



Special Board Meeting OF THE BOARD OF DIRECTORS
Wednesday, October 22, 2025 - 12:00 PM
This meeting will be held virtually.

AGENDA

1. Call to Order / Roll Call
2. Discuss Superintendent Search Firm Proposals & Evaluations and Select Firms to Interview 2
3. Adjournment

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the Superintendent's office at (541) 842-3621 or superintendent.office@medford.k12.or.us.



EXECUTIVE SUMMARY

Meeting Date:	October 22, 2025
Agenda Item:	Discuss Superintendent Search Firm Proposals & Evaluations and Select First to Interview
Item Type:	Discussion & Action
Administrator:	Board Chair
Objective:	Review proposals, discuss Board evaluations, and take action on selecting firms to interview

Background:

The district issued a Request for Proposals (RFP) seeking qualified professional services firms to assist with the superintendent search process. Proposals were due no later than 2:00 p.m. on October 16, 2025.

The district received submissions from the following firms: Hazard, Young, Attea & Associates (HYA); McPherson & Jacobson, LLC; Ray & Associates, Inc.; and WBCP, Inc.

Board members individually reviewed and evaluated each proposal using established evaluation criteria. At this meeting, the Board will discuss the proposals and evaluation results to determine which firms to invite for interviews.

Additional Materials: Distributed to Board members prior to meeting.

Recommendation: Hold a discussion and identify the firms to be interviewed.

Suggested Motion: *“I move to interview (insert firm names: _____, _____, and _____) for the superintendent search process on October 24, 2025.”*