



Independent School District #146
Regular School Board Meeting
6:00 PM on August 17, 2026
Barnesville High School
302 3rd Street South
Barnesville, MN 56514

1. Call to Order

2. Roll Call

Jeremy Cossette: Present

Marla Field: Present

Crystal Henderson: Present

Sara Hough: Present

Andrew Maier: Present

Josh Schroeder: Present

Jacob Thompson: Present

Present: 7, Absent 0

Note: Jacob Thompson arrived at 7:06 PM.

Dr. Jon Ellerbusch - Superintendent: Present

Mr. Bryan Strand - HS Principal: Present

Mr. Todd Henrickson - Elementary Principal: Present

Mr. Aaron Schindler - Director of Student Activities and Community Education Coordinator: Present

Ms. Jodi Samuelson - Finance Officer: Present

Guests Present: Chandra Buck, Chris Messer, Jen Pickett, Erwin Miller, Connie Strand, and Nathan Stokka

3. Pledge of Allegiance

Called the meeting to order at 7:01 PM.

4. Approval of Agenda

5. Approval of Minutes

Organizational School Board Meeting
Monday, July 20, 2026 7:00 PM Central

Barnesville High School
302 3rd Street South
Barnesville, MN 56514

1. Call to Order

Called the meeting to order at 7:00 PM.

2. Roll Call

Jeremy Cossette: Present
Marla Field: Present
Crystal Henderson: Absent
Sara Hough: Absent
Andrew Maier: Present
Josh Schroeder: Present
Jacob Thompson: Present

Present: 5, Absent 2

Dr. Jon Ellerbusch - Superintendent: Present
Mr. Bryan Strand - HS Principal: Present
Mr. Todd Henrickson - Elementary Principal: Present
Mr. Aaron Schindler - Director of Student Activities and Community Education Coordinator: Present
Ms. Jodi Samuelson - Finance Officer: Present

Guests Present: Chandra Buck, Chris Messer, Jen Pickett, Erwin G. Miller and Erwin D. Miller

3. Pledge of Allegiance

4. Approval of Agenda

Vote to approve the agenda as presented/amended. This motion, made by Andrew Maier and seconded by Marla Field, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

5. Recognition of Citizens for Input Purposes

6. New Business

6.A. Dates of Regular School Board Meetings

Vote to approve the regular school board meeting schedule for the third Monday of each month, except January and February, which will be held on the fourth Monday, with all meetings beginning at 6:00 p.m. This motion, made by Jeremy Cossette and seconded by Marla Field, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Andrew Maier: Nay, Jeremy Cossette: Yea,

Marla Field: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 4, Nay: 1, Absent: 2
Andrew Maier: Nay

6.B. Official Newspaper

Vote to approve the Barnesville Record Review as the School District's official newspaper. This motion, made by Josh Schroeder and seconded by Marla Field, Passed.
Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6.C. School Legal Services

Vote to approve Kennedy & Graven for school district legal services through the January 2027 Organizational Meeting, allowing time to obtain and compare costs from other school law firms. This motion, made by Andrew Maier and seconded by Jacob Thompson, Passed.
Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Nay, Josh Schroeder: Nay, Marla Field: Yea, Andrew Maier: Yea, Jacob Thompson: Yea
Yea: 3, Nay: 2, Absent: 2
Jeremy Cossette: Nay, Josh Schroeder: Nay

6.D. Breakfast and Lunch Prices

Vote to approve the following breakfast and lunch prices for the 2026-27 school year: BREAKFAST Preschool through Grades 12 = Free LUNCH Preschool through Grades 12 = Free MILK BREAK Grades 1 - 6 (\$60.00 for school year), EXTRA MILK Preschool - Grade 12 (\$0.60), EXTRA SANDWICH = \$2.00. This motion, made by Josh Schroeder and seconded by Andrew Maier, Passed.
Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6.E. Dairy Products

Vote to approve the dairy bid secured by Moorhead Public Schools with Cass-Clay Creamery as the provider of dairy products for the 2026-27 school year. This motion, made by Marla Field and seconded by Andrew Maier, Passed.
Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6.F. Sanitation Services

Vote to approve the sanitation services bid from Fuchs Sanitation-Glyndon for an annual charge of \$30,129.30 for the 2026-27 school year. This motion, made by Jacob Thompson and seconded by Josh Schroeder, Passed.
Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6.G. Activity Prices

Vote to approve the following activity prices for the 2026-27 school year: General Admission \$7.00 Adults, \$5.00 Students, Season Pass \$75.00 Adults, \$50.00 Students, Free 65 and Older,

No Charge Band/Choir Events and BPS Employees. This motion, made by Jeremy Cossette and seconded by Marla Field, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6.H. Activity Fees

Vote to approve the following activity fees for the 2026-27 school year: Grades 9-12 \$100.00 per Activity, \$250.00 Student Maximum, Grades 7 & 8 \$75.00 per Activity, Grades 7-12 \$400 Family Maximum, Miscellaneous \$50.00 Change of Pace, Jazz Band, Musical, Knowledge Bowl, Speech, One Act Play, and Robotics. This motion, made by Andrew Maier and seconded by Josh Schroeder, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6.I. Fees for Driver's Education

Vote to approve the following fees for driver's education: \$100.00 Classroom. This motion, made by Andrew Maier and seconded by Jeremy Cossette, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6.J. Kids Club Rates for the 2026–2027 School Year

Vote to approve the Barnesville Public Schools Kids Club Program rates for the 2026-2027 school year as recommended by the administration. Morning Kids Club (6:30-8:00 a.m.) shall be \$5.00 per day, and After School Kids Club (3:00-5:45 p.m.) shall be \$9.00 per day.

Families will be billed based on the number of days per week selected on the registration form, with weekly rates of \$10 for two mornings, \$15 for three mornings, \$20 for four mornings, and \$25 for five mornings, and \$18 for two afternoons, \$27 for three afternoons, \$36 for four afternoons, and \$45 for five afternoons. Fees will be billed in advance based on the registered schedule, with invoices issued on Tuesday or Wednesday for the following week and payment due on Monday of the week services are provided. Families will be charged for attendance beyond the registered number of days at the applicable daily rate, and requests to reduce the number of registered days per week must be submitted at least two weeks in advance for the billing adjustment to take effect. This motion, made by Marla Field and seconded by Andrew Maier, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6.K. Substitute Teacher Pay

Vote to approve the following substitute teacher pay for the 2026-27 school year: \$160.00 per full day, \$ 80.00 per half day. This motion, made by Marla Field and seconded by Josh Schroeder, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6.L. Substitute Non-certified Pay

Vote to approve the following pay for substitute non-certified staff: \$16.00 per hour for custodians and paraprofessionals, \$19.50 per hour for custodians on the weekend. This motion, made by Jeremy Cossette and seconded by Marla Field, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6.M. Official Depository

Vote to approve Midwest Bank as the official depository for Barnesville Public School. This motion, made by Josh Schroeder and seconded by Jeremy Cossette, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6.N. Institutes of Investments

Vote to approve MSDLAF as the investment institute for Barnesville Public School. This motion, made by Marla Field and seconded by Andrew Maier, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6.O. Authorize the Board Chairperson, Board Clerk, Board Treasurer, Finance Officer, Elementary Principal, and High School Principal to Use Check Plate and Facsimile Signatures

Vote to approve the Board Chairperson, Board Clerk, Board Treasurer, Finance Officer, Elementary Principal, and High School Principal to use check plate and facsimile signatures. This motion, made by Andrew Maier and seconded by Jacob Thompson, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6.P. Authorize the Superintendent, District Secretary, Finance Officer, Community Education Secretary, Payroll/HR, Elementary Office Staff, and High School Office Staff to Open Official School Mail

Vote to approve authorize the Superintendent, District Secretary, Finance Officer, Community Education Secretary, Payroll/HR, Elementary Office Staff, and High School Office Staff to open official school mail. This motion, made by Josh Schroeder and seconded by Marla Field, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6.Q. Authorizing the Finance Officer, Elementary Principal, High School Principal and Director of Student Activities and Community Education Coordinator to Approve and Sign the Auxiliary Accounts

Vote to approve authorizing the Finance Officer, Elementary Principal, High School Principal and Director of Student Activities and Community Education Coordinator to approve and sign the auxiliary accounts. This motion, made by Marla Field and seconded by Andrew Maier, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6.R. Superintendent, Finance Officer, High School Principal, Elementary Principal, Director of Student Activities and Community Education Coordinator as an Authorized Credit Card User for fiscal year 2027

Vote to approve the Superintendent, Finance Officer, High School Principal, Elementary Principal, Director of Student Activities and Community Education Coordinator as an authorized credit card user for fiscal year 2027. This motion, made by Marla Field and seconded by Josh Schroeder, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6.S. Authorize the Finance Officer to Make Wire Transfers

Vote to approve authorizing the Finance Officer to make wire transfers. This motion, made by Jeremy Cossette and seconded by Marla Field, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6.T. Authorize the Finance Officer to Issue Payments up to \$3,000

Vote to authorize the Finance Officer to issue payments prior to School Board approval for routine claims not exceeding \$3,000; utility bills; officials' fees and game workers' fees; payroll-related obligations; and payments necessary to obtain vendor discounts or avoid finance charges, late fees, penalties, or service interruptions. All payments made under this authorization shall be presented to the School Board for approval at its next regular meeting. This motion, made by Marla Field and seconded by Jeremy Cossette, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6.U. Resolution Providing Limited Authorization for the Superintendent and Finance Officer to Sign Contracts

Board Member #1 introduced the following resolution and moved its adoption: RESOLUTION PROVIDING LIMITED AUTHORIZATION FOR THE SUPERINTENDENT AND FINANCE OFFICER TO SIGN CONTRACTS WHEREAS, Independent School District No. 146, Barnesville, Minnesota (the "School District") is an independent school district duly formed and organized pursuant to Minnesota law; and WHEREAS, Minn. Stat. § 123B.52, subd. 2 allows a school board of an independent school district to authorize the superintendent and business manager to sign contracts within the school district's adopted budget, and WHEREAS, Minn. Stat. § 123B.52, subd. 1 stipulates that contracts made without compliance with that statute shall be void. NOW, THEREFORE, BE IT RESOLVED by the School Board that the Superintendent and Finance Officer shall have the authority to execute and deliver contracts within the School District's adopted budget, as approved by the School Board. Any transaction in an amount exceeding the minimum for which bids are required must first be specifically authorized by the School Board and must fulfill all other applicable requirements. This motion, made by Jeremy

Cossette and seconded by Andrew Maier, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Yea, Marla Field: Yea, Andrew Maier: Yea,
Jacob Thompson: Yea, Josh Schroeder: Yea, Jeremy Cossette: Yea

Yea: 5, Nay: 0, Absent: 2

7. Adjournment

Vote to adjourn the meeting at 7:27 PM. This motion, made by Andrew Maier and seconded by Jeremy Cossette, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea,
Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea

Yea: 5, Nay: 0, Absent: 2

1. Call to Order

Called the meeting to order at 7:28 PM.

2. Roll Call

Jeremy Cossette: Present
Marla Field: Present
Crystal Henderson: Absent
Sara Hough: Absent
Andrew Maier: Present
Josh Schroeder: Present
Jacob Thompson: Present

Present: 5, Absent 2

Dr. Jon Ellerbusch - Superintendent: Present
Mr. Bryan Strand - HS Principal: Present
Mr. Todd Henrickson - Elementary Principal: Present
Mr. Aaron Schindler - Director of Student Activities and Community Education Coordinator: Present
Ms. Jodi Samuelson - Finance Officer: Present

Guests Present: Chandra Buck, Chris Messer, Jen Pickett, Erwin G. Miller and Erwin D. Miller

3. Pledge of Allegiance

4. Approval of Agenda

Vote to approve the agenda as presented/amended. This motion, made by Marla Field and seconded by Jeremy Cossette, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

5. Approval of Minutes

Vote to approve the minutes of the Regular School Board Meeting held on June 15, 2026, and the Special School Board Meeting held on June 22, 2026, as presented/amended. This motion, made by Andrew Maier and seconded by Marla Field, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6. Claims, Accounts and Financial

Vote to approve claims, wires and all other financial reports as presented. This motion, made by Marla Field and seconded by Jacob Thompson, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

7. Appreciation, Recognition and Presentations

Justin Brown from Group Mission Trips thanked the school for hosting 273 students and several adults who provided community service by repairing and improving nearly 40 homes. He also expressed appreciation for the district's custodial and food service staff.

8. Recognition of Citizens for Input Purposes

9. Reports/News

9.A. High School Principal's Report

9.B. Elementary Principal's Report

9.C. Director of Student Activities and Community Education Coordinator's Report

9.D. Superintendent's Report

9.E. Board Committee Reports

10. Removal of Consent Items for Discussion

11. Approval of Consent Items

Vote to approve the consent agenda items as presented/amended. This motion, made by Andrew Maier and seconded by Jeremy Cossette, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

11.A. Personnel

11.A.1) Samantha Haugen as Kids Club Adult Assistant Leader for Summer 2026

11.A.2) Brady Schneeberger as Head Wrestling Coach for the 2026-27 Season

11.A.3) Amanda Scheffler as a B-Team Volleyball Coach for the 2026 Season

11.A.4) Alli Aadland as C-Team Volleyball Coach for the 2026 Season

11.A.5) Clay Danielson as Volunteer Cross Country Coach for the 2026 Season

11.A.6) Liz Schindler as Volunteer Cross Country Coach for the 2026 Season

11.A.7) Anna Stanford as Volunteer Cross Country Coach for the 2026 Season

11.A.8) Jess Paschke as Volunteer Volleyball Coach for the 2026 Season

11.A.9) Sam Passa as Volunteer Volleyball Coach for the 2026 Season

11.A.10) Kraig Archambeau as Volunteer Football Coach for the 2026 Season

11.A.11) Zachary Bredman as Volunteer Football Coach for the 2026 Season

11.A.12) Dain Biewer as Volunteer Football Coach for the 2026 Season

11.A.13) Kirk Peterson as Volunteer Football Coach for the 2026 Season

11.A.14) Nick Robideau as Volunteer Football Coach for the 2026 Season

11.A.15) Aaron Schindler as Volunteer Football Coach for the 2026 Season

11.A.16) Michael Strand as Volunteer Football Coach for the 2026 Season

11.A.17) Stacy Martz's Resignation as Head Baseball Coach

11.A.18) Termination of Employment

11.A.19) Elementary Principal Contract for 2026-2028

11.A.20) Secondary Principal Contract for 2026-2028

11.B. Donations

11.B.1) \$1,000 Donation from The Barry Foundation

11.B.2) \$1,599 Donation from Barnesville Booster Club Girls Basketball Program for Noah System

11.B.3) \$100 Donation from Barnesville Dairy Queen for Summer Recreation T-Shirts

11.B.4) \$100 Donation from Barnesville Grocery Store for Summer Recreation T-Shirts

11.B.5) \$100 Donation from Farmers Coop Oil – 4 Corners for Summer Recreation T-Shirts

11.B.6) \$40 Donation from Bell Bank for General Fund (Custom Debit Cards)

11.C. Potato Days 3-on-3 Basketball Tournament Concessions

11.D. Back-to-School Clothing Sale

12. New Business

12.A. Barnesville Public Schools Strategic Plan 2026–2031 and Comprehensive Implementation Handbook 2026–2031

Vote to approve the Barnesville Public Schools Strategic Plan 2026-2031 as presented and adopt it as the district's official five-year strategic plan. I further move that the Board acknowledge receipt of the Barnesville Public Schools Strategic Plan Comprehensive Implementation Handbook 2026-2031 as the administrative guide for implementing the Strategic Plan. The Superintendent is authorized to utilize the Implementation Handbook to coordinate, monitor, and communicate implementation of the Strategic Plan. The handbook may be updated administratively as needed throughout the five-year implementation period and is not considered Board policy. This motion, made by Andrew Maier and seconded by Marla Field, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

12.B. USDA Child Nutrition Program Procurement Procedures

Vote to approve the Barnesville Public Schools Procurement Procedures for U.S. Department of Agriculture (USDA) Child Nutrition Programs, effective July 21, 2026, as presented. This motion, made by Marla Field and seconded by Josh Schroeder, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

12.C. General Fund Transfer to Food Service Fund for Meal Repack Program

Vote to approve a transfer of \$1,218.00 from the General Fund to the Food Service Fund to cover the remaining cost of the Meal Repack program for the 2025-2026 school year. This motion, made by Jeremy Cossette and seconded by Andrew Maier, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

12.D. Resolution Adopting the School District's Fiscal Year (FY) 28 Long-term Facilities Maintenance Ten-Year Plan

WHEREAS, to qualify for Long-Term Facilities Maintenance revenue, Minnesota Statutes 2024, section 123B.595, subd. 4 states a school district or intermediate district must annually adopt and approve a ten-year LTFM facilities plan by July 31 for commissioner approval.

WHEREAS, the school district has developed a ten-year Long-Term Facilities Maintenance plan consistent with this law. School Board Member Andrew Maier moved for the resolution adoption and the motion was duly seconded by School Board Member Jacob Thompson and, upon vote being thereon, the following voted in favor of the motion: And the following voted against . THEREFORE, BE IT RESOLVED THAT, the School Board of Independent School District No. 0146 approves and adopts the attached ten-year Long-Term Facilities Maintenance plan for FY 28 on the 20th of July, 2026. This motion, made by Andrew Maier and seconded by Jacob Thompson, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Yea, Marla Field: Yea, Andrew Maier: Yea, Jacob Thompson: Yea, Josh Schroeder: Yea, Jeremy Cossette: Yea
Yea: 5, Nay: 0, Absent: 2

12.E. Items for Remaining Voter Approved Authority

Vote to approve presented list of items using dollars made available by remaining voter approved authority. This motion, made by Jeremy Cossette and seconded by Marla Field, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

12.F. GAGA Pit Design

Vote to approve the revised GAGA pit design using composite materials instead of the original three-board design. This motion, made by Josh Schroeder and seconded by Andrew Maier, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

13. Discussion/Information

13.A. Handbooks

13.A.1) 2026-27 Elementary Student/Parent Handbook

13.A.2) 2026-27 High School Student/Parent Handbook

13.A.3) 2026-27 Activities Handbook

13.B. Permanent School Fund

14. Dates to Remember

14.A. Regular School Board Meeting

14.A.1) Monday, August 17, 2026, 6:00 PM, Barnesville High School

15. Adjournment

Vote to adjourn the meeting at 8:54 PM. This motion, made by Andrew Maier and seconded by Jeremy Cossette, Passed.

Crystal Henderson: Absent, Sara Hough: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea

Yea: 5, Nay: 0, Absent: 2

TREASURER'S REPORT

		<u>2026-27</u>	<u>2025-26</u>
Book Balance 7/1/26		\$701,841.91	\$698,435.15
Receipts			
7/1/2026	616.61		
7/2/2026	947.60		
7/3/2026	1,552.34		
7/6/2026	542,028.06		
7/7/2026	4,653.00		
7/8/2026	629.25		
7/9/2026	656.69		
7/10/2026	113.55		
7/13/2026	81.63		
7/14/2026	5,552.06		
7/15/2026	300,526.24		
7/16/2026	656.20		
7/17/2026	483.02		
7/20/2026	207.09		
7/21/2026	11,050.55		
7/22/2026	6,264.98		
7/23/2026	32,786.30		
7/27/2026	251.64		
7/28/2026	5,821.47		
7/29/2026	194.09		
7/30/2026	468.01		
7/31/2026	500,382.88		
Net In Transit	3,355.00	<u>\$1,419,278.26</u>	<u>\$1,178,808.41</u>
		\$2,121,120.17	\$1,877,243.56
Disbursements		<u>\$1,544,203.60</u>	<u>\$1,709,636.07</u>
Book Balance	7/31/2026	\$576,916.57	\$167,607.49
Student Activities Balance		\$202,264.17	\$168,119.40
MSDLAF Investment		\$5,016,631.99	\$5,833,748.74
Midwest Money Market		<u>\$715,448.96</u>	<u>\$491,674.03</u>
Actual Balance		<u>\$6,511,261.69</u>	<u>\$6,661,149.66</u>

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE	BALANCE
General	\$4,796,111.44	\$832,839.98	\$1,324,312.44	\$4,304,638.98 *	\$4,181,331.18 ^
Student Activities	\$201,426.28	\$3,480.74	\$2,642.85	\$202,264.17	\$168,119.40
Food Service	\$251,326.12	\$1,130.64	\$26,031.15	\$226,425.61	\$213,326.15
Community Service	(\$44,840.54)	\$47,274.50	\$75,714.40	(\$73,280.44)	(\$51,992.08)
Building Construction	\$1,024,214.28	\$3,088.46	\$36,685.00	\$990,617.74	\$1,381,183.86
Debt Service	\$1,018,755.06	\$225,340.57	\$383,500.00	\$860,595.63	\$769,181.15
Total	<u>\$7,246,992.64</u>	<u>\$1,113,154.89</u>	<u>\$1,848,885.84</u>	<u>\$6,511,261.69</u>	<u>\$6,661,149.66</u>

* General Fund balance includes \$1,984,607 of restricted/committed funds. (NOT UPDATED YET)

^ General Fund balance includes \$1,984,607 of restricted/committed funds.

Minnesota School District Liquid Asset Fund Plus
July 2026

Max Account	\$3,033,352.16
Liquid Account	\$34,662.09
2023 Bond Proceeds Account	\$990,617.74
Certificate of Deposit	\$958,000.00

Investment Date	Institution	Maturity Date	Rate	Investment Amount	Value at Maturity
8/1/2025	Solera National Bank, CO	8/3/2026	4.48%	\$239,000.00	\$249,765.87
10/27/2025	Gbank, NV	10/27/2026	4.10%	\$240,000.00	\$249,840.00
4/7/2026	Cfg Community Bank, MD	4/7/2027	4.05%	\$240,000.00	\$249,720.00
6/12/2026	T Bank, TX	6/14/2027	4.16%	\$239,000.00	\$248,996.88
Total Minnesota School District Liquid Asset Fund Plus					\$5,016,631.99

Barnesville Public Schools #146

Revenue Guideline by Source

Period Ending July 31, 2026

Sequence: Fd, O/S

		B27					% YTD	Remaining
Description		Annual Budget	Period 202701	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund					FY26		
001	Levies	(1,268,670.00)	(237,913.00)	(237,913.00)	19%	0.00	19%	(1,030,757.00)
004	Tax Increment Finance Revenue	(2,000.00)	0.00	0.00	0%	0.00	0%	(2,000.00)
010	County Apport	(30,010.00)	(5,823.39)	(5,823.39)	19%	0.00	19%	(24,186.61)
019	Misc Local	(20,810.00)	0.00	0.00	0%	0.00	0%	(20,810.00)
021	Revenue from MN Dist	(60,000.00)	0.00	0.00	0%	0.00	0%	(60,000.00)
050	Fees from Patrons	(78,750.00)	(1,650.00)	(1,650.00)	2%	0.00	2%	(77,100.00)
060	Student Activity	(127,700.00)	(150.00)	(150.00)	0%	0.00	0%	(127,550.00)
061	Entry Fee	(9,500.00)	0.00	0.00	0%	0.00	0%	(9,500.00)
071	Med Assist Fr Dept of HS	(75,000.00)	(21.87)	(21.87)	0%	0.00	0%	(74,978.13)
092	Interest	(102,000.00)	6,786.66	6,786.66	(7%)	0.00	(7%)	(108,786.66)
093	Rent Facilities	(13,000.00)	(165.00)	(165.00)	1%	0.00	1%	(12,835.00)
096	Gifts/Bequests	(29,000.00)	(40.00)	(40.00)	0%	0.00	0%	(28,960.00)
099	Misc Revene	(32,630.00)	(20.00)	5,155.00	(16%)	0.00	(16%)	(37,785.00)
201	Endowment Fund Appr	(66,210.00)	0.00	0.00	0%	0.00	0%	(66,210.00)
211	Foundation Aid	(8,177,620.00)	(248,608.15)	(248,608.15)	3%	0.00	3%	(7,929,011.85)
229	Disparity Reduction	(50.00)	0.00	0.00	0%	0.00	0%	(50.00)
234	Hmstd/Ag Market Value Credit	(4,000.00)	0.00	0.00	0%	0.00	0%	(4,000.00)
300	State & Grants	(157,490.00)	(9.93)	(9.93)	0%	0.00	0%	(157,480.07)
317	LTFM State Aid	(73,680.00)	0.00	0.00	0%	0.00	0%	(73,680.00)
360	Spec Ed General	(1,189,530.00)	0.00	0.00	0%	0.00	0%	(1,189,530.00)
369	Rev-Other State Agen	(90,000.00)	0.00	(6,900.00)	8%	0.00	8%	(83,100.00)
370	Misc Rev fm MDE	(6,430.00)	0.00	0.00	0%	0.00	0%	(6,430.00)
401	Federal Funds & Grants	(62,500.00)	18,627.00	18,627.00	(30%)	0.00	(30%)	(81,127.00)
619	COM Rev Producing Act (Contra)	45,000.00	0.00	0.00	0%	0.00	0%	45,000.00
620	Sale Mat-Rev Producing Act	(90,000.00)	0.00	0.00	0%	0.00	0%	(90,000.00)
621	Sale Mat-Resale Mat	(10,100.00)	0.00	2,115.01	(21%)	0.00	(21%)	(12,215.01)
624	Sale of Equipment	(5,000.00)	0.00	0.00	0%	0.00	0%	(5,000.00)
625	Insurance Recovery	(5,000.00)	0.00	0.00	0%	0.00	0%	(5,000.00)
01	General Fund	(11,741,680.00)	(468,987.68)	(468,597.67)	4%	5%	4%	(11,273,082.33)

Barnesville Public Schools #146

Revenue Guideline by Source

Period Ending July 31, 2026

Sequence: Fd, O/S

		B27					% YTD		Remaining
Description		Annual Budget	Period 202701	Year To Date	% YTD	Encumbrances	+ Enc	Balance	
02	Food Service					FY26			
092	Interest	(5,000.00)	0.00	0.00	0%	0.00	0%	(5,000.00)	
099	Misc Revene	(25,420.00)	0.00	0.00	0%	0.00	0%	(25,420.00)	
300	State & Grants	(486,500.00)	0.00	0.00	0%	0.00	0%	(486,500.00)	
369	Rev-Other State Agen	(46,250.00)	0.00	0.00	0%	0.00	0%	(46,250.00)	
400	Federal Funds and Grants	(3,100.00)	0.00	0.00	0%	0.00	0%	(3,100.00)	
471	School Lunch Fed	(62,000.00)	0.00	0.00	0%	0.00	0%	(62,000.00)	
472	Free & Reduced Meals	(90,000.00)	0.00	0.00	0%	0.00	0%	(90,000.00)	
473	Commodity Cash Program	(400.00)	0.00	0.00	0%	0.00	0%	(400.00)	
474	Commodities	(35,000.00)	0.00	0.00	0%	0.00	0%	(35,000.00)	
476	Breakfast Revenue	(36,030.00)	0.00	0.00	0%	0.00	0%	(36,030.00)	
477	Cash In Lieu Commod	(210.00)	0.00	0.00	0%	0.00	0%	(210.00)	
601	Type A Pupil	(43,600.00)	0.00	0.00	0%	0.00	0%	(43,600.00)	
606	Type A Adult	(8,000.00)	(5.25)	(5.25)	0%	0.00	0%	(7,994.75)	
02	Food Service	(841,510.00)	(5.25)	(5.25)	0%	2%	0.00	(841,504.75)	
04	Community Service								
001	Levies	(63,370.00)	(9,585.17)	(9,585.17)	15%	0.00	15%	(53,784.83)	
019	Misc Local	(50.00)	0.00	0.00	0%	0.00	0%	(50.00)	
021	Revenue from MN Dist	(52,900.00)	0.00	0.00	0%	0.00	0%	(52,900.00)	
050	Fees from Patrons	(366,000.00)	(37,982.00)	(37,982.00)	10%	0.00	10%	(328,018.00)	
092	Interest	(180.00)	0.00	0.00	0%	0.00	0%	(180.00)	
096	Gifts/Bequests	(43,000.00)	0.00	0.00	0%	0.00	0%	(43,000.00)	
229	Disparity Reduction	(130.00)	0.00	0.00	0%	0.00	0%	(130.00)	
234	Hmstd/Ag Market Value Credit	(1,570.00)	0.00	0.00	0%	0.00	0%	(1,570.00)	
258	Wetland & Native	(20.00)	0.00	0.00	0%	0.00	0%	(20.00)	
300	State & Grants	(66,180.00)	0.00	0.00	0%	0.00	0%	(66,180.00)	
301	Non-Public Aid	(1,020.00)	0.00	0.00	0%	0.00	0%	(1,020.00)	
04	Community Service	(594,420.00)	(47,567.17)	(47,567.17)	8%	10%	0.00	(546,852.83)	

Barnesville Public Schools #146
Revenue Guideline by Source
Period Ending July 31, 2026

Sequence: Fd, O/S

		B27					% YTD		Remaining
		Annual Budget	Period 202701	Year To Date	% YTD	Encumbrances	+ Enc		Balance
Description									
06	Building Construction								
092	Interest	(25,000.00)	(3,088.46)	(3,088.46)	12%	0.00	12%		(21,911.54)
06	Building Construction	(25,000.00)	(3,088.46)	(3,088.46)	12%	0.00	12%		(21,911.54)
07	Debt Redemption								
001	Levies	(1,313,410.00)	(58,753.75)	(58,753.75)	4%	0.00	4%		(1,254,656.25)
019	Misc Local	(1,500.00)	0.00	0.00	0%	0.00	0%		(1,500.00)
092	Interest	(30,000.00)	0.00	0.00	0%	0.00	0%		(30,000.00)
229	Disparity Reduction	(1,200.00)	(176.69)	(176.69)	15%	0.00	15%		(1,023.31)
234	Hmstd/Ag Market Value Credit	(24,300.00)	(3,274.50)	(3,274.50)	13%	0.00	13%		(21,025.50)
258	Wetland & Native	(980,930.00)	(143,604.01)	(143,604.01)	15%	0.00	15%		(837,325.99)
317	LTFM State Aid	(65,400.00)	(9,812.77)	(9,812.77)	15%	0.00	15%		(55,587.23)
07	Debt Redemption	(2,416,740.00)	(215,621.72)	(215,621.72)	9%	0.00	9%		(2,201,118.28)
21	Student Activities Fund								
099	Misc Revene	200,000.00	0.00	0.00	0%	0.00	0%		200,000.00
21	Student Activities Fund	200,000.00	0.00	0.00	0%	0.00	0%		200,000.00
Report Totals:		(15,419,350.00)	(735,270.28)	(734,880.27)	5%	0.00	5%		(14,684,469.73)

Barnesville Public Schools #146

Exp Summary - Fd, Pro

Period Ending July 31, 2026

Sequence: Fd, Pro

		B27					% YTD		Remaining
Description		Annual Budget	Period 202701	Year To Date	% YTD	Encumbrances	+ Enc	Balance	
01	General Fund					FY26			
010	Board-Education	60,780.00	11,102.00	11,102.00	18%	0.00	18%	49,678.00	
020	Office/Supt	252,590.00	20,632.47	20,632.47	8%	0.00	8%	231,957.53	
050	School Admin	558,670.00	32,070.18	32,070.18	6%	0.00	6%	526,599.82	
105	General Adm. Support	17,110.00	3,810.72	3,810.72	22%	0.00	22%	13,299.28	
108	Administrative Tech Services	10,000.00	0.00	0.00	0%	0.00	0%	10,000.00	
110	Business Services	306,760.00	27,761.28	27,761.28	9%	0.00	9%	278,998.72	
201	Kindergarten	421,240.00	0.00	0.00	0%	847.16	0%	420,392.84	
203	Elem Ed	261,260.00	41,239.36	41,239.36	16%	1,485.81	16%	218,534.83	
204	First Grade	445,490.00	0.00	0.00	0%	2,907.52	1%	442,582.48	
205	Second Grade	311,260.00	0.00	0.00	0%	2,156.08	1%	309,103.92	
206	Third Grade	322,690.00	0.00	0.00	0%	1,653.20	1%	321,036.80	
207	Fourth Grade	301,400.00	0.00	0.00	0%	1,802.00	1%	299,598.00	
208	Fifth Grade	329,640.00	0.00	0.00	0%	953.02	0%	328,686.98	
209	Sixth Grade	308,170.00	0.00	0.00	0%	516.05	0%	307,653.95	
211	Secondary Ed-Gen	157,270.00	35,400.85	35,400.85	23%	3,071.08	24%	118,798.07	
212	Art	168,450.00	0.00	0.00	0%	1,091.86	1%	167,358.14	
213	Agriculture - Non Vocational	15,680.00	0.00	0.00	0%	0.00	0%	15,680.00	
215	Business	800.00	0.00	0.00	0%	0.00	0%	800.00	
216	Educ. Disadvantaged	51,800.00	0.00	0.00	0%	235.80	0%	51,564.20	
218	Gifted And Talented	8,950.00	0.00	0.00	0%	0.00	0%	8,950.00	
220	English	273,940.00	0.00	0.00	0%	0.00	0%	273,940.00	
230	Foreign Language	62,550.00	0.00	0.00	0%	0.00	0%	62,550.00	
240	Health/Phys Ed	304,250.00	0.00	0.00	0%	0.00	0%	304,250.00	
249	Dr Trg/behind Wheel	640.00	0.00	0.00	0%	0.00	0%	640.00	
254	Barneville Branderz	3,000.00	0.00	0.00	0%	0.00	0%	3,000.00	
255	Industrial Educ	120,530.00	992.08	992.08	1%	0.00	1%	119,537.92	
256	Mathematics	251,050.00	0.00	0.00	0%	0.00	0%	251,050.00	
258	Inst Music	78,950.20	0.00	0.00	0%	0.00	0%	78,950.00	
259	Vocal Music	148,960.00	0.00	0.00	0%	0.00	0%	148,960.00	

Barnesville Public Schools #146

Exp Summary - Fd, Pro

Period Ending July 31, 2026

Sequence: Fd, Pro

		B27					% YTD	Remaining
Description		Annual Budget	Period 202701	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
260	Science	284,400.00	0.00	0.00	0%	565.15	0%	283,834.85
270	Social-Scienc/Study	318,940.00	0.00	0.00	0%	0.00	0%	318,940.00
271	Remedial Reading/Lang Arts	80,740.00	0.00	0.00	0%	0.00	0%	80,740.00
272	Remedial Math	32,420.00	0.00	0.00	0%	0.00	0%	32,420.00
274	Study Skills Improvement	12,540.00	0.00	0.00	0%	0.00	0%	12,540.00
275	Kndrgrtn Indiv Instruction	23,630.00	0.00	0.00	0%	0.00	0%	23,630.00
288	Flow Thru/Sales	19,500.00	0.00	0.00	0%	0.00	0%	19,500.00
289	Flo Thru/Sales	23,800.00	1,166.50	1,166.50	5%	0.00	5%	22,633.50
292	Boys/Girls Athletic	86,010.00	2,353.62	2,353.62	3%	0.00	3%	83,656.38
294	Boys Athletics	194,500.00	399.70	399.70	0%	5,732.84	3%	188,367.46
295	One Act Play	11,490.00	0.00	0.00	0%	0.00	0%	11,490.00
296	Girls Athletics	144,810.00	932.00	932.00	1%	0.00	1%	143,878.00
298	Extra-Curricular	180,660.00	12,687.26	12,687.26	7%	0.00	7%	167,972.74
299	Concessions	53,330.00	0.00	0.00	0%	0.00	0%	53,330.00
301	Agriculture	87,990.00	1,289.27	1,289.27	1%	0.00	1%	86,700.73
341	Business and Office Education	118,020.00	0.00	0.00	0%	0.00	0%	118,020.00
400	General Special Education	300.00	0.00	0.00	0%	0.00	0%	300.00
401	Speech/Lang.impaired	158,360.00	0.00	0.00	0%	0.00	0%	158,360.00
402	M.I.-Mild-Moderate	153,110.00	0.00	0.00	0%	50.19	0%	153,059.81
403	M.I.-Moderate-Severe	15,280.00	0.00	0.00	0%	0.00	0%	15,280.00
404	Physically Impaired	20,070.00	0.00	0.00	0%	0.00	0%	20,070.00
405	Deaf-Hard of Hearing	700.00	0.00	0.00	0%	0.00	0%	700.00
406	Visually Impaired	12,490.00	0.00	0.00	0%	0.00	0%	12,490.00
407	Spec Learning Disabl	240,370.00	0.00	(1,247.86)	(1%)	0.00	(1%)	241,617.86
408	Emot/Behavior Disord	144,120.00	0.00	941.27	1%	0.00	1%	143,178.73
410	Other Health Impair	288,420.00	0.00	0.00	0%	117.66	0%	288,302.34
411	Autistic	239,250.00	0.00	306.59	0%	0.00	0%	238,943.41
412	Develop Delayed	44,750.00	0.00	0.00	0%	0.00	0%	44,750.00
416	Multiple Handicap	300.00	0.00	0.00	0%	0.00	0%	300.00

Barnesville Public Schools #146

Exp Summary - Fd, Pro

Period Ending July 31, 2026

Sequence: Fd, Pro

		B27					% YTD		Remaining
Description		Annual Budget	Period 202701	Year To Date	% YTD	Encumbrances	+ Enc		Balance
01	General Fund					FY26			
420	Special Ed General	108,520.00	0.00	0.00	0%	289.90	0%		108,230.10
422	Early Intervening Services	92,360.00	0.00	0.00	0%	0.00	0%		92,360.00
430	Homebound	1,260.00	0.00	0.00	0%	0.00	0%		1,260.00
610	Curric. Consult/Development	58,890.00	7,794.92	7,794.92	13%	0.00	13%		51,095.08
612	Technology	85,640.00	22,253.40	22,253.40	26%	0.00	26%		63,386.60
620	Educ.media/Library	90,630.00	2,352.54	2,352.54	3%	0.00	3%		88,277.46
625	Audio/Visual Dept.	280.00	0.00	0.00	0%	0.00	0%		280.00
630	Instruc-Related Technology	111,700.00	15,405.38	15,405.38	14%	0.00	14%		96,294.62
640	Staff Development	123,100.00	447.08	447.08	0%	0.00	0%		122,652.92
690	Other Inst Support	65,100.00	0.00	0.00	0%	0.00	0%		65,100.00
710	Counseling/Guidance	81,050.00	0.00	0.00	0%	0.00	0%		81,050.00
715	School Security	51,440.00	15,849.19	15,849.19	31%	0.00	31%		35,590.81
716	Drug Abuse Prevention	2,000.00	0.00	0.00	0%	0.00	0%		2,000.00
720	Health Services	107,060.00	92.33	92.33	0%	0.00	0%		106,967.67
740	Social Work Services	70,850.00	0.00	0.00	0%	0.00	0%		70,850.00
760	Pupil Transport	796,920.00	15,459.13	15,459.13	2%	0.00	2%		781,460.87
790	Other Pupil Services	206,500.00	125.00	125.00	0%	0.00	0%		206,375.00
810	Oper/Maintenance	1,113,510.00	82,151.26	82,151.26	7%	0.00	7%		1,031,358.74
811	Grounds Maint	26,000.00	590.31	590.31	2%	0.00	2%		25,409.69
812	Buildings Maint	74,740.00	47,118.64	47,118.64	63%	0.00	63%		27,621.36
813	Equip Maint	20,000.00	0.00	0.00	0%	0.00	0%		20,000.00
850	Facilities	82,390.00	7,911.59	7,911.59	10%	0.00	10%		74,478.41
865	LTFM Excl'd Costs -Pro 866,867	104,410.00	5,161.61	5,161.61	5%	0.00	5%		99,248.39
940	Prop/Other Ins	113,100.00	117,993.13	117,993.13	104%	0.00	104%		(4,893.13)
960	Other Non-Recurring Items	7,000.00	0.00	0.00	0%	0.00	0%		7,000.00
01	General Fund	12,138,630.00	532,542.80	532,542.80	4%	5%	23,475.32	5%	11,582,611.88
02	Food Service								
770	Food Service	841,510.00	13,976.82	13,976.82	2%	0.00	2%		827,533.18
02	Food Service	841,510.00	13,976.82	13,976.82	2%	2%	0.00	2%	827,533.18
04	Community Service								

Barnesville Public Schools #146

Exp Summary - Fd, Pro

Period Ending July 31, 2026

Sequence: Fd, Pro

		B27					% YTD		Remaining
Description		Annual Budget	Period 202701	Year To Date	% YTD	Encumbrances	+ Enc	Balance	
04	Community Service								
505	Community Ed	85,380.00	5,779.35	5,779.35	7%	FY26 648.00	8%	78,952.65	
506	Summer Recreation	89,040.00	26,100.31	26,100.31	29%	0.00	29%	62,939.69	
509	Kids Club	161,640.00	15,940.67	15,940.67	10%	0.00	10%	145,699.33	
580	Early Childhood	51,240.00	0.00	0.00	0%	0.00	0%	51,240.00	
582	School Readiness	217,560.00	0.00	0.00	0%	0.00	0%	217,560.00	
583	Preschool Screening	3,100.00	0.00	0.00	0%	0.00	0%	3,100.00	
585	Youth Dev/Youth Serv	10,720.00	0.00	0.00	0%	0.00	0%	10,720.00	
590	Other Community Programs	1,020.00	0.00	0.00	0%	0.00	0%	1,020.00	
04	Community Service	619,700.00	47,820.33	47,820.33	8%	7% 648.00	8%	571,231.67	
06	Building Construction								
870	Bldg/Capital Improv.	1,041,000.00	36,685.00	36,685.00	4%	0.00	4%	1,004,315.00	
06	Building Construction	1,041,000.00	36,685.00	36,685.00	4%	0.00	4%	1,004,315.00	
07	Debt Redemption								
910	Debt Redemption	2,407,000.00	383,500.00	383,500.00	16%	0.00	16%	2,023,500.00	
07	Debt Redemption	2,407,000.00	383,500.00	383,500.00	16%	0.00	16%	2,023,500.00	
21	Student Activities Fund								
298	Extra-Curricular	200,000.00	0.00	0.00	0%	0.00	0%	200,000.00	
21	Student Activities Fund	200,000.00	0.00	0.00	0%	0.00	0%	200,000.00	
Report Totals:		17,247,840.00	1,014,524.95	1,014,524.95	6%	24,123.32	6%	16,209,191.73	

Detail Payment Register By Check

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Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	12861			PUBLIC EMPLOYEES RETIREMENT		Wire
			B 01 215 017	PERA		\$131.06
PO#:	Voucher #:	113915	Invoice	Invoice No: S202624MD0	7/23/2026	Paid Amt: \$131.06
						Check Amount: \$131.06
MB	14128			INTERNAL REVENUE SERVICE		Wire
			B 01 215 010	FICA Payable		\$143.24
			B 01 215 011	Federal Tax		\$20.45
PO#:	Voucher #:	113912	Invoice	Invoice No: S202624MD0	7/23/2026	Paid Amt: \$163.69
						Check Amount: \$163.69
MB	14129			MINN DEPT OF REVENUE		Wire
			B 01 215 013	State Tax		\$36.35
PO#:	Voucher #:	113914	Invoice	Invoice No: S202624MD0	7/23/2026	Paid Amt: \$36.35
						Check Amount: \$36.35
MB	17576			WEX HEALTH INC		Wire
			B 01 215 024	Flex Plan Medical & Dependent Care		\$0.34
PO#:	Voucher #:	113943	Invoice	Invoice No: 072826	7/29/2026	Paid Amt: \$0.34
						Check Amount: \$0.34
MB	17576			WEX HEALTH INC		Wire
			E 01 005 110 000 305 000	Benefits Fees		\$107.25
PO#:	Voucher #:	113945	Invoice	Invoice No: 0002405248-IN	7/29/2026	Paid Amt: \$107.25
						Check Amount: \$107.25
MB	17576			WEX HEALTH INC		Wire
			B 01 215 024	Flex Plan Medical & Dependent Care		\$9.16
PO#:	Voucher #:	113946	Invoice	Invoice No: 072926	7/30/2026	Paid Amt: \$9.16
						Check Amount: \$9.16
MB	17576			WEX HEALTH INC		Wire
			B 01 215 033	Health Savings Account		\$678.00
PO#:	Voucher #:	113883	Invoice	Invoice No: S2026242	7/31/2026	Paid Amt: \$678.00
			B 01 215 033	Health Savings Account		\$122.95
PO#:	Voucher #:	113963	Invoice	Invoice No: S2027020	7/31/2026	Paid Amt: \$122.95
						Check Amount: \$800.95
MB	12851			REMIT EDUCATORS BENEFIT CONSULTANTS		Wire
			B 01 215 005	Tax Sheltered Annuities		\$150.00
PO#:	Voucher #:	113962	Invoice	Invoice No: S2027020	7/31/2026	Paid Amt: \$150.00

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	12851	REMIT	EDUCATORS BENEFIT CONSULTANTS			Wire
		B 01 215 005	Tax Sheltered Annuities			\$804.20
PO#:	Voucher #:	113882	Invoice	Invoice No: S2026242	7/31/2026	Paid Amt: \$804.20
						Check Amount: \$954.20
MB	12860	MINNESOTA TEACHERS RETIREMENT				Wire
		B 01 215 018	TRA			\$290.43
PO#:	Voucher #:	113951	Invoice	Invoice No: S202624S10	7/31/2026	Paid Amt: \$290.43
		B 01 215 018	TRA			\$6,213.77
PO#:	Voucher #:	113961	Invoice	Invoice No: S2027020	7/31/2026	Paid Amt: \$6,213.77
		B 01 215 018	TRA			\$24,523.28
PO#:	Voucher #:	113881	Invoice	Invoice No: S2026242	7/31/2026	Paid Amt: \$24,523.28
						Check Amount: \$31,027.48
MB	12861	PUBLIC EMPLOYEES RETIREMENT				Wire
		B 01 215 017	PERA			\$4,513.79
PO#:	Voucher #:	113960	Invoice	Invoice No: S2027020	7/31/2026	Paid Amt: \$4,513.79
		B 01 215 017	PERA			\$131.06
PO#:	Voucher #:	113919	Invoice	Invoice No: S202624MD1	7/31/2026	Paid Amt: \$131.06
		B 01 215 017	PERA			\$3,416.12
PO#:	Voucher #:	113880	Invoice	Invoice No: S2026242	7/31/2026	Paid Amt: \$3,416.12
						Check Amount: \$8,060.97
MB	12862	REMIT	EDUCATORS BENEFIT CONSULTANTS			Wire
		B 01 215 005	Tax Sheltered Annuities			\$333.04
PO#:	Voucher #:	113875	Invoice	Invoice No: S2026242	7/31/2026	Paid Amt: \$333.04
		B 01 215 005	Tax Sheltered Annuities			\$333.34
PO#:	Voucher #:	113955	Invoice	Invoice No: S2027020	7/31/2026	Paid Amt: \$333.34
						Check Amount: \$666.38
MB	14128	INTERNAL REVENUE SERVICE				Wire
		B 01 215 010	FICA Payable			\$12,400.18
		B 01 215 011	Federal Tax			\$5,453.03
PO#:	Voucher #:	113953	Invoice	Invoice No: S2027020	7/31/2026	Paid Amt: \$17,853.21
		B 01 215 010	FICA Payable			\$143.24
		B 01 215 011	Federal Tax			\$20.45
PO#:	Voucher #:	113916	Invoice	Invoice No: S202624MD1	7/31/2026	Paid Amt: \$163.69
		B 01 215 010	FICA Payable			\$387.98
		B 01 215 011	Federal Tax			\$132.20
PO#:	Voucher #:	113948	Invoice	Invoice No: S202624S10	25 7/31/2026	Paid Amt: \$520.18
		B 01 215 010	FICA Payable			\$23,582.28

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Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	14128			INTERNAL REVENUE SERVICE		Wire
			B 01 215 011	Federal Tax		\$9,731.99
PO#:	Voucher #:	113873	Invoice	Invoice No: S2026242	7/31/2026	Paid Amt: \$33,314.27
						Check Amount: \$51,851.35
MB	14129			MINN DEPT OF REVENUE		Wire
			B 01 215 013	State Tax		\$3,249.65
PO#:	Voucher #:	113957	Invoice	Invoice No: S2027020	7/31/2026	Paid Amt: \$3,249.65
			B 01 215 013	State Tax		\$5,434.94
PO#:	Voucher #:	113877	Invoice	Invoice No: S2026242	7/31/2026	Paid Amt: \$5,434.94
			B 01 215 013	State Tax		\$36.35
PO#:	Voucher #:	113918	Invoice	Invoice No: S202624MD1	7/31/2026	Paid Amt: \$36.35
			B 01 215 013	State Tax		\$69.79
PO#:	Voucher #:	113950	Invoice	Invoice No: S202624S10	7/31/2026	Paid Amt: \$69.79
						Check Amount: \$8,790.73
MB	14968			REMIT EDUCATORS BENEFIT CONSULTANTS		Wire
			B 01 215 005	Tax Sheltered Annuities		\$517.35
PO#:	Voucher #:	113959	Invoice	Invoice No: S2027020	7/31/2026	Paid Amt: \$517.35
			B 01 215 005	Tax Sheltered Annuities		\$1,437.63
PO#:	Voucher #:	113879	Invoice	Invoice No: S2026242	7/31/2026	Paid Amt: \$1,437.63
						Check Amount: \$1,954.98
MB	16537			REMIT EDUCATORS BENEFIT CONSULTANTS		Wire
			B 01 215 005	Tax Sheltered Annuities		\$708.27
PO#:	Voucher #:	113871	Invoice	Invoice No: S2026242	7/31/2026	Paid Amt: \$708.27
			B 01 215 005	Tax Sheltered Annuities		\$250.00
PO#:	Voucher #:	113952	Invoice	Invoice No: S2027020	7/31/2026	Paid Amt: \$250.00
						Check Amount: \$958.27
MB	16936			REMIT EDUCATORS BENEFITS CONSULTANTS		Wire
			B 01 215 005	Tax Sheltered Annuities		\$771.84
PO#:	Voucher #:	113954	Invoice	Invoice No: S2027020	7/31/2026	Paid Amt: \$771.84
			B 01 215 005	Tax Sheltered Annuities		\$3,111.78
PO#:	Voucher #:	113874	Invoice	Invoice No: S2026242	7/31/2026	Paid Amt: \$3,111.78
						Check Amount: \$3,883.62
MB	12942			MIDWEST BANK		Wire
			E 01 005 110 000 305 000	Account Analysis Charge		\$189.50
PO#:	Voucher #:	113964	Invoice	Invoice No: 073126	7/31/2026	Paid Amt: \$189.50
						Check Amount: \$189.50

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Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	15035			MIDWEST BANK DEBIT CARD		Wire
			E 01 005 760 733 442 000	Gasoline		\$44.89
PO#:	Voucher #:	113966	Invoice	Invoice No: 072126	7/31/2026	Paid Amt: \$44.89
						Check Amount: \$44.89
MB	15035			MIDWEST BANK DEBIT CARD		Wire
			E 01 005 760 733 442 000	Gasoline		\$46.24
PO#:	Voucher #:	113967	Invoice	Invoice No: 072026	7/31/2026	Paid Amt: \$46.24
						Check Amount: \$46.24
MB	17576			WEX HEALTH INC		Wire
			B 01 215 024	Flex Plan Medical & Dependent Care		\$2,500.00
PO#:	Voucher #:	113968	Invoice	Invoice No: 072026	7/31/2026	Paid Amt: \$2,500.00
						Check Amount: \$2,500.00
MB	17576			WEX HEALTH INC		Wire
			B 01 215 033	Health Savings Account		\$7,000.00
PO#:	Voucher #:	113965	Invoice	Invoice No: 070726 JE	7/31/2026	Paid Amt: \$7,000.00
						Check Amount: \$7,000.00
MB	17576			WEX HEALTH INC		Wire
			B 01 215 024	Flex Plan Medical & Dependent Care		\$252.43
PO#:	Voucher #:	113969	Invoice	Invoice No: 070926	7/31/2026	Paid Amt: \$252.43
						Check Amount: \$252.43
MB	11760			LAKES COUNTRY SERVICE COOP.		Wire
			B 01 215 026	Health Ins Premium		\$80,492.14
PO#:	Voucher #:	113971	Invoice	Invoice No: August 2026	8/4/2026	Paid Amt: \$80,492.14
						Check Amount: \$80,492.14
MB	17576			WEX HEALTH INC		Wire
			B 01 215 024	Flex Plan Medical & Dependent Care		\$40.00
PO#:	Voucher #:	113970	Invoice	Invoice No: 080226	8/4/2026	Paid Amt: \$40.00
						Check Amount: \$40.00
MB	17576			WEX HEALTH INC		Wire
			B 01 215 024	Flex Plan Medical & Dependent Care		\$165.17
PO#:	Voucher #:	113972	Invoice	Invoice No: 080926	8/11/2026	Paid Amt: \$165.17
						Check Amount: \$165.17
MB	17576			WEX HEALTH INC		Wire
			B 01 215 024	Flex Plan Medical & Dependent Care		\$570.00
PO#:	Voucher #:	113973	Invoice	Invoice No: 081026	8/11/2026	Paid Amt: \$570.00
						Check Amount: \$570.00

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Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
MB	17576			WEX HEALTH INC		Wire			
			B 01 215 033	Health Savings Account		\$678.00			
PO#:	Voucher #:	113896	Invoice	Invoice No: S2026243	8/14/2026	Paid Amt:	\$678.00		
						Check Amount:	\$678.00		
MB	17576			WEX HEALTH INC		Wire			
			B 01 215 024	Flex Plan Medical & Dependent Care		\$199.20			
PO#:	Voucher #:	114140	Invoice	Invoice No: 081326	8/14/2026	Paid Amt:	\$199.20		
						Check Amount:	\$199.20		
MB	12851	REMIT		EDUCATORS BENEFIT CONSULTANTS		Wire			
			B 01 215 005	Tax Sheltered Annuities		\$781.13			
PO#:	Voucher #:	113895	Invoice	Invoice No: S2026243	8/14/2026	Paid Amt:	\$781.13		
						Check Amount:	\$781.13		
MB	12860			MINNESOTA TEACHERS RETIREMENT		Wire			
			B 01 215 018	TRA		\$24,523.28			
PO#:	Voucher #:	113894	Invoice	Invoice No: S2026243	8/14/2026	Paid Amt:	\$24,523.28		
			B 01 215 018	TRA		\$218.13			
PO#:	Voucher #:	114138	Invoice	Invoice No: S202624S20	8/14/2026	Paid Amt:	\$218.13		
						Check Amount:	\$24,741.41		
MB	12861			PUBLIC EMPLOYEES RETIREMENT		Wire			
			B 01 215 017	PERA		\$131.06			
PO#:	Voucher #:	113923	Invoice	Invoice No: S202624MD2	8/14/2026	Paid Amt:	\$131.06		
			B 01 215 017	PERA		\$2,648.76			
PO#:	Voucher #:	113893	Invoice	Invoice No: S2026243	8/14/2026	Paid Amt:	\$2,648.76		
						Check Amount:	\$2,779.82		
MB	12862	REMIT		EDUCATORS BENEFIT CONSULTANTS		Wire			
			B 01 215 005	Tax Sheltered Annuities		\$166.68			
PO#:	Voucher #:	113888	Invoice	Invoice No: S2026243	8/14/2026	Paid Amt:	\$166.68		
						Check Amount:	\$166.68		
MB	14128			INTERNAL REVENUE SERVICE		Wire			
			B 01 215 010	FICA Payable		\$22,776.78			
			B 01 215 011	Federal Tax		\$9,468.11			
PO#:	Voucher #:	113886	Invoice	Invoice No: S2026243	8/14/2026	Paid Amt:	\$32,244.89		
			B 01 215 010	FICA Payable		\$143.22			
			B 01 215 011	Federal Tax		\$20.45			
PO#:	Voucher #:	113920	Invoice	Invoice No: S202624MD2	8/14/2026	Paid Amt:	\$163.67		
			B 01 215 010	FICA Payable		\$187.38			

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Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	14128			INTERNAL REVENUE SERVICE		Wire
			B 01 215 011	Federal Tax		\$65.59
PO#:	Voucher #:	114135	Invoice	Invoice No: S202624S20	8/14/2026	Paid Amt: \$252.97
						Check Amount: \$32,661.53
MB	14129			MINN DEPT OF REVENUE		Wire
			B 01 215 013	State Tax		\$5,277.04
PO#:	Voucher #:	113890	Invoice	Invoice No: S2026243	8/14/2026	Paid Amt: \$5,277.04
			B 01 215 013	State Tax		\$36.35
PO#:	Voucher #:	113922	Invoice	Invoice No: S202624MD2	8/14/2026	Paid Amt: \$36.35
			B 01 215 013	State Tax		\$27.51
PO#:	Voucher #:	114137	Invoice	Invoice No: S202624S20	8/14/2026	Paid Amt: \$27.51
						Check Amount: \$5,340.90
MB	14968			REMIT EDUCATORS BENEFIT CONSULTANTS		Wire
			B 01 215 005	Tax Sheltered Annuities		\$1,437.63
PO#:	Voucher #:	113892	Invoice	Invoice No: S2026243	8/14/2026	Paid Amt: \$1,437.63
						Check Amount: \$1,437.63
MB	16537			REMIT EDUCATORS BENEFIT CONSULTANTS		Wire
			B 01 215 005	Tax Sheltered Annuities		\$666.68
PO#:	Voucher #:	113884	Invoice	Invoice No: S2026243	8/14/2026	Paid Amt: \$666.68
						Check Amount: \$666.68
MB	16936			REMIT EDUCATORS BENEFITS CONSULTANTS		Wire
			B 01 215 005	Tax Sheltered Annuities		\$3,026.70
PO#:	Voucher #:	113887	Invoice	Invoice No: S2026243	8/14/2026	Paid Amt: \$3,026.70
						Check Amount: \$3,026.70
MB	17576			WEX HEALTH INC		Wire
			B 01 215 033	Health Savings Account		\$122.95
PO#:	Voucher #:	114152	Invoice	Invoice No: S2027030	8/14/2026	Paid Amt: \$122.95
						Check Amount: \$122.95
MB	12851			REMIT EDUCATORS BENEFIT CONSULTANTS		Wire
			B 01 215 005	Tax Sheltered Annuities		\$150.00
PO#:	Voucher #:	114151	Invoice	Invoice No: S2027030	8/14/2026	Paid Amt: \$150.00
						Check Amount: \$150.00
MB	12860			MINNESOTA TEACHERS RETIREMENT		Wire
			B 01 215 018	TRA		\$5,632.00
PO#:	Voucher #:	114150	Invoice	Invoice No: S2027030	8/14/2026	Paid Amt: \$5,632.00
						Check Amount: \$5,632.00

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Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	12861			PUBLIC EMPLOYEES RETIREMENT		Wire
			B 01 215 017	PERA		\$5,459.47
PO#:	Voucher #:	114149	Invoice	Invoice No: S2027030	8/14/2026	Paid Amt: \$5,459.47
						Check Amount: \$5,459.47
MB	12862	REMIT		EDUCATORS BENEFIT CONSULTANTS		Wire
			B 01 215 005	Tax Sheltered Annuities		\$500.02
PO#:	Voucher #:	114144	Invoice	Invoice No: S2027030	8/14/2026	Paid Amt: \$500.02
						Check Amount: \$500.02
MB	14128			INTERNAL REVENUE SERVICE		Wire
			B 01 215 010	FICA Payable		\$11,853.02
			B 01 215 011	Federal Tax		\$5,256.99
PO#:	Voucher #:	114142	Invoice	Invoice No: S2027030	8/14/2026	Paid Amt: \$17,110.01
						Check Amount: \$17,110.01
MB	14129			MINN DEPT OF REVENUE		Wire
			B 01 215 013	State Tax		\$2,926.74
PO#:	Voucher #:	114146	Invoice	Invoice No: S2027030	8/14/2026	Paid Amt: \$2,926.74
						Check Amount: \$2,926.74
MB	14968	REMIT		EDUCATORS BENEFIT CONSULTANTS		Wire
			B 01 215 005	Tax Sheltered Annuities		\$517.35
PO#:	Voucher #:	114148	Invoice	Invoice No: S2027030	8/14/2026	Paid Amt: \$517.35
						Check Amount: \$517.35
MB	16537	REMIT		EDUCATORS BENEFIT CONSULTANTS		Wire
			B 01 215 005	Tax Sheltered Annuities		\$425.00
PO#:	Voucher #:	114141	Invoice	Invoice No: S2027030	8/14/2026	Paid Amt: \$425.00
						Check Amount: \$425.00
MB	16936	REMIT		EDUCATORS BENEFITS CONSULTANTS		Wire
			B 01 215 005	Tax Sheltered Annuities		\$625.67
PO#:	Voucher #:	114143	Invoice	Invoice No: S2027030	8/14/2026	Paid Amt: \$625.67
						Check Amount: \$625.67
MB	90182	15055	remit	BSN SPORTS LLC		Check
			E 01 300 292 302 530 516	Victory Lightening Track/CC Uniform		\$345.00
			E 01 300 292 302 530 516	Freight		\$20.00
PO#:	51701	Voucher #:	113935	Invoice	Invoice No: 934588275	7/23/2026
			E 01 300 292 302 530 516	Lightning Womens Track Singlet		\$172.50
			E 01 300 292 302 530 516	Lightning Womens Track Compression Short		\$175.00
						Paid Amt: \$365.00

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Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	90182	15055	remit	BSN SPORTS LLC		Check
			E 01	300 292 302 530 516 Shipping		\$20.00
PO#: 51694	Voucher #:	113934	Invoice	Invoice No: 934554312	7/23/2026	Paid Amt: \$367.50
			E 01	300 298 302 530 000 Victory Lightening 1/2 Split Short		\$547.50
			E 01	300 298 302 530 000 Shipping		\$15.00
PO#: 51701	Voucher #:	113936	Invoice	Invoice No: 934554313	7/23/2026	Paid Amt: \$562.50
						Check Amount: \$1,295.00
MB	90183	17810		CYBER ADVISORS LLC		Check
			E 01	005 612 000 305 000 Chuck help with intercom system		\$360.00
PO#: 51771	Voucher #:	113911	Invoice	Invoice No: 165419	7/23/2026	Paid Amt: \$360.00
						Check Amount: \$360.00
MB	90184	14085		GAME ONE		Check
			E 01	300 292 000 401 505 1920 Tri-Color Drawstring Backpack		\$120.00
			E 01	300 292 000 401 505 Shipping		\$18.31
PO#: 51474	Voucher #:	113910	Invoice	Invoice No: 10568776	7/23/2026	Paid Amt: \$138.31
						Check Amount: \$138.31
MB	90185	17776		LAKE REGION BABE RUTH		Check
			E 04	005 506 321 369 000 14U Team Dues		\$1,500.00
			E 04	005 506 321 369 000 16U Team Dues		\$750.00
PO#:	Voucher #:	113928	Invoice	Invoice No: 2026-2	7/23/2026	Paid Amt: \$2,250.00
						Check Amount: \$2,250.00
MB	90186	15415		NCPERS GROUP LIFE INS.		Check
			B 01	215 028 PERA Life Insurance		\$80.00
PO#:	Voucher #:	113937	Invoice	Invoice No: 108802082026	7/23/2026	Paid Amt: \$80.00
						Check Amount: \$80.00
MB	90187	17009	REMIT	STERICYCLE INC		Check
			E 01	005 110 000 305 000 Select Purge Service - on-site		\$640.37
PO#: 51773	Voucher #:	113938	Invoice	Invoice No: 8014841324	7/23/2026	Paid Amt: \$640.37
						Check Amount: \$640.37
MB	90188	17901	REMIT	SYSKO NORTH DAKOTA INC		Check
			E 02	005 770 469 490 000 Food		\$650.89
PO#:	Voucher #:	113929	Invoice	Invoice No: 395185372	7/23/2026	Paid Amt: \$650.89
			E 02	005 770 469 490 000 Food		\$671.70
			E 02	005 770 469 401 000 General Supplies		\$128.61
PO#:	Voucher #:	113930	Invoice	Invoice No: 395189517	7/23/2026	Paid Amt: \$800.31

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
MB	90188	17901	REMIT	SYSKO NORTH DAKOTA INC		Check		
			E 02	005 770 469 490 000 Food		\$573.41		
PO#:	Voucher #:	113931	Invoice	Invoice No: 395208772	7/23/2026	Paid Amt:	\$573.41	
			E 02	005 770 469 490 000 Food		\$596.74		
PO#:	Voucher #:	113932	Invoice	Invoice No: 395212752	7/23/2026	Paid Amt:	\$596.74	
							Check Amount:	\$2,621.35
MB	90189	16086	remit	COLONIAL LIFE INSURANCE COMPANY		Check		
			B 01	215 029 Supplemental Insurance-Voluntary		\$215.42		
PO#:	Voucher #:	113944	Invoice	Invoice No: 41790570713917	7/29/2026	Paid Amt:	\$215.42	
							Check Amount:	\$215.42
MB	90190	17998	REMIT	COURTS PLUS COMMUNITY FITNESS		Check		
			E 04	005 509 321 369 000 Kids Club Field Trip		\$152.00		
PO#:	Voucher #:	113941	Invoice	Invoice No: 08032026	7/29/2026	Paid Amt:	\$152.00	
							Check Amount:	\$152.00
MB	90191	15977	REMIT	ELAN FINANCIAL SERVICES		Check		
			E 01	100 050 000 401 000 ChatGPT monthly subscription		\$20.00		
			E 01	005 110 000 405 000 ChatGPT monthly subscription		\$20.00		
			E 01	300 298 000 401 000 ChatGPT monthly subscription		\$20.00		
			E 01	005 020 000 401 000 ChatGPT monthly subscription		\$20.00		
			E 01	100 640 316 366 000 Elem Staff Development		\$300.00		
			E 01	005 110 000 820 000 Dues		\$418.00		
			E 01	100 050 000 820 000 Dues		\$204.30		
			E 01	300 292 000 366 516 Cross Country Coaches Clinic		\$165.55		
			E 01	300 289 000 401 000 Aux Acct Reimb		\$1,166.50		
			E 04	005 509 321 405 000 Brightwheel subscription		\$150.00		
PO#:	Voucher #:	113940	Invoice	Invoice No: July 2026	7/29/2026	Paid Amt:	\$2,484.35	
							Check Amount:	\$2,484.35
MB	90192	15395		MADISON NATIONAL LIFE		Check		
			B 01	215 027 Life & LTD		\$1,833.51		
PO#:	Voucher #:	113942	Invoice	Invoice No: August 2026	7/29/2026	Paid Amt:	\$1,833.51	
			B 01	215 219 MN Paid Leave		\$132.82		
PO#:	Voucher #:	113399	Invoice	Invoice No: S202623R0	7/29/2026	Paid Amt:	\$132.82	
			B 01	215 219 MN Paid Leave		\$2,011.62		
PO#:	Voucher #:	113597	Invoice	Invoice No: S2026230	7/29/2026	Paid Amt:	\$2,011.62	

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Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	90192	15395		MADISON NATIONAL LIFE		Check
			B 01 215 219	MN Paid Leave		\$2,318.44
PO#:	Voucher #:	113660	Invoice	Invoice No: S2026240	7/29/2026	Paid Amt: \$2,318.44
						Check Amount: \$6,296.39
MB	90193	15412		AFLAC TRADITIONAL AND DIRECT		Check
			B 01 215 029	Supplemental Insurance-Voluntary		\$397.99
PO#:	Voucher #:	113974	Invoice	Invoice No: 831080	8/13/2026	Paid Amt: \$397.99
						Check Amount: \$397.99
MB	90194	14911		REMIT2 AMAZON CAPITAL SERVICES		Check
			E 01 100 207 000 401 000	Classroom Storage Basket Tracks		\$22.79
			E 01 100 207 000 401 000	classroom name tags desk		\$20.97
			E 01 100 207 000 401 000	Teacher Created Resources Happy Birthday C		\$36.00
PO#: 51812	Voucher #:	113983	Invoice	Invoice No: 1YL7-WVG3-4T3D	8/13/2026	Paid Amt: \$79.76
			E 01 100 206 000 460 000	school zone multiply pack cards-item unavaila		\$169.20
PO#: 51820	Voucher #:	113985	Invoice	Invoice No: 1YPR-6MPK-VKPN	8/13/2026	Paid Amt: \$169.20
			E 01 100 204 000 401 000	Plastic Folder with 3 Prongs		\$59.68
			E 01 100 204 000 401 000	24 Pack Plastic Poly Envelopes		\$45.54
			E 01 100 204 000 430 000	100 Pack 9 oz Clear Plastic Cups		\$39.96
			E 01 100 204 000 430 000	300 Pack 5 oz Paper Cups		\$32.96
PO#: 51815	Voucher #:	113987	Invoice	Invoice No: 1JFN-CPLV-XCQL	8/13/2026	Paid Amt: \$178.14
			E 01 100 201 000 401 000	Tree Frog Wall Decal		\$6.99
PO#: 51823	Voucher #:	114125	Invoice	Invoice No: 1KT4-VF1N-HXJJ	8/13/2026	Paid Amt: \$6.99
			E 01 100 209 000 430 000	Mltanccy 32 PCS Paint Tray Palette, White Pl		\$6.99
			E 01 100 209 000 430 000	Crayola Oil Pastels, Assorted Neon Colors, Gi		\$16.58
			E 01 100 209 000 430 000	Cardstock Paper 300 Pack, White Card Stocl		\$29.52
			E 01 100 209 000 430 000	Toovip 100 Pack 5.25x3.25x8.25 Inch Small Pl		\$18.99
			E 01 100 209 000 430 000	40 Pcs Flat Paint Brushes, 1 Inch Craft Paint B		\$19.99
			E 01 100 209 000 430 000	Crayola Washable Kids Paint, White, 16oz		\$19.17
			E 01 100 209 000 430 000	Pacon Heavyweight Tagboard, 9 x 12 Inches, 1		\$7.49
			E 01 100 209 000 430 000	Tru-Ray Construction Paper 9x12" Cool Color.		\$3.74
			E 01 100 209 000 430 000	Tru-Ray Construction Paper, 10 Vibrant Colors		\$5.63
			E 01 100 209 000 430 000	Magnetic Squares, 120 Pieces Magnet Square		\$8.95
			E 01 100 209 000 430 000	365 AWESOME RANDOM USELESS FACTS:		\$9.99
			E 01 100 209 000 430 000	Vivifying Red and White Twine, 656 Feet 2mm		\$13.98
			E 01 100 209 000 430 000	obmwang 50 Pieces Natural Wooden Star Cut		\$19.98
			E 01 100 209 000 430 000	OcePor 100 Sheets Black Cardstock 9" x 12",		\$22.99
			E 01 100 209 000 430 000	Alitte Colored Paper 8.5 x 11 - Copy Paper, 60		\$27.29

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Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
MB	90194	14911		REMIT2 AMAZON CAPITAL SERVICES		Check		
			E 01	100 209 000 430 000	SENMUT Wood Slices 30 Pcs 3.5-4.0 inch Na	\$40.52		
PO#: 51821	Voucher #:	113977	Invoice	Invoice No: 1DRG-3LKH-Q4MY	8/13/2026	Paid Amt:	\$271.80	
			E 01	300 270 000 401 000	BE01550 Bostitch Personal Electric Pencil Shi	\$20.98		
PO#: 51800	Voucher #:	113988	Invoice	Invoice No: 1W3Y-YXNL-V3C6	8/13/2026	Paid Amt:	\$20.98	
			E 01	100 259 000 430 000	Karaoke Machine, Portable Bluetooth Speaker	\$75.99		
			E 01	100 259 000 401 000	NEWREACH 6Pack 45W Black Light, LED	\$42.99		
			E 01	100 259 000 401 000	PATIKIL 26.25 Feet Carpet Marker Strips	\$23.89		
			E 01	100 259 000 401 000	PATIKIL 1.6" Carpet Spot Markers, 50Pcs, Bla	\$7.48		
			E 01	100 259 000 401 000	Carpet Floor Dots for Classroom Rug, 84pc, 4i	\$16.89		
			E 01	100 259 000 401 000	75 Sheets Colored Cardstock Paper, 11"x17",	\$25.99		
			E 01	100 259 000 401 000	Lifewit 4 Pack Paper Organizer Storage, 12x9	\$26.94		
			E 01	100 259 000 401 000	100Pcs Colored Clothespins Bulk, 2.9 Inch, Pz	\$9.49		
PO#: 51817	Voucher #:	113976	Invoice	Invoice No: 1CGX-QJC4-PLNG	8/13/2026	Paid Amt:	\$229.66	
			E 01	100 201 000 401 000	Frog Stickers	\$6.98		
			E 01	100 201 000 401 000	2X Density (Magic Erasers)	\$8.99		
			E 01	100 201 000 430 000	Perfect Stix - Brown Bags	\$7.49		
			E 01	100 201 000 430 000	Amazon Basics uncoated paper plates	\$4.39		
			E 01	100 201 000 401 000	All About Me Poster	\$12.99		
			E 01	100 201 000 401 000	Hooqict Birthday Crowns 30 pack	\$8.97		
			E 01	100 201 000 401 000	YoeJob Pencil Pouch	\$29.99		
			E 01	100 201 000 401 000	YixangDD 30 Pack Magnetic Picture Frame	\$14.98		
			E 01	100 201 000 401 000	PAVSTINE 2 pack magnetic book shelf	\$18.90		
			E 01	100 201 000 401 000	Sheet Protectors (500)	\$25.64		
			E 01	100 201 000 401 000	Fidget Toys Adult Sensory Stones	\$8.99		
PO#: 51823	Voucher #:	114126	Invoice	Invoice No: 1GFK-W4RP-HWF1	8/13/2026	Paid Amt:	\$148.31	
			E 01	100 208 000 460 000	Bins	\$115.10		
			E 01	100 208 000 460 000	Bags	\$38.98		
			E 01	100 208 000 460 000	3v Batteries	\$19.52		
			E 01	100 208 000 460 000	Dixie Cups	\$6.64		
			E 01	100 208 000 460 000	Red Solo Cups	\$9.53		
			E 01	100 208 000 460 000	Baking Sheets	\$59.00		
			E 01	100 208 000 460 000	Clear Plastic Cups	\$22.79		
			E 01	100 208 000 460 000	Red Food Coloring	\$14.50		
			E 01	100 208 000 460 000	Blue Food Coloring	\$14.50		
			E 01	100 208 000 460 000	Glue Dots	\$7.95		

Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	90194	14911	REMIT2	AMAZON CAPITAL SERVICES		Check
			E 01	100 208 000 460 000	Balloons	\$8.99
PO#: 51819	Voucher #:	113980	Invoice	Invoice No: 1VVD-1VKN-97Y6	8/13/2026	Paid Amt: \$317.50
			E 01	100 209 000 401 000	Post-it 100% Recycled Paper Super Sticky No	\$6.85
			E 01	100 209 000 401 000	Larkvue 25FT Outdoor String Lights, Patio Lig	\$12.85
			E 01	100 209 000 401 000	Glade Automatic Spray Refill, Coconut Water i	\$11.78
			E 01	100 209 000 401 000	Glade Automatic Spray Refill and Holder Kit, A	\$26.49
			E 01	100 209 000 401 000	Glade Automatic Spray Refill, Watermelon & C	\$13.70
			E 01	100 209 000 430 000	? WORD TEASERS Middle School - Vocabula	\$15.25
			E 01	100 209 000 430 000	Playing Cards, Deck of Cards, Poker Cards, Ji	\$6.99
			E 01	100 209 000 401 000	Scotch Thermal Laminating Pouches, for Use	\$10.21
			E 01	100 209 000 401 000	Funny Classroom Decor Math/English/Science	\$7.99
			E 01	100 209 000 401 000	Funny English Classroom Wall Art - Punctuatic	\$9.99
			E 01	100 209 000 401 000	ZTGDA Inspirational Quote Hanging Wall Deco	\$12.73
			E 01	100 209 000 401 000	Honoson 8 Pieces Recordable Answer Buzzer	\$23.54
			E 01	100 209 000 401 000	Single Hole Puncher, 1/4" Hole, 50% Labor Sa	\$6.89
			E 01	100 209 000 401 000	Stikki Works White Clips 20 per Pack Teacher	\$23.70
			E 01	100 209 000 401 000	Sharpie Pocket Highlighters, Mild Pastel Color	\$11.93
			E 01	100 209 000 401 000	Command 15 lb & 10 lb Large and Medium 28	\$19.06
			E 01	100 209 000 401 000	1000 Pcs 500 Pairs 0.59inch Diameter 10C	\$8.50
			E 01	100 209 000 401 000	Deli 1-inch 3 Ring Binder with 2 Interior Pocke	\$21.98
			E 01	100 209 000 401 000	EKisemio 120 Pcs Mystery Bags Mini Resin Ai	\$15.19
			E 01	100 209 000 401 000	JOLLY RANCHER Assorted Fruit Flavored Hal	\$27.17
			E 01	100 209 000 401 000	Trident Tropical Twist Sugar Free Gum, 12 Pa	\$16.40
			E 01	100 209 000 401 000	Trident Watermelon Twist Sugar Free Gum, 12	\$12.24
			E 01	100 209 000 401 000	Trident Island Berry Lime Sugar-Free Chewing	\$16.23
			E 01	100 209 000 401 000	MOFUYU Classroom Decor Banner,Inspiration	\$13.99
			E 01	100 209 000 401 000	VABAMNA 50 Feet Boho Bulletin Board Borde	\$9.49
			E 01	100 209 000 401 000	MOFUYU Affirmation Wall Decor,It's Cool to b	\$14.99
			E 01	100 209 000 401 000	Amazon Basics Rectangular Erasers for Scho	\$6.74
			E 01	100 209 000 401 000	Der Rose 1Pcs Fake Plants Hanging Artificial	\$8.49
			E 01	100 209 000 401 000	Drydiet Light Brown Checkered Peel and Stick	\$18.99
			E 01	100 209 000 401 000	EcoStash Wheat Straw Expanding Hanging Fi	\$10.44
			E 01	100 209 000 401 000	Hadley Designs Desk Name Tags for Classroc	\$12.73
			E 01	100 209 000 401 000	Avery Margin Ultra Tabs, 24 Repositionable St	\$4.48
			E 01	100 209 000 401 000	Dry Erase LapBoards, PANDORI 26 Pack Doub	\$35.87

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Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
MB	90194	14911		REMIT2 AMAZON CAPITAL SERVICES		Check		
			E 01	100 209 000 401 000	FREHVN Funny Math Classroom Decor	\$3.59		
PO#: 51822	Voucher #:	113979	Invoice	Invoice No: 1H3Q-FWGC-KPFW	8/13/2026	Paid Amt:	\$477.46	
			E 01	100 204 000 430 000	Fun Express Washable Tempera Paint Set - 11	\$32.29		
PO#: 51833	Voucher #:	114122	Invoice	Invoice No: 1DXF-64FR-CG1W	8/13/2026	Paid Amt:	\$32.29	
			E 01	100 201 000 401 000	24 Blank Jigsaw Puzzles - 5.5 inch x 8 inch, 11	\$37.04		
			E 01	100 201 000 401 000	Fellowes Plastic Comb Binding Spines, 1 Inch	\$32.80		
			E 01	100 201 000 401 000	Clipboards, PANDRI 36 Pack Hardboard Office	\$73.74		
			E 01	100 201 000 401 000	24PCS Gigilli Fidget Spinner	\$93.80		
PO#: 51818	Voucher #:	113978	Invoice	Invoice No: 14TL-FW66-TQP6	8/13/2026	Paid Amt:	\$237.38	
			E 01	100 203 000 401 000	YMSZ Purple Balloon Garland Arch Kit, Purple	\$7.99		
			E 01	100 203 000 401 000	Balloon Pump Electric Portable	\$15.19		
			E 01	100 203 000 401 000	8 Pcs Giant School Party Decorations Classro	\$34.99		
			E 01	100 203 000 401 000	shipping	\$0.00		
PO#: 51832	Voucher #:	113981	Invoice	Invoice No: 1K7V-GK4H-DN1D	8/13/2026	Paid Amt:	\$58.17	
			E 01	100 208 000 401 000	Colored Pencil Sharpener	\$94.02		
			E 01	100 208 000 401 000	Mechanical Pencils	\$14.50		
			E 01	100 208 000 401 000	Flair Pens	\$20.65		
			E 01	100 208 000 401 000	Crayola Whiteboard Markers	\$26.98		
			E 01	100 208 000 401 000	iPad Stand	\$27.35		
			E 01	100 208 000 401 000	Glass Jar Storage	\$29.50		
PO#: 51813	Voucher #:	113982	Invoice	Invoice No: 1DJN-DFPF-4Y67	8/13/2026	Paid Amt:	\$213.00	
			E 01	100 720 000 401 000	Kleenex	\$13.50		
			E 01	100 720 000 401 000	1/2" White Athletic Tape-unavailable	\$3.99		
			E 01	100 720 000 401 000	1" White Athletic Tape - 6 pack	\$14.00		
			E 01	100 720 000 401 000	1" Non Latex Coban	\$8.49		
			E 01	100 720 000 401 000	Disposable Cups - 500 pack	\$23.59		
			E 01	100 720 000 401 000	2" Non Latex Coban	\$9.68		
			E 01	100 720 000 401 000	Dawn Dish Soap	\$3.54		
			E 01	100 720 000 401 000	Huggies Wipes	\$39.97		
			E 01	100 720 000 401 000	Amazon Basics Resealable Bags	\$8.81		
			E 01	100 720 000 401 000	Reusable Hot and Cold Gel Packs	\$8.07		
			E 01	100 720 000 401 000	Plackers Floss Picks	\$4.48		
			E 01	005 865 352 401 000	Nitrile Exam Gloves	\$69.34		
			E 01	100 720 000 401 000	Emesis Bags - 50 pack	\$15.59		
PO#: 51814	Voucher #:	113975	Invoice	Invoice No: 11KV-1WKN-LWYN	8/13/2026	Paid Amt:	\$223.05	

Detail Payment Register By Check

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Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	90194	14911	REMIT2	AMAZON CAPITAL SERVICES		Check
			E 01	100 206 000 460 000	Five Star Spiral notebooks-ordered 7.29.26	\$178.50
PO#: 51820	Voucher #:	113986	Invoice	Invoice No: 1MNY-NN4T-M16V	8/13/2026	Paid Amt: \$178.50
			E 01	100 209 000 460 000	Who Was George Washington? by Roberta Ex	\$6.01
			E 01	100 209 000 460 000	Who Is LeBron James? (Who Was?) by Crysti	\$4.50
			E 01	100 209 000 460 000	Who Was Theodore Roosevelt? by Michael Bl	\$4.30
			E 01	100 209 000 460 000	Who Was Princess Diana? by Ellen Labrecque	\$5.24
			E 01	100 209 000 460 000	Who Was Davy Crockett? by Gail Herman, WI	\$4.60
			E 01	100 209 000 460 000	Who Was Thomas Alva Edison? by Margaret I	\$5.24
			E 01	100 209 000 460 000	Who Is Tony Hawk? (Who Was?) by Steve Ko	\$5.59
			E 01	100 209 000 460 000	Who Is Beyoncé? (Who Was?) by Kirsti Jewel	\$5.59
			E 01	100 209 000 460 000	Who Was Steve Jobs? by Pam Pollack, Meg E	\$5.57
			E 01	100 209 000 460 000	Who Was Marie Antoinette? by Dana Meacher	\$4.87
			E 01	100 209 000 460 000	Who Is Wayne Gretzky? (Who Was?) by Gail	\$5.59
			E 01	100 209 000 460 000	Who Is Dwayne "The Rock" Johnson? (Who F	\$4.88
			E 01	100 209 000 460 000	Who Was Ruth Bader Ginsburg? by Patricia B	\$4.79
			E 01	100 209 000 460 000	Who is J.K. Rowling? by Pam Pollack, Meg Be	\$4.00
			E 01	100 209 000 460 000	Insignificant Events in the Life of a Cactus by I	\$202.20
PO#: 51816	Voucher #:	113984	Invoice	Invoice No: 173N-3GDW-7FR1	8/13/2026	Paid Amt: \$272.97
			E 01	100 204 000 401 000	ESSENTIAL #1 500 Piece Coin Envelopes	\$14.91
			E 01	100 204 000 401 000	120PCS I Lost a Tooth Stickers	\$9.49
			E 01	100 204 000 401 000	Amazon Basics Resealable Double Zipper Sar	\$5.78
			E 01	100 204 000 401 000	Post-it Super Sticky Notes, 3 x 3 in	\$6.85
			E 01	100 204 000 401 000	Standard Staples	\$2.55
			E 01	100 204 000 401 000	Scotch Transparent Tape	\$6.07
			E 01	100 204 000 401 000	Shanshanshop 4 Pieces Turn in Trays for Clas	\$19.99
			E 01	100 204 000 430 000	Bicycle Rider Back Playing Cards 12 Pack	\$20.99
			E 01	100 204 000 401 000	Evelots Playing Cards Shuffler	\$16.99
			E 01	100 204 000 401 000	Sooez Clip Boards 8.5x11 with Storage	\$13.98
			E 01	100 204 000 401 000	Clipboards with Storage, light purple	\$13.88
			E 01	100 204 000 430 000	Mattel Games UNO Card Game	\$22.98
			E 01	100 204 000 430 000	The Name Jar book	\$6.38
			E 01	100 204 000 430 000	Crayola Crayon Glitter, 24	\$8.24
			E 01	100 204 000 430 000	Elmer's Scented Nontoxic Glue Sticks Variety	\$7.89
			E 01	100 204 000 430 000	Crayola Twistables Crayons for Kids (24ct)	\$8.77
			E 01	100 204 000 430 000	Butterflies on the First Day of School book	\$18.99
			E 01	100 204 000 401 000	Happy Birthday Pencils Colorful	\$7.99

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Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	90194	14911	REMIT2	AMAZON CAPITAL SERVICES		Check
			E 01	100 204 000 430 000	Play-Doh Modeling Compound 24-Pack	\$18.15
			E 01	100 204 000 401 000	Sheet Protectors, PANDRI 500 Pack Clear	\$24.29
			E 01	100 204 000 401 000	Sharpie Permanent Markers	\$7.89
			E 01	100 204 000 401 000	Quadafy 10 Sliding Bar Report Covers	\$5.99
			E 01	100 204 000 401 000	Jetec Wooden Pencil Pen Holder for Desk	\$17.81
			E 01	100 204 000 401 000	Fuutreo 6 Pcs Magnetic Wall File Organizer M	\$40.99
			E 01	100 204 000 401 000	WhatSign 30PCS Happy Birthday Certificates	\$9.99
PO#: 51834	Voucher #:	114100	Invoice	Invoice No: 1J41-9QJL-D94V	8/13/2026	Paid Amt: \$337.83
						Check Amount: \$3,452.99
MB	90195	15900	ANDERSON ELECTRIC LLC			Check
			E 01	005 811 000 350 000	fixed electrical problems in concession stand	\$380.00
PO#: 51857	Voucher #:	114106	Invoice	Invoice No: 8814	8/13/2026	Paid Amt: \$380.00
						Check Amount: \$380.00
MB	90196	15344	remit	AVIBEN LLC		Check
			E 01	005 110 000 305 000	Fees For Services	\$72.97
PO#:	Voucher #:	113989	Invoice	Invoice No: 43173	8/13/2026	Paid Amt: \$72.97
						Check Amount: \$72.97
MB	90197	10685	BARNESVILLE BUS COMPANY, INC.			Check
			E 04	005 506 321 360 424	Summer Field Trips	\$553.00
			E 04	005 506 321 360 000	Summer rec	\$1,334.50
			E 04	005 509 321 360 000	Kids Club	\$302.50
PO#:	Voucher #:	113991	Invoice	Invoice No: July 26 Extra	8/13/2026	Paid Amt: \$2,190.00
			E 01	005 105 000 305 000	Drug/Alcohol Tests	\$42.00
PO#:	Voucher #:	113992	Invoice	Invoice No: July 26 Screening	8/13/2026	Paid Amt: \$42.00
						Check Amount: \$2,232.00
MB	90198	12156	BARNESVILLE C-STORE			Check
			E 01	005 811 000 442 000	Gasoline	\$49.07
PO#:	Voucher #:	113996	Invoice	Invoice No: 1371-2	8/13/2026	Paid Amt: \$49.07
			E 01	005 811 000 442 000	Gasoline	\$30.70
PO#:	Voucher #:	113995	Invoice	Invoice No: 1165-2	8/13/2026	Paid Amt: \$30.70
			E 01	005 811 000 442 000	Gasoline	\$58.63
PO#:	Voucher #:	113999	Invoice	Invoice No: 3947-2	8/13/2026	Paid Amt: \$58.63
			E 01	005 811 000 442 000	Gasoline	\$32.75
PO#:	Voucher #:	113997	Invoice	Invoice No: 2381-2	8/13/2026	Paid Amt: \$32.75
			E 01	005 811 000 442 000	Gasoline	\$54.41
PO#:	Voucher #:	113998	Invoice	Invoice No: 9697-1	8/13/2026	Paid Amt: \$54.41

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Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	90198	12156		BARNESVILLE C-STORE		Check
			E 01 005 811 000 442 000	Gasoline		\$29.36
PO#:	Voucher #:	113994	Invoice	Invoice No: 6857-1	8/13/2026	Paid Amt: \$29.36
						Check Amount: \$254.92
MB	90199	16618		BARNESVILLE DRUG & HARDWARE		Check
			E 01 005 811 000 420 000	Grass Seed		\$3,599.80
PO#:	Voucher #:	113990	Invoice	Invoice No: 274028	8/13/2026	Paid Amt: \$3,599.80
						Check Amount: \$3,599.80
MB	90200	10013		BARNESVILLE GROCERY		Check
			E 02 005 770 469 490 000	Food		\$26.14
PO#:	Voucher #:	113993	Invoice	Invoice No: Food Service July 26	8/13/2026	Paid Amt: \$26.14
						Check Amount: \$26.14
MB	90201	10025		BARNESVILLE RECORD-REVIEW		Check
			E 01 005 010 000 380 000	Notice of Filing Dates		\$156.00
PO#:	Voucher #:	114003	Invoice	Invoice No: 47168	8/13/2026	Paid Amt: \$156.00
			E 01 005 010 000 380 000	Notice of Affidavits of Candidacy		\$156.00
PO#:	Voucher #:	114001	Invoice	Invoice No: 47081	8/13/2026	Paid Amt: \$156.00
			E 04 005 506 321 380 000	Advertising		\$36.00
PO#:	Voucher #:	114000	Invoice	Invoice No: 47116	8/13/2026	Paid Amt: \$36.00
			E 01 005 010 000 380 000	Minutes		\$1,125.30
PO#:	Voucher #:	114004	Invoice	Invoice No: 47143	8/13/2026	Paid Amt: \$1,125.30
			E 01 005 010 000 380 000	Notice of Filing Dates		\$312.00
PO#:	Voucher #:	114002	Invoice	Invoice No: 47121	8/13/2026	Paid Amt: \$312.00
						Check Amount: \$1,785.30
MB	90202	17904		BARNINGHAM, ANGELICA A		Check
			E 04 005 505 321 305 000	TKD		\$1,147.50
PO#:	Voucher #:	114120	Invoice	Invoice No: 081226	8/13/2026	Paid Amt: \$1,147.50
						Check Amount: \$1,147.50
MB	90203	17074		BLICK ART MATERIALS		Check
			E 01 300 212 000 430 000	07380-6006 Blick Polyester Cloth Canvas Roll		\$103.99
PO#: 51808	Voucher #:	114005	Invoice	Invoice No: 8516463	8/13/2026	Paid Amt: \$103.99
			E 01 300 212 000 430 000	07380-6006 Blick Polyester Cloth Canvas Roll		\$103.99
			E 01 300 212 000 430 000	20411-2009 Prismacolor Ebony Pencil - Graph		\$36.90
			E 01 300 212 000 430 000	84812-0100 Jewelry Made By Me Jewelry Mak		\$140.00
			E 01 300 212 000 430 000	60619-0000 Jewelry Tweezers - Set of 3		\$19.95
			E 01 300 212 000 430 000	80964-1003 John Bead Jewelry Finding Set - I		\$81.60

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Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	90203	17074		BLICK ART MATERIALS		Check
			E 01	300 212 000 430 000	23802-1006 E6000 Jewelry & Bead Industrial	\$11.34
			E 01	300 212 000 430 000	84739-1022 Beadsmith Opelon Stretch Jewelr	\$23.98
			E 01	300 212 000 430 000	83437-2026 Ritual Glaze Bead Glaze - Black,	\$21.99
			E 01	300 212 000 430 000	83437-3016 Ritual Glaze Bead Glaze - Red, 1i	\$21.99
			E 01	300 212 000 430 000	30597-9016 Spectrum Stoneware Glaze - Gok	\$27.46
			E 01	300 212 000 430 000	30597-9326 Spectrum Stoneware Glaze - Mirr	\$13.73
			E 01	300 212 000 430 000	30666-2021 Elan Transfers Underglaze Transf	\$7.99
			E 01	300 212 000 430 000	30666-2019 Elan Transfers Underglaze Transf	\$23.97
			E 01	300 212 000 430 000	30666-2017 Elan Transfers Underglaze Transf	\$7.99
			E 01	300 212 000 430 000	30666-2010 Elan Transfers Underglaze Transf	\$7.99
			E 01	300 212 000 430 000	30666-0031 Elan Transfers Underglaze Transf	\$9.99
			E 01	300 212 000 430 000	30666-0030 Elan Transfers Underglaze Transf	\$7.99
			E 01	300 212 000 430 000	30666-2020 Elan Transfers Underglaze Transf	\$7.99
			E 01	300 212 000 430 000	30666-0028 Elan Transfers Underglaze Transf	\$9.99
			E 01	300 212 000 430 000	30666-2011 Elan Transfers Underglaze Transf	\$7.99
			E 01	300 212 000 430 000	30666-0130 Elan Transfers Underglaze Transf	\$31.96
			E 01	300 212 000 430 000	30666-5109 Elan Transfers Underglaze Transf	\$23.97
			E 01	300 212 000 430 000	55793-1024 Westcott Metal Zero Centering Rt	\$68.10
			E 01	300 212 000 430 000	55793-1036 Westcott Metal Zero Centering Rt	\$113.40
PO#: 51808	Voucher #:	114006	Invoice	Invoice No: 8505040	8/13/2026	Paid Amt: \$832.25
			E 01	100 207 000 401 000	52922-1249 Expo Dry Erase Low Odor Marker	\$16.23
			E 01	100 207 000 401 000	52922-6004 Expo Dry Erase Low Odor Marker	\$10.62
			E 01	100 207 000 401 000	Freight	\$9.95
PO#: 51778	Voucher #:	114007	Invoice	Invoice No: 8499290	8/13/2026	Paid Amt: \$36.80
			E 01	100 206 000 430 000	07526-1810 Blick Super Value Canvas Pack -	\$33.92
			E 01	100 206 000 430 000	11319-1021 Pacon Card Stock - White, 8-1/2"	\$29.22
PO#: 51777	Voucher #:	114008	Invoice	Invoice No: 8494087	8/13/2026	Paid Amt: \$63.14
						Check Amount: \$1,036.18
MB	90204	15055	remit	BSN SPORTS LLC		Check
			E 01	300 296 302 530 512	Varsity Volleyball Uniforms	\$3,566.00
PO#: 51702	Voucher #:	114009	Invoice	Invoice No: 934771997	8/13/2026	Paid Amt: \$3,566.00
			E 01	300 296 302 530 512	JV uniforms	\$1,125.00
PO#: 51702	Voucher #:	114010	Invoice	Invoice No: 934771996	8/13/2026	Paid Amt: \$1,125.00
						Check Amount: \$4,691.00

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Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	90205	15818	remit	CDW GOVERNMENT		Check
			E 06	005 870 000 530 887 BenQ Interactive RM6505 Tv's		\$19,497.80
PO#: 51681	Voucher #:	114129	Invoice	Invoice No: AK4738J	8/13/2026	Paid Amt: \$19,497.80
						Check Amount: \$19,497.80
MB	90206	17854	REMIT	CINTAS CORP		Check
			E 02	005 770 469 401 000 Laundry/Dry Cleaning		\$56.11
PO#:	Voucher #:	114011	Invoice	Invoice No: 4275475612	8/13/2026	Paid Amt: \$56.11
						Check Amount: \$56.11
MB	90207	10001		CITY OF BARNESVILLE		Check
			E 01	005 810 000 332 000 Electricity		\$13,820.61
			E 01	005 810 000 331 000 Water-Sewage		\$676.22
			E 04	005 505 321 320 000 Communication		\$33.89
			E 01	005 810 000 320 000 Communication		\$607.79
PO#:	Voucher #:	114012	Invoice	Invoice No: 10154231	8/13/2026	Paid Amt: \$15,138.51
						Check Amount: \$15,138.51
MB	90208	16937		COLE PAPERS INC		Check
			E 01	005 810 000 410 000 can liner 29x44		\$35.42
			E 01	005 810 000 410 000 can liner 38x58		\$109.29
			E 01	005 810 000 410 000 can liner 33x39		\$62.96
			E 01	005 810 000 410 000 can liner 24x32		\$100.77
			E 01	005 810 000 410 000 toilet paper		\$228.60
			E 01	005 810 000 410 000 paper towel		\$203.92
			E 01	005 810 000 410 000 red buffer pads		\$18.00
			E 01	005 810 000 410 000 cleaning cloth		\$63.90
			E 01	005 810 000 410 000 kaiblooeey acid cleaner		\$127.39
			E 01	005 810 000 410 000 defoamer		\$89.42
			E 01	005 810 000 410 000 laundry detergent		\$97.97
			E 01	005 810 000 410 000 toilet bowl cleaner		\$39.01
			E 01	005 810 000 410 000 Freight		\$7.00
PO#: 51852	Voucher #:	114101	Invoice	Invoice No: 10754164	8/13/2026	Paid Amt: \$1,183.65
			E 01	005 810 000 410 000 air movers		\$450.00
PO#: 51767	Voucher #:	114013	Invoice	Invoice No: 10744930	8/13/2026	Paid Amt: \$450.00
			E 01	005 810 000 410 000 Return		\$53.91
PO#:	Voucher #:	114014	Credit	Invoice No: 40501	8/13/2026	Paid Amt: (\$53.91)
			E 01	005 810 000 410 000 Return		\$217.80
PO#:	Voucher #:	114015	Credit	Invoice No: 40499	8/13/2026	Paid Amt: (\$217.80)
						Check Amount: \$1,361.94

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Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	90209	17070		COMMITTEE FOR CHILDREN		Check
			E 01 100 203 302 460 000	Second Step Program - 910000		\$3,199.00
PO#: 51671	Voucher #:	114016	Invoice	Invoice No: 2060801	8/13/2026	Paid Amt: \$3,199.00
						Check Amount: \$3,199.00
MB	90210	14803		DAKOTA REFRIGERATION		Check
			E 02 005 770 701 350 000	kitchen walk in cooler repair		\$2,589.00
PO#: 51787	Voucher #:	114017	Invoice	Invoice No: F232878	8/13/2026	Paid Amt: \$2,589.00
						Check Amount: \$2,589.00
MB	90211	15411		DELTA DENTAL OF MINNESOTA		Check
			B 01 215 032	premiums		\$2,866.77
PO#:	Voucher #:	114124	Invoice	Invoice No: CNS0002241284	8/13/2026	Paid Amt: \$2,866.77
						Check Amount: \$2,866.77
MB	90212	10600	REMIT	DISCOUNT SCHOOL SUPPLY		Check
			E 01 100 205 000 401 000	S816632 Watercolor Apples 6" Accents - Set c		\$7.99
PO#: 51798	Voucher #:	114020	Invoice	Invoice No: 011755630101	8/13/2026	Paid Amt: \$7.99
			E 01 300 212 000 430 000	31370 Acrylic Paint - 1/2 Gallon, Black		\$62.68
PO#: 51811	Voucher #:	114022	Invoice	Invoice No: 011765980101	8/13/2026	Paid Amt: \$62.68
			E 01 100 207 000 401 000	S817337 Make The Grade Pencils - 12 pencils		\$39.92
			E 01 100 207 000 401 000	S819303 Happy Birthday From All Of Us! Birth		\$53.97
PO#: 51796	Voucher #:	114018	Invoice	Invoice No: 011755570101	8/13/2026	Paid Amt: \$93.89
			E 01 100 208 000 401 000	S812332 Classroom Label Magnets Fizz! - 12		\$44.97
PO#: 51797	Voucher #:	114019	Invoice	Invoice No: 011755600101	8/13/2026	Paid Amt: \$44.97
			E 01 100 201 000 430 000	24191 Colorations Eye Stickers - 2000 Pieces		\$11.01
PO#: 51799	Voucher #:	114021	Invoice	Invoice No: 011755640101	8/13/2026	Paid Amt: \$11.01
						Check Amount: \$220.54
MB	90213	17991		ELITE METAL TOOLS		Check
			E 01 300 289 000 530 000	Uni-hydro pro 56-14 220v		\$14,350.00
PO#: 51741	Voucher #:	114121	Invoice	Invoice No: 34311	8/13/2026	Paid Amt: \$14,350.00
						Check Amount: \$14,350.00
MB	90214	15730		ESSENTIA HEALTH		Check
			E 01 300 790 000 305 000	monthly sports medicine agreement		\$125.00
PO#:	Voucher #:	114023	Invoice	Invoice No: CINV-00004315	8/13/2026	Paid Amt: \$125.00
						Check Amount: \$125.00
MB	90215	16206	remit	FOLLETT CONTENT SOLUTIONS LLC		Check
			E 01 300 620 302 470 000	Destiny TitlePeek renewal High School		\$141.24



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Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	90215	16206	remit	FOLLETT CONTENT SOLUTIONS LLC		Check
			E 01	100 620 302 470 000	Destiny TitlePeak renewal Elementary School	\$141.24
PO#: 51649	Voucher #:	114039	Invoice	Invoice No: 1612363	8/13/2026	Paid Amt: \$282.48
						Check Amount: \$282.48
MB	90216	17488		HALL PASS ID		Check
			E 01	005 715 342 405 000	Hall Pass Annual Renewal	\$878.00
PO#: 51836	Voucher #:	114024	Invoice	Invoice No: HP2023-4693	8/13/2026	Paid Amt: \$878.00
						Check Amount: \$878.00
MB	90217	15901	remit	HUDL		Check
			E 01	300 292 000 401 000	HUDL Yearly Fee	\$15,000.00
PO#: 51838	Voucher #:	114025	Invoice	Invoice No: HUS00024985	8/13/2026	Paid Amt: \$15,000.00
						Check Amount: \$15,000.00
MB	90218	15388	remit	INNOVATIVE OFFICE SOLUTIONS LLC		Check
			E 01	100 208 000 401 000	ACM13526 SCISSORS,TITANIM7",GY/YL	\$53.36
PO#: 51828	Voucher #:	114032	Invoice	Invoice No: IN5173155	8/13/2026	Paid Amt: \$53.36
			E 01	100 201 000 430 000	PAC8007 PAPER,CNST,12X18,50PK,EVG	\$7.40
			E 01	100 201 000 401 000	MMM8453 TAPE,BOOK,TRANS,3X15YDS	\$19.98
PO#: 51829	Voucher #:	114033	Invoice	Invoice No: IN5173156	8/13/2026	Paid Amt: \$27.38
			E 01	100 201 000 430 000	PAC6807 PAPER,CNST,12X18,50PK,DBR	\$3.78
PO#: 51829	Voucher #:	114119	Invoice	Invoice No: IN5176617	8/13/2026	Paid Amt: \$3.78
			E 01	300 211 000 401 000	LEO83450 PIN,SAFETY,50,PK,AST	\$3.42
			E 01	300 211 000 401 000	QUA37790 ENVELOPE,CLSP,9X12BRKR32#	\$160.28
PO#: 51831	Voucher #:	114026	Invoice	Invoice No: IN5174916	8/13/2026	Paid Amt: \$163.70
			E 01	300 212 000 430 000	ACM13731 SCISSORS,TITANIUM,8" BENT	\$65.35
			E 01	300 212 000 430 000	EPIE503 GLUE,STICKS,60BX,PP	\$36.75
			E 01	300 212 000 430 000	FPRDT20 GLUE,STICKS,20/PK	\$47.70
PO#: 51830	Voucher #:	114027	Invoice	Invoice No: IN5173157	8/13/2026	Paid Amt: \$149.80
			E 01	100 207 000 401 000	UNV74321 PUNCH,1-HOLE,RUBBR GRP	\$5.85
PO#: 51825	Voucher #:	114028	Invoice	Invoice No: IN5173159	8/13/2026	Paid Amt: \$5.85
			E 01	100 208 000 401 000	BICMPLWP241 PENCIL,24-PK 0.9MM,BK	\$23.10
			E 01	100 208 000 401 000	RCP421288BLA SWEEPER,FLOOR, CARPE	\$77.32
PO#: 51826	Voucher #:	114029	Invoice	Invoice No: IN5173160	8/13/2026	Paid Amt: \$100.42
			E 01	300 211 000 401 000	FEL00703 FILE,STOR,LTR/LGL,CTN12	\$60.74
			E 01	300 211 000 401 000	DURAACTBULK36 BATTERY,ALKALINE AA,3	\$49.89
			E 01	300 211 000 401 000	BSN63110 PAD,LEGAL,JUNIOR,12CT,WE	\$11.27
			E 01	300 211 000 401 000	UNV35668 NOTE,STICK,4,3X3,YW,12PD	\$16.00
			E 01	300 211 000 401 000	MMMR33018CP PAD,PST IT POP UP,CA	\$27.35

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Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
MB	90218	15388	remit	INNOVATIVE OFFICE SOLUTIONS LLC			Check		
			E 01	300 211 000 401 000	MMMR33018CTCP PAD,CBNT,POP-UP,3X3,7	\$40.14			
			E 01	300 211 000 401 000	ITA36159 PEN,GEL,RETRAT,.0.7,RED	\$24.16			
			E 01	300 211 000 401 000	UNV12113 FOLDER,MLA,1/3 CT,LTR,100	\$53.94			
			E 01	300 211 000 401 000	QUA44562 ENVELOPE,CAT,9X12,28#BRKR	\$39.12			
	PO#: 51831	Voucher #:	114030	Invoice	Invoice No: IN5173166	8/13/2026	Paid Amt: \$322.61		
			E 01	100 205 000 401 000	MMM8453 TAPE,BOOK,TRANS,3X15YDS	\$9.99			
	PO#: 51827	Voucher #:	114031	Invoice	Invoice No: IN5173154	8/13/2026	Paid Amt: \$9.99		
				Check Amount:			\$836.89		
	MB	90219	16567		IXL LEARNING			Check	
E 01				100 203 000 406 000	IXL License (Grades 3-6) - Complete (math, E	\$6,737.50			
PO#: 51672				Voucher #:	114034	Invoice	Invoice No: S575340	8/13/2026	Paid Amt: \$6,737.50
			Check Amount:			\$6,737.50			
MB	90220	17936		JOHNSON CONTROLS BUILDING SOLUTIONS LLC			Check		
			E 01	005 865 380 520 000	Chimney Repair	\$53,208.00			
			PO#: 51843	Voucher #:	114035	Invoice	Invoice No: 00049528572	8/13/2026	Paid Amt: \$53,208.00
			Check Amount:			\$53,208.00			
MB	90221	16348	remit	KEMPS LLC			Check		
			E 02	005 770 469 495 000	Milk	\$184.75			
			PO#:	Voucher #:	114103	Invoice	Invoice No: 6420527	8/13/2026	Paid Amt: \$184.75
			E 02	005 770 469 495 000	Milk	\$147.80			
			PO#:	Voucher #:	114036	Invoice	Invoice No: 6393805	8/13/2026	Paid Amt: \$147.80
			E 02	005 770 469 495 000	Milk	\$92.50			
			PO#:	Voucher #:	114104	Invoice	Invoice No: 6415883	8/13/2026	Paid Amt: \$92.50
			E 02	005 770 469 495 000	Milk	\$203.20			
			PO#:	Voucher #:	114037	Invoice	Invoice No: 6409408	8/13/2026	Paid Amt: \$203.20
			E 02	005 770 469 495 000	Milk	\$54.90			
PO#:	Voucher #:	114038	Invoice	Invoice No: 6393803	8/13/2026	Paid Amt: \$54.90			
			Check Amount:			\$683.15			
MB	90222	14269		LAKES COUNTRY SERVICE COOP			Check		
			E 01	005 612 000 405 000	Adobe License Renewal	\$330.00			
			PO#:	Voucher #:	114040	Invoice	Invoice No: 103585	8/13/2026	Paid Amt: \$330.00
			E 04	005 580 325 390 000	ECFE/SR Coordinator (50%)	\$9,543.57			
			E 04	005 582 344 390 000	ECFE/SR Coordinator (50%)	\$9,543.60			
			E 04	005 582 344 390 000	ECFE/SR Educator (50%)	\$14,300.98			
			E 04	005 580 325 390 000	ECFE/SR Educator (50%)	\$14,300.98			

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Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
MB	90222	14269	LAKES COUNTRY SERVICE COOP				Check	
			E 04 005 582 344 390 000	SR Educator (second teacher) 50%	\$35,286.25			
			PO#:	Voucher #:	114041 Invoice	Invoice No: 103558	8/13/2026	Paid Amt: \$82,975.38
			E 04 005 580 325 390 000	ECFE/SR Coordinator (Final)	\$4,058.07			
			E 04 005 582 344 390 000	ECFE/SR Coordinator (Final)	\$4,058.07			
			E 04 005 582 344 390 000	ECFE/SR Educator (Final Billing)	\$6,394.58			
			E 04 005 580 325 390 000	ECFE/SR Educator (Final Billing)	\$6,394.61			
			E 04 005 582 344 390 000	SR Educator (Final Billing)	\$3,182.46			
			PO#:	Voucher #:	113939 Invoice	Invoice No: 103570	8/13/2026	Paid Amt: \$24,087.79
								Check Amount: \$107,393.17
MB	90223	14637	LOCKSHOP				Check	
			E 01 005 812 000 350 000	fixed door handle at highschool installed deadl	\$339.66			
			PO#: 51859	Voucher #:	114105 Invoice	Invoice No: 0000320707	8/13/2026	Paid Amt: \$339.66
					Check Amount: \$339.66			
MB	90224	10439	MASSP				Check	
			E 01 300 050 000 820 000	Massp/NASSP Dues	\$890.00			
			PO#: 51837	Voucher #:	114043 Invoice	Invoice No: 3485	8/13/2026	Paid Amt: \$890.00
					Check Amount: \$890.00			
MB	90225	12365	remit	MECA SPORTSWEAR				Check
				E 01 300 298 000 401 000	Large Gold Bars	\$140.00		
				E 01 300 298 000 401 000	Softball Metal Insert	\$21.00		
				E 01 300 298 000 401 000	Track Metal Insert	\$28.00		
				E 01 300 298 000 401 000	Cross Country Metal Insert	\$17.50		
				E 01 300 298 000 401 000	Golf Metal Insert	\$17.50		
				E 01 300 298 000 401 000	Shipping	\$11.25		
				PO#: 51772	Voucher #:	114047 Invoice	Invoice No: SIP276699	8/13/2026
					Check Amount: \$235.25			
MB	90226	14530	remit	MFAC, LLC				Check
				E 01 300 292 000 401 516	First Place Mini Band SKU: 1219-02-Pack-Mer	\$23.95		
				E 01 300 292 000 401 516	First Place Mini Band SKU: 1219-03-Pack-Her	\$25.95		
				E 01 300 292 000 401 516	Shipping	\$9.04		
				PO#: 51824	Voucher #:	114046 Invoice	Invoice No: INV415382	8/13/2026
					Check Amount: \$58.94			
MB	90227	10416	MINNESOTA UI				Check	
			E 01 100 203 000 280 000	Unemployment Comp	\$198.72			

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Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
MB	90227	10416		MINNESOTA UI		Check			
			E 01 005 790 000 281 000	Between Term Unemployment			\$23,401.02		
PO#:	Voucher #:	114049	Invoice	Invoice No: 106-002, Qtr 2, 2026	8/13/2026	Paid Amt:	\$23,599.74		
						Check Amount:	\$23,599.74		
MB	90228	10799	remit	MN DEPT OF LABOR & INDUSTRY		Check			
			E 01 005 810 000 350 000	Boiler Fee - Elem			\$125.00		
PO#:	Voucher #:	114045	Invoice	Invoice No: ABR0377926X	8/13/2026	Paid Amt:	\$125.00		
						Check Amount:	\$125.00		
MB	90229	10799	remit	MN DEPT OF LABOR & INDUSTRY		Check			
			E 01 005 810 000 350 000	Boiler Fee - HS			\$225.00		
PO#:	Voucher #:	114044	Invoice	Invoice No: ABR0377927X	8/13/2026	Paid Amt:	\$225.00		
						Check Amount:	\$225.00		
MB	90230	16818		MN SCHOOL EMPLOYEES ASSOCIATION		Check			
			B 01 215 025	Nea-Mea-Bea Dues Payable			\$156.21		
PO#:	Voucher #:	113958	Invoice	Invoice No: S2027020	8/13/2026	Paid Amt:	\$156.21		
						Check Amount:	\$156.21		
MB	90231	14932		MUSIC THEATRE INTERNATIONAL		Check			
			E 01 300 295 000 401 515	Fall Musical Royalties Payment			\$1,925.00		
PO#: 51856	Voucher #:	114042	Invoice	Invoice No: 7155169	8/13/2026	Paid Amt:	\$1,925.00		
						Check Amount:	\$1,925.00		
MB	90232	17771	REMIT	MYSTERY SCIENCE		Check			
			E 01 100 203 302 460 000	District Membership 2026-27			\$1,799.00		
PO#: 51674	Voucher #:	114048	Invoice	Invoice No: 336983	8/13/2026	Paid Amt:	\$1,799.00		
						Check Amount:	\$1,799.00		
MB	90233	15551	remit	NCS PEARSON INC		Check			
			E 01 100 216 401 401 000	BOEHM test of Basic Concepts			\$295.50		
			E 01 100 216 401 401 000	Shipping			\$17.73		
PO#: 51802	Voucher #:	114052	Invoice	Invoice No: 32099479	8/13/2026	Paid Amt:	\$313.23		
						Check Amount:	\$313.23		
MB	90234	12076	remit	PREMIUM WATERS - FARGO		Check			
			E 01 005 720 000 401 000	General Supplies			\$23.00		
			E 01 100 720 000 401 000	Elem. Nurse's Office			\$11.50		
PO#:	Voucher #:	114051	Invoice	Invoice No: 502958-07-26	8/13/2026	Paid Amt:	\$34.50		
						Check Amount:	\$34.50		



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Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	90235	16017	REMIT	PURCHASE POWER		Check
			E 01	005 110 000 329 000 postage		\$705.25
PO#:	Voucher #:	114123	Invoice	Invoice No: August 2026	8/13/2026	Paid Amt: \$705.25
						Check Amount: \$705.25
MB	90236	17916	REMIT	PUREWATER TECHNOLOGY OF THE NORTH LLC		Check
			E 01	005 850 000 335 000 Filtered water rental		\$495.00
PO#: 51287	Voucher #:	114050	Invoice	Invoice No: 138633	8/13/2026	Paid Amt: \$495.00
						Check Amount: \$495.00
MB	90237	17212		REAL OT SOLUTIONS		Check
			E 01	100 204 000 460 000 Student Workbook		\$1,276.00
			E 01	100 204 000 460 000 Shipping		\$130.00
PO#: 51804	Voucher #:	114102	Invoice	Invoice No: S13347	8/13/2026	Paid Amt: \$1,406.00
			E 01	100 201 000 460 000 Student Workbook		\$1,276.00
			E 01	100 201 000 460 000 Shipping		\$130.00
PO#: 51803	Voucher #:	114053	Invoice	Invoice No: S13306	8/13/2026	Paid Amt: \$1,406.00
						Check Amount: \$2,812.00
MB	90238	12663	remit	REALLY GOOD STUFF LLC		Check
			E 01	100 206 000 401 000 175158 Really Good Stuff Monthly Calendar P		\$14.24
			E 01	100 206 000 401 000 175216 Really Good Stuff Mini Wooden Push		\$11.38
PO#: 51791	Voucher #:	114057	Invoice	Invoice No: 9281558	8/13/2026	Paid Amt: \$25.62
			E 01	100 204 000 460 000 165544 Draw And Write Journals 12 journals		\$142.45
PO#: 51792	Voucher #:	114058	Invoice	Invoice No: 9281559	8/13/2026	Paid Amt: \$142.45
			E 01	100 205 000 401 000 711427 Spot On Positive Mindset Carpet Mark		\$28.48
			E 01	100 205 000 401 000 165023 Happy Birthday Silicone Bracelets 24		\$16.14
			E 01	100 205 000 401 000 142781 Happy Birthday Pencils set of 12 pen		\$9.48
			E 01	100 205 000 401 000 158278 Really Good Stuff Birthday Cupcakes		\$3.79
			E 01	100 205 000 401 000 158757 Ready to Decorate Collect And Carry \		\$39.88
			E 01	100 205 000 401 000 159363 Deluxe Privacy Shields Junior Set o		\$37.99
PO#: 51793	Voucher #:	114059	Invoice	Invoice No: 9281560	8/13/2026	Paid Amt: \$135.76
			E 01	100 207 000 401 000 Classroom Stacking Bins Black-12 - Item 1600		\$68.79
			E 01	100 207 000 401 000 Classroom Stacking Bins Pink-12 - Item 1600		\$71.99
			E 01	100 207 000 401 000 Classroom Stacking Bins Blue Neon-12 - Item		\$68.79
			E 01	100 207 000 401 000 Shipping Free		\$0.01
PO#: 51806	Voucher #:	114054	Invoice	Invoice No: 9280906	8/13/2026	Paid Amt: \$209.58
			E 01	100 207 000 401 000 709430 Officemate Recycled Giant Paper Clip		\$17.04
PO#: 51807	Voucher #:	114055	Invoice	Invoice No: 9283062	8/13/2026	Paid Amt: \$17.04
			E 01	100 205 000 430 000 167649 9 x 12 Real Watercolor Paper 50 Sh		\$13.29

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Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
MB	90238	12663	remit	REALLY GOOD STUFF LLC		Check			
			E 01	100 205 000 401 000	709754 Recycled Wood Clip Board	\$39.84			
PO#: 51793	Voucher #:	114056	Invoice	Invoice No: 9283055	8/13/2026	Paid Amt:	\$53.13		
						Check Amount:	\$583.58		
MB	90239	13532	remit	SCHMITT MUSIC CREDIT DEPT		Check			
			E 01	300 258 000 450 000	Clarinet Reeds 3	\$54.00			
PO#: 51605	Voucher #:	114060	Invoice	Invoice No: 7241718	8/13/2026	Paid Amt:	\$54.00		
						Check Amount:	\$54.00		
MB	90240	11245	REMIT	SCHOOL SPECIALTY LLC		Check			
			E 01	100 205 000 430 000	1006764 Tru-Ray Sulphite Construction Paper	\$2.98			
			E 01	100 205 000 430 000	201184 Prang Medium Weight Construction Paper	\$2.46			
			E 01	100 205 000 430 000	409340 Prang Shades of Me Multi-Cultural Construction Paper	\$3.24			
			E 01	100 205 000 430 000	2041199 Astrobrights Card Stock, 8-1/2 x 11 In	\$24.24			
			E 01	100 205 000 401 000	060915 StikkiWorks Stikki Clips Paper Holders	\$25.44			
			E 01	100 205 000 401 000	2133001 School Smart Standard Staples, 1/4 In	\$2.16			
			E 01	100 205 000 430 000	2004247 Prang Ready-to-Use Washable Temp	\$7.66			
PO#: 51782	Voucher #:	114061	Invoice	Invoice No: 2081375352780	8/13/2026	Paid Amt:	\$68.18		
			E 01	100 201 000 401 000	084890 School Smart 2-Pocket Folders with F	\$6.74			
			E 01	100 201 000 401 000	084889 School Smart 2-Pocket Folders with F	\$12.99			
			E 01	100 201 000 401 000	084892 School Smart 2-Pocket Folders with F	\$12.99			
			E 01	100 201 000 401 000	084887 School Smart 2-Pocket Folders with F	\$6.74			
			E 01	100 201 000 401 000	084902 School Smart 2-Pocket Folders with F	\$12.99			
			E 01	100 201 000 401 000	085283 School Smart 3-Hole Punched Filler P	\$8.18			
			E 01	100 201 000 401 000	1333748 EXPO Low Odor Dry Erase Markers,	\$11.59			
PO#: 51786	Voucher #:	114062	Invoice	Invoice No: 208137353444	8/13/2026	Paid Amt:	\$72.22		
			E 01	100 203 302 530 000	438845 Bulman 8-Deck Deluxe Horizontal Pa	\$866.64			
PO#: 51751	Voucher #:	114063	Invoice	Invoice No: 208137276438	8/13/2026	Paid Amt:	\$866.64		
						Check Amount:	\$1,007.04		
MB	90241	17937		SCHRITZ PLUMBING & HEATING CF LLC		Check			
			E 01	005 812 000 350 000	unglogged drinking fountain	\$119.17			
PO#: 51839	Voucher #:	114064	Invoice	Invoice No: 265733	8/13/2026	Paid Amt:	\$119.17		
						Check Amount:	\$119.17		
MB	90242	17905		STRAND ACE HARDWARE		Check			
			E 01	005 810 000 410 000	Repair Supplies	\$31.98			
PO#:	Voucher #:	114127	Invoice	Invoice No: 35878	8/13/2026	Paid Amt:	\$31.98		
			E 01	005 810 000 410 000	Repair Supplies	\$3.70			
PO#:	Voucher #:	114128	Invoice	Invoice No: 35639	8/13/2026	Paid Amt:	\$3.70		

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Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
MB	90242	17905		STRAND ACE HARDWARE		Check		
			E 01 005 810 000 410 000	Custodial Supplies		\$43.98		
PO#:	Voucher #:	114065	Invoice	Invoice No: 34956	8/13/2026	Paid Amt:	\$43.98	
			E 01 005 810 000 410 000	Custodial Supplies		\$49.99		
PO#:	Voucher #:	114066	Invoice	Invoice No: 35216	8/13/2026	Paid Amt:	\$49.99	
			E 01 005 811 000 420 000	Repair Supplies		\$119.96		
PO#:	Voucher #:	114067	Invoice	Invoice No: 34175	8/13/2026	Paid Amt:	\$119.96	
			E 01 005 811 000 420 000	Repair Supplies		\$9.99		
PO#:	Voucher #:	114068	Invoice	Invoice No: 34383	8/13/2026	Paid Amt:	\$9.99	
			E 01 005 811 000 420 000	Repair Supplies		\$19.99		
PO#:	Voucher #:	114069	Invoice	Invoice No: 34353	8/13/2026	Paid Amt:	\$19.99	
			E 01 005 812 000 420 000	Repair Supplies		\$47.94		
PO#:	Voucher #:	114070	Invoice	Invoice No: 33393	8/13/2026	Paid Amt:	\$47.94	
						Check Amount:	\$327.53	
MB	90243	14824	remit	SUMMIT FIRE PROTECTION		Check		
			E 01 005 865 363 305 000	annual fire extinguisher inspection		\$924.00		
PO#: 51774	Voucher #:	114071	Invoice	Invoice No: 4271270	8/13/2026	Paid Amt:	\$924.00	
			E 01 005 865 363 305 000	annual fire extinguisher inspection elementry		\$899.50		
PO#: 51774	Voucher #:	114072	Invoice	Invoice No: 4271261	8/13/2026	Paid Amt:	\$899.50	
			E 01 005 865 363 305 000	Misc		\$0.00		
			E 01 005 865 363 305 000	fire suppression inspection		\$290.00		
PO#: 51840	Voucher #:	114073	Invoice	Invoice No: 4302616	8/13/2026	Paid Amt:	\$290.00	
			E 01 005 865 363 305 000	fire suppression inspection		\$514.00		
PO#: 51840	Voucher #:	114074	Invoice	Invoice No: 4302626	8/13/2026	Paid Amt:	\$514.00	
						Check Amount:	\$2,627.50	
MB	90244	10141		SUPREME SCHOOL SUPPLY CO.		Check		
			E 01 100 720 000 401 000	Student Health Record - MN#1 Version R2 (PT		\$23.00		
			E 01 100 720 000 401 000	Freight		\$13.17		
PO#: 51795	Voucher #:	114075	Invoice	Invoice No: 206578	8/13/2026	Paid Amt:	\$36.17	
			E 01 300 211 000 401 000	TEACHER PLAN BOOK - 6 SUBJECT (40D)		\$70.00		
			E 01 300 211 000 401 000	TEACHER DAILY REFERENCE PLANNER (3		\$90.00		
			E 01 300 211 000 401 000	CLASS RECORD BOOK - 8 SUBJECT (910-8		\$140.00		
			E 01 300 211 000 401 000	Freight		\$19.30		
PO#: 51794	Voucher #:	114076	Invoice	Invoice No: 206596	8/13/2026	Paid Amt:	\$319.30	
						Check Amount:	\$355.47	

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Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	90245	17901	REMIT	SYSKO NORTH DAKOTA INC		Check
			E 01 300 289 000 401 000	Work Camp Food		\$3,547.24
PO#:	Voucher #:	114077	Invoice	Invoice No: 395212751	8/13/2026	Paid Amt: \$3,547.24
			E 01 300 289 000 401 000	Work Camp Food		\$1,203.27
PO#:	Voucher #:	114078	Invoice	Invoice No: 395210420	8/13/2026	Paid Amt: \$1,203.27
			E 01 300 298 000 401 000	Return		\$983.77
PO#:	Voucher #:	114080	Credit	Invoice No: 19543925P	8/13/2026	Paid Amt: (\$983.77)
			E 01 300 298 000 401 000	Return		\$236.92
PO#:	Voucher #:	114081	Credit	Invoice No: 19543920P	8/13/2026	Paid Amt: (\$236.92)
			E 02 005 770 469 490 000	Credit		\$38.19
PO#:	Voucher #:	114082	Credit	Invoice No: 395191394	8/13/2026	Paid Amt: (\$38.19)
			E 02 005 770 469 490 000	Credit		\$43.30
PO#:	Voucher #:	114083	Credit	Invoice No: 395198541	8/13/2026	Paid Amt: (\$43.30)
			E 02 005 770 469 490 000	Food		\$619.99
PO#:	Voucher #:	114084	Invoice	Invoice No: 395209003	8/13/2026	Paid Amt: \$619.99
			E 02 005 770 469 490 000	Food		\$195.07
PO#:	Voucher #:	114085	Invoice	Invoice No: 395209408	8/13/2026	Paid Amt: \$195.07
			E 02 005 770 469 490 000	Food		\$160.88
PO#:	Voucher #:	114086	Invoice	Invoice No: 395211806	8/13/2026	Paid Amt: \$160.88
			E 02 005 770 469 490 000	Food		\$356.80
PO#:	Voucher #:	114087	Invoice	Invoice No: 395215661	8/13/2026	Paid Amt: \$356.80
			E 02 005 770 469 490 000	Food		\$449.00
PO#:	Voucher #:	114088	Invoice	Invoice No: 395216656	8/13/2026	Paid Amt: \$449.00
			E 01 300 289 000 401 000	Work Camp Food		\$11,624.87
PO#:	Voucher #:	114079	Invoice	Invoice No: 395208771	8/13/2026	Paid Amt: \$11,624.87
			E 02 005 770 469 490 000	Food		\$560.05
PO#:	Voucher #:	114089	Invoice	Invoice No: 395222019	8/13/2026	Paid Amt: \$560.05
			E 02 005 770 469 490 000	Food		\$356.80
PO#:	Voucher #:	114090	Invoice	Invoice No: 395223259	8/13/2026	Paid Amt: \$356.80
			E 02 005 770 469 490 000	Food		\$520.86
PO#:	Voucher #:	114091	Invoice	Invoice No: 395225994	8/13/2026	Paid Amt: \$520.86
						Check Amount: \$18,292.65
MB	90246	16215	remit	TEACHER SYNERGY LLC		Check
			E 01 100 203 000 401 000	TPT materials Elem		\$1,000.00
PO#: 51726	Voucher #:	114092	Invoice	Invoice No: T596842	8/13/2026	Paid Amt: \$1,000.00
						Check Amount: \$1,000.00

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Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	90247	17979		TINYMOBILEROBOTS US LLC		Check
			E 01	005 811 000 420 000	yellow paint 2.5 hard surface paint 610-1074-u	\$1,150.00
			E 01	005 811 000 420 000	white paint 2.5 hard surface paint 610-1041-01	\$450.00
			E 01	005 811 000 420 000	Freight	\$195.02
PO#: 51770	Voucher #:	114093	Invoice	Invoice No: 9136	8/13/2026	Paid Amt: \$1,795.02
						Check Amount: \$1,795.02
MB	90248	17865	REMIT	TOSHIBA AMERICA BUSINESS SOLUTIONS INC		Check
			E 01	005 110 302 580 000		\$492.11
			E 01	300 211 302 580 000		\$984.22
			E 01	100 203 302 580 000		\$984.22
PO#:	Voucher #:	114130	Invoice	Invoice No: 5039713808	8/13/2026	Paid Amt: \$2,460.55
						Check Amount: \$2,460.55
MB	90249	10225		TRAINING ROOM INC		Check
			E 01	300 298 000 401 000	Liquid Bandage	\$7.45
			E 01	300 298 000 401 000	More Skin (2nd Skin) 200-1" squares	\$31.45
			E 01	300 298 000 401 000	Ortho-Gel Padding 2-1/8" x 12 x 12	\$37.95
			E 01	300 298 000 401 000	Ortho-Gel Padding 2-1/4" x 12 x 12	\$46.95
			E 01	300 298 000 401 000	Ortho-Gel Padding 2-3/8" x 12 x 12	\$57.95
			E 01	300 298 000 401 000	Pen Lights	\$5.90
			E 01	300 298 000 401 000	Theraband Resistance Band Blue 50 yd dispel	\$216.90
			E 01	300 298 000 401 000	Theraband Resistance band Green 50 ys disp	\$95.45
			E 01	300 298 000 401 000	Jaw Tape Cutter	\$35.85
			E 01	300 298 000 401 000	Crutches 5'2" to 5'10"	\$79.90
			E 01	300 298 000 401 000	Heel Cups Tuli's Pair	\$18.00
			E 01	300 298 000 401 000	Zinc Oxide Ointment	\$1.95
			E 01	300 298 000 401 000	Pre-Wrap (M Wrap) Black	\$0.00
			E 01	300 298 000 401 000	Freight	\$99.73
PO#: 51725	Voucher #:	114095	Invoice	Invoice No: 0001635	8/13/2026	Paid Amt: \$735.43
			E 01	300 298 000 401 000	Coach Tape	\$1,139.25
			E 01	300 298 000 401 000	Arm Sling	\$9.95
			E 01	300 298 000 401 000	Bandage Scissors	\$19.95
			E 01	300 298 000 401 000	Band-aids Cloth Stretch 4 Wings Box of 50	\$26.50
			E 01	300 298 000 401 000	Bio Freeze 3 oz Roll on	\$50.70
			E 01	300 298 000 401 000	Bio Freeze 4 oz Spray	\$34.00
			E 01	300 298 000 401 000	Cinder Suds 5oz	\$24.50
			E 01	300 298 000 401 000	Compressionette Tetra 3'5'11"	\$30.45
			E 01	300 298 000 401 000	Elastic Wraps – Double Length – Velcro Closu	\$50.50

Detail Payment Register By Check

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Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	90249	10225		TRAINING ROOM INC		Check
			E 01	300 298 000 401 000	Elastic Wraps – Double Length – Velcro Clo	\$116.85
			E 01	300 298 000 401 000	Hand Sanitizer 12.6 oz	\$23.85
			E 01	300 298 000 401 000	Leukotape P 1 1/2" x 15 yd. Roll	\$9.95
PO#: 51725	Voucher #:	114094	Invoice	Invoice No: 0001634	8/13/2026	Paid Amt: \$1,536.45
						Check Amount: \$2,271.88
MB	90250	16653	remit	VERIFIED FIRST		Check
			E 01	005 105 000 305 000	Background Checks	\$207.90
PO#:	Voucher #:	114096	Invoice	Invoice No: INV-000639287	8/13/2026	Paid Amt: \$207.90
						Check Amount: \$207.90
MB	90251	17254		VINCO INC		Check
			E 01	005 812 000 350 000	reprogrammed lights and installed light switch	\$1,128.76
PO#: 51775	Voucher #:	114097	Invoice	Invoice No: 66944	8/13/2026	Paid Amt: \$1,128.76
						Check Amount: \$1,128.76
MB	90252	13590		WE TRAVEL PC INC		Check
			E 01	005 612 000 315 000	iPad Repairs - GopherMods	\$1,741.00
PO#: 51860	Voucher #:	114109	Invoice	Invoice No: 14977	8/13/2026	Paid Amt: \$1,741.00
			E 01	005 715 342 405 000	Email Security	\$500.40
			E 01	005 715 342 405 000	Google Workspace Backup	\$520.00
			E 01	005 715 342 405 000	Server and System Protection	\$399.00
			E 01	005 715 342 405 000	Threat Detection and Response	\$1,000.00
			E 01	005 715 342 405 000	Vulnerability and Compliance Management	\$250.00
			E 01	005 715 342 405 000	Security Awareness Training	\$278.00
PO#: 51860	Voucher #:	114116	Invoice	Invoice No: 14998	8/13/2026	Paid Amt: \$2,947.40
			E 01	005 630 000 401 555	Logitech Rugged Combo 3 Case	\$7,499.25
			E 01	300 298 000 401 000	12 Port USB-C Charging Station	\$44.99
PO#: 51860	Voucher #:	114108	Invoice	Invoice No: 14941	8/13/2026	Paid Amt: \$7,544.24
			E 01	005 612 000 319 000	BHS PC & Mac Management	\$750.00
PO#: 51860	Voucher #:	114112	Invoice	Invoice No: 14994	8/13/2026	Paid Amt: \$750.00
			E 01	005 612 000 405 000	Google AI Pro For Education	\$24.00
PO#: 51860	Voucher #:	114115	Invoice	Invoice No: 14997	8/13/2026	Paid Amt: \$24.00
			E 01	005 630 302 305 000	We Travel PC Labor	\$7,083.33
PO#: 51860	Voucher #:	114111	Invoice	Invoice No: 14993	8/13/2026	Paid Amt: \$7,083.33
			E 01	005 612 000 319 000	District Staff DnS Filter	\$99.00
PO#: 51860	Voucher #:	114113	Invoice	Invoice No: 14995	8/13/2026	Paid Amt: \$99.00
			E 01	005 812 000 420 000	Energizer AA Lithium Batteries 24 Count	\$211.00
			E 01	005 612 000 401 000	BENFEI Display Port to DVI 6' Cable	\$18.20

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Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
MB	90252	13590		WE TRAVEL PC INC		Check			
			E 01	005 612 000 401 000	Moread Display Port to VGA Adapter	\$40.75			
			E 01	300 612 000 401 000	Anker 8 in 1 USB-C Dock Station	\$53.99			
PO#: 51860	Voucher #:	114110	Invoice	Invoice No: 14987	8/13/2026	Paid Amt:	\$323.94		
			E 01	005 612 000 401 000	Dell Pro Max Tower T2 Removable Front Acce	\$191.98			
PO#: 51860	Voucher #:	114118	Invoice	Invoice No: 14666	8/13/2026	Paid Amt:	\$191.98		
			E 01	005 612 000 405 000	ChatGPT License	\$20.00			
PO#: 51860	Voucher #:	114114	Invoice	Invoice No: 14996	8/13/2026	Paid Amt:	\$20.00		
			E 01	300 211 302 460 000	ASUS Chromebook Plus CX34 14"	\$4,220.00			
PO#: 51860	Voucher #:	114117	Invoice	Invoice No: 15000	8/13/2026	Paid Amt:	\$4,220.00		
			E 01	005 612 302 465 000	Dell Pro Micro Workstation	\$6,250.00			
			E 01	005 612 302 465 000	Dell Pro Laptop 16"	\$1,250.00			
			E 01	005 612 302 465 000	Macbook Neo Silver	\$2,396.00			
			E 01	005 612 302 465 000	MacBook Air M5 Silver	\$6,594.00			
PO#: 51860	Voucher #:	114107	Invoice	Invoice No: 14834	8/13/2026	Paid Amt:	\$16,490.00		
						Check Amount:	\$41,434.89		
MB	90253	16972		XCEL ENERGY		Check			
			E 01	005 810 000 333 000	Natural Gas	\$2,687.86			
PO#:	Voucher #:	114098	Invoice	Invoice No: 988273414	8/13/2026	Paid Amt:	\$2,687.86		
						Check Amount:	\$2,687.86		
MB	90254	16972		XCEL ENERGY		Check			
			E 01	005 810 000 333 000	Natural Gas	\$1,108.42			
PO#:	Voucher #:	114099	Invoice	Invoice No: 988259069	8/13/2026	Paid Amt:	\$1,108.42		
						Check Amount:	\$1,108.42		
MB	90255	15512		ANDERSON COACH OF FRAZEE INC		Check			
			E 04	005 506 321 360 000	Contract-Public Carr	\$3,974.00			
PO#:	Voucher #:	114131	Invoice	Invoice No: 26254	8/14/2026	Paid Amt:	\$3,974.00		
						Check Amount:	\$3,974.00		
MB	90256	18000		ENGRAPHIX		Check			
			E 06	005 870 000 401 899	framed interior signs for classrooms	\$3,327.57			
PO#: 51863	Voucher #:	114159	Invoice	Invoice No: A7092	8/14/2026	Paid Amt:	\$3,327.57		
						Check Amount:	\$3,327.57		
MB	90257	15413	remit	FIDELITY SECURITY LIFE		Check			
			B 01	215 031	Vision Premium	\$579.66			
PO#:	Voucher #:	114158	Invoice	Invoice No: 3342982	8/14/2026	Paid Amt:	\$579.66		
						Check Amount:	\$579.66		



Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type							
MB	90258	12255	REMIT	GOPHER				Check					
			E 01	300	240	000	430	000	GR66-521 Fox 40 Whistle (Rainbow Set of 6 w	\$120.02			
			E 01	300	240	000	430	000	Free Shipping - Sourcewell Contract 071819-p	\$0.00			
PO#: 51861	Voucher #:	114139	Invoice	Invoice No: IN532261		8/14/2026	Paid Amt:	\$120.02					
						Check Amount:	\$120.02						
MB	90259	11345	REMIT	LAKESHORE LEARNING MATERIALS LLC				Check					
			E 01	100	206	000	460	000	FF359 FF359 - The Writing Process Student F	\$170.94			
			E 01	100	206	000	460	000	DD818 DD818 - Reading Comprehension Dail	\$267.84			
			E 01	100	206	000	460	000	EE973 EE973 - Daily Math Practice Journal - C	\$267.84			
			E 01	100	208	000	460	000	DD819 DD819 - Reading Comprehension Dail	\$312.48			
			PO#: 51789	Voucher #:	114154	Invoice	Invoice No: 94275897		8/14/2026	Paid Amt:	\$1,019.10		
			E 01	100	207	000	460	000	DD818 DD818 - Reading Comprehension Dail	\$357.12			
			E 01	100	207	000	460	000	EE974 EE974 - Daily Math Practice Journal - C	\$357.12			
			E 01	100	207	000	401	000	TT836 Flex-Space Book Bins - Set of 12	\$188.10			
PO#: 51788	Voucher #:	114153	Invoice	Invoice No: 94275896		8/14/2026	Paid Amt:	\$902.34					
						Check Amount:	\$1,921.44						
MB	90260	16818		MN SCHOOL EMPLOYEES ASSOCIATION				Check					
			B 01	215	025	Nea-Mea-Bea Dues Payable			\$156.21				
PO#:	Voucher #:	114147	Invoice	Invoice No: S2027030		8/14/2026	Paid Amt:	\$156.21					
						Check Amount:	\$156.21						
MB	90261	15415		NCPERS GROUP LIFE INS.				Check					
			B 01	215	028	PERA Life Insurance			\$64.00				
PO#:	Voucher #:	114157	Invoice	Invoice No: 108802092026		8/14/2026	Paid Amt:	\$64.00					
						Check Amount:	\$64.00						
MB	90262	17867		PERFORMANCE OFFICE PAPERS INC				Check					
			E 04	005	505	321	401	000	Case White Paper W101-8511 (for Comm Ec	\$648.00			
			E 01	300	211	000	401	000	2 Pallets (80 cases) W103-8511 (for HS Offic	\$2,512.00			
			E 01	300	211	000	401	000	Case Pastel Salmon C110-374-81 (for HS Offi	\$50.00			
			E 01	300	211	000	401	000	JULY delivery	\$0.00			
			E 01	300	211	000	401	000	LIFTgate to ground service	\$0.00			
PO#: 51704	Voucher #:	114133	Invoice	Invoice No: 001583		8/14/2026	Paid Amt:	\$3,210.00					
						Check Amount:	\$3,210.00						
MB	90263	11245	REMIT	SCHOOL SPECIALTY LLC				Check					
			E 01	100	205	000	430	000	2105325 Sax Genuine Canvas Panel, 8 x 10 Ir	\$28.38			
			E 01	100	205	000	401	000	2100841 Barker Creek Name Tags, Tie-Dye, 3	\$0.00			
PO#: 51781	Voucher #:	114155	Invoice	Invoice No: 208137425255		8/14/2026	Paid Amt:	\$28.38					

Check Number: 0-2147483647 Payment Date: 07/18/2026-08/14/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
MB	90263	11245	REMIT	SCHOOL SPECIALTY LLC		Check
			E 01	100 201 000 430 000	1587167 Crayola Bulk Ultra-Clean Washable M	\$7.73
			E 01	100 201 000 430 000	1390565 Scotch 812 Magic Greener Tape, 0.7	\$28.53
			E 01	100 201 000 430 000	007698 Crayola Artista II Washable Tempera F	\$3.89
			E 01	100 201 000 401 000	078301 Hayes Kindergarten Certificate, 11 x 8	\$8.12
			E 01	100 201 000 430 000	2002738 School Smart Washable Tempera Pa	\$2.53
			E 01	100 201 000 430 000	1506461 Prang Medium Weight Construction I	\$10.98
			E 01	100 201 000 430 000	201202 Prang Medium Weight Construction P	\$3.40
			E 01	100 201 000 430 000	2041539 Tru-Ray Sulphite Construction Paper	\$5.58
			E 01	100 201 000 430 000	054099 Tru-Ray Sulphite Construction Paper,	\$5.58
			E 01	100 201 000 430 000	1506467 Prang Medium Weight Construction I	\$3.89
			E 01	100 201 000 430 000	075821 Astrobrights Premium Colored Paper,	\$19.95
			E 01	100 201 000 430 000	075827 Astrobrights Premium Colored Paper,	\$19.95
PO#: 51785	Voucher #:	114156	Invoice	Invoice No: 208137353929	8/14/2026	Paid Amt: \$120.13
						Check Amount: \$148.51
MB	90264	17561		SUNSET LANES		Check
			E 04	005 506 321 369 424	Student Bowlers	\$465.00
			E 04	005 506 321 401 424	Pop	\$47.50
PO#:	Voucher #:	114132	Invoice	Invoice No: 506717	8/14/2026	Paid Amt: \$512.50
						Check Amount: \$512.50
MB	90265	15177	remit	SWANK MOVIE LICENSING USA		Check
			E 01	005 110 000 820 000	Public Performance Site License	\$1,142.00
PO#: 51862	Voucher #:	114134	Invoice	Invoice No: INV10133999	8/14/2026	Paid Amt: \$1,142.00
						Check Amount: \$1,142.00
						Report Total: \$713,011.79

Barnesville Public Schools #146
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General Fund	\$562,915.65
02	Food Service	\$9,113.71
04	Community Service	\$118,157.06
06	Building Construction	\$22,825.37
Report Total		\$713,011.79

Student Activity Account

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 07/16/2026-08/13/2026 Period: 202701-202702 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
MN	19005	1008		ASKEGAARD, MEGAN		Check		
			E 01 300 298 000 401 540	Team Bonding		\$78.92		
PO#:	Voucher #:	6049	Invoice	Invoice No: 7152026	7/22/2026	Paid Amt:	\$78.92	
						Check Amount:	\$78.92	
MN	19006	1026		ISD #146		Check		
			E 01 300 298 000 401 540	Rivers Edge-Meal		\$333.74		
			E 01 300 298 000 401 540	Moose Jaw- Meal		\$326.79		
			E 01 300 298 000 401 540	Camp Social-Meal		\$362.78		
			E 01 300 298 000 401 540	Walmart- Room Meals		\$143.19		
PO#:	Voucher #:	6046	Invoice	Invoice No: ACCardWDells	7/22/2026	Paid Amt:	\$1,166.50	
						Check Amount:	\$1,166.50	
MN	19007	1061		LONG WEEKEND SPORTSWEAR		Check		
			E 01 300 298 000 401 540	Summer Shirts		\$414.50		
PO#:	Voucher #:	6048	Invoice	Invoice No: 3755	7/22/2026	Paid Amt:	\$414.50	
						Check Amount:	\$414.50	
MN	19008	1887		THE CHUTE		Check		
			E 01 300 298 000 401 540	Wis Dells VB Tourney		\$200.00		
PO#:	Voucher #:	6047	Invoice	Invoice No: VBWDells	7/22/2026	Paid Amt:	\$200.00	
						Check Amount:	\$200.00	
MN	19009	1700		SCHINDLER, AARON		Check		
			E 01 300 298 000 401 561	Tournament Rooms		\$625.36		
PO#:	Voucher #:	6050	Invoice	Invoice No: 08052026	8/6/2026	Paid Amt:	\$625.36	
						Check Amount:	\$625.36	
MN	19010	1107	Remit	SCHEELS		Check		
			E 01 300 298 000 401 390	Trap Ammo		\$4,794.00		
PO#: 1570	Voucher #:	6051	Invoice	Invoice No: 42309	8/12/2026	Paid Amt:	\$4,794.00	
						Check Amount:	\$4,794.00	
							Report Total:	\$7,279.28

CLAIMS PRESENTED TO THE BOARD OF EDUCATION					
Monday, August 17, 2026					
Amundson, Scott				\$150.00	
		Summer Rec	\$150.00		
Anderson, Addison				\$137.85	
		Summer Rec	\$137.85		
Andres, Liam				\$1,724.37	
		Custodial Expense	\$1,724.37		
Archambeau, Kraig				\$175.00	
		Summer Rec	\$175.00		
Askegaard, Matthew				\$2,970.00	
		Summer Rec	\$2,970.00		
Beischel, Thomas				\$104.70	
		Custodial Expense	\$104.70		
Berg, Campbell				\$112.45	
		Summer Rec	\$112.45		
Blanco, Amira				\$2,627.56	
		Kids Club	\$2,561.62		
		Work Camp	\$65.94		
Blilie, Macie				\$2,135.52	
		Kids Club	\$2,069.58		
		Work Camp	\$65.94		
Blomberg, Cassandra				\$4,119.89	
		Kids Club	\$4,119.89		
Bomstad, Braelyn				\$243.04	
		Summer Rec	\$243.04		
Bontjes, Addilyn				\$148.73	
		Summer Rec	\$148.73		
Bontjes, Alexis				\$625.00	
		Summer Rec	\$625.00		
Boom, Julie				\$1,500.00	
		Summer Rec	\$1,500.00		
Bowen, Susan				\$1,166.54	
		Work Camp	\$1,166.54		
Braton, Lydia				\$1,450.74	
		Kids Club	\$1,450.74		
Brekhus, Korina				\$301.09	
		Kids Club	\$301.09		
Christensen, Sierra				\$250.00	
		Summer Rec	\$250.00		
Dabbert, Drew				\$1,827.42	
		Custodial	\$1,827.42		
Del Greco, Benjamin				\$175.00	
		Summer Rec	\$175.00		
Durensky, Brooks				\$32.65	
		Summer Rec	\$32.65		
Ehlert, Andrew				\$637.50	
		Summer Rec	\$637.50		
Ellerbusch, Jon				\$114.99	
		Staff Development	\$114.99		
Field, Grady				\$1,092.34	
		Custodial	\$1,092.34		
Fradet, Annika				\$1,293.49	
		Kids Club	\$1,293.49		
Glynn, Kale				\$637.50	
		Summer Rec	\$637.50		

Gottenborg, Bill				\$783.30		
		Summer Rec	\$783.30			
Green, Reuben				\$1,607.58		
		Custodial	\$1,607.58			
Gross, Finley				\$130.59		
		Summer Rec	\$130.59			
Grosz, Jacob				\$3,380.00		
		Summer Rec	\$2,212.50			
		Summer Rec	\$1,167.50			
Guderjahn, Rory				\$58.04		
		Summer Rec	\$58.04			
Gylland, Jennifer				\$250.00		
		Summer Rec	\$250.00			
Haj, George				\$200.00		
		Summer Rec	\$200.00			
Hamman, Angela				\$28.42		
		Work Camp	\$28.42			
Haspel, Kelsey				\$39.90		
		Summer Rec	\$39.90			
Haspel, Mya				\$65.30		
		Summer Rec	\$65.30			
Haugen, Samantha				\$314.50		
		Kids Club	\$314.50			
Henrickson, Todd				\$29.40		
		Travel Expense	\$29.40			
Hinsz, Tracy				\$150.00		
		Summer Rec	\$150.00			
Leach, Sarah				\$250.00		
		Summer Rec	\$250.00			
Lien, Christopher				\$1,374.78		
		Food Service/Kids Club	\$1,096.19			
		Work Camp	\$278.59			
Lien, Jack				\$210.40		
		Summer Rec	\$210.40			
Loen, Nancy				\$5,522.72		
		26-27 Extra Days	\$4,298.00			
		25-26 Extra Days	\$1,224.72			
Messer, Savannah				\$1,216.87		
		Kids Club	\$1,121.02			
		Field Trips	\$95.85			
Moen, Allie				\$203.14		
		Summer Rec	\$203.14			
Nelson, Nichole				\$124.80		
		Staff Development	\$124.80			
Nord, Madison				\$116.08		
		Summer Rec	\$116.08			
Olson, Tori				\$1,198.08		
		Field Trips	\$1,198.08			
Passa, Elora				\$1,890.00		
		Summer Rec	\$1,890.00			
Paur, Nicholas				\$760.00		
		Summer Rec	\$760.00			
Peloubet-Messer, Christine				\$782.08		
		Summer Rec	\$782.08			

Peterson, Lauren				\$315.60		
		Summer Rec		\$119.71		
		Work Camp		\$195.89		
Roemmich, Adelyn				\$188.63		
		Summer Rec		\$188.63		
Samuelson, Andrew				\$637.50		
		Summer Rec		\$637.50		
Samuelson, Jodi				\$65.00		
		School Board Expense		\$65.00		
Schilling, Emma				\$927.48		
		Kids Club		\$885.11		
		Summer Rec		\$42.37		
Schindler, Aaron				\$3,587.50		
		Summer Rec		\$3,587.50		
Schroeder, Joshua				\$905.00		
		School Board Expense		\$905.00		
Seefeldt, Tanner				\$257.55		
		Summer Rec		\$257.55		
Snow, Kayla				\$425.49		
		Kids Club		\$425.49		
Soland, Laikyn				\$54.41		
		Summer Rec		\$54.41		
Sossa, Brooke				\$2,068.16		
		Kids Club		\$2,068.16		
Spillum, Emma				\$1,367.57		
		Kids Club		\$1,367.57		
Spillum, Mary				\$3,991.63		
		Kids Club		\$3,991.63		
Steele, Dylan				\$351.87		
		Summer Rec		\$351.87		
Strand, Bryan				\$650.10		
		Summer Rec		\$650.10		
Thompson, Kamryn				\$79.81		
		Summer Rec		\$79.81		
Thompson, Piper				\$18.14		
		Summer Rec		\$18.14		
Thorkildson, Lynn				\$1,630.72		
		Staff Development		\$1,630.72		
Trowbridge, Philip				\$1,750.00		
		Summer Rec		\$1,750.00		
Wilson, Kari				\$434.56		
		Clerical		\$434.56		
		TOTAL		\$66,146.07	\$66,146.07	
MSDLAF TRANSFERS TO MIDWEST BANK						
	7/23/26	TRANSFER		\$31,535		
	7/31/26	TRANSFER		\$500,000		
	8/17/26	TRANSFER		\$500,000		
						\$1,031,535

MIDWEST BANK CREDIT CARD EXPENDITURES					
Jon Ellerbusch					\$20.00
		ChatGPT Subscription		\$20.00	
Todd Henrickson					\$224.30
		ChatGPT Subscription		\$20.00	
		Dues		\$204.30	
Bryan Strand					\$0.00
		None		\$0.00	
Jodi Samuelson					\$738.00
		Staff Development Expense		\$300.00	
		Dues		\$418.00	
		Chat GPT Subscription		\$20.00	
Aaron Schindler					\$1,502.05
		ChatGPT Subscription		\$20.00	
		Brighthweel Subscription		\$150.00	
		Cross Country Conference		\$165.55	
		HS Auxiliary Exp.		\$1,166.50	
Total Credit Card Expense					\$2,484.35

7. Appreciation, Recognition and Presentations

A. Annual Investment Report

Jodi Samuelson, Finance Officer

Objective 12.1: Maintain long-term financial stability and sustainability, Objective 12.4: Increase stakeholder understanding of school finance and resource allocation., Objective 10.5: Improve understanding of district priorities, finances, and decision-making processes

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BARNESVILLE
PUBLIC SCHOOLS

Annual Investment Report

Presented by: Jodi Samuelson, Finance Officer

Fiscal Year Ending ⁶³June 30, 2026

Purpose

Provide the School Board with the annual review of the District's investment program required by Board Policy 705.

Objectives

- Safeguard public funds
- Preserve principal
- Maintain liquidity
- Earn a competitive return while complying with Minnesota Statutes 118A and Board Policy 705

Investment Portfolio – June 30, 2026

Investment	Balance
MSDLAF Max Account	\$3,416,735
MSDLAF – 2023 Bond Proceeds	\$1,019,064
Certificates of Deposit	\$ 958,000
Midwest Bank Money Market Account	\$ 713,462
MSDLAF Liquid Account	\$ 234,463
Total Portfolio	\$6,341,724

Investment Returns (FY2026)

Investment	FY2026 Earnings Rate Range
Certificates of Deposit	5.5% - 3.95%
MSDLAF Max	4.24% - 3.62%
MSDLAF Liquid	4.15% - 3.54%
Money Market	3.45% - 3.23%

Investment Environment

- Interest rates declined modestly during FY2026 as inflation moderated and markets anticipated lower interest rates.
- Despite the decline, rates remained favorable throughout the fiscal year, allowing the District to earn strong returns while maintaining a conservative investment strategy.

Annual Review & Recommendation



- ✓ All investments complied with Minnesota Statutes Chapter 118A and Board Policy 705.
- ✓ Principal was preserved with no losses.
- ✓ Adequate liquidity was maintained to meet District cash flow needs throughout the fiscal year.
- ✓ Investment objectives of safety, liquidity, and yield were achieved.

Recommendation

Continue the District's conservative investment strategy. No changes to the investment program are recommended.

Erwin Miller Sr.

Objective 6.1: Increase student participation in activities, athletics, fine arts, leadership, and service opportunities., Objective 11.2: Increase collaboration with local businesses, higher education institutions, and civic organizations., Objective 11.3: Promote volunteerism, mentorship, and community involvement in schools.











COACH CLIFF'S



RULES

GaGa Ball is a form of dodge ball that's normally played in a 'Pit'.

The game's roots originated in Israel. The word 'Ga' means Hit or Touch, so 'Ga-Ga' means Hit-Hit. There are several variations on exactly how the game is played, but we find these rules to be the most common and fair, while keeping the game competitive and fun:

1. To start, everyone in the pit must be touching the wall. Someone tosses the ball in the center of the pit, and it must bounce twice on the ground. As it bounces, everyone can say "Ga" for each bounce. After the second bounce ("Ga-Ga"), the ball is live.
2. Slap-hit the ball with your hand, aiming it at another player's leg at the knee or below. If the ball hits or touches anyone at the knee or below, that player is out and must exit the pit. At any time, if a player makes any type of contact with the ball at the knee or below, that player is out.
3. Anytime the ball goes out of the pit, the last person the ball touched is out.
4. You can only hit the ball one time until it either touches another player or the wall, then you are able to hit it again. You can bounce the ball against the wall to position it if necessary; and, you can move around anywhere inside the pit during the game.
5. The game ends when the last person is eliminated or to speed up the end of the game, the last few players can be given a count-down for a tie game. Once the game is over, everyone else re-enters the pit to start a new game.
6. You can add variations to the game such as playing with more than one ball, play in teams, expand the 'hit' area to above the knee, catching the ball to eliminate the person that hit it, and any other variation you can come up with! A suggestion for school recess time is to play rotation instead of elimination. This is done by allowing a certain number of players in the pit, and forming a line for the rest that want to play. Then, as one person gets out, the next person in line goes into the game. This way, everyone that wants to play should get a chance during a short period of time.

HAVE FUN!
gagaballpits.com

8. Recognition of Citizens for Input Purposes

9. Reports/News

A. High School Principal's Report

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Barnesville High School – Board Report August 17, 2026

Past Months Events

1. Office is back to its normal operating hours, 7:30-4:00 p.m.
2. Back to school letter was mailed out last week along with all additional documents

Future High School Events

3. Workshop schedule will be on the August 24-26
 1. open house will be on August 26 from 5:00-7:30
 2. 7th grade meeting will be August 26 at 6:00 p.m. in the Auditorium
4. First day of school will be on September 1
5. Ipad distribution night will be on back to school night for high school students
6. School pictures are scheduled for September 21

TODD HENRICKSON - ELEMENTARY PRINCIPAL

Board Report – August 17, 2026

- **New Staff**
 - **Art Teacher:** Melodie Letvin
 - **Grade 2 Long-Term Substitute:** Laura Anderson
 - **Title I Paraprofessionals:** Annissa Berg, Alexandra Day
 - **Special Ed Paraprofessionals:** Brea Hauck, Heather Pepeck, Dawn Altringer, Morgan Retzlaff, Samantha Haugen (1/2 time)
- **Handbook Changes** (highlighted in yellow)
 - Page 4 - Addition
 - Pages 6 & 7 – Updated
 - Page 25 – Addition
 - Page 39 – Updated
 - Page 40 - Updated
- **Aug 3rd - Elementary Office Opened**
- **Aug 6th – Back-to-School Letters were mailed**
- **Aug 14th - Elementary Summer School Numbers**
 - K= 10 / 1st = 7 / 2nd = 12 / 3rd = 9 / 4th = 10 / 5th = 7 / 6th = 6 **Total = 61**
 - Thank you to our Summer School Staff: Chris Messer, Stacey Rotz, Sandy Meyer, Carrie Jenkins, Lisa Gilbertson, Tracy Hinsz.
 - Staff Members that also helped: Lynn Thorkildson, Megan Martin, Tori Olson, Sam Haugen, Kraig Archambeau
- **As of August 14th:**
 - New Students to our District:
 - 1st = 2 / 2nd = 2 / 3rd = 0 / 4th = 3 / 5th = 1 / 6th = 2 **Total = 10**
 - Kindergarten Numbers = 66
 - Students that have moved:
 - K = 1 / 1st = 0 / 2nd = 3 / 3rd = 1 / 4th = 0 / 5th = 0 / 6th = 1 **Total = 6**
- **Aug 26th – Back-to-School Day**
 - 9:00am – 7:00pm
 - Kindergarten Conferences: 20 minutes
 - Visit the classroom, Meet the Teacher, Enjoy Introductory Activities, and Drop Off School Supplies
 - Grades 1-6 Conferences: 10 minutes
 - Visit the Classroom, Meet the Teacher, and Drop Off School Supplies
 - School pictures taken in the library either before or after the classroom visit.

Elementary Summer Calendar:

Aug	17	9:00 – Special Ed Para Training - Hawley	
Aug	18	9:00 – Special Ed Teacher Training – Hawley	
Aug	19	8:30 – WIN Staff Training – Hawley	
Aug	21	8:00 – New Teacher/Para Workshop	
Aug	24-25	8:00 – Staff Workshop	
Aug	26	8:00 – Back-to-School Day	78
Sept	1	8:00 – 1 st Day of School	

BOARD REPORT -- AARON SCHINDLER
ACTIVITIES DIRECTOR/COMMUNITY ED COORDINATOR
August 17, 2026

ACTIVITY INFORMATION:

- **Annual Activities Rules Meeting**
 - **Tuesday, August 11th 7:00 PM**
 - Impressed with the turnout!
 - Presentations from Becky Dunham and Clay Danielson.
- **Fall Preliminary Rosters**
 - **Volleyball**
 - 14-9th Graders
 - 6- 10th Graders
 - 8- 11th Graders
 - 9- 12th Graders
 - 37 Total
 - Scrimmage August 21st in Barnesville and August 25th in Moorhead/DGF
 - First Game is September 1st vs Ada
 - **Football**
 - 16-9th Graders
 - 9-10th Graders
 - 16-11th Graders
 - 9-12th Graders
 - 50 Total
 - Scrimmage August 29th in Mahanomen
 - First Game is September 3rd vs Roseau
 - **Boys Cross Country**
 - 3-7th Graders
 - 4-8th Graders
 - 2-9th Graders
 - 5-10th Graders
 - 2-11th Grader
 - 0-12th Graders
 - 16 Total
 - First Meet is August 31st in Staples

- **Girls Cross Country**
 - 3-7th Graders
 - 6-8th Graders
 - 5-9th Graders
 - 4-10th Graders
 - 0-11th Grader
 - 0-12th Graders
 - 18 Total
 - First Meet is August 29th in Perham

- **Fall Athletic Start Dates**

- **Monday, August 31st**
 - Volleyball Grades 7-8
 - Time: 3:30 pm - 5:30 pm
 - Site: Elementary Gym
 - **Preliminary Rosters**
 - 22 7th Graders
 - 12 8th Graders
 - Football Grades 7-8
 - Time: 4:00 pm
 - Site: High School
 - **Preliminary Rosters**
 - 15 7th Graders
 - 12 8th Graders

- **2026-2027 Available Coaching Positions**

- JH Girls Basketball
- JV Boys/Girls Golf
- JV Softball
- Head Baseball



Superintendent's Monthly Report

Dr. Jon Ellerbusch, Superintendent | August 17, 2026 | Regular School Board Meeting

01 Recycling Services Update

Fuchs Sanitation confirmed that paper products and tin cans placed in the district's blue recycling totes are collected weekly and transported to the Becker County Transfer Station. Cardboard and plastic continue to be delivered to the Barnesville Recycling Center. Employees should continue using the current sorting process at each building.

STRATEGIC PLAN GOAL 12 | RESPONSIBLE STEWARDSHIP OF RESOURCES

02 Strengthening Employee Exit Feedback

Work is underway to update the district's employee exit interview form. The redesigned form follows the Board-approved brand standards, is easier to complete, and is intended for employees in all roles. Before launch, administrative staff will review the form and recommend any final improvements. Once finalized, the HR/Payroll Office will mail it to departing employees with a self-addressed, stamped return envelope.

Collecting feedback after employment ends may increase participation and encourage candid responses. Over time, the results will help the district identify trends and improve recruitment, retention, and the overall employee experience.

[View the Barnesville Employee Exit Interview Form](#)

STRATEGIC PLAN OBJECTIVE 7.1 | STAFF RECRUITMENT AND RETENTION

03 Developing and Updating District Job Descriptions

Updated three-page job descriptions are being developed first for district leadership and office positions. Each draft follows the approved district branding and is being reviewed by the employee currently serving in the role so it accurately reflects the position's work, responsibilities, and expectations.

The first group of completed job descriptions is expected to be presented to the School Board in September. Work will continue throughout the fall and winter for remaining district positions. After Board approval, completed job descriptions will be posted on the district website so employees and community members can easily access them.

STRATEGIC PLAN OBJECTIVE 8.5 | ROLES AND ORGANIZATIONAL EXPECTATIONS

E. Board Committee Reports

10. Removal of Consent Items for Discussion

11. Approval of Consent Items

A. Personnel

All hirings are based upon the findings of each individual's background check, licensure status, and discipline report from the Minnesota Department of Education.

- 1) Sharon Braton's Retirement Resignation as Cook
- 2) Barb Wirth's Resignation as a Kitchen Helper
- 3) Laura Anderson as Grade 2 Long-Term Substitute Teacher
- 4) Dawn Altringer as Elementary Special Education Paraprofessional
- 5) Brea Hauck as Elementary Special Education Paraprofessional
- 6) Heather Pepek as Elementary Special Education Paraprofessional
- 7) Morgan Retzlaff as Elementary Special Education Paraprofessional
- 8) Samantha Haugen as Special Education Paraprofessional, serving 50% at the High School and 50% at the Elementary School
- 9) Melissa Fogelquist as High School Special Education Paraprofessional
- 10) Alissa Nibbe as Musical Co-Director
- 11) Isaac Frauendienst as Musical Co-Director
- 12) Carolin Rotz as Head Girls Cross Country Coach
- 13) Chad Suter as Head Boys Cross Country Coach
- 14) Megan Askegaard as Head Volleyball Coach
- 15) Kailee Strand as JV Volleyball Coach
- 16) Karie Martinson as 8th Grade Volleyball Coach
- 17) Lois Vorachek as 7th Grade Volleyball Coach
- 18) Bryan Strand as Head Football Coach
- 19) Phil Trowbridge as Assistant Football Coach
- 20) Jacob Grosz as Assistant Football Coach
- 21) George Haj as Assistant Football Coach
- 22) Nick Paur as 8th Grade Football Coach
- 23) Scott Amundson as 7th Grade Football Coach
- 24) Tracy Hinsz as Assistant Junior High Football Coach

B. Donations

- 1) \$2,500 Donation from Barnesville Clay Busters for Trap Team Ammunition
- 2) \$2,400 Donation from the Barnesville Community Fund for the STARI Elementary Reading Curriculum
- 3) \$600 Donation from Buffalo Red River Watershed District for 4th Grade River of Dreams Transportation

12. New Business

A. Adult Meal Prices for 2026-27 School Year

Objective 12.1: Maintain long-term financial stability and sustainability

B. Student Group Concession Event Compensation for the 2026–2027 School Year

Objective 12.4: Increase stakeholder understanding of school finance and resource allocation.,

Objective 10.5: Improve understanding of district priorities, finances, and decision-making processes,

Objective 12.2: Evaluate and prioritize expenditures based on student needs and strategic priorities

C. Concession Manager Compensation Adjustment for the 2026–2027 School Year

Objective 7.4: Regularly review compensation and benefits to remain competitive within the region.,

Objective 9.1: Identify and address workload concerns where possible.

D. Barnesville High School Graduation Ceremony Eligibility Requirements

Objective 5.5: Increase support for students experiencing academic and behavioral challenges.

85

30

Graduation Ceremony

The Barnesville High School graduation ceremony is the community's public celebration for students as they conclude their high school experience and prepare to begin the next chapter of their lives. Consistent with the district's mission and vision, commencement celebrates graduates who are known, valued, prepared to thrive, and ready to lead as they enter the next chapter of their lives. The ceremony recognizes the culmination of the shared commitment of students, families, educators, and the broader community in shaping our students to become future leaders. Participation is governed by standards established by the Board of Education that preserve the integrity of the ceremony while allowing the Board to balance accountability and grace consistent with the district's core values. The following policy establishes the eligibility requirements for participation in the Barnesville High School graduation ceremony.

Practice

Students who are up to 0.5 high school credits short of graduating may participate in the May graduation ceremony if they are registered to complete the missing credits during June through August immediately following the ceremony. The high school principal will verify that a plan is in place to complete the missing credits and that the student has met all other graduation requirements. The student's diploma will not be signed or issued until all graduation requirements are completed.

PARENT / STUDENT HANDBOOK

2026 - 2027



BARNESVILLE

ELEMENTARY SCHOOL

The Trojan Way

We Are Respectful * Act Responsibly * You Are Valued

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CORE VALUES

Academic Excellence & Individual Growth: We are committed to high expectations, measurable growth, and meeting the unique needs of every learner.

Mutual Respect & Belonging: We treat every individual with dignity and create a safe, inclusive environment where all students, staff, and families feel valued, heard, and connected.

Accountability & Integrity: We do what is right, take responsibility for our actions, and hold ourselves accountable for achieving our commitments.

Community Partnerships & Relationships: We believe strong partnerships among schools, families, businesses, and the community create greater opportunities for student success.

Future Readiness & Practical Capability: We equip students with the knowledge, skills, experiences, and adaptability needed to thrive in college, careers, and life.

BELIEF STATEMENTS

We believe:

- Every student can learn, grow, and achieve success when provided appropriate support, encouragement, and opportunities.
- Academic excellence is achieved by meeting the unique needs of each learner.
- Collaboration among families, schools, and the community has a positive impact on student success.
- Character, integrity, respect, and responsibility are as important as academic achievement.
- Students are at the center of every decision we make.
- Curiosity, creativity, critical thinking, and problem-solving are essential skills for the future.
- Positive relationships and a strong sense of belonging strengthen our schools and community.
- Community partnerships expand opportunities and help students realize their full potential.

MISSION STATEMENT

Our mission is to equip every student with a strong academic foundation, practical life skills, and the character needed to succeed in an every-changing world.

VISION STATEMENT

Modeling educational excellence where every student is known, valued, and prepared to thrive today and lead tomorrow.

INDEPENDENT SCHOOL DISTRICT 146

BOARD OF EDUCATION

Jeremy Cossette / Marla Field / Crystal Henderson / Sara Hough
Joshua Schroeder / Jacob Thompson (Chair) / Andrew Maier

ADMINISTRATION

Dr. Jon Ellerbusch..... Superintendent
Todd Henrickson..... Pre-6 Principal
Bryan Strand..... 7-12 Principal
Aaron Schindler Activities/Community Ed Director

SECRETARIES / OFFICE STAFF

Kari Wilson..... Elementary Administrative Assistant
Julie Kuik Elementary Administrative Assistant
Shelly Krueger High School Administrative Assistant
Melissa Sossa..... High School Administrative Assistant
Chris Ellefson..... Activities Director/Community Ed Assistant
Jodi Samuelson Finance Officer
Sara Lien Payroll / HR Assistant

SCHOOL OFFICES

ELEMENTARY SCHOOL OFFICE

PO BOX 189
BARNESVILLE MN 56514
(218) 354-2300
(218) 354-7797 Fax

HIGH SCHOOL OFFICE

PO BOX 189
BARNESVILLE MN 56514
(218) 354-2228
(218) 354-2305 Fax

DISTRICT OFFICE

PO BOX 189
BARNESVILLE MN 56514
(218) 354-2217
(218) 354-7260 Fax

This handbook and its contents were approved by the School Board at its meeting on **August 17, 2026**. This handbook may be changed or amended during the school year. Changes will be posted in the office of the principal and on the school's website. If you have any questions about a provision, contact the principal.

Elementary Staff Directory

Administrative Assistants

Kari Wilson	405
Julie Kuik	409

Health Aid/Special Ed Paraprofessional

Erika Brauner.....	444
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Kindergarten

Shari Grabow.....	415
Megan Martin.....	417
Christine Messer.....	416
Alison Willers	428

Grade 1

Chastity Justesen	419
Laura Jorud	427
Karie Martinson	420
Tori Olson.....	432

Grade 2

Laura Anderson	439
Carrie Jenkins.....	424
Sandy Meyer	436

Grade 3

Ryan Bomstad.....	434
George Haj.....	433
Michelle Tonsfeldt.....	418

Grade 4

Lisa Gilbertson.....	430
Tracy Hinsz	429
Lynn Thorkildson	431

Grade 5

Scott Amundson	421
Megan Askegaard	422
Alissa Honrud	423

Grade 6

Patti Erlandson	318
McKinzie Solum.....	353
Kailee Strand.....	500

MTSS Coordinator

Nicole Nelson	354
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Special Education

Sarah Poepping.....	408
Mary Spillum.....	413
Lois Vorachek.....	426
Michelle Wander.....	414

Occupational Therapy

Kaitlynn Borgstahl	442
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Speech Clinician

Michelle Field.....	441
Jada Ashmore	451

Preschool

Breanna Chuinard	456
Laura Lempe	335

Music

Sierra Christensen.....	443
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Physical Education

Jacob Grosz 412

Art

Melodie Letvin 453

Social Worker

Jamie Skrove..... 450

Behavior Interventionist

Micki Bang..... 369

Lakeland Mental Health

Renee Olson 471

Library Aide

Janet Rasmussen..... 411

Title I Paraprofessionals

Annisia Berg TBD

Alexndra Day TBD

Jessi Haus..... 440

Betsy Ronsberg..... 458

April Wilhelm 655

McKayla Schindler..... TBD

Chrissa Wolters 672

Special Education Paraprofessionals

Dawn Altringer TBD

Kraig Archambeau..... TBD

Shirley Bolgrean TBD

Amy Caruso (preschool) 656

Lesley Connelly 674

McKenzie Davis..... TBD

Colyn Gardner 644

Brea Hauck..... TBD

Samantha Haugen..... TBD

Julia Heikes 643

Samantha Palya (preschool)..... 456

Heather Pepek..... TBD

Morgan Retzlaff TBD

Ashley Schwartz..... 408

Preschool Paraprofessionals

Cassandra Blomberg..... 674

Stacey Rotz 645

5th & 6th Grade Band

Grace Tangen..... 334 - High School

Technology Coordinator

Casey Ehlert..... 338

Kids Club

Phone..... 372

Cooks

Kevin Roller (Director) 342

Nita Fenner..... 410

Deborah Goegren..... 410

Angela Hamman..... 410

Chris Lien 410

Custodian

Scott Odden (Director)..... 340

Duane Duval..... 407

General Information

Elementary School Office

- The elementary office is located through the main doors on the south end of the building.
- Office staff includes:
 - Principal
 - Two administrative assistants
- Office hours: 7:30 a.m. – 4:00 p.m., Monday through Friday (regular school days).
- To contact the principal's office, call 354-2300. If no one answers, please leave a voicemail.

First Day of School

- The first day of school is **Tuesday, September 1st**. Students should go directly to their assigned classrooms listed below:
 - **Preschool** – Rooms 172, 176
 - **Kindergarten** – Rooms 105, 106, 107, 108
 - **Grade 1** – Rooms 101, 102, 103, 104
 - **Grade 2** – Rooms 167, 168, 171
 - **Grade 3** – Rooms 164, 165, 166
 - **Grade 4** – Rooms 161, 162, 163
 - **Grade 5** – Rooms 127, 128, 129
 - **Grade 6** – Rooms 136, 137, 138

School Hours

- The school day begins at 8:30 a.m. and ends at 3:10 p.m. To help students prepare, bells will ring at 8:15 a.m. and 8:25 a.m.
- School Breakfast Program begins at 8:00 a.m. and is served in two shifts:
 - 8:00 – 8:15 a.m.: All students report to the lunchroom.
 - 8:15 – 8:30 a.m.: Open to walkers or students dropped off.
- Playground supervision is not provided before or after school.
- The school office remains open until 4:00 p.m.
- After 3:30 p.m., students must be in a supervised area with a teacher or coach. Students not participating in an after-school program or activity must leave the building by 3:30 p.m. Failure to do so may result in disciplinary action.

Enrollment Requirements

1. Immunizations
 - a. Minnesota law requires immunizations for all students enrolled in school. Exemptions are allowed for:
 - i. Medical reasons (with documentation from a physician).
 - ii. Conscientiously held beliefs (with written documentation).
 - b. Key Points:
 - i. Vaccine records must be signed by a licensed physician or public clinic staff.
 - ii. Measles vaccines given before 12 months of age do **not** count.
 - iii. Proof of chickenpox disease must include a doctor's signature.

c. Required Immunizations by Age/Grade:

Age/Grade	Required Vaccines
Kindergarten (<7 yrs)	5 DTP, 4 Polio, 2 MMR, 2 Varicella (Chickenpox)
7 years – Grade 6	≥3 DTP/Td, ≥3 Polio, 1 MMR
Grades 7 – 12	≥3 DTP/Td (1 dose after age 11), ≥3 Polio, 2 MMR
Kindergarten	≥3 Hepatitis B
K and Grade 7	≥3 Hepatitis B

2. Transfers and New Students

- a. All new and transferring students must provide:
 - i. Official school records/transcripts
 - ii. Up-to-date immunization records
- b. Students will not be allowed to register without these documents.

School Fees

- The school provides materials needed for the basic educational program at no cost, using state, federal, and local funding. However, students are responsible for bringing their own basic supplies, including:
 - pencils, paper, erasers, notebooks, etc.
- In addition, students may be required to pay fees or deposits in the following situations:
 - Materials for class projects that exceed basic requirements and are kept by the student
 - Security deposits for borrowed materials, supplies, or equipment
 - Field trips that go beyond the district's required educational program
 - Admission fees or costs for optional extracurricular activities or events
 - Voluntary purchase of student health or accident insurance
 - Use of school-owned or rented musical instruments
- Students will be charged the replacement cost for lost or damaged textbooks, workbooks, or library books. The school district may waive fees or deposits for families who are unable to pay. Parents or guardians may contact the office to request a waiver.

School Property

- Care of Property
 - Students must respect all school property, including furniture, buildings, and grounds. Responsible behavior helps maintain a clean, safe environment and reflects well on the school and community.
- Lockers and Desks
 - Lockers and desks are school property and may be searched by school officials. Searches may occur when there is reasonable suspicion of a school rule or law violation. Students may not use lockers or desks to store **contraband**, including unauthorized or illegal items. If contraband is found:
 - It will be confiscated.
 - It may be given to law enforcement.
 - The student may face disciplinary actions, including suspension or expulsion.

- When possible, students will be notified of searches. Searches will be conducted in a reasonable and respectful manner.
- Textbooks
 - Textbooks are provided at no cost. Students must pay for any lost or damaged books.

Gym Shoes

- Students must bring non-marking tennis shoes to use during physical education classes.

Lost and Found

- Every year, items like mittens, sweaters, hats, boots, and coats end up in the Lost and Found and go unclaimed. To help with identification, please label all clothing with your child's name. Lost items can be picked up at two designated locations in the school. Remind your child to report lost items promptly. Valuable items are kept in the school office. At the end of the school year, all unclaimed items will be donated.

Pledge of Allegiance

- Students will recite the Pledge of Allegiance to the flag of the United States of America. Participation is optional. Anyone who chooses not to participate for personal reasons has the right to opt out. All students are expected to respect each other's choices. Students will also receive instruction on flag etiquette, proper display, and respectful behavior.

Elementary Activity Tickets

- Students may purchase an Elementary Season Ticket that allows entry to all home athletic events. Tickets are available in the school office after the start of the school year.
- Admission Prices for Athletic Events:
 - Adult: \$7.00 / Student: \$5.00 / Senior Citizens (65+): Free
- Season Pass Prices:
 - Adult: \$75.00 / Student: \$50.00 / Senior Citizens (65+): Free
- Music Concerts:
 - No charge for admission

Sending Money to School

- When sending money with younger children, place it in an envelope clearly labeled with: Student's name, Grade, Teacher's name, Amount enclosed, Purpose for the money

Attendance & Transportation

Attendance Policy

- Compulsory Attendance Law
 - Under Minnesota Statute 120.10, every child between the ages of 7 and 16 is required to attend public or private school during the entire school year. This law will be enforced by the district.

- Regular attendance is essential to student success. It builds responsibility, self-discipline, and strong academic habits. Students are expected to arrive on time, ready to learn. Parental support and cooperation are strongly encouraged.
- Attendance Procedures
 - Attendance is recorded daily at 9:00 a.m. Students arriving between 8:30 and 8:35 a.m. will be marked tardy. A complete record of all absences and tardies is kept in the school office.
- Definition of Absence
 - A student is considered absent when missing all or part of a school day. Half-day absences are defined as:
 - Morning session: From the start of school until lunch
 - Afternoon session: From after lunch until dismissal
 - If a child is sick, it is best to keep them home to prevent spreading illness to others.
- Reporting Absences
 - Parents must call the elementary office to report when their child is absent or tardy. If a longer absence is expected, parents should notify the office in advance so arrangements for makeup work can be made. If no call is received, the school will contact the parent to verify the absence. Parents should provide a specific reason, especially in the case of illness.
- Excused Absences
 - Absences are considered excused when verified by a parent, guardian, or appropriate professional. A written note may be required.
 - Valid reasons include: Medical or dental appointments (doctor, dentist, chiropractor), Professional appointments (therapist, counselor, county worker), Illness (with parent/guardian notification), Personal or family emergencies, Pre-approved family vacations (encouraged during scheduled school breaks), Legal obligations (court, legal appointments)
- Unexcused Absences
 - Unexcused absences occur when a student misses school without a valid reason.
 - Examples include: Hair appointments, Shopping trips, Babysitting, Oversleeping, Choosing not to attend, Not knowing the school schedule, Running late without valid cause
- Consequences of Unexcused Absences
 - After 3 and 5 unexcused absences: A letter will be sent home
 - After 7 unexcused absences: A letter will be sent to the family and Clay County Social Services
- Continued absences will result in:
 - A parent/guardian conference requested by the school
 - Parents may also request a meeting to discuss concerns
- Tardiness
 - Students must be in their assigned area on time. Failure to do so is considered tardiness.
 - Procedures - Students arriving late must report to the school office.
 - Excused tardiness includes: Medical or dental appointments, Professional services (counselors, county workers, therapists), Illness (with parent/guardian notice), Family emergencies, Legal proceedings

- Homework and Make-Up Work
 - Parents should request homework **early in the school day** to allow teachers time to prepare materials.
 - Students are given the **same number of days they were absent** to complete makeup work.
Example: A student absent for 2 days has 2 days to complete all missed assignments.

Dismissal During the School Day

- If a student must leave school during the day, a parent or guardian must sign the child out in the school office. Notify the teacher in advance with a note. Inform the secretary or principal at the time of pick-up.

Leaving School Grounds

- Once students arrive at school, they may not leave the school grounds unless permission has been granted. A written note from a parent is required. A phone call to the office may substitute for a note.

Pick-Up and Drop-Off Students

- To ensure safety during busy times, The bus loop (south end) is off-limits to vehicles from: 8:00–8:30 a.m. & 3:00–3:30 p.m.
- Doors 1, 3, and 4 may be used for student drop-off in the morning (after 8:15 a.m.) and pickup at the end of the day (3:10 p.m.).
- If using the west-side drop-off loop (Doors 4 & 5), enter from the south and exit to the north.

K-3 Bus Students

- Students in grades K–3 must have a written note from a parent if they are not riding the bus home. Without a note or call, students will be placed on the bus as usual. A phone call to the office may substitute for a note.

Transportation Policy

- Philosophy
 - Barnesville Public Schools provides transportation services to assist students and families with access to educational programs. While transportation supports the educational process, it is considered a privilege, not a right. Transportation may be revoked if a student fails to follow established rules or safety expectations. Parents and guardians are expected to support and uphold transportation policies that promote student safety and appropriate behavior.
- General Transportation Guidelines
 - Bus Routes and Schedules - Bus routes will be established by the bus manager before the start of the school year. Schedules will be filed with the Superintendent and Principal. The bus manager will inform families of stop locations and times. Students must be at their bus stop on time. Buses will not wait for late students.
 - Bus Driver Authority - Bus drivers are in charge of student behavior while students are: Riding the bus, Entering or exiting the bus, Waiting at designated stops

- Seating and Movement - Students must remain seated at all times when the bus is moving. Standing or changing seats while in motion is not allowed.
- Food and Drink - Rules about food and drink on the bus are set by the bus manager and enforced by the school district.
- Behavior Expectations - Students must follow the same behavioral standards on the bus as they do in school. Respectful, safe, and responsible conduct is expected. The bus driver has the authority to address and report misconduct.
- Bus Misconduct:
 - Category I Offenses
 - Category I Offenses are disruptive behaviors that interfere with safe bus operation. Examples include: Unsafe behavior, Loud or disruptive noises, Swearing or inappropriate language, Willful disobedience, Interference with others or the driver, Tardiness, Changing seats or standing while the bus is moving
 - Response to Category I Offenses:
 - Bus drivers will:
 - Give verbal warnings
 - Use logical consequences (e.g., assigned seats)
 - Upon the third incident (and for each additional offense):
 - The driver will file a written report with administration
 - School administration will assign increasing consequences, which may include: Assigned seats, Temporary or permanent removal from the bus, Detention or suspension (in-school or out-of-school)
 - Category II Offenses
 - Category II Offenses are serious behaviors that create a hostile, dangerous, or disruptive environment. Examples include: Assault or fighting, Harassment or bullying, Theft or vandalism, Willful damage to property, Defiance of authority
 - Response to Category II Offenses:
 - Incidents must be reported immediately to the bus manager and school administration.
 - Discipline may include the following progression (subject to administrative discretion):
 - One-day suspension from bus transportation
 - One-week suspension
 - Suspension until the next school board meeting, where removal for the remainder of the school year may be recommended
 - Additional school consequences may apply depending on the situation.
 - Records of Category II Offenses will be maintained for the current school year only. Each new school year resets the discipline record.

Bus drivers have the authority to assign specific seats and implement other corrective measures to maintain discipline and safety.

Safety Patrol

- Student Safety Patrol members assist at key crossings before and after school. Their primary job is to help children cross streets safely. Parents are encouraged to support the patrol's work through positive attitudes and cooperation.

School Closures Due to Weather

- The Superintendent of Schools will determine if school will close due to poor weather or road conditions. Closure or early dismissal announcements will be made through the schools communication system, on local radio stations, and on television stations.

Nutrition & Health

School Breakfast and Lunch Program

- We encourage all students who do not go home for lunch to participate in the school's hot lunch program.
- Meal Prices:

Meal Type	Breakfast	Lunch
Full School Year (Student)	Free	Free
Individual Student Meal (w/ milk)	Free	Free
Adult Meal (w/ milk)	\$2.55	\$5.30
Reduced Meal (w/ milk)	Free	Free

Payment Information

- Meal payments are managed through an automated Lunch Cashier System using the student's personal ID number. One carton of milk is provided free to students who eat hot lunch. Students bringing lunch from home may purchase milk in the cafeteria for \$0.60 per carton. Students who want milk during the mid-morning or mid-afternoon break must pay:
 - \$30.00 for a half-year / \$60.00 for the full year
 - Kindergarten milk break is free due to state legislation.

Negative Balance Policy

- To manage unpaid lunch accounts, the following rules apply:
 - Students in grades K-12 with a negative balance may not participate in the breakfast program.
 - Students in grades K-12 with a negative balance cannot charge a regular lunch. They will receive an alternate meal instead.
 - The district will continue to mail or email invoices to families with outstanding balances.
- Meal Account Policy (Policy 534)
 - Students have access to a personal meal account. The following procedures apply when a student's meal account has a negative balance:
 - When any account balance is negative, the elementary office will send an instant alert notification to parents.
 - If a student's balance reaches negative \$10, the student will be individually notified and given a printed statement or notice showing the amount owed.

- When a balance reaches negative \$20, the school will send a letter home with payment instructions.
- Parents may add funds to a child's meal account by:
 - Mailing payment to the school (include student name and account information).
 - Delivering payment to the school office.
 - Using the RevTrak online payment system.
- If a student's balance exceeds negative \$35, or \$50 per family, and payment is not received within a time frame set by school administration (quarterly, by semester, or year-end), the account will be referred to the superintendent or designee for collection.

Student Lunch Periods (Tentative)

Grade	Lunch Time
Kindergarten	10:55 – 11:20 a.m.
Grade 1	11:15 – 11:40 a.m.
Grade 2	11:45 – 12:10 p.m.
Grade 3	11:05 – 11:30 a.m.
Grade 4	11:35 – 12:00 p.m.
Grade 5	12:00 – 12:25 p.m.
Grade 6	12:10 – 12:35 p.m.

Nutritional Guidelines

- Barnesville Public Schools supports student wellness by promoting nutritious food choices throughout the school day. These guidelines apply to snacks, lunches, rewards, celebrations, and school-sponsored events.
 - Rewards - Schools will limit the use of food or beverages as rewards for academic performance or good behavior. Exceptions may be made when specified in a student's Individualized Education Plan (IEP) or Behavior Intervention Plan (BIP).
 - Snacks - We encourage families to send healthy snacks to school. Preferred choices include whole grains, Fresh fruits and vegetables, Dairy products. When possible, choose snacks that: Do not list sugar as the first ingredient, Contain no more than 35% of total calories from fat (Excludes nutrient-rich foods such as nuts, seeds, and cheese)
 - Sack Lunches or Home-Packed Lunches - Parents are encouraged to send nutritious, well-balanced lunches from home. Please avoid packing foods or beverages with low or no nutritional value.
 - Classroom Celebrations - The school will limit celebrations involving food during the instructional day. Each party should include no more than one item that does not meet school nutrition standards for individual food and beverage items.
 - Fundraising - We encourage fundraisers to use: Non-food items, Healthy food choices, such as fresh fruit or nuts. Fundraising orders and deliveries should not take place during school lunch hours.

- School-Sponsored Events - The district will continue working to increase the availability of healthy, nutrient-dense options at school-sponsored events.
- Beverages - During the school day, only the following beverages may be sold or provided: Milk (preferably low-fat), Flavored milk, Water, Fruit juice (preferably 100% juice, with no added artificial or natural sweeteners). This policy applies to beverages offered immediately before and during instructional hours.
- Advertising and Marketing - The district will support lifelong healthy habits by: Promoting nutrition education in the health and physical education curriculum and Teaching students how to understand food advertising and marketing messages
- For more details, please refer to the Barnesville Public Schools Wellness Policy.

Home-Baked Treats

- Due to Minnesota Department of Health regulations, home-prepared treats may not be served at school. Only commercially packaged, individually wrapped items are allowed, including: Cookies, Packaged baked goods (e.g., Twinkies), Candies, Individually portioned ice cream novelties

Policy 516: Student Medication

- Purpose - This policy outlines procedures for administering non-emergency medications to students during the school day.
- General Policy
 - Some students may need prescribed medication during school hours. These medications will be administered by the licensed school nurse, trained health clerk, principal, or teacher following school district procedures.
- Requirements
 - Authorization - No medication, including over-the-counter drugs, will be given without:
 - A prescription from a licensed prescriber
 - A signed Authorization Form from the student's parent/guardian
 - Annual Documentation - An *Administration of Prescription Medications* form must be completed: Once each school year and any time there is a change in medication or administration instructions
 - Proper Labeling
 - Prescription medications must come in a pharmacy-labeled container specific to the student.
 - Nonprescription medications must be in the original container and include a written, signed order from a licensed prescriber.
 - Storage of Medication - Students may not carry medications unless a written agreement is in place between the school and the parent. Medications will be kept with designated school personnel unless otherwise stated in an IEP (Individual Education Plan) or IHP (Individual Health Plan).
 - Changes in Medication - Parents (or students 18 and older) must notify the school in writing of any changes in medication or if it is no longer required. A new pharmacy label reflecting updated instructions must be provided within two days.

- Special Education Considerations - Medication administration for students with disabilities must follow the student's IEP, Section 504 plan, or IHP.
- Recordkeeping - The school nurse or designee must:
 - File the signed *Administering Prescription Medications* form in the student's health record
 - Provide copies to the principal and staff authorized to give the medication
- Procedure Development - Medication administration procedures must be developed in consultation with a licensed nurse or health agency. These procedures will be reviewed and approved by the school board and added as an official addendum to this policy.
- Exceptions – Not Covered by This Policy
 - This policy does not apply to:
 - Special medical treatments such as catheterization, suctioning, or gastrostomy feedings.
 - Emergency procedures, including life-saving medication.
 - Public health interventions, such as vaccinations given during outbreaks.
 - Medications used: Off school grounds, during athletics or extracurricular activities, before or after the regular school day.
 - Services for which a minor may legally give consent.

Vision Screening

- The vision screening program begins in preschool and continues annually for students in grades K–6. It also includes:
 - New students to the district
 - Screenings by teacher recommendation
- Tools Used:
 - LEA Chart – For Preschool through Grade 1
 - Color Vision Test – Administered in Kindergarten
 - HVOT (Heidi Visual Acuity Test) – For Grades 2 through 6

Hearing Screening

- The hearing screening program also begins in preschool and continues each year through Grade 6.
- Tool Used:
 - Pure-Tone Audiometer – Identifies possible hearing impairments
- Strong vision and hearing are essential for academic success. Early identification of any issues helps ensure each child can reach their full potential in the classroom.

Accidents Guidelines

- Accidents at School - If a student is injured at school and needs immediate medical care:
 - The school will attempt to contact a parent or guardian.
 - If a parent or guardian cannot be reached, the student will be taken to the nearest physician.
 - This procedure will remain in place unless the school is notified otherwise in writing.

- Important Note - The school does not carry accident insurance for injuries that occur during the school day.
- Reporting Procedures - All accidents must be reported to the principal's office immediately. Students who become ill during the school day should also report to the principal's office.

Illness Guidelines

- Parents play a key role in minimizing illness at school. If your child is not feeling well, please keep them home. Many contagious diseases begin with mild symptoms. Children may be excluded from school based on the following guidelines, which follow Minnesota Department of Health recommendations:
 - Exclude a student if any of the following apply:
 - Illness – Unable to take part in routine activities or requires care beyond what staff can provide.
 - Fever – A temperature of 100°F or higher. Students must be fever-free for 24 hours without medication before returning.
 - Vomiting/Diarrhea – Exclude until 24 hours after symptoms stop. Parents/guardians will be contacted if vomiting or two episodes of diarrhea occur at school.
 - Rash with Fever – Any undiagnosed rash accompanied by a fever.

Asthma Inhalers

- Per Minnesota Statute 121A.22, Subd. 2:
A student may carry and use a prescribed asthma inhaler if:
 - The school has received written parent/guardian permission.
 - The inhaler is labeled for the student.
 - The school nurse or healthcare provider determines that the student is knowledgeable and skilled enough to use the inhaler safely.
- A health plan will be developed and added to the student's health record.

Head Lice Policy

- If a student is suspected of having head lice:
 - School staff or the Public Health Nurse will check the student's head.
 - If lice are found, parents will be contacted and the student will be sent home.
 - Other students in the class may be checked at the teacher's discretion.
 - Parents of all students in that grade will receive a notice encouraging them to check their child's hair.
- For more information: Visit the [Minnesota Department of Health's Head Lice Factsheet](#).

Minnesota Health Care Provision

- If your child does not have health insurance, they may qualify for free or reduced-cost coverage through Minnesota Health Care Programs.
- Options include:
 - Medical Assistance – No monthly premium.
 - MinnesotaCare – Monthly premium based on income.
 - How to apply:
 - Visit: www.dhs.state.mn.us/healthcare
 - Call: 1-877-KIDS-NOW

- Or contact your local county office:
 - Clay County: (218) 299-5200 or 1-800-757-3880
 - Otter Tail County: (218) 998-8230
 - Wilkin County: (218) 643-7161
- Note: Income limits are reviewed annually. Please verify current requirements online or with your county agency.

Academics & Instruction

District Grading Scale

- The Barnesville Board of Education has adopted a uniform grading policy for students in grades 3–12:

Percentage	Grade
100–94	A
93–90	A–
89–87	B+
86–84	B
83–80	B–
79–77	C+
76–74	C
73–70	C–
69–67	D+
66–64	D
63–60	D–
59 & below	F

Late Work Policy

- Students are expected to turn in assignments on time. Late work will result in a reduced grade based on the following schedule:
 - 1 day late – 10% deduction
 - 2 days late – Additional 10% deduction
 - 3 days late – Additional 10% deduction
 - 4 days late or more – No credit
- Make-Up Work Due to Absence
 - Students who miss school due to illness or other valid reasons will be given the same number of days missed to complete their assignments. *Example: A student absent for two days will have two days to complete and submit make-up work.*

Promotion and Retention

- All students are expected to meet grade-level standards and demonstrate acceptable academic progress. Students who meet expectations will be promoted to the next grade at the end of the school year. If a student is not meeting expectations, retention

may be considered. This decision will involve school staff and parents/guardians. The district offers a variety of academic support services to help students succeed. For more information, contact the elementary school office.

Reporting to Parents

- Student progress reports are issued four times per year for students in kindergarten through grade six. Reports include academic progress as well as: Health, Social development, Work habits, Attitude, Growth in core subjects such as reading, writing, and math.

Field Trips

- Field trips are an important part of the learning experience. They help students: Gain hands-on learning opportunities, Practice courtesy, safety, and good citizenship, Explore and become more engaged in the local community.
- When a class trip is planned: Parents will receive advance notification, Parents will be asked to provide written permission, and If applicable, parents may be asked to pay a trip-related fee.

Review of Curriculum Content & Alternative Instruction

- Purpose - Barnesville Public Schools supports intellectual freedom and values community input. Parents, guardians, and adult students may review curriculum materials and express concerns. This process allows for respectful review and offers a way to propose alternative instruction when appropriate—without disrupting the education of other students or bypassing required learning outcomes.
- Review Process
 - Expressing a Concern
 - Concerns must be shared with the building principal. The principal will:
 - Treat the concern with confidentiality.
 - Try to resolve it during the initial meeting.
 - Explain the district policy and relevant Minnesota laws.
 - Inform you that the student won't be required to study the material in question, but must still meet the same academic outcomes.
 - Notify the teacher and department about the concern.
 - Reviewing the Material
 - School Responsibilities:
 - You may review adopted curriculum materials (books, videos, and instructional plans) by:
 - Making an appointment with the principal.
 - Viewing materials in the principal's office or another private space.
 - Checking out materials for up to one week.
 - *Note: Spontaneous discussions, guest speakers, and current events are not considered planned curriculum and are not subject to this process.*
 - Parent/Guardian/Student Responsibilities:
 - Review the materials during scheduled times.
 - If you still have concerns, complete a "Statement of Concern Regarding Instructional Content" form that explains your objection.

- Requesting Alternative Instruction
 - School Responsibilities:
 - The school may propose an alternative assignment that meets the required academic standard. A meeting will be scheduled to review and agree on the plan using an “Alternative Instruction Contract.”
 - Parent/Guardian/Student Responsibilities:
 - Respond to the school’s proposed alternative. If the proposal is declined, you may offer your own alternative at no cost to the school. Your plan must still address the required learner outcomes.
- Grading and Assessment
 - School Responsibilities:
 - Staff will create an appropriate way to assess the student’s learning. The student will not be penalized academically or socially for using alternative instruction.
 - Student Responsibilities:
 - Complete all required work in the alternative instruction plan. If the work meets district expectations, the student will receive credit or a grade.

E-Learning Day

- In the 2017 legislative session, legislators passed a law allowing Minnesota Public Schools to hold E-Learning days on inclement weather days. This means students will receive learning activities and assignments provided by their classroom teachers that students would complete at home or wherever they go on a snow day. Students would receive instruction in each of their classes on an E-Learning day. Therefore, even though the weather may prevent staff and students from being together in the school building, students can have a school day, and the school calendar does not have to be changed to make up the day. The staff at Barnesville School believe students will have a meaningful, relevant learning day with continuity of education that is better for student achievement than a make-up day at the end of the school year.

Parent/Guardian Guide to Statewide Testing (Summary)

- Why Statewide Testing Matters - Minnesota uses statewide assessments (MCAs and MTAS) to check if schools are teaching what students need to know. These tests show if instruction aligns with the state’s academic standards. The results help families, educators, and policy makers make decisions that support student success.
- Why Participation Is Important:
 - Students not taking the test are marked “not proficient,” which affects school and district performance scores.
 - A high school MCA score may waive the need for remedial college courses.
 - Data from these tests guide school funding, improvements, and public comparisons.
- What Is Tested?
 - MCAs are given in grades 3–8 and high school (Reading and Math) and in grades 5, 8, and high school (Science).
 - MTAS is for students with significant cognitive disabilities.
 - ACCESS/Alternate ACCESS tests are for English learners in grades K–12.
- How Are Tests Designed?
 - Tests are interactive. Students may type, drag/drop items, or use simulations.
 - Reading and Math tests adjust to a student’s ability as they go.

- **Limits on Local Testing**
State law limits local district/school assessments to 10 hours per year (grades 1–6) or 11 hours (grades 7–12). This does not include statewide tests.
- **If You Choose to Opt Out**
 - Parents may refuse testing by completing and submitting the state opt-out form (Elementary Office or found on the MDE website). Be aware that opting out may impact school data, funding, and your child’s college placement opportunities.
- **Testing Dates and Results**
 - MCA/MTAS: March–May
 - ACCESS/Alternate ACCESS: Late January–March

Results are sent to families by fall conferences. Testing typically takes less than 1% of annual instruction time.
- **Learn More** - Visit the [Minnesota Department of Education Testing Page](#) for full details.

Programs & Student Support

Before and After School Program

- Barnesville Kids Club provides a safe, supervised environment for students in Senior Preschool through sixth grade. The program helps students build skills in responsibility, resourcefulness, and reliability. For more information, visit the Barnesville School Website or Call the Community Education Office at 354-2638

Release Time for Religious Classes

- At the beginning of the school year, parents will receive information about religious instruction options. Parents must sign a note requesting that their child be released from school during the week to attend these classes.

Excuses from Physical Education or Recess

- Students who are well enough to attend school are expected to participate in recess and physical education. A physician’s note may be required to excuse a student from participation due to health reasons.

Section 504: Education Statement of Non-Discrimination on the Basis of Disability

- Barnesville Public Schools (ISD #146) is committed to providing a free and appropriate public education (FAPE) to every student with a disability. In accordance with Section 504 of the Rehabilitation Act of 1973, the district ensures that students who qualify under this law are: Properly identified, Thoroughly assessed, and Provided with appropriate educational services and accommodations
- **Definition of a Student with a Disability under Section 504**
 - A student may qualify for protections and services under Section 504 if they:
 - Have a physical or mental impairment that substantially limits one or more major life activities
 - Have a record of such an impairment
 - Are regarded as having such an impairment
 - Students who qualify under Section 504 may not require special education services under the Individuals with Disabilities Education Act (IDEA) but are still entitled to accommodations. Each school site will coordinate its compliance efforts under the direction of the 504 Compliance Officer or building principal.

- Section 504 Student and Parental Rights
 - Parents and guardians of students eligible under Section 504 have the right to:
 - Ensure their child participates in school programs and activities, including extracurriculars, to the maximum extent appropriate and free from discrimination
 - Receive free educational services to the same extent they are provided to students without disabilities
 - Access information about their child's education in a language they can understand
 - Receive notice of the identification, evaluation, or placement of their child, and to request a re-evaluation at any time
 - Inspect and review their child's educational records and request copies for a reasonable fee
 - Request amendments to inaccurate or misleading records
 - File a grievance if the district refuses to amend records
 - Section 504 Sample Accommodation Plan (Abbreviated Format)
 - A Section 504 Accommodation Plan may include the following components:
 - A description of the student concern
 - The basis for the disability determination, including relevant documentation
 - An explanation of how the disability affects a major life activity or student learning
 - The student's present level of performance, including academic, behavioral, emotional, social, medical/physical, or other relevant areas
 - A list of reasonable accommodations, which may address:
 - Environmental/accessibility needs
 - Instructional strategies
 - Behavioral or social supports
 - Discipline or assessments
 - Additional plan components:
 - Names and titles of 504 Accommodation Planning Team Members
 - Designated Plan Administrator/Coordinator
 - Scheduled review or reassessment date
 - If you have questions about Section 504 eligibility, rights, or accommodations, please contact your school's building principal or the district's 504 Coordinator. Let me know if you'd like this included in a full student/parent handbook or posted separately for policy reference.

Title IX and Non-Discrimination

- The Title IX Coordinator for Barnesville Public Schools is: Megan Hoyer
 - Phone: 218-354-2228 ext. 311
 - Address: 302 3rd Street, Barnesville, MN 56514
- The Alternate ADA/504 Compliance Officer and Title IX Coordinator is: Dr. Jon Ellerbusch, Superintendent
 - Phone: 218-354-2217 ext. 363

- Address: 302 3rd Street, Barnesville, MN 56514
- Equal Opportunity Statement - Barnesville Public Schools provides all vocational opportunities to students regardless of race, color, national origin, sex, or disability.
- Vocational Course Offerings
 - Courses include but are not limited to:
 - Family and Consumer Science: Basic Foods, Global Foods, Wise Choices, Human Development and Parenting
 - Agriculture and Industrial Technology: Agriculture Mechanics, Minnesota Wildlife, Animal Science, Welding, Ag Power
 - Business and Career Education: Vocational Job Placement, Entrepreneurship, Business Law, Marketing, Accounting I and II
 - Course Information Access - Full course descriptions are provided in the school course offerings book, which is distributed to students each spring during scheduling. The course guide is also available on the school website under the Parents link, labeled School Course Offerings.

Parents' Right to Know

- In accordance with Section 111(h)(6)(A) of the Every Student Succeeds Act (ESSA), Barnesville Public Schools is required to inform parents of all students attending Title I schools of their rights at the beginning of each school year.
- Professional Qualifications of Teachers
 - Parents have the right to request and receive timely information about the professional qualifications of their child's classroom teachers. This applies to all parents in the school, regardless of whether their child receives Title I services. Upon request, the school district will provide the following information:
 - Whether the teacher has met Minnesota's licensing requirements for the grade level and subject area they teach
 - Whether the teacher is teaching under a variance, waiver, or other provisional status
 - The college degree major, and any graduate degrees or certifications held by the teacher
 - Whether the student receives services from a paraprofessional, and if so, the paraprofessional's qualifications
- Additional Notifications for Title I Schools
 - All schools receiving Title I funds must also provide parents with: Information on the academic achievement level of their child on state academic assessments and timely notification if their child is assigned to, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified
- Communication Standards
 - All information provided to parents will be: In a clear and uniform format and provided in a language that parents can understand, whenever practical

Behavior & Conduct

Student Conduct

- At Atkinson Elementary School, students are expected to demonstrate good judgment, common sense, and respectful behavior at all times. These expectations apply both during the school day and at school-sponsored activities and events.

- Student behavior reflects not only on the individual but also on the entire Barnesville Public Schools community. Students serve as ambassadors of our school and are expected to represent it in a positive and responsible manner.

General Classroom Guidelines

- To maintain a safe, orderly, and effective learning environment, each classroom teacher may establish specific rules and expectations. These classroom guidelines are designed to support learning and respectful behavior.
- Students must follow the directions and expectations set by their teacher and other school personnel.
- Failure to follow classroom expectations may be considered insubordination and will be addressed according to the school's disciplinary policy.
- All students are responsible for contributing to a positive school climate that supports academic success and mutual respect.

SCHOOL DISCIPLINE POLICY

- Purpose - Atkinson Elementary believes discipline is about teaching, not just punishment. Our goal is to foster positive behavior, self-discipline, and responsibility. Learning thrives in a school that is safe, fair, and respectful. Students, staff, families, and the community share responsibility for creating this positive environment.
- "THE TROJAN WAY"
 - Be Respectful / Act Responsibly / You Are Valued
 - We are a PBIS (Positive Behavioral Interventions and Supports) school. PBIS supports all students with school-wide systems and individualized plans when needed. Our framework includes: Second Step Curriculum, School Social Worker small groups, Behavior Intervention Team (BIT), In-school mental health support from Lakeland Mental Health
 - The PBIS team represents all grade levels. They meet monthly to plan, review, and communicate behavior systems and school-wide events.
 - PBIS Mission - To promote a safe, positive school where students succeed by learning and demonstrating positive behavior.
- School-Wide Celebrations
 - School-Wide Celebrations are used to recognize positive behavior and strengthen our school community. These celebrations support our PBIS framework and reinforce the Trojan W.A.Y.
 - School-Wide Celebrations occur throughout the school year and are based on collective student efforts rather than individual rewards.
 - How Celebrations Work:
 - Students earn participation when the school meets established Trojan Token goals that reflect consistent, positive behavior across the school.
 - Tracking progress toward celebration goals is displayed in a common area of the building so students can see shared success.
 - ***To participate, students must maintain positive behavior. A student is ineligible if they receive: 1) Three office discipline referrals 2) An in-school or out-of-school suspension or 3) A homework detention***
 - ***Each quarter is a new start.***
 - Students who do not qualify will participate in an alternative activity focused on building community through resilience.

- Staff and Administrative Responsibilities:
 - School Board - Holds school personnel responsible for maintaining order. Supports staff who follow the district's discipline policy.
 - Superintendent - Sets guidelines for policy implementation. Ensures students, staff, and parents follow the policy. Establishes agency partnerships for student/family support. Submits policy changes to the school board.
 - Building Principal - Creates and enforces school rules aligned with state law and board policy. Available for emergencies or appoints a staff designee. Communicates rules with students, staff, and families. Ensures consistent application of rules. Takes prompt action for violations. Notifies parents/guardians and staff when necessary. Reports illegal behavior to authorities when required.
 - Teachers - Create a respectful, well-managed classroom. Encourage self-discipline and mutual respect. Recognize individual student needs. Develop and share a written classroom behavior plan. Enforce school and classroom rules. Use appropriate language and behavior. Maintain a safe, orderly space during class and events. Record and report discipline concerns to the principal. Seek support from school personnel when needed. Set clear behavior expectations on field trips.
 - Other School Personnel - Follow and support school discipline rules. Communicate concerns with teachers or principals. Treat all students fairly and consistently.
- Parent/Guardian Responsibilities:
 - Accept legal responsibility for their child's behavior. Teach respect and self-discipline. Understand and support the school discipline policy. Make sure the student comes prepared to learn. Ensure regular attendance and report absences. Maintain communication with the school. Provide up-to-date contact information. Cooperate with staff to support student success.
- Student Responsibilities - Help create a safe, respectful learning space. Follow behavior expectations during all school activities and travel. Avoid disrupting learning. Bring materials needed for class. Complete classwork on time and as directed. Follow safety rules. Use appropriate language at all times.
- Corrective Actions
 - Depending on the situation, staff may use the following:
 - Warning - First step for minor violations. Repeated offenses may lead to parent contact.
 - Removal from Class - Student may be removed for up to one hour.
 - Student Removal from School Day - If a student shows defiant behavior after removal from class, parents may be asked to take them home.
 - Parent Conference - A meeting may be requested to address repeated or serious behavior.
 - After-School Detention - Teachers may assign detention with 24-hour notice. Parents are responsible for transportation. Age and grade are considered when assigning length. Missed detention may result in further action.
 - Threats of Violence - Any threat involving harm, shootings, or violence will result in disciplinary action.

- First offense: Administrative discretion based on severity
 - Second offense: 1 to 10-day suspension depending on severity
- In-School or Out-of-School Suspension - Length is determined by the principal. Students will be expected to complete classwork. Parents will be notified.
- Expulsion - School board action that removes a student from school for up to the rest of the school year.
- Reasonable Force - Staff may use reasonable force to protect students or staff from harm. Corporal punishment is prohibited.
- Corporal Punishment - Not allowed. Physical punishment is not used as discipline.
- School Wide Discipline Plan Guidelines
 - Each fall, students review their grade-level discipline plan with staff. Students receive a copy to take home for parent/guardian reference.

Student Dress Code

- Barnesville Public Schools encourages students to dress in a way that reflects good judgment, self-respect, and a style that is appropriate for school. While there is no formal uniform policy, personal appearance should support a safe, healthy, and orderly learning environment.
- The responsibility for appropriate dress lies with the student and their parents or guardians. School staff may intervene if attire disrupts the educational process or violates reasonable standards.
- General Expectations
 - Students are expected to follow these dress standards during the school day and at school-sponsored events:
 - Prohibited Content - Clothing that promotes drugs, alcohol, or tobacco, or displays obscene, suggestive, or indecent language or graphics is not allowed.
 - Length and Coverage - Short shorts, short skirts, and skimpy tops that expose the midriff are not permitted. Skirts and shorts must meet the fingertip rule: fabric must extend beyond fingertips when arms are fully extended at the sides. Sleeveless tops must have thick straps; thin spaghetti straps are not allowed.
 - Footwear - Tennis shoes are required for physical education class. Shoes or boots that may damage school property are not allowed.
 - Fit and Function - Belts must be the appropriate length and secured through belt loops. Pants must be worn at the waist and fit appropriately. Clothing should not restrict movement or interfere with classroom activities.
 - Headwear and Accessories - Hats, caps, bandanas, hoods, and other headgear must be removed upon entering the building and kept off during school hours. Gloves or any hand coverings that could be used to conceal objects are not allowed during the school day.
 - Disruptive or Unsafe Attire - Clothing or accessories that cause a disruption to the learning environment or pose a safety concern are not permitted.
- Enforcement
 - Students wearing inappropriate clothing will be required to:

- Change, remove, or cover the item in question.
- Refrain from wearing the item again at school.
- Failure to comply may result in disciplinary action as outlined in the school's behavior policy.

Use of Cell Phones, Watches, and Other Electronic Devices

- To maintain a safe and focused learning environment, Barnesville Public Schools limits the use of personal electronic devices during the school day.
- Prohibited Devices
 - Students may not use or display the following devices during class or instructional time: Cell phones, Smart watches, MP3 players, iPads, iPods, tablets, PDAs or other personal electronic devices, Laptops (unless provided or authorized by the school)
 - These devices are not allowed for gaming or personal use during the school day.
- General Guidelines
 - All personal devices must be turned off and stored in lockers during school hours. Devices must remain out of sight and silent in classrooms, hallways, and other learning areas. The use of cell phones or electronic devices in bathrooms or locker rooms is strictly prohibited at all times, including before and after school.
- Disciplinary Procedures
 - Violations of the device policy will result in the following consequences:
 - First Offense - The device will be confiscated and returned to the student at the end of the school day.
 - Second Offense - A parent or guardian must come to the office to retrieve the device.
 - Additional Offenses - May result in further disciplinary action, including detention or suspension, as determined by administration.
 - Search of Devices - If there is reasonable cause, school administration may search any confiscated device.
- Prohibited Use for Recording or Sharing
 - Students are strictly prohibited from using any device (cell phone, watch, iPad, etc.) to:
 - Record or photograph teachers, staff, or other students
 - Post or share any recordings publicly, especially with the intent to embarrass, ridicule, or harm others
 - Violation of this rule will result in immediate suspension, in accordance with MASSP (Minnesota Association of Secondary School Principals) recommendations.
- For questions about this policy or to discuss exceptions due to educational needs, please contact the school office.

Bullying Prevention and Response Policy (Policy 514)

- Purpose - Barnesville Public Schools is committed to maintaining a safe, respectful, and supportive learning environment. Bullying and other forms of harmful conduct interfere with students' ability to learn and will not be tolerated. This policy outlines expectations, definitions, reporting procedures, and disciplinary measures related to bullying and cyberbullying.

- Policy Statement - Bullying is prohibited:
 - On school property or school buses, At school functions, activities, or field trips, Off-campus if it significantly disrupts the learning environment, Online or through electronic devices (cyberbullying)
 - This policy applies to all students and to any behavior that interferes with another student's ability to learn or feel safe at school.
- What Is Bullying?
 - Bullying includes intimidating, threatening, abusive, or harmful behavior that is objectively offensive and:
 - Involves a real or perceived imbalance of power
 - Occurs repeatedly or shows a pattern
 - Substantially interferes with a student's ability to learn or participate in school activities
 - Cyberbullying is bullying done through digital means—texts, social media, or other online platforms.
- Prohibited Conduct Includes:
 - Verbal, written, physical, or electronic actions that cause emotional or physical harm
 - Bullying based on race, gender, disability, religion, sexual orientation, or other protected status
 - Retaliation against students or staff who report bullying
 - False reports or accusations of bullying
- Reporting Bullying
 - Reports can be made to any teacher, staff member, or directly to the principal or school office. Reports may be oral or written, and anonymous reports are accepted. The school will investigate within three days and take appropriate action. All reports will be kept private in accordance with data privacy laws.
- Response and Consequences
 - If bullying is confirmed, the school will take immediate and appropriate action.
 - Consequences may include: Warnings or behavior interventions, Loss of privileges, Suspension or expulsion, Referral to social services or law enforcement (if applicable)
 - School staff may also implement remedial supports for those involved, including counseling or conflict resolution.
- Staff Responsibilities
 - All staff, contractors, and volunteers must:
 - Report any observed or suspected bullying immediately; Participate in district-provided training on bullying prevention and response, Support students in reporting concerns and ensure a safe school environment.
- Student and Family Support
 - Parents will be notified if their child is involved in a bullying incident. Supports and resources will be offered to both victims and those found to have engaged in bullying. For students with IEPs or 504 Plans, accommodations may be included to help prevent or respond to bullying.
- Education and Prevention
 - Barnesville Public Schools will provide: Age-appropriate education for students on how to prevent, identify, and report bullying, Ongoing staff training on prevention and intervention, Programs that promote respect, inclusion, and positive behavior.

- Annual Notice and Policy Access
 - This policy is: Shared with all students, staff, and families at the start of each school year, Posted in school offices and included in the Student Handbook, Available in both print and electronic formats on the district website, Reviewed and updated regularly in accordance with Minnesota law
- If you have questions or need to report bullying, please contact the school principal or the district office.

Sexual Harassment and Sexual Violence Policy

- Barnesville Public Schools is committed to providing a safe and respectful environment for all students and staff. Sexual harassment and sexual violence are strictly prohibited.
- What Is Sexual Harassment?
 - Sexual harassment includes: Unwelcome sexual comments or jokes, Pressuring someone for sexual activity, Touching someone inappropriately, Showing sexually suggestive images or messages, Behavior that makes someone feel unsafe, uncomfortable, or interferes with their ability to learn
- What Is Sexual Violence?
 - Sexual violence is any unwanted sexual contact or act done through force or intimidation. It is a serious offense and will result in strong disciplinary action.
- Reporting Sexual Harassment or Violence
 - If a student, staff member, or visitor experiences or witnesses sexual harassment or violence:
 - Report it immediately to a trusted adult at school such as a teacher, principal, counselor, or the district's Title IX coordinator.
 - Reports may be made in writing or verbally.
 - The district will keep all reports as confidential as possible and will take the situation seriously.
- District Action
 - The district will investigate all reports and take prompt action to protect those involved. If the complaint is confirmed, the school will take appropriate steps to stop the behavior, support the victim, and discipline the offender (which may include suspension or expulsion). Retaliation against anyone who reports harassment or cooperates in an investigation is not allowed and will result in disciplinary action.
- Staff and Student Awareness
 - All staff are trained on this policy every year. Students and families will be informed of this policy each year. The district will provide education on respectful behavior and harassment prevention to students at every grade level.
- If you have questions or concerns, or need help reporting a situation, contact your school principal or the Title IX coordinator.

Drug-Free School Policy

- Barnesville Public Schools strictly follow Minnesota state law regarding illegal drugs. Drugs include any illegal substance identified by law. Using, possessing, or selling drugs on school property or at school events is not allowed. If a student breaks this rule, they may:
 - Be suspended from school immediately
 - Be reported to law enforcement

- Be recommended for expulsion
- Our goal is to provide a safe, healthy learning environment for all students.

Weapon-Free School Policy

- To keep our school safe, no one may bring weapons to school or school events. Weapons include firearms, knives, or anything meant to harm others. Students who bring weapons to school may:
 - Be suspended
 - Have their parents notified
 - Be referred to the school board for expulsion
 - Be reported to law enforcement
- Staff and visitors must also follow this rule. There are a few exceptions, like:
 - Firearm safety courses (with permission)
 - Ceremonial color guards
- Everyone deserves a safe place to learn and work. Barnesville Public Schools take this responsibility seriously.

Student Grievance Procedure

- Barnesville Public Schools, District #146, follows federal and state civil rights laws, including Title VII, Title IX, Section 504, and the Americans with Disabilities Act. These laws protect all students and staff from discrimination based on race, color, age, religion, sex, disability, or national origin. The School Board assigns the Superintendent as the district's Equal Opportunity Officer to oversee compliance and ensure a fair and unbiased process.
- A grievance is a formal complaint filed by a student or a parent on the student's behalf concerning discrimination under these laws. This process does not apply to other school issues already covered by state laws or policies. Whenever possible, students should first discuss concerns directly with the appropriate staff member—teacher, counselor, or principal—before using the formal grievance procedure.
- The grievance process exists to resolve complaints fairly and promptly. All matters are handled confidentially. Timelines exist to ensure timely action, but can be extended if both the complainant and district agree.
 - Level One: The student brings the concern to the building principal. The Equal Opportunity Officer must be notified. If the issue isn't resolved, the student may submit a written complaint with supporting evidence to the principal. The district will respond with a written decision within five school days.
 - Level Two: If unsatisfied, the student can submit the complaint to the Superintendent within ten school days. The Superintendent will review the case and issue a written decision within ten days.
 - Level Three: If still unresolved, the student may appeal in writing to the School Board within ten days of receiving the Superintendent's decision. The complaint will be added to the next board meeting agenda, and a final decision will be made within thirty calendar days.
- A student may withdraw a complaint at any time without penalty. At each level, the student has the right to be heard and present information. Written decisions will be provided at each level except for Level One if the issue is resolved informally.
- No retaliation will be taken against anyone involved in the grievance process. All records from this process, except those shared with the School Board, will be

destroyed unless the student requests in writing to include the grievance in their school record.

Communication & Parent Involvement

Parent-Teacher Conferences

- Conferences are scheduled in the **fall** and **spring (optional)** for all students. These meetings offer an opportunity to review student growth and collaborate on support strategies. Parents may request additional conferences at any time.

Parent Teacher Association (PTO)

- Parents and guardians are encouraged to become actively involved in the Parent Teacher Organization (PTO) at their child's school. The PTO offers opportunities for families and school staff to work together to support school improvement and student success. Meetings are held regularly throughout the school year. For the current meeting schedule, contact the school office.

Classroom Interruptions

- To protect valuable instructional time, classroom interruptions are limited. Students will not be interrupted for phone calls or messages unless there is an emergency. To contact your child during school hours, call 218-354-2300 ext. 405. The office will relay the message. If you need to speak with a teacher, please be prepared to leave a message. Teachers are not available during class and will return calls during their preparation time.

School Visitors

- All visitors must report to Door #1 (south end of the building) when arriving during school hours.

Children Visiting School

- Students may have a visitor at school for up to a half day. Visitors must be approximately the same age as the student they are visiting. The elementary principal must be contacted at least one day in advance for approval.

Animals in School

- Animals are not allowed on school grounds. This policy is in place due to the unpredictable behavior of animals in unfamiliar settings.

Birthday Parties

- To maintain a respectful and inclusive school environment: Birthday party invitations may not be distributed at school. This policy helps avoid hurt feelings among students who may not be invited. If birthday party guests plan to ride the school bus, prior approval must be obtained from the bus company due to limited seating capacity.

Distribution of Non-School Sponsored Materials

- Students and employees may distribute non-school sponsored materials on school premises under the following conditions: Distribution must be approved in advance by the principal.

- Materials must not be: Obscene or indecent, Libelous or defamatory, Violent or disruptive to the school environment, Violations of this policy may result in disciplinary action.
- The district may establish additional guidelines, with school board approval, to ensure that distribution respects free speech rights while supporting the district's educational mission.

Student Pictures and Videos

- During the school year, staff may take photos or videos of students for the following purposes: Classroom or hallway displays, Documenting student activities or accomplishments, or Use in local or regional newspapers (may be taken by newspaper staff)
- Photos and videos may appear in Barnesville Public Schools publications, including: School Website, Facebook, YouTube, or the Local newspapers
- ***If you do not want your child's photo or video to be used, you must call the Elementary Office to opt out.***

Policies & Legal Notices

Staff Notification of Violent Behavior by Students

- Policy #529 outlines when and how school staff are informed about students with a history of violent behavior. The purpose of this policy is to ensure staff have the information they need to: Serve the student effectively and Maintain a safe environment for all students and staff
- A copy of Policy #529 is available in the District Office.

Student Surveys

- Occasionally, the school district utilizes surveys to obtain student opinions and information. For complete information on the rights of parents/guardians and eligible students about conducting surveys, collection and use of information for marketing purposes, and certain physical examinations, contact the elementary school office.

Family Educational Rights and Privacy Act (FERPA)

- 20 U.S.C. § 1232g | Regulations: 34 CFR Part 99
- FERPA is a federal law that protects the privacy of student education records. It applies to all schools that receive funds from the U.S. Department of Education. Under FERPA, parents and eligible students (students age 18 or older or those enrolled in postsecondary institutions) have specific rights regarding access to and control over education records.
- Parent and Student Rights Under FERPA
 - Barnesville Public Schools, as a local education agency (LEA), must not have a policy or practice that denies the following rights:
 - The right to inspect and review the student's education records (34 CFR § 99.10)
 - The right to request an amendment to the student's education records if the information is inaccurate or misleading (34 CFR § 99.20 and § 99.22)

- The right to consent to disclosures of personally identifiable information (PII) from education records, except in cases where FERPA permits disclosure without consent (34 CFR § 99.30 and § 99.31)
- These rights transfer from parents to students once the student turns 18 or enters a postsecondary institution—at which point the student becomes an “eligible student.”
- Annual Notification Requirements
 - FERPA requires that LEAs notify parents and eligible students annually of their rights. The notification must include:
 - How to inspect and review education records
 - How to request an amendment of education records
 - The criteria for identifying school officials with legitimate educational interests when disclosing PII without consent
 - The right to file a complaint with the U.S. Department of Education’s Family Policy Compliance Office
- For more information about FERPA, or to request access to your child’s records, please contact the school office.

Data Privacy – Pupil Records

- Barnesville Public Schools is committed to protecting the confidentiality of all personally identifiable information related to students. This applies during the collection, storage, disclosure, and destruction of records.
- Parental and Student Rights
 - Parents, guardians, and eligible students (age 18 or older) have the right to:
 - Inspect and review the student’s education records without unnecessary delay.
 - Request a list of the types and locations of student records maintained by the district.
 - Challenge the content of a student’s record if it is believed to be incorrect, inaccurate, or misleading.
 - To request a correction or removal of information, submit a written request to the building principal. The district will review the request and respond within a reasonable time. If the request is denied, the district will notify you and inform you of your right to a formal hearing.
- Limitations on Access
 - A parent’s right to access records may only be denied if a divorce decree, separation agreement, or court order specifically revokes that right.
- Record Transfers
 - Sixth grade records will be automatically transferred to the junior high school at the end of the school year.
 - If your student is transferring to another school district, notify the school office as soon as possible. Records will be sent once a formal records request is received from the new school.
- Copying Records
 - The district may charge a reasonable fee for copies of records. No fee will be charged for simply locating or reviewing the records. The fee may not be so high as to prevent access to the records.
- Directory Information
 - Certain student information, known as directory information, may be released to authorized agencies unless a parent or guardian opts out in writing. Directory

information may include: Name, Address, Phone number, Date and place of birth, Dates of attendance, Most recent school attended, Other similar information

- To opt out of directory information release, contact the school office to register your objection.

Notice of Disability / Non-Discrimination Policy

- Purpose
 - Barnesville Public Schools is committed to providing a fair and inclusive employment environment. This policy ensures compliance with all applicable state and federal laws regarding non-discrimination and equal opportunity for individuals with disabilities.
- Non-Discrimination Statement
 - Barnesville Public Schools will not discriminate against any qualified individual with a disability in matters of: Job application, Hiring and advancement, Discharge or termination, Compensation, Training, Other terms, conditions, and privileges of employment
- The district further affirms the following:
 - We will not enter into contracts or agreements that lead to discrimination against qualified applicants or employees with disabilities.
 - We will not exclude or deny equal job opportunities or benefits due to a known disability.
 - We will provide reasonable accommodations for known physical or mental limitations of otherwise qualified individuals with disabilities—whether applicants or employees—unless such accommodations would cause undue hardship to school operations.
- Requesting Accommodations or Reporting Concerns
 - Any applicant or employee who wishes to: Request a reasonable accommodation, Discuss the application of this policy, and Report concerns related to disability discrimination
 - Should contact one of the following individuals:
 - Title IX Coordinator: Megan Hoyer, 504 Coordinator: Bryan Strand, Human Rights Contact: Dr. Jon Ellerbusch
 - Contact Information:
 - Barnesville Public Schools
302 3rd Street SE, PO Box 189
Barnesville, MN 56514
Phone: 218-354-2217 or 218-354-2228
 - Legal References
 - Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794 et seq.)
 - Americans with Disabilities Act (42 U.S.C. § 12112)
 - MSBA/MASA Policy 521 – Student Disability Non-Discrimination

Citizen Complaint Procedure

- Barnesville Public Schools encourages open and respectful communication between citizens and school staff. This procedure outlines how concerns can be shared and resolved in a fair and timely way.

- Start with the Staff Member
If you have a concern, first speak directly with the school employee involved. Most issues can be resolved at this level through open conversation.
- Speak with a Supervisor
If the concern remains unresolved, the employee will inform you that you may speak with their supervisor. Either you or the employee may contact the supervisor for help. The supervisor will document the discussion.
- Submit a Written Complaint
If the issue still isn't resolved, you may submit a written complaint to the supervisor. The supervisor will review the matter, respond in writing to both parties, and take any needed action. This step will be recorded in their log.
- Appeal to the Superintendent
If you or the employee disagree with the supervisor's decision, you may appeal to the Superintendent. The Superintendent may support the original decision or suggest a new solution. This action will be noted in the district records.
- Appeal to the School Board
If either party is still not satisfied, the final appeal can be made to the Barnesville School Board. The Board's decision is final.
- Employee Discipline
If the situation involves possible staff discipline, the district will follow its Employee Discipline Policy.
- This process ensures that all concerns are addressed fairly and that both employees and citizens are treated with respect.

Notice of Minnesota Student Survey and Protection Rights Amendment

- The Minnesota Student Survey (MSS) is conducted by the Minnesota Department of Education, in partnership with the Departments of Health, Public Safety, and Human Services. The survey is administered every three years to students in grades 6, 9, and 12 across the state.
- Purpose of the Survey
 - The MSS collects data on youth behavior in areas such as: Personal health and well-being, School safety, Alcohol, tobacco, and drug use, Violence and harassment in school settings
 - The results help schools and state agencies understand student needs and improve programs and services.
- Parental Notification and Rights
 - In accordance with the Protection of Pupil Rights Amendment (PPRA): Parents and guardians will receive advance notice when the MSS is scheduled in the district., Parents have the right to review the survey before it is administered., Parents may opt their child out of participating in the survey by notifying the school.
 - For more information or to request a copy of the survey, contact the Elementary School Office.

Employee Discipline Policy

- Barnesville Public Schools follows a clear and fair process to address employee conduct and ensure professional standards are upheld. Discipline is based on a progressive approach and complies with all state laws and district policies. When concerns arise, a supervisor first discusses them informally with the employee and

offers ways to correct the issue. If the concern continues, the supervisor may issue a formal verbal warning, followed by a written reprimand if needed. Each step is documented in the supervisor's records. In cases involving teachers, they have the right to request a union representative during any disciplinary meeting. If requested, no action will be taken until a representative is present, provided one is available within 48 hours. If the issue remains unresolved after these steps, the district may proceed with termination in accordance with Minnesota state law. Supervisors may skip steps based on the seriousness of the issue.

Pesticide Notification

- In accordance with Minnesota state law (Chapter 389, H.F. #3800), schools must inform parents and guardians when certain pesticides are applied on school property.
- Key points include:
 - The district maintains an estimated schedule of pesticide applications. This schedule is available for review or copying at each school site.
 - Parents/guardians must be informed that the long-term health effects of these pesticides on children may not be fully understood.
 - If you wish to receive prior notice of pesticide applications on days not listed in the estimated schedule, contact the District Office or Buildings and Grounds Supervisor Jamin Krause at (218) 354-2217.
 - District #146 works to apply pesticides:
 - During the summer, or at the end of a school day, when school is not in session the following day.
 - All applications follow label directions and safety protocols.

Asbestos Management Notice

- Federal law (Asbestos Hazard Emergency Response Act – AHERA) requires schools to inspect for asbestos-containing materials and develop a management plan. Barnesville Public Schools is in full compliance and committed to providing a healthy environment for students and staff.
- Actions taken:
 - Certified inspectors have inspected all district buildings.
 - A state-approved asbestos management plan is in place.
 - Every six months, each asbestos-containing area undergoes a walk-through inspection.
 - Every three years, a full re-inspection is conducted.
- The full management plan is available for review. To schedule an appointment, contact Jamin Krause at (218) 354-2217.

Indoor Air Quality (IAQ) Notification

- Barnesville Public Schools actively monitors and works to improve indoor air quality (IAQ) in all school facilities.
- Program Highlights:
 - Our IAQ Plan follows guidelines from the Minnesota Department of Education and the EPA's Tools for Schools program.
 - Annual building walk-throughs are conducted by IAQ Coordinator Jamin Krause
 - Areas reviewed include ventilation, cleanliness, water intrusion, and overall facility conditions.

- Parents may direct questions to Jamin Krause at (218) 354-2217.
- ISD #146 is committed to maintaining a healthy and productive environment for all students and staff.

INSTRUCTIONAL MATERIALS

The following is a list of supplies that each grade recommends for the start of the school year.
A supply list is available at the Fargo / Moorhead Walmart and Target Stores.

Art - Sketchbook 100 pages (Grades 1-6 only - Max size 9" x 12") , Box of #2 pencils, Clorox Wipes, Box of Kleenex, 2 black sharpies

Music – Kleenex (1 box per family)

PE - Non-marking tennis shoes.

Kindergarten – **Labeled with Name:** Bath or beach towel (no rugs or foam mats please), Backpack, (2) 2-pocket Vinyl folders, Headphones (no earbuds) **Unlabeled:** (1) lined notebook, (1) package of black dry erase markers, (2) Boxes of 24 count Crayola Crayons, (2) 10 count Crayola Classic Color Markers, (1) set of watercolor paints, (1) large pack Elmer's Glue sticks, (1) box of #2 yellow pencils, (3) small Elmer's Glue Bottles, (2) boxes of Kleenex, (1) box of colored pencils, (1) 1½" Binder, (1) Box Ziploc Bags – Quart or Gallon, Clorox Wipes

First Grade – (2) Crayola Crayons (24) count pack only, (2) 2-pocket folders, (2) Crayola Washable Markers (classic colors), (1) Elmer's white glue bottle, (12) Elmer's glue sticks, (24) Ticonderoga #2 yellow pencils, (1) spiral notebook, scissors, (2) boxes of Kleenex, Sterilite plastic pencil box(no zippers), 8-color watercolor paint set, (4) Black Expo Markers, (1) package of colored pencils, (2) highlighters, (1) pair of headphones, (1) Clorox wipes, (1) 1 1/2 inch binder

Second Grade – (24) #2 Pencils – no decorative pencils please, (2) highlighters, (3) large erasers, scissors, 5 x 8 plastic pencil/crayon box (no pouches please), (2) boxes) 24 count Crayola Crayons, 1 box BROAD tip Crayola classic colored markers, 1 box FINE tip Crayola classic colored markers,(1 box) colored pencils, (1) 16 watercolor Crayola or Prang paint set, (3) glue sticks, (2) wide spaced spiral notebooks, (2) 2-pocket folders, (1) glue bottle, (2) disinfecting wipes, (2) boxes) facial tissues, (2) individual Expo markers(any color), headphones. Items do not need to be labeled

Third Grade - 24 Crayola crayons, (1) box of 10 Crayola classic markers, (1) 12 pack colored pencils, 5x8 pencil box, watercolor paints, (3) boxes Kleenex, (5) glue sticks, (24) #2 Pencils– regular or mechanical, pencil top erasers, highlighter, 3 black Expo markers, headphones, (1) wide-lined notebook, scissors, (2) 2-pocket folders, (4) Clorox/Lysol disinfecting wipes, (2) black sharpies, Elmer's glue bottle

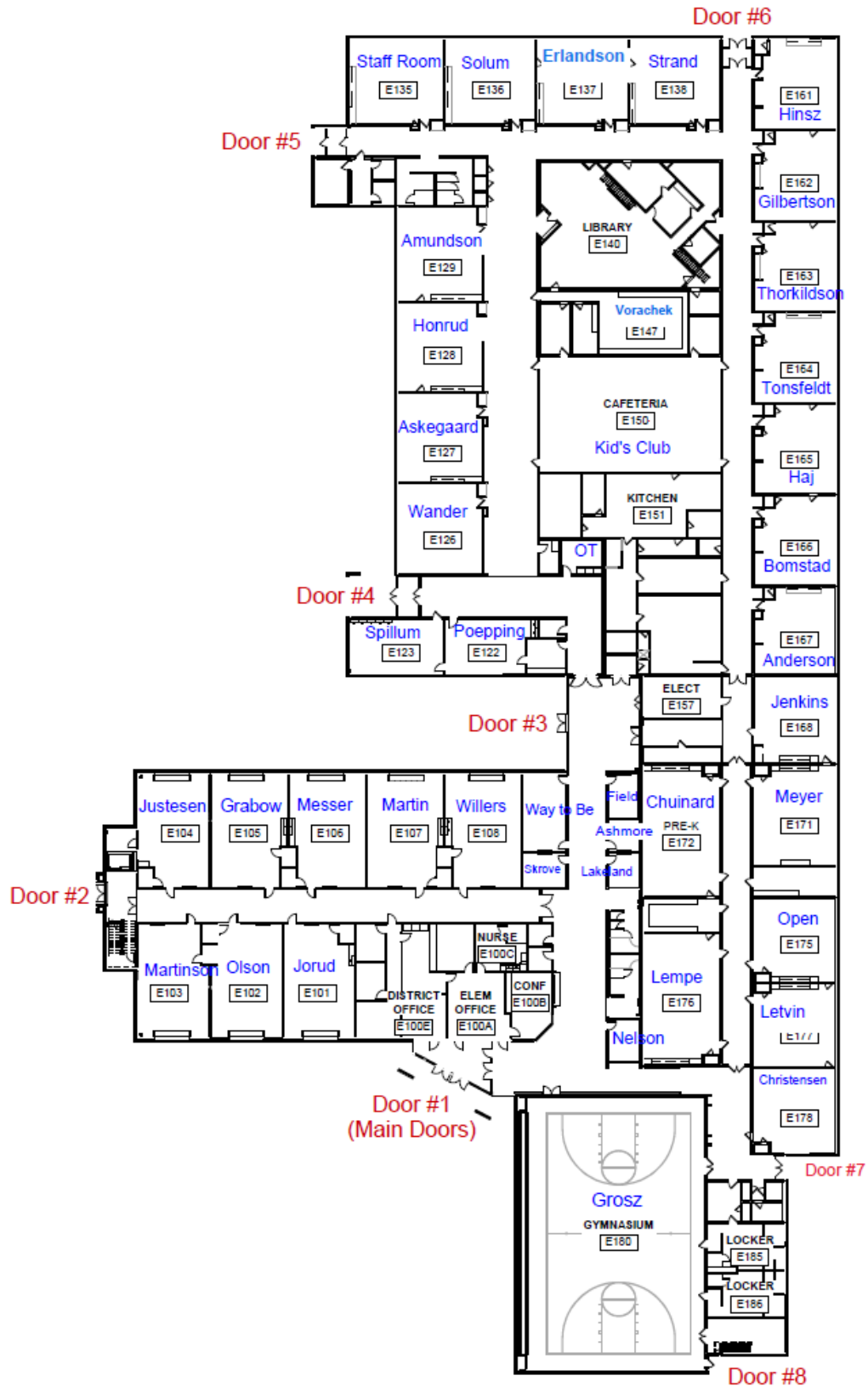
Fourth Grade – headphones for iPads, 12" ruler, crayons, scissors, (3) wide-lined spiral notebooks, (4) glue sticks, (5) 2-pocket folders, wide tip markers, (24) #2 pencils, colored pencils, watercolor paints, Clorox/Lysol disinfecting wipes, (2) Boxes of kleenex, (1-pack) Loose-Leaf wide- lined paper

Fifth Grade – crayons, scissors, (3) wide-lined spiral notebooks, (2) 2-pocket folders, (1) one inch binder, (1) highlighter, glue sticks, markers, (2) Black Sharpies, pens, pencils, colored pencils, (2) Kleenex, (2) Clorox/Lysol disinfecting wipes, earbuds or headphones, pencil box or pouch

Sixth Grade - crayons, colored pencils, markers, pencils, (2) red/blue pens, scissors, (1) highlighter, (2) black Sharpie markers, (1) black Sharpie pen, watercolor paints, (2) glue sticks, (1) white glue, (6-8) Expo Markers, (3) wide-lined spiral notebooks, (4) 2 pocket folders, (1) Kleenex, wired earbuds or headphones, (2) Clorox/Lysol disinfecting wipes, pencil box or pouch

ALL BACKPACKS/BAGS MUST BE SMALL ENOUGH TO FIT IN A LOCKER.

Elementary School Map



Barnesville High School



Student/Parent Handbook 2026-2027

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High School Staff Listing

Name	Duties	Ext.	Email
Allie Aadland	Math	323	aaadland@barnesville.k12.mn.us
Lisa Algaard	English	321	lalgaard@barnesville.k12.mn.us
Breanna Anderson	Special Education Para	658	banderson@barnesville.k12.mn.us
Matt Askegaard	Business Education Head Boys Golf Head Boys Basketball Yearbook Advisor	337	maskegaard@barnesville.k12.mn.us
Amber Blilie	Special Education Teacher	327	ablilie@barnesville.k12.mn.us
Carrie Braton	Special Education Para	661	cbraton@barnesville.k12.mn.us
Lauryn Braton	Health Aide/MA Billing	352	lbraton@barnesville.k12.mn.us
Ben Del Greco	Spanish	325	bdelgreco@barnesville.k12.mn.us
Duane Duval	Custodian	407	dduval@barnesville.k12.mn.us
Susan Duval	Library Para	341	sduval@barnesville.k12.mn.us
Casey Ehlert	Tech Coordinator	338	cehlert@barnesville.k12.mn.us
Chris Ellefson	Activities & Community Education Secretary	361	cellefson@barnesville.k12.mn.us
Laurie Ernst	Custodian		lernst@barnesville.k12.mn.us
Laura Eberhardt	English	324	leberhardt@barnesville.k12.mn.us
Melissa Folequist	Special Education Para		mfolequist@barnesville.k12.mn.us
Michelle Field	Speech Clinician	441	mfield@barnesville.k12.mn.us
Isaac Frauendienst	Vocal Music Student Council Advisor	344	ifraundienst@barnesville.k12.mn.us
John Goering	Science Robotics Advisor	329	jgoering@barnesville.k12.mn.us
Bill Gottenborg	Science Head Girls Basketball	326	bgottenborg@barnesville.k12.mn.us
Kelsey Haspel	Special Education Para		khaspel@barnesville.k12.mn.us
Samantha Haugen	Special Education Para		shaugen@barnesville.k12.mn.us
Anthony Hermes	Math	333	ahermes@barnesville.k12.mn.us
Megan Hoyer	School Counselor	311	mhoyer@barnesville.k12.mn.us
Jed Johnson	Math	350	jedjohnson@barnesville.k12.mn.us
Roxanne Kara	Custodian		rkara@barnesville.k12.mn.us
Scott Odden	Building & Grounds Supervisor	340	sodden@barnesville.k12.mn.us
Shelly Krueger	Secretary	301	skrueger@barnesville.k12.mn.us
Ruth LeNoue	Cook		rleenoue@barnesville.k12.mn.us

Sara Lien	Assistant Payroll/HR	367	slien@barnesville.k12.mn.us
Nancy Loen-Erickson	Agriculture FFA Advisor	336	nloen@barnesville.k12.mn.us
Stacy Martz	Special Education	332	smartz@barnesville.k12.mn.us
Alissa Nibbe	Musical Director		anibbe@barnesville.k12.mn.us
Jeff Nibbe	Technical Theater Coordinator/Custodian		jnibbe@barnesville.k12.mn.us
Grace Owen	Instrumental Music	334	gowen@barnesville.k12.mn.us
Nick Paur	Physical Education Health Assistant Track	357	npaur@barnesville.k12.mn.us
Cassie Pender	Special Education Para		cpender@barnesville.k12.mn.us
LaVonne Redding	Cafeteria Aide		lredding@barnesville.k12.mn.us
Ricky Reep	Custodian		rreep@barnesville.k12.mn.us
Jodi Samuelson	Finance Officer	362	jsamuelson@barnesville.k12.mn.us
Mike Schaub	Physical Education Health Head Girls Track	309	mschaub@barnesville.k12.mn.us
Aaron Schindler	Activities Director/Community Education Coordinator Head Softball	307	aschindler@barnesville.k12.mn.us
TJ Schmitt	Science	331	tschmitt@barnesville.k12.mn.us
Nicci Seifert	English	322	nseifert@barnesville.k12.mn.us
Shane Sigler	Athletic Trainer	310	ssigler@barnesville.k12.mn.us
Heidi Smith	Art Art Club Advisor	315	hsmith@barnesville.k12.mn.us
Scott Snobl	Social Studies	319	ssnobl@barnesville.k12.mn.us
Missy Sossa	Records Secretary Food Service	302	msossa@barnesville.k12.mn.us
Bryan Strand	Principal Head Football	304	bstrand@barnesville.k12.mn.us
Chad Suter	Industrial Tech Cross Country	308	csuter@barnesville.k12.mn.us
Cheryl Suter	Assurance and Mastery Para	339	casuter@barnesville.k12.mn.us
Britta Teeples	Social Studies NHS Advisor Renaissance Advisor	317	bteeple@barnesville.k12.mn.us
Phil Trowbridge	Social Studies Assistant Football Knowledge Bowl Advisor	316	ptrowbridge@barnesville.k12.mn.us
Leah Wirth	Special Education Para		lwirth@barnesville.k12.mn.us
Cindy Zander	Special Education	349	czander@barnesville.k12.mn.us

For student/staff safety and security purposes, the High School building is monitored by security cameras.

School Board Philosophy

The Board of Education of Independent School District Number 146 believes that each individual should be accepted into the educational program as he/she is; that each student shall be provided with a stimulating environment and opportunities for learning experiences designed to promote behavioral changes that will affect continuing satisfactory adjustment to life.

In the practical application of this philosophy, opportunities shall be provided to each individual mentally, physically, emotionally, and morally. It is further the philosophy of the Board of Education to provide the plant, tools, and facilities to implement this policy.

School District Mission Statement

Our mission is to equip every student with a strong academic foundation, practical life skills, and the character needed to succeed in an ever-changing world.

District Goals

- Academic Excellence & Individual Growth: We are committed to high expectations, measurable growth, and meeting the unique needs of every learner.
- Mutual Respect & Belonging: We treat every individual with dignity and create a safe, inclusive environment where all students, staff, and families feel valued, heard, and connected.
- Accountability & Integrity: We do what is right, take responsibility for our actions, and hold ourselves accountable for achieving our commitments.
- Community Partnerships & Relationships: We believe strong partnerships among schools, families, businesses, and the community create greater opportunities for student success.
- Future Readiness & Practical Capability: We equip students with the knowledge, skills, experiences, and adaptability needed to thrive in college, careers, and life.

Belief Statement

We believe:

- Every student can learn, grow, and achieve success when provided appropriate support, encouragement, and opportunities.
- Academic excellence is achieved by meeting the unique needs of each learner.
- Collaboration among families, schools, and the community has a positive impact on student success.
- Character, integrity, respect, and responsibility are as important as academic achievement.
- Students are at the center of every decision we make.
- Curiosity, creativity, critical thinking, and problem-solving are essential skills for the future.
- Positive relationships and a strong sense of belonging strengthen our schools and community.
- Community partnerships expand opportunities and help students realize their full potential.

Expectations within Barnesville High School

1. Take full advantage of your learning opportunities.
2. Set goals and strive to achieve them.
3. Treat others with respect.
4. Be verbally and physically considerate of others.
5. Respect personal property.
6. Maintain our learning environment-keep it clean and neat.
7. Be involved in your OWN learning.
8. Bring appropriate materials to class. (pencil, paper, textbook, completed homework, etc.)
9. Be attentive while others speak.
10. Follow directions carefully.
11. Use time wisely.

Pesticide Notice

General Pesticide Notice for Parents and Guardians

Dear Parent and / or Guardians,

A Minnesota state law went into effect in the year 2000 that requires schools to inform parents and guardians if they apply certain pesticides on school property.

Specifically, this law requires schools that apply these pesticides to maintain an estimated schedule of pesticide applications and to make a schedule available to parents and guardians for review or copying at each school site. State law also requires that you be told that the long-term health effects on children from the application of such pesticides or the class of chemicals to which they belong may not be fully understood.

If you would like to be notified prior to pesticide applications made on days other than those specified in the estimated schedule, please contact the District Office or Buildings and Grounds Supervisor Scott Odden at 354-2217.

Parents Right to Know Chapter 389, H.F. #3800

Notice of pesticide use must be provided no later than September 15 of each school year. This notice must be sent or provided for all parents, which informs them of the estimated schedule of all pesticide/chemical applications, both inside and outside, by applying these products. District # 146 makes every effort to make pesticide/chemical applications during the summer season or during the end of a school day in which school would not be in session on the following day. Normal applications of all products will follow label instructions and directions for use.

Asbestos Notification

Asbestos Notice and Information

As a result of federal legislation (Asbestos Hazard Emergency Response Act (ALHERA) each primary and secondary school in the nation is now required to complete a stringent inspection of asbestos and to develop a plan of management for all asbestos containing building materials. Barnesville Public Schools has a goal to be in full compliance with this law and is following the spirit, as well as, the letter of the law to this regard. As a matter of approved policy, the school district will continue to maintain a healthy and safe environment for the community's youth and for district employees.

In keeping with this legislation, all school district owned or leased buildings, including support buildings, were inspected by accredited and certified inspectors. Based on this inspection the school prepared and the state approved a comprehensive plan to manage the safe and responsible handling of the asbestos located within its buildings.

Federal law requires a periodic walk-through, commonly termed surveillance, every six months of each area containing asbestos. In addition, the law requires all buildings to be re-inspected every three years after an approved management plan has been implemented. The management plan for each school, high school and elementary, is available for public inspection and by contacting Scott Odden at 354-2217.

Indoor Air Quality

Dear Parent or Guardian,

Barnesville Public Schools has in place a program to monitor and improve indoor air quality at our school. The district advocates a healthy school environment conducive to learning for all students, and productively for teachers and support staff. The IAQ Management Plan implemented follows the guidelines provided by the Minnesota Department of Education and the "Tools for Schools" support document developed by the United States Environmental Protection Agency.

Periodic and annual walk-through of the school buildings will be performed by the Indoor Air Quality Coordinator, Scott Odden. The purpose of the walk-through is to evaluate school facilities for obvious water intrusion, structural problems, ventilation, overall cleanliness, and to monitor the IAQ program in general.

The District's response to parental inquiries will be timely and direct. Questions are always welcome and should be directed to Scott Odden at 354-2217. ISD 146 accepts the responsibility for monitoring the IAQ and will / has conducted teacher surveys, non-certified support staff surveys, walk-throughs, building maintenance surveys, ventilation checks.

Barnesville Public Schools is proud to be providing a leadership role in supporting a safe, comfortable, and productive environment for students and staff so that we can accomplish and achieve our primary mission- to educate students. Our school district will continue to follow EPA guidance to improve IAQ by preventing as many concerns as possible.

Omnibus Data Practices Act

Among the many changes that occur in schools is the addition of a requirement that a secondary school institution must release to the military recruiting officers the names, addresses, and home telephone number of students in grades 11 and 12 within 60 days after the date of the request unless parents and students refuse this release. District patrons are hereby notified that the parents or the student have the right to refuse this data release, but the refusal must be submitted to the building principal. The notification or request for refusal shall be in writing. Additional questions or concerns please contact the high school office at 354-2228.

Minnesota Care Provision 2012

Does your child have health insurance? If not, Minnesota Health Care Programs have free or reduced cost health insurance for children and families who qualify. Minnesota Care has a monthly premium based on household income and Medical Assistance has no monthly premium. Household income requirements and applications may be found on the Internet at www.dhs.state.mn.us/healthcare or call 1- 877-KIDS-NOW or the following County Social Service agencies Clay @ 218-299-5200 or 1-800-757-3880, Otter Tail @ 218-998-8230, or Wilkin @ 218-643-7161.

Notice of MN Student Survey and Protection Rights Amendment

In the spring of 2019, the Minnesota Department of Education in partnership with the Minnesota Departments of Health, Public Safety, and Human Services will be administering the Minnesota Student Survey. The MSS goes to all Minnesota 5th, 8th, 9th and 11th grade students and is administered every three years. The questions are designed around various patterns of youth behaviors related to personal health, school safety, drug use, and violence in schools.

As part of the Protection of Pupil Rights Amendment all education agencies must provide parents and students notification of the MSS administration in their school district. As part of this notification, parents must be allowed to review the survey and be given the opportunity to elect not to allow their child to participate in the survey.

MSBA

Family Educational Rights and Privacy Act (FERPA)

20 U.S.C. § 1232g. Regulations: 34 CFR part 99

FERPA provides that a local education agency (LEA) that receives Department funds may not have a policy or practice of denying parents the right to:

- Inspect and review education records (34 CFR § 99.10)
- Seek to amend education records (34 CFR § 99.20 and 99.22)
- Consent to the disclosure of personally identifiable information from education records except as specified by law (CFR 34 § 99.30 and 99.31)

These rights transfer to the student when she / he turns 18 years of age or enters a post secondary educational institution at any age as an "eligible student."

LEA's must annually notify parents and eligible students of their rights under FERPA 34 CFR § 99.7. The annual notification must include the following:

- The procedure to inspect and review education records;
- The procedure to request amendment of education records;
- A specification of criteria for determining who constitutes a school official and what constitutes a legitimate educational interest if the agency or institution discloses or intends to disclose personally identifiable information to school officials without consent;
- The right of parents to file a complaint with the Family Compliance Office in the Department

Parents Right to Know

School districts are required to notify parents of all children in All Title I schools at the beginning of each school year that parents have the right to request and receive timely information on the professional qualifications of the student's classroom teachers. This requirement applies to all parents of the children in the school- whether or not the students receive Title I services; both targeted or school wide. Section 111 (h) (6) (A)

When the parent of a child requests information on their child's classroom teacher's professional qualifications, districts must respond in a timely manner, to the requested information, at a minimum, report the following: a.) whether or not the teacher has met Minnesota licensing requirements for the grade level and academic core they teach; b.) whether or not the teacher is teaching under a variance status; c.) the education level and subject area of the teachers college degree major and any graduate degree or certificate held; d.) whether the child is provided services by paraprofessionals, and if so, their qualifications.

Schools that receive Title I funds shall provide to each parent: a.) Information on the level of achievement of the parent's child on the state academic assessment. b.) Timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by a teacher who is not highly qualified.

All information provided to parents shall be in a uniform and understandable format and to the extent practical provided in a language that parents can understand.

Independent School District 146 Board of Education

Sara Hough	Marla Field	Crystal Henderson
Jake Thompson	Andy Maier	Jeremy Cossette
Josh Schroeder		

Administration

Jon Ellerbusch	Superintendent		Administrative Secretary
Bryan Strand	High School Principal	Shelly Krueger	High School Secretary
Todd Henrickson	Elementary Principal	Missy Sossa	High School Secretary
Aaron Schindler	Activities Director	Casey Ehlert	Network Administrator
Chris Ellefson	Community Ed Secretary		
Jodi Samuelson	District Finance Officer		

School Offices

District Office
P.O. Box 189
Barnesville, MN 56514
(218) 354-2217

High School Office
P.O. Box 189
Barnesville, MN 56514
(218) 354-2228

24 Hour Attendance

354-2228

This handbook and its contents were approved by the School Board at its meeting on August 17, 2026.

This handbook may be changed or amended during the school year. Changes will be posted in the office of the principal and on the school's website. If you have any questions about a provision, contact the principal.

School Day and Schedule

School Day

The regular school day begins with classes scheduled at 8:30 a.m. and ends with the final class at 3:18 p.m. Warning bells will sound at 8:15 and 8:25 to allow students to prepare for class. Students are to be in the first period class by the time the 8:30 bell rings. The school day is divided into eight class periods.

Time Schedule

The eight period day is broken into instructional periods according to the following schedule:

SCHEDULE				2 HOUR LATE START			1:00 DISMISSAL		
1	8:30 AM	9:15AM	45 min	1	10:30 AM	11:01 AM	1	8:30 AM	9:00 AM
2	9:19 AM	10:04 AM	45 min	2	11:05 AM	11:36 AM	2	9:04 AM	9:34 AM
3	10:08 AM	10:53 AM	45 min	3	11:40 AM	12:11 PM	3	9:38 AM	10:08 AM
4a	10:57 AM	11:42 AM	45 min	4a	12:15 PM	1:00 PM	4a	10:12 AM	10:42 AM
4b	11:27 AM	12:12 PM	45 min	4b	12:45 PM	1:30 PM	4b	10:42 AM	11:12 AM
5	12:16 PM	1:01 PM	45 min	5	1:34 PM	2:05 PM	5	11:16 AM	11:46 AM
6	1:05 PM	1:50 PM	45 min	6	2:09 PM	2:40 PM	6	11:50 AM	12:20 PM
7	1:54 PM	2:39 PM	45 min	7	2:44 PM	3:18 PM	7	12:24 PM	12:55 PM
8	2:43 PM	3:18 PM	35 min	8	NO 8th HOUR		8	NO 8th HOUR	
JR Lunch	10:53 AM	11:23 AM	30 min	JR Lunch	12:11 PM	12:41 PM	JR Lunch	10:08 AM	10:38 AM
SR Lunch	11:42 AM	12:12 PM	30 min	SR Lunch	1:00 PM	1:30 PM	SR Lunch	10:42 AM	11:12 AM

Passing Time

Students are allowed four (4) minutes to go from one class to the next during the seven-period days. Students are to be in their seats when the bell rings for the next class to begin. If classroom assignments are at extremes of the building, students are expected to plan the use of passing time so that locker and restroom needs do not cause them to be tardy.

School Food Service Provisions

Breakfast will be served between 8:00 a.m. and 8:25 a.m. in the cafeteria. Students must assume the responsibility to plan their morning schedules to allow participation in the breakfast program. The breakfast program will not be considered an excuse for tardiness to the first period class. If a student rides the bus, the student must prioritize participation in the breakfast program over socialization prior to school hours.

The noon hour lunch provision is served in two shifts, one for junior high students beginning at 10:53am and the other for senior high students beginning at 11:42am. Students are to eat during these time periods and stay located in the commons. Students are expected to return to class at the regularly scheduled time.

After School Hours

Students in the building after 4:00 must be in an area which is under the supervision of a teacher or coach. Students not in an after school, supervised activity, must leave the building by 3:45. Failure to comply with this provision may result in disciplinary referral and actions.

Attendance Requirements

Barnesville High School Maximum Attendance Policy

School Attendance Philosophy

Regular attendance at school is considered one of the most important educational issues for all students. Patterns of regular attendance aid in the learning process, positively impact performance in the classroom, encourage development of good study and work habits, and promote qualities of employability in students. Whenever a student is absent from class, he or she misses an interaction and educational opportunity that can never be regained. Studies demonstrate a direct statistical correlation between attendance and student academic progress. Therefore regular, or maximum, attendance is encouraged and promoted in the educational program at Barnesville High School.

State Requirements

State compulsory attendance law requires regular school attendance by all persons under the age of sixteen. Students, as well as parents and guardians, are held accountable for regular school attendance and are subject to appropriate legal consequences when the law is violated. Violation of the compulsory attendance law is labeled "truancy" by the state of Minnesota. Three unexcused absences constitute continuing truancy; seven absences from school constitute habitual truancy and will be prosecuted. Students who are truant from school are required, under law, to be reported to the courts by school officials to be handled in the judicial system. Students will be referred to the Truancy Intervention Program's Family Advocate.

Students who are absent 15 consecutive days will be dropped from enrollment and are considered high school dropouts according to state attendance reporting requirements.

Maximum Attendance Procedure

If a student must be absent from school, it is the parent's and student's responsibility to report such absence. Parents are required to call the High School Office at 354-2228 or 354-2229 before 9:00 a.m. on a regular school day to report student absences from school. Failure to report the absence will result in an unexcused absence for that particular absence.

Activities Attendance Guidelines

Unless prior arrangements are made with the activities director or school principal, a student in an extra-curricular activity must be in regular attendance at school on the day of a contest and at school a full day following a contest. Failure to follow the attendance guideline may forfeit participation in the next contest. Consequences for not following such guidelines will fall back to the coach.

In order to practice, a student shall be in school the full day, attending regularly scheduled classes, on the day of practice, unless prior approval is made with the activities director or high school principal. Students with an unexcused absence from a class will not be allowed to practice.

These policies are for athletics and all fine art/band/choir activities.

Maximum Attendance Guidelines

The following standards define the terms and consequences of irregular attendance at Barnesville High School.

If a student has 12 absences per semester from any class, the student's semester grade may be lowered to a NP/NC. Any absences beyond 8 must be made up on an hour for hour basis except for unexcused absences which must be made up at a 2 for 1 basis. This time must be made up within seven calendar days of the absence and it is the responsibility of the student to arrange the required make-up time with the teacher and/or principal.

Students who are in violation of the attendance policy will be placed on attendance probation for the following grading period. If the student does not violate the attendance policy in the next grading period the grade will not be lowered.

- This includes all absences except school related absences. Students with extenuating circumstances will be dealt with on an individual basis.
- Students will be given 2 days for each day absent to complete missed assignments. Work not completed within this time frame will be recorded as an "O". Students with extenuating circumstances will be dealt with on an individual basis.
- *IF STUDENT KNEW OF DUE DATE ON ASSIGNMENT AND WERE GONE THE DAY IT WAS DUE, THEY ARE EXPECTED TO TURN IN ASSIGNMENT WHEN THEY GET BACK.
- Student absences that are school related will be required to make up their work in advance unless otherwise directed by their teacher.

- Students with three or more unexcused absences per quarter are ineligible for academic recognition and participation in school related field trips or activities during the school day. Unexcused absences will be made up at a 2 for 1 rate. (2 detentions for each unexcused class period)
- A student who wishes to leave school grounds during the day must sign out of the office with the consent of his or her parent/guardian. Failure to report the absence will result in appropriate consequences including detention and suspension.
- All trips and appointments must be excused prior to the absence. Failure to report the absence will result in appropriate consequences including detention and suspension.
- For documentation purposes, a written doctor's excuse will be required for ALL medical appointments or serious illness to be filed upon the student's return to school. Such documentation may be important to issues of truancy, appeals of the policy, or for decisions related to homebound (tutorial) instructional services.
- **Upon reaching 20 absences per semester, a student will receive NO CREDIT for the class that they have missed that many days in. Medical excuses and family vacations will not count against the total days, nor will any suspensions.**

Related Attendance Information

Records

Teachers will record attendance for each class period via the network. When the maximum absence rule is exceeded, students will be called to the administration office for assignment of consequences. Attendance records are kept in the high school office and will be considered official attendance records unless other documentation substantiating a discrepancy can be provided.

Tardiness

Tardiness to school or class is discouraged. In effort to reduce the incidents of tardiness, the following guidelines will govern the consequences of this behavior.

- Students are allowed 1 tardy per class during a quarter with no consequence.
- Students who exceed 1 tardy per class per quarter will be assigned detention by the teacher. (1 detention for EACH tardy beyond 1)
- Definition of tardy – Being less than three (3) minutes late to class.
- Students with excessive tardies will be dealt with on an individual basis with consequences which may include Saturday School and grade reduction.

Post-Secondary Visits

Juniors are permitted 1 day (after the first quarter) and Seniors are permitted 2 days, between the start of school and **April 30**, to visit post-secondary institutions, job shadowing or be excused for job interviews provided they have prior permission by completing the appropriate forms through the School Counselor. College fairs and/or career fair absences apply only to seniors and will only be excused according to these terms and for the duration of time in which the program is conducted. Documentation must be obtained and signed by the school or interview in order to complete the requirements. This privilege may be granted to students whose work is satisfactory and who have not been in violation of the overall attendance policies. No more than 5 students may be gone on any given day for post-secondary visits.

Skip Days

The high school does not recognize any school-approved "skip days" during the school year. Students are expected to be in attendance for all regularly scheduled days in the school calendar. Should school personnel become aware of any "skip day" arrangements planned by students, the administration may vary from its normal student absence verification procedures. Students who fail to attend school during these days, with or without parental consent, will receive detention on a 2 for 1 rate. (2 detentions for every 1 hour missed)

Late Work

Each staff member's late work policy will be posted in their room or put online in a place that both students and parents can easily find.

Medical Related Absence

Physician verification may be required for excused absences if personal illness goes beyond three (3) consecutive days. If administration believes other reasons, other than illness, may underlie the repeated absences medical verification will be requested.

Closed Campus Policy

General Information

Because B.H.S. is a closed campus each student is scheduled to be in an assigned area in the building every period, every day that school is in session. Students are not permitted to go outside/leave the school building during the designated passing time between class periods. Anytime the student is not in their assigned area, verification of parental permission must be on record in the Administration Office prior to the absences, unless it is illness related. Appropriate consequences for violation of the policies will be assigned.

Noon Hour

All students have a closed campus and must remain in the lunch room or lobby areas inside the building. All parking lots and vehicles are off-limits during the school day. Students are not extended the privilege of leaving school grounds unless a signed parent permission statement is on file in the high school office to allow the student to walk home. Driving/riding during the school day, without permission, will result in a 1 day suspension for 1st offense and a 3 day suspension for all occurrences after the 1st. If actions persist and permission has been granted for going home and eating, the privilege will be taken away. If a student leaves the building by walking during noon hour the penalty will be one hour of detention for the 1st offense and a day suspension for the 2nd, if a 3rd violation occurs it will be a 3 day suspension, and for all future occurrences.

Out-of-Building Pass

Students leaving the building or school grounds during school hours for any reason must have an out-of-building pass issued from the principal's office. Students must sign out before leaving. Out-of-building passes will only be issued with prior parental permission. Parents should call the school or send written consent the day before or the morning of an anticipated out-of-building pass. Students must pick up an out-of-school pass in the office to present to the classroom teacher before leaving class.

Extended Campus Programs

Any course that requires a student to leave the building as part of the class on a daily basis is considered an Extended Campus Program. Parental authorization is required for participation in an Extended Campus Program. Parents must be apprised of the designated location and the means of transportation. Transportation for Extended Campus Programs which take place during the seventh period without a return to school or during the first period before the student is in actual attendance at school may be provided by the student or parent. Student transportation in all other cases, for self and /or others, is not permitted. Violators may forfeit the right to participate in an Extended Campus Program.

General High School Information

High School Office

The high school office is located on the south end of the building. The office staff includes the principal, the attendance clerk/receptionist, and the records clerk/ receptionist. The office hours are 7:30 a.m. until 4:00 p.m. during most regular working days. The principal's office may be reached by telephone at 354-2228. If a member of the office staff is not available, messages may be left by recording.

Enrollment Requirements

Immunizations

Various Minnesota laws set forth immunization requirements for children and adults enrolled in institutional settings. Legal exemptions are permissible for those who have medical contraindications to vaccine(s) or if they or a parent has conscientiously held beliefs that oppose immunization. Records for infants and children who have not completed a primary series of vaccines must be signed by a physician or public clinic staff. Documentation of measles vaccine given before 12 months of age is not acceptable for children in child care or schools. Minnesota Statute § 121A.15 requires all children enrolling in an elementary or secondary school to show evidence of immunization as follows:

<i>Age/Grade Groupings</i>	<i>Vaccine Type and Number of Doses</i>
<i>Kindergarten < 7 years</i>	<i>5 DTP, 4 polio, 1 MMR</i>
<i>7 years through grade 6</i>	<i>>3 DTP/Td, > 3 polio, 1 MMR</i>
<i>Grades 7 through 12</i>	<i>>3 DTP/Td (1 dose>11 years), >3 polio, 2 MMR</i>
<i>Kindergarten</i>	<i>> 3 hepatitis B</i>
<i>K and grade 7</i>	<i>> 3 hepatitis B</i>

Transfer/New Students

Any new student or any student transferring to Barnesville Public Schools will not be permitted to register without official copies of the student's records/transcripts and immunization records from the last school of attendance.

School Property

Care of School Property

The careful use of property and respect for the furniture and the building is indicative of responsible citizenship. The appearance of the building and grounds reflects on the entire community, the students and staff. It is expected that students will demonstrate appropriate care for school property.

Library

The library is a place for students to practice good utilization of their time whether it be informal study or research on classroom assignments. The library is a place for quiet work. It is a privilege to use the library, and this privilege may be revoked at any time if proper library behavior is not maintained. Lost and/or damaged library books are the personal and financial responsibility of the student.

Hallway Locks and Lockers

Combination locks will be issued to all students for their hallway lockers. If the lock is lost, the student may purchase another lock at a cost of \$5.00. Although students are assigned lockers, they remain the property of Barnesville High School and are subject to periodic search.

At no time does the district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school authorities for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school authorities have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. Students are discouraged from keeping valuable possessions in the lockers and/or sharing lockers. Students are not permitted to switch lockers without the consent of the high school office. Movement from an assigned locker may result in removal and confiscation of personal items.

Physical Education Locks and Lockers

All students enrolled in a physical education class will be assigned a locker in his or her respective area. Students who are not active participants in varsity level sports activities will remove their personal contents from lockers in the varsity locker room and assume a locker in the general locker rooms. Locks may be "rented" in the office for \$5.00. The student will receive \$4.00 back when they return the same lock they were given.

Textbooks

Textbooks for classes in the High School are provided to students at no charge. Students will be required to pay replacement costs related to lost or damaged books.

Parking Lot

Any individual who parks a vehicle in a school parking lot has relinquished one's right to deny a search of the vehicle if administration has a reasonable suspicion that the search will uncover evidence of a violation of law or school rules.

iPads

All students in ISD 146 will be issued iPads for school use. A technology fee is required to be paid each year by all students getting issued an iPad.

Academic and Graduation Requirements

Curriculum

The curriculum of the Barnesville Public Schools is intended to provide students with a broad-based education. Opportunities for educational development are provided in a wide variety of academic, vocational, and artistic fields. The curriculum in grades 7 and 8 is designed to meet or exceed the general state requirements and has been structured in such a fashion that students in the junior high grades have relatively few electives. The curriculum of the senior high level, grades 9-10-11-12, offers a greater diversity of educational opportunities and choices for the students.

All vocational opportunities at Barnesville Public Schools will be offered regardless of race, color, national origin, sex or disability. A brief summary of the vocational course offerings are as follows: Agriculture Principals, Ag Issues, Food Science, Plant Science, Welding, Ag Power, Vocational Job Placement, Entrepreneurship, Business law, and Accounting.

Junior High Required Courses

The following courses are required for all junior high school students. Students must record satisfactory progress in each of these areas and must pass all required classes. Students failing to complete the requirements of a course will be required to repeat the failed courses during the following year. Junior High students who fail three or more "core courses" will be required to repeat the entire grade.

- Seventh Grade: English, Math, Science, Social Studies, Physical Education, Health, Music, Art, Computer
- Eighth Grade: English, Math, Science, Social Studies, Physical Education, Health, Introductory Agriculture, Ind Tech Art, Computer

Graduation Requirements

Students in all grade levels must carry 7 full credits each school year. A student who elects a shared-school program may elect to carry 6 credits. A minimum of 25 credits in grades 9-12 is required to graduate from Barnesville High School.

Students in grades 9-12 must complete required courses in order to meet graduation requirements. Failure in a required course will mean the student must repeat the course. Failure in an elective course is not required to be made up provided the graduation requirements are met.

All academic/graduation credits will be counted and awarded on a semester basis. This includes year-long courses as well as the semester courses. If, in a teacher's best professional judgment, consideration of full-year credit would be to the student's advantage academically, the teacher has the right to assign a grade based on the full four quarters of performance. Under no circumstances, however, can a credit previously awarded be removed based on full-year consideration.

Subjects required in grades 9-10-11-12 are as follows:

English	4 Credits
Math	3 Credits
Science	3 Credits
Social Studies	4 Credits
PhyEd/Health	2 Credits
Fine Arts	1 Credit
Electives	8 Credits

Specific courses which are required by the School District include the following courses/grade levels:

- Ninth Grade: Composition 9, Literature 9, Math (placement appropriate to ability), Earth Science, Social Studies, Physical Education, Health
- Tenth Grade: Composition 10, Literature 10, Math (placement appropriate to ability), Biological Science, World History, Physical Education, Health
- Eleventh Grade: English 11, Math (placement appropriate to ability), Science (appropriate to ability), Economics/Personal Finance
- Twelfth Grade: English 12, World History

A fine art credit must be attained before graduating high school This can be in instrumental band, vocal music, or any art elective class.

Credits for students transferring into the Barnesville Public Schools will be counted and adjusted according to the requirements listed above for the years in which the student is enrolled in Barnesville. The intent of this requirement is to avoid penalizing a

transfer student, in regard to graduation, for course selections taken/required in another school system. An appeals board (consisting of one administrator, one school board member, three teachers, and two student council members) may be consulted for determination of a final decision in regard to graduation credits awarded or required.

State Graduation Standards:

Graduation and Official Transcripts: Home schooled and transfer students who enroll at Barnesville High School will be required to attain the same minimum number of credits required for all students in order to graduate. Currently a student must complete twenty-five (25) credits in grades 9-12. For homeschooled students, credits will be given for classes taken and passed at the home schools, but no letter grades (A-F) will be entered for these classes into the students' cumulative files and will not become part of the transcripts. Instead, a P will be used for classes passed and an NP for classes not passed while at a home school. Letter grades will be entered into the cumulative files and transcripts for transfer students from any public or private accredited secondary school with licensed teaching staff recognized by the State of Minnesota (or the state from which they transferred) and for foreign exchange students.

Class Rank, NHS, and Graduation Honors: To qualify for class rank or National Honor Society, a student must receive a full complement of grades (seven classes per semester) for a minimum of two consecutive semesters at Barnesville High School beyond the last homeschooling period or after a transfer. To qualify as an honor graduate, home schooled and transfer students must receive a full complement of grades (seven classes per semester) for both semesters of their junior year at Barnesville High School in conjunction of the PSEO program their senior year, or they must receive a full complement of grades for both semesters their senior year at Barnesville High School.

Post Secondary Enrollment Options (PSEO): Students who attend the Post Secondary Enrollment Options program must take all courses for grades (A-F) or they will not be eligible to top ten percent honors or graduation distinction. Students who enroll from a home school or who transfer from public or private high school and attend a post secondary program through Post Secondary Enrollment Options will not be eligible for honor roll, National Honor Society, or graduation distinction of any kind if they have not attended classes for at least one year at Barnesville High School between transfer time and the beginning of PSEO.

Graduation Policy

Barnesville High School will formally recognize, through the graduation ceremony, only those students who have met the requirements of the Barnesville Public Schools and the state of MN. Students who do not have the appropriate number of credits or have not met the requirements will not be permitted to participate in the graduation ceremony and exercises. Students enrolling in alternative credit programs to meet graduation requirements must have credits completed by noon on the day of graduation practice walk through.

Philosophy

The formal graduation ceremony offers a public recognition of the culmination and completion of the educational program provided by the Barnesville School District. The program is intended to be recognition of the successful completion of the district and state requirements. Those students not meeting the requirements have not successfully completed the educational program of the district.

High School Grading

The grading policy of the high school is based on the philosophy that students should be given the greatest opportunity for success. **School board has approved a uniform grading policy to be used from grade 7 thru grade 12.**

100-94	A	76-73	C
93-90	A-	72-70	C-
89-87	B+	69-67	D+
86-83	B	66-63	D
82-80	B-	62-60	D-
79-77	C+	59 - below	F

Calculation of Honor Roll/Grade Point Average

The following scale is used to determine honor roll and grade point averages for students in Barnesville High School. Students failing or receiving an incomplete (unless the incomplete is due to extenuating circumstances) in any class are not eligible for the honor roll.

Grade	Numerical Value
A	4.000
A-	3.667
B+	3.333
B	3.000
B-	2.667
C+	2.333
C	2.000
C-	1.667
D+	1.333
D	1.000
D-	.667
F/I	0

Barnesville High School does use weighted grades for college level courses. In accordance with state statute we have this in writing in our student handbook.

Calculation of Class Rank

A student's class rank will be determined from their grades in classes from grades 9-12. If a student transfers in, the school district will accept the grades from another school institution. If a student has been home schooled the grades will be posted as P (passed) or UN (not passed). These grades can not be used as part of their class rank.

Students of Academic Distinction

Students recognized at graduation exercises as Students of Academic Distinction must have a 3.50 grade point average. The grades used to determine Students of Academic Distinction for each graduating class are those earned during grades 9, 10 and 11 as well as the first semester grades in the senior year. Students meeting this criteria will be designated Students of Academic Distinction at the graduation ceremonies. The grade point average will not be rounded up, a student must have a 3.50 or better, a 3.48 is not rounded.

Honor Society

The National Honor Society is open to students in grades 10- 11-12 who meet the criteria and qualification standards of the national organization.

Requirements of the Barnesville Honor Society:

1. NHS guidelines (academic, service, leadership, character) will be encouraged and promoted within the Barnesville Honor Society membership.
2. Candidates for NHS membership must meet all national criteria and will have to apply for NHS membership/induction.
3. NHS candidates must have a 3.5 GPA to be eligible.
4. Candidates must be evaluated on the four areas of qualification established at the national level. These criteria include standards of academic excellence, service to community, leadership, and qualities of personal character.

Incompletes

Incomplete assignments must be completed within two weeks of the conclusion of the grading period unless individual circumstances warrant allowing the student more time to complete the work. If an extension of time has been granted, the faculty members involved will set a specific time and limitations will be communicated to the student. If the incomplete work is not completed within the prescribed time, the student will be given a "0" for each incomplete assignment.

Schedule Changes

Students may change courses once a semester has begun only through the completion of the schedule change process.

- A. Schedule change requests at the start of the second week of class will be discouraged and may be denied. A student requesting a schedule change must have the approval of the instructors involved, parents or guardians, and a school administrator.
- B. Determination of credit will be made upon a review of the student's performance in class at the point of the schedule change and the student's potential to complete the requirements of the added course.

MCA Scores with 4th Quarter Grades

In dealing with the MCA scores, teachers may have the ability to add the score into their fourth quarter grades. This could deal with Science, Math, Reading or Writing. The teachers will have the ability to figure out just what percentage of the fourth quarter grade the test score should count for. In doing this it will be necessary to have the fourth quarter grade represented by an "GP" or grade pending, this will have no bearing on the students eligibility as the principal and athletic director will see this and know why the grade pending is on the report card. The grade pending will be changed by the classroom teacher as soon as the grades are available to the school district.

Special/Unique Educational Opportunities

Student Policy

Students in Barnesville High School are normally scheduled into seven course assignments during the day. As an alternative to the seven class period assignment, students who are seniors may apply to serve as a student volunteer aide.

- A. Seniors may receive up to a full credit for service as a student aide.
- B. Students who choose to serve as an aide must file the proper forms with the School Counselor.
- C. Students may choose to receive either pass/fail graduation credit or voluntary youth service credit for their work as an aide.
- D. Students who do not fulfill the obligations or responsibilities of the aide position in a responsible, appropriate, and professional manner may be removed from the position and placed in a regularly scheduled classroom at the direction of the cooperating teacher or administration.
- E. Barnesville High School administration reserves the right to approve or disapprove of student aide applications based on previous or current student academic performance, attendance policies, conduct issues, or other reasonable grounds. The position of student aide is a position based on privilege and demonstration of responsibility.

Pass/No Credit Policy

Senior high students may elect to take up to one credit each year on a Pass/No Credit basis.

- A. Students electing this option complete a course in the normal fashion, but grading is based solely on satisfactory completion of the assigned work. Successful completion of the work earns a grade of "pass" (P) which does not affect a student's grade point average. Unsuccessful completion of the course is marked with "no credit" (NC).
- B. The choice of courses taken under the pass/no credit option should be carefully considered by the student. It is generally recommended that core or required courses not be taken on a pass/no credit basis. It is also recommended that courses which may apply to a student's future career or educational path not be taken on a pass/no credit basis.
- C. The deadlines for making a pass/no credit option decision are two weeks after the start of the school year and two weeks into the start of the second semester.
- D. Students may not serve as an aide and register for a course on a pass/no credit basis without administrative approval based on cause.

Post-Secondary Enrollment Options Program

All public school sophomores, juniors and seniors are eligible to participate in the Post-Secondary Enrollment Options program. The purpose of the program is to provide a broader variety of educational options to high school 10th, 11th and 12th

grade students. The program enables students to enroll full-time or part-time in a non-sectarian course or program at an eligible Minnesota post-secondary institution.

Eligible Juniors and Seniors may take one eCampus in the High School (eCHS) course per semester. Students wanting to enroll in part time or full time PSEO at a college, must notify the school by May 30th for the following year.

High School Credit	College Credit
.25	1
.5	2
.75	3
1.0	4
1.25	5

Service/Leadership Credit

Students at Barnesville High School may earn, over the course of the senior high program, up to one academic credit for documented service and/or leadership experiences. To receive credit, students are required to complete 75 or 150 hours of "certified" leadership/service activities in the community. Credits may be earned any time in grades 7-12, with hours accumulating throughout, but are not awarded until after the first semester of the senior year to count toward graduation. Students are required to establish a leadership/service plan, record and document hours, have the time certified by an appropriate authority, and submit the project to the principal's office.

Senior Privileges

Graduating senior students who maintain an academic record deserving of privileges do not need to attend class during the final three days for seniors. The conditions for the privilege include:

- A. Must be in good academic standing with no "F's" or Incompletes on their final fourth quarter grade check reports and be eligible to graduate.
- B. Be a student without violation of the attendance policies.
- C. Have completed all activities in a class such as computer, welding, art, etc.
- D. The course does not schedule a final test or the instructor agrees to dismiss.
- E. Participation in a "skip day" will result in loss of privileges.
- F. Senior privileges may be replaced by a class trip.
- G. Any senior who has lost privileges and for whatever reason, illness, suspension, etc will need to make up the days missed before they are allowed to RECEIVE their diploma. They will be able to walk in the ceremony if they have days to make up but will not take possession of their diploma until all time with the school has been made up. This will be arranged through the building principal.
- H. If a student has had privileges removed and they do not show up for school, they will not be allowed to participate in the graduation ceremony.

Administration will notify students if they have lost senior privileges.

Section 504 Education Statement of Non-Discrimination on the Basis of Disability

Barnesville Public Schools, ISD #146 will provide a free and appropriate public education to each student with a disability. It is the intent of the District to ensure that students who are disabled with the definition of Section 504 of the Rehabilitation Act of 1973 are identified, assessed, and provided appropriate educational services.

In accord with this statement, a student with a disability is one who (a) has physical or mental impairment that substantially limits one or more major life activity(s), (b) has a record of such impairment, or (c) is regarded as having such impairment. Students may be disabled under Section 504 even though they do not require services consistent or pursuant with the Individuals with Disabilities Education Act (IDEA).

At the direction of the 504 Compliance Officer or building principals each school site will coordinate its efforts to comply with the regulations of Section 504.

Section 504 Student and Parental Rights

- Participation of your child in school district programs and activities, including extracurricular programs to the maximum extent appropriate, free from discrimination based upon the student's disability and at the same level as students without disabilities.
- Free educational services to the extent they are provided to students without disabilities.
- Information about your child and your child's educational programs and activities in a language the parent can understand.

- Notice of identification of your child as having a qualifying disability for which accommodations may need to be made and notice prior to evaluation and placement of your child and right periodically request a re-evaluation of your child.
- Inspect and review your child's educational records including the right to copy those records for a reasonable fee. The parent may ask the school district to amend your child's educational records if you feel the information in the records is inaccurate. In the event the school district refuses to amend said records upon request, you have a right to file a student grievance on your child's behalf.

Section 504 Sample Accommodation Plan (abbreviated)

1. Describe the nature of the concern.
2. Describe the basis for the determination of disability. Identify corresponding documentation.
3. Describe how the disability affects a major life activity or student learning.
4. Present level of performance applicable to this student: academics, behaviorally/emotionally, Socially, medical / physical, or other.
5. Describe the reasonable accommodations that will provide commensurate opportunity in any related area: environmental/accessibility, instructional, behaviorally/socially, discipline or assessments.
6. Names and titles of 504 Accommodations Planning Team Members.
7. Plan Administrator / Coordinator
8. Review / Reassessment Date

The contact information for this related information is Mr. Bryan Strand, HS Principal –Barnesville Public Schools-218-354-2228.

Notice of Disability/Non-Discrimination Policy

A. Purpose: This policy is to provide a fair employment setting and opportunities for all persons and in doing so comply with state and federal law.

B. Statement: Barnesville Public Schools shall not discriminate against qualified individuals with disabilities because of disabilities in regard to an individual's job application, hiring, advancement, discharge, compensation, training, and / or other terms and conditions of employment.

- District shall not engage in contractual or other type arrangements that subject qualified applicants or employees with disabilities to discrimination.
- District shall not exclude nor deny equal jobs or benefits to qualified individuals because of a known disability.
- District will make reasonable accommodations for a known physical or mental limiting factor of an otherwise qualified individual with a disability who is either an applicant or an employee unless the accommodation would impose a hardship on the operation of the business of the school district.
- Any applicant or current employee wishing to discuss a need for a reasonable accommodation, application of this policy, or matters related to disability discrimination should contact the Superintendent of Schools or the following contacts:

Title IX Coordinator: Megan Hoyer
504 Coordinator: Mr. Bryan Strand
Human Rights: Dr. Jon Ellerbusch

Barnesville Public Schools
302 3rd St. SE PO Box 189
Barnesville MN 56514
218-354-2217 or 218-354-2228

Legal References:

29 U.S.C. 794 et seq. 504 Rehabilitation Act 1973
42 U.S.C. 126 12112 Americans with Disabilities Act
MSBA / MASA Policy 521 Student Disability Non-Discrimination

General Procedures/Guidelines

Conduct

Good judgment and common sense provide the guidelines for acceptable behavior at Barnesville High School. This is true for in-school behavior as well as at activities or events which are sponsored as part of the school's program. The behaviors exhibited at any public function reflect not only on the individuals involved but upon our entire school district. Remember, students are the ambassadors of the Barnesville Public Schools.

General Classroom Guidelines

There are many areas of policy and conduct in which specific classroom instructors have discretion in order to provide an orderly classroom and educational environment. Students are expected to follow the guidelines developed and communicated by the classroom instructor and other school personnel. Refusal to abide by these classroom requirements may constitute insubordination and be dealt with under the provisions of the school disciplinary policy.

Passes to Classroom Areas

Teachers will not grant a pass to have students working on projects such as Industrial Technology, Art, or any other area unless the teacher is there to supervise. All students must have a pass in advance in order to see another teacher. All high school students not in their assigned location are required to have passes signed by the teacher in charge. If an instructor desires to have a student during another teacher's designated class time, the instructor requesting such action should obtain permission from the other teacher before writing the pass.

Phy. Ed. Excuses

Students are not to be excused from participation in physical education classes except by a doctor's excuse, the principal, and/or an administrative assistant.

Religious Instruction Release Time

Students may be released from school for church services. Parents need to contact the high school office if they want their child released for church services.

Announcements

Student announcements will be read in the morning when possible. They will also be posted on Schoology.

Lost and Found

All articles found should be taken to the principal's office. Upon identification, they will be given to the owner. All unclaimed articles will be disposed of after the school year. Students should label all books and personal property with their names.

Accidents

All accidents must be reported to the principal's office immediately or go directly to the nurse. The school does not carry accident insurance to cover students' injuries. Students who are ill during the day should report to the nurses office.

Trips

Any student who goes on overnight trips sponsored by Barnesville Public Schools will be covered by the same rules as they would be on school premises. All overnight trips must be approved by the school board.

Visitors to School

Any persons other than Barnesville High School students, staff, or Board of Education personnel, are regarded as visitors. These individuals must report to the principal's office before going anywhere in the building. An exception would be made on an advance request with the principal's office from guests. A visitor's pass may be issued for properly registered guests of the school. Unless there is a specific reason, simply visiting classes is discouraged. All guests must provide the school secretary a driver's license or picture ID to gain access to the building during the school day. If a student wishes to bring a guest to school, arrangements must be made with the high school principal at least two days in advance or all requests will be denied.

Closings

School closing due to storm weather will be announced over television stations WDAY, KVLV, KXJB, KVRP, and area radio stations. We will also use the Blackboard service.

Fire Drills

Instruction and procedures for fire drills will be given to students by the teachers in the classrooms.

Telephone Calls

School telephones in the High School are ordinarily for school-authorized purposes only.

- A. Students are generally limited in the use of school phones for emergency purposes.
- B. Students will generally not be called out of class to receive a phone call. School personnel may take a message and deliver the message at the earliest convenience, but students will not be called out of class except in the case of an emergency.

School Dress Code

Although a formal dress code is not a part of the school guidelines, the following standards of appropriate dress are expected.

- A. Articles of clothing, hats, shirts, jackets, etc. that promote drugs, alcohol, tobacco, and/or are obscene, suggestive statements, or indecent words or pictures will not be permitted. Specific examples of clothing which will not be permitted include short shorts, short skirts, and any other clothing that is not keeping in with community standards.
- B. Any apparel or footwear that would damage school property.
- C. Belts must be the appropriate length and secured in belt loops.
- D. Clothing must fit appropriately.
- E. Any clothing or attire that interferes with or disrupts the normal educational environment is not appropriate for the school setting.
- F. Students are not permitted to wear headgear (caps, bandanas, hoods, etc.) in the building, once they have entered the building, during the normal school hours.
- G. No gloves are to be worn during the school day, nor any article of clothing may cover the hands in a way in which something may be hidden. **This includes sweatshirts with a hole cut into it to put the thumb or any other fingers.
- H. Any top or article of clothing that is deemed to be inappropriate to the teacher or administration will be asked to cover up or change, any refusal on this will result in immediate action taken by the school.
- I. Skirts must meet the fingertip test with arms at full extension.
- J. Students will be directed to change, remove, or cover the inappropriate clothing and not wear the clothing in the school environment again. Failure to comply may result in appropriate disciplinary action.

Passive Alcohol Sensor System

Barnesville High School will use the Passive Alcohol Sensor System at any and/or all school related activities.

Miscellaneous

- 1. Students are not permitted to carry/wear backpacks or duffel bags to class. All bags/backpacks must be left in student lockers.
- 2. Cell phones, PDAs, ipods, ipads, mp3 players, personal CD players, two-way radios and games, are not permitted in the classroom. They are not to be visible or to be used during class so they do not become a disruption to the education process.
- 3. ISD #146 Policy Number 529 – Staff Notification Of Violent Behavior By Students- is available in the District Office. The purpose of this policy is to address the circumstances in which data should be provided to classroom teachers and other school staff members about students with a history of violent behavior in order to serve the student and protect students and staff members.

Electronic Device Policy

Cell Phones, Other Personal Communication Devices, and Music Devices

The use of cell phones and other electronic devices at school creates a disruption to the learning environment and may jeopardize student safety during potential emergency situations. The use of cell phones and other electronic devices in locker room facilities and/or bathrooms is strictly prohibited at all times (including before, during, and after school).

Students sending or possessing inappropriate messages and/or pictures during the school day is prohibited. Students videotaping, audio-taping, or taking pictures, without others' permission is prohibited. School authorities reserve the right to

review the picture, audio, and video content of any cell phone brought on school property if they violate our school policy of no cell phones in bathrooms and locker rooms or other

If a violation occurs, staff will bring the electronic device to the office to be recorded and safely stored. Disciplinary action may include: confiscation, conference with administration, detention, parent contact, loss of privilege, and/or suspension.

Cell phones may be used during the noon hour and between classes at lockers. A student going to their locker during class to check a cell phone is in direct violation of Barnesville High School policy. Cell phones are not allowed in the classroom, only exception would be for photography class in art where they are used as cameras. No cell phones should be on any students body, pockets, etc during a class. They must remain in their lockers or off campus.

If a student will not relinquish a cell phone when asked to by administration it will be considered insubordination and the student will be suspended from school for up to 3 days. If subsequent occurrences happen then the penalty may be increased. Each penalty for cell phone infraction is 2 days detention and then the cell phone will be returned at the end of the school day in which it was taken.. If the violation is in regard to a phone being used in the bathroom/locker room or a possibility of a teacher being recorded then the student will be suspended until the phone is turned over or up to a 10 day period.

- Penalty is 2 hours detention for first offense, 4 hours for second offense, 6 hours for 3rd offense, 4th they will be required to check the phone into the office at the beginning of the day. If student does not turn phone in after the 4th violation OSS will be issued, 1st time 2 day OSS, 2nd 3 day OSS, 3rd time 5 day OSS

*Note: Consequences may be more severe depending upon the infraction with the electronic device. Any exception to this policy for emergency purposes must have prior approval by the principal or office personnel.

1. Students may not bring in a cell phone, ipad, ipod or pda for the purpose of taping a class or classroom teacher with the intent to put the teacher or another student on the internet or any other public displays where embarrassment or ridicule is inevitable. Such action will result in immediate suspension or if necessary expulsion. (MASSP RECOMMENDED)

School Records and Reports

Parent-Teacher Conferences

Conferences are held in the high school twice a year. These conferences can be of great value to the student. Parents and students are asked to come to the school during this period. Parents are also invited to visit the school and classrooms at any other times during the school year.

Records

The school has on file student grades, attendance, and standardized test scores. If students have attended several different schools, these records have all followed the students to this school and are on file here.

- A. Students and/or parents/guardians may see the contents of these records by making an appointment with the principal or counselor. Students are permitted to look at their records in the records office.
- B. Student records, or any part thereof, cannot be transferred in writing or orally to any other place without the written consent of the student and/or the parent or guardian. Written consent can be given by using a form available in the principal's office requesting that records be released. An exception to this may be made to send records to another public school in which a student has already enrolled after transferring from this school.
- C. All students' records will be treated in accordance with the provisions of Public Law 93-380, passed by Congress in 1974, and chapter 479 of the 1974 Session Laws of the State of Minnesota. These laws and the resulting procedures described below apply to the records of all graduates from this school.
- D. Directory information will be released to authorized agencies unless you have registered a written objection with the principal's office. Such information may include the following: name, address, phone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended by the student and other similar information.

Transfer/Withdrawals

Students planning to transfer or withdraw from Barnesville High School should obtain a drop form from the principal's office a few days prior to the transfer or withdrawal. This form needs to be signed by the student's teachers and grades, at the date of transfer/withdrawal, will be recorded. One copy of the form should be returned to the office and one copy retained by the student for the records for the new school

Financial Concerns

General Fees

Public education in Minnesota is free to all students who are residents. However, fees may be charged to you under the following circumstances:

- A. A project in art, home economics, agriculture or some other course that is in excess of material requirements of the minimum course outline, provided that the student elects to do such a project with the approval of the instructor.
- B. Cost of school equipment, material destroyed, broken, or damaged through carelessness or failure to follow instructions, in the amount necessary, to restore the item involved to service.
- C. Deposit for lab or shop breakage, such deposit to be returned at the end of the school year in the unused amount. This deposit is applicable only if the student is enrolled in a course involving lab or shop work.
- D. Rental charge on school-owned instruments.
- E. Cost of the school paper, yearbook, graduation announcements or class rings should the student elect to order any of these items.
- F. Admission fees for various activities students should have the option. Students furnish their own paper, pencils, pens, notebooks, gym clothes, tennis shoes and other personal equipment.
- G. Driver's Education Fee: Driver's Education is not required as a high school course, but it is provided for a fee through Community Education. Courses are offered at out-of-school times. For further information about the scheduling of these courses, contact the Community Education office. Information will be provided to the students through the regular announcement procedures.

Class Dues and Fees

Each class promotes some social activity during their school years. These activities can sometimes make it necessary for the class to collect dues from the members of the class. Often, the class fees are determined by the members of the class themselves, but in no event will exceed \$5.00. The proceeds from these dues are collected and recorded throughout the student's academic career in the Barnesville Schools. Proof of class due payment may be required for admittance to events such as the Junior-Senior Prom.

School Meal Prices

	Lunch	Breakfast
Adult Meal	5.25	2.95

The following procedures will be implemented to control negative family accounts in the Barnesville Public Schools Food Service Accounts:

Family accounts with a student(s) in grades 7-12 will not be allowed to charge food items from the Ala-carte with a negative balance.

If students are requesting seconds; that will be charged to family accounts and considered ala-carte.

The District will use the Blackboard messaging system to alert families of a negative balance.

Barnesville High School Discipline Process

Philosophy

Goals of Discipline Policy

It is the position of the School Board of District #146 that learning can best take place in an environment which is orderly, safe, stimulating and which enables all students to develop to their fullest potential. The atmosphere of the school must promote fairness, courtesy, honesty, and respect between students and school personnel and to encourage self-discipline and responsibility. The goal of discipline is a self-disciplined individual, with mature attitudes and socially-acceptable standards of conduct. Disciplinary policies within the public schools shall be enforced within the general guidelines as set forth below. Discipline, like all aspects in education, is a learning opportunity for the student. Teachers and administrators should have autonomous discretion in handling situations at their level as long as a policy or procedure does not dictate its exact handling.

Expected Roles

The Role of the Student: The students are expected to behave in such a way that all teachers can teach and all students can learn. Students must understand that all board appointed educators and staff have authority over them and that it is the students' responsibility to comply with all rules and directives given to them by those in authority.

1. Students are expected to respect the authority of the position. If a student's behavior becomes so disruptive to the educational environment that it infringes upon the teacher's right to teach and the other students' right to learn, then the student should be removed from the class.
2. **The Role of the Parent:** The parent is the most important person in the discipline process. Educators expect and need parental involvement and support in dealing with student discipline issues. Parents and educators know that disciplining children is a very difficult job and that mistakes can be made. Because parents and educators have the student's best interest at heart, they continue to provide the direction and guidance needed. Parents need to know that teachers and administrators have their children's best interests at heart when disciplinary action becomes necessary. Parental support is necessary to make that disciplinary action effective.
3. **The Role of the Teacher:** The teacher is in charge of the classroom. The teacher is expected to promote an educationally sound environment. Each teacher has the right to establish classroom behavior expectations and may enforce consequences for noncompliance. Teachers are expected to handle routine disciplinary matters in the classrooms using a variety of classroom management techniques, conferring with students on an individual basis, contacting parents, and/or taking appropriate disciplinary actions. If a student's behavior becomes so disruptive to the educational environment that it infringes upon the teacher's right to teach and the other students' right to learn, then the student should be removed from the class.
4. **The Role of the Principal:** The principal should support each teacher's established behavior expectations and confirm that the teacher is in charge of the classroom. If a referral is made it is the principal's responsibility to ensure that due process is provided and that all actions comply with mandated procedures, board-established policy, as well as state and federal law.

General Disciplinary Process

As tools within the disciplinary process, Barnesville High School will incorporate and may utilize a variety of corrective measures and approaches. The process and corrective measures used should be appropriate, sequential, and progressive. The initial step of the process should include a conference with the student to identify and correct specific disciplinary behavior(s). If the behaviors are not changed, appropriate logical consequences may be utilized in effort to modify the student behaviors. The general progression of corrective actions includes detention, in-school suspension, out-of-school suspension, and expulsion. For certain behaviors or situations, other logical actions may be utilized. Examples would include cleaning work assigned for vandalism or acts of reckless behavior, work assigned in regard to physical damage or destruction of property, notes of apology or explanation for inappropriate behavior, or other reasonable tasks as assigned by administration. Any corrective actions may be used at one time and administrative officials may utilize professional discretion in handling disciplinary matters. According to Mn. Statute 121A.582 a teacher, principal, school employee or other agent of the district is exercising the person's lawful authority, may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.

Students may be disciplined for off campus conduct which disrupts, interferes, or otherwise affects the environment, activities or operation of the school.

Disciplinary Definitions

- I. **Detention:** Detention time will vary throughout the year. The days and times of detention will be posted in the daily bulletin. Failure to report to assigned detention time may result in an additional 2 more hours of detention/in school suspension/loss of certain privileges within BHS/loss of noon hour privileges/some cases may require out of school suspension. Detentions are cumulative. The student will have three days to schedule the one detention, a double detention will be allowed the next four days to fit the 2 detentions in.
- II. **Dismissal:** Dismissal means denial of the current educational program to any pupil. Dismissal may be handled within the school facility or out of the school facility. A student is dismissed from regular school attendance for disciplinary reasons for a period of time of one day or less.
- III. **In-School Suspension:** A student is suspended out of the classroom setting within the confines of the school building under school supervision. Students in ISS will have limited privileges and will complete their school work in a restricted area. Students may be placed in ISS for 1 to 5 days not to exceed 3 concurrent suspensions or 15 days per disciplinary measure. Students who have been suspended are ineligible for any and all extra-curricular activities and cannot attend school functions during their suspension.
- IV. **Out-of-School Suspension:** A student is suspended out of the school program from 1 to 10 days, not to exceed 3 concurrent suspensions or 15 days per disciplinary measure. Students who have been suspended are ineligible for any and all extra-curricular activities and cannot attend school functions during their suspension or be allowed on any school property.
- V. **Expulsion:** A student may be expelled from school after having charges presented before the Board of Education following the provisions of the Pupil Fair Dismissal Act of 1974 Expulsion is an action taken by the School Board to prohibit an enrolled pupil from further attendance for a period that shall not extend beyond one calendar year. A pupil may be dismissed on any of the following grounds: a. willful violation of any reasonable school board regulation; b. willful conduct that significantly disrupts the rights or others to an education; c. willful conduct that endangers the pupil or other pupils, or surrounding persons, or the property of the school.

General Disciplinary Behaviors

Measured by the philosophy and guidelines above, acts which may bring about disciplinary action include, but are not limited to the following examples. Although this policy does not cover every possible action, behavior, or standard of conduct, all other disciplinary matters will be dealt with in similar fashion. Any corrective actions may be used at one time and administrative officials may utilize professional discretion in handling disciplinary matters.

Decisions on issues of suspension are the jurisdiction and responsibility of the high school principal.

Category A Issues-Classroom

<u>DESCRIPTION OF BEHAVIOR</u>	<u>CORRECTIVE ACTION-</u> <u>Minimum/Maximum Recommendations</u>
1. INAPPROPRIATE BEHAVIORS	1. Redirection of Behaviors
2. FOOD/DRINK ISSUES	2. Appropriate/Progressive Classroom Consequences
	3. Communication with Parents
	4. Referral to Office for Excessive Occurrences and Failure to Change Behaviors
3. TARDINESS	
4. OFF-TASK BEHAVIORS	
5. INADEQUATE CLASS PREPARATION	
6. CHEATING	1. Paper Taken, No Credit on Assignment; Parent Notification
	2. No Credit on Assignment; Minimum Drop of 10% on the Quarter Grade; Parent Notification

3. Failure of the course for the Quarter; Parent Notification

Category B Issues- Office Referral

DESCRIPTION OF BEHAVIOR

CORRECTIVE ACTION-

Minimum/Maximum Recommendations

1. DISRUPTIVE BEHAVIOR: Any behavior which disrupts the right of others to an education or the right of the teacher to teach.

1. Removal from Class
2. Student Conference
3. Detention
4. In-School Suspension
5. Out-of-School Suspension

2. VERBAL ABUSE: General use of inappropriate or insulting language ;swearing.

3. UNSAFE BEHAVIOR: Conduct which endangers self or others.

4. WILLFUL DISOBEDIENCE: Refusal to follow published or defined rules and regulations.

5. FALSIFICATION OF RECORDS AND NOTES

6. LEAVE SCHOOL GROUNDS: Leaving without permission during school hours and/or failure to check out of school properly.

1. 2 Hour Detention for each hour gone from school
2. 1 day OSS
3. 3 Days of OSS

7 TOBACCO/ALCOHOL: Possession or use of tobacco/alcohol or tobacco like products such as e-cigs and vapor cigarettes.

1. Parental Notification and 3-5 days of OSS
2. Referral to Law Enforcement

8. STUDENT ATTIRE: Manner of dress which possesses a danger, is offensive, or creates disorder.

1. Detention, Clothing Change
2. In-School Suspension, change attire
3. ISS-2 days
4. Parent Conference

9. Inappropriate behavior at school

1. Removal for the remainder of the year at assemblies. remaining school assemblies.

Category C Issues- Suspendable Behaviors

DESCRIPTION OF BEHAVIOR

CORRECTIVE ACTION-

Minimum/Maximum Recommendations

1. FIGHTING: Fighting is an exchange in which one or both parties

1. Parental Notification, 3 days Out-Of-School suspension.

have contributed to the situation by verbal or physical action.

2. **INSUBORDINATION:** Acts or actions which convey a disrespect for authority, openly defy rules, directly contradict expected actions or procedures, and/or use of inappropriate language directed at a staff member.

3. **WILLFUL DAMAGE OF SCHOOL PROPERTY**

4. **HARASSMENT:** (Inclusive of Sexual, Religious and Racial Harassment) Acts That injure, degrade, or disgrace others.

5. **SKIPPED/MISSED DETENTION:** Any absence from assigned detention which is not authorized or approved.

1. Student Conference, Parental Notification, Dismissal or In-School Suspension
2. Out-Of-School Suspension

1. Parental Notification, Restitution or Repair of Damage, Dismissal or Suspension. Depending on severity

1. Student Conference-Referral to Human Rights Officer; Notification Of Parents

1. Action According to District Harassment Policy

1. Detention Doubles
2. Dismissal or Suspension

Category D Issues- Legal Issues

DESCRIPTION OF BEHAVIOR

1. **ASSAULT:** Assault is committing an act with intent to cause bodily or psychological harm.

2. **FIRES-FALSE FIRE ALARMS:** Setting of fires or pulling alarms. May also include interference in the orderly conduct of school fire drills.

3. **THEFT:** Stealing things belonging to others or the school.

4. **TRESPASSING:** Individuals sent out of school who return without proper clearance.

5. **WEAPONS VIOLATION:** Possession or use of any dangerous weapon.
Does include replica weapons.

6. **DRUGS:** Possession, use or sale

7. **TERRORISTIC THREAT:** Bomb threat

CORRECTIVE ACTION- Minimum/Maximum Recommendations

1. Notify Legal Authorities and Parents with Suspension from School
2. Referral to School Board for Expulsion

1. 5 Days OSS, Referral to Law Enforcement
2. Referral to School Board for expulsion

1. Suspension to expulsion, referral to Law Enforcement

High School Detention Procedure

Purpose

The detention policy has been drafted to clarify issues governing the policy of detention assignment and the actual service of detention. Detention, much as the entire discipline policy in general, is not intended to serve as a form of punishment but rather as a mechanism to encourage the exercise of good judgment and common sense on the part of students in future learning situations.

Logistics

All students assigned to detention are governed by the following logistical concerns.

- A. Detention will be held Monday/Tuesday/Wednesday/Thursday afternoons from 3:22 until 4:12. Detention will also be conducted on Friday mornings from 7:30 until 8:20. Students will not be permitted to leave detention prior to the scheduled time. Students may be detained in detention for a period not to exceed 10 additional minutes for inappropriate behavior during the detention period.
- B. Parents/Guardians will be responsible for transportation home for those students who do not live within walking distance of the school. Parents/Guardians will be notified of the assignment of detention and the reason(s) for the assignment. Students may be allowed to serve detention the day it is assigned if the student so chooses. Detention, for all other situations, will be served on the following school day (to allow for transportation accommodations).
- C. Failure to report for detention as directed will result in assignment of two additional detention periods (for a total of three detention periods) at the discretion of the high school administration.
- D. Students who report late to detention will not receive credit for that particular day and will be counted as unexcused. Additional detention will be assigned as outlined previously.
- E. Inappropriate behaviors will not be tolerated during the detention assignment. Students are not permitted to talk, sleep, eat, drink, wear caps, or leave the detention area during the assigned period. Inappropriate behaviors may result in extended detention time or denial of credit for the detention period served. Denial of credit will result in an unexcused absence with additional consequences assigned.
- F. Students are required to bring bonafide classroom work to the detention area. Students who fail to bring work may be assigned additional consequences.
- G. A one-detention-day postponement may be considered upon parental request and based on justifiable reasons. Medical/dental appointments or other pre-planned situations may be considered justifiable. Student work schedules are generally not considered justifiable excuses given the one-day delay in detention service and transportation accommodations outlined above.
- H. Students scheduled for detention will not be permitted to forgo the scheduled detention for the purpose of participating in any extra-curricular or other school-sponsored activity scheduled the same time and date as detention. Students who do not attend a scheduled detention will be barred from further practice or participation in any extracurricular/school-sponsored activity until the original detention, plus the additional assignment, has been served.

Transportation Discipline Policy

Philosophy

The school district recognizes that students are expected to follow general standards of behavior on the buses which would be comparable to the expectations held in the school buildings. The general school behavior guidelines and expectations, as appropriate to the bus setting, are supported on the school district's transportation system. The bus driver is recognized as the authority directly responsible for student discipline on the bus route or while students are loading or unloading at the bus stops.

- A. The Barnesville Public Schools offer transportation to students of the district in an effort to assist with the educational process and facilitate orderly movement of students to and from the educational settings. The transportation of students is offered as a service to the residents of the school district.
- B. The provision of school transportation by the district does not endorse the transportation of students as a right held by the student. Transportation of students is a privilege and service offered by the district which may be revoked for appropriate and legitimate reasons.
- C. Because transportation of students is a privilege, rather than a right, it is the responsibility of the parents and/or guardians of the students transported to endorse, support, encourage, and uphold the general provisions for student safety and discipline as outlined in the district transportation policy.
- D. Bus safety information and training will be conducted during the first three weeks of the school year.

General Transportation Guidelines

- A. Bus Schedules will be filed in the Office of the Superintendent and Principal prior to the beginning date of school. It will be the duty of the bus manager to establish bus routes and notify parents and guardians of the locations and time of the bus stops. Students not at the prescribed bus stops at the scheduled time will be left behind.
- B. The bus driver will be in control of student discipline on the bus route or while students are loading or unloading at the bus stops.
- C. Students will not be allowed to stand up and/or change seats while the bus is in motion. Students must remain in seats at all times while the bus is in motion.
- D. Management of food and beverage issues on the school transportation is the responsibility of the bus manager. The guidelines developed by the bus manager will be endorsed and enforced by the school district officials.

Expectations and Roles in Transportation

- A. Role of the Student: Students must understand that all board appointed educators, including the bus driver, have authority over them and that it is the students' responsibility to comply with all rules and directives given to them by those in authority. Students are expected to respect the authority of the position.
- B. Role of the Parent: The parent is the most important person in the discipline process. Educational support staff expect and need parental involvement and support in dealing with student discipline problems. Parental support is necessary to make disciplinary action effective.
- C. Role of the Bus Driver: The driver is in charge of the bus. The driver is expected to practice appropriate behavior management techniques which will encourage positive student behavioral expectations. The bus driver has the right to establish his or her own bus behavioral expectations and may want to enforce logical consequences for noncompliance.
- D. Role of School Administrators: The administration should support the established behavioral expectations and confirm that the bus driver is in charge of the bus. Administrators will support disciplinary action while ensuring that due process is provided and that all actions comply with mandated procedures, board-established policy, state law, and federal law.

Disciplinary Issues

Students are expected to exhibit behavior on buses which reflects good judgment and common sense. Appropriate behavior promotes respect for self and others. Inappropriate behavior is that which displays a lack of good judgment and common sense.

Category I Offenses

These types of behavior are typically classified as disruptive behaviors which may interfere with the safe and efficient operation of the bus. Examples of this category of behaviors include, but are not limited to, unsafe behavior, interference or obstruction, swearing, willful disobedience, disruptive behavior, loud noises, insulting or abusive language, tardiness, etc. Students will not be allowed to stand up and/or change seats while the bus is in motion.

- 1) Bus drivers are expected to record instances of and give a verbal warning to students in regard to this behavior. Drivers are expected to utilize logical consequences for instances of behavior including assigning specific seats for students on the bus.
- 2) Upon the third, and each ensuing, incident of this behavior during the school year, the bus driver will file a report with school administration for further disciplinary action.
- 3) Appropriate, and increasing, consequences will be assigned by school administrators for each referral from bus drivers including assigned bus seats, removal of riding privileges as outlined below, detention, in-school suspension, or out-of-school suspension.

Category II Offenses

These types of behavior are classified as gross disruptive behaviors which create an oppressive, hostile, or dangerous environment. Examples of this category of behaviors include, but are not limited to, assault, fighting, harassment, theft, willful damage to property, defiance of authority, etc.

- 1) Incidents of Category II Offenses will be referred to the bus manager and school administrators immediately upon the return of the bus to the garage.
- 2) Category II Offenses may result in suspension from bus transportation according to the following schedule (although any and all actions may be taken at a given time if deemed appropriate):
 - suspension from transportation for one day,
 - suspension from transportation for one week,
 - suspension from transportation until the next

regularly scheduled board meeting at which time it will be recommended that the student be removed for the remainder of the year

- 3) Category II Offenses may result in concurrent consequences within the school building as well, should it be deemed appropriate by administrators.
- 4) Incidents of Category II offenses may be referred by school and transportation authorities to law enforcement officials when necessary.
- 5) Incidents of Category II Offenses will be recorded and records maintained for a period of a single school year. Increased levels of consequence will be enforced for incidents during the current school year only.

Students will not be rejected from the bus while the bus is on the route.

The driver may assign students to specific seats on the bus and take other corrective actions as appropriate to deal with student discipline.

Coordinating Scheduling of Extra-Curricular Events

Philosophy

The philosophy of Barnesville High School is that all extra-curricular events play an important role in the lives of Barnesville students and their families. The purpose of this policy is to avoid bringing pressure to an individual student as a result of conflicts between activities which may arise. The regulations are designed to provide an equitable basis concerning the scheduling of events for Barnesville students and a step-by-step procedure to solve problems if conflicts in dates/events do arise.

Grade Check for Eligibility

All students that plan to participate in Category I or Category II school activities must follow the eligibility policy as approved by the Barnesville Board of Education. This policy states that grades are checked at the high school at the 3-week mark of the quarter and then again for eligibility at the 4-week mark of that quarter. Grades are then checked again at the 6-week point in the quarter and one week later during week 7 to determine student eligibility. If a student is currently enrolled as a PSEO student, On-Line College at high school or at home or is a Home-Schooled student and participates in activities at Barnesville High School then these students with special enrollment status must also follow the grading, grade-check, and eligibility policy as noted. Students that fit into these special and aforementioned enrollment categories will submit their grades printed from on-line or from an official website and then present the grades to the building principal at both the 3-week and 6-week intervals in each quarter and once again at the end of the quarter. Should any of the students enrolled in the aforementioned categories present grades to the principal that are failing in weeks 3 or 6 then, they must re-submit grades during weeks 4 and 7 to verify and confirm eligibility as a student in good-standing and able to participate in Category I and Category II activities.

Scheduling of Events

- A. The activities director will schedule events in the spring of the year as completely as possible for the ensuing school year.
- B. Events scheduled after that date will have to clear the master schedule which is to be kept in the office. OFFICIAL DISTRICT, REGION, and STATE ADDITIONS or corrections should take precedence over non-conference and locally scheduled events.
- C. The activities director is to receive in writing proposed dates for events that are scheduled after the initial schedule is drawn up.
- D. The original schedule will take priority over all late-scheduled events. Therefore, if an event is scheduled after the spring closing date, it should be known that the student members of the organization which originally scheduled the date are responsible to that organization for those dates.
- E. When it becomes necessary to reschedule a sport or music event which has been postponed due to weather conditions, the coach or director must check the existing school calendar before rescheduling the event. If there is possible conflict, the change must be approved by the athletic director and music department chairman.

Procedures for Conflicts in the Schedule

Where conflicts seem to be unavoidable, the following regulations will prevail. Every attempt should be made to ensure that the student need not be asked to make a choice and that the student not be penalized due to the outcome.

- A. All performances (games, meets, events, contests) will take priority over a practice or rehearsal. A concert will take priority over a JV or B-squad game or meet.
 - a. JV or B-squad games or meets will take priority over a practice or rehearsal.
 - b. When a conflict appears, the following procedures should be followed:
 - i. Notify the activities director as to possible conflict.
 - ii. The activities director and coaches concerned will meet to see if the adopted rules can handle the alleged problem.
 - iii. If the adopted rules do not apply to when an agreement on the interpretation cannot be reached, then the activities director will call a meeting with the two coaches and/or directors to resolve the conflict. The principal will be called in as a fifth party only if needed.

Scheduling Extended Tours of Trips

It is the responsibility of the coach or director to schedule these events as early as possible. It appears as though the 2 to 21/2 weeks following completion of the winter tournaments are normally a period of time where the sports activities are not into their spring schedule of games or meets. If tours can be scheduled for that time of year, this would perhaps eliminate many problems. Knowing that this will not always be possible, the following regulations shall apply:

- A. It is the responsibility of the coach or director to look for open dates in the schedule. If open dates do exist or the activity director can find an area in the schedule where it least affects the total school program, the tour/trip may be scheduled in that time period.
- B. Problems or conflicts must be identified early. The coach or director must search out potential problems before the sports season begins. Those students with potential conflicts, should meet with the coach and activities director at that time to discuss the problem. The student will need to make a decision at that time (before the season begins) as to whether they will accompany the group on the trip or remain home for the sports event.
- C. It is the responsibility of the coach and director to clear the extended trip with the activities director, and building principal. They, as a committee of three, shall determine priorities if need be after examining the existing schedule.
- D. It will be the duty of the activities director, to see that the entire faculty is notified well in advance as to the dates of the approved trip and to provide a list of students involved.
- E. Students are not to be penalized, demoted, or degraded in any way due to missing practice, rehearsals, or scheduled events once the extended trip has been approved.
- F. If a student chooses to drop a major activity entirely, because of a conflict but after the start of a season, that student shall not be allowed to take part in that particular event.

Barnesville High School Dance Policy

- 1. ALL dances are to be CHEMICAL FREE and should be advertised as such.
- 2. Dances conducted by the school will designate the particular grade levels to be invited. It is recommended that Junior High School dances be designated for 7th, 8th and 9th graders only, while Senior High School dances be open to students in the 9th, 10th, 11th and 12th grades. Departures from these grade levels may be granted but the reason for the departure must be addressed in writing with the dance application forms.
- 3. Barnesville students and their guests are allowed into class parties or dances. All guests must follow BHS dance rules or will be asked to leave. All guests of BHS students must be registered in the Principal's Office. If the dance is scheduled for a Saturday evening, guests must be registered by the deadline given by the high school office.
- 4. Doors will be locked one hour after the start of a Senior HS dance and 30 minutes after the start of a Junior HS dance. No one is permitted to enter after that time. Exceptions to the late entry provision must be made by prior arrangement with the faculty advisor.
- 5. Once a person arrives he/she may not leave and re-enter for any reason.
- 6. Recommended times for all school-sponsored dances (with the exceptions of the Junior-Senior Prom and Homecoming) will be from 8:00 PM-12:00 PM for Senior High dances and from 7:00 PM-11:00 PM for Junior High dances. Departures from these times may be granted but the reason for the departure must be addressed in writing with the dance application forms. The organizations sponsoring the Junior-Senior Prom or Homecoming dances are to work out appropriate timeframes with administrative approval.
- 7. Because of the nature of the event, 9th grade students will not be permitted to attend Prom. 10th grade students may attend the Junior-Senior Prom only as a guest of a junior or senior. Any other guests may not be over the age of 20. (For Prom or any dance.)

8. Students suspected of any chemical (alcohol and/or drug) usage will be detained by the faculty advisor, acting as the designated administrator, until a parent/guardian and/or the authorities arrive. Any student so detained will be considered suspended from school until the student is re-admitted to school by means of a parent/guardian conference. Parent/guardian should call the school on the first school day after the incident and request a conference with the principal for re-admission. Any student who fails to cooperate with the faculty advisor by refusing to be detained until the parent/guardian and/or authorities arrive will be suspended for a minimum of three days and a maximum of five. Legal authorities will be called immediately when a student refuses to be detained.
9. The faculty advisor will make prior arrangements with the Barnesville Police to ensure that the law enforcement officials will make periodic stops at the event.
10. Any unusual clean-up required (decorations, concessions, etc.) will be the responsibility of the group and the advisor.
11. The sponsoring group must do the following at least one week in advance of the event:
 - a. The faculty advisor must meet with or have an understanding with the principal of the responsibilities as the designated administrator.
 - b. Receive permission to hold the dance from the principal's office and reserve the facilities in the athletic/community ed directors office. A facility reservation form must be completed as well as the request form.
 - c. Arrange for at least 1 teacher (in addition to the advisor) to help chaperone.
 - d. Arrange for 2 parent/guardian chaperones (attempt to have 1 male and 1 female to provide for adequate restroom monitoring).
 - e. Return all forms for the event at least 3 days in advance.

Barnesville Public School District-Wide Policies

Drug Free/Weapon Free Policy

November, 1994

Effective August 1, 1991, a Weapon Free provision was added to Minnesota Statute 152.021-152.023 and 609.66 which address Drug Free Zones in schools, parks, and public housing zones. It shall be the policy of Independent School District No. 146, Barnesville Public School, to subscribe to Minnesota State law regarding its Drug Free/Weapon Free Policy. This law has provisions that address persons caught possessing, using, or selling drugs or anyone caught possessing, using or recklessly handling a dangerous weapon, may be subject to increased penalties.

The Drug Free/Weapon Free Zone is defined as being within the confines of and distances within one city block or 300 feet of any Minnesota school, park, public housing project, or school bus carrying students. Drugs are defined as any illegal substances as identified by law. Weapons are defined as any firearm or dangerous weapon that can be used to inflict a wound and/or harm to another person or to inflict damage to property. Juveniles who are convicted of violating the Drug Free/Weapon Free Zone and who are at least fourteen years old can be treated as an adult and sentenced in an adult court. Students who violate the above may be immediately suspended out of school, may be referred to law enforcement officials, and may be submitted to the school board for expulsion.

Students who bring firearms to school or school property are required to be expelled from school for a period of not less than one year under the Gun-Free Schools Act of March 31, 1994. The local education agency's chief administrating officer may modify the expulsion requirement on a case-by-case basis.

It will also be illegal to bring replica weapons onto campus. This would include anything that would resemble a weapon from a squirt gun made to look like a real gun, a rubber knife, etc. Failing to follow these rules will result in action taken by administration, could face detention, suspension or expulsion depending on severity of the offense.

Head Lice

If school personnel suspect a child of head lice, the child's head will be checked by school staff or the Public Health Nurse. If head lice are found, the child's parents will be notified and the child will be sent home. Other children in the classroom will be checked at the discretion of the classroom teacher. When a case of head lice is found, a notice will be sent home to the parents of the students in that specific grade, encouraging them to check for lice in their children's hair. More information can be found at the Minnesota Department of Health's website:

<http://www.health.state.mn.us/divs/idepc/diseases/headlice/factsheet.html>

Medication Administration Policy

(Adopted Spring, 1999)

Purpose

The purpose of this policy is to set forth the provisions that must be followed when administering non-emergency medication to students.

General Statement of Policy

The school district acknowledges that some students may require prescribed drugs or medication during the school day. The school district's licensed school nurse, trained health clerk, principal, or teacher will administer prescribed medications in accordance with school district procedures.

Requirements

- A. No prescription medication or medicine that may be purchased without a prescription will be administered during the school day by designated school personnel unless prescribed by a licensed prescriber and an authorization is signed by the student's parent/guardian.
- B. An "Administering Prescription Medications" form must be completed annually (once per school year) and/or when a change in the prescription or requirements for administration occurs.
- C. Prescription medication must come to school in a container appropriately labeled for the student by the pharmacy.
- D. Nonprescription medications must come in the original container.
- E. Prescription medications are not to be carried by the student unless there is a written agreement between the school district and the parent. Medications will be left with the appropriate school district personnel, except as noted in a written agreement between the school district and the parent or as specified in an IEP (individual education plan) or IHP (individual health plan).
- F. The school must be notified immediately by the parent or student over 18 in writing of any change in the student's medication or if the medication is no longer required. A new container label with new pharmacy instructions shall be required within two days of the change.
- G. For drugs or medicine used by children with a disability, administration may be as provided in the IEP, Section 504 plan or IHP.
- H. The school nurse, or other designated person, shall be responsible for the filing of the Administering Prescription Medications form in the health records section of the student file. The school nurse, or other designated person, shall be responsible for providing a copy of such form to the principal and to other personnel designated to administer the medication.
- I. Procedures for administration of drugs and medicine at school and school activities shall be developed in consultation with a school nurse, a licensed school nurse, or a public or private health organization (if appropriately contracted by the school district under Minn. Stat. § 123.35, subd.17(2) or (3)). The school district administration shall submit these procedures and any additional guidelines and procedures necessary to implement this policy to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.
- J. Not covered by this policy:
 - 1. Special health treatments such as catheterizing, tracheotomy suctioning, and gastrostomy feedings do not constitute administration of drugs and medicine.
 - 2. Emergency medical procedures, including emergency administration of drugs and medicine are not subject to this policy.
 - 3. Drugs or medicine provided or administered by a public health agency to prevent or control an illness or a disease outbreak are not governed by this policy.
 - 4. This policy does not apply to drugs or medicines used at school in connection with services for which a minor may give effective consent.
 - 5. The provisions of this policy do not apply to medications:
 - a) That are used off school grounds;
 - b) That are used in connection with athletics or extracurricular activities; or
 - c) That are used in connection with activities that occur before or after the regular school day.
- K. "Parent" for students over 18 is the student.

Asthma Inhalers

Minnesota state statute 121A.22, subdivision 2 states that prescriptive asthma or reactive airway disease medications may be self-administered by a pupil with an asthma inhaler if the district has received a written authorization from the pupil's parent permitting the pupil to self-administer the medication and the inhaler is properly labeled for that student. The nursing services

provider must assess the student's knowledge and skills to safely possess and use an asthma inhaler in a school setting and enter into the student's health record a plan to implement safe possession and use of the asthma inhaler.

Board of Education and Sexual Harassment and Violence Defined

Contact

Title IX officer and human rights person is Megan Hoyer 354-2228 ext 311 or mhoyer@barnesville.k12.mn.us

General Statement of Policy

It is the policy of Independent School District No. 146 to maintain a learning and working environment that is free from religious, racial or sexual harassment and violence. The school district prohibits any form of religious, racial or sexual harassment and violence.

It shall be a violation of this policy for any pupil, teacher, administrator or other school personnel of the school district to harass a pupil, teacher, administrator or other school personnel through conduct or communication of a sexual nature or regarding religion and race as defined by this policy.

It shall be a violation of this policy for any pupil, teacher, administrator or other school personnel of the school district to inflict, threaten to inflict, or attempt to inflict religious, racial or sexual violence upon any pupil, teacher, administrator or other school personnel. The school district will act to investigate all complaints, either formal or informal, verbal or written, of religious, racial or sexual harassment or violence, and to discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who is found to have violated this policy.

Religious, Racial, Sexual Harassment and Violence Defined

Sexual Harassment

Definition: Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of sexual nature when:

- (I) Submission to that conduct or communications made a term or condition, either explicitly or implicitly, of obtaining or retaining employment, or of obtaining an education; or
- (II) Submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or
- (III) That conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's employment or education, or creating an intimidating, hostile or offensive employment or educational environment.

Sexual harassment may include but is not limited to:

- (a) Unwelcome verbal harassment or abuse;
- (b) Unwelcome pressure for sexual activity;
- (c) unwelcome, sexually motivated or inappropriate patting, pinching or physical contact, other than necessary restraint of pupil(s) by teachers, administrators or other school personnel to avoid physical harm to persons or property;
- (IV) Unwelcome sexual behavior or works, including demands for sexual favors, accompanied by implied or overt threats concerning an individual's employment or educational status;
- (V) unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's employment or educational status; or
- (VI) Unwelcome behavior or works directed at an individual because of gender.

Racial Harassment

Definition: Racial harassment consists of physical or verbal conduct relating to an individual's race when the conduct:

- I. Has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment.
- II. Has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
- III. Otherwise adversely affects an individual's employment or academic opportunities.

Religious Harassment

Definition: Religious harassment consists of physical or verbal conduct which is related to an individual's religion when the conduct:

- I. Has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;

- II. Has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performances; or
- III. Otherwise adversely affects an individual's employment or academic opportunities.

Sexual Violence

Definition: Sexual violence is a physical act of aggression or force or the threat thereof which involves the intentional touching of another's intimate parts, or forcing a person to touch any person's intimate parts. Intimate parts, as defined in Minnesota Statutes Section 609.341, include the primary genital area, groin, inner thigh, buttocks or breasts, as well as the clothing covering these areas.

Sexual violence may include, but is not limited to:

- I. Any intentional touching, patting, grabbing or pinching another person's intimate parts, whether that person is of the same sex or the opposite sex;
- II. Coercing, forcing or attempting to coerce or force the intentional touching of anyone's intimate parts;
- III. Coercing, forcing or attempting to coerce or force sexual intercourse or a sexual act on another; or
- IV. Threatening to force or coerce sexual acts, including the touching of intimate parts or intercourse, on another.

Racial Violence

Definition: Racial violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to race.

Religious Violence

Definition: Religious violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to, religion.

Assault

Definition: Assault is:

- I. An act done with intent to cause fear in another of immediate bodily harm or death;
- II. The intentional infliction of or attempt to inflict bodily harm upon another; or
- III. The threat to do bodily harm to another with present ability to carry out the threat.

Reporting Procedures

Any person who believes he or she has been the victim of religious, racial or sexual harassment or violence by a pupil, teacher, administrator or other school personnel of the school district, or any person with knowledge or belief of conduct with may constitute religious, racial or sexual harassment or violence toward a pupil, teacher, administrator or other school personnel should report the alleged acts immediately to an appropriate school district official designated by this policy. The school district encourages the reporting party or complainant to use the report form available from the principal of each building or available from the school district office, but oral reports shall be considered complaints as well. Nothing in this policy shall prevent any person from reporting harassment or violence directly to a District Human Rights Officer or to the Superintendent.

- A. In Each School Building. The building principal is the person responsible for receiving oral or written reports of religious, racial or sexual harassment or violence at the building level. Any adult School District personnel who receives a report of religious, racial or sexual harassment or violence shall inform the building principal immediately. Upon receipt of a report, the principal must notify the School District Human Rights Officer immediately, without screening or investigating the report. The principal may request, but not insist upon, a written complaint. A written statement of the facts alleged will be forwarded as soon as practicable by the principal to the Human Rights Officer. Failure to forward any harassment or violence report or complaint as provided herein will result in disciplinary action against the principal. If the complaint involves the building principal, the complaint shall be made or filed directly with the Superintendent or the School District Human Rights Officer by the reporting party or complainant.
- B. In the District. The School Board hereby designates Megan Hoyer as the School District Human Rights Officer to receive reports or complaints of religious, racial or sexual harassment or violence. If the complaint involves a Human Rights Officer, the complaint shall be filed directly with the superintendent. The school district shall conspicuously post the name of the Human Rights Officer including mailing address and telephone number.
- C. Submission of a good faith complaint or report of religious, racial or sexual harassment or violence will not affect the complainant or reporter's future employment, grades, or work assignments.
- D. Use of formal reporting forms is not mandatory.

- E. The school district will respect the privacy of the complainant, the individual (s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations.

Investigation

By authority of the school district, the Human Rights Officer, upon receipt of a report or complaint alleging religious, racial or sexual harassment or violence, shall immediately undertake or authorize an investigation may be conducted by school district officials or by a third party designated by the school district.

The investigation may consist of personal interviews with the complainant, the individuals against whom the complaint is filed, and others who may have knowledge of the alleged incident or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.

In determining whether alleged conduct constitutes a violation of this policy, the school district should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.

In addition, the school district may take immediate steps, at its discretion, to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged religious, racial or sexual harassment or violence.

The investigation will be completed as soon as practicable. The School District Human Rights Officer shall make a written report to the superintendent upon completion of an investigation. If the complaint involves the superintendent, the report may be filed directly with the School Board. The report shall include a determination of whether the allegations have been substantiated as factual or whether they appear to be violations of this policy.

School District Action

- A. Upon receipt of a report, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and school district policies.
- B. The result of the school district's investigation of each complaint filed under these procedures will be reported in writing to the complainant by the school district in accordance with state and federal law regarding data or records privacy.

Reprisal

The school district will discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who retaliates against any person who reports alleged religious, racial or sexual harassment or violence or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such harassment or violence. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment.

Student Grievance Procedure

Student Grievance Procedure & Information Provided for Students and Parents of Barnesville Public Schools, District #146.

Non-Discrimination

Title VII and Title IV, Civil Rights Act of 1964 and Age Discrimination in Employment Act of 1967

Title IX of the Education Amendments of 1972

Section 503 and 504 of the Rehabilitation Act of 1973

Section 402 of the Vietnam Veterans Readjustment Act of 1974

Title 11 of the American with Disability Act of 1990 ADA section 35.130

The Board of Education as required by law under the names, titles, and sections above assures that no person shall on the basis of race, color, age, religion, sex, handicap, or national origin, be excluded from participation in, denied benefits of, or otherwise be subjected to any degree discrimination in activities and programs under the control of the Board of Education. The Board of Education appoints the Superintendent as its Equal Opportunity Officer for the titles and sections listed above. The Superintendent is responsible that a program is in place for the school district to establish necessary procedures for effective, uniform, unbiased, and judicious enforcement of equal opportunity standards. The Superintendent or designee shall make available to all participants and other interested persons information regarding the provisions of the above named titles and sections and their application to the school district.

1. Definition: A "grievance" shall mean a complaint which has been filed by a student or by a student's parent on the student's behalf dealing specifically with various civil rights and nondiscrimination laws listed in the above statements. This specific grievance procedure does not apply to other situations for which other appeals and adjudication procedures are provided by State laws or in which the School Board does not have the authority in which to legally act. Normal lines of communication, though a normal chain of command such student to teacher-to counselor- to administrator, etc shall be used, when feasible in seeking answers and / or clarification regarding student concern. This should be attempted before the grievance procedure is initiated. First discussions with building principals do not necessarily require the complaint to be presented in writing as an initial step.
2. Purpose: The student grievance procedure has as its most salient purpose to identify at the earliest level possible equitable solutions to a complaint or a claim. If the complaint is justifiable all proceedings shall be kept to the strictest levels of confidentiality at each phase of this grievance procedure.
3. Timeframe: The number of days as indicated in the procedures outlined shall be regarded as the maximum and every effort should be made by all parties to accelerate the process. Time limits, if applicable, can be extended if agreed upon mutually by the complainant and district administration.
4. Level One: Students with a complaint shall present it first to their respective building principal- high school or elementary. At this juncture the District Equal Opportunity Officer is to be notified. If the concern / complaint can not be resolved at this meeting, the student may then present a formal claim in writing. This documentation should include all supporting statements and any other evidence and present this information to the his / her building principal. Upon receipt of this information, the school district will have 5 days to state its decision regarding the complaint. The district's decision shall be in writing that includes supporting reasons related to the final decision.
5. Level Two: If the complainant determines it necessary to carry this complaint forward and beyond the Level One procedures, he/she may within ten school days submit his / her complaint to the Superintendent. The Superintendent of Schools shall evaluate the evidence and produce his / her own decision within ten days of receiving the complaint.
6. Level Three: If the complainant still maintains a concern he / she may submit in writing within tens of the Superintendent's decision the complaint with the School Board and upon receiving the complaint it shall be placed on the next school board agenda for consideration. A final determination shall be made thirty calendar days after the conclusion of this school board meeting.
7. Withdrawal: Without prejudice or record a complaint may be withdrawn at any level of the grievance procedure.
8. Hearings/ Decisions: At each level in the process the complainant shall be given full and complete opportunity to be heard and present information. Decisions reached in Levels 2, 3, and 4 shall be in writing with the lone exception to this requirement being that of Level 1 resolution.
9. Recrimination / Reprisals: None shall be taken by or against any party of interest in the grievance procedure by reasons associated with participating in this process.
10. Record Keeping: All proceedings external to that of the School Board will be destroyed. Should any complainant wish to have his / her own complaint added to or placed in their file/school records they may do so by requesting this action in writing.

Barnesville Public Schools ISD # 146

Rights to Alternative Complaint Procedure

The procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota Department of Human Rights, initiating civil action or seeking redress under state criminal statutes and/or federal law.

Harassment or Violence as Abuse

Under certain circumstances, alleged harassment or violence may also be possible abuse under MN law. If so, the duties of mandatory reporting under MN Stat. 626.556 may be applicable. Nothing in this policy will prohibit the school district from taking immediate action to protect victims of alleged harassment, violence or abuse.

Bullying Policy 514

Adopted: _____

MSBA/MASA Model Policy 514

Orig. 2003

Revised: _____

Rev. 2014

514 BULLYING PROHIBITION POLICY

[Note: School districts are required by statute to have a policy addressing bullying.]

I. PURPOSE

A safe and civil environment is needed for students to learn and attain high academic standards and to promote healthy human relationships. Bullying, like other violent or disruptive behavior, is conduct that interferes with a student's ability to learn and/or a teacher's ability to educate students in a safe environment. The school district cannot monitor the activities of students at all times and eliminate all incidents of bullying between students, particularly when students are not under the direct supervision of school personnel. However, to the extent such conduct affects the educational environment of the school district and the rights and welfare of its students and is within the control of the school district in its normal operations, the school district intends to prevent bullying and to take action to investigate, respond to, and to remediate and discipline for those acts of bullying which have not been successfully prevented. The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, reprisal, retaliation, and other similar disruptive and detrimental behavior.

II. GENERAL STATEMENT OF POLICY

- A. An act of bullying, by either an individual student or a group of students, is expressly prohibited on school premises, on school district property, at school functions or activities, or on school transportation. This policy applies not only to students who directly engage in an act of bullying but also to students who, by their indirect behavior, condone or support another student's act of bullying. This policy also applies to any student whose conduct at any time or in any place constitutes bullying or other prohibited conduct that interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student or other students, or materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges. This policy also applies to an act of cyberbullying regardless of whether such act is committed on or off school district property and/or with or without the use of school district resources.
- B. No teacher, administrator, volunteer, contractor, or other employee of the school district shall permit, condone, or tolerate bullying.
- C. Apparent permission or consent by a student being bullied does not lessen or negate the prohibitions contained in this policy.
- D. Retaliation against a victim, good faith reporter, or a witness of bullying is prohibited.
- E. False accusations or reports of bullying against another student are prohibited.
- F. A person who engages in an act of bullying, reprisal, retaliation, or false reporting of bullying or permits, condones, or tolerates bullying shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures, including the school district's discipline policy (See MSBA/MASA Model Policy 506). The school district may take into account the following factors:
 - 1. The developmental ages and maturity levels of the parties involved;
 - 2. The levels of harm, surrounding circumstances, and nature of the behavior;

3. Past incidences or past or continuing patterns of behavior;
4. The relationship between the parties involved; and
5. The context in which the alleged incidents occurred.

Consequences for students who commit prohibited acts of bullying may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion. The school district shall employ research-based developmentally appropriate best practices that include preventative and remedial measures and effective discipline for deterring violations of this policy, apply throughout the school district, and foster student, parent, and community participation.

Consequences for employees who permit, condone, or tolerate bullying or engage in an act of reprisal or intentional false reporting of bullying may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of bullying may include, but not be limited to, exclusion from school district property and events.

- G. The school district will act to investigate all complaints of bullying reported to the school district and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who is found to have violated this policy.

III. DEFINITIONS

For purposes of this policy, the definitions included in this section apply.

- A. "Bullying" means intimidating, threatening, abusive, or harming conduct that is objectively offensive and:
 1. an actual or perceived imbalance of power exists between the student engaging in the prohibited conduct and the target of the prohibited conduct, and the conduct is repeated or forms a pattern; or
 2. materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges.

The term, "bullying," specifically includes cyberbullying as defined in this policy.

- B. "Cyberbullying" means bullying using technology or other electronic communication, including, but not limited to, a transfer of a sign, signal, writing, image, sound, or data, including a post on a social network Internet website or forum, transmitted through a computer, cell phone, or other electronic device. The term applies to prohibited conduct which occurs on school premises, on school district property, at school functions or activities, on school transportation, or on school computers, networks, forums, and mailing lists, or off school premises to the extent that it substantially and materially disrupts student learning or the school environment.
- C. "Immediately" means as soon as possible but in no event longer than 24 hours.
- D. "Intimidating, threatening, abusive, or harming conduct" means, but is not limited to, conduct that does the following:
 1. Causes physical harm to a student or a student's property or causes a student to be in reasonable fear of harm to person or property;
 2. Under Minnesota common law, violates a student's reasonable expectation of privacy, defames a student, or constitutes intentional infliction of emotional distress against a student; or

3. Is directed at any student or students, including those based on a person's actual or perceived race, ethnicity, color, creed, religion, national origin, immigration status, sex, marital status, familial status, socioeconomic status, physical appearance, sexual orientation including gender identity and expression, academic status related to student performance, disability, or status with regard to public assistance, age, or any additional characteristic defined in the Minnesota Human Rights Act (MHRA). However, prohibited conduct need not be based on any particular characteristic defined in this paragraph or the MHRA.
- E. "On school premises, on school district property, at school functions or activities, or on school transportation" means all school district buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting bullying at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.
- F. "Prohibited conduct" means bullying or cyberbullying as defined in this policy or retaliation or reprisal for asserting, alleging, reporting, or providing information about such conduct or knowingly making a false report about bullying.
- G. "Remedial response" means a measure to stop and correct prohibited conduct, prevent prohibited conduct from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of prohibited conduct.
- H. "Student" means a student enrolled in a public school or a charter school.

IV. REPORTING PROCEDURE

- A. Any person who believes he or she has been the target or victim of bullying or any person with knowledge or belief of conduct that may constitute bullying or prohibited conduct under this policy shall report the alleged acts immediately to an appropriate school district official designated by this policy. A person may report bullying anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.
- B. The school district encourages the reporting party or complainant to use the report form available from the principal or building supervisor of each building or available in the school district office, but oral reports shall be considered complaints as well.
- C. The building principal, the principal's designee, or the building supervisor (hereinafter the "building report taker") is the person responsible for receiving reports of bullying or other prohibited conduct at the building level. Any person may report bullying or other prohibited conduct directly to a school district human rights officer or the superintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.

The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as the primary contact on policy and procedural matters. The building report taker or a third party designated by the school district shall be responsible for the investigation. The building report taker shall provide information about available community resources to the target or victim of the bullying or other prohibited conduct, the perpetrator, and other affected individuals as appropriate.

- D. A teacher, school administrator, volunteer, contractor, or other school employee shall be particularly alert to possible situations, circumstances, or events that might include bullying. Any such person who

witnesses, observes, receives a report of, or has other knowledge or belief of conduct that may constitute bullying or other prohibited conduct shall make reasonable efforts to address and resolve the bullying or prohibited conduct and shall inform the building report taker immediately. School district personnel who fail to inform the building report taker of conduct that may constitute bullying or other prohibited conduct or who fail to make reasonable efforts to address and resolve the bullying or prohibited conduct in a timely manner may be subject to disciplinary action.

- E. Reports of bullying or other prohibited conduct are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building report taker, in conjunction with the responsible authority, shall be responsible for keeping and regulating access to any report of bullying and the record of any resulting investigation.
- F. Submission of a good faith complaint or report of bullying or other prohibited conduct will not affect the complainant's or reporter's future employment, grades, work assignments, or educational or work environment.
- G. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's obligation to investigate, take appropriate action, and comply with any legal disclosure obligations.

V. SCHOOL DISTRICT ACTION

- A. Within three days of the receipt of a complaint or report of bullying or other prohibited conduct, the school district shall undertake or authorize an investigation by the building report taker or a third party designated by the school district.
- B. The building report taker or other appropriate school district officials may take immediate steps, at their discretion, to protect the target or victim of the bullying or other prohibited conduct, the complainant, the reporter, and students or others, pending completion of an investigation of the bullying or other prohibited conduct, consistent with applicable law.
- C. The alleged perpetrator of the bullying or other prohibited conduct shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.
- D. Upon completion of an investigation that determines that bullying or other prohibited conduct has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited conduct. Remedial responses to the bullying or other prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II.F. of this policy. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act; the student discipline policy (See MSBA/MASA Model Policy 506) and other applicable school district policies; and applicable regulations.
- E. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of students who are targets of bullying or other prohibited conduct and the parent(s) or guardian(s) of alleged perpetrators of bullying or other prohibited conduct who have been involved in a reported and confirmed bullying incident of the remedial or disciplinary action taken, to the extent permitted by law.
- F. In order to prevent or respond to bullying or other prohibited conduct committed by or directed against a child with a disability, the school district shall, when determined appropriate by the child's individualized education program (IEP) team or Section 504 team, allow the child's IEP or Section 504 plan to be drafted

to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in bullying or other prohibited conduct.

VI. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged bullying or prohibited conduct, who provides information about bullying or prohibited conduct, who testifies, assists, or participates in an investigation of alleged bullying or prohibited conduct, or who testifies, assists, or participates in a proceeding or hearing relating to such bullying or prohibited conduct. Retaliation includes, but is not limited to, any form of intimidation, reprisal, harassment, or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the prohibited conduct. Remedial responses to the prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II.F. of this policy.

VII. TRAINING AND EDUCATION

- A. The school district shall discuss this policy with school personnel and volunteers and provide appropriate training to school district personnel regarding this policy. The school district shall establish a training cycle for school personnel to occur during a period not to exceed every three school years. Newly employed school personnel must receive the training within the first year of their employment with the school district. The school district or a school administrator may accelerate the training cycle or provide additional training based on a particular need or circumstance. This policy shall be included in employee handbooks, training materials, and publications on school rules, procedures, and standards of conduct, which materials shall also be used to publicize this policy.
- B. The school district shall require ongoing professional development, consistent with Minn. Stat. § 122A.60, to build the skills of all school personnel who regularly interact with students to identify, prevent, and appropriately address bullying and other prohibited conduct. Such professional development includes, but is not limited to, the following:
 - 1. Developmentally appropriate strategies both to prevent and to immediately and effectively intervene to stop prohibited conduct;
 - 2. The complex dynamics affecting a perpetrator, target, and witnesses to prohibited conduct;
 - 3. Research on prohibited conduct, including specific categories of students at risk for perpetrating or being the target or victim of bullying or other prohibited conduct in school;
 - 4. The incidence and nature of cyberbullying; and
 - 5. Internet safety and cyberbullying.
- C. The school district annually will provide education and information to students regarding bullying, including information regarding this school district policy prohibiting bullying, the harmful effects of bullying, and other applicable initiatives to prevent bullying and other prohibited conduct.
- D. The administration of the school district is directed to implement programs and other initiatives to prevent bullying, to respond to bullying in a manner that does not stigmatize the target or victim, and to make resources or referrals to resources available to targets or victims of bullying.
- E. The administration is encouraged to provide developmentally appropriate instruction and is directed to review programmatic instruction to determine if adjustments are necessary to help students identify and prevent or reduce bullying and other prohibited conduct, to value diversity in school and society, to develop and improve students' knowledge and skills for solving problems, managing conflict, engaging in

civil discourse, and recognizing, responding to, and reporting bullying or other prohibited conduct, and to make effective prevention and intervention programs available to students.

The administration must establish strategies for creating a positive school climate and use evidence-based social-emotional learning to prevent and reduce discrimination and other improper conduct.

The administration is encouraged, to the extent practicable, to take such actions as it may deem appropriate to accomplish the following:

1. Engage all students in creating a safe and supportive school environment;
 2. Partner with parents and other community members to develop and implement prevention and intervention programs;
 3. Engage all students and adults in integrating education, intervention, and other remedial responses into the school environment;
 4. Train student bystanders to intervene in and report incidents of bullying and other prohibited conduct to the schools' primary contact person;
 5. Teach students to advocate for themselves and others;
 6. Prevent inappropriate referrals to special education of students who may engage in bullying or other prohibited conduct; and
 7. Foster student collaborations that, in turn, foster a safe and supportive school climate.
- F. The school district may implement violence prevention and character development education programs to prevent or reduce policy violations. Such programs may offer instruction on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, and resourcefulness.
- G. The school district shall inform affected students and their parents of rights they may have under state and federal data practices laws to obtain access to data related to an incident and their right to contest the accuracy or completeness of the data. The school district may accomplish this requirement by inclusion of all or applicable parts of its protection and privacy of pupil records policy (See MSBA/MASA Model Policy 515) in the student handbook.

VIII. NOTICE

- A. The school district will give annual notice of this policy to students, parents or guardians, and staff, and this policy shall appear in the student handbook.
- B. This policy or a summary thereof must be conspicuously posted in the administrative offices of the school district and the office of each school.
- C. This policy must be given to each school employee and independent contractor who regularly interacts with students at the time of initial employment with the school district.
- D. Notice of the rights and responsibilities of students and their parents under this policy must be included in the student discipline policy (See MSBA/MASA Model Policy 506) distributed to parents at the beginning of each school year.
- E. This policy shall be available to all parents and other school community members in an electronic format in the language appearing on the school district's or a school's website.

- F. The school district shall provide an electronic copy of its most recently amended policy to the Commissioner of Education.

IX. POLICY REVIEW

To the extent practicable, the school board shall, on a cycle consistent with other school district policies, review and revise this policy. The policy shall be made consistent with Minn. Stat. § 121A.031 and other applicable law. Revisions shall be made in consultation with students, parents, and community organizations.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

Minn. Stat. § 120A.05, Subds. 9, 11, 13, and 17 (Definition of Public School)

Minn. Stat. § 120B.232 (Character Development Education)

Minn. Stat. § 121A.03 (Sexual, Religious and Racial Harassment and Violence)

Minn. Stat. § 121A.031 (School Student Bullying Policy)

Minn. Stat. § 121A.0311 (Notice of Rights and Responsibilities of Students and Parents under the Safe and Supportive Minnesota Schools Act)

Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)

Minn. Stat. § 121A.69 (Hazing Policy)

Minn. Stat. § 124D.10 (Charter School)

Minn. Stat. Ch. 363A (Minnesota Human Rights Act)

20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy Act)

34 C.F.R. §§ 99.1 - 99.67 (Family Educational Rights and Privacy)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)

MSBA/MASA Model Policy 413 (Harassment and Violence)

MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)

MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)

MSBA/MASA Model Policy 423 (Employee-Student Relationships)

MSBA/MASA Model Policy 501 (School Weapons Policy)

MSBA/MASA Model Policy 506 (Student Discipline)

MSBA/MASA Model Policy 507 (Corporal Punishment)

MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)

MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)

MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)

MSBA/MASA Model Policy 525 (Violence Prevention)

MSBA/MASA Model Policy 526 (Hazing Prohibition)

MSBA/MASA Model Policy 529 (Staff Notification of Violent Behavior by Students)

MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)

MSBA/MASA Model Policy 711 (Video Recording on School Buses)

MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)

Dissemination of Policy and Training

- A. This policy shall be conspicuously posted throughout each school building in areas accessible to pupils and staff members.
- B. This policy shall appear in the student handbook.
- C. The school district will develop a method of discussing this policy with students and employees.
- D. This policy shall be reviewed at least annually for compliance with state and federal law.

District Illness Policy

With your cooperation, illness at school can be kept at a minimum. Many diseases start with symptoms similar to those of a common cold. If your child is not feeling well, we request you keep him/her home. Certain symptoms in children may suggest the presence of a communicable disease. Excluding an ill child may decrease the spread of the disease to others.

Recommended exclusion varies by the disease or infectious agent and will be decided on a case by case basis. Children with symptoms listed below should be excluded until symptoms improve or a Physician has determined the child can return.

- A. Illness: Unable to participate in routine activities or needs more care than can be provided by the school staff.
- B. Fever: A fever of 100° F or higher. Measure the temperature before giving medications to reduce fever. Child needs to be fever free for 24 hours without the use of fever reducing medications before returning to school. If your child's fever spikes at any time during the school day the parent/guardian or emergency contact will be contacted and will be responsible for coming to get the child.
- C. Vomiting/Diarrhea: Exclusion until 24 hours after the vomiting and diarrhea has subsided. If your child vomits or has at least 2 episodes of diarrhea while attending school the parent/guardian or emergency contact will be contacted and will be responsible for coming to get the child.
- D. Rash with a fever: A rash with a fever that has been undiagnosed. (Recommendations taken from the Minnesota Department of Health)

Exchange Student Policy

November, 1995

- A. A specific acceptance policy limiting the number of exchange programs with which the district will engage is adopted. Because of its previous record of success and interaction with the AFS, World Learning, Inc., and AYUSA, the Barnesville School District recognizes these three programs as endorsed international student exchange organizations. For other exchange programs, the following guidelines must be satisfied to qualify as an endorsed student exchange organization:
 - a. The organization must have a local/area coordinator with whom the students may interact on a regular and/or immediate basis;
 - b. The organization must contact the high school office and receive approval of placement before contracting with the host family;
- B. The organization must demonstrate a commitment to provide a pattern or program of diversity in its selection and placement of exchange students into cooperating communities;
 - a. The organization must demonstrate a commitment, through its practices and policies, to follow legal and other generally accepted guidelines in placement of international exchange students
 - b. The organization must have the endorsement of the appropriate Minnesota state agency or department.
- C. High School administration will approve placement agreements under the following conditions:
 - a. As a general guideline, but not a specific limitation, the administration will consider the recommendation that the number of individual exchange students accepted be kept at approximately 1% of the student body;
 - b. The acceptance of exchange students will reflect a culturally diverse population and will attempt to encourage placement of students from a variety of cultural backgrounds;
 - c. Contact with the district through the high school office must occur before placement with a host family occurs.
- D. AFS, because of staff sponsorship and organization within the school, would reserve priority student placement through August 1st of each academic year. After August 1st, students would be placed on "first-come" formal contact basis.
- E. Foreign Exchange Students will receive an Honorary Diploma from Barnesville High School.

Barnesville High School Alcohol and Drug Use and Tobacco

Philosophy and Purpose

The Barnesville Public Schools recognize that illegal chemical use is not only wrong and harmful; it is a serious problem which adversely affects the educational process. We recognize that responsible leadership is a critical component of an appropriate and effective response to this problem. The district is, therefore, committed to the development and implementation of programs and policies which contribute to the well being of students and adults through prevention, intervention, aftercare and staff development. The major components of our approach to chemical abuse are defined as:

Prevention - An education process that promotes the development of healthy self attitude and provides students with information and interactions needed to make responsible decisions regarding chemical use.

Intervention - An established process in which caring persons confront an individual with data regarding his/her chemically-related behaviors in an effort to help that individual seek appropriate corrective measures.

Aftercare - An organized support system for recovering chemically dependent individuals.

Staff Development - A process through which employees acquire the knowledge and skills required to constructively respond to the problems of chemical abuse.

MOOD-ALTERING CHEMICALS/TOBACCO

A. Reference Bylaw 205

Twelve (12) months of the year, a student shall not at any time, regardless of the quantity: (1) use or consume, have in possession a beverage containing alcohol; (2) use or consume, have in possession tobacco; or, (3) use or consume, have in possession, buy, sell, or give away any other controlled substance or drug paraphernalia, (4) use or consume, have in possession, buy, sell or give away products containing or products used to deliver nicotine, tobacco products and other chemicals. "Tobacco products" means: any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part or accessory of a tobacco product, (5) use or consume, have in possession, buy, sell or give away any substance or product where the intent of such use of the substance or product is to induce intoxication, excitement, or stupefaction of the central nervous system, except under the direction and

supervision of a medical doctor. Such substance or products shall include, but are not limited to, synthetic drugs, gasoline, glue, aerosol devices, bath salts, and any substances addressed by Minnesota or Federal law.

Prevention

- A. Use of health series adopted by the district and supplemented with prevention materials and designed staff members.
- B. Provide "concerned persons" and drug information groups at the junior high and senior high levels.
- C. Provide educational prevention programming for junior and senior high students.

Intervention

- A. Referral of student using or possessing alcohol or illicit drugs outside of school hours: First Offense
 - 1. Student is referred to Student Assistance Coordinator for consultation.
 - a. If a student is not in activities, six drug information sessions are recommended, but not required.
 - b. Students in extra-curricular activities will be required to participate fully (and complete) six drug information sessions to fully restore eligibility to the activities. If the time required to complete the sessions extends beyond the normal MSHSL violation penalty period, the student may return to activity pending continued attendance at the information sessions. Violation of the attendance provision would result in denial of participation privileges.
 - 2. MSHSL penalties for violation are assigned, if applicable.
- B. Referral of student using or possessing alcohol or illicit drugs outside of school hours: Second and Subsequent Offenses
 - 1. Student is referred to Student Assistance Coordinator for consultation.
 - a. If student is not in activities, six drug information sessions are strongly recommended.
 - b. Students in extra-curricular activities will be required to participate fully (and complete) six drug information sessions to fully restore eligibility to the activities. If the time required to complete the sessions extends beyond the normal MSHSL violation penalty period, the student may return to activity pending continued attendance at the information sessions. Violation of the attendance provision would result in denial of participation privileges.
 - 2. MSHSL penalties for violation are assigned, if applicable.
 - 3. Parental contact is made to determine need or means of evaluating situation along with explanation regarding the drug information sessions and opportunities for school personnel to assist with the issue. External assistance resources may be recommended.
- C. Students using or in possession of alcohol/illicit drugs in the school setting or at school related events: First Offense
 - 1. Administrator calls the parent and police as deemed necessary.
 - 2. Students are given a minimum 3 days of out-of-school suspension: Student must attend six drug information group sessions or two days of in-school suspension. If the student misses any drug information group sessions a day of in-school suspension goes into effect.
 - 3. Student is immediately suspended - from the day of the offense - from all extra curricular activities according to MSHSL and Barnesville High School rules.
 - 4. Administrator or Chemical Counselor makes contacts with parent/guardian and student.
 - a. Staff member checks to see if parent or student has any questions regarding the circumstances which led to the action taken.
 - b. Staff member clarifies consequences of repeated offense
 - c. Staff member reviews school resources available to student and family.
- D. Students using or in possession of alcohol/illicit drugs in the school setting or at school related events: Repeated Offense (within the same academic year).
 - 1. Administrator calls parents and police as deemed necessary.
 - 2. Parent/Guardian - Student is given a minimum of 5 days of Out-Of-School Suspension and the student must attend six drug information group sessions and complete an evaluation with a chemical abuse counselor as deemed appropriate by school resource people or 5 days Out-Of-School Suspension.
 - 3. Appropriate staff member conducts re-entry conferences as described above.
- E. Student under Influence
 - 1. Individual reports student suspected of being under the influence to an administrator immediately.
 - 2. Administrator follows the procedures for the student in possession except that the police are called if parent/guardian cannot be reached or if the student is disorderly. When parent/guardian is

reached, the parent/guardian is given a choice: do they wish to come and get the student, or, do they want the police to take the student to the police station?

All procedures for minor possession are then followed - see preceding section, "Students in Possession of Alcohol/Illicit Drugs".

F. Reasonable Suspicion that Student Is Under the Influence

1. Individual reports the problem to an administrator immediately.
2. Administrator and reporting staff member visit with student and counselor (if possible) as soon as possible.
3. If the student is not under the influence, the administrator and/or his/her designee, calls the parent/guardian regarding the nature and outcome of the conference with the student. School official calls with the student present.
4. If the student is under the influence, follow the procedure outlined previously.
5. If the nature of the problem cannot be determined, bring in parent/guardian - immediately if possible - but within 48 hours for a conference with the administrator, the reporting staff member, the counselor and the student. In that conference:
 - a. Review the circumstances (behavior) which precipitated the conference.
 - b. Request data from parent and student to determine the nature of the problem, i.e., the reasons for the behavior.
 - c. Review relevant school, community, medical and counseling services available.

G. Behavioral Evidence for Alcohol/Drug Abuse Problem

1. Staff will be alert to alcohol/drug related behaviors.
2. If these behaviors are present, staff will confront the student regarding his/her concern for the observed behavior.
3. If the behaviors persist, the staff will notify the alcohol/drug counselor who will in turn:
 - a. Collect data from other teachers, coaches, advisors, administrators and support staff.
 - b. Arrange a conference with referral teacher and others deemed necessary for that conference to assess the data gathered.
 - c. Above conference may result in any of the following: a conference with the student and parent, an outreach worker referral, testing, inpatient evaluation, community agency referral or other mutually agreed upon options.

Aftercare

- A. While the student is in inpatient treatment, the counselor will define the student's educational program and coordinate that program through conferences with the student, parents, and classroom teachers and contact with the treatment center.
- B. When the student returns from inpatient treatment:
 1. The school chemical counselor will arrange an educational staffing (with classroom teachers, parent/guardian and student) to report on the status of the academic program.
- C. If a student is involved in an outpatient treatment program, and attending school, the above process will be followed to the extent deemed necessary by the student, parent/guardian, counselor and teacher.

Staff Development

- A. The Barnesville District will provide and coordinate on-going training in the areas of chemical use and dependency. Appropriate time will be set aside for key personnel (counselors, administrator, group facilitators, etc.) at the elementary and junior and senior high levels, so they secure skills in:
 1. Implementation of the prevention curriculum
 2. Intervention procedures
 3. Group leadership and facilitation
- B. There will be periodic inservice programs at the building, district, and community levels for all staff.

Procedures Resolving Citizen Complaints Policy

Purpose

The following procedures shall be instituted in order to allow an orderly and appropriate flow of communication between citizens and school district employees to provide a systematic and expedient resolution of concerns regarding school issues; and to provide for a full disclosure of complaints, criticisms, suggestions and the ultimate resolution of such to both the employee and the complainant. All conflicts between citizens and employees shall be resolved in a manner best serving the needs of the constituents participating in the program with respect for the

professional expertise of the employee and with regard for the rights of parents and citizens to express concerns regarding school programs.

Procedure

- SUBD.1. Initial communication will be made with the employee so that the complaint and the employee may attempt to resolve the issue at this level.
- SUBD. 2 If complaint is not resolved, the complainant shall be advised by the employee that he has the right to go to the employees immediate supervisor. Either person may seek the advice of the appropriate supervisor. The supervisor will make a log entry.
- SUBD. 3 If the complaint is still not resolved, it must be submitted in writing to the supervisor. The supervisor shall then examine the situation and respond in writing to the complainant and the employee as to the findings and take whatever action, if any, appears necessary. This step shall be documented in the supervisors log.
- SUBD. 4 The complainant or employee may appeal the decision of the supervisor to the Superintendent of Schools. He/she may reaffirm, or reverse the recommendation of request an alternative solution. This action shall be noted in the superintendent's log.
- SUBD. 5 The complainant or employee may appeal the decision of the Superintendent of Schools to the Board of Education. The decision of the Board is final.
- SUBD. 6 Any employee discipline resulting from a parental complaint shall be done according to the Employee Discipline Policy.

Procedure for Review of Curriculum Content and Alternative Instruction

Statement of Intent

The Barnesville School District believes in the principles of intellectual freedom. Members of the community are welcome to review curriculum and instructional materials. Any parent, guardian, or adult student in District 146 may express concerns about the content of instructional materials in the district's educational program.

Whenever a concern is expressed, the district will respond in accordance with the procedures described herein.

The intent of this procedure is to provide parents, guardians, and adult students the opportunity to review instructional materials, address concerns, and propose alternative instruction for the individual student. The intent is not to interfere with the rights of others to receive the instruction in question nor does it relieve the student from meeting state and district requirements or essential learner outcomes.

Procedure

When a parent, guardian, or adult student (hereafter referred to as "person") indicates a concern regarding the content of instructional materials, this procedure will be followed:

Request for Review of Material

- 1. Each request for review of material will be directed to the building principal.
- 2. The principal will:
 - a. treat each concerned person's request with confidentiality;
 - b. try to resolve the questions of the concerned person(s) during the initial contact;
 - c. provide and explain the Minnesota state statute and the school district's policy and procedure;
 - d. inform the concerned person(s) that the student is not required to be exposed to the questioned material but will be required to meet the essential learner outcome;
 - e. inform the classroom instructor(s) and the affected department, if appropriate, of the materials in question.

Opportunity to Review Materials

- A. School responsibility
 - a. All adopted curricular and instructional materials (including adopted learner outcomes, print material and film/video with descriptive narrative) will be available for review:
 - i. By appointment with the principal;
 - ii. In the principal's office (or other reasonably private location);
 - iii. For check-out through the principal's office personnel for one week.

- iv. Outside speakers, spontaneous classroom discussion, and current events materials are not considered part of the planned content of instruction. These curriculum areas, therefore, are exempt from the requirement for prior review.
- B. Parent, guardian or adult student responsibility
 - a. Review materials during designated times.
 - b. If a concern is identified, the person(s) will complete the "Statement of Concern Regarding Instructional Content" form specifically detailing the portion of instructional content to which objection is made.

Alternative Instruction

- A. School responsibility
 - a. Upon receipt of a statement of concern, school personnel may propose one alternative form of instruction in place of the material in question.
 - b. The building principal will facilitate a meeting among the concerned parties and, if appropriate, present the school proposal for alternative instruction as described in the "Alternative Instruction Contract" form.
- B. Parent, guardian or adult student responsibility
 - a. The person(s) will respond to the school proposal for alternative instruction.
 - b. If the school proposal is rejected, the person(s) will develop an alternative plan at no cost to the district.
 - c. The proposed plan must address the district learner outcomes.

Assessment Procedures

- A. School responsibility
 - a. School personnel will determine an appropriate assessment.
 - b. The school district and its instructors will not impose academic or social penalties as a result of alternative assessment.
- B. Student responsibility
 - a. The student will complete the appropriate assessment in accordance with the agreed upon alternative instructional contract.']
- C. When the contract is completed and the specified outcome met, the student will be granted completion credit or a grade for the work.

Assessment and State Testing

Students in grades K-12 take a variety of tests and assessments each school year. We give students the assessments to determine your child's instructional level and to measure academic growth throughout the school year, and from year to year, in a variety of areas. Your child will take some assessments on an iPad. If you have questions about assessment purposes, time frames or results, please contact school administration. The State testing calendar for each school year is found on our website.

Parents/Guardians may choose to have their child opt out of statewide assessments.

Hazing Prohibition

October, 1997

Purpose

The purpose of this policy is to maintain a safe learning environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the school district and are prohibited at all times.

General Statement of Policy

- A. No student, teacher, administrator, volunteer, contractor or other employee of the school district shall plan, direct, encourage, aid, or engage in hazing.
- B. No teacher, administrator, volunteer, contractor, or other employee of the school district shall permit, condone or tolerate hazing.
- C. Apparent permission or consent by a person being hazed does not lessen the prohibitions contained in this policy.
- D. This policy applies to behavior that occurs on or off school property and during and after school hours.
- E. A person who engages in an act that violates school policy or law in order to be initiated into or affiliated with a student organization shall be subject to discipline for that act.

- F. The school district will act to investigate all complaints of hazing and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor or other employee of the school district who is found to have violated this policy.

Definitions

- A. "Hazing" means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other purpose. The term hazing includes, but is not limited to:
 - 1. Any type of physical brutality such as whipping, beating, striking, branding, electronic shocking or placing a harmful substance on the body.
 - 2. Any type of physical activity such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics, or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
 - 3. Any activity involving the consumption of any alcoholic beverage, drug, tobacco product or any other food, liquid, or substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
 - 4. Any activity that intimidates or threatens the student with ostracism, that subjects a student to extreme mental stress, embarrassment, shame or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from remaining in school.
 - 5. Any activity that causes or requires the student to perform a task that involves violation of state or federal law or of school district policies or regulations.
- B. "Student organization" means a group, club, or organization having students as its primary members or participants. It includes grade levels, classes, teams, activities, or particular school events. A student organization does not have to be an official school organization to come within the terms of this definition.

Reporting Procedures

- A. Any person who believes he or she has been the victim of hazing or any person with knowledge or belief of conduct which may constitute hazing shall report the alleged acts immediately to an appropriate school district official designated by this policy.
- B. The building principal is the person responsible for receiving reports of hazing at the building level. Any person may report hazing directly to a school district human rights officer or to the superintendent.
- C. Teachers, administrators, volunteers, contractors and other employees of the school district shall be particularly alert to possible situations, circumstances, or events which might include hazing. Any such person who receives a report of, observes, or has other knowledge or belief of conduct which may constitute hazing shall inform the building principal immediately.
- D. Submission of a good faith complaint or report of hazing will not affect the complainant or reporter's future employment, grades, or work assignments.

School District Action

- A. Upon receipt of a complaint or report of hazing, the school district shall undertake or authorize an investigation by school district officials or a third party designated by the school district.
- B. The school district may take immediate steps, at its discretion, to protect the complainant, reporter, students, or others pending completion of an investigation of hazing.
- C. Upon completion of the investigation, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline prohibited behavior. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements, applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act, school district policies and regulations.

Reprisal

The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor or other employee of the school district who retaliates against any person who makes a good faith report of alleged hazing or against any person who testifies, assists, or participates in an investigation, or against any person who testifies, assists or participates in a proceeding or hearing relating to such hazing. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment.

Dissemination of Policy

This policy shall appear in each school's student handbook and in each school's Building and Staff handbooks.

Military Recruitment Opt-Out

Military Recruitment Opt-Out forms are available to all students who do not wish that the military obtain personal information through their schools. This only applies to students who are juniors and seniors.

In the No Child Left Behind Act, signed by President Bush in 2001, there is a section that requires secondary schools to provide a list of names, phone numbers and addresses of all their students to military recruiters upon request. Also, military recruiters are guaranteed the same access to schools and students as college recruiters and employers. The military has the authority to contact anyone at home in their efforts to recruit teens.

If you do not want the student's name, address, and telephone number released to military recruiters, the student (regardless of age) or parent/guardian must sign the Military Recruiter Opt-Out form located in the High School Office and return it to the High School Office.

If a Military Recruitment Opt-Out Form has been submitted, another submission is not necessary.

Wellness/Nutrition Guidelines

Nutritional Guidelines

- a. **Rewards for students and classrooms** - Schools will limit foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan).
- b. **Snacks** – We encourage healthy choices as classroom snacks. These would include nutrient dense foods, such as whole grains, fresh fruits, vegetables and dairy products. Preference is to be given to foods that do not list sugar as the first ingredient and do not have more than 35% of its calories from fat (excluding foods with high nutritional value such as nuts, seeds and cheese).
- c. **Sack lunches or home packed lunches** - When sending a home-packed lunch or snack to school, the district encourages parents to pack healthy foods and refrain from including foods and beverages without nutritional value.
- d. **Celebrations** – We will limit celebrations that involve food during the school day. Each party should include no more than one food that does not meet nutrition standards for food and beverages sold individually.
- e. **Fundraising** – We will encourage the use of non-food items or foods with high nutrition value, such as fresh fruit or nuts, as fund-raising choices. Fundraising orders taken and deliveries made will not be done during school lunch hours.
- f. **School-sponsored events** – The district will work toward increasing the healthy or more nutrient-dense food selections that are available.
- g. **Beverages** – Only milk (preferably low-fat), flavored milk, water and beverages containing fruit juices (preferably 100%) with no added artificial or natural sweeteners may be sold or provided on school grounds both immediately prior to and throughout the instructional day.
- h. **Advertising/Marketing messages** – The district will encourage and support lifelong healthy eating by students and engage in nutrition promotion that is offered as part of the health and physical education curriculum designed to provide students with the knowledge and skills necessary to understand advertising and marketing messages.

For more information please refer to our school district wellness policy.

Activities Handbook

Students, Parents & Spectators

(REVISED June 2023)

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School Board Philosophy

The Board of Education of Independent School District Number 146 welcomes each individual into the educational program as he or she is, provides a stimulating learning environment, and offers opportunities designed to promote behavioral changes that affect continuing adjustment to life.

Practical application of this philosophy requires the school district to provide each individual the opportunity to develop mentally, physically, emotionally, and morally. Furthermore, the Board of Education provides the plans, tools, and facilities to implement this philosophy.

School District Mission Statement

Barnesville Public Schools, in partnership with families and the community, strives to develop responsible students by promoting academics, arts, and athletics, offering challenging programs in an innovative environment.

District Goals

- Develop lifelong learners in an atmosphere of mutual respect and trust.
- Improve educational achievement by establishing clear standards, measuring performance, assisting educators and increasing opportunities for lifelong learning in an ever-changing society.
- Promote school spirit and enthusiasm so that all students, staff, and residents of the District feel connected and proud.

**Independent School District 146
Board of Education**

Marla Field	Sara Hough	Jeremy Cossette
Crystal Henderson	Josh Schroeder	Jake Thompson
	Andy Maier	

Administration

Dr. Jon Ellerbusch	Superintendent		
Bryan Strand	High School Principal	Shelly Krueger	High School Secretary
Todd Henrickson	Elementary Principal	Missy Sossa	High School Secretary
Aaron Schindler	Activities Director	Kari Wilson	Elementary Secretary
Casey Ehlert	Network Administrator	Julie Kuik	Elementary Secretary
Chris Ellefson	Community Ed Secretary	Jodi Samuelson	District Finance Officer

School Offices

District Office	High School Office	Elementary School Office
P.O. Box 189	P.O. Box 189	P.O. Box 189
Barnesville, MN 56514	Barnesville, MN 56514	Barnesville, MN 56514
(218) 354-2217	(218) 354-2228	(218) 354-2300

Barnesville High School - Activities Staff

Activity

Band- Director	Grace Tangen
Choir Director	Isaac Frauendienst

Fall Activities

Musical Director	Alissa Nibbe
Football- Head Coach	Bryan Strand
Football- Assistant	Phil Trowbridge
Football- JV	Jacob Grosz
Football- 9 th	George Haj
Football- 8 th	Nick Paur
Football- 7 th	Scott Amundson
Football- JH Floater	Tracy Hinsz
Volleyball- Head Coach	Megan Askegaard
Volleyball- JV	Kailey Strand
Volleyball- B-Team	Amanda Scheffler
Volleyball- 9 th	Ali Aadland
Volleyball- 8 th	Karie Martinson
Volleyball- 7 th	Lois Verachek
Cross Country Girls	Carolyn Rotz
Cross Country Boys	Chad Suter

Winter Activities

Wrestling- Head Coach	Brady Schneeberger
Wrestling- Assistant	Jeff Titus
Wrestling- JH	Aiden Hauck
Girls Basketball- Head Coach	Bill Gottenborg
Girls Basketball- Assistant	George Haj
Girls Basketball- 9 th	Kraig Archambeau
Girls Basketball- 8 th	Amanda Scheffler
Girls Basketball- 7 th	TBD
Boys Basketball- Head Coach	Matt Askegaard
Boys Basketball- Assistant	Adam Tonsfeldt
Boys Basketball- 9 th	Justin Haugen
Boys Basketball- 8 th	Jacob Grosz
Boys Basketball- 7 th	Ben Del Greco
One Act Play- Director	Alissa Nibbe

Spring Activities

Visual Arts- Director	Heidi Smith
Girls Golf- Head Coach	George Haj
Girls Golf- JH Golf	TBD
Boys Golf- Head Coach	Matt Askegaard
Boys Golf - JV/JH	TBD
Softball- Head Coach	Aaron Schindler
Softball- Assistant	TBD
Baseball-Head Coach	TBD
Baseball- Assistant	Phil Trowbridge
Baseball- Junior High	Jacob Grosz
Girls Track- Head Coach	Mike Schaub
Girls Track- Assistant	Carolyn Rotz
Boys Track- Head Coach	Kailee Strand
Boys Track- Assistant	Nick Paur

Competitive Section Assignments

Volleyball	8AA
Football	8AA

Girls Basketball	8AA
Boys Basketball	8AA
Wrestling	8A
Dance	4A

Boys Track	8A
Girls Track	8A
Boys Golf	8AA
Girls Golf	8AA
Baseball	8AA
Softball	8AA

Music	6A
Speech	8A
One-Act Play	6A
Visual Arts	6A

Conference Assignments

Heart O'Lakes Conference

Volleyball, Cross Country, Basketball, Wrestling, Track, Baseball, Softball, Golf

Mid-Northwest District(new 2023)

Football

A Privilege: Participation in Interscholastic Activities

Progressive educators have long acknowledged that a student's participation in interscholastic athletics is a privilege. A student earns the right to represent his or her school in such a program, just as any individual earns the privilege to represent a credible organization.

Interscholastic programs are voluntary. No student is obligated to take part in any interscholastic activity. Participation is not required for graduation or for college entrance. Those who participate must give extra effort and put in additional time. In this respect, preparation for and participation in interscholastic athletics differs from intramurals.

Because high school interscholastics are voluntary and because those participating represent the student body, mandatory standards of conduct are set. These standards are of the highest level, particularly in the areas of academic requirements, school-citizenship, and sportsmanship. The dignity of the school program is reflected through interscholastic athletics. Participants must conduct themselves in a manner that is above question.

Because representing a school in athletics is a privilege, the school possesses the authority to revoke the privilege when a student does not conduct himself or herself in an acceptable manner. The responsibility for proper conduct exists not only in the competitive arena, but also at school and in public. As a member of a school team, the student brings attention not only to himself or herself, but also to the student body and the school itself. School authorities reserve the right to revoke the privilege of participation for students who do not follow the rules of the Minnesota State High School League, the rules of Barnesville High School, and the rules established by the activity coaches.

Letter to Parents

We are very happy your son/daughter has chosen to take part in one of our athletic programs. We feel our squads have a lot to offer your child and that your child will become a better person for having taken part in our programs.

As part of our programs, we feel your child has a responsibility to be the very best representative he/she can possibly be to our school and community.

Athletics are a part of our total educational system. We on the athletic staff believe that this part of the system can play a leading role in your son/daughter's education. We feel that all students should grow mentally, morally, and physically.

Mentally, we encourage your sons and daughters to do the very best in the classroom as they possibly can. Our coaches will stress their students are always to keep up in the schoolwork or risk losing the privilege of taking part in athletics. They will work closely with the regular teachers toward this goal of academics first, athletics second. Our student handbook and activity guidelines are written with this goal in mind.

Morally, we encourage your sons to be gentlemen, and your daughters to be ladies at all times. We and the MSHSL do not permit smoking, drinking, or other forms of intemperate living. Neither do we condone or accept behavior, which is illegal, immoral, or inappropriate. We encourage students to be honest, responsible, and accountable for their actions. All of these issues help to develop students of character and integrity.

Physically, we will try to teach them a new confidence and encourage them to be the best they can be. It is our belief regular sleeping hours, good personal hygiene practices, and proper nutrition are important to a growing youth and to their fullest level of performance. We sincerely hope you will help in this training. When they meet and compete each day with their teammates on a physical or competitive basis, they soon acquire the confidence and courage needed to do their best.

When problems or concerns come up concerning your child in a particular activity, we would like you to follow the ***procedures for Dealing with Conflicts***. Our coaches are concerned about your sons and daughters, and are doing the best they are capable of doing with your child's interests in mind.

If after meeting with the coach or coaches you feel you want to pursue the matter to a higher level, your next step would be the Athletic Director, followed by the Principal, Superintendent, and lastly, the School Board.

Barnesville High School Student Expectations

- I. The chance to participate in athletics is available to all students in Barnesville High School. This privilege and honor carries with it a responsibility to the community, school, faculty, and student body the students represent.
- II. So that the standards and ideals of Barnesville High School will be upheld and enforced uniformly, the following rules have been established and must be familiar to all coaches and students in the activities programs at Barnesville High School.
- III. The Minnesota State High School League Rules shall be enforced.
- IV. Students will be encouraged to dress and groom in a manner that reflects appropriately on the school, community, and themselves.
- V. Students shall accept the decisions of the officials made during activities. Questions should be brought up in the proper manner by either the coach or appointed captains.
- VI. Students shall not use profanity in practice, games, or any activities in which the students represent the school.
- VII. Students shall respect the property of others. Any Barnesville student stealing or damaging property in Barnesville or on road trips including any stops made while traveling is in violation of the Student Code of Responsibilities. The coaches must make it a point to check all locker rooms used and to supervise at all stops.
- VIII. Students are financially responsible for equipment checked out to them during their seasons.
- IX. Students may be allowed to practice while under suspension for violations of rules at the discretion of the coaches and A.D. A student ***cannot*** practice or take part or attend a contest or practice if he/she is suspended from school for any reason.
- X. All students are expected to work to their capabilities academically. Any teacher has the right and responsibility to keep a student from attending a contest during school time if they feel the trip will hurt the student in the classroom.

- XI. Locker room-valuable/upkeep/etc....while taking part in school activities, you are expected to help with the upkeep of our locker room and facilities you use. This means when you are done for the day, you will pick up your things and see that they are put away in the proper place. You are responsible for your valuables and are not to leave money, watches, shoes, or other items out. You are issued locks, and should keep all of your valuables locked up. You are also expected to keep other schools' facilities clean and in order while on road trips.
- XII. Bus behavior...while riding to and from events, you are to behave on the bus. The supervisor has the right and responsibility to see that the students are reasonably quiet and do not interfere with the driver's concentration or ability to provide a safe bus.
- XIII. Students are expected to take the school provided transportation to and from the activities unless their parents make personal contact with the supervisor in charge. The only persons they may ride with are PARENTS. A violation of this rule will make that student ineligible for participation in the next contest, and may result in suspension from the team if it continues to be a problem.
- XIV. .Participation: Coaches in Grades 7-8 are to place participation of all students above all other considerations in their contests. It is fun to win, but at these levels, it is the philosophy of the Board of Education that each child's chance to play is more important than winning. If a coach knows that a child will not play because of any reason, then that child should not dress in game uniform.
 - A. At tournaments for these levels, the coaches should use their discretion as to who plays and how much. If the decision to win is important for the tournament, then the coaches should discuss this with the team members so they are aware of this in advance.
 - B. Grades 9 - 12...students in activities at these levels are part of the 9th Grade, B-Team, Junior Varsity, and/or Varsity Programs. The players at these levels have worked hard in their training and will have a much more competitive level of participation. Students are not guaranteed playing time. Every effort will be made by the coach to keep players at these levels so they remain a part of the team. The students must realize they are contributing to the team by their continued hard work in practice and, in many ways, that is as important to the team as playing time itself.

Activity Fees

A participation fee is charged for the following activities:

7 th and 8 th Graders	\$75.00 per activity
9 th – 12 th Graders	\$100.00 per activity

The guidelines are as follows:

Student Max:

Junior High (7 th & 8 th)	None
Varsity (9 th – 12 th)	\$250 student, \$400 family max

The fee will be collected by the supervisor/coach for each activity or can be paid in the high school office.

The fee must be paid before the first contest in the activity or the student will not be allowed to take part or to practice after that time until the fee is paid.

The student will receive a receipt and the record of payment will be kept in the high school office.

Activity Prices

Athletic Events

\$7.00
\$5.00

Season Pass

\$75.00 Adult
\$50.00 Student

These guidelines are minimum rules and expectations required of all students for participation in activities. Additional rules may be added by the coaches of the activities, assuming those rules are not unreasonable in nature. Appeals of such rules may be made to the Activities Director and High School Principal who will render a decision.

General Activity Policies

Barnesville High School offers a wide variety of co-curricular and extra-curricular activities. The opportunity to participate in interscholastic and other school-sponsored activities is available to all students in Barnesville High School. Programs and activities are offered in academic, fine arts, performing arts, athletic events, and competitions. These activities include athletics, band and choir contests, and speech, as well as other events. The privilege and honor of activity participation carries with it a responsibility to properly represent the community, school, faculty, and student body of Barnesville.

Barnesville High School participates in the Minnesota State High School League, the Minnesota Academic Excellence Foundation, the National Forensic League, the National Future Farmers of America program, and a variety of other activities. The High School follows the guidelines and policies set forth in each of these organizations. To obtain a copy of the MSHSL activity guidelines and policies, see your coach, supervisor, or the high school office for information.

Conduct Rules of Barnesville High School Students

Student Code of Responsibilities

Students participating in school-sponsored activities are expected to abide by the Code of Responsibilities set forth by the Minnesota State High School League and the Barnesville Public Schools. The code includes the following commitments:

- I. I will respect the rights and beliefs of others and will treat others with courtesy and consideration.
- II. I will be fully responsible for my own actions and the consequences of my actions.
- III. I will respect the property of others.
- IV. I will respect and obey the rules of my school and the laws of my community, state, and country.
- V. I will show respect to those who are responsible for enforcing the rules of my school and the laws of my community, state, and country.

A student who is under penalty of exclusion, expulsion, or suspension or whose character or conduct violates the Student Code of Responsibilities is not in good standing and is ineligible for participation for a period of time as determined by the principal. The guidelines adopted by Barnesville High School recommend periods of ineligibility as follows (although all are subject to the determination of the building principal):

- * First violation: Suspension for two games/event
- * Second violation: Suspension for four games/events
- * Third violation: Removal from team or activity

Application of the Rules

The rules will apply to all students at Barnesville Schools will be the MSHSL regulations and all of the locally adopted rules that exceed the rules of the MSHSL. These regulations will apply uniformly to all MSHSL activities and extracurricular performances of any type offered at Barnesville School for grades 7-12.

All students being considered for **Homecoming or Snowball** Candidates must be a student in good standing. This includes academics, behavior, MSHSL eligibility, and attendance. The candidate must remain in good standing for all **Homecoming and Snowball** activities. Any candidate who does not remain eligible will not be allowed to participate in any royal court appearances or **activities scheduled for the week**.

Guidelines

It is imperative that we raise the level of expectations among our student extra-curricular participants. Students must realize that their first concern shall be their performance in the classroom. Our extra-curricular program is supplemental to the classroom and must be looked at as an earned privilege, not a guaranteed right. To uphold the standards and ideals of Barnesville activities, the following rules and academic expectations have been established.

Third and Sixth Week Provisions:

- I. Any student who receives a failing (F) or incomplete (I) grade at the time regular progress reports are issued, will be subject to a seven calendar day warning or grace period.
- II. The warning/grace period runs from the end of the school day on Wednesday to the end of the school day on Wednesday following the grade submission.
- III. During this time, the student remains eligible for activities but must raise the grade to passing status by 3:15 p.m. of the 7th day.
- IV. Teachers shall inform the principal of all students receiving a failing grade (s) or incomplete for the reporting period. The principal shall inform the student and the parents of the dates of the warning/grace period. It is the student's responsibility to raise the grade(s) from failing status to passing status.
- V. Should the teacher declare the grade to be passing at the end of the 7th day, the teacher will sign a form, which the student will present to the principal verifying that the grade has been cleared - Eligibility will continue.
- VI. Should the grade remain failing, **the student will miss the next scheduled contest and remain ineligible until a passing grade has been verified.**
- VII. During this time, the student cannot be dismissed during the school day for a co-curricular or extra-curricular activity if he/she will be missing the class he/she is failing or incomplete.

End of Quarter/Semester Provisions:

- I. Students who receive a failing grade at the end of any academic quarter will be declared ineligible. This period of ineligibility will begin the next school day following the date grade reports are due in the office.
- II. During the time of ineligibility, the student may be allowed to practice or scrimmage but will not be allowed to participate in a contest or activity.
- III. Final grades for 4th Quarter will be used for eligibility status for fall activities.
- IV. In dealing with the MCA Scores, teachers may have the ability to add the score into their fourth quarter grades. This could deal with Science, Math, Reading or Writing. The teachers will have the ability to figure out just what percentage of the fourth quarter grade the test score should count for. In doing this it will be necessary to have the fourth quarter grade represented by a "GP" or Grade Pending, this will have no bearing on the students eligibility as the principal and athletic director will see this and know why the grade pending is on the report card. The grade pending will be changed by the classroom teacher as soon as the grades are available to the school district.

Policy for Students who Fail Multiple Classes

A student who receives multiple "F's" would serve the appropriate penalty; two "F's" – double the penalty, three "F's" - triple the penalty, etc.

PSEO, On-Line College, Home-Schooled Students, Etc.

All students that plan to participate in Category I or Category II school activities must follow the eligibility policy as approved by the Barnesville Board of Education. If a student is currently enrolled as a PSEO student, On-Line College at high school or at home or is a Home-Schooled student and participates in activities at Barnesville High School then these students with special enrollment status must also follow the grading, grade-check, and eligibility policy as noted. Students that fit into these special and aforementioned enrollment categories will submit their grades printed from on-line or from an official website and then present the grades to the building principal at the both the 3-week and 6-week intervals in each quarter and once again at the end of the quarter. Should any of the students enrolled in the aforementioned categories present grades to the principal that are failing in weeks 3 or 6 then, they must re-submit grades during weeks 4 and 7 to verify and confirm eligibility as a student in good-standing and able to participate in Category I and Category II activities.

Minimum Penalty: Failing One Class

Football, Golf, Track, Clay Target

Varsity 1 game, match, or meet

Junior High 1 game, match, or meet

Volleyball, Softball, Baseball

Varsity 2 matches

Junior High 2 matches

Basketball

Varsity 3 games

Junior High 2 games

Wrestling

Varsity 3 matches

Junior High 3 matches

- I. 1st public performance following a grading period
- II. 1st MSHSL sponsored competition or contest and/or the first "extra" performance
- III. Number of contests/games is based on a percentage of entire games played over the course of a season.
- IV. It is our goal to keep this policy as comprehensive as possible and we are continually working towards solutions to meet this end.

Individual Category II activities that are included in the Academic Eligibility policy are listed below. Students who are academically ineligible according to policy will not be allowed to participate in the activities listed.

FFA

MFE/ALD

Fall Rally

FFA Invitational

Poultry

Forestry Soils

Parliamentary Procedure

National Convention

Ag Activity at UMC

Little International

National FFA Week

FFA Day at the Capitol

Dairy Foods

Wildlife Horse

Talent Contest

General Livestock

Small Animal CDE

Farm Management

Job Interview

Meats

Salesmanship

State Agri-Science Fair

Spring Awards

Floriculture, Nursery, Landscape

Dairy

Crops Contest

Ski Trip

Crops

Ag Mechanics

State FFA Convention

Secretary, Treasurer, Newsletter, and Scrapbook Contests

Band and Choir

Jazz Band Trips

West Acres Jazz Band

Change of Pace Performances

Solo Ensemble Contest

Large Group Contest

Music Department Trip

Fall Festival

Honor Choirs

Miscellaneous

Field Trips

Knowledge Bowl

One Act Play

Speech Meets

River Watch

Musical

- A. All students who are to attend an extra-curricular activity during the school hours must be performing to a level of satisfactory work in every class, maintain good attendance, and are punctual for class.
- B. Unless prior arrangements are made with the activities director or school principal, a student in an extra-curricular activity must be in regular attendance at school on the day of a contest and a school day following a contest. Failure to follow the attendance guideline may result in forfeiting participation in the next contest.
 - a. In order to practice, a student shall be in school, attending regularly scheduled classes on the day of practice, unless prior approval is made with the activities director or high school principal. Students with an unexcused absence from a class will not be allowed to practice.
 - b. **Appointments scheduled during the school day will require written professional documentation from those providing the service.**

Barnesville High School Activity Rule Violation

Category I Activities

PHILOSOPHY: Realizing the importance of helping students when confronted with chemical use, harassment, or violence issues, Barnesville High School has implemented a positive, supportive program to encourage students to make wise choices and good decisions regarding substance use. This program is intended to encourage students to seek appropriate assistance and to provide an educational format to review issues of concern.

APPLICATION: In all Category I Activities (as designated by the MSHSL), which includes all athletic programs as well as speech and debate, the MSHSL guidelines will form the base of consequences and disciplinary action. The Barnesville program is amended as follows:

- a. First violation: The student shall lose eligibility for the MSHSL time (presently 2 weeks or 2 events whichever is greater) plus two additional weeks for a total of four weeks. The ineligibility period may be reduced to the MSHSL consequence by satisfactorily completing the information classes for first-time offenders provided by the school.
- b. Second violation: The student shall lose eligibility for the MSHSL time (presently 3 weeks or 6 events whichever is greater) plus three additional weeks for a total of six weeks.
- c. Third violations: The student shall lose eligibility for the MSHSL time (presently 4 weeks or 12 events whichever is greater) plus four additional weeks for a total of eight weeks.
- d. Subsequent violations: Student shall lose eligibility for a period of 18 weeks or one complete semester of activities.
- e. Self-reporting: Should a student report him/herself to the principal for a violation of the rules listed above, special consideration will be given. If the student's report is the first notification of the violation that is received by a school official and if there is an accompanying admission of guilt by the student, the penalties listed above will be reduced to the MSHSL penalty. The goal of this stipulation is to encourage a student with a chemical issue to come forward and to seek help. The student must also agree to six hours of informational classes approved by the school counselors.
- f. All classes must be completed before any reduction in consequences will be allowed.

Category II Activities

Philosophy: Performance is a vital part of the work completed in the Category II activities. Most work is done with the goal of performance in mind.

Music: Performance shall be a required part of membership in all music groups for which credit is given toward graduation at Barnesville High School.

- I. Excused absences from performances –
 - A. To receive full credit - students will be required to submit a research paper on an appropriate topic and length to be determined by the director provided the report is satisfactorily submitted and reviewed.
- II. Unexcused absences from performances –
 - A. To receive partial credit - students will be required to submit a research paper on an appropriate topic and length to be determined by the director provided the report is satisfactorily submitted and reviewed.
- III. Students are made aware of grade expectations and performance obligations when joining a music group in the beginning of the year.

Other Category II Activities

All other school-sponsored activities, such as Knowledge Bowl, FCCLA, school musicals, one-act play, FFA, Scheduled Dances (Prom/Snowball/Homecoming), homecoming court, snow- ball court, any other activities the school would see fit to

include, etc., which may or may not be specifically sponsored by the MSHSL, are considered by Barnesville High School to be Category II activities.

The governing rules for these activities, beyond those listed herein, are established within the specific programs.

Application

- I. First violation: A student in a Category II activity will lose eligibility for two contests or events and four (4) weeks of public performances (pep band). This consequence will be reduced to one contest or events and two weeks of public performances (pep band) if the student satisfactorily completes the information classes provided by the school. A student will miss the next scheduled dance (Prom/Snowball/Homecoming), if the penalty has not been served in another activity. In relation to homecoming or snowball court it will fall under the 2 contest rule.
- II. Second violation: A student in a Category II activity will lose eligibility for three contests or events and 6 weeks of public performances (pep band). A student will miss the next two scheduled dances (Prom/Snowball/Homecoming), if the penalty has not been served in another activity. In relation to homecoming or snowball court it will fall under the 3 contest rule.
- III. Third and subsequent violations: A student in a Category II activity will lose eligibility for 4 contests or events and 8 weeks of public performances (pep band). A student will not be allowed to attend scheduled dances (Prom/Snowball/Homecoming) for one calendar year from the time the violation has been reported to the school. In relation to homecoming or snow- ball court it will fall under the 4 contest rule.
- IV. Self-reporting: Should a student report him/herself to the principal for a violation of the rules listed above, special consideration will be given. If the student's report is the first notification of the violation that is received by a school official and if there is an accompanying admission of guilt by the student, the penalties listed above will be reduced by one event and two weeks of public performance at each level. The goal of this stipulation is to encourage a student with a chemical violation to come forward and seek help. The student must also agree to six hours of personal time devoted to a chemical/alcohol counseling program approved by the school counselors.

These violations will be accumulative for grades 9-12, but done on a yearly basis for grades 7-8. Penalties will carry over from one year to the next.

All classes must be completed before any reduction in consequences will be allowed.

Letter Awards

The objective of an award should be recognition of an achievement that has been accomplished through effort and sacrifice. One who receives an award is being recognized as superior in some area of athletics.

- I. An athlete earning a letter for the first time will receive a chenille letter and a pin for that particular activity.
- II. All subsequent awards will be in the form of yearly bars, one for each additional time lettered.

Lettering Requirements by Sport:

- I. Lettering requirements for each sport shall be up to the discretion of each individual head coach. These requirements must be clearly stated at the start of each athletic season.
- II. **Students who are in violation of MSHSL Rules will forfeit all letters, team awards, and conference awards in the activity in which the penalty was served.**

Dealing with Conflict

Procedure for Handling Activity Complaints

In order to allow an expression of differences that often occur in athletics/activities, a procedure has been developed for establishing a line of communication between school, parent/guardian, students, and coaches. This procedure should follow an orderly process.

No conflict between a parent, student, official, or coach should be addressed during or immediately following a contest or production. The contest site, practice field, lobby, or locker rooms are not appropriate places to handle conflict. Coaches or Activity Supervisors are not to meet or deal with conflict at these times or places. Most conflicts are better resolved with an appropriate cooling down period.

If the above procedures are not followed, the following steps will take place:

- I. 1st Violation of Procedure - The coach will suggest a meeting at a later date and a letter will be sent to the parent outlining our procedure for handling athletic/activity complaints.
- II. 2nd Violation of Procedure - Removal from the next contest.
- III. Violation of Procedure - Removal from all remaining contests.

If you are upset please call or arrange a meeting the following workday.
The following steps should be taken in order for conflict to be resolved:

Step 1

- A meeting between the student and the coach/coaching staff should be called. Players at the Junior High Level have the option of having a parent present.

Step 2

- If the conflict is not resolved, a meeting between the student, the parent, and the coaching staff should be called. This meeting can be initiated by the student, the parent, or the coaching staff.

Step 3

- If any of the three parties (student, parent, or coaching staff) still feel the conflict is not resolved, a meeting between the student, parent, coaching staff, and Athletic Director may be called by any party.
- Notes of the meeting will be kept by the Athletic Director. If the Athletic Director is the coach involved, an Administrator will act as the mediator.

Step 4

- The Athletic Director will send out a list of findings and recommendations to those involved no later than one week after the meeting. A copy of all communications will be given to the High School Principal and Superintendent.

If a School Board Member receives a complaint regarding a coach, that complaint will be immediately forwarded to the Athletic Director and Superintendent.

Group Conflict

No parent group shall meet at BHS to discuss team problems without representatives from BHS which will include the A.D. or coach. At group meetings, individuals must speak for and represent themselves, not other individuals or groups.

Code of Ethics

Minnesota State High School Coaches Association

As a Professional Educator I will:

1. Strive to develop in each athlete the qualities of leadership, initiative, and good judgment.
2. Respect the integrity and personality of the individual athlete.
3. Encourage the highest standards of conduct and scholastic achievement among all athletes.
4. Seek to inculcate good health habits including the establishment of sound training rules.
5. Fulfill responsibilities to provide health services and an environment free of safety hazards.
6. Exemplify the highest moral character, behavior, and leadership.
7. Promote ethical relationships among coaches.
8. Encourage a respect for all athletics and their values.
9. Abide by the rules of the game in letter and spirit.
10. Respect the integrity and judgment of sports officials.
11. Display modesty in victory and graciousness in defeat.
12. Demonstrate a mastery of and continuing interest in coaching principles and techniques through professional improvement.

Parent Responsibilities

Parents are expected to encourage their sons and daughters to perform to the best of their ability both athletically and academically. They should be a source of support for the athlete and the program in which they are participating.

Parents are role models for athletes and representatives of BHS. As such, they are expected to exemplify good attitudes by treating all players, coaches, fans, officials, and other parents with respect and dignity. Parents **MUST** insist that athletes abide by rules established by the school, the coach, and the Minnesota State High School League.

Parents should be positive in support of their own team and recognize the achievements of the opposing team. Vulgar or denigrating remarks are never appropriate. Parents should allow their athletes to enjoy the benefits of competition, remembering that not everyone can be the star, be on the first team, or have equal playing time.

Parents should keep winning and losing in proper perspective. Athletic programs are primarily designed for students to learn and have fun. Athletes who do their best are to be commended even if their best isn't good enough to win.

Fan Responsibilities

BHS fans represent the school, whether home or away. They are expected to support their team in a positive way and treat all participants and fans with respect and dignity.

Attending a high school game is different than attending a professional contest. Your behavior should reflect that difference. Your admission price doesn't allow you to abuse players, officials, or coaches. You are responsible for your behavior.

Student Responsibilities

Students are expected to follow the rules of the Minnesota State High School League, the rules of Barnesville High School, and the rules of the coach and team.

Students are expected to perform to the best of their ability both athletically and academically. They should be a source of positive support for their teammates.

Students are role models for other students of BHS. As such, they are expected to exemplify good attitudes by treating other players, coaches, fans, officials, and parents with respect and dignity.

Students should be positive in support of their own team and recognize the achievements of the opposing team. Vulgar or denigrating remarks are never appropriate.

Students should enjoy the benefits of competition, remembering not everyone can be the star, be on the first team, or have equal playing time.

Keep winning and losing in proper perspective. Athletic programs are primarily designed for students to learn and have fun. Athletes who do their best are to be commended even if their best isn't good enough to win.

Spectator Guidelines at Events

The following additions are consequences for disorderly or unruly adult spectator/fan behavior at student events held in association with Barnesville School District. Unruly or disorderly student fan behavior will be handled through normal school discipline due process and referral to law enforcement. The assigned event site supervisor will make all determinations of unruly or unsportsmanlike behavior, after first issuing a warning to the individual.

Should an adult spectator's behavior violate current policy regarding coaches, contest officials, or advisors during or after events, or constitute participating in unsportsmanlike behavior from the stands, then that behavior will be deemed in violation of Barnesville School District Policy and the violator will then be subject to the following:

First Offense:

The person in question will be suspended from attending the next three home events for that sport or activity, with the consequence to follow into the same sport's next season if need be. This consequence may be reduced to the next two events if the coach or advisor involved receives a formal, written apology from the offending fan before the third event takes place, and a copy of the incident report and apology is transmitted to the School Board to remain on file.

Second Offense:

A person involved in a second offense over the course of the season will be suspended from all extra-curricular events for the remainder of the calendar year.

Third Offense:

A third offense will ban the offender from all home student events, indefinitely.

There is no appeal process to the Board of Education for policy violation.

Note: Laws regarding trespass on school grounds, trespass at school activities, and disorderly conduct at public events will be referred to and enforced by local law enforcement.

Travel- School Activities

Purpose

The purpose of this policy is to assure adequate supervision is provided when Barnesville students participate in activities outside the District.

General Statement of Policy

Activity participation often requires travel outside the District for competition, performances, and other academic or co-curricular opportunities. Ensuring the safety of students is a priority of the District. Established behavior and participation requirements combined with adequate supervision will diminish inappropriate and risky behaviors.

Procedures

- I. Standard MSHSL and local participation requirements are in the Barnesville Student Handbook.
- II. Instructors and co-curricular coaches/directors will communicate additional participant requirements and expectations to participants and parents/guardians.
- III. Consequences for inappropriate behavior shall be communicated to participants and parents/guardians. MSHSL and local consequences are explained in the Barnesville Student Handbook.
- IV. Day trips using the school car, school van, or mini-bus require only supervision by the instructor, activity coach/director, or authorized adult.

- V. Day trips using a District school bus or charter bus require a driver other than the instructor or co-curricular coach/director. The instructor, co-curricular coach/director, or authorized adult must ride the bus.
- VI. Overnight trips require adult supervision by a person of the same gender as the participants.
 - A. In the event a same gender chaperone cannot be found, administrative discretion will be implemented.
- VII. Overnight trips using a District school bus or charter bus require a driver other than the instructor or co-curricular coach/director and additional chaperones proportionate to the number of students.
- VIII. The building principal has authority to approve written requests for variance from procedures.

Barnesville School District Website

www.barnesville.k12.mn.us

Access to Activity Schedules

ACTIVITIES HANDBOOK



*STUDENTS, PARENTS, & SPECTATORS
BARNESVILLE HIGH SCHOOL*

(REVISED August 13th, 2026)

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CORE VALUES

Academic Excellence & Individual Growth: We are committed to high expectations, measurable growth, and meeting the unique needs of every learner.

Mutual Respect & Belonging: We treat every individual with dignity and create a safe, inclusive environment where all students, staff, and families feel valued, heard, and connected.

Accountability & Integrity: We do what is right, take responsibility for our actions, and hold ourselves accountable for achieving our commitments.

Community Partnerships & Relationships: We believe strong partnerships among schools, families, businesses, and the community create greater opportunities for student success.

Future Readiness & Practical Capability: We equip students with the knowledge, skills, experiences, and adaptability needed to thrive in college, careers, and life.

SCHOOL DISTRICT MISSION STATEMENT

Our mission is to equip every student with a strong academic foundation, practical life skills, and the character needed to succeed in an ever-changing world.

INDEPENDENT SCHOOL DISTRICT 146

BOARD OF EDUCATION

CRYSTAL HENDERSON ANDREW MAIER JACOB THOMPSON MARLA FIELD
JEREMY COSSETTE SARA HOUGH JOSH SCHROEDER

ADMINISTRATION

DR. JON ELLERBUSCH	SUPERINTENDENT
TODD HENRICKSON	K-6 PRINCIPAL
BRYAN STRAND	7 - 12 PRINCIPAL
AARON SCHINDLER	ACTIVITIES DIRECTOR
	COMMUNITY ED COORDINATOR

SECRETARIES / OFFICE STAFF

JULIE KUIK	ELEMENTARY SECRETARY
KARI WILSON	ELEMENTARY SECRETARY
SHELLY KRUEGER	HIGH SCHOOL SECRETARY
MELISSA SOSSA	HIGH SCHOOL SECRETARY
CHRIS ELLEFSON	COMMUNITY ED/ACTIVITIES
JODI SAMUELSON	FINANCE OFFICER

SCHOOL OFFICES

ELEMENTARY SCHOOL OFFICE
PO BOX 189
BARNESVILLE MN 56514
(218) 354-2300
(218) 354-7797 Fax

HIGH SCHOOL OFFICE
PO BOX 189
BARNESVILLE MN 56514
(218) 354-2228
(218) 354-2305 Fax

DISTRICT OFFICE
PO BOX 189
BARNESVILLE MN 56514
(218) 354-2217
(218) 354-7260 Fax

BARNESVILLE HIGH SCHOOL - ACTIVITIES STAFF

ACTIVITY	POSITION	NAME
Band	Director	Grace Owen
Choir	Director	Isaac Frauendienst

FALL ACTIVITIES

Musical	Director	Alissa Nibbe
Musical	Director	Isaac Frauendienst
Cross Country	Head Coach	Carolyn Rotz
Cross Country	Head Coach	Chad Suter
Football	Head Coach	Bryan Strand
	Assistant	Phil Trowbridge
	JV	Jacob Grosz
	9 th	George Haj
	8 th	Nick Paur
	7 th	Scott Amundson
	JH Assistant	Tracy Hinsz
Volleyball	Head Coach	Megan Askegaard
	JV	Kailee Strand
	B-Team	Amanda Scheffler
	9 th	Allie Aadland
	8 th	Karie Martinson
	7 th	Lois Vorachek

WINTER ACTIVITIES

Wrestling	Head Coach	Brady Schneeberger
	Assistant	Jeff Titus
	9 th / JH	Ayden Hauck
Girls Basketball	Head Coach	Bill Gottenborg
	Assistant	George Haj
	9 th	Kraig Archambeau
	8 th	Amanda Scheffler
	7 th	
Boys Basketball	Head Coach	Matt Askegaard
	Assistant	Adam Tonsfeldt
	9 th	Justin Haugen
	8 th	Ben Del Greco
	7 th	Jacob Grosz
One Act Play	Director	Alissa Nibbe

SPRING ACTIVITIES

Visual Arts	Director	Heidi Smith
Girls Golf	Head Coach	George Haj
Boys Golf	Head Coach	Matt Askegaard
	JV Boys & Girls Golf	
Softball	Head Coach	Aaron Schindler
	JV	
Baseball	Head Coach	
	Assistant	Phil Trowbridge
	Junior High	Jacob Grosz
Girls Track	Head Coach	Mike Schaub
	Assistant	Carolyn Rotz
Boys Track	Head Coach	Kailee Strand
	Assistant	Nick Paur
Clay Target	Head Coach	Corey Stuvland
Fishing League	Head Coach	Alison Willers

COMPETITIVE SECTION ASSIGNMENTS

VOLLEYBALL	8AA
FOOTBALL	8AA
CROSS COUNTRY	8A
GIRLS BASKETBALL	8AA
BOYS BASKETBALL	8AA
WRESTLING	8A
BOYS TRACK	6A
GIRLS TRACK	6A
BOYS GOLF	8AA
GIRLS GOLF	8AA
BASEBALL	8AA
SOFTBALL	8AA
MUSIC	6A
SPEECH	6A
ONE-ACT PLAY	6A
VISUAL ARTS	6A

CONFERENCE ASSIGNMENTS

HEART O' LAKES CONFERENCE

CROSS COUNTRY, VOLLEYBALL, BASKETBALL, WRESTLING,
TRACK, BASEBALL, SOFTBALL & GOLF

MID-NORTHWEST-NORTH-SUB-DISTRICT

FOOTBALL

A PRIVILEGE:

Participation in Interscholastic Activities

Progressive educators have long acknowledged that a student's participation in interscholastic athletics is a privilege. A student earns the right to represent his or her school in such a program, just as any individual earns the privilege to represent a credible organization.

Interscholastic programs are voluntary. No student is obligated to take part in any interscholastic activity. Participation is not required for graduation or for college entrance. Those who participate must give extra effort and put in additional time. In this respect, preparation for and participation in interscholastic athletics differs from intramurals.

Because high school interscholastics are voluntary and because those participating represent the student body, mandatory standards of conduct are set. These standards are of the highest level, particularly in the areas of academic requirements, school-citizenship, and sportsmanship. The dignity of the school program is reflected through interscholastic athletics. Participants must conduct themselves in a manner that is above question.

Because representing a school in athletics is a privilege, the school possesses the authority to revoke the privilege when a student does not conduct himself or herself in an acceptable manner. The responsibility for proper conduct exists not only in the competitive arena, but also at school and in public. As a member of a school team, the student brings attention not only to himself or herself, but also to the student body and the school itself. School authorities reserve the right to revoke the privilege of participation for students who do not follow the rules of the Minnesota State High School League, the rules of Barnesville High School, and the rules established by the activity coaches.

LETTER TO PARENTS

We are very happy your son/daughter has chosen to take part in one of our athletic programs. We feel our squads have a lot to offer your child and that your child will become a better person for having taken part in our programs.

As part of our programs, we feel your child has a responsibility to be the very best representative he/she can possibly be to our school and community.

Athletics are a part of our total educational system. We on the athletic staff believe that this part of the system can play a leading role in your son/daughter's education. We feel that all students should grow mentally, morally, and physically.

Mentally, we encourage your sons and daughters to do the very best in the classroom as they possibly can. Our coaches will stress their students are always to keep up in the schoolwork or risk losing the privilege of taking part in athletics. They will work closely with the regular teachers toward this goal of academics first, athletics second. Our student handbook and activity guidelines are written with this goal in mind.

Morally, we encourage your sons to be gentlemen, and your daughters to be ladies at all times. We and the MSHSL do not permit smoking, drinking, or other forms of intemperate living. Neither do we condone or accept behavior, which is illegal, immoral, or inappropriate. We encourage students to be honest, responsible, and accountable for their actions. All of these issues help to develop students of character and integrity.

Physically, we will try to teach them a new confidence and encourage them to be the best they can be. It is our belief regular sleeping hours, good personal hygiene practices, and proper nutrition are important to a growing youth and to their fullest level of performance. We sincerely hope you will help in this training. When they meet and compete each day with their teammates on a physical or competitive basis, they soon acquire the confidence and courage needed to do their best.

When problems or concerns come up concerning your child in a particular activity, we would like you to follow the *procedures for Dealing with Conflicts*. Our coaches are concerned about your sons and daughters, and are doing the best they are capable of doing with your child's interests in mind.

If after meeting with the coach or coaches you feel you want to pursue the matter to a higher level, your next step would be the Athletic Director, followed by the Principal, Superintendent, and lastly, the School Board.

Barnesville High School Student Expectations

The chance to participate in athletics is available to all students in Barnesville High School. This privilege and honor carries with it a responsibility to the community, school, faculty, and student body the students represent.

So that the standards and ideals of Barnesville High School will be upheld and enforced uniformly, the following rules have been established and must be familiar to all coaches and students in the activities programs at Barnesville High School.

1. The Minnesota State High School League Rules shall be enforced.
2. Students will be encouraged to dress and groom in a manner that reflects appropriately on the school, community, and themselves.
3. Students shall accept the decisions of the officials made during activities. Questions should be brought up in the proper manner by either the coach or appointed captains.
4. Students shall not use profanity in practice, games, or any activities in which the students represent the school.
5. Students shall respect the property of others. Any Barnesville student stealing or damaging property in Barnesville or on road trips including any stops made while traveling is in violation of the Student Code of Responsibilities. The coaches must make it a point to check all locker rooms used and to supervise at all stops.
6. Students are financially responsible for equipment checked out to them during their seasons.
7. Students may be allowed to practice while under suspension for violations of rules at the discretion of the coaches and A.D. A student *cannot* practice or take part or attend a contest or practice if he/she is suspended from school for any reason.
8. All students are expected to work to their capabilities academically. Any teacher has the right and responsibility to keep a student from attending a contest during school time if they feel the trip will hurt the student in the classroom.
9. ACTIVITY FEES...A participation fee is charged for the following activities:
 - a. 7th and 8th Graders \$75.00 per activity
 - b. 9th – 12th Graders \$100.00 per activity
 - i. Change of Pace \$50.00
 - ii. Jazz Band \$50.00
 - iii. Knowledge Bowl \$50.00

- iv. Musical \$50.00
- v. One Act Play \$50.00
- c. The guidelines are as follows:
 - i. Student Max:
 - 1. Junior High (7th & 8th) No Student Max
 - 2. Varsity (9th – 12th) \$250.00
 - i. Family Max - \$400.00
 - ii. The participation fee may be paid online, in the high school office, or collected by the activity supervisor or coach.
 - iii. The fee must be paid before the first contest in the activity or the student will not be allowed to take part or to practice after that time until the fee is paid.
 - iv. The student will receive a receipt and the record of payment will be kept in the high school office.

2. ACTIVITY PRICES:

- a. Athletic Events
 - i. Adult \$7.00
 - ii. Student \$5.00
 - iii. Senior Citizen (65) Free
 - b. Season Pass
 - i. Adult \$75.00
 - ii. Student \$50.00
 - iii. Senior Citizen (65) Free
 - a. No Charge for music concerts
2. Locker room-valuable/upkeep/etc....while taking part in school activities, you are expected to help with the upkeep of our locker room and facilities you use. This means when you are done for the day, you will pick up your things and see that they are put away in the proper place. You are responsible for your valuables and are not to leave money, watches, shoes, or other items out. You are issued locks, and should keep all of your valuables locked up. You are also expected to keep other schools' facilities clean and in order while on road trips.
 3. Bus behavior...while riding to and from events, you are to behave on the bus. The supervisor has the right and responsibility to see that the students are reasonably quiet and do not interfere with the driver's concentration or ability to provide a safe bus.
 4. Students are expected to take the school provided transportation to and from the activities unless their parents make personal contact with the supervisor in charge. The only persons they may ride with are PARENTS. A violation of this rule will make that student ineligible for participation in the next contest, and may result in suspension from the team if it continues to be a problem.

5. Participation:

- a. Coaches in Grades 7-8 are to place participation of all students above all other considerations in their contests. It is fun to win, but at these levels, it is the philosophy of the Board of Education that each child's chance to play is more important than winning. If a coach knows that a child will not play because of any reason, then that child should not dress in game uniform.
 - i. At tournaments for these levels, the coaches should use their discretion as to who plays and how much. If the decision to win is important for the tournament, then the coaches should discuss this with the team members so they are aware of this in advance.
- b. Grades 9 - 12...students in activities at these levels are part of the 9th Grade, B-Team, Junior Varsity, and/or Varsity Programs. The players at these levels have worked hard in their training and will have a much more competitive level of participation. Students *are not* guaranteed playing time. Every effort will be made by the coach to *keep* players at these levels so they remain a part of the team. The students must realize they are contributing to the team by their continued hard work in practice and, in many ways, that is as important to the team as playing time itself.

These guidelines are minimum rules and expectations required of all students for participation in activities. Additional rules may be added by the coaches of the activities, assuming those rules are not unreasonable in nature. Appeals of such rules may be made to the Activities Director and High School Principal who will render a decision.

GENERAL ACTIVITY POLICIES

Barnesville High School offers a wide variety of co-curricular and extra-curricular activities. The opportunity to participate in interscholastic and other school-sponsored activities is available to all students in Barnesville High School. Programs and activities are offered in academic, fine arts, performing arts, athletic events, and competitions. These activities include athletics, band and choir contests, and speech, as well as other events. The privilege and honor of activity participation carries with it a responsibility to properly represent the community, school, faculty, and student body of Barnesville.

Barnesville High School participates in the Minnesota State High School League, the Minnesota Academic Excellence Foundation, the National Forensic League, the National Future Farmers of America program, and a variety of other activities. The High School follows the guidelines and policies set forth in each of these organizations.

To obtain a copy of the MSHSL activity guidelines and policies, see your coach, supervisor, or the high school office for information.

CONDUCT RULES OF BARNESVILLE HIGH SCHOOL STUDENTS

I. STUDENT CODE OF RESPONSIBILITIES:

- A. Students participating in school-sponsored activities are expected to abide by the Code of Responsibilities set forth by the Minnesota State High School League and the Barnesville Public Schools. The code includes the following commitments:
 - i. I will respect the rights and beliefs of others and will treat others with courtesy and consideration.
 - ii. I will be fully responsible for my own actions and the consequences of my actions.
 - iii. I will respect the property of others.
 - iv. I will respect and obey the rules of my school and the laws of my community, state, and country.
 - v. I will show respect to those who are responsible for enforcing the rules of my school and the laws of my community, state, and country.
- A. A student who is under penalty of exclusion, expulsion, or suspension or whose character or conduct violates the Student Code of Responsibilities is not in good standing and is ineligible for participation for a period of time as determined by the principal. The guidelines adopted by Barnesville High School recommend periods of ineligibility as follows (although all are subject to the determination of the building principal):

* First violation:	Suspension for two games/event
* Second violation:	Suspension for four games/events
* Third violation:	Removal from team or activity

I. APPLICATION OF THE RULES:

- A. The rules that apply to all students at Barnesville Schools will be the MSHSL regulations and all of the locally adopted rules that exceed the rules of the MSHSL. These regulations will apply uniformly to all MSHSL activities and extracurricular performances of any type offered at Barnesville School for grades 7-12.
- B.** All students being considered for *Homecoming or Snowball* Candidates must be a student in good standing. This includes academics, behavior, MSHSL eligibility, and attendance. The candidate must remain in good standing for all *Homecoming and Snowball* activities. Any candidate who does not remain eligible will not be allowed to participate in any royal court appearances or *activities scheduled for the week*.

II. GUIDELINES:

It is imperative that we raise the level of expectations among our student extra-curricular participants. Students must realize that their first concern shall be their performance in the classroom. Our extra-curricular program is supplemental to the classroom and must be looked at as an earned privilege, not a guaranteed right. To uphold the standards and ideals of Barnesville activities, the following rules and academic expectations have been established.

A. In Season Third and Sixth week provisions:

- i. Any student who receives a failing (F) or incomplete (I) grade at the time regular progress reports are issued, will be subject to a seven calendar day warning or grace period.
 - A. The warning/grace period runs from the end of the school day on Wednesday to the end of the school day on Wednesday following the grade submission.
- ii. During this time, the student remains eligible for activities but must raise the grade to passing status by 3:15 p.m. of the 7th day.
- iii. Teachers shall inform the principal of all students receiving a failing grade (s) or incomplete for the reporting period. The principal shall inform the student and the parents of the dates of the warning/grace period. It is the student's responsibility to raise the grade(s) from failing status to passing status.
- iv. Should the teacher declare the grade to be passing at the end of the 7th day, the teacher will sign a form, which the student will present to the principal verifying that the grade has been cleared - Eligibility will continue.
- v. Should the grade remain failing, the student will miss the next scheduled contest and remain ineligible until a passing grade has been verified.
- vi. During this time, the student cannot be dismissed during the school day for a co-curricular or extra-curricular activity if he/she will be missing the class he/she is failing or incomplete.

B. End of Quarter/Semester Provisions:

- i. Students who receive a failing grade at the end of any academic quarter will be declared ineligible. This period of ineligibility will begin the next school day following the date grade reports are due in the office.
- ii. During the time of ineligibility, the student may be allowed to practice or scrimmage but will not be allowed to dress and participate in a contest or activity.
- iii. Final grades for 4th Quarter will be used for eligibility status for fall activities unless spring sports are still going on.
- iv. In dealing with the MCA Scores, teachers may have the ability to add the score into their fourth quarter grades. This could deal with

Science, Math, Reading or Writing. The teachers will have the ability to figure out just what percentage of the fourth quarter grade the test score should count for. In doing this it will be necessary to have the fourth quarter grade represented by a "GP" or Grade Pending, this will have no bearing on the student's eligibility as the principal and athletic director will see this and know why the grade pending is on the report card. The grade pending will be changed by the classroom teacher as soon as the grades are available to the school district.

C. Policy for students who fail multiple classes

- i. A student who receives multiple "F's" would serve the appropriate penalty; two "F's" – double the penalty, three "F's" - triple the penalty, etc.

D. PSEO, On-Line College, Home-Schooled Students, Etc.

- i. All students that plan to participate in Category I or Category II school activities must follow the eligibility policy as approved by the Barnesville Board of Education. If a student is currently enrolled as a PSEO student, On-Line College at high school or at home or is a Home-Schooled student and participates in activities at Barnesville High School then these students with special enrollment status must also follow the grading, grade-check, and eligibility policy as noted. Students that fit into these special and aforementioned enrollment categories will submit their grades printed from on-line or from an official website and then present the grades to the building principal at both the 3-week and 6-week intervals in each quarter and once again at the end of the quarter. Should any of the students enrolled in the aforementioned categories present grades to the principal that are failing in weeks 3 or 6 then, they must re-submit grades during weeks 4 and 7 to verify and confirm eligibility as a student in good-standing and able to participate in Category I and Category II activities.

E. Minimum Penalty: Failing One Class

- i. Football, Golf, Track, Clay Target, Cross Country
 - A. Varsity 1 game/meet
 - B. Junior High 1 game/meet
- ii. Volleyball, Baseball, Softball
 - C. Varsity 2 matches/games
 - D. Junior High 2 matches/games
- iii. Basketball
 - E. Varsity 3 games
 - F. Junior High 2 games
- iv. Wrestling
 - G. Varsity 3 matches
 - H. Junior High 3 matches
- i. Category II Activities 1st public performance following a grading period

- ii. Band/Choir (Co-Curricular) 1st MSHSL sponsored competition or contest and/or the first "extra" performance
 - v. The number of contests/games is based on a percentage of entire games played over the course of a season.
 - vi. It is our goal to keep this policy as comprehensive as possible and we are continually working towards solutions to meet this end.
- F. Individual Category II activities that are included in the Academic Eligibility policy are listed below. Students who are academically ineligible according to policy will not be allowed to participate in the activities listed.

FFA

MFE/ALD	Fall Rally	FFA Invitational
Poultry	Forestry	Soils
National Convention	Ag Activity at UMC	Little International
National FFA Week	FFA Day at the Capitol	Dairy Foods
Wildlife	Horse	Talent Contest
General Livestock	Small Animal CDE	Farm Management
Job Interview	Meats	Salesmanship
State Agri-Science Fair	Spring Awards	Floriculture, Nursery,
Landscape	Dairy	Crops Contest Ski Trip
Crops	Ag Mechanics	Parliamentary Procedure
State FFA Convention	Secretary, Treasurer, Newsletter, and Scrapbook Contests	

Band and Choir

Jazz Band Trips	West Acres Jazz Band	Change of Pace Performances
Solo Ensemble Contest	Large Group Contest	Music Department Trip
Fall Festival	Honor Choirs	

Miscellaneous

Field Trips	Knowledge Bowl	One Act Play
Speech Meets	River Watch	Musical

- G. All students who are to attend an extra-curricular activity during the school hours must be performing to a level of satisfactory work in every class, maintain good attendance, and are punctual for class.
- H. Unless prior arrangements are made with the activities director or school principal, a student in an extra-curricular activity must be in regular attendance at school on the day of a contest and a school day following a contest. Failure to follow the attendance guideline may result in forfeiting participation in the next contest.
- i. In order to practice, a student shall be in school, attending regularly scheduled classes on the day of practice, unless prior approval is made with the activities director or high school principal. Students with an unexcused absence from a class will not be allowed to practice.
 - ii. Appointments scheduled during the school day will require written professional documentation from those providing the service.

BARNESVILLE HIGH SCHOOL ACTIVITY RULE VIOLATIONS

CATEGORY I ACTIVITIES

- I. PHILOSOPHY: Realizing the importance of helping students when confronted with chemical use, harassment, or violence issues, Barnesville High School has implemented a positive, supportive program to encourage students to make wise choices and good decisions regarding substance use. This program is intended to encourage students to seek appropriate assistance and to provide an educational format to review issues of concern.
- II. APPLICATION: In all Category I Activities (as designated by the MSHSL), which includes all athletic programs as well as speech and debate, the MSHSL guidelines will form the base of consequences and disciplinary action. The Barnesville program is amended as follows:
 - a. First violation: The student shall lose eligibility for the MSHSL time (presently 2 weeks or 2 events whichever is greater) plus 2 additional weeks for a total of 4 weeks or 4 events whichever is greater. The ineligibility period may be reduced to the MSHSL consequence by satisfactorily completing information classes for first-time offenders.
 - b. Second violation: The student shall lose eligibility for the MSHSL time (presently 3 weeks or 6 events whichever is greater) plus three additional weeks for a total of six weeks.
 - c. Third violations: The student shall lose eligibility for the MSHSL time (presently 4 weeks or 12 events whichever is greater) plus four additional weeks for a total of eight weeks.
 - d. Subsequent violations: Students shall lose eligibility for a period of 18 weeks or one complete semester of activities.
 - e. Self-reporting: Should a student report him/herself to the principal for a violation of the rules listed above, special consideration will be given. If the student's report is the first notification of the violation that is received by a school official and if there is an accompanying admission of guilt by the student, the penalties listed above will be reduced to the MSHSL penalty. The goal of this stipulation is to encourage a student with a chemical issue to come forward and to seek help. The student must also agree to six hours of personal time devoted to a chemical/alcohol counseling program approved by the school counselor.
 - f. All classes must be completed before any reduction in consequences will be allowed.

CATEGORY II ACTIVITIES

- I. PHILOSOPHY: Performance is a vital part of the work completed in the Category II activities. Most work is done with the goal of performance in mind.

- a. MUSIC: Performance shall be a required part of membership in all music groups for which credit is given toward graduation at Barnesville High School.
 - i. Excused absences from performances –
 - 1. To receive full credit - students will be required to submit a research paper on an appropriate topic and length to be determined by the director provided the report is satisfactorily submitted and reviewed.
 - ii. Unexcused absences from performances –
 - 1. To receive partial credit - students will be required to submit a research paper on an appropriate topic and length to be determined by the director provided the report is satisfactorily submitted and reviewed.
 - iii. Students are made aware of grade expectations and performance obligations when joining a music group in the beginning of the year.
- b. OTHER CATEGORY II ACTIVITIES: All other school-sponsored activities, such as Knowledge Bowl, FCCLA, school musicals, one-act play, FFA, Scheduled Dances (Prom/Snowball/Homecoming), homecoming court, snow- ball court, any other activities the school would see fit to include, etc., which may or may not be specifically sponsored by the MSHSL, are considered by Barnesville High School to be Category II activities. The governing rules for these activities, beyond those listed herein, are established within the specific programs.

II. APPLICATION:

- a. First violation: A student in a Category II activity will lose eligibility for two contests or events and four (4) weeks of public performances (pep band). This consequence will be reduced to one contest or events and two weeks of public performances (pep band) if the student satisfactorily completes information classes. A student will miss the next scheduled dance (Prom/Snowball/Homecoming), if the penalty has not been served in another activity. In relation to homecoming or snowball court it will fall under the 2 contest rule.
- b. Second violation: A student in a Category II activity will lose eligibility for three contests or events and 6 weeks of public performances (pep band). A student will miss the next two scheduled dances (Prom/Snowball/Homecoming), if the penalty has not been served in another activity. In relation to homecoming or snowball court it will fall under the 3 contest rule.
- c. Third and subsequent violations: A student in a Category II activity will lose eligibility for 4 contests or events and 8 weeks of public performances (pep band). A student will not be allowed to attend scheduled dances (Prom/Snowball/Homecoming) for one calendar year from the time the violation has been reported to the school. In relation to homecoming or snow- ball court it will fall under the 4 contest rule.

- d. Self-reporting: Should a student report him/herself to the principal for a violation of the rules listed above, special consideration will be given. If the student's report is the first notification of the violation that is received by a school official and if there is an accompanying admission of guilt by the student, the penalties listed above will be reduced by one event and two weeks of public performance at each level. The goal of this stipulation is to encourage a student with a chemical violation to come forward and seek help. The student must also agree to six hours of personal time devoted to a chemical/alcohol counseling program approved by the school counselor.
- e. These violations will be accumulative for grades 9-12, but done on a yearly basis for grades 7-8. Penalties will carry over from one year to the next.
- f. All classes must be completed before any reduction in consequences will be allowed.

LETTER AWARDS

The objective of an award should be recognition of an achievement that has been accomplished through effort and sacrifice. One who receives an award is being recognized as superior in some area of athletics.

1. An athlete earning a letter for the first time will receive a chenille letter and a pin for that particular activity.
2. All subsequent awards will be in the form of yearly bars, one for each additional time lettered.

Lettering Requirements by Sport:

1. Lettering requirements for each sport shall be up to the discretion of each individual head coach. These requirements must be clearly stated at the start of each athletic season.
2. Students who are in violation of MSHSL Rules will forfeit all letters, team awards, and conference awards in the activity in which the penalty was served.

DEALING WITH CONFLICT

PROCEDURE FOR HANDLING ACTIVITY COMPLAINTS

In order to allow an expression of differences that often occur in athletics/activities, a procedure has been developed for establishing a line of communication between school, parent/guardian, students, and coaches. This procedure should follow an orderly process.

1. No conflict between a parent, student, official, or coach should be addressed during or immediately following a contest or production. The contest site, practice field, lobby, or locker rooms are not appropriate places to handle conflict. Coaches or Activity Supervisors are not to meet or deal with conflict at these times or places. Most conflicts are better resolved with an appropriate cooling down period.
2. If the above procedures are not followed, the following steps will take place:
 - i. 1st Violation of Procedure - The coach will suggest a meeting at a later date and a letter will be sent to the parent outlining our procedure for handling athletic/activity complaints.
 - ii. 2nd Violation of Procedure - Removal from the next contest.
 - iii. 3rd Violation of Procedure - Removal from all remaining contests.
3. If you are upset please call or arrange a meeting the following workday.
4. The following steps should be taken in order for conflict to be resolved:

STEP 1

- A meeting between the student and the coach/coaching staff should be called. Players at the Junior High Level have the option of having a parent present.

STEP 2

- If the conflict is not resolved, a meeting between the student, the parent, and the coaching staff should be called. This meeting can be initiated by the student, the parent, or the coaching staff.

STEP 3

- If any of the three parties (student, parent, or coaching staff) still feel the conflict is not resolved, a meeting between the student, parent, coaching staff, and Athletic Director may be called by any party.
- Notes of the meeting will be kept by the Athletic Director. If the Athletic Director is the coach involved, an Administrator will act as the mediator.

STEP 4

- The Athletic Director will send out a list of findings and recommendations to those involved no later than one week after the meeting. A copy of all communications will be given to the High School Principal and Superintendent.

If a School Board Member receives a complaint regarding a coach, that complaint will be immediately forwarded to the Athletic Director and Superintendent.

GROUP CONFLICT

No parent group shall meet at BHS to discuss team problems without representatives from BHS which will include the A.D. or coach. At group meetings, individuals must speak for and represent themselves, not other individuals or groups.

Code of Ethics

Minnesota State High School Coaches Association

AS A PROFESSIONAL EDUCATOR I WILL:

1. Strive to develop in each athlete the qualities of leadership, initiative, and good judgment.
2. Respect the integrity and personality of the individual athlete.
3. Encourage the highest standards of conduct and scholastic achievement among all athletes.
4. Seek to inculcate good health habits including the establishment of sound training rules.
5. Fulfill responsibilities to provide health services and an environment free of safety hazards.
6. Exemplify the highest moral character, behavior, and leadership.
7. Promote ethical relationships among coaches.
8. Encourage a respect for all athletics and their values.
9. Abide by the rules of the game in letter and spirit.
10. Respect the integrity and judgment of sports officials.
11. Display modesty in victory and graciousness in defeat.
12. Demonstrate a mastery of and continuing interest in coaching principles and techniques through professional improvement.

PARENT RESPONSIBILITIES

Parents are expected to encourage their sons and daughters to perform to the best of their ability both athletically and academically. They should be a source of support for the athlete and the program in which they are participating.

Parents are role models for athletes and representatives of BHS. As such, they are expected to exemplify good attitudes by treating all players, coaches, fans, officials, and other parents with respect and dignity. Parents **MUST** insist that athletes abide by rules established by the school, the coach, and the Minnesota State High School League.

Parents should be positive in support of their own team and recognize the achievements of the opposing team. Vulgar or denigrating remarks are never appropriate. Parents should allow their athletes to enjoy the benefits of competition, remembering that not everyone can be the star, be on the first team, or have equal playing time.

Parents should keep winning and losing in proper perspective. Athletic programs are primarily designed for students to learn and have fun. Athletes who do their best are to be commended even if their best isn't good enough to win.

FAN RESPONSIBILITIES

BHS fans represent the school, whether home or away. They are expected to support their team in a positive way and treat all participants and fans with respect and dignity.

Attending a high school game is different than attending a professional contest. Your behavior should reflect that difference. Your admission price doesn't allow you to abuse players, officials, or coaches. You are responsible for your behavior.

STUDENT RESPONSIBILITIES

Students are expected to follow the rules of the Minnesota State High School League, the rules of Barnesville High School, and the rules of the coach and team.

Students are expected to perform to the best of their ability both athletically and academically. They should be a source of positive support for their teammates.

Students are role models for other students of BHS. As such, they are expected to exemplify good attitudes by treating other players, coaches, fans, officials, and parents with respect and dignity.

Students should be positive in support of their own team and recognize the achievements of the opposing team. Vulgar or denigrating remarks are never appropriate.

Students should enjoy the benefits of competition, remembering not everyone can be the star, be on the first team, or have equal playing time.

Keep winning and losing in proper perspective. Athletic programs are primarily designed for students to learn and have fun. Athletes who do their best are to be commended even if their best isn't good enough to win.

Spectator Guidelines at Events

The following additions are consequences for disorderly or unruly adult spectator/fan behavior at student events held in association with Barnesville School District. Unruly or disorderly student fan behavior will be handled through normal school discipline due process and referral to law enforcement. The assigned event site supervisor will make all determinations of unruly or unsportsmanlike behavior, after first issuing a warning to the individual.

Should an adult spectator's behavior violate current policy regarding coaches, contest officials, or advisors during or after events, or constitute participating in unsportsmanlike behavior from the stands, then that behavior will be deemed in violation of Barnesville School District Policy and the violator will then be subject to the following:

First Offense:

The person in question will be suspended from attending the next three home events for that sport or activity, with the consequence to follow into the same sport's next season if need be. This consequence may be reduced to the next two events if the coach or advisor involved receives a formal, written apology from the offending fan before the third event takes place, and a copy of the incident report and apology is transmitted to the School Board to remain on file.

Second Offense:

A person involved in a second offense over the course of the season will be suspended from all extra-curricular events for the remainder of the calendar year.

Third Offense:

A third offense will ban the offender from all home student events, indefinitely.

There is no appeal process to the Board of Education for policy violation.

Note: Laws regarding trespass on school grounds, trespass at school activities, and disorderly conduct at public events will be referred to and enforced by local law enforcement.

TRAVEL – SCHOOL ACTIVITIES

- I. Purpose
 - a. The purpose of this policy is to assure adequate supervision is provided when Barnesville students participate in activities outside the District.
- II. General Statement of Policy
 - a. Activity participation often requires travel outside the District for competition, performances, and other academic or co-curricular opportunities. Ensuring the safety of students is a priority of the District. Established behavior and participation requirements combined with adequate supervision will diminish inappropriate and risky behaviors.
- III. Procedures
 - a. Standard MSHSL and local participation requirements are in the Barnesville Student Handbook.
 - b. Instructors and co-curricular coaches/directors will communicate additional participant requirements and expectations to participants and parents/guardians.
 - c. Consequences for inappropriate behavior shall be communicated to participants and parents/guardians. MSHSL and local consequences are explained in the Barnesville Student Handbook.

- d. Day trips using the school car, school van, or mini-bus require only supervision by the instructor, activity coach/director, or authorized adult.
- e. Day trips using a District school bus or charter bus require a driver other than the instructor or co-curricular coach/director. The instructor, co-curricular coach/director, or authorized adult must ride the bus.
- f. Overnight trips require adult supervision by a person of the same gender as the participants.
 - i. In the event a same gender chaperone cannot be found, administrative discretion will be implemented.
- g. Overnight trips using a District school bus or charter bus require a driver other than the instructor or co-curricular coach/director and additional chaperones proportionate to the number of students.
- h. The building principal has authority to approve written requests for variance from procedures.

Hazing

Please refer to Barnesville Public School's Policy #526

ACCESS TO ACTIVITY SCHEDULES

<https://gobound.com/mn/schools/barnesville>

Objective 4.5: Maintain safe and secure facilities and learning environments., Objective 12.3: Continue proactive planning for facilities, technology, and infrastructure needs.



JCI's Prime Retrofit Team Simplified Procurement of HVAC Equipment, Products, and Services



BARNESVILLE PUBLIC SCHOOLS – CHIMNEY/VENTING REPLACEMENT 2026

Date: July 23, 2026

Name: Barnesville Public Schools – Chimney Removal & Venting Replacement Project

Document Type: Contract Proposal

Barnesville Public Schools

Owner: Barnesville Public Schools

Address: 302 3rd St SE
Barnesville, MN 56514

Phone: (218) 354-2228

Website: <https://www.barnesville.k12.mn.us>

Owner Contact: Jon Ellerbusch

Title: Superintendent

Phone: (218) 354-2217

Email: jellerbusch@barnesville.k12.mn.us

Johnson Controls Inc

Name: Johnson Controls Inc.

Address: HVAC Branch Office
2320 12th Street North
Fargo, ND 58102

Phone: (701) 293-1140

Website: www.johnsoncontrols.com

Contact: Nick Thomes

Title: Account Rep – Owner Direct

Phone: (763) 923-9170

Email: nicholas.john.thomes@jci.com



TURNKEY PROJECT PROPOSAL

Pricing

We propose to furnish the turnkey materials and/or perform the work described above at Barnesville High School for the net price of:

\$177,360.00**

ONE-HUNDRED, SEVENTY-SEVEN THOUSAND THREE-HUNDRED SIXTY AND 00/100 DOLLARS

***This project will be executed underneath the Sourcewell contract awarded to Johnson Controls. [Contract #080824-JHN](#)

Scope of Work

This proposal incorporates the responsibilities for Design-Build services for the Facility Improvement Measure(s) and their individual scopes of work referenced in this proposal.

Facility Improvement Measure (FIM) List:

FIM 1: Chimney Removal & Venting Replacement Project

Terms and Conditions

Johnson Controls has developed the following turnkey proposal which follows procurement laws in accordance to MN State Statue. The Terms and Conditions attached to the end of this proposal.

Project Approval

This proposal is hereby accepted, and Johnson Controls is authorized to proceed with the work, subject to credit approval by Johnson Controls, Inc. Milwaukee, WI.

This Proposal is Valid Until August 21, 2026.

Barnesville Public Schools		Johnson Controls Inc.	
By:	Jon Ellerbusch	By:	Nicholas Thomes
Signature:		Signature:	
Title:	Superintendent	Title:	Account Rep Owner
Date:		Date:	
Owner PO#:			

FIM 1: CHIMNEY REMOVAL & VENTING REPLACEMENT

Overview

Johnson Controls Inc. (JCI) recently conducted a site visit to the high school to analyze the original chimney. Upon initial review the chimney is showing extreme wear and portions are rusting through. The structure has an exterior metal lining with a thick interior concrete core. The guide wires used to support and stabilize this stack has become slack. Due to the large weight this structure carries and in it's current condition, JCI recommends a turnkey replacement of this chimney.

Currently, the steam boilers are tied into the common venting. For redundancy and to be cost-effective, JCI proposes to remove the existing chimney, patch the opening, install two new curbs with smaller venting for each boiler (see detailed picture on page 2). By adding new venting for each boiler, we were able to reduce venting size which ultimately saved cost and provide redundancy if a system needs future maintenance.

Existing Chimney/Venting proposed to be replaced:



Site Photos:





Scope of Work

General Requirements

- All permitting and inspection fees are the responsibility of JCI.
- Asbestos abatement, if required, to be completed by the owner prior to construction.

New Venting & Roofing Work Installation

- Patch the existing roof deck as needed.
- Install insulation to match the thickness of the existing roof insulation.
- Install new PVC membrane over the repaired area.
- Flash two (2) 30" x 30" roof curbs.
- Patch the PVC membrane at two (2) locations where existing guide wires are removed.
- Install six (6) pitch pans at new guide wire installation locations.
- Obtain all licenses, permits and required inspections.
- Installation to be performed in accordance with mechanical, local, state and national installation and operational codes.

** All work will be completed using Duro-Last roofing products to match the existing roof system.**

PRIME RETROFIT TEAM STRUCTURE

Prime Retrofit Contracts: Single Source Responsibility

Johnson Controls and serves as a single source of responsibility and becomes your Prime Contractor with full responsibility for Engineering Services, Procurement, Project Management, Subcontractors, and Warranty. This option offers one-stop shopping with single-source responsibility.



Program for Single-Source of Accountability – Reducing Risk While Ensuring Project Success and Quality



PARTNERING WITH JOHNSON CONTROLS

Sourcewell Cooperative Purchasing

Sourcewell helps its members save time and money by combining the buying power of 50,000 government, education, and nonprofit organizations. Their members simply pick the appropriate contract or suppliers and Sourcewell does the rest.

Sourcewell holds hundreds of competitively solicited cooperative contracts ready for use. Contracts vary from a wide array of products and services. Sourcewell awards contracts at the manufacturing level, but they can be leveraged locally to support the local dealer.

Competitive Solicitation

In 2017 Sourcewell solicited the Request for Proposal (RFP) #030817 entitled HVAC Systems, Installation, and Service with Related Products and Supplies. This RFP was advertised nationally in several places. Johnson Controls responded to the RFP along with several competitors. A Proposal Evaluation Committee used the established RFP evaluation criteria and determined JCI's proposal response met Level-One and Level-Two Responsiveness and was evaluated. JCI ranked #1 in every evaluation category and the committee recommended the award of Contract #030817 to Johnson Controls.

Proposal Evaluation Committee's Note regarding JCI's RFP Response:

"Johnson Controls maintains 160 branch offices in the US and Canada, with over 4,500 service providers directly-employed. They design, install, maintain, and service HVAC, energy management, and controls systems to comprehensively serve member needs. Johnson Controls incorporates certified minority-owned suppliers, as well as smaller disadvantaged businesses, into their projects, spending more than \$1 billion annually with minority- and women-owned businesses. Their pricing reflects a substantial discount of local branch labor rates and list prices on the York line of chillers and air handling equipment, and competitive mark-up rates on non-Johnson Controls equipment."

Since May of 2017 JCI has been awarded Sourcewell Contract Number 080824-JHN for HVAC Systems, Installation, and Service with Related Products and Supplies.



This contract has simplified the procurement options for our customers. We have developed a Prime Retrofit Team to help become your trusted partner for the much-needed deferred capital projects and infrastructure objectives. Sourcewell does not have any membership fees. JCI can help pull together pricing for your projects under a simplified procurement process without all the hassle normally associated with public construction projects.



Design-Build Process

Overview: JCI's Prime Retrofit Team will be responsible to work with Owner's Representation to complete all the associated work for the proposed project. It will be the Prime Retrofit Team's job to ensure that this project will run smoothly and efficiently and to keep the owner informed of the project progress along the way.

Project Kick Off Meeting: The Project Kick Off Meeting will be held with the JCI Development Team and the Owner's Administration and Operations Team. Our Project Manager will be introduced, and the Owner will introduce the staff that will be involved in any communication during this project. During this meeting the JCI's Lead Project Development Personnel will transferring the communication for the contracted scopes between JCI and the Owner over to JCI's Project Manager. During the meeting will review each individual contracted scope of work. JCI will coordinate with the Owner's personnel so that we establish a clear line of communication.

Project Phase & Constructability Review: The intent of having a Project Phase and Constructability Review is to begin a project schedule that is of mutual benefit to both parties. This project and the various Facility Improvement Measures listed below will bring the equipment and systems up to date to meet current engineering guidelines and codes. It is important that we build a reliable plan to execute these FIM's in the most efficient and productive way possible. JCI will work to structure our project to align with the Owner's needs and priorities. Together we will review how each FIM will impact the overall construction and look for how we can fit it into our overall schedule. We will coordinate according to what is in the mutual best interest of the project and the owner's needs.

Design Phase: JCI's Prime Retrofit Team will be responsible for the communication, coordination, and completion of all specifications, and submittals needed for this project. JCI's Project Manager will coordinate all communication between our design team and the owner to ensure that the design meets expectations and site conditions. This phase will be started as soon as we have executed this agreement.

Procurement: Long lead materials and equipment will be identified at the beginning of this project and the Prime Retrofit Team will quickly procure and track the progress of these items to minimize delays. In addition, the Prime Retrofit Team will meet with qualified local subcontractors, tradesman, & vendors and find the best team for this project. All subcontractors hired by JCI will communicate and coordinate directly through JCI's representatives during this project not the owner. Qualifications for subcontractors will include their prior history with JCI & the owner as well as their pricing, bonding, and ability to meet the project schedule.

Scheduling: Initial Milestone Schedules will be submitted to the owner after the Project Phase & Constructability Review. The Project Schedule will be updated as needed throughout the project to ensure clear communication of the areas of work. JCI's Project Manager will ensure that we release the submittals in a timely fashion the equipment and materials arrive on time. The Prime Retrofit Team will be responsible to ensure that our specialty subcontractors bring the proper manpower to the site to meet the schedule. It will be necessary to update our project schedule however we will strive to meet our project milestones. The schedule will be revisited during the ongoing progress meetings.

Project Construction and Safety Meetings: These will be coordinated with JCI's subcontractors throughout the project schedule. Safety training and construction updates to the ongoing scheduled work will be given by the subcontractors and the Prime Retrofit Team.



Owner Update Meetings: JCI will update the owner's representative separate from our ongoing Project Construction and Safety Meetings. During our meetings with the Owner we will review the updated construction schedules and cover any open questions regarding the contracted work.

Site Supervision: The Prime Retrofit Team provides Site Supervision as needed throughout this project and helps to coordinate with the owner and subcontractors on all the scopes of work included in our proposal. The manpower on site will be continuously evaluated to help assess if we can maintain the project schedule. The Prime Retrofit Team will ensure that the job site remains clean and organized throughout construction and that our Safety policies are adhered. Safety: Johnson Controls Safety Policies will be adhered to and required by anyone that is on site during this project. The role of Prime Retrofit Team will act simultaneously as the Safety Representative for this project. The Prime Retrofit Team will responsibly coordinate and execute our safety policies during all construction activities. Whenever possible JCI will be onsite to supervise the installation activities. If necessary JCI will coordinate with the subcontractors to assign a safety representative for their company if they are approved to work without JCI's direct supervision.

Project Close Out Meeting: This will be held at the end of this project to turn the systems back over to the Owner. Owner instructions will be provided by the subcontractors, vendors, & manufacturers during the project close out. The Prime Retrofit Team will coordinate times with the owner. All project documentation will be turned over to the owner at the Turnover Meeting and include: Operating & Maintenance Manuals, Shop Drawings, As Built Drawings, & Test Results.

Project Deliverables

The following project deliverables will be prepared in the coming weeks and months and throughout the project. These items require review and approval from the owner.

1. Project Phase & Constructability Review
2. Project Milestone Schedule
3. Major Equipment Submittals
4. Project Close Out Documents

Training / Warranty

- Includes factory start-up of new unit and operator training on functionality and maintenance.

Clarifications

- System issues may be uncovered during the course of these project and repairs may be discovered to be needed after we have began construction. The scopes of work may cover some of these expenses but are limited to each FIM's scope listed below.
- This proposal shall be included within any contract terms and conditions.
- Pricing based on work being complete within the standard work week, if weekend/after-hours work is needed, pricing is subject to change.



Exclusions

General:

- Overtime work caused by unforeseen circumstances beyond the control of Johnson Controls, such as or scheduling changes by the Owner. The cost difference between the overtime work wages and normal time work wages will be the responsibility of the Owner.
- Does not include any labor or materials not specifically included in the work proposed above.
- Does not include temporary ventilation, heating, or cooling during the execution of this project.

Hazardous Materials:

- All identified asbestos must be abated by the Owner prior to on-site work by JCI or its subcontractors.
- Any asbestos ceiling tiles in a network/communication path or ceiling mounted equipment must be removed by Owner prior to on-site work by Owner or its subcontractors.
- Work in or around Asbestos contaminated areas. If no certifications are available for site older than 1982, JCI will not be required to proceed with work until JCI signed certifications of abatement have been provided. Failure or delay in providing certifications shall be an Excused Failure.

Design & Code Issues:

- Any building system design issues not related to the Work is the responsibility of the Owner unless specifically noted otherwise.
- Correction of any existing applicable building code violations and Federal Americans with Disabilities Act (ADA) violations outside of the scopes listed identified by JCI during the execution of the Work. Such violations will be brought to the attention of the Owner for remedy.

Defective Systems and Subsystems:

- Repair or replacement of defective controls, mechanical and electrical equipment and electrical distribution system, except the equipment specifically described as JCI's responsibility in this document. (Defective equipment identified by JCI during implementation of the Work will be brought to the attention of the Owner).
- Repairs/replacement of wiring, insulation, piping or ductwork found to be corroded or rusted and unacceptable for installation of components or fittings required for installation other than what is specifically specified.

Making existing equipment ready for upgrades;

- Lockout-Tag Out procedures will follow the more stringent of Owners and JCI's requirements where work is in progress. The Owner will enforce compliance by their staff with these procedures;
- Owner is responsible for the isolation of utilities (water, chilled water, hot water, and/or electricity) to allow for the execution of the Work unless specifically noted otherwise in the Facility Improvement Measures;
- Owner is responsible for temporary cooling, heating, power, or plumbing required to perform the work will utilize the Owner's utilities unless specifically noted otherwise.
- This proposal excludes any additional structural engineering outside of the structural review completed as part of this project.



TERMS & CONDITIONS

By accepting this proposal, Purchaser agrees to be bound by the following terms and conditions:

(1) AGREEMENT AND LIMITATIONS. This document (the "Agreement") sets forth the terms and conditions of any sale by Seller of the specified product, equipment or services indicated on the reverse side hereof or attachment and is expressly made conditional on the assent of Buyer (hereinafter "Buyer") to these Standard Terms and Conditions. Buyer's acceptance of any part of the product, equipment or services sold or Buyer's instructions to Seller to begin work or to ship any product or equipment after receipt of these Standard Terms and Conditions shall constitute such assent, and a waiver of all terms and conditions in its purchase order or similar document which are different from or additional to those set forth herein. Seller's failure to object to provisions contained in any communication from Buyer shall not be deemed a waiver of these Standard Terms and Conditions. References to "products" or "equipment" herein shall mean the product and equipment to be furnished by Seller as identified on the applicable Seller Quotation. These Standard Terms and Conditions may be modified or rescinded only by a writing signed by authorized representatives of both Seller and Buyer.

(2) TERMINATION OR MODIFICATION. Accepted orders may be cancelled or modified by Buyer only with Seller's express written consent. If cancellation or modification is allowed, Buyer agrees to pay to Seller all expenses incurred and damage sustained by Seller on account of such cancellation or modification, plus a reasonable profit.

(3) PRICE, SHIPMENT, AND PAYMENT. Prices on accepted orders are firm for a period of 30 days from date of acceptance. Prices for products may be adjusted by Seller, upon notice to Buyer at any time prior to shipment, to reflect any increase in Seller's cost of raw materials (e.g., steel, aluminum) incurred by Seller after issuance of Seller's applicable proposal or quotation. Price and delivery is F.O.B. point of manufacture, unless otherwise provided. Unless otherwise agreed to in writing by Seller, all payments are due net thirty (30) days from the date of invoice. Seller may, at its sole option, have the right to make any delivery under this Agreement payable on a cash or payment guarantee before-shipment basis. In the case of export sales, unless otherwise agreed to in writing by Seller, all payments are to be by means of a confirmed irrevocable letter of credit. Invoicing disputes must be identified in writing within 21 days of the date of invoice. Payments of any disputed amounts are due and payable upon resolution. All other amounts remain due within 30 days. In the event of Buyer's default, the balance of any outstanding amounts will be immediately due and payable. Failure to make payments when due will give Seller, without prejudice to any other right or remedy, the right to: (i) stop performing any services, withhold deliveries of equipment and other materials, terminate or suspend any unpaid software licenses, and/or terminate this Agreement; and (ii) charge Buyer interest on the amounts unpaid at a rate equal to the lesser of one and one half (1.5) percent per month or the maximum rate permitted under applicable law, until payment is made in full. Shipments to Buyer with outstanding invoices unpaid after thirty (30) days will be suspended until all overdue invoices are paid or be made on a cash-in-advance basis only, in Seller's sole discretion.

(4) DEPOSIT. Buyer agrees to pay a deposit equal to 30% of the sell price (pre-tax) prior to Seller performing work. Seller will generate an invoice for the 30% deposit within thirty business days after Seller's receipt of a written agreement or order from Buyer. Seller will not commence work until receipt of the deposit.

(5) TAXES. All prices exclude federal, harmonized, state/provincial and local use, sales or similar applicable taxes. Such taxes, if applicable, will appear as separate items on the invoice unless Buyer provides a tax exemption certificate that is acceptable to taxing authorities.

(6) DELIVERY. The delivery date(s) provided by Seller for the product and equipment is only an estimate and is based upon prompt receipt of all necessary information from Buyer. The delivery date(s) is subject to and shall be extended by delays caused by strikes, fires, accidents, shortages of labor or materials, embargoes, or delays in transportation, compliance with government agency or official requests, or any other similar or dissimilar cause beyond the reasonable control of Seller. FAILURE TO DELIVER WITHIN THE TIME ESTIMATED SHALL NOT BE A MATERIAL BREACH OF CONTRACT ON SELLER'S PART. If Buyer causes Seller to delay shipment or completion of the product or equipment, Seller shall be entitled to any and all extra cost and expenses resulting from such delay.

(7) LIMITED WARRANTY. Seller warrants that the product and equipment furnished by Seller under this Agreement will be of good quality and that the services provided by Seller will be provided in a good and workmanlike manner. Seller warrants for a period of twelve (12) months from initial product startup, or eighteen (18) months from product shipment, whichever occurs first (the "Warranty Period") unless such Warranty Period is modified by Seller's proposal. Alongside this limited warranty, for all new York™ air or water-cooled chillers and/or Metasys™ building automation systems sold and Seller installed in the US or Canada, Seller also provides a Year One Service Agreement for such equipment, the scope, limitations, terms and conditions of which are at <https://www.johnsoncontrols.com/yearoneservice> (collectively, "Year One Service"). Seller will not provide a credit against purchase price if offered Year One Service is declined. No warranty is provided for third-party products and equipment installed or furnished by Seller. Such products and equipment are provided with the third-party manufacturer's warranty to the extent available, and Seller will transfer the benefits together with all limitations of that manufacturer's warranty to Buyer. This warranty does not cover failures caused in whole or in part by (i) improper installation or maintenance performed by anyone other than Seller; (ii) improper use or application; (iii) corrosion; (iv) normal deterioration; (v) operation beyond rated capacity; (vi) the use of replacement parts or lubricants which do not meet or exceed Seller's specifications, or (vii) if Seller's serial numbers or warranty date decals have been removed or altered. To qualify for warranty consideration for products or equipment, at the earlier of the Buyer's discovery of the defect or the time at which the Buyer should have discovered the defect; Buyer must immediately notify Seller in writing for instructions on warranty procedures. Seller's sole obligation for defective services shall be to repair or to replace defective parts or to properly redo defective services. All replaced equipment becomes Seller's property. **THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER EXPRESS OR IMPLIED WARRANTIES INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WHICH ARE HEREBY DISCLAIMED. THESE WARRANTIES ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THOSE OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR**



PURPOSE. Seller makes no and specifically disclaims all representations or warranties that the services, products, software or third party product or software will be secure from cyber threats, hacking or other similar malicious activity or will detect the presence of, or eliminate, treat, or mitigate the spread, transmission, or outbreak of any pathogen, disease, virus or other contagion, including but not limited to COVID 19.

(8) INDEMNIFICATION, REMEDIES AND LIMITATIONS OF LIABILITY. In addition to Paragraph 8 below regarding patents, Buyer agrees that Seller shall be responsible only for such injury, loss, or damage caused by the intentional misconduct or the negligent act or omission of Seller. In the event Buyer claims Seller has breached any of its obligations under the Agreement, whether of warranty or otherwise, Seller may request the return of the goods and tender to Buyer the purchase price theretofore paid by Buyer, and in such event, Seller shall have no further obligation under the Agreement except to refund such purchase price upon redelivery of the goods. If Seller so requests the return of the goods, the goods shall be redelivered to Seller in accordance with Seller's instructions and at Seller's expense. The remedies contained in these Standard Terms and Conditions shall constitute the sole recourse of Buyer against Seller for breach of any of Seller's obligations under the Agreement, whether of warranty or otherwise. **To the maximum extent permitted by law, in no event shall Seller and its affiliates and their respective personnel, suppliers and vendors ("JCI Parties") be liable to Buyer or any third party under any cause of action or theory of liability, even if advised of the possibility of such damages, for any: (a) special, indirect, incidental, punitive, or consequential damages; (b) lost profits, revenues, data, Owner opportunities, business, anticipated savings or goodwill; (c) business interruption; or (d) data loss or other losses arising from viruses, ransomware, cyber-attacks or failures or interruptions to network systems. In any case, the entire aggregate liability of the JCI Parties under this Agreement for all damages, losses and causes of action, whether in contract, tort (including negligence), or otherwise shall be limited to the purchase price paid by Buyer hereunder.**

(9) PATENTS. Seller shall defend, or at its option settle, any action against Buyer brought by a third party to the extent that the action is based upon a claim that the products or equipment provided under the Agreement in the United States infringes any U.S. patents or copyrights 9or in Canada infringes on any Canadian patents or copyrights), or misappropriates any trade secrets of a third party ("Claim"), provided that: (i) Buyer gives Seller prompt written notice of any such Claim, (ii) Buyer gives Seller full authority to defend or settle any such Claim, and (iii) Buyer gives Seller proper and full information and assistance, at Seller's expense (except for Buyer's employees' time) to defend or settle any such Claim. Seller will pay those costs and damages finally awarded against Buyer in the action that are specifically attributable to the claim or those costs and damages agreed to in a monetary settlement of the action. THE FOREGOING IS IN LIEU OF ANY WARRANTIES OF NONINFRINGEMENT, WHICH ARE HEREBY DISCLAIMED. The foregoing obligation of Seller does not apply with respect to products or equipment or portions or components thereof (a) not supplied by Seller, (b) made in whole or in part in accordance to Buyer or owner specifications, (c) which are modified after shipment by Seller, if the alleged infringement related to such modification, (d) combined with other products, processes or materials where the alleged infringement relates to such combination, (e) where Buyer continues allegedly infringing activity after being notified thereof and/or after being informed of modifications that would have avoided the alleged infringement without significant loss of performance or functionality, or (f) where Buyer's use of the product or equipment is incident to an infringement not resulting primarily from the product or equipment; Buyer will indemnify Seller and its officers, directors, agents, and employees from all damages, settlements, attorneys' fees and expenses related to a claim of infringement, misappropriation, defamation, violation of rights of publicity or privacy excluded from Seller's indemnity obligation herein.

(10) GOVERNING LAW. For any goods or work performed in the U.S., the formation and performance of the Agreement shall be governed by the laws of the State of Wisconsin, U.S.A. For any goods or work performed in Canada, the Agreement shall be governed by the laws of Ontario. Other than claims for unpaid contract amounts by Seller, any action for breach of the Agreement or any covenant or warranty must be commenced within one year after the cause of action has accrued unless such provision is not permitted by applicable law.

(11) DISPUTE RESOLUTION. Seller shall have the sole and exclusive right to determine whether any dispute, controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be submitted to a court of law or arbitrated. The venue for any such arbitration shall be in Milwaukee, Wisconsin for U.S. sales, and Toronto, Ontario for Canadian sales. The arbitrator's award may be confirmed and reduced to judgment in any court of competent jurisdiction. In the event the matter is submitted to a court, Seller and Buyer hereby agree to waive their right to trial by jury and covenant that neither of them will request trial by jury in any such litigation. Buyer will pay all of Seller's reasonable collection costs (including legal fees and expenses).

(12) SOFTWARE AND DIGITAL SERVICES. Use, implementation, and deployment of the software and hosted software products ("Software") offered under these terms shall be subject to, and governed by, Seller's standard terms for such Software and Software related professional services in effect from time to time at <https://www.johnsoncontrols.com/techterms> (collectively, the "Software Terms"). Applicable Software Terms are incorporated herein by this reference. Other than the right to use the Software as set forth in the Software Terms, Seller and its licensors reserve all right, title, and interest (including all intellectual property rights) in and to the Software and improvements to the Software. The Software that is licensed hereunder is licensed subject to the Software Terms and not sold. If there is a conflict between the other terms herein and the Software Terms, the Software Terms shall take precedence and govern with respect to rights and responsibilities relating to the Software, its implementation and deployment and any improvements thereto.

(13) PRIVACY. **Seller as Processor:** Where Seller factually acts as Processor of Personal Data on behalf of Buyer (as such terms are defined in the DPA) the terms at www.johnsoncontrols.com/dpa ("DPA") shall apply. **Seller as Controller:** Seller will collect, process and transfer certain personal data of Buyer and its personnel related to the business relationship between it and Buyer (for example names, email addresses, telephone numbers) as controller and in accordance with Seller's Privacy Notice at <https://www.johnsoncontrols.com/privacy>. Buyer acknowledges Seller's Privacy Notice and strictly to the extent consent is mandatorily required under applicable law, Buyer consents to such collection, processing and transfer. To the extent consent to such collection, processing and transfer by Seller is mandatorily required from Buyer's personnel under applicable law, Buyer warrants and represents that it has obtained such consent.

(14) CONNECTED EQUIPMENT SERVICES. Certain equipment sold hereunder includes by default Seller's Connected Equipment Services. Connected Equipment Services is a data-analytics and monitoring Software platform that uses a cellular or network connection to gather equipment performance data to assist Seller in advising Buyer on (and Buyer in better understanding) such equipment's health, performance or potential malfunction. **If Buyer's**



equipment includes Connected Equipment Services, such services will be on by default and the remote connection will continue to connect to Buyer's Equipment through the full equipment lifecycle, unless Buyer specifically requests in writing that Seller disable the remote connection or Seller discontinues or removes such remote connection. For more information on whether your particular equipment includes Connected Equipment Services, a subscription to such services and the cost, if any, of such subscription, please see your applicable order, quote, proposal, or purchase documentation or talk to your Seller sales representative. If Buyer's equipment includes Connected Equipment Services, Seller will provide a cellular modem or other gateway device ("Gateway Device") owned by Seller or Buyer will supply a network connection suitable to establish a remote connection with Buyer's applicable equipment to permit Seller to use Connected Equipment Services to perform first-year and extended warranty services as well as other services, including troubleshooting, quarterly health reports, remote diagnostic and monitoring and aftermarket services. For certain subscriptions, Buyer will be able to access equipment information from a mobile or smart device using Connected Equipment Service's mobile or web app. Any Gateway Devices provided hereunder shall remain Seller's property, and Seller may upon reasonable notice access and remove such Gateway Device and discontinue services in accordance with the Software Terms. If Buyer does not permit Seller to connect via a connection validated by Seller for the equipment or the connection is disconnected by Buyer, and a service representative must therefore be dispatched to the Buyer site, then the Buyer will pay Seller at Seller's then-current standard applicable contract regular time and/or overtime rate for services performed by the service representative. Seller disclaims any obligation to advise Buyer of any possible equipment error or malfunction. **Buyer acknowledges that, while Connected Equipment Services generally improve equipment performance and services, Connected Equipment Services does not prevent all potential malfunction, insure against all loss or guarantee a certain level of performance and that Seller shall not be responsible for any injury, loss, or damage caused by any act or omission of Seller related to or arising from the monitoring of the equipment under Connected Equipment Services.**

(15) MISCELLANEOUS

(a) CHANGES OF CONSTRUCTION AND DESIGN: Seller reserves the right to change or revise the construction and design of the products or equipment purchased by Buyer, without liability or obligation to incorporate such changes to products or equipment ordered by Buyer unless specifically agreed upon in writing reasonably in advance of the delivery date for such products or equipment. Buyer agrees to bear the expense of meeting any changes or modifications in the scope of this Agreement or in local code requirements which become effective after Seller has accepted Buyer's order.

(b) CHARACTER OF PRODUCT AND SECURITY INTEREST: The goods delivered by Seller under the terms of the Agreement shall remain personal property and retain its character as such no matter in what manner affixed or attached to any structure or property. Buyer grants Seller a security interest in said goods, any replacement parts and any proceeds thereof until all sums due Seller have been paid to it in cash. This security interest shall secure all indebtedness or obligations of whatsoever nature now or hereafter owing Buyer to Seller. Buyer shall pay all expenses of any nature whatsoever incurred by Seller in connection with said security interest. Notwithstanding anything to the contrary contained herein, the terms of this Agreement shall be subject to the mechanics lien legislation applicable to the location where the work will be performed.

(c) INSURANCE: Buyer agrees to insure the goods delivered under the Agreement in an amount at least equal to the purchase price against loss or damage from fire, wind, water or other causes. The insurance policies are to be made payable to Seller and Buyer in accordance with their respective interests, and when issued are to be delivered to Seller and held by it. Failure to take out and maintain such insurance shall entitle Seller to declare the entire purchase price to be immediately due and payable and shall also entitle Seller to recover possession of said goods.

(d) INSTALLATION: If installation by the Seller is included within the Seller's Quotation, Buyer shall provide all of the following at its own expense and at all times pertinent to the installation: i) free, dry, and reasonable access to Buyer's premises; and ii) proper foundations, lighting, power, water and storage facilities reasonably required. If any change in the scope of this Agreement or schedule for performance is ordered or directed by the Buyer (or any other party to the installation other than Seller) or any Force Majeure Event causes an increase in the cost or time required for Seller's performance of the work, Buyer shall make an upward equitable adjustment in the contract price or time of performance or both. Seller's additional costs, plus reasonable overhead and profit, shall be paid in full no later than 30 days from completion of such work.

(e) COMPLIANCE WITH LAWS: Seller's obligations are subject to the export administration and control laws and regulations of the United States and Canada. Buyer shall comply fully with such applicable laws and regulation in the export, resale or disposition of purchased products or equipment. Quotations or proposals made, and any orders accepted by Seller from a Buyer outside the United States or Canada are with the understanding that the ultimate destination of the products or equipment is the country indicated therein. Diversion of the products or equipment to any other destination contrary to the United States or Canada, as applicable, is prohibited. Accordingly, if the foregoing understanding is incorrect, or if Buyer intends to divert the products or equipment to any other destination, Buyer shall immediately inform Seller of the correct ultimate destination.

(f) BUYER RESPONSIBILITIES: Buyer is solely responsible for the establishment, operation, maintenance, access, security and other aspects of its computer network ("Network") and shall supply Seller secure Network access for providing its services. Products networked, connected to the internet, or otherwise connected to computers or other devices must be appropriately protected by Buyer and/or end user against unauthorized access. Buyer is responsible to take appropriate measures, including performing back-ups, to protect information, including without limit data, software, or files (collectively "Data") prior to receiving the service or products.

(g) FORCE MAJEURE: Seller shall not be liable, nor in breach or default of its obligations under this Agreement, for delays, interruption, failure to render services, or any other failure by Seller to perform an obligation under this Agreement, where such delay, interruption or failure is caused, in whole or in part, directly or indirectly, by a Force Majeure Event. A "Force Majeure Event" is a condition or event that is beyond the reasonable control of Seller, whether foreseeable or unforeseeable, including, without limitation, acts of God, severe weather (including but not limited to hurricanes, tornados, severe snowstorms or severe rainstorms), wildfires, floods, earthquakes, seismic disturbances, or other natural disasters, acts or omissions of any governmental



authority (including change of any applicable law or regulation), epidemics, pandemics, disease, viruses, quarantines, or other public health risks and/or responses thereto, condemnation, strikes, lock-outs, labor disputes, an increase of 5% or more in tariffs or other excise taxes for materials to be used on the project, fires, explosions or other casualties, thefts, vandalism, civil disturbances, insurrection, mob violence, riots, war or other armed conflict (or the serious threat of same), acts of terrorism, electrical power outages, interruptions or degradations in telecommunications, computer, network, or electronic communications systems, data breach, cyber-attacks, ransomware, unavailability or shortage of parts, materials, supplies, or transportation, or any other cause or casualty beyond the reasonable control of Seller. If Seller's performance of the work is delayed, impacted, or prevented by a Force Majeure Event or its continued effects, Seller shall be excused from performance under the Agreement. Without limiting the generality of the foregoing, if Seller is delayed in achieving one or more of the scheduled milestones set forth in the Agreement due to a Force Majeure Event, Seller will be entitled to extend the relevant completion date by the amount of time that Seller was delayed as a result of the Force Majeure Event, plus such additional time as may be reasonably necessary to overcome the effect of the delay. To the extent that the Force Majeure Event directly or indirectly increases Seller's cost to perform the services, Buyer is obligated to reimburse Seller for such increased costs, including, without limitation, costs incurred by Seller for additional labor, inventory storage, expedited shipping fees, trailer and equipment rental fees, subcontractor fees or other costs and expenses incurred by Seller in connection with the Force Majeure Event.

(h) ONE-YEAR CLAIMS LIMITATION: No claim or cause of action, whether known or unknown, shall be brought against Seller more than one year after the claim first arose. Except as provided for herein, Seller's claims must also be brought within one year. Claims for unpaid contract amounts are not subject to the one-year limitation

13. Addendum

A. Items for Remaining Voter Approved Authority

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Objective 6.1: Increase student participation in activities, athletics, fine arts, leadership, and service opportunities., Objective 6.2: Expand opportunities for students to explore interests and passions., Objective 12.2: Evaluate and prioritize expenditures based on student needs and strategic priorities, Objective 12.3: Continue proactive planning for facilities, technology, and infrastructure needs.

Approved Items for Remaining Voter Approved Authority

August 17, 2026

Item	Quantity	Unit Cost	Total Cost
Assistive Listening System for PAC	1	\$7,347.00	\$ 7,347.00
Volleyball Set for Middle Gym	1	\$12,298.90	\$12,298.90
Total			\$19,645.90

14. Discussion/Information

A. Storage Shed

Objective 12.2: Evaluate and prioritize expenditures based on student needs and strategic priorities,

Objective 12.3: Continue proactive planning for facilities, technology, and infrastructure needs.

B. Exterior Electronic Sign

Objective 10.2: Increase consistency and clarity of communication across all stakeholder groups.,

Objective 10.4: Utilize multiple communication platforms to reach families and community members.,

Objective 12.3: Continue proactive planning for facilities, technology, and infrastructure needs.

C. Football Field Visitor-Side Press and Coaches' Box

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Barnesville Public School
Student Enrollment
SY 2026-2027

	2025-26 Oct 1 Count	2025-26 End-of-Year	2026-27 Projection	Sep 3	Oct 1	Nov 1	Dec 1	Jan 1	Feb 1	Mar 1	Apr 1	May 1	May 26
Grade K	71	73	68										
Grade 1	61	61	73										
Grade 2	52	53	61										
Grade 3	76	76	53										
Grade 4	66	67	76										
Grade 5	75	75	67										
Grade 6	74	75	75										
	475	480	473	0	0	0	0	0	0	0	0	0	0
Grade 7	74	73	75										
Grade 8	67	66	73										
Grade 9	60	61	66										
Grade 10	75	74	61										
Grade 11	60	57	74										
Grade 12	59	58	56										
	395	389	405										
Grades K-12	870	869	878										

16. Dates to Remember

A. Regular School Board Meeting

1) Monday, September 21, 2026, 6:00 PM, Barnesville High School

17. Adjournment