully informed of local ordinances, state and federal laws in any manner affecting the work herein specified. The proposer shall comply with said ordinances, laws, regulations, and protect and indemnify the District, its officers, and agents against any claim or liability arising from, or based upon, the violations of any such laws, ordinances, or regulations.

All permits, licenses, and inspection fees necessary for the manufacture and delivery of the requested items shall be secured and paid for by the proposer.

**3. WAIVER OF PROVISIONS**

Contractor agrees that the waiver, acceptance, or failure by the District to enforce any provisions, terms or conditions of this contract shall not operate or be construed as a waiver of prior or subsequent breaches or the right of the District to thereafter enforce such provisions.

**4. TERMINATION**

4.1 For Default. This contract may be terminated by either party upon not less than seven (7) calendar days written notice should the other party fail substantially to perform in accordance with the terms and/or conditions of this contract or any supplements thereof. If Selected Proposer defaults by failing to perform any of the obligations of the contract or becomes insolvent or is declared bankrupt or commits any act of bankruptcy or insolvency or makes an assignment for the benefit of creditors, the District may terminate the contract, and at the District's option, obtain performance of the work elsewhere. If the contract is terminated for default, Selected Proposer shall not be entitled to receive any further payments under the contract until all work called for has been fully performed. Any extra cost or damage to the District resulting from such default(s) shall be deducted from any money due or coming due to Selected Proposer. Selected Proposer shall bear any extra expenses incurred by the District in completing the work, including all increased costs for completing the work, and all damage sustained, or which the District by reason of such default may sustain.

4.2 For Public Convenience. This contract may also be terminated by the District in the event that the project is permanently abandoned, as determined in the sole discretion of the District. The District may terminate the contract in whole or in part whenever the District determines, in its sole discretion, that such termination is in the interests of the District. Whenever the contract is terminated in accordance with this paragraph, the vendor(s) shall be entitled to payment for actual

work performed at unit contract prices for completed items of work. An equitable adjustment in the contract price for partially completed items of work will be made, but such adjustment shall not include provision for loss of anticipated profit on deleted or uncompleted work. Termination of this contract by the District at any time during the term, whether for default or convenience, shall not constitute a breach of contract by the District.

**5. CONTRACT BREACH**

In the event of a breach by the proposer of any of the provisions of this contract, the District reserves the right to cancel and terminate this contract forthwith upon giving oral or written notice to the contractor.

**6. DAMAGES**

The proposer shall be liable for any damage to the District resulting from his refusal or failure to complete the work under this contract. Damages shall be those actually incurred and include the cost to obtain the contracted work elsewhere.

**7. HOLD-HARMLESS AND INDEMNIFICATION**

To the fullest extent of the law, the proposer will defend, indemnify, hold harmless and reimburse the District, its officers, board members, agents, and employees, from all claims, demands, suits, actions, penalties, damage expenses or liability of any kind including attorney's fees. To the extent that death or bodily injury to persons or damage to property arises out of the fault of the proposer, the proposer's indemnity obligation exists only to the extent it contributed to or caused such damage, whether or not such are contributed to or caused in any part by the District.

**8. INSURANCE**

The proposer shall maintain in force for the duration of this agreement a Professional Liability insurance policy shall be maintained for not less than \$3,000,000 per occurrence and \$5,000,000 in the aggregate, an Umbrella Insurance policy with limits not less than \$3,000,000, a Commercial General Liability, Automobile Liability (owned, non-owned and hired) Insurance policy(s) written on an occurrence basis with limits not less than \$2,000,000 per occurrence and \$3,000,000 in the aggregate naming the District, its employees, officials and agents as an additional insured as respect to work or services performed under this agreement. This insurance will be primary to any insurance the District may carry on its own.

Evidence of the above coverage issued by a company satisfactory to the District shall be provided to the District by way of a certificate of insurance before any work or services commence. A 30 day notice of cancellation or material change in coverage clause shall be included. Failure to maintain the proper insurance shall be grounds for immediate termination of this contract.

Workers' Compensation: The proposer shall provide and maintain workers' compensation coverage for its employees, officers, agents, or partners as required by applicable workers' compensation laws. The proposer shall provide a certificate of insurance to the District as evidence of coverage containing a 30 day notice of cancellation clause.

Equipment and Material: The proposer shall be responsible for any loss, damage, or destruction of its own property, equipment, and materials used in connection with the work.

Subcontractors: The proposer shall require all subcontractors to provide and maintain general liability, auto liability, professional liability (as applicable), and workers' compensation insurance

with coverages equivalent to those required of the general proposer in this contract. The proposer shall require certificates of insurance from all subcontractors as evidence of coverage.

Exception or Waivers: Any exception or waiver of these requirements shall be subject to review and approval from the District.

**9. COPYRIGHTS**

The proposer agrees to protect the District against all claims, suits, or proceedings for patent, trademark, copyright, or franchise infringement arising from the purchase herein. The proposer further agrees to assume all expenses and damages arising from such claims, suits, or proceedings.

**10. LIENS, CLAIMS, OR ENCUMBRANCES**

The proposer warrants and represents that all the goods and materials contained herein are free and clear of all liens, claims, or encumbrances of any kind whatsoever.

**11. DELIVERY INFORMATION**

Delivery shall be on any working day (Monday through Friday except holidays) as defined in the RFP. All deliveries are FOB DESTINATION, unless otherwise stated. The proposer agrees to bear all risks of loss, injury, or destruction of goods and materials ordered herein which occur prior to delivery and such loss, injury or, destruction shall not release the proposer from any obligation under this contract. No charges will be allowed for handling which includes, but is not limited to, packaging, wrapping, bags, containers, or reels, etc., unless specifically stated hereon.

**12. DEFECTIVE ITEMS**

The Proposer agrees to accept for credit, repair, or replacement, at no charge, any items received defective by the District or proven defective during the agreed warranty period, and to be responsible for ALL TRANSPORTATION costs for return thereof to the Proposer and, when repaired or replaced, the return thereof to the District. Any rejection of goods or materials, whether held by the District or returned, will be at the vendor's risk and expense.

**13. DELIVERABLES**

All goods or materials purchased herein are subject to the approval of the District. Any rejections of materials or services, whether held by the District or returned, will be at the proposer's risk and expense. All invoices and/or documents affecting this contract shall contain the applicable purchase order number. Pursuant to this contract, packing lists indicating the content therein shall be enclosed with each and every shipment.

**14. TIME OF DELIVERY**

All deliveries are to be made according to the delivery schedule stated herein. No exception to the delivery schedule shall be allowed unless prior written approval is first obtained from the District Purchasing Department. Time of delivery is of the essence and the District reserves the right to cancel any undelivered portion of any order for failure to deliver on time. Any failure of delivery may be considered a breach of this contract and damages calculated according to the provisions of this contract.

**15. REPRESENTATIONS AND WARRANTIES**

**AUTHORITY; BINDING OBLIGATION.** Contractor represents and warrants that (i) Contractor has the power and authority to enter into and perform the Contract; and (ii) the Contract, when executed and delivered, shall be a valid and binding obligation of Contractor enforceable in

accordance with its terms.

WARRANTY ON SERVICE STANDARDS. Contractor represents and warrants that: (i) Contractor shall perform all Services in accordance with the highest applicable professional and/or industry standards using only materials and workmanship of first quality; (ii) Contractor shall at all times during the term of the Contract utilize only personnel to perform the Services who are qualified, competent, licensed and certified; (iii) at all times during this Contract, Contractor shall be qualified, competent and current with any necessary licenses to perform the Services; and (iv) all subcontractors, if any are authorized and have been paid in full prior to Contractor's receipt of payment under the Contract.

#### **16. CONTRACT PAYMENTS**

All payments to the proposer shall be remitted through the District's normal accounts payable procedures and schedules. Furthermore, the provisions or moneys due under this contract shall not be assignable. In the event that the District is entitled to a cash discount, the period of computation shall commence on the date of delivery, or receipt of correctly completed invoices, whichever is LATER. If an adjustment in payment is necessary due to damage, the cash discount period shall commence on the date final approval for payment is authorized. As a prerequisite, invoices must reflect agreed upon list price and extension. **All invoices shall be sent to Eugene School District 4J, Attention: Accounts Payable, 200 N. Monroe, Eugene OR, 97402-4295.**

#### **17. WITHHOLDING PAYMENT**

In the event the District determines that Selected Proposer has failed to perform any obligation under this contract within the times set forth in this contract, then the District may withhold from amounts otherwise due and payable to Selected Proposer the amount determined by the District as necessary to cure the default, until the District determines that such failure to perform has been cured. Withholding under this clause shall not be deemed a breach entitling Selected Proposer to termination or damages, provided that the District promptly gives notice in writing to Selected Proposer of the nature of the default or failure to perform, and in no case more than ten (10) days after it determines to withhold amounts otherwise due.

#### **18. RIGHT TO AUDIT**

The District reserves the right to audit, at reasonable times and places, the books and records of any proposer who has submitted cost or pricing data according to the terms of a contract, to the extent that such books and records relate to such cost or pricing data. Any vendor who receives a contract, for which cost or pricing data are required, shall maintain such books and records that relate to such cost or pricing data for three (3) years from the date of final payment under the contract.

#### **19. PRICING**

During the period of the contract, the District reserves the right to perform a spot market analysis to ensure competitive prices are obtained. As part of this analysis, the District can go elsewhere for an item or items if a lower price can be obtained. The proposer has a pre-emptive right to honor the lower price for this item if it wishes.

Prior to the end of a contract year, if a contract extension is available, the District will perform an annual review of the program to determine if the program has performed successfully. If the review results are successful, the District will offer a one year extension to the contract. Renewal periods are the only opportunity for price increases. Pricing for services should increase no more than the US Urban Consumer Price Index annually. Any price increase over the US Urban Consumer

CPI shall be justified in writing with documents supporting the reason for the increase. Any price decreases experienced during the contract period shall be passed on to the District immediately.

**20. DISTRICT PERSONNEL**

No officer, agent, consultant, or employee of the District shall be permitted any interest in the contract.

**21. CONTRACT ALTERATIONS**

No alteration in any of the terms, conditions, time, delivery, price, quality, quantities, or specifications will be effective without the prior WRITTEN consent of Purchasing.

**22. ORDER OF PRECEDENT**

In the event of ambiguity, preference shall be in this order: Statement of Work, General Terms and Conditions, the solicitation document, then the proposal document. For discrepancies between this contract and the Oregon Attorney General's Model Public Contract Rules Manual, preference shall be given first to Board Policy then the Rules Manual.

**23. OTHER GOVERNMENT AGENCIES**

Pursuant to ORS 279A.215 "Permissive Cooperative Procurements" other government agencies shall have the power to establish contracts under the terms, conditions, and prices of the original contract if the Selected Proposer (contractor) agrees. No material change may be made in any terms, conditions, or pricing from those established in the original contract between the District and Selected Proposer.

**24. NON-DISCRIMINATION CLAUSE**

The Proposer agrees not to discriminate against any client, employee or applicant for employment or for services, because of race, color, religion, sex, national origin, physical or mental handicap, sexual orientation or age unless based upon bona fide occupational qualifications with regard to, but not limited to, the following: employment up-grading, demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; selection for training; and/or rendition of services. It is further understood that any vendor who is in violation of this clause shall be barred forthwith from receiving awards of any purchase order from the District, unless a satisfactory showing is made that discriminatory practices have terminated and that a recurrence of such acts is unlikely.

**25. PROVISIONS BY REFERENCE**

The following provisions of the Oregon Revised Statutes are conditions or clauses of this text and incorporated by reference. Copies of the full text are available upon request.

- 279B. 220            CONDITIONS CONCERNING PAYMENT, CONTRIBUTIONS, LIENS, WITHHOLDING**
- 279B. 235            CONDITIONS CONCERNING HOURS OF LABOR; COMPLIANCE WITH PAY EQUITY PROVISIONS; EMPLOYEE DISCUSSIONS OF RATES OF PAY OR BENEFITS**
- 279B. 230            CONDITION CONCERNING PAYMENT FOR MEDICAL CARE AND PROVIDING WORKERS' COMPENSATION**

## **26. HAZARDOUS MATERIALS**

Orders will not be accepted if they contain any hazardous materials and arrive without labeling and safety data sheets (SDS, essentially similar to Form OSHA 20) meeting Oregon Administrative Rule 437-Division 2, Subdivision Z, Appendix C and D.

## **27. RECYCLABLE PRODUCTS**

Vendors shall use recyclable products to the maximum extent economically feasible in the performance of the contract work set forth in this document (ORS 279B.270(2)). Preference for the purchase of recycled materials shall be in accordance with ORS 279A.125.

## **28. USE OF TOBACCO PRODUCTS**

Smoking and the other use of tobacco products is prohibited on all District property, pursuant to OAR 581-021-0110.

## **29. FINGERPRINTING**

Individuals with whom the District contracts with, or any employee, agent or subcontractor of Provider who will have direct, unsupervised contact with students, shall be required to submit fingerprints and to undergo a state and nationwide fingerprinting and criminal history records check, in accordance with the provisions of ORS 326.603 and ORS 326.607. Individuals or Proposer, and not the District, shall be responsible for the fees associated with fingerprinting and the criminal history records check, not to exceed the actual costs.

## **30. INDEPENDENT CONTRACTOR**

The Proposer is an independent contractor, not an agent of the District, and nothing in this relationship shall be construed as creating a partnership, joint venture, franchise, agency, or employment relationship between the Proposer and the District. Neither the Proposer nor the District shall have the authority to make any statements, representations, nor commitments of any kind or to take any action binding the other except as provided for herein or authorized in writing by the party being bound.

## **31. DISPUTE RESOLUTION**

31.1 Litigation. Any claim, action, suit, or proceeding (collectively, "Claim") between the District and Selected Proposer that arises from or relates to this contract shall be brought and conducted solely and exclusively within the Circuit Court of Lane County for the State of Oregon; provided, however, if a Claim must be brought in a federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for District of Oregon. In no event shall this section be construed as a waiver by the District of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the eleventh amendment to the Constitution of the United States or otherwise, from any claim or from the jurisdiction of any court. **SELECTED PROPOSER BY EXECUTION OF THIS CONTRACT HEREBY CONSENTS TO THE IN PERSONAM JURISDICTION OF THE COURTS REFERENCED IN THIS SECTION 31.1.**

31.2 Governing Law. This contract shall be governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflict of laws.

## **32. DEBARMENT CERTIFICATION.**

The Contractor certifies that the Contractor is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this Contract by any Federal department or agency. If requested by the School District, the Contractor shall complete a

Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion form. Any such form completed by the Contractor for this Contract shall be incorporated into this Contract by reference.

**33. TAXES**

The District is tax exempt. All taxes shall be the responsibility of the Proposer.

**34. NON-APPROPRIATION OF FUNDS**

If the District's legislative body or other funding authority does not appropriate funds for contract payment for contract year or any subsequent appropriation period and District does not otherwise have funds available to lawfully pay the contract payments ("Non-Appropriation Event") District may, subject to the conditions herein and upon prior written notice to Responder ("Non-Appropriation Notice"), effective 60 days after the later of Responder's receipt of same or the end of the District's appropriation period ("Non-Appropriation Date"), terminate the contract and be released of its obligation to make all contract payments due after the Non-Appropriation Date. As a condition to exercising its right under this addendum, District shall: (1) provide in the Non-Appropriation Notice a certification of responsible official that the Non-Appropriation Event has occurred, and (2) pay Responder all sums payable to Responder under the contract for services received, excluding termination fees, up to the Non-Appropriation Date.



**PART V.  
PROPOSAL RESPONSE FORM**

RFP 18-442 SCHOOL BUSES AND RELATED EQUIPMENT  
LANE COUNTY SCHOOL DISTRICT NO. 4J

For each item listed below, the Proposer shall meet or exceed the listed specification. If proposing an alternate solution to meet the specification, Proposer shall include a detailed explanation for these items. If an option to a specification is listed, please indicate yes/no availability and include a description of the optional item.

*Specifications must meet all Federal and State of Oregon requirements.*

**This is a fillable PDF document**

**TYPE D, OPTION 2: BID AS 84 PASSENGER FORWARD ENGINE  
DIESEL SCHOOL BUS**

VENDOR: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

ITEM	SPECIFICATIONS Vendor must meet or exceed these specifications	VENDOR SPECIFICALLY IDENTIFY ITEM BID
Seating Capacity	Maximum passenger capacity based on Oregon Minimum School Bus Construction Standards and seat spacing, with standard 39" bench seats	<i>Diesel</i> _____ 176
		Capacity w/o lift _____
		Capacity w/ lift _____
Alternator	320 amp minimum. Lift-equipped or air-conditioned.	Mfr. _____ Amps output w/o lift or A/C _____ Amps output w/ lift or A/C _____
Axle, Front	14,600 lb. minimum front axle	Mfr. _____ lbs. Rating _____
Axle, Front	Front air ride suspension, 14,600 lb. minimum	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Axle, Rear	21,000 lb. minimum rear axle with 5.29 rear axle ratio	Mfr. _____ lbs. Rating _____
Axle, Rear	Rear air ride suspension, 21,000 lb. minimum	Check if as specified <input type="checkbox"/> If not, explain/alternate _____

ITEM	SPECIFICATIONS Vendor must meet or exceed these specifications	VENDOR SPECIFICALLY IDENTIFY ITEM BID
Axle, Front and Rear	Synthetic based oil lubed front and rear wheel bearings	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Battery	Three (3) Group 31 batteries, minimum 2100 CCA total	Diesel: Total CCA: _____
Battery	Sealed Battery Compartment, locking, roll out tray with ball bearings	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Battery	Battery disconnect switch located in battery compartment	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Brakes	Bendix air disc brake system, front and rear, with optional dust shields	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Brakes	<b>ALTERNATE:</b> Air service brakes, drum & shoe, 16.5"x6" front, 16.5"x8.62" rear	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Brakes	Bendix AD-IP heated air dryer, internal purge design	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Brakes	Heated reservoir automatic drain valve on wet tank	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Brakes	Brake interlock for entrance door, engages rear service brakes	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Brakes	Turbo engine/exhaust brake enabled (retarder), with switch	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Brakes	Adjustable driver's brake and throttle pedals	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Cooling	Silicone cooling hoses with constant torque clamps	Check if as specified <input type="checkbox"/> If not, explain/alternate _____

ITEM	SPECIFICATIONS Vendor must meet or exceed these specifications	VENDOR SPECIFICALLY IDENTIFY ITEM BID
Cooling	Standard coolant to -30 degrees	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Electrical	Ignition keyed alike (multiple bus orders only)	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Engine	Diesel: Minimum 6.7 Liters, 300 HP	Mfr. _____ Liters _____ HP _____
Engine	Optional engine availability	<p style="text-align: center;"><i>Diesel</i></p> Mfr. _____ Mfr. _____ Mfr. _____ Liters _____ Liters _____ Liters _____ HP _____ HP _____ HP _____
Engine	Engine block heater, right front plug, 750 watt minimum	Watts _____ Volts _____ Mfr. _____
Engine	Cruise control, speed limited to 70 MPH	Check if as specified <input type="checkbox"/> If not, explain/alternate _____ 178
Exhaust	Exhaust tailpipe exits through/under rear bumper	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Fuel Tank	Minimum 100 gallons	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Fuel Tank	Spring loaded fuel door with lock, LL25 keyway	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Gauges	Speedometer, tachometer, odometer, ammeter, oil pressure, coolant temperature, fuel level, voltmeter, digital clock, transmission oil temperature, hour meter, outside temperature	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Horns	Air horn, mounted under driver's area, with foot-controlled switch	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Mud Flaps	Full length front and rear mud flaps	Check if as specified <input type="checkbox"/> If not, explain/alternate _____

ITEM	SPECIFICATIONS Vendor must meet or exceed these specifications	VENDOR SPECIFICALLY IDENTIFY ITEM BID
Mud Flaps	Front and rear rubber fender extenders	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Steering	Tilt/telescoping steering column	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Tires and Wheels	Michelin 11R22.5 (H) XZE2 front tires Michelin 11R22.5 (H) XDEM+S4 rear tires Hub piloted steel wheels, 22.5x8.25, painted black	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Tow Hooks	Two front and two rear tow hooks	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Traction	On-Spot brand automatic tire chains	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Transmission	Allison PTS 2500, 5 speed	Check if as specified <input type="checkbox"/> If not, explain/alternate _____ 179
Undercoating	Full undercoating	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Air Conditioning	Dash, Mid-Body, and Rear in-wall air conditioning Minimum 120,000 BTU, skirt-mounted condensers	Mfr. _____ BTU Dash _____ Condenser location _____ BTU Mid _____ Total BTU _____ BTU Rear _____
Assist Rail	Stainless steel assist rails on the front side (right) and back side (left) of the entrance stairs	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Back-up Alarm	Must meet state specification, mounted under bus	Mfr. _____ dBA _____
Child Check Alarm	Child Check-Mate brand, activated by service brake, suppressed by hazards, sets off horn	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Compartments	Exterior skirt mounted tool compartment, right side forward of rear wheels, locking, LL25 keyway	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Compartments	Finished, interior storage compartment, above driver, non-locking	Check if as specified <input type="checkbox"/> If not, explain/alternate _____

ITEM	SPECIFICATIONS Vendor must meet or exceed these specifications	VENDOR SPECIFICALLY IDENTIFY ITEM BID
Compartments	Finished, emergency equipment compartment over windshield, non-locking	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Crossing Arm	Air operated crossing arm with polycarbonate blade	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Doors	Air operated entrance door, outward opening	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Doors	Slide bolt vandal lock on side emergency door	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Doors	Slide bolt vandal lock on rear emergency door	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Doors	Keyed security lock on entrance door, LL25 keyway	Check if as specified <input type="checkbox"/> If not, explain/alternate _____ 180
Doors	Vinyl covered header pads above all doors	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Fans	Two 6" auxiliary fans, mounted upper left and upper center	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Floor	Gray rubber flooring with aluminum aisle trim	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Floor	5/8" exterior grade plywood, attached with screws	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
GPS	Zonar GPS Telematic device, minimum V3 model or newer, installed	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Headroom	77" minimum interior headroom with 12" split sash windows	Check if as specified <input type="checkbox"/> If not, explain/alternate _____

ITEM	SPECIFICATIONS Vendor must meet or exceed these specifications	VENDOR SPECIFICALLY IDENTIFY ITEM BID
Heaters	Front defroster system, 90,000 BTU minimum	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Heaters	Driver's foot warmer heater, 12,000 BTU minimum	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Heaters	Midship underseat heater, 50,000 BTU minimum	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Heaters	Rear underseat heater, 80,000 BTU minimum	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Heaters	High quality heater hoses with constant torque clamps	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Heaters	Heavy duty heater boost pump, chassis mounted	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Heaters	Heater shut off valve	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Insulation	Fiberglass or polyester fiber insulation for roof, front, rear, and sides	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Insulation	Additional insulation and/or sound deadening spray coat	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Insulation	Full length acoustical headliner	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Lettering - Beltline	"EUGENE SCHOOL DISTRICT 4J", black, 6", Roadgeek 2000 font	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Lettering - Fleet Number	Bus fleet numbers, black, 6", Roadgeek 2000 font, in specified locations	Check if as specified <input type="checkbox"/> If not, explain/alternate _____

ITEM	SPECIFICATIONS Vendor must meet or exceed these specifications	VENDOR SPECIFICALLY IDENTIFY ITEM BID
Lettering	Routechanger, 4 digit with hinge	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Lights	Headlights, LED, Trucklight brand, part #27270C	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Lights	Interior stepwell light, LED, with exterior boarding light mounted in skirt, rear of entrance door, LED	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Lights	Dual row interior dome lights, LED, driver's dome and rear dome on separate switches	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Lights	Blue light over interior rear emergency door, LED	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Lights	Clearance and cluster lights, front and rear, LED, with armored shields	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Lights	Rear 7" and 4" red stop and tail lights, LED	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Lights	Front LED & Rear 7" directional lights and side amber lights, LED	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Lights	Rear 4" back-up lights, LED	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Lights	Additional rear back-up lights, LED, mounted behind rear mud flaps	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Lights	Front and Rear mounted SMI Transpec Driver Alert Model 7500, in lieu of "Unlawful to Pass" sign on rear	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Lights	Eight-Light warning system, LED, strobing pattern with hoods, wired hot, to battery, lights will operate with ignition in OFF state	Check if as specified <input type="checkbox"/> If not, explain/alternate _____

ITEM	SPECIFICATIONS Vendor must meet or exceed these specifications	VENDOR SPECIFICALLY IDENTIFY ITEM BID
Lights	16-light interior monitor for Eight-Light warning system, LED	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Mirrors	Interior student/rearview mirror 10"x30", with integrated color monitor for back-up camera	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Mirrors	Heated and remote Rosco Accustyle rearview side mirrors 8"x17", breakaway style	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Mirrors	Heated Rosco Eye-Max LP elliptical crossview	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Paint	3" black background painted around eight-light warning lights	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Paint	Roof painted white	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Radio	AM/FM/USB/interior and exterior PA, premium brand	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Radio	Eight (8) premium interior speakers	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Radio	Wiring for two-way radio system w/ power, ground, and pull wires	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Reflective	3M Diamondgrade or Reflexite SCHOOL BUS signs, front and rear	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Reflective	3M Diamondgrade or Reflexite, 2" perimeter of rear bus body, sides, and emergency windows/doors	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Reflective	3M Diamondgrade or Reflexite , 6.5" minimum, beltline	Check if as specified <input type="checkbox"/> If not, explain/alternate _____

ITEM	SPECIFICATIONS Vendor must meet or exceed these specifications	VENDOR SPECIFICALLY IDENTIFY ITEM BID
Safety Equipment	Two (2) First aid kits, one (1) body fluid kit, one (1) triangle kit, one (1) 5 lb. fire extinguisher, One (1) seat belt cutter, mounted above driver	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Seat, Driver	National 2000 PREMIUM model air suspension seat, charcoal fabric, dual shocks, air lumbar, with right side armrest	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Seats, Passenger	First 3 rows (six seats) LATCH child seat attachments, 2 per seat	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Seats, Passenger	Blue premium quality fire block seats with vandalproof black backs	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Seats, Passenger	Vinyl covered shoulder pads, below both interior window lines, black	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Side Panels	Exterior side panels, 20 gauge minimum, smooth side panels	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Stepwell	Pebbletop step treads, gray, with white nosings. Stainless steel stepwell and skid plate	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Stop Arm	Air operated with strobe-pattern LED lights, high reflective surface, equipped with wind guard	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Sun Visor	6.5"x30" dark tinted plexiglass sun visor, padded edges	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Switches	Clearance/cluster lights to power on with headlight switch	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Switches	Power socket accessory port with cap	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Ventilation	Two (2) roof hatches, Transpec Triple Value series, with power vent	Check if as specified <input type="checkbox"/> If not, explain/alternate _____

ITEM	SPECIFICATIONS Vendor must meet or exceed these specifications	VENDOR SPECIFICALLY IDENTIFY ITEM BID
Video System	Seon TH4 HD with 500GB hard drive and five (5) interior cameras. (4) 2.5mm dome cameras and (1) 3.6mm wedge camera, installed	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Video System	Back-up camera, connected to 10"x30" student mirror	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Warranty	5-year extended body warranty, unlimited miles	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Windows	Four (4) push-out emergency exit windows, two per side	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Windows	Dark tinted and tempered glass side and rear windows, black frames	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Windows	Tinted and tempered glass, driver's window and entrance door	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Windshield	Tinted and laminated glass, with tinted shade at top	Check if as specified <input type="checkbox"/> If not, explain/alternate _____
Windshield	Electric intermittent windshield wipers with washers	Check if as specified <input type="checkbox"/> If not, explain/alternate _____

ITEM	SPECIFICATIONS Vendor must meet or exceed these specifications	VENDOR SPECIFICALLY IDENTIFY ITEM BID
<b>ADDITIONAL REQUIREMENTS - CHASSIS AND BODY</b>		
Line Setting Ticket	Legible copy of manufacturer's Line Setting Ticket will be delivered with each vendor's packet at the time of delivery of bus	Check if as specified <input type="checkbox"/>
Owner/Operator's Handbook	One copy of the chassis manufacturer's owner/operator's handbook or manual will be furnished with each bus at time of delivery	Check if as specified <input type="checkbox"/>
Repair Manuals	A complete set of chassis, engine, transmission, and body repair manuals, including wiring diagrams for all components will be made available at time of delivery, with instructions available on accessing repair materials	Check if as specified <input type="checkbox"/>
Servicing & Cleaning	Cleaning and service by vendor prior to delivery will include: <ul style="list-style-type: none"> <li>• Engine oil change, fill with appropriate full synthetic oil</li> <li>• Check fluid levels, verify all are at recommended full levels</li> <li>• Cooling system protected at -30 degrees</li> <li>• Interior and exterior will be clean (including glass)</li> <li>• All systems (electric, air, hydraulic, mechanical and manual) be inspected to ensure proper operation at time of delivery</li> <li>• All components and accessories will be installed and operational at time of delivery</li> </ul>	Check if as specified <input type="checkbox"/>
Warranty	A complete copy of all warranty agreements will be furnished at time of delivery	Check if as specified <input type="checkbox"/>



**OPTIONS DEDUCT FROM EUGENE SPECIFICATIONS - CHASSIS AND BODY**

ITEM	OPTION DESCRIPTION	DEDUCT PRICE
Seating	84 body seated for 78	Deduct Price: \$ _____
Seating	78 body seated for 78	Deduct Price: \$ _____
Axle, Front	Delete Air Ride suspension, front	Deduct Price: \$ _____
Axle, Rear	Delete Air Ride suspension, rear	Deduct Price: \$ _____
Brakes	Delete Air Disc Brakes, Add Drums and Shoes to specifications	Deduct Price: \$ _____
Traction	Delete On-Spot brand automatic tire chains	Deduct Price: \$ _____
Air Conditioning	Delete air conditioning	Deduct Price: \$ _____
GPS	Delete Zonar GPS Telematics	Deduct Price: \$ _____
Paint	Delete white roof	Deduct Price: \$ _____ 188
Radio	Delete wiring for two-way radio system	Deduct Price: \$ _____
Reflective	Delete 3M Diamondgrade or Reflexite , 6.5" minimum, beltline	Deduct Price: \$ _____
Seats, Passenger	Delete First 3 rows (six seats) LATCH child seat attachments	Deduct Price: \$ _____
Video System	Delete Seon video system	Deduct Price: \$ _____
Video System	Delete back-up camera	Deduct Price: \$ _____
Warranty	Delete 5-year extended body warranty	Deduct Price: \$ _____



## VEHICLE DATA SHEET AND OFFICIAL PRICE QUOTATION

RFP 18-442 SCHOOL BUSES AND RELATED EQUIPMENT

LANE COUNTY SCHOOL DISTRICT NO. 4J

**TYPE D FE 84 DIESEL**

VENDOR'S COMPANY NAME: _____	REPRESENTATIVE'S NAME: _____	TELEPHONE NUMBER: _____
ADDRESS: _____ _____	Estimated delivery date to school district from time purchase order is received: _____ Firm where engine and chassis can be service or repaired and parts obtained: _____ Firm where body can be serviced or repaired and parts obtained: _____	

**BODY**

MAKE: _____	Warranty: Years _____ Miles _____	Equipped Seating Capacity: w/o lift: _____ w/ lift: _____
MODEL w/o LIFT: _____	Seat Color: _____	Overall vehicle length (inches, bumper-to-bumper) w/o lift: _____ w/ lift: _____
MODEL w/ LIFT: _____	Floor Color: _____	
YEAR: _____		

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CHASSIS		ENGINE	
MAKE: _____	Warranty: Years _____ Miles _____	MANUFACTURER: _____	Torque: _____ @ _____ RPM
MODEL: _____	Wheel base: _____	MODEL: _____	HP: _____ @ _____ RPM
YEAR: _____	Speeds Forward: _____	YEAR: _____	CID/Liters _____ Fuel: _____
TRANSMISSION		Warranty: Years _____ Miles _____	Battery type/group: _____
MANUFACTURER: _____	Warranty: Years _____ Miles _____	Number of cylinders: _____	Number of batteries: _____
MODEL: _____	Inline: _____ V-type: _____	Total CCA: _____	

**QUOTED PRICE**

Quoted price is based upon payment within 30 days after delivery to the school district.

Diesel Bid - w/o lift: \$ \_\_\_\_\_                      Diesel Bid - w/ lift: \$ \_\_\_\_\_

VENDOR REPRESENTATIVE'S SIGNATURE <i>Sarah Jones</i>	DATE 5/14/18
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**RESOLUTION NO. 6.153-22**

2% except for Superintendent, Williams and Wingler All 260 days, 40 hour weeks (1.0 FTE) employees except where noted

	<b>2022-23</b>	<b>Stipend</b>	<b>Stipend note</b>
Superintendent/Fialkiewicz	\$150,000	\$10,000.00	One-time relocation/temp housing stipend
Principal, GS/Dawkins (220 days)	\$114,911	\$3,800.00	\$200/month communication/ \$1,400/year tech
Principal, Secondary/Childress (220 days)	\$114,911	\$3,800.00	\$200/month communication, \$1,400/year tech
Principal, MS & CAPS/Goodloomis (220 days)	\$114,911	\$3,800.00	\$200/month communication, \$1,400/year tech
Student Services Director/Assistant Superintendent/Swift (220 days)	\$114,911	\$6,800.00	\$200/month communication, \$1,400/year tech
Secondary Asst Principal/Duprey (220 days)	\$114,911	\$3,800.00	\$200/month communication, \$1,400/year tech
Maintenance/Custodial Supervisor/Salisbury	\$85,774	\$1,200.00	\$100/ month for electronics
Deputy Clerk/HR Lead/Lindeen-Blakeley	\$81,788	\$0.00	
Kitchen Manager/S.Tucker	\$76,986	\$0.00	
Transportation Supervisor/Williams	\$85,774	\$1,200.00	\$100/ month for electronics
Transportation Coordinator/Evans	\$59,243	\$0.00	
Business Office Assistant/Windust	\$58,558	\$0.00	
Springdale School Admin Asst /Gyerko .9 FTE (170 days/36 hr/week)	\$37,745	\$0.00	
Secondary Administrative Asst/Gibbs .9 FTE (195 days/36 hr/week)	\$40,509	\$0.00	
Technology Director/Wingler	\$76,986	\$0.00	
Business Office Assistant/Dillard (.75 FTE)	\$43,734	\$0.00	

# OSBA Model Sample Policy

Code: JFCJ

Adopted:

## Weapons in ~~the~~ Schools\*\*

Students shall not bring, possess, conceal or use a weapon on or at ~~any district~~ property under the jurisdiction of the district, ~~any~~ activities under the jurisdiction of the district or ~~any~~ interscholastic activities administered by a voluntary organization.

In accordance with the federal Gun-Free School Zone Act, possession or discharge of a firearm in a school zone is prohibited. A “school zone,” as defined by federal law, means in or on school grounds or within 1,000 feet of school grounds.

The superintendent may authorize persons to possess weapons for courses, programs and activities approved by the district and conducted on district property [including, but not limited to, hunter safety courses, weapons-related vocational courses or weapons-related sports]. ~~The district will post a notice at any site or premise off district grounds that at the time is being used exclusively for a school program or activity. The notice shall identify the district as the sponsor, the activity as a school function and that the possession of firearms or dangerous weapons in or on the site or premises is prohibited under Oregon Revised Statute (ORS) 166.370.~~

For purposes of this policy, and as defined by state and federal law, “weapon” includes:

1. A “dangerous weapon” means any weapon, device, instrument, material or substance, which under the circumstances in which it is used, attempted to be used or threatened to be used is readily capable of causing death or serious physical injury;
2. A “deadly weapon” means any instrument, article or substance specifically designed for and presently capable of causing death or serious physical injury;
3. A “firearm” means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, frame or receiver of any such weapon, any firearm ~~muffler or~~ silencer or any destructive device;
4. A “destructive device” ~~includes but is not limited to~~ ~~means~~ any explosive, incendiary or poison gas component or any combination of parts either designed or intended for use in converting any device into any destructive device or from which a destructive device may be readily assembled. A destructive device does not include any device which is designed primarily or redesigned primarily for use as a signaling, pyrotechnic, line-throwing, safety or similar device.

[Weapons may also include, ~~but are not limited to, knives, metal knuckles, straight razors, noxious or irritating gases, poisons, unlawful drugs or other~~ items fashioned with the intent to use, sell, harm, threaten or harass students, staff members, parents and ~~patrons~~ ~~community members~~.]

[Replicas of weapons[, fireworks] [and pocket knives] are also prohibited by Board policy. Exceptions to the district’s replicas prohibition may be granted only with prior principal approval for certain curriculum or school-related activities.]

Prohibited weapons[, replicas of weapons[, fireworks] [and pocket knives]] are subject to seizure or forfeiture.

In accordance with Oregon law, any district employee who has reasonable cause to believe a student or other person, while in a school, is or ~~has,~~ within the previous 120 days, has ~~unlawfully~~ ~~unlawfully~~ been in possession of a firearm or destructive device, as defined by this policy, shall immediately report such violation to an administrator, ~~his/her~~ or designee or law enforcement. [Any district employee who has reasonable cause to believe that a person, while in a school, is or has ~~unlawfully~~ been in possession of a firearm or destructive device more than 120 days previously, may report to law enforcement.] Employees who report directly to law enforcement shall also immediately inform an administrator.

Administrators shall promptly notify the appropriate law enforcement agency of staff reports received and at any other time there is reasonable cause to believe violations ~~for firearms or destructive devices~~ have occurred or that a student has been expelled for bringing, possessing, concealing or using a dangerous or deadly weapon, firearm or destructive device.

A person making a report as described above who has reasonable grounds for making the report is immune from liability, civil or criminal, that might otherwise be incurred or imposed with respect to the making or content of the report. The identity of a person participating in a good faith report as described above may not be disclosed except when allowed by law.

Parents will be notified of all conduct by their student that violates this policy.

Employees shall promptly report all other conduct prohibited by this policy to an administrator.

Students ~~found~~ ~~determined~~ to have brought, possessed, concealed or used a firearm, as defined in policy, in violation of this policy or state law shall be expelled ~~from school~~ for a period of not less than one year. All other violations of the policy will result in discipline ~~up to and including~~ ~~may include~~ expulsion and/or referral to law enforcement, as appropriate. The superintendent may, on a case-by-case basis, modify this expulsion requirement. The superintendent may propose alternative programs of instruction or instruction combined with counseling that are ~~age-appropriate~~ ~~and accessible to the student~~, and shall provide such information in writing to the student and the parent in accordance with law<sup>1</sup>. Appropriate disciplinary and/or legal action will be taken against students or others who assist in activity prohibited by this policy.

Special education students shall be disciplined in accordance with federal law and Board policy JGDA – Discipline of Students with Disabilities and accompanying administrative regulation.

~~Weapons under the control of law enforcement personnel [ or a person who has a valid license under ORS 166.291 and 166.292] are permitted.~~

~~Weapons under the control of law enforcement personnel [or a person who has a valid license under ORS 166.291 and 166.292] are permitted.~~

~~The district [will] [may] post a notice at any site or premise off district grounds that at the time is being used exclusively for a school program or activity. The notice shall identify the district as the sponsor, the activity as a school function and that the possession of firearms or dangerous weapons in or on the site or premises is prohibited under ORS 166.370.~~

<sup>1</sup> At least once every six months or at any time the information changes because of the availability of new programs.

~~In accordance with the federal Gun-Free School Zone Act, possession or discharge of a firearm in a school zone is prohibited. A “school zone,” as defined by federal law, means in or on school grounds or within 1,000 feet of school grounds.~~

“Gun-Free School Zone” signs **[will]** [may] be posted in cooperation with city and/or county officials as appropriate. Violations, unless otherwise excepted by law or this policy, shall be reported to the appropriate law enforcement agency.

The superintendent will annually report the name of each school and the number of students from each listed schools expelled for bringing, possessing, concealing or using a firearm to the Oregon Department of Education.

END OF POLICY

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**Legal Reference(s):**

[ORS 161.015](#)  
[ORS 166.210 - 166.370](#)  
[ORS 166.382](#)  
[ORS 332.107](#)  
[ORS 339.115](#)  
[ORS 339.240](#)

[ORS 339.250](#)  
[ORS 339.315](#)  
~~[ORS 339.327](#)~~  
~~[ORS 809.135](#)~~  
~~[ORS 809.260](#)~~

[OAR 581-021-0050 - 0075](#)  
[OAR 581-053-0010\(5\)](#)  
[OAR 581-053-0230\(9\)\(k\)](#)  
[OAR 581-053-0330\(1\)\(r\)](#)  
[OAR 581-053-0430\(17\)](#)  
[OAR 581-053-0531\(16\)](#)

Gun-Free School Zones Act of 1990, 18 U.S.C. §§ 921(a)(25)-(26), 922(q) (~~2012~~2018).  
Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400-1419 (~~2012~~2018).  
Youth Handgun Safety Act, 18 U.S.C. §§ 922(x), 924(a)(6) (~~2012~~2018).  
Safe and Drug-Free Schools and Communities Act, 20 U.S.C. §§ 7101, 7111-7121 (~~2012~~2018).  
Oregon Senate Bill 554 (2021).

# Corbett School District 39

Code: JFCJ  
Adopted: 4/16/14  
Revised/Readopted: 1/19/22  
Orig. Code: JFCJ

## Weapons in the Schools\*\*

Students shall not bring, possess, conceal or use a weapon on or at district property, activities under the jurisdiction of the district or interscholastic activities administered by a voluntary organization.

For purposes of this policy, and as defined by state and federal law, “weapon” includes:

1. A “dangerous weapon” means any weapon, device, instrument, material or substance, which under the circumstances in which it is used, attempted to be used or threatened to be used is readily capable of causing death or serious physical injury;
2. A “deadly weapon” means any instrument, article or substance specifically designed for and presently capable of causing death or serious physical injury;
3. A “firearm” means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, frame or receiver of any such weapon, any firearm silencer or any destructive device;
4. A “destructive device” means any explosive, incendiary or poison gas component or any combination of parts either designed or intended for use in converting any device into any destructive device or from which a destructive device may be readily assembled. A destructive device does not include any device which is designed primarily or redesigned primarily for use as a signaling, pyrotechnic, line-throwing, safety or similar device.

Weapons may also include, but are not limited to, knives, metal knuckles, straight razors, noxious or irritating gases, poisons, unlawful drugs or other items fashioned with the intent to use, sell, harm, threaten or harass students, staff members, parents and patrons.

Replicas of weapons, fireworks and pocket knives are also prohibited by Board policy. Exceptions to the district’s replicas prohibition may be granted only with prior principal approval for certain curriculum or school-related activities.

Prohibited weapons, replicas of weapons, fireworks and pocket knives are subject to seizure or forfeiture.

In accordance with Oregon law, any employee who has reasonable cause to believe a student or other person has, within the previous 120 days, unlawfully been in possession of a firearm or destructive device as defined by this policy, shall immediately report such violation to an administrator, his/her designee or law enforcement. Employees who report directly to law enforcement shall also immediately inform an administrator.

Administrators shall promptly notify the appropriate law enforcement agency of staff reports received and at any other time there is reasonable cause to believe violations have occurred or that a student has been expelled for bringing, possessing, concealing or using a dangerous or deadly weapon, firearm or destructive device. Parents will be notified of all conduct by their student that violates this policy.

Employees shall promptly report all other conduct prohibited by this policy to an administrator.

Students found to have brought, possessed, concealed or used a firearm in violation of this policy or state law shall be expelled for a period of not less than one year. All other violations of the policy will result in discipline up to and including expulsion and/or referral to law enforcement, as appropriate. The superintendent may, on a case-by-case basis, modify this expulsion requirement. Appropriate disciplinary and/or legal action will be taken against students or others who assist in activity prohibited by this policy.

Special education students shall be disciplined in accordance with federal law and Board policy JGDA – Discipline of Students with Disabilities, and accompanying administrative regulation.

Weapons under the control of law enforcement personnel or a person who has a valid license under ORS 166.291 and 166.292 are permitted. The superintendent may authorize other persons to possess weapons for courses, programs and activities approved by the district and conducted on district property including, but not limited to, hunter safety courses, weapons-related vocational courses or weapons-related sports.

The district may post a notice at any site or premise off district grounds that at the time is being used exclusively for a school program or activity. The notice shall identify the district as the sponsor, the activity as a school function and that the possession of firearms or dangerous weapons in or on the site or premises is prohibited under ORS 166.370.

In accordance with the federal Gun-Free School Zone Act, possession or discharge of a firearm in a school zone is prohibited. A “school zone,” as defined by federal law, means in or on school grounds or within 1,000 feet of school grounds.

“Gun-Free School Zone” signs may be posted in cooperation with city and/or county officials as appropriate. Violations, unless otherwise accepted by law or this policy, shall be reported to the appropriate law enforcement agency.

## END OF POLICY

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### Legal Reference(s):

<a href="#">ORS 161.015</a>	<a href="#">ORS 339.240</a>	<a href="#">OAR 581-053-0010(5)</a>
<a href="#">ORS 166.210 - 166.370</a>	<a href="#">ORS 339.250</a>	<a href="#">OAR 581-053-0230(9)(k)</a>
<a href="#">ORS 166.382</a>	<a href="#">ORS 339.315</a>	<a href="#">OAR 581-053-0330(1)(r)</a>
<a href="#">ORS 332.107</a>		<a href="#">OAR 581-053-0430(17)</a>
<a href="#">ORS 339.115</a>	<a href="#">OAR 581-021-0050 - 0075</a>	<a href="#">OAR 581-053-0531(16)</a>

Gun-Free School Zones Act of 1990, 18 U.S.C. §§ 921(a)(25)-(26), 922(q) (2018).  
Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400-1419 (2018).  
Youth Handgun Safety Act, 18 U.S.C. §§ 922(x), 924(a)(6) (2018).  
Safe and Drug-Free Schools and Communities Act, 20 U.S.C. §§ 7101, 7111-7121 (2018).

### Cross Reference(s):

JFCM - Threats of Violence  
JG - Student Discipline  
JGDA - Discipline of Students with Disabilities

## Student Meal Fees

	2022-23	2023-24	
CHS/CAPS 8th-12th	\$4.25	\$4.65	Lunch
CAPS/CMS 6 <sup>th</sup> -7 <sup>th</sup>	\$3.95	\$4.35	Lunch
CGS/CAPS K-5th	\$3.70	\$4.05	Lunch
K-12TH	\$2.30	\$2.55	Breakfast

10% increase each year

\$27/month increase for family with three children (one in each school; breakfast and lunch)