

**CORBETT SCHOOL DISTRICT**

**BOARD GOALS AND DISTRICT OBJECTIVES 2019-20**

To foster intellectual development and promote social equity for all students, maintain and plan for adequate facilities, operate the District in a fiscally responsible manner, and maintain positive and collaborative relationships within all district communities.

**CORBETT SCHOOL DISTRICT  
REGULAR BOARD MEETING  
ZOOM VIRTUAL  
35800 E HISTORIC COLUMBIA RIVER HIGHWAY  
CORBETT, OREGON 97019  
7:00 PM - Wednesday, January 20, 2021**

- 1. PRELIMINARY BUSINESS
  - 1. Call to Order
  - 2. Review and Acceptance of Agenda
  - 3. Board Chair Report Information Item
    - Student Representative Report Information Item
  - a. School Board Recognition Month Information Item 3
- 2. Approval of Minutes Action Item 10
- 3. Introduction and Comments of Guests and Representatives
  - a. Geoff Sinclair, ARM - Vice President, Public Sector Practice, Brown & Brown Insurance Northwest
  - b.
    - 1. Principal / Director/ Supervisor Reports
- 4. FINANCIAL REPORTS / MATTERS
  - 1. Report Information Item
- 5. Superintendent Wold's Report Information/Discussion Items
  - 1. Enrollment Update and Lotteries in Area Districts
  - 2. Update on Corbett School campus upgrades and/or grants
  - 3. Future Planning / Strategic Planning
  - 4. Self-Appraisal / Report on Goals Progress 60
- 6. CONSENT AGENDA
- 7. CURRICULUM
- 8. STUDENTS
  - 1. Metrics for School during COVID-19 Action Item
- 9. TRANSPORTATION, BUILDINGS AND MAINTENANCE
- 10. CO-CURRICULAR ACTIVITIES
- 11. 11.0 PERSONNEL
  - Immunization for Staff under COVID-19 Action Item



CERTIFICATE OF  
**APPRECIATION**

FOR YOUR DEDICATION & SERVICE TO THE  
STUDENTS & SCHOOLS OF OREGON

AWARDED TO

**Michelle Vo**

as a member of the  
Corbett School District 39

*Maree Wolf*  
OSBA PRESIDENT

SCHOOL BOARD  
**SUPERHEROES**  
JANUARY 2021  
RECOGNITION MONTH

*[Signature]*  
OSBA EXECUTIVE DIRECTOR



CERTIFICATE OF  
**APPRECIATION**

FOR YOUR DEDICATION & SERVICE TO THE  
STUDENTS & SCHOOLS OF OREGON

AWARDED TO

David Gorman

as a member of the  
Corbett School District 39

*Maureen Wolf*  
OSBA PRESIDENT

SCHOOL BOARD  
**SUPERHEROES**  
JANUARY 2021  
RECOGNITION MONTH

*[Signature]*  
OSBA EXECUTIVE DIRECTOR



CERTIFICATE OF  
**APPRECIATION**

FOR YOUR DEDICATION & SERVICE TO THE  
STUDENTS & SCHOOLS OF OREGON

AWARDED TO

**Bob Buttke**

as a member of the  
Corbett School District 39

*Maureen DeJ*  
OSBA PRESIDENT

SCHOOL BOARD  
**SUPERHEROES**  
JANUARY 2021  
RECOGNITION MONTH



*[Signature]*  
OSBA EXECUTIVE DIRECTOR

CERTIFICATE OF  
**APPRECIATION**

FOR YOUR DEDICATION & SERVICE TO THE  
**STUDENTS & SCHOOLS OF OREGON**

AWARDED TO

**Katey Rickert Kinnear**

as a member of the  
Corbett School District 39

*Maryellen Wolf*  
OSBA PRESIDENT

SCHOOL BOARD  
**SUPERHEROES**  
JANUARY 2021  
RECOGNITION MONTH

*[Signature]*  
OSBA EXECUTIVE DIRECTOR



CERTIFICATE OF  
**APPRECIATION**

FOR YOUR DEDICATION & SERVICE TO THE  
STUDENTS & SCHOOLS OF OREGON

AWARDED TO

**Todd Mickalson**

as a member of the  
Corbett School District 39

*Maureen Wolf*  
OSBA PRESIDENT

SCHOOL BOARD  
**SUPERHEROES**  
JANUARY 2021  
RECOGNITION MONTH

*[Signature]*  
OSBA EXECUTIVE DIRECTOR



CERTIFICATE OF  
**APPRECIATION**

FOR YOUR DEDICATION & SERVICE TO THE  
**STUDENTS & SCHOOLS OF OREGON**

AWARDED TO

**Todd Redfern**

as a member of the  
Corbett School District 39

*Maureen Wolf*  
**OSBA PRESIDENT**

**SCHOOL BOARD**  
**SUPERHEROES**  
JANUARY 2021  
RECOGNITION MONTH

*[Signature]*  
**OSBA EXECUTIVE DIRECTOR**



CERTIFICATE OF  
**APPRECIATION**

FOR YOUR DEDICATION & SERVICE TO THE  
**STUDENTS & SCHOOLS OF OREGON**

AWARDED TO

**Rebecca Bratton**

as a member of the  
Corbett School District 39

*Maryellen Wolf*  
OSBA PRESIDENT

SCHOOL BOARD  
**SUPERHEROES**  
JANUARY 2021  
RECOGNITION MONTH

*[Signature]*  
OSBA EXECUTIVE DIRECTOR



# Special Board Meeting July 8, 2020

Board Approved \_\_\_\_\_

## The Board of Trustees

### Corbett School District

---

Corbett School District #39 - A Special Board Meeting of the Board of Trustees of Corbett School District was held Wednesday, July 8, 2020, beginning at 7:00 PM in the ZOOM online. Board members present were; Todd Mickalson, Board Chairman; Michelle Vo; Bob Buttke; Todd Redfern and Katey Kinnear. David Gorman had an excused absence. Cless Woodward resigned on June 24, 2020. Also present were Administrators/staff Randy Trani, Superintendent (left during Executive Session); Doana Anderson, Business Manager (left at Executive Session); Robin Lindeen-Blakeley, Deputy Clerk, and Rhiannon Young, 6<sup>th</sup>/7<sup>th</sup> grade teacher/ZOOM moderator. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. CALL TO ORDER – Chairman Mickalson called the meeting to order at 7:04 p.m. He announced that an RFP for auditor has readied proposals and action will be taken at the July 15 Board meeting.
2. Applicant Screening Training – Steve Kelley, OSBA facilitator, explained that he will need about 45 minutes to an hour prior to Executive Session and then 15 minutes after Executive Session. Sarah Herb, co-facilitator, has been with OSBA about six years. The School Board members and the following applicant screening committee members introduced themselves: Vanessa Knight, teacher/parent/patron; Sara Grigsby, patron; Robin Lindeen-Blakeley, administration/patron; Rhiannon Young, teacher/administration/parent/patron; Lori Luna, administration/teacher/patron; Kristin Wold, teacher; David Granberg, parent/patron; Brad Garrett, Budget Committee member/parent/patron; and Abby Steichen, teacher/parent. Mr. Kelley shared his screen and noted information in the Board packet. Important items he covered were the Board calendar, confidentiality agreement, screening do's and

don'ts, sample job applicant materials, letters of reference, rating sheet, qualities and qualifications, and guide to reviewing application packets using Revelus software.

Board and screening committee discussion and questions.

Next Special School Board meeting on July 14, 2020.

Todd Mickalson spoke to Multnomah County Sheriff for funding SRO and we would need \$61,000 to cover gap. Will talk in the future regarding fundraising and will share at a later meeting.

Ms. Anderson requested allowance for recommendation for audit services for 2020-21. In April an RFP done and we received two audit proposals, one from Pauly, Rogers and one from TKW. Both are qualified. Dr. Trani and Ms. Anderson performed evaluation and tabulation and decided TKW, as they know our software and experienced with schools, remote testing and reduce staff time which is more beneficial. They will also do information technology review and see how technology and templates work. Pauly, Rogers is \$8,000 cheaper. She disclosed that TKW is MESD's auditor as well and are very thorough.

Dr. Trani added that we had Pauly, Rogers in the past.

Board discussion and consensus regarding those interactions and decisions forward.

Ms. Anderson said that TKW will be placed on the consent agenda for the 15<sup>th</sup>.

3. RECESS – 8:14 p.m. The Board recessed for five minutes.
4. 8:17 p.m. Todd Mickalson announced EXECUTIVE SESSION – ORS 192.660(2)(a) – To consider the employment of a public officer, employee, staff member or individual agent  
16 total - Five Board members, nine screening committee members and two OSBA facilitators were present.
5. RECONVENE TO PUBLIC SESSION – Chair Mickalson reconvened the meeting to public session at 8:51 p.m. A quick break was taken until 8:55 p.m.
6. Parameters around contract for Interim Superintendent Discussion Item  
Board discussion regarding timing and processes forward.  
Steve Kelley, OSBA Facilitator, said that you should know before negotiations or present to an attorney for review.

9:02 p.m.

7. Resignation of Board Member Action Item

<https://policy.osba.org/corbett/AB/BBC%20G1.PDF>

Todd Mickalson talked with Nancy Hungerford, attorney, and suggested done at a regular board meeting.

Board discussion.

Michelle Vo moved and Bob Buttke seconded:

**RESOLUTION NO. 7.1-20 – RESOLVED** that the Board declare the resignation of Board Member Cless Woodward, Position No. 6, term expires June 30, 2023.

The vote of the Board was 2 – 3; Todd Redfern, Katey Kinnear and Todd Mickalson voted no. Motion failed.

8. Declare Board Position No. 6 Vacant Action Item

<https://policy.osba.org/corbett/AB/BBE%20D1.PDF>

Todd Mickalson moved and Bob Buttke seconded;

**RESOLUTION NO. 7.2-20 – RESOLVED** that the Board declared the Board Position No. 6 vacant and determine procedures to fill the vacancy.

The vote of the Board was 5-0.

9. Public Complaints Information Item

Michelle Vo- Board Investigative Coordinator, said that steps are still being investigated for complaints and we are close to 20 working days and then hopefully to attorneys. The 15<sup>th</sup> is the last day.

10. Matters for the Good of the Order

- a. Michelle Vo brought up correspondence and intention.
- b. Todd Mickalson reminded Board regarding policy and capacity of using and sending emails, to be directed to Ms. Lindeen-Blakeley and Superintendent for dissemination.

11. The meeting was adjourned at 9:14 p.m. with 84 participants on ZOOM.

12. Todd Mickalson read aloud: Special School Board meeting, Tuesday, July 14, 2020 – 7:00 p.m. via ZOOM online

12.1 Regular School Board meeting, Wednesday, July 15, 2020 – 7:00 p.m. via ZOOM online

070820 spbdmtg



# Special Board Meeting July 14, 2020

Board Approved \_\_\_\_\_

## The Board of Trustees

### Corbett School District

---

Corbett School District #39 - A Special Board Meeting of the Board of Trustees of Corbett School District was held Tuesday, July 14, 2020, beginning at 7:00 PM in the ZOOM online. Board members present were; Todd Mickalson, Board Chairman; Michelle Vo (in at 7:23 p.m.); Bob Buttke; Todd Redfern; David Gorman and Katey Kinnear. Also present were Robin Lindeen-Blakeley, Deputy Clerk/Screening Committee Member, and Rhiannon Young, 6<sup>th</sup>/7<sup>th</sup> grade teacher/ZOOM moderator/Screening Committee Member. Also present were Steve Kelley, OSBA Facilitator (left at 10:04 p.m.); Screening Committee Members: Lori Luna; Kristin Wold; David Granberg; Sara Grigsby; Abby Steichen; Brad Garrett; and Vanessa Knight (in at 7:12 p.m.) NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. 36 participants on the ZOOM webinar. Chair Mickalson started the meeting at 7:05 p.m. with a review of the agenda. There will be additional EXECUTIVE SESSION under 5.0 to develop interview questions. Mr. Kelley said about two to three hours in Executive Session. Once feedback from screening committee the Board will go to work. There will be breaks.
2. RECESS – The Board recessed from public session at 7:08 p.m.
3. Chair Mickalson announced at 7:09 p.m. EXECUTIVE SESSION – ORS 192.660(2)(a) – To consider the employment of a public officer, employee, staff member or individual agent. All as indicated at the beginning of the meeting were in attendance. The Screening Committee exited Executive Session (except for Ms. Lindeen-Blakeley) at 8:29 p.m. There was a 10-minute break at 8:30 p.m.
4. RECONVENE TO PUBLIC SESSION – Chair Mickalson reconvened the meeting at 8:40 p.m.

5. Develop interview schedule

Discussion Items

Parameters around contract

Board training on reference/social media/internet checking

Board discussion and answers regarding Mr. Kelley's lists of actual rankings and scores and how they were comprised for interviews of candidates.

RECESS – The Board recessed from public session at 8:41 p.m.

Chair Mickalson announced at 8:42 p.m. EXECUTIVE SESSION – ORS 192.660(2)(a) –

To consider the employment of a public officer, employee, staff member or individual agent. Only the Board members, Ms. Lindeen-Blakeley, and Mr. Kelley were in attendance.

RECONVENE TO PUBLIC SESSION – The Board recessed from Executive Session at 9:30 p.m. and a break was taken from 9:31 p.m.-9:33 p.m. At 9:35 p.m.

Chair Mickalson expressed that interview questions were not developed in public session, but explained parameters regarding contract. He spoke with Nancy Hungerford, Attorney, and they will follow up on July 15.

Mr. Kelley shared his screen regarding sample interview schedule. We have five interviews, but have six people to interview.

Board discussion on available dates and times and whether to include screening committee.

Mr. Kelley explained that a motion to modify original dates under item 7.1:

Sunday, July 19, Monday, July 20, Tuesday, July 21, and Wednesday, July 22 all at 7:00 p.m. on ZOOM virtually will need to be made and to make adjustments to amend search calendar at meeting on July 15. He had four training handouts for the Board titled: interview questions, reference checking, telephone reference check questions and internet check (including social media) do's and don'ts. There were 58 participants in the ZOOM meeting. Mr. Kelley explained that written notes on each candidate need to be kept for three years after the search for public record.

10:04 p.m.

6. Public Complaints

Information Item

Michelle Vo, Board Investigative Coordinator, said that we have received reports from third party investigator, given to legal counsel for advice and information at meeting on July 15, 2020.

Board discussion regarding legal parameters.

7. Matters for the Good of the Order

a. Todd Mickalson expressed information regarding comments after the last meeting. There needs to be house cleaning regarding staff emails. Board discussion on policy and best courses for sending.

7.1 New dates for Special School Board meetings to be Monday, July 27 and Tuesday, July 28.

7.2 44 participants at this time in the meeting.

8. Adjournment – The Board adjourned at 10:10 p.m.

# Regular Board Meeting July 15, 2020

Board Approved \_\_\_\_\_

## The Board of Trustees

### Corbett School District

---

Corbett School District 39 - A Regular Board Meeting of the Board of Trustees of Corbett School District was held Wednesday, July 15, 2020, beginning at 7:04 PM in the ZOOM online. Board members present were: Todd Mickalson, Board Chair; Michelle Vo; David Gorman; Bob Buttke; Katey Kinnear and Todd Redfern. Also present were Administrators/staff Lori Luna, CAPS Principal; DeeDee Hanes, GS Principal; Doana Anderson, Business Manager, Rhiannon Young, 6<sup>th</sup>/7<sup>th</sup> Grade Teacher/Administrator and ZOOM moderator and Robin Lindeen-Blakeley, Deputy Clerk. Randy Trani, Ed.D, Superintendent, was absent on vacation. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

#### 1. PRELIMINARY BUSINESS-

You are invited to a Zoom webinar.

When: Jul 15, 2020 07:00 PM Pacific Time (US and Canada)

Topic: CSD Board Meeting

1.1 Call to Order - Board Chair Mickalson called the meeting to order at 7:04 p.m.

1.2 Review and Acceptance of Agenda – updates to the agenda as presented by Ms. Lindeen-Blakeley and Chair Mickalson. Michelle Vo announced that Andrea Schiers, OSBA Attorney, would be with us in Executive Session.

1.2.a. RECESS- Chair Mickalson announced the Board members, Ms. Schiers and Ms. Lindeen-Blakeley would recess from public session at 7:11 p.m. into:

1.2.b EXECUTIVE SESSION: ORS 192.660(2)(b) – To consider the dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent who does not request an open hearing and ORS 192.660(2)(f) – To consider records exempt by law from public inspection at 7:12

p.m. Todd Redfern left Executive Session at 8:22 p.m. Andrea Schier left Executive Session at 8:59 p.m.

The Board took a five-minute break. All Board members at the beginning of the meeting and Ms. Lindeen-Blakeley returned to Executive Session, as well as Ms. Anderson under ORS 192.660(2)(d) – To conduct deliberations with persons designated to carry on labor negotiations. Ms. Anderson left Executive Session at 9:24 p.m.

The Board and Ms. Lindeen-Blakeley continued with Executive Session under ORS 192.660(2)(b) – To consider the dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent who does not request an open hearing and ORS 192.660(2)(f) – To consider records exempt by law from public inspection.

The Board and Ms. Lindeen-Blakeley took a break from Executive Session and returned at 10:10 p.m.

The Board and Ms. Lindeen-Blakeley recessed from Executive Session at 10:13 p.m. and:

1.2.c. RECONVENED back into PUBLIC SESSION at 10:15 p.m.

Todd Mickalson moved and Bob Buttke seconded:

**RESOLUTION NO. 7.27-20 – RESOLVED** that the Board extend the meeting past 11:00 p.m.

The vote of the Board was 6-0.

1.3 Board Chair Report Information/Discussion Item

Chair Mickalson will allow a statement to be read before item 5.0 He was not able to connect with Nancy Hungerford regarding contract for Interim Superintendent.

Board Self Evaluation for 2019-20 – No information except from Michelle Vo, so we will be pushing this to August 2020, by consensus of the Board. Please return to Ms. Lindeen-Blakeley by August 12. <https://policy.osba.org/corbett/AB/BK%20D1.PDF>

1.4 Accept Resignation of Board Member Action Item

<https://policy.osba.org/corbett/AB/BBC%20G1.PDF>

<https://policy.osba.org/corbett/AB/BBE%20D1.PDF>

Todd Mickalson moved and David Gorman seconded:

**RESOLUTION NO. 7.3-20 – RESOLVED** that the Board accept the resignation of board member Cless Woodward, Position No. 6, a term that was set to expire on June 30, 2023.

The vote of the Board was 6-0.

1.5 Complaints against Board Members                      Information Item

<https://policy.osba.org/corbett/KL/KL%20D1.PDF>

Todd Mickalson announced presentation by Michelle Vo and Ms. Schiers.

Michelle Vo said she is messenger in her facilitation role. She summarized the two complaints received on June 2, 2020 regarding Cless Woodward, former Board Vice Chairman and Todd Mickalson, Board Chairman, that were referred to outside investigator, Susan Nisbit. Information was included in the Board packet with redactions and findings. OSBA helped summarize the allegations. Hope Beraka, patron/parent/budget committee, was allowed five minutes to respond and then the Board could discuss and / or take action.

10:28 p.m. Hope Beraka read her written prepared statement. In essence, the community came together on core values of CSD and the Visions and Values adopted by Board at 1/2020 meeting and she holds dear the personal responsibility, commitment and ethical values and demanded Mr. Mickalson's resignation immediately.

10:33 p.m. Todd Mickalson expressed how to pronounce his name for the record. He suggested questions about ethics, not apologizing to Dr. Trani, all were addressed with District Counsel and Dr. Trani appropriately. He did meet with Dr. Trani and Cless Woodward.

Ms. Schiers spoke to our Board policy regarding ethics, and some were not the most current. (Policies BBAA, BBA, BBF) and suggested a policy on Board Members Standard of Conduct. <https://policy.osba.org/corbett/AB/BBAA%20G1.PDF>,

<https://policy.osba.org/corbett/AB/BBA%20D1.PDF>,  
<https://policy.osba.org/corbett/AB/BBF%20D1.PDF>

Board discussion.

Ms. Vo declared that before remedies, it is up to individual board member to step down as Chair. The Board can do policy, training, and censure. Evaluation of the policy manual started in October or November 2019 as policy review with OSBA. Timing was bad due to COVID-19 and is set to resume July 17. Board as whole could censure Mr. Mickalson in regards to the above three policies, or others, up to the Board.

Ms. Vo suggested training and work on policy manuals.

David Gorman suggested supporting a motion to censure with ultimate ramifications through thought sharing. The result is that we lost a great Superintendent.

Bob Buttke suggested training for Mr. Mickalson and all the Board is good and so is censure. We did lose a great Superintendent, High School Principal and Grade School Principal. We will figure it out and six of us with a new board member will figure it out.

Todd Redfern expressed that he needs more time. If we were to vote on censure he would like it to wait until August.

Todd Mickalson said he would abstain tonight. He understands he went against policy and would like to put it to rest and do censure and move forward with this meeting.

Michelle Vo moved and Bob Buttke seconded:

**RESOLUTION NO. 7.28-20 – RESOLVED** that the Board censured Chair Todd Mickalson and former Vice Chair Cless Woodward under policies BBAA, BBF and BBA.

The vote of the Board was 5-0; Todd Mickalson abstained.

Chair Mickalson explained that another complaint was heard in Executive Session and acknowledged. Statements forthcoming after Item 4.2.

2. Elect Board Chair and Board Vice Chair Action Item

[https://policy.osba.org/corbett/AB/BC\\_BCA%20D1.PDF](https://policy.osba.org/corbett/AB/BC_BCA%20D1.PDF),  
<https://policy.osba.org/corbett/AB/BCB%20D1.PDF>, ORS 332.040

Todd Mickalson moved and Bob Buttke seconded:

**RESOLUTION NO. 7.4-20 – RESOLVED** that the Board elect Michelle Vo as Board Chair and David Gorman as Board Vice Chair.

Board discussion.

The vote of the Board was 6-0.

3. Approval of Minutes Action Item

David Gorman moved and Bob Buttke seconded:

**RESOLUTION NO. 7.5-20 – RESOLVED** that the Board approve the minutes of the Special School Board Meeting of June 10, 2020. The Public Hearing 2020-2021 Budget and Regular Board meeting of June 17, 2020, and the Special School Board meeting minutes of June 23, 2020 and July 8 will follow at a later date.

The vote of the Board was 6-0.

3.1 Designate Regular Meeting Dates, Time and Place Action Item

David Gorman moved and Bob Buttke seconded;

**RESOLUTION NO. 7.6-20 – RESOLVED** that the Board approve the Regular School Board meetings for 2020-21 as the third Wednesday of every month except for March 2021, when the meeting will be held on the second Wednesday of the month.

The vote of the Board was 6-0.

3.2 Revised Special School Board meeting dates Action Item

Chair Vo explained the update in calendar dates for interviewing Interim Superintendent candidates as was discussed in the July 14, 2020, Special School Board meeting.

Bob Buttke moved and Todd Redfern seconded:

**RESOLUTION NO. 7.26-20 – RESOLVED** that the Board confirm the revised dates for conducting interviews for the Interim Superintendent Candidates to July 27 and July 28 (from July 19-21, 2020).

The vote of the Board was 6-0.

4. Introduction and Comments of Guests and Representatives

Todd Mickalson explained that Megan Shaw has removed herself from the list under Item 4.2 on the agenda per Dr. Trani.

4.1 Principal/Director/Supervisor Reports – Rhiannon Young, MS Assistant Principal, asked the Board to look at summary page and information in board packet starting on page 44.

The draft reopening plan and Operational Blueprint for School Reentry in 2020-21 follows.

Holly Elvins-Dearixon, Curriculum Coordinator, summarized the highlights. All still in draft form and will be revised and planning is ongoing. She asked for final suggestions in the next couple of weeks, as is due to ODE by August 15.

Board discussion.

#### 4.2 Patrons/Parents/Staff -

11:07 p.m. 1. Hope Beraka – patron, parent, budget committee member - thanked the Board regarding ethical behavior of board members and ceded her minutes to Benno Lyon.

11:08 p.m. 2. Benno Lyon – patron, parent – spoke to the commitment to ethical leadership, transparency and accountability being taken seriously by moving forward and committing or at least to consider essential qualities.

11:13 p.m. 3. Angie Kimpo – patron/parent – spoke about disappointment for a bi or multi-racial person if interim Superintendent. Not enough support or safe environment for all students. Please consider power you have to racial bullying with candidates.

11:16 pm. 4. Sarah Applin – CHS senior student – spoke about there is an informal group, Corbett Students for Equity that came together regarding existing racial issues and dissatisfaction to acts of bigotry in the past and present. Requests for revision of parent and student handbook to add space for marginalized in curriculum, adding staff of color and funding anti-racist training.

Andrew Kurkinen had to leave the meeting per Todd Mickalson.

Todd Mickalson had a two-part statement for the Board complaint made against him. He is not apologizing for his son, who was 12 years old at the time, as he has grown up. His son already apologized online. There has been lesson learned for both of them. Disheartened to use kids mistakes, even if inappropriate, to attempt to get back at me for voting my beliefs.

He added there was political motivation when he received a phone call that an email and calls were sent to Todd Redfern's employer, who has the third largest minority employed construction company in the U.S., from someone demanding Mr. Redfern's termination from

his job. Mr. Mickalson was sickened, and feels this does not bring Corbett together. Threats regarding livelihood are unacceptable for anyone.

11:32 p.m. Todd Redfern's statement for the Board complaint made against him. The photo was one of his annual holiday photos on Facebook. He has removed the page and photo, and is committed to anti-racism. He categorically denied false and politically motivated accusations and looking into the coercion and backing. My heart is with the kids.

Chair Vo thanked both board members and reminded all that complaints, outcomes and remedies are part of due process to keep in mind regardless of opinions and disappointment by the whole Board. The two parts for our consideration are anti-racism and non-coercion. Board discussion.

## 5. FINANCIAL REPORTS / MATTERS

5.1 Report Information Item –She summarized as presented on page 64 of the Board packet.

The grant that Ms. Elvins-Dearixon mentioned included the \$76,000 that helped to purchase Chromebooks under ESSER (Elementary and Secondary School Emergency Relief Fund).

5.2 -5.12 under Consent Agenda Item 7.1

5.13 Review of Auditor RFP results Information Item

Information in the Board packet on pages 65- 134 gives proposals and summary.

6. Superintendent Trani's Report Information Item

Ms. Luna reported on behalf of Dr. Trani.

6.1 Enrollment and Lottery updates – Ms. Luna and Ms. Hanes conducted lottery on July 15.

They were allowed 76 K-1<sup>st</sup>, 16 2<sup>nd</sup>/3<sup>rd</sup> and six 4<sup>th</sup>/5<sup>th</sup>. They let in seven 4<sup>th</sup>/5<sup>th</sup> graders, as a mistake, but one had a sibling and felt should be covered by that rule. In 6<sup>th</sup> grade, two with siblings, 7<sup>th</sup> grade, four with siblings, 8<sup>th</sup> grade, two with siblings and 9<sup>th</sup> grade, four with siblings. 98 with siblings allowed, we had 89 and turned 10 away because of no sibling on campus. Ms. Luna added lots of uncertainty with COVID-19.

Ms. Hanes confirmed that the 10 turned away in 6<sup>th</sup>-12<sup>th</sup> grades. More concern for K-1, but may want to consider 6<sup>th</sup>-12<sup>th</sup> if future lottery second round to redistribute.

Board discussion.

Todd Mickalson moved and Bob Buttke seconded:

**RESOLUTION NO. 7.29-20 – RESOLVED** that the Board allow one more at 4<sup>th</sup>/5<sup>th</sup> grade level into lottery.

Todd Redfern asked for actual numbers for next meeting and Todd Mickalson asked for CAPS and main campus breakdown.

Ms. Hanes suggested the lottery number is set, question is who registers from CSD.

Ms. Luna predicted that class lists being created and by the week of July 20 should know more.

The vote of the Board was 6-0.

6.2 Update on Corbett School campus upgrades and/or grants – no information at this time in the meeting.

7. CONSENT AGENDA

Todd Mickalson moved and Bob Buttke seconded:

**7.1 Consent Agenda \*\*Resolution items 7.7-20\*\* through 7.21-20\*\* and  
\*\*Resolution items 7.23-20 through 7.24-20\*\*** Action Items

**5.2\*\*RESOLUTION NO. 7.7-20\*\* – RESOLVED** that the Board of Directors for Corbett School District is the governing body and Local Public Contract Review Board for the school under ORS 279A.060 as delegated. (Board Policies BBA, DJC and DJC-AR)

**5.3\*\*RESOLUTION NO. 7.8-20\*\* – RESOLVED** that the Board bonded Randy K. Trani, 1.0 FTE Superintendent; Robin Lindeen-Blakeley, 1.0 FTE Deputy Clerk; Debbie Schneider, 1.00 FTE and Christie Dillard, .75 FTE, Business Office Assistants, each in the amount of \$500,000 fidelity-bonds, as required under ORS 332.525. (Board Policy DH)

**5.4\*\*RESOLUTION NO. 7.9-20\*\* - RESOLVED** that the Board designated Randy K. Trani, Superintendent and Robin Lindeen-Blakeley, Deputy Clerk, as custodians of funds who will sign checks for Corbett School District No. 39, Multnomah County, and Randy K. Trani, Superintendent; Debbie Schneider, Business Office Assistant and Jean-Paul Soulagnet, Athletic Director/Teacher, as custodians for Corbett Middle/High School

Student Body Account funds in compliance with ORS 328.441; and that such funds be disbursed only in the manner provided in subsection (1) of ORS 328.445 (Board Policies DGA, DH and BC/BCA).

**5.5\*\*RESOLUTION NO. 7.10-20\*\* - RESOLVED** that the Board designated Oregon State Treasury Local Government Investment Pool, U.S. National Bank, Key Bank and the Bank of New York Mellon as depositories for 2020-2021. (ORS 328.441, 294.805-294.895 & Board Policy DG)

**5.6\*\*RESOLUTION NO. 7.11-20\*\* - RESOLVED** that the Board designated Randy K. Trani as Chief Administrative Officer/School District Clerk and Budget Officer who should prepare or supervise the preparation of the budget document effective July 1, 2020, in compliance with ORS 294.331 and ORS 332.515. (Board Policy CB and Board Policy CBA)

**5.7\*\*RESOLUTION NO. 7.12-20\*\* - RESOLVED** that the Board designated Robin Lindeen-Blakeley, 1.00 FTE Deputy Clerk and Doana Anderson, .25 FTE Business Manager through MESD Resolution dollars. (Policy CCA, DJ and DK)

**5.8\*\*RESOLUTION NO. 7.13-20\*\* - RESOLVED** that the Board confirmed The Hungerford Law Firm as our advisor and representative for legal matters and OSBA Legal Services as assistant representatives. (Board Policy BCG)

**5.9\*\*RESOLUTION NO. 7.14-20\*\* - RESOLVED** that the Board authorized its superintendent or the superintendent's designee to enter into and approve payment on contracts for products, materials, supplies, capital outlay, equipment and services that are within appropriations made by the district school board. (ORS 332.075(2-3) and Board Policy DK and Board Policy DJ)

**5.10\*\*RESOLUTION NO. 7.15-20\*\* - RESOLVED** that the Board approved our insurance agent of record for the District, Brown & Brown Northwest Insurance Agency, LLC – Portland, 7/1/20-6/30/21. (Board Policy IEA & Board Policy BCH)

**5.11\*\*RESOLUTION NO. 7.16-20\*\* - RESOLVED** that the Board approved the financial auditors of Talbot, Korvola & Warwick, LLP / Business Consultants. (ORS 328.465, 327.137, 297.405)

**5.12\*\*RESOLUTION NO. 7.17-20\*\* - RESOLVED** that the Board approved The Gresham Outlook as our designated newspaper of record for official district notices. (Policy DJC-AR)

**9.1\*\*RESOLUTION NO. 7.18-20\*\* - RESOLVED** that the Board approved voluntary student accident insurance programs administered by Meyers-Stevens & Toohey and Co. (Board Policy JHA)

**9.2\*\*RESOLUTION NO. 7.19-20\*\* - RESOLVED** that the Board approved CSD offerings of the following alternative education programs and other student services as determined by each student's multi-disciplinary teams as required under ORS 336.631, ORS 336.655 (Board Policy IGBHA): ACE, CAL, Serendipity, Helensview, Arata Creek, Wheatley School, Rosemary Anderson High School; FLS Classrooms (located in Centennial School District), Burlingame, Northwest Regional ESD School Programs and Knott Creek Schools.

**12.2\*\*RESOLUTION NO. 7.20-20\*\* - RESOLVED** that the Board confirmed the leave of absence for Michelle Dawkins in 2020-21 as a teacher and confirmed the recommendation to hire Michelle Dawkins as 1.00 FTE GS Principal, effective July 13, 2020, and otherwise at same administrative rate/benefits as approved at the June 17, 2020 Board meeting attachment under item 11.4.

**12.3\*\*RESOLUTION NO. 7.21-21\*\* - RESOLVED** that the Board reconfirmed the corrected attachment (page 136) for the Supervisory/Confidential employees as approved at the June 17, 2020 Board meeting effective for the 2020-21 school year.

**12.5\*\*RESOLUTION NO. 7.23-20\*\* - RESOLVED** that the Board confirmed the hire of .83 FTE CAPS Educational Assistant, Saoirse Cameron, effective August 21, 2020.

**12.6\*\*RESOLUTION NO. 7.24-20\*\* - RESOLVED** that the Board confirmed the hire of .83 FTE CAPS Educational Assistant, Sonya Newcommer, effective August 21, 2020.

The vote of the Board was 6-0 in favor of Consent Agenda \*\*Resolution items 7.7-20\*\* through 7.21-20\*\* and \*\*Resolution items 7.23-20 through 7.24-20\*\*.

8. CURRICULUM – No information at this time in the meeting.
9. STUDENTS – Items 9.1 and 9.2 under consent agenda.
10. TRANSPORTATION, BUILDINGS AND MAINTENANCE – No information at this time in the meeting.

11. CO-CURRICULAR ACTIVITIES – No information at this time in the meeting.

12. PERSONNEL

12.1 Vacant Positions Information Item

We have no vacant positions open for the 2020-2021 school year.

12.2-12.3 see consent agenda

12.4 removed/deleted from consent agenda

12.5-12.6 see consent agenda

13. POLICY

13.1 Re-approval of CSD 2020-2021 School Calendar Action Item

David Gorman remarked that the calendar is missing the heading “November”. To be updated for the official record.

Todd Mickalson moved and Bob Buttke seconded:

RESOLUTION NO. 7.25-20 – RESOLVED that the Board reapproved the Corbett School District 2020-2021 calendar as attached in the Board packet.

The vote of the Board was 6-0.

14. ACTION ON PROPOSED OR TABLED MATTERS TO FOLLOW EXECUTIVE SESSION – No information at this time in the meeting.

15. Matters for the Good of the Order

a. Todd Mickalson thanked Ms. Lindeen-Blakeley for the late evening work.

16. COMING EVENTS

16.1 July 14-July 18 – Board conducts in-depth reference & internet checks for Interim Superintendent candidates (as necessary)

16.2 July 22 – Special School Board meeting – CANCELLED

16.3 July 27-28, or possibly after that – Board conducts interviews and discusses contract parameters if necessary with Special School Board meetings virtually

16.4 And after 16.3 Contract negotiated with Interim Superintendent candidate (dates as necessary)

16.5 And after 16.4 – Special School Board meeting to hire Interim Superintendent candidate

16.6 Regular School Board meeting – Wednesday, August 19, 2020 – as approved under item 3.1

17. ADJOURNMENT – The Board adjourned at 12:26 a.m. on July 16, 2020.

18. EXECUTIVE SESSION – ORS 192.660(2)(b)- To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting. – None at this time in the meeting.

071520 regbdmtg

# Special Board Meeting July 27, 2020

Board Approved \_\_\_\_\_

## The Board of Trustees

### Corbett School District

---

Corbett School District #39 - A Special Board Meeting of the Board of Trustees of Corbett School District was held Monday, July 27, 2020, beginning at 4:30 PM in the ZOOM online. Board members present were; Michelle Vo, Chair; David Gorman, Vice Chair; Todd Mickalson; Bob Buttke; Todd Redfern and Katey Kinnear. Also present were Randy Trani, Ed.D., Superintendent (leaving at 4:40 p.m. and returning at 9:57 p.m. and leaving at 10:41 p.m.); Doana Anderson, Business Manager (leaving at 4:40 p.m. and returning at 9:57 p.m.); Robin Lindeen-Blakeley, Deputy Clerk/Screening Committee Member and Rhiannon Young, 6<sup>th</sup>/7<sup>th</sup> grade teacher/ZOOM moderator/Screening Committee Member. Also present were Steve Kelley, OSBA Facilitator (leaving at 9:42 p.m.) and Screening Committee Members: Kristin Wold; David Granberg; Abby Steichen and Vanessa Knight (left at 8:25 p.m.). Screening Committee Member and CAPS Principal, Lori Luna, was in attendance at 7:22 p.m. and at other times noted and leaving at 10:41 p.m.) Screening Committee Members not in attendance were Sara Grigsby and Brad Garrett. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. Michelle Vo called the meeting to order at 4:38 p.m. and announced:
2. 4:40 p.m. RECESS from Public Session into;  
4:42 p.m. EXECUTIVE SESSION – ORS 192.660(2)(a) – To consider the employment of a public officer, employee, staff member or individual agent  
All members as mentioned at the beginning of the meeting were in attendance except for the Screening Committee Member so noted with other hours, Dr. Trani and Doana Anderson. The Board, Mr. Kelley and Ms. Lindeen-Blakeley met to discuss internet/social media/reference checks.

5:10 p.m. Screening Committee Members, as mentioned at the beginning of the meeting, joined Executive Session, except for Screening Committee Members so noted with other hours, in order to listen to the interviews of the candidates for interim superintendent.

6:09 p.m. – First candidate interview ends.

7:21 p.m. – Second candidate interview ends.

8:24 p.m. – Third candidate interview ends.

9:33 p.m. – Fourth candidate interview ends.

2.1 The screening committee members left Executive Session at 9:34 p.m. The rest of the Board members and Ms. Lindeen-Blakeley and Mr. Kelley continued in Executive Session to prepare for interviews on July 28, 2020.

RECESS – The Board recessed from Executive Session at 9:42 p.m. and took a 15-minute break.

3. RECONVENE TO PUBLIC SESSION – The Board and Administrators listed at the beginning of the meeting as well as Ms. Luna reconvened to public session at 9:57 p.m.

4. 2<sup>nd</sup> Charter Lottery Discussion/Action Item

Dr. Trani discussed that Ms. Luna and Ms. Hanes ran the lottery the week of July 20 to bring 10 more students into the 6<sup>th</sup> -12<sup>th</sup> grades that wanted in. Equivalent to \$80,000.00 in RV, as less students in younger grades than anticipated. Could decide to reopen lottery to fill more spaces. If so, advertise for two weeks at least and open mid-August.

Board discussion.

Ms. Luna gave current numbers by building. CGS has five K-1<sup>st</sup> classes. Four are at 22 students and one at 21 students. CAPS has two K-2<sup>nd</sup> classes. One at 28 students and one at 29 students. Room for about 11 kids in these grade levels.

CGS classrooms of 2<sup>nd</sup>/3<sup>rd</sup> and 4<sup>th</sup>/5<sup>th</sup> has 29 and 30 students per classroom. No room for more students. CAPS 3<sup>rd</sup>-5<sup>th</sup> classrooms at 25 and 24 students per classroom. Could be room for more students. CAPS 6<sup>th</sup>-8<sup>th</sup> classrooms have 31 and 32 students per classroom. 23 total 8<sup>th</sup> graders at CAPS.

CMS averages 23-24 students in the 6<sup>th</sup>/7<sup>th</sup> grade classrooms. CHS (8<sup>th</sup>-12<sup>th</sup>) is unknown.

Board discussion.

Dr. Trani expressed that more septic studies and issues at Woodard Rd. property. He found the enrollment numbers for the high school. Last year 99 students in 8<sup>th</sup> grade and

92 students in 9<sup>th</sup> grade. This year 116 in 8<sup>th</sup> grade, 99 in 9<sup>th</sup> grade, 92 in 10<sup>th</sup> grade, 93 in 11<sup>th</sup> grade and 81 in 12<sup>th</sup> grade, for a total of 481.

Board discussion.

Ms. Luna referred to the Blueprint that was done in June. She felt that with more planning time for teachers, they could be challenged to do much better in September. She is having conversations with families as well.

Board discussion.

Dr. Trani said that we would let in 25 students and fill grades in reverse order (older slots first, i.e. 12<sup>th</sup> graders) We need to declare a lottery and how many students.

Todd Mickalson moved and Bob Buttke seconded;

**RESOLUTION NO. 7.31-20 – RESOLVED** that the Board opened a lottery for 20 K-1st and 25 6<sup>th</sup>-12<sup>th</sup> students and filling in reverse order by 10<sup>th</sup> graders first.

The vote of the Board was 6-0.

Todd Mickalson moved and Bob Buttke seconded:

**RESOLUTION NO. 7.32-20 – RESOLVED** that the Board extended the meeting past 11:00 p.m.

The vote of the Board was 6-0.

4.1 RECESS – The Board recessed from public session at 10:42 p.m.

5. At 10:44 p.m The Board, Dr. Trani, Ms. Anderson and Ms. Lindeen-Blakeley entered and Michelle Vo announced Executive Session – ORS 192.660(2)(d) – To conduct deliberations with persons designated to carry on labor negotiations.

11:08 p.m. RECESS from Executive Session.

11:09 p.m. RECONVENE to public session.

6. Additional Days for TOSA/Curriculum Coordinator Action Item

Todd Mickalson moved and Bob Buttke seconded:

**RESOLUTION NO. 7.30-20 – RESOLVED** that the Board confirmed eight additional days at 1.0 FTE for Holly Elvins-Dearixon, TOSA/Curriculum Coordinator, for the 2019-2020 school year.

Dr. Trani added that Holly has done unprecedented, tedious and amazing work as have all administrators during the whole month of July.

Board discussion.

Resolution No. 7.30-20 carried 6-0.

7. Adjournment – The Board adjourned at 11:14 p.m.

7.1 Ms. Vo announced Next Special School Board meeting at 5:00 p.m. on Tuesday, July 28, 2020, via ZOOM.

072720 SPSCHBDMTG

# Regular Board Meeting December 16, 2020

Board Approved \_\_\_\_\_

## The Board of Trustees

### Corbett School District

---

Corbett School District #39 - A Regular Board Meeting of the Board of Trustees of Corbett School District was held Wednesday, December 16, 2020, beginning at 7:05 PM in the ZOOM online. Board members present were; Michelle Vo, Board Chair; David Gorman, Vice Chair; Todd Mickalson (late); Bob Buttke; Todd Redfern and Rebecca Bratton. Katey Kinnear had an unexcused absence. Also present were Administrators/staff Dan Wold, Interim Superintendent; Cindy Duley, Business Manager, Holly Elvins-Dearixon, TOSA/Curriculum Coordinator and Robin Lindeen-Blakeley, Deputy Clerk/HR Director. Spencer Arnold, Student Representative to the Board, was also in attendance. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

#### 1. PRELIMINARY BUSINESS

Monthly: [https://us02web.zoom.us/webinar/tZlPdOutrzspEtce9wXcyVMmGE0BbXTVIZEK/ics?icsToken=98tyKuGuqjgoH9WVsxGERpwABojCa-\\_zmGJe7demUbyOyNKVC77EccSELBHJO7c](https://us02web.zoom.us/webinar/tZlPdOutrzspEtce9wXcyVMmGE0BbXTVIZEK/ics?icsToken=98tyKuGuqjgoH9WVsxGERpwABojCa-_zmGJe7demUbyOyNKVC77EccSELBHJO7c)

Topic: CSD Board Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86432510383>

Or iPhone one-tap :

US: +16699006833,,86432510383# or +12532158782,,86432510383#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 864 3251 0383

International numbers available: <https://us02web.zoom.us/j/86432510383>

1.1. Call to Order – Chair Michelle Vo called the meeting to order at 7:05 p.m. About 24 participants on ZOOM at this time in the meeting.

1.2. Review and Acceptance of Agenda – OK as written.

1.3. Board Chair Report Information Item  
Student Representative Report Information Item

**Presenters:** Michelle Vo, Board Chair; Spencer Arnold, Student Representative

**Description:** Board appointments to Bond Oversight Committee

<https://policy.osba.org/corbett/AB/BCBA%20G1.PDF>

Michelle Vo reminded all of the goals of the Corbett School District for 2020-2021

1. Every student will succeed.
2. Board will complete a re-write and adoption of policies.
3. Relocate CMS and District Office by June 30, 2022.
4. Provide a high-quality education to all of our students while remaining safe during COVID 19.
5. Measure student climate on discrimination, including bias incidents, and associated mental wellness.

Her seat on the OSBA Board expires on December 30, 2020, so she attended her last meeting with OSBA. She is sad to go, but knows that it is in good hands.

CDL (Comprehensive Distance Learning) is continuing, as we are not yet in LIPI (Limited in Person Instruction) under the COVID-19 Emergency.

G.O. Bond passage is certified and work is moving forward. The three Board members appointed to the Bond Oversight Committee are Michelle Vo, Todd Redfern and Bob Buttke.

More information in the first quarter of 2021 for policy language.

A reminder regarding Board policy BBE. <https://policy.osba.org/corbett/AB/BBE%20D1.PDF>

7:09 p.m. Spencer Arnold reported he is trying to create a good report, but it is tricky. He hopes to make an Instagram account but COVID-19 and school technology regulations makes it hard to communicate. He feels he is not representative of everyone without a platform.

2. Approval of Minutes Action Item

David Gorman moved and Bob Buttke seconded:

**RESOLUTION NO. 12.84-20 - RESOLVED** that the Board approved the minutes of the Public Hearing of the 2020-21 Budget and Regular School Board meeting of June 17, 2020 and be it further **RESOLVED** that the Board allowed an extension to approve the minutes for the Regular Board meeting of July 15, the Special School Board meeting minutes of June 23, July 8, July 14, July 27, July 28, August 10, August 12, and August 31, 2020, the Regular School Board

meeting minutes of September 16, the Public Hearing of September 23, the Special School Board meeting minutes of October 6, October 13, and October 22, 2020, the Regular Board meeting minutes of October 21, 2020 and the Regular Board meeting minutes of November 18, 2020.

Mr. Wold explained that Ms. Lindeen-Blakeley has been working lots of extra hours and with two extensive audits (financial pre-audit and final audit), food service procurement audit and COVID-19 services, so this is not due to lack of effort. Other employees putting and pulling together lots of time for financial audit are Jeanne Swift, Student Services Director; Debbie Schneider, Business Office Assistant; Cindy Duley; Christie Dillard, Business Office Assistant; Holly Elvins-Dearixon, and Todd Williams, Transportation Supervisor.

The vote of the Board was 5-0 in favor of Resolution No. 12.84-20. Todd Mickalson was absent for the vote.

3. Introduction and Comments of Guests and Representatives- no public comment at this meeting.

3.1. Principal / Director/ Supervisor / Staff Reports

**Presenters:** Kathleen Childress, Secondary Principal; Holly Elvins-Dearixon, TOSA/Curriculum; Cathy Noles, YTP Specialist

**Description:** CHS Grades and Attendance Rates – Kathy Childress shared information on her screen about trends of 2019 and 2020 and plans for further communication and credit recovery. Youth Truth Survey – Holly Elvins-Dearixon shared her screen on the results of the October survey, as included in the Board packet (Pages 16-30).

Youth Transition Program – Cathy Noles spoke about the handouts in the Board packet (pages 10-15) and the grant money serving high school SPED and 504 plan students with pre-employment practices.

4. FINANCIAL REPORTS / MATTERS

**Presenter:** Dan Wold, Superintendent and Cindy Duley, Business Manager

**Description:** See Consent Agenda for 4.4

4.1. Report Information Item

**Presenter:** Cindy Duley, Business Manager, pointed the Board to the packet with write up on page 31 and reports following on pages 32-39.

4.2. Corbett SD GO Bond 2021 Authorizing Resolution    Action Item

Mr. Wold noted that a sale date will be set for around April 15 which will give us the funds. It will be a private sale instead of a public sale offering, to reduce costs to taxpayers.

David Gorman moved and Bob Buttke seconded:

**RESOLUTION NO. 12.85-20 - RESOLVE that the Board approved as attached in the Board packet:**

**A RESOLUTION OF Corbett School District No. 39, Multnomah County, OREGON AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF GENERAL OBLIGATION BONDS; DESIGNATING AN AUTHORIZED REPRESENTATIVE; DELEGATING THE**

## NEGOTIATION AND APPROVAL OF FINANCIAL DOCUMENTS AND RELATED MATTERS.

The vote of the Board was 6-0 in favor of Resolution No. 12.85-20.

### 4.3. Certification of the G.O. Bond Election Information Item

Page 58 of the Board packet.

## 5. Interim Superintendent Wold's Report Information/Discussion Items

**Presenter:** Dan Wold, Interim Superintendent

5.1. Enrollment Update and Public Charter School Lottery – two new students, one at grade school and one at middle school for 1089. Looking at previous two years and based on ADM 1166 last year, we will be funded with that. Holly Elvins-Dearixon and Principals are getting list of those who have left to see what their intent is to return, as important for budget. Hoping for early April lottery and advertising in January-February with an open March application. Further report in January. 1050 is official number?

Board discussion.

5.2. Update on Corbett School campus upgrades and/or grants-not at this time in the meeting.

5.3. Bond Oversight Committee

Pages 59-62 of the Board packet has background information. Quarterly meetings to begin in February, then May, August and November. Community members that applied and are assigned to the Bond Oversight Committee are Tamie Tlustos-Arnold, Liz Conner, Robert Hattan and Stayce Blume. Steve Salisbury, Maintenance Supervisor; Cindy Duley and one person from the architectural firm are also appointed. A total of 11 committee members including Dan Wold and the three board members as mentioned under item 1.3.

Board discussion.

5.4. Future Planning / Strategic Planning – Operational blueprint on pages 66-86 of the Board packet. Metrics for reopening plans. Discussed our plan and they have confidence in our safety. Their concern is the capacity for medical treatment if outbreak. Holding off until cases are out and capacity is known in about three weeks. They asked for patience and understanding. If first week of January OK, then we are on track for the last week of January (30 students of highest needs) based on our original October 23 summit group discussion. Will meet again to consider and readdress, but took stance to bring in students for academics first, even though now OSAA has set seasons for

volleyball, cross-country and soccer. Original plan to keep doubling until we meet capacity, which could be late February and early March for all.

Board discussion.

5.5. Division 22

Pages 63-64 of the Board packet. Certifying requirements for safety, teaching, etc.

5.6. COVID-19 Update – already sent out.

5.7. LIPI Operational Blueprint – see item 5.4

5.8. Timelines - Calendars (see also Co-Curricular and Policy items) – The State feels that more parent conference time is encouraged and more time for teacher workdays, so asking for flexible dates. Start with primary and then add other elementary and then secondary grades to transfer from CDL to hybrid. Not all will switch, since 27% on first survey wanted to stay in CDL.

Ms. Elvins-Dearixon added that we are just trying to give building principals training time for staff and parent / teacher conferences. Needs review only by the Board for LIPI.

Board discussion.

Last day of school still June 4.

Legislature is looking at (insurance) liability waiver extending for COVID-19.

6. CONSENT AGENDA

**6.1 \*\*Resolution Items No. 12.86-20\*\* through 12.87-20\*\* and 12.90-20\*\*Action Items**

David Gorman moved and Bob Buttke seconded:

**4.4\*\*RESOLUTION NO. 12.86-20\*\* - RESOLVED** that the Board confirmed the reappointments of Stephanie Nystrom to Budget Position No.7, term expires December 31, 2023 and Stuart Childs, Budget Position No.6, term expires December 31, 2023.

**11.2\*\*RESOLUTION NO. 12.90-20\*\* - RESOLVED** that the Board approved the FMLA/OFLA from January 11, 2021-February 7, 2021 for James McDermott, 2nd/3rd grade teacher.

**12.3\*\*RESOLUTION NO. 12.87-20\*\*- RESOLVED** that the Board approved the final drafts of the CBA's for the Classified and Certified Unions for the years 2020-2023.

The vote of the Board was 6-0.

7. CURRICULUM – no information at this time in the meeting.

8. STUDENTS – no information at this time in the meeting.

9. TRANSPORTATION, BUILDINGS AND MAINTENANCE – Mr. Wold expressed that he is working with Mr. Salisbury and Mr. Williams on bus traffic and students that need most intervention for inclusion and readiness in our areas and transportation routes.

#### 10. CO-CURRICULAR ACTIVITIES

**Description:** Athletic Timelines – see item 5.4

#### 11. PERSONNEL

11.1. Vacant Positions Information Item

**Description:** <https://corbett.tedk12.com/hire/Index.aspx>

**Description:** See 6.0 for Item 11.2

#### 12. POLICY

**Description:** <http://policy.osba.org/corbett/AB/BFC%20G1.PDF> – link for Policy BFC – Adoption and Revision of Policies

12.1. Revised Calendar for 2020-21 Action Item

David Gorman moved and Bob Buttke seconded:

**RESOLUTION NO. 12.88-20 - RESOLVED** that the Board approved the proposed revised calendar for 2020-21 school year.

The vote of the Board was 6-0.

12.2. MOU - Extension for Bus Drivers Action Item

Mr. Wold explained that this is as long as we're in CDL, we will keep them busy i.e. painting and working on the athletic fields, etc.

Board Discussion.

David Gorman moved and Bob Buttke seconded:

**RESOLUTION NO. 12.89-20 - RESOLVED** that the Board approved the MOU for the extension of the bus drivers' temporary re-assignments.

The vote of the board was 6-0.

12.3. See 6.0

#### 13. COMING EVENTS – Read aloud by Chair Vo

Winter Break - December 18, 2020 - January 3, 2021

Monday, January 18, 2021 - MLK Jr. Day - No School

Wednesday, January 20, 2021 - Regular Board Meeting - 7:00 p.m. via ZOOM

Tuesday, May 18, 2021 Special District Election - Terms open for 7/2021 Board positions: 2,3,4,5 and 6. First day for filing Monday, February 8 and last day for filing is Thursday, March 18, 2021. –

Board discussion to look at the policy on elections:

<https://policy.osba.org/corbett/AB/BBB%20D1.PDF>

Board discussion on February and March meeting dates, draft CBA for classified employees on page 29 (looks like years not correct)

14. ADJOURNMENT – The Board adjourned at 8:36 p.m.  
23 participants in ZOOM

121620 board minutes

# Regular Board Meeting November 18, 2020

Board Approved \_\_\_\_\_

## The Board of Trustees

### Corbett School District

---

Corbett School District #39 - A Regular Board Meeting of the Board of Trustees of Corbett School District was held Wednesday, November 18, 2020, beginning at 7:03 PM in the ZOOM online. Board members present were; Michelle Vo, Board Chair; David Gorman, Vice Chair; Todd Mickalson; Bob Buttke; Todd Redfern and Rebecca Bratton. Katey Kinnear had an excused absence. Also present were Administrators/staff Dan Wold, Superintendent; Cindy Duley, Business Manager, Holly Elvins-Dearixon, TOSA/Curriculum Coordinator and Robin Lindeen-Blakeley, Deputy Clerk/HR Director. Spencer Arnold was introduced as the new Student Representative to the Board. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

#### 1. PRELIMINARY BUSINESS

You are invited to a Zoom webinar.

When: Nov 18, 2020 07:00 PM Pacific Time (US and Canada)

Topic: CSD Board Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86432510383>

Or iPhone one-tap :

US: +16699006833,,86432510383# or +12532158782,,86432510383#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 864 3251 0383

International numbers available: <https://us02web.zoom.us/j/kbb5zwYZVG>

### 1.1 Call to Order

Michelle Vo, Board Chair, called the meeting to order at 7:04 p.m.

### 1.2 Review and Acceptance of Agenda

Ms. Lindeen-Blakeley summarized changes to the agenda. Items 11.2-11.5 are all consent agenda, see 6.0. Item 12.1 is described for Policy Resolutions and the Board packet pages 42-43 for item a. Policy ACB – All Students Belong should be replaced with page 65 of the October 21 Regular Board meeting packet. The following item 12.1 should be changed to 12.2 Policy to include OSBA election, position and resolution action items.

### 1.3. Board Vice Chairman Report Information Item

**Presenter:** David Gorman, Board Vice Chairman reported on the Virtual Annual Convention November 14, 2020.

Multnomah County Regional School Board Equity Retreat October 24, 2020-no information presented at this meeting.

BoardBook Premier training discussion. Videos and handouts for BoardBook Premier including a complete recording of a training are available on our Support and Training Materials page:

<https://www.tasb.org/getdoc/78362e1e-b4a9-4a2f-a787-d527ce9d91b5/compiler-training.aspx>

Chair Vo thanked the community and staff for the personal blood, sweat and tears for the many years of energy on the G.O. Bond passage. We are in a good place and looking forward to our new space.

### 2. Approval of Minutes Action Item

David Gorman moved and Bob Buttke seconded:

**RESOLUTION NO. 11.74-20 - RESOLVED** that the Board allowed an extension to approve the minutes for The Public Hearing 2020-2021 Budget and the Regular School Board meeting of June 17, 2020, the Regular Board meeting of July 15, the Special School Board meeting minutes of June 23, July 8, July 14, July 27, July 28, August 10, August 12, and August 31, 2020, the Regular School Board meeting

minutes of September 16, the Public Hearing of September 23, the Special School Board meeting minutes of October 6, October 13, and October 22, 2020 and the Regular Board meeting minutes of October 21, 2020.

The vote of the Board was 6-0 in favor of Resolution No. 11.74-20.

### 3. Introduction and Comments of Guests and Representatives

7:23 p.m.

1. Karen Houston, parent, wrote a letter to the Board dated October 30 and presented it to the Board.

7:28 p.m.

2. Michael Sonnleitner, PCC Trustee (Zone 3) – presented his thanks to Michelle Vo for her work on the OSBA Board and gave David Gorman thanks for his summary of the OSBA Annual Convention. He introduced himself and gave his information found on page 53 of the Board packet.

#### 3.1. Student Representative / Principal / Director/ Supervisor Reports

**Presenters:** Spencer Arnold, HS Student Representative and Kathy Childress, Secondary Principal

**Description:** Kathy: AP Opt Out

Kathy Childress shared her screen and presented the AP for AI(most) everybody program at CHS since September 2020. The policy change update will be 4 AP classes to graduate. 9<sup>th</sup> Grade already has AP Human Geography, and 10<sup>th</sup>-12<sup>th</sup> Grades have choice, but some only offered at AP level. Students with IEP's have never had to take an AP course, but some choose to do so. 324 9<sup>th</sup>-12<sup>th</sup> graders, 70 students on IEP or 504 plan and 271 students are taking AP class(es). The AP Opt Out gave kids and parents chance to change their minds, and only six did. There was a summary of five years of AP scores from 2016-2021 and the 2021 projection, as well as total number of AP students, number of exams and number of students with scores of 3 or higher. CTE program updates include woodworking, small structures engineering/manufacturing (robotics), and computer programming. Working with architects to determine low-cost space options. The chemistry lab has been transformed. Any community partners with

deep pockets?

Spencer Arnold is a senior at CHS. He has been here since he was in grade school and is the Student Representative to the Board. He has no report yet and is nailing down communications, but has talked at a previous meeting.

Michelle Vo welcomed him and she and David Gorman were pleased to have him attend.

#### 4. FINANCIAL REPORTS / MATTERS

**Presenters:** Dan Wold, Superintendent and Cindy Duley, Business Manager

**Description:** G.O. Bond Oversight Committee Information/Discussion Items

<https://policy.osba.org/corbett/AB/BCE%20D1.PDF>

<https://policy.osba.org/corbett/AB/BCF%20D1.PDF>

Mr. Wold said that the Board had already approved the use of a Bond Oversight Committee. Drafts of the application and roles were included on pages 3-6 of the packet. Edits were then made to these documents by the Board on November 18 and are ready to be sent out on Blackboard Connects and website, as Mr. Wold shared on screen, for 10-12 days and to process for a December 10 drop dead date for applications.

Board discussion.

Michelle Vo will take time and space and then appoint Board members.

##### 4.1. Report Information Item

Ms. Duley explained that the financial report was emailed to the Board on November 18, 2020. The document reports were shared on screen and will be attached to the minutes. The first line of the Board Financial Report should be corrected to read “The financial audit for “2019-20” not 2018-19 is underway with new auditors TKW.” She thanked the District Office staff including Dan Wold, Debbie Schneider, Christie Dillard and Robin Lindeen-Blakeley for helping to meet the auditors needs hourly. Ms. Duley summarized the other three reports: Summary of Budget and Actual Expenditures by Fund and Major Function, Year to Year Fund Statements and Year to Year General Fund

## Revenues and Expenditures by Month.

### 4.2. Correct Adopted Budget Appropriation Action Item

**Presenters:** Dan Wold, Superintendent and Cindy Duley, Business Manager

Pages 7-9 of the Board packet

This is a truing up and formality of an adjustment as requested by TSCC so that document matches our budget.

David Gorman moved and Bob Buttke seconded;

**RESOLUTION NO. 11.75-20 - RESOLVED** that the Board approved transfer of \$2,266 appropriation from Instruction to Support Services with the Student Investment Account to match the Adopted Budget document.

The vote of the Board was 6-0.

### 4.3. Student Investment Account Approval Action Item

**Presenters:** Dan Wold, Superintendent and Cindy Duley, Business Manager

Ms. Duley and Mr. Wold explained that Holly Elvins-Dearixon gave report last month noting this stays within priorities for more counseling, CTE at high school and keeping class sizes reasonable with average of 25 or less along with adjusting individual strategic needs with about \$290,000.00 left. Pages 10-37 of the Board packet.

Board discussion and acknowledgement of public comment period.

David Gorman moved and Bob Buttke seconded:

**RESOLUTION NO. 11.76-20 - RESOLVED** that the Board confirmed that public comment has been taken and there is approval of the State of Oregon Grant Agreement No. 13612 "Student Success Act-Student Investment Account" between the DOE and Corbett SD 39 effective July 1, 2020-June 30, 2021.

The vote of the Board was 6-0.

## 5. Interim Superintendent Wold's Report Information Items

**Description:** a. Ready Schools, Safe Learners - CDL Extension, Governor Kate Brown Announcement, OSHA Temporary rule addressing COVID-19 – Mr. Wold was hopeful for LIPI (Limited in Person Instruction) and was gearing up with 28 steps and plan, to start after Thanksgiving. But the changing metrics and county

health authority would not allow any new LIPI during the four weeks freeze. He understood caution except odd that schools already in person can do, even with COVID-19 cases. The four weeks ends the day before the last day of winter break. 342-348 cases per 100,000 on November 16.

Todd Mickalson asked about ramifications for not following and what is maximum for LIPI.

Mr. Wold reminded all about insurance, Governors directions for expectations and enforcement of fines. No students on campus.

Rebecca Bratton asked about back up plan for special needs kids and resources available.

Mr. Wold noted our outreach with home visits and teams with specialists, interpreter, hotspots and technology. We are doing what we can within limits. We stand ready to serve within directives.

Rebecca Bratton added that under Governor's orders, hospitals are struggling. Healthcare are asked to mask and social distance, and still have normal sicknesses. The pause and freeze is to help capacities in town. It is not just the losses it is also the sick to take care of. It is likely Multnomah County will see a second round of COVID-19 in a couple of weeks.

Mr. Wold noted the cases he has known, one death of a past schoolmate and at his wife's school that has been in person for three months, they had two cases the week of November 9. We need to be good role models for students and encouraging employees to work from home and managing protocols when we are on site. Nothing in writing for four weeks, but a statewide team effort. Our website addresses this with COVID-19 banner, updated weekly, as created by Chris Wingler, Technology Director and Holly Elvins-Dearixon, Curriculum Director.

5.1. Enrollment Update – 1087 as of November 17, 2020. We aren't sure given the Governor's emergency order, as can't un-enroll students, so it is less than exact than during normal times.

5.2. Update on Corbett School campus upgrades and/or grants – Crew coming in on November 19 in the chemistry lab to take out tables and create shop space.

G.O. Bond passage and \$4 million matching from the State gives us \$8 million total.

Board discussion.

8:39 p.m.

## 6. CONSENT AGENDA

Bob Buttke moved and David Gorman seconded:

### **\*\*Resolution Items 11.77-20\*\* through 11.81-20\*\* Action Items**

**11.2 \*\*Resolution No. 11.77-20\*\* - Resolved** that the Board confirmed the hire of Melissa Davis, 1.0 FTE K-12 ELD/Intervention Specialist, effective December 7, 2020.

**11.3 \*\*Resolution No. 11.78-20\*\* - Resolved** that the Board confirmed the FFCRA/EPSLA leave for Kasey Denson, 1.00 FTE Custodian, effective October 5 - 16, 2020 and OFLA/FMLA effective October 17-October 25, 2020.

**11.4 \*\*Resolution No. 11.79-20\*\* - Resolved** that the Board confirmed the OFLA/FMLA leave for Kerry Dockter, 1.00 FTE Learning Specialist, effective January 11, 2021-April 11,2021.

**11.5 \*\*Resolution No 11.80-20\*\* - Resolved** that the Board confirm the OFLA/FMLA leave for January 11, 2021-January 31, 2021 and April 12, 2021- June 8, 2021, for Travis Dockter, 1.00 FTE SLP.

**12.2 \*\*Resolution No. 11.81-20\*\* - Resolved** that the Board reviewed the Administrative Regulations GCBDAAGDBDAA - AR Version 1 and GCBDAAGDBDAA - AR Version 2 - COVID-19 Related Leave\* for inclusion in the online policy manual.

The vote of the Board was 6-0.

7. CURRICULUM-Mr. Wold announced that Jeanne Swift, Student Services Director, has been working with Michelle Dawkins, GS Principal, on curriculum that might be better served by struggling students to be more effective at the grade school.

Follow up question from Bob Buttke on whether seniors are on track for graduation.

Mr. Wold responded that more than 50% of high school has more than one "F" at the quarter. Large Frosh class, but 8<sup>th</sup> graders had modeling. He will follow up with email.

Todd Mickalson was happy to see Principal Dawkins on ZOOM meetings with students.

## 8. STUDENTS

8.1. Anti-Racism Resolution Information Item

At the Regular meeting on October 21, 2020 the Board approved the Anti-Racism Resolution. Public comment and input is ongoing and welcome.

Direction made by the Board Chair for keeping this on the agenda and posting on the website: <https://corbett.k12.or.us/wp-content/uploads/2020/10/November-Newsletter-2020.pdf> (page 15)

9. TRANSPORTATION, BUILDINGS AND MAINTENANCE- Mr. Wold reported that the bus driver crew continues to pitch in with deferred maintenance and now painting. Good start on exterior at Woodard Rd. campus.

Board discussion.

10. CO-CURRICULAR ACTIVITIES – Announcement from State regarding sports seasons and trying not to overlap sports, but may need to run concurrently. If approved for LIPI may need OK from OHA. Cannot do contact sports, but can do outside, i.e. tennis and golf.

Board discussion.

11. PERSONNEL

11.1. Vacant Positions Information Item

**Description:** We have vacant positions open for the 2020-2021 school year see: <https://corbett.tedk12.com/hire/Index.aspx>

11.2. – 11.5 See 6.0

12. POLICY

Michelle Vo moved and Bob Buttke seconded:

12.1 RESOLUTION 11.82-20 - RESOLVED that the Board approved the Second Reading and Adoption of the following Proposed Policies and Administrative Regulation:

- a. Policy ACB - All Students Belong
- b. Policy GCBDAAG/GDBDAA - COVID-19 Related Leave\*

c. Policy ACB-AR - Bias Incidence Complaint Procedure

The vote of the Board was 6-0 in favor of Resolution 11.82-20.

OSBA ELECTIONS ACTION ITEM

Michelle Vo announced the summary of the positions and her choice to not run again for Position 17. There is also a yes/no resolution on 2021-22 Legislative Priorities/Principles.

Board discussion.

Michelle Vo moved and Bob Buttke seconded:

12.2 **RESOLUTION NO. 11-83-20 - RESOLVED** that the Board acted on the official ballot and elected candidates Michael Sonnleitner, OSBA Board of Director Position 17 and Sonja Mckenzie, OSBA Board of Director Position 19 and supported the resolution as presented in the Board packet to adopt the proposed 2021-22 OSBA Legislative Priorities and Principles.

The vote of the Board was 6-0.

13. COMING EVENTS – Read aloud by Chair Vo:

Friday, November 13, 2020 - OSBA's Virtual Administrative Professionals Workshop 8:00 a.m.-12:45 p.m.

Saturday, November 14 2020 - OSBA's Virtual Annual Convention 8:00 a.m.-4:00 p.m.

Friday, November 20, 2020 - Assessment

Monday and Tuesday, November 23 and 24 - Staff In-service Days - No student contact

Wednesday, Thursday, Friday, November 25-27 Thanksgiving Break

Wednesday, December 16, 2020 - Regular School Board meeting via ZOOM, 7:00 p.m.

14. ADJOURNMENT – The Board adjourned at 9:08 p.m.



# Special Board Meeting July 28, 2020

Board Approved \_\_\_\_\_

## The Board of Trustees

### Corbett School District

Corbett School District #39 - A Special Board Meeting of the Board of Trustees of Corbett School District was held Tuesday, July 28, 2020, beginning at 5:00 PM in the ZOOM online. Board members present were; Michelle Vo, Chair; David Gorman, Vice Chair (in at 5:07 p.m.); Todd Mickalson; Bob Buttke (in at 5:06 p.m.); Todd Redfern and Katey Kinnear. Administrators present were Randy Trani, Ed. D, and Doana Anderson, Business Manager (in at 9:35 p.m.); Robin Lindeen-Blakeley, Deputy Clerk/Screening Committee Member and Rhiannon Young, 6<sup>th</sup>/7<sup>th</sup> grade teacher/ZOOM moderator/Screening Committee Member. Also present were Steve Kelley, OSBA Facilitator and Sarah Herb, OSBA Executive Search and Events Specialist (in at 8:12 p.m.) Screening Committee Members: Kristin Wold; David Granberg; Abby Steichen; Lori Luna and Sara Grigsby (all in at 5:40 p.m.). Screening Committee Members not in attendance were Vanessa Knight and Brad Garrett. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. Michelle Vo, Board Chair, welcomed ZOOM participants and called the CSD Special School Board meeting to order at 5:07 p.m. Item 5.0 was deleted, as it was taken care of at the meeting on July 27, 2020.  
Board discussion regarding item 7.0. and back to back executive sessions.
2. The Board RECESSED from public session at 5:09 p.m. and Chair Vo announced EXECUTIVE SESSION – ORS 192.660(2)(a) – To consider the employment of a public officer, employee, staff member or individual agent. All Board members at the beginning of the meeting and Ms. Lindeen-Blakeley and Mr. Kelley were present. Board met to discuss internet/social media/reference checks for remaining Interim Superintendent candidates.
3. The Screening Committee, as referenced at the beginning of the meeting, joined the meeting at 5:40 p.m. and exited Executive Session at 7:56 p.m.

- 3.1 The Board and Ms. Lindeen-Blakeley and Mr. Kelley RECESSED at 7:56 p.m. for a ten-minute break and returned to Executive Session as under item 2. At 8:10 p.m.
4. Board Reviewed the Screening Committee Feedback and Deliberated on “Top Choice” three candidates. Ms. Herb joined at 8:12 p.m. Mr. Kelley and Ms. Herb left at 9:27 p.m.
- 4.1 The Board RECESSED FROM EXECUTIVE SESSION at 9:28 p.m. and RECONVENED to Public Session for an eight-minute break.
- ~~5. 2<sup>nd</sup> Charter Lottery ————— Discussion/Action Item Deleted~~
6. Executive Session – ORS 192.660(2)(d) – To conduct deliberations with persons designated to carry on labor negotiations. All Board members at the beginning of the meeting were in attendance as well as Administrators Dr. Trani, Ms. Anderson and Ms. Lindeen-Blakeley.
- The Board and Administrators as above recessed from Executive Session at 9:59 p.m. The Board and Administrators as above reconvened to Public Session at 10:01 p.m. Todd Mickalson was in by audio only. David Gorman was back in at 10:03 p.m.
- ~~7. Negotiated Bargaining Agreements for CACE and CEA — Action Item Deleted, no action taken on this item at this time.~~
- Ms. Vo announced that we need to select someone to negotiate a contract with the new interim superintendent candidate.
- Michelle Vo moved and Bob Buttke seconded:
- RESOLUTION NO. 7.33-20 – RESOLVED that the Board move to have Chair and Vice Chair to negotiate contract (with interim superintendent).
- Board discussion.
- The vote of the Board was 6-0.
8. Adjournment – The Board adjourned at 10:07 p.m.

Chair Vo announced:

- 8.1 Next Special School Board meeting TBD – May be one between now and August 19.
- 8.2 Regular School Board Meeting on Wednesday, August 19, 2020 at 7:00 p.m. via ZOOM

# Special Board Meeting June 23, 2020

Board Approved \_\_\_\_\_

## The Board of Trustees

### Corbett School District

---

Corbett School District #39 - A Special Board Meeting of the Board of Trustees of Corbett School District was held Tuesday, June 23, 2020, beginning at 7:07 PM in the ZOOM online. Board members present were; Todd Mickalson, Board Chairman; Cless Woodward, Board Vice Chairman; Michelle Vo; David Gorman; Bob Buttke; Todd Redfern and Katey Kinnear. Also present were Administrators/staff Randy Trani, Superintendent; Doana Anderson, Business Manager; Robin Lindeen-Blakeley, Deputy Clerk, and Rhiannon Young, 6<sup>th</sup>/7<sup>th</sup> grade teacher/ZOOM moderator. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. CALL TO ORDER – via ZOOM webinar with approximately 130 participants

Todd Mickalson, Board Chairman, called the meeting to order at 7:07 p.m.

2. Resignation of Superintendent Action Item

Dr. Trani said he had given 60 days' notice, per his contract.

Todd Redfern moved and Todd Mickalson seconded:

**RESOLUTION NO. 6.185-20 – RESOLVED** that the Board accepted/confirmed the resignation of Superintendent Randy Trani, Ed.D., effective August 3, 2020.

The vote of the Board was 4-3; Michelle Vo, Bob Buttke and David Gorman opposed.

7:11 p.m. 2.1 Video – Students – audio only and then both audio and video were watched.

Thanks from Dr. Trani and Todd Mickalson to Rhiannon Young.

3. Superintendent Vacancy Action Item

Michelle Vo seeing as prior resolution passed, she resolved as Board member to move forward and thanked Dr. Trani.

Todd Mickalson moved and Cless Woodward seconded:

**RESOLUTION NO. 6.186.20-RESOLVED** that the Board declared the Superintendent position vacant as of August 4, 2020.

Todd Mickalson thanked Dr. Trani.

The vote of the Board was 7-0.

4. Interim Superintendent Search Action Item

Presenters: Steve Kelley, Director of Board Development & Executive Searches and Sarah Herb, Executive Search and Events Specialist – OSBA

Ms. Herb suggested there would probably not be overlap with Superintendents, as new Interim may have to give notice. May need Acting Superintendent. Internal and external would work best given same timeline. Community engagement would extend calendar timeline, so not included. Suggested recommendation designating a 7-10 screening community of mostly staff, since this is an interim search, and different than permanent.

Todd Mickalson moved and Bob Buttke seconded:

**RESOLUTION NO. 6.187-20 – RESOLVED** that the Board approved the revised search calendar from OSBA.

The vote of the Board was 7-0.

5. Screening Process Discussion/Action Item

Presenters: Steve Kelley, Director of Board Development & Executive Searches and Sarah Herb, Executive Search and Events Specialist – OSBA

Ms. Herb covered the information on page 4 of the Board packet and said Board Chairman has the power to appoint subcommittee to screen. (Policy BCB)

Mr. Kelley sent information to the Board today. He is opening position tomorrow for a two-week application period. He strongly recommended screening committee so Board has their input.

Board discussion.

Send Ms. Lindeen-Blakeley and copy in Chair Mickalson an email within 48 hours (by Thursday) that you are interested in being part of the screening committee. OSBA can contact by Monday morning.

Todd Mickalson moved and Bob Buttke seconded:

**RESOLUTION NO. 6.188-20 – RESOLVED** that the Board approved the use of a screening committee for the interim Superintendent search process.

Presenters: Steve Kelley, Director of Board Development & Executive Searches and Sarah Herb, Executive Search and Events Specialist – OSBA

The vote of the Board was 7-0 for Resolution No. 6.188-20.

6. Qualities and Qualifications document Discussion Item

6.1 public comment regarding Q & Q – See pages 5-8 in the Board packet. Lots of input received in late emails on June 23.

6.2 Qualities and Qualifications Action Item

The proposed Q & Q document was page 9 of the Board packet. A new handout was presented to the Board with updates to number 2.

Board discussion.

Michelle Vo moved and Bob Buttke seconded:

**RESOLUTION NO. 6.189-20 – RESOLVED** that the Board approved the proposed Qualities and Qualifications document as discussed and presented as amended.

Presenter: Steve Kelley, Director of Board Development, OSBA, will send update document to Board and Ms. Lindeen-Blakeley for the record.

The vote of the Board was 7-0.

7. Review Salary Range Discussion Item

Mr. Kelley discussed the review and modification as needed a recommended proposed salary range for the interim Superintendent position. In last week's packet, pick a bottom number and look over the range. Can go above. \$124,000-\$134,000. Average and median about \$130,000. Give a recommendation or a range of \$125,000-\$135,000.

Board discussion.

Consensus for range \$124,000-\$139,000.

Ms. Herb verified posting for full-time superintendent and not posting as science teacher and/or principal.

8. Audience Comments

1. Katie Church – Senior at CHS, spoke to speaking up on behalf of Corbett students.

8:15 p.m. 2. Rebecca Stewart – patron, budget committee member, parent – supported budget committee recommendations and cautioned about nativism.

8:21 p.m. 3. Taylor Grey – parent, patron – read email letter aloud, “in agreement with the large majority that the proposed budget and the 85 out-of-district kids is the most responsible decision for our schools”.

8:24 p.m. 4. Audrey Olcott – parent – read email letter aloud leadership, and to vote for approving the proposed budget.

8:28 p.m. 5. **Line Mørkbak** spoke on behalf of a joint statement with Jeff Aho, both parents/patrons – asked for engagement and respect for all dialogues to find common ground, use work of IC3S, look inside and out for new Superintendent and keep forward progress as public leadership navigates changes in course.

8:35 p.m. 6. Eric Eaton – patron/parent – does not support 85 extra students, as crowded already, so vote against budget recommendation and support Todd Redfern, Todd Mickalson, Katey Kinnear and Cless Woodward. Together for Corbett is irresponsible. Yielded one minute to Tessie Adams, patron/parent – should table budget and follow Saxton plan that spoke to reducing student numbers to follow CSD history. Also expressed that an SRO needed for safety.

8:39 p.m. 7. Jenny Layton, teacher/patron – spoke about her great grandfather settling in area and that Corbett was built on acceptance. Actions speak louder than words, 26-28 students in her classroom with empty seats. Student safety is focus. Unanimous statement from teachers should be heard and respected. We love your kids, anything less is not supportive.

9. Board Chair’s Report

Information Item

Board Self Evaluation - <https://policy.osba.org/corbett/AB/BK%20D1.PDF> not discussed at this meeting.

8:43 p.m. Chair Mickalson spoke of disheartening and concerning misinformation. Friendly amendment was to add 30 students and about \$250,000 in RV. Misrepresentation displayed, but addressing in next meeting, so stay-tuned. He gave a shout out and thanks to Administration, staff and CHAMPS for June 20 graduation ceremony. About 200 people able to comment and set the new norm, even possibly for next year without COVID-19.

8:45 p.m. Katey Kinnear spoke as a Corbett Alumni and parent. Her great grandfather settled here and road named after him – Rickert Rd. She has volunteered around the school in classrooms and at registration and with PTA, Boosters, CYS, etc. to help all kids. Can’t add

more kids than for safety, but need to build for gaps between the divides, so please reach out. Will need to cut, but not comfortable with capping out in one year, but rather working within means. Times are tough as she explained from her perspective being a divorced, single mother in COVID -19.

10. Adoption of Budget

Action Item

Bob Buttke spoke for adding 85 kids, as Budget Committee said and was done in a majority vote. He continued to hear community input for adding students. Because of attrition we'll work out the rest of cuts with compromise and fairness by taking some out of EFB. We need to provide programs for good education and be hopeful for a good school next year. He read aloud an email he received from Samantha Harlow.

Dr. Trani added that graduation was fantastic, not just because of atmosphere with all kids moving on, but with all the glitches of COVID. No guarantee with years ahead, disease, legislature, lots of unknowns. Put kids in front of the teachers and err on the side of education. 85 more kids are best.

David Gorman expressed good reasons for budget committee and involving community in that process. If you support budget cuts may not have sports, CTE, SRO and kids could be the most affected. This is not an approach for keeping students out, but could hurt our kids. Deeper possibly next year and the following, so protect our budget and RV and is prepared to adopt as budget committee proposed.

Bob Buttke moved and Michelle Vo seconded:

**RESOLUTION NO. 6.190-20 – RESOLVED** that the Board adopt the budget for 2020-21 as is with no changes, as given in the two budget resolutions as attached in the Board packet (pages 35-36) (ED-1 form included for information purposes – page 34).

The vote of the Board was 3-4; Todd Mickalson, Cless Woodward, Katey Kinnear and Todd Redfern opposed.

Todd Mickalson moved and Todd Redfern seconded:

**RESOLUTION NO. 6.194-20(a)– RESOLVED** that the Board adopt the budget for 2020-21 adding \$310,920 in RV with about 40 students and cuts of \$177,000 out of budget with

one FTE outside the classroom, not Teacher's Assistant, teacher, SRO or SPED and of \$109,000 out of Instruction and spend down EFB to \$62,000, and accept tax rate.

Doana Anderson cautioned that when you adopt, must do so by Fund and Major Function levels. If you reduce, need to use these parameters. Example would be Instruction, Support Services, Facility Acquisition, not Debt Service or Transfers. You can't direct Administration. If OK with Board Chair and wishes to talk about RV, give us time. She presented a new slideshow to adopt budget at 5% reduction. When we have knowns we can then make cuts. (Sent to the Board on June 26, 2020).

Board discussion regarding point of order, line items, policy, Charter School control of RV and hope for legislative advocacy in education funding and limiting of liability, as well as emails and petitions received.

Dr. Trani summarized that the CMS is not safe from a seismic stance, and been saying that for 11 years. All cuts hurt. We already have giant compromise asking fewer people to do more over a decade. Our budget reflects our values. Is G.O. Bond the most valuable or education? Uncertainty is the worst case scenario.

Todd Mickalson withdrew his previous motion and in a friendly amendment moved and Todd Redfern seconded:

**RESOLUTION NO. 6.194-20(b)– RESOLVED** that the Board adopted the budget for 2020-21 adding \$330,000 in RV = 41 students and approved the tax budget.

Doana Anderson clarified RV is for 11% reduction in the Approved budget and now adding 41 kids instead of 85, a 5 % reduction in the Adopted budget.

The vote of the Board was 4-3; Michelle Vo, David Gorman and Bob Buttke voted no.

#### 11. Public Complaints Information Item

Presenter: Michelle Vo – Board Investigative Coordinator – announced that investigator is investigating against Board member complaint.

12. RECESS – The Board recessed at 10:08 p.m. into Executive Session. All members in attendance as at the beginning of the meeting were in attendance by 10:18 p.m. Rhiannon Young stepped out at 10:20 p.m.

13. EXECUTIVE SESSION- ORS 192.660(2)(d) – To conduct deliberations with persons designated to carry on labor negotiations.

10:38 p.m.

14. RECONVENE TO PUBLIC SESSION – The Board reconvened to public session at 10:40 p.m.

15. Regular Board Meeting July, 2020 Action Item

Todd Mickalson moved and Bob Buttke seconded:

**RESOLUTION NO. 6.191-20 – RESOLVED** that the Board approved the Regular School Board Meeting for July 15, 2020.

Board discussion on timeline changes.

The vote of the Board was 7-0.

15.1 Resignation of Grade School Principal Action Item

Todd Mickalson moved and Todd Redfern seconded:

**RESOLUTION NO. 6.192-20 – RESOLVED** that the Board accepted the resignation of GS Principal, DeeDee Hanes, effective July 31, 2020.

The Board gave their thanks for her work at Corbett School District.

The vote of the Board was 7-0.

Todd Mickalson moved and David Gorman seconded:

**RESOLUTION NO. 6.195-20 – RESOLVED** that the Board extended the meeting past 11:00 p.m.

The vote of the Board was 7-0.

16. Charter Lottery Application Process and Parameters Action Item

Todd Mickalson moved and Todd Redfern seconded:

**RESOLUTION NO. 6.193-20 – RESOLVED** that the Board re-approved the Charter Lottery Application Process and Parameters for 2020-2021. Each grade level will accommodate 81 students, except for kindergarten, and up to an allowance of 10 more students per grade level for siblings of enrolled students in 2019-20.

Dr. Trani explained his numbers given the 41 kids to bring in. 80 for

K-1<sup>st</sup> (class size 29.22), 14 for 2<sup>nd</sup>/3<sup>rd</sup> (class size 29) and 4 for 4<sup>th</sup>/5<sup>th</sup> (class size 30).

Board discussion.

Todd Mickalson moved for a friendly amendment and Todd Redfern seconded:

Kindergarten/1st would allow 19 additional, 16 for 2<sup>nd</sup>/3<sup>rd</sup> and 6 for 4<sup>th</sup>/5<sup>th</sup>.

The vote of the Board was 7-0 in favor of Resolution No. 6.193.20.

17. Matters for the Good of the Order

Michelle Vo received email from OSBA regarding liability during COVID and make it a legislative agenda for special session to bring it up to legislators. She'll forward to Ms. Lindeen-Blakeley to forward to Board.

18. Adjournment – The Board adjourned at 11:14 p.m.

Table 1

District	Enrollment	Teachers	Ratio (1: )	District Admin	Site Admin	EA's	Counselors	Ratio (1: )
Banks	1144	55	20.8	2	5	16	1	1144
Coquille	1268	63	20.1	5	6	33	0	—
Creswell	1288	63	20.4	2	4	19	3	429
Dayton	1015	46	22.1	2	3	16	2	508
Gervais	1376	80	17.2	5	4	25	5	275
Nyssa	1212	73	16.6	3	4	25	2	606
Pleasant Hill	1032	52	19.8	3	3	18	3	344
Rainier	920	51	18.0	3	3	14	2	454
Rogue River	1099	58	18.9	4	3	21	1	1099
Sheridan	899	60	15.0	3	4	13	3	300
Sisters	1115	60	18.6	2	3	15	5	223
Siuslaw	1356	83	16.3	3	5	46	5	279
Sutherlin	1401	75	18.7	3	4	33	5	280
Vale	906	58	15.6	1	4	32	2	453
Umatilla	1425	81	17.6	3	4	35	4	356
Warrenton-Hammond	1028	57	18.0	4	4	30	1	1028
Willamina	876	50	17.5	1	4	22	0	—
Winston-Dillard	1393	76	18.3	2	4	34	2	696
Yamhill-Carlton	1052	54	19.5	2	4	21	1	1052
Average	1148	62.9	18.3	2.6	4.0	24.7	2.8	410
Comparisons:								
Average	1148	62.9	18.3	2.6	4.0	24.7	2.8	410
CORBETT	1166	55.37	21.1	2	4.2	13.6	1.5	777
Corbett DCIP	1166	63	18.5	—	—	—	—	—
CORBETT	1166	55.37	21.1	2	4.2	13.6	1.5	777
Oregon Model	1166	67	17.4	3	5	—	4.5	259
CORBETT	1166	55.37	21.1	2	4.2	13.6	1.5	777
Observations:	If we were staffed to our DCIP or the average for districts our size, we would have eight more teachers.	If we were staffed to the Oregon Model, we would have twelve more teachers.	The difference is only 1-2 regular classroom teachers and 1-2 SpEd teachers; the rest is K-8 Art and PE and 6-12 remediation	To reach the counselor average for schools our size, we would need to double; to reach the model, triple.	Our site admin is about average for districts our size and one short of the model (middle school principal).	Whether districts have 2 or 3 district admins depends on classification of curriculum/ assessment/ accountability person.	We are a maintenance person and three custodians short of the model, based on square footage, number of sites and classrooms.	We have 3.825 site secretaries, three of whom have additional district duties; the norm would be seven.
Sites:	District office is about the norm, though the Director of Students Services and the Director of Curriculum and Instruction are generally included, and one is often designated assistant for when the superintendent is off site.	CAPS has 7.33 classroom teachers (plus Principal Luna teaches part day). Our DCIP calls for 8; the ODE Model for 7.5 plus 1.5 art/ PE/music.	CGS has 17 teachers (15 classroom plus 2 music). Our DCIP calls for 19 and the ODE Model for 20.	CMS has 6.67 classroom teachers. Our DCIP calls for 7 and the ODE Model for 8 (6.5 classroom plus 1.5 specialist/ interventionist).	CHS has 18.5 teachers. Our DCIP would add one more, and the ODE Model two.		Overall, we are 23 staff members (22%) short of the staffing models. Note, however, that almost every district in the state is deficient compared to the staffing model. Compared to average/normal, we are 15-16 staff members (14-15%) short.	

## Mid-term Update on Goals 2020-2021

### **1. Maintain or increase CHS on-time graduation rate of 90% (Source: ODE) during a pandemic.**

By January 20, 2021, Special Services Director will write a grant to fund additional intervention, High School Principal and Assistant Principal will identify students at risk of not graduating and assign them a Staff mentor/advisor and offer them online credit recovery through GradPoint, and Transition Coordinator will have supports in place for students on an Individualized Instruction Plan.

*Recently, Corbett SD received notification that it has been awarded the HB3499 Sustainability Grant in the amount of \$60,850 through June 2021 in order to advance the Oregon equity lens and a focus on culturally responsive professional development for staff/administrators. This grant will provide funding for the following as a continuation of the original HB 3499 EL Action Plan: 24 teachers will attend two virtual TCRWP Institutes (e.g. 10 teachers, 5 administrators, 1 ELD teacher, 4 special educators, and 4 para educators K-12) during the remainder of this school year. The TCRWP training utilizes an equity lens and will also enhance instructional practices within the full inclusion model at Corbett SD.*

*Transcript reviews are ongoing for juniors and seniors. Gradpoint credit-recovery has been set up for all students who need credit. Family phone calls and zoom meetings have been held for all students in danger of not graduating. However, some students who are credit-deficient are also struggling in maintaining passing grades in the CDL format.*

*Cathy Noles updated/rewrote and received Youth Transition Program (YTP) grant dollars for \$52,000 through June 2021. Four students are currently employed and/or engaged in apprenticeships with community partners (e.g. Sugar Pine, Going Gaming, Spruce Gifts). The grant also includes supporting Corbett SD students in employment activities including life skills, work attire, and prepping for college/trades programs.*

*Ms. Noles is updating Summer Works Grant, (amount around \$35,000) to implement in Summer of 2021, collaborating with local businesses on employment/ internships for 10 Corbett Students.*

### **2. Relocate Corbett Middle School and District Office by June 30, 2022.**

By January 20, 2021, Superintendent will meet with Architects and Engineers to develop a timeline and bid process, and form a Bond Oversight Committee.

*Mr. Wold, Deputy Clerk Robin and Finance Manager Cindy have worked with our financial institution to set up sale of the bond. A Bond Oversight Committee was*

*formed and will meet in February. A timeline will developed by the architects once the plans are finalized.*

### **3. More closely align staff practices and district policies.**

During review and adoption of policy process, Superintendent will identify policies and practices that are not aligned, and communicate with Staff if a practice needs to be modified or with the Board if a policy needs to be modified. Superintendent will make a report to the board in this regard on January 20, 2021 and April 21, 2021. By January 20,2021, Superintendent will attend the Oregon School Law Conference.

*Mr. Wold attended the Oregon School Law Conference December 3<sup>rd</sup> and 4<sup>th</sup>. Identification of policies and practices that are not aligned and related staff communication are ongoing. The largest efforts thus far have been in the areas of staff evaluation and student supports. Recommendations for policy revision are set for this spring and summer.*

### **4. Study staffing levels and create a plan to align staffing with district goals.**

By January 20,2021, Superintendent will work with MESD to establish Model Staffing Levels for districts of our size and structure, and interview Administrators regarding how we arrived at current staffing levels.

*This staffing study has been completed and is attached. In addition to comparing Corbett staffing with the Oregon Model d by the ESD, our staffing was compared to the average for school districts our size and to our District Continuous Improvement Plan and Student Investment Account goals.*

### **5. Measure student climate on discrimination, including bias incidents, and associated mental wellness.**

By January 20, 2021, Staff will administer the Youth Truth Survey and disaggregated the data to identify the specific climate issues addressed in the goal, CHS Principal will form a student Equity Group and interview the Group for areas of concern, and Administrators will gather anecdotal data from their supervision of classrooms during Comprehensive Distance Learning.

*The high school leadership team, (Jenny Radulesk, Cassie Duprey, and Kathy Childress) attended a video conference with the Youth Truth representative. They shared some of the data at a staff meeting and at a principal chat in December, and will continue to analyze the data to inform decisions. They specifically began with sharing data about teacher-student relationships, and communication with parents. They have not dug deeply into the survey results, as they have been heavily engaged in re-designing instruction and providing support in CDL*

*For the Grade School, the Youth Truth Survey provided feedback a low was the level of family engagement. When looking closely at the data we find that the level of engagement for white families is consistently higher than the level of our multi-racial families. The data was similar regarding how well informed the families felt, and whether or not they felt they were empowered to play a meaningful role in decision making. In the future, we will better communicate to all of our families, especially those who are multi-racial. We also need to include our multi-racial families when soliciting input regarding decisions.*

*The SWORD (Students Wiping Out Racial Discrimination) group was formed in November 2020, led by HS counselor Helen Leedom. They developed their own student survey that was implemented in December. In addition, Youth Truth data will be shared with them. They meet weekly on Wednesdays. As the group develops an identity, they will move forward in making changes in areas of identified concern.*

*Middle school YTS results included being on the 93rd percentile for students believing their school fosters a culture of respect and fairness, the 87th percentile for students feeling they have welcoming and collaborative peer relationships, and on the 98th percentile for students feeling that they have the support and personal attention from teachers.*

*The middle School ranked better than typical Oregon schools in survey areas related to discrimination, equity and bias. However, they ranked lower in diverse backgrounds represented in books, artwork, posters, pictures, presentations, and other publications. Staff has set a goal to increase diverse novels in our classroom libraries and in our class read alouds.*

*At CGS, the staff continues to see that the children have an increased need for emotional and social support (SEL). To provide this, the staff has established small groups to engage all students, scheduled virtual time lunch gatherings so that kids can just talk with other kids, or scheduled extra meetings above and beyond their regular classroom schedules. In addition, they have made a huge effort to reach out to our families that are most impacted by CDL.*

*On the Youth Truth Survey CAPS ranked in the 99th percentile for both Culture and Relationships. 93% of parents felt Teachers and Students care about each other. This is outstanding.*

The Board will meet in Executive Session with the Superintendent to discuss his progress towards these goals during the January 20, 2021 regular Board meetings.

*This is contrary to our policy and the superintendent contract, which call for the evaluation to be done in February. So, I will make a report on the progress noted above and attached at next week's meeting, and the evaluation will be in February.*



Robin Faye Lindeen Blakeley <rlindeen@corbett.k12.or.us>

---

## OSBA Policy Update: Policy GCBDAAGDBDAA - COVID-19 Related Leave

1 message

---

Spencer Lewis <slewis@osba.org>

Fri, Jan 8, 2021 at 8:10 AM

Dear Policy Update subscribers,

The Families First Coronavirus Response Act ("FFCRA") was not renewed in 2021. Policy GCBDAAGDBDAA - COVID-19 Related Leave and GCBDAAGDBDAA-AR(1) (Highly Recommended) and GCBDAAGDBDAA-AR(2) Form (Optional) created to inform about FFCRA are no longer needed. If the board adopted this policy and implemented its ARs, rescinding of same is now recommended.

Review updated OFLA language adopted by BOLI in 2020 and update other policy and ARs as recommended in the November 2020 *Policy Update* issue. If staff receives FMLA/OFLA benefits, review GCBDAAGDBDAA-AR(1), AR(2) and AR(4), and update, or if staff receive OFLA only benefits, review and update similar AR codes that represent OFLA only benefits; both are available via the *Policy Update* subscription in the OSBA portal.

Spencer Lewis

(he/him/his)

Director of Policy Services

Oregon School Boards Association

[www.osba.org](http://www.osba.org)

1-800-578-6722

**IMPORTANT NOTICE: At this time, OSBA does not have staff working in our physical offices and we will not be able to receive U.S. mail or packages. We ask that you send all information via email or other secure electronic delivery mechanisms. OSBA staff are not available for in person meetings at this time. The policy department staff are working remote and are available via telephone, email and videoconferencing. Thank you.**

CONFIDENTIALITY NOTICE: This email and any attachments may be subject to the public records law. In addition, this email and its attachments may be exempt from the public records law because it contains legally privileged and/or confidential information. This email and any attachments thereto are intended only for the addressee(s) named herein. If you are not an intended recipient of this e-mail, you are hereby notified that any dissemination, distribution or copying of this e-mail and any attachments is strictly prohibited. If you have received this email in error, please notify me immediately by returning it and permanently delete the original, any copies and any printout thereof. Thank you.

# OSBA Model Sample Policy

Code: GCBDAAGDBDAA-AR(1)

Revised/Reviewed: 11-18-20

## COVID-19 Related Leave \*

### Emergency Paid Sick Leave Act

The district shall provide paid sick time to employees who are unable to work due to the effects of coronavirus disease 2019 (COVID-19). Full-time employees are entitled to 80 hours of paid sick time, which is available immediately for use if the employee:

1. Is subject to a governmental quarantine or isolation order;
2. Has been advised by a health-care provider to self-quarantine;
3. Is experiencing symptoms of COVID-19 and seeking a medical diagnosis;
4. Is caring for an individual who is subject to quarantine or isolation by governmental order or health care provider advisement;
5. Is caring for their son or daughter whose school or child-care provider is closed; or
6. Is experiencing a substantially similar condition related to COVID-19 as specified by the Secretary of Health and Human Services, in consultation with the Secretary of the Treasury and the Secretary of Labor.

Paid sick time may be used before other paid leave that may be available to the employee. A part-time employee is entitled to such paid sick time for the average number of hours the part-time employee works during an average two-week period. Paid sick time shall not carry over from one year to the next.

The district shall pay the regular rate of pay up to \$511 per day, and \$5,110 in the aggregate, for paid sick time used by an employee who experiences symptoms of COVID-19, or is required or advised to self-quarantine due to concerns related to COVID-19.

The district shall pay two-thirds of the regular rate of pay up to \$200 per day, and \$2,000 in aggregate, for paid sick time used by an employee:

1. To care for an individual subject to quarantine or isolation by governmental order or health care provider advisement;
2. To care for their child because the child's school or child-care provider is closed due to COVID-19 related reasons; or
3. Who is experiencing a substantially similar condition related to COVID-19 as specified by the Secretary of Health and Human Services, in consultation with the Secretary of the Treasury and the Secretary of Labor.

# OSBA Model Sample Policy

Code: GCBDAAGDBDAA-AR(2)

Revised/Reviewed: 1/18/20

## COVID-19 Related Leave \*

Employee's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Dates for which the leave is requested: \_\_\_\_\_

Qualifying reason for leave:

- Is subject to governmental-quarantined or isolation order.
- Has been advised by health-care provider to self-quarantine.
- Is experiencing symptoms of COVID-19 and seeking a medical diagnosis.
- Is caring for an individual who is subject to a quarantine or isolation by governmental order or health care provider advisement.
- Is caring for their son or daughter whose school or child-care provider is closed.
- Is experiencing a substantially similar condition related to COVID-19 as specified by the Secretary of Health and Human Services, in consultation with the Secretary of the Treasury and the Secretary of Labor.

The employee is unable to work, including telework due to: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Documentation supporting the qualifying reason for requesting leave: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For quarantine or isolation orders, provide the name of the health care provider who advised the self-quarantine:

\_\_\_\_\_  
Name of health care provider

\_\_\_\_\_  
Contact information

For emergency Family Medical Leave Act (FMLA) leave and paid sick leave taken for COVID-19 related school or child care closings, provide documentation to support the need for leave, i.e., notice posted on government, school or day care website, published in a newspaper, or an email from an official of the school, place of care, or child care provider.

## **Emergency Family and Medical Leave Expansion Act**

A district employee may take public health emergency leave to care for the employee's child during a COVID-19 public health emergency.

The district is not required to pay an employee for the first 10 days of such public health emergency leave. However, an employee may use accrued paid leave during such time. After the 10 days, the district must pay not less than two-thirds of an employee's regular rate of pay for the number of hours per week the employee normally works. The maximum amount of compensation for such leave is \$200 per day and \$10,000 in aggregate.

The district shall restore the employee's former position following the use of public health emergency leave unless, the district:

1. Has fewer than 25 employees;
2. Has made reasonable efforts to retain the employee's position but such position no longer exists due to economic or operating conditions caused by the public health emergency; and
3. Has made reasonable efforts to restore the employee to an equivalent position.

## **Temporary BOLI Rule affecting Oregon Family Leave Act (OFLA)**

The temporary BOLI rule extends OFLA's sick child leave to include the absence to care for an employee's child whose school or place of care has been closed in conjunction with a statewide public health emergency declared by a public health official.

The leave is protected but unpaid, and in most circumstances will run concurrently with leave taken under the Families First Coronavirus Response Act. An employee may elect to use any accrued paid leave time.



Robin Faye Lindeen Blakeley &lt;rlindeen@corbett.k12.or.us&gt;

## calendar changes--board agenda item

1 message

Cassie Duprey &lt;cduprey@corbett.k12.or.us&gt;

Tue, Aug 4, 2020 at 12:08 PM

To: Robin Faye Lindeen Blakeley &lt;rlindeen@corbett.k12.or.us&gt;

Cc: Kathleen Childress &lt;kchildress@corbett.k12.or.us&gt;

Because of distance learning, the high school needs to make several official calendar changes (see bolded dates below). Can we get on the next board agenda to make these changes? Thanks!

### Trimester 1

**Thursday, October 1: Conferences for first 3 classes (90 minutes)**

**Tuesday, October 13: End of T1, first 3 classes**

**Friday, October 16: 0.5 grading day**

Tuesday, October 20: Grades for T1 (first half) due

**Tuesday, November 10: Conferences for second 3 classes (90 minutes)**

**Thursday, November 19: End of T1, second 3 classes**

**Friday, November 20: 0.5 grading day**

Tuesday, November 24: Grades for T1 (second half) due

### Trimester 2

**Thursday, January 7: Conferences for first 3 classes (90 minutes)**

**Thursday, January 21: End of T2, first 3 classes**

**Friday, January 22: 0.5 grading day, 0.5 teaching day (second half of T2)**

Tuesday, January 26: Grades for T2 (first half) due

**Thursday, February 18: Conferences for second 3 classes (90 minutes)**

**Thursday, March 4: End of T2, second 3 classes**

**Friday, March 5: 0.5 grading day**

Tuesday, March 9: Grades for T2 (second half) due

### Trimester 3

**Thursday, April 1: Conferences for first 3 classes (90 minutes)**

**Thursday, April 15: End of T3, first 3 classes**

**Friday, April 16: 0.5 grading day, 0.5 teaching day (second half of T3)**

Tuesday, April 20: Grades for T3 (first half) due

**Thursday, May 20: Conferences for second 3 classes (90 minutes)**







**Friday, June 4: End of T3, second 3 classes**

**Monday, June 7: 0.5 grading day**

Tuesday, June 8: Grades for T3 (second half) due

--  
Cassie Duprey  
Assistant Principal  
Corbett High School

# Corbett School District 2020-2021 see attachment for HS

	Holiday or Break
	Friday School
	Teacher Work Day
	First and Last Day
	Conferences
	New Hire Day

JULY '20						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY '21						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

4 – back to school  
 18 – MLK day  
 22 – FRIDAY SCHOOL  
 22 – Mid-term  
 28 – HS conf. (.5)  
 29 – HS Assessment (.5)

21 – New Hire Day  
 24-25 – Teacher Inservice (2)  
 26-27 – Teacher Prep (2)  
 27– Community Open House  
 (0.5 Conference Day)-  
 VIRTUAL???

AUGUST '20						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY '21						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

5 – Inservice Day (1)  
 15 – Presidents' Day  
 19 – Conference Day

1-2 - Teacher  
 Training/Program Planning for  
 COVID-19)  
 3 – Orientation Day (1/2 day  
 some students)  
 7 – LABOR DAY NO SCHOOL  
 8- First Day of School all  
 students  
 11 – FRIDAY SCHOOL

SEPTEMBER '20						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MARCH '21						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

4 – End of Trimester 2  
 5 – Assessment Day (1)  
 22 – 25 – Spring Break

2 – Inservice (1)  
 8 – Mid-term  
 14-15 – CAPS/GS/MS conf. (1)  
 15 – HS conf. (.5)

OCTOBER '20						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL '21						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

15 – Mid Term  
 22 – HS Conferences (0.5)

11 – Veterans Day Observed  
 NO SCHOOL  
 13 – FRIDAY SCHOOL  
 19 – End of Trimester 1  
 20 – Assessment (1)  
 23-24 – In-service (2)  
 25-27 – Thanksgiving Break

NOVEMBER '20						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY '21						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

14 – Friday School Day  
 14 – CAPS 8<sup>th</sup> Grade promotion  
 17 – HS Move-up Day  
 26 – GS/CAPS Portfolio Night (0.5  
 conf.)  
 31 – Memorial Day

18 – Winter Break Begins

DECEMBER '20						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE '21						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

4 – Friday School / Last day for  
 Students  
 7/8 – Teacher prep 1/Assess 1  
**144– Student Contact**  
**6 – In-service**  
**3 – Assessment**  
**3 – Prep**  
**3– Conferences**  
**5 – Holidays**  
**164 – Total**