North Santiam School District
1155 N 3rd Ave - Stayton, OR 97383
www.nssd29j.org

2026-27 BOARD & STAFF

Board Chair, Mackenzie Strawn **Board Vice-Chair,** Alisha Oliver
Board Members: Mike Wagner, Erin Cramer, Mark Henderson, Coral Ford & Brunk Conley
Student Representatives to the Board, Amalia Bell & Aliya Maciel
Superintendent, Lee W. Loving
Director of Business & Fiscal Services, Rhonda Allen
Director of Human Resources, Danielle Blackwell
Director of Teaching & Learning, Nicole Duncan
Director of Special Programs, Melissa Glover
Director of Ancillary Services, John Barnes
Director of Operations & Facilities, Travis King
Superintendent/School Board Executive Assistant, Tonia Whisman

Access to the agenda and meeting materials can be located on the District website at
www.nssd29j.org > Board of Directors >Agendas/Meeting Minutes

NSSD Board of Directors Regular Session
Thursday, September 17, 2026 ~ 6:00 PM
NSSD District Office/Santiam Room, 1155 N 3rd Ave, Stayton, OR 97383
https://youtube.com/live/gE3m9rqzLDc?feature=share

1. CALL REGULAR SESSION TO ORDER
6:00 pm (times for agenda items are estimated)

2. AGENDA APPROVAL
Changes to the agenda after posting on September 11, 2026 will be acknowledged:

Added Attachments-
*14.0 DLC-AR1 Staff Expense Reimbursement
*16.1 Sept 2026 Field Trip Report

RECOMMENDED MOTION-AGENDA APPROVAL
I move that the Board approve the agenda as modified.

3. CONSENT AGENDA

3.1. *Action: Approval of Meeting Minutes* 5
08.20.26 minutes-DRAFT 5

3.2. *Action: Approval of New Hires* 10

New Hires

Michael Avelinno: SHS/CTE - Woods
William (Tom) Mask: SHS/CTE - Manufacturing

Resignations/Retirements are Informational Only
Refer to the attachment for more information

Sept 2026 Licensed Report ***10***

3.3. *Approval of Third-party Alternative Ed. Programs*
The list of third-party alternative education programs presented in the June 11, 2026 meeting included an error relating to vendors available at Stayton Virtual Academy. The list is being resubmitted with the correction highlighted in bold text.
*Willamette Career Academy
*Chemeketa Community College (Early College & GED)
*Polk Adolescent Day Treatment Center (PADTC)
*Children's Farm Home
*Willamette Education Services District (WESD) - Phoenix School
*Meadowlark Day Treatment
*SchoolsPLP**, Pearson Connexus** (Stayton Virtual Academy)
*Oregon School for the Deaf
*Graduation Alliance (for credit recovery at SHS)

3.4. *Action: Approval of Consent Agenda*
RECOMMENDED MOTION-CONSENT AGENDA
I move that the Board approve the Consent Agenda as [presented] [modified].

4. STUDENT BUSINESS: Amalia Bell/Aliya Maciel 11
6:05 pm

SHS Board Presentation 2026-2027 - Google Slides ***11***

5. CITY COUNCIL LIAISON REPORTS:
6:10 pm
This standing agenda item is for reports from the Stayton, Sublimity and Lyons City Council Liaisons.

6. TEACHING & LEARNING REPORT: Nicole Duncan 17
6:15 pm
The month includes the annual Integrated Guidance Annual Report.
September 2026 Teaching & Learning Board Report ***17***

6.1. Public Comment on Integrated Guidance Report

7. SPECIAL PROGRAMS REPORT: Melissa Glover 21
6:30 pm
This month's report will review the district's 2026 Special Education Report, which includes data from the 2024-25 school year.
2023-24 Report Card ***21***
2024-25 Report Card ***24***
Special Programs September 2026 - Google Slides ***27***

8. FACILITIES REPORT: Travis King 38
6:45 pm
The report will include a recap of projects completed during the summer.

September_26_Board Report_Facilities - Google Slides 38

9. BUSINESS & FISCAL SERVICES REPORT: Rhonda Allen 53
7:00 pm

Financial Board Report Aug 2026 53
Financial Report - Aug 2026 - Google Slides 67

10. SUPERINTENDENT'S REPORT: Lee W. Loving
7:10 pm

11. LICENSED/CLASSIFIED UNION REPORTS: Union Reps.
7:20 pm

12. PUBLIC COMMENT
7:25 pm

13. POLICY UPDATES
7:40 pm

13.1. Second Readings 74
(intros by Supt Loving)
EI- Insurance Programs
KNA (new)- Immigration Enforcement on District Property
EI-Insurance Programs 09.17.26 74
KNA Immigration Enforcement on District Property 08.20.26 76

13.2. First Readings 80
7:50 pm

CBG-Eval of the Superintendent (intro by Mike)
EBB-Integrated Pest Management (intro by Mackenzie)
GBA-Equal Employment Opportunity (intro by Brunk)
JHCA-Immunization, School Sports Participation, Concussions and Other Brain Injuries (intro by Erin)
CBG-Eval of the Supt 09.17.26 80
EBB-Integrated Pest Management 09.17.26 82
GBA - Equal Employment Opportunity 09.17.26 85
JHCA- Immunization, School Sports Participation, Concussions and Other Brain Injuries 09.17.26 87

14. ADMINISTRATIVE REGULATION UPDATES 90
8:10 pm

DLC-AR1 -Staff Expense Reimbursement
DLC-AR1 Staff Expense Reimbursement 09.17.26 90

15. BOARD REFLECTIONS/ANNOUNCEMENTS
8:15 pm

16. INFORMATION ONLY
8:25 pm

16.1. Field Trip Report 96
Sept 2026 Field Trip Report ***96***

16.2. Student Enrollment 98
Refer to the attachment for a breakdown by grade at each location and totals from previous months in the school year.
Mari-Linn: 171
Sublimity: 402
Stayton Elementary: 330
Stayton Intermediate/Middle: 451
Stayton High: 634
Locust Street Academy: 32
Stayton Virtual Academy: 33
Total: 2053 (2083 incl. preK)
Sept 2026 Enrollment Totals 09.11.26 ***98***

16.3. Future Agenda Items 100
Agenda Items Annual Calendar rev 09.26 ***100***

16.4. Upcoming Board Events & Activities

October 15, 2026: Regular Session Board Meeting
6:00 pm ~ District Office/Santiam Room

November 19, 2026: Regular Session Board Meeting
6:00 pm ~ District Office/Santiam Room

17. ADJOURN
8:30 (estimated)

EQUAL OPPORTUNITY EMPLOYER

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Director of Nutrition Services, John Barnes
Director of Operations & Facilities, Travis King
Superintendent/School Board Executive Assistant, Tonia Whisman

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Thursday, August 20, 2026 NSSD Board of Directors Regular Session
NSSD District Office/Santiam Room, 1155 N 3rd Ave, Stayton, OR 97383 ~ 6:00 PM
https://youtube.com/live/kgJAsrBc5vc?feature=share

MINUTES - DRAFT

1. **CALL REGULAR SESSION TO ORDER**

The meeting was called to order at 6:00 pm. The Board noted that all board members were present and that Erin Cramer and *Mark Henderson were attending virtually. Student Rep. Amalia Bell was present and Student Rep. Aliya Maciel was expected to arrive. The Board Chair then led everyone in the Pledge of Allegiance.

*It was later noted that Mark Henderson was not present virtually for the meeting.

2. **AGENDA APPROVAL**

Changes to the agenda after posting on August 14, 2026, were acknowledged:
Added Agenda Items-
*14-Detroit Dam Drawdown
Added Attachments-
*3.1-06.11.26 meeting minutes & Budget Hearing minutes
*3.1-06.29.26 meeting minutes
*7.0-Board_Cash_Flow_Summary_Report

*13.1-JHCCF-AR: Pediculosis

Revised Attachments-
*3.2-August 2026 Licensed Staff Board Report

MOTION-AGENDA APPROVAL
Motion that the Board approve the agenda as modified.
Motion Made By: Alisha Oliver
Vote: 6-0, motion passed

3. CONSENT AGENDA

3.1. *Action: Approval of Meeting Minutes*

06.11.26 Budget Hearing minutes-DRAFT
06.11.26 minutes-DRAFT
06.29.26 meeting minutes-DRAFT

3.2. *Action: Approval of New Hires*

New Hires (Board Action Required)
Karilea Landolt: SIMS/4th Grade Teacher
Faith Kraemer: SIMS/5th Grade Teacher
Jeremy Campbell: SIMS/6th Grade Science
Karen Huff: SUB/1st Grade Teacher
Kaleb Anundi: SUB/0.5 PE Teacher
Shelby Markham Schmidt: SES/Counselor
Catherine Watson: SES/.05 1st grade Teacher (job share)
Matthew Bartlett: SHS/Health Teacher
EXISTING STAFF/NEW POSITIONS
Megan Scheidler: ML/Dean of Students
Brittany Zurcher: ML/Title I Interventionist

Resignations (Informational only-see attachment for details)

August 2026 Licensed Staff Board Report

3.3. *Receive: Annual Restraint/Seclusion Report*

NSSD Restraint-Seclusion Report 2025-26

3.4. *Receive: Oregon English Learners Report*

Oregon English Learners Report 2024-25

3.5. *Action: Approval of Consent Agenda*

MOTION-CONSENT AGENDA
Motion that the Board approve the Consent Agenda as presented.
Motion Made By: Alisha Oliver
Vote: 6-0, motion passed

4. STUDENT BUSINESS: (25:33)

Amalia Bell and Aliya Maciel took their oaths of office for the 2026-27 school year.
(this item was delayed until after the Financial Report to allow Aliya to arrive after soccer practice)

5. CITY COUNCIL LIAISON REPORTS:

There were no city council reports.

6. TEACHING & LEARNING REPORT: Nicole Duncan (7:20)

The August report included a request for the Board to approve new Calculus instructional materials.
Aug 2026 Teaching & Learning Board Report

6.1. AP Calculus Curriculum Adoption

MOTION-CALCULUS CURRICULUM
Motion that the Board approve the adoption of the OpenStax Calculus instructional materials for Advanced Placement courses to be implemented in the fall of 2026.
Motion Made By: Brunk Conley
Vote: 6-0, motion passed

7. BUSINESS & FISCAL SERVICES REPORT: Rhonda Allen (10:15)

The statements included both actual revenues and expenditures from July 1, 2025, to June 30, 2026. The projected General Fund Ending Fund Balance was $3,435,859, and the Contingency and Unappropriated Ending Fund Balance was $1,420,716.

The August report included a motion to approve Resolution 082026A, which establishes a level of significance for accounting changes and error corrections in accordance with GASB Statement 103.

MOTION-RESOLUTION 082026A
Motion that the Board approve Resolution 082026A as presented.
Motion Made By: Alisha Oliver
Vote: 6-0, motion passed

Financial Board Report_July2026
Board_Cash_Flow_Summary_Report
Resolution 082026A GASB 103
Financial Report PPT - July 2026

8. SUPERINTENDENT'S REPORT: Lee W. Loving (26:53)

Key points included:

- 2026-27 School Design Plans
- Internal/External Data Dashboards
- 9th Grade on Track % for Class of 2030

His presentation can be viewed at the link below:
2026 - Supt Board Meeting Reports - Google Slides

9. LICENSED/CLASSIFIED UNION REPORTS: Union Reps.

There were no union reports.

10. PUBLIC COMMENT

There was no public comment.

11. RECESS

The meeting was recessed from 6:43-6:53 pm.

Erin Cramer arrived at the meeting room at 6:49 pm.

12. 2027-'28 STUDENT INSTRUCTIONAL TIME: Supt. Loving (56:40)

Supt reviewed the Governor's Executive Order 26-06: Preserving Student Instructional Time and the District's plan to comply. The EO prohibits school districts and public charter schools from reducing student instructional time during or after the 2025–26 school year due to budget or operational constraints.

13. POLICY UPDATES (1:06:32)

13.1. Second Reading

JHCCF-Pediculosis
Motion to approve policy JHCCF as presented.
Motion Made By: Erin Cramer
Vote: 6-0, motion passed

With the approval of the new version of JHCFF, JHCCF-AR will be removed from board policy.
JHCCF Pediculosis(Head Lice) 08.20.26
JHCCF-AR (delete) Pediculosis 08.20.26

13.2. First Readings

EI- Insurance Programs
EI-Insurance Programs
There was a suggestion to add the words "loss due to" in front of "theft" in the last paragraph.

KNA (new)- Immigration Enforcement on District Property
KNA Immigration Enforcement on District Property

14. DETROIT DAM DRAWDOWN (1:20:28)

Supt. Loving distributed a declaration drafted by an attorney from Marion Co that he has been asked to sign and submit as confirmation of the previous letter he wrote on behalf of the district and school board regarding the drawdown. The declaration that he is being asked to sign would be on behalf of the district and school board. It outlines concerns about the drawdown and its potential impacts on student learning, staffing, and the district's facilities and budgets.

There was a suggestion to replace "porta-potties" with portable toilets and to fix a punctuation error.

Motion that the Board vote in support of the Declaration of Lee Loving on Behalf of NSSD in Support of Intervenor-Plaintiff City of Stayton's Joinder in Motions for Preliminary Injunction as amended.
Motion Made By: Brunk Conley
Vote: 6-0, motion passed

15. BOARD REFLECTIONS/ANNOUNCEMENTS (1:31:35)

- Importance of continuing to "tell our story" with honesty and transparency.

- Appreciation when seeing the names of former students on the list of new hires.
- Reflection (from a student rep.) after a visit abroad regarding the resources available to students living in America.

16. INFORMATION ONLY (1:40:30)

16.1. Future Agenda Items

Agenda Items Annual Calendar rev 04.26

16.2. Upcoming Board Events & Activities

Included in the meeting materials.

17. ADJOURN

The meeting was adjourned at 7:43 pm.

EQUAL OPPORTUNITY EMPLOYER

ACTION REQUIRED			
NEW HIRES		**SCHOOL**	**NOTE**
Michael Avelinno		SHS	CTE - Woods
William (Tom) Mask		SHS	CTE - Manufacturing
EXISTING STAFF/NEW POSITIONS		**SCHOOL**	**NOTE**
EXISTING STAFF/NEW APPOINTMENT		**SCHOOL**	**NOTE**
FYI			
TRANSFERS			
NEW HIRES	**DOH**	**SCHOOL**	**NOTE**
RESIGNATIONS	**DOT**	**SCHOOL**	**NOTE**
Ron Stutzman	8/25/2026	SHS	CTE - Manufacturing
Michael Folger	8/20/2026	SHS	CTE - Woods
RETIREMENTS	**DOR**	**SCHOOL**	**NOTE**
LEAVE OF ABSENCE	**DOL**	**SCHOOL**	**NOTE**

North Santiam School District



SHS Student Representative September 2026 Report

Spotlight: Unified

- Unified has been officially recognized by Special Olympics Oregon as a Unified Champion School.
- Official State Banner Recognition!
- On the Path to National Status!





CLUBS NEWS

Book Club: This club has doubled in members since last year!

OHSET: Fundraising, fundraising, fundraising!!!

D&D: This brand new club is starting off strong with 21 group members.

Band: Busy preparing for the HOCO parade, football game, and their Veterans Day Concert

Science Club:

New Clubs:

Creative Writing Club

Dungeons and Dragons Club

Pokémon Club

- **Wednesday** : Male Volleyball
- **Thursday** : Bonfire
- **Friday** : HOCO Parade @1:45, Assembly, Homecoming Game and Halftime Show
- **Saturday** : Homecoming Dance!!!





SPORTS NEWS

The Stayton Highlights are back!!!

Homecoming Game - tomorrow @7:00 pm!

All fall sports teams ranked top 20!!!

Brandon Wagar broke 3k school record









Misc

September Rotary Student of the Month: Miles Emmert!

Senior Sunrise

Link Day : Mini club fair!





North Santiam School District 29J

Serving Lyons, Mehama, Stayton, and Sublimity

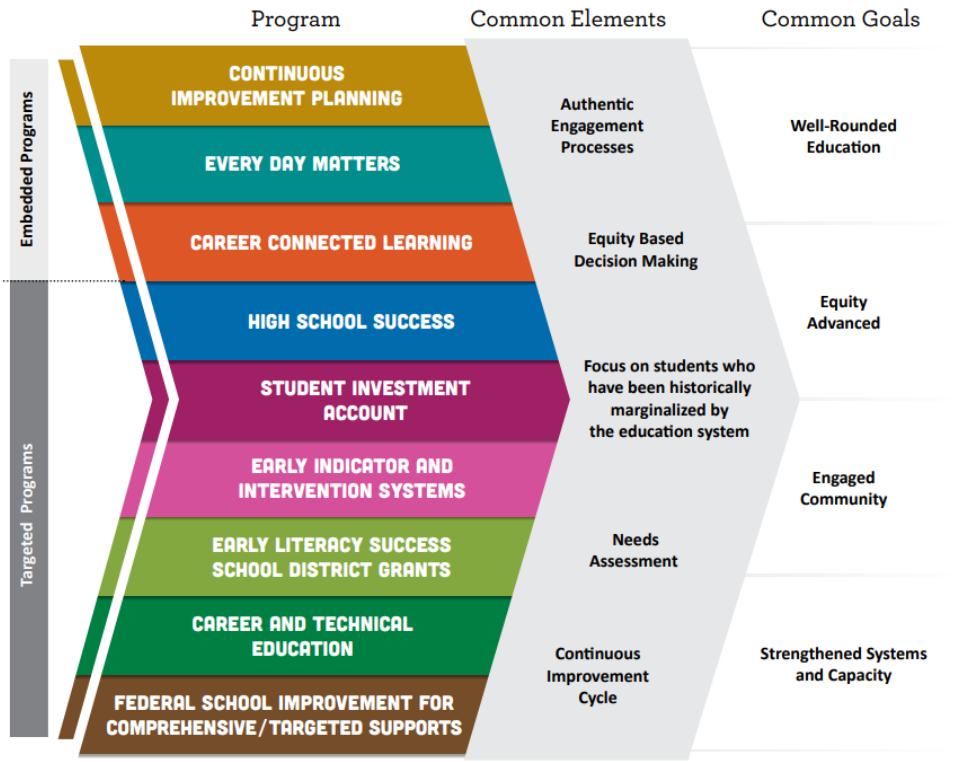
Teaching and Learning Board Report
September 2026

Items for Board Approval: None

Items for Public Comment:

2025-2026 Integrated Guidance Required Report

The Oregon Department of Education's (ODE) Integrated Guidance brings nine state and federal education initiatives—including the Student Investment Account (SIA), High School Success (HSS), Early Literacy, and Career & Technical Education (CTE)—into a streamlined planning and budgeting process. This process aligns multiple grant streams into a four-year strategic plan and a two-year budget cycle. It requires districts to center their plans on authentic community engagement, equity-based decision-making, and targeted support for historically marginalized student groups. Its primary goals are to focus on a well-rounded education for all students; advance equity across district programs and policies through equity-based decision-making and targeted support; strengthen community engagement and local partnerships; and improve student health, safety, and academic outcomes by targeting state resources to district priorities. Monitoring and implementation requirements ensure that state resources directly support strategic district priorities, continuous improvement, and actionable growth targets.



Required Student Investment Account Board Report (SIA)

The Student Investment Account is a non-competitive grant program that provides dedicated funding to Oregon school districts and eligible charter schools through the Student Success Act. The purpose of the SIA is to support students' mental and behavioral health needs, increase academic achievement, and reduce persistent disparities for students of color; students with disabilities; emerging bilingual students; students navigating poverty, homelessness, or foster care; and other student groups who have historically experienced inequitable outcomes.

SIA recipients must, according to Oregon law and administrative rules, review their annual progress and submit both a financial audit and an annual report to the Oregon Department of Education (ODE) and their local school boards. The SIA Annual Report also offers districts an opportunity to reflect on their implementation during the 2025-26 school year and to maintain transparent communication and engagement with the community.

These requirements aim to ensure oversight and accountability for the use of SIA funds and to demonstrate how the district is working to improve academic outcomes, reduce disparities, and support student health and well-being.

The NSSD SIA Annual Report will be posted on the district website by **November 30**.

NSSD Integrated Programs Annual Report	
Question	**Context/Guidance**
As you review your progress markers/overall reflection responses and reflect on plan implementation, how do you see your progress contributing to the Outcomes and Strategies in your plan and your Longitudinal Performance Growth Targets (LPGT)/Local Optional Metrics (LOM)? *Discuss at least one Outcome where you have seen progress in implementation.*	Our school district continues to align classroom instruction, student well-being, and family support to promote student success. By prioritizing reading, mathematics, and regular attendance during the 2025-2026 school year, educators measured student growth and made data-informed decisions to direct additional support where it was most needed. **Academic Achievement: Mathematics and Literacy** [Outcome Early Lit, Outcome C]: Reading serves as the foundation for all learning. Using Renaissance STAR assessment tools and targeted professional development, educators monitor reading growth and adapt instruction to address individual students' needs (Strategies C4 & C5). To enhance reading proficiency, schools implement evidence-based reading programs and provide individualized support (Strategy Early Lit 2). Additionally, we collaborated with a reading consultant to implement UFLI, our primary phonics program. Expanding these targeted reading and writing supports across all grade levels remains a central objective so that every student achieves grade-level proficiency. Similarly, developing students' mathematical skills is critical for academic success. We are enhancing daily mathematics instruction and increasing intervention opportunities, while teachers conduct formative

assessments to monitor progress and share effective instructional strategies.

High School Success and Graduation [Outcome A, Outcome C]: Supporting the academic growth of high school students is essential for graduation and future career readiness. In the 2025–26 school year, 90.6% of our 9th graders were on track to graduate, including over 95% of Hispanic and Latino 9th graders (Strategy A4). The district's four-year graduation rate increased to 84%, and the five-year completion rate reached 90.2%.

Attendance, Mental Health, and Student Belonging [Outcome D, Outcome A]: Student presence in school is fundamental to learning, and creating safe, inclusive environments is central to our attendance strategy. With the districtwide implementation of the Wayfinder social-emotional learning curriculum (Strategy A6), educators create classroom environments that address non-academic barriers (Strategy D1). These integrated behavioral and mental health supports have contributed to sustained attendance improvements across key student groups (Strategy D2):

High School (Grades 9–10): Regular attendance among Hispanic and Latino students increased from 50.0% in 2023–24 to 65.1% in 2025–26. Attendance for students experiencing poverty rose from 39.3% to 52.3%, while attendance for historically underserved racial and ethnic groups improved from 49.0% to 65.9%.

Middle School (Grades 6–8): Attendance among English Learners increased from 57.1% to 68.0%, contributing to an overall regular attendance rate of 68.6% for middle school students.

Elementary School (Grades K–5): Regular attendance stabilized at 69.9% overall. Attendance for students with disabilities increased from 56.3% in 2024–25 to 62.6% in 2025–26.

The district’s overall attendance rate is 67%, representing a 2% increase from 2024–2025. We continue to expand family outreach, mental health resources, and attendance interventions so that every student remains engaged in school.

Where have you experienced barriers, challenges, or impediments to progress toward your Outcomes and Strategies in your plan that you could use support with? Discuss at least one Outcome where you have seen challenges or barriers to implementation.	While our district has made meaningful progress in graduation rates and attendance, systemic barriers continue to affect academic achievement. Our primary barrier to progress toward Outcome A (Attendance and Student Engagement) and Outcome C (Academic Proficiency) is the increasing social-emotional challenges among students and the need for building-level support at every site. To address these challenges, our district is reallocating staffing to ensure we have dedicated school counselors at every building and an on-site behavior specialist at schools with structured learning programs. Additionally, we are focusing on comprehensive professional learning for our staff in de-escalation strategies, which will align mental health resources directly with attendance interventions and maintain focused instructional time. Lastly, we continually want to improve how we communicate with our families to build stronger, lasting partnerships that keep students engaged and help us identify and address the real reasons students miss school.

The board is asked to present the report in an open meeting with an opportunity for public comment.

Strategic Themes and Focus Area Alignment:
Future Ready Students
Teaching and Learning

Future Reports:

At-A-Glance Reports
Star Assessments
Math and Literacy Professional Learning and Training
Integrated Guidance Application

OREGON DEPARTMENT OF EDUCATION
Oregon achieves . . . together!

OREGON AT–A–GLANCE SPECIAL EDUCATION PROFILE

North Santiam SD 29J

2023-24

SUPERINTENDENT: Lee Loving | 1155 N 3rd Ave, Stayton 97383 | 503-769-6924
DIRECTOR OF SPECIAL EDUCATION: Melissa Glover | 503-769-4237

Students We Serve

341
Total Students in the Special Education Child Count

REGULAR CLASS

B5A. Students placed inside regular class 80% or more of day.

69.79%
Students

Oregon target - **77.00% or more**

SEPARATE CLASS

B5B. Students placed inside regular class less than 40% of day.

18.77%
Students

Oregon target - **8.40% or less**

SEPARATE SETTINGS

B5C. Students served in separate public or private schools, residential placements, or homebound/hospital settings.

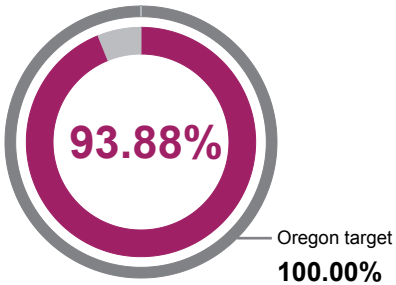
0.00%
Students

Oregon target - **1.60% or less**

Eligibility Timeline

B11. SPECIAL EDUCATION ELIGIBILITY

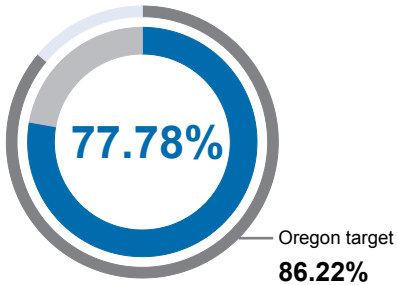
Students with parental consent to evaluate who were evaluated and had eligibility determined within 60 school days.



Improving Services

B8. PARENT SURVEY RESULTS

Parents who report schools facilitated parent involvement as means of improving services and results.



Transition

B13. SECONDARY TRANSITION

IEPs in effect when a student turns 16 that include post-secondary goals, transition services, and district evidence of IEP team meeting.



21

Information Provided by District/Program

NSSD is proud of the increase in graduation rates and the number of students accessing higher education. This year we have focused on increasing parent engagement so that our families may help us continue to build systems of support to further improve student outcomes. Our data for 24-25 shows we have already eliminated disproportionate discipline for students with disabilities, and we look forward to seeing additional improvements over the next year as a result of our increased attention on special education services.

OREGON DEPARTMENT OF EDUCATION
Oregon achieves . . . together!

OREGON AT–A–GLANCE SPECIAL EDUCATION PROFILE
North Santiam SD 29J

2023-24

SUPERINTENDENT: Lee Loving | 1155 N 3rd Ave, Stayton 97383 | 503-769-6924
DIRECTOR OF SPECIAL EDUCATION: Melissa Glover | 503-769-4237

Equity and Disproportionality

DISTRICT IDENTIFICATION

Target: No Significant Discrepancy or Disproportionate Representation

Suspension/expulsion

B4A. Significant discrepancy in rate of suspension/expulsion for more than 10 days

SIGNIFICANT DISCREPANCY FOUND

B4B. Significant discrepancy, by race or ethnicity, for more than 10 days; and, policies, procedures, or practices contributed and do not comply with requirements relating to IEP development and implementation.

NO SIGNIFICANT DISCREPANCY FOUND

Students Receiving Special Education Services

B9. Disproportionate representation of racial/ethnic groups in special education resulting from inappropriate identification

NO DISPROPORTIONATE REPRESENTATION FOUND

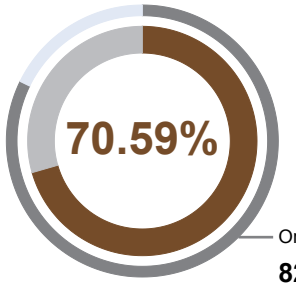
B10. Disproportionate representation of racial/ethnic groups in specific disability categories resulting from inappropriate identification

NO DISPROPORTIONATE REPRESENTATION FOUND

Academic Success

B1. GRADUATION RATE

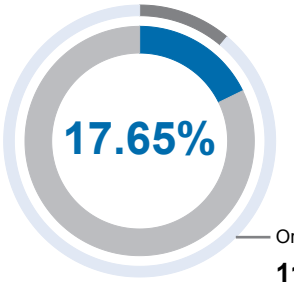
Students with IEPs who exited special education by earning a regular or modified diploma



Oregon target
82.00%

B2. DROPOUT RATE

Students with IEPs who exited special education by dropping out



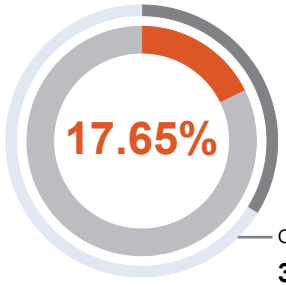
Oregon target
11.82%

Outcomes

22

B14A. HIGHER ED

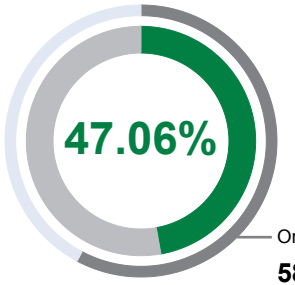
Students with an IEP who enrolled in higher education within one year of leaving high school.



Oregon target
34% or more

B14B. HIGHER ED/EMPLOYED

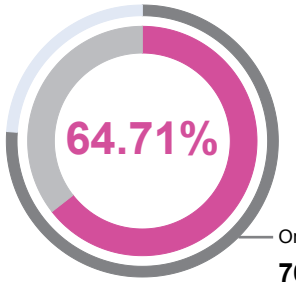
Students with an IEP who enrolled in higher education or were competitively employed within one year of leaving high school.



Oregon target
58% or more

B14C. HIGHER ED/TRAINING/EMPLOYED

Students with an IEP who enrolled in higher education, enrolled in post secondary education/training or were competitively employed or had other employment within one year of leaving high school.



Oregon target
76% or more

Individualized Education Program (IEP)

A written statement for a child with a disability that is developed, reviewed, and revised by an IEP Team.

Special Education (SE)

Special education means specially designed instruction, at no cost to the parents, to meet the unique needs of a child with a disability.

OREGON AT–A–GLANCE SPECIAL EDUCATION PROFILE

North Santiam SD 29J

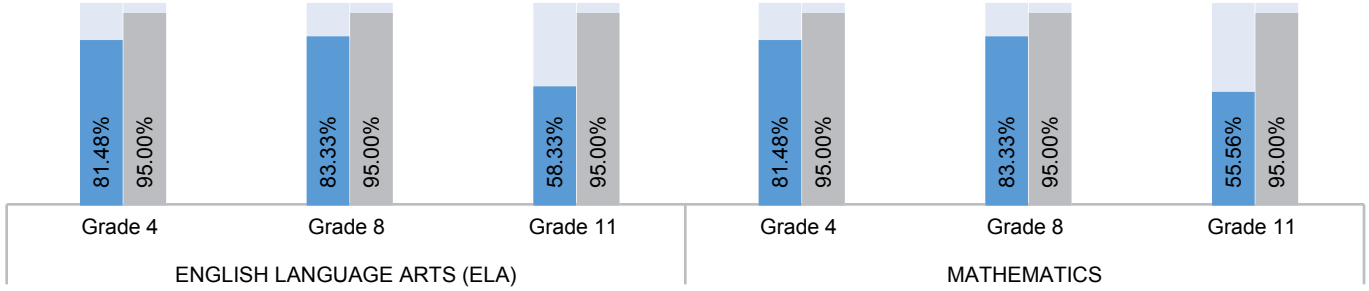
SUPERINTENDENT: Lee Loving | 1155 N 3rd Ave, Stayton 97383 | 503-769-6924
DIRECTOR OF SPECIAL EDUCATION: Melissa Glover | 503-769-4237

2023-24

Academic Achievement

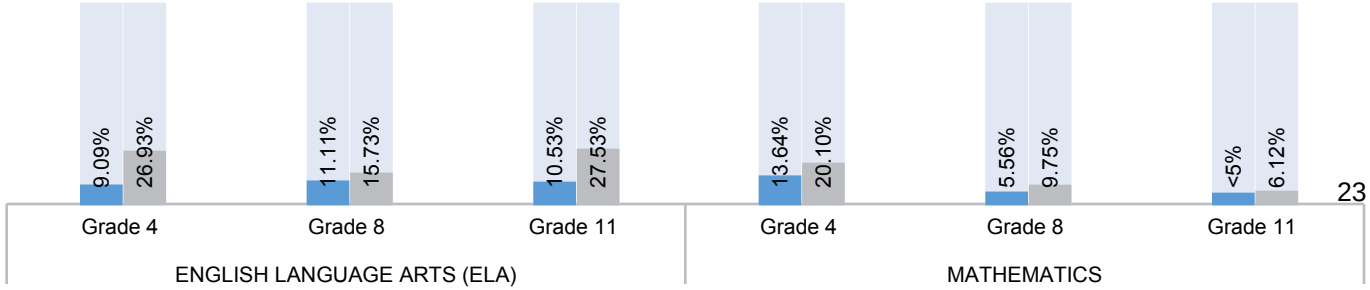
B3A: Participation

- Participation Rates for Students with IEPs
- Oregon target



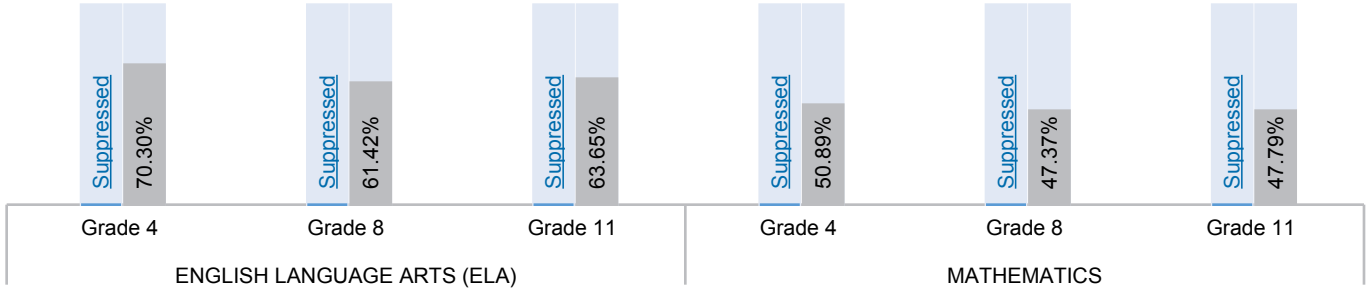
B3B: Regular Assessment

- Proficiency Rates for Students with IEPs Meeting or Exceeding Grade Level Academic Achievement Standards
- Oregon target



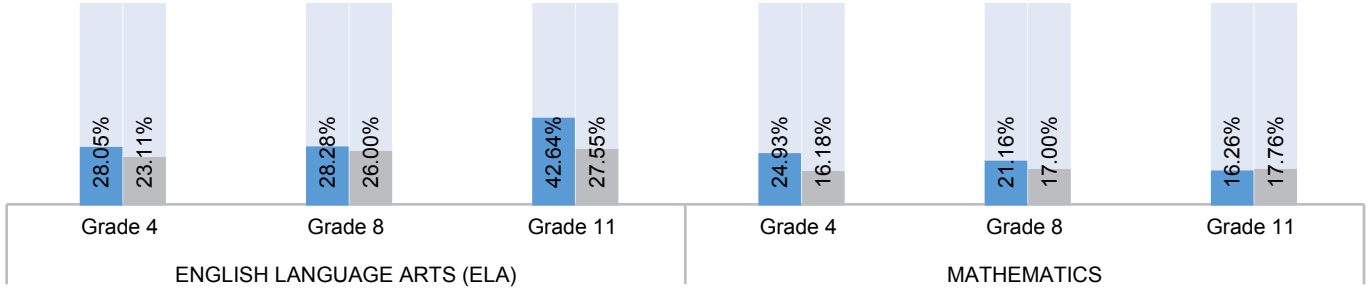
B3C: Alternate Assessment

- Proficiency Rates for Students with IEPs Meeting or Exceeding Alternate Academic Achievement Standards
- Oregon target



B3D: Gap in Proficiency

- Gap in Proficiency for Students with IEPs and All Students Against Grade Level Academic Achievement Standards (Goal is to be less than or equal to Oregon target)
- Oregon target



OREGON DEPARTMENT OF EDUCATION

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OREGON AT–A–GLANCE SPECIAL EDUCATION PROFILE

North Santiam SD 29J

2024-25

SUPERINTENDENT: Lee Loving | 1155 N 3rd Ave, Stayton 97383 | 503-769-6924
DIRECTOR OF SPECIAL EDUCATION: Melissa Glover | 503-769-4237

Students We Serve

375

Total Students in the Special Education Child Count

REGULAR CLASS

B5A. Students placed inside regular class 80% or more of day.

72.27%

Students

Oregon target - **78.00% or more**

SEPARATE CLASS

B5B. Students placed inside regular class less than 40% of day.

16.00%

Students

Oregon target - **8.00% or less**

SEPARATE SETTINGS

B5C. Students served in separate public or private schools, residential placements, or homebound/hospital settings.

0.00%

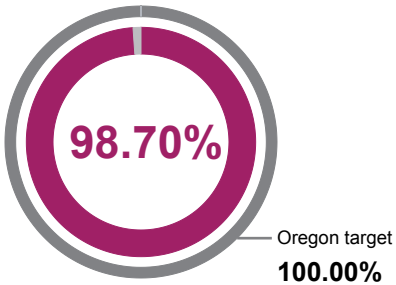
Students

Oregon target - **1.50% or less**

Eligibility Timeline

B11. SPECIAL EDUCATION ELIGIBILITY

Students with parental consent to evaluate who were evaluated and had eligibility determined within 60 school days.

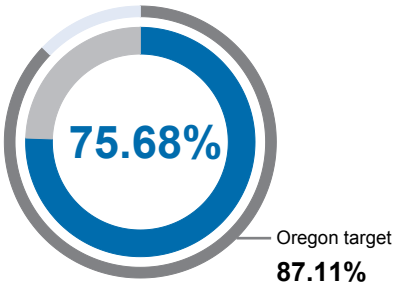


Oregon target
100.00%

Improving Services

B8. PARENT SURVEY RESULTS

Parents who report schools facilitated parent involvement as means of improving services and results.



Oregon target
87.11%

Transition

B13. SECONDARY TRANSITION

IEPs in effect when a student turns 16 that include post-secondary goals, transition services, and district evidence of IEP team meeting.



Oregon target
100.00%

24

Information Provided by District/Program

NSSD continues to be proud of the growth we've seen in our Special Education Programs. In the past year we've seen improvement in our evaluation timelines, inclusive programming, graduation and dropout rates, and academic achievement scores. We have incredible staff who believe deeply that our students can achieve great things when provided the right support. It is through their efforts, along with our parents and community partners, that we were able to see such success over the last year.

OREGON DEPARTMENT OF EDUCATION
Oregon achieves . . . together!

OREGON AT–A–GLANCE SPECIAL EDUCATION PROFILE
North Santiam SD 29J

2024-25

SUPERINTENDENT: Lee Loving | 1155 N 3rd Ave, Stayton 97383 | 503-769-6924
DIRECTOR OF SPECIAL EDUCATION: Melissa Glover | 503-769-4237

Equity and Disproportionality

DISTRICT IDENTIFICATION

Target: No Significant Discrepancy or Disproportionate Representation

Suspension/expulsion

B4A. Significant discrepancy in rate of suspension/expulsion for more than 10 days

NO SIGNIFICANT DISCREPANCY FOUND

B4B. Significant discrepancy, by race or ethnicity, for more than 10 days; and, policies, procedures, or practices contributed and do not comply with requirements relating to IEP development and implementation.

NO SIGNIFICANT DISCREPANCY FOUND

Students Receiving Special Education Services

B9. Disproportionate representation of racial/ethnic groups in special education resulting from inappropriate identification

NO DISPROPORTIONATE REPRESENTATION FOUND

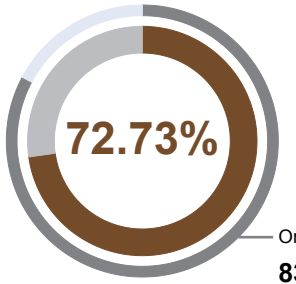
B10. Disproportionate representation of racial/ethnic groups in specific disability categories resulting from inappropriate identification

NO DISPROPORTIONATE REPRESENTATION FOUND

Academic Success

B1. GRADUATION RATE

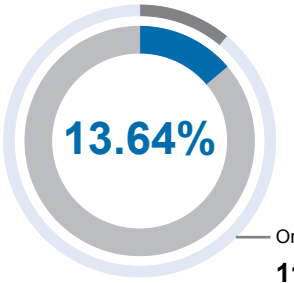
Students with IEPs who exited special education by earning a regular or modified diploma



Oregon target
83.00%

B2. DROPOUT RATE

Students with IEPs who exited special education by dropping out



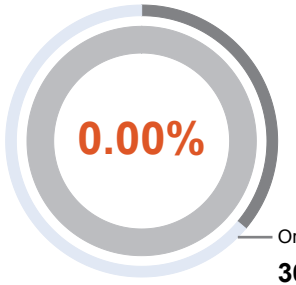
Oregon target
11.47%

Outcomes

25

B14A. HIGHER ED

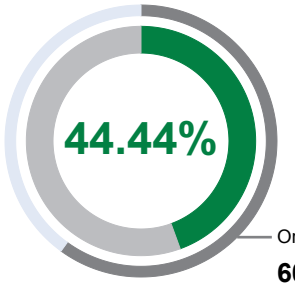
Students with an IEP who enrolled in higher education within one year of leaving high school.



Oregon target
36% or more

B14B. HIGHER ED/EMPLOYED

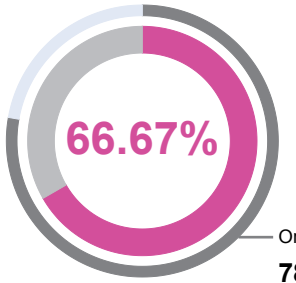
Students with an IEP who enrolled in higher education or were competitively employed within one year of leaving high school.



Oregon target
60% or more

B14C. HIGHER ED/TRAINING/EMPLOYED

Students with an IEP who enrolled in higher education, enrolled in post secondary education/training or were competitively employed or had other employment within one year of leaving high school.



Oregon target
78% or more

Individualized Education Program (IEP)

A written statement for a child with a disability that is developed, reviewed, and revised by an IEP Team.

Special Education (SE)

Special education means specially designed instruction, at no cost to the parents, to meet the unique needs of a child with a disability.

OREGON AT–A–GLANCE SPECIAL EDUCATION PROFILE

North Santiam SD 29J

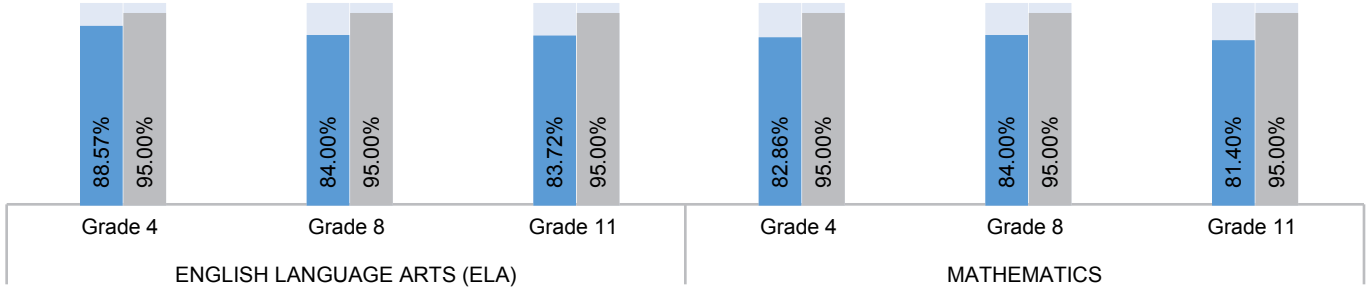
SUPERINTENDENT: Lee Loving | 1155 N 3rd Ave, Stayton 97383 | 503-769-6924
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2024-25

Academic Achievement

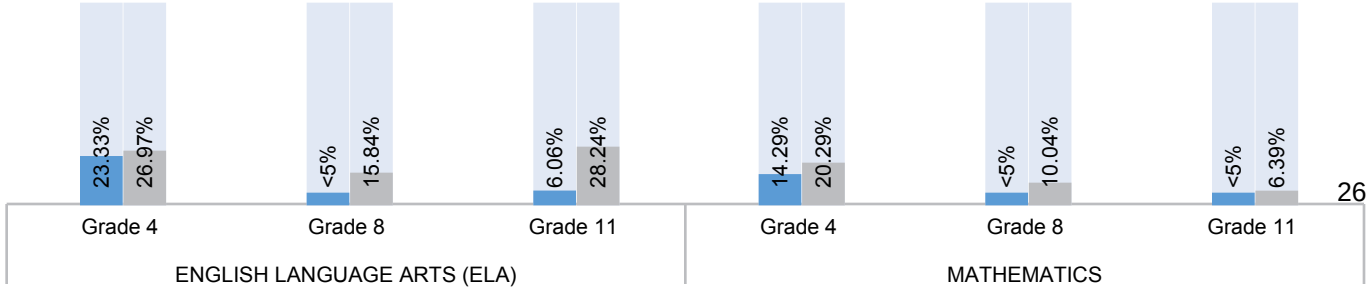
B3A: Participation

- Participation Rates for Students with IEPs
- Oregon target



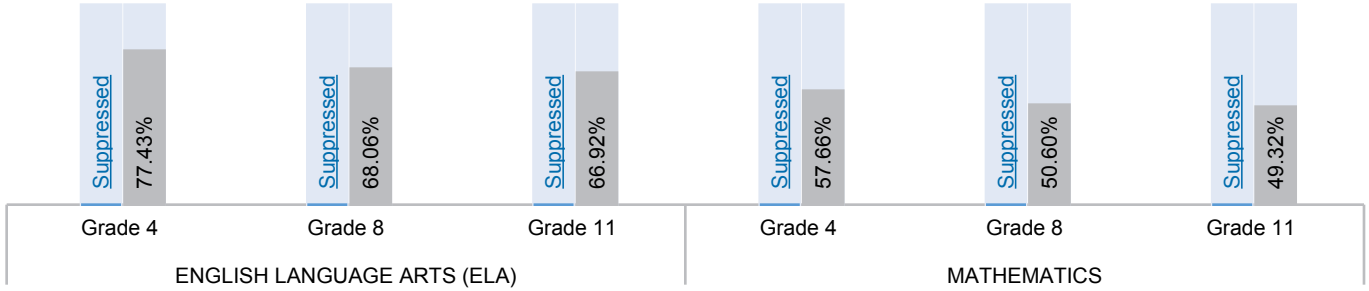
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- Oregon target



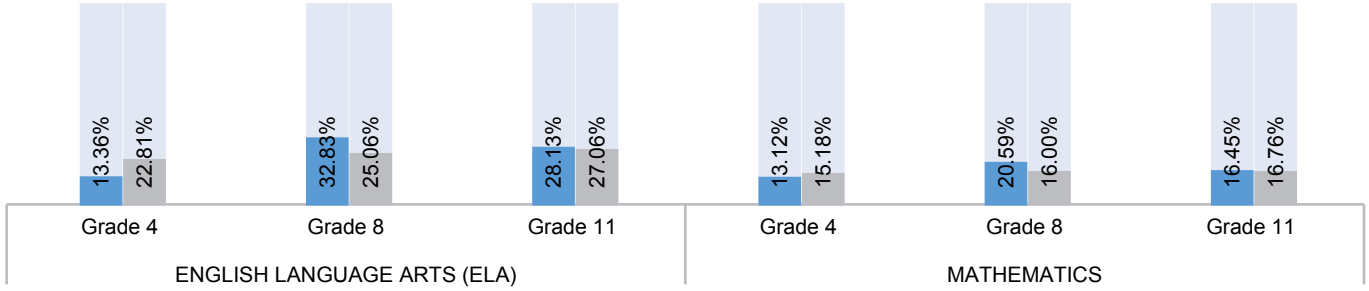
B3C: Alternate Assessment

- Proficiency Rates for Students with IEPs Meeting or Exceeding Alternate Academic Achievement Standards
- Oregon target



B3D: Gap in Proficiency

- Gap in Proficiency for Students with IEPs and All Students Against Grade Level Academic Achievement Standards (Goal is to be less than or equal to Oregon target)
- Oregon target



District website: https://www.nssd29j.org/

For more information please visit: www.oregon.gov/ode

Special Education Report Card

To Know Before Proceeding…

- Targets are set by the ODE specific to federal requirements in special education (not state)

- How specific data is calculated may be different than how the state typically calculates it- difficult to compare to state report cards (Ex, graduation rates, dropout rates)

- Always one year behind
  - Recently released, April 2026 report card is for the 2024-25 school year

OREGON DEPARTMENT OF EDUCATION

Oregon achieves . . . together!

Students We Serve

375

Total Students in the Special Education Child Count

REGULAR CLASS

B5A. Students placed inside regular class 80% or more of day.

72.27%

Students

Oregon target - **78.00% or more**

SEPARATE CLASS

B5B. Students placed inside regular class less than 40% of day.

16.00%

Students

Oregon target - **8.00% or less**

SEPARATE SETTINGS

B5C. Students served in separate public or private schools, residential placements, or homebound/hospital settings.

0.00%

Students

Oregon target - **1.50% or less**

Demographics Overview

- 2024 December 1st SECC
- Focuses on Placement in Gen Ed
  - How many students are learning in general education for the majority of their day (>80% in gen ed)?
  - How many students are removed from general education for the majority of their day (<40% in gen ed)?
  - How many students are attending somewhere else to get their services? (Ex, The Phoenix School, School for the Deaf)

OREGON DEPARTMENT OF EDUCATION
Oregon achieves . . . together!

2024-25

Students We Serve



375
Total Students in the Special Education Child Count

REGULAR CLASS
B5A. Students placed inside regular class 80% or more of day.



72.27%
Students

Oregon target - **78.00% or more**

SEPARATE CLASS
B5B. Students placed inside regular class less than 40% of day.



16.00%
Students

Oregon target - **8.00% or less**

SEPARATE SETTINGS
B5C. Students served in separate public or private schools, residential placements, or homebound/hospital settings.



0.00%
Students

Oregon target - **1.50% or less**

2023-24

OREGON DEPARTMENT OF EDUCATION
Oregon achieves . . . together!

Students We Serve



341
Total Students in the Special Education Child Count

REGULAR CLASS
B5A. Students placed inside regular class 80% or more of day.



69.79%
Students

Oregon target - **77.00% or more**

SEPARATE CLASS
B5B. Students placed inside regular class less than 40% of day.



18.77%
Students

Oregon target - **8.40% or less**

SEPARATE SETTINGS
B5C. Students served in separate public or private schools, residential placements, or homebound/hospital settings.



0.00%
Students

Oregon target - **1.60% or less**

- Increase in SECC (+34 students)
- Increase in students accessing general education (+2.48%)
  - *Still below target of 78% or more*
- Decrease in segregated settings (-2.77%)
  - *Still above target of 8% or less*
- Not visible- Increased one additional placement at The Phoenix School in 2024-25

OREGON DEPARTMENT OF EDUCATION

Oregon achieves . . . together!

2024-25

Equity and Disproportionality

DISTRICT IDENTIFICATION

Target: No Significant Discrepancy or Disproportionate Representation

Suspension/expulsion

B4A. Significant discrepancy in rate of suspension/expulsion for more than 10 days

NO SIGNIFICANT DISCREPANCY FOUND

B4B. Significant discrepancy, by race or ethnicity, for more than 10 days; and, policies, procedures, or practices contributed and do not comply with requirements relating to IEP development and implementation.

NO SIGNIFICANT DISCREPANCY FOUND

Students Receiving Special Education Services

B9. Disproportionate representation of racial/ethnic groups in special education resulting from inappropriate identification

NO DISPROPORTIONATE REPRESENTATION FOUND

B10. Disproportionate representation of racial/ethnic groups in specific disability categories resulting from inappropriate identification

NO DISPROPORTIONATE REPRESENTATION FOUND

2023-24

- Significant discrepancy was identified in our discipline rates for students with IEPs in 2023-24
- Students with IEPs were found to be 4x more likely to be suspended or expelled for more than 10 days than their peers
- In 2024-25, no longer significantly discrepant

OREGON DEPARTMENT OF EDUCATION

Oregon achieves . . . together!

Equity and Disproportionality

DISTRICT IDENTIFICATION

Target: No Significant Discrepancy or Disproportionate Representation

Suspension/expulsion

B4A. Significant discrepancy in rate of suspension/expulsion for more than 10 days

SIGNIFICANT DISCREPANCY FOUND

B4B. Significant discrepancy, by race or ethnicity, for more than 10 days; and, policies, procedures, or practices contributed and do not comply with requirements relating to IEP development and implementation.

NO SIGNIFICANT DISCREPANCY FOUND

Students Receiving Special Education Services

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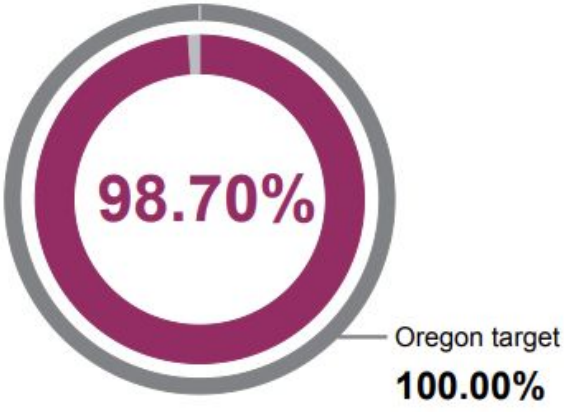
Evaluations Completed On Time

2024-25

Eligibility Timeline

B11. SPECIAL EDUCATION ELIGIBILITY

Students with parental consent to evaluate who were evaluated and had eligibility determined within 60 school days.

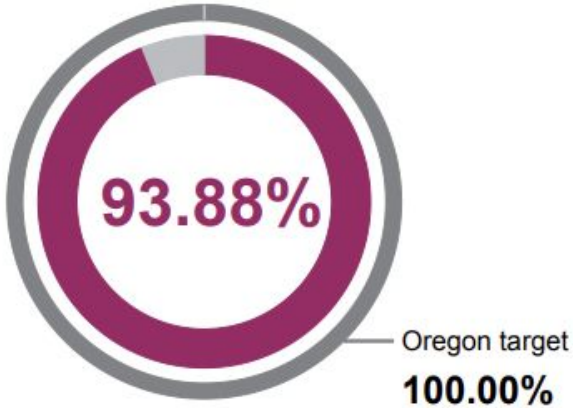


2023-24

Eligibility Timeline

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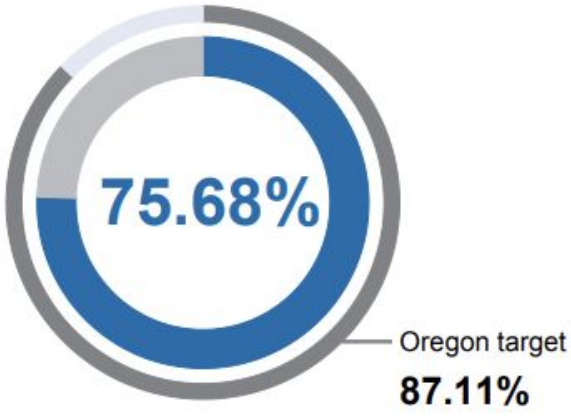
Parent Feedback Survey

2024-25

Improving Services

B8. PARENT SURVEY RESULTS

Parents who report schools facilitated parent involvement as means of improving services and results.

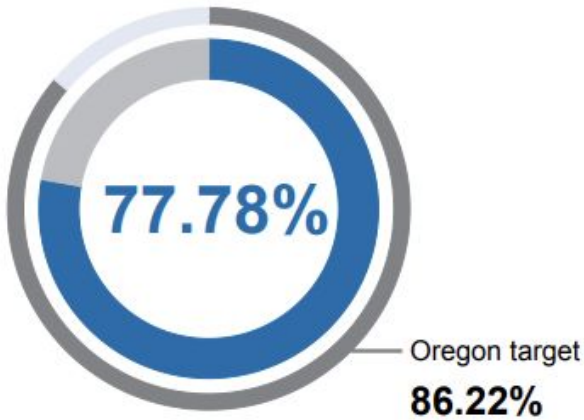


2023-24

Improving Services

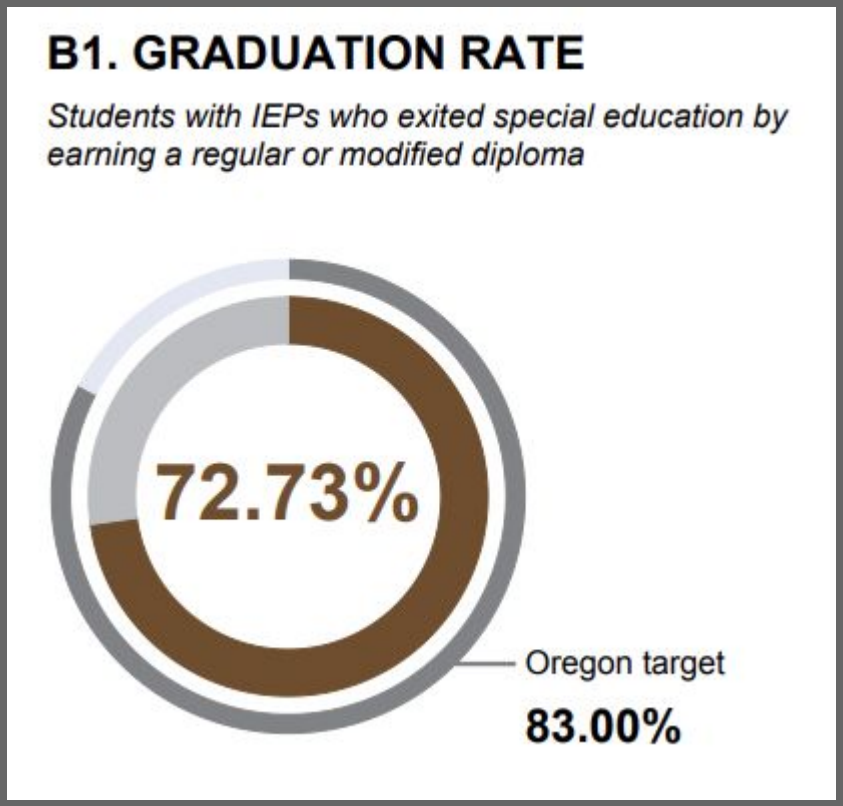
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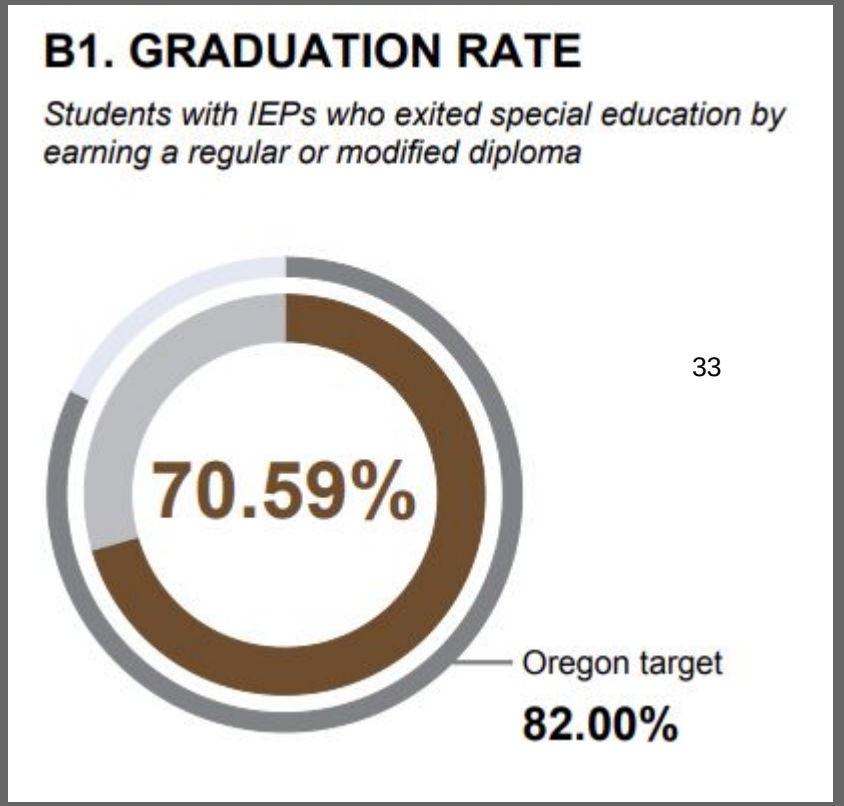


Exited Services with a Regular or Modified Diploma

2024-25



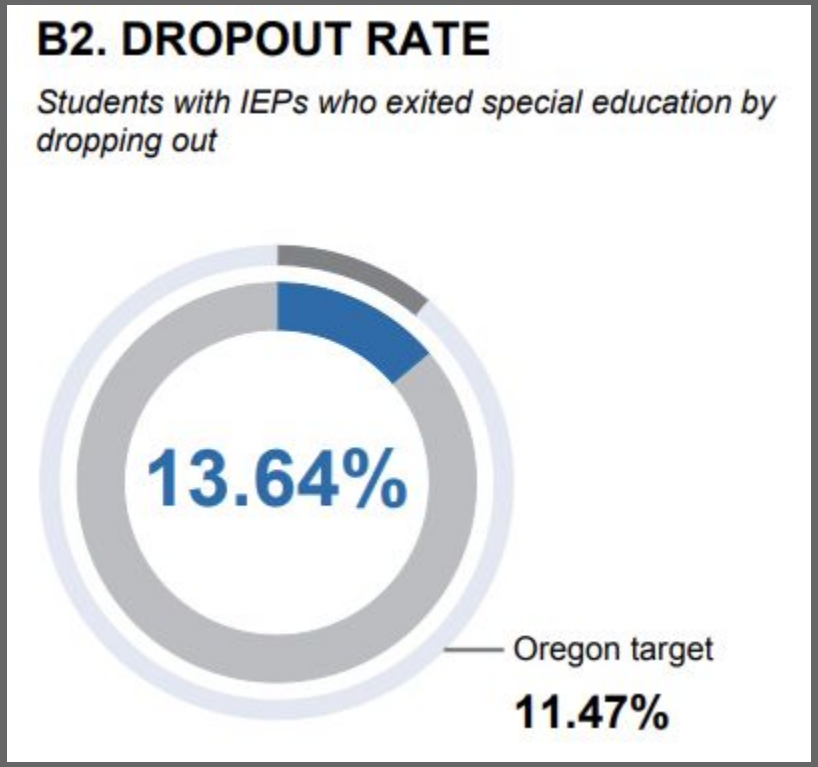
2023-24



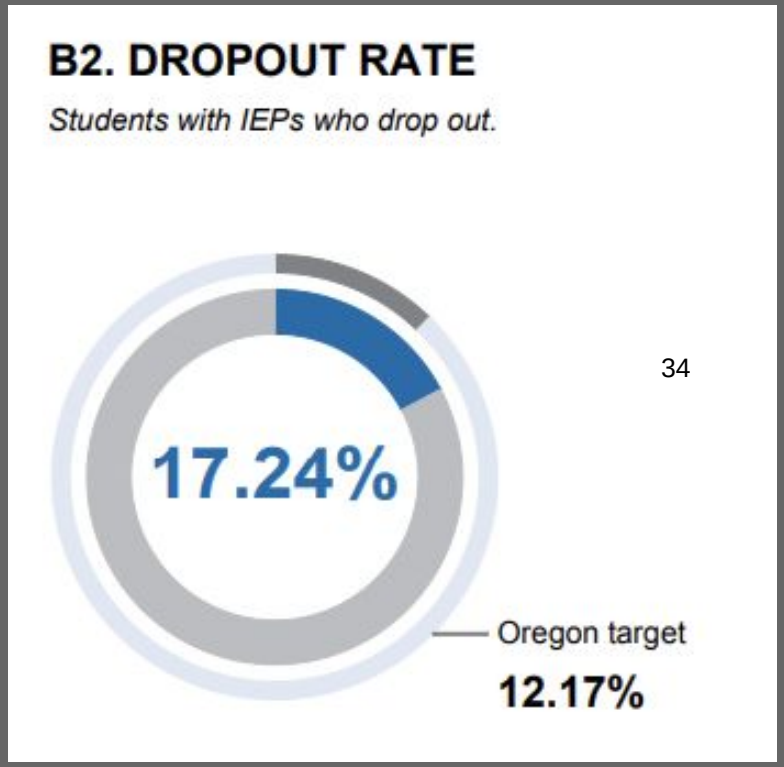
NOT cohort data- This is the percent of 14-21 year olds who exited special education services that school year because they earned a regular or modified diploma

Exited Services Without a Diploma, Certificate, or GED

2024-25



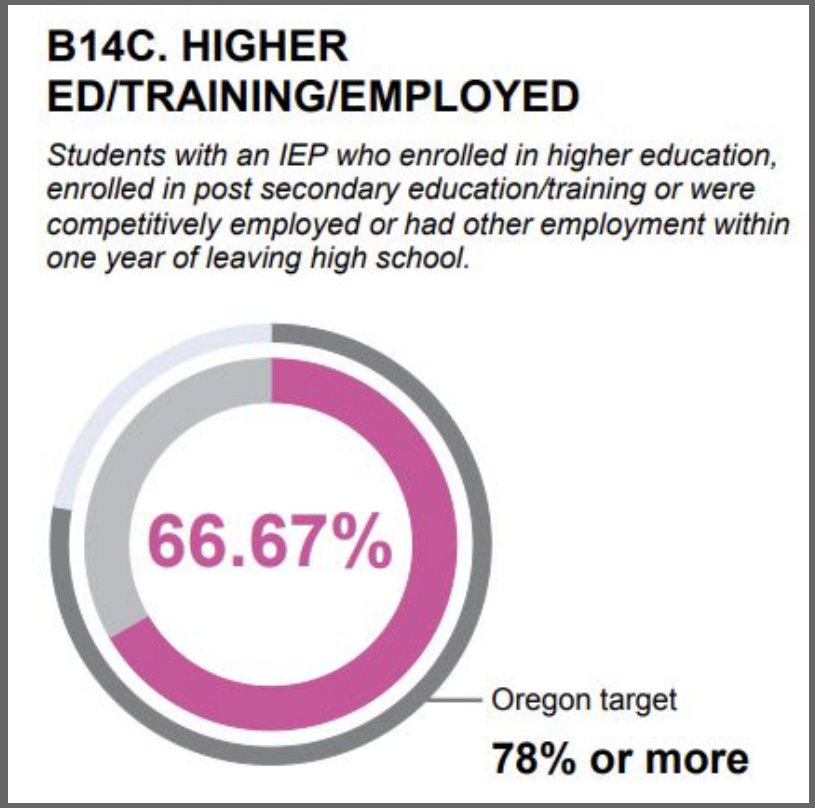
2023-24



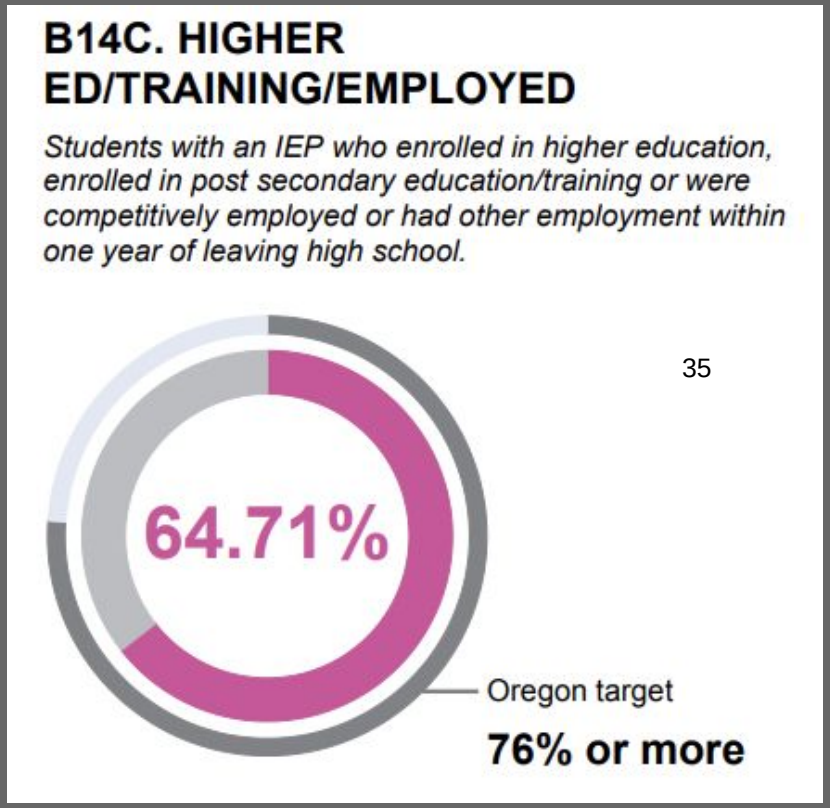
NOT cohort data- This is the percent of 14-21 year olds who exited special education services that school year without an exit document, and did not enroll anywhere else

Post-High Employment, Training Program, or Education Program

2024-25



2023-24



State Testing Summarized

Increase in participation rates across all grades

- Large increases in high school participation (Up from 58% in ELA and 55% in math to 84% in ELA and 81% in math)

Increase in 4th grade reading scores,

- from 9% meeting to 23% meeting

Increase in 4th grade math

- from 13.64% meeting to 14.29% meeting

Decreased the achievement gap in

- 4th grade Reading (from 28% to 13%)
- 11th grade reading (from 43% to 28%)
- 4th grade math (from 25% to 13%)
- 8th grade math (from 21.16% to 20.59%)

Questions?

Board Report

NSSD Facilities Department

Director: Travis King

Projects Report

- Past Projects - Summer
  - Travis King

Siding @ Sublimity Elementary.

$3500.00



Old Brittle Siding





Old Siding and Dry Rot







New Siding and Paint





Summer Projects

- Fire Sprinkler Inspection and Repair - $24,994

  Parking Lot Striping (ML & SES) - $7,085
- Roof Repairs (ML & SMS) - Warranty
- Sewer Line repair (SMS) - $15,691

Summer Contracted Projects

Building Demo

(SUB)

$24,000.00




CAT


CAT







Summer Contracted Projects

Boiler Tube Replacement

$45,713.00



New Boiler Tubes



Summer Facilities Projects

- Frame and finish wall in Sub modular
- Carpet Tile - SIS, SES, SHS - $9,095 Materials
- SHS Isolation Area - Materials $1000
- LSA Shed - LSA Purchased - Maintenance to Build
- Gym Floor Refinishing Sublimity, Mari-Linn, Stayton Elementary, and Stayton Middle School
- Cottage makeover, and 700bldg. Repairs
-

Custodial/Maintenance Staffing

- District - 1.5 Maint., 1.5 Grounds, .5 Cust.
- SHS - 1 Head Cust., 3.5 Evening Cust.
- SIMS - .5 Head Cust., 2 Evening Cust.
- SES - 1 Day Cust., 1 Evening Cust.
- SUB - 1 Day Cust., 1 Evening Cust.
- ML - 1 Day Cust., .5 Evening Cust

Questions

Thank you for your support of our students and staff.

Are there any questions?

North Santiam School District 29J

Serving Lyons, Mehama, Stayton, and Sublimity

MEMORANDUM

TO: North Santiam SD Board of Directors
FROM: Rhonda Allen, Director of Business and Fiscal Services
DATE: September 11, 2026
SUBJECT: June 30, 2027, Financial Statements

Attached for your review are the financial statements for the 2026-27 fiscal year, covering the period through June 30, 2027. The report represents unaudited numbers for fiscal year 2025-26.

Key Highlights:

- **General Fund:** The statements include both actual revenues and expenditures from July 1, 2026, to June 30, 2027.
  - The projected General Fund Ending Fund Balance is $2,846,160.
  - Contingency and Unappropriated Ending Fund Balance equal $1,429,233.

- **Investments:** The district's investments, held in the Local Government Investment Pool, total $16,648,281 and yielded a return of 4.00% through August 31, 2026.

The financial packet includes the following statements:

- General Fund Statement of Revenues Budget vs. Actual
- General Fund Statement of Expenditures Budget vs. Actual
- Food Service Actuals to Budget
- Total Appropriations for the Fiscal Year
- Grant Funds and Special Revenue Funds
- Acuity Engagement Letter for the 25-26 Final Audit

Please let me know if you have any questions or concerns regarding these statements.

1155 N 3rd Ave, Stayton, Oregon 97383
P: 503.769.6924 F: 503.769.3578
www.nssd29j.org ~ communications@nsantiam.k12.or.us

GENERAL FUND
STATEMENT OF BUDGET REVENUE VS. ACTUAL

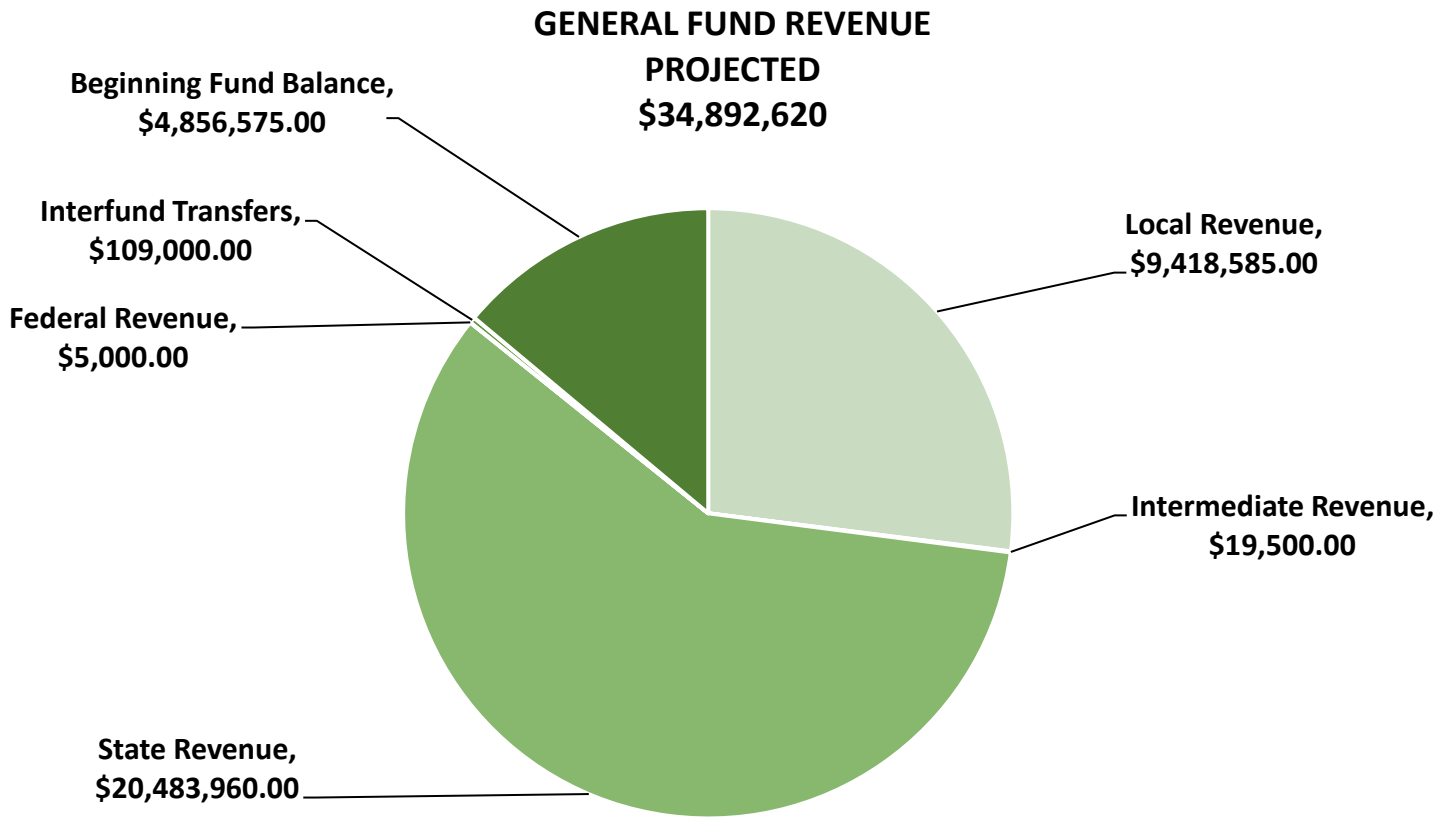
	2026-27 Budget	Actual YTD Rev. 8/31/2026	Projected Revenue 6/30/2027	Total Estimated 2026-27
1000 Revenue From Local Sources				
1111 Current Year's Taxes	8,253,000	-	8,253,000	8,253,000
1112 Prior Year's Taxes	145,000	-	143,563	143,563
1114 Payments in Lieu of Property Taxes	20,000	-	116	116
1190 Interest Earnings	-	-	-	-
1200 Revenue from Local Gov't	-	-	-	-
1510 Interest on Investments	700,000	110,851	659,149	770,000
1700 Fees	27,000	-	23,443	23,443
1910 Rentals	8,000	540	9,090	9,630
1920 Donations	-	-	-	-
1960 Recovery of Prior Year Funds	-	-	-	-
1980 Fees Charged to Grants	140,000	-	208,834	208,834
1990 Miscellaneous	10,000	95	9,905	10,000
Total Revenue From Local Sources	**$ 9,303,000**	**111,486**	**9,307,100**	**9,418,585**
2000 Revenue from Intermediate Sources				
2101 County School Funds	19,500	-	19,500	19,500
2102 General Education Service District Funds	-	-	-	-
2199 Other Intermediate Sources		-	-	-
2800 Revenue in Lieu of Taxes	-	-	-	-
Total Revenue from Intermediate Sources	**$ 19,500**	**-**	**19,500**	**19,500**
3000 Revenue From State Sources				
3101 State School Fund—General Support	20,046,378	5,034,202	15,101,607	20,135,809
3103 Common School Fund	301,151	-	301,151	301,151
3104 State Managed County Timber	2,000	-	2,000	2,000
3107 State School Fund High Cost Disability	45,000	-	45,000	45,000
Total Revenue From State Sources	**$ 20,394,529**	**5,034,202**	**15,449,758**	**20,483,960**
4000 Revenue From Federal Sources		-		
4801 Federal Forest Fees	5,000	-	5,000	5,000
Total Revenue From Federal Sources	**$ 5,000**	**-**	**5,000**	**5,000**
5000 Revenue From Other Sources				
5200 Interfund Transfers	109,000	-	109,000	109,000
5400 Beginning Fund Balance**	5,000,000	-	4,856,575	4,856,575
Total Revenue From Other Sources	**$ 5,109,000**	**-**	**4,965,575**	**4,965,575**
Total Resources	**$ 34,831,029**	**$ 5,145,688**	**$ 29,746,933**	**34,892,620.48**

Less Estimated Requirements	**$ 30,617,237**
Estimated Ending Fund Balance	***$ 4,275,383***
Less Contingency & UEFB	***$ 1,429,223***
Estimated Ending Fund Balance	***$ 2,846,160***

NORTH SANTIAM SCHOOL DISTRICT 29J
FISCAL YEAR 2026-27, AS OF 08/31/2026

GENERAL FUND
REVENUE PROJECTIONS

Funding Source	Budget	Actuals	Projected	Total Estimated
Local Revenue	$9,303,000.00	111,486	$9,307,099.91	$9,418,585.00
Intermediate Revenue	$19,500.00	-	$19,500.00	$19,500.00
State Revenue	$20,394,529.00	5,034,202	$15,449,758.00	$20,483,960.00
Federal Revenue	$5,000.00	-	$5,000.00	$5,000.00
Interfund Transfers	$109,000.00	-	$109,000.00	$109,000.00
Beginning Fund Balance	$5,000,000.00	-	$4,856,575.00	$4,856,575.00



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NORTH SANTIAM SCHOOL DISTRICT 29J
FISCAL YEAR 2026-27, AS OF 08/31/2026

GENERAL FUND
EXPENDITURE PROJECTIONS

Expenditure Functions	2026-27 Budget	Actual YTD EXP 8/31/2026	Projected Expenditures 6/30/2027	Total Estimated 2026-27	(Over)/ Under Budget
1000 Instruction					
1111 Elementary, K-5 or K-6	6,165,970	7,656	5,837,508.55	5,845,165	320,805
1120 AVID Instruction	4,375	-	1,842.19	1,842	2,533
1121 Middle/Junior High Programs	3,512,749	3,865	3,508,884.25	3,512,749	-
1122 Middle/Junior High School Extracurricular	182,655	2,211	158,686.14	160,897	21,758
1131 High School Programs	3,557,115	8,124	3,313,579.29	3,321,703	235,412
1132 High School Extracurricular	896,570	45,171	818,613.34	863,784	32,786
1220 Restrictive Pgms for Students w/Disabilities	2,212,633	437	2,020,770.08	2,021,207	191,426
1223 Transitions	500	-	500.00	500	-
1250 Programs for Students w/Severe Disabilities	1,383,906	1,079	1,150,265.73	1,151,344	232,562
1271 Remediation	571,064	-	566,828.74	566,829	4,235
1272 Title I-A	109,134	-	36,298.83	36,299	72,835
1281 Alternative Education High School	124,000	876	54,002.93	54,879	69,121
1285 District Options Academy	601,568	86	538,887.23	538,973	62,595
1291 English Second Language Programs	604,257	6,319	490,125.09	496,444	107,813
1292 Teen Parent Program	6,100	-	900.00	900	5,200
1460 Summer School, Middle/Jr High	800	-	800	800	-
Total Instruction	**$ 19,933,396**	**$ 75,824**	**$ 18,498,492**	**$ 18,574,316**	**$ 1,359,080**
2000 Support Services					
2111 Safet and Security Direction	$20,316.00	-	20,316	20,316	
2115 Student Safety	$109,266.00	6,599	102,281	108,880	386
2120 Guidance Services	$75,486.00	7,214	65,405	72,619	2,867
2134 Nurse Services	$233,315.00	42,484	190,831	233,315	-
2139 Other Health Services	$309,417.00	45	138,874	138,919	170,498
2142 Psychological Testing Services	$4,800.00	-	4,415	4,415	385
2143 Behavior Specialists	$3,000.00	-	3,000	3,000	-
2152 Speech Pathology Services	$143,548.00	-	137,307	137,307	6,241
2190 Service Direction, Student Support Services	$515,394.00	39,315	476,079	515,394	-
2210 Teaching and Learning	-	-		-	
2211 Teaching and Learning Service Area Direction	$410,249.00	72,025	565,317	637,342	(227,093)
2213 Curriculum Development	$116,300.00	8,799	24,875	33,673	82,627
2219 Other Improvement of Insturction Svcs	$1,800.00	-	711	711	1,089
2220 Educational Media Services	$324,197.00	12,638	311,559	324,197	-
2240 Instructional Staff Development	$64,285.00	3,365	44,713	48,078	16,207
2310 Board of Educatin Services	$130,575.00	11,802	90,978	102,780	27,795
2320 Executive Administration Services	$695,569.00	79,899	457,357	537,256	158,313
2410 Office of the Principal Services	$2,800,195.00	343,308	2,273,607	2,616,915	183,280
2510 Direction of Business Support Services	$243,664.00	38,043	198,737	236,780	6,884
2520 Fiscal Services	$448,352.00	83,241		83,241	365,111
2528 Risk Management Services	$535,000.00	516,119	18,881	535,000	-
2541 Maintenance & Facilities Service Area Direction	$161,047.00	27,851		27,851	133,196
2542 Care and Upkeep of Buildings Services	$2,779,288.00	352,272	2,060,448	2,412,720	366,568
2543 Care and Upkeep of Grounds Services	$169,022.00	25,395	135,514	160,909	8,113

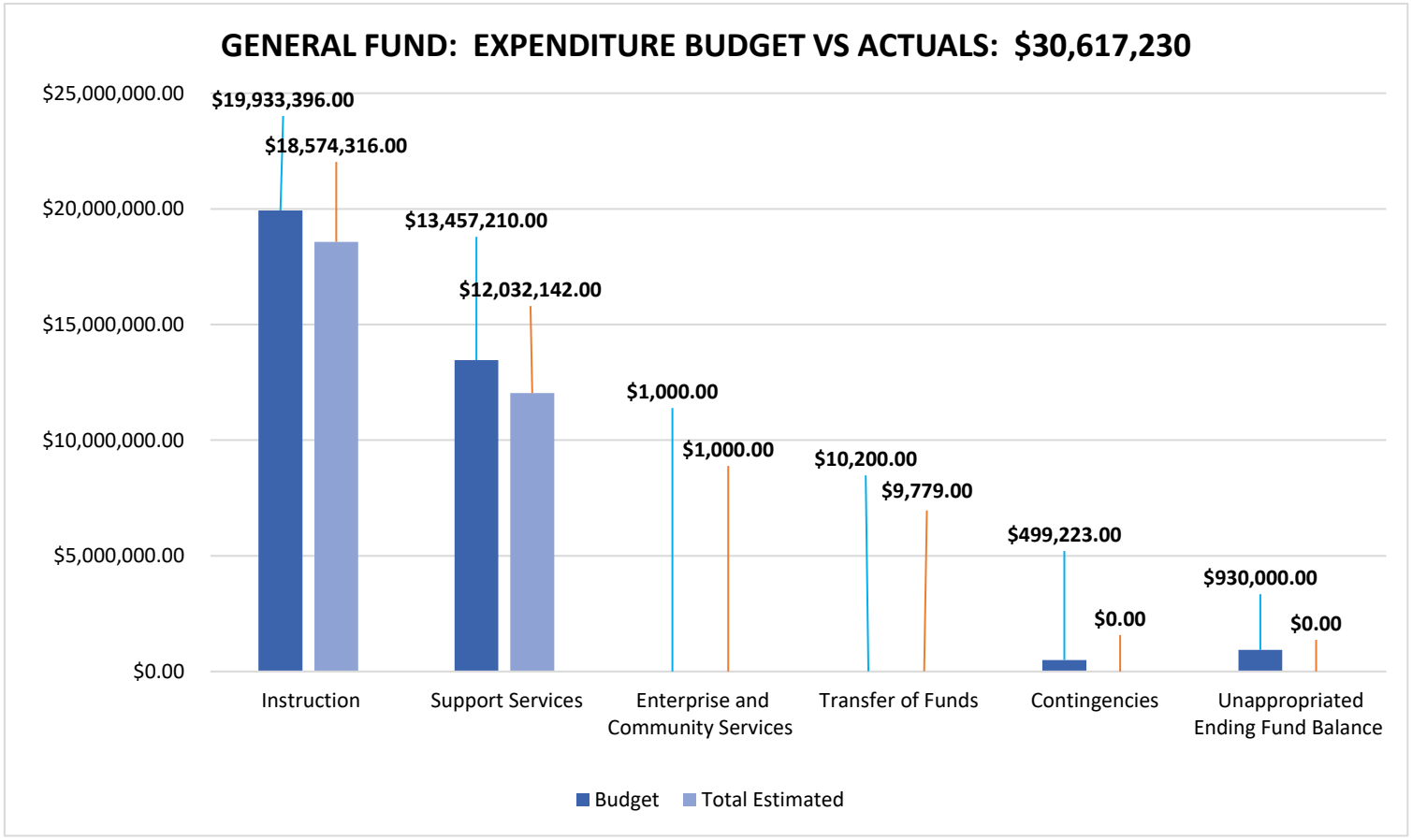
NORTH SANTIAM SCHOOL DISTRICT 29J
FISCAL YEAR 2026-27, AS OF 08/31/2026

GENERAL FUND
EXPENDITURE PROJECTIONS

Expenditure Functions	2026-27 Budget	Actual YTD EXP 8/31/2026	Projected Expenditures 6/30/2027	Total Estimated 2026-27	(Over)/ Under Budget
2549 Other Operation and Maintenace Services	$10,200.00	-	9,890	9,890	310
2550 Student Transportation Services	$34,037.00	-	27,027	27,027	7,010
2558 Special Education Transportation Services	$1,348,354.00	-	1,348,354	1,348,354	-
2630 Information Services	$250,000.00	6,970	243,030	250,000	-
2640 Staff Services	$82,918.00	32,795	44,641	77,437	5,481
2641 Human Resources Service Area Direction	$276,256.00	42,397	233,859	276,256	-
2649 Other Staff Services	$256,050.00	-	256,050	256,050	-
2660 Technology Services	$905,310.00	200,320	595,189	$795,508.62	109,801
Total Support Services	**$ 13,457,210**	**$ 1,952,897**	**$ 10,079,245**	**$ 12,032,142**	**$ 1,425,068**
3000 Enterprise and Community Services		-			
3360 Welfare Activities Services	1,000	-	1,000	1,000	-
Total Enterprise and Community Services	**$ 1,000**	**$ -**	**$ 1,000**	**$ 1,000**	**$ -**
5000 Other Uses		**$0**			
5110 Long Term Debt Service	-	-	-	-	-
5200 Transfers of Funds	10,200	-	9,779	9,779	421
Total Other Uses	**$ 10,200**	$ -	**$ 9,779**	**$ 9,779**	**$ 421**
		-			
6000 Contingencies		-			
6110 Operating Contingency	499,223	-	-		499,223
Total Contingencies	**$ 499,223**	**$ -**	**$ -**	**$ -**	**$ 499,223**
		$ -			
7000 Unappropriated Ending Fund Balance		-			
7000 Unappropriated Ending Fund Balance	930,000	-	-	-	930,000
Total Unappropriated Ending Fund Balance	**$ 930,000**	**$ -**	**$ -**	**$ -**	**$ 930,000**
GENERAL FUND EXPENDITURES GRAND TOTAL	**$ 34,831,029**	**$ 2,028,720**	**$ 28,588,517**	**$ 30,617,237**	**$ 4,213,792**

GENERAL FUND
GENERAL FUND EXPENDITURES VS ACTUALS

General Fund Expenditures	Budget	Actuals	Projected	Total Estimated
Instruction	$19,933,396.00	$75,823.71	$18,498,492.40	$18,574,316.00
Support Services	$13,457,210.00	$1,952,896.72	$10,079,245.04	$12,032,142.00
Enterprise and Community Services	$1,000.00	$0.00	$1,000.00	$1,000.00
Transfer of Funds	$10,200.00	$0.00	$9,779.43	$9,779.00
Contingencies	$499,223.00	$0.00	$0.00	$0.00
Unappropriated Ending Fund Balance	$930,000.00	$0.00	$0.00	$0.00



FOOD SERVICE
STATEMENT OF BUDGET REVENUE AND EXPENDITURES VS. ACTUAL

	2026-27 Budget	Actual as of 8/31/2026	Encumbered as of 8/31/2026	Total	(Over)/Under Budget
REVENUE					
1610/1620 Daily Sales	27,000	2,595	27,000	29,595	(2,595)
1630 Special Functions	-	-	-	-	
1920 Donations	-	-	-	-	-
1940 Services Provided Other LEA's	11,952	-	11,952	11,952	-
1990 Miscellaneous Revenue	1,000	-	1,000	1,000	-
3299 State Breakfast/Lunch SSA	315,000	-	315,000	315,000	-
4500 CEP Incentive	-	-	-	-	-
4513 NSLP Breakfast	310,000	-	310,000	310,000	-
4515 NSLP Lunch	665,000	-	665,000	665,000	-
4519 Farm to School	15,000	-	15,000	15,000	-
4525 Summer Food	15,000	-	15,000	15,000	-
4910 USDA Commodities	105,000	-	105,000	105,000	-
5200 Interfund Transfers	10,200	-	10,200	10,200	-
5400 Beginning Fund Balance	9,500	-	(121,659)	(121,659)	131,159
TOTAL REVENUE	**$ 1,484,652**	**$ 2,595**	**$ 1,353,493**	**$ 1,356,088**	**$ 128,564**
EXPENDITURES					
Enterprise and Community Services					
3100-100 Salaries	446,184	22,930	433,999	456,929	(10,745)
3100-200 Payroll Costs	382,613	12,167	361,120	373,288	9,325
3100-300 Contracted Services	7,660	2,908	2,450	5,358	2,302
3100-410 Supplies and Materials	38,500	2,054	36,234	38,288	212
3100-411 Fuel	587	51	536	587	-
3100-415 USDA Commodities	105,000	-	-	-	105,000
3100-450 Food	487,318	5,299	472,252	477,551	9,767
3100-460 Non-Consumable	3,500	-	3,250	3,250	250
3100-470 Computer Software	9,120	9,119	-	9,119	1
3100-480 Computer Hardware	-	-	-	-	-
3100-540 Equipment Replacement	-	-	-	-	-
3100-640 Dues and Fees	4,170	3,443	859	4,302	(132)
TOTAL EXPENDITURES	**1,484,652**	**$ 57,971**	**$ 1,310,700**	**$ 1,368,671**	**$ 115,981**
			FOOD SERVICE EST EFB	**$ (12,583)**	

NORTH SANTIAM SCHOOL DISTRICT 29J
FISCAL YEAR 2026-27, AS OF 08/31/2026

APPROPRIATIONS
BUDGET VS. ACTUAL

		Appropriations	YTD	Encumbrances	Totals	Resolutions	(Over)/Under Budget
General Fund (100)							
1000 Instruction		19,933,396	75,824	16,977,867	17,053,691		2,879,705
2000 Support Services		13,457,210	1,952,897	9,587,635	11,540,532		1,916,678
3000 Community Services		1,000	-	-	-		1,000
5200 Transfers		10,200	-	-	-		10,200
6000 Contigency		499,223	-	-	-		499,223
	Sub Total	**$ 33,901,029**	**$ 2,028,720**	**$ 26,565,503**	**$ 28,594,223**	**$ -**	**$ 5,306,806**
Special Revenue Funds (200)							
1000 Instruction		2,912,282	77,448	1,829,383	1,906,831		1,005,451
2000 Support Services		4,058,232	416,457	1,489,639	1,906,096		2,152,136
3000 Community Services		175,969	3,320	69,783	73,103		102,866
4000 Facilities Acquisition		200,000	-	-	-		200,000
5200 Transfers		189,000	-	-	-		189,000
6000 Contigency		2,625,366	-	-	-		2,625,366
	Sub Total	**$ 10,160,849**	**$ 497,226**	**$ 3,388,805**	**$ 3,886,031**	**$ -**	**$ 6,274,818**
Food Service Funds (299)							
3000 Community Services		1,484,652	57,971	1,310,700	1,368,671	-	115,981
	Sub Total	**$ 1,484,652**	**$ 57,971**	**$ 1,310,700**	**$ 1,368,671**	**$ -**	**$ 115,981**
PERS Bond Debt Service (310.321.375)							
5100 Debt Service		5,585,000	-	5,578,096	5,578,096	-	6,904
6000 Contigency		1,450,403	-	-	-	-	1,450,403
	Sub Total	**$ 7,035,403**	**$ -**	**$ 5,578,096**	**$ 5,578,096**	**$ -**	**$ 1,457,307**
Facilities (400,401,420,425,426,430,448)							
1000 Instruction Services		60,000	-	-	-		60,000
2000 Support Services		585,640	32,200	-	32,200		553,440
4000 Facilities Acquisition		2,407,820	-	159,104	159,104		2,248,716
5110 Debt Service		-	-	-	-		-
6000 Contingency		569,000	-	-	-		569,000
	Sub Total	**$ 3,622,460**	**$ 32,200**	**$ 159,104**	**$ 191,304**	**$ -**	**$ 3,431,156**
Internal Service Funds (600)							
2000 Support Services		151,200	22,224	-	22,224		128,976
6000 Contingency		779,940	-	-	-		779,940
	Sub Total	**$ 931,140**	**$ 22,224**	**$ -**	**$ 22,224**	**$ -**	**$ 908,916**
Trust and Agency Fund (700)							
2000 Support Services		11,348	3,500	-	3,500	-	7,848
6000 Contingency		38,050	-	-			38,050
	Sub Total	**$ 49,398**	**$ 3,500**	**$ -**	**$ 3,500**	**$ -**	**$ 45,898**
Total Appropriations		**57,184,931**	**2,641,842**	**37,002,207**	**39,644,049**	**-**	**17,540,882**
Total Unappropriated		**930,000**	**-**	**-**	**-**	**-**	**930,000**
APPROPRIATION TOTAL		**$ 58,114,931**	**$ 2,641,841.94**	**$ 37,002,206.68**	**$ 39,644,048.62**	**$ -**	**$ 18,470,882**

MONTHLY GRANTS & SPECIAL REVENUE BOARD REPORT

Financial Snapshot & Status Summary | Reporting Period Current

TOTAL GRANT FUNDING	TOTAL COMMITTED	GRANT BALANCES REMAINING	% OVERALL COMMITTED	SPECIAL REVENUE BALANCE
$5,403,661	**$3,866,714**	**$1,536,947**	**71.6%**	**$3,421,563**
Sum of all active grant allocations	*Total YTD spent + encumbered*	*Available remaining grant budget*	*Overall grant funds utilized*	*Ending fund balance across reserves*

EXECUTIVE HIGHLIGHTS & BOARD SUMMARY

1. High Grant Commitments Grants are currently 71.6% committed overall across all categories. Federal Title grants and High School Success programs are progressing on schedule.

2. Student Investment Act SIA (Fund 251) represents the largest single grant ($2.17M), with 60.9% ($1.32M) spent or encumbered to date.

3. Timing/Reimbursement Outdoor School (Fund 232) shows a negative temporary balance of -$27,511 resulting from prepaid expenditures prior to state reimbursement claim processing.

4. Special Revenue / Reserves Reserve funds remain strong with $3.09M total fund balance, including $1.86M in PERS Reserve and $1.01M in Textbook Reserve.

SPECIAL REVENUE FUNDS: GRANTS DETAIL

Detailed allocation, expenditure, encumbrance, and remaining grant balance breakdown

Fund Code & Name	26-27 Allocation	YTD Expended	Encumbrances	Total Committed	Grant Balance	% Committed	Status / Notes
215: Title IV	$44,249.18	$1,143.81	$8,936.30	$10,080.11	$34,169.07	22.8%	
219: Title III	$15,452.41	$0.00	$0.00	$0.00	$15,452.41	0.0%	
221: IDEA 611	$509,850.46	$0.00	$564,347.16	$564,347.16	-$54,496.70	110.7%	
222: Carl Perkins CTE	$6,800.00	$0.00	$0.00	$0.00	$6,800.00	0.0%	
227: Title I-A	$490,273.00	$3,320.32	$553,999.45	$557,319.77	-$67,046.77	113.7%	
228: Title II-A	$64,000.00	$7,703.02	$25,954.45	$33,657.47	$30,342.53	52.6%	
232: Outdoor School	$90,259.37	$0.00	$17,501.86	$17,501.86	$72,757.51	19.4%	
243: Misc Grants	$40.00	$0.00	$0.00	$0.00	$40.00	0.0%	
247: IDEA 619	$2,472.08	$0.00	$0.00	$0.00	$2,472.08	0.0%	
251: Student Investment Act (Yrs 1&2)	$2,607,484.86	$338,451.26	$1,255,152.27	$1,593,603.53	$1,013,881.33	61.1%	
252: High School Success (Yrs 1&2)	$750,673.84	$71,226.88	$374,498.15	$445,725.03	$304,948.81	59.4%	
255: Preschool Promise (Yrs 1&2)	$587,168.22	$18,167.65	$437,059.28	$455,226.93	$131,941.29	77.5%	
259: Career Pathways Program	$5,615.43	$0.00	$0.00	$0.00	$5,615.43	0.0%	
274: SIA - EIIS	$8,017.32	$0.00	$0.00	$0.00	$8,017.32	0.0%	
275: Oregon Community Foundation	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	0.0%	
279: Early Literacy Grant	$148,599.18	$9,160.27	$110,092.02	$119,252.29	$29,346.89	80.3%	
283: PEEK Grant	$70,000.00	$0.00	$70,000.00	$70,000.00	$0.00	100.0%	
289: Unified Sports	$1,706.00	$0.00		$0.00	$1,706.00	0.0%	
TOTAL GRANTS	**$5,403,661.35**	**$449,173.21**	**$3,417,540.94**	**$3,866,714.15**	**$1,536,947.20**	**71.6%**	

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SPECIAL REVENUE FUNDS: LOCAL RESERVES & OTHER

Beginning balance, YTD revenues, YTD expenses/encumbrances, and ending fund balances

Fund Code & Name	26-27 Beginning Fund Bal	YTD Revenue	YTD Exp / Enc	Ending Fund Balance	Notes & Purpose
201: Board Reserve	$1,791.00	$0.00	$0.00	$1,791.00	Board Reserve
202: Textbook Reserve	$1,006,350.00	$0.00	$0.00	$1,006,350.00	Textbook Adoption Reserve
205: CTE Construction House	-$9,879.00	$0.00	$436.26	-$10,315.26	Student Construction House
230: Technology Services	$28,602.00	$20,795.00	$0.00	$49,397.00	Technology Program Funds
240: E-Rate Category 1	$0.00	$0.00	$0.00	$0.00	E-Rate Category 1
244: E-Rate Category 2	$11,895.00	$0.00	$13,706.50	-$1,811.50	E-Rate Category 2
249: SB 1149	$0.00	$6,992.64	$0.00	$6,992.64	Energy Effeciency Funds/SB1149
278: Communication/Community Engagement	$39,081.00	$0.00	$0.00	$39,081.00	Community Outreach Activities
280: Homeless Support	$17.00	$0.00	$0.00	$17.00	McKinney-Vento Support
281: PERS Increase Reserve	$2,276,845.00	$32,848.82	$0.00	$2,309,693.82	PERS Reserve
284: SHS Athletic Improvement Fund	$23,608.00	$1,498.13	$4,739.00	$20,367.13	Athletic Activities
TOTAL SPECIAL REVENUE	**$3,378,310.00**	**$62,134.59**	**$18,881.76**	**$3,421,562.83**	

August 31, 2026

Board of Directors
North Santiam School District No. 29J
1155 North Third Avenue
Stayton, Oregon 97383

We are engaged to audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of North Santiam School District No. 29J for the year ended June 30, 2026. Professional standards require that we provide you with the following information related to our audit. We would also be pleased to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibility under U.S. Generally Accepted Auditing Standards, *Government Auditing Standards,* and the Uniform Guidance

As stated in our engagement letter dated June 10, 2026, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we will consider North Santiam School District No. 29J's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We will also consider internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

As part of obtaining reasonable assurance about whether North Santiam School District No. 29J's financial statements are free of material misstatement, we will perform tests of its compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit. Also in accordance with the Uniform Guidance, we will examine, on a test basis, evidence about North Santiam School District No. 29J's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement applicable to each of its major federal programs for the purpose of expressing an opinion on North Santiam School District No. 29J's compliance with those requirements. While our audit will provide a reasonable basis for our opinion, it will not provide a legal determination on North Santiam School District No. 29J's compliance with those requirements.

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(541) 223-5555 • www.accuitycpas.com • Fax (541) 730-4420

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to the management's discussion and analysis, schedules of the proportionate share of the net pension liability and contributions, schedules of the proportionate share of the net OPEB asset and contributions, and schedule of changes in OPEB liability and related ratios, which supplement the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the aforementioned RSI will not be audited and, because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the aforementioned RSI.

Budgetary comparison information for the General Fund and all major special revenue funds, if any, is also RSI, and will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with generally accepted auditing standards, and we will provide an opinion on it in relation to the financial statements as a whole.

We have been engaged to report on combining statements, individual fund schedules, and the schedule of expenditures of federal awards as required by the Uniform Guidance, which accompany the financial statements, but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

In connection with our audit of the basic financial statements, we will read the other information, which comprises the schedule of future requirements for retirement of debt outstanding, schedule of continuing disclosure requirements for general obligation refunding bonds, and supplemental information required by the Oregon Department of Education, and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

The scope of any nonaudit services we perform does not constitute an audit under *Government Auditing Standards*.

Planned Scope, Timing of the Audit, Significant Risks, and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including the system of internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

1. Revenue Recognition (presumptive risk)

We expect to begin our audit on approximately October 14, 2026 and issue our report no later than December 31, 2026. If, through no fault of Accuity, LLC, necessary information is not made available in a timely manner, the time limitations herein referenced shall be extended as agreed upon by both parties.

Glen Kearns is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the use of the board of directors and management of North Santiam School District No. 29J and is not intended to be and should not be used by anyone other than these specified parties.

If you have any questions, please contact our office at your convenience.

Very truly yours,

Accuity, LLC

Financial Report
Period Ending August 31, 2026

- General Fund Ending Fund Balance
- Investment Accounts
- Special Revenue Funds
- Upcoming

Financial Report
Period Ending August 31, 2026

Ending Fund Balance at 6-30-26

- ★ $4,856,575

Beginning Fund Balance at 7-1-2026

- ★ $5,000,000

Difference Actual to Budget

- ★ ($143,425)

Financial Report
Period Ending August 31, 2026

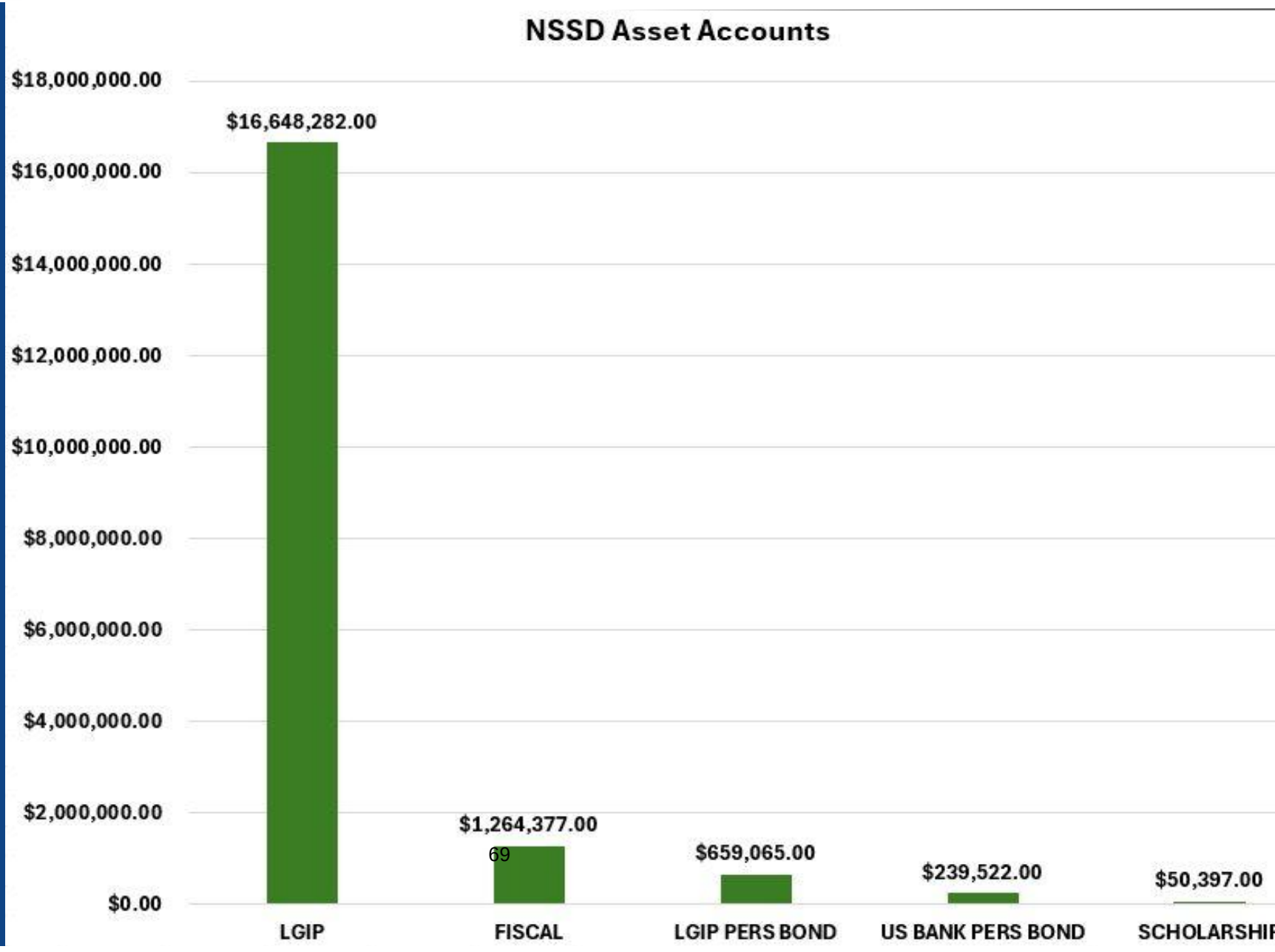
LGIP Interest Rate: 4%

FY 26-27 Interest YTD

- $114,530

FY 25-26 Interest 6-30

- $839,920



Financial Report
Period Ending August 31, 2026

GRANT FUNDING

TOTAL FUNDING: $5,403,661	**TOTAL COMMITTED: $3,866,714**
REMAINING BALANCES: $1,536,947	**% OVERALL COMMITTED: 71.6%**

Financial Report
Period Ending August 31, 2026

SPECIAL REVENUE FUNDS

SPECIAL REVENUE BALANCE	$3,421,563
Textbook Reserve	$1,006,350
PERS Reserve	$2,309,694

Financial Report
Period Ending August 31, 2026

UPCOMING INFORMATION

1. 25-26 Final Audit
2. PERS Overview
3. PERS Side Acct Info
4. 1st Period ADM
5. September Payroll

Financial Report
Period Ending August 31, 2026

QUESTIONS?
Monthly Financial Report

Summary

The new language is recommended by the HR Director to align with the new Classified Union bargaining Agreement. The second reading includes suggested language from the first reading during the August 20, 2026 board meeting.

North Santiam School District

Code: **EI**
Adopted: 7/01/96
Readopted: 12/18/97; 6/15/17
Orig. Code(s):EI

Insurance Programs

District insurance coverage shall be written by a company that meets industry standards with a rating of not less than Best's Key Rating of Excellent (A, A-). The business manager will select a company with a financial size category adequate to ensure surplus resources to protect the district's assets.

Insurance may also be written by any fully insured, partially insured or self-insured pool that is able to demonstrate satisfactory financial stability as determined by Oregon law. Blanket building and equipment insurance will cover replacement costs with an agreed amount endorsement and with a deductible determined by the business manager to provide the lowest possible premium costs consistent with adequate protection from unanticipated expenditures.

General and personal liability insurance will cover district Board members and employees only while acting in their official capacity.

All employees will be covered by an honesty bond. Tort liability endorsements may be carried.

The district will provide liability coverage for all district-owned or leased vehicles.

The district will establish and provide the opportunity for students to purchase student accident insurance.

The district will not carry student accident insurance other than liability insurance.

The district will not be liable for loss due to theft and damage of personal property of students that is not a requirement for attendance or participation. Additionally, the district will not be liable for loss due to theft and damage of personal property of staff, except as negotiated and/or agreed upon in writing between the district and any collective bargaining unit.

END OF POLICY

Legal Reference(s):

ORS 30.260 - 30.265
ORS 278.005 - 278.215
1
ORS 332.435
ORS 332.437

Cross References:

Policy BHE - Board Members Insurance
Policy EEBC - Vehicle Insurance
Policy JHA - Student Insurance Program

Summary
The 2026 Legislature passed three bills (House Bill 4079, Senate Bill 1538 and Senate Bill 1594) regarding immigration enforcement that affect school districts, education service districts, and charter schools. Boards are required to take action by Sept. 30, 2026.

OSBA Model Sample Policy

Code: KNA
Adopted:

Immigration Enforcement on District Property

The district complies with state and federal law, including Oregon Revised Statute (ORS) 180.805 and ORS 181.826, and this policy and accompanying administrative regulations KNA-AR(1) – Interactions with Immigration Enforcement and KNA-AR(2) – Federal Immigration Enforcement Request Log when responding to requests from federal immigration authorities regarding immigration enforcement. Absent a judicially authorized subpoena, warrant or court order, district staff must not allow federal immigration authorities access to the district's records or facilities not open to the public for the purposes of immigration enforcement and must verify the validity of any subpoena, warrant or court order involving immigration enforcement presented to them by federal immigration authorities to ensure it is judicially authorized. Examples of judicial and administrative warrants and subpoenas can be found in the Oregon Attorney General's Model Public School Policies.[1] The superintendent or designee must review and approve any response to a request involving immigration enforcement. The district will provide ongoing training to designated staff to ensure compliance with this policy.

This policy will be made available in the student handbook and on the district's website[2]. The district will ensure a copy of the Oregon Attorney General's Model Public School Policies[3] and this policy and accompanying administrative regulations are provided to staff.

Designation of Primary Point of Contact

The Superintendent will designate an Immigration Liaison to be the primary point of contact for coordinating interactions with federal immigration authorities occurring in the district. The Superintendent will also designate one or more Immigration Liaison Alternates to serve as alternative points of contact during the Immigration Liaison's absence or unavailability.

The Immigration Liaison's responsibilities include:

1. Serving as the district's representative during encounters with federal immigration authorities;

[1] https://www.doj.state.or.us/wp-content/uploads/2026/06/Attorney-Generals-Model-Public-School-Policies-in-Compliance-with-SB-1538.pdf

[2] Must be provided in culturally appropriate languages that are used to communicate effectively with parents and guardians of students in the district, as determined by the Board.

[3] https://www.doj.state.or.us/wp-content/uploads/2026/06/Attorney-Generals-Model-Public-School-Policies-in-Compliance-with-SB-1538.pdf

2. Confirming when federal immigration authorities have entered school property for immigration enforcement purposes;

3. Ensuring federal immigration authorities engaging in enforcement activities at the district have notice of relevant district policies: JO/IGBAB – Education Records/Records of Students with Disabilities, JOA – Directory Information, JOB – Personally Identifiable Information and this policy;

4. Assisting staff in performing their duties in response to immigration enforcement efforts, including ensuring compliance with all district policies and procedures related to interactions with federal immigration authorities and immigration enforcement efforts;

5. Reviewing and responding to requests from federal immigration authorities, in coordination with, and under the direction of, the superintendent or designee;

6. Facilitating the district's compliance with lawful immigration enforcement efforts in a manner that does not unnecessarily disrupt the school environment or invade the privacy of students, staff, or volunteers;

7. Providing notice as required in this policy when a federal immigration authority has been confirmed to have entered school property for immigration enforcement.

Required Notice

When a federal immigration authority is reported to have entered school property for the purpose of immigration enforcement the immigration liaison shall confirm whether federal immigration authorities have entered school property for immigration enforcement and when confirmed, shall provide notice as follows:

1. Notice must be provided to:

    a. Students who attend the school where the federal immigration authority is confirmed to be on school property for immigration enforcement and who are in grades 7 and above;
    b. Parents or guardians of students attending the school where the federal immigration authority is confirmed to be on school property for immigration enforcement;
    c. Staff of the school where the federal immigration authority is confirmed to be on school property for immigration enforcement; and
    d. Community-based service providers that have requested to receive notice when a federal immigration authority is confirmed to be on school property for immigration enforcement. Community-based service providers can request to receive such notifications by contacting the Immigration Liaison at the district office.

2. Notice must include:

    a. The general location of the federal immigration authority; and
    b. Whether classes or school operations were affected by the presence of the federal immigration authority. Districts may include resources available to those impacted by immigration enforcement actions.

3. Notice must not disclose:

a. Personally identifiable information;
b. Other information that may not be legally disclosed; or
c. Other information when the disclosure may threaten the health or safety of students or staff of the district or is prohibited by a court order.

The required notice will be provided as expediently as possible using existing methods used for providing electronic communications.

Unless otherwise prohibited by law or court order, the district will make reasonable efforts to provide notice to a student, or to the parent of guardian of a student, when the district has provided information related to the student to a federal immigration authority.

Confidentiality of School Records

Except when required by a judicially authorized warrant, subpoena, or order, Oregon law prohibits the district from disclosing protected information to federal immigration authorities for the purpose of enforcing federal immigration laws. Protected information includes information relating to a person's:

1. Address;
2. Workplace or hours of work;
3. School or school hours;
4. Contact information, including telephone number, electronic mail address or social media account information;
5. Known associates or relatives; and
6. Date, time or location of the person's hearings, proceedings or appointments with a public body that are not matters of public record.

Oregon law also prohibits sharing any of the above information about a person's relatives or known associates with federal authorities for immigration enforcement purposes.

Oregon law generally prohibits the district from sharing or disclosing citizenship or immigration status or country of birth information[4] that the district collects, unless one of the following exceptions applies:

1. The disclosure is required by state or federal law (other than federal immigration law);
2. The disclosure is required by a judicially authorized warrant, order, or subpoena;
3. The information being shared with a person concerns only that person or their dependents; or
4. The information is aggregated and not personally identifiable.

[4] Citizenship or immigration status or country of birth information is any information concerning:
1. Where a person was born; or
2. Whether a person is a citizen of the United States; or
3. Whether a person has lawful authority to be present in the United States.

In addition to the prohibitions described above, federal and state laws make records and information related to students confidential and permit disclosure only in limited circumstances. The district's policies with respect to student records can be found in Board policies JO/IGBAB – Education Records/Records of Students with Disabilities, JOA – Directory Information and JOB – Personally Identifiable Information. To ensure compliance with applicable federal and state law, the district's staff shall not disclose any school records or information to federal immigration authorities except as provided in these policies.

Staff must also maintain the confidentiality of school records and other information about students, staff, and volunteers when communicating with other students, parents, or community members about immigration enforcement activities involving students, staff, or volunteers of the district or occurring on district property. Staff should direct anyone with questions about immigration enforcement activities occurring on district property to the Immigration Liaison.

Training

The district will provide the immigration liaison and alternate immigration liaison with training as follows:

1. The training must include information on the requirements of House Bill 4079 (2026), any applicable model policies published by the Attorney General, and this policy; and

2. The training must be provided at the time of designation and at least once every two years thereafter.

{[5]}Upon the adoption of this policy and not less than once every two years thereafter, the district will provide training to all current district staff of one hour or more regarding federal and state laws, and the district's policies, relating to interacting with federal immigration authorities and responding to immigration enforcement efforts. The district will provide the required training to all new staff within 30 days of beginning employment.

END OF POLICY

Legal Reference(s):

ORS 180.810
ORS 180.805
ORS 181.826
OAR 581-021-0371

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2012); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2017).
Oregon Attorney General's *K12 School Model Policy*
Senate Bill 1538 (2026).
Senate Bill 1594 (2026).
House Bill 4079 (2026).

[5] {This language is included in the Attorney General's *K12 School Model Policy*. House Bill (HB) 4079 (2026) requires that districts adopt policies that are "consistent with applicable model policies published by the Attorney General as provided by ORS 180.810."}

Summary
There have been several changes to Oregon Public Meetings laws over the last few years. These include statutes from the Oregon Legislature and rules from the Oregon Government Ethics Commission. This update has been classified as "Required" by OSBA.

North Santiam School District

Code: CBG
Adopted: 7/01/96
Readopted: 8/21/97; 7/19/07; 12/14/17; 8/22/24
Orig. Code: CBG

Evaluation of the Superintendent

The Board will formally evaluate the superintendent's job performance at least once each year. The evaluation will be based on the superintendent's job description, any applicable standards of performance, Board policy and progress in attaining any goals for the year established by the superintendent and/or the Board.

Additional criteria for the evaluation, if any, will be developed at a public board meeting prior to conducting the evaluation. The superintendent will be notified of the additional criteria prior to the evaluation.

The Board's discussion and conferences with and about the superintendent and their performance will be conducted in an executive session, unless the superintendent requests a session open to the public.[1] Such an executive session will not include a general evaluation of any district goal, objective or operation or of any directive to personnel concerning district goals, objectives, operations or programs. Results of the evaluation will be written and placed in the superintendent's personnel file.

At the Board's discretion, it may notify the superintendent in writing of specific areas to be remedied, and the superintendent may be given an opportunity to correct the problem(s). Where the Board provided written notice pursuant to the prior sentence, if the Board determines the superintendent's performance remains unsatisfactory, the Board may dismiss or non-renew the superintendent pursuant to Board policy, the superintendent's employment contract and state law and rules. In those situations where the superintendent's employment contract includes an evaluation, dismissal or non-renewal provision, it shall take precedent over this policy.

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[1] Notice must be provided to the superintendent in accordance with OAR 199-0040-0030. The superintendent must receive written notice of the meeting no less than one business day or 24 hours, whichever is greater, in advance of the meeting. The notice must include:

a. Identification of the Board;
b. The time, date and location of the meeting;
c. The purpose for which the Board proposes to convene the executive session, including the citation to the applicable section of ORS 192.660 and the fact that the Board will be reviewing and evaluating the performance of the superintendent; and
d. Information on how the superintendent may make a request for an open hearing.

END OF POLICY

Legal Reference(s):

ORS 192.660
ORS 332.107
ORS 332.505
OAR 199-040-0027
OAR 199-040-0030
OAR 581-022-2405

Hanson v. Culver Sch. Dist. (FDAB 1975).

Cross Reference(s):

BDC - Executive Sessions
CB - Superintendent
CBA - Qualifications and Duties of the Superintendent

Summary
House Bill 2684 (2025) added some new requirements to law for Integrated Pest Management Plan requirements. The first requires posting the Integrated Pest Management Plan and list of low-impact pesticides to the website (can be included in the Healthy and Safe Schools Plan); the second requires a review of a IPM plan every five years to identify updates, if any, and readoption. This update has been classified as "Required" by OSBA.

North Santiam School District

Code: EBB
Adopted: 1/26/12
Revised/Readopted: 2/19/15; 6/15/17
Orig. Code: EBB

Integrated Pest Management

To ensure the health and safety concerns of student, staff and community members, the Board~~district~~ shall adopt an integrated pest management plan (IPM){[1]} which emphasizes the least possible risk to students, staff and community members and shall adopt a list[2] of low-impact pesticides for use with the IPM plan. The IPM plan and list shall be available to the public through the district's website[3].

The IPM plan is a proactive strategy that:

1. Focuses on the long-term prevention or suppression of pest problems through economically sound measures that:

   a. Protect the health and safety of students and staff;
   b. Protect the integrity of district buildings and grounds;
   c. Maintain a productive learning environment; and
   d. Protect local ecosystem health.

2. Focuses on the prevention of pest problems by working to reduce or eliminate conditions of property construction, operation and maintenance that promote or allow for the establishment, feeding, breeding and proliferation of pest populations or other conditions that are conducive to pests or that create harborage for pests;

[1] {See ~~Model~~ Integrated Pest Management Program~~Plan~~ for Oregon Schools at . The program includes access to Resources & Forms including Model plans for large school districts and small school districts.}~~http://www.ipmnet.org/tim/IPM_in_Schools/Model_School_IPM_Plan_Main_Page.htm~~

[2] See ORS 634.705(5).

[3] Inclusion of the list and IPM in the district's Healthy and Safe Schools Plan satisfies this requirement as long as it is posted on the district's website.

3. Incorporates the use of sanitation, structural remediation or habitat manipulation or of mechanical, biological and chemical pest control measures that present a reduced risk or have a low-impact and, for the purpose of mitigating a declared pest emergency, the application of pesticides that are not low-impact pesticides;

4. Includes regular monitoring and inspections to detect pests, pest damage and unsanctioned pesticide usage;

5. Evaluates the need for pest control by identifying acceptable pest population density levels;

6. Monitors and evaluates the effectiveness of pest control measures;

7. Excludes the application of pesticides on a routine schedule for purely preventive purposes, other than applications of pesticides designed to attract or be consumed by pests;

8. Excludes the application of pesticides for purely aesthetic purposes;

9. Includes school staff education about sanitation, monitoring, inspection and pest control measures;

10. Gives preference to the use of nonchemical pest control measures;

11. Allows the use of low-impact pesticides if nonchemical~~non-chemical~~ pest control measures are ineffective; and

12. Allows the application of a pesticide that is not a low-impact pesticide only to mitigate a declared pest emergency or if the application is by, or at the direction or order of, a public health official.

The district shall designate the facilities director or designee as the Integrated Pest Management Plan Coordinator and give them the authority for overall implementation and evaluation of the IPM plan.

Integrated Pest Management Plan Coordinator

The IPM Plan Coordinator shall:

1. Attend not less than six hours of IPM training each year. The training shall include at least a general review of integrated pest management principles and the requirements of IPM as required by Oregon statute;

2. Ensure appropriate prior notices are given and posted warnings have been placed when pesticide applications are scheduled;

3. Oversee pest prevention efforts;

4. Ensure~~Ensuring~~ identification and evaluation of pest situation;

5. Determine the means of appropriately managing pest damage that will cause the least possible hazard to people, property and the environment;

6. Ensure the proper use and application of pesticide applications when non-pesticide controls have been unsuccessful;

7. Evaluate pest management results; ~~and~~

8. Keep for at least four years following the application date, records of applied pesticides that include:

   a. A copy of the label;
   b. A copy of the Safety Data Sheet (SDS);
   c. The brand name and U.S. Environmental Protection Agency (USEPA)~~USEPA~~[4] registration number of the product;
   d. The pest condition that prompted the application;
   e. The approximate amount and concentration of pesticide applied;
   f. The location and description of the area where the pesticide was applied;
   g. The type of application and whether the application was effective;
   h. The name(s) of the person(s) applying the pesticide;
   i. The pesticide applicator's license numbers and pesticide trainee or certificate numbers of the person applying the pesticide;
   j. The dates and times for the placement and removal of warning signs; and
   k. Copies of all required notices given, including the dates the IPM Coordinator(s) gave the notices.

9. Respond to inquiries about the IPM plan and refer complainants to Board policy KL - Public Complaints; and

10. Conduct outreach to district staff about the district's IPM plan.

At least once every five years, the Board shall review the IPM plan, make any necessary updates and readopt the IPM plan.[5] The final IPM plan shall include the day, month and year the Board adopted or readopted the plan.

END OF POLICY

Legal Reference(s):
ORS 634.116
ORS 634.700 - 634.750

Cross Reference(s):

EB - Safety Program
GBE - Staff Health and Safety

[4] ~~U.S. Environmental Protection Agency~~¶

[5] For IPMs adopted prior to January 1, 2026, the Board shall review, update and readopt the IPM no later than January 1, 2027, or five years from the date of the most recent approval of the plan, whichever is later.

Summary
Senate Bill 808 amended ORS 408.225, 408.230 and 408.235, which discusses issuing preferences to veterans and disabled veterans during a hiring or promotion process, and defined and added state servicemembers and former state servicemembers. These are service members who are current service members of the Oregon National Guard or former service members of the Oregon National Guard, and who meet the new provisions.

As a result, board policy GBA – Equal Employment Opportunity has been updated to reflect SB 808 and to account for the four different employment preferences now allowed under Oregon law. Additionally, OAR 581-022-2405 requires districts have policies regarding equal employment opportunities and affirmative action. Language has been added to more clearly meet these requirements. This update has been classified as "Required" by OSBA.

North Santiam School District

Code: GBA
Adopted: 2/26/98
Readopted: 11/17/05; 12/17/09; 10/19/17; 5/20/21; 9/15/22
Orig. Code: GBA

Equal Employment Opportunity

Equal employment opportunity and treatment shall be practiced by the district regardless of race[1], color, religion, sex, sexual orientation, gender identity, national origin, marital status, pregnancy, childbirth or a related medical condition, age, veterans' status[2], service in a uniformed service, familial status, genetic information, an individual's juvenile record that has been expunged, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position.

The district administers preference in hiring or promotion decisions in accordance with Oregon law for applicants claiming preference as a veteran, disabled veteran, state servicemember or former state servicemember.

The superintendent will appoint an employee to serve as the officer in charge of compliance with the Americans with Disabilities Act and the Americans with Disabilities Act Amendments Act (ADA), and Section 504 of the Rehabilitation Act. The superintendent will also designate a Title IX coordinator to comply with the requirements of Title IX of the Education Amendments. The Title IX coordinator will investigate complaints communicated to the district alleging noncompliance with Title IX. The name, address and telephone number of the Title IX coordinator will be communicated~~provided~~ to all students, parents of students and employees through handbooks and will be published on the district website.

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[1] Race also includes physical characteristics that are historically associated with race, including but not limited to natural hair, hair texture, hair type and protective hairstyles as defined by ORS 659A.001. ~~(as amended by House Bill 2935 (2021)).~~

~~[2] The district grants a preference in hiring and promotion to veterans and disabled veterans. A veteran is eligible to use the preference any time when applying for a position at any time after discharge or release from service in the Armed Forces of the United States.¶~~

The superintendent will develop other specific recruitment, interview~~recruiting, interviewing~~ and evaluation procedures ~~as are~~ necessary to implement this policy. These procedures will seek to provide an equal employment opportunity and eliminate the effects of past and present discrimination[, intended or unintended, on the basis of race, religion, national origin, age, sex, marital status or physical or mental disabilities].

END OF POLICY

Legal Reference(s):

ORS 174.100
ORS 243.305
ORS 326.051
ORS 332.505
ORS 408.225 – 408.237
ORS 652.210 - 652.220
ORS 659.850
ORS 659A.003
ORS 659A.006
ORS 659A.009
ORS 659A.029
ORS 659A.030
ORS 659A.082
ORS 659A.109
ORS 659A.112
ORS 659A.147
ORS 659A.820

OAR 581-021-0045
OAR 581-022-2405
OAR 839-006-0435 - 0480

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2024).
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e, et. seq. (2024).
Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-634 (2024); 29 C.F.R Part 1626 (2025).
Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2024).
Equal Pay Act of 1963, 29 U.S.C. § 206(d) (2024).
Rehabilitation Act of 1973, 29 U.S.C. §§ 791, 794 (2024); 34 C.F.R. Part 104 (2025).
Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2024); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).
Americans with Disabilities Act/Americans with Disabilities Act Amendments Act, 42 U.S.C. §§ 12101-12213 (2024); 29 C.F.R. Part 1630 (2025); 28 C.F.R. Part 35 (2025).
The Vietnam Era Veterans' Readjustment Assistance Act of 1974, 38 U.S.C. § 4212 (2024).
Genetic Information Nondiscrimination Act of 2008, 42 U.S.C. § 2000ff-1 (2024).
Uniformed Services Employment and Reemployment Rights Act of 1994, 38 U.S.C. §§ 4301-4303, 4311 (2024).¶

Cross Reference(s):

AC - Nondiscrimination
ACA - Americans with Disabilities Act

Summary
The Oregon Legislature adopted HB 3007, outlining steps that must be taken when information regarding a student's concussion or other brain injury is provided to the district. The State Board of Education provided additional rules by adopting OAR 581-021-3007. OSBA is recommending replacing the existing policy with this version and removing the double code on JHCA/JHCB, making it JHCA Immunization, School Sports Participation, Concussions and Other Brain Injuries

North Santiam School District

Code: JHCA PROPOSED NEW TO REPLACE EXISTING POLICY JHCA/JHCB
Adopted:

Immunization, School Sports Participation, Concussions and Other Brain Injuries**

If the board adopts this policy, delete JHCA/JHCB

Immunization

Proof of immunization must be presented at the time of initial enrollment[1] in school or within 30 days of transfer to the district in accordance with Oregon law. Proof consists of a signed Certificate of Immunization Status form documenting either evidence of immunization, non-medical exemption, and/or medical exemption, or immunity documentation.[2]

School Sports Participation

A student participating in extracurricular sports in grades 6 through 12 is required to submit to an appropriate School Sports Pre-Participation Examination[3] prior to their initial participation in a related district program. The form[4] is to be completed and signed by a parent or guardian giving permission for the student to participate, and be signed by a medical provider authorized by law[5] who has examined and evaluated the student. The completed form(s) must be returned to the school office. A student who is subsequently diagnosed with a significant illness or has undergone major surgery is required to have a physical examination prior to further participation.

A student who continues to participate in extracurricular sports in grades 6 through 12 shall be required to complete a sports examination once every two years, thereafter.

Concussions and Other Brain Injuries

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[1] The district shall immediately enroll a student experiencing houselessness in the school selected even if the student is unable to produce records normally required for enrollment.

[2] Documentation requirements for exemptions are outlined in ORS 433.267.

[3] The required form is available at https://www.osaa.org/governance/forms, a copy may be obtained from a school office, or a form generated by the medical provider may be used if it meets requirements of law in OAR 581-021-0041.

[4] The form may be used in either a hard copy or electronic format.

[5] This physical examination must be conducted by a physician possessing an unrestricted license to practice medicine, a licensed naturopathic physician, a licensed physician assistant, a licensed nurse practitioner or a licensed chiropractic physician who has clinical training and experience in detecting cardiopulmonary diseases and defects.

A student who exhibits signs, symptoms or behaviors consistent with a concussion following an observed or suspected blow to the head or body, or who has been diagnosed with a concussion will not be allowed to participate in any athletic event or training on that day, unless an athletic trainer licensed by the Board of Athletic Trainers or a physician licensed pursuant to ORS 677.100 - 677.228 has determined the student has not suffered a concussion.[6] Except as allowed above, a student excluded for concussion reasons will not be allowed to return to participate in an athletic event or training until the following three conditions have been met:

1. It is not the same day as the student exhibited signs, symptoms, or behaviors, experienced a blow to the head or body, or was diagnosed with a concussion;

2. The student no longer exhibits signs, symptoms, or behaviors consistent with a concussion; and

3. The student has received a medical release form from a health care professional[7].

Upon receipt of written notification[8] from a parent or guardian that a student has been diagnosed with a concussion or other brain injury by a health care professional and that accommodations are being requested, the district shall follow all procedures developed by the Oregon Department of Education (ODE) to develop and implement an immediate and temporary accommodation plan.[9] Written notice is not required for the district to begin following concussion protocols.

Any accommodations will be communicated to the parent or guardian, to all teachers who provide instruction to the student, and to other employees who have regular responsibilities for the student's supervision or health.[10]

Accommodations will be in effect no later than 10 school days after the written notification is received by the district and will be reviewed as needed, but no later than every two months.

END OF POLICY

Legal Reference(s):
ORS 326.580
ORS 336.479
ORS 336.485 - 336.490
ORS 433.235 - 433.280

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[6] For more information regarding medical releases for students in grades 9-12, see OSAA rules.

[7] "Health care professional" includes a chiropractic physician, a naturopathic physician, a psychologist, a physical therapist, an occupational therapist, a physician assistant or a nurse practitioner who is licensed or registered under the laws of Oregon.

[8] "Written notification" means a written notice from a parent or guardian, supported by medical documentation from a health care professional, informing the district that they are requesting an accommodation for a student who has been diagnosed with a concussion or other brain injury by a health care professional.

[9] The district must use the sample form developed by ODE or a district form that includes all required content.

[10] Including, but not limited to, school nurses, counselors, physical education teachers, coaches, athletic trainers and staff supervision recess or other physical activities.

OAR 333-019-0010
OAR 333-050-0010 - 050-0120
OAR 581-021-0041
OAR 581-021-3007
McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX-A of the Every Student Succeeds Act, 42 U.S.C. §§ 11431-11435 (2018).Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2024). House Bill 3007 (2025)

Summary
The suggested edit has been requested by the Director of Business and Fiscal Services.

Code: **DLC-AR**
Revised/Reviewed: 10/17/02; 6/15/17
Orig. Code(s): DLC-AR

Staff Expense Reimbursement

Expense reimbursement for staff traveling on approved district business will be governed by the following procedures. Travel expenses include travel fares, meals and lodging and expenses incident to travel. Only travel expenses as are ordinary and necessary in the conduct of approved travel for district business purposes and directly attributable to it will be reimbursed. As used in this regulation an "ordinary" expense means one that is common and accepted in the profession; a "necessary" expense means one that is essential and appropriate in order to conduct district business. Reimbursement procedures established by the district will also apply to Board members traveling on Board-approved district business, as applicable.

In-District Travel - Use of Private Vehicles

1. Staff will use district-owned vehicles, whenever possible, in conducting district business that requires travel within district boundaries.

2. Private vehicles may be used in conducting district business only with prior principal approval. In-district travel approval may be granted by the principal for individual trips or by blanket approval, as deemed appropriate.

3. Travel in a private vehicle for the purpose of conducting district business may be approved when:

    a. A district vehicle is not available;
    b. The destination is not conveniently accessible by commercial carrier;
    c. Various points must be visited and commercial carrier schedules are such that the use of commercial carrier transportation is not practical;
    d. Carrying articles by commercial carrier would not be feasible;
    e. Commercial travel is deemed to be less economical.

Out-of-District Travel (In-state) - Use of Private Vehicles

1. Staff will use district-owned vehicles, whenever possible, in conducting approved district business that requires in-state travel outside district boundaries.

2. Private vehicles may be used only with prior administrative approval. Out-of-district travel approval may be granted by the superintendent, principal or business manager for individual trips or by blanket approval, as deemed appropriate.

Out-of-State Travel

Out-of-state travel requires prior superintendent approval

Insurance Coverage

1. Insurance costs are included as part of the mileage reimbursement for employees authorized to use a private vehicle to conduct district business. It is the responsibility of the owner or driver of the vehicle to ensure ~~be certain that~~ the vehicle is adequately covered by insurance.

2. The responsibility of the district for damages resulting from vehicle accidents is not the same as set forth in the district's general liability insurance policy. The employee's insurance ~~coverage~~ provides primary coverage when the employee is driving his/her own vehicle on approved district business.

3. All district employees operating private vehicles on approved district business are required to complete and maintain on file with the district verification of vehicle liability insurance that meets or exceeds Oregon statutory minimum limits. This verification is required annually, prior to any district approval to conduct district business in a private vehicle. Employees are required to update their verification of vehicle liability information maintained on file with the district upon any change in the employee's vehicle insurance coverage.

Meals and Meetings

1. Reimbursement will be made for ordinary and necessary meal expenses incurred during ~~in the course of~~ approved travel for district business. Meals include amounts spent for food, beverages, taxes, and related gratuities. The district will not reimburse alcoholic beverages. See **Expense Reimbursement Request and Accounting Procedures below.**

2. Expenses in excess of the district's established limit are ordinarily the responsibility of the employee and may be reimbursed only with superintendent approval. Receipts for all meal expenses must be secured and attached to the claim.

Travel Advances

1. A travel advance may be requested when the estimated cost for meals, lodging, etc., exceeds $50. The travel advance may be requested by completing the form provided by the district.

2. The cost of commercial travel tickets will not be included in a cash advance request.

3. In the event of loss, the employee is personally responsible for cash advances issued and for any third-party use of a district-provided credit card.

4. At least 15 working days are required for processing an advance check after the business office receives the approved request.

5. Only one cash advance may be outstanding to any employee at any time.

Reservations, Commercial Carrier, and Lodging

1. Travel must be conducted in the most expeditious and cost-effective manner, as determined by the district.

2. Each employee is responsible for making his/her own reservations by obtaining a purchase order number from the business office and furnishing that number to the local travel agency or commercial carrier.

3. Individuals traveling on approved district business by a carrier offering travel credits (i.e., frequent flyer mileage, etc.) are required to account for credits received and may use the credits for future approved district travel purposes only.

Vehicle Rentals

1. Rental vehicles may be used only when use will result in savings or otherwise be more advantageous to the district, or when ~~affect a savings or otherwise be more advantageous to the district or when the use of~~ other transportation is not feasible.

2. Rental of a compact vehicle is recommended when suitable for approved district business because of the lower initial rate and the guaranteed rate. Certain rental agencies guarantee the compact rate in all owned stations and in most licensee stations, which means that if a reservation for a compact vehicle is accepted and one is not available, a standard-sized vehicle will be substituted at the compact rate.

3. Rental vehicles will be used only for official travel related to district business. ~~or in lieu of taxi for necessary travel~~. Any additional costs incurred for other usage will be the personal responsibility of the traveler.

4. Employees will be informed if the district carries the rental car endorsement as part of its insurance coverage. In the event the district does not carry the rental car endorsement the employee will be authorized to purchase insurance coverage from the rental agency.

Cancelled Trips

1. If an employee cannot leave at the scheduled time, it is his/her responsibility to call the travel agency or carrier and arrange to have the tickets canceled~~cancelled~~ or exchanged.

2. Commercial carrier reservation cancellations must be made at least 24 hours before departure time, whenever possible.

3. Lodging reservations must be canceled~~cancelled~~ by the employee as soon as possible to avoid a cancellation charge.

4. If a trip is canceled~~cancelled~~ after an advance and/or tickets have been issued, the advance and tickets must be returned to the business office immediately.

Personal Travel Combined with District Business Travel

1. If an individual traveling on approved district business engages in both business and personal activities, travel expenses incurred will be reimbursed only for expenses that are ordinary and necessary in the conduct of district business. Expenses incurred as a part of personal business are the sole responsibility of the traveler.

2. When personal travel is combined with approved district business travel and the individual is traveling by less than the most expeditious and cost-effective manner, any additional costs must be paid by the traveler.

3. Time away from work caused by traveling by less than the most expeditious means available for personal purposes must be charged to vacation or other appropriate leave.

4. Vacation or other personal leave may be taken in conjunction with approved district travel subject to the following:

    a. Time delays related to approved district business are charged as working time even if no work is performed;
    b. If the employee travels by less than the most cost-effective manner, as determined by the district, for approved district business or for personal travel combined with travel for district business purposes, he/she must pay the additional cost (e.g., increased fare, meals, lodging expenses, etc.) incurred as a result of the personal travel;
    c. The employee must pay all subsistence and local transportation (taxi, vehicle fare, etc.) while on vacation status or other appropriate leave.
    d. The traveler will not be required to pay any of the basic transportation costs incurred as a part of the approved district business, even though he/she spends a substantial part of the total time away from home on vacation or other personal leave, provided the employee was traveling on approved district business;
    e. A traveler who decides on his/her own to conduct district business without prior approval, while on vacation or other personal leave, cannot then use this as a justification to have the district pay his/her basic transportation cost from the district to the location visited, or submit a request for other expense reimbursement.

Expense Reimbursement Request and Accounting Procedures

1. Reimbursement requests detailing actual expenditures must be submitted on the district's travel expense form and approved by the superintendent or designee in writing. Receipts and supporting documentation must accompany all expense reimbursement requests. This includes, but is not limited to, receipts for transportation, lodging, meals, registration, and conference/workshop fees. All requests must be submitted to the district office within 10 working days of the conclusion of the trip.

    a. If the completed travel expense report totals less than the travel advance, the difference must be returned within 10 working days to the business office with the report.
    b. Reimbursement for expenditures in excess of a travel advance, or where no travel advance has been requested, will be made within 30 working days after the business office receives the approved travel expense report.

2. Expenses which consist primarily of the cost of furnishing meals for others will be reimbursed upon submission of a travel expense report which includes:

   a. Names of guests;
   b. Organizations involved;
   c. Full explanation of the district business purpose of the meeting.

3. In the event a vehicle was rented, a copy of the rental agreement must be attached to the travel expense report. The rental charge should be paid from the amount advanced, as applicable. Purchase of gas and oil, which have been deducted from the rental charge by the rental agency, must be included.

4. Any claim for mileage reimbursement only may be submitted at the end of each month in which reimbursement is to be claimed. A claim must be submitted no later than 60~~90~~ calendar days of incurring the expense. Reimbursement claims later than 60~~90~~ calendar days of the expense will require approval by the Superintendent ~~be denied~~.

5. Mileage for approved district business travel in a private vehicle will be reimbursed at the current rate per mile established by the district, collective bargaining agreement or Internal Revenue Service (IRS), as applicable. Reimbursement that exceeds the IRS rate will be included as income to the employee in accordance with IRS regulations.

6. Meal expenses for approved district business travel purposes may be reportable as income to the employee in accordance with IRS regulations. Generally, meal expenses incurred for approved district business purposes in which district business is conducted with at least one or more other persons or that is incurred on approved district business for a trip that is overnight, or long enough that the individual needs to stop for sleep or rest to properly perform his/her duties, as defined by the IRS, will not be reportable as income to the employee.

7. In the event the total of the amount charged to, and/or received from, the district by the employee as advances, reimbursement or otherwise, exceeds the ordinary and necessary business expenses, the excess must be reported as income in accordance with IRS requirements.

Reimbursable Expense Limitations

1. Meal expenses may be reimbursed subject to the current GSA per diem rate.

2. Gratuities must not exceed 15 percent and must be included on~~as a part of~~ the receipt. Gratuities in excess of 15 percent are the responsibility of the employee and will not be reimbursed by the district.

3. Other expenses such as toll charges, parking fees, valet services, cleaning, pressing, and laundry may be reimbursed if the length of trip or the circumstances demands.

4. Mileage reimbursement for actual miles traveled on district business~~:~~ may be approved, subject to the following limitations:

a. In-district mileage reimbursement will not be granted to an employee, other than a district-approved tutor, for traveling from his/her residence to the place where work begins for the day or for returning home from the last place worked during the day;
b. Reimbursement will be made only for those miles actually traveled in the course of completing approved district business. When chauffeured, mileage for two round-trips and short-term parking will be reimbursed if not greater than the cost of one round-trip plus economy parking;
c. Group travel may be requested on one travel request form for a group traveling together as long as advance, and reimbursement is payable to one person who has complete responsibility for reporting expenses;
d. In the event a private vehicle is approved for use from home, to or from the airport or railroad station, mileage for one round trip and economy parking will be reimbursed. Parking receipts are required;
e. Individuals requesting reimbursement for use of a private vehicle on approved district business must meet insurance requirements. See **Insurance Coverage** above.

5. Lodging will be reimbursed at reasonable commercial rates.

6. Local ground transportation costs ~~taxi, shuttle, bus fares~~, and vehicle rentals may be reimbursed, subject to the district's requirement that travel be selected in~~selected is by~~ the most expeditious, cost-effective manner, as determined by the district.

Sept 2026 Field Trip Report

Overnight & out-of-state trips are indicated in red.

Trip ID/Name	Trip Destination	Building	Trip Date(s)	Depart & Return Times	Pupils	Adults	Educational Objectives	Status
272241 - Sub Life Skills Oregon Zoo Trip	Oregon Zoo, 4001 SW Canyon Rd, Portland	Sublimity	Fri, May 21, 2027	8:30am - 2:00pm	10	6	Researching animals for writing assignments. Social skills practice.	pending
272242 - Sub Life Skills Downtown Stayton	Stayton Post Office, and Lovin' Oven	Sublimity	Thu, Dec 17, 2026	12:45pm - 2:15pm	10	6	Life Skills practice - mailing letters	pending
274800 - Boys Basketball Fall Retreat	location TBA Rhododendron, OR	Stayton High	Fri, Nov 20- - Sun, Nov 22, 2026	3:30 pm & 12:00 pm	10	3	Team bonding	pending
273774 - SIS 4th Gr to EZ Orchards	EZ Orchards 5504 Hazelgreen Rd NE, Salem	Stayton Middle	Thu, Oct 29, 2026	8:15am - 11:15am	75	24	Students can observe pumpkins at various stages of growth, from the vine to the harvest and learn how internal and external structures of plants help them survive, grow, and reproduce.	pending
273323 - Kindergarten to Pumpkin Patch	Greens Bridge Farms 3730 Jefferson Scio Dr Jefferson	Stayton Elementary	Mon, Oct 19, 2026	9:30am - 1:45pm	100	75	Students will observe how pumpkins grow and identify characteristics of pumpkins, plants, and other crops and explore textures, smells, sounds, and other sensory experiences found on a farm.	pending
274060 - SES Stayton Walking Field Trip	Stayton Post Office, Stayton Library, Star Cinema, Brown House, Police Station, Pioneer Park	Stayton Elementary	Fri, Oct 16, 2026	8:45am - 2:15pm	80	25	Students will be able to gain first-hand knowledge of the historical sites in their community and how they work to support the members of the community.	96 pending
275038 - SHS to Cascade College Fair	Cascade High School 10226 Marion Rd SE, Turner	Stayton High	Wed, Oct 14, 2026	12:15pm - 1:50pm	60	4	To expose students to a diverse range of higher education options—including community colleges, public and private universities, and trade schools—allowing them to compare institutional offerings, campus cultures, and degree programs.	pending
274975 - ML-K-2-Greensbridge Pumpkin Patch	Greens Bridge Farms 3730 Jefferson Scio Dr Jefferson	Mari-Linn	Tue, Oct 13, 2026	10:00am - 2:00pm	55	23	Use observations to describe patterns of what plants and animals (including humans) need to survive. Make observations to construct an evidence-based account that young plants and animals are like, but not exactly like, their parents	pending
272240 - Life Skills Silver Creek Falls Outing	Silver Creek Falls 20024 Silver Falls Hwy SE, Sublimity	Stayton High	Thu, Oct 8, 2026	10:45am - 2:30pm	13	5	Observing nature	pending
275040 - SHS to Harris Thermal & ARE Manufacturing	Harris Thermal: 615 S Springbrook Rd, Newberg A.R.E. Manufacturing: 518 S Springbrook Rd, Newberg	Stayton High	Thu, Oct 8, 2026	7:45am - 1:45pm	10	1	To show students and the public what modern manufacturing is all about from fabrication, machining, design and all of the operations in between.	pending

275009 - FFA District Soils	Meadowood Dairy 4900 Cook Rd SE, Turner	Stayton High	Fri, Oct 2, 2026	7:30am - 3:00pm	14	1	Students will participate in FFA Soil Judging to apply classroom knowledge of soil properties, including texture, structure, color, depth, and land-use characteristics, to real-world soil profiles.	pending
275041 - SHS to GK Machine	GK Machine 20495 Butteville Rd NE Bldg 1, Hubbard	Stayton High	Thu, Oct 1, 2026	12:00pm - 3:00pm	20	1	To show students and the public what modern manufacturing is all about from fabrication, machining, design and all of the operations in between.	pending
274061 - SubE- grade 3 EZ orchards and Blueberry farm field trip	EZ Orchards 5504 Hazelgreen Rd NE, Salem Pacific blueberry company (PBC): 6826 55th Ave NE, Salem	Sublimity	Thu, Oct 1, 2026	8:45am - 2:00pm	40	10	Students will use a map and Oregon geography skills to navigate the corn maze at EZ orchards as well as learning about local agriculture and jobs. Then they will learn about the blueberry packing industry and get to experience a working blueberry farm first hand.	pending
274726 - SUB-E Walking Community Field Trip	K's Coffee, Fire Station, Dentist, Post Office, Panzanellies	Sublimity	Wed, Sep 30, 2026	12:30pm - 2:30pm	38	15	Understand community features and community helpers.	pending
273131 - Sublimity OMSI Camp Gray Outdoor School	Coastal Discovery Center at Camp Gray 3400 SW Abalone St, South Beach	Sublimity	Wed, Sep 30- Fri, Oct 2, 2026	10:00am & 2:00pm	45	14	Students will explore coastal ecosystems through hands-on investigations at OMSI's Coastal Discovery Center. They will observe interactions between organisms and their environment, analyze how environmental factors influence ecosystems, and use evidence from their observations to explain how changes can impact coastal ecosystems.	pending
274008 - FFA District Leadership Camp	Aldergate 7790 Marion Rd SE, Turner	Stayton High	Sun, Sep 27-Mon, Sep 28, 2026,	9:00am & 2:00pm	14	1	Team bonding, Skills building	97 pending
268573, 268572, 268571 &268570 - Outdoor School day trippers	Camp Tadmor 43943 McDowell Creek Drive, Lebanon	Stayton Middle	Mon-Thu, Sep 21-24, 2026	8:15am - 2:30pm	4	2	Students learn about place-specific ecosystems, including the interrelationships between living and nonliving componentslearn about their impact on the community and the environment. To foster personal growth by taking students out of their comfort zones and away from their typical social cliques.	pending
268569 - SMS Outdoor School students	Camp Tadmor 43943 McDowell Creek Drive, Lebanon	Stayton Middle	Mon-Fri, Sep 21-25, 2026	9:00am & 1:45pm	95	4	Students learn about place-specific ecosystems, including the interrelationships between living and nonliving componentslearn about their impact on the community and the environment. To foster personal growth by taking students out of their comfort zones and away from their typical social cliques.	approved
268567 - SMS Outdoor School Counselors	Camp Tadmor 43943 McDowell Creek Drive, Lebanon	Stayton High	Sun-Fri, Sep 20-25, 2026	3:00pm & 2:15pm	20	2	Counselors for students attending ODS	approved
274929 - SubM 8th-HomeComing parade	SHS 757 W Locust St, Stayton	Sublimity	Fri, Sep 18, 2026	1:20pm - 2:30pm	41	3	Building connections for high school for 8th graders.	approved
273757 - Mari Linn 8th Graders to Homecoming Parade	SHS 757 W Locust St, Stayton	Mari-Linn	Fri, Sep 18, 2026	1:15pm - 2:30pm	23	2	Building connections for high school for 8th graders.	approved

09.11.26 NSSD Enrollment Totals												
School Name	**Grade**	**Jun '26**	**Sept '26**	**Oct '26**	**Nov '26**	**Dec '26**	**Jan '27**	**Feb '27**	**Mar '27**	**Apr '27**	**May '27**	**Jun '27**
MARI-LINN	KG	22	13									
MARI-LINN	1	13	23									
MARI-LINN	2	16	16									
MARI-LINN	3	22	16									
MARI-LINN	4	23	23									
MARI-LINN	5	12	27									
MARI-LINN	6	20	13									
MARI-LINN	7	20	17									
MARI-LINN	8	15	23									
MARI-LINN	**ALL**	**163**	**171**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
SUBLIMITY	KG	37	38									
SUBLIMITY	1	38	40									
SUBLIMITY	2	39	38									
SUBLIMITY	3	45	40									
SUBLIMITY	4	48	49									
SUBLIMITY	5	42	51									
SUBLIMITY	6	59	48									
SUBLIMITY	7	42	57									
SUBLIMITY	8	52	41									
SUBLIMITY	**ALL**	**402**	**402**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
OA-VIRTUAL ACADEMY	KG	0	0									
OA-VIRTUAL ACADEMY	1	0	0									
OA-VIRTUAL ACADEMY	2	0	0									
OA-VIRTUAL ACADEMY	3	1	0									
OA-VIRTUAL ACADEMY	4	1	1									
OA-VIRTUAL ACADEMY	5	0	0									
OA-VIRTUAL ACADEMY	6	1	0									
OA-VIRTUAL ACADEMY	7	3	3									
OA-VIRTUAL ACADEMY	8	6	1									
OA-VIRTUAL ACADEMY	9	5	3									
OA-VIRTUAL ACADEMY	10	11	3									
OA-VIRTUAL ACADEMY	11	19	6									
OA-VIRTUAL ACADEMY	12	17	16									
OA-VIRTUAL ACADEMY	**ALL**	**64**	**33**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

School Name	Grade	Jun '26	Sept '26	Oct '26	Nov '26	Dec '26	Jan '27	Feb '27	Mar '27	Apr '27	May '27	Jun '27
STAYTON ELEMENTARY	PreK	28	30									
STAYTON ELEMENTARY	KG	78	78									
STAYTON ELEMENTARY	1	86	79									
STAYTON ELEMENTARY	2	79	90									
STAYTON ELEMENTARY	3	74	83									
STAYTON ELEMENTARY	**ALL**	**317**	**330**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
STAYTON INTERMEDIATE	4	78	75									
STAYTON INTERMEDIATE	5	91	79									
STAYTON MIDDLE	6	90	96									
STAYTON MIDDLE	7	98	96									
STAYTON MIDDLE	8	94	105									
SIS/SMS TOTAL	**ALL**	**451**	**451**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
OA-LOCUST ST ACADEMY	10	6	1									
OA-LOCUST ST ACADEMY	11	4	12									
OA-LOCUST ST ACADEMY	12	9	12									
OA-GED		11	7									
OA-LSA & GED	**ALL**	**30**	**32**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
STAYTON HIGH	9	158	175									
STAYTON HIGH	10	134	167									
STAYTON HIGH	11	149	135									
STAYTON HIGH	12	126	148									
Early College (off campus)		10	6									
Transitions (post-grad SPED)		4	3									
STAYTON HIGH	**ALL**	**581**	**634**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
NSSD Total (w/o PreK)	**TOTAL**	**2008**	**2053**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
NSSD Total (w/ PreK)		**2036**	**2083**									
# Registered w/ WESD to homeschool		**90**	**87**									
# Enrolled in Virtual Charter Schools		**116**	**133**									

Notes

NSSD receives Preschool Promise Grant monies for preschool grades and does not receive state funding as it does for grades K-12 so they are not included in the total.

North Santiam School District

BOARD OF DIRECTORS
SCHOOL YEAR ANNUAL AGENDA ITEMS CALENDAR

Updated 09/2026

These agenda items typically occur every month so have not been repeated below:

1. Spotlight/Recognition/Awards (*may not occur every month)*
2. Consent Agenda: Approval of Meeting Minutes, Licensed Staff Changes or other items not expected to result in a board discussion.
3. Reports:
    - ASB/Student Activities Report
    - Superintendent's Report
    - Business Director's Report
    - Teaching & Learning Report
    - Licensed Union Rep. Report
    - City Council Liaison Reports
    - Informational Reports including: field trips, enrollment & upcoming events
4. First and/or second readings of updates to NSSD board policies
5. Board Reflections/Announcements

**The Superintendent Evaluation process and corresponding timeline are being reviewed/revised during the 2025-26 school year so those agenda items have been removed from this calendar. Once all the steps are finalized, they will be added to the applicable month.*

These items will appear as needed but do not happen at the same time every year:

1. Long Range Facility Master Planning Committee/Bond Planning
2. OSBA (in-house) training or other group learning opportunities
3. Budget Appropriations/Funding Resolutions
4. Curriculum Adoptions

July

According to ORS 255.335, each district board shall hold a regular organizational meeting following the regular district election and not later than the last day of July of that year.
According to ORS 332.040, No later than at the next regular meeting following July 1, the district school board shall meet and organize by electing a chairperson and a vice chairperson from its members.

During election years when there are no newly elected board members, the organizational items may be performed in June if the Board chooses to hold a work session in July (no business items) or skip the July meeting all together.

During election years when new members are seated, the organizational meeting must occur in July.

During non-election years, the meeting can occur in June, July or August (7/31 deadline does not apply).

Traditional Location: Santiam Room
Annual Agenda Items:

1. Oath of office for newly elected members
2. Elect chair and vice-chair (incumbent chair presides until a successor is elected). No member of the Board may serve as chair more than two years in succession unless the Board approves an extension of this period by a motion in June.
3. (Next Applicable in 2029) Begin Strategic Planning Process – every 5 years
4. Supt. Evaluation Document Approval
5. Board members choose their "buddy school"
6. Annual Organizational Agenda Items:

- Designate the following positions:
  - Chief administrative officer (the superintendent) as school district clerk or another individual, if there is no chief administrative officer. (ORS 332.515)
  - Business manager or deputy clerk, or both. (ORS 332.515)
  - Custodian of funds who will sign checks or, if the school board so authorizes, utilize a facsimile signature for that purpose. (ORS 328.441, 328.445)
  - Budget officer, who shall prepare or supervise preparation of the budget document under the direction of the executive officer. (ORS 294.331)
  - Financial auditors for the school year. (ORS 328.465, 327.137, 297.405)
  - Legal counsel (no specific ORS/OAR but ORS 332.057 requires "Any duty imposed upon the district school board as a body must be performed at a regular or special meeting and must be made a matter of record")
  - Civil Rights Coordinator ORS 332.505 (2)
- Designate the fidelity-bond amounts for those authorized to handle district funds and ensure they are bonded by a surety company authorized in Oregon. (ORS 332.525)
- Designate the Board as the Local Public Contract Review Board as per policy DJC (ORS 279A.060)
- Approve contracts for payment (ORS 332.075(2-3) (e.g. transportation, contracts related to bond projects)
- Establish depository(ies) for school funds. (ORS 328.441, 294.805-294.895)
- Establish dates, time and place of regular monthly board meetings. (ORS 332.045)
- Approve list of low-impact pesticides for use according to the integrated pest management plan ORS 634.705 (5)
- Approve list of third-party alternative education programs (ORS 336.631)
- Appoint members of standing committees (if applicable)
- Appoint board member to participate on the district negotiation team (as board representative)
- Receive English Learners In Oregon Annual Report by Sept 1 (distributed by ODE in June) ORS 327.016 (2) (b)
- Receive Annual Restraint & Seclusion Report – (ORS 339.297 (2)(a)(B)

Other Activities/Events

- SummerFest (last Saturday in July)

August

Traditional Location: Santiam Room
Regular Session Annual Agenda Items:

1. Projected Student Enrollment

2. Oaths of Office of newly re-elected members, including any student representatives (if not done in July)
3. Approval of Board Operating Protocol

Other Activities/Events

- Leadership Team Goal Workshop (2nd week in August)
- OSBA Annual Conference (Salem)
- Safe Schools Training on Mandatory Reporting (online)
- Lyons Fire Dept Car Show
- Welcome Back to School-Staff (last week in August)
- Back to School Open Houses (see school calendars for dates)

September

Traditional Location: Santiam Room

Annual Agenda Items:

1. Possible nominations for NSSD board member wishing to run for an OSBA board position
2. Exit Interview Survey Results (Sept or Oct)- Director of Human Resources
3. Facilities Report (summer projects recap)
4. ODE Integrated Guidance Annual Report (requires oral presentation & public comment)-Director of Teaching & Learning

Other Activities/Events

- Safe Schools Training on Mandatory Reporting-due to be completed this month
- **National School-Related/Staff Appreciation Days This Month**- I.T. Professionals Day, Arts in Education Week

October

Traditional Location: Santiam Room

Annual Agenda Items:

1. Division 22 Report- Director of Teaching & Learning
2. District Design Goals (departments & buildings)
3. Stayton Booster Club Report (projects, membership, etc.) - Club President (may vary depending on status of current projects)

Other Activities

- State-Wide Licensed In-Service Day
- OSBA Regional Meetings
- **National School-Related/Staff Appreciation Days This Month-**Custodial Workers, School Bus Safety Week, Farm to School Month, Walk to School Day, Coaches Day, School Lunch Week, Red Ribbon Week, Bullying Prevention Month, School Principal Month

November

Traditional Location: Santiam Room

Annual Agenda Items:

1. OSBA Elections
2. At-A-Glance Reports-Director of Teaching & Learning (Nov or Dec)

3. SIA Finalized Grant Agreement (requires oral presentation, public comment and board approval)-Director of Teaching & Learning
4. TAG Program Report (Nov or Dec)
    a. Number of Student Identified and the screening process
    b. Supports/Programs offered

Other Activities/Events

- OSBA Annual Conference (Portland)
- **National School-Related/Staff Appreciation Days This Month**-School Psychologist Week, School Resource Officer Day, Education Support Professionals Day, Substitute Educators Day

December

Traditional Location: Stayton High School

Annual Agenda Items:

1. School Spotlight – Options Academy (possible building tour prior to meeting)
2. Special Programs Report - Director of Special Services
    >Must include the Abbreviated School Day Notice & Acknowledgement
3. SIA Performance Review (req. every four years, next due 12/27)

Board Secretary Tasks:

1. Distribute copies of NSSD audit report to board members so they can review before the January meeting.
2. Contact existing Budget Committee members as soon as the tentative Budget Hearing date is set to see if they are available.

Other Activities/Events

National School-Related/Staff Appreciation Days This Month- Special Education Day

January

Traditional Location: Stayton Middle School

Annual Agenda Items:

1. Board Appreciation Month-Staff/Schools
2. School Spotlight-School Admin
3. WESD Local Service Plan Approval (every 2 years, next due 2027)-Superintendent
4. Audit Review- Director of Business & Fiscal Services (may be joined by rep. from auditing firm)
    a. Must include audit of SIA financials and public comment
5. Approval of Budget Committee Calendar
6. Announcement of Budget Committee Vacancies
7. School Board Student Representative Recruitment Strategies
8. Annual report of all pesticide applications from the previous year-IPM Program Coord

Other Activities/Events

- Classified In-Service Day

Board Secretary Tasks:

- File notice of district board election, next due 2027 (see Marion Co Calendar for deadline)
- Provide filing information to anyone seeking election/re-election (next due 2027)
- Notify Current Budget Committee of approved meeting dates after Jan. meeting

- Post Budget Committee Vacancies online and applications to apply

February

Traditional Location: Stayton Elementary School
Annual Agenda Items:
1. School Spotlight-School Admin
2. Proclamation for Classified Appreciation Week (occurs in March)
3. Integrated Guidance Application Review-Director of Teaching & Learning (every two years, next due 02/27)
4. Selection/Approval of Budget Committee Members- Director of Business & Fiscal Services
5. First Reading of Upcoming Year School Calendar
6. Review results of Youth Truth survey (if available-may not be ready until March)

Other Activities/Events
- Licensed In-Service Day
- Stayton Sublimity Chamber of Commerce Awards Banquet (schedule may vary)
- Booster Club Annual Auction

Other Activities/Events
- **National School-Related/Staff Appreciation Days This Month**-School Bus Driver Appreciation Day

Board Secretary Tasks:
- Continue facilitating applications for Budget Committee positions prior to Feb. meeting
- Coordinate with current student board representative and SHS admin to announce the student representative position openings for the upcoming school year. Applications should be submitted to the Board Administrative Assistant by May 1st.

March

Meeting #1 Traditional Location: District Office/Santiam Room
Special Session: (first Thursday in March)
1. Renewal of Contracts (Licensed/Administrative)

Meeting #2 Traditional Location: Sublimity School
Regular Session Annual Agenda Items:
1. School Spotlight-School Admin
2. Integrated Grants Application (requires oral presentation, public comment and board approval prior to submission, NEXT DUE 2027)-Director of Teaching & Learning
3. Upcoming Year School Calendar Adoption
4. Approve Board Chair & Vice-Chair (or designees) to negotiate contract extension on behalf of whole board.

Board Secretary Tasks:
- Coordinate with current student board representative, Supt and Board Member to promote the student representative position openings for the upcoming school year. Applications should be submitted to the Board Administrative Assistant by May 1st.
- Provide Reminder of Board Elections Filing Due Date (if applicable)

Other Activities/Events

National School-Related/Staff Appreciation Days This Month-Music in our Schools Month and Classified School Employee's Week

April

Traditional Location: Mari-Linn School
Annual Agenda Items:
1. School Spotlight-School Admin
2. Adopt resolution for Teacher Appreciation Week (first week of May)
3. If not completed in March = Integrated Grants Application (requires board approval prior to submission, NEXT DUE 2027)

Board Secretary Tasks
- Coordinate with current student board representatives, Supt and Board Member and to promote the student representative position openings for the upcoming school year. Applications should be submitted to the Board Administrative Assistant by May 1st.

Other Activities/Events
- **National School-Related/Staff Appreciation Days This Month**- School Library Month, Administrative Professional Day

May

NSSD Budget Committee traditionally meets in the second week of May

Traditional Location: Stayton High School
Annual Agenda Items:
1. School Spotlight-School Admin
2. Student awards @ SHS-Valedictorian, Salutatorian, Future First Citizen
3. Acknowledge current student reps. for service on the board
4. Select new student representatives to the school board for following year
5. WESD Local Service Plan List of Services Taken-Supt or Director of Business & Fiscal Services
6. Establish the number of student transfer requests into the District for coming year
7. *Typically, always have at least one curriculum adoption*

Board Secretary Tasks
- Prior to May meeting (after May 1st), coordinate with Supt and Board Member to review Student Rep. applications and then prepare and distribute comparison spreadsheet at least one week before the meeting date.

Other Activities/Events
- **National School-Related/Staff Appreciation Days This Month**-Teacher Appreciation Week, Principal's Day, School Lunch Hero Day, School Nurse Day, Speech Pathologists Day

June

Traditional Location: Santiam Room
Special Session/Budget Hearing (prior to Regular Session):
1. Review of Budget Documents/Resolutions: Director of Business & Fiscal Services

2. Allow for Public Comment

Regular Session Annual Agenda Items:

1. Resolutions to adopt budget- Director of Business & Fiscal Services
2. Approve Excise Tax annual adjustment for the upcoming school year
3. Select student representatives to the school board for following year (if not done in May)
4. Consider nominations for NSSD Board Awards (Santiam, Community Partner, Jack Adams, Golden Eagle)

**If the Board desires the current Board Chair to serve an additional year after already serving two consecutive years, they must vote to allow them to do so in the June meeting.