

Board of Directors Meeting
School District 4J, Lane County
Hybrid Meeting (virtual and
in-person)
200 North Monroe Street
Eugene, Oregon 97402
Wednesday, September 6, 2023

NOTICE: The work session at 4:30 p.m. and the regular board meeting at 7:00 p.m. will be open to the public to attend in person, via live broadcast on KRVM 1280-AM and 98.7 FM, on the internet at www.4j.lane.edu/stream, and via Zoom Webinar at <https://4J-lane-edu.zoom.us/j/91225128314>

School Board Meeting Request Forms:

Sign up to provide public comment: www.4j.lane.edu/board/publiccomment

The board will hear public testimony in person or via Zoom from community members who sign up in advance. Up to 10 people will be scheduled to provide public comment at each regular meeting. Priority will be given to residents who have not recently provided public comment in a board meeting. Requestors will be notified between Tuesday and noon on Wednesday, the date of the board meeting.

Requests to provide public comment must be submitted no later than 5 p.m. on the Monday before the meeting.

4:30 PM

4:30 Work Session & 7:00 Regular Meeting

- I. **4:30 p.m. Work Session**
 - 1. Call to Order, Roll Call
 - 2. **Agenda Item Type:**
Anti-Bias Hiring Training Workplace Change
 - 3. Adjourn Work Session

- II. **7:00 p.m. Regular Board Meeting:**
- III. Call to Order, Roll Call, Flag Salute, Land Acknowledgement
- IV. Agenda Approval
- V. Introduction of Guests and Superintendent’s Report
- VI. Items Raised by the Audience
- VII. Comments by Employee Groups
- VIII. Comments and Committee Reports by Individual Board Members

- IX. Consent Group - Items for Action
 - 1. Approve Executive Session and Regular Board Meeting Minutes from August 2, 2023 3
 - 2. Approve Equitable Athletic Facilities — Churchill Bathrooms, Concessions & Storage 21
Presenter: Ryan Spain, Director of Facilities
 - 3. Approve Purchase of Origami Risk: Safety, Risk and Asset Management Plan 22
Presenters
Collina Beard, Chief Business Officer
Angi Meyer, Associate Director of Risk and Asset Management
 - 4. Approve Altria Global Settlement 25
Presenter: Andy Dey, Superintendent

X.	Items for Information	
	1. Nomination and Voting Process for Oregon School Board Association's (OSBA) Lane County Board Representative and Legislative Policy Committee Representative Presenter: Maya Rabasa, Board Chair 10 Minutes	40
XI.	Items for Action	
	1. Lane Arts Council Partnership with Expansion into Secondary Programs Presenters: Dr. Andy Dey, Superintendent; Stacey Ray, Executive Director, Lane Arts Council 25 Minutes	42
	2. Eugene Education Options (EEO) Transition to an Alternative Education Program Presenters: Kat Lange, Executive Director of Youth and Family Support Services Seth Pfaefflin, Director for Student Support Services Scott Mayer, Administrator of Alternative Programs 25 Minutes	48
	3. School Board Vacancy Appointment Process Presenters: Jenny Jonak, Vice Chair; Judy Newman, Director 25 Minutes	50
XII.	Items for Action at a Future Meeting	
	1. Initiate Process for Selection of Secondary Math Curriculum Presenter: Adrienne Pierce, Secondary Curriculum Administrator 20 Minutes	55
	2. Appropriation of Funds Presenters: Andy Dey, Superintendent; Jenna McCulley, Chief of Staff 25 Minutes	72
	3. Resolution Affirming Commitment to Collaboration and Established Policy Presenters: Jenny Jonak, Vice Chair, Jenna McCulley, Chief of Staff 20 Minutes	73
	4. Board of Directors Stipend Consideration Presenter: Maya Rabasa, Board Chair 15 Minutes	76
	5. Approve Revisions to Board Policy IICA — District Represented Group Travel Presenter: Jenna McCulley, Chief of Staff 15 Minutes	79
	6. Adopt Board Policy ECG — Vehicle Idling Presenter: Jenna McCulley, Chief of Staff 15 Minutes	82
XIII.	Suggestions by the Board for Consideration of Items at a Future Meeting	
XIV.	Adjourn	

THIS MEETING WILL BE BROADCAST OVER KRVM-AM (1280)

INFORMATION FOR THE DEAF AND HARD OF HEARING:

Closed Captioning is available during Board meetings through a zoom live feed which is also displayed at in-person meetings.



Eugene School District 4J
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Eugene, OR 97402-4295
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ITEM FOR ACTION–CONSENT AGENDA

Date of Meeting
September 6, 2023

Title
Approve Executive Session and Board Meeting Minutes for August 2, 2023

**MINUTES OF THE EXECUTIVE SESSION AND REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS EUGENE SCHOOL DISTRICT 4J, LANE
COUNTY, OREGON**

Date: August 2, 2023

The Board of Directors (BOD) of Eugene School District 4J, Lane County, Eugene, Oregon, held an executive session at 5:30 p.m. and a regular BOD meeting at 7:00 PM in-person at the Education Center, 200 North Monroe Street in Eugene, Oregon, via live-stream and broadcast on KRVM. Notice of the meeting was emailed to the media and posted on the 4J website on July 28, 2023.

ROLL CALL FOR EXECUTIVE SESSION

BOARD MEMBERS PRESENT:

Maya Rabasa, Chair
Jenny Jonak, Vice-Chair
Judy Newman
Rick Hamilton
Tom Di Liberto
Morgan Munro

STAFF:

Andy Dey, Superintendent
Jenna McCulley

MEDIA PRESENT:

NONE

I. EXECUTIVE SESSION

The board convened in executive session to "conduct deliberations with persons designated by the governing body to negotiate real property transactions," pursuant to ORS 192.660 (2) (e).

The board will consider records that are exempt by law from public inspection pursuant to ORS 192.660 (2) (f). Executive Sessions are not open to the public. All matters discussed during executive sessions are confidential and shall not be disclosed by any representatives of the news media without authorization by the school board.

Agenda Item Type: Action Item

Executive Session Adjourned at 6:30 p.m.

ROLL CALL FOR REGULAR BOARD MEETING

BOARD MEMBERS PRESENT:

Maya Rabasa, Chair
Jenny Jonak, Vice-Chair
Judy Newman, Director
Rick Hamilton, Director
Tom Di Liberto, Director
Morgan Munro, Director

STAFF:

Andy Dey, Superintendent
Jenna McCulley, Chief of Staff
Collina Beard, Chief Business Officer
Debbie McKim, Board Secretary
Brooke Wagner, Director of Human Resources
Ryan Spain, Director of Facilities Management
Steve Menachemson, Director of Technology
Matt Brown, Director of Finance

MEDIA PRESENT:

KRVM
Register Guard

II. REGULAR BOARD MEETING

III. CALL TO ORDER, ROLL CALL, FLAG SALUTE LAND ACKNOWLEDGEMENT

Chair Rabasa called the regular meeting to order at 7:00 p.m. She said the names of board members who were present. Superintendent Dey led the flag salute, and Chair Rabasa read the Land Acknowledgement.

IV. AGENDA REVIEW

A proposal to amend the previously adopted meeting minutes from June 7, 2023, was made by Chair Rabasa. There was no objection by other board members.

V. INTRODUCTION OF GUESTS AND SUPERINTENDENT'S REPORT

Superintendent Dey thanked everyone for their work in preparing for the upcoming school year. He recognized Martha Dyer as the Oregon Teacher librarian of the year.

There were no other comments.

VI. COMMENTS BY BOARD CHAIR

Chair Rabasa did not make comments at this time.

VII. ITEMS RAISED BY AUDIENCE

A member of the public said that the board used a flawed complaint to file an equally flawed reprimand against the interim 4J superintendent, resulting in complaints being filed against the board as a whole. The board voted to dismiss those complaints, which

confounded their wrongdoing. No one is so wise as to serve as their own judge. They asked that the board modify its rules, protocols, and policies to ensure that board action was appropriate and proper.

A member of the public expressed their desire for the board to have more public meetings. They hoped that the divisiveness in the public education sector would be brought to a minimum.

A member of the public asked the board to consider re-instating grant money for restorative practices work.

There were no other comments.

VIII. COMMENTS BY EMPLOYEE GROUPS

There were no comments.

IX. COMMENTS AND COMMITTEE REPORTS BY INDIVIDUAL BOARD MEMBERS

Ms. Newman welcomed the new board members. She thanked Michelle Dunn for their work on the Unified Physical Education (P.E.) program. She echoed Superintendent Dey in recognizing Martha Dyer as the Oregon Teacher librarian of the year.

Mr. Di Liberto thanked Debbie McKim for ensuring new board members had everything they needed. He noted that he attended one of the Unified P.E. classes at Howard Middle School. He also attended a question-and-answer session for a University of Oregon teaching class and toured Connect Lane County.

Mr. Hamilton was hopeful that board members would build healthy relationships. He attended one of the Unified P.E. classes at Howard Middle School, and the Asian Festival. He spoke with a 4J student who expressed concerns about the lack of medical centers in the school district.

Vice Chair Jonak said she also attended one of the Unified P.E. classes. She noted she spoke with the same student that Mr. Hamilton referenced regarding the lack of health centers in 4J. They were also concerned with expanding mental health support for students. Vice Chair Jonak was hopeful that the board could find ways to work with mental health professionals in the future.

Chair Rabasa said she attend the Unified P.E. class. She thanked Superintendent Dey for recognizing Martha Myer and echoed his sentiments for her accomplishments.

X. CONSENT GROUP

X.1. Approve Meeting Minutes for the following Board Meetings:
June 21, 2023 Executive Session and Regular Board Meeting;
July 5, 2023 Regular Board Meeting

X.2. Approve Bond Project — Camas Ridge Elementary School: Playground Equipment/Rubber Surfacing

X.3. Approve Multi-Site Ventilation Improvements

MOTION: Ms. Munro moved to adopt the consent agenda as presented EXCEPT for the meeting minutes from June 21, and July 5, 2023. Mr. Hamilton seconded this motion.

Chair Rabasa asked if there was any discussion.

There was no discussion. Chair Rabasa called for a vote.

The motion passed unanimously (6:0:0).

Chair Rabasa, Vice Chair Jonak, Mr. Di Liberto, Mr. Hamilton, Ms. Newman, and Ms. Munro voted in favor of adopting the consent agenda items 2 and 3.

Consent agenda item 1 was pulled from the consent agenda and corrections were suggested to both sets of proposed meeting minutes on June 21st and July 5th:

June 21, 2023, Meeting Minutes:

- Page 16 – Change recommends to commends.
- Page 18 – Change four or five thousand to 400,000 or 500,000.
- Agenda item XII.4 – Change minutes to reflect that Chair Rabasa wanted to learn more about alternate options regarding hiring Eugene Police Department representatives at 4J schools.

July 5, 2023 Meeting Minutes:

- Page 25 – Change effected to affected.

These suggested corrections were noted by staff and will be brought to the board at a future meeting for review and approval.

Ms. Munro noted that 4J staff had already made corrections to the June 7, 2023, meeting minutes.

Ms. Munro said the board needed to approve those adjustments and said they were regarding the previous board's approval of the board meeting schedule for the 2023 / 2024 school year.

MOTION: Ms. Munro moved, seconded by Vice Chair Jonak to approve the proposed corrections made to the meeting minutes from June 7, 2023.

Chair Rabasa asked if there was any discussion.

There was no discussion. Chair Rabasa called for a vote.

The motion passed unanimously (6:0:0).

Chair Rabasa, Vice Chair Jonak, Mr. Di Liberto, Mr. Hamilton, Ms. Newman, and Ms. Munro voted in favor of approving the corrections made to the meeting minutes from June 7, 2023.

XI. ITEMS FOR INFORMATION

XI.1. Update of Board Organization Vote

Ms. McCulley said that in following past practices, the board moved forward with electing the board chair during their June meeting. They then moved forward with electing the vice chair during their July meeting. She then referenced the motion at the July meeting to confirm Chair Rabasa as Board Chair which did not gain a majority vote. She noted that 4J staff consulted with the Oregon School Board Association (OSBA) to make sure that we are moving forward appropriately. OSBA staff reviewed statements made at the June Board meeting and board policy BCP which is about how this body does its leadership selection. She was told that the OSBA received the highest number of phone calls about this topic this year and was glad to hear that the board would work on policies for board member transitions. OSBA staff informed her that from a legal standpoint the June motion electing Chair Rabasa would stand and that the board is free to move forward as it is currently organized.

Ms. Newman asked if 4J staff shared the board's working agreements with the OSBA.

Ms. McCulley said the inquiry made to the OSBA was specifically regarding the language of the motion to elect Maya Rabasa as the Chair and did not pertain to procedures.

Ms. Newman brought up the Board's working agreements and her concern that the working agreements include the practice of the new board confirming the Chair.

Ms. McCulley shared that OSBA had reviewed the language of the motion to elect Chair Rabasa at the June meeting. That motion did not include conditional language such as shall, will affirm, or can affirm. The language used was invitational and because of that, the motion to elect Chair Rabasa stands even without a vote to confirm by the current board.

Chair Rabasa said the board needed to establish practice and policy going forward and not limit it to the working agreements.

Mr. Hamilton said that while the election of the chair was legal, he was not in favor of inheriting a board chair and that decision being made for him. If there were some sort of exigent circumstances, he would understand the election of a chair but that was not the case here. With four new board members being elected he expressed concern about inheriting something at this level that had already been decided. He felt disrespected that the decision was made by the previous board without an invitation to provide input on the topic.

There were no other comments or questions.

XI.2. Announcement of School Board Vacancy for Position #2

Chair Rabasa said Laural O'Rourke resigned from her position on July 8, 2023. The board would appoint a community member to serve in that position until June 30, following the next regular district election in May 2025. The person appointed to that position must be a registered voter and resident within the district for one year immediately preceding the appointment. Eugene school district employees and employees of charter schools within the district would not be eligible to serve on the board.

No other comments were made.

XI.3. Receive Information and Schedule of the School Board Retreat

Ms. McCulley said members of 4J staff met with Jake Spano from the Spano Group regarding a different pathway for the board retreat. Mr. Spano proposed the following:

- A pre-work session with Mr. Spano and each member of the board.
- A board selected group would work on finalizing the retreat agenda.
- A roadmap would be developed to outline the work that the board had in front of them.
- One-on-one discussions with Mr. Spano would be available if board members had questions.
- A mid-year check-in with Mr. Spano would also be available.

Ms. Munro asked which topics would be discussed at the retreat.

Ms. McCulley said that outside of the work on learning and communication styles and relational work, the other components of the retreat would be developed in collaboration with the board leadership and the steering group. In addition to the board the superintendent's executive team would be present as well.

Ms. Munro noted that important topics such as setting goals for the year are often done at a retreat and that these are usually completed before the end of September.

Chair Rabasa said because most of the board members were new, it would be important to do team building exercises first, and then decide what would be discussed. This would help establish ground rules and relationships that would support those important conversations. Chair Rabasa said that the retreat steering committee would include a representative of the previous board and also the new members. She spoke with Ms. Newman about this and Ms. Newman was happy to serve on this effort. This would leave Mr. Hamilton, Mr. Di Liberto, or Ms. Munro to also work on that. Ms. McCulley and Ms. Beard would also continue to work on this from the staff side.

Ms. Munro asked what other work would board members need to do before the retreat and if the board would need to set aside a separate working session to accomplish that.

Ms. McCulley said timelines would be provided regarding retreat activities that needed to be done beforehand; this would include readings and an assessment of communication styles or personality approach.

Chair Rabasa said that there is a recognition that the board still has work to get done, including onboarding that is pretty significant and can be done in segments outside of that precious retreat time. She said that the board won't put things on hold but that the important work to come will be improved by taking this time to hold a retreat.

Ms. Newman said she was concerned about holding the retreat so far into the year and also that the proposed schedule included two full days of getting to know each other. She was also concerned about the cost of contracting services with the Minnesota-based Spano Group and asked how those costs compared to a local company. She expressed an interest in including goals and other work in the retreat.

Ms. McCulley said she did not have the final cost with her at this time, but thought it was below the procurement requirements of \$50,000 and could be hired through a direct appoint. She noted that Mr. Spano had a unique perspective as someone who served as an elected official and someone who had worked with many elected bodies across the nation and also brings in a perspective from a school district. Being from out-of-state, he was also neutral. This team offers 1:1 interviews and coaching and this opportunity to work with facilitators from outside of the area provides a comfort and anonymity for individual members. She added finding a different facilitator who was local would set the timeframe back even farther in the year.

Ms. McCulley added that Mr. Spano added that his board does this work every year and it regularly is found to be valuable. This would set the foundation for this board.

Ms. Newman asked if the quote included travel costs.

Ms. McCulley said that she thought the quote did include travel costs and that she would send the final numbers and the full quote to the board.

Ms. Munro asked if the quote included the follow-up support for the rest of the year.

Ms. McCulley said that it did.

Ms. Munro shared her support for the team building within the retreat and agreed that it would be powerful and important. She said she was concerned about the work outside of the retreat that the board ought to be doing in August or September. Ms. Munro asked if the newly elected board member would be appointed before the retreat dates.

Ms. McCulley said yes.

Ms. Munro said the board would need to not wait to do their work until after the retreat and would need to be actively doing their jobs prior to the retreat. If the retreat could be part of their work for this school year that helped with her concerns.

Chair Rabasa said she shared an interest in having the retreat sooner but that the value of having the seventh board member attend was important. Regarding the costs, she said that it would be an investment for the board and noted that not getting along would be more costly.

Mr. Hamilton was hopeful that the retreat would enable the board to get to know each other and how we each communicate. He saw understanding each other's differences and learning to communicate as a board to be the biggest issue facing the board and will help the board learn to make good decisions efficiently. He said this would be a change from the previous board and how decisions were made. Those previous decisions gave him the impression that the previous board thought poorly of the new board and had created a situation where cookie-cutter behavior was pre-determined. He hopes that the retreat will create an opportunity for the board to learn to work together honestly and openly.

Vice Chair Jonak said she shared Mr. Hamilton's sentiments and sees the retreat to be an important investment to enable the board to show the respect that they have for one another, listen to each other, work effectively as a collaborative body so as to do the work required for the betterment of the students in the district.

Ms. Munro asked how many facilitators would be at the retreat. Ms. McCulley indicated that they would have three facilitators. Ms. Munro confirmed that the proposal included three facilitators for two days.

Mr. Di Liberto said that he was very interested in doing the retreat the right way and that it was worth having a later date as it was important that the newly appointed board member be present at the retreat.

There were no other comments or questions.

XI.4. Board, Superintendent Committee Assignments

Each year, the board chair surveys board members before assigning them to various internal committees and associated bodies.

Chair Rabasa asked board members if they would consider adding a subcommittee to review board policies and identify areas for improvement. She noted that the creation of a committee could happen any time that the need for one arose. She added that she would like to hear from board members which committees they were interested in being a part of.

Ms. Munro asked about the possibility of adding a policy committee that would review Board policies, specifically those that govern the board. This committee could evaluate current policies and identify areas for improvement. She said that doing this in a committee could be more effective than doing this by the full board. She recognized that any work of a committee would come back to the board.

Chair Rabasa said that she thought a committee like that would make sense but that the committees on the list are the ones that the board is required to have. A committee can be created at any time but she said that a discussion about this type of committee could happen in conjunction with the board conversation around goal setting. At that point, needed ad hoc committees could be added on. She asked that the board review the list as presented. Some committees, such as the budget committee, will include all board members. She said that committees present members with the opportunity to work on topics that they would like to learn more about as well as topics they are already familiar with.

Ms. Newman said thought it would take time to think through how a policy review committee would work, it seemed like a good idea.

Mr. Di Liberto expressed his desire to participate on the Student Voice Committee.

Chair Rabasa asked that members suggest two committees on which they would like to serve. Mr. Di Liberto said he would like to learn more about the Lane ESD Budget Committee.

Vice Chair Jonak said she was in favor of a policy review committee. She would love to see that in the context of after setting goals, upon which time committees could be formed to align with board goals.

Ms. Newman said she would like to be part of the Eugene Education Foundation and the Legislative Committee. She said that she was willing to do other committees as well, such as LCOG and Student Voice.

Mr. Hamilton was surprised that a policy review committee was not required. He expressed a desire to work on a committee that looked at student expectations and harassment policies that would be in a student handbook. He said that he would have hoped to see these topics on the list.

Chair Rabasa shared that the list is only those committees that are required for the board and that the committee he describes would fall into the category of a committee that the board could choose to form.

Mr. Hamilton expressed interest in the Student Voice Committee. He added that he was in favor of adding a Safety Committee that would cover campus safety and student safety.

Chair Rabasa said that the list provided was just the required committees. She said that the Student Voice committee was included because that committee had completed one of its tasks but not the second.

Mr. Hamilton said that a safety committee can be tied back to academics and performance of students in school and that this is connected to policy and student voice.

Ms. Newman agreed that these topics are important and encouraged Mr. Hamilton to consider bringing forward this as a board goal.

Ms. Munro said she would be interested in anything involving EXCEL, such as Audit and Finance and Bond Oversight. She looked forward to serving together on the Budget Committee. She also expressed interest in LCOG and was open to serving in other committees as well.

Vice Chair Jonak said she would like to be on the Legislative Committee and was open to other committees as well.

No other comments were made.

XII. ITEMS FOR ACTION

XII.1. 2023-24 Board Meeting Calendar Date Revisions

MOTION: Vice Chair Jonak moved, seconded by Ms. Munro to approve the board meeting calendar with the following revision:

- Move the October 11, 2023, meeting to October 4, 2023.

There was no discussion. Chair Rabasa called for a vote.

The motion passed unanimously (6:0:0).

Chair Rabasa, Vice Chair Jonak, Mr. Di Liberto, Mr. Hamilton, Ms. Newman, and Ms. Munro voted in favor of approving the revised board meeting calendar.

MOTION: Vice Chair Jonak moved, seconded by Ms. Munro to move the June 19, 2023 meeting to June 26, 2023.

Superintendent Dey noted that if the meeting were moved to June 26, most senior staff would be attending the annual COSA (Coalition of Oregon School Administrators) conference.

Vice Chair Jonak made an amendment to her motion.

Ms. Munro accepted the amended motion.

MOTION: Vice Chair Jonak moved, seconded by Ms. Munro to move the June 19, 2023 meeting to June 12, 2023.

Mr. Di Liberto said graduation would be occurring that week and it would be a busy time.

MOTION: Ms. Munro moved, seconded by Mr. Di Liberto to table this discussion until the next meeting.

Ms. Newman asked staff to bring forward a recommendation on this matter.

Chair Rabasa suggested that the board could meet on a day other than Wednesday.

XII.2. Determine Board Meeting Model for the 2023-24 School Year

Superintendent Dey said that board members had previously discussed possible changes to their meeting model to maximize efficiency without limiting opportunities for community members to provide input during meetings. 4J staff looked at meeting models from districts across the nation. 33 examples were provided to the board for their reference. 7 of the examples provided had two regular board meetings a month, with either an executive or work session as needed prior to those meetings. The other examples had a shorter work session prior to a regular meeting and a second meeting per month that is a longer, around 4 hours, work session.

Vice Chair Jonak asked about staff recommendations to maximize public comment.

Ms. Newman expressed concern about how long the process could be drawn out if the board moves to the suggested format. She shared that previous boards have used work sessions ahead of the regular meeting while retaining two regular meetings a month.

Superintendent Dey said that the board could choose to take public comment whenever it chose, it could occur at both regular meetings and work sessions.

Chair Rabasa said that she was also interested in public comment and that it could also occur at quarterly sessions around the district. She added that in reviewing the board books from the examples provided she noted that the board is only bound to make decisions in general meetings because it is 4J policy. She specifically looked at the larger districts within the examples provided, and found that many of them make decisions within their work sessions. She suggested that the board might choose to hold first reads within work sessions.

Mr. Di Liberto encouraged the board to get more creative in seeking public input in addition to the current options of speaking at a regular meeting or sending the board an email. He liked the idea of regional sessions or partnering with community organizations and groups to create opportunities for input.

Ms. Newman said that she thought that combining public comment with work sessions would turn work sessions into regular meetings, confuse the public and not solve the issue.

Vice Chair Jonak shared her support for Mr. Di Liberto's suggestion of town halls and giving the public more chances to provide input to the board. Vice Chair Jonak suggested keeping the schedule as it was until the board retreat. In the meantime, the board could solicit suggestion from 4J staff regarding how to increase public input.

Ms. Munro suggested longer work sessions with an earlier start time. She said that the board and staff could benefit from meetings at 3pm instead of 11pm. She said that

longer work sessions that started earlier in the day could help the board retain two regular meetings. She noted that a significant portion of tonight's agenda could have been discussed at a work session. She said that longer work sessions could be transformative for how the board works together and also honor the time the public spends listening to regular meetings.

MOTION: Vice Chair Jonak moved, seconded by Ms. Munro to keep the current board meeting model of two regular meetings a month in place until after the board retreat.

There was no discussion.

Chair Rabasa called for a vote.

The motion passed unanimously (6:0:0).

Chair Rabasa, Vice Chair Jonak, Mr. Di Liberto, Mr. Hamilton, Ms. Newman, and Ms. Munro voted in favor of keeping the current board meeting schedule in place until after the board retreat.

MOTION: Vice Chair Jonak moved, seconded by Mr. Di Liberto to ask 4J staff to draft proposals regarding maximizing community input.

Superintendent Dey asked for a timeline on when this would be provided and Ms. Jonak said that it could be provided any time before the board retreat.

Chair Rabasa called for a vote.

The motion passed unanimously (6:0:0).

Chair Rabasa, Vice Chair Jonak, Mr. Di Liberto, Mr. Hamilton, Ms. Newman, and Ms. Munro voted in favor of asking 4J staff to draft proposals regarding maximizing community input.

MOTION: Ms. Munro moved, seconded by Vice Chair Jonak to begin the next three work sessions as early as 3:00 PM.

Ms. Newman said that a concern for her was making sure that the public can listen in to work sessions.

Ms. Munro said that she wanted to confirm that Ms. Newman's concern was about people being able to listen live to the work sessions.

Ms. Newman agreed that it was possible to listen to the recordings of the work sessions.

Chair Rabasa said that there are community members who attend work sessions.

Mr. Di Liberto said that there were parents who would be picking up their kids at that time and there are parents who really want to be at work sessions.

Chair Rabasa said that staff pay attention to work sessions and they are still at work at 3pm.

Chair Rabasa suggested amending the motion to begin the work sessions as early as 4:00 PM, which would allow parents and staff members to attend.

Ms. Munro noted that a 4pm start time would fall within the current motion.

Mr. Di Liberto asked that if the board dislikes starting work sessions this early would we have to keep this time.

Chair Rabasa said that the motion does not require that work sessions start before 5 and that the board does not have start before 5.

Vice Chair Jonak noted that this was only for 3 meetings.

Chair Rabasa called for a vote.

The motion passed unanimously (6:0:0).

Chair Rabasa, Vice Chair Jonak, Mr. Di Liberto, Mr. Hamilton, Ms. Newman, and Ms. Munro voted in favor of the next three work sessions starting at 4:00 PM.

XIII. ITEMS FOR ACTION AT A FUTURE MEETING

XIII.1. Receive Update on School Board Vacancy Appointment Process

Ms. McCulley said board members received the OSBA recommended process for appointing new board members and asked for feedback, if any, regarding possible changes to the process or the board application. She also asked for approval of starting the recruitment process on August 7, 2023. She proposed that the board would finalize the selection process at their next meeting.

Vice Chair Jonak suggested limiting the number of rounds of deliberation and voting to ensure that a new board member was appointed in time for the retreat. She also suggested ranked choice voting as part of the deliberation process.

Ms. Newman was in favor of ranked choice voting. She also expressed support for removing a cap on how many candidates are included in the initial screening process. She would rather hear from everyone who got three votes. She would like to hear from as many people as possible. She did not think two rounds with an elimination process were necessary and said ranked voting could be done after the initial interviews took place. She agreed that it would be good to have a new board member in place by the retreat but did not want to forfeit the integrity of the process. She said it was not okay to hold recruitment solely in August and that it was important that the application timeframe extend into September.

Ms. McCulley shared that the process came directly from OSBA and their recent support for Corvallis. She said that it was designed for a smaller community that might have less applicant interest than 4J could anticipate. Ms. McCulley said that it was important for the application process to extend through the first week of classes.

Chair Rabasa suggested including a question on the application that asked if applicants would be available for the retreat dates and that attending the retreat would be a requirement.

Mr. Di Liberto said that he appreciated that the board would not hear from every applicant but rather just from the applicants selected for that stage.

Ms. Munro asked if board members could receive anti-bias training similar to what a hiring committee at the district might receive.

Vice Chair Jonak liked the idea of anti-bias training and agreed with Ms. Newman there should not be a cap on the number of interviews.

Ms. Newman did not think five-minute interviews were long enough. She said that it is important to take the time needed to hear from applicants. She said that she liked that references were included, as she thought that was lacking from before. She suggested changing question number two to ask how the applicant could contribute to addressing the two most difficult issues facing the school district. She would also ask why the applicant was applying and what they could bring to the board. She added that she did not think it was appropriate to ask applicants for a commitment to run for office.

Ms. Jonak agreed that she found the last question about running for office to be irrelevant. Ms. Jonak suggested that the second question could be what are the two most important issues.

Ms. Munro asked for clarification which application questions were being suggested, as two different examples were provided.

Ms. McCulley said that both were presented for review.

Chair Rabasa was not in favor of requiring applicants to provide references. She added it had not been required in the past and expressed concern that it would add a barrier to application for potential candidates.

Ms. Jonak said that she was concerned that references could sway the board based on who gave the reference and that this could lead to insular thinking. She also said that while references had not been part of previous processes, that unsolicited references were often submitted in the past.

Ms. Newman said if references were not required, any references submitted should not be taken into consideration, to keep the process fair.

Ms. Munro said that she did not know how unsolicited references could be screened out but that she found it important to make invisible networks visible to all so that everyone would know that sometimes people do send recommendation letters and that candidates would have an option to send in a reference letter. She said she supported having a clear, transparent process with training to bridge the gap.

Superintendent Dey said it would be difficult to weed out unsolicited references that were submitted via email. The board would need to decide how references would be used in their deliberative processes and stick to those commitments. He liked the idea of references as an option, not a requirement.

Chair Rabasa said that she wanted to understand what problem would be fixed by changing the process.

Ms. Newman said that she has asked for references in the past and thinks it adds another dimension.

Ms. Jonak expressed concern about reference checks and said that it would be important for anyone completing the reference check to not be connected to the applicant so as to reduce the chance for bias.

Ms. Munro strongly encouraged the board not to conduct reference checks. She thought letters of reference should be an option for applicants. She said that the problem that this change would solve is that it makes the process and the resources visible to all applicants.

Chair Rabasa said based on the experience the board had last time, letters of reference did not lead the board to those who were chosen.

Ms. Munro said that including the option of a reference letter would address information inequality between applicants.

Vice Chair Jonak noted that in some judicial appointments, formal letters of reference are limited and letter writing campaigns were discouraged.

Mr. Di Liberto said people would make their opinions known and there was nothing that could be done to stop unsolicited references.

Ms. Newman said Ms. Munro's suggestion of allowing the option of submitting one letter of reference per applicant was a good compromise.

Chair Rabasa said this was a "who do you know" kind of town. She expressed her concerns about adding letters of reference to the process. She did not think it would improve the quality of candidates.

Vice Chair Jonak agreed with Chair Rabasa.

Mr. Hamilton said there was no way to eliminate unsolicited references. He shared that references had helped him get previous jobs that he wouldn't have otherwise gotten. He shared that references helped him get fairly treated. He said that he understood the concern about adding references.

Chair Rabasa said that references should not be required and the board would be establishing a filter that would be hard to resist.

Vice Chair Jonak said that she understood an interest in transparency but worried that an optional reference would be interpreted as required and would reduce the variety of voices among applicants.

Ms. Newman said that this would help the board have a more honest process.

MOTION: Ms. Munro moved, seconded by Ms. Newman to allow one optional letter of reference per board applicant.

Chair Rabasa called for a vote.

The motion failed (3:3:0).

Chair Rabasa, Vice Chair Jonak, and Mr. Di Liberto voted against allowing one letter of reference per board applicant.

Mr. Hamilton, Ms. Newman, and Ms. Munro voted in favor of allowing one letter of reference per board applicant.

Ms. McCulley said she would present a revised application to the board in their Friday memo. She noted the timeline for receiving applications would be August 7 through September 11, 2023. Ms. McCulley said that she would bring this back to the board at a future meeting.

There were no other comments or questions.

XIV. BOARD SUGGESTIONS FOR CONSIDERATION AT A FUTURE MEETING

Vice Chair Jonak said she would like to discuss the permanent home of Yujin Gakuen and the situation at Kelly Middle School. She asked to hear about the options for YG and the costs and impacts of potential moves on YG. She would like to add to a future meeting the additional funding that came from the state, what those priorities would be, and how it is affected by SB 1819. She also would like to take a look at the data tracking for harassment and consider if the board should take action on this. This would include the required report on harassment. She also suggested that the NAACP Education Committee and people from the SPED community take part in the discussions regarding integrating the Eugene Police Department into 4J schools.

Chair Rabasa reminded the board that items brought up in this portion of meetings will be considered by board leadership for inclusion in future meetings.

Ms. Newman requested an update on the status, goals, rules, and membership of the equity committee. Ms. Newman encouraged the equity committee to be included in the EPD conversation. Ms. Newman and Chair Rabasa discussed the recent changes to the equity committee. Chair Rabasa requested that the new statute be sent to board members.

Ms. Munro said she would like to understand the process for student representatives to the board so that their participation can begin promptly at the start of the school year, and the process for dealing with a significant wildfire. She requested an orientation schedule with dates and topics, so board members could make sure their calendars were clear.

Mr. Di Liberto suggested a discussion or presentation regarding the new middle and high school schedules and the impact it would have on staff and student mental health.

There were no other comments.

XV. ADJOURNMENT

Chair Rabasa adjourned the meeting at 9:39 PM.

Andy Dey
District Clerk

Maya Rabasa
Board Chair

(Recorded by Diana Tisdale, LCOG)



ITEM FOR ACTION–CONSENT AGENDA

Date of Meeting

September 6, 2023

Title

Equitable Athletic Facilities - Churchill Bathrooms, Concessions & Storage

Presenter

Ryan Spain – Director of Facilities

Background

Local voters approved a bond measure in November 2018 to replace aging school buildings and fund other capital improvements at every 4J school. Equitable athletic facilities was a component of the 2018 bond projects funded. One final improvement to wrap up the equitable athletic facilities is to provide Churchill High School with bathrooms, concessions and storage at the artificial turf field. The project was competitively bid with three resulting bids.

Budget/Resource Implications:

The budget allocation is inclusive of the direct construction costs of the new Churchill facilities. The successful project bid was from Bridgeway Contracting, Inc. for \$1,633,348. Funding will be from the 2018 Bond funds.

Board and Superintendent Goals

Goal 5 Stable, Sustainable Stewardship, Objective 5 Provide safe, secure, sustainable learning spaces that meet educational needs.

Recommendation

The superintendent recommends the award to Bridgeway Contracting, Inc. in the amount of \$1,633,348 for the construction of the new Churchill facilities.



ITEM FOR ACTION – CONSENT AGENDA

Date of Meeting

September 6, 2023

Title

Approve Purchase of Origami Risk: Safety, Risk and Asset Management Platform

Presenter

Collina Beard – Chief Business Officer

Angi Meyer – Associate Director of Risk and Asset Management

Background

The Eugene School District (“district” or “4J”) recognizes the need for a comprehensive risk management information system (“RMIS”) to manage the complexities of risk and safety management in a large educational institution. The district seeks to implement an RMIS that will integrate with its existing systems, improve communication and transparency, and provide real-time analysis and reporting to better manage risk and reduce the potential for claims and financial loss. The proposed Origami Risk platform meets these needs and provides an industry-leading solution that has been proven to deliver successful outcomes for clients across various industries.

Origami Risk is a software company that provides an integrated, cloud-based platform of solutions for risk management, including RMIS, claims management, safety, analytics underwriting, and data tools. Their platform allows organizations to streamline their workflows, analyze data across different disciplines, and act on insights to improve their risk management processes. Origami Risk’s solution is designed to improve efficiency, provide real-time analysis, improve communication and transparency, ensure secure data, and offer flexibility to their clients. The company is led by a team of experienced executives and has received high ratings in industry reviews for customer experience, system value, and system satisfaction. For more information: [Integrated Risk Management \(90 sec video\)](#), Origami Risk [Website](#).

Options and Alternatives

- A. Board may select not to prioritize at this time. This would result in slower progress towards achieving streamlined risk management and improved safety measures.
- B. Choose an alternative program. District staff has utilized procurement procedures related to permissive State of Oregon Price Agreement #0577 to “piggyback” on the State’s Department of Administrative Service’s Contract with Origami Risk. Staff has also ensured that this solicitation process is in alignment with the district’s purchasing policies and procedures. This procurement method was selected based upon the realization of efficiencies in time and a lower requirement for internal staff resources. The average best value procurement process (“RFP”) could take 90-120 days to complete.

Budget/Resource Implications: The total compensation over the contract term of five (5) years

is \$628,775. Below is the annual financial outlay:

Year one:	\$226,175 (includes initial implementation costs)
Year two:	\$96,500
Year three:	\$96,500
Year four:	\$104,800
Year five:	\$104,800

Board and Superintendent Goals

Board Goal 1:

Increase quality engagement between all involved with 4J, **(C)** Increasing clarity and transparency of communication from the board and the district to the community.

- Origami Risk’s capabilities empower timely, precise communication of safety updates and incident reports, fostering inclusivity and involvement. Centralized data sharing and analytics enhance transparency, enabling informed discussions that contribute to a safer environment.

Board Goal 3:

Support and expand creativity and innovation

- Origami Risk aligns with this goal by introducing cutting-edge technology to risk management. Embracing innovative solutions modernizes processes and showcases the district’s commitment to addressing challenges creatively.

Superintendent Goals:

Safety and well-being for staff and students

Timely and meaningful communication

- By swiftly addressing incidents and conducting root cause analyses, Origami Risk enhances safety for staff and students. Its reporting capabilities amplify communication efficiency, contributing to an informed and empowered community.

Recommendation

The superintendent recommends approval of the purchase of Origami Risk.

Origami Risk Client Use Overview

Education

University of Oregon
Portland Public Schools
Salem-Keizer School District
North Clackamas School District (just signed in January)

Government

Clean Water Services
Clackamas County
City of Portland
Multnomah County
Washington County
Metro (Oregon)
State of Oregon
TriMet

Private Companies

Propel Insurance
Lithia Motors
Nike

How these clients are using Origami (bold indicates areas almost all clients are using):

- **Manage general liability, property, and all types of claims.**
 - Includes self-administered claims.
 - Subrogation management
 - Litigation management
- **Ongoing interfaces with insurance partners (SAIF, TPAs, Carriers, etc.) as well as internal systems (HR, Finance, etc.)**
- **Use of portals for capturing data:**
 - **Incident entry and tracking**
 - Site surveys, **inspections, corrective actions**, safety meetings, **OSHA record-keeping**, incident/investigations/root cause analysis, and more
 - Requests for risk management
 - Requests from the general public
- **Workers' compensation claim tracking**
- Litigation management tracking
- **Location management tracking, including COPE data**, values collection for insurance renewals, asset, and vehicle management, and more.
- Insurance Policy tracking
- Enterprise risk management
- Certificate of Insurance Management
- **Standard features include tasks, notes, email tracking, attachments, workflows & notifications, reporting, and dashboards.**



Eugene School District 4J
200 North Monroe Street
Eugene, OR 97402-4295
541-790-7700
www.4j.lane.edu

ITEM FOR ACTION AT A FUTURE MEETING

Date of Meeting

September 6, 2023

Title

Approve Settlement Agreement between Altria and Settling Government Entity Plaintiffs

Presenter

Andy Dey, Superintendent

Recommendation

The superintendent recommends the board approve the agreement between Altria and Eugene School District 4J

CONFIDENTIAL
ATTORNEY-CLIENT COMMUNICATION

February 21, 2023

Dr. John Dey
Eugene School District 4J
200 North Monroe St.
Eugene, OR 97402

Re: *Settlement Offer for Government Entity Claims Against JUUL Labs, Inc. (“JLI”)*

Dear Dr. Dey:

We are pleased to inform you that pursuant to the confidential, global “Government Entity Settlement Agreement” with JUUL Labs, Inc. (“JLI”), Eugene School District 4J is eligible to receive a gross offer of \$399,694 to resolve its Government Entity claims against JLI. From that amount, attorneys’ fees, case costs, and the court-ordered Common Benefit Expense assessment will be deducted. In addition, any liens that may exist on the Settlement Funds must be satisfied and discharged before any Settlement Funds are released to Eugene School District J4.

This gross settlement offer amount was determined by an allocation method and group of objective factors approved by the court-appointed Mediator. The accompanying “JUUL School District Allocation Approach” document describes in detail those factors and the allocation methodology. The accompanying “Final Allocation: School Districts and Regional Education Agencies” document provides further information regarding the objective factors used in the allocation.

Please note, as explained further in the enclosed “Description of Confidential Settlement Agreement” document, the gross settlement offer amount set forth above does not include any portion of the Bonus Payment funds to which Eugene School District J4 will ultimately be entitled. The Bonus Payment funds could result in an *additional* total payment of as much as 8.1% of the gross settlement offer stated above.

You are free to accept or reject this settlement offer, but we strongly recommend that you accept it. We believe that this is a fair and reasonable settlement offer for your Government Entity claims against JLI given (a) significant uncertainties regarding JLI’s solvency; (b) the JLI-related harm the Entity has suffered; and (c) the burdens, risks, uncertainties, time, and expense of continued litigation (expense that the Entity would ultimately bear). In our opinion, this Settlement is the best opportunity to receive fair and reasonable compensation for your Government Entity claims in the foreseeable future. Based upon the knowledge and experience we have gained through our years of involvement in the litigation against JLI, we believe that settling now and

receiving payment for your Government Entity claims is clearly in your best interest.

If you reject this settlement offer, your Government Entity claims against JLI will continue in the court system. This will involve substantial additional delay and expense to you, and you also run the risk of ultimately receiving nothing for your claims against this defendant.

If you choose to follow our recommendation and accept your Government Entity settlement offer, please carefully review all of the accompanying documents, and then do ALL of the following:

1. An individual authorized by law to enter into settlement agreements on behalf of the Government Entity should sign the accompanying “Government Entity Release of All Claims” (“Release”).
2. That same authorized individual should sign this letter where indicated below.

Please return BOTH signed documents as soon as possible. You must return ALL PAGES of BOTH documents so that the processing of your claim will not be delayed.

A. Effect of Signing the Release

Please keep in mind that by its authorized representative signing the Release, the Government Entity is agreeing to accept the settlement money offered by JLI through the Settlement Program and, in exchange, is giving up its right to a trial against JLI and the other Released Parties.¹ Of course, trial is risky because the Government Entity could win or lose its case. If the Entity goes to trial, the jury could award it more, less, or no money against JLI. In addition, even if the Entity is successful at trial, JLI always has the right to appeal any jury award. The appeal process may take anywhere from two to three years to complete and would result in additional costs and expenses in the Entity’s case. Any money awarded by the jury would not be paid to the Entity until the appeal process is complete and only if a finding has been made in the Entity’s favor. Further, an appeal could also result in a judgment in the Entity’s favor being set aside entirely, or a new trial could be ordered, meaning that the entire time-consuming, risky, and expensive litigation process would start over again.

Please note that the Release is a full and final release of ALL claims the Government Entity currently has, or may have in the future, against JLI and the other Released Parties “concerning and/or connected with JUUL Products and/or with any injury [the Government Entity] has ever claimed, or may at any time in the future claim, the Released Parties [including JLI] caused in whole or in part concerning and/or connected with JUUL Products.” Please also note that, pursuant to the terms of the Release and the Settlement Agreement, the executed Release becomes effective

¹ Paragraph 10 of the enclosed Release sets out all of the Released Parties.

concurrent with JLI's payment of the Initial Government Entity Settlement Amount described in the accompanying "Description of Confidential Settlement Agreement."

B. The Government Entity's Net Settlement Offer Amount

As indicated at the outset of this letter, the *net* settlement amount the Government Entity will receive will be the gross settlement amount after deductions for attorneys' fees, case costs, and the court-ordered Common Benefit Expense assessment. In addition, any liens that may exist on the Government Entity's Settlement Funds must be satisfied and discharged by the Government Entity before any Settlement Funds can be released to the Entity.

The Government Entity's *gross* settlement offer amount was determined by an allocation method and group of objective factors approved by the court-appointed Mediator. The accompanying "JUUL School District Allocation Approach" document and the "Final Allocation: School Districts and Regional Education Agencies" document describe in detail those factors and the allocation methodology. Please feel free to contact us if you have any questions about how the settlement offer value for your Government Entity was determined.

C. When the Government Entity Should Expect to Receive Its Initial Settlement Payment

As explained in the accompanying "Description of Confidential Settlement Agreement," JLI's Initial Settlement Payment into the Government Entity Settlement Trust Account will be paid within 45 days of the federal MDL Court's Final Approval of the proposed class action settlement against JLI involving economic loss claims by consumers who said they overpaid for JUUL's vaping products. On January 20, 2023, Judge Orrick granted preliminary approval of that proposed settlement. In an Order issued on January 30, 2023, Judge Orrick scheduled for August 9, 2023, the Final Approval Hearing on the proposed class action settlement. Thus, assuming Judge Orrick grants Final Approval of the class action settlement, JLI's Initial Settlement Payment into the Government Entity Settlement Trust Account would be made sometime after September 25, 2023.

The best way to ensure that your Government Entity receives its initial settlement payment as quickly as possible is to promptly review, sign, and return the Release and this letter, after you carefully review all of the accompanying documents. We will keep you apprised of any developments that may affect the timing of Judge Orrick's grant of final approval of the class action settlement and, thus, the anticipated date of JLI's Initial Settlement Payment to Government Entities.

* * * * *

Again, if you choose to follow our strong recommendation and accept your Government Entity settlement offer, please have an authorized official sign BOTH the Release and this letter where indicated and return all pages of BOTH executed documents to us as soon as possible.

If you have questions about any aspects of this aggregate Government Entity Settlement, this letter, the Release, or any of the accompanying documents, feel free to contact me at (816) 701-1114.

Sincerely,

/s/ Austin Brane

READ AND AGREED:

I am an official of the Government Entity on whose behalf I am acting and affirm that I am authorized by law to enter into settlement agreements on behalf of the Government Entity. I affirm that any and all processes required by law for me to enter into a settlement agreement on behalf of the Government Entity have been followed. I affirm that I have read and understand this letter, the Release, and the accompanying disclosure documents, and I am consenting on behalf of the Government Entity to the terms of the aggregate settlement and the settlement offer described in this letter, the Release, and the accompanying documents.

Printed Name

Date

Title within Government Entity

Signature

GOVERNMENT ENTITY RELEASE OF ALL CLAIMS

, the undersigned Releasor (the “Releasor”), is a plaintiff in the Juul Labs Inc. (“JLI”), Marketing, Sales Practices, and Products Liability Litigation. Releasor has received the disclosure documents regarding the allocation of the Government Entity Settlement Payments including its own expected settlement offer amount and has chosen to participate in the Government Entity Settlement Program¹ set forth in the Government Entity Settlement Agreement dated as of December 6, 2022. Releasor understands that the terms of the Government Entity Settlement Agreement and this Release govern the resolution of Releasor’s claim. Releasor understands and agrees that this Release shall become effective concurrent with JLI’s payment of the Initial Government Entity Settlement Amount described in the Settlement Agreement. Once effective, this Release shall release any and all Claims Releasor and the other Releasing Parties have, or may have in the future, against the Released Parties concerning and/or connected with JUUL Products and/or with any injury Releasor has ever claimed, or may at any time in the future claim, the Released Parties caused in whole or in part concerning and/or connected with JUUL Products.

Accordingly, in consideration for the Released Parties’ agreement to establish the Government Entity Settlement Program, the significant expenses being incurred by JLI in connection with the Government Entity Settlement Program, and the compensatory restitution or remediation amounts to be received for the Releasor’s claim in connection with the Government Entity Settlement, Releasor hereby gives and makes the following Release. By signing this Release, Releasor understands and acknowledges that although Releasor has received the disclosure documents regarding the allocation of the Government Entity Settlement Amount, including its own expected settlement amount, there is no assurance as to the precise amount of the payment to be made to any claimant under the Government Entity Settlement, and this fact shall in no way affect the validity or effect of this Release.

Definitions: As used in this Release, and in addition to the definitions set forth in the Preamble above, capitalized terms shall have the following definitions and meanings or such definitions and meanings as are accorded to them elsewhere in this Release. Terms used in the singular shall be deemed to include the plural and vice versa.

1. “**Claim-Over**” occurs when (a) a settling Government Entity Plaintiff asserts a Claim relating to the Released Claims and Liabilities against any Person that is not a Released Party (a “Non-Released Party”) and obtains a resulting judgment (a “Non-Released Party Judgment”); and (b) such Non-Released Party in turn obtains a judgment against a Released Party on a claim for contribution or indemnity or any similar theory other than contractual indemnification relating to such Non-Released Party’s joint liability with such Released Party.
2. “**Claims**” means any and all rights, remedies, actions, proceeding under any Law, claims, demands, causes of action, suits at law or in equity, verdicts, enforcement

¹ Capitalized terms are either (i) defined below, or (ii) in the Settlement Agreement. Capitalized terms that are used but not otherwise defined herein shall have the meanings given such terms in the Settlement Agreement.

actions, suits of judgments and/or Liens, past, present, and future, and any fraudulent transfer, conveyance, and related types of claims, of any kind whatsoever.

3. **“Individual Government Entity Settlement Payment”** means any payment made to a Releasing Party.
4. **“Law”** means a law, statute, ordinance, rule, regulation, case, or other legal provision or authority.
5. **“Liabilities”** means any and all damages, civil fines, penalties, monetary impositions of any nature, expenses, injunctive relief, debts, liabilities, obligations, covenants, promises, contracts, agreements and/or obligations, of any kind whatsoever, past, present, and future.
6. **“Lien”** means any lien, pledge, charge, security interest, assignment, encumbrance, subrogation right, third-party interest, or other adverse claim of any nature whatsoever against Releasor’s Individual Government Entity Settlement Payment.
7. **“Non-Released Party”** or **“Non-Released Parties”** means Altria-related entities, including but not limited to Altria Group, Inc., Altria Client Services LLC, Altria Enterprises, LLC, Altria Group Distribution Company, Philip Morris USA, Inc., and any past, present, and future parents, subsidiaries, and affiliates of such Altria-related entities and any Person who is not JLI or a Released Party, including but not limited to other e-cigarette manufacturers, including but not limited to R.J. Reynolds, NJOY, VUSE, or any other vaping or e-cigarette company, or any of their respective past, present, or future parents, subsidiaries, and affiliates. Nothing in the Settlement Agreement or in Release Document is intended to, or does, constitute a release of a Non-Released Party. For the avoidance of doubt, and by way of illustration only, if a Non-Released Party acquires a Released Party, then the Non-Released Party shall acquire the rights and obligations of that Released Party under this Release with respect to Released Conduct without enhancement or limitation.
8. **“Release”** means releases, waivers, acknowledgements, and agreements for the benefit of the Released Parties.
9. **“Released Claims and Liabilities”** means, collectively, (i) Claims that any Releasing Party may have ever had, may now have, or at any time hereafter may have against any Released Party and (ii) Liabilities that any Released Party may have ever had, may now have, or at any time hereafter may have to any Releasing Party, in the case of clause (i) and clause (ii), to any extent, or in any way, arising out of, relating to, resulting from and/or connected with any conduct a Released Party engaged in on or before the Execution Date. For the avoidance of doubt, Released Claims and Liabilities does not include claims against Non-Released Parties.

10. **“Released Parties”** includes: (i) JLI and its past, present, and/or future affiliates, assigns, predecessors, successors, related companies, subsidiary companies, directors, officers, employees, shareholders, advisors, advertisers, attorneys, insurers, and agents; (ii) past, present, and/or future manufacturers, suppliers of materials, suppliers of components, and all other persons involved in development, design, manufacture, formulation, testing, distribution, marketing, labeling, regulatory submissions, advertising and/or sale of any JUUL Product or component thereof; (iii) past, present, and/or future distributors, licensees, retailers, sellers, and resellers of JUUL Products; (iv) all past, present and/or future persons and entities that are indemnified by JLI in connection with JUUL Products by contract or common law rights of indemnification or contribution, including those listed on Exhibit 2; and (v) the respective past, present, and/or future parents, subsidiaries, divisions, affiliates, joint venturers, predecessors, successors, assigns, transferees, insurers, shareholders (or the equivalent thereto), directors (or the equivalent thereto), officers (or the equivalent thereto), managers, principals, employees, consultants, advisors, attorneys, agents, servants, representatives, heirs, trustees, executors, estate administrators, and personal representatives (or the equivalent thereto) of the parties referred to in this paragraph.
11. **“Releasing Parties”** means (i) Releasor and (ii) any and all Persons and/or entities within the Releasor’s authority to release Claims and/or Liabilities, whether their right to sue is independent, derivative, or otherwise.
12. **“Settlement Agreement”** means the Government Entity Settlement Agreement dated as of December 6, 2022.
13. **“Settlement Program”** means the Government Entity Settlement Program set forth in the Government Entity Settlement Agreement.

Releases: Except as set forth in the section “Pursuit of Certain Claims” below, on its own behalf and on behalf of each other Releasing Party, Releasor hereby knowingly and voluntarily releases, relinquishes, and forever discharges the Released Parties from the Released Claims and Liabilities. Further, on its own behalf and on behalf of each other Releasing Party, Releasor hereby releases Released Parties from responsibility or liability for any individual settlement amount allocation, or division, or payment of any individual settlement amount in the Government Entity Settlement Agreement or Government Entity Settlement Program. Provided that nothing in this release eliminates or impairs the obligations of the Released Parties to fund the Government Entity Settlement Program under the Government Entity Settlement Agreement.

Releasor acknowledges that it may in the future learn of additional and/or different facts as they relate to JUUL Products, the Released Parties’ activities as they relate to JUUL Products, and/or any injury Releasor has ever claimed, or may at any time in the future claim, JUUL Products caused in whole or in part. Releasor understands and acknowledges the significance and consequences of releasing all of the Released Claims and Liabilities and hereby assumes full risk and responsibility for any and all such additional and/or different facts and any and all Released Claims and Liabilities that Releasor may hereinafter incur or discover. To the extent that any Law may at any time purport to preserve Releasor’s and/or any other Releasing Party’s right to

hereinafter assert any such unknown and/or unanticipated Claims and/or Liabilities, Releasor hereby specifically and expressly waives (to the fullest extent permitted by applicable Law) each Releasing Party's rights under such Law. Releasor further acknowledges having had an opportunity to obtain advice of counsel of its choosing regarding this waiver, and having discussed it with such counsel to its satisfaction.

On its own behalf and on behalf of each other Releasing Party, Releasor acknowledges and agrees that the releases set forth in this Release are irrevocable and unconditional, inure to the benefit of each Released Party, and are intended to be as broad as can possibly be created.

WITHOUT LIMITATION OF THE FOREGOING, THIS RELEASE IS SPECIFICALLY INTENDED TO OPERATE AND BE APPLICABLE EVEN IF IT IS ALLEGED, CHARGED, OR PROVED THAT SOME OR ALL OF THE RELEASED CLAIMS AND LIABILITIES ARE CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE, NEGLIGENCE PER SE, GROSS NEGLIGENCE, BREACH OF WARRANTY, VIOLATION OF LAW, DEFECTIVE PRODUCT, MALICE, AND/OR CONDUCT OF ANY TYPE BY JLI, ANY OF THE OTHER RELEASED PARTIES, ANY RELEASING PARTY AND/OR ANY OTHER PERSON. THIS RELEASE IS SPECIFICALLY INTENDED TO AND DOES INCLUDE, BUT IS NOT LIMITED TO, A RELEASE OF, AND COVENANT NOT TO SUE FOR, ANY LATENT, FUTURE, OR WRONGFUL DEATH CLAIM THAT MAY BE BROUGHT AT ANY TIME OR ON BEHALF OF ANY OF THE RELEASING PARTIES IN CONNECTION WITH ANY OF THE FACTS, EVENTS AND/OR INCIDENTS THAT GAVE RISE TO ANY OF THE RELEASED CLAIMS AND LIABILITIES.

Waiver of Civil Code Section 1542: Releasor, along with each of its personal representatives, officers, employees, attorneys, administrators and assigns, expressly waives and relinquishes, to the fullest extent permitted by law, the provisions, rights, and benefits of California Civil Code Section 1542, or any other similar provision under federal or state law, which provides:

A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE AND THAT, IF KNOWN BY HIM OR HER, WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY.

Releasor acknowledges that it may have sustained damages, losses, fees, costs or expenses that are presently unknown and unsuspected, and that such damages, losses, fees, costs or expenses might give rise to claims in the future. Nevertheless, Releasor acknowledges that this Release has been negotiated and agreed upon in light of such possible damages, losses, fees, costs or expenses, and it acknowledges and waives such claims.

In the event of a Recovery Claim in a bankruptcy of JLI or any of its affiliates that concludes by voiding or reversing the prior payment of the Initial Government Entity Settlement Amount by JLI or any of its affiliates, then Releasor's Release shall become ineffective until such time as the Recovery Claim has been resolved to provide Releasor the benefit of its Individual Government

Entity Settlement Payment. In the event of a Recovery Claim in a bankruptcy of one or more of the Backstop Parties that concludes by voiding or reversing the prior payment of the Initial Personal Injury Settlement Amount, then Releasor's Release shall become ineffective until such time as the Recovery Claim has been resolved to provide Releasor the benefit of its Individual Plaintiff Settlement Payment. For avoidance of doubt, however, Releasor must challenge the preference by every available means in bankruptcy and on appeal before attempting to re-open its litigation against the Released Parties.

Characterization of Settlement Payments: Releasor sought compensatory restitution and remediation amounts (within the meaning of 26 U.S.C. § 162(f)(2)(A)) as set forth in its complaint, Plaintiff Fact Sheet, and any subsequent pleadings, as alleged damages for past, present, and future financial, societal, and other alleged harms and related expenditures allegedly attributable to the design, manufacture, production, advertisement, marketing, distribution, sale, use, and performance of JUUL Products (the "**Alleged Harms**"), and the amounts to be paid to Releasor under the Settlement Agreement are for such compensatory restitution or remediation and are no greater than the Alleged Harms suffered by the Releasor. The amounts paid to Releasor are being paid as compensatory restitution to restore, in whole or in part, Releasor to the same condition or position it would have been in had it not suffered such Alleged Harms. No amount paid to Releasor represents reimbursement to Releasor for the costs of any investigation or litigation (except for the amounts paid for Attorney's Fees and Expenses pursuant to Section 16 of the Settlement Agreement) and no portion of any amount paid to Releasor under this Settlement Agreement is in lieu of any fine or penalty, and no such amounts are properly characterized as disgorgement or the payment of statutory or other fines, penalties, punitive damages, other punitive assessments (including treble damages).

Attorneys' Fees; Division of Any Individual Government Entity Settlement Payment: Releasor understands that the Released Parties are not responsible for any attorneys' fees or costs Releasor has incurred or may at any time incur, including, but not limited to, entering into this Release and any other documents. Releasor understands that, with respect to Individual Government Entity Settlement Payment, any dispute regarding the division of such gross Individual Government Entity Settlement Payment between it and its counsel (if any) shall in no way affect the validity of this Release.

Pursuit of Certain Claims: Releasor agrees that it will never (i) take any legal or other action to initiate, pursue or maintain, or otherwise attempt to execute upon, collect or otherwise enforce, any of the Released Claims and Liabilities of or against any Released Party; (ii) institute or participate in any new legal action (excluding criminal prosecutions) against any Released Party to any extent, or in any way, arising out of, relating to, resulting from and/or connected with any conduct a Released Party engaged in on or before the Execution Date, but specifically not including any legal action relating to or involving an e-cigarette or other vaping product by a Non-Released Party, provided such legal action against the Non-Released Party is not also brought against a Released Party; (iii) attempt to execute or collect on, or otherwise enforce, any judgment that may be entered against any Released Party in any legal action described in clause (ii) or its pending legal action against JLI; or (iv) take any legal or other action against any Released Party concerning the administration, settlement allocation, individual settlement amount, or any other aspect of the Government Entity Settlement Program.

Liens and Other Third-Party Pavor Claims: Releasor agrees that prior to the first time, if any, that a Settlement Payment is made to it, Releasor shall identify to the Government Entity Settlement Administrator for the Government Entity Settlement all Persons and entities known to it to hold or assert any Lien with respect to any Settlement Payment (and/or the right to receive such Settlement Payment) payable to it, through procedures and protocols to be established by the Government Entity Settlement Administrator for the Government Entity Settlement.

Releasor understands and acknowledges that satisfaction and discharge of any and all Liens with respect to any Settlement Payment (and/or the right to receive any Settlement Payment) is its sole responsibility, to be established to the satisfaction of the Government Entity Settlement Administrator before any Settlement Payment (if any) can be disbursed to Releasor.

Prior to the first time, if any, that an Individual Government Entity Settlement Payment is made to it, Releasor shall represent and warrant that any and all Liens with respect to any and all Settlement Payments (and/or the right to receive any and all Settlement Payments) have been satisfied and discharged. Furthermore, upon request to the Government Entity Settlement Administrator, JLI shall be entitled to proof of satisfaction and discharge of any or all such Liens. Documentation of a holdback amount determined by the Government Entity Settlement Administrator shall count as sufficient proof for the release of funds to the Government Entity.

Claim-Over: Releasor agrees if (a) a Settling Government Entity Plaintiff asserts a Claim relating to the Released Claims and Liabilities against any Person that is not a Released Party (a “**Non-Released Party**”) and obtains a resulting judgment (a “**Non-Released Party Judgment**”); and (b) if such Non-Released Party asserts a claim for contribution or indemnity or any similar theory other than contractual indemnification relating to such Non-Released Party’s joint liability with such Released Party (a “**Claim-Over**”), then the Settling Government Entity Plaintiff and the Released Party shall take the following steps:

- (1) Releasor shall jointly seek a bar order from the MDL Court or such other court as may have jurisdiction reflecting that this settlement is a good faith settlement and that relevant state laws governing such settlements should be enforced;
- (2) Releasor, with respect to any proceeding to which it is a party, shall consent to and join in, and with respect to all other proceedings shall consent to, any motion by JLI or any of the other Released Parties against any Non-Released Party to dismiss any Claim-Over on the grounds that this Agreement and/or the Settlement moots or otherwise extinguishes any such Claim-Over.
- (3) Releasor, jointly with JLI, shall engage a mediator to determine whether some portion of any funds that have been paid as part of the Non-Released Party Judgment should be held in escrow pending resolution of legal issues related to the Claim-Over. In no event shall the escrow funds exceed the lesser of (i) the amount received by Releasor under the Settlement Agreement, or (ii) the amount of the Claim-Over Judgment.
- (4) In the event that the Non-Released Party obtains a judgment against the Releasing Party for a Claim-Over related to a Non-Released Party Judgment, the settling Government

Entity Plaintiff that won the Non-Released Party Judgment shall reduce the unsatisfied amount of the Non-Released Party Judgment by the lesser of (i) the amount received by Releasor under the Settlement Agreement, or (ii) the amount of the Claim-Over Judgment; provided that the amount of such reduction shall in no event be greater than the then-unsatisfied amount of the Non-Released Party Judgment.

Non-Party Settlement: To the extent that on or after the date of this Settlement Agreement Releasor settles any Claims it may have against any Non-Released Party relating to the Released Claims and Liabilities and provides a release to such non-party or non-parties (a “**Non-Party Settlement**”), Releasor shall (i) include in the Non-Party Settlement a release from such Non-Released Party in favor of the Released Parties (in a form equivalent to the releases contained herein) of any Claim-Over under which JLI or any other Released Party may be liable to pay any part of such Non-Party Settlement or may otherwise be liable to such Non-Released Party with respect thereto, and/or (ii) a provision substantively identical to Section 16.4 of the Government Entity Settlement Agreement prohibiting pursuit of a claim for contribution or indemnity or any similar theory other than contractual indemnification relating to such Non-Released Party’s joint liability with such Released Party.

No Released Party shall seek to recover for amounts paid under this Settlement Agreement based on indemnification, contribution, or any other theory from any other party. For the avoidance of doubt, nothing herein shall prohibit a Released Party from recovering amounts owed pursuant to insurance contracts.

Releasor, by accepting the settlement set forth in the Settlement Agreement, accepts that it is responsible for any tax consequences arising from, related to, or in any way connected with the relief afforded to it under this Settlement Agreement.

Confidentiality: Releasor agrees to maintain in confidence, and shall not disclose to any person, the amount of any Settlement Payment, except as may be required by applicable Law (including open records and open meeting laws) or to effectuate the settlement; provided, that Releasor understands that it may disclose such information to counsel, accountants and/or financial advisors, if any (each of whom Releasor shall, upon such disclosure, instruct to maintain and honor the confidentiality of such information). This provision shall not be construed to prevent Releasor from revealing that a settlement has been reached. Releasor agrees that if it breaches this confidentiality provision, money damages would not be a sufficient remedy and, accordingly, without limitation of any other remedies that may be available at law or in equity, JLI shall be entitled to specific performance and injunctive or other equitable relief as remedies for such breach.

ACKNOWLEDGEMENT OF COMPREHENSION: RELEASOR IS ENTERING INTO THIS RELEASE FREELY AND VOLUNTARILY, WITHOUT BEING INDUCED, PRESSURED OR INFLUENCED BY, AND WITHOUT RELYING ON ANY REPRESENTATION OR OTHER STATEMENT MADE BY OR ON BEHALF OF, JLI OR ANY OTHER PERSON. RELEASOR UNDERSTANDS AND ACKNOWLEDGES THE NATURE, VALUE AND SUFFICIENCY OF THE CONSIDERATION DESCRIBED IN THE SECOND PARAGRAPH IN THIS RELEASE. RELEASOR ACKNOWLEDGES

THAT IT HAS READ THIS RELEASE AND THE GOVERNMENT ENTITY SETTLEMENT AGREEMENT, AND RELEASOR HAS HAD AN OPPORTUNITY TO OBTAIN ADVICE FROM, AND ASK QUESTIONS OF, COUNSEL OF ITS CHOOSING REGARDING THE TERMS AND LEGAL EFFECT OF THESE DOCUMENTS AND ITS DECISION TO PARTICIPATE IN THE GOVERNMENT ENTITY SETTLEMENT PROGRAM. RELEASOR FURTHER ACKNOWLEDGES THAT IT HAS DISCUSSED ALL THESE MATTERS WITH THE COUNSEL TO IT EXECUTING A “CERTIFICATION OF COUNSEL” ATTACHED TO THIS RELEASE, AND SUCH COUNSEL HAS ANSWERED ALL ITS QUESTIONS TO ITS SATISFACTION. RELEASOR FURTHER ACKNOWLEDGES THAT IT UNDERSTANDS THIS RELEASE AND AGREEMENT AND THAT ALTHOUGH IT HAS RECEIVED DISCLOSURE DOCUMENTS REGARDING THE ALLOCATION OF THE GOVERNMENT ENTITY FUND AND ITS EXPECTED SETTLEMENT AMOUNT THERE IS NO GUARANTEE OF THE PRECISE AMOUNT OF THE SETTLEMENT PAYMENT THAT IT WILL RECEIVE THROUGH THE SETTLEMENT PROGRAM.

Waiver of Certain Provisions Regarding Timing of Any Payments. If Releasor has any civil action pending in any jurisdiction that has enacted, promulgated, or otherwise adopted any Law containing provisions that establish specific time periods within which settlement funds, if any, must be paid to it in connection with the settlement of such civil action and/or impose sanctions, penalties or other similar obligations against the paying party if the settlement funds are not paid within such time periods and/or invalidate or otherwise affect the terms of the settlement of such civil action, Releasor hereby (i) specifically and expressly waives (to the fullest extent permitted by applicable Law) its rights under any such provisions and (ii) agrees that payment of any Settlement Payment shall be made solely in accordance with the terms and conditions of the Government Entity Settlement Program.

No Admission of Fault: Releasor understands and agrees that JLI has entered into this Release and the Government Entity Settlement Agreement solely by way of compromise and settlement. These documents are not and shall not be construed at any time to be, an admission or concession by JLI or any other Released Party of any liability or wrongdoing, or of the truth of any of the Government Entity Plaintiffs’ allegations.

Representations and Warranties: Releasor hereby represents and warrants that Releasor has full power, authority and capacity to enter into this Release, which is enforceable in accordance with its terms. Except as set forth in the section “Attorneys’ Fees; Division of Any Individual Government Entity Settlement Payment” above, Releasor affirms that it has the sole right to receive any and all Individual Government Entity Plaintiff Settlement Payments with respect to Releasor’s claim under the Settlement Program. Neither Releasor nor any other Releasing Party has sold, assigned, transferred or otherwise disposed of, or pledged or otherwise encumbered, any of the Released Claims and Liabilities in whole or in part.

GOVERNING LAW: THIS RELEASE SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE SUBSTANTIVE LAW OF CALIFORNIA, WITHOUT REGARD TO ANY CHOICE-OF-LAW RULES THAT WOULD REQUIRE THE APPLICATION OF THE LAW OF ANOTHER JURISDICTION.

Severability: Releasor agrees that if any provision of this Release is adjudicated to be invalid, illegal or unenforceable in any jurisdiction, the relevant provision shall be deemed modified to the extent necessary to make it enforceable in such jurisdiction and, if it cannot be so modified, this Release shall be deemed amended to delete herefrom the invalid or unenforceable provision, and this Release shall be in full force and effect as so modified. Any such modification or amendment in any event shall apply only with respect to the operation of this Release in the particular jurisdiction in which such adjudication was made and shall not affect such provision in any other jurisdiction. To the fullest extent permitted by applicable Law, Releasor hereby (on its own behalf and on behalf of each other Releasing Party) specifically and expressly waives any provision of Law that renders any provision of this Release invalid, illegal or unenforceable in any respect.

Electronic Signatures: This Release, and any exhibits thereto, to the extent signed and delivered electronically or by facsimile, shall be treated in all manner and respects as an original agreement, and shall be considered to have the same binding legal effect as if it were the original signed version thereof, delivered in person.

[The remainder of this page is intentionally left blank.]

Releasor has executed this Release on the date below, to be effective as of the date set forth in the first paragraph of this Release above:

Instructions: A person with authority to bind the Releasor to this Government Entity Release of All Claims must: (1) ensure that you entered the complete name of the Government Entity on page one of the Release; (2) type your electronic signature in the field labeled “By:”; (3) type in the title of the person signing the Release on behalf of the Government Entity; and (4) indicate the date of signature in the last line. Return the signed Release to your lawyer who will review it and provide it to the JUUL Government Entity Settlement Administrator.

RELEASOR:

By: /s/ _____
Title: _____
Name: _____
Dated: _____



Eugene School District 4J
200 North Monroe Street
Eugene, OR 97402-4295
541-790-7700
www.4j.lane.edu

ITEM FOR INFORMATION

Date of Meeting

September 6, 2023

Title

Nomination and Voting Process for Oregon School Board Association (OSBA) Lane County Board Representative and Legislative Policy Committee Representative

Presenter

Maya Rabasa, Board Chair

DESCRIPTION:

The Oregon School Boards Association is organized as one general state association with up to 24 regionally elected representatives established across [14 geographic regions](#) to support member participation and representation.

In odd-numbered years member boards vote to elect regional representatives for even-numbered positions on the OSBA Board of Directors. Member boards also vote to elect all regional representatives on the Legislative Policy Committee.

In even-numbered years member boards vote to elect regional representatives for odd-numbered positions on the OSBA Board of Directors.

2023

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Notes:	
JANUARY	
20-21 OSBA Board Mtg	
28 NSBA Equity Symposium	
29-31 NSBA Advocacy Institute	
MARCH	
10-11 OSBA Board Mtg	
31 NSBA Delegate Assembly	
APRIL	
1-3 NSBA Annual Conference	
MAY	
OSBA Budget Committee Mtg (tbd)	
Legal Assistance Trust Mtg (tbd)	
JUNE	
17 OSBA Finance Committee Mtg	
17 OSBA Board Mtg	
28 OSBA LPC Mtg	41
AUGUST	
NSBA Summer Leadership Seminar (tbd)	
11-13 OSBA Summer Board Conference	
SEPTEMBER	
22 OSBA Finance Committee Mtg	
22-24 OSBA Board Retreat	
OCTOBER	
NSBA Pacific Region Winter Mtg (tbd)	
NOVEMBER	
9-12 OSBA Annual Convention	
9 OSBA LPC Mtg	
12 OSBA Board Mtg	



ITEM FOR ACTION

Date of Meeting

September 6, 2023

Title

Lane Arts Council Partnership with Expansion into Secondary Programs

Presenters

Dr. Andy Dey, Superintendent; Stacey Ray, Executive Director, Lane Arts Council
25 Minutes

Background

Please see Exhibit B

Budget/Resource Implications:

See below.

Recommendation

The superintendent recommends the approval the proposal:

ArtSpark Artist Residencies (two residencies at each 4J elementary school)

\$150,000.

Design Apprenticeship Program, as described in exhibit B, middle
and high schools

35,000.

Total

\$185,000.

Exhibit B



LANE ARTS COUNCIL

Proposal for Eugene School District 4J

2023-24 ArtSpark Artist Residencies & Design Apprenticeships

Lane Arts Council has been providing arts education in Lane County schools for almost 50 years. Requests for arts programming in classrooms have grown, and Lane Arts Council anticipates this trend will continue. Lane Arts Council's partnership with Eugene 4J School District has helped ensure that all Eugene 4J students have access to arts and creative learning opportunities as part of their education, and we look forward to continuing to grow our partnership during the 2023-24 school year. **Building upon the past success of our partnership, we propose providing the following programming and services for 2023-24:**

ARTSPARK ARTIST RESIDENCIES

Lane Arts Council's ArtSpark Artist Residencies bring unique, hands-on visual, performing, media, and literary arts programs to 4J elementary classrooms. Professional Teaching Artists serve the entire school during each residency, adapting curriculum to every grade level and working with each classroom for four 45-minute sessions over the course of several weeks. Programming is responsive to school needs and current curriculum, instructors align with best practices in arts education, and schools can choose from dozens of programs across creative disciplines. Students learn new methods of expression, develop creative thinking and confidence, and gain skills that help them in all areas of their lives. Arts instruction supports mental and physical health, wellbeing, and emotional regulation by incorporating opportunities for self-expression, reflection, and mindfulness, which provides young people with holistic learning experiences that engage their minds, hearts, and bodies.

Goals of ArtSpark include:

- Provide 2 Artist Residencies (about 120 hours) for every Eugene 4J elementary school.
- Ensure that every elementary student in the 4J District has access to arts learning in school.
- Increase community awareness of the impact of arts education and increase community support to provide essential arts education in 4J elementary schools. Build sustainable long-term funding for arts education, in partnership with the District and the community.
- Work with elementary schools to support their unique arts education needs and goals by providing responsive arts education and/or arts integration programming.
- Support district and school goals for arts and creative learning.

Exhibit B

2022-23 ArtSpark Artist Residencies:

We provided Artist Residencies for the following schools: Adams, Bertha Holt, César Chávez, Charlemagne, Chinese Immersion, Edgewood, Edison, Howard, McCornack, River Road/El Camino del Rio, Spring Creek, Twin Oaks, Willagillespie, and Yujin Gakuen.

Some examples and testimonials from ArtSpark Artist Residencies this past year:

- ArtSpark provided 2,071 hours of arts education to over 5,000 4J students across 14 different elementary schools.
- Edison Elementary used their ArtSpark residencies to create two murals for their new building. Teaching Artist Esteban Camacho Steffensen collaborated with students to create one mural celebrating their school mascot, the toucan, and another mural to make visible what the students have learned about the ocean and kelp forests.
- Teaching Artist Victoria Wills brought her E-Textiles residency to the students at Spring Creek Elementary. She supported the students as they designed hand-sewn felt banners that incorporated conductive thread and LED lights to illuminate their designs. *"We were able to have all the projects light up! We even had a gallery walk between classrooms so they could see each other's projects. I talked to all the upper grade teachers who completed it and they were all in love with the results."*
-Kristina Hulse, 4th Grade Teacher at Spring Creek Elementary
- Kelly Thibedeaux is a beloved teaching artist that leads a program titled The Art of Fiddling and the Mystique of Louisiana. *"My second grader spent one week learning to play the violin in January at River Road Elementary. At the end of the week the class had a recital. She was very proud and excited about learning to play. So grateful for you all."* -Jessica Villeda, Parent
- Twin Oaks Elementary and Charlemagne Elementary both brought glass fusion residencies into their school, a unique art form students would rarely be exposed to without visiting artist support. *"I had three students in different grades declare: 'I want to be a glass teacher/artist/maker when I grow up!' That was pretty awesome because, even if they don't end up doing glass, they are aware that it is an option-teaching it, making it, or using it as their art form."* -Rachell Jarvis, Lane Arts Council Teaching Artist

Exhibit B

Proposed 2023-24 ArtSpark program scope and request:

For the 22-23 school year, the estimated total cost of ArtSpark residencies is \$155,000 (serving 14 Eugene 4J elementary schools this year), which includes artist fees, mileage for artist travel, supplies and materials, and program coordination. Eugene School District 4J contributed \$100,000 for 22-23 to support ArtSpark. We are already receiving requests from schools to schedule residencies for next year. We anticipate higher total costs in 23-24 (estimated \$180,000 - \$200,000 to provide 2 residencies in each elementary school) due increased expenses for teaching artist fees, supplies, and program coordination. Lane Arts Council will supplement funds from 4J with additional grant support and other fundraising.

Lane Arts Council is requesting \$150,000 from Eugene School District 4J for the 23-24 school year to support ArtSpark Artist Residencies in 4J elementary schools.

Each Artist Residency costs an average of \$4,700. This includes artist fees, prep, supplies and program coordination for a three-week, 60-hour residency. The length of the artist residency and supply costs varies depending on the size of each school.



Images clockwise from top left: Ceramic Tile Residency with Larry Meyers at Howard Elementary, Alebrijes with Tom Miller at Betha Holt Elementary, Cartoon Making with Jen Hernandez at Chinese Immersion School, Clay with Lily Hamilton at Spring Creek Elementary, Fiddle with Kelly Thidodeaux at River Road Elementary, Sewn Circuits with Victoria Willis at Spring Creek Elementary

Exhibit B

DESIGN ARTS APPRENTICESHIPS

Lane Arts Council's Design Arts Apprenticeship Program provides middle and high school students apprenticeship opportunities in many fields of design. Past mentors have brought experience in wood and metal design, product design, fashion design, graphic design, digital projection, 3D rendering, biomimicry, architecture, screen printing, and electrical engineering. Students pair with a professional designer, working alongside their mentor to understand their design profession, explore specific ways to approach design, and begin creating on their own. In addition to learning a creative practice, students also explore the business aspects of a creative career, bolstering college and career readiness regardless of their chosen field. Whether or not students pursue creative careers, the apprenticeship experience helps them cultivate "world of work" skills they can utilize in any profession.

Students meet with their mentors at the University of Oregon's Innovation Hub at 942 Olive Street or at the mentor's studio for 2.5 hours per week. Over the course of 10 weeks, mentors teach their apprentices the foundational skills and tools used in their field of design. By the final week, students have applied those skills to create their own original designs, which they share with the public at a showcase of student projects during Lane Arts Council's First Friday ArtWalk at the end of each term.

The Design Arts Apprenticeship program:

- Pairs 3-4 students with a mentor, for a total of 25 after-school hours over a 10-week period for intensive, direct learning.
- Supports students in creating a hands-on project that can be presented or demonstrated at the end of the term.
- Introduces business aspects of a creative career, exposing students to possible career pathways.
- Provides students professional training opportunities through workshops and community talks with local, regional, and internationally known designers.

Almost 60% of students participating in the Design Arts Apprenticeship program annually are 4J students.

Proposed 2023-24 Apprenticeship program scope and request

Lane Arts Council is requesting \$35,000 for the 23-24 school year to support after-school Design Arts Apprenticeships for Eugene 4J middle and high school students. This includes three 10-week terms during fall, winter, and spring.

The total cost of providing 30 apprenticeship groups serving 120 students through 750 hours of instruction is approximately \$70,000 which includes artist/mentor fees, mileage for artist/mentor travel, supplies and materials, equipment, and program coordination by Lane Arts Council.

Additionally, we will work this year to develop an in-school model of the Design Arts Apprenticeship Program that meets essential CTE needs and job-readiness learning for implementation in the Eugene School District 4J beginning fall 2024 for the 2024-25 academic year.

Exhibit B



Images clockwise from up left: 3D printing and design with Ben Sanders, Concept and Character Design with Jack Stepp, Graphic Design with Constance Van Flanden, Digital Design with Alex Ever, Web-based Design/Digital Storytelling with Jen Hernandez, and Digital Illustration with Jen Hernandez

OVERVIEW OF 2023-24 PROPOSAL

Amount	Program	4J Students Served
\$150,000	ArtSpark Artist Residencies (two residencies at each 4J elementary school)	5,000+ elementary students
\$35,000	Design Apprenticeship Program (after-school for 2023-24 with development of an in-school model for 2024-25)	120 middle and high school students

Thank you for your partnership to ensure that all 4J students have access to arts and creative opportunities as part of their education, and for helping young people discover infinite possibilities in their lives and their futures.

**For questions or additional information, please contact:
Stacey Ray, Executive Director | Lane Arts Council | stacey@lanearts.org | 541-485-2278**



ITEM FOR ACTION

Date of Meeting

September 6, 2023

Title

Approve the retiring of Institutional ID 537 (Eugene Education Options)

Presenters

Kat Lange, Executive Director Youth and Family Support Services

Seth Pfaefflin, Director for Student Support Services

Scott Mayer, Administrator of Alternative programs

Background

The Eugene Education Options (institution ID number 537) was established with ODE as a 6-12 alternative school in 2010. In 2014, the district changed the school to a 9-12 alternative high school. EEO currently receives a high school report card every year even though it serves students primarily in grades 11th and 12th through two programs, ECCO and the 4J GED program.

Equity Lens

Our philosophy as a district and community has changed since the inception of EEO in 2010. Our priorities and values as a district have shifted toward equity, inclusion, and transparency. We seek to actualize and communicate the reality that all students are unique, learn in different ways, and should be connected to their home school. The programs of Fox Hollow and the Eugene Online Academy currently function in this way. Students that attend these programs have attendance, assessment, and graduation outcomes attached to their home school and those outcomes are reflected in their home school's data and report card.

This level of transparency and ownership of student data is a key element to implementing Equity-Based MTSS (Multi-Tiered Systems of Support) effectively. All students--even those who are receiving Tier III support outside of their home school--should still be connected to their home school. Making the decision to retire the EEO institutional ID will not affect enrollment or services students receive at ECCO or our GED program, but it will change where student data outcomes are reported. We believe a change of this nature will encourage our comprehensive high schools to be more inclusive and develop additional Tier II and III supports in their building before sending students to ECCO and create a stronger connection between ECCO and each student's home school. ECCO and 4J GED will still function as autonomous programs serving the students who are enrolled in them, but they will have a greater partnership with each comprehensive high school.

The pursuit of equity requires us to take actions that reflect our values and be more innovative with our approaches to learning as evidenced by the recent launches of our Developmental Kindergarten program, Summer Intensive program, and the Center for Applied Learning. In each of these instances, students stay attached to their home school where interventions and family engagement can be effectively tracked, supported, and reported.

Recommendation

By approving the removal of the Eugene Educational Options (EEO) institutional ID, the Board will by no means change any of the services or programming students receive at ECCO or the GED program. On the contrary, the change will enable those programs to be more flexible and creative in their activities and services they provide to students. We believe this change will help the district achieve its overall goals of equity, inclusion, and increased transparency in reporting.



ITEM FOR ACTION

Date of Meeting

September 6, 2023

Title

School Board Vacancy Appointment Process

Presenter

Jenny Jonak, Vice Chair
Judy Newman, Director

Background

At the August 2, 2023 Regular Board Meeting, the school board reviewed and provided feedback to staff on the selection process to appoint an individual for the remainder of the unexpired Position 2 term.

Following the board discussion, staff refined the OSBA proposed selection process to reflect key areas such as: ranked voting as the initial screen process to identify candidates moving on to interview, the removal of one of the screening rounds of the interview process.

At the August 16, 2023 Regular Board Meeting, the school board reviewed and discussed the selection process and determined that there would be no references requested by the school board for any part of the selection process and no reference checks.

Two board members met to further refine the selection process, based upon the discussion and decisions of the school board on August 16, 2023.

Recommendation

Staff recommends the board consider approval of the revised selection process.

FULL PROCESS FOR APPOINTING BOARD MEMBER TO VACANT SEAT

Beginning of Process

- Board votes to declare position vacant.
- Signed resignation letter filed with the minutes of the board meeting when the position is declared vacant.
- Board adopts a selection process.

Applications

- Post solicitation for applicants beginning August 7, 2023 through September 11, 2023
- Post solicitation for applicants on district's web site and social media pathways.
- Press release to local media including paper of record, commencing as soon after board approval of selection process as publishing timelines allow.
- School Board Information group announcement via community stakeholder email list.
- School newsletters and E-News. Provide text; to schools to share with through established communication channels.
- All publications/postings/communications will identify the position number and refer people to the school district web site for qualifications and the application process.

Minimum Qualifications

- Resident of the District for one year at the time of appointment.
- Qualified voter of the district.
- Not an employee of the district.
- Attend the Board meeting and participate in the selection process.

Application Submission

- Online via posted application form.
- Hand/mail deliver to Eugene School District 4J School Board, Attention: Debbie McKim, Board Secretary, 200 N Monroe, Eugene, OR 97402, received by 5 pm on September 11, 2023

Deadline

- Application deadline is September 11, 2023, 5 pm
- In order to be considered, applications must include all of the requested information and be received by September 11, 2023, 5 pm
- Applicants bear sole responsibility for ensuring that their applications are complete and submitted on time.

Review of Application Information

- Allow about 1.5 weeks for the board to review applications
- Board secretary provides un-redacted applications to all board members
- Board secretary obtains verification of voter information for applicants from Lane County Elections.
- Board secretary emails information to qualified applicants:
 - At the September 20, 2023 board meeting, the board will identify applicants for interview. Applicants moving forward will participate in interviews at a special work session on September 27, 2023.
 - Failure to attend the September 20 and 27, 2023 board meetings or participate in the interview session will eliminate them from further consideration.
 - The board meeting is open to the public and the board must interview, deliberate, and vote in public.

Selection Process

- Board secretary includes redacted applications in September 20, 2023 public packet and posts as usual.

First Review September 20, 2023

- In the meeting, each Board member names five candidates they would like to interview. Board members must provide all 5 names and cannot name one candidate more than one time.
- There will be no discussion as to the reasons for choosing the five names.
- Choices are based on the application materials submitted by each applicant.
- Chief of Staff and Board Secretary will compile and report the results.
- Any candidate who is named by at least three Board members will advance to the interview process.
- If there are less than five candidates who advance to the interview process, there will be a second round where each Board member will name 3 candidates (with the candidates already selected for interview not included). Board members must provide all three names and may not name one candidate more than once. Any additional candidates who are named by at least 3 Board members from the second round will also advance to the interview process.

Second Review/Interview Meeting September 27, 2023

- Board secretary includes redacted applications in public packet and posts as usual.
- Selected candidates must attend the board meeting.
- Selected candidates must participate in the selection process.

- Failure to attend and/or participate will eliminate a candidate from further consideration.
- Prior to the meeting, the Board Secretary and Chief of Staff will draw names at random to determine the order candidates will speak with the board. Time slots will be assigned based on the order of their interview and will be emailed to the candidates.
- Interview questions will be prepared by the Board in advance. Candidates will be given the interview questions 30 minutes in advance of their scheduled interview time. Candidates should arrive 30 minutes before their interview and report to the Parr Room. They will be handed a copy of the questions and there will be paper and writing implements made available to candidates. This will balance the ability of candidates to respond in a less “canned” fashion to interview questions and having time to collect and organize their thoughts. Candidates will be asked not to watch other applicants so that there is not an advantage given to the candidates who interview later. The meeting is recorded and posted on the 4j website so candidates will be able to watch all interviews after the meeting is over.
- The Board will reserve 35 minutes for each applicant’s interview time and 10 minutes transition between interviews. During the interview time, each candidate may provide an introductory statement about themselves for 3-5 minutes, which will be followed by the interview questions. Each Board member will ask one question from the list of questions.
- After all interviews are completed, the Board will take a 30-minute break. There will be no discussion off the public record by Board members of any of the candidates. .

Final Board Deliberation and Voting – September 27, 2023

The board must deliberate and vote in a public meeting, so after the 30-minute break they will come back into a formal meeting.

- Each Board member will name one of the candidates as their choice to fill the vacancy. If a candidate gets named by four or more Board members, that person will be selected to fill the vacancy.
- If all candidates are named by fewer than four Board members, there will be a second round where each Board member will name two candidates as their top choices.
- If the first two rounds do not result in a selection, then the Board Chair can open the floor for board member discussion regarding the candidates, and then conduct 2 further rounds of naming 2 top candidates.
- If the Board is unable to reach a decision, they will reconvene on _____ (10/2 or before Board meeting 10/4) for further deliberations and voting. The candidates will be expected to attend that meeting.
- The candidate selection process, with two top candidates listed by each board member will resume. The candidate who is named by four or more Board members will be selected.
- Then a formal motion is made and seconded and the Board votes on the candidate.

Oath and Certification of Appointment

- Following the vote, the Superintendent administers the oath of office to the interim member.
- After the meeting, the interim member stays to complete paperwork and have their photo taken.



ITEM FOR ACTION AT A FUTURE MEETING

Date of Meeting

September 6, 2023

Title

Initiate Process for Selection of Secondary Math Curriculum Adoption

Presenter

Adrienne Pierce, Secondary Curriculum Administrator

Requested Amount of Time to Present

20 minutes

Background

In 2021, Oregon Department of Education adopted updated K-12 Mathematics standards. This adoption of new standards triggers Oregon statutes that require districts to engage in a curriculum adoption process for new materials. We are required to start this process before the 2025 school year. While similar in scope to Common Core State Standards (CCSS), there are key areas that have been refined and added after multiple years of CCSS standards implementation in Oregon.

Our current mathematics curriculum (CPM) was adopted during the 2012-13 SY as a short-term solution to the alignment of CCSS. This adoption did not go through a full adoption process, thus there was not pilot phase, nor thorough stakeholder input. Around 2018, a team was formed to adopt Illustrative Math for Middle school teachers, as most middle school math teachers were not using CPM.

The curriculum suite we currently have is extremely outdated and does not adequately meet the needs of all students, especially those who have been historically underserved. In addition, it does not align to the current Math standards that were adopted by ODE in 2021. Therefore, a curriculum adoption focusing on high-quality guaranteed and viable instructional materials across our 6-10 schools is needed to align with our district values of prioritizing equitable access and advancement for all students.

Outline of Process

[Secondary Math Curriculum Adoption Proposal](#)

Phase	Month	Description of Task
	September 2023	a. The Board will approve the initiation of the process and articulate the desired outcome. The superintendent will name a process

<p style="text-align: center;">LAUNCH</p> <p>The Board launches the adoption process. A team is formed that receives training, elicits input and establishes a vision with aligned criteria.</p>		<p>facilitator.</p> <p>Instruction staff recommends a launch for a K-5 Mathematics Curriculum adoption, with a process facilitator named by Superintendent Dey.</p> <p><i>Documentation of Process:</i> Presentation for Board Meeting - Math Adoption Secondary Launch FALL 2023</p>
	September 2023	<p>b. The process facilitator will direct the adoption process and will form an adoption team. Professional development will be provided for the adoption team in standards, best practices based on current research and the equity decision tool.</p> <p>The Curriculum Director, Elementary Curriculum Administrator, and Elementary Math Specialist (TOSA) will lead the adoption team consisting of the following staff members.</p> <ul style="list-style-type: none"> • 1-2 math teachers per school, including Fox Hollow and EOA • SpEd, Title, ELD, and TAG representatives (5) • Assistive Technology Specialist (1) • Instructional Technology/Technology representative (1) • Equity Director or Regional Equity Manager (1) • Building Administrator representation (2-3) <p>The total team size will likely consist of 50 building based staff members.</p> <p><i>Documentation of Process:</i></p>
	September - December 2023	<p>b. The process facilitator will direct the adoption process and will form an adoption team. Professional development will be provided for the adoption team in standards, best</p>

		<p>practices based on current research and the equity decision tool.</p> <p><i>Documentation of Process:</i></p>
	January 2024	<p>c. The adoption team will solicit input from applicable staff and then produce a common vision with aligned criteria, evaluation rubric and a timeline for curriculum adoption. All products will be made available for public comment.</p> <p><i>Documentation of Process:</i></p>
	February 2024	<p>c. The adoption team will solicit input from applicable staff and then produce a common vision with aligned criteria, evaluation rubric and a timeline for curriculum adoption. All products will be made available for public comment.</p> <p><i>Documentation of Process:</i></p> <p>d. The adoption team will report progress to the instructional leadership team and receive feedback.</p> <p><i>Documentation of Process:</i> The adoption team plans to report progress during the scheduled ILT meetings on _____</p>
	Spring 2024	<p>a. The adoption team will review available curricula and develop a list of materials to consider. Selected materials will be evaluated using the evaluation rubric including the district's equity tool.</p> <p><i>Documentation of Process:</i></p>
	Pilot #1	<p>b. Pilot teachers will receive professional development prior to</p>

<p style="text-align: center;">PILOT</p> <p>The materials are piloted and examined using established criteria and data collected.</p>	<p>September - October 2024</p> <p>Pilot #2 January - February 2025</p>	<p>piloting. The pilot team will evaluate units from the recommended curricula. All members of the pilot team will pilot more than one curriculum. The adoption team may observe pilot classrooms.</p> <p><u>Documentation of Process:</u></p>
	<p>December - March 2025</p>	<p>c. The adoption team will collect data from the pilot team and will inform and receive input from parents, teachers, and administrators.</p> <p><u>Documentation of Process:</u></p>
<p style="text-align: center;">EVALUATE and REPORT</p> <p>The data is evaluated, materials are ranked and a report is submitted to the instructional advisory council.</p>	<p>April 2025</p>	<p>a. Using all data gathered, the adoption team ranks curricula, applying the equity decision tool and will report its findings to the instructional advisory council.</p> <p><u>Documentation of Process:</u></p>
	<p>April 2025</p>	<p>b. The instructional advisory council will review the findings and ensure the adoption process has been followed, The instructional advisory council will provide feedback to the instructional leadership team.</p> <p><u>Documentation of Process:</u></p> <p>c. The instructional leadership team will review the rankings and instructional advisory council feedback and make a recommendation to the superintendent.</p> <p><u>Documentation of Process:</u></p>
<p style="text-align: center;">ADOPT</p> <p>The superintendent makes an adoption</p>	<p>April 2025</p>	<p>a. The superintendent will make a formal recommendation to the Board to adopt a curriculum.</p>

<p>recommendation to the Board.</p>		<p>b. The decision of the Board is final.</p> <p>The adoption team requests that the superintendent present to the Board during one of the April meetings. This will allow for materials to be purchased and shipped in order to teachers to begin planning with the materials over the summer.</p>
<p>IMPLEMENT</p> <p>Schools will implement the materials with professional development and evaluation opportunities.</p>	<p>May - June 2025</p>	<p>a. Once the Board makes a decision, the adoption team will develop an implementation plan including professional development for affected teachers and evaluation of materials.</p> <p><u>Documentation of Process:</u></p>
	<p>September - June 2025-2026</p>	<p>b. Schools will begin using the new curriculum according to the implementation plan.</p> <p><u>Documentation of Process:</u></p>
	<p>Winter 2026</p>	<p>c. After a designated implementation period, the instructional leadership team will assess strengths and areas for improvement, including equity impact, to inform any needed supplementation to the current adoption as well as future adoption cycles. This process will include input from affected teachers, parents and administrators.</p> <p><u>Documentation of Process:</u></p>

Objective:

To adopt instructional materials for 6-8 and 9-10, aiming to implement during the 2025-2026 school year. These curricular materials will be aligned to ODE standards, both math content standards and standards for mathematical practice, as well as mathematics education research.

The work of the adoption team will be framed and guided by the following essential questions:

- What is our vision for mathematics instruction as a district?
- What are the instructional routines and practices that we value as a district? How can the curriculum support those practices?

- How can we ensure that adopted materials meet the needs of ALL students, especially those who have been historically underserved, and other stakeholders?

Team:

Process Facilitator: Secondary Curriculum Administrator, Adrienne Pierce

Teacher Lead (Math): Secondary Math Specialist Teacher on Special Assignment, TBD

External Team Advisors: K-12 Math Specialist from Lane ESD, Krista Hocker.

Adoption & Pilot Team: The team will be composed of 1-2 math teachers per school, including ECCO, EOA, etc. It's essential that our team has an even distribution between regions and grade levels. In addition to classroom teachers, SPED, Title, ELD, Equity Managers, Assistive Technology and Instructional Technology representatives will also be asked to participate. The team will also include building principal representatives. The anticipated team size is no larger than 30 building-based staff members.

Which students, and how many, are served by this project?

The Secondary Mathematics Curriculum adoption will impact all middle and high schools, a totaling 14 different programs/sit. Each and every one of our secondary students will have the opportunity to be served with a new math curriculum.

Options and Alternatives

Oregon statutes require that we engage in a curriculum adoption process by fall of 2025. If we delay the start of the adoption until then 4J will once again be out of compliance with Division 22 standards. The State of Oregon has given school districts the option to delay an adoption until the year 2025. A short-term alternative to curriculum adoption next year includes continuing to use our current materials, which is outdated and does not meet the current newly adopted Common Core State Standards.

Budget/Resource Implications:

Instruction Department resources have been allocated to fund the time needed for an adoption and pilot team to follow the curriculum adoption process, however only for the remainder of the 2023-2024 school year. There are an estimated \$2,000,000 in bond funds that have been earmarked for a full K-12 math curriculum adoption.

Board and Superintendent Goals

- Timely communication and meaningful engagement.
 - We are in the middle of ODE's recommended adoption cycle, promoting a timely adoption. In addition, we will be including stakeholder and community voice & involvement throughout the adoption process.
- Having a coordinated cohesive focus on equitable access and advancement for all with an amplified focus on the desires of those who have been historically underserved.
 - Objective 1: Support student mathematics learning with rigorous, relevant, consistent curriculum and clear expectations for teaching and learning across the district.
 - Objective 2: Promote district-wide the value and effectiveness of [Multi-Tiered System of Supports](#) (MTSS), through a guaranteed and viable curricula that includes UDL strategies and supports.
 - Objective 3: Provide opportunities for equitable mathematics instruction at all secondary schools.
- Safety and well-being for all students and staff.

Recommendation

The Superintendent recommends the School Board direct staff to initiate the process for a Secondary Math Instructional Materials adoption.



4J Secondary Math Instructional Materials Adoption Initiation Process



September 2023

$$\sqrt{\frac{3}{4}} = (a^2)$$

School Board Objectives



September 6th, 2023 - Item for Future Action

- Review adoption process (IIA-AR) and answer questions



September 20th 2023 - Initial Launch

- Board grants permission to initiate K-5 Math Instructional Materials Adoption Process
- Identify a Process Facilitator - Secondary Curriculum Administrator

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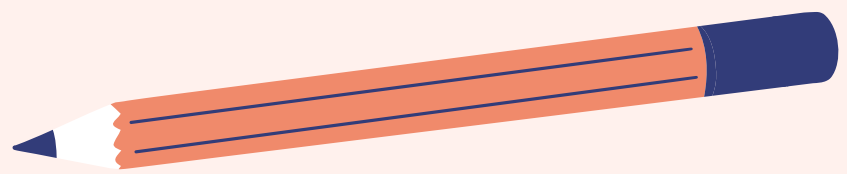


Spring 2025 - Board Approval

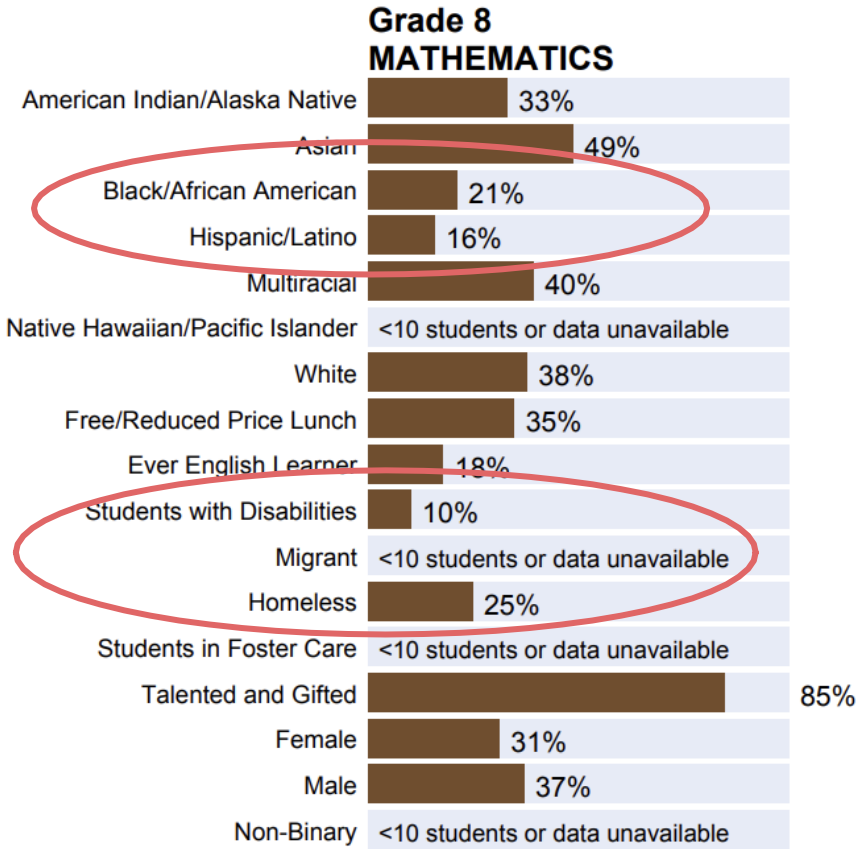
- Board approves Instructional Materials that are recommended for adoption by the Adoption Team



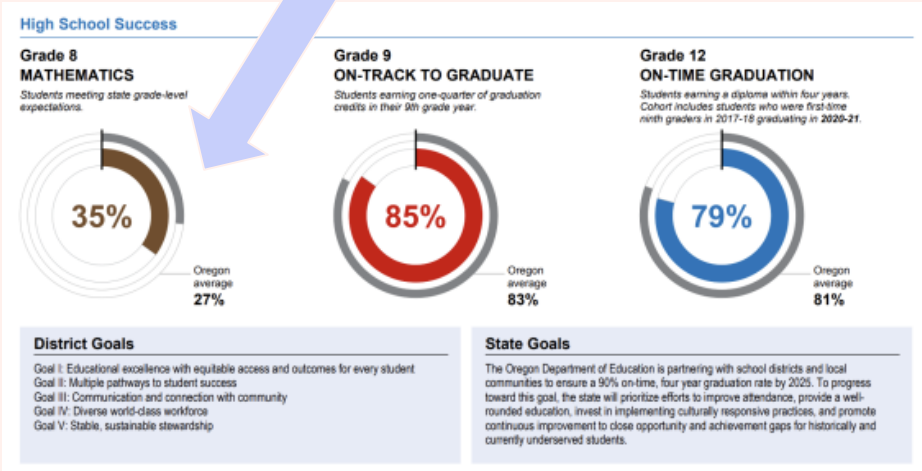
Why are we adopting new instructional materials?



- **2012-2013 SY:**
 - 4J Adopted College Preparatory Math as the 6-12 Math Instructional Materials
 - 2018 Middle Schools choose to add Illustrative Math through an informal math adoption*
- **Fall 2021**
 - New Oregon State standards adopted and statewide initiative - Oregon Math Project 64
- **Fall 2022**
 - ODE approves instructional materials for 7 year adoption cycle 3

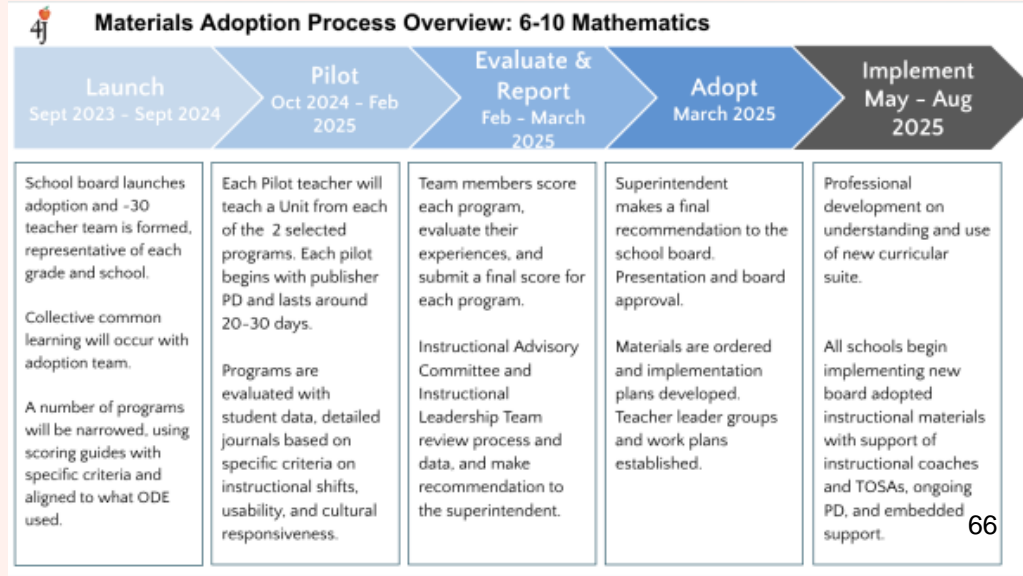


Only 35% of our students meet grade level standards/expectations



Process & Timeline

- Launch
- Pilot
- Evaluate
- Adopt
- Implement



The Adoption and Pilot Team



**Process
Facilitator**



**Secondary
Curriculum
Administrator**



**Secondary &
Elementary Math
Specialists
(TOSAs)**



**Support
from
Lane ESD**



**Up to
30 secondary
educators,
in addition to
district staff**



Materials Adoption Process Overview: 6-10 Mathematics



School board launches adoption and ~30 teacher team is formed, representative of each grade and school.

Collective common learning will occur with adoption team.

A number of programs will be narrowed, using scoring guides with specific criteria and aligned to what ODE used.

Each Pilot teacher will teach a Unit from each of the 2 selected programs. Each pilot begins with publisher PD and lasts around 20-30 days.

Programs are evaluated with student data, detailed journals based on specific criteria on instructional shifts, usability, and cultural responsiveness.

Team members score each program, evaluate their experiences, and submit a final score for each program.

Instructional Advisory Committee and Instructional Leadership Team review process and data, and make recommendation to the superintendent.

Superintendent makes a final recommendation to the school board. Presentation and board approval.

Materials are ordered and implementation plans developed. Teacher leader groups and work plans established.

Professional development on understanding and use of new curricular suite.

All schools begin implementing new board adopted instructional materials with support of 68 instructional coaches and TOSAs, ongoing PD, and embedded support.

SECONDARY

ODE Approved Instructional Materials



- Big Ideas: Oregon Math
- CCSS Math 6-9
- Amplify Math
- enVision 6-8 & AGA/Integrated
- Illustrative Mathematics (iL Classroom)
- OURS HS Math
- iReady Classroom Math
- On-level Stats
- OpenUp
- Origo Stepping Stones
- STEMscopes
- Reveal

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[ODE Approved Curriculum Full List](#)

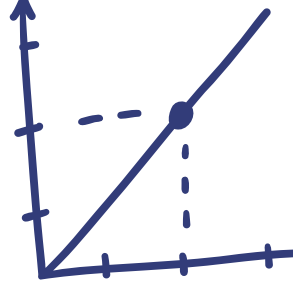
Board Objectives for SEPTEMBER 20th, 2023



Consent to Initiate Launch

- Board will grant consent to initiate 6-10 Math Instructional Materials Adoption Process
- Board will Identify a Process Facilitator - Secondary Curriculum Admin

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QUESTIONS?

Adrienne Pierce
&
Sebastian Bolden*

$$\sqrt{\frac{3}{4}} = (a^2)$$





Eugene School District 4J
200 North Monroe Street
Eugene, OR 97402-4295
541-790-7700
www.4j.lane.edu

ITEM FOR ACTION AT A FUTURE MEETING

Date of Meeting

September 6, 2023

Title

Appropriation of Funds

Presenter

Andy Dey, Superintendent
Jenna McCulley, Chief of Staff

Background

When there is an unexpected surplus of funding, the board of directors is involved in how those funds are spent, and also approves of the fund spending plan.

Recommendation

The superintendent recommends the board considers their focus areas of funds so that staff can devise a plan to bring back for approval.



ITEM FOR ACTION AT A FUTURE MEETING

Date of Meeting

September 6, 2023

Title

Resolution affirming commitment to collaboration and policy

Presenter

Jenny Jonak, Vice Chair
Jenna McCulley, Chief of Staff

Background

During the August 16, 2023 regular business meeting of the Eugene School District 4J Board of Directors the board indicated an interest in publicly affirming through a formalized resolution its collective commitment to positive and collaborative debate as well as adherence to established board policy.

Staff has prepared the attached document as a first draft for board reflection and review.

Recommendation

District staff recommend that the board review the following resolution and provide edits to ensure the desired language is included and the intent of the board's commitment is clearly stated.



Eugene School District 4J Board of Education

Resolution No. XXX

WHEREAS, the Eugene School District 4J Board of Directors, as individually elected members and as a governing body for Eugene School District 4J, are accountable to the community for operating schools that support student achievement;

WHEREAS, research demonstrates that student achievement is directly tied to successful and collaborative relationships between individually elected members, district leadership, staff and the community they represent;

WHEREAS, the Eugene School District 4J Board of Directors has a long history of prioritizing collaborative conversations that honor the many voices and perspectives of our community;

AND WHEREAS, the Eugene School District 4J Board of Directors has well established policies that prioritize values of inclusion, respect and individual responsibility;

BE IT THEREFORE RESOLVED, that the members of the Eugene School District 4J Board affirm their commitment to collaborative, respectful discussions that demonstrate the type of productive debate that honors individual perspective and models district values;

BE IT FURTHER RESOLVED, that the members of the Eugene School District 4J Board of Directors affirm their commitment to district policies governing their actions as individuals and as a collective;

APPROVED by the Eugene School District 4J Board of Directors, Lane County, Oregon, at the regular open public meeting thereof, held this [XX] day of [XX], 2023.

ATTEST: Board of Directors:

(Signatures of all board members follow)

DRAFT



ITEM FOR ACTION AT A FUTURE MEETING

Date of Meeting

September 6, 2023

Title

Board of Directors Stipend Consideration

Presenter

Maya Rabasa, Board Chair

Background

In the 2023 Legislative Session, the Oregon State Legislature passed House Bill 2753 removing the prohibition on compensation and allowing school district boards to provide “each voting member of the board with a stipend in an amount determined by the board, not to exceed \$500 per month.”

Each school district must address whether they wish to approve the stipend.

To support conversation the Oregon School Board Association has provided the following resources to school boards discussing the authorization of stipends.

[Board Member Stipend Frequently Asked Questions](#)

Recommendation

It is recommended that the school board discuss the new legislation for action at a future meeting.

OSBA Sample Resolution for Board Stipend Approval

[] School District Board of Education

Resolution No. 2023-

WHEREAS, board members provide many hours of valuable service to the district;

WHEREAS, the Oregon Legislature authorized payments of stipends to be paid to voting board members by passing [HB 2753 \(2023\)](#), amending ORS 332.018;

WHEREAS, individual board members may opt out of receiving the stipend by notifying the business office in writing;

WHEREAS, the district's adopted budget includes funds to cover the cost of the stipend;

[WHEREAS, board members will still be eligible for reimbursement of actual and necessary expenses incurred or paid by the board member in the performance of the duties of the board member in accordance with district policies;] *{If stipends are being provided, the district can, but is not required to provide reimbursement for actual and necessary expenses. If choosing to provide reimbursement in addition to the stipend, include this bracketed language. If the district does not provide a stipend, the district is required to reimburse for actual and necessary expenses. See ORS 332.018(3)(b)(B) as amended by HB 2753.}*

AND WHEREAS, board members do not become employees of the district by acceptance of the stipend;

BE IT THEREFORE RESOLVED that the [] School District Board authorizes a monthly stipend be paid to all board members in the amount of [\$500¹] for the fiscal year 2023-24.

ADOPTED by the [] School District Board, [] County, Oregon, at the regular meeting thereof, held this [1st] day of [August, 2023].

ATTEST: Board of Directors:

(Signatures of all board members follow)

Notes (to be removed prior to approval)

- *Coordinate with board policy BHD - Board Member Compensation and Expense Reimbursement. An update to BHD will be released in the August 2023 update. It is an optional policy;*
- *OSBA recommends the board to adopt this resolution annually after the budget has been adopted and the maximum amount has been adjusted (after July 1).*

¹ The maximum amount per month is \$500 for the fiscal year 2023-24. Beginning July 1, 2024, this amount may be adjusted in accordance with the Consumer Price Index for All Urban Consumers, West Region (All Items), as published by the Bureau of Labor Statistics of the United States Department of Labor.





ITEM FOR ACTION AT A FUTURE MEETING (First Read)

Date of Meeting

September 6, 2023

Title

Approve revisions to Board Policy IICA – District Represented Group Travel

Presenter

Jenna McCulley, Chief of Staff

Background:

The proposed revisions to Board Policy IICA – District Represented Group Travel were made to better align the policy with current district practice. In addition, the revisions provide greater clarity for 4J staff and families regarding field trips.

Options and Alternatives:

To be discussed.

Recommendation

The superintendent recommends the board approve revisions to board policy IICA – District Represented Group Travel

Eugene School District 4J

Code: IICA
Adopted: 7/02/73; 6/16/75
Readopted: 11/07/18; XX/XX/XX
Orig. Code: IICA; 7520; 5640.2

~~Field Trips and Special Events-~~ **District Represented¹ Group Travel**

~~The Board recognizes the value of special activities to the total school program. Further, students need to be allowed to participate in and profit from carefully planned learning experiences which fall outside the normal school program/day.~~ **In planning and authorizing such trips, primary consideration will be given to educational values derived, the safety and welfare of students involved, community standards of conduct and behavior on the part of all participants and the selection of appropriate adult supervision, either from within the school staff or from the parent/guardian and community volunteer pool.**

Field trips and other curricular/cocurricular activities involving travel may be authorized by the superintendent or designee when such trips or activities contribute to the achievement of desirable educational/social/cultural goals. **Written parental permission must be obtained for each trip. The signed form showing parental approval, acknowledgment of student conduct guidelines, and student medical information will be maintained on file for each trip.**

~~In planning and authorizing such trips, primary consideration will be given to educational values derived, the safety and welfare of students involved, community standards of conduct and behavior on the part of all participants and the selection of appropriate adult supervision, either from within the school staff or from the parent and community volunteer pool.~~

~~Written parental permission must be obtained for each trip. The signed form showing parental approval and acknowledgment of student conduct guidelines, and student medical information will be maintained on file for each trip. will be maintained on file for a period of one year.~~

The administration will develop rules to ensure both students and adult supervisors are acquainted with the standards for conduct while representing the district. Such rules will reinforce district policy in areas such as alcohol, tobacco, **inhalant delivery systems**, and unlawful drug use, procedure to be used in cases of illness or accident, and methods for communicating with administrators/parents/**guardians** in discipline and emergency situations.

All volunteers (chaperones) are subject to district volunteer requirements including criminal history checks and finger- printing.

Permission for travel must be granted by the principal prior to making travel arrangements, collecting funds, or depositing money.

District-represented groups seeking permission for travel must make every effort to incorporate non student contact days into travel plans. Every effort must be made to limit the number of school days students will miss.

Groups/advisors must make every effort to minimize personal/family expenses associated with district represented group travel.

¹Staff, students, drivers and chaperones are traveling under the authorization of Eugene School District 4J and therefore must follow all district policies, administrative regulations and applicable state and federal laws.

~~All out-of-state travel must have prior superintendent approval. Such approval is predicated on an~~

~~acceptable plan for travel arrangements, parental involvement, orientation of students and supervisors and support of the appropriate administrator(s).~~

Travel Requiring Board of Directors Approval

Travel by district-represented groups other than OSAA-scheduled or sponsored events which meet any of the following criteria must have prior approval of the principal, the executive director of elementary programs or secondary programs, the Superintendent, and the Board:

1. Travel dates which require students to stay overnight for more than two nights;
2. Travel which takes students outside the continental United States.

All Applications for Permission to Travel requiring Board approval will be submitted to the executive director of elementary programs or secondary programs at least 30 days prior to the event. District-approved outdoor school programs are exempt from seeking Board approval.

Travel Requiring Superintendent Approval

Travel by district-represented groups other than OSAA scheduled or sponsored events which meet any of the following criteria must have prior approval by the superintendent or designee:

1. Travel dates which require students to stay overnight for less than three nights;
2. Total travel costs, including substitutes, exceed \$3,500;
3. Travel out of state.

The superintendent may report such trips to the Board as an information item.

Approval for all Other Travel

All other student travel must be approved by the unit principal.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)
[ORS 336.014](#)

[ORS 339.155](#)
[ORS 339.240 to -339.250](#)

[OAR 581-021-0050](#)
[OAR 581-021-0070](#)

Cross Reference(s):

EEAE - Student Transportation in Private Vehicle

KI - Public Solicitation in District Facilities



ITEM FOR ACTION AT A FUTURE MEETING (First Read)

Date of Meeting

September 6, 2023

Title

Adopt Board Policy ECG–Vehicle Idling

Presenter

Jenna McCulley, Chief of Staff

Background:

The district recognizes it can play an important role in reducing environmental pollutants, and reduce the exposure to those pollutants for our students, staff and community members, by limiting unnecessary engine idling of school buses and other vehicles on campuses.

There is extensive documentation of the negative health impacts of vehicle exhaust - and a visit to any school at the end of the school day reveals many vehicles idling in the pause parking line. The United States Environmental Protection Agency (EPA) has an extensive collection of research [linked here](#), including databases of studies linking air pollution from vehicle exhaust and negative health outcomes, which has a connection to attendance. The Oregon Department of Environmental Quality website [linked here](#), is also one of many places that shares information on this topic.

Options and Alternatives:

To be discussed.

Recommendation

The superintendent recommends the board adopt board policy ECG – Vehicle Idling

Eugene School District 4J Policy

Code: ECG
Adopted: XX/XX/XX

Vehicle Idling

The district recognizes that it can play an important role in reducing environmental pollutants.

This policy is intended to reduce student, staff and community exposure to vehicle exhaust pollution by limiting unnecessary engine idling of school buses and other vehicles to reduce negative health impacts of localized pollution to students and others on school campuses.

Exhaust from idling school buses, delivery and personal vehicles accumulates in vehicles and around schools, posing a health risk to children, drivers and the community at large. Exposure to exhaust pollution can cause lung damage, respiratory problems and exacerbate asthma and existing allergies, particularly for young children, whose lungs are still developing. Long-term exposure to these pollutants is thought to increase the risk of lung cancer. Automobile exhaust leads to ground-level ozone formation, acid rain, and other forms of air pollution. This policy is in keeping with the district's Climate Resolution and supports financial goals to reduce fuel, vehicle maintenance and other financial costs.

The superintendent shall develop administrative regulations consistent with this policy. See administrative regulation ECG-AR - Limit Vehicle Idling

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 825.601 - 825.605](#)

Consolidated Appropriations Act, 2005, Pub. L. No. 108-447, 118 Stat. 2809