

Fern Ridge School District Board of Directors

Monday, October 20, 2025 The doors will open at 6:15pm

District Administration Office, 88834 Territorial Road, Elmira, Oregon 97437

1. Call to Order: Public - 6:30 pm

We have a shared vision in the Fern Ridge School District: Provide excellence for every student so that each will reach their greatest potential.

Thank you to the members of the public who have joined us. As a reminder, School Board meetings and work sessions are meetings of the Board held in public, providing an opportunity to observe the Board's discussion and actions.

In an effort to conduct official Board business, we ask that the audience be respectful and refrain from questions, comments, and unnecessary noise while the Board conducts the meeting.

There is an opportunity for citizen comment tonight, and the Board looks forward to hearing from those who signed up. I will share some reminders when we get to that portion of the meeting.

Also, please note that all Board meetings are live-streamed and posted on the School Board area of the website.

2. Citizenship Award

Presenter: Principal Dawn Dean

3. Flag Salute led by Citizenship Award Winner

4. Public Comment: None at this time

5. Monthly Items:

5.A. Approval of Minutes - Board Action

6. Business Office

Presenter: Business Manager, Quannah Bennett

6.A. Enrollment Report

6.B. General Fund Revenue and Expenditure Report - Board Action

6.C. Budget Adoption Calendar - Board Action

7. Reports:

7.A. Fern Ridge Education Association

7.B. Student Representative(s) to the School Board Report

Presenter: Rylee Rice and Jake VanDamme

7.C. Director of K-12 Programs

7.D. Superintendent's Report

8. Discussion Items

8.A. Division 22 Compliance Report 24-25

8.B. Transit Dollar Request Form - Board Action

8.C. Board Operating Agreement - Board Action

8.D. Board Goals - Board Action

8.E. Community Feedback on Board Stipends

8.F. First Reading of Proposed Policy Updates -
BG- Board-Staff Communications

8.G. Second Reading of Proposed Policy Updates -
Board action
**KK - Visitors to district facilities,
JFCEB NEW Personal Electronic Devices
GCDA/GDDA - Criminal Records Check,
BDDH Public Comment at Board Meetings.**

9. Personnel

9.A. Licensed Employees Resignations/New
Hires/Transfers/Other

9.A.1. None at this time

9.B. Non-Licensed Personnel Report

**10. Late Items/Closing Comments/Board Community
Involvement**

10.A. Fern Ridge School District/Crow School
District Girls Wrestling Co-Op - Board Action

10.B. Fern Ridge School District/Marist School
District Swim Co-Op - Board Action

11. Upcoming Events

**October 30: End of First Quarter
October 31: NO SCHOOL-Teacher Work Day
November 10: NO SCHOOL-Teacher Work Sample
November 11: NO SCHOOL-Veterans Day**

**Elmira Elementary:
October 21: 6pm PTA
October 30: 5-7pm Harvest Carnival**

**Veneta Elementary:
November 10:: 5:30pm PALS**

**Fern Ridge Middle School:
November 7: Fall Dance**

**Elmira High School:
October 21: Senior Night-Cross Country, Soccer,
Volleyball**

October 24: Senior Night-Football

12. Adjournment



FERN RIDGE SCHOOL DISTRICT 28J
School Board Meeting Minutes

WORK SESSION of the FERN RIDGE SCHOOL BOARD

September 15, 2025

Zoom Webinar & In-Person Meeting
88834 Territorial Rd.
Elmira, Or 97437

CALL TO ORDER (Agenda Item 1): The work session of the Fern Ridge School Board was called to order by Chair Grover at 5:39pm.

In attendance were Directors Lisa McCann, Kathleen Pizzola, WC Grover, Brian Kirkpatrick and Superintendent Gary Carpenter. Mark Gent attended via Zoom.

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DISCUSSION ITEMS: (Agenda Item 2):

2. A. Board Operating Agreement: The document that was adopted in August was reviewed with Director McCann and Director Gent's amendments. There was a time of discussion around the item prioritization and additions with grammar adjustments and clarifying language. Superintendent Carpenter will draft up the Board Operating Agreement with changes for the board to review by the end of the week and then be presented for a second reading in October.

2. B. Board Goals: Keep the same three goals for the board that have been presented and add to Superintendent Goals the topic of student safety. The action items of each goal were discussed and examples were presented and discussed.

2. E. Board Stipends: The board discussed performing a survey and polling the community as to what the preference is to pursuing the stipend option for Fern Ridge School Board. Superintendent Carpenter proposed investigating how other schools have done this and having a plan in October.

LATE ITEMS/CLOSING COMMENTS: (Agenda Item 3):

ADJOURNMENT (Agenda Item 4): The work session was adjourned at 6:27 pm.

Attest: _____
School Board Representative

Gary E. Carpenter, Jr., Superintendent



FERN RIDGE SCHOOL DISTRICT 28J
School Board Meeting Minutes

REGULAR MEETING of the FERN RIDGE SCHOOL BOARD

September 15, 2025

Zoom Webinar & In-Person Meeting
88834 Territorial Rd.
Elmira, Or 97437

CALL TO ORDER (Agenda Item 1): The regular meeting was called to order at 6:30 pm.

In attendance were Directors Lisa McCann, Kathleen Pizzola, WC Grover, Brian Kirkpatrick and Superintendent Gary Carpenter. Mark Gent attended via Zoom.

We have a shared vision in the Fern Ridge School District: Provide excellence for every student so that each will reach their greatest potential.

Thank you to the members of the public who have joined us. As a reminder, School Board meetings and work sessions are meetings of the Board held in public, providing an opportunity to observe the Board's discussion and actions.

In an effort to conduct official Board business, we ask that the audience be respectful and refrain from questions, comments, and unnecessary noise while the Board conducts the meeting.

There is an opportunity for citizen comment tonight, and the Board looks forward to hearing from those who signed up. I will share some reminders when we get to that portion of the meeting.

Also, please note that all Board meetings are live streamed and posted on the School Board area of the website.

FLAG SALUTE (Agenda Item 2): Director Grover led the flag salute.

PUBLIC COMMENT (Agenda Item 3): None at this time.

MONTHLY ITEMS (Agenda Item 4):

4. A. Approval of Minutes: The minutes from the work session and regular school board meeting on August 18th, 2025 were presented for approval.

Director Pizzola moved to approve the minutes from the work session meeting on August 18th, seconded by Director Kirkpatrick. There was no discussion. The motion carried with Directors Gent, Kirkpatrick, Pizzola, Grover voting yes and McCann abstaining. 4-1.

Director Pizzola moved to approve the minutes from the regular meeting on August 18th, 2025, the second was skipped unintentionally, there was unanimous consent to consider the motion since the board still moved forward with the motion, and the chair didn't declare that the motion failed due to lack of a second. There was no discussion. The motion carried with Directors Gent, Kirkpatrick, Pizzola, Grover voting yes and McCann abstaining. 4-1.

BUSINESS OFFICE (Agenda Item 5):

5. A. Enrollment Report: Business Manager Quanah Bennett reviewed the enrollment report as of September 10th, 2025. Elmira Elementary has an average class size of 19.92 and Veneta Elementary is at 21.4. Total elementary enrollment is at 582. The middle school has 316 students enrolled. The high school has 382. In-district enrollment is down by four than projected in the budget.

5. B. General Fund Revenue and Expenditure Report: Business Manager Quanah Bennett reviewed the general fund revenue and expenditure report as of August 31, 2025. The district has received 18% of our budgeted revenue. The districts operating expenditures are at 6%, the same as last year at this time. September expenses increase quite a bit.

Director Pizzola moved to approve the budget as proposed; seconded by Director Kirkpatrick. There was no discussion. The motion carried with Directors Gent, Kirkpatrick, Pizzola, Grover and McCann voting yes. 5-0.

REPORTS (Agenda Item 6):

6. A. Fern Ridge Education Association: Certified Union Teachers President, Jennifer Prutzman and DesiRae Wright-Rendon discussed what their plan is to present for the year. Desi-Rae presented a slide that explained all the levels of the Education Association, from locally to nationally.

6. B. Student Representatives: Student representatives Jake VanDamme and Rylee Rice recited their oath of office to the school board. They both reported on the efforts and successes of cross country, girls and boys soccer, cheer, and volleyball. They both reported on the electronic device policy since its implementation said overall it is going well. Leadership has received a YARG grant and is deciding how to use it. Events and activities were described for Homecoming week and the game which is on October 10th with the dance on the 11th. National Honor Society has been active and going well.

6. C. Director of K-12 Programs: Director Marshall announced that Social Sciences will be the curriculum adoption for the year. There will be board action for the curriculum in late spring. Director Marshall reported the Integrated Plan for Early Literacy annual report was submitted. The High School Success ODE review panel is coming up. Professional development is planned for certified and classified staff throughout this year. The Longitudinal Performance Growth Targets have 2 new standards, K-2 attendance and 8th grade math, being added next year. This year's data will be collected to start that.

6. B. Superintendent's Report

- Superintendent Carpenter gave an update on the bond projects' details and status.

- Reminder that Superintendent Carpenter, Director Marshall, and Tech Director Paul Lambert all visited Maple Elementary to see the RAPTOR security system in place and will be discussing more later under item 7.F.
- The cell phone policy that has been in place since the beginning of the school year has been going well. The students have been adjusting and it is only expected get better as this restriction continues.
- The Veneta property purchase will be closing by the end of the week.
- A redistricting cycle is under review with OSAA. There is a committee to petition to remain in the 3A Mountain Valley Conference. Superintendent Carpenter will be sending a follow up email to update the board.

DISCUSSION ITEMS (Agenda Item 7):

7. A. Division 22 Update: The 24-25 Report was presented to the board to look over. This will be presented for approval at the October 20th school board meeting.

7. B. Board Operating Agreement: The first reading and discussion was held during the work session. Second reading and board action will be in October.

7. C. Board Goals: The first reading and discussion was held during the work session. Second reading and board action will be in October.

7. D. Board Stipends: The discussion was held during the work session. A survey for community input will be held before any decision will be made.

7. E. First Reading of Proposed Policy Updates: A first reading was held on the following proposed administrative rule and policy updates:

KK - Visitors to district facilities,
 JFCEB NEW and JFCEB R NEW- Personal Electronic Devices and Request for Personal Electronic Devices Exception,
 (JFCEB DELETE and JFCEB R DELETE)
 GCDA/GDDA - Criminal Records Check,
 BDDH and BDDH-AR Public Comment at Board Meetings.

7. F. Report on RAPTOR (Building Security): Superintendent Carpenter shared what he and Director Marshall learned with Maple Elementary's process in regards to the RAPTOR security system in their school. The plan was proposed that more discussions will be had with staff. Research into other systems that may provide different service checks will occur before the district moves forward.

7. G. OSBA Annual Convention : The Oregon School Board Association is November 6th -8th. Please let Board Secretary Scriber know if you are going and which days.

PERSONNEL (Agenda Item 8):

8. A. Licensed Employees Resignations/New hires/Transfers/Other:

8. A.1 None at this time.

8. B Non-Licensed Personnel Report: The non-licensed personnel report was presented for review:

Resignations/Retirements

1. None at this time.

New Hires/Transfers

1. Hiring of Randall Heide, 7.0 Instructional Assistant at Elmira High School, effective September 18, 2025.
2. Hiring of Jaimie Atwater, 6.75 Instructional Assistant at Fern Ridge Middle School, effective August 25, 2025.

Other

1. None at this time.

Coaches

1. None at this time.

LATE ITEMS/CLOSING COMMENTS/BOARD COMMUNITY INVOLVEMENT (Agenda Item 9):

- None at this time.

UPCOMING EVENTS (Agenda Item 10):

10. A. Elmira Elementary:

September 16: 6pm PTA
September 18: 6-7pm Open House

Veneta Elementary:

September 18: 6-7pm Meet the Teachers
October 13: 5:30pm PALS

Fern Ridge Middle School:

September 25: 6:30pm Open House
October 17: NO School/Teacher Conferences (MS/HS only)

Elmira High School:

October 1: 5:45pm Open House
October 17: NO School/Teacher Conferences (MS/HS only)

ADJOURNMENT (Agenda Item 11): Chair Grover adjourned the meeting at 7:37 pm.

Attest: _____
School Board Representative

Gary E. Carpenter, Jr., Superintendent



FERN RIDGE SCHOOL DISTRICT 28J
ENROLLMENT REPORT

October 1, 2025

Avg.
Class
Size

| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | TOTAL |
|--------------------------|-----------|-----------|-----------|-----------|-----------|-----------|---|---|---|---|----|----|----|------------|
| EES Teacher 1 | 28 | | | | | | | | | | | | | 28 |
| EES Teacher 2 | | 20 | | | | | | | | | | | | 20 |
| EES Teacher 3 | | 10 | 14 | | | | | | | | | | | 24 |
| EES Teacher 4 | | | 26 | | | | | | | | | | | 26 |
| EES Teacher 5 | | | | 22 | | | | | | | | | | 22 |
| EES Teacher 6 | | | | 10 | 13 | | | | | | | | | 23 |
| EES Teacher 7 | | | | | 25 | | | | | | | | | 25 |
| EES Teacher 8 | | | | | 25 | | | | | | | | | 25 |
| EES Teacher 9 | | | | | | 25 | | | | | | | | 25 |
| EES Teacher 10 | | | | | | 23 | | | | | | | | 23 |
| Elmira Elementary | 28 | 30 | 40 | 32 | 63 | 48 | | | | | | | | 241 |
| VES Teacher 1 | 17 | | | | | | | | | | | | | 17 |
| VES Teacher 2 | 22 | | | | | | | | | | | | | 22 |
| VES Teacher 3 | 8 | 12 | | | | | | | | | | | | 20 |
| VES Teacher 4 | | 21 | | | | | | | | | | | | 21 |
| VES Teacher 5 | | 22 | | | | | | | | | | | | 22 |
| VES Teacher 6 | | | 20 | | | | | | | | | | | 20 |
| VES Teacher 7 | | | 20 | | | | | | | | | | | 20 |
| VES Teacher 8 | | | | 20 | | | | | | | | | | 20 |
| VES Teacher 9 | | | | 22 | | | | | | | | | | 22 |
| VES Teacher 10 | | | | 22 | | | | | | | | | | 22 |
| VES Teacher 11 | | | | | 24 | | | | | | | | | 24 |
| VES Teacher 12 | | | | | 25 | | | | | | | | | 25 |
| VES Teacher 13 | | | | | | 29 | | | | | | | | 29 |
| VES Teacher 14 | | | | | | 30 | | | | | | | | 30 |
| Veneta Elementary | 47 | 55 | 40 | 64 | 49 | 59 | | | | | | | | 314 |

24.10

22.43

| | | | | | | | | | | | | | | |
|-------------------------|-----------|-----------|-----------|-----------|------------|------------|--|--|--|--|--|--|--|------------|
| Total Elementary | 75 | 85 | 80 | 96 | 112 | 107 | | | | | | | | 555 |
|-------------------------|-----------|-----------|-----------|-----------|------------|------------|--|--|--|--|--|--|--|------------|

| | | | | | | | | | | | | | | |
|---------------------------------|--|--|--|--|--|--|------------|-----------|------------|--|--|--|--|------------|
| Fern Ridge Middle School | | | | | | | 105 | 98 | 107 | | | | | 310 |
| FRMS Options | | | | | | | | | | | | | | - |

| | | | | | | | | | | | | | | |
|---------------------------|--|--|--|--|--|--|--|--|--|------------|-----------|-----------|-----------|------------|
| Elmira High School | | | | | | | | | | 103 | 84 | 97 | 87 | 371 |
| EHS Options | | | | | | | | | | | | | 12 | 12 |

| | | | | | | | | | | | | | | |
|---------------------------|---|---|---|---|---|---|--|---|---|--|--|--|--|---|
| EE Bridges (K-2) | 1 | 2 | 2 | 1 | | | | | | | | | | 6 |
| EE Bridges (3-5) | | | | 5 | 3 | | | | | | | | | 8 |
| VES (Structured Learning) | 1 | | 2 | 1 | 3 | 2 | | | | | | | | 9 |
| Home Tutor | | | | | | | | | | | | | | - |
| FRMS Bridges (6-8) | | | | | | | | 1 | 4 | | | | | 5 |

| | | | | | | | | | | | | | | |
|-------------------------------------|------------------------------------------------------------|-----------|-----------|------------|------------|------------|------------|-----------|------------|------------|-----------|-----------|-----------|--------------|
| Total In-District Enrollment | 77 | 87 | 84 | 103 | 118 | 109 | 105 | 99 | 111 | 103 | 84 | 97 | 99 | 1,276 |
| | <i>Change from Adopted Budget (based on ADMr of 1,284)</i> | | | | | | | | | | | | | <i>(8)</i> |

| | | | | | | | | | | | | | | |
|-----------------------------------|---------------------------------------------------------|--|---|---|--|---|--|---|---|---|---|--|---|------------|
| Out of District Placements | | | 2 | 2 | | 2 | | 1 | 1 | 2 | 2 | | 4 | 16 |
| | <i>Change from Adopted Budget (based on ADMr of 22)</i> | | | | | | | | | | | | | <i>(6)</i> |

| | | | | | | | | | | | | | | |
|---------------------------------------|---------------------------------------------------------|--|--|--|--|--|--|--|--|----------|-----------|-----------|-----------|-----------|
| Total West Lane Charter School | | | | | | | | | | 4 | 20 | 31 | 32 | 87 |
| FRSD Attending WLC | | | | | | | | | | 3 | 11 | 17 | 16 | 47 |
| | <i>Change from Adopted Budget (based on ADMr of 70)</i> | | | | | | | | | | | | | <i>17</i> |


FERN RIDGE SCHOOL DISTRICT 28J

General Fund Revenue and Expenditures

| September 30, 2025 | ADOPTED 25-26 BUDGET | JULY | 2025-2026 AUG | SEPT | TOTAL YTD | REMAINING BALANCE |
|-------------------------------------------------------|-------------------------|------------------|------------------|------------------|------------------|----------------------|
| Beginning Fund Balance | 3,342,741 | - | - | | - | 3,342,741 |
| OPERATING REVENUE: | | | | | | |
| PROPERTY TAXES | 5,750,283 | 9,846 | 13,713 | 9,744 | 33,303 | 5,716,980 |
| TRANSPORTATION FEES | 2,100 | - | - | - | - | 2,100 |
| EARNINGS ON INVESTMENTS | 342,641 | 34,045 | 30,812 | 30,343 | 95,200 | 247,441 |
| EXTRACURRICULAR ACTIVITIES | 4,626 | - | - | - | - | 4,626 |
| RENTALS/DONATIONS/LEASES / PY REV / GRANT FEES / MISC | 147,154 | 6,348 | 4,861 | (1,644) | 9,565 | 137,589 |
| COUNTY SCHOOL FUND / ESD | 188,000 | - | - | - | - | 188,000 |
| OTHER INTERMEDIATE SOURCES | 5,500 | - | 1,725 | - | 1,725 | 3,775 |
| STATE SCHOOL FUND | 12,751,881 | 2,272,642 | 1,096,497 | 1,102,540 | 4,471,678 | 8,280,203 |
| COMMON SCHOOL FUND | 199,740 | - | - | - | - | 199,740 |
| STATE MANAGED COUNTY TIMBER | - | - | 37,030 | - | 37,030 | (37,030) |
| RESTRICTED GRANTS-IN-AID | - | - | - | - | - | - |
| RESTRICTED FR FED/GOV ST | - | - | - | - | - | - |
| FEDERAL FOREST FEES | 58,620 | - | - | - | - | 58,620 |
| INTERFUND TRANSFERS | 7,360 | - | 7,360 | - | 7,360 | - |
| SALE OF FIXED ASSETS | - | - | - | - | - | - |
| TOTAL OPERATING REVENUE | 19,457,905 | 2,322,880 | 1,191,998 | 1,140,982 | 4,655,860 | 14,802,045 |

*TOTAL BUDGETED REVENUE (INCLUDES
BEGINNING FUND BALANCE)*

22,800,646

24%
4,655,860

| OPERATING EXPENDITURES: | | | | | | |
|-------------------------------------|-------------------|----------------|----------------|------------------|------------------|-------------------|
| SALARIES | 8,442,595 | 159,578 | 181,552 | 661,573 | 1,002,703 | 7,439,892 |
| BENEFITS | 6,558,782 | 107,516 | 125,623 | 486,372 | 719,511 | 5,839,271 |
| PURCHASED SERVICES | 4,343,999 | 151,940 | 99,074 | 58,725 | 309,739 | 4,034,260 |
| SUPPLIES & MATERIALS | 477,310 | 52,532 | 64,401 | 32,362 | 149,295 | 328,015 |
| CAPITAL OUTLAY | - | - | - | - | - | - |
| OTHER | 292,515 | 280,772 | 11,860 | (95) | 292,537 | (22) |
| TOTAL OPERATING EXPENDITURES | 20,115,201 | 752,338 | 482,510 | 1,238,937 | 2,473,786 | 17,641,415 |

12%

| NON-OPERATING EXPENDITURES | | | | | | |
|-----------------------------------------|------------------|----------|----------------|----------|----------------|------------------|
| INTERFUND TRANSFERS | 533,500 | - | 525,000 | - | 525,000 | 8,500 |
| CONTINGENCY | 2,151,945 | - | - | - | - | 2,151,945 |
| TOTAL NON-OPERATING EXPENDITURES | 2,685,445 | - | 525,000 | - | 525,000 | 2,160,445 |

TOTAL BUDGETED EXPENDITURES

22,800,646

2,998,786



Fern Ridge School District 28J

Gary Carpenter., Superintendent
Quanah Bennett, Business Manager

88834 Territorial Road, Elmira, OR 97437
Phone: (541) 935-2253
Fax: (541) 935-8222

TO: Fern Ridge Board of Directors

FROM: Quanah Bennett, Business Manager

DATE: October 20, 2025

RE: **PROPOSED FY 2026-2027 BUDGET CALENDAR**

The following information identifies dates and deadlines required for the legal presentation and adoption of the 2026-2027 budget. Per Board policy, the budget calendar shall be approved by October 31st of each year.

FY 2026-2027 PROPOSED BUDGET CALENDAR

| | |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Monday, October 20, 2025 | Review Budget Committee Members Adopt 2026-2027 Budget Calendar |
| Tuesday, April 14, 2026 | First Budget Committee Meeting, 6:30 PM <i>Election of Officers, Presentation of Financial Forecast</i> |
| <i>April 15, 2026-May 18, 2026</i> | <i>Notice of Budget Meeting Published (Proposed budget drafted)</i> |
| Tuesday, May 19, 2026 | Second Budget Committee Meeting, 6:30 PM <i>Budget Message Delivered, Budget Deliberations, Approval of Budget</i> |
| Tuesday, May 26, 2026 | Third Budget Committee Meeting, 6:30 PM, if necessary |
| Monday, June 15, 2026 | Public Hearing on Approved FY 2026-2027 Budget Board Enacts Resolutions Adopting FY 2026-2027 Budget, Making Appropriations, and Declaring the Tax Levy |

Fern Ridge Education Association (FREA)

School Board Meeting
October 20, 2025



FREA's Appreciations

EES



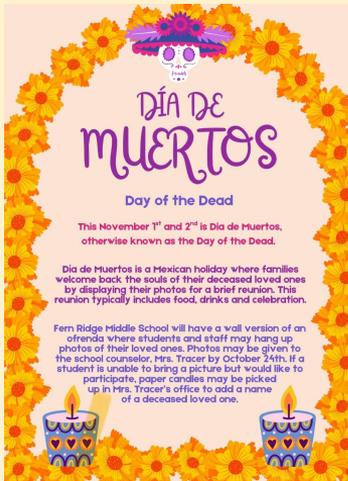
VES



FREA's Appreciations

FRMS

EHS



Union 101

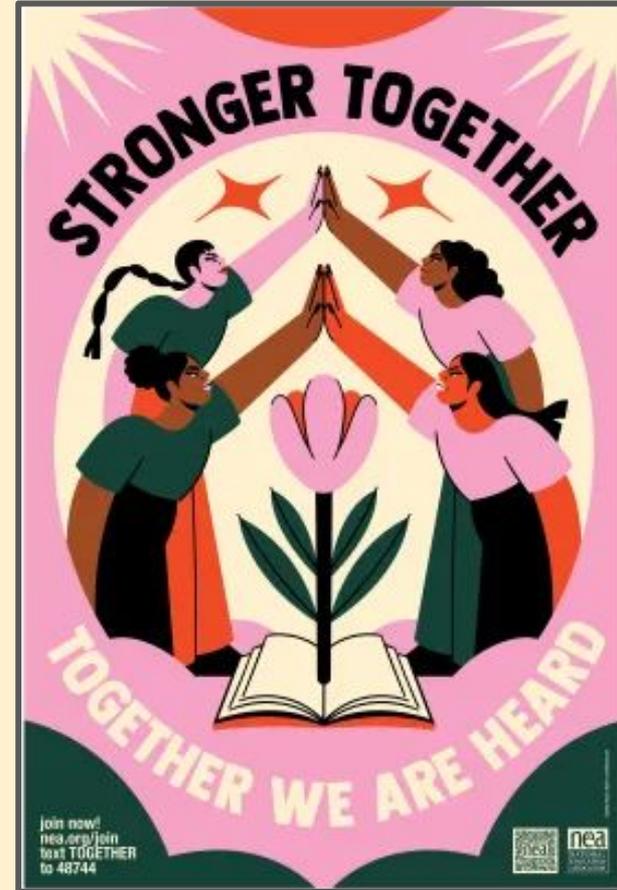
Stronger Together = Collective Bargaining

“CBA” = Collective Bargaining Agreement

- The union’s contract with the district
- Outlines wages, benefits, working conditions, evaluation and grievance processes

Our contract has to match guidelines set by OEA and NEA. To ensure this, we meet with LUBC to make sure that our contract aligns with those goals and guidelines (approval process).

Every October OEA hosts a “Bargaining and Organizing” Conference to help train local union leaders on how to effectively work toward a CBA with their district.



Fern Ridge School District 28J

Report on Compliance with Public School Standards

2024-25 School Year

By November 1 of each year, school district superintendents are required by [OAR 581-022-2305: District Assurances of Compliance with Public School Standards](#) to report to their community on the district’s status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

The table below contains a summary of Fern Ridge District’s compliance with each of the requirements of Oregon’s administrative rules found in [DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS](#) during the 2024-25 school year. For each rule reported as out of compliance, Fern Ridge School District has provided an explanation of why the school district was out of compliance and the school district’s proposed corrective action plan to come into compliance. The corrective action must be approved by ODE and completed by the district by the beginning of the 2026-27 school year.

What are the requirements of the standards? For a general overview of what each rule/standard requires, consult this high-level [Rules at a Glance summary](#). For specific, comprehensive requirements, use the links below for each individual rule.

Category: High-Quality Learning Experiences for All Students

| Rule # and Title | Status | Explanation/Evidence | Corrective Action Plan & Timeline |
|---------------------------------------------------|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| 581-022-2000 Diploma Requirements | In compliance | The district has met all of the requirements for this rule. All diploma requirements are addressed in the student handbook, as well as board policy IKF. | Not applicable |
| 581-022-2010 Modified Diploma | In compliance | The district has met all of the requirements for this rule. All diploma requirements are | Not applicable |

| Rule # and Title | Status | Explanation/Evidence | Corrective Action Plan & Timeline |
|--------------------------------------------------------|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| | | addressed in the student handbook, as well as board policy IKF. | |
| 581-022-2015 Extended Diploma | In compliance | The district has met all of the requirements for this rule. All diploma requirements are addressed in the student handbook, as well as board policy IKF. | Not applicable |
| 581-022-2020 Certificate of Attendance | In compliance | The district has met all of the requirements for this rule. All diploma requirements are addressed in the student handbook, as well as board policy IKF. | Not applicable |
| 581-022-2050 Human Sexuality Education | In compliance | The district has met all of the requirements for this rule. The Human Sexuality plan is reviewed every 2 years. The most current plan can be found at this link: https://files.smartsites.parentsquare.com/8405/human_sexuality_education_plan.pdf | Not applicable |
| 581-022-2055 Career Education | In compliance | The district has met all of the requirements for this rule. Career education plans K-12 are identified in conjunction with our | Not applicable |

| Rule # and Title | Status | Explanation/Evidence | Corrective Action Plan & Timeline |
|------------------------------------------------------------------------------------|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| | | <p>Comprehensive School Counseling Program and plan, which is outlined at this link: https://files.smartsites.parentsquarere.com/8405/25-26_comprehensive_schoolcounselingplanfrsd.pdf</p> | |
| 581-022-2263 Physical Education Requirements *Elementary Grades | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2263 Physical Education Requirements *Middle Grades | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2340 Media Programs | In compliance | <p>The district has met all of the requirements for this rule. Our media plan is updated and reviewed every 2 years. Our current plan can be found here: https://files.smartsites.parentsquarere.com/8405/media_plan_updated_25-27_adobe.pdf</p> | Not applicable |
| 581-022-2350 Independent Adoptions of Instructional Materials | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2355 Instructional Materials Adoption | In compliance | The district has met all of the requirements for this rule. | Not applicable |

| Rule # and Title | Status | Explanation/Evidence | Corrective Action Plan & Timeline |
|------------------------------------------------------------------------------------------------|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| 581-022-2360 Postponement of Purchase of State-Adopted Instructional Materials | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2440 Teacher Training Related to Dyslexia | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2500 Programs and Services for TAG Students | In compliance | The district has met all of the requirements for this rule. Our District TAG plan is updated annually, and can be found at this link: https://files.smartsites.parentsquare.com/8405/frsd-tag-plan-25-26.pdf | Not applicable |
| 581-022-2505 Alternative Education Programs | In compliance | The district has met all of the requirements for this rule. | Not applicable |

Category: Aligned and Focused Educational Systems

| Rule # and Title | Status | Explanation/Evidence | Corrective Action Plan & Timeline |
|--------------------------------------------------|----------------------|-------------------------------------------------------------|-----------------------------------|
| 581-022-2025 Credit Options | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2030 District Curriculum | In compliance | The district has met all of the requirements for this rule. | Not applicable |

| Rule # and Title | Status | Explanation/Evidence | Corrective Action Plan & Timeline |
|----------------------------------------------------------------------------------------------------------|------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| 581-022-2060 Comprehensive School Counseling | In compliance | The district has met all of the requirements for this rule. Our school counseling plan is reviewed and updated annually and can be found at this link: https://files.smartsites.parentsquare.com/8405/25-26_comprehensive_schoolcounselingplanfrsd.pdf | Not applicable |
| 581-022-2100 Administration of State Assessments | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2110 Exception of Students with Disabilities from State Assessments | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2115 Assessment of Essential Skills: Diploma Requirements | Waived through the end of 2027-28 school year | Not applicable | Not applicable |
| 581-022-2115(2) Assessment of Essential Skills: Local Performance Assessment Requirement | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2120 Essential Skill Assessments for English Language Learners | Waived through the end of 2027-28 school year | Not applicable | Not applicable |
| 581-022-2250 District Improvement Plan | In compliance | The district has met all of the requirements for this rule. Our | Not applicable |

| Rule # and Title | Status | Explanation/Evidence | Corrective Action Plan & Timeline |
|---------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| | | integrated plans, as well as Title plans for elementary schools can be found on this page: https://www.fernridge.k12.or.us/district-state-reporting | |
| 581-022-2260 Records and Reports | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2265 Report on PE Data | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2300 Standardization | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2305 District Assurances of Compliance with Public School Standards | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2315 Special Education for Children with Disabilities | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2320 Required Instructional Time | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2325 Identification of Academically Talented and Intellectually Gifted Students | In compliance | The district has met all of the requirements for this rule. The identification process is outlined in our TAG plan at this link: https://files.smartsites.parentsquar | Not applicable |

| Rule # and Title | Status | Explanation/Evidence | Corrective Action Plan & Timeline |
|--------------------------------------------------------------------------------|----------------------|--------------------------------------------------------------------------------------------|-----------------------------------|
| | | e.com/8405/frsd-tag-plan-25-26.pdf | |
| 581-022-2335 Daily Class Size | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2400 Personnel | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2445 Universal Screenings for Risk Factors of Dyslexia | In compliance | The district has met all of the requirements for this rule. | Not applicable |

Category: Engaged Partners and Communities

| Rule # and Title | Status | Explanation/Evidence | Corrective Action Plan & Timeline |
|------------------------------------------------------------------------------|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| 581-022-2005 Veterans Diploma | In compliance | The district has met all of the requirements for this rule. The district has adopted OSBA recommend policy IKF to address this requirement. All board policies can be found at this link: https://policy.osba.org/fernridg/ | Not applicable |
| 581-022-2255 School and District Performance Report Criteria | In compliance | The district has met all of the requirements for this rule. | Not applicable |

| Rule # and Title | Status | Explanation/Evidence | Corrective Action Plan & Timeline |
|-----------------------------------------------------------------------------------------|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| 581-022-2270 Individual Student Assessment, Recordkeeping and Reporting | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2330 Rights of Parents of TAG Students | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2370 Complaint Procedures | In compliance | The district has met all of the requirements for this rule. All public complaint policies are posted on the FRSD website. Direct link to this page can be found here: https://www.fernridge.k12.or.us/179339_2 | Not applicable |

Category: Safe & Inclusive Schools

| Rule # and Title | Status | Explanation/Evidence | Corrective Action Plan & Timeline |
|-----------------------------------------------------------------------------|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| 581-022-2045 Substance Use Prevention and Intervention Plan | In compliance | The district has met all of the requirements for this rule. The FRSD plan for this OAR is posted on our district website, and can be found at this link: https://files.smartsites.parentsquare.com/8405/25-26drugprevention.pdf | Not applicable |

| Rule # and Title | Status | Explanation/Evidence | Corrective Action Plan & Timeline |
|-------------------------------------------------------------------------------------|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| 581-022-2205 Policies on Reporting of Child Abuse | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2210 Anabolic Steroids and Performance Enhancing Substances | In compliance | The district has met all of the requirements for this rule. The FRSD plan for this OAR is posted on our district website at this link: https://files.smartsites.parentsquarere.com/8405/steroids.pdf | Not applicable |
| 581-022-2215 Safety of School Sports – Concussions | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2220 Health Services | In compliance | The district has met all of the requirements for this rule. The FRSD health services plan is reviewed and updated annually. It can be found at this link: https://files.smartsites.parentsquarere.com/8405/healthservicesoarimplementationtool_1.pdf | Not applicable |
| 581-022-2223 Healthy and Safe Schools Plan | In compliance | The district has met all of the requirements for this rule. The FRSD HASS plan is updated annually and posted on the district website at this link: https://files.smartsites.parentsquarere.com/8405/hassplan.pdf | Not applicable |

| Rule # and Title | Status | Explanation/Evidence | Corrective Action Plan & Timeline |
|-----------------------------------------------------------------------------------|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| | | e.com/8405/2025_frzd_hass_plan_ode_approved.pdf | |
| 581-022-2225 Emergency Plans and Safety Programs | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2230 Asbestos Management Plans | In compliance | The district has met all of the requirements for this rule. Each school has an asbestos plan and they are posted on the district website at the bottom of this page: https://www.fernridge.k12.or.us/district-state-reporting | Not applicable |
| 581-022-2267 Annual Report on Restraint and Seclusion | In compliance | The district has met all of the requirements for this rule. These annual reports are posted on our website. The 24-25 version can be found at this link: https://files.smartsites.parentsquare.com/8405/2024-25_restraint_and_seclusion_report_for_the_website.pdf | Not applicable |
| 581-022-2308 Agreements Entered Into with Voluntary Organizations | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2310 Equal Education Opportunities | In compliance | The district has met all of the requirements for this rule. | Not applicable |

| Rule # and Title | Status | Explanation/Evidence | Corrective Action Plan & Timeline |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| 581-022-2312 Every Student Belongs | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2345 Auxiliary Services | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2510 Suicide Prevention Plan | In compliance | The district has met all of the requirements for this rule. This plan is reviewed and updated annually. Our current plan can be found at this link: https://files.smartsites.parentsquare.com/8405/frsd_suicide_prevention_plan_92025.pdf | Not applicable |
| 581-022-2515 Menstrual Dignity for Students | In compliance | The district has met all of the requirements for this rule. | Not applicable |

Category: Committed and Supportive Staff

| Rule # and Title | Status | Explanation/Evidence | Corrective Action Plan & Timeline |
|-------------------------------------------------------------------------------|----------------------|-------------------------------------------------------------|-----------------------------------|
| 581-022-2405 Personnel Policies | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2410 Teacher and Administrator Evaluation and Support | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2415 Core Teaching Standards | In compliance | The district has met all of the requirements for this rule. | Not applicable |
| 581-022-2420 Educational Leadership - Administrator Standards | In compliance | The district has met all of the requirements for this rule. | Not applicable |

**Lane Education Service District
School District Transit Dollar Request for Fiscal Year 2026-27**

Pursuant to ORS 334.177, as amended by 2013 House Bill 3401, a component school district board may request that a percentage of the state formula revenue received by Lane ESD be distributed to the school district for any purpose identified by the school district board. The request for these "Transit Dollars" will be distributed on an ADMw basis.

The ORS requires that the component school district Board submit the request to the Lane Education Service District Board no later than November 1, 2025. The percentage of funds requested may affect the school district's ability to participate in the formal governance of Lane Education Service District.

The following school district requests the amount of funds identified below for Fiscal Year 2026-27.

Name (Number) of District: _____

District Representative: _____

Signature: _____

Date Submitted: _____

Select One

| | |
|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <p>Not to Exceed 50% <i>The school district may request up to 50% of their funds without having any impact on their ability to participate in the formal governance of Lane ESD.</i></p> |
| | <p>More than 50% and less than 100% <i>The school district may request up to 99% of their funds but may only act in an advisory capacity for decisions made in relation to the governance of Lane ESD. This precludes the school district from voting for the Lane ESD local service plan.</i></p> |
| | <p>100% <i>The school district may request up to 100% of their funds and be considered withdrawn from Lane ESD. This precludes the school district from voting for the Lane ESD local service plan. See ORS 334.015</i></p> |

Withdrawal of Transit Funds: Districts electing to withdraw transit funds in excess of 50% will be assessed a fee on services ordered from the ESD as follows:

51%-80% 10% service fee

81%-100% 15% service fee

Fern Ridge/School Board Operating Agreement

For the purpose of enhancing teamwork among members of the board and between the board and the administration, we, the members of the Fern Ridge School District Senior Leadership Team (board and superintendent) do hereby publicly commit ourselves collectively and individually to the following operating protocol:

BOARD ROLES & RESPONSIBILITIES

1. Students' interest comes first. The board will represent the needs and interests of all the students in our district.
2. Focus on governance: policy-making, strategic planning and evaluation (curriculum, district performance, and the Superintendent).
3. Legally uphold all compliance and confidentiality requirements on matters arising from board meetings and executive sessions.
4. Recognize and utilize the role of the chair to speak to the press and public groups on behalf of the board.
5. Utilize the chair and Superintendent in the development of the agenda.
6. Participate annually in establishing goals for the board and the Superintendent.
7. The board will act as ambassadors to the schools, the district, and the community.

HOW WE OPERATE & MAKE DECISIONS

8. Make decisions as a whole board only at properly called meetings. Utilize work sessions for in-depth discussion and reserve board meetings for decision-making and action.
9. Support board decisions. Once a decision is made, accept and support the decision of the majority.
10. Follow the chain of command by directing complaints to the individual most equipped to properly and expeditiously address the issue. Apprise the Board and the Superintendent of any complaints received, and the actions taken.
11. Start meetings on time and strive to avoid lengthy meetings by communicating directly and succinctly.
12. Notify the school administration before visiting a school in the role of school board member.
13. Board members are always encouraged to visit schools and attend district events when available. Board members will follow policy BG that states: "Visits to schools by board members are encouraged. School visits by Board members will be regarded as informal expressions of interest in school affairs and not as "inspections" or visits for supervisory or administrative purposes. To coordinate a visit, Board members may request assistance from the Superintendent or communicate directly with the building principal. When contacting the principal directly, Board members should copy the Superintendent on the correspondence."

HOW WE COMMUNICATE

14. Communicate directly with the Superintendent and chair when information is needed or a question arises. Specific questions concerning information contained in the board packet may be addressed to the person providing the information.
15. Only the chair will respond to group emails sent to the Board.
16. Be mindful that members represent the board in public, and that no individual board member has the authority to speak for the board.

Board Action Taken: October 20, 2025

Board Chair Signature/Date: _____

Superintendent Signature/Date: _____

25-26 Fern Ridge Board Goals

Goal 1: The Fern Ridge School District Board will commit to continuous board professional development, with a focus on the culture and climate on the board and the roles and responsibilities of the board.

Action Plan:

1. Board members will utilize the OSBA member resources and webinars to advance their working knowledge on a monthly basis.
2. One of the last items on monthly board meeting agendas, will be an item that affords members the opportunity to report on any training they completed, or resource they reviewed, should they wish to share with the group.

Goal 2: The Fern Ridge School District Board will use data to identify and prioritize student needs and hold themselves accountable for meeting all student learning expectations by monitoring the progress of the district goals.

Action Plan:

1. The board, collaboratively with the superintendent and key stakeholders, will create a monitoring plan that will present data in regards to the district Longitudinal Performance Growth Targets (LPGT's).
2. The board will calendar at the minimum three monitoring plan sessions (during board meetings) to review and discuss the progress of the district goals and review the data from LPGT's.

Goal 3: The Fern Ridge School District Board will continue to engage and receive input from stakeholders to help the board make informed decisions.

Action Plan:

1. The board will review the public comment policy and consider making adjustment that support the goal.
2. The board will work with Upbeat to utilize actionable surveys that gather Staff input in the form of Exit Surveys.
3. The board will work with Upbeat to provide a Fall/Spring school climate/culture survey given to staff at each worksite.
4. The board will support the public comment process, and advise speakers of the avenues they may pursue for resolution: Policy Development (BF), Public Complaints (KL) Public Complaint Procedure (KL-AR).

Fern Ridge School District 28J

Code: **BG**
Adopted: 5/23/05
Readopted: 9/22/08
Orig. Code(s): 1190, 2122

Board-Staff Communications

The Board desires to maintain open channels of communication between itself and the staff. The basic line of communication will, however, be through the superintendent.

Staff Communications to the Board

All formal communications or reports to the Board or any Board committee from staff members will be submitted through the superintendent. This procedure will not be construed as denying the right of any employee to address the Board about issues which are neither part of an active administrative procedure, nor disruptive to the operation of the district. In addition, this procedure does not restrict protected labor relations communications of bargaining unit members. Staff members are invited to Board meetings, which provide an opportunity to observe the Board's deliberations on matters of staff concern.

Board Communications to Staff

All official Board communications, policies and directives of staff interest and concern will be communicated to staff members through the superintendent. The superintendent will provide appropriate communication to keep staff fully informed of the Board's priorities, concerns and actions.

Visits to Schools

Visits to schools by board members are encouraged. School visits by Board members will be regarded as informal expressions of interest in school affairs and not as "inspections" or visits for supervisory or administrative purposes. To coordinate a visit, Board members may request assistance from the Superintendent or communicate directly with the building principal. When contacting the principal directly, Board members should copy the Superintendent on the correspondence. ~~Official visits by Board members will be carried on only under Board authorization and with the full knowledge of staff, including the superintendent, principals and other supervisors.~~

END OF POLICY

Legal Reference(s):

[OAR 581-022-1720](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

Lebanon Education Association/OEA v. Lebanon Community School District, 22 PECBR 323 (2008).

Cross Reference(s):

GBD - Board-Staff Communications

KK - Visitors to District Facilities

Visitors to District Facilities**

The Board believes that a better understanding of district educational programs and improved relationship between the schools and the community can be fostered through school and classroom visitations by parents and patrons. Such visitations should be encouraged, arranged and permitted within consideration of the educational and extra-curricular programs, the orderly administration of the school, school grounds, classrooms and student safety and welfare. To ensure that no unauthorized persons enter a school, all visitors will report to the school office when entering and sign in to and will receive authorization to visit elsewhere in the building. To verify the identity of a visitor, presenting picture I.D. may be required.

Before the morning bell, at the Elementary School level, visitors and guests are not required to sign in or present picture I.D. at the office.

If the number of expected guests for a scheduled event would make it impractical for visitors and guests to provide a picture I.D. in exchange for a visitor's pass (e.g. assemblies, concerts, graduations, etc..) the requirement of signing in or providing a picture I.D. upon request may be waived by the school administrator.

Any unauthorized or disruptive person on school property will be reported to the school administrator(s) and superintendent. The person may be asked to leave and may lose visitation privileges. Police may be called if the situation warrants.

The superintendent or superintendent's designee is directed to establish guidelines for parents, patrons or other guests to gain or lose access to school site(s). Students will not be permitted to bring visitors to school without prior approval of the building principal. Parents and visitors are expected to comport themselves in a respectful and professional manner or lose the privilege to visit campus.

END OF POLICY

Legal Reference(s):

[ORS 164.245](#)
[ORS 164.255](#)
[ORS 166.025](#)
[ORS 166.155 - 166.165](#)
[ORS 332.107](#)

Cross Reference(s):

BG - Board-Staff Communications

OSBA Model Sample Policy

Code: JFCEB

Adopted:

Personal Electronic Devices */**

{This policy is required by ORS 336.840 and EO 25-09. EO-25-09 requires policy to be adopted and in place by October 31, 2025, with full implementation by January 1, 2026.}

Student possession or use of a personal electronic device is prohibited from the start of regular instructional hours until the end of regular instructional hours, except as provided below. Personal electronic devices can be used when students are not on school grounds and are not under the supervision of school personnel (other than a school bus driver)¹.

Except as otherwise provided in this policy, “personal electronic device” means any portable, electrically powered device that is capable of making and receiving calls and text messages and accessing the internet independently from the school’s network infrastructure.² This includes headphones and earbuds attached to personal electronic devices. This does not include a laptop computer or other device required to support academic activities.

Personal electronic devices may be used when use complies with the terms of:

1. The student’s medical provider’s order for the care and treatment of a medical condition;³
2. The student’s individualized education program, as defined in ORS 343.035 or an education plan developed for the student in accordance with section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794);⁴
3. A written exemption provided for the student based on a request received in JFCEB-AR. School administration will respond to such a request within [ten] school days.⁵

Personal electronic devices may be kept by students in lockers or backpacks, but personal electronic devices are not to be stored on the student’s person or in the student’s clothing during regular instructional hours.

¹ If students are under the supervision of school personnel other than a school bus driver, the use of personal electronic devices is prohibited during regular instructional hours. {ODE’s guidance, *Fostering Student Learning, Well-Being, and Belonging* provides that districts have discretion related to field trips. The district could include language regarding field trips here.}

² ODE’s guidance, *Fostering Student Learning, Well-Being, and Belonging* provides “This includes personal electronic devices that can make calls, send texts, or access the internet via cellular data are restricted. This includes smartphones, web-enabled flip phones, cellular-capable tablets and e-readers, smartwatches, smart glasses, and connected headphones or earbuds. This does not include laptop computers or other devices required to support academic activities.”

³ JFCEB-AR must be submitted to the building administrator, along with a copy of the order.

⁴ If use of the personal electronic device is included in the individualized education program or education plan, JFCEB-AR submission is not required.

⁵ JFCEB-AR must be submitted to the building administrator.

Students in violation of this policy will be subject to disciplinary action. Discipline for mere possession or use of a personal electronic device may not include loss of instructional time for the student (including suspension or expulsion), but could include [detention, Saturday school, a change to storage requirements, etc. {⁶ }]. However, if the actions taken by a student violate another conduct policy, the student may be subject to discipline up to and including expulsion.⁷ Consequences for noncompliance of the personal electronic device policy include:

- 1st offense: The device is confiscated and turned into the office for the remainder of the school day. Families are notified, and the student can reclaim their device(s) at the end of the day.
- 2nd offense: The device is confiscated and families are notified. Parents or guardians can reclaim their device(s) any time after the conclusion of that school day. It can be arranged for an earlier pick-up; however, the device cannot be returned to the student until the end of the day.
- 3rd offense: The device is confiscated and will only be returned directly to a parent or guardian of the student. The student will be assigned detention during a non-academic time (AM, lunch, PM)
- 4th offense: The device is confiscated and a family meeting is held with school administration to address the issue. Consequences and a plan for success will be discussed.
- Any subsequent offense: Discipline may include
 - o Required family meetings
 - o Lunch or Breakfast detentions
 - o Loss of privileges on campus (driving, open campus, etc...)
 - o Loss of the ability to attend extracurricular events
 - o Loss of athletic eligibility
 - o Others
- Failure to turn over a device: Failure to turn over an electronic device to a staff member when asked, will result in the issue being processed appropriately through our policy regarding defiance.

Necessary communications during the school day while on school grounds between students and parents or guardians can be made through the school office.

The superintendent or designee shall ensure this policy is posted on the district website and made available to district personnel, students, parents, guardians, partners who are in school buildings during the school day, and the Oregon Department of Education.

⁶ {Correction may include requiring a student to store their device in a classroom storage space instead of in the backpack.}

⁷ For example: a student could be disciplined with lost instructional time for using a personal electronic device to bully another student or for accessing inappropriate content. Discipline will be in accordance with Board policies.

In accordance with ORS 336.840, students may be allowed to use personal electronic devices⁸ that support academic activities and independent communications⁹, except as prohibited by this policy. In academic activities in which a personal electronic device is required as part of the curriculum, students may be allowed, but not required to use their own personal electronic devices for that portion of the curriculum. Students using their own device must be granted access to any applications or electronic materials that are available to students who do not use their own personal electronic devices. These applications must be free of charge if students who do not use their own devices have access free of charge. *{MOVED FROM EARLIER IN POLICY.}*

Requests for exemptions to this policy can be processed in accordance with JFCEB-AR, Request for Personal Electronic Devices Exemption. Appeals can be filed with the superintendent or designee in accordance with KL-AR(1) – Public Complaint Procedure.

The taking, disseminating, transferring or sharing of obscene, pornographic or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (commonly called texting, sexting, emailing, etc.) may constitute a crime under state and/or federal law. Any person taking, disseminating, transferring or sharing obscene, pornographic or otherwise illegal images or photographs will be reported to law enforcement and/or other appropriate state or federal agencies.

This policy takes effect on January 1, 2026.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 336.840](#)

Oregon Executive Order 25-09

⁸ The use of “personal electronic device” in this paragraph comes from ORS 336.840, which does not define the term. However, the definition in EO 25-09 wouldn’t necessarily apply. Consequently, items like laptop computers or other devices required to support academic activities would likely be considered personal electronic devices within this paragraph.

⁹ “Independent communication means communication that does not require assistance or interpretation by an individual who is not part of the conversation, but that may require the use or assistance of an electronic device. ORS 336.840(1).

Fern Ridge School District 28J

Code: GCDA/GDDA
Adopted: 4/07/97
Readopted: 5/23/05; 2/25/08; 11/16/09;
12/03/12; 3/17/14; 3/07/16;
7/11/16; 12/18/17; 11/18/19;
12/16/24
Orig. Code: 3230

Criminal Records Checks and Fingerprinting

In a continuing effort to ensure the safety and welfare of students and staff, the district shall require certain individuals to submit to a criminal records check and fingerprinting as required by law. This includes employees, contractors, volunteers and others.

Requirements for Employees not Licensed, Certified or Registered by the Teachers Standards Practices Commission (TSPC)

All newly hired employees¹ not identified under Oregon Revised Statutes (ORS) 342.223² are required to submit to a criminal records check and fingerprinting as required by law. A newly hired employee is not subject to fingerprinting if the district has evidence on file that the person successfully completed a state and national criminal records check for a previous employer that was a school district³ or private school, and has not resided outside the state between the two periods of employment.

An individual shall be subject to the collection of fingerprint information, only after the offer of employment from the district. Fees associated with criminal records checks and fingerprinting for individuals applying for employment with the district and not requiring licensure shall be paid by the individual. An individual may request the fee be withheld from the amount otherwise due the individual. The district will withhold this amount only upon request of the subject individual.

The district may⁴ begin the employment of an individual on a probationary basis pending the return and disposition of the required criminal records checks.

When the criminal records check indicates an individual has been convicted of any crimes⁵ prohibiting employment, the individual will not be employed, or if employed will be terminated. When the criminal records check indicates an individual has knowingly made a false statement as to the conviction of any crime, the individual may be employed by the district, or if employed by the district may be terminated. An individual who fails to disclose the presence of convictions that would not otherwise prohibit employment or contract with the district as provided by law may be employed by the district. Employment

¹ Any individual hired within the last three months. This does not include an employee hired within the last three months if the district has evidence on file that meets the definition in Oregon Administrative Rule (OAR) 581-021-0510(11)(b).

² ORS 342.223 includes teachers, administrators, personnel specialist, school nurses, persons participating in supervised clinical practice experience, practicum or internship as a teacher, administrator or personnel specialist. See statute for details.

³ As is defined in OAR 581-021-0510(9); includes school districts, the Oregon School for the Deaf, and educational program under the Youth Corrections Education Program, public charter schools and ESDs.

⁴ Decisions regarding which employees may begin before the return of the required criminal records checks must be made in a nondiscriminatory manner.

⁵ See OAR 581-021-0511(8).

termination shall remove the individual from any district policies, collective bargaining provisions regarding dismissal procedures and appeals and the provisions of Accountability for Schools for the 21st Century Law.

Requirements for TSPC Licensed, Certified or Registered Individuals

1. Any individual who is applying for a license as a teacher, administrator or personnel specialist is subject to a criminal records check and fingerprinting, unless the individual has submitted to such a check through the Teacher Standards and Practices Commission (TSPC) within the previous three years, or has remained continuously licensed by or registered with TSPC for a different license or registration for which the individual has already submitted to a criminal records check and fingerprinting.
2. Any individual who is applying for an initial certificate under ORS 342.475 as a school nurse shall submit to a criminal records check and fingerprinting with TSPC.
3. Any individual who is applying for a registration as a public charter school teacher or administrator with TSPC shall submit to a criminal records check and fingerprinting with TSPC.
4. Any individual applying for reinstatement of an Oregon license or registration as a teacher, administrator or personnel specialist, or a certificate as a school nurse with the TSPC, whose license, registration or certificate has lapsed for at least three years, shall submit to a criminal records check and fingerprinting with TSPC.
5. Any individual registering with the TSPC for student teaching, practicum or internship as a teacher, administrator or personnel specialist, if the individual does not hold a current license issued by TSPC and has not submitted to a criminal records check by TSPC within the previous three years for student teaching, practicum or internship as a teacher, administrator or personnel specialist, shall be required to submit to a criminal records check and fingerprinting with TSPC.

Requirements for Contractors

All individuals employed as or by a contractor and considered by the district to have direct, unsupervised contact with students⁶ or unsupervised access to children are required to submit to a criminal records check and a fingerprint-based criminal records check.

The superintendent or designee will identify contractors who are subject to such requirements.

A contractor or an employee of a contractor required to submit to a criminal records check and fingerprinting in accordance with law and Board policy will be terminated from contract status, or withdrawal of offer of contract will be made by the district upon:

1. Refusal to consent to a criminal records check and fingerprinting; or

⁶ “Direct, unsupervised contact with students” means contact with students that provides the person opportunity and probability for personal communication or touch when not under direct supervision. (OAR 581-021-0510)

2. Notification⁷ from the Superintendent of Public Instruction that the individual has a conviction of any crimes listed in ORS 342.143, or the substantial equivalent of any of those crimes if the conviction occurred in another jurisdiction or in Oregon under a different statutory name or number.

A subject individual may be terminated from contract status upon notification from the Superintendent of Public Instruction that the individual has knowingly made a false statement as to the conviction of any crime.

Requirements for Volunteers

The district shall require a fingerprint-based criminal records check for volunteers allowed direct, unsupervised contact with students, in the following positions:

1. Head coach;
2. Assistant coach.

The service of a volunteer into a position identified by the district as requiring a fingerprint-based criminal records check may begin on a probationary basis pending the return and disposition of a state and national criminal records check based on fingerprints.

The service of a volunteer allowed to have direct, unsupervised contact with students will not begin before the return and disposition of a criminal records check.

A ~~volunteer~~ **visitor** that is not likely to have direct, unsupervised contact with students, as determined by the district, will not be required to submit to an in-state criminal records check.

A volunteer who knowingly made a false statement on a district volunteer application form or has a conviction of a crime listed in ORS 342.143, or the substantial equivalent of any of those crimes if the conviction occurred in another jurisdiction or in Oregon under a different statutory name or number may result in immediate termination from the ability to volunteer in the district.

Fees associated with a required fingerprinting for volunteers shall be paid by the individual. Fees associated with required non-fingerprinting criminal records checks for volunteers shall be paid by the district.

A volunteer who refuses to submit, when required, to a criminal records check or a fingerprint-based criminal records check in accordance with law and Board policy will be denied such ability to volunteer in the district.

Requirements for Others

Any community college faculty member providing instruction at the site of an early childhood education program, at a school site as part of an early childhood program or at a grade K through 12 school site during the regular school day is required to submit to a criminal records check and a fingerprint-based criminal records check.

Any individual who is an employee of a public charter school and not identified under ORS 342.223 is required to submit to a criminal records check and a fingerprint-based criminal records check.

⁷ Prior to making a determination that results in this notification and opportunity for a hearing, the Superintendent of Public Instruction may cause an investigation pursuant to OAR 581-021-0511; involved parties shall cooperate with the investigation pursuant to law.

Notification

The district will provide written notice about the requirements of fingerprinting and criminal records checks through means such as staff handbooks, employment applications, contracts or volunteer forms.

The district will provide the following notification to individuals subject to criminal records checks and fingerprinting:

1. Such criminal records checks and fingerprinting are required by law or Board policy;
2. All employment or contract offers or the ability to volunteer are contingent upon the results of such checks;
3. A refusal to consent to a required criminal records check and fingerprinting shall result in immediate termination from employment, contract status or the ability to volunteer in the district;
4. A determination by the Oregon Department of Education (ODE) which affects an individual's eligibility to be employed, or contracted with, by the district may be appealed to the Superintendent of Public Instruction under ORS 183.413 – 183.470;
5. An individual determined to have knowingly made a false statement as to the conviction of any crime on district employment applications, contracts, ODE forms (written or electronic) may result in immediate termination from employment or contract status;
6. An individual determined to have been convicted of any crime that would prohibit employment or contract will be immediately terminated from employment or contract status.
7. A volunteer candidate who knowingly made a false statement or has a conviction of the crimes listed in ORS 342.143, or the substantial equivalent of any of those crimes if the conviction occurred in another jurisdiction or in Oregon under a different statutory name or number may result in immediate termination from the ability to volunteer in the district. The district may remove the volunteer from the position allowing direct, unsupervised contact with students.

Processing and Reporting Procedures

Immediately following an offer and acceptance of employment or contract, an individual subject to criminal records checks and fingerprinting shall complete the appropriate forms authorizing such checks and report to an authorized fingerprinter as directed by the district. The district shall send such authorization, any collection of fingerprint information, and the request to ODE pursuant to law.

Fingerprints may be collected by one of the following:

1. Employing district staff;
2. Contracted agent of employing district;
3. Local or state law enforcement agency; or
4. Statewide vendor identified by the Oregon Department of Administrative Services.

To ensure the integrity of the fingerprinting collection and prevent any compromise of the process, the district will provide the name of the individual to be fingerprinted to the authorized fingerprinter.

The authorized fingerprinter will obtain the necessary identification and fingerprinting and notify ODE of the results. ODE will then review and notify the district of said results as well as the identity of any

individual it believes has knowingly made a false statement as to conviction of a crime or has a conviction of a crime prohibiting employment, contract or volunteering.

A copy of the fingerprinting results will be kept by the district. The district's use of criminal history must be relevant to the specific requirements of the position, services or employment.

END OF POLICY

Legal Reference(s):

[ORS 181A.180](#)
[ORS 181A.230](#)
[ORS 326.603](#)
[ORS 326.607](#)
[ORS 332.107](#)

[ORS 336.631](#)
[ORS 342.143](#)
[ORS 342.223](#)
[OAR 414-061-0010 – 061-0030](#)
[OAR 581-021-0510 – 021-0512](#)

[OAR 581-022-2430](#)
[OAR 584-050-0012](#)
[OAR 584-050-0100](#)

Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e, et. seq. (2018).

Cross Reference(s):

IIIC - Volunteers

Fern Ridge School District 28J

Code: BDDH
Adopted: 9/2/98
Revised/Readopted: 5/23/05; 12/20/21
Orig. Code: 1311.1

Public Comment at Board Meetings

All Board meetings, with the exception of executive sessions, will be open to the public. The Board invites the district's community members to attend Board meetings to become acquainted with the programs and operations of the district. The public has a right to attend public meetings held in open session, and may be invited to share comments, ideas and opinions with the Board during designated times on the agenda. The Board may conduct a meeting without public comment.

Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings and submit written comments to the Board. Individuals requesting assistance, aids or accommodations are encouraged to notify the district at least 48 hours prior to the Board meeting with the request, consistent with Board policy BD/BDA – Board Meetings.

Procedures for Oral Public Comment

The Board establishes the following procedures for public comment at Board meetings held in open session. The information will be accessible and available to all patrons accessing or attending such a Board meeting.

1. Public comment is limited to its designated place on the agenda and while time allows, not to exceed a total of 30 minutes for all commenters.
2. A person wishing to provide public comment, if an opportunity is provided by the Board during a meeting open to the public, will complete and submit the Intent to Speak form to the Board secretary prior to the Board meeting as described in BDDH-AR.¹ A request to give public comment in-person or electronically does not guarantee time will be available.
3. A person speaking during the public comment portion of the meeting may comment on topics on the agenda, as well as topics not on the published agenda.
4. A person speaking during the public comment portion of the meeting should state their name, whether they are a resident of the district, and, if speaking for an organization, the name of the organization. In the interest of time, and to allow more voices to be heard, a spokesperson should be designated to represent a group with a common purpose.
5. A person giving public comment is limited to an established time limit of ~~three~~ **four** minutes. Statements should be brief and concise. The Board chair has discretion to waive time limits or extend the overall time allotted for public comment. Additional time will be allocated in a fair and equitable manner. If a person has more comments than time allows or is unable to comment due to time constraints, the

¹ When in-person attendees are allowed to provide oral comment, virtual attendees will be afforded the same opportunity.

person is encouraged to submit additional written comments to the Board through the district office as directed.

6. Inquiries from the public during the designated portion of the agenda will not generally be responded to immediately by the Board chair and may be referred to the superintendent for reply at a later date. The Board will not respond to inquiries that are expected to be addressed during another designated portion of the agenda.

The Board will not hear public comment at Board work sessions.

While topics raised during the public comment portion will be heard, they usually will not be responded to. They may be considered for inclusion as agenda items at future Board meetings.

Procedures for Written Comment

Members of the public may submit written comments or materials to the Board at any time at the district office, by mail or by email. Materials or comments submitted at least 72 hours in advance of a Board meeting will be provided to the Board before the Board meeting, but will not be read at the Board meeting. Written materials or comments submitted may not warrant action by the Board.

Comments Regarding Staff Members

A person speaking during the designated portion of the agenda for public comment may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for consideration of a legitimate complaint involving a staff member. Any association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, a supervisor and the Board.

END OF POLICY

Legal Reference(s):

[ORS 165.535](#)
[ORS 165.540](#)

[ORS 192.610 - 192.690](#)
[ORS 332.057](#)

[ORS 332.107](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).

Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996).

Leventhal v. Vista Unified Sch. Dist., 973 F. Supp. 951 (S.D. Cal. 1997).

Oregon House Bill 2560 (2021).

Cross Reference(s):

BDDA - Notification of Board Meetings

BDDC - Board Meeting Agenda

KC - Community Involvement in Decision Making

KLD - Public Complaints about District Personnel



Fern Ridge School District 28J

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Classified/Confidential/Manager/Coach Employees Resignations/New Hires/Transfers/Other Report October 20, 2025

Resignations/Retirements

1. Resignation of Jaimie Atwater, 6.75 Instructional Assistant at Fern Ridge Middle School, effective September 19, 2025.

New Hires/Transfers

1. Hiring of Marlene Goland, 6.75 Instructional Assistant at Fern Ridge Middle School, effective September 29th, 2025.

Other

1. None at this time.

Coaches

1. None at this time.