

## **Agenda**

**1. Call to Order and Roll Check**

**Presenter: Board Chair Rebecca Dyson**

**2. BUDGET HEARING 15 minutes 4**

**Presenter: Director of Business Services Scott Whitman**

**3. Land Acknowledgment**

**Presenter: Board Chair Rebecca Dyson**

**4. Adoption of Agenda *(At this time Board members are provided the opportunity to amend the Regular Session agenda.)***

**Presenter: Board Chair Rebecca Dyson**

**5. Consent Agenda *(All items may be adopted by a single motion unless pulled for special consideration.)***

**Presenter: Board Chair Rebecca Dyson**

**A. Approval of Minutes 6**

**B. Personnel Report for June 2024 23**

**C. Enrollment Report for June 1, 2024 26**

**D. Executive Administrator Contract Templates 28**

**E. Reduce Bond Stipends**

**F. AEA-ASD Memorandum of Agreement for Lauren Trolley, 42**

**Orchestra Teacher, for the 2024-2025 contract year...and**

**AEA-ASD Memorandum of Agreement to amend Article 17, Section C1, of the CBA for the 2024-2025 school year, governing Bargaining Unit Members donating to the sick leave bank.**

**G. OSEA-ASD Pay Equity MOU (Memorandum of Understanding).** **44**

**6. Recurring Reports**

**A. OSEA Report 5 minutes**

**Presenter: OSEA Board Member Steven Essig**

**7. Board Reports 30 minutes**

**Presenter: Board Chair Rebecca Dyson**

**8. Hear Public Comments (*The Ashland School District Board of Directors reserves this time for individuals to relay comments in writing to the Board regarding topics, not on the printed agenda.*)**

**Presenter: Board Chair Rebecca Dyson**

**9. Mountain Avenue Theater Sound System Renovation**

**Presenter: Erica Thompson, ASF Executive Director and Susan Bacon, ASF Executive Director, Emeritus**

**10. District Staff Updates**

**A. Superintendent Report 15 minutes**

**Presenter: Superintendent Samuel Bogdanove**

**1) ACTION ITEM: Sabbatical Request from Walker Elementary** **45**

**Principal Tiffany Burns**

**B. Capital Bond 20 minutes**

**Presenter: Executive Director of Operations Steve Mitzel, HMK Program Director  
Mike Freeman, Bond Administrator Rebecca Bjornson**

**1) Monthly Bond Report - May 2024 46**

**C. ACTION ITEM: Approve new curriculum for Online**

**Instruction 30 minutes**

**Presenter: AHS Assistant Principal Francisco Lopez-Atanes**

**D. Finance Report 15 minutes**

**Presenter: Director of Business Services Scott Whitman**

**1) Finance Report for the period ending May 31, 2024 84**

**11. Unfinished Business**

**12. New Business**

**A. ACTION ITEM: Approve the Budget for 2024-2025 10 minutes 86**

**Presenter: Director of Business Services Scott Whitman**

**13. Announcements and Appointments**

**Presenter: Board Chair Rebecca Dyson**

**A. The next Regular Session meeting will be held on Thursday, July 11, 2024,  
beginning at 7:00 pm in the City Council Chamber, 1175 E. Main Street, Ashland.**

**A Zoom link will also be available.**

**B. The Board will not hold a Work Session in July.**

**14. Adjourn**

**Presenter: Board Chair Rebecca Dyson**

**NOTICE OF BUDGET HEARING**

A public meeting of the Ashland School District Board of Directors will be held on June 13, 2024 at 7:00 p.m. at Ashland City Council Chambers, 1175 East Main, Ashland, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2024 as approved by the Ashland School District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the Ashland School District Office, 885 Siskiyou Blvd, Ashland between the hours of 8:00 a.m. and 4:30 p.m., or online at [www.ashland.k12.or.us](http://www.ashland.k12.or.us). This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

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<b>FINANCIAL SUMMARY - RESOURCES</b>			
<b>TOTAL OF ALL FUNDS</b>	Actual Amount Last Year 2022 - 2023	Adopted Budget This Year 2023 - 2024	Approved Budget Next Year 2024 - 2025
Beginning Fund Balance	\$71,364,417	\$46,390,000	\$28,153,750
Current Year Property Taxes, other than Local Option Taxes	23,549,843	25,063,900	25,739,400
Current Year Local Option Property Taxes	4,542,837	4,800,000	5,200,000
Other Revenue from Local Sources	11,292,534	10,210,000	10,760,000
Revenue from Intermediate Sources	826,457	710,000	3,350,000
Revenue from State Sources	18,363,323	19,850,000	19,123,000
Revenue from Federal Sources	4,377,114	2,840,000	2,545,000
Interfund Transfers	6,393	510,000	585,000
All Other Budget Resources	298,063	160,000	160,000
<b>Total Resources</b>	<b>\$134,620,981</b>	<b>\$110,533,900</b>	<b>\$95,616,150</b>

<b>FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION</b>			
Salaries	\$24,314,419	\$23,683,350	\$24,253,952
Other Associated Payroll Costs	16,012,211	14,892,102	16,096,720
Purchased Services	16,232,718	15,619,782	15,936,634
Supplies & Materials	3,822,262	4,190,620	4,612,734
Capital Outlay	28,756,958	37,270,000	19,985,000
Other Objects (except debt service & interfund transfers)	843,949	1,050,146	1,395,551
Debt Service*	7,885,604	8,102,900	8,353,400
Interfund Transfers*	6,393	510,000	585,000
Operating Contingency	0	3,590,000	1,000,000
Unappropriated Ending Fund Balance & Reserves	36,746,467	1,625,000	3,397,159
<b>Total Requirements</b>	<b>\$134,620,981</b>	<b>\$110,533,900</b>	<b>\$95,616,150</b>

<b>FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY FUNCTION</b>			
1000 Instruction	\$27,436,051	\$26,612,138	\$28,732,307
FTE	266.88	227.99	233.23
2000 Support Services	27,942,442	27,892,862	28,665,693
FTE	132.82	132.74	124.75
3000 Enterprise & Community Service	1,441,106	1,450,000	1,506,591
FTE	11.50	11.75	11.38
4000 Facility Acquisition & Construction	33,484,122	41,040,000	23,665,000
FTE	1.0	0	0
5000 Other Uses	0	0	0
5100 Debt Service*	7,564,400	7,813,900	8,064,400
5200 Interfund Transfers*	6,393	510,000	585,000
6000 Contingency	0	3,590,000	1,000,000
7000 Unappropriated Ending Fund Balance	36,746,467	1,625,000	3,397,159
<b>Total Requirements</b>	<b>\$134,620,981</b>	<b>\$110,533,900</b>	<b>\$95,616,150</b>
<b>Total FTE</b>	<b>412.20</b>	<b>372.48</b>	<b>369.36</b>

\* not included in total 5000 Other Uses. To be appropriated separately from other 5000 expenditures

<b>STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING</b>
The District relies on public funding that is primarily based on enrollment levels. The general fund is facing pressure due to decreased enrollment over the past several years. Staffing levels are being adjusted and programs are being reviewed in response to this enrollment drop as the district responds to the projected long-term enrollment trends for the district. Significant decreases in Beginning Fund Balance resources are related to bond-funded capital projects being completed over the prior two years.

<b>PROPERTY TAX LEVIES</b>			
	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (Rate Limit \$4.1601 per \$1,000)	\$4.1601	\$4.1601	\$4.1601
Local Option Levy (Rate per \$1,000)	\$1.2900	\$1.2900	\$1.2900
Levy For General Obligation Bonds	\$7,900,000	\$8,500,000	\$8,700,000

<b>STATEMENT OF INDEBTEDNESS</b>		
<b>LONG TERM DEBT</b>	Estimated Debt Outstanding on July 1	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$96,045,000	\$0
Other Bonds	\$0	\$0
Other Borrowings	\$0	\$0
<b>Total</b>	<b>\$96,045,000</b>	<b>\$0</b>

**ASHLAND SCHOOL DISTRICT  
RESOLUTION ADOPTING THE BUDGET**

BE IT RESOLVED that the Board of the Ashland School District hereby adopts the budget for fiscal year 2024-2025 in the total of **\$95,616,150\***. This budget is now on file at District Office 885 Siskiyou Blvd, Ashland.

**RESOLUTION MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2024, and for the purposes shown below are hereby appropriated:

**General Fund**

Instruction .....	\$ 23,980,307
Support Services .....	\$ 15,722,693
Community Services.....	\$ 15,000
Transfers .....	\$ 525,000
Contingency .....	\$ 1,000,000
<b>Total .....</b>	<b>\$ <u>41,243,000</u></b>

**Special Revenue Fund**

Instruction.....	\$ 4,752,000
Support Services .....	\$ 2,648,000
Community Services.....	\$ 1,291,591
Facility Acquisition.....	\$ 40,000
Transfers .....	\$ 25,000
<b>Total .....</b>	<b>\$ <u>8,756,591</u></b>

**Debt Service**

Debt Service.....	\$ <u>8,064,400</u>
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**Capital Projects Fund**

Support Services .....	\$ 1,635,000
Facilities Acquisition .....	\$ 23,625,000
<b>Total .....</b>	<b>\$ <u>25,260,000</u></b>

**Internal Service Fund**

Support Services.....	\$ 8,660,000
Transfers .....	\$ 25,000
<b>Total .....</b>	<b>\$ <u>8,685,000</u></b>

**Trust and Agency**

Community Services.....	\$ 200,000
Transfers .....	\$ 10,000
<b>Total .....</b>	<b>\$ <u>210,000</u></b>

**Total Appropriations, All Funds \$ 92,218,991**

**Total Unappropriated and Reserve  
Amounts, All Funds \$ 3,397,159**

**TOTAL ADOPTED BUDGET\* \$ 95,616,150**

(\*amounts with asterisks must match)

**RESOLUTION IMPOSING THE TAX**

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed for tax year 2024-2025 upon the assessed value of all taxable property within the district:

- (1) At the rate of \$4.1601 per \$1,000 of assessed value for the permanent rate tax;
- (2) At the rate \$1.29 per \$1,000 of assessed value for local option tax;
- (3) In the amount of \$ 8,700,000 for debt service for general obligation bonds;

**RESOLUTION CATEGORIZING THE TAX**

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

**Subject to the Education Limitation**

Permanent Rate Tax.....	\$4.1601/\$1,000
Local Option Tax.....	\$1.29/\$1,000

**Excluded from Limitation**

General Obligation Debt Service .....	\$8,700,000
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The above resolution statements were approved and declared adopted on this 13th day of June, 2024.

BOE Regular Session  
Thursday, May 9, 2024 7:00 PM Pacific

Ashland City Council Chamber  
1175 East Main Street  
Ashland, OR 97520  
And Hybrid on Zoom

## MINUTES

### 1. Call to Order and Roll Check

Vice Chair Jill Franko called the meeting to order and a roll check confirmed that four directors were present: Director Russell Hatch, Director Eva Skuratowicz, Director Daniel Ruby, and Vice Chair Franko. She stated that Chair Rebecca Dyson would join the meeting later after her son's concert.

### 2. Land Acknowledgment

Director Ruby read the Land Acknowledgment.

### 3. Adoption of Agenda

Director Ruby moved and Director Russell seconded the approval of the agenda for May 9, 2024, as presented. The motion carried by unanimous vote of the members present.

### 4. Consent Agenda *(All items may be adopted by a single motion unless pulled for special consideration.)*

Director Hatch moved and Director Ruby seconded approval of the Consent Agenda as presented. The motion carried by unanimous approval of the members present.

4.A. Approval of Minutes for April 11, 2024

4.B. Personnel Report for May 2024

4.C. Enrollment Report for May 1, 2024

4.D. Request for 2024-2025 Calendar Change

### 5. School Report: TRAILS OUTDOOR SCHOOL

TRAILS Principal Ericka Beck-Brattin and several TRAILS students presented on their Sources of Strength Leader Program, some 8<sup>th</sup> grade capstone projects, and a video demonstrating the qualities that the letters in TRAILS represent.

T = Trust

R = Respect

A = Awareness

I = Interdependency

L = Leadership

S = Stewardship

TRAILS

## **6. ACTION ITEM: Approve new curriculum for Social and Emotional Learning (SEL)**

Assistant Superintendent Erika Bare and Counseling & Behavioral Health Coordinator Diane Berry presented a brief overview of the proposed K-12 SEL Curriculum WAYFINDER. They will continue to implement SOURCES OF STRENGTH (free) at the elementary level for the Suicide Prevention Curriculum, and the Peer Leader Program at the middle school level as a complement focused on connection and mental health.

Director Ruby missed the work session where the program was reviewed in depth. He asked how we will evaluate the program after a year of use. Ms. Berry explained that implementation will happen in stages, adapting to the needs of each site, and providing PD to staff as we go. It may take several years to fully implement and understand the impacts district-wide. Over 50 districts in Oregon are using it. WAYFINDER provides initial assessment tools and we will compare with periodic district assessment tools. They will also meet with educators to receive feedback as we go.

The program's founders live in Bend and they have started a Pacific Northwest joint PD effort so we will learn from each other. Ms. Bare said that they conducted a thorough process of review and the committee is confident that this is the right tool to bring us to a K-12 shared curriculum. Director Skuratowicz said that the Innovation Committee on Reimagining High School has been hearing good things and teachers are excited.

Director Skuratowicz moved and Director Ruby seconded the approval of the new SEL curriculum package as presented. The motion carried by unanimous vote of the members present. The Board thanked Ms. Bare and Ms. Berry for the good work of outreach and gathering information.

## **7. Recurring Reports**

### **7.A. AHS Student Report**

AHS Student Representative Hank Stringer reported that the school year is wrapping up. The prom is coming up Saturday night and the students enjoyed Spirit Week activities. Sports teams are doing well. The Boys and Girls golf teams qualified for State. The Boys Team took first and second. The Asian Student Union is having a spring festival May 15. Winners of the student body elections were Owen Taylor and Ella Robinson. They will be doing the Board presentations next year. The Grizz Pageant fundraiser was a success and raised lots of money for the Asante NICU.

AHS Student Rep Noah Cott agreed that this was a busy month. Students are celebrating Teacher Appreciation Week and Noah mentioned that he got candy for being an "honorary teacher" for his tutoring. The Clash on the Quad was a big success and so was 9<sup>th</sup> grade introduction night for new students. Many of the clubs and sports teams were there. AHS students attended the State Thespian festival, two went to the DECCA national tournament, and two won Model UN speaker awards. He also commented that students love the new decorative tiles being put on the Humanities building, which are "beautifying an ugly building."

### **7.B. AEA Report**

AEA Representative Alan Parowski appreciated the Earth Teach trips that TRAILS students take and said that he also takes alternative education students to that site. He wanted to publicly acknowledge Pete Cotton for letting his students use it as well. It is an amazing resource. He read the reports from each site, many of which held special events. Staff there are sad about losing Principal Michelle Cuddeback and Assistant Superintendent Bare, but appreciate that Ms. Cuddeback is moving into that Assistant Superintendent position.

Walker teachers are grateful to classified staff and members of Walker PTO for bringing them treats, cards, and flowers for Teacher Appreciation. They are grateful for their new building. They have concerns about consistency and stability within the school next year with staff layoffs and the need to implement new curriculum.

Bellview is celebrating licensed staff with treats and enjoying year-end events, including the Spring sing concert and Art night coming up. They are thankful for the bargaining teams working on their behalf. TRAILS is also having a wonderful Teacher Appreciation Week and the K-2 students loved the Ashland READS event. A big Thank You to the event organizers. The 4-5 graders are going on their first overnight trip and the 8<sup>th</sup> graders will do their week-long back packing trip. At the end of the month, students will hold the upcoming poetry share.

Ashland Connect has been feeling the love from both TRAILS and Walker. Teacher Amanda Groover met with the regional PLC (Professional Learning Community) for online schools in Southern Oregon and she is working on the formal adoption of online curriculum for the District. Ashland Connect is returning to TRAILS next year and students and families are happy to rejoin the TRAILS community, while also appreciating the support they have received from Walker Elementary staff.

AMS completed another Track and Field season, teachers have enjoyed their appreciation week, SBAC testing is going on, and students are enjoying Art, Music, Theater, and other activities in the afternoons. They are unveiling the kindness rock garden mural, funded by Ashland Schools Foundation.

AHS students are starting to feel the “pull of spring” as they wrap up the year. A big thank you to students and staff for the year, and for Teacher appreciation Week.

AEA was surprised and disheartened by the training session sponsorship from the NRA.

#### 7.C. OSEA Report

Lisa March, OSEA Chapter 42 President, announced that she will step down on June 30 and expressed appreciation to her members for her four years in leadership. She will stay on the OSEA Board and the members have elected new leaders. These are:

- President Steven Essig
- Vice President Serena Robinson
- Secretary Yno Monjes
- Treasurer Samantha Wilson
- School Board Representative James Johnson

Currently contract bargaining is the central issue. They have reached Temporary Agreement on several articles and are moving towards compensation. Overall, the negotiations going well. The members are active and the executive board communicates well.

## **8. Board Reports**

Director Ruby attended the AHS tennis tournament St. Mary's and it was awesome. He encourages sites to keep the Board notified of events. He missed Clash on the Quad because he didn't know about it. Innovation Committee for Enrollment volunteers called or texted families who live here but don't enroll in the District. They talked with many people and recruited a few potential student families. It turns out that many home schoolers move into AMS and AHS, but do their elementary students at home. The Sunstone Housing Collaborative has received money from the City of Ashland and All Care Coordinated Health. All board members have been working on the Budget Committee and Mr. Ruby went to a Resource Navigator Summit hosted by Peter Buckley.

Director Hatch reported that the last meeting of the Calendar and Schedules Innovation Committee happened and they will report on their work at the May 23 work session. He is also working on the Budget Committee and it has been great to see the engagement this year from community members. He attended the May Day Celebration at Willow Wind. Director Skuratowicz said that May is always challenging because there is so much going on. She participated in the Ashland Library Essay contest for Middle Schoolers and got to see best placing essays read by students in grades 6, 7, and 8. They wrote about books they have read. The AHS Innovation group is doing a lot of data gathering. They have reviewed much research and are now seeking school input. They are doing focus groups with students and a survey of teachers at AHS. They will analyze the data over the summer.

Vice Chair Franko reported that she attended an AEA bargaining session and Budget Committee meetings. She agreed that Committee members asked tough questions and they had deep conversations. The Innovation Subcommittee for housing distributed a survey to teachers and staff that had almost 100 responses and she noted a high level of interest from respondents. There is definitely interest from District staff in having affordable housing. The new nonprofit Sunstone is an extension of the district and is receiving financial support.

## **9. Student Board Representative Report**

Kendra Machala reported that she volunteered at the May Fair and enjoyed painting some faces. She is looking forward to prom this coming weekend.

**10. Hear Public Comments** (*The Ashland School District Board of Directors reserves this time for individuals to relay comments in writing to the Board regarding topics, not on the printed agenda.*)

Summer Knight, a resident of Ashland, spoke on compensation for Educational Assistants.

Marla Summers spoke on compensation for classified staff.

Steven Essig, a resident of Ashland resident, spoke on compensation for classified staff and the National Rifle Association.

Melody Fonger spoke on compensation for classified staff.

Spencer Nix, a resident of Ashland, spoke on compensation for classified staff.

MacKenzie Locklin, a resident of Ashland and a student, spoke about her experience testifying at the April 11 board meeting. She expressed sorrow over the emotional impact of her experience in response to comments and questions she received.

Martha Lee, a resident of Ashland, spoke on compensation for classified staff.

Kimberley Mathews, a resident of Ashland, spoke on compensation for classified staff.

## 11. District Staff Updates

### 11.A. Capital Bond

#### 11.A.1) Monthly Bond Report - March 2024

HMK Program Director Mike Freeman, Bond Administrator Rebecca Bjornson, and Executive Director of Operations Steve Mitzel reported on the progress and summer plans for construction at the high school.

Mr. Freeman reported that April was spent putting together a bid package for the high school roof, receiving four bids, and selecting a contractor to propose. They are preparing the high school buildings for the summer construction push. Walker elementary had a warranty walk as they approach the end of the of the one-year warranty period. Things are in good shape.

The Humanities Building team is continuing upgrades to all systems and moving to the third floor to continue seismic retrofitting. They have begun to add the external mosaic tile façade to add character to the building and the final concrete footing work is concluding. At Science, the subgrade utility work and structural footings are nearing completion and they are starting to frame out some of the renovated spaces inside. Work on updated mechanical, electrical, and plumbing upgrades are continuing. They are reviewing and addressing remaining work on the AHS campus.

#### 11.A.2) ACTION ITEM: Request to use unallocated Bond Funds

The AHS Science Building roof is in desperate need of replacement. This project was not included in the original bond proposals. The District does have unallocated funds and the bond team requests that some of these funds be reallocated for the sole purpose of replacing the Science Building roof. The reallocation requested is \$560,000. The contractor has pledged to complete the work this summer. The warranty on the new roof is 20 years for full replacement, it is not pro-rated. Director Ruby moved to reallocate \$560,000 of bond proceeds to fix the AHS Science Building roof. Director Skuratowicz seconded the motion and the motion carried by unanimous vote of the members present.

#### 11.A.3) ACTION ITEM: Recommendation to award the Ashland High School Science Building Roof Project in the amount of \$507,721.00 to Pressure Point Roofing, Inc.

Mr. Freeman said that the District received four bids on May 1 and after completion of the required protest period of seven days, they are recommending that the Board award the

contract to Pressure Point Roofing, Inc., in the amount of \$507,721.00 for replacement of the AHS Science Building roof. Director Ruby moved the approval of this recommendation as presented and Director Skuratowicz seconded the motion, which was approved by unanimous vote of the members present.

NOTE: Chair Rebecca Dyson joined the meeting at approximately 8:20 pm. All five directors were present for the remainder of the meeting.

11.A.4) ACTION ITEM: Request to allocate \$2,400,000 of the remaining bond funds for the Ashland High School Bid Package C.

Mr. Mitzel addressed the next high school project, Bid Package C, which will include fire suppression systems and mechanical systems to be upgraded in the other high school buildings. Mr. Freeman requested the allocation of \$2,400,000 for a new bid package which will include HVAC items in the Gym, restroom remodels in the English Building, and other finishing work. Director Skuratowicz asked if the acoustics in the AHS gym will be addressed and Mr. Mitzel replied that it is not covered in this bond. Director Ruby moved and Director Hatch seconded a motion to allocate \$2,400,000 of bond proceeds to the AHS Bid Package C. The motion carried by unanimous vote of the members present.

11.A.5) ACTION ITEM: HMK asks the Board to award the CM|GC Guaranteed Maximum Price (GMP) Amendment 6 for the AHS Science and Humanities Modernization Project to KNCC + Outlier, LLC, for the additional Not to Exceed sum of \$2,313,100.21 for a Total Not to Exceed Contract sum of \$22,164,394.06.

Mr. Mitzel extended an offer to any interested Board members to tour the work at the high school. Mr. Freeman described GMP Contract Amendment 6 to award \$2,313,100.21 to KNCC + Outlier, LLC, for Contract Bid Package C. In addition to items described above, this includes land scaping, a fire vault installation, perimeter railings, HVAC systems and fire alarm systems to the gym, English building upgrades and restroom renovations. Ancillary buildings (Industrial Arts) and others are not yet included. The Board has a continued interest in improving the acoustics in the AHS gym should resources allow in the future. Director Hatch moved the approval of the of the GM|GC GMP Amendment 6 to KNCC + Outlier, LLC, as presented above. Director Ruby seconded and the motion carried by unanimous vote of the members present.

At this point Vice Chair Franko relinquished the gavel to Chair Rebecca Dyson.

11.B. Superintendent Report

Superintendent Bogdanove reported that he visited the sites during Teacher Appreciation Week and it was great to see the outpouring of celebrations across the districts. He also announced that students Noah Cott and Elise Anway were recognized as students of the month at a recent meeting of the Ashland Rotary Club. There will be a formal presentation of an honorary recognition plaque to Mr. Richard Hay for his many years of service to and support of the AHS theater programs on Monday, May 13. He extended thanks to TRAILS for their Sources of Strength program and also to Ashland Rotary clubs for the annual Ashland READS event for first and second graders.

He welcomed Michelle Cuddeback to her new role as the District's Assistant Superintendent starting July 1. He also welcomed Dr. April Harrison, joining us from the Rogue River School District and SOU, as the incoming Director of Student Services. Supt. Bogdanove delivered additional comments on the district budget. We ended up reducing positions less than expected, for a total of 11.62 certified positions. Most of this was through natural attrition and a similar situation happened with classified staff. These people will be on recall lists. There were about 9.5 FTE reduction in classified positions.

Supt. Bogdanove also spoke about a recent training on campus vulnerability audits. It included ASD staff, staff from other school districts, and staff from law enforcement organizations. Representatives of architect firms also attended to learn more about safety in design. These teams have looked at all of the buildings and spaces on the AHS campus, identifying strengths and weaknesses of security measures. They will deliver a full report. In the future, we will do school building audits with locally trained people. There is no cost for this training, and Rebecca Bjornson solicited many donated refreshment items so we could feed everybody for free.

### **11.C. Board Statement**

Chair Dyson reported that she was passing Walker recently on a run and the students cheered for her as she ran by. She was delighted.

She then read the Board formal statement on the School Shield training, affiliated with the National Rifle Association (NRA). While the Board appreciates the District's work on school safety, the role played by NRA lobbying to stop assault weapon bans is unacceptable to school leadership. There will be no further affiliation with NRA associated organizations.

### **11.D. Finance Report**

#### 11.D.1) Finance Report for the period ending April 30, 2024

Director of Business Services Scott Whitman delivered the fiscal report for the period ending April 30, 2024. He amended the format to highlight the month-to-month changes more clearly. Overall revenue projected is \$133,000 less, resulting from the ADMw adjustment that ODE performs each May. It reflects a reduction in our student enrollment. The expense number projection will be about \$180,000 less, offsetting some of the revenue loss.

Director Ruby appreciated the changes to the report and gives the Board better information. Director Hatch asked about the revenue reduction, which is roughly related to enrollment losses in the prior year. We do formal reporting to ODE on our enrollment several times each year and ODE does a formal adjustment to money we have received in May.

The line item for software reflects the software subscriptions we are now required to pay for almost everything we use.

### **12. Unfinished Business**

There was none.

### **13. New Business**

### 13.A. Policy GCLA/GDLA/IIBGC AI Artificial Intelligence

Superintendent Bogdanove presented the new policy recommended concerning the use of Artificial Intelligence. At the request of Director Ruby, Supt. Bogdanove read the policy aloud. Director Skuratowicz offered two small corrections which were accepted. Director Ruby said that this policy originates with the Ashland School District after extensive review and was not copied from another source. He also advocated for preserving library resources for the students as we develop literacy in this new sphere. Student Rep Hank Stringer said that it is clear students will be using this more widely and he already sees it appearing in classroom settings. He supports teaching students to use it as a tool in ethical fashion. Student Rep Kendra Machala agreed. It is better to have a policy and work with AI, rather than try to suppress it, which would be unsuccessful.

Director Skuratowicz asked if teachers were using AI in classrooms now and Kendra said it has prompted a lot of interesting discussion, but she has not seen teachers use it openly. Hank said teachers were mostly opposing student use of AI, rather than being ready to teach them about it. Director Ruby asked about the implications to the IT structure of using AI. Mr. Mitzel said that it doesn't have much impact on our technical infrastructure, and will be more present for educators doing teaching and learning. He believes in beginning with caution and having a policy is a good first step, though we need to be constantly monitoring and adjusting. The train is moving very fast and we need to be continually rechecking. The policy may need to be reviewed more than annually. In response to Director Skuratowicz, board secretary Schad reported that we are working to build a system of calendaring a reminder system for annual review of board policies requiring it.

Director Hatch supported the codifying of our positions on AI and always being mindful of the human connection that is important. Director Franko mentioned a TRAILS teacher who is using it for instruction and creating differentiated instruction for individual students. She believes it actually frees her time to give more personal attention to students who need it. Director Hatch asked if the Board might meet with the TRAILS teacher to learn about her real-world approach. Superintendent Bogdanove will try to set up an opportunity to meet with her.

Student Rep Stringer agreed that the changes are happening so rapidly that semi-annual review might make more sense for a while. Director Skuratowicz asked if we are cultivating and supporting early adopters of AI in teaching? Mr. Mitzel is attending a conference to hear more about how schools are handling this. He can help provide tools to teachers who want to design "proof of concept" ideas with AI. Resources are growing rapidly. There was discussion about how the District administration might use AI to achieve greater efficiencies to compensate for reduced staff.

Director Skuratowicz moved the adoption of the AI policy as amended and Director Ruby seconded. The motion carried by unanimous vote of the members present.

### **14. Announcements and Appointments**

Chair Dyson read the announcements of upcoming meetings.

**15. Adjourn**

There being no further business, Chair Dyson adjourned the meeting at 9:45 pm.

Submitted by:

Jackie Schad, Board Secretary

Dated for Board Approval: June 13, 2024

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Board Chair Rebecca Dyson

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Superintendent Samuel Bogdanove

## MINUTES

### 1. Call to Order / Roll Check

Chair Dyson called the meeting to order and a roll check confirmed that the following directors were present:

Chair Rebecca Dyson  
Vice Chair Jill Franko  
Director Russell Hatch  
Director Eva Skuratowicz

Director Daniel Ruby was absent

### 2. Review and Approve Meeting Agenda

Directors reviewed the proposed agenda. Director Skuratowicz moved and Director Hatch seconded the approval of the March 21 agenda as presented. The motion carried by unanimous vote of the members present.

### 3. SEL Curriculum Committee: Wayfinder Presentation

The Board viewed a presentation by founders and principals of Wayfinder, the online curriculum being proposed by the Social and Emotional Learning Curriculum Committee. This program is used by many Oregon school districts. It is comprehensive, adaptable to district priorities, meets the Oregon SEL standards, and can be used K-12. One of the Committee's priorities is to have a program that can be used effectively at all levels, elementary and secondary. Wayfinder does provide training and ongoing consultation. The program staff are based in Bend.

### 4. Superintendent Update

Superintendent Bogdanove reported on the opening of the solar array at TRAILS. Students led the program and they were very engaged and enthusiastic. Supt. Bogdanove offered his thanks to Executive Director Steve Mitzel and Bond Coordinator Rebecca Bjornson for organizing the event.

Supt. Bogdanove is setting up incoming superintendent Dr. Joseph Hattrick with access to district resources, including email and our online systems. These won't be open to the public until closer to Dr. Hattrick's arrival. The District is making progress on bargaining and has reached Temporary Agreement on two articles with OSEA. The Lead Team is working on its book study about teaching and learning. He suggested that if the Board wants to do an August retreat, we should set the dates soon. Jackie was asked to begin polling the Board members for availability dates.

Director Skuratowicz asked where are we with the budget? Superintendent said that to date, we have identified \$2.4 million in spending reductions expected in next year's budget. This will get us to break even and additional cuts will be needed to begin rebuilding the reserves.

### **5. Continue Discussion from Board Retreat**

The Board began a discussion about future ideas designed to achieve budget reductions while maintaining or expanding family choice. Questions to be addressed are:

- If we consider District restructuring, what happens next? What information would be needed?
- The hard work should happen after Superintendent Hattrick takes office.
- What can the Board do to develop groundwork, and establish its own thinking?
- What are the Board's priorities?
- How can we achieve the best outcomes for existing choice schools Willow Wind and TRAILS?
- Are there ways to expand choices within the existing elementary schools?

Chair Dyson said that a variety of ideas have surfaced throughout the budget discussions. The District needs to tailor its programs to its budget and "operate within a smaller footprint?" What are the implications for space, program choices, and innovative ideas.

Among the brainstorming ideas were:

- Director Franko said she has heard that students leave TRAILS and WILLOW Wind to join AMS when they reach middle school level. What if all students in grades 6-7-8 were sited at AMS with program choices centered there? What if Willow Wind and TRAILS grades K-5 operated in the same building?
- Chair Dyson said that AMS provides options like more extra-curricular activities and PCAT options. Can we give more multiple choices to students consistently across the district?
- Director Skuratowicz said the Board needs to spend considerable time asking questions and getting information. How do we get enough information to make decisions? How do we engage the school and broader community?
- Could we create a decision tree and schedule? What do we need to know? How do we find out? What is our Project Management approach?
- Director Franko said that she starts with ideas. The District Lead Team has come up with some ideas. How do we collect ideas, discuss and distill them, and then offer choices to our broader base?
- Chair Dyson said that the Board should focus on how our schools and programs can be the best, strongest version we can achieve.
- Director Hatch wants to hear from all site administrator and better understand the various interests? What are the goals we agree on?
  - Operate with a sound budget.
  - Maintain student choice.
  - Improve equity access.

- Can we brainstorm solutions? What is the obvious need that LOGOS is meeting? Is there a lesson for us? People are lined up to go there.
- Everything needs to be on the table and open to questions. Let's reshape to solve for the future, rather than "we need to solve a financial crisis?"
- How can the Board best support our new superintendent?
- We recognize a need to act with some haste and Director Hatch said he would be happy to jump in next week. We need to take steps. He believes our choice options are valuable. They are important to the health of our district. Could we make changes to the choice schools that result in greater value with positive support from their constituencies?
- Director Skuratowicz also said that it is challenging to think about what we do with the middle school. She would like to lay out the path and describe the process. She offered to work with Supt. Bogdanove on a planning process.
- Supt. Bogdanove said we do need an articulated process and we should set firm timelines. We do have some urgencies. He offered as a sequence:
  - Create a problem statement
  - List desired outcomes
  - Gather data
  - Generate ideas – brainstorm and analyze suggestions
  - Do constituent engagement
  - Create agreement on how we select possible solutions
  - Make an evaluation plan
- Supt. Bogdanove offered that Dr. Hatrick may have resource ideas and will be helpful in crafting a timeline. Directors Skuratowicz and Hatch volunteered to work on this piece, mapping out a process with lots of engagement from other Board members, and working with Supt. Bogdanove. The goal would be to have a roadmap in late April or early May to introduce in the Fall.

## 6. Artificial Intelligence (AI) - Future Proofing Policy

There was a follow-up discussion on Executive Director of Operations Mitzel's presentation from the Board retreat about developing a position statement or policy on the subject of Artificial Intelligence or AI. The District's goal is to integrate new technologies as they grow, resulting in students who have access to these tools and the capacity to engage with and employ them. What would constitute a "full suite of tools" for students and how might we purchase them?

Chair Dyson said that she would like more focus on AI in classrooms. Director Hatch likes the idea of more access to the tools. In response to a question about models, Mr. Mitzel said there is not yet a lot out there.

Brainstorming questions:

- Where are our values?
- What do we want to do with it?
- What tools should we seek?
- We need input from educators.
- We need experiments to look for proof of concept.
- Look to conferences for idea generation.

- Can we share resources we know are available – have teachers take a look?
- Is it case that we do not have a strong computer science resource?
- What about Kahn Academy? Can we try out a tutor program for kids having challenges?
- How are we using now in the classroom? What do we want to encourage?
- Are ideas coming forward from ODE, superintendent networks?

Mr. Mitzel said that California and Illinois have issued broad policies on the use of AI. California may have written standards around computer science?

Supt. Bogdanove suggested that we should promote appropriate use and establish guidelines for engagement and ethical use. We should define AI literacy at least in outline.

There was an interest in exploring further the tutor approach that Khan Academy recently implemented. Supt. Bogdanove will reach out to gather information and arrange a Board review.

**7. The Board adjourned into Executive Session per ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member, or individual agent.**

**8. The Board emerged from Executive Session to consider any other items that come before it.**

**9. Adjourn**

There being no further business, Chair Dyson adjourned the meeting

Submitted by:

Jackie Schad, Board Secretary

Dated for Board Approval: June 13, 2024

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Board Chair Rebecca Dyson

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Superintendent Samuel Bogdanove

## MINUTES

### 1. Call to Order / Roll Check

Chair Rebecca Dyson called the meeting to order and a roll check confirmed that four directors were present:

- Vice Chair Jill Franko
- Director Russell Hatch
- Director Daniel Ruby
- Chair Rebecca Dyson

Director Eva Skuratowicz was absent.

### 2. Review and Approve Meeting Agenda

Director Ruby moved and Vice Chair Franko seconded the approval of the agenda for April 25, 2024, as proposed.

### 3. Online Curriculum Adoption

Superintendent Bogdanove introduced the topic by reporting that Board approval of our online curriculum products is required and we had a Division 22 finding that we were behind schedule in doing this review. Former Director of Teaching and Learning Andrea Townsend began the process and AHS Assistant Principal Francisco Lopez-Atanes has assumed responsibility for its completion. He expressed the District's appreciation to AP Lopez-Atanes, who will present an outline of the programs. The District did receive a one-year extension on its Division 22 deadline in order to complete this review.

AP Lope-Atanes reported that a committee of educators has been meeting often to catch up with the schedule and is developing a rubric to use in its review. The content review includes curriculum designed for K-5, Grades 6-8, and Grades 9-12. Among the ideas is for the District to build its own using CANVAS. We have three subjects already built and are looking to see if the program would be compatible with other standards. The intent is to submit a final recommendation at the June regular Board meeting.

One of the goals is to achieve data integration with a single point of access. The committee is exploring several issues.

- Flexibility. We need to know more about how many students we are adequately serving. Currently we only allow registration into the online programs twice a year. Other programs are more flexible, and students can come in and hour more freely. We also hope to appeal to more home schoolers grades K-8. We are somewhat limited by the number of students one online teacher can handle and have a wait list of current students who want to do more online.

- Curriculum charges on a per student basis. We pay for a 2-week course and if a student enters mid-semester they are pushed to complete the 20-week program by the end of the semester. There are exceptions for SPED students. There were questions from the Board about the impact of students dropping in and out through the year.
- Currently our Grizzly Online teacher is more of a liaison/case manager than an actual teacher.
- Director Franko asked about our capacity to absorb new students into online programs?
- Mr. Lopez-Atanes commented that more students can be handled but the jobs created need to be sustainable.
- What is the creative potential for students to study at different grade levels at once based on their ability.
- Online programs do allow us to be nimble. They can be done from anywhere so families are not limited by distance.
- Chair Dyson said we should seek to balance online programs to avoid pulling students out of classrooms where possible. It is, however, important to meet students where they are.
- Online products are expensive and can be as much as \$300 per student. At the high school they are using our own teachers. Average total compensation for a teacher is about \$120,000. The software would cost us an estimated \$122,000.

AP Lopez-Atanes plans to return in June with Ashland Connect teacher Amanda Groover and Instructional Coach Caitlyn Olson.

#### 4. Superintendent Update

##### 4.A. Budget Update - School Librarians at AMS and AHS

Supt. Bogdanove presented an update on school librarians following the planned reduction of certified library positions at AMS and AHS. We will contract with SOESD for licensed oversight of the classified library staff at the secondary schools. This person will do weekly remotes with the classified library techs at each school and make two in-person visits each year. Teachers will receive support with resource materials. Matt Damon will support K-5 and TRAILS.

NOTE: At about 8:45pm, Director Eva Skuratowicz and Helman Principal Michelle Cuddeback joined the meeting.

Director Ruby asked if there is a pathway to certification for our current classified techs at AMS or AHS. Supt. Bogdanove said that is something we might consider down the road after we have the conversations about school restructuring. Director Ruby also suggested talking with Jackson County Library Services about possible partnerships and volunteered to seek an appointment with the JCLS Director.

Director Hatch asked about what help we might receive on curating book collections to maintain and expand our EDI priorities with regard to representation and writers. Both he and Director Ruby recommended that we try to reframe our narrative to include more of our positive steps. They also recommended meeting with Karl Pryor and Matt Damon to solicit their ideas. Chair Dyson and Director Ruby volunteered to work with Supt. Bogdanove on

making a conversation happen. It is important to listen to members of our community, while clarifying roles and boundaries.

Helman Principal Michelle Cuddeback reported that elementary media technicians are in daily contact with teachers and students. Matt Damon, a licensed librarian, meets weekly with the techs to do book orders, facilitate professional learning, etc. His FTE is currently .2 (8 hours/week) for libraries and .8 (32 hours/week) as a Bellview math specialist. The SOESD will devote at least one hour each week per school.

#### **5. Board Policy: Artificial Intelligence (AI)**

The Board reviewed Superintendent Bogdanove's draft AI policy, highlighting each of the sections. The Board held a wide-ranging discussion about the elements of the policy, challenges we face, and details of each section. There was agreement that Sections #1. *Guidance and Professional Development for Educators* and #4 *AIS Literacy, Citizenship, and Skills* were important priorities.

With regard to Professional Development, the Board discussed creating expectations that we can meet. There will be costs and who will bear them? Do we quantify this as district-wide availability or narrow the scope to a PD Committee to plan and train? We currently have teachers who think we should block CHATGPT. On the other hand, students are already ahead of us.

Director Hatch said that we need to address the fear of the unknown and ensure our employees that we do not intend replacing them. We should emphasize that the District values humans and the importance of human connection. The steps we take should demonstrate that these are more than platitudes. He also noted that some of the new AI tutoring tools can really help student learning and we should help all understand the benefits.

Executive Director of Operations Steve Mitzel said that we cannot promise what the future may hold. We need to collaborate with AI where it helps with efficiency and tailored instruction, while we demonstrate our human connections. He said that opportunities for learning are exploding. He is hoping to attend a special conference coming up in Portland. There will be regional and collaborative options forming.

The Board generally approved of the draft and it will be placed on the agenda of the May 9 regular session for more discussion.

#### **6. Board's Summer Schedule**

There was brief consideration of the schedule and agreement on the summer retreat dates of August 16-17 with future discussion of an agenda.

#### **7. The Board will adjourn into Executive Session per ORS 192.660(2)(a) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.**

There was a brief report from the superintendent regarding ongoing negotiations with OSEA and AEA.

**8. The Board will continue in Executive Session per ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.**

The chief topic was continuing development of a Master Service Agreement between the District and the newly formed Sunstone property development entity.

**9. The Board emerged from Executive Session to consider any other items that come before it.**

The new Executive Administrator Contracts are in development and will be brought to the Board for approval in May or June. We are moving to a decision on the new Director of Student Services and next steps for selecting an interim principal for Helman Elementary.

**10. Adjourn**

There being no further business. Director Franko moved and Director Hatch seconded a motion to adjourn the meeting. The motion carried by unanimous vote of the members and chair Dyson adjourned the meeting.

Submitted by:  
Jackie Schad, Board Secretary

Dated for Board Approval: June 13, 2024

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Board Chair Rebecca Dyson

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Superintendent Samuel Bogdanove

Ashland School District  
Board Personnel Report  
June 1, 2024

SITE	NAME	POSITION	STATUS	STATUS CHANGE	SALARY PLACEMENT EXCEPTION
AHS	Nathan Ynacay	Theatre Coordinator	Resignation	NO	NONE
AHS	Jill Britt	Teacher, Fiber Arts	Resignation	NO	NONE
AHS	Jill Britt	Teacher, Math	Resignation	NO	NONE
AHS	Cayley Busenkell	Secretary II	Resignation	NO	NONE
AMS	Robert Julian	Teacher, PE	Retired	NO	NONE
AMS	Hannah Kolni	Teacher, Greade 6	Resignation	NO	NONE
AMS	James Miller	EA	Resignation	NO	NONE
AMS	John Stroud	Teacher, WAMS	Resignation	NO	NONE
AMS	Elizabeth Oehler	Teacher, Greade 6	Retired	NO	NONE
AMS	Alyssa Myers	Teacher, Health	Resignation	NO	NONE
Walker	Amanda Dallas	Teacher, Grade 3	LOA 24-25 (correction to 3/14 report)	NO	NONE
Walker	Robin Spector	Teacher, Drama	Resignation	NO	NONE
Walker	Nora Wehmeyer-Knox	School Psychologist	Retired	NO	NONE
Walker	Aletia Dussaq	Teacher, Kindergarten	Resignation	NO	NONE
Helman	Andrew Gustafson	EA	Resignation	NO	NONE
Helman	Mia Driscoll	Teacher, Kindergarten	Retired	NO	NONE

Ashland School District  
 Board Personnel Report  
 June 1, 2024

Maintenance	Eric Schwark	Summmer Crew	temporary service	NO	NONE
Maintenance	Connor McCollom	Summmer Crew	temporary service	NO	NONE
Maintenance	James Johnson	Summmer Crew	temporary service	NO	NONE
Maintenance	Kathleen Haynes	Maintence Worker I	Retired	NO	NONE
Maintenance	Kevin Schnelle	Custodian	Resignation	NO	NONE
Food Services	Kathleen Haynes	Food Service Worker	Retired	NO	NONE
Transportation	Roger Godard	Bus Driver	Retired	NO	NONE
District Office	Samuel Bogdanove	Superintendent	Retired	NO	NONE
District Office	Jennifer Parks	TOSA	Resignation	NO	NONE
District Office	Jennifer Parks	Admin on Special Asignment	Resignation	NO	NONE
District Office	Erika Bare	Assistant Superintendent	Resignation	NO	NONE
Willow Wind	Shannon O'Grady	EA - SPED II	Resignation	NO	NONE
Student Services	Rosalee Russell	Teacher, SPED	Resignation	NO	NONE
Student Services	Eric Sullivan	Teacher, Attendance & Access Specialist	Resignation	NO	NONE
Student Services	Eric Sullivan	Teacher, SPED	Resignation	NO	NONE
Student Services	Gracie Folkman	EA -Site Based	Resignation	NO	NONE
Student Services	Kiernan Hodge	Teacher, ESL	Retired	NO	NONE
Student Services	Kerri Brooks	Teacher, SPED Site Based	Resignation	NO	NONE

Ashland School District  
 Board Personnel Report  
 June 1, 2024

Student Services	Brittnay Whitfield	Speech Language Pathologist	Resignation	NO	NONE
Student Services	Kathleen Godard	EA - Site Based	Retired	NO	NONE
Student Services	Marie Soderstrom	Speech Language Pathologist	Resignation	NO	NONE
Student Services	Mary Lindon	EA - SPED II	Retired	NO	NONE
Technology	Tara Cottle	IT Support Specialist	Retired	NO	NONE
Technology	Debbie Fitzpatrick	IT Support Specialist	Retired	NO	NONE

## ASHLAND PUBLIC SCHOOLS ENROLLMENT SUMMARY

### June 2024 Full and Part Time Enrollment

SITE	K	1	2	3	4	5	6	7	8	9	10	11	12		
BELLVIEW	38	32/1	43	44	45	52								254/1	BELLVIEW
HELMAN	40	42	43	58	47	72								302	HELMAN
WALKER	31	36	38	43	44	49								241	WALKER
TRAILS	10	16	17	16	17	16	17	22	8					139	TRAILS
*Ashland CONNECT	1	0	1	1	2	1	2	8	8					24	CONNECT
AMS							161	178/1	190					529/1	AMS
AHS										210/2	219	195/7	198/8	822/217	AHS
WILLOW	18/4	20/3	20/5	21/8	18/2	23/6	24	20/4	15/1					179/33	WILLOW
<b>ASD TOTALS</b>	<b>138/4</b>	<b>146/3</b>	<b>162/5</b>	<b>183/8</b>	<b>173/2</b>	<b>213/6</b>	<b>204</b>	<b>228/5</b>	<b>221/1</b>	<b>210/2</b>	<b>219</b>	<b>195/7</b>	<b>198/8</b>	<b>2490/52</b>	<b>TOTAL</b>

	June Enrollment History														
	2010	2011	2012	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	
BELLVIEW				304	315	322	325	315	318	263	256	246	258	254	BELLVIEW
HELMAN				303	303	314	351	345	345	286	286	281	315	302	HELMAN
WALKER				283	299	342	343	337	344	275	277	226	221	241	WALKER
JOHN MUIR				101	100	120	122	123	122	105	107	180	135	139	TRAILS
AMS				577	579	562	565	564	517	485	480	461	527	529	AMS
AHS				960	971	996	971	950	940	942	914	934	888	822	AHS
WILLOW				208	195	192	179	178	180	159	150	150	163	179	WILLOW
Ashland Connect												0	24	24	CONNECT
<b>ASD TOTALS</b>				<b>2736</b>	<b>2762</b>	<b>2848</b>	<b>2856</b>	<b>2812</b>	<b>2766</b>	<b>2515</b>	<b>2470</b>	<b>2478</b>	<b>2531</b>	<b>2490</b>	<b>ASD TOTALS</b>

	Monthly Enrollment									
	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
2023-2024	2571	2553	2539	2532	2529	2541	2518	2505	2495	2490
2022-2023	2560	2563	2546	2552	2543	2543	2530	2538	2535	2531
2021-2022	2478	2487	2441	2449	2465	2483	2471	2476	2472	2443
2020-2021			2530	2515	2509	2505	2490	2491	2486	2470
2019-2020		2835	2825	2820	2804	2797	2781	2774	2763	2766
2018-2019		2897	2894	2881	2860	2846	2830	2842	2824	2812
2017-2018	2935	2922	2913	2912	2905	2897	2892	2878	2869	2856
2016-2017	2898	2897	2901	2929	2879	2864	2847	2845	2826	2848
2015-2016	2856	2852	2845	2875	2815	2864	2796	2793	2779	2812
2014-2015	2752	2750	2762	2804	2752	2742	2731	2729	2727	2762

## ASHLAND PUBLIC SCHOOLS ENROLLMENT SUMMARY



Ashland School District  
*inspiring learning for life*

This CONTRACT is made and entered into between JACKSON COUNTY SCHOOL DISTRICT 5, hereinafter called "DISTRICT," and Michelle Cuddeback, hereinafter referred to as ASSISTANT SUPERINTENDENT, to perform the duties of ASSISTANT SUPERINTENDENT.

**WITNESSETH:**

WHEREAS Michelle Cuddeback holds a valid State of Oregon Administrative License or is otherwise fully qualified and certified to perform the duties outlined in ASSISTANT SUPERINTENDENT's job description in and for DISTRICT, and as may be from time to time assigned by the Superintendent, under the control and general supervision of the DISTRICT School Board.

NOW, THEREFORE, for and in consideration of the mutual promises and contracts hereinafter contained and for other valuable consideration, DISTRICT hereby employs Michelle Cuddeback as ASSISTANT SUPERINTENDENT, and Michelle Cuddeback hereby accepts employment with DISTRICT upon the terms and conditions following, to wit:

**1. DUTIES:**

ASSISTANT SUPERINTENDENT shall well, faithfully, and fully perform the duties of the position assigned according to the law and the rules now or hereafter in effect relating to the performance of such position, including but not limited to such duties as the DISTRICT School Board and Superintendent may lawfully require. Any consultative or other professional activities performed by the ASSISTANT SUPERINTENDENT will not conflict with or interfere with the performance of the ASSISTANT SUPERINTENDENT's duties to the DISTRICT.

**2. TERM:**

The term of this contract shall be for three successive contract years, beginning on July 1, 2024.

**3. ASSIGNMENT/RE-ASSIGNMENT:**

DISTRICT has the right to assign the ASSISTANT SUPERINTENDENT and may reassign or transfer the ASSISTANT SUPERINTENDENT if it is determined it is in the best interests of the District. The transfer shall not result in a reduction in the daily rate of pay. If the re-assignment is at a lower classification, the ASSISTANT SUPERINTENDENT's daily rate of pay shall be frozen at the current level until the lower daily rate of pay catches up to the higher daily rate of pay. Salary will be adjusted by the number of days specified for the assigned position.

**4. VACANCIES:**

DISTRICT recognizes that when vacancies occur, it is desirable to consider the interests, aspirations, and qualifications of its Administrators in filling such vacancies. Therefore, DISTRICT will, in advance of filling a position, communicate to all Administrators when a vacancy occurs and will give first consideration to Administrators when filling vacancies for which they may be qualified and apply.

**5. WORK SCHEDULE:**

ASSISTANT SUPERINTENDENT is available to work year-round to improve DISTRICT's educational program and to enhance professional growth. The ASSISTANT SUPERINTENDENT's annual working days will be set forth in the DISTRICT-adopted calendar. The calendar of workdays may be adjusted by the Superintendent based on DISTRICT needs. As of the date of this Agreement, the number of contracted days for the position assigned to ASSISTANT SUPERINTENDENT, and the beginning and ending days of each contract year, is as follows: **260 days (July 1 - June 30)**

**6. DISCIPLINE AND DISCHARGE:**

To the extent the same may apply to ASSISTANT SUPERINTENDENT, DISTRICT will comply with all procedures contained in the Accountability for Schools For the 21<sup>st</sup> Century Law, ORS 342.805 through 342.937, as may be amended, regarding discipline or discharge of ASSISTANT SUPERINTENDENT.

**7. CONTRACT EXTENSIONS/NON-EXTENSIONS:**

The DISTRICT will comply with ORS 342.845(5)(c), which states:

The district school board may elect not to extend the ASSISTANT SUPERINTENDENT's contract for any cause the school board, in good faith, considers sufficient. Prior to March 15 of the second year of ASSISTANT SUPERINTENDENT's contract, the school board shall take one of the following actions:

- A. Issue a new three-year contract.
- B. Give written notice that the contract will not be extended beyond the end of the current three-year contract.
- C. Extend the existing contract for one year.

**8. EVALUATION:**

Each year, the ASSISTANT SUPERINTENDENT and the Superintendent shall confer and establish reasonable performance goals for ASSISTANT SUPERINTENDENT. The ASSISTANT SUPERINTENDENT will maintain satisfactory performance in the assigned role as evidenced by an annual evaluation, based upon the performance standards of their role, to be completed no later than June 30<sup>th</sup> of each year.

**9. COMPENSATION:**

Compensation for the ASSISTANT SUPERINTENDENT shall be as outlined in Appendix A-Administrative Salary Schedule, which is attached and incorporated into this contract. The Cost-of-Living increases will be equivalent to those granted to site administrators

It is understood and agreed that payment of the salaries and benefits stated in Appendix A - Administrative Salary Schedule in this contract and the DISTRICT's obligation is subject to the availability of funds. New Executive Administrators may be placed at a higher entry salary if in the judgment of the Superintendent, such placement is justified. The base salary for an ASSISTANT SUPERINTENDENT will be examined periodically for comparability among like districts in the state.

**10. LONGEVITY:**

Longevity pay will be computed based on the table listed in Appendix A.

**11. ASSISTANT SUPERINTENDENT BENEFITS:**

In addition to the compensation set forth in Section 9 above, ASSISTANT SUPERINTENDENT shall be entitled to the following benefits:

- A. DISTRICT will obtain and pay the premiums for a term life insurance policy on the ASSISTANT SUPERINTENDENT in the amount of \$150,000. DISTRICT's obligation to continue paying the premiums terminates with the termination of ASSISTANT SUPERINTENDENT's employment.
- B. ASSISTANT SUPERINTENDENT pays a monthly premium for long-term disability income protection until eligible for disability income protection through PERS.

- C. THE ASSISTANT SUPERINTENDENT will pay the same premium percentages for medical, dental and vision insurance as other Certified staff.
- D. PERS/OPSRP: DISTRICT will pay the employer and employee contributions to the Oregon Public Employees Retirement System (PERS)/Oregon Public Service Retirement Program (OPSRP).
- E. Based on ASSISTANT SUPERINTENDENT's preference, ASSISTANT SUPERINTENDENT will receive a cell phone stipend of \$65 per month from DISTRICT or DISTRICT will provide a work cell phone with paid service plan for ASSISTANT SUPERINTENDENT.
- F. AUTO ALLOWANCE: ASSISTANT SUPERINTENDENT will receive a monthly auto stipend of \$150 to cover mileage in and around Ashland and the Rogue Valley.
- G. DISTRICT shall pay tuition for classes relevant to the ASSISTANT SUPERINTENDENT's position; such coursework shall be limited to ten units annually.
- H. To encourage professional writing, DISTRICT will pay up to \$2,000 annually to ASSISTANT SUPERINTENDENT for the following works published within the contract year:
  - a. For each professional book published: \$800.
  - b. For each article published in a refereed professional journal or a chapter in a professional text: \$200.

**12. HOLIDAYS: ASSISTANT SUPERINTENDENT shall receive the following paid holidays:**

Labor Day, Veterans Day, Thanksgiving and the day after, Christmas and either the day before or after, New Year's Day, MLK Day, President's Day, Memorial Day, Juneteenth, & Independence Day.

- A ASSISTANT SUPERINTENDENT must work or be on pre-approved paid time off the scheduled workdays before and after the holiday to be eligible for the paid holiday.

**13. PAID LEAVE**

- A. Vacation: Up to 10 days of annual vacation time may be reimbursed at their daily rate if not used, and any unused time beyond that can be rolled over up to a maximum accrual of 28 days (224 hours). The anniversary date for the vacation year is the first day of July, and Administrators who earn vacation will be able to utilize earned vacation days beginning July 1. Schedules for vacations shall be coordinated with the Superintendent.

ASSISTANT SUPERINTENDENT shall receive paid vacation days in accordance with the following schedule:

Yrs of District Service	Annual Vacation	Maximum Accrual
0-11 months	Accrual of 1.5 days/full mo. worked	18 days (144 hrs)
1 year - 5 years	18 days (144 hours)	28 days (224 hrs)
6 years plus	23 days (184 hours)	28 days (224 hrs)

- B. Sick Leave: ASSISTANT SUPERINTENDENT shall be entitled to twelve (12) days of sick leave each contract year. Sick leave not used in a contract year will carry over to the next contract year.
  - a. Up to 75 sick leave days accumulated during employment in another Oregon Public School shall, upon verification, be credited to ASSISTANT SUPERINTENDENT's sick leave account after 30 days of service to DISTRICT.
  - b. Once sick leave is exhausted, in the event ASSISTANT SUPERINTENDENT cannot perform their scheduled duties due to extended illness or injury, ASSISTANT SUPERINTENDENT may request from the DISTRICT School Board an extended leave of absence for a period of up to one (1) year without pay.
- C. Family Sick Leave: ASSISTANT SUPERINTENDENT shall be entitled to three (3) days of family sick leave each contract year (non-accumulative).
- D. Bereavement Leave: ASSISTANT SUPERINTENDENT shall be entitled to three (3) bereavement

leave days with pay each contract year; non-accumulative. Upon request, two (2) additional paid bereavement days may be authorized by the Superintendent. The District shall comply with the Oregon Family Leave Act (OFLA) regarding bereavement leave. The paid bereavement leave in this section shall run concurrently with leave under OFLA.

- E. Additional Leave: The Superintendent at their discretion may authorize additional paid leave under conditions of emergency, hardship, or benefit to DISTRICT.

**14. RETIREMENT BENEFITS:**

**A. SUPPLEMENTAL RETIREMENT BENEFITS FOR EXECUTIVE ADMINISTRATORS HIRED PRIOR TO JULY 2007:**

After completing the required years of service (see appendix A for a complete table of qualified individuals and years of service requirements) with DISTRICT and upon eligibility to receive PERS benefits, **Michelle Cuddeback** will be eligible for the following supplemental retirement benefits:

- a. A monthly stipend beginning in the month following retirement of \$225 per month for 84 months or until Medicare eligible, whichever first occurs.
- b. An additional monthly stipend based on continuous years of district service, as noted in the table below:

Years of Service	Monthly Stipend
10-14	\$50
15-19	\$75
20 or more	\$100

If EXECUTIVE ADMINISTRATOR retires from the District after becoming Medicare eligible, DISTRICT will provide a one-time years of continuous service payout as noted in the table below:

Years of Service	One Time Payout Amount
10-14	\$4,200
15-19	\$6,300
20 or more	<i>Amount equal to 1 month of the highest annual salary of the last 5 years of employment.</i>

- c. Upon retirement from the school district, apart or in concert with retirement from the state PERS system, Assistant Superintendent Michelle Cuddeback will be eligible to continue full family coverage on DISTRICT's medical, vision, and dental insurance plan until Medicare eligibility. The retiree will pay the same percentage of the monthly premium paid by active Administrators plus 5%.
  - Insurance coverage shall temporarily cease upon ASSISTANT SUPERINTENDENT becoming eligible for group medical coverage through other employment. When ASSISTANT SUPERINTENDENT returns to retired status, benefits may be reinstated as per this Agreement.
  - Upon the retiree's death, their surviving s
  - ASSISTANT SUPERINTENDENT may choose to participate in the 403(b) but is not eligible for DISTRICT contribution unless they also choose to opt-out of the legacy health insurance.

**B. RETIREMENT BENEFITS FOR EXECUTIVE ADMINISTRATORS HIRED AFTER JULY 2007.**

- a. 403(b): DISTRICT provides a Tax-Sheltered Annuity (TSA) Matching Program; 403(b) for EXECUTIVE ADMINISTRATORS. The intent of this program is to provide financial assistance during retirement to support medical insurance needs.

THE ASSISTANT SUPERINTENDENT shall contribute a minimum of \$50 per month and up to the allowable legal minimum. DISTRICT will contribute to the 403(b) based on the following schedule:

Months of Plan Participation	Monthly District Contribution
1-120	\$50

121-240	\$60
241-360	\$180

THE ASSISTANT SUPERINTENDENT may adjust their contribution at any time. The 403(b) is portable and will follow the ASSISTANT SUPERINTENDENT should they leave employment with DISTRICT.

The 403(b) is fully vested after six (6) years of participation.

Years of Continuous Service Pay-Out: Upon retirement, ASSISTANT SUPERINTENDENT will be eligible for a one- time years of service payout according to the following table:

Years of Service	One Time Payout Amount
10-14	\$4,200
15-19	\$6,300
20 or more	Amount equal to 1 month of the highest annual salary of the last 5 years of employment.

Retirees may elect a direct cash payment or contribution to their 403(b).

**15. PROFESSIONAL DUES:**

- B. DISTRICT will pay ASSISTANT SUPERINTENDENT's COSA annual membership dues.
- C. THE ASSISTANT SUPERINTENDENT is authorized a budget of \$1500 annually for professional dues, publications, conference registrations or other staff development activities as approved by the Superintendent.

**16. EXPENSES:**

All expenses incurred by the ASSISTANT SUPERINTENDENT on approved business travel shall be covered through the use of a DISTRICT P-card or reimbursed upon presentation of paid receipts. This includes travel, room, and meals. ASSISTANT SUPERINTENDENT may either pay fuel expenses with DISTRICT P-card, or DISTRICT will reimburse at the rate per mile equal to that allowed by the United States Internal Revenue Service for each mile traveled.

**17. LAYOFF AND RECALL:**

DISTRICT will determine when layoffs are necessary and which program areas may be affected. Recognized reasons for layoffs are lack of funds to continue educational programs or administrative decisions regarding reducing or eliminating programs.

When DISTRICT considers an administrative layoff, the Superintendent will consult with the administrative team to discuss alternatives to layoff. If no other options can be adopted and layoffs will occur, the following process will be implemented.

- D. Layoff: Executive Administrators will be listed by seniority on a layoff list. Seniority will be determined by the contractual hire date. Lots will be drawn to determine seniority when the contractual hire date of two or more Executive Administrators is within 30 days. If using seniority creates an administrative assignment that does not match the person's skill set, experience will be considered in identifying the person to be laid off.
- E. Recall: Administrators will remain on a recall list for 27 months after the layoff. If a vacancy occurs within the time for which the laid-off Administrator is qualified, that position will be offered to the Administrator.

**18. INDEMNIFICATION:**

DISTRICT agrees that except for intentional, wanton or reckless acts, it shall defend, hold harmless and indemnify ASSISTANT SUPERINTENDENT from and all demands, claims, suits, actions, and

4/30/24

legal proceedings brought against them in their individual capacity or in their official capacity as agent and employee of DISTRICT, provided the incident arose while ASSISTANT SUPERINTENDENT was acting in good faith and within the scope of ASSISTANT SUPERINTENDENT's employment.

IN WITNESS WHEREOF, this Agreement has been executed effective as of the date last set forth below.

By: \_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
Assistant superintendent

\_\_\_\_\_  
Date

**APPENDIX A**

**EXECUTIVE ADMINISTRATOR SALARY SCHEDULE 2024-2025**

<b>1.01172% STEP</b>	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
ASSISTANT SUPERINTENDENT	150,000	151,758	153,537	155,336	157,157	158,998	160,862	162,747
EXECUTIVE DIRECTOR	150,000	151,758	153,537	155,336	157,157	158,998	160,862	162,747

**EXECUTIVE ADMINISTRATOR LONGEVITY SCHEDULE**

Year 5 - 7	\$1,500.00
Year 8 - 10	\$2,500.00
Year 11 - 13	\$3,500.00
Year 14 - 16	\$4,500.00
Year 17-19	\$5,500.00
More than 20 years	\$6,500.00

**SUPPLEMENTAL RETIREMENT BENEFITS FOR ADMINISTRATORS HIRED PRIOR TO JULY 2007**

Steve Mitzel

Michelle Cuddeback



Ashland School District  
*inspiring learning for life*

This CONTRACT is made and entered into between JACKSON COUNTY SCHOOL DISTRICT 5, hereinafter called "DISTRICT," and Steve Mitzel, hereinafter referred to as EXECUTIVE DIRECTOR OF OPERATIONS, to perform the duties of EXECUTIVE DIRECTOR OF OPERATIONS.

**WITNESSETH:**

WHEREAS Steve Mitzel holds a valid State of Oregon Administrative License or is otherwise fully qualified and certified to perform the duties outlined in EXECUTIVE DIRECTOR OF OPERATIONS job description in and for DISTRICT, and as may be from time to time assigned by the Superintendent, under the control and general supervision of the DISTRICT School Board.

NOW, THEREFORE, for and in consideration of the mutual promises and contracts hereinafter contained and for other valuable consideration, DISTRICT hereby employs Steve Mitzel as EXECUTIVE DIRECTOR OF OPERATIONS, and Steve Mitzel hereby accepts employment with DISTRICT upon the terms and conditions following, to wit:

**1. DUTIES:**

EXECUTIVE DIRECTOR OF OPERATIONS shall well, faithfully, and fully perform the duties of the position assigned according to the law and the rules now or hereafter in effect relating to the performance of such position, including but not limited to such duties as the DISTRICT School Board and Superintendent may lawfully require. Any consultative or other professional activities performed by the EXECUTIVE DIRECTOR OF OPERATIONS will not conflict with or interfere with the performance of the EXECUTIVE DIRECTOR OF OPERATIONS duties to the DISTRICT.

**2. TERM:**

The term of this contract shall be for three successive contract years, beginning on July 1, 2024.

**3. ASSIGNMENT/RE-ASSIGNMENT:**

DISTRICT has the right to assign the EXECUTIVE DIRECTOR OF OPERATIONS and may reassign or transfer the EXECUTIVE DIRECTOR OF OPERATIONS if it is determined it is in the best interests of the District. The transfer shall not result in a reduction in the daily rate of pay. If the re-assignment is at a lower classification, the EXECUTIVE DIRECTOR OF OPERATIONS's daily rate of pay shall be frozen at the current level until the lower daily rate of pay catches up to the higher daily rate of pay. Salary will be adjusted by the number of days specified for the assigned position.

**4. VACANCIES:**

DISTRICT recognizes that when vacancies occur, it is desirable to consider the interests, aspirations, and qualifications of its Administrators in filling such vacancies. Therefore, DISTRICT will, in advance of filling a position, communicate to all Administrators when a vacancy occurs and will give first consideration to Administrators when filling vacancies for which they may be qualified and apply.

**5. WORK SCHEDULE:**

EXECUTIVE DIRECTOR OF OPERATIONS is available to work year-round to improve DISTRICT's educational program and to enhance professional growth. The EXECUTIVE DIRECTOR OF OPERATIONS' annual working days will be set forth in the DISTRICT-adopted calendar. The calendar of workdays may be adjusted by the Superintendent based on DISTRICT needs. As of the date of this Agreement, the number of contracted days for the position assigned to EXECUTIVE DIRECTOR OF OPERATIONS, and the beginning and ending days of each contract year, is as follows: **260 days (July 1 - June 30)**

**6. DISCIPLINE AND DISCHARGE:**

To the extent the same may apply to EXECUTIVE DIRECTOR OF OPERATIONS, DISTRICT will comply with all procedures contained in the Accountability for Schools For the 21<sup>st</sup> Century Law, ORS 342.805 through 342.937, as may be amended, regarding discipline or discharge of EXECUTIVE DIRECTOR OF OPERATIONS.

**7. CONTRACT EXTENSIONS/NON-EXTENSIONS:**

The DISTRICT will comply with ORS 342.845(5)(c), which states:

The district school board may elect not to extend the EXECUTIVE DIRECTOR OF OPERATIONS contract for any cause the school board, in good faith, considers sufficient. Prior to March 15 of the second year of EXECUTIVE DIRECTOR OF OPERATIONS's contract, the school board shall take one of the following actions:

- A. Issue a new three-year contract.
- B. Give written notice that the contract will not be extended beyond the end of the current three-year contract.
- C. Extend the existing contract for one year.

**8. EVALUATION:**

Each year, the EXECUTIVE DIRECTOR OF OPERATIONS and the Superintendent shall confer and establish reasonable performance goals for EXECUTIVE DIRECTOR OF OPERATIONS. The EXECUTIVE DIRECTOR OF OPERATIONS will maintain satisfactory performance in the assigned role as evidenced by an annual evaluation, based upon the performance standards of their role, to be completed no later than June 30<sup>th</sup> of each year.

**9. COMPENSATION:**

Compensation for the EXECUTIVE DIRECTOR OF OPERATIONS shall be as outlined in Appendix A- Administrative Salary Schedule, which is attached and incorporated into this contract. The Cost-of-Living increases will be equivalent to those granted to site administrators

It is understood and agreed that payment of the salaries and benefits stated in Appendix A - Administrative Salary Schedule in this contract and the DISTRICT's obligation is subject to the availability of funds. New Executive Administrators may be placed at a higher entry salary if in the judgment of the Superintendent, such placement is justified. The base salary for an EXECUTIVE DIRECTOR OF OPERATIONS will be examined periodically for comparability among like districts in the state.

**10. LONGEVITY:**

Longevity pay will be computed based on the table listed in Appendix A.

**11. EXECUTIVE DIRECTOR OF OPERATIONS BENEFITS:**

In addition to the compensation set forth in Section 9 above, EXECUTIVE DIRECTOR OF OPERATIONS shall be entitled to the following benefits:

- A. DISTRICT will obtain and pay the premiums for a term life insurance policy on the ASSISTANT SUPERINTENDENT in the amount of \$150,000. DISTRICT's obligation to continue paying the premiums

terminates with the termination of EXECUTIVE DIRECTOR OF OPERATIONS's employment.

- B. EXECUTIVE DIRECTOR OF OPERATIONS pays a monthly premium for long-term disability income protection until eligible for disability income protection through PERS.
- C. THE EXECUTIVE DIRECTOR OF OPERATIONS will pay the same premium percentages for medical, dental and vision insurance as other Certified staff.
- D. PERS/OPSRP: DISTRICT will pay the employer and employee contributions to the Oregon Public Employees Retirement System (PERS)/Oregon Public Service Retirement Program (OPSRP).
- E. Based on EXECUTIVE DIRECTOR OF OPERATIONS' preference, EXECUTIVE DIRECTOR OF OPERATIONS will receive a cell phone stipend of \$65 per month from DISTRICT or DISTRICT will provide a work cell phone with paid service plan for EXECUTIVE DIRECTOR OF OPERATIONS.
- F. AUTO ALLOWANCE: EXECUTIVE DIRECTOR OF OPERATIONS will receive a monthly auto stipend of \$150 to cover mileage in and around Ashland and the Rogue Valley.
- G. DISTRICT shall pay tuition for classes relevant to the EXECUTIVE DIRECTOR OF OPERATIONS' position; such coursework shall be limited to ten units annually.
- H. To encourage professional writing, DISTRICT will pay up to \$2,000 annually to EXECUTIVE DIRECTOR OF OPERATIONS for the following works published within the contract year:
  - a. For each professional book published: \$800.
  - b. For each article published in a refereed professional journal or a chapter in a professional text: \$200.

**12. HOLIDAYS: EXECUTIVE DIRECTOR OF OPERATIONS shall receive the following paid holidays:**

Labor Day, Veterans Day, Thanksgiving and the day after, Christmas and either the day before or after, New Year's Day, MLK Day, President's Day, Memorial Day, Juneteenth, & Independence Day.

- A EXECUTIVE DIRECTOR OF OPERATIONS must work or be on pre-approved paid time off the scheduled workdays before and after the holiday to be eligible for the paid holiday.

**13. PAID LEAVE**

- A. Vacation: Up to 10 days of annual vacation time may be reimbursed at their daily rate if not used, and any unused time beyond that can be rolled over up to a maximum accrual of 28 days (224 hours). The anniversary date for the vacation year is the first day of July, and Administrators who earn vacation will be able to utilize earned vacation days beginning July 1. Schedules for vacations shall be coordinated with the Superintendent.

EXECUTIVE DIRECTOR OF OPERATIONS shall receive paid vacation days in accordance with the following schedule:

Yrs of District Service	Annual Vacation	Maximum Accrual
0-11 months	Accrual of 1.5 days/full mo. worked	18 days (144 hrs)
1 year - 5 years	18 days (144 hours)	28 days (224 hrs)
6 years plus	23 days (184 hours)	28 days (224 hrs)

- B. Sick Leave: EXECUTIVE DIRECTOR OF OPERATIONS shall be entitled to twelve (12) days of sick leave each contract year. Sick leave not used in a contract year will carry over to the next contract year.
  - a. Up to 75 sick leave days accumulated during employment in another Oregon Public School shall, upon verification, be credited to EXECUTIVE DIRECTOR OF OPERATIONS's sick leave account after 30 days of service to DISTRICT.
  - b. Once sick leave is exhausted, in the event EXECUTIVE DIRECTOR OF OPERATIONS cannot perform their scheduled duties due to extended illness or injury, EXECUTIVE DIRECTOR OF OPERATIONS may request from the DISTRICT School Board an extended leave of absence for a period of up to one (1) year without pay.

- C. Family Sick Leave: EXECUTIVE DIRECTOR OF OPERATIONS shall be entitled to three (3) days of family sick leave each contract year (non-accumulative).
- D. Bereavement Leave: EXECUTIVE DIRECTOR OF OPERATIONS shall be entitled to three (3) bereavement leave days with pay each contract year; non-accumulative. Upon request, two (2) additional paid bereavement days may be authorized by the Superintendent. The District shall comply with the Oregon Family Leave Act (OFLA) regarding bereavement leave. The paid bereavement leave in this section shall run concurrently with leave under OFLA.
- E. Additional Leave: The Superintendent at their discretion may authorize additional paid leave under conditions of emergency, hardship, or benefit to DISTRICT.

**14. RETIREMENT BENEFITS:**

**A. SUPPLEMENTAL RETIREMENT BENEFITS FOR EXECUTIVE ADMINISTRATORS HIRED PRIOR TO JULY 2007:**

After completing the required years of service (see appendix A for a complete table of qualified individuals and years of service requirements) with DISTRICT and upon eligibility to receive PERS benefits, **Steve Mitzel** will be eligible for the following supplemental retirement benefits:

- a. A monthly stipend beginning in the month following retirement of \$225 per month for 84 months or until Medicare eligible, whichever first occurs.
- b. An additional monthly stipend based on continuous years of district service, as noted in the table below:

Years of Service	Monthly Stipend
10-14	\$50
15-19	\$75
20 or more	\$100

If EXECUTIVE ADMINISTRATOR retires from the District after becoming Medicare eligible, DISTRICT will provide a one-time years of continuous service payout as noted in the table below:

Years of Service	One Time Payout Amount
10-14	\$4,200
15-19	\$6,300
20 or more	<i>Amount equal to 1 month of the highest annual salary of the last 5 years of employment.</i>

- c. Upon retirement from the school district, apart or in concert with retirement from the state PERS system, EXECUTIVE DIRECTOR OF OPERATIONS Steve Mitzel will be eligible to continue full family coverage on DISTRICT's medical, vision, and dental insurance plan until Medicare eligibility. The retiree will pay the same percentage of the monthly premium paid by active Administrators plus 5%.
  - Insurance coverage shall temporarily cease upon EXECUTIVE DIRECTOR OF OPERATIONS becoming eligible for group medical coverage through other employment. When EXECUTIVE DIRECTOR OF OPERATIONS returns to retired status, benefits may be reinstated as per this Agreement.
  - Upon the retiree's death, their surviving spouse may continue coverage by paying the full premium until Medicare eligibility.
  - EXECUTIVE DIRECTOR OF OPERATIONS may choose to participate in the 403(b) but is not eligible for DISTRICT contribution unless they also choose to opt-out of the legacy health insurance.

**B. RETIREMENT BENEFITS FOR EXECUTIVE ADMINISTRATORS HIRED AFTER JULY 2007.**

- a. 403(b): DISTRICT provides a Tax-Sheltered Annuity (TSA) Matching Program; 403(b) for EXECUTIVE ADMINISTRATORS. The intent of this program is to provide financial assistance during retirement to support medical insurance needs.

THE EXECUTIVE DIRECTOR OF OPERATIONS shall contribute a minimum of \$50 per month

and up to the allowable legal minimum. DISTRICT will contribute to the 403(b) based on the following schedule:

Months of Plan Participation	Monthly District Contribution
1-120	\$50
121-240	\$60
241-360	\$180

THE EXECUTIVE DIRECTOR OF OPERATIONS may adjust their contribution at any time. The 403(b) is portable and will follow the EXECUTIVE DIRECTOR OF OPERATIONS should they leave employment with DISTRICT. The 403(b) is fully vested after six (6) years of participation.

Years of Continuous Service Pay-Out: Upon retirement, EXECUTIVE DIRECTOR OF OPERATIONS will be eligible for a one- time years of service payout according to the following table:

Years of Service	One Time Payout Amount
10-14	\$4,200
15-19	\$6,300
20 or more	Amount equal to 1 month of the highest annual salary of the last 5 years of employment.

Retirees may elect a direct cash payment or contribution to their 403(b).

**15. PROFESSIONAL DUES:**

- B. DISTRICT will pay EXECUTIVE DIRECTOR OF OPERATIONS's COSA annual membership dues.
- C. THE EXECUTIVE DIRECTOR OF OPERATIONS is authorized a budget of \$1500 annually for professional dues, publications, conference registrations or other staff development activities as approved by the Superintendent.

**16. EXPENSES:**

All expenses incurred by the EXECUTIVE DIRECTOR OF OPERATIONS on approved business travel shall be covered through the use of a DISTRICT P-card or reimbursed upon presentation of paid receipts. This includes travel, room, and meals. EXECUTIVE DIRECTOR OF OPERATIONS may either pay fuel expenses with DISTRICT P-card, or DISTRICT will reimburse at the rate per mile equal to that allowed by the United States Internal Revenue Service for each mile traveled.

**17. LAYOFF AND RECALL:**

DISTRICT will determine when layoffs are necessary and which program areas may be affected. Recognized reasons for layoffs are lack of funds to continue educational programs or administrative decisions regarding reducing or eliminating programs.

When DISTRICT considers an administrative layoff, the Superintendent will consult with the administrative team to discuss alternatives to layoff. If no other options can be adopted and layoffs will occur, the following process will be implemented.

- D. Layoff: Executive Administrators will be listed by seniority on a layoff list. Seniority will be determined by the contractual hire date. Lots will be drawn to determine seniority when the contractual hire date of two or more Executive Administrators is within 30 days. If using seniority creates an administrative assignment that does not match the person's skill set, experience will be considered in identifying the person to be laid off.
- E. Recall: Administrators will remain on a recall list for 27 months after the layoff. If a vacancy occurs within the time for which the laid-off Administrator is qualified, that position will be

offered to the Administrator.

**18. INDEMNIFICATION:**

DISTRICT agrees that except for intentional, wanton or reckless acts, it shall defend, hold harmless and indemnify EXECUTIVE DIRECTOR OF OPERATIONS from any and all demands, claims, suits, actions, and legal proceedings brought against them in their individual capacity or in their official capacity as agent and employee of DISTRICT, provided the incident arose while EXECUTIVE DIRECTOR OF OPERATIONS was acting in good faith and within the scope of EXECUTIVE DIRECTOR OF OPERATIONS's employment.

IN WITNESS WHEREOF, this Agreement has been executed effective as of the date last set forth below.

By: \_\_\_\_\_  
SUPERINTENDENT

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
EXECUTIVE DIRECTOR OF OPERATIONS

\_\_\_\_\_  
Date

**APPENDIX A**

**EXECUTIVE ADMINISTRATOR SALARY SCHEDULE 2024-2025**

<b>1.01172% STEP</b>	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
EXECUTIVE DIRECTOR OF OPERATIONS	150,000	151,758	153,537	155,336	157,157	158,998	160,862	162,747
EXECUTIVE DIRECTOR	150,000	151,758	153,537	155,336	157,157	158,998	160,862	162,747

**EXECUTIVE ADMINISTRATOR LONGEVITY SCHEDULE**

Year 5 - 7	\$1,500.00
Year 8 - 10	\$2,500.00
Year 11 - 13	\$3,500.00
Year 14 - 16	\$4,500.00
Year 17-19	\$5,500.00
More than 20 years	\$6,500.00

**SUPPLEMENTAL RETIREMENT BENEFITS FOR ADMINISTRATORS HIRED PRIOR TO JULY 2007**

Steve Mitzel

Michelle Cuddeback

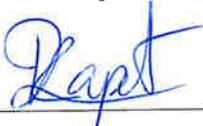
MEMORANDUM OF AGREEMENT  
BETWEEN  
SOUTHERN OREGON BARGAINING COUNCIL/ASHLAND EDUCATION  
ASSOCIATION  
AND  
ASHLAND SCHOOL DISTRICT NO. 5

This memorandum is entered into on June 4, 2024, between the Southern Oregon Bargaining Council/Ashland Education Association and the Ashland School District.

The parties agree that for the 2024-2025 school year, Article 17, Section C1 shall be amended as follows:

Between September 1<sup>st</sup> and September 30, 2024, ~~October 1<sup>st</sup> and October 31<sup>st</sup> of each year~~, the AEA may request that interested Bargaining Unit Members donate sick leave, in full day increments, to a bank that can be used to help Bargaining Unit Members who have experienced extraordinary medical circumstances or very serious illness. Members will fill out an electronic release form to donate leave that shall be submitted to the AEA and the District. Once the leave is donated to the bank, the revocation of sick leave is final and will not be returned to the donating member.

This MOA shall expire on June 30, 2025.

  
\_\_\_\_\_  
Southern Oregon Bargaining Council

6/10/24  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Ashland Education Association

6-10-24  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Ashland School District Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ashland School Board

\_\_\_\_\_  
Date

MEMORANDUM OF AGREEMENT  
BETWEEN  
SOUTHERN OREGON BARGAINING COUNCIL/ASHLAND EDUCATION  
ASSOCIATION  
AND  
ASHLAND SCHOOL DISTRICT NO. 5

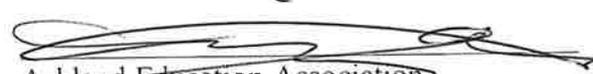
This memorandum is entered into on June 5, 2024, between the Southern Oregon Bargaining Council/Ashland Education Association and the Ashland School District.

The District and Association agree to the following for the 2024-2025 contract year for Lauren Trolley, Orchestra Teacher:

1. Ms. Trolley's FTE will be 1.0, broken down as follows:
  - a. 395 student contact minutes at AHS, 735 student contact minutes at AMS, and 90 student contact minutes for 5th grade strings for a total of 1220 student contact minutes per week. Adequate travel time will be 20 minutes daily.
  - b. Trolley's schedule will include a minimum of 567 prep time minutes per 10-day cycle. Her prep time will begin at the start of period 2/6 at AHS.
  - c. Trolley will be provided with the same lunch period as all other high school teachers.
  - d. Trolley's student contact minutes for 5th grade strings will be 90 minutes per week: Tuesdays and Thursdays from 3:15-4:00pm.
  
2. This Agreement will expire on June 30, 2025, but may be extended upon mutual agreement of the parties.

  
\_\_\_\_\_  
Southern Oregon Bargaining Council

6/10/24  
Date

  
\_\_\_\_\_  
Ashland Education Association

6-10-24  
Date

\_\_\_\_\_  
Ashland School District Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ashland School Board

\_\_\_\_\_  
Date

**Memorandum of Understanding  
Between  
Ashland School District 5  
And  
Oregon School Employees Association Ashland Chapter 42**

This Memorandum of Understanding is entered into by and between the Ashland School District (“District”) and the Oregon School Employees Association (OSEA) Ashland Chapter 42 (“Association”). The District and Association are parties to a collective bargaining agreement (“CBA”) with effective dates of **July 1, 2021 – June 30, 2024.**

**RECITALS**

The parties’ intention with this Memorandum of Understanding (“MOU”) is to address needs for a window where employees may submit documentation of related work experience earned prior to their employment with the District if they believe such work experience was not given credit in their initial salary placement.

**TERMS OF MEMORANDUM OF UNDERSTANDING**

1. **Pending ratification of the successor contract, bargaining unit members who have not yet entered longevity shall have ninety (90) days from September 1, 2024 to November 30, 2024 following the ratification of this agreement to submit documentation of related work experience earned prior to their employment with the District if they believe such work experience was not given credit in their initial salary placement. If the successor bargaining agreement is not ratified prior to September 1, 2024, the ninety (90) days will start on the successor contract ratification date.**
2. The District shall have sole authority to determine what, if any, documented work experience is relevant to the employee's position with the District and whether it should be factored into the employee's salary placement.
3. Any changes to salary placement shall be effective with the pay period following the granting of additional experience credit, and shall not be retroactive.
4. The District decision on such placement appeals shall not be subject to the grievance procedure of this agreement.
5. Any provisions of the parties’ CBA not expressly modified by this MOU shall remain in full force and effect.
6. Any disputes regarding an alleged violation or the interpretation or application of this agreement shall be resolved pursuant to the grievance procedure in the CBA between the parties.
7. This MOU shall become effective upon signature of the parties and ratification by OSEA members, if OSEA determines such ratification is required, and it shall not expire unless the parties mutually agree.

For OSEA:

For Ashland School District:

\_\_\_\_\_  
Ashland Chapter 42 President      Date

\_\_\_\_\_  
Ashland Superintendent      Date

\_\_\_\_\_  
OSEA Field Representative      Date

\_\_\_\_\_  
Ashland Board Chair      Date

June 2, 2024

Dear Superintendent Bogdanove and Ashland School District School Board Directors,

I am writing today to formally request an unpaid sabbatical for the 2024-2025 school year. I have worked as an administrator in our district since 2012, and I have been the principal at Walker School for the past nine years. During my time at Walker, I have led the school community through the pandemic, the Walker School remodel, and the three school moves it necessitated. It has been my greatest honor to collaborate with our school staff to develop strong systems to improve student achievement, reduce student referrals (36% this year alone!), increase student enrollment, and to create a welcoming and inclusive school community with equity at the forefront of our decision-making. I feel great pride in what our school has accomplished during my tenure.

Last year, I co-authored a book about effectively communicating with students to strengthen connection and transform behavior, entitled *Connecting Through Conversation: A Playbook for Talking with Students*. This project is near and dear to my heart, and I have loved traveling around the country as a keynote speaker and workshop presenter sharing the Connected Communicator message. At this time, I would revel in the opportunity to focus on my next book and continue to share these messages with educators around the country. Additionally, I would like to explore other opportunities to support pre-service teachers and administrators within the Education Department at Southern Oregon University. I believe that the learning I will experience during a year-long sabbatical will help me become an even more effective and energized principal upon my return to Ashland School District.

Thank you for your consideration.

Sincerely,

Tiffany Burns



AHS Humanities Building Exterior Tile Cladding

## ASHLAND SCHOOL DISTRICT CAPITAL BOND PROGRAM

END OF MONTH REPORT – MAY 2024





## GENERAL PROGRAM UPDATE

During the month of May, the project team kicked off the High School Science Building Roof Replacement. Work is slated to start on that project in early July. On the remainder of the high school campus, activities shifted to finish work on the Humanities Building with a continuation of Mechanical, Electrical and Plumbing rough in as well as framing.

## PROJECT ADMINISTRATION

Project administration and accounting support are two key areas critical to Program success. This is a combined effort of HMK Company and ASD Accounting Department. In the month of May, we requested 1 purchase order and processed 7 invoices.

Contract Type	Number of Contracts	Value
Professional Service Agreements / Design Contracts	--	\$ 22,324,015
Construction Contracts	1	\$ 102,451,703



## LOCAL VENDORS AND CONTRACTORS

The following list of local vendors are currently working on the projects.

### ASHLAND AREA VENDORS and CONTRACTORS

- |                                      |                            |
|--------------------------------------|----------------------------|
| Arkitek:design&architecture          | Adroit Construction Co.    |
| Ciota Engineering                    | DOBRIN                     |
| Covey Pardee Landscape Architecture  | Infinity Electric          |
| Douglas Engineering Pacific          | Van Row Mechanical         |
| HMK Company                          | Cascade Communications     |
| KenCairn Landscape Architecture      | Quality Fence              |
| Bean Electric                        | Pacific 3D Reality Capture |
| Renfro                               | Welburn Electric           |
| Pariani Land Surveying               | Britannia                  |
| Powell Engineering                   | Patriot Landscaping        |
| ZCS Engineering & Architecture       | Sandeem Masonry            |
| Beflor                               | Alco                       |
| Top Notch                            | Quality Fence              |
| Sandeem Masonry                      | S&S Sheetmetal             |
| Metal Masters                        | Urban Racks                |
| Moore Construction                   | Curtis Huntley             |
| Devry                                | Cut N' Break               |
| Precision Electric                   | Advanced Air               |
| Hall of Fame Movers                  | New Horizons Woodworks     |
| Milestone Landscape Group            | Viking Concrete Cutting    |
| Figueroa's Lanscaping & Construction | Artoff Construction        |
| North Core Excavation                | LLAD                       |
| Southern Oregon Painting Company     | True South Solar           |

### Ashland Area, defined as Rogue Valley



## ASHLAND MIDDLE SCHOOL & TRAILS

### PROJECT ADDITION & RENOVATIONS TO EXISTING BUILDING

#### PROJECT DESCRIPTION

- New and renovated classroom space to replace 3 existing classroom wings, approx. 65,000 sq. ft.
- Campus security
- Air Quality improvements and Climate resilience for existing buildings, including new construction
- Required tech infrastructure

SCHEDULE & KEY MILESTONES	START	COMPLETION	% CPL	COMMENT
Pre-Design & Schematics	08/12/19	11/15/19	100%	
Design Development	12/09/19	02/28/20	100%	
Construction Documents	03/23/20	08/07/20	100%	
Bid and Award Site Package	10/27/20	11/02/20	100%	
Bid and Award Building Package	10/27/20	11/02/20	100%	
Construction	11/03/20	10/21/22	100%	
Substantial Completion	10/21/22	03/01/23	100%	
Owner Occupancy	08/24/22	10/31/22	100%	
Post Occupancy Evaluation	03/01/23	12/21/23	100%	
Warranty Period	03/01/23	03/01/24	100%	
Other			0%	

#### CURRENT ACTIVITIES

Ashland Middle School and TRAILS Outdoor School are complete, and staff and students are fully occupying the new spaces.

Throughout each campus, upgrades in HVAC systems, plumbing, and electrical are prevalent, introducing energy efficiency air quality improvements and climate resilience resulting in more accommodating environments for maximum learning opportunities. Each school has received upgraded windows, new roof systems, new restrooms and redesigned administrative/office spaces. The project also resulted in improvements to overall campus security, technology infrastructure, seismic upgrades and accessibility. Both schools have been retrofitted with fire alarm and fire suppression systems as well. Each school campus has its own vehicle entry and exit with clear-cut pick up and drop off areas to assist with reduced congestion during high traffic periods.



Ashland Middle School comprises about 40,000 sq. ft. of the project including a new library and addition of a newly constructed two-story 6<sup>th</sup> grade building with an elevator. The campus includes a leadership room with full kitchen designed to host campus events. The SPED area includes multiple classrooms and offices with an additional calming space, private restrooms, and secure outdoor learning area. The covered courtyard is central to the campus with a multifunctional design including reclaimed wood beam stadium style benches for outdoor educational purposes and skateboard accommodating features allowing students a safe and fresh outdoor space for various activities. The kitchen and cafeteria have also been upgraded with new appliances and renewed finishes.

TRAILS Outdoor School has an entirely separate, newly renovated building stretching across 26,000 sq. ft. of useable space. The campus now includes 5 classrooms, a library, art lab, testing room, SPED room, music facility and multi-purpose room. There is also a grand outdoor structure attached to the building, allowing activities in adverse weather, including an integrated rock-climbing wall. The multi-purpose room, also known as the community room, is the highlight of the building. This area not only provides a place for staff and students to congregate for events but is equipped with large windows and roll up doors that can be opened to connect to the outdoors. Designing this aspect of the multi-purpose room was fully intentional and a defining characteristic of the school culture. The adjacent ready room has a full kitchen, which accommodates preparation for outdoor activities as well as daily meal requirements.

## ACTIVITIES SCHEDULED FOR NEXT PERIOD

- Warranty Work

## ADDITIONAL INFORMATION

For questions, comments or additional information, please contact:

Josh Whitaker, Project Manager  
[josh.whitaker@hmkco.org](mailto:josh.whitaker@hmkco.org)  
541.601.3638



## PROJECT PHOTO GALLERY

### Combined Ashland Middle School and TRAILS Outdoor School Campus





## TRAILS Outdoor School





## Ashland Middle School





## HELMAN ELEMENTARY SCHOOL

### PROJECT ADDITION & RENOVATIONS TO EXISTING BUILDING

#### PROJECT DESCRIPTION

- New secure classroom wing to replace 2 classroom pods, approx. 23,000 sq. ft.
- Campus security
- Includes District Wide HVAC improvements which includes Climate resilience for all buildings, rather than just new construction
- Required tech infrastructure upgrades

SCHEDULE & KEY MILESTONES	START	COMPLETION	% CPL	COMMENT
Pre-Design & Schematics	06/17/19	01/23/20	100%	
Design Development	02/01/20	04/30/20	100%	
Construction Documents	05/14/20	09/24/20	100%	
Bid and Award Site Package	09/04/20	10/16/20	100%	
Bid and Award Building Package	10/15/20	12/15/20	100%	
Construction	10/30/20	08/31/22	100%	
Building Commissioning	06/01/22	03/31/23	100%	
Substantial Completion	08/31/22	03/01/23	100%	
Owner Occupancy	08/23/22	08/24/22	100%	
Post Occupancy Evaluation	03/02/23	08/01/23	100%	
Warranty Period	03/01/23	03/01/24	100%	
Other			0%	

#### CURRENT ACTIVITIES

With the completion of this project, Helman Elementary School staff, students and community members are now able to fully utilize the renovated campus. The renovations included a brand new approximately 23,000 square foot classroom building to replace two of the existing quad buildings.



The construction of this building has a net reduction in the school's energy use that truly models the Ashland School District's adoption of the City of Ashland's Climate and Energy Action Plan (CEAP). The new classroom building also includes a SPED instructional space with exterior play area, sensory room with state-of-the-art furnishings, a large multipurpose room with an operable exterior wall and multiple breakout spaces scattered throughout the building.

The front administration area underwent a full renovation that included an access-controlled entry. New reception area, conference room and staff work room concluded the new spaces included in the administration area.

Campus wide, a new 4-Pipe hydronic HVAC system that includes new high efficiency boilers, new air handlers and a new chiller was installed. A new building controls system, allowing the district to operate the new systems as efficiently as possible and minimize any maintenance or troubleshooting delays, was also included. The campus also received a new fire alarm system bringing everything up to current building codes.

On the exterior of the site, a new entry drive was installed that will aid with traffic congestion during high traffic periods. Additional parking was installed at the south end of the campus. There is a brand new 1/8<sup>th</sup> mile walking track and new playground that is accessible to all. New landscaping wraps up the remainder of the campus.

## ACTIVITIES SCHEDULED FOR NEXT PERIOD

- N/A

## ADDITIONAL INFORMATION

For questions, comments, or additional information, please contact:

Mike Freeman, Project Manager  
[Mike.freeman@hmkco.org](mailto:Mike.freeman@hmkco.org)  
541.499.7996



## PROJECT PHOTO GALLERY

### Completed Project





## ASHLAND HIGH SCHOOL

### PROJECT ASHLAND HIGH SCHOOL RENOVATION

#### PROJECT DESCRIPTION

- Improved accessibility and flexibility for the Humanities and Science Buildings.
- Repurpose or reconfigure existing spaces for science program requirements.
- Upgrades for air quality, security, restrooms, and technology infrastructure.

SCHEDULE & KEY MILESTONES	START	COMPLETION	% CPL	COMMENT
Pre-Design & Schematics	01/27/20	10/02/20	100%	
Design Development	10/02/20	01/29/21	100%	
Construction Documents	01/29/21	1/31/24	100%	
Permits, Bid and Award	05/31/23	3/29/24	90%	Project will have Phased Bid Packages
Construction	06/16/23	12/31/24	55%	HUM/SCI Underway
Substantial Completion	12/31/24	12/31/24	0%	
Post Occupancy Evaluation	TBD	TBD	0%	
Warranty Period	01/01/25	01/01/26	0%	
Other				

#### CURRENT ACTIVITIES

In May, at the Humanities Building, finishes are starting to come along. The interior drywall is hung, taped, and textured where applicable. Paint is starting to be applied to the interior spaces. Plumbing and electrical are starting to trim out the spaces that are finished. On the exterior of the building, the tile cladding that will cover the shear walls is nearly complete. This adds some color and contrast to the renovations that have occurred at this building. The generator infrastructure is being installed which includes the prep for the slab, installation of the electrical panels and forming the slab concrete.

At the Science Building the Mechanical, Electrical, Plumbing and Fire Alarm rough in is well underway in the Science wing of the building. Framing is now taking place to renovate the Science classrooms and labs.



## ACTIVITIES SCHEDULED FOR NEXT PERIOD

- Receipt and Installation of the Humanities Elevator
- Demo of the Guard Rails around the Humanities Exterior
- Beginning the work to renovate the remained of the campus buildings as applicable.

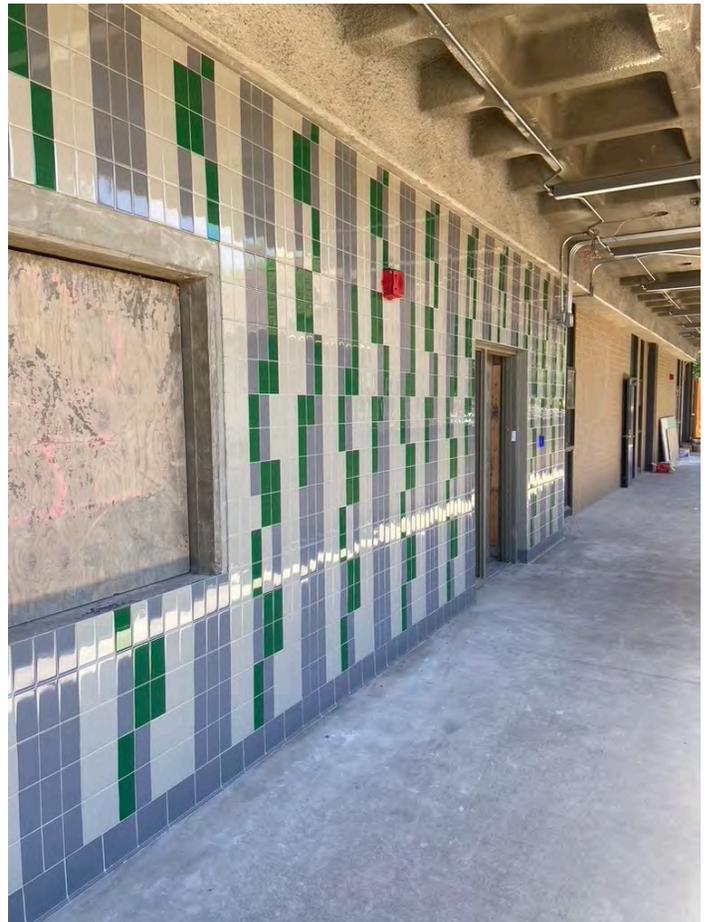
## ADDITIONAL INFORMATION

For questions, comments, or additional information, please contact:

Josh Whitaker, Project Manager  
[josh.whitaker@hmkco.org](mailto:josh.whitaker@hmkco.org)  
541.601.3638

## PROJECT PHOTO GALLERY

### Exterior Tile Cladding at Humanities Building





Humanities Building New Electrical Infrastructure being Installed





## WALKER ELEMENTARY SCHOOL

### PROJECT ADDITION & RENOVATIONS PROJECT

#### PROJECT DESCRIPTION

- Comprehensive renovation and seismic improvement of historic Walker Elementary School main building and gymnasium
- Includes replacement of classroom wing, with new classrooms, redesigned entry, new finishes, doors, windows and roof
- Also, includes the district wide HVAC improvements

SCHEDULE & KEY MILESTONES	START	COMPLETION	% CPL	COMMENT
Pre-Design & Schematics	01/07/20	09/22/20	100%	Complete
Design Development	09/22/20	12/10/20	100%	Complete
Construction Documents	12/10/20	08/13/21	100%	Complete
Bid and Award	03/22/21	05/14/21	100%	Complete
Construction Documents Phase 2	10/18/20	11/16/21	100%	Complete
Bid and Award Phase 2	03/22/21	12/14/21	100%	Complete
Construction	07/17/21	04/17/23	100%	Complete
Building Commissioning	01/16/23	04/17/23	100%	Complete
Owner Occupancy	04/17/23	04/18/23	100%	Complete
Post Occupancy Evaluation	04/18/23	07/17/23	100%	Complete
Warranty Period	04/18/23	04/18/24	100%	
Other			0%	

#### CURRENT ACTIVITIES

The Walker Elementary School renovation is now complete. This project brought much needed improvements to the existing Walker School that will provide the community with a state-of-the-art educational facility for many years to come. The older classroom annex was demolished in order to construct a new classroom wing that also allowed the front entrance to be relocated creating a much more intuitive office space. The historical wing of the building received structural upgrades by way of a state funded seismic grant. The entire classroom building received new finishes, upgraded energy efficient exterior envelope that included new windows and new furniture.

The renovation and addition has a net reduction in the school's energy use that truly models the Ashland School District's adoption of the City of Ashland's Climate and Energy Action Plan (CEAP). The



new addition also includes a SPED instructional space with exterior play area, sensory room with state-of-the-art furnishings, dedicated resource rooms and multiple breakout spaces scattered throughout the building.

Campus wide, a new 4-Pipe hydronic HVAC system that includes new high efficiency boilers, new air handlers and a new chiller was installed. A new building controls system, allowing the district to operate the new systems as efficiently as possible and minimize any maintenance or troubleshooting delays, was also included. The campus also received a new fire alarm system bringing everything up to current building codes.

The gym underwent a seismic upgrade making this building now rated to withstand a seismic event. In addition, it received a new roof and exterior paint as well as HVAC upgrades.

The exterior of the site underwent extensive renovations in order to improve campus security and student and automobile circulation. The parking area was extended, and the traffic flow was reconfigured to create a more cohesive format for pick up and drop off that eases congestion in the neighborhood and adjoining streets. The exterior was fenced creating a secure campus and the newly configured front entrance added access control in order to create a single point of entrance. A new fully accessible playground was installed as well. New landscaping wraps up the exterior improvements.

## ACTIVITIES SCHEDULED FOR NEXT PERIOD

- N/A

## HIGHLIGHTS, CHALLENGES, SOLUTIONS

### HIGHLIGHTS:

- Project completion.

### CHALLENGES:

- No current challenges to note.

## ADDITIONAL INFORMATION

For questions, comments, or additional information, please contact:

Josh Whitaker, Project Manager

[josh.whitaker@hmkco.org](mailto:josh.whitaker@hmkco.org)

541.601.3638



## PROJECT PHOTO GALLERY

### Aerial Photos of New Renovation and Addition







**Placard Depicting the Seismic Upgrade through the Oregon Seismic Rehabilitation Grant**





**ASHLAND SCHOOL DISTRICT  
CAPITAL CONSTRUCTION  
DISTRICT WIDE ROLLUP BUDGET  
MAY 31, 2024**

Project Expense	Original Budget	Paid to Date	Remaining Balance	Revised Budget
<b>Hard Cost</b>				
Technology	\$ 3,420,000	\$ 3,479,346	\$ (80,122)	\$ 3,399,224
Restrooms	\$ 3,087,500	\$ -	\$ -	\$ -
Security	\$ 2,850,000	\$ 293,567	\$ 13,375	\$ 306,942
HVAC & MEP	\$ 13,569,000	\$ -	\$ -	\$ -
Transportation	\$ -	\$ 559,844	\$ 1	\$ 559,845
Bellview	\$ -	\$ 1,574,134	\$ 123,148	\$ 1,697,282
Maintenance	\$ -	\$ 676,982	\$ 0	\$ 676,982
District Office	\$ -	\$ -	\$ -	\$ -
Asbestos Abatement	\$ 316,447	\$ -	\$ -	\$ -
Construction Contingency	\$ 1,348,640	\$ -	\$ 300,769	\$ 300,769
<b>Construction Sub Total</b>	<b>\$ 24,591,587</b>	<b>\$ 6,583,873</b>	<b>\$ 357,171</b>	<b>\$ 6,941,044</b>
<b>Soft Cost</b>				
<b>Administrative Cost</b>				
Legal Fees	\$ 35,000	\$ -	\$ -	\$ -
Bond Counsel	\$ -	\$ -	\$ -	\$ -
Bond Issuance Cost	* \$ -	\$ -	\$ -	\$ -
Builders Risk Insurance	\$ -	\$ -	\$ -	\$ -
Project Management	\$ 733,063	\$ -	\$ -	\$ -
Reimbursable Expenses	** \$ 48,870	\$ -	\$ -	\$ -
Communications	\$ -	\$ -	\$ -	\$ -
Sustainability	\$ -	\$ -	\$ -	\$ -
<b>Site Cost</b>				
Site Survey	\$ 30,000	\$ 2,270	\$ 30,000	\$ 32,270
Geo-Tech Report	\$ -	\$ -	\$ -	\$ -
<b>Planning Cost</b>				
Design Fees	\$ 2,026,632	\$ 113,852	\$ 168,207	\$ 282,058
A & E Reimbursable Expenses	\$ 41,670	\$ -	\$ 10,000	\$ 10,000
Commissioning	\$ 145,267	\$ 176,895	\$ (8,895)	\$ 168,000
Printing & Plan Distribution	\$ 9,416	\$ -	\$ -	\$ -
Hazardous Materials Consultant	\$ 138,808	\$ 20,890	\$ 460	\$ 21,350
Construction Testing	\$ -	\$ -	\$ -	\$ -
Constructability Review	\$ 72,634	\$ -	\$ -	\$ -
Plan Review & Building Permits	\$ 250,971	\$ 60,724	\$ 46,754	\$ 107,478
Special Inspection and Testing	\$ 50,053	\$ -	\$ 21,000	\$ 21,000
Miscellaneous Fees	\$ -	\$ 29,079	\$ 3,221	\$ 32,300
Ed Specs	\$ -	\$ -	\$ -	\$ -
Kitchen	\$ -	\$ -	\$ -	\$ -
<b>Miscellaneous</b>				
Legal Advertisements	\$ 4,823	\$ 1,217	\$ 3,690	\$ 4,907
Furniture, Fixtures, and Equipment (FF&E)	\$ -	\$ 7,631	\$ 17,369	\$ 25,000
Technology	\$ -	\$ 40,623	\$ 377	\$ 41,000
Technology (Design)	\$ 210,634	\$ 1,200	\$ 27,477	\$ 28,677
Acoustics	\$ 36,317	\$ -	\$ -	\$ -
Criminal Background Checks	\$ 3,162	\$ -	\$ -	\$ -
System Development Charges	\$ -	\$ -	\$ -	\$ -
Value Engineering	\$ 72,634	\$ -	\$ -	\$ -
Utility Connection Fee	\$ 116,214	\$ -	\$ -	\$ -
Unallocated Owner Contingency	\$ 2,964,431	\$ -	\$ 37,587	\$ 37,587
Inflation	\$ 1,885,566	\$ -	\$ 74,433	\$ 74,433
<b>Sub Total Soft Cost</b>	<b>\$ 8,876,165</b>	<b>\$ 454,381</b>	<b>\$ 431,679</b>	<b>\$ 886,060</b>
<b>Total Project Cost</b>	<b>\$ 33,467,752</b>	<b>\$ 7,038,254</b>	<b>\$ 788,850</b>	<b>\$ 7,827,104</b>

\* Budget has been moved to the Project Level  
 \*\*Budget has been moved to the Program Level



**ASHLAND SCHOOL DISTRICT  
CAPITAL CONSTRUCTION  
PROGRAM LEVEL BUDGET  
MAY 31, 2024**

<b>Program Revenue <sup>1</sup></b>	<b>Original Budget</b>	<b>Received to Date</b>	<b>Allocated to Date</b>	<b>Unallocated Balance</b>	<b>Revised Budget</b>
<b>Bond and Other Proceeds</b>					
Bond Proceeds	\$ 107,380,000	\$ 107,380,000	\$ 107,380,000	\$ -	\$ 107,380,000
Bond Premium	\$ 22,436,690	\$ 22,436,690	\$ 20,743,997	\$ 1,692,692	\$ 22,436,690
OSCIM Grant (Ashland Middle School)	\$ 1,032,927	\$ 4,000,000	\$ 4,000,000	\$ -	\$ 4,000,000
Seismic (Walker)	\$ 2,500,000	\$ 2,497,447	\$ 2,497,447	\$ -	\$ 2,497,447
Seismic (Walker-Gymnasium)	\$ -	\$ 1,834,325	\$ 1,834,325	\$ -	\$ 1,834,325
Seismic (Ashland High School)	\$ -	\$ 1,396,983	\$ 2,500,000	\$ -	\$ 2,500,000
Investment Interest	\$ 5,000,000	\$ 6,460,958	\$ 4,628,566	\$ 1,832,392	\$ 6,460,958
Miscellaneous	\$ -	\$ 250,540	\$ -	\$ 146,252	\$ 146,252
<b>Total Revenue</b>	<b>\$ 138,349,617</b>	<b>\$ 146,256,942</b>	<b>\$ 143,584,335</b>	<b>\$ 3,671,336</b>	<b>\$ 147,255,671</b>

1. Program Revenue is an estimate. Accuracy should be verified by district personnel

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\$ 0

The financial statement presentation has been prepared as a courtesy by HMK. They are based on information derived from ledgers provided by the agency, which have not been independently verified. The financial information included in this presentation is unaudited and should be used for informational purposes only and should not be relied upon for any other use.



**ASHLAND SCHOOL DISTRICT  
CAPITAL CONSTRUCTION  
PROGRAM BUDGET  
MAY 31, 2024**

	Original Budget	Paid to Date	Remaining Balance	Revised Budget
<b>Program Expense</b>				
District Wide Programs	\$ 24,591,587	\$ 6,583,873	\$ 357,171	\$ 6,941,044
District Wide Solar Projects	\$ -	\$ 927,432	\$ 723,366	\$ 1,650,798
Helman Elementary	\$ 11,294,084	\$ 15,357,996	\$ (222,925)	\$ 15,135,071
Walker Elementary	\$ 11,252,185	\$ 29,771,778	\$ 445,758	\$ 30,217,537
Ashland Middle School	\$ 21,960,270	\$ 35,732,695	\$ (285,319)	\$ 35,447,376
Ashland High School	\$ 9,124,089	\$ 9,189,316	\$ 18,427,773	\$ 27,617,089
Willow Wind Learning Center	\$ -	\$ 1,732,696	\$ 1,732	\$ 1,734,428
<b>Construction Sub Total</b>	<b>\$ 78,222,215</b>	<b>\$ 99,295,786</b>	<b>\$ 19,447,557</b>	<b>\$ 118,743,343</b>
<b>Soft Cost</b>				
<b>Administrative Cost</b>				
Legal Fees	\$ 100,000	\$ 24,941	\$ (1,527)	\$ 23,414
Bond Counsel	\$ -	\$ -	\$ -	\$ -
Bond Issuance Cost	\$ 625,293	\$ 625,293	\$ 0	\$ 625,293
Builders Risk Insurance	\$ -	\$ 80,126	\$ (7,926)	\$ 72,200
Project Management	\$ 2,274,483	\$ 4,426,773	\$ (417,909)	\$ 4,008,864
Reimbursable Expenses	\$ 151,631	\$ 328,755	\$ (1,788)	\$ 326,967
Communications	\$ -	\$ 199,367	\$ (6,095)	\$ 193,272
Sustainability	\$ -	\$ -	\$ -	\$ -
Miscellaneous Fees (Bank, consulting)	\$ -	\$ 375,936	\$ (70,287)	\$ 305,649
Ashland SD Staff	\$ -	\$ 1,091,201	\$ (233,565)	\$ 857,636
Lincoln Elementary	\$ -	\$ 42,354	\$ 446	\$ 42,800
District Wide Roofing Project	\$ -	\$ 46,200	\$ -	\$ 46,200
<b>Site Cost</b>				
Site Survey	\$ 213,903	\$ 147,534	\$ 10,189	\$ 157,723
Geo-Tech Report	\$ 123,179	\$ 109,323	\$ 15,411	\$ 124,734
<b>Planning Cost</b>				
Design Fees	\$ 7,414,694	\$ 8,304,572	\$ (124,772)	\$ 8,179,800
A & E Reimbursable Expenses	\$ 144,431	\$ 35,420	\$ 81,103	\$ 116,523
Commissioning	\$ 334,589	\$ 386,179	\$ (25,870)	\$ 360,309
Printing & Plan Distribution	\$ 31,288	\$ 1,724	\$ 55	\$ 1,779
Hazardous Materials Consultant	\$ 418,761	\$ 522,676	\$ (46,820)	\$ 475,856
Construction Testing	\$ -	\$ -	\$ -	\$ -
Constructability Review	\$ 285,616	\$ 573,003	\$ 470	\$ 573,473
Plan Review & Building Permits	\$ 764,778	\$ 3,205,077	\$ 312,136	\$ 3,517,213
Special Inspection and Testing	\$ 391,469	\$ 628,348	\$ (87,643)	\$ 540,705
Miscellaneous Fees	\$ 205,522	\$ 1,006,843	\$ (164,639)	\$ 842,204
Ed Specs	\$ 73,532	\$ -	\$ -	\$ -
Kitchen	\$ 32,940	\$ -	\$ -	\$ -
<b>Miscellaneous</b>				
Legal Advertisements	\$ 12,823	\$ 1,217	\$ 5,690	\$ 6,907
Furniture, Fixtures, and Equipment (FF&E)	\$ 2,569,031	\$ 2,664,690	\$ 74,149	\$ 2,738,839
Technology	\$ 404,005	\$ 466,937	\$ 20,763	\$ 487,700
Technology (Design)	\$ 467,536	\$ 6,605	\$ 63,870	\$ 70,475
Acoustics	\$ 113,387	\$ -	\$ -	\$ -
Criminal Background Checks	\$ 9,862	\$ 10,915	\$ 1,168	\$ 12,083
System Development Charges	\$ 332,544	\$ 19,692	\$ (600)	\$ 19,092
Value Engineering	\$ 194,985	\$ -	\$ -	\$ -
Utility Connection Fee	\$ 116,214	\$ -	\$ -	\$ -
Unallocated Owner Contingency	\$ 9,104,657	\$ -	\$ 38,849	\$ 38,849
Inflation	\$ 6,111,120	\$ -	\$ 74,433	\$ 74,433
<b>Sub Total Soft Cost</b>	<b>\$ 33,022,273</b>	<b>\$ 25,331,703</b>	<b>\$ (490,711)</b>	<b>\$ 24,840,993</b>
<b>Total Project Cost</b>	<b>\$ 111,244,488</b>	<b>\$ 124,627,489</b>	<b>\$ 18,956,846</b>	<b>\$ 143,584,335</b>



**ASHLAND SCHOOL DISTRICT  
CAPITAL CONSTRUCTION  
PROGRAM LEVEL BUDGET  
MAY 31, 2024**

Program Expense		Original Budget	Paid to Date	Remaining Balance	Revised Budget
<b>Soft Cost</b>					
Legal Fees		\$ -	\$ 24,941	\$ (1,527)	\$ 23,414
Bond Counsel		\$ -	\$ -	\$ -	\$ -
Bond Issuance Cost		\$ 625,293	\$ 625,293	\$ 0	\$ 625,293
Builders Risk Insurance		\$ -	\$ -	\$ -	\$ -
Project Management	12	\$ -	\$ 4,210,200	\$ (241,336)	\$ 3,968,864
Reimbursable Expenses	11	\$ -	\$ 311,211	\$ 356	\$ 311,567
Communications	11	\$ -	\$ 199,367	\$ (6,095)	\$ 193,272
Sustainability		\$ -	\$ -	\$ -	\$ -
Criminal Background Checks	10,11	\$ -	\$ 10,915	\$ 1,168	\$ 12,083
Printing & Plan Distribution	10	\$ -	\$ 779	\$ -	\$ 779
Miscellaneous Fees (Bank, consulting)	11	\$ -	\$ 375,936	\$ (70,287)	\$ 305,649
Ashland SD Staff	11,12	\$ -	\$ 1,091,201	\$ (233,565)	\$ 857,636
Lincoln Elementary		\$ -	\$ 42,354	\$ 446	\$ 42,800
District Wide Roofing Project		\$ -	\$ 46,200	\$ -	\$ 46,200
<b>Sub Total Soft Cost</b>		<b>\$ 625,293</b>	<b>\$ 6,938,397</b>	<b>\$ (550,840)</b>	<b>\$ 6,387,557</b>

1. Reallocated within budget
2. Reallocated within budget (06.30.21)
3. Reallocated within budget (03.31.22)
4. Reallocated Bond Issuance Costs back to Program Level (06.30.22)
5. Reallocated within budget (06.30.22)
6. Reallocated from investment for add'l staff time (08.31.22)
7. Reallocated from investment income and budget (09.30.22)
8. Reallocated within budget (10.31.22)
9. Reallocated within budget (12.31.22)
10. Reallocated within budget (01.31.23)
11. Reallocated \$360k from Security (04.30.23)
12. Reallocated within budget (05.31.23)

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**ASHLAND SCHOOL DISTRICT  
CAPITAL CONSTRUCTION  
DW RESTROOMS BUDGET  
MAY 31, 2024**

Project Expense		Original Budget		Paid to Date		Remaining Balance		Revised Budget
<b>Hard Cost</b>								
Maximum Allowable Construction Cost (MACC)	2	\$ 3,087,500	\$	-	\$	-	\$	-
Asbestos		\$ 58,705	\$	-	\$	-	\$	-
Seismic Retro Upgrade		-	\$	-	\$	-	\$	-
1.5% Solar (Total Project Major Building)		-	\$	-	\$	-	\$	-
Construction Contingency	2	\$ 162,500	\$	-	\$	-	\$	-
<b>Construction Sub Total</b>		<b>\$ 3,308,705</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Soft Cost</b>								
<b>Administrative Cost</b>								
Legal Fees		\$ 5,000	\$	-	\$	-	\$	-
Bond Counsel		-	\$	-	\$	-	\$	-
Bond Issuance Cost		-	\$	-	\$	-	\$	-
Builders Risk Insurance	3	-	\$	-	\$	-	\$	-
Project Management		\$ 99,261	\$	-	\$	-	\$	-
Reimbursable Expenses		\$ 6,617	\$	-	\$	-	\$	-
Communications		-	\$	-	\$	-	\$	-
Sustainability		-	\$	-	\$	-	\$	-
<b>Site Cost</b>								
Site Survey		-	\$	-	\$	-	\$	-
Geo-Tech Report		-	\$	-	\$	-	\$	-
<b>Planning Cost</b>								
Design Fees	2	\$ 363,958	\$	-	\$	-	\$	-
A & E Reimbursable Expenses	2	\$ 6,617	\$	-	\$	-	\$	-
Commissioning		-	\$	-	\$	-	\$	-
Printing & Plan Distribution		\$ 2,316	\$	-	\$	-	\$	-
Hazardous Materials Consultant	2	\$ 66,174	\$	-	\$	-	\$	-
Construction Testing		-	\$	-	\$	-	\$	-
Constructability Review		-	\$	-	\$	-	\$	-
Plan Review & Building Permits	2	\$ 39,704	\$	-	\$	-	\$	-
Special Inspection and Testing		-	\$	-	\$	-	\$	-
Miscellaneous Fees		-	\$	-	\$	-	\$	-
Ed Specs		-	\$	-	\$	-	\$	-
Kitchen		-	\$	-	\$	-	\$	-
<b>Miscellaneous</b>								
Legal Advertisements	2	\$ 1,323	\$	-	\$	-	\$	-
Furniture, Fixtures, and Equipment (FF&E)		-	\$	-	\$	-	\$	-
Technology		-	\$	-	\$	-	\$	-
Technology (Design)		-	\$	-	\$	-	\$	-
Acoustics		-	\$	-	\$	-	\$	-
Criminal Background Checks		\$ 662	\$	-	\$	-	\$	-
System Development Charges		-	\$	-	\$	-	\$	-
Value Engineering		-	\$	-	\$	-	\$	-
Utility Connection Fee		-	\$	-	\$	-	\$	-
Unallocated Owner Contingency	2	\$ 413,588	\$	-	\$	0	\$	0
Inflation		\$ 258,837	\$	-	\$	-	\$	-
<b>Sub Total Soft Cost</b>		<b>\$ 1,264,057</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>0</b>	<b>\$</b>	<b>0</b>
<b>Total Project Cost</b>		<b>\$ 4,572,762</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>0</b>	<b>\$</b>	<b>0</b>

1. Reallocated \$750,000 to AHS (07.31.21)
1. Reallocated \$641,400 to AHS (07.31.21)
1. Reallocated \$1,100,040 to AMS (07.31.21)
2. Reallocated \$ 684,164 to AHS (09.30.21)
3. Reallocated Bond Issuance Costs back to Program Level (06.30.22)



**ASHLAND SCHOOL DISTRICT  
CAPITAL CONSTRUCTION  
DW SECURITY BUDGET  
MAY 31, 2024**

Project Expense		Original Budget	Paid to Date	Remaining Balance	Revised Budget
<b>Hard Cost</b>					
Maximum Allowable Construction Cost (MACC)	10	\$ 2,850,000	\$ 293,567	\$ 13,375	\$ 306,942
Asbestos		\$ -	\$ -	\$ -	\$ -
Seismic Retro Upgrade		\$ -	\$ -	\$ -	\$ -
1.5% Solar (Total Project Major Building)		\$ -	\$ -	\$ -	\$ -
Construction Contingency		\$ 150,000	\$ -	\$ 137,207	\$ 137,207
<b>Construction Sub Total</b>		<b>\$ 3,000,000</b>	<b>\$ 293,567</b>	<b>\$ 150,582</b>	<b>\$ 444,149</b>
<b>Soft Cost</b>					
<b>Administrative Cost</b>					
Legal Fees		\$ 5,000	\$ -	\$ -	\$ -
Bond Counsel		\$ -	\$ -	\$ -	\$ -
Bond Issuance Cost		\$ -	\$ -	\$ -	\$ -
Builders Risk Insurance		\$ -	\$ -	\$ -	\$ -
Project Management		\$ 90,000	\$ -	\$ -	\$ -
Reimbursable Expenses		\$ 6,000	\$ -	\$ -	\$ -
Communications		\$ -	\$ -	\$ -	\$ -
Sustainability		\$ -	\$ -	\$ -	\$ -
<b>Site Cost</b>					
Site Survey		\$ 30,000	\$ -	\$ 30,000	\$ 30,000
Geo-Tech Report		\$ -	\$ -	\$ -	\$ -
<b>Planning Cost</b>					
Design Fees		\$ 210,000	\$ -	\$ 171,500	\$ 171,500
A & E Reimbursable Expenses		\$ 6,000	\$ -	\$ -	\$ -
Commissioning		\$ -	\$ -	\$ -	\$ -
Printing & Plan Distribution		\$ 2,100	\$ -	\$ -	\$ -
Hazardous Materials Consultant		\$ -	\$ -	\$ -	\$ -
Construction Testing		\$ -	\$ -	\$ -	\$ -
Constructability Review		\$ -	\$ -	\$ -	\$ -
Plan Review & Building Permits		\$ 30,000	\$ -	\$ 18,000	\$ 18,000
Special Inspection and Testing		\$ 21,000	\$ -	\$ 21,000	\$ 21,000
Miscellaneous Fees		\$ -	\$ -	\$ -	\$ -
Ed Specs		\$ -	\$ -	\$ -	\$ -
Kitchen		\$ -	\$ -	\$ -	\$ -
<b>Miscellaneous</b>					
Legal Advertisements		\$ 1,000	\$ -	\$ -	\$ -
Furniture, Fixtures, and Equipment (FF&E)		\$ -	\$ -	\$ -	\$ -
Technology		\$ -	\$ -	\$ -	\$ -
Technology (Design)		\$ 30,000	\$ -	\$ 27,000	\$ 27,000
Acoustics		\$ -	\$ -	\$ -	\$ -
Criminal Background Checks		\$ 500	\$ -	\$ -	\$ -
System Development Charges		\$ -	\$ -	\$ -	\$ -
Value Engineering		\$ -	\$ -	\$ -	\$ -
Utility Connection Fee		\$ -	\$ -	\$ -	\$ -
Unallocated Owner Contingency	6	\$ 375,000	\$ -	\$ 10,852	\$ 10,852
Inflation	7,8,9,10	\$ 228,396	\$ -	\$ 74,433	\$ 74,433
<b>Sub Total Soft Cost</b>		<b>\$ 1,034,996</b>	<b>\$ -</b>	<b>\$ 352,785</b>	<b>\$ 352,785</b>
<b>Total Project Cost</b>		<b>\$ 4,034,996</b>	<b>\$ 293,567</b>	<b>\$ 503,367</b>	<b>\$ 796,934</b>

1. Reallocated \$350,000 to new projects (transportation, bellview, maintenance, and district office)
2. Reallocated \$2,000,000 to AHS ( 09.30.21)
3. Reallocated Bond Issuance Costs back to Program Level (06.30.22)
4. Reallocated \$50k from Security to Transportation and \$40k to AMS (06.30.22)
5. Reallocated \$24k from Security to Maintenance (08.31.22)
6. Reallocated \$89k from Security to BES for Sentinel (03.31.23)
7. Reallocated \$26k from Security to AMS for Ednetics (03.31.23)
8. Reallocated \$24k from Security to Maintenance for Ednetics (03.31.23)
9. Reallocated \$17k from Security to Transportation for Ednetics(03.31.23)
10. Reallocated \$360k from Security to Program Level (04.30.23)



**ASHLAND SCHOOL DISTRICT  
CAPITAL CONSTRUCTION  
DW HVAC & MEP BUDGET  
MAY 31, 2024**

Project Expense		Original Budget		Paid to Date		Remaining Balance		Revised Budget
<b>Hard Cost</b>								
Maximum Allowable Construction Cost (MACC)	3	\$ 13,569,000	\$	-	\$	-	\$	-
Asbestos		\$ 257,742	\$	-	\$	-	\$	-
Seismic Retro Upgrade			\$	-	\$	-	\$	-
1.5% Solar (Total Project Major Building)			\$	-	\$	-	\$	-
Construction Contingency	3	\$ 856,140	\$	-	\$	-	\$	-
<b>Construction Sub Total</b>		<b>\$ 14,682,882</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Soft Cost</b>								
<b>Administrative Cost</b>								
Legal Fees		\$ 20,000	\$	-	\$	-	\$	-
Bond Counsel		\$ -	\$	-	\$	-	\$	-
Bond Issuance Cost		\$ -	\$	-	\$	-	\$	-
Builders Risk Insurance	5	\$ -	\$	-	\$	-	\$	-
Project Management		\$ 435,802	\$	-	\$	-	\$	-
Reimbursable Expenses		\$ 29,053	\$	-	\$	-	\$	-
Communications		\$ -	\$	-	\$	-	\$	-
Sustainability		\$ -	\$	-	\$	-	\$	-
<b>Site Cost</b>								
Site Survey		\$ -	\$	-	\$	-	\$	-
Geo-Tech Report		\$ -	\$	-	\$	-	\$	-
<b>Planning Cost</b>								
Design Fees	3	\$ 1,452,674	\$	-	\$	-	\$	-
A & E Reimbursable Expenses	3	\$ 29,053	\$	-	\$	-	\$	-
Commissioning	3	\$ 145,267	\$	-	\$	-	\$	-
Printing & Plan Distribution		\$ 5,000	\$	-	\$	-	\$	-
Hazardous Materials Consultant	3	\$ 72,634	\$	-	\$	-	\$	-
Construction Testing		\$ -	\$	-	\$	-	\$	-
Constructability Review	3	\$ 72,634	\$	-	\$	-	\$	-
Plan Review & Building Permits	3	\$ 145,267	\$	-	\$	-	\$	-
Special Inspection and Testing	3	\$ 29,053	\$	-	\$	-	\$	-
Miscellaneous Fees		\$ -	\$	-	\$	-	\$	-
Ed Specs		\$ -	\$	-	\$	-	\$	-
Kitchen		\$ -	\$	-	\$	-	\$	-
<b>Miscellaneous</b>								
Legal Advertisements		\$ 1,500	\$	-	\$	-	\$	-
Furniture, Fixtures, and Equipment (FF&E)		\$ -	\$	-	\$	-	\$	-
Technology		\$ -	\$	-	\$	-	\$	-
Technology (Design)		\$ 72,634	\$	-	\$	-	\$	-
Acoustics	3	\$ 36,317	\$	-	\$	-	\$	-
Criminal Background Checks		\$ 1,000	\$	-	\$	-	\$	-
System Development Charges		\$ -	\$	-	\$	-	\$	-
Value Engineering	3	\$ 72,634	\$	-	\$	-	\$	-
Utility Connection Fee	3	\$ 116,214	\$	-	\$	-	\$	-
Unallocated Owner Contingency	4	\$ 1,815,843	\$	-	\$	-	\$	-
Inflation	4	\$ 1,144,761	\$	-	\$	-	\$	-
<b>Sub Total Soft Cost</b>		<b>\$ 5,697,340</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Total Project Cost</b>		<b>\$ 20,380,222</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

2. Reallocated \$165,000 to AMS for HVAC upgrade (06.01.21)
3. Reallocated \$1,310,000 to AHS (07.01.21)
3. Reallocated \$7,100,000 to AHS -Phase II (07.01.21)
3. Reallocated \$475,000 to AHS -Phase II (07.01.21)
3. Reallocated \$972,316 to AHS -Phase II (07.01.21)
4. Reallocated \$486,606 to WES (02.28.22)
5. Reallocated Bond Issuance Costs back to Program Level (06.30.22)



**ASHLAND SCHOOL DISTRICT  
CAPITAL CONSTRUCTION  
DW TECHNOLOGY BUDGET  
MAY 31, 2024**

Project Expense		Original Budget	Paid to Date	Remaining Balance	Revised Budget
<b>Hard Cost</b>					
Maximum Allowable Construction Cost (MACC)	8/9	\$ 3,420,000	\$ 3,479,346	\$ (80,122)	\$ 3,399,224
Asbestos		\$ -	\$ -	\$ -	\$ -
Seismic Retro Upgrade		\$ -	\$ -	\$ -	\$ -
1.5% Solar (Total Project Major Building)		\$ -	\$ -	\$ -	\$ -
Construction Contingency		\$ 180,000	\$ -	\$ -	\$ -
<b>Construction Sub Total</b>		<b>\$ 3,600,000</b>	<b>\$ 3,479,346</b>	<b>\$ (80,122)</b>	<b>\$ 3,399,224</b>
<b>Soft Cost</b>					
<b>Administrative Cost</b>					
Legal Fees		\$ 5,000	\$ -	\$ -	\$ -
Bond Counsel		\$ -	\$ -	\$ -	\$ -
Bond Issuance Cost		\$ -	\$ -	\$ -	\$ -
Builders Risk Insurance		\$ -	\$ -	\$ -	\$ -
Project Management		\$ 108,000	\$ -	\$ -	\$ -
Reimbursable Expenses		\$ 7,200	\$ -	\$ -	\$ -
Communications		\$ -	\$ -	\$ -	\$ -
Sustainability		\$ -	\$ -	\$ -	\$ -
<b>Site Cost</b>					
Site Survey		\$ -	\$ -	\$ -	\$ -
Geo-Tech Report		\$ -	\$ -	\$ -	\$ -
<b>Planning Cost</b>					
Design Fees		\$ -	\$ -	\$ -	\$ -
A & E Reimbursable Expenses		\$ -	\$ -	\$ -	\$ -
Commissioning		\$ -	\$ -	\$ -	\$ -
Printing & Plan Distribution		\$ -	\$ -	\$ -	\$ -
Hazardous Materials Consultant		\$ -	\$ -	\$ -	\$ -
Construction Testing		\$ -	\$ -	\$ -	\$ -
Constructability Review		\$ -	\$ -	\$ -	\$ -
Plan Review & Building Permits	9	\$ 36,000	\$ -	\$ -	\$ -
Special Inspection and Testing		\$ -	\$ -	\$ -	\$ -
Miscellaneous Fees		\$ -	\$ -	\$ -	\$ -
Ed Specs		\$ -	\$ -	\$ -	\$ -
Kitchen		\$ -	\$ -	\$ -	\$ -
<b>Miscellaneous</b>					
Legal Advertisements	9	\$ 1,000	\$ -	\$ -	\$ -
Furniture, Fixtures, and Equipment (FF&E)		\$ -	\$ -	\$ -	\$ -
Technology		\$ -	\$ -	\$ -	\$ -
Technology (Design)	9	\$ 108,000	\$ 1,200	\$ 477	\$ 1,677
Acoustics		\$ -	\$ -	\$ -	\$ -
Criminal Background Checks		\$ 1,000	\$ -	\$ -	\$ -
System Development Charges		\$ -	\$ -	\$ -	\$ -
Value Engineering		\$ -	\$ -	\$ -	\$ -
Utility Connection Fee		\$ -	\$ -	\$ -	\$ -
Unallocated Owner Contingency	6	\$ 360,000	\$ -	\$ -	\$ -
Inflation		\$ 253,572	\$ -	\$ -	\$ -
<b>Sub Total Soft Cost</b>		<b>\$ 879,772</b>	<b>\$ 1,200</b>	<b>\$ 477</b>	<b>\$ 1,677</b>
<b>Total Project Cost</b>		<b>\$ 4,479,772</b>	<b>\$ 3,480,546</b>	<b>\$ (79,645)</b>	<b>\$ 3,400,901</b>

\* Budget has been moved to the Project Level  
 \*\*Budget has been moved to the Program Level  
 \*\*\* Re-allocated \$723,216 to Helman (05.31.20)  
 +Budget has been moved to the Program Level (10.31.20)  
 ^ Re-allocated \$223,636 to Program Level (11.30.20)  
 1. Reallocated \$362,000 to AHS (09.30.21)  
 2. Reallocated from Contingency (12.31.21)  
 3. Reallocated from Contingency (03.31.22)  
 4. Reallocated from Contingency (05.31.22)  
 5. Reallocated Bond Issuance Costs back to Program Level (06.30.22)  
 6. Reallocated costs to MACC (06.30.22)  
 7. Reallocated from Invest Inc (08.31.22)  
 8. Reallocated 300k from Invest Inc (09.30.22)  
 9. Reallocated within Budget (09.30.22)



**ASHLAND SCHOOL DISTRICT  
CAPITAL CONSTRUCTION  
TRANSPORTATION BUDGET  
MAY 31, 2024**

Project Expense		Original Budget	Paid to Date	Remaining Balance	Revised Budget
<b>Hard Cost</b>					
Maximum Allowable Construction Cost (MACC)	8,10	\$ -	\$ 559,844	\$ 1	\$ 559,845
Asbestos		\$ -	\$ -	\$ -	\$ -
Seismic Retro Upgrade		\$ -	\$ -	\$ -	\$ -
1.5% Solar (Total Project Major Building)		\$ -	\$ -	\$ -	\$ -
Construction Contingency	8,10	\$ -	\$ -	\$ 1,652	\$ 1,652
<b>Construction Sub Total</b>		<b>\$ -</b>	<b>\$ 559,844</b>	<b>\$ 1,653</b>	<b>\$ 561,497</b>
<b>Soft Cost</b>					
<b>Administrative Cost</b>					
Legal Fees		\$ -	\$ -	\$ -	\$ -
Bond Counsel		\$ -	\$ -	\$ -	\$ -
Bond Issuance Cost		\$ -	\$ -	\$ -	\$ -
Builders Risk Insurance		\$ -	\$ -	\$ -	\$ -
Project Management		\$ -	\$ -	\$ -	\$ -
Reimbursable Expenses		\$ -	\$ -	\$ -	\$ -
Communications		\$ -	\$ -	\$ -	\$ -
Sustainability		\$ -	\$ -	\$ -	\$ -
<b>Site Cost</b>					
Site Survey		\$ -	\$ -	\$ -	\$ -
Geo-Tech Report		\$ -	\$ -	\$ -	\$ -
<b>Planning Cost</b>					
Design Fees		\$ -	\$ 32,860	\$ -	\$ 32,860
A & E Reimbursable Expenses		\$ -	\$ -	\$ -	\$ -
Commissioning		\$ -	\$ 19,501	\$ 499	\$ 20,000
Printing & Plan Distribution		\$ -	\$ -	\$ -	\$ -
Hazardous Materials Consultant	10	\$ -	\$ 8,850	\$ 0	\$ 8,850
Construction Testing		\$ -	\$ -	\$ -	\$ -
Constructability Review		\$ -	\$ -	\$ -	\$ -
Plan Review & Building Permits		\$ -	\$ 17,903	\$ 7,152	\$ 25,055
Special Inspection and Testing		\$ -	\$ -	\$ -	\$ -
Miscellaneous Fees	8	\$ -	\$ 4,388	\$ 613	\$ 5,000
Ed Specs		\$ -	\$ -	\$ -	\$ -
Kitchen		\$ -	\$ -	\$ -	\$ -
<b>Miscellaneous</b>					
Legal Advertisements		\$ -	\$ 407	\$ 0	\$ 407
Furniture, Fixtures, and Equipment (FF&E)		\$ -	\$ 7,631	\$ 17,369	\$ 25,000
Technology	9	\$ -	\$ 16,822	\$ 178	\$ 17,000
Technology (Design)		\$ -	\$ -	\$ -	\$ -
Acoustics		\$ -	\$ -	\$ -	\$ -
Criminal Background Checks		\$ -	\$ -	\$ -	\$ -
System Development Charges		\$ -	\$ -	\$ -	\$ -
Value Engineering		\$ -	\$ -	\$ -	\$ -
Utility Connection Fee		\$ -	\$ -	\$ -	\$ -
Unallocated Owner Contingency	8	\$ -	\$ -	\$ -	\$ -
Inflation		\$ -	\$ -	\$ -	\$ -
<b>Sub Total Soft Cost</b>		<b>\$ -</b>	<b>\$ 108,361</b>	<b>\$ 25,812</b>	<b>\$ 134,172</b>
<b>Total Project Cost</b>		<b>\$ -</b>	<b>\$ 668,205</b>	<b>\$ 27,465</b>	<b>\$ 695,669</b>

1. Reallocated from DW Security and HVAC (04.18.21)
2. Reallocated within Budget(12.31.21)
3. Reallocated to Maintenance Bldg (02.28.22)
4. Reallocated to Maintenance Bldg (03.31.22)
5. Reallocated within Budget (05.31.22)
6. Reallocated \$50k from Security to Transportation (06.30.22)
7. Reallocated within Budget (08.31.22)
8. Reallocated within Budget (09.30.22)
9. Reallocated from Security (03.31.23)



**ASHLAND SCHOOL DISTRICT  
CAPITAL CONSTRUCTION  
BELLVIEW BUDGET  
MAY 31, 2024**

Project Expense		Original Budget	Paid to Date	Remaining Balance	Revised Budget
<b>Hard Cost</b>					
Maximum Allowable Construction Cost (MACC)	6	\$ -	\$ 352,879	\$ 54,763	\$ 407,642
Asbestos		\$ -	\$ -	\$ -	\$ -
Seismic Retro Upgrade		\$ -	\$ -	\$ -	\$ -
1.5% Solar (Total Project Major Building)		\$ -	\$ -	\$ -	\$ -
Phase 2	5,6	\$ -	\$ 1,221,255	\$ 68,385	\$ 1,289,640
Construction Contingency	6	\$ -	\$ -	\$ 144,186	\$ 144,186
<b>Construction Sub Total</b>		<b>\$ -</b>	<b>\$ 1,574,134</b>	<b>\$ 267,334</b>	<b>\$ 1,841,468</b>
<b>Soft Cost</b>					
<b>Administrative Cost</b>					
Legal Fees		\$ -	\$ -	\$ -	\$ -
Bond Counsel		\$ -	\$ -	\$ -	\$ -
Bond Issuance Cost		\$ -	\$ -	\$ -	\$ -
Builders Risk Insurance		\$ -	\$ -	\$ -	\$ -
Project Management		\$ -	\$ -	\$ -	\$ -
Reimbursable Expenses		\$ -	\$ -	\$ -	\$ -
Communications		\$ -	\$ -	\$ -	\$ -
Sustainability		\$ -	\$ -	\$ -	\$ -
<b>Site Cost</b>					
Site Survey	4	\$ -	\$ 2,270	\$ -	\$ 2,270
Geo-Tech Report		\$ -	\$ -	\$ -	\$ -
<b>Planning Cost</b>					
Design Fees	4,7	\$ -	\$ 52,142	\$ (3,449)	\$ 48,693
A & E Reimbursable Expenses		\$ -	\$ -	\$ 5,000	\$ 5,000
Commissioning	4,7	\$ -	\$ 134,892	\$ (11,892)	\$ 123,000
Printing & Plan Distribution	7	\$ -	\$ -	\$ -	\$ -
Hazardous Materials Consultant		\$ -	\$ 4,540	\$ 460	\$ 5,000
Construction Testing		\$ -	\$ -	\$ -	\$ -
Constructability Review		\$ -	\$ -	\$ -	\$ -
Plan Review & Building Permits		\$ -	\$ 8,508	\$ 21,405	\$ 29,913
Special Inspection and Testing		\$ -	\$ -	\$ -	\$ -
Miscellaneous Fees		\$ -	\$ 17,836	\$ 1,164	\$ 19,000
Ed Specs		\$ -	\$ -	\$ -	\$ -
Kitchen		\$ -	\$ -	\$ -	\$ -
<b>Miscellaneous</b>					
Legal Advertisements		\$ -	\$ 404	\$ 2,096	\$ 2,500
Furniture, Fixtures, and Equipment (FF&E)		\$ -	\$ -	\$ -	\$ -
Technology		\$ -	\$ -	\$ -	\$ -
Technology (Design)		\$ -	\$ -	\$ -	\$ -
Acoustics		\$ -	\$ -	\$ -	\$ -
Criminal Background Checks		\$ -	\$ -	\$ -	\$ -
System Development Charges		\$ -	\$ -	\$ -	\$ -
Value Engineering		\$ -	\$ -	\$ -	\$ -
Utility Connection Fee		\$ -	\$ -	\$ -	\$ -
Unallocated Owner Contingency	4,7	\$ -	\$ -	\$ -	\$ -
Inflation		\$ -	\$ -	\$ -	\$ -
<b>Sub Total Soft Cost</b>		<b>\$ -</b>	<b>\$ 220,593</b>	<b>\$ 14,783</b>	<b>\$ 235,376</b>
<b>Total Project Cost</b>		<b>\$ -</b>	<b>\$ 1,794,727</b>	<b>\$ 282,117</b>	<b>\$ 2,076,844</b>

1. Reallocated from DW Security and HVAC (04.18.21)
2. Reallocate within budget (12.31.21)
3. Reallocate within budget (06.30.22)
4. Reallocate within budget (09.30.22)
5. Reallocate from Premium and DW Security (03.31.23)



**ASHLAND SCHOOL DISTRICT  
CAPITAL CONSTRUCTION  
MAINTENANCE BLDG BUDGET  
MAY 31, 2024**

Project Expense		Original Budget	Paid to Date	Remaining Balance	Revised Budget
<b>Hard Cost</b>					
Maximum Allowable Construction Cost (MACC)		\$ -	\$ 653,092	\$ 0	\$ 653,092
Security Fencing	7,10	\$ -	\$ 23,890	\$ -	\$ 23,890
Seismic Retro Upgrade		\$ -	\$ -	\$ -	\$ -
1.5% Solar (Total Project Major Building)		\$ -	\$ -	\$ -	\$ -
Construction Contingency	10	\$ -	\$ -	\$ 17,724	\$ 17,724
<b>Construction Sub Total</b>		<b>\$ -</b>	<b>\$ 676,982</b>	<b>\$ 17,724</b>	<b>\$ 694,706</b>
<b>Soft Cost</b>					
<b>Administrative Cost</b>					
Legal Fees		\$ -	\$ -	\$ -	\$ -
Bond Counsel		\$ -	\$ -	\$ -	\$ -
Bond Issuance Cost		\$ -	\$ -	\$ -	\$ -
Builders Risk Insurance		\$ -	\$ -	\$ -	\$ -
Project Management		\$ -	\$ -	\$ -	\$ -
Reimbursable Expenses		\$ -	\$ -	\$ -	\$ -
Communications		\$ -	\$ -	\$ -	\$ -
Sustainability		\$ -	\$ -	\$ -	\$ -
<b>Site Cost</b>					
Site Survey		\$ -	\$ -	\$ -	\$ -
Geo-Tech Report		\$ -	\$ -	\$ -	\$ -
<b>Planning Cost</b>					
Design Fees	6	\$ -	\$ 28,850	\$ 155	\$ 29,005
A & E Reimbursable Expenses		\$ -	\$ -	\$ 5,000	\$ 5,000
Commissioning		\$ -	\$ 22,501	\$ 2,499	\$ 25,000
Printing & Plan Distribution		\$ -	\$ -	\$ -	\$ -
Hazardous Materials Consultant		\$ -	\$ 7,500	\$ -	\$ 7,500
Construction Testing		\$ -	\$ -	\$ -	\$ -
Constructability Review		\$ -	\$ -	\$ -	\$ -
Plan Review & Building Permits	8	\$ -	\$ 34,313	\$ 197	\$ 34,510
Special Inspection and Testing		\$ -	\$ -	\$ -	\$ -
Miscellaneous Fees	6	\$ -	\$ 6,855	\$ 1,445	\$ 8,300
Ed Specs		\$ -	\$ -	\$ -	\$ -
Kitchen		\$ -	\$ -	\$ -	\$ -
<b>Miscellaneous</b>					
Legal Advertisements		\$ -	\$ 407	\$ 1,593	\$ 2,000
Furniture, Fixtures, and Equipment (FF&E)		\$ -	\$ -	\$ -	\$ -
Technology	8,9	\$ -	\$ 23,801	\$ 199	\$ 24,000
Technology (Design)		\$ -	\$ -	\$ -	\$ -
Acoustics		\$ -	\$ -	\$ -	\$ -
Criminal Background Checks		\$ -	\$ -	\$ -	\$ -
System Development Charges		\$ -	\$ -	\$ -	\$ -
Value Engineering		\$ -	\$ -	\$ -	\$ -
Utility Connection Fee		\$ -	\$ -	\$ -	\$ -
Unallocated Owner Contingency	6	\$ -	\$ -	\$ 26,735	\$ 26,735
Inflation		\$ -	\$ -	\$ -	\$ -
<b>Sub Total Soft Cost</b>		<b>\$ -</b>	<b>\$ 124,227</b>	<b>\$ 37,823</b>	<b>\$ 162,050</b>
<b>Total Project Cost</b>		<b>\$ -</b>	<b>\$ 801,209</b>	<b>\$ 55,547</b>	<b>\$ 856,756</b>

1. Reallocated from DW Security and HVAC (04.18.21)
2. Reallocated from Transportation (02.28.22)
3. Reallocated within Budget (02.28.22)
4. Reallocated within Budget (03.31.22)
5. Reallocated within Budget (05.31.22)
6. Reallocated within Budget (06.30.22)
7. Reallocated from Safety and Security (08.31.22)
8. Reallocate from investment income ( 09.30.22)
9. Reallocate 24k from Security ( 01.31.23)

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**ASHLAND SCHOOL DISTRICT  
CAPITAL CONSTRUCTION  
HELMAN ELEMENTARY SCHOOL BUDGET  
MAY 31, 2024**

Project Expense		Original Budget	Paid to Date	Remaining Balance	Revised Budget
<b>Hard Cost</b>					
Maximum Allowable Construction Cost (MACC)	13	\$ 10,576,000	\$ 15,357,996	\$ (222,925)	\$ 15,135,071
Asbestos		\$ 189,259		\$ -	\$ -
Seismic Retro Upgrade				\$ -	
1.5% Solar (Total Project Major Building)				\$ -	\$ -
Construction Contingency	13	\$ 528,825	\$ -	\$ -	\$ -
<b>Construction Sub Total</b>		<b>\$ 11,294,084</b>	<b>\$ 15,357,996</b>	<b>\$ (222,925)</b>	<b>\$ 15,135,071</b>
<b>Soft Cost</b>					
<b>Administrative Cost</b>					
Legal Fees		\$ 15,000	\$ -	\$ -	\$ -
Bond Counsel		\$ -	\$ -	\$ -	\$ -
Bond Issuance Cost		\$ -	\$ -	\$ -	\$ -
Builders Risk Insurance		\$ -	\$ 10,869	\$ 131	\$ 11,000
Project Management		\$ 338,823	\$ -	\$ -	\$ -
Reimbursable Expenses		\$ 22,588	\$ -	\$ -	\$ -
Communications		\$ -	\$ -	\$ -	\$ -
Sustainability		\$ -	\$ -	\$ -	\$ -
<b>Site Cost</b>					
Site Survey		\$ 22,588	\$ 16,151	\$ -	\$ 16,151
Geo-Tech Report		\$ 33,882	\$ 22,170	\$ 30	\$ 22,200
<b>Planning Cost</b>					
Design Fees	13	\$ 1,129,408	\$ 1,213,367	\$ 0	\$ 1,213,367
A & E Reimbursable Expenses		\$ 22,588	\$ 271	\$ 0	\$ 271
Commissioning		\$ 56,470	\$ 42,420	\$ 1,000	\$ 43,420
Printing & Plan Distribution		\$ 2,500	\$ -	\$ -	\$ -
Hazardous Materials Consultant	13	\$ 56,470	\$ 79,820	\$ 13,200	\$ 93,020
Constructability Review		\$ 56,470	\$ 75,000	\$ 470	\$ 75,470
Plan Review & Building Permits		\$ 112,941	\$ 640,326	\$ 8,448	\$ 648,774
Special Inspection and Testing		\$ 79,059	\$ 144,118	\$ 38,102	\$ 182,220
Miscellaneous Fees	13,14	\$ 45,176	\$ 99,456	\$ 1,978	\$ 101,434
Ed Specs		\$ 22,588	\$ -	\$ -	\$ -
Kitchen		\$ -	\$ -	\$ -	\$ -
<b>Miscellaneous</b>					
Legal Advertisements		\$ 2,000	\$ -	\$ -	\$ -
Furniture, Fixtures, and Equipment (FF&E)		\$ 564,704	\$ 586,301	\$ (3,362)	\$ 582,939
Technology		\$ 112,941	\$ -	\$ -	\$ -
Technology (Design)		\$ 56,470	\$ 5,404	\$ 96	\$ 5,500
Acoustics		\$ 16,941	\$ -	\$ -	\$ -
Criminal Background Checks		\$ 2,000	\$ -	\$ -	\$ -
System Development Charges	13,14	\$ 112,941	\$ -	\$ -	\$ -
Value Engineering		\$ 56,470	\$ -	\$ -	\$ -
Utility Connection Fee		\$ -	\$ -	\$ -	\$ -
Unallocated Owner Contingency		\$ 1,129,408	\$ -	\$ -	\$ -
Inflation		\$ 921,871	\$ -	\$ -	\$ -
<b>Sub Total Soft Cost</b>		<b>\$ 4,992,297</b>	<b>\$ 2,935,673</b>	<b>\$ 60,093</b>	<b>\$ 2,995,766</b>
<b>Total Project Cost</b>		<b>\$ 16,286,381</b>	<b>\$ 18,293,669</b>	<b>\$ (162,832)</b>	<b>\$ 18,130,837</b>

- 12. ReAllocated within Budget (09.30.22)
- 13. ReAllocated within Budget (01.31.23)
- 14. Costs were recategorized (04.30.23)



**ASHLAND SCHOOL DISTRICT  
CAPITAL CONSTRUCTION  
ASHLAND MIDDLE SCHOOL BUDGET  
MAY 31, 2024**

Project Expense		Original Budget	Paid to Date	Remaining Balance	Revised Budget
<b>Hard Cost</b>					
Maximum Allowable Construction Cost (MACC)	18	\$ 20,500,000	\$ 35,732,695	\$ (285,320)	\$ 35,447,376
Asbestos		\$ 384,870	\$ -	\$ -	\$ -
Seismic Retro Upgrade		\$ -	\$ -	\$ -	\$ -
1.5% Solar (Total Project Major Building)		\$ -	\$ -	\$ -	\$ -
Construction Contingency		\$ 1,075,400	\$ -	\$ 0	\$ 0
<b>Construction Sub Total</b>		<b>\$ 21,960,270</b>	<b>\$ 35,732,695</b>	<b>\$ (285,319)</b>	<b>\$ 35,447,376</b>
<b>Soft Cost</b>					
<b>Administrative Cost</b>					
Legal Fees		\$ 20,000	\$ -	\$ -	\$ -
Bond Counsel		\$ -	\$ -	\$ -	\$ -
Bond Issuance Cost		\$ -	\$ -	\$ -	\$ -
Builders Risk Insurance		\$ -	\$ -	\$ -	\$ -
Project Management		\$ 658,808	\$ -	\$ -	\$ -
Reimbursable Expenses		\$ 43,921	\$ -	\$ -	\$ -
Communications		\$ -	\$ -	\$ -	\$ -
Sustainability		\$ -	\$ -	\$ -	\$ -
<b>Site Cost</b>					
Site Survey	17	\$ 43,921	\$ 24,226	\$ 690	\$ 24,916
Geo-Tech Report		\$ 43,921	\$ 37,264	\$ 2,736	\$ 40,000
<b>Planning Cost</b>					
Design Fees		\$ 2,196,027	\$ 2,350,794	\$ 91,896	\$ 2,442,690
A & E Reimbursable Expenses		\$ 43,921	\$ 34,400	\$ 35,600	\$ 70,000
Commissioning		\$ 87,841	\$ 53,220	\$ -	\$ 53,220
Printing & Plan Distribution		\$ 15,372	\$ -	\$ -	\$ -
Hazardous Materials Consultant		\$ 87,841	\$ 149,293	\$ 2,057	\$ 151,350
Construction Testing		\$ -	\$ -	\$ -	\$ -
Constructability Review		\$ 65,881	\$ 88,403	\$ -	\$ 88,403
Plan Review & Building Permits		\$ 219,603	\$ 1,127,525	\$ 186	\$ 1,127,711
Special Inspection and Testing		\$ 153,722	\$ 115,193	\$ 3,749	\$ 118,942
Miscellaneous Fees	17	\$ 87,841	\$ 300,136	\$ (20,886)	\$ 279,250
Ed Specs		\$ 32,940	\$ -	\$ -	\$ -
Kitchen		\$ 32,940	\$ -	\$ -	\$ -
<b>Miscellaneous</b>					
Legal Advertisements		\$ 2,000	\$ -	\$ -	\$ -
Furniture, Fixtures, and Equipment (FF&E)		\$ 1,098,014	\$ 1,154,444	\$ (4,444)	\$ 1,150,000
Technology	16	\$ 109,801	\$ 56,821	\$ 15,964	\$ 72,785
Technology (Design)		\$ 109,801	\$ -	\$ -	\$ -
Acoustics		\$ 32,940	\$ -	\$ -	\$ -
Criminal Background Checks		\$ 2,000	\$ -	\$ -	\$ -
System Development Charges		\$ 219,603	\$ 4,350	\$ (600)	\$ 3,750
Value Engineering		\$ 65,881	\$ -	\$ -	\$ -
Utility Connection Fee		\$ -	\$ -	\$ -	\$ -
Unallocated Owner Contingency		\$ 2,745,034	\$ -	\$ -	\$ -
Inflation		\$ 1,810,791	\$ -	\$ -	\$ -
<b>Sub Total Soft Cost</b>		<b>\$ 10,030,365</b>	<b>\$ 5,496,069</b>	<b>\$ 126,949</b>	<b>\$ 5,623,017</b>
<b>Total Project Cost</b>		<b>\$ 31,990,635</b>	<b>\$ 41,228,764</b>	<b>\$ (158,371)</b>	<b>\$ 41,070,393</b>

15. Reallocated within Budget (01.31.23)  
 16. Reallocated \$26k from Security (03.31.23)  
 17. Reallocated within Budget (05.31.23)  
 18. Reallocated from Investment Inc (06.30.23)



**ASHLAND SCHOOL DISTRICT  
CAPITAL CONSTRUCTION  
ASHLAND HIGH SCHOOL BUDGET  
MAY 31, 2024**

Project Expense		Original Budget	Paid to Date	Remaining Balance	Revised Budget
<b>Hard Cost</b>					
Phase II: HVAC		\$ -	\$ 6,786,471	\$ 3,273,529	\$ 10,060,000
Maximum Allowable Construction Cost (MACC)		\$ 8,544,000	\$ 2,402,845	\$ 11,439,155	\$ 13,842,000
Asbestos		\$ 152,889	\$ -	\$ 152,889	\$ 152,889
Seismic Retro Upgrade	13	\$ -	\$ -	\$ 2,500,000	\$ 2,500,000
1.5% Solar (Total Project Major Building)		\$ -	\$ -	\$ -	\$ -
Construction Contingency	13	\$ 427,200	\$ -	\$ 1,062,200	\$ 1,062,200
<b>Construction Sub Total</b>		<b>\$ 9,124,089</b>	<b>\$ 9,189,316</b>	<b>\$ 18,427,773</b>	<b>\$ 27,617,089</b>
<b>Soft Cost</b>					
<b>Administrative Cost</b>					
Legal Fees		\$ 15,000	\$ -	\$ -	\$ -
Bond Counsel		\$ -	\$ -	\$ -	\$ -
Bond Issuance Cost		\$ -	\$ -	\$ -	\$ -
Builders Risk Insurance		\$ -	\$ -	\$ -	\$ -
Project Management	18	\$ 273,723	\$ 216,573	\$ (176,573)	\$ 40,000
Reimbursable Expenses	17	\$ 18,248	\$ 17,545	\$ (2,145)	\$ 15,400
Communications		\$ -	\$ -	\$ -	\$ -
Sustainability		\$ -	\$ -	\$ -	\$ -
<b>Site Cost</b>					
Site Survey		\$ 27,372	\$ 50,572	\$ -	\$ 50,572
Geo-Tech Report		\$ 27,372	\$ 36,465	\$ (393)	\$ 36,072
<b>Planning Cost</b>					
Design Fees	19	\$ 912,409	\$ 2,441,891	\$ (365,359)	\$ 2,076,532
A & E Reimbursable Expenses		\$ 18,248	\$ 334	\$ 17,914	\$ 18,248
Commissioning		\$ -	\$ -	\$ -	\$ -
Printing & Plan Distribution		\$ 2,000	\$ -	\$ -	\$ -
Hazardous Materials Consultant		\$ 45,620	\$ 114,695	\$ (67,075)	\$ 47,620
Construction Testing		\$ -	\$ -	\$ -	\$ -
Constructability Review		\$ 45,620	\$ 334,600	\$ 0	\$ 334,600
Plan Review & Building Permits		\$ 91,241	\$ 403,269	\$ 239,701	\$ 642,970
Special Inspection and Testing		\$ 45,620	\$ 225,396	\$ (123,776)	\$ 101,620
Miscellaneous Fees	19	\$ 36,496	\$ 110,075	\$ (25,271)	\$ 84,804
Ed Specs		\$ -	\$ -	\$ -	\$ -
Kitchen		\$ -	\$ -	\$ -	\$ -
<b>Miscellaneous</b>					
Legal Advertisements		\$ 2,000	\$ -	\$ 2,000	\$ 2,000
Furniture, Fixtures, and Equipment (FF&E)		\$ 456,204	\$ 40,877	\$ 59,123	\$ 100,000
Technology		\$ 91,241	\$ 131,075	\$ 219	\$ 131,294
Technology (Design)		\$ 45,620	\$ -	\$ 36,298	\$ 36,298
Acoustics		\$ 13,686	\$ -	\$ -	\$ -
Criminal Background Checks		\$ 1,500	\$ -	\$ -	\$ -
System Development Charges		\$ -	\$ -	\$ -	\$ -
Value Engineering		\$ -	\$ -	\$ -	\$ -
Utility Connection Fee		\$ -	\$ -	\$ -	\$ -
Unallocated Owner Contingency	17,18	\$ 1,140,511	\$ -	\$ 1,262	\$ 1,262
Inflation	19	\$ 746,029	\$ -	\$ -	\$ -
<b>Sub Total Soft Cost</b>		<b>\$ 4,055,760</b>	<b>\$ 4,123,365</b>	<b>\$ (404,073)</b>	<b>\$ 3,719,292</b>
<b>Total Project Cost</b>		<b>\$ 13,179,849</b>	<b>\$ 13,312,681</b>	<b>\$ 18,023,700</b>	<b>\$ 31,336,381</b>

14. Reallocated within Budget (10.31.22)  
15. Reallocated within Budget (01.31.23)  
16. Reallocated within Budget (02.28.23)  
17. Reallocated within Budget (03.31.23)  
18. Reallocated within Budget (06.30.23)



**ASHLAND SCHOOL DISTRICT  
CAPITAL CONSTRUCTION  
WALKER ELEMENTARY SCHOOL BUDGET  
MAY 31, 2024**

Project Expense		Original Budget	Paid to Date	Remaining Balance	Revised Budget
<b>Hard Cost</b>					
Maximum Allowable Construction Cost (MACC)	15	\$ 8,533,000	\$ 26,470,824	\$ 555,867	\$ 27,026,691
Asbestos		\$ 42,535	\$ -	\$ -	\$ -
Seismic Retro Upgrade		\$ 2,250,000	\$ 1,535,626	\$ 77,795	\$ 1,613,421
Science Works		\$ -	\$ 88,667	\$ 333	\$ 89,000
Modular Rental		\$ -	\$ 1,676,661	\$ (188,236)	\$ 1,488,425
Construction Contingency	15	\$ 426,650	\$ -	\$ (0)	\$ (0)
<b>Construction Sub Total</b>		<b>\$ 11,252,185</b>	<b>\$ 29,771,778</b>	<b>\$ 445,758</b>	<b>\$ 30,217,537</b>
<b>Soft Cost</b>					
<b>Administrative Cost</b>					
Legal Fees		\$ 15,000	\$ -	\$ -	\$ -
Bond Counsel		\$ -	\$ -	\$ -	\$ -
Bond Issuance Cost		\$ -	\$ -	\$ -	\$ -
Builders Risk Insurance	14	\$ -	\$ 69,257	\$ (8,057)	\$ 61,200
Project Management		\$ 270,066	\$ -	\$ -	\$ -
Reimbursable Expenses		\$ 18,004	\$ -	\$ -	\$ -
Communications		\$ -	\$ -	\$ -	\$ -
Sustainability		\$ -	\$ -	\$ -	\$ -
<b>Site Cost</b>					
Site Survey		\$ 90,022	\$ 28,177	\$ 1,637	\$ 29,814
Geo-Tech Report		\$ 18,004	\$ 26,462	\$ (0)	\$ 26,462
<b>Planning Cost</b>					
Design Fees	14	\$ 1,150,218	\$ 1,986,657	\$ (19,165)	\$ 1,967,492
A & E Reimbursable Expenses		\$ 18,004	\$ 415	\$ 17,589	\$ 18,004
Commissioning		\$ 45,011	\$ 92,144	\$ (18,259)	\$ 73,885
Printing & Plan Distribution		\$ 2,000	\$ 945	\$ 55	\$ 1,000
Hazardous Materials Consultant		\$ 90,022	\$ 147,085	\$ 4,537	\$ 151,622
Construction Testing		\$ -	\$ -	\$ -	\$ -
Constructability Review		\$ 45,011	\$ 75,000	\$ -	\$ 75,000
Plan Review & Building Permits		\$ 90,022	\$ 892,242	\$ 4,718	\$ 896,960
Special Inspection and Testing	14	\$ 63,015	\$ 139,809	\$ (26,719)	\$ 113,090
Miscellaneous Fees	16,17	\$ 36,009	\$ 411,836	\$ (125,686)	\$ 286,150
Ed Specs		\$ 18,004	\$ -	\$ -	\$ -
Kitchen		\$ -	\$ -	\$ -	\$ -
<b>Miscellaneous</b>					
Legal Advertisements		\$ 2,000	\$ -	\$ -	\$ -
Furniture, Fixtures, and Equipment (FF&E)	14	\$ 450,109	\$ 866,902	\$ 4,998	\$ 871,900
Technology	14	\$ 90,022	\$ 238,419	\$ 4,202	\$ 242,621
Technology (Design)		\$ 45,011	\$ -	\$ -	\$ -
Acoustics		\$ 13,503	\$ -	\$ -	\$ -
Criminal Background Checks		\$ 1,200	\$ -	\$ -	\$ -
System Development Charges	16	\$ -	\$ -	\$ -	\$ -
Value Engineering		\$ -	\$ -	\$ -	\$ -
Utility Connection Fee		\$ -	\$ -	\$ -	\$ -
Unallocated Owner Contingency		\$ 1,125,273	\$ -	\$ (0)	\$ (0)
Inflation		\$ 746,863	\$ -	\$ -	\$ -
<b>Sub Total Soft Cost</b>		<b>\$ 4,442,393</b>	<b>\$ 4,975,350</b>	<b>\$ (160,150)</b>	<b>\$ 4,815,200</b>
<b>Total Project Cost</b>		<b>\$ 15,694,578</b>	<b>\$ 34,747,129</b>	<b>\$ 285,608</b>	<b>\$ 35,032,737</b>

- 10. Reallocated Bond Issuance Costs back to Program Level (06.30.22)
- 11. Reallocated within Budget (06.30.22)
- 12. Reallocated within Budget (08.31.22)
- 13. Increase budget with Investment Income (08.31.22)
- 14. Increase budget with Investment Income (03.31.23)
- 15. Reallocated within Budget (03.31.23)
- 16. Costs were recategorized (04.30.23)
- 17. Reallocated within Budget (04.30.23)



**ASHLAND SCHOOL DISTRICT  
CAPITAL CONSTRUCTION  
WILLOW WIND LEARNING CENTER  
MAY 31, 2024**

Project Expense		Original Budget	Paid to Date	Remaining Balance	Revised Budget
<b>Hard Cost</b>					
Maximum Allowable Construction Cost (MACC)	4,8	\$ -	\$ 1,732,696	\$ 1,732	\$ 1,734,428
Other Contractor Costs		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
Construction Contingency		\$ -	\$ -	\$ -	\$ -
<b>Construction Sub Total</b>		<b>\$ -</b>	<b>\$ 1,732,696</b>	<b>\$ 1,732</b>	<b>\$ 1,734,428</b>
<b>Soft Cost</b>					
<b>Administrative Cost</b>					
Legal Fees		\$ -	\$ -	\$ -	\$ -
Bond Counsel		\$ -	\$ -	\$ -	\$ -
Bond Issuance Cost		\$ -	\$ -	\$ -	\$ -
Builders Risk Insurance		\$ -	\$ -	\$ -	\$ -
Project Management		\$ -	\$ -	\$ -	\$ -
Reimbursable Expenses		\$ -	\$ -	\$ -	\$ -
Communications		\$ -	\$ -	\$ -	\$ -
Sustainability		\$ -	\$ -	\$ -	\$ -
<b>Site Cost</b>					
Site Survey		\$ -	\$ -	\$ -	\$ -
Geo-Tech Report		\$ -	\$ -	\$ -	\$ -
<b>Planning Cost</b>					
Design Fees	5	\$ -	\$ 128,412	\$ (351)	\$ 128,061
A & E Reimbursable Expenses		\$ -	\$ -	\$ -	\$ -
Commissioning		\$ -	\$ 21,500	\$ 284	\$ 21,784
Printing & Plan Distribution		\$ -	\$ -	\$ -	\$ -
Hazardous Materials Consultant		\$ -	\$ 10,894	\$ -	\$ 10,894
Construction Testing		\$ -	\$ -	\$ -	\$ -
Constructability Review		\$ -	\$ -	\$ -	\$ -
Plan Review & Building Permits		\$ -	\$ 37,164	\$ (1,844)	\$ 35,320
Special Inspection and Testing		\$ -	\$ 3,833	\$ 0	\$ 3,833
Miscellaneous Fees	6,7	\$ -	\$ 54,272	\$ 3,994	\$ 58,266
Ed Specs		\$ -	\$ -	\$ -	\$ -
Kitchen		\$ -	\$ -	\$ -	\$ -
<b>Miscellaneous</b>					
Legal Advertisements		\$ -	\$ -	\$ -	\$ -
Furniture, Fixtures, and Equipment (FF&E)		\$ -	\$ 8,535	\$ 465	\$ 9,000
Technology		\$ -	\$ -	\$ -	\$ -
Technology (Design)		\$ -	\$ -	\$ -	\$ -
Acoustics		\$ -	\$ -	\$ -	\$ -
Criminal Background Checks		\$ -	\$ -	\$ -	\$ -
System Development Charges		\$ -	\$ 15,342	\$ -	\$ 15,342
Value Engineering		\$ -	\$ -	\$ -	\$ -
Utility Connection Fee		\$ -	\$ -	\$ -	\$ -
Unallocated Owner Contingency	5	\$ -	\$ -	\$ -	\$ -
Inflation		\$ -	\$ -	\$ -	\$ -
<b>Sub Total Soft Cost</b>		<b>\$ -</b>	<b>\$ 279,952</b>	<b>\$ 2,548</b>	<b>\$ 282,500</b>
<b>Total Project Cost</b>		<b>\$ -</b>	<b>\$ 2,012,648</b>	<b>\$ 4,280</b>	<b>\$ 2,016,928</b>

2. ReAllocated costs within budget (08.01.21)
2. ReAllocated costs within budget (08.01.21)
3. \$79,500 moved to WES (12.31.21)
4. ReAllocated costs within budget (03.31.22)
5. ReAllocated costs within budget (08.31.22)
6. ReAllocated costs from Investment Inc (09.30.22)
7. ReAllocated costs from Investment Inc (05.31.23)



**ASHLAND SCHOOL DISTRICT  
CAPITAL CONSTRUCTION  
DISTRICT WIDE SOLAR PROJECT  
MAY 31, 2024**

Project Expense	Original Budget	Paid to Date	Remaining Balance	Revised Budget
<b>Hard Cost</b>				
1.5% Solar (Walker Elementary)	\$ -	\$ 280,779	\$ 1,619	\$ 282,398
1.5% Solar (Helman Elementary)	\$ -	\$ 250,000	\$ -	\$ 250,000
1.5% Solar (Ashland Middle School)	2,3,4 \$ -	\$ 396,652	\$ 21,748	\$ 418,400
1.5% Solar (Ashland High School)	\$ -	\$ -	\$ 200,000	\$ 200,000
1.5% Solar (Willow Wind Learning Center)	\$ -	\$ -	\$ -	\$ -
Construction Contingency	1,5 \$ -	\$ -	\$ 500,000	\$ 500,000
<b>Construction Sub Total</b>	<b>\$ -</b>	<b>\$ 927,432</b>	<b>\$ 723,366</b>	<b>\$ 1,650,798</b>
<b>Soft Cost</b>				
<b>Administrative Cost</b>				
Legal Fees	\$ -	\$ -	\$ -	\$ -
Bond Counsel	\$ -	\$ -	\$ -	\$ -
Bond Issuance Cost	\$ -	\$ -	\$ -	\$ -
Builders Risk Insurance	\$ -	\$ -	\$ -	\$ -
Project Management	\$ -	\$ -	\$ -	\$ -
Reimbursable Expenses	\$ -	\$ -	\$ -	\$ -
Communications	\$ -	\$ -	\$ -	\$ -
Sustainability	\$ -	\$ -	\$ -	\$ -
<b>Site Cost</b>				
Site Survey	3 \$ -	\$ 13,100	\$ (9,100)	\$ 4,000
Geo-Tech Report	\$ -	\$ -	\$ -	\$ -
<b>Planning Cost</b>				
Design Fees	2,3,4 \$ -	\$ 69,600	\$ -	\$ 69,600
A & E Reimbursable Expenses	\$ -	\$ -	\$ -	\$ -
Commissioning	\$ -	\$ -	\$ -	\$ -
Printing & Plan Distribution	\$ -	\$ -	\$ -	\$ -
Hazardous Materials Consultant	\$ -	\$ -	\$ -	\$ -
Construction Testing	\$ -	\$ -	\$ -	\$ -
Constructability Review	\$ -	\$ -	\$ -	\$ -
Plan Review & Building Permits	3,4,5 \$ -	\$ 43,827	\$ 14,173	\$ 58,000
Special Inspection and Testing	\$ -	\$ -	\$ -	\$ -
Miscellaneous Fees	\$ -	\$ 1,989	\$ (1,989)	\$ -
Ed Specs	\$ -	\$ -	\$ -	\$ -
Kitchen	\$ -	\$ -	\$ -	\$ -
<b>Miscellaneous</b>				
Legal Advertisements	\$ -	\$ -	\$ -	\$ -
Furniture, Fixtures, and Equipment (FF&E)	\$ -	\$ -	\$ -	\$ -
Technology	\$ -	\$ -	\$ -	\$ -
Technology (Design)	\$ -	\$ -	\$ -	\$ -
Acoustics	\$ -	\$ -	\$ -	\$ -
Criminal Background Checks	\$ -	\$ -	\$ -	\$ -
System Development Charges	\$ -	\$ -	\$ -	\$ -
Value Engineering	\$ -	\$ -	\$ -	\$ -
Utility Connection Fee	\$ -	\$ -	\$ -	\$ -
Unallocated Owner Contingency	\$ -	\$ -	\$ -	\$ -
Inflation	\$ -	\$ -	\$ -	\$ -
<b>Sub Total Soft Cost</b>	<b>\$ -</b>	<b>\$ 128,516</b>	<b>\$ 3,084</b>	<b>\$ 131,600</b>
<b>Total Project Cost</b>	<b>\$ -</b>	<b>\$ 1,055,948</b>	<b>\$ 726,450</b>	<b>\$ 1,782,398</b>

1. ReAllocated from Investment Inc (09.30.22)
2. ReAllocated within Budget (09.30.22)
3. ReAllocated within Budget (04.30.23)
4. ReAllocated within Budget (06.30.23)

**Ashland School District 5**  
**Statement of Resources and Requirements**  
**Fiscal Year Comparison - 2024 vs 2023**

	Current Year:			Projected Fiscal 2024 at 6/30/2024	Change from Prior Monthly Report	Notes	FY 2023 Actual
	Budget FY 2023-2024	Fiscal 2024 at 5/31/2024	% of Budget				
<b>General Fund Revenues</b>							
State School Fund Formula							
State School Fund	12,475,000	8,927,013	71.6%	13,370,587	-		12,692,183
Property Taxes	16,950,000	16,099,909	95.0%	16,949,909	(6,177)		16,294,912
Common School Fund	335,000	169,557	50.6%	339,557	-		322,236
Federal Forest Fees	30,000	-	0.0%	30,000	-		28,458
Youth Levy	4,800,000	4,681,829	97.5%	4,856,829	(6,803)		4,542,838
Interest on Investments	650,000	831,739	128.0%	906,739	(57,270)	Declining balances	688,082
Tuition and Fees	75,000	85,230	113.6%	85,230	15,674		93,489
Rentals	85,000	29,325	34.5%	74,325	-		76,242
Contributions	25,000	134	0.5%	25,134	12		2,228
Fees Charged to Grants	300,000	105,901	35.3%	180,901	(5,252)		228,630
Other Local Sources	215,000	28,968	13.5%	101,968	5,612		50,230
Fund-raising - Fund 105	200,000	287,357	143.7%	355,357	16,168		258,367
Class Fees - Fund 110	190,000	162,427	85.5%	201,427	(1,040)		203,592
Other Intermediate Sources	700,000	147,165	21.0%	697,165	-		783,723
Other State Sources	50,000	-	0.0%	15,000	-		306,555
Other Federal Sources	10,000	-	0.0%	-	-		-
Other Sources	160,000	160,000	100.0%	160,000	-		161,500
<b>Total Revenues</b>	<b>\$ 37,250,000</b>	<b>\$ 31,716,554</b>	85.1%	<b>\$ 38,350,128</b>	(39,076)		<b>\$ 36,733,265</b>
<b>General Fund Expenses</b>							
Salaries	19,699,090	16,966,146	86.1%	20,453,146	(87,871)		19,090,478
Benefits	12,832,262	11,588,291	90.3%	13,335,791	(24,274)		12,706,604
Purchased Services	2,795,132	3,234,721	115.7%	3,496,221	167,504	SOESD Subs	3,412,690
Supplies & Materials	1,496,870	1,513,884	101.1%	1,582,884	(21,448)		1,223,467
Fund-raising - Fund 105	225,000	222,023	98.7%	234,374	3,786		208,932
Class Fees - Fund 110	147,500	137,734	93.4%	154,734	(28,293)		201,097
Capital Outlay	20,000	-	0.0%	-	-		59,904
Other Objects	569,146	746,925	131.2%	750,925	1,657		533,239
Transfers	365,000	4,600	1.3%	14,600	(40,000)		14,093
Contingency	500,000	-	0.0%	-	-		-
<b>Total Expenses</b>	<b>\$ 38,650,000</b>	<b>\$ 34,414,324</b>	89.0%	<b>\$ 40,022,675</b>	(28,939)		<b>\$ 37,450,504</b>
<b>Beginning Fund Balance</b>	<b>\$ 2,900,000</b>	<b>\$ 2,325,442</b>	80.2%	<b>\$ 2,325,442</b>	-		<b>\$ 3,042,681</b>
<b>End of Fiscal Year Balance</b>	<b>\$ 1,500,000</b>			<b>\$ 652,895</b>	(10,137)		<b>\$ 2,325,442</b>

**Ashland School Board**  
**Periodic Financial Review May 2024**

**Monthly Questions for Management:**

1. Are all financial statements that have been provided to the Board accurate and complete to the best of your knowledge? **Yes**
2. Have there been any actual or suspected cases of fraud? **No**
3. Are all cash, expenditure and investment accounts reconciled to the general ledger? **Yes**
4. Does the current report reflect expenditures, as expected, without material differences? **Yes**
5. Does the current report reflect revenues, as expected, without material differences? **Yes**
6. Have all payroll reports been filed and have all payroll liabilities been paid on time? **Yes**
7. Have all federal and state reimbursement requests as well as required financial reporting forms been filed on time? **Yes**

**Monthly Discussion Questions:**

1. Are there any other financial-related matters the board should be aware of that are not reflected in this report, the monthly financial bond report, or the board's agenda for today? **Beginning with the scheduled February State School Fund turnover, ODE will withhold the monthly payments until the FY2023 audit is completed and submitted. Update for May: draft of the audit is being reviewed by auditors. All held state school funds will be disbursed once audit is submitted to ODE.**
2. Are there any new pronouncements on the horizon that may require additional staff time or disbursement of funds to implement properly? **NA**

**ASHLAND SCHOOL DISTRICT  
RESOLUTION ADOPTING THE BUDGET**

BE IT RESOLVED that the Board of the Ashland School District hereby adopts the budget for fiscal year 2024-2025 in the total of **\$95,616,150\***. This budget is now on file at District Office 885 Siskiyou Blvd, Ashland.

**RESOLUTION MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2024, and for the purposes shown below are hereby appropriated:

**General Fund**

Instruction .....	\$ 23,980,307
Support Services .....	\$ 15,722,693
Community Services.....	\$ 15,000
Transfers .....	\$ 525,000
Contingency .....	\$ 1,000,000
<b>Total .....</b>	<b>\$ <u>41,243,000</u></b>

**Special Revenue Fund**

Instruction.....	\$ 4,752,000
Support Services .....	\$ 2,648,000
Community Services.....	\$ 1,291,591
Facility Acquisition.....	\$ 40,000
Transfers .....	\$ 25,000
<b>Total .....</b>	<b>\$ <u>8,756,591</u></b>

**Debt Service**

Debt Service.....	\$ <u>8,064,400</u>
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**Capital Projects Fund**

Support Services .....	\$ 1,635,000
Facilities Acquisition .....	\$ 23,625,000
<b>Total .....</b>	<b>\$ <u>25,260,000</u></b>

**Internal Service Fund**

Support Services.....	\$ 8,660,000
Transfers .....	\$ 25,000
<b>Total .....</b>	<b>\$ <u>8,685,000</u></b>

**Trust and Agency**

Community Services.....	\$ 200,000
Transfers .....	\$ 10,000
<b>Total .....</b>	<b>\$ <u>210,000</u></b>

**Total Appropriations, All Funds \$ 92,218,991**

**Total Unappropriated and Reserve  
Amounts, All Funds \$ 3,397,159**

**TOTAL ADOPTED BUDGET\* \$ 95,616,150**

(\*amounts with asterisks must match)

**RESOLUTION IMPOSING THE TAX**

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed for tax year 2024-2025 upon the assessed value of all taxable property within the district:

- (1) At the rate of \$4.1601 per \$1,000 of assessed value for the permanent rate tax;
- (2) At the rate \$1.29 per \$1,000 of assessed value for local option tax;
- (3) In the amount of \$ 8,700,000 for debt service for general obligation bonds;

**RESOLUTION CATEGORIZING THE TAX**

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

**Subject to the Education Limitation**

Permanent Rate Tax.....	\$4.1601/\$1,000
Local Option Tax.....	\$1.29/\$1,000

**Excluded from Limitation**

General Obligation Debt Service .....	\$8,700,000
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The above resolution statements were approved and declared adopted on this 13th day of June, 2024.

**Recommended Budget Adoption Language**

I move the Ashland School District Board of Directors adopt the 2024-25 budget in the total amount of \$95,616,150 and;

I further move to appropriate the funds for the following purposes:

**General Fund**

Instruction	\$23,980,307
Support Services	\$15,722,693
Community Services	\$15,000
Transfers	\$525,000
Contingency	\$1,000,000

**Special Revenue Fund**

Instruction	\$4,752,000
Support Services	\$2,648,000
Community Services	\$1,291,591
Facilities Acquisition	\$40,000
Transfers	\$25,000

**Debt Service Fund**

Debt Service	\$8,064,400
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**Capital Projects Fund**

Support Services	\$1,635,000
Facilities Acquisition	\$23,625,000

**Internal Service Fund**

Support Services	\$8,660,000
Transfers	\$25,000
Contingency	\$4,075,000

**Trust and Agency Fund**

Community Services	\$200,000
Transfers	\$10,000

I further move that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district:

At the rate of \$4.1601 per \$1000 of assessed value for permanent tax rate;

At the rate of \$1.29 per \$1000 of assessed value for local option tax;

In the amount of \$8,700,000 for debt service on general obligation bonds

Further, that these taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the Education Limitation

Permanent tax \$4.1601 per \$1000

Local option tax \$1.29 per \$1000

Excluded from limitation

General obligation bond debt service \$8,700,000